

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, March 24, 2008

Call to order: 5:00 p.m.

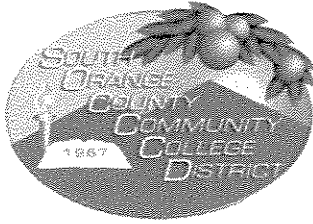
[Followed by Public Comments/Closed Session]

Reconvene Open Session: 7:00 p.m.

Auditorium, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Board of Trustees

Donald P. Wagner – President, John S. Williams - Vice President, Thomas A. Fuentes – Clerk
William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Matthew Reynard – Student Trustee
Raghu P. Mathur, Ed.D. - Chancellor



Meeting of the Board of Trustees

March 24, 2008

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each**.*

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
 - 1. Public Employee Discipline/Dismissal/Release (3)
- B. Conference with Labor Negotiators (GC 54957.6)
 - 1. Negotiator – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiator – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 3. Negotiator – Dr. Raghu Mathur; SOCCCD Police Officers Association
- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property – Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton; (3) Young Americans; and (4) Chapman University/University College.
Under Negotiation – Price and Terms of Payment
 - 2. Property – Use of Portion of Saddleback College at 28000 Marguerite Parkway, Mission Viejo, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Party: Avery Investment Trust
Under Negotiation – Price and Terms of Payment

- D. Conference with Legal Counsel (GC 54956.9)
 - 1. Existing Litigation (GC 54956.9[a])
 - a. Crosby v. SOCCCD
 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (3)
 - 3. Initiation of Litigation (GC 54956.9[c]) (2)

RECONVENE OPEN SESSION: 7:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee John Williams

2.3 Pledge of Allegiance

Led by Trustee David Lang

2.4 Resolutions / Presentations / Introductions

Resolution: John Polikaitis, Dedicated Saddleback College Employee.

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Requests for Report(s):

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Curriculum Report

Reports from Saddleback College and Irvine Valley College on curriculum development and the status of the implementation of the new curriculum management system.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a regular meeting on February 20, 2008.
- 5.2 Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year**
Approve proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.
- 5.3 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center**
Approve change order requests increasing the project cost by \$49,901.00. Total revised contract amount is \$14,989,532.00.
- 5.4 Saddleback College: Career Technical Education: Equipment for Nursing and Allied Health Program**
Approve acceptance of the California Community Colleges Chancellor's Office allocated funds to Saddleback College in the amount of \$108,399.00
- 5.5 Saddleback College: Out-of-State Field Studies Course**
Approve out-of-state travel request for up to twenty-two students at Yellowstone National Park, Wyoming, June 19 – June 29, 2008.
- 5.6 Saddleback College: Out-of-State Travel Architecture Special Topics Course**
Approve out of state travel request for Architecture 289 Special Topics Boston Architecture, in Boston, Massachusetts, June 28 – July 5, 2008
- 5.7 Saddleback College: BGS Building: Purchase Furniture**
Approve contracting with McMahan Business Interiors to purchase furniture per Public Contract Code Sections 20118 and 20652.
Purchase contingent upon availability of funds.
- 5.8 Saddleback College: Notice of Completion: Roofing Replacement of the P.E. Complex**
Approve filing of the Notice of Completion.
- 5.9 Saddleback College: Hire DSA Certified Inspector: Fine Arts (McKinney Theatre) Restroom Expansion**
Approve agreement with Joyce Inspections and Testing, Inc. in the amount of \$108,928.00.

- 5.10 **Saddleback College: Sale of Library Surplus Under \$5,000 Per Year**
Approve the private sale of library surplus.
- 5.11 **Saddleback College: Speakers**
Approval of honorarium and travel expenses for speakers at Saddleback College.
- 5.12 **Saddleback College and Irvine Valley College: Community Education, Summer 2008**
Approve Saddleback College Community Education Summer 2008 courses, presenters, and compensation and Irvine Valley College Summer 2008 additional or revised courses, presenters, and/or fees.
- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve Trustees' requests for attending conferences.
- 5.14 **SOCCCD: Purchase Orders/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-03203 through P08-03755 amounting to \$2,605,451.25 and P09-00001 through P09-00002 amounting to \$3,790.81. Approve confirming requisitions dated January 29, 2008 through March 5, 2008 totaling \$230,657.72.
- 5.15 **SOCCCD: Payment of Bills**
Approve Check Nos. 067908 through 068801 processed through the Orange County Department of Education, totaling \$6,348,825.98; Check Nos. 009136 through 009150, processed through Saddleback College Community Education, totaling \$93,548.04.
- 5.16 **SOCCCD: Budget Amendment: Adopt Resolution No. 08-05 to Amend 2007-2008 Restricted Child Development Fund**
Adopt resolution.
- 5.17 **SOCCCD: Gifts to the District and Foundation**
Approve acceptance of various donated items.
- 5.18 **SOCCCD: Transfer of Budget Appropriations**
Approve transfers as detailed.
- 5.19 **SOCCCD: February/March 2008 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Resolution No. 08-06: Adopt CEQA Guidelines**
Approve Resolution adopting the guidelines of the Secretary of the Resources Agency.
- 6.2 **ATEP: Recess to Public Hearing: Short Range Plan and Notice of Exemption**
Conduct a public hearing to provide an opportunity for the public to comment on the subject of Short Range Plan and Notice of Exemption for ATEP.
- 6.3 **ATEP: Resolution No. 08-07; Adopt Short Range Plan and Notice of Exemption**
Approve resolution and short range plan including notice of exemption.
- 6.4 **SOCCCD: Exclusive Right to Negotiate Agreement: Amendment No. 4.**
Approve Amendment No. 4 between the District and Camelot Entertainment Group.
- 6.5 **SOCCCD: Reimbursement Agreement: Camelot Development Tustin, LLC**
Approve agreement in the estimated amount of \$786,100.00.
- 6.6 **SOCCCD: Amend Contract: Jackson/DeMarco/Tidus/Peterson/Peckenpaugh**
Approve Engagement Letter to increase hourly rates.
- 6.7 **SOCCCD: Special Services Agreement: Liebert Cassidy Whitmore**
Approve Agreement for Special Services no hourly rate increase.
- 6.8 **SOCCCD: Allocation of 2007-08 District Basic Aid Funds for Priority Projects**
Approve allocation of district basic aid funds as listed.
- 6.9 **SOCCCD: CCCT Board of Directors Election - 2008**
Nomination of ten individuals to the CCCT Board of Directors.
- 6.10 **SOCCCD: Board Policy Revision: BP 3100-Budget Preparation, BP 3101-Budget Management, BP 3101.5-Fiscal Management, BP 3105-Audits, BP 3200-Purchasing, BP 3200.1-Contracts, BP 3520-Refreshments and Meals at District Functions, BP 3600-Disposition of District Property, BP 4001-Personnel Use of Public Resources, BP 4000.5-Prohibition of Harassment and Discrimination, BP 4010-Commitment to Diversity, BP 4012-Academic Administrators and Classified Managers Personnel Files, BP 4021-Classified Managers, BP 4072-Domestic Partners, BP 4101.2-Number of Pay Installments for**

Academic Personnel, BP 4113-Parental Leave for Administrators and Classified Management Personnel, BP 5301-Course Repetition, BP 5405-Student Complaint Policy, BP 5600-Associate Degree Requirements, BP 5601-Certificate Programs, BP 5606-International Student Admissions

Accept for discussion/approval.

- 6.11 **SOCCCD: Board Policy Revision: BP 5300 – Grading Policy, BP 6100 – Curriculum, and BP 6115 – Community Education Programs**
Accept for review and study.
- 6.12 **Irvine Valley College: Honorary Associate Degree Awards**
Approve awarding of Honorary Associate Degrees to Julie Davis and William Woollett, Jr.
- 6.13 **SOCCCD: Neudesic Contract Addendum 2007-08**
Approve addendum to the 2007-08 contract between SOCCCD and Neudesic Inc.
- 6.14 **Saddleback College: Award of Bid: Fine Arts (McKinney Theatre) Restroom Expansion, Bid No. 1071**
Approve agreement with JRH Construction in the amount of \$1,860,975.00.
- 6.15 **Academic Personnel Actions**
Approve Academic Temporary Part-time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment.
- 6.16 **Classified Personnel Actions**
Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce A Classified Position; Authorization to Revise the Salary Schedule for the Classified Bargaining Unit; Out of Class Assignments; Change of Status; Classified Bilingual Stipend, Additional Compensation Resignation/Retirement/Conclusion of Employment; Volunteers.
- 6.17 **Irvine Valley College: Network Equipment: Business Sciences and Technology Innovation Center**
Approve purchase of Cisco network equipment from Nexus IS for \$168,090.00.
- 6.18 **Saddleback College: Rescind Award of Bid: Stereo Lithography Equipment**
Rescind approval of Bid No. 1073 and accept donation of Stereolithography Equipment from Sony Manufacturing Systems America, Inc.

7.0 REPORTS

- 7.1 **SOCCCD: GASB 43 & 45 Compliance Vendor Selection**
Selection process for GASB 43 and 45 compliant vendor.
- 7.2 **Irvine Valley College: Updating Current IVC Seal**
The updated college seal is presented for information.
- 7.3 **Saddleback College: NSF Grant – Train the Trainer Rapid Prototyping Workshop**
Saddleback College will be sponsoring a workshop on “Solid Modeling” Technology.
- 7.4 **Saddleback College and Irvine Valley College: Professor of the Year**
Saddleback College and Irvine Valley College will announce the 2009 Full-Time, Part-Time, and Emeritus Professors of the Year.
- 7.5 **SOCCCD: Basic Aid Report**
Projected receipts and approved projects.
- 7.6 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.7 **SOCCCD: Monthly Financial Status Report**
This report displays the adopted budget, revised budget and transactions through February 29, 2008.
- 7.8 **SOCCCD: List of Board Requested Reports**
Information as requested.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate

- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MARCH 24, 2008

JOHN POLIKAITIS

DEDICATED SADDLEBACK COLLEGE EMPLOYEE SINCE 1979

*W*hereas, John Polikaitis was born in 1918 in Rockford, Illinois, and grew up speaking only Lithuanian until he started school; and

*W*hereas, at the age of twenty John Polikaitis moved to California to study aircraft construction at Curtis Wright Tech Institute; and

*W*hereas, John Polikaitis enlisted in the United States Army during World War II, served in General Patton's 94th Infantry Division, fought in the Battle of the Bulge, and earned a Purple Heart; and

*W*hereas, John Polikaitis served on the Los Angeles Fire Department after his honorable discharge from the United States Army; and

*W*hereas, following retirement from the Los Angeles Fire Department John Polikaitis has served as a night custodian at Saddleback College since 1979; therefore

*B*e it resolved that the Board of Trustees of the South Orange County Community College District does hereby recognize and commend ninety year-young John Polikaitis for his dedication over twenty-nine years to generations of Saddleback College students.

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

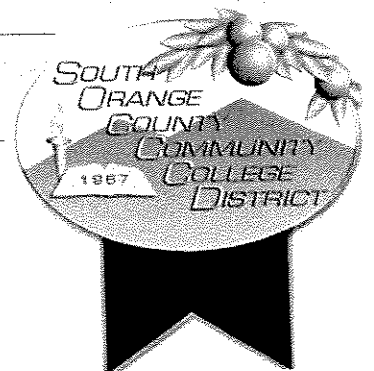
David B. Lang, Member

Marcia Milchiker, Member

Nancy M. Padberg, Member

Matthew T. Reynard, Student Member

Raghu P. Mathur, Ed.D., Chancellor



TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Curriculum Development

ACTION: **Discussion**

BACKGROUND

A request was made for a report to the SOCCCD Board of Trustees on curriculum development at the two colleges.

STATUS

Exhibit A is Saddleback College's report to the Board of Trustees on curriculum development. Exhibit B is the Irvine Valley College report to the Board of Trustees.

SADDLEBACK COLLEGE
CURRICULUM COMMITTEE

Report to the Board of Trustees
Spring 2008

Course additions, revisions and deletions

College faculty approved a total of 671 course additions or changes which will become effective Fall 2008. All courses in the catalog are reviewed on a six-year cycle, with additional review of career-technical courses every other year.

Saddleback College has one of the largest course inventories in the state, and maintains a regular curriculum review cycle as required by state regulation. Types of courses reviewed by the committee include new curricula, revisions to existing courses, deletion of courses or versions of courses which are obsolete, experimental courses, and new versions of courses being offered by distance education.

CRCC Reporting Project

Over the past 18 months, the system office required all California Community Colleges to develop a course data base for each course offering. This ongoing project included submission of data elements for all fields the more than 3300 course outlines, all degree and transfer characteristics, enrollment data, and has resulted in an extensive report inclusive of 18 fields of data for each course. The Curriculum Publications Specialist at Saddleback College, Linda Bashor, submitted and verified more than 60480 data elements as our foundation in the first electronic data base in community college curriculum in California.

CurricUNET

The new curriculum management system purchased by the SOCCCD is scheduled for a "go live" date on our campus on May 1, 2008. The vendor has been in regular contact with the district and the college to implement the new system on time. The system was introduced to the college community in January, and regular staff training will begin before the end of this academic term. Faculty and staff are currently entering transactions on a trial basis, and the final data transfer from the existing system is being managed by the district.

Saddleback College Curriculum Committee FALL 2007 – SPRING 2008 CURRICULUM ACTIVITY
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Howard Adams, Curriculum Chair

DIVISION / AREA	NEW COURSES 48	REVISIONS	DELETIONS	Special Topics	Distance Ed	TOTAL
Advanced Tech. Applied Science	10	54	5	62	13	144
Business Science	5	64	5	3	9	86
Counseling and Special Programs	0	1	0	0	1	2
Emeritus Institute	12	3	1	38	2	56
Fine Arts	6	42	1	47	3	98
Health Sciences Human Services	5	52	8	7	0	72
Kinesiology Health and Athletics	4	0	1	12	0	21
Learning Resources	0	0	0	0	0	0
Liberal Arts	10	34	1	3	13	61
Math Science	2	16	4	4	0	26
Social and Behavioral Sciences	4	55	7	6	33	105

Total Regular Curriculum Course Workload	671
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IVC Curriculum Report to the Board
March 24, 2008

The curriculum process at IVC is intensive, meticulous, and very faculty-intensive. The Technical Review Committee reads all proposed new and revised curriculum extremely carefully, and the Curriculum Committee considers each action carefully, as well as deliberating policy and more over-riding concerns about curriculum, such as new and revised programs in development. The Curriculum Committee also works as a group to revise college-wide programs, such as University Studies, and the programs under development to replace it.

In addition, the Curriculum Chair is a formal member of the Representative Council of the Academic Senate and an Officer of the Senate Cabinet. The Curriculum Chair attends and provides a Curriculum Report at each meeting of the Representative Council as well as every meeting of the Senate Cabinet. The Curriculum Chair also serves on other College and District Committees, Task Forces, and Advisory Committees, and attends other meetings and functions as a representative of the IVC Senate.

The following tables are a brief and partial overview of the effort that the Faculty of Irvine Valley College put into maintaining and improving the Curriculum. Please note: the figures below do not include the number of hours required in preparation for the meetings. Additionally, the Curriculum Chair meets with faculty on an individual basis to assist in the development of new curriculum and revisions to pre-existing curriculum. The meetings with individual faculty members are also not included in the figures below.

	Meetings (2 hours each)	Number of faculty	Faculty <i>hours</i> in meetings to date 2007-2008
Technical Review	14	7	196
Curriculum Committee	11	12	264
Cabinet	15	5	150
Senate	15	25	750

	Courses	
	Number	% total curriculum
New Courses in Progress	101	9
New Courses Approved	25	2
Revised Courses in Progress	372	32
Revised Courses Approved	201	18
Applications for DE Instruction	132	12
Courses Deleted	11	1
Total Curriculum	1100	100

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from :
February 20, 2008 Meeting of the Board of Trustees (Exhibit A)
Are submitted to the Board for review and approval.

Item Submitted by: Dr. Raghu P. Mathur, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK
COLLEGE

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
February 20, 2008**

CALL TO ORDER: 5:00 P.M.

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President
John S. Williams, Vice President
Thomas A. Fuentes, Clerk
William O. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Nancy M. Padberg, Member
Matthew Reynard, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Andreea Serban, Vice Chancellor, Technology and Learning Services
Robert King, Vice Chancellor, Human Resources
Richard D. McCullough, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College
Robert J. Kopecky, Provost, ATEP

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)

1. Public Employee Discipline/Dismissal/Release (3)

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton; (3) Young Americans; and (4) Chapman University/University College. Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9)

1. Existing Litigation (GC 54956.9[a])

a. Frank Bowers DBA Bowers Auto Mart v. SOCCCD, IVC

2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3] [A]) (3)

3. Initiation of Litigation (GC 54956.9[c]) (2)

RECONVENE OPEN SESSION: 7:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Donald Wagner

2.3 Pledge of Allegiance Led by Trustee William Jay

2.4 Resolutions / Presentations / Introductions

2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Fuentes, Williams, Milchiker, Lang and Student Trustee Reynard gave reports.

B. Chancellor's Report

Chancellor Mathur gave a report.

C. Board Requests for Report(s):**4.0 DISCUSSION ITEMS**

4.1 Saddleback College, Irvine Valley College and ATEP: Academic and Career Technical Education Programs Information presented by Dr. Andreea Serban, Vice Chancellor, Technology and Learning Services; Dr. Rajen Vurdien, Vice President for Instruction, Saddleback College; and Dr. Craig Justice, Vice President for Instruction, Irvine Valley College.

Vice Chancellor Andreea Serban, Dr. Rajen Vurdien, Vice President for Instruction, Saddleback College and Dr. Craig Justice, Vice President for Instruction, Irvine Valley College gave a report on Academic and Career Technical Education Programs.

5.0 CONSENT CALENDAR ITEMS All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wagner requested Item 5.15 be pulled; Trustee Padberg requested Items 5.11, 5.12, 5.13, 5.14, and 5.18 be pulled.

On motion made by Trustee Fuentes and seconded by Trustee Williams the remaining items on the consent calendar were approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on January 22, 2008.

5.2 Saddleback College: Amendment No. 1 to Increase Contract Services with gkkworks: BGS Building Project Approve amendment to increase fee by \$46,833.00. The total revised contract amount is \$413,108.00.

5.3 Saddleback College: Stereo Lithography Equipment and Maintenance Approve purchase of equipment from Sony Manufacturing Systems America, Inc. in the amount of \$83,960.00.

5.4 Saddleback College: Model United Nations Conference - New York City Approve the out-of-state travel request for up to twelve students and one advisor April 21-28, 2008 in New York City at a cost not to exceed \$15,334.00.

5.5 Saddleback College: Model United Nations Conference - UC Berkeley Approve the travel request for up to twenty-two students and one advisor March 12-16, 2008 in San Francisco at a cost not to exceed \$10,674.00

5.6 Saddleback College: Phi Theta Kappa 90th International Convention Approve out of state travel request for up to fifteen students and one faculty advisor April 2-6, 2008 in Philadelphia, Pennsylvania, at a cost not to exceed \$15,860.00.

5.7 Irvine Valley College: Geology 170, Out-of-State Travel Approve out-of-state travel request for field study program in Geology and Geography in Zion National Park in Utah, April 24-27, 2008.

5.8 Irvine Valley College: Amendment No. 1 to Increase Contract Services with Carrier Johnson: B-200 Science Lab Annex and B-239 Remodel Approve amendment to increase fee by \$44,530.00. The total revised contract amount is \$346,707.00.

5.9 Irvine Valley College: Amendment to Add Furniture Consultation Services to Architects Scope of Work: Business Sciences and Technology Innovation Center Approve amendment to increase fee with LPA in the amount of \$57,420.00.

5.10 Irvine Valley College: Community Education Programs for Summer 2008 Approve Summer 2008 Community Education courses, instructors, and compensation.

5.11 ATEP: Professional Services for Entitlement Support and CEQA Compliance: RGP Corporation Approve an agreement with RGP Corporation in an amount not to exceed \$226,00.00.

On motion made by Trustee Jay and seconded by Trustee Padberg this item passed on a 7-0 vote.

5.12 ATEP: Civil Engineering Services for Entitlement Support Services: Psomas Approve an agreement with Psomas for civil engineering services for entitlement support services in an amount not to exceed \$112,000.00.

This item was approved on a 7-0 vote.

5.13 ATEP: Architectural Services for Parking Lot Improvements Approve agreement for architectural services with RJM Design Services, Inc. in the amount of \$49,505.00.

This item was approved on a 7-0 vote.

5.14 ATEP: Donated Equipment Approve the donation of equipment to the Main Place Christian Fellowship.

This item was approved on a 7-0 vote.

5.15 ATEP: Notice of Completion: Completion of Relocatable Classroom Buildings Approve notice of completion and release of retention.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item passed on a 7-0 vote.

5.16 SOCCCD: Award of Bid: Science Equipment Approve award of bid for science equipment to several vendors in the total amount of \$96,537.59.

5.17 Saddleback College: Speakers Approval of honorarium and travel expenses for

speakers at Saddleback College.

5.18 Saddleback College and Irvine Valley College: 2008-09 Revised Fees Approve proposed revisions to fees.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker it was unanimously approved to divide the question and vote separately on classes where the fees were increased and the classes where the fees remained the same. On a motion made and seconded increased fees for certain classes indicated in the item were approved on a 6-1 vote with Trustee Padberg opposing. On motion made by Trustee Fuentes and seconded by Trustee Lang fees on the remaining classes with no increase were passed on a 7-0 vote.

5.19 Saddleback College and Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year Approve proposed changes in curriculum for the 2008-09 Academic Year at Saddleback College and Irvine Valley College.

5.20 SOCCCD: Contract Extension for Independent Auditing Services for Fiscal Year Ending June 30, 2008 through June 30, 2009 Approve contract extension for financial audit services with Vicenti, Lloyd and Stutzman, LLP for two years at a cost not to exceed \$133,000.00 for 2007-08 and \$139,400.00 for 2008-09.

5.21 SOCCCD: Classified Staff Development Day Approve \$7,155.00 for the 2008 Classified Staff Development Day.

5.22 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-02886 through P08-03202 amounting to \$1,335,697.07 and confirming requisitions dated December 21, 2007 through January 28, 2008 totaling \$142,618.15.

5.23 SOCCCD: Payment of Bills Approve Check Nos. 067197 through 0067907 processed through the Orange County Department of Education, totaling \$4,991,562.02; Check Nos. 009127 through 009135, processed through Saddleback College Community Education, totaling \$7,731.36; and Check Nos. 008397 through 008401, processed through Irvine Valley College Community Education, totaling \$21,459.03.

5.24 SOCCCD: Budget Amendment: Adopt Resolution No. 08-03 to Amend 2007-2008 Restricted Child Development Fund Adopt resolution.

5.25 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.

5.26 SOCCCD: Transfer of Budget Appropriations Approve transfers as detailed.

5.27 SOCCCD: January 2008/February 2008 Contracts Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 ATEP: Recess to Public Hearing: Waiver of Education Codes for the Development of the Advanced Technology and Education Park Conduct a public hearing to provide an

opportunity for the public to comment on the subject of requesting a waiver from the Board of Governors.

The Board meeting was recessed at 8:20 p.m. to a public hearing. On a motion made by Trustee Fuentes and seconded by Trustee Lang the public hearing was closed at 8:20 p.m. and the regular Board meeting resumed.

6.2 ATEP: Resolution No. 08-04 Authorizing a Request for Waiver of Education Code Section 81360 et seq. and Education Code Section 81390 et seq. in Relation to the District's Development of the Advanced Technology and Education Park. Adopt resolution authorizing the submission of a waiver application to the Board of Governors.

On a motion made by Trustee Williams and seconded by Trustee Lang this item was approved on a 7-0 vote.

6.3 SOCCCD: Institutional Membership: Association of Governing Board of Universities and Colleges Approve membership in AGB for 2007-08.

On motion made by Trustee Williams and seconded by Trustee Lang this item passed on a 6-1 vote with Trustee Padberg opposing.

6.4 Irvine Valley College: Veteran's Tribute Tower Approve concept of the Veterans Tribute Tower to be constructed at Irvine Valley College.

On motion made by Trustee Jay and seconded by Trustee Fuentes this item passed on a 7-0 vote.

On a motion made by Trustee Williams and Seconded by Trustee Lang, the meeting was extended to 9:30 p.m. on a 7-0 vote.

6.5 SOCCCD: OCSBA Marian Bergenson Award Nomination Nomination of Trustee for OCSBA Marian Bergenson Award.

On a motion made by Trustee Fuentes and seconded by Trustee Jay it was unanimously approved to table this item.

6.6 SOCCCD: Board Policy Revision: BP 3100-Budget Preparation, BP 3101-Budget Management, BP 3101.5-Fiscal Management, BP 3105-Audits, BP 3200-Purchasing, BP 3200.1-Contracts, BP 3520-Refreshments and Meals at District Functions, BP 3600-Disposition of District Property, BP 4001-Personnel Use of Public Resources, BP 4000.5-Prohibition of Harassment and Discrimination, BP 4010-Commitment to Diversity, BP 4012-Academic Administrators and Classified Managers Personnel Files, BP 4021-Classified Managers, BP 4072-Domestic Partners, BP 4101.2-Number of Pay Installments for Academic Personnel, BP 4113-Parental Leave for Administrators and Classified Management Personnel, BP 5301-Course Repetition, BP 5405-Student Complaint Policy, BP 5600-Associate Degree Requirements, BP 5601-Certificate Programs, BP 5606-International Student Admissions Accept for review and study.

On motion made by Trustee Fuentes and seconded by Trustee Williams this item passed on a 7-0 vote.

On a motion made by Trustee Williams and seconded by Trustee Lang the Board unanimously approved extending the meeting to 9:45 p.m.

6.7 SOCCCD: Recess to Public Hearing - District Initial Proposal to CSEA Chapter 586 Conduct a public hearing to provide an opportunity for the public to comment on the District's Initial Proposal to CSEA.

The Board meeting was recessed at 9:32 p.m. to a public hearing. On a motion made by Trustee Fuentes, seconded by Trustee Williams and unanimously carried, the public hearing was closed at 9:33 p.m. and the regular Board meeting resumed.

6.8 Academic Personnel Actions Approve Academic Employment; Temporary Part-time/Substitute Staff; Authorization to Establish a Temporary Academic Position; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Status Change; Workload Banking; Leave of Absence; Resignation/Retirement/Conclusion of Employment.

On motion made by Trustee Jay and seconded by Trustee Williams this item passed on a 7-0 vote.

6.9 Classified Personnel Actions Approve New Personnel Appointments; Change of Status; Out of Class Assignments; Leave of Absence; Volunteers.

On motion made by Trustee Jay and seconded by Trustee Lang this item passed on a 7-0 vote.

6.10 SOCCCD: Annual Report on The Status of Probationary Faculty Tenure Approve entering second and third year contracts for full time faculty members.

On motion made by Trustee Lang and seconded by Trustee Williams this item passed on a 7-0 vote.

7.0 REPORTS

7.1 SOCCCD: Hiring of Relatives Report regarding hiring of relatives in the District.

The Board was provided with a report regarding hiring of relatives in the District. A motion made by Trustee Williams and seconded by Trustee Jay to accept the remaining reports and the shared governance reports and adjourn the meeting was passed on a 5-2 vote with Trustees Padberg and Milchiker opposing.

7.2 SOCCCD: Basic Aid Report Projected receipts and approved projects.

7.3 SOCCCD: Facilities Plan Status Report Status of current construction projects.

7.4 SOCCCD: Monthly Financial Status Report This report displays the adopted budget, revised budget and transactions through December 31, 2007.

7.5 SOCCCD: Quarterly Investment Report This report is for quarter ending December 31,

2007.

7.6 SOCCCD: List of Board Requested Reports Information as requested.

8.0 WRITTEN REPORTS Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

A. President, Saddleback College

B. President, Irvine Valley College

C. Provost, ATEP

D. Associated Student Governments of SC

E. Associated Students of IVC

F. Saddleback College Academic Senate

G. Irvine Valley College Academic Senate

H. Faculty Association

I. California School Employees Association

J. Saddleback College Classified Senate

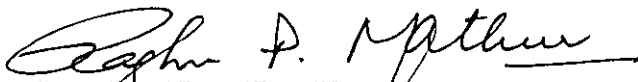
K. Irvine Valley College Classified Senate

L. District Services Classified Senate

M. Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 9:40 p.m.


Raghu P. Mathur, Ed.D. Secretary

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year

ACTION: Approval

BACKGROUND

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Curriculum is recommended to the college president or designee for approval.

STATUS

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and the Academic Senate of Irvine Valley College for the 2008-09 academic year.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.

IRVINE VALLEY COLLEGE
Curriculum changes for 2008/09

Exhibit A
Page 1

SCHOOL	Course ID	Catalog ID	TITLE	ACTION TAKEN
			KEY CODE	assign=assignments
				c/l w/+ cross-listed with (and list the other crs id)
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lrg obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prereq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
BS	CIM 266.1	11183.00	Fundamentals of Internet Protocol Telephone I	nc
FA	MUS 1	4745.00	The Basics of Music	Assign, desc, lrg obj, moe, tps
HUM	CHI 2	10314.00	Beginning Chinese II	Assign, desc, lrg obj, moe, tps
HUM	CHI 2A	10507.00	Introduction to Beginning Chinese II	Assign, desc, lrg obj, moe, tps
HUM	CHI 2B	10508.00	Continuation of Beginning Chinese II	Assign, desc, lrg obj, moe, tps
HUM	ESS 340	6302.00	Word Analysis Techniques	Assign, desc, lrg obj, moe, rec, tps,
HUM	ESS 345	6303.00	Basic Reading and Vocabulary Development	coreq
HUM	FR 250*	11186.00	Aspects of French Civilization	nc
HUM	RD 270	5946.00	Reading for College Success	dc
HUM	RD 271	5941.00	Reading Laboratory	dc
HUM	RD 370	11187.00	Reading for College Success	nc
HUM	RD 371	11188.00	Reading Laboratory	nc
HUM	RD 372	11189.00	Reading Laboratory	nc

*First offered Summer 08

03/24/08 mtg

IRVINE VALLEY COLLEGE
Curriculum changes for 2008/09

Exhibit A
Page 2

SCHOOL	Course ID	Catalog ID	TITLE	ACTION TAKEN
			KEY CODE	assign=assignments
				c/l w/+ cross-listed with (and list the other crs id)
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prereq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HUM	SPAN 1	6140.00	Beginning Spanish I	Assign, desc, lrg obj, moe, rec, tps,
HUM	SPAN 1A	6145.00	Introduction to Beginning Spanish I	Assign, desc, lrg obj, moe, rec, tps,

ASSOCIATE DEGREE GENERAL EDUCATION REQUIREMENTS IRVINE VALLEY COLLEGE 2008-2009

**COURSES IN READING AND WRITING, SPEAKING, CRITICAL THINKING AND MATHEMATICS
MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.**

Courses on this list may not fulfill general education requirements at the CSU and UC systems.

CERTIFICATE OF ACHIEVEMENT: Students who complete the Associate Degree General Education Requirements will be awarded a certificate of achievement by Irvine Valley College.

Students must file an application for graduation in the Office of Admissions and Records early in their final semester at IVC. The application for graduation includes an evaluation of the student's general education and major course requirements. See an IVC counselor for assistance.

° Cross-listed courses: credit will be given in one area only.

LANGUAGE AND RATIONALITY

Complete one course in each of the following three categories (A, B, and C):

- A. **READING AND WRITING**
Writing 1
- B. **SPEAKING**
Speech 1
- C. **CRITICAL THINKING**
Philosophy 3
Psychology 2, 110
Reading 174
Speech 2, 3
Writing 2

MATHEMATICS

Complete one of the following courses:

- Computer Science 6A°, 6B°
- Economics 10°
- Management 10°
- Mathematics 2, 3A, 3B, 4A, 8, 9, 10, 11, 24, 26, 30°, 31°, 105, 124, 253
- Psychology 10

AMERICAN INSTITUTIONS

Complete one of the following courses:

- History 20, 21
- Political Science 1†
- † May be applied to American Institutions or Social Sciences, not both

NATURAL SCIENCES

Complete one of the following courses:

- Astronomy [20 and 25]*
- Biology 1/1L, 2, 5, 6/6L, 11, 19, 94/94L, 121
- Chemistry 1A, 3, 4
- Earth Science 20
- Geology 1, 2, 22, 23
- Marine Science 20
- Physics 2A, 4A, 20
- * Students must complete both the lecture and lab to receive general education credit

SOCIAL SCIENCES

Complete one of the following courses:

- Administration of Justice 2, 4, 5, 8
- Anthropology 2, 3, 4, 7, 9, 21
- Economics 1, 2, 6, 13, 20
- Environmental Studies 1
- Geography 2, 3, 38
- History 45°
- Human Development 7°, 15°
- Management 1
- Political Science 1†, 4, 6, 14, 17, 45°
- Psychology 1, 2, 3, 5, 7°, 21, 30°, 37, 106
- Sociology 1, 2, 10, 15°, 19, 20, 21, 30°
- Women's Studies 10
- † May be applied to Social Sciences or American Institutions, not both

CULTURAL DIVERSITY

Complete a minimum of 3 units from any of the following courses:

- Anthropology 2†, 3†, 4†, 7†, 9†, 21†
- Art 22†, 23†, 27†
- Dance 30†
- Geography 2†
- History 1†, 2†, 31†, 32†, 33†, 40†, 41†, 45°†
- Humanities 20†, 21†, 22†
- Human Development 230
- Japanese 21†
- Literature 46†
- Management 268, 269
- Music 21†
- Political Science 6†, 17†, 41°†, 45°†
- Sociology 20†
- Speech 9
- † May be applied to both the cultural diversity category and the other category in which the course is listed

HUMANITIES

Complete one of the following courses:

- French 21
- History 1, 2, 10, 11, 31, 33, 40, 41°, 45°
- Humanities 1, 2, 3, 4, 20, 21, 22, 70, 71, 73
- Japanese 21
- Literature 1, 20, 21, 22, 23, 24, 30, 31, 32, 33, 40, 41, 42, 43, 45, 46, 47, 107
- Philosophy 1, 2, 5°, 7, 10, 11
- Political Science 5°, 41°, 45°

FINE ARTS AND LANGUAGES

Complete one of the following courses:

- Art 4, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 40, 41, 50, 80, 81, 82, 85, 86, 133
- Chinese 1, 1A/1B*, 2, 2A/2B*
- Dance 1, 6, 7, 12, 13, 17, 18, 22, 23, 30, 33, 36, 55, 65, 77, 85
- Digital Media Art 51°, 140, 145, 150
- Fine Arts 27
- French 1, 1A/1B*, 2, 3, 4, 5, 10, 121
- Japanese 1, 1A/1B*, 2, 2A/2B*, 3, 4, 10
- Music 1, 3, 4, 5, 6, 20, 21, 27, 28, 37, 38, 39, 40, 41, 42, 43, 46, 47, 54, 55, 56, 80, 81, 82, 83, 84, 85
- Photography 1, 50, 51°, 55, 56, 160
- Sign Language 21, 22
- Spanish 1, 1A/1B*, 2, 2A/2B*, 3, 4, 10
- Speech 30°, 35°, 100, 106
- Theatre Arts 1, 2, 3, 4, 7, 10, 11, 12, 15, 16, 17, 18, 19, 20, 21, 25, 26, 30°, 35°, 40B
- Writing 10, 11, 13
- * Students must complete both courses in an A/B sequence to receive general education credit

LIFELONG HEALTH AND PERSONAL DEVELOPMENT

Complete at least one course in any two of the following three categories (A, B, C):

- A. **HEALTH AND WELLNESS**
Adaptive Physical Education 1, 6
Biology 44
Dance 50, 51
Health 1, 2
Nutrition 1
Physical Education 4, 5, 6, 8, 11, 12, 13, 20, 22, 23, 25, 26, 27, 32, 71, 73, 76, 77, 78, 79, 91, 92, 94, 96, 97, 107, 131, 192, 202, 205, 209
Psychology 133
- B. **INFORMATION ACCESS**
Computer Information Management 104.1, 107.1, 240.1
Library 10
Reading 171
- C. **PERSONAL AND PRACTICAL RESOURCES**
College Studies 1, 4, 101, 102, 103, 150
Economics 105°
Electronic Technology 101
Human Development 270
Management 105°, 125
Physical Education 85, 90
Women's Studies 100, 120

CSU GENERAL EDUCATION CERTIFICATION IRVINE VALLEY COLLEGE 2008-2009

Students planning to graduate from any California State University (CSU) campus must complete 48 units in general education, 39 of which may be completed at IVC prior to transfer. Nine semester units of upper division coursework in general education must be completed after transfer at the campus awarding the degree. Area requirements and courses of the 2008-2009 General Education Certification List (below) apply to all students, continuing and new, transferring to CSU beginning Fall 2008.

CERTIFICATE OF ACHIEVEMENT: Students who complete the CSU General Education Certification will be awarded a certificate of achievement by Irvine Valley College.

Students must file for CSU evaluation in the Office of Admissions and Records early in their final semester at IVC. Certification will be provided only for students who have completed a minimum of 12 units at Irvine Valley College. PLEASE NOTE: CSU Certification represents only a portion of the 60 total units that students must complete before transferring. Please see an IVC counselor to determine your lower division major requirements.

COURSES IN AREAS A1-A3 AND AREA B4 MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

° Cross-listed courses: credit will be given in one area only

AREA A: COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING

A minimum of 9 semester units or 12-15 quarter units, including one course from each of the three categories below.

A1: ORAL COMMUNICATION

Speech 1

A2: WRITTEN COMMUNICATION

Writing 1

A3: CRITICAL THINKING

Philosophy 3

Reading 174

Speech 2, 3

Writing 2

AREA B: PHYSICAL UNIVERSE AND ITS LIFE FORMS

A minimum of 9 semester units or 12-15 quarter units, including at least one course in the physical sciences, one course in the biological sciences, and one course in mathematics. At least one course must be a lab science.

B1: PHYSICAL SCIENCE

Astronomy 20, [20 and 25*]

Chemistry 1A*, 3*, 4*

Earth Science 20*

Geography 1

Geology 1*, 2*, 3, 22*, 23*

Marine Science 20*

Physics 2A*, 4A*, 20*

B2: LIFE SCIENCE

Anthropology 1

Biology 1, 1/1L*, 2*, 4, 5*, 6, 6/6L*, 11*, 12*, 19*, 30, 43, 94, 94/94L*, 97, 121*

B3: LABORATORY ACTIVITY

Any laboratory science course indicated by an asterisk in categories B1 and B2 meets this requirement.

B4: MATHEMATICS/QUANTITATIVE REASONING

Computer Science 6A°, 6B°

Economics 10°

Management 10°

Math 2, 3A, 3B, 4A, 8, 9, 10, 11, 24, 26, 30°, 31°, 105, 124

Psychology 10

* Any lab science course indicated by an asterisk in B1 and B2 meets the B3 laboratory science requirement.

AREA C: ARTS, LITERATURE, PHILOSOPHY AND FOREIGN LANGUAGES

A minimum of 9 semester units or 12-15 quarter units distributed among the disciplines. At least 3 units must be from the Arts and 3 units from the Humanities.

C1: ARTS (ART, DANCE, MUSIC, THEATRE)

Art 4, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 40, 80, 133

Dance 77

Digital Media Art 150

Fine Arts 27

Music 1, 20, 21†, 27, 28, 34, 37, 39, 40, 41, 54, 55, 56, 80, 81

Photography 1, 50, 55, 56, 160

Speech 30°, 100, 106

Theatre Arts 1, 8, 10, 11, 15, 16, 17, 19, 20, 21, 25, 26, 28, 30°, 40B

‡ Credit will be given in either Area C or Area D, not both.

C2: HUMANITIES (LITERATURE, PHILOSOPHY, FOREIGN LANGUAGE)

Any French, Japanese, or Spanish course numbered 1-10*

Chinese 1, 1A/1B*, 2, 2A/2B*

French 20, 21

History 1†, 2†, 10, 11, 51†

Humanities 1, 2, 3, 4, 20, 21, 22, 50, 70, 71

Japanese 21

Literature 1, 20, 21, 22, 23, 24, 30, 31, 32, 33, 40, 41, 42, 43, 45, 46, 47

Philosophy 1, 2, 5°, 6, 7, 10, 11

Political Science 5°

Sign Language 21, 22, 23

Writing 10, 11, 12, 13

‡ Credit will be given in either Area C or Area D, not both.

* Credit for courses in an A/B sequence will be given only upon completion of both the A and the B course.

Continued, next page

° Cross-listed courses: credit will be given in one area only

AREA D: SOCIAL, POLITICAL AND ECONOMIC INSTITUTIONS

A minimum of 9 semester units or 12-15 quarter units. No more than 6 units may be taken in a single discipline.

Prior to graduation from CSU, students must fulfill the AMERICAN INSTITUTIONS REQUIREMENT. Political Science 1 and History 20 or 21 will fulfill this requirement. The two courses used to meet this requirement may also be used to meet 6 of the 9 units in Area D.

D1: ANTHROPOLOGY AND ARCHAEOLOGY

Anthropology 2, 3, 4, 7, 9

D2: ECONOMICS

Economics 1, 2, 6, 13, 20

D3: ETHNIC STUDIES

History 33

Music 21†

Sociology 20

D4: GENDER STUDIES

Anthropology 21

History 51†

Psychology 21

Sociology 19, 21

Women's Studies 10, 100†

D5: GEOGRAPHY

Geography 2, 3, 38

D6: HISTORY

History 1†, 2†, 12, 13, 20, 21, 24, 31, 32, 40, 41°, 45°, 51†

Political Science 41°, 45°

D7: INTERDISCIPLINARY SOCIAL OR BEHAVIORAL SCIENCE

Environmental Studies 1

D8: POLITICAL SCIENCE, GOVERNMENT AND LEGAL INSTITUTIONS

Administration of Justice 2, 4, 113

History 45°

Political Science 1, 4, 6, 7, 12, 14, 17, 45°

D9: PSYCHOLOGY

Human Development 7°†

Psychology 1, 2, 3, 5, 7°†, 30°, 106†

Sociology 30°

D0: SOCIOLOGY AND CRIMINOLOGY

Administration of Justice 2, 8

Human Development 15°

Psychology 30°

Sociology 1, 2, 10, 15°, 30°

‡ Credit will be given in either Area C or Area D, not both.

† Credit will be given in either Area D or Area E, not both.

AREA E: LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT

A minimum of 3 semester units or 4-5 quarter units. No more than 1.5 units of physical education activity courses and/or dance courses may be used to fulfill this requirement.

Adaptive Physical Education 1, 6

Biology 44

College Studies 1, 4, 102, 103, 150

Dance 1, 6, 7, 12, 13, 17, 18, 22, 30, 36, 50, 51, 55, 65

Health 1

Human Development 7°†

Nutrition 1

Physical Education 4, 5, 6, 8, 9, 11, 12, 13, 20, 22, 23, 25, 26, 27, 71, 73, 74, 75, 76, 77, 78, 79, 90, 91, 92, 94, 96, 97, 107, 131

Psychology 7°†, 106†, 133

Reading 171

Women's Studies 100†, 120

† Credit will be given in either Area D or Area E, not both.

IMPORTANT NOTE: Courses on this list are approved for the 2008-2009 catalog year.

Students wishing to use a course taken prior to Fall 2008 to fulfill a CSU requirement must be sure that the course was approved for the academic year in which it was taken.

For a complete listing of courses and their approval dates, students may log on to www.assist.org or contact the Counseling Center or Transfer Center for assistance.

IGETC CERTIFICATION IRVINE VALLEY COLLEGE 2008-2009

Irvine Valley College transfer students may fulfill the lower division general education requirements for UC and CSU campuses by completing the Intersegmental General Education Transfer Curriculum—IGETC. UC applicants also have the option of completing the specific lower division breadth and general education requirements of the school (or college campus) to which they intend to transfer. CSU applicants may also complete the General Education Certification pattern.

Important: Students should consult an IVC counselor before beginning the IGETC, especially if using coursework from Saddleback or other colleges to fulfill IVC's IGETC pattern or if pursuing high-unit majors such as Engineering, Computer Information Science, Biology, or Chemistry. Students should read the provisions noted in the box below and discuss with their counselor restrictions that may apply to the IGETC.

CERTIFICATE OF ACHIEVEMENT: Students who complete the IGETC Certification will be awarded a certificate of achievement by Irvine Valley College.

Students must file for IGETC evaluation in the Office of Admissions and Records early in their final semester at IVC. Certification will be provided for students whose last coursework toward IGETC was completed at Irvine Valley College. **PLEASE NOTE:** IGETC Certification represents only a portion of the 60 total units that students must complete before transferring. Please see an IVC counselor to determine your lower division major requirements.

ALL IGETC COURSES MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.

Students must complete the entire IGETC before transferring (consult a college counselor for clarification).

Consult an IVC counselor or IVC Transfer Center about campuses that do not accept the IGETC.

° Cross-listed courses: credit will be given in one area only

AREA 1: ENGLISH COMMUNICATION

CSU: Three courses required, one each from Group A, B and C.

UC: Two courses required, one each from Group A and B.

1A: ENGLISH COMPOSITION

Writing 1

1B: CRITICAL THINKING—ENGLISH COMPOSITION

Writing 2

1C: ORAL COMMUNICATION

(CSU requirement only)

Speech 1

AREA 2: MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

At least one course. 3 semester units, 4–5 quarter units.

2A: MATH

Computer Science 6A°, 6B°

Economics 10°

Management 10°

Math 2*, 3A*, 3B, 4A, 8*, 9, 10*, 11*, 24, 26, 30°, 31°

Psychology 10

* Transfer credit may be limited by UC or CSU or both; see the UC course list.

AREA 3: ARTS AND HUMANITIES

At least three courses, at least one from the Arts and one from the Humanities. 9 semester units, 12–15 quarter units.

3A: ARTS

Art 4, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31

Dance 77

Fine Arts 27

Music 1, 20, 21, 27, 28

Photography 1

Theatre Arts 20, 21, 25, 26

3B: HUMANITIES

Chinese 3, 3A/3B

French 3, 4, 20, 21

History 1†, 2‡, 10, 11, 12, 13, 20, 21, 24, 31, 32, 33, 40, 41°, 45°, 51†

Humanities 1, 2, 3, 4, 20, 21, 22, 50, 70, 71

Japanese 10, 21

Literature 1, 20, 21, 22, 23, 24, 30, 31, 32, 33, 40, 41, 42, 43, 45, 46, 47

Philosophy 1, 2, 5°, 6, 7, 10, 11

Political Science 5°, 41°, 45°

Spanish 3, 4

† Credit will be given in Area 3B or 4D, not both.

‡ Credit will be given in Area 3B or 4F, not both.

Continued, next page

° Cross-listed courses: credit will be given in one area only

AREA 4: SOCIAL AND BEHAVIORAL SCIENCES

At least three courses from at least two disciplines or an interdisciplinary sequence. 9 semester units, 12–15 quarter units.

4A: ANTHROPOLOGY AND ARCHAEOLOGY

Anthropology 2, 3, 4, 7, 9

4B: ECONOMICS

Economics 1, 2, 6, 13, 20°

4D: GENDER STUDIES

Anthropology 21
History 51†
Women's Studies 10

4E: GEOGRAPHY

Environmental Studies 1
Geography 2, 3, 38

4F: HISTORY

History 1†, 2‡

4H: POLITICAL SCIENCE, GOVERNMENT AND LEGAL INSTITUTIONS

Political Science 1, 4, 6, 7, 12, 14, 17

4I: PSYCHOLOGY

Human Development 7°
Psychology 1, 2, 3, 5, 7° 21, 30°
Sociology 30°

4J: SOCIOLOGY AND CRIMINOLOGY

Administration of Justice 2, 8
Human Development 15°
Psychology 30°
Sociology 1, 2, 15°, 19, 20, 21, 30°

† Credit will be given in Area 4D or 3B, not both.

‡ Credit will be given in Area 4F or 3B, not both.

AREA 5: PHYSICAL AND BIOLOGICAL SCIENCES

At least two courses, one Physical Science course and one Biological Science course; at least one must include a laboratory. Underlined courses have a laboratory component. 7–9 semester units, 9–12 quarter units.

5A: PHYSICAL SCIENCE

Astronomy 20, [20 and 25]
Chemistry 1A, 1B, 3*, 4*
Earth Science 20*
Geography 1
Geology 1, 2, 3, 22, 23
Marine Science 20
Physics 2A*, 2B*, 4A*, 4B*, 4C*, 20*

* Transfer credit may be limited by UC or CSU or both; see the UC course list.

5B: BIOLOGICAL SCIENCE

Anthropology 1
Biology 1*, 1/1L*, 2, 4, 5, 6, 6/6L, 11, 12, 15, 19, 30, 43, 44, 94, 94/94L, 97, 99L

* Transfer credit may be limited by UC or CSU or both; see the UC course list.

AREA 6: LANGUAGES OTHER THAN ENGLISH (UC Requirement only)

This requirement may be fulfilled by (a) completing two years of a foreign language in high school with a grade of "C" or better; or (b) demonstrating the equivalent ability by performance on tests, such as earning a minimum score of 500 on an appropriate College Board Achievement Test in a foreign language; or (c) completing Chinese, French, Japanese, or Spanish 1, or 1A/1B, at Irvine Valley College.

AREA 7: CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS (Not part of IGETC; may be completed prior to transfer.)

One course from Political Science and one course from History/Economics. 6 semester units.

7A: Political Science

Political Science 1

7B: History/Economics

History 20, 21

Note: If courses are used to meet this requirement, they may not also be used in Area 3 or 4.

IMPORTANT NOTE: Courses on this list are approved for the 2008-2009 catalog year.

Students wishing to use a course taken prior to Fall 2008 to fulfill an IGETC requirement must be sure that the course was approved for the academic year in which it was taken.

For a complete listing of courses and their approval dates, students may log on to www.assist.org or contact the Counseling Center or Transfer Center for assistance.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center

ACTION: Approval

BACKGROUND

On March 27, 2006, the Board of Trustees hired gkkworks for the management of multiple prime contracts for the construction of the Business Sciences and Technology Innovation Center at Irvine Valley College. Twenty one trade contracts have been awarded to this date for a total combined amount of \$14,930,348.00. Previously approved change orders increased the amount by \$9,283.00 for a revised contract amount of \$14,939,631.00.

STATUS

Exhibit A describes the required modifications contained in Change Order Requests (COR) numbers 4, 23, 31, 57, 58, 72, 74, 75, 79, 82, and 85. Approval of these COR's will result in an increase of \$49,901.00 in the total project cost and the individual trade contractors will be impacted as shown in EXHIBIT B.

The total changes to each of the trade contracts do not exceed the 10% limit allowed by Public Contract Code. Approval of these COR's will bring the revised total contract amount to \$14,989,532.00.

Funds are available within the approved project budget which is \$22,817,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Requests numbers 4, 23, 31, 57, 58, 72, 74, 75, 79, 82, and 85 for the Business Sciences and Technology Innovation Center project at Irvine Valley College as described in EXHIBIT A and B and authorize staff to execute the corresponding change orders with each of the trade contractors involved which will result in an increase of \$49,901.00 in the total project cost.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Career Technical Education:
Equipment for Nursing and Allied Health Program

ACTION: Approval

BACKGROUND

The California Community Colleges Chancellor's Office has allocated funds to participating Career Technical Education programs to expand their programs, enhance the quality of the programs and purchase equipment & technology. Saddleback College will receive \$108,399 from April 1, 2008 to September 30, 2009.

STATUS

The \$108,399 that Saddleback College will receive from April 1, 2008 to September 30, 2009 will be used to fund equipment, technology for simulations, and staff development over and above what is provided in the college funds. The money will also be used to update Health Sciences resources and enhance retention of students in the Health Sciences programs. There is no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the California Community Colleges Chancellor's Office allocated funds to Saddleback College in the amount of \$108,399.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Out-Of-State Field Studies Course

ACTION: Approval

BACKGROUND

Field study courses are valuable elements of instructional programs. The South Orange County Community College District encourages this method of instruction. Field study courses are approved by the Board of Trustees in the established curriculum approval process. Board approval is also required each time a field study course is held out-of-state.

STATUS

Geology 170: Geology Field Studies/National Parks & Monuments (Western United States) is an approved field studies course. The Division of Mathematics, Science and Engineering requests approval to offer Geology 170 at Yellowstone National Park (Wyoming) from June 19 through June 29, 2008. This course accommodates 22 students. There is a material fee of \$175.00 for this course. A breakdown of the costs is attached as Exhibit A. It will be open to all interested students and students will be enrolled on a first-come-first-served basis. Financial aid opportunities will be provided through the Office of Financial Aid. There is no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Geology 170 out-of-state travel to Yellowstone National Park from June 19 through June 29, 2008.

Item Submitted By: Dr. *Richard D. McCullough, President*

Saddleback College: Out-of-State Field Studies Course

Geology 170: Geology Field Studies/National Parks and Monuments
Breakdown of Student Material Fee for 10-day Field Studies Trip

The breakdown of the \$175 student material fee is as follows:

Food and Drinks/Supplies	\$ 140
Campsite/Park Fees	20
Museum/Entrance Fees	12
Contingency	<u>3</u>
Total	\$175

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Out-of-State Architecture Special Topics Course

ACTION: Approval

BACKGROUND

The Saddleback College Advanced Technology and Applied Science Division is committed to offering high quality educational opportunities to their students. Saddleback College is committed to the premise that special topic field trips are *legitimate academic endeavors* and therefore an integral part of the educational experience.

STATUS

Division of Advanced Technology and Applied Science propose to offer a special topics course entitled Architecture 289 Special Topics: Boston Architecture from June 28-July 5, 2008 to Boston as shown in Exhibit A at a cost of approximately \$1,000 per student. This special topics course is designed to complement instruction in the Architecture Program. All costs for travel, food, lodging, and incidentals will be paid by the students. Financial aid opportunities will be provided through the Office of Financial Aid. There is no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve out-of-state travel to Boston from June 28-July 5, 2008 to offer a course entitled Architecture 289 Special Topics course described in Exhibit A.

EXHIBIT A

South Orange County Community College District

SADDLEBACK COLLEGE

ARCH 289 - SPECIAL TOPICS

LOCATION: BOSTON
DATE: 6/28/08 – 7/5/08
INSTRUCTOR: Lem Chin

A Special Topics in Architecture trip to Boston to visit architectural and urban design sites including, Boston Library, Trinity church, IM Pei's Hancock Tower & Christian Science Plaza, Old City Hall, Boston Common, Quincy Market & Faneuil Hall, Paul Revere's House & Bunker Hill, "Cheers" Bar & Fenway Park, Harvard & MIT buildings.

An estimate of the cost for each student follows:

Flight	\$ 450
Hotel	\$ 250 (\$1,000 divided by 4 people)
Fares	\$ 100
Food	<u>\$ 200</u>
Total	\$1000

These visits to important architectural sites will enrich students' background in architecture.

Faculty will receive only regular pay of 2 OSH for teaching this class.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: BGS Building: Purchase Furniture

ACTION: Approval

BACKGROUND

The BGS Building at Saddleback College has been renovated and is due to re-open this summer. Saddleback College staff need to purchase various office and classroom furniture for the remodeled BGS building.

STATUS

College staff would like to purchase office and classroom furniture from Mc Mahan Business Interiors of Irvine, California. At its October 28, 2003 Board Meeting, the Santa Ana Unified School District awarded a contract for furniture and equipment, pursuant to Bid No. 03-04, renewable for up to five years. McMahon Business Interiors was one of the vendors awarded Bid No. 03-04. Pursuant to Public Contract Code Sections 20118 and 20652 and contract language found in Bid No. 03-04, the District is eligible to purchase furniture by piggybacking from McMahon Business Interiors through the Santa Ana Unified School District's Bid No. 03-04.

Funds are available in the Saddleback College General Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve contracting with McMahan Business Interiors for the purchase of furniture pursuant to Bid No. 03-04, awarded to them by Santa Ana Unified School District. This approval applies to purchases made within the term of the agreement and is contingent upon verification of the availability of funds for each purchase.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Notice of Completion: Roofing Replacement of the P.E. Complex

ACTION: Approval

BACKGROUND

On June 25, 2007, the Board of Trustees approved award of a contract with Roof Construction for roofing replacement of the P.E. Complex at Saddleback College. The cost for replacement was \$1,069,328.

STATUS

The project has now been completed and District staff recommend that the District file Notice of Completion, EXHIBIT A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees authorize the filing of the Notice of Completion, attached as EXHIBIT A, for the Roofing Replacement of the P.E. Complex at Saddleback College. It is also recommended that the Board authorize the release of retention 35 days after filing.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Hire DSA Certified Inspector: Fine Arts
(McKinney Theatre) Restroom Expansion

ACTION: Approval

BACKGROUND

On September 25, 2006, the Board of Trustees approved \$1,942,000.00 from basic aid to fund the construction of a new restroom building for the school of fine arts. On January 16, 2007, the Board of Trustees approved increasing the project funding by \$600,000.00 to include a new accessible path of travel from parking lot 7A to the McKinney Theater as directed by the Division of the State Architect.

STATUS

There is a need to provide inspection services during the construction of the Fine Arts (McKinney Theater) Restroom Expansion Project. District staff evaluated prospective inspector services and selected Joyce Inspections and Testing, Inc., of Costa Mesa, California to perform the required inspection and certification of construction for a fee of \$108,928.00, EXHIBIT A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement EXHIBIT B) with Joyce Inspections and Testing, Inc., in the amount of \$108,928.00.

JOYCE INSPECTIONS & TESTING, INC.

371 MAGNOLIA STREET, COSTA MESA, CA 92627

PHONE (949) 650-8892 FAX (949) 650-8893

Email: Joyceit@dslextreme.com

ON-SITE AGREEMENT

Submitted To: South Orange County Community College District

Attention: Walt Rice

Phone: (949) 348-6008

Fax: (949) 364-1731

Location: McKinney Theatre Restroom Bldg. at Saddleback College Campus. Class II Inspector.

Agreement:

Joyce Inspections agrees to provide on-site inspection of work that is performed. All invoices shall be paid in full within 30 days of date issued.

Inspection Fee: \$74 x 1,472hrs. \$ 108,928.00

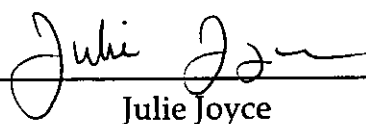
Welding Inspection: \$69 per hr.

Masonry Inspection: \$69 per hr.

Total Fees: \$ 108,928.00

Based upon 240 calendar days, 184 work days, 8 hrs per day. Over 8 hours per day and Saturdays at time and one half; Sundays and Holidays double time. No shows, reinspections, delays may be additionally charged. Interest will be charged on all past due invoices of 30 days or more at the rate of 1.5% annum.

Joyce Inspections & Testing


Julie Joyce

February 13, 2008

Date

South Orange County C.C. District

School District

Signature

Print Name

Title

CONSULTANT AGREEMENT INSPECTOR OF RECORD SERVICES

This AGREEMENT is hereby entered into between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and JOYCE INSPECTIONS & TESTING, Inc., 371 Magnolia Street, Costa Mesa, California 92627, (949) 650-8892, hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: Inspector of Record services as required by Section 34 of the California Administrative Code, Title 21, Public Works, for the construction of the **Fine Arts Restroom Expansion** at Saddleback College.

2. **Term.** CONSULTANT shall commence providing services under this AGREEMENT on or about March 25, 2008 and will diligently perform as required until completion of the project which is anticipate to be finished by December 1, 2008.

3. **Compensation.** DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT upon satisfactory completion of the services. CONTRACTOR will perform the services on an hourly basis at Seventy Four & 00/100 Dollars/hour (\$74.00/hr).

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission, except CONSULTANT shall distribute copies

of his reports to DSA and other parties as required by California Administrative Code, Title 24. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. **Termination.** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged a bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless.** CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

(b) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance.** Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million & no/100 Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than April 1, 2008, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

12. **Assignment.** The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. **Compliance With Applicable Laws.** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to

secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed

either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Gary Poertner

CONSULTANT:

Joyce Inspections, Inc.
371 Magnolia Street
Costa Mesa, CA 92627
Attn: John Joyce

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 25th DAY OF MARCH, 2008.

South Orange County Community College District

Joyce Inspections

By: _____
Signature

By: _____
Signature

Gary Poertner, Deputy Chancellor
Typed Name/Title

Typed Name/ Title

33-0935399
Taxpayer
Identification Number

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Sale of Library Surplus Under \$5,000 Per Year

ACTION: Approval

BACKGROUND

Library staff periodically reviews the collection to dispose books that are no longer needed for college use.

According to Education Code 81452: (a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of five thousand dollars (\$5,000), the property may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board.

STATUS

Private sale of library surplus is expected to have a better return than surplus sale. In the past, the sale of library books has not yielded an appropriate return. For example, the sale of books at the surplus auction in October of 2007 garnered \$25 for approximately 25 books. This is less than is anticipated through private sale. Library surplus will not exceed a value of \$5,000 per fiscal year.

The Dean of Liberal Arts/Learning Resources will supervise the sale.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the private sale of library surplus not to exceed a value of \$5,000 per fiscal year.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Speakers
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college or center since the last board meeting. In addition, all travel expenses and/or honorarium must be recommended by the Chancellor or College President and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honorarium and travel expenses as shown in Exhibit A.

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel)

SADDLEBACK COLLEGE

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel)
3/25/08	Dr. Lois Banner	The Influence of Two Women Anthropologists -Margaret Mead and Ruth Benedict	Lois W. Banner is a history professor at USC. She received her Ph.D. at Columbia University and is the author of the textbook <i>Women in Modern America: A Brief History</i> , which is commonly used in introductory Women's Studies college classes.	\$500 ASG Funds Anthropology Speaker Series
4/23/08	Duane Champagne	The Rise of Tribal Political Power in California	Dr. Champagne is a professor of Sociology at UCLA and the director since 1991, of the American Indian Studies at UCLA.	\$500 ASG Funds Anthropology Speaker Series
4/30/08	Dr. Samy Alim	Roc the Mic Right: The Language of Hip Hop Culture	Dr. Samy Alim is an Assistant Professor in UCLA's Department of Anthropology and is author of <i>Roc the Mic Right: The Language of Hip Hop Culture, You Know My Steez</i> , and co-author of <i>Street Conscious Rap</i> .	\$500 ASG Funds Anthropology Speaker Series
5/5/08	Dr. Rafaela Castro	Discussion of her book, <i>Provocaciones, Letters from the</i>	Dr. Castro is a retired faculty/librarian from UC Davis where she received her Ph.D. She has written several books about Chicano culture and has now written her	\$150 ASG Funds Anthropology Speaker Series

		<i>Prettiest Girl in Arvin.</i> Berkeley: Chusma House 2006.	first autobiographical work which will be the focus of her talk.	

IRVINE VALLEY COLLEGE

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Community Education, Summer 2008

ACTION: Approval

BACKGROUND

The South Orange County Community College District is known for offering high-quality Community Education programs for its residents. By providing non-credit programs and fee-based classes, Saddleback College and Irvine Valley College perform an important community service and fulfill a vital part of their mission. The Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

STATUS

A variety of educational and recreational events have been planned by Saddleback College and Irvine Valley College Community Education to serve the community during the Summer Session 2008. Expenses for conducting these courses will be paid from the income from participant fees. The Saddleback College course offerings, presenters, and compensation are outlined in Exhibit A. On February 20, 2008, the Board of Trustees approved course offerings, presenters, and compensation for the Irvine Valley College Community Education summer program. Exhibit B outlines additional or revised course offerings and presenters for their summer program.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Community Education courses, presenters, and compensation as presented in Exhibit A and B.

