The vision of the South Orange County Community College District is to be an educational leader in a changing world.

Meeting of the Board of Trustees



Tuesday, March 24, 2009

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session] Reconvene Open Session: 6:30 p.m.

> Ronald Reagan Board of Trustees, Room145 Health Sciences/District Offices Building Saddleback College 28000 Marguerite Parkway Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: http://www.socccd.edu

Board of Trustees

Donald P. Wagner – President, John S. Williams - Vice President, Thomas A. Fuentes – Clerk William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Hannah H.E. Lee – Student Trustee Raghu P. Mathur, Ed.D. - Chancellor



Meeting of the Board of Trustees March 24, 2009

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

- 1.1 Call To Order
- 1.2 <u>Public Comments</u>

 Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Discipline/Dismissal/Release (2 cases)
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: Dr. Raghu Mathur;
 - b. Leave Requests (1)
 - 2. California School Employees Association (CSEA), Chapter 586:
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - b. Leave Requests (2)
- C. Conference with Real Property Negotiators (GC Section 54956.8)
 - 1. Lease of Property by District: Advanced Technology and Education Park (ATEP); Agency Designated Representative Dr. Raghu Mathur; Negotiating parties: Janez Group, Hudson Capital, LLC.; Under negotiation: Price and terms of payment.
 - 2. Lease of Property by District 15661 Red Hill Ave, Tustin and 1400 & 1420 Reynolds Avenue, Irvine. Agency Designated Representative Dr. Raghu Mathur and Royce A. Sharf, Studley; Negotiating parties: Colliers International and C B Richard Ellis (CBRE); Under negotiation: Price and terms of payment.
 - 3. Lease of Property by District: Portion of Irvine Valley College site; Agency Designated Representative Dr. Raghu Mathur; Negotiating parties: Irvine Unified School District; Under negotiation: Price and terms of payment.

- D. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b])(1 case)
 - a. Hammel v. SOCCCD
 - 2. Initiation of Litigation (GC Section 54956.9[c]) (1 case)
 - 3. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (4 cases)
 - 4. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][C]: Claim of Veronica Saldana against the District

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 **Invocation**Led by Trustee Donald Wagner
- 2.3 Pledge of Allegiance Led by Trustee John Williams
- 2.4 Resolutions / Presentations / Introductions
 Certificate Presentation: Joyce and Jim Van Schaack: Display of President
 Reagan Memorabilia
- 2.5 **Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each**.

3.0 REPORTS

- 3.1 Oral Reports: Speakers are limited to two minutes each.
 - A. Board Reports
 - B. Chancellor's Report
 - C. Board Requests for Report(s)

4.0 **DISCUSSION ITEMS**

4.1 Saddleback College and Irvine Valley College and Advanced Education Technology Park (ATEP): Career Technical Education Programs

Don Taylor, Dean of Advanced Technology and Applied Science, Saddleback College; Dr. David Gatewood, Interim Dean, Career Technical Education and Workforce Development, Irvine Valley College (IVC); and Dr. Randy Peebles, Provost, Advanced Technology and Education Park (ATEP), will present information on career technical education programs offered at Saddleback College, IVC, and ATEP.

4.2 Irvine Valley College: Student Power Point Presentation on IVC Recycling Complex Proposal

Students Eric Nolan, Eugene Soltan, Keith Hough, LaQuann Moore, and Richa Pandey will present a recycling complex proposal.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 5.1 SOCCD: Board of Trustees Meeting Minutes
 Approve minutes of a regular meeting and a special meeting on February 23, 2009.
- 5.2 Irvine Valley College: Spring 2009 Badminton Team Out-of-State Travel Approve out-of-state travel for the Badminton Team to travel to Beijing, Xian, Guilin and Shanghai, China from May 23 to June 2, 2009 in an amount not to exceed \$2,449.00 per person.
- 5.3 Irvine Valley College: Honors Geography 102, Out-of-State Travel Approve out-of-state honors course from July 7 17, 2009 to study in Yellowstone and Grand Teton National Parks in an amount not to exceed \$406.00 per person.
- 5.4 Irvine Valley College: Parking Bail Increase to Offset New State legislative Surcharge Pursuant to SB 1407

 Approve to increase the bail schedule from the current \$25.00 to \$35.00 for parking violations on campus.

- 5.5 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center
 Approve change order requests resulting in an increase of \$9,706.00. The revised total contract amount is \$15,072,283.
- 5.6 Irvine Valley College: Notices of Completion: Business Sciences
 Technology and Innovation Center
 Approve notices of completion and authorize the release of retention.
- 5.7 Irvine Valley College: A300 Theatre Secondary Effects Renovation: Contract Amendment No. 1 for Increased Services

 Approve amendment to contract with Carrier Johnson increasing the amount by \$28,465. The revised total contract amount is \$197,225.
- 5.8 Irvine Valley College: Award of Cisco Network Equipment
 Approve the purchase of equipment from Nexus, Inc., using CMAS contract in the amount of \$114,099.21.
- 5.9 **Saddleback College: NSF Grant National Teacher Training**Approve Rapid Prototyping Workshop "Solid Modeling" Technology, August 3 7, 2009, held at Dana Point Marina Inn paid through the NSF Grant.
- 5.10 Saddleback College: Phi Theta Kappa 91st International Convention Approve the out-of-state travel request for up to fifteen students and one faculty advisor to attend the Phi Theta Kappa 91st International Convention in Grapevine, Texas, April 15 19, 2009, at a cost not to exceed \$8,000.
- 5.11 Saddleback College: Special Topics Chicago Architecture
 Approve Architecture 289, Special Topics course out-of-state travel to
 Chicago, Illinois, June 28, 2009 through July 5, 2009.
- 5.12 Saddleback College: Change Order No. 1 Consultant Agreement to Provide Construction Management Services for Various Projects
 Approve Change Order No. 1 for additional funding of \$20,000.
- 5.13 Saddleback College: Donated Equipment
 Approve the donation of items listed to the Orange County High School of the Arts, San Clemente High School and El Toro High School.
- 5.14 Saddleback College: Notice of Completion: Replace Track Surface Approve notice of completion and authorize the release of retention.
- 5.15 Saddleback College: Notice of Completion: Installation of Pool Scoreboard

 Approve notice of completion and authorize the release of retention.
- 5.16 Saddleback College: Notice of Completion: Installation of Campus Signage

 Approve notice of completion and authorize the release of retention.

5.17 Saddleback College: Notice of Completion: CalPWR Energy Service Agreement

Approve notice of completion and authorize the release of retention.

5.18 Saddleback College: Certificate and Degree Revisions for the 2009-10 Academic Year

Approve proposed changes in curriculum.

5.19 Saddleback College and Irvine Valley College: Community Education, Summer 2009

Approve additional Community Education courses, presenters, and compensation for Summer 2009.

5.20 SOCCCD: Purchase Orders/Confirming Requisitions

Approve Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-03338 through P09-03766 amounting to \$1,936,024.53 and confirming requisitions dated February 4, 2009 through March 3, 2009 totaling \$633,704.65.

5.21 **SOCCCD: Payment of Bills**

Approve Checks No. 078599 through 079466, processed through the Orange County Department of Education, totaling \$6,267,999.86; and Checks No. 009455 through 009480, processed through Saddleback College Community College Education, totaling \$14,179.67; and Checks No. 008535 through 008543, processed through Irvine Valley College Community Education, totaling \$13,556.50.

5.22 SOCCCD: Renewal of Contract: Printing and Mailing of Class Schedules

Approve renewal option of contract with Trend Offset Printing in the amount of \$405,483.72 for Saddleback College, Irvine Valley College and ATEP.

5.23 SOCCCD: Budget Amendment: Adopt Resolution No. 09-04: Amend 2008-2009 Restricted General Fund

Approve resolution to amend the 2008-2009 adopted budget.

5.24 **SOCCCD: Transfer of Budget Appropriations** Ratify as detailed in the report.

5.25 SOCCCD: Gifts to the District and Foundations Approve gifts as presented.

5.26 Saddleback College: Speakers

Approval of honoraria for speakers at Saddleback College.

5.27 SOCCCD: Authorization of Payment to Student Trustee Absent from Board Meeting

Adopt Resolution 09-07 authorizing payment to Student Trustee absent from a special Board Meeting.

5.28 **SOCCCD: February/March 2009 Contracts** Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 ATEP: Recess to Public Hearing

Conduct a public hearing to provide an opportunity for the public to comment on the subject of Certification of the ATEP Addendum/Initial Study Pursuant to the California Environmental Quality Act and Concept Plan for Phase 3A.

6.2 ATEP: Resolution No. 09-05: Certification of the ATEP
Addendum/Initial Study and Errata Pursuant to the California
Environmental Quality Act (CEQA)

Approve resolution and certification of the ATEP Addendum/Initial Study and Errata.

- 6.3 ATEP: Resolution No. 09-06: Adopt Concept Plan for Phase 3A and Submittal of Concept Plan to the City of Tustin Approve resolution and Concept Plan for Phase 3A.
- 6.4 Saddleback College: Award of Bid: PE-100 Interior Renovations Approve agreement with Blue Fin Construction, Inc., in the amount of \$4,132,500.00.
- 6.5 Saddleback College and Irvine Valley College: Grant Acceptance, Community Collaborative Supplemental Funding Approve grant acceptance award of \$100,000 from the California Community College Chancellor's Office for the Community Collaborative Grant RFA 08-0141-890.
- 6.6 Saddleback College and Irvine Valley College: Grant Acceptance, Community Collaborative Workforce Innovation Approve grant acceptance award of \$250,000 from the California Community College Chancellor's Office for the Community Collaborative Grant RFA 08-0142-890.
- 6.7 Saddleback College: Change Order No. 1: CalPWR Energy Service Agreement

Approve change order increasing the cost by \$96,423.00. The revised total contract amount is \$1,589,174.00.

6.8 SOCCCD: Contract, Student Information System

Approve contract with Neudesic LLC for Student Information System "B" features and further development of the Data Warehouse in the amount of \$800,000.

6.9 **SOCCCD: CCCT Board of Directors Election – 2009**Nomination of ten individuals to the CCCT Board of Directors.

6.10 SOCCCD: Copier Equipment and Related Devices

Approve contracting with Xerox for the purchase, lease of copiers and services pursuant to the CMAS contract.

6.11 SOCCCD: Academic Personnel Actions

Approve New Personnel Appointments; Authorization to Establish and Announce Academic Administrative Position; Change of Status; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment

6.12 SOCCCD: Classified Personnel Actions

Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce A Classified Position; Change of Status; Authorization to Change Organization Reporting Structure; Out of Class Assignments;, Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Temporary, Short Term Hourly Employees, Volunteers.

7.0 REPORTS

7.1 **SOCCCD: ATEP Developer Selection**

Principals from Hudson Capital, LLC and Cyburt Hall Partners will discuss their credentials to complete the next phase of the ATEP project with the Board of Trustees.

7.2 Saddleback College and Irvine Valley College: Professors of the Year

Saddleback College and Irvine Valley College announce the 2010 Professors of the Year: Larry Perez and Tracey Magrann, Mathematics, Science and Engineering, Saddleback College; and Martin McGrogan, Health Sciences, PE and Athletics; Jeffrey Staley, Humanities and Languages; and Louise Jacobs, Emeritus Institute, Irvine Valley College.

7.3 **SOCCCD: Basic Aid Report**

Projected receipts and approved projects.

- 7.4 SOCCCD: Facilities Plan Status Report Status of current construction projects.
- 7.5 **SOCCCD:** List of Board Requested Reports See attached exhibit.
- 7.6 SOCCD: Monthly Financial Status Report
 Report displays the adopted budget, revised budget and transactions through February 28, 2009.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 4.1 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College, Irvine Valley College, and the Advanced Technology and Education Park: Career Technical Education

Programs

ACTION:

Discussion

BACKGROUND

At the direction of the Board of Trustees, each month an item, specifically designed for discussion, is placed on the Board Agenda. The topic for the March Board Meeting is Career Technical Education Programs.

STATUS

In addition to Exhibit A, Don Taylor, Dean of Advanced Technology and Applied Science, Saddleback College; Dr. David Gatewood, Interim Dean, Career Technical Education and Workforce Development, Irvine Valley College (IVC); and Dr. Randy Peebles, Provost, Advanced Technology and Education Park (ATEP), will present information on career technical education programs offered at Saddleback College, IVC, and ATEP.

Career Technical Education (CTE) Saddleback College

The Saddleback College 2008-12 plan for Career Technical Education was developed following the guidelines of the California Community Colleges state plan. As a component of this plan, the college offers industry-linked programs and services to assist students in reaching their career goals in order to achieve economic self-sufficiency, compete in the global marketplace, and contribute to California economic prosperity.

Saddleback College has formed linkages with secondary and four-year postsecondary institutions as well as respective businesses and industries for which CTE programs prepare students for employment. The college provides guidance to assist students in acquiring employment readiness and career success skills. As new and emerging occupations are identified, the college will pursue new CTE programs to fulfill the man-power needs of these areas.

The State of California has divided approved CTE programs into 15 industry sectors:

Agriculture and Natural Resources	Finance and Business
Arts, Media, and Entertainment	Health Science and Medical Technology
Building Trades and Construction	Hospitality, Tourism and Recreation
Education, Child Development, and Family Services	Information Technology
Energy and Utilities	 Manufacturing and Product Development
Engineering and Design	Marketing, Sales and Services
Fashion and Interior Design	Public Services
	Transportation

Saddleback College currently provides more than **126** occupational skill awards, certificates of achievement, and associate of science or arts degrees in the CTE areas listed above.

Economic needs are dynamic: i.e., while jobs might be declining in some industries (e.g., construction and retail), jobs in other markets (e.g., alternative energy) may be on the rise. Therefore, as economic conditions change, departments offering CTE programs commonly add or delete courses in their respective curriculum areas.

The top 10 jobs according to jobs.aol.com requiring only an associate or certificate are: Physical Therapy Assistant, Web Designer, Electrical or Electronic Engineering Technician, Registered Nurse, Computer Support Specialist, Executive or Administrative Assistant, Dental Hygienist, Surveying or Mapping Technician, Veterinary Technician, and Cinema Camera Operator. These jobs have an average salary range from \$33,000+ to \$47,000+ a year. Saddleback College offers CTE in 7 out of 10 of these high-demand job areas. Although Saddleback College does not offer programs for Physical Therapy Assistants, Dental Hygienists or Veterinary Technicians, it does offer related CTE programs.

Orange County has approximately 1,500,000 persons in the workforce. Of these, the largest number (nearly half a million people) work in the recreation, hospitality and entertainment sectors. However, many of the highest paying jobs (with salaries of more than \$70,000 per year) are in the advanced manufacturing sector, of which there are an estimated 170,000 jobs in Orange County.

The fastest growing occupations in Orange County, which in most cases require a four-year degree, will be elementary school teachers, business specialists and in the areas of management and computer support. Other occupations that may require post-secondary degrees are found in nursing, food service, landscaping, administrative assistant services, and others.

With these projections in mind, Saddleback College has focused on the following programs for expansion:

- Nursing
- Child Development and Educational Studies
- Rapid Digital Manufacturing (part of Rapid Tech Center)
- Aguarium and Aguaculture Science
- Leadership in Energy and Environmental Design (LEED) Green Building Rating System
- Cosmetology
- Environmental Studies, Water Quality
- Culinary Arts

Occupations in the above areas are, for the most part, high-wage, high-demand or located in emerging sectors.

Career Technical Education (CTE) Irvine Valley College

The following is a progress report on the IVC New Program Approval Process for low-unit certificates and Career Technical Education certificate proposals currently under development by various IVC and ATEP faculty advocates and the office of Career Technical Education &Workforce Development (CTE&WD).

New Program Approval Process

As part of the IVC Curriculum Committee's continuing efforts to streamline the curriculum development and approval process, for the past several months the committee has been discussing how to maintain both thoroughness and "nimbleness" in responding to career technical education and contract training needs. As a result, the committee has developed and granted provisional approval of the IVC New Program Approval Process (NPAP), designed specifically to address low-unit certificates of proficiency to be issued by IVC that are, by design, not state-approved. These certificates, which are less than 18 units each, are the "fast track" building blocks of more extensive state-approved certificates (18 units and greater), associate degrees, and (in some cases) bachelor's degrees. The low-unit certificates are constructed by "packaging" the essential courses necessary to achieve the skills and knowledge that will enable people to both enter the workplace more quickly and, for those already employed, advance within their organizations. The strategy should also help increase student success as measured by "retention based on completing a certificate," job placement, and job success.

The Curriculum Committee is continuing its dialog with the faculty and campus community regarding how to best address the multifaceted needs of the people and businesses that IVC serves. While recognizing the importance of providing a high-quality transfer experience for many of the IVC students, the committee also acknowledges IVC's mission to contribute positively to the growing needs of career technical education and workforce development.

Program & Certificate Update

The following 12 program areas are currently in the pipeline for possible program development at IVC. Each of these program ideas has been vetted with germane IVC decision-making groups, with support to develop certificate proposals for college consideration. The proposals are in various stages of development and are presented below in order of those furthest along in the IVC NPAP.

[The title of each program is subject to change and refinement, depending on the findings of the industry research, market data, and institutional needs.]

Programs That Have Received First Reading by Los Angeles and Orange County Workforce Development Leaders (LOWDL):

Program Title: <u>Electrical Technology</u> TOP Code: <u>0934.00-01</u>

Primary Developer: Ray Chandos

The Electrical Technology Certificate has been proposed to meet the needs of commercial electricians requiring continuing education and updating of their skills for license renewal. The necessary courses currently exist but require re-writing, which Professor Chandos has nearly

completed. One union stipulation to offering these revised courses is that all instructors must have a current safety certificate; therefore, CTE&WD is working to assist Professor Chandos in completing a two-course training program prior to fall 2009. Members of the advisory committee have been identified and a preliminary survey instrument has been drafted for local industry. A meeting is planned for April.

Program Title: Fine Art Collections & Exhibition Assistant TOP Code: 1099.00-01

Primary Developer: Lisa Davis Allen

The Art Department faculty at IVC is interested in exploring the merger of academic skills found in transfer programs with the technical skills of CTE programs. The school has had an art gallery for several years and is interested in expanding the gallery program to include a certificate for technical assistants in the fine arts. The proposed program would enable students to learn how to design, assemble, stage, and mount exhibits in multiple art forms. The proposed training could be directed toward entry-level positions in galleries, libraries, public buildings, museums, and outdoor venues. Professor Lisa Davis Allen has worked with Jerry Rudmann to prepare a survey that is currently being beta tested. The advisory group members will be identified and invited to the campus in April.

Program Title: <u>Dance Technique</u> TOP Code: <u>1008.10-01</u>

Primary Developer: Marie de la Palme, Wendy Ellis, Monik Jones

The purpose of the proposed program is to prepare students for performance positions, with a focus on local entertainment and theme parks (e.g., Disneyland, Knott's Berry Farm, and Universal Studios). Two surveys have been prepared by the dance leadership, the advisory group identified, and a meeting is planned for April. The proposed certificate program would build on existing courses as well as include cooperative work experiences with local partners. Lead faculty member Marie de la Palme and her team have done considerable work on this proposal, including the creation of an articulation agreement with an IUSD high school dance program.

Program Title: Paralegal TOP Code: 1402.00-01

Primary Developer: <u>Tim Rabun</u>

Given preliminary data, it is believed that IVC continues to be well-positioned to successfully launch a Paralegal Certificate program to serve Orange County. Tim Rabun, adjunct faculty in Business Sciences, has been working with Bob Urell and the CTE&WD staff in conducting the necessary economic development and market analysis, preliminary research on regional paralegal programs, and identification of industry leaders and potential advisory group members for a meeting in April. With appropriate planning to address specific resource needs (e.g., per accreditation standards, the program ultimately requires a full-time faculty to serve as the program chair), CTE&WD will continue to move this proposal along the IVC NPAP.

Programs in the Preparation Stage for First Reading of LOWDL:

Program Title: Business Accounting TOP Code: 0502.00-01

Primary Developer: <u>Don Bradshaw</u>

Significant progress has been made by Don Bradshaw in creating five low-unit certificates of proficiency in accounting: 1) Financial Accounting (8 units); 2) Financial/Managerial Accounting (13 units), 3) Payroll Accounting (13 units), 4) Computerized Accounting (8 units), and 5) Tax Accounting (7 units). Assistant Professor Bradshaw has submitted the necessary

TOP Code: 0708.10-01

TOP Code: 0835.20-01

TOP Code: <u>0303.00-01</u>

curriculum enhancements for both the Business Accounting and Managerial Accounting classes to the Curriculum Committee. There is a need to further augment the classes with new interactive software and equipment that will combine faculty lectures with video examples as well as text and live student responses. It is believed that this will greatly improve the online and hybrid modes of these classes. Preliminary market data has been gathered and the regional Center for Excellence is in the process of providing the latest economic data for Orange County. Resource needs (e.g., space, equipment, software) are being assessed; however, given online delivery strategies impact should be minimal. An advisory group has been identified and a meeting is being scheduled to bring together the industry and content experts. Given that this is a deliberate re-packaging of existing courses, the NPAP should move relatively swiftly.

Program Title: Computer Forensics

Primary Developer: Roopa Mathur & Colin McCaughey

This is a joint project between Computer Information Management and Administration of Justice. Several meetings have taken place this spring between the two principals; however, significant research needs to take place in order to demonstrate the need for this certificate in our service area. Other programs at neighboring colleges have come onboard in the last year and in order for this certificate to be successful, it may need to be attached to either our State Peace Officer Standards & Training (POST) contract work, or delivered with a special niche in mind. A report from faculty members Roopa Mathur and Colin McCaughey is expected this month.

Programs Undergoing Additional Data Analysis Before Advancing to LOWDL:

Program Title: <u>Fitness Specialist</u> Primary Developer: <u>Simon Davies</u>

A state-approved Fitness Specialist Certificate of Achievement has been in place for over a year and is currently under review by the department for program continuation and possible curricular enhancement. The focus of recent research is in exploring the opportunities for low-unit certificates of proficiency. There have been discussions regarding the development of a cooperative work experience component, providing students with work experience in the IVC Fitness Center and exploring the possibilities of externships in area fitness centers. As an additional component of the program analysis, articulation agreements between the IVC fitness program and Irvine and Tustin Unified School Districts are under review. Additional dialog between Fitness Center faculty and the CTE&WD staff are being planned to focus the needs analysis.

Program Title: Soil Ecology Technician
Primary Developer: Jeff Kaufmann

Professor Kaufmann is currently on sabbatical leave and will return this fall to continue concept development in conjunction with CTE&WD staff. This program would blend academic skills with technical skills focusing on applied biological science, legal aspects of environmental impact, and skills for data collection and analysis. The target audience consists of students interested in applied biology and degreed students with a life science background who are interested in developing skills that qualify them for consulting and specialist work with various construction, governmental, and resource development organizations.

This program will likely be aligned with IVC's Environmental Sustainability Task Force Initiative

(currently in the formation stages). Afterwards, the program configuration will be identified, labor market studies concluded, industry employment surveys implemented, initial curriculum concepts drafted, and relevant data from an area advisory group gathered in accordance with the IVC NPAP.

Program Title: <u>Technical Theatre</u> TOP Code: <u>1006.00-01</u>

Primary Developer: Michael Collins

The Technical Theatre Certificate proposal is new to the School of Fine Arts. With the opening of the new Performing Arts Center, theatre faculty have been encouraged to update and revise curriculum to enable the school to offer certificates in various areas of technical theatre (e.g., lighting, set design, costuming, and management). Although the CTE&WD office has gathered entertainment industry data for Orange and Los Angeles Counties ("The Creative Economy," LA Economic Development Corporation, Oct. 2008), departmental interest is necessary to move this initiative forward. A meeting between departmental leadership and CTE&WD is being scheduled.

Program Title: Physical Therapy Assistant TOP Code: 1222.00-01

Primary Developer: Mike Bennett

Physical education faculty member Mike Bennett is working with CTE&WD staff in the analysis, labor market studies, and curriculum exploration in preparation to proposing a Physical Therapy Assistant program. During the fall and spring semesters, associate faculty member Bennett conducted research to determine the PT assistant needs of the area and found major pockets of competition for preparing PTAs.

There are numerous requirements in demonstrating appropriate levels of support before a physical therapy assistants program can be created in Orange County, including securing clinical placement contracts as well as funding for equipment and supplies. Preliminary data analyses indicate that IVC may not be able to effectively compete in our regional market given the cost-benefit of the program. Professor Bennett will have a complete findings report in the coming weeks.

Program Title: <u>Business Banking</u> TOP Code: <u>0504.00-01</u>

Primary Developer: <u>Bob Urell</u>

This new program idea is currently on hold for 2008-09 per the request of Professor Bob Urell. The program concept will be revisited in spring 2009 to determine if business and CTE&WD will pursue labor market data and analysis. There has been some conversation of working with Wells Fargo on developing a certificate program, but further discussion is necessary.

Incubating in Preparation for Phase I of IVC New Program Approval Process:

Program Title: Design Model Making TOP Code: 0956.00-01

Primary Developer: Brett McKim

The Design Model Making program is currently led by part-time faculty member Brett McKim. The program is housed at ATEP and is supported by more than \$300,000 of new equipment through Career Technical Education funding from the California Community Colleges System Office. Within the current scope of the program, low-unit certificates are being explored relative to the needs of the job market. Professor McKim is currently developing program

enhancements, including continuing to create and market articulation agreements with IUSD and TUSD. The January meeting between Design Model Making and CTE&WD was very successful, revealing the need for critical support for faculty working at ATEP in order to help advance the program through the development process.

Program Title: Piping Design TOP Code: 0952.30-01

Primary Developer: Miles Fujiwara

The Piping Design program is currently led by part-time faculty member, Miles Fujiwara. The program is housed at ATEP and was offered as a Community Education contract course in Spring 2008. The program came from a neighboring district where it had been cut from their offerings due to limited resources. Research data is currently being gathered to substantiate an ongoing demand for the certificate program and to determine the most advantages financial structure and delivery model.

Summary

The primary intent of the Perkins CTE funding for IVC in 2008-09 is to support the exploration of new programmatic ideas as well as "repackaging" existing curriculum into meaningful low-unit certificates that lead to success. The program ideas under consideration this year have originated from the foundation of existing and proven high-quality IVC curriculum as well as proposed curricular programs that are migrating from other colleges due to the current economic environment. Most of the certificate proposals are championed by one or more dedicated faculty members interested in stretching into new areas of applied knowledge that can lead to regional employment.

As the college continues to develop ideas, the CTE&WD office will continue to work with faculty, staff, and administrators to support and guide the process from inception through college, district, and—as necessary—state review. Ultimately, we are committed to creating viable, sustainable programs that have the necessary resources to thrive and serve IVC's and ATEP's educational missions. In this spirit, CTE&WD will continue monitoring additional growth funding opportunities—including stimulus packages, grants, state allocations, basic aid, and corporate partnerships—in support of emerging and expanding curricular opportunities.

Career Technical Education (CTE) Advanced Technology & Education Park

The Advanced Technology & Education Park presents an opportunity for Saddleback College and Irvine Valley College to expand or develop new Career Technical Education and Workforce Development programs that will train students, create jobs, and contribute to economic prosperity in Orange County.

ATEP is working with the Workforce Investment Boards, Regional Occupational Programs, Orange County Business Council, California Economic and Workforce Development Agencies, the California Community College System, four-year, post-secondary institutions, and businesses to create a continuum of opportunities that will prepare students for employment.

CURRENT PROGRAMS

Center for Applied Competitive Technologies (CACT) - CACT@ATEP is one of 12 centers in California focused on developing specialized workforce training for manufacturing, aerospace, defense, space, optics, laser, and biomedical industries. CACT@ATEP is also designated as a National Science Foundation Center of Excellence for Photonics and Optics Training. A severe shortage of precision optics technicians in the U.S. for defense, homeland security, aerospace, biomedical, alternative energy production, and nanotechnology industries could threaten national security and the U.S. economy if companies are forced to outsource these jobs. We must train thousands of new technicians to meet this shortage. CACT also monitors emerging technology industries such as alternative energy and green technology to plan workforce training for newly created jobs and industries.

Design Model Making & Prototyping (DMP) – The DMP program uses hands-on technology labs to prepare students for jobs in product development, aerospace, automotive design, medical manufacturing, entrepreneurship, and entertainment.

Entrepreneurship Institute – A newly developed program through Saddleback College focuses on preparing new entrepreneurs and covers such topics as patents, trademarks, copyrights, legal issues, and business marketing, finance, accounting, and management.

Workforce Development – Several Community Education programs are offered at ATEP including **Piping Design** and **Apartment Maintenance Technician**.

PROPOSED PROGRAMS FOR FUTURE EXPANSION

- Nursing (Regional Simulation Lab)
- Medical Lab Technician
- Rapid Digital Manufacturing (part of Rapid Tech Center)
- Leadership in Energy and Environmental Design (LEED) Green Building Rating System
- Homeland Security
- Biotechnology/Nanotechnology
- Cosmetology
- Culinary Arts
- Recording Arts & Music Technology
- Entertainment Arts Technical positions in Film, TV, Radio and Music Recording

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 4.2 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Understanding Recycling as an Important

Conservation Method

ACTION:

Information

BACKGROUND

IVC honor students are working on a proposal to initiate a recycling/redemption center at Irvine Valley College. As part of the proposal, the students have prepared a presentation, "Irvine Valley College Recycling Complex Proposal" that is designed to demonstrate how an effective and well-planned project can benefit Irvine Valley College and surrounding communities through enhancing our sustainability practices. Linking education, business and communication, they strive to establish a hallmark facility that will showcase South Orange County Community College District's dedication to excellence.

STATUS

The "Green Team" consisting of a team of officers and general members of the Alpha Omega Mu Chapter of *Phi Theta Kappa*, the National Honor Society of the two year college at Irvine Valley College, will make a presentation on environmental sustainability to the Board of Trustees for future consideration and action.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.1

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Minutes of the Board of Trustees Meeting

ACTION:

Approval

Minutes from:

February 23, 2009 Regular Meeting of the Board of Trustees (Exhibit A) February 23, 2009 Special Meeting of the Board of Trustees (Exhibit B) are submitted to the Board for review and approval.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING February 23, 2009

PRESENT

Members of the Board of Trustees:
Donald P. Wagner, President
John S. Williams, Vice President
Thomas A. Fuentes, Clerk
William O. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Nancy M. Padberg, Member
Hannah Lee, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Provost, ATEP

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

- 1.1 Call To Order
- 1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
- 1. Public Employee Discipline/Dismissal/Release (3 cases)

- B. Conference with Labor Negotiators (GC Section 54957.6)
- 1. SOCCCD Faculty Association
- a. Agency Designated Negotiator: Dr. Raghu Mathur;
- b. Leave Requests (1)
- 2. California School Employees Association (CSEA), Chapter 586:
- a. Agency Designated Negotiator: Dr. Raghu Mathur
- b. Leave Requests (2)
- C. Conference with Real Property Negotiators (GC Section 54956.8)
- 1. Lease of Property by District: Advanced Technology and Education Park (ATEP); Agency Designated Representative Dr. Raghu Mathur; Negotiating parties: Janez Group, Hudson Capital, LLC.; Under negotiation: Price and terms of payment.
- 2. Lease of Property by District 15661 Red Hill Ave, Tustin and 1400 & 1420 Reynolds Avenue, Irvine. Agency Designated Representative Dr. Raghu Mathur and Royce A. Sharf, Studley; Negotiating parties: Colliers International and C B Richard Ellis (CBRE); Under negotiation: Price and terms of payment.
- 3. Lease of Property by District: Portion of Irvine Valley College site; Agency Designated Representative Dr. Raghu Mathur; Negotiating parties: Irvine Unified School District; Under negotiation: Price and terms of payment.
- D. Conference with Legal Counsel (GC Section 54956.9)
- 1. Existing Litigation (GC Section 54956.9[b])(3 cases)
- a. Crosby v. SOCCCD
- b. Dobbs v. SOCCCD
- c. Hammel v. SOCCCD
- 2. Initiation of Litigation (GC Section 54956.9[c]) (1 case)
- 3. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (6 cases)
- 4. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][C]: Claim of Veronica Saldana against the District.

RECONVENE OPEN SESSION: :00 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 Invocation Led by Trustee Nancy Padberg
- 2.3 Pledge of Allegiance Led by Trustee Donald Wagner
- 2.4 Resolutions / Presentations / Introductions Resolution: My Academic Plan Design Team Resolution: Coach Martin McGrogan, Irvine Valley College
- 2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Padberg, Fuentes, Williams, Wagner, Milchiker, and Student Trustee Lee gave reports.

B. Chancellor's Report

Chancellor Raghu Mathur gave a report.

- C. Board Requests for Report(s)
 - Request for Report on Reduction of District Property Tax Rate

On a motion duly made and seconded the Board Request for a Report on reduction of the District property tax rate was accepted on a 7-0 vote.

President Wagner requested the meeting be adjourned in memory of Hally Savio, Executive Assistant to the Vice Chancellor, Human Resources. He also requested that Item 6.1 be advanced to the start of the meeting.

6.1 SOCCCD: Annual Report on Probationary Faculty Recommended for Tenure Approve entering second and third year contracts for full-time faculty members.

On a motion made by Trustee Milchiker and seconded by Trustee Padberg this item was approved on a 7-0 vote.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Basic Skills Initiative Dr. Rajen Vurdien, Vice President of Instruction, Saddleback College and Dr. Craig Justice, Vice President of Instruction, Irvine Valley College will present information on the status of Basic Skills Initiative at the colleges.

Dr. Rajen Vurdien, Vice President of Instruction, Saddleback College and Dr. Craig Justice, Vice President of Instruction, Irvine Valley College presented information on the status of Basic Skills Initiatives at the colleges.

4.2 Saddleback College and Irvine Valley College: Curriculum Representatives from the Saddleback College and Irvine Valley College academic senates will present information on curriculum.

Professor Kathie Schmeidler from Irvine Valley College and Professor Bob Cosgrove from Saddleback College gave reports on curriculum.

On a motion made by Trustee Williams and seconded by Trustee Lang, it was unanimously agreed to extend the meeting to 9:30 p.m.

- 5.0 CONSENT CALENDAR ITEMS All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.
- 5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on January 20, 2009.
- 5.2 Saddleback College: California Student Nurse Association Conference Approve twelve students and two faculty advisors to attend the National Convention of the California Nursing Student Association April 14-19, 2009. Funds for the convention have been approved and budgeted by the Associated Student Government body in an amount not to exceed \$14,000.
- 5.3 Saddleback College: Award of Bid: Science Equipment Approve award of bid to various vendors in the amount of \$145,264.94.
- 5.4 Saddleback College: Village Expansion Project: Contract Amendment No. 1 for Increased Services Approve agreement with R2A Architecture and approve amendment to contract in the amount of \$80,080. The total contract amount is \$245,080.
- 5.5 Saddleback College: Donated Equipment Approve donation of items.

- 5.6 Irvine Valley College: Geology 170, Out-of-State Travel Approve out-of-state travel program from April 30, 2009 to May 3, 2009 in the Grand Canyon National Park, Arizona. No general funds used; travel costs are the responsibility of the individual participants.
- 5.7 Irvine Valley College: Award of Cisco Network Equipment Approve agreement to purchase Cisco Network equipment from Nexus, Inc in the amount of \$98,331.40.
- 5.8 Irvine Valley College: Notices of Completion: Business Sciences Technology and Innovation Center Approve the filing of the notices of completion and the release of retention.
- 5.9 Irvine Valley College: Change Order Requests: A300 Theater Secondary Effects Approve change order request resulting in an increase in the contract amount of \$16,339.05. Total revised contract amount is \$1,090,221.
- 5.10 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center Approve change order request decreasing the contract amount of \$55,605.00. Total revised contract amount is \$15,062,577.
- 5.11 Irvine Valley College: Change Order Requests: Change Order Requests: B200 Science Lab Annex and B239 Conversion Approve change order request resulting in an increase in the contract amount of \$116,304. Total revised contract amount is \$3,639,304.
- 5.12 ATEP: Agreement for Special Services for the ATEP Project: Austin-Foust Associates, Inc. Approve agreement with Austin-Foust Associates, Inc. on a time and material basis.
- 5.13 Saddleback College and Irvine Valley College: Revised 2009-2010 Instructional Material Fees Approve revised instructional material/laboratory fees for 2009-10.
- 5.14 Saddleback College and Irvine Valley College: Speakers Approve honoraria for speakers at Saddleback College and Irvine Valley College.
- 5.15 Saddleback College and Irvine Valley College: Community Education Program, Summer 2009 Approve Community Education courses, presenters, and compensation for Summer, 2009.
- 5.16 SOCCCD: Grant Acceptance, Community Collaborative Accept the Award of \$400,000 from the California Community College Chancellor's Office for the Community Collaborative Grant, RFA 08-0140-890.

- 5.17 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-02871 through P09-03337 amounting to \$1,741,355.77. Approve confirming requisitions dated December 17, 2008 through February 3, 2009 totaling \$267,785.88.
- 5.18 SOCCCD: Payment of Bills Approve Check Nos. 077566 through 078598 processed through the Orange County Department of Education, totaling \$7,601,766.02; and Check Nos. 009445 through 009454, processed through Saddleback College Community Education, totaling \$298,567.09; and Check Nos. 008522 through 008534, processed through Irvine Valley College Community Education, totaling \$54,226.89.
- 5.19 SOCCCD: Budget Amendment: Adopt Resolution No. 09-03 to Amend 2008-2009 Restricted General Funds Adopt resolution to amend the 2008-2009 adopted budget.
- 5.20 SOCCCD: Transfer of Budget Appropriations Ratify transfers as detailed.
- 5.21 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.
- 5.22 SOCCCD: January/February 2009 Contracts Ratify contracts as listed.
- 5.23 SOCCCD: Adopt Resolution No. 09-02: Close Certificate of Participation (COP), Capital Lease Payments Fund 52 Adopt resolution to closed the COP Capital Lease Payments Fund (Fund 52).

On a motion made by Trustee Fuentes and Seconded by Trustee Jay the Consent Calendar items were approved on a 7-0 vote.

6.0 GENERAL ACTION ITEMS

6.2 Saddleback College and Irvine Valley College: Curriculum Revisions Approve proposed changes in curriculum for Saddleback College and Irvine Valley College for 2009-10.

On a motion made by Trustee Williams and duly seconded it was unanimously agreed to divide the question. On a motion made by Trustee Lang and seconded by Trustee Jay it was unanimously agreed to table the three Geography online courses. On a motion made by Trustee Williams and seconded by Trustee Jay the remaining changes in curriculum for Saddleback College and Irvine Valley College for 2009-10 were approved on a 7-0 vote.

6.3 SOCCCD: State Chancellor's Funding Hold and Facilities Impact Approve completing the purchase on the bid for furniture for Irvine Valley College and Saddleback College projects for \$116,000.

On a motion made Trustee Jay and seconded by Trustee Lang this item passed on a 7-0 vote.

6.4 Saddleback College: Village Expansion Project: Contract Amendment No. 1 for Increased Services Approve the use of the Class Leasing piggyback agreement with Wilsona School District not to exceed \$1,400,000.00.

On a motion made Trustee Williams and seconded by Trustee Milchiker this item passed on a 7-0 vote.

6.5 Saddleback College: Study Abroad Program to Santander, Spain Approve the Saddleback College study abroad program: Spanish Language Studies in Santander, Spain in the summer of 2009.

On a motion made Trustee Lang and seconded by Trustee Williams this item passed on a 7-0 vote.

6.6 SOCCCD: Board Policy Revision: BP 5625 - Students in the Military Submitted for discussion/approval.

On a motion made Trustee Williams and seconded by Trustee Padberg this item passed on a 7-0 vote.

6.7 SOCCCD: Institutional Membership: Association for Information Communications Technology Professionals in Higher Education Approve membership and estimated dues.

On a motion made Trustee Williams and seconded by Trustee Lang this item passed on a 7-0 vote.

6.8 SOCCCD: OCSBA Marian Bergeson Award Nomination Nomination of trustee for the Marian Bergeson Award.

On a motion made by Trustee Fuentes to nominate Trustee John Williams for the Marian Bergeson award, seconded by Trustee Wagner the nomination was approved on 7-0 vote.

6.9 SOCCCD: Academic Personnel Actions Approve New Personnel Appointments; Authorization to Establish and Announce Academic Administrative Position; Change of Status; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment

On a motion made Trustee Jay and seconded by Trustee Lang this item passed on a 7-0 vote.

6.10 SOCCCD: Classified Personnel Actions Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce A Classified Position; Change of Status; Authorization to Change Organization Reporting Structure; Out of Class Assignments;, Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Temporary, Short Term Hourly Employees, Volunteers.

On a motion made Trustee Lang and seconded by Trustee Williams this item passed on a 7-0 vote.

7.0 REPORTS

- 7.1 SOCCCD: Sustainability Efforts An informational report on sustainability efforts at SOCCCD.
- 7.2 SOCCCD: Basic Aid Report Projected receipts and approved projects.
- 7.3 SOCCCD: Facilities Plan Status Report Status of current construction projects.
- 7.4 SOCCCD: List of Board Requested Reports List of Board Requested Reports.
- 7.5 SOCCCD: Monthly Financial Status Report Report displays the adopted budget, revised budget and transactions through January 31, 2009.
- 7.6 SOCCCD: Quarterly Financial Status Report Report as of December 31, 2008.
- 7.7 SOCCCD: Budget Update Report Report on property tax revenues and basic aid status.
- 7.8 SOCCCD: Retire (OPEB) Trust Fund This report is for the quarter ending December 31, 2008.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Reports were provided by Saddleback College President Tod Burnett, IVC President Glenn Roquemore, Provost Randy Peebles, SC Academic President Bob Cosgrove, IVC Classified Senate Gee Dickson, ASIVC Representative.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 9:15 p.m. in memory of Hally Savio.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES February 23, 2009

CALL TO ORDER: 3:00 p.m.

The Open Session of the Special Meeting of the Board of Trustees was called to order by President Wagner at 3:00 p.m.

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

David B. Lang, Member

Marcia Milchiker, Member

Nancy M. Padberg, Member

Administrative Officers:

Raghu P. Mathur, Chancellor

Gary Poertner, Deputy Chancellor

Robert Bramucci, Vice Chancellor, Technology and Learning Services

David Bugay, Vice Chancellor, Human Resources

Tod Burnett, President Saddleback College

Tracy Daly, Acting Associate Provost, ATEP

Don Busche, Acting educational Program Director, ATEP

ABSENT:

Hannah Lee, Student Member

The Invocation was led by Trustee Wagner

The Pledge of Allegiance was led by Trustee Fuentes.

1.0 **DISCUSSION ITEM**

A presentation was made by Jeremy Krout of RGP Planning & Development Services on the Draft ATEP Phase 3A plans and overview of the Concept Plan. A discussion of the presentation ensued.

The meeting was adjourned at 4:02 p.m.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.2

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Spring 2009 Badminton Team Out-of-State

Travel

ACTION:

Approval

BACKGROUND

Participation in international conferences and events provides invaluable learning experiences for the students and brings honor and recognition to Irvine Valley College. Out-of-state travel requires approval by the Board of Trustees.

STATUS

Irvine Valley College Spring 2009 Badminton team (up to 10 students and 4 coaches) are requesting approval to travel to Beijing, Xian, Guilin, and Shanghai, China, from May 23 to June 2, 2009, to compete with the Chao Yang District badminton team and attend a badminton clinic with the Shanghai Badminton team. Expenses are to be paid from the team's foundation accounts and are not to exceed a total of \$2,449.00 per person, as described in Exhibit A. There is no impact on the general fund. As of March 12, 2009, there are no travel advisories for this destination.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Irvine Valley College Badminton team's travel to China, as described in Exhibit A.

Exhibit A Page 1 of 1

Irvine Valley College Spring 2009 Badminton Team Out-of-State Travel

<u>Dates</u> <u>Number of Persons</u>		Location	Cost Estimates per Person				
5/23- 6/2	10 students/4 coaches	Beijing/Xi'an/Guilin/ Shanghai, China	Full Package \$2,449.00 (Including International, domestic flights and other				
			transportation, daily meals, admission tickets and lodging and tour guide.)				
			SUBTOTAL \$2,449.00				
			GRAND TOTAL \$34,286.00				

No District or ASIVC funds will be used for transportation or lodging. The teams will have sufficient funds in their foundation accounts to cover these expenses.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ITEM: 5.3

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Honors Geography 102, Out-of-State Travel

Program

ACTION:

Approval

BACKGROUND

Irvine Valley College is committed to providing high-quality education and a full range of scientific and cultural activities for students. For many years, the College has offered courses in many areas of the world and expert, talented faculty to provide a quality academic experience combined with cultural travel.

As part of offering high quality education to students, Irvine Valley College is offering an opportunity for students to study the geology and geography of Yellowstone and Grand Teton National Parks.

STATUS

The Irvine Valley College School of Social and Behavioral Sciences proposes to offer an honors course from 7/7/09 to 7/17/09 to study in Yellowstone and Grand Teton National Parks. This is an out-of-state travel program that uses Irvine Valley College vehicles for round trip transportation to the National Parks with Irvine Valley College as the site for departure and return. A minimum of ten students is required and a maximum of 20 students can be accommodated. The Out-of-State Travel Program Information Summary is presented in EXHIBIT A. The individual cost breakdown summary is presented in EXHIBIT B.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the out-of-state travel honors field program in geology and geography to Yellowstone and Grand Teton National Parks as described above.

Item Submitted By: Dr. Glenn R. Roquemore, President

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

OUT-OF-STATE TRAVEL PROGRAM INFORMATION SUMMARY

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Exhibit A
Page 2 of 2

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College Pre	esident	Da	ate								
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INDIVIDUAL COST BREAKDOWN SUMMARY

IRVINE VALLEY COLLEGE SCHOOL OF BUSINESS AND SOCIAL SCIENCES

HONORS GEOGRAPHY 102 OUT-OF-STATE TRAVEL CLASS GEOGRAPHY FIELD STUDIES

COSTS TO BE PAID BY STUDENTS	
Camping Fees	\$1,858
Camping cost per student per day \$8.58	
	410.50
TOTAL COST	\$1858
COST PER STUDENT (10 Students)*	\$186
APPROXIMATE COSTS NOT INCLUDE	D
Ct. 1(C. 1(11.1	220.00
Student food (11 days @ \$20/day)	220.00
TOTAL COSTS NOT INCLUDED	\$220
GRAND TOTAL PER STUDENT	\$406

^{*}The cost per student will be charged as a class fee to each student. If more than 10 students enroll, or if for any other reason there are unexpended funds at the end of the field study, each student will be refunded an amount as appropriate. The class can accommodate as many as 20 students, as the group campsites limit size, including the IVC instructors and volunteer vehicle drivers.

ITEM: 5.4 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Parking Bail Increase to Offset New State Legislative

Surcharge Pursuant to SB 1407

ACTION:

Approval

BACKGROUND

District policy requires that operators of vehicles that park on District property must obtain a parking permit and display it their vehicle. These permits can be purchased at either Irvine Valley College or Saddleback College for a fee established by the Board of Trustees.

The Campus Police Department is responsible for enforcing parking regulations on district property. When campus police observe violators who do not have the required permit, they issue a citation that imposes a fine. The current fine is \$25.00, from which the state retains a certain amount as a surcharge fee against the violator. The remainder of the fine is posted in an account for use by the citing agency for categorical program administrative purposes.

STATUS

Phoenix Group, a subcontractor which processes IVC parking citations, has notified us that Senate Bill 1407, enacted on September 26, 2008, will increase parking violation penalty fees by \$4.50, effective January 1, 2009. See Exhibit A. The new fees are an additional assessment for state court facility construction. Our most recent revenue distribution report from Phoenix indicates that the fees have been applied retroactive to January 1, 2009. The police department has issued 1,800 citations to date in 2009. IVC Police Department estimates that the Department will issue approximately 6, 000 citations to campus parking violators during calendar year 2009. Based on the \$4.50 fee increase, the police department will suffer a \$27,000 revenue loss for the year. This will have a significant negative impact on the IVC Police Department budget. The loss of revenue will continue until the Campus adopts a new bail schedule to offset the added court assessment.

The Police Department proposes increasing the fines of violators. The Orange County Uniform Bail and Penalty Schedule for parking violations under CVC 21113(a) is \$35.00. Adoption of the same bail for IVC parking violations will ensure that Campus fines are in alignment with Orange County, and pass-on the increased fees to violators.

It should be noted that this increase will only apply to parking regulation violators. Those using our parking lots can avoid this cost by following campus parking regulations and obtaining parking permits as required by District regulations.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an increase in the bail schedule to \$35 for parking violations at Irvine Valley College.

Item Submitted by: Dr. Glenn R. Roguemore, President

From: To: Customer Contact PHX Group customerservice@phxgroup.com;

Subject:

More updates per SB 1407 - and additional surcharge distributions

Date:

Monday, February 23, 2009 9:45:06 AM

February 23, 2009

Re: More updates per SB 1407 – and additional surcharge distributions

Dear Phoenix Group Client,

As you know we have made several changes to our Distribution Reports to reflect the changes to the new surcharge requirements of SB 1407 and the interaction of SB 425 (effective 1/1/08), if applicable.

Based on preliminary analysis, it was thought that only a \$3.00 increase was required. The \$3.00 was interpreted as the amount of increase because of Courthouse Construction funds currently paid per GC 76100 (GC 76000). Since the end of January, we have received input and direction from various courts and counties, requesting that we add an ADDITIONAL \$1.50, that would equal \$4.50 in new fees.

We value our relationships with the Courts and Counties, but this direction must come from our clients. I am asking that you contact the department to which you are currently sending monthly distribution checks, and ask them for assistance and direction, then send that information to us so we can provide you with exactly the information needed to satisfy the surcharge requirement as it relates to your agency.

At this time, none of our clients have requested anything other than what was reported in January. However, now that we have heard from the courts asking for an additional \$1.50 for the State Court Facilities Fund, we need to address this difference. I have also been back in touch with Scott Taylor from the State Controllers Office who is also confirming that this fee of an additional \$1.50 per paid parking violation is accurate.

At this time we are preparing to report to you the following surcharges - \$9.50:

Criminal Justice Facilities Fund: GC 76000 (76101) \$1.50 Courthouse Construction Fund: GC 76000 (GC 76100) \$1.50

County General Fund: GC 76000 \$2.00

SB 1407 Immediate and Critical Needs Account: GC 70372 \$3.00

SB 1407 State Court Facilities Fund: GC 70372 \$1.50 – this was not previously included in our January Distribution Reports

We will report each of the above surcharges independently to allow flexibility when making final distributions to the Court or County Treasurer as needed. These surcharges are in addition to any other surcharges imposed per CVC 40225, PC 1465.5; PC 1465.6. and other special surcharges as directed by your county.

Again, please seek legal counsel and let me know if you have other information to help us provide you with the correct information. We will do some additional research to confirm that these surcharges are accurate, but we need to receive confirmation back from your department. If we do not hear back from you by the end of the week, we will proceed with reporting to you the above list of surcharges.

I know these financial times are not the best times to be distributing more funds to the County and State. We can only hope that you will have cooperation from your governing body to increase and off set the increases in your fine schedule.

We are doing everything possible to get you complete and accurate information as quickly as possible. We have also made contact with the AOC in an effort to get further clarification and direction. If there is anything we can do to help you, please call us.

Thanks
Mary Houghton

Phoenix Group Information Systems 2670 N. Main Street, Ste. 200 Santa Ana, CA 92705 Phone: 714-460-7200

Fax: 714-384-0151

Email: <u>Customerservice@phxgroup.com</u>

ITEM: 5.5 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Change Order Requests: Business Sciences and

Technology Innovation Center

ACTION:

Approval

BACKGROUND

On March 27, 2006, the Board of Trustees hired gkkworks for the management of multiple prime contracts for the construction of the Business and Technology Innovation Center at Irvine Valley College. This management includes the negotiation of changes to all contracts. Twenty one trade contracts have been awarded to this date for a total combined amount of \$14,930,340. Previously approved change orders increased the amount by \$132,229 for a revised contract amount of \$15,062,577.

STATUS

Exhibit A describes the required scope of modifications contained in Change Order Requests (COR) numbers 93, 94, 123, 148, 157, 189, 209, 210, and 229. Approval of this COR and the credits for the unused allowances will result in an increase of \$9,706 in the total project cost and the individual trade contractors will be impacted as shown in EXHIBIT B.

The total changes to each of the trade contracts do not exceed the 10% limit allowed by Public Contract Code. Approval of this COR and credit for the unused allowances will bring the revised total contract amount to \$15,072,283.

Funds are available within the approved project budget which is \$22,817,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request numbers 93, 94, 123, 148, 157, 189, 209, 210, and 229 for the Business and Technology Innovation Center project at Irvine Valley College as described in EXHIBIT A and B and authorize staff to execute the corresponding change orders with each of the trade contractors involved which will result in an increase of \$9,706.00. The revised total contract amount is \$15,072,283...

BUSINESS AND TECHNOLOGY INNOVATION CENTER AT IRVINE VALLEY COLLEGE

March 5, 2009

COR					
No.	Date	Description	Requested	Status	Amount
93	3/6/2008	Repair siding where steel gussett plate was removed - RFI No. 342	Arch	APP	\$1,690.00
94	1/23/2008	Re-brake 2F window sill metal	СМ	APP	\$467.00
123	1/30/2009	Z metal flashing at perimeter windows - RFI No. 303	Arch	APP	\$4,300.00
148	5/29/2008	Room 104/103 metal ceiling extension	Owner	APP	\$4,445.00
157	6/30/2008	Credit for trim at glass feature wall	Arch	APP	(\$476.00)
189	7/30/2008	Replace Damaged Ceiling Tiles (Backcharge to G&S)	СМ	APP	\$788.00
209	8/6/2008	Replace Damaged Tiles - Misc.	СМ	APP	\$2,580.00
210	1/16/2009	Remove and reistall ceiling at glass feature wall for mullion installation between glass panels	Arch	APP	\$3,189.00
229	1/31/2009	Perforated Panels in Rooms 110A-D	Arch	APP	\$1,280.00
N/A	3/5/2009	Allowance Balance - Crowner Sheet Metal	Owner	APP	(\$7,100.00)
N/A	3/5/2009	Allowance Balance - Martin Integrated Systems	Owner	APP	(\$1,457.00)

TOTAL THESE CHANGE ORDER REQUESTS

\$9,706.00

Construction of Business and Technology Innovation Center Irvine Valley College

Irvine Valley College Bid No. 279 Board Change Order No. 15 March 5, 2009

BID	BID PACKAGE DESCRIPTION	CONTRACTOR	CONTRACT	Previously Approved COR's	COR# 93	COR# 04	COR# 123	COP# 148	COP# 157	COP# 199	COB# 200	COB# 240	COP# 220	Allowance Adjustment	REVISED CONTRACT AMOUNT
PKG.#		Salsbury Engineering	\$297.000	\$11,637	COK# 93	COR# 34	COK# 123	CON# 140	COK# 137	COK# 103	CON# 209	COR# 210	COR# 229	Aujustment	\$308.637
A			\$671,937								ļ				
		HPL Mechanical													\$702,223
C	00110.010	TB Penick & Sons	\$1,738,000	\$68,077									ļ		\$1,806,077
D		FYR (dba Pierre Landscaping)	\$227,200	\$8,735											\$235,935
E	Masonry	Winegardner Masonry	\$289,200	\$8,187											\$297.387
F	Structural & Misc Metals	Zimkor Industries	\$2,390,000	(\$112,146)											\$2,277,854
G	Roofing & Waterproofing	Best Roofing	\$349,830	(\$6,944)	-										\$342,886
Н	+	Crowner Sheet Metal	\$298,860	\$5,550	\$1,690	\$467	\$4,300							(\$7,100)	\$303,767
	Casework & Millwork	K&Z Cabinet	\$146,160												\$140,274
J	Doors & Hardware	Inland Building	\$158,800	-\$5,428											\$153,372
К	Aluminum Curtain Wall & Glazing	Moonlight Glass	\$1,272,300	\$28,679											\$1,300,979
L	Lath, Plaster, Drywall & Batt Insulation	USS Cal Builders	\$2,792,000	\$11,619											\$2,803,619
М	Ceramic Tile	Inland Pacific Tile	\$86,990												\$81,990
	Acoustical Ceilings	Martin Integrated Systems	\$217,263	\$3,182			,	\$4,445	-\$476	\$788	\$2,580	\$3,189	\$1,280	(\$1,457)	\$230,794
0	Floor Coverings	The Rouse Company	\$228,000	\$11,939											\$239,939
	t amount of a control of	Saunders & McMillin	\$137,800												\$150,781
		Inland Acoustics, Inc.	\$331,400												\$334,034
R		Mitsubishi Electric	\$86,000												\$88,334
S		Daart Engineering	\$237,608	-\$5,000											\$232,608
T		Couts Heating and Cooling	\$1,187,000	-\$17,933											\$1,169,067
U	Electrical & Low Voltage Systems	Gilbert & Stearns, Inc.	\$1,787,000	\$84,726											\$1,871,726
		TOTAL	\$14,930,348	\$132,229	1,690	467	4,300	4,445	(476)	788	2,580	3,189	1,280	(8,557)	\$15,072,283

ITEM: 5.6

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Notices of Completion: Business Sciences

Technology and Innovation Center

ACTION:

Approval

BACKGROUND

On March 27, 2006, the Board of Trustees hired gkkworks for the management of multiple prime contracts for the construction of the Business Sciences Technology and Innovation Center at Irvine Valley College. The Board previously approved filing the Notice of Completion for nineteen contractors.

STATUS

The Construction manager recommends that Notices of Completion be filed for the following two contracts:

Package N:

Acoustical Ceiling, Exhibit A

Package H:

Sheet metal and Flashing, Exhibit B

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of the Notices of Completion attached as EXHIBIT A and B, for two contracts for the construction of the Business Sciences Technology and Innovation Center at Irvine Valley College. It is also recommended that the Board authorize the release of retention 35 days after filing.

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692 Attn: Purchasing & Facilities Planning

EXEMPT PER GOVERNMENT CODE 6103

Notary Public in and for said County and State

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: ACCOUSTICAL CEILINGS AT IRVINE VALLEY COLLEGE, BID NO. 279, Package N, the contract for the doing of which was heretofore entered into the 26TH day of SEPTEMBER, 2006, which contract was made with MARTIN INTEGRATED SYSTEMS; as Contractor; that said improvements were completed on the 3RD day of MARCH, 2009, and accepted by formal action of the governing board of said District on the 24TH day of MARCH, 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the NORTH AMERICAN SPECIALTY INSURANCE COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

> IRVINE VALLEY COLLEGE 5500 IRVINE CENTER DRIVE **IRVINE, CALIFORNIA 92618**

SOUTH ORANGE COUNTY O	COMMUNITY COLLEGE DISTRICT OF ORANGI	E COUNTY
	By	
	RAGHU P. MATHUR, Ed.D.	Dated
	Chancellor	
STATE OF CALIFORNIA]		
] ss.		
COUNTY OF ORANGE]		
DR. RAGHU P. MATHUI	R, being first duly sworn, deposes and says:	

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true

morem are true.		
	RAGHU P. MATHUR, Ed.D. Chancellor	Dated
SUBSCRIBED AND SWORN T	ГО BEFORE ME	
this day of	, 20	

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692 Attn: Purchasing & Facilities Planning

EXEMPT PER GOVERNMENT CODE 6103

Notary Public in and for said County and State

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: SHEET METAL & FLASHINGS AT IRVINE VALLEY COLLEGE, BID NO. 279, Package H, the contract for the doing of which was heretofore entered into the 26TH day of SEPTEMBER, 2006, which contract was made with CROWNER SHEET METAL, INC.; as Contractor; that said improvements were completed on the 3RD day of MARCH, 2009, and accepted by formal action of the governing board of said District on the 24TH day of MARCH, 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the ARCH INSURANCE COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

IRVINE VALLEY COLLEGE 5500 IRVINE CENTER DRIVE IRVINE, CALIFORNIA 92618

E, CALIFORNIA 92618	
JNITY COLLEGE DISTRICT OF ORANGI	E COUNTY
By	
RAGHU P. MATHUR, Ed.D.	Dated
Chancellor	
Ι	UNITY COLLEGE DISTRICT OF ORANGI By RAGHU P. MATHUR, Ed.D.

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

	RAGHU P. MATHUR, Ed.D. Chancellor	Dated
SUBSCRIBED AND SWORN T		
this day of	, 20	

ITEM: 5.7

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: A300 Theater Secondary Effects Renovation:

Contract Amendment No.1 for Increased Services

ACTION:

Approval

BACKGROUND

On October 30, 2006, the Board of Trustees approved hiring Carrier Johnson as architect for the Irvine Valley College A300 Theater Secondary Effects Renovation project for a fee equal to 10% of the construction cost or an estimated fee of \$168,760.

The original agreement provided for additional design services if significant changes were required on the Project.

STATUS

It is determined in the best interest of the District to modify the original scope with the following services: 1) Provide restroom upgrade to meet ADA requirements, 2) Provide parking lot access improvements, 3) Additional coordination for data, 4) Reevaluation of acoustical panels, 5) Additional coordination of new fire/alarm system, 6) Additional meeting with DSA for plan approval, 7) Electrical Engineering Services outside of original construction scope, and; 8) Structural Engineering Services outside of original construction scope.

These requirements are beyond the original scope of architectural services and staff recommends a fee revision to reflect these additional services in the amount of \$28,465 for a total fee of \$197,225.

Funds are available in the approved basic aid project budget which is \$2,481,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve amendment no.1 (EXHIBIT A) in the amount of \$28,465, with Carrier Johnson to provide additional architectural services for the Irvine Valley College A300 Theater Secondary Effects Renovation project for a total revised fee of \$197,225.

AMENDMENT NO. 1 TO ARCHITECTURAL SERVICES AGREEMENT FOR A300 THEATER SECONDARY EFFECTS RENOVATION PROJECT AT IRVINE VALLEY COLLEGE

March 24, 2009

THIS AMENDMENT shall modify the original agreement dated November 1, 2006, by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and **Carrier Johnson**, 275-B McCormick Avenue, Costa Mesa, CA 92626, hereinafter referred to as "CONSULTANT."

WHEREAS, Article IX, paragraph 9 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

WHEREAS, the scope of services has been increased to include 1) Provide restroom upgrade to meet ADA requirements, 2) Provide parking lot access improvements, 3) Additional coordination for data, 4) Reevaluation of acoustical panels, 5) Additional coordination of new fire/alarm system, 6) Additional meeting with DSA for plan approval, 7) Electrical engineering services outside of original construction scope, and 8) Structural engineering services outside of original construction scope and;

WHEREAS, this additional scope requires increased services by the "CONSULTANT"; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

1. Article VIII, paragraphs 1 and 2, of the agreement shall be modified as follows: "The DISTRICT" shall compensate the "CONSULTANT" for services described in the original agreement, amendments to date and services described in the "CONSULTANT's" proposal of services dated February 3, 2009, and March 3, 2009, and issued after the date of this amendment as follows:

FIXED FEE FOR SERVICES AS DESCRIBED HEREIN:

1.	Provide restroom upgrade to meet	2,475
	ADA requirements	
2.	Provide parking lot access	2,700
	improvements	
3.	Additional coordination for data	5,265
4.	Reevaluation of acoustical panels	1,350
5.	Additional coordination of new	675
	fire/alarm system	
6.	Additional meeting with DSA for	2,525
	plan approval	

	EXHIBIT A Page 2 of 2
7. Electrical engineering services outside of original construction scope	5,475
8. Structural engineering services outside of original construction scope	3,000
9. Associated reimbursable expenses Total this Amendment	5,000 \$28,465

For a total contract amount of \$197,225.

IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

South Ora	"DISTRICT" nge County Community College District	"CONSULTANT" Carrier Johnson	
Ву:	Gary Poertner	By:	
Title:	Deputy Chancellor	Title:	
Date:		Date:	

TEM: 5.8

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Irvine Valley College: Award of Cisco Network Equipment

ACTION:

Approval

BACKGROUND

On July 28, 2008, the Board approved \$600,000.00 from Basic Aid to fund technology projects at Irvine Valley College. One of the projects is to upgrade and expand the existing wireless network.

STATUS

Irvine Valley College staff recommends that it would be in the best interest of the District to purchase the Cisco Wireless Upgrade equipment from Nexus of Tustin, California, by purchasing off the California Multiple Award Schedule (CMAS), Contract No. 3-03-70-01632.

The purchase price for the equipment is \$114,099.21 including sales tax, as shown in EXHIBIT A.

Basic Aid funds are available in the project account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase of Cisco Network equipment from Nexus, Inc. using CMAS Contract No. 3-03-70-01632, for the amount of \$114,099.21.



Quote: A-36042-6

Project: IVC_Cisco Unified Wireless Upgrade_mz_011209_A-36042-6

Created: 1/12/2009 **Valid:** 1/22/2009

Irvine Valley College (Cisco Unified Wireless Upgrade)

LINE#	PART#	QTY	DESCRIPTION	EXT. PRICE	UNIT PRICE	DISC.	LIST PRICE
Cisco Un	ified Wireless Upgrade\	802.11n I	ndoor Access Points				
1	AIR-LAP1142-AK9-PR	10	802.11a/g/n LWAPP AP FCC Cnfg, Limited time Promo Pk-qty.10	70,140.00	7,014.00	40.00%	11,690.00
2	S114RK9W-12418JA	10	Cisco 1140 Series IOS WIRELESS LAN LWAPP RECOVERY	Included	Included	0.00%	Included
				\$70,140.00			
3	CON-SNT-1142NAK	1	SMARTNET 8X5XNBD 802.11a/g/n Fixed Unified AP; Int Ant	93.60	93.60	10.00%	104.00
			Cisco Unified Wireless Upgrade\802.11n Indoor Access Points	\$70,233.60			
Cisco Un	ified Wireless Upgrade\	Additional	NAC Licenses				
1	CCA-SVR-100UL-K9	1	NAC App-Clean Access Svr License Upgrade -100 to 250 users	3,597.00	3,597.00	40.00%	5,995.00
2	CON-SAU-CCA250	1	SW APP SUPP + UPGR NAC Appliance-Clean Access Server SW (250	1,203.30	1,203.30	10.00%	1,337.00
				\$4,800.30			
			Cisco Unified Wireless Upgrade\Additional NAC Licenses	\$4,800.30			
Cisco Un	ified Wireless Upgrade\	802.11n O	outdoor Access Points				
1	AIR-LAP1252AG-A-K9	8	802.11a/g/n-d2.0 2.4/5-GHz Mod Unified AP; 6 RP-TNC; FCC	6,235.20	779.40	40.00%	1,299.00
2	AIR-PWRINJ4	8	Power Injector - 1140 / 1250 Series	715.20	89.40	40.00%	149.00
3	AIR-PWR-CORD-NA	8	AIR Line Cord North America	0.00	0.00	0.00%	0.00
4	S125RK9W-12410JA	8	Cisco 1250 Series IOS WIRELESS LAN LWAPP RECOVERY	0.00	0.00	0.00%	0.00
				\$6,950.40			
5	AIR-ANT2430V-R=	8	2.4-GHz 3 dBi Triple Omni Antenna 3 RP-TNC; Spare	1,195.20	149.40	40.00%	249.00
6	AIR-ANT5140V-R=	8	5-GHz 4 dBi Triple Omni Antenna 3 RP-TNC; Spare	1,195.20	149.40	40.00%	249.00
7	CON-SNT-LAP1252A	1	SMARTNET 8X5XNBD 802.11a/g/n-d2.0 2.4/5-GHz Mod Unified A	93.60	93.60	10.00%	104.00
			Cisco Unified Wireless Upgrade\802.11n Outdoor Access Points	\$9,434.40			

Engineering Notes:

Professional Services Include:

- --- Detailed Discovery and Design
- --- Installation, configuration, and testing of (87) Cisco 1142 Series 802.11a/b/g/n Access Points
- --- Installation, configuration, and testing of (7) Cisco 1252 Series 802.11 a/g/g/n Access Points w/ Antenna
- --- Configuration and testing of (2) 4402-100 WLAN Controllers to support newly installed access points
- --- Configuration and testing of WCS to support newly installed access points
- --- Configuration and testing of (1) NAC Manager bundle and (1) NAC Server bundle to support wireless users in In-Band

Mode

- --- Basic administrative "Knowledge Transfer" of newly deployed wireless solution
- --- Basic administrative "Knowledge Transfer" of newly deployed NAC solution
- --- "As Built" Documentation

At this time, materials and services to deploy pervasive wireless in outdoor areas cannot be accurately estimated.

An RF assessment of the identified

outdoor areas has been included as part of this project; the results of this assessment will be used to create an accurate seperate Schedule A that will

define the materials needed to cover the outdoor areas, as well as a fixed services price to install those items.

*Expires Thrusday Jan. 22, 2009.



Quote: A-36042-6

Project: IVC_Cisco Unified Wireless Upgrade_mz_011209_A-36042-6

Created: 1/12/2009 **Valid:** 1/22/2009

This Quote includes Materials, Professional Services and Manufacturer Warranty as indicated above
Installation pricing estimated, pending completed Scope of Work.
Additional discounts or trade-in credits applied below are based on a one-time pricing opportunity for this Schedule A only

Equipment Total	\$83,077.80
Warranty & Other Services Total	\$1,390.50
One-Time-Discount:	(\$3,461.58)
Schedule A Subtotal:	\$81,006.73
	\$0.00
Schedule M Subtotal:	\$0.00
Professional Services Total:	\$25,565.29
Shipping & Handling:	\$1,356.94
Estimated Sales Tax (7.75%):	\$6,170.26
Total Investment:	\$114,099.21

PAYMENT TERMS: Nexus Deal ID Required Customer finitials
50% Due at signing
40% Due upon the receipt of Majority (+90%) of materials
10% Due on Substantial Completion

\$57,049.60 \$45,639.68 \$11,409.92

This solution can be purchased with a 60-Month/\$1 Buyout Lease with an estimated monthly payment of The estimated lease payment assumes a Smartnet term of 36 months (Smartnet terms included in the quote may differ)

\$2,317.06

"The materials contained and expressed in this proposal represent the exclusive intellectual property of NEXUS IS and are intended for use of the customer.

Any reproduction, distribution, or unauthorized sharing of this information without the express written consent of NEXUS IS executive authority is strictly prohibited.

CLIENT SIGNATURE BELOW ACKNOWLEDGES THAT CLIENT HAS READ AND ACCEPTED THE TERMS AND CONDITIONS OF THE ABOVE REFERENCED CONTRACT. THE CLIENT AUTHORIZES NEXUS IS TO OBTAIN CREDIT INFORMATION PRIOR TO ACCEPTING THIS ORDER.

Client Name:	Nexus IS Name:	
Title:	Title:	
Signature:	Signature:	
Date:	Date:	

This Budgetary Schedule-M is designed to illustrate and compare service options; final device count and pricing must be validated. Final pricing may be adjusted at time of Service Activation to match actual Device Count. Only a mutually executed Service Agreement and validated Service Activation notification contain contractual terms and conditions. All pricing subject to change.

2

ITEM: 5.9 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: NSF Grant - National Teacher Training

Workshop

ACTION:

Approval

BACKGROUND

On September 1, 2007, the National Science Foundation awarded Grant No. 0702912. This grant was funded with Ken Patton as the Principal Investigator to develop curriculum to educate technicians in community colleges in "Solid Modeling" Technology. This is a four-year grant with two years remaining, prior to renewal. It will assist students in all areas of 3D design programs, including: Art/Animation, Architecture, Mechanical Engineering, Medical Modeling, Medical Device Design and Reverse Engineering.

STATUS

The Business Science Division proposes to sponsor a workshop where technicians and students from all over the country will come together to work in "Solid Modeling" Technology with such Vendors as ZCorp, Stratasys and 3D Systems. The Rapid Prototype Technology Workshop will be held on the Saddleback College campus, August 3-7, 2009. Fifty to sixty attendees are anticipated. They will be staying at the Dana Point Marina Inn at a total cost of approximately \$17,500, paid through the NSF Grant. We will also provide meals at no cost to the District. There will be no impact on the General Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Rapid Prototyping Technology Workshop during August 3-7, 2009, at a total cost not to exceed \$17,500 paid through the NSF Grant.

Item Submitted By: Tod A. Burnett, President

ITEM: 5.10 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Phi Theta Kappa 91st International Convention

ACTION:

Approval

BACKGROUND

Saddleback College has made a commitment through the years to support activities that enhance effective student leadership. Periodically, student representatives participate in leadership activities on a national level.

STATUS

Up to six students and one faculty advisor are planning to attend the Phi Theta Kappa's 91st International Convention in Grapevine, Texas. Dates of the conference, inclusive of travel, are from Wednesday, April 15, 2009 through Sunday, April 19, 2009. Funds for this conference have been approved by the Associated Student Government and are available in the Associated Student Body budget and Phi Theta Kappa Chapter account in an amount not to exceed \$7,915. There is no impact to the General Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the out-of-state travel request for up to fifteen students and one faculty advisor to attend the Phi Theta Kappa's 91st International Convention in Grapevine, Texas, April 15th-19th, 2009, at a cost not to exceed \$7,915.

Item Submitted By: Dr. Tod Burnett, President

ITEM: 5.11 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Special Topics - Chicago Architecture

ACTION:

Approval

BACKGROUND

The Saddleback College Advanced Technology and Applied Science Division is committed to offering high quality educational opportunities to their students. Saddleback College is committed to the premise that special topic field trips are legitimate academic endeavors and therefore they are an integral part of the educational experience.

STATUS

Saddleback College and the Division of Advanced Technology and Applied Science propose to offer a course entitled Architecture 289 Special Topics: Chicago Architecture as shown in Exhibit A at a cost of approximately \$1,000.00. This special topics course is designed to complement instruction in the Architecture program. All costs for travel, food, lodging, and incidentals will be paid by the students. Financial aid opportunities will be provided through the Office of Financial Aid. The dates are June 28, 2009 through July 5, 2009 for out of state travel.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Saddleback College Architecture 289 Special Topics course out-of-state travel to Chicago, Illinois, on June 28, 2009 through July 5, 2009, as described above.

Item Submitted By: Dr. Tod A. Burnett, President

ITEM: 5.12 DATE: 3/24 09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Change Order No. 1:

Consultant Agreement to Provide Construction Management Services

for Various Projects

ACTION:

Approval

BACKGROUND

On May 27, 2008, the Board of Trustees approved Michael E. Wilson to provide Construction Management services for Saddleback College for a cost of \$99,000 to manage the contractors to keep the construction costs down while maintaining the quality of workmanship on various projects.

STATUS

Due to the addition of several District and College managed projects the additional funds are required to provide a comprehensive review and management of these construction projects. A Change Order to increase the contract amount by \$20,000 to a total amount, not to exceed \$119,000 is required to continue these services for the remaining of fiscal year. Funds have been budgeted from the General Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order No.1 for additional funding of \$20,000 for construction management services for various projects at Saddleback College.

Item Submitted By: Dr. Tod Burnett, President

ITEM: 5.13 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Donated Equipment

ACTION:

Approval

BACKGROUND

Saddleback College has identified items from the Automotive and Fine Arts departments (Exhibit A) for surplus.

Education Code 81450.5 states: Notwithstanding Sections 81450 and 81452, a community college district may, without providing the notice required by Section 81450, exchange for value, sell for cash, or donate any personal property belonging to the district if all of the following criteria are met:

- (a) The district determines that the property is not required for school purposes, that it should be disposed of for the purpose of replacement, or that it is unsatisfactory or not suitable for school use.
- (b) The property is exchanged with, or sold or donated to, a school district, community college district, or other public entity that has had an opportunity to examine the property proposed to be exchanged, sold, or donated.
- (c) The receipt of the property by a school district or community college district would not be inconsistent with any applicable district wide or school site technology plan of the recipient district.

STATUS

The Orange County High School of the Arts, San Clemente High School and El Toro High School have expressed a desire for the items that are listed in Exhibit A.

All criteria for the donation have been met and staff recommends the donation of this equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the donation of items listed in Exhibit A to the Orange County High School of the Arts, San Clemente High School and El Toro High School.

List of Proposed Donated Equipment Saddleback College

March 24, 2009

Campus	Department/Location	Equipment	Recipient
Saddleback College	Auto Tech/ATAS	Ammco Vehicle mounted Brake Lathe Model, #700/705/710	El Toro High School, Automotive Department
	Auto Tech/ATAS	Ammco Vehicle mounted Brake Lathe, Model #700/705/710	San Clemente High School, Automotive Department
	Auto Tech/ATAS	Rottler Boring Bar/ Hone Serial #15047	El Toro High School, Automotive Department
	Fine Arts/Warehouse	HP 488CA Plotter with stand	Orange County High School of Fine Arts
	Fine Arts/Warehouse	HP 488CA Plotter with stand	Orange County High School of Fine Arts
	Fine Arts/Warehouse	HP 488CA Plotter with stand	Orange County High School of Fine Arts

ITEM: 5.14 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Notice of Completion: Replace Track Surface

ACTION:

Approval

BACKGROUND

On October 27, 2008, the Board of Trustees approved a contract with Sports Surfaces Distributing, Inc. to replace the existing track surface. The proposed track surface has a proven record of durability for over 20 years without replacement. The total cost is not to exceed \$787,800.

STATUS

Sports Surfaces Distributing, Inc. has completed the replacement of the track surface on February 23, 2009. Staff and consultants inspected the project and found it to be completed to satisfaction.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of a Notice of Completion (Exhibit A). It is also recommended that the Board authorize the release of retention 35 days after filing.

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: REPLACEMENT OF TRACK at SADDLEBACK COLLEGE, the contract for the doing of which was heretofore entered into the 27th day of OCTOBER, 2008, which contract was made with SPORT SURFACES DISTRIBUTING, INC., as Contractor; that said improvements were completed on the 23rd day of FEBRUARY, 2009, and accepted by formal action of the governing board of said District on the 24th day of MARCH 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the HANOVER INSURANCE COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE 28000 MARGUERITE PARKWAY MISSION VIEJO, CA 92692

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY

booth oldings coolil com	NOTITE COLLEGED DISTRICT OF OR	11102 0001111
	By	
	RAGHU P. MATHUR, Ed.D	Dated
	Chancellor	
STATE OF CALIFORNIA]		
COUNTY OF ORANGE]		
DR. RAGHU P. MATHUR, bein	ng first duly sworn, deposes and says:	
That he is Secretary of the Board of COLLEGE DISTRICT of the County of Or	of Trustees of the SOUTH ORANGE CO ange;	UNTY COMMUNITY
That the SOUTH ORANGE COU California, is the owner of said property des	NTY COMMUNITY COLLEGE DISTR scribed in the foregoing notice;	ICT of Orange County,
That he has read the foregoing retherein are true.	notice and knows the contents thereof an	nd that the facts stated
	RAGHU P. MATHUR, Ed.D.	Dated
	Chancellor	
SUBSCRIBED AND SWORN TO BEFORE ME this day of, 20		
day 01		
Notary Public in and for said County and State	_	

ITEM: 5.15 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Notice of Completion: Installation of Pool

Scoreboard

ACTION:

Approval

BACKGROUND

On January 7, 2009 for the Bid No. 1082, the Board of Trustees approved a contract with RMF Contracting, Inc. doing business as R & M Electrical Contracting to install the pool scoreboard. The total cost is \$36,565.

STATUS

RMF Contracting, Inc. doing business as R & M Electrical Contracting has completed the installation of the pool scoreboard on February 23, 2009. Staff and consultants inspected the project and found it to be completed to satisfaction.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of a Notice of Completion (Exhibit A). It is also recommended that the Board authorize the release of retention 35 days after filing.

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: INSTALLATION OF POOL SCOREBOARD at SADDLEBACK COLLEGE, BID NO.1082, the contract for the doing of which was heretofore entered into the 7th day of JANUARY, 2009, which contract was made with RMF CONTRACTING, INC. dba R & M ELECTRICAL CONTRACTING as Contractor; that said improvements were completed on the 23RD day of FEBRUARY, 2009, and accepted by formal action of the governing board of said District on the 24th day of MARCH 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the DEVELOPERS SURETY AND INDEMNITY COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE 28000 MARGUERITE PARKWAY MISSION VIEJO, CA 92692

SOUTH ORANGE COUNTY C	OMMUNITY COLLEGE DISTRICT OF ORAN	IGE COUNTY
	By	
	RAGHU P. MATHUR, Ed.D	Dated
	Chancellor	
STATE OF CALIFORNIA]		
] ss.		
COUNTY OF ORANGE []		

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated

therein are t	rue.			
			RAGHU P. MATHUR, Ed.D. Chancellor	Dated
	ED AND SWORN TO			·
Notary Public	c in and for said Cour	nty and State		

ITEM: 5.16 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Notice of Completion: Installation of Campus

Signage

ACTION:

Approval

BACKGROUND

On July 28, 2008, the Board of Trustees approved Bid No. 1078, with Bravo Sign & Design to replace all exterior signage due to deterioration, inaccurate information or missing signage. The total cost is \$344,500.

STATUS

Bravo Sign & Design has completed the replacement of the exterior signage on February 23, 2009. Staff and consultants inspected the project and found it to be completed to satisfaction.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of a Notice of Completion (Exhibit A). It is also recommended that the Board authorize the release of retention 35 days after filing.

REVISED ITEM: 5.17 DATE: 3/24/09

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Notice of Completion: CalPWR Energy Service

Agreement

ACTION: Approval

<u>BACKGROUND</u>

On December 7, 2007, the Board of Trustees approved a contract with California Power Partners, Inc. (CalPWR) to reduce energy use or make for a more efficient use of energy. The contract amount for the energy conservation project was \$1,589,174.

STATUS

California Power Partners, Inc has completed their installation on December 19, 2008. Staff and consultants inspected the project and found it to be completed to satisfaction.

Staff and consultants recommend that Notices of Completion, EXHIBIT A, be filed for California Power Partners, Inc.

Funds are available within the college's Capital Outlay Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of the Notices of Completion (EXHIBIT A) for the construction of the Energy Conservation Project at Saddleback College. It is also recommended that the Board authorize the release of retention 35 days after filing.

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692

Attn: Facilities Planning & Purchasing

EXEMPT PER GOVERNMENT CODE 6103

Notary Public in and for said County and State

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: EXTERIOR SIGNAGE at SADDLEBACK COLLEGE, BID NO. 1078, the contract for the doing of which was heretofore entered into the 28th day of JULY, 2008, which contract was made with BRAVO SIGN & DESIGN, as Contractor; that said improvements were completed on the 20th day of FEBRUARY, 2009, and accepted by formal action of the governing board of said District on the 24th day of MARCH 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the DEVELOPERS SURETY AND INDEMNITY COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

NOTICE OF COMPLETION

SADDLEBACK COLLEGE 28000 MARGUERITE PARKWAY MISSION VIEJO. CA 92692

WIISSION VIEJO, CA 92092		
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY		
	Ву	
	RAGHU P. MATHUR, Ed.D	Dated
GTATE OF GALIFORNIA I	Chancellor	
STATE OF CALIFORNIA] 1 ss.		
COUNTY OF ORANGE]		
DR. RAGHU P. MATHUR, b	peing first duly sworn, deposes ar	nd says:
That he is Secretary of the ECOMMUNITY COLLEGE DISTRICT	Soard of Trustees of the SOUT of the County of Orange;	H ORANGE COUNTY
That the SOUTH ORANGE Orange County, California, is the owner	COUNTY COMMUNITY CO	
That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.		
	RAGHU P. MATHUR, Ed.D. Chancellor	Dated
SUBSCRIBED AND SWORN TO BEFORE ME this day of, 20	·	

Recording Requested By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT 28000 Marguerite Parkway Mission Viejo, CA 92692 Attn: Facilities Planning & Purchasing

EXEMPT PER GOVERNMENT CODE 6103

Notary Public in and for said County and State

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: ENERGY SERVICE AGREEMENT for SADDLEBACK COLLEGE, the contract for the doing of which was heretofore entered into the 7TH day of DECEMBER, 2007, which contract was made with CALIFORNIA POWER PARTNERS Inc. (CalPWR), as Contractor; that said improvements were completed on the 19TH day of DECEMBER, 2008, and accepted by formal action of the governing board of said District on the 24TH day of MARCH 2009, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the AMERICAN SAFETY CASUALTY INSURANCE COMPANY; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE 28000 MARGUERITE PARKWAY MISSION VIEJO, CA 92692

SOUTH ORANGE COUNTY COMM	IUNITY COLLEGE DISTRICT OF ORAN	GE COUNTY
	By	
	RAGHU P. MATHUR, Ed.D. Chancellor	Dated
STATE OF CALIFORNIA]	0.100.100.1	
] ss. COUNTY OF ORANGE]		
DR. RAGHU P. MATHUR, bein	g first duly sworn, deposes and says:	
That he is Secretary of the Board of COLLEGE DISTRICT of the County of Ora	of Trustees of the SOUTH ORANGE COUN ange;	TY COMMUNITY
That the SOUTH ORANGE COUNTY California, is the owner of said property des	NTY COMMUNITY COLLEGE DISTRICT cribed in the foregoing notice;	Γ of Orange County,
That he has read the foregoing no therein are true.	otice and knows the contents thereof and	that the facts stated
	RAGHU P. MATHUR, Ed.D. Chancellor	Dated
SUBSCRIBED AND SWORN TO BEFORE MI this day of, 20		

ITEM: 5.18 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Certificate and Degree Program Revisions for the 2009-2010

Academic Year

ACTION:

Approval

BACKGROUND

Saddleback College's Curriculum Committee and Academic Senate have reviewed and approved the certificates and degrees for each academic year.

STATUS

Saddleback College proposes revisions, and deletions to the certificates and degrees of the college. Exhibit A includes new, revised and deleted certificates and degrees that are recommended by the Curriculum Committee and the Academic Senate of Saddleback College for the 2009-2010 Academic Year.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum as listed in Exhibit A.

Item Submitted By: Tod A. Burnett, Ed. D., President

CURRENT

REVISED

Accounting Certificate Program

Tax Preparation Certificate Program

This program provides students with sufficient knowledge of Federal and State of California tax law to prepare individual and small business tax returns and to obtain an entry-level position as a tax preparer.

Course ID	<i>Title</i>	Units
ACCT 1A	Financial Accounting	4
or		
ACCT-215	General Accounting —————	3
ACCT 216*	Individual Income Tax	4
ACCT 217*	Partnership and Corporate Taxation	3
BUS 12	Business Law	
or		3
BUS 14	Legal Environment of Business	
CIM 216*+	Spreadsheets: Excel	. 3
CIM 223A*	Computerized Accounting: QuickBooks—	
	Beginning	1.5
or		
CIM 223B*	Computerized Accounting: QuickBooks— Advanced	
	Total17	. 5-18.5

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 120, 189, 202B, 203, 214, 220, 289; BUS 1, 102, 103, 104, 125; CIM 1, 10, 112, 171, 174, 174A, 216, 216B, 216C, 218, 229A; ECON 2, 4.

Accounting Certificate Program

Tax Preparation Certificate Program

This program provides students with sufficient knowledge of Federal and State of California tax law to prepare individual and small business tax returns and to obtain an entry-level position as a tax preparer.

Course ID	Title	Units
ACCT 1A	Financial Accounting	4
ACCT 216*	Individual Income Tax	4
ACCT 217*	Partnership and Corporate Taxation	3
BUS 12	Business Law	
or		3
BUS 14	Legal Environment of Business	
CIM 216*+	Spreadsheets: Excel	3
CIM 223A*	Computerized Accounting: QuickBooks— Beginning	
or		1.5
CIM 223B*	Computerized Accounting: QuickBooks— Advanced	
	<u>Total</u>	18.5

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 120, 189, 202B, 203, 214, 220, 289; BUS 1, 102, 103, 104, 125; CIM 1, 10, 112, 171, 174, 174A, 216, 216B, 216C, 218, 229A; ECON 2, 4.

CURRENT

REVISED

American Sign Language Interpreting Certificate Program

The American Sign Language (ASL) Interpreting program is designed to prepare the student to serve as an interpreting intern in a variety of settings. Proficiency in ASL is valuable to professionals in special education, health sciences, audiology, and therapy.

Course ID	Title	Units
SL 1*	American Sign Language I	4
SL 2*	American Sign Language II	4
SL 3*	American Sign Language III	4
SL 4*	American Sign Language IV	4
SL 101	Deaf Culture and Its History	3
SL 103*	Sign Language Interpreting I	3
SL 104*	Sign Language Interpreting I Lab	1
SL 105*	Sign Language Interpreting II	3
SL 106*	Sign Language Interpreting II Lab	1
SL 107*	Interpreting Sign to Voice	3
	Total	30

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete of the following courses SL 1, 2, 3, 4, 101 and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: SOC 1.

American Sign Language Interpreting Certificate Program

The American Sign Language (ASL) Interpreting program is designed to prepare the student to serve as an interpreting intern in a variety of settings. Proficiency in ASL is valuable to professionals in special education, health sciences, audiology, and speech therapy.

Course ID	Title	Units
SL 1*	American Sign Language I	4
SL 2*	American Sign Language II	4
SL 3*	American Sign Language III	4
SL 4*	American Sign Language IV	4
SL 101	Deaf Culture and Its History	3
SL 103*	Sign Language Interpreting I	3
SL 104*	Sign Language Interpreting I Lab	1
SL 105*	Sign Language Interpreting II	3
SL 106*	Sign Language Interpreting Il Lab	1
SL 107*	Interpreting Sign to Voice	3
	Total	30

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Completion of the following courses SL 1, 2, 3, 4, 101 and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: SOC 1.

CURRENT

REVISED

Aquarium and Aquaculture Science Certificate Program

The Aquarium and Aquaculture Science certificate program provides students with career preparation for entry-level work in public aquarium, interpretive/education centers, pet industry, private business, or aquaculture related venues. For those already in the field, a skills upgrade in the latest techniques and information relating to water chemistry and toxicology, filtration, life support and habitat design, culture protocols, health, nutrition and disease, and equipment will be covered using hands-on application and innovative scientific approach. Current industry standards, state and federal regulations and licensing are addressed. Through guided practical and technical experience, field trips, and internships, students will acquire good husbandry skills required to properly care for aquatic organisms and the dynamics involved in aquarium science.

Course ID	Title	Units
MST 10	Introduction to Aquaculture	3
MST 100	Aquarium Systems	3
MST 101*	Aquarium Management	1.5
MST 203	Ecology of Captive Aquatic Fish and	
	Invertebrates	3
MST 204	Aquatic Animal Health and Disease	
	Management	3
MST 205	Water Quality and Toxicity for Aquatic	
	Systems	3
MST 206*	Aquatic System Design and Life Support	3
MST 207*	Internship: Aquarium and Aquaculture	1.5
and		
CWE 180*	Cooperative Work Experience:	
	——————————————————————————————————————	1
	Total	22

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

It is strongly recommended that students seeking cooperative work experience internships at public aquariums, obtain an Open Water SCUBA Certification from a reputable and nationally recognized organization (PADI, NAUI, etc.), and complete a basic first aid, CPR, and Dan oxygen administration course(s).

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0, qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BIO 3A or BIO 19/ENV 19; CHEM 108; CIM 1; MATH 351.

Aquarium and Aquaculture Science Certificate Program

The Aquarium and Aquaculture Science certificate program provides students with career preparation for entry-level work in public aquarium, interpretive/education centers, pet industry, private business, or aquaculture related venues. For those already in the field, a skills upgrade in the latest techniques and information relating to water chemistry and toxicology, filtration, life support and habitat design, culture protocols, health, nutrition and disease, and equipment will be covered using hands-on application and innovative scientific approach. Current industry standards, state and federal regulations, and licensing are addressed. Through guided practical and technical experience, field trips, and internships, students will acquire good husbandry skills required to properly care for aquatic organisms and the dynamics involved in aquarium science.

ourse ID	Title	Units
MST 10	Introduction to Aquaculture	3
MST 100	Aquarium Systems	3
MST 101*	Aquarium Management	1.5
MST 203	Ecology of Captive Aquatic Fish and	
	Invertebrates	3
MST 204	Aquatic Animal Health and Disease	
	Management	3
MST 205	Water Quality and Toxicity for Aquatic	
	Systems	3
MST 206*	Aquatic System Design and Life Support	3
MST 207*	Internship: Aquarium and Aquaculture	1.5
and		
CWE 180*	Cooperative Work Experience:	
	Aquarium and Aquaculture	2
	<u>Total</u>	23

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

It is strongly recommended that students seeking cooperative work experience internships at public aquariums, obtain an Open Water SCUBA Certification from a reputable and nationally recognized organization (PADI, NAUI, etc.), and complete a basic first aid, CPR, and Dan oxygen administration course(s).

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0, qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BIO 3A or BIO 19/ENV 19; CHEM 108; CIM 1; MATH 351.

CURRENT

REVISED

Architectural Drafting Certificate Program

This occupational program is a two-year sequence of courses designed for students who wish to train for employment in architecture or a field related to the construction industry.

Course ID	Title	Units
First Year ARCH 10 ARCH 12 ARCH 50*/DR 50* ARCH 51*/DR 51* ARCH 124A ARCH 124B*	Introduction to Architect History of Architecture Introduction to Compute Computer-Aided Draftin Architectural Drawing I Architectural Drawing II	3 er-Aided Drafting 3
Second Year		
ARCH 34*	Basic Architectural Desig	ını 3
<i>or</i> ARCH 132*	Pacidontial Planning Prin	ciples and
	Residential Planning Prin Design	•
ARCH 42*	Descriptive Drawing and	Perspective 3 2
ARCH 122	Architectural Practice	
ARCH 124C*	Architectural Drawing III	
ARCH 126	Materials and Methods	
ARCH 152*/DR 152	2* Advanced Computer-Aid	ded Drafting 3
	Select from Restricted El	ectives 3-4
	Total	40-41
Restricted Elective	es:	
ARCH 44* A	rchitectural Presentation and I	Rendering 2
ARCH 161 B	lueprint Plans and Specificatio	n Reading 4
ARCH 163 U	niform Building Code Inspecti	on 4
	ombination Residential Dwelli	
	lastrical Code Inspection	, ,

Restricted Electives:			
ARCH 44*	Architectural Presentation and Rendering	2	
ARCH 161	Blueprint Plans and Specification Reading	4	
ARCH 163	Uniform Building Code Inspection	4	
ARCH 164*	Combination Residential Dwelling Inspection	3	
ARCH 165	Electrical Code Inspection	3	
ARCH 211	Concrete Inspection	3	
ARCH 212	Drains, Waste, Vents, Water and Gas	3	
ARCH 213	Mechanical Code: Heating, AC, Refrigeration,		
	and Ductwork	3	
ARCH 214	Code Enforcement and Disabled Access	3	
ARCH 289	Special Topics—	3-4	
DR 289	Special Topics	7-4	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ARCH 44, 136; ART 40, 41, 80

Architectural Drafting Certificate Program

This occupational program is a two-year sequence of courses designed for students who wish to train for employment in architecture or a field related to the construction industry

neid related to th	e consti	uction industry.	
Course ID		Title	Units
First Year			
ARCH 10		Introduction to Architecture	2
ARCH 12		History of Architecture	3
ARCH 50*/DR 50		Introduction to Computer-Aided Draf	
ARCH 51*/DR 51		Computer-Aided Drafting	3
ARCH 124A		Architectural Drawing I	4
ARCH 124B*		Architectural Drawing II	4
Second Year			
ARCH 34*		Basic Architectural Design I	3
or			
ARCH 132*		Residential Planning Principles and	
		Design	3
ARCH 42*		Descriptive Drawing and Perspective	3
ARCH 122		Architectural Practice	2
ARCH 124C*		Architectural Drawing III	4
ARCH 126		Materials and Methods of Construction	
ARCH 152*/DR 1		Advanced Computer-Aided Drafting	3
		Select from Restricted Electives	3-4
		Total	40-41
Restricted Electi	ves:		
ARCH 44*	Archite	ctural Presentation and Rendering	2
ARCH 161	Bluepri	nt Plans and Specification Reading	4
ARCH 163		tional Building Code Inspection	4
ADCH 164*	Cambi	antina Davidontial Durallina Incanation	. 🤊

ARCH 44*	Architectural Presentation and Rendering	2
ARCH 161	Blueprint Plans and Specification Reading	4
ARCH 163	International Building Code Inspection	4
ARCH 164*	Combination Residential Dwelling Inspection	3
ARCH 165	Electrical Code Inspection	3
ARCH 200	Design in Arizona, Riverside, and Palr	n
Springs	1.5	
ARCH 211	Concrete Inspection	3
ARCH 212	Drains, Waste, Vents, Water and Gas	3
ARCH 213	Mechanical Code: Heating, AC, Refrigeration,	
	and Ductwork	3
ARCH 214	Code Enforcement and Disabled Access	3
ARCH 289	Special Topics 1	.5-3
DR 289	Special Topics 1	.5-3
MFG 200	Introduction to Rapid-Prototyping Technology	3
MFG 201	Advanced CAD Model Making and Tooling	2
MFG 204	3D Computer-Aided Design- Solidworks	3
	7 14 11 14 14 15 14 14 15 15 15 15 15 15 15 15 15 15 15 15 15	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ARCH 44, 136; ART 40, 41, 80

CURRENT

REVISED

Art Associate Degree Program

The curriculum in the Art Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the associate degree would demonstrate achievement and may support attempts to gain entry-level employment in graphic design or promotion.

Course ID	Title U	Inits
First Year		
ART 40	Two-Dimensional Design	3
ART 41*	Three-Dimensional Design	3
ART 80	Beginning Drawing	3
	Select from Options	3
Second Year		
ART 25	Survey of Art History: Ancient Worlds to Gothi	ic 3
ART 26	Survey of Art History: Renaissance to Modern	3
ART 50*	-Painting I	3
ART 85*	Drawing from the Live Model I	3
	Select from Restricted Electives	6
	Total	20

Restricted Electives:

ART 20, 21, 22, 23, 24, 28, 29, 100; FA 27; MUS 20; TA 20

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Options:

A minimum of six units should be taken from one of the following course areas dependent upon students interest: ceramics, drawing, gallery exhibition, graphics, art history, painting, printmaking, sculpture, jewelry, or photography. See the Announcement of Courses section of the catalog.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

The associate degree requirements listed above parallel typical transfer major preparation requirements.

Refer also to transfer patterns section of this catalog or to the catalog of the intended college of transfer. Consult with a counselor for assistance in planning a transfer program.

Art Associate Degree Program

The curriculum in the Art Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the associate degree would demonstrate achievement and may support attempts to gain entry-level employment in graphic design or promotion.

Course ID	Title Ur.	its
First Year		
ART 40	Two-Dimensional Design	3
ART 41*	Three-Dimensional Design	3
ART 50*	Painting I	3
ART 80	Drawing I	3
	Select from Options	3
Second Year		
ART 25	Survey of Art History: Ancient Worlds to Gothic	3
ART 26	Survey of Art History: Renaissance to Modern	3
ART 85*	Drawing from the Live Model I	3
	Select from Restricted Electives	9
	Total	33

Restricted Electives:

ART 9, 10, 11, 12, 13, 20, 21, 22, 23, 24, 28, 29, 51, 52, 54, 57, 58, 59, 60, 61, 62, 63, 70, 71, 72, 78, 79, 81, 82, 86, 87, 133, 134, 140, 141, 142, 144, 145, 175, 216, 217, 240, 250

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

The associate degree requirements listed above parallel typical transfer major preparation requirements.

Refer also to transfer patterns section of this catalog or to the catalog of the intended college of transfer. Consult with a counselor for assistance in planning a transfer program.

CURRENT

REVISED

Automotive Technology

The Automotive Technology programs are designed to prepare students for employment as automotive technicians. Students may also complete their Associate in Science or Associate in Arts Degree requirements and prepare to transfer to a four-year college. Training is given in both theory and practical skills in the operation, maintenance, and repair of all types of automotive systems. The following four certificate options are available: Automotive Chassis Specialist, Automotive Engine Service Specialist, Automotive Engine Performance Specialist, and General Automotive Technician.

Automotive Chassis Specialist Certificate Program

This program allows a student to prepare for a career with drivetrain emphasis. This program is ideal for the small-business owner, independent shop, or the dealership career-oriented technician.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical Systems	3
AUTO 105*	Automotive Power Train	3
AUTO 106A*	Automotive Suspension and Alignment	3
AUTO 106B*	Automotive Brakes	3
AUTO 107*	Automatic Transmissions	3
AUTO 108*	Automotive Air Conditioning	3
	Select from Restricted Electives	.5-5
	Total	21.5-26

Restricted Electives:

AUTO 109*	California B.A.R. Basic Area Clean Air	
	Car Course	5
AUTO 189/289	Special Topics	1-3
AUTO 201*	Advanced Automotive Electrical	3
AUTO 205*	Advanced Smog Update Training	.5
AUTO 207*	Automotive Engineering Fundamentals	3
AUTO 220*	Alternative Propulsion Systems	3
CWE 180*†	Cooperative Work Experience: Automotive	1

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the Automotive Chassis Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Automotive Technology

The Automotive Technology programs are designed to prepare students for employment as automotive technicians. Students may also complete their Associate in Science or Associate in Arts Degree requirements and prepare to transfer to a four-year college. Training is given in both theory and practical skills in the operation, maintenance, and repair of all types of automotive systems. The following four certificate options are available: Automotive Chassis Specialist, Automotive Engine Service Specialist, Automotive Engine Performance Specialist, and General Automotive Technician.

Automotive Chassis Specialist Certificate Program

This program allows a student to prepare for a career with drivetrain emphasis. This program is ideal for the small-business owner, independent shop, or the dealership career-oriented technician.

Course ID	<i>Titl</i> e	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical Systems	3
AUTO 105*	Automotive Power Train	3
AUTO 106A*	Automotive Suspension and Alignment	3
AUTO 106B*	Automotive Brakes	3
AUTO 107*	Automatic Transmissions	3
AUTO 108*	Automotive Air Conditioning	3
	Select from Restricted Electives	.5-5
	Total	21.5-26

Restricted Electives:

AU10 109^	California B.A.K. Basic Area Clean Air	
	Car Course	5
AUTO 189/289	Special Topics	1-3
AUTO 201*	Advanced Automotive Electrical	3
AUTO 205*	Advanced Smog Update Training	.5
AUTO 207*	Automotive Engineering Fundamentals	3
AUTO 220*	Alternative Propulsion Systems	3
AUTO 600	Advanced Vehicle Performance	1
AUTO 601	Automotive Service Consultant	2
AUTO 602	Diesel Technology	3
AUTO 603	Automotive Service Management	3
CWE 180*†	Cooperative Work Experience: Automotive	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

+CWE 180 should be taken after completing at least 9 units of the Automotive Chassis Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

CURRENT

REVISED

Automotive Engine Performance Specialist Certificate Program

This program allows a student to prepare for a career with an emphasis in engine performance. The student will be qualified to take the State of California Bureau of Automotive Repair Smog License exam upon completion of this program.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical System	3
AUTO 102*	Automotive Engine Performance/Electronics	
	and Ignition Systems	3
AUTO 103*	Automotive Engine Performance/	
	Fuel and Emissions Systems	3
AUTO 109*	California B.A.R. Basic Area Clean Air	
	Car Course	5
AUTO 200*	Enhanced Area Clean Air Car Course	1
AUTO 201*	Advanced Automotive Electrical	3
AUTO 205*	Advanced Smog Update Training	.5
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	3
	Total	27.5

Restricted Electives:

Automotive Air Conditioning	3
Special Topics	1-3
Advanced Engine Performance Diagnosis	3
Alternative Propulsion Systems	3
Cooperative Work Experience: Automotive	1
	Special Topics Advanced Engine Performance Diagnosis Alternative Propulsion Systems

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the Automotive Tune-up Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Automotive Engine Performance Specialist Certificate Program

This program allows a student to prepare for a career with an emphasis in engine performance. The student will be qualified to take the State of California Bureau of Automotive Repair Smog License exam upon completion of this program.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical System	3
AUTO 102*	Automotive Engine Performance/Electronics and Ignition Systems	3
AUTO 103*	Automotive Engine Performance/	
	Fuel and Emissions Systems	3
AUTO 109*	California B.A.R. Basic Area Clean Air Car Course	5
AUTO 200*	Enhanced Area Clean Air Car Course	1
AUTO 201*	Advanced Automotive Electrical	3
AUTO 205*	Advanced Smog Update Training	.5
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	3
	Total	27.5
Restricted Elec	tives:	
ALITO 108*	Automotive Air Conditioning	2

AUTO 108*	Automotive Air Conditioning	3
AUTO 189/289	Special Topics	1-3
AUTO 202*	Advanced Engine Performance Diagnosis	3
AUTO 220*	Alternative Propulsion Systems	3
AUTO 600	Advanced Vehicle Performance	1
AUTO 601	Automotive Service Consultant	2
<u>AUTO 602</u>	Diesel Technology	3
AUTO 603	Automotive Service Management	3
CWE 180*†	Cooperative Work Experience: Automotive	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the Automotive Tune-up Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Course ID AUTO 100

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Automotive Engine Service Specialist Certificate Program

This program provides the student with a comprehensive background in the engine machining process. Emphasis is on detailed instruction in all phases of engine operation, measurement, machining, blueprinting and assembly procedures. Students will rebuild a complete engine in a two-semester course sequence.

