

## MEETING OF THE BOARD OF TRUSTEES

MONDAY, APRIL 25, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.  
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Employment/Evaluation of Performance
    - a. Instructor, SC
    - b. Custodian, SC
    - c. Child Care Instr. Specialist, IVC
  - 2. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
  - 3. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
  - 4. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Classified Leadership Positions; All Academic Administrators (Deputy Chancellor, Vice Chancellor, Presidents, Vice Presidents, Deans, Directors, Assistant Deans/Directors)
- C. Conference with Legal Counsel (GC 54956.9)
  - 1. Pending Litigation (GC 54956.9[a]) -
    - a. Mora v. Mathur

- b. CSEA, et al., v. SOCCCD Board of Trustees
- c. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
- d. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
- e. Carl v. SOCCCD
- f. Merryman v. SOCCCD
- g. Gensler v. SOCCCD
- 2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Four Potential Cases
  - a. Claim of J. Harris v. SOCCCD
- 3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

D. Closed Sessions (Ed. Code 72122)

- 1. Confidential Student Matters (2)

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Padberg

**PLEDGE OF ALLEGIANCE**

Led by Trustee Fuentes

**RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Musical Presentation by IVC Professor Daniel Luzko

Resolution: Student Trustee Brittany Poulton

Resolution: IVC Twentieth Anniversary

Resolution: Saddleback College Model United Nations Team

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a

legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - c. BOARD REQUESTS FOR STAFF REPORTS  
(The board president may ask for an estimate of staff time required to prepare each requested report prior to the board's vote on the request.)

#### **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 23)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES OF PREVIOUS MEETINGS  
Regular meetings of December 13, 2004, and January 31, 2005.
3. IRVINE VALLEY COLLEGE: GRANT APPLICATION  
Application for funding from the State Chancellor's Office for renewal of the "Center for Applied Competitive Technologies" grant.
4. SADDLEBACK COLLEGE: 2005-06 REVISED LAB FEES  
Revised instructional laboratory fees as indicated.
5. SADDLEBACK COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM  
Participation by the college in the Orange County Regional Early Childhood Mentor Program.



6. SADDLEBACK COLLEGE: MULTICULTURAL WEEK  
GUEST SPEAKERS  
Approval of Drs. Manuel Gomez and Lucia Guerra for a  
total honoraria of \$500.
7. SADDLEBACK COLLEGE: RHORC TESTING CENTER  
CONTRACT  
Final contract between the district and State Chancellor's  
Office dated July 1, 2004, through June 30, 2005.
8. SADDLEBACK COLLEGE: CHANGE ORDER/NOTICE  
OF COMPLETION FOR BGS ROOFING REPLACEMENT  
Approval of Change Order 1 deducting \$98,363.30 from  
the project total and authorization to file Notice.
9. SOCCCD: NOTICE OF COMPLETION FOR TELEPHONE  
INFRASTRUCTURE REMEDIATION PROJECT AT SC  
Authorization to file Notice.
10. SOCCCD: NOTICE OF COMPLETION FOR PKG. M  
HEALTH SCIENCES BLDG.  
Authorization to file Notice.
11. SOCCCD: DONATION OF SURPLUS PROPERTY  
Donation of three unneeded electric cars to the Electric  
Vehicle Association of Southern California.
12. SOCCCD: AWARD OF CONTRACT FOR ADMINISTRA-  
TION OF SECTION 125 PLAN  
Contract with Tri-Ad for a projected annual cost of \$7,400  
for first year and \$6,900 for subsequent years.
13. IRVINE VALLEY COLLEGE: GEOTECHNICAL CON-  
SULTANT FOR MAINTENANCE/POLICE FACILITIES  
Agreement with American Geotechnical for \$6,500.
14. IRVINE VALLEY COLLEGE: PRINTING AND MAILING  
2005-06 CLASS SCHEDULES  
Renewal of contract with VQS Enterprises, Inc., for  
\$100,102.23.