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2008

EXHIBIT A
1 of 5

PROGRAM	COURSE TITLE	DATES	PRESENTER	HONORARIA	FEE
Adult	Acting for the Camera	7/11 - 8/1	Acting Express Productions (I)	50% net	\$ 165.00
	ABC's of Charting the Market	5/13	Don Jarrett (E)	50% net	\$ 49.00
	Acrylic/Oil Painting Workshop	6/7 - 8/23	Alan Lugena (E)	50% net	\$85-\$95
	Become A Substitute Teacher	5/3	Charles Prosper (E)	50% net	\$ 37.00
	Beg. And Intermediate Watercolor Workshop	6/4 - 8/20	Alan Lugena (E)	50% net	\$ 95.00
	Beg. Medical Insurance Billing I	7/26 - 7/27	Terry Rowen, Inc. (I)	50% net	\$ 125.00
	Beg. Medical Insurance Billing II	7/26 - 7/27	Terry Rowen, Inc. (I)	50% net	\$ 120.00
	Beginning Blues Harmonica	6/25	David Broida (I)	40% gross	\$ 45.00
	Botanical Drawing Workshop	6/2 - 8/18	Alan Lugena (E)	50% net	\$ 95.00
	Botanical Watercolor Workshop	6/5 - 8/21	Alan Lugena (E)	50% net	\$ 95.00
	Build Your Own Web Site	5/17	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	California Notary Loan Signing Specialist	5/3 - 7/13	James Cosper (I)	40% gross	\$ 70.00
	California Notary Public	5/3 - 7/13	James Cosper (I)	40% gross	\$ 70.00
	California Notary Public (Online)	Ongoing	CSNP (I)	50% gross	\$ 70.00
	Calligraphy Workshop	6/3 - 7/22	Alan Lugena (E)	50% net	\$ 95.00
	China's Terra Cotta Warriors Tour	5/24	Regina Rocha Tours (I)	\$75.00	\$90.00
	Clutterology	5/17	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	Coaching, Consulting	5/24	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	Color Theory & Application Workshop	7/28 - 8/18	Alan Lugena (E)	50% net	\$ 85.00
	Commercial Dance Industry	7/19	Acting Express Productions (I)	50% net	\$ 59.00
	Dance Classes	5/9 - 7/25	Kaylaa Fox (I)	40-45% gross	\$ 50.00
	Digital Photography	6/14	Parry Shoemaker (E)	50% net	\$ 59.00
	Digital Scrapbooking	6/1 - 8/3	Randeleigh Harris(I)	50% net	\$ 69.00
	Drawing Workshop	6/3 - 7/22	Alan Lugena (E)	50% net	\$ 95.00
	European Experience	Ongoing	Joe Calwell (I)	95% gross	\$ 4,500
	Everything You Wanted to Know About Guitar	6/3	Ron Gorman (E)	60% net	\$ 90.00
	Financial Independence for Women	5/12 - 5/26	Gary E. Miller (I)	50% net	\$ 35.00
	Financial Strategies for Retirement	6/3 - 6/17	David Brown (I)	50% net	\$ 49.00
	Golf Clinics for Adults	5/11 - 7/13	Emil Scodeller (E)	50% net	\$ 97.00
	Guitar (Beg & Interm)	5/5 - 8/18	Ron Gorman (E)	60% net	\$ 90.00

(E) Employee

(I) Independent Contractor

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2008

PROGRAM	COURSE TITLE	DATES	PRESENTER	HONORARIA	FEE
	Healthy Harmonica: Songs and Rhythms	7/25	David Broida (E)	40% gross	\$ 19.00
	Heritage of America	Ongoing	Collette Vacations (I)	90% gross	\$1,849.00
	Home Based Business with Computers	5/24	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	How to Be Your Own Private Investigator	5/21	Jim Harriger (E)	50% net	\$ 39.00
	How To Become a Mystery Shopper	6/14	Elaine Moran (E)	50% net	\$ 49.00
	How to Sell on Ebay	5/14 - 5/28	Frances Greenspan (I)	50% net	\$ 65.00
	How to Sell Your Inventions For Cash	5/17	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	How to Start A Gift Basket Business	5/17	Michelle Bergquist (I)	50% net	\$ 59.00
	Hypnosis Certification	6/1 - 8/15	Balaji Nettimi (I)	50% net	\$799
	Investing Strategies For Growth and Income	5/12 - 5/26	Gary E. Miller (I)	50% net	\$ 39.00
	Investment Strategies	6/5 - 7/15	Charlie Goffin (E)	50% net	\$ 39.00
	Islands of New England	Ongoing	Collette Vacation (I)	90% gross	\$2,599.00
	Jewelery Design	5/1 - 8/15	Alicia Serratos (I)	50% net	\$ 45.00
	LA Zoo and Botanical Gardens	6/21	Regina Rocha Tours (I)	\$45.00	\$60.00
	Make Up 101	6/7	Christina Gaudy (I)	50% net	\$ 85.00
	Managing Paper and Electronic Files	5/24	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	Mastering Your Money	5/15 - 7/31	Jalon O'Connell (E)	50% net	\$ 49.00
	Meet/Quickly Identify The Right Person	Ongoing	Joh Fergus (I)	50% net	\$ 32.00
	Motorcycle Rider Training	Ongoing	Saddleback Rider Training (I)	\$100-235/day	Various
	On-Line Courses	Ongoing	Education To Go (I)	\$29-\$200 p.p.	\$89 - \$250
	PC Boot Camp	6/1 - 6/22	Computrax (I)	50% net	\$ 250.00
	PC Boot Camp - Adv. Topics	5/23 - 5/30	Computrax (I)	50% net	\$ 95.00
	PC Boot Camp Access in Two Days	8/9 - 8/10	Computrax (I)	50% net	\$ 95.00
	PC Boot Camp Express	8/6 - 8/14	Computrax (I)	50% net	\$ 165.00
	PC Boot Camp Photoshop Magic	6/6 - 6/13	Computrax (I)	50% net	\$ 95.00
	PC Boot Camp Spectacular PowerPoint	7/11	Computrax (I)	50% net	\$ 95.00
	Picture Framing	5/17	Susan Unoura (I)	50% net	\$ 49.00
	Pinpoint Your Career Skills	5/28	Mari Steffensmeier (E)	50% net	\$ 45.00
	Plein Aire Landscape Watercolor Workshop	6/6 - 8/22	Alan Lugena (E)	50% net	\$ 95.00
	Portrait Watercolor Workshop	6/2 - 7/21	Alan Lugena (E)	50% net	\$ 95.00

(E) Employee

(I) Independent Contractor

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2008

EXHIBIT A
3 of 5

PROGRAM	COURSE TITLE	DATES	PRESENTER	HONORARIA	FEE
	Power Entertaining	5/1	Farla Binder (I)	50% net	\$ 49.00
	Profiting with Fixer Uppers	8/23	Marshall Reddick (I)	50% net	\$ 49.00
	Puppetry Performance	5/31 - 6/14	Maria Mayenzet & Diane Lewis (E)	50%	\$ 85.00
	Reflection of Italy	Ongoing	Collette Vacation (I)	90% gross	\$3,899.00
	Santa Monica Pier & The Getty Villa	7/12	Regina Rocha Tours (I)	\$55.00	\$ 70.00
	Selecting Out of State Properties for Cash	7/20	Marshall Reddick	50% net	\$ 49.00
	Self-Publishing for the Clueless	5/24	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	Shades of Ireland	Ongoing	Collette Vacations (I)	90% gross	\$3,199.00
	Six Figure Speaking	5/17	Rounds, Miller & Assoc. (I)	50% net	\$ 39.00
	Smart Steps to Starting A Business Series	6/2 - 6/30	Michelle Berquist (I)	50% net	\$ 175.00
	Southern Utah Summer Theatre and Zion	6/22 - 6/25	Loretta DuBois (I)	\$470-\$610	\$520-\$660
	Speed Spanish	7/9 - 8/6	Dan Mikels (I)	50% net	\$ 59.00
	Stained Glass	5/14 - 6/21	Greg Atwood (I)	50% gross	\$ 120.00
	Start Med. Insurance Billing	7/26 - 7/27	Terry Rowen, Inc. (I)	50% net	\$ 55.00
	The French Connection	7/10 - 8/7	Claudine Robinson (E)	50% net	\$ 59.00
	The Secret Revealed	5/3	Charles Prosper (E)	50% net	\$ 37.00
	What Were You Born To Do?	6/12	Curtis Adney (E)	50% net	\$ 55.00
	Wine Classes	6/26 - 7/24	David Francisco (E)	50% net	\$ 85.00
CFK	Acting for the Young Performer	6/23 - 7/31	Acting Express Productions (I)	50% net	\$ 75.00
	Algebra for Children	6/23 - 7/31	Young Choi (E)	\$28 per hr. + bonus	\$ 99.00
	Algebra for Teens - Level I	6/23 - 7/31	Mary Boland (E)	\$28 per hr. + bonus	\$ 99.00
	Algebra for Teens - Level II	6/23 - 7/31	Mary Boland (E)	\$28 per hr. + bonus	\$ 99.00
	Aquatics (including private lessons)	5/27 - 8/14	Kid's Gym, Inc (I)	\$7,500 + 10% net	\$52 - \$160
	Baseball Clinic	6/23 - 7/31	Jack Hodges (E)	50% net	\$ 140.00
	Basketball Clinic	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$ 126.00
	Beginning Spanish I & II	6/23 - 7/31	Sylvia Blanco (E)	\$28 per hr. + bonus	\$ 99.00
	BIS Kids Workshop	6/23 - 7/31	BIS Kids	95% gross	\$ 15.00
	Cartooning	6/23 - 7/31	Noess, LLC (I)	\$28 per hr. + bonus	\$ 105.00
	Cheerleading Clinic	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$ 126.00
	Claymation Creation	6/23 - 7/31	Movies By Kids	\$120/student	\$ 160.00

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South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2008

PROGRAM	COURSE TITLE	DATES	PRESENTER	HONORARIA	FEE
	Close-up & Stage Magic	6/23 - 7/31	John Fedko (I)	50% net	\$ 105.00
	Color Sticks	6/23 - 7/31	Nancy Larragoiti (E)	\$28 per hr. + bonus	\$ 105.00
	Creative Writing	6/23 - 7/31	Mara Calabretta-Dawson (I)	\$28 per hr. + bonus	\$ 99.00
	Dare to Draw!	6/23 - 7/31	Jan Wood-Cochran (I)	\$28 per hr. + bonus	\$ 105.00
	Developmental Reading	6/23 - 7/31	Brooke Lange (E)	\$28 per hr. + bonus	\$ 56.00
	Digital Scrapbooking	6/23 - 7/31	Randeleigh Harris(I)	50% net	\$ 129.00
	Earth: Inside and Out!	6/23 - 7/31	Mad Science (I)	\$125 per person	\$ 149.00
	English Composition	6/23 - 7/31	Phyllis Neal (E)	\$28 per hr. + bonus	\$ 99.00
	Fabulous Magic	6/23 - 7/31	John Fedko (I)	50% net	\$ 105.00
	Future Millionaires	6/23 - 7/31	Joshua Ballard (I)	50% net	\$ 115.00
	Geometry for Teens	6/23 - 7/31	Mary Boland (E)	\$28 per hr. + bonus	\$ 99.00
	Girl's Softball Clinic	6/23 - 7/31	Nick Trani (E)	50% net	\$ 126.00
	Golf Clinics for Kids	5/11 - 7/13	Emil Scodeller (E)	50% net	\$ 97.00
	Guitar for Kids	6/23 - 7/31	Ron Gorman (E)	60% net	\$ 90.00
	Hip Hop Dance	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$126.00
	Interactive Writing	6/23 - 7/31	Nancy D'Aleo-Russey(E)	50% net	\$ 108.00
	Keyboarding on Computers	6/23 - 7/31	Joyce Quade (E)	50% net	\$ 136.00
	Kidstricity I & II	6/23 - 7/31	Noess, LLC (I)	\$28 per hr. + bonus	\$ 149.00
	Landscapes: Whimsical to Abstract Art	6/23 - 7/31	Jan Wood-Cochran (I)	\$28 per hr. + bonus	\$ 105.00
	Let's Spell It Right!	6/23 - 7/31	Dan Mikels (I)	50% net	\$ 63.00
	Living History	6/23 - 7/31	John Uhlman (E)	\$28 per hr. + bonus	\$ 99.00
	Magic Illusions	6/23 - 7/31	John Fedko (I)	50% net	\$ 105.00
	Math II	6/23 - 7/31	Justine Basom (E)	\$28 per hr. + bonus	\$ 99.00
	Maximize Your Education	6/23 - 7/31	Brian & Jeff Haig (E)	50% net	\$ 49.00
	Memory Power & Study Skills	6/23 - 7/31	Dan Mikels (I)	50% net	\$ 63.00
	Mind Your Manners	6/23 - 7/31	Laura Little (E)	50% net	\$ 105.00
	Modeling & Personal Development	6/23 - 7/31	Acting Express Productions (I)	60% net	\$ 115.00
	Money, Money, Money	6/23 - 7/31	Brian & Jeff Haig (E)	50% net	\$ 98.00
	Musical and Acting Workshop for Youth	6/23 - 7/31	Acting Express Productions (I)	50% net	\$ 80.00
	Musical Theatre Workshop	6/23 - 7/31	Acting Express Productions (I)	50% net	\$ 115.00

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South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - SUMMER 2008

PROGRAM	COURSE TITLE	DATES	PRESENTER	HONORARIA	FEE
	NASA: Journey into Outer Space	6/23 - 7/31	Mad Science (I)	\$125 per person	\$ 149.00
	Natural A's	6/23 - 7/31	Curtis Adney (E)	50% net	\$ 49.00
	Ocean Animals! (Art)	6/23 - 7/31	Jan Wood-Cochran (I)	\$28 per hr. + bonus	\$ 105.00
	PC Boot Camp for Teens	6/23 - 7/31	Computrax (I)	50% net	\$ 150.00
	PC Photoshop for Teens	6/23 - 7/31	Computrax (I)	50% net	\$ 95.00
	Pen & Ink Magic	6/23 - 7/31	Nancy Larragoiti (E)	\$28 per hr. + bonus	\$ 105.00
	Pre-School Science Camp	6/23 - 7/31	Destination Science (I)	70% gross	\$ 169.00
	Professional Magic Made Easy	6/23 - 7/31	John Fedko (I)	50% net	\$ 105.00
	Radical Reactions Lab	6/23 - 7/31	Mad Science (I)	\$125 per person	\$ 149.00
	Rainforest Animals	6/23 - 7/31	Jan Wood-Cochran (I)	\$28 per hr. + bonus	\$ 105.00
	Reading for Kids	6/23 - 7/31	Institute of Reading Develop. (I)	90% gross	\$ 299.00
	Science Camps	6/23 - 7/31	Destination Science (I)	70% gross	\$139 - \$339
	Soccer Skills Clinic/Pee Wee Soccer	6/23 - 8/9	Kid's Gym, Inc (I)	50% net	\$52 - \$126
	Study Skills for Teens	6/23 - 7/31	Jason Turney (E)	\$28 per hr. + bonus	\$ 56.00
	Successful Study Strategies	6/23 - 7/31	Christina Boland (E)	\$28.00/hr	\$ 58.00
	Successful Study Strategies	6/23 - 7/31	Jason Turney (E)	\$28 per hr. + bonus	\$ 56.00
	Summer AfterCare	6/23 - 7/31	Christina Mahoney (E)	50% net	\$ 80.00
	Tennis Clinic	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$ 126.00
	Theatre Games	6/23 - 7/31	Acting Express Productions (I)	50% net	\$ 115.00
	Volleyball Clinic	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$ 126.00
	Water Polo Clinic	6/23 - 7/31	Kid's Gym, Inc (I)	50% net	\$ 126.00
	Young Artist's Workshop	6/23 - 7/31	Nancy Larragoiti (E)	\$28 per hr. + bonus	\$ 105.00
	Young Reader's Workshop/Creative Wrt.	6/23 - 7/31	John Uhlman (E)	\$28 per hr. + bonus	\$ 99.00
	Youth Golf Clinics	6/23 - 7/31	Chris Hearld (E) & Chris Cooke (E)	45% gross	\$ 80.00

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South Orange County Community College District
IRVINE VALLEY COLLEGE
COMMUNITY EDUCATION NOT-FOR-CREDIT PROGRAM - Summer 2008

COURSE TITLE	DATES	INSTRUCTOR	HONORARIA	FEE
Career Workshops	6/6, 7/12, 8/1	Jana Samulski	50% gross	\$125
Reading/Writing/Math/Science/Test	7/1-8/22	Racquel Hernandez	60% gross	\$99-\$179
Rock Climbing	6/1-8/31	Jacob Shields	IVC to receive \$30 per student	\$99
Science Classes	6/23-8/22	Trisha Loos	70% gross	\$119
Study Skills Workshops	7/20/08	Curtis Adney	65% gross	\$55-\$59
Testing Skills Classes	7/9-7/23	Kathy Song	50% gross	\$200
Theater/Performance	4/1-8/22	Robert Conrad	60% gross	\$5-\$199
Writing Class	7/12-8/30	Maryann Easley	50% gross	\$175

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Trustees' Requests for Attending Conferences

ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

STATUS

The official trips reported in Exhibit A require approval for payment by the County of Orange.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*

TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)
CCCT Annual Trustee Conference Hotel Zoso, Palm Springs,CA	May 2 – May 4, 2008 (3)	\$1,100.00
The Chronicle Executive Leadership Forum JW Marriott, Washington DC	June 8 – 9, 2008 (2)	\$2,000.00

* The figure in parentheses is the estimated number of nights lodging

** The amount listed includes estimated airfare, lodging, meals, and other expenditures

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-03203 through P08-03755 amounting to \$2,605,451.25 and P09-00001 through P09-00002 amounting to \$3,790.81 are submitted to the Board of Trustees for approval. Confirming requisitions dated January 29, 2008 through March 5, 2008 totaling \$230,657.72 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03203	GANDER-PRINTCO	HR Business Cards	\$77.58
P08-03204	VIZIONCORE, INC.	RangerPro Back-up System Renewal	\$2,491.53
P08-03205	SAMY'S CAMERA	Ink for large format printers	\$494.88
P08-03206	MAIER INTERNATIONAL, INC.	COST INCURRED DUE TO FAILED HOT WATER SU	\$20,289.00
P08-03207	PAULINE'S PROFESSIONAL POTPOUR	Mechanical Pencils for Outreach Efforts	\$1,248.66
P08-03208	IMAGE PRINTING SOLUTIONS	Promotional Items for Outreach	\$7,871.80
P08-03209	MC KESSON GENERAL MEDICAL	medical supplies for student care	\$82.95
P08-03210	GLAXO SMITH KLINE (GSK)	vaccine needs for students	\$643.25
P08-03211	CHEFS' TOYS	Dept. Equipment	\$3,197.48
P08-03212	SEHI PROCOMP COMPUTER PRODUCTS	Technology Equipment	\$1,021.01
P08-03213	NEXUS IS INC.	Phone Supplies	\$525.90
P08-03214	LANE SCIENCE EQUIPMENT CORP.	Cabinets (comp. equip)	\$3,208.80
P08-03215	ARROYO TRABUCO GOLF CLUB	SSG ADVISORY MTG.	\$1,487.75
P08-03216	ALPHAGRAPHICS	Senior Day Posters	\$650.81
P08-03217	MC KESSON GENERAL MEDICAL	SUPPLIES FOR NURSING	\$280.61
P08-03218	MOORE MEDICAL CORP.	OTC's	\$157.77
P08-03219	WEINBERG, LOIS A.	Workshop Presenter	\$200.00
P08-03220	MC KESSON GENERAL MEDICAL	medical supplies	\$338.37
P08-03221	RALPHS GROCERY CO.	NUTRITIONAL FOOD AND SUPPLIES	\$3,000.00
P08-03222	HOME DEPOT	AV Supplies	\$500.00
P08-03223	CA DEPT INDUSTRIAL RELATIONS	FY 2006/2007 Assessment Fees	\$8,339.30
P08-03224	CARD INTEGRATORS CORPORATION	Staff ID Cards	\$1,195.15
P08-03225	CSU FULLERTON	Advertising	\$2,394.00
P08-03226	TRABUCO HILLS HIGH SCHOOL	Advertising	\$300.00
P08-03227	EL TORO HIGH SCHOOL	Advertising	\$375.00
P08-03228	ONE SOURCE DISTRIBUTORS, INC.	THEATER ELECTRICAL SUPPLIES	\$574.14
P08-03229	OCB REPROGRAPHICS, INC.	OPEN P.O. FOR SERVICES AS NEEDED	\$400.00
P08-03230	BORDERS & BOOKS	Book Materials	\$2,092.51
P08-03231	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$96.90
P08-03232	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$2,002.44
P08-03233	MC KESSON GENERAL MEDICAL	otoscope battery	\$33.16
P08-03234	AMER. CHEMICAL SOCIETY	CAMPUS MEMBERSHIP TO AMERICAN CHEMICAL S	\$172.00
P08-03235	ORION TELESCOPES & BINOCULARS	LASER POINTER	\$119.65
P08-03236	CHEMSW, INC.	SOFTWARE SUPPORT FOR CHEMSW INVENTORY PR	\$622.00
P08-03237	MC KESSON GENERAL MEDICAL	otoscope bulb	\$16.96
P08-03238	SIGMANET INC.	Bus Sci VTEA Purchase	\$977.06
P08-03239	REDHAWK BUILDERS, INC.	BOOKSTORE ROOFING/SIDING	\$760.00
P08-03240	GANDER-PRINTCO	Bus. Cards-HR	\$38.79
P08-03241	SOURCE GRAPHICS	SERVICE CONTRACT FOR KIP 3000 PRINTER	\$506.25
P08-03242	ENVIRONMENTAL SYSTEM PRODUCTS	AUTOMOTIVE SERVICE CONTRACT	\$3,920.00
P08-03243	VASQUEZ, LUIS MAURICIO	Workshop Presenter	\$1,350.00
P08-03244	APPLE COMPUTER, INC.	Computer Equipment (NewMediaGrant)	\$4,313.35
P08-03245	SIGN WAREHOUSE.COM	SUPPLIES for wide format printer	\$1,398.20
P08-03246	SESAC, INC.	SESAC License District Music Use	\$2,720.96
P08-03247	BAMWALL CO.	PARTITION, DOOR & CEILING; MAINT. WAREHO	\$5,161.00
P08-03248	MC KESSON GENERAL MEDICAL	medical supplies for student use	\$1,114.80
P08-03249	VOCALBOOTH	Sound room for voice overs	\$5,122.22
P08-03250	CPR SERVICES	CPR Competitive Equipment	\$594.70
P08-03251	NACAC PROCESSING	National College Fair Registration April	\$740.00
P08-03252	GKKWORKS	CONSULTANT AGRMT.	\$127,600.00
P08-03253	COLORADO TIME SYSTEMS	AQAQUATIC TIMING & SCOREBOARD SYSTEM	\$83,856.44
P08-03254	SAMY'S CAMERA	Photography Equipment	\$33,359.40
P08-03255	PRIORITY MAILING SYSTEMS, INC.	Annual Maintenance Agreement	\$1,026.48
P08-03256	BORDERS & BOOKS	Request for additional star atlases.	\$107.94
P08-03257	LRP PUBLICATIONS, INC.	subscription for Disability Newsletter	\$198.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03258	SEHI PROCOMP COMPUTER PRODUCTS	Imaging Unit for HR-Color Printer	\$2,286.82
P08-03259	B & H PHOTO	Microphone Kit for Voice Over Booth	\$689.60
P08-03260	SUNNY SLOPE TREES	OPEN P.O. FOR LANDSCAPE	\$3,000.00
P08-03261	H2 ENVIRONMENTAL CONSULTING	HAZARDOUS MATERIAL SURVEY SC UTT LIBRARY	\$4,678.00
P08-03262	SPECIALTY BUILDING COMPONENTS	FLAGPOLE FOR NEW POLICE STATION	\$1,901.00
P08-03263	ADVERTISING STORE, INC.	MAGNETIC TAPE	\$39.07
P08-03264	KINSHIP CENTER	Workshop Presenter	\$900.00
P08-03265	MC NELLY, MARGIE	Workshop Presenter	\$2,420.00
P08-03266	MORENO, ALEJANDRO	WORKSHOP PRESENTER	\$120.00
P08-03267	BOWMAN, TANIA	Workshop Presenter	\$1,000.00
P08-03268	MILLER-SNIDER, JENNIFER	Workshop Presenter	\$1,680.00
P08-03269	P & O MOVERS	Contract Services	\$450.00
P08-03270	MC NELLY, MARGIE	Workshop Presenter	\$450.00
P08-03271	WARNER BROS.	Blanket Purchase Order	\$1,000.00
P08-03272	EISENTRAUT, DONALD	Contract Services	\$1,500.00
P08-03273	BURT, PAUL	Contract Services	\$500.00
P08-03274	CASEY, VALERIE	Contract Services	\$500.00
P08-03275	REIFENSTEIN, STEPHEN	Contract Services	\$100.00
P08-03276	WELLAND, BETTYANN	Workshop Presenter	\$800.00
P08-03277	KINSHIP CENTER	Workshop Presentation	\$.00
P08-03278	MEDINA, NOEMI	Workshop Presenter	\$300.00
P08-03279	LARSON, SCOTT	Workshop Presentation	\$300.00
P08-03280	SADDLEBACK COLLEGE BOOKSTORE	Saddleback Binders for Inservice	\$120.34
P08-03281	WEATHERWAX, KATHY	Workshop Presentation	\$.00
P08-03282	MENDOZA, JOSEPH JAY	Workshop Presentation	\$1,080.00
P08-03283	BLAIR, DENISE	Workshop Presentation	\$540.00
P08-03284	MARTINEZ, ANGEL	Workshop Presenter	\$300.00
P08-03285	AMER. BLEACHER SYSTEMS	GYM BLEACHERS - MOTOR SYSTEM REPAIR	\$9,850.00
P08-03286	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$4,891.18
P08-03287	HL CORPORATION	BADMINTON SHUTTLECOCKS FOR WOMEN'S TEAM	\$428.80
P08-03288	ECOTALITY STORES, INC.	AUTOMOTIVE EQUIPMENT	\$4,031.25
P08-03289	JOHN DEERE LANDSCAPES, INC.	LANDSCAPE SUPPLIES	\$771.43
P08-03290	AKCES MEDIA LLC	Light for HD camera package	\$765.97
P08-03291	WEST-LITE SUPPLY CO.	LIGHT BULBS	\$1,245.05
P08-03292	INTEGRATED DNA TECHNOLOGIES	BIOLOGY SUPPLIES	\$39.71
P08-03293	STERLING ARTS SUPPLY	FASHION SUPPLIES	\$17.92
P08-03294	VERIZON	EMERGENCY OPERATION CELLULAR PHONES	\$1,000.00
P08-03295	PRESTO TAPE	TAPE	\$235.97
P08-03296	G/M BUSINESS INTERIORS	Desk chairs for Division faculty/staff	\$1,422.30
P08-03297	ALLSCRIPTS	medication for students	\$86.22
P08-03298	BHJ INC.	AUTOMOTIVE SUPPLIES	\$107.22
P08-03299	LAB SAFETY SUPPLY CO.	CHEMISTRY SUPPLIES	\$41.56
P08-03300	PALMER, JHOANLUK MASAYA	Contract Services	\$1,500.00
P08-03301	STEDMAN COMPUTER SYSTEMS	MS Project & Portfolio Servers	\$5,059.94
P08-03302	EDMUND SCIENTIFICS	CHEMISTRY SUPPLIES	\$20.55
P08-03303	HD SUPPLY WATERWORKS LTD.	GROUNDS SUPPLIES	\$581.85
P08-03304	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$917.87
P08-03305	ONE SOURCE DISTRIBUTORS, INC.	LIGHT BULBS	\$2,518.66
P08-03306	CAL'S CAMERAS	Film Developer	\$216.23
P08-03307	GORIN, PABLO	Contract Services	\$600.00
P08-03308	KIRKENDOLL, MICHAEL	Contract Services	\$600.00
P08-03309	CHILD SHARE PROGRAM, INC.	Workshop Presenter	\$150.00
P08-03310	NEWTON MID KANSAS ORCHESTRA	Contract Services	\$300.00
P08-03311	CHRISTOPHER, TERRY	Contract Services	\$1,500.00
P08-03312	FORMANECK, DONALD	Contract Services	\$1,500.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03313	BIRCH, STEPHEN AQUARIUM/MUSEUM	Purchase Order for Birch Aquarium	\$550.00
P08-03314	ACCJC	Fee for team expenses for Accreditation	\$1,355.54
P08-03315	KIEFER SPECIALTY FLOORING, INC	floor pad/tiles for gym floor	\$30,410.59
P08-03316	CAREER AMERICA, LLC	Financial Aid TV Software	\$3,500.00
P08-03317	SEHI PROCOMP COMPUTER PRODUCTS	LaserJet Printer	\$1,058.11
P08-03318	NASCO WEST INDUSTRIES, INC.	ASTRONOMY EQUIPMENT	\$727.64
P08-03319	BUDDY'S ALL STARS INC.	WOMEN'S BADMINTON UNIFORMS	\$2,851.57
P08-03320	EMBROIDME	HATS FOR MEN'S GOLF TEAM	\$211.19
P08-03321	OC REGISTER	OC Register subscription renewal.	\$258.86
P08-03322	SEHI PROCOMP COMPUTER PRODUCTS	ink needed for copier	\$381.48
P08-03323	B & H PHOTO	Speakers for L-118 Radio Labs	\$1,629.18
P08-03324	SCIENCE SOURCE	PHYSICS SUPPLIES	\$58.91
P08-03325	A & E HOME VIDEO	DVD for classroom	\$23.90
P08-03326	MC KESSON GENERAL MEDICAL	medical supplies	\$295.85
P08-03327	SEHI PROCOMP COMPUTER PRODUCTS	Dept. Equip.	\$236.94
P08-03328	ZTEK CO.	SUPPLIES	\$224.42
P08-03329	FITNESS WHOLESALE, INC.	Therabands for D. Garant's dance class	\$88.82
P08-03330	TISCARENO CATERING	Catering for Full Day Event	\$1,004.01
P08-03331	SEHI PROCOMP COMPUTER PRODUCTS	HP PRINTER INK AND PAPER	\$1,733.04
P08-03332	CAROLINA BIOLOGICAL SUPPLY	SKELETON CASES	\$339.74
P08-03333	LEARNING TECHNOLOGIES, INC.	CHEMISTRY SUPPLIES	\$441.56
P08-03334	AQUATIC DESIGN GROUP, INC.	CONSULTANT SERVICES FOR POOL SCOREBOARD	\$5,350.00
P08-03335	CAPISTRANO SEWING MACHINE CO.	SEWING SUPPLIES	\$121.20
P08-03336	GEMPLER'S	HORTICULTURE SUPPLIES	\$114.46
P08-03337	WHEELER SEWING MACHINE CO.	SEWING SUPPLIES	\$191.02
P08-03338	MOLE-RICHARDSON	BULBS & ACCESSORIES	\$509.51
P08-03339	RIO GRANDE ALBUQUERQUE	STUDENT SUPPLIES	\$472.52
P08-03340	MF ATHLETIC COMPANY	Track & Field supplies	\$150.81
P08-03341	JACK EXCHANGE	TOOLS	\$138.37
P08-03342	LEONARD, A. M., INC.	PAINT FOR BASEBALL FIELD	\$410.33
P08-03343	GREER, JESSICA	Panel Presentation	\$50.00
P08-03344	FOSTER CARE AUXILIARY OF OC	Workshop Presenter	\$420.00
P08-03345	WELLAND, BETTYANN	Workshop Presenter	\$300.00
P08-03346	CARMEL, LISA	Panel Presentation	\$50.00
P08-03347	BLAIR, MARIA	Panel Presentation	\$50.00
P08-03348	BLAIR, DENISE	Panel presentation	\$50.00
P08-03349	GARCIA, AMANDA	Panel Presentation	\$50.00
P08-03350	SVM, LP	GAS CARDS FOR STUDENTS	\$1,625.95
P08-03351	CA STAATS-ZEITUNG	Newspaper subscription per Tom Weisrock r	\$39.00
P08-03352	CHILD RESOURCE & INFO CENTER	Annual Membership Renewal	\$100.00
P08-03353	OC BUSINESS JOURNAL	Subscription renewal to OC Business Jour	\$79.00
P08-03354	L.A. TIMES	Subscription renewal to LA Times.	\$268.25
P08-03355	POM INC.	BATTERY PACKS	\$127.75
P08-03356	BON APPETIT	Dept. Resource	\$15.97
P08-03357	CAROLINA BIOLOGICAL SUPPLY	BIOLOGY SUPPLIES	\$712.02
P08-03358	OC REGISTER	ADVERTISING	\$379.20
P08-03359	AMER. PORTABLE STORAGE	COMP EQUIP 2007-2008	\$6,001.68
P08-03360	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$191.63
P08-03361	W. W. GRAINGER INC.	DMP SAFETY TAPE	\$32.76
P08-03362	RT INNOVATIONS, INC.	For Presentation of IVC Ads	\$500.87
P08-03363	GANDER-PRINTCO	Bus Cards Outreach Spec/A.Akers	\$148.70
P08-03364	M & M'S WORLD	FAVORS FOR HEALTH SCI EVENTS	\$764.34
P08-03365	RAY OF LIFE	defibrillator training	\$240.00
P08-03366	DELL MARKETING	GPS PDA FOR RAJEN	\$526.84
P08-03367	FISHER SCIENTIFIC	CHEMISTRY SUPPLIES	\$1,106.83

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PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03368	PALEO TOOLS	PALEO LAB EQUIPMENT	\$1,803.80
P08-03369	WLEZIEN, LAWRENCE R.	SURVEY OF THE POOL AREA FOR DSA ACCESS R	\$5,750.00
P08-03370	HARBOR FREIGHT TOOLS	PALEO LAB EQUIPMENT	\$380.29
P08-03371	CREATION ENGINE	Telephone MySpeed Server License	\$1,051.64
P08-03372	MAQUINSAL SEWING MACHINE CO.	FASHION SUPPLIES	\$63.91
P08-03373	HAITBRINK ASPHALT PAVING, INC.	FLAG POLE	\$2,350.00
P08-03374	NAEYC	NAEYC ACCREDITATION APPLICATION FEE.	\$275.00
P08-03375	MODERN POSTCARD	ADVANCE PAY Print/Mailing of Post Cards	\$.00
P08-03376	SYSTEMS SOURCE, INC.	Ergonomic Chair for Campus Safety	\$452.70
P08-03377	SYSO LOS ANGELES	FASHION SUPPLIES	\$195.62
P08-03378	CSU FULLERTON	Library book per Ana Maria Cobos request	\$28.19
P08-03379	UNITED NATIONS PUBLICATIONS	Library book per Ana Maria Cobos request	\$169.13
P08-03380	SCANTRON CORPORATION	Scantron forms	\$78.87
P08-03381	DELL MARKETING	Replacement Lamp for Dell Projector	\$538.75
P08-03382	MODERN SCHOOL SUPPLIES	DRAFTING/ENGR SUPPLIES	\$587.51
P08-03383	DELL MARKETING	Dell Laptops for Board Members	\$4,015.57
P08-03384	WHITE CAP INDUSTRIES	MAGNETIC CLEANER	\$212.18
P08-03385	LAGUNA CLAY CO.	ART SUPPLIES	\$775.80
P08-03386	AARDVARK CLAY AND SUPPLIES	ART SUPPLIES	\$3,071.48
P08-03387	RICHARD THE THREAD EMPIRE TAPE	FASHION SUPPLIES	\$318.88
P08-03388	KLINGER EDUCATIONAL PRODUCTS	COMPETITIVE PHYSICS EQUIPMENT	\$9,064.73
P08-03389	SARGENT-WELCH	PHYSICS EQUIPMENT	\$784.20
P08-03390	BEST BUY CO., INC.	Lariat's instructional supplies.	\$925.09
P08-03391	MERCK AND CO., INC.	vaccines for students	\$1,396.29
P08-03392	COUNCIL FOR RESOURCE DEVELOP.	CRD Membership 2008	\$600.00
P08-03393	ENCYCLOPEDIA BRITANNICA	Purchase books.	\$1,302.44
P08-03394	PROAIR	AT CCD- FURNISH-INSTALL 3 7.5 TON GAS/EL	\$43,750.00
P08-03395	ARMSTRONG, LEE CO. INC.	BASEBALL DUGOUTS - INSTALL NEW SHEET RUB	\$8,460.00
P08-03396	HAITBRINK ASPHALT PAVING, INC.	BASEBALL FIELD - OVERLAY MAT FOR DUGOUTS	\$5,450.00
P08-03397	GRAPHAIDS INC-DANIELS	STUDENT SUPPLIES	\$544.33
P08-03398	JUDGE NETTING, INC.	GOLF DRIVING RANGE - CHANGE OUT SIDE PAN	\$41,600.00
P08-03399	INDUSTRIAL HYGIENE MGMT., INC.	SCI MATH - PERFORM A PHASE I INDOOR AIR	\$6,250.00
P08-03400	O'NEIL PRODUCT DEVELOPMENT, IN	Paper - Parking Permit Dispensers	\$608.63
P08-03401	GLOBAL ENTERTAINMENT INDUSTRIE	News Set for TV Studio	\$14,767.90
P08-03402	SIMULAIDS, INC.	MANIKIN FOR NURSING	\$501.85
P08-03403	CHARNSTROM W.A. CO.	MAIL BAG	\$162.55
P08-03404	HERCULES PORTABLE POWER, INC.	PROPOSAL TO REPAIR DIESEL GENERATOR	\$419.55
P08-03405	TRUJILLO, ARACELLI	Panel Presentation	\$200.00
P08-03406	VIDEO SERVICE OF AMERICA	Videotape for student use	\$359.80
P08-03407	B & H PHOTO	Lariat's instructional supplies.	\$1,896.40
P08-03408	DAN'S MACHINE TOOL, INC.	HORIZONTAL BANDSAW	\$1,826.36
P08-03409	BARKS EQUIPMENT & SUPPLIES	AUTOMOTIVE SUPPLIES	\$37.14
P08-03410	AMSTERDAM PRINTING & LITHO	REORDER DESK PLANNERS	\$581.73
P08-03411	MSC INDUSTRIAL SUPPLY CO.	RAPIDTECH - INDIRECT SUPPLIES	\$562.10
P08-03412	VWR INTERNATIONAL, INC.	PHYSICS EQUIPMENT	\$1,999.83
P08-03413	SEHI PROCOMP COMPUTER PRODUCTS	Clickers (Response devides for Honors Cl	\$4,759.32
P08-03414	G/M BUSINESS INTERIORS	Ergo Chair-J.Bleakney LIB 110B.	\$237.05
P08-03415	PBS VIDEO	Instructional DVD	\$23.50
P08-03416	CA CHAMBER OF COMMERCE	LEGAL POSTERS	\$489.90
P08-03417	AMTECH RELIABLE ELEVATOR CO.	PROPOSAL TO REPAIR MAIN CAMPUS ELEVATOR	\$46,210.00
P08-03418	SCANTRON CORPORATION	Imaging Scanner	\$4,851.43
P08-03419	QUEZADA PRO LANDSCAPE, INC.	PRUNE TREES @ GREENHOUSE. REMOVE TREE BR	\$1,000.00
P08-03420	SMITHY CO	PHYSICS TOOLS	\$227.11
P08-03421	APPLE COMPUTER, INC.	Supplies - cables	\$55.28
P08-03422	ATI	ATI TESTING	\$13,862.00

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PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03423	MAIN GRAPHICS	Purchase of Ten IVC Program Flyers	\$6,281.00
P08-03424	GOLF TEAM PRODUCTS	MEN'S GOLF UNIFORM SHIRTS	\$466.24
P08-03425	NASCO WEST INDUSTRIES, INC.	EQUIPMENT FOR NURSING	\$1,379.79
P08-03426	CHILDBIRTH GRAPHICS	EQUIPMENT FOR NURSING	\$635.21
P08-03427	GANDER-PRINTCO	BUSINESS CARDS FOR GEORGIA McCLUSKY	\$49.57
P08-03428	GANDER-PRINTCO	BUSINESS CARDS FOR DAVID ANDERSON	\$49.57
P08-03429	ALLSTAR MICROELECTRONICS, INC.	BUFFER SATA & USB PORT	\$162.13
P08-03430	LAERDAL MEDICAL CORP.	SUPPLIES FOR NURSING	\$363.04
P08-03431	RUSCO, INC.	New Lockers-Approved Comp. Equip.	\$31,615.00
P08-03432	GANAHL LUMBER	Blanket Purchase Order	\$150.00
P08-03433	HOME DEPOT	Blanket Purchase Order	\$180.00
P08-03434	FABRIC LAND	Student Supplies	\$1,430.00
P08-03435	MISSION PRINTING COMPANY, INC.	HR Recruitment Flyer for Job Fair.	\$563.75
P08-03436	NAT'L GEOGRAPHIC SOCIETY	ASTRO EQUIPMENT	\$482.94
P08-03437	BAMWALL CO.	DOOR REPLACEMENT @ POWER PLANT #4	\$1,984.00
P08-03438	GLOBAL INDUSTRIAL EQUIPMENT	SPILL CONTAINMENT PLATFORMS	\$282.09
P08-03439	SCHOOLOUTFITTERS.COM	overhead projectors	\$571.56
P08-03440	ROCKET DESIGN	Purchase of Design of General/Parent Bro	\$775.00
P08-03441	CAL'S CAMERAS	Film Developer	\$633.70
P08-03442	SAMY'S CAMERA	Photography Supplies	\$926.65
P08-03443	STUDIO TWO GRAPHICS & PRINTING	Purchase of General IVC Brochures	\$4,680.82
P08-03444	IMAGE PRINTING SOLUTIONS	IVC Dark Blue Presentation Folders	\$614.18
P08-03445	VANIMAN MANUFACTURING INC.	PALEO LAB EQUIPMENT	\$1,373.93
P08-03446	WEISS, GREGORY	GUEST LECTURE SERIES	\$100.00
P08-03447	KUBIAK, ANTHONY	GUEST LECTURE SERIES	\$100.00
P08-03448	KUCHARSKI, TOM	GUEST LECTURE SERIES	\$100.00
P08-03449	UNITED FABRICARE SUPPLY, INC.	Laundry Supplies	\$493.37
P08-03450	SAMY'S CAMERA	Blanket PO for Photography Supplies	\$300.00
P08-03451	PHOENIX KIOSK	Kiosks for Library	\$9,590.89
P08-03452	BAMWALL CO.	DOOR REPAIR	\$455.00
P08-03453	PORTLAND COMMUNITY COLLEGE	Payment for NSF Subaward - DUE 0702912	\$40,000.00
P08-03454	CA PRESENTERS	Institutional Membership	\$100.00
P08-03455	B & P SERVICES, INC.	VENTILATION FANS INSTALLATION	\$3,940.00
P08-03456	OC REGISTER	ADVERTISING	\$1,810.72
P08-03457	UNIV. OF CAL., BERKELEY	UC Berkeley Newsletter	\$28.00
P08-03458	POSITIVE PROMOTIONS	ITEMS FOR NURSE'S WEEK	\$341.00
P08-03459	BARNES & NOBLE	Books for the Career Ctr. Library	\$774.00
P08-03460	MC GRAW-HILL COMPANIES	Basic Skills Instructional Supplies	\$441.37
P08-03461	INTELECOM	Enrollment & Assessment fees for SC tele	\$15,162.27
P08-03462	HIRSCH PIPE & SUPPLY	GROUND SUPPLIES	\$977.84
P08-03463	GOVCONNECTION	Web cams for CS classes	\$391.13
P08-03464	COMPUTERLAND CORPORATE OFFICE	ADOBE LICENSES	\$627.10
P08-03465	MC KESSON GENERAL MEDICAL	medical supplies	\$189.52
P08-03466	YALE CHASE MATERIALS HANDLING	TECH REFRESH EQUIPMENT	\$174.85
P08-03467	B & H PHOTO	Film & Darkroom Cleaner	\$3,310.08
P08-03468	WEST-LITE SUPPLY CO.	LIGHTING SUPPLIES	\$327.80
P08-03469	TIRE GUIDES, INC.	AUTOMOTIVE SUPPLIES	\$21.50
P08-03470	VIDEO SERVICE OF AMERICA	DVD/VHS combo	\$100.36
P08-03471	GOOGLE INC.	Audioscience Audio Cards	\$10,388.79
P08-03472	BLICK, DICK COMPANY	STUDENT ART SUPPLIES	\$101.11
P08-03473	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	\$312.63
P08-03474	GLOBAL INDUSTRIAL EQUIPMENT	PIPE RACK	\$2,587.02
P08-03475	KIRK XPEDX	Paper to make copies	\$404.67
P08-03476	ROCKLER WOODWORKING & HARDWARE	RAPID TECH SUPPLIES	\$474.92
P08-03477	CHEAP JOE'S ART STUFF	STUDENT ART SUPPLIES	\$209.47

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PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03478	RIEGLE PRESS, INC.	RIEGLE SCHOOL CALENDARS	\$41.17
P08-03479	MARRIOTT	hotel rooms for guest artists	\$.00
P08-03480	SEHI PROCOMP COMPUTER PRODUCTS	HP 8750, HP Photosmart PRO B9180, & HP D	\$3,244.49
P08-03481	YALE CHASE MATERIALS HANDLING	CART WITH LADDER RACK	\$10,833.85
P08-03482	SEHI PROCOMP COMPUTER PRODUCTS	Supplies for Xerox 7750Printer	\$758.53
P08-03483	SCANTRON CORPORATION	SCANTRON HARDWARE/SOFTWARE	\$12,460.42
P08-03484	GANDER-PRINTCO	ENVELOPES FOR MASS CHECK MAILING	\$641.11
P08-03485	UNITED SITE SERVICES OF CA, IN	fence repair	\$300.00
P08-03486	RALPHS GROCERY CO.	Ralphs Store Blanket Order	\$1,000.00
P08-03487	SCANTRON CORPORATION	Scantron Forms	\$79.53
P08-03488	EWD SUPPORT SERVICES	Statewide Economic & Workforce Marketing	\$500.00
P08-03489	PROVISIO, LLC	Software license for Sitekiosk	\$320.02
P08-03490	ECONOMIC ALTERNATIVES, INC.	WATER TREATMENT	\$230.12
P08-03491	XEROX CORPORATION	COPIER FOR SUPPLY ROOM-HSHSEI	\$9,143.67
P08-03492	SEHI PROCOMP COMPUTER PRODUCTS	Replacement printer cartridges	\$1,129.59
P08-03493	BAMWALL CO.	CUSTODIAL WAREHOUSE OFFICE AND BREAK ARE	\$7,236.00
P08-03494	KIRK XPEDX	Paper to make copies.	\$300.14
P08-03495	GORE, LISA JANE	Contract Services	\$1,000.00
P08-03496	MORROW, STAN	Contract Services	\$1,500.00
P08-03497	SEGAL, JEFFREY	Contract Services	\$1,200.00
P08-03498	HALL, JENNIFER	Contract Services	\$1,120.00
P08-03499	DIERL, CHRISTOPHER Z.	Contract Services	\$1,120.00
P08-03500	BOOKPOOL LLC	Microsoft Windows Server Resource Kit	\$177.26
P08-03501	LATHERS, JAMES	Contract Services	\$1,120.00
P08-03502	AARFLOT, JOSTEIN	CONTRACT SERVICES	\$1,120.00
P08-03503	LA VERGNE, PAT	Contract Services	\$1,120.00
P08-03504	SMEKAL, ALLISON	Contract Services	\$100.00
P08-03505	HANKE, LAURA	Contract Services	\$100.00
P08-03506	MUSCHENETZ, ILONA	Contract Services	\$500.00
P08-03507	CRISAFULL, MARISSA	Contract Services	\$100.00
P08-03508	IRVINE PIPE & SUPPLY	SUPPLIES	\$239.90
P08-03509	SEHI PROCOMP COMPUTER PRODUCTS	Photography ink	\$997.42
P08-03510	XEROX CORPORATION	XEROX COPIER	\$274.20
P08-03511	SEHI PROCOMP COMPUTER PRODUCTS	Printer Paper	\$87.95
P08-03512	BOOKPOOL LLC	Book on Apache Tomcat's web server	\$31.87
P08-03513	CVIS	Upgrade Autocad Maintenance	\$3,771.25
P08-03514	HARDY DIAGNOSTICS	MICRO-MEDIA	\$336.18
P08-03515	COGNOS CORPORATION	VMS AXP Powerhouse Support of License Tr	\$6,750.00
P08-03516	DELL MARKETING	Dell Monitor	\$308.62
P08-03517	MAQUINSAL SEWING MACHINE CO.	FASHION SUPPLIES	\$44.81
P08-03518	FISHER SCIENTIFIC	CHEMISTRY EQUIPMENT	\$27,929.66
P08-03519	APPLE SCIENTIFIC, INC.	CHEMISTRY EQUIPMENT	\$6,509.18
P08-03520	PASCO SCIENTIFIC	PHYSICS EQUIPMENT	\$11,646.72
P08-03521	PROVISIO, LLC	Software license for Sitekiosk	\$533.36
P08-03522	SARGENT-WELCH	BIOLOGY EQUIPMENT	\$1,089.47
P08-03523	WARD'S NATURAL SCIENCE	BIOLOGY EQUIPMENT	\$7,736.45
P08-03524	FISHER SCIENTIFIC	BASIC AID/COMPETITIVE EQUIPMENT	\$21,104.79
P08-03525	SONY	SONY Equipment hardware	\$85,122.50
P08-03526	FISHER SCIENTIFIC	BIOLOGY EQUIPMENT	\$509.15
P08-03527	SCIENCE KIT, INC.	BIOLOGY EQUIPMENT	\$2,505.77
P08-03528	SPECTRUM TECHNIQUES, INC.	PHYSICS EQUIPMENT	\$1,085.56
P08-03529	FISHER SCIENTIFIC	HUMAN ANATOMY MODELS	\$4,827.07
P08-03530	DENOYER-GEPPERT SCIENCE CO.	HUMAN ANATOMY MODELS	\$685.77
P08-03531	SCIENCE KIT, INC.	PHYSIOLOGY EQUIPMENT	\$1,067.54
P08-03532	APPLE SCIENTIFIC, INC.	BIOLOGY EQUIPMENT	\$10,387.10

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PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03533	BIO-RAD LABORATORIES, INC.	BIOLOGY EQUIPMENT	\$883.30
P08-03534	G/M BUSINESS INTERIORS	Ergonomic Chair/Paul Polloczek	\$248.05
P08-03535	RED DIGITAL CAMERA COMPANY	Professional Digital Camera for Filmmakk	\$56,055.86
P08-03536	COMPUTERLAND CORPORATE OFFICE	Software HR-Recruitment 2008	\$252.14
P08-03537	BENZ MICROSCOPE OPTICS CENTER	HUMAN ANATOMY MODELS	\$268.84
P08-03538	FISHER SCIENTIFIC	PHYSICS EQUIPMENT	\$1,686.71
P08-03539	SEHI PROCOMP COMPUTER PRODUCTS	3 HP LASERJET PRINTERS	\$1,289.14
P08-03540	AGILYSYS	PDU for Blade Centers	\$5,103.38
P08-03541	SVM, LP	Gas Cards	\$4,000.00
P08-03542	MAGNA PUBLICATIONS, INC.	CD/TRANSCRIPT/SLIDES-PRESENTATION	\$239.00
P08-03543	CAROLINA BIOLOGICAL SUPPLY	EQUIPMENT FOR ANTHROPOLOGY	\$1,850.12
P08-03544	INCENTRA SOLUTIONS	Contract services for TLC Grant	\$74,000.00
P08-03545	COMMUNITY PARTNERS	Marketing of CACT Training Courses	\$4,300.00
P08-03546	CSU FULLERTON	COMMUNITY COLLEGE REPRESENTATIVE	\$3,000.00
P08-03547	ALERTSITE	AlertSite Monitoring Services for BlackB	\$1,904.85
P08-03548	MPC-G	New computer and peripherals.	\$1,626.49
P08-03549	SKORA ELECTRIC	GYMNASIUM - MAINTENANC & REPAIR	\$2,920.00
P08-03550	CDW COMPUTER CENTERS	Blackberry Software for Exchange	\$3,911.93
P08-03551	AGILYSYS	TSM Consulting	\$5,817.00
P08-03552	RR SYSTEMS, INC.	STORAGE OF 324 VIRCO CHAIRS FOR BGS CLAS	\$958.00
P08-03553	STAR THROWER DISTRIBUTION CORP	Purchase DVD for Career Center.	\$443.31
P08-03554	APPLE COMPUTER, INC.	SOFTWARE	\$113.14
P08-03555	APPLE COMPUTER, INC.	Software	\$86.09
P08-03556	SAMY'S CAMERA	Photographic Paper	\$.00
P08-03557	DELL MARKETING	Computers for Kiosks in Library	\$2,514.63
P08-03558	SADDLEBACK SAND & GRAVEL	FILLED SANDBAGS	\$484.88
P08-03559	TREESMITH ENTERPRISES, INC.	ONGOING MAINTENANCE OF ATEP'S UNIMPROVED	\$15,000.00
P08-03560	MISSION PRINTING COMPANY, INC.	Brochures for 08 Summer Season	\$4,950.00
P08-03561	RIGAKU, INC.	GEOLOGY SUPPLIES	\$928.33
P08-03562	OCEAN INSTITUTE	Field trip	\$600.00
P08-03563	BERES, CATHERINE	Nameplates for Perf.Arts operations staf	\$44.15
P08-03564	ARTWEEK	Subscription to Artweek Magazine	\$38.00
P08-03565	NCECA	Membership renewal	\$100.00
P08-03566	WELLS FARGO #3317 (DISTRICT)	Transcription service trial	\$300.00
P08-03567	MINI U STORAGE	Monthly storage of fossil & shell coll.	\$650.00
P08-03568	DOOLEY ENTERPRISES, INC.	Ammunition	\$1,465.40
P08-03569	SEHI PROCOMP COMPUTER PRODUCTS	5 HP PRINTERS	\$3,353.01
P08-03570	VILLA FORD	NEW VEHICLES	\$25,527.64
P08-03571	NASPA	Leadership Exchange Subscription	\$32.80
P08-03572	SADDLEBACK GOLF CARS, INC.	Equipment	\$6,545.81
P08-03573	ZTEK CO.	COMPETITIVE EQUIPMENT	\$1,136.42
P08-03574	GANDER-PRINTCO	business cards for Kathleen Schrader	\$49.57
P08-03575	KIRK XPEDX	Paper to make copies	\$230.90
P08-03576	LE PORT SCHOOL	Child Care Services	\$2,160.00
P08-03577	BALLET BARRES WEST	DANCE EQUIPMENT FOR THE IVC DANCE DEPART	\$1,185.25
P08-03578	ACUSHNET COMPANY	GOLF BALLS FOR IVC GOLF TEAM	\$3,049.61
P08-03579	DELL MARKETING	LAPTOP AND MONITOR	\$2,422.26
P08-03580	REALVOLLEYBALL.COM	VOLLEYBALL GEAR	\$2,171.53
P08-03581	WHITMORE, DESIRE	Repair and maintenance of Pasco optics k	\$2,000.00
P08-03582	HOME DEPOT	Photography supplies	\$200.00
P08-03583	NAT'L ORGANIZATION FOR ADN	N-OADN DUES	\$400.00
P08-03584	CSI ELECTRICAL CONTRACTORS, INC	BUILDING RECEPTACLE REPLACEMENT	\$34,340.00
P08-03585	NAT'L ASSN OF EMS EDUCATORS	Membership for Barbara Penland	\$70.00
P08-03586	KEENAN & ASSOCIATES	Loss Control/Risk Mgmt. Agreement	\$24,775.00
P08-03587	B & H PHOTO	photographic paper	\$601.23

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03588	CARDINAL HEALTH	ALARIS SYSTEM FOR SKILLS LAB	\$6,080.73
P08-03589	MINI MAILERS, INC. (MMI)	Outreach URL Purchase	\$3,714.26
P08-03590	BEE EMERGENCY RESPONSE TEAM	EMERGENCY TREATMENT FOR BEES	\$295.00
P08-03591	GANDER-PRINTCO	Window Envelopes	\$621.29
P08-03592	ABC-CLIO, INC.	Library books per Tom Weisrock request	\$334.87
P08-03593	QUEZADA PRO LANDSCAPE, INC.	REMOVE MULTI-TRUNK TREE	\$700.00
P08-03594	NORTHERN TOOL & EQUIPMENT CO.	GROUNDS EQUIPMENT	\$283.96
P08-03595	INTERMOUNTAIN LOCK & SECURITY	CHEMISTRY SUPPLIES	\$163.73
P08-03596	BALANCED BODY, INC.	PILATES EQUIPMENT FOR IVC DANCE DEPARTME	\$1,696.89
P08-03597	PAULINE'S PROFESSIONAL POTPOUR	Recognition Medals	\$582.26
P08-03598	PYRO-COMM SYSTEMS	FIRE ALARM TECHNOLOGY UPGRADE	\$6,325.00
P08-03599	CPP, INC.	Strong College Profile Software	\$1,900.00
P08-03600	AMSTERDAM PRINTING & LITHO	ACADEMIC PLANNERS 2008-2009	\$330.79
P08-03601	GANDER-PRINTCO	Business Cards	\$148.70
P08-03602	NORTHERN TOOL & EQUIPMENT CO.	PALEO LAB EQUIPMENT	\$901.99
P08-03603	BROADCAST SUPPLY WORLDWIDE	ACCESS Remote Package	\$8,457.37
P08-03604	CLOSET TAILORS	R/R Computer Table in SSC 140J	\$950.00
P08-03605	APC GLOBAL SERVICES	APC REPLACEMENT BATTERIES	\$1,402.00
P08-03606	CADCIM TECHNOLOGIES	Catia Multimedia CD-ROM	\$36.25
P08-03607	HUBERT COMPANY	CARAFES	\$82.04
P08-03608	TAUBENPOST, INC	Labeling 2008 Summer Brochures	\$1,300.00
P08-03609	BUDDY'S ALL STARS INC.	Add'l T&F shorts for women	\$81.18
P08-03610	FILM AROBICS, INC.	Instructional Material-Spanish	\$405.38
P08-03611	CHAIDEZ, LEONARD INC.	TREE SERVICE	\$2,150.00
P08-03612	COASTLINE ROP	CDES Grant Expense	\$1,725.00
P08-03613	ISLAND PROMOTIONAL PRODUCTS	CLIP ON FOLD UP TOTE	\$1,048.58
P08-03614	TEMPLETON, KAREN	Workshop Presenter	\$210.00
P08-03615	YAMINSKI, NINA	Workshop Presentation	\$210.00
P08-03616	BLAIR, DENISE	Workshop Presentation	\$210.00
P08-03617	DIRECT PAINTING & DECOR. INC.	PAINT LIBRARY ROOM 302 WALLS	\$590.00
P08-03618	INGERSOLL RAND	MODIFICATION TO CARD READER AT IVC PAC	\$280.00
P08-03619	SOCCEED TRUSTEE FOR FEDERAL/STA	Return to Title IV Funds	\$267.00
P08-03620	G/M BUSINESS INTERIORS	FURNITURE	\$924.55
P08-03621	DELL MARKETING	Computer Mice	\$155.16
P08-03622	DELL MARKETING	20" Widescreen Flat Panel LCD Monitor	\$1,186.65
P08-03623	WENGER CORPORATION	Choral Risers	\$11,435.94
P08-03624	FINNEY COMPANY, INC.	Purchase DVDs for Career Center.	\$2,017.35
P08-03625	B & H PHOTO	Monitors for studio and audio for voice	\$10,708.20
P08-03626	GOVCONNECTION	COMPUTER SUPPLIES	\$133.95
P08-03627	TKH DESIGN, INC.	COURT SWEEPER FOR HART GYMNASIUM	\$588.17
P08-03628	QUALITONE INDUSTRIES, INC.	AV Equipment	\$2,244.96
P08-03629	FULL COMPASS SYSTEMS	AV Equipment	\$7,692.98
P08-03630	LASER SOURCE	toner cartridge for Drafting printer	\$103.44
P08-03631	SAMY'S CAMERA	Polaroid Film	\$359.80
P08-03632	B & H PHOTO	Canon Digital Camer & Supplies	\$386.82
P08-03633	REDFEARN ROOFING dba	EMERGENCY REPAIR	\$979.00
P08-03634	VORTEX INDUSTRIES, INC.	Industrial Steel Door for APE equipment	\$10,000.00
P08-03635	SPECTRUM INDUSTRIES, INC.	Desk Chairs	\$1,749.87
P08-03636	APPLE COMPUTER, INC.	Upgrade License for Final Cut Pro	\$2,688.36
P08-03637	APPLE COMPUTER, INC.	Tech Refresh - Macs	\$246,200.97
P08-03638	UNITED SITE SERVICES OF CA, IN	fence installation	\$96.25
P08-03639	VITAL LINK ED. & BUS.CONSORTIUM	Kaleidoscope Grant Contract	\$9,629.00
P08-03640	CLOSET TAILORS	UNIT STORAGE FOR COUNSELING	\$3,897.60
P08-03641	WOODBIDGE HIGH SCHOOL	Purchase of Ad & Banner at Woodbridge Hi	\$1,500.00
P08-03642	HITT MARKING DEVICES, INC.	Stamps for HR Recruitment 2008	\$66.20

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03643	POCKET NURSE ENTERPRISES, INC.	TRACH MANIKINS	\$536.98
P08-03644	U.S. POSTMASTER	Postage for Summer 08 Brochures	\$5,200.00
P08-03645	MARK IV PRINT COMMUNICATIONS	Installatin of data cables	\$817.27
P08-03646	SAFELITE AUTO GLASS CORP.	REPLACE WINDSHIELD	\$196.95
P08-03647	ASSN OF PERFORMING ARTS	Membership renewal	\$300.00
P08-03648	VICENTI, LLOYD & STUTZMAN	GASB45 Consulting Services	\$3,600.00
P08-03649	DALLAS COUNTY COMMUNITY COLLEG	Enrollment fee for BUS 1 Telecourse	\$880.00
P08-03650	U.S. POSTMASTER	Postage costs	\$500.00
P08-03651	IRVINE HIGH SCHOOL	Ad for Track/Field Program Irvine High S	\$450.00
P08-03652	ALPHAGRAPHICS	Transfer Center Newsletter	\$727.62
P08-03653	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR NURSING	\$250.75
P08-03654	COMPUTERLAND CORPORATE OFFICE	Software license and maint upgrades	\$2,603.39
P08-03655	CCC	PURCHASE SITE LICENSE	\$2,155.00
P08-03656	DELL MARKETING	Tech Refresh Computers	\$109,608.27
P08-03657	DELL MARKETING	6 DELL MONITORS	\$1,463.84
P08-03658	CLOSET TAILORS	R/R Storage Unit in SSC 140I	\$5,413.00
P08-03659	FILMS MEDIA GROUP	DVDS FOR HUMAN SERVICES	\$206.43
P08-03660	DISPLAYS2GO	Display Case	\$79.63
P08-03661	NGUYEN, HALEY	Student Supplies	\$129.40
P08-03662	PRINTECH, INC.	printing of 2009-10 academic calendar	\$854.46
P08-03663	TUSTIN AWARDS	Appreciation Awards/Recognition	\$286.30
P08-03664	BORDERS & BOOKS	Workshop Materials	\$315.82
P08-03665	OC REGISTER	OC REGISTER SUBSCRIPTION	\$72.77
P08-03666	S & B FOODS	Food for Articulation Day	\$440.16
P08-03667	LEARNING SEED	Library DVDs per Tom Weisrock request	\$200.70
P08-03668	NEW DAY FILMS	Library DVD per Tom Weisrock request	\$224.37
P08-03669	MEDCOM, INC., TRAINEX DIV.	DVD FOR NURSING	\$180.40
P08-03670	RJM DESIGN GROUP, INC.	ARCHITECTURAL SERV. ATEP	\$49,505.00
P08-03671	RJM DESIGN GROUP, INC.	ARCHITECT AGRMT	\$48,015.00
P08-03672	VICENTI, LLOYD & STUTZMAN	Investigation Services	\$10,000.00
P08-03673	MOBILE MODULAR MGMT. CORP.	MODULAR CLASSROOMS LEASE SC VILLAGE	\$53,592.00
P08-03674	MOBILE MODULAR MGMT. CORP.	MODULAR RESTROOMS LEASE SC VILLAGE	\$20,208.00
P08-03675	LEXIS-NEXIS/MATTHEW BENDER	Law Library Update Service	\$878.78
P08-03676	REDFEARN ROOFING dba	EMERGENCY ROOF REPAIR	\$10,657.00
P08-03677	SO COAST AIR QUALITY MGMT DIST	EMISSIONS FEES	\$99.09
P08-03678	SO COAST AIR QUALITY MGMT DIST	ANNUAL OPERATING FEES	\$799.65
P08-03679	RGP PLANNING & DEVELOPMENT SVC	ATEP Project	\$226,000.00
P08-03680	SMARDAN SUPPLY - EL MONTE	PLUMBING SUPPLIES	\$4,784.87
P08-03681	DIVERSIFIED BUSINESS SERVICES	SHIRTS FOR SECURITY GUARD	\$167.74
P08-03682	ECONOMIC ALTERNATIVES, INC.	CONDUCTIVITY CONTROLLER	\$952.73
P08-03683	SEPULVEDA BUILDING MATERIALS	DECOMPOSED GRANITE	\$317.86
P08-03684	EMERGENCY MEDICAL PRODUCTS	Supplies for Paramedic Students	\$188.02
P08-03685	MC KESSON GENERAL MEDICAL	SUPPLIES FOR NURSING	\$2,102.30
P08-03686	SEARS	TOOL BOX	\$155.24
P08-03687	GOVCONNECTION	Flash drives for lab sections	\$44.87
P08-03688	SEHI PROCOMP COMPUTER PRODUCTS	Dept. Supplies	\$374.16
P08-03689	SEHI PROCOMP COMPUTER PRODUCTS	Supplies for Multi Media Studio	\$117.06
P08-03690	VWR INTERNATIONAL, INC.	DRAWING COMPASS	\$337.34
P08-03691	OC PRINTING CO.	Early Bird Program Poster	\$854.35
P08-03692	A-VIDD ELECTRONICS CO.	Converter for SD to SDI Conversion	\$635.95
P08-03693	OC PRINTING CO.	Bic Click Pens	\$731.54
P08-03694	BUSCH, INC.	REPAIR B-200 VACUUM PUMP	\$1,687.00
P08-03695	R.M. SYSTEM, INC.	GYMNASIUM FIRE ALARM REPLACEMENT	\$8,200.00
P08-03696	OC PRINTING CO.	USB DRIVES FOR COMPUTERS	\$1,723.75
P08-03697	PROVANTAGE	Headphones for the Reading Lab.	\$896.85