Automotive Fundamentals

AUTO 102*	Automotive Engine Performance/Electronic and Ignition Systems	is 3
AUTO 103*	Automotive Engine Performance/Fuel and	_
	Emissions Systems	3
AUTO 104A*	Automotive Engines	5
AUTO 104B*	Automotive Engines	5
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	.5-5
	Total	22.5-27
Restricted Electi		
Restricted Electi AUTO 108*		3
	ives:	
AUTO 108*	ives: Automotive Air Conditioning	
AUTO 108*	ives: Automotive Air Conditioning California B.A.R. Basic Area Clean Air	3
AUTO 108* AUTO 109*	ives: Automotive Air Conditioning California B.A.R. Basic Area Clean Air Car Course	3
AUTO 108* AUTO 109* AUTO 189/289	ives: Automotive Air Conditioning California B.A.R. Basic Area Clean Air Car Course Special Topics High Performance Engine Blueprinting Advanced Smog Update Training	3 5 1-3
AUTO 108* AUTO 109* AUTO 189/289 AUTO 204*	ives: Automotive Air Conditioning California B.A.R. Basic Area Clean Air Car Course Special Topics High Performance Engine Blueprinting	3 5 1-3 3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the Automotive Engine Service Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Automotive Engine Service Specialist Certificate Program

This program provides the student with a comprehensive background in the engine machining process. Emphasis is on detailed instruction in all phases of engine operation, measurement, machining, blueprinting and assembly procedures. Students will rebuild a complete engine in a two-semester course sequence.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 102*	Automotive Engine Performance/Electronic and Ignition Systems	s 3
AUTO 103*	Automotive Engine Performance/Fuel and Emissions Systems	3
AUTO 104A*	Automotive Engines	
AUTO 104B*	Automotive Engines	5 5 3
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	.5-5
	Total	22.5-27
Restricted Elect	ives:	
AUTO 108*	Automotive Air Conditioning	3
AUTO 109*	California B.A.R. Basic Area Clean Air	
	Car Course	5
AUTO 189/289	Special Topics	1-3
AUTO 204*	High Performance Engine Blueprinting	3
AUTO 205*	Advanced Smog Update Training	3 .5 3
AUTO 220*	Alternative Propulsion Systems	3
AUTO 600	Advanced Vehicle Performance	1
AUTO 601	Automotive Service Consultant	2 3
AUTO 602	Diesel Technology	3
AUTO 603	Automotive Service Management	3
CWE 180*†	Cooperative Work Experience: Automotive	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the Automotive Engine Service Specialist Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

CURRENT

REVISED

General Automotive Technician Certificate Program

This program provides students with knowledge of all operating systems in the modern automobile. Ideal for the small business owner. independent shop, or the dealership career-oriented technician.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical System	3
AUTO 102*	Automotive Engine Performance/Electronic	:s
	and Ignition Systems	3
AUTO 103*	Automotive Engine Performance/	
	Fuel and Emissions Systems	3
AUTO 104A*	Automotive Engines	5
AUTO 104B*	Automotive Engines	5
AUTO 105*	Automotive Power Train	3
AUTO 106A*	Automotive Suspension and Alignment	3
AUTO 106B*	Automotive Brakes	3
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	.5-5
	Total	34.5-39

Restricted Electives:			
	AUTO 107*	Automotive Transmissions	3
	AUTO 108*	Automotive Air Conditioning	3
	AUTO 109*	California B.A.R. Basic Area Clean Air	
		Car Course	5
	AUTO 200*	Enhanced Area Clean Air Car Course	2
	AUTO 201*	Advanced Automotive Electrical	3
	AUTO 202*	Advanced Engine Performance Diagnosis	3
	AUTO 205*	Advanced Smog Update Training	.5
	AUTO 220*	Alternative Propulsion Systems	3
	CWE 180*†	Cooperative Work Experience: Automotive	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†CWE 180 should be taken after completing at least 9 units of the General Automotive Mechanic Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

General Automotive Technician Certificate Program

This program provides students with knowledge of all operating systems in the modern automobile. Ideal for the small business owner, independent shop, or the dealership career-oriented technician.

Course ID	Title	Units
AUTO 100	Automotive Fundamentals	3
AUTO 101*	Automotive Electrical System	3
AUTO 102*	Automotive Engine Performance/Electronics	
	and Ignition Systems	3
AUTO 103*	Automotive Engine Performance/	
	Fuel and Emissions Systems	3
AUTO 104A*	Automotive Engines	5
AUTO 104B*	Automotive Engines	5
AUTO 105*	Automotive Power Train	3
AUTO 106A*	Automotive Suspension and Alignment	3
AUTO 106B*	Automotive Brakes	3
AUTO 207*	Automotive Engineering Fundamentals	3
	Select from Restricted Electives	.5-5
	Total 3	4.5-39
Programme and the control of the con	•	

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Restricted Elect	ives:	
AUTO 107*	Automotive Transmissions	3
AUTO 108*	Automotive Air Conditioning	3
AUTO 109*	California B.A.R. Basic Area Clean Air	
	Car Course	5
AUTO 200*	Enhanced Area Clean Air Car Course	2
AUTO 201*	Advanced Automotive Electrical	3
AUTO 202*	Advanced Engine Performance Diagnosis	3
AUTO 205*	Advanced Smog Update Training	.5
AUTO 220*	Alternative Propulsion Systems	3
AUTO 600	Advanced Vehicle Performance	1
AUTO 601	Automotive Service Consultant	2
AUTO 602	Diesel Technology	3
AUTO 603	Automotive Service Management	3
CWE 180*†	Cooperative Work Experience: Automotive	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

+CWE 180 should be taken after completing at least 9 units of the General Automotive Mechanic Certificate program.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

CURRENT

REVISED

Biology Associate Degree Program—Biological Science

The curriculum in the Biology Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the Associate degree would demonstrate achievement may support attempts to gain entry-level employment or promotion.

Course ID	Title	Units
First Year		
BIO 3A*	General Biology I	5
BIO 3B*	General Biology II	5
CHEM 1A*†	General Chemistry	5
CHEM 1B*	General Chemistry	5
Second Year		
BIO 3C*	Biochemistry and Molecular Biology	5
CHEM 12A*	Organic Chemistry	5
CHEM 12B*	Organic Chemistry	5
	Total	35

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†NOTE: Students who have not successfully completed a year of high school chemistry should enroll in CHEM 3 prior to CHEM 1A. **NOTE:** MATH prerequisite for CHEM 1A, 3; BIO 3A.

Associate Degree

Associate in Science Degree

Completion of all the courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer also to transfer patterns section of this catalog or to the catalog of the intended college of transfer. Consult with a counselor or biology instructor for assistance in planning alternative programs.

RECOMMENDED ELECTIVES: BIO 11, 12 or 15; MATH 3A or 11; PHYS 2A, 2B or 4A, 4B.

Biology Associate Degree Program—Biological Science

The curriculum in the Biology Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the Associate degree would demonstrate achievement may support attempts to gain entry-level employment or promotion.

Course ID	Title	Units
First Year		
BIO 3A*	General Biology I	5
BIO 3B*	General Biology II	5
CHEM 1A*	General Chemistry	5
CHEM 1B*	General Chemistry	5
Second Year		
BIO 3C*	Biochemistry and Molecular Biology	5
CHEM 12A*	Organic Chemistry	5
CHEM 12B*	Organic Chemistry	5
	Total	35

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of all the courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer also to transfer patterns section of this catalog or to the catalog of the intended college of transfer. Consult with a counselor or biology instructor for assistance in planning alternative programs.

RECOMMENDED ELECTIVES: BIO 11, 12 or 15; MATH 3A or 11; PHYS 2A, 2B or 4A, 4B.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED Applied Biotechnology Occupational Skills Award

The Occupational Skills Award in Biotechnology is awarded to studnets who successfully complete Applied Biotechnology I and Applied Biotechnology II. These courses provide studetns with the theory and skills necessary for entry into the biotechnology field. This program provides students with an understanding of common techniques used in entry-level biotechnology research positions.

Course ID	Title	Units
BIO 601	Applied Biotechnology I	4
BIO 602	Applied Biotechnology II	4
	<u>Total</u>	8

SADDLEBACK COLLEGE **REVISED PROGRAMS**

CURRICULUM YEAR: 2009-2010

REVISED

Business Management

CURRENT

The Business Management programs are designed for the development of a high quality manager for whom there is an ever-growing need. The Business Management curriculum is structured to furnish a broad preparation for careers in business at the mid-management levels. There are six unique programs and two Occupational Skills Awards to choose from. Transfer Business Management majors should refer to the Business Administration Transfer Program.

Business Leadership Certificate Program

The Business Leadership program is designed to increase the ability to succeed in a highly competitive work environment.

Course ID	<i>Titl</i> e	Units
BUS 1	Introduction to Business	
BUS 150	Survey of International Business	- 3
or BUS 160 BUS 102	Small Business Management Oral Business Techniques (meets AA Oral	
	Communication requirement)	3
BUS 104*	Business Communication	3
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
BUS 135	Elements of Marketing	
BUS 137	Professional Selling Fundamentals	
BUS 195*+ and	Internship	1
CWE 180*+	Cooperative Work Experience: Business Management	2
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

+Must be taken concurrently

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Business Management

The Business Management programs are designed for the development of a high quality manager for whom there is an ever-growing need. The Business Management curriculum is structured to furnish a broad preparation for careers in business at the mid-management

Business Leadership Certificate Program

The Business Leadership program is designed to increase the ability to succeed in a highly competitive work environment.

Course ID	Title	Units
BUS 1	Introduction to Business	
<u>or</u>		<u>3</u>
BUS 160	Entrepreneurship	
BUS 102	Oral Business Techniques	3
BUS 104*	Business Communication	3
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	
or		3
BUS 221	Human Resources Management	
BUS 601/295	Employment Law	3
	<u>Total</u>	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 12 or 14, 116, 125, 195, 221, <u>294</u>

CURRENT

REVISED

Business Marketing Certificate Program

The Business Marketing program offers a focus of courses designed to improve student success in the field of promotion, personal selling, and advertising.

Course ID	Title	Units
BUS 1	Introduction to Business	
BUS 150	-Survey of International Business	3
BUS 160 BUS 102	Small Business Management Oral Business Techniques (meets AA Oral	
503 102	Communication requirement)	
or	,	3
BUS 138/CA 138 BUS 104*	Advertising Business Communication	2
BUS 125	Human Relations in Business	3
BUS 135	Elements of Marketing	3
BUS 136	Principles or Retailing	3
or BUS 137	Professional Selling Fundamentals	3
BUS 195*+	-Internship	
CWE 180*+	Cooperative Work Experience: Business	
	Marketing	
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Business Marketing Certificate Program

The Business Marketing program offers a focus of courses designed to improve student success in the field of promotion, personal selling, and advertising.

Course ID	Title	Units
BUS 1	Introduction to Business	
<u>or</u>		3
BUS 160	Entrepreneurship	
BUS 102	Oral Business Techniques	3
BUS 104*	Business Communication	3
BUS 135	Elements of Marketing	3
BUS 136	Principles or Retailing	3
BUS 137	Professional Selling Fundamentals	3
BUS 138/CA 138	3 Advertising	3
BUS 293	Copyright and Trademark	1.5
	<u>Total</u>	22.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 12 or 14, 116, 195

⁺Must be taken concurrently

CURRENT

REVISED

International Business Certificate Program

Technology and international commerce have redefined business in a global context. The International Business program prepares students for careers in international business and industries that deal with international trade and global markets. The program focuses on the dynamics of international organization, environments, trade, language, socioeconomic and cultural forces, political and legal issues, and emerging global markets. Completion of the recommended electives demonstrates global competencies in international business. Elective courses provide specialized areas of study. Transfer International Business majors should refer to the Business Administration transfer curriculum.

Course ID	Title	Units
BUS 1	Introduction to Business	3
BUS 12	Business Law	
or		3
BUS 14	Legal Environment of Business	
BUS 135	Elements of Marketing	3
BUS 150	Survey of International Business	3
BUS 160	Small Business Management	3
or		
BUS 195*†	Internship	1
and	·	
CWE 180*†	Cooperative Work Experience: International	
	Business	2
BUS 260	Strategies for Exporting and Importing	3
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 116, 120, 125, 189.

International Business Certificate Program

Technology and international commerce have redefined business in a global context. The International Business program prepares students for careers in international business and industries that deal with international trade and global markets. The program focuses on the dynamics of international organization, environments, trade, language, socioeconomic and cultural forces, political and legal issues, and emerging global markets. Completion of the recommended electives demonstrates global competencies in international business. Elective courses provide specialized areas of study. Transfer International Business majors should refer to the Business Administration transfer curriculum.

Course ID	Title	Units
BUS 1	Introduction to Business	
or		3
BUS 160	<u>Entrepreneurship</u>	
BUS 12	Business Law	
or		3
BUS 14	Legal Environment of Business	
BUS 104*	Business Communications	3
BUS 135	Elements of Marketing	3
BUS 150	Survey of International Business	3
BUS 260	Strategies for Exporting and Importing	3
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 102, 116, 120, 125, <u>136, 137, 138, 195, 292, 293</u>

[†]Must be taken concurrently

[†]Must be taken concurrently

CURRENT

REVISED

Professional Retailing Certificate Program

Success in business roles and merchandising is often found in the skills of management, promotion, or merchandising. The Professional Retailing program is designed to allow a choice of additional study in one of the three skill areas.

Course ID .	<i>Titl</i> e	Units
BUS 1	Introduction to Business	3
BUS 125	Human Relations in Business	3
BUS 137	Professional Selling Fundamentals	3
BUS 195*†	Internship	1
and		
CWE 180*†	Cooperative Work Experience: Business	1-4
CIM 112	Microsoft Office	3
	Select one Specialty Industry Area	12
	Total	26-29

Specialty Industry Areas

Area I-Management

BUS 120 Area II—Promotio	Essentials of Business Management	3
· -		7
BUS 135	Elements of Marketing	3
	5	-
BUS 138/CA 138	Advertising	3
GC 101	Introduction to Graphic Communication	3
	•	-
FASH 150	Fashion Apparel and Professional Techniques	3

rea	III-Merchand	dising	
BUS	31/FASH 31	Textiles	3
BUS	135	Elements of Marketing	3
BUS	136	Principles of Retailing	
	or		3
BUS	143/FASH 143	Fashion Buying and Merchandising	
BUS	147/FASH 147	Special Events Coordination and Promotion	3
BUS	148/FASH 148	Visual Merchandising	3
	BUS BUS BUS BUS	BUS 31/FASH 31 BUS 135 BUS 136 or BUS 143/FASH 143 BUS 147/FASH 147	BUS 135 Elements of Marketing BUS 136 Principles of Retailing

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 12, 102, 103, 104, 116, 135, 138. 147, 150, 260, 290; CIM 1, 10, 120, 121A, 171, 174, 174A, 174; FASH 140, 144, 150.

Professional Retailing Certificate Program

Success in business roles and merchandising is often found in the skills of management, promotion, or merchandising. The Professional Retailing program is designed to allow a choice of additional study in one of the three skill areas.

Course ID	Title	Units
BUS 1	Introduction to Business	3
BUS 125	Human Relations in Business	3
BUS 137	Professional Selling Fundamentals	3
BUS 195*†	Internship	1
and		
CWE 180*†	Cooperative Work Experience: Business	1-4
CIM 112	Microsoft Office	3
	Select one Specialty Industry Area	12
	Total	26-29

Specialty Industry Areas

Area I—Management			
BUS 12	Business Law	3	
BUS 14	Legal Environment of Business	3	
BUS 103	Business English		
or		3	
BUS 135	Elements of Marketing		
BUS 104*	Business Communication	3	
<u>or</u>			
BUS 120	Essentials of Business Management	3	
Area II—Promotion	1		
BUS 135	Elements of Marketing	3	
BUS 138/CA 138	Advertising	3	
GC 101	Introduction to Graphic Communication	3	
FASH 150	Fashion Apparel and Professional Techniques	3	
Area III—Merchano	disina		
BUS 31/FASH 31	Textiles	3	
BUS 135	Elements of Marketing	3	
BUS 136	Principles of Retailing		
or		3	
BUS 143/FASH 143	Fashion Buying and Merchandising		
BUS 147/FASH 147	Special Events Coordination and Promotion	3 3	
BUS 148/FASH 148	Visual Merchandising	3	
*Course has a prerec preparation; see cou	quisite, corequisite, limitation, or recommend irse description.	ded	

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 12, 102, 103, 104, 116, 135, 138, 147, 150, 195, 260, 290, 295; CIM 1, 10, 120, 121A, 171, 174, 174A, 174; CWE 180/181; FASH 140, 144, 150.

[†]Must be taken concurrently

[†]Must be taken concurrently

CURRICULUM YEAR: 2009

REVISED

Retail Management Certificate Program

The Retail Management program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum assists student's understanding of the scope of the retail manager's job and the requirements for success. Completion of the certificate in Retail Management enhances the opportunity for entry employment as well as advancement in a retail career.

Course ID	Title	Units
ACCT 1A	Financial Accounting	4
or		
ACCT 215	General Accounting	3
ACCT 214	Business Analysis and Calculations	3
BUS 102	Oral Business Techniques (meets AA Oral	
	Communication requirement)	3
BUS 104*	Business Communication	3
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
BUS 135	Elements of Marketing	3
BUS 136	Principles of Retailing	3
BUS 221	Human Resources Management	3
CIM 1	Introduction to Computer Information Syste	ems
or		3
CIM 10	Introduction to Information Systems	
	Total	30-31

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

RECOMMENDED ELECTIVES: BUS 12 or 14, 116, 137, 138, 150, 260.

Retail Management Certificate Program

The Retail Management program, designed by managers of major retail corporations, prepares individuals to be effective managers or for promotion to management in the retail industry. The curriculum assists student's understanding of the scope of the retail manager's job and the requirements for success. Completion of the certificate in Retail Management enhances the opportunity for entry employment as well as advancement in a retail career.

Course ID	Title	Units
ACCT 1A	Financial Accounting	4
or		
ACCT 215	General Accounting	3
ACCT 214	Business Analysis and Calculations	3
BUS 102	Oral Business Techniques	3
BUS 104*	Business Communication	3
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
BUS 135	Elements of Marketing	3
BUS 136	Principles of Retailing	3
BUS 221	Human Resources Management	3
CIM 1	Introduction to Computer Information S	ystems
or	·	3
CIM 10	Introduction to Information Systems	
•	Total	30-31

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

RECOMMENDED ELECTIVES: BUS 12 or 14, 116, 137, 138, 150, 195, 160, 295.

CURRENT

REVISED

Small Business Management Certificate Program

Provides a planned business approach to developing and managing your own small business.

Course ID	Title	
BUS-12	Business Law	
or		3
BUS 14	Legal Environment of Business	
BUS 104*	Business Communication	3
BUS-120	Essentials of Business Management	
or -		3
BUS-125	Human Relations in Business	
or		
BUS 150	Survey of International Business	
BUS 135	Elements of Marketing	3
or		
BUS 136	Principles of Retailing	3
or		
BUS-195*†	Internship	1
and		
CWE-180*+	Cooperative Work Experience: Business	
	- Management	2
BUS 137	Professional Selling Fundamentals	3
BUS-160	Small Business Management	3
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Entrepreneurship Certificate Program

The Entrepreneurship Certificate is designed specifically for members of the business community, who are either starting a new business or in the planning stages. The program will provide valuable information, not only in the critical area of legal issues, but step-by-step workshop-type classes to help with business ownership issues such as determining the appropriate legal form in which the business should operate and creating the initial business plan.

Because some of the leading causes of failure in new businesses are legal problems, lack of adequate capitalization and managing your initial capital investment, this program was created to provide specific information in these areas to help you make good decisions to ensure your success.

Many of the courses in the program are designed with the busy professional in mind. Some classes are accelerated so each lecture meets for a longer period of time and the courses are broken into smaller units that do not require a full semester 18-week commitment. In addition, some of the classes are hybrids wherein part of the course is online so the students can do part of the course work at their convenience at home or at work.

There are two courses in the Intellectual Property Series. It is highly recommended that both courses are taken so the business professional can fully understand the many Intellectual Property issues impacting business today.

ourse ID	<u>Title</u>	<u>Units</u>
BUS 12	Business Law	
or		3
BUS 14	Legal Environment of Business	
BUS_104*	Business Communication	3
BUS 120	Essentials of Business Management	
BUS_160	<u>Entrepreneurship</u>	3
BUS 292	Patents and Trade Secrets	1.5
BUS 293	Copyright and Trademark	1. <u>5</u>
BUS 600/294	Entrepreneurial Accounting	3
BUS 601/295	Employment Law	3
BUS 602/296	Financing theEntrepreneurial Business	1. <u>5</u>
	<u>Total</u>	22.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 102, 125, 221

[†]Must be taken concurrently

[†]Must be taken concurrently

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Human Resources Management Occupational Skills Award

The Human Resources Management Occupational Skills Award is designed to increase the ability to succeed in an emerging and evolving work environment. The curriculum assists student's understanding of the scope of human resources management and the requirements for success. Completion of the program in Human Resources Management enhances the opportunity for entry employment as well as advancement in a career.

Course ID	<i>Titl</i> e	Units
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
BUS 221	Human Resources Management	3
	Total	9

Project Management Occupational Skills Award

The Project Management Occupational Skills Award provides the opportunity to master the necessary management concepts to successfully complete projects with an effective level of leadership, planning, and teamwork. The courses assist in the development of the needed skills to ultimately gain personal confidence and trust of others to lead a project management team. Completion of this program increases the value of the management skills needed for entry-level employment as well as advancement in a career.

Course ID	Title	Units
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
CIM 221	Managing Projects with Microsoft Project	3
	Total	9

Human Resources Management Occupational Skills Award

The Human Resources Management Occupational Skills Award is designed to increase the ability to succeed in an emerging and evolving work environment. The curriculum assists student's understanding of the scope of human resources management and the requirements for success. Completion of the program in Human Resources Management enhances the opportunity for entry employment as well as advancement in a career.

Course ID	Title	Units
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
BUS 221	Human Resources Management	3
BUS 601/295	Employment Law	3
	Total	12

Project Management Occupational Skills Award

The Project Management Occupational Skills Award provides the opportunity to master the necessary management concepts to successfully complete projects with an effective level of leadership, planning, and teamwork. The courses assist in the development of the needed skills to ultimately gain personal confidence and trust of others to lead a project management team. Completion of this program increases the value of the management skills needed for entry-level employment as well as advancement in a career.

Course ID	Title	Units
BUS 120	Essentials of Business Management	3
BUS 125	Human Relations in Business	3
CIM 221	Managing Projects with Microsoft Project	3
	Total	9

CURRENT

REVISED

Chemistry Associate Degree Program

The curriculum in the Chemistry Associate Degree program is designed to provide the transfer student the opportunity to achieve an associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment at the technician level in government agencies and many areas of industry and manufacturing such as petroleum, foods, pharmaceuticals, plastics, and textiles.

Course ID	Title	Units
First Year CHEM 1A*† CHEM 1B*	General Chemistry General Chemistry	5 5
Second Year CHEM 12A* CHEM 12B*	Organic Chemistry Organic Chemistry	5 5
	Total	20

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

+NOTE: Students who have not successfully completed a year of high school chemistry should complete CHEM 3 prior to enrolling in CHEM 1A. NOTE: MATH prerequisite for both CHEM 3 and 1A.

Associate Degree

Associate in Science Degree

Completion of all the courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer also to the Transfer Pattern section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: BIO 3C; MATH 3A, 3B; PHYS 2A, 2B or 4A, 4B.

Chemistry Associate Degree Program

The curriculum in the Chemistry Associate Degree program is designed to provide the transfer student the opportunity to achieve an associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment at the technician level in government agencies and many areas of industry and manufacturing such as petroleum, foods, pharmaceuticals, plastics, and textiles.

Course ID	Title	Units
First Year CHEM 1A* CHEM 1B*	General Chemistry General Chemistry	5 5
Second Year CHEM 12A* CHEM 12B*	Organic Chemistry Organic Chemistry	5 5
	Total	20

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of all the courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer also to the Transfer Pattern section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: BIO 3C; MATH 3A, 3B; PHYS 2A, 2B or 4A, 4B.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Child Development and **Educational Studies Certificate Program**

The curriculum of the Child Development and Educational studies program is designed to prepare students with theory-based, handson early childhood teacher education enabling them to provide developmentally appropriate care and play-based teaching practices in settings designed for young children. The courses enable students to meet state certification requirements for early childhood teachers and prepare students for transfer to four-year child development and early childhood education programs to further their educational and career goals.

The core courses of the program are aligned with the California Community College Early Childhood Curriculum Alignment Project and are designed to prepare students with strong foundational skills for early childhood teaching practice. The electives allow students to go into more depth in the areas of their choosing.

The recommended preparations are carefully chosen to guide students to the most successful learning experience.

REVISED

Child Development **Certificate Program**

The Child Development program is a theory-based, hands-on program that offers opportunities for students to deepen their understanding of children and families and the unique teaching and learning process that applies to the early years. The program is designed to strengthen students' skills in developmentally appropriate care and play-based teaching practices for young children. Coursework focuses on the physical, cognitive, and social and emotional growth and development of children under the age of 12 and the unique care and education needs of children ages 0-5.

The Child Development program offers options for professional development, professional certification and transfer to four-year institutions. All options are designed to educate and prepare students to work with culturally diverse groups of children in schools, centers and homes. The major offers preparation for careers in the field of early child education such as state funded children's programs, private and public preschools, family child care and public school programs. and provides a valuable foundation for students considering elementary school teaching. Classes in child development can also lead to careers working directly or indirectly with children in related fields. such as psychology, social services, educational material development, Children's Center design services, children's advocacy, special education, and pediatric health.

Certificate and degree coursework is with the State issued Child Development permit matrix. Additional work experience amy be required to satisfy permit requirements.

The recommended preparations are carefully chosen to guide students to the most successful learning experience. The electives allow students to go into more depth in the areas of their choosing.

A minimum grade of "C" in each course is required to receive the certificate.

Child Development Associate in Arts Degree

The following course of study must be completed to fulfill major reguirements for the Associate in Arts degree in Child Development:

Core Courses

Course ID	Title	<u>Units</u>
CD 7/PSYC 7	Developmental Psychology: Child	
	Growth and Development	3
CD 15*/SOC 15	Child, Family, and Community	3
CD 101*	Principles and Practices of Teaching	
	Young Children	3
CD 110*	Introduction to Curriculum	3
CD 111*	Child Guidance and Communication	3
CD 112*	Health, Safety, and Nutrition	3
CD 117*	Teaching Children in a Diverse Society	3
CD 120*	Observations and Assessment	3
Supervised Fiel	d Experience Course	
CD 121*	Practicum: The Student Teaching Experience	<u> 5</u>
Lab placement must be in a setting that serves children ages 3-5		

Total *Course has a prerequisite, co-requisite, limitation, or recommended

preparation; see course description.

CURRENT

REVISED

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Completion of the major units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualify the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College. Refer to the Graduation Requirements for the specific course list meeting general education requirements. Refer to the CSU or IGTCE general education patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Early Childhood Teacher Certificate

This certificate meets the coursework requirements for the Teacher level of the State of California Child Development Permit and prepares students to be competent and effective teachers in early childhood

A minimum grade of "C" in each course is required to receive the

Foundational Core Courses

Course ID	Title	Units
CDES 7/PSYC 7	Developmental Psychology: Child Growth ar	bl
	Development	3
CDES 15/SOC 15	6 Child, Family, and Community	3
CDES 101*	Early Childhood Learning, Play, and Program	s 3
CDES 110*	Early Childhood Curriculum and Practice I	3
CDES 111*	Child Guidance and Communication	3
CDES 112*	Health, Safety, and Nutrition	3
CDES 117*	Teaching Children in a Diverse Society	3
CDES 120*	Observations and Assessment	3
Supervised Field	d Experience Course	
CDES 121*	Early Childhood Curriculum and Practice II:	
	Student Teaching Experience	5
C. 151 (
General Educati		
	Must complete at least one degree applicable	е
	course in each of the following four areas:	
	English/Language Arts, Science or Math, Socience	
	Sciences, Humanities or Fine Arts	<u>16</u>
	Total	45

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and the additional 39 units satisfying the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Early Childhood Teacher Certificate

REVISED

This certificate meets the coursework requirements of the Teacher level Child Development Permit and prepares students to be competent and effective teachers and caregivers for young children ages 3-5. Additional work experience with young children (175 days of 3 hours per day within 4 years) is required to qualify for state permit. Saddleback Certificate can be earned with coursework only.

A minimum grade of "C" in each course is required to receive the certificate

Core Courses

Title	Units
Developmental Psychology: Child	
Growth and Development	3
Child, Family, and Community	3
Principles and Practices of Teaching	
Young Children	3
Introduction to Curriculum	3
Child Guidance and Communication	3
Health, Safety, and Nutrition	3
Teaching Children in a Diverse Society	3
Observations and Assessment	3
	Developmental Psychology: Child Growth and Development Child, Family, and Community Principles and Practices of Teaching Young Children Introduction to Curriculum Child Guidance and Communication Health, Safety, and Nutrition Teaching Children in a Diverse Society

Supervised Field Experience Course

CD 121* Practicum: The student teaching experience Lab placement must be in a setting that serves children ages 3-5

General Education (16 units):

A course in each of the following 4 areas must be included. See Associate Degree, CSU or IGETC General Education lists found in class schedule or student handbook for acceptable courses.

> English/Language Arts Science or Math Social Sciences Humanities/Fine Arts Total

16

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Students intending to transfer must complete IGETC or CSU pattern general education courses.

^{*}Course has a prerequisite, co-requisite, limitation, or recommended preparation; see course description.

CURRENT

REVISED

Educational Assistant/School Age Children and Youth Certificate Program

Provides a professional development pathway for individuals working as educational assistants and before/after school care staff in a variety of elementary children's settings. It meets the coursework requirements for the School Age Child Development Permit at the Teacher level.

A minimum grade of "C" in each course is required to receive the certificate.

Foundational Core Courses

Course ID	Title	Units
CDES 7/PSYC 7	Developmental Psychology: Child Growth	
	and Development	3
CDES 15/SOC 15	Child, Family, and Community	3
CDES 101*	Early Childhood Learning, Play, and Programs	s 3
CDES 111*	Child Guidance and Communication	3
CDES 112*	Health, Safety, and Nutrition	3 3
CDES 117*	Teaching Children in a Diverse Society	3
CDES 120*	Observations and Assessment	3
School Age Cou	ırses	
CDES 90*	Explorations of K-12 Education	
or		
CDES 131*	Educational Psychology	3-
CDES 118*	Exceptional Children	
or—		
CDES 116*	Teaching in Multilingual Classrooms	3
CDES 125*	School Age Children and Youth	3
Supervised Field	Experience Course	
CWE 180* †	Cooperative Work Experience : CDES	1
General Educati	on Courses	
	Must complete at least one degree applicable	e
	course in each of the following four areas:	
	English/Language Arts, Science or Math, Socience	ial
	Sciences, Humanities or Fine Arts	16

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Total

 \pm May be taken concurrently with or subsequent to CDES 90*, 116, 118, or 125

Associate Degree

Associate in Science Degree

Completion of the certificate program and the additional 39 units satisfying the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

School Age Care and Recreation Certificate

This certificate provide a system of professional development for individuals working as before and after school recreation leaders and care givers in a variety of settings that serve school age children. It meets the coursework requirement for the School Age Child Development Permit at the Teacher level.

A minimum grade of "C" in each course is required to receive the certificate.

Core Courses

Course ID	Title	Units
CD 7/PSYC 7	Developmental Psychology: Child	
	Growth and Development	3
CD 15*/SOC15	Child, Family, and Community	3
CD 101*	Principles and Practices of Teaching	
	Young Children	3
CD 110*	Introduction to Curriculum	3
CD 111*	Child Guidance and Communication	3
CD 112*	Health, Safety, and Nutrition	3
CD 117*	Teaching Children in a Diverse Society	3
CD 120*	Observations and Assessment	3
School Age Cou	ırse	

CD 121*	Practicum: The Student Teaching Experience	5
	(Lab placement must be in a before/after school	ol
	care setting with children ages 6-12)	
CD 125*	School Age Children and Youth	3

General Education (16 units):

A course in each of the following 4 areas must be included. See Associate Degree, CSU or IGETC General Education lists found in class schedule or student handbook for acceptable courses.

English/Language Arts
Science or Math
Social Sciences
Humanities/Fine Arts
Total

Associate Degree

47

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Students intending to transfer must complete IGETC or CSU pattern general education courses.

^{*}Course has a prerequisite, co-requisite, limitation, or recommended preparation; see course description.

SADDLEBACK COLLEGE REVISED PROGRAMS **CURRICULUM YEAR: 2009-2010**

CURRENT

Early Childhood Master Teacher Certificate

Meets the course work requirements at the Master Teacher level for the State of California's Child Development Permit and prepares students to be competent teachers in early childhood settings for children ages 0-5 and effective supervisors and mentors for other adults participating in the classroom.

A minimum grade of "C" in each course is required to receive the

Foundational Core Courses

	ore Courses	
Course ID	Title	Units
CDES 7/PSYC 7		
CDEC 101*	Development	3 s 3
CDES 101*	Early Childhood Learning, Play, and Program	
	5 Child, Family, and Community	3
CDES 110*	Early Childhood Curriculum and Practice I	3
CDES 111*	Child Guidance and Communication	3
CDES 112*	Health, Safety, and Nutrition	3
CDES 117*	Teaching Children in a Diverse Society	3 3
CDES 120*	Observations and Assessment	3
Supervised Fiel	d Experience Courses	
CDES 121*	Early Childhood Curriculum and Practice II:	
	Student Teaching Experience	5
CDES 124*†	Infant and Toddler Practicum	1
With-		
CWE 180*+	Cooperative Work Experience: CDES	 2
Adult Supervisi	on Course	
CDES 127*	Adult Supervision and Mentor Practices	2
Specialization (Jnits: Choose one of the clusters below	6
Diversity		
Diversity CDES 116*	Teaching in Multilingual Classrooms	3
	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society	3
CDES 116* CDES 117*	5 5	
CDES 116* CDES 117* Special Needs	Teaching Children in a Diverse Society	3
CDES 116* CDES 117* Special Needs CDES 118*	Teaching Children in a Diverse Society Exceptional Children	3 3
CDES 116* CDES 117* Special Needs	Teaching Children in a Diverse Society	3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119*	Teaching Children in a Diverse Society Exceptional Children	3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi	Teaching Children in a Diverse Society Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education	3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi	Teaching Children in a Diverse Society Exceptional Children Perceptual Motor Development Idren and Youth	3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi	Teaching Children in a Diverse Society Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education	3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114*	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts	3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114*	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth	3 ——3 ——3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114* CDES 240* Language and	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts Music and Movement Literacy	3 ——3 ——3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114* CDES 240* Language and CDES 115*	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts Music and Movement Literacy Language Arts, Literature, and Literacy	3 3 3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114* CDES 240* Language and CDES 115*	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts Music and Movement Literacy	3 3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114* CDES 240* Language and CDES 115* CDES 116* Family Child Ca	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts Music and Movement Literacy Language Arts, Literature, and Literacy Teaching in Multilingual Classrooms	3 3 3 3 3
CDES 116* CDES 117* Special Needs CDES 118* CDES 119* School Age Chi CDES 90* CDES 125* Creative Arts CDES 114* CDES 240* Language and CDES 115* CDES 116* Family Child Ca	Exceptional Children Perceptual Motor Development Idren and Youth Explorations in K-12 Education School Age Children and Youth Creative and Dramatic Arts Music and Movement Literacy Language Arts, Literature, and Literacy Teaching in Multilingual Classrooms	3 3 3 3 3

Master Teacher Certificate

REVISED

This certificate meets the coursework requirements for the Master Teacher level Children Development Permit: and prepares students to be competent and effective teachers and caregivers for young children ages 0-5 and supervisors of adults in early childhood settings.

A minimum grade of "C" in each course is required to receive the certificate.

Core Courses

Course ID	Title	Units
CD 7/PSYC 7	Developmental Psychology: Childhood	0711125
	and Adolescence	3
CD 15*/SOC 15	* Child, Family, and Community	3
CD 101*	Principles and Practices for Teaching Young	
	Children	3
CD 110*	Intro to Curriculum	3
CD 111*	Child Guidance and Communication	3
CD 112*	Health, Safety, and Nutrition	3 3
CD 117* CD 120*	Teaching Children in a Diverse Society Observations and Assessment	3
		3
	d Experience Courses	
CD 121*	Practicum: The Student Teaching Experience	
Lab placement r AND	must be in a setting that serves children ages 3	3-5
CD 121*	Practicum: The Student Teaching Experience	5
	must be in a setting that serves children ages (
	e taken twice once placed with children ages (
	h children ages 3-5.	
Adult Supanie	ion Course (2 units)	
CD 127*	Adult Supervision and Mentor Practices	2
	·	_
Specialization	Units: Choose one of the clusters below	_
Specialization Diversity	Units: Choose one of the clusters below	6
Specialization Diversity CD 116*	Units: Choose one of the clusters below Teaching in Multilingual Classrooms	6
Specialization Diversity	Units: Choose one of the clusters below	6
Specialization I Diversity CD 116* CD 117* Curriculum (6 u	Units: Choose one of the clusters below Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices)	6
Specialization Diversity CD 116* CD 117*	Units: Choose one of the clusters below Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations:	3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270*	Units: Choose one of the clusters below Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations: Social and Emotional Domain	6
Specialization I Diversity CD 116* CD 117* Curriculum (6 u	Units: Choose one of the clusters below Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations:	3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271*	Units: Choose one of the clusters below Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain	3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations:	6 3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 614/272*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development	3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations:	6 3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 614/272*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations:	6 3 3
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 618/271* CD 614/272* CD 620/273*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations: Mathematics	3 3 1 1 1
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 620/273* CD 603/250*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations: Mathematics Gardening with Young Children	3 3 1 1 1 1
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 620/273* CD 603/250* CD 604/251*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Inits from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations: Gardening with Young Children Cooking with Young Children	3 3 1 1 1 1 1 1
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 614/272* CD 603/250* CD 609/252*	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Inits from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations: Gardening with Young Children Cooking with Young Children	6 3 3 1 1 1 1 1 1
Specialization Diversity CD 116* CD 117* Curriculum (6 to CD 617/270* CD 618/271* CD 614/272* CD 603/250* CD 604/251* CD 619/252* Special Needs	Teaching in Multilingual Classrooms Teaching Children in a Diverse Society Units from the following choices) Preschool Learning Foundations: Social and Emotional Domain Preschool Learning Foundations: Language and Literacy Domain Preschool Learning Foundations: English Language Development Preschool Learning Foundations: Mathematics Gardening with Young Children Cooking with Young Children The Influence of Mass Media on Children	3 3 1 1 1 1 1 1

Other combinations of course work demonstrating a specialized skill that could be applied in early childhood settings can be selected. Department Chair Approval Needed.

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SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

COMMEN

General Education Courses

Must complete at least one degree applicable course in each of the following four areas:
English/Language Arts, Science or Math, Social

Total

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Sciences, Humanities or Fine Arts

†Must be taken concurrently

Associate Degree

Associate in Science Degree

Completion of the certificate program and the additional 39 units satisfying the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

General Education (16 units):

A course in each of the following 4 areas must be included.

See Associate Degree, CSU or IGETC General Education lists found in class schedule or student handbook for acceptable courses.

REVISED

English/Language Arts Science or Math Social Sciences Humanities/Fine Arts

Total

58

*Course has a prerequisite, co-requisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Students intending to transfer must complete IGETC or CSU pattern general education courses.

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Infant and Toddler Teacher Certificate

Meets the coursework requirements for the Teacher level of the State of California Child Development Permit and prepares students with the knowledge and skills unique to the developmentally appropriate care of children ages 0-30 months.

A minimum grade of "C" in each course is required to receive the certificate.

Foundational Core Courses

Course ID	Title	Units
CDES 7/PSYC 7	Developmental Psychology: Child Growth a	nd
	Development	3
CDES 15/SOC 15	5 Child, Family, and Community	3
CDES 101*	Early Childhood Learning, Play, and Progran	ns 3
CDES 110*	Early Childhood Curriculum and Practice I	3
CDES 111*	Child Guidance and Communication	3
CDES 112*	Health, Safety, and Nutrition	3
CDES 117*	Teaching Children in a Diverse Society	3
CDES 120*	Observations and Assessment	3
	Infant and Toddler Courses	
CDES 123*	Infant and Toddler Development	3
CDES 133*	Infant and Toddler Group Care and	
	Programming	3
Supervised Field	d Experience Course	
CDES 124*†	Infant and Toddler: Practicum	
with	C	
CWL 180*†	Cooperative Work Experience: CDLS	

General Education Courses

Must complete at least one degree applicable course in each of the following four areas: English/Language Arts, Science or Math, Social Sciences, Humanities or Fine Arts

Total 49 *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†Must be taken concurrently

Associate Degree

Associate in Science Degree

Completion of the certificate program and the additional 39 units satisfying the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Infant Toddler Teacher Certificate

REVISED

This certificate meets the coursework requirements of the Teacher level Child Development Permit and prepares students to be competent and effective teachers and caregivers in infant and toddler

A minimum grade of "C" in each course is required to receive the certificate.

Core Courses

Course ID	Title	Units
CD 7/PSYC 7	Developmental Psychology: Child Growth	
	and Development	3
CD 15*/SOC 15	Child, Family, and Community	3
CD 101*	Principles and Practices of Teaching Young	
	Children	3
CD 110*	Introduction to Curriculum	3 3
CD 111*	Child Guidance and Communication	3
CD 112*	Health, Safety, and Nutrition	3
CD 117*	Teaching Children in a Diverse Society	3
CD 120*	Observations and Assessment	3
Infant and Todo	ller Courses	
CD123*	Infant and Toddler Development	3
CD 133*	Infant and Toddler Group Care and	
	Programming	3
Supervised Field	d Experience Courses	
CD 121*	Practicum: The Student Teaching Experience	. 5

Lab placement must be in a setting that serves children ages 0-2

General Education:

16

A course in each of the following 4 areas must be included.

See Associate Degree, CSU or IGETC General Education lists found in class schedule or student handbook for acceptable courses.

> English/Language Arts Science or Math Social Sciences Humanities/Fine Arts Total

16

51

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Students intending to transfer must complete IGETC or CSU pattern general education courses.

^{*}Course has a prerequisite, co-requisite, limitation, or recommended preparation; see course description.

CURRENT

NEW

Early Interventionist Certificate

This certificate prepares students for career placements in public and/ or private early intervention and educational settings that service typically and atypically developing young children. Specific jobs and responsibilities may include serving as a special education assistant for children birth to eight years of age, a one-one aide to a child, regular classroom aide with expertise in special needs, or as an assistant to the early intervention team for infants' birth to three years of age. This certificate meets the coursework requirements of the Teacher level Child Development Permit.

A minimum grade of "C" in each course is required to receive the certificate.

Core Courses

CD 7/PSYC 7	Developmental Psychology: Childhood and	
	Adolescence	3
CD 15*/SOC 15	5* Child, Family, and Community	3
CD 101*	Principles and Practices for Teaching Young	
	Children	3
CD 110*	Intro to Curriculum	3
CD 111*	Child Guidance and Communication	3
CD 112*	Health, Safety, and Nutrition	3
CD 117*	Teaching Children in a Diverse Society	3
CD 120*	Observations and Assessment	3
Early Intonion	tionist Courses	

Early Interventionist Courses

CD 123*	Infant and Toddler Development	_ 3
CD 135*	The Young Child with Special Needs	3
CD 140*	Early Intervention and Inclusion	. 3

Supervised Field Experience Courses

CD 121* Practicum: The Student Teaching Experience
Lab placement must be in a setting that includes atypically
developing children

Prerequisite course:

CD 110* Introduction to Curriculum

General Education (16 units):

A course in each of the following 4 areas must be included. See Associate Degree, CSU or IGETC General Education lists found in class schedule or student handbook for acceptable courses.

Total Units	- 54	1
 Humanities/Fine Arts	16	5
 Social Sciences		
 Science or Math		
 English/Language Arts		

^{*}Course has a prerequisite, co-requisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Students intending to transfer must complete IGTCE or CSU pattern general education courses.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Early Childhood Associate Teacher Occupational Skills Award

Meets the minimum coursework requirements for teaching in children's centers regulated by Title 22 and the coursework requirements for the Associate Teacher level of the State of California Child Development Permit for centers regulated by Title 5.

A minimum grade of "C" in each course is required to receive the award.

Course ID	Title	Units
CDES 7/PSYC 7	Developmental Psychology: Child Growth and	t
	Development	3
CDES 101*	Early Childhood Learning, Play, and Programs	: 3
CDES 15/SOC 15	Child, Family, and Community	3
CDES 110*	Early Childhood Curriculum and Practice I	3
	Total	12
*Course has a nr	araquicita, caraquicita limitation, or recommo	haha

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Teacher Occupational Skills Award

This skills award meets the coursework requirements for the Associate Teacher level of the Child Development Permit. Additional work experience with young children.

A minimum grade of "C" in each course is required to receive the certificate.

Course ID	Title	Units
CD 7/PSYC 7	Developmental Psychology: Child Growth an	d
	Development	3
CD 15/SOC 15	Child, Family, and Community	3
CD 101	Principles and Practices of Teaching Young	
	Children	3
CD 110	Introduction to Curriculum	3
	Total	12

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

CURRENT

REVISED

Cinema/Television/Radio Certificate Program

The certificate program in Cinema/Television/Radio prepares the student in all areas relating to the understanding and use of electronic media, with particular emphasis on hands-on experience. Employment possibilities include: producing, directing, on-air talent, editing, and numerous other vocational opportunities. This program provides and encourages both field and studio work in the student's area of specialty (Cinema/Television/Radio). Coursework includes participation in internships at various stations and facilities.

Course ID	Title	Units
CA 1/JRN 1 <i>or</i>	Mass Media and Society	3
CA 100	Introduction to Radio, TV, Film	3
CA 40*	Television and Film Scriptwriting I	3 3
CA 101	Video Production Basics	3
	Select from one Specialty Area	15
	Total	24
Specialty Area		
Required Cour		
CA 31*	Film Production I	3
CA 32*	Film Production II	3
Electives: (9 ur	nits)	
CA 42*	TV/Film Directing	3
CA 111*	 Advanced Audio Production and Sound Des 	ign 3
CA 130*	Documentary Production	iign 3 3 3 3 1
CA 131	Non-Linear Editing I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3 3
CA 232*	Non-Linear Editing II	3
CA 233*† and	Radio/Television/Film Internship	1
CWE 180*†	Cooperative Work Experience: Cinema	1

Specialty Area 2—Television Required courses:

CA 124* CA 125*	Television Production I Television Production II	3 3
Electives: (9 u	•	3
CA 42" CA 111*	Television and Film Directing	
	— Design — — — — — — — — — — — — — — — — — — —	3
CA 128*	Television and Radio News	3
CA 130*	Documentary Production	3
CA 131	Non-Linear Editing I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*†	Radio/Television/Film Internship	1
and		
CWE 180*†	Cooperative Work Experience: Television	1

Cinema/Television/Radio Certificate Program

The certificate program in Cinema/Television/Radio prepares the student in all areas relating to the understanding and use of cinematic and broadcase media, with particular emphasis on hands-on experience. Employment possibilities include: producing, directing, on-air talent, editing, and numerous other vocational opportunities. This program provides and encourages both field and studio work in the student's area of specialty. Coursework includes participation in internships at various stations and facilities.

Course ID	Title	Units
CA 1/JRN 1 or	Mass Media and Society	3
CA 100	Introduction to Radio, TV, Film	3
CA 40*	Television and Film Scriptwriting I	3
CA 101	Video Production Basics	3 3
	Select from one Specialty Area	15
	Total	24
Specialty Area	a 1—Cinema	
Required Cour	rses:	
CA 31*	Film Production I	3
CA 32*	Film Production II	3
Electives: (9 u	nits)	
CA 42*	TV/Film Directing	3
CA 111*	Audio Sound Design for Television and Film	3
CA 130*	Documentary Production	3 3 3 3
CA 131	Non-Linear Editing I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*†	Radio/Television/Film Internship	1
and	· ·	
CWE 180*†	Cooperative Work Experience: Cinema	1
CA 605	Film Production III	3
CA 606	Performance for Television and Film	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†Must be taken concurrently

Specialty Area 2—Television

Required cours		_
CA 124*	Television Production I	3
CA 125*	Television Production II	3
Electives: (9 ur	nits)	
CA 42*	Television and Film Directing	3
CA 111*	Audio Sound Design for Television and Film	3
CA 128*	Television and Radio News	3 3 3
CA 130*	Documentary Production	3
CA 131	Non-Linear Editing I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*† and	Radio/Television/Film Internship	1
CWE 180*†	Cooperative Work Experience: Television	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

[†]Must be taken concurrently

SADDLEBACK COLLEGE **REVISED PROGRAMS CURRICULUM YEAR: 2009-2010**

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pecialty Area 3			Specialty Area 3-	Nauio	
Required Courses	s: Audio Production	2	Required Courses	5:	
		2	CA 110	Audio Production	3
CA 113° K	adio Broadcasting	3	CA 113* F	Radio Broadcasting	3
Electives: (9 units	3)				
CA 111*	Advanced Audio Production and Sound		Electives: (9 units	5)	
	Design —	3	CA 111*	Audio Sound Design for Television and Film	3
CA 114*	Radio Station Activities	2	CA 114*	Radio Station Activities	2
CA 115*	Advanced Radio Broadcasting	2	CA 115*	Advanced Radio Broadcasting	2
CA 118/MUS 118	Digital Multi-Track Music Recording	4	CA 118/MUS 118	Digital Multi-Track Music Recording	4
CA 128*	Television and Radio News	3	CA 128*	Television and Radio News	3
CA 233*† and	Radio/Television/Film Internship	1	CA 233*† and	Radio/Television/Film Internship	1
CWE 180*†	Cooperative Work Experience: Radio	1	CWE 180*†	Cooperative Work Experience: Radio	1
CA 141	Radio and Television Announcing and		CA 141	Radio and Television Announcing and	
	Voice-Over	3		Voice-Over	3

be preparation; see course description.

[†]Must be taken concurrently

SADDLEBACK COLLEGE **REVISED PROGRAMS CURRICULUM YEAR: 2009-2010**

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	–Post Production		Specialty Area 4-	-Post Production	
Required Courses: CA 131 Non-Linear Editing I CA 232* Non-Linear Editing II		3 3		s: Non-Linear Editing Non-Linear Editing	3
Electives: (9 unit CA 42* CA 111*	TV/Film Directing Advanced Audio Production and Sound Design	3	Electives: (9 units CA 42* CA 111*	TV/Film Directing Audio Sound Design for Television and Film	3
CA 118/MUS 118 CA 233*† and	Digital Multi-Track Music Recording Radio/Television/Film Internship	4 1	CA 118/MUS 118 CA 233*† and		<u>3</u> 4 1
CWE 180*† CA 235*	Cooperative Work Experience: Post Production Digital Special Effects	1 3	CWE 180*†	Cooperative Work Experience: Post Production Digital Special Effects	1
*Course has a prer preparation; see co	equisite, corequisite, limitation, or recomm ourse description.	ended	*Course has a prer preparation; see co	equisite, corequisite, limitation, or recommen ourse description.	nded

[†]Must be taken concurrently

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW

Specialty Area 5—Critical Studies

Required Courses:

Meganea cou	1363.	
CA 27	Unseen Hollywood	3
CA 28	International Film	3
CA 29	Women in Film	3
CA 30	History and Appreciation of Film	3
Electives: (3 u	nits)	
<u>CA 1</u>	Mass Media and Society	3
CA 31*	Film Production I	3
CA 42*	TV/Film Directing	3
CA 100	Introduction to Radio, Television, and Film	3
CA 124*	Television Production I	3
CA 130*	Documentary Production	3
CA 142*	Television and Film Scriptwriting II	3
ENG 52	Film as Literature	3
CA 233*†	Radio/Television/Film Internship	1
<u>and</u>		
CWE 180/181	*† Cooperative Work Experience	1-3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

[†]Must be taken concurrently

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW

Cmarialtar	A C	Caucan	A =+:	~~~	Va:	Performance
Specialty	Area v	-screen	<u>AC</u> unq	anu	voice	remonnance

Required Cours	<u>es: (11 units)</u>	
CA 30	History and Appreciation of Film	3
CA 141	Voice-Over and Announcing	3
CA 233	Radio/Television/Film Internship	
CA 600	Screen Acting	
CWE 180/181*	180 Cooperative Work Experience	

Electives: (4 units)

CA 1	Mass Media and Society	3
CA 31*	Film Production I	3
CA 42	TV/Film Directing	3
CA 100	Introduction to Radio, Television, and Film	3
CA 124*	Television Production I	3
CA 125	Television Production II	3
CA 128	Television and Radio News	3
CA 130	Documentary Production	3
CA 142*	Television and Film Scriptwriting II	3
TA 7*	Acting for Television and Film	3

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

SADDLEBACK COLLEGE REVISED PROGRAMS URRICULUM YEAR: 2009-2010

Course ID

CURRICULUM YEAR: 2009-2010

REVISED

Cinema Production Occupational Skills Awards

The Cinema Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a filmic production from the conception to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of several broadcast-quality short films suitable for use on a demonstration reel. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	Title	Units
CA 31*	Film Production I	3
CA 32*	Film Production II	3
	Select from Restricted Electives	9
	Total	15

Restricted Electives:

CA 42*	TV/Film Directing	3
CA 111*	Advanced Audio Production and Sound Design	-3
CA 131	Non-Linear Editing I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*†	Radio/Television/Film Internship	1
and		
CWE 180*†	Cooperative Work Experience: Cinema	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Cinema Production Occupational Skills Awards

The Cinema Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a filmic production from the conception to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of several broadcast-quality short films suitable for use on a demonstration reel. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Title

Units

CA 31*	Film Production I	3
CA 32*	Film Production II	3
	Select from Restricted Electives	9
•	Total	15
Restricted Elec	ctives:	
CA 42*	TV/Film Directing	3
CA 111*	Audio Sound Design for Television and Film	3
CA 131	Non-Linear Editing I	3
<u>CA 40</u>	Television and Film Scriptwriting I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	, 2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*†	Radio/Television/Film Internship	1
and		
CWE 180*†	Cooperative Work Experience: Cinema	1
CA 605	Film Production III	3
CA 606	Performance for Television and Film	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

CURRENT

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

NEW

<u>Critical Studies</u> <u>Occupational Skills Award</u>

The Critical Studies Occupational Skills Award provides the opportunity to master the fundamental proficiencies to analyze and gain appreciation for visual and media literacy in general and motion pictures/cinematic communication in particular. The courses assist in student development by focusing on specific areas of cinematic history, appreciation and analysis. Completion of this skills award increases the value of the technical, aesthetic, and professional skills in the field of entertainment,

Course ID	Title	Units
CA 27	Unseen Hollywood	3_
CA 28	International Film	3
CA 29	Women in Film	3
CA 30	History and Appreciation of Film	3
CA 100	Introduction to Radio, TV, and Film	3
	Total	15

CURRENT

REVISED

Post Production Occupational Skills Awards

The Post Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a film, television or electronic media production from the delivery of media to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks. Completion of this Occupational Skills Award increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	litle	Units
CA 131	Non-Linear Editing I	3
CA 232*	Non-Linear Editing II	3
	Select from Restricted Electives	9
	Total	15
Restricted Elective	es:	
CA 42*	TV/Film Directing	3
CA 111*	Advanced Audio Production and Sound Design	2
CA 118/MUS 118	Digital Multi-Track Music Recording	4
CA 233*† and	Radio/Television/Film Internship	1
CWE 180*†	Cooperative Work Experience: Post Production	1
CA 235*	Digital Special Effects	. 3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Post Production Occupational Skills Awards

The Post Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a film, television or electronic media production from the delivery of media to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks. Completion of this Occupational Skills Award increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	Title	Units
CA 1 31	Non-Linear Editing I	3
CA 232*	Non-Linear Editing II	3
	Select from Restricted Electives	9
	Total	15
Restricted Elective	s:	
CA 42*	TV/Film Directing	3
CA 111* At	udio Sound Design for Television and Film	3
CA 118/MUS 118	Digital Multi-Track Music Recording	4
CA 233*†	Radio/Television/Film Internship	1
and		
CWE 180*†	Cooperative Work Experience:	
	Post Production	1
CA 235*	Digital Special Effects	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

CURRENT

REVISED

Radio Broadcasting Occupational Skills Awards

The Radio Broadcasting Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a radio production from the conception to finished product as well as to understand the principles of radio broadcasting and station management. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of broadcast-quality radio programs suitable for use on a demonstration reel and the hands-on management of the college's flagship radio station KSBR. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	Title	Units
CA 110	Audio Production	3
CA 113*	Radio Broadcasting	3
	Select from Restricted Electives	9
	Total	15

Restricted Electives:

CA 111*	Advanced Audio Production and Sound	
	Design	
CA 114*	Radio Station Activities	2
CA 115*	Advanced Radio Broadcasting	2
CA 118/MUS 118	Digital Multi-Track Music Recording	4
CA 128*	Television and Radio News	3
CA 233*†	Radio/Television/Film Internship	1
and	·	
CWE 180*† C	ooperative Work Experience: Radio	1
CA 141	Radio and Television Announcing and	
	Voice-Over	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Radio Broadcasting Occupational Skills Awards

The Radio Broadcasting Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a radio production from the conception to finished product as well as to understand the principles of radio broadcasting and station management. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of broadcast-quality radio programs suitable for use on a demonstration reel and the hands-on management of the college's flagship radio station KSBR. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	Title	Units
CA 110	Audio Production	3
CA 113*	Radio Broadcasting	3
	Select from Restricted Electives	9
	Total	15

Restricted Electives:

CA 111*	Audio Sound Design for Television and Film	<u>3</u>
CA 114*	Radio Station Activities	2
CA 115*	Advanced Radio Broadcasting	2
CA 118/MUS 118	B Digital Multi-Track Music Recording	4
CA 128*	Television and Radio News	3
CA 233*†	Radio/Television/Film Internship	1
and		
CWE 180*†	Cooperative Work Experience: Radio	1
CA 141	Radio and Television Announcing and	
	Voice-Over	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

CURRENT

REVISED

Television Production Occupational Skills Awards

The Television Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a television production from the conception to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of broadcast-quality programs suitable for use on a demonstration reel. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	Title	Units
CA 124*	Television Production I	3
CA 125*	Television Production II	3
	Select from Restricted Electives	9
	Total	15
Restricted Elect	ives:	
CA 42*	Television and Film Directing	3
CA 111*	Advanced Audio Production and	
	Sound Design	3
CA 128*	Television and Radio News	3
CA 130*	Documentary Production	3
CA 131	Non-Linear Editing I	3 3 3 3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3 3
CA 232*	Non-Linear Editing II	3
CA 233*† <i>and</i>	Radio/Television/Film Internship	1
CWE 180*†	Cooperative Work Experience: Television	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Television Production Occupational Skills Awards

The Television Production Occupational Skills Award provides the opportunity to master the fundamental proficiencies to complete a television production from the conception to finished product. The courses assist in student development by focusing on specific technical skills as well as working on practical assignments that mirror real-world tasks, including the production of broadcast-quality programs suitable for use on a demonstration reel. Completion of this program increases the value of the technical, aesthetic, and project management skills needed for employment and advancement in a career in this field.

Course ID	<i>Titl</i> e	Units
CA 124*	Television Production I	3
CA 125*	Television Production II	3
	Select from Restricted Electives	9
	Total	15
Restricted Elec	ctives:	
CA 42*	Television and Film Directing	3
CA 111*	Advanced Audio Production and	
	Sound Design	3
CA 128*	Television and Radio News	3
CA 130*	Documentary Production	3
CA 131	Non-Linear Editing I	3
CA 40	Television and Film Scriptwriting I	3
CA 142*	Television and Film Scriptwriting II	3
CA 206	Production Management	1
CA 208	Cinematography	2
CA 209	Script Supervising	3
CA 232*	Non-Linear Editing II	3
CA 233*†	Radio/Television/Film Internship	1
and	·	
CWE 180*†	Cooperative Work Experience: Television	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

NEW

Screen Acting and Voice Performance Occupational Skills Award

The Screen Acting and Voice Performance Occupational Skill Award prepares the student in all areas relating to the understanding and execution of the performance in cinematic and broadcast media, with particular emphasis on practical experience. Employment possibilities include: Acting, hosting, presenting, and/or providing voice-over for film, television, radio, webisodes, user-generated web content, news, advertising and commercial spots, and numerous other vocational opportunities. This program provides and encourages both field and studio work in the student's area of specialty. Coursework may include participation in internships at various stations and facilities.

Course ID	Title	Units
CA 30	History and Appreciation of Film	3
CA 141	Voice-Over and Announcing	3
CA 233	Radio/Television/Film Internship	1
CA 600	Screen Acting	3
CWE 180/181	180 Cooperative Work Experience	1
	Total	11

CURRENT

REVISED

Computer and Information Management

The Computer and Information Management program includes industry standard programs that prepare students for careers using technology in the business workplace. The programs are: Applications Developer, E-Commerce Specialist, Network Administrator, Software Specialist, Web Designer, and Webmaster.

E-Commerce Specialist Certificate Program

The E-Commerce Specialist Certificate program prepares the student to apply business functions to the web. All types of business sectors and activities can be web-based, including retail, wholesale, import-export, human resources, customer service, or departments within an organization. Electronic commerce, or e-commerce, is used in public and private business, both profit and non-profit sectors, in corporations, government, small businesses, professional associations, and personal applications as well. This program provides the skills for conducting business on the web, preparing an electronic approach, and managing an e-commerce web presence.

and managing an c	commerce web presence.	
Course ID	Title	Units
CIM 218*	Database: Access	3
CIM 271A*/271B*	Web Development: XHTML—	
	Beginning/Advanced	1.5, 1.5
CIM 272A*	Web 2.0 Design: Cascading Style	·
	Sheets—Beginning	1.5
CIM 272B*	Web Design and Web Development	
	Overview—Intermediate	1.5
CIM 277*	E-Commerce and Web Site Design	3
CIM 278A	Web Development: Dreamweaver—	_
	Beginning	1.5
CIM 298*#	Web Design: Capstone Portfolio Proje	
	Select from Restricted Electives	6
	Total	21
		21
Restricted Elective	s:	
BUS 135	Elements of Marketing	3
BUS 138/CA 138	Advertising	3 3 1
BUS 195*†	Internship	1
and		
CWE 180*†	Cooperative Work Experience: Comp	uter
	and Information Management	1
CIM 225	Web Development: PHP	3
CIM 264A/B*	Web Animation: Flash—Beginning/	
	Intermediate	1.5, 1.5
CIM 264C*	Web Animation: Flash ActionScript—	
	Beginning	3
CIM-264D*	Web Animation: Advanced Flash Sites	and
	- ActionScript Hacks	1.5
CIM 275	Web Marketing/Positioning	1.5
CIM 278B*	Web Development: Dreamweaver—	
	Advanced	1.5
CIM 279*	Information Security Fundamentals	3
CIM 281	Web Development: Macromedia Firev	vorks 1.5
CIM 289	Special Topics	1.5-3
	-1	

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description
- †Must be taken concurrently
- ‡Final course to be taken

Computer and Information Management

The Computer and Information Management program includes industry standard programs that prepare students for careers using technology in the business workplace. The programs are: Applications Developer, E-Commerce Specialist, Network Administrator, Software Specialist, Web Designer, and Webmaster.

E-Commerce Specialist Certificate Program

The E-Commerce Specialist Certificate program prepares the student to apply business functions to the web. All types of business sectors and activities can be web-based, including retail, wholesale, import-export, human resources, customer service, or departments within an organization. Electronic commerce, or e-commerce, is used in public and private business, both profit and non-profit sectors, in corporations, government, small businesses, professional associations, and personal applications as well. This program provides the skills for conducting business on the web, preparing an electronic approach, and managing an e-commerce web presence.

<i>J J</i>		
Course ID	Title	Units
CIM 218*	Database: Access	3
CIM 271A*/271B*	Web Development: XHTML—	
	Beginning/Advanced 1	.5, 1.5
CIM 272A*	Web 2.0 Design: Cascading Style	
	Sheets-Beginning	1.5
CIM 272B*	Web Design and Web Development	
	Overview—Intermediate	1.5
CIM 278A	Web Development: Dreamweaver—	
	Beginning	1.5
CIM 298*‡	Web Design: Capstone Portfolio Project	1.5
	Select from Restricted Electives	9
	Total	21
5 (1) (E) (1		21
Restricted Elective		_
BUS 135	Elements of Marketing	3
BUS 138/CA 138	Advertising	3
BUS 195*†	Internship	1
and		
CWE 180*†	Cooperative Work Experience: Compute	r
	and Information Management	1
CIM 225	Web Development: PHP	3
CIM 264A/B*	Web Animation: Flash—Beginning/	
	Intermediate 1	.5, 1.5
CIM 264C*	Web Animation: Flash ActionScript—	
	Beginning	3
CIM 264D*	Web Animation: Advanced Flash Sites an	.d
	ActionScript Hacks	3
CIM 275	Web Marketing/Positioning	1.5
<u>CIM 277*</u>	E-Commerce and Web Site Design	3
CIM 278B*	Web Development: Dreamweaver—	
	Advanced	1.5
CIM 279*	Information Security Fundamentals	3
CIM 281	Web Development: Macromedia Firework	ks 1.5
CIM 289	Special Topics	1.5-3
*Course bee = ====	nuidita mananuisita Hasitatian annu man	

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description
- †Must be taken concurrently
- ‡Final course to be taken

CURRENT

REVISED

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College. Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

CURRICULUM YEAR: 2009-29

Network Administrator Certificate Program

This program prepares the student for an entry-level position as an information systems network administrator.

Course ID	Title	Units
CIM 1	Introduction to Computer Information Syste	ms
or		3
CIM 10	Introduction to Information Systems	
or		
CIM 112	Microsoft Office	
CIM 171*	Computer Operating Systems: Windows—	
	Command Line—Interface	3
CIM 172*	Computer Operating Systems: Unix/Linux	3
CIM 174+	Computer Operating Systems: Windows	3
CIM 251*	Introduction to Networking	3
CIM 252*	Networking Essentials and Technologies	3
	Select from Restricted Electives	6
	Total	24

Restricted Electives

Restricted Electives:		
CIM 7A*/B*	Business Programming: Java—Beginning/	
	Advanced 3	, 3
CIM 218*	Database: Access	3
CIM 227*	Internet and Web Essentials	1.5
CIM 230*	Business Presentations: PowerPoint	3
CIM 253*	Supporting Windows Server	3
CIM 254*	Windows Server Active Directory Administration	3
CIM 256*	Fundamental Unix/Linux System Administration	3
CIM 257*	Network and Security Administration using Unix/Linux	3
CIM 258*	Advanced Network and Security Administration using Unix/Linux	3
CIM 259*	Windows Network Infrastructure Administration	١3
CIM 271A*/B*	Web Development: XHTML—Beginning/ Advanced 1.5,	1.5
CIM 279*	Information Security Fundamentals	3
CIM 289	Special Topics 1.5	5-3
CIM 297	Interconnecting CISCO Network Devices	3

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CIM 1, 2A, 2B, 4, 6A, 214, 216, 216A, 218, 227, 229A; ECON 2, 4; ET 215, 220, 225, 230.

Network Administrator Certificate Program

REVISED

This program prepares the student for an entry-level position as an information systems network administrator.

Course ID	Title	Units
CIM 1	Introduction to Computer Information System	ms
or		3
CIM 10	Introduction to Information Systems	
or		
CIM 112	Microsoft Office	
CIM 172*	Computer Operating Systems: Unix/Linux	3
CIM 174+	Computer Operating Systems: Windows	3
CIM 251*	Introduction to Networking	3
CIM 252*	Networking Essentials and Technologies	3
	Select from Restricted Electives	6
	Total	21

Restricted Electives:

Restricted Electives.		
CIM 7A*/B*	Business Programming: Java—Beginning/ Advanced 3, 3	
CIM 171*	Computer Operating Systems: Windows	
	Command Line—Interface 3	
CIM 205a	web Development and DB: Intro S@L and MySQL3	
CIM 218*	Database: Access 3	
CIM 227*	Internet and Web Essentials 1.5	
CIM 230*	Business Presentations: PowerPoint 3	
CIM 249	Administering Microsoft Windows Clients 3 Supporting Windows Server 3	
CIM 253*	Supporting Windows Server 3	
CIM 254*	Windows Server Active Directory	
	Administration 3	
CIM 256*	Fundamental Unix/Linux System Administration 3	
CIM 257*	Network and Security Administration using	
	Unix/Linux 3	
CIM 258*	Advanced Network and Security Administration	
	using Unix/Linux 3	
CIM 259*	Windows Network Infrastructure Administration 3	
CIM 271A*/B*	Web Development: XHTML—Beginning/	
	Advanced 1.5, 1.5	
CIM 279*	Information Security Fundamentals 3	
CIM 289	Special Topics 1.5-3	
CIM 297	Interconnecting CISCO Network Devices 3	

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CIM 2A, 2B, 6A, 214, 216, 216A, 218, 227, 229A; ECON 2, 4; ET 215, 220, 225, 230.

CURRENT

REVISED

Software Specialist Certificate Program

The Software Specialist Certificate program prepares the student for an entry-level position as a knowledge worker in the technical work environment using industry-standard software packages.

Course ID	<i>Titl</i> e	Units
CIM 1	Introduction to Computer Information System	ems
or		3
CIM 10	Introduction to Information Systems	
or		
CIM 112	Microsoft Office	
CIM 121A	Keyboarding for Computers—Beginning	1.5
CIM 174+	Computer Operating Systems: Windows	3
CIM 227*	Internet and Web Essentials	1.5
CIM 230*	Business Presentations: PowerPoint	3
	Select from Restricted Electives	9
	Total	21
Doctricted Fla	athron.	

Restricted Electives:			
CIM 121B*/C*	Keyboarding for Computers—		
	Intermediate/Advanced	1.5, 1.5	
CIM 171*	Computer Operating Systems: Windows	2	
CIN 177+	Command Line—Interface	3	
CIM 172*	Computer Operating Systems: Unix/Linux	3	
CIM 214*	-Word Processing: Word	3	
or			
CIM 214A*/B*	Word Processing: Word—Beginning/		
	Advanced ———————	1.5, 1.5	
CIM 216*+	-Spreadsheets: Excel	3	
CIM 216C*	Spreadsheets: Excel—Advanced	1.5	
CIM 218*	- Database: Access	3	
CIM 223A*	Computerized Accounting: QuickBooks-		
	Beginning	1.5	
or	- •		
CIM 223B*	Computerized Accounting: QuickBooks—		
	Advanced	1.5	
CIM 246*	-Visual Basic for Applications: Excel	3	
CIM 248*	- Visual Basic for Applications Access	3	
CIM 249*	-Administering Microsoft Windows Clients	3	
	<u> </u>		

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 214, 215; CIM 121C, 172, 214, 216, 216A, 216B, 218, 229A, 230, 251, 252; ECON 2, 4.

Software Specialist Certificate Program

The Software Specialist Certificate program prepares the student for an entry-level position as a knowledge worker in the technical work environment using industry-standard software packages.

Course ID	Title	Units
CIM 1	Introduction to Computer Information System	ms
or		3
CIM 10	Introduction to Information Systems	
or		
CIM 112	Microsoft Office	
CIM 174+	Computer Operating Systems: Windows	3
<u>CIM 214</u> +	Word Processing: Word	3
<u>CIM 216+</u>	Spreadsheets: Excel	3
CIM 218	Database: Access	3
CIM 230*	Business Presentations: PowerPoint	3
	Select from Restricted Electives	3
	Total	21

Restricted Electives:

CIM 121A/B*/C*_Keyboarding for Computers—Beginning/			
	Intermediate/Advanced 1.5,	1.5, <u>1.5</u>	
CIM 171*	Computer Operating Systems: Windows		
	Command Line—Interface	3	
CIM 172*	Computer Operating Systems: Unix/Linux	3	
CIM 216C*	Spreadsheets: Excel—Advanced	1.5	
CIM 223A*	Computerized Accounting: QuickBooks—		
	Beginning	1.5	
or			
CIM 223B*	Computerized Accounting: QuickBooks—		
	Advanced	1.5	
CIM 227*	Internet and Web Essentials	1.5	

- *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.
- +Completion of the A and B versions of this course can also be used to fulfill this requirement.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 214, 215; CIM 172, 229A, 251, 252; ECON 2, 4.

CURRENT

REVISED

Web Designer Certificate Program

The Web Designer Certificate program prepares the student to develop a web presence for businesses, organizations, and individuals in communication, marketing, and data management through the development of a website. Students will learn how to reach an audience and communicate ideas. The program includes basic and advanced software skills, developing a mission, goals, and the promotion and maintenance of a website. Students may choose electives to round out their program.

Course ID	Title	Units
CIM 264A/B*	Web Animation: Flash—Beginning/	
	Intermediate	1.5, 1.5
CIM 271A*/B*	Web Development: XHTML—	
	Beginning/Advanced	1.5, 1.5
CIM 274A	Web Digital Imagery: Photoshop—	
	Beginning	1.5
CIM 278A/B*	Web Development: Dreamweaver—	
	Beginning/Advanced	1.5, 1.5
CIM 298*#	Web Design: Capstone Portfolio Project	1.5
	Select from Restricted Electives	6
	Total	18
Restricted Elect	ivos	
BUS 195*†	Internship	1
and	Internship	1
CWE 180* †	Cooperative Work Experience: Computer	
CANTILOO	and Information Management	2
CIM 205A	Web Development and DB: Intro SQL and	Z
CIVI ZUJA	MySQL	3
CIM 205B*	Web 2.0: LAMP PHP/MySQL—Web Site	3
CIIVI 2000	Application Integration	3
CIM 225	Web Development: PHP	3
CIM 229A*/B*	Business Graphics—Beginning/	3
CIIVI ZZJA 10	Advanced	1.5,1.5
CIM 260A*	Microsoft ASP. NET—Beginning	3
CIM 264C*	Web Animation: Flash ActionScript—	J
CIVI 204C	Beginning	3
CIM-264D*	Web Animation: Advanced Flash Sites and	
CIIVI 204D	ActionScript Hacks	1.5
CIM 269A*	Web Development: JavaScript—Beginning	_
CIM 269B*	Web Development: Advanced	1.3
CIIVI 203D	JavaScript/CSS/XML/DOM/AJAX	3
CIM 272A*	Web 2.0 Design: Cascading Style Sheets	
CIIVI Z7 Z/A	Beginning Segion Streets	1.5
CIM 272B*	Web Design and Web Development	1.5
CIIVI Z7ZB	Overview—Intermediate	1.5
CIM 274B*	Web Digital Imagery: Photoshop—Advance	
CIM 277*	E-Commerce and Web Site Design	3
CIM 281	Web Development: Macromedia Fireworks	
CIM 289	Special Topics	1.5-3
*Course has a pr	erequisite corequisite limitation or recor	nmended

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description

Web Designer Certificate Program

The Web Designer Certificate program prepares the student to develop a web presence for businesses, organizations, and individuals in communication, marketing, and data management through the development of a website. Students will learn how to reach an audience and communicate ideas. The program includes basic and advanced software skills, developing a mission, goals, and the promotion and maintenance of a website. Students may choose electives to round out their program.

electives to rouri	d out their program.	
Course ID	Title	Units
CIM 264A/B*	Web Animation: Flash—Beginning/	
	Intermediate	1.5, 1.5
CIM 271A*/B*	Web Development: XHTML	
	Beginning/Advanced	1.5, 1.5
CIM 274A	Web Digital Imagery: Photoshop—	
	Beginning	1.5
CIM 278A/B*	Web Development: Dreamweaver—	
	Beginning/Advanced	1.5, 1.5
CIM 298*‡	Web Design: Capstone Portfolio Project	1.5
•	Select from Restricted Electives	6
	Total	18
Restricted Elect	ives:	
BUS 195*†	Internship	1
and		
CWE 180* †	Cooperative Work Experience: Computer	
	and Information Management	2
CIM 205A	Web Development and DB: Intro SQL and	
	MySQL	3
CIM 205B*	Web 2.0: LAMP PHP/MySQL—Web Site	
	Application Integration	3
CIM 225	Web Development: PHP	3
CIM 229A*/B*	Business Graphics—Beginning/	
	Advanced	1.5,1.5
CIM 260A*	Microsoft ASP. NET—Beginning	3
CIM 264C*	Web Animation: Flash ActionScript—	
	Beginning	3
CIM 264D*	Web Animation: Advanced Flash Sites and	
	ActionScript Hacks	3
CIM 269A*	Web Development: JavaScript—Beginning	1.5
CIM 269B*	Web Development: Advanced	
	JavaScript/CSS/XML/DOM/AJAX	3
<u>CIM 272A*</u>	Web 2.0 Design: Cascading Style Sheets—	<u>-</u>
	Beginning	3
CIM 272B*	Web Design and Web Development	
G0 4 27 40 #	Overview—Intermediate	1.5
CIM 274B*	Web Digital Imagery: Photoshop—Advance	
CIM 277*	E-Commerce and Web Site Design	3
CIM 281	Web Development: Macromedia Firework	
CIM 289	Special Topics	1.5-3
<u>CIM 600</u>	Web Development: Javascript, Spry Frame	
CIN 4 601	Ajax Intro	3
<u>CIM 601</u>	Web Design: Templates and Cascading St	yie3
	Sheets	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description

[†]Must be taken concurrently

[‡]Final course to be taken

[†]Must be taken concurrently

[#]Final course to be taken

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Webmaster Certificate Program

The Webmaster Certificate program prepares the student to build and administer a website and set up and maintain its web server. Students learn the technical aspect of server-level concerns of web construction and management to efficiently run websites in business and government organizations or for individuals. Topics include networking, security, web development, and database administration.

Course ID	Title	Units
CIM 7A*	Business Programming: Java—Beginning	. 3
CIM 172*	Computer Operating Systems: Unix/Linux	3
CIM 251*	Introduction to Networking	3 3 3 3
CIM 252*	Networking Essentials and Technologies	3
CIM 260A*	Microsoft ASP.NET—Beginning	
CIM 271A*	Web Development: XHTML—Beginning	1.5
CIM 272A*	Web 2.0 Design: Cascading Style Sheets—	
	Beginning	1.5
CIM 277*	E-Commerce and Web Site Design	3
CIM 298*‡	Web Design: Capstone Portfolio Project	1.5
-	Select from Restricted Electives	3
	Total	24
Restricted Elect	ives:	
BUS 195*†	Internship	1
and		
CWE 180*†	Cooperative Work Experience: Computer an	d
	Information Management	1
CIM 7B*	Business Programming: Java—Advanced	3
CIM 205A	Web Development and DB: Intro SQL and MySQL3	
CIM 205B*	Web 2.0: LAMP PHP/MySQL—Web Site	
	Application Integration	3
CIM 256*	Fundamental Unix/Linux System	
	Administration	3
CIM 257*	Network and Security Administration using Unix/Linux	3
CIM 258*	Advanced Network and Security	3
CIIVI 230	Administration using Unix/Linux	3
CIM 260B*	Microsoft ASP.NET—Advanced	3
CIM 279*	Information Security Fundamentals	3
CIM 289	Special Topics	1.5-3
c 200	abarraabras	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†Must be taken concurrently

#Final course to be taken

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 gualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Webmaster Certificate Program

REVISED

The Webmaster Certificate program prepares the student to build and administer a website and set up and maintain its web server. Students learn the technical aspect of server-level concerns of web construction and management to efficiently run websites in business and government organizations or for individuals. Topics include networking, security, web development, and database administration.

	<u>Total</u>	25.5
	Select from Restricted Electives	6
CIM 298*‡	Web Design: Capstone Portfolio Project	1.5
	Beginning	1.5
CIM 272A*	Web 2.0 Design: Cascading Style Sheets—	
CIM 271A*	Web Development: XHTML—Beginning	1.5
CIM 260A*	Microsoft ASP.NET—Beginning	3
CIM 252*	Networking Essentials and Technologies	3
CIM 251*	Introduction to Networking	3
CIM 172*	Computer Operating Systems: Unix/Linux	3
CIM 7A*	Business Programming: Java—Beginning	3
ourse ID	Title	Units
-	•	

		1010.		
Restricted Electives:				
	BUS 195*†	Internship	1	
	and			
	CWE 180*†	Cooperative Work Experience: Computer an Information Management	d 1	
	CIM 7B*	Business Programming: Java—Advanced	3	
	CIM 205A	Web Development and DB: Intro SQL and MySQL3		
	CIM 205B*	Web 2.0: LAMP PHP/MySQL—Web Site		
		Application Integration	3	
	CIM 256*	Fundamental Unix/Linux System Administration	3	
	CIM 257*	Network and Security Administration using Unix/Linux	3	
	CIM 258*	Advanced Network and Security Administration using Unix/Linux	3	
	CIM 260B*	Microsoft ASP.NET—Advanced	3	
	CIM 277*	E-Commerce and Web Site Design	3	
	CIM 279*	Information Security Fundamentals	3	
	CIM 289	Special Topics	1.5-3	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

[†]Must be taken concurrently

[#]Final course to be taken

REVISED

CURRENT

Computer Maintenance Technology Certificate Program

The Computer Maintenance Technology Certificate program prepares the student for entry-level employment as a computer technologist or computer technician in companies involved in the manufacture, installation, repair, maintenance, upgrading, or sales of personal computers and hardware for personal computers and computer networks.

<i>Titl</i> e	Units
 Introduction to Computer Information Syste 	:ms - 3
	nd—
cine vindovis	
	3
Electronics for Computer Technologists	
	3
Survey of Electronics	
Computer Maintenance and Repair I	3
Computer Maintenance and Repair II	3
Applied Network Technology	3
A+ Exam Preparation for Computer Service	
Technicians	3
Total	24
	Introduction to Computer Information Syste Computer Operating Systems: DOS Comma Line—Windows Computer Operating Systems: Windows Electronics for Computer Technologists Survey of Electronics Computer Maintenance and Repair I Computer Maintenance and Repair II Applied Network Technology A+ Exam Preparation for Computer Service

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CIM 227, 251, 252; ET 114

Computer Maintenance Technology Certificate Program

The Computer Maintenance Technology Certificate program prepares the student for entry-level employment as a computer technologist or computer technician in companies involved in the manufacture, installation, repair, maintenance, upgrading, or sales of personal computers and hardware for personal computers and computer networks.

Course ID	Title	Units
CIM 1	Introduction to Computer Information Syste	<u>ems</u>
or		<u>3</u>
CIM 10`	Introduction to Information Systems	
CIM 174+	Computer Operating Systems: Windows	. 3
CMT 215	Electronics for Computer Technologists	
or	, ,	3
ET 101	Survey of Electronics	
CMT 220*	Computer Maintenance and Repair I	3
CMT 225*	Computer Maintenance and Repair II	3
CMT 230*	Applied Network Technology	3
CMT 235*	A+ Exam Preparation for Computer Service	
	Technicians	3
	<u>Total</u>	21

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CIM 227, 251, 252; ET 114

⁺Completion of the A and B versions of this course can also be used to fulfill this requirement.

⁺Completion of the A and B versions of this course can also be used to fulfill this requirement.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Computer Science Associate Degree Program

The curriculum in the Computer Science Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering a major in computer science, earning the associate degree would demonstrate achievement and may support attempts to gain entry-level employment or promtion.

Course ID	Title	Units
CS 1A	Introduction to Computer Science	3
CS 1B*	Introduction to Programming	3
CS 1C*	Advanced Programming	3
CS 2B*	Data Structures	3
CS 3A*	Computer Organization and Machine Lang	uage 3
CS 3B*	Computer Organization and Assembly	
	Language	3
MATH 3A*	Analytic Geometry and Calculus	5
MATH 3B*	Analytic Geometry and Calculus	5
	Select from Restricted Electives	3-4
	Total	31-32

Restricted Electives:

CS 4A*	Introduction to Java for Computer Science	3
CS 4B*	Advanced Topics in Java for Computer Science	3
ET 114*	Digital Electronic Circuits	4

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of all courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: MATH 3C, 24, 26.

Computer Science Associate Degree Program

REVISED

The curriculum in the Computer Science Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering a major in computer science, earning the associate degree would demonstrate achievement and may support attempts to gain entry-level employment or promtion.

•		
Course ID	Title	Units
CS 1A	Introduction to Computer Science	3
CS 1B*	Introduction to Programming	3
CS 1C*	Advanced Programming	3
CS 1D*	Data Structures	3
CS 3A*	Computer Organization and Machine La	nguage 3
CS 3B*	Computer Organization and Assembly	
	Language	3
MATH 3A*	Analytic Geometry and Calculus	5
MATH 3B*	Analytic Geometry and Calculus	5
	Select from Restricted Electives	3-4
	Total	31-32

Restricted Electives:

CS 4A*	Introduction to Java for Computer Science	3
CS 4B*	Advanced Topics in Java for Computer Science	3
ET 114*	Digital Electronic Circuits	4

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of all courses listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: MATH 3C, 24, 26.

CURRENT

REVISED

Construction Inspection Certificate Program

This program is designed to provide technical and theoretical knowledge of construction and secure employment as in-house, agency, city, county, or state building safety inspector.

Course ID	Title	Units
ARCH 161	Blueprint Plans and Specification Reading	4
ARCH 163	Uniform Building Code Inspection	4
ARCH 164*	Combination Residential Dwelling Inspection	3
ARCH 165	Electrical Code Inspection	3
ARCH 211	Concrete Inspection	3
ARCH 212	Plumbing Codes—Drains, Waste, Vents,	
	Water, and Gas	3
ARCH 213	Mechanical Codes—Heating, Air Conditionir	ıg,
	Refrigeration, and Ductwork	3
	Total	23

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: MATH 351.

Construction Inspection Certificate Program

This program is designed to provide technical and theoretical knowledge of construction and secure employment as in-house, agency, city, county, or state building safety inspector.

Course ID	<i>Titl</i> e	Units
ARCH 161	Blueprint Plans and Specification Reading	4
ARCH 163	International Building Code Inspection	4
ARCH 164*	Combination Residential Dwelling Inspection	1 3
ARCH 165	Electrical Code Inspection	3
ARCH 211	Concrete Inspection	3
ARCH 212	Plumbing Codes—Drains, Waste, Vents, Water, and Gas	3
ARCH 213	Mechanical Codes—Heating, Air Conditionir	ng,
	Refrigeration, and Ductwork	3
	Total	23

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: MATH 351.

CURRENT

REVISED

Cross-Cultural Studies Associate Degree Program

The curriculum in the Cross-Cultural Studies Associate Degree program is designed to provide the transfer student the opportunity to achieve an associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment or promotion.

The Cross-Cultural Studies program is interdisciplinary in scope and will begin with a focus on the history, literature, and cultures of African Americans, Asian Americans, Chicanas(os)/Latinas(os), Middle Eastern Americans, and Native Americans. Courses also explore the relations of these cultures to each other and their relations to the dominant American culture in order to foster understanding about, such topics as ethnicity, race, gender, sexuality/sexual orientation, class, and religion. Other groups which have been isolated in a similar manner from the dominant culture in the United States may be included in the Cross-Cultural Studies Program.

Select a minimum of 21 units from the following list of required Cross-Cultural Studies classes. Many of these courses also fulfill general education course requirements.

Core Requirements

(Both courses are required for a major)

Course ID	Title	Units
CCS 1	Multicultural Experiences in the United State	s 3
CCS 2	Multicultural Identities in the United States	3
Breadth Red	quirements	
Social and B	ehavioral Sciences	6
Humanities/	Arts Perspective	6
Restricted El	ectives	3
	Total	21

Social and Behavioral Sciences

Select six units from the following courses:

	3	
Course ID	Title	Units
ANTH 4	Native American Indian Culture	3
ANTH 7	Indians of Southern California	3
ANTH 21	Women and Culture: Cross-Cultural	
	Perspectives ————————————————————————————————————	3
CCS 10	Margins and Border Crossings	3
HIST 21	Women in United States History; A Multicultu	ural
	Perspective	3
HIST 33	The Political/Social History of the Chicanas(os	3 (
HIST 81	African American History	3
SOC 4	Introduction to Chicana(o) /Latina(o) Studies	in
	Contemporary Society	3
SOC 5*	Introduction to African American Culture	3
SOC 6	Introduction to Asian Cultures in the	
	United States	3
SOC 20/HIST 20	Ethnic Cultures of the United States	3

Humanities/Arts Perspective

Select six units from the following courses:

Course ID	Title	Units
ENG 23A*	American Ethnic Writing: African American Literature	3
ENG 24*	Ethnic Voices in Literature: The American	J
	Experience	3
MUS 27	History of Jazz	3
TA 110	Chicana(o)/Latina(o) Theatre	3

Cross-Cultural Studies Associate Degree Program

The curriculum in the Cross-Cultural Studies Associate Degree program is designed to provide the transfer student the opportunity to achieve an associate degree. While a baccalaureate or higher degree is recommended for those considering majors related to this field, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment or promotion.

The Cross-Cultural Studies program is interdisciplinary in scope and will begin with a focus on the history, literature, and cultures of African Americans, Asian Americans, Chicanas(os)/Latinas(os), Middle Eastern Americans, and Native Americans. Courses also explore the relations of these cultures to each other and their relations to the dominant American culture in order to foster understanding about such topics as ethnicity, race, gender, sexuality/sexual orientation, class, and religion. Other groups which have been isolated in a similar manner from the dominant culture in the United States may be included in the Cross-Cultural Studies Program.

Select a minimum of 21 units from the following list of required Cross-Cultural Studies classes. Many of these courses also fulfill general education course requirements.

Core Requirements

(Both courses are required for a major)

Course ID	Title	Units
CCS 1	Multicultural Experiences in the United State	es 3
CCS 2	Multicultural Identities in the United States	3
Breadth Red	quirements	
Social and B	ehavioral Sciences	6
Humanities/	'Arts Perspective	6
Restricted El	ectives	3
	Total	21

Social and Behavioral Sciences

Select six units from the following courses:

Course ID	Title	Units
ANTH 4	Native American Indian Culture	3
ANTH 7	Indians of Southern California	3
CCS 10	Margins and Border Crossings	3
HIST 21	Women in United States History; A Multicult	ural
	Perspective	3
HIST 33	The Political/Social History of the Chicanas(o	s) 3
HIST 81	African American History	3
PSYC 16	Introduction to Cross-Cultural Psychology	3
SOC 4	Introduction to Chicana(o) /Latina(o) Studies	in
	Contemporary Society	3
SOC 5*	Introduction to African American Culture	3
SOC 6	Introduction to Asian Cultures in the	
	United States	3
SOC 20/HIST 20	Ethnic Cultures of the United States	3

Humanities/Arts Perspective

Select six units from the following courses:

Course ID	Title	Units
CA 27	Unseen Hollywood	3
ENG 23A*	American Ethnic Writing: African American	
	Literature	3
ENG 24*	Ethnic Voices in Literature: The American	
	Experience	3
ENG 50	Women Authors	3
MUS 27	History of Jazz	3
SPAN 21C	Hispanic Culture and Literature in	
	the United States	3
TA 110	Chicana(o)/Latina(o) Theatre	3

CURRENT

REVISED

Restricted Electives

Select one course from the following:

ART 22, 23, 24, 29, CHI 21, DANC 64, HIST 27, 28, 70, 72, 74, 75, 80, JA 21, KOR 21, MUS 23, PHIL 10, PSYC 16, SPAN 21A, 21B.

*Course has a prerequisite, corequisite, limitation, or recommendation preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: FASH 144; KNES 28, 29.

Restricted Electives

Select one course from the following:

ANTH 5, 21, ARAB 21, ART 22, 23, 24, 29, CHI 21, DANC 64, HIST 27, 28, 30, 70, 71, 72, 74, 75, HIST/PS 80, JA 21, KOR 21, MUS 23, PHIL 10, PSYC 16, SPAN 21A, 21B.

*Course has a prerequisite, corequisite, limitation, or recommendation preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: FASH 144; KNES 28, 29.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Culinary Arts

(ALSO SEE FOODS)

The Culinary Arts courses are designed to train students for careers in catering, chef training, and restaurant operations, as well as for promotion of foods, equipment, and products. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a bachelor's degree in Family and Consumer Sciences/Home Economics with a Foods emphasis.

Catering Certificate Program

The Catering program is designed to prepare students for a wide variety of employment opportunities within catering operations as well as for developing and owning their own catering business.

Course ID	<i>Title</i>	Units
BUS 160	Small Business Management	3
FN 50	Fundamentals of Nutrition	3
FN, 110†	Food Preparation Essentials	3
FN 120	Contemporary Meals	3
FN 142†	Classical Cuisine	2
FN 171	Sanitation and Safety	2
FN 172	— Catering — — — — — — — — — — — — — — — — — — —	2
FN 173	Catering and Banquets	2
CWE 180*†	Cooperative Work Experience:	
	Foods and Nutrition	2
	Select from Restricted Electives	4
	Total	
Destricted Fla		

Restricted Electives:

***************************************	cu v co:	
FN 140	Cultural Foods	2
FN 189/289	Special Topics: Foods and Nutrition	1
FN 220	Country French Foods	2
FN 221	French Cuisine	2
FN 222	Chinese Foods	2
FN 223	Asian Foods	2
FN 226	Mexican Foods	2
FN 227	Mediterranean Foods	2
FN 228	Italian Foods	2
FN 230	Vegetarian Foods	2
FN 232	Lite Cuisine Strategies	2
FN 236	American Regional Foods	2
FN 245*	Specialty and Savory Baking	2
FN 275	Food and Beverage Operations	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 201, 202; FCS 115, 142; FN 64, 160, 162.

Culinary Arts

(ALSO SEE FOODS)

The Culinary Arts courses are designed to train students for careers in catering, chef training, and restaurant operations, as well as for promotion of foods, equipment, and products. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a bachelor's degree in Family and Consumer Sciences/Home Economics with a Foods emphasis.

Catering Certificate Program

The Catering program is designed to prepare students for a wide variety of employment opportunities within catering operations as well as for developing and owning their own catering business.

Title	Units
Small Business Management	3
Fundamentals of Nutrition	3
Food Preparation Essentials	3
Contemporary Meals	3
Classical Cuisine	2
Sanitation and Safety	2
Servsafe in Food Production	1
Catering and Banquets	2
Cooperative Work Experience:	
Foods and Nutrition	2
Select from Restricted Electives	4
<u>Total</u>	23-24
	Small Business Management Fundamentals of Nutrition Food Preparation Essentials Contemporary Meals Classical Cuisine Sanitation and Safety Servsafe in Food Production Catering and Banquets Cooperative Work Experience: Foods and Nutrition Select from Restricted Electives

Restricted Electives:

FN 140*	Cultural Foods	2
FN 189/289	Special Topics: Foods and Nutrition	1
FN 220*	Country French Foods	2
FN 221*	French Cuisine	2
FN 222*	Chinese Foods	2
FN 223*	Asian Foods	2
FN 226*	Mexican Foods	2
FN 227*	Mediterranean Foods	2
FN 228*	Italian Foods	2
FN 230*	Vegetarian Foods	2
FN 232*	Lite Cuisine Strategies	2
FN 236	American Regional Foods	2
FN 245*	Specialty and Savory Baking	2
FN 275	Food and Beverage Operations	3
	•	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 201, 202; FCS 115, 142; FN 64, 160, 162.

tFN 110 and 142 recommended prior to CWE 180.

tFN 110 and 142 recommended prior to CWE 180.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Culinary Arts Certificate Program

The Culinary Arts program prepares students for many contemporary employment opportunities within the restaurant and hospitality industries..

Course ID	Title	Units
FN 50	Fundamentals of Nutrition	3
FN 110†	Food Preparation Essentials	3
FN 142†	Classical Cuisine	2
FN 171	Sanitation and Safety	2
FN 173	Catering and Banquets	2
FN 240	Introduction to Culinary Arts	2
FN 242	Modern Garde Manger - Cold Food Prepara	tion 1
or		
FN 243	Modern Garde Manger - Hot Food Preparati	on 1
FN 244	Baking Basics	2
CWE 180*†	Cooperative Work Experience: Food and	
	Nutrition	2
	Select two Specialty Courses	2-6
	Total	21-25

Specialty Courses:

FN 120	Contemporary Meals	3
FN 140	Cultural Foods	2
FN 189/289	Special Topics: Foods and Nutrition	1
FN 220	Country French Foods	2
FN 221	French Cuisine	2
FN 222	Chinese Foods	2
FN 223	Asian Foods	2
FN 226	Mexican Foods	2
FN 227	Mediterranean Foods	2
FN 228	Italian Foods	2
FN 230	Vegetarian Foods	2
FN 232	Lite Cuisine Strategies	2
FN 236	American Regional Foods	2
FN 275	Food and Beverage Operations	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

tFN 110 and 142 recommended prior to CWE 180.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 135, 136, 160; FN 64, 160; FCS 115,134, 142.

Culinary Arts Certificate Program

The Culinary Arts program prepares students for many contemporary employment opportunities within the restaurant and hospitality industries..

Course ID	Title	Units
FN 50	Fundamentals of Nutrition	3
FN 110*†	Food Preparation Essentials	3
FN 142*†	Classical Cuisine	2
FN 171	Sanitation and Safety	2
<u>or</u>		
FN 600	Servsafe in Food Production	1
FN 173*	Catering and Banquets	2
FN 240*	Introduction to Culinary Arts	2
FN 242*	Modern Garde Manger - Cold Food Prepara	ition 1
or		
FN 243*	Modern Garde Manger - Hot Food Preparat	ion 1
FN 244*	Baking Basics	2
CWE 180*†	Cooperative Work Experience: Food and	
	Nutrition	2
	Select two Specialty Courses	2-6
	<u>Total</u>	20-25
Consider Cours		

Specialty Cours	es:	
FN 120*	Contemporary Meals	3
FN 140*	Cultural Foods	2
FN 189/289	Special Topics: Foods and Nutrition	1
FN 220*	Country French Foods	2
FN 221*	French Cuisine	2
FN 222*	Chinese Foods	2
FN 223*	Asian Foods	2
FN 226*	Mexican Foods	2
FN 227*	Mediterranean Foods	2
FN 228*	Italian Foods	2
FN 230*	Vegetarian Foods	2
FN 232*	Lite Cuisine Strategies	2
FN 236*	American Regional Foods	2
FN 275*	Food and Beverage Operations	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

tFN 110 and 142 recommended prior to CWE 180.

Associate Degree

Associate in Science Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 135, 136, 160; FN 64, 160; FCS 115,134, 142.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

REVISED

Food Service Certificate Program

CURRENT

The Food Service program prepares students for many contemporary employment opportunities. These include Chef, Cook, Specialty and Ethnic Restaurant Operations, Food and Beverage Service, Fast Foods Operations, and Food Service in schools and day-care centers for the young and elderly.

young and cr		
Course ID	Title	Units
BUS 125	Human Relations in Business	3
FN 50	Fundamentals of Nutrition	3
FN 110	Food Preparation Essentials	3
FN 120	Contemporary Meals	3
FN 171	Sanitation and Safety	2
FN 240	Introduction to Culinary Arts	2
	Select from Restricted Electives	4
	Total	21
Restricted E		21
Restricted E FN 220		21 2
	lectives:	21 2 2
FN 220	lectives: Country French Foods	21 2 2 2 2
FN 220 FN 222	lectives: Country French Foods Chinese Foods	
FN 220 FN 222 FN 226	lectives: Country French Foods Chinese Foods Mexican Foods	2
FN 220 FN 222 FN 226 FN 227	lectives: Country French Foods Chinese Foods Mexican Foods Mediterranean Foods	2

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 135, 136, 160; FCS 115, 142; FN 64, 140, 142, 160.

Food Service Certificate Program

The Food Service program prepares students for many contemporary employment opportunities. These include Chef, Cook, Specialty and Ethnic Restaurant Operations, Food and Beverage Service, Fast Foods Operations, and Food Service in schools and day-care centers for the young and elderly.

, ,	· •	
Course ID	Title	Units
CWE 180/181	Cooperative Work Experience: Foods	1
FN 50	Fundamentals of Nutrition	3
FN 110	Food Preparation Essentials	3
FN 120	Contemporary Meals	3
FN 171	Sanitation and Safety	2
<u>or</u>		
FN 600	Servsafe in Food Production	1
FN 173	Catering and Banquests	2
FN 240	Introduction to Culinary Arts	2
	Select from Restricted Electives	2-4
	<u>Total</u>	18-19
Restricted Elec	tives:	
FN 220	Country French Foods	2
FN 222	Chinese Foods	2
FN 226	Mexican Foods	2
FN 227	Mediterranean Foods	2
FN 230	Vegetarian Foods	2
FN 236	American Regional Foods	2

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 135, 136, 160; FCS 115, 142; FN 64, 140, 142, 160.

CURRENT

REVISED

Drafting Technology Certificate Program

The Drafting Technology program includes courses designed to provide a general background and specialized skills to help the student find employment in government and private enterprise, especially where drafting skills are required.

Course ID	<i>Titl</i> e	Units
DR 23*	Engineering Graphics and Descriptive	
	Geometry	
or		3
DR 100	Fundamentals of Mechanical Drafting	3
DR 50*/ARCH 50*	Introduction to Computer-Aided Draf	ting 3
DR 51*/ARCH 51*	Computer-Aided Drafting	3
DR 101*	Mechanical Drafting	3
DR 102*	Mechanical Drafting and Design	3
DR 120*	Fundamentals of Technical Illustration	1 2
DR 152*/ARCH 152*	Advanced Computer-Aided Drafting	3
ET 101	Survey of Electronics	3
	Total	23

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Students who have completed one year of high school mechanical drafting, or equivalent, are exempt from taking DR 100.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ARCH 124A; CIM 1A; CS 1A; GEOL 23/ ENV 23; MATH 124, 251, 253, 255; PHYS 20.

Drafting Technology Certificate Program

The Drafting Technology program includes courses designed to provide a general background and specialized skills to help the student find employment in government and private enterprise, especially where drafting skills are required.

Course ID	Title	Units
DR 23*	Engineering Graphics and Descriptive	
	Geometry	
or		3
DR 100	Fundamentals of Mechanical Drafting	l
DR 50*/ARCH 50*	Introduction to Computer-Aided Draf	ting 3
DR 51*/ARCH 51*	Computer-Aided Drafting	3
DR 101*	Mechanical Drafting	3
DR 102*	Mechanical Drafting and Design	3
DR 120*	Fundamentals of Technical Illustration	2
DR 152*/ARCH 152*	Advanced Computer-Aided Drafting	3
	Select from Restricted Electives	3
	Total	23

Restricted Electives:

ET 101	Survey of Electronics	_3
MFG 200	Introduction to Rapid-Protyping	
	Technology	3
MFG 204	3D Computer-Aided Design-Solidworks	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Students who have completed one year of high school mechanical drafting, or equivalent, are exempt from taking DR 100.

Associate Degree

Associate in Science Degree

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Associate in Arts Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ARCH 124A; CIM 1A; CS 1A; GEOL 23/ ENV 23; MATH 124, 251, 253, 255; PHYS 20.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Ecological Restoration Certificate Program

The certificate in Ecological Restoration trains students for a practical ecological application of appropriate techniques for a variety of ecological restoration projects. The projects may be carried out by industry or government agencies and may have specific legal requirements for implementation and proof of success. Students completing the certificate may be hired by local, county, state, or federal government; private consulting firms; or subcontractors hired by any of these agencies.

Course ID ECOL 201 ECOL 202 ENV 1 ENV 18	Title Ecological Restoration Techniques Advanced Ecological Restoration Techniq Introduction to Environmental Studies Introduction to Ecology Select from Restricted Electives	Units 4 ues 4 3 4 13
	Total	28
Restricted Elective	s:	
ENV 24	Natural History of California	3
ENV 105*	Environmental. Studies Internship	2
and		
CWE 180*	Cooperative Work Experience: Ecological	
	Restoration	1
ENV 123/HORT 123	Water and Soil Conservation	3
ENV 189	Special Topics	.5-4
HORT 29	Ornamental Native Plants	3
HORT 113	Soils and Fertilizers	3
HORT 116	Irrigation Systems	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

RECOMMENDED ELECTIVES: DR 50/ARCH 50; ENV 106; GIS 110/GEOG 110; GEOL 23/ENV 23.

Ecological Restoration Certificate Program

The certificate in Ecological Restoration trains students for a practical ecological application of appropriate techniques for a variety of ecological restoration projects. The projects may be carried out by industry or government agencies and may have specific legal requirements for implementation and proof of success. Students completing the certificate may be hired by local, county, state, or federal government; private consulting firms; or subcontractors hired by any of these agencies.

Course ID	Title	Units
ECOL 201	Ecological Restoration Techniques	4
ECOL 202	Advanced Ecological Restoration Technique	ues 4
ENV 1	Introduction to Environmental Studies	3
ENV 18	Introduction to Ecology	4
	Select from Restricted Electives	13
	Total	28
Restricted Electives	s:	
ENV 24	Natural History of California	3
ENV 105*	Environmental. Studies Internship	2
and		
CWE 180*	Cooperative Work Experience: Ecological	
	Restoration	1
ENV 123/HORT 123	Water and Soil Conservation	3
ENV 189	Special Topics	.5-4
HORT 29	Ornamental Native Plants	3
HORT 113	Soils and Fertilizers	3
HORT 116	Irrigation Systems	3
ENV 600	Green Living	2

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

RECOMMENDED ELECTIVES: DR 50/ARCH 50; ENV 106; GIS 110/GEOG 110; GEOL 23/ENV 23.

NT

NEW

Education

The Education department prepares students for a diverse range of teaching opportunities at a variety of levels. The program provides support for those just entering the field as well as to those who are already working in the classroom and community.

The Educational Assistant Program prepares students to assist teachers in k-12 settings as paraprofessionals and includes options for bilingual/multicultural settings and preparation to work with children with special needs.

The Teacher Preparation Program is a transfer degree program that includes lower division preparatory coursework for students interested in pursuing k-12 credentials. Students intending to transfer are encouraged to meet with a counselor early on to determine the specific general education requirements required by the school they intend to transfer to.

The Online Educator Program provides professional development skills for secondary and post secondary instructors who are interested in learning about or improving their online teaching skills.

Educational Assistant: Bilingual/ Multicultural Certificate Program

The Bilingual/Multicultural Assistant program is designed to provide an understanding of various cultures and experiences in working in a bilingual/multicultural setting. It is recommended that the student have or develop competency in a language other than English.

Course ID		<u> Units</u>
CD 7* /PSYC 7	Developmental Psychology: Child Growth	
	and Development	3
CD15*/SOC 15	Child, Family, and Community	3
CD 111	Child Guidance and Communication	3
CD 117*	Teaching Children in a Diverse Society	3
CD 116*	Teaching in Multilingual Classrooms	3
EDUC 289	Special Topics: Teacher Aide	3
	<u> </u>	
	<u>Total</u>	18

Associate Degree Requirements

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW

Educational Assistant: Special Needs Certificate Program

The Special Needs Educational Assistant program is designed to provide a system of professional development for individuals working as educational assistants in a variety of elementary classroom settings serving children with special needs.

