

*The vision of the
South Orange County Community College District
is to create an environment of excellence that best serves the students and community.*

AGENDA

Meeting of the Board of Trustees



Monday, April 23, 2007

Call to order: 5:00 pm
(Followed by Public Comments/ Closed Session)

Reconvene Open Session: 6:30 pm

Auditorium, Room 145
Health Sciences / District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

BOARD OF TRUSTEES

DAVID B. LANG – PRESIDENT, DONALD P. WAGNER – VICE PRESIDENT, THOMAS A. FUENTES – CLERK
WILLIAM O. JAY, MARCIA MILCHIKER, NANCY M. PADBERG, JOHN S. WILLIAMS, ELIZABETH KELLY – STUDENT TRUSTEE
RAGHU P. MATHUR, Ed.D. – CHANCELLOR



Meeting of the Board of Trustees

April 23, 2007

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
 - 1. Public Employee Appointment/Employment
 - 2. Public Employee Evaluation of Performance
 - 3. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6)
 - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property – Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15442 Red Hill Ave., Tustin, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Parties (1) ADM Works; (2) AGK Group, LLC; (3) Camelot Entertainment; (4) CSU-Fullerton – biotech proposal; (5) CSU-Fullerton (entertainment arts/Irvine campus programs); (6) Economic Business Development Incubator (EBD); (7) Entertainment Arts Consortium; (8) I.C.O.N.; (9) SEIS Group; (10) Sky Venture; (11) V-5 Engineering/ Wichita State University; (12) VOIT; and (13) Young Americans.
Under Negotiation – Price and Terms of Payment
 - 2. Property – Use of a Portion of Saddleback College Property at 28000 Marguerite Parkway, Mission Viejo, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Party: Lexus of Mission Viejo
Under Negotiation – Price and Terms of Payment

3. Property – Use of a Portion of Saddleback College Property at 28000 Marguerite Parkway, Mission Viejo, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Party: Affinity Funding
Under Negotiation – Price and Terms of Payment
 4. Property – Adjacent Land, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA
Agency Designated Representatives – Dr. Raghu Mathur;
Negotiating Parties – Southern California Edison and RV Storage Associates, LLC
Under Negotiation – Price and Terms of Payment
- D. Conference with Legal Counsel (GC 54956.9)
1. Existing Litigation (GC 54956.9[a])
 2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (4)
 3. Initiation of Litigation (GC 54956.9[c]) (2)
- E. Threat to Public Services or Facilities (GC 54975[a])
1. Consultation with James Pyle, IVC Acting Chief of Police

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 **Invocation**
Led by Trustee Lang
- 2.3 **Pledge of Allegiance**
Led by Trustee Wagner
- 2.4 **Resolutions/Presentations/Introductions**
Resolution: Elizabeth Kelly
Resolution: Pat Bollinger
Resolution: Mary Rominger
Resolution: Frances Miller
Resolution: Classified School Employees Week
Presentation: Online Video Broadcast of Board Meetings
- 2.5 **Public Comments**
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. ***Speakers are limited to up to two minutes each.***

3.0 REPORTS

- 3.1 Oral Reports: Speakers are limited to up to two minutes each.**
- 3.2 Board Reports**
- 3.3 Chancellor's Report**
- 3.4 Board Requests for Reports**

4.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 4.1 SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of the March 26, 2007 Board meeting.
- 4.2 Saddleback College: Enrollment Growth for Associate Degree**
Approve funding between Saddleback College and the California Community College Chancellor's Office
- 4.3 Saddleback College: Consultant Agreement-Quick Caption Contract**
Approve a contract with Quick Caption to act as a referral source for real time captioning services on an as-needed basis for an amount not to exceed \$11,000.
- 4.4 Saddleback College: EOPS Director/A Faculty Position**
Approve the announcement of and recruitment for a full time tenure track faculty position as EOPS Director replacing the vacant 50% EOPS Director/50% Counselor position.
- 4.5 Saddleback College: Speakers**
Approval of honorarium and travel expenses for speakers at Saddleback College.
- 4.6 SOCCCD: Renewal of Contract: Printing and Mailing of Class Schedules 2007-08**
Approve renewal of contract for printing and mailing of class schedules to Trend Offset Printing in the amount of \$194,213.20 for Saddleback College and in the amount of \$130,000.00 for Irvine Valley College.
- 4.7 SOCCCD: Award of Bid: Five Year Contract for Bookstore Services**
Approve the contract for the operation of the bookstores at Saddleback College and Irvine Valley College to Follett Higher Education Group. The contract period is from July 1, 2007 to June 30, 2012.
- 4.8 SOCCCD: Adopt Resolution No. 07-06: Authorize the Conveyance by Quitclaim of Certain Real Property**