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03698	B & H PHOTO	EQUIPMENT FOR TA 441 - OUTWORLD	\$237.59
P08-03699	QUALITONE INDUSTRIES, INC.	AV Equipment	\$1,912.68
P08-03700	OC PRINTING CO.	RAPIDTECH - INDIRECT SUPPLIES	\$1,058.72
P08-03701	BLIND FACTORY	Blinds	\$375.00
P08-03702	ARENA DISTRIBUTING, INC.	NUTRITIONAL FOOD AND SUPPLIES	\$1,287.00
P08-03703	SOCCCD TRUSTEE FOR FEDERAL/STA	Return to Title IV Funds	\$493.00
P08-03704	ELM NDN	Return to Title IV Funds	\$163.30
P08-03705	GANDER-PRINTCO	Business Cards for Bud Richards	\$38.79
P08-03706	K-LOG COMPANY, INC.	2 Person workstation lounge	\$503.00
P08-03707	SOFTWARE eSOURCE COMPUTER CTR	Omniform	\$86.98
P08-03708	AGILYSYS	Incident Mgr Module/Audit Mgmt Sys	\$8,939.27
P08-03709	CPP, INC.	Strong Interest Assessments College Edit	\$2,300.00
P08-03710	STEVE SPANGLER SCIENCE	INSTRUCTIONAL SUPPLIES	\$39.06
P08-03711	INTERSTATE ELECTRIC	Signage Materials	\$526.21
P08-03712	SEHI PROCOMP COMPUTER PRODUCTS	Technology equipment	\$4,197.43
P08-03713	G/M BUSINESS INTERIORS	ERGONOMIC CHAIRS FOR COUNSELORS	\$8,154.00
P08-03714	B & H PHOTO	Canon camera bodies	\$7,432.60
P08-03715	TISCARENO CATERING	Catering	\$750.00
P08-03716	TROXELL COMMUNICATIONS, INC.	Tech Refresh Equipment	\$1,012.85
P08-03717	DRUIFF, GAIL	Workshop Presentation	\$150.00
P08-03718	TRANSPORT SPECIALTIES, INC.	RELOCATE STORAGE CONTAINERS	\$2,400.00
P08-03719	RJM DESIGN GROUP, INC.	ARCHITECT SERVICES FOR ATEP LANDSCAPE	\$25,845.00
P08-03720	PROFORCE LAW ENFORCEMENT	WEAPONS	\$2,773.49
P08-03721	TRANSIT MEDIA	HISTORY FILM	\$69.65
P08-03722	GUEST ARTISTS	Contract Services	\$6,260.00
P08-03723	TECHSMITH INC.	CAMTASIA/SNAGIT LICENSES	\$1,801.07
P08-03724	WENGER CORPORATION	Cello chairs	\$2,390.30
P08-03725	WENGER CORPORATION	Ensemble stools	\$2,177.49
P08-03726	AGILYSYS	Memory Upgrade on SIS Servers	\$22,781.47
P08-03727	AGILYSYS	Mail Storage Mgr Backup-Exchange	\$6,856.35
P08-03728	METRONOME, INC.	Wireless phones for desktop support	\$2,330.85
P08-03729	TSUCHIYAMA & KAINO	HS Bldg HVAC Heat Load Increase	\$8,000.00
P08-03730	SULLIVAN, SEAN	Contract Services	\$1,000.00
P08-03731	SOCIETY OF MANUFAC. ENGINEERS	RAPID 2008 CONF/BOOTH SPACE	\$2,350.00
P08-03732	SAMY'S CAMERA	Monitor/Printer Calibrator	\$775.80
P08-03733	CORPORATE BUSINESS INTERIORS	TABLES FOR CONFERENCE ROOM	\$3,357.49
P08-03734	CARD INTEGRATORS CORPORATION	Photo ID Ribbon Order	\$1,468.16
P08-03735	CONCEPT MEDIA	DVDS FOR NURSING	\$1,099.31
P08-03736	IVC BOOKSTORE	Purchase of books for the teachers (see	\$326.70
P08-03737	SEHI PROCOMP COMPUTER PRODUCTS	Tech Refresh Office Scanner	\$332.56
P08-03738	IRVINE PIPE & SUPPLY	maintenance materials	\$300.00
P08-03739	COMPUTERLAND CORPORATE OFFICE	ADOBE LICENSES	\$20,867.02
P08-03740	PBS VIDEO	DVD FOR ANTHROPOLOGY	\$31.88
P08-03741	OC PRINTING CO.	RAPIDTECH - INDIRECT SUPPLIES	\$405.90
P08-03742	NEW DAY FILMS	FILMS FOR ANTHROPOLOGY	\$1,068.87
P08-03743	SPIRE USA	Backpack for Computer	\$223.73
P08-03744	DELL MARKETING	2 DELL SERVERS	\$14,730.50
P08-03745	APPLE COMPUTER, INC.	Apple computer & monitor	\$3,495.36
P08-03746	WENGER CORPORATION	Acoustical shells	\$27,330.60
P08-03747	MPC-G	Batteries for MPC Laptops	\$213.35
P08-03748	DELL MARKETING	MORE STORAGE FOR SAN SERVER	\$21,542.46
P08-03749	VERIZON	PDA Support	\$868.14
P08-03750	OTHER WORLD COMPUTING CORP.	EXTERNAL HARDDRIVE CASE WITH FIREWIRE	\$372.54
P08-03751	KONSORTUM 1	Data Center UPS/HVAC Upgrade	\$9,500.00
P08-03752	AMSTERDAM PRINTING & LITHO	Supplies with Logo	\$184.49

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-03203 Through P08-03755

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-03753	COMMUNITY COLLEGE LEAGUE OF CA	Library acquisitions software per Tom We	\$1,887.50
P08-03754	JOSSEY-BASS PUBLISHERS	Subscription to The Department Chair	\$99.00
P08-03755	SYSTEMS SOURCE, INC.	ERGONOMIC CHAIRS FOR COUNSELORS	\$1,002.40
			=====
			\$2,605,451.25

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Purchase Order Numbers P09-00001 Through P09-00002

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00001	AGILYSYS	IBM-SAN Maintenance Renewal	\$3,395.81
P09-00002	SOLARWINDS.NET, INC.	ITC SOFTWARE LICENSE	\$395.00
			=====
			\$3,790.81

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-01968		Tutorial/Reference Books	\$139.61
RD08-01967	MUELLER, BETH	Registration to attend ACBO 2008 Spring	\$810.18
RD08-01966	PENN CORP. RELOCATION SVCS INC	BGS FURNITURE/EQUIPMENT STORAGE	\$2,344.00
RD08-01965	ROQUEMORE, GLENN	Registration: Glenn Roquemore SCCCEOA 20	\$520.00
RD08-01964	SCHADER, PAM	REIMBURSEMENT FOR SPRING 2008 - ART TICK	\$239.86
RD08-01963	TICKETCRAFT	Ticket printing for summer '08 season	\$337.10
RD08-01962		REPAIR OF AUTOPSY SAW FOR BIO.200 HUMAN	\$.00
RD08-01961	SMITH, KATHLEEN	Conference Reimbursement	\$800.00
RD08-01960	QUADE, JOYCE	Conference Reimbursement	\$750.00
RD08-01959		Library E-Books per Tom Weisrock request	\$14,516.38
RD08-01958	NIELSEN, MARGARET	Conference Reimbursement	\$300.00
RD08-01957	MAYORAL, MICHAEL	Conference Reimbursement	\$300.00
RD08-01956	LY, SHARYN K.	Conference Reimbursement	\$90.00
RD08-01955	LONG, MICHAEL	Conference Reimbursement	\$449.00
RD08-01954	LEPPEN-CHRISTENSEN, KRIS	Conference Reimbursement	\$715.00
RD08-01953		Conference Reimbursement	\$350.00
RD08-01952	HURLEY, REGINA	Conference Reimbursement	\$235.00
RD08-01951	HUGGINS, BARBARA	Conference Reimbursement	\$114.00
RD08-01950	THOMAS, BECKY	Please reimburse Ms. Thomas for the expe	\$49.80
RD08-01949	MAQUINSAL SEWING MACHINE CO.	Repair Equipment	\$250.00
RD08-01948	COACH AMERICA - LOS ANGELES	BUS - HUNTINGTON LIBRARY - SAN MARINO, C	\$554.00
RD08-01947	KENDALL/HUNT PUBLISHING CO.	Geology reference book	\$27.96
RD08-01946		Student Supplies	\$60.19
RD08-01945	HILDEBRAND, COLLEEN	Conference Reimbursement	\$300.00
RD08-01944	GREEN, DENISE A.	Conference Reimbursement	\$35.00
RD08-01943	GOODMAN, RICHARD	Conference Reimbursement	\$512.00
RD08-01942	CCPRO	conference	\$475.00
RD08-01941	OXFORD UNIVERSITY PRESS	Library book per Tom Weisrock request	\$8.58
RD08-01940	CUNNINGHAM, APRIL	Conference Reimbursement	\$335.00
RD08-01939	CRAPO, STEVE	Conference Reimbursement	\$750.00
RD08-01938	PACIFIC SCREENWORKS	Kaledidoscope T-Shirts	\$2,179.78
RD08-01937	CRAIG, BRANDEE	Conference Reimbursement	\$750.00
RD08-01936	CRABB, KERRY	Conference Reimbursement	\$300.00
RD08-01935		Conference Reimbursement	\$132.00
RD08-01934	ACCUITY	ACH Participant Directory	\$224.00
RD08-01933	CALDWELL, AVERY	Conference Reimbursement	\$300.00
RD08-01932	BRIGHT, JULIE	Conference Reimbursement	\$252.00
RD08-01931	BELYEA, BARBARA	Conference Reimbursement	\$750.00
RD08-01930	S & B FOODS	CATERING FOR DLC MEETING	\$68.96
RD08-01929		R. Guzman to attend CCCApply/CCCTran Wor	\$78.93
RD08-01928	CACCRAO	CACCRAO Workshop Registration Fees	\$270.00
RD08-01927	BARTLOMAIN, JOYCE	Reimbursement	\$64.61
RD08-01926	BANDER, CAROL	Conference Reimbursement	\$723.00
RD08-01925	PACIFIC TYPEWRITER & COMM INC.	Typewriter Repair	\$80.00
RD08-01924	COACH AMERICA - LOS ANGELES	Bus foe EMERITUS Field Trip-3/12-Mahotka	\$1,088.00
RD08-01923	MATHUR, RAGHU P.	R.MATHUR TO ATTEND CEO CONFERENCE	\$620.00
RD08-01922	O'CONNOR, KEVIN	Reimbursement for ACCCA membership fees.	\$295.00
RD08-01921	ABC-CLIO, INC.	Library book per Tom Weisrock request	\$47.19
RD08-01920		Department Chair Newsletter	\$.00
RD08-01919	MUELLER, HEIDI M.	Reimbursement	\$140.00
RD08-01918	THROCKMORTON, JULIANNA	Reimbursement	\$90.00
RD08-01917	OCEAN INSTITUTE	Contractor Fees to Support MST 219 Class	\$450.00
RD08-01916	RADDEN, LARRY	Reimbursement	\$425.00
RD08-01915	CCC	Conference Registration	\$255.00
RD08-01914	THROCKMORTON, JULIANNA	Reimbursement	\$140.00
RD08-01913	MUELLER, HEIDI M.	Reimbursement	\$140.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-01912	IN & OUT BURGER	ASG DEPOSIT FOR KALISCOPE & SENIOR DAY	\$4,380.00
RD08-01911	RADDEN, LARRY	Reimbursement	\$3,390.11
RD08-01907	WOHLERS ASSOCIATES, INC.	Payment for Presentation @ IAB Meeting	\$444.79
RD08-01906	HORN IMPROVEMENT	Saxophone repairs	\$161.55
RD08-01903		Reim. Candidate - IVC Dean, MSE	\$574.14
RD08-01902	WOHLERS ASSOCIATES, INC.	Payment for Presentation @ NVC Meeting	\$388.64
RD08-01901	WELLS FARGO #3317 (DISTRICT)	Progressive Business Publications	\$299.00
RD08-01900	COACH AMERICA - LOS ANGELES	Bus fo EMERITUS INSTITUTE Field Trip - M	\$656.00
RD08-01899	SO. ORANGE COUNTY CHAMBER OF	M. MILCHIKER TO ATTEND SOCRCC REGIONAL C	\$175.00
RD08-01898	VITALE, WILLIAM	Reimbursement for NVC Meeting Expenses	\$591.00
RD08-01897	3DSUG, INC.	3DSUG Annual Conference Sponsorship/Vend	\$5,000.00
RD08-01896	SOCIETY OF MANUFAC. ENGINEERS	RAPID 2008 CONF/BOOTH SPACE	\$.00
RD08-01895	SADDLEBACK COLLEGE BOOKSTORE	BOOK	\$16.16
RD08-01894	LASER SOURCE	Non instructional repair	\$90.00
RD08-01893	GASTON, JIM	Reimbursement for ACCA Conference on 2/2	\$255.67
RD08-01892	CCC	REGISTRATION FOR TRAINING	\$250.00
RD08-01891	CIFONE, ROCKY	Conference for Rocky Cifone	\$90.64
RD08-01890	S & B FOODS	Payment to S&B Foods, SC Catering Div	\$42.83
RD08-01889	GASTON, JIM	India Trip-Neudesic Orientation & Traini	\$3,607.71
RD08-01888	IVC BOOKSTORE	January 2008 EOPS/IVC bookstore billing	\$59,203.86
RD08-01887	IVC BOOKSTORE	January 2008 CARE bookstore billing	\$2,706.42
RD08-01886	SADDLEBACK COLLEGE BOOKSTORE	January bookstore billing	\$377.23
RD08-01885	BARTLOMAIN, JOYCE	Reimbursement	\$26.93
RD08-01884	ABBAS, CHERYL	CAEYC Spring 08 Annual Conference.	\$268.00
RD08-01883		CAEYC Spring 08 Annual Conference.	\$.00
RD08-01882	EITENEER, NATALIA	CAEYC Spring 08 Annual Conference.	\$268.00
RD08-01881	WOOD, KRISTINA	CAEYC Spring 08 Annual Conference.	\$279.00
RD08-01880	POURSHAFAI, SIMIN	CAEYC Spring 08 Annual Conference.	\$268.00
RD08-01879	JONES, EVELYN	CAEYC Spring 08 Annual Conference.	\$231.00
RD08-01878	GILMAN, SANDRA	CAEYC Spring 08 Annual Conference.	\$241.00
RD08-01877	GARCIA, LIDO	CAEYC Spring 08 Annual Conference.	\$264.00
RD08-01876	CHAMBERLAIN, SARAH	CAEYC Spring 08 Annual Conference.	\$266.00
RD08-01875		CERTIFICATION FOR QAC/QAL PREPARATION	\$.00
RD08-01874	S & B FOODS	BLACK HISTORY MONTH PROGRAM	\$121.22
RD08-01873	APARICIO, INA	CAEYC Spring 08 annual conference.	\$272.00
RD08-01872		Repair Stentura 400 Writer	\$200.00
RD08-01871	SCHULTZ, KATHERINE (KATHY)	Reimbursement for purchase goods - Ride	\$41.35
RD08-01870	FITZGEORGE, BRENDA	Reimbursement for file Sorter	\$25.31
RD08-01867	GILBERT, JENNIFER	Reimburse Jennifer Gilbert for workshop.	\$99.00
RD08-01866	SOUTH ORANGE CO. COMM. COL. DI	Reimburse payroll account	\$.00
RD08-01865	WHITT, TERRI	LEARN RES. CONF FOR T.WHITT	\$1,626.70
C56928	WELLS FARGO #2078 (DIST TRAVL)	CCC REGISTRY JOB FAIR/SHIPPING&HANDLINE	\$230.01
RD08-01864	S & B FOODS	HIGH SCHOOL COUNSELOR CONFERENCE	\$940.14
RD08-01863	FACTS ON FILE	Library books per Tom Weisrock request	\$5,817.65
RD08-01862	OXFORD UNIVERSITY PRESS	Library book per Tom Weisrock request	\$33.95
RD08-01861	ANSTADT, MARY	REIMBURSEMENT-MATERIAL FOR HS COUNSELORS	\$9.65
RD08-01860	THOMAS, BECKY	Reimbursement.	\$17.58
RD08-01859	CALL, LINDA	MAGIC IN TEACHING-LINDA CALL	\$250.00
RD08-01858	WELCH, NINA	Conference for Nina Welch	\$.00
RD08-01857	BAKER & TAYLOR ENTERTAINMENT	Library books per Tom Weisrock request	\$3,164.29
RD08-01856	WELLS FARGO #3317 (DISTRICT)	DELI-CASE (NEW YORK DELI)	\$71.80
RD08-01855	MC GRATH, JERRY	Reimbursement	\$164.89
RD08-01854	MISSION VIEJO COUNTRY CLUB	Conference Meeting 1/25/08	\$377.16
RD08-01853	MANDERS, RACHEL	Flash Drives for Articulation Day	\$161.59
RD08-01852			\$.00
RD08-01851	TRAN, TIFFANY	Tiffany Tran to Counseling Faculty Dev.	\$350.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-01850	WASSMAN, CAROL	reimbursement C.Wassmann 2008 Conferenc	\$500.00
RD08-01849	HOGSTEDT, CHRIS	Christine Hogstedt to Leaders - HSACCC A	\$500.00
RD08-01848	WYMA, JAN	Janice Wyma to Orange County Boot Camp	\$299.00
RD08-01847	LEXIS-NEXIS/MATTHEW BENDER	Law Library Sub. Service	\$.00
RD08-01846	WEST PUBLISHING CO.	Law Library Update for VCHR	\$258.62
RD08-01845	BANES, SHERRI J.	Reimbursement for NVC meeting expenses	\$37.15
RD08-01844	DOLAN, BEN	Reimbursement for NVC meeting expenses:1	\$250.19
RD08-01843	S & B FOODS	Breakfast for NVC Meeting (NSF Grant)	\$107.75
RD08-01842	SIGNS PLUS MORE	Table Cloth for Teacher Preparation Pipe	\$285.54
RD08-01841	BANNERSANDSIGNS.NET	DIRECTORY SIGN	\$91.59
RD08-01840	COMMUNITY COLLEGE LEAGUE OF CA	2008 COMMUNITY COLLEGE DIRECTORY	\$77.50
RD08-01839	COACH AMERICA - LOS ANGELES	Bus for EMERITUS INSTITUTE Field Trip -	\$707.00
RD08-01838	S & B FOODS	Catering Services for District CASBO on	\$149.77
RD08-01837	BEE MAN	REMOVE BEES FROM SCIENCE MATH 369	\$.00
RD08-01836	AFSHARI, MARYAM	Conference Attendance for Maryam Afshari	\$876.43
RD08-01835	STATE BOARD OF EQUALIZATION	HAZARDOUS WASTE GENERATOR FEES	\$185.00
RD08-01834	S & B FOODS	BLACK HISTORY MONTH PROGRAM	\$76.77
RD08-01833	HUMPHREY, LESLIE	REIMBURSEMENT FOR USC CONFERENCE	\$40.00
RD08-01832	NELSON, TERENCE	REIMBURSEMENT FOR USC CONFERENCE	\$40.00
RD08-01831	LERMAN, CAROL	REIMBURSEMENT FOR USC CONFERENCE	\$40.00
RD08-01830	MIKOLAJCZAK, MIKI	REIMBURSEMENT FOR USC CONFERENCE	\$40.00
RD08-01829	CAMACHO, TERESA	Conference Attendance for Teresa Camacho	\$876.43
RD08-01828	BALTIERRA, JUANITA	Conference Attendance for Juanita Baltie	\$876.43
RD08-01827	PANIAGUA, MARIA	Conference Attendance for Maria Paniagua	\$876.43
RD08-01826	PARRA, LORI	Conference Attendance for Lori Parra	\$1,136.92
RD08-01825	PRINTECH SERVICES	Printer repair	\$317.44
RD08-01824	WELLS FARGO #3317 (DISTRICT)	World Wide Dictation Services	\$.00
RD08-01817			\$.00
RD08-01813	ASG MUSIC	Music Purchased	\$323.25
RD08-01812	OXFORD UNIVERSITY PRESS	Library book per Tom Weisrock request	\$8.58
RD08-01811	BAKER & TAYLOR ENTERTAINMENT	Library book per Tom Weisrock request	\$65.13
RD08-01810		Conference Attendance for Georgina Guy	\$1,136.92
RD08-01809	GOULDSMITH, YOLANDA	Conference: Guiding Health Professions S	\$.00
RD08-01808	HULSE, NANCY	Reimbursement	\$85.61
RD08-01807	BRONSON, KAREN	Reimbursement	\$31.98
RD08-01806	SYMBIO CORPORATION	EKG Rhythm Simulator Repair	\$.00
RD08-01805	S & B FOODS	Chancellor's Opening Session	\$553.30
RD08-01804	WATSON, PENNY	Music Purchased	\$342.96
RD08-01803	RICE, TAMERA	DIRECTOR'S MTG-SACRAMENTO	\$318.00
RD08-01802	GLEASON, LINDA	DIRECTOR'S MTG IN SACRAMENTO	\$336.67
RD08-01801	MATHUR, ROOPA	REIMBURSEMENT FOR CONFERENCE	\$958.87
RD08-01800	JUSTICE, CRAIG	Craig Justice to attend ACCCA Leadership	\$395.00
RD08-01799	YCCD/LEADERSHIP	CCC Registry Job Fair-Registration/Lunch	\$100.00
RD08-01795		CERTIFICATION WORKSHOP FOR QAC/QAL FOR S	\$70.00
RD08-01793	WELLS FARGO #3317 (DISTRICT)	Verisign	\$399.00
RD08-01791	INCIONG, DENICE	CISOA/RP Annual Conference for Denice In	\$900.00
RD08-01790	TORABI, SHOUKA	REIMBUSEMENT/CONFERENCE for Shouka To	\$1,075.00
RD08-01785	WELLS FARGO #3317 (DISTRICT)	Amazon.com	\$152.08
RD08-01784	COACH AMERICA - LOS ANGELES	Bus for EMERITUS INSTITUTE Field Trip/Ma	\$1,414.00
RD08-01783	CHUMAN, JERILYN	Reimburse staff member for CSUF classes	\$650.00
RD08-01782	QUADE, JOYCE	Reimbursement Joyce Quade/Conference	\$1,200.00
RD08-01781	CHUMAN, JERILYN	Reimburse staff member for CSUF classes	\$.00
RD08-01780	BABUSEK, ALDA	MAGIC IN TEACHING- ALDA B.	\$130.80
RD08-01779	DE SHAZER, LARRY	CONFERENCE FOR LARRY DESHAZER	\$425.00
RD08-01778		Repair and replace computer table in SSC	\$.00
RD08-01777	CCPRO	CCPRO Awards entry for 2007-2008.	\$40.00

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Req. #	Vendor Name	Description	Total Cost
RD08-01776		Repair and replace storage unit in SSC 1	\$.00
RD08-01775	PATTON, KEN	Reimbursements for NVC meeting	\$4,666.39
RD08-01774	SADDLEBACK COLLEGE RE-ENTRY	Women's Conference Registration	\$70.00
RD08-01773	MANCHIK, MIROSLAVA	Reimbursement for NVC meeting	\$70.20
RD08-01772	S & B FOODS	Cafeteria food vouchers	\$2,500.00
RD08-01771		Bus Passes	\$2,234.88
RD08-01770	WELLS FARGO #3317 (DISTRICT)	New York Deli	\$68.57
RD08-01769	A-1 INTERNATIONAL TV SALES &	Repair of Mini DVD Player/Recorder	\$295.79
RD08-01767	KNORR SYSTEMS, INC.	KNORR SYSTEMS, INC. INVOICE TO BE FORWA	\$223.95
RD08-01766	GABRIELLA, WENDY	Conference for Wendy Gabriella & Kathy S	\$1,103.00
RD08-01765	BELYEA, BARBARA	TEACHING CONF FOR BARB. BELYEA	\$408.00
RD08-01764	WELLS FARGO #4198 FISCAL-SBC	EASYDNS TECHNOLOGIES INC. 10 DOMAIN SECO	\$89.00
RD08-01763	BAKER & TAYLOR ENTERTAINMENT	Library DVDs per Tom Weisrock request	\$25.82
RD08-01762	EMERSON MUSIC	Music Purchased	\$100.76
RD08-01761	TAMIALIS, BARBARA	REIMBURSE FOR BOOKS FOR CDES	\$24.20
RD08-01760	DIRECT PAINTING & DECOR. INC.	PAINT LIBRARY ROOM 302 WALLS.	\$.00
RD08-01759	CCCEOPSA	EOPS Region VIII Staff Development Regis	\$750.00
RD08-01758	MICROWEST SOFTWARE SYTEMS, INC	AMMS-TRAINING/CERTIFICATION CLASS - TRAN	\$10,235.00
RD08-01757	FLUEGEMAN, TERESA	CONFERENCE FOR TERE FLUEGEMAN	\$1,416.36
RD08-01756	DE LA PALME MULROY, MARIE	REIMBURSE DANCE INSTRUCTOR FOR SUPPLIES/	\$144.33
RD08-01755	WHITE, DENNIS W.		\$.00
RD08-01754	WELLS FARGO #3317 (DISTRICT)	AACC Leadership Strategies for Cmty Coll	\$100.11
RD08-01753	BORELLA, PETER	Reimbursement to P.Borella for ref. book	\$.00
RD08-01752	DE SHAZER, LARRY	CONFERENCE FOR LARRY DESHAZER	\$150.00
RD08-01751	ANDERSON, JULIE	Reimburse - aquarium specimens for stude	\$88.30
RD08-01750	BEE EMERGENCY RESPONSE TEAM	BEE INFESTATION	\$.00
RD08-01749	ABC-CLIO, INC.	Library book per Tom Weisrock request	\$47.19
RD08-01748	CASHIER-DEPT.PESTICIDE REG.	LATE PENALTY	\$30.00
RD08-01747	LAGUNA WOODS VILLAGE POTTERS	PAYMENT TO LAGUNA WOODS VILLAGE POTTERS	\$4,500.00
RD08-01746	TANG, PAUL	CSUN Conference 2008 - Los Angeles, CA	\$901.00
RD08-01745	GEORGIANNA, SIBYLLE	REGISTRATION FOR CISOA/RP GRP - S. Georg	\$927.05
RD08-01744	OXFORD UNIVERSITY PRESS	Library books per Tom Weisrock request	\$1,493.35
RD08-01743	SMITH, THOMAS L.	reimburse for purchase	\$301.40
RD08-01742	S & B FOODS	TECH PREP GRANT CONSORTIUM MEETING	\$64.11
RD08-01741	S & B FOODS	GRANT 3-D MODEL CONFERENCE	\$668.48
RD08-01740	PANIAGUA, MARIA	Reimburse of Supplies Purchased	\$146.23
RD08-01739	PEPPER, J.W. & SON, INC.	Music Purchased	\$35.99
RD08-01738	CACCRAO	CACCRAO Workshop Region WS staff develop	\$573.44
RD08-01737	WELLS FARGO #3317 (DISTRICT)	Lowe's	\$207.91
RD08-01736	WELLS FARGO #3465 FISCAL-IVC	Modern Postcard	\$489.49
RD08-01735	COACH AMERICA - LOS ANGELES	Bus for EMERITUS INSTITUE Field Trip - T	\$758.00
RD08-01734	ROSENKRANS, JANE	CACCARO CONFERENCE	\$767.80
RD08-01733	RUDMANN, BARI	Registration for Conference	\$410.23
RD08-01732	KUHN, RYAN S.	Reimbursement for mail-in entry fee to J	\$50.00
RD08-01731	SEMANIK, JOYCE	CACCARO CONFERENCE	\$873.11
RD08-01730	SEMANIK, JOYCE	CCCSSC ANNUAL CONFERENCE	\$350.00
RD08-01729	ROQUEMORE, GLENN	REGISTRATION FOR ACCCA CONF. 2/20-22, 20	\$395.00
RD08-01728	EMERSON MUSIC	Music Purchased	\$143.54
RD08-01726	ACADEMIC SENATE	Conference for Wendy Gabriella, Kathy Sc	\$590.00
RD08-01725	AKERS, ANNE	Advance Purchase of Career Development W	\$604.00
RD08-01724	RICKERSON, ROBERT	Reimbursement	\$.00
RD08-01723	JENNINGS, AMY	508835 AMY JENNINGS STUDENT SUCCESS SCHO	\$500.00
RD08-01722	SENDABA, BARBARA	Staff member attending conference in Los	\$565.00
RD08-01721	PRINTECH SERVICES	Printer Repair Service	\$317.44
RD08-01720	WELLS FARGO #3317 (DISTRICT)	Amazon.com	\$25.32
RD08-01719	CCCCSD	Conference in San Ramon	\$1,145.66

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Req. #	Vendor Name	Description	Total Cost
RD08-01718	HOIST SERVICE CO., INC.	Hoist repair	\$4,646.92
RD08-01717	SEMER, LYNN	REIMBURSEMENT-FALL 2007 FN 400 NUTRITION	\$899.94
RD08-01716	VICENTI, LLOYD & STUTZMAN	GASB45 Consulting Services	\$.00
RD08-01712	MILLER, SUSAN	REIMBURSEMENT - FALL 07-FN 400 TICKET 90	\$261.75
RD08-01706	LICITRA, JOHN	FIDM Educator Day and Fashion Show--John	\$.00
RD08-01705	HONORS TRANSFER COUNCIL	Student Research Conference Registration	\$.00
RD08-01704	CITY OF TUSTIN	Reproduction Fee	\$151.80
RD08-01703	CIPRES, ELIZABETH	Registration for Student Services Annual	\$658.40
RD08-01702	WELLS FARGO #3317 (DISTRICT)	Equipment Repair	\$.00
RD08-01701	WELLS FARGO #4198 FISCAL-SBC	OFFICE MAX - FLASH DRIVE	\$64.64
RD08-01700	STYFFE, ELIZABETH	GUEST SPEAKER FOR RN PROGRAM	\$.00
RD08-01699	A-1 INTERNATIONAL TV SALES &	Repair for DSR-80 for TV Production	\$550.39
RD08-01698			\$.00
RD08-01697	SERBAN, ANDREEA	Conference expenses for Andreea Serban	\$1,652.00
RD08-01696	WEISROCK, TOM	Software license	\$159.95
RD08-01695	WELLS FARGO #4198 FISCAL-SBC	CCCCSSC ANNUAL CONFERENCE	\$770.00
RD08-01694	D'LENA, BRANDYE	AIRLINE TRAVEL	\$388.00
RD08-01693	RICHARDS, JOHN	Reimbursement for Lab Supplies	\$27.68
RD08-01692	DANNER, MW	Service for Drill, Cutter and Folder	\$210.00
RD08-01691	OCB REPROGRAPHICS, INC.	ONE COLOR COPY OF PLANS	\$91.59
RD08-01690	STENO DOCTOR	Repair steno Machine used by captioners	\$279.00
RD08-01689	LIPOLD, TONY	Conference Expenses	\$1,010.95
RD08-01688	VURDIEN, RAJEN	Conference Registration Fee	\$411.00
RD08-01687	DICKSON, GEE	Reimbursement for supplys used for flex	\$.00
RD08-01686	SCHADER, PAM	REIMBURSEMENT FOR FALL 2007- ART 400 TIC	\$220.03
RD08-01684	SOCccd REVOLVING FUND	Reimburse Revolving Cash Fund	\$141.00
RD08-01683	PETERSON, CATHIE	CONFERENCE REIMBURSEMENT - CATHIE PETERS	\$411.00
RD08-01682	COMPUMASTER	CONFERENCE REIMBURSEMENT	\$195.84
RD08-01681		Reimburse Tom Weisrock, Librarian, SC Li	\$.00
RD08-01680	WELLS FARGO #4198 FISCAL-SBC	GODADDY.COM	\$117.85
RD08-01679	S & B FOODS	Payment to S&B Foods	\$149.77
RD08-01678	RAMIREZ, RUBEN	Employee Enrollment Fee Reimbursement Re	\$60.00
RD08-01677		dad	\$.00
RD08-01676	OXFORD UNIVERSITY PRESS	Library books per Tom Weisrock request	\$865.20
RD08-01675	HAMILTON, RUSSELL	Senate officer to attend conference in O	\$219.44
RD08-01674	WOLFF, MICHELE	Conference Reimbursement	\$65.00
RD08-01673	WHITE, RICHARD	Conference Reimbursement	\$800.00
RD08-01672	REED, MIKE	Conference Reimbursement	\$375.00
RD08-01671	NORLEN, TOVA C.	Conference Reimbursement	\$300.00
RD08-01670	REDFEARN ROOFING dba	EMERGENCY REPAIR	\$.00
RD08-01669	JEMMOTT, DEBORAH	Conference Reimbursement	\$300.00
RD08-01668	RICOH AMERICAS CORPORATION	Toner	\$.00
RD08-01667	INLOW, LISA	Conference Reimbursement	\$300.00
RD08-01666	S & B FOODS	DSPS TECHNICAL ASSIST. MTG	\$166.88
RD08-01665	BITTNER, ALINDE	Conference Reimbursement	\$750.00
RD08-01664	ELIZALDE-HOLLER, SUSAN	Conference Reimbursement	\$300.00
RD08-01663	CAVAZZI, DEIDRE	Conference Reimbursement	\$300.00
RD08-01662	BESSETTE, NANCY N.	Conference Reimbursement	\$750.00
RD08-01661	BANDER, CAROL	Conference Reimbursement	\$40.50
RD08-01660	MATHUR, RAGHU P.	R. MATHUR TO ATTEND OC FORUM LUNCHEON	\$52.00
RD08-01659	GOTTSHALL, DAVID B.	Reimbursement-David Gottshall	\$2,597.50
RD08-01658	TUSTIN AWARDS	Career Realities Appreciation Gifts	\$.00
RD08-01657	WELLS FARGO #3465 FISCAL-IVC	FIRE ALARM BATTERIES	\$88.27
RD08-01656	LEE, STEVE	Registration cna Conference Attendance	\$664.54
RD08-01655	MARTIN, GLORIA	Employee Enrollment Fee Reimbursement Re	\$60.00
RD08-01654	LASER SOURCE	Non instructional repair	\$72.93

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-01653	RADDEN, LARRY	Reimbursement	\$2,272.60
RD08-01652	MC GROGAN, MARTIN	Reimbursement to NSCAA 2008 Convention	\$1,336.96
RD08-01651	BYRON, MEREDITH	Reimbursement for Student/Dept	\$205.06
RD08-01650	HAERI, MITCH	Reimbursement to M. Haeri for expenditure	\$91.92
RD08-01649	UCLA CONFERENCE CENTER	UCLA Lake Arrowhead Conference Center	\$5,197.80
RD08-01648	HAMILTON, RUSSELL	Staff Member to attend conference in Apr	\$.00
RD08-01645	TACKETT, ED WARD	Reimbursement Ed Tackett	\$118.50
RD08-01644	OC SCHOOL BOARD ASSOCIATION	J. WILLIAMS TO ATTEND OCSBA/ACSA DINNER	\$49.00
RD08-01643	OC SCHOOL BOARD ASSOCIATION	R. MATHUR TO ATTEND OCSBA/ACSA Dinner Me	\$49.00
RD08-01642	PAGAL, EARL	Wells Fargo-Conf. E. Pagal	\$500.00
RD08-01641	O'CONNOR, KEVIN	ACCAAnnual Governors Budget Conf.	\$769.96
RD08-01639	WEST GROUP	CA EDUCATION CODE 2008 PAMPHLET	\$48.55
			=====
			\$230,657.72

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees

STATUS

Checks No. 067908 through 068801, processed through the Orange County Department of Education, totaling \$6,348,825.98; and Checks No. 009136 through 009150, processed through Saddleback College Community Education, totaling \$93,548.04 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	067908	1/29/08	ACCCA	\$445.00	Staff Development Conference
O	067909	1/29/08	BOARD OF GOVERNORS	\$275.00	Jo Ann Alford to attend MAC/CCC Student Services
O	067910	1/29/08	BOARD OF GOVERNORS	\$275.00	Darren England to attend CCC Student Svcs Conf.
O	067911	1/29/08	BOARD OF GOVERNORS	\$275.00	Laura Toscano to attend CCC Student Services Conf
O	067912	1/29/08	CCCAOE	\$295.00	Conference requisition for Don Taylor
O	067913	1/29/08	COMM. COLLEGE LEAGUE OF CAL.	\$100.00	Diane Oaks Conference
O	067914	1/29/08	COADN	\$180.00	CONFERENCE FOR JENNIFER FOROUZESH
O	067915	1/29/08	COADN	\$180.00	CONFERENCE FOR TAMERA RICE
O	067916	1/29/08	EMBASSY SUITES HOTEL	\$403.96	CONFERENCE FOR JENNIFER FOROUZESH
O	067917	1/29/08	EMBASSY SUITES HOTEL	\$381.56	CONFERENCE FOR TAMERA RICE
O	067918	1/29/08	HOLIDAY INN AT THE CAPITOL	\$386.40	Conference requisition for Don Taylor
O	067919	1/29/08	OC DEPT OF EDUCATION	\$50.00	Conference: OC Education Summit 2008
O	067920	1/29/08	SKILLPATH SEMINARS	\$179.00	Staff Member to attend Seminar
O	067921	1/29/08	SKILLPATH SEMINARS	\$179.00	Staff Member to attend seminar for job enhancement
O	067922	1/29/08	SAMANTHA J. VENABLE	\$193.00	CONF. IN SF FOR VENABLE
O	067923	1/29/08	WESTIN HOTEL & RESORTS	\$501.92	Jo Ann Alford to attend MAC/CCC Student Services
O	067924	1/29/08	WESTIN HOTEL & RESORTS	\$250.80	Darren England to attend CCC Student Svcs Conf.
O	067925	1/30/08	AA EQUIPMENT RENTALS	\$182.85	OPEN P.O. FOR SUPPLIES
O	067926	1/30/08	ADCLUB ADVERTISING SERVICE	\$10,662.28	Recruitment/Advertising for SOCCCD
O	067927	1/30/08	AFFILIATED COMPUTER SERVICES	\$176.15	Contract Svcs from ACS
O	067928	1/30/08	AIRGAS WEST	\$42.74	POOL SUPPLIES
O	067929	1/30/08	A/R CENTRAL BILLING- BOISE	\$59.21	Groceries for Foods Lab (summer)
O	067930	1/30/08	ALLSCRIPTS, INC	\$122.20	medicines for sstudents
O	067931	1/30/08	AMERICAN BLEACHER SYSTEMS	\$4,595.00	CONTRACT SERVICES
O	067932	1/30/08	AMERICAN PSYCHOLOGICAL	\$35.85	Library computer file per Ana Maria Cobos
O	067933	1/30/08	AMERICAN RED CROSS	\$215.00	AMERICAN RED CROSS RTE & ACPR CARDS FOR IVC
O	067934	1/30/08	AQUACULTURE SYSTEMS	\$135.06	Library book per Ana Maria Cobos request
O	067935	1/30/08	LEE ARMSTRONG CO., INC.	\$5,197.00	SCI/MATH PROPOSAL FOR REMOVAL OF FURNITURE, CARPET
O	067936	1/30/08	ARROW SPRINGS	\$264.39	ART SUPPLIES
O	067937	1/30/08	ARROWHEAD DRINKING WATER	\$34.94	OPEN P.O. FOR SUPPLIES
O	067938	1/30/08	ART SUPPLY WAREHOUSE	\$258.11	PUBLICATION SUPPLIES
O	067939	1/30/08	BAKER & TAYLOR	\$43.18	Library DVDs per Tom Weisrock request
O	067940	1/30/08	TORHON BARNES	\$50.00	Panel Presentation
O	067941	1/30/08	BATTERY ZONE	\$322.13	RADIO BATTERIES
O	067942	1/30/08	ARNOLD O. BECKMAN HIGH SCHOOL	\$100.00	Beckman High School Online Chronicle Ad
O	067943	1/30/08	THE BILLIARD WAREHOUSE, INC.	\$61.67	SUPPLIES
O	067944	1/30/08	ALINDE BITTNER	\$45.77	Reimbursement for dept. supplies
O	067945	1/30/08	BOUNDTREE MEDICAL	\$259.14	EQUIPMENT FOR EMT PROGRAM
O	067946	1/30/08	BP ENERGY COMPANY	\$59,359.84	NATURAL GAS PURCHASES
O	067947	1/30/08	BRODART CO.	\$23.73	Media storge boxes-Language Lab.
O	067948	1/30/08	CALIFORNIA POWER PARTNERS, INC.	\$5,500.00	INSPECTION & TESTING PWR DISTRIBUTION SWITCH GEAR
O	067949	1/30/08	CAKEWALK	\$3,625.07	Tech Refresh Software Licenses
O	067950	1/30/08	JUDY CANADA	\$50.00	Panel Presentation
O	067951	1/30/08	LISA CARMEL	\$50.00	Panel Presentation
O	067952	1/30/08	CAROLINA BIOLOGICAL SUPPLY	\$402.88	TIMERS - Recruitment HR
O	067953	1/30/08	DR. NANCY CARRITTE	\$1,800.00	Training for SOCCCD Admin.
O	067954	1/30/08	JOHN CARVETTE	\$250.00	Contract Services
O	067955	1/30/08	CAS - COUNCIL FOR THE	\$200.00	Purchase CD.
O	067956	1/30/08	CAS MEDICAL SYSTEMS, INC.	\$63.78	SUPPLIES FOR NURSING
O	067957	1/30/08	RAY CHANDOS	\$161.89	Reimbursement for supplies order
O	067958	1/30/08	CINTAS CORPORATION	\$31.93	RENTAL SERVICE AGREEMENT

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	067959	1/30/08	CINTAS DOCUMENT MANAGEMENT	\$45.00	document destruction/paper recycling service
O	067960	1/30/08	COMPUTERLAND	\$1,066.73	Tech Refresh Software
O	067961	1/30/08	CONTROL MAINTENANCE	\$1,085.16	CONTRACT SERVICES
O	067962	1/30/08	CORE SOFTWARE CORP	\$5,000.00	Contract, HR & Budget Development System
O	067963	1/30/08	COUTTS LIBRARY SERVICES, INC.	\$126.26	Library book per Tom Weisrock request
O	067964	1/30/08	COX MEDIA, INC.	\$4,164.42	Advertising
O	067965	1/30/08	CPS SECURITY SOLUTIONS	\$8,763.75	SECURITY SERVICES
O	067966	1/30/08	CRAFTSMAN BOOK COMPANY	\$66.38	instructional materials
O	067967	1/30/08	CSI SERVICES, INC.	\$1,415.00	HEATING COIL FAILURE
O	067968	1/30/08	CVIS, INC.	\$19,254.93	AUTOCAD SOFTWARE
O	067969	1/30/08	DANA POINT YACHT MAINTENANCE	\$19.50	Blanket PO for Boston Whaler Monthly Hull Maintena
O	067970	1/30/08	DANKA OFFICE IMAGING	\$11,106.26	New Canon Copier Maintenance
O	067971	1/30/08	GOODWILL INDUSTRIES	\$2,685.00	Provide Interp.Svs.Stds.w/Disabilities
O	067972	1/30/08	DELL MARKETING L.P.	\$1,336.91	Paymt for Dell Printer Cartridges
O	067973	1/30/08	DELTA BIOLOGICALS	\$1,200.00	PRESERVED BIOLOGICAL SPECIMENS
O	067974	1/30/08	DEPARTMENT OF JUSTICE	\$32.00	Fingerprinting - HR
O	067975	1/30/08	DIRECTRON.COM	\$112.55	Two 8 port 10/100 switches and ten patch cables.
O	067976	1/30/08	SPARKLETTES	\$227.94	DRINKING WATER FOR ATEP
O	067977	1/30/08	DSE ARCHITECTURE, INC.	\$4,120.46	ARCHITECTURAL FEES
O	067978	1/30/08	ECONOMIC ALTERNATIVES, INC.	\$247.91	Annual Maintenance Agreement
O	067979	1/30/08	EDUCATIONAL MUSIC SERVICE	\$177.50	Music Purchased
O	067980	1/30/08	EDMUND SCIENTIFICS	\$85.66	MAGNETS FOR ROCK KITS
O	067981	1/30/08	JOHN W. EDWARDS	\$53.87	REIMBURSEMENT FOR FRAME PURCHASE
O	067982	1/30/08	EMERGENCY MEDICAL PRODUCTS	\$2,605.87	Supplies for Paramedic Students
O	067983	1/30/08	EMERSON MUSIC	\$652.21	Music Purchased
O	067984	1/30/08	EMI NETWORK	\$5,700.00	ADVERTISING
O	067985	1/30/08	ENTERPRISE RENT-A-CAR	\$925.14	OPEN P.O. FOR VEHICLE RENTAL
O	067986	1/30/08	EWING IRRIGATION PRODUCTS	\$452.08	OPEN P.O. FOR SUPPLIES
O	067987	1/30/08	EXPERIAN	\$75.00	Contract Svcs from Experian
O	067988	1/30/08	FEDERAL EXPRESS	\$1,470.09	FEDERAL EXPRESS CHARGES
O	067989	1/30/08	TINA FIETSAM	\$300.00	Workshop Presenter
O	067990	1/30/08	LINDSAY FOX	\$33.84	Reimbursement for dept. supplies
O	067991	1/30/08	FREEWAY AUTO SUPPLY	\$723.12	Emergency supplies
O	067992	1/30/08	FREEWAY AUTO SUPPLY	\$188.35	TRANSPORTATION SUPPLIES
O	067993	1/30/08	N.E. FRIED & ASSOCIATES, INC.	\$5,460.13	Training for SOCCCD Admin.
O	067994	1/30/08	FRY'S ELECTRONICS	\$146.45	AV and electronic supplies
O	067995	1/30/08	FRY'S ELECTRONICS	\$99.04	AV and electronic supplies
O	067996	1/30/08	FRY'S ELECTRONICS	\$496.62	OPEN PO FOR COMPUTER SUPPLIES
O	067997	1/30/08	UNIVERSITY OF CALIFORNIA	\$28.00	SUBSCRIPTION
O	067998	1/30/08	CLARK SECURITY PRODUCTS INC.	\$122.84	PADLOCKS FOR TEACHERS CABINETS
O	067999	1/30/08	DISCOUNT SCHOOL SUPPLY	\$168.91	CHILD CARE SUPPLIES/YELLOW ROOM
O	068000	1/30/08	FRANCHISE TAX BOARD	\$10.00	Balance Due to FRANCHISE TAX BOARD
O	068001	1/31/08	MARYAM AFSHARI	\$51.15	MILEAGE REIMBURSEMENT
O	068002	1/31/08	GOVERNMENT	\$12,000.00	contract for curriculum system
O	068003	1/31/08	GRACE TRAINING SUPPLY	\$12,985.30	SUPPLIES FOR NURSING
O	068004	1/31/08	HITT MARKING DEVICES, INC.	\$14.55	Rubber stamp for Lariat invoices
O	068005	1/31/08	HOME DEPOT CREDIT SERVICES	\$324.90	Blanket P.O.-Art Supplies
O	068006	1/31/08	INGERSOLL RAND SECURITY	\$7,373.32	Tech Refresh, Perf. Arts Ctr.
O	068007	1/31/08	INSIGHT MEDIA	\$104.00	Instructional DVD- Language Lab.
O	068008	1/31/08	IRVINE RANCH WATER DIST.	\$491.50	Annual Water Service
O	068009	1/31/08	IRVINE RANCH WATER DIST.	\$1,356.01	Annual Water Service

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068010	1/31/08	IRVINE RANCH WATER DIST.	\$94.92	Annual Water Service
O	068011	1/31/08	IRVINE RANCH WATER DIST.	\$1,552.69	Annual Water Service
O	068012	1/31/08	IRVINE RANCH WATER DIST.	\$747.84	Annual Water Service
O	068013	1/31/08	IRVINE RANCH WATER DIST.	\$19.38	WATER SERVICE
O	068014	1/31/08	IRVINE RANCH WATER DIST.	\$254.90	WATER SERVICE
O	068015	1/31/08	IRVINE RANCH WATER DIST.	\$97.53	WATER SERVICE
O	068016	1/31/08	IRVINE RANCH WATER DIST.	\$132.50	WATER SERVICE
O	068017	1/31/08	IRVINE RANCH WATER DIST.	\$1,420.90	Annual General & Royalty fees
O	068018	1/31/08	KEN'S SPORTING GOODS	\$4,775.92	baseball supplies
O	068019	1/31/08	KLINGER EDUCATIONAL PRODUCTS	\$999.00	PHYSICS SUPPLIES
O	068020	1/31/08	TOM KUBIS	\$269.38	Music Purchased
O	068021	1/31/08	L.A. TIMES	\$238.45	Subscription for Fine Ars public relations office
O	068022	1/31/08	LAWTECH PUBLISHING CO., LTD.	\$83.18	Publication for Human Services
O	068023	1/31/08	LEARNING SEED	\$348.00	Dept. Resources
O	068024	1/31/08	LIEBERT CASSIDY WHITMORE	\$12,576.61	Attorney Services FY 2007/2008
O	068025	1/31/08	MIROSLAVA MANCHIK	\$402.24	Reimbursement for IAB Mtng expenses (1/15-16/08)
O	068026	1/31/08	ROY MCCORD	\$154.00	Reimbursement for HOTS, October 7, 2007
O	068027	1/31/08	MC KESSON MEDICAL SURGICAL	\$143.85	medical supplies needed for students
O	068028	1/31/08	MF ATHLETIC COMPANY	\$1,690.54	Track and Field Supplies
O	068029	1/31/08	3M	\$655.00	Service Contract
O	068030	1/31/08	CHURM PUBLISHING CO., INC.	\$1,930.00	Monthly ad insertion in OC Metro Magazine.
O	068031	1/31/08	ORANGE COUNTY PRINTING CO.	\$1,293.59	Mood Desk Lights (Giveaway Item)
O	068032	1/31/08	PACIFIC COLLEGE TESTING	\$1,287.00	Site License for Assessment Office
O	068033	1/31/08	PACIFIC PARKING SYSTEMS, INC.	\$920.00	Maintenance Contract
O	068034	1/31/08	PYRO-COMM SYSTEMS	\$101.29	FIRE ALARM TESTING
O	068035	1/31/08	QUEZADA PRO LANDSCAPE, INC.	\$1,500.00	TREE MAINTENANCE PROPOSAL
O	068036	1/31/08	QUINN RENTAL SERVICES	\$790.73	RENTAL OF 45 FOOT KNUCKLE BOOM
O	068037	1/31/08	RICOH AMERICAS CORPORATION	\$47.62	LEASE OF 1013 COPIER LOCATED IN MAIL ROOM
O	068038	1/31/08	RICOH AMERICAS CORPORATION	\$82.40	Annual maintenance agreement Ricoh
O	068039	1/31/08	S & B FOODS	\$28.28	S&B Foods for IAB Mtng (1/15-16/08)
O	068040	1/31/08	SANOFI PASTEUR, INC.	\$460.03	vaccine required for students
O	068041	1/31/08	SADDLEBACK BOOKSTORE - #296	\$152.47	Math 351 textbook
O	068042	1/31/08	SCANTRON CORPORATION	\$143.29	Dept. Supplies
O	068043	1/31/08	SEHI PROCOMP COMPUTER	\$10,216.42	2 HP 9050DN PRINTERS
O	068044	1/31/08	ANDREEA SERBAN	\$250.42	Refreshments for day-long training
O	068045	1/31/08	TAUBENPOST, INC*	\$1,141.86	LABELING 2008 SPRING BROCHURES
O	068046	1/31/08	TRI-AD	\$403.00	Admin. & Banking Svcs. for FSA 07/08
O	068047	1/31/08	TROXELL COMMUNICATIONS, INC.	\$2,112.66	Tech Refresh
O	068048	1/31/08	ARACELLI TRUJILLO	\$50.00	Panel presentation
O	068049	1/31/08	TUTTLE-CLICK FORD	\$66.33	TRANS. PARTS
O	068050	1/31/08	UC REGENTS	\$3,579.00	BIOLOGY 200 SUPPLIES
O	068051	1/31/08	USA TODAY	\$146.00	Periodical subscription per Tom Weisrock request
O	068052	1/31/08	VERIZON WIRELESS	\$110.61	BlackBerry solutions data plan
O	068053	1/31/08	VWR INTERNATIONAL, INC.	\$92.27	SPILL KIT
O	068054	1/31/08	WEST COAST NETTING, INC.	\$2,160.20	Baseball Competitive Equipment
O	068055	1/31/08	WEST PAYMENT CENTER	\$358.38	Lawbook Update for VCHR office
O	068056	1/31/08	YUBO WANG	\$12.13	MILEAGE REIMBURSEMENT
O	068057	1/31/08	WARD'S NATURAL SCIENCE	\$134.01	Live Animals and Lab Materials for Biology
O	068058	1/31/08	WARE DISPOSAL CO., INC.	\$151.97	TRASH REMOVAL SERVICES
O	068059	1/31/08	KATHY WEATHERWAX	\$50.00	Presenter/ Facilitator
O	068060	1/31/08	WESTERN EXTERMINATOR COMPANY	\$895.00	CONTRACT SERVICES

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Bank Account (COUNTY) - County Account

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Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068061	1/31/08	WESTERN INTERIORS & DESIGN	\$9.97	Dept. Resource
O	068062	1/31/08	WGBH VIDEO	\$102.75	Video's for classroom use
O	068063	1/31/08	XEROX CORP.	\$1,344.63	Lease/Maintenance for DocuColor 2045 Printer
O	068064	1/31/08	XEROX CORP.	\$17,594.91	XEROX COPIER LEASE
O	068065	1/31/08	XEROX CORP.	\$2,313.18	Lease/Maintenance for Satellite Copiers
O	068066	1/31/08	NINA M. YAMASAKI	\$420.00	Workshop Presentation
O	068067	1/31/08	SAM'S CLUB	\$183.67	for classroom supplies & snacks for CDC for year
O	068068	1/31/08	BARBARA TAMIALIS	\$161.98	REIMBURSE BARBARA TAMIALIS
O	068069	1/31/08	XEROX CORP.	\$23.51	Annual Maintenance Agreement
O	068070	1/31/08	ATTORNEY GENERAL'S	\$75.00	Fee Due to REGISTRY OF CHARITABLE TRUSTS
O	068071	1/31/08	BEST ROOFING CO., INC.	\$156,751.20	PK G, ROOFING & WATERPROOFING, BUS. & TECH.
O	068072	1/31/08	COMPREHENSIVE VIDEO SUPPLY	\$187.23	AV Cables
O	068073	1/31/08	CROWNER SHEET METAL PRODUCTS	\$41,083.87	PKG.H, SHEET METAL, BID 279, IVC.
O	068074	1/31/08	FIRST ENTERPRISE BANK	\$30,832.50	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV. CTR.
O	068075	1/31/08	FRED'S COLORTILE	\$1,587.50	CARPET INSTALLATION
O	068076	1/31/08	gkkworks	\$41,801.58	Schematic Design Services Utt Library Renovation
O	068077	1/31/08	GRANICUS, INC.	\$1,075.00	Board Meeting Streaming Video Monthly Support
O	068078	1/31/08	HPL MECHANICAL CONTRACTOR,	\$14,945.40	BID 279, PKG. B PLUMBING, BUS. & TECHN INNOV. CTR.
O	068079	1/31/08	IBM CORPORATION	\$5,830.14	Blade Centers
O	068080	1/31/08	INLAND ACOUSTICS, INC.	\$4,319.10	PKG.Q, MISC. BID 279, BUS. & TECH. INNOV. CTR.
O	068081	1/31/08	JOYCE INSPECTION & TESTING	\$4,312.00	INSPECTOR OF RECORD SERVICES
O	068082	1/31/08	LAB-VOLT SYSTEMS, INC.	\$15,367.72	Laser printer trainers
O	068083	1/31/08	ORANGE COUNTY REGISTER	\$199.36	Publication of Public Notice
O	068084	1/31/08	PENN CORPORATE RELOCATION	\$45.00	STORAGE
O	068085	1/31/08	REDHAWK BUILDERS	\$760.00	BOOKSTORE ROOFING/SIDING
O	068086	1/31/08	STEDMAN COMPUTER SYSTEMS	\$2,982.00	MS Project Pro/Visio Licensing
O	068087	1/31/08	SYSTEMS SOURCE, INC.	\$3,213.00	chairs
O	068088	1/31/08	TROXELL COMMUNICATIONS, INC.	\$13,004.50	PROVIDE AND INSTALL PROJECTOR AND SCREEN
O	068089	1/31/08	US DIGITAL MEDIA INC.	\$275.63	Technology Hardware-Language Lab.
O	068090	1/31/08	USS CAL BUILDERS, INC.	\$277,492.50	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV. CTR.
O	068091	1/31/08	VORTEX INDUSTRIES, INC.	\$1,058.07	REPAIR FIRE DOOR
O	068092	1/31/08	ZIMKOR INDUSTRIES, INC	\$23,619.60	BID 279, PKG.F, BUS & TECH CTR.
O	068093	2/01/08	AT & T MOBILITY	\$53.30	MMILCHIKER CELL PHONE SVC 2007-08
O	068094	2/01/08	AT&T/MCI	\$548.10	FAX LINES - TRUSTEES FY 07-08
O	068095	2/01/08	AT&T/MCI	\$629.28	Annual P.O. for telephone service
O	068096	2/01/08	AT&T/MCI	\$388.69	Annual P.O. for telephone service
O	068097	2/01/08	AT&T/MCI	\$2,544.35	Annual P.O. for telephone service
O	068098	2/01/08	AT&T	\$49.74	Annual P.O. for telephone service
O	068099	2/01/08	SAMIR KHUNDY	\$51.83	MILEAGE REIMBURSEMENT
O	068100	2/01/08	MISSION PRINTING COMPANY, INC	\$45.10	Printing of job fair stickers.
O	068101	2/01/08	QUICK CAPTION	\$5,610.00	Provide Real Time Captioning Services
O	068102	2/01/08	LARRY RADDEN	\$244.68	Reimbursement
O	068103	2/01/08	SADDLEBACK GOLF CARS, INC.	\$329.92	CART REPAIR
O	068104	2/01/08	MARLENE SAIS	\$64.54	staff development activity
O	068105	2/01/08	JARED SCOTT	\$50.00	Instrument Repair
O	068106	2/01/08	ED WARD TACKETT	\$118.50	Reimbursement Ed Tackett
O	068107	2/01/08	MONSTER INC.	\$6,930.00	Recruitment/Advertising for SOCCCD
O	068108	2/01/08	VERIZON WIRELESS	\$362.24	VERIZON Wireless Aircards for IT & District Execs
O	068109	2/01/08	WEST PAYMENT CENTER	\$48.55	CA EDUCATION CODE 2008 PAMPHLET
O	068110	2/01/08	GANDER-PRINTCO	\$607.71	Window Envelopes / Fianancial Aid
O	068111	2/01/08	GATEHOUSE MEDIA, INC.	\$595.00	Ad in South OC Regional Chamber Directory.