Course ID	Title	<u>Units</u>
CD 7 /PSYC 7	Developmental Psychology: Child Growth	
	and Development	3
CD 15*/SOC 15	Child, Family, and Community	3
CD 111*	Child Guidance and Communication	3
EDUC 289	Special Topics: Introduction to	
	Learning Disabilities	3
EDUC 289	Special Topics: Teacher Aide	3
CD 119*	Perceptual Motor Development	3
	Total	18

Associate Degree Requirements

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

NEW

Elementary Education Preparation Associate Degree

The Elementary Teaching Preparation degree offers lower division preparation for students who are planning to pursue a multiple subject teaching credential. The primary focus of the program is to prepare students for transfer to four-year elementary teacher education and credentialing programs.

Course ID	Title	<u>Units</u>
CD/PSYC 7*	Developmental Psychology: Child Growth	
	and Development	3
CD/SOC 15*	Child, Family, and Community	3
CD 111	Child Guidance and Communication	3
EDUC 90*	Explorations in K-12 Education	3
EDUC 118*	Exceptional Children	3
PS 1	American Government	3
	Total	18

*Courses have a pre-requisite, co-requisite, or recommended preparation, see course description.

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College. Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Requirements vary among transfer institutions so students planning to earn a bachelors degree and teaching credential should meet with a Saddleback transfer counselor early in their first semester to identify courses that will meet requirements for their intended major and transfer institution. Complete credential requirement information can be found at www.ctc.ca.gov

CURRENT

NEW

Secondary Teaching Preparation: Career Technical Education Associate Degree Program

This degree offers lower division preparation for students who are planning to teach in high school career technical education programs. The primary focus is to prepare students for transfer to four-year teacher education and credentialing programs with foundational experience in their vocational field. Additional industry experience is required for the credential.

Course ID	Title	<u>Units</u>
CD/PSYC_7*/**	Developmental Psychology: Child Growth	
	and Development	3
CD/SOC 15*/**	Child, Family, and Community	3
EDUC 90*	Explorations in K-12 Education	3
EDUC 115*	Principles and Practices of Career Technical	_
	Education for Secondary Teaching	3
EDUC 118*	Exceptional Children	3
PS 1**	American Government	3
	Completion of 18 transferrable units in any	
	vocational program that relates to the	
	student's industry experience	18
	Total	36

- *Course has pre-requisite, co requisite, or recommended preparation
- ** Course can be double counted to meet general education requirements

Completion of the major units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualify the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College. Refer to the CSU or IGTCE general education patterns section of this catalog or to the catalog of the intended college of transfer for the specific course list meeting general education requirements. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

For complete credential requirements visit www.ctc.ca.gov

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NEW

Online Educator Occupational Skills Award

This program offers an opportunity for secondary and post secondary instructors to learn about online teaching in a practical, hands-on environment. Coursework is specifically designed to provide new and experienced online instructors information about the development and implementation of best practices in online course delivery and the use of course management systems as supplements to face to face courses. Participants will be introduced to a wide variety of instructional technologies, curriculum design models, assessment methods, quality indicators for online instruction, and strategies to meet state and federal laws for universal design using current educational research as a foundation.

Course ID	Title	Units
EDUC 606/200	Introduction to Online Teaching	2
EDUC 607/205	Models of Online Instruction	2
EDUC 608/210	Technology for Online Instruction	2
EDUC 609/215	Curriculum for Online Instruction	2
EDUC 610/220	Universal Design for online instruction	. 2
EDUC 611/225	Student Assessment for online instruction	2

Total 12

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW

Educational Assistant Occupational Skills Award

The purpose of the Educational Assistant award is designed to provide a system of professional development for individuals working as educational assistants in a variety of elementary classroom settings.

Course ID	Title	Units
CD7 /Psych 7	Developmental Psychology: Child Growtl	n and
	<u>Development</u>	3
CD*/Soc 15*	Child, Family, and Community	3
CD 111*	Child Guidance and Communication	3
EDUC 289	Special Topics: Teacher Aide	3
	Total	12

REVISED

Environmental Studies Associate Degree Program

Environmental Studies in an interdisciplinary program that provides students with an integrated and critical knowledge of the natural environment and the relationships and interactions humans have with it. The program provides students with the understanding that environmental challenges face every aspect of society, and it provides them with the skills needed to help solve these complex problems through cooperation and negotiation with the different and often competing stakeholders. The program combines classroom, laboratory, and field study instruction giving students a well-rounded preparation in the field of environmental studies.

The curriculum in the Environmental Studies Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment and promotion.

Course ID ENV 1 ENV 18	Title Introduction to Environmental Studies Introduction to Ecology Select from Restricted Electives	<i>Units</i> 3 4 11
	Total	18
Restricted Electives	s:	
ENV 6*/ECON 6*	Scarcity and Environment	3
ENV 19*/BIO 19*	Marine Biology	4
ENV 23/GEOL 23	Environmental Geology	4
ENV 24	Natural History of California	3
ENV 25	Environmental Hazards to Health	3
ENV 30	Alternative Energy Technologies	3
ENV 105* and	Environmental Studies Internship	2
CWE 180*	Cooperative Work Experience: Environment Studies	ental 1
ENV 106	Natural Resource Conservation	3
ENV 120/CHEM 120	Chemistry of Everyday Life	4
ENV 123/HORT 123	Water and Soil Conservation	3
ENV 189	Special Topics	.5-4

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: ANTH 2; ARCH 12; BIO 3A, 3B; CHEM 1A, 1B; CIM 1; CS 1A, 1B or higher programming course; GEOG 1; GEOL 1; HORT 29; PHYS 2A, 2B.

Environmental Studies Associate Degree Program

Environmental Studies in an interdisciplinary program that provides students with an integrated and critical knowledge of the natural environment and the relationships and interactions humans have with it. The program provides students with the understanding that environmental challenges face every aspect of society, and it provides them with the skills needed to help solve these complex problems through cooperation and negotiation with the different and often competing stakeholders. The program combines classroom, laboratory, and field study instruction giving students a well-rounded preparation in the field of environmental studies.

The curriculum in the Environmental Studies Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate achievement and may support attempts to gain entry-level employment and promotion.

Course ID ENV 1 ENV 18	Title Introduction to Environmental Studies Introduction to Ecology Select from Restricted Electives	<i>Units</i> 3 4 11	
	Total	18	ê
Restricted Elective	s:		Į.
ENV 6*/ECON 6*	Scarcity and Environment	3	***
ENV 19*/BIO 19*	Marine Biology	4	
ENV 23/GEOL 23	Environmental Geology	4	
ENV 24	Natural History of California	3	
ENV 25	Environmental Hazards to Health	3	
ENV 30	Alternative Energy Technologies	3	
ENV 40	Environmental Law and Policy	3	
ENV 105*	Environmental Studies Internship	2	*
and			
CWE 180*	Cooperative Work Experience: Environn Studies	nental 1	
ENV 106	Natural Resource Conservation	3	Ť,
	Chemistry of Everyday Life	4	æ
	Water and Soil Conservation	3	•
EŃV 189	Special Topics	.5-4	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: ANTH 2; ARCH 12; BIO 3A, 3B; CHEM 1A, 1B; CIM 1; CS 1A, 1B or higher programming course; GEOG 1; GEOL 1; HORT 29; PHYS 2A, 2B.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW

Sustainability Studies Occupational Skills Award

The goal of Sustainability Studies is to create ecologically and socially appropriate solutions to manage our human needs, impacts with the built environment, and the emerging green economy within the capacity of nature without compromising future generations. The goal is to educate students on the importance of sustainability and then train them how to become sustainable not only in their everyday lives, but in their careers as well. Students will be prepared to transfer to sustainability related programs at the university level, be at an advantage for jobs in the coming green economy, be positioned to develop new businesses and other employment opportunities, and become more engaged citizens.

Course ID	Title	Units
ENV 1	Introduction to Environmental Studies	3
ENV/ECON 6	Scarcity and Environment	3
?????ENV 600	Green Living	· <u>2</u>
	Selected from Restricted Electives	6
	<u>Total</u>	14
Restricted Elect	ives:	
ENV 30	Alternativie Energy Technologies	3
ENV 106	Natural Resource Conservation	3
ENV/HORT123	Water and Soil Conservation	. 3

l Inite

CURRENT

REVISED

Family and Consumer Sciences Certificate Program

The Family and Consumer Sciences program is designed to develop those skills necessary for gainful employment in the field of Home Economics. Combined with courses such as business, journalism, television, or advertising, the Family and Consumer Sciences curriculum can also fulfill the vocational objectives of those who want to use their background in business or communications. Those wishing to transfer to a four-year college and receive a Bachelor's degree in Family and Consumer Sciences/Home Economics should refer to the transfer program in the catalog and in the catalog of the intended college of transfer.

Titla

FASH 31/BUS 31 Textiles FASH 110* Contemporary Clothing Construction FCS 115 Consumer Issues FN 50 Fundamentals of Nutrition FN 110 Food Preparation Essentials ID 110 Fundamentals of Interior Design ID 121* Space Planning Select from Restricted Electives Select from Special Topics Total Restricted Electives: FASH 112* Fashion Sewing—Advanced FASH 141 Apparel Selection FASH 144 Fashion Trends and Cultural Costumes FCS 142 Life Management Or FCS 142 A, B, C Life Management FN 64 Nutrition Issues FN 120 Contemporary Meals FN 120 Contemporary Meals FN 120 Contemporary Meals FN 160 Nutrition, Weight Management, and Eating Disorders FN 171 Sanitation and Safety ID 122 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics FS 189/289 Special Topics FS 3 FN 189/289 Special Topics FS 3	Course ID	Title	Units
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	FASH 31/BUS 31	Textiles	3
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	FASH 110*	Contemporary Clothing Construction	3
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	FCS 115	Consumer Issues	3
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	FN 50	Fundamentals of Nutrition	3
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	FN 110	Food Preparation Essentials	3
Select from Restricted Electives Select from Special Topics Total 75-30 Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	ID 110	Fundamentals of Interior Design	3
Total 27.5-30	ID 121*	Space Planning	
Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FCS 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3		Select from Restricted Electives	6
Restricted Electives: FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FCS 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3		Select from Special Topics	.5-3
FASH 112* Fashion Sewing—Advanced 3 FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3		Total	27.5-30
FASH 141 Apparel Selection 3 FASH 144 Fashion Trends and Cultural Costumes 3 FCS 142 Life Management 3 or FCS 142 A, B, C Life Management 1,1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3 FN 189/289 Special Topics 5-3	Restricted Electi	ves:	
or FCS 142 A, B, C Life Management 1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FASH 112*	Fashion Sewing—Advanced	3
or FCS 142 A, B, C Life Management 1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FASH 141	Apparel Selection	3
or FCS 142 A, B, C Life Management 1,1,1 FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FASH 144	Fashion Trends and Cultural Costumes	3
FCS 142 A, B, C FN 64 Nutrition Issues FN 120 Contemporary Meals FN 160 Nutrition, Weight Management, and Eating Disorders FN 171 Sanitation and Safety ID 122 History of Interior Architecture and Furnishings I 3 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 FCS 189/289 FCS 189/289 FN 189/289 Special Topics Special Topics FSpecial Topics Special Topics FSPECIAL Topics Special Topics FSPECIAL Topics Special Topics	FCS 142	Life Management	3
FN 64 Nutrition Issues 3 FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	=-		
FN 120 Contemporary Meals 3 FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FCS 142 A, B, C	Life Management	1,1,1
FN 160 Nutrition, Weight Management, and Eating Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3		Nutrition Issues	3
Disorders 3 FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FN 120	Contemporary Meals	3
FN 171 Sanitation and Safety 2 ID 122 History of Interior Architecture and Furnishings I 3 ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FN 160		
ID 122 History of Interior Architecture and Furnishings I 3 History of Interior Architecture and Furnishings II 3 History of Interior Architecture and Furnishings II 3 Facial Topics: FASH 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3			3
ID 125 History of Interior Architecture and Furnishings II 3 Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	FN 171		
Special Topics: FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3		History of Interior Architecture and Furn	ishings I 3
FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	ID 125	History of Interior Architecture and Furn	ishings II 3
FASH 189/289 Special Topics .5-3 FCS 189/289 Special Topics .5-3 FN 189/289 Special Topics .5-3	Special Topics:		
FN 189/289 Special Topics .5-3		Special Topics	.5-3
FN 189/289 Special Topics .5-3	FCS 189/289		.5-3
	FN 189/289		.5-3
	ID 189/289		.5-3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Course ID

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: FCS 101; FASH 115, 120, 130, 140; FN 140, 142, 162, 171, 252.

Family and Consumer Sciences Certificate Program

The Family and Consumer Sciences program is designed to develop those skills necessary for gainful employment in the field of Home Economics. Combined with courses such as business, journalism, television, or advertising, the Family and Consumer Sciences curriculum can also fulfill the vocational objectives of those who want to use their background in business or communications. Those wishing to transfer to a four-year college and receive a Bachelor's degree in Family and Consumer Sciences/Home Economics should refer to the transfer program in the catalog and in the catalog of the intended college of transfer.

Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 110*	Contemporary Clothing Construction	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3
FCS 115	Consumer Issues	3
FN 50	Fundamentals of Nutrition	3
FN 110*	Food Preparation Essentials	3
ID 110	Fundamentals of Interior Design	3
ID 121*	Space Planning	3
	Select from Restricted Electives	6
	Select from Special Topics	.5-3
	Total	27.5-30
Restricted Electi	ves:	
FASH 112*	Fashion Sewing—Advanced	3
FASH 141	Apparel Selection	3
FASH 144	Fashion Trends and Cultural Costumes	3
FCS 142	Life Management	3
or		
FCS 142 A, B, C	Life Management	1,1,1
FN 64	Nutrition Issues	3
FN 120*	Contemporary Meals	3
FN 160	Nutrition, Weight Management, and Eating	
EN 474	Disorders	3
FN 171	Sanitation and Safety	2
FN 600	Servsafe in Food Production	1
ID 122	History of Interior Architecture and Furnish	_
ID 125	History of Interior Architecture and Furnish	ings II 3
Special Topics:		
FASH 189/289	Special Topics	.5-3
FCS 189/289	Special Topics	.5-3
FN 189/289	Special Topics	.5-3
ID 189/289	Special Topics	.5 - 3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

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Associate in Arts Degree

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RECOMMENDED ELECTIVES: FCS 101; FASH 115, 120, 130, 140; FN 140, 142, 162, 171, 252.

CURRENT

REVISED

Fashion Design

The Fashion Design program prepares students with the necessary skills to obtain positions in the design, apparel manufacturing, tailoring, pattern making, custom dressmaking, and related fields. Students may focus on one of the following certificate programs: Fashion Design and Advanced Fashion Design and Apparel Manufacturing. Many of the clothing courses can be utilized as transfer courses for those pursuing a Bachelor's degree in Family and Consumer Science (Home Economics) with a Clothing and Textiles emphasis. Refer also to Transfer Patterns section of this catalog or of the intended college of transfer.

Fashion Design Certificate Program

This Fashion Design program prepares the student for entry-level positions in the field of Fashion Design. They will be able to design clothing using the three major design procedures: flat pattern-making, draping on a dress form, and designing by sketching.

draping on a dress form	i, and designing by sketching.	
Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 111*	Fashion Sewing—Intermediate	3
FASH 112*	Fashion Sewing—Advanced	
or		3
FASH 124*	Wearable Art	
<u>or</u>		
FASH 211*	Advanced Dressmaking & Custom	
	Sewing	3
FASH 130*	Flat Pattern Design	4
FASH 132*	Draping Fashion Designs	3
FASH 141	Apparel Selection	3 es 3
FASH 144	Fashion Trends and Cultural Costume	es 3
FASH 145*/BUS 145*	Internship	1
or		
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fashio	on 1
FASH 150	Fashion Apparel and Professional	
	Techniques	3
FASH 154	Fashion Illustration	3
FASH 189/289 or	Special Topics: Fashion	.5-3
FASH 254	Fashion in Southern California	1
FASH 260*	Computer Applications in Fashion	2
or		
GD 149*	Digital Illustration	3
	Total 3	5.5-43
Optional Lab/Studio		
FASH 212	Construction Lab	1
FASH 213	Designer's Lab	1
FASH 214	Couture Lab	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Fashion Design

The Fashion Design program prepares students with the necessary skills to obtain positions in the design, apparel manufacturing, tailoring, pattern making, custom dressmaking, and related fields. Students may focus on one of the following certificate programs: Fashion Design and Advanced Fashion Design and Apparel Manufacturing. Many of the clothing courses can be utilized as transfer courses for those pursuing a Bachelor's degree in Family and Consumer Science (Home Economics) with a Clothing and Textiles emphasis. Refer also to Transfer Patterns section of this catalog or of the intended college of transfer.

Fashion Design Certificate Program

This Fashion Design program prepares the student for entry-level positions in the field of Fashion Design. They will be able to design clothing using the three major design procedures: flat pattern-making, draping on a dress form, and designing by sketching.

draping on a dress form	i, and designing by sketching.	
Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 111*	Fashion Sewing—Intermediate	3
FASH 112*	Fashion Sewing—Advanced	
or	3	3
FASH 124*	Wearable Art	
<u>or</u>		
FASH 211*	Advanced Dressmaking & Custom	
	Sewing	3
FASH 130*	Flat Pattern Design	4
FASH 132*	Draping Fashion Designs	3
FASH 141	Apparel Selection	3
FASH 144	Fashion Trends and Cultural Costum	
FASH 145*/BUS 145*	Internship	1
or	·	
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fash	ion 1
FASH 150	Fashion Apparel and Professional	
	Techniques	3
FASH 154	Fashion Illustration	3
FASH 189/289	Special Topics: Fashion	.5-3
or		
FASH 254	Fashion in Southern California	1
FASH 260*	Computer Applications in Fashion	2
or		
GD 149*	Digital Illustration	3
<u>or</u>	A11.6 6	
FASH 600	AIMS Certification	1
	<u>Total</u>	<u>34.5-43</u>
Optional Lab/Studio		
FASH 212	Construction Lab	1
FASH 213	Designer's Lab	1
FASH 214	Couture Lab	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

[†]Recommended to be taken in last semester of program.

[†]Recommended to be taken in last semester of program.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114, 215; BUS 136, 138, 160; FCS 115; FASH 120, 147, 209, 221,230, 235, 236; TA 42.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114, 215; BUS 136, 138, 160; FCS 115; FASH 120, 147, 209, 221,230, 235, 236; TA 42.

CURRENT

REVISED

Advanced Fashion Design and Apparel Manufacturing Certificate Program

The Advanced Fashion Design and Apparel Manufacturing certificate prepares the Fashion design student to enter the apparel manufacturing field. It explores the fashion industry, studying the many career options available beyond design. It then goes deeply into pattern and clothing manufacturing. The student who completes the Fashion Design program and then completes this advanced program will not only be able to design clothing but will be able to participate in many of the manufacturing processes.

or the manufacturing pr	ocesses.	
Course ID	<i>Title</i>	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 111*	Fashion Sewing—Intermediate	3 3 3
FASH 112*	Fashion Sewing—Advanced	3
or		
FASH 211*	Advanced Dressmaking & Custom Sewing	3
FASH 113*	Couture Sewing	2
FASH 124*	Wearable Art	_
or		3
FASH 240	Dye Processes on Fabrics	_
FASH 130*	Flat Pattern Design	4
FASH 132*	Draping Fashion Designs	
FASH 136*	Apparel Design	3
FASH 141	Apparel Selection	3 3 3 s 3
FASH 144	Fashion Trends and Cultural Costume	s 3
FASH 145*/BUS 145* or	Internship	1
FASH 160*†	Fashion Fieldwork	2
<i>and</i> CWE 180*†	Cooperative Work Experience: Fashio	on 1
FASH 150	Fashion Apparel and Professional Techniques	3
FASH 154	Fashion Illustration	3
FASH 189/289	Special Topics: Fashion	.5-3
or		
FASH 254	Fashion in Southern California	1
FASH 234*	Advanced Pattern and Design Techni	ques
or	J	. 2
FASH 238*	Advanced Draping and Fashion Desig	n
FASH 235*	Designing for the Fashion Industry	2
FASH 260*	Computer Applications in Fashion	2
or		
GD 149*	Digital Illustration	3
	Total 4	7.5-53
Optional Lab/Studio		
FASH 212	Construction Lab	1
FASH 213	Designer's Lab	1
FASH 214	Couture Lab	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Advanced Fashion Design and Apparel Manufacturing Certificate Program

The Advanced Fashion Design and Apparel Manufacturing certificate prepares the Fashion design student to enter the apparel manufacturing field. It explores the fashion industry, studying the many career options available beyond design. It then goes deeply into pattern and clothing manufacturing. The student who completes the Fashion Design program and then completes this advanced program will not only be able to design clothing but will be able to participate in many of the manufacturing processes.

of the manufacturing pr	ocesses.	
Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	
FASH 111*	Fashion Sewing—Intermediate	3 3 3
FASH 112*	Fashion Sewing—Advanced	3
or	J .	
FASH 211*	Advanced Dressmaking & Custom Sewing	3
FASH 113*	Couture Sewing	2
FASH 124*	Wearable Art	
or		3
FASH 240	Dye Processes on Fabrics	
<u>or</u>		
FASH 601	Corset Construction	3
FASH 130*	Flat Pattern Design	4
FASH 132*	Draping Fashion Designs	3 3 mes 3
FASH 136*	Apparel Design	3
FASH 141	Apparel Selection	3
FASH 144	Fashion Trends and Cultural Costur	nes 3
FASH 145*/BUS 145*	Internship	1
or		
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fast	hion 1
FASH 150	Fashion Apparel and Professional	
	Techniques	3
FASH 154	Fashion Illustration	3
FASH 189/289	Special Topics: Fashion	.5-3
or		
FASH 254	Fashion in Southern California	1
FASH 234*	Advanced Pattern and Design Tech	ıniques
or		2
FASH 238*	Advanced Draping and Fashion De	sign
FASH 235*	Designing for the Fashion Industry	2
FASH 260*	Computer Applications in Fashion	2
or	•	
GD 149*	Digital Illustration	3
<u>or</u>	-	
FASH 600	AIMS Certification	1
	Total	46.5-53
Optional Lab/Studio		
FASH 212	Construction Lab	1
FASH 213	Designer's Lab	1
FASH 214	Couture Lab	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

[†]Recommended to be taken in last semester of program.

[†]Recommended to be taken in last semester of program.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114, 215; ART 42; CIM 1A; FASH 120, 143, 147, 209, 221; GC 101, TA 42.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114, 215; ART 42; CIM 1A; FASH 120, 143, 147, 209, 221; GC 101, TA 42.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

NEW -

Basic Costume Construction and Sourcing Occupational Skills Award

The Basic Costume Construction and Sourcing Occupational Skills Award prepares the student with the basic skills necessary to source and construct costumes for a costume designer working in the areas of: film, television, dance, theater/opera, theme parks, special events, cultural/ethnic costumes, costume shops, e-commerce, uniform/sports, and advertisement/promotion. Course work covers materal sourcing, costume, and underpinning construction for different audiences, costume history, textiles and dyeing, draping, pattern making, drafting, and an internship in the field.

Course ID	Title	Units
FASH 31	Textiles	3
FASH 111	Intermediate Sewing	3
FASH 132	Draping Fashion Design	3
FASH 144	Fashion Trends	3
<u>or</u>		
TA 42	Costume Design	3
FASH 601	Corset Construction	3
<u>or</u>		
FASH 240	Dye Processes on Fabrics	3
CWE 180/181	Cooperative Work Experience: Fashion	1
	Total	17

SADDLEBACK COLLEGE **REVISED PROGRAMS CURRICULUM YEAR: 2009-2010**

CURRENT

REVISED

Fashion Merchandising

The Fashion Merchandising program is designed to prepare professionally-trained individuals for the fashion industry. The program places emphasis on developing the fashion sense and the unique creativity of each student. The curriculum offers a comprehensive analysis of such subject areas as the manufacture, distribution, buying, and merchandising of fashion apparel.

The Fashion Merchandising program includes two certificates: Fashion Merchandising and Visual Fashion Merchandising.

Fashion Merchandising Certificate Program

The Fashion Merchandising certificate emphasizes all aspects of fashion merchandising including techniques of buying and selling, distributing and marketing, and promoting fashion goods. It combines a general merchandising background with training in specialized skills in order for students to find employment in today's fashion industry.

Course ID FASH 31/BUS 31	Textiles	Units 3
FASH 101 FASH 143/BUS 143 FASH 140	Introduction to Fashion Careers Fashion Buying and Merchandising	3
01'	Fashion Image	3
FASH 141 FASH 144 FASH 147/BUS 147	Apparel Selection Fashion Trends and Cultural Costume Special Events Coordination and	3 s 3
FASH 148/BUS 148	Promotion Visual Merchandising	3 3
FASH 150 FASH 154	Fashion Apparel and Professional Techniques Fashion Illustration	3
rash 154	Select one course from each	د 5-15.
		1.5-39
Group 1 BUS 136 BUS 137	Principles of Retailing Professional Selling Fundamentals	3
BUS 160	Small Business Management	3
Group 2 FASH 260* GD 147 GD 149*	Computer Applications in Fashion Introduction to Computer Graphics Digital Illustration	2 3 3
Group 3 FASH 100 FASH 110*	Fashion Sewing-Beginning Contemporary Clothing Construction	3
Group 4 FASH 189/289 FASH 254	Special Topics: Fashion Fashion in Southern California	.5-3 1
Group 5 FASH 145*/BUS 145* or	Internship	1
FASH 160*† and	Fashion Fieldwork	2
CWE 180*†	Cooperative Work Experience: Fashio	n 1
Optional Lab/Studio FASH 212	Construction Lab	1

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Fashion Merchandising

The Fashion Merchandising program is designed to prepare professionally-trained individuals for the fashion industry. The program places emphasis on developing the fashion sense and the unique creativity of each student. The curriculum offers a comprehensive analysis of such subject areas as the manufacture, distribution, buying, and merchandising of fashion apparel.

The Fashion Merchandising program includes two certificates: Fashion Merchandising and Visual Fashion Merchandising.

Fashion Merchandising Certificate Program

The Fashion Merchandising certificate emphasizes all aspects of fashion merchandising including techniques of buying and selling, distributing and marketing, and promoting fashion goods. It combines a general merchandising background with training in specialized skills in order for students to find employment in today's fashion industry.

Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 143/BUS 143	Fashion Buying and Merchandising	
FASH 140	Fashion Image	3
or	3	
FASH 141	Apparel Selection	3
FASH 144	Fashion Trends and Cultural Costume	
FASH 147/BUS 147	Special Events Coordination and	
	Promotion	3
FASH 148/BUS 148	Visual Merchandising	3
FASH 150	Fashion Apparel and Professional	3
17.311.130	Techniques	3
FASH 154	Fashion Illustration	3
1/211 124	Select one course from each	3
		0.5-15
	' ·	
	Total 3	<u>3.5-39</u>
Group 1		
BUS 136	Principles of Retailing	3
BUS 137	Professional Selling Fundamentals	3
BUS 160	Small Business Management	3
Group 2	J	
FASH 260*	Computer Applications in Fashion	2
GD 147		2 3
GD 147 GD 149*	Introduction to Computer Graphics	
· · · -	Digital Illustration	3
FASH 600	AIMS Certification	1
Group 3		
FASH 100	Fashion Sewing-Beginning	3
FASH 110*	Contemporary Clothing Construction	3
Group 4		
FASH 189/289	Special Topics: Fashion	.5-3
FASH 254	Fashion in Southern California	.5 5
	rasmon in Southern Camornia	,
Group 5		_
FASH 145*/BUS 145*	Internship	1
or		
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fashio	on 1
Optional Lab/Studio		
FASH 212	Construction Lab	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†Recommended to be taken with Cooperative Work Experience in last semester of program.

[†]Recommended to be taken with Cooperative Work Experience in last semester of program.

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114; BUS 12A; BUS 103, 125, 136, 137, 138; FCS 115; FASH 145/BUS 145, 154, 254; GC 101.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 114; BUS 12A; BUS 103, 125, 136, 137, 138; FCS 115; FASH 145/BUS 145, 154, 254; GC 101.

CURRENT

REVISED

Visual Fashion Merchandising Certificate Program

The Visual Fashion Merchandising program explores interior and exterior displays with an emphasis on presentation of the products and on lighting and window design. Techniques and utilization of specialized materials in a diverse range of retail options are examined, as are the development of major presentations and overall store design.

Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 143/BUS 143	Fashion Buying and Merchandising	3 3 3
FASH 144	Fashion Trends	3
FASH 147/BUS 147	Special Events Coordination and	
	Promotion	3
FASH 148/BUS 148	Visual Merchandising	3 3
FASH 154	Fashion Illustration	3
CWE 180*†	Cooperative Work Experience: Fashio	on 1
	Select one course from each Group	
	•	30-32
Group 1		
Group 1	Calar Thanna and Drastina	2
ART 42*	Color Theory and Practice	3
ART 100	Art Gallery/Display and Exhibition	3
ID 114	Applied Color and Design Theory for Interior Design	4
Group 2		
GD 144/ART 144	Typography	3
GD 147	Introduction to Computer Graphics	3 3 3
GD 149*	Digital Illustration	3
Group 3	3	
FASH 145*/BUS 145*	Internship	1
or	The state of the s	
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fashio	n 1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ART 20, 40, 41, 42, 50, 80; BUS 138/CA138; FASH 110, 154, 160, 254; GC 101, GD 141/ART 141, 144; ID 110, 112, 121, 127, TA 44.

Visual Fashion Merchandising Certificate Program

The Visual Fashion Merchandising program explores interior and exterior displays with an emphasis on presentation of the products and on lighting and window design. Techniques and utilization of specialized materials in a diverse range of retail options are examined, as are the development of major presentations and overall store design.

Course ID	Title	Units
FASH 31/BUS 31	Textiles	3
FASH 101	Introduction to Fashion Careers	3
FASH 143/BUS 143	Fashion Buying and Merchandising	3 3
FASH 144	Fashion Trends	3
FASH 147/BUS 147	Special Events Coordination and	_
	Promotion	3
FASH 148/BUS 148	Visual Merchandising	3
FASH 150	Fashion Apparel and	
	Professional Techniques	<u>3</u> 3
FASH 154	Fashion Illustration	3
CWE 180*†	Cooperative Work Experience: Fashio	on 1
	Select one course from each Group	6-1 <u>0</u>
	Total	<u>31-37</u>
Group 1		
ART 42*	Color Theory and Practice	3
ART 100	Art Gallery/Display and Exhibition	3
ID 114	Applied Color and Design Theory	
	for Interior Design	4
Group 2		
GD 144/ART 144	Typography	3
GD 147	Introduction to Computer Graphics	3 3 3
GD 149*	Digital Illustration	3
FASH 600	AIMS Certification	1
Group 3		
FASH 145*/BUS 145*	Internship	1
or		
FASH 160*†	Fashion Fieldwork	2
and		
CWE 180*†	Cooperative Work Experience: Fashio	on 1
	to the state of	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ART 20, 40, 41, 42, 50, 80; BUS 138/CA138; FASH 110, 154, 160, 254; GC 101, GD 141/ART 141, 144; ID 110, 112, 121, 127, TA 44.

[†]Recommended to be taken in last semester of program.

[†]Recommended to be taken in last semester of program.

CURRENT

REVISED

Foods Certificate Program

(ALSO SEE CULINARY ARTS)

The Foods program is designed to train students for career applications in the food and hospitality industries such as with food companies, food-related businesses and industries, and restaurants. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a Bachelor's degree in Family and Consumer Sciences/Home Economics with a Foods emphasis.

Course ID	<i>Titl</i> e	Units
FN 50	Fundamentals of Nutrition	3
FN 110†	Food Preparation Essentials	3
FN 120	Contemporary Meals	3
FN 140	Cultural Foods	2
FN 142†	Classical Cuisine	2
FN 1 71	Sanitation and Safety	2
FN 189/289	Special Topics: Foods and Nutrition	1
FN 232	Lite Cuisine Strategies	2
CWE 180*†	Cooperative Work Experience: Foods and	
	Nutrition	2
	Select from Specialty Courses	6-7
	Total	26-27

Specialty Courses:

specialty co	urses.	
FN 220	Country French Foods	2
FN 221	French Cuisine	2
FN 222	Chinese Foods	2
FN 223	Asian Foods	2
FN 226	Mexican Foods	2
FN 227	Mediterranean Foods	2
FN 228	Italian Foods	2
FN 230	Vegetarian Foods	2
FN 236	American Regional Foods	2
FN 244	Baking Basics	2
FN 245*	Specialty and Savory Baking	2
FN 275	Food and Beverage Operations	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†FN 110 and 142 recommended prior to CWE 180.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 104, 135, 136, 160; FCS 115, 142; FN 64, 160, 162.

Foods Certificate Program

(ALSO SEE CULINARY ARTS)

The Foods program is designed to train students for career applications in the food and hospitality industries such as with food companies, food-related businesses and industries, and restaurants. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a Bachelor's degree in Family and Consumer Sciences/Home Economics with a Foods emphasis.

Course ID	Title	Units
FN 50	Fundamentals of Nutrition	3
FN 110*†	Food Preparation Essentials	3
FN 120*	Contemporary Meals	3
FN 140*	Cultural Foods	2
FN 142*†	Classical Cuisine	2
FN 171	Sanitation and Safety	2
<u>or</u>		
FN 600	Servsafe in Food Production	1
FN 189/289	Special Topics: Foods and Nutrition	1
FN 232	Lite Cuisine Strategies	2
CWE 180*†	Cooperative Work Experience: Foods and	
	Nutrition	2
	Select from Specialty Courses	6-7
	Total	25-27

Specialty Courses:

FN 173	Catering and Banquets	2
FN 220	Country French Foods	2
FN 221	French Cuisine	2
FN 222	Chinese Foods	2
FN 223	Asian Foods	2
FN 226	Mexican Foods	2
FN 227	Mediterranean Foods	. 2
FN 228	Italian Foods	2
FN 230	Vegetarian Foods	2
FN 236	American Regional Foods	2
FN 244	Baking Basics	2
FN 245*	Specialty and Savory Baking	2
FN 275	Food and Beverage Operations	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†FN 110 and 142 recommended prior to CWE 180.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

CURRENT

REVISED

Graphics

Graphic Communications Certificate Program

This program prepares students for careers typically found in the graphic communications field, such as Printshop Manager, Press Operator, Silkscreen Production Technician, Camera Operator, Darkroom Technician, Color Separator, Camera Stripper, and Computer Pre-Press/Desktop Publisher.

Course ID	Title	Units
GC 63/ART 63	Introduction to Screen Printing	3
GC 195*	Graphics Studio	3
GC 101	Introduction to Graphic Communications	3
GD 144/ART 144	Typography	3
GD 147	Introduction to Computer Graphics	3
GD 151	Digital Layout and Design	3
GD 154*	Digital Pre-Press	3
	Total	21

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: GD 140/ART 140, 141, 142, 144

Graphics

Graphic Communications Certificate Program

This program prepares students for careers typically found in the graphic communications field, such as Printshop Manager, Press Operator, Silkscreen Production Technician, Camera Operator, Darkroom Technician, Color Separator, Camera Stripper, and Computer Pre-Press/Desktop Publisher.

Course ID	Title	Units
GC 63/ART 63	Introduction to Screen Printing	3
GC 195*	Graphics Studio	3
GC 101	Introduction to Graphic Communications	3
GD 144/ART 144	Typography	3
GD 147	Introduction to Computer Graphics	3
GD 151	Digital Layout and Design	3
GD 154*	Digital Pre-Press	3
GD 600	<u>Letterpress</u>	3
	Total	24

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: GD 140/ART 140, 141, 142, 144

CURRICULUM YEAR: 2009-2010

Human Services

Human Services department offers the following programs of study for people who want to work with people. The curricula are courses of study designed to meet the needs of career-oriented students who wish career preparation at the Associate degree or vocational certificate levels. They will also serve as an introduction to social work, social welfare, criminal justice, counseling, and other helping professions for students planning advanced degrees in these fields.

The Human Services department offers the seven programs listed below as well as a Gerontology certificate program.

Mentor and Prevention Assistance Specialist Certificate Program

This certificate program is designed to provide the knowledge and skills for persons who desire to work as mentor coordinators, mentor volunteers, or prevention specialists. Those who complete this program may work or volunteer in K-12 schools, alternative schools, court mentor mediators, probation or other correctional facilities, and for cities or other community agencies.

TOT CITIES OF OTHER	community agencies.	
Course ID	Title	Units
APSY 150	Helping Relationships	3
HS 100	Human Services in a Changing Society	3
HS 110*	Field Instruction and Seminar I	3.5
HS 120	Human Development in the Social Environm	ent 3
HS 131	Multicultural and Diverse Population in	
	the United States	3
or		
HS 176*	Co-Occurring Disorders	3
HS 140	Group Leadership and Group Process	3
HS 150*	Field Instruction and Seminar II	3.5
HS 161	Conflict Resolution and Mediation Training	1.5
HS 174	Case Administration, Crisis Intervention	
	and Referral	3
HS 175	Substance Abuse Education, Prevention,	
113 173	and Intervention	3
or		
HS 182*	Substance Abuse Treatment in Children and Adolescence	3
	Total	29.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Human Services

REVISED

Human Services department offers the following programs of study for people who want to work with people. The curricula are courses of study designed to meet the needs of career-oriented students who wish career preparation at the Associate degree or vocational certificate levels. They will also serve as an introduction to social work, social welfare, criminal justice, counseling, and other helping professions for students planning advanced degrees in these fields.

The Human Services department offers the seven programs listed below as well as a Gerontology certificate program.

Mentor and Prevention Assistance Specialist Certificate Program

This certificate program is designed to provide the knowledge and skills for persons who desire to work as mentor coordinators, mentor volunteers, or prevention specialists. Those who complete this program may work or volunteer in K-12 schools, alternative schools, court mentor mediators, probation or other correctional facilities, and for cities or other community agencies.

Course ID APSY 150	<i>Title</i> Helping Relationships	Units 3
HS 100	Human Services in a Changing Society	3
HS 110*	Field Instruction and Seminar I	3.5
HS 120	Human Development in the Social Environm	ent 3
HS. 131	Multicultural and Diverse Population in	
	the United States	3
or		
HS 176*	Co-Occurring Disorders	3
HS 140	Group Leadership and Group Process	3
HS 150*	Field Instruction and Seminar II	3.5
HS 174	Case Administration, Crisis Intervention and Referral	3
HS 175	Substance Abuse Education, Prevention, and Intervention	3
or		
HS 182*	Substance Abuse Treatment in Children and Adolescence	3
	Total	28
*		

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

NEW

Mental Health **Certificate Program**

The Human Service department has designed the Mental Health Worker program to educate students to understand cultural competency, skills needed for clients and family members to enter the public mental health labor force, benefits acquisitions, the recovery model. co-occurring disorders and integrated services, early identification of mental illness and evidence-based practices.

Course ID		<u>Units</u>
HS 100	Human Services in a Changing Society	3
HS 120	Human Development in the	
	Social Environment	3
HS 131	Multicultural and Diverse Populations in	
	the United States	3
HS 174	Case Administration, Crisis Intervention and	
	Referral	3
HS 176	Co-occurring Disorders	<u>3</u>
HS 177	Family Dynamics of Addiction and Abuse	3
HS 285	Ethical Issues/Clients' Rights – 3 Units	
HS 600	Benefits and Entitlement – 3 Units	
CWE 180/181	Cooperative Learning Experience - 100 hou	<u>r field</u>
	Total	25.5

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualify the student for an Associate in Science degree. A minimum of 12 units must be taken at Saddleback College.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Marine Science Technology

The Marine Science Technology program is designed to provide technician training for several ocean-related careers. Two program options are outlined below to orient students to the different emphases necessary for individual interest and career goals.

Marine Science Technician **Certificate Program**

Rapid growth of the field of marine environmental management in Southern California brings demand for marine science technicians having the practical seamanship skills of navigation, vessel operation. marine systems and equipment maintenance, as well as scientific expertise. Flexibility in study areas of concentration allows for tailoring coursework to specific employment opportunities.

Classroom work in oceanographic disciplines is combined with seagoing laboratory experience aboard marine research vessels, both sail and power. The program is designed to develop a solid educational foundation so that graduates will be prepared to work closely with scientists, researchers, engineers, and marine survey and operations personnel as they endeavor to manage this enormous resource for the good of mankind.

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Course ID	Title	Units	
ENV 18	Intro to Ecology		
or		4	
ENV 19*/BIO 19	9*Marine Biology		
or			
MS 4	Southern California Coastal Ecology		
MS 20	Introduction to Oceanography	4	
	Select from Restricted Electives	15	
	Total	23	
Restricted Elect	ives:		
MST 100	Aquarium Systems	3	
and			
MST 101*	Aquarium Management	1.5	
MST 201	Marlinspike Seamanship	2 3	
MST 202	Marine Weather	3	
MST 205	Water Quality and Toxicity of Captive		
	Aquatic Systems	3 3 3 3 3 3	
MST 210	Coastal Navigation	3	
MST 212	Sailing, Seamanship, and Boating Safety	3	
MST 214A*	Intermediate Ocean Sailing	3	
MST 214B*	Advanced Cruising Under Sail	3	
MST 215*	Vessel Command and Organization	3	
MST 216	USCG Master License and Examination Preparation Course	3	
MST 217	Sub Sea Technology: Remotely Operated Vehicle	2	
MST 218*	Electronic Aids to Navigation	2 3 3 1	
MST 219*	Marine Ecological Survey/GIS	3	
MST 289	Special Topics	1	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 gualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Marine Science Technology

The Marine Science Technology program is designed to provide technician training for several ocean-related careers. Two program options are outlined below to orient students to the different emphases necessary for individual interest and career goals.

Marine Science Technician Certificate Program

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Classroom work in oceanographic disciplines is combined with seagoing laboratory experience aboard marine research vessels, both sail and power. The program is designed to develop a solid educational foundation so that graduates will be prepared to work closely with scientists, researchers, engineers, and marine survey and operations personnel as they endeavor to manage this enormous resource for the good of mankind.

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Course ID	<i>Titl</i> e	Units
ENV 18	Intro to Ecology	
or		4
ENV 19*/BIO	19*Marine Biology	
or		
MS 4	Southern California Coastal Ecology	
MS 20	Introduction to Oceanography	4
	Select from Restricted Electives	15
	Total	23
Restricted Elec	ctives:	
MST 100	Aquarium Systems	3
and		
MST 101*	Aquarium Management	1.5
MST 201	Marlinspike Seamanship	2
MST 202	Marine Weather	3
MST 205	Water Quality and Toxicity of Captive	
	Aquatic Systems	3
MST 210	Coastal Navigation	3
MST 211	Celestial Navigation	3 3 3 3 3 3
MST 212	Sailing, Seamanship, and Boating Safety	3
MST 214A*	Intermediate Ocean Sailing	3
MST 214B*	Advanced Cruising Under Sail	3
MST 215*	Vessel Command and Organization	3
MST 216	USCG Master License and Examination	_
	Preparation Course	3
MST 217	Sub Sea Technology: Remotely	_
1 4CT 24 0#	Operated Vehicle	2
MST 218*	Electronic Aids to Navigation	2 3 3
MST 219*	Marine Ecological Survey/GIS	3 1
MST 289	Special Topics	1

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CHEM 1A, 106; CIM 1A; DR 100; ET 102, 104; PHYS 2A.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: CHEM 1A, 106; CIM 1A; DR 100; ET 102, 104; PHYS 2A.

<u>CURRENT</u>

REVISED

Seamanship Certificate Program

This program is designed to prepare individuals as boat operators and to take Coast Guard licensing examinations, as well as train marine technicians in the seagoing disciplines. Fieldwork is conducted throughout Southern California and the Channel Islands from Dana Point and Newport harbors. Boats include 28 to 48-foot sailing and power vessels, as well as safety sail training and introductory boating experience on Saddleback's fleet of 14-foot Capri sailboats.

Course ID	<i>Titl</i> e	Units
MST 201	Marlinspike Seamanship	2
MST-202	- Marine Weather	2
MST 210	Coastal Navigation	3
MST 214B*	Advanced Cruising Under Sail	3
MST 215*	Vessel Command and Organization	3
	Select from Restricted Electives	9
	Total	22

Restricted Electives:

MST 211	Celestial Navigation	3
MST 212	Sailing, Seamanship, and Boating Safety	3
MST 214A*	Intermediate Ocean Sailing	3
MST 216	USCG Master License and Examination	
	Preparation Course	3
MST 217	Sub Sea Technology: Remotely	
	Operated Vehicle	2
MST 218*	Electronic Aids to Navigation	3
MST 224	Channel Islands	1.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

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RECOMMENDED ELECTIVES: ET 101, 102; DR 100, PHYS 2A.

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Course ID	Title	Units
MST 201	Marlinspike Seamanship	2
MST 202	Marine Weather	3
MST 210	Coastal Navigation	3
MST 214B*	Advanced Cruising Under Sail	3
MST 215*	Vessel Command and Organization	3
	Select from Restricted Electives	9
	<u>Total</u>	23
Restricted Elec	tives:	
MST 211	Celestial Navigation	3
MST 212	Sailing, Seamanship, and Boating Safety	3
MST 214A*	Intermediate Ocean Sailing	3
MST 216	USCG Master License and Examination	
	Preparation Course	3
MST 217	Sub Sea Technology: Remotely	
	Operated Vehicle	2
MST 218*	Electronic Aids to Navigation	3
MST 219	Marine Ecological Survey/GIS	3
MST 224	Channel Islands	1.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ET 101, 102; DR 100, PHYS 2A.

ertificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Medical Assistant

Medical Assistant Certificate Program

This program prepares the student for employment as a medical assistant in a physician's office or clinic. The curriculum is designed to provide training in both administrative and clinical procedures and practices. Instruction is given in basic medical office procedures, including appointment scheduling, billing, insurance, medical reception, medical records management, surgical and laboratory procedures, venipuncture, pharmacology and injections, electrocardiography, public relations, and practice-building techniques. An externship in a physician's office combining administrative and clinical experience helps provide the student with the clinical experience necessary to enter the workforce. Students are required to carry malpractice insurance while in MA 217C.

Course ID	Title	Units
HSC 222	Basic Life Support/CPR for Healthcare	
	Providers	.75
INSR 214A	Basics in Medical Insurance	2.5
INSR 215A	CPT-4 and ICD-9-CM Medical Insurance	
	Coding	.3
HSC 201	Medical Terminology	3
INSR 260	Computer Applications for Healthcare	
	Personnel	1.5
MA 210	Introduction to Medical or Laboratory	
	Assisting	2
MA 211A	Medical Reception Techniques	2.5
MA 211B	Physical Examination Procedures	3
MA 212A	Medical Office Financial Procedures	2.5
MA 212B	Medical Office Laboratory Procedures	3
MA 213A	Medical Records Management	2.5
MA 213B	Medical Asepsis and Surgical Procedures	3
MA 214B	Medication Administration for	
	Medical Assistants	3
MA 217C*	Medical Assisting Clinical Experience—	
	Comprehensive	3
MA 218B	Electrocardiography for the Medical Assistan	n <u>t 2</u>
	Total	37.25

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: INSR 240.

Medical Assistant

Comprehensive Medical Assistant Certificate Program

This program prepares the student for employment as a medical assistant in a physician's office or clinic. The curriculum is designed to provide training in both administrative and clinical procedures and practices. Instruction is given in basic medical office procedures, including appointment scheduling, billing, insurance, medical reception, medical records management, surgical and laboratory procedures, venipuncture, pharmacology and injections, electrocardiography, public relations, and practice-building techniques. An externship in a physician's office combining administrative and clinical experience helps provide the student with the clinical experience necessary to enter the workforce. Students are required to carry malpractice insurance while in MA 217C.

Course ID	Title	Units
HSC 222	Basic Life Support/CPR for Healthcare	
	Providers	.75
INSR 214A	Basics in Medical Insurance	2.5
INSR 215A	CPT-4 and ICD-9-CM Medical Insurance	
	Coding	3
HSC 201	Medical Terminology	3
INSR 260	Computer Applications for Healthcare	
	Personnel	1.5
MA 210	Introduction to Medical or Laboratory	
	Assisting	2
MA 211A	Medical Reception Techniques	2.5
MA 211B	Physical Examination Procedures	3
MA 212A	Medical Office Financial Procedures	2.5
MA 212B	Medical Office Laboratory Procedures	3
MA 213A	Medical Records Management	2.5
MA 213B	Medical Asepsis and Surgical Procedures	3
MA 214B	Medication Administration for	
	Medical Assistants	3
MA 217C*	Medical Assisting Clinical Experience—	
	Comprehensive	3
MA 218B	Electrocardiography for the Medical Assistar	nt 2
	Total	37.25

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

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Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: PHLB 240.

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Medical Insurance Coding Occupational Skills Award

Completion of the occupational skills award in Medical Insurance Coding prepares the student for employment in a medical office or as an independent consultant/contractor who specializes in medical insurance billing and coding.

Course ID	Title	Units
INSR 214A	Basics in Medical Insurance	2
INSR 215A	CPT-4 and ICD-9-CM Medical Insurance (Coding 3
INSR 260	Computer Applications for Healthcare	
	Personnel	1.5
	Total	6.5

Medical Insurance Coding Occupational Skills Award

Completion of the occupational skills award in Medical Insurance Coding prepares the student for employment in a medical office or as an independent consultant/contractor who specializes in medical insurance billing and coding.

Course ID	Title	Units
HSC 201	Medical Terminology	3
INSR 214A	Basics in Medical Insurance	2
INSR 215A	CPT-4 and ICD-9-CM Medical Insurance Co	oding 3
INSR 260	Computer Applications for Healthcare	
	Personnel	1.5
	Total	9.5

NEW

Medical Lab Technician Certificate Program

The Medical Laboratory Technician program prepares students for employment as an MLT working in a clinical medical laboratory. Medical laboratory technicians (MLTs) perform a wide variety of routine laboratory procedures and work in both public and private laboratories serving the health care sector.

The MLT program is a two-year curriculum leading to the Associates in Science degree in Medical Laboratory Technician. Completion of prerequisite courses will be required prior to entering the program. The program course of study is a combination of instruction in principles of laboratory theory and techniques as well as clinical experience at affiliated medical laboratories. Students learn to perform routine laboratory procedures in phlebotomy, microbiology, clinical chemistry, hematology, coagulation, immunology, and urinalysis. They also will learn to operate and maintain clinical laboratory equipment.

Graduates of the program qualify for national certification examinations sponsored by the American Society of Clinical Pathologists (ASCP) Board of Registry or by the American Association of Bioanalysts (ABB) Board of Registry to become state licensed medical laboratory technicians.

Required pre-requisites prior to Medical Lab Technician Sequence:

•		
Course ID	Title	Units
BIO 113	Human Anatomy and Physiology	4
BIO 15*	General Microbiology	<u>4</u> 5
CHEM 108	Intro to General, Organic Biochemistry	4
MLT 710	Intro. to the Clinical Lab Profession	1
MLT 711	Clinical Lab Calculations	1
PHLB 240	Phlebotomist / Laboratory Assistant Pro	cedures 4
<u>and</u>		
CWE 180*/181	Phlebotomy Work Experience	2
	Total	21
Course ID	Title	Units
MLT 731*	Clinical Chemistry I	3
MLT 731*	Clinical Chemistry I	3
MLT 732*	Clinical Microbiology	3
MLT 733*	Clinical Hematology	3
MLT 734*	Clinical Coagulation	1
MLT 735*	Clinical Urinalysis	1
MLT 741*	Clinical Chemistry II	3 3 3
MLT 742*	Clinical Chemistry Practicum	3
MLT 743*	Clinical Immunology	3
MLT 744*	Clinical Hematology, Coag, UA Practicu	<u>ım 3</u>
MLT 752*	Clinical Microbiology Practicum	3
MLT 753*	Clinical Immunology Practicum	ım 3 3 3
	<u>Total</u>	32
General Education		
	Math Competency-MATH 253/205	3-5
	Fine Arts/ Humanities	3
	Oral Communication	3
	Social / Behavioral	3
	Written Communication-ENG 1A	3
· · · · · · · · · · · · · · · · · · ·	Life Skills/ Critical Thinking	1.5
-t	Physical Fitness Assessment	1
	Total	67-69 units

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Nursing (National League for Nursing Accredited)

PURPOSES OF THE PROGRAM IN NURSING

The purposes of this program in Nursing are to provide the education necessary to develop competent practitioners in nursing and to provide a base for the continuing development of the student as an individual.

ENROLLMENT PROCEDURES

Procedures for applying to the Nursing program and application packets are available in the Health Sciences and Human Services division office and on the division website. Prospective nursing students are encouraged to attend an RN Information Session. (See schedule of classes)

In order to apply, a student must complete BIO 11* (Anatomy), BIO 12* (Physiology). BIO 15* (Microbiology), and ENG 1A* (Principles of Composition 1) or their equivalents with a grade of "C" or better. BIO 12* (Physiology) must have been completed within the past seven years.

Students must also have a qualifying GPA of 2.5 to apply. Applications will be taken each semester. The application period for the spring semester is September 1-15, and the application period for the fall semester is March 1-15.

Students qualified for application will be ranked according to points received for prerequisite biologies and overall GPA greater than or equal to 3.0. In this ranking system grades will be weighed as follows: A = 5 points, B = 3 points, and C = 1 point. A 3.0-3.49 GPA = 1-point, 3.5-3.99 GPA = 2-points, and 4.0 GPA = 3-points.

Three-fourths of the students will be admitted from the highest ranking to the lowest ranking in the applicant pool. Ties will be decided by the number of required core nursing courses completed. One-fourth of the remaining applicants will be selected by lottery.

The Nursing Program at Saddleback College is an impacted program, therefore students who hold F-1 (student visas) will not be considered for admission to the Nursing Program.

Students may use the following resources to obtain information or to seek clarification regarding nursing issues:

California Board of Registered Nursing

- 400 R Street
- Sacramento, CA 85814 916-322-3350 National League for Nursing Accrediting Commission 61 Broadway Street New York, NY 10006 800-669-1656

Accredited National League for Nursing Accrediting Commission (NLNAC)

PURPOSES OF THE PROGRAM IN NURSING

The purposes of this program in Nursing are to provide the education necessary to develop competent practitioners in nursing and to provide a base for the continuing development of the student as an individual.

ENROLLMENT PROCEDURES

Procedures for applying to the Nursing program and application packets are available in the Health Sciences and Human Services division office and on the division website. Prospective nursing students are encouraged to attend an RN Information Session. (See schedule of classes)

In order to apply, a student must complete BIO 11* (Anatomy). BIO 12* (Physiology). BIO 15* (Microbiology), and ENG 1A* (Principles of Composition 1) or their equivalents with a grade of "C" or better, BIO 12* (Physiology) must have been completed within the past

Students must also have a qualifying GPA of 2.5 to apply. Applications will be taken each semester. The application period for the spring semester is June 15-30, and the application period for the fall semester is February 11-28.

Students qualified for application will be ranked according to academic score received for prerequisite biologies and overall GPA from most recent transcript with 12 or more units.

Three-fourths of the students will be admitted from the highest academic to the lowest academic ranking in the applicant pool. Ties will be decided by the number of required core nursing courses completed. One-fourth of the qualified applicants will be selected by lottery.

The Nursing Program at Saddleback College is an impacted program, therefore students who hold F-1 (student visas) will not be considered for admission to the Nursing Program.

Students may use the following resources to obtain information or to seek clarification regarding nursing issues:

California Board of Registered Nursing

P. O. Box 944210

Sacramento, CA 94244

916-322-3350

National League for Nursing Accrediting Commission

61 Broadway Street

New York, NY 10006

800-669-1656

Units

62

CURRENT

REVISED

Nursing (National League for Nursing Accredited)

Registered Nurse Certificate Program

Every required prerequisite and core class must be completed with a "C" or better.

Title

Required pre-	equisites prior to Nursing Clinical Seq	uence:
BIO 11*	Human Anatomy	4
BIO 12*	Human Physiology	4
BIO 15*	General Microbiology	5 3
ENG 1A*	Principles of Composition I	3
	Total	16
Eligible for	Entry into Nursing Clinical Sec	quence
Semester I		
GERO 101	Fundamentals of Aging	1.5
N 160*	Pharmacology	2.5
N 170*#	Nursing Process	7.75
N 171*#	Mental Health Nursing	3
	Total	14.75
Semester II		
N 161	Growth and Development	1.5
N 172*#	Medical-Surgical Nursing	8.75
PSYC 1	Introduction to Psychology	3
	Total	13.25
Semester III		
N 173*†#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
	Total	7
Semester IV		
N 176*#	Advanced Nursing	8
SP 1	Communication Fundamentals	
or		3
SP 5	Interpersonal Communication	
	Total	11

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Total units Registered Nursing Certificate

#Clinical course.

Course ID

Selected clinical experiences in various hospitals, clinics, and community agencies are provided throughout the Nursing Program.

Upon completion of the Registered Nurse Certificate Students are eligible for RN Licensure Exam

Associate Degree—Nursing Program

Refer to Graduation Requirements for specific information regarding unit, scholarship, residence, and general education requirements.

Accredited National League for Nursing Accrediting Commission (NLNAC)

Registered Nurse Certificate Program

Every required prerequisite and core class must be completed with a "C" or better.

Course ID	Title	Units	
Required pre-requisites prior to Nursing Clinical Sequence:			
BIO 11*	Human Anatomy	4	
BIO 12*	Human Physiology	4	
BIO 15*	General Microbiology	5	
ENG 1A*	Principles of Composition I	5 3	
	Total	16	
Eligible for I	Entry into Nursing Clinical Seq	uence	
Semester I			
GERO 101	Fundamentals of Aging	1.5	
N 160*	Pharmacology	2.5	
N 170*#	Nursing Process	7.75	
N 171*#	Mental Health Nursing	3	
	Total	14.75	
Semester II			
N 161	Growth and Development	1.5	
N 172*#	Medical-Surgical Nursing	8.75	
PSYC 1	Introduction to Psychology	3	
	Total	13.25	
Semester III			
N 173*+#	Nursing Care of Children and Families	3.5	
N 174*#	Women's Health Nursing	3.5	
	Total	7	
Semester IV			
N 176*#	Advanced Nursing	8	
SP 1	Communication Fundamentals		
or		3	1
SP 5	Interpersonal Communication		
	Total	11	

Total units Registered Nursing Certificate

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

Selected clinical experiences in various hospitals, clinics, and community agencies are provided throughout the Nursing Program.

Upon completion of the Registered Nurse Certificate Students are eligible for RN Licensure Exam

Associate Degree—Nursing Program

Refer to Graduation Requirements for specific information regarding unit, scholarship, residence, and general education requirements.

CURRICULUM YEAR: 200

CURRENT

Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Program

The Nursing program is designed to provide a system by which vocational nurses can continue their education and become eligible to write the State Board Exam. Procedures for application and admission packets are available in the offices of the Division of Health Sciences and Human Services. Students are admitted from a wait list.

Admission of LVNs to the Nursing program is on a space-available basis. To be placed on the wait list requires:

- Proof of satisfactory completion of an accredited VN program or a current California VN license.
- 2. Completion of all the core science courses: BIO 11, 12, 15, and ENG 1A or equivalent, with a grade of "C" or better.
- 3. Completion of N 162 with a grade of "C" or better within one year of admission
- 4. Completion of matriculation testing.
- 5. Attendance at "LVN to RN" guidance session.
- 6. Overall GPA of 2.5 in prerequisite courses.
- Application submitted with Director/Assistant Director of Nursing.
- 8. Completion of standardized Assessment Technology Institute (ATI) tests.

Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

Required Prerequisites:

Course ID	<i>Titl</i> e	Units
BIO 11*	Human Anatomy	4
BIO 12*	Human Physiology	4
BIO 15*	General Microbiology	5
ENG 1A*	Principles of Composition I	3
N 162*	Successful Transition to Professional Nursing	1.5
	Total	17.5

Required Core Classes:

Course ID	<i>Titl</i> e	Units
GERO 101	Fundamentals of Aging	1.5
N 171*#	Mental Health Nursing	3
N 173*#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
N 176*#	Advanced Nursing	8
PSYC 1	Introduction to Psychology	3
SP 1	Communication Fundamentals	
or		3
SP 5	Interpersonal Communication	
	Total	25.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Program

REVISED

The Nursing program is designed to provide a system by which vocational nurses can continue their education and become eligible to write the State Board Exam. Procedures for application and admission packets are available in the offices of the Division of Health Sciences and Human Services. Students are admitted from a wait list.

Admission of LVNs to the Nursing program is on a space-available basis. To be placed on the wait list requires:

- 1. Proof of satisfactory completion of an accredited VN program or a current California VN license.
- 2. Completion of all the core science courses: BIO 11, 12, 15, and ENG 1A or equivalent, with a grade of "C" or better.
- 3. Completion of N 162 with a grade of "C" or better within a maximum of 3 semesters of program entry.
- 4. Completion of matriculation testing.
- 5. Attendance at "LVN to RN" guidance session.
- 6. Overall GPA of 2.5 in prerequisite courses.
- Application submitted with Director/Assistant Director of Nursing.
- 8. Completion of standardized Assessment Technology Institute (ATI) tests at or above designated cut scores.
- Proof of completion of a minimum of one (1) year of direct patient care.

Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

Required Prerequisites:

Course ID	Title	Units	
BIO 11*	Human Anatomy	4	
BIO 12*	Human Physiology	4	
BIO 15*	General Microbiology	5	
ENG 1A*	Principles of Composition I	3	
N 162*	Successful Transition to Professional Nursing	1.5	
	Total	17.5	

Required Core Classes:

Course ID	Title	Units
GERO 101	Fundamentals of Aging	1.5
N 171*#	Mental Health Nursing	3
N 173*#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
N 176*#	Advanced Nursing	8
PSYC 1	Introduction to Psychology	3
SP 1	Communication Fundamentals	
or		3
SP 5	Interpersonal Communication	
	Total	25.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

CURRENT

REVISED

Licensed Vocational Nurse (LVN) to Registered Nurse (RN) 30-Unit Option

BRN Rules and Regulations

Section 1429—Preparation Required for Licensed Vocational Nurses

- (a) An applicant who is licensed in California as a vocational nurse is eligible to apply for licensure as a registered nurse if such applicant has successfully completed the courses prescribed below and meets all the other requirements set forth in Section 2736 of the code. Such applicant shall submit evidence to the board, including a transcript, of successful completion of the requirements set forth in subsection (c) and of successful completion or challenge of courses in physiology and microbiology comparable to such courses required for licensure as a registered nurse.
- (b) The school shall offer objective counseling of this option and evaluate each licensed vocational nurse applicant for admission to its registered nursing program on an individual basis. A school's determination of the prerequisite courses required of a licensed vocational nurse applicant shall be based on an analysis of each applicant's academic deficiencies, irrespective of the time such courses were taken.
- (c) The additional education required of licensed vocational nurse applicants shall not exceed a maximum of thirty (30) semester or forty-five (45) quarter units. Courses required for vocational nurse licensure do not count toward fulfillment of the additional education requirement. However, other courses comparable to those required for licensure as a registered nurse, as specified in Section 1426, may be counted toward fulfillment of the additional education requirement.

Nursing courses shall be taken in an accredited school and shall be beyond courses equivalent to the first year of professional nursing courses. The nursing content shall include nursing intervention in acute, preventive, remedial, supportive, rehabilitative, and teaching aspects of nursing. Theory and courses with concurrent clinical practice shall include advanced medical-surgical, mental health, psychiatric nursing, and geriatric nursing. The nursing content shall include the basic standards for competent performance prescribed in Section 1443.5 of these regulations.

This option is available to all LVNs entering the Saddleback College Nursing program. Persons electing this 30-unit option will be eligible to write the State board exam but will not be graduates of the Saddleback College Nursing program.

Admission of VNs to the Nursing program is on a space-available basis. To be placed on the wait list requires:

- Proof of satisfactory completion of an accredited VN program or a current California VN license.
- 2. Completion of BIO 12, BIO 15, and N 162 with grades of "C" or better with a GPA of 2.5 or greater.
- 3. Attendance at "LVN to RN" guidance session.
- 4. N 162 must be taken within 1 year of admission.
- 5. Applicant must commit, in writing, to the 30-unit status prior to or during application.
- 6. Application submitted with the Director/Assistant Director of Nursing.

Licensed Vocational Nurse (LVN) to Registered Nurse (RN) 30-Unit Option

BRN Rules and Regulations

Section 1429—Preparation Required for Licensed Vocational Nurses

- (a) An applicant who is licensed in California as a vocational nurse is eligible to apply for licensure as a registered nurse if such applicant has successfully completed the courses prescribed below and meets all the other requirements set forth in Section 2736 of the code. Such applicant shall submit evidence to the board, including a transcript, of successful completion of the requirements set forth in subsection (c) and of successful completion or challenge of courses in physiology and microbiology comparable to such courses required for licensure as a registered nurse.
- (b) The school shall offer objective counseling of this option and evaluate each licensed vocational nurse applicant for admission to its registered nursing program on an individual basis. A school's determination of the prerequisite courses required of a licensed vocational nurse applicant shall be based on an analysis of each applicant's academic deficiencies, irrespective of the time such courses were taken.
- (c) The additional education required of licensed vocational nurse applicants shall not exceed a maximum of thirty (30) semester or forty-five (45) quarter units. Courses required for vocational nurse licensure do not count toward fulfillment of the additional education requirement. However, other courses comparable to those required for licensure as a registered nurse, as specified in Section 1426, may be counted toward fulfillment of the additional education requirement.

Nursing courses shall be taken in an accredited school and shall be beyond courses equivalent to the first year of professional nursing courses. The nursing content shall include nursing intervention in acute, preventive, remedial, supportive, rehabilitative, and teaching aspects of nursing. Theory and courses with concurrent clinical practice shall include advanced medical-surgical, mental health, psychiatric nursing, and geriatric nursing. The nursing content shall include the basic standards for competent performance prescribed in Section 1443.5 of these regulations.

This option is available to all LVNs entering the Saddleback College Nursing program. Persons electing this 30-unit option will be eligible to write the State board exam but will not be graduates of the Saddleback College Nursing program.

Admission of VNs to the Nursing program is on a space-available basis. To be placed on the wait list requires:

- Proof of satisfactory completion of an accredited VN program or a current California VN license.
- 2. Completion of BIO 12, BIO 15, and N 162 with grades of "C" or better <u>and</u> with a GPA of 2.5 or greater.
- 3. Attendance at "LVN to RN" guidance session.
- Completion of N 162 with a grade of "C or better within a maximum of 3 semester of program entry.
- 5. Applicant must commit, in writing, to the 30-unit status prior to or during application.
- Application submitted with the Director/Assistant Director of Nursing.

CURRENT

REVISED

7. Completion of standardized Assessment Technology Institute tests.

Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

Courses Required for the 30-Unit Option:

Required Prerequisites:

Title	Units
Human Physiology	4
General Microbiology	5
Successful Transition to Professional Nursing	1.5
Classes:	
Fundamentals of Aging	1.5
Mental Health Nursing	3
Nursing Care of Children and Families	3.5
Women's Health Nursing	3.5
Advanced Nursing	8
Total	30
	Human Physiology General Microbiology Successful Transition to Professional Nursing Classes: Fundamentals of Aging Mental Health Nursing Nursing Care of Children and Families Women's Health Nursing Advanced Nursing

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

¥Fulfills the Management & Leadership and Advanced Medical-Surgical requirement.

- 7. Completion of standardized Assessment Technology Institute (ATI) tests at or above designated cut scores.
- 8. Proof of completion of a mini8mum of one (1) year of direct patient care as an LVN.

Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

Courses Required for the 30-Unit Option:

Required Prerequisites:

Course ID	litle	Units
BIO 12*	Human Physiology	4
BIO 15*	General Microbiology	5
N 162*	Successful Transition to Professional Nursing	1.5
Required Core	: Classes:	
GERO 101	Fundamentals of Aging	1.5
N 171*	Mental Health Nursing	3
N 173*#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
N 176*#¥	Advanced Nursing	8
	Total	30

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

¥Fulfills the Management & Leadership and Advanced Medical-Surgical requirement.

CURRENT

REVISED

Diploma School Registered Nursing Program

This program is designed for the RN graduate of a hospital diploma program. Completion of the program listed below and completion of the graduation requirements will qualify the student for an Associate in Science Degree in Nursing.

Upon completion of the following courses, full credit will be awarded in the area of Nursing for holders of current California Registered Nursing Licenses. A minimum of 12 units must be earned at Saddleback College.

Course ID	Title	Units
ENG 1A*†	Principles of Composition I	3
GERO 101†	Fundamentals of Aging	1
PSYC 1	Introduction to Psychology	3
SOC 1	Introduction to Sociology	3
SP 1	Communication Fundamentals	·
or		3
SP 5	Interpersonal Communication	
	Total	13

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

†A minimum grade of "C" is required.

Refer to Graduation Requirements for specific information regarding unit, scholarship, residence, and general education requirements.

The state universities in the area have planned curricula to dovetail with the community college programs in Orange County; therefore, it will be possible in most instances to make a smooth articulation to a baccalaureate program in Nursing.

The student will need to meet admission requirements as determined by the particular baccalaureate program he/she wishes to enter. These requirements may include courses in the natural sciences or other areas. Students should seek the necessary counseling before taking general education courses at Saddleback College as some additional courses may need to be included.

Diploma School Registered Nursing Program

This program is designed for the RN graduate of a hospital diploma program. Completion of the program listed below and completion of the graduation requirements will qualify the student for an Associate in Science Degree in Nursing.

Upon completion of the following courses, full credit will be awarded in the area of Nursing for holders of current California Registered Nursing Licenses. A minimum of 12 units must be earned at Saddleback College.

Course ID	Title	Units
ENG 1A*†	Principles of Composition I	3
GERO 101†	Fundamentals of Aging	1
PSYC 1	Introduction to Psychology	3
SOC 1	Introduction to Sociology	3
SP 1	Communication Fundamentals	
or		3
SP 5	Interpersonal Communication	
	Total	13

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

tA minimum grade of "C" is required.

Refer to Graduation Requirements for specific information regarding unit, scholarship, residence, and general education requirements.

The state universities in the area have planned curricula to dovetail with the community college programs in Orange County; therefore, it will be possible in most instances to make a smooth articulation to a baccalaureate program in Nursing.

The student will need to meet admission requirements as determined by the particular baccalaureate program he/she wishes to enter. These requirements may include courses in the natural sciences or other areas. Students should seek the necessary counseling before taking general education courses at Saddleback College as some additional courses may need to be included.

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

CURRENT

Nutrition Certificate Program

The Nutrition program prepares students for a wide variety of employment opportunities involving the applications of fundamentals of normal nutrition. Employment possibilities include public agencies, day-care centers for the young and the elderly, food co-ops, recreation work, pregnancy clinics, education (such as preschool and elementary school), health clubs, gym and figure salons, health food stores and nutritional supplement sales, and drug abuse clinics. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a Bachelor's degree. Refer to the Family and Consumer Sciences/Home Economics transfer section of the Saddleback College Catalog, as well as the catalog of the intended college of transfer.

Please see a counselor for assistance in planning a transfer program.

_		
Course ID	<i>Titl</i> e	Units
FCS 115	Consumer Issues	
or		3
FCS 142	Life Management	
CWE 180*†	Cooperative Work Experience:	
	Foods and Nutrition	2
FN 50†	Fundamentals of Nutrition	3
FN 64	Nutrition Issues and Controversies	3
FN 110	Food Preparation Essentials	3
FN 120	Contemporary Meals	3
FN 160	Nutrition, Weight Management, and Eating	
	Disorders	3
FN 162	Nutrition and Meal Planning for One or Two	3
FN 164	Sports Nutrition	2
or	•	
FN 171	Sanitation and Safety	2
FN 230	Vegetarian Foods	
or	, and the second	2
FN 232	Lite Cuisine Strategies	
	Total	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 125, 137; 134; FN 140, 171, 252; HLTH 1; KNES 107; PSYC 33, 106; SP 1.

Nutrition Certificate Program

REVISED

The Nutrition program prepares students for a wide variety of employment opportunities involving the applications of fundamentals of normal nutrition. Employment possibilities include public agencies, day-care centers for the young and the elderly, food co-ops, recreation work, pregnancy clinics, education (such as preschool and elementary school), health clubs, gym and figure salons, health food stores and nutritional supplement sales, and drug abuse clinics. The program offers coursework for professional improvement, and some courses can be utilized as transfer courses for students pursuing a Bachelor's degree. Refer to the Family and Consumer Sciences/Home Economics transfer section of the Saddleback College Catalog, as well as the catalog of the intended college of transfer.

Please see a counselor for assistance in planning a transfer program.

Course ID	Title _	Units
FCS 115	Consumer Issues	
or		3
FCS 142	Life Management	
CWE 180*†	Cooperative Work Experience:	
	Foods and Nutrition	2
FN 50†	Fundamentals of Nutrition	3
FN 64	Nutrition Issues and Controversies	3
FN 110*	Food Preparation Essentials	3
FN 120*	Contemporary Meals	3
FN 160	Nutrition, Weight Management, and Eating Disorders	3
FN 164	Sports Nutrition	2
or	'	
FN 171	Sanitation and Safety	2
<u>or</u>		
FN 600	Servsafe in Food Production	1
FN 230*	Vegetarian Foods	
or		2
FN 232*	Lite Cuisine Strategies	
	Total	23-24

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: BUS 125, 137; 134; FN 140, 171, 252; HLTH 1; KNES 107; PSYC 33, 106; SP 1.

[†] Foods and Nutrition 50 recommended prior to CWE 180*.

[†] Foods and Nutrition 50 recommended prior to CWE 180*.

ertificates and Deg

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Paramedic Certificate Program

The Paramedic program is designed to prepare the student for licensure as a Paramedic. It is an intense, full-time program consisting of lecture, skills lab, clinical practice, and field internship. Students must possess a current CPR-Health Care Provider Card and are also required to have a current EMT-1 certification and one-year recent work experience. Students must have or purchase malpractice insurance prior to taking PM 230.

Course ID	Title	Units
PM 220*†	Paramedicine Theory	14
PM 230*†	Paramedic Clinical Experience	7.5
PM 240*†	Paramedic Field Internship	12
	Total	33.5

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: EMT 219; HSC 217, 226.

Paramedic Certificate Program

The Paramedic program is designed to prepare the student for licensure as a Paramedic. It is an intense, full-time program consisting of lecture, skills lab, clinical practice, and field internship. Students must possess a current CPR-Health Care Provider Card and are also required to have a current EMT-1 certification and one-year recent work experience. Students must have or purchase malpractice insurance prior to taking PM 230.

Course ID	Title	Units
PM 220*†	Paramedicine Theory	14
PM 230*†	Paramedic Clinical Experience	7.5
PM 240*†	Paramedic Field Internship	12
	Total	33.5

*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

tA minimum grade of "B		·
is required.		

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: EMT 219; HSC 217, 226.

⁺A minimum grade of "C" is required.

CURRENT

REVISED

Rapid Digital Manufacturing Certificate Program

Rapid Digital Manufacturing addresses the competencies required by technical, engineering, and management professionals working in industry where products are designed and developed, with specific emphasis on mechanical/manufacturing, art/animation, medical imagery, geographic information systems, and architecture.

The program is designed to develop a solid educational foundation for graduates to work closely with engineers, designers, and professionals in multiple industries, using additive processes for product development, 3D visualization, art, entertainment, architecture, medical modeling, and geographic information systems.

Course ID	Title	Units
CIM 221	Managing Projects with Microsoft Pr	roject 3
DR 51*/ARCH 51*	Computer-Aided Drafting	3
DR 152*/ARCH 152*	Advanced Computer-Aided-Drafting	3
MFG 200*	Introduction to Rapid-Prototyping	
	Technology	3
MFG 201*	Advanced CAD Model Making and	Tooling2
MFG 202*	Industrial Materials	2
MFG 203	Introduction to Manufacturing Proce	esses 2
MFG 204*	3D Computer-aided Design - Solidw	orks 3
MFG 289	Special Topics	3-6
	Total	24-27

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Rapid Digital Manufacturing Certificate Program

Rapid Digital Manufacturing addresses the competencies required by technical, engineering, and management professionals working in industry where products are designed and developed, with specific emphasis on mechanical/manufacturing, art/animation, medical imagery, geographic information systems, and architecture.

The program is designed to develop a solid educational foundation for graduates to work closely with engineers, designers, and professionals in multiple industries, using additive processes for product development, 3D visualization, art, entertainment, architecture, medical modeling, and geographic information systems.

Course ID	<i>Titl</i> e	Units
CIM 221	Managing Projects with Microsoft Pro	oject 3
DR 51*/ARCH 51*	Computer-Aided Drafting	3
DR 152*/ARCH 152*	Advanced Computer-Aided-Drafting	3
MFG 200*	Introduction to Rapid-Prototyping	
	Technology	3
MFG 201*	Advanced CAD Model Making and To	boling2
MFG 202*	Industrial Materials	2
MFG 203	Introduction to Manufacturing Proces	sses 2
MFG 204*	3D Computer-aided Design - Solidwo	orks 3
MFG 289	Special Topics	3-6
MFG 600	Silicone and Urethane Mold Making	3
MFG 601	Resin and Foam Casting	3
	<u>Total</u>	30-33

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Units

3

3

3

SADDLEBACK COLLEGE **REVISED PROGRAMS CURRICULUM YEAR: 2009-2010**

CURRENT

REVISED

Real Estate

The Real Estate programs are designed to educate the student to become an effective real estate professional. The three programs are: Real Estate Appraisal, Real Estate Escrow, and Real Estate Sales/ Broker.

Real Estate Sales/Broker Certificate Program

This Real Estate program is designed to educate the student to become an effective Real Estate professional. Activities related to the program are real estate practice, law, appraisal, finance, computations, escrow, investment, exchanging, and taxation.

REAL ESTATE SALESPERSON LICENSE: RE 170, 172, and one additional elective must be completed before enrolling for the State exam. Electives list: ACCT 215, BUS 12, RE 122, 174, 175, 176A, 178, 190, 195, 280. Please check with the California Department of Real Estate for any changes.

REAL ESTATE BROKER LICENSE: Five courses are required: RE 172, 174, 175, 176A, and 178 or ACCT 215. In addition, three more courses must be taken from the following list: BUS 12, RE 122, 170, 1768. 190, 195, 280. Please check with the California Department of Real Estate for any changes. The 30-unit Certificate meets the Broker License examination course requirements.

Course ID	Title	Units
RE 170	Real Estate Principles	3
RE 172*	Real Estate Practice	3
RE 174*	Legal Aspects of Real Estate	3
RE 175*	Real Estate Finance	3
RE 176A*	Real Estate Appraisal I	3
RE 178*	Real Estate Economics	3
	Select from Restricted Electives	9
	Select from Specialty Course	3
	Total	30
Restricted Ele	ectives:	
RE 122*	Real Estate Office Administration	3
RE 176B	Real Estate Appraisal II	3
RE 190	Escrow	3
RE 195*	Property Management	3
RE 280	Mortgage Loan Brokering and Lending	3
Specialty Cou	ırses:	
BUS 137	Professional Selling Fundamentals	3
RE 202*	Real-Estate Technologies	3
RE 222*	Real Estate Calculations	3
RE 250*	Real Estate License Preparation	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 110, 214; BUS 12, 110,120, 125, 135; CIM 121A; ECON 2, 4; RE 176B, 195.

Real Estate

The Real Estate programs are designed to educate the student to become an effective real estate professional. The three programs are: Real Estate Appraisal, Real Estate Escrow, and Real Estate Sales/ Broker.

Real Estate Sales/Broker Certificate Program

This Real Estate program is designed to educate the student to become an effective Real Estate professional. Activities related to the program are real estate practice, law, appraisal, finance, computations, escrow, investment, exchanging, and taxation.

REAL ESTATE SALESPERSON LICENSE: RE 170, 172, and one additional elective must be completed before enrolling for the State exam. Electives list: ACCT 215, BUS 12, RE 122, 174, 175, 176A, 178, 190, 195, 280. Please check with the California Department of Real Estate for any changes.

REAL ESTATE BROKER LICENSE: Five courses are required: RE 172, 174, 175, 176A, and 178 or ACCT 215. In addition, three more courses must be taken from the following list: BUS 12, RE 122, 170, 176B. 190, 195, 280. Please check with the California Department of Real Estate for any changes. The 30-unit Certificate meets the Broker License examination course requirements.

Title

Real Estate Principles

RE 172*	Real Estate Practice	3
RE 174*	Legal Aspects of Real Estate	3
RE 175*	Real Estate Finance	3
RE 176A*	Real Estate Appraisal I	3
RE 178*	Real Estate Economics	3
	Select from Restricted Electives	9
	Select from Specialty Course	. 3
	Total	30
Restricted Elec	tives:	
RE 122*	Real Estate Office Administration	3
RE 176B	Real Estate Appraisal II	3
RE 190	Escrow	3
RE 195*	Property Management	3
RE 280	Mortgage Loan Brokering and Lending	3
Specialty Cour	ses:	

Real Estate Calculations

Apartment Maintenance Technology

Computer Applications in Real Estate

Professional Selling Fundamentals

Associate Degree

AMT 600

BUS 137

RE 202*

RE 222*

RE 250*

Course ID

RE 170

Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: ACCT 110, 214; BUS 12, 110,120, 125, 135; CIM 121A; ECON 2, 4; RE 176B, 195.

Real Estate License Preparation *Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Certificates and Degrees

SADDLEBACK COLLEGE REVISED PROGRAMS CURRICULUM YEAR: 2009-2010

CURRENT

REVISED

Sociology Associate Degree Program

The curriculum in the Sociology Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers, earning the Associate degree may support attempts to gain entry-level employment in social services or a promotion.

Course ID	Title	Units
ANTH 2	Cultural Anthropology	3
MATH 10*	Introduction to Statistics	3
PSYC 1	Introduction to Psychology	3
SOC 1	Introduction to Sociology	3
SOC 2	Social Problems	3
SOC 30*/PSYC 30	* Social Psychology	3
	Total	18

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: CS 1A; GEOG 2; SOC 20/HIST 20, 81; SOC 4, 5, 10, 20, 25; PSYC 2.

Sociology Associate Degree Program

The curriculum in the Sociology Associate Degree program is designed to provide the transfer student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers, earning the Associate degree may support attempts to gain entry-level employment in social services or a promotion.

Course ID	Title	Units
ANTH 2	Cultural Anthropology	3
MATH 10*	Introduction to Statistics	3
SOC 1	Introduction to Sociology	3
SOC 2	Social Problems	3
SOC 30*/PSYC 30*	Social Psychology	3
	Select from Restricted Electives	3
	Tótal	18

Restricted Electives:

SOC 10	Introduction to Marriage and the Family	3
SOC 15	Child, Family, and Community	3
SOC 20	Ethnic Cultures of the United States	3
SOC 21	Women in Contemporary Society	3
SOC 25	Social Stratification	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

RECOMMENDED ELECTIVES: CS 1A; GEOG 2; SOC 20/HIST 20, 81; SOC 4, 5, 10, 20, 25; PSYC 2.

CURRENT

REVISED

Speech/Communication Associate Degree Program

The curriculum in the Speech/Communication Associate Degree program is designed to provide the student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate commitment to the major. Attainment of an Associate degree may support attempts to gain entry-level employment.

Course ID	Title	Units
SP 1	Communication Fundamentals	
	(meets AA Speech requirements)	3
SP 3*	Argumentation and Debate	3
SP 5	Interpersonal Communication	3
SP 8	Gender Communication	3
SP 20/ANTH 20	Intercultural Communication	3
SP 30/TA 30	Introduction to Oral Interpretation	3
SP 32*/TA 32*	Interpreters' Theatre	3
	Total -	

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: SP 106

Speech/Communication Associate Degree Program

The curriculum in the Speech/Communication Associate Degree program is designed to provide the student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate commitment to the major. Attainment of an Associate degree may support attempts to gain entry-level employment.

Course ID	Title	Units
SP 1	Communication Fundamentals	
	(meets AA Speech requirements)	3
SP 3*	Argumentation and Debate	3
SP 5	Interpersonal Communication	3
SP 8	Gender Communication	3
SP 20/ANTH 20	Intercultural Communication	3
SP 30/TA 30	Introduction to Oral Interpretation	3
SP 32*/TA 32*	Interpreters' Theatre	3
	<u>Total</u>	21

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

RECOMMENDED ELECTIVES: SP 106

ertificates and Degree

SADDLEBACK COLLEGE REVISED PROGRAMS

CURRICULUM YEAR: 2009-2010

Units

3

CURRENT

Women's and Gender Studies **Associate Degree Program**

The curriculum in the Women's and Gender Studies Associate Degree program is designed to provide the student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate commitment to the major. Attainment of an Associate degree may support attempts to gain entry-level employment.

Title

Introduction to Women's Studies

Core Requirement

Course ID

WS 10

		-
Majors must also courses:	select a minimum of 17 units from the follow	ing
ANTH 21	Women and Culture: Cross-Cultural	
	Perspectives	3
ART 21	Women and Art	3
CA 29	Women in Film and Television	3
ENG 50*	Women Authors	3
HIST 21	Women in United States History: A Multicultural	
	Perspective	3
HLTH 3	Women's Health Issues	3
MUS 29	Women, Music, and Society	3
PSYC 21	The Psychology of Women	3
SOC 21	Women in Contemporary Society	3
SP 8	Gender Communication	3
WS-10	Introduction to Women's Studies	3
WS 40	Women and Religion: In Search	
	of the Goddess	3
WS 120	Women and Careers	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

Women's and Gender Studies Associate Degree Program

REVISED

The curriculum in the Women's and Gender Studies Associate Degree program is designed to provide the student the opportunity to achieve an Associate degree. While a baccalaureate or higher degree is recommended for those considering professional careers related to this field, earning the Associate degree would demonstrate commitment to the major. Attainment of an Associate degree may support attempts to gain entry-level employment.

Core Requirement

Course ID WS 10	<i>Title</i> Introduction to Women's Studies	Units 3
Majors must also courses:	o select a minimum of 17 units from the	following
ANTH 21	Women and Culture: Cross-Cultural	
	Perspectives	3
ART 21	Women and Art	3
CA 29	Women in Film and Television	. 3
ENG 50*	Women Authors	3
HIST 21	Women in United States History: A Multic	ultural 3
ULTU D	Perspective	3
HLTH 3	Women's Health Issues	_
MUS 29	Women, Music, and Society	3
PSYC 21	The Psychology of Women	3
SOC 21	Women in Contemporary Society	3
SP 8	Gender Communication	3
WS 40	Women and Religion: In Search	
	of the Goddess	3
WS 120	Women and Careers	3

^{*}Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Associate Degree

Associate in Arts Degree

Complete 18 units as described above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Arts degree. A minimum of 12 units must be completed at Saddleback College.

Refer to the Graduation Requirements for the specific course list meeting general education requirements.

Refer to the Transfer Major Patterns section of this catalog or to the catalog of the intended college of transfer. Courses selected to fulfill requirements for the Associate degree should reflect requirements of the college to which the student plans to transfer. Consult with a counselor for assistance in planning a program.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.19 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College and Irvine Valley College: Community Education,

Summer 2009

ACTION:

Approval

BACKGROUND

The South Orange County Community College District is known for offering high-quality Community Education programs for its residents. By providing non-credit programs and fee-based classes, Saddleback College and Irvine Valley College perform an important community service and fulfill a vital part of their mission. The Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

STATUS

A variety of educational and recreational events have been planned by Saddleback College and Irvine Valley College Community Education to serve the community during the Summer Session 2009. Expenses for conducting these courses will be paid by the income from participant fees. At the meeting of February 23, 2009, the Board of Trustees approved Community Education courses, presenters, and compensation for Summer 2009. Exhibit A is a list of additional Community Education courses planned at Saddleback College for Summer 2009. Exhibit B outlines additional Community Education courses at Irvine Valley College for Summer 2009.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Community Education courses, presenters, and compensation as presented in Exhibits A and B.

South Orange County Community College District SADDLEBACK COLLEGE COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2009

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
Adult	7 Steps To Achieving Success	5/1 - 8/15	Andrea Heiden (E)	50% net	\$35.00
• .	Ballroom And Swing	5/1 - 8/15	Kaylaa Fox (I)	40-45% gross	\$50.00
	Latin Combo	5/1 - 8/15	Sandra Casado (I)	50% net	\$50.00
	PC Boot Camp~ Advanced Topics	5/1 - 8/15	Bill Napoli (I)	50% net	\$95.00
CFK	Advanced String Orchestra	6/22 - 7/30	Valerie Geller (E)	\$28/hr+bonus	\$126.00
	Beginning Violin	6/22 - 7/30	Valerie Geller (E)	\$28/hr+bonus	\$126.00
	Chamber Music For All	6/22 - 7/30	Valerie Geller (E)	\$28/hr+bonus	\$126.00
	Creative Decor for Teens	6/22 - 7/30	Carrie Bachmayer (E)	50% net	\$59.00
	Dance Clinics	6/22 - 7/30	Sandra Casado (E)	50% net	\$126.00
	Destination Science: Pre-School	6/22 - 7/30	Destination Science (I)	60-70% gross	\$169.00
	Developmental Reading	6/22 - 7/30	Amber LaMotte (E)	\$28/hr+bonus	\$56.00
	Developmental Reading For Teens	6/22 - 7/30	John Uhlman (E)	\$28/hr+bonus	\$98.00
	Junior Gaucho Friday Fun Club	6/22 - 7/30	Laura Dill, Ed. D. (E)	\$28/hr	\$50.00
	Money, Money	6/22 - 7/30	Christina Mahoney (E)	Hourly	\$98.00
	Pee-Wee Soccer Skills	6/22 - 7/30	Laura Dill, Ed. D. (E)	\$28/hr	\$52.00
	Spanish For Kids Advanced	6/22 - 7/30	Alicia Migliarini (I)	50% net	\$125.00
	Spanish For Preschoolers	6/22 - 7/30	Alicia Migliarini (I)	50% net	\$125.00

⁽E) Employee

⁽I) Independent Contractor

South Orange County Community College District IRVINE VALLEY COLLEGE COMMUNITY EDUCATION NOT-FOR-CREDIT PROGRAM - Summer 2009

COURSE TITLE	DATES	INSTRUCTOR	HONORARIA	FEE
Accounting Seminars	5/1-8/23	Rico Revilla	50% gross	\$49-\$199
Career Seminars	5/1-8/23	Janie Novick	50% gross	\$49-\$199
Legos Camp	6/22-8/23	Tara Fuller	60% gross	\$195-\$350
Music Classes	6/1-8-23	Phuong Nguyen	60% gross	\$50-\$299
Piping Course	4/1-6/30	Miles Fuji wara	90% gross	\$150-\$300
Piping Course	4/1-6/30	Tony Barcenas	90% gross	\$150-\$300
Piping Course	7/1-8/23	Miles Fuji wara	80% gross	\$150-\$300
Piping Course	7/1/8/23	Tony Barcenas	80% gross	\$150-\$300
Plumbing Courses	4/1-8/23	Bill Moore	50% gross	\$49-\$99
Science Camps	6/22-8/21	Nina Conway	50% gross	\$179-\$299
Social Dance Classes	4/1-8/23	Sandra Casado	70% gross	\$32-\$75
Wall Street University	5/1-8/23	John Robbins	IVC receives \$25-\$150 per student	\$49-\$99
Wealth Management	5/1-8/23	Andor Gyulai	50% gross	\$49-\$199

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.20 DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Purchase Orders/Confirming Requisitions

ACTION:

Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-03338 through P09-03766 amounting to \$1,936,024.53 are submitted to the Board of Trustees for approval. Confirming requisitions dated February 4, 2009 through March 3, 2009 totaling \$633,704.65 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

Purchase Order Numbers P09-03338 Through P09-03766

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-03338	UNISOURCE CORPORATION paper/ green		\$2,282.15
P09-03339	MODEL SCIENCE SOFTWARE	MODEL CHEM LAB PRO LICENSES	\$699.21
P09-03340	FITNESS WHOLESALE, INC.	therabands for Dance classes	\$94.15
P09-03341	COMPUTERLAND CORPORATE OFFICE	SOFTWARE FOR FINE ARTS	\$521.86
P09-03342	ENVIRONMENTAL SYSTEM PRODUCTS	AUTOMOTIVE SERVICE CONTRACT	\$4,321.00
P09-03343	WARD'S NATURAL SCIENCE	ANATOMY SUPPLIES	\$369.02
P09-03344	PACIFIC ART GLASS	ART SUPPLIES-SPRING 09	\$172.90
P09-03345	LAGUNA CLAY CO.	CERAMIC SUPPLIES	\$1,267.15
P09-03346	C.T.I./VALUELINE	DRAFTING SUPPLIES	\$335.77
P09-03347	MAQUINSAL SEWING MACHINE CO.	FASHION SUPPLIES	\$176.13
P09-03348	GANDER-PRINTCO	Customized Envelopes	\$307.09
P09-03349	PINNACLE LANDSCAPE COMPANY	DRAIN INSTALLATION AND CLEANING	\$6,097.00
P09-03350	B & P SERVICES, INC.	A 405 EXHAUST SYSTEM	\$6,820.00
P09-03351	SEHI PROCOMP COMPUTER PRODUCTS	HP Laser Printer	\$1,499.72
P09-03352	HAITBRINK ASPHALT PAVING, INC.	REMOVE SOFTBALL BACKSTOPS & BATTING CAGE	\$5,750.00
P09-03353	SEHI PROCOMP COMPUTER PRODUCTS	HP PRINTER PRINTHEADS	\$123.60
P09-03354	GANDER-PRINTCO	forms/ overtime	\$211.19
P09-03355	KINOKUNIYA BOOKSTORE	Instructional Supplied Lang.Lab.	\$437.01
P09-03356	NAVIGATORS PRINT AND DESIGN	printing of transcript envelopes	\$2,238.00
P09-03357	STRAPS UNLIMITED	DANCERS BAGS/IVC DANCE PROGRAM	\$415.91
P09-03358	MOORE MEDICAL CORP.	OTC'S	\$86.24
P09-03359	COLLEGE BOARD	2 POWERFAIDS LICENSES	\$8,400.00
P09-03360	MARKERTEK VIDEO SUPPLY	Cables for HD monitors & mic packages	\$172.93
P09-03361	IBM	Replacement part	\$1,038.02
P09-03362	CORE MIGRATION	HR Enhancements Project	\$50,000.00
P09-03363	GRODT, MARLYS & ASSOCIATES	Class Spec - CM Management Positions	\$1,000.00
P09-03364	PEARSON EDUCATION	SIDE BY SIDE INTERACTIVE SITE LICENSE	\$5,299.95
P09-03365	ADVENTURES IN ADVERTISING	Promotional/Giveaway Items-CSCCU	\$1,792.30
P09-03366	TISCARENO CATERING	CATERING FOR ALL DAY EVENTS	\$2,730.00
P09-03367	SOCCCD TRUSTEE FOR FEDERAL/STA	Return to Title IV Funds	\$204.00
P09-03368	CALIFORNIA TOOL CO.	AUTOMOTIVE SUPPLIES	\$11.93
P09-03369	FABRIC LAND	Student Supplies	\$1,900.00
P09-03370	COMPUTERLAND CORPORATE OFFICE	SONY SOFTWARE	\$933.26
P09-03371	NEWPORT COMPUTER SOLUTIONS, INC	Server Consolidation Project	\$22,150.87
P09-03372	MIFCO	ART SUPPLIES	\$164.55
P09-03373	ASSN OF PERFORMING ARTS	Membership renewal	\$300.00
P09-03374	BARRETT ENGINEERED PUMPS, INC	CONTRACT SERVICES	\$3,434.11
P09-03375	MCI WORLDCOM COMMUNICATIONS	MCI PHONE BILLS FOR 2 MONTHS	\$137.00
P09-03376	THEODORE ROBINS FORD	NEW FORD TRUCKS	\$57,525.87
P09-03377	CENGAGE LEARNING	Purchase ESL books.	\$1,375.91
P09-03378	MARTIN, DEBORA	GUEST SPEAKER FOR STAFF TRAINING	\$400.00
P09-03379	CA HAZARDOUS SERVICE	CONTRACT SERVICES FOR ANNUAL TESTING	\$1,450.00
P09-03380	VERNIER SOFTWARE	CHEMISTRY EQUIPMENT	\$51,500.62
P09-03381	FISHER SCIENTIFIC	CHEMISTRY EQUIPMENT	\$5,099.94
P09-03382	VWR INTERNATIONAL, INC.	MICROBIOLOGY SUPPLIES	\$925.21
P09-03383	MEDCO SUPPLY COMPANY	Athletic Training Room Supplies	\$1,429.06
P09-03384	AMER. CHEMICAL SOCIETY	CAMPUS MEMBERSHIP TO AMERICAN CHEMICAL S	\$176.00
P09-03385	FISHER SCIENTIFIC	BIOLOGY SUPPLIES	\$146.44
P09-03386	OC REGISTER	ADVERTISING	\$348.88
P09-03387	SEHI PROCOMP COMPUTER PRODUCTS	Epson Stylus printers	\$5,037.14
P09-03388	SEHI PROCOMP COMPUTER PRODUCTS	INSTRUCTIONAL EQUIPMENT	\$199.95
P09-03389	SESAC, INC.	SESAC License for District Music Use	\$2,820.26
P09-03390	CCC	Presidium Licensing for Blackboard Helpl	\$57,156.00
P09-03390	TURF TIRE DISTRIBUTORS	OPEN P.O. FOR PARTS	\$150.85
P09-03391	HITT MARKING DEVICES, INC.	SUPPLIES FOR NURSING	\$18.96
	THE PRESENTED PRINCIPLE INC.		410.50

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BOARD OF TRUSTEES PURCHASE ORDER LISTING

Purchase Order Numbers P09-03338 Through P09-03766

PO # Vendor Name Purchase Order Description Total Cost P09-03393 MODEL CARTS GRAPHAIDS INC-DANIELS P09-03394 BLICK, DICK COMPANY MODELING STANDS \$3,199.23 CCCCIO P09-03395 2009/2010 CCCCIO Membership \$300.00 AQUARIUM OF THE PACIFIC P09-03396 Marine Bio class field trip to Aqu. of t \$500,00 P09-03397 GOLF VENTURES WEST GROUNDS EQUIPMENT \$6,389.58 ADRENALINE SPORTS APPAREL MEN'S VOLLEYBALL PRACTICE GEAR P09-03398 \$1,384.28 P09-03399 DELL MARKETING 2 LATITUDE E4200 LAPTOPS \$3,060.90 P09-03400 GANDER-PRINTCO Business Cards: Sandy Jeffries \$49.57 SEHI PROCOMP COMPUTER PRODUCTS 3 HP PRINTERS P09-03401 \$1,816.90 P09-03402 25 USER QUICKBOOKS CLASSROOM PACK \$441.67 P09-03403 SO COAST FIRE PROTECTION Repair Febco 8" RP Backflow device \$1,500.00 BAKER & TAYLOR ENTERTAINMENT P09-03404 Purchase Books. \$6,000.00 ACADEMIC SUPERSTORE P09-03405 FINE ARTS BOXED SOFTWARE \$1,111.12 P09-03406 OC FARM SUPPLY BLANKET PO FOR SUPPLIES \$1,600.00 P09-03407 CONIGLIO, MARK (NEW YORK) ISADORA ACADEMIC LICENSE \$275.00 printing of IVC security transcript pape P09-03408 INT'L SECURITY PRODUCTS \$3,858.09 P09-03409 SMOLEN, LISA & ASSOCIATES KURZWEIL NETWORK LICENSES \$10,936.63 P09-03410 MC NELLY, MARGIE WORKSHOP PRESENTER \$3,330.00 P09-03411 YALE CHASE MATERIALS HANDLING Purchase items from Yale Chase \$639.47 CONTRACT SERVICES P09-03412 OC PUMP CO. \$6,354.55 P09-03413 MODERN POSTCARD ADVERTISING \$282.76 P09-03414 KIM, DAVID Contract Services \$500.00 P09-03415 CA DEPT OF TOXIC SUBSTANCE CA ENVIRONMENTAL PROTECTION AGENCY \$399.50 EMERGENCY BEE SERVICES P09-03416 BEE MAN \$175.00 P09-03417 FORESTRY SUPPLIERS, INC. GEOLOGY EOUIPMENT \$1,391.26 3M HEALTH INFORMATION SYSTEMS SOFTWARE FOR MEDICAL CODING \$3,754.58 P09-03418 NEW TECHNOLOGY EQUIPMENT \$899.75 P09-03419 DATAGEAR, INC P09-03420 INSTRUCTIONAL EQUIPMENT FOR ASTRONOMY \$1,438.12 B & H PHOTO P09-03421 MOUNTAIN MEDICAL Straps for Scifit APE equipment \$61.72 P09-03422 LASER SOURCE Toner cartridges for DSPS printers \$200.42 P09-03423 IMAGE PRINTING SOLUTIONS envelope/white#9/business reply \$484.88 IMAGE PRINTING SOLUTIONS P09-03424 8 Foot Backdrop with case \$913.56 P09-03425 NORCON COMMUNICATIONS, INC. Box office peripherals \$2,109.29 SEHI PROCOMP COMPUTER PRODUCTS Color Printer \$875.29 P09-03426 Video editing system \$677.58 P09-03427 DELL MARKETING SEHI PROCOMP COMPUTER PRODUCTS Color Printer/Copier \$583.27 P09-03428 P09-03429 GANDER-PRINTCO window envelopes \$487.03 WOSCZYNA-BIRCH, KAREN P09-03430 NVC MEETING CONTRACT FOR KAREN BIRCH \$1,500.00 CA FORENSIC PHLEBOTOMY INC. P09-03431 Blood Test \$104.25 P09-03432 FULL90 SPORTS INC. SHIN GUARDS FOR MEN'S AND WOMEN'S SOCCER \$1,034.40 P09-03433 SEFAMI, JACOBO DISTINGUISHED GUEST SPEAKER \$100.00 SCENIC EXPRESSIONS SERVICES TO AID IN SETUP OF SCENERY DATA P09-03434 \$580.00 GRAPHATDS INC-DANIELS DESIGN SUPPLIES \$279.38 P09-03435 AARON BROTHERS ART MART FRAMING MATERIALS AND SERVICES \$500.00 P09-03436 P09-03437 GANDER-PRINTCO TPP Program Appointment Cards \$49.57 P09-03438 CA POWER PARTNERS, INC UNDERGROUND REPAIR WORK AT CENTRAL PLANT \$4,998.50 P09-03439 CA POWER PARTNERS, INC CONCRETE POUR BY RADIATORS \$4,972.00 P09-03440 CA POWER PARTNERS, INC CONCRETE POUR BY CHEMICAL STORAGE \$4,814.95 P09-03441 PROSERV PLUMBING & DRAIN REBUILD 3 BACK FLOW VALVES \$1,281.50 BIRCH, STEPHEN AQUARIUM/MUSEUM Self guided tour of Birch Aquarium \$250.00 P09-03442 P09-03443 AMER. RED CROSS MANIKIN FACE SHIELD/IVC HEALTH 2 CLASS \$1,050.56 WORKSHOP PRESENTER P09-03444 VASOUEZ, LUIS MAURICIO \$2,300.00 DIRECT PAINTING & DECOR. INC. AGB BUILDING PAINTING P09-03445 \$2,286.00 PRUNING OR REMOVING TRESS \$3,305.00 P09-03446 OUEZADA PRO LANDSCAPE, INC. P09-03447 BLACKBOARD INC. Blackboard Service Level Upgrade \$83,500.00

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Purchase Order Numbers P09-03338 Through P09-03766