Approve resolution to convey property formerly known as Saddleback Community College District to South Orange County Community College District.

4.9 Irvine Valley College: Change Order No. 2: Maintenance and Police Faciltiy

Approve change order increasing the contract amount by \$4,523.15 with Dumarc Corporation and extend the contract time by one calendar day. Total revised contract amount is \$1,929,671.08.

4.10 Irvine Valley College: Award of Bid: Three Year Food Services Agreement

Approve a three year contract for food services and vending machine services with S&B Foods.

4.11 Irvine Valley College: Change Order Requests: Performing Arts/Theater

Approve change order requests with various trade contractors which will result in an increase of \$66,692.00. the revised total contract amount is \$26,448,025.00

4.12 Irvine Valley College: Award of Bid: Parking Lots and Sidewalk Repairs

Approve contract for repair of parking lots and sidewalks with Haitbrink Asphalt in the amount of \$144,850.00.

4.13 Irvine Valley College: Award of Bid: Exterior Lighting

Approve a contract for exterior lighting with Gilbert & Stearns, Inc., in the amount of \$148,500.00.

4.14 Irvine Valley College and ATEP: Award of Bid: Furniture

Approve contract for furniture with various vendors in an amount not to exceed \$190,521.97

4.15 Saddleback College: Amendments to the Agreements for Cafeteria Services, Coffee Cart Services and Vending Machine Services

Approve amendments to temporarily adjust the required commission payments due to the impact of the closure of the BGS building.

4.16 ATEP: Change Order No. 3: Completion of Relocatable Classroom Buildings

Approve change order with Resun Leasing increasing the contract amount by \$33,520.00. The revised total contract amount is \$3,362,192.84

4.17 SOCCCD: Transfer of Budget Appropriations

Approve budget transfers as delineated.

4.18 SOCCCD: Budget Amendment: Adopt Resolution No. 07-05 to Amend 2006-07 Restricted General Fund

Adopt resolution to amend the 2006-07 Adopted Budget.

- 4.19 **SOCCCD: Claims Against the District – Nancy Jo Hoy**
Reject claim and refer it to the district's insurance administrator for processing.
- 4.20 **Purchase Orders/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P07-03703 through P07-04205 amounting to \$3,941,635.58 and PO8-00001 through PO8-00020 amounting to \$113,083.07 are submitted to the Board of Trustees for approval. Confirming requisitions dated March 7, 2007 through April 3, 2007 totaling \$151,411.50 are also submitted.
- 4.21 **SOCCCD: Payment of Bills**
Approve Checks Nos. 058135 through 058980 processed through the Orange County Department of Education, totaling \$8,080,558.55; checks Nos. 008845 through 08882, processed through Saddleback College Community Education, totaling \$98,443.45; and Check Nos. 008269 through 008284, processed through Irvine Valley College Community Education, totaling \$13,852.35.
- 4.22 **SOCCCD: March/April 2007 Contracts**
Ratify contracts as listed.

5.0 GENERAL ACTION ITEMS

- 5.1 **SOCCCD: Exclusive Right to Negotiate Agreement: Camelot Entertainment Group**
Approval of Exclusive Rights to Negotiate Agreement (ERNA) with Camelot Entertainment.
- 5.2 **SOCCCD: Grant Acceptance, Transfer Counselor Website and Transfer Leadership Center**
Acceptance of \$800,000 award from the Chancellor's Office, California Community Colleges, for the Transfer Counselor Website and Transfer Leadership Center grant.
- 5.3 **Saddleback College: Study Abroad Program to Guanajuato, Mexico**
Approve the Saddleback College study abroad program: Spanish Language Studies in Guanajuato, Mexico in the summer of 2007 and the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study for coordinating all travel agreements.
- 5.4 **SOCCCD: Recess to Public Hearing – SOCCCD Faculty Association Proposal**
Conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Faculty Association's proposal.
- 5.5 **SOCCCD: District Initial Proposal to SOCCCD Faculty Association**

Approve the district's initial proposal for negotiations with the SOCCCD Faculty Association and set a public hearing on the proposal at the regularly scheduled May Board meeting.