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

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Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068112	2/01/08	KELLY GRIMES	\$360.00	Workshop Presenter
O	068113	2/01/08	HOME DEPOT CREDIT SERVICES	\$76.57	OPEN P.O. FOR SUPPLIES
O	068114	2/01/08	INGARDIA BROTHERS PRODUCE, INC.	\$356.89	Groceries for Foods Lab.
O	068115	2/01/08	LAGUNA GRAPHIC ARTS, INC.	\$113.14	DIGITAL PRINTING SERVICES
O	068116	2/01/08	MENTAL HEALTH ADVOCACY	\$200.00	Workshop Presenter
O	068117	2/01/08	MF ATHLETIC COMPANY	\$26.88	Track and Field Supplies
O	068118	2/01/08	AUGUSTINE NAVARRO	\$180.00	Workshop Presenter
O	068119	2/01/08	BRIGITTE NICHOLS	\$70.00	Workshop Facilitator
O	068120	2/05/08	LUCY BROWN	\$34.64	MILEAGE
O	068121	2/05/08	CHEVRON & TEXACO CARD SVCS.	\$1,363.65	2007/08 Use of Gasoline by Various Departments
O	068122	2/05/08	CHERYL CLAVEL	\$11.87	MILEAGE
O	068123	2/05/08	KORI LEE GARNER	\$12.39	MILEAGE
O	068124	2/05/08	GEMPLER'S	\$112.60	HORTICULTURE SUPPLIES
O	068125	2/05/08	TIM GILL MUSIC	\$375.00	Music Purchased
O	068126	2/05/08	LINDA GLEASON	\$47.01	MILEAGE
O	068127	2/05/08	GOLF TEAM PRODUCTS	\$902.75	WOMEN'S GOLF UNIFORMS
O	068128	2/05/08	DAVID B. GOTTSCHALL	\$2,597.50	Reimbursement-David Gottshall
O	068129	2/05/08	GRAPHAIDS INC-DANIELS	\$421.99	FASHION SUPPLIES
O	068130	2/05/08	HARDY DIAGNOSTICS	\$692.11	MICROBIOLOGY SUPPLIES
O	068131	2/05/08	HERCULES PORTABLE POWER, INC.	\$2,233.99	GENERATOR MAINT
O	068132	2/05/08	HITT MARKING DEVICES, INC.	\$128.11	RECEIVING STAMPS
O	068133	2/05/08	HOME DEPOT CREDIT SERVICES	\$156.43	MAINT/GROUNDS/CUST. SUPPLIES
O	068134	2/05/08	INDUSTRIAL TECHNICAL SERVICES	\$4,004.00	PREVENTIVE MAINTENANCE ON 25 VARIOUS DRIVES
O	068135	2/05/08	IRVINE PIPE & SUPPLY	\$2,132.91	PLUMBING SUPPLIES
O	068136	2/05/08	IRVINE RANCH WATER DIST.	\$1,420.90	Annual General & Royalty fees
O	068137	2/05/08	GARY L. KUSUNOKI	\$60.00	Annual Maintenance Agreement
O	068138	2/05/08	L.A. TIMES	\$863.94	Monthly ad insertions in LA Times.
O	068139	2/05/08	GLENDA LINDAHL	\$27.71	MILEAGE
O	068140	2/05/08	MAIER INTERNATIONAL, INC.	\$20,289.00	COST INCURRED DUE TO FAILED HOT WATER SUPPLY LINE
O	068141	2/05/08	GLORIA MARTIN	\$60.00	Employee Enrollment Fee Reimbursement Request
O	068142	2/05/08	MC KESSON MEDICAL SURGICAL	\$50.12	otoscope bulb
O	068143	2/05/08	MISSION PRINTING COMPANY, INC	\$13,091.63	District Annual Report Printing.
O	068144	2/05/08	MODERN POSTCARD	\$148.43	Gallery Postcards
O	068145	2/05/08	JOHE MORRIS	\$20.47	REIMBURSE JOHE MORRIS
O	068146	2/05/08	NACAC PROCESSING	\$740.00	National College Fair Registration April 6, 2008
O	068147	2/05/08	NETWORK HARDWARE RESALE	\$2,006.44	Conf Phones for Board Rm/Dist IT
O	068148	2/05/08	NGHIA NGUYEN	\$36.77	Urgent replacement of tape deck-Language lab.
O	068149	2/05/08	MICHAEL O'MEARA	\$48.37	MILEAGE
O	068150	2/05/08	ORANGE CO. AUDITOR-CONTROLLER	\$366.22	Annual Maintenance Agreement
O	068151	2/05/08	CHURM PUBLISHING CO., INC.	\$1,930.00	Monthly ad insertion in OC Metro Magazine.
O	068152	2/05/08	ORANGE COUNTY PRINTING CO.	\$591.55	Post Cards for HSF Parent Conference
O	068153	2/05/08	ORANGE COUNTY REGISTER	\$1,471.92	Monthly ad insertions in the OC Register.
O	068154	2/05/08	OC WEEKLY MEDIA	\$350.00	Monthly ad insertions in OC Weekly.
O	068155	2/05/08	ORANGE COUNTY WHOLESALE	\$193.95	For Floral Instructor Kathe Hayden
O	068156	2/05/08	OXFORD UNIVERSITY PRESS	\$865.20	Library books per Tom Weisrock request
O	068157	2/05/08	DON TAYLOR	\$15.00	MILEAGE
O	068158	2/05/08	RAJEN VURDIEN	\$45.59	MILEAGE
O	068159	2/05/08	MICROSOFT IT ACADEMY	\$1,885.63	MICROSOFT IT ACADEMY LICENSE RENEWAL
O	068160	2/06/08	ACCCA	\$395.00	ACCCA 33rd Annual Conference
O	068161	2/06/08	ACCCA	\$395.00	Conference Registration Fee
O	068162	2/06/08	AMERICAN EXPRESS	\$4,980.00	Conference requisition for Trudi Baggs

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	068163	2/06/08	COMMUNITY COLLEGE FOUNDATION	\$125.00	Senate officer to attend conference in Ontario, CA
O	068164	2/06/08	BOARD OF GOVERNORS	\$75.00	Jo Ann Alford to attend MAC/CCC Student Services
O	068165	2/06/08	BOARD OF GOVERNORS	\$350.00	Jerilyn Chuman to Attend Student Service Conferenc
O	068166	2/06/08	BOARD OF GOVERNORS	\$275.00	Brooke Sauter to attend CCC Student Services Conf
O	068167	2/06/08	BOARD OF GOVERNORS	\$350.00	CONFERNECE FOR LISE TELSON
O	068168	2/06/08	CCCSAA	\$100.00	CCCSAA CONFERENCE
O	068169	2/06/08	ANDREW CRAVEN	\$175.00	Training
O	068170	2/06/08	EMBASSY SUITES ANAHEIM-SOUTH	\$360.54	CCCSAA CONFERENCE
O	068171	2/06/08	CCC EOPS REGION VIII	\$375.00	Staff Conference Attendance
O	068172	2/06/08	SANTOS GARCIA	\$175.00	Training
O	068173	2/06/08	JEFFREY HSU	\$175.00	Training
O	068174	2/06/08	INTEGRATED DNA TECHNOLOGIES	\$38.00	BIOLOGY SUPPLIES
O	068175	2/06/08	JANE C. KIM	\$300.00	NATS Winter Workshop
O	068176	2/06/08	RAGHU MATHUR	\$225.00	2008 COMMUNITY COLLEGE FUTURES ASSEMBLY
O	068177	2/06/08	MICROWEST SOFTWARE SYSTEMS,	\$790.00	AMMS TRAINING COURSE
O	068178	2/06/08	MARCIA MILCHIKER	\$299.50	MMILCHIKER to CCLC Conference
O	068179	2/06/08	ORANGE COUNTY SCHOOL BOARDS	\$98.00	R. MATHUR TO ATTEND OCSBA/ACSA Dinner Meeting
O	068180	2/06/08	OCTFCU	\$362.89	2008 COMMUNITY COLLEGE FUTURES ASSEMBLY
O	068181	2/06/08	DR. CATHIE PETERSON	\$711.77	TRAVEL REIMBURSEMENT-CATHIE PETERSON
O	068182	2/06/08	MIKE REED	\$375.00	Conference Reimbursement
O	068183	2/06/08	JERRY RUDMANN	\$849.51	To reimburse Jerry Rudmann for trip to Las Positas
O	068184	2/06/08	SOCRCC	\$30.00	R. MATHUR TO ATTEND BREAKFAST WITH THE MAYOR
O	068185	2/06/08	STOCKTON GRAND HOTEL	\$425.70	Conference Expenses
O	068186	2/06/08	REGENTS U.C.	\$5,197.80	UCLA Lake Arrowhead Conference Center
O	068187	2/06/08	WESTIN HOTEL & RESORTS	\$377.00	Jerilyn Chuman to Attend Student Service Conferenc
O	068188	2/06/08	WESTIN HOTEL & RESORTS	\$250.80	Brooke Sauter to attend CCC Student Services Conf
O	068189	2/06/08	JOHN WILLIAMS	\$2,110.21	2008 COMMUNITY COLLEGE FUTURES ASSEMBLY CONFERENCE
O	068190	2/07/08	BAMWALL CO.	\$1,090.00	DOORWAY IN SSC BUILDING
O	068191	2/07/08	CVIS, INC.	\$12,536.57	AUTODESK SUBSCRIPTION RENEWAL FOR 07/08
O	068192	2/07/08	DAART ENGINEERING CO., INC.	\$121,710.00	BID NO. 283, PKG. S
O	068193	2/07/08	DSE ARCHITECTURE, INC.	\$86,849.75	FOR BGS MOLD PROJECT
O	068194	2/07/08	ENVIRONMENTAL SYSTEMS PRODUCTS	\$3,920.00	AUTOMOTIVE SERVICE CONTRACT
O	068195	2/07/08	GILBERT & STEARNS, INC.	\$88,648.20	PKG. U,ELECTRICAL,BID.279 BUS.& TECHN.INNOV.CTR.
O	068196	2/07/08	HAITBRINK ASPHALT PAVING,	\$18,055.00	RESTRIP ROADS AND CROSSWALKS
O	068197	2/07/08	HARROD MANAGEMENT SOLUTIONS,	\$10,000.00	Professional Services:Network Support Services
O	068198	2/07/08	IBM CORPORATION	\$45,596.48	Blade Centers
O	068199	2/07/08	INGERSOLL RAND SECURITY	\$2,605.76	ELEVATOR ACCESS CONTROL SYSTEM
O	068200	2/07/08	JOYCE INSPECTION & TESTING	\$6,160.00	INSPECTOR OF RECORD SERVICES
O	068201	2/07/08	LAMAR SPACE INC.	\$145.46	RENTAL OF TRAILER FOR INSPECTOR
O	068202	2/07/08	MPC-G, LLC	\$4,831.51	Onhand Replacement Computers
O	068203	2/07/08	PB AMERICAS, INC.	\$3,387.00	HIRE L.C. CONSULTANT, BUS & TECH INNOV.CTR.
O	068204	2/07/08	TREESMITH ENTERPRISES, INC.	\$4,500.00	BID 01, ATEP CLEANUP
O	068205	2/07/08	UNITED SITE SERVICES OF CA,	\$863.96	RENTAL OF PORTABLE RESTROOMS
O	068206	2/07/08	WARE DISPOSAL CO., INC.	\$1,861.31	TRASH COLLECTION SERVICES
O	068207	2/08/08	SUMAYA MCCLEAVE	\$2.00	PAYROLL CORRECTION
O	068208	2/08/08	AARDVARK CLAY AND SUPPLIES	\$5,275.71	ART SUPPLIES
O	068209	2/08/08	ABOUT LOW VISION, INC.	\$3,853.66	Portable Magnifier for visually impaired students
O	068210	2/08/08	ACADEMIC SUPERSTORE	\$312.42	Instructional Supplies
O	068211	2/08/08	ADCLUB ADVERTISING SERVICE	\$176.28	Recruitment/Advertising for SOCCCD
O	068212	2/08/08	ADVANTA ENERGY	\$1,900.00	ENERGY SERVICING AGREEMENT
O	068213	2/08/08	THE ADVERTISING STORE, INC.	\$37.09	MAGNETIC TAPE

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068214	2/08/08	ANNE AKERS	\$10.00	Reimbursement for OC Department of Ed Directory
O	068215	2/08/08	A/R CENTRAL BILLING- BOISE	\$593.96	Groceries for Foods Lab.
O	068216	2/08/08	ALLIED REFRIGERATION INC	\$98.45	HVAC SUPPLIES
O	068217	2/08/08	ALLSTAR ONLINE STORE	\$908.12	Back-Up Tapes
O	068218	2/08/08	AMERICAN BLEACHER SYSTEMS	\$475.00	REPAIR BROKEN BACK-BOARD IN GYM
O	068219	2/08/08	ARAMARK UNIFORM SERVICES	\$73.70	SHOP RAGS
O	068220	2/08/08	ARROWHEAD DRINKING WATER	\$116.46	OPEN P.O. FOR SUPPLIES
O	068221	2/08/08	ASPEN PUBLISHERS, INC.	\$290.08	LAW LIBRARY UPDATE
O	068222	2/08/08	ASTRONOMY	\$42.95	subscription to Astronomy Magazine
O	068223	2/08/08	ASSESSMENT TECHNOLOGIES	\$1,170.00	ATI TESTING
O	068224	2/08/08	AudioLink Services, LLC, Inc.	\$1,362.95	Purchase Sounds System for Students with disabilie
O	068225	2/08/08	SHERRI J. BANES	\$140.18	Reimburesement for IAB Mtng expenses (1/15-16/08)
O	068226	2/08/08	BHJ INC.	\$107.22	AUTOMOTIVE SUPPLIES
O	068227	2/08/08	BIO-RAD LABORATORIES, INC.	\$450.70	BIOLOGY SUPPLIES
O	068228	2/08/08	BLACKHAWK	\$160.28	TACTICAL GEAR
O	068229	2/08/08	DENISE BLAIR	\$315.00	Workshop Presenter
O	068230	2/08/08	KRISTEN BUSH	\$1,056.00	Consulting Services: Web Development & Maint.
O	068231	2/08/08	CALUMET/LA	\$383.95	Developer
O	068232	2/08/08	CAMPUS CONCERTS	\$4,500.00	Contract Services
O	068233	2/08/08	CAMPUS CONCERTS	\$2,320.00	Contract Services
O	068234	2/08/08	VALERIE CASEY	\$500.00	Contract Services
O	068235	2/08/08	CINTAS CORPORATION	\$31.93	RENTAL SERVICE AGREEMENT
O	068236	2/08/08	CLARK SECURITY PRODUCTS INC.	\$46.73	OPEN P.O. FOR SUPPLIES
O	068237	2/08/08	CONCEPT MEDIA	\$336.99	DVDS ORDERED FOR B. HUGGINS
O	068238	2/08/08	CONSOLIDATED ELECTRICAL DIST.	\$452.49	OPEN P.O. FOR SUPPLIES
O	068239	2/08/08	CSU FULLERTON	\$2,394.00	Advertising
O	068240	2/08/08	CUMMINS-ALLISON CORP.	\$261.20	Shredder Maint. Agrmt
O	068241	2/08/08	DANKA OFFICE IMAGING	\$163.44	Postage Due for Toner Delivery
O	068242	2/08/08	DE NAULT'S TRUE VALUE	\$113.84	SUPPLIES
O	068243	2/08/08	GOODWILL INDUSTRIES	\$1,105.00	Provide Interp.Svs.Stds.w/Disabilities
O	068244	2/08/08	DEMCO INC.	\$268.28	Library Supplies
O	068245	2/08/08	SPARKLETTIS	\$490.63	Bottled Water Service
O	068246	2/08/08	DUNN-EDWARDS CORPORATION	\$704.55	OPEN P.O. FOR SUPPLIES
O	068247	2/08/08	ECONOMIC ALTERNATIVES, INC.	\$247.91	Annual Maintenance Agreement
O	068248	2/08/08	EL TORO HIGH SCHOOL	\$375.00	Advertising
O	068249	2/08/08	MICHAEL ENGELS	\$164.99	Reimburse staff member for books
O	068250	2/08/08	ESSENCE ENTERTAINMENT	\$1,188.00	Contract Services
O	068251	2/08/08	EWING IRRIGATION PRODUCTS	\$150.89	OPEN P.O. FOR SUPPLIES
O	068252	2/08/08	DAIRY DEPOT	\$41.40	NUTRITIONAL MILK AND DAIRY SUPPLIES
O	068253	2/08/08	SELF INSURANCE PLANS	\$8,339.30	FY 2006/2007 Assessment Fees
O	068254	2/08/08	WILLIAM (BEAU) ARBUTHNOT	\$175.00	Training
O	068255	2/08/08	JEFFREY CLARK	\$750.00	2008 Association of Writers and Writing Programs
O	068256	2/08/08	BARBARA HUGGINS	\$1,700.06	REIME IN SF FOR B. HUGGINS
O	068257	2/08/08	L.A. TIMES	\$268.25	Subscription renewal to LA Times.
O	068258	2/08/08	TONI LAKOW	\$153.38	T. Lakow-L.A. Job Fair
O	068259	2/08/08	BETH MUELLER	\$129.50	Attend 2008 Annual SWACC Meeting
O	068260	2/08/08	JAKE MUNNS	\$90.00	Job Fair 2008 - Jake Munns
O	068261	2/08/08	ORANGE CO. BUSINESS JOURNAL	\$79.00	Subscription renewal to OC Business Journal
O	068262	2/08/08	ORANGE COUNTY REGISTER	\$258.86	OC Register subscription renewal.
O	068263	2/08/08	RUBEN RAMIREZ	\$45.00	F. Miller-L.A. Job Fair
O	068264	2/08/08	ELIZABETH RUBEL	\$300.00	MacWorld Conference

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068265	2/08/08	SONJA WYCHE	\$25.00	S. Wyche -L.A. Job Fair
O	068266	2/08/08	DEVISE TECHNICAL PRODUCTS, INC	\$13,155.00	DRAIN REPAIRS
O	068267	2/08/08	MOBILE MODULAR MGMT. CORP.	\$1,159.82	RENTAL OF POLICE TRAILER
O	068268	2/11/08	ACSIG/EDGE	\$37,014.85	Vision Services FY 07/08 Fund 01
O	068269	2/11/08	ACSIG/EDGE	\$112,425.99	Delta Dental FY 07/08 Fund 01
O	068270	2/11/08	HYATT LEGAL	\$6,194.00	Hyatt Legal Benefits
O	068271	2/11/08	PACIFICARE BEHAVIORAL HEALTH	\$2,916.69	Pacificare Behavioral FY 07/08 Fund 01
O	068272	2/11/08	PRINCIPAL LIFE INSURANCE	\$30,808.52	Long-Term Disability Benefits for 2007-2008 FY
O	068273	2/11/08	PRINCIPAL LIFE INSURANCE	\$28,430.20	Life Insurance Benefitis 2007/2008 FY
O	068274	2/11/08	SISC III HEALTH BENEFITS	\$884,073.40	SISC (PPO)-Benefits FY 2007/08 Fund 01
O	068275	2/11/08	UNUM LIFE INSURANCE COMPANY	\$1,457.05	UNUM LTC FY 2007/08
O	068276	2/11/08	UNUM LIFE INSURANCE COMPANY	\$3,352.52	UNUM LTC FY 2007/08
O	068277	2/11/08	ACSIG/EDGE	\$3,259.45	Vision Services FY 07/08 Fund 07
O	068278	2/11/08	ACSIG/EDGE	\$9,876.17	Delta Dental FY 07/08 Fund 71
O	068279	2/11/08	SISC III HEALTH BENEFITS	\$194,450.00	Blue Shield (Retiree) Benefits FY 2007/08
O	068280	2/11/08	OFFICEMAX CONTRACT INC.	\$11,644.68	Office Max Supply Orders 2007/2008
O	068281	2/11/08	P&O MOVERS	\$450.00	Contract Services
O	068282	2/11/08	KEN PATTON	\$1,464.42	Reimbursement for IAB Conference/Meeting
O	068283	2/11/08	DIANE PESTOLESI	\$32.31	REIMBURSE DIANE PESTOLESI
O	068284	2/11/08	PHYSICIAN SALES & SERVICE	\$401.68	SUPPLIES FOR NURSING
O	068285	2/11/08	257-PRAXAIR DISTRIBUTION, INC	\$42.29	Praxair
O	068286	2/11/08	PROFORCE MARKETING INC.	\$1,415.45	WEAPON SIGHTS
O	068287	2/11/08	RUBEN RAMIREZ	\$60.00	Employee Enrollment Fee Reimbursement Request
O	068288	2/11/08	STEPHEN REIFENSTEIN	\$100.00	Contract Services
O	068289	2/11/08	BONNIE RENNIE	\$180.00	Voice Interpreter
O	068290	2/11/08	SAMY'S CAMERA	\$2,594.20	Photo supplies
O	068291	2/11/08	AMY ROSE SCHECHTER	\$50.00	Panel Presentation
O	068292	2/11/08	SEHI PROCOMP COMPUTER	\$330.87	HR Equip.-Recruitment 2008
O	068293	2/11/08	SESAC, INC.	\$2,720.96	SESAC License District Music Use
O	068294	2/11/08	SARA LEILA SHEYBANI	\$39.60	INSTRUCTIONAL SUPPLIES
O	068295	2/11/08	DANIEL SMITH, INC.	\$81.40	ART SUPPLIES
O	068296	2/11/08	SOUTHERN CALIFORNIA EDISON CO.	\$28,092.76	Annual Electric Service
O	068297	2/11/08	SOUTHERN_COUNTIES OIL	\$4,254.71	FUEL
O	068298	2/11/08	SOCCECD REVOLVING FUND	\$141.00	Reimburse Revolving Cash Fund
O	068299	2/11/08	SYSTEMS SOURCE, INC.	\$1,190.54	Ergonomic Monitor Arms & Keyboard Trays
O	068300	2/11/08	TRAFFIC CONTROL SERVICE, INC.	\$472.32	HANDICAP PARKING SIGNS
O	068301	2/11/08	TURF TIRE DISTRIBUTORS	\$228.43	OPEN P.O. FOR SUPPLIES
O	068302	2/11/08	ULINE	\$53.46	SWEEPING COMPOUND
O	068303	2/11/08	UNIVERSITY HIGH SCHOOL	\$90.00	Ads for University High School Newspaper
O	068304	2/11/08	RICK VAN LEEUWEN	\$259.80	Reimbursement for Internet Services
O	068305	2/11/08	VICTORY CUSTOM ATHLETIC	\$1,802.56	WOMEN'S BASKETBALL SPIRIT PACKS
O	068306	2/11/08	VWR INTERNATIONAL, INC.	\$26.10	BIOLOGY SUPPLIES
O	068307	2/11/08	WEST PAYMENT CENTER	\$252.78	Westlaw OnLine Research-VCHR
O	068308	2/11/08	WALTERS VISTA	\$308.55	OPEN P.O. FOR SUPPLIES
O	068309	2/11/08	WARD'S NATURAL SCIENCE	\$57.02	BIOLOGY SUPPLIES
O	068310	2/11/08	LOIS A. WEINBERG	\$200.00	Workshop Presenter
O	068311	2/11/08	WESTERN EXTERMINATOR COMPANY	\$200.00	QUOTE TO SPRAY FOR FIREANTS
O	068312	2/11/08	DOUGLAS WESTLAKE	\$435.00	Repair of Pianos
O	068313	2/11/08	MICHAEL E. WILSON	\$8,643.20	CONSTRUCTION MGMT SERVICES
O	068314	2/11/08	SMART & FINAL IRIS CO.	\$173.78	Food and supplies for Center
O	068315	2/11/08	SO. ORANGE CO. COMM. COL. DIST	\$7,678.83	To Reimburse Checking Account Workers' Comp Claims

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068316	2/11/08	ESTER GRAHAM	\$80.08	Reim. E. Graham-Job Fair 2008
O	068317	2/11/08	LARRY RADDEN	\$2,272.60	Reimbursement
C	068318	2/11/08	BARBARA SENDABA	\$-275.00	Staff member attending conference in Los Angeles
O	068319	2/13/08	CACCRAO	\$495.00	CACCRAO Workshop Region WS staff development
O	068320	2/13/08	CALIFORNIA COMMUNITY COLLEGES	\$275.00	CCCSSC ANNUAL CONFERENCE
O	068321	2/13/08	CALIFORNIA COMMUNITY COLLEGES	\$275.00	CCCSSC ANNUAL CONFERENCE
O	068322	2/13/08	WESTIN HOTEL & RESORTS	\$250.95	CCCSSC ANNUAL CONFERENCE
O	068323	2/14/08	CITY OF TUSTIN	\$550.00	MCAS SUBLEASE CITY OF TUSTIN
O	068324	2/14/08	MARIA PANIAGUA	\$146.23	Reimburse of Supplies Purchased
O	068325	2/14/08	PATRELL ENGINEERING GROUP, INC.	\$1,650.00	Engineering Calculations for Timing System
O	068326	2/14/08	PUBLIC BROADCASTING SERVICE	\$31.88	Library DVD per Ana Maria Cobos request
O	068327	2/14/08	POSTAL PRIVILEGE, PITNEY-BOWES	\$2,832.00	MAILING SYSTEM LEASE
O	068328	2/14/08	PML MICROBIOLOGICALS	\$221.46	MICROBIOLOGICAL MEDIA
O	068329	2/14/08	POWERTRON BATTERY CO.	\$977.79	RADIO BATTERIES
O	068330	2/14/08	PRAXAIR	\$13.49	Annual Maintenance Agreement
O	068331	2/14/08	PRESTO TAPE	\$235.97	TAPE
O	068332	2/14/08	PYRO-COMM SYSTEMS	\$6,325.00	Software Programming
O	068333	2/14/08	QUEST DIAGNOSTICS	\$219.37	Blanket for Quest
O	068334	2/14/08	QUICK CAPTION	\$1,100.00	Provide Real Time Captioning Services
O	068335	2/14/08	QUICK SORT SANTA ANA, INC.	\$200.20	Postage costs
O	068336	2/14/08	RALPHS GROCERY COMPANY	\$80.65	Produce, grocery items, cleaning supplies, etc.
O	068337	2/14/08	JOHN RICHARDS	\$27.68	Reimbursement for Lab Supplies
O	068338	2/14/08	RICOH AMERICAS CORPORATION	\$60.40	Annual maintenance agreement Ricoh
O	068339	2/14/08	SAMY'S CAMERA	\$961.13	Photo Supplies
O	068340	2/14/08	SANTA MARGARITA FORD	\$160.56	OPEN P.O. FOR SUPPLIES
O	068341	2/14/08	SCANTRON CORPORATION	\$2,281.01	SCANTRONS FOR TESTING
O	068342	2/14/08	PAM SCHADER	\$220.03	REIMBURSEMENT FOR FALL 2007- ART 400 TICKET # 6482
O	068343	2/14/08	LYNN SEMER	\$382.21	REIMBURSEMENT-FALL 2007 FN 400 NUTRITION/COOKING
O	068344	2/14/08	LYNN SEMER	\$517.70	REIMBURSEMENT-FALL 2007 FN 400 NUTRITION/COOKING
O	068345	2/14/08	SHINODA DESIGN CENTER	\$229.78	For Floral Instructor Kathe Hayden To Purchase
O	068346	2/14/08	SHRED-IT	\$120.00	For Shred-it monthly service
O	068347	2/14/08	SIEMENS WATER TECHNOLOGIES	\$142.00	Annual Maintenance Agreement
O	068348	2/14/08	SMARDAN SUPPLY - EL MONTE	\$2,852.95	PLUMBING SUPPLIES
O	068349	2/14/08	SO. CAL. GAS CO.	\$16,416.98	PO for gas transmission service.
O	068350	2/14/08	SO. ORANGE CO. COMM. COL.DIST	\$3,500.00	2007-2008 CARE Grants
O	068351	2/14/08	SPECTRUM INDUSTRIES, INC.	\$26,197.38	Computer Desks
O	068352	2/14/08	STATER BROTHERS	\$88.64	Groceries for Foods Lab.
O	068353	2/14/08	STERLING ARTS SUPPLY	\$17.92	FASHION SUPPLIES
O	068354	2/14/08	SVM, LP	\$1,625.95	GAS CARDS FOR STUDENTS
O	068355	2/14/08	SYSTEMATION	\$10,769.14	Consultant services for IT training
O	068356	2/14/08	SYSTEMS SOURCE, INC.	\$845.84	Front Counter
O	068357	2/14/08	TISCARENO CATERING*	\$1,004.01	Catering for Full Day Event
O	068358	2/14/08	TUSTIN UNIFIED SCHOOL DISTRICT	\$145.42	Reimbursement for Bus Expenses
O	068359	2/14/08	TUTOR TIME CHILD CARE LEARNING	\$615.00	715784 Lopez/Karina child care for Jacob Saucedo
O	068360	2/14/08	TUTTLE-CLICK FORD	\$113.78	TRANS. PARTS
O	068361	2/14/08	UNIVERSITY HIGH SCHOOL	\$90.00	Ads for University High School Newspaper
O	068362	2/14/08	VISTA PAINT	\$438.42	PAINT SUPPLIES
O	068363	2/14/08	VIZIONCORE, INC.	\$2,312.33	RangerPro Back-up System Renewal
O	068364	2/14/08	VWR INTERNATIONAL, INC.	\$419.06	BIOLOGY SUPPLIES
O	068365	2/14/08	WALTERS VISTA	\$52.03	OPEN P.O. FOR SUPPLIES
O	068366	2/14/08	WARD'S NATURAL SCIENCE	\$264.98	Blanket PO for Expendable Classroom Supplies

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068367	2/14/08	WARE DISPOSAL CO., INC.	\$7,926.57	Annual Costs
O	068368	2/14/08	W A X I E	\$16,696.94	JANITORIAL SUPPLIES
O	068369	2/14/08	WEBEX COMMUNICATIONS, INC.	\$575.00	Software/Online meeting program
O	068370	2/14/08	BETTYANN WELLAND	\$500.00	Workshop Presenter
O	068371	2/14/08	WESTERN EXTERMINATOR COMPANY	\$895.00	CONTRACT SERVICES
O	068372	2/14/08	JENNIFER WOMACK	\$222.00	Child Care Services
O	068373	2/14/08	XEROX CORP.	\$3,227.23	XEROX COPIER-PAYROLL DEPARTMENT
O	068374	2/14/08	XEROX CORP.	\$10,852.52	Maintenance agreement for Xerox WC2424 printer
O	068375	2/14/08	XEROX CORP.	\$3,059.35	Lease/Maintenance for Satellite Copiers
O	068376	2/14/08	YALE CHASE MATERIALS	\$11,435.10	CART WITH LADDER RACK
O	068377	2/14/08	ANDREA ZETLIN	\$200.00	Workshop Presenter
O	068378	2/14/08	RALPHS GROCERY COMPANY	\$826.46	NUTRITIONAL FOOD AND SUPPLIES
O	068379	2/14/08	ROCKVIEW FARMS	\$292.54	milk delivery for Center
O	068380	2/14/08	SADDLEBACK APPLIANCES	\$198.47	Appliance repairs
O	068381	2/14/08	SMART & FINAL IRIS CO.	\$191.94	Food and supplies for Center
O	068382	2/14/08	XEROX CORP.	\$28.79	Annual Maintenance Agreement
O	068383	2/14/08	GALE SUPPLY COMPANY	\$7,281.66	JANITORIAL SUPPLIES
O	068384	2/14/08	AMANDA GARCIA	\$50.00	Panel Presentation
O	068385	2/14/08	GLAXOSMITHKLINE PHARMACEUTICAL	\$643.25	vaccine neede for students
O	068386	2/14/08	GOODWILL INDUSTRIES OF	\$2,283.75	Sign language interp services for hearing impaired
O	068387	2/14/08	W. W. GRAINGER	\$85.84	MAINT. SUPPLIES
O	068388	2/14/08	JESSICA GREER	\$50.00	Panel Presentation
O	068389	2/14/08	HAAKER EQUIPMENT COMPANY	\$44.44	OPEN P.O FOR SUPPLIES
O	068390	2/14/08	HIRSCH PIPE & SUPPLY	\$102.53	PLUMBING/IRRIG. SUPPLIES
O	068391	2/14/08	HITT MARKING DEVICES, INC.	\$112.64	CUSTOM DATE STAMPS
O	068392	2/14/08	HL CORPORATION	\$428.80	BADMINTON SHUTTLECOCKS FOR WOMEN'S TEAM
O	068393	2/14/08	CHRIS HOGSTEDT	\$161.18	Blanket for Chris Hogstedt
O	068394	2/14/08	HOIST SERVICE, INC.	\$4,646.92	Hoist repair
O	068395	2/14/08	INCENTRA SOLUTIONS OF	\$7,760.00	IT Software Engineering/Development Services
O	068396	2/14/08	INTERNATIONAL GREENHOUSE CO.	\$954.58	DISPLAY BENCH/PROJECT 606
O	068397	2/14/08	IVC CHILD DEVELOPMENT CENTER	\$380.00	Child Care Services
O	068398	2/14/08	JACK EXCHANGE	\$138.37	TOOLS
O	068399	2/14/08	JIM'S MUSIC CENTER, INC.	\$1,015.00	HEADSETS - SENNHEISER EVOLUTION WIRELESS HEADSET
O	068400	2/14/08	JOHNSTONE SUPPLY	\$508.98	HVAC SUPPLIES
O	068401	2/14/08	KOALA KLUB	\$310.00	Child Care Services
O	068402	2/14/08	L & N UNIFORM SUPPLY	\$343.88	UNIFORM SHIRTS
O	068403	2/14/08	LESLIE'S SWIMMING POOL SUPPLY	\$12.92	POOL SUPPLIES
O	068404	2/14/08	LOOMIS, FARGO & CO., INC	\$392.50	Armored Car Service 07/08
O	068405	2/14/08	ANGEL MARTINEZ	\$300.00	Workshop Presenter
O	068406	2/14/08	MC KESSON MEDICAL SURGICAL	\$297.35	medical supplies
O	068407	2/14/08	MEDCO SUPPLY COMPANY	\$237.73	Instr supplies for KNES 53 class
O	068408	2/14/08	MEDIA EDUCATION FOUNDATION	\$302.06	Library DVD per Ana Maria Cobos request
O	068409	2/14/08	MF ATHLETIC COMPANY	\$743.48	Track and Field Supplies
O	068410	2/14/08	MICRO CENTER	\$21.54	COMPUTER AND ELECTRONIC SUPPLIES
O	068411	2/14/08	MISSION PRINTING COMPANY, INC	\$850.00	Annual report distribution.
O	068412	2/14/08	MOORE MEDICAL	\$157.77	OTC's
O	068413	2/14/08	MPC-G SYSTEMS	\$3,623.63	HR Equip.-Recruitment 2008
O	068414	2/14/08	CITIZENS BUSINESS BANK	\$48,324.55	Viron mechanical retrofit and energy mgt. program
O	068415	2/14/08	NEW DAY FILMS	\$238.00	Library DVD per Tom Weisrock request
O	068416	2/14/08	NIKON, INC.	\$300.00	Requisition for slide scanner repair (Nikon)
O	068417	2/14/08	ORANGE COUNTY PRINTING CO.	\$1,011.53	Blossom Ballpoint Pen/Highlighter

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068418	2/14/08	ORION TELESCOPES & BINOCULARS	\$119.65	LASER POINTER
O	068419	2/14/08	ALPHAGRAPHICS	\$122.66	ACCREDITATION REPORT COVER PRINTING
O	068420	2/14/08	AMERICAN RED CROSS	\$11.20	AMERICAN RED CROSS RTE & ACPR CARDS FOR IVC
O	068421	2/14/08	JULIE ANDERSON	\$71.54	Open purchase for fish foods & misc supplies
O	068422	2/14/08	TEIGAN ANNSAINT	\$34.44	Reimbursement to Teigan Annsaint/DMP supplies
O	068423	2/14/08	ASSN FOR INSTIT. RESEARCH	\$343.00	Institutional membership
O	068424	2/14/08	AVACOM	\$252.40	OPEN PO FOR AVACOM PRINTER SERVICE
O	068425	2/14/08	COMMUNITY COLLEGE LEAGUE OF	\$9,000.00	Ebook collections per Tom Weisrock request
O	068426	2/14/08	CHEAP JOE'S ART STUFF	\$93.99	ART SUPPLIES - SPRING 2008
O	068427	2/14/08	CHEFS' TOYS	\$96.51	Dept. Supplies
O	068428	2/14/08	COX COMMUNICATIONS, INC	\$4,296.18	COX Communications Intercampus WAN service
O	068429	2/14/08	EMBROIDME	\$323.25	MEN'S GOLF SHIRTS FOR GOLF TEAM
O	068430	2/14/08	EXCELSIOR ELEVATOR CORPORATION	\$650.00	ANNUAL ELEVATOR MAINTENANCE SERVICE
O	068431	2/14/08	FRY'S ELECTRONICS	\$897.37	OPEN PO FOR COMPUTER SUPPLIES
O	068432	2/14/08	KEENAN & ASSOCIATES	\$79.41	REFUND WORKERS COMP OVER PAY ERROR
O	068433	2/14/08	SOLDERMASK INC.	\$6,887.50	GEOMAGIC LICENSES/MAINTENANCE
O	068434	2/14/08	LEONARD CHAIDEZ TREE SERVICE	\$7,000.00	TREE SERVICE
O	068435	2/14/08	CLARK SECURITY PRODUCTS INC.	\$2,305.41	CYLINDERS AND KEYS
O	068436	2/14/08	NEUDESIC, LLC	\$375,960.00	Student Information System, Contracted Services
O	068437	2/14/08	NEUDESIC, LLC	\$64,701.50	Student Information System, Contracted Services
O	068438	2/19/08	CACCRAO	\$195.00	CACCARO CONFERENCE
O	068439	2/19/08	CACCRAO	\$195.00	CACCARO CONFERENCE
O	068440	2/19/08	BOARD OF GOVERNORS	\$275.00	Staff member attending conference in Los Angeles
O	068441	2/19/08	HARRAH'S TAHOE HOTEL CASINO	\$446.61	CACCARO CONFERENCE
O	068442	2/19/08	WESTIN HOTEL & RESORTS	\$250.96	Staff member attending conference in Los Angeles
O	068443	2/20/08	LAURA ABRAMS	\$31.61	MILEAGE REIMBURSEMENT
O	068444	2/20/08	GALE SUPPLY COMPANY	\$474.16	JANITORIAL SUPPLIES
O	068445	2/20/08	GANDER-PRINTCO	\$4,421.54	BUSINESS CARDS
O	068446	2/20/08	GE CAPITAL	\$900.45	LEASE Agreement - Canon Copiers
O	068447	2/20/08	GLOBAL ENTERTAINMENT	\$7,250.00	News Set for TV Studio
O	068448	2/20/08	DR. PABLO GORIN	\$600.00	Contract Services
O	068449	2/20/08	ESTER GRAHAM	\$48.80	MILEAGE REIMBURSEMENT
O	068450	2/20/08	LINDA HALL	\$39.04	MILEAGE REIMBURSEMENT
O	068451	2/20/08	HAUSER & MILLER	\$246.14	ART SUPPLIES - SPRING 2008
O	068452	2/20/08	PATTY HELTON	\$12.20	MILEAGE REIMBURSEMENT
O	068453	2/20/08	HERCULES PORTABLE POWER, INC.	\$419.55	PROPOSAL TO REPAIR DIESEL GENERATOR
O	068454	2/20/08	HOME DEPOT CREDIT SERVICES	\$3,296.35	MAINT/GROUNDS/CUST. SUPPLIES
O	068455	2/20/08	HOME DEPOT CREDIT SERVICES	\$1,356.07	SUPPLIES
O	068456	2/20/08	IRVINE PIPE & SUPPLY	\$159.91	OPEN P.O. FOR SUPPLIES
O	068457	2/20/08	BICHTUYEN JENSEN	\$19.07	MILEAGE REIMBURSEMENT
O	068458	2/20/08	JOHNSTONE SUPPLY	\$315.84	HVAC SUPPLIES
O	068459	2/20/08	DR. MICHAEL KIRKENDOLL	\$600.00	Contract Services
O	068460	2/20/08	KNORR SYSTEMS, INC.	\$223.95	KNORR SYSTEMS, INC. INVOICE TO BE FORWARDED
O	068461	2/20/08	LASER SOURCE	\$72.93	Non instructional repair
O	068462	2/20/08	LRP PUBLICATIONS, INC.	\$198.00	subscription for Disability Newsletter
O	068463	2/20/08	LORI MANGELS	\$109.80	MILEAGE REIMBURSEMENT
O	068464	2/20/08	MAQUINSAL SEWING MACHINE CO.	\$63.91	FASHION SUPPLIES
O	068465	2/20/08	MARK IV COMMUNICATIONS, INC.	\$853.27	Cable installation
O	068466	2/20/08	MC KESSON MEDICAL SURGICAL	\$693.22	SUPPLIES FOR NURSING
O	068467	2/20/08	MCMASTER CARR SUPPLY CO.	\$86.27	MAINT. SUPPLIES
O	068468	2/20/08	METALLIFEROUS	\$386.43	ART SUPPLIES - SPRING 2008

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

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Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068469	2/20/08	SUSAN MILLER	\$261.75	REIMBURSEMENT - FALL 07-FN 400 TICKET 90170
O	068470	2/20/08	MISSION HOSPITAL REG.MED.CTR.	\$720.00	Rental Space
O	068471	2/20/08	MISSION PRINTING COMPANY, INC	\$538.75	HR Recruitment Flyer for Job Fair.
O	068472	2/20/08	MOLE-RICHARDSON	\$509.51	BULBS & ACCESSORIES
O	068473	2/20/08	RAMON MONTIEL	\$88.59	MILEAGE REIMBURSEMENT
O	068474	2/20/08	ALEJANDRO MORENO	\$120.00	WORKSHOP PRESENTER
O	068475	2/20/08	MOULTON-NIGUEL WATER DIST.	\$3,237.47	Billing for Moulton-Niguel water services
O	068476	2/20/08	NEWTON MID KANSAS ORCHESTRA	\$300.00	Contract Services
O	068477	2/20/08	ORANGE CO. BUSINESS JOURNAL	\$1,369.00	Diane Oaks
O	068478	2/20/08	ORANGE COUNTY REGISTER	\$1,810.72	ADVERTISING
O	068479	2/20/08	ORANGE COUNTY REGISTER	\$181.51	Advertising
O	068480	2/20/08	ORANGE COUNTY REGISTER	\$306.00	ADVERTISING - BID 281D
O	068481	2/20/08	ORANGE COUNTY WHOLESALE	\$99.13	For Floral Instructor Kathe Hayden
O	068482	2/20/08	OCB REPROGRAPHICS, INC.	\$91.59	ONE COLOR COPY OF PLANS
O	068483	2/20/08	OCLC, INC.	\$476.80	Annual Maintenance Agreement
O	068484	2/20/08	OXFORD UNIVERSITY PRESS	\$1,493.35	Library books per Tom Weisrock request
O	068485	2/20/08	SAN DIEGO GAS & ELECTRIC	\$1,003.61	Electric Service Billing for SDG&E
O	068486	2/20/08	SAN DIEGO GAS & ELECTRIC	\$31,198.39	Electric Service Billing for SDG&E
O	068487	2/20/08	SO. CAL. GAS CO.	\$1,383.61	PO for gas transmission service.
O	068488	2/20/08	JESSICA M. CHA	\$15.66	MILEAGE REIMBURSEMENT
O	068489	2/20/08	LAURENE DAVIS	\$120.00	Tuition Reimbursement for CDES
O	068490	2/20/08	LAURIE HARPER	\$60.00	Tuition Reimbursement for CDES
O	068491	2/20/08	ELLEN HUNSTEIN	\$60.00	Tuition Reimbursement for CDES
O	068492	2/20/08	KELLY HYLTON	\$120.00	Tuition Reimbursement for CDES
O	068493	2/20/08	JODY JOHNSON	\$240.00	Tuition Reimbursement for CDES
O	068494	2/20/08	CHRISTINA SMITH	\$60.00	Tuition Reimbursement for CDES
O	068495	2/20/08	RACHEL SNYDER	\$60.00	Tuition Reimbursement for CDES
O	068496	2/20/08	SHEILA WALKER	\$360.00	Tuition Reimbursement for CDES
O	068497	2/20/08	PATRICIA WRIGHT	\$100.00	Tuition Reimbursement for CDES
O	068498	2/20/08	ACCCA	\$125.00	ACCAAnnual Governors Budget Conf.
O	068499	2/20/08	COMM. COLLEGE LEAGUE OF CAL.	\$870.00	Diane Oaks Conference
O	068500	2/20/08	KEATLY HALDEMAN	\$250.00	Keatly Haldeman to Big Sound Conference
O	068501	2/20/08	JAMES LAURIE	\$65.75	Reim. - J. Laurie-Job Fair 2008
O	068502	2/20/08	TEDDI LORCH	\$78.68	Reim. T. Lorch-Job Fair
O	068503	2/20/08	KEVIN O'CONNOR	\$644.96	ACCAAnnual Governors Budget Conf.
O	068504	2/21/08	BOARD OF GOVERNORS	\$275.00	Registration for Student Services Annual Conferenc
O	068505	2/21/08	BOARD OF GOVERNORS	\$275.00	Registration cna Conference Attendance
O	068506	2/21/08	BOARD OF GOVERNORS	\$250.00	Registration for Conference
O	068507	2/21/08	BOARD OF GOVERNORS	\$75.00	CONFERENCE & REGISTRATION EXPENSES
O	068508	2/21/08	BOARD OF GOVERNORS	\$350.00	Registration and conference attendance
O	068509	2/21/08	4C/SD ANNUAL CONFERENCE	\$615.00	Conference in San Ramon
O	068510	2/21/08	CCCEOPSA REGION VIII	\$525.00	EOPS Region VIII Staff Development Registration
O	068511	2/21/08	CCLC/COA	\$250.00	Jo Ann Alford to attend CCC Athletic Association
O	068512	2/21/08	CCLC/COA	\$250.00	CONFERENCE/11TH ANNUAL CCCAA CONVENTION/HS,PE&ATHL
O	068513	2/21/08	CISOA - TAX ID #33-0257874	\$415.00	Conference expenses for Andreea Serban
O	068514	2/21/08	CISOA - TAX ID#33-0257874	\$340.00	REGISTRATION FOR CISOA/RP GRP - S. Georgianna
O	068515	2/21/08	COMPUMASTER	\$173.34	CONFERENCE REIMBURSEMENT
O	068516	2/21/08	DOUBLETREE HOTEL	\$419.44	Jo Ann Alford to attend CCC Athletic Association
O	068517	2/21/08	DREAMMAKER PUBLISHING	\$495.00	Advance Purchase of Career Development Workshop
O	068518	2/21/08	EWD SUPPORT SERVICES, INC.	\$295.00	CONFERENCE FOR LARRY DESHAZER
O	068519	2/21/08	HYATT REGENCY MONTEREY	\$610.65	Conference expenses for Andreea Serban

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	068520	2/21/08	HYATT REGENCY MONTEREY	\$156.05	REGISTRATION FOR CISOA/RP GRP - S. Georgianna
O	068521	2/21/08	RADISSON HOTEL @	\$278.00	TEACHING CONF FOR BARB. BELYEA
O	068522	2/22/08	ALLSTEEL INC.	\$491.34	FILE DRAWERS
O	068523	2/22/08	CARRIER JOHNSON	\$5,967.34	ARCHITECTURAL SERVICES
O	068524	2/22/08	CITY OF TUSTIN	\$151.80	Reproduction Fee
O	068525	2/22/08	COMERICA BANK	\$28,862.00	PKG.C CONCRETE, BUS. & TECH INNOV.CTR. BID 279
O	068526	2/22/08	CORPORATE BUSINESS INTERIORS	\$422.29	BLINDS
O	068527	2/22/08	COUTS HEATING & COOLING, INC.	\$72,716.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	068528	2/22/08	CROWNER SHEET METAL PRODUCTS	\$21,109.50	PKG.H, SHEET METAL,BID 279,IVC.
O	068529	2/22/08	DAART ENGINEERING CO., INC.	\$39,348.00	BID NO. 283, PKG. S
O	068530	2/22/08	DSE ARCHITECTURE, INC.	\$2,399.48	FOR BGS MOLD PROJECT
O	068531	2/22/08	GILBERT & STEARNS, INC.	\$82,628.01	PKG. U,ELECTRICAL,BID.279 BUS.& TECHN.INNOV.CTR.
O	068532	2/22/08	gkkworks	\$110,938.48	AGMT FOR. BUS. & TECH CTR.
O	068533	2/22/08	HARBOR CONSTRUCTION CO., INC.	\$114,829.00	BID 1060
O	068534	2/22/08	HPL MECHANICAL CONTRACTOR,	\$18,711.76	BID 279,PKG. B PLUMBING, BUS. & TECHN INNOV.CTR.
O	068535	2/22/08	INCENTRA SOLUTIONS OF	\$14,100.00	IT Software Engineering/Development Services
O	068536	2/22/08	INLAND BUILDING COMPANIES	\$8,743.95	BID 283, PKG. J
O	068537	2/22/08	JACKSON, DE MARCO, TIDUS,	\$51,846.04	ATEP Legal Professional Services
O	068538	2/22/08	K & Z CABINET CO., INC.	\$2,105.00	PKG. I, BID 279 BUS.& TECH INNOV. CTR. IVC.
O	068539	2/22/08	LPA, INC.	\$12,293.31	ARCHITECTURAL SERVICES
O	068540	2/22/08	MOONLIGHT GLASS CO., INC.	\$40,792.05	BID 279, PKG. K,ALUMINUM CURTAIN WALL BUS & TECH.
O	068541	2/22/08	T.B. PENICK & SONS, INC.	\$259,758.00	PKG.C CONCRETE, BUS. & TECH INNOV.CTR. BID 279
O	068542	2/22/08	PENN CORPORATE RELOCATION	\$45.00	STORAGE
O	068543	2/22/08	PUBLIC ECONOMICS, INC.	\$10,681.25	CONSULTING SERVICES-REDEVELOPMENT
O	068544	2/22/08	SALSBURY ENGINEERING, INC.	\$2,858.90	PKG. A,DEMO, BID 279
O	068545	2/22/08	SEHI PROCOMP COMPUTER	\$1,404.22	Technology Equipment
O	068546	2/22/08	SOUTHWEST GEOPHYSICS, INC.	\$2,350.00	GEOPHYSICAL SURVEY SERVICES
O	068547	2/22/08	TROXELL COMMUNICATIONS, INC.	\$10.33	PROJECTOR AND SCREEN FOR CONFERENCE ROOM
O	068548	2/22/08	UNION BANK OF CALIFORNIA	\$8,079.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	068549	2/22/08	WELLS FARGO BANK	\$12,759.00	BID 1060
O	068550	2/22/08	SPSS, INC.	\$11,234.97	SPSS SITE LICENSE FOR 32 USERS
O	068551	2/26/08	ACCREDITING COMMISSION FOR	\$1,355.54	Fee for team expenses for Accreditation visit
O	068552	2/26/08	THE ACTIVE NETWORK, INC.	\$8,204.70	Active Network Comm Education Reg System
O	068553	2/26/08	AIRGAS WEST	\$214.72	SUPPLIES
O	068554	2/26/08	DR. ROBERT E. ALLINSON	\$100.00	GUEST SPEAKER SERIES, TKT #26710
O	068555	2/26/08	MUSIC THEATRE INTERNATIONAL	\$2,381.27	Contracted Royalty Fees
O	068556	2/26/08	WELLS FARGO BANK #4198	\$1,090.79	CONROY'S & PARTY AMERICA
O	068557	2/26/08	WELLS FARGO BANK #3465	\$872.76	FIRE ALARM BATTERIES
O	068558	2/26/08	WELLS FARGO BANK #3317	\$903.05	Renewal of CACT website
O	068559	2/26/08	WELLS FARGO #2078	\$6,394.86	J. WILLIAMS TO ATTEND CHRONICLE TECH FORUM CONF.
O	068560	2/26/08	WELLS FARGO BANK #3317	\$123.46	Lunch
O	068561	2/26/08	WELLS FARGO #2078	\$390.00	Wells Fargo-Conf. E. Pagal
O	068562	2/27/08	DUSTIN HOPKINS	\$116.45	OASDI REFUND FOR 2007 EARNINGS
O	068563	2/27/08	KARL ABRAMS	\$1,923.48	REFUND OF BUYBACK FROM STRS
O	068564	2/27/08	ALPHAGRAPHICS	\$650.81	Senior Day Posters
O	068565	2/27/08	ATKINSON, ANDELSON, LOYA, RUND	\$6,888.04	Attorney Services FY 2007/2008
O	068566	2/27/08	B & H PHOTO	\$888.00	CAMCORDERS FOR NURSING
O	068567	2/27/08	BATTERY ZONE	\$298.43	RADIO BATTERIES
O	068568	2/27/08	BIO-RAD LABORATORIES, INC.	\$61.20	BIOLOGY SUPPLIES
O	068569	2/27/08	DICK BLICK	\$213.21	ART SUPPLIES - SPRING 2008
O	068570	2/27/08	BON APPETIT	\$15.97	Dept. Resource

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	068571	2/27/08	BRODART CO.	\$695.36	Multimedia cabinets-Language Lab.
O	068572	2/27/08	PAUL BURT	\$500.00	Contract Services
O	068573	2/27/08	CALIFORNIA STAATS=ZEITUNG	\$39.00	Newspaper subscription per Tom Weisrock request
O	068574	2/27/08	CAL'S CAMERAS	\$1,228.27	Photography Supplies
O	068575	2/27/08	CAPT	\$86.19	MBTI-Scoring Costs,As Needed
O	068576	2/27/08	CCS PRESENTATION SYSTEMS, INC	\$18,280.38	SmartBoard
O	068577	2/27/08	CHILD SHARE PROGRAM, INC.	\$150.00	Workshop Presenter
O	068578	2/27/08	TERRY CHRISTOPHER	\$1,500.00	Contract Services
O	068579	2/27/08	CINTAS CORPORATION	\$63.86	RENTAL SERVICE AGREEMENT
O	068580	2/27/08	CINTAS DOCUMENT MANAGEMENT	\$45.00	document destruction/paper recycling service
O	068581	2/27/08	COOK EQUIPMENT COMPANY	\$783.54	SUPPLIES FOR REPAIR OF BACK-HOE
O	068582	2/27/08	CORPORATE BUSINESS INTERIORS	\$9,066.94	WORKSTATION IN A-100
O	068583	2/27/08	COUNCIL FOR RESOURCE DEVELOP.	\$600.00	CRD Membership 2008
O	068584	2/27/08	COX MEDIA, INC.	\$590.00	Sponsorship of "Brain Wave" on Cox Cable
O	068585	2/27/08	CROWN VALLEY MARKETPLACE	\$106.58	Groceries for Foods Lab.
O	068586	2/27/08	DAZIAN LLC	\$795.00	Supplies
O	068587	2/27/08	HERTZ EQUIPMENT RENTAL	\$9,227.71	AERIAL WORK PLATFORM
O	068588	2/27/08	PALEO TOOLS	\$1,675.50	PALEO LAB EQUIPMENT
O	068589	2/27/08	CITY OF IRVINE	\$100.00	Annual Membership Renewal
O	068590	2/27/08	CAROL BANDER	\$40.50	Conference Reimbursement
O	068591	2/27/08	CENTER ON DISABILITIES	\$545.00	CSUN Conference 2008 - Los Angeles, CA
O	068592	2/27/08	JERILYN CHUMAN	\$650.00	Reimburse staff member for CSUF classes taken
O	068593	2/27/08	GRANLIBAKKEN CONFERENCE CTR	\$883.50	Conference for Class. Senate Officer
O	068594	2/27/08	GRANT DEVELOPMENT SOLUTIONS	\$595.00	Staff Development Conference
O	068595	2/27/08	RAGHU MATHUR	\$7.00	R. MATHUR TO ATTEND OC FORUM LUNCHEON
O	068596	2/27/08	TAMERA RICE	\$50.00	CONFERENCE FOR TAMERA RICE
O	068597	2/27/08	SADDLEBACK COLLEGE	\$70.00	Women's Conference Registration
O	068598	2/27/08	RAJEN VURDIEN	\$16.00	Conference Registration Fee
O	068599	2/28/08	BEST ROOFING CO., INC.	\$25,600.50	PK G,ROOFING & WATERPROOFING,BUS.& TECH.
O	068600	2/28/08	COUTS HEATING & COOLING, INC.	\$181,093.50	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	068601	2/28/08	CRC CONSULTING GROUP, INC.	\$800.00	PROFESSIONAL SERVICES FOR WATER TESTING ATEP WINDO
O	068602	2/28/08	FIRST ENTERPRISE BANK	\$64,660.50	BID 279, PKG. L,PLASTER,BUS & TECH.INNOV.CTR.
O	068603	2/28/08	H2 ENVIRONMENTAL CONSULTING	\$4,678.00	HAZARDOUS MATERIAL SURVEY SC UTT LIBRARY
O	068604	2/28/08	HALL & FOREMAN, INC.	\$2,765.00	CLOSE OUT, PUNCH LIST AND SURVEY FOR ATEP
O	068605	2/28/08	INGERSOLL RAND SECURITY	\$280.00	MODIFICATION TO CARD READER AT IVC PAC
O	068606	2/28/08	JOYCE INSPECTION & TESTING	\$6,160.00	INSPECTOR OF RECORD SERVICES
O	068607	2/28/08	MESA ENERGY SYSTEMS	\$2,294.00	VFD REPAIRS D10 & INSTALLATION CHWP POWERHOUSE 4
O	068608	2/28/08	MOONLIGHT GLASS CO., INC.	\$109,406.70	BID 279, PKG. K,ALUMINUM CURTAIN WALL BUS & TECH.
O	068609	2/28/08	PB AMERICAS, INC.	\$3,387.00	HIRE L.C. CONSULTANT, BUS & TECH INNOV.CTR.
O	068610	2/28/08	R2A ARCHITECTURE	\$47,565.12	NEW RESTROOMS FOR MCKINNEY THEATER ARCHITECT
O	068611	2/28/08	UNION BANK OF CALIFORNIA	\$20,121.50	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	068612	2/28/08	UNITED SITE SERVICES OF CA,	\$1,087.36	RENTAL OF PORTABLE RESTROOMS
O	068613	2/28/08	USS CAL BUILDERS, INC.	\$581,944.50	BID 279, PKG. L,PLASTER,BUS & TECH.INNOV.CTR.
O	068614	2/28/08	GALE SUPPLY COMPANY	\$5,454.84	JANITORIAL SUPPLIES
O	068615	2/28/08	GANAHL LUMBER	\$495.43	Supplies
O	068616	2/28/08	GEMPLER'S	\$107.15	HORTICULTURE SUPPLIES
O	068617	2/28/08	LISA JANE GORE	\$1,000.00	Contract Services
O	068618	2/28/08	GRACE TRAINING SUPPLY	\$1,028.30	MEDICATION KITS FOR NURSING
O	068619	2/28/08	W. W. GRAINGER	\$135.77	MAINT. SUPPLIES
O	068620	2/28/08	MITCH HAERI	\$91.92	Reimbursement to M. Haeri for expenditures.
O	068621	2/28/08	JENNIFER HALL	\$1,120.00	Contract Services

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068622	2/28/08	LAURA HANTKE	\$100.00	Contract Services
O	068623	2/28/08	HARBOR FREIGHT TOOLS CO.	\$380.29	PALEO LAB EQUIPMENT
O	068624	2/28/08	HD SUPPLY WATERWORKS	\$581.85	GROUPS SUPPLIES
O	068625	2/28/08	HIRSCH PIPE & SUPPLY	\$1,254.95	GROUPS SUPPLIES
O	068626	2/28/08	HOME DEPOT CREDIT SERVICES	\$100.98	MATERIALS AND SUPPLIES
O	068627	2/28/08	NANCY HULSE	\$85.61	Reimbursement
O	068628	2/28/08	INGARDIA BROTHERS PRODUCE, INC.	\$73.00	Groceries for Foods Lab.
O	068629	2/28/08	INTELECOM	\$15,162.27	Enrollment & Assessment fees for SC telecourses
O	068630	2/28/08	IRVINE RANCH WATER DIST.	\$1,420.90	Annual General & Royalty fees
O	068631	2/28/08	AMY JENNINGS	\$500.00	SCHOLARSHIP FOR A. JENNINGS
O	068632	2/28/08	KINOKUNIYA BOOKSTORE	\$72.47	Instructional materials
O	068633	2/28/08	KINSHIP CENTER	\$225.00	Workshop Presentation
O	068634	2/28/08	DR. ANTHONY KUBIAK	\$100.00	GUEST LECTURE SERIES
O	068635	2/28/08	TOM KUCHARSKI	\$100.00	GUEST LECTURE SERIES
O	068636	2/28/08	RYAN S. KUHN	\$50.00	Reimbursement for mail-in entry fee to JACC.
O	068637	2/28/08	PAT LA VERGNE	\$1,120.00	Contract Services
O	068638	2/28/08	LAGUNA WOODS VILLAGE POTTERS	\$4,500.00	PAYMENT TO LAGUNA WOODS VILLAGE POTTERS
O	068639	2/28/08	LAKE FOREST BEAUTY COLLEGE, INC.	\$19,817.95	P.O. needed to pay for off campus instruction
O	068640	2/28/08	LAPES ATHLETIC TEAM SALES, INC.	\$863.08	IVC BASEBALL SOCKS AND UNDERSHIRTS
O	068641	2/28/08	JAMES LATHERS	\$1,120.00	Contract Services
O	068642	2/28/08	LAWNMOVERS ETC.	\$33.19	BLADE SHARPENING/GROUPS
O	068643	2/28/08	MAGNA PUBLICATIONS, INC.	\$239.00	CD/TRANSCRIPT/SLIDES-PRESENTATION
O	068644	2/28/08	MARINA MUSIC	\$62.60	Music
O	068645	2/28/08	McMASTER CARR SUPPLY CO.	\$159.65	MAINT. SUPPLIES
O	068646	2/28/08	MERCK & CO., INC.	\$1,369.71	vaccines for students
O	068647	2/28/08	MEYERS ALLISON LLP	\$2,337.55	Investigative Svs. for HR
O	068648	2/28/08	MF ATHLETIC COMPANY	\$150.81	Track & Field supplies
O	068649	2/28/08	MICRO CENTER	\$480.45	Computer Supplies
O	068650	2/28/08	STAN MORROW	\$1,500.00	Contract Services
O	068651	2/28/08	MSC INDUSTRIAL SUPPLY CO.	\$562.10	RAPIDTECH - INDIRECT SUPPLIES
O	068652	2/28/08	ILONA MUSCHENETZ	\$500.00	Contract Services
O	068653	2/28/08	NASCO WEST	\$1,030.20	MODELS FOR NURSING
O	068654	2/28/08	NEWARK ELECTRONICS	\$68.14	NICAD BATTERY
O	068655	2/28/08	NEXUS IS, INC.	\$525.90	Phone Supplies
O	068656	2/28/08	OXFORD UNIVERSITY PRESS	\$8.58	Library book per Tom Weisrock request
O	068657	2/28/08	PACIFIC CLIPPINGS	\$150.89	Press clippings
O	068658	2/28/08	J.W. PEPPER & SON, INC.	\$35.99	Music Purchased
O	068659	2/28/08	PHOENIX KIOSK	\$15,900.00	Kiosks for A&R
O	068660	2/28/08	PLAYKILL 11, INC.	\$10,000.00	balance of performance fee for Forbidden Broadway
O	068661	2/28/08	PORTLAND COMMUNITY COLLEGE	\$22,785.67	Payment for NSF Subaward - DUE 0702912
O	068662	2/28/08	PRINTECH SERVICES	\$317.44	Printer Repair Service
O	068663	2/28/08	PRIORITY MAILING SYSTEMS	\$1,026.48	Annual Maintenance Agreement
O	068664	2/28/08	PROFESSIONAL DEVELOPMENT	\$124.75	LICENSE RENEWAL
O	068665	2/28/08	PURETEC	\$447.80	SUPPLIES
O	068666	2/28/08	RICOH AMERICAS CORPORATION	\$192.56	yearly Ricoh copier Maint. agreement
O	068667	2/28/08	S & B FOODS	\$1,310.04	PURCHASE OF FOOD FOR MONTHLY BOARD MEETINGS
O	068668	2/28/08	S & B FOODS	\$553.30	Chancellor's Opening Session
O	068669	2/28/08	SADDLEBACK GOLF CARS, INC.	\$258.67	OPEN P.O. FOR SUPPLIES
O	068670	2/28/08	SAX	\$401.91	ART SUPPLIES
O	068671	2/28/08	SCANTRON CORPORATION	\$78.87	Scantron forms
O	068672	2/28/08	JEFFREY SEGAL	\$1,200.00	Contract Services