PO # Vendor Name		Purchase Order Description	Total Cost	
P09-03448			\$5,319.75	
P09-03449	EFILLIATE INC	CABLE LOCKS FOR BALANCES		
P09-03450	EMBARCADERO TECHNOLOGIES, INC. ER/Studio Maint/Upgrade Renewal		\$3,780.00	
P09-03451	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR MEDICAL ASSISTING	\$263.14	
P09-03452	WELLS FARGO #3317 (DISTRICT)	Instructor materials	\$115.26	
P09-03453	MC MASTER CARR SUPPLY COMPANY	DMP CLASSROOM SUPPLIES	\$1,514.29	
P09-03454	IRVINE PIPE & SUPPLY	PLUMBING SUPPLIES	\$106.03	
P09-03455	GUNTHER'S ATHLETIC SERVICE	LAUNDRY STRAPS AND BASEBALLS	\$1,423.33	
P09-03456	DUNN-EDWARDS CORPORATION	FASHION SUPPLIES	\$11.58	
P09-03457	SOCCER CENTER	WOMEN'S SOCCER ORDER	\$6,907.49	
P09-03458	SPORT & CYCLE TEAM ATHLETICS	BASKETBALLS FOR MEN'S AND WOMEN'S VARSIT	\$1,082.76	
P09~03459	IRVINE TENNIS	TENNIS BALLS FOR MENS' AND WOMEN'S TENNI	\$999.92	
P09-03460	RESOURCE NETWORK	WORD 2007 QUICK SOURCE GUIDES	\$834.89	
P09-03461	TENNIS WAREHOUSE	Men's Tennis Team Uniform Supplies	\$1,159.31	
P09-03462	JERRY'S ARTARAMA	FEE BASED SUPPLIES	\$509.77	
P09-03463	REALVOLLEYBALL.COM	VOLLEYBALL ORDER	\$2,244.64	
P09-03464	ON TRACK	Track & Field Supplies	\$593.07	
	CHRONICLE OF HIGHER EDUCATION	Subscription: Chronicle of Higher Educat	\$69.97	
P09-03465 P09-03466		-		
	RICHARD THE THREAD EMPIRE TAPE	FASHION SUPPLIES	\$404.00	
P09-03467	W. W. GRAINGER INC.	HEATER PAGNION CUEPLING	\$49.89	
P09-03468	MAQUINSAL SEWING MACHINE CO.	FASHION SUPPLIES	\$108.01	
P09-03469	NASCO WEST INDUSTRIES, INC.	FOOD/NUTRITION SUPPLIES	\$137.92	
P09-03470	WEATHERWAX, KATHY	WORKSHOP TRAINER	\$630.00	
P09-03471	RAININ INSTRUMENTS	BIOLOGY EQUIPMENT	\$7,119.48	
P09-03472	SAX ARTS & CRAFTS	ART SUPPLIES	\$234.92	
P09-03473	SHELL FLEET CARD SERVICES	2008/09 Gasoline	\$5,150.00	
P09-03474	NON-FERROUS FASTENER, INC.	ELECTRONIC SUPPLIES	\$226.76	
P09-03475	GOVCONNECTION	BIOLOGY 200 SUPPLIES	\$93.91	
P09-03476	TROXELL COMMUNICATIONS, INC.	OH Projectors	\$1,497.73	
P09-03477	CASAGRANDE, JOHN T.	EOPS System Consultant	\$10,000.00	
P09-03478	ELECTRIC CAR SALES & SERVICE	ELECTRIC CAR PARTS	\$102.34	
P09-03479	COMPUTERLAND CORPORATE OFFICE	ACROBAT PRO 9 LICENSE/MAINTENANCE	\$64.00	
P09-03480	AMER. SCIENCE & SURPLUS	PHYSICS SUPPLIES	\$201.28	
P09-03481	PENINSULA PRIDE	SHIRTS FOR THE ATHLETIC DEPARTMENT	\$1,378.18	
P09-03482	PROAIR	FINE ARTS 7 1/2 TON AC REPLACEMENT	\$12,850.00	
P09-03483	ART SUPPLY WAREHOUSE	ART SUPPLIES	\$172.41	
P09-03484	CDW COMPUTER CENTERS	Monitors for various admin & staff	\$9,821.42	
P09-03485	SEHI PROCOMP COMPUTER PRODUCTS	Printer	\$485.99	
P09-03486	CDW COMPUTER CENTERS	Core Network Upgrade	\$16,766.99	
P09-03487	DIRECT PAINTING & DECOR. INC.	INTERIOR PAINTING OF AGB BUILDING	\$19,776.00	
P09-03488	ATECH TRAINING, INC.	AUTOMOTIVE TRAINING SOFTWARE	\$1,650.00	
P09-03489	ALLDATA LLC	ALLDATA SUBSCRIPTION RENEWAL	\$1,050.56	
P09-03490	LEARNING SEED	Dept. Resource	\$111.67	
P09-03491	IMA DESIGN GROUP, INC.	ATEP Project	\$59,500.00	
P09-03492	ENVIRON	ATEP Project	\$50,000.00	
P09-03493	ECOLAB INC.	FOOD/NUTRITION SUPPLIES	\$211.53	
P09-03494	BUY PC SUPPLIES, LLC	Vinyl dust covers	\$81.67	
P09-03495	HOME DEPOT	Art Department supplies	\$1,000.00	
P09-03496	BULB DIRECT	BIOLOGY SUPPLIES	\$250.62	
P09-03497	APPLE COMPUTER, INC.	Laptops for IT Assoc Directors	\$9,533.95	
P09-03498	CCPRO	Non-member fees for award application	\$45.00	
P09-03499	DELL MARKETING	Box office peripherals	\$232.71	
P09-03500	HD SUPPLY FACILITIES MAINT.	ITEMS FOR HART GYMNASIUM AT IVC	\$1,005.05	
P09-03501	ISLAND PROMOTIONAL PRODUCTS	Flash Drives/BSI Projet	\$225.50	
P09-03502	LASER SOURCE	Printer Cartridges	\$338.34	

Purchase Order Numbers P09-03338 Through P09-03766

BOARD OF TRUSTEES PURCHASE ORDER LISTING

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-03503	WORLD POINT ECC	SUPPLIES FOR HEALTH SCIENCES CLASSES	\$726.39
P09-03504	LASER SOURCE	Toner for A100 fax machine	\$239.21
P09-03505	MC KESSON GENERAL MEDICAL	medical supplies	\$64.54
P09-03506	SHOKRAI LAW	Investigative Svs. for HR	\$7,110.00
P09-03507	DELL MARKETING	Instructional supplies	\$145.63
P09-03508	WELLS FARGO #3317 (DISTRICT)	Additional GPS Units for the MST classes	\$669.56
P09-03509	ALLSCRIPTS	Rx's	\$122.97
P09-03510	DELL MARKETING	LAPTOP BATTERIES	\$232.72
P09-03511	SPECTRUM LABORATORY PRODUCTS	CHEMISTRY SUPPLIES	\$1,986.69
P09-03512	ALPHAGRAPHICS	To purchase IVC Notecards.	\$1,184.84
P09-03513	HENRY SCHEIN, INC.	Nylatex Wrap for Adaptive PE class	\$133.56
P09-03514	SARGENT-WELCH	PHYSICS SUPPLIES	\$19.35
P09-03515	BOOKPOOL LLC	Books about Dreamweaver CS4 web developm	\$58.08
P09-03516	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$74.68
P09-03517	LAB SAFETY SUPPLY CO.	SUPPLIES FOR CHEMISTRY LAB	\$2,039.48
P09-03518	CAROLINA BIOLOGICAL SUPPLY	BIOLOGY SUPPLIES	\$230.55
P09-03519	TRICO MACHINE	ASTRONOMY EQUIPMENT	\$618.21
P09-03520	SVM, LP	GAS CARDS FOR STUDENTS	\$1,110.95
P09-03521	TURF STAR, INC	TRANSPORTATION SUPPLIES	\$1,318.36
P09-03522	ATI	ATI TESTING	\$100.00
P09-03523	DISCOUNT STATIONERS	Payroll Victor Calculator Ribbons	\$18.36
P09-03524	KIRK XPEDX	Paper/Envelopes	\$268.98
P09-03525	CAROLINA BIOLOGICAL SUPPLY	BIOLOGY SUPPLIES	\$1,163.58
	CHEFS' TOYS	FOOD/NUTRITION SUPPLIES	\$198.56
P09-03526 CHEFS' TOYS P09-03527 SECURE LIVE SCAN		TPP Program Mentees Fingerprinting Charg	\$658.00
P09-03528	KIEFER SPECIALTY FLOORING, INC	MATS FOR THEATRE	\$902.57
P09-03529	OC PRINTING CO.	Early Bird Program Posters	\$894.00
P09-03530	PENN CORP. RELOCATION SVCS INC	RELOCATE LIBRARY SHELVING TO VILLAGE	\$12,479.43
P09-03531	WARD'S NATURAL SCIENCE	BIOLOGY SUPPLIES	\$144.69
P09-03532	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$2,660.50
P09-03533	CAROLINA BIOLOGICAL SUPPLY	MARINE SCIENCE SUPPLIES	\$334.66
P09-03534	SPECTRUM LABORATORY PRODUCTS	CHEMICALS FOR CHEMISTRY LABS	\$617.07
P09-03535	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$1,364.83
P09-03536	CHARIOT SOFTWARE GROUP	WEBGRADE SITE LICENSE	\$300.00
P09-03537	HAITBRINK ASPHALT PAVING, INC.	Haitbrink Asphalt Paving Inc.	\$10,650.00
P09-03538	CHEMSW, INC.	SOFTWARE SUPPORT FOR CHEMSW INVENTORY PR	\$726.09
P09-03539	IVC BOOKSTORE	Text Books for TPP Program	\$2,500.00
P09-03540	WARD'S NATURAL SCIENCE	MARINE SCIENCE SUPPLIES	\$107.36
P09-03541	KELLY-WRIGHT HARDWOODS	Theatre Supplies	\$4,800.00
P09-03542	STRNAD, FRANK	Contract Services	\$200.00
P09-03543	INSIGHT MEDIA	Dept. Resource	\$790.56
P09-03544	SMASHING SPORTS	WOMEN'S BADMINTON SUPPLIES	\$2,355.85
P09-03545	GANAHL LUMBER	Instructional supplies	\$1,000.00
P09-03546	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$930.59
P09-03547	SPECTRUM LABORATORY PRODUCTS	CHEMISTRY SUPPLIES	\$580.58
P09-03548	BAMWALL CO.	Bamwall Schedule Maintenance	\$3,053.00
P09-03549	SPORTS UNLIMITED	WOMEN'S BADMINTON UNIFORMS	\$3,807.59
P09-03550	AARDVARK CLAY AND SUPPLIES	STUDENT SUPPLIES - SPRING 09	\$343.71
P09-03551	SMITH, DANIEL INC.	STUDENT SUPPLIES - SPRING 2009	\$388.32
P09-03552	DUNN-EDWARDS CORPORATION	Blanket for paint	\$200.00
P09-03553	HOME DEPOT	Instructional supplies	\$200.00
P09-03554	MC KESSON GENERAL MEDICAL	medical supplies nrequired for student c	\$1,091.74
P09-03555	ESSENCE ENTERTAINMENT	Contract Services	\$1,430.00
P09-03556	DISH NETWORK	Dish Network	\$359.88
P09-03557	IMAGE PRINTING SOLUTIONS	Transcript paper	\$775.80
		Trained app paper	, = . + +

Purchase Order Numbers P09-03338 Through P09-03766

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-03558	UNITED INTERIORS	BOX OFFICE PERIPHERALS	\$446.72
P09-03559	STATE WATER RES. CONTROL BOARD	WATER RESOURCES CONTROL BOARD FEE FOR IV	\$375.00
P09-03560	SADDLEBACK VALLEY U.S.D.	expenses re 3D modeling grant	\$2,352.00
P09-03561	P & R PAPER SUPPLY COMPANY	Laundry Supplies	\$296.31
P09-03562	WELLS FARGO #3317 (DISTRICT)	Instructional Supplies-Reading Lab.	\$90.44
P09-03563	PBS VIDEO Dept. Resource		\$78.88
P09-03564	FISHER SCIENTIFIC	pH probe	\$382.77
P09-03565	HITT MARKING DEVICES, INC.	APPROVE and NOT APPROVED Stamp	\$47.30
P09-03566	SEYMOUR SOLAR	ASTRONOMY SUPPLIES	\$314.63
P09-03567	COASTLINE ROP	reimburse 3-D Modeling Grant related exp	\$1,836.88
P09-03568	COASTLINE ROP	reimburse 3DModeling Grant Expense	\$231.83
P09-03569	U.S. POSTMASTER	Postage for summer 2009 schedule	\$16,802.46
P09-03570	IRVINE PIPE & SUPPLY	GAS REGULATOR	\$129.87
P09-03571	COASTLINE ROP	reimburse grant related expenditure	\$2,693.75
P09-03572	COASTLINE ROP	reimbursement for grant expense	\$2,145.69
P09-03573	SADDLEBACK VALLEY U.S.D.	reimburse grant expenses	\$431.66
P09-03574	STOVER SEED COMPANY	GROUND SUPPLIES	\$2,316.63
P09-03575	SADDLEBACK SAND & GRAVEL	GROUNDS SUPPLIES	\$527.98
P09-03576	DUNN-EDWARDS CORPORATION	GROUND ATHLETIC FIELD PAINT	\$5,084.94
P09-03577	BOB PARRETT CONSTRUCTION, INC.	CONSTRUCT PLYWOOD WALL IN FINE ARTS BUIL	\$1,144.00
P09-03578	FOSTER CARE AUXILIARY OF OC	WORKSHOP PRESENTER	\$120.00
P09-03579	DIRECT PAINTING & DECOR. INC.	AGB ADDITIONAL PAINTING	\$574.00
P09-03580	SKORA ELECTRIC	AGB-125 NEW LIGHTS	\$3,800.00
P09-03581	FILMS MEDIA GROUP	DVD FOR CHILD DEVELOPMENT	\$114.70
P09-03582	EURO-REEF AQUARIUM SYSTEMS	PROTEIN SKIMMER	\$484.67
P09-03583	USI	SIGNAGE MATERIALS	\$373.88
P09-03584	SOUTHLAND SIGN SUPPLIES	Supplies for publication dept.	\$.00
P09-03585	UNITED INTERIORS	FURNITURES	\$10,100.84
P09-03586	OC REGISTER	ADVERTISING	\$1,523.68
P09-03587	HUMAN RELATIONS MEDIA	Video	\$157.80
P09-03588	NEFITCO, INC.	FOAM RULLERS FOR ADAPTED PE	\$200.80
P09-03589	FITTER INTERNATIONAL, INC	BALANCE PAD FOR IVC ADAPTED PE	\$148.19
P09-03590	SAMY'S CAMERA	Wireless flash triggers	\$540.75
P09-03591	LIBRARY OF CONGRESS	BOOKS	\$32.33
P09-03592	INSIGHT MEDIA	Dept. Resource	\$436.34
P09-03593	WAXIE SANITARY SUPPLY	STORAGE CONTAINERS	\$194.22
P09-03594	MACESSITY	Photography supplies	\$.00
P09-03595	GLAXO SMITH KLINE (GSK)	vaccine needed for students	\$842.24
P09-03596	JOHN DEERE LANDSCAPES, INC.	GROUNDS SUPPLIES	\$861.05
P09-03597	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	\$1,013.71
P09-03598	THORN SMITH LABORATORIES, INC.	CHEMISTRY SUPPLIES	\$358.70
P09-03599	OC REGISTER	ONLINE ADVERTISING	\$499.00
P09-03600	SPECTRUM LABORATORY PRODUCTS	PHYSICS EQUIPMENT	\$2,821.33
P09-03601	SPECTRUM LABORATORY PRODUCTS	CHEMISTRY EQUIPMENT	\$12,481.54
P09-03602	PASCO SCIENTIFIC	PHYSICS EQUIPMENT	\$5,899.51
P09-03603	OCEANSIDE PHOTO & TELESCOPE	ASTRO EQUIPMENT	\$9,337.77
P09-03604	CARDINAL HEALTH	BIOLOGY EQUIPMENT	\$49,892.34
P09-03605	SPECTRUM LABORATORY PRODUCTS	BIOLOGY EQUIPMENT	\$621.93
P09-03606	EDVOTEK, INC.	BIOLOGY EQUIPMENT	\$660.70
P09-03607	SPECTRUM LABORATORY PRODUCTS	GEOLOGY EQUIPMENT	\$1,771.41
P09-03608	FISHER SCIENTIFIC	CHEMISTRY EQUIPMENT	\$5,802.79
P09-03609	SANTA BARBARA INSTR GROUP	ASTRONOMY EQUIPMENT	\$1,738.61
P09-03610	OCEANSIDE PHOTO & TELESCOPE	ASTRONOMY EQUIPMENT	\$2,796.11
P09-03611	SARGENT-WELCH	BIOLOGY EQUIPMENT	\$2,743.09
P09-03612	FISHER SCIENTIFIC	CHEMISTRY EQUIPMENT	\$13,412.98

Purchase Order Numbers P09-03338 Through P09-03766

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-03613			\$3,593.67
P09-03614	VWR INTERNATIONAL, INC.	CHEMISTRY EQUIPMENT	\$13,067.34
P09-03615	BONE CLONES, INC.	BIOLOGY EQUIPMENT	\$7,885.85
P09-03616	G/M BUSINESS INTERIORS	ERGONOMIC CHAIR FOR CHUCK ROGERS	\$745.38
P09-03617	eGENERAL MEDICAL INC	BIOLOGY EQUIPMENT	\$1,068.00
P09-03618	PHAN, TIMOTHY	Contract Services	\$300.00
P09-03619	VWR INTERNATIONAL, INC.	BIOLOGY EQUIPMENT	\$135.72
P09-03620	FISHER SCIENTIFIC	BIOLOGY EQUIPMENT	\$126.71
P09-03621	FISHER SCIENTIFIC	PHYSICS EQUIPMENT	\$2,259.09
P09-03622	FISHER SCIENTIFIC	BIOLOGY EQUIPMENT	\$2,343.89
P09-03623	VWR INTERNATIONAL, INC.	CHEMISTRY EQUIPMENT	\$5,232.40
P09-03624	SARGENT-WELCH	CHEMISTRY EQUIPMENT	\$711.07
P09-03625	VWR INTERNATIONAL, INC.	CABINET INSTALLATION	\$3,125.00
P09-03626	KIRK XPEDX	Paper to make copies	\$470.71
P09-03627	FISHER SCIENTIFIC	BIOLOGY SUPPLIES	\$168.78
P09-03628	WARD'S NATURAL SCIENCE	CHEMICALS	\$146.98
P09-03629	WELLS FARGO #3317 (DISTRICT)	Three books	\$90.80
P09-03630	REALVOLLEYBALL.COM	MENS VOLLEYBALL LIBERO JERSEYS	\$69.22
P09-03631	FIRST SCHOOL MONTESSORI	Child Care Services	\$4,000.00
P09-03632	SMARDAN SUPPLY - EL MONTE	PLUMBING SUPPLIES	\$141.86
P09-03632	BRAND ATHLETICS	BADMINTON GEAR	\$1,278.26
P09-03634	SPORTWISE, LLC	MEN'S SOCCER BALLS	\$548.75
P09-03635	BACKDROPS BEAUTIFUL	Rental of backdrop for "Forum".	\$1,524.75
P09-03635 P09-03636		GROUNDS SUPPLIES	\$202.81
	CPR SAVERS & FIRST AID SUPPLY		\$1,000.00
P09-03637	MARCUS, JONATHAN	Contract Services Contract Services	\$1,000.00
P09-03638	STRNAD, FRANK	Contract Services	\$2,080.00
P09-03639	CRAWLEY, ALAN	Instructional supplies	\$637.32
P09-03640	TRI-BEST VISUAL DISPLAY	• •	
P09-03641	SPECTRUM LABORATORY PRODUCTS	LABORATORY SUPPLIES	\$96.98
P09-03642	ARMOR VENUE	Instructional supplies for "Forum"	\$957.69
P09-03643	MC MASTER CARR SUPPLY COMPANY	PAC EQUIPMENT	\$673.21
P09-03644	SCHOOLOUTFITTERS.COM	STOOL FOR INSTRUCTOR/SBS	\$115.15
P09-03645	DIRECT PAINTING & DECOR. INC.	PAINT 2 ACCENT WALLS IN AGB	\$400.00
P09-03646	A TO Z WHOLESALE FLORAL SUPPLY	Supplies For Floral Design Lab	\$400.00
P09-03647	UNIV. OF CAL., BERKELEY	Berkely Wellness Letter	\$28.00
P09-03648	HOME DEPOT	Sculpture supplies	\$400.00
P09-03649	EBSCO SUBSCRIPTION SERVICE	Pay for subscription.	\$90.39
P09-03650	CCPRO	CCPRO Awards	\$180.00
P09-03651	WORLD OF WIGS	Wigs for "FOrum" production	\$270.73
P09-03652	CAPISTRANO SEWING MACHINE CO.	FASHION SUPPLIES	\$208.56
P09-03653	SAUER, PAUL M.	CACT MARKETING AND COURSE REGISTRATION	\$20,865.00
P09-03654	KHOROVSKY ENT. INC.	ASTRONOMY EQUIPMENT	\$1,359.77
P09-03655	HUGGINS, BARBARA	SSG/CNSA EVENT	\$500.00
P09-03656	PANASONIC	High Definition Cameras	\$47,754.14
P09-03657	UNITED SITE SERVICES OF CA, IN	PORTABLE RESTROOM FOR IVC BASEMBALL FIEL	\$900.00
P09-03658	PATTON, KEN	NVC MEETING FOR GRANT 0702912	\$4,500.00
P09-03659	ZACUTO	Accessories for HD Camera Systems Line I	\$12,347.78
P09-03660	SCHOOLOUTFITTERS.COM	Markerboard	\$404.85
P09-03661	OC PRINTING CO.	Bic Click Pens	\$2,946.92
P09-03662	SCANTRON CORPORATION	Item Analysis Scan Trons for Faculty use	\$111.76
P09-03663	CORPORATE BUSINESS INTERIORS	MODULAR FURNITURE INSTALLATION VILLAGE	\$10,707.66
P09-03664	SEHI PROCOMP COMPUTER PRODUCTS	Instructional supply	\$31.94
P09-03665	ALLSTEEL INC.	MODULAR OFFICES FOR VILLAGE #4&7	\$4,891.60
P09-03666	GKKWORKS	ATEP DEMOLITION SITE UTILITY SEVERANCE A	\$44,000.00
P09-03667	DIVISION OF THE STATE ARCHITEC	DSA ADJUSTMENT FOR PLAN CHECK FEES ON FI	\$6,330.23

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Purchase Order Numbers P09-03338 Through P09-03766

Purchase Order Description PO # ·Total Cost Vendor Name _____ -----P09-03668 HILTI ELECTRICAL SUPPLIES \$536.53 P09-03669 SIERRA SOIL PRODUCTS GROUNDS SUPPLIES \$2,699.14 P09-03670 OAK CREEK GOLF CLUB GOLF ROUNDS AT OAK CREEK FOR GOLF TEAM \$2,500.00 P09-03671 UNITED INTERIORS Furniture for AGB 122 \$16,990.45 P09-03672 S & B FOODS Payment of S&B Foods for refreshments \$100.00 P09-03673 MODERN BIOLOGY BIOLOGY SUPPLIES \$187.80 GRODT, MARLYS & ASSOCIATES Class Spec - Administrative P09-03674 \$500.00 UNITED INTERIORS P09-03675 CHAIRS FOR DEPT CHAIR OFFICE \$826.51 P09-03676 CDE PRESS MATERIALS FOR WORKSHOPS \$449.87 P09-03677 VALIANT, INC. Remote Controls \$115.01 P09-03678 S & B FOODS Payment to cafeteria for Classified Staf \$3,600,00 P09-03679 NOTHING BUT AIR BALLOONS FOR SENIOR DAY \$484.88 REPRO XPRESS SPECIFICATION COPIES FOR DEMO SUBMITTAL P09-03680 \$500.00 P09-03681 OC PRINTING CO Recruitment materials for Nursing \$512.21 CSU FULLERTON COMMUNITY COLLEGE REPRESENTATIVE \$3.000.00 P09-03682 P09-03683 MESA ENERGY SYSTEMS, INC. MATERIALS AND TECHNICAL CONSULTANT SERVI \$72,000.00 P09-03684 SOCCCD TRUSTEE FOR FEDERAL/STA Return to Title IV Funds \$.00 P09-03685 ELM NDN Return to Title IV Funds \$130.98 P09-03686 OC PRINTING CO. COLLEGE DAY EVENT/SUPPLIES \$3.783.57 P09-03687 FOSTER CARE AUXILIARY OF OC WORKSHOP FACTLITATOR \$1.40.00 P09-03688 MORENO ALEJANDRO WORKSHIP PRESENTER \$240.00 P09-03689 MAVCC Book for Electronics \$148.37 MC MASTER CARR SUPPLY COMPANY PHYSICS SUPPLIES P09-03690 \$449.97 P09-03691 COMMUNITY PRODUCTS, LLC FURNITURE ORDER \$8,517,14 COLLEGE OF DUPAGE NEW EQUIPMENT FOR NURSING \$281.88 P09-03692 Battery Back-up for Networking Equip P09-03693 CDW COMPUTER CENTERS \$3,997.85 JSTOR Electronic serials renewal per Tom Weisr \$5,300.00 P09-03694 JUDGE NETTING, INC. REPLACE GOLF NETTING DAMAGED IN THE STOR \$19,500.00 P09-03695 P09-03696 HORIZON GROUNDS SUPPLIES \$1,036.99 P09-03697 SO COAST FIRE PROTECTION CHEMICAL FOR FIRE EXTINGUISHER \$676.22 P09-03698 BOB PARRETT CONSTRUCTION, INC. REMOVE AND REPLACE WALL SYSTEM IN AGB \$10,905.00 P09-03699 SANDY PRINGLE ASSOCIATES CLASS 3 DSA INSPECTOR FOR VILLAGE \$83,000.00 P09-03700 SPORTS RESOURCE GROUP, INC. BIOLOGY SUPPLIES \$335.75 P09-03701 DALLAS COUNTY COMMUNITY COLLEG Telecourse enrollment fee \$946.00 P09-03702 For Astro equipment repair. \$1,000.00 DAYSTAR FILTERS ROE, CYNTHIA WORKSHOP PRESENTER \$150.00 P09-03703 APPLE COMPUTER, INC. MAC PRO COMPUTER \$3,144.89 P09-03704 POSITIVE YOUTH INTERVENTIONS WORKSHOP PRESENTER \$300.00 P09-03705 CDW COMPUTER CENTERS Two 24" Monitors for Tracy Daly's Office \$967.87 P09-03706 WESTERN EXTERMINATOR COMPANY TERMITE TREATMENT FOR CAMPUS POLICE BUIL \$550.00 P09~03707 P09-03708 OTHER WORLD COMPUTING photography supplies \$131.86 \$2,279.32 P09-03709 WENGER CORPORATION PAC Seating dust covers For staff training & NAEYC accreditation MARTIN, DEBORA \$2,550.00 P09-03710 To support Tech Prep Articulation Day at \$291.03 S & B FOODS P09-03711 SEHI PROCOMP COMPUTER PRODUCTS Printer Purchase P09-03712 \$982.68 \$864.59 P09-03713 HOEFER, INC. BIOLOGY EOUIPMENT \$4.417 75 P09-03714 B & H PHOTO Equiptment for the PAC P09-03715 SCANTRON CORPORATION Scantron Forms \$136.41 ONE SOURCE DISTRIBUTORS, INC. ELECTRICAL SUPPLIES \$398.08 P09-03716 BLICK, DICK COMPANY P09-03717 WOOD FRAMES \$1,99.30 P09-03718 AUTOMATIC SYNC TECHNOLOGIES Close captioning for Algebra2go BSI vide \$500.00 P09-03719 KILLEN-HARVEY, AL WORKSHOP PRESENTER \$500.00 DISPLAY HOLDERS \$37.17 P09-03720 ULINE, INC. C.T.I./VALUELINE ARCHITECTURE SUPPLIES \$142.26 P09-03721 P09-03722 MSC INDUSTRIAL SUPPLY CO. RAPIDTECH NONINSTR SUPPLIES \$155.48

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Purchase Order Numbers P09-03338 Through P09-03766

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-03723	NEW PIG CORPORATION	Purchase Universal Mat Pads	\$100.13
P09-03724	B & H PHOTO	BIOLOGY SUPPLIES	\$52.80
P09-03725	TNR TECHNICAL, INC.	ASTRONOMY SUPPLIES	\$89.51
P09-03726	GOVCONNECTION	Supplies for Astronomy	\$124.14
P09-03727	SAMY'S CAMERA	Cases for P2 Card readers	\$258.60
P09-03728	MC KESSON GENERAL MEDICAL	supplies needed for health care	\$112.81
P09-03729	APPLE COMPUTER, INC.	iLife media set - iTunes University	\$3,049.33
P09-03730	MAPLESOFT	Maple Software	\$1,891.01
P09-03731	AUDIO VISUAL INNOVATIONS, INC.	SM 313 Audio/Computer Upgrade	\$59,253.35
P09-03732	AUDIO VISUAL INNOVATIONS, INC.	Audio Video upgrade fro PE 301	\$12,664.76
P09-03733	MC GEE, LYNETTE	Contract Services	\$200.00
P09-03734	COLLEGE BOARD	Net Partner	\$39,375.00
P09-03735	TURF TIRE DISTRIBUTORS	Turf Tire Parts	\$177.25
P09-03736	TROXELL COMMUNICATIONS, INC.	Sound System	\$14,697.50
P09-03737	TROXELL COMMUNICATIONS, INC.	Sound System	\$12,181.25
P09-03738	ZELAZO, MICHAEL J.	Contract Services	\$880.00
P09-03739	STRNAD, FRANK	Piano tuning	\$95.00
P09-03740	HIGHSMITH CO., INC.	Non-iInstructional Supplies-Lang. lab.	\$37.29
P09-03741	WORKPLACE RESOURCE	FURNITURE BID NO. 297	\$101,130.36
• •		GEOLOGY SUPPLIES	\$183.66
P09-03743 BEE MAN		EMERGENCY BEE CONTROL	\$175.00
P09-03743 BEE MAN P09-03744 RENAISSANCE HOTELS		CONFERENCE FOR NURSE FACULTY	\$6,650.00
P09-03744 RENAISSANCE HOTELS P09-03745 ART SUPPLY WAREHOUSE		RAPID VISUALIZATION SUPPLIES	\$642.29
P09-03746 TASTE CATERING, INC.		REFRESHMENTS FOR OCWIB MEETING	\$129.33
P09-03747	COMPONENTSOURCE	ApexSQL Dev Studio Renewal	\$699.13
P09-03748	CHAVANT, INC.	DMP CLASSROOM SUPPLIES	\$774.03
P09-03749	PYRO-COMM SYSTEMS	SMOKE HEADS	\$50,737.50
P09-03750	PACIFIC PARKING SYSTEMS, INC.	PARKING MACHINE	\$15,957.78
P09-03751	PICK-UP PARTS OF MISSION VIEJO	TRANSPORTATION EQUIPMENT	\$900.59
P09-03752	FRIEDE, PETRINA	Reimburse Petrina Friede for sabbatical	\$1,317.00
P09-03753	VISUCATE	AudoCad Software	\$3,771.25
P09-03754	U.S. POSTMASTER	POSTAGE	\$7,818.04
P09-03755	TREND OFFSET PRINTING	PRINTING OF CLASS SCHEDULES	\$13,044.00
P09-03756	DELL MARKETING	District Services Computer Refresh	\$109,790.25
P09-03757	TECHSMITH INC.	Morae usability software	\$1,326.79
P09-03758	LYNDA.COM, INC.	Training Service subscription for staff	\$3,000.00
P09-03759	BIC, ZUZANA	DISTINGUISHED GUEST SPEAKER	\$100.00
P09-03760	BUDDY'S ALL STARS INC.	W T&F compression shorts - fillin	\$126.37
P09-03761	DAMBACH RAMPS	Ramps for moving music equipment.	\$1,140.22
P09-03762	BLACK SHEEP	TRACK AND CURTAIN	\$3,149.59
P09-03763	GANDER-PRINTCO	Business Cards	\$148.70
P09-03764 FULLER TRUCK ACCESSORIES		TRANSPORTATION EQUIPMENT	\$295.00
P09-03765	ULTIMATE OFFICE	OFFICE SUPPLIES	\$211.64
P09-03766	WORKPLACE RESOURCE	FLOOR STRIP FOR COMPUTER LAB	\$409.23
			=======================================

\$1,936,024.53

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

Req. #	Vendor Name	Description	Total Cost
RD09-01796		CONFERENCE FOR PATRICIA FLANIGAN	\$445.00
RD09-01795	QUADE, JOYCE	Reimbursement Joyce Quade/Conference	\$1,400.00
RD09-01794	PEEBLES, RANDY W.	CONFERENCE FOR RANDY PEEBLES	\$2,240.14
RD09-01793	PARMER, HARRY	Phi Thera Kappa - Honor Society - Conven	\$.00
RD10-00002		Conference	\$.00
RD09-01792	SOURCE GRAPHICS	Instructional Repair	\$580.69
RD09-01791	HSU, JEFFREY	Training	\$20.00
RD09-01790	ARBUTHNOT, WILLIAM (BEAU)	Training	\$20.00
RD09-01789	PATTON, KEN	Reimburse Ken Patton	\$43.09
RD10-00001	WELLS FARGO #2078 (DIST TRAVL)	Talk Corporation -Employment Verif.	\$200.00
RD09-01784	BANGSTON, SONYA	Reimburse Sonya Bangston for Staff Dev.C	\$400.00
RD09-01783	S & B FOODS	Refresments for participants in Career/T	\$250.00
RD09-01782	SADDLEBACK COLLEGE BOOKSTORE	Saddleback Bookstore Billing	\$708.63
RD09-01781	RYBOLD, GARY	NPDA Tournment Conference	\$2,460.00
RD09-01780	 ,	Conference Attendance	\$94.32
RD09-01779	OCEAN INSTITUTE	Payment for student fees for "AT SEA" Ac	\$450.00
RD09-01778	ROQUEMORE, GLENN	Registration: Glenn Roquemore SCCCEOA 20	\$740.00
RD09-01777	MANDERS, RACHEL	Reimbursement for conference attendance	\$441.00
RD09-01776	ADVANTAGE MARKETING	Promotional Items - Job Fairs	\$1,475.00
RD09-01775	BAIRD, ANDREW	Kofax Scholarship Award to student	
RD09-01774	POERTNER, GARY	Attend Meeting - ATEP Project	\$.00 \$506.20
RD09-01774		Reimbursement Steve Korper	
	KORPER, STEVE	REIMBUSMENT TO LISA CAVALLARO	\$160.03
RD09-01772 RD09-01771	CAVALLARO, LISA	REIMBUSMENT TO LISA CAVALLARO REIMBUSMENT TO LISA CAVALLARO	\$411.00
	CAVALLARO, LISA	•	\$75.00
RD09-01770	ACCUTING	REIMBUSMENT TO JEAN-MARI DARARIN	\$75.00
RD09-01769	ACCUITY	ACH Participant Directory	\$239.00
RD09-01768	RYBOLD, GARY	CCCFA State Championship Conference	\$4,029.60
RD09-01767	GALE GROUP	Library book per Tom Weisrock request	\$29.05
RD09-01766	SKAFF, PENNY	REIMBUSMENT TO PENNY SKAFF	\$41.99
RD09-01765	MILLOVICH, JUNE M.	REIMBURSE JUNE MILLOVICH FOR CDES	\$206.18
RD09-01764	JAMES, MICHAEL	CONFERENCE FOR MICHAEL JAMES	\$1,721.25
RD09-01763	SKAFF, PENNY	REIMBUSMENT FOR PENNY SKAFF	\$64.59
RD09-01762	HONORS TRANSFER COUNCIL	Conference Registration	\$.00
RD09-01761	SKAFF, PENNY	REIMBUSMENT TO PENNY SKAFF	\$300.00
RD09-01760	CACCRAO	CACCRAO ANNUAL CONFERENCE	\$405.00
RD09-01759			\$.00
RD09-01758	WILLIAMS, MARY	CCCAOE CONFERENCE ATTENDENCE	\$1,989.00
RD09-01757	SECURE LIVE SCAN	Live Scan Short-Term Hourly	\$45.00
RD09-01756	O'CONNOR, KEVIN	Conference reimbursement/Kevin O'Connor	\$507.88
RD09-01755	HILDEN, ERIC	CPA Conference for ERIC HILDEN	\$70.00
RD09-01754	SO COAST A.Q.M.D.	AQMD ANNUAL EMISSIONS FEES	\$109.00
RD09-01753	SO COAST A.Q.M.D.	AQMD ANNUAL OPERATING FEES	\$6,796.84
RD09-01752	LEE, STEVE	Conference Attendance	\$105.34
RD09-01751	SOLTANI, PARISA	Conference Attendance	\$116.41
RD09-01750	TANRIVERDI, FAWN	Conference Attendance	\$96.83
RD09-01749	DE NAULT'S TRUE VALUE HARDWARE	ROCK SALT FOR D.I. WATER SYSTEM	\$.00
RD09-01748	WELLS FARGO #3317 (DISTRICT)	amazon.com	\$94.80
RD09-01747	DANNA, CAROL	Reimbursement	\$5.32
RD09-01746	TIONGSON, EDWIN	Phi Rho Pi Conference	\$1,333.00
RD09-01745	LERMAN, CAROL	REIMBUSMENT TO CAROL LERMAN	\$.00
RD09-01744	WELLS FARGO #4198 FISCAL-SBC	Supplies needed for Classified Staff Dev	\$77.00
RD09-01743	S & B FOODS	Refreshments - BSI meeting with local hi	\$189.10
RD09-01742	TAYLOR, YEMMY	Yemmy Taylor to APA Conference	\$650.00
RD09-01741	S & B FOODS	Meal Vouchers for EOPS Eligible Students	\$1,400.00
RD09-01740	CHUANG, RACHELLE WOO	Reimbursement for Letterpress Supplies	\$503.49
RD09-01739	WELLS FARGO #4214 FISCAL-IVC	Subscription to Constant Contact e-mail	\$350.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD09-01738	INCIONG, DENICE	Travel expenses for Denice Inciong	\$.00
RD09-01737	NELSON, TERENCE	REIMBURSEMENT FOR CONFERENCE TRAVEL	\$603.62
RD09-01736	BURNETT, TOD A.	2009 Phi Theta Kappa Conference	\$868.60
RD09-01735	KLIMOWICZ, ROBIN MELISSA	Reimburse Staff member for supplies	\$319.35
RD09-01734	INCIONG, DENICE	Travel expenses for Denice Inciong	\$1,888.00
RD09~01733	WELLS FARGO #4198 FISCAL-SBC	CREDIT CARD USE TO PAY HOTEL FOR CONFERE	\$1,033.44
RD09-01732	WELLS FARGO #4198 FISCAL-SBC	TRANSPORTATION SUPPLIES	\$297.85
RD09~01731	CHANDOS, RAY	REIMBURSEMENT FOR ELECTRONICS SUPPLIES	\$68.40
RD09-01730	TELSON, LISE S.	CCC ATHLETIC ASSOC. RECOGNITION LUNCHEON	\$60.00
RD09-01729	SEARCY, ARRON	REIMBUSMENT FOR JR.GAUCHO	\$372.25
RD09-01728	A-1 AWARDS	NAMEPLATES FOR BOARD ROOM	\$45.26
RD09-01727	HUGHSTON, MARC	Reimbursement for instructional equipmen	\$26.94
RD09-01726	WELLS FARGO #4198 FISCAL-SBC	Conference for Post 9-11 GI Bill	\$189.00
RD09-01725	ZAKRZEWSKI, DANUTA	CONF. FOR D.ZAKRZEWSKI	\$798.52
RD09-01724	MC CUE, JENNIFER	Conference parking reimbursement	\$.00
RD09-01723	RADDEN, LARRY	Reimbursement	\$967.46
RD09-01721	LUESEBRINK, MARJORIE	Marjorie Luesebrink to The Association o	\$650.00
RD09-01720	BAKER & TAYLOR ENTERTAINMENT	Library books/DVDs per Tom Weisrock requ	\$80.36
RD09-01719		Conference Registration	\$1,125.00
RD09-01718	WASSMAN, CAROL	Carol Wassmann to Tech Ed 2009	\$650.00
RD09-01717	DALY, TRACY	reimbursementReagon Display Cabinet and	\$37.62
RD09-01716	HOKE OUTDOOR ADVERTISING, INC.	Spring event banners	\$644.69
RD09-01715	CHEN, JOANNE	Joanne Chen to Chinese Education Confere	\$574.55
RD09-01714	BRODET, MATT	Reimburse staff member for batteries	\$14.75
RD09-01713	HOGSTEDT, CHRIS	Christine Hogstedt to The New Frontier o	\$900.00
RD09-01712	RADDEN, LARRY	Reimbursement	\$801.46
RD09-01711	THROCKMORTON, JULIANNA	Reimbursement	\$140.00
RD09-01710	PACIFIC SCREENWORKS	TSHRITS/ CTE GRANT EVENT	\$.00
RD09-01709	HURLEY, REGINA	REIMBURSEMENT FOR SPRING 2009 - ART 405	\$70.00
RD09-01708	HUMPHREY, LESLIE	REIMBURSEMENT FOR SUPPLIES	\$47.35
RD09-01707	ANSTADT, MARY	REIMBURSEMENT FOR SUPPLIES	\$35.35
RD09-01706	MC CUE, JENNIFER	Conference	\$1,830.73
RD09-01705	MC GROGAN, MARTIN	Martin McGrogan and assistant to NSCAA N	\$1,720.05
RD09-01704	DOLAN, BEN	BEN DOLAN - RAPIDTECH NONINSTR SUPPLIES	\$21.07
RD09-01703	COMMUNITY COLLEGE LEAGUE OF CA	Convention	\$100.00
RD09-01702	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip 3/	\$837.50
RD09-01701	TAYLOR, DON	Conference requisition for Don Taylor	\$1,519.87
RD09-01700	COMMUNITY COLLEGE LEAGUE OF CA	Conference Attendace for Rajen Vurdien	\$100.00
RD09-01699	MILLER, SUSAN	REIMBURSEMENT FOR FALL 2008 - FN 400 NUT	\$685.02
RD09-01698	,	Reimbursement for	\$.00
RD09-01697	MILLOVICH, JUNE M.	REIMBURSE JUNE MILLOVICH/CDES	\$194.13
RD09-01696	KHACHATRYAN, DAVIT S.	Purchase cartridges/Fiscal Office	\$51.70
RD09-01695	DOOLITTLE, GERRY	ELECTRIC WEST CONFERENCE FOR GERRY DOOLI	\$.00
RD09-01694	WELLS FARGO #3465 FISCAL-IVC	Fire Alarm	\$50.00
RD09-01693	WELLS FARGO #4198 FISCAL-SBC	name tags for health center staff	\$65.00
RD09-01692	LAGUNA WOODS VILLAGE POTTERS	PAYMENT TO LAGUNA WOODS VILLAGE POTTERS	\$4,290.00
RD09-01691	MATHUR, RAGHU P.	R MATHUR to CCLC CEO Conference in Temec	\$450.00
RD09-01690	KRUHMIN, MARK	REimburse staff member for book and foot	\$16.89
RD09-01689	GABRIELLA, WENDY	Wendy to Sacremento for a meeting	\$500.00
RD09-01688	NGUYEN, HALEY	Reimbursement to Faculty	\$120.67
RD09-01687	INLOW, LISA	Reimbursement to Faculty	\$39.26
RD09-01686	COUTTS LIBRARY SERVICES, INC.	Library book per Tom Weisrock request	\$105.42
RD09-01685	FRAME, BRENDA	Conference reimbursement Brenda Frame	\$535.34
RD09-01683	DUMAS, PAT	EXPENSE REIMBURSEMENT	\$24.23
RD09-01682	CACCRAO	CACCRAO Workshop Registration Fees	\$165.00
RD09-01676	PLANO, GWEN	Registration to CCCCSSAA Conference	\$791.20

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

Rea. # Vendor Name Description Total Cost RD09-01675 Conference for Jennie McCue RD09-01674 ANDERSON, JULIE reimbursement for live rock \$.00 Reimburse staff member for conference re \$1,350.00 RD09-01667 DOOLITTLE, GERRY Package of forms Folding Crates for Progation-Back to Suc RD09-01652 OC AUDITOR-CONTROLLER \$12.00 RD09-01646 SKAFF, PENNY \$58.16 RD09-01645 LORCH, TEDDI LCW Conf.-Teddi Lorch \$500.00 IMAGE PRINTING SOLUTIONS PHOTO FOR NURSING RD09-01644 \$150.85 RD09-01643 S & B FOODS DRINKS FOR SENIOR DAY \$942.81 WELLS FARGO #4198 FISCAL-SBC RD09-01642 DNS SUBSCRIPTION RENEWAL \$89.00 RD09-01641 WELCH, NINA Reimbursement \$179.73 RD09-01640 CHERRY, ALAN REFUND TO ALAN CHERRY FOR MAINT. SUPPLIE \$17.46 Presentation Folders for Probation-Back RD09-01639 EDGEWOOD PRESS, INC. \$748.86 RD09-01638 HANNULA, JERRY CCCADA Conference reimbursement \$745.00 RD09-01637 HANNULA, JERRY OEC & SoCal Joint Meeting Conference Rei \$257.00 RD09-01636 HANNULA, JERRY CCCAA State Basketball Tourn/CCCSIA Conf \$542.50 RD09-01635 BELL'S INDUSTRIAL SERVICE Laundry equipment repair \$236.37 RD09-01634 MC CUE, JENNIFER Reimbursement for dry cleaning \$49.50 RD09-01633 Reimbursement for student supplies HUNTLEY, ANTHONY \$425.99 RD09-01632 MILLOVICH, JUNE M. RETMBURSE JUNE MILLOVICH/CDES \$50 77 RD09-01631 R MATHUR to Ohlone College MATHUR, RAGHU P. \$356.20 Responding to Emergency Cards Hlth 2 cla RD09-01630 AMER. RED CROSS \$235.00 D'LENA, BRANDYE TRAVEL RD09-01629 \$356.20 RD09-01628 ROQUEMORE, GLENN Travel for Glenn Roquemore \$338.20 RD09-01627 CONFERENCE FOR JUNE MILLOVICH \$400.00 RD09-01626 DALY, TRACY Ohlone College Newark Center Tour \$356.20 R MATHUR ACCCA Annual Conference
JWILLIAMS to 2009 National Conf on Trust RD09-01625 MATHUR, RAGHU P. \$ 00 RD09-01624 WILLIAMS, JOHN \$1,735.00 CONFERENCE FOR RANDY PEEBLES RD09-01623 PEEBLES, RANDY W. \$312.20 RD09-01622 PAPA PESTICIDE APPLICATORS PAPA Seminar for Anthony Sidoti \$210.00 RD09-01621 NOTHING BUT AIR BALLOONS FOR SENIOR DAY \$.00 Reimbursment to G.Dickinson for digital Reimburse Faculty member for supplies RD09-01620 DICKINSON, GREGORY \$14.90 RD09-01619 MYERS, CHARLES \$15.81 RD09-01618 SOURCE GRAPHICS Instructional Repair \$889.01 RD09-01617 LIPOLD, TONY CCCADA Conference \$.00 RD09-01616 LIPOLD, TONY OEC & SoCal CCC Joint Mtg Conference \$719.58 RD09-01615 OC AUDITOR-CONTROLLER REGISTRAR OF VOTERS SERVICES/SUPPLIES \$527,829.58 RD09-01614 TAMIALIS, BARBARA REIMBUSEMENT FOR SUPPLIES \$1,317.80 RD09-01613 RD09-01612 LIPOLD, TONY CCCAA / COA Convention \$382.00 LIPOLD. TONY CCCAA/COA Conference \$954,00 RD09-01611 WELLS FARGO #4198 FISCAL-SBC Laundry Equipment \$350.00 RD09-01610 CLEAR THE CLEARINGHOUSE Mike Long to attend NCAA Intensive Works \$100.00 RD09-01609 CLEAR THE CLEARINGHOUSE Jo Ann Alford to attend NCAA Intensive W \$100.00 RD09-01602 TELSON, LISE S. MEETING WITH QATAR MINISTRY OF EDUCATION \$1,100.00 8TH GRADE JOB SHADOW DAY TSHIRTS RD09-01601 PACIFIC SCREENWORKS \$2,298.58 RD09-01600 SOCCCD REVOLVING FUND REIMBURSE SOCCCD REVOLVING FUND EXPIRED \$388.06 Men's Golf Team Uniform Supplies RD09-01599 TIJERAS SPORTSWEAR \$103.44 RD09-01598 BARTLOMAIN, JOYCE Reimbursement \$63.03 RD09-01597 EOPS STUDENT LEADERSHIP PROG. EOPS Region VIII Student Leadership Conf \$1,125.00 Attendence for Educating for CAREER RD09-01596 REGISTRATIONS FOR YOU \$.00 REIMBURSEMENT - FALL 2008 - FN 400 NUTRI RD09-01595 \$973.74 SEMER, LYNN DENTON, SUZANNE D. Reimbursement to Faculty RD09-01594 \$19.11 RD09-01593 Men's Golf Uniform Supplies BUDDY'S ALL STARS INC. \$801 41 RD09-01592 KEN'S SPORTING GOODS Equipment Repair Supplies \$63.88 \$.00 RD09-01591 RD09-01590 STRNAD, FRANK Damp Chaser systems \$1,987.12 RD09-01589 S & B FOODS TECH PREP GRANT CONSORTIUM MEETING \$74.89 ----v4.2

Rea. # Vendor Name Description Total Cost --------RD09-01588 REYMOND, CORINE REIMBURSEMENT - STAFF DEVELOPMENT \$.00 RD09-01587 SKAFF, PENNY Reimbusement to Penny Skaff \$200.00 RD09-01586 NEWTON, MEG REIMBURSEMENT - STAFF DEVELOPMENT \$400.00 RD09-01585 STATE BOARD OF EQUALIZATION HAZARDOUS WASTE GENERATOR FEES \$185.00 RD09-01584 SMITH, JAMIE REIMBURSEMENT - STAFF DEVELOPMENT \$400.00 RD09-01583 FREITAS, GERALD W. MEN'S BASKETBALL RECRUITING PACKET \$65.00 RD09-01582 S & B FOODS TECH PREP GRANT CONSORTIUM MEETING \$74 89 RD09-01581 WELLS FARGO #4198 FISCAL-SBC Office Max Purchase \$199.66 RD09-01579 STATE BOARD OF EQUALIZATION Environmental Hazard Fee \$387.27 RD09-01578 AFSHARI, MARYAM Reiburse staff member for textbook \$106.58 RD09-01577 KRUHMIN. MARK Reiburse staff member for textbook \$43.05 RD09-01576 BILL'S SWEEPING SERVICE, INC. BILL'S SWEEPING SERVICE \$520.00 RD09-01575 RYALS, KAY Kay Ryals to National Collegiate Honors \$1,747.01 RD09-01574 BIG SKY LOGOS & EMBROIDERY MEN'S VOLLEYBALL GAME SOCKS \$189.40 RD09-01573 GALE GROUP Library books per Tom Weisrock request \$56.50 RD09-01572 NESDOOR ENTRY SYSTEMS CORPORAT NESDOOR PAYMENTS \$611.50 RD09-01571 O'CONNOR, KEVIN ACTLA Conference - Kevin O'Connor \$339.88 RD09-01570 WILLIAMS, JOHN J. Williams to attend AACC Convention 4/ \$2,308.00 RD09-01569 MISSION PRINTING COMPANY Job Opportunity Flyers \$501.04 RD09~01568 CACCRAO CACCRAO Workshop Region WS staff develop \$405.00 RD09-01567 YOSEMITE COMMUNITY COL. DIST. Job Fair Hospitality Suite \$300.00 RD09-01566 ACADEMIC SENATE Conference Attendance for Santos Garcia \$725 00 RD09~01565 ORTEGA, NICOLE Nicole Ortega - CCLC 2008 Convention \$195.00 RD09-01564 \$.00 RD09-01558 HURST-LOEFFLER, CHRIS Chris Loeffler to American Anthropologic \$325.00 Joanne Chen to CLTA World Languages Jamb RD09-01557 CHEN. JOANNE \$75.45 RD09-01556 TIONGSON, EDWIN Edwin Tiongson to 2008 National Communic \$650.00 RD09-01555 FELDER, STEPHEN Stephen Felder to Community College Huma \$.00 Gary Rybold to National Communication As RD09-01554 RYBOLD, GARY \$650.00 Silvie Grote to Southwest Chapter Annual RD09-01553 GROTE, SYLVIE \$235.40 Dorothy Shirling to National Collegiate RD09-01552 SHERLING, DOROTHY \$1,893.24 RD09-01551 MATHUR, RAGHU P. RMATHUR TO CWLA 2-13-09 \$35.00 RD09-01550 WELLS FARGO #3317 (DISTRICT) overstock.com \$122.01 RD09-01549 TAYLOR, PATRIC Reimbursement \$152.51 RD09-01548 SMITH, MELINDA REIMBURSE FOR INSTRUCTIONAL SUPPLIES \$650.83 RD09-01547 SMITH, MELINDA REIMBURSEMENT \$112.21 RD09-01546 WELLS FARGO #3465 FISCAL-IVC Target (purchase for CDC) \$300.00 RD09-01545 TMP MECHANICAL, INC. repair chiller \$342.08 RD09-01544 BAKER & TAYLOR ENTERTAINMENT Library Dvds per Tom Weisrock request \$36.13 COAST FITNESS REPAIR SHOP RD09~01543 Equipment Repair \$301.16 REIMBURSE DIANE PESTOLESI RD09-01542 PESTOLESI, DIANE \$77.59 RD09-01541 LASER SOURCE Non-instructional repair \$252.87 RD09-01540 TRANKIEM, TASHA Reimbursement for online UCI Extension c \$695.00 RD09-01539 A-1 AWARDS Office Door Signage \$53.34 RD09-01538 Conference Attendance for Georgina Guy GUY, GEORGINA \$840.16 CalWORKs Association Advocacy & Policy C RD09-01537 PARRA, LORI \$825.52 RD09-01536 PANIAGUA, MARIA Conference Attendance - Maria Paniagua \$.00 RD09-01535 PARRA, LORI Conference Attendance - Lori Parra \$599.76 _____

\$633,704.65

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.21

DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Payment of Bills

ACTION:

Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 078599 through 079466, processed through the Orange County Department of Education, totaling \$6,267,999.86; and Checks No. 009455 through 009480, processed through Saddleback College Community Education, totaling \$14,179.67; and Checks No. 008535 through 008543, processed through Irvine Valley College Community Education, totaling \$13,556.50 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as Listed in EXHIBIT A.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

____v 4.2

Escape - AP WARRANT REGISTER LISTING ---

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #078599 and 079466

S Check #	Check Dt	Company Name	Check Amount	Description
0 078599	2/04/09	ACCCA	\$395.00	Roger Owens ACCCA Conference
0 078600	2/04/09	PIPS	\$132,977.00	Protected Insurance Program for Schools 08/09
0 078601	2/05/09	FENTRISS WINN	\$352.08	Re-issue stale-dated check#1981232, WINN #12425
0 078602	2/05/09	AA EQUIPMENT RENTALS		BLANKET PURCHASE ORDER FOR PARTS
0 078603	2/05/09	AAA ELECTRIC MOTOR SALES	\$309.16	BLANKET P.O. FOR SUPPLIES
0 078604	2/05/09	AACRAO	\$1,015.00	Annual AACRAO Institutional Membership fees
0 078605	2/05/09	ADVANTAGE MARKETING	\$3,824.91	JOB FAIR PROMOTIONAL ITEMS
0 078606	2/05/09	LEWIS AKERS		BIOLOGY SUPPLIES
0 078607	•	A/R CENTRAL BILLING- BOISE	\$991.37	Groceries for Foods Lab.
0 078608	2/05/09	ARAMARK UNIFORM SERVICES	\$30.57	SHOP RAGS
O 078609	2/05/09	LEE ARMSTRONG CO., INC.		SSC KITCHEN TILE REPAIR
0 078610	2/05/09	ART SUPPLY WAREHOUSE		STUDENT DMA SUPPLIES
0 078611	2/05/09	ASSESSMENT TECHNOLOGIES		ATI TESTING
0 078612	2/05/09	ATKINSON, ANDELSON, LOYA,	\$18,843.21	Attorney Services FY 2008/2009
0 078613	2/05/09	в & н рното		Microphones and cables replacements
0 078614	2/05/09	BAKER & TAYLOR		Library DVDs per Tom Weisrock request
0 078615	2/05/09	TERESA BEAR		REIMBURSEMENT FOR BOOK PURCHASE
0 078616	2/05/09	BIO-RAD LABORATORIES, INC.	\$426.08	BIOLOGY SUPPLIES
0 078617	2/05/09	KRISTEN BUSH	•	Consulting Services: Web Development & Maint.
0 078618	2/05/09	CALIFORNIA CHAMBER OF COMMERCE		2009 Legal Poster
0 078619	2/05/09	CAPISTRANO UNIFIED SCHOOL		Reimbursement for Kaleidoscope Project
0 078620	2/05/09	CAROLINA BIOLOGICAL SUPPLY		MICROBIOLOGY SUPPLIES
0 078621	2/05/09	CINEMA SECRETS, INC.	•	Blanket PO for make-up supplies
0 078622	2/05/09	CINTAS CORPORATION	•	UNIFORM AND TOWEL SERVICE
0 078623	2/05/09	CLARK SECURITY PRODUCTS INC.	•	BLANKET PURCHASE ORDER FOR PARTS
0 078624	2/05/09	COMPUTERLAND		Adobe Acrobat 9 Extended software.
0 078625	2/05/09	COOK EQUIPMENT COMPANY	•	SUPPLIES - TRANSPORTATION
0 078626	2/05/09	CopQuest Public Safety	•	POLICE SUPPLIES
0 078627	2/05/09	CPP, INC.	•	Firo-B Self-Scorable Assessment
0 078628	2/05/09	DANA POINT YACHT MAINTENANCE		Blanket PO for Boston Whaler Monthly Hull Cleaning
0 078629	2/05/09	THE DATA WAREHOUSING INSTITUTE		Institutional membership, TDWI
0 078630	2/05/09	DAYSTAR FILTERS		For Astro equipment repair.
0 078631	2/05/09	MERRILL A. DEMING		STRENGTHS QUEST TRAINING FOR HR STAFF
0 078632	2/05/09	DARRYL DENNIS		Athletic Photography Services
0 078633	2/05/09	DR. SLAWOMIR DOBRZANSKI		Contract Services
0 078634	2/05/09	DRAMATISTS PLAY SERVICE, INC.	\$450.00	Royalty and rental fees
0 078635	2/05/09	EAGLE COMMUNICATIONS	, t	NEW EQUIPMENT - 2 WAY RADIO SYSTEM
0 078636	2/05/09	ECONOMIC ALTERNATIVES, INC.		Annual Maintenance: Water Treatment
0 078637	2/05/09		\$51.47	Open Purchase for Instructional Plumbing
0 078638	2/05/09			FEDERAL EXPRESS CHARGES
0 078639	2/05/09			WORKSHOP PRESENTER
0 078640		FOSTER CARE AUXILIARY OF OC		WORKSHOP PRESENTER
0 078641	2/05/09		\$274.94	TRANSPORTATION SUPPLIES
0 078642	2/05/09			PURCHASE OF FOOD FOR MONTHLY BOARD MEETINGS
0 078643	2/05/09			NUTRITIONAL MILK AND DAIRY SUPPLIES
0 078644		AT & T MOBILITY		RapidTech - AT&T aircards
0 078645	2/05/09			Annual P.O. for telephone service
0 078646	2/05/09		• •	DATA LINES AT ATEP
0 078647	2/05/09			Office Max Supply Orders 2008/2009
0 078648	2/05/09			CONTRACT SERVICES-AUTOMATE ENTRY DOOR FOR A&R
0 078649		NCS PEARSON, INC.		LD TESTING SUPPLIES
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WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S	Check #	Check Dt	Company Name	Check Amount	Description
0	078650	2/05/09	LILIANN PEREZ-STROUD	\$300.00	WORKSHOP PRESENTER
	078651	2/05/09	PETE'S ROAD SERVICE	,	GROUNDS SUPPLIES
	078652	2/05/09	PHYSICS CURRICULUM &		SOFTWARE FOR ASTRONOMY 25
0	078653	2/05/09	PINNACLE LANDSCAPE COMPANY	·	DRAINAGE REPAIR
	078654	2/05/09	POCKET NURSE ENTERPRISES,		SUPPLIES FOR MEDICAL ASSISTING
	078655	2/05/09	PRAXAIR		Annual Maintenance: Nitrogen Cylinders
0	078656	2/05/09	RED DIGITAL CAMERA COMPANY		HD Monitor for RED Camera
0	078657	2/05/09	REDLEAF PRESS		BOOKS FOR CDES
0	078658	2/05/09			HVAC SUPPLIES
0 1	078659	2/05/09	REYNOLDS ADVANCED MATERIALS	\$577.02	CASTING SUPPLIES
0	078660	2/05/09	JOHN RICHARDS		Reimbursement for Dell Printer Ink Cartridge
0	078661	2/05/09	S & B FOODS		GRANTS ACCOUNTING AND FUNDING
0	078662	2/05/09	SAMY'S CAMERA		Color slide film
0	078663	2/05/09	BELINDA "HALLY" SAVIO	\$55.28	Reimbursement for DLC supplies
0	078664	2/05/09	SCREENSCOPE, INC.		Library DVDs per Tom Weisrock request
0	078665	2/05/09	SEHI PROCOMP COMPUTER PRODUCTS		Non-instructional repair
0	078666	2/05/09	SHER MUSIC CO.	\$22.97	BOOK JAZZ MUSIC COURSES
0	078667	2/05/09	SILVER STATE COACH, INC.	\$3,004.60	Transportation 8th gd job Shadow Day
0	078668	2/05/09	PENNY SKAFF	\$32.31	Reimbursement to Penny Skaff
0	078669	2/05/09	SOUTHERN CALIFORNIA EDISON CO.	\$28,526.16	Annual Electric Service
0	078670	2/05/09	SO. COAST FIRE PROTECTION	\$7,537.44	B200 REPAIRS FROM 5 YEAR FIRE TEST
0	078671	2/05/09	STRATA INFORMATION GROUP	\$6,460.00	Professional Services for SIG
0	078672	2/05/09	U.S. DATA TRUST CORPORATION	\$3,360.00	Continuous OffSite Data Backup Service (LiveVault)
0	078673	2/05/09	VIDEO SERVICE OF AMERICA	\$513.97	DV CAM tape for student use
	078674	2/05/09			F-150 PICKUP TRUCK
	078675	2/05/09	VOIGT GLOBAL DISTRIBUTION INC.		MICROBIOLOGY SUPPLIES
	078676	2/05/09	VWR INTERNATIONAL, INC.		CHEMISTRY GLASSWARE & SUPPLIES
0	078677	2/05/09	TED WEATHERFORD	\$58.66	REIMB. IVC DANCE COORDINATOR/DANCE CONCERTS EXPENS
	078678	2/05/09	LISA R. WELLER		Contract Services
	078679	2/05/09	WENGER CORPORATION		Equipment and supplies for PAC
	078680	2/05/09	WEST PAYMENT CENTER		Library book per Tom Weisrock request
0	078681	2/05/09	WESTERN EXTERMINATOR COMPANY		CONTRACT SERVICES
	078682	2/05/09	DOUGLAS WESTLAKE		Piano tuning & repair services
	078683	2/05/09	MICHAEL E. WILSON		CONSTRUCTION MGMT SERVICES
	078684	2/05/09	XEROX CORP.		ANNUAL MAINTENANCE AGREEMENT XEROX
0	078685	2/05/09	XEROX CORP.	\$1,344.63	Lease/Maint. for DocuColor 2045 Printer
0	078686	2/05/09	YALE CHASE MATERIALS	\$411.23	REPAIRS & SUPPLIES
0	078687	2/05/09	OFFICEMAX CONTRACT INC.	\$497.80	Office Max Supply Orders 2008/2009
0	078688	2/05/09	XEROX CORP.		Annual Maintenance: Copier
	078689	2/05/09			Library books per Tom Weisrock request
	078690	2/05/09		\$684.75	CUSTODIAL SUPPLIES
	078691	2/05/09			BROCHURES FOR CDES
0	078692	2/05/09		\$3,352.26	TOOL BOXES FOR BMW'S
0	078693	2/05/09	GRANICUS, INC.	\$1,075.00	Board Meeting Streaming Video Monthly Support
	078694	2/05/09		\$360.00	WORKSHOP PRESENTER
	078695	2/05/09	HEALY AWARDS INC.	\$62.53	IRVINE VALLEY COLLEGE LASER STICKERS
	078696	2/05/09		\$360.00	Consultant Agreement for Medical Director
0	078697	2/05/09			MILEAGE
	078698	2/05/09	HIGH SCOPE FOUNDATION	\$1,954.44	DVDs for CDES
	078699	2/05/09			Blanket purchase order for Chris Hogstedt
	078700	2/05/09	HOME DEPOT CREDIT SERVICES		MAINT/GROUNDS/CUST. SUPPLIES

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
0	078701	2/05/09	IMAGE PRINTING SOLUTIONS	\$1,567.76	printing of TVC Permits to Register
0	078702	2/05/09	INGARDIA BROTHERS PRODUCE, INC.	\$592.84	Groceries for Foods Lab.
0	078703	2/05/09	IRVINE PIPE & SUPPLY	\$173.12	BLANKET PURCHASE ORDER FOR PARTS AND SUPPLIES
0	078704	2/05/09	Jobelephant.com Inc	\$3,200.00	JOB FAIR ADVERTISING
0	078705	2/05/09	JOHNSON & ASSOCIATES	\$550.00	Tech Assistance-Ad Hoc Work
0	078706	2/05/09	JOHNSTONE SUPPLY	\$294.21	OPEN PURCHASE ORDER FOR PARTS
0	078707	2/05/09	LOS ANGELES TIMES	\$292.90	Subscription renewal to LA Times.
0	078708	2/05/09	LAB SAFETY SUPPLY INC.	\$611.14	ART SUPPLIES
0	078709	2/05/09	LAWNMOWERS ETC.	\$86.04	BLADE SHARPENING/GROUNDS
0	078710	2/05/09	GLENDA LINDAHL	\$46.53	MILEAGE
0	078711	2/05/09	LINKS SIGN LANGUAGE	\$1,277.50	Provide Interpreting Services
0	078712	2/05/09	LINKS SIGN LANGUAGE	\$620.00	Provide Interpreting Services
0	078713	2/05/09	LORI MANGELS	\$93.90	MILEAGE
0	078714	2/05/09	J. M. MC CONKEY CO.	\$1,433.42	HORTICULTURE SUPPLIES
0	078715	2/05/09	MC KESSON MEDICAL SURGICAL	\$1,051.92	medical supplies needed for students
0	078716	2/05/09	McMASTER CARR SUPPLY CO.	\$324.49	55 GAL DRUM
0	078717	2/05/09	SHAKEH MEHRABIAN	\$108.24	Teacher Prep Pipeline Orientation Refreshment
0	078718	2/05/09	MIDWEST LIBRARY SERVICE	\$224.27	Open PO to pay for books.
0	078719	2/05/09	MISSION PRINTING COMPANY	\$9,573.03	District Annual Report Printing.
0	078720	2/05/09	MISSION VIEJO GLASS	\$345.00	OPEN PURCHASE ORDER FOR GLASS NEEDS
0	078721	2/05/09	MOULTON-NIGUEL WATER DIST.	\$4,316.21	Billing for Moulton-Niguel water services
0	078722	2/05/09	MOUSER ELECTRONICS		PHYSICS SUPPLIES
0	078723	2/05/09	CITIZENS BUSINESS BANK	\$51,462.05	Viron mechanical retrofit and energy mgt. program
0	078724	2/05/09	NATIONAL ASSOCIATION OF	\$85.00	Roberts Rules of Order Purchase
0	078725	2/05/09	ORANGE COUNTY PRINTING	\$1,098.45	Pens advertising the grant
0	078726	2/05/09	ORANGE COUNTY REGISTER	\$1,109.55	Lariat printing & delivery charges.
0	078727	2/05/09	OCB REPROGRAPHICS, INC.	\$140.40	CONTRACT SERVICES
0	078728	2/05/09	OCE-USA, INC.	\$233.06	Annual Maintenance:Copier
0	078729	2/05/09	DONNA PRIBYL	\$20.46	MILEAGE
0	078730	2/05/09	SOKHA SONG	\$67.85	MILEAGE
0	078731	2/05/09	3DSUG, INC.	\$125.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078732	2/05/09	3DSUG, INC.	\$5,125.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078733	2/05/09	3DSUG, INC.	\$125.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078734	2/05/09	ACADEMIC SENATE FOR CALIF.	\$50.00	Conference Attendance for Shouka Torabi
0	078735	2/05/09	ACADEMIC SENATE FOR CALIF.	\$50.00	Conference Attendance for Nicole Ortega
0	078736	2/05/09	ACADEMIC SENATE FOR	\$325.00	Conference for Miki Mikolajczak
0	078737	2/05/09	ACADEMIC SENATE FOR	\$325.00	Conference for April Cunningham
0	078738	2/05/09	ACADEMIC SENATE FOR	\$250.00	Conference for Britnee Holmes
0	078739	2/05/09	ACADEMIC SENATE FOR	\$325.00	Conference for Bob Cosgrove
0	078740	2/05/09	ACCCA	\$395.00	REGISTRATION FOR ACCCA CONF. 2/20-22, 2008
0	078741	2/05/09	AMERICAN EXPRESS	\$4,685.20	CONFERENCE FOR PATRICIA FLANIGAN
0	078742	2/05/09	AMERICAN EXPRESS	\$300.20	CONFERENCE REIMBURSEMENT-RAPIDFORM TRAINING
0	078743	2/05/09	CAEYC	\$315.00	CONFERENCE FOR JEAN-MARI DAGARIN
0	078744	2/05/09	CAEYC	\$350.00	Conference for Shawn Norman
0	078745	2/05/09	CAEYC	\$315.00	Conference for Robin Bien
0	078746	2/05/09	CAEYC	\$290.00	CONFERENCE FOR LISA CAVALLARO
0	078747	2/05/09	ROCKY CIFONE	\$222.78	Conference for Rocky Cifone
0	078748	2/05/09	ROBERT COSGROVE	\$1,043.71	REIMBURSEMENT FOR BOB COSGROVE
0	078749	2/05/09	PATRICIA K. FLANIGAN	\$60.00	CONFERENCE FOR PATRICIA FLANIGAN
0	078750	2/05/09	ESTER GRAHAM	\$76.19	Reimb. E.Graham-Job Fair 2009
0	078751	2/05/09	GEORGINA GUY	\$60.00	Counselor Conference Reimbursement

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WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S	Check #	Check Dt	Company Name	Check Amount	Description .
0	078752	2/05/09	HILTON DAYTONA BEACH RESORT	\$703.13	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078753	2/05/09	HILTON DAYTONA BEACH RESORT		3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
	078754	2/05/09	HILTON DAYTONA BEACH RESORT		3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078755	2/05/09	CAROL HILTON		Conference for Carol Hilton
0	078756	2/05/09	JACK HODGES	\$1,150.00	Conference Reimbursement for Jack Hodges
0	078757	2/05/09	JAYNE KLUNDER	\$65.00	REIMBURSEMENT FOR CSU CONFERENCE
0	078758	2/05/09	TONI LAKOW	\$109.16	Reim. Toni Lakow-S.F. Job Fair 2009
0	078759	2/05/09	TEDDI LORCH	\$76.38	REIM. TEDDI LORCH JOB FAIR 2009
0	078760	2/05/09	RAGHU MATHUR	\$205.00	RMATHUR TO FUTURES ASSEMBLY, ORLANDO, FL
0	078761	2/05/09	MIKI MIKOLAJCZAK	\$411.00	Conference for Miki Mikolajczak
0	078762	2/05/09	MARCIA MILCHIKER	\$636.28	MARCIA MILCHIKER TO CCLC/LEG CONFERENCE
0	078763	2/05/09	FRANCES MILLER	\$101.19	Reim. Fran Miller Job Fair 2009
0	078764	2/05/09	JAKE MUNNS	\$134.71	Jake Munns- Job Fair 2009
0	078765	2/05/09	KEVIN O'CONNOR	\$756.44	Reimbursement - ACCCA Board Mtg. & Budget Workshop
0	078766	2/05/09	ORANGE COUNTY SCHOOL BOARDS	\$51.00	RMATHUR TO OCSBA DINNER MEETING
0	078767	2/05/09	ORANGE COUNTY SCHOOL BOARDS	\$51.00	RMATHUR TO OCSBA DINNER MEETING
0	078768	2/05/09	RUBEN RAMIREZ	\$112.38	Reim. Ruben Ramirez Job Fair 2009
0	078769	2/05/09	NICHOLAS SCHMIDT	\$125.00	CONFERENCE FOR NICHOLAS SCHMIDT
0	078770	2/05/09	REGENTS OF THE UNIV. OF CALIF	\$6,783.81	UCLA Lake Arrowhead Conference Center
0	078771	2/05/09	WESTIN HOTEL	\$412.38	Conference for Miki Mikolajczak
0	078772	2/05/09	WESTIN HOTEL	\$412.38	Conference for April Cunningham
0	078773	2/05/09	WESTIN HOTEL	\$412.38	Conference for Bob Cosgrove
0	078774	2/05/09	WESTIN HOTEL SAN DIEGO	\$208.25	REGISTRATION FOR ACCCA CONF. 2/20-22, 2008
0	078775	2/05/09	JOHN WILLIAMS	\$1,510.57	JWILLIAMS TO FUTURES ASSEMBLY, ORLANDO, FL
0	078776	2/06/09	AMERICAN GEOTECHNICAL	\$4,970.00	Engineering/Testing Services for IVC B200
0	078777	2/06/09	APPLE COMPUTER INC.	\$322.18	APPLE REMOTE DESKTOP SOFTWARE
0	078778	2/06/09	LEE ARMSTRONG CO., INC.	\$26,500.00	AGB - CARPET TILE REPLACEMENT
0	078779	2/06/09	AUDIO VISUAL INTEGRATION	\$1,519.28	EQUIPMENT FOR TROXELL 103, 104
0	078780	2/06/09	BEST CONTRACTING SERVICES, INC	\$40,063.90	PK G, ROOFING & WATERPROOFING, BUS. & TECH.
0	078781	2/06/09	CARRIER JOHNSON	\$54,301.54	ARCHITECTURAL SERVICES
0	078782	2/06/09		**	CONSULTANT AGRMT-CEM LABS
0	078783	2/06/09	COMMERCE WEST BANK		BID 1081 -VILLAGE SWING SPACE RENOVATION
0	078784	2/06/09	COMPUTERLAND		VMWARE UPGRADE
	078785	2/06/09	CONSOLIDATED REPROGRAPHICS	•	REPROGRAPHICS FOR BID DOCS OF IVC B200
0	078786	2/06/09	CRC CONSULTING GROUP, INC.		ATEP WINDOW TESTING CONSULTANT SERVICES FOR RE-TES
	078787	2/06/09			DARTFISH SOFTWARE LICENSE
	078788	2/06/09	gkkworks		Project: ATEP
_	078789	2/06/09			Microbial Assessment Testing VIL 5 SC
	078790		JRH CONSTRUCTION COMPANY, INC.		BID 1081 -VILLAGE SWING SPACE RENOVATION
	078791		LPA, INC.		ARCHITECTURAL SERVICES
	078792	2/06/09			Annual Maintenance: Support Software of AC equip
	078793	2/06/09			GREENHOUSE OFFICE/STORAGE AREA ROOF
	078794	2/06/09			LABOR COMPLIANCE CONSULTANT SERV.
	078795	2/06/09	-		QA Consulting Services COLOR PRINTER
	078796	2/06/09		·	
	078797	2/06/09			OPEN PURCHASE ORDER
	078798	2/06/09			SUBFLOOR INSPECTION VIL #5 SADDLEBACK COLLEGE
	078799	2/06/09			TECHNOLOGY APPROVED EQUIPMENT FY 2008/2009 Assessment Fees
	078800	· · · · ·			CACT Website Renewal
	078801	2/11/09			
U	078802	2/11/09	WELLS FARGO BANK #3317	\$335.55	MemoryTen, Inc

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----- WARRANT REGISTER LISTING --

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S	Check #	Check Dt	Company Name	Check Amount	Description
0	078803	2/11/09	ACSIG/EDGE	\$40,509.22	Vision Services FY 08/09 Fund 01
0	078804	2/11/09	ACSIG/EDGE		Delta Dental FY 08/09 Fund 01
0	078805	2/11/09	HYATT LEGAL		Hyatt Legal Benefits
0	078806	2/11/09	PACIFICARE BEHAVIORAL HEALTH		Pacificare Behavioral FY 08/09 Fund 01
0	078807	2/11/09	PRINCIPAL LIFE INSURANCE		Long-Term Disability Benefits for 2008-2009 FY
0	078808	2/11/09	PRINCIPAL LIFE INSURANCE		Life Insurance Beneftis 2008/2009 FY
0	078809	2/11/09	SISC III HEALTH BENEFITS		SISC (PPO)-Benefits FY 2008/09 Fund 01
0	078810	2/11/09	UNUM LIFE INSURANCE COMPANY	\$1,369.32	UNUM LTC FY 2008/09
0	078811	2/11/09	UNUM LIFE INSURANCE COMPANY	\$2,983.75	UNUM LTC FY 2008/09
0	078812	2/11/09	ACSIG/EDGE	\$2,581.70	Vision Services FY 08/09 Fund 07
0	078813	2/11/09	ACSIG/EDGE	\$7,537.75	Delta Dental FY 08/09 Fund 71
0	078814	2/11/09	SISC III HEALTH BENEFITS		Blue Shield (Retiree) Benefits FY 2008/09
0	078815	2/11/09	3DSUG, INC.	\$125.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078816	2/11/09	CCCAOE	\$500.00	CONFERENCE FOR DAVID GATEWOOD
0	078817	2/11/09	CCCCSSAA		CONFERENCE EXPENSES
0	078818	2/11/09	CCCCSSAA	\$200.00	CCCCio Spring 2009 Conference
0	078819	2/11/09	CINHC	\$250.00	REIMBURSMENT P. KUCHARSKI
0	078820	2/11/09	CINHC	\$250.00	REIMBURSMENT J. MORRIS
0	078821	2/11/09	CINHC	\$250.00	REIMBURSMENT J. O'BUCHON
0	078822	2/11/09	CINHC	\$250.00	REIMBURSMENT SAMATHA VENABLE
0	078823	2/11/09	CINHC	\$250.00	REIMBURSMENT D. ZAKRZEWSKI
0	078824	2/11/09	HILTON DAYTONA BEACH RESORT	\$703.13	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	078825	2/11/09	SCHOOLSFIRST FCU	\$30.00	RMATHUR TO FUTURES ASSEMBLY, ORLANDO, FL
0	078826	2/11/09	SIR FRANCIS DRAKE HOTEL	\$688.38	CONFERENCE FOR DAVID GATEWOOD
0	078827	2/11/09	LAURA ABRAMS	\$29.47	MILEAGE
0	078828	2/11/09	GEE DICKSON	\$37.56	MILEAGE
0	078829	2/11/09	GALLS INC.	\$89.96	Police Uniforms and Supplies for Officers
0	078830	2/11/09	GOODSON MANUFACTURING COMPANY	\$29.03	AUTOMOTIVE SUPPLIES
0	078831	2/11/09	DIANA GRAY	\$633.75	Contract Services
0	078832	2/11/09	MARLYS GRODT & ASSOCIATES	\$1,000.00	Class Spec - CM Management Positions
0	078833	2/11/09	HOME DEPOT CREDIT SERVICES	\$145.50	Blanket PO supplies for Aquarium & Aquaculture Sci
0	078834	2/11/09	HOOVER AND STRONG	\$413.33	STUDENT SUPPLIES - SPRING 2009
0	078835	2/11/09	HOPPER EQUIPMENT & SUPPLY	\$45,378.80	AUTOMOTIVE EQUIPMENT
0	078836	2/11/09	IBM CORPORATION	\$1,038.02	Replacement part
0	078837	2/11/09	INCENTRA SOLUTIONS OF	\$2,035.00	Exchange deployment and troubleshooting support
0	078838	2/11/09	BICHTUYEN JENSEN	\$55.80	MILEAGE
Q	078839	2/11/09	Jobelephant.com Inc	\$2,695.35	JOB FAIR ADVERTISING
0	078840	2/11/09	LASER SOURCE	\$252.87	Non-instructional repair
0	078841	2/11/09	LOOMIS, FARGO & CO., INC	\$464.66	Armored Car Service 08/09
0	078842	2/11/09	MATERIAL SALES UNLIMITED	\$2,366.12	CONTRACT SERVICES
0	078843	2/11/09	MC KESSON MEDICAL SURGICAL	\$305.47	tubersol
0	078844	2/11/09	JORGE MEDINA	\$23.68	EMPLOYEE REIMBURSEMENT
0	078845	2/11/09	MERCK & CO., INC.	\$1,626.00	vaccines required by students
0	078846	2/11/09	MISSION PRINTING COMPANY	\$501.04	Job Opportunity Flyers
0	078847	2/11/09	MISSION VIEJO GLASS	\$1,775.00	REPLACING BROKEN WINDOWS IN SM & TAS
0	078848	2/11/09	NEW TOUCH GRAPHICS LLC	\$112.52	ATHLETICS SCHEDULE CARD PRINTING
0	078849	2/11/09	NEWPORT COMPUTER SOLUTIONS, INC	\$1,111.98	Memory for SQL Cluster
0	078850	2/11/09	NIKON INSTRUMENTS, INC.	\$651.02	MICROBIOLOGY SUPPLIES
0	078851	2/11/09	ORANGE COUNTY PRINTING	\$1,855.50	Neoprene Electronic Holders
0	078852	2/11/09	ORANGE CO. PUMP CO.	\$6,354.55	CONTRACT SERVICES
0	078853	2/11/09	ORANGE COUNTY REGISTER	\$979.77	Lariat printing & delivery charges.

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Bank Account (COUNTY) - County Account

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				4	
S	Check #	Check Dt	Company Name	Check Amount	Description
0	078854	2/11/09	ORANGE COUNTY REGISTER	\$1,109.55	Lariat printing & delivery charges.
	078855	2/11/09			ADVERTISING
	078856	2/11/09		·	ADVERTISING
0	078857	2/11/09			C03563 County Sheriff's Radio Costs
0	078858	2/11/09	COUNTY OF ORANGE	·	Orange County Sheriff's Radio Costs
	078859	2/11/09			Maintenance Agreement: Copiers
0	078860	2/11/09	•		PEST CONTROL
0	078861	2/11/09	•		ANNUAL MAINTENANCE: Bug Control
	078862	2/11/09			MILEAGE
0	078863	2/11/09			MILEAGE
0	078864	2/11/09			MILEAGE
	078865	2/11/09	DEBORA MARTIN		GUEST SPEAKER FOR STAFF TRAINING
	078866		A TO Z CIRCUIT BREAKERS		ELECTRICAL SUPPLIES
0	078867		A-1 AWARDS		Office Door Signage
	078868		A-1 INTERNATIONAL TV SALES &		Repair of Sony DSR-30 DV CAM Rec/Player
	078869		AAA ACCESS SMOG		SMOG TESTING
	078870		ABC ICE HOUSE		INSTRUCTIONAL SUPPLIES
	078871		ALLSCRIPTS, INC	•	medications for students
	078872		JULIE ANDERSON		Reimburse for Student project Fish
	078873	•	ANNENBERG/CPB PROJECT		Library VHS per Tom Weisrock request
	078874	2/11/09	·		REIMBURSEMENT FOR NMR PRINTER INK
	078875	2/11/09			NON INSTRUCTIONAL SUPPLIES
	078876	2/11/09			GYM BOOTH
	078877	2/11/09			OPEN PO FOR AVACOM PRINTER SERVICE
	078878	2/11/09			BASIC AID EQUIPMENT FOR ASTRONOMY
	078879	2/11/09			Library books per Tom Weisrock request
	078880	2/11/09			reimbursement of employee hardware purchase
-	078881	2/11/09			POLICE GEAR
	078882	2/11/09			ART SUPPLIES
	078883	2/11/09			WOMEN'S BASKETBALL GEAR
	078884	2/11/09			Legislative Advocacy
	078885	2/11/09			Baseball Bleacher Seating
	078886	2/11/09		•	softballs for class
	078887	2/11/09	CHEMSEARCH		GROUNDS SUPPLIES
	078888		CINTAS CORPORATION		UNIFORM AND TOWEL SERVICE
	078889	2/11/09			Bus for Emeritus Institute Field Trip
	078890	2/11/09	COAST FITNESS REPAIR SHOP		FITNESS CENTER EQUIPMENT MAINTENANCE AND REPAIR
-	078890	2/11/09			3D Modeling grant expense
_	078891	2/11/09			NetAdvantage for .NET Renewal
	078893	2/11/09			Skillsone- Online Assessments
	078894	2/11/09			SECURITY SERVICES
	078895	2/11/09			Purchase instructional supplies.
	078896		DIGI-KEY CORP.		PHYSICS SUPPLIES BIOLOGY SUPPLIES
	078897	2/11/09 2/11/09			EMBROIDERY FOR MEN'S GOLF
	078898 078899				
	078899	2/11/09			Contract Services Reimbursement for printing
	078900		SHANNON FASELER FREEWAY AUTO SUPPLY		
				4	Emergency supplies CATERING SERVICES FOR MONTHLY OCLTF MEETINGS
	078902		S & B FOODS		
	078903		S & B FOODS		Payment to S&B Foods
Ü	078904	2/11/09	DAIRY DEPOT	\$48.62	NUTRITIONAL MILK AND DAIRY SUPPLIES

Report Date: 3/04/09
Escape - AP

_____v 4.2

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

0.078905	s 	Check #	Check Dt	Company Name	Check Amount	Description
0 078907 2/12/09 CLL/CCCAA \$255.00 CLNTRENECHIS. PS & ATHL. DEAM/CCCAA CONVENTION 7078959 2/12/09 CLNNC CYNTERNECHIS \$255.00 CLNNC CONTENENCE \$255.00 CLNC CONTENENCE \$255.00 CLNNC CONTENENCE	0 0	78905	2/12/09	ACADEMIC SENATE FOR CALIF.	\$725.00	Conference Attendance for Santos Garcia
0.078908 2/12/99 CINBER \$1571.20 CONFERENCE REINBURSSHEWT \$250.00 CINEC COMPENSION \$20.00 CINEC COMPENSION \$	0 0	78906	2/12/09	DR. ROBERT BRAMUCCI	\$294.02	Travel expenses for Bob Bramucci
0.78910	0 0	78907	2/12/09	CCLC/CCCAA	\$250.00	CONFERENCE/HS, PE & ATHL. DEAN/CCCAA CONVENTION
0 078910	0 0	78908	2/12/09	ALAN CHERRY	\$171.20	CONFERENCE REIMBURSEMENT
0 078912	0 0	78909	2/12/09	CINHC	\$250.00	CINHC CONFERENCE
0 078912 2/12/09 DAVIT S. KULCHINTYNN \$148.00 Accreditation Institute Conference 0 078916 2/12/09 JANES LAURIE \$58.85 Reim. J. Laurie-Job Fair 2009 0 078915 2/12/09 JANES LAURIE \$59.85 Reim. J. Laurie-Job Fair 2009 0 078916 2/12/09 JOHN OURNOWN \$272.00 CONFERENCE REIMBURSEMINY 0 078917 2/12/09 JOHN OURNOWN \$7979.00 Conference Reimbursement for Kevin O'Connor. 0 078917 2/12/09 JOHN OURNOWN \$7979.00 Conference Reimbursement for Kevin O'Connor. 0 078918 2/12/09 JOHN OURNOWN \$7979.00 Conference Reimbursement for Kevin O'Connor. 0 078919 2/12/09 JOHN SESSIER WINDOWN \$50.00 Gary Applied to National Communication Association 0 078923 2/12/09 JOHN SESSIER WINDOWN \$1.893.24 DOTOLLY SHIFTING TO NATIONAL CONFERENCE 0 078923 2/12/09 MORMA YANNI \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA \$230.34 NATS-ANNOWL CONFERENCE 0 078923 2/12/09 JAMES A. TIFREA 0 078923 2/12/09	0 0	78910	2/12/09	ELIZABETH CIPRES	\$80.00	Accreditation Institute 2009 - Liz Cipres
0 078915	0 0	78911	2/12/09	CSU NORTHRIDGE	\$500.00	Registration for CSUN conference 2009
0 078915 2/12/09	0 0	78912	2/12/09	JIM GASTON	\$1,814.56	Reimburse for CC Futures Assembly
0 178915	0 0	78913	2/12/09	DAVIT S. KHACHATRYAN	\$148.00	Accreditation Institute Conference
0 078916 2/12/09 JERRY RUDMANN \$75.00 ACCTEDIATION INTO CATTOR RUDWING STREAM \$75.00 ACCTEDIATION INTO CATTOR RUDWING RUDW	0 0	78914	2/12/09	JAMES LAURIE	\$58.85	Reim. J. Laurie- Job Fair 2009
0 078918 2/12/09 CARY KUDMANN \$75.00 Accreditation Institute 2009 - Jerry Rudman 0 078918 2/12/09 CARY KYBOLD \$650.00 Gary Kybold to National Communication Association 0 078920 2/12/09 DOROTHY SHERLING \$1.893.24 DOROTHY SHERLING \$1.993.24 \$1.12/09 DOROTHY SHERLING \$1.12/04 DOROTHY SHERLING \$1.91.12 DOROTHY S	0 0	78915	2/12/09	KEVIN O'CONNOR	\$979.00	Conference Reimbursement for Kevin O'Connor.
O 078919	0 0	78916	2/12/09	JOHN OZUROVICH	\$222.60	CONFERENCE REIMBURSEMENT
0 078930	0 0	78917	2/12/09	JERRY RUDMANN	\$75.00	Accreditation Institute 2009 - Jerry Rudman
0 078920 2/12/09 DOROTHY SHERLING \$1,893.24 DOROTHY Shirling to National Collegiate Honors Con	0 0	78918	2/12/09	GARY RYBOLD	\$650.00	Gary Rybold to National Communication Association
0 078921 2/12/09 MAIT SUAREZ \$87.79 CONFERENCE FOR MAIT SUAREZ 0 078922 2/12/09 CHIN TIONSON \$\$650.00 EAVIN TIONGSON 2008 National Communication Asso 0 078923 2/12/09 NORMA YANNI 2330.34 NAFSA-ANDRAL COMFERENCE 0 078924 2/12/09 ATAT \$111.66 FAX LINES - TRUSTEES FY 08-09 0 078925 2/12/09 ATAT \$111.66 FAX LINES - TRUSTEES FY 08-09 0 078926 2/12/09 ATAT \$19.11 FAX LINES - TRUSTEES FY 08-09 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0	78919	2/12/09	LOUIS SESSLER	\$222.64	CONFERENCE REIMBURSEMENT
O 789322 2/12/09 EDWIN TIONGSON \$650.00 EdWIN Tiongson to 2008 National Communication Asso O 799324 2/12/09 JAMES A. TIFREA \$239.23 NAFSA-ANNUAL CONFERENCE 1879216 O 789325 2/12/09 ATET \$111.66 FAX LINES - TRUSTEES FY 08-09 O 789326 2/12/09 ATET \$19.11 FAX LINES - TRUSTEES FY 08-09 O 789327 2/12/09 O 789328 2/12/09 O FIVE WORLDOOM COMMUNICATIONS \$68.18 MCT PHONE BILLS FOR 2 MONTHS O 789328 2/12/09 O FIVE WORLDOOM COMMUNICATIONS \$68.18 MCT PHONE BILLS FOR 2 MONTHS O 789328 2/12/09 O FIVE WORLDOOM COMMUNICATIONS \$69.18 MCT PHONE BILLS FOR 2 MONTHS O 789330 2/12/09 DUBLE BROADCASTING SERVICE \$71.85 VHS TAPE FOR FOLITICAL SCIENCE O 789331 2/12/09 DIANE PRSTOLESI \$771.85 VHS TAPE FOR FOLITICAL SCIENCE O 789332 2/12/09 DIANE PRSTOLESI \$771.85 PRIMBURSE BILLS FOR FOLITICAL SCIENCE \$771.85 VHS TAPE FOR FOLITICAL SCIENCE O 789334 2/12/09 PINNOCLE LANDSCAPE COMPANY \$5,097.00 DRAIN INSTALLATION AND CLEANING O 789336 2/12/09 PINNOCLE LANDSCAPE COMPANY \$5,097.00 DRAIN INSTALLATION AND CLEANING O 789339 2/12/09 PORTHAND COMMUNITY COLLEGE \$4,711.69 Payment for SIS Subaward/DUE 0702912 O 789340 2/12/09 PRO CHARCAL & DVE \$281.72 PASHION SUPPLIES O 789342 2/12/09 PRO CHARCAL & DVE \$281.72 PASHION SUPPLIES O 78944 2/12/09 PRO CHARCAL & DVE \$281.72 PASHION SUPPLIES O 78944 2/12/09 PRO CHARCAL & DVE \$281.72 PASHION SUPPLIES O 78944 2/12/09 RICH AMERICAS CORPORATION \$1,753.37 BACKFLOW TEST AND INSPECTIONS O 78944 2/12/09 RICH AMERICAS CORPORATION \$1,753.37 BACKFLOW TEST AND INSPECTIONS O 78944 2/12/09 RICH AMERICAS CORPORATION \$1,753.75 Shredding Account Downerts 08/09 O 78945 2/12/09 RICH AMERICAS CORPORATION \$1,693.85 FOOLDAIL Supplies \$1,693.87 STUDENT SUPPLIES SPRING 2009 O 78945 2/12/09 RICH AMERICAS CORPORATION \$1,693.87 STUDENT SUPPLIES SPRING 2009 O 7894	0 0	78920	2/12/09	DOROTHY SHERLING	\$1,893.24	Dorothy Shirling to National Collegiate Honors Con
O 078924 2/12/09 NORMA YANNI \$230.34 NAPSA-ANNUAL COPREENCE	0 0	78921	2/12/09	MATT SUAREZ	\$87.79	CONFERENCE FOR MATT SUAREZ
O 78924 2/12/09	0 0	78922	2/12/09	EDWIN TIONGSON	\$650.00	Edwin Tiongson to 2008 National Communication Asso
0 078925 2/12/09 AT&T \$111.66 FAX LINES - TRUSTEES FY 08-09	0 0	78923	2/12/09	NORMA YANNI	\$230.34	NAFSA-ANNUAL CONFERENCE
O 78926 2/12/09	0 0	78924	2/12/09	JAMES A. TIFREA	\$259.23	RE-ISSUE STALE-DATED CHECK #1879216
0.78927	0 0	78925	2/12/09	AT&T	\$111.66	FAX LINES - TRUSTEES FY 08-09
0 078928	0 0	78926	2/12/09	AT&T	\$19.11	FAX LINES - TRUSTEES FY 08-09
0 778929	0 0	78927	2/12/09	CITY OF TUSTIN	\$550.00	MCAS SUBLEASE CITY OF TUSTIN
0 078930 2/12/09 PUBLIC BROADCASTING SERVICE \$71.85 VHS TAPE FOR POLITICAL SCIENCE 0 078931 2/12/09 J.W. PEPPER & SON, INC. \$1,487.40 Student music \$77.59 REIMBURSE DIANE PESTOLESI \$77.69 REIMBURSE DIANE	0 0	78928	2/12/09	MCI WORLDCOM COMMUNICATIONS	\$68.18	MCI PHONE BILLS FOR 2 MONTHS
0 078931	0 0	78929	2/12/09	OFFICEMAX CONTRACT INC.	\$6,841.97	Office Max Supply Orders 2008/2009
0 078932 2/12/09 DIANE PESTOLEST \$77.59 REIMBURSE DIANE PESTOLEST 0 078933 2/12/09 PHOENIX GROUP INFORMATION SYS. \$825.90 Annual Maintenance: Citation Fees 0 078935 2/12/09 PING CO. \$753.19 MEN'S GOLF TEAM BAGS 0 078936 2/12/09 PING CO. \$753.19 MEN'S GOLF TEAM BAGS 0 078936 2/12/09 PING ROLE LANDSCAPE COMPANY \$6,097.00 DRAIN INSTALLATION AND CLEANING 0 078937 2/12/09 PORTLAND COMMUNITY COLLEGE \$4,711.69 Payment for NSF Subaward/DUE 0702912 0 078938 2/12/09 PRECISION FLOOR COVERING \$47.98 Emergency supplies 0 078940 2/12/09 PRO CHEMICAL & DYE \$281.72 FASHION SUPPLIES 0 078941 2/12/09 PRO CHEMICAL & DYE \$281.72 FASHION SUPPLIES 0 078942 2/12/09 PROSERV PLUMBING & DRAIN \$1,753.37 BACKFLOW TEST AND INSPECTIONS 0 078943 2/12/09 QUEST DIAGNOSTICS \$2,861.30 purchase laboratory testing for students 0 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 0 078945 2/12/09 RICOH AMERICAS CORPORATION \$65.34 Annual Ricoh Copier Maint. Agreement 0 078946 2/12/09 RICOH AMERICAS CORPORATION \$493.85 Football Supplies 0 078948 2/12/09 RICOH AMERICAS CORPORATION \$493.85 Football Supplies 0 078949 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. 0 078949 2/12/09 SAFEMAY INC/PAVILIONS \$111.62 Groceries for Foods Lab. 0 078950 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	0 0	78930	2/12/09	PUBLIC BROADCASTING SERVICE	\$71.85	VHS TAPE FOR POLITICAL SCIENCE
0 078933 2/12/09 PHOENIX GROUP INFORMATION SYS. \$825.90 Annual Maintenance: Citation Fees 0 078934 2/12/09 PING CO. \$753.19 MEN'S GOLF TEAM BAGS 0 078935 2/12/09 PINNACLE LANDSCAPE COMPANY \$6,097.00 DRAIN INSTALLATION AND CLEANING 0 078936 2/12/09 PIRINTING \$128.53 Fritisen Workbook 0 078937 2/12/09 PORTLAND COMMUNITY COLLEGE \$4,711.69 Payment for NSF Subaward/DUE 0702912 0 078938 2/12/09 PRAXAIR \$47.98 Emergency supplies \$47.98 Emergency supplies \$291.72 FASHION SUPPLIES \$281.72 FASHION SUPPLIES \$281.31 PRACTICE GOALS FOR WOMEN'S SOCCER \$2,861.30 purchase laboratory testing for students \$470.87 Shredding Account Documents 08/09 \$60.78944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 \$76944 2/12/09 RIDGELL ALL AMERICAN \$493.85 Football Supplies \$60.78946 2/12/09 RIDGELL ALL AMERICAN \$493.85 Football Supplies \$1691.87 STUDENT SUPPLIES - SPRING 2009 \$1691.87 STUDENT SUPPLIES - SPRING 200	0 0	78931	2/12/09	J.W. PEPPER & SON, INC.	\$1,487.40	Student music
O 078934 2/12/09 PING CO. \$753.19 MEN'S GOLF TEAM BAGS	0 0	78932	2/12/09	DIANE PESTOLESI	\$77.59	REIMBURSE DIANE PESTOLESI
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0 078936 2/12/09 PIP PRINTING \$128.53 Fritisen Workbook 0 078937 2/12/09 PORTLAND COMMUNITY COLLEGE \$4,711.69 Payment for NSF Subaward/DUE 0702912 0 078938 2/12/09 PRAXAIR \$47.98 Emergency supplies 0 078939 2/12/09 PRECISION FLOOR COVERING \$500.00 CARPET INSTALLATION 0 078940 2/12/09 PRO CHEMICAL & DYE \$281.72 FASHION SUPPLIES 0 078941 2/12/09 PROSERV PLUMBING & DRAIN \$1,753.37 BACKFLOW TEST AND INSPECTIONS 0 078942 2/12/09 PUGG COMPANY, INC. \$234.31 PRACTICE GOALS FOR WOMEN'S SOCCER 0 078943 2/12/09 QUEST DIAGNOSTICS \$2,861.30 purchase laboratory testing for students 0 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 0 078945 2/12/09 RICOH AMERICAS CORPORATION \$653.4 Annual Ricoh Copier Maint. Agreement 0 078946 2/12/09 RIDDELL ALL AMERICAN \$493.85 Football Supplies 0 078947 2/12/09 RID GRANDE ALBUQUERQUE \$1,691.87 STUDENT SUPPLIES - SPRING 2009 0 078948 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. 0 078949 2/12/09 SAFEWAY INC/PAVILIONS \$118.62 Groceries for Foods Lab. 0 078950 2/12/09 SAFEWAY INC/PAVILIONS \$116.62 Groceries for Foods Lab. 0 078951 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078953 2/12/09 SAN DIEGO GAS & ELECTRIC \$57,202.46 Electric Service Billing for SDG&E 0 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	0 0	78934	2/12/09	PING CO.	\$753.19	MEN'S GOLF TEAM BAGS
2/12/09 PORTLAND COMMUNITY COLLEGE \$4,711.69 Payment for NSF Subaward/DUE 0702912	0 0	78935	2/12/09	PINNACLE LANDSCAPE COMPANY	\$6,097.00	DRAIN INSTALLATION AND CLEANING
0 078938 2/12/09 PRAXAIR \$47.98 Emergency supplies	0 0	78936	2/12/09	PIP PRINTING	\$128.53	Fritisen Workbook
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O 078940	0 0	78938	2/12/09	PRAXAIR	\$47.98	Emergency supplies
O 078941 2/12/09 PROSERV PLUMBING & DRAIN \$1,753.37 BACKFLOW TEST AND INSPECTIONS O 078942 2/12/09 PUGG COMPANY, INC. \$234.31 PRACTICE GOALS FOR WOMEN'S SOCCER O 078943 2/12/09 QUEST DIAGNOSTICS \$2,861.30 purchase laboratory testing for students O 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 O 078945 2/12/09 RICOH AMERICAS CORPORATION \$65.34 Annual Ricoh Copier Maint. Agreement O 078946 2/12/09 RIDDELL ALL AMERICAN \$493.85 Football Supplies O 078947 2/12/09 RIO GRANDE ALBUQUERQUE \$1,691.87 STUDENT SUPPLIES - SPRING 2009 O 078948 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. O 078949 2/12/09 S & B FOODS \$128.22 Jr.Gaucho Advisory Meeting O 078950 2/12/09 SAFEWAY INC/PAVILIONS \$111.62 Groceries for Foods Lab. O 078951 2/12/09 SAMY'S CAMERA \$620.64 Photography supplies O 078952 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E O 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	0 0	78939	2/12/09	PRECISION FLOOR COVERING	\$500.00	CARPET INSTALLATION
0 078942 2/12/09 PUGG COMPANY, INC. \$234.31 PRACTICE GOALS FOR WOMEN'S SOCCER 0 078943 2/12/09 QUEST DIAGNOSTICS \$2,861.30 purchase laboratory testing for students 0 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 0 078945 2/12/09 RICOH AMERICAS CORPORATION \$65.34 Annual Ricoh Copier Maint. Agreement 0 078946 2/12/09 RIDDELL ALL AMERICAN \$493.85 Football Supplies 0 078947 2/12/09 RIO GRANDE ALBUQUERQUE \$1,691.87 STUDENT SUPPLIES - SPRING 2009 0 078948 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. 0 078949 2/12/09 S & B FOODS \$128.22 Jr.Gaucho Advisory Meeting 0 078950 2/12/09 SAMY'S CAMERA \$620.64 Photography supplies 0 078951 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078953 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	0 0	78940	2/12/09	PRO CHEMICAL & DYE	\$281.72	FASHION SUPPLIES
2/12/09 QUEST DIAGNOSTICS \$2,861.30 purchase laboratory testing for students 0 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 0 078945 2/12/09 RICOH AMERICAS CORPORATION \$65.34 Annual Ricoh Copier Maint. Agreement 0 078946 2/12/09 RIDDELL ALL AMERICAN \$493.85 Football Supplies 0 078947 2/12/09 ROG GRANDE ALBUQUERQUE \$1,691.87 STUDENT SUPPLIES - SPRING 2009 0 078948 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. 0 078949 2/12/09 S & B FOODS \$128.22 Jr.Gaucho Advisory Meeting 0 078950 2/12/09 SAFEWAY INC/PAVILIONS \$111.62 Groceries for Foods Lab. 0 078951 2/12/09 SAMY'S CAMERA \$620.64 Photography supplies 0 078952 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	0 0	78941	2/12/09	PROSERV PLUMBING & DRAIN	\$1,753.37	BACKFLOW TEST AND INSPECTIONS
0 078944 2/12/09 RECALL SECURE DESTRUCTION \$170.87 Shredding Account Documents 08/09 0 078945 2/12/09 RICOH AMERICAS CORPORATION \$65.34 Annual Ricoh Copier Maint. Agreement 0 078946 2/12/09 RIDDELL ALL AMERICAN \$493.85 Football Supplies 0 078947 2/12/09 RIO GRANDE ALBUQUERQUE \$1,691.87 STUDENT SUPPLIES - SPRING 2009 0 078948 2/12/09 ROTH CARNEY KNUDSEN LLP \$3,360.00 Investigative Svs. 0 078949 2/12/09 S & B FOODS \$128.22 Jr.Gaucho Advisory Meeting 0 078950 2/12/09 SAFEWAY INC/PAVILIONS \$111.62 Groceries for Foods Lab. 0 078951 2/12/09 SAMY'S CAMERA \$620.64 Photography supplies 0 078952 2/12/09 SAN DIEGO GAS & ELECTRIC \$1,537.99 Electric Service Billing for SDG&E 0 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER	Ö C	78942				
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O 078954 2/12/09 JACOBO SEFAMI \$100.00 DISTINGUISHED GUEST SPEAKER						
0 078955 2/12/09 SEHI PROCOMP COMPUTER PRODUCTS \$1,070.01 Epson scanners & printers						
	0 0	078955	2/12/09	SEHI PROCOMP COMPUTER PRODUCTS	\$1,070.01	Epson scanners & printers

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Report Date: 3/04/09

WARRANT REGISTER LISTING — Escape - AP

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S Che	eck # Check Dt	Company Name	Check Amount	Description
0 0789	56 2/12/09	SESAC, INC.	\$2,820.26	SESAC License for District Music Use
0 0789	57 2/12/09	SIGMA ALDRICH CHEMICAL CO.	\$138.47	CHEMISTRY SUPPLIES
0 0789	58 2/12/09	SIRCHIE FINGER PRINT LABS	\$74.33	INK PADS
0 0789	59 2/12/09	SNAP-ON INDUSTRIAL	\$215.33	TRANSPORTATIONS SHOP TOOLS
0 0789	60 2/12/09	SOUTHERN CALIFORNIA EDISON CO.	\$238.61	ELECTRIC SERVICE ATEP
0 0789	61 2/12/09	SOUTHERN CALIFORNIA EDISON CO.	\$1,529.90	ELECTRIC SERVICE ATEP
0 0789	62 2/12/09	SOUTHERN CALIFORNIA GAS CO.	\$4,535.93	PO for gas transmission service.
0 0789	63 2/12/09	SO. COAST FIRE PROTECTION		Repair Febco 8" RP Backflow device
0 07896	64 2/12/09	SOUTHERN COUNTIES OIL		BLANKET PURCHASE ORDER FOR DIESEL FUEL
0 0789	65 2/12/09	SO. ORANGE CO. COMM. COL.DIST	\$69.00	Return to Title IV Funds
0 07896	66 2/12/09	SO. ORANGE CO. COMM. COL.DIST	\$135.00	Return to Title IV Funds
0 0789				Blanket PO for Student Supplies
0 0789				Various Bank Supplies - 08/09
0 0789			•	Staff Reimbursement
0 0789	· · · · · · · · · · · · · · · · · · ·		•	Bee removal as needed
0 0789			,	BASEBALL EQUIPMENT/IVC BASEBALL PROGRAM
0 0789				RAPIDTECH SLA UPGRADE
0 0789		· ·		Admin. & Banking Svcs. for FSA 08/09
0 0789				PANEL PRESENTER
0 0789	· · · · · · · · · · · · · · · · · · ·		•	OPEN P.O. FOR PARTS
0 0789		TUSTIN LOCK & SAFE		KEYS FOR CHEMISTRY LABS
0 0789				Reimbursement to TUSD for Tech Prep purchases
0 0789				Softball team equipment
0 0789			1	Chair for Cliff Meyer
0 0789				PORTABLE TOILETS
0 0789				PAINT SUPPLIES
0 0789	· · · · · · · · · · · · · · · · · · ·	O VITAL LINK EDUCATION AND		Contract Agreement
0 0789				RangerPro Back-up System Renewal
0 0789		·		Open PO Live
				-
0 0789	·			TRASH REMOVAL 2ND YEAR OF 5 YEAR CONTRACT
0 0789				MARINE SCIENCE LAB EQUIPMENT
0 0789				JWILLIAMS INTERNET 08/09
0 0789				MAINTENANCE AGREEMENT FOR XEROX XEROX COPIER LEASE WITH MAINT. CONTRACT PURCHASING
0 0789		O XEROX CORP. O XEROX CORP.		Lease/Mtce Agmet for 15 Xerox Walk-up Copiers
0 0789	· · · · · · · · · · · · · · · · · · ·	9 YALE CHASE MATERIALS		OPEN P.O. FOR PARTS
0 0789				
0 0789		S XEROX CORP.		For food and supplies for the CDC. Annual Maintenance: Copier
	, ,			
0 0789		SO. ORANGE CO. COMM. COL. DIST		Reimburse Checking Account Workers' Comp Claims
0 0789				Reimburse Medicare Premiums Environmental Hazard Fee
0 0789				
0 0789		STATE BOARD OF EQUALIZATION		Environmental Hazard Fee HAZARDOUS WASTE GENERATOR FEES
0 0789		STATE BOARD OF EQUALIZATION	1	
0 0789		•		ARTICULATE PRESENTER 09 LICENSES
0 0790				BID 296, A300 REMODEL
0 0790				Fiber Cables for Core Network Upgrade
0 0790				BID 1081 -VILLAGE SWING SPACE RENOVATION
0 0790		MARK CONIGLIO		ISADORA ACADEMIC LICENSE
0 0790	, ,			AGB BUILDING PAINTING
0 0790				AUTOMOTIVE SERVICE CONTRACT
0 0790	06 2/12/09	GILBERT & STEARNS, INC.	\$207,426.20	PKG. U, ELECTRICAL, BID. 279 BUS. & TECHN. INNOV. CTR.