5.6 Initial Proposal: South Orange County Community College District Police Officer's Association

Acceptance of the SOCCCD Police Officers Association proposal for review and study.

5.7 SOCCCD: Hire Attorney for Investigation Services

Approve the agreement with Karen T. Meyers, Esq. for specialized private investigative services, to be utilized as needed, for employment and school law matters in the amount of \$225.00 per hour.

5.8 Academic Personnel Actions

Academic Temporary Part-Time/Substitute Staff; Authorization to Eliminate an Academic Faculty Position; Authorization to Establish and Announce an Academic Administrative Position; Authorization to Establish An Academic Faculty Position; Organizational Change in Department Title; Reclassification; Administrative Leave; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment.

5.9 Classified Personnel Actions

New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce a Classified Position; Authorization to Establish a Temporary, Short Term Project Based Position; Change of Status; Reclassification; Out of Class Assignments; Resignation/Retirement/Conclusion of Employment; Volunteers.

6.0 DISCUSSION ITEMS

6.1 SOCCCD: Cost of Employee Benefits and Staffing Levels

A Board discussion item has been requested on the topics of the Cost of Employee Benefits and Staffing Levels.

6.2 Saddleback College and Irvine Valley College: Curriculum Development and Process, and Planned Enhancements

Faculty from both colleges will present information relative to the curriculum development process and procedures.

7.0 REPORTS

7.1 Information Items

7.1.1 SOCCCD: Educational and Facilities Master Plan Progress Reports

Annual progress reports on the Educational and Facilities Master Plan from Saddleback College, Irvine Valley College, and the Advanced Technology and Education Park.

7.1.2 SOCCCD: Stadium Studies for Saddleback College and Irvine Valley College

Consultant Report on Stadium Studies.

7.1.3 SOCCCD: Video Surveillance Cameras at Saddleback College and Irvine Valley College

Campus Safety: Video Surveillance Camera Task Force submitted its report, Security Cameras.

7.1.3A SOCCCD: Campus Safety and Security Measures

Safety measures implemented at both colleges to increase safety and security of the staff and students.

7.1.4 SOCCCD: Basic Aid Project Priority List

The Board of Trustees has adopted a process for the prioritization of available Basic Aid funds. Suggested priorities are included.

7.1.5 Saddleback College and Irvine Valley College, 2008 Professors of the Year.

Naming of Professors of the Year at both colleges.

7.1.6 Saddleback College and Irvine Valley College, Academic Stipends, Summer 2007.

Academic stipends for extra-contractual assignments for Summer 2007.

7.1.7 SOCCCD: Basic Aid Report

Projected receipts and approved projects.

7.1.8 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.1.9 SOCCCD: Monthly Financial Status Report

This report displays the adopted budget, revised budget and transactions through February 28, 2007.

7.1.10 SOCCCD: Quarterly Financial Status Report

Quarter ending March 31, 2007 Financial Status Report

7.1.11 SOCCCD: List of Board Requested Report

Information as requested.

7.2 Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- 7.2.1 President, Saddleback College
- 7.2.2 President, Irvine Valley College
- 7.2.3 Provost, ATEP
- 7.2.4 Associated Student Government of SC
- 7.2.5 Associated Students of IVC
- 7.2.6 Saddleback College Academic Senate
- 7.2.7 Irvine Valley College Academic Senate
- 7.2.8 Faculty Association
- 7.2.9 California School Employees Association
- 7.2.10 Saddleback College Classified Senate
- 7.2.11 Irvine Valley College Classified Senate
- 7.2.12 District Services Classified Senate
- 7.2.13 Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**