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068673	2/28/08	SEHI PROCOMP COMPUTER PRODUCTS	\$2,979.22	Imaging Unit for HR-Color Printer
O	068674	2/28/08	RPM CONSULTANT GROUP	\$4,639.17	GASB 43 & 45 Compliance
O	068675	2/29/08	KATHLEEN LEDBETER	\$560.24	REFUND STRS BUYBACK 7A PAYROLL
O	068676	2/29/08	A-VIDD ELECTRONICS CO.	\$16,157.11	Character Generator for TV Studio
O	068677	2/29/08	AA EQUIPMENT RENTALS	\$37,531.48	MOWER
O	068678	2/29/08	JOSTEIN AARFLOT	\$1,120.00	CONTRACT SERVICES
O	068679	2/29/08	ABC ICE HOUSE	\$21.34	SUPPLIES
O	068680	2/29/08	ABC-CLIO, INC.	\$47.19	Library book per Tom Weisrock request
O	068681	2/29/08	ADCLUB ADVERTISING SERVICE	\$1,905.00	Recruitment/Advertising for SOCCCD
O	068682	2/29/08	AIR SOURCE INDUSTRIES, INC.	\$108.24	purchase liquid nitrogen and oxygen for students
O	068683	2/29/08	AIRGAS WEST	\$164.46	POOL SUPPLIES
O	068684	2/29/08	ALLSCRIPTS, INC	\$81.02	medication for students
O	068685	2/29/08	ALLSTAR MICROELECTRONICS, INC	\$162.13	BUFFER SATA & USB PORT
O	068686	2/29/08	AmbironTrustWave	\$675.00	PCI Compliance Validation Services Renewal
O	068687	2/29/08	MMTECH ELEVATOR SERVICES	\$1,693.33	ELEVATOR SERVICE
O	068688	2/29/08	JULIE ANDERSON	\$88.30	Reimburse - aquarium specimens for student project
O	068689	2/29/08	APPLE COMPUTER INC.	\$4,368.63	Computer Equipment (NewMediaGrant)
O	068690	2/29/08	AQUATIC DESIGN GROUP, INC.	\$5,280.00	CONSULTANT SERVICES FOR POOL SCOREBOARD
O	068691	2/29/08	ARAMARK UNIFORM SERVICES	\$123.22	SHOP RAGS
O	068692	2/29/08	LEE ARMSTRONG CO., INC.	\$10,399.00	CONTRACT SERVICES
O	068693	2/29/08	ARS ENTERPRISES	\$958.90	Repair of Large Autoclave
O	068694	2/29/08	ARTWEEK SUBSCRIPTION SERVICES	\$38.00	Subscription to Artweek Magazine
O	068695	2/29/08	ANTE SIMUN GELO	\$300.00	Music Purchased
O	068696	2/29/08	ASSESSMENT TECHNOLOGIES	\$20,162.00	ATI TESTING
O	068697	2/29/08	ATKINSON, ANDELSON, LOYA, RUND	\$15,667.05	Attorney Services FY 2007/2008
O	068698	2/29/08	B & H PHOTO	\$1,760.00	Lariat's instructional supplies.
O	068699	2/29/08	BAKER & TAYLOR	\$65.13	Library book per Tom Weisrock request
O	068700	2/29/08	BAKER & TAYLOR	\$23.96	Library DVDs per Tom Weisrock request
O	068701	2/29/08	BAMWALL CO.	\$4,876.00	PARTITION, DOOR & CEILING; MAINT. WAREHOUSE
O	068702	2/29/08	BANNERSANDSIGN.NET	\$91.59	DIRECTORY SIGN
O	068703	2/29/08	BARKS EQUIPMENT & SUPPLIES	\$35.02	AUTOMOTIVE SUPPLIES
O	068704	2/29/08	BEE EMERGENCY RESPONSE TEAM	\$295.00	EMERGENCY TREATMENT FOR BEES
O	068705	2/29/08	CATHERINE BERES	\$44.15	Nameplates for Perf.Arts operations staff
O	068706	2/29/08	HSBC BUSINESS SOLUTIONS	\$1,048.85	Lariat's instructional supplies.
O	068707	2/29/08	MARIA BLAIR	\$50.00	Panel Presentation
O	068708	2/29/08	THE BLIND FACTORY	\$125.00	DOOR BLIND
O	068709	2/29/08	BORDERS & BOOKS	\$2,200.45	Request for additional star atlases.
O	068710	2/29/08	BP ENERGY COMPANY	\$74,735.56	NATURAL GAS PURCHASES
O	068711	2/29/08	ARNOLD BRAY	\$2,000.00	Contract for Legislative Advocacy
O	068712	2/29/08	KAREN BRONSON	\$31.98	Reimbursement
O	068713	2/29/08	MINI MAILERS, INC.	\$3,714.26	Outreach URL Purchase
O	068714	2/29/08	OCEAN INSTITUTE	\$600.00	Field trip
O	068715	2/29/08	STATE BOARD OF EQUALIZATION	\$185.00	HAZARDOUS WASTE GENERATOR FEES
O	068716	2/29/08	UNIVERSITY OF CALIFORNIA	\$28.00	UC Berkeley Newsletter
O	068717	2/29/08	BLACK CORAL HAWAII WHOLESALE	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
O	068718	2/29/08	AlertSite	\$1,904.85	AlertSite Monitoring Services for BlackBoard
O	068719	2/29/08	ALLISON SMEKAL	\$100.00	Contract Services
O	068720	2/29/08	THOMAS L. SMITH	\$301.40	reimburse for purchase
O	068721	2/29/08	SOUTHERN CALIFORNIA EDISON CO.	\$1,369.98	Annual Electric Service
O	068722	2/29/08	SOUTHERN CALIFORNIA EDISON CO.	\$9,763.05	Annual Electric Service
O	068723	2/29/08	SOUTHERN CALIFORNIA EDISON CO.	\$8,226.72	Annual Electric Service

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068724	2/29/08	SO. CAL. GAS CO.	\$14,414.56	Annual Gas Service
O	068725	2/29/08	SO. CAL. GAS CO.	\$102.52	Annual Gas Service
O	068726	2/29/08	SO. CAL. GAS CO.	\$2,254.21	Annual Gas Service
O	068727	2/29/08	THE STENO DOCTOR	\$279.00	Repair steno Machine used by captioners
O	068728	2/29/08	TUSTIN LOCK & SAFE	\$134.85	KEYS FOR CHEMISTRY LABS
O	068729	2/29/08	UNITED SITE SERVICES OF CA,	\$252.79	PORTABLE TOILETS
O	068730	2/29/08	VERIZON WIRELESS	\$362.32	VERIZON Wireless Aircards for IT & District Execs
O	068731	2/29/08	VIDEO SERVICE OF AMERICA	\$359.80	Videotape for student use
O	068732	2/29/08	VITAL LINK EDUCATION AND	\$4,814.50	Kaleidoscope Grant Contract
O	068733	2/29/08	WARD'S NATURAL SCIENCE	\$47.30	Blanket PO for Expendable Classroom Supplies
O	068734	2/29/08	W A X I E	\$81.17	PARKING LOT TRASH CONTAINERS
O	068735	2/29/08	TOM WEISROCK	\$159.95	Software license
O	068736	2/29/08	DR. GREGORY WEISS	\$100.00	GUEST LECTURE SERIES
O	068737	2/29/08	WHITE CAP INDUSTRIES	\$212.18	MAGNETIC CLEANER
O	068738	2/29/08	XEROX CORP.	\$4,965.51	Xerox 7665P for HR
O	068739	2/29/08	MARGARET NIELSEN	\$15.95	Mileage Reimbursement
O	068740	2/29/08	MARIA PANIAGUA	\$20.07	Mileage Reimbursement
O	068741	2/29/08	SYSTEMS SOURCE, INC.	\$679.29	WORKSURFACE AND MOBILE PEDESTAL
O	068742	2/29/08	UC REGENTS	\$1,740.00	Advertising in UCI Student Newspaper
O	068743	2/29/08	VWR INTERNATIONAL, INC.	\$688.99	CHEMISTRY SUPPLIES
O	068744	2/29/08	TERRI WHITT	\$41.41	Mileage Reimbursement
O	068745	2/29/08	EARL PAGAL	\$135.67	Mileage Reimbursement
O	068746	3/03/08	RGP PLANNING & DEVELOPMENT	\$88,920.68	ATEP Project
O	068747	3/04/08	JRS PRESENTATIONS, INC.	\$3,500.00	performance fee for Comedy Tonight
O	068748	3/05/08	AT&T/MCI	\$1,329.63	Annual Telephone Service
O	068749	3/05/08	AT&T/MCI	\$447.45	FAX LINES - TRUSTEES FY 07-08
O	068750	3/05/08	AT&T/MCI	\$613.86	Annual P.O. for telephone service
O	068751	3/05/08	AT&T/MCI	\$337.26	Annual P.O. for telephone service
O	068752	3/05/08	AT&T/MCI	\$408.43	Annual P.O. for telephone service
O	068753	3/05/08	AT&T/MCI	\$1,114.98	Annual P.O. for telephone service
O	068754	3/05/08	AT&T/MCI	\$671.29	Annual P.O. for telephone service
O	068755	3/05/08	AT&T/MCI	\$338.93	Annual P.O. for telephone service
O	068756	3/05/08	AT&T/MCI	\$434.15	Annual P.O. for telephone service
O	068757	3/05/08	AT&T/MCI	\$2,383.46	Annual P.O. for telephone service
O	068758	3/05/08	AT&T	\$5,782.90	Annual Telephone Service
O	068759	3/05/08	LINDA CALL	\$253.47	BOOTCAMP CONF FOR LINDA CALL
O	068760	3/05/08	SUSAN CORUM	\$24.00	Staff Development Conference
O	068761	3/05/08	TRACY DALY	\$24.00	Tracy Daly to ACCCA Annual Conference, Costa Mesa.
O	068762	3/05/08	PETRINA FRIEDE	\$245.00	Reimbursement for conference registration.
O	068763	3/05/08	GARLAND COMPANY, INC.	\$36,771.16	ROOFING MATERIALS FOR AGB BUILDING
O	068764	3/05/08	GE CAPITAL	\$900.45	LEASE Agreement - Canon Copiers
O	068765	3/05/08	GOLF TEAM PRODUCTS	\$434.50	MEN'S GOLF UNIFORM SHIRTS
O	068766	3/05/08	W. W. GRAINGER	\$101.94	MAINT. SUPPLIES
O	068767	3/05/08	HIRSCH PIPE & SUPPLY	\$111.74	PLUMBING/IRRIG. SUPPLIES
O	068768	3/05/08	NANCY HULSE	\$65.00	Attend Accounts Payable CASBO Workshop
O	068769	3/05/08	IMAGE PRINTING SOLUTIONS	\$11,460.96	Parking Citations
O	068770	3/05/08	INGARDIA BROTHERS PRODUCE, INC.	\$215.74	Groceries for Foods Lab.
O	068771	3/05/08	INSTRUMENT COVERS II	\$1,323.39	PIANO DOLLY AND COVER
O	068772	3/05/08	IRVINE PIPE & SUPPLY	\$235.95	SUPPLIES
O	068773	3/05/08	IRVINE RANCH WATER DIST.	\$20.12	WATER SERVICE
O	068774	3/05/08	IRVINE RANCH WATER DIST.	\$283.80	WATER SERVICE

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #067908 and 068801

S	Check #	Check Dt	Company Name	Check Amount	Description
O	068775	3/05/08	IRVINE RANCH WATER DIST.	\$132.50	WATER SERVICE
O	068776	3/05/08	IRVINE RANCH WATER DIST.	\$200.48	WATER SERVICE
O	068777	3/05/08	JAELYNE JACSEN	\$50.00	Workshop Facilitator
O	068778	3/05/08	JOHNSTONE SUPPLY	\$171.33	HVAC SUPPLIES
O	068779	3/05/08	KIEFER SPECIALTY FLOORING, INC	\$28,408.92	floor pad/tiles for gym floor
O	068780	3/05/08	LAB SAFETY SUPPLY CO.	\$39.33	CHEMISTRY SUPPLIES
O	068781	3/05/08	LAGUNA CLAY CO.	\$775.80	ART SUPPLIES
O	068782	3/05/08	LAGUNA GRAPHIC ARTS, INC.	\$37.71	DIGITAL PRINTING SERVICES
O	068783	3/05/08	LEARNING TECHNOLOGIES, INC.	\$412.50	CHEMISTRY SUPPLIES
O	068784	3/05/08	A. M. LEONARD, INC.	\$387.78	PAINT FOR BASEBALL FIELD
O	068785	3/05/08	RACHEL MANDERS	\$161.59	Flash Drives for Articulation Day
O	068786	3/05/08	MAQUINSAL SEWING MACHINE CO.	\$44.81	FASHION SUPPLIES
O	068787	3/05/08	MATERIALISE	\$1,500.00	payment to Materialise
O	068788	3/05/08	RAGHU MATHUR	\$24.00	ACCCA 33rd Annual Conference
O	068789	3/05/08	JERRY MC GRATH	\$164.89	Reimbursement
O	068790	3/05/08	Mc GRAW-HILL COMPANIES	\$422.29	Basic Skills Instructional Supplies
O	068791	3/05/08	MARTIN MC GROGAN	\$1,336.96	Reimbursement to NSCAA 2008 Convention
O	068792	3/05/08	MEDCO SUPPLY COMPANY	\$27.67	Athletic Training Room
O	068793	3/05/08	JOSEPH JAY MENDOZA	\$945.00	Workshop Presenter
O	068794	3/05/08	SALLIE MILLER	\$570.00	Workshop Presenter
O	068795	3/05/08	MODERN SCHOOL SUPPLIES	\$545.25	DRAFTING/ENGR SUPPLIES
O	068796	3/05/08	OCDE	\$75.00	Conference for Rocky Cifone
O	068797	3/05/08	OXFORD UNIVERSITY PRESS	\$33.95	Library book per Tom Weisrock request
O	068798	3/05/08	GWEN PLANO	\$24.00	Staff Development Conference
O	068799	3/05/08	SCCCCEOA	\$520.00	R.MATHUR TO ATTEND CEO CONFERENCE
O	068800	3/05/08	SOC REGINAL CHAMBERS OF	\$175.00	M. MILCHIKER TO ATTEND SOCRCC REGIONAL CITIES BALL
O	068801	3/05/08	KEENAN & ASSOCIATES	\$2,050.00	Loss Control/Risk Mgmt. Agreement

\$6,348,825.98

FUND SUMMARY

Description	Amount
01 - General Fund	\$2,507,089.99
12 - Child Development Fund	\$3,829.29
40 - Capital Outlay Fund	\$3,606,987.45
52 - COPS Capital Lease Paymen	\$85.00
68 - Self-Insurance Fund	\$18,609.46
71 - Retiree Benefit Fund	\$212,224.79
	<u>\$6,348,825.98</u>

WARRANT REGISTER LISTING

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Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #009136 and 009150

S	Check #	Check Dt	Company Name	Check Amount	Description
O	009136	2/05/08	COMPUTRAX, INC.	\$2,692.50	Com. Ed. Presenter
O	009137	2/12/08	TOM FANCHILD	\$46.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009138	2/12/08	BING LENG	\$49.00	SADDLEBACK COMMUNITY EDUCATION
O	009139	2/12/08	TOM FANCHILD	\$245.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009140	2/12/08	ACTING EXPRESS	\$1,237.50	Com. Ed. Presenter
O	009141	2/12/08	GREGORY J. ATWOODM	\$1,320.00	Com. Ed. Presenter
O	009142	2/12/08	CSNP, INC.	\$155.00	Notary Proctor Exam Fees
O	009143	2/12/08	JAMES COSPER	\$588.00	Com. Ed Presenter
O	009144	2/12/08	LORETTA DU BOIS TOURS	\$2,140.00	Com. Ed. Presenter
O	009145	2/12/08	MARSHALL REDDICK SEMINARS	\$265.50	Com. Ed. Presenter
O	009146	2/12/08	REGINA ROCHA TOURS	\$2,343.00	Com. Ed. Tour Guide
O	009147	2/12/08	ROUNDS, MILLER AND ASSOC	\$2,104.00	Com. Ed. Presenter
O	009148	2/12/08	SOUTH ORANGE COUNTY COMMUNITY	\$53,382.46	Reimbursement for Comm. Ed. Salaries
O	009149	2/12/08	SOUTHWEST OFFSET PRINTING CO.	\$26,890.08	Printing of Com. Ed. Catalogs
O	009150	2/20/08	LISA BOELTER	\$90.00	SADDLEBACK COMMUNITY EDUCATION REFUND
				<hr/>	
				\$93,548.04	

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**ITEM: 5.16****DATE: 03/24/08****TO:** Board of Trustees**FROM:** Dr. Raghu P. Mathur, Chancellor**RE:** SOCCCD: Budget Amendment: Adopt Resolution No. 08-05 to Amend 2007-08 Restricted General and Child Development Funds**ACTION:** Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2007/2008 Adopted Budget.

The District is updating the adopted budget with current information as follows:

College Work Study at Irvine Valley College	\$6,247
Telecom & Tech Infra Project (TTIP) at Saddleback College	(\$10,596)
Telecom & Tech Infra Project (TTIP) at Irvine Valley College	\$1,818
Matriculation Non-Credit Program at Saddleback College	\$157
Matriculation Non-Credit Program at Irvine Valley College	\$12
Equal Employment Opportunity- Staff Diversity Project at the District	\$455
Basic Skills - 06/07 Alloc(Spend by 6/2009) for Saddleback College	\$1,849
Basic Skills - 06/07 Alloc(Spend by 6/2009) for Irvine Valley College	\$1,202
Basic Skills - 07/08 Alloc(Spend by 6/2010) for Saddleback College	\$19,773
Basic Skills - 07/08 Alloc(Spend by 6/2010) for Irvine Valley College	\$8,497
07/08 Sched Maint & Repairs/Instructional Equip at Saddleback College	(\$761)
07/08 Sched Maint & Repairs/Instructional Equip at Irvine Valley College	(\$369)
07/08 Instructional Equip[ment (expires 6/2010) at Saddleback College	\$807
07/08 Instructional Equip[ment (expires 6/2010) at Irvine Valley College	\$392
07/08 Sched Maint & Repairs (expires 6/2010) at Saddleback College	\$1,616
07/08 Sched Maint & Repairs (expires 6/2010) at Irvine Valley College	\$82,419
Sched Maint & Spl Repairs- 06/07 One Time at Saddleback College	(\$47,495)
Total Increase to the General Fund	<u>\$66,023</u>
Child Development Training Consortium Project at Irvine Valley College	<u>\$500</u>
Total Increase to the Capital Outlay	<u>\$500</u>
Total Budget Amendment	<u>\$66,523</u>

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 08-05 to amend the 2007/2008 Adopted Budget as indicated in Exhibits A & B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL AND CHILD DEVELOPMENT FUNDS

RESOLUTION 08-05

March 24, 2008

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$66,523.00 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8120	Federal Revenue	\$6,247
01	8623	State Revenue	\$1,849
01	8629	State Revenue	(\$24,908)
01	8982	Other Financing Sources	\$82,835
12	8890	Local Revenue	\$500
			<hr/>
			\$66,523

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	Academic Salaries	\$9,699
01	2000	Classified Salaries	\$6,247
01	4000	Books and Supplies	\$21,791
01	5000	Other Operating Expenses & Services	\$2,272
01	6000	Capital Outlay	\$26,014
12	7000	Other Outgo	\$500
			<hr/>
			\$66,523

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL AND CHILD DEVELOPMENT FUNDS

RESOLUTION 08-05

March 24, 2008

BUDGET AMENDMENT EXPENDITURE DETAIL

College Work Study at Irvine Valley College

INCOME

01- 8120- 1-004-4-026-000-6460	College Work Study at IVC	6,247
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EXPENDITURE

01- 2383- 1-004-4-026-083-6460	TEMP ST STAFF (NINST) HRLY ASSIGN	6,247
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Telecom & Technology Infrastructure Project (TTIP) at Saddleback College

INCOME

01- 8629- 1-029-1-040-061-0799	Telecom & Tech Infra Proj Grant at SC	(10,596)
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EXPENDITURE

01- 5812- 1-029-1-053-087-6120	CONTRACT SVCS-SOFTWARE LICENS	(1)
01- 6411- 1-029-1-040-061-6780	NEW EQUIPMENT- TECHNOLOGY	(10,595)
		(10,596)

Telecom & Technology Infrastructure Project (TTIP) at Irvine Valley College

INCOME

01- 8629- 1-029-4-037-000-6011	Telecom & Tech Infra Proj Grant at IVC	1,818
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EXPENDITURE

01- 5812- 1-029-4-037-087-6120	CONTRACT SVCS-SOFTWARE LICEN	1,818
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Matriculation Non-Credit Program at Saddleback College

INCOME

01- 8629- 1-031-1-051-000-6320	Matriculation Non-Credit Program at SC	157
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EXPENDITURE

01- 4600- 1-031-1-051-000-6320	NON-INSTRUC SUPP & MATERIALS	157
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Matriculation Non-Credit Program at Irvine Valley College

INCOME

01- 8629- 1-031-4-024-000-6320 Matriculation Non-Credit Program at IVC 12

EXPENDITURE

01- 4600- 1-031-4-073-074-6320 NON-INSTRUC SUPPLIES & MATERI 12

Equal Employment Opportunity- Staff Diversity Project at the District

INCOME

01- 8629- 2-034-7-014-090-6760 EEO - Staff Diversity at the District 455

EXPENDITURE

01- 5830- 2-034-7-014-090-6760 ADVERTISING 455

Basic Skills - 06/07 Allocation (Spend by 6/2009) for Saddleback College

INCOME

01- 8623- 1-204-1-000-000-0000 Basic Skills-06/07 Allocation for SC 1,849

EXPENDITURE

01- 4300- 1-204-1-051-000-6310 INSTRUC SUPP & MATERIALS 1,849

Basic Skills - 06/07 Allocation (Spend by 6/2009) for Irvine Valley College

INCOME

01- 8629- 1-204-1-000-000-0000 Basic Skills-06/07 Allocation for IVC 1,202

EXPENDITURE

01- 1415- 1-204-4-035-000-6310 TEMP NC FAC, STIPENDS & PROJ 1,202

Basic Skills - 07/08 Allocation (Spend by 6/2010) for Saddleback College

INCOME

01- 8629- 1-205-1-000-000-0000 Basic Skills-07/08 Allocation for SC 19,773

EXPENDITURE

01- 4300- 1-205-1-053-000-4900 INSTRUC SUPP & MATERIALS 19,773

Basic Skills - 07/08 Allocation (Spend by 6/2010) for Irvine Valley College

INCOME

01- 8629- 1-205-4-000-000-0000 Basic Skills-07/08 Allocation for IVC 8,497

EXPENDITURE

01- 1415- 1-205-4-035-000-6310 TEMP NC FAC, STIPENDS & PROJ 8,497

07/08 Scheduled Maint & Repairs/Instruct Equip - One Time at Saddleback College

INCOME

01- 8629- 1-225-1-000-000-0000 Sched Mnt & Rep/Instruc Equip-One Time at SC (761)

EXPENDITURE

01- 6410- 1-225-1-025-000-7100 NEW EQUIPMENT (761)

07/08 Scheduled Maint & Repairs/Instruct Equip - One Time at Irvine Valley College

INCOME

01- 8629- 1-225-4-000-000-0000 Sched Mnt & Rep/Instruc Equip-One Time at IVC (369)

EXPENDITURE

01- 6410- 1-225-4-025-000-4900 NEW EQUIPMENT (369)

07/08 Instructional Equipment (expires 6/2010) at Saddleback College

INCOME

01- 8629- 1-226-1-000-000-0000 07/08 Instructional Equipment at SC 807

EXPENDITURE

01- 6410- 1-226-1-025-000-4900 807

07/08 Instructional Equipment (expires 6/2010) at Irvine Valley College

INCOME

01- 8629- 1-226-4-000-000-0000 07/08 Instructional Equipment at IVC 392

EXPENDITURE

01- 6410- 1-226-4-025-000-4900 NEW EQUIPMENT 392

07/08 Scheduled Maintenance & Repairs (expires 6/2010) at Saddleback College

INCOME

01- 8629- 1-227-1-000-000-0000 07/08 Sched Mnt. & Repairs State Grant at SC 808

01- 8982- 1-227-1-000-000-0000 07/08 Sched Mnt. & Rep Other Sources at SC 808

1,616

EXPENDITURE

01- 6220- 1-227-1-021-080-6510 BLDG (CONTRACT SERVICES) 1,616

07/08 Scheduled Maintenance & Repairs (expires 6/2010) at Irvine Valley College

INCOME

01- 8629- 1-227-4-000-000-0000 07/08 Sched Mnt. & Repairs State Grant at SC 392

01- 8982- 1-227-4-000-000-0000 07/08 Sched Mnt. & Rep Other Sources at SC 82,027

82,419

EXPENDITURE

01- 6220- 1-227-4-025-000-4900 BLDG (CONTRACT SERVICES) 82,419

Scheduled Maint & Spl Repairs- 06/07 One Time at Saddleback College

INCOME

01- 8629- 1-236-1-000-000-0000	Scheduled Maint & Special Repairs at SC	<u>(47,495)</u>
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EXPENDITURE

01- 6220- 1-236-1-021-000-6510	BUILDINGS - CONTRACT SERVICES	(3,448)
01- 6220- 1-236-1-021-083-6510	BUILDINGS - CONTRACT SERVICES	<u>(44,047)</u>
		<u>(47,495)</u>

Child Development Project at Irvine Valley College

INCOME

12- 8890- 1-001-4-079-053-1305	Child Dev't Project at IVC	<u>500</u>
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EXPENDITURE

12- 7600- 1-001-4-079-053-1305	OTHER PAYMENTS TO STUDENTS	<u>500</u>
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SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
GENERAL AND CHILD DEVELOPMENT FUNDS

RESOLUTION 08-05

March 24, 2008

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on March 24, 2008.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 25th day of March, 2008.

Raghu P. Mathur, Ed.D.
Secretary to the Board of Trustees

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees “receives and administers gifts to the District.” The division or office within the college receiving the donated item reviews all gifts. Additionally, the Chancellor’s Cabinet reviews the utility and appropriateness of the donated gift as to possible personnel or related cost factors.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
March 24, 2008

SADDLEBACK COLLEGE

Gift	Donated By:
Sony SCS 8000 SLA Machine	Sony Mfg Systems America, Inc. 20381 Hermana Circle Lake Forest, California 92592
Rocks and Lapidary/Intarsia Equipment and Supplies	Ms. Leslie Stark 5196 Duenas Laguna Woods, California 92637
Sample Books	Your Dream Creation 26325 Via Lara Mission Viejo, California 92691

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

South Orange County Community College District
Transfer of Budget Appropriations

Journal Number	Account	Description	From	To
BT08-00611	01-2141-0-000-1-057-006-0835	RG CLERIC SAL: Physical Education & Athletics	\$80,131.00	
	01-2141-0-000-1-057-006-6960	RG CLERIC SAL: Student Cocurricular Activities		\$80,131.00
	01-2161-0-000-1-057-006-0835	RG SVMANT SAL: Physical Education & Athletics	\$73,372.00	
	01-2161-0-000-1-057-006-6960	RG SVMANT SAL: Student Cocurricular Activities		\$73,372.00
	01-2383-0-000-1-057-006-0835	HR SHORTERM SAL: Physical Education & Athletics	\$4,230.00	
	01-2383-0-000-1-057-006-6960	HR SHORTERM SAL: Student Cocurricular Activities		\$4,230.00
	01-3220-0-000-1-057-006-0835	PERS NON-INSTR STAFF: Physical Education & Athletics	\$14,285.00	
	01-3220-0-000-1-057-006-6960	PERS NON-INSTR STAFF: Student Cocurricular Activities		\$14,285.00
	01-3320-0-000-1-057-006-0835	OASDI NINST CLSSF: Physical Education & Athletics	\$9,517.00	
	01-3320-0-000-1-057-006-6960	OASDI NINST CLSSF: Student Cocurricular Activities		\$9,517.00
	01-3360-0-000-1-057-006-0835	MEDIC NINST EMPLY: Physical Education & Athletics	\$2,226.00	
	01-3360-0-000-1-057-006-6960	MEDIC NINST EMPLY: Student Cocurricular Activities		\$2,226.00
	01-3420-0-000-1-057-006-0835	BENS NINST CLSSF: Physical Education & Athletics	\$40,773.00	
	01-3420-0-000-1-057-006-6960	BENS NINST CLSSF: Student Cocurricular Activities		\$40,773.00
	01-3520-0-000-1-057-006-0835	UNEMP NINST STAFF: Physical Education & Athletics	\$77.00	
	01-3520-0-000-1-057-006-6960	UNEMP NINST STAFF: Student Cocurricular Activities		\$77.00
	01-3620-0-000-1-057-006-0835	WCOMP NON-INSTRUCTIONAL: Physical Education & Athletics	\$2,839.00	
	01-3620-0-000-1-057-006-6960	WCOMP NON-INSTRUCTIONAL: Student Cocurricular Activities		\$2,839.00
			<u>\$227,450.00</u>	<u>\$227,450.00</u>
BT08-00621	01-4300-0-000-1-050-000-4930	INSTRUCTIONAL SUPPLIES & MATERIALS: General Studies(App Psy,	\$7,471.00	
	01-6410-0-000-1-050-012-0799	NEW EQUIPMENT: Other Computer and Information Science		\$1,000.00
	01-6410-0-000-1-050-000-6011	NEW EQUIPMENT: Instructional Deans		\$1,000.00
	01-6411-0-000-1-050-012-0799	NEW EQUIP TECHNOLOGY: Other Computer and Information Science		\$5,471.00
			<u>\$7,471.00</u>	<u>\$7,471.00</u>
BT08-00649	01-2483-0-000-1-057-006-6960	HR INSTR STRM SAL: Student Cocurricular Activities	\$6,000.00	
	01-4300-0-000-1-057-006-6960	INSTR SUPPLIES & MATERIALS: Student Cocurricular Activities		\$6,000.00
			<u>\$6,000.00</u>	<u>\$6,000.00</u>

Journal Number	Account	Description	From	To
BT08-00658	01-4600-2-089-1-054-033-1230	NON-INSTR SUPPLIES & MATERIALS: Nursing	\$4,000.00	
	01-3210-2-089-1-054-033-1230	PERS INSTR STAFF: Nursing		\$150.00
	01-3220-2-089-1-054-033-1230	PERS NON-INSTR STAFF: Nursing		\$600.00
	01-3310-2-089-1-054-033-1230	OASDI INSTR CLSSF: Nursing		\$200.00
	01-3320-2-089-1-054-033-1230	OASDI NINST CLSSF: Nursing		\$500.00
	01-3350-2-089-1-054-033-1230	MEDIC INSTR EMPLOY: Nursing		\$30.00
	01-3360-2-089-1-054-033-1230	MEDIC NINST EMPLOY: Nursing		\$150.00
	01-3420-2-089-1-054-033-1230	BENS NINST CLSSF: Nursing		\$1,500.00
	01-2383-2-089-1-054-033-1230	HR SHORTTERM SAL: Nursing		\$870.00
	01-1313-2-089-1-054-033-1230	HR CLSSRM FAC PT: Nursing	\$2,500.00	
	01-2453-2-089-1-054-033-1230	INSTR CL HOURLY: Nursing		\$2,500.00
	01-1111-2-089-1-054-033-1230	RG CLSSRM FAC SAL: Nursing	\$73.00	
	01-3110-2-089-1-054-033-1230	STRS INSTR STAFF: Nursing		\$73.00
			<u>\$6,573.00</u>	<u>\$6,573.00</u>
BT08-00662	01-6220-0-000-4-025-000-6599	BLDG (CNTRCT SRV): Physical Plant:other	\$1,635.00	
	01-7400-0-227-4-025-000-4900	OTHER TRANSFERS: Interdisciplinary Studies		\$1,635.00
			<u>\$1,635.00</u>	<u>\$1,635.00</u>
BT08-00672	01-5270-2-029-4-041-000-6750	CONFERENCE: Staff Development	\$10,000.00	
	01-5812-2-029-4-041-061-6780	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Management Inform.	\$25,000.00	
	01-6410-2-029-4-041-061-6780	NEW EQUIPMENT: Management Information Systems		\$35,000.00
			<u>\$35,000.00</u>	<u>\$35,000.00</u>
BT08-00677	01-2141-1-024-4-035-075-6420	RG CLERIC SAL: Dsps	\$20,848.00	
	01-2346-1-024-4-035-075-6420	NON-INSTR CL SUB: DSPS		\$3,000.00
	01-2383-1-024-4-035-075-6420	HR SHORTTERM SAL: DSPS	\$2,000.00	
	01-2483-1-024-4-035-075-6420	HR INSTR STRM SAL: Dsps	\$29,000.00	
	01-3120-1-024-4-035-075-6420	STRS NON-INSTR STAFF: DSPS		\$6,000.00
	01-3220-1-024-4-035-075-6420	PERS NON-INSTR STAFF: DSPS	\$1,900.00	
	01-3310-1-024-4-035-075-6420	OASDI INSTR CLSSF: Dsps		\$211.00
	01-3320-1-024-4-035-075-6420	OASDI NINST CLSSF: Dsps		\$300.00
	01-1211-1-024-4-035-075-6420	RG NCLSRM FAC SAL: Dsps		\$28,560.00
	01-1413-1-024-4-035-075-6420	HR NCLSRM FAC PT: Dsps		\$25,020.00
	01-1414-1-024-4-035-075-6420	HR NCLSRM FAC SUM: Dsps		\$3,500.00
	01-3350-1-024-4-035-075-6420	MEDIC INSTR EMPLOY: Dsps		\$50.00

01-3360-1-024-4-035-075-6420	MEDIC NINST EMPLY: Dsps		\$1,475.00
01-3411-1-024-4-035-075-6420	BENS INSTR CLSSF: DSPS		\$125.00
01-3420-1-024-4-035-075-6420	BENS NINST CLSSF: Dsps	\$4,450.00	
01-3430-1-024-4-035-075-6420	BENS NCLSRM CERT: Dsps		\$13,985.00
01-3520-1-024-4-035-075-6420	UNEMP NINST STAFF: Dsps		\$40.00
01-3610-1-024-4-035-075-6420	WCOMP CERT STAFF: DSPS		\$200.00
01-3620-1-024-4-035-075-6420	WCOMP CLSSF STAFF: DSPS		\$1,300.00
01-4300-1-024-4-035-075-6420	INSTR SUPPLY: Dsps	\$5,000.00	
01-4600-1-024-4-035-075-6420	NON-INSTR SUPPLIES & MATERIALS: DSPS	\$3,000.00	
01-5270-1-024-4-035-075-6420	CONFERENCE: Dsps		\$1,500.00
01-5810-1-024-4-035-075-6420	CONTRACT PRINTING: Dsps	\$2,000.00	
01-5811-1-024-4-035-075-6420	CONTRACT SERVICES: Dsps		\$21,000.00
01-5840-1-024-4-035-075-6420	POSTAGE: Dsps	\$400.00	
01-6410-1-024-4-035-075-6420	NEW EQUIPMENT: Dsps	\$51,000.00	
01-6220-1-024-4-035-075-6420	BLDG (CNTRCT SRV): DSPS		\$10,500.00
01-6411-1-024-4-035-075-6420	NEW EQUIP TECHNOLOGY: DSPS		\$3,000.00
01-5650-1-024-4-035-075-6420	EQUIPMENT REPAIR: Dsps		\$279.00
01-6412-1-024-4-035-075-6420	SOFTWARE: DSPS	\$447.00	
		<u>\$120,045.00</u>	<u>\$120,045.00</u>

Journal Number BT08-00689	Account	Description	From	To
	01-1413-2-237-1-051-065-6499	HR NCLSRM FAC PT: Other Student Services	\$5,000.00	
	01-5811-2-237-1-051-065-6499	CONTRACT SERVICES: Other Student Services		\$10,000.00
	01-4300-2-237-1-051-065-6499	INSTR SUPPLIES & MATERIALS: Other Student Services	\$5,000.00	
			<u>\$10,000.00</u>	<u>\$10,000.00</u>

Journal Number BT08-00692	Account	Description	From	To
	01-3420-1-022-4-035-077-6310	BENS NINST CLSSF: Counseling	\$345.00	
	01-4600-1-022-4-035-077-6310	NON-INSTR SUPPLIES & MATERIALS: Counseling & Guidance	\$500.00	
	01-5270-1-022-4-035-077-6310	CONFERENCE: Counseling	\$500.00	
	01-5810-1-022-4-035-077-6310	CONTRACT PRINTING: Counseling & Guidance	\$650.00	
	01-5840-1-022-4-035-077-6310	POSTAGE: Counseling & Guidance	\$150.00	
	01-7600-1-022-4-035-077-6310	Other Payments To Students: Counseling		\$2,145.00
			<u>\$2,145.00</u>	<u>\$2,145.00</u>

Journal Number BT08-00693	Account	Description	From	To
	01-1211-1-023-4-035-077-6430	RG NCLSRM FAC SAL: Eops	\$20,985.00	
	01-1413-1-023-4-035-077-6430	HR NCLSRM FAC PT: Eops	\$3,100.00	
	01-2141-1-023-4-035-077-6430	RG CLERIC SAL: Eops	\$1,400.00	
	01-2344-1-023-4-035-077-6430	Comp Time Pay off: EOPS	\$500.00	
	01-2383-1-023-4-035-077-6430	HR SHORTTERM SAL: Eops	\$16,000.00	

01-3120-1-023-4-035-077-6430	STRS NON-INSTR STAFF: EOPS	\$4,140.00	
01-3320-1-023-4-035-077-6430	OASDI NINST CLSSF: Eops	\$1,800.00	
01-3430-1-023-4-035-077-6430	BENS NCLSRM CERT: Eops	\$6,400.00	
01-3620-1-023-4-035-077-6430	WCOMP CLSSF STAFF: EOPS	\$450.00	
01-4200-1-023-4-035-077-6430	BOOKS/MAGAZINE & PERIODICALS: EOPS	\$700.00	
01-4580-1-023-4-035-077-6430	DUPL CHBACKS: Eops	\$200.00	
01-4600-1-023-4-035-077-6430	NON-INSTR SUPPLIES & MATERIALS: EOPS	\$5,000.00	
01-5153-1-023-4-035-077-6430	CONSULTANT: Eops	\$5,000.00	
01-5810-1-023-4-035-077-6430	CONTRACT PRINTING: Eops	\$1,500.00	
01-5830-1-023-4-035-077-6430	ADVERTISING: EOPS	\$1,000.00	
01-3620-1-023-4-035-077-6460	WCOMP CLSSF STAFF: Student Financial Aid Admin	\$1,200.00	
01-2383-1-023-4-035-077-6460	HR SHORTERM SAL: Student Financial Aid Admin	\$40,000.00	
01-1414-1-023-4-035-077-6430	HR NCLSRM FAC SUM: Eops		\$41,985.00
01-3220-1-023-4-035-077-6430	PERS NON-INSTR STAFF: EOPS		\$4,140.00
01-7600-1-023-4-035-077-6430	Other Payments To Students: Eops		\$21,750.00
01-5651-1-023-4-035-077-6430	MAINT AGREEMNT: EOPS		\$300.00
01-7500-1-023-4-035-077-6430	Student Financial Aid: Eops		\$41,200.00
		<u>\$109,375.00</u>	<u>\$109,375.00</u>

Journal Number BT08-00697	Account	Description	From	To
	01-5270-0-000-7-013-000-6610	CONFERENCE: District Adminstration	\$1,500.00	
	01-5811-0-000-7-013-000-6610	CONTRACT SERVICES: District Adminstration	\$25,000.00	
	01-4600-0-000-7-013-064-6720	NON-INSTR SUPPLIES & MATERIALS: Fiscal Operations	\$1,500.00	
	01-5270-0-000-7-013-064-6720	CONFERENCE: Fiscal Operations		\$600.00
	01-5620-0-000-7-013-064-6720	RENTS & LEASES: Fiscal Operations	\$2,700.00	
	01-5650-0-000-7-013-064-6720	EQUIPMENT REPAIR: Fiscal & Budgetary Services	\$172.00	
	01-5810-0-000-7-013-064-6720	CONTRACT PRINTING: Fiscal Operations	\$804.00	
	01-5811-0-000-7-013-064-6720	CONTRACT SERVICES: Fiscal & Budgetary Services	\$3,343.00	
	01-5822-0-000-7-013-064-6750	BOND RATING FEES: Staff Development	\$1,891.00	
	01-6913-0-000-7-013-099-6610	: District Adminstration		\$36,310.00
			<u>\$36,910.00</u>	<u>\$36,910.00</u>

Journal Number BT08-00699	Account	Description	From	To
	01-5811-0-100-1-050-000-6011	CONTRACT SERVICES: Instructional Dean	\$15,000.00	
	01-6220-0-100-1-050-000-6011	BLDG (CNTRCT SRV): Instructional Dean	\$30,000.00	
	01-6411-0-100-1-050-000-6011	NEW EQUIP TECHNOLOGY: Instructional Dean		\$45,000.00
			<u>\$45,000.00</u>	<u>\$45,000.00</u>

Journal Number	Account	Description	From	To
BT08-00707	01-4212-1-607-1-040-061-0799	SOFTWARE (UNDER \$200): Other Computer and Information Scienc	\$188.00	
	01-4300-1-607-1-040-061-0799	INSTR SUPPLIES & MATERIALS: Other Computer and Information S	\$936.00	
	01-5811-1-607-1-040-061-0799	CONTRACT SERVICES: Other Computer and Information Science	\$16,644.00	
	01-6412-1-607-1-040-061-0799	SOFTWARE (Over \$200): Other Computer and Information Science	\$692.00	
	01-5812-1-607-1-040-061-0799	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Other Computer and		\$1,601.00
	01-6411-1-607-1-040-061-0799	NEW EQUIP TECHNOLOGY: Other Computer and Information Science		\$16,859.00
			<u>\$18,460.00</u>	<u>\$18,460.00</u>
BT08-00709	Account	Description	From	To
	01-4212-1-607-4-041-061-6780	SOFTWARE (UNDER \$200): Management Information Systems	\$51,083.00	
	01-6411-1-607-4-041-061-6780	NEW EQUIP TECHNOLOGY: Management Information Systems		\$51,083.00
			<u>\$51,083.00</u>	<u>\$51,083.00</u>
BT08-00720	Account	Description	From	To
	01-2141-0-000-7-013-064-6720	RG CLERIC SAL: Fiscal & Budgetary Services	\$6,934.00	
	01-2342-0-000-7-013-064-6720	NON-INSTR CLASS, OT: Fiscal Operations		\$804.00
	01-2344-0-000-7-013-064-6720	Comp Time Pay off: Fiscal Operations		\$1,150.00
	01-2346-0-000-7-013-064-6720	NON-INSTR CL SUB: Fiscal Operations		\$4,980.00
	01-4600-0-000-7-013-064-6720	NON-INSTR SUPPLIES & MATERIALS: Fiscal Operations	\$15.00	
	01-4200-0-000-7-013-064-6720	BOOKS/MAGAZINE & PERIODICALS: Fiscal Operations		\$15.00
			<u>\$6,949.00</u>	<u>\$6,949.00</u>
BT08-00722	Account	Description	From	To
	01-2161-0-000-7-013-092-6773	RG SVMANT SAL: Purchasing & Distribution	\$8,700.00	
	01-2141-0-000-7-013-092-6773	RG CLERIC SAL: Purchasing & Distribution	\$7,412.00	
	01-2342-0-000-7-013-092-6773	NON-INSTR CLASS, OT: Purchasing & Distribution		\$4,135.00
	01-2346-0-000-7-013-092-6773	NON-INSTR CL SUB: Purchasing & Distribution		\$11,977.00
	01-5651-0-000-7-013-092-6773	MAINT AGREEMNT: Purchasing & Distribution	\$287.00	
	01-5810-0-000-7-013-092-6773	CONTRACT PRINTING: Purchasing & Distribution		\$287.00
			<u>\$16,399.00</u>	<u>\$16,399.00</u>
BT08-00723	Account	Description	From	To
	01-1211-1-033-4-035-000-6310	RG NCLSRM FAC SAL: Counseling & Guidance	\$7,500.00	
	01-1413-1-033-4-035-000-6310	HR NCLSRM FAC PT: Counseling	\$4,000.00	
	01-3120-1-033-4-035-000-6310	STRS NON-INSTR STAFF: Counseling & Guidance	\$400.00	
	01-3360-1-033-4-035-000-6310	MEDIC NINST EMPLY: Counseling	\$200.00	
	01-3430-1-033-4-035-000-6310	BENS NCLSRM ACADEMIC: Counseling & Guidance	\$2,005.00	
	01-5270-1-033-4-035-000-6310	CONFERENCE: Counseling	\$1,175.00	
	01-1414-1-033-4-035-000-6310	HR NCLSRM FAC SUM: Counseling		\$8,380.00
	01-6410-1-033-4-035-000-6310	NEW EQUIPMENT: Counseling		\$2,900.00
	01-7600-1-033-4-035-000-6310	OTHER PAYMENTS TO STUDENTS: Counseling & Guidance		\$4,000.00
			<u>\$15,280.00</u>	<u>\$15,280.00</u>

Journal Number BT08-00724	Account	Description	From	To
	01-4300-1-607-4-041-061-6780	INSTR SUPPLIES & MATERIALS: Management Information Systems	\$12,487.00	
	01-4600-1-607-4-041-061-6780	NON-INSTR SUPPLIES & MATERIALS: Management Information Syste	\$4,287.00	
	01-5812-1-607-4-041-061-6780	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Management Inform	\$1,972.00	
	01-6410-1-607-4-041-061-6780	NEW EQUIPMENT: Management Information Systems	\$10,898.00	
	01-6412-1-607-4-041-061-6780	SOFTWARE (Over \$200): Management Information Systems	\$54,311.00	
	01-6411-1-607-4-041-061-6780	NEW EQUIP TECHNOLOGY: Management Information Systems		\$83,955.00
			<u>\$83,955.00</u>	<u>\$83,955.00</u>

Journal Number BT08-00731	Account	Description	From	To
	01-2383-0-000-1-025-000-6720	HR SHORTERM SAL: Fiscal & Budgetary Services	\$66,783.00	
	01-5811-0-000-1-025-000-6510	CONTRACT SERVICES: Physical Plant: Building Maint & Repairs	\$22,619.00	
	01-5811-0-000-1-025-000-6630	CONTRACT SERVICES: Research, Planning & Grants	\$32,881.00	
	01-2383-0-000-1-024-100-6710	HR SHORTERM SAL: Public Rel/Fund Raising/Community Rel		\$6,783.00
	01-2483-0-000-1-053-085-6110	HR INSTR STRM SAL: Learning Centers		\$10,000.00
	01-2483-0-000-1-057-006-0835	HR INSTR STRM SAL: Physical Education & Athletics		\$50,000.00
	01-5830-0-000-1-038-091-6710	ADVERTISING: Public Rel/Fund Raising/Community Rel		\$55,500.00
			<u>\$122,283.00</u>	<u>\$122,283.00</u>

Journal Number BT08-00747	Account	Description	From	To
	01-5721-0-000-8-016-000-6625	LEGAL FEES: ATEP	\$13,690.00	
	01-3420-0-000-8-016-061-0799	BENS NINST CLSSF: Other Computer and Information Science	\$536.00	
	01-2171-0-000-8-016-000-6625	RG CRAFTS SAL: ATEP		\$1,822.00
	01-2342-0-000-8-016-000-6771	NON-INSTR CLASS, OT: Safety & Security		\$181.00
	01-2343-0-000-8-016-000-6625	NON-INSTR CL HR: ATEP		\$11,687.00
	01-2342-0-000-8-016-061-0799	NON-INSTR CLASS, OT: Other Computer and Information Science		\$536.00
	01-2161-0-000-8-016-078-6530	RG SVMANT SAL: Physical Plant: Custodial Servies	\$20,810.00	
	01-2161-0-000-8-016-080-6510	RG SVMANT SAL: Physical Plant: Building Maint & Repairs		\$19,556.00
	01-2342-0-000-8-016-078-6530	NON-INSTR CLASS, OT: Physical Plant: Custodial Servies		\$1,254.00
	01-3220-0-000-8-016-078-6530	PERS NON-INSTR STAFF: Physical Plant: Custodial Servies	\$3,556.00	
	01-3220-0-000-8-016-080-6510	PERS NON-INSTR STAFF: Physical Plant: Building Maint & Repai		\$3,556.00
	01-3320-0-000-8-016-078-6530	OASDI NINST CLSSF: Physical Plant: Custodial Servies	\$2,265.00	
	01-3360-0-000-8-016-078-6530	MEDIC NINST EMPLOY: Physical Plant: Custodial Servies	\$529.00	
	01-3420-0-000-8-016-078-6530	BENS NINST CLSSF: Physical Plant: Custodial Servies	\$3,871.00	
	01-3520-0-000-8-016-078-6530	UNEMP NINST STAFF: Physical Plant: Custodial Servies	\$9.00	
	01-3620-0-000-8-016-078-6530	WCOMP NON-INSTRUCTIONAL: Physical Plant: Custodial Servies	\$684.00	
	01-3320-0-000-8-016-080-6510	OASDI NINST CLSSF: Physical Plant: Building Maint & Repairs		\$2,265.00

01-3360-0-000-8-016-080-6510	MEDIC NINST EMPLOY: Physical Plant: Building Maint & Repairs		\$529.00
01-3420-0-000-8-016-080-6510	BENS NINST CLSSF: Physical Plant: Building Maint & Repairs		\$3,871.00
01-3520-0-000-8-016-080-6510	UNEMP NINST STAFF: Physical Plant: Building Maint & Repairs		\$9.00
01-3620-0-000-8-016-080-6510	WCOMP NON-INSTRUCTIONAL: Physical Plant: Building Maint & Re		\$684.00
01-5592-0-000-8-016-082-6570	NATURAL GAS: Physical Plant: Utilities	\$31.00	
01-5591-0-000-8-016-082-6570	ELECTRICITY: Physical Plant: Utilities		\$31.00
		<u>\$45,981.00</u>	<u>\$45,981.00</u>

Journal Number BT08-00748	Account	Description	From	To
	01-4344-0-000-4-025-068-4900	INSTR FEE-BASED SUPPLIES: Interdisciplinary Studies	\$10,000.00	
	01-5707-0-000-4-020-000-6620	FISCAL AUDIT: Executive College Admin(Pres & Vice Pres		\$10,000.00
			<u>\$10,000.00</u>	<u>\$10,000.00</u>

Journal Number BT08-00754	Account	Description	From	To
	01-4300-0-000-4-070-084-1007	INSTR SUPPLY: Dramatic Arts (Theatre)	\$5,400.00	
	01-5811-0-000-4-070-084-1007	CONTRACT SERVICES: Dramatic Arts (Theatre)		\$5,400.00
			<u>\$5,400.00</u>	<u>\$5,400.00</u>

Journal Number BT08-00763	Account	Description	From	To
	40-5811-1-692-6-013-081-7100	CONTRACT SERVICES: Property & Facilities Develmt	\$30,000.00	
	40-6226-1-692-6-013-081-7100	BLDG (ARCHITECT): Property & Facilities Develmt		\$30,000.00
			<u>\$30,000.00</u>	<u>\$30,000.00</u>

Journal Number BT08-00779	Account	Description	From	To
	01-6300-0-000-1-053-087-6120	LIBRARY BOOKS: Library Services	\$35,000.00	
	01-5812-0-000-1-053-087-6120	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Library Services		\$35,000.00
			<u>\$35,000.00</u>	<u>\$35,000.00</u>

Journal Number BT08-00781	Account	Description	From	To
	01-2151-0-000-7-015-000-6780	RG TECH SAL: Information Systems & Services	\$8,000.00	
	01-3420-0-000-7-015-000-6780	BENS NINST CLSSF: Information Systems & Services	\$2,130.00	
	01-3430-0-000-7-015-000-6780	BENS NCLSRM CERT: Information Systems & Services	\$1,369.00	
	01-2342-0-000-7-015-000-6780	HR CLERIC OT: Management Information Systems		\$2,606.00
	01-2344-0-000-7-015-000-6780	Comp Time Pay off: Management Information Systems		\$989.00
	01-2346-0-000-7-015-000-6780	NON-INSTR CL SUB: Management Information Systems		\$434.00
	01-2383-0-000-7-015-000-6780	HR SHORTTERM SAL: Information Systems & Services		\$7,470.00
			<u>\$11,499.00</u>	<u>\$11,499.00</u>

Journal Number	Account	Description	From	To
BT08-00783	01-6411-1-607-7-015-000-6780	NEW EQUIP TECHNOLOGY: Management Information Systems	\$15,047.00	
	01-5811-1-607-7-015-000-6780	CONTRACT SERVICES: Management Information Systems		\$12,881.00
	01-6412-1-607-7-015-000-6780	SOFTWARE (Over \$200): Management Information Systems		\$2,166.00
			<u>\$15,047.00</u>	<u>\$15,047.00</u>
Journal Number	Account	Description	From	To
BT08-00784	01-6220-0-000-4-025-000-6599	BLDG (CNTRCT SRV): Physical Plant:other	\$392.00	
	01-7400-0-227-4-025-000-4900	OTHER TRANSFERS: Interdisciplinary Studies		\$392.00
			<u>\$392.00</u>	<u>\$392.00</u>
Journal Number	Account	Description	From	To
BT08-00786	01-4600-0-000-1-053-087-6120	NON-INSTR SUPPLIES & MATERIALS: Library Services	\$4,707.00	
	01-6410-0-000-1-053-087-6120	NEW EQUIPMENT: Library Services		\$4,707.00
	01-4212-0-000-1-053-000-6011	SOFTWARE (UNDER \$200): Instructional Deans	\$258.00	
	01-6410-0-000-1-053-000-6011	NEW EQUIPMENT: Instructional Deans		\$258.00
	01-4300-0-000-1-053-000-6011	INSTR SUPPLY: Instructional Deans	\$170.00	
	01-5374-0-000-1-053-000-6011	MEMBERSHIPS/DUES: Instructional Deans		\$170.00
			<u>\$5,135.00</u>	<u>\$5,135.00</u>
Journal Number	Account	Description	From	To
BT08-00802	01-2141-1-021-1-026-000-6460	RG CLERIC SAL: Student Financial Aid Admin	\$12,774.00	
	01-5810-1-021-1-026-000-6460	CONTRACT PRINTING: Student Financial Aid Admin		\$9,000.00
	01-5271-1-021-1-026-000-6460	COMM RELATIONS: Student Financial Aid Admin		\$3,774.00
	01-3420-1-021-1-026-000-6460	BENS NINST CLSSF: Student Financial Aid Admin	\$5,210.00	
	01-3120-1-021-1-026-000-6460	STRS NON-INSTR STAFF: Student Financial Aid Admin		\$4,000.00
	01-3412-1-021-1-026-000-6460	Health & Welfare-Part Time Faculty Insur: Student Financial		\$1,200.00
	01-5269-1-021-1-026-000-6460	MILEAGE: Student Financial Aid Admin		\$10.00
			<u>\$17,984.00</u>	<u>\$17,984.00</u>
Journal Number	Account	Description	From	To
BT08-00812	95-5620-F-M74-1-055-056-0000	RENTS & LE: THEATRE ARTS	\$6,000.00	
	95-4600-F-M74-1-055-056-0000	NINSTR SUP: THEATRE ARTS		\$6,000.00
			<u>\$6,000.00</u>	<u>\$6,000.00</u>
TOTAL			\$1,104,451.00	\$1,104,451.00

Recommended for Ratification
By The Board of Trustees of South Orange County Community College District

Saddleback College

Journal Number

BT08-00605	BT08-00685	BT08-00745
BT08-00608	BT08-00686	BT08-00756
BT08-00613	BT08-00687	BT08-00760
BT08-00614	BT08-00694	BT08-00768
BT08-00619	BT08-00710	BT08-00771
BT08-00620	BT08-00711	BT08-00773
BT08-00623	BT08-00712	BT08-00774
BT08-00625	BT08-00717	BT08-00791
BT08-00635	BT08-00721	BT08-00792
BT08-00636	BT08-00726	BT08-00797
BT08-00646	BT08-00727	BT08-00810
BT08-00650	BT08-00728	BT08-00811
BT08-00652	BT08-00729	BT08-00818
BT08-00675	BT08-00735	
BT08-00680	BT08-00741	
BT08-00681	BT08-00742	
BT08-00683	BT08-00743	

Irvine Valley College

Journal Number

BT08-00607	BT08-00690	BT08-00819
BT08-00629	BT08-00714	
BT08-00630	BT08-00751	
BT08-00631	BT08-00757	
BT08-00640	BT08-00759	
BT08-00641	BT08-00761	
BT08-00647	BT08-00793	
BT08-00648	BT08-00795	
BT08-00654	BT08-00799	
BT08-00655	BT08-00803	
BT08-00659	BT08-00806	
BT08-00663	BT08-00816	

District Services

Journal Number

BT08-00634	BT08-00775
BT08-00639	BT08-00776
BT08-00700	BT08-00780
BT08-00701	BT08-00800
BT08-00706	BT08-00805
BT08-00716	BT08-00813
BT08-00732	
BT08-00765	
BT08-00767	

A T E P

Journal Number

BT08-00622

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: February/March 2008 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$65,000 for equipment, supplies and maintenance projects. During February/March 2008, the following contracts were reviewed and approved by the Deputy Chancellor, in consultation with the Chancellor, following review by legal counsel, when appropriate.

CONTRACTOR NAME**CONTRACT AMOUNT**

Alvarez & Marsal Real Estate Advisory Services, LLC Agreement to provide advisory services relating to ground Lease structuring and negotiation for ATEP project.	\$ 99,999.00
Incentra Solutions Consultant Agreement to provide data base setup and Maintenance services, create reports and web-based applications, Establish research methodology and programming to support the Requirements of the articulation of Career Technical Education Pathways to grant.	\$ 74,000.00
Austin-Foust associates, Inc. Consultant Agreement to analyze ATEP traffic within the context of the overall Tustin Legacy Specific Plan.	\$ 55,000.00
CSUF and Institute for Economic and Environmental Studies Consultant Agreement to provide Regional and State Economic Report for ATEP project.	\$ 47,500.00
The Natelson Dale Group, Inc. Consultant Agreement to provide Public Benefits Study for ATEP project.	\$ 37,000.00
Laguna Ballet Agreement for a performance at the Saddleback McKinney Theatre.	\$ 30,000.00

Robert Simoneau Consultant Agreement to provide an internal evaluator on ATE, attend and assist the National Visiting Committee's annual visit and work with external evaluator to prepare a report and assist in the development of the National Visiting Committee.	\$ 25,000.00
Cheng-Hsin Liu Consultant Agreement to provide workshop evaluations and recommendations for improvement of RapidTech annual teacher training workshop.	\$ 20,000.00
Karen Wosczyzna-Birch Agreement to develop workshop for non-traditional students.	\$ 16,000.00
Sheku Kamara Consultant Agreement to validate standardized testing tool and develop standardized material testing procedures.	\$ 15,000.00
Andrew C. Layton Consultant Agreement to develop standardized Additive Manu- facturing Testing Tool, create testing standard for functional portion of the test and development of standardized material testing and evaluation procedures.	\$ 15,000.00
Timothy J. Gornet Consultant Agreement to provide curriculum for Additive Manu- facturing Testing Tool.	\$ 15,000.00
Effective Events Consultant Agreement to provide coordination of the KSBR Birthday Bash.	\$ 12,000.00
Quick Caption Consultant Agreement to provide real time captioning services.	\$ 11,600.00
William F. Genevro Agreement to produce four case studies and create a process guide for rapid casting.	\$ 10,000.00
Norman A. Traub Associates Consultant Agreement to provide private investigation services.	\$ 10,000.00
Vicenti Lloyd Stutzman, LLP Agreement to provide a report of financial and business operations.	\$ 10,000.00
SRO Artist, Inc. Agreement for a performance at the Saddleback McKinney Theatre.	\$ 8,500.00

Terry Wohlers Agreement to develop and support the Industry Advisory Board.	\$ 8,000.00
Dick Vosper Broadcast Services Consultant Agreement to provide all duties as Designated Chief Operator of KSBR-FM.	\$ 5,000.00
Incentra Solutions Amend agreement to include traveling expenses.	\$ 2,000.00
We Tell Stories Consultant Agreement for performance of Let Them Eat Books.	\$ 1,605.00
Cunningham Productions Performance contract for stage show at McKinney Theatre.	\$ 1,200.00
Neudesic Consultant Agreement Amendment No. 1 to include payment of travel expenses	\$ 0.00
St. Joseph Hospital Affiliation agreement to provide clinical training for students.	\$ 0.00
Dr. Mark S. Zaremba, M.D. Affiliation agreement to provide clinical training for students.	\$ 0.00
Arthritis Foundation Agreement for program co-sponsorship.	\$ 0.00

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Resolution No. 08-06: Adopt CEQA Guidelines
ACTION: Approval

BACKGROUND

As lead agency in the development of the Advanced Technology and Education Park, the District desires to adopt the guidelines of the Secretary of the Resources Agency, California Code of Regulations, Title 14, Chapter 3, Section 15000, et seq., as its Guidelines for purposes of implementing the procedures of the California Environmental Quality Act in accordance with Public Resources Code Section 21082.

STATUS

A resolution (Exhibit A) adopting the CEQA Guidelines has been prepared.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution No. 08-06 (Exhibit A) adopting the guidelines of the Secretary of the Resources Agency.

RESOLUTION NO. 08-06

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ADOPTING THE GUIDELINES OF
THE SECRETARY OF THE RESOURCES AGENCY, CALIFORNIA CODE OF
REGULATIONS, TITLE 14, CHAPTER 3, SECTION 15000, *et seq.*,
AS ADOPTED AND AMENDED BY THE SECRETARY OF THE RESOURCES
AGENCY, FOR THE PURPOSES OF IMPLEMENTING THE PROCEDURES OF
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.**

WHEREAS, the South Orange County Community College District, a public agency, is required by Public Resources Code, section 21082 and California Code of Regulations, Title 14, Chapter 3, section 15022, subdivision (a) to adopt objectives, criteria, and specific procedures consistent with California Environmental Quality Act ("CEQA") and the guidelines of the Secretary of the Resources Agency ("State CEQA Guidelines") for administering its responsibilities under CEQA.

WHEREAS, pursuant to California Code of Regulations, Title 14, Chapter 3, section 15022, subdivision (d), the South Orange County Community College District is authorized to adopt the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, section 15000, *et seq.*, by incorporation by reference, as its Guidelines for purposes of implementing CEQA procedures in accordance with Public Resources Code section 21082.

WHEREAS, the South Orange County Community College District desires to adopt the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, section 15000, *et seq.*, as its Guidelines for purposes of implementing the procedures of CEQA in accordance with Public Resources Code Section 21082 and California Code of Regulations, Title 14, Chapter 3, section 15022, subdivision (a).

WHEREAS, the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, section 15000, *et seq.*, are incorporated herein by reference as adopted and amended by the Secretary of the Resources Agency pursuant to Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code.

NOW THEREFORE, be it resolved by the Board of Trustees the South Orange County Community College District as follows:

1. Pursuant to Public Resources Code section 21082, and California Code of Regulations, Title 14, Chapter 3, section 15022, subdivision (d), the Board of Trustees of the South Orange County Community College District does hereby adopt the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, section 15000, *et seq.*, incorporated herein by reference as adopted and amended by the Secretary of the Resources Agency, as the South Orange County Community College District's Guidelines for purposes of implementing CEQA procedures.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the South Orange County Community College District on ____ day of _____, 2008, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President of the Board of Trustees of the South
Orange County Community College District

Attested to:

Clerk of the Board of Trustees of the South
Orange County Community College District

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: ATEP: Short Range Plan and Notice of Exemption

ACTION: Public Hearing

BACKGROUND

The City of Tustin and the District entered into an Agreement, dated April 22, 2004, for the conveyance of a portion of MCAS Tustin and the establishment of an Advanced Technology Educational Campus ("Conveyance Agreement"). A Short Range Plan (SRP) is required by the agreement between the City of Tustin and the District that conveyed the ATEP property to the District. The SRP is intended to be an interim academic and facilities plan that establishes a framework for developing and operating the interim campus until the Long Range Plan (LRP) is approved by the Board of Trustees. It is anticipated that the LRP will be finalized within 2008. The SRP describes the temporary campus facilities and education programs, proposes the installation of interim landscaping along Valencia and Armstrong as requested by the City, and describes a general maintenance and security plan for the entire 68 acre site. The SRP also includes a description of the overall financial and management support for implementing the SRP.

At the September 24, 2007 Board meeting the preliminary SRP was presented to the Board of Trustees for information. Since that time, the City of Tustin has suggested some revisions. The District made the changes that were appropriate and presented to the Board of Trustees a revised SRP at the January 22, 2008 for review and study.

The Conveyance Agreement, as well as the California Environmental Quality Act (CEQA), requires the District as the lead agency to also comply with CEQA and its implementing regulations when the District adopts the SRP.