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WARRANT REGISTER LISTING -

Escape - AP

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S Check #	Check Dt	Company Name	Check Amount	Description
0 079007	2/12/09	INCENTRA SOLUTIONS	\$12,728.00	IT Software Engineering/Development Services
0 079008	2/12/09	INLAND BUILDING COMPANIES	•	PKG.Q,MISC.BID 279,BUS.& TECH. INNOV. CTR.
0 079009	2/12/09	INTERNATIONAL CITY BANK		BID 296, A300 REMODEL
0 079010	2/12/09	JRH CONSTRUCTION COMPANY, INC.	, ,	BID 1081 -VILLAGE SWING SPACE RENOVATION
0 079011	2/12/09	NetOp Store		NETOP SCHOOL LICENSES
0 079012	2/12/09	NEUDESIC, LLC		Student Information System, Year 3
0 079013	2/12/09	PCN3, INC.		BID 296, B200 SCIENCE LAB ANNEX AND B239 CONVERSIO
0.079014	2/12/09	R2A ARCHITECTURE		NEW RESTROOMS FOR MCKINNEY THEATER ARCHITECT
0 079015	2/12/09	RJT COMPUQUEST	• •	QA Consulting Services
0 079016	2/12/09	VISUCATE		AUTODESK ADDITIONAL SEATS
0 079017	2/12/09	UNIV. OF SO. CALIFORNIA		RENTAL SPACE
0 079018	2/17/09	IRVINE TENNIS	,	TENNIS ORDER
0 079019	2/17/09	JOANNE CHEN		Joanne Chen to CLTA World Languages Jamboree 2008
0 079020	2/18/09	SYLVIE GROTE		Silvie Grote to Southwest Chapter Annual Meeting
0 079020	2/18/09	HANDLERY HOTEL & RESORT		Conference req for Trudi Baggs for CIWEA
0 079021	2/18/09	DR. CRAIG JUSTICE		Accreditation Workshop 2009 - Craig Justice
0 079022	2/18/09	BETH MUELLER		Attend 2009 Annual SWACC Meeting
0 079023	2/18/09			-
	· · · · · ·	JOSEPH PAK YOSEMITE COMMUNITY COL. DIST.	18	Conference Reimbursement for Joseph Pak Tob Fair Magnitality Suite
0 079025	2/18/09	*		Job Fair Hospitality Suite TUITION REIMBURSEMENT
0 079026	2/18/09	FATHIA AFAZ-MOHAMED	•	TUITION REIMBURSE
0 079027	2/18/09	JUDY APIN		
0 079028	2/18/09	REBEKAH BAY	·	TUITION REIMBURSE
0 079029	2/18/09	ANA CHAVEZ	·	TUITION REIMBURSE
0 079030	2/18/09	MELONIE COPELAND	•	TUITION REIMBURSE
0 079031	2/18/09	ALLISON DAVIS		TUITION REIMBURSE
0 079032	2/18/09	ROBIN DREIS		TUITION REIMBURSE
0 079033	2/18/09	VENUS FRANKS	•	TUITION REIMBURSE
0 079034	2/18/09	SARAH GALLIVER	•	TUITION REIMBURSE
O 079035	2/18/09	BITIA GONZALES		TUITION REFUND
0 079036	2/18/09	SHANNON HARE	·	TUITION REIMBURSE
0 079037	2/18/09	ELLEN HUNSTEIN	·	TUITION REFUND
0 079038	2/18/09	ANNA LASALA	•	TUITION REIMBURSE
0 079039	2/18/09	JENNIFER LEE	3	TUITION REIMBURSE
O 079040	2/18/09	JAMI LONGO		TUITION REIMBURSE
0 079041	2/18/09	LISA MORENO		TUITION REIMBURSE
0 079042	2/18/09	KARI MORGAN		TUITION REIMBURSE
0 079043	2/18/09	LINDSAY PECKHAM		TUITION REIMBURSE
0 079044	2/18/09	KEILA RODRIQUEZ	•	TUITION REIMBURSE
0 079045	2/18/09	JUDITH SADLO		TUITION REIMBURSE
0 079046	2/18/09			TUITION REIMBURSE
0 079047	2/18/09	JENNY VASQUEZ	\$240.00	TUITION REIMBURSED
0 079048	2/18/09	SARAH VILAR		TUITION REIMBURSE
0 079049	2/18/09	CAROLYN WERTHEIM	1 1	TUITION REIMBURSE
0 079050	2/18/09	LUREL WHITE		TUITION REIMBURSE
O 079051	2/19/09	CALIOFRNIA COMMUNITY COLLEGES		CONFERENCE FOR PAT DUMAS
0 079052	2/19/09	AT & T MOBILITY	•	TELEPHONE SERVICES
0 079053	2/19/09	AT&T		Annual P.O. for telephone service
0 079054	2/19/09	AT&T		FAX LINES - TRUSTEES FY 08-09
0 079055	2/19/09	OFFICEMAX CONTRACT INC.	\$8,055.39	Office Max Supply Orders 2008/2009
0 079056	2/19/09	PACIFIC SCREENWORKS		8TH GRADE JOB SHADOW DAY TSHIRTS
0 079057	2/19/09	PUBLIC BROADCASTING SERVICE	\$104.85	Library DVDs per Tom Weisrock request

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Escape - AP WARRANT REGISTER LISTING ---

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S Check #	Check Dt	Company Name	Check Amount	Description
0 079058	2/19/09	J.W. PEPPER & SON, INC.	\$113.51	Music
0 079059	2/19/09	PHOENIX GROUP INFORMATION SYS.	\$1,109.18	Annual Maintenance: Citation Fees
0 079060	2/19/09	R2A ARCHITECTURE	\$7,077.16	SCCD-CONSTRUCTION COORDINATION/MASTER PLANNING
0 079061	2/19/09	RALPHS GROCERY COMPANY		Open PO groceries
0 079062	2/19/09	S & B FOODS		Refreshments for BSI sponsored ESL workshop.
0 079063	2/19/09	SHOKRAI LAW		Investigative Svs. for HR
0 079064	2/19/09	SHRED-IT		For Shred-it monthly service
0 079065	2/19/09	SIEMENS WATER TECHNOLOGIES		Annual Service& Deionized Water System
O 079066	2/19/09	SIGMA ALDRICH CHEMICAL CO.		CHEMICALS FOR CHEMISTRY LABS
0 079067	2/19/09	MELINDA SMITH	\$763.04	REIMBURSE FOR INSTRUCTIONAL SUPPLIES
0 079068	2/19/09		\$46.18	NATURAL GAS
0 079069	2/19/09			REIMBURSE SOCCCD REVOLVING FUND EXPIRED PAYROLL CK
0 079070	2/19/09	ST. ANDREW'S CHILDREN'S CENTER		Child Care Services
0 079071	2/19/09		and the second second	REIMBUSEMENT FOR SUPPLIES
0 079072	2/19/09	SPORTS SUPPLY GROUP INC.	• •	MEN'S BASEBALL SUPPLIES
0 079073	2/19/09	TOWNSEND PRESS	•	Purchase ESL books.
0 079074	2/19/09	TRI-AD	•	Admin. & Banking Svcs. for FSA 08/09
0 079075	2/19/09			paper/canary/yellow
0 079076	2/19/09	UNITED SITE SERVICES OF CA,		PORTABLE TOILETS
0 079077	2/19/09		•	WORKSHOP PRESENTER
0 079078	2/19/09	RALPHS GROCERY COMPANY		NUTRITIONAL FOOD AND SUPPLIES
0 079079	2/19/09	ROCKVIEW FARMS	, ,	For milk for the CDC children.
0 079080	2/19/09		,	GASB 43 & 45 Compliance
0 079081		A-1 FENCE COMPANY		SATELLITE TOWER FENCING
0 079082	2/19/09			BLANKET PURCHASE ORDER FOR PARTS
0 079083	2/19/09	AARDVARK CLAY AND SUPPLIES		SCULPTURE CLAY
0 079084		ABC ICE HOUSE	•	INSTRUCTIONAL SUPPLIES
0 079085	2/19/09		•	New Equipment - Spin Bikes
0 079086	2/19/09			ENERGY SERVICING AGREEMENT
0 079087	2/19/09	MARYAM AFSHARI		Reiburse staff member for textbook
0 079088	2/19/09	AIR SOURCE INDUSTRIES, INC.	\$111.44	Blanket for Air Source Industries, Inc.
0 079089	2/19/09	AIRGAS WEST		CO2 FOR SWIMMING POOL
0 079090	2/19/09	AmbironTrustWave		PCI Compliance Validation Services Renewal
0 079091		APPLE COMPUTER INC.		LAPTOPS FOR NURSING
0 079092	2/19/09		\$58.63	Shop coats, etc
0 079093	2/19/09			ART SUPPLIES
0 079094	2/19/09	ARROWHEAD DRINKING WATER	\$15.00	BLANKET PURCHASE ORDER FOR SUPPLIES
0 079095	2/19/09	ART SUPPLY WAREHOUSE	\$498.94	Blanket Purchase Order
0 079096	2/19/09	AVACOM	\$169.30	OPEN PO FOR AVACOM PRINTER SERVICE
0 079097		AVENTURA SAILING ASSOC.	4.7	Blanket PO for Sailboat Rental
0 079098	2/19/09	BLACKBOARD INC.		Blackboard Service Level Upgrade
0 079099	2/19/09			CA ENVIRONMENTAL PROTECTION AGENCY
0 079100	2/19/09		\$104.25	Blood Test
0 079101	2/19/09			Blanket for instructor supplies
0 079102	2/19/09			Protective lenes for cameras
0 079103	2/19/09			Provide consultation services to Library staff
0 079104	2/19/09			Presidium Licensing for Blackboard Helpline
0 079105	2/19/09			Presidium Licensing for Blackboard Helpline
0 079106	2/19/09			2009/2010 CCCCIO Membership
0 079107	2/19/09	CCPRO		Non-member fees for award application
0 079108	2/19/09	CINEMA SECRETS, INC.	\$299.83	Blanket PO for make-up supplies

---- Report Date: 3/04/09

Escape - AP WARRANT REGISTER LISTING -

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S	Check #	Check Dt	Company Name	Check Amount	Description
0	079109	2/19/09	CINTAS CORPORATION	\$31.26	UNIFORM AND TOWEL SERVICE
0	079110	2/19/09		\$56.50	Library books per Tom Weisrock request
0	079111	2/19/09	JENNIFER GLEIZER		MILEAGE
0	079112	2/19/09			Instructional Materials Reading Lab.
0	079113	2/19/09		\$148.85	BUILDING MAINTENANCE SUPPLIES
0	079114		GRAYBAR ELECTRIC CO.	\$1,144.84	ELECTRICAL SUPPLIES
0	079115	2/19/09	HOIST SERVICE, INC.	\$737.64	Hoist repair
0	079116	2/19/09	HOME DEPOT CREDIT SERVICES		RapidTech - Open PO w/ Home Depot
0	079117	2/19/09		1. (emergency bag
0	079118	2/19/09	IMAGE PRINTING SOLUTIONS	* *	Transcript envelopes with window
0	079119	2/19/09		\$508.37	Groceries for Foods Lab.
0	079120	2/19/09	INSIGHT MEDIA	\$294.68	Library videos per Tom Weisrock request
0	079121	2/19/09			Instructional Supplies
0	079122	2/19/09			TENNIS BALLS FOR MENS' AND WOMEN'S TENNIS TEAM
	079123	2/19/09		\$1,375.00	Tech Assistance-Ad Hoc Work
	079124	2/19/09			NCR GLUE
0	079125	2/19/09		\$43.05	Reiburse staff member for textbook
	079126		LABOR LAW CENTER, INC.		State & Federal Law Compliance Posters
0	079127		LAGUNA CLAY CO.		CERAMIC SUPPLIES
	079128	2/19/09			MILEAGE
0	079129	2/19/09		\$640.18	ART SUPPLIES
	079130	2/19/09		\$439.13	Blanket for instructor supplies
	079131	2/19/09			ART SUPPLIES
0	079132		MC KESSON MEDICAL SURGICAL	\$173.23	SUPPLIES FOR NURSING
0	079133	2/19/09			NEW CLASSROOM EQUIPMENT
0	079134	2/19/09			electric cart maintenance
0	079135	2/19/09	MISSION PRINTING COMPANY	\$1,066.73	District Annual Report Printing.
0	079136	2/19/09	MODERN POSTCARD	\$207.76	ADVERTISING
0	079137	2/19/09	CHARLES MYERS	\$15.81	Reimburse Faculty member for supplies
0	079138	2/19/09	NAVIGATORS PRINT & DESIGN INC	\$2,238.00	printing of transcript envelopes
0	079139	2/19/09	LEO LE NHUAN	\$20.58	MILEAGE
0	079140	2/19/09	YVONNE O'TOUSA	\$35.20	MILEAGE
Ó	079141	2/19/09	DIANE OAKS	\$156.57	MILEAGE
0	079142	2/19/09	ORANGE CO. AUDITOR-CONTROLLER	\$527,829.58	REGISTRAR OF VOTERS SERVICES/SUPPLIES
0	079143	2/19/09	ORANGE CO. FARM SUPPLY	\$1,519.49	BLANKET PO FOR SUPPLIES
0	079144	2/19/09	ORANGE COUNTY REGISTER	\$979.77	Lariat printing & delivery charges.
0	079145	2/19/09	OCE-IMAGISTICS	\$52.80	PITNEY-BOWES FAX MACHINE RENTAL
0	079146	2/19/09	OCLC, INC.	\$515.51	Annual Maintenance:Library Data Processing
0	079147	2/19/09	OXFORD UNIVERSITY PRESS	\$1,509.64	Purchase ESL books for Prof. Susan Stern.
0	079148	2/19/09	ORKIN INC.	\$90.00	Annual Maintenance: Bug Control
0	079149	2/19/09	APPLE COMPUTER INC.	\$537.68	FINAL CUT STUDIO 2 SOFTWARE
0	079150	2/19/09	BASTIEN AND ASSOCIATES	\$6,811.28	ATEP Project
0	079151	2/19/09	CARRIER JOHNSON	\$15,249.93	ARCHITECTURAL SERVICES
0	079152	2/19/09	COMMERCE WEST BANK	\$23,298.63	BID NO.1071, F.A. RESTRM EXPANSION
0	079153	2/19/09	DOUGHERTY + DOUGHERTY	\$33,161.65	ARCHITECT SERV. FOR LIFE SCIENCES, IVC.
0	079154	2/19/09	gkkworks	\$71,533.50	ARCHITECTURAL SERVICES FOR ATEP PARKING LOT REVISI
0	079155	2/19/09	IBM CORPORATION	\$41,946.39	Server Consolidation/Disaster Recovery
0	079156	2/19/09	ISI TELEMANAGEMENT SOLUTIONS	\$500.00	Configure Infortel Select Software
0	079157	2/19/09	JACKSON, DE MARCO, TIDUS,	\$48,892.91	ATEP Legal Professional Services
0	079158	2/19/09	JOYCE INSPECTION & TESTING	\$6,960.00	HIRE DSA INSPECTOR FOR A300 & B200 AT IVC
0	079159	2/19/09	JRH CONSTRUCTION COMPANY, INC.	\$209,687.63	BID NO.1071, F.A. RESTRM EXPANSION

WARRANT REGISTER LISTING -----

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

0 079316	S	Check #	Check Dt	Company Name	Check Amount	Description
0 079162	0	079160	2/19/09	LAMAR SPACE INC.	\$145.46	TRAILER FOR INSPECTOR OF RECORD ON A300/B200
0.079163	0	079161	2/19/09	PB AMERICAS, INC.	\$1,860.00	LABOR COMPLIANCE CONSULTANT SERV.
0 079164	0	079162	2/19/09	PSOMAS	\$8,388.13	ATEP Project
0 079165 2/19/09 ANNE DESTE SERVICES OF CA, \$53.8.6 FENCE REPAIL \$71.910 \$72.010 \$	0	079163	2/19/09	PUBLIC ECONOMICS, INC.	\$4,141.41	CONSULTING SERVICES-REDEVELOPMENT
0 079167 2/15/99 ANDER YOUSSEF & ASSOCIATES \$4.8.1 SITE VISIT AND ASSESSMENT TAX BLDG. 0 079167 2/26/09 ASSOCIATION OF PERFORMING \$100.000 Membership renewal 0 079169 2/26/09 2/26/09 BA F SERVICES, INC. \$5,820.00 A 405 EXHAUST SYSTEM 0 079171 2/26/09 BUS SYX LOOS & EMBROIDERY \$18.000 Membership renewal 5175.00 Membership renewal	0	079164	2/19/09	RJM DESIGN GROUP, INC.	\$2,509.91	ARCHITECT AGREEMT FOR ATEP
0 079167 2/20/09 ANDE COX \$474.75 Refund of Tax Deferred STRS 0 079169 2/20/09 SA P SERVICES, INC. \$6,20.00 A 465 EXPANDED SYSTEM \$7000 PROBLEM PROPRIED FOR PROPRIED STREET SYSTEM \$717.57 DE DERENGANCY BEST SERVICES \$717.57 DE DEFENDANCY BEST SERVICES \$719.10 DEFENDANCY B	0	079165	2/19/09	UNITED SITE SERVICES OF CA,	\$538.86	FENCE RENTAL
0 079169	0	079166	2/19/09	NABIH YOUSSEF & ASSOCIATES	\$48.91	SITE VISIT AND ASSESSMENT TAS BLDG.
0 0791519	0	079167	2/20/09	ANNE COX	\$474.78	Refund of Tax Deferred STRS
0 0793170	0	079168	2/20/09	ASSOCIATION OF PERFORMING	\$300.00	Membership renewal
0 079177	0	079169	2/20/09	B & P SERVICES, INC.	\$6,820.00	A 405 EXHAUST SYSTEM
0 079173 2/20/09 BILCK ART MATERIALS \$223.65 ART SUPPLIES	0	079170	2/20/09	JOYCE BARTLOMAIN	\$337.67	Reimbursement
0 079173	0	079171	2/20/09	BEE MAN	\$175.00	EMERGENCY BEE SERVICES
0 079175 2/20/09 CIA, IVALUELINE \$335.77 DRAFTING SUPPLIES	0	079172	2/20/09	BIG SKY LOGOS & EMBROIDERY	\$189.40	MEN'S VOLLEYBALL GAME SOCKS
O 791975 2/20/09 C.T.I. /VALUELINE \$335.77 RAFTING SUPPLIES	0	079173	2/20/09	BLICK ART MATERIALS	\$223.86	ART SUPPLIES
0 079176	0	079174	2/20/09	MIKE BOQUET	\$75.00	Reimbursement for purchase at Economy Tire
0 079177	0	079175	2/20/09	C.T.I./VALUELINE	\$335.77	DRAFTING SUPPLIES
0 079178 2/20/09 CORPORATE BUSINESS INTERIORS \$5,945.65 MODIFY SYSTEM FURNITURE 0 079179 2/20/09 COX COMMUNICATIONS, INC \$9,146.97 COX COMMUNICATIONS INTERCAMPUS WAN SERVICE 0 079181 2/20/09 COX MEDIA, INC. \$2,439.20 Cable advertising	0	079176	2/20/09	CLARK SECURITY PRODUCTS INC.	\$362.66	LOCKSMITH SUPPLIES
0.79179 2/20/09 COX COMMUNICATIONS, INC \$9,146.97 COX COMMUNICATIONS INTERCAMPUS WAN SERVICE 0.79180 2/20/09 COX MEDIA, INC. \$2,439.20 Cable advertising 0.79181 2/20/09 COLLIGAN \$78.50 Open RO soft water service 0.79182 2/20/09 D3 SPORTS, INC. \$431.00 BASEBALL GAME SHRTS 0.79183 2/20/09 SUZANNE D. DEBTON \$19.11 Reinfursement to Faculty 0.79184 2/20/09 SPARKLETTS \$947.75 Bottled water service \$54.45 DRINKING WATER FOR ATEP 0.79186 2/20/09 SPARKLETTS \$64.45 DRINKING WATER FOR ATEP 0.79186 2/20/09 STEPHEN DUBAY \$95.97 Reinfursement for Internet Services \$67.9188 2/20/09 SEPEND DUBAY \$95.97 Reinfursement for Internet Services \$18,769.78 GROUNDS EQUIPMENT \$18,769	0	079177	2/20/09	COAST FITNESS REPAIR SHOP	\$600.00	Athletic Equipment Mainteance Contract
079180 2/20/09 COX MEDIA, INC. \$2,439.20 Cable advertising \$79.50 Open PO soft water service \$79.181 2/20/09 DISPORTS, INC. \$431.00 BASEGREAL GAME SHIRTS \$78.50 Open PO soft water service \$79.183 2/20/09 SUZANNE D. DENTON \$19.11 Reimbursement to Faculty \$79.184 2/20/09 SPARKLETIS \$947.75 BOLIGA water service \$9.9186 2/20/09 SPARKLETIS \$947.75 BOLIGA water service \$9.9186 2/20/09 SPARKLETIS \$947.75 BOLIGA water service \$9.9187 \$79.9186 2/20/09 SEPHEN DUBAY \$95.97 Reimbursement for Internet Services \$9.9189 2/20/09 EUGLIRCH MARINE \$18,769.78 GROUNG COULTMENT \$91.914 Popply Mater for interface with the Thales Logger \$9.9191 2/20/09 EUGLIRCH MARINE \$189.14 Depth Meter for interface with the Thales Logger \$19.914 2/20/09 EURAL EXPRESS \$110.13 OPEN P.O. FOR SUPPLIES \$110	0	079178	2/20/09	CORPORATE BUSINESS INTERIORS	\$5,945.65	MODIFY SYSTEM FURNITURE
079181 2/20/09 CULLIGAN \$78.50 Open PO soft water service	0	079179	2/20/09	COX COMMUNICATIONS, INC	\$9,146.97	COX COMMUNICATIONS INTERCAMPUS WAN SERVICE
0.79182	0	079180	2/20/09	COX MEDIA, INC.	\$2,439.20	Cable advertising
2/20/09 SUZANNE D. DENTON S19.11 Reimbursement to Faculty	0	079181	2/20/09	CULLIGAN	\$78.50	Open PO soft water service
0 079184	0	079182	2/20/09	D3 SPORTS, INC.	\$431.00	BASEBALL GAME SHIRTS
0 079185 2/20/09 SPARKLETTS \$947.75 Bottled water service \$7079186 2/20/09 SPARKLETTS \$64.45 DRINKING WATER FOR ATEP \$95.97 Reimbursement for Internet Services \$95.97 Reimbursement for Internet Services \$95.97 Reimbursement for Internet Services \$18,769.78 Rogounds (QUIPMENT \$18,769.78 Rogounds (QUIPMENT \$18,769.78 Rogounds (QUIPMENT \$189.14 Doph Meter for interface with the Thales Logger \$199.92 2/20/09 ELECTRIC MARINE \$189.14 Depth Meter for interface with the Thales Logger \$37,80.00 ER/Studio Maint/Upgrade Renewal \$180.00	0	079183	2/20/09	SUZANNE D. DENTON	\$19.11	Reimbursement to Faculty
O 079186 2/20/09 SPARKLETTS \$64.45 DRINKING WATER FOR ATEP	0	079184	2/20/09	JOSEPH DIOGUARDI	\$54.56	EMPLOYEE REIMBURSEMENT
0 079187 2/20/09 STEPHEN DUBAY \$95.97 Reimbursement for Internet Services	0	079185	2/20/09	SPARKLETTS	\$947.75	Bottled water service
0 079188	0	079186	2/20/09	SPARKLETTS	\$64.45	DRINKING WATER FOR ATEP
0 079189 2/20/09 ECOLAB PROFESSIONAL PRODUCTS \$189.14 Depth Meter for interface with the Thales Logger 0 079191 2/20/09 EMETRICADERO TECHNOLOGIES, INC. \$3,780.00 ER/Studio Maint/Upgrade Renewal \$110.13 OPEN P.O. FOR SUPPLIES \$100.13	0	079187	2/20/09	STEPHEN DUBAY	\$95.97	Reimbursement for Internet Services
0 079190 2/20/09 ELECTRIC MARINE \$189.14 Depth Meter for interface with the Thales Logger 0 079191 2/20/09 EMBARCADERO TECHNOLOGIES, INC. \$3,780.00 ER/Studio Maint/Upgrade Renewal \$189.14 Depth Meter for interface with the Thales Logger 0 079192 2/20/09 EXCELSIOR ELEVATOR CORPORATION \$110.13 OPEN P.O. FOR SUPPLIES \$10.700 Contract Svcs - Experian \$77.00 Contract Svcs - Experian \$77.0	0	079188	2/20/09	EBERHARD EQUIPMENT	\$18,769.78	GROUNDS EQUIPMENT
0 079191 2/20/09 EMBARCADERO TECHNOLOGIES, INC. \$3,780.00 ER/Studio Maint/Upgrade Renewal	0	079189	2/20/09	ECOLAB PROFESSIONAL PRODUCTS	\$224.11	FOOD/NUTRITION SUPPLIES
2/20/09	0	079190	2/20/09	ELECTRIC MARINE	\$189.14	Depth Meter for interface with the Thales Logger
2/20/09 EXCELSIOR ELEVATOR CORPORATION \$812.50 ANNUAL ELEVATOR MAINTENANCE SERVICE	0	079191	2/20/09	EMBARCADERO TECHNOLOGIES, INC.	\$3,780.00	ER/Studio Maint/Upgrade Renewal
2/20/99 EXPERIAN \$77.00 Contract Svcs - Experian \$77.00 Contract Sycs - Experian \$77.00 Contract Parks \$70.00 Contract Sycs - Experian \$77.00 Contract	0	079192	2/20/09	EWING IRRIGATION PRODUCTS	\$110.13	OPEN P.O. FOR SUPPLIES
2/20/09 FEDERAL EXPRESS \$1,144.94 FEDERAL EXPRESS CHARGES	0	079193	2/20/09	EXCELSIOR ELEVATOR CORPORATION	\$812.50	ANNUAL ELEVATOR MAINTENANCE SERVICE
0 079196 2/20/09 FISHER SCIENTIFIC \$1,022.39 BIO.1L EQUIPMENT FOR LAB COURSE	0	079194	2/20/09	EXPERIAN	\$77.00	Contract Svcs - Experian
2/20/09	0	079195	2/20/09	FEDERAL EXPRESS	\$1,144.94	FEDERAL EXPRESS CHARGES
2/23/09 LAKE FOREST BEAUTY COLLEGE \$24,099.00 Blanket P.O. needed to pay for Cosmo classes 0 079199 2/24/09 GOLF VENTURES WEST \$50.61 MOWER AND CART PARTS 0 079200 2/24/09 W. W. GRAINGER \$49.88 HEATER 0 079201 2/24/09 GRAPHAIDS INC-DANIELS \$279.38 DESIGN SUPPLIES 0 079202 2/24/09 GRAPHIC CHEMICAL & INK CO. \$208.00 ART SUPPLIES 0 079203 2/24/09 HOME DEPOT CREDIT SERVICES \$8,785.66 MATERIALS AND SUPPLIES 0 079204 2/24/09 HOME DEPOT CREDIT SERVICES \$191.26 For Purchasing of misc. Supplies for greenhouse 0 079205 2/24/09 ANTHONY HUNTLEY \$670.29 Reimbursement to A. Huntley for lab materials 0 079206 2/24/09 HYDRO-SCAPE PRODUCTS, INC. \$105.65 Supplies For Irrigation Lab 0 079207 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window 0 079208 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079196	2/20/09	FISHER SCIENTIFIC	\$1,022.39	BIO.1L EQUIPMENT FOR LAB COURSE
2/24/09 2/24/09 W. W. GRAINGER \$50.61 MOWER AND CART PARTS	0	079197	2/20/09	FULL COMPASS SYSTEMS	\$10,565.96	Wireless microphone systems
0 079200 2/24/09 W. W. GRAINGER \$49.88 HEATER	0	079198	2/23/09	LAKE FOREST BEAUTY COLLEGE	\$24,099.00	Blanket P.O. needed to pay for Cosmo classes
2/24/09 GRAPHAIDS INC-DANIELS \$279.38 DESIGN SUPPLIES	0	079199	2/24/09	GOLF VENTURES WEST	\$50.61	MOWER AND CART PARTS
2/24/09 GRAPHIC CHEMICAL & INK CO. \$208.00 ART SUPPLIES 2/24/09 HOME DEPOT CREDIT SERVICES \$8,785.66 MATERIALS AND SUPPLIES 2/24/09 HOME DEPOT CREDIT SERVICES \$191.26 For Purchasing of misc. Supplies for greenhouse 2/24/09 ANTHONY HUNTLEY \$670.29 Reimbursement to A. Huntley for lab materials 2/24/09 HYDRO-SCAPE PRODUCTS, INC. \$105.65 Supplies For Irrigation Lab 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window 3/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079200	2/24/09	W. W. GRAINGER	\$49.88	HEATER
2/24/09 HOME DEPOT CREDIT SERVICES \$8,785.66 MATERIALS AND SUPPLIES 0 079204 2/24/09 HOME DEPOT CREDIT SERVICES \$191.26 For Purchasing of misc. Supplies for greenhouse 0 079205 2/24/09 ANTHONY HUNTLEY \$670.29 Reimbursement to A. Huntley for lab materials 0 079206 2/24/09 HYDRO-SCAPE PRODUCTS, INC. \$105.65 Supplies For Irrigation Lab 0 079207 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window 0 079208 2/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. 0 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079201	2/24/09	GRAPHAIDS INC-DANIELS	\$279.38	DESIGN SUPPLIES
0 079204 2/24/09 HOME DEPOT CREDIT SERVICES \$191.26 For Purchasing of misc. Supplies for greenhouse \$670.29 Reimbursement to A.Huntley for lab materials \$670.29 Reimbursement to A.Huntley for lab materials \$105.65 Supplies For Irrigation Lab \$105.65 Supplies For Irrigation Lab \$161.63 Transcript envelopes with window \$105.05 Supplies For Irrigation Lab	0	079202	2/24/09	GRAPHIC CHEMICAL & INK CO.	\$208.00	ART SUPPLIES
0 079205 2/24/09 ANTHONY HUNTLEY \$670.29 Reimbursement to A. Huntley for lab materials 0 079206 2/24/09 HYDRO-SCAPE PRODUCTS, INC. \$105.65 Supplies For Irrigation Lab 0 079207 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window 0 079208 2/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. 0 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079203	2/24/09			
O 079206 2/24/09 HYDRO-SCAPE PRODUCTS, INC. \$105.65 Supplies For Irrigation Lab O 079207 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window O 079208 2/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. O 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079204	2/24/09	HOME DEPOT CREDIT SERVICES	•	
0 079207 2/24/09 IMAGE PRINTING SOLUTIONS \$161.63 Transcript envelopes with window 0 079208 2/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. 0 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079205	2/24/09	ANTHONY HUNTLEY	•	
O 079208 2/24/09 INGARDIA BROTHERS PRODUCE, INC. \$334.77 Groceries for Foods Lab. O 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079206	2/24/09	HYDRO-SCAPE PRODUCTS, INC.		
0 079209 2/24/09 LISA INLOW \$39.26 Reimbursement to Faculty	0	079207	2/24/09	IMAGE PRINTING SOLUTIONS		-
	0	079208	2/24/09	INGARDIA BROTHERS PRODUCE, INC.		
0 079210 2/24/09 INTERMOUNTAIN LOCK & SECURITY \$43.72 BLANKET P.O. FOR MAINTENANCE SUPPLIES	0	079209	2/24/09	LISA INLOW		
	0	079210	2/24/09	INTERMOUNTAIN LOCK & SECURITY	\$43.72	BLANKET P.O. FOR MAINTENANCE SUPPLIES

Report Date: 3/04/09 WARRANT REGISTER LISTING Escape - AP

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S Check #	Check Dt	Company Name	Check Amount	Description
0 079211	2/24/09	IRVINE PIPE & SUPPLY	\$106.03	PLUMBING SUPPLIES
0 079212	2/24/09	IRVINE RANCH WATER DIST.	\$6,534.55	Annual Water Service
0 079213	2/24/09	PIPS	\$132,977.00	Protected Insurance Program for Schools 08/09
0 079214	2/24/09	KEN'S SPORTING GOODS	\$63.88	Equipment Repair Supplies
0 079215	2/24/09	DAVIT S. KHACHATRYAN	\$51.70	Purchase cartridges/Fiscal Office
0 079216	2/24/09	MARK KRUHMIN	\$16.89	REimburse staff member for book and footage DVD
0 079217	2/24/09	GARY L. KUSUNOKI	\$105.00	Hearing Examiner
0 079218	2/24/09	LAGUNA WOODS VILLAGE POTTERS	\$4,290.00	PAYMENT TO LAGUNA WOODS VILLAGE POTTERS
0 079219	2/24/09	LASER SOURCE	\$200.42	Toner cartridges for DSPS printers
0 079220	2/24/09	LUCK'S MUSIC LIBRARY	\$799.20	Music for students
0 079221	2/24/09	MAIN GRAPHICS	\$1,050.81	Program Flyers for Outreach
0 079222	2/24/09	MAQUINSAL SEWING MACHINE CO.	\$284.14	FASHION SUPPLIES
0 079223	2/24/09	MARKERTEK VIDEO SUPPLY	\$161.32	Cables for HD monitors & mic packages
0 079224	2/24/09	JENNIFER MC CUE	\$49.50	Reimbursement for dry cleaning
0 079225	2/24/09	MC KESSON MEDICAL SURGICAL	\$63.05	medical supplies
0 079226	2/24/09	MARGI MC NELLY	\$650.00	WORKSHOP PRESENTER
0 079227	2/24/09	MEDCO SUPPLY COMPANY	\$1,278.21	Athletic Training Room Supplies
0 079228	2/24/09	MIFCO	\$154.63	ART SUPPLIES
0 079229	2/24/09	MIRAMAR WHOLESALE NURSERIES	\$1,174.79	PLANTS FOR LOT 2
0 079230	2/24/09	MOORE MEDICAL CORP.	\$86.24	OTC'S
0 079231	2/24/09	MOUNTAIN MEDICAL	\$61.72	Straps for Scifit APE equipment
0 079232	2/24/09	AUGUSTINE NAVARRO	\$180.00	WORKSHOP PRESENTER
0 079233	2/24/09	HALEY NGUYEN	\$120.67	Reimbursement to Faculty
0 079234	2/24/09	ORANGE CO. AUDITOR-CONTROLLER	\$12.00	Package of forms
0 079235	2/24/09	ORANGE CO. AUDITOR-CONTROLLER	\$2,668.00	Surcharge Parking Citations
0 079236	2/24/09	ORANGE CO. AUDITOR-CONTROLLER	\$2,259.00	Annual Maintenance:Citations
0 079237	2/24/09	ORANGE CO. FARM SUPPLY	\$1,319.39	HORTICULTURE SUPPLIES
0 079238	2/24/09	CHURM PUBLISHING CO., INC.	\$1,685.00	Monthly ad insertions in OC Metro Magazine.
0 079239	2/24/09	OCE-IMAGISTICS	\$129.01	MAINTENANCE AGREEMENT FOR FAX MACHINE
0 079240	2/24/09	ONE SOURCE DISTRIBUTORS	\$44.25	BATTERY CHARGER FOR CHEMISTRY
0 079241	2/24/09	ONESOURCE DISTRIBUTORS, INC.	\$390.83	ELECTRICAL SUPPLIES
0 079242	2/24/09	SHANNON SEIFERT	\$23.62	MILEAGE
0 079243	2/24/09	CARLOS TUCCIO	\$303.91	REPAIR OF REFRIGERATOR IN CLASSROOM
0 079244	2/24/09	JUNE M. MILLOVICH	\$194.13	REIMBURSE JUNE MILLOVICH/CDES
0 079245	2/24/09	T&TA	\$67.87	Annual: Telephone Service
0 079246	2/24/09	AT&T	\$14.06	FAX LINES - TRUSTEES FY 08-09
0 079247	2/24/09	OFFICEMAX CONTRACT INC.	\$4,594.20	Office Max Supply Orders 2008/2009
0 079248	2/24/09	PACIFIC COLLEGE TESTING	\$1,200.00	Site License for Assessment Office
0 079249	2/24/09	PHOENIX GROUP INFORMATION SYS.	\$841.74	Citation Management
0 079250	2/24/09	POWER FORD TUSTIN	\$179.94	Payment for Smog check and certificate/Patrol Car
0 079251	2/24/09	VERIZON BUSINESS	\$7.62	Annual P.O. for telephone service
0 079252	2/24/09	VERIZON BUSINESS	\$282.01	Annual P.O. for telephone service
0 079253	2/24/09	SOUTHERN CALIFORNIA EDISON CO.	\$12,997.66	Annual Electric Service
0 079254	2/24/09			Annual Electric Service
0 079255	2/24/09			Annual Electric Service
0 079256	2/24/09			Annual Gas Service
0 079257	2/24/09			Annual Gas Service
0 079258	2/24/09			Annual Gas Service
0 079259	2/24/09			Blanket order for student supplies
0 079260	2/24/09			Postage for summer 2009 schedule
0 079261	2/24/09	VERIZON WIRELESS	\$691.01	Annual Maintenance: Emergency Cell Phone Service

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

s	Check #	Check Dt	Company Name	Check Amount	Description
0	079262	2/24/09	VERIZON BUSINESS	\$2.97	Annual P.O. for telephone service
0	079263	2/25/09	3DSUG, INC.	\$370.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	079264	2/25/09	3DSUG, INC.	\$370.00	3DSUG CONF 2009/MAR 15-19/DAYTONA BEACH, FL
0	079265	2/25/09	AACC CONVENTION	\$1,098.00	R MATHUR to 89th Annual AACC Convention
0	079266	2/25/09	AACC CONVENTION	\$898.00	J. Williams to attend AACC Convention 4/4 - 4/7/09
0	079267	2/25/09	ACADEMIC SENATE FOR CA.COM.COL	\$625.00	Jo Ann Alford to attend Academic Senate for Calif.
0	079268	2/25/09	ACTLA	\$210.00	ACTLA Conference -Kevin O'Connor
0	079269	2/25/09	CACCRAO	\$225.00	CACCRAO Workshop Region WS staff development
0	079270	2/25/09	CAEYC	\$50.00	Conference for Robin Bien
0	079271	2/25/09	CAEYC	\$15.00	CONFERENCE FOR LISA CAVALLARO
0	079272	2/25/09	CAEYC	\$50.00	CONFERENCE FOR JEAN-MARI DAGARIN
0	079273	2/25/09	CAEYC	\$15.00	Conference for Shawn Norman
0	079274	2/25/09	CCC - EOPS REGION VIII	\$1,125.00	EOPS Region VIII Student Leadership Conference
0	079275	2/25/09	COMM. COLLEGE LEAGUE OF CAL.	\$1,000.00	Conference
0	079276	2/25/09	CCLC/CCCAA	\$125.00	CCCAA / COA Convention
0	079277	2/25/09	CCLC/CCCAA	\$100.00	Conference Attendace for Rajen Vurdien
0	079278	2/25/09	TRACY DALY	\$773.50	Reimb for ACCCA Annual Conference
0	079279	2/25/09	BEN DOLAN	\$522.41	RAPIDFORM TRAINING
0	079280	2/25/09	FACCC EDUCATION INSTITUTE	\$150.00	CalWORKs Association Advocacy & Policy Conference
0	079281	2/25/09	FACCC EDUCATION INSTITUTE	\$199.00	Conference Attendance for Georgina Guy
0	079282	2/25/09	FACCC EDUCATION INSTITUTE	\$199.00	Conference Attendance - Lori Parra
0	079283	2/25/09	WILL GRAFF	\$320.00	CONFERENCE REIMBURSEMENT-RAPIDFORM TRAINING
0	079284	2/25/09	RON LEIGHTON	\$142.00	Conference Reimbursement for Ron Leighton
0	079285	2/25/09	RAGHU MATHUR	\$129.86	R MATHUR ACCCA Annual Conference
0	079286	2/25/09	RADISSON HOTEL	\$385.28	CCCAA/COA Conference
0	079287	2/25/09	REGISTRATIONS FOR YOU	\$50.00	Educating for Career Event
0	079288	2/25/09	TAMERA RICE	\$53.00	CONFERENCE FOR TAMERA RICE
0	079289	2/25/09	GORDON RICHIUSA	\$450.00	Conference Reimbursement for Gordon Richiusa
0	079290	2/25/09	KAY RYALS	\$1,747.01	Kay Ryals to National Collegiate Honors Council
0	079291	2/25/09	SANTA MONICA COLLEGE	\$350.00	CONFERENCE FOR ACCE-DAVID ANDERSON-2/25-27, 2009
0	079292	2/25/09	SHADOW MOUNTAIN RESORT & CLUB	\$466.52	OEC & SoCal CCC Joint Mtg Conference
0	079293	2/25/09	TASHA TRANKIEM	\$695.00	Reimbursement for online UCI Extension course
0	.079294	2/25/09	RAJEN VURDIEN	\$86.88	Conference Attendance for Rajen Vurdien
0	079295	2/26/09	A TO Z WHOLESALE FLORAL SUPPLY	\$391.67	Supplies For Floral Design Lab
0	079296	2/26/09	AACRAO	\$83.60	PUBLICATIONS PURCHASE
0	079297	2/26/09	ABC ICE HOUSE	\$9.70	INSTRUCTIONAL SUPPLIES
0	079298	2/26/09	TITLEIST	\$628.64	GOLF BALLS FOR MEN'S GOLF TEAM
0	079299	2/26/09	ALPHAGRAPHICS	\$1,184.84	To purchase IVC Notecards.
0	079300	2/26/09	BACKDROPS BEAUTIFUL	\$1,524.75	Rental of backdrop for "Forum".
0	079301	2/26/09	BP ENERGY COMPANY	\$66,074.23	NATURAL GAS PURCHASES
0	079302	2/26/09	MATT BRODET	\$14.75	Reimburse staff member for batteries
0	079303	2/26/09	ELSEVIER HEALTH SCIENCE	\$484.88	DVD FOR NURSING
0	079304	2/26/09	ESSENCE ENTERTAINMENT	\$1,430.00	Contract Services
0	079305		EWING IRRIGATION PRODUCTS		OPEN P.O. FOR SUPPLIES
	079306		FEDERAL EXPRESS		FEDERAL EXPRESS CHARGES
0	079307		FISHER SCIENTIFIC		CHEMISTRY EQUIPMENT .
0	079308	2/26/09	FORESTRY SUPPLIERS, INC.		GEOLOGY EQUIPMENT
	079309		CAMINOS FLAMENCOS	• •	Expenses for Flamenco Gala Event 3/14/09
0	079310	-	PACIFIC SAILING LLC		Sailboat Rental to Support MST Classes
0	079311		PARALLAX, INC.	,	ELECTRONICS PARTS
0	079312	2/26/09	BOB PARRETT CONSTRUCTION	\$16,357.00	PRESIDENT'S OFFICE RENOVATION

WARRANT REGISTER LISTING

Escape - AP

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S Check #	Check Dt	Company Name	Check Amount	Description
0 079313	2/26/09	PENN CORPORATE RELOCATION	\$307.63	RELOCATION SERVICES
0 079314	2/26/09	TIMOTHY PHAN	\$300.00	Contract Services
0 079315	2/26/09	POCKET NURSE ENTERPRISES,	\$246.30	SUPPLIES FOR MEDICAL ASSISTING
0 079316	2/26/09	QUICK CAPTION	\$137.50	Captioning services for Hearing impaired students
0 079317	2/26/09	RICHARD THE THREAD	\$404.00	FASHION SUPPLIES
0 079318	2/26/09	THEODORE ROBINS FORD	\$57,525.87	NEW FORD TRUCKS
0 079319	2/26/09	DR. WILLIAM ROLEY	\$87.23	NON-INSTRUCT PROGRAM DEV EXPENSE
0 079320	2/26/09	SADDLEBACK VALLEY UNIFIED	\$8,400.00	TPP Reimbursement authorization
0 079321	2/26/09	SADDLEBACK VALLEY UNIFIED	\$431.66	reimburse grant expenses
0 079322	2/26/09	SADDLEBACK VALLEY UNIFIED	\$2,352.00	expenses re 3D modeling grant
0 079323	2/26/09	SADDLEBACK VALLEY UNIFIED	\$7,800.00	tech prep allocation
0 079324	2/26/09	SADDLEBACK VALLEY UNIFIED		Reimbursement to El Toro High for Tech Prep prchs
0 079325	2/26/09	SAMY'S CAMERA	\$96.98	Protective lenes for cameras
0 079326	2/26/09	SAX	\$234.92	ART SUPPLIES
0 079327	2/26/09	SECURE LIVE SCAN	\$658.00	TPP Program Mentees Fingerprinting Charge
0 079328	2/26/09	SEHI PROCOMP COMPUTER PRODUCTS		INSTRUCTIONAL EQUIPMENT
0 079329	2/26/09			Folding Crates for Progation-Back to Success
0 079330	2/26/09	SOUTHERN COUNTIES OIL	\$2,837.56	-
0 079331	2/26/09	STRAPS UNLIMITED		DANCERS BAGS/IVC DANCE PROGRAM
0 079332	2/26/09	FRANK STRNAD	,	Damp Chaser systems
0 079332	2/26/09	SVM, LP		GAS CARDS FOR STUDENTS
				Reimbursement
0 079334	2/26/09		•	
0 079335	2/26/09	TELETROL SYSTEMS, INC.		HVAC SUPPLIES
0 079336	2/26/09	TIJERAS SPORTSWEAR		Men's Golf Team Uniform Supplies
0 079337	2/26/09			repair chiller
0 079338	2/26/09			Continuous OffSite Data Backup Service (LiveVault)
0 079339	2/26/09	UNISOURCE WORLDWIDE INC.		paper/ green
0 079340	2/26/09	UNITED INTERIORS		Replacement arms for damaged chairs in classroom
0 079341	2/26/09	UNITED VISUAL PRODUCTS, INC.	•	VISUAL SUPPLIES FOR PAC
0 079342	2/26/09	VISTA PAINT	•	PAINT SUPPLIES
0 079343	2/26/09	VWR INTERNATIONAL, INC.	•	MICROBIOLOGY SUPPLIES
0 079344	2/26/09	WALTERS WHOLESALE ELECTRIC	*	OPEN PURCHASE ORDER FOR PARTS AND SUPPLIES
0 079345	2/26/09			ANATOMY SUPPLIES
0 079346	2/26/09	WAXIE	•	CUSTODIAN SUPPLIES
0 079347	2/26/09	TED WEATHERFORD		REIMB, IVC DANCE COORDINATOR/DANCE CONCERTS EXPENS
0 079348	2/26/09	KATHY WEATHERWAX		WORKSHOP TRAINER
0 079349	2/26/09	WEBEX COMMUNICATIONS, INC.	\$575.00	Online Meeting Program Software
O 079350	2/26/09	NINA WELCH	\$179.73	Reimbursement
0 079351	2/26/09	WIRED PLANET	\$1,200.00	Contract District Website maintenance services.
0 079352	2/26/09	MICHAEL WOLF INTERIORS INC.	\$837.53	Window shades for Village Culinary Lab
0 079353	2/26/09	WORLD OF WIGS	\$270.73	Wigs for "FOrum" production
0 079354	2/26/09	Z CORPORATION	\$9,377.95	ED TACKETT-RAPIDTECH NONINSTR SUPPLIES
0 079355	2/26/09	MISSION HOSPITAL	\$1,436.95	WORKERS' COMP FIRST AID ACCOUNT
0 079356	2/26/09	SOUTH COAST FAMILY	\$440.00	WORKERS' COMP FIRST AID ACCOUNT
0 079357	2/26/09	MITCHELL J. WAINWRIGHT	\$567.00	WORKERS' COMP FIRST AID ACCOUNT
C 079358	2/26/09	WORKERS! COMP FIRST AID	\$-306.25	WORKERS' COMP FIRST AID ACCOUNT
0 079359	2/26/09	ACUTA	\$1,314.00	Associate/Institutional Membership to ACUTA
0 079360	2/26/09	ADCLUB ADVERTISING SERVICE	\$3,314.00	Recruitment/Advertising for SOCCCD
0 079361	2/26/09	AFFILIATED COMPUTER SERVICES	\$199.05	Contract Svcs - ACS
	- 10 - 1	ATDOAG ATOOM	מים זמר	CO2 FOR SWIMMING POOL
0 079362	2/26/09	AIRGAS WEST	9191.30	COZ FOR SWIMMING FOOL

- Report Date: 3/04/09

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———— WARRANT REGISTER LISTING —

Escape - AP

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

S	Check #	Check Dt	Сотрапу Name	Check Amount	Description
0	079364	2/26/09	AMERICAN RED CROSS	\$235.00	Responding to Emergency Cards Hlth 2 class
0	079365	2/26/09	AMTECH ELEVATOR SERVICES	\$1,693.33	ELEVATOR SERVICE
0	079366	2/26/09	APPLE COMPUTER INC.	\$42.03	Software
0	079367	2/26/09	ARAMARK UNIFORM SERVICES	\$35.11	SHOP RAGS
0	079368	2/26/09	ARAMARK UNIFORM SERVICES	\$58.63	Shop coats,etc
0	079369	2/26/09	ASI-MODULEX	\$1,960.97	NO FOOD OR DRINK SIGNS
0	079370	2/26/09	ASSESSMENT TECHNOLOGIES	\$100.00	ATI TESTING
0	079371	2/26/09	B & H PHOTO	\$1,439.68	INSTRUCTIONAL EQUIPMENT FOR ASTRONOMY
0	079372	2/26/09	BAKER & TAYLOR	\$3,031.40	Open PO to purchase books.
0	079373	2/26/09	BANNERSANDSIGNS.NET	\$32.09	Office Supplies
0	079374	2/26/09	BARRETT ENGINEERED PUMPS, INC.	\$3,434.11	CONTRACT SERVICES
0	079375	2/26/09	BELL'S INDUSTRIAL SERVICE	\$236.37	Laundry equipment repair
0	079376	2/26/09	BIO-RAD LABORATORIES, INC.	\$84.42	BIOLOGY SUPPLIES
0	079377	2/26/09	BLICK ART MATERIALS	\$157.45	STUDENT ART SUPPLIES
0	079378	2/26/09	BRACKEN, GILLIAN	\$200.00	Contract Services
0	079379	2/26/09	BUDDY'S ALL STARS	\$801.41	Men's Golf Uniform Supplies
0	079380	2/26/09	CALIFORNIA POWER PARTNERS, INC.	\$14,785.45	UNDERGROUND REPAIR WORK AT CENTRAL PLANT
0	079381	2/26/09	CAROLINA BIOLOGICAL SUPPLY	\$221.36	BIOLOGY SUPPLIES
0	079382	2/26/09	CINTAS CORPORATION	\$62.52	UNIFORM AND TOWEL SERVICE
0	079383	2/26/09	CLARK SECURITY PRODUCTS INC.	\$227.57	BLANKET PURCHASE ORDER FOR PARTS
0	079384	2/26/09	COASTLINE ROP	\$15,199.15	TPP Expenditure Reimbursement
0	079385	2/26/09	COLLEGE LEGAL INFORMATION	\$64.00	Book on Disability Law: Managing Student Disabilit
0	079386	2/26/09	PAUL M. SAUER	\$13,665.00	CACT MARKETING AND COURSE REGISTRATION
0	079387	2/26/09	BLACK CORAL HAWAII WHOLESALER	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
0	079388	2/27/09	ARROYO TRABUCO GOLF CLUB	\$1,000.00	SSG ADVISORY MTG.
0	079389	2/27/09	OFFICEMAX CONTRACT INC.	\$5,805.95	Office Max Supply Orders 2008/2009
0	079390	2/27/09	SOUTH COAST FAMILY	\$306.25	WORKERS' COMP FIRST AID ACCOUNT
0	079391	2/27/09	AMERICAN GEOTECHNICAL	\$12,610.00	Engineering/Testing Services for IVC B200
0	079392	2/27/09	AMERICAN TIME & SIGNAL CO.	\$66,979.10	WIRELESS CLOCK SYSTEM FOR LIBRARY
0	079393	2/27/09	AUSTIN-FOUST ASSOCIATES, INC.	\$2,700.00	ATEP Project -
0	079394	2/27/09	CDW GOVERNMENT, INC.	\$16,766.99	Core Network Upgrade
0	079395	2/27/09	THE COLLEGE BOARD	\$8,400.00	2 POWERFAIDS LICENSES
0	079396	2/27/09	COMPUTERLAND	\$2,498.36	DRAGON NATURALLY SPEAKING LICENSES/MEDIA
0	079397	2/27/09	DELL MARKETING L.P.	\$3,060.90	2 LATITUDE E4200 LAPTOPS
0	079398	2/27/09	DIRECT PAINTING & DECORATING	\$574.00	AGB ADDITIONAL PAINTING
0	079399	2/27/09	DISH NETWORK	\$359.88	Dish Network
0	079400	2/27/09	FIRST ENTERPRISE BANK	٨.	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV.CTR.
0	079401		HAITBRINK ASPHALT PAVING,		Haitbrink Asphalt Paving Inc.
0	079402	2/27/09	INTUIT	\$441.67	25 USER QUICKBOOKS CLASSROOM PACK
0	079403	2/27/09	JOYCE INSPECTION & TESTING		INSPECTOR AGRMT FOR F.A. RESTROOM
0	079404	2/27/09	METRONOME, INC.		Core Network Upgrade
0	079405	2/27/09	MODEL SCIENCE SOFTWARE	•	MODEL CHEM LAB PRO LICENSES
0	079406	2/27/09	NEWPORT COMPUTER SOLUTIONS, INC		Server Consolidation Project
0	079407		NORCON COMMUNICATIONS, INC.		Box office peripherals
	079408		OXFORD UNIVERSITY PRESS		GRAMMAR SENSE LICENSES
	079409		R2A ARCHITECTURE		ARCHITECTURAL SERVICES FOR PLAZA RECONSTRUCTION
	079410		RR SYSTEMS, INC.	, ,	PROVIDE RELOCATION SERVICES FOR LRC MOVE SC
	079411		SCENIC EXPRESSIONS, INC.		SERVICES TO AID IN SETUP OF SCENERY DATABASE
	079412		SEHI PROCOMP COMPUTER PRODUCTS		HP Laser Printer
	079413		SPORTS SURFACES DISTRIBUTING,		REPLACE TRACK SURFACE
0	079414	2/27/09	STATE WATER RES. CONTROL BOARD	\$375.00	WATER RESOURCES CONTROL BOARD FEE FOR IVC

Report Date: 3/04/09

Escape - AP WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

s	Check #	Check Dt	Company Name	Check Amount	Description
0	079415	2/27/09	TROXELL COMMUNICATIONS, INC.	\$9,790.17	Tech Equipment
0	079416	2/27/09	USS CAL BUILDERS, INC.	\$8,007.30	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV. CTR.
0	079417	3/02/09	CHEVRON AND TEXACO BUSINESS		2008/09 Use of Gasoline by Various Departments
0	079418	3/03/09	TAM DO	\$49.44	MILEAGE
0	079419	3/03/09	GOVCONNECTION	\$93.91	BIOLOGY 200 SUPPLIES
0	079420	3/03/09	W. W. GRAINGER	\$927.88	AUTOMOTIVE SUPPLIES
0	079421	3/03/09	GRANICUS, INC.	\$1,075.00	Board Meeting Streaming Video Monthly Support
0	079422	3/03/09	GREEN THUMB INTERNATIONAL	\$188.76	To Purchase Misc. Plants and Material For Labs.
0	079423	3/03/09	MARLYS GRODT & ASSOCIATES	\$500.00	Class Spec - Administrative
0	079424	3/03/09	GEORGINA GUY	\$177.48	MILEAGE
0	079425	3/03/09	HD SUPPLY FACILITIES MAINT.	\$185.11	ITEMS FOR HART GYMNASIUM AT IVC
0	079426	3/03/09	HERCULES PORTABLE POWER, INC.	\$753.86	GENERATOR REPAIR CONTRACT SERVICE
0	079427	3/03/09	HIRSCH PIPE & SUPPLY	\$363.88	PLUMBING & IRRIGATION SUPPLIES
0	079428	3/03/09	HITT MARKING DEVICES, INC.	\$18.96	SUPPLIES FOR NURSING
0	079429	3/03/09	HOKE OUTDOOR ADVERTISING, INC.	\$644.69	Spring event banners
0	079430	3/03/09	HOME DEPOT CREDIT SERVICES	\$518.89	BLANKET PURCHASE ORDER FOR SUPPLIES
0	079431	3/03/09	HOOVER AND STRONG	\$42.43	STUDENT SUPPLIES - SPRING 2009
0	079432	3/03/09	HORIZON	\$1,722.27	ANNUAL
0	079433	3/03/09	MARC HUGHSTON	\$26.94	Reimbursement for instructional equipment boxes
0	079434	3/03/09	LESLIE HUMPHREY	\$47.35	REIMBURSEMENT FOR SUPPLIES
0	079435	3/03/09	IMAGE PRINTING SOLUTIONS	\$460.53	PHOTO FOR NURSING
0	079436	3/03/09	IRVINE PIPE & SUPPLY	\$724.04	BLANKET PURCHASE ORDER FOR PARTS AND SUPPLIES
0	079437	3/03/09	IRVINE RANCH WATER DIST.	\$270.35	WATER SERVICE
0	079438	3/03/09	JOHNSTONE SUPPLY	\$539.35	SUPPLIES FOR MAINTENANCE
0	079439	3/03/09	KINOKUNIYA BOOKSTORE	\$437.01	Instructional Supplied Lang.Lab.
0	079440	3/03/09	LAGUNA GRAPHIC ARTS, INC.	\$123.91	DIGITAL PRINTING SERVICES
0	079441	3/03/09	LEARNING SEED	\$104.00	Dept. Resource
0	079442	3/03/09	LINKS SIGN LANGUAGE	\$2,749.00	Provide Interpreting Services
0	079443	3/03/09	JONATHAN MARCUS	\$1,000.00	Contract Services
0	079444	3/03/09	J. F. McCAUGHIN CO.	\$1,322.53	SCULPTING SUPPLIES
0	079445	3/03/09	JENNIFER MC CUE	\$91.30	MILEAGE
0	079446	3/03/09	MC KESSON MEDICAL SURGICAL	\$372.06	medical supplies nrequired for student care
0	079447	3/03/09	McMASTER CARR SUPPLY CO.	\$208.04	MAINTENANCE SUPPLIES
0	079448	3/03/09	MEDCO SUPPLY COMPANY	\$150.85	Athletic Training Room Supplies
0	079449	3/03/09	MIDWEST LIBRARY SERVICE	\$48.96	Purchase books.
0	079450	3/03/09	MUSIC THEATRE INTERNATIONAL	\$2,604.33	Royalty Fees
0	079451	3/03/09	NASCO WEST	\$137.92	FOOD/NUTRITION SUPPLIES
0	079452	3/03/09	NEW DAY FILMS	\$234.00	Library video per Tom Weisrock request
0	079453	3/03/09	NOTHING BUT AIR	\$484.88	BALLOONS FOR SENIOR DAY
0	079454	3/03/09	NU AGE DEVELOPMENT, INC.	\$11,340.00	LIBRARY WALL INSTALLATION
0	079455	3/03/09	ORANGE COUNTY REGISTER	\$499.00	ONLINE ADVERTISING
0	079456	3/03/09	ORANGE COUNTY REGISTER	\$32.00	OC REGISTER SUBSCRIPTION
0	079457	3/03/09	ONESOURCE DISTRIBUTORS, INC.	\$62.51	ELECTRICAL SUPPLIES
0	079458	3/03/09	LYNN SEMER	\$973.74	REIMBURSEMENT - FALL 2008 - FN 400 NUTRITION/COOKI
0	079459	3/03/09	SARA LEILA SHEYBANI	\$4.31	MILEAGE
0	079460	3/03/09	CARYN SUSSMAN	\$50.00	Reimbursement for TCDA Institutional Membership
0	079461	3/03/09	USA MOBILITY	\$120.78	PAGER RENTAL AND MAINTENANCE CONTRACT
0	079462	3/03/09	WELLS FARGO BANK #4198	\$1,007.84	SKS BOTTLE & PACKAGING, INC.
0	079463	3/03/09	WELLS FARGO BANK #4214	\$239.11	CITY OF IRVINE
0	079464	3/03/09	WELLS FARGO BANK #3317	\$2,237.62	Instructional Supplies
0	079465	3/03/09	WELLS FARGO #2078	\$2,272.74	RMATHUR TO FUTURES ASSEMBLY, ORLANDO, FL

South Orange County CCD

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account
Sort: Sorted by Warrant #
Selection: Between #078599 and 079466

S Check # Check Dt Company Name Check Amount Description

O 079466 3/03/09 SIR FRANCIS DRAKE HOTEL \$1,055.67 CCCAOE CONFERENCE ATTENDENCE

\$6,267,999.86

-- Report Date: 3/04/09

----- WARRANT REGISTER LISTING ---

Escape - AP

v 4.3

FUND SUMMARY

Description	Amount
01 - General Fund	\$3,530,640.27
12 - Child Development Fund	\$7,185.97
40 - Capital Outlay Fund	\$2,502,725.80
68 - Self-Insurance Fund	\$12,711.17
71 - Retiree Benefit Fund	\$214,736.65
art in the second of the secon	\$6,267,999.86

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-- Report Date: 3/04/09

Escape - AP ---- WARRANT REGISTER LISTING

Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #009455 and 009480

S	Check #	Check Dt	Company Name	Check Amount	Description
0	009455	2/06/09	CSNP, INC.	\$686.00	Proctor Exam Fees
0	009456	2/06/09	CMG COSMETICS	\$222.50	Com. Ed. Presenter
0	009457	2/06/09	KAYLAA FOX	\$175.50	Com. Ed. Presenter
V	009458	2/06/09	ESTELLA GARRISON	\$0.00	
0	009459	2/06/09	MARSHALL REDDICK SEMINARS	\$313.00	Com. Ed. Presenter
0	009460	2/06/09	REGINA ROCHA TOURS	\$1,449.00	Com. Ed. Tour Guide
0	009461	2/06/09	ROUNDS, MILLER AND ASSOC	\$2,032.50	Com. Ed. Presenter
0	009462	2/06/09	SADDLEBACK COLLEGE FOUNDATION	\$1,500.00	Flatbed Golf Cart to be shared with Training Dept.
0	009463	2/06/09	SOUTH ORANGE COUNTY COMMUNITY	\$75.43	2008 State, Local & District Consumer Use Tax
٧	009464	2/06/09	LINDA WOOD	\$0.00	
0	009465	2/12/09	TRANG THANH	\$245.00	SADDLEBACK COMMUNITY EDUCATION REFUND #25976
0	009466	2/12/09	CSNP, INC.	\$128.00	Com.Ed. Presenter - Classroom
0	009467	2/12/09	ESTELLA GARRISON	\$50.00	ACCE Statewide Annual Conference Fees
0	009468	2/12/09	NATIONAL CAPITAL FUNDING	\$213.50	Com. Ed. Presenter
0	009469	2/12/09	ORANGE COUNTY PRINTING	\$1,556.04	College For Kids/Junior Gauchos/Com Ed Marketing
0	009470	2/12/09	SANTA MONICA COLLEGE	\$350.00	ACCE Statewide Annual Conference Fees
0	009471	2/12/09	LINDA WOOD	\$50.00	ACCE Statewide Annual Conference Fees
0	009472	2/20/09	COMPUTRAX, INC.	\$272.50	Com. Ed. Presenter
0	009473	2/20/09	KAYLAA FOX	\$2,047.50	Com. Ed. Presenter
0	009474	2/20/09	OFFICEMAX CONTRACT INC.	\$168.19	Office Max Supply Orders 2008/2009
0	009475	2/20/09	MARSHALL REDDICK SEMINARS	\$45.50	Com. Ed. Presenter
0	009476	2/20/09	SOUTH ORANGE COUNTY COMMUNITY	\$38.04	Stores Office Supplies
0	009477	2/27/09	FARLA BINDER	\$318.60	Com. Ed. Presenter
0	009478	2/27/09	COMM. COLLEGE LEAGUE OF CAL.	\$1,000.00	Conference for Estella Castillo-Garrison
0	009479	2/27/09	INSIGHT SYSTEMS GROUP, INC.	\$117.94	Com. Ed. Presenter
0	009480	2/27/09	ORANGE COUNTY PRINTING	\$1,124.93	College For Kids/Junior Gauchos/Com Ed Marketing

\$14,179.67

FUND SUMMARY

Description	Amount		
09 - SC Community Education Fu	\$14,179.67		
	\$14.179.67		

Report Date: 3/04/09

WARRANT REGISTER LISTING

Escape - AP

Bank Account (IVC-CMED) - IVC Community Ed

Sort: Sorted by Warrant #

Selection: Between #008535 and 008543

s	Check #	Check Dt	Company Name	Check Amount	Description
0	008535	2/20/09	YUMEI ZONG	\$80.00	IVC COMMUNITY EDUCATION REFUND FALL 2008
0	008536	2/20/09	CERTIPORT	\$2,762.50	Online MOUS Test Vouchers for Testing Center
0	008537	2/20/09	EDUCATION TO GO	\$555.00	CONTRACT INSTRUCTOR PAYMENT FOR COMMUNITY ED.
0	008538	2/20/09	GATLIN EDUCATION SERVICES	\$1,495.00	ONLINE INSTRUCTIONAL SERVICES - COMMUNITY EDUCATIO
0	008539	2/27/09	BARBARA NELSON	\$50.00	IVC COMMUNITY EDUCATION REFUND
0	008540	2/27/09	SHERRI ELGAS	\$99.00	IVC COMMUNITY EDUCATION REFUND
0	008541	2/27/09	ANTHONY BARCENAS	\$2,160.00	IVC Community Education Instructor
0	008542	2/27/09	MILES FUJIWARA	\$4,860.00	IVC Community Education Instructor Spring 2009
0	008543	2/27/09	GATLIN EDUCATION SERVICES	\$1,495.00	ONLINE INSTRUCTIONAL SERVICES - COMMUNITY EDUCATIO

\$13,556.50

FUND SUMMARY

Description	Amount		
07 - IVC Community Education F	\$13,556.50		
	\$13,556.50		

ITEM: 5.22 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Renewal of Contract: Printing and Mailing of Class

Schedules

ACTION:

Approval

BACKGROUND

On April 28, 2008, the Board of Trustees approved the award of Bid No. 283D for Printing and Mailing Class Schedules to Trend Offset Printing, of Los Alamitos, California for an amount of \$405,483.72, including sales tax.

STATUS

Bid No. 283D provided for two contract renewal options. Saddleback College and Irvine Valley College staff would like to exercise the first renewal option. Trend Offset Printing has agreed to contract renewal without any cost increases, which is allowed for in the terms and conditions of Bid No. 283D. The cost will be \$405,483.72.

Funds are available in the general fund for Saddleback College, Irvine Valley College and ATEP to cover the cost.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve a contract renewal according to Bid No. 283D for Printing and Mailing of Class Schedules 2009-10 academic years to Trend Offset Printing in the amount of \$405,483.72 for Saddleback College, Irvine Valley College and ATEP.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

ITEM: 5.23

DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Budget Amendment: Adopt Resolution No. 09-04 to

Amend 2008-09 Restricted General Fund

ACTION:

Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2008/09 Adopted Budget.

The District is updating the adopted budget with current information as follows:

Tech Prep at Irvine Valley College	\$32,405
Board Financial Assistance Program (BFAP) at Irvine Valley College	(\$60)
Board Financial Assistance Program (BFAP) at Saddleback College	\$45,083
Telecommunications & Technology Infrastructure Program (TTIP) at IVC	\$5,253
Telecommunications & Technology Infrastructure Program (TTIP) at SC	(\$328)
Credit Matriculation at Irvine Valley College	\$49,614
Non-Credit Matriculation at Saddleback College	\$6
Articulation Certification Expenses at Irvine Valley College	\$3,000
Articulation Certification Expenses at Saddleback College	(\$1,000)
Basic Skills 2008/09 Allocation at Irvine Valley College	\$7,783
CTE Community Collaboration at Saddleback College	\$19,700
CTE Community Collaborative 08-140-890 at Saddleback College	\$750,000
Total Increase to the General Fund	\$911,456
Total Budget Amendment	\$911,456

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 09-04 to amend the 2008/2009 Adopted Budget as indicated in Exhibits A & B

Item Submitted By: Gary L. Poertner, Deputy Chancellor

GENERAL FUND

RESOLUTION 09-04

March 24, 2009

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$911,456 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	Income Source	<u>Amount</u>
01	8170	Federal Revenue	\$32,405
01	8619	State Revenue	\$45,023
01	8629	State Revenue	\$62,328
01	8690	State Revenue	\$771,700
Total surpressed and about the process of the control of the contr		Make at rate about the original to the make about the minor of the force of the fore of the force of the force of the force of the force of the forc	\$911,456

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

<u>Fund</u>	<u>Account</u>	Expenditure Description	<u>Amount</u>
01	1000	Academic Salaries	\$217,389
01	2000	Classified Salaries	\$180,681
01	3000	Fringe Benefits	\$88,973
01	4000	Books and Supplies	\$12,103
01	5000	Other Operating Expenses and Services	\$327,810
01	6000	Capital Outlay	\$84,500
	OUTERANCEMANNA CAMP OF		\$911,456

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

GENERAL FUND

RESOLUTION 09-04

March 24, 2009

BUDGET AMENDMENT EXPENDITURE DETAIL

Tech Prep at Irvine Valley College

INCOME 01- 8170- 1-002-4-080-093-6011 TECH PREP AT IRVINE VALLEY COLLEGE	32,405
EXPENDITURE 01- 5811- 1-002-4-080-093-6011 CONTRACT SERVICES	32,405 32,405
Board Financial Assistance Program (BFAP) at Irvine Valley College	ı
INCOME 01- 8619- 1-021-4-026-000-6460 BFAP AT IRVINE VALLEY COLLEGE	(60.00)
EXPENDITURE 01- 5999- 1-021-4-026-083-6460 ALLOCATED BUT NOT DISTRIBUTED	(60.00) (60.00)
Board Financial Assistance Program (BFAP) at Saddleback College	
INCOME 01- 8619- 1-021-1-026-000-6460 BFAP AT SADDLEBACK COLLEGE	45,083
EXPENDITURE 01- 1412- 1-021-1-026-000-6460 TEMP NCLSRM FACULTY, OVERLOAD 01- 1413- 1-021-1-026-000-6460 TEMP NCLSRM FACULTY, PART-TIME 01- 1414- 1-021-1-026-000-6460 TEMP NCLSRM FACULTY, SUMMER	3,700 2,000 1,000

01- 2141- 1-021-1-026-000-6460	RG CL/SEC STAFF (NI), CONT ASGMT.	2,000
01- 2383- 1-021-1-026-000-6460	TEMP ST STAFF (NI), HR ASGNMNT	21,000
01- 3120- 1-021-1-026-000-6460	STRS - NON-INSTR STAFF	2,000
01- 3220- 1-021-1-026-000-6460	PERS - NON-INSTR	1,000
01- 3320- 1-021-1-026-000-6460	OASDI - NON-INSTR STAFF	2,500
01- 3360- 1-021-1-026-000-6460	MEDICARE - NON-INSTR STAFF	1,000
01- 3420- 1-021-1-025-000-6460	H & W - CLS NINSTR STAFF & BRD MEM	1,500
01- 3520- 1-021-1-026-000-6460	UNEMP INS - NI STAFF	400
01- 3620- 1-021-1-026-000-6460	WORK COMP - NON-INSTR STAFF	350
01- 5270- 1-021-1-026-000-6460	CONFERENCES/TRAVEL	3,333
01- 5271- 1-021-1-026-000-6460	DIST SUP COMM EVENT	3,300
		45,083
Telecommunications &	Technology Infrastructure Program (TTIP) a	it IVC
INCOME		
01- 8629- 1-029-4-037-000-6011	TTIP AT IRVINE VALLEY COLLEGE	5,253
<u>EXPENDITURE</u>		
01- 5812- 1-029-4-037-087-6120	CONT SVC - SL/MAINT/INTERNET	5,253
		5,253
Telecommunications &	Technology Infrastructure Program (TTIP)	at SC
INICOME		
INCOME	TTIP AT SADDLEBACK COLLEGE	(205.00)
01-0029-1-029-1-040-061-0/99	THE AT SADDLEBACK COLLEGE	(328.00)
EXPENDITURE		
	CONT SVC - SL/MAINT/INTERNET	(328.00)
01- 3012- 1-028-1-033-007-0120	CONTOVO - OLIVIANIVI/NIVI ENNET	(328.00)
		(020.00)

Credit Matriculation at Irvine Valley College

<u>INCOME</u> 01- 8629- 1-030-4-024-000-6320 CREDIT MATRICULATION AT IRVINE VALLEY	49,614
EXPENDITURE 01- 5999- 1-030-4-024-000-6320 ALLOCATED BUT NOT DISTRIBUTED	49,614 49,614
Non-Credit Matriculation at Saddleback College	
INCOME 01- 8629- 1-031-1-051-000-6320 NON-CREDIT MATRICULATION AT SC	6
EXPENDITURE 01- 1414- 1-031-1-051-000-6320 TEMP NCLSRM FACULTY, SUMMER	6
Articulation Certification Expenses at Irvine Valley College	
INCOME 01- 8690- 1-038-4-073-074-6310 ATRICULATION CERTIFICATION EXP AT IVC	3,000
EXPENDITURE 01- 4600- 1-038-4-073-074-6310 NON INSTR SUPPL & MAT (LESS THAN \$200)	3,000
Articulation Certification Expenses at Saddleback College	
INCOME 01- 8690- 1-038-1-051-074-6310 ARTICULATION CERTIFICATION EXP AT SC	(1000.00)
EXPENDITURE 01- 5810- 1-038-1-051-074-6310 CONTRACTED PRINTING - OFF CAMPUS	(1000.00) (1000.00)

Basic Skills 2008/09 Allocation at Irvine Valley College

INCOME 01- 8629- 1-207-4-000-000	BASIC SKILLS 2009/09 ALLOCATION AT IVC	7,783
EXPENDITURE 01- 1415- 1-207-4-022-000-4930	TEMP NC FACULTY, STIP & PROJ	7,783 7,783
Career Tech Education	Community Collaboration at Saddleback Col	
INCOME 01- 8690- 2-209-1-024-000-6499	CTE COMM COLL AT SADDLEBACK	19,700
<u>EXPENDITURE</u>		
	TEMP NC FACULTY, STIP & PROJ TEMP ST STAFF (NI), HR ASGNMNT	12,000 4,942
01- 5811- 2-209-1-024-000-6499	· · · · · · · · · · · · · · · · · · ·	2,000
01- 5891- 2-209-1-024-000-6499		758
0. 000. 2.200 . 02. 000 0.00		19,700
		,
CTE Community Col	laborative 08-0140-890 at Saddleback College	9
INCOME		
<u>INCOME</u> 01- 8690- 1-219-1-000-000-0000	CTE COMM COLL 08-0140-890 AT SC	750,000
01- 8690- 1-219-1-000-000-0000	CTE COMM COLL 08-0140-890 AT SC	750,000
01- 8690- 1-219-1-000-000-0000 EXPENDITURE		
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS	83,000
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ	83,000 48,500
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT	83,000 48,500 40,000
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT	83,000 48,500
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES	83,000 48,500 40,000 12,500
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499 01- 2346- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF	83,000 48,500 40,000 12,500 3,000
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2346- 1-219-1-024-000-6499 01- 3110- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF	83,000 48,500 40,000 12,500 3,000 10,849
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499 01- 3110- 1-219-1-024-000-6499 01- 3220- 1-219-1-024-000-6499 01- 3320- 1-219-1-024-000-6499 01- 3360- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF OASDI - NON-INSTR STAFF MEDICARE - NON-INSTR STAFF	83,000 48,500 40,000 12,500 3,000 10,849 5,233
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499 01- 2346- 1-219-1-024-000-6499 01- 3220- 1-219-1-024-000-6499 01- 3320- 1-219-1-024-000-6499 01- 3360- 1-219-1-024-000-6499 01- 3420- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF OASDI - NON-INSTR STAFF MEDICARE - NON-INSTR STAFF H & W - CLS NINSTR STAFF & BRD MEM	83,000 48,500 40,000 12,500 3,000 10,849 5,233 3,441
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2346- 1-219-1-024-000-6499 01- 3246- 1-219-1-024-000-6499 01- 3220- 1-219-1-024-000-6499 01- 3320- 1-219-1-024-000-6499 01- 3420- 1-219-1-024-000-6499 01- 3420- 1-219-1-024-000-6499 01- 3520- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF OASDI - NON-INSTR STAFF MEDICARE - NON-INSTR STAFF H & W - CLS NINSTR STAFF & BRD MEM UNEMP INS - NI STAFF	83,000 48,500 40,000 12,500 3,000 10,849 5,233 3,441 2,711 30,011 561
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499 01- 3346- 1-219-1-024-000-6499 01- 3220- 1-219-1-024-000-6499 01- 3320- 1-219-1-024-000-6499 01- 3360- 1-219-1-024-000-6499 01- 3520- 1-219-1-024-000-6499 01- 3520- 1-219-1-024-000-6499 01- 3620- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF OASDI - NON-INSTR STAFF MEDICARE - NON-INSTR STAFF H & W - CLS NINSTR STAFF & BRD MEM UNEMP INS - NI STAFF WORK COMP - NON-INSTR STAFF	83,000 48,500 40,000 12,500 3,000 10,849 5,233 3,441 2,711 30,011 561 3,310
01- 8690- 1-219-1-000-000-0000 EXPENDITURE 01- 1313- 1-219-1-024-000-6499 01- 1415- 1-219-1-024-000-6499 01- 2141- 1-219-1-024-000-6499 01- 2342- 1-219-1-024-000-6499 01- 2346- 1-219-1-024-000-6499 01- 3110- 1-219-1-024-000-6499 01- 3320- 1-219-1-024-000-6499 01- 3360- 1-219-1-024-000-6499 01- 3520- 1-219-1-024-000-6499 01- 3620- 1-219-1-024-000-6499 01- 3620- 1-219-1-024-000-6499 01- 3620- 1-219-1-024-000-6499	TEMP CLS FAC, PT ASSIGNMENTS TEMP NCLS FACULTY, STIP & PROJ RG CL/SEC STAFF (NI), CONT ASGMT NI CLASSIFIED, OVERTIME NON-INSTR CLASSIFIED, SUBSTITUTES STRS - INSTR STAFF PERS - NON-INSTR STAFF OASDI - NON-INSTR STAFF MEDICARE - NON-INSTR STAFF H & W - CLS NINSTR STAFF & BRD MEM UNEMP INS - NI STAFF	83,000 48,500 40,000 12,500 3,000 10,849 5,233 3,441 2,711 30,011 561

01- 5269- 1-219-1-024-000-6499	MILEAGE EXPENSE	1,000
01- 5270- 1-219-1-024-000-6499	CONFERENCES/TRAVEL	13,000
01- 5271- 1-219-1-024-000-6499	DIST SUP COMM EVENT	500
01- 5811- 1-219-1-024-000-6499	CONTRACT SERVICES	117,000
01- 5891- 1-219-1-024-000-6499	INDIRECT CHARGES	15,384
01- 6412- 1-219-1-024-000-6499	SOFTWARE (\$200 OR MORE, USEFUL)	4,500
01- 1315- 1-219-1-052-011-0604	TEMP CLS FACULTY, STIPENDS & PROJ	13,000
01- 1415- 1-219-1-052-011-0604	TEMP NCLS FACULTY, STIP & PROJ	36,500
01- 2141- 1-219-1-052-011-0604	RG CL/SEC STAFF (NI), CONT ASGMT	47,557
01- 2342- 1-219-1-052-011-0604	NON-INSTR CLASSIFIED, OVERTIME	8,100
01- 3110- 1-219-1-052-011-0604	STRS - INSTR STAFF	4,084
01- 3220- 1-219-1-052-011-0604	PERS - NON-INSTR STAFF	5,247
01- 3320- 1-219-1-052-011-0604	OASDI - NON-INSTR STAFF	3,451
01- 3360- 1-219-1-052-011-0604	MEDICARE - NON-INSTR STAFF	1,525
01- 3420- 1-219-1-052-011-0604	H & W - CLS NINSTR STAFF & BRD MEM	4,052
01- 3520- 1-219-1-052-011-0604	UNEMP INS - NI STAFF	315
01- 3620- 1-219-1-052-011-0604	WORK COMP - NON-INSTR STAFF	1,861
01- 4200- 1-219-1-052-011-0604	BOOKS/MAGAZINES & PERIODICALS	1,800
01- 4600- 1-219-1-052-011-0604	NON INSTR SUPPL & MAT (LESS THAN \$200)	1,603
01- 5153- 1-219-1-052-011-0604	CONSULTANT	15,000
01- 5269- 1-219-1-052-011-0604	MILEAGE EXPENSE	690
01- 5270- 1-219-1-052-011-0604	CONFERENCES/TRAVEL	9,000
01- 5811- 1-219-1-052-011-0604	CONTRACT SERVICES	26,600
01- 5891- 1-219-1-052-011-0604	INDIRECT CHARGES	9,615
01- 6410- 1-219-1-052-011-0604	NEW EQUIPMENT (\$200 OR MORE USEFUL)	60,000
01- 1315- 1-219-1-058-036-1305	TEMP CLS FACULTY, STIPENDS & PROJ	9,900
01- 2141- 1-219-1-058-036-1305	RG CL/SEC STAFF (NI), CONT ASGMT	34,382
01- 2342- 1-219-1-058-036-1305	NON-INSTR CLASSIFIED, OVERTIME	7,200
01- 3320- 1-219-1-058-036-1305	OASDI - NON-INSTR STAFF	1,761
01- 3360- 1-219-1-058-036-1305	MEDICARE - NON-INSTR STAFF	746
01- 3520- 1-219-1-058-036-1305	UNEMP INS - NI STAFF	154
01- 3620- 1-219-1-058-036-1305	WORK COMP - NON-INSTR STAFF	911
01- 4600- 1-219-1-058-036-1305	NON INSTR SUPPL & MAT (LESS THAN \$200)	200
01- 5811- 1-219-1-058-036-1305	CONTRACT SERVICES	20,900
01- 5891- 1-219-1-058-036-1305		3,846
01- 6410- 1-219-1-058-036-1305	NEW EQUIPMENT (<\$200)	20,000
		750,000

GENERAL FUND

RESOLUTION 09-04

March 24, 2009

STATE OF CALIFORNIA) COUNTY OF ORANGE)	
I, Dr. Raghu P. Mathur, Secretary to the Bo County Community College District of Orange Cou the above and foregoing Resolution was duly and at a regular meeting thereof held on March 24, 20 IN WITNESS WHEREOF, I have hereunto	unty, California, hereby certify that regularly adopted by the said Board 09.
	aghu P. Mathur, Ed.D. ecretary to the Board of Trustees

ITEM: 5.24

DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Transfer of Budget Appropriations

ACTION:

Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

South Orange County Community College District

Transfer of Budget Appropriations

Journal Number		Description RG ADMIN SAL: Instructional Dean	From	То
3T09-00696	01-1221-0-000-8-022-000-6011	RG ADMIN SAL: Instructional Dean	\$24,637.00	
	01-2131-0-000-8-022-000-6011	RG MANAGER SAL: Instructional Dean	\$2,118.00	
	01-2131-0-000-8-016-091-6890	RG MANAGER SAL: Other Commt Svcs & Econmic Development	\$1,681.00	
	01-3120-0-000-8-016-000-6890	STRS NON-INSTR STAFF: Other Commt Svcs & Econmic Development	\$1,791.00	
	01-3420-0-000-8-016-000-6625	BENS NINST CLSSF: ATEP	\$552.00	
	01-3420-0-000-8-016-091-6710	BENS NINST CLSSF: Public Rel/Fund Raising/Community Rel	\$1,812.00	
	01-3420-0-000-8-016-000-6771	BENS NINST CLSSF: Safety & Security	\$14,083.00	
	01-3420-0-000-8-016-091-6890	BENS NINST CLSSF: Other Commt Svcs & Econmic Development	\$1,380.00	
	01-3430-0-000-8-016-000-6890	BENS NCLSRM ACADEMIC: Other Commt Svcs & Econmic Development	\$1,656.00	440.004.00
	01-1111-0-000-8-022-000-6110	RG CLSSRM FAC SAL: Learning Centers (non ADA-generating)		\$18,981.00
	01-1221-0-000-8-016-000-6625	RG ADMIN SAL: ATEP		\$3,861.00
	01-1221-0-000-8-016-000-6890	RG ADMIN SAL: Other Commt Svcs & Econmic Development		\$11,585.00
	01-2131-0-000-8-016-091-6710	RG MANAGER SAL: Public Rel/Fund Raising/Community Rel		\$850.00
	01-2151-0-000-8-016-091-6710	RG TECH SAL: Public Rel/Fund Raising/Community Rel		\$3,135.00
	01-2342-0-000-8-016-079-6550	NON-INSTR CLASS, OT: Physical Plant: Grounds Maint. & Repair		\$145.00
	01-2342-0-000-8-016-080-6599	NON-INSTR CLASS, OT: Physical Plant: Other Operation & Maint		\$170.00
	01-2346-0-000-8-016-080-6510	NON-INSTR CL SUB: Physical Plant: Building Maint & Repairs		\$821.00
	01-2346-0-000-8-016-079-6550	NON-INSTR CL SUB: Physical Plant: Grounds Maint. & Repairs		\$508.00
	01-3110-0-000-8-022-000-6110	STRS INSTR STAFF: Learning Centers (non ADA-generating)		\$1,566.00
	01-3350-0-000-8-022-000-6110	MEDIC INSTR EMPLY: Learning Centers (non ADA-generating)		\$299.0
	01-3430-0-000-8-022-000-6011	BENS NCLSRM ACADEMIC: Instructional Dean		\$769.0
	01-3510-0-000-8-022-000-6110	UNEMP INSTR STAFF: Learning Centers (non ADA-generating)		\$57.0
	01-3610-0-000-8-022-000-6110	WCOMP INSTRUCTIONAL: Learning Centers (non ADA-generating)		\$336.00
	01-3320-0-000-8-016-079-6550	OASDI NINST CLSSF: Physical Plant: Grounds Maint. & Repairs		\$437.0
	01-3360-0-000-8-016-079-6550	MEDIC NINST EMPLY: Physical Plant: Grounds Maint. & Repairs		\$102.0
	01-3520-0-000-8-016-079-6550	UNEMP NINST STAFF: Physical Plant: Grounds Maint. & Repairs		\$21.0
	01-3620-0-000-8-016-079-6550	WCOMP NON-INSTRUCTIONAL: Physical Plant: Grounds Maint. & Re		\$127.0
	01-3320-0-000-8-016-080-6599	OASDI NINST CLSSF: Physical Plant: Other Operation & Maint		\$10.0
	01-3360-0-000-8-016-080-6599	MEDIC NINST EMPLY: Physical Plant: Other Operation & Maint		\$2.0
	01-3520-0-000-8-016-080-6599	UNEMP NINST STAFF: Physical Plant: Other Operation & Maint		\$1.0
	01-3620-0-000-8-016-080-6599	WCOMP NON-INSTRUCTIONAL: Physical Plant: Other Operation & M		\$3.0
	01-3220-0-000-8-016-000-6890	PERS NON-INSTR STAFF: Other Commt Svcs & Econmic Development		\$3,401.00
	01-3320-0-000-8-016-000-6890	OASDI NINST CLSSF: Other Commt Svcs & Econmic Development		\$1,177.00
	01-3420-0-000-8-016-000-6890	BENS NINST CLSSF: Other Commt Svcs & Econmic Development		\$1,074.00
	01-4600-0-000-8-016-062-6772	NON-INSTR SUPPLIES & MATERIALS: Transportation Services		\$243.00
	01-5269-0-000-8-016-080-6510	MILEAGE: Physical Plant: Building Maint & Repairs	\$49,710.00	\$29.00 \$49,710.0
Journal Numbe		Description	From	То
3T09-00701	01-1413-1-024-4-035-075-6420	HR NCLSRM FAC PT: Dsps	\$2,200.00	
	01-2141-1-024-4-035-075-6420	RG CLERIC SAL: Dsps	\$11,000.00	
	01-3220-1-024-4-035-075-6420	PERS NON-INSTR STAFF: DSPS	\$1,000.00	
	01-3320-1-024-4-035-075-6420	OASDI NINST CLSSF: Dsps	\$800.00	
	01-4200-1-024-4-035-075-6420	BOOKS/MAGAZINE & PERIODICALS: DSPS	\$67.00	
	01-4212-1-024-4-035-075-6420	SOFTWARE (UNDER \$200): DSPS	\$2,500.00	
	01-4600-1-024-4-035-075-6420	NON-INSTR SUPPLIES & MATERIALS: DSPS	\$2,000.00	
	01-5270-1-024-4-035-075-6420	CONFERENCE: Dsps	\$241.00	
	01-5650-1-024-4-035-075-6420	EQUIPMENT REPAIR: Dsps	\$300.00	
	01-5811-1-024-4-035-075-6420	CONTRACT SERVICES: Dsps	\$1,437.00	
	01-6410-1-024-4-035-075-6420	NEW EQUIPMENT: Dsps	\$4,441.00	
	01-6411-1-024-4-035-075-6420	NEW EQUIP TECHNOLOGY: DSPS	\$4,354.00	
				Ć140 O
	01-2342-1-024-4-035-075-6420	NON-INSTR CLASS, OT: DSPS		
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420	STRS NON-INSTRISTAFF: DSPS		\$1,600.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS		\$1,600.0 \$200.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420	STRS NON-INSTRISTAFF: DSPS		\$1,600.0 \$200.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS		\$1,600.0 \$200.0 \$1,800.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS NINST CLSSF: DSPS		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS NINST CLSSF: DSPS		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0 \$15,000.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3430-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS NINST CLSSF: DSPS BENS NINST CLSSF: Dsps BENS NINST CLSSF: Dsps		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0 \$15,000.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3430-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INSTR CLSSF: DSPS BENS NINST CLSSF: Dsps BENS NINST CLSSF: Dsps UNEMP INSTR STAFF: Dsps		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0 \$100.0 \$200.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3430-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INIST CLSSF: Dsps BENS NINST CLSSF: Dsps UNEMP INSTR STAFF: Dsps UNEMP NINST STAFF: Dsps	·	\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0 \$100.0 \$200.0 \$600.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3430-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420 01-3610-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INIST CLSSF: Dsps BENS NCLSRM CERT: Dsps UNEMP INSTR STAFF: Dsps UNEMP NINST STAFF: Dsps WCOMP CERT STAFF: DSPS		\$1,600.0 \$200.0 \$1,800.0 \$500.0 \$1,100.0 \$150.0 \$2,900.0 \$15,000.0 \$100.0 \$200.0 \$600.0 \$1,200.0
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420 01-3610-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INIST CLSSF: Dsps BENS NILSTR CEST: Dsps UNEMP INSTR STAFF: Dsps UNEMP NINST STAFF: Dsps WCOMP CERT STAFF: DSPS WCOMP CLSSF STAFF: DSPS		\$140.00 \$1,600.00 \$1,800.00 \$500.00 \$1,100.00 \$15,000.00 \$15,000.00 \$200.00 \$600.00 \$900.00 \$250.00
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INIST CLSSF: Dsps BENS NILSTR CLSSF: Dsps UNEMP INSTR STAFF: Dsps UNEMP INSTR STAFF: Dsps WCOMP CERT STAFF: DSPS WCOMP CLSSF STAFF: DSPS INSTR SUPPLY: Dsps		\$1,600.00 \$200.00 \$1,800.00 \$500.00 \$1,100.00 \$150.00 \$15,000.00 \$100.00 \$200.00 \$600.00 \$900.00
	01-2342-1-024-4-035-075-6420 01-3120-1-024-4-035-075-6420 01-3210-1-024-4-035-075-6420 01-3310-1-024-4-035-075-6420 01-3350-1-024-4-035-075-6420 01-3360-1-024-4-035-075-6420 01-3411-1-024-4-035-075-6420 01-3420-1-024-4-035-075-6420 01-3510-1-024-4-035-075-6420 01-3520-1-024-4-035-075-6420 01-3610-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-3620-1-024-4-035-075-6420 01-4580-1-024-4-035-075-6420 01-4580-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS PERS INSTR STAFF: DSPS OASDI INSTR CLSSF: Dsps MEDIC INSTR EMPLY: Dsps MEDIC NINST EMPLY: Dsps BENS INSTR CLSSF: DSPS BENS INSTR CLSSF: DSPS BENS NINST CLSSF: Dsps BENS NINST CLSSF: Dsps UNEMP INSTR STAFF: Dsps UNEMP NINST STAFF: Dsps WCOMP CERT STAFF: DSPS WCOMP CERT STAFF: DSPS WCOMP CLSSF STAFF: DSPS INSTR SUPPLY: Dsps UNEMP NINST STAFF: DSPS		\$1,600.00 \$200.00 \$1,800.00 \$500.00 \$1,100.00 \$150.00 \$15,000.00 \$100.00 \$600.00 \$1,200.00 \$900.00 \$250.00

Journal Number BT09-00706	r Account 01-5999-0-000-4-022-000-6620 01-2483-0-000-4-037-085-6110	Description BALANCING ACCOUNT: Executive College Admin(Pres & Vice Pres HR INSTR STRM SAL: Learning Centers (non ADA-generating)	From \$8,140.00	To \$8,140.00
	01-2483-0-000-4-037-083-0110	TIMINOTO STATE CENTRING CENTERS (HOTT NON BEHELDWING)	\$8,140.00	\$8,140.00
Journal Number 8T09-00711	r Account 01-5811-2-209-1-024-000-6499	Description CONTRACT SERVICES: Other Student Services	From \$8,000.00	То
	01-6410-2-209-1-024-000-6499	NEW EQUIPMENT: Other Student Services	40.000.00	\$8,000.00
			\$8,000.00	\$8,000.00
Journal Number BT09-00725	01-4600-0-000-4-025-062-6772	Description NON-INSTR SUPPLIES & MATERIALS: Transportation Services	From \$32,298.00	To
	01-2141-0-000-4-020-091-6710	RG CLERIC SAL: Public Relations/fund Raising	\$32,298.00	\$32,298.00 \$32,298.00
Journal Number	r Account	Description	From	То
BT09-00733	01-1313-0-609-4-022-099-3901	HR CLSSRM FAC PT: Wfch Tba	\$11,000.00	10
	01-2483-0-609-4-076-008-0401	HR INSTR STRM SAL: Natural Science (Biology)		\$6,500.00
	01-4300-0-609-4-076-008-0401	INSTR SUPPLIES & MATERIALS: Natural Science (Biology)	¢11,000,00	\$4,500.00
			\$11,000.00	\$11,000.00
Journal Numbe	r Account	Description	From	То
BT09-00734	01-4600-0-000-4-070-069-1001	NON-INSTR SUPPLIES & MATERIALS: Fine Arts, General	\$15,000.00	
	01-5620-0-000-4-070-069-1001	RENTS & LEASES: Fine Arts, General	\$5,000.00 \$2,000.00	
	01-5810-0-000-4-070-069-1001 01-5840-0-000-4-070-069-1001	CONTRACT PRINTING: Fine Arts, General POSTAGE: Fine Arts, General	\$1,000.00	
	01-6410-0-000-4-070-069-1001	NEW EQUIPMENT: Fine Arts, General	¥ =,000.00	\$23,000.00
			\$23,000.00	\$23,000.00
Journal Numbe	r Account	Description	From	То
BT09-00761	01-6410-2-029-4-041-061-6780	NEW EQUIPMENT: Management Information Systems	\$20,000.00	10
	01-2383-2-029-4-041-000-6750	HR SHORTERM SAL: Staff Development		\$20,000.00
			\$20,000.00	\$20,000.00
Journal Numbe	r Account	Description	From	То
BT09-00775	01-5811-2-050-1-034-089-6950	CONTRACT SERVICES: Parking	\$27,830.00	.0
	01-2342-2-050-1-034-089-6950	NON-INSTR CLASS, OT: Parking		\$27,830.00
			\$27,830.00	\$27,830.00
Journal Numbe	r Account	Description	From	То
BT09-00801	01-1413-1-021-1-026-000-6460	HR NCLSRM FAC PT: Student Financial Aid Admin	\$6,646.00	
	01-1414-1-021-1-026-000-6460	HR NCLSRM FAC SUM: Student Financial Aid Admin	\$1,774.00	1
	01-2141-1-021-1-026-000-6460	RG CLERIC SAL: Student Financial Aid Admin	\$25,664.00	
	01-5271-1-021-1-026-000-6460 01-5651-1-021-1-026-000-6460	COMM RELATIONS: Student Financial Aid Admin MAINT AGREEMNT: Student Financial Aid Admin	\$28.00 \$1,346.00	
	01-5810-1-021-1-026-000-6460	CONTRACT PRINTING: Student Financial Aid Admin	\$2,917.00	
	01-6410-1-021-1-026-000-6460	NEW EQUIPMENT: Student Financial Aid Admin	\$1,000.00	
	01-5812-1-021-1-026-000-6460	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Student Financial A	620 275 00	\$39,375.00
			\$39,375.00	\$39,375.00
Journal Numbe	r Account	Description	From	То
BT09-00808	01-1413-1-023-4-035-077-6430	HR NCLSRM FAC PT: Eops	\$9,000.00	
	01-2141-1-023-4-035-077-6430 01-3360-1-023-4-035-077-6430	RG CLERIC SAL: Eops MEDIC NINST EMPLY: Eops	\$4,509.00 \$168.00	
	01-3420-1-023-4-035-077-6430	BENS NINST CLSSF: Eops	\$462.00	
	01-3430-1-023-4-035-077-6430	BENS NCLSRM CERT: Eops	\$3,220.00	
	01-4200-1-023-4-035-077-6430	BOOKS/MAGAZINE & PERIODICALS: EOPS	\$998.00	
	01-4900-1-023-4-035-077-6430	AWARDS & RECOGNITION: EOPS NON-INSTR SUPPLIES & MATERIALS: EOPS	\$1,100.00 \$2,216.00	
	01-4600-1-023-4-035-077-6430 01-5270-1-023-4-035-077-6430	CONFERENCE: Eops	\$1,500.00	
	01-5811-1-023-4-035-077-6430	CONTRACT SERVICES: Eops	\$2,900.00	
	01-7600-1-023-4-035-077-6430	Other Payments To Students: Eops	\$4,757.00	4
	01-1211-1-023-4-035-077-6430	RG NCLSRM FAC SAL: Eops		\$7,988.00
	01-2383-1-023-4-035-077-6430 01-3120-1-023-4-035-077-6430	HR SHORTERM SAL: Eops STRS NON-INSTR STAFF: EOPS		\$15,869.00 \$1,928.00
	01-3220-1-023-4-035-077-6430	PERS NON-INSTR STAFF: EOPS		\$1,009.00
	01-3320-1-023-4-035-077-6430	OASDI NINST CLSSF: Eops		\$1,530.00
	01-3520-1-023-4-035-077-6430	UNEMP NINST STAFF: EOPS		\$165.00
	01-3620-1-023-4-035-077-6430 01-3620-1-023-4-035-077-6460	WCOMP CLSSF STAFF: EOPS WCOMP CLSSF STAFF: Student Financial Aid Admin		\$125.00 \$2,216.00
	32 0020 2 020 . 000 077 0400		\$30,830.00	\$30,830.00

Journal Numb	per Account	Description		From	То
BT09-00821	01-4300-2-240-1-050-000-4900	INSTR SUPPLIES & MATERIALS: Interdisciplinary Studies		\$6,000.00	
	01-5811-2-240-1-050-000-4900	CONTRACT SERVICES: Interdisciplinary Studies		\$3,000.00	
	01-5811-2-240-1-050-000-4930	CONTRACT SERVICES: General Studies(App Psy,Pre-coll Math &		\$1,000.00	
	01-2383-2-240-1-050-000-4900	HR SHORTERM SAL: Interdisciplinary Studies			\$10,000.00
			-	\$10,000.00	\$10,000.00
Journal Numb	per Account	Description		From	То
BT09-00851	01-2131-2-100-1-050-000-4900	RG MANAGER SAL: Interdisciplinary Studies		\$11,123.00	
	01-2141-2-100-1-050-000-4900	RG CLERIC SAL: Interdisciplinary Studies		\$23,922.00	
	01-2383-2-100-1-050-000-4900	HR SHORTERM SAL: Interdisciplinary Studies		\$2,380.00	
	01-3220-2-100-1-050-000-4900	PERS NON-INSTR STAFF: Interdisciplinary Studies		\$12,023.00	
	01-3320-2-100-1-050-000-4900	OASDI NINST CLSSF: Interdisciplinary Studies		\$16,632.00	
	01-3360-2-100-1-050-000-4900	MEDIC NINST EMPLY: Interdisciplinary Studies		\$3,872.00	
	01-3420-2-100-1-050-000-4900	BENS NINST CLSSF: Interdisciplinary Studies		\$11,360.00	
	01-3520-2-100-1-050-000-4900	UNEMP NINST STAFF: Interdisciplinary Studies		\$314.00	
	01-3620-2-100-1-050-000-4900	WCOMP NON-INSTRUCTIONAL: Interdisciplinary Studies		\$1,895.00	
	01-5811-2-100-1-050-000-4900	CONTRACT SERVICES: Interdisciplinary Studies			\$83,521.00
			_	\$83,521.00	\$83,521.00
			TOTAL	\$374,044.00	\$374,044.00

Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

Saddleback College

Journal Number	BT09-00698	BT09-00749	BT09-00772	BT09-00809	BT09-00837
	BT09-00713	BT09-00752	BT09-00773	BT09-00810	BT09-00838
	BT09-00714	BT09-00753	BT09-00774	BT09-00811	BT09-00848
	BT09-00719	BT09-00757	BT09-00776	BT09-00813	BT09-00849
	BT09-00720	BT09-00758	BT09-00783	BT09-00817	BT09-00850
	BT09-00721	BT09-00763	BT09-00784	BT09-00818	BT09-00858
	BT09-00722	BT09-00764	BT09-00785	BT09-00820	BT09-00859
	BT09-00723	BT09-00766	BT09-00786	BT09-00823	BT09-00860
	BT09-00726	BT09-00767	BT09-00788	BT09-00829	
	BT09-00741	BT09-00768	BT09-00791	BT09-00830	
	BT09-00742	BT09-00769	BT09-00799	BT09-00831	
	BT09-00744	BT09-00770	BT09-00802	BT09-00834	

Irvine Valley College

Journal Number	BT09-00695	BT09-00794	BT09-00807
	BT09-00702	BT09-00796	BT09-00839
	BT09-00703	BT09-00797	BT09-00841
	BT09-00707	BT09-00798	BT09-00844
	BT09-00708	BT09-00803	BT09-00856
	BT09-00729	BT09-00805	BT09-00863
	RT00 00740	RT09_00806	

District Services

Journal Number	BT09-00748	BT09-00814	BT09-00826
	BT09-00754	BT09-00815	BT09-00852

ATEP

Journal Number BT09-00779

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.25 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Gifts to the District and Foundations

ACTION:

Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division or office within the college receiving the donated item reviews all gifts. Additionally, the Chancellor's Cabinet reviews the utility and appropriateness of the donated gift as to possible personnel or related cost factors.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS March 24, 2009

SADDLEBACK COLLEGE

Gift	Donated By:	
Fabric Samples	Rosane Schneider Fadres	
	34247 Via Santa Rosa	
	Capistrano Beach, California 92624	
Fabric Samples	Your Dreams Creation	
	26325 Via Lara	
	Mission Viejo, California 92691	
Fabric	Hoffman Fabrics	
	25792 Obrero Drive	
	Mission Viejo, California 92691	
Silk Screen Ink	Graphic Sign Co., Inc.	
	15924 Manufacture Lane	
	Huntington Beach, California 92649	
2 Gas Tanks and Cap, Wheeled Cart	Harbold Auto Electric/Ray Harbold	
	15015 S. Mariposa Avenue	
	Gardena, California 90247	
78 Art Books	Jack Evarts	
	1968 Sunrise Drive, Room 205	
	Montorose, CO 81401	
Fabric	LBBL	
	23791 Mariner Drive #16	
	Monarch Beach, California 92629	
2007 Hyundai	Hyundai Motor America	
	10550 Talbert Avenue	
	Fountain Valley, California 92708	
Sample Books	Sunstone Hotel Investors	
	903 Calle Amanecer, Suite 100	
	San Clemente, California 92673	
Medical Supplies	Dr. Richard McCullough	
10 Cases Kent Sea Salt Mix	Central Aquatics	
	9675 South 69th Street	
	Franklin, Wisconsin 53132	

IRVINE VALLEY COLLEGE

Gift	Donated By:
Books	Shirley Bradshaw
	3791 Magnolia Street
	Irvine, California 92606

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.26 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Speakers

ACTION:

Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college or center since the last board meeting. In addition, all travel expenses and/or honoraria must be recommended by the Chancellor or College President and submitted to the Board prior to reimbursement of travel expenses or payment of honoraria.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: Dr. Tod A. Burnett, President

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel
2/23/09	Dan Baker	Jesus of Nazareth Man or Myth	PR Director of the Freedom from Religion Foundation from 1987 to 2004. He was elected copresident of the Foundation with Annie Laurie Gaylor in 2004. He is a contributing editor of Freethought Today.	-0-
3/4/09	Shari Blakely	Visual Merchandising	Banana Republic Visual Merchandiser	-0-
3/4/09	Luann Petix	Fashion Journalism	Damsel Editor in Chief	-0-
4/17/09	Douglas Westfall	San Francisco's 1906 Earthquake and Fire	Historic publisher of great true life experience stories of America. His lectures derive from the books he publishes through his company, The Paragon Agency.	\$100.
5/1/09	Dr. Bobbe Sommer	Making the Most of Your Best	Leading social psychologist, consultant & seminar leader. Author of Psycho-Cybernetics 2000. Has appeared on Oprah Winfrey show, CBS-TV news with Maria Shriver, radio broadcast "Talk America" and "AM Northwest""	-\$100.
5/15/09	Professor Carolyn Verleur	Music in Age of Napoleon	Longtime professor of music, Santa Ana College. Taught at UCI's Osher Life Long Learning Institute. Her lecture will focus on the late 19 th century music from the era of Napoleon Bonaparte, with an emphasis on Beethoven.	\$100.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.27 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Authorization of Payment to Student Trustee Absent from

Board Meeting

ACTION:

Approval

BACKGROUND

Education Code Section 72425 (c) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Student Trustee Hannah Lee was absent from a Special Board Meeting on February 23, 2009 due to academic commitments.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 09-07 (Exhibit A) authorizing payment to Student Trustee Lee who was unable to attend the Special Board meeting, as noted above, due to academic commitments.