15. IRVINE VALLEY COLLEGE: AWARD OF BID FOR PARKING LOT/SIDEWALK REPAIRS  
Bid 267 to Haitbrink Asphalt Paving Inc. for \$129,350.
16. IRVINE VALLEY COLLEGE: AWARD OF BID/CHANGE ORDER FOR FLOORING AT VARIOUS BUILDINGS  
Award of Bid 266 to Universal Metro, Inc., for \$175,998 and approval of Change Order 1 reducing the contract by \$1,549.21.
17. SADDLEBACK COLLEGE: ENVIRONMENTAL PROJECT MGR. FOR MOLD ABATEMENT/ AIR QUALITY IMPROVEMENTS TO BGS BLDG.  
Agreement with Bainbridge Group, Inc., for \$34,300 with a budget of \$50,000 from basic aid to cover services and any additional expenses.
18. ATEP: RESOLUTION OF INTENTION TO DEDICATE EASEMENT  
Adoption of Resolution 05-19, Intention to Dedicate Easement to the City of Tustin.
19. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
20. SOCCCD: BUDGET AMENDMENT - RESTRICTED GENERAL AND CAPITAL OUTLAY FUNDS  
Adoption of Resolution 05-21 to amend the 2004-05 Adopted Budget.
21. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 02998 through 03422 totaling \$2,573,763.36 and confirming requisitions dated 3/8/05 through 4/7/05 totaling \$511,829.71.
22. SOCCCD: PAYMENT OF BILLS  
Checks 038663 through 039394 totaling \$4,871,947.27; Saddleback College Community Education checks 008147 through 008172 totaling \$20,304.99; and IVC Community Education checks 008102 through 008109 totaling \$7,352.32.

23. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated gifts.

**BOARD DISCUSSION ITEMS (Items 24 and 25)**

***ITEMS RECOMMENDED FOR DISCUSSION***

24. SC/IVC ACCREDITATION TEAM RECOMMENDATIONS  
Board discussion item.
25. BOARD ADVISORY COMMITTEES  
Board discussion item.

**CHANCELLOR'S ITEMS (Items 26 through 28)**

***ITEMS RECOMMENDED FOR APPROVAL***

26. SOCCCD: CONTRACT FOR SOCIOECONOMIC STUDY  
Agreement with CCbenefits, Inc., in the amount of \$8,750  
with a continuing subscription for four subsequent years at  
\$2,500per year.
27. SOCCCD: DISTRICT MISSION STATEMENT  
Adoption of statements of Mission, Approach and Our  
Commitment for the 2005-06 academic year.
28. AUTHORIZATION FOR TRUSTEE TO SIGN DIPLOMA  
Request by Trustee Williams to sign the diploma of his  
daughter, Lauren Christine Williams.

**DEPUTY CHANCELLOR'S ITEMS (Items 29 through 35)**

***ITEMS RECOMMENDED FOR APPROVAL***

29. ACADEMIC PERSONNEL ACTIONS  
Academic Employment, Academic Temporary Part-  
Time/Substitute Staff; Additional Compensation;  
Assignment Transfer; Change of Status; Leave of Absence;  
Authorization to Change Organization Structure;  
Authorization to Establish Academic Administrative  
Positions; Authorization to Abolish Academic  
Administrative Positions and/or Position Numbers;  
Resignation/Retirement/Conclusion of Employment.



30. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Change of Status; Out of Class Assignments; Leave of Absence; Resignation/ Retirement/ Conclusion of Employment; Authorization to Establish and Announce Classified Position; Authorization to Establish A Classified Leadership Position; Authorization to Abolish a Classified Leadership Position and/or Number; Authorization to Change Organization Reporting Structure; Volunteers.
31. SOCCCD: CONTRACT FOR AUDITING SERVICES  
Contract with Vicenti, Lloyd and Stutzman LLP to perform audit for fiscal years ending June 30, 2005, 2006, and 2007 for a total fee not to exceed \$331,550.
32. SOCCCD: CONSULTANT FOR DISTRICT EDUCATIONAL AND FACILITIES MASTER PLAN  
Approve agreement with GKK for \$350,000 and approval of funding from basic aid.
33. ATEP: HAZARDOUS MATERIALS CONSULTANT FOR DEMOLITION OF CREDIT UNION, THEATER, AND BOWLING CENTER BUILDINGS  
Agreement with H2 Environmental Consulting Svcs., Inc., on a time and materials basis for \$15,000.
34. SADDLEBACK COLLEGE: PURCHASE AND INSTALLATION OF 200 DESKTOP COMPUTERS  
Purchase by piggybacking on Western States Contracting Alliance Master Price Agreement with Dell for \$254,467.76.
35. SADDLEBACK COLLEGE: REPLACEMENT OF GOLF DRIVING RANGE NETTING  
Approval of funding from basic aid in an amount not to exceed \$300,000 and authorize requesting bids.

### **PRESIDENT'S ITEM (Item 36)**

#### **SADDLEBACK COLLEGE**

#### ***ITEM RECOMMENDED FOR APPROVAL***

36. SADDLEBACK COLLEGE: STUDY ABROAD PROGRAM  
IN SYDNEY, AUSTRALIA, SUMMER 2005  
Approval of program and agreement with Journeys of  
Discovery.

**INFORMATION ITEMS (Items 37 through 49)**

***ITEMS FOR INFORMATION ONLY***

37. SOCCCD: LOCALLY FUNDED PROJECTS PROGRESS  
REPORT  
Status of locally funded construction projects.
38. SOCCCD: MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through  
the end of the prior month.
39. SOCCCD: QUARTERLY FINANCIAL STATUS REPORT  
Report as of March 31, 2005, for 2004-05 fiscal year.
40. SOCCCD: QUARTERLY INVESTMENT REPORT  
Report for quarter ending March 31, 2005.
41. SOCCCD: CONTRACTS UNDER \$5,000  
Summary of contracts for March/ April 2005.
42. IRVINE VALLEY COLLEGE: TEACHER OF THE YEAR  
Nomination of Professor Dorothy Sherling (full-time) and  
Instructor Barry Pearlstein (part-time).
43. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
For Summer 2005.
44. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
For Summer 2005.
45. SADDLEBACK COLLEGE: ANNUAL ACCREDITATION  
REPORT  
Submission of annual report to the Accreditation  
Commission.
46. BOARD REQUESTED REPORT: EMPLOYEES WITH  
EARNINGS OVER \$100,000 FOR FISCAL YEAR 2003-04  
Information as requested.



47. BOARD REQUESTED REPORT: AVAILABLE ASSISTANCE FOR RETURNING MILITARY PERSONNEL  
Information as requested.

### **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

48. PRESIDENTS' / PROVOST'S / GOVERNANCE GROUPS' REPORTS
- a. Presidents
  - b. Provost
  - c. Student Government Reports
    - Associated Student Government of Saddleback College
    - Associated Students of Irvine Valley College
  - d. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - e. Faculty Association Report
  - f. California School Employees Association Report
  - g. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - h. Police Officers' Association Report

### **CORRESPONDENCE**

49. CORRESPONDENCE  
Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

**ADDITIONAL ITEM FOR THE 4/25/05 REGULAR BOARD  
MEETING AGENDA**

***ITEM RECOMMENDED FOR APPROVAL***

50. SOCCCD: ACADEMIC EMPLOYEE MASTER AGREEMENT  
Approval of the Agreement with the SOCCCD Faculty Association for the term 7/1/04 to 6/30/07 as ratified by the faculty the week ending 4/15/05, and authorization for the Chancellor or his designee to execute the agreement with estimated costs of \$13,779,680 for the three-year period.
51. SOCCCD: ACADEMIC EMPLOYEE SALARY SCHEDULES  
Approval of the Academic Salary Schedules.