STATUS

The City and Department of Navy completed and certified a Final Joint Program Environmental Impact Statement/Environmental Impact Report (EIS/EIR) for the Disposal and Reuse of the MCAS Tustin project. The environmental impacts associated with the development of the ATEP campus was fully addressed in this environmental analysis. The SRP is consistent with the scope of the ATEP campus activities already analyzed in the EIS/EIR. After an independent review of the environmental consultant's analysis, the District determined with certainty that there is no possibility that the SRP may have a significant effect on the environment. A Notice of Exemption has been prepared in accordance with CEQA for the Board's consideration of the SRP.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adjourn to a public hearing of the Short Range Plan and Notice of Exemption.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: ATEP: Resolution No. 08-07: Adopt Short Range Plan and Notice of Exemption

ACTION: Approval

BACKGROUND

The City of Tustin and the District entered into an Agreement, dated April 22, 2004, for the conveyance of a portion of MCAS Tustin and the establishment of an Advanced Technology Educational Campus ("Conveyance Agreement"). A Short Range Plan (SRP) is required by the agreement between the City of Tustin and the District that conveyed the ATEP property to the District. The SRP is intended to be an interim academic and facilities plan that establishes a framework for developing and operating the interim campus until the Long Range Plan (LRP) is approved by the Board of Trustees. It is anticipated that the LRP will be finalized within 2008. The SRP describes the temporary campus facilities and education programs, proposes the installation of interim landscaping along Valencia and Armstrong as requested by the City, and describes a general maintenance and security plan for the entire 68 acre site. The SRP also includes a description of the overall financial and management support for implementing the SRP.

At the September 24, 2007 Board meeting the preliminary SRP was presented to the Board of Trustees for information. Since that time, the City of Tustin has suggested some revisions. The District made the changes that were appropriate and presented to the Board of Trustees a revised SRP at the January 22, 2008 for review and study.

The Conveyance Agreement, as well as the California Environmental Quality Act (CEQA), requires the District as the lead agency to also comply with CEQA and its implementing regulations when the District adopts the SRP.

STATUS

The City and Department of Navy completed and certified a Final Joint Program Environmental Impact Statement/Environmental Impact Report (EIS/EIR) for the Disposal and Reuse of the MCAS Tustin project. The environmental impacts associated with the development of the ATEP campus was fully addressed in this environmental analysis. The SRP is consistent with the scope of the ATEP campus activities already analyzed in the EIS/EIR. After an independent review of the environmental consultant's analysis, the District determined with certainty that there is no possibility that the SRP may have a significant effect on the environment. A Short Range Plan (Exhibit B), which includes a Notice of Exemption in Appendix G, has been prepared for Board review and approval.

The City has requested a statement in the SRP to demonstrate that the District is capable of funding the proposed activities in the plan. The funds to implement the plan are requested in a separate agenda item for Board consideration at the March 24, 2008 meeting, entitled "SOCCCD: Allocation of 2007-2008 District Basic Aid Funds for Priority Projects." In anticipation of approval, the following statement was made in the Financial Plan section of the SRP: "Currently, \$6,873,593 is available to complete the street landscaping improvements, security, security lighting, signage and fencing projects mentioned above. The District staff report to the Board of Trustees for allocation of these funds is attached at Appendix J. The funding amount is sufficient to pay for the planned projects".

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution No. 08-07 (EXHIBIT A), and the Short Range Plan (EXHIBIT B), including the Notice of Exemption, therefore accepting the previously certified EIS/EIR including the Mitigation Monitoring Program as adequate to serve as the required environmental documentation for the SRP and satisfies all the requirements of CEQA and that no further environment documentation is needed for the Short Range Plan.

RESOLUTION NO. 08-07

**RESOLUTION THE BOARD OF TRUSTEES
OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ADOPTING THE NOTICE OF EXEMPTION PURSUANT TO THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT FOR THE SHORT-RANGE PLAN**

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ADOPTING THE SHORT-RANGE PLAN
FOR THE ADVANCED TECHNOLOGY EDUCATION PARK CAMPUS**

WHEREAS, in May 2002, the United States Department of Navy ("Navy") approved an Economic Development Conveyance of Property and agreed to convey 1,153 acres of the former Marine Corps Air Station ("MCAS Tustin") to the City of Tustin ("City") by Federal Deed, in accordance with the provisions of the Agreement Between The United States of America and the City of Tustin, California, For The Conveyance of a Portion of the Former Marine Corps Air Station Tustin ("Federal Conveyance Agreement"); and,

WHEREAS, a portion of MCAS Tustin is leased to the City by the Navy pursuant to the Lease In Furtherance of Conveyance Between the United States of America and The City of Tustin, California For Portions of the Former Marine Corps Air Station Tustin ("LIFOC") dated May 10, 2002; and,

WHEREAS, the South Orange County Community College District ("District") is entitled through Federal Conveyance Agreement to 68.37 acres of real property ("Property") at the former MCAS Tustin in the City of Tustin; and,

WHEREAS, the City of Tustin, acting in its capacity as the Local Redevelopment Authority for the disposition and conveyance of portions of the former MCAS Tustin transferred pursuant to the "Quitclaim Deed and Environmental Restriction Pursuant to Civil Code section 1471" dated April 22, 2004, ("City Quitclaim Deed") and the "Bill of Sale For Former Military Personal Property Located at the Former Marine Corps Air Station, Tustin" ("Bill of Sale") dated March 10, 2004, the City has conveyed fee title to 37.66 acres of the Property and personal property to the District; and,

WHEREAS, pursuant to the "Sublease Between the City of Tustin and the South Orange County Community College District for a Portion of MCAS Tustin" dated April 29, 2004 ("City Sublease"), the City has leased the remaining 30.71 acres of the Property to the District and will convey fee title to such remaining portion when the Navy conveys fee title to such portion of the Property to the City; and,

WHEREAS, the City and District entered into an Agreement Between the City of Tustin and the South Orange County Community College District for the Conveyance of a Portion of MCAS, Tustin and the Establishment of an Advanced Technology Education Campus, dated April 22, 2004 ("Conveyance Agreement"); and,

WHEREAS, the District is statutorily responsible for establishing policies for, and approval of, courses of instruction and educational programs at the Advanced Technology Education Park ("ATEP Campus") as provided by the California Education Code; and,

WHEREAS, the District has used reasonable efforts to plan, develop, maintain and use the Property solely and continuously as an Advanced Technology Educational Campus consistent with the Conveyance Agreement since acquiring the Property; and,

WHEREAS, the District has already constructed some facilities at the ATEP Campus, specifically on the northwest corner of Valencia Avenue and Lansdowne Road, so that it could use the Property as soon as feasibly possible to provide educational opportunities to students; and,

WHEREAS, the District began offering classes to students at the ATEP Campus in August 2007, and is continuing to expand its educational opportunities at the ATEP Campus; and,

WHEREAS, the District is fully committed to developing the entire Property as an educational-oriented development to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement; and,

WHEREAS, as envisioned in the Conveyance Agreement, the District prepared a Short-Range Academic and Facilities Plan ("Short-Range Plan") to guide planning and development efforts in the interim period until the Board of Trustees adopts a Long-Range Plan. The District anticipates that the Board of Trustees will consider a Long-Range Plan in the summer of 2008 that will propose a permanent campus. Therefore, the District expects that the Short-Range Plan will be in effect for less than a year; and,

WHEREAS, on March 24, 2008, the Board of Trustees did hold a public hearing pertaining to the adoption of the Short-Range Plan for the ATEP Campus and Notice of Exemption pursuant to the California Environmental Quality Act ("CEQA"), notice of said hearing having been given to property owners within 300 feet of the ATEP Campus, as well as other interested persons, to hear and consider any evidence and to make findings in connection therewith; and,

WHEREAS, the Short-Range Plan promotes orderly growth and development of the Property and establishes a framework for campus development by incorporating the existing ATEP Campus improvements, describing a general maintenance and security plan for the entire Property, identifying landscaping improvements suggested by the City along Valencia Avenue and a portion of Armstrong Avenue, identifying the replacement of the ATEP monument sign as requested by the City, and discussing the relocation of some of the temporary fencing as requested by the City; and,

WHEREAS, the Short-Range Plan describes the District's financial and management plan to implement the requirements of the Short-Range Plan. The District has determined the amount of funds necessary to fully implement the Short-Range Plan and identifies the management structure for the ATEP Campus; and,

WHEREAS, on March 24, 2008, the Board of Trustees will consider approving, in a separate resolution, the expenditure of funds necessary to fully implement the proposals in the Short-Range Plan thus demonstrating the District's financial commitment to implement the Short-Range Plan and that there is sufficient funding to implement the Specific Plan provisions relating to the ATEP Campus; and,

WHEREAS, the District included in the Short-Range Plan the eight components (classroom buildings, student/faculty housing, ancillary services, support commercial operations, recreation/open space, parking locations, roadways, and security and maintenance) identified in the Conveyance Agreement; and,

WHEREAS, the Short-Range Plan for the ATEP Campus will be approved, carried out, and implemented by the District and its agents, and the District is therefore the Lead Agency under CEQA, California Code of Regulations, Title 14, Chapter, 3, known as the CEQA Guidelines, section 15051; and,

WHEREAS, the Conveyance Agreement, sections 4.3.1 and 4.3.2, also designates the District as the Lead Agency under CEQA for the Short-Range Plan and all of its projects as required by CEQA and its implementing regulations; and,

WHEREAS, the District consulted with the City in the preparation of its Short-Range Plan and Notice of Exemption. The District discussed the Short-Range Plan with the City on August 22, 2007, and October 8, 2007, and both the Short-Range Plan and Notice of Exemption with the City on January 31, 2008 and March 17, 2008; and,

WHEREAS, on October 10, 2007, the District sent the draft preliminary Short-Range Plan to the City for its review and comment prior to its release to the public and consideration by the Board of Trustees; and,

WHEREAS, on November 7, 2007, the District received a comment letter from the City regarding the Short-Range Plan submitted to the City on October 10, 2007. The District evaluated and gave full consideration to each and every comment the City made about the Short-Range Plan. The District prepared a detailed written response to each City comment and transmitted said response to the City on January 10, 2008; and,

WHEREAS, in response to the November 7, 2007, letter from the City, the District revised the Short-Range Plan to respond to the City's comments by including the proposed demolition of the old Marine Corps buildings (except the chapel, helicopter hanger, and commissary area), and removing other proposals in the Short-Range Plan that the City expressed concern with such as, the proposal to expand the parking lot to accommodate the anticipated increase in enrollment for the current ATEP Campus, the vehicular access from Lansdowne, the installation of some perimeter landscaping along Valencia, Red Hill and Armstrong to improve the appearance of the property from these streets, the plan to inventory the mature trees to determine whether any could be saved by relocating the trees, and the proposal to temporarily landscape the Property with either strawberries or California native flowers; and,

WHEREAS, on January 24 2008, the District hand delivered the revised draft Short-Range Plan to the City for its further consideration prior to its release to the public and consideration by the Board of Trustees; and,

WHEREAS, on February 15, 2008, the District received a second comment letter from the City regarding the revised draft Short-Range Plan submitted on January 24, 2008. The District evaluated and gave full consideration to each and every comment the City made about the Short-Range Plan. The District prepared a detailed written response to each City comment and transmitted said response to the City on March 21, 2008; and,

WHEREAS, in response to the January 24, 2008, letter from the City and further discussions with the City on February 15, 2008, the District revised the Short-Range Plan to respond to the City's comments including removal of the proposal to demolish the old Marine Corps buildings, inclusion of an enhanced description of the general maintenance and security plan for the entire Property, identification of landscaping improvements along Valencia Avenue and portion of Armstrong Avenue, identification of the replacement of the ATEP monument sign, discussion of the relocation of some of the temporary fencing, inclusion of an explanation of the ATEP site and surrounding area, addition of goals and strategies for the ATEP Campus, inclusion of information about the existing ATEP educational programs and classes, and a discussion of the efforts to identify other educational institutions interested in locating at ATEP; and,

WHEREAS, the City and Navy completed a Final Joint Program Environmental Impact Statement/Environmental Impact Report ("FEIS/EIR") for the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Reuse Plan dated October 1996, as amended by the Errata dated September 1998 and Specific Plan adopted on February 3, 2003, and amended on April 17, 2006 (collectively "Specific Plan") pursuant to the National Environmental Policy Act ("NEPA") and CEQA; and,

WHEREAS, the FEIS/EIR was certified as adequate under CEQA by the Tustin City Council on January 16, 2001 and a Record of Decision issued by the Department of Navy in March 2001, and therefore, pursuant to CEQA, Public Resources Code section 21167.2, the FEIS/EIR is conclusively presumed to comply with CEQA; and,

WHEREAS, the District conducted a review of the Short-Range Plan pursuant to California Code of Regulations, Title 14, known as the CEQA Guidelines, section 15002, subdivision (k) – known as the three step process; and,

WHEREAS, the District examined the Short-Range Plan and determined that it was a "project" pursuant to CEQA; and,

WHEREAS, the District examined the Short-Range Plan pursuant to CEQA Guidelines, section 15061 to determine whether the project was exempt from CEQA. Based on the District's analysis, it determined that the Short-Range Plan was exempt from CEQA pursuant to CEQA Guidelines, section 15061, subdivision (b)(3) – the "Common Sense" exemption; and,

WHEREAS, the Board of Trustees has reviewed and considered the District's CEQA analysis; and,

WHEREAS, the Board of Trustees has determined the ATEP Campus was included in the Specific Plan and FEIS/EIR, and that the Short-Range Plan proposals are consistent with the normal and routine part of the operation of the ATEP Campus previously analyzed in the FEIS/EIR; and,

WHEREAS, the Board of Trustees has determined with certainty that because the previously certified FEIS/EIR including the Mitigation Monitoring Program are adequate to serve as the required environmental documentation for the Short-Range Plan and satisfy all of the requirements of CEQA, the Board of Trustees based upon its independent review and consideration of the facts and requirements of CEQA, has further determined with certainty that there is no possibility that the Short-Range Plan may have a significant effect on the environment; and,

WHEREAS, the Board of Trustees has determined with certainty that pursuant to the provisions of CEQA, and based upon its independent review and consideration of the Notice of Exemption, and the requirements of CEQA, comments by the City, and evidence received at the public hearing, that there are no substantial changes proposed by the Short-Range Plan and the circumstances under which the Short-Range Plan will be undertaken that has the potential to cause new significant environmental effects or a substantial increase in the severity of previously identified significant effects, and that no new information of substantial importance that affects the analysis in the FEIS/FEIR or its mitigation measures; and,

WHEREAS, the Board of Trustees reviewed the Short-Range Plan and has found and determined with certainty that pursuant to the provisions of CEQA, and based upon its independent review and consideration of the Notice of Exemption, and the requirements of CEQA, including Section 21166 of the California Public Resources Code and Section 15161 of the CEQA Guidelines, comments by the City, and evidence received at the public hearing, that the previously certified FEIS/EIR including the Mitigation Monitoring Program are adequate to serve as the required environmental documentation for the Short-Range Plan and satisfy all of the requirements of CEQA, and that no further environmental documentation need be prepared for the Short-Range Plan; and,

WHEREAS, the Board of Trustees having reviewed and considered the District's CEQA analysis, and based upon its independent review and consideration of the Notice of Exemption, and the requirements of CEQA, comments by the City, and evidence received at the public hearing, has determined with certainty that the Short-Range Plan is exempt from CEQA pursuant to Section 15161, subdivision (b)(3) of the CEQA Guidelines; and,

WHEREAS, a Notice of Exemption has been prepared pursuant to CEQA Guidelines, section 15062 – Notice of Exemption; and,

WHEREAS, the Notice of Exemption will be filed with the Orange County Clerk and the State Clearinghouse immediately following the Board of Trustees' approval of the Short-Range Plan; and,

WHEREAS, the Board of Trustees, after due consideration of the City's comments dated November 7, 2007, and February 15, 2008, and all oral and written evidence offered at the

hearing, has determined that the Short-Range Plan fully complied with the Specific Plan and Conveyance Agreement; and,

WHEREAS, the District will comply with all applicable laws and agreements in carrying out the Short-Range Plan; and,

NOW THEREFORE, be it resolved by the Board of Trustees of the South Orange County Community College District as follows:

1. That the above recitals are true and correct.
2. That on March 24, 2008 the Board of Trustees held a public hearing at which time the public was given the opportunity to comment on the Short Range Plan and Notice of Exemption.
3. That the Board of Trustees does hereby certify that the Notice of Exemption for Short-Range Plan has been completed in compliance with CEQA and that it has been presented to the Board of Trustees, whose members independently reviewed, considered and approved the information therein prior to acting on the Short-Range Plan.
4. That the Board of Trustees does hereby adopt the Notice of Exemption for the Short-Range Plan.
5. That the Board of Trustees, after fully considering all City comments, does hereby determine that the Short-Range Plan is fully consistent with the Specific Plan and Conveyance Agreement and meets the requirements for a Short-Range Plan in the Conveyance Agreement.
6. That the Board of Trustees does hereby adopt the Short-Range Plan dated March 2008.
5. That the Board of Trustees does hereby direct that the District transmit a copy of the Short-Range Plan and Notice of Exemption to the City for its information, and to ensure the City is fully informed of all projects at the ATEP Campus. By transmitting the Short-Range Plan and Notice of Exemption to the City, the Board of Trustees is not requesting City approval of the Short-Range Plan, the Notice of Exemption, or this Resolution.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the South Orange County Community College District on ____ day of _____, 2008, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President of the Board of Trustees of the

South Orange County Community College District

Attested to:

Clerk of the Board of Trustees of the
South Orange County Community College District

Exhibit B
to
Item 6.3 ATEP: Adopt Short Range Plan and Notice of Exemption
is available in the Office of the Chancellor and Trustee Services

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Exclusive Right to Negotiate Agreement: Amendment No. 4
ACTION: Approval

BACKGROUND

On April 23, 2007 the Board of Trustees approved the Exclusive Right to Negotiate Agreement (ERNA) with Camelot Entertainment Group for the development of the Advanced Technology & Education Park.

STATUS

The parties desire to create a new Period 4 of the ERNA and revise the Milestones for Period 3 and 4.

Amendment No. 4 revises the Period of Negotiation, Review Period, and Revised Schedule and Milestones.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 4 (EXHIBIT A) to the Exclusive Right to Negotiate Agreement between the District and Camelot Entertainment Group, Inc.

FOURTH AMENDMENT

TO

EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT

THIS FOURTH AMENDMENT TO EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT ("**Fourth Amendment**"), is made this ___ day of March 2008, and amends that certain Exclusive Right to Negotiate Agreement dated April 24, 2007 by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("**SOCCCD**") and CAMELOT ENTERTAINMENT GROUP, INC., a Delaware corporation ("**Camelot**") (the "**Original Agreement**") as previously amended by that certain First Amendment to Exclusive Right to Negotiate Agreement dated July 30, 2007, that certain Second Amendment to Exclusive Right to Negotiate Agreement dated August 16, 2007 and that certain Third Amendment to Exclusive Right to Negotiate Agreement dated November 29, 2007 (as so amended, the "**ERNA**"). Capitalized terms used herein shall have the meanings ascribed to them in the ERNA unless otherwise defined herein.

RECITAL

The Parties enter into this Fourth Amendment on the basis of the following facts, understandings, and intentions:

A. The Parties desire to create a new Period 4 of the ERNA and revise the Milestones for Periods 3 and 4 of the ERNA, all as hereinafter set forth.

NOW, THEREFORE, and in consideration of the mutual covenants hereinafter contained, it is mutually agreed upon by the Parties as follows:

SECTION 1 PERIOD OF NEGOTIATION.

Section 2.1 of the ERNA is hereby amended and restated in its entirety as follows:

*"Periods. The term of this Agreement shall commence on the date that this Agreement is fully executed by both parties (the "**Effective Date**") and shall end on July 25, 2008 (the "**Period of Negotiation**"). The Period of Negotiation shall be divided into four (4) periods (respectively, "**Period 1**," "**Period 2**," "**Period 3**" and "**Period 4**"; individually, a "**Period**" and collectively, the "**Periods**") with certain milestone requirements (the "**Milestones**") to be met by the Parties during and at the end of each such Period as set forth in Exhibit "A" attached to the Fourth Amendment to this Agreement, including the delivery of certain plans, budgets, assessments, maps, commitments and other documents (collectively, the "**Deliverables**"). Notwithstanding the foregoing, the timeframes of the Periods may be extended by mutual agreement of the Parties."*

SECTION 2 REVIEW PERIOD.

The first sentence of Section 2.4 of the ERNA is hereby amended and restated in its entirety as follows:

*"There shall be a review period (the **"Review Period"**) following the expiration of each of Periods 2, 3 and 4, as set forth in Exhibit "A" to the Fourth Amendment to this Agreement."*

SECTION 3 REVISED SCHEDULE AND MILESTONES.

The schedule and Milestones for each of the Periods set forth in Exhibit "B" of the Original Agreement (as subsequently amended) are hereby amended and superseded by Exhibit "A" attached hereto.

SECTION 4 NO OTHER AMENDMENTS.

The ERNA shall remain in full force and effect except as otherwise set forth in this Fourth Amendment.

IN WITNESS WHEREOF, the Parties have executed this Fourth Amendment as of the day first above written.

"SOCCCD"

SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____

Name: _____

Title: _____

"CAMELOT"

CAMELOT ENTERTAINMENT GROUP, INC.
a Delaware corporation

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

EXHIBIT A
Schedule / Milestones

Period 1 April 25, 2007-August 16, 2007)

	Task	Responsible Party
1.	Reach an agreement regarding the structure of the Lease and Both certain major terms of the Lease, including, without limitation, (1) the term of the Lease, (ii) the acreage of the leased premises, (iii) the location of the leased premises within the ATEP Campus and (iv) the conceptual financial framework of the Lease	Both
2.	Coordinate with one another in assessing the reasonable needs and qualifications of the Development Partners	Both
3.	Determine which Development Partners will be integrated within the Center and which Development Partners will be allotted space within the Separate Site, if applicable	Both
4.	For each Development Partner to be integrated within the Center, if any, determine (i) the approximate building square footage required by such Development Partner, (ii) the approximate location where such Development Partner will be located within the Center, (iii) the extent to which such Development Partner anticipates constructing its appropriate facilities and/or tenant improvements, (iv) the type of anticipated construction needs (e.g., height or size requirements, clean rooms, special electrical requirements); and (v) the financial qualification of such Development Partner	Both
5.	For each Development Partner to be located on the Separate Site, if applicable, determine how much approximate acreage will be allotted to such Development Partner and the approximate location of such acreage within the Separate Site	Both
6.	Determine at a conceptual level (i) the approximate building square footage SOCCCD requires for its uses, (ii) whether such area will be for sole use by SOCCCD or joint use between the Parties, (iii) the extent to which SOCCCD will be constructing its appropriate facilities and/or tenant improvements; and (iv) the type of anticipated construction needs (e.g., height or size requirements, clean rooms, special electrical requirements)	Both
7.	Identify the remediation schedule for the LIFOC Parcel, the progress thereto and the availability of the LIFOC Parcel for development and anticipated availability of the LIFOC Parcel for development	Both
8.	Identify the appropriate environmental process and documents to satisfy the requirements of CEQA and, if necessary, NEPA	Both
9.	Determine which land use entitlements and other governmental approvals will be required to develop the Project	Both

10.	Identify requirements/restrictions of the Conveyance Documents that will impact Camelot's access and development plans for the Center	Both
11.	Engage a qualified planning or design firm to act as SOCCCD's "Owner's Representative" with respect to land planning and design issues	SOCCCD
12.	Consult with SOCCCD and its Owner's Representative on prospective uses of the ATEP Campus for the purpose of preparing a preliminary site plan of the Project Site	Camelot
13.	Propose a preliminary site plan of the Project Site, showing those portions of the ATEP Campus to be occupied by the Development Partners and provisions for the preservation of the Chapel	Camelot
14.	Prepare a preliminary budget for the Center	Camelot
15.	Prepare a preliminary phasing plan of the Center, including the allocation of square footage for Camelot, SOCCCD and the Development Partners in each phase	Camelot
16.	Prepare a preliminary educational opportunities plan, SOCCCD including a general description of embedded education in the Center	SOCCCD
17.	Provided that SOCCCD provides Camelot with such preliminary educational opportunities plan prior to the third month of Period 1, prepare a response to SOCCCD's preliminary educational opportunities plan indicating educational opportunities that will be available in the Center and showing the potential for embedding education into the activities to take place in the Center	Camelot
18.	Provide evidence of the commitment of Lowe Enterprises and McFarland Dewey, or a suitable replacement or replacements reasonably acceptable to SOCCCD, of their continued participation in the Center	Camelot

Period 2 (August 17, 2007-November 14, 2007):

	Task	Responsible Party
1.	Initiate a market study demonstrating the feasibility of the scope and type of development proposed at the Center	Camelot
2.	Provide a basic financial proforma demonstrating the financial feasibility of developing the Project Site	Camelot
3.	Reach agreement on the basic terms and conditions of the Final Documents in the form of a Term Sheet or a Letter of Intent (such Term Sheet or Letter of Intent will provide the basis for all financial proformas in Period 3)	Camelot
4.	Conduct a preliminary environmental assessment of the Project Site	Camelot
5.	Formalize a plan and schedule for obtaining entitlements and other required governmental approvals required to develop the Project	Both
6.	Attempt to obtain a memorandum of understanding or determine whether to pursue Development Agreement with the City setting forth the concurrence of the City with the proposed project	Both
7.	Prepare and propose a tentative Development Master Plan for the Project Site	Camelot
8.	Provided that Camelot provides SOCCCD with a draft of such documents prior to the third month of Period 2, review and comment on draft tentative Development Master Plans and approve or disapprove a final tentative master plan for the Project Site	SOCCCD
9.	Prepare a tentative financing plan	Camelot
10.	Prepare a tentative project budget	Camelot
11.	Prepare a tentative phasing plan	Camelot
12.	Prepare a tentative marketing plan	Camelot
13.	Prepare a tentative educational opportunities plan including specific goals for embedded education on the Project Site, including the Center and the Separate Site	SOCCCD

Review Period November 15, 2007-December 11, 2007

Period 3 (December 12, 2007-March 12, 2008):

	Task Provide status update for each of the following:	Responsible Party
1.	Provide market study or preliminary results to date if not completed	Camelot
2.	Prepare a dynamic development proforma and cash flow analysis demonstrating the financial feasibility of developing the Project Site based on the preliminary plans prepared during Period 2	Camelot
3.	Append to the dynamic development proforma a. supplemental dynamic proforma based on the preliminary plans and Term Sheet prepared during Period 2 showing the estimated annual value of consideration to be provided to SOCCCD	Camelot
4.	Provide a dynamic income proforma and cash flow statement for the Center demonstrating the ongoing financial feasibility of the Center	Camelot
5.	Review and evaluate dynamic development proforma, supplemental proforma, and Center income proforma, and obtain clarifications and modifications as needed to provide a basis for negotiation and finalization of the Final Documents	SOCCCD
6.	Negotiation and finalization of the Final Documents, including financial terms	Both
7.	Obtain an indication of interest for private financing of part or all of the Center	Camelot
8.	Consider and analyze supplemental public financing (if any) of the Center	Both
9.	Prepare for the commencement of CEQA, and if necessary, NEPA, review of the Project	Camelot
10.	Submit updates to the Development Master Plan, financing plan, project budget, phasing plan, educational opportunities plan and marketing plan.	Both
11.	Prepare for submission of entitlement applications to the City	Both
12.	Submit the Final Documents to the Board of Trustees for approval	SOCCCD

Review Period March 13, 2008-March 27, 2008

Period 4 (March 28, 2008- July 25, 2008):

	Task	Responsible Party	Date
1.	Provide completed internal market analysis of Center portion of Project	Camelot	May 28, 2008
2.	Provide public benefits study of Project with 0.30 FAR	SOCCCD	June 26, 2008
3.	Provide economic impact study of Project with 0.30 FAR	SOCCCD	June 26, 2008
4.	Provide preliminary analysis of potential public financing of selected public improvements at Project Site	SOCCCD	June 26, 2008
5.	Prepare dynamic development proforma and cash flow analysis based on proposed long range plan and concept plan with 0.30 FAR, (i) demonstrating financial feasibility of developing Project Site, (ii) demonstrating financial feasibility of operating the Center and (iii) showing estimated annual, total, and net present value of consideration to be provided to SOCCCD	Camelot	June 26, 2008
6.	Provide quantification of estimated availability of Career Education Opportunities by type, category and number of FTE opportunities	Camelot	June 26, 2008
7.	Submit updates to Development Master Plan, financing plan, project budget, phasing plan, educational opportunities plan and marketing plan based on 0.30 FAR	Both	July 25, 2008
10.	Provide independent market study of Center portion of Project, or preliminary results if not completed	SOCCCD	July 25, 2008
11.	Review and evaluate dynamic development proforma and Center income proforma, and other documents, and obtain clarifications and modifications as needed to provide a basis for negotiation of Ground Lease Option and other Final Documents	SOCCCD	July 25, 2008
12.	Negotiate form of Ground Lease Option and other Final Documents	Both	July 25, 2008
13.	Obtain letters of interest for private equity investment and debt financing of development for part or all of Project Site	Camelot	July 25, 2008
14.	Present Long Range Plan and Concept Plan (including necessary CEQA documentation) to Board of Trustees for approval	SOCCCD	July 28, 2008
15.	Submit Ground Lease Option and other Final Documents to Board of Trustees for approval	SOCCCD	Aug. 18, 2008

Review Period (July 26, 2008-August 29, 2008)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Reimbursement Agreement: Camelot Development Tustin, LLC

ACTION: Approval

BACKGROUND

On April 23, 2007 the Board of Trustees approved the Exclusive Right to Negotiate Agreement (ERNA) with Camelot Entertainment Group for the development of the Advanced Technology & Education Park.

STATUS

The District has proceeded with contracting for various consulting services to facilitate the development and processing of a Conceptual Plan and a Long Range Plan to submit to the City of Tustin. The District and Camelot Development Tustin (CDT) have discussed the terms and conditions by which CDT will reimburse the District for the payments made by the District under the various contracts. A Reimbursement Agreement (EXHIBIT A) has been prepared for approval.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Reimbursement Agreement (EXHIBIT A) with Camelot Development Tustin, LLC estimated to be \$786,100.00.

REIMBURSEMENT AGREEMENT

THIS REIMBURSEMENT AGREEMENT ("**Agreement**") is made and entered into as of the ____ day of March, 2008, by and between CAMELOT DEVELOPMENT TUSTIN, LLC, a California limited liability company ("**CDT**"), and the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT (the "**District**").

R E C I T A L S :

A. The District and Camelot Entertainment Group, Inc., a Delaware corporation (an affiliate of CDT), are parties to that certain Exclusive Right to Negotiate Agreement dated April 24, 2007, as amended by that certain First Amendment to Exclusive Right to Negotiate Agreement dated July 30, 2007, that certain Second Amendment to Exclusive Right to Negotiate Agreement dated August 16, 2007, that certain Third Amendment to Exclusive Right to Negotiate Agreement dated November 29, 2007 and that certain Fourth Amendment to Exclusive Right to Negotiate Agreement of even date herewith (as so amended, the "**ERNA**"). The term of the ERNA is divided into four (4) periods of negotiation (respectively, "**Period 1**", "**Period 2**", "**Period 3**" and "**Period 4**"). All capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the ERNA.

B. Pursuant to the ERNA, CDT and the District are negotiating an option to lease agreement (the "**Option Agreement**") concerning an approximately sixty-eight (68) acre parcel of property (the "**ATEP Property**") owned and/or leased by the District in the City of Tustin (the "**City**").

C. The parties hereto intend that pursuant to the Option Agreement, if entered into by the parties, CDT will master plan and develop the ATEP Property with a full scale, state-of-the-art education campus that includes classroom and lecture facilities, and a film, television and digital media studio facility which will be integrated into a high-tech university campus (the "**Project**") for joint use between CDT, the District and other educational partners.

D. In order to facilitate the development of the Project pursuant to the Conveyance Documents, the parties hereto acknowledge that (1) the District is required to prepare and approve a long range plan ("**Long Range Plan**") and a concept plan ("**Concept Plan**") (collectively, the "**Plans**"), (2) the District is required to submit the Long Range Plan to the City for comment and is required to submit the Concept Plan to the City for approval, (3) the Board of Trustees must approve the final form of Option Agreement prior to the execution thereof and (4) prior to the execution of a lease pursuant to the Option Agreement, the City must approve CDT as the "lessee."

E. To facilitate the preparation and processing of the Plans, the District has retained or will retain various consultants ("**Consultants**") and has or will enter into certain contracts with the Consultants for the performance of services ("**Contracts**"). Set forth on Exhibit A attached hereto is a list of the Consultants who have been or are presently anticipated to be retained by the District and the estimated costs for the performance of the Consultants' services ("**Estimated Costs**").

F. The District and CDT desire to set forth the terms and conditions by which the District will be reimbursed by CDT for all of the payments made by the District under the Contracts.

A G R E E M E N T :

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereto hereby agree as follows:

1. **Execution of the Contracts.** The District hereby agrees to enter into and execute the Contracts with the Consultants as it deems necessary or desirable in order to prepare and obtain appropriate approvals of the Plans with the City. The District shall (a) consult with CDT concerning the terms and conditions of each Contract and (b) provide CDT with copies of each Contract upon the execution thereof.

2. **CDT Obligations.** CDT acknowledges and agrees that as consideration for the District's performance of its obligations hereunder, CDT shall be responsible for each of the following, at its sole cost and expense : (a) the development of a DVD and a website by Cimarron concerning the Project, with a budgeted cost of One Hundred Thousand and No/100 Dollars (\$100,000.00), and completion of a market research study by Raleigh Studios concerning film and television studios, with a budgeted cost of Sixty-Five Thousand and No/100 Dollars (\$65,000.00); and (b) provided the City has approved the Concept Plan, all costs, fees and expenses related to obtaining the City's approval of CDT as the "lessee" under the Conveyance Documents.

3. **District Payments.** The District and CDT acknowledge and agree that, notwithstanding the Estimated Costs, the District shall be responsible for the payment of all costs actually incurred under the Contracts, including any amendments thereto ("**District Payments**"), and CDT shall be obligated to reimburse the District for such District Payments on the terms and conditions set forth in Section 4 below; provided however, that the CDT shall have the right to approve (which approval shall not be unreasonably withheld, conditioned or delayed) (a) the retention of any Consultant not listed on Exhibit A and (b) District Payments to any Consultant that exceed the amount listed on Exhibit A for such Consultant by more than twenty percent (20%). The District shall deliver to CDT, on a monthly basis, a copy of all invoices received by the District relating to the Contracts.

4. **Reimbursement Rights.** The parties hereto acknowledge and agree that the District shall have the following reimbursement rights:

(a) **Execution of Option Agreement and Approval of Concept Plan and CDT.** In the event that (i) the City approves the Concept Plan; (ii) the Option Agreement is executed by CDT and the District; and (iii) the City approves the identity of CDT as the "lessee" under the Conveyance Documents, then, CDT shall reimburse the District for all of the District Payments made by the District under the Contracts within ten (10) days after written notice by the District.

(b) **No Reimbursement.** The District shall not be entitled to any reimbursement by CDT of the District Payments except as set forth in Section 4(a) above.

5. Notices. All notices, requests, demands and other communication given or required to be given hereunder shall be in writing and personally delivered or sent by United States registered mail, return receipt requested, or sent by nationally recognized courier service such as Federal Express. The parties may deliver notice to each other by electronically transmitted facsimile ("FAX") or email ("EMAIL") copies provided that such FAX or EMAIL notice is followed within twenty-four (24) hours by any type of notice otherwise provided for in this Paragraph. Any notice shall be duly addressed to the parties as follows:

If to CDT: Camelot Development Tustin, LLC
c/o Janez Investments XI, Tustin, LLC
12526 High Bluff Drive #190
San Diego, California 92130
Attn: Jeff Zuckerman
Phone: (858) 481-5693
Fax: (858) 481-4968

and c/o Camelot Development Group, LLC
130 Vantis, Suite 140
Aliso Viejo, CA 92656
Attn: Robert Atwell
Phone: (949) 334-2950
Fax: (949) 334-2951

With copies to: Allen Matkins Leck Gamble Mallory & Natsis
1900 Main Street, Fifth Floor
Irvine, CA 92614
Attn: R. Michael Joyce, Esq.
Phone: (949) 553-1313
Fax: (949) 553-8354

If to the District: South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Attn: Gary L. Poertner, Deputy Chancellor
Phone: (949) 582-4664
Fax: (949) 347-2472

With a copy to: Jackson DeMarco Tidus Petersen Peckenpaugh
2030 Main Street, Suite 1200
Irvine, CA 92614
Attn: Andrew P. Bernstein, Esq.
Phone: (949) 752-8585
Fax: (949) 752-0597

Delivery of any notice or other communication hereunder shall be deemed made on the date of actual delivery thereof to the address of the addressee, if personally delivered, and on the date

indicated in the return receipt or courier's records as the date of delivery or as the date of first attempted delivery, if sent by mail or courier service. Any notice sent by FAX OR EMAIL shall be deemed to be received as of the receipt of such FAX OR EMAIL by a party, provided that such FAX OR EMAIL notice is followed within twenty-four (24) hours by any type of notice otherwise provided for in this Paragraph. Any party may change its address for purposes of this Paragraph by giving notice to the other party as herein provided.

6. Miscellaneous.

(a) Applicable Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of California.

(b) Entire Agreement. This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between Purchaser and Seller as to the subject matter hereof.

(c) Amendments. The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

(d) Severability. The invalidity or unenforceability of a particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

(e) No Third-Party Beneficiaries. Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, nor obligate any of the parties hereto, to any person or entity other than the parties hereto.

(f) Binding Affect; Assignment. The provisions and covenants contained in this Agreement shall inure to and be binding upon the successors and assigns of the parties hereto. Notwithstanding the foregoing, neither party may assign its rights or obligations under this agreement without the express, written consent of the other party.

(g) Authority. Each person executing this Agreement represents and warrants that he/she has proper authority to bind the party on whose behalf he/she signs.

(h) Attorneys' Fees. In the event of the bringing of any action or suit by a party hereto against another party hereunder by reason of any breach of any of the covenants or agreements on the part of the other party arising out of this Agreement, then the prevailing party in such action or dispute, whether by final judgment or out of court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including actual attorneys' fees.

(i) Waiver. No claim of waiver, consent or acquiescence with respect to any provision of this Agreement shall be made against either party except on the basis of a written instrument executed by the party to be charged.

(j) Interpretation. This Agreement shall be interpreted as if all parties hereto participated equally in the drafting of the Agreement.

(k) Counterparts. This Agreement may be executed in any number of counterparts, including transmission of such counterpart by email or facsimile, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same Agreement.

[Signatures Follow on Next Page]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

"CDT"

CAMELOT DEVELOPMENT TUSTIN, LLC,
a California limited liability company

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

"DISTRICT"

SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

EXHIBIT A

**CONSULTANTS PRESENTLY ANTICIPATED TO BE RETAINED BY THE DISTRICT
AND RELATED ESTIMATED COSTS TO BE PAID BY THE DISTRICT**

a.	RGP Planning and Development Services	\$ 191,600
b.	Psomas (Civil Engineer)	\$ 120,000
c.	GKK Works (Architect)	\$ 50,000
d.	Bastien (CDT's Architect)	\$ 60,000
e.	Landscape Architect	\$ 40,000
f.	Traffic Engineer	\$ 50,000
g.	Natelson Dale (Public Benefits Analysis)	\$ 37,000
h.	CSUF (Economic Impact Report)	\$ 47,500
i.	Government Financial Strategies, Inc.	\$ 90,000
j.	Attorneys' Fees relating to approval of Plans	\$ <u>100,000</u>
TOTAL:		\$ <u>786,100</u>

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Amend Contract: Jackson/DeMarco/Tidus/Peterson/
Peckenpaugh

ACTION: Approval

BACKGROUND

On February 26, 2007, the Board of Trustees approved an agreement for special legal services with Jackson/DeMarco/Tidus/Peterson/Peckenpaugh in connection with the Advanced Technology and Education Park.

STATUS

The firm is requesting an increase in its hourly rates effective April 1, 2008. The hourly rate change is as follows: Designated Lawyers to \$395.00 per hour and \$305.00 per hour for all other lawyers. This hourly rate increase remains below the normal hourly rates charged by Jackson/DeMarco/Tidus/Peterson/Peckenpaugh.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the "Engagement Letter" (EXHIBIT A) to increase the hourly rate charged by Jackson/DeMarco/Tidus/Peterson/Peckenpaugh.

Jackson|DeMarco|Tidus
Petersen|Peckenpaugh

A L A W C O R P O R A T I O N

March 11, 2008

Direct Dial: 949.851.7458
Email: abernstein@jdtplaw.com
Reply to: Irvine Office
File No: 5764-44062

Gary Poertner
Deputy Chancellor
South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692-3635

Re: Legal Representation

Dear Gary:

This letter will serve as an amendment to the engagement letter to you dated February 8, 2007 (the "Engagement Letter") concerning the terms and conditions on which Jackson, DeMarco, Tidus, Petersen and Peckenpaugh (the "Firm") is currently representing the South Orange County Community College District ("District"), in connection with the Advanced Technology and Education Park ("ATEP"). All capitalized terms not otherwise defined in this letter shall have the meaning ascribed to such terms in the Engagement Letter.

As mentioned in the Engagement Letter, the Firm adjusts its hourly rates from time to time, in our discretion. However, the Firm committed in the Engagement Letter to hold its discounted hourly rates concerning ATEP at the 2006 level until January 31, 2008. The Firm has determined that it is necessary to raise its hourly rates for transactional matters concerning ATEP. Accordingly, effective April 1, 2008, we shall charge \$395 per hour for the Designated Lawyers and \$305 per hour for all other lawyers. This represents an approximately 12% increase over our 2006 rates, and remains substantially below the normal hourly rates we charge for the Designated Lawyers. We will agree to hold these rates until April 1, 2009.

In addition, based on our experience in working with the District over the past year, we have updated the list of Designated Lawyers as follows:

Irvine Office
2030 Main Street, Suite 1200
Irvine, California 92614
t 949.752.8585 f 949.752.0597

Westlake Village Office
2815 Townsgate Road, Suite 200
Westlake Village, California 91361
t 805.230.0023 f 805.230.0087

www.jdtplaw.com

Gary Poertner
Deputy Chancellor
March 11, 2008
Page 2

Leadership and Primary Contacts:	Andrew P. Bernstein Alene M. Taber M. Alim Malik	(949) 851-7446 (949) 851-7492 (949) 851-7458	abernstein@jdtplaw.com ataber@jdtplaw.com amalik@jdtplaw.com
Real Estate:	Ronald J. DeFelice Sonia A. Lister	(949) 851-7418 (949) 851-7408	rdefelice@jdtplaw.com slister@jdtplaw.com
Land Use:	Michael L. Tidus	(949) 851-7424	mtidus@jdtplaw.com
Employment:	Roger M. Franks Louis C. Klein	(949) 851-7423 (805) 418-1907	rfranks@jdtplaw.com lklein@jdtplaw.com
Entertainment Transactional:	Ryan M. Patch Alexander K. Kim	(949) 851-7417 (949) 851-7410	rpatch@jdtplaw.com akim@jdtplaw.com
Intellectual Property:	Ruth R. Mijuskovic	(949) 851-7455	rmijuskovic@jdtplaw.com

Please note that in the event we are asked to represent the District in litigation concerning ATEP, our normal hourly rates will apply to such litigation.

We consider it an honor to be able to work with the District on ATEP, and we very much value the relationship that we have built with you and the other team members over the past year. If you have any questions concerning this letter or our representation, please telephone me at (949) 851-7446.

We look forward to continuing to work with you on this important project.

Sincerely,



Andrew P. Bernstein



Alene M. Taber

APB:st

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Special Services Agreement: Liebert Cassidy Whitmore
ACTION: Approval

BACKGROUND

The district has used the services of the legal firm Liebert Cassidy Whitmore since April 2001 to provide legal services for the community college legal matters.

STATUS

It has been determined that the legal firm Liebert Cassidy Whitmore possesses the skills to meet the district's requirements and the firm has forwarded an agreement, with no hourly rate increase, to administration for review and approval by the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Agreement for Special Services (Exhibit A) with Liebert Cassidy Whitmore effective January 1, 2008 through December 31, 2008 with no hourly rate increase.

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation ("Attorney"), and the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("District").

1. Conditions

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

2. Attorney's Services

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

3. Fees, Costs, Expenses

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The range of hourly rates for Attorney time is from One Hundred Sixty to Two Hundred Fifty Dollars (\$160.00 - \$250.00), and from Ninety-Five to One Hundred Ten Dollars (\$95.00 - \$110.00) for time of paraprofessional staff. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorneys and paraprofessional staff bill their time in minimum units of one-tenth of an hour. Communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of three-tenths (.30) of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$.15) per page and facsimile charges at Fifty Cents (\$0.50) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

4. Arbitration of Professional Liability or Other Claims

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal

services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

5. **File Retention**

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.

6. **Assignment**

This Agreement is not assignable without the written consent of District.

7. **Independent Contractor**

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

8. Authority

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

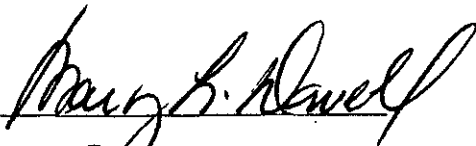
9. Term

This Agreement is effective January 1, 2008 through December 31, 2008, and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,
A Professional Corporation

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

By



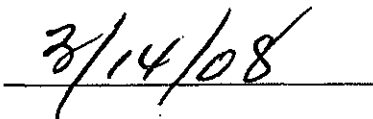
By

Title



Title

Date



Date

I. PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Contract Date)

Partners	\$250.00
Of Counsel	\$235.00
Associates	\$160.00 - \$210.00
Labor Relations Professional	\$160.00
Paraprofessionals	\$95.00 - \$110.00

II. COST SCHEDULE

1. Photocopies	\$0.15 per copy
2. Facsimile Transmittal	\$0.50 per page

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Allocation of 2007-2008 District Basic Aid Funds for Priority Projects

ACTION: Approval

BACKGROUND

The District has several capital projects that require basic aid funding. Capital projects are listed in the 2006 Facilities Master Plan. Money is needed for both locally funded projects and projects that are funded together with the state.

STATUS

Currently, there is an uncommitted amount of \$23,428,593 in basic aid funds for fiscal year 2007-2008 which is now recommend to be allocated.

All projects identified in the proposed distribution are identified in the 2006 Facilities Master Plan as priority projects. Site and district staff have worked together to define and refine the projects' work scope (Exhibit A).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the allocation of 2007- 2008 district basic aid funds for priority projects (Exhibit B).

Basic Aid Funding Request

Currently, there is an uncommitted amount of \$23,428,593 in basic aid funds for fiscal year 2007-08. The following is a recap of current projects with allocations recommended that equal \$23,428,593.

641 - Irvine Valley College B200 Science Lab Addition

The Irvine Valley College B200 Science Lab Addition was identified as a top priority in the 2006 Facilities Master Plan. Site and District staff have developed the construction documents and submitted them to the Division of the State Architect (DSA) for plan review.

The project was initially estimated at \$5,480,000 as shown in "Committed Budget". Currently estimates indicate a shortfall for the original scope of \$1,300,000. Additionally, the DSA has requested that bathrooms be added to comply with accessibility requirements. These bathrooms are estimated at \$200,000 for total additional "2007-2008 Amount Requested" of **\$1,500,000**.

688 - Irvine Valley College Life Sciences Building

The Irvine Valley College Life Sciences Building was identified as a top priority in the 2006 Facilities Master Plan. Site and District staffs have developed the plan to the Final Project Proposal stage. The project is approved for funding by the State Chancellor's office. Architectural selection process for preliminary design is expected to begin spring, 2008.

In June of 2005, the estimated project cost was reported to the State at \$19,325,000. Applying a cost escalation to the mid-point of construction (2009-10, with occupancy projected for 2010-11), the overall project costs are anticipated at \$24,628,000. The amount identified as "District funding" of \$7,468,000 will bring funding to \$24,628,000. The "Committed Budget" of \$1,363,000 addresses the design needs. The "2007-2008 Amount Requested" equals **\$6,105,000**.

623 - Saddleback College New Sciences Building

The Saddleback College New Sciences Building was identified as a top priority in the 2006 Facilities Master Plan. Site and District staffs have developed the plan to the Final Project Proposal stage. The project is currently in the queue at the State Chancellor's office for funding. Architectural selection process for preliminary design is expected to begin spring, 2009.

In June of 2007, the estimated project cost was reported to the State at \$39,718,883. Applying a cost escalation to the mid-point of construction (2011-12, with occupancy projected for 2012-13), the overall project costs are anticipated at \$48,279,000. The amount identified as "District funding" of \$20,586,000 will bring funding to \$48,279,000. The "Committed Budget" of \$2,689,000 addresses the design needs. In the future, the "Local Funding Needed" equals \$7,897,000. No additional funding is requested at this time.

621 - Saddleback College Math, Science, Engineering Soil/Slab Repair

The Saddleback College Math, Sciences, Engineering Soil/Slab Repair was identified as a top priority in the 2006 Facilities Master Plan.

Total project costs will be more clearly defined after further investigation. The "Committed Budget" of \$2,337,000 addresses survey and design needs. No additional funding is requested at this time.

Saddleback College Math, Science, Engineering Plaza Repair

The Saddleback College Math, Science, Engineering Plaza Repair is required and stems from a problem with expansive soils in this area of the campus. Expansive soil has resulted in differential settlement causing water penetration into the Math, Science, Engineering Building and sidewalk heaving. This soil condition is reflected in the Master Plan at both the Library and the Math, Science, Engineering Building. The plaza is located between these buildings and has suffered the same consequences noted in the Master Plan. Site and district staffs have reviewed the condition and agree that a remedy must take place at the plaza in order for the Math, Science and Engineering Building to provide optimal performance. A recommendation for architectural services will be brought to the board in the near future.

Estimated project costs are in alignment with the "2007-2008 Amount Requested" of **\$2,300,000**.

Saddleback College Loop Road

The Saddleback College Loop Road was identified as a top priority in the 2006 Facilities Master Plan. Site and district staff have worked together to define the necessary pedestrian and vehicular circulation improvements. Architectural selection will follow funding approval.

The estimated project costs of \$2,100,000 will require confirmation during design. The "2007-2008 Amount Requested" is **\$2,100,000**.

685 - Irvine Valley College Barranca Entrance

The Irvine Valley College Barranca entrance was identified in the 2006 Facilities Master Plan. Site and district staff have worked together to define a route that will provide greater accessibility to the south campus area. A traffic engineer's study will be performed upon approval of funding to obtain clarity around the project scope.

The estimated project costs of \$830,000 will require confirmation during design. The "2007-2008 Amount Requested" is **\$100,000**.

622 - Irvine Valley Fine Arts

The Irvine Valley College Fine Arts Building was identified as a top priority in the 2006 Facilities Master Plan. Site and district staffs are currently working to develop the Final Project Proposal for submission to the State Chancellor's office.

In June of 2007, the estimated project cost was reported to the State at \$31,451,000. Applying a cost escalation to the mid-point of construction (2011-12, with occupancy projected for 2012-13), the overall project costs are anticipated at \$38,229,000. The amount identified as "District funding" of \$9,924,000 will bring funding to \$38,229,000. Future "Local Funding Needed" equals \$6,724,000. The "2007-2008 Amount Requested" equals **\$3,200,000**.

Saddleback College Math, Science, Engineering Building Renovation

The Saddleback College Math, Science, Engineering Building Renovation was identified as a priority in the 2006 Facilities Master Plan. Site and district staffs are currently working to develop the Final Project Proposal for submission to the State Chancellor's office.

In June of 2007, the estimated project cost was reported to the State at \$22,500,000. Applying a cost escalation to the mid-point of construction (2012-13, with occupancy projected for 2013-14), the overall project costs are anticipated at \$28,716,000. The amount identified as "District funding" of \$10,716,000 will bring funding to \$28,716,000. Future "Local Funding Needed" equals \$10,716,000. No additional funding is requested at this time.

692, 645, 646 - Advanced Technology Education Park Renovation, Negotiations and Development

The *Advanced Technology Education Park Renovation* was identified as a top priority in the 2006 Facilities Master Plan. The initial phase of work is completed using \$7,629,000 of the budgeted amount of \$8,161,000 for a remainder of \$532,000. Site and district staffs are currently working on negotiations for site development.

In addition, site and district staffs are working with the City of Tustin to ensure that management of the facilities conforms with both the standards set forth for the Tustin Legacy project and requirements set forth in the leased property's conveyance document. New projects that have been identified for ATEP Renovation thus far include parking, street improvements, landscaping, security lighting, signage and fencing for a "2007-2008 Amount Requested" at **\$6,873,593**.

Staff is currently involved in on-going negotiations for a "2007-2008 Amount Requested" at **\$500,000** and on-going development issues for a "2007-2008 Amount Requested" at **\$750,000**.

The Total for all "2007-2008 Amount Requested" equals **\$23,428,593**.

Project #	Description	Year of Expenditures	State or Other Outside Funds	District Funding	Committed Budget	Local Funding Needed	Total Project Costs = State/Other + District	2007-2008 Amounts Requested
641	IVC - B200 Science Lab Addition	2007-2008	0	6,980,000	5,480,000	1,500,000	6,980,000	1,500,000
688	IVC Life Sciences	2007-2008	17,160,000	7,468,000	1,363,000	0	24,628,000	0
688	IVC Life Science (Occupancy 2010-2011)	2008-2009				6,105,000		6,105,000
623	SC New Sciences Bldg	2007-2008	27,693,000	20,586,000	2,689,000	0	48,279,000	0
623	SC New Sciences Bldg (Occupancy 2012-2013)	2010-2011				17,897,000		0
621	SC - Math Science Eng Soil/Slab Repair	2008-2009	0	2,337,000	2,337,000	0	2,337,000	0
	SC - Math Science, Eng Plaza Repair	2008-2009	0	2,300,000	0	2,300,000	2,300,000	2,300,000
	SC-Loop Road	2008-2009	0	2,100,000	0	2,100,000	2,100,000	2,100,000
685	IVC-Bairanca Entrance	2008-2009	0	830,000	730,000	100,000	830,000	100,000
622	IVC Fine Arts	2009-2010	28,305,000	9,924,000	0	3,200,000	38,229,000	3,200,000
622	IVC Fine Arts (Occupancy 2012/2013)	2010-2011				6,724,000		
	SC - Renovate MSE (Occupancy 2013/2014)	2011-2012	18,000,000	10,716,000	0	10,716,000	28,716,000	0
692	ATEP Renovation/Temp Buildings		0	13,160,983	8,160,983	6,873,593	13,160,983	6,873,593
645	ATEP Negotiations (\$100K from Camelot)	2007-2008	100,000	1,250,000	750,000	500,000	1,350,000	500,000
646	ATEP Development	2007-2008	0	750,000	0	750,000	750,000	750,000
					Totals	58,765,593	169,659,983	23,428,593
a	Funds used to construct current facilities, remaining balance = \$532,000.							
b	Parking Lot Expansion, Paving, Landscaping, Fencing, Signage, Security/Police Services							
c	Legal, Public Finance, Real Estate Consultants							
d	Project Planner, Civil Engineering							

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: CCCT Board of Directors Election - 2008

ACTION: Approval

BACKGROUND

The California Community College Trustees Association was conceived with the idea that all community college trustees in California, joined together in one organization, could successfully work to preserve and improve California's quality, community based, locally governed colleges. The CCCT Board of Directors consists of twenty-one members elected as directors by the membership, all elected officers of the association, and a non-voting Student Trustee Director.

STATUS

The election of members of the CCCT Board of Directors for 2008 will take place between March 10 and April 25. The ten individuals receiving the most votes will serve two-year terms. The memorandum from CCCT and the ballot listing trustees who have been nominated for election to the board are included as exhibits. Each CCCT member community college district board has one vote for each of the ten vacancies on the CCCT Board of Directors. The ten candidates receiving the highest number of votes by the South Orange county Community College District Board of Trustees will be listed on the official ballot and transmitted to the league office by the April 25 deadline.

RECOMMENDATION

The Chancellor recommends that each board member read at the board meeting his or her list of nominees for the ten vacancies on the CCCT Board of Directors for subsequent tallying and transmittal to the League Office by the April 25 deadline.

Item Submitted by: Dr. Raghu P. Mathur

2008 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.

1. *Anita Grier, San Francisco CCD
2. John Rodgers, Kern CCD
3. *Edward Ortell, Citrus CCD
4. Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
5. *Paul Fong, Foothill-DeAnza CCD
6. *Mary Figueroa, Riverside CCD
7. A. C. "Tony" Ubalde, Solano CCD
8. *Katherine "Kay" Albiani, Los Rios CCD
9. *Charles Meng, Napa Valley CCD
10. Bill McMillin, Ohlone CCD
11. Brian Conley, Rancho Santiago CCD
12. Nancy Chadwick, Palomar CCD
13. Janet Chaniot, Mendocino-Lake CCD
14. *Judi Beck, Shasta-Tehama-Trinity Joint CCD
15. *Isabel Barreras, State Center CCD
16. *Carolyn Batiste, Mira Costa CCD
17. Andrew Walzer, Santa Monica CCD
18. Eva Kinsman, Copper Mountain CCD
19. Bob Hughlett, Cerritos CCD
20. Donald Nelson, Victor Valley CCD

* Incumbent

**REVISED
BALLOT**

**CCCT 2008 BOARD
OFFICIAL BALLOT**

Vote for no more than ten (10) by checking the boxes next to the names

NOMINATED CANDIDATES

*List order based on Secretary of State's February 22, 2008,
random drawing*

- ☐ *Anita Grier, San Francisco CCD
- ☐ John Rodgers, Kern CCD
- ☐ *Edward Ortell, Citrus CCD
- ☐ Bernard Jones, Allan Hancock Joint CCD
- ☐ *Paul Fong, Foothill-DeAnza CCD
- ☐ *Mary Figueroa, Riverside CCD
- ☐ A. C. "Tony" Ubalde, Jr., Solano CCD
- ☐ *Katherine "Kay" Albiani, Los Rios CCD
- ☐ *Charles Meng, Napa Valley CCD
- ☐ Bill McMillin, Ohlone CCD
- ☐ Brian Conley, Rancho Santiago CCD
- ☐ Nancy C. Chadwick, Palomar CCD
- ☐ Janet Chaniot, Mendocino-Lake CCD
- ☐ *Judi Beck, Shasta-Tehama-Trinity Joint CCD
- ☐ *Isabel Barreras, State Center CCD
- ☐ *Carolyn Batiste, Mira Costa CCD
- ☐ Andrew Walzer, Santa Monica CCD
- ☐ Eva Kinsman, Copper Mountain CCD
- ☐ Bob Hughlett, Cerritos CCD
- ☐ Donald Nelson, Victor Valley CCD

WRITE-IN CANDIDATES

*Type each qualified trustee's name and district on the lines
provided below.*

*Incumbent

Board Secretary and Board President or Board Vice President must sign below:

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

Secretary of the Board

President or Vice President of the Board

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP 3100-Budget Preparation, BP 3101-Budget Management, BP 3101.5-Fiscal Management, BP 3105-Audits, BP 3200-Purchasing, BP 3200.1-Contracts, BP 3520-Refreshments and Meals at District Functions, BP 3600-Disposition of District Property, BP 4001-Personal Use of Public Resources, BP 4000.5-Prohibition of Harassment and Discrimination, BP 4010-Commitment to Diversity, BP 4012-Academic Administrators and Classified Managers Personnel Files, BP 4021-Classified Managers, BP 4072-Domestic Partners, BP 4101.2-Number of Pay Installments for Academic Personnel, BP 4113-Parental Leave for Administrators and Classified Management Personnel, BP 5301-Course Repetition, BP 5405-Student Complaint Policy, BP 5600-Associate Degree Requirements, BP 5601-Certificate Programs, BP 5606-International Student Admissions

ACTION: Discussion/Approval

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Twenty-one board policies are being presented to the board for "Discussion/Approval." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes shared governance group representatives.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on February 7, 2008 for review and recommendation to the Chancellor and to the Board of Trustees for review and study at the February 20, 2008 board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in EXHIBITS A through U.

DRAFT

BOARD POLICY

3100

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

DISTRICT BUDGET DEVELOPMENT BUDGET PREPARATION

CURRENT POLICY

The Board of Trustees is responsible for the control of all the funds of the District and accepts the responsibility to direct the use of these funds in a prudent manner (Calif. Ed. Code, Sections 70901 and 70902).

The Chancellor shall direct the staff in the methods of budget development and establish a budget calendar in accordance with the requirements of the law. The Chancellor shall present the proposed District budget to the Board of Trustees for the purpose of publication, public hearings and adoption (Title 5, Calif. Code of Regulations, Sections 53200, 58190 - 58198).

Following the adoption of the District budget by the Board of Trustees, the Chancellor shall administer the budget in conformity with all legal requirements and the actions of the Board of Trustees.

REVISED POLICY

The Board of Trustees is responsible for the control of all the funds of the District and accepts the responsibility to direct the use of these funds in a prudent manner (Calif. Ed. Code, Sections 70901 and 70902).

~~The Chancellor shall direct the staff in the methods of budget development and establish a budget calendar in accordance with the requirements of the law. The Chancellor shall present the proposed District budget to the Board of Trustees for the purpose of publication, public hearings and adoption (Title 5, Calif. Code of Regulations, Sections 53200, 58190 - 58198).~~

Each year, the Chancellor shall direct the staff in the methods of budget development and present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

Budget development shall meet the following criteria:

- The annual budget shall support the District's educational master plans.
- Assumptions upon which the budget is based are presented to the Board for review.
- Changes in the assumptions upon

Adopted: 9-23-91
Revised: 4-26-99
Revised: 9-29-03

DRAFT

BUDGET PREPARATION

BP-3100

which the budget was based shall be reported to the Board in a timely manner.

- A schedule is provided to the Board by the December Board Organization meeting of each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the Board regarding the proposed budget or any item in the proposed budget.
- Unrestricted general reserves shall be no less than 7.5%.
- Budget projections address long term goals and commitments.

Following the adoption of the District budget by the Board of Trustees, the Chancellor shall administer the budget in conformity with all legal requirements and the actions of the Board of Trustees.

Reference:

Education Code Section 70902(b)(5);

Title 5, 58300 et seq.

DRAFT

BOARD POLICY

3101

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

TRANSFER OF BUDGET APPROPRIATIONS BUDGET MANAGEMENT

CURRENT POLICY

In accordance with state law, the Board of Trustees must approve all transfers of budget appropriations.

1. A transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the entire membership of the Board of Trustees, duly convened.
2. A transfer between major classifications of expenditures which exceeds \$5,000 must be approved by a majority of the Board of Trustees, duly convened. A transfer between major classifications of expenditures which does not exceed \$5,000 may be approved by the Chancellor or designee, subject to ratification by the Board of Trustees, duly convened (Title 5, Calif. Code of Regulations, Section 59011).

Budget Transfer Requests are to be submitted to the Board of Trustees by the Chancellor or designee in a timely manner and all approved transfers shall be filed with the Orange County Department of Education.

REVISED POLICY

~~In accordance with state law, the Board of Trustees must approve all transfers of budget appropriations.~~

- ~~1. A transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the entire membership of the Board of Trustees, duly convened.~~
The budget shall be managed in accordance with Title 5 and the CCC Budget and Accounting Manual. Budget revisions shall be made only in accordance with these policies and as provided by law.

Revenues accruing to the District in excess of amounts budgeted shall be added to the District's reserve for contingencies. They are available for appropriation only upon a resolution of the Board that sets forth the need according to major budget classifications in accordance with applicable law.

Board approval/ratification is required for changes between major expenditure classifications.

- ~~2. A transfer between major classifications of expenditures which exceeds \$5,000 must be approved by a majority of the Board of Trustees, duly convened. A transfer between major classifications of expenditures which does not exceed \$5,000 may be approved by the Chancellor or his/her designee, subject to~~

Adopted: 9-23-91
Revised: 4-26-99
Revised: 9-29-03

DRAFT

BUDGET MANAGEMENT

BP-3101

ratification by a majority of the Board of Trustees, duly convened (~~Title 5, Calif. Code of Regulations, Section 59011~~). Transfers from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board.