Item Submitted By: Dr. Raghu P. Mathur

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING

RESOLUTION 09-07

Section 72425 (c) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."; and

WHEREAS, on February 23, 2009, the Board of Trustees of the South Orange County Community College District held a special meeting; and

WHEREAS, Student Trustee Hannah Lee could not be present at the special meeting; and WHEREAS, it was determined that Student Trustee Lee's absence was due to academic commitments.

NOW, THEREFORE, BE IT RESOLVED that Student Trustee Lee shall be paid at the regular rate of compensation for the special meeting of the Board of Trustees held on February 23, 2009.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: DATE: 5.28 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: February/March 2009 Contracts

ACTION:

Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$65,000 for equipment, supplies and maintenance projects. During February/March 2009, the following contracts were reviewed and approved by the Deputy Chancellor, in consultation with the Chancellor, following review by legal counsel, when appropriate.

CONTRACTOR NAME

CONTRACT AMOUNT

College Board

\$ 59.433.96

Software and Data License Addendum to purchase software products and services.

RJT Compuguest

\$ 46,280.00

Consultant agreement to provide quality assurance expertise and participate in the analysis, design and testing of SIS.

Ismail Fidal

\$ 40,000.00

Consultant agreement to host regional workshops and develop an additional instructional module to provide guidance for Educational Institutions in transferring technology.

Michael White

\$ 30,000.00

Consultant agreement to host regional workshops, assist Tennessee Tech University in the development of material for a DE format, Develop instructional module to provide guidance for Educational Institutions in transferring technology.

Bill Leonard

12,000.00

Consultant agreement to host regional workshops for project "Lead the Way" for K-16 participants and submit case studies in the Field of Additive Manufacturing and Rapid Prototyping.

RECOMMENDATION

define roles of both parties.

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.1 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

ATEP: Conduct a Public Hearing: Certification of the Advanced Technology and Education Park Addendum/ Initial Study Pursuant to the California Environmental Quality Act and Concept Plan for Phase

3A

ACTION:

Public Hearing

BACKGROUND

The ATEP campus is situated in the City of Tustin on 68.4 acres. Pursuant to Conveyance Agreement §4.3.1, the District adopted a Short Range Plan (SRP) on March 24, 2008. Subsequent to adoption of the SRP, the District authorized preparation of the Long Range Academic and Facilities Plan (LRP), also in conformance with Conveyance Agreement §4.3.1. The Board of Trustees approved the LRP and a Long Range Academic Plan (LRAP) in November 2008. The Concept Plan is the required next step in the development of the ATEP campus.

The Board of Trustees held a Special Meeting on February 23, 2009 where the Board received a presentation from District staff and consultants on the academic and physical components of the Concept Plan, including the Phase 3A site plan, preliminary building designs, student plaza, landscape and hardscape elements and pedestrian and vehicular circulation. The Board provided input regarding the Phase 3A plan, including a comment about the size of the auditorium planned for the joint-use education/communication arts building. Since this meeting, the District staff and consultants have been preparing the Phase 3A Concept Plan document, the Addendum/Initial Study pursuant to the California Environmental Quality Act (CEQA) and associated resolutions for the Board's consideration at this hearing.

<u>STATUS</u>

The District's consultants and special counsel have prepared all documents necessary to meet the District's obligations under the Conveyance Agreement and Tustin Legacy Specific Plan related to the preparation of a concept plan for Phase 3A of the ATEP Campus. Pursuant to the presentation to the Board at the February 23, 2009 Special meeting, Phase 3A includes approximately 305,000 gross square feet (SF) of building area on 29 acres plus the existing 14,676 SF of building area associated with the current ATEP Campus. The existing ATEP campus will not be modified, except for the existing 104-space parking lot, which will be enlarged to accommodate the parking demands of Phase 3A.

The Board of Trustees will conduct a public hearing on the Certification of the ATEP Addendum/ Initial Study Pursuant to the CEQA and Concept Plan for Phase 3A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.2 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

ATEP: Resolution No. 09-05: Certification of the Advanced

Technology and Education Park Addendum/Initial Study and Errata

Pursuant to the California Environmental Quality Act (CEQA)

ACTION:

Approval

BACKGROUND

The ATEP campus is situated in the City of Tustin on 68.4 acres. Pursuant to Conveyance Agreement §4.3.1, the District adopted a Short Range Plan (SRP) on March 24, 2008. Subsequent to adoption of the SRP, the District authorized preparation of the Long Range Academic and Facilities Plan (LRP), also in conformance with Conveyance Agreement §4.3.1. The Board of Trustees approved the LRP and a Long Range Academic Plan (LRAP) in November 2008. The Concept Plan is the required next step in the development of the ATEP campus.

The Board of Trustees held a Special Meeting on February 23, 2009 where the Board received a presentation from District staff and consultants on the academic and physical components of the Concept Plan, including the Phase 3A site plan, preliminary building designs, student plaza, landscape and hardscape elements and pedestrian and vehicular circulation. The Board provided input regarding the Phase 3A plan, including a comment about the size of the auditorium planned for the joint-use education/communication arts building. Since this meeting, the District staff and consultants have been preparing the Phase 3A Concept Plan document, the Addendum/Initial Study pursuant to the California Environmental Quality Act (CEQA) and associated resolutions for the Board's consideration at this hearing.

STATUS

The Phase 3A Concept Plan was analyzed in the CEQA Addendum/Initial Study, which was available for public review and comment from February 26 to March 12, 2009. During this period, the District staff and consultants met with the Cities of Tustin and Irvine to present the Concept Plan and answer any questions either city may have. Additionally, the District sent the CEQA Addendum/Initial Study to the Orange County Fire Authority and Shea Properties.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 09-05 (EXHIBIT A) acknowledging all public testimony and approving Certification of Addendum/Initial Study and Errata pursuant to the California Environmental Quality Act.

RESOLUTION NO. 09-05

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ADOPTING THE ADDENDUM DATED MARCH 2009 TO THE FINAL JOINT
PROGRAM ENVIRONMENTAL IMPACT STATEMENT/ENVIRONMENTAL
IMPACT REPORT FOR THE DISPOSAL AND REUSE OF MCAS TUSTIN AND
THE MCAS TUSTIN SPECIFIC PLAN/REUSE PLAN DATED OCTOBER 1996,
AS AMENDED BY THE ERRATA DATED SEPTEMBER 1998 PURSUANT TO
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PROJECT

RECITALS.

WHEREAS, the City of Tustin ("City") and United States Department of Navy ("Navy") completed a joint planning document for reuse of the former Marine Corps Air Station ("MCAS Tustin") called the "MCAS Tustin Specific Plan/Reuse Plan" dated October 1996, as amended by the Errata dated September 1998. The Reuse Plan is a part of the MCAS Tustin Specific Plan/Reuse Plan and consists of Chapters 1, 2 (excluding 2.17) and 5 of the MCAS Tustin Specific Plan/Reuse Plan; and,

WHEREAS, the City and Navy completed a Final Joint Program Environmental Impact Statement/Environmental Impact Report for the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan dated October 1996, as amended by the Errata dated September 1998 ("Initial FEIS/EIR") pursuant to the National Environmental Policy Act ("NEPA") and California Environmental Quality Act ("CEQA"). According to the Initial FEIS/EIR, section 1.5.2, the Initial FEIS/EIR serves as a program environmental impact report and is intended to be used as the CEQA compliance document for all public and private actions taken to, or in furtherance of, the MCAS Tustin Specific Plan/Reuse Plan; and,

WHEREAS, the District reviewed drafts of the MCAS Tustin Specific Plan/Reuse Plan, the FEIS/EIR, and other related and supporting documents, participated in the formulation of such documents, provided comments, and otherwise fully participated in the process that culminated in the certification of the environmental documents and the adoption and approval of the MCAS Tustin Specific Plan/Reuse Plan.

WHEREAS, the Initial FEIS/EIR was certified as adequate and complete under CEQA and the Mitigation Monitoring and Reporting Program ("MMRP") that was adopted by the Tustin City Council on January 16, 2001, and a Record of Decision ("ROD") was issued by the Navy on March 2, 2001, approving the Initial FEIS/DEIR and the Reuse Plan; and,

WHEREAS, in May 2002, the Navy agreed to convey 1,153 acres of MCAS Tustin to the City by federal deeds as an economic development conveyance under the terms of the Agreement Between The United States of America and the City of Tustin, California, for the Conveyance of a Portion of the Former Marine Corps Air Station Tustin ("Federal Conveyance Agreement"); and,

WHEREAS, pursuant to the Federal Conveyance Agreement, a portion of the MCAS Tustin was conveyed by federal deeds from the Navy to the City on May 13, 2002; and,

WHEREAS, a portion of MCAS Tustin is leased to the City by the Navy under the Lease In Furtherance of Conveyance Between the United States of America and The City of Tustin, California For Portions of the Former Marine Corps Air Station Tustin ("LIFOC") dated May 10, 2002; and,

WHEREAS, the City approved and adopted the Specific Plan/Reuse Plan for MCAS Tustin on February 3, 2003, by Ordinance No. 1257, and subsequently amended it

on March 1, 2005, by Ordinance Nos. 1294 and 1295; on March 7, 2005, by Ordinance No. 1297; on June 5, 2005, by Ordinance No. 1299; and, on April 17, 2006, by Ordinance No. 1311 (the Specific Plan and Reuse Plan and all of the amendments to the Specific Plan and Reuse Plan are referred to herein collectively as the "Specific Plan/Reuse Plan"); and,

WHEREAS, the City approved and adopted, by Ordinance 1276 on June 16, 2003, a Redevelopment Plan for the MCAS-Tustin Redevelopment Project and determined that the Initial FEIS/EIR would serve as the required CEQA analysis and documentation for the Redevelopment Plan; and,

WHEREAS, the City approved and adopted, by Resolution Nos. 04-76 and 04-77 on December 6, 2004, a supplement to the Initial FEIS/EIR for the extension of Tustin Ranch Road ("Supplemental FEIS/EIR"); and,

WHEREAS, the City approved and adopted, by Resolution No. 06-43 on April 3, 2006, an addendum to the Initial and Supplemental FEIS/EIR for the purposes of initiating a zone change, approving a Disposition and Development Agreement with Tustin Legacy Community Partners, and adopting a revised MMRP (the Initial FEIS/EIR dated October 1996 and as amended by the Errata dated September 1998, the supplement to the FEIS/EIR dated December 6, 2004, and the addendum to the FEIS/EIR dated April 3, 2006 are collectively referred to herein as the "FEIS/EIR"). Pursuant to CEQA, Public Resources Code section 21167.2, the FEIS/EIR is conclusively presumed to be complete and comply with CEQA; and,

WHEREAS, the South Orange County Community College District (the "District") is entitled under section 4.1.3 of the Federal Conveyance Agreement to 68.37 acres of real property known in the Federal Conveyance Agreement as Parcel 1 (less the twenty-two acre portion set aside for Rancho Santiago Community College District) and the northern portion of Parcel 19 ("Property") at the former MCAS Tustin in the City; and,

WHEREAS, the City and District entered into the "Agreement Between the City of Tustin and the South Orange County Community College District for the Conveyance of a Portion of MCAS Tustin and the Establishment of an Advanced Technology Education Campus," dated April 22, 2004 (the "Conveyance Agreement"). On April 5, 2004, the City Council adopted Resolution No. 04-32 for the Conveyance Agreement finding that Conveyance Agreement and establishment of the Advanced Technology Education Park ("Project") is within the scope of the previously approved Initial FEIS/EIR as well as the Specific Plan/Reuse Plan and that the environmental effects were examined in the Initial FEIS/EIR; and,

WHEREAS, the City, acting in its capacity as the Local Redevelopment Authority ("LRA") for the disposition and conveyance of portions of the former MCAS Tustin, conveyed fee title to 37.66 acres of the Property and personal property to the District by the "Quitclaim Deed and Environmental Restriction Pursuant to Civil Code section 1471" dated April 22, 2004, ("City Quitclaim Deed") and the "Bill of Sale For

Former Military Personal Property Located at the Former Marine Corps Air Station, Tustin" ("Bill of Sale") dated March 10, 2004; and,

WHEREAS, pursuant to the "Sublease Between the City of Tustin and the South Orange County Community College District for a Portion of MCAS Tustin" dated April 29, 2004 ("Sublease"), the City has leased the remaining 30.71 acres of the Property to the District and will convey fee title to such remaining portion when the Navy conveys fee title to such portion of the Property to the City; and,

WHEREAS, as provided by California Education Code section 70902, the District is statutorily responsible for establishing policies for, and approval of, courses of instruction and educational programs at the ATEP Campus; and,

WHEREAS, the District has used reasonable efforts to plan, develop, maintain and use the Property solely and continuously as an ATEP campus consistent with the Conveyance Agreement; and,

WHEREAS, the District has already built some facilities at the ATEP campus, Phase 1, specifically on the northwest corner of Valencia Avenue and Lansdowne Road to use the Property as soon as feasible as an education oriented development and to provide educational opportunities to students; and,

WHEREAS, the District began offering classes to students at the ATEP campus in August 2007, and is continuing to expand its educational opportunities at the ATEP Campus. The District enrolled 1030 students for the spring 2009 academic semester; and,

WHEREAS, on March 24, 2008, the District adopted the Short-Range Academic and Facilities Plan ("**SRP**") as contemplated in section 4.3.1 of the Conveyance Agreement; and,

WHEREAS, the District has implemented the SRP; and,

WHEREAS, on November 12, 2008, based upon its independent review and consideration of the facts and requirements of CEQA, the District's Board of Trustees adopted Resolution No. 08-35, which determined with certainty, on the basis of substantial evidence in the light of the whole record, that the Long-Range Academic and Facilities Plan, as amended by the October and November 2008 Erratas ("LRP"), and the Long Range Academic Plan, as amended by the October 2008 Errata ("LRAP") (collectively, the "LRP Project"), were examined in light of the FEIS/EIR and other documents identified above and determined that the LRP Project were included in the Specific Plan/Reuse Plan and already analyzed in the previously certified FEIS/EIR; and,

WHEREAS, the District adopted an Addendum as amended by the errata dated November 2008 to the FEIS/EIR by Resolution No. 08-35 ("LRP Addendum"). Pursuant to CEQA, Public Resources Code section 21167.2, the LRP Addendum is conclusively presumed to be complete and comply with CEQA; and,

WHEREAS, on November 12, 2008, the District adopted the LRP as contemplated in section 4.3.1 of the Conveyance Agreement and LRAP by Resolution No. 08-35; and,

WHEREAS, as contemplated in the LRP and Conveyance Agreement, section 4.3.2, the District prepared a Concept Plan for a portion of the Property in accordance with Section 4.2.1 of the Specific Plan and all requirements contained in Chapter 4 of the Specific Plan/Reuse Plan; and,

WHEREAS, the Concept Plan will be approved, carried out, and implemented by the District and its agents, and the District is therefore the Lead Agency under CEQA, California Code of Regulations, Title 14, Chapter 3 ("CEQA Guidelines"), section 15051; and,

WHEREAS, section 4.3.2 of the Conveyance Agreement designates the District as the Lead Agency under CEQA for all ATEP Campus projects, including the Concept Plan as required by CEQA and its implementing regulations; and,

WHEREAS, in February 2009, the District prepared an Initial Study/Addendum to the FEIS/EIR to analyze and discuss any environmental impacts as the result of the Concept Plan Project ("Concept Plan Addendum"). The Concept Plan Project consists of the following: (1) the Concept Plan and its implementation; (2) implementation of relevant mitigation measures from the FEIS/EIR and LRP Addendum; and (3) implementation of the recommendations of the traffic study prepared by the District's traffic consultant, Austin-Foust Associates, Inc. ("Austin-Foust") dated February 2009; and,

WHEREAS, on February 26, 2009, the District sent to the City, the County of Orange, the Orange County Fire Authority ("OCFA"), the City of Irvine, and the Navy draft copies of the Concept Plan Addendum for their review and comment and public notices about the Concept Plan Addendum to the surrounding property owners. The District also posted the Concept Plan Addendum on its website and sent letters to all interested parties notifying them of the availability of the Concept Plan Addendum for their review and comment. The District requested that interest entities and persons submit any comments on the Concept Plan Addendum to the District by March 12, 2009; and,

WHEREAS, at a meeting on March 10, 2009, the City provided verbal comments on the Concept Plan Addendum to the District, the District has fully considered each and every comment made by the City, Austin-Foust Associates (District Transportation Engineer) has prepared a detailed written response to each comment, and the Addendum has been revised as appropriate to respond to the City's comments; and,

WHEREAS, on March 12, 2009, the District received a letter from the City of Irvine commenting on the Concept Plan Addendum, and on March 6, 2009 the OCFA submitted a letter to the District requesting documents. The District has fully considered each and every comment made by the City of Irvine and the OCFA and prepared a

detailed written response to each comment, which are incorporated in the Concept Plan Addendum.

WHEREAS, pursuant to section 4.2.2 of the Specific Plan/Reuse Plan the District will submit an application for the Concept Plan to the City of Tustin for City Zoning Administrator approval with the Concept Plan Addendum; and,

WHEREAS, the Concept Plan Project is consistent with the LRP and was contemplated as an implementation activity of the LRP, and was previously analyzed in the LRP Addendum and FEIS/EIR; and,

WHEREAS, there are no substantial changes proposed by the Concept Plan Project and the circumstances under which the Concept Plan Project will be undertaken since it was analyzed in the LRP Addendum and FEIS/EIR that have the potential to cause new significant environmental effects or a substantial increase in the severity of previously identified significant effects, and that there is no new information of substantial importance that affects the analysis in the FEIS/EIR or its mitigation measures or the LRP Addendum; and,

WHEREAS, the Concept Plan Project will not have any effects that are not already examined in the previously certified FEIS/EIR and LRP Addendum, there are no new mitigation measures required and there are no new significant adverse project-specific or cumulative impacts in any environmental areas that are identified, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of implementing the Concept Plan Project; and,

WHEREAS, there is no possibility that the Concept Plan Project or its implementation may have a significant effect on the environment; and,

WHEREAS, all feasible mitigation measures identified in the FEIS/EIR and LRP Addendum that are applicable to the Concept Plan Project are incorporated into subsequent actions that the District commits to fully implement; and,

WHEREAS, there is no information indicating that the City should implement a different Alternative or that a different Alternative is feasible for the Specific Plan/Reuse Plan; and,

WHEREAS, the Concept Plan Project does not propose substantial changes to the LRP Project which will require major revisions to the previously certified FEIS/EIR and LRP Addendum due to new or substantially more severe significant environmental effects than previously analyzed in the FEIS/EIR and LRP Addendum; and,

WHEREAS, the Concept Plan Project and its implementation will not result in substantial changes in circumstances under which the LRP Project will be undertaken that will require major revisions to the FEIS/EIR and LRP Addendum due to new or substantially more severe significant environmental effects than previously analyzed in the FEIS/EIR and the LRP Addendum; and,

WHEREAS, no new information of substantial importance as described in subsection (a)(3) of Section 15164 of the CEQA Guidelines has been revealed that will require major revisions to the FEIS/EIR and the LRP Addendum or its conclusions as the result of the Concept Plan Project and its implementation; and,

WHEREAS, none of the conditions identified in CEQA Guidelines section 15162 exist as the result of the Concept Plan Project and its implementation to trigger the need to prepare a subsequent or supplemental EIR to evaluate the Project impacts or mitigation measures with regard to the LRP Project. Specifically, the Concept Plan Project and its implementation will not cause or result in: (1) changes to the LRP Project that require major revisions of the previous FEIS/EIR and LRP Addendum due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the LRP Project is undertaken that require major revisions of the previous FEIS/EIR and LRP Addendum due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete and LRP Addendum adopted; and,

WHEREAS, pursuant to CEQA Guidelines section 15168, subdivision (c), there are no new effects that could occur, and no new mitigation measures are required for the LRP Project as the result of the Concept Plan Project and its implementation, or for the Concept Plan Project; and,

WHEREAS, the previously certified FEIS/EIR including the MMRP, and the LRP Addendum are adequate to serve as the required environmental documentation for the Concept Plan Project and its implementation, and satisfy all of the requirements and obligations of CEQA and the Conveyance Agreement.

Project Description.

- i) The Concept Plan Project implements a portion of the previously approved LRP Project. The Concept Plan Project consists of the following: (1) the Concept Plan and its implementation; (2) implementation of relevant mitigation measures from the FEIS/EIR and LRP Addendum; and (3) implementation of the recommendations of the traffic study prepared by Austin-Foust dated February 2009.
- ii) The Concept Plan Project is identified in the LRP Project implementation as part of the contemplated Phase 3A. The Concept Plan Project proposes the construction of approximately 305,000 gross square feet of building area on approximately 29 acres of the Property primarily located on the northern portion of the Property adjacent to Valencia Avenue. In addition, the existing chapel will be relocated to a new location on the Property on the south side of Valencia Avenue.

- iii) The proposed new buildings will incorporate dedicated education and jointuse education facilities, including classrooms, offices, laboratories, soundstages, auditoriums, and various support uses, all of which will be used consistent with the programs described in the LRAP.
 - (1) The joint-use education use facilities feature a communication arts building cluster that will support the entertainment arts and technology programs and courses with specialized sound stages, studios, computer and technical labs, support space and an auditorium.
 - (2) The academic programs for the communication arts facilities are detailed in the LRAP and will include the following:
 - (a) COMMUNICATION ARTS: radio, television, film, and digital post production;
 - (b) THEATRE ARTS: acting and technical;
 - (c) GRAPHICS/DIGITAL MEDIA ARTS: computer graphics; graphic communications, and graphic design;
 - (d) CULINARY ARTS: catering, culinary arts, and food service;
 - (e) BUSINESS: business administration, business management; business leadership, business marketing, professional retailing, retail management, entrepreneurship institute, human resources management, and project management;
 - (f) MUSIC: recording arts & music;
 - (g) DANCE; and,
 - (h) GENERAL EDUCATION: as needed to support Certificates and Associate of Arts ("AA") Degrees.
 - (3) The dedicated education use facilities will include space for the nursing program and courses with specialized "Human Patient Simulation Labs," classrooms, clinical skills classrooms/labs, specialty labs and related support spaces; classrooms, specialized labs and equipment for biotechnology, design model making and rapid prototyping, and optics and photonics; and state of the art equipment and training stations that support workforce development training, specialized certificates and AA degrees.
 - (4) The academic programs for the dedicated education facilities are detailed in the LRAP and will include the following:

- (a) NURSING: registered nurse program, licensed vocational nurse ("LVN") to registered nurse ("RN") program, diploma school registered nurse program, human patient simulation lab, clinical skills classrooms/labs, and general education as needed to support Certificates and AA Degrees;
- (b) DESIGN MODEL MAKING & RAPID PROTOTYPING: rapid digital manufacturing, design model making and rapid prototyping, general education, and as needed to support Certificates and AA Degrees;
- (c) OPTICS AND PHOTONICS: fundamental optics, optics design and fabrication, lasers and photonics, and general education, and as needed to support Certificates and AA Degrees;
- (d) BIOTECHNOLOGY: biotechnology and general education as needed to support Certificates and AA Degrees; and,
- (e) WORKFORCE DEVELOPMENT: Center for Applied Competitive Technologies ("CACT"), general education as needed to support Certificates and AA Degrees, and occupational skills awards.
- (5) The specific curriculum and programs for each identified academic area will be developed by faculty.
- (6) As described in the LRP Project, strategic public and private educational and business partners and business incubators may occupy the facilities and participate in providing traditional and non-traditional educational opportunities.
- iv) In addition to the buildings, the Concept Plan Project includes parking, an extensive student plaza/quad and internal landscaping, hardscape, and pedestrian and vehicular circulation areas. A pedestrian bridge across Valencia Avenue is also planned. Exterior landscape and hardscape improvements are proposed along Valencia, Red Hill and Armstrong Avenues. All of these improvements are included in the LRP Project.
- v) Two vehicular access points will be provided for the Concept Plan Project, consistent with that planned for in the LRP Project. Both vehicular access points connect to Valencia Avenue. No driveways are proposed from Red Hill, Armstrong or Warner Avenues for this Phase. The two access points will form a looped driveway around the proposed ATEP Campus building area.
 - (1) The primary access point to the ATEP Campus will be a signalized 4-way intersection east of Lansdowne Road previously identified in the LRP Project. The intersection will be the main access to the ATEP Campus looped driveway to the south of Valencia Avenue and to a parking lot

- north of Valencia Avenue. The ATEP Campus loop driveway will provide convenient access to the parking areas, loading/drop-off areas, the relocated chapel, buildings, and ultimately to the secondary access point off Valencia Avenue across from Lansdowne Avenue.
- (2) The secondary access point on Valencia Avenue across from Lansdowne Road will have vehicular movements limited to right turns into and out of the ATEP Campus and left turns into the ATEP Campus from Valencia Avenue. A second access to the parking lot north of Valencia Avenue is planned east of Lansdowne Road and west of the primary ATEP Campus access. The pedestrian bridge across Valencia Avenue will provide safe, convenient access for students, faculty, staff and visitors to the ATEP Campus who park in the northern parking lot.
- vi) A total of approximately 1,553 parking spaces are proposed in parking areas spread around the 29 acres, including approximately 560 spaces in an expanded parking lot north of Valencia Avenue and the remaining spaces south of Valencia Avenue. Two parking analyses were completed by the District's Transportation Engineer, Austin-Foust Associates (AFA) (see Appendices B and H to the Concept Plan Addendum). The studies determined that the estimated parking demand for the Concept Plan Project is 1,561 spaces. The studies also determined the Specific Plan/Reuse Plan calls for approximately 75 additional spaces (1,628 total spaces) to be added to Phase 3A in the Future Phase area to comply with the Specific Plan/Reuse Plan requirements. The Concept Plan that is submitted to the City of Tustin will include the 75 additional spaces if the City imposes this requirement after reviewing the AFA Phase 3A Parking Analysis.
- vii) The Concept Plan Project proposes to incorporate technologically advanced and environmentally-friendly features to minimize energy and water usage, encourage alternative transportation, reduce stormwater impacts, reduce heat island impacts, and otherwise minimize the Concept Plan Project's environmental effects as previously discussed in the LRP Addendum. Certification under the Leadership in Energy and Environmental Design (LEED®) program will be pursued.

Concept Plan Project Location.

- i) The LRP Project occupies all of the 68.37 acres of the Property. The Concept Plan Project implements a portion of the LRP Project. The Property is part of the MCAS Tustin. The Concept Plan Project is located on a portion of the Property and includes offsite transportation improvements identified by Austin-Foust that are located near the Property.
- ii) The Property, according to the Specific Plan/Reuse Plan, is located in Neighborhood A in the Learning Village, and is comprised of Planning Areas ("PA") 1-A and 1-E. The City amended the Specific Plan/Reuse Plan by

modifying the references in the Specific Plan/Reuse Plan from the "Learning Village" to the "Education Village." Therefore, the applicable documents refer to this same geographic area by either of these two names.

Concept Plan Project.

- i) The District prepared the Concept Plan to document and ensure that (1) the necessary linkages are provided between the development project and the Planning Area/Neighborhood in which it is located; (2) the integrity of the Specific Plan and purpose and intent of each Neighborhood is maintained; and (3) to comply with the Conveyance Agreement, section 4.3.2.
- ii) The District included in the Concept Plan Project the seven components identified in the Specific Plan, section 4.2.1(B). Specifically, the Concept Plan includes:
- (1) The location, acreages, proposed land uses by gross leasable square footages within the Planning Area and on proposed building sites.
- (2) The District previously identified the buildings to be renovated and buildings to be removed, including a schedule for renovation and/or demolition. The Concept Plan only proposes the relocation of the chapel building.
- (3) An overall external and internal access plan including an analysis of any circulation improvements required. The assignment of non-residential Land Use Trips to this Property was previously addressed in the LRP Project. Under the Conveyance Agreement, section 4.7, the District's property is exempt from the Tustin Backbone Infrastructure and Local Infrastructure, and therefore this item is not addressed in the Concept Plan.
- (4) A design program for the Planning Area that demonstrates consistency with the applicable community structure plan or urban design guidelines established for the planning area. Individual building design is not required at the concept plan level.
- (5) A concept landscaping and hardscape plan, streetscape design, parkway and edge treatments. The proposed buffering and screening of remaining Property is already addressed in a pervious submittal the City.
 - (6) Conceptual utility connection plans and overall drainage plan.

Therefore, the Concept Plan Project complies with the Conveyance Agreement and Specific Plan/Reuse Plan requirements for such Plan.

CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE.

Preparation of the Concept Plan Addendum

- i) The District conducted reviews of the Concept Plan and its implementation pursuant to CEQA Guidelines, section 15002, subdivision (k) known as the "Three Step Process" under CEQA.
- ii) The District examined the scope of the Concept Plan and its implementation (which includes all of the activities identified in Section 2 of this Resolution above) and determined that these activities are a "project" pursuant to CEQA.
- iii) Based on its examination, the District determined that the Concept Plan and its implementation are analyzed in the FEIS/EIR and LRP Addendum and that none of the conditions identified in Public Resources Code section 21166 or section 15162 of the CEQA Guideless apply. The Concept Plan and its implementation do not change the use of the Project site, that of an education oriented development, or the size and density of the development that was presented in the Specific Plan/Reuse Plan, Conveyance Agreement, FEIS/EIR, LRP Project and the LRP Addendum. The Concept Plan Project further implements the education oriented development use identified in the LRP Project, Conveyance Agreement and Specific Plan/Reuse Plan for the Property.
- iv) Therefore, the District determined that it would prepare an Initial Study and Addendum to: (1) document the District's evaluation that the Concept Plan's (and its implementation's) environmental impacts are already adequately analyzed in the FEIS/EIR and LRP Addendum; (2) document the District's findings with respect to the Concept Plan, its implementation, and the District's environmental determinations related thereto; and, (3) document the District's evaluation and determination that a new, supplemental or subsequent EIR, Negative Declaration ("ND"), or Mitigated Negative Declaration ("MND") or other CEQA document is not warranted for the Concept Plan and its implementation. The entire Concept Plan Addendum/Initial Study is attached as Exhibit 1 and incorporated herein by this reference as if fully stated in this Resolution.
- The Concept Plan Addendum was considered in conjunction with the FEIS/EIR, the MMRP, the 2007 Annual Mitigation Monitoring and Status Report ("2007 MMRP"), 2008 Annual Mitigation Monitoring and Status Report ("2008 Revised MMRP") (the 2007 MMRP and 2008 Revised MMRP are collectively referred to herein as the, "MMRP Status Reports"), the LRP Addendum, and all written comments and any testimony received since the LRP Addendum was released for public review and comment and including those comments made at the public hearing.

- ii) The District has determined that an Concept Plan Addendum is an appropriate CEQA documentation because the Concept Plan and its implementation are already analyzed in the LRP Addendum and FEIS/EIR, no new mitigation measures are required, none of the conditions identified in Public Resources Code section 21166 or Section 15162 of the CEQA Guidelines applies, and there are no new significant adverse project-specific or cumulative impacts in any environmental areas, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of the Concept Plan and its implementation. An agency may prepare an addendum to document is decision that a subsequent or supplemental EIR is not required. (CEQA Guidelines, § 15164, subds. (a) and (e) and § 15162, subd. (a).)
- iii) The Concept Plan Addendum relies on the FEIS/EIR for the evaluation of alternatives. The FEIS/EIR addressed a reasonable range of alternatives for the Tustin Legacy Project. The City is implementing Alternative 1 of the FEIS/EIR, and there is no information indicating that the City should have implemented a different Alternative or that a different Alternative is feasible. Consistent with section 15183 of the CEQA Guidelines, which addresses projects that are consistent with a community plan or zoning, there is no need to address new alternatives in this Addendum. Additionally, there are no circumstances cited in Section 15162 of the State CEQA Guidelines that require preparation of a subsequent EIR relative to alternatives.
- iv) "Challenges under CEQA to later approvals or to changes in the project are 'limited to the legality of the agency's decision about whether to require a subsequent or supplemental EIR, or subsequent negative declaration, and the underlying EIR...may not be attacked." (Citizens For A Megaplex-Free Alameda v. City of Alameda (2007) 56 Cal. Rptr. 3d 728, 742.) "[T]his limitation applies even if the original [EIR] was invalid or in some way defective." (Id.) Accordingly, an agency preparing an addendum to a previously certified EIR is immune from attacks on the underlying EIR.
- v) The District provided adequate notice by its Notice of Public Hearing, dated February 26, 2009, that it intended to rely on the previously certified FEIS/EIR and LRP Addendum for CEQA compliance for purposes of its adoption and implementation of the Concept Plan Project. The Notice of Public Hearing notified the public that the District's proposed activities are within the scope of the previously certified FEIS/EIR and LRP Addendum, and the FEIS/EIR and LRP Addendum adequately describes the District's activities for the purposes of CEQA.

B. FEIS/EIR CEQA Impact Areas.

i) The following impact areas were addressed in the FEIS/EIR, as amended by the LRP Addendum, and as discussed below, the Concept Plan and its implementation are within the scope of the previous FEIS/EIR and LRP Addendum, and there is no new information showing new impacts or that the

impacts from the Concept Plan and its implementation will be more significant than described in the previously certified FEIS/EIR and as amended by the LRP Addendum.

(1) Biological Resources.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to biological resources that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to biological resources that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts on biological resources.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the previously certified FEIS/EIR, as amended by the LRP Addendum, and that the Concept Plan and its implementation will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has evaluated and documented that the Concept Plan and its implementation will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.
- (3) The physical impacts resulting from the adoption and implementation of the Concept Plan are similar to those identified in the previously certified FEIS/EIR as amended by the LRP Addendum.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate impacts or mitigation measures with regard to biological resources as the result of the Concept Plan and its implementation. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously

identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: The mitigation measures applicable during implementation of the Concept Plan have been identified in the City's adopted MMRP and LRP Addendum. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required for implementation of the Concept Plan. The Project will implement the relevant mitigation measures of the adopted MMRP and as stated in the 2008 Revised MMRP. The District will implement Mitigation Bio-1 and obtain any necessary regulatory agency permits/certifications/agreements if the Concept Plan implementation affects jurisdictional waters of the United States or vegetated wetlands. With regard to Mitigation Bio-2, Bio-3, and Bio-4, which deal with the capture and relocation of southwestern pond turtles and restoration of southwestern pond turtle habitat, these measures do not apply to the Concept Plan and its implementation because no ponds exist on the Property and no southwestern pond turtles have been identified on the Property. However, prior to obtaining grading permits, the District will conduct an additional survey of the Property. If southwestern pond turtles are identified in the future survey, Mitigation Measures Bio-2, Bio-3, and Bio-4 will be implemented as necessary.

<u>Mitigation/Monitoring Not Being Implemented:</u> As discussed above, an additional survey of the Property will be conducted prior to obtaining grading permits. If the Property continues to reveal no presence of southwestern pond turtles, Mitigation Measures Bio-2, Bio-3, and Bio-4 will not need to be implemented as part of the Project.

(2) Hazards and Hazardous Materials.

<u>Facts:</u> The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to hazards and hazardous materials that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to hazards and hazardous materials that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts from hazards and hazardous materials.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects with regard to hazards or hazardous materials that were not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has evaluated and documented that the Concept Plan and its implementation will not cause any new environmental impacts, more severe impacts, or require the imposition of new mitigation measures.
- (3) The Concept Plan and its implementation will not involve the creation of a new hazard or hazardous materials. Development activities proposed by the Concept Plan are considered within the FEIS/EIR, the LRP Addendum, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees.
- (4) During demolition and/or renovation of existing structures that have the potential to generate air emissions of asbestos from asbestos containing material and leadcontaminated dust from lead based paint, the District will adherence to existing federal, state and local regulatory requirements. As stated in the FEIS/EIR, compliance with these laws is sufficient to reduce the potential impact to below a level of significance. Therefore, there are no new impacts or more severe impacts caused by the Project.
- (5) As identified in the FEIS/EIR, the Project site is within the boundaries of the Airport Environs Land Use Plan ("AELUP") and is subject to height restrictions. The Concept Plan complies with the height restrictions in the Specific Plan/Reuse Plan and does not propose changes to the height limitation included in the Specific Plan/Reuse Plan. Nor does the Concept Plan pose an aircraft-related safety hazard for future residents or workers. Therefore, there is no new impact or more severe impact caused by the Concept Plan or its implementation.
- (6) The Project site is not located in a wildfire danger area. Therefore, there are no new impacts or more severe impacts caused by the Project.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate impacts or mitigation measures with regard to hazards or hazardous materials as the result of the Concept Plan or its implementation. Specifically, the Concept Plan and its implementation will not cause or result in: (1) changes to the Project that require major revisions of the previous

FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts will result from the Concept Plan and its implementation; therefore, no new or revised mitigation measures are required with regard to hazards and hazardous materials. In addition, there are no mitigation measures contained in the City's 2008 Revised MMRP for the FEIS/EIR with regard to hazards and hazardous materials. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Not Being Implemented:</u> There are no new or revised mitigation measures with regard to hazards and hazardous materials, and there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to hazards and hazardous materials.

(3) Public Services and Facilities.

<u>Facts:</u> The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to public services and facilities that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to public services and facilities that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to public services and facilities.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

(1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Concept Plan and its implementation will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and 2008 District Addendum. (2) It has also evaluated and documented that the Concept Plan and its implementation will not cause any new environmental impacts, more severe impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP and LRP Addendum which are applicable (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein. No changes to the mitigation measures are needed.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to public services as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

<u>Mitigation/Monitoring Required:</u> The FEIS/EIR concluded that there will be no significant unavoidable impacts related to public services. The Concept Plan and its implementation will not result in any new or increased impacts to public services beyond those identified in the FEIS/EIR and LRP Addendum. Therefore, no new mitigation measures are required.

The District will implement Mitigation Measure LU-2(m) by ensuring adequate public services are included to serve the Project as the result of the adoption and implementation of the Concept Plan, as described in the 2008 Revised MMRP. Under Mitigation Measure LU-2, the City is responsible for ensuring that adequate fire protection, police protection, library, and parks and recreational facilities needed to adequately serve the Tustin Legacy Project is provided as necessary. The District will implement Mitigation Measures LU-2(o), (p), (q), and (r) by coordinating directly with the OCFA regarding potential fire protection impacts of the Project. The District's Fire Master Plan has already been reviewed and approved by OCFA, and installation is in progress. Mitigation Measure LU-2(s), regarding police protection, has been implemented by the District, and the Tustin Police Department has been consulted regarding the existing ATEP Campus and the Project. The District will continue to coordinate with the Tustin Police Department as concept plan(s) are developed.

<u>Mitigation/Monitoring Not Being Implemented:</u> Mitigation Measure LU-2(n) is required to be implemented by the City of Tustin and/or the City of Irvine, and therefore is not within the responsibility of the Project. Mitigation Measure LU-2(t)

regarding the payment of school fees is not applicable to the Project, and therefore is not within the responsibility of the Project. Mitigation Measures LU-2(u) and (v) regarding the contribution of park facilities are also not applicable to the Project, and are therefore not within the responsibility of the Project. Mitigation Measure LU-2(w) regarding the creation of a landscape maintenance district is the responsibility of the Tustin Legacy Project master developer, and therefore is not within the responsibility of the Project. Mitigation Measure LU-2(x) regarding agreements with the County of Orange Harbors and Beaches and the City of Tustin for trail improvements are not applicable to the Project, and therefore they are not within the responsibility of the Project.

(4) <u>Utilities/Service Systems.</u>

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to utilities/services systems that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to utility/services systems that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to utility/services systems.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects resulting from the adoption and implementation of the Concept Plan are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the Concept Plan and its implementation will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent EIR to evaluate Project impacts or mitigation measures with regard to utilities and service systems as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new

significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

<u>Mitigation/Monitoring Required:</u> No new impacts or substantially more severe impacts will result from adopting and implementing the Concept Plan; therefore, no new or revised mitigation measures are required for public utilities. In addition, there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to public utilities. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Not Being Implemented:</u> There are no new or revised mitigation measures for public utilities, and there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to public utilities.

(5) Hydrology/Water Quality.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to hydrology/water quality that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to hydrology/water quality that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to hydrology/water quality.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the Project's environmental effects are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the adoption and implementation of the Concept Plan will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the Concept Plan and its implementation will not cause any new environmental impacts, more severe

environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to hydrology and water quality as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: Compliance with existing rules and regulations will reduce any potential impacts related to water quality and groundwater to a level of insignificance and no mitigation is required. The mitigation measures applicable to the Concept Plan's adoption and implementation have been implemented with adoption of the MCAS Tustin Specific Plan/Reuse Plan. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required as the result of the Concept Plan and its implementation. The Project will implement the relevant mitigation measures of the adopted MMRP that are applicable to the Project. The District has complied with Mitigation Measures WQ-1 and WQ-2, as the Notice of Intent to gain coverage under the latest approved General Construction Permit is on file with the City Department of Public Works. The District will comply with Mitigation Measure WQ-4 by submitting a WQMP to the City prior to obtaining grading permits.

<u>Mitigation/Monitoring Not Being Implemented:</u> Mitigation Measure WQ-3 requires the City and the Tustin Legacy Project master developer to participate in the Santa Ana Regional Water Quality Control Board's ("SARWQCB"'s) Nitrogen and Selenium Management Program ("NSMP") Working Group and contribute to funding and implementing the Working Plan. Because this Mitigation Measure is the responsibility of the City and the master developer, it does not fall within the responsibility of the Project.

(6) Noise.

<u>Facts:</u> The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP

and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to noise are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to noise that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to noise.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to noise as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: The FEIS/EIR concludes that with implementation of identified mitigation measures, there will be no impacts related to noise. The adoption and implementation of the Concept Plan does not increase the severity of the noise impacts identified in the previously certified FEIS/EIR and LRP Addendum. Therefore, no refinements are necessary to the FEIS/EIR mitigation

measures and no new mitigation measures are required. The Project will implement the relevant mitigation measure of the adopted MMRP that is applicable to the Project. The District will ensure, whether the building permitting is performed by either the City or the Division of the State Architect ("DSA"), that the Project complies with Mitigation Measure N-3.

Mitigation/Monitoring Not Being Implemented: Mitigation Measure N-1 is not applicable to the Project, as no residential buildings are being reused as part of the Project. Mitigation Measure N-2, regarding noise studies on surrounding properties during design of the intersection at Tustin Ranch Road at Edinger Avenue, has been completed by the City of Tustin. This measure applies to the City of Tustin, and is therefore not within the responsibility of the Project. Mitigation Measure N-4, regarding noise studies adjacent to Warner and Harvard Avenues, also only applies to the City of Tustin and is therefore not within the responsibility of the Project.

(7) Geology/Soils.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to geology and soils that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to geology and soils that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to geology and soils.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to geology and soils as the result of the adoption and implementation of

the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts will result from the adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required for geology and soils. In addition, there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to geology and soils. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Not Being Implemented:</u> There are no new or revised mitigation measures for geology and soils. In addition, there are no new mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to geology and soils.

(8) Land Use/Planning.

<u>Facts:</u> The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to land use and planning that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to land use and planning that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to land use planning.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

(1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum. (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.

Mitigation/Monitoring Required: The FEIS/EIR concludes that there will be no significant unavoidable land use impacts. The Concept Plan and its implementation do not result in new or increased land use impacts in comparison to those identified previously identified in the FEIS/EIR and LRP Addendum. The mitigation measures applicable to the Project have been implemented with adoption of the MCAS Tustin Specific Plan/Reuse Plan. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required. The Project will implement the relevant mitigation measures of the adopted MMRP that are applicable to the Project.

The Project will obtain all required grading and drainage permits and continue to comply with Mitigation Measure LU-2(k) as appropriate. Mitigation Measures LU-2(m), (n), (o), (p), (q), (r), and (s) are addressed in the Resolution Section 2.(B)(i)(3) ("Public Services and Facilities") above.

Mitigation/Monitoring Not Being Implemented: Mitigation Measures LU-1 and LU-2 require the Cities of Tustin and Irvine respectively to amend their General Plans and zoning ordinances for the Tustin Legacy Project, and therefore are not within the responsibility of the Project. LU-2(a) requires the Cities of Tustin and Irvine to properly phase infrastructure construction, and therefore is not within the responsibility of the Project. LU-2(b) is not applicable to the District since the District is not recording applicable subdivision maps as part of the Project. Per the City's adopted 2008 Revised MMRP, the District recorded the necessary easements for the Property and Mitigation Measure LU-2(b) has been fulfilled.

Mitigation Measure LU-2(c), regarding funding construction improvements, does not apply to the District because the City exempted the District's Property from fair share backbone infrastructure fees (per section 4.7.1.2 of the Conveyance Agreement). Measures LU-2(g) and (i) are not applicable to the District because the Project is not within the 100-year flood plain (see Federal Emergency Management Agency ("FEMA") Map dated August 9, 2002), and thus these Mitigation Measures are not within the responsibility of the Project. Mitigation Measure LU-2(h), regarding obtaining regulatory agency approvals prior to construction of regional flood control facilities, is not within the responsibility of the Project because it only applies to the Tustin Legacy master developer. Mitigation Measure LU-2(j), regarding local drainage systems, is not applicable because the District is not recording subdivision maps as part of the Project. Further, per the City's adopted 2008 Revised MMRP, Mitigation Measure LU-2(j) has been fully complied with because the District's hydrology plans have been approved by the City.

Mitigation Measure LU-2(1), regarding an agreement with OCFCD for fair share contributions to flood control facilities, is not applicable because the District is not recording applicable subdivision maps as part of its Project and the Mitigation Measure only applies to the City of Tustin. In addition, the City exempted the District's Property from fair share backbone infrastructure fees per section 4.7.1.2 of the Conveyance Agreement. Mitigation Measure LU-2(t) is not applicable because no school fees are requires for the District's Project. Mitigation Measure LU-2(u) is not applicable because the Project does not require a contribution to park facilities. Mitigation Measure LU-2(v) is not applicable to projects within the City of Tustin, and therefore is not within the Project's responsibility to implement. Measure LU-2(w), regarding the creation of a landscape maintenance district, is applicable to the Tustin Legacy master developer, and therefore, is not within the Project's responsibility to implement. Finally, Mitigation Measure LU-2(x) is not applicable to the Project because the District is not filing a subdivision map as part of its Project, the Project is not adjacent to the Barranca Channel, and the City will provide any necessary bikeways along Red Hill Avenue.

(9) Population/Housing.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to population and housing that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to population and housing that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to population and housing.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to population and housing as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

<u>Mitigation/Monitoring Required:</u> No new impacts or substantially more severe impacts will result from the District's adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required for population and housing. In addition, there are no mitigation measures contained in the <u>MMRP</u> for the FEIS/EIR with regard to population and housing. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Not Being Implemented:</u> There are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to population and housing. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

(10) Aesthetics and Visual Quality.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to aesthetics and visual quality that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to aesthetics and visual quality that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to aesthetics and visual quality.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its adoption are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to aesthetics and visual quality as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts will result from the District's adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required for aesthetics and visual quality. In addition, there are no applicable mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to aesthetics and visual quality. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Measures Not Being Implemented:</u> Mitigation Measure Vis-1, regarding urban design plan adoption in conjunction with any zoning ordinance amendments, is the responsibility of the City of Tustin, and therefore is not within the Project's responsibility.

(11) Cultural and Paleontological Resources.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. There continue to be no known cultural and paleontologial resources on the Property. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to cultural and paleontological resources that are identified as the result of the adoption and implementation of the Concept

Plan. There is no new information relative to cultural and paleontological resources that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to cultural and paleontological resources.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to cultural and paleontological resources as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the previously certified FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: Mitigation measures were adopted by the Tustin City Council in the FEIS/EIR. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required. The Project will implement the relevant mitigation measures of the adopted MMRP that are applicable to the Project. The District will implement Mitigation Measure Arch-2 by retaining a county-certified archeologist and conducting the required consultations prior to obtaining grading permits. The District will implement Mitigation Measures Paleo-1

and Paleo-2 by retaining a county-certified paleontologist and complying with the requirements of the established PRMP for the Project site.

Mitigation/Monitoring Not Being Implemented: Mitigation Measure Arch-1 pertains to a parcel outside of the Project area and not owned by the District, and therefore is not within the Project's responsibility. Mitigation Measures Hist-1, Hist-2, Hist-3, Hist-4, and Hist-5 regarding the historic blimp hangars do not apply to the District because the hangars are not on the Project site and are therefore not within the Project's responsibility.

(12) Agriculture Resources.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. There continue to be no agricultural resources on the Property. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to agricultural resources that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to agricultural resources that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to agricultural resources.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to agricultural resources as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under

which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

<u>Mitigation Monitoring Required:</u> In certifying the FEIS/EIR, the Tustin City Council adopted Findings of Fact and Statement in Overriding Consideration on January 16, 2001 concluding that impacts to agricultural resources are unavoidable (Resolution No. 00-90). No mitigation is required.

Mitigation / Monitoring Not Being Implemented: No new impacts or substantially more severe impacts will result from the District's adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required for agricultural resources. In addition, there are no applicable mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to agricultural resources. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

(13) Transportation/Traffic.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses and to utilize the same transportation system as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. Access to the ATEP Campus was studied extensively as part of the LRP, and through that process, in which the City participated, it was determined that the access proposed in the LRP was the most appropriate. The access for the Concept Plan Project is the same that was previously studied in the LRP and analyzed in the previously certified LRP Addendum, as amended by the October and November 2008 Erratas. Prior to adoption of the LRP, the District informed the City that the District intended to demolish the old paved driveway system at MCAS Tustin because it interfered with the District's development plans and the best utilization of the land.

The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to transportation and traffic that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to transportation and traffic that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to transportation and traffic.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.
- (3) The access for the Phase 3A Project is the same that was previously studied in the LRP and analyzed in the previously certified LRP Addendum, as amended by the October and November 2008 Erratas.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent EIR to evaluate Project impacts or mitigation measures with regard to traffic and transportation as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts will result from the District's adoption and implementation of the Concept Plan than originally considered by the previously certified FEIS/EIR. Therefore, no new or revised mitigation measures are required. The District will implement Mitigation Measure T/C-1 by submitting its traffic operations and control plan to the City prior to the construction of new buildings. Per the City's adopted 2008 Revised MMRP, the District's proposed routes are approved by the City. The District has complied with Mitigation Measure IA-3. Mitigation Measures IA-1 and IA-7 will be implemented by the District as described below.

Mitigation/Monitoring Measures Not Being Implemented: Mitigation Measures T/C-2 through T/C-9 are implemented by the City and/or the City of Irvine, and therefore are not within the Project's responsibility to implement. Likewise, Mitigation Measures IA-1 and IA-2 are implemented by the City and/or the City of Irvine, and therefore are not within the Project's responsibility to implement. The District is not required to implement Mitigation Measures T/C-3, T/C-5, I/A-4, and IA-5. For Mitigation Measures IA-6 and IA-7, the City determined that no off-site roadway improvements are needed on the Project site.

(14) Air Quality.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to air quality that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to air quality that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to air quality.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts or require the imposition of new mitigation measures. The mitigation measures from the City's adopted 2008 Revised MMRP which are applicable to the Project (specified below) are hereby ratified and adopted by the District, and will be implemented as described herein.
- (3) The Tustin City Council adopted a Statement of Overriding Considerations for the FEIS/EIR on January 16, 2001, via Resolution No. 00-90, to address significant unavoidable short-term (construction), long-term (operational), and cumulative air quality impacts.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 that would trigger the need to prepare a

subsequent or supplemental EIR to evaluate Project impacts or mitigation measures exist with regard to air quality as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effect or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: Specific mitigation measures have been adopted by the Tustin City Council in certifying the FEIS/EIR for both operational and construction-related activities for development at the Tustin Legacy Project. The mitigation measures for air quality impacts that are applicable to the Project include Mitigation Measures AQ-1 and AQ-2. The District will implement Mitigation Measure AQ-1 by complying with South Coast Air Quality Management District ("SCAQMD") Rules to reduce short-term air pollutant emissions. Mitigation Measure AQ-2 will be implemented by requiring the use of low VOC architectural coatings for all interior and exterior painting operations as appropriate.

As stated above, the FEIS/EIR also concludes that the Specific Plan/Reuse Plan related operational air quality impacts are significant and can not be fully mitigated. A Statement of Overriding Considerations for the FEIS/EIR was adopted by the Tustin City Council on January 16, 2001, to address significant unavoidable short-term, long-term, and cumulative air quality impacts associated with all development of the Specific Plan/Reuse Plan. No new mitigation measures are required. The Project will implement the relevant mitigation measures of the City's adopted MMRP that are applicable to the Project.

Mitigation/Monitoring Not Being Implemented: At this stage, the number of employees generated by the Project for on-site occupancy is anticipated to be less than 100 full-time equivalent employees, therefore Mitigation Measure AQ-3 does not apply. However, if it is subsequently determined that there will be 100 or more on-site employees at the Project, AQ-3 will be implemented by the District. Mitigation Measure AQ-4 is implemented by the City of Tustin, and therefore is not within the Project's responsibility to implement.

(15) Mineral Resources.

<u>Facts:</u> The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to mineral resources that are identified as the result of

the adoption and implementation of the Concept Plan. There is no new information relative to mineral resources that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to mineral resources.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to mineral resources as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts would result from the District's adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required for mineral resources. In addition, there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to mineral resources. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

Mitigation/Monitoring Not Being Implemented: There are no new or revised mitigation measures for mineral resources, and no mitigation measures are contained

in the MMRP for the FEIS/EIR with regard to mineral resources.

(16) Recreation.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to recreation that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to recreation that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to recreation.

Findings:

Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

- (1) It has evaluated and documented that the environmental effects of the Concept Plan and its implementation are adequately analyzed and considered in the FEIS/EIR and LRP Addendum, and that the Project will not result in any environmental effects that are not analyzed and considered in the previously certified FEIS/EIR and LRP Addendum.
- (2) It has also evaluated and documented that the adoption and implementation of the Concept Plan will not cause any new environmental impacts, more severe environmental impacts, or require the imposition of new mitigation measures.

Based on the foregoing, the Board of Trustees finds that none of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent EIR to evaluate Project impacts or mitigation measures with regard to recreation as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete.

<u>Mitigation/Monitoring Required:</u> No new impacts or substantially more severe impacts would result from the District's adoption and implementation of the Concept

Plan; therefore, no new or revised mitigation measures are required for recreation. In addition, there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to recreation or recreational facilities. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

<u>Mitigation/Monitoring Not Being Implemented:</u> There are no new or revised mitigation measures for recreation or recreational facilities, and there are no mitigation measures contained in the City's MMRP for the FEIS/EIR with regard to recreation or recreational facilities.

(17) Climate Change.

Facts: The Concept Plan Project proposes to develop the same areas with the same uses as proposed in the LRP Project and previously analyzed in FEIS/EIR, as amended by the LRP Addendum. The Concept Plan is within the scope of the LRP and LRAP, and there are no new or increased significant adverse project-specific or cumulative impacts with regard to climate change that are identified as the result of the adoption and implementation of the Concept Plan. There is no new information relative to climate change that was not in existence at the time the LRP Addendum was prepared. Therefore, the Concept Plan and its implementation are consistent with the FEIS/EIR and LRP Addendum. As the result, no new mitigation measures are required in relation to impacts to climate change.

<u>Findings:</u> Based on the previously certified FEIS/EIR as amended by the LRP Addendum, the Concept Plan, the Concept Plan Addendum, the MMRP, the MMRP Status Reports, and the entire record before the Board of Trustees, the Board of Trustees finds that:

(1) While the implementation of the Concept Plan could result in emissions of greenhouse gases ("GHGs"), the significance of the impact of a single project on global climate cannot be determined at this time. First, there is little or no guidance to indicate what level of GHG emissions would be considered "substantial" enough to result in a significant adverse impact on global climate. Even though the GHG emissions associated with an individual development project could be estimated, there are no emissions threshold that can be used to evaluate the significance of these emissions. Second, global climate change models are not sensitive enough to be able to predict the effect of a single project on global temperatures and the resultant effect on climate; therefore, they cannot be used to evaluate the significance of a project's impact. Additionally, there is currently no generally accepted methodology to determine whether GHG emissions associated with a specific project represents new emissions or existing, displaced emissions. For instance, although ADT for vehicles can be used to calculate a project's traffic impacts, the emissions from those vehicles do not necessarily result in "new" impacts to global climate since the vehicles are presumably not created as the result of, or for the Project. Thus, insufficient information and predictive tools exist to assess whether the implementation of the

- Concept Plan would result in a significant impact on global climate. For these reasons, determining the significance of the impact of the previously approved project on global climate is speculative.
- (2) The Project will be an education oriented development that will embrace sustainable technologies wherever appropriate and feasible. The Project site is located near major freeways and toll roads, and is well-served by public transit. For instance, the Project site is in close proximity to the Interstate 405 freeway, the Interstate 5 freeway, and the 261 Toll Road. Also, an Orange County Transportation Authority bus terminal/turnout is located directly in front of the ATEP Campus. The Project site is also in close proximity to the Tustin Metrolink Train Station, which is served by Metrolink trains. The studio component of the Project will include electric vehicles for internal circulation within that component of the Project. Also, ride sharing mitigation measures will be implemented if and when more than one hundred persons are employed by the Project pursuant to the City's adopted 2008 Revised MMRP.
- (3) The Project will also incorporate sustainable principles and technologies wherever feasible and appropriate as part of the Project design. For instance, landscaping throughout the Project will be irrigated by reclaimed water from IRWD. Also, as stated previously in the LRP, electric vehicles will be used for internal circulation within the studio component of the Project.
- (4) There is no evidence suggesting that there have been substantial changes with respect to the circumstances under which the Concept Plan is undertaken and implemented which will require major revisions to the previously certified FEIS/EIR as the result of the adoption and implementation of the Concept Plan. In the absence of any meaningful guidance on this issue, a conclusion that the effects of the adoption and implementation of the Concept Plan on global climate change will be significant is speculative. Therefore, pursuant to Section 15145 of the CEQA Guidelines, no further discussion or analysis is warranted with respect to climate change at this time.
- (5)Pursuant to Section 15162 of the CEQA Guidelines, the recent developments with respect to the regulatory environment on global climate change do not constitute "new information" of substantial importance which was not known and could not have been known with the exercise of reasonable diligence at the time the previous FEIS/EIR was certified and amended. The concept of global climate change has been publicly discussed and debated for many years now (as stated previously, the U.S. Congress starting studying climate change in 1978), and was certainly a known concern at the time the previous FEIS/EIR was certified. No comments were made on the draft Initial FEIS/EIR, the City of Tustin's Supplement to the Initial FEIS/EIR, or the City of Tustin's Addendum to the Initial FEIS/EIR concerning the need to address the proposed projects impacts on global climate change.

Based on the foregoing, none of the conditions identified in CEQA Guidelines section 15162 that would trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures exist with regard to climate change

as the result of the adoption and implementation of the Concept Plan. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effect or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR was certified as complete. Also, in the absence of any meaningful guidance on this issue, a conclusion that the effects of the proposed development on global climate change will be significant is speculative. Therefore, pursuant to Section 15145 of the CEQA Guidelines, no further discussion or analysis is warranted with respect to climate change at this time.

Mitigation/Monitoring Required: No new impacts or substantially more severe impacts would result from the District's adoption and implementation of the Concept Plan; therefore, no new or revised mitigation measures are required with regard to climate change. In addition, There are no mitigation measures contained in the City's MMRP for the Specific Plan/Reuse Plan FEIS/EIR with regard to climate change. No refinements are necessary to the FEIS/EIR mitigation measures and no new mitigation measures are required.

Mitigation/Monitoring Not Being Implemented: There are no new or revised mitigation measures for climate change, and no mitigation measures are contained in the City's MMRP for the Specific Plan/Reuse Plan FEIS/EIR with regard to climate change.

CONSULTATION AND PUBLIC HEARINGS.

A. Consultation with the City and other Governmental Entities.

- i) The District consulted with the City regarding the Concept Plan and its implementation and the Concept Plan Addendum on February 26, 2009 and March 10, 2009, and with the City of Irvine on March 10, 2009.
- ii) A copy of the Concept Plan and Concept Plan Addendum were sent to the Orange County Fire Authority as it previously requested, the Navy, and to the County of Orange to further work with the County in its efforts to preserve the Blimp Hanger along Armstrong Avenue.

B. Stakeholder Input and Support.

i) The District intends to seek further input from the ATEP Educational Partnership and Curriculum Planning Committee (composed of committees of faculty and administrators from ATEP, Irvine Valley College, Saddleback College, and Cal State Fullerton) to continue developing educational opportunities at the ATEP Campus. The specific curriculum and programs for

- each identified academic area for the ATEP Campus will be developed by the faculty.
- ii) Input was received from other potential partners interested in the nursing program and clinical simulation laboratory.
- iii) Input was also received from persons and entities interested in the studio complex and opportunities for joint educational programs involving the communication arts and technology program.

C. Public Hearing on the Concept Plan Addendum.

- i) Public hearing notices were transmitted to the City and other interested persons, including property owners within 300 feet of the ATEP Campus, on February 26, 2009, for the public hearing on the Concept Plan and Concept Plan Addendum before the Board of Trustees on March 24, 2009. The public notice invited all interested persons to attend the public hearing and express opinions about the Concept Plan and/or its implementation, and CEQA compliance related thereto.
- ii) The documents to be considered at the public hearing by the Board of Trustees were posted on the District's website, and copies were made available for public inspection at the District offices, Saddleback College, Irvine Valley College, and the ATEP Campus. The documents were also made available for public inspection at the March 24, 2009, public hearing in the Board of Trustees' board room.
- iii) On March 24, 2009, the Board of Trustees held a public hearing pertaining to the adoption and implementation of the Concept Plan and adoption of the Concept Plan Addendum for the purpose of hearing and considering any comments from the public about these documents before the Board of Trustees made a decision.

RECORD OF PROCEEDINGS.

Scope of the Record.

i) The record of proceedings upon which the Board of Trustees bases the findings in this Resolution consists of all the documents and evidence relied upon by the District in preparing the Concept Plan and the Concept Plan Addendum.

B. Custodian of the Record.

 The custodian of the record of proceedings is: Robina Allen, Manager, Office of the Chancellor and Trustee Services, South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, California, 92692-3635.

FINDINGS.

NOW, THEREFORE, be it resolved by the Board of Trustees of the South Orange County Community College District as follows:

- 1. That the above recitals, information, facts, and findings are true and correct, and are hereby adopted in their entirety as set forth above.
- 2. The District intends to continue developing the ATEP Campus as an education oriented development consistent with the Conveyance Agreement and Specific Plan/Reuse Plan.
- 3. Before considering the adoption and implementation of the Concept Plan at this hearing, the District sent a preliminary draft of the Concept Plan and the Concept Plan Addendum to the City for its review and comments. The District staff meet with City staff twice to seek the City's input on the preliminary draft of the Concept Plan and the Concept Plan Addendum. The Board of Trustees has fully considered each and every comment made by the City, and any other party submitting verbal or written comments on any documents before the Board of Trustees.
- 4. The District is adopting the Concept Plan to implement the LRP Project and Conveyance Agreement.
- 5. The Concept Plan includes the six components identified in the Specific Plan/Reuse Plan, section 4.2.2.
- 6. The Concept Plan implements the LRP Project and documents and ensures that (1) the necessary linkages are provided between the development Project and the Planning Area/Neighborhood in which it is located; (2) the integrity of the Specific Plan and purpose and intent of each Neighborhood is maintained; and (3) applicable considerations of City requirements other than those spelled out in the Specific Plan are identified and satisfied as required by as required by the Conveyance Agreement, section 4.3.2. Therefore, the Concept Plan complies with the Conveyance Agreement and Specific Plan/Reuse Plan requirements for such Plan.
- 7. The Concept Plan and its implementation constitute a "project" under CEQA.
- 8. The Concept Plan Project is an education oriented development. The Concept Plan Project will result in the Property continuing to be used in accordance with Section 3.2 of the Conveyance Agreement as the Advanced Technology Education Campus, consistent with the description of the Advanced Technology Education Campus in the Conveyance Agreement, Exhibit A, and consistent with the Specific Plan/Reuse Plan.
- 9. The Specific Plan/Reuse Plan, section 3.3.2, permits the development of a public school, community college, educational campus or other educationally oriented uses by right. Therefore, the Concept Plan Project is permitted by right to be developed on the Property.

- 10. The Concept Plan Project is consistent with the development requirements in the Specific Plan/Reuse Plan and Conveyance Agreement.
- 11. The Concept Plan Project is consistent with the mission and vision of the California community college system as it furthers educational and work force development objectives of California.
- 12. The educational contributions of any public and private partners (including business incubators) will be assured through contractual obligations, memorandums of understanding, or other enforceable mechanisms, as appropriate.
- 13. The District intends to adopt and implement the Concept Plan and in doing so will comply with all applicable laws and agreements.
- 14. The District, may from time to time, revise the Concept Plan. In doing so, the District will comply with all applicable laws and agreements including, but not limited to, CEQA and the Conveyance Agreement.
- 15. Pursuant to CEQA, the Concept Plan Addendum was sent to interested persons and entities, including the City, on February 26, 2009, for their review and comment.
- 16. That on March 24, 2009, the Board of Trustees held a duly noticed public hearing at which time the public was give the opportunity to comment on the Concept Plan, the Concept Plan Addendum, and the Concept Plan's compliance under CEQA.
- 17. The Board of Trustees has independently reviewed and considered the Concept Plan Addendum in conjunction with the previously certified FEIS/EIR, the MMRP, MMRP Status Reports, the LRP Addendum, the Conveyance Agreement Initial Study, the LRP, the LRAP, City's preparation of subsequent environmental documentation for other projects implementing the Specific Plan/Reuse Plan, the Navy's ROD, the City's Resolutions adopting the Specific Plan/Reuse Plan and certifying the FEIS/EIR and approving the Conveyance Agreement, the verbal comments made by the City regarding the Concept Plan and its implementation and the associated environmental analysis at the meetings with District staff, all of the documents referred to in the Concept Plan Addendum, and all of the other documents that compose the entire record before the Board of Trustees, and all comments made during the public hearing, before the Board of Trustees made a decision on the District's adoption and implementation of the Concept Plan.
- 18. The Board of Trustees, based upon its independent review and consideration of the facts and requirements of CEQA, has determined with certainty, on the basis of substantial evidence in the light of the whole record, that:
- a. The Concept Plan and its implementation were examined in light of the FEIS/EIR and the LRP Addendum, and other documents identified above and it is determined that the Concept Plan and its implementation are included in the Specific Plan/Reuse Plan and have already been adequately analyzed in the FEIS/EIR and LRP Addendum;

- b. There are no substantial changes proposed by the Concept Plan and the circumstances under which the Concept Plan will be implemented and undertaken that have the potential to cause new significant environmental effects or a substantial increase in the severity of previously identified significant effects, and that there is no new information of substantial importance that affects the analysis in the FEIS/EIR, the LRP Addendum, or its mitigation measures;
- c. The adoption and implementation of the Concept Plan will not have any effects that are not already examined in the FEIS/EIR and LRP Addendum, there are no new mitigation measures required and there are no new significant adverse project-specific or cumulative impacts in any environmental areas that are identified, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of implementing the Concept Plan;
- d. That there is no possibility that the adoption and implementation of the Concept Plan may have a significant effect on the environment;
- e. All feasible mitigation measures identified in the FEIS/EIR that are applicable to the Concept Plan and its implementation are incorporated into subsequent actions that the District commits to fully implement;
- f. There is no information indicating that the City should implement a different Alternative or that a different Alternative is feasible for the Specific Plan/Reuse Plan;
- g. The Concept Plan and its implementation does not propose substantial changes to the Project which will require major revisions to the FEIS/EIR and LRP Addendum due to new or substantially more severe significant environmental effects than previously analyzed in the FEIS/EIR and LRP Addendum;
- h. There are no substantial changes in circumstances under which the Concept Plan will be implemented and undertaken that will require major revisions to the FEIS/EIR due to new or substantially more severe significant environmental effects than previously analyzed in the FEIS/EIR and LRP Addendum;
- i. No new information of substantial importance as described in subsection (a)(3) of Section 15164 of the CEQA Guidelines has been revealed that will require major revisions to the FEIS/EIR or its conclusions as the result of the Concept Plan and its implementation;
- j. None of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to the Project. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous FEIS/EIR due to the involvement of new significant environmental effects or a

substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the FEIS/EIR and LRP Addendum was certified as complete; and

Pursuant to CEQA Guidelines section 15168, subdivision (c), there are no new effects that could occur as the result of the adoption and implementation of the Concept Plan, and no new mitigation measures are required for the adoption and implementation of the Concept Plan.

Therefore, the Board of Trustees finds that the previously certified FEIS/EIR, including the MMRP, the LRP Addendum, and the Concept Plan Addendum are adequate to serve as the required environmental documentation for the adoption and implementation of the Concept Plan, and satisfy all of the requirements of CEQA and the obligations of the Conveyance Agreement, section 4.3.2.

- 19. That the Board of Trustees does hereby adopt the Concept Plan Addendum for the Project, attached as Exhibit 1.
- 20. That the Board of Trustees does hereby ratify and adopt the mitigation measures identified in the City's FEIS/EIR and MMRP as discussed in Section 2 of this Resolution above, and commits to fully the mitigation measures from the City's adopted 2008 Revised MMRP that are applicable to the Concept Plan Project as specified above.
- 21. That the Board of Trustees, after fully considering all comments by the City and other persons and entities, and all oral and written evidence offered at the public hearing. does hereby determine that the Concept Plan Project implements the LRP Project and is fully consistent with the Specific Plan/Reuse Plan and Conveyance Agreement and that the Concept Plan meets the requirements of the Conveyance Agreement and the Specific Plan/Reuse Plan.
- 22. That the Board of Trustees does hereby direct that the District transmit a copy of this Resolution to the City for its information, and to ensure the City is fully informed of all projects at the ATEP Campus.
- 23. The Notice of Determination for the Addendum will be filed with the Orange County Clerk and the State Clearinghouse immediately following the Board of Trustees' approval of the Project and Concept Plan Addendum.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Sout
Orange County Community College District on the 24th day of March, 2009, by the
following vote:

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Sourange County Community College District on the 24th day of March, 2009, by the lowing vote:	th
AYES:	
NOES:	
ABSTENTIONS:	

ABSENT:	
	President of the Board of Trustees of the South Orange County Community College District
	Attested to:
	Clerk of the Board of Trustees of the South Orange County Community College District

Exhibit 1:

Concept Plan Addendum/Initial Study

Exhibit 1 is available for review in the Chancellor's Office Health Sciences, Room 334 Saddleback College 28000 Marguerite Parkway Mission Viejo CA 92692 SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.3 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

ATEP: Resolution No. 09-06: Concept Plan for Phase 3 and Submittal

of Concept Plan to the City of Tustin

ACTION:

Approval

BACKGROUND

The ATEP campus is situated in the City of Tustin on 68.4 acres. Pursuant to Conveyance Agreement §4.3.1, the District adopted a Short Range Plan (SRP) on March 24, 2008. Subsequent to adoption of the SRP, the District authorized preparation of the Long Range Academic and Facilities Plan (LRP), also in conformance with Conveyance Agreement §4.3.1. The Board of Trustees approved the LRP and a Long Range Academic Plan (LRAP) in November 2008. The Concept Plan is the required next step in the development of the ATEP campus.

The Board of Trustees held a Special Meeting on February 23, 2009 where the Board received a presentation from District staff and consultants on the academic and physical components of the Concept Plan, including the Phase 3A site plan, preliminary building designs, student plaza, landscape and hardscape elements and pedestrian and vehicular circulation. The Board provided input regarding the Phase 3A plan, including a comment about the size of the auditorium planned for the joint-use education/communication arts building. Since this meeting, the District staff and consultants have been preparing the Phase 3A Concept Plan document, the Addendum/Initial Study pursuant to the California Environmental Quality Act (CEQA) and associated resolutions for the Board's consideration at this hearing.

STATUS

The Phase 3A Concept Plan was analyzed in the CEQA Addendum/Initial Study, which was available for public review and comment from February 26 to March 12, 2009. During this period, the District staff and consultants met with the Cities of Tustin and Irvine to present the Concept Plan and answer any questions either city may have. Additionally, the District sent the CEQA Addendum/Initial Study to the Orange County Fire Authority and Shea Properties.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 09-06 (EXHIBIT A) to adopt the Concept Plan for Phase 3A of the ATEP campus and direct the district staff to submit the Concept Plan to the City of Tustin.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

RESOLUTION NO. 09-06

RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ADOPTING THE CONCEPT PLAN DATED MARCH 2009 FOR THE ADVANCED TECHNOLOGY & EDUCATION PARK CAMPUS

1. RECITALS.

WHEREAS, the City of Tustin ("City") and United States Department of Navy ("Navy") completed a joint planning document for reuse of the former Marine Corps Air Station ("MCAS Tustin") called the "MCAS Tustin Specific Plan/Reuse Plan" dated October 1996, as amended by the Errata dated September 1998. The Reuse Plan is a part of the MCAS Tustin Specific Plan/Reuse Plan and consists of Chapters 1, 2 (excluding 2.17) and 5 of the MCAS Tustin Specific Plan/Reuse Plan; and,

WHEREAS, the City and Navy completed a Final Joint Program Environmental Impact Statement/Environmental Impact Report for the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan dated October 1996, as amended by the Errata dated September 1998 ("Initial FEIS/EIR") pursuant to the National Environmental Policy Act ("NEPA") and California Environmental Quality Act ("CEQA"). According to the Initial FEIS/EIR, section 1.5.2, the Initial FEIS/EIR serves as a program environmental impact report and is intended to be used as the CEQA compliance document for all public and private actions taken to, or in furtherance of, the MCAS Tustin Specific Plan/Reuse Plan; and,

WHEREAS, the District reviewed drafts of the MCAS Tustin Specific Plan/Reuse Plan, the FEIS/EIR, and other related and supporting documents, participated in the formulation of such documents, provided comments, and otherwise fully participated in the process that culminated in the certification of the environmental documents and the adoption and approval of the MCAS Tustin Specific Plan/Reuse Plan; and,

WHEREAS, the Initial FEIS/EIR was certified as adequate and complete under CEQA and the Mitigation Monitoring and Reporting Program ("MMRP") that was adopted by the Tustin City Council on January 16, 2001, and a Record of Decision ("ROD") was issued by the Navy on March 2, 2001, approving the Initial FEIS/DEIR and the Reuse Plan; and,

WHEREAS, in May 2002, the Navy agreed to convey 1,153 acres of MCAS Tustin to the City by federal deeds as an economic development conveyance under the terms of the Agreement Between The United States of America and the City of Tustin, California, for the Conveyance of a Portion of the Former Marine Corps Air Station Tustin ("Federal Conveyance Agreement"); and,

WHEREAS, pursuant to the Federal Conveyance Agreement, a portion of the MCAS Tustin was conveyed by federal deeds from the Navy to the City on May 13, 2002; and,

WHEREAS, a portion of MCAS Tustin is leased to the City by the Navy under the Lease In Furtherance of Conveyance Between the United States of America and The City of Tustin, California For Portions of the Former Marine Corps Air Station Tustin ("LIFOC") dated May 10, 2002; and,

WHEREAS, the City approved and adopted the Specific Plan/Reuse Plan for MCAS Tustin on February 3, 2003, by Ordinance No. 1257, and subsequently amended it on March 1, 2005, by Ordinance Nos. 1294 and 1295; on March 7, 2005, by Ordinance No. 1297; on June 5,

2005, by Ordinance No. 1299; and, on April 17, 2006, by Ordinance No. 1311 (the Specific Plan and Reuse Plan and all of the amendments to the Specific Plan and Reuse Plan are referred to herein collectively as the "Specific Plan/Reuse Plan"); and,

WHEREAS, the City approved and adopted, by Ordinance 1276 on June 16, 2003, a Redevelopment Plan for the MCAS-Tustin Redevelopment Project and determined that the Initial FEIS/EIR would serve as the required CEQA analysis and documentation for the Redevelopment Plan; and,

WHEREAS, the City approved and adopted, by Resolution Nos. 04-76 and 04-77 on December 6, 2004, a supplement to the Initial FEIS/EIR for the extension of Tustin Ranch Road ("Supplemental FEIS/EIR"); and,

WHEREAS, the City approved and adopted, by Resolution No. 06-43 on April 3, 2006, an addendum to the Initial and Supplemental FEIS/EIR for the purposes of initiating a zone change, approving a Disposition and Development Agreement with Tustin Legacy Community Partners, and adopting a revised MMRP (the Initial FEIS/EIR dated October 1996 and as amended by the Errata dated September 1998, the supplement to the FEIS/EIR dated December 6, 2004, and the addendum to the FEIS/EIR dated April 3, 2006 are collectively referred to herein as the "FEIS/EIR"). Pursuant to CEQA, Public Resources Code section 21167.2, the FEIS/EIR is conclusively presumed to be complete and comply with CEQA; and,

WHEREAS, the South Orange County Community College District (the "District") is entitled under section 4.1.3 of the Federal Conveyance Agreement to 68.37 acres of real property known in the Federal Conveyance Agreement as Parcel 1 (less the twenty-two acre portion set aside for Rancho Santiago Community College District) and the northern portion of Parcel 19 ("Property") at the former MCAS Tustin in the City; and,

WHEREAS, the City and District entered into the "Agreement between the City of Tustin and the South Orange County Community College District for the Conveyance of a Portion of MCAS Tustin and the Establishment of an Advanced Technology Education Campus," dated April 22, 2004 (the "Conveyance Agreement"). On April 5, 2004, the City Council adopted Resolution No. 04-32 for the Conveyance Agreement finding that Conveyance Agreement and establishment of the Advanced Technology Education Park ("Project") is within the scope of the previously approved Initial FEIS/EIR as well as the Specific Plan/Reuse Plan and that the environmental effects were examined in the Initial FEIS/EIR; and,

WHEREAS, the City, acting in its capacity as the Local Redevelopment Authority ("LRA") for the disposition and conveyance of portions of the former MCAS Tustin, conveyed fee title to 37.66 acres of the Property and personal property to the District by the "Quitclaim Deed and Environmental Restriction Pursuant to Civil Code section 1471" dated April 22, 2004, ("City Quitclaim Deed") and the "Bill of Sale For Former Military Personal Property Located at the Former Marine Corps Air Station, Tustin" ("Bill of Sale") dated March 10, 2004; and,

WHEREAS, pursuant to the "Sublease Between the City of Tustin and the South Orange County Community College District for a Portion of MCAS Tustin" dated April 29, 2004 ("Sublease"), the City has leased the remaining 30.71 acres of the Property to the District and

will convey fee title to such remaining portion when the Navy conveys fee title to such portion of the Property to the City; and,

WHEREAS, as provided by California Education Code section 70902, the District is statutorily responsible for establishing policies for, and approval of, courses of instruction and educational programs at the ATEP Campus; and,

WHEREAS, the District has used reasonable efforts to plan, develop, maintain and use the Property solely and continuously as an ATEP campus consistent with the Conveyance Agreement; and,

WHEREAS, the District has already built some facilities at the ATEP campus, Phase 1, specifically on the northwest corner of Valencia Avenue and Lansdowne Road to use the Property as soon as feasible as an education oriented development and to provide educational opportunities to students; and,

WHEREAS, the District began offering classes to students at the ATEP campus in August 2007, and is continuing to expand its educational opportunities at the ATEP Campus. The District enrolled 1030 students for the spring 2009 academic semester; and,

WHEREAS, on March 24, 2008, the District adopted the Short-Range Academic and Facilities Plan ("**SRP**") as contemplated in section 4.3.1 of the Conveyance Agreement; and,

WHEREAS, the District has implemented the SRP; and,

WHEREAS, on November 12, 2008, based upon its independent review and consideration of the facts and requirements of CEQA, the District's Board of Trustees adopted Resolution No. 08-35, which determined with certainty, on the basis of substantial evidence in the light of the whole record, that the Long-Range Academic and Facilities Plan, as amended by the October and November 2008 Erratas ("LRP"), and the Long Range Academic Plan, as amended by the October 2008 Errata ("LRAP") (collectively, the "LRP Project"), were examined in light of the FEIS/EIR and other documents identified above and determined that the LRP Project were included in the Specific Plan/Reuse Plan and already analyzed in the previously certified FEIS/EIR; and,

WHEREAS, the District adopted an Addendum as amended by the errata dated November 2008 to the FEIS/EIR by Resolution No. 08-35 ("LRP Addendum"). Pursuant to CEQA, Public Resources Code section 21167.2, the LRP Addendum is conclusively presumed to be complete and comply with CEQA; and,

WHEREAS, on November 12, 2008, the District adopted the LRP as contemplated in section 4.3.1 of the Conveyance Agreement and LRAP by Resolution No. 08-35; and,

WHEREAS, as contemplated in the LRP and Conveyance Agreement, section 4.3.2, the District prepared a Concept Plan for a portion of the Property in accordance with Section 4.2.1 of the Specific Plan and all requirements contained in Chapter 4 of the Specific Plan/Reuse Plan; and,

WHEREAS, the Concept Plan will be approved, carried out, and implemented by the District and its agents, and the District is therefore the Lead Agency under CEQA, California Code of Regulations, Title 14, Chapter 3 ("CEQA Guidelines"), section 15051; and,

WHEREAS, section 4.3.2 of the Conveyance Agreement designates the District as the Lead Agency under CEQA for all ATEP Campus projects, including the Concept Plan as required by CEQA and its implementing regulations; and,

WHEREAS, in February 2009, the District prepared an Initial Study/Addendum to the FEIS/EIR to analyze and discuss any environmental impacts as the result of the Concept Plan Project ("Concept Plan Addendum"). The Concept Plan Project consists of the following: (1) the Concept Plan and its implementation; (2) implementation of relevant mitigation measures from the FEIS/EIR and LRP Addendum; and (3) implementation of the recommendations of the traffic study prepared by the District's traffic consultant, Austin-Foust Associates, Inc. ("Austin-Foust") dated February 2009; and,

WHEREAS, on February 26, 2009, the District sent to the City, County of Orange, the Orange County Fire Authority, the City of Irvine, and the Navy draft copies the Concept Plan Addendum, which included the Concept Plan site plan for their review and comment and public notices about the Concept Plan Addendum to the surrounding property owners. The District also posted the Concept Plan Addendum on its website and sent letters to all interested parties notifying them of the availability of the Concept Plan and Concept Plan Addendum for their review and comment; and,

WHEREAS, pursuant to section 4.5 of the Conveyance Agreement, the District met with the City of Tustin on February 26, 2009, and again on March 10, 2009 for the quarterly meeting and to discuss preparation, submission and review of the Concept Plan Project; and,

WHEREAS, pursuant to section 4.2.2 of the Specific Plan/Reuse Plan the District will submit the Concept Plan for City Zoning Administrator approval. The Concept Plan is necessary for the District to develop its Property; and,

WHEREAS, Section 4.2.2 of the Specific Plan/Reuse Plan contains specific criteria for the City Zoning Administrator to consider in granting final approval for a concept plan; and,

WHEREAS, the Zoning Administrator's role in approving a concept plan under section 4.2.2 of the Specific Plan/Reuse Plan is to confirm that it meets the specific criteria contained in section 4.2.2, and when such criteria has been met, the Zoning Administrator must grant final approval for the Concept Plan.

A. Project Description.

i) The Concept Plan Project implements a portion of the previously approved LRP Project. The Concept Plan Project consists of the following: (1) the Concept Plan and its implementation; (2) implementation of relevant mitigation measures from the FEIS/EIR and LRP Addendum; and (3) implementation of the recommendations of the traffic study prepared by Austin-Foust dated February 2009.

- ii) The Concept Plan Project is identified in the LRP Project implementation as part of the contemplated Phase 3A. The Concept Plan Project proposes the construction of approximately 305,000 gross square feet of building area on approximately 29 acres of the Property primarily located on the northern portion of the Property adjacent to Valencia Avenue. In addition, the existing chapel will be relocated to a new location on the Property on the south side of Valencia Avenue.
- iii) The proposed new buildings will incorporate dedicated education and joint-use education facilities, including classrooms, offices, laboratories, soundstages, auditoriums, and various support uses, all of which will be used consistent with the programs described in the LRAP.
 - (1) The joint-use education use facilities feature a Communication Arts building cluster that will support the Entertainment Arts and Technology programs and courses with specialized sound stages, studios, computer and technical labs, support space and an auditorium.
 - (2) The academic programs for the Communication Arts facilities are detailed in the LRAP and will include the following:
 - (a) COMMUNICATION ARTS: radio, television, film, and digital post production;
 - (b) THEATRE ARTS: acting and technical;
 - (c) GRAPHICS/DIGITAL MEDIA ARTS: computer graphics; graphic communications, and graphic design;
 - (d) CULINARY ARTS: catering, culinary arts, and food service;
 - (e) BUSINESS: business administration, business management; business leadership, business marketing, professional retailing, retail management, entrepreneurship institute, human resources management, and project management;
 - (f) MUSIC: recording arts & music;
 - (g) DANCE; and,
 - (h) GENERAL EDUCATION: as needed to support Certificates and Associate of Arts ("AA") Degrees.
 - (3) The dedicated education use facilities will include space for the Nursing program and courses with specialized "Human Patient Simulation Labs," classrooms, clinical skills classrooms/labs, specialty labs and related support spaces; classrooms, specialized labs and equipment for Biotechnology, Design Model Making and Rapid Prototyping, and Optics and Photonics; and state of the art

- equipment and training stations that support workforce development training, specialized certificates and Associate of Arts degrees.
- (4) The academic programs for the dedicated education facilities are detailed in the LRAP and will include the following:
 - (a) NURSING: registered nurse program, licensed vocational nurse (LVN) to registered nurse (RN) program, diploma school registered nurse program, human patient simulation lab, clinical skills classrooms/labs, and general education as needed to support Certificates and AA Degrees;
 - (b) DESIGN MODEL MAKING & RAPID PROTOTYPING: rapid digital manufacturing, design model making and rapid prototyping, general education, and as needed to support Certificates and AA Degrees;
 - (c) OPTICS AND PHOTONICS: fundamental optics, optics design and fabrication, lasers and photonics, and general education, and as needed to support Certificates and AA Degrees;
 - (d) BIOTECHNOLOGY: biotechnology and general education as needed to support Certificates and AA Degrees; and,
 - (e) WORKFORCE DEVELOPMENT: Center for Applied Competitive Technologies ("CACT"), general education as needed to support Certificates and AA Degrees, and occupational skills awards.
- (5) The specific curriculum and programs for each identified academic area will be developed by faculty.
- (6) As described in the LRP Project, strategic public and private educational and business partners and business incubators may occupy the facilities and participate in providing traditional and non-traditional educational opportunities.
- iv) In addition to the buildings, the Concept Plan Project includes parking, an extensive student plaza/quad and internal landscaping, hardscape, and pedestrian and vehicular circulation areas. A pedestrian bridge across Valencia Avenue is also planned. Exterior landscape and hardscape improvements are proposed along Valencia, Red Hill and Armstrong Avenues. All of these improvements are included in the LRP Project.
- v) Two vehicular access points will be provided for the Concept Plan Project, consistent with that planned for in the LRP Project. Both vehicular access points connect to Valencia Avenue. No driveways are proposed from Red Hill, Armstrong or Warner Avenues for this Phase. The two access points will form a loop road around the proposed ATEP Campus building area.
 - (1) The primary access point to the ATEP Campus will be a signalized 4-way intersection east of Lansdowne Road previously identified in the LRP Project.

The intersection will be the main access to the ATEP Campus loop road to the south of Valencia Avenue and to a parking lot north of Valencia Avenue. The ATEP Campus loop road will provide convenient access to the parking areas, loading/drop-off areas, the relocated chapel, buildings, and ultimately to the secondary access point off Valencia Avenue across from Lansdowne Avenue.

- (2) The secondary access point on Valencia Avenue across from Lansdowne Road will have vehicular movements limited to right turns into and out of the ATEP Campus and left turns into the ATEP Campus from Valencia Avenue. A second access to the parking lot north of Valencia Avenue is planned east of Lansdowne Road and west of the primary ATEP Campus access. A pedestrian bridge across Valencia Avenue may be constructed to provide safe, convenient access for students, faculty, staff and visitors to the ATEP Campus who park in the northern parking lot.
- (3) In compliance with the Specific Plan, the common areas identified in the sublease near the planned City childcare center to the east of the Site and the planned City park north of the Site will not be obstructed with buildings or other structures.
- vi) A total of approximately 1,553 parking spaces are proposed in parking areas spread around the 29 acres, including approximately 660 spaces in an expanded parking lot north of Valencia Avenue and the remaining spaces south of Valencia Avenue. Two parking analyses were completed by the District's Transportation Engineer, Austin-Foust Associates (AFA) (see Appendices B and H to the Concept Plan Addendum). The studies determined that the estimated parking demand for the Concept Plan Project is 1,561 spaces. The studies also determined the Specific Plan/Reuse Plan calls for approximately 75 additional spaces (1,628 total spaces) to be added to Phase 3A in the Future Phase area to comply with the Specific Plan/Reuse Plan requirements. The Concept Plan that is submitted to the City of Tustin will include the 75 additional spaces if the City imposes this requirement after reviewing the AFA Phase 3A Parking Analysis.
- vii) The Concept Plan Project proposes to incorporate technologically advanced and environmentally-friendly features to minimize energy and water usage, encourage alternative transportation, reduce stormwater impacts, reduce heat island impacts, and otherwise minimize the Concept Plan Project's environmental effects as previously discussed in the LRP Addendum. Certification under the Leadership in Energy and Environmental Design (LEED®) program will be pursued.

B. Concept Plan Project Location.

i) The LRP Project occupies all of the 68.37 acres of the Property. The Concept Plan Project implements a portion of the LRP Project. The Property is part of the MCAS Tustin. The Concept Plan Project is located on a portion of the Property and includes offsite transportation improvements identified by Austin-Foust that are located near the Property. ii) The Property, according to the Specific Plan/Reuse Plan, is located in Neighborhood A in the Learning Village, and is comprised of Planning Areas ("PA") 1-A and 1-E. The City amended the Specific Plan/Reuse Plan by modifying the references in the Specific Plan/Reuse Plan from the "Learning Village" to the "Education Village." Therefore, the applicable documents refer to this same geographic area by either of these two names.

C. Concept Plan Project.

- i) The District prepared the Concept Plan to document and ensure that (1) the necessary linkages are provided between the development project and the Planning Area/Neighborhood in which it is located; (2) the integrity of the Specific Plan and purpose and intent of each Neighborhood is maintained; and (3) to comply with the Conveyance Agreement, section 4.3.2.
- ii) The District included in the Concept Plan Project the seven components identified in the Specific Plan, section 4.2.2(B). Specifically, the Concept Plan includes:
- (1) The location, acreages, proposed land uses by gross leasable square footages within the Planning Area and on proposed building sites.
- (2) The District previously identified the buildings to be renovated and buildings to be removed, including a schedule for renovation and/or demolition. The Concept Plan only proposes the relocation of the chapel building.
- (3) An overall external and internal access plan including an analysis of any circulation improvements required. The assignment of non-residential Land Use Trips to this Property was previously addressed in the LRP Project. Under the Conveyance Agreement, section 4.7, the District's Property is exempt from the Tustin Backbone Infrastructure and Local Infrastructure, and therefore this item is not addressed in the Concept Plan.
- (4) A design program for the Planning Area that demonstrates consistency with the applicable community structure plan or urban design guidelines established for the planning area, Individual building design is not required at the concept plan level.
- (5) A concept landscaping and hardscape plan, streetscape design, parkway and edge treatments. The proposed buffering and screening of remaining Property is already addressed in a previous submittal the City.
 - (6) Conceptual utility connection plans and overall drainage plan.

Therefore, the Concept Plan Project complies with the Conveyance Agreement and Specific Plan/Reuse Plan requirements for such Plan.

2. <u>EFFORTS SINCE THE APPROVAL OF THE LRP PROJECT TO DEVELOP</u> THE ATEP CAMPUS AND IMPLEMENT THE SRP AND LRP.

Since the adoption of the LRP Project, the District continues to implement the SRP and LRP. Some examples of the progress the District made since the adoption of the LRP Project include the following:

- i) The District is interviewing potential master developers.
- ii) The City required a utility severance plan before the District may demolish the existing buildings and structures. The District prepared the plan and submitted it to the City. The District is waiting for a response from the City before it can demolish the buildings and structures.
- iii) The District continues to participate in Navy Remediation Advisory Board ("RAB") process and meetings so that it can monitor the remediation progress and bring any concerns about remediation to the Navy's attention. An adequate remediation plan is essential before the Navy can convey the LIFOC properties to the City and the City convey the Subleased portions of the Property to the District.
- iv) As requested by the City, the District submitted a further plan for the installation of a wind screen on ATEP Campus's fencing along Valencia Avenue. The District is waiting for a response from the City before it can install this requested fencing.
- v) The District consulted with the County of Orange regarding its desire for an extension of Bell Avenue. It is the District's understanding that the County and City will discuss this issue and that there is nothing further that the District can do at this time.
- vi) As the City request, the District entered into a Landscape Maintenance Agreement with the City for maintaining the portions of landscaping along the perimeter of the existing ATEP Campus and parking areas.
- vii) The District is conducting maintenance and repair activities of the existing parking facilities on the east side of Valencia Avenue and will be installing solar powered lights in the same parking facilities upon approval from the Division of the State Architect ("DSA"). These activities are occurring on the fee owned portions of the District's Property and do not require permits from the City. The District will be submitting a courtesy copy of the documents it submits to DSA to the City.
- viii) The District offered classes at the ATEP Campus during the fall and winter 2008 semesters.
- ix) The District is holding its spring 2009 classes now and at the same time developing its class schedule and planning for its summer 2009 semester classes.

3. PROJECT CONSISTENCY WITH APPLICABLE PLANS AND AGREEMENTS.

- A. The Concept Plan Project will result in the Property Being Used in Accordance with the Conveyance Agreement and the LRP.
- i) The Concept Plan Project is necessary to develop the ATEP Campus as an education oriented development. As described above, the Concept Plan Project proposes new buildings that will incorporate dedicated education and joint-use education facilities, including classrooms, offices, laboratories, soundstages, auditoriums, and various support uses, all of which will be used consistent with the programs described in the LRAP.
- ii) This Concept Plan Project was anticipated in the LRP and is consistent with the LRP proposing both dedicated education and joint-use education facilities. The Concept Plan will result in the Property continuing to be used in accordance with Section 3.2 of the Conveyance Agreement as the Advanced Technology Educational Campus and consistent with the description of the Advanced Technology Educational Campus in the Conveyance Agreement, Exhibit A as follows: "an education oriented development which may include traditional and non-traditional advanced education (extension and/or advanced degree opportunities), adult education, continuing education, vocational, job and educational training, or other educational and training opportunities, as well as accessory uses when customarily associated with and subordinate with the educational uses listed above that would include the following uses: dormitory/student apartment housing; minor support commercial, office and retail service uses including but not limited to food services; administrative offices; a post office; medical/dental clinics; laboratories and office facilities used for basic and applied research, testing and consulting; industrial/commercial business incubators which support educational programs or provide educational opportunities; maintenance facilities, structures and storage facilities, and guard houses, gates and other security facilities and structures."
- B. The Concept Plan is consistent with the LRP Project. The LRP Project was already deemed consistent with the Specific Plan/Reuse Plan by Resolution No. 08-35.
- i) The buildings are proposed to be located in the areas designated for such buildings in the LRP Project. The buildings will be used as described in the LRP Project.
- ii) The proposed buildings comply with Section 3.3.2(D)(2) of the Specific Plan/Reuse Plan that limits the maximum building height to 100 feet. None of the Concept Plan Project's buildings will exceed this height.
- i) The total proposed building area of 305,000 square feet is under the maximum size of 893,851 square feet previously determined by Resolution No. 08-35 to be the permitted square footage under a 0.30 floor area ratio.

- ii) The proposed building locations comply with Specific Plan/Reuse Plan, section 3.3.2, subdivision (D)(4), that identifies minimum building setbacks that the Concept Plan Project will meet.
- iii) The proposed building locations and proposed landscaped areas comply with Specific Plan/Reuse Plan, section 3.3.2, subdivision (D)(5), that identifies landscaping setbacks that the Concept Plan Project will meet.
- iv) The Specific Plan/Reuse Plan, section 3.3.2, subdivision (D)(6), identifies landscaping objectives that the Concept Plan Project will meet for its edge treatments. The District will use xeriscape, drought-tolerant landscaping, and native planting alternatives on the internal landscaping.
- v) The Specific Plan/Reuse Plan, section 3.3.2, subdivision (D)(7), addresses bicycle and pedestrian circulation facilities. The proposed bicycle and pedestrian circulation facilities on the Project site will connect to existing bicycle and pedestrian facilities in the Planning Area and to adjacent Planning Areas and to citywide bicycle trails where appropriate and applicable.
- vi) The Concept Plan Project is within the average daily trips ("ADT") Trip Budget previously determined by Resolution No. 08-35 for the entire LRP Project.
- vii) The Concept Plan Project utilizes the internal circulation system and access points from the same public street system previously analyzed for the LRP Project. Resolution No. 08-35 deemed the proposed internal circulation system, access points, and public street system adequate.
- viii) The proposed building designs are consistent with the architectural designs proposed in the LRP Project. The LRP Project satisfactorily responded to the urban design features of the Specific Plan/Reuse Plan. The proposed architectural design along with the proposed landscaping palette and themes create a continuity of architectural design and landscaping theme for the entire Property.

4. RECORD OF PROCEEDINGS.

A. Scope of the Record.

i) The record of proceedings upon which the Board of Trustees bases the findings in this Resolution consists of all the documents and evidence relied upon by the District in preparing the Concept Plan and the Concept Plan Addendum.

B. Custodian of the Record.

 The custodian of the record of proceedings is: Robina Allen, Manager, Office of the Chancellor and Trustee Services, South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, California, 92692-3635.

5. FINDINGS.

NOW THEREFORE, be it resolved by the Board of Trustees of the South Orange County Community College District as follows:

- 1. That the above recitals, information, facts, and findings are true and correct, and are hereby adopted in their entirety as set forth above.
- 2. As shown in the Concept Plan Project, the District intends to continue developing the ATEP Campus as an education oriented development consistent with the Conveyance Agreement and Specific Plan/Reuse Plan.
- 3. Before its consideration of the Concept Plan at this hearing, the District sent preliminary draft copies of the Concept Plan and the Concept Plan Addendum to the City. The District's Board of Trustees has fully considered each and every comment made by the City, and any other party submitting verbal and/or written comments to the District about the Concept Plan and/or the Concept Plan Addendum.
- 4. The Concept Plan is required by the City for the District to develop its Property. The District is adopting the Concept Plan to implement the LRP Project and Conveyance Agreement.
- 5. The Concept Plan includes the specific components identified in section 4.2.2 of the Specific Plan/Reuse Plan.
- 6. The Concept Plan Project implements the LRP Project and documents and ensures that (1) the necessary linkages are provided between the development project and the Planning Area/Neighborhood in which it is located; (2) the integrity of the Specific Plan/Reuse Plan and purpose and intent of each Neighborhood is maintained; and (3) the Conveyance Agreement, section 4.3.2.
- 7. The Concept Plan Project is an education oriented development. The Project will result in the Property continuing to be used in accordance with Section 3.2 of the Conveyance Agreement as an Advanced Technology Education Campus, consistent with the description of the "Advanced Technology Education Campus" in the Conveyance Agreement, Exhibit A, consistent with the Specific Plan/Reuse Plan, and consistent with the LRP Project.
- 8. The Specific Plan/Reuse Plan, section 3.3.2, permits the development of a public school, community college, educational campus or other educationally oriented uses by right. Therefore, the Concept Plan Project is consistent with the LRP Project that was previously determined to be permitted by right on the Property.
- 9. The Concept Plan Project is consistent with the development requirements in the Specific Plan/Reuse Plan and the Conveyance Agreement.
- 10. The Concept Plan Project is consistent with the LRP Project that was previously found to be consistent with the mission and vision of the California community college system as it furthers educational and work force development objectives of California.

- 11. The Concept Plan complies with section 4.2.2 of the Specific Plan/Reuse Plan.
- 12. The educational contributions of any public and private partners (including business incubators) will be assured through contractual obligations, memorandums of understanding, or other enforceable mechanisms, as appropriate.
- 13. The Concept Plan submitted to the City of Tustin will include the 75 additional parking spaces if the City imposes this requirement after reviewing the AFA Phase 3A Parking Analysis.
- 14. The District intends to implement the Project and in doing so will comply with all applicable laws and agreements.
- 15. The District, may from time to time, revise the Concept Plan. In doing so, the District will comply with all applicable laws and agreements including, but not limited to, CEQA and the Conveyance Agreement.
- 16. That on March 24, 2009, the Board of Trustees held a duly noticed public hearing at which time the public was give the opportunity to comment on the Concept Plan and the Concept Plan Addendum.
- 17. The Board of Trustees has independently reviewed and considered the Concept Plan.
- 18. Prior to the adoption of the Concept Plan, the District's Board of Trustees adopted, pursuant to CEQA, Resolution No. 09-05, adopting and approving the Concept Plan Addendum.
- 19. That the Board of Trustees does hereby adopt the Concept Plan Project, attached as Exhibit 1.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the South Orange County Community College District on the 24th day of March, 2009, by the following vote:

our day of friday, wood, of the following fole.
President of the Board of Trustees of the South Orange County Community College District
South Grange County Community Conege District
Clerk of the Board of Trustees of the
South Orange County Community College District

EXHIBIT 1

"CONCEPT PLAN FOR ATEP"

Exhibit 1 is available for review in the Chancellor's Office Health Sciences, Room 334

Saddleback College 28000 Marguerite Parkway Mission Viejo CA 92692 SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TEM: 6.4

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Award of Bid: PE-100 Interior Renovations

ACTION:

Approval

BACKGROUND

The Communication Arts program must be moved during the LRC Renovation Project to an equally tall space. The Gaucho Strength Center is being moved to PE100 to accommodate this need. The PE100 renovation will take place first, followed by the Gaucho Strength Center.

STATUS

On February 10, 2009, a mandatory job walk was held at Saddleback College. Thirty bidders attended for Bid No. 1087, PE-100 Interior Renovation. Fifteen vendors responded to the invitation for bids with bids opened on March 3, 2009. The lowest bid meeting all specifications was submitted by Blue Fin Construction Inc., of Capistrano Beach, in the amount of \$499,369.00, EXHIBIT A.

College staff has reviewed the bid and recommends award.