~~Budget Transfer Requests are to be submitted to the Board of Trustees by the Chancellor or designee in a timely manner and a~~ All approved transfers shall be filed with the Orange County Department of Education.

References:

Title 5 Sections 58307, 58308

Adopted: 9-23-91
Revised: 4-26-99
Revised: 9-29-03

DRAFT

BOARD POLICY

3101.5

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

FISCAL MANGEMENT

The Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5, Section 58311, including:

- Adequate internal controls exist.
- Fiscal objectives, procedures, and constraints are communicated to the Board and employees.
- Adjustments to the budget are made in a timely manner, when necessary.
- The management information system provides timely, accurate, and reliable fiscal information.
- Responsibility and accountability for fiscal management are clearly delineated.

The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

As required by the Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

Reference:

*Education Code Section 84040(c);
Title 5 Section 58311*

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BOARD POLICY

3105

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

AUDITS

There shall be an annual outside audit of all funds, books and accounts of the District in accordance with the regulations of Title 5. The Chancellor or his/her designee shall assure that an annual outside audit is completed. The Chancellor or his/her designee shall recommend a certified public accountancy firm to the Board with which to contract for the annual audit. The Chancellor or his/her designee will select an certified public accountancy firm not to exceed a 5 year period.

Reference:

Education Code Section 84040(b)

DRAFT

BOARD POLICY

3200

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

PURCHASING

The Chancellor, or his/her designee, is authorized to approve individual business contracts up to the maximum limit of \$100,000. For contracts involving bid limits by the Education Code, the Chancellor or his/her designee shall be limited to less than \$15,000 for public works projects, and \$65,000 for equipment, supplies and maintenance projects. Contracts approved by the Chancellor or his/her designee shall be subsequently submitted to the Board for ratification.

Reference:

Education Code Section 81656;

Public Contracts Code Section 20650, et seq.

DRAFT

BOARD POLICY

3200.1

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

CONTRACTS

The Board delegates to the Chancellor or his/her designee the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

- Contracts are not enforceable obligations until they are ratified by the Board.
- Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board.
- When bids are required according to Public Contracts Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or rejects all bids.

If the Chancellor or his/her designee concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with Public Contracts Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.

If the best interests of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, the Chancellor or his/her designee is authorized to proceed with a contract.

Reference:

Education Code Section 81641, ET SEQ.;

Public Contracts Code Sections 20650, et seq.

DRAFT

BOARD POLICY

3520

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

REFRESHMENTS, AND MEALS AND DECORATIONS AT DISTRICT FUNCTIONS

CURRENT POLICY

The Board of Trustees encourages public participation and awareness of community college district programs and activities through direct personal contact with individuals and community groups. The board believes that the serving of refreshments and meals at, and providing for decorations and preparations for District activities facilitates communication and increases public awareness of, and participation in District sponsored meetings, events, and activities.

The Board of Trustees hereby authorizes the serving of refreshments and meals at, and the provision for decorations and preparations for meetings and activities referenced below and designates the Chancellor or designee to approve or disapprove all such requests provided that all approved requests be ratified by the Board of Trustees within sixty (60) days following the event:

1. Educational events sponsored by the District;
2. Seminars, workshops and meetings sponsored by the District;
3. Other activities as designated by the Board of Trustees or the Chancellor or designee that meet a legitimate public and educational purpose.

The cost of refreshments, meals and

Adopted: 11-05-90

Revised: 4-26-99

Revised: 9-29-03

REVISED POLICY

The Board of Trustees encourages public participation and awareness of community college district programs and activities through direct personal contact with individuals and community groups. The Board believes that the serving of refreshments and meals for District approved functions at, and providing for decorations and preparations for District activities facilitates communication and increases public awareness of, the District and its colleges and improves and participation in District sponsored meetings and functions, events, and activities.

The Board of Trustees hereby authorizes the serving of refreshments and/or meals at functions, and the provision for decorations and preparations for meetings and activities referenced below and designates the Chancellor or his/her designee to approve or disapprove all such requests prior to the event which are: provided that all approved requests be ratified by the Board of Trustees within sixty (60) days following the event:

1. Educational Events sponsored by the District open to the public and/or representatives of other educational agencies;
2. Seminars, workshops and meetings sponsored by the District; Board, District-wide, College-wide and ATEP meetings, with college and/or district

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BP-3520

decorations which are served at duly authorized activities shall be paid from District funds and shall meet all legal and District requirements for expenditure of District funds (Calif. Ed. Code, Section 70902).

staff which may or may not include an outside partner representative (does not include division/school, departments or committee meetings).

3. Other activities as designated by the Board of Trustees or the Chancellor or designee that meet a legitimate public and educational purpose. Meetings including workshops, training and retreats, which are of sufficient length (greater than 4 hours) as to interfere with normal meal and break periods. One example could be a full workday training meeting during which break time refreshments and lunch are brought to the participants so that training can continue efficiently.

The cost of refreshments and meals and decorations which are served at duly authorized activities in accordance with this policy shall be paid from District funds and shall meet all legal and District requirements for expenditure of District funds (Calif. Ed. Code, Section 70902). All expenses must be submitted to the Chancellor on "Request for Funds" (Form FS112). These expenditures shall be prudent and reasonable and the benefit to an individual may only be incidental.

State Staff Development funds may not be used for meals or refreshments, except for travel pursuant to AR 4052.

Adopted: 11-05-90
Revised: 4-26-99
Revised: 9-29-03

DRAFT

BOARD POLICY

3600

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

DISPOSITION OF DISTRICT PROPERTY

CURRENT POLICY

The board shall authorize the disposal of surplus or obsolete supplies and equipment which are no longer required or suitable for District purposes and authorize the Chancellor or designee to dispose of such supplies and equipment in conformance with the law and District procedures (Calif. Ed. Code, Sections 81450 - 81454).

REVISED POLICY

The board shall authorize the disposal of surplus or obsolete supplies and equipment which are no longer required or suitable for District purposes and authorize the Chancellor or his/her designee to dispose of such supplies and equipment in conformance with the law and District procedures (~~Calif. Ed. Code, Sections 81450 - 81454~~).

Reference:

Education Code Section 70902(b)(6), 81383, 81384, 81452

Adopted: 9-08-80
Revised: 4-06-87
Revised: 5-23-88
Revised: 4-26-99
Revised: 9-29-03

DRAFT

BOARD POLICY

4000.5

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

PROHIBITION OF HARASSMENT AND DISCRIMINATION

CURRENT POLICY

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, color, religion, ancestry, national origin, disability, sex (i.e., gender), sexual orientation, or the perception that a person has one or more of the foregoing statuses.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to investigate such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, pursuant to Calif. Ed. Code and Title VII.

REVISED POLICY

The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation and discrimination. It shall also be free of other unlawful harassment, including that which is based on any legally protected characteristic including but not limited to: any of the following statuses: race, color, ~~religion~~ religious creed, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex (~~i.e., gender~~), age or sexual orientation of any person, or the perception that a person has one or more of the foregoing statuses characteristics.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to investigate such conduct.

References: ~~1) Calif. Ed. Code, Sections 212.5, 66252, 66281.5~~
~~2) Title VII of the Civil Rights Act of 1964, 42 U.S.C.A., Section 2000e~~

Adopted: 8-24-82
Revised: 12-01-86
Revised: 4-10-89
Revised: 3-30-93
Revised: 6-15-98
Revised: 4-26-99
Revised: 9-26-05

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BP-4000.5

Any student or employee who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the approved procedures. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end, the Chancellor shall ensure that the institution undertakes education activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define harassment on campus. The Chancellor shall further establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students

Individuals who engage in retaliatory conduct are subject to disciplinary action, pursuant to Calif. Ed. Code and Title VII.

Any student or employee who believes that he or she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the approved procedures described in Administrative Regulation 4000.5.

Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end, the Chancellor shall ensure that the institution undertakes education activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define harassment on campus. The Chancellor shall further establish procedures

References: 1) ~~Calif. Ed. Code, Sections 212.5, 66252, 66281.5~~
2) ~~Title VII of the Civil Rights Act of 1964, 42 U.S.C.A., Section 2000e~~

Adopted: 8-24-82
Revised: 12-01-86
Revised: 4-10-89
Revised: 3-30-93
Revised: 6-15-98
Revised: 4-26-99
Revised: 9-26-05

DRAFT

BP-4000.5

to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.

This policy and related approved procedures shall be widely published and publicized to administrators, faculty, staff, and students, particularly when they are new to the institution. They shall be available for students and employees in all administrative offices.

Employees and students who violate the policy and procedures may be subject to disciplinary action pursuant to Calif. Ed. Code and Title VII.

for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.

This policy and related approved procedures shall be widely published and publicized to administrators, faculty, staff, and students, particularly when they are new to the institution. They shall be available for students and employees in all administrative offices.

Employees and students who violate the policy and procedures may be subject to disciplinary action pursuant to Calif. Ed. Code and Title VII.

Reference:

Education Code Sections 212.5; 44100;

66252; 66281.5;

Government Code 12950.5;

Title VII of the Civil Rights Act of 1964, 42

U.S.C.A. § 2000e.

~~References: 1) Calif. Ed. Code, Sections 212.5, 66252, 66281.5~~
~~2) Title VII of the Civil Rights Act of 1964, 42 U.S.C.A., Section 2000e~~

Adopted: 8-24-82
Revised: 12-01-86
Revised: 4-10-89
Revised: 3-30-93
Revised: 6-15-98
Revised: 4-26-99
Revised: 9-26-05

DRAFT

BOARD POLICY

4001

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

PERSONAL USE OF PUBLIC RESOURCES

No employee or consultant shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.

Reference:

Government Code Section 8314, et seq.;

Penal Code, Section 424, et seq.

DRAFT

BOARD POLICY

4010

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

COMMITMENT TO DIVERSITY

The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to hiring and professional development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all qualified candidates.

Reference:

Education Code Section 87100 et seq.;

Title 5, Section 53000, et seq.

Adopted:

DRAFT

BOARD POLICY

4012

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

ACADEMIC ADMINISTRATORS AND CLASSIFIED MANAGERS PERSONNEL FILES

Personnel records are private, accurate, complete, and permanent. Personnel records are maintained in the District Office of Human Resources.

Every Academic Administrator and Classified Management employee has the right to inspect personnel records pursuant to the Labor Code.

Information of a derogatory nature shall not be entered into an employee's personnel records, unless and until the employee is given notice and an opportunity to review and comment on that information.

The employee shall have the right to enter, and have his or her own comments attached to any derogatory statement. The review shall take place during normal business hours and the employee shall be released from duty for a reasonable amount of time for this purpose without salary reduction.

With the exception of routine documents (e.g. payroll reports, status reports, etc.) or any documents generated by the employee or previously signed by the employee, any material placed in an employee's file must be signed and dated by both the employee and the individual who is requesting that the material be placed in the employee file. The employee's signature is only to acknowledge that the employee saw the document, it does not imply agreement with the material. A copy of any document other than the aforementioned routine documents, documents generated by the employee, or documents previously signed by the employee, shall be given to the employee prior to the time of insertion in the personnel file.

Nothing in this procedure shall entitle an employee to review ratings, reports, or records that (a) were obtained prior to the employment of the person involved, (b) were prepared by identifiable examination committee members, or (c) were obtained in connection with a promotional examination or interview.

Reference:

Education Code Section 87031, et seq.;
Labor Code, Section 1198.5, et seq.

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BOARD POLICY

4021

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

CLASSIFIED MANAGERS

Classified managers are not employed as educational administrators.

Classified managers, regardless of job description, have authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or have the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified managers, regardless of job description, have significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified managers may be employed in the same manner as the other members of the classified service. If a classified manager is employed as a regular member of the classified service, employment shall be consistent with other provisions of these policies regarding employment of classified employees.

Reference:

Government Code Section 3540.1(g) and (m);

Education Code Section 72411

Adopted:

DRAFT

BOARD POLICY

4072

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

DOMESTIC PARTNERS

Domestic partners registered with the California Secretary of State shall have, insofar as permitted by California law, all of the same rights, protections, and benefits, as well as the same obligations, responsibilities, and duties of married persons (spouses) under state law. Former domestic partners shall have all of the rights and obligations of former spouses. Surviving domestic partners shall have the same rights, protections, and benefits as are granted to a surviving spouse of a decedent.

Therefore, all references to “spouses” in the District’s policies or procedures shall be read to include registered domestic partners as permitted by California law.

Reference:

Family Code Sections 297, 298, 298.5, 297.5, 299, 299.2, and 299.3.

Adopted:

DRAFT

BOARD POLICY

*4101.2

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

NUMBER OF PAY INSTALLMENTS FOR ACADEMIC PERSONNEL

CURRENT POLICY

Ten (10) month academic employees shall have the choice of receiving their annual salaries in ten (10) or twelve (12) installments. However, arrangements must be made with the Payroll Department no later than September 1 of each academic year to designate any change in the number of installments.

*Affected by Academic Employee Master Agreement, Article XXIII

REVISED POLICY

~~Ten (10) month academic employees shall have the choice of receiving their annual salaries in ten (10) or twelve (12) installments. However, arrangements must be made with the Payroll Department no later than September 1 of each academic year to designate any change in the number of installments.~~

~~*Affected by Academic Employee Master Agreement, Article XXIII~~

FULL-TIME FACULTY:

Full-time faculty are ten (10) month employees. Their annual salaries must be paid and reported only for the months in which they have scheduled duty days. They are paid five (5) equal payments for each semester as follows:

Fall Semester – August, September, October, November and December *

Spring Semester – January, February, March, April and May

PART-TIME/OVERLOAD/STIPEND:

Part-time faculty, overload, OSH (one semester hour) and stipend payments are paid in five (5) equal Payments as follows:

Fall Semester - September, October,

Adopted: 7-16-71
Revised: 4-10-90
Revised: 2-28-94
Technical Update: 4-26-99

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November, December * and January

Spring Semester - February, March, April,
May and June

Summer (OSH and Stipend are paid by the
session)

First Session – July

Second Session – August

*December payments are issued the first business
day in January. All other months are paid on the
last working day of that month.

Reference:

Education Code Section 87821

Government Code Section 20630

CalSTRS Teachers Retirement Law, Section
23005

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BOARD POLICY

4113

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

PARENTAL LEAVE FOR ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL

CURRENT POLICY

~~Administrators and classified management personnel may request parental leave without pay for a period of up to six (6) months within one year of the birth or placement for adoption or foster care of a child. This leave shall run concurrently with any entitlement under the Family Medical Leave Act and the California Family Rights Act. Longer leaves or leave extensions may be granted by the board, depending upon the nature of the employee's position and responsibilities. This leave shall be for the exclusive purpose of child care or child rearing of a natural or adoptive child of the employee, and shall not be available for pregnancy related disabilities, or for gainful employment. The decision to grant a parental leave in excess of statutory entitlement, and the length of the leave, if granted, shall be at the sole discretion of the Board of Trustees.~~

~~The employee shall, prior to submitting the written leave request for parental leave in excess of statutory entitlement, obtain the written approval of the immediate supervisor. In approving or denying the requested leave, the supervisor shall consider the proposed dates of the leave, and the length of the leave in light of the responsibilities of the employee's position. A written request approved by the supervisor shall be filed by the employee with the Office of Human Resources specifying the beginning and ending dates requested and the length of~~

REVISED POLICY

Administrators and classified management personnel may request parental leave without pay with benefits for a period of up to six (6) months within one year of the birth or placement for adoption or foster care of a child. This leave shall run concurrently with any entitlement under the Family Medical Leave Act and the California Family Rights Act. Longer leaves or leave extensions may be granted by the board, depending upon the nature of the employee's position and responsibilities. This leave shall be for the exclusive purpose of child care or child rearing of a natural or adoptive child of the employee, and shall not be available for pregnancy related disabilities, or for gainful employment. The decision to grant a parental leave in excess of statutory entitlement, and the length of the leave, if granted, shall be at the sole discretion of the Board of Trustees.

The employee shall, prior to submitting the written leave request for parental leave in excess of statutory entitlement, obtain the written approval of the immediate supervisor. In approving or denying the requested leave, the supervisor shall consider the proposed dates of the leave, and the length of the leave in light of the responsibilities of the employee's position. A written request approved by the supervisor shall be filed by the employee with the Office of Human Resources specifying the beginning and ending dates requested and the length of leave

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~~leave requested. The written request will be submitted no later than ten (10) working days prior to the requested commencement of the leave. Depending upon the individual circumstances of the employee's need for the parental leave, the Board of Trustees may shorten or waive the advance notice requirement.~~

~~Return rights of employees taking parental leave pursuant to state or federal family leave law shall be as set forth in those laws and Board Policy 4117.~~

~~For parental leaves of less than six months but in excess of any statutory entitlement, the employee shall be entitled to return to the same classification, but not necessarily to the same position as the employee served in, immediately prior to the leave, unless the position or classification has been discontinued and the employee has been served notice under the layoff provisions of the California Education Code. Employees who do not return at the end of the authorized leave are subject to disciplinary action which may include dismissal.~~

~~Pregnancy related disabilities shall be treated as any other disability for purposes of sick leave.~~

requested. The written request will be submitted no later than ten (10) working days prior to the requested commencement of the leave. Depending upon the individual circumstances of the employee's need for the parental leave, the Board of Trustees may shorten or waive the advance notice requirement.

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For parental leaves of less than six months but in excess of any statutory entitlement, the employee shall be entitled to return to the same classification, but not necessarily to the same position as the employee served in, immediately prior to the leave, unless the position or classification has been discontinued and the employee has been served notice under the layoff provisions of the California Education Code. Employees who do not return at the end of the authorized leave are subject to disciplinary action which may include dismissal.

Pregnancy related disabilities shall be treated as any other disability for purposes of sick leave.

Adopted: 7-02-69 Revised: 4-26-99
Revised: 9-26-69 Revised: 1-31-05
Revised: 7-10-73
Revised: 4-24-89

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BOARD POLICY

5301

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

COURSE REPETITION

CURRENT POLICY

A. Course Repetition for Courses with a Passing Grade

As stated in Title 5, California Code of Regulations, Section 55761, no student may repeat a credit course for credit nor may state apportionment be claimed if the student has previously completed the course with a grade of A, B, C or CR except:

1. Where there has been a significant lapse of time (not less than three years) since the student previously took the course. A single repeat is the maximum allowed under this provision; or
2. Where the course is approved by the Board of Trustees as a repeatable course. Three repeats is the maximum allowable under this provision.

A course may be designated as repeatable only if:

- a. The course is approved specifically as a repeatable course by the Board of Trustees
- b. The course content differs each time the course is offered as demonstrated through course syllabi

REVISED POLICY

A. Course Repetition for Courses with a Passing Grade

As stated in Title 5, California Code of Regulations, Section 55761, no student may repeat a credit course for credit nor may state apportionment be claimed if the student has previously completed the course with a grade of A, B, C or CR except:

1. Where there has been a significant lapse of time (not less than three years) since the student previously took the course. A single repeat is the maximum allowed under this provision; or
2. Where the course is approved by the Board of Trustees as a repeatable course. Three repeats is the maximum allowable under this provision.

A course may be designated as repeatable only if:

- d. The course is approved specifically as a repeatable course by the Board of Trustees
- e. The course content differs each time the course is offered as demonstrated through course syllabi
- f. The course is so designed that

Adopted: 10-09-85
Revised: 05-15-89
Revised: 04-26-99
Revised: 05-22-06

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- c. The course is so designed that students repeating the course will enhance their skills or proficiencies through supervised repetition and practice within class periods; or
- d. The mastery of course content is by design likely to require the repetition of the course by a substantial proportion of those who are expected to enroll

Students seeking to enroll in a repeatable course under these provisions may not concurrently enroll in the same repeatable course.

An exception to the above stated conditions may be considered only through the formal appeal process.

A repeatable course shall be so designated in the catalog and shall contain as part of the course description notation of the maximum number of times the course may be taken for credit.

B. Course Repetition for Courses with a Substandard Grade

A student may repeat courses for which substandard work has been recorded in accordance with the policies described below. For purposes of course repetition, the term "substandard" shall be defined as meaning course work for which the grading symbols "D", "F" and/or "NC" have been recorded (Title 5, California Code of Regulations, Section 55761).

1. Previous grades and credits for each repetition are to be disregarded in the computation of grade point averages (Title 5, California Code of

students repeating the course will enhance their skills or proficiencies through supervised repetition and practice within class periods; or

- e. The mastery of course content is by design likely to require the repetition of the course by a substantial proportion of those who are expected to enroll

Students seeking to enroll in a repeatable course under these provisions may not concurrently enroll in the same repeatable course.

An exception to the above stated conditions may be considered only through the formal appeal process.

A repeatable course shall be so designated in the catalog and shall contain as part of the course description notation of the maximum number of times the course may be taken for credit.

B. Course Repetition for Courses with a Substandard Grade

A student may repeat courses for which substandard work has been recorded in accordance with the policies described below. For purposes of course repetition, the term "substandard" shall be defined as meaning course work for which the grading symbols "D", "F" and/or "NC" have been recorded (Title 5, California Code of Regulations, Section 55761 ~~55761~~ 55040).

1. Previous grades and credits for each repetition are to be disregarded in the computation of grade point averages (Title 5, California Code of

Adopted: 10-09-85

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Regulations, Section 55761).

Regulations, Section ~~55761~~ 55040).

2. When course repetition occurs, the permanent academic record shall be annotated in such a manner that only the most recent grade and credit earned will be used to calculate the student's grade point average. All work shall remain legible, ensuring a true and complete academic history (Title 5, California Code of Regulations, Section 55761).
3. Repetition may be permitted for courses deemed equivalent within the South Orange County Community College District and for which substandard academic performance has been recorded as defined in this section (Title 5, California Code of Regulations, Section 55762(b)). Equivalency will be established by a college-determined process.
4. Students will automatically be allowed to repeat a course taken with a substandard grade only one time. A student may be allowed to repeat the course additional times only through a formal appeal process. Each subsequent grade shall be recorded consistent with the provisions of Title 5, California Code of Regulations, Section 55761, as described above.
5. Prior course repetition actions by other accredited colleges and universities may be honored in determining transfer of a student's credits (Title 5, California Code of Regulations, Section 55762(g)).

2. When course repetition occurs, the permanent academic record shall be annotated in such a manner that only the most recent grade and credit earned will be used to calculate the student's grade point average. All work shall remain legible, ensuring a true and complete academic history (Title 5, California Code of Regulations, Section ~~55761~~ 55040).
3. Repetition may be permitted for courses deemed equivalent within the South Orange County Community College District and for which substandard academic performance has been recorded as defined in this section (Title 5, California Code of Regulations, Section ~~55762(b)~~ 55040). Equivalency will be established by a college-determined process.
4. Students will automatically be allowed to repeat a course taken with a substandard grade only ~~one time~~ twice. A student may be allowed to repeat the course ~~additional times~~ a third time only through a formal appeal process, which verifies that there are extenuating circumstances which justify the additional repetition. Extenuating circumstances are verified cases of accidents, illness or other circumstances beyond the control of the student. Each subsequent grade shall be recorded consistent with the provisions of Title 5, California Code of Regulations, Section ~~55761~~ 55040, as described above.
5. Prior course repetition actions by other accredited colleges and universities may be honored in determining

C. Apportionment for Course Repetition

The conditions under which state

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apportionment may be claimed for course repetition are contained in Title 5, Section 58161, which states:

1. Except as specifically authorized by statute or by this section, no state apportionment shall be allowed for the attendance of a student in a course in which the student has previously received a grade from the District
2. State apportionment may be claimed for the attendance of a student in a course in which the student has received a grade only if:
 - a. The student is repeating the course to alleviate substandard work that has been recorded on the student's record. The term "substandard" shall be defined as course work for which the grading symbol "D", "F", or "N/C" has been recorded; or
 - b. The District finds that the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student; or
 - c. The District has determined that a student should repeat a course because there has been a significant lapse of time since the student previously took the course

The attendance of students repeating a course as authorized by this subsection may be

transfer of a student's credits (Title 5, California Code of Regulations, Section 55762(g)).

C. Apportionment for Course Repetition

The conditions under which state apportionment may be claimed for course repetition are contained in Title 5, Section 58161, which states:

1. Except as specifically authorized by statute or by this section, no state apportionment shall be allowed for the attendance of a student in a course in which the student has previously received a grade from the District
2. State apportionment may be claimed for the attendance of a student in a course in which the student has received a grade only if:
 - a. The student is repeating the course to alleviate substandard work that has been recorded on the student's record. The term "substandard" shall be defined as course work for which the grading symbol "D", "F", or "N/C" has been recorded; or
 - b. The District finds that the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student; or
 - c. The District has determined that a student should repeat a course because there has been

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claimed only once for state apportionment.

3. State apportionment for repetition of courses not expressly authorized by this section may be claimed upon approval of the Chancellor in accordance with the following procedure:

- a. The District must identify the courses which are to be repeatable, and designate such courses in the college catalogs;
- b. The District must determine and certify that each identified course is one in which the course content differs each time it is offered, and that the student who repeats it is gaining an expanded educational experience for one of the two following reasons:
 - 1) Skills or proficiencies are enhanced by supervised repetition and practice within class periods; or
 - 2) Active participatory experience in individual study or group assignments is the basic means by which learning objectives are obtained
- c. The District must develop and implement a mechanism for the proper monitoring of such repetition

The attendance of students repeating a course pursuant to this subsection, when approved by the Chancellor, may be claimed for state

a significant lapse of time since the student previously took the course

The attendance of students repeating a course as authorized by this subsection may be claimed only once for state apportionment.

3. State apportionment for repetition of courses not expressly authorized by this section may be claimed upon approval of the Chancellor in accordance with the following procedure:

- a. The District must identify the courses which are to be repeatable, and designate such courses in the college catalogs;
- b. The District must determine and certify that each identified course is one in which the course content differs each time it is offered, and that the student who repeats it is gaining an expanded educational experience for one of the two following reasons:
 - 1) Skills or proficiencies are enhanced by supervised repetition and practice within class periods; or
 - 2) Active participatory experience in individual study or group assignments is the basic means by which learning objectives are obtained
- c. The District must develop and implement a mechanism for the proper monitoring of such

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apportionment for not more than three
semesters or five quarters.

repetition

The attendance of students repeating a course
pursuant to this subsection, when approved by
the Chancellor, may be claimed for state
apportionment for not more than three
semesters, ~~or five quarters.~~

Reference:

Title 5, Section 55040, 55041, 55044, 58161

Adopted: 10-09-85
Revised: 05-15-89
Revised: 04-26-99
Revised: 05-22-06

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BOARD POLICY

5405

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

STUDENT COMPLAINT POLICY

CURRENT POLICY

The Board of Trustees of the South Orange County Community College District is committed to providing an environment for work and learning that is free of discrimination and harassment. In keeping with this commitment, the district maintains a strict policy prohibiting unlawful discrimination, including harassment. This policy applies to employees, including management and non-management employees, to applicants for employment, and to students. It prohibits discrimination, including harassment on a basis prohibited by state and federal regulations for community colleges on nondiscrimination, including race, religion, creed, color, national origin, ancestry, physical or mental disability, marital status, gender, sexual orientation, or age.

Discrimination includes denial of the benefits of employment or of a community college activity or program on a basis prohibited by law. Harassment includes, but is not limited to unwanted sexual advances and requests for sexual favors where: (1) submission to such conduct is made an explicit or implicit term or condition of employment or academic standing; (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or learning environment. Employees or

Adopted: 6-15-98

Technical Update: 4-26-99

REVISED POLICY

DELETE

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~~students who violate this policy are subject to disciplinary action.~~

~~Formal complaints under this policy shall be investigated according to the guidelines set forth in Title 5, Calif. Code of Regulations, Section 59300, et seq., and the district's "Sexual Harassment Policy and Complaint Procedure," which is on file in the offices of the district's Chancellor and Executive Vice Chancellor of Administrative and Business Services, and in the offices of the College Presidents and Vice Presidents of Student Services.~~

Legal References:

~~Government Code, Sections 11135-11139.5; Title 5, Calif. Code of Regulations, Section 59300 et seq.; Title IX of the Education Amendments of 1972, as amended; Title VI and Title VII of the Civil Rights Act of 1964, as amended; Executive Order 11246, as amended; Rehabilitation Act of 1973, Sections 503 and 504; Age Discrimination in Employment Act of 1967, as amended; Age Discrimination Act of 1975; Americans with Disabilities Act of 1990 and California Labor Code, Section 1102.1.~~

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BOARD POLICY

5600

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

ASSOCIATE DEGREE REQUIREMENTS

CURRENT POLICY

Upon completion of the graduation requirements as approved by the South Orange County Community College District Board of Trustees and stated in either the Irvine Valley College or Saddleback College catalog, the Board of Trustees will confer the Associate in Arts or Associate in Science Degree per Title 5, Calif. Code of Regulations, Sections 55800-55810.

- I. The SOCCCD Board of Trustees shall confer the degree of Associate in Arts or Associate in Science upon a student who has demonstrated competence in reading, written expression and mathematics, and who has satisfactorily completed at least 60 semester units of college work. This course work requirement must be fulfilled in a curriculum accepted toward the degree by either college in the district (as shown in its catalog). It must include at least 18 semester units in general education and at least 18 semester units in a major as prescribed in this section. Of the required units, at least 12 semester units must be completed in residence at the college granting the degree. Exceptions to residence requirements for the associate degree may be made by the SOCCCD Board of Trustees when it determines that an injustice or undue hardship would be placed on the student.

- A. Major Requirements. At least 18

Adopted: 5-15-89
Technical Update: 4-26-99
Revised: 6-25-01

REVISED POLICY

Upon completion of the graduation requirements as approved by the South Orange County Community College District Board of Trustees and stated in either the Irvine Valley College or Saddleback College catalog, and filed with the State Chancellor's Office, the Board of Trustees will confer the Associate in Arts or Associate in Science Degree per Title 5, Calif. Code of Regulations, Sections 55800-55810.

- I. The SOCCCD Board of Trustees shall confer the degree of Associate in Arts or Associate in Science upon a student who has demonstrated competence in reading, written expression and mathematics, and who has satisfactorily completed at least 60 semester units of college work. This course work requirement must be fulfilled in a curriculum accepted toward the degree by either college in the district (as shown in its catalog). It must include at least 18 semester units in general education and at least 18 semester units in a major as prescribed in this section. Of the required units, at least 12 semester units must be completed in residence at the college granting the degree. Exceptions to residence requirements for the associate degree may be made by the SOCCCD Board of Trustees when it determines that an injustice or undue hardship would be placed on the student.

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semester units of study taken in a single discipline or related disciplines, as listed in the California Community Colleges "Taxonomy of Programs" shall be required.

B. General Education Requirements.

Students receiving an associate degree shall complete a minimum of 18 semester units of general education, including a minimum of three semester units in each of the areas (1), (2), and (3) and the same minimum in each part of (4). The remainder of the unit requirement is also to be selected from among these four divisions of learning:

1. Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its forms, and its natural phenomena. To satisfy the general education requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific

- A. Major Requirements. At least 18 semester units of study taken in a single discipline or related disciplines, as listed in the California Community Colleges "Taxonomy of Programs" shall be required.

B. General Education Requirements.

Students receiving an associate degree shall complete a minimum of 18 semester units of general education, including a minimum of three semester units in each of the areas (1), (2), and (3) and the same minimum in each part of (4). The remainder of the unit requirement is also to be selected from among these four divisions of learning:

1. Natural Sciences. Courses in the natural sciences are those which examine the physical universe, its forms, and its natural phenomena. To satisfy the general education requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.

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disciplines.

2. Social and Behavioral Sciences. Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the methods of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology, and related disciplines.
3. Humanities. Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people through the ages and in different cultures have

2. Social and Behavioral Sciences. Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the methods of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology, and related disciplines.
3. Humanities. Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the student develop an awareness of the ways in which people through the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop

Adopted: 5-15-89
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Revised: 6-25-01

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responded to themselves and the world around them in artistic and cultural creation and help the student develop an aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

4. Language and Rationality. Courses in language that cover the principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.

a. English Composition. Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing.

b. Communication and Analytical Thinking. Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

an aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

4. Language and Rationality. Courses in language that cover the principles and applications of language toward logical thought, clear and precise expression, and critical evaluation of communication in whatever symbol system the student uses.

a. English Composition. Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, competence in written expression shall be demonstrated by obtaining a satisfactory grade in an English course at the level of the course typically known as Freshman Composition (either Freshman Composition or another English course at the same level and with the same rigor, approved locally) or by completing an assessment conducted pursuant to subchapter 6 of this chapter (commencing with section 55500) and

C. While a course might satisfy more

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than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major requirement.

- D. Ethnic studies will be offered in at least one of the required areas as listed in Section I-B.

II. Philosophy and Criteria for Associate Degree and General Education

As specified in Title 5, Section 55805, the SOCCCD Board of Trustees adopts the following as its philosophy on general education consistent with the policy of the California Community Colleges Board of Governors.

General education requirements are at the heart of what is broadly acknowledged as the fundamental foundation for higher education. These requirements are ambitious and designed to develop a breadth and depth of knowledge, understanding, insights and skills. They include competencies in reading, critical thinking, writing and basic mathematics. The courses that meet the general education requirements are designed to help students (a) develop and refine the skills needed to acquire knowledge and communicate effectively; (b) employ science as a dynamic method of observation; (c) appreciate individuals as members of society or components of society; (d) study culture for increased aesthetic enlightenment and appreciation of creative contributions; and (e) expand their understandings of American institutions and ideals; and (f) gain

achieving a score determined to be comparable to satisfactory completion of the specified English course. Satisfactory completion of an English course at the level of Freshman Composition shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (b)(1)(D)(i) of this section. The competency requirements for written expression may also be met by obtaining a satisfactory grade in courses in English taught in or on behalf of other departments and which, as determined by the local governing board, require entrance skills at a level equivalent to those necessary for Freshman Composition. Requirements for demonstrating competency in reading shall be locally determined.

~~Courses fulfilling the written composition requirement shall be designed to include both expository and argumentative writing.~~

- b. Communication and

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experiences leading to a better self-understanding.

III. Types of Courses Appropriate to the Associate Degree (Title 5, Section 55805.5)

The criteria established by the SOCCCD Board of Trustees to implement its philosophy on the associate degree shall permit only courses that conform to the standards specified in Section 55002(a) and that fall into the following categories to be offered for associate degree credit:

- A. All lower division courses accepted toward the baccalaureate degree by the California State University or University of California or designed to be offered for transfer.
- B. Courses that apply to the major in non-baccalaureate occupational fields.
- C. English courses not more than one level below the first transfer level composition courses.
- D. All mathematical courses above and including elementary algebra.

IV. Each college shall review, define and publish its general education philosophy statement and graduation requirements consistent with Title V and this board policy. Any revisions to the general education philosophy statement and graduation requirements shall be subject to approval by the SOCCCD Board of Trustees.

Analytical Thinking.
Courses fulfilling the communication and analytical thinking requirement include oral communication, mathematics, logic, statistics, computer languages and programming, and related disciplines.

5. Effective for all students admitted to a community college for the Fall 2009 term or any term thereafter, competence in mathematics shall be demonstrated by obtaining a satisfactory grade in a mathematics course at the level of the course typically known as Intermediate Algebra (either Intermediate Algebra or another mathematics course at the same level, with the same rigor and with Elementary Algebra as a prerequisite, approved locally) or by completing an assessment conducted pursuant to subchapter 6 of this chapter (commencing with section 55500) and achieving a score determined to be comparable to satisfactory completion of the specified mathematics course. Satisfactory completion of a mathematics course at the level of Intermediate Algebra shall satisfy both this competency requirement and the coursework requirement set forth in subdivision (b)(1)(D)(ii) of this section. The competency requirements for mathematics may also be

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met by obtaining a satisfactory grade in courses in mathematics taught in or on behalf of other departments and which, as determined by the local governing board, require entrance skills at a level equivalent to those necessary for Intermediate Algebra.

- C. While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major requirement.
- D. Ethnic studies will be offered in at least one of the required areas as listed in Section I-B.

II. Philosophy and Criteria for Associate Degree and General Education

As specified in Title 5, Section 55805, the SOCCCD Board of Trustees adopts the following as its philosophy on general education consistent with the policy of the California Community Colleges Board of Governors.

General education requirements are at the heart of what is broadly acknowledged as the fundamental foundation for higher education. These requirements are ambitious and designed to develop a breadth and depth of knowledge, understanding, insights and skills. They include competencies in reading, critical thinking, writing and basic mathematics. The courses that meet the general education requirements

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are designed to help students
(a) develop and refine the skills needed to acquire knowledge and communicate effectively; (b) employ science as a dynamic method of observation; (c) appreciate individuals as members of society or components of society; (d) study culture for increased aesthetic enlightenment and appreciation of creative contributions; and (e) expand their understandings of American institutions and ideals; and (f) gain experiences leading to a better self-understanding.

III. Types of Courses Appropriate to the Associate Degree (Title 5, Section 55805.5)

The criteria established by the SOCCCD Board of Trustees to implement its philosophy on the associate degree shall permit only courses that conform to the standards specified in Section 55002(a) and that fall into the following categories to be offered for associate degree credit:

- A. All lower division courses accepted toward the baccalaureate degree by the California State University or University of California or designed to be offered for transfer.
- B. Courses that apply to the major in non-baccalaureate occupational fields.
- C. English courses not more than one level below the first transfer level composition courses.
- D. All mathematical courses above and including elementary algebra.

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- IV. Each college shall review, define and publish its general education philosophy statement and graduation requirements consistent with Title V and this board policy. Any revisions to the general education philosophy statement and graduation requirements shall be subject to approval by the SOCCCD Board of Trustees.

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BOARD POLICY

5601

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

CERTIFICATE PROGRAMS

CURRENT POLICY

The awarding of a certificate acknowledges to the recipient and the potential employer that all courses in an approved career and technical program have been completed. The courses are chosen by the faculty on the basis of determination of education experiences which lead to career and technical competency.

Students with previous educational or career and technical experience who wish to waive a course on the certificate list may be expected to verify equivalency through examination. Petitions for course waivers or substitutions are available in the colleges' Admissions and Records and Counseling offices. The certificate is issued upon completion of the required courses including a minimum of twelve (12) units and at least one course required in the certificate program in residence in the District. It is the student's responsibility to make formal application for the certificate to the colleges' Admissions and Records offices.

REVISED POLICY

The awarding of a certificate acknowledges to the recipient and the potential employer that all courses in an approved career and technical program have been satisfactorily completed. The courses and programs are chosen by the faculty on the basis of determination of education experiences which lead to career and technical competency and that they are consistent with the mission of the District, feasible, and adhere to guidelines of academic achievement.

Students with previous educational or career and technical experience who wish to waive a course on the certificate list may be expected to verify equivalency through examination. Petitions for course waivers or substitutions are available in the colleges' Admissions and Records and Counseling offices. The certificate is issued upon completion of the required courses including a minimum of twelve (12) units and at least one course required in the certificate program in residence in the District. It is the student's responsibility to make formal application for the certificate to the colleges' Admissions and Records offices.

Revised: 5-15-89
Revised: 4-26-99
Revised: 8-30-04

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BOARD POLICY

5606

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

INTERNATIONAL STUDENT ADMISSIONS

CURRENT POLICY

The colleges of the South Orange County Community College District have been approved by the United States Department of Justice as institutions of higher learning for international students. The colleges will seek to achieve broad representation from nations of the world for the benefit of both international and South Orange County Community College District students.

Only those non-immigrant international students who have completed the equivalent of an American high school education with satisfactory grades will be admitted. They must show they have adequate financial resources to pay non-resident tuition and to adequately support themselves while attending a college. All non-immigrant international students are required to purchase, through a United States insurance company, health and accident insurance (U.S. Government Regulation, Section 514.14). Proof of insurance coverage purchased by the student shall meet the requirements of said regulation and be issued by a bona fide carrier acceptable to the district's Business Services Office. Insurance must include medical evacuation and repatriation benefits.

The South Orange County Community College District will establish districtwide admission requirements for non-immigrant international students. The district standards for admission of non-immigrant international

REVISED POLICY

The colleges of the South Orange County Community College District have been approved by the United States Department of Justice to accept and enroll international students, including those with an F-1 or M-1 student visas, as institutions of higher learning for international students. The colleges will seek to achieve broad representation from nations of the world for the benefit of both international and South Orange County Community College District students and the community it serves.

Only those non-immigrant international students who have completed the equivalent of an American high school education with satisfactory grades will be admitted. They Applicants must show they have adequate financial resources to pay non-resident tuition and to adequately support themselves while attending a college. All non-immigrant international students holding F-1 and M-1 visas, are required to purchase, ~~through a United States insurance company,~~ through a United States insurance company approved by the District's Business Services Office. ~~(U.S. Government Regulation, Section 514.14).~~ Proof of insurance coverage purchased by the student shall meet the requirements of said regulation and be issued by a bona fide carrier acceptable to the district's Business Services Office. Insurance must include medical evacuation and repatriation benefits.

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Revised: 10-09-95

Technical Update: 4-26-99

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students will be published in each college catalog. Non-immigrant international students must apply and fulfill all admission requirements. Specific application requirements are published in the college catalogs.

The South Orange County Community College District will establish districtwide admission requirements for non-immigrant international students. ~~The district standards for admission of non-immigrant international students will be published in each college catalog.~~ Non-immigrant international students must apply and fulfill all admission requirements. ~~Specific application requirements are published in the college catalogs.~~ The district standards of admission and application requirements for non-immigrant international students will be published in each college catalog.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP 5300- Grading Policy, BP 6100- Curriculum, and BP 6115-Community Education Programs

ACTION: Acceptance for Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Three board policies are being presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes shared governance group representatives.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on March 13, 2008 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study board policies, as shown in EXHIBITS A through C.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5300
STUDENTS

GRADING POLICY

This grading policy is based on sound academic principles and conforms to the following standards:

1. Work in all courses acceptable in fulfillment of the requirements for an associate or baccalaureate degree, a certificate, a diploma or license shall be graded in accordance with the grading scale adopted by this policy in accordance with Section ~~55758~~ 55023 of Title 5, California Code of Regulations.

~~Credit-No-Credit~~ I. PASS-NO PASS

A ~~credit-no-credit~~pass-no pass grade may be earned by any student in either of the following two categories: (a) courses may be offered wherein all students are evaluated on a "pass-no pass ~~credit-no-credit~~" basis; or, (b) courses wherein each student may elect, no later than the end of the first 30 percent of the term, whether the basis of evaluation is to be "pass-no pass ~~credit-no-credit~~" or a letter grade.

1. All units earned on a "pass-no pass ~~credit-no-credit~~" basis shall be counted in satisfaction of South Orange County Community College District curriculum requirements.
2. The Board of Trustees may authorize a student who has received credit for a course taken on a "pass-no pass ~~credit-no-credit~~" basis within the district to convert this to a grade based on a grading scale by taking an appropriate examination. Such authorization shall conform to the standards for repeating enrollment contained in Sections 55761 through 55763 of Title 5, California Code of Regulations.
3. Units earned on a "pass-no pass~~credit-no-credit~~" basis shall not be used to calculate grade point averages. However, units attempted for which "NPE" is recorded shall be considered in probation and dismissal procedures, as defined in Section 55758 of Title 5, California Code of Regulations.
4. Independent study courses offered in accordance with Sections 55300-55352 of Title 5, California Code of Regulations may be graded on a "pass-no pass ~~credit-no-credit~~" basis.
5. For courses in which there is a single satisfactory standard of performance for which unit credit is assigned, the "~~CR/NCP/NP~~" grading system shall be used to the exclusion of other grades. Credit shall be assigned for meeting that standard, no credit shall be assigned for failure to do so.

6. Courses wherein all students are evaluated on the "pass-no pass credit-no credit" basis shall be specified in the college catalog and schedule of classes.

II. CREDIT BY EXAMINATION

Credit may be granted to any student who satisfactorily passes an examination approved or conducted by proper authorities of any college, as prescribed by Title 5, California Code of Regulations, Section ~~55753~~ 55050.

- ~~1. Such credit may be granted only to a student who is registered in the South Orange County Community College District and in good standing and only for a course listed in the college catalog.~~
- ~~2. The student must have established a minimum 2.0 grade point average in at least twelve units completed in the South Orange County Community College District to enroll for credit by examination.~~
- ~~3. The student's academic record shall be clearly annotated to reflect the credit by examination was attempted.~~
- ~~4. Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence.~~

1. The governing board of South Orange County Community College District shall adopt and publish policies and procedures pertaining to credit by examination in accordance with the provisions of this section.
2. The governing board may grant credit to any student who satisfactorily passes an examination approved or conducted by proper authorities of the college. Such credit may be granted only to a student who is registered at the college and in good standing and only for a course listed in the catalog of the college.
3. The nature and content of the examination shall be determined solely by faculty in the discipline who normally teach the course for which credit is to be granted in accordance with policies and procedures approved by the curriculum committee established pursuant to Section 55002. The faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record. The faculty may accept an examination conducted at a location other than the community college for this purpose.

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Revised: 05-15-89
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Revised: 12-11-00
Revised: 04-24-06

GRADING POLICY

4. A separate examination shall be conducted for each course for which credit is to be granted. Credit may be awarded for prior experience or prior learning only in terms of individually identified courses for which examination are conducted pursuant to this section.
5. The student's academic record shall be clearly annotated to reflect that credit was earned by examination.
6. Grading shall be according to the regular grading system approved by the governing board pursuant to Section 55023, except that students shall be offered a "pass-no pass" option if that option is ordinarily available for the course.
7. Units for which credit is given pursuant to the provisions of this section shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree.
8. The District may charge a student a fee for administering an examination pursuant to this section, provided the fee does not exceed the enrollment fee which would be associated with enrollment in the course for which the student seeks credit by examination.

Note: Authority cited: Section 66700 and 70901, Education Code. Reference: Sections 70901 and 70902, Education Code.

III. STANDARDS FOR PROBATION

Students shall be placed on academic or progress probation according to the following standards, as prescribed by Title 5, California Code of Regulations, Section 55754:

1. Academic probation. A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic probation if the student has earned a grade point average below 2.0 in all units which were graded on the basis of the grading scale described in Section 55758 of Title 5, California Code of Regulations.
2. Progress probation. A student who has enrolled in a total of at least 12 semester units as shown by the official academic record shall be placed on progress probation when the percentage of all units in which a student has enrolled and for which entries of "W", "I" and "NPE" are recorded reaches or exceeds fifty percent (50%). The MW grade shall not be used in the calculation of progress probation.

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Revised: 12-11-00
Revised: 04-24-06

IV. REMOVAL FROM PROBATION

Students shall be removed from probation according to the following provisions of Title 5, California Code of Regulations, Section 55755:

1. A student on academic probation for a grade point deficiency shall be removed from probation when the student's accumulated grade point average is 2.0 or higher.
2. A student on progress probation because of an excess of units for which entries of "W", "I" and "NPE" are recorded shall be removed from probation when the percentage of units in this category drops below fifty percent (50%).
3. A student may request removal from probation or appeal probation placement by following the petition procedure provided by the Admissions and Records Office.

V. STANDARDS FOR DISMISSAL

Students shall be subject to dismissal by the following standards of Title 5, California Code of Regulations, Section 55756:

1. A student who is on academic probation shall be subject to dismissal if the student earned a cumulative grade point average of less than 1.75 in all units attempted in each of three consecutive semesters which were graded on the basis of the grading scale described in this policy.
2. A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of "W", "I" and "NPE" are recorded in at least three consecutive semesters reaches or exceeds fifty percent (50%).
3. A student may appeal dismissal by following the petition procedure provided by the Admissions and Records office.

VI. READMISSION AFTER DISMISSAL

Students who have been dismissed from South Orange County Community College District may apply for readmission after one semester of non-attendance by following the petition procedure provided by the Admissions and Records office. Students who are readmitted and fail to maintain a grade point average of 1.75 or higher during the semester following readmission will be subject to permanent dismissal.

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VII. ACADEMIC RECORD SYMBOLS AND GRADE POINT AVERAGE

Grades from a grading scale shall be averaged on the basis of the point equivalencies to determine a student's grade point average. The highest grade shall receive four points, and the lowest grade shall receive 0 points using only the following evaluative symbols as prescribed by Title 5, California Code of Regulations, Section 55758:

<u>Symbol</u>	<u>Definition</u>	<u>Grade Point</u>
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Passing, less than satisfactory	1
F	Failing	0
CR	Credit (at least satisfactory - units awarded, not counted in GPA)	
NPC	No <u>Pass</u> Credit (less than satisfactory, or failing - units not counted in GPA)	

1. The Board of Trustees of the South Orange County Community College District will publish the point equivalencies for the grades adopted in this section in the catalog as part of its grading practices, as prescribed by Title 5, California Code of Regulations, Section 55758.
2. Only the following non-evaluative symbols may be used:

<u>Symbol</u>	<u>Definition</u>
I	Incomplete

Incomplete academic work at the end of the term, as a result of an unforeseeable emergency and justifiable reasons at the end of the term may result in an "I" symbol being entered in the student's record. The conditions for removal of the "I" shall be stated by the instructor in a written record. This record shall contain the conditions for removal of the "I" and the grade assigned in lieu of its removal. This record must be given to the student with a copy on file with the registrar until the "I" is made up or the time limit has passed. A final grade shall be assigned when the required work has been completed and evaluated, or when the time limit for completing the work has passed.

The "I" may be made up no later than one year following the end of the term in which it was assigned.

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 Revised: 04-24-06

The "I" symbol shall not be used in calculating units attempted nor for grade points.

A student may petition for a time extension due to unusual circumstances by following the petition procedure in the Admissions and Records office.

<u>Symbol</u>	<u>Definition</u>
IP	In Progress

The "IP" symbol shall be used to denote that the class extends beyond the normal end of an academic term. It indicates that work is "in progress," but that assignment of a substantive grade must await its completion. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the course is completed. The "IP" symbol shall remain on the student's permanent record in order to satisfy enrollment documentation. The appropriate evaluative grade and unit credit shall be assigned and appear on the student's record for the term in which the course is completed. The "IP" shall not be used in calculating grade point averages.

Currently, an appropriate use of the "IP" symbol would be in an open entry-open exit class.

<u>Symbol</u>	<u>Definition</u>
RD	Report Delayed

The "RD" symbol may be assigned by the registrar only. It is to be used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. "RD" shall not be used in calculating grade point averages.

<u>Symbol</u>	<u>Definition</u>
W	Withdrawal

Withdrawal from class or classes shall be authorized through 65% of a term. The academic record of a student who remains in a class beyond 65% of a term must reflect a symbol as authorized in this section, other than a "W".

No notation ("W" or other) shall be made on the academic record of a student who withdraws during the first four weeks of a term.

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GRADING POLICY

Withdrawal between the end of the fourth week and 65% of a term shall be recorded as a "W" on the student's record.

The "W" shall not be used in calculating grade point averages, but excessive "W's" shall be used as factors in progress probation and dismissal procedures.

A student may request permission to withdraw from a class after the final drop date by following the petition procedure provided by the Admissions and Records Office. All requests for this exception shall include complete written details of the circumstances and only extreme emergency reasons clearly beyond the control of the student shall be considered.

A student is allowed to receive a maximum of four W's per course. A student will be allowed to take the course additional times only through a formal appeal process.

<u>Symbol</u>	<u>Definition</u>
MW	Military Withdrawal

The MW symbol shall be used for students who are members of an active or reserve military service and receive orders compelling a withdrawal from courses. Upon verification of such orders, this symbol may be assigned at anytime during the term with no adverse impact on the students' academic record or enrollment status. This grading option is retroactive to January 1, 1990.

VIII. NOTIFICATION OF PROBATION AND DISMISSAL

Every reasonable effort will be made to notify a student of placement on probation, dismissal, removal from probation, or reinstatement after dismissal, at or near the beginning of the semester in which it will take effect but, in any case, no later than the start of the fall semester.

1. Counseling and other support services will be offered to any student on probation to help the student overcome any academic difficulties.
2. Probation and dismissal policies and procedures shall be published in the district catalog per Title 5, California Code of Regulations, Section 55759.

IX. GRADE CHANGES

In any course offered by the South Orange County Community College District for which grades are awarded, the instructor of the course shall determine the grade to be awarded each student in

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accordance with Title 5, California Code of Regulations, Section 55758. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency as outlined in California Education Code, Section 76224(a). Procedures for the correction of grades given in error shall include expunging the incorrect grade from the record in accordance with Title 5, California Code of Regulations, Section 55760.

1. A student who has received credit for a course taken on a "~~credit-no-credit~~pass-no pass" basis within the South Orange County Community College District may convert this to a grade based on a grading scale by taking an appropriate examination. Such authorization shall conform to the procedures for repeating enrollment contained in Title 5, California Code of Regulations, Sections 55761-55763.
2. When grade changes are made in accordance with this policy, appropriate annotations of any courses repeated shall be entered on the student's permanent academic record in such a manner that all work remains legible, insuring a true and complete academic history, as prescribed by Title 5, California Code of Regulations, Section 55761.

X. ACADEMIC RENEWAL REGULATIONS

Computation of the cumulative grade point average, may, under the circumstances outlined below, disregard course work from consecutive terms taken at any college as prescribed by Title 5, California Code of Regulations, Sections 55763 and 55765.

1. A student may request that the record of previously completed course work be disregarded by following the petition procedure provided by the Admissions and Records office.
2. Evidence to the effect that the previously recorded work was substandard (less than "C" or equivalent) and not reflective of more recently demonstrated academic ability, must be submitted with the petition.
3. A maximum of two semesters or three quarters of work as a full-time student or up to 30 units of part-time work may be alleviated and disregarded in the computation of cumulative grade point average.
4. All course work taken in the term is to be alleviated even if satisfactory, and shall be disregarded.
5. At least three years must have elapsed since completion of the most recent course work to be alleviated.

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GRADING POLICY

6. A minimum of 30 semester units must have been completed at regionally accredited colleges or universities with a 2.50 G.P.A. subsequent to the course work to be alleviated.
7. When course work is forgiven, the permanent academic record shall be annotated in such a manner that all course work remains legible, insuring a true and complete academic history.
8. Academic renewal by South Orange County Community College District does not guarantee that other institutions will approve such action. This determination will be made by the respective transfer institutions.
9. A student may request academic renewal only once.

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Revised: 04-26-99
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BOARD POLICY

6100

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

INSTRUCTION

CURRICULUM

CURRENT POLICY

Courses of instruction and educational programs shall be written by faculty teaching in instructional and educational programs. Pursuant to Title 5 of the California Code of Regulations, Section 55022, a curriculum committee shall be established at each college by the mutual agreement of the College President and the Academic Senate. All programs and courses approved by the Academic Senate shall be forwarded to the College President for review. The President shall forward the approved programs and courses for Board review and final approval. Pursuant to BP-2100.1, the Board shall rely primarily upon the advice of the Academic Senates regarding appropriate action for curriculum. All courses of instruction and educational programs shall be submitted to the California Community Colleges Chancellor's Office for approval, except as provided in California Code of Regulations, Section 55100(b) and 55160.

The Academic Senates, in consultation with the curriculum committees, shall regularly monitor college curriculum to assure that it is current and appropriate pursuant to the Program and Course Approval Handbook published by the Chancellor's Office of the California Community Colleges. The Academic Senates shall report to the Board of Trustees annually in February on the currency and appropriateness of curriculum for each program and course under review.

The colleges shall not offer programs and courses that fail to meet the curriculum

REVISED POLICY

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency.

Pursuant to Title 5 of the California Code of Regulations, Section 55022, a curriculum committee shall be established at each college by the mutual agreement of the College President and the Academic Senate. The procedures established shall include the requirement that courses of instruction and educational programs shall be written by faculty teaching in instructional and educational programs. The college will provide training opportunities for persons involved in all aspects of curriculum development. All programs and courses approved by the Academic Senate shall be forwarded to the College President for review. The President shall forward the approved programs and courses and recommendations for program deletions to the Chancellor for his/her review and to the Board of Trustees for its review and final approval. ~~for Board for review and final approval.~~ Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Pursuant to BP-2100.1, the Board shall rely primarily upon the advice of the Academic

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BP-6100

standards in the Program and Course Approval Handbook, relevant state laws and regulations, and accreditation standards. If such a failure occurs, the College President shall direct the appropriate faculty to immediately conduct and complete curriculum review and bring the programs and courses into compliance.

Senates regarding appropriate action for curriculum. All courses of instruction and educational programs shall be submitted to the California Community Colleges Chancellor's Office for approval, except as provided in California Code of Regulations, Section 55100(b) and 55160.

The Academic Senates, in consultation with the curriculum committees, shall regularly monitor college curriculum to assure that it is current and appropriate pursuant to the Program and Course Approval Handbook published by the Chancellor's Office of the California Community Colleges and job market and other related information for vocational and occupational programs. The Academic Senates shall report to the Board of Trustees annually in February on the currency and appropriateness of curriculum for each program and course under review.

The colleges shall not offer programs and courses that fail to meet the curriculum standards in the Program and Course Approval Handbook, relevant state laws and regulations, and accreditation standards. If such a failure occurs, the College President shall direct the appropriate faculty to immediately conduct and complete curriculum review and bring the programs and courses into compliance.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BP-6115

INSTRUCTION

COMMUNITY EDUCATION PROGRAMS

The community education programs shall be designed to contribute to the physical, mental, moral, economic or civic development of the individuals or groups enrolled in it.

Community education courses shall be open for admission of adults and of minors who can benefit from the programs.

No General Fund monies may be expended to establish or maintain community education courses. Students involved in community education courses shall be charged a fee not to exceed the cost of maintaining the courses. Courses may also be offered for remuneration by contract or with contributions or donations of individuals or groups.

Reference:

Education Code Section 78300

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Honorary Associate Degree Award

ACTION: Approval

BACKGROUND

An Honorary Degree (Latin: honoris causa ad gradum) is an extraordinary academic degree awarded to an individual as a recognition, rather than as the result of matriculating and studying for several years. An honorary degree may be given by an institution of higher learning that the recipient never attended.

Last year, Irvine Valley College awarded honorary degrees to Cecilia Goodman (Charter 100), Wing Lam (Wahoo's Fish Taco) and Carol Tagayun (AT&T).

STATUS

Julie Davis is the treasurer of the Irvine Valley College Foundation, and she is past president and board member of Charter 100, a philanthropic women's community organization that has donated over \$100,000 to low-income, single-parent students at Irvine Valley College.

William Woollett, Jr. is an enthusiastic supporter of Irvine Valley College, and he is one of the most publicly recognizable individuals in our community. In 2004, one of Irvine's most beautiful facilities was named after him, the William Woollett Jr. Aquatics Center. Plans are currently underway to establish a scholarship in his name at Irvine Valley College.

Biographies of the two candidates are presented as Exhibits A and B.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the awarding of Honorary Associate Degrees to Julie Davis and William Woollett, Jr.



Julie Davis

Julie Davis is the treasurer of the Irvine Valley College Foundation, and she is past president and board member of Charter 100, a philanthropic women's community organization that has donated over \$100,000 to low-income, single-parent students at Irvine Valley College.

Julie is a partner in Coast to Coast Business Equipment, Inc., an Irvine authorized dealer for Toshiba, Kyocera Mita, and Okidata office equipment. She has been vice president of operations and general manager for 24 years. She is also a partner in Baypoint LLC, a development company that builds homes in northwestern Minnesota.

She received a degree in Business Management and a Masters in Business Administration from Cal State Long Beach. She is the past chair and current board of directors member of the Cal State Long Beach Women & Philanthropy program, and she is active on the President's Advisory Board and the School of Business Dean's Advisory Board.

She also served as a board member for the Women's Philanthropy Institute, a national organization dedicated to educate, inform and promote women's philanthropy.

Julie resides in Foothill Ranch.



William Woollett, Jr.

Bill Woollett has a long and distinguished history with the City of Irvine and Orange County. He was hired as the City of Irvine's first employee and served as its first city manager from 1972 to 1989.

He became CEO of the Transportation Corridor Agencies (TCA) in 1989 and later received the organization's 2001 Visionary Award for his dedication to Orange County's innovative 51-mile public toll road system. In 1999, he tried to retire, but was called to serve as the first city manager of Aliso Viejo.

In September 2004, he returned to TCA as interim CEO and that same year, one of Irvine's most beautiful facilities was named after him, the William Woollett Jr. Aquatics Center. This \$13.5 million state-of-the-art facility features two 50-meter pools and one 25-yard pool, 1,500 seat bleachers and locker rooms and showers.

Now that he is finally enjoying retirement, Bill is doing his best to follow his own advice: "Don't reduce your activity level."

Bill serves as a board member of the Irvine Valley College Foundation. He resides in Irvine with his wife, Betty Jo Woollett.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Contract Addendum, Neudesic Inc.

ACTION: Approval

BACKGROUND

At the February 27, 2006, Board Meeting, the Information Technology Systems Master Plan was presented. This phased plan establishes a four-year timeline and a \$15,000,000 basic aid budget for replacing all of the District's major information systems. At the April 24, 2006, Board Meeting, the board authorized a contract to carry out the Human Resources and Fiscal portion of this plan. The most significant aspect of the plan focuses on the replacement of the district-wide Student Information System (SIS). The SIS must be replaced because the current system is running on an obsolete platform, which will no longer be supported by its vendor effective 2010.

The first phase of the replacement and enhancement of the SIS took place in 2006-07 and focused on the registration component, both the student interface and the staff back office functionality. In July 2007 the registration module was completed and deployed for the Fall 2007 registration. The 2007-08 contract for further implementation of the SIS project (phase 2) was approved by the Board of Trustees on May 21, 2007.

STATUS

SIS project phases for each fiscal year are reviewed, prioritized, and scheduled by the SIS Executive Steering Committee, which is the shared governance group responsible for setting the overall development schedule for the four-year SIS project. Fiscal year 07/08 development priorities were initially set by this group in May 2007. In consultation with the SIS Executive Steering Committee, it is recommended that adjustments be made to the 07/08 development schedule as outlined in Exhibit A. While the overall schedule and budget for the SIS project are not being increased, money is being shifted from the planned year four into years two and three. Exhibit A is the contract amendment for consideration by the Board of Trustees. The additional \$1,000,000 will be paid from the Board approved basic aid allocation.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the contract addendum with Neudesic Inc.

Item Submitted by: Dr. Andreea M. Serban, Vice Chancellor, Technology & Learning Services

**ADDENDUM II TO NEUDESIC AGREEMENT WITH
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT DATED
MAY 15, 2007**

This Addendum II to the agreement between Neudesic, Inc. and South Orange County Community College District dated May 15, 2007 (the "Agreement") is entered into by and between Neudesic, Inc. ("CONSULTANT") and Orange County Community College District ("DISTRICT").