Funds are available in the approved Remodel Village for Library Renovation Basic Aid budget which is \$4,132,500.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 1087 for the PE-100 Interior Renovations at Saddleback College to Blue Fin Construction, Inc., and approve the agreement (EXHIBIT B), in the amount of \$499,369.00.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

BID NO. 1087 PE-100 INTERIOR RENOVATIONS SADDLEBACK COLLEGE

	VENDORS	AMOUNT
*	BLUE FIN CONSTRUCTION, INC. Capistrano Beach, CA	\$499,369.00
	GENERAL CONSOLIDATED Corona, CA	\$543,000.00
	GTA CONSTRUCTION, INC. Brea, CA	\$617,000.00
	HCH CONSTRUCTORS-MGRS., INC. Murrieta, CA	\$629,000.00
	EMAE INTL., INC. Santa Fe Springs, CA	\$633,000.00
	PANKOW Los Angeles, CA	\$639,384.00
	CONSTRUCT ONE CORP. Tustin, CA	\$641,985.00
	PLYCO CORP. Mira Loma, CA	\$643,000.00
	TEK-UP CONSTRUCTION, INC. Woodland Hills, CA	\$643,131.00
	ABEAM CONSTRUCTION INC. Covina, CA	\$648,980.00
	NEWMAN MIDLAND CORP. Los Alamitos, CA	\$659,702.00
	BOB PARRETT CONSTRUCTION CO. Orange, CA	\$724,332.00
	JRH CONSTRUCTION CO., INC. Tustin, CA	\$738,590.00
	MJ CONTRACTORS, INC. Lake Forest, CA	\$700,000.00
	HOSS CONSTRUCTION Yorba Linda, CA	\$998,000.00

^{*} Recommended for Approval

AGREEMENT - BID NO. 1087, PE-100 INTERIOR RENOVATIONS

THIS AGREEMENT, dated the 25th day of March, 2009, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and **BLUE FIN CONSTRUCTION**, **INC.**, 25775 Las Vegas Ave., Capistrano Beach, CA 92624, (949) 496-1400, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as:

BID NO. 1087 PE-100 INTERIOR RENOVATIONS

according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Criminal Records Check Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

- CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement 2. everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.
- 3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Four Hundred Ninety Nine Thousand Three Hundred Sixty Nine and No/100 Dollars (\$499,369.00)
- 4. The work shall be commenced on or before the FIFTH (5th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within ONE HUNDRED TWENTY (120) consecutive calendar days from the date specified in the Notice to Proceed.

- 5. Time is of the essence. If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of ONE THOUSAND FIVE HUNDRED Dollars(\$1,500.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.
- 6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

(Optional, Additional Provision:) Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

- 7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:
 - (a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.
 - (b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

- OPTIONAL: Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:
 - (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
 - (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
 - (c) any breach of duty, obligation or requirement under the Project Documents;
 - (d) any failure to coordinate the work of other contractors;
 - (e) any failure to provide notice to any party as required under the Project Documents;
 - (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
 - (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than

Subject to the same limit for each person on account of one accident, in an amount not less than

\$1,000,000.00

Property Damage Insurance in an amount not less than

\$1,000,000.00

Course of Construction Insurance without exclusion or limitation in an amount not less than

\$1,000,000.00

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above Material hoist where used in amounts as above

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

- 10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California and that Don Fischbeck, whose title is President, is authorized to act for and bind the corporation.
- 11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.
- 12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT	CONTRACTOR
By:Signature	By:
Signature	Signature
Gary Poertner	
Print Name	Print Name
Deputy Chancellor	
Title	Title
	Contractor's License No.
	Tax ID/Social Security No.
	(CORPORATE SEAL OF CONTRACTOR, if corporation)

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.5 DATE: 3/24/09

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Grant Acceptance,

Community Collaborative Supplemental Funding

ACTION: Approval

BACKGROUND

In December 2008, Saddleback College submitted a proposal in response to the Governor's Career Technical Education Initiative Community Collaborative grant, RFA No. 08-0141-890, issued by the California Community Colleges Chancellor's Office (CCCCO). The grant proposal requested supplemental funding for the continuation of the current Community Collaborative Grant. The Community Collaborative Grant is a partnership of community colleges, high schools, and Regional Occupational Centers and Programs (ROCPs) to expand existing child development programs to include instruction and practicum observation in infant and toddler care.

STATUS

On February 20, 2009, the CCCCO notified the SOCCCD of its intent to award \$100,000 for the period February 1, 2009, through July 31, 2010, to fund consortium efforts as presented in Exhibit A. Saddleback College will provide project direction and fiscal oversight of this grant. Consortium partners include Irvine Valley College, five feeder high school districts, two ROCPs, and Vital Link. This grant will fund continued development of the facility at the Child Development Center (CDC) at Saddleback College to include children from 1-1/2 to 2 years of age in order to enhance instruction and provide practicum opportunities for child development students, professional development training for faculty and staff, and support for curriculum development. Additional information is provided in Exhibit A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$100,000 from the California Community College Chancellor's Office for the Community Collaborative Grant, RFA No. 08-0141-890.

Project

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT UNIT APPLYING: SADDLEBACK COLLEGE

	() GRANT APPLICATION ABSTRACT
	(x) GRANT ACCEPTANCE ABSTRACT
() GRANT RENEWAL ACCEPTANCE ABSTRACT
	() REVISIONS TO ACCEPTANCE ABSTRACT

- 1. PROJECT TITLE: Career Technical Education Community Collaborative Supplemental and Workforce Innovation Partnership Components
- 2. PROJECT DIRECTOR: Penny Skaff
- 3. PROJECT ADMINISTRATOR: Jerilyn Chuman

In Kind

- 4. GRANTOR AGENCY: California Community Colleges Chancellor's Office
- 5. FUNDING SOURCE: California Community College Chancellor's Office, SB 70/SB 1133
- 6. STARTING AND ENDING DATES OF THE PROJECT: February 1, 2009—July 31, 2010.
- 7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):
 Saddleback College (SC), Irvine Valley College (IVC), Saddleback Valley (SVUSD),
 Capistrano (CUSD), Laguna Beach (LBUSD), Irvine (IUSD), and Tustin (TUSD) Unified
 School Districts, Coastline (CROP) and Capo-Laguna (CLROP) Regional Occupational
 Programs, and business partner Vital Link have formed a consortium to address the need
 for seamless, non-redundant education and training in California that corresponds to
 economic demand and strengthens existing CTE sectors. The approach includes
 expansion of the CDC facility at Saddleback College to accommodate the practicum
 component to include care of infants and toddlers. Funding will also be used to provide
 additional staffing for the facility, provide professional development training for faculty and
 staff, and support curriculum development.

8. SUMMARY BUDGET

Grant

9.

Award	Matching	Costs	Total
\$100,000	10,000	3,846	\$110,000
APPROVALS			
Julin	Chuman	Lise S	Julan UPSS
Division/School		Vice President	of Instruction/Students
President		Via Chancella	r, Technology & Lrng Serv
rresiden		vice Chanceno	r, recumology & Ling Serv
Chancellor			

Indirect

Revised: 9-10-01

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ <u>9,900</u>		
2000 Classified Salaries	\$ <u>41,582</u>		
3000 Benefits	\$_3,572	·	
4000 Supplies	\$ 200		
5000 Contracted Services and Other Expenses	\$ <u>20,900</u>		
6000 Capital Outlay	\$ 20,000	10,000	College
Other Charges (e.g.: Indirect Costs)	\$_3,846		•
TOTALS	\$ 100,000	10.000	

^{*}Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

	<u>Positions</u>	Full-Time	Part-Time	New	Existing
1. 2. 3.	Overall Project Director CDC Project Dir CDC staff	[] [] [x]	[x] [x] []	[] []	[x] [x] [x]

PARTNERSHIPS (if applicable)					
-		• •	, Laguna Beach, Tustin, Irvine USD		
•Retail	•Technology	•Real Estate Public	• Public: City, Education, Municipalities		
 Hospitality 	Health Care	 Manufacturing 	•Charitable Non-Profit •Financial		
Partnership Name/Location Capo Laguna and Coastline ROPs; Vital Link •Retail •Technology •Real Estate Public •Public: City, Education, Municipalities •Hospitality •Health Care •Manufacturing •Charitable Non-Profit •Financial					

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.6 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College and Irvine Valley College: Grant Acceptance,

Community Collaborative Workforce Innovation Partnership

ACTION:

Approval

BACKGROUND

In December, 2008, Saddleback College submitted a proposal in response to the Governor's Career Technical Education Initiative Community Collaborative grant, RFA No. 08-0142-890 issued by the California Community Colleges Chancellor's Office (CCCCO). The grant proposal requested funding in addition to the continuation of the current Community Collaborative Grant, which is a partnership of community colleges, high schools, and Regional Occupational Centers and Programs (ROCPs), in order to develop a Workforce Innovation Partnership in TV and Film Video Production using high-definition (HD) cameras.

STATUS

On February 20, 2009, the CCCCO notified the SOCCCD of its intent to award \$250,000 for the period February 1, 2009, through July 31, 2010, to fund the consortium efforts as presented in Exhibit A. Saddleback College will provide project direction and fiscal oversight of this grant. Consortium partners include Irvine Valley College, the five feeder high school districts, two ROCPs, and Vital Link. Activities will include development of a high school through college program in HD video-production that will increase the rigor of existing curriculum and facilitate development of articulation agreements. The Saddleback College Communications Arts Department will offer summer training programs in HD camera utilization and instruction for local high schools.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$250,000 from the California Community College Chancellor's Office for the Community Collaborative Grant, RFA No. 08-0142-890.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT UNIT APPLYING: SADDLEBACK COLLEGE

	() GRANT APPLICATION ABSTRACT
	(x) GRANT ACCEPTANCE ABSTRACT
() GRANT RENEWAL ACCEPTANCE ABSTRACT
	() REVISIONS TO ACCEPTANCE ABSTRACT

- 1. PROJECT TITLE: Career Technical Education Community Collaborative Supplemental and Workforce Innovation Partnership Components
- 2. PROJECT DIRECTOR: Penny Skaff
- 3. PROJECT ADMINISTRATOR: Jerilyn Chuman
- 4. GRANTOR AGENCY: California Community Colleges Chancellor's Office
- 5. FUNDING SOURCE: California Community College Chancellor's Office, SB 70/SB 1133
- 6. STARTING AND ENDING DATES OF THE PROJECT: February 1, 2009—July 31, 2010.
- 7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):** Saddleback College (SC), Irvine Valley College (IVC), Saddleback Valley (SVUSD), Capistrano (CUSD), Laguna Beach (LBUSD), Irvine (IUSD), and Tustin (TUSD) Unified School Districts, Coastline (CROP) and Capo-Laguna (CLROP) Regional Occupational Programs, and business partner Vital Link have formed a consortium to address the need for seamless, non-redundant education and training in California that corresponds to economic demand and strengthens existing CTE sectors. The approach includes development of a Workforce Innovation Partnership that will enable the Communications Arts Department to build a career pathway in HD Video Film Production. Activities will include a summer boot camp for high school and ROP teachers, assessment and improvement of curriculum, purchase of low end HD cameras for each participating high school, and a student film competition.

8. SUMMARY BUDGET

Grant Award	In Kind Matching	Costs	Project Total
\$250,000	25,000	9,615	\$275,000
APPROVALS		0	

9.

sion/School Dean

President

Chancellor

Vice President of Instruction/Students

Vice Chancellor, Technology & Lrng Serv

Revised: 9-10-01

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

•	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ 49,500	10,000	College
2000 Classified Salaries	\$ <u>55,657</u>		
3000 Benefits	\$ <u>20,535</u>		
4000 Supplies	\$ 3,403		
5000 Contracted Services and Other Expenses	\$_51,290	15,000	College
6000 Capital Outlay	\$ 60,000		
Other Charges (e.g.: Indirect Costs)	\$ <u>9,615</u>		
TOTALS	\$ 250,000	25.000	

^{*}Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

	Positions	Full-Time	<u>Part-Time</u>	New	Existing
•					
1. 2. 3.	Overall Project Director Video & TV Production Project Dir Clerical support	[] [] [x]	[x] [x] []	[] [] [x]	[x] [x] []

PARTNERSHIPS (if applicable)

•Retail	•Technology	•Real Estate Public	 o, Laguna Beach, Tustin, Irvi Public: City, Education, I 	
•Hospitality	•Health Care	•Manufacturing	•Charitable Non-Profit	•Financial
Partnership Nam	e/Location Capo	Laguna and Coastline Re	OPs; Vital Link	<u>.</u>
RetailHospitality	•Technology •Health Care	Real Estate Public Manufacturing	Public: City, Education, ICharitable Non-Profit	Municipalities •Financial

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.7 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College: Change Order No. 1: CalPWR Energy Service

Agreement

ACTION:

Approval

BACKGROUND

On December 7, 2007, the Board of Trustees approved a contract with California Power Partners, Inc. (CalPWR) to reduce energy use or make for a more efficient use of energy. The contract amount for the energy conservation project was \$1,492,751.

STATUS

Exhibit A describes the required scope of modifications contained in Change Order No. 1. Approval of this Change Order will result in an increase of \$96,423 in the total project cost. The new project cost will total \$1,589,174.

Funds are available within the college's Capital Outlay Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order No. 1 (Exhibit A) in the amount of \$96,423 for a total project cost of \$1,589,174.

ENERGY SERVICE AGREEMENT CHANGE ORDER REQUEST NO. 1 SADDLEBACK COLLEGE

Scope of Work	Cost
Provide project bonds. Retro-fit air handlers to meet current code requirements. Provide shelter for exterior location of equipment. Repair concrete wall adjacent to absorption	\$96,423
chiller.	

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.8 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Contract, Student Information System

ACTION:

Approval

BACKGROUND

The District is in year three of a four-year program to replace all of the District's major information systems. This program is on schedule and completion is planned for June 30, 2010. The largest component of the program is redevelopment of the Student Information System. The contract previously approved by the Board of Trustees for the Student Information System is with Neudesic LLC.

As the program has progressed, district and college staff have identified desirable features that are beyond program scope and outside of the original program budget. The colleges have allocated \$300,000 to fund some of the additional features for the Student information System. Another component of the four-year program was limited development of a Data Warehouse, which is used for reporting, research, and analysis. The original program funding did not provide for Data Warehouse development throughout the entire four-year project. At the July 2008 board meeting, \$500,000 in basic aid funding was approved to continue development on the Data Warehouse.

STATUS

The contract (Exhibit A) identifies two projects at a total cost of \$800,000 for the Student Information System "B" features and Data Warehouse development. Funds for Student Information System "B" feature enhancements are available in the District IT budget, College Projects for District IT. Funds for the Data Warehouse Development project were approved by the Board of Trustees on July 28, 2008, as part of the 2008/2009 basic aid funded projects.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the contract with Neudesic LLC, Exhibit A, in the amount of \$800,000 for further development of the Data Warehouse project and "B" features of the Student Information System.

CONSULTANT AGREEMENT

SPECIAL SOFTWARE ENGINEERING SERVICES

This AGREEMENT is hereby entered into between the South Orange County Community College District, a public community college district of the state of California, hereinafter referred to as ("DISTRICT"), and Neudesic LLC, a California limited liability company located at 8105 Irvine Center Drive, Suite 1200, Irvine, California, 92618, telephone 800-805-1805, hereinafter referred to as ("CONSULTANT").

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

I. Scope Of Work.

- A. <u>Overview.</u> CONSULTANT shall provide the professional services specified herein for purposes of enhancing the District's Student Information System and Data Warehouse. The work outlined in section B below is beyond the scope of the original 2008-2009 Student Information System development contract.
- B. <u>Services To Be Provided By CONSULTANT.</u> Staff resource services, including software engineering, project management, software architecture, business and database analysis, and expert computer programming for the following software development projects:
 - 1. Data Warehouse (Phase 3)
 - 2. "B" Features Enhancement to Production SIS
- C. <u>CONSULTANT's Staff.</u> CONSULTANT shall submit for DISTRICT approval a resume of each of individual CONSULTANT assigned to work on this Agreement for prior written approval by the DISTRICT's two Associate Directors of Administrative/Academic Systems. CONSULTANT agrees to provide the DISTRICT with the resumes (qualifications, experience and education) at least two weeks prior to assigning the individual to work on this Agreement. The DISTRICT may choose to interview individual CONSULTANTS prior to approving them to work on this Agreement. CONSULTANTS' Senior Project Manager(s), Project Manager(s), Business Systems Analyst Lead(s), Senior Microsoft .NET Architect(s) and other lead positions need written approval from the an Associate Directors of

Administrative/Academic Systems prior to beginning work on this Agreement. The DISTRICT shall not be responsible for payment to CONSULTANT for the services of any individual who works on this Agreement without the DISTRICT's prior written consent.

- D. <u>Documentation</u>. Functional and technical specification documentation shall be developed by CONSULTANT and delivered to DISTRICT for acceptance by the DISTRICT's Associate Directors of Administrative/Academic Systems. "Documentation" means the documents, manual and written materials (including end-user and technical manuals) developed pursuant to this Agreement. Formal review and acceptance of all written user and technical documentation is required. The documentation may be reviewed by the Associate Directors of Administrative/Academic Systems and designated DISTRICT IT staff and DISTRICT and College end users.
- E. <u>Methodology</u>. All work must be completed following documented industry standard agile methodology, protocol and best practices and be previously approved by the Project Architectural Council and an Associate Directors of Administrative/Academic Systems. Methodology documentation should include the following sections:
 - 1. Methodology overview.
 - 2. Scope and resource management.
 - 3. Process for defining functional and technical specifications.
 - 4. Functional (product backlog) and technical specification documentation.
 - 5. Functional and technical specification review and sign-off by DISTRICT stakeholders. These artifacts are to be consistent with an agile software development methodology. Stakeholders are identified DISTRICT business experts, Education and Support Services and IT technical staff.
 - 6. Code review by DISTRICT IT staff.
 - 7. Unit testing of source code modifications.
 - 8. Module and functionality specific business testing scenarios.
 - 9. Formal user acceptance and sign-off.

F. Quality Assurance And Testing.

During software development, CONSULTANT shall include a phase for quality assurance and testing of all Software. Quality assurance and testing must follow documented industry standard methodology, protocol and best practices and be previously approved by an appropriate District Associate Director Administrative/Academic Systems. Quality assurance and testing documentation should include the following:

1. Quality assurance and testing overview.

- 2. Module and functionality testing.
- 3. Modifications based upon quality control and quality assurance testing results. The CONSULTANT, DISTRICT IT and designated DISTRICT and college end users will conduct quality assurance testing.

4. Release Management:

Develop standards and practices for identifying and resolving billings for software defects, including regression bugs (both pre-release and post-release) and develop definitions of "mission critical" and "non-mission critical" bugs and timelines required for consultant to fix each. These will be developed by CONSULTANT and DISTRICT and included as Exhibit "A" to this Agreement, which is hereby incorporated by reference as if fully set out herein.

G. Deliverables And Modules.

Software Deliverables and Software Modules shall be as specified in writing by CONSULTANT and approved in writing by one of the DISTRICT's Associate Directors of Administrative/Academic Systems, as needed, based on decisions made during the design process and in consultation with the DISTRICT. "Software Deliverables" are defined as products, including, but not limited to, program source code, model/entity definitions, and build/migration instructions. "Software Modules" are defined as the functioning products of a software development project (a list of such projects is included in Section 1.B of this Agreement) as well as any and all functionality described in the As-Built Documentation delivered by CONSULTANT prior to "Go-live Software release."

Software documentation must be delivered and accepted by the DISTRICT prior to acceptance of software source code. Below is a general description of each Software Module. Additional functionality will be defined during the software development process, where such functionality fits within the allocated budget and schedule, as agreed upon and formally approved by Associate Directors of Administrative/Academic Systems and designated college end users.

ITEM NO.	MODULE	GENERAL DESCRIPTION
1.	Data Warehouse (Phase III)	 This phase of the Data Warehouse development will consist of: Completion, testing, and roll out of the CCFS-320 report Development of State MIS data submission reports Redevelopment of Leadership Information System (LIS) to be based on Data Warehouse Expand Data Warehouse to include new Data Marts for modules of SIS developed in 2008-09 Provide training and coaching for instructional administrators and staff to use Data Warehouse functionality
2.	"B" Features Enhancement to Production	The CONSULTANT will develop enhancements as identified and prioritized by appropriate college staff and facilitated by the Associate Directors of Administrative/Academic Systems. This is a staff augmentation effort where the deliverable will be all the enhancements the CONSULTANT can build within project funding constraints.

H. Progress Reports.

- 1. <u>Project Management Review.</u> Formal review and approval of overall project management resources and project management structure by DISTRICT is required. CONSULTANT shall provide written progress reports to the Associate Directors of Administrative/Academic Systems on a minimum of a quarterly basis, or more frequently if changes occur. One of the Associate Directors of Administrative/Academic Systems has authority to approve such progress reports for the DISTRICT.
- 2. Quality Assurance & Testing Plan Review. Formal review and approval of overall quality assurance and testing plans, approach and schedule by DISTRICT is required. CONSULTANT shall provide written reports for each module. The reports will be reviewed by the Associate Directors of Administrative/Academic Systems. One of the Associate Directors of Administrative/Academic Systems has authority to approve such reports for the DISTRICT.

3. <u>Monthly Progress Reports.</u> CONSULTANT shall submit to the Associate Directors of Administrative/Academic Systems a detailed written monthly progress report describing the work performed during the reporting period.

I. Formal Progress Meetings.

CONSULTANT and DISTRICT shall conduct formal quarterly schedule of scope management and risk assessment meetings with senior CONSULTANT management. These meetings will involve CONSULTANT project manager(s) on site, other key CONSULTANT staff on site, DISTRICT Associate Directors of Administrative/Academic Systems. CONSULTANT shall provide in writing the following minimum information at the progress meetings:

- Complete and detailed account of the work completed (e.g., modules worked on, functionality developed, documentation written and reviewed, testing and quality assurance completed, involvement of DISTRICT IT staff, etc.) from the last quarterly meeting, as appropriate.
- Cumulative CONSULTANT personnel hours expended by position and dollar amount from the last quarterly meeting, as appropriate.
- Review of any issues and concerns that have arisen and approach to dealing with them or assistance needed from the DISTRICT from the last quarterly meeting, as appropriate.
- Written documentation for each module consistent with agile development methodology management reporting (e.g., Product Backlog, Sprint Backlog and Burndown Chart).
- Planning for the next quarter (e.g., project plan for next quarter software development, any changes in CONSULTANT personnel).

Additional information may be required and will be agreed upon between CONSULTANT and DISTRICT IT. These meetings shall occur at the Information Technology Department of the DISTRICT.

II. Term.

CONSULTANT shall commence providing services under this AGREEMENT on April 1, 2009, and will diligently perform as required and complete performance including all acceptance testing.

III. Compensation.

For Data Warehouse development:

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, item 1 satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Five Hundred Thousand dollars & no/100 (\$500,000.00). CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

For Development of "B" Features:

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, item 2 satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Three Hundred Thousand dollars & no/100 (\$300,000.00). CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a 10 business days time period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

CONSULTANT shall submit an itemized invoice in duplicate indicating the Contract Number and charges in accordance with the Deliverables. Invoices are to be rendered only if the items or services have been furnished to and accepted by the DISTRICT. No payment will be made in advance of work performed. The burden of proof regarding disputes as to the accuracy of CONSULTANT invoices shall fall upon CONSULTANT.

The contract Rate Schedule is shown below.

Neudesic Rate Schedude:

ROLE / REQUIRED EXPERIENCE

HOURLY RATE

MC - Senior Project Manager

\$169

Experienced and proven senior project manager with at least 10 years experience managing Information Technology projects. Plans, directs and controls projects of 2,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Senior Project Manager role requires a hands-on approach to managing, directing and controlling successful Information Technology solutions.

EM - Project Manager

\$159

Experienced and proven project manager with at least 7 years experience managing Information Technology projects. Plans, directs and controls projects of 1,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Project Manager role requires a hands-on approach to managing, directing and controlling successful software development projects.

PCBSA - Business Systems Analyst - Lead

\$159

Responsible for maintaining the overall direction and coordination of the requirements gathering efforts for the development process. Develops the templates, approaches and methods used in the analysis and requirements gathering process. Participates in hands-on sessions with end users and organizational stakeholders. Responsible for the work products and quality control of the Business Systems Analysts working beneath them. Familiar with a variety of software development and requirements methodologies such as RUP, MSF, Scrum and Agile. Minimum experience of 7 years in the software requirements gathering space with at least the last 2 in an oversight role.

SCBSA - Business Systems Analyst

\$143

Responsible for interviewing users and stakeholders to gather functional requirements of the software system. Records these interview sessions into documents that are executed by the development team. Should have a solid understanding of the organizational goals of the client as well as an understanding of the high level capabilities of the chosen technology palette. Strong communication skills and an ability to work within several development methodologies. Minimum of 3 years analysis and requirements gathering in the Microsoft technology space.

ACDEV - Senior Microsoft .NET Architect /Technical Lead

\$169

Experienced and proven solutions architect and software engineer with at least 15 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for enterprise-level software solutions, developing enterprise architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Architect/Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

PCDEV - Senior Microsoft .NET Technical Lead

\$159

Experienced and proven solutions architect and software engineer with at least 10 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for software solutions, developing architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

SCDEV - Senior Microsoft .NET Developer

\$143

Experienced and proven software engineer, with 6-10 years experience designing and developing software and 3-5 years experience developing Microsoft .NET applications for both Client/Server and web-based solutions. Capable of working independently or in a team to develop strong technology solutions using ASP.NET, WinForms, C#, VB.NET, and Transact-SQL, with a strong understanding of .NET Framework internals.

CCDEV - Microsoft .NET Developer

\$104

Software engineer with 1-3 years experience in developing web based and thick client applications within the Microsoft development stack. Knowledge of ASP .NET, c# .NET, and their interactions with HTML and SQL Server for business applications.

CDWEB - Creative Director of Web Solutions

\$159

A proven and consistent creative force behind web solutions and rich media projects. A Creative Director of Web Solutions provides the creative direction for a project, according to the requirements of the users. The critical role of this person on a web project is to create the design concept (sample comps and/or animations) to define and refine the design of the overall user experience.

SDWEB - Senior Web Designer

\$114

Experienced designer of user experience through web media. Skilled and proven in producing rich graphics, animation, and interactive media, consistently following and extending concept designs developed by a Creative Director. Experienced in working with web developers to integrate rich media with program code.

PCDBA - Senior Database Architect

\$159

A database architect and business intelligence specialist with at least 10 years experience developing IT solutions. Capable of modeling enterprise databases, architecting database access and security practices, designing high-availability database and data warehouse solutions for the enterprise.

SCDBA - Database Architect & Developer

\$143

Creates application level functionality for the database elements of the application suite such as stored procedures, views, indexes and triggers. Ensures that the data elements are high performing and can accommodate the needs of the business logic and user interface modules. 5+ years of developing technologies on Microsoft SQL Server.

PCQA - QA Director \$159

Responsible for creating, planning and directing the quality assurance effort of the project. Works with the client to determine the needs of the user base and anticipated demands on the system. Creates test harnesses (load and functionality) and staging environments for the project. Oversees the defect tracking and resolution process for the project. Involved in key areas of the QA process in a hands-on role. 7+ years of QA work as a team member, with the last 2 in a managerial role.

SCQA - Senior QA Engineer

\$126

Self-directed in planning, documenting and executing test cases based on direct interaction with software developers, analysts and end-users. Able to create automated tests (load and functionality) as necessary. Able to manually test a software application according to project test plans and test scenarios. Able to perform rigorous exploratory testing (heuristics-based attacks) with little or no direction. Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 5+ years in a QA role.

CCQA - QA Engineer

\$104

Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 3+ years in a QA role.

OFFRE - Offshore India Resource

\$51

India resources perform the following roles as defined above: EM, ACDEV, PCDEV, SCDEV, CCDEV, SCQA, CCQA. The rate is a blended rate for and will be charged for all Offshore resources.

IV. Unapproved Expenses.

DISTRICT shall not be liable to CONSULTANT for any unapproved costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT.

V. <u>Independent Contractor/Subcontractor Status.</u>

CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her

employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

CONSULTANT has prime contractor responsibility; subcontractors may be used, but the CONSULTANT shall accept full responsibility for subcontractors' performance. The CONSULTANT shall identify all subcontractors, and describe the type of contractual arrangement with all subcontractors. The CONSULTANT shall be responsible for meeting all terms and conditions of this AGREEMENT. The DISTRICT reserves the right to approve/disapprove all subcontractors. In the event the DISTRICT determines that an employee of CONSULTANT or a subcontractor hired by CONSULTANT is unqualified, unruly, or in any way endangering the project, CONSULTANT shall remove the employee/subcontractor at the request of the DISTRICT. This provision shall apply to all CONSULTANT's personnel including the Senior Project Manager.

VI. Expenses.

DISTRICT shall furnish, or reimburse CONSULTANT for DISTRICT approved expenses incurred for materials, equipment, supplies, travel and other items necessary to complete the services to be provided pursuant to this AGREEMENT. Reimbursement of expenses, including travel, will be subject to the DISTRICT's rules and procedures. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

Project complexity may require team members to travel to and from India. In addition, offshore India resources may need to travel to the DISTRICT offices. The DISTRICT agrees to pay Travel Expenses. Travel expenses shall include airfare, hotel, meals, Visa application and shipping fees, and ground transportation costs for the team of SOCCCD and Neudesic employees. CONSULTANT will provide an estimate of schedule of charges prior to travel. If schedule of charges is approved by DISTRICT, the DISTRICT will be obligated to pay not to exceed approved schedule of charges.

VII. Originality Of Services.

CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any

other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services, or otherwise licensed or publicly released materials suitable for purposes of reasonable use in connection with services provided to DISTRICT by CONSULTANT pursuant to this AGREEMENT.

VIII. Copyright/Trademark/Patent.

All originals and copies of the Work Product, as well as intermediate versions and working papers and all copyrights, trade secrets, know-how, patents, trademarks, and all other intellectual property rights in the Work Product and all inventions embodied therein (collectively, the "Proprietary Rights") will be the exclusive property of DISTRICT and shall constitute trade secrets owned exclusively by DISTRICT. CONSULTANT hereby assigns and agrees to assign all Proprietary Rights to the DISTRICT, for no further consideration, and agrees to require all its employees, agents, and independent contractors to assign all Proprietary Rights to DISTRICT in a manner consistent with this AGREEMENT. CONSULTANT agrees to assist DISTRICT to register, enforce, and maintain any and all Proprietary Rights in any and all countries considered relevant by DISTRICT in its discretion. CONSULTANT agrees to execute and deliver all documents requested by DISTRICT in connection with such registration and enforcement, and to perfect any such rights in DISTRICT, its licensees, successors, and assigns. At no time, without the prior written consent of DISTRICT, will CONSULTANT use, copy, disclose to any third party, license, transfer, or otherwise exploit the Proprietary Rights. Further CONSULTANT will maintain the confidentiality of the fact that DISTRICT is pursuing development of the Work Product. CONSULTANT will use and maintain appropriate security measures to honor all of such obligations. CONSULTANT consents to the use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters produced under this AGREEMENT, for any purpose and in any medium.

IX. Warranty Of Conformity To Specifications.

CONSULTANT warrants that all Software Deliverables and Software Modules developed by CONSULTANT hereunder shall conform to the specifications provided in this Agreement ("Specifications"). During a period of six (6) months after final acceptance of each of the Software Deliverables and Software Modules by DISTRICT, CONSULTANT shall, at its own expense, provide programming services to correct defects that caused the Software Deliverables and/or Software Modules to fail to conform to the Specifications and that significantly affect performance (as defined in Exhibit "A") in accordance with those Specifications, provided that DISTRICT has notified CONSULTANT thereof and, upon inspection, CONSULTANT has found the Software Deliverables and/or Software Modules to be nonconforming.

X. <u>Termination.</u>

DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination.

Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged a bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by either party shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this AGREEMENT.

XI. Hold Harmless.

CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever, which may be incurred by reason of:

- a. Any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or
- b. Any judgment or proceeding in which it is determined, or any settlement Contract arising out of the allegations, that CONSULTANT's furnishing or supplying DISTRICT with goods, components, programs, practices, or methods supplied by CONSULTANT under this AGREEMENT constitutes an infringement of any patent, copyright, trademark, trade name, trade secret or other proprietary or contractual right of any third party. The foregoing shall not apply unless DISTRICT has informed CONSULTANT as soon as practicable of the suit or action alleging such infringement. CONSULTANT shall not settle such suit or action without the consent of the DISTRICT. DISTRICT retains the right to participate in the defense against any such suit or action. The DISTRICT agrees to provide CONSULTANT with prompt notice of any such claims and to permit CONSULTANT to defend any claim or

suit, and that it will cooperate fully in such defense.

XII. Insurance.

CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than July 30, 2007 CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insured under said policy. Consultant agrees to maintain workers' compensation insurance as required under the laws of the state of California.

XIII. Assignment.

This AGREEMENT and/or the obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned or otherwise transferred by the CONSULTANT, without the prior written consent of DISTRICT. Any attempt to make such an assignment without DISTRICT's prior written consent shall be void.

XIV. Compliance With Applicable Laws.

The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

XV. Permits/Licenses.

CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

XVI. Employment With Public Agency.

CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

XVII. Entire Agreement/Amendment.

This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

XVIII. **Equal Opportunity Employment.**

CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

XIX. <u>Non Waiver.</u>

The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

XX. Notice.

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

CONSULTANT:

South Orange County Community College District

28000 Marguerite Parkway Mission Viejo, CA 92692

Attn: Robert Bramucci

Neudesic, LLC 8105 Irvine Center Dr., Suite 1200

Irvine, CA 92618 Attn: Jodi Schlessel

XXI. Severability.

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

XXII. Governing Law.

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

XXIII. <u>Force Majeure.</u>

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other event of force majeure beyond such Party's control, then such Party shall, upon written notice to the other Party thereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

XXIV. <u>Taxes.</u>

CONSULTANT shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of

work under this AGREEMENT, and all applicable sales, use, excise, transportation, privilege, occupational and other taxes applicable to furnish the work performance hereunder and shall save DISTRICT harmless from liability for any such contributions, premiums, and taxes for CONSULTANT employees and sub-contractors, if applicable.

XXV. **Personnel Qualifications And Performance.**

CONSULTANT shall furnish all personnel which may be required to perform the work outlined within this AGREEMENT. CONSULTANT is required to provide qualified personnel and maintain the skill and experience levels of personnel through the AGREEMENT term. All personnel assigned to this AGREEMENT shall be approved by the DISTRICT as specified in Section 1 herein.

XXVI. Disputes.

In the event of any disputes or disagreement between the DISTRICT and CONSULTANT with respect to the interpretation of any provision of this AGREEMENT, or to the performance of the parties under this AGREEMENT, each party shall appoint a designated representative to meet, in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this AGREEMENT within two weeks from the date of the communicated dispute. The representatives shall meet as often as the parties deem necessary in order to gather and exchange all applicable information with respect to the matter in issue which the parties believe appropriate to its resolution. No formal proceeding for the judicial resolution of any dispute or disagreement may be commenced until the representatives conclude in good faith that an amicable resolution of the matter in issue through continued negotiation does not appear likely.

XXVII. <u>Attorneys' Fees And Interest</u>

In any dispute between the Parties, whether or not resulting in litigation, the party substantially prevailing shall be entitled to recover from the other party all reasonable costs, including, without limitation, reasonable attorneys' fees. In addition, such prevailing party shall be entitled to interest at ten percent (10%) per year from the date any amount should have been paid until the date such amount is paid.

XXVIII. Records And Audit.

This AGREEMENT shall be subject to examination and audit for a period of five (5) years after final payment under this AGREEMENT. The examination and audit shall be confined to those matters connected with the performance of the AGREEMENT, including, but not limited to, the costs of administering the AGREEMENT. CONSULTANT shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be included in the performance of this AGREEMENT. CONSULTANT shall

preserve and make available records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in the AGREEMENT including designees of the interested parties for a period of five (5) years from the date of expiration on this AGREEMENT or until released in writing from this obligation by the DISTRICT.

XXIX. Conflicts Of Interest.

CONSULTANT shall not hire any officer or employee of DISTRICT to perform any service covered by this AGREEMENT. CONSULTANT affirms to the best of their knowledge that there exists no actual or potential conflict between CONSULTANT's family, business, or financial interest and the services provided under this AGREEMENT. In the event of change in either private interests or service under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change shall be raised with the DISTRICT.

Security Of Existing District Information.

To preserve the security of campus automated information systems and confidentiality of data pertaining to students, faculty and staff, CONSULTANT and any subcontractors must exercise appropriate and adequate security precautions for such data and systems design information that is made available for the performance of this Agreement.

XXXI. Compliance With Statutes And Regulations.

CONSULTANT warrants and certifies that in the performance of this AGREEMENT, it shall comply with all applicable statutes, rules and regulations and orders, including laws and regulations pertaining to labor, wages, hours and other conditions of employment, and applicable price ceilings, if any. Failure of the DISTRICT to insist on the strict performance of the terms, conditions, and agreements herein contained or any of them shall not constitute or be construed as a waiver or relinquishment of the DISTRICT's right thereafter to enforce strict compliance with any such terms, agreements or conditions, but the same shall continue in full force and effect.

THIS AGREEMENT IS ENTERED INTO	THIS DAY OF	, 2009.
South Orange County Community College District	Neudesic, LLC	
By:	By:	
Signature	Signature	
Gary Poertner/ Deputy Chancellor		
	Typed Name/Title	
	Social Security or Taxpayer	
	Identification Number	

EXHIBIT A

Standards and practices for identifying and resolving billings rate schedules for Software Deliverables and Modules defects including regression bugs (both pre-release and post-release) and definitions of "mission critical" and "non-mission critical" bugs and timelines required for CONSULTANT to fix each.

The two major intents of EXHIBIT A are:

- 1. To provide definitions, criteria and processes for reviewing and resolving two types of post-production issues with software developed by CONSULTANT:
 - a. mission critical issues
 - b. non-mission critical, but important issues
- 2. Establish acceptable levels of responsiveness by CONSULTANT to repair post-production, mission critical software issues.
- 3. To define a process and set of criteria for resolving claims for financial remuneration in consideration of mission-critical defects in work product found within a limited time after the work product is in full production release.

EXHIBIT A applies only when all of the following criteria are true:

- Software components and systems were designed, programmed and implemented by CONSULTANT pursuant to this AGREEMENT.
- Defect in software identified by DISTRICT was caused by an agent of CONSULTANT.
- Both DISTRICT and CONSULTANT agree that the identified defect in software meets the criteria stated herein for a "mission critical defect".
- Defect in software was identified by DISTRICT more than 10 calendar days and less than 60 calendar days after the software was released to full production release.

• Defect in software is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

Definitions and Examples

"Mission Critical Defect" shall mean any flaw in the software work product produced by CONSULTANT pursuant to this AGREEMENT that vitally impairs ability for DISTRICT to meet its operational mission as it relates to the intended purpose of said software, and whereupon such flaw is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

"Full Production Release" shall mean the single event or moment in time when the software system is made permanently available (and not in a pilot test) to all intended system users for real use in real operational procedures and transactions.

Examples of mission critical defects might include:

- SIS Student Accounts module failing to properly calculate account balance, leading to inaccurate financial records for many students.
- SIS Student Records module that corrupts or loses student grades, name, address, residency status or other similarly critical data elements that are key to records management and State or MIS Reporting requirements.

Examples of issues that are *not* mission critical defects include:

- SIS Student Grades module displaying typographical errors in the descriptive text shown on the faculty grade submission web page.
- SIS Student Accounts module failing to properly calculate account balance for one student transaction during an academic term (e.g. 1 in 50,000).
- A mismatched data value on a small percentage (<1%) of the records between the new SIS database and the clean records in the legacy Alpha database, where that data value does not affect State or MIS Reporting requirements, financial calculations, student transcripts or student enrollment rules.
- A web page that "does not look the way I would prefer".
- A set of web pages that do not flow the way that some users would prefer, but is capable
 of performing the intended function, given the proper manual process and user
 willingness to operate the software.
- Any feature that functions as specified by the appropriately designated user design group, but does not function according to inconsistent, changed or improved thinking.

Defect Escalation Process

DISTRICT will notify CONSULTANT in writing, and within two (2) business days of discovery, of any post-release defects that DISTRICT considers to meet the criteria for remuneration as set forth in EXHIBIT A. DISTRICT will present the necessary information to CONSULTANT to assist in evaluating the defect for EXHIBIT A consideration. For the purposes of repairing any identified post-release mission critical defect, CONSULTANT and DISTRICT will proceed with the escalated defect repair processes without waiting for billing resolution decisions, and CONSULTANT will respond to reported mission critical defects reported within the first 60 days after full production release with consultants to begin

investigation and repair within 12 hours during the normal business week and within 24hours on holidays and weekends. For the purposes of determining any alterations in CONSULTANT billing, within 30 days of written escalation, DISTRICT and CONSULTANT will review and mutually decide upon the disposition of any defect identified by DISTRICT to be a post-release, mission critical defect.

Timely Resolution

Once notified by DISTRICT of a post-release, mission critical defect, CONSULTANT shall either resolve the affected defect within five (5) business days from formal notification, or (in the event that said defect cannot be repaired in that time) provide a written justification for delay and advise DISTRICT of alternative measures that CONSULTANT and/or DISTRICT can take in a more timely manner. If CONSULTANT fails to provide a resolution or an alternative measure within this time window, CONSULTANT will discount contracted bill rate to 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect.

Billing Effects

For any defects that are escalated as described herein and are mutually disposed by DISTRICT and CONSULTANT to meet the criteria described herein, and only if CONSULTANT fails to provided a timely response, the following billing ramifications will take effect:

- CONSULTANT will discount the contracted hourly billing rate by 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect, commencing from the date that CONSULTANT received notification from DISTRICT of the Defect Escalation.
- CONSULTANT will provide to DISTRICT a report of time spent by CONSULTANT in connection with resolving the affected defect.

Please see Exhibit B for a list of project deliverables.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.9 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: CCCT Board of Directors Election - 2009

ACTION:

Approval

BACKGROUND

The California Community College Trustees Association was conceived with the idea that all community college trustees in California, joined together in one organization, could successfully work to preserve and improve California's quality, community based, locally governed colleges. The CCCT Board of Directors consists of twenty-one members elected as directors by the membership, all elected officers of the association, and a non-voting Student Trustee Director.

STATUS

The election of members of the CCCT Board of Directors for 2009 will take place between March 10 and April 25. The ten individuals receiving the most votes will serve two-year terms. The memorandum from CCCT and the ballot listing trustees who have been nominated for election to the board are included as exhibits. Each CCCT member community college district board has one vote for each of the ten vacancies on the CCCT Board of Directors. The ten candidates receiving the highest number of votes by the South Orange county Community College District Board of Trustees will be listed on the official ballot and transmitted to the league office by the April 25 deadline.

RECOMMENDATION

The Chancellor recommends that each board member read at the board meeting his or her list of nominees for the ten vacancies on the CCCT Board of Directors for subsequent tallying and transmittal to the League Office by the April 25 deadline.



DATE:

February 27, 2009

TO:

California Community College Trustees

California Community College District Chancellors/Superintendents

FROM:

Judy Centlivre

SUBJECT:

CCCT BOARD ELECTION - 2009

The election of members of the CCCT board of the League will take place between March 10 and April 25. There are seven vacancies on the board. In accordance with the CCCT Board Governing Policies as amended and adopted by the board in June 2008, the terms are now three-year terms.

Each member community college district board of the League shall have one vote for each of the seven vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled the CCCT board will vote to break the tie.

The 15 trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent as well as copies of the biographic sketch form and statement of candidacy of each of the 15 candidates.

Please remember that: 1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures. Official ballots must be signed and returned to the League office, postmarked no later than April 25. Faxed ballots will not be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates
CHANCELLORS/SUPERINTENDENTS ONLY:
Official Ballot and Return Envelope
Candidates' Biographic Sketches and Statements

2009 CCCT ELECTION CANDIDATES IN RANDOM DRAWING ORDER.

- 1. Cy Gulassa, Peralta CCD
- 2. Janet Chaniot, Mendocino-Lake CCD
- 3. Nancy Chadwick, Palomar CCD
- 4. Marcia Zableckis, Barstow CCD
- 5. Jerry Hart, Imperial CCD
- 6. John Rodgers, Kern CCD
- 7. Douglas Otto, Long Beach CCD
- 8. *Manny Ontiveros, North Orange County CCD
- 9. Jacqueline Simon, MiraCosta CCD
- 10. Christopher Stampolis, West Valley-Mission CCD
- 11. *Jeanette Mann, Pasadena Area CCD
- 12. Carmen Avalos, Cerritos CCD
- 13. Eva Kinsman, Copper Mountain CCD
- 14. *Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- 15. Louise Jaffe, Santa Monica CCD

^{*} Incumbent



CANDIDATE/CALABAE.	Carifornia	DATE.	E-Luciani 44 2000
CANDIDATE'S NAME:	Cv Gulassa	UA I E:	February 11, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The League must continue to be a strong voice for CCs and advocate vigorously for the resources needed to educate a world-class workforce and revitalize the state's economy. Top priorities include financial stability, tax and Prop 98 guarantees, low fees, increased aid and a fair share of stimulus dollars.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a leader in CC politics and seasoned elected trustee, I feel I know the issues, players and processes that ensure trustees a powerful voice in CC decision making. Currently I work with a team of veteran CC presidents and officers as consultants on governance, strategic planning and board relations.

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Personal

Name: Cy Gulassa Date: February 11, 2009

Address: 6145 Harwood Avenue,

City: Oakland Zip: 94618

Phone: (Office) 510 428 9130 (Cell) 510 551 8359

E-Mail: cgulassa@peralta.edu

Education

Certificates/Degrees: <u>BA English</u>, <u>St. Joseph's (IN)</u>; <u>MA English</u>, <u>UC Berkeley</u> (40 units various CCs)

Professional Experience

Present Occupation: <u>Peralta CC Trustee</u>; <u>Consultant for the California Collegiate</u> <u>Brain Trust.</u>

Other: English Instructor De Anza College, (30 years, ret); President, Faculty Association of Foothill/DeAnza College (15 years); Editor, writer various publications.

Community College Activities

College District Where Board Member: <u>Peralta Community College District</u>
Years of Service on Local Board: <u>Just reelected</u>, now commencing 5th year
Offices and Committee Memberships Held on Local Board: <u>President; Vice</u>
<u>President; Chair of Policy Review Committee; Former chair of Information</u>
<u>Technology Committee; Member of Audit and Finance, and Standards committees;</u>
<u>Board member Peralta Foundation.</u>

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc. The following activities span years1982-2000: President (2 years) and board member (15 years) of Faculty Association of California Community Colleges; President (2 years) and Board member (7 years) of California Community College Independents; President of Bay Faculty Association (four years); Member of panel to review the Master Plan for Higher Ed; Chair of the State Task Force (AB1725) on reform of CC personnel issues; Member of Chancellor's Committee on Study Abroad; Member of the Chancellor's Consultation Committee (3 years); Member California Community College Coalition (2 years); Accreditation Team Member to 3 colleges; Published over 100 articles on CC issues; Speaker and presenter on AB1725 personnel and governance

reforms at numerous workshops sponsored by the Chancellor, League, State Academic Senate, FACCC, and individual CC districts.

National Activities (ACCT and other organizations, boards, committees, etc.): Attended ACCT conferences; Member Peralta committee on federal legislative relations.

Civic and Community Activities

(Span years 1997-2008): Member, Rockridge Community Planning Council (8 years); Chief Editor, Rockridge News (10 years); participant in various community projects and activities.

Other

Faculty Member of the Year, FACCC, 1995
Honored by State Assembly (1986) and Senate (1995) resolutions
Letter of Commendation, President Clinton, 1995

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

	DATE E 1 4 0000
CANDIDATE'S NAME: Janet Chaniot	DATE: February 4, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Issues:

- Budget crisis
- Resources to accomplish mission/goals
- Student access, success, diversity

Activities:

- Publicize CC role as primary economic engine for moving California forward
- Implement CCLC Strategic Plan
- Support measures for funding equity
- Publish best practices for CC governance, student access, success, and diversity

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

- experience in secondary and community college education (teacher, administrator, board member)
- visionary leadership, creating educational opportunities for students
- work with national and international educational, business, and other organizations to articulate visions and paths to realization.
- perspective of small, rural colleges in partnership with other colleges, regions

PEF	RSONAL			•	
	Name: Janet Chaniot	Date	e: February 4, 2	009	
	Address: 9430 West Road		·		
	City: Potter Valley, CA	Zip:	95469		
	Phone: (707) 743-1310	(707) 9	72-6722 (office)		
	(home) E-Mail: kiks@pacific.net		(onice)		,
EDU	Certificates/Degrees: B.A. – University of I Berkeley, M.A. – University of San Fran Credential				
PRO	DFESSIONAL EXPERIENCE				
	Present Occupation: Retired Teacher/Ad (community and restorative justice mediation preparation and editing) Other: Experience in Education: Part-time	n, Teen Peer C	Court), small bu	siness owner (doo	cument
	Curriculum Committee and the Academic S school during a period of successful State De school; Department Chair at Colegio Roose Nations teams at two schools for conference International Court of Justice in The Hague, 1	Senate; Administ epartment of Edu velt in Lima, Pe es at U.C. Berke	trator/Teacher in ucation campaig eru; Coordinator	n private altemativ n to regain a publi /Coach of Model	ve high ic K-12 United
		•			
Col	MMUNITY COLLEGE ACTIVITIES		•		
	College District Where Board Member: Meno	docino-Lake con	nmunity College	District	
	Years of Service on Local Board: 7				
<u>Cha</u>	Offices and Committee Memberships Held of ir (two terms), Clerk, Policy Committee memberships		Chair (current)	y in second term)), Vice-
	State Activities (CCCT and other organizatio Chancellor's Committees, etc	ons boards, com	nittees, worksho	p presenter;	·
	Meetings with legislators to improve unders	standing of CC	issues and to lo	bby for legislation	ı which
	improves the CC system.				

Active participant in numerous educational conferences, including community college trustee and
legislative conferences. Current member of CCLC-ACES.
National Activities (ACCT and other organizations, boards, committees, etc.):
Work with Congressman Mike Thompson to support the Community College Caucus.
Participant in the 2005 Higher Education Law and Policy Institute.
Civic and Community Activities
California Retired Teachers Association (local newsletter editor).
Local Community Services Board (member).
Western Association of Schools and Colleges (WASC school accreditation visiting committee chairperson)
North Coast Resolutions (board member, volunteer mediator)
OTHER
National Council of Teachers of English (NCTE)
Chair, Standing Committee on International Concerns
Chair, Committee to implement Robert Shafer Memorial Award for excellence in teaching English as a global language
Presenter at numerous national and international conferences
World Council for Curriculum and Instruction, participant at Triennial Conference in Amritsar, India
International Federation for the Teaching of English, presenter at the Melbourne, Australia Quadrennial Convention



CANDIDATE'S NAME: NANCY C. CHADWICK DATE: January 26, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

MAJOR ISSUES:

- Legislative Agenda for Prop 98 Mandated Funding, Property Tax Backfill Mandate, and Budgetary Hold Harmless Provisions
- Transfer Policy and Student Success Measures
- Green Campuses and Sustainability Policy

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

CONTRIBUTIONS:

- Community College Board of Trustees President
- Nearly 30 years in higher education with experience in budget and planning, capital planning, academic management, and adjunct clinical faculty
- Retired from the University of California with service on four campuses: UC Los Angeles, UC Riverside, UC Davis Medical Center, and UC San Francisco

PERSONAL				
Name: _	Nancy C. C	<u>hadwick</u>	Date:	January 26, 2009
Address:	5059 Nightl	nawk Way		
City:	Oceanside		Zip:	92056
Phone: _	(760) 945-5	365 (home)		(office)
E-Mail: _	nancychady	vick@cox.net		
EDUCATION				
Certificat	es/Degrees: _	Bachelor of Arts,	University Of	Kansas; Master of Social Work,
<u>Catholi</u>	c University	Master of Public	e Administrat	ion, California State University,
Sacram	ento			·
PROFESSIONAL	L EXPERIENCE	<u>.</u>		
Present (Occupation:	Retired from the	University of	f California; 30 years in Higher
Educati	on			
Other: _1	Public social	agencies for ten yea	rs in supervisi	on and management
COMMUNITY C	College ACT	IVITIES		
College I	District Where	Board Member: Palo	mar Commun	ity College District
Years of	Service on Loc	al Board: Elected 20	02; Re-elected	2004; Re-elected 2008
Offices a	nd Committee	Memberships Held on	Local Board:	
• Presid	lent of the Bo	ard 2004-2005, 200	8-09	
• Secret	ary to the Bo	ard 2003-2004, 200	7-08	
• Real F	Estate Comm	ittee 2002-2009: Pal	lomar Foundat	tion Board 2000-2002

	ate Activities (CCCT and other organizations boards, committees, workshop presenter; nancellor's Committees, etc <u>CCLC Advisory Committee on Legislation - 2008-09</u>
•	
Na	ational Activities (ACCT and other organizations, boards, committees, etc.):
<u>•</u>	President: San Diego - Imperial Counties Community College Association
<u>(S</u>	DICCCA) Board Alliance - 2007 and 2008
IVIC A	ND COMMUNITY ACTIVITIES
•	President: 2007 and 2008 KOCT Board of Directors
•	Oceanside Charitable Foundation, Board of Directors
•	
~	
THER	
•	Association of Community College Trustees
•	American Association for Women in Community Colleges
•	California Women Lead



	Maraja 7ahlaalria	Fahanaan	ς.	2000
CANDIDATE'S NAME:	raccia Labieckis	DATE: February	٠,	2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The major issue is to continue to offer quality education during a financial crisis. Equal treatment when it comes to the backfill of property taxes is vital for recovery. We also need to be the source of workshop training, as we are the safety net for the state unemployment.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I continually look at all sides of an issue to ensure that the decisionits the best for the majority. I advocated for quality education throughout my teaching career and continue as a trustee. Students have always been my focus and the future of California is in their success.

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Date: February 5, 2009

PERSONAL

Name: Marcia Zableckis

	Address: 900 Windy Pass
	City: Barstow Zip: 92311
	Phone: (760) 252-3509 (760) 217-0202
	(home) (office)
	E-Mail:marciazdrs@aol.com
EDU	<u>ICATION</u>
	Certificates/Degrees: Master of Education from Fresno Pacific, California Teaching
	Certificate from Cal State University San Bernardino, BA from University of Lavern, AA degree Barstow Community College, and Early Childhood Certificate from Barstow Community College.
PRO	FESSIONAL EXPERIENCE
	Present Occupation: Adjunct supervisor for Student Teachers for Chapman University
i.	Last year I was also adjunct supervisor for Student Teachers for Cal Baptist
	University but this was not needed this year. Other:
	I retired in 2005 from being a classroom teacher. During the 21 years I
	devoted to teaching, I taught many grade levels and I reopened the Desert Research Station where I was the administrator and teacher for 5,000 students.
Com	IMUNITY COLLEGE ACTIVITIES
	College District Where Board Member: Barstow Community College
	Years of Service on Local Board: Nine (9) years
	Offices and Committee Memberships Held on Local Board: I was president for two years, vice president for two years, secretary for two years, County representative for one
	year, and board representative for the Foundation for two years. I was on the
·	personnel committee for five years, the program committee and the budget committee State Activities (CCCT and other organizations boards, committees, workshop presenter; for four years. Chancellor's Committees, etc I have served on ACES, The Advisory Committee Educational
	Services for four years. During this time I have either chaired or assisted with
	the Board Chair's training and also presented at additional workshops and was
	a facilitator at roundtables.

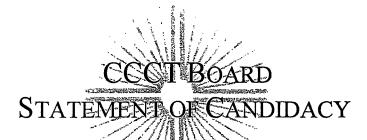
16	C AND COMMUNITY ACTIVITIES
	President of Board for New Hope Village
	President of Board for Barstow Pregnancy Board
	Past President and current scholarship chairman for Delta Kappa Gamma
•	Board Member for COSAT - Bringing NASA to college
•	Member of American Business Women
•	President of Deanery 7 of the Episcopal Diocese of Los Angeles
-	
-	,
E	${f R}$
_	Recipient of the Christa McAuliffe Fellowship and reopened the Desert
	Research Station as an administrator and teacher.
	Barstow Unified School District Teacher of the Year
_	Secondary Science Teacher of the Year for RIMS (Riverside, Inyo, Mono,
_	and San Bernardino Counties.
_	Recipient of Woodrow Wilson Fellowship - spent most of summer at Princ
_	University designing a science program.
-	
-	Started a docent program in the K-12 district that trained 7th and 8th graders to help teach science to elementary students.

CCCT BOARD STATEMENT OF CANDIDACY

CANDIDA	TE'S NAME:	Jerry Hart		DATE:	2/12/09
-		issues and activities that r less; any portion of t		•	<u> </u>
California that Second, prov	at will provide a	all of us to participa dequate funding to o nnical coursework to	community colleges	now and	in the future.
•	ou feel you can c s limit will not be	ontribute in these areas included.)	s? (<u>50 words or less</u>	; any port	ion of the statement
interested an and trainings	nd involved in the over the last tw	ce being elected to pose Proposition 92 cand wo years and hope to the pose to be the pose to be the pose to be the pose	mpaign. I have att	ended all	league workshops

PERSONAL							
Name: _	Jerry D. Ha	rt	Date	: 2/12/09	·	_	
Address:	108 West	2nd Street				<u>.</u>	
City:	Imperial, C	A	Zip:	92251		<u></u>	
Phone: _	(760) 355-1	192 me)	_	(office)		-	
		imperial.edu					
EDUCATION							
Certificate	es/Degrees:	AA Imperial Valle	ey Colleg	e			
	BA & MA San	Diego State Univ ry Teaching Certi	versity,	Ed Spec. Po CA Administ	int Loma N rative Ser	<u>azaren</u> e C vice Cred	ollege ential
PROFESSIONAL	EXPERIENCE						
Present O	ccupation:	Retired Teacher	and Scho	ol Administ	rator		
	worked as co	oach, volunteer,	first oi	d trainer	770 1 sem to 2		
Other:		oden, volunecci,	TIISC at	d crainer,	volunteer	Tire Tign	ter
				,			
			······································				
COMMUNITY C	OLLEGE ACTIV	ITIES					
College D	istrict Where Bo	ard Member:Impe	rial Com	munity Coll	ege Distri	ct	
Years of S	Service on Local	Board: 2					
Offices an	d Committee Me	emberships Held on Loc	cal Board:	SDICCCA Rep	resentativ	<u>e </u>	
]	IVTA Represe	ntative, IVC Fou	ındation l	Representat	ive		
		d other organizations bo				er	
I	League confe	rences since bei	ng electe	ed in Novem	ber 2007.		
	-						
							

N	National Activities (ACCT and other organizations, boards, committees, etc.):
_	I have spoken with active members of ACCT and plan to
	get involved in the near future.
_	
-	
-	
IVIC	AND COMMUNITY ACTIVITIES
	IVC Foundation Board, Volunteer for the Red Cross, First Aid Traine
	Calipatria Lions Club, Little League Coach, Member CSBA, and
~	Member ACSA.
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CANDIDATE'S NAME:	John A. Rodgers	Γ	ATE:	2-12-09
What do you see as the majo next two years? (50 words of			•	_
thousands seek work crisis. Our advocacy	o advocate for community of a description and second secon	state and nation Sacramento to V	face a	n economic ton, D.C. to
	,			,
What do you feel you can obeyond this limit will not b		(50 words or less;	any porti	on of the statement
As an experienced ar	nd active member in po	olitical processes	, I can i	nfluence the

legislative processes, in California and Washington, D.C. Additionally, my service on the League's Retiree Health Benefit Program demonstrates I have the abilities and willingness to engage in solving challenging issues facing California

Community Colleges, present and future.

PERSONAL	•
Name: John A. Rodgers	Date: <u>2-13-09</u>
Address: 4613 Christmas Tree Lane	
City: Bakersfield, CA	Zip: 93306
Phone: 661-871-1354	661-634-2329
(homme) E-Mail: _john.rodgers@ubs.com	(office)
Education	
Certificates/Degrees: MA Elementary Educat	tion; MA Elementary Administration;
Certified Financial Planner: MBA M	anagement
PROFESSIONAL EXPERIENCE	
Present Occupation: Certified Financial	Planner/Vice President, Investments,
UBS Financial	
Other: Associate Branch Manager, Merri	11 Lynch; Associate Branch Manager,
Prudential Securities, Account Execu	utive, Dean Witter Reynolds;
Principal, Buttonwillow Union School Bakersfield College; Bakersfield Cit Administrator	1 District; Part-time Instructor, ty School District, Teacher and
COMMUNITY COLLEGE ACTIVITIES	
College District Where Board Member: <u>Kern Co</u>	ommunity College District
Years of Service on Local Board: 14 years	
Offices and Committee Memberships Held on Loc	al Board: President 1999, 2000, 2003, 2004
Chair, Board Finance Committee, 200	1 - Present
<u> </u>	
State Activities (CCCT and other organizations be Chancellor's Committees, etc Member of the	
College League of California Retiree	Health Benefit Program,
past presenter at CCLC Annual Confer	rence,
past presenter at ACCT Conference.	

CIVIC AND COMMUNITY ACTIVITIES Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of Directors; Executive Associates of Kern County, Past President; and
CIVIC AND COMMUNITY ACTIVITIES Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Kiwanis Club Past President, Past Lt. Govenor; Houchin Blood Bank, 19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
19 gallon donor; American Lung Association of Kern County, Board Member, Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Past President, State Board Member; California State University, Bakersfie Alumni Association; Bakersfield Art Foundation, Past Member of Board of
Alumni Association; Bakersfield Art Foundation, Past Member of Board of
biteetot by Excellence of Merin Country's rade in Contains, and
Kern County Museum Foundation, Past Board Member, Past President
OTHER .
Member, Bakersfield City School Board of Education 1983-1992; Trustee
Representative to the Kern County Committee on School District
Organization, 1997, 2002, 2005
· · · · · · · · · · · · · · · · · · ·



CANDIDATE'S NAME:	Douglas W.	Otto	DATE.	February	12.	200
CANDIDATE S NAME.	Doagras	OLLO	DAID.	LCDIGGLY		200

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The issues we must address are:

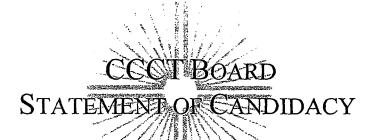
- 1. Access because of dramatically increasing enrollments and budget constraints;
- 2. Student Success because under-prepared students are not reaching their goals;
- 3. Accreditation because of a general failure to address Student Learning Outcomes;
- and, 4. Leadership because experienced community college leaders are retiring.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I am a problem solver. I have brought together diverse groups to prepare a strategic plan for a major city, crafted and implemented a successful and inclusive presidential search process, and worked with California Community College Chančellors and Presidents to train new leaders while serving on the CCLDI Board of Directors.

Dengovar	±*) ‡
PERSONAL Name: David log H Otto	Date: February 12, 2009
	• •
Address: 111 West Ocean Blvd., Ste.	•
City: Long Beach	Zip: 90802
Phone: (562) 439-8981 (home)	(562) 491=1191 (office)
E-Mail:doug@dwottolaw.com	
EDUCATION Certificates/Degrees: Long Beach City (College; Stanford University BA;
	mbia University MA; University of Chicago JD
1.	
PROFESSIONAL EXPERIENCE	•
Present Occupation: Trial Attorney	
Other: Adjunct Professor at South	western University School of Law for 15 year
COMMUNITY COLLEGE ACTIVITIES College District Where Board Member: Lo	ng Beach Community College District
Years of Service on Local Board: Elected	2004; Re-elected 2008 = 5 years
Offices and Committee Memberships Held o	on Local Board: President Board of Trustees;
Vice President Board of Trustees;	; Chair Audit Committee; Chair Trustees Goal
Committee; Chair Presidential Se	arch Committee
	College Leadership Development Initiatives Presenter at Summer Leadership Academy,

_	
-	
<u>C</u> A	ND COMMUNITY ACTIVITIES
С	hair Long Beach Strategic Plan 2010; Chair City Manager's Downtown Bus
	evelopment Advisory Committee; Chair Long Beach Planning Commission; C
_(itizens Transportation Task Force; President Long Beach Arts Council;
	resident Long Beach Foundation for Architectural & Cultural Heritage;
_P	resident Long Beach Bar Association; Founding Member Board of Directors
	hair Long Range Planning and Member Executive Committee Aquarium of th
	acific
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ŒR	wards:
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ŒR	wards:
ŒR	Long Beach Preservationist of the Year (1990)
ŒR	Long Beach Preservationist of the Year (1990) Long Beach Bar Association Lawyer of the Year (2005)



CANDIDATE'S NAME:	MANNY ONTIVEROS	DATE:	1/30/09
•			
			•
What do you see as the major iss	sues and activities that should be con	sidered by CCCT a	and the League in the
next two years? (50 words or le	ss; any portion of the statement b	<u>eyond this limit w</u>	ill not be included.)

The ongoing economic crisis coupled with our aging facilities, an increase in student demand, unfunded liabilities, potential course reductions and looming budget reductions require our undivided attention. We are expected to do more with less. The League must continue to be our lead advocate for our colleges in Sacramento.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I'm a proud graduate of the community college system. My experience as a trustee, since 1999, has molded me into a strong advocate for our community college system. Our colleges must continue to prepare our students for the 21st century. I will continue this cause on the CCCT board.

	•			
Name:	MANNY ONTIVEROS	Date:	1/30/09	
Address: _	531 N. COLGATE ST.		The state of the s	
City:	ANAHEIM	Zip:	92801	
Phone:	(714) 292-7691 cell		(office)	
•	^(home) trusteeontiveros@yahoo		(once)	٠
UCATION				
Certificates	Degrees: A.A. Liberal Studi	ies-Fullerton	College; B.A. Criminology-UC	Irv
M.A. Po	litical Science-Cal State I	Fullerton		
			· .	
OFESSIONAL H	TYPERIENCE		•	
	supation: 1996 to present: Fe	ederal Probati	on Officer and	
	-			
2002 to	present: Adjunct Political	Science profe	ssor Golden West College	
Other:			 `	
	LLEGE ACTIVITIES			
College Dist	LLEGE ACTIVITIES	orth Orange Co	unty CCD	
College Dist	LLEGE ACTIVITIES trict Where Board Member:No	orth Orange Co	unty CCD	
College Dist Years of Ser Offices and	LLEGE ACTIVITIES trict Where Board Member:No	orth Orange Co 10 ocal Board: <u>Pres</u>	unty CCD ident, 2002 and 2008;	
College Dist Years of Ser Offices and Vice Pre	LLEGE ACTIVITIES trict Where Board Member: rvice on Local Board: Committee Memberships Held on L sident, 2001 and 2007; Sec	orth Orange Co 10 ocal Board: <u>Pres</u> retary 2000, a	ident, 2002 and 2008; and 2006; Representative to	
College Dist Years of Ser Offices and Vice Pre	LLEGE ACTIVITIES trict Where Board Member:	orth Orange Co 10 ocal Board: <u>Pres</u> retary 2000, a	ident, 2002 and 2008; and 2006; Representative to	
College Dist Years of Ser Offices and Vice Pre the Oran	LLEGE ACTIVITIES trict Where Board Member:	orth Orange Co 10 ocal Board: Pres retary 2000, a Force 2001, 2 boards, committee	ident, 2002 and 2008; and 2006; Representative to	•
College Dist Years of Ser Offices and Vice Pre the Oran State Activit Chancellor's	LLEGE ACTIVITIES trict Where Board Member:	orth Orange Co 10 .ocal Board: Pres retary 2000, a Force 2001, a boards, committee Orientation pr	ident, 2002 and 2008; and 2006; Representative to 2002 and 2003. s, workshop presenter; resenter in 2004, 2005 & 2006	i s

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	**************************************			A		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
CAND CO	MMUNITY ACT	TVITIES					
Membe	, Anaheim	Beautiful:	; Member,	Anahein	Arts Cou	ncil; Me	mber,
Anaha	im Sister C	ities Asso	ociation:	Board M	Iember. An	aheim In	depende
	aity Center		•				-
Commu	itty center	. 1992-79	, COMMITS	TOHEL, 2	manerm re	ILKS GIIG	Recrea
1993-	99; Commiss	ioner, Ora	ange Cour	ty Humar	Relation	s Commis	sion,
1993-)5.						
	<u> </u>						
							
CR .							
None	<u> </u>	·	 		·		
							_
							
				, (** *****			

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League Office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CAN	DIDATE'S NAME:	Jacqueline Simon	DATE: <u>February 11, 2009</u>	
			considered by CCCT and the League in beyond this limit will not be include	
1.	-	gies to secure adequate funding	ity for all Californians and develog for the CCC during California's	•
2.		affordable textbooks in alternate being able to transfer to CSUs	ate formats and remove barriers s and UCs.	

I have 20+ years teaching California's future leaders. This experience has afforded me the opportunity to see the diversity of quality education at several CCCs. I want to use this knowledge as a catalyst for new ideas for historical problems that keep CCCs from leading California into a new future.

What do you feel you can contribute in these areas? (50 words or less; any portion of the

statement beyond this limit will not be included.)

CCCT Board Biographic Sketch Form

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

	Name:	Jacqueline Simon	·	Date:	February 11, 2009
	Address:	802 Caminito Del Sol			
	City:	Carlsbad, CA		Zip:	92011-2405
	Phone:	760-603-7966		760-79	5-6610
		(home)			(office)
	E-mail:	jsteacher_tw@yahoo.com		 -	
EDUC	CATION				
	Certificates/De	egrees: M.A.—Speech	; B.A.—Journali	sm	
	Community Co	ollege Instructor Credential — Li	fetime Language	Arts an	d Literature
PROF	ESSIONAL E	EXPERIENCE	•		
	Present Occupa	ation: Community college ins	tructor		
	Other:	Over fifteen years as a writer/ed	litor		· · · · · · · · · · · · · · · · · · ·
	Fact. 11 213 12 12 12 12 12 12 12 12 12 12 12 12 12				
COM	MUNITY CO	LLEGE ACTIVITIES			
	College Distr	ict Where Board Member:	MiraCosta Co	nmuni	ty College District
	•	rice on Local Board:			
		Committee Memberships Held			
		-	on Local Board	•	carrently vice
	President of	the Board of Trustees			
		•			
	State Activitie	es (CCCT and other organizat	ions boards, co	mmitte	es. workshon nresenter
		Committees, etc. Forme			- -
	elections cha	ir for teachers' organization; r	elected FAC	<u>.cc bc</u>	oard member
	<u></u>				

	National Activities (ACCT and other organizations, boards, committees, etc.):
	Member, American Association of University Professors
	NAACP member
	Senior member of Society for Technical Communicators (STC)
CIVIO	C AND COMMUNITY ACTIVITIES
	Homeowners' association board — Pacific Beach (1994-1997)
	Member of homeowners' association — Carlsbad, CA (2000 to present)
	Member of Museum of Contemporary Art — San Diego
отні	F R
OIII	ASPCA member
	National Trust for Historic Preservation member
	Member of PETA
	Sierra Club member



CANDIDATE'S NAME:	Christopher R. Stamp	Olis Date.	February 15, 2009
CANDIDATES NAME.		DATE.	
What do you see as the major next two years? (50 words or		•	
California's challenged fin our colleagues in K-12, CS		-	Community Colleges and
As elected officials we muse especially since local staff			
What do you feel you can cobeyond this limit will not be		50 words or less; any por	rtion of the statement
Advocate for:			
* Monthly conference cal	ls inviting all Trustees to	receive CCCT briefings	,
* Strengthened relationsh	ips between CCCT and	leaders of the California	Schools Board Association

* Online conference materials after conferences including Powerpoints and audio recordings;

* Regular talking points for trustee local elected meetings and media letters.

and County Boards of Education;

<u>P</u> E	RSONAL			
	Name: _	Christopher	R Stampolis	Date: February 15, 2009
	Address:	P.O. Box 27	0-	
	City:	Santa Clara		Zip: 95052-0270
	Phone: _	408-390-474	8 (mobile)	
	E-Mail: _	stampolis@a	,	(office)
<u>Ed</u>	<u>UCATION</u>			
	Certificat	es/Degrees:	J.D., Concor	rd Law School; M.A Catechetics, Santa Clara University;
			B.S Politic	cal Science/French (dual degree, Honors Program)
			Santa	Clara University
Pro	OFESSIONAL	EXPERIENCE		
	Present O	ccupation:	Director, Co	mmunity Education & Government Relations, Laborers'
			International	Union of North America (LiUNA), Local 304.
	Other:	Previously se	rved 10 yrs as	Dir. of Govt. Rels. for Romic Environmental Technologies;
		3 yrs as Com	munity Relatio	ons Specialist for City of San Jose's Environmental Services;
		3 yrs as Mana	aging Editor of	f Aviation Ground Equipment Market (monthly trade jrnal).
•				
Cor	MMUNETY C	OLLEGE ACTIV	/ITTES	
		istrict Where Bo		West Valley/Mission Community College District
	_	ervice on Local		5 th year of service (re-elected without opposition)
	•			d on Local Board: Past President and Vice-President of
				current chairperson of Board Legislative Committee;
				al ad-hoc committees and task forces.
		rities (CCCT an r's Committees,	_	ations boards, committees, workshop presenter;
		I have attende	ed nearly every	y League conference and training since being elected in 2004,
		including spe	cial seminars f	focused on the Brown Act and new Trustees. I participate in
		the Latino Tr	ustees Associa	ation and have visited several geographic League caucuses.

	National Activities (ACCT and other organizations, boards, committees, etc.):					
	I learned quite a bit when attending an ACCT Legislative Conference, including the					
	importance of expanding the lobbying network for Community Colleges and involving					
	more California Trustees from across the state. Also, as a three-term elected member of					
	the Democratic National Committee, I have had frequent opportunities to interact with					
	Congressional members and staff to advocate for Community College issues.					
Civio	C AND COMMUNITY ACTIVITIES					
	6 years - Santa Clara City Planning Commission' (1 year as Chair)					
	3 ½ years - Santa Clara City Historical and Landmarks Commission					
	8 years – Santa Clara City Citizens' Advisory Committee (3 years as Chair)					
	3 years - Santa Clara County Justice Systems Advisory Committee					
	3 years - Legislative Liaison, Diocese of San Jose					
0						
OTHE	I am honored to carry the endorsement of Trustees across the state to represent you on					
•	the CCCT, including immediate CCCT Past-President and ACCT Board member					
•	Rebecca Garcia and CCCT/ACCT Board members Anita Grier and Don Singer.					
•	I have been married for 11 years to Anna Song, current Vice-President of the Santa					
	Clara County Board of Education, who reminds me frequently of the need to bring					
	educators together to work for the needs of all students. We are proud parents of two					
-	young sons, who are just beginning their elementary school careers. I ask for your vote.					



	Jeanette Mann	February 3, 2009
CANDIDATE'S NAME:	JOHNOCCO TYTATHI	DATE:

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

- ASSURE ACCESS TO ALL DURING FISCAL CRISIS
- HOLD THE LINE ON TUITION INCREASES
- PROMOTE UNDERSTANDING THAT IN TIMES OF FISCAL CRISIS CALIFORNIA
 COMMUNITY COLLEGES ARE PART OF THE SOLUTION—NOT THE PROBLEM
- OPPOSE EFFORTS TO WEAKEN LOCAL CONTROL
- PROMOTE DIVERSITY PROGRAMS
- REWARD EXCELLENCE

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

- TWENTY-FIVE YEARS EXPERIENCE AS CALIFORNIA COMMUNITY COLLEGE TRUSTEE
- EXCELLENT WORKING RELATIONSHIPS WITH CHAIR, ASSEMBLY HIGHER
 EDUCATION COMMITTEE, WHO REPRESENTS PCC
- DEMONSTRATED COMMITMENT TO EXCELLENCE IN LEARNING
- TWENTY-FIVE YEARS PROFESSIONAL EXPERIENCE ADVOCATING FOR DIVERSITY IN
 HIGHER EDUCATION
- PROFESSIONAL AND CONSULTING EXPERIENCE IN BOARD DEVELOPMENT AND CONFLICT RESOLUTION

ERSONAL				
Name:	Dr. Jeanette M	[ann		Date: February 3, 2009
Addre	ss: <u>2195 East Or</u>	inge Grove Boulev	ard	
City:	Pasadena	· · · · · · · · · · · · · · · · · · ·	····	Zip: 91104
Phone	:	526/797-0307		Same
E-Mai	l jxmann@pasad	(home) ena.edu		(office)
D 1/151		· .		
DUCATION				
		3.A., M.A., Ph.D	University of Missouri	, Columbia
<i>-</i>	_			
ROFESSION	AL EXPERIEN	(CE		
	it Occupation:	Retired	•	
Other:		Instructor, Univ	versity of Missouri, Col	umbia 1961-1971
		Assistant Profe	ssor of English, Northe	rn Illinois University, 1971-1976
		Special Assista	nt to the President for E	equity and Diversity, California State
		University, No	thridge, 1976-2000	
COMMUNIT	Y COLLEGE A	<u>CTIVITIES</u>		
Colleg	ge District Where	Board Member:	Pasadena Area Com	munity College District
Years	of Service on Lo	cal Board: 25		
Office	s and Committee	Memberships Hel	d on Local Board: <u>Pres</u>	ident (6 terms); Vice President, Clerk;
Chair:	Board Evaluatio	n Committee: Pres	ident's Evaluation Com	mittee: Policy Review Committee;
KPCC	Committee; Me	mber: Sculpture Ga	arden Committee, Legis	lative Committee, PUSD Committee
State 2	Activities (CCCT	and other organiz	ations, boards, committ	ees, workshop presenter,
Chanc	cellor's Committe	es, etc . Member,	CCCT Board 2005-200	09; Moderator, Conversation Legislative
Leade	rs, CCCT Legisla	tive Conference 20	005, 2006, 2007, 2009;	Member, CCLC Education Services
Comn	nittee 1998-2002	; Conference Chair	, CCCT, 1991; Memb	er, CCCT Research Committee
1988-	1992; Presenter,	CCLC Board Cha	ir Workshop, 1999-200	3; Presenter. Board Protocols CCCT
A	-1 Cf 200	10. D	onahim and Daard Drasa	organ CCCT Amount Conference 2000.

	The state of the s
•	National Activities: (ACCT and other organizations, boards, committees, etc.) Presenter, Leadership, and
	Laudable Board Processes, ACCC Regional Conference, 2000
CIX	TIC AND COMMINITES ACTIVITIES
CIV	TC AND COMMUNITY ACTIVITIES Member Board VWCA Footbill Valley
	Member, Board, YWCA Foothill Valley
	Member, Board, 211 Los Angeles
	Chair, Foster Care Project All Saints Church
	Member, Board of Directors, Foothill Family Services
	Member, Task Force on Affirmative Action, City of Pasadena
	Member, Library Tax Committee, City of Pasadena
	Member, City Conversations,
	Chair, Resources Committee, and Co-Chair, ACT
OTI	HER Rockefeller Fellow, Administrative Internship for Minorities
	Phi Beta Kappa
	Phi Kappa Phi
	Woman of the Year for the 21st Senate District 2008
	2003 YWCA Women of Excellence in Education
	Who's Who in American Community Leaders
	Who's Who in American Women Educators



Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Carmen Avalos

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

DATE: 2/11/2009

The major issues that will need to be addressed in the next couple of years boils down to equitable dollars being allocated for the amount of students our system educates, additionally, the need to increase student transfer rates and preparation for our students or student success best practices.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe that my contributions to the CCCT board are in the relationships that I have fostered with our legislators who are more willing to listen when you address the needs of the state, not only your local area. My passion and commitment to the organization is a plus.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL	
Name: Carmen Avalos	Date: <u>2/11/2009</u>
Address: 10209 Richlee Ave	
City: South Gate	Zip: 90280
Phone: 562.773.3686 (home)	323.563.9511 (office)
E-Mail: voteavalos@gmail.com	(omec)
EDUCATION	
Certificates/Degrees: <u>B.S. Biological Sciences</u> Administration, Notary Public, Certified Municipal Clerk	s, Teaching Credential, M.A. Educational
PROFESSIONAL EXPERIENCE	
Present Occupation: Municipal Clerk	
Other: ESL Educator at local district	
COMMUNITY COLLEGE ACTIVITIES	
College District Where Board Member: Cerritos Con	nmunity College District
Years of Service on Local Board: 3 years	
Offices and Committee Memberships Held on Local	Board: Southeast Schools Coalition Secretary
State Activities (CCCT and other organizations board	rds, committees, workshop presenter;
Chancellor's Committees, etc Latino Caucus Board	of Directors
National Activities (ACCT and other organizations active member in contributing useful information as it related	• • • • • • • • • • • • • • • • • • • •
CIVIC AND COMMUNITY ACTIVITIES	
Involved in our local school organizations and not the League of California Cities and preside	
Committee.	

OTHER

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Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	Eva Kinsman	DATE:	February	<i>1</i> 1,	2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Major issues

CCCT and the League should continue the efforts with the legislature toward an independent funding calculation not based on K-12 enrollment. We must actively promote the institutionalization of Basic Skills as a foundation for student success at all colleges. Local governance must be safeguarded.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Contributions

I can work independently or in a group to get "the message" out to legislators and the community. Community support through the voting process will be the key to qualifying and passing the funding initiative.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PEI	RSONAL	
	Name: Eva Kinsman	Date: February 1, 2009
	Address: 74070 Playa Vista Drive	
	City: 29 Palms, CA	Zip: 92277
	Phone: 760-367-1963 (home)	760-220-4344 (office)
	E-Mail: evakins@verizon.net	·
EDI	<u>JCATION</u>	
	Certificates/Degrees: BS ED, MA ED	·
PRO	DFESSIONAL EXPERIENCE	
	Present Occupation: <u>Board of Trustees, C</u>	Copper Mountain Community College
	District (Retired Educator)	
	Other: K-12 teacher, Elementary Principal	l, High School Principal, University Instructor,
		al Supervisor of Student Teachers, Western Governor's
	University	
<u>Co</u>	MMUNITY COLLEGE ACTIVITIES	
	College District Where Board Member: C	opper Mountain
	Years of Service on Local Board: 8	
	Offices and Committee Memberships Held	l on Local Board: <u>President, Vice President, Clerk,</u>
	Foundation liaison	
		ntions boards, committees, workshop presenter;
	ACES committee member, facilitator, new	trustee workshop

Natio	onal Activities (ACCT and other organizations, boards, committees, etc.): none
	
Г А №П	COMMUNITY ACTIVITIES
	
Past	Board of Directors, Action Council for 29 Palms, Inc., member, 29 Palms
<u>Hist</u>	orical Society, past Vice-President of Kiwanis, member of Sky's the Limit,
Past	Member of Copper Mountain College Foundation, CALPAMs public art gro
Mar	nber Finance Council, Church
10101	nber Finance Council, Church
<u>er</u>	
Gran	t Writer for local community park and other non-profits
	·



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CANDIDATE'S NAME: Bernard "Bee Jay" Jones DATE: January 28, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

1. Successfully accommodating the increasing number of ill-prepared students entering college. Community Colleges are responsible, through education and vocational training, to prepare these students to contribute to society.

2. Diversification of our faculty, staff, and students. Diversity enriches the educational experience and makes all students feel welcome.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

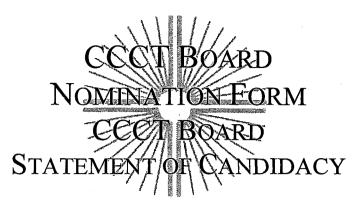
Student success must remain our highest priority. Budget crises can jeopardize great programs. It is better to fully fund good programs and cut programs that are not contributing. I have managed organizations with huge budgets - during budget crises - in the Air Force and Aerospace industry, and always accomplished the mission.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

RSONAL		
	Bernard "Bee Jay" Jones	Date: January 28 2000
	3123 Manley Drive	minuty 70, 7003
	.,	77:
		Zip: <u>93436</u>
Phone:	(805) 733-1166 (home)	(805) 606-8609 (office)
E-Mail:	bernard.jones@verizon.net	<u>.</u>
UCATION		
Certificate	s/Degrees: B.S., Physics, Southwest	Texas State University, 1978
_M.A.,	Public Administration, University	of Houston, 1988
OFESSIONAL	Experience	
	cupation: <u>Aerospace Engineer, Gener</u>	ral Dynamics
Other: 2	3 vears U.S. Air Force Officer: r	retired as a lt. Col. All 23 years
	ospace, space launch and spacecra	•
o a a provinci	OLLEGE ACTIVITIES	•
		cock Join Community College Distric
	ervice on Local Board: 4	
		_
Offices and	d Committee Memberships Held on Local Box	ard:
 		
		
State Activ	rities (CCCT and other organizations boards,	committees, workshop presenter;
Chancello	r's Committees, etc <u>CCCT</u> Board 2008-Pr	resent

							
					. –		_
C AND C	OMMUNIT	Y ACTIV	ITIES				
Şant	a Barbar	a Coun	ty Human	Relations	Commission	(Previously-2 years)
	active						
VEIJ	accive	THE INIT	· ·				_
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Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	Louise Jaffe	DATE:	January 26, 2009

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Funding is the #1 issue. CCCT must be a strong, united voice for adequate funding during this time of growth and increased demand for services. CCCT needs to provide assistance and leadership to help community colleges remain resolute and able to fulfill their core commitment to serve students well.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I am a focused, articulate, pragmatic, friendly, and effective advocate. I enjoy working with colleagues. I have good personal relationships with state political leaders in PTA, CTA, LWV and the Legislature. Perhaps most importantly I will bring with me the experience and expertise of my Santa Monica College colleagues.



Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

e: Louise Jaffe	Date: <u>January 26, 2009</u>
ess: 1121 Grant Street	
Santa Monica	Zip: 90405
	c.edu
s/Degrees: <u>Bachelor's Degree, A</u>	ntioch College
NATE TENDENCE	
_	
	King of the Hill
t Supervisor on multiple feature fi	lms
TY COLLEGE ACTIVITIES	
ege District Where Board Member	: Santa Monica
s of Service on Local Board:	2
es and Committee Memberships	Held on Local Board: Chair, current term (2009); Vice-
r,(2008); Member, Board of Trus	tees Real Estate Subcommittee, Board Policy Working Group.
erintendent's Evaluation Process, l	Board Engagement & Communication
,	nizations boards, committees, workshop presenter; California State PTA Convention, workshop presenter
o-Chair of a Santa Monica politic	al action committee, Community for Excellent Public Schools,
d organize Caravan for Kids in pa	rtnership with local and State PTA. Caravan for Kids brought
people to a rally in Sacramento to	protest the 2005 proposed budget cuts to public schools.
van for Kids also organized local	oress conferences statewide to ensure communities
rstood the impact of the proposed	cuts to their local schools.
	Santa Monica ae:(310) 450-2487

	National Activities (ACCT and other organizations, boards, committees, etc.):
	2009 National Legislative Summit
CIVI	C AND COMMUNITY ACTIVITIES
	Founder and Leader, Santa Monica Lifelong Learning Community Project
	Founding Member and Past Co-Chair, Community for Excellent Public Schools
	Past PTA President, Will Rogers Elementary School, Santa Monica High School,
	Past PTA President, Santa Monica-Malibu Council of PTAs
	Member, multiple Parcel Tax and Bond exploration and campaign steering committees
	Member, Santa Monica Child Care and Early Education Task Force
	Member, Santa Monica College General Advisory Board
	Member, Santa Monica College President's Circle
	Member, Santa Monica College Association
	Member, Santa Monica League of Women Voters
Отн	<u>er</u>
	Salzburg Fellow, Salzburg Global Seminar, International Studies Program
	Workshop Presenter, 33rd District PTA Leg Conference: Effective Advocacy
	Writer, monthly Lifelong Learning Community eNewsletter
	Writer, monthly guest newspaper columnist for Santa Monica Observer
	Writer, grant application for "Ask Me About Kids"
	Speaker, League of Women Voters Salon: Women Who Shape Santa Monica
	Keynote Speaker, 2009 Unity Resource Festival
	Recipient of five PTA Honorary Service Awards including PTA's highest award, the Golden Oak
	Recipient of League of United Latin American Citizens/LULAC Community Unity Award
	Recipient of Certificate of Recognition from then Assemblymember Fran Pavley
	Recipient of County of Los Angeles Commendation from Supervisor Yvonne Brathwaite Burke

ITEM: 6.10 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Copier Equipment and Related Devices

ACTION:

Approval

BACKGROUND

Scheduled replacement of copiers for instructional and office use is an ongoing necessity as leases end and technology advances each year. For certain uses, equipment manufactured by Xerox has been selected by the colleges as the standard and, therefore, orders for Xerox copiers and related devices are routinely placed according with the needs of the District and the available budgets. The best available prices for this type of equipment are offered through direct from the manufacturer' agreements based on volume-discounted prices.

STATUS

The State of California Department of General Services has established contracts with many different companies for equipment and services. These contracts awarded by the State of California are referred to as the California Multiple Award Schedule.

Staff has determined that it is in the best interest of the district to lease purchase, and maintain copiers from Xerox using the CMAS contract no. 3-01-36-0030A.

Based on the districts past history, the estimated annual cost for leases and maintenance of the Xerox copiers located at IVC, Saddleback, ATEP and the District offices is \$400,000.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve contracting with Xerox for the purchase, lease of copiers and services pursuant to the CMAS contract no. 3-01-36-0030A, contingent upon verification of the availability of funds for each purchase or lease. Estimated cost is \$400,000.00.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

ITEM: 6.11

DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Academic Personnel Actions - Regular Items

ACTION:

Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

Item Submitted By: David Bugay, Ph.D., Vice Chancellor, Human Resources

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. <u>NEW PERSONNEL APPOINTMENTS</u>

1. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

			Approx.	
			<u>Salary</u>	
<u>Applicant</u>	Highest Degree	<u>Assignment</u>	<u>Placement</u>	Start Date
Barrett, Cheryl	MFA/Fine Arts	Emeritus/SC	II/6	05/26/09
Hack, Konrad	MA/Communications	Speech/IVC	II/6	05/26/09
Ramirez, Joshua	MA/Social Science	Psychology/IVC	II/6	05/26/09
Wardaki, Nilab	MA/History	History/SC	II/6	08/24/09
Yang, Kenny	MA/Architecture	Drafting/IVC	II/6	05/26/09

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

			Approx.	
			<u>Salary</u>	
<u>Applicant</u>	Highest Degree	<u>Assignment</u>	Placement	Start Date
¹ Johnston, Jolene	BA/Fam. & Cons. Sci.	Food & Nut./IVC	I/6	02/06/09

Equivalency is based on a Bachelor of Arts degree in Family and Consumer Science and extensive experience working with senior citizens, with a particular expertise in nutrition. Ms. Johnston has worked with seniors for the past eleven years in various capacities, including home care provider, traveling companion, and Activity Director for Avalon at Newport, a retirement and assisted living facility. She is currently teaching Food and Nutrition classes through the adult program at North Orange County Community College District.

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

		Approx.	
		<u>Salary</u>	
Highest Degree	<u>Assignment</u>	<u>Placement</u>	Start Date
MA/Music	Music/SC	II/6	02/17/09
MFA/Fine Arts	Emeritus/IVC	II/6	02/09/09
ABD/Art History	Art History/SC	V/6	02/11/09
PhD/Psychology	L.D. Specialist/SC	V/6	03/09/09
	MA/Music MFA/Fine Arts ABD/Art History	MA/Music Music/SC MFA/Fine Arts Emeritus/IVC ABD/Art History Art History/SC	Highest Degree Assignment Placement MA/Music Music/SC II/6 MFA/Fine Arts Emeritus/IVC II/6 ABD/Art History Art History/SC V/6

¹ Emergency Hire.

B. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2008/2009 fiscal years.

	•	Not to Exceed	
<u>Name</u>	<u>Activity</u>	<u>Amount</u>	Effective Date
Carroll, Christina	Chair, Computer Sciences/SC	\$ 1,591.65	01/12/09-05/21/09
Chattopadhyay, C.	Assist Honors Students/SC	3,183.00	01/12/09-05/21/09
Fier, Scott	Chair, Chemistry/SC	2,387.48	01/12/09-05/21/09
Haeri, Mitchell	Chair, Astronomy/SC	1,591.65	01/12/09-05/21/09
Huntley, Tony	Co-Chair, Biological Sciences/SC	1,193.74	01/12/09-05/21/09
Jacobsen, Robert	Chair, Curriculum Committee/SC	3,183.33	01/12/09-05/21/09
Morris, Johe	Asst. Nursing Prog. Director/SC	1,591.65	02/09/09-05/21/09
Repka, James	Chair, Geology/SC	1,591.65	01/12/09-05/21/09
Smith, Jeanne	Chair, Mathematics/SC	6,366.60	01/12/09-05/21/09
Stevenson, William	SLO Writing Center/SC	254.64	08/25/08-12/21/08
Teh, Steve	Co-Chair, Biological Sciences/SC	1,193.74	01/12/09-05/21/09

C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2008/2009 fiscal years.

	Not	to Exceed	
Name	Activity	Amount	Effective Date
Alford, Jo Ann	Participate BSI Project/SC \$	350.00	01/12/09-05/21/09
Ali, Jawad	Basic Skills Workshop/IVC	225.00	08/25/08-12/21/08
Bander, Carol	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Bennett, Michael	Prog. Development/VTEA/IVC	2,250.00	01/12/09-05/21/09
Borron, Brenda	Basic Skills Workshop/IVC	175.00	08/25/08-12/21/08
Bradshaw, Donald	Prog. Development/VTEA/IVC	1,500.00	01/12/09-05/21/09
Brauer Rogers, Emily	Basic Skills Workshop/IVC	75.00	08/25/08-12/21/08
Burt, Joseph	Basic Skills Workshop/IVC	325.00	08/25/08-12/21/08
Cavallaro, Lisa	Duties, Career Tech. Ed./SC	5,600.00	08/01/08-12/31/08
Chandos, Raymond	Basic Skills Workshop/IVC	2,250.00	08/25/08-12/21/08
Clark, Kathryn	Basic Skills Workshop/IVC	175.00	08/25/08-12/21/08
Culhane, James	Basic Skills Workshop/IVC	175.00	08/25/08-12/21/08
Cunningham, April	Participate BSI Project/SC	1,057.00	01/12/09-05/21/09
Davies, Simon	Prog. Development/VTEA/IVC	1,225.00	01/12/09-05/21/09
Davis, Jeffrey	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Davies Allen, Lisa	Prog. Development/VTEA/IVC	2,500.00	01/12/09-05/21/09
De la Palme, Marie	Prog. Development/VTEA/IVC	700.00	01/12/09-05/21/09
Diaz, Frances	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Ellis, Wendy	Prog. Development/VTEA/IVC	700.00	01/12/09-05/21/09
Esteras, Wendy	Basic Skills Workshop/IVC	300.00	08/25/08-12/21/08
Evans, Julie	Basic Skills Workshop/IVC	175.00	08/25/08-12/21/08
Fenton, Jason	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Goldberg, Patrizia	Develop Div. Web Comm/SC	763.92	01/12/09-05/22/09
Gorrie, Kirk	Basic Skills Workshop/IVC	300.00	08/25/08-12/21/08
Hagen, Gerard	Musical Perform/Foundation/SC	200.00	01/26/09-01/26/09
Harack, Katrina	Basic Skills Workshop/IVC	75.00	08/25/08-12/21/08
Heinze, Amy	Basic Skills Workshop/IVC	325.00	08/25/08-12/21/08

C. <u>ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND</u> - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2008/2009 fiscal years.

	Not to Exceed		
Name	Activity	<u>Amount</u>	Effective Date
Hill, Joan	Basic Skills Workshop/IVC \$	150.00	08/25/08-12/21/08
Hodjera, Eva	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Hopkins, Dustin	Basic Skills Workshop/IVC	150.00	08/25/08-12/21/08
Hughes, Luther	Musical Perform/Foundation/SC	235.00	01/26/09-01/26/09
Jerome, Amanda	Participate BSI Project/SC	1,250.00	01/12/09-05/21/09
Jones, Monik	Prog. Development/VTEA/IVC	700.00	01/12/09-05/21/09
Lathrop, Michael	Basic Skills Workshop/IVC	150.00	08/25/08-12/21/08
Lavigne-Barlow, Diane	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Martinez-Plambeck, C.	Basic Skills Workshop/IVC	300.00	08/25/08-12/21/08
² Mathur, Roopa	Prog. Development/VTEA/IVC	1,125.00	01/12/09-05/21/09
McCaughey, Colin	Prog. Development/VTEA/IVC	1,125.00	01/12/09-05/21/09
McKim, Brett	Prog. Development/VTEA/IVC	1,350.00	01/12/09-05/21/09
Millovich, June	Child Dev. Training Consort/SC	500.00	08/25/08-12/15/08
Millovich, June	Child Dev. Training Consort/SC	500.00	01/12/09-03/10/09
Nester, Robbi	Basic Skills Workshop/IVC	300.00	08/25/08-12/21/08
Nielsen, Margaret	Business Coach/SC	3,750.00	01/12/09-05/22/09
Pinter, Gerald	Musical Perform/Foundation/SC	235.00	01/26/09-01/26/09
Rabun, Timothy	Prog. Development/VTEA/IVC	2,000.00	01/12/09-05/21/09
Rangel, Efren	Participate BSI Project/SC	500.00	01/12/09-05/21/09
Rosenn, Tristen	Musical Perform/Foundation/SC	200.00	01/26/09-01/26/09
Ross, Christina	Basic Skills Workshop/IVC	150.00	08/25/08-12/21/08
Serpas, Summer	Basic Skills Workshop/IVC	75.00	08/25/08-12/21/08
Staley, Jeffrey	Basic Skills Workshop/IVC	300.00	08/25/08-12/21/08
Stout, Ronald	Musical Perform/Foundation/SC	235.00	01/26/09-01/26/09
Tinervia, Joseph	Coach/Tutor Bus. Eng./Honors/SC	1,826.00	01/12/09-05/22/09
Trapedo, Shaina	Basic Skills Workshop/IVC	225.00	08/25/08-12/21/08
Whitt, Theresa	Coordinate CWE/Nursing/SC	1,591.65	01/12/09-05/21/09

D. WORKLOAD BANKING

1. WHITT, THERESA, ID #1049, Nursing Instructor, Pos #1724, Division of Health Sciences and Human Services, Saddleback College, is requesting a leave of absence for the Fall, 2009 Semester, based on the equivalent of 15 banked LHE, in accordance with Article XXVIII, Academic Employee Master Agreement 2004-2007, in compliance with the Workload Banking Program.

² Not related to Dr. Raghu Mathur, Chancellor

ITEM: 6.12 DATE: 03/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Classified Personnel Actions - Regular Items

ACTION:

Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

Item Submitted By: David Bugay, Ph.D., Vice Chancellor, Human Resources

CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. <u>NEW PERSONNEL APPOINTMENTS</u>

- 1. CLASSIFIED EMPLOYMENT (Information Items Pursuant to Board Policy 4002.1)
 - a. DAWES, JASON is to be employed as Laboratory Technician, Photography, Pos #3505, Division of Fine Arts, Saddleback College, Classified Bargaining Unit Salary Range 122, Step 1, 20 hours per week, 10 months per year, effective March 9, 2009. This is a replacement position for Kenneth Kinder, who was given a change in status.
 - b. FAHIMI, KIMIA is to be employed as Laboratory Technician, Life Sciences, Pos #3923, School of Mathematics, Sciences and Engineering, Irvine Valley College, Classified Bargaining Unite Salary Range 122, Step 1, 40 hours per week, 12 months per year, effective February 23, 2009. This is a replacement position for Lewis Akers, who was given a change in status.
 - c. MC CLELLAND, BETTY is to be employed as Accounting Specialist, Pos #3714, Office of Business Services, District, Classified Bargaining Unit Salary Range 124, Step 1, 40 hours per week, 12 months per year, effective March 9, 2009. This is a replacement position for Cyndi Staggs, who received a change in status.
 - d. MC CONNELL, TRACY is to be employed as Program Assistant Categorical, Pos #3906, Outreach, Division of Counseling Services and Special Programs, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per week, 12 months per year, effective January 29, 2009. This is categorical position was approved by the Board of Trustees on June 24, 2008. This position is funded by Teacher Preparation Pipeline Grant with employment contingent upon the availability of these funds.
 - e. SCOTT ROBERTSON is to be employed as Ticket Office Operations Assistant, School of Fine Arts, Saddleback College, Classified Bargaining Unit Salary Range 116, Step 6, 29 hours per week, 12 months per year, effective April 1, 2009. This is a new position pending approval by the Board of Trustees on this agenda.
 - f. TARMAN, CHRISTOPHER is to be employed as Research and Planning Analyst, Pos #3201, Office of the President, Irvine Valley College, Classified Bargaining Unit Salary Range 137, Step 1, 40 hours per week, 12 months per year, effective March 11, 2009. This is a replacement position for Sibylle Georgianna, who resigned.
- 2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	Classification	Range/Step	Start Date
Crowson, Susan	Graphic Designer/SC	130/1	02/17/2009
Dador, Inigo	Student Dev. Office Assistant/IVC	120/1	02/03/2009
DuBois, Elle	Sr. Administrative Assistant/SC	127/1	02/12/2009
Hazzard, Ruby	Human Resources Assistant/Dist.	121/1	02/01/2009
James, Robert	Police Officer/IVC	02/1	02/01/2009
Laningham, Garet	Custodian/SC	113/1	02/20/2009

A. <u>NEW PERSONNEL APPOINTMENTS</u>

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	Classification	Range/Step	Start Date
Laudadio, Eileen	Sr. Accounting Specialist/SC	128/1	02/24/2009
Lopez, Benjamin	Custodian/SC	113/1	02/12/2009
Martinez, Joel	Custodian/SC	113/1	02/20/2009
Myers, Anne	Accounting Systems Specialist/Dist.	132/1	02/10/2009
^I Renfro, Erik	Applications Specialist II/IVC	136/1	02/20/2009
Skinner, Daniel	Campus Security Officer/ATEP	01/1	02/20/2009
Stift, Randy	Lab. Technician, Comm. Arts/SC	122/1	01/27/2009
Szekely, Stefan	Custodian/SC	113/1	02/17/2009
Winston, Jennifer	Administrative Assistant /SC	121/1	02/05/2009

3. The following individuals are to be employed as **Short-Term** (**Temporary**) positions for the **2008/2009** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	Hourly Rate	Start/End Date
Angstrom, Preston	Adapted Kinesiology Aide/SC	\$ 10.50	02/19/09-06/30/09
Barraza, Angelica	TPP Aide/SC	10.00	01/27/09-06/30/09
Brack, Nancy	TMD Aide/IVC	20.00	02/12/09-06/30/09
Dubois, Elle	Project Specialist/SC	20.00	02/20/09-06/30/09
Gonzalez, Deyanira	Project Specialist/SC	16.00	02/05/09-06/30/09
Grimm, Jonas	Project Specialist/SC	10.00	02/20/09-06/30/09
Harris, Virginia	Project Specialist/SC	16.00	01/26/09-06/30/09
Hazzard, Ruby	Project Specialist/Dist.	18.00	02/02/09-06/30/09
Higgins, Samantha	Project Specialist/SC	16.00	02/02/09-06/30/09
Kaye, Michael	TPP Aide/SC	10.00	01/26/09-06/30/09
Lawrence, Rachel	Project Specialist/SC	10.50	02/17/09-06/30/09
Leong, Tanya	TMD Aide/SC	9.50	02/03/09-06/30/09
Long, David	Matriculation Proctor/SC	16.00	01/01/09-06/30/09
Long, Jeffrey	Matriculation Proctor/SC	16.00	01/21/09-06/30/09
Lundquist, Brittany	TPP Aide/SC	10.00	01/27/09-06/30/09
Marotta, Rina	Project Specialist/Dist.	18.00	02/17/09-06/30/09
Mathis, Damian	TPP Aide/SC	10.00	02/03/09-06/30/09
² Parra, Jacqueline	Project Specialist/SC	16.00	02/25/09-06/30/09
Rigney, Soleil	Adapted Kines. Aide/IVC	10.50	01/30/09-06/30/09
Rogan, Casey	TPP Aide/SC	10.00	02/03/09-06/30/09
Roseth, Thomas	Adapted Kines. Aide/IVC	10.50	02/06/09-06/30/09
Slack, Lise	TMD Aide/IVC	20.00	02/06/09-06/30/09
Smith, Madeline	TPP Aide/SC	10.00	02/17/09-06/30/09
Sonawalla, Soreya	TPP Aide/SC	10.00	01/27/09-06/30/09
Vandever, Nicole	TMD Aide/SC	9.50	01/29/09-06/30/09
Welch, Martha	Project Specialist/SC	18.00	02/19/09-06/30/09

¹ Son of Hedy Renfro, Sr. Administrative Assistant, Technology Services, Irvine Valley College.

² Daughter of Lori Parra, Ext'd Opportunity Program Specialist, Bilingual, Adm., Rec./Enrollment Svc., Saddleback College

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Student Help** (**Temporary**), Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2008/2009** academic year.

Name	Start/End Date
Concepcion, Alexandra	02/17/09-06/30/09
Grimm, Jonas	02/17/09-06/30/09
Hawkins, Timothy	02/03/09-06/30/09
Kenney, Riley	02/06/09-06/30/09
Lax, Darren	02/12/09-06/30/09
Mboggo, Samuel	01/23/09-06/30/09
Tran, Michelle	02/06/09-06/30/09
Vu, Phuong	01/12/09-06/30/09

5. The following individuals are to be employed on a temporary basis, as **Professional Expert** (Community and Contract Education), Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2008/2009 academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	Not to Exceed	Start/End Date
Barcenas, Patricia	Cert. Test Proctor/IVC	\$ 10.50/hr	01/26/09-06/30/09
Farzaneh, Farinaz	Tutor/IVC	9.50/hr	01/15/09-06/30/09
Monacelli, Brian	CACT Educator/ATEP	68.89/hr	01/01/09-06/30/09
Shapiro, Laura	Clin. Skills Spec./SC	30.00/hr	01/30/09-06/30/09
Smith, Shadrach	Clin. Skills Spec./SC	30.00/hr	01/27/09-06/30/09

B. <u>AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS</u>

- 1. DIRECTOR OF PRODUCTION MANAGEMENT, Pos #3771, Classified Management Salary Range 7, School of Fine Arts, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, effective March 25, 2009. (Position approved: August 27, 2007)
- 2. OUTREACH SPECIALIST, Pos #3141, Classified Bargaining Unit Salary Range 131, Division of Counseling Services and Special Programs, Saddleback College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective April 1, 2009. (Position approved: July 19, 2005)
- 3. PROGRAM SENIOR LABORATORY TECHNICIAN, Categorical, Pos #3799, Classified Bargaining Unit Salary Range 130, funded by Rapid Tech, Division of Business Science, Workforce and Economic Development, Saddleback College seeks authorization to eliminate this full-time, 40 hours per week position from its staff complement, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective March 25, 2009. (Position approved: July 23, 2007)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

- 1. COORDINATOR OF OUTREACH AND RECRUITMENT, Classified Management Salary Range 04, Office of Outreach, Office of Student Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year, position to its staff complement, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective April 1, 2009. (Exhibit B, Job Description, Attachment 1)
- 2. FINANCIAL AID SPECIALIST (CATEGORICAL FUNDED), Classified Bargaining Unit Salary Range 125, Financial Aide, Office of Student Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year, categorical, grant funded position to its staff complement, effective March 25, 2009. Employment in this position is contingent upon funding by the Board Financial Assistance Program (BFAP) grant. (Exhibit B, Job Description, Attachment 2)
- 3. MANAGER OF MANUFACTURING TECHNOLOGY (CATEGORICAL FUNDED), Classified Management Salary Range 05, Advanced Technology Center, Division of Business Science, Workforce and Economic Development, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, categorical, grant funded position to its staff complement, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective March 25, 2009. Employment in this position is contingent upon funding by the NSF grant. (Exhibit B, Job Description, Attachment 3)
- 4. SENIOR HUMAN RESOURCES SPECIALIST, Classified Bargaining Unit Salary Range 131, Office of Human Resources, District seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective March 25, 2009. (Exhibit B, Job Description, Attachment 4)
- 5. THEATRE PRODUCTION MANAGER, Classified Bargaining Unit Salary Range 132, School of Fine Arts, Irvine Valley College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective March 25, 2009. (Exhibit B, Job Description, Attachment 5)
- 6. TICKET OFFICE OPERATIONS ASSISTANT, Classified Bargaining Unit Salary Range 116, Division of Fine Arts, Saddleback College seeks authorization to establish and announce a part-time, 29 hours per week, 12 months per year position to its staff complement, effective April 1, 2009. (Exhibit B, Job Description, Attachment 6)

D. CHANGE OF STATUS

- 1. CLASSIFIED EMPLOYMENT (Information Items Pursuant to Board Policy 4002.1)
 - a. DOLAN, BENJAMIN, ID #15652, Program Senior Laboratory Technician, Categorical, Pos #3799, Classified Bargaining Unit Salary Range 130, Step 4, 40 hours per week, 12 months per year, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College is to be given a change in status to Manager of Manufacturing Technology, Categorical, Classified Management Salary Range 05, Step 1, 40 hours per week, 12 months per year, Business Sciences, Vocational Education and Workforce Development, Saddleback College, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective March 25, 2009. This is a new position pending approval by the Board of Trustees on this agenda, with employment contingent upon availability of funding from the NSF grant.
 - b. HUMPHREY, LESLIE, ID #1516, Outreach Specialist, Pos #3141, Classified Bargaining Unit Salary Range 131, Step 6, 40 hours per week, 12 months per year, Division of Counseling Services and Special Services, Saddleback College is to be given a change in status to Coordinator of Outreach and Recruitment, Classified Management Salary Range 04, Step 7, 40 hours per week, 12 months per year, Office of Student Services, Saddleback College, pursuant to reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective April 1, 2009. This is a new position pending approval by the Board of Trustees on this agenda.
 - c. MUCHIRAHONDO, DORIS, ID #9286, Admissions and Records Specialist I, Pos #2930, Classified Bargaining Unit Salary Range 116, Step 6, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, is to be employed as Senior Admissions and Records Specialist, Pos #3945, Classified Bargaining Unit Salary Range 126, Step 2, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, effective March 16, 2009. This is a new position approved by the Board of Trustees on October 27, 2008.
 - d. QUINONES, ALEJANDRA, ID #12948, Financial Aid Specialist, Pos #3620, Classified Bargaining Unit Salary Range 125, Step 3, 25 hours per week, 12 months per year, Office of Financial Aid, Irvine Valley College, is to be employed as Financial Aid Specialist, Categorical, Pos #3596, Classified Bargaining Unit Salary Range 125, Step 3, 40 hours per week, 12 months per year, Office of Financial Aid, Irvine Valley College, effective March 16, 2009. This is a replacement position for Sylvia Carmona, who received a change in status. Employment in the categorical funded position is contingent upon the availability of BFAP funding.

E. OUT OF CLASS ASSIGNMENTS

1. FONG, KAREN, ID #16011, Graphic Designer, Pos #3383, Classified Bargaining Unit Salary Range 130, Step 2, 40 hours per week, 12 months per year, Office of College Publications, Saddleback College, has been given a temporary change in assignment to Senior Graphic Designer, Pos #3525, Classified Bargaining Unit Salary Range 134, Step 1, Office of College Publications, Saddleback College, effective February 2, 2009. This is a temporary reassignment for Diane Smith.

E. **OUT OF CLASS ASSIGNMENTS** - Continued

- 2. MCGANN, KATHLEEN, ID #10794, Admissions & Records Specialist I Bilingual Preferred, Pos #2741, temporary assignment, Classified Bargaining Unit Salary Range 116, Step 6, 40 hours per week, Office of Admissions, Records and Enrollment Services, Saddleback College, ended on February 16, 2009.
- 3. MCGANN, KATHLEEN, ID #10794, Admissions & Records Specialist I, Pos #2727, Classified Bargaining Unit Salary Range 116, Step 6, 25 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, is to be given a temporary change in assignment to Admissions & Records Specialist I, Pos #2999, Classified Bargaining Unit Salary Range 116, Step 6, 40 hours per week, Office of Admissions, Records and Enrollment Services, Saddleback College, effective February 17, 2009. This is a temporary reassignment for Nancy Fiacco, who has been temporarily reassigned.
- 4. OLVERA, ALICIA, ID #11723, Admissions & Records Specialist I, Pos #2617, Classified Bargaining Unit Salary Range 116, Step 3, 25 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, has been given a temporary change in assignment to Admissions & Records Specialist I Bilingual Preferred, Pos #3946, Classified Bargaining Unit Salary Range 116, Step 3, 40 hours per week, Admissions, Records and Enrollment Services, Saddleback College, effective February 17, 2009. This is a temporary reassignment for Silverius Leowidjaja, who was given a permanent change in status.
- 5. POWELL, DONALD, ID #14770, Admissions & Records Specialist I, Pos #2738, Classified Bargaining Unit Salary Range 116, Step 4, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Saddleback College, has been given a temporary change in assignment to Admissions and Records Specialist II, Pos #3228, Classified Bargaining Unit Salary Range 120, Step 3, 40 hours per week, Office of Admissions, Records and Enrollment Services, Saddleback College, effective February 17, 2009. This is a temporary reassignment for Evelia Ramirez, who has been given a permanent change in status.

F. LEAVE OF ABSENCE

1. HAMID, MASTOORA, ID #13621, Child Development Specialist, Pos #3344, Classified Bargaining Unit Salary Range 122, Step 6, 27.5 hours per week, 12 months per year, Child Development Center, Office of Student Services, Irvine Valley College, has been granted a leave of absence without pay and without benefits for one year, effective February 23, 2009 through February 24, 2010.

G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

- BIEN, ROBIN, ID #16059, Child Development Specialist, Pos #3298, Classified Bargaining Unit Salary Range 122, Step 1, Children's Center, Office of Student Services, Saddleback College, resignation effective February 26, 2009. (Probationary Start date: October 9, 2008)
- 2. HAUN, RANDAL LEE, ID #8508, HVAC Technician, Pos #3387, Classified Bargaining Unit Salary Range 128, Step 6, Facilities Maintenance, Office of Physical Plant, Saddleback College, resignation effective June 30, 2009, retirement effective July 1, 2009. Payment is authorized for any compensated time off. (Permanent Start date: April 21, 1998)

G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT- Continued

3. KROEGER, VICKI, ID #3500, Senior Administrative Assistant, Pos #3277, Classified Bargaining Unit Salary Range 127, Step 6, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective February 1, 2009, retirement effective February 2, 2009. Payment is authorized for any compensated time off. (Permanent Start date: April 17, 1990)

H. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2008/2009 academic year.

Baffa, Michael	Beardslee, Charles	Belland, Jessica
Bickerstaff, Josh	Brown, Hannah	Carreras, Joseph
Crowley, Todd	Cuevas, Mary Lynn	Dillard, John
Janovick, Jill	Manville, Greg	Naillon, Andrew
Opperman, Melissa	Parvin, Sean	Rauk, Andrew
Sabau, Simbarashe	Sotelo, Damien	Stebbins, J. Patrick
Stiles, Taryn	Struck, Zack	Verdugo, Marielena
W-11- Manl-		_

Wells, Mark

Fine Arts, Saddleback College

Cox, Evelyn	Hitt, Andrew	Martushev, Nikita
Kudell, Brent	Roy, Stephan	Williams, Scott

Kinesiology, Physical Education and Athletics, Saddleback College

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Burns, Taylor	Brown, Bobby	Coombs, Darren
Fields, Jake	Gilder, Tyler	Horrell, Chris
Hougland, Tyler	Johnston, Zac	Jones, Blaine
Krobetzky, Tyler	Kemp, Rich	Leite, Joshua
Lystang, Aaron	Lucero, Jeff	Liguon, Lars
Mata, Chris	Mota, Kelvin	Myers, Scott
Meza, Alex	Montenegro, Jeff	Mitro, Cole
McManus, Nicholas	Parvin, Sean	Richmond, Zachary
Ross, Robert	Richardson, Joseph	Shidoki, Cole
Sype, Dalton	Terzo, Jeff	Tortarola, Dylan
Troyer, Tim	Verespej, Robin	Vertigan, Brett
Witze, Trevor	Waldmann, Chris	Whieldon, Max

KSBR, Advanced Technology and Applied Science, Saddleback College

IXDDIX, Mayaneca Te	emology and ripplied belefice, bad	dicouck Concec
Anderson, John	Halpern, Ron	Jenster-Callas, Adriane
Jordan, Matthew	Lannon, Van	Lewis, Alfredo
Orocio, Franz		

Liberal Arts and Learning Resources, Saddleback College

Spangenberg, Suzi

Learning Assistance I	Program, Libera	al Arts and Lea	rning Resources.	Saddleback College

Hashemi, Saman, Jarosz, Paul Kovalchuk, Ekaterina Pak, Joseph Rabii, Naghmeh

H. VOLUNTEERS - Continued

1. The following individuals are to be approved as Volunteers for the 2008/2009 academic year.

Biological Sciences, Mathematics, Sciences and Engineering, Saddleback College

Fife, William

Sukovich, Liisa

Emeritus Institute, Irvine Valley College

Laufenburger, Michael

Guidance and Counseling, Irvine Valley College

Tran, Lisa

Office of Library Services, Irvine Valley College

Modir, Shaheen

Padgett, Deonna

Office of Safety and Security, Irvine Valley College

Chavez, Janniri

Kalansky, Tomer

Health, Physical Education and Athletics, Saddleback College

Cruz, Luis

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Bryant, Wendell

Ha, Jeoung Mia

Isaacs, Joshua

Kumagai, Kazue

Kuramoch, Keika

Okaniwa, Rumi

Park, Chung

Murata, Hiromi Rashidi, Atrem

Soeda, Takako

Tateishi, Eriko

Yamaoka, Kumiko

School of Physical Sciences and Technology, Irvine Valley College

Mahjoob, Shaden

Ty, Djian-Luke

South Orange County Community College District

COORDINATOR OF OUTREACH AND RECRUITMENT - Classified Management Salary Range 04

DEFINITION

To plan, develop, organize, coordinate and implement the outreach, recruitment and retention programs, services, operations, activities and community relations established to recruit, assist and retain community college students; assist in the selection and distribution of promotional and marketing materials related to outreach, recruitment and retention; provide matriculation, assessment and guidance to current and potential students; prepare and administer program budgets; and ensure compliance with District and College policies and applicable state and federal laws and regulations related to College functions, including outreach and matriculation.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from a higher-level Classified Management supervisor or from the Vice President of Student Services, at the discretion of the College President.

Exercises functional and technical supervision over full and part-time classified bargaining unit staff, college work study students, temporary and seasonal professional, technical and support staff as assigned.

REPRESENTATIVE DUTIES

Provide leadership to the College outreach function, including student recruitment and retention; develop relationships with K-12 districts and community entities from which potential students might be recruited; ensure a favorable image of the College through organized outreach campaigns and information dissemination; represent the College at off-campus functions and events as appropriate.

Perform a full range of highly responsible and specialized duties related to planning, developing, organizing, coordinating and implementing the operations and activities of the assigned College's outreach efforts; identify and schedule all outreach opportunities and advertising sites; maintain calendar of outreach and promotional activities related to area of assignment.

Assist in conducting in-person and online market surveys of potential and current students; use updated information to improve outreach and matriculation programs and services.

Work with administrative leaders, management, supervisory staff and faculty to coordinate high school outreach and other community relations efforts; develop and implement appropriate methods and procedures to optimize efficient and effective delivery of outreach services to recruit potential students and to retain enrolled students.

Liaison with Public Information and Marketing staff in establishing marketing plans related to outreach activities and services; assist Public Information and Marketing staff in coordinating marquee recruitment announcements; assist in the development and evaluation of new or improved public relations and marketing goals, objectives, policies, and procedures related to area of assignment.

Conduct orientation, assessment, and advisement/guidance sessions, both on and off campus, for new and potential students to answer questions and provide information concerning the College's expectations for both academic achievement and personal goals.

Coordinate activities to expand and enhance and train the Student Ambassador Program and other student related outreach and retention efforts.

South Orange County Community College District Page 2 - Coordinator of Outreach and Recruitment

REPRESENTATIVE DUTIES

Perform a variety of specialized duties involved in the matriculation processing of new, continuing, and returning students; work closely with other District departments and staff to ensure smooth implementation of matriculation component activities; interpret and communicate matriculation policies, procedures, regulations and other information.

Chair outreach and marketing task forces, such as Welcome Day, Family Night, Office of Relations with Schools, Counselor's Day, High School Advisory, Veterans Awareness Day and Senior Day; serve as member to Chancellor's Coordinating Council, Tech Prep Advisory, Kaleidoscope, Commencement and other committees as assigned including those related to the accomplishment of outreach goals and those related to various events.

Participate in the development and implementation of new and innovative outreach marketing activities, such as: use of on line dissemination of information systems such as text, email, "my Space, Face Book, and other social networking sites; financial assistance workshops for parents/students; automated phone infomercials to present and potential students; use of the college radio and television station broadcasting; liaison with college faculty to develop methods for students to contribute to outreach campaigns through classroom assignments; outreach by ASG members to high school leaders.

Coordinate high school concurrent enrollment recruitment. Lead campus tours of visiting dignitaries while ensuring that campus tours are conducted professionally by students and staff for prospective students and their parents.

Assist in the development and review of all outreach-related promotional materials intended for general distribution; research, recommend, coordinate the acquisition of, and maintain an inventory of appropriate college promotional giveaways and outreach items; select, order and secure all giveaways and oversee the storage, delivery and use of items.

Ensure the development and production of timely and accurate printed outreach materials; direct the distribution of brochures, flyers and other materials to publicize opportunities for students; work with the graphics department to develop, produce, and maintain an inventory of a variety of marketing and promotional items such as graphic designs and artwork, logos, signs, posters, flyers, brochures, and other outreach materials.

Respond to outreach and matriculation requests for information; serve as a campus matriculation policy resource and liaison, as directed.

Make oral presentations to community members, students, parents, counselors, and professional colleagues at various gatherings; conduct workshops to provide specialized information regarding assigned outreach programs and related student services; represent the College at corporate education fairs and community and business sponsored events, to promote College outreach and recruitment programs and related student services.

Participate actively in local city associations that may support the college and community events that may be able to promote the college to the local citizens.

Provide educational advisement to K-12 students, potential and new college students; stay abreast of general education/breadth requirements, degrees, certificates and majors offered by the College, and articulation agreements; and answer inquiries from prospective students regarding these topics.

South Orange County Community College District Page 3 - Coordinator of Outreach and Recruitment

REPRESENTATIVE DUTIES

Work with the College webmaster to provide outreach, recruitment, and guidance updates and enhance the College website.

Recruit, hire, train, schedule, assign, supervise, mentor, evaluate, and coordinate the work of a permanent classified program assistant, part-time outreach specialists and a core of Student Ambassadors and Gaucho Aides.

Coordinate all College outreach efforts and ensure that staff coverage is adequate and consistent; schedule and participate in presentations to feeder schools and community entities; and conduct tours and presentations on campus and train others to do so as needed.

Provide training to EOPS, Financial Aid, Student Ambassadors, Student Mentors, and Counseling outreach staff in the college application and matriculation process.

Communicate with District and College administrators and support personnel, representatives of State and federal agencies, educational institutions, social service organizations, counselors and others to coordinate programs and activities.

Prepare, maintain, collect, compile statistical information and other data related to outreach services provided to potential and enrolled students and the number of students served; review and certify the accuracy of data concerning program participation; analyze and evaluate data, identify trends and develop recommendations for improved services and outcomes.

Assist in the preparation of data related to matriculation and outreach; participate in the development and implementation of an outreach tracking program; prepare statistics and monthly reports of outreach activities.

Prepare, administer and oversee all budgets related to outreach; prepare recommendations and justifications regarding budget requests; authorize expenditures according to District policies and applicable regulations.

Serve as liaison with ASG, EOPS, Matriculation, Financial Aid, and the leadership of various grants to recommend and advise the most efficient use of designated funds for outreach and marketing.

Serve as the central clearinghouse for other College departments that participate in the College's outreach and recruitment efforts; initiate an accountability structure that ensures that the campus outreach being performed by a variety of departments is coordinated, with a consistent message, and directed to appropriate individuals or groups.

Participate in campus and local media production related to student recruitment and school/community relations; ensure that accurate and consistent information is conveyed.

Oversee Veterans Outreach Program; liaison with Veterans Counselor and others regarding Veterans issues; liaison with all College support services to further assist Veterans; liaison with Veterans Affairs Office.

Demonstrate skill using technology and computer software appropriate to department functions; and provide leadership to department staff in the use of technology to assure the effectiveness and efficiency of departmental operations.

Perform related duties as required.

South Orange County Community College District Page 4 - Coordinator of Outreach and Recruitment

QUALIFICATIONS

Knowledge of:

Principles and procedures used in community college outreach and matriculation programs and services.

Student recruitment and retention strategies and techniques.

Basic public information, public speaking, community relations, and marketing principles and practices.

Methods and techniques used in conducting promotional and information sessions for current and prospective students.

Educational advisement of K-12 students and community college students.

Paraprofessional guidance techniques used to assist students.

Matriculation requirements and procedures at a community college.

District and College policies and procedures.

District and College organization, operations and objectives.

Pertinent federal, state, and local laws, codes, and regulations including Title V matriculation requirements.

Budget preparation and administration.

Transcript evaluation techniques.

Confidentiality requirements when dealing with personal and sensitive student information.

Principles, practices and procedures of fiscal, statistical, and administrative research and report preparation.

Statistical procedures and mathematical concepts.

Principles, practices, and procedures of business letter writing and report preparation.

Recordkeeping methods and procedures.

Principles and practices used to establish and maintain files and information retrieval systems.

Diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Principles and practices of planning and work organization.

Interpersonal skills using tact, patience, and courtesy.

Principles and practices of providing training, work direction, and guidance to lower-level office staff and student workers.

Correct English composition, grammar, spelling and vocabulary.

Oral and written communication skills.

Leadership and training techniques used in the development of a strong working team.

Ability to:

Manage the operational characteristics, services, and activities of the functions, programs, and operations of the assigned program area.

Perform and oversee the operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized software.

Understand the organization and operation of the assigned program area as necessary to assume assigned responsibilities.

Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations, and ordinances.

Perform responsible and difficult specialized duties involving the use of independent judgment and personal initiative.

South Orange County Community College District Page 5 - Coordinator of Outreach and Recruitment

QUALIFICATIONS

Ability to:

Plan, develop, organize, coordinate, implement, direct and evaluate comprehensive outreach programs to attract, enroll, orient, assist and retain community college students.

Assist in developing, implementing, and evaluating public relations and marketing goals, objectives, policies, and procedures related to outreach.

Develop, implement and evaluate the delivery of outreach services to students.

Prepare and administer budgets for assigned program areas.

Maintain current knowledge of student outreach, enrollment, matriculation, and retention programs for a community college.

Participate in the preparation and administration of budgets for assigned program areas.

Effectively work with faculty, staff, the general public, and the community to assess and respond to their needs.

Work effectively with others to achieve common goals including student recruitment and retention. Analyze problems, identify alternative solutions and project consequences of proposed actions and implement recommendations.

Interpret and apply complex and technical State and federal laws and regulations related to assigned program.

Recruit, select, hire, train, mentor, supervise and evaluate the performance of assigned personnel.

Collect, compile, and analyze detailed data related to assigned functions.

Prepare oral and written reports and recommendations.

Perform responsible and difficult programmatic and administrative duties involving the use of independent judgment and personal initiative.

Respond to requests and inquiries from students, staff, and the public including regarding the interpretation of matriculation procedures and policies; effectively present information in person or on the telephone to students, staff, or the public.

Implement and maintain filing and record-keeping systems.

Maintain the security of confidential materials.

Independently compose and prepare correspondence and memoranda.

Plan and organize work to meet schedules and changing deadlines.

Establish goals and timetables to meet program needs.

Work within the policies, functions, and requirements of area of assignment.

Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Adapt to changing technologies and learn functionality of new equipment and systems.

Use correct English usage, grammar, spelling, punctuation, and vocabulary.

Demonstrate interpersonal skills while using tact, patience and courtesy.

Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work. Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

South Orange County Community College District Page 6 - Coordinator of Outreach and Recruitment

EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Equivalent of Bachelor's degree from an accredited college or university with major course work in business or public administration, social sciences, liberal studies, communications, education, counseling, or a closely related field.

Experience:

Three years of responsible matriculation, outreach, or other directly related work experience, preferably in an institution of higher education, including experience in a lead or supervisory capacity.

License or Certificate:

A valid California driver's license and proof of insurability is required to drive a District or personal vehicle to other locations, such as local high schools, to conduct work.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:

Work is performed in a standard office setting with frequent on and off campus meetings and assignments, including those to local high schools and community events and sites. Position requires very flexible hours including evenings, week-ends and occasional holiday community/college outreach events. Duties are typically performed at a desk or computer terminal, however will frequently also be performed at off campus temporary indoor and outdoor sites utilizing telephone and remote computer systems and laptops. The position is subject to noise from office equipment operation; frequent interruptions and contact in person, via email and on the telephone with students, academic, management and classified staff, and others. At least minimal environmental controls are in place to assure health and comfort. Incumbent be able to commute to off campus outreach sites.

Physical Demands:

Incumbents regularly stand or sit for prolonged periods of time; walk on and off campus pulling lightweight portable luggage carriers with supplies, for short distances on a regular basis; travel via personal automobile to various in-door and out-door locations to attend meetings and conduct work; occasionally stoop, bend, kneel, crouch, reach, and twist; lift, carry, push, and/or pull light to moderate amounts of weight; operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; verbally communicate clearly and distinctly to exchange information; see in the normal visual range with or without correction; hear in the normal audio range with or without correction.

Created by Marlys Grodt and Associates, March, 2009.

South Orange County Community College District

FINANCIAL AID SPECIALIST – Classified Bargaining Unit Salary Range 125

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from higher level supervisory or management staff, performs a variety of complex duties involved in providing financial aid assistance and recommending available alternatives for students; processes and verifies student financial aid applications; develops and awards student financial aid packages in accordance with prescribed policies, procedures, regulations and guidelines; and participates in the coordination of the Federal Work Study program and Institutional Scholarship and Emergency Loan programs.

DISTINGUISHING CHARACTERISTICS

This is the journey level class within the Financial Aid Specialist series. Employees within this class are distinguished from the Senior Financial Aid Specialist in that the latter serves as a lead supervisor over lower level financial aid staff and assumes sole responsibility for administration of the Federal Perkins loan program and Due Diligence procedures. Employees at the Financial Aid Specialist level are fully aware of the operating procedures and policies of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- 1. Assist and advise students applying for federal, state and institutional financial aid programs; research available options and sources; discuss various eligibility criteria and explain ineligibility as necessary; interpret and explain the District's financial aid policies and procedures.
- 2. Assist and advise students on loan default and its consequences; ensure student compliance with pertinent rules and regulations; maintain knowledge of current financial aid procedures and regulations.
- 3. Provide students with proper applications, documents, forms and reading materials; order brochures, applications and forms as necessary.
- 4. Analyze and verify financial data and evaluate student and parent ability to pay for education; evaluate and verify financial aid applications to determine eligibility requirements including parent and student income and assets, household size, untaxed income, investments and business assets and debts.
- 5. Prepare and award well balanced financial aid packages based upon determined needs; disperse award notification; advise students on terms, conditions, requirements and limitations of awards.
- 6. Using the specialized software system, PowerFaids, prepare and revise document requests and award letters to students; monitor student awards carefully to avoid over-awards; monitor fund balances.
- 7. Prepare, collect and assure accuracy of information for check disbursement process; reconcile checks not disbursed to balance expenditures.
- 8. Notify students of where and when to pick up checks; explain promissory notes, truth-in-lending disclosure statements, program requirements, consequences of default, satisfactory guidelines and other questions to students.
- 9. Transfer loan accounts to billing agency; review and reconcile billing agency reports for accuracy; assist in the collection of defaulted and delinquent loans.
- 10. Research information for various reports; verify student enrollment status, data of withdrawals, address changes, graduation data and related information.
- 11. Coordinate activities with other District offices and departments including Admissions and Records, Fiscal and Business Office; retrieve and review accounts receivable reports.

South Orange County Community College District Page 2 - Financial Aid Specialist

REPRESENTATIVE DUTIES

- 12. Assist veterans and eligible dependents with required documentation to file for educational benefits; review and make copies of all documentation including personalized academic plans; forward appropriate documentation to the Department of Veterans Affairs.
- 13. Coordinate the Federal Work Study program; prepare various forms, time sheets and memos; monitor and maintain log of student work hours; collect, verify and submit monthly timecards for student payroll.
- 14. Coordinate the Pell Grant program and other special financial aid programs; prepare appropriate reports and maintain accurate records of funds dispersed.
- 15. Coordinate scholarship program; collect and maintain scholarship applications; prepare appropriate spreadsheets and maintain accurate records of the disbursement of funds; assist in the coordination of scholarship ceremony; notify recipients.
- 16. Maintain detailed records of statistics related to assigned programs; monitor student compliance with program requirements.
- 17. Attend and participate in workshops to remain current and up-to-date on program requirements and changes to financial aid services and options for students.
- 18. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Federal, state, and local laws, policies, procedures, rules and regulations pertaining to student financial aids.

Methods and techniques of advising students regarding financial aid options and programs.

Methods and techniques of public relations.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Principles of business letter writing and basic report preparation.

Principles and procedures of record keeping.

Effective oral and written communication skills.

English usage, spelling, grammar and punctuation.

Ability to:

Interpret and apply federal, state and local policies, procedures, laws and regulations.

Learn, interpret and apply District procedures and policies pertaining to financial aid.

Learn, understand and effectively operate electronic financial aid processing software systems accurately and expeditiously.

Analyze and verify a variety of financial data and evaluate student ability to pay for education.

Prepare and award well balanced financial aid packages based upon determined needs.

Respond to difficult inquiries and requests from students regarding financial aid options and programs.

Identify student needs and assist students in locating financial alternatives.

Independently prepare routine correspondence and memoranda.

Exercise good judgment and maintain confidentiality regarding critical and sensitive information, records, and reports.

Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Compile and analyze data and prepare related reports.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District Page 3 - Financial Aid Specialist

EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to two years of college level course work in finance, accounting, business administration, public administration or a related field.

Experience:

Three years of responsible clerical and routine technical experience in a college financial aid office.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, academic and classified staff and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision

See in the normal visual range with or without correction.

Hearing

Hear in the normal audio range with or without correction.

Johnson & Associates - June, 2005

Board of Trustees Approved - February 27, 2006 South Orange County Community College District

South Orange County Community College District

MANAGER OF MANUFACTURING TECHNOLOGY (Categorical Funded) - Classified Management Range 05

DEFINITION

To manage the day-to-day operations and activities of a highly complex and technical hands-on learning laboratory for additive manufacturing; to conduct 3D product design research and development; to conduct applied research and objectively quantify the results; to provide a high level of assistance to business partners, assigned staff and students; and to represent the Center in the Additive Manufacturing Industry.

DISTINGUISHING CHARACTERISTICS

The position in this classification is funded by a National Science Foundation grant. It is not financed by District funds. The incumbent operates with considerable independence and manages the day-to-day operations and activities of an innovative, hands-on learning laboratory for additive manufacturing in an advanced technology center, which is dedicated to the educational, technological, strategic and operational competitiveness of Orange County, California's economic structure.

The employee assigned to this class must possess extensive academic education as well as technical training and experience in manufacturing technology, must be able to conduct 3D product design and development, set up complex learning labs, must develop, implement and monitor assigned budgets, and must provide assigned staff with significant academic and technical assistance. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility and must be fully aware of the operating policies and procedures of the additive manufacturing laboratory.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from a Dean or designee, such as the Director of Technology of Saddleback College.

Exercises functional and technical supervision over technical, administrative support, contracted and other staff as assigned.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Plan, coordinate, implement, manage, review and evaluate the day-to-day operations and activities of the additive manufacturing laboratory of the Saddleback College Advanced Technology Center; assist the SCATC Director in technical review, including the development and review of technical papers in the field.

Conduct applied research and objectively quantify the results; conduct 3D product design research and development; upgrade and implement new and viable technologies at RapidTech,

Consult with clients on new product design and development; visit defense industry sites occasionally; maintain connections between SCATC and its additive manufacturing partners, providing technical assistance to manufacturing companies and responding to inquiries and requests for information as appropriate.

Maintain a position of leadership in the Additive Manufacturing Industry; represent the SCATC for national and international conferences and symposiums regarding additive manufacturing technology; attend and participate in industry conferences and workshops.

South Orange County Community College District Page 2 - Manager of Manufacturing Technology

EXAMPLES OF DUTIES

Develop and deliver oral presentations to the Board of Trustees, District and College administrators, faculty, staff and professional colleagues at various gatherings; develop, coordinate and conduct workshops to provide specialized information and training regarding manufacturing technology and its related programs and services; serve on District and College committees, task forces and other work groups; provide technical expertise concerning manufacturing technology as requested or as needed.

Work with instructors to develop instructional materials; assure the timely preparation of study sheets, visual instructional aides, sample exercises and exams, and laboratory experiments; assure assistance in grading exams and maintaining related records as needed.

Direct the implementation of manufacturing technology laboratory exercises and experiments; develop, revise and implement new or modified lab policies and procedures as required; assure the timely preparation of additive manufacturing laboratory demonstrations, including the set up of laboratory equipment, instruments and apparatus.

Assure that instructors, staff and students are trained and assisted in the use of a variety of laboratory equipment, instruments, apparatus, materials and supplies; assure student compliance with laboratory policies, procedures and safety precautions; assure that assistance is provided to students on a variety of laboratory- and course-related matters and that student work is monitored and reviewed in progress and that problems are resolved as needed; and respond to laboratory emergencies.

Assure the demonstration of the proper operation, care and cleaning procedures for laboratory equipment, instruments and apparatus; and assure the demonstration of safety and emergency procedures in class and laboratory situations.

Assure the timely and accurate maintenance, calibration, repair, cleaning and testing of additive manufacturing equipment, instruments and apparatus; assure the maintenance of a clean and safe learning environment.

Prepare and administer annual program budgets; monitor and control expenditures; prepare cost estimates for budget recommendations and submit justifications for budget requests; forecast additional funding for staffing, equipment, materials and supplies; implement mid-year budget adjustments; authorize expenditures according to District policies and applicable regulations.

Select, recommend for employment, train, supervise and evaluate the performance of assigned technical, support, contracted, temporary and student personnel; develop work schedules for lab technicians and student workers; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work; and certify payrolls for permanent, contract, temporary and student hourly personnel as assigned.

Oversee and participate in the ordering and maintenance of supplies, materials and equipment; acquire and maintain an inventory of materials for additive manufacturing; store, discard and rotate materials according to standard procedures; assure the timely receipt, assembly and testing of new equipment.

Assist in coordinating additive manufacturing lab operations and activities with student services functions and instructional programs; work cooperatively with Instruction and Student Services personnel to plan, organize, staff and manage administrative processes including registration, fee collection, accounting, purchasing, marketing, printing, and other support for classes and programs as needed.

South Orange County Community College District Page 3 - Manager of Manufacturing Technology

EXAMPLES OF DUTIES

Develop and coordinate, in cooperation with instructional deans, customized training programs, workshops, seminars, and consultation services related to additive manufacturing to meet identified needs; provide staff training in the use of additive manufacturing technology software.

Review and evaluate laboratory operations and activities; compile and analyze data related to additive manufacturing; assure compliance with District policies as well as State and federal laws related to additive manufacturing.

Assure the preparation and submission of a variety of statistical and narrative reports and material, including budget reports, annual recap data and special reports, proposals, recommendations and other information as requested.

Communicate with District and College administrators and support staff, representatives of State and federal regulatory agencies, educational institutions, businesses, industry, economic development efforts and others as appropriate.

Maintain current knowledge of the District policies, procedures and local State and federal legal requirements related to manufacturing technology.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Operational characteristics of equipment, instruments, apparatus, materials and supplies pertaining to the additive manufacturing laboratory and manufacturing technology.

Modern manufacturing approaches and/or business approaches in technology companies.

Advanced theories and applications of modern manufacturing technology.

Advanced principles and practices of laboratory operations.

Principles and practices of training, supervision and performance evaluation.

Statistical procedures and mathematical concepts.

Demonstrated understanding, sensitivity, and commitment to meeting the needs of the diverse ethnic, cultural socioeconomic, and disability background of the student and community population.

Philosophy and objectives of a community college.

District and College policies and State and federal laws and regulations related to assigned program.

District and College policies, procedures, organization, operations and objectives.

Correct English composition, grammar, spelling and vocabulary.

Oral and written communication skills.

Interpersonal skills including tact, patience and diplomacy.

Budget preparation and administration.

Financial record keeping and reporting.

Computer systems and software applications related to additive manufacturing, including capabilities and limitations.

Planning and organizational skills.

Proper methods of setting up, operating and storing equipment, instruments, apparatus, materials and supplies used within the assigned laboratory.

Operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized software.

Methods, materials, practices, and tools used in equipment maintenance and repair for assigned area.

South Orange County Community College District Page 4 - Manager of Manufacturing Technology

QUALIFICATIONS

Knowledge of:

Modern office practices, procedures, methods, and equipment including computers and software applications, such as word processing, spreadsheets, and databases.

Occupational hazards and standard safety practices.

Ability to:

Plan, organize, coordinate and manage the operations and activities related to the hands-on additive manufacturing learning laboratory.

Work effectively with others to achieve common goals.

Maintain current knowledge of manufacturing technology.

Perform complex technical work in an instructional learning lab environment for additive manufacturing.

Respond to requests and inquiries from representatives of business and industry, potential students, administrators, faculty, staff and the general public.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.

Interpret, apply and explain complex and technical State and federal laws and regulations related to assigned program.

Select, train, lead, manage, supervise and evaluate the performance of assigned personnel.

Prepare and administer budgets for the manufacturing technology laboratory.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Prepare and deliver oral and written reports and recommendations as assigned.

Operate office equipment such as computer, printer, calculator, copier and facsimile machine.

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Plan and organize work.

Work independently with minimum administrative direction.

Provide assistance to students on matters related to assigned laboratories.

Provide assistance to instructors in the development of relevant materials.

Correctly and efficiently set up laboratory equipment and materials used in exercises and experiments.

Operate and demonstrate the proper use of specialized equipment, supplies, and materials.

Safely and effectively maintain and repair a variety of equipment related to area of assignment.

Operate, understand the mechanical function of and perform routine maintenance and repairs on additive manufacturing laboratory equipment.

Interpret and apply department policies, procedures, rules and regulations.

Properly store and dispose of hazardous chemicals and materials.

Assure adherence to safe work practices and procedures.

Maintain an adequate inventory of materials for the additive manufacturing lab.

South Orange County Community College District Page 5 - Manager of Manufacturing Technology

EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A Bachelor's degree from an accredited college or university with major course-work related to area of assignment.

Experience:

Three years of increasingly responsible experience directly related to area of assignment.

LICENSES OR OTHER REQUIREMENTS:

A valid California driver license.

Must be eligible for government security clearance.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:

Work is performed primarily in an educational learning laboratory setting or office environment while sitting at a desk or computer workstation; subject to exposure to the potential hazards associated with additive manufacturing laboratory equipment and apparatus. Work also requires travel to various locations to visit clients, attend meetings or otherwise conduct work. The incumbent is subject to contact with others, frequent interruptions and demanding timelines. At least minimal environmental controls to assure health and comfort. Moderate exposure to risks controlled by safety precautions.

Physical Demands:

Primary functions require sufficient physical ability and mobility to work in a learning laboratory setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate laboratory equipment and apparatus requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information; may require the wearing of safety glasses or goggles, lab coat, rubber or plastic gloves, respirators or face shields. speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person.

CONDITIONS OF EMPLOYMENT:

This is a self-supporting position, and employment is contingent on categorical funding from a grant and/or revenue generated from business and industry partnerships.

South Orange County Community College District

SENIOR HUMAN RESOURCES SPECIALIST - Classified Bargaining Unit Salary Range 131

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are <u>not</u> intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from the Director of Human Resources, leads, oversees, and performs in the more complex and difficult work of staff responsible for performing a variety of technical and paraprofessional duties involved in human resources program areas including recruitment, compensation, employee training and administration of leave benefits for classified and certificated personnel; performs a variety of professional, technical and analytical human resources duties related to basic office operations; and provides technical assistance to higher level administrative staff.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Human Resources Specialist series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including the provision of functional and technical supervision over lower level human resources staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- 1. Lead, plan, train, and review the work of staff responsible for performing a variety of technical and paraprofessional duties involved in recruitment, compensation, employee training and administration of leave benefits for classified and certificated personnel; participate in performing the most complex work of the unit.
- 2. Train assigned employees in their areas of work including the maintenance of confidential personnel files and records; schedule additional part-time staff to ensure adequate office coverage.
- 3. Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; interpret, explain and apply policies, procedures, codes and regulations relating to human resource operations.
- 4. Ensure that all written office procedures are current and maintained; recommend changes to internal workflow procedures as appropriate; review office forms and paper flow procedures and recommend changes as needed.
- 5. Provide assistance in the research and preparation of documents and information in the administration of collective bargaining agreements.
- 6. Compose, proofread and edit a variety of correspondence, manuals and forms; maintain pertinent files and records; research and prepare statistical data, reports and surveys; prepare institutional reports.
- 7. Research and prepare statistical data, reports and surveys; prepare institutional reports; perform human resources-related studies as directed.
- 8. Interpret, explain and apply policies, procedures, codes and regulations relating to the Office of Human Resources.
- 9. Respond to questions from District employees regarding employment practices, policies and procedures; as assigned, develop and provide in-house training programs to ensure District employees understand and comply with various employment laws; identify the need and provide suggestions for new training programs.
- 10. Provide technical assistance to other Human Resource employees as directed.

South Orange County Community College District Page 2 - Senior Human Resources Specialist

REPRESENTATIVE DUTIES

- 11. Communicate with the District payroll department for a variety of requests including employee status changes, step increases and column adjustments and salary schedules as directed.
- 12. Assist in the evaluation of transcripts and work experience of new employees to determine proper placement on salary schedule.
- 13. Maintain and update a variety of documents including seniority lists, employee evaluation schedules, TB Tests, active positions report, tenure report and authorized position lists.
- 14. Perform job specification analysis and coordinate job announcement preparation.
- 15. Coordinate sabbatical leave process; may serve as liaison with Sabbatical Leave Committee; prepare Sabbatical Leave agreements and contracts for participants as directed.
- 16. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operations, services, and activities of a human resources program.

Principles of lead supervision and training.

Fundamental principles and practices of human resource administration including recruitment, compensation and labor relations.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

District personnel policies and procedures.

Principles of business letter writing and basic report preparation.

Pertinent federal, state, and local codes, laws, and regulations pertaining to human resource employment operations and practices.

Oral and written communication skills.

Interpersonal skills using tact, diplomacy, patience and courtesy.

Ability to:

Lead, organize, and review the work of staff.

Independently perform the most difficult human resource functions.

Interpret, explain and apply federal, state and local laws, codes, rules and regulations related to area of assignment.

Interpret, explain and apply District organization, operations, policies and objectives related to classified and/or certificated personnel.

Provide technical training, information and assistance to others concerning employment policies and human resources operations.

Compile data, maintain records and files, and participate in the preparation of administrative or technical reports.

Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Work independently with little supervision.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District Page 3 - Senior Human Resources Specialist

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with course work in human resources, business administration, industrial organization psychology or a related field.

Experience:

Four years of increasingly responsible human resources generalist experience that includes recruitment responsibility and experience in a public agency, preferably a community college.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with academic and classified staff and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Johnson & Associates - June, 2005 Board of Trustees Approved – February 27, 2006 South Orange County Community College District

THEATER PRODUCTION MANAGER - Classified Bargaining Unit Salary Range 132

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from the Dean of Fine Arts or his/her administrative designee, performs complex technical work in an instructional setting for highly complex subject area; plans, organizes and supervises a number of theater production activities within the Fine Arts Division; creates and maintains the master calendar of events for the theater complex; provides event planning, monitoring and technical support for student lab sessions and all users of the performing arts theater; and performs a variety of technical tasks relative to the preparation and production of events.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- 1. Coordinate, plan and oversee a variety of theater production activities for all users, student crews and technical theatre student lab sessions; prepare and maintain the master calendar of events for all theater facilities; schedule requests for facilities; calculate estimates for facility rentals; arrange transportation for guest performing artists.
- 2. Oversee and participate with students and staff in the operation, maintenance and repair of theater equipment including rigging, lighting and sound systems and related machinery.
- 3. Assist and coordinate with faculty, and student lab sessions as related to all theatre productions, activities, and events in a classroom setting.
- 4. Provide direct instructional assistance and support to the Theatre Arts faculty and students in a classroom setting.
- 5. Research, secure and coordinate the operation of specialized technical equipment or other services as needed for theatrical events; secure permits as necessary for the theater complex.
- 6. Coordinate, attend and participate in production meetings; assist in developing ideas for various production events in collaboration with designers and directors; monitor the implementation of approved designs according to standard theater practices.
- Participate in budget preparation and administration; monitor and control expenditures; assess labor
 and equipment needs and submit estimates for theatrical events; submit requisitions for equipment
 purchases and rentals.
- 8. Recommend and assist in the implementation of division goals and objectives; establish and implement policies and procedures for the use of theater facilities including safe use of the theater's specialized equipment for use during productions and student labs.
- 9. Ensure all technical equipment and systems operate effectively during productions and student labs.
- 10. Participate in the selection of part time and student staff; plan all staffing needs for activities for each production; provide or coordinate student and staff training in the proper use and operation of all theater equipment and movement of scenery for assigned productions; work with employees and students to correct deficiencies; prepare and submit payroll for part time staff.

South Orange County Community College District

Page 2 – Theater Production Manager

- 11. Perform safety inspections of theater facilities; coordinate required repair and maintenance work with maintenance and operations staff or outside contractors as required.
- 12. Act as production consultant for College, District and community events including awards and commencement ceremonies as assigned through the Fine Arts Division.
- 13. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of a theater arts program.

Principles and practices of production development and administration.

Principles and practices of all theatrical design and technical production.

Principles and practices of theater operations.

Methods and techniques used in the production of live events.

Various theater equipment including, but not limited to, rigging, lighting and sound systems and related machinery.

Principles of supervision of student crews and part time staff.

Office procedures, methods, and equipment including computers and specialized hardware and software applications.

Principles and practices of budget preparation and administration including time, material, and labor cost estimating.

Principles and practices of theater safety.

Ability to:

Organize and implement sound, lighting and set designs in theatrical productions.

Prepare and maintain the master calendar of events for all theater facilities.

Effectively coordinate and oversee a variety of stage production events.

Construct scenery and operate theater equipment including rigging, lighting, and sound systems and related machinery.

Oversee and participate in the operation, maintenance and repair of theater equipment.

Participate in activities that accomplish the goals, objectives, and procedures of the division.

Supervise and train assigned part time staff.

Supervise and train student crews.

Review technical contracts with visiting guest artists.

Use technical design software.

Operate office equipment including computers and specialized theatrical hardware systems and software applications.

Participate in monitoring and coordinating the budget for all theatrical events.

Plan and organize work schedules to meet division priorities and deadlines.

Work with a diverse student and staff population.

Work collaboratively with artists, faculty, staff, students, and administration in establishing and maintaining effective working relationships.

Communicate clearly and concisely, both orally and in writing.

South Orange County Community College District Page 3 – Theater Production Manager

<u>EDUCATION AND EXPERIENCE GUIDELINES</u> - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in theater arts or a related field.

Experience:

Four years of increasingly responsible experience in lighting and sound production including one year of supervisory or lead responsibility.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a theater setting; exposure to noise, dust, and inclement weather conditions; occasionally works around loud noise levels; work near moving mechanical parts. At least minimal environmental controls to assure health and comfort. Some work is performed in a standard office setting. Position may be required to work evenings and weekends.

Physical:

Primary functions require sufficient physical ability and mobility to work in both an office and theater setting; to stand or sit for prolonged periods of times, to frequently stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to heavy amounts of weight, to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard, and to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Revised by Johnson & Associates, April 2008 Approved by the Board of Trustees – April 28, 2008 South Orange County Community College District

TICKET OFFICE OPERATIONS ASSISTANT - Classified Bargaining Unit Salary Range 116

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under general supervision from the Dean of Fine Arts or an administrative designee, organize, oversee and participate in the sale of tickets by phone, internet, mail or in person including single, group and complimentary tickets, season subscriptions and summer event tickets; performs a variety of technical, administrative, and programmatic work in support of assigned programs; and performs a variety of accounting and record keeping duties relative to ticket sales and promotions.

REPRESENTATIVE DUTIES

- 1. The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.
- 2. Coordinate, oversee and participate with students and staff in the sale of tickets by phone, internet, mail or in person including single, group and complimentary tickets, season subscriptions and summer event tickets; exchange tickets as required.
- 3. Participate with students and staff in the collection and counting of money received for all ticket office events; verify transactions; prepare and verify bank deposits for various accounts; coordinate weekly deposits with Business Services staff; audit and prepare regular fiscal reports for ticket office operations.
- 4. Prepare tickets for sale to the public; enter ticketing information into appropriate computer program; may coordinate ticket orders with outside ticket supplier.
- 5. Work closely with performing arts and public information staff; update mailing list of subscribers.
- 6. Work closely with performing arts directors to meet special needs or requirements for various events and performances.
- 7. Respond to inquiries and requests for information; investigate complaints and recommend corrective action as necessary to resolve complaints regarding ticket sales and availability.
- 8. Participate in fund raising activities sponsored by performing arts docents; receive and account for money collected from fund raising events.
- 9. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Theatre and ticket office operations and procedures for a performing arts facility.

Principles and practices of customer service.

Methods and techniques of accounting, cashiering and bookkeeping.

Computerized ticketing systems.

Principles and procedures of financial record keeping and reporting.

Basic mathematical principles.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

South Orange County Community College District Page 2 - Ticket Office Operations Assistant

QUALIFICATIONS

Ability to:

Participate in and organize ticket office activities and operations.

Provide responsible customer service to patrons in person and over the phone.

Perform basic and complex mathematical functions with speed and accuracy.

Promote all ticket office events and performing arts activities.

Work varying hours, remain calm in stressful situations, and stand for extended periods of time in a confined area.

Count and verify money received and corresponding transactions.

Operate and use modern office equipment including a computer and various software packages.

Prepare clear, concise, and comprehensive reports.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by some specialized training in bookkeeping, accounting or a related field.

Experience:

One year of general clerical accounting experience including some cashiering experience. Experience in a ticket office is desirable.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office setting; extensive public contact.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Created by Johnson and Associates, March, 2009

ITEM: 7.1

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: ATEP Developer Selection

ACTION:

Discussion

BACKGROUND

The District issued a Request for Qualifications to identify a development team to complete the next phase of the ATEP project.

STATUS

After an evaluation of the responses the development team that has been identified for serious consideration is a joint venture of two experienced development teams: Hudson Capital, LLC and Cyburt Hall Partners. Per Board request, principals from the firms will be at the meeting to discuss their credentials with the Board of Trustees.

ITEM: 7.2 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Saddleback College and Irvine Valley College: Professors of the Year

ACTION:

Information

BACKGROUND

The James Hines Teacher of the Year Foundation annually provides substantial awards to Orange County's outstanding classroom teachers. The awards honor faculty members who have inspired and enabled students to improve their lives in ways specifically attributed to the teachers. Each year among the honorees is an Orange County community college faculty member currently employed in one of the Orange County community college districts. Nominees for the community college award are selected by the community college in Orange County.

STATUS

For the selection process for the community college award, Saddleback College and Irvine Valley College follow the guidelines established by the Orange County Department of Education. A committee to screen nominees was formed at each college by the Saddleback College Associated Student Government and the Associated Students of Irvine Valley College. The committees included administrators, faculty, and students who made the final selection. The names were forwarded to the academic senates at Saddleback College and Irvine Valley College and were approved by the appropriate college senate.

Saddleback College is proud to announce Larry Perez, Mathematics, Science and Engineering, as the 2010 Full-Time Professor of the Year, and Tracey Magrann, Mathematics, Science and Engineering, Emeritus Institute, as the 2010 Part-Time Professor of the Year.

Irvine Valley College is proud to announce, Martin McGrogan, Health Sciences, Physical Education and Athletics, as the 2010 Full-Time Professor of the Year, Jeffrey Staley, Humanities and Languages, as the Part-Time Professor of the Year, and, Louise Jacobs, Emeritus Institute, as the Emeritus Institute Professor of the Year.

The nominations will be forwarded to the Orange County Department of Education for the county-wide competition.

Item Submitted by: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents

ITEM: 7.3

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Basic Aid Report

ACTION:

Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 2/23/09 Total Basic Aid Estimated Receipts of \$312.4M less Total Approved Projects in the amount of \$292.5M leaves an estimated uncommitted Basic Aid Fund balance of \$19.9M. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2008/2009 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2008/2009.

The District estimates receipts in future years as follows:

<u>Year</u>	Basic Aid Receipts
2008 - 2009	\$47,398,334
2009 - 2010	\$48,708,717
2010 – 2011	\$47,982,019
2011 – 2012	\$47,229,084
2012 – 2013	\$46,425,138

Item Submitted By: Gary L. Poertner, Deputy Chancellor

South Orange County Community College District Board Approved Basic Aid Project Distribution As of February 23, 2009 Board Meeting

	1999-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	Total
Actual Basic Aid Receipts	\$28,588,377	\$18,419,919	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$265,016,219
Estimated Basic Aid Receipts 2008/09)							\$47,398,334
							Total Receipts	\$312,414,553
						Total App	roved Projects	\$292,490,409
						Uncommitted B	asic Aid Funds $ar{\ \ }$	\$19,924,144

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	sc	Total
2005/06 Allocation for Salary Schedule Restructure	Gen. Exp.		\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation			\$354,301	\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$8,264,662	\$16,653,276	\$24,917,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects			\$101,000	\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$6,703,957	Ψ3,237,000	Ψ3,203,273	Ψ0,007,343	\$6,703,957
ATEP Staffing, Equipment, Program Development	•	\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000	· · · · · · · · · · · · · · · · · · ·			\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations	1	\$2,750,000				\$2,750,000
ATEP Development		\$2,750,000				\$2,750,000
College Science Equipment & TV Studio Updates		\$2,100,000		\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000			7 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	45,5	\$34,400,000
IVC Business & Technology Innovation Center	40.11.001000			\$10,182,000		\$10,182,000
IVC Design and Install Entrance from Barranca				\$830,000		\$830,000
IVC Fine Arts Building				\$3,200,000		\$3,200,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$7,468,000		\$7,468,000
IVC Lot Expansion and Phase 1 of Lot 6/Barrance Entrance			·	\$1,480,000		\$1,480,000
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

EXHIBIT A Page 1 of 2

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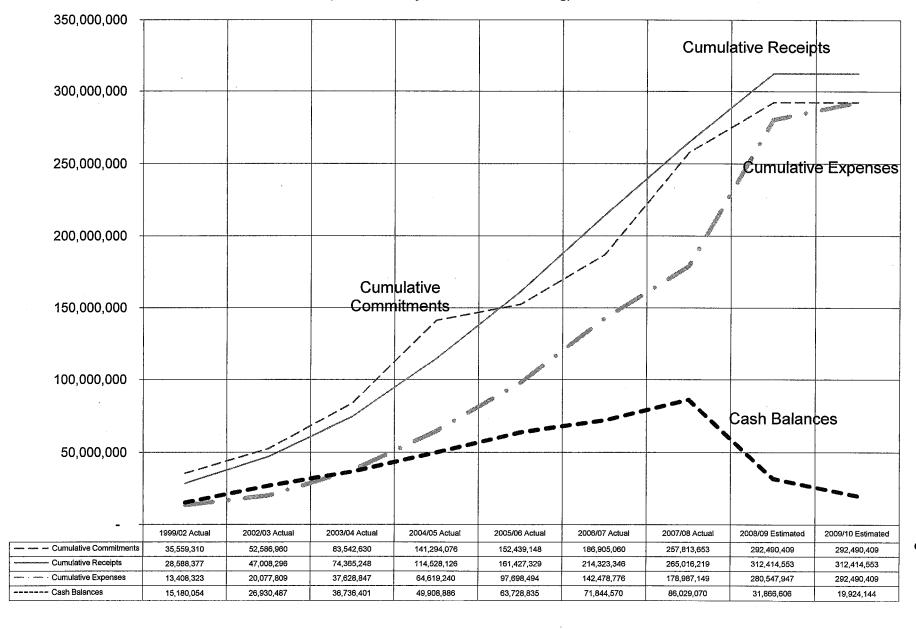
SC M/S/E Bldg, Soil, & Slab Repairs SC M/S/E Plaza Repair SC Building Repairs TAS Building SC Building Repairs/Library Remodel SC Demolition of Lower Campus Buildings SC Demolition 2007/08	Gen. Exp.		Services		\$2,337,000 \$2,300,000	\$2,337,000 \$2,300,000
SC M/S/E Plaza Repair SC Building Repairs TAS Building SC Building Repairs/Library Remodel SC Demolition of Lower Campus Buildings					\$2,300,000	
SC Building Repairs TAS Building SC Building Repairs/Library Remodel SC Demolition of Lower Campus Buildings						\$2 300 000
SC Building Repairs/Library Remodel SC Demolition of Lower Campus Buildings						
SC Demolition of Lower Campus Buildings					\$1,956,000	\$1,956,000
		1			\$4,869,000	\$4,869,000
					\$1,719,000	\$1,719,000
					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$2,842,000	\$2,842,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$17,756,000	\$17,756,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Temporary Classroom Facilities					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$2,100,000	\$2,100,000
SOCCCD Replace HR & Bdgt Dev Systems			\$898,000			\$898,000
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,000			\$14,102,000
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$150,000					\$150,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$1,326,427					\$1,326,427
Total Approved Projects	\$42,353,866	\$39,438,533	\$27,878,587	\$76,481,939	\$106,337,484	\$292,490,409

South Orange County Community College District Expenditure History for Approved Projects

		1999/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10		Project
Project Description	Approved Amount	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Estimated	Total	Balance
College Scheduled Maintenance Projects	5,000,000				381,124	900,200	431,327	441,875	2,845,473		5,000,000	
2005/06 Allocation for Salary Schedule Restructure	4,245,000			-		4,245,000		-			4,245,000	-
2005/06 College Instructional Equipment Needs	1,392,000					438,461	41,503	828,311	83,724		1,392,000	-
Technology Needs for IVC, SC & District	19,367,618				2,394,995	3,580,783	3,178,825	1,375,000	8,838,015		19,367,618	
Campus Appearance Improvement IVC & SC	1,000,000								1,000,000		1,000,000	-
ATEP Operating Budget*	6,703,957				266,981	706,587	1,119,887	1,843,283	2,767,219		6,703,957	
ATEP Staffing, Equipment, Program Development	4,000,000			070.040	200 000			-	4,000,000	ļ	4,000,000	-
ATEP Renovation	15,034,576			370,243	630,096	1,035,239	3,838,068	1,318,978	7,841,951		15,034,576	
ATEP Building Demolition	7,000,000								7,000,000 1,000,000		7,000,000	<u> </u>
ATEP Hangar & Chapel Utilities	2,750,000				·		12,066	887,067			1,000,000	
ATEP Site Development Negotiations ATEP Development	2,750,000						12,000	565,425	1,850,868 2,184,575		2,750,000 2,750,000	
College/District Contributions for Debt Retirement - COPS	4,380,701			1,543,653	1,351,330	1,485,718		305,425	2,184,575		4,380,701	
Debt Retirement Contribution		11.000.000	5,000,000	5,000,000	5,000,000	4,200,000	4,200,000				34,400,000	
IVC Business & Technology Innovation Center	10,182,000	11,000,000	5,000,000	3,000,000	5,000,000	25,860	981.852	5,563,594	3,610,693		10,182,000	
IVC Design and Install Entrance from Barranca	830,000					9,950	301,032	3,303,384	820,050		830,000	
IVC Fine Arts Building	3,200,000					9,950		61,163	820,030	3,138,837	3,200,000	
IVC Fine Arts Building IVC Floor Repairs	58,340				57,458	882		01,103		3,130,037	58,340	
IVC Floor Repairs IVC Life Sciences Project	7,468,000			-	31,430	002		-	4.468.000	3.000,000	7.468.000	
IVC Lot Expansion and Phase 1 of Lot 6	1,480,000			-	1,500	222,418	1,183,432	69.409	3,241	0,000,000	1,480,000	
IVC Maintenance and Police Facility	4,575,000				90.046	1.575,308	1,412,747	1,475,172	21,727		4,575,000	
IVC Modular Building	370,000		303,790	65,666	544	1,070,000	1,712,171	1,470,172	21,727		370,000	-
IVC Performing Arts Center	17,180,000		000,100	57,850	623,625	4,235,617	10,727,931	1,137,271	397,705		17,180,000	
IVC Science Equip & TV Studio	500,000	449,721	21,303	21,791	7,186	1,200,011	10,121,001	1,107,271	007,100	·	500,000	
IVC Sports Facilities	896,000	896,000	21,000	21,10,1	7,100						896,000	
IVC Utility Service Project	416,000	000,000		-		125,332	220,576	315	69,778		416,000	
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000					35,700	413,103	29,853	35,343		514,000	
IVC Modular Bida Replacement (CEC)	197,402						200,000	- 1	(2.598)		197,402	-
IVC Science Lab Addition & Remodel	6,980,000					-	276,823	86,014	6,617,163		6,980,000	
IVC A-300 Bldg Remodel	2,481,000						49,177	94,785	2,337,037		2.481.000	
IVC Early College Program	60,000							19,626	40,374		60,000	-
Retiree Benefits	24,917,938			2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000		24,917,938	-
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000				57,748		9,684	61,163	1,208,405	1,000,000	2,337,000	
SC M/S/E Plaza Repairs	2,300,000							-	1,300,000	1,000,000	2,300,000	-
SC Building Repairs - TAS Building	1,956,000				26,775	97,135	28,465	-	_	1,803,624	1,956,000	-
SC Building Repairs - Library Remodel	4,869,000			40,000	37,892	-	48,725	(42,151)	2,784,534	2,000,000	4,869,000	-
SC Demolition of Lower Campus Buildings	1,719,000	11,928	430,115	523,330	15,917	737,255			455		1,719,000	<u>-</u>
SC Demolition	1,000,000								1,000,000		1,000,000	-
SC Village Remodel	4,130,000							244,229	3,885,771		4,130,000	-
SC Village Expansion	2,842,000							·	2,842,000		2,842,000	
SC Golf Driving Range Net Replacement	300,000					1,800	43,400	46,600	208,200		300,000	
SC Health Science/District Office Building	15,251,655	15,888	728,996	6,411,204	7,887,463	189,994	5,096	13,014	0		15,251,655	
SC Hire Consultant for Parking/Traffic Study	48,500				24,250			-	24,250		48,500	
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000			46,200	1,288,800						1,335,000	
SC Mold Abatement and Air Quality Improvements	9,006,000					682,740	3,735,624	4,277,090	310,546		9,006,000	
SC New Science Building (M/S/E annex)	17,756,000	070.405	404.012	0.504			29,595	-	17,726,405		17,756,000	
SC Science Equip & TV Studio	500,000	372,465	124,942	2,501	92			-	-		500,000	
SC Science/Applied Science Bldg	14,850	000.001	60.040	EE 00.1	14,850	- 44 222		-	-		14,850	
SC Sports Facilities	817,310	662,321	60,340	55,964	26,695 714	11,990 3,729,338	3 344 002	105,308	00.040		817,310	
SC Temporary Classroom Facilities	7,269,285					3,729,338	3,341,007 162,708	105,308	92,918 2,274,044		7,269,285	
SC McKinney Theater Restroom remodel	2,542,000						102,708	105,248	2,274,044		2,542,000 2,100,000	
SC Loop Road	2,100,000 898,000					208,797	672,943		16,260		2,100,000 898,000	
SOCCCD: Replace HR & Bdgt Dev Systems SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,000				-	200,181	3,515,073	5,304,918	5,282,009		14,102,000	
SOCCCD: Student Information System Upgrade-Phase II SOCCCD: Districtwide Telephone System	4,499,498			127,271	3,636,911	627,911	107.404	5,304,818	5,282,009		4,499,498	
SOCCCD: Districtwide Telephone System SOCCCD: Fiscal and HR Systems Repl.	27,500			141,411	3,030,811	27,500	107,404				27,500	
SOCCCD: Fiscal and FIR Systems Repl. SOCCCD: Consultant District Educational & Facilities Master Plan.	370,010					370,010					370,010	
SOCCCD: Consultant District Educational & Pacifiles Master Plan	85,911				85,911	370,010		0			85,911	
SOCCOD: HR Recruitment Work Plan SOCCOD: Legislative Advocacy Services - Basic Aid	150,000			12,000	26,000	26,000	26,000	36,000	24.000		150,000	
SOCCOD: Legislative Advocacy Services - Basic Aid SOCCOD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830			12,000	20,000	184,690	85,327	59,813	24,000		329,830	
SOCCOD: Additional 1% Contingency	1,278,101					134,030	33,321	39,013	1,278,101		1,278,101	———
SOCCCD: Trustee Election/General Election Expense	1,326,427			453,867				_	872,560		1,326,427	
Totals	292,490,409	13,408,323	6,669,486	17,551,038	26,990,393	33,079,254	44.780.282	36.508.373	101,560,798	11,942,462	292,490,409	
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1999/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Actual	Actual	Actual	Actual	Actual	Actual	Actual	Estimated	Estimated
35,559,310	17,027,650	30,955,670	57,751,446	11,145,072	34,465,912	70,908,593	34,676,756	-
35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	292,490,409	292,490,409
28,588,377	18,419,919	27,356,952	40,162,878	46,899,203	52,896,017	50,692,873	47,398,334	-
28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	312,414,553	312,414,553
13,408,323	20,077,809	37,628,847	64,619,240	97,698,494	142,478,776	178,987,149	280,547,947	292,490,409
15,180,054	26,930,487	36,736,401	49,908,886	63,728,835	71,844,570	86,029,070	31,866,606	19,924,144
	Actual 35,559,310 35,559,310 28,588,377 28,588,377 13,408,323	Actual Actual 35,559,310 17,027,650 35,559,310 52,568,960 28,588,377 18,419,919 28,588,377 47,008,296 13,408,323 20,077,809	Actual Actual Actual 35,559,310 17,027,650 30,955,670 35,559,310 52,586,990 83,542,830 28,588,377 18,419,919 27,356,952 28,588,377 47,008,296 74,365,248 13,408,323 20,077,809 37,628,847	Actual Actual Actual Actual 35,559,310 17,027,650 30,955,670 57,751,446 35,559,310 52,586,980 83,542,630 141,294,076 28,588,377 18,419,919 27,356,952 40,162,878 28,588,377 47,008,296 74,365,248 114,528,128 13,408,323 20,077,809 37,628,847 64,619,240	Actual Actual Actual Actual Actual Actual 35,559,310 17,027,650 30,955,670 57,751,446 11,145,072 35,559,310 52,586,960 83,542,630 141,294,076 152,439,148 28,588,377 18,419,919 27,356,952 40,162,878 46,899,203 28,588,377 47,008,296 74,365,248 114,528,126 161,427,329 13,408,323 20,077,809 37,628,847 64,619,240 97,698,494	Actual Actual<	Actual Actual<	Actual Actual Actual Actual Actual Actual Actual Actual Estimated 35,559,310 17,027,650 30,955,670 57,751,446 11,145,072 34,465,912 70,908,593 34,676,756 35,559,310 52,586,980 83,542,630 141,294,076 152,439,148 186,905,080 257,813,653 292,490,409 28,588,377 18,419,919 27,356,952 40,162,878 46,899,203 52,896,017 50,692,873 47,398,248 28,588,377 47,008,296 74,365,248 114,528,126 161,427,329 214,323,346 265,016,219 312,414,553 13,408,323 20,077,809 37,628,847 64,619,240 97,698,494 142,478,776 178,987,149 280,547,947

South Orange County Community College District Basic Aid Receipts, Commitments, Expenses and Cash Balances (As of February 23, 2009 Board Meeting)



ITEM: 7.4

DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Facilities Plan Status Report

ACTION:

Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

FACILITIES PLAN STATUS REPORT March 24, 2009

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

The DSA approved construction documents have been sent to the State Chancellor's Office and they have released the project to bid. Swing space needs must be completed before construction start. Swing space delays have been discussed with the State Chancellor's office with notification that the District will be requesting an extension for the equipment appropriations. The overall project budget is \$20,800,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,800,000. gkkworks was approved by the Board in January to provide furniture consulting services.

2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to recompete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$48,279,000 with \$27,693,000 anticipated from the state and \$20,586,000 proposed as funded through basic aid.

3. McKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

The Notice to Proceed was issued commencing construction on June 23, 2008. The contractor is continuing to work on the site improvement portions of the project. About 95% of the new concrete sidewalks and plaza areas have been completed. The plumbing fixtures are installed and the toilet partition system is complete. The Concession Area portion of the project is 95% complete. The District is working with the contractor to resolve building placement issues. The contractor has begun the construction of the canopy extension. Construction is about two months behind schedule and is expected to be completed by the end of May, 2009.

4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding \$4,130,000 for this project and hiring R2A for architectural services. The Notice to Proceed was issued and construction began on October 13, 2008. The demolition portion of the project is 100% complete and construction is underway in *all* of the buildings. Wall construction is complete and electrical, plumbing, and HVAC work is 95% complete in all buildings. Construction is behind schedule about two months with completion expected in late April, 2009.

The Gaucho Strength Center renovation for Communication Arts and PE-100 projects were submitted to DSA for plan check review on October 20, 2008. Both projects were approved by DSA. The bidding phase is completed for the PE-100 project, and a recommendation for award of contract is before the Board this month.

The Gaucho Strength Center renovation for Communication Arts will be advertised for bid in April.

5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted the initial project proposal to the State Chancellor's Office on September 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,716,000 with \$18,000,000 anticipated from the state and \$10,716,000 proposed as funded through basic aid.

6. LOOP ROAD

The Board approved funding for the Loop Road project during the March board meeting. Currently, the project is estimated at \$2,100,000 which is believed to be an inadequate amount. This project is included in the recent Request for Qualifications and Proposals for Architectural services. Staff will recommend an architectural firm to design and estimate this project and will bring updates to the Board in the future. The overall project budget is \$2,100,000 funded through basic aid.

7. M/S/E PLAZA RENNOVATION

Uneven settlement under the plaza area between the Library and the Math/ Science/ Engineering building has resulted in slab heaving, cracking and water penetration at the M/S/E building. R2A Architects have been enlisted to provide three options toward the design solution. Design is underway.

8. VILLAGE EXPANSION PROJECT

The Board approved funding for the Village Expansion project during the November, 2008, meeting. Design is underway for two packages, one for site work and building installation and the second for interior improvements. *Purchase of the* portable buildings, were approved by the Board at the February meeting. This approach will cost more initially and it is expected to save the District money in the long run.

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

Outstanding warranty issues include stage floor items *and electrical*. Meetings are underway to determine responsibility and resolution of the uneven finished floor. Total change orders represent 2.75% of the original contract amount.

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building is 99% complete. Punch list and minor close out activities are underway. A portion of the trade contracts will be presented at this, *March* Board meeting for Notice of Completion. Total change orders represent 1.00% of the original contract amount. The third major phase of equipment acquisition was approved at the February Board meeting and is underway. Outstanding equipment purchase will remain until state funds are released.

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

The Board approved funding for additional accessible restroom facilities February 20, 2008. Existing utilities were found to conflict with the building plans and required changes to the design. Stem walls and under slab utilities are in process. Change orders are high for this stage of a project and value engineering is underway to prevent exceeding 10% allowable. Project is on schedule with completion scheduled for October, 2009. The overall project budget is \$6,980,000 funded through basic aid.

4. A-300 REMODEL FOR MUSIC DEPARTMENT

Major framing is completed with rough in electrical and mechanical underway. Insulation and drywall are being installed. The Acoustical consultant has performed his first project review. Team is working through questions on seismic bracing for lighting. Modified conduit runs at the HVAC equipment and added emergency lighting in locations not previously shown on plans. Project is on schedule with completion in July, 2009. The overall project budget is \$2,484,000 funded through basic aid.

5. LIFE SCIENCES PROJECT

The state chancellor's office has provided the District with approval to move forward with design. Design meetings have been placed on hold during this period of withholding project funding by the State. The overall project budget is \$24,628,000 with \$17,488,000 from the state and \$7,468,000 funded through basic aid.

6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Because of the expectation that there will be no bond this year, the FPP submittal will be reviewed as an IPP submittal setting the schedule back by one year. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Staff has initiated conversation with Edison to obtain the additional easement. Currently, the project is estimated at \$830,000 which is believed to be an inadequate amount. This project is included in the recent Request for Qualifications and Proposals for Architectural services. Staff will recommend an architectural firm to design and estimate this project and will bring updates to the Board in the future. The overall project budget is \$830,000 funded through basic aid.

ATEP

1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation scheduled to start November 10, 2008. Upon receipt of the cost for appropriate repair, the contractor has determined it is not their responsibility to perform full repair. District staff is considering alternatives to obtain necessary window repair. To date, total change orders represent 3.01% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during second review. Plans and specifications for all seven phases of demolition have been submitted to the City of Tustin and are under review.

3. ATEP LANDSCAPING IMPROVEMENT

Landscape plans have been developed in accordance with the City of Tustin's landscape palette. The Architect has addressed the City of Tustin's comments and resubmitted construction documents for approval. *Minor comments have been returned with plan set under final review with master planning architect. Anticipate bid shortly.*

4. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. *Plans have been submitted to the City of Tustin for review*.

ITEM: 7.5

DATE: 3/24/09

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: List of Board Requested Reports

ACTION: Information

BACKGROUND

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it is requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

STATUS

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT LISTING OF BOARD REPORTS REQUESTED

Date Report Requested	Report Topic	Board Member Requesting Report	Report Due Date	Report Prepared By:	Date Submitted to the Board of Trustees
2/23/09	Mechanism for Reduction in District Property Tax Rate	Trustee Williams	April 2009	Gary Poertner	
10/27/08	Sustainability/Green Technology	Trustee Williams	February 2009	Tod Burnett, Glenn Roquemore, Randy Peebles	February 23, 2009
9/22/08	50% Law Compliance	Trustee Padberg	October 2008	Gary Poertner Beth Mueller	October 27, 2008
9/22/08	Trustee Expenditures	Trustee Padberg	November 2008	Gary Poertner	November 17, 2008
9/22/08	Trustee Cell Phones Expenses	Trustee Williams	November 2008	Gary Poertner Beth Mueller	November 17, 2008
6/24/08	Policy for Naming Buildings	Trustee Fuentes	September 2008	Gary Poertner	August 26, 2008
	·				

ITEM: 7.6 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

SOCCCD: Monthly Financial Status Report

ACTION:

Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget, and transactions through February 28, 2009. A review of current revenues and expenditures for the 2008/2009 fiscal year shows that they are in line with the budget.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
General Fund Income and Expenditure Summary
As of February 28, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE			Adopted Budget		Revised Budget	D	ifference	Beg Bal & Receipts/ xpenditures
SOURCES OF FUNDS		-	*	_	· · · · · · · · · · · · · · · · · · ·			
BEGINNING FUND BALANCE:		-	32,823,629	_	32,823,629		0	 32,823,629
REVENUES:								
Federal Sources	8100-8199	\$	2,339,290		2,482,940		143,650	552,915
Other State Sources	8600-8699		20,714,307		21,978,052		1,263,745	13,421,516
Other Local Sources	8800-8899	_	171,107,649		171,099,601		(8,048)	 110,776,902
Total Revenue			194,161,246		195,560,593		1,399,347	124,751,333
BASIC AID			450,000		450,000		0	450,000
INCOMING TRANSFERS	8980-8989		230,088		244,925		14,837	0
TOTAL SOURCES OF FUNDS		-	227,664,963	_	229,079,147		1,414,184	158,024,962
USES OF FUNDS								
EXPENDITURES:								
Academic Salaries	1000-1999		64,283,621		64,399,814		116,193	37,735,384
Other Staff Salaries	2000-2999		38,655,321		38,882,964		227,643	20,522,701
Employee Benefits	3000-3999		30,471,246		30,554,280		83,034	18,698,500
Supplies & Materials	4000-4999		6,167,978		6,042,987		(124,991)	1,408,041
Services & Other Operating	5000-5999		19,213,075		19,779,712		566,637	9,651,331
Capital Outlay	6000-6999		11,217,556		11,684,191		466,635	2,343,860
Payments to Students	7500-7699	_	418,033		496,459		78,426	 216,326
Total Expenditures			170,426,830		171,840,407		1,413,577	90,576,143
OTHER FINANCING USES:								
Inter Fund Transfers Out	7300-7399		1,350,015		1,350,622		607	1,331,903
Basic Aid Transfers Out			42,567,933		42,567,933		0	29,858,960
Intra Fund Transfers Out	7400-7499		230,088		230,088		0	0
Debt Service	7100-7199	_	405,000		405,000		0	 253,024
Total Other Sources (Uses)			44,553,036		44,553,643		607	31,443,887
TOTAL USES OF FUNDS			214,979,866	- -	216,394,050		1,414,184	 122,020,030
ENDING FUND BALANCE			12,685,097		12,685,097		0	36,004,932
Reserve for Economic Uncertainties			9,585,097		9,585,097		. 0	
Location Reserves for Economic Uncertainties	es		3,100,000		3,100,000		0	
Nondesignated Budget Allocation		\$	0	* = * =	0	\$	0	\$ 0

SADDLEBACK COLLEGE
General Fund Income and Expenditure Summary
As of February 28, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE			Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS		-			· · · · · · · · · · · · · · · · · · ·	
LOCATION BEGINNING BALANCE		-	11,838,359	11,838,359	0	11,838,359
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation	÷	\$_	76,293,985 10,900,214	76,293,985 11,830,194	0 929,980	48,414,322 7,824,815
Total Revenue			87,194,199	88,124,179	929,980	56,239,137
BASIC AID INCOMING TRANSFERS	8980-8989		300,000 160,365	300,000 164,124	0 3,759	300,000 0
TOTAL SOURCES OF FUNDS		_	99,492,923	100,426,662	933,739	68,377,496
USES OF FUNDS						-
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures OTHER FINANCING SOURCES/(USES): Transfers Out Other Transfers Debt Service Total Other Sources (Uses)	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699 7300-7399 7400-7499 7100-7199	-	40,134,552 20,142,306 17,402,379 4,319,971 8,425,902 5,874,093 183,355 96,482,558 350,000 160,365 0	40,214,602 20,165,912 17,442,462 4,259,734 8,896,488 6,224,614 212,485 97,416,297 350,000 160,365 0	80,050 23,606 40,083 (60,237) 470,586 350,521 29,130 933,739	23,636,998 10,629,984 10,452,320 955,429 4,317,486 1,708,019 94,277 51,794,513 350,000 0
TOTAL USES OF FUNDS		_	96,992,923	97,926,662	933,739	52,144,513
LOCATION OPERATING BALANCE Reserve for Economic Uncertainties		-	2,500,000	2,500,000 2,500,000	0	16,232,983
Nondesignated Budget Allocation		- \$_	0_	\$0	\$0	0

IRVINE VALLEY COLLEGE
General Fund Income and Expenditure Summary
As of February 28, 2009

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE			Adopted Budget		Revised Budget		Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS		-		_		_		
LOCATION BEGINNING BALANCE		-	4,390,923	_	4,390,923	_	0	4,390,923
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation		\$	40,157,208 5,049,910		40,157,208 5,520,177		0 470,267	25,925,245 3,873,953
Total Revenue			45,207,118		45,677,385		470,267	29,799,198
BASIC AID INCOMING TRANSFERS	8980-8989		150,000 69,723		150,000 80,801		0 11,078	150,000 0
TOTAL SOURCES OF FUNDS		-	49,817,764	_	50,299,109	_	481,345	34,340,121
USES OF FUNDS								
EXPENDITURES:								
Academic Salaries	1000-1999		20,803,438		20,864,791		61,353	12,953,792
Other Staff Salaries	2000-2999		11,355,987		11,653,794		297,807	6,226,161
Employee Benefits	3000-3999		9,482,482		9,537,325		54,843	5,805,921
Supplies & Materials	4000-4999		1,237,430		1,168,059		(69,371)	386,520
Services & Other Operating	5000-5999		3,320,952		3,311,977		(8,975)	1,798,037
Capital Outlay	6000-6999		2,055,962		2,151,747		95,785	494,253
Payments to Students	7500-7699	_	234,678	_	283,974		49,296	122,048
Total Expenditures			48,490,929		48,971,667		480,738	27,786,732
OTHER FINANCING SOURCES/(USES):								
Transfers Out	7300-7399		252,112		252,719		607	234,000
Other Transfers	7400-7499		69,723		69,723		0	0
Debt Service	7100-7199	_	405,000	_	405,000		0	253,024
Total Other Sources (Uses)			726,835		727,442		607	487,024
TOTAL USES OF FUNDS		-	49,217,764	_	49,699,109	- -	481,345	28,273,756
LOCATION OPERATING BALANCE			600,000		600,000		0	6,066,365
Reserve for Economic Uncertainties			600,000		600,000		0	0
Nondesignated Budget Allocation		\$_	0	\$ =	0	 - \$_	0	0

ITEM: 8.0 DATE: 3/24/09

TO:

Board of Trustees

FROM:

Dr. Raghu P. Mathur, Chancellor

RE:

Written Reports

ACTION:

None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College
President, Irvine Valley College
Provost, ATEP
Associated Student Government of SC
Associated Students of IVC
Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
California School Employees Association
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Services Classified Senate
Police Officers' Association



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TO:

Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM:

Glenn R. Roquemore, President

DATE:

March 12, 2009

SUBJECT:

President's Report for the March 24 Board of Trustees Meeting

IVC Senior Day

On Tuesday, March 10, IVC hosted its annual Senior Day for area high school seniors. The event held from 11:30 a .m.- 2 p.m. in the SSC Quad offered free In-N-Out burgers, campus tours, games, raffles, and much more.

Speech Team Wins Sweepstakes

The Speech and Debate Team for IVC took first place in novice sweepstakes at the Spring League Championship tournament. Forty-six schools attended the competition held at LA Valley College on February 27-March 1, 2009. The Pacific Southwest Collegiate Forensics Association, which holds four tournaments per year, awards sweepstakes to schools accumulating the most team points in a category.

Emeritus Professor Turns 95

Eva Garnet, IVC Emeritus Dance instructor recently marked her 95th birthday. In 2006, Garnet was honored as IVC's Emeritus Teacher of the Year. Garnet is a Senior Chair Exercise and Dance instructor, and she has taught modern dance, Middle Eastern dance, and therapeutic exercise at Juilliard School of Music and Dance, and the Connecticut College Summer School of Dance. Garnet has been with the college since 1991, teaching dance and senior calisthenics concurrently at both Irvine Valley and Saddleback. With nearly 75 years of performing, teaching, directing and choreography experience, she is well known in Orange County for promoting mental and physical fitness through dance and exercise. She is the founder of the Geriatric-Calisthenics (G-C) chair exercise system, a past director of the Southern California Emeritus Dance Company, and the author of Movement is Life, first published in 1982.

President's Report to the Board of Trustees March 12, 2009 Page 2 of 2

IVC Foundation Awards Dinner

The Irvine Valley College Foundation will hold its 22nd annual Foundation Awards dinner on Monday, April 13 at 7 p.m. at the Irvine Marriot Hotel. This year's keynote speaker will be Patrick Healy, general assignment reporter for KNBC's Channel 4 News. A familiar face for many Orange County residents, Healy has been on the 11 p.m. newscast for two decades, making him the dean of LA's nightside reporters. Apart from breaking news, Healy has covered such consequential matters as privacy rights, public safety, energy, environmental issues, and the impact of new technologies. He's also an experienced courthouse reporter, having covered the criminal trials of Michael Jackson, OJ Simpson, and the police officers accused of excessive force in the landmark Rodney King case. Also at the dinner, four individuals will be receiving the Irvine Valley College Medal, the highest honor bestowed by the Foundation. The recipients will be honored for their community service and commitment to education. These honorees include: Howard J. Klein, Klein, O'Neill & Singh, LLP; Fawn Tanriverdi, Counselor at Irvine Valley College; Raymond A. Lee and Jeffrey C. Joy, Greenberg Traurig, LLP.

IVC Joins Irvine Spectrum Center in Global Star Party

Over 150 general astronomy students, under the direction of Professors Roy McCord and Jennifer Tan, from IVC will provide visitors to the Irvine Spectrum Center with a unique opportunity to participate in the International Year of Astronomy 24 Hour Global Star Party (IYA2009 24 Hour Global Star Party) Saturday, April 4, with solar viewing available from noon to 3:00 p.m. and lunar viewing available from 6:00 p.m. to 9:00 p.m. The celebration will include movies and presentations at both the Giant Wheel Court and Edwards Court. The IYA2009 is an international, year-long celebration in honor of the 400th anniversary of Galileo's first use of the telescope for astronomy. Twenty IVC honors class astronomy students will be managing activities, guiding visitors and answering questions for the public along with 25 observational astronomy students who will be operating the telescopes and instructing visitors on how to optimize their observational experience. In addition, representatives from Celestron, a California telescope manufacturer, will also be on-hand to educate the public, as well as members of local and international astronomy organizations

MEMORANDUM



TO:

Members of the Board of Trustees

Dr. Raghu P. Mathur, Chancellor

FROM:

Dr. Tod A. Burnett, President

SUBJECT:

REPORT FOR MARCH 24, 2009 BOARD OF TRUSTEES' MEETING

Dr. Burnett attended the Black History Month Celebration entitled "Legacy, Liberation, and a New Beginning" on February 25th. The event was sponsored by the Associated Student Government Diversity Council and the Black Student Union, and included a gospel choir and a powerful speech on the civil rights movement in a post-President Obama era by Reverend Mark Whitlock of the AME Church in Irvine. Dr. Richard Rose, Professor of Philosophy and Religion at the University of La Verne, led the opening session of the celebration with an excellent speech entitled, "The Invisible-Visible Hand of History."

Dr. Burnett attended the opening of "A Funny Thing Happened on the Way to the Forum" at the McKinney Theatre on Thursday, March 5th and was happy to meet the stars of the show following the performance at the Saddleback College Art Gallery.

Dr. Burnett attended the Dean's List Reception on Thursday, March 5th, where he provided opening remarks that congratulated the students on their accomplishment.

On March 6th, Dr. Burnett was pleased to attend and speak at the Women's Conference sponsored by the Saddleback College Re-entry Center. The conference focused on women and technology and was well attended.

On March 7th, Dr. Burnett watched the Gauchos men's basketball team beat Chaffey College in a thrilling win of 63-61, making the Gauchos number one in Southern California. This weekend, the Gauchos are headed for a state tournament for the sixth time in the past nine seasons.

Dr. Burnett served on an accreditation team that visited Alameda College in Oakland during the week of March 9th to March 13th.

Dr. Burnett was pleased to accompany Saddleback College ASG President Kalin Kelley and alumnus David Curry to the Phi Theta Kappa state awards ceremony in Sacramento on March 23rd. These exemplary students were nominated for state Phi Theta Kappa awards because of their outstanding leadership and academic performance. David was also nominated for a national Phi Theta Kappa award and will be featured in *USA Today* on April 6th.

On March 26th, Dr. Burnett will welcome hundreds of high school seniors to the Saddleback College campus for High School Senior Day, an event that gives future students the opportunity to tour the campus, meet instructors, and obtain information on college programs and services.

Biographies of Saddleback College Faculty Receiving Tenure

Advanced Technology & Applied Science Division

Suzanne Denton joined Saddleback College in September 2005. Her responsibilities include: Department Chairperson for Family & Consumer Sciences, & Food & Nutrition and Academic Senator for the ATAS division. Prior to joining Saddleback College, Suzanne worked as the department chairperson for Chaffey College, Hotel & Food Service Management Dept. for 17 years. She developed the dietetic service supervisor, dietetic technician and culinary arts programs and degrees at Chaffey College. She has a special interest and work in substance abuse, eating disorders and bariatric nutrition. She has served on numerous committees for the American Dietetic Association, as well as a test writer for the national registration examination for the Dietetic Technician.

Darrell Deeter has been teaching since 1977. He's taught at the junior high, high school, community, and vocational college level. He's been a business owner, a teacher, a Dean and a Vice-President of Instruction and Housing. Currently he teaches various Automotive Technology classes but specializes in Automotive Engines and Electrical Systems/Electronics. He is also the President of the North American Council of Automotive Teachers, an international organization of automotive educators.

Hiro Konishi has directed numerous commercials, corporate video, documentaries, and TV shows, which have been broadcast nationally and internationally. Prior to joining Saddleback College, he was an assistant professor of video/TV production at California State University Monterey Bay.

Diane McGroarty joined Saddleback College in August, 2005. Her responsibilities include full time Fashion Merchandising Instructor. Prior to joining Saddleback College, Diane taught at Orange Coast College for 15 years in the Fashion Department and part-time at Saddleback College for 4 years. She has 20 years of industry experience in the areas of: store management, visual merchandising, sales, modeling, and buying. In her spare time, Diane enjoys working out, gardening, traveling and spending time with her family.

Alinde (Bittner) Herron joined Saddleback College as a full time instructor in the Fall of 2005. Her responsibilities include instruction in a variety of coursework in the Interior Design Department, including: Rendering and Rapid Visualization, Illustration, Studio II, Fundamentals of Lighting, and Design and Color Theory. Prior to joining Saddleback College full time, Alinde worked at Saddleback College as associate faculty and at the Design Institute of San Diego. She has worked in the field of residential and commercial

Interior Design and also has her own consultation business. In her spare time, Alinde enjoys playing tennis, golf, travel, theater and reading.

Emeritus Institute

Lesley Lowe came to Saddleback College with a wealth of knowledge working with the older adult population for over 15 years. Lesley received her Bachelors Degree in Anthropology with a minor in Physical Education from Cal. State University Long Beach and continued on to receive her Masters Degree in Physical Education from Azusa Pacific. Lesley has become of the most important asset in the Emeritus Institute. She has written a new Pilates class that has been approved by the state and gained popularity with Emeritus Students, boasting classes that average over 75 students. She is also the Department Chair, Kinesiology/Curriculum. She has been active in writing SLOs and is presently working on the Emeritus Institute Program Review.

The Emeritus Institute is proud and privileged to have Lesley Lowe as a full time faculty member.

Fine Arts Division

Dr. Scott Farthing is in his fourth year as a full-time faculty member at Saddleback College. He teaches Beginning and Intermediate Voice and Vocal Repertoire and Performance Procedures. He grew up in Washington, D.C. where he had the opportunity to immerse himself in music and culture. "I've never not been involved in music. I started piano studies when I was 2 ½. My brother and sister both were pianists and I could pick out, at that age, what they were playing. I was exposed to so much music. My mother found a teacher for me that specialized in children and I had my first performance when I was four. From then on, I was always involved in music, as a pianist and as a singer and then as a composer and a conductor," Farthing said. He received his undergraduate degree at Friends University in Piano Performance, and a Masters of Music degree and Doctor of Musical Arts at the University of Missouri-Kansas City Conservatory. As a composer he wrote such pieces as "A Jubilant Song", "How Can I Keep From Singing" and "Come Travel with Me." Through his publisher, Walton Music, his compositions are sold and performed. Dr. Farthing carries with him the philosophy that, "if you can talk and breathe, you can sing."

Professor Kent McFann has taught technical theatre classes in the Fine Arts Division for four years. He recently initiated an Entertainment and Technical Theatre Certificate, which launched in the Fall of 2008. The certificate can be earned in two years and will provide theatre students with the knowledge and foundation to obtain an entry level job in the industry, giving them a step up in a particular profession. Two of Mr. McFann's students have already taken advantage of internship opportunities. One served as a production assistant on a television show and the other was an agent intern in Hollywood. He brings real-world entertainment and technical experience as well as industry contracts to this new program since he has never worked in any other field in his professional life. Following community college, he attended California Institute of the Arts in Valencia where he earned a Bachelor of Fine Arts degree in set design. He

worked numerous television and theatre technical jobs in Los Angeles which included studio electrician, lighting design, and art direction. He eventually moved his small family (at the time) to New York where he earned a Master of Fine Arts degree at State University of New York at Purchase in set design. While in school, he worked off-off Broadway theatre productions, but due to heavy competition and a growing family, he moved back to Los Angeles. Back in L.A., he worked on television shows as art director and production designer and he also did set design for theatre projects. After many years in the technical entertainment field, Mr. McFann came to the realization that he could teach what he knows and help students get into the field. His love and appreciation for the arts is deep-seeded due to his upbringing. His mom was a violinist and his father was a mechanical engineer and an artist.

Professor Kimberly Stankovich graduated from California State University, Fullerton with a M.A. in Speech Communication. While completing her master's thesis at CSUF, she worked part-time teaching Interpersonal Communication in their Department of Speech Communication. During that time Ms. Stankovich became involved with intercultural communication and diversity training. After graduation, she also taught at Golden West College, Fullerton College, and Saddleback College. She taught courses in Interpersonal Communication, Intercultural Communication, Public Speaking, and Small Group Communication and she received a *Certificate of Excellence in Student Support* for being a major influence in the transfer success of students at Fullerton College.

In addition to teaching at the university and community college level, Ms. Stankovich spent one year teaching Literature and Language Arts at a private middle school. She has been a sought-after facilitator and guest speaker on topics diversity in the workplace and gender and intercultural communication workshops throughout Orange County. In 2004, she was hired as a full-time instructor for Saddleback College. She is currently the Speech Department Chair and teaches Intercultural, Gender, Interpersonal Communication, and Public Speaking courses. Ms. Stankovich's committee work includes the Academic Senate, Accreditation, and the Part-Timers Task Force and she is a member of Western States Communication Association. Students from the Communication Arts film department attended the WGA "Beyond Words" event that featured the five Academy Award nominated screenwriters. Communication Arts also submitted 10 student projects to the Annual Student Film/Video Festival sponsored by the 3CMedia. This is a statewide festival exclusively for Community College students.

Liberal Arts and Learning Resources Division

Suki Fisher graduated from Chapman with an MFA; she has supervised ENG 160, the College Literary Magazine, that produces the *Wall* and this spring will be the onsite faculty person for the Oxford Study Abroad Program. In addition to her talent as a writer, she is also an accomplished photographer.

Irene Renault graduated with a Masters degree from the University of Massachusetts at Lowell in Reading. She has served as a co-chair of the Reading Department for the past

two years and is always there to address the needs of students, her department, and the division.

Math, Science & Engineering Division

Dr. Karah Street

Prior to joining the Department of Biological Sciences at Saddleback College in 2005, Dr. Karah Street did postdoctoral training at the University of California, Irvine and earned a B.S. degree from the University of California San Diego, M.S. degree from the University of Texas and a Ph.D. degree from the University of Texas, San Antonio.

Dr. Karah Street has a wonderful sense of what her students do and do not understand and frequently uses humor and hyperbole to get her points across. She is an instructor that is not complacent with her teaching ability. She is constantly evaluating her approaches to teaching and to the materials to be covered. Her rapport with her class is outstanding. Her teaching style is dynamic.

Dr. Street is involved as a member of the Scholarship Committee and the Mathematics, Science & Engineering Division Biotechnology and Safety Committees. Her current research interests include understanding the effectiveness in reading comprehension skills. She also volunteers in community outreach venues, such as OASIS, an active senior citizen continuing education program.

Dr. Mert Hill

Prior to joining the faculty in the Department of Geology and Marine Science at Saddleback College, first in 1991 as an associate faculty member, and then in 2005 as a full-time faculty member, Dr. Mert Hill earned a B.S. degree from the University of Redlands and a Ph.D. and Ph.C. from the University of California, Los Angeles.

Dr. Mert Hill has successfully met the challenge to improve retention and foster student success and learning in the Marine Science discipline. He uses stories and examples to illustrate the concepts and ideas being taught. He demonstrates sensitivity to the circumstances, needs and objectives of individual students and desires that his students do well in the science discipline.

Dr. Hill serves on the Curriculum Committee and is involved as an EOPS mentor and a member of the Scholarship Award Committee. He is a docent for Crystal Cove State Park, Laguna Canyon Foundation and Irvine Land Reserve Trust.

Sharyn Ly

Prior to joining the faculty in the Mathematics Department at Saddleback College in 2005, Sharyn Ly received her B.S. degree from the University of California, Riverside and her M.A. degree from California State Polytechnic University, Pomona.

Social & Behavioral Sciences Division

Dr. Bill Billingsley, World History Instructor, received **his** B.A. from the University of North Carolina at Wilmington and his **M.A. and Ph.D.** from University of California, Irvine. Before coming to Saddleback College, Dr. Billingsley wrote his first book, "Communists on Campus: Race, Politics, and the Public University in Sixties North Carolina". Dr. Billingsley continues to enjoy his work as a practicing historian.

Ms. Renee Garcia attended San Diego Mesa College, UC Berkeley, the Université de Sorbonne and the Université de Bordeaux where she received her Master's degree in Biological Anthropology. Ms. Garcia's research emphasis was on Neandertals using CT technology and archaeological excavation which included Paleolithic Neandertal cave sites in the South of Spain and France. Ms Garcia looks forward to teaching new courses such as Forensic Anthropology in Spring 2010 and continuing to increase the course options in Anthropology.

Dr. Kris Leppien-Christensen received his A.A. from Palomar College, his B.A. from California State University, San Marcos, his M.A. from California State University, San Marcos and Ph.D. from Saybrook Graduate School. Prior to joining Saddleback College in 2005, Dr. Leppien-Christensen was a tenured Psychology Professor at Imperial Valley College and an adjunct professor at San Diego State University. He also worked as a protective services social worker. In his spare time, Dr. Leppien-Christensen enjoys traveling with his wife and son, computer gaming, and science fiction writing.

March Highlights

Advanced Technology & Applied Science

Karen Taylor, Graphics instructor, is a Statewide Career Pathways Project Appointee serving on the Printing Arts Statewide Career Pathways Discipline Work Group (DWG). A DWG has been formed to carry out high school/ROCP-to-community college articulation work in each of the selected disciplines: Electronics Technology, Printing Arts, Sports Therapy, Stagecraft Technology, and Surveying.

In Environmental Science, a \$10,000 donation was made to the department to create the *Morgan Tree Environmental Education Scholarship Endowment*.

This year's Fashion Show will be held in the McKinney Theater on Thursday, May 7th with a reception at 5:30pm and the show starting at 7:00pm. The theme this year is Vintage French Circus.

Emeritus Institute

Emeritus Institute student's, faculty and staff are busy preparing for the 36th Annual, Saddleback College Emeritus Institute, Arts & Crafts Show held in Laguna Woods Village, Club House 4. The show will take place on Saturday, April 25th and Sunday, April 26. Student Artwork will be featured to include painting, drawing, ceramics, jewelry, lapidary, stained glass, photography and fashion. Art demonstrations, sidewalk chalk drawings and entertainment will be provided.

Fine Arts

On March 7th, Dr. Scott Farthing's Saddleback College Concert Choir and student soloists performed songs from one of the most successful writing teams of all time, Richard Rodgers and Lorenz Hart. The concert took place in Fine Arts 101 to a full house.

The Department of Theatre Arts' production of *A Funny Thing Happened on the Way to the Forum* continued its hysterical run through March 8th.

Joey Sellers' Jazz Lab Ensemble performed a jazz concert on Monday, March 9th at 8pm in the McKinney Theatre.

Jazz composer/pianist Larry Karush performed on Tuesday, March 10th at 8pm in the McKinney Theatre.

Saddleback faculty member and pianist Norman Weston performed music by César Franck, Francis Poulenc, Arcangelo Corelli as well as the entire Book Six from Béla Bartók's Mikrokosmos. This concert took place on Thursday, March 12th at 8pm in the McKinney Theatre.

The Wind Ensemble Music Festival took place on Wednesday, March 18th at 8pm in the McKinney Theatre.

Conducted by Dr. Carmen Dominguez, the Symphony Orchestra launched its spring season featuring winners of the Annual Music Teachers Association of California Concerto Competition. The winners performed on Saturday, March 21st at 8pm in the McKinney Theatre. The newly discovered musical talent consisted of: Nanako Imaizumi, piano; Kevin Mills, cello; Eric Ross, guitar; Robert Lawrence, trombone and Mark Brownlee, clarinet.

Health Sciences and Human Services Division

The Phlebotomy and Medical Laboratory Technician Advisory Committee Meeting was held on March 12.

Professor Kay Stevens, Medical Assistant/Phlebotomy Program Dept. Chair and Safia Mamoon, Medical Insurance and Coding instructor, are giving a presentation to the Saddleback College Counselors on March 9.

Nursing received 463 applications, a record number, for the Fall 2009 semester.

The Paramedic Program has selected 30 students for Class #66 beginning April 2009.

Liberal Arts

The College Learning Assistance Program (LAP), which is a part of the Division of Liberal Arts and Leaning Resources, has launched a new online tutorial service this spring. Using CCC Confer, students and tutors can schedule appointments using the phone and the internet, a no-cost option for online learners. This new service is currently available to students enrolled in ENG 300. Other courses will be added as the LAP becomes more familiar with this new tutorial delivery mode.

Marketing & Public Relations

Director of Public Information and Marketing Jennie McCue attended the Asilomar Women's Leadership Seminar in early March. The conference focused on women's leadership in community colleges. The presenters, who were current and former presidents and chancellors from community colleges in California, spoke on issues including institutional advancement, the state of the California Community College system, emotional intelligence, and other issues pertaining to leadership positions at community colleges.

The Marketing Committee held its annual retreat and devised a marketing plan for 2009-2012. The marketing plan focuses on many new strategies, including an increased use of film and web video, social networking, and other generational marketing ideas. The marketing plan will be submitted to the Enrollment Management Committee.

Saddleback College Foundation

An estate gift of \$37,500 was received from a past employee of Saddleback College.

KSBR held an underwriting party raising \$15,000 towards the KSBR Birthday Bash scheduled for May 24.

The Alumni Association invited students and parents to a Dean's list reception honoring students for their academic achievements. 340 guests attended.

The Foundation hosted 26 donors, and members of the president's circle to a performing arts event in March.

An employee matching gift campaign during the month of March encouraged gifts to student scholarships. The division raising the most money will be announced and honored next month.

Student Services

EOPS/CARE, CalWORKs and ASG students (10) and staff members (3) attended the CalWORKs Association Partnership with the Faculty Association (FACCC) Advocacy and Policy Conference at the State Capitol in Sacramento on February 28th – March 2nd. Students had the opportunity to listen to speakers from the Chancellor's Office. Workshops topics covered were Navigating the Budget Crisis, from the Capitol to the Classroom: New Legislation and Survival Tools: Learn it Today Apply It Tomorrow Advocacy Training. Students also had the opportunity to attend the Legislature presentations in the State Capitol.

Transfer Center counselors and staff hosted a TAG (Transfer Admissions Guarantee) workshop for students who are transferring to the UC System. Representatives from Cal State Fullerton, UCI, UC Riverside, UCSD, UCLA, Cal State Northridge, Cal State Dominguez Hills, Academy of Art University, Cal Poly Pomona and Arizona State University visited the Transfer Center during the month of March. Students were able to make individual appointments with the representatives to discuss admission criteria and to obtain additional information about these universities.

Saddleback's Teacher Preparation Pipeline (TPP) - staff met with TPP staff from Irvine Valley College at their request to assist them in recruiting and retaining more students in their program. The TPP Advisory Board met on March 31 to review the progress from this year and to make recommendations for next year's goals.

Jennifer Forster, SB TPP/Transfer Center Counselor, will serve as faculty advisor for the new FUTURE TEACHERS CLUB. The purpose of this SB club is to create a social networking environment for aspiring educators and to promote interest and knowledge of the teaching profession.

The Saddleback College Annual Senior Day was held on March 26th. High school seniors from the surrounding community attended this informative event planned to showcase Saddleback College programs, services and extra-curricular opportunities. While visiting the various academic programs and campus clubs, students participated in the day's activities which included entertainment from KSBR's OC Rock, and performances by the Appreciation of Pilipino American Culture Club and Black Student Union and Dance Collective.

The Student Financial Assistance & Scholarship Office conducted workshops and assisted students in submitting their 2008-2009 FAFSA for this academic year, and their 2009 -2010 academic year.

The Student Financial Assistance & Scholarship Office conducted workshops to educate students regarding debt management and loan exit requirements. Workshops covered basic household budgeting and principles of saving, managing & rebuilding consumer credit. All federal student loan borrowers were required to attend; however, workshops were open to all students at Saddleback College. They also conducted classroom presentations about financial aid options for students attending Saddleback College and transferring to a 4 year college at a later date.

The Student Financial Assistance & Scholarship Office staff addressed students & parents at Deans List Ceremony to congratulate them on their academic accomplishments and encourage them to apply for financial aid to help defer the cost of continuing and meeting their educational goals.

The Student Financial Assistance & Scholarship Office in partnership with the state I CAN AFFORD COLLEGE campaign staffed an information booth. Our booth provided detailed financial aid information and encouragement to prospective students & parents while handing out financial aid promotional giveaways & materials.

The Re-Entry & Women's Center and Associated Student Government presented the Women's Conference 2009 on March 6. "Women and Technology" was an educational conference for women focusing on technology, an integral and vital part of our society. The conference encouraged women to increase and enhance their technological knowledge, skills and capacities, and understand how technology creates more efficiency, productivity and involvement of them in today's world.

The Child Development Center hosted their annual Pancake Breakfast on Friday, March 6th. A large gathering of families enjoyed the food and time to visit with each other.

Saddleback College Mission

"To provide access to learning opportunities that promotes student success; to foster intellectual growth and individual expression; and to support a dynamic and diverse environment of innovation and collegiality."



MEMORANDUM

TO:

Chancellor Raghu P. Mathur

Members of the Board of Trustees

FROM:

Dr. Randy W. Peebles, Provost

DATE:

March 11, 2008

RE:

Report for the March 24, 2009 Board of Trustees Meeting

ATEP PLANNING

A special board meeting was held on February 23 to review the ATEP concept plan which outlines the first major expansion on 29 acres. Subsequent information sessions will be held on March 27 at Saddleback College and April 1 at Irvine Valley College. The concept plan provides details on the location, size and use of the first major building phase, including up to 305,000 square feet of classrooms, labs and educational support.

GRANT DEVELOPMENT

Provost Randy Peebles and CACT staff participated in an "invitation only" grant development session to pursue a National Science Foundation grant for ATEP's Center for Optics and Photonics Education that would support growth of optics related training programs at six college campuses in the U.S., including ATEP.

ATEP WORKING WITH COLLEGES AND FACULTY ON PROGRAM DEVELOPMENT

Provost Randy Peebles is scheduling meetings with the Vice Presidents of Instruction, Deans and Faculty Chairs at both Saddleback College and Irvine Valley College to facilitate assistance for the development of future potential programs and courses at ATEP. Ongoing meetings with faculty and support staff will craft the pathways for new and expanded programs at ATEP for the future development.

ATEP Report for the March 24, 2009 Board of Trustees Meeting - Page 2 of 2

MARKETING AND OUTREACH

8th Graders Visit ATEP to Learn about High Tech Careers

ATEP hosted a group of 8th graders for a Job Shadowing Day as part of the Career and Technology Exploration efforts through the Career Technology Education Community Collaborative Grant at Saddleback College. The enthusiastic students experienced hands on demos in the design model making and prototyping lab and got an overview of the many careers that exist in model making, prototyping, optics and photonics.

Summer Schedule

The summer schedule has been finalized with 60 courses and a new Academic Foundation Summer Institute, a collaborative partnership between Saddleback College and Irvine Valley College at ATEP that focuses on basic skills that are essential for college success. The schedule is printing and will be distributed to all homes in the district service area later this month.

Advocacy Efforts in Washington, DC

Provost Randy Peebles joined a delegation of 22 business, government and educational leaders from the Orange County Business Council on an advocacy trip to Washington, DC from March 9-11 for a series of briefings with Gov. Schwarzenegger's office and the Obama Administration regarding economic stimulus efforts for Orange County. In total, about 200 participants attended from the greater Orange County and Los Angeles areas in a unified effort to advocate for economic stimulus support. Targeted outreach materials were developed to highlight existing Career Technical Education programs at ATEP and advocate for their expansion.

Spring Enrollment Still Growing

Spring enrollment is strong at approximately 1,060 with late start classes still enrolling. Targeted ads are running on OCRegister.com and the ATEP website to promote the late start spring courses with specific landing pages to track results. New web pages have been developed to promote the Entrepreneurship Institute and the Academic Foundation Summer Institute.

Outreach Efforts at Saddleback and IVC

ATEP's counselor, Maria Besnard, is participating in Senior Day at both Saddleback College and Irvine Valley College. ATEP promotional materials were provided for those events as well as the upcoming counselor's breakfast at Irvine Valley College.