R E C I T A L S

A. CONSULTANT and DISTRICT entered into the Agreement on May 15, 2007 (the "Agreement"); and

B. In consideration of the mutual agreements hereunder, CONSULTANT and DISTRICT wish to amend the AGREEMENT as follows:

1. Section I (Scope of Work), paragraph B — Remove item 1 (Admissions and Applications) and item 7 (Integration with Student System of CurricUNET Curriculum Management System.).
2. Section I (Scope of Work), paragraph B – Add item 10 to read, "Scope of Work Definition Year 3".
3. Section G (Deliverables and Modules), Item No. 1 – Remove item 1 (Admissions and Applications) and item 7 (Integration with Student System of CurricUNET Curriculum Management).
4. Section III (Compensation), paragraph 1, text, "fee not to exceed a total of Three Million Eight Hundred Thousand dollars & no/100 (\$3,800,000.00)" – modified to read, "fee not to exceed a total of Four Million Eight Hundred Ten Thousand Five Hundred dollars & no/100 (\$4,810,500.00)".
5. Section III (Compensation), new paragraph to read: DISTRICT agrees to pay the CONSULTANT for a new project named "Scope of Work Definition Year 3". DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services satisfactorily rendered for the new project, fee not to exceed a total of One Hundred Fifty Nine Thousand Three Hundred Sixty dollars & no/100 (\$159,360.00). Fees for services rendered by CONSULTANT pursuant to this new project shall be limited only to the budget defined for this new project, and shall stand separate and unaffected by any other project budget defined within this contract. CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day

period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

C. In consideration of the mutual agreements hereunder, CONSULTANT and DISTRICT wish to amend the EXHIBIT B as follows:

1. Under heading, "Minimum Functionality by Software Module" – Remove item C) "Admission and Applications" and grid. Remove item D) "CurricUNET Integration" and grid.
2. Under heading, "Planned Delivery Schedule" – modify grid as follows:

Module	Development completion	1 st Pilot test completion *	Ready for 1 st Production release*	Production cycle *
A: Student Records - Core Records	6/3/2008	No later than 6/30/2008	No later than 7/30/2008	Fall 2008 registration
B1: Grades	6/30/2008	No later than 7/30/2008	No later than 8/15/2008	Part of the Fall 2008 grade submission
B2: Transcripts	5/15/2008	No later than 6/1/2008	No later than 6/15/2008	Fall 2008
C: Admissions & Applications	4/15/2008	No later than 3/15/2008	No later than 3/30/2008	Summer 2008 registration (Early Bird applications pilot start March 1, 2008)
D: CurricUnet Integration	12/31/2007	No later than 3/15/2008	No later than 4/15/2008	NA
E: Student Accounts	4/3/2008	No later than 5/30/2008	No later than 6/30/2008	Fall 2008 registration
F: Counseling and Matriculation	5/30/2008	No later than 6/15/2008	No later than 6/30/2008	Spring 2009 (Applications begin October 1, 2008)
G: Awards Management	5/1/2008	No later than 5/30/2008	No later than 6/15/2008	NA
Data Warehouse Phase 2	12/15/2007	No later than 3/30/2008	No later than 4/30/2008	NA
Data Warehouse Phase 3	4/30/2008	No later than 5/31/2008	No later than 6/30/2008	NA

*Dates are estimates based on DISTRICT and COLLEGE resource availability.

Except as amended herein, the Agreement remains in full force and effect. To the extent there is a conflict between the terms of the Agreement and the terms of this Addendum, the terms of this Addendum shall control.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed herein below by their respective duly authorized representatives and wish it the Addendum to be effective on the latest date entered below.

NEUDESIC, INC.

**SOUTH ORANGE
COUNTY
COMMUNITY
COLLEGE DISTRICT**

By: _____

By: _____

Printed
Name: _____

Printed
Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Award of Bid: Fine Arts (McKinney Theatre)
Restroom Expansion, Bid No. 1071

ACTION: Approval

BACKGROUND

On September 25, 2006, the Board of Trustees approved \$1,942,000.00 from basic aid to fund the construction of a new restroom building for the school of fine arts. On January 16, 2007, the Board of Trustees approved increasing the project funding by \$600,000.00 to include a new accessible path of travel from parking lot 7A to the McKinney Theater as directed by the Division of the State Architect.

STATUS

On January 7, and January 14, 2008, Bid No. 1071 to construct Fine Arts (McKinney Theater) Restroom Expansion at Saddleback College was advertised. Eight (8) contractors responded to the invitation for bids and their bids were opened on February 27, 2008. The apparent low bidder was Great West Contractors, Inc. of Anaheim, CA. Their bid was protested by JRH Construction and Weeger Brothers, Inc. The District deemed Great West Contractors, Inc. non-responsive due to the listing of Golden State Roofing Waterproofing as their roofing sub-contractor. Golden State Roofing Waterproofing is not an approved applicator of the specified roofing system and no "or-equal" was specified prior to bid.

The lowest bid meeting all specifications was submitted by JRH Construction of Tustin, California, in the amount of \$1,860,975.00, EXHIBIT A. Staff has reviewed the bid and recommends approval.

Funds are available in the approved basic aid project budget which is \$2,542,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 1071 to construct Fine Arts (McKinney Theatre) Restroom Expansion at Saddleback College to JRH Construction for the amount of \$1,860, 975.00 and approve the related agreement, EXHIBIT B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**BID NO. 1071
FINE ARTS RESTROOM EXPANSION
SADDLEBACK COLLEGE**

MARCH 24, 2008

<u>VENDORS</u>	<u>AMOUNT</u>
GREAT WEST CONTRACTORS, IN Anaheim, CA	\$ 1,767,000
* JRH CONSTRUCTION Tustin, CA	1,860,975
CONSTRUCT 1 Tustin, CA	1,861,608
WEEGER BROS. INC. Huntington Beach, CA	1,867,900
HORIZON CCI, INC. Tonawanda, NY	1,967,000
RANDALL CONSTRUCTION, INC. SAN DIEGO, CA	2,004,000
4 CON ENGINEERING, INC. Riverside, CA	2,120,000
G-2000 CONSTRUCTION, INC. Agoura Hills, CA	2,348,000
* RECOMMENDED AWARD	

AGREEMENT

THIS AGREEMENT, dated the 25th day of March, 2008, in the County of Orange, State of California, is by and between SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, (hereinafter referred to as "DISTRICT"), and JRH CONSTRUCTION COMPANY, INC., 1185 Warner Avenue, Tustin, California 92780, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as:

**BID NO. 1071
FINE ARTS RESTROOM EXPANSION
AT SADDLEBACK COLLEGE**

according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Criminal Records Check Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest

shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of One Million Eight Hundred Sixty Seven Thousand Nine Hundred Seventy Five and No/100 Dollars (\$1,860,975.00).

4. The work shall be commenced on or before the fifth (5th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within three hundred (240) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of One Thousand Dollars (\$1,000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. Termination for Cause or Nonappropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a nonappropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept

assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries
including accidental death, to any one
person in an amount not less than \$1,000,000.00

and

Subject to the same limit for each
person on account of one accident,
in an amount not less than \$1,000,000.00

Property Damage Insurance
in an amount not less than \$1,000,000.00

Course of Construction
Insurance without exclusion
or limitation in an
amount not less than \$1,000,000.00

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that John R. Hundley, Jr., whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Gary Poertner
Print Name

Print Name

Deputy Chancellor
Title

Title

Contractor's License No.

Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**ITEM: 6.15
DATE: 03/24/08**

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Daughdrill, Elias	MFA/Film Prod.	Comm. Arts/SC	II/6	8/25/08
Davis, Northrop	MFA/Film and Video	Comm. Arts/SC	II/6	5/27/08
Fournier, Peter	MA/Music Education	Music/IVC	II/6	3/24/08
Sansone, Jeanine	MS/Early Child Edu.	Human Dev/IVC	II/6	3/24/08
Sorenson, Stephanie	MS/Mathematics	Math/IVC	II/6	3/24/08

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Chien, Gwendoline	MS/Info. & Comp. Sci.	Math/SC	II/6	5/27/08

Equivalency is based on a Master of Science degree in Information and Computer Science from the University of California, Irvine, and a Master of Arts degree in progress in Mathematics with a Teaching Option emphasis from California State University, Fullerton. Ms. Chien expects to receive her Master of Arts degree in Mathematics in June 2008. She has been a Mathematics teaching assistant at the University of California, Irvine for seven quarters, and an Associate Faculty member in Mathematics at California State University, Fullerton for two semesters.

Francis, Lauren	MA/Art History	Art History/IVC	II/6	5/27/08
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Equivalency is based on a Bachelor of Arts degree in Art History from the University of the South in Sewanee, Tennessee, and completion of all coursework for a Master of Arts degree in Art History from Southern Methodist University in Dallas, Texas. Ms. Francis is currently finishing her graduate thesis and expects her degree to be awarded this year. She was nominated for the best graduate student presentation at the Midwest Art History Society Conference in 2006, and completed a two year teaching assistantship at Southern Methodist University. Ms. Francis has had an active career in the arts, working as a member of Visitor Services in the Meadows Museum in Dallas, Texas, and serving as the Membership Manager of the Orange County Museum of Art beginning in February 2008.

A. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF - Continued

Yarnton, Todd MA/Education Aikido/IVC II/6 3/24/08

Equivalency is based on a Master's degree in Education from National University in Costa Mesa, CA. Mr. Yarnton teaches physical education part-time, with an emphasis in Eastern Arts and Fitness, at Orange Coast College, Costa Mesa, CA., and within the private sector, since January, 2001, at Mumonkan-Do Aikido in Irvine, CA. He also is experienced teaching Spanish full-time at Fountain Valley High School and Huntington Beach Union High School since August, 2002. His professional responsibilities include managing enrollment and curriculum, grading, and classroom leadership.

B. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1) (Continued)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Perrone, Kristin	MS/Counseling	Counseling/SC	II/6	1/14/08
Zimmermann, James	MM/Music	Music/SC	II/6	1/14/08

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Johnson, Lyndsi	BS/Kinesiology	PE/IVC	I/6	1/14/08

Equivalency is based on a Bachelor of Science degree in Kinesiology from California Baptist University in Riverside, California. Ms. Johnson played volleyball at the collegiate level and has extensive coaching experience. She has coached club volleyball for nine years and also coached beach volleyball for both girls and boys. She coached high school junior varsity volleyball teams for five years, and assistant coached high school varsity volleyball, working with both girls' and boys' teams.

C. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2007/2008 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount</u>	<u>Effective Date</u>
Barrows, Morgan	Chair, Accreditation Rpt/SC	\$ 4,500.00	02/14/08-05/15/08
Castroconde, Miriam	Facilitator, Math Lab/IVC	1,273.32	01/08/08-05/22/08
Gabriella, Wendy	Co-chair, Accreditation Rpt/IVC	3,170.77	01/14/08-05/22/08
Ryals, Kay	Coordinator, Basic Skills/IVC	5,093.98	08/13/07-05/22/08

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2007/2008 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount</u>	
Sherling, Dorothy	Chair, Math/CS/Engineering/IVC	\$ 3,183.30	02/13/08-05/22/08
Weisrock, Tom	Coordinator, Faculty Devt/SC	6,366.60	¹ 08/20/07-05/22/08

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2007/2008 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount</u>	
Bleakney, Julia	Writing Ctr Wkshp, Foundation/SC	\$ 150.00 ²	02/20/08-05/22/08
Callum, Oceana	Writing Ctr Wkshp, Foundation/SC	150.00 ²	02/20/08-05/22/08
Frazier, Venessa	Writing Ctr Wkshp, Foundation/SC	150.00 ²	02/20/08-05/22/08
Gleason, Linda	Devlp, Intro to Nursing, VTEA/IVC	1,400.00	09/01/07-12/14/08
Jerome, Amanda	Writing Ctr Wkshp, Foundation/SC	100.00 ²	02/20/08-05/22/08
Neubauer, Laura	Writing Ctr Wkshp, Foundation/SC	150.00 ²	02/20/08-05/22/08
Reading, Cynthia	Writing Ctr Wkshp, Foundation/SC	150.00 ²	02/20/08-05/22/08
Richiusa, Gordon	Writing Ctr Wkshp, Foundation/SC	150.00 ²	02/20/08-05/22/08
Venable, Samantha	Training, Intensive Care Nursing/SC	5,040.00	04/01/08-06/30/08
Ziehm, Carol	Writing Ctr Wkshp, Foundation/SC	50.00	02/20/08-05/22/08

E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. RUNYAN, MICHAEL, English Literature Instructor, Pos #1671, Academic Faculty Salary Range V, Step 30, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 31, 2008 and retirement effective June 1, 2008. (Permanent Start Date: August 22, 1977)

¹ Revised from 01/14/08-05/22/08 dates previously approved by Board of Trustees on 2/20/08

² Revised from \$50.00 amount previously approved by Board of Trustees on 2/20/08

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.16
DATE: 03/24/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT

- A. DOLAN, BENJAMIN is to be employed as Program Senior Laboratory Technician (Categorical), Pos #3799, Business Science, Workforce and Economic Development, Saddleback College, Classified Bargaining Unit Salary Range 130, Step 3, 40 hours per week, 12 months per year, effective March 10, 2008. This is a new position approved by the Board of Trustees on July 23, 2007. Employment in this categorical position is contingent upon the availability of NSF grant funding.
- B. MYERS, JACQUELINE is to be employed as Custodian, Position #3643, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, 20 hours per week, 12 months per year, effective February 27, 2008. This is a replacement position for Joseph Curiel who was given a change in status.
- C. RICHARDS, EDMUND is to be employed as Accounting and Budget Manager, Pos #3054, Business Services, District, Classified Leadership Salary Range 6, Step 1, 40 hours per week, 12 months per year, effective March 3, 2008. This is a replacement position for Andrea Gallagher, who retired.
- D. SALDANA, VERONICA is to be employed as Ticket Office Operations Manager, Pos #3780, School of Fine Arts, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 1, 20 hours per week, 12 months per year, effective March 3, 2008. This is a new position approved by the Board of Trustees on August 27, 2007.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Bien, Robin	Child Development Spec./SC	122/1	01/29/08
Dwinell, Patti	Accounting Specialist/Dist.	124/1	02/26/08
Jordan, Amber	Admin. Asst./SC	121/1	02/19/08
Norris, Charlene	Foundation Specialist/SC	128/1	03/04/08
Park, Chan	Custodian/IVC	113/1	03/04/08
Silva, Luis	Groundskeeper/SC	118/1	03/04/08
Vargas Resendiz, Luis	Warehouse Worker/Dist.	120/1	02/19/08
Wells, Aaron	Building Maint. Worker/IVC	124/1	02/11/08

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2007/2008** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Alexander Elliott, Niquita	Project Specialist/SC	\$ 10.00	02/08/08-06/30/08
Bowman, Marie	Project Specialist/SC	16.00	02/14/08-06/30/08
Cone, Allison	Project Specialist/IVC	8.50	02/04/08-06/30/08

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2007/2008** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Donobarros Locken, Rosaur	Project Specialist/IVC	12.50	02/05/08-06/30/08
Duvinage, Leitha	Project Specialist/Dist.	18.00	02/19/08-06/30/08
Dwinell Patti	Project Specialist/Dist.	20.00	02/25/08-06/30/08
Ebol, Anne Merielle	Project Specialist/SC	16.00	02/07/08-06/30/08
Espinal, Cesar	Project Specialist/SC	9.00	01/15/08-06/30/08
Gauthier, Shirley	Project Specialist/SC	18.00	03/04/08-06/30/08
Gilliam, Shirelle	Project Specialist/Dist.	18.00	02/12/08-06/30/08
Gorgeon, David	Project Specialist/SC	10.50	03/04/08-06/30/08
Greer, Deanna	Project Specialist/IVC	8.50	02/12/08-06/30/08
Hobbs, Aida	Project Specialist/SC	20.00	02/28/08-06/30/08
Jordan, Amber	Project Specialist/SC	20.00	02/19/08-06/30/08
Knox, Alicestine	Project Specialist/SC	13.00	02/07/08-06/30/08
Marino, John	Coaching Aide/SC	15.00	01/30/08-06/30/08
May, Michael	Project Specialist/IVC	12.50	01/07/08-05/20/08
McDonald, Anita	Project Specialist/Dist.	18.00	02/08/08-06/30/08
McGinley, Andrea	Project Specialist/SC	18.00	02/28/08-06/30/08
Miller, Matthew	Project Specialist/SC	20.00	02/28/08-06/30/08
Montoya, Natalie	Coaching Aide/SC	15.00	02/13/08-06/30/08
Poling, Ellen	Project Specialist/Dist.	18.00	02/01/08-06/30/08
Ramirez, Irene	Project Specialist/SC	10.50	01/10/08-06/30/08
Scalia, Larry	Coaching Aide/IVC	15.00	01/15/08-06/30/08
Skipper, Garret	Coaching Aide/SC	15.00	02/07/08-06/30/08
Snowden, MaryBeth	Theater Aide/SC	13.00	02/22/08-06/30/08
Steinriede, William	Coaching Aide/SC	15.00	02/13/08-06/30/08
Uzawa, Asami	Coaching Aide/Sc	15.00	02/21/08-06/30/08
Vann, Amber	Coaching Aide/IVC	15.00	01/15/08-06/30/08
Vessey, Angela	Project Specialist/SC	10.50	01/22/08-06/30/08
Wilson, Paul	Coaching Aide/SC	5.00	02/28/08-06/30/08

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2007/2008** academic year.

<u>Name</u>	<u>Start/End Date</u>
Chacon, Justine	02/07/08-06/30/08
Curry, David	02/14/08-06/30/08
Enet, Lill	02/21/08-06/30/08
Hariri, Sara	01/22/08-06/30/08
Hassani-Afshar, Aram	02/11/08-06/30/08
Ishii, Ayako	02/07/08-06/30/08
Kahn, Steven	02/07/08-06/30/08
Kaleopa, Arlene	02/08/08-06/30/08
Lam, Dustin	02/25/08-06/30/08
Ortega, Bryan	01/22/08-06/30/08
Paopao, Kelsey	02/13/08-06/30/08
Schuldt, Tyler	02/07/08-06/30/08
Taylor Huddleston, Serrena	03/20/08-06/30/08

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2007/2008** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Abell, Roxanne	Model/IVC	\$ 20.00/hr	03/04/08-06/30/08
Geier, Brian	Rec. Leader/SC	20.00/hr	02/15/08-06/30/08
Lee, Christopher	Certified Test Proct./IVC	12.00/hr	02/25/08-06/30/08
Smith, Darren	Cert. Test Proctor/IVC	12.00/hr	02/11/08-06/30/08
Trollinger, James	CACT Educator/ATEP	68.889/hr	02/04/08-06/30/08
Van Winkle, Shawnda	Clin. Skills. Spec./SC	30.00/hr	02/04/08-06/30/08

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

1. ASSOCIATE DIRECTOR, INFORMATION TECHNOLOGY, NETWORK SERVICES, Pos #3052, Classified Management Salary Range 9, Office of Technology and Learning Services, District, seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year, position from its staff, effective February 1, 2008. (Position approved by the Board of Trustees August 30, 2004)
2. COLLEGE INFORMATION OPERATOR, Pos #3486, Classified Bargaining Unit Salary Range 113, Office of Safety and Security, Irvine Valley College, seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year, position from its staff, effective March 25, 2008. (Position approved by the Board of Trustees February 27, 2006)
3. CUSTODIAN, Classified Bargaining Unit Salary Range 113, Facilities Maintenance, Office of Physical Plant, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year, position from its staff, effective March 25, 2008. (Position approved by the Board of Trustees September 25, 2007)
4. SENIOR LABORATORY TECHNICIAN, ATAS Pos #3385, Classified Bargaining Unit Salary Range 130, Department of Advanced Technology and Applied Science, Saddleback College, seeks authorization to eliminate this part-time, 20 hours per week, 12 months per year position from its staff, effective March 3, 2008. (Position approved by the Board of Trustees February 27, 2006)
5. SENIOR LABORATORY TECHNICIAN, MSE, Pos #1173, Classified Bargaining Unit Salary Range 130, School of Mathematics, Science and Engineering, Saddleback College, seeks authorization to eliminate this part-time, 30 hours per week, 12 months per year position from its staff, effective March 1, 2008. (Position approved by the Board of Trustees March 1, 1985)
6. SENIOR LABORATORY TECHNICIAN, MSE, Pos #3720, Classified Bargaining Unit Salary Range 130, School of Mathematics, Science and Engineering, Saddleback College, seeks authorization to eliminate this part-time 29 hours per week, 12 months per year position from its staff, effective March 1, 2008. (Position approved by the Board of Trustees September 24, 2007)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. CAMPUS POLICE OFFICE ASSISTANT, Classified Bargaining Unit Salary Range 115, Office of Safety and Security, Irvine Valley College, seeks authorization to establish a full-time position, 40 hours per week, 12 months per year, to its staff, effective March 25, 2008. (Job Description, Attachment 1)
2. DATABASE ADMINISTRATOR, Classified Bargaining Unit Salary Range 152, Office of Technology and Learning Services, District, seeks authorization to establish and announce a full-time position, 40 hours per week, 12 months per year, to its staff, effective March 25, 2008. The salary range for this position is in contingent upon the approval of item D1 of this agenda. (Job description, Attachment 2)
3. SENIOR LABORATORY TECHNICIAN, ATAS, Classified Bargaining Unit Salary Range 130, Department of Advanced Technology and Applied Science, Saddleback College, seeks authorization to establish a full-time position, 40 hours per week, 12 months per year, to its staff, effective March 1, 2008. This position is funded 50% general funds and 50% categorical funds. Full-time employment in this position is contingent upon the availability of NSF Grant funding. (Job description, Attachment 3)
4. SENIOR LABORATORY TECHNICIAN, MSE, Classified Bargaining Unit Salary Range 130, Division of Mathematics, Science and Engineering, Saddleback College seeks authorization to establish a full-time position, 40 hours per week, 12 months per year, to its staff, effective March 1, 2008. (Job description, Attachment 4)
5. SENIOR LABORATORY TECHNICIAN, MSE, Classified Bargaining Unit Salary Range 130, Division of Mathematics, Science and Engineering, Saddleback College, seeks authorization to establish a full-time position, 40 hours per week, 12 months per year, to its staff, effective March 1, 2008. (Job description, Attachment 4)

D. AUTHORIZATION TO REVISE THE SALARY SCHEDULE FOR THE CLASSIFIED BARGAINING UNIT

1. Approval is requested to establish Ranges 145 through 154 on the C.S.E.A. Classified Bargaining Unit Salary Schedule, effective March 25, 2008. (Revised Salary Schedule attached as Exhibit A-1)

E. OUT OF CLASS ASSIGNMENTS

1. BANES, SHERRI, ID #12881, Program Coordinator (Categorical), Pos #3768, a temporary out of class assignment, Classified Bargaining Unit Salary Range 134, Step 1, 40 hours per week, Division of Business Science, Vocational Education and Workforce Development, Saddleback College, has been extended to February 7, 2008. This temporary reassignment is in a vacant categorical funded position, with employment contingent upon the availability of NSF Grant funding.

E. OUT OF CLASS ASSIGNMENTS - Continued

2. MAIN, DAUNE, ID #10949, Senior Administrative Assistant, Pos #3355, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Division of Mathematics, Science and Engineering, Saddleback College, has been given a temporary change in assignment to Executive Assistant, Classified Bargaining Unit Salary Range 133, Step 4, 40 hours per week, Office of Instruction, Irvine Valley College, effective March 3, 2008. This is a temporary replacement for Jacqueline Franks, who has been given a change in status.
3. ¹ORTIZ, DESIREE, ID #14245, Senior Accounting Specialist, Pos #3773, a temporary out of class assignment, Classified Bargaining Unit Salary Range 128, Step 1, 40 hours per week, Office of the President/College Foundation, Irvine Valley College, has been extended to May 31, 2008. This is a temporary replacement for Carol Kim, who resigned.

F. CHANGE OF STATUS

1. AKERS, LEWIS, ID #3277, Laboratory Technician, Pos. #3216, Classified Bargaining Unit Salary Range 122, Step 6, 20 hours per week, 12 months per year, School of Mathematics, Life and Physical Sciences, Irvine Valley College, has been given a temporary change of hours to 40 hours per week, effective February 19, 2008.
2. ANDERSON, JULIE, ID #2338, Senior Laboratory Technician, MSE, Pos #1173, Classified Bargaining Unit Salary Range 130, Step 6, 30 hours per week, 12 months per year, School of Mathematics, Science and Engineering, Saddleback College, has been given a change of hours to 40 hours per week 12 months per year, effective March 1, 2008. This change in hours is contingent upon the approval of items B5 and C4 of this agenda.
3. BANDEKAR, VIJAYETA, ID #15715, Senior Laboratory Technician, Biology, Pos #3720, Classified Bargaining Unit Salary Range 130, Step 2, 29 hours per week, 12 months per year, School of Mathematics, Science and Engineering, Saddleback College, has been given a change of hours to 40 hours per week, 12 months per year, effective March 1, 2008. This change in hours is contingent upon the approval of items B6 and C5 of this agenda.
4. BANES, SHERRI, ID #12881, Transfer Center Specialist (Categorical), Pos #3262, Classified Bargaining Unit Salary Range 123, Step 5, 40 hours per week, 12 months per year, Division of Counseling and Special Programs, Saddleback College, has been given a change of status to Program Coordinator (Categorical), Pos #3768, Classified Bargaining Unit Salary Range 134, Step 2, 40 hours per week, 11 months per year, Division of Business Science, Vocational Education and Workforce Development, Saddleback College, effective February 8, 2008. Employment in this categorical funded position contingent upon the availability of NSF Grant funding.

¹ Daughter of Tony Curiel, Delivery Driver, Office of Administrative and Business Systems, District, and niece of Joe Curiel, Custodian, Office of Physical Plant, Irvine Valley College.

F. CHANGE OF STATUS - Continued

5. FRANKS, JACQUELINE, ID #13605, Executive Assistant, Pos #3253, Classified Bargaining Unit Salary Range 133, Step 5, 40 hours per week, 12 months per year, Office of Instruction, Irvine Valley College, has been transferred to Senior Administrative Assistant, Pos #3775, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Advanced Technology and Education Park, per Article 13.6.2 of the CSEA contract, effective March 3, 2008.
6. SMITH, THOMAS, ID #11303, Senior Laboratory Technician, Pos #3395, Classified Bargaining Unit Salary Range 130, Step 6, 20 hours per week, 12 months per year, Department of Advanced Technology and Applied Science, Saddleback College, has been given a change of hours to 40 hours per week, effective March 1, 2008. This change in hours is contingent upon the approval of item C3 of this agenda. Fifty percent of this position is funded through the NSF Grant, with full-time employment contingent upon the availability of these funds.
7. UNSWORTH, SAMANTHA, ID #13473, Financial Aid Specialist, Pos #3619, Classified Bargaining Unit Salary Range 125, Step 2, 25 hours per week, 12 months per year, Office of Financial Aid, Irvine Valley College, has been given a temporary change of hours to 40 hours per week, effective March 3, 2008 to June 30, 2008.
8. ZUCKER, CONNIE, ID #6475, Disabled Student Program Specialist, Pos #3220, Classified Bargaining Unit Salary Range 123, Step 6, 40 hours per week, 12 months per year, Division of Counseling and Special Services, Saddleback College, has been transferred to Campus Police Office Assistant, Classified Bargaining Unit Salary Range 115, Step 1, 40 hours per week, 7.5% shift differential, 12 months per year, Office of Safety and Security, Irvine Valley College, per Article 13.4 of the CSEA contract, effective March 24, 2008.

G. CLASSIFIED BILINGUAL STIPEND, ADDITIONAL COMPENSATION

1. GUERRERO, JORGE, JR., ID #13301, Program Technician (Categorical), Pos #3757, Classified Bargaining Unit Salary Range 122, Step 1, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, is to be granted Additional compensation of 2% of the base salary, for verified bilingual ability used as a regular and routine component of assigned duties, as outlined in the CSEA contract, Article 8.1.1 "Bilingual Stipend", effective March 4, 2008.

H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. BOLTON, ROBERT, ID #5251, Lead Custodian, Office of Physical Plant, Irvine Valley College Pos #1845, resignation effective January 31, 2008, and retirement effective February 1, 2008. Payment is authorized for any compensated time off. (Permanent start date: August 18, 1992)
2. DELAPAZ, JAMES, ID #15550, Lead Custodian, Office of Physical Plant, Saddleback College, Pos #3276, conclusion of employment effective February 19, 2008. Payment is authorized for any compensated time off. (Probationary start date: June 12, 2007)

H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT- Continued

3. GRIEGO-SANDS, CYNTHIA, ID #15412, Foundation Specialist, Office of College Foundation, Saddleback College, Pos #3328, resignation effective February 19, 2008. Payment is authorized for any compensated time off. (Probationary start date: March 13, 2007)
4. HERNANDEZ, ELIZABETH, ID #13947, Senior Laboratory Technician, School of Life Sciences and Technology, Irvine Valley College, Pos #2480, resignation effective March 10, 2008. Payment is authorized for any compensated time off. (Permanent start date: October 20, 2004)
5. LAMBER, RAVEN, ID #15664, Administrative Assistant, Office of the Academic Senate, Irvine Valley College, Pos #3700, resignation effective February 22, 2008. Payment is authorized for any compensated time off. (Probationary start date: August 1, 2007)
6. ROBERTS, CYNTHIA, ID #2025, Senior Administrative Assistant, Division of Social and Behavioral Sciences, Saddleback College, Pos #3243, resignation effective May 2, 2008, and retirement effective May 3, 2008. Payment is authorized for any compensated time off. (Permanent start date: January 10, 1978)

I. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2007/2008 academic year.

Advanced Technology and Applied Science, Saddleback College
Hogan, Jaclyn

Fine Arts, Saddleback College

Halloran, Diane	Halloran, Kaitlin	Hatch, Carolyn
Hatch, Lisa	Martin, Chelsea	Reese, John
Rios, Patricia	Verstegen, Christopher	

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Hoveida, Hamid	Keshavarz, Abbas	Langdon, Ben
Loloee, Rosa	Loreto, Monica	Shah, Ashish

School of Social and Behavioral Sciences, Saddleback College
Okuda, John

School of Technology and Applied Science, Saddleback College
Barley, Larry Kepford, Charles

Fine Arts, Irvine Valley College

Ala, Wasim	Chai, Hsiang Ying	Cho, Seungcho
Goudarzi, Shahrzad	Hafzalla, George	Han, Tong
Ikemura, Kenji	Jeong, Jaewon	Kim, Haesoi
Luk, Ting	Nielson, Matthew	Pandey, Richard
Ra, Eunice	Schmidt, Adam	Singh, Sukhmander
Soria, Diana	Van Wick, Clark	Whitbord, Matt
Williams, Jed	Wu, Yi Wen	

I. VOLUNTEERS - Continued

1. The following individuals are to be approved as Volunteers for the 2007/2008 academic year.

Learning Center/Student Services, Irvine Valley College

Dang, Johnny	Fujiwara, Tomoko	Ho, Edward
Hoogerbrugge, Brian	Ly, Toua	Makino, Akiko
Nishijima, Ami	Park, Chung	Sonoyama, Yoshie
Taniguchi, Kanoko		

Physical Education and Athletics, Irvine Valley College

Membrere, Nikki

School of Physical Sciences and Technology, Irvine Valley College

Martin, Karie	Li, Maureen
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ATTACHMENT 1

South Orange County Community College District CAMPUS POLICE OFFICE ASSISTANT Classified Salary Range 115

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under general supervision from the Chief of Police, performs a variety of specialized office support and clerical duties in support of the Campus Police Department at an assigned campus; receives incoming calls including emergency calls for police, fire, and other emergency assistance; dispatches police units and informs other emergency service agencies as appropriate; and provides a variety of information and assistance to students, faculty, staff, and the general public relative to assigned area of responsibility.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Serve as receptionist for the Campus Police Department at an assigned campus; receive office and telephone callers; provide material and information in response to requests for information related to assigned area of responsibility; convey telephone messages; refer callers to appropriate staff for further assistance as needed.
2. Receive emergency calls for help from students and staff requesting police, fire, paramedic, or other emergency services; determine nature, priority, and location of emergency; dispatch campus police and call other emergency units as necessary including Sheriff's Department and Fire Department/Paramedics; coordinate arrival of outside agencies and provide directions to appropriate location.
3. Operate two-way radio for direct communication with Police Officers; radio dispatch Police Officers to service calls, requests for assistance, and emergencies; dispatch Police Officers as needed to escort students and staff.
4. Monitor fire and intruder alarms on computer detection screens and take appropriate action.
5. Answer maintenance service emergencies during evenings, weekends, and holidays; contact appropriate maintenance staff after hours as necessary.
6. Assist with the issuance of parking permits to students, staff, and special student categories; receipt payment received; prepare ledger, balance monies received, and send to business office.
7. Process parking citations; separate copies; batch and transmit citations to contract service-processing agency.
8. Provide assistance to individuals having received citations; provide information for appealing citation; process initial Administrative Reviews from walk-in customers, the citation processing agency, or by mail; log in requests for hearings; enter results; receive, record, and issue receipts for parking citation payments and enter payments into system; prepare and balance receipt books for deposit.
9. Monitor and maintain key logs and files related to the issuance and retrieval of building and room keys; notify employees of key pick up and return procedures; document returned keys from faculty and staff; coordinate with locksmith as required to ensure the timely distribution and return of keys.
10. Receive and maintain safe storage of campus lost and found items; attempt to contact owner of item; maintain records of items received and claimed.
11. Perform general clerical duties; type, word process, and proofread a variety of documents and forms including general correspondence, reports, and memoranda from rough draft, recordings, or verbal instruction; enter parking permit numbers and other information into computer system; access student information as requested/necessary.
12. Maintain accurate and up-to-date files and records for assigned areas; develop and monitor various logs, accounts, and files for current and accurate information including to establish and maintain daily log of all field calls and units dispatched; file police reports and other documents; organize and

South Orange County Community College District
Page 2 - Campus Police Office Assistant

- maintain filing systems including to maintain records and reports in a safe/secure filing system for permanent record keeping.
13. Provide information and reports to Police Officers including daily and weekend report with information regarding weekend classes and events on campus.
 14. Utilize various computer applications and software packages; maintain and generate reports from a database or network system.
 15. Operate office equipment including computer equipment, typewriter, calculator, copier, and facsimile machine.
 16. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Office assistance and support duties applicable to a campus police department.
Emergency procedures and proper radio communication procedures and rules.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
Basic principles of business letter writing and basic report preparation.
Principles and practices used to establish and maintain files and information retrieval systems.
Principles, practices, and procedures of record keeping.
Basic principles and techniques used in public relations including methods and techniques of proper *receptionist and telephone etiquette*.
Basic mathematical concepts.
Work organization principles and practices.
English usage, grammar, spelling, punctuation, and vocabulary.

Ability to:

Learn and understand the organization and operation of the assigned program area as necessary to assume assigned responsibilities.
Learn, understand, interpret, and apply general administrative and office policies and procedures.
Learn geographic features and streets of the campus.
Perform a variety of office support and clerical duties and activities of a general and specialized nature for assigned campus police office.
Receive and appropriately respond to calls for emergency service.
Effectively communicate with and elicit information from upset and irate callers.
Operate two-way radio equipment to dispatch and maintain contact with campus police officers.
Respond appropriately to the needs and requests and inquiries from students, staff, faculty, or the public; effectively present information in person or on the telephone.
Remain calm and efficient in emergency situations.
Exercise good judgment and maintain confidentiality regarding critical and sensitive information, records and reports.
Use sound judgment in recognizing scope of authority.
Type or enter data at a speed necessary for successful job performance.
Compile and organize data and information.
Maintain filing systems.
Exercise good judgment in maintaining information, records, and reports.
Plan and organize work to meet schedules and changing deadlines.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
Adapt to changing technologies and learn functionality of new equipment and systems.

South Orange County Community College District
Page 3 – Campus Police Office Assistant

Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to the completion of the twelfth grade. Additional coursework or on-the-job training in office practices and procedures is desirable.

Experience:

Two years of general clerical experience preferably involving extensive public contact. Some telephone or dispatch experience is desirable.

License or Certificate:

A valid California driver's license and proof of insurability may be required for some positions to drive a District or personal vehicle to attend meetings or pick up/deliver documents or other materials.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a campus police office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, staff, and others. At least minimal environmental controls are in place to assure health and comfort.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to verbally communicate to exchange information; and may occasionally travel to other offices or locations to attend meetings or to pick up or deliver materials.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction

ATTACHMENT 2

South Orange County Community College District
DATABASE ADMINISTRATOR – Classified Salary Range 152

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under the direction of the Associate Director, administers centralized critical databases supporting District-wide production applications and related products; and coordinates assigned activities with other divisions and departments.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Installs, configures, optimizes, and maintains databases supporting organization-wide applications, including, but not limited to, student information systems, human resources systems, fiscal systems, enterprise portal, data warehouse and reporting systems.
2. Installs new database applications releases, upgrades and patches; performs initial testing, utilizing testing environment, before releasing versions to users; corrects any discovered defects; implements new releases to production environment when user testing is completed.
3. Analyzes, integrates, and supports externally acquired databases.
4. Establishes and ensures the backup and recovery of all databases using appropriate technologies.
5. Analyzes, detects and corrects complex technical problems/deficiencies; provides programming support as needed.
6. Maintains and monitors database performance; maintains data integrity and assists with data validation.
7. Supports application development activities involving database access and manipulation; specifies and applies user access.
8. Designs logical and physical databases; in collaboration with other IT technical staff, coordinates database development, determining impact of database changes on other areas.
9. Participates in long-range IT planning and budgeting for computers, system software, networks and/or application systems; performs capacity planning for computer, network, database, and/or application systems.
10. Maintains working knowledge of current industry information, vendor direction, new products, and technical architectures and approaches related to District needs.
11. Audits and documents current as well as future database implementations; provides back up clerical support to other staff within the assigned area.
12. Collaborates with other IT groups with technical troubleshooting and projects.
13. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

South Orange County Community College District
Page 2 – Database Administrator

Knowledge of:

Database security best practices and disaster recovery principles.
Database administration, design techniques, characteristics, capabilities, operation, control, performance tuning and security methods and techniques.
Principles and practices for design, integration, and transition to/from database management systems.
Information system problem management and change management.
Physical control standards and procedures.
Network systems, computer operating systems and hardware.
LAN and Internet computing technologies and business, administrative, and instructional system applications.
Principles of effective customer service.
Configuration and version control of information system components.
Current industry information, vendor direction, new products and new technical architectures.
Software licensing, intellectual property rights and copyright law.
Methods of long-term strategic technical planning.
Oral and written communication skills.
Interpersonal skills including tact, patience and courtesy.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Ability to:

Participate in the management of a comprehensive database administration, system and security program.
Participate in the development and administration of goals, objectives, and procedures.
Administer host computer systems and databases.
Install, configure and troubleshoot system operating, database and application software.
Design host computer logical and physical database structure and relationships.
Analyze user and technical staff needs and make sound recommendations.
Translate user requirements into computer programs and systems.
Write program and system documentation.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines; plan and organize work.
Work independently with little direction.
Communicate effectively both orally and in writing.
Understand and follow oral and written directions.
Establish and maintain cooperative and effective working relationships with others.

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Any combination equivalent to a Bachelor's degree in computer science, management information systems, engineering or related field.

Experience:

Four years increasingly responsible database and systems administration experience.

License or Certificate:

Possession of a certificate as a Microsoft Certified Professional is desired.

South Orange County Community College District
Page 3 – Database Administrator

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting, typically at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, academic and classified staff, and others.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to verbally communicate to exchange information; and may occasionally travel to other offices or locations to attend meetings or to pick up or deliver materials.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

Johnson & Associates – March, 2008

ATTACHMENT 3

South Orange County Community College District
SENIOR LAB TECHNICIAN, ADVANCED TECHNOLOGY AND APPLIED SCIENCES
Classified Salary Range 130

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from an assigned instructor, performs complex technical work in an instructional learning environment for a highly technical or complex subject area; exercises judgment and initiative in coordinating labs and other instructional facilities and materials within the assigned area; provides a high level of academic assistance to assigned instructors; may oversee and provide lead direction to Lab Technician positions.

DISTINGUISHING CHARACTERISTICS

Positions in the Senior Lab Technician class are distinguished from the Lab Technician by the level of responsibility assumed and the complexity of duties assigned. Employees assume greater responsibility for more technical aspects of a learning program, perform at a skill level with a considerable degree of independence, and operate complex apparatus, equipment and machines. In addition, the Senior Lab Technician must possess extensive technical or academic training and experience in the assigned field, set up complex labs, monitor assigned budgets, order and inventory laboratory supplies and materials and provide significant academic assistance to assigned instructors. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility and are fully aware of the operating policies and procedures of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Participate in the planning and implementation of laboratory exercises and experiments; implement new or modified policies and procedures as required.
2. Prepare for laboratory demonstrations; set up laboratory apparatus; assist students in the use of a variety of laboratory equipment and instruments; ensure student compliance with laboratory policies, procedures and safety precautions; demonstrate proper care and cleaning procedures for laboratory equipment.
3. Assist instructors in developing instructional materials; prepare study sheets, visual instructional aides, sample exercises and exams, and laboratory experiments; may assist in grading exams and maintaining related records.
4. Provide assistance to students on a variety of laboratory and course related matters; review student work in progress and assist in resolving problems.
5. Assist instructors, staff and students in the use of a variety of laboratory equipment, materials and supplies in an instructional setting; monitor students involved in laboratory activities; ensure student compliance with laboratory policies, procedures and safety precautions; demonstrate safety and emergency procedures in class and laboratory situations.
6. Maintain a clean and safe learning environment; perform routine and minor repairs on laboratory equipment; maintain, clean and test equipment as appropriate and necessary.
7. Oversee and participate in the ordering and maintenance of supplies, materials and equipment; acquire and maintain an inventory of materials for instructional programs; store, discard and rotate materials according to standard procedures; receive, assemble and test new equipment.
8. Participate in budget preparation and administration; prepare cost estimates for budget recommendations; submit justifications for budget item; monitor and control expenditures.
9. May oversee and provide lead direction to Lab Technician positions, part time hourly staff and student volunteers.

South Orange County Community College District
Page 2 - Senior Lab Technician, Advanced Technology and Applied Sciences

10. Build and replenish lab parts for electronic lab experiments; set up ancillary equipment for labs; prepare software and troubleshoot computer problems.
11. Clean, repair and resurface drafting and blueprint machinery.
12. Dismantle equipment and check for repairs; assist in performing maintenance and repairs on electric, electromechanical and mechanical equipment including component testers, computer systems, electric measurement, rapid prototype 3D printer and repair equipment.
13. Install and maintain equipment including generators, meters, disk drives, terminals and other equipment used in the technology and applied science laboratory.
14. Respond to inquiries and requests for information; answer phones; relay messages for faculty and staff.
15. Respond to laboratory emergencies.
16. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics of laboratory apparatus, equipment and materials pertaining to assigned laboratory and subject area.

Advanced theories and applications of the assigned subject matter.

Advanced principles and practices of laboratory operations.

Proper methods of storing equipment, materials, chemicals and supplies used within the assigned laboratory.

Advanced mathematical principles and scientific concepts.

Computer technology and basic programming principles including computer languages, operating systems and software.

Theories and applications of electronics.

Principles and procedures of record keeping and filing.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Basic principles and practices of budget preparation and administration.

Occupational hazards and standard safety practices.

Ability to:

Perform complex technical work in an instructional learning environment for a highly technical or complex subject area.

Perform duties at an advanced skill level with a considerable degree of independence.

Provide assistance to students on matters related to assigned laboratories.

Provide assistance to instructors in the development of relevant materials.

Correctly and efficiently set up laboratory equipment and materials used in exercises and experiments.

Repair electronic equipment including reading and analyzing schematics.

Research electronic parts data and determine suitable substitutes for required parts.

Operate, understand the mechanical function of and perform routine maintenance and repairs on laboratory equipment within assigned area.

Interpret and apply department policies, procedures, rules and regulations.

Ensure adherence to safe work practices and procedures.

Participate in budget preparation and administration.

Maintain an adequate inventory of materials for instructional programs.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District
Page 3 - Senior Lab Technician, Advanced Technology and Applied Sciences

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in electronics, mechanics, computers or a related field.

Experience:

Three years of increasingly responsible experience in a technology and applied sciences laboratory.

License or Certificate:

Possession of a valid California driver's license.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a laboratory setting; may be exposed to noise, electrical energy, smoke, fumes, noxious odors, and gases; work with laboratory equipment and apparatus. Occasional exposure to risks controlled by safety precautions.

Physical: Primary functions require sufficient physical ability and mobility to work in a laboratory setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate laboratory equipment and apparatus requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; distinguish color.

Hearing: Hear in the normal audio range with or without correction.

Johnson & Associates - June, 2005
Board of Trustees Approved – February 27, 2006

ATTACHMENT 4

South Orange County Community College District
SENIOR LAB TECHNICIAN - MATHEMATICS/SCIENCE/ENGINEERING
Classified Salary Range 130

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from the Dean, Math, Science and Engineering, performs complex technical work in an instructional learning environment for a highly technical or complex subject area; exercises judgment and initiative in coordinating labs and other instructional facilities and materials within the assigned area; provides a high level of academic assistance to assigned instructors; may oversee and provide lead direction to Lab Technician positions.

DISTINGUISHING CHARACTERISTICS

Positions in the Senior Lab Technician class are distinguished from the Lab Technician by the level of responsibility assumed and the complexity and range of duties assigned. Employees assume greater responsibility for more technical aspects of a learning program, perform at a skill level with a considerable degree of independence, and operate complex apparatus, equipment and machines. In addition, the Senior Lab Technician must possess extensive technical and academic training and experience in the assigned field, set up complex labs such as chemistry or biology, handle hazardous materials, oversee and manage assigned budgets, specify, order and inventory laboratory equipment, supplies and materials and provide significant academic and technical assistance to assigned instructors. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility and are fully aware of the operating policies and procedures of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Participate in the planning and implementation of laboratory exercises, experiments and procedures; implement new or modified policies and procedures as required.
2. Prepare for laboratory demonstrations; set up laboratory apparatus; assist students in the use of a variety of laboratory equipment and instruments; ensure student compliance with laboratory policies, procedures and safety precautions; demonstrate proper care and cleaning procedures for laboratory equipment.
3. Assist instructors in developing experiments and laboratory activities; develop and prepare lab practicum tests, study sheets, visual instructional aides, sample exercises and exams, and laboratory experiments.
4. Provide assistance to students on a variety of laboratory and course related matters; review student work in progress and assist in resolving technical experimentation problems.
5. Assist instructors, staff and students in the use of a variety of laboratory equipment, materials and supplies in an instructional setting; monitor students involved in laboratory activities; ensure student compliance with laboratory policies, procedures and safety precautions; demonstrate safety and emergency procedures in class and laboratory situations.
6. Maintain a clean and safe learning environment; diagnose and repair malfunctioning laboratory equipment; maintain, clean and test equipment relating to biology, chemistry and various other experimentation and study including microscopes, balances, lasers, cameras, vacuum pumps, optical systems, computers, hand power tools, telescopes, meters, generators and heaters.
7. Oversee and participate in the ordering and maintenance of supplies, materials and equipment; acquire and maintain an inventory of materials for instructional programs including but not

South Orange County Community College District
Page 2 - Senior Lab Technician Mathematics/Science/Engineering

limited to a variety of specimen collections, chemicals, laboratory supplies, glassware, books, slides and films; store, discard and rotate materials according to standard procedures; receive, assemble and test new equipment.

8. Participate in budget preparation and administration; prepare cost estimates for budget recommendations; submit justifications for budget items; monitor and control expenditures.
9. May oversee and provide lead direction to Lab Technician positions, part time hourly staff and student volunteers.
10. Prepare solutions and mixtures of chemicals for assigned laboratory use; dispense and label chemicals in appropriate containers.
11. Monitor and dispose of chemicals and chemical waste; identify, collect and store unwanted and expired chemicals according to established safety guidelines and procedures.
12. Maintain de-ionized water purification system; maintain contract with outside vendor; read and log usage; monitor system for maintenance needs.
13. Check out and collect borrowed equipment including microscopes, lenses, balances, power tools, magnifiers, calculators and study sets; inspect equipment and materials for proper condition upon return.
14. Provide for and maintain a suitable environment for a variety of living organisms utilized in lab experiments; feed, clean and monitor organisms and maintain records of condition.
15. Prepare and sterilize specialized media for growth of bio hazardous microorganisms; maintain bacteria and microorganisms under safe and sterile conditions; perform proper decontamination and disposal of all microbial and fungal bio hazardous waste.
16. Respond to inquiries and requests for information; answer phones; relay messages for faculty and staff.
17. Respond to laboratory emergencies including injuries and chemical spills; serve as floor monitor during evacuations.
18. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics of laboratory apparatus, equipment and materials pertaining to assigned laboratory.

Advanced theories and applications of the assigned scientific discipline.

Advanced principles and practices of laboratory operations.

Methods and techniques used in handling and disposing of hazardous chemicals.

Proper methods of storing equipment, materials, chemicals and supplies used within the assigned laboratory.

Advanced mathematical principles and scientific concepts.

Properties and safe handling of bio hazardous and pathogenic materials.

Electronics and related repair techniques.

Principles and procedures of record keeping and filing.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Basic principles and practices of budget preparation and administration.

Occupational hazards and standard safety practices.

South Orange County Community College District
Page 3 - Senior Lab Technician Mathematics/Science/Engineering

Ability to:

Perform complex technical work in an instructional learning environment for a highly technical or complex subject area.
Perform duties at an advanced skill level with a considerable degree of independence.
Provide assistance to students on matters related to assigned laboratories.
Provide assistance to instructors in the development of laboratory experiments and demonstrations.
Correctly and efficiently set up laboratory equipment and materials used in exercises and experiments.
Safely mix, dispense and store solutions for chemistry lab experiments.
Properly store and dispose of hazardous chemicals and materials.
Troubleshoot and repair electronic, optical and mechanical equipment.
Anticipate resource needs of the department and individual instructors.
Operate, understand the mechanical function of and perform routine maintenance and repairs on laboratory equipment within assigned area.
Interpret and apply department policies, procedures, rules and regulations.
Ensure adherence to safe work practices and procedures.
Participate in budget preparation and administration.
Maintain an adequate inventory of materials for instructional programs.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Education and Experience Guidelines - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in math, science, engineering or a related field.

Experience:

Three years of increasingly responsible experience in monitoring and implementing a laboratory program.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a laboratory setting; exposure to potentially hazardous chemicals, noise, dust, grease, smoke, fumes, noxious odors, and gases; work with laboratory equipment and apparatus; may work in, near or with water. Moderate exposure to risks controlled by safety precautions.

Physical: Primary functions require sufficient physical ability and mobility to work in a laboratory setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate laboratory equipment and apparatus requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information; may require the wearing of safety glasses or goggles, lab coat, rubber or plastic gloves, respirators or face shields.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

South Orange County Community College District
2007-2008 Salary Schedule

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**C.S.E.A. CLASSIFIED BARGAINING UNIT
SALARY SCHEDULE**

2007-2008

(New Ranges 145 through 154, effective March 25, 2008)

<u>CLASSIFICATION</u>		<u>STEP</u> <u>1</u>	<u>STEP</u> <u>2</u>	<u>STEP</u> <u>3</u>	<u>STEP</u> <u>4</u>	<u>STEP</u> <u>5</u>	<u>STEP</u> <u>6</u>
RANGE 113	Monthly	2,696	2,830	2,971	3,121	3,274	3,441
College Information Operator	<i>Hourly</i>	16.048	16.845	17.685	18.577	19.488	20.482
Custodian							
Office Assistant							
Receptionist							
Clerical Assistant – Categorical funded							
RANGE 114	Monthly	2,762	2,898	3,046	3,198	3,359	3,523
Greenhouse Assistant	<i>Hourly</i>	16.440	17.250	18.131	19.036	19.994	20.970
Mailroom Assistant							
Warehouse Worker/Delivery Driver							
RANGE 115	Monthly	2,830	2,971	3,121	3,274	3,441	3,610
Campus Police Office Assistant	<i>Hourly</i>	16.845	17.685	18.577	19.488	20.482	21.488
Counseling Office Assistant							
Health Office Assistant							
Library Assistant I							
RANGE 116	Monthly	2,902	3,047	3,200	3,361	3,524	3,705
Admissions & Records Specialist I	<i>Hourly</i>	17.274	18.137	19.048	20.006	20.976	22.054
Admissions & Records Specialist I (Bilingual)							
RANGE 117	Monthly	2,975	3,124	3,276	3,443	3,618	3,794
Utility Custodian	<i>Hourly</i>	17.708	18.595	19.500	20.494	21.536	22.583
RANGE 118	Monthly	3,048	3,201	3,362	3,528	3,706	3,891
Accounting Assistant	<i>Hourly</i>	18.143	19.054	20.012	21.000	22.060	23.161
Copy Center Technician							
Groundskeeper							
Program Assistant – Categorical funded							
RANGE 119	Monthly	3,126	3,278	3,444	3,622	3,803	3,989
Lead Custodian	<i>Hourly</i>	18.607	19.512	20.500	21.560	22.637	23.744
Library Assistant II							
Senior Counseling Office Assistant							
Student Success Grants Assistant							
RANGE 120	Monthly	3,202	3,363	3,530	3,710	3,894	4,090
Admissions & Records Specialist II	<i>Hourly</i>	19.060	20.018	21.012	22.083	23.179	24.345
Groundskeeper/Swimming Pool Main. Wkr.							
Student Development Office Asst.							
Warehouse Worker							

South Orange County Community College District
2007-2008 Salary Schedule

CLASSIFICATION		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
RANGE 121	Monthly	3,278	3,444	3,622	3,803	3,990	4,192
Administrative Assistant							
Athletic Equipment Specialist/Driver	<i>Hourly</i>	<i>19.512</i>	<i>20.500</i>	<i>21.560</i>	<i>22.637</i>	<i>23.750</i>	<i>24.952</i>
Career Services Technician							
Central Services Specialist							
Extended Opportunity Program Specialist							
Extended Opportunity Prog. Spec. - Bilingual							
Human Resources Assistant							
Library Assistant III							
RANGE 122	Monthly	3,365	3,532	3,712	3,895	4,091	4,295
Admissions & Records Specialist III							
Child Development Specialist	<i>Hourly</i>	<i>20.030</i>	<i>21.024</i>	<i>22.095</i>	<i>23.185</i>	<i>24.351</i>	<i>25.565</i>
Grounds Specialist							
Instructional Assistant							
Lab. Technician, Art							
Lab. Technician, Automotive Technology							
Lab. Technician, Communication Arts							
Lab. Technician, Computers							
Lab. Technician, Environmental Studies							
Lab. Technician, Graphics							
Lab. Technician, Horticulture							
Lab. Technician, Language							
Lab. Technician, Lariat							
Lab. Technician, Life/Physical Sciences							
Lab. Technician, PE & Athletics							
Lab. Technician, Photography							
Lab. Technician, Reading							
Program Technician-Categorical funded							
Publications Technician							
Swimming Pool Maintenance Worker							
Ticket Office Operations Manager							
RANGE 123	Monthly	3,447	3,624	3,807	3,994	4,195	4,404
Disabled Student Program Specialist							
Health Sci & Human Svc Prog Specialist	<i>Hourly</i>	<i>20.518</i>	<i>21.571</i>	<i>22.661</i>	<i>23.774</i>	<i>24.970</i>	<i>26.214</i>
Matriculation Specialist							
Technology Assistant							
Transfer Center Specialist							
RANGE 124	Monthly	3,537	3,715	3,900	4,093	4,299	4,514
Accounting Specialist							
Building Maintenance Worker	<i>Hourly</i>	<i>21.054</i>	<i>22.113</i>	<i>23.214</i>	<i>24.363</i>	<i>25.589</i>	<i>26.869</i>
Lead Groundskeeper							
Payroll Specialist							
Senior Copy Center Technician							
Senior Health Office Assistant							
RANGE 125	Monthly	3,626	3,809	3,998	4,198	4,410	4,628
Financial Aid Specialist							
Library Technician	<i>Hourly</i>	<i>21.583</i>	<i>22.673</i>	<i>23.798</i>	<i>24.988</i>	<i>26.250</i>	<i>27.548</i>
International Student Program Technician							
Risk Management Specialist							

South Orange County Community College District
2007-2008 Salary Schedule

CLASSIFICATION

		<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
RANGE 126	Monthly	3,717	3,902	4,099	4,302	4,518	4,745
Accompanist							
Admissions & Records Evaluator	<i>Hourly</i>	22.125	23.226	24.399	25.607	26.893	28.244
Admissions & Records Systems Specialist							
Buyer							
Fiscal/Veterans Specialist							
Graphic Designer/Production Technician							
Lead Warehouse Worker							
Multimedia Technician							
Senior Admissions & Records Specialist							
Senior Admissions & Records Spec. - Bilingual							
RANGE 127	Monthly	3,810	3,999	4,200	4,412	4,631	4,862
Articulation Specialist							
Community Education Prog Specialist	<i>Hourly</i>	22.679	23.804	25.000	26.262	27.565	28.940
Human Resources Specialist							
Parking Coordinator							
Senior Administrative Assistant							
Senior Matriculation Specialist							
RANGE 128	Monthly	3,906	4,100	4,305	4,520	4,746	4,985
Automotive Diagnostic Technician							
Electrician	<i>Hourly</i>	23.250	24.405	25.625	26.905	28.250	29.673
Foundation Specialist							
HVAC Technician							
Locksmith							
Painter							
Plumber							
Senior Accounting Specialist							
Senior Child Development Specialist							
Senior Payroll Specialist							
Stage/Set Carpenter							
RANGE 129	Monthly	4,001	4,202	4,414	4,633	4,864	5,107
Career Guidance Officer							
Career Placement Officer	<i>Hourly</i>	23.815	25.012	26.274	27.577	28.952	30.399
Career Services Officer							
Fine Arts Public Information Officer							
International Student Program Specialist							
Irrigation Systems Specialist							
Re-Entry/Women's Center Services Officer							
Research Specialist							
Senior Financial Aid Specialist							
Sports Public Information Officer							
RANGE 130	Monthly	4,102	4,308	4,522	4,748	4,987	5,235
Art Gallery Specialist/Curator							
Budget Control/Fiscal Officer	<i>Hourly</i>	24.417	25.643	26.917	28.262	29.685	31.161
Curriculum/Scheduling Specialist							
Graphic Designer							
Instructional Programmer/Analyst							
Lead Building Maintenance Worker							
Network Systems Technician I							
Program Sr Lab Technician-Categorical funded							
Program Specialist-Categorical funded							
Senior Buyer							
Senior Fiscal/Veterans Specialist							

South Orange County Community College District
2007-2008 Salary Schedule
CLASSIFICATION

		<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
RANGE 130	Monthly	4,102	4,308	4,522	4,748	4,987	5,235
Sr. Lab. Technician, Advanced Tech/App Sci							
Sr. Lab. Technician, Art	<i>Hourly</i>	<i>24.417</i>	<i>25.643</i>	<i>26.917</i>	<i>28.262</i>	<i>29.685</i>	<i>31.161</i>
Sr. Lab. Technician, Astronomy							
Sr. Lab. Technician, Automotive Technician							
Sr. Lab. Technician, Biology							
Sr. Lab. Technician, Computers							
Sr. Lab. Technician, Consumer Sciences							
Sr. Lab. Technician, Life/Physical Sciences							
Sr. Lab. Technician, Math/Science/Engineering							
Sr. Lab. Technician, Music							
Sr. Lab. Technician, Performing Arts							
Sr. Lab. Technician, Photography							
Senior Multimedia Technician							
RANGE 131	Monthly	4,203	4,415	4,634	4,865	5,110	5,367
Athletic Trainer							
Senior Human Resources Specialist	<i>Hourly</i>	<i>25.018</i>	<i>26.280</i>	<i>27.583</i>	<i>28.958</i>	<i>30.417</i>	<i>31.946</i>
Outreach Specialist							
RANGE 132	Monthly	4,310	4,525	4,750	4,990	5,237	5,498
Accounting Systems Specialist							
Applications Specialist I	<i>Hourly</i>	<i>25.655</i>	<i>26.935</i>	<i>28.274</i>	<i>29.702</i>	<i>31.173</i>	<i>32.726</i>
Costume/Makeup Designer							
Curriculum Publications Specialist							
Lighting and Sound Designer							
Theatre Production Manager							
Payroll Process Specialist							
Radio News Director							
Technical Director/Scenic Designer							
Video Production Specialist							
RANGE 133	Monthly	4,416	4,637	4,867	5,114	5,371	5,641
Executive Assistant							
	<i>Hourly</i>	<i>26.286</i>	<i>27.601</i>	<i>28.970</i>	<i>30.440</i>	<i>31.970</i>	<i>33.577</i>
RANGE 134	Monthly	4,529	4,755	4,994	5,242	5,507	5,781
Lead Automotive Diagnostic Technician							
Program Coordinator-Categorical funded							
Lead Electrician	<i>Hourly</i>	<i>26.958</i>	<i>28.304</i>	<i>29.726</i>	<i>31.202</i>	<i>32.780</i>	<i>34.411</i>
Network Systems Technician II							
Plant Engineer							
Senior Graphic Designer							
RANGE 135	Monthly	4,642	4,875	5,119	5,375	5,647	5,926
Health Center Nurse							
	<i>Hourly</i>	<i>27.631</i>	<i>29.018</i>	<i>30.470</i>	<i>31.994</i>	<i>33.613</i>	<i>35.274</i>
RANGE 136	Monthly	4,757	4,998	5,245	5,512	5,790	6,076
Applications Specialist II							
Senior Graphic Designer/Pub. Editor	<i>Hourly</i>	<i>28.315</i>	<i>29.750</i>	<i>31.220</i>	<i>32.810</i>	<i>34.464</i>	<i>36.167</i>
RANGE 137	Monthly	4,878	5,122	5,383	5,651	5,934	6,227
Grants Analyst							
Media and Marketing Specialist	<i>Hourly</i>	<i>29.036</i>	<i>30.488</i>	<i>32.042</i>	<i>33.637</i>	<i>35.321</i>	<i>37.065</i>
Research & Planning Analyst							

South Orange County Community College District
2007-2008 Salary Schedule

CLASSIFICATION

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
RANGE 138	Monthly	5,000	5,253	5,518	5,793	6,079	6,385
Alternate Media Specialist							
Financial Analyst	<i>Hourly</i>	<i>29.762</i>	<i>31.268</i>	<i>32.845</i>	<i>34.482</i>	<i>36.185</i>	<i>38.006</i>
Network Services Analyst							
Network Systems Technician III							
RANGE 139	Monthly	5,126	5,385	5,653	5,940	6,234	6,546
	<i>Hourly</i>	<i>30.512</i>	<i>32.054</i>	<i>33.649</i>	<i>35.357</i>	<i>37.107</i>	<i>38.964</i>
RANGE 140	Monthly	5,254	5,521	5,795	6,083	6,388	6,707
Application Specialist III							
Instructional Designer	<i>Hourly</i>	<i>31.274</i>	<i>32.863</i>	<i>34.494</i>	<i>36.208</i>	<i>38.024</i>	<i>39.923</i>
Programmer Analyst							
RANGE 141	Monthly	5,386	5,655	5,941	6,235	6,550	6,876
Network Systems Administrator							
	<i>Hourly</i>	<i>32.060</i>	<i>33.661</i>	<i>35.363</i>	<i>37.113</i>	<i>38.988</i>	<i>40.929</i>
RANGE 142	Monthly	5,523	5,798	6,086	6,392	6,710	7,048
Webmaster							
	<i>Hourly</i>	<i>32.875</i>	<i>34.512</i>	<i>36.226</i>	<i>38.048</i>	<i>39.940</i>	<i>41.952</i>
RANGE 143	Monthly	5,659	5,946	6,241	6,553	6,881	7,226
	<i>Hourly</i>	<i>33.685</i>	<i>35.393</i>	<i>37.149</i>	<i>39.006</i>	<i>40.958</i>	<i>43.012</i>
RANGE 144	Monthly	5,798	6,087	6,396	6,714	7,051	7,405
Senior Programmer Analyst							
	<i>Hourly</i>	<i>34.512</i>	<i>36.232</i>	<i>38.071</i>	<i>39.964</i>	<i>41.970</i>	<i>44.077</i>
RANGE 145	Monthly	5,943	6,239	6,556	6,882	7,227	7,590
	<i>Hourly</i>	<i>35.375</i>	<i>37.137</i>	<i>39.024</i>	<i>40.964</i>	<i>43.018</i>	<i>45.179</i>
RANGE 146	Monthly	6,092	6,395	6,720	7,054	7,408	7,780
	<i>Hourly</i>	<i>36.262</i>	<i>38.065</i>	<i>40.000</i>	<i>41.988</i>	<i>44.095</i>	<i>46.310</i>
RANGE 147	Monthly	6,244	6,555	6,888	7,230	7,593	7,975
	<i>Hourly</i>	<i>37.167</i>	<i>39.018</i>	<i>41.000</i>	<i>43.036</i>	<i>45.196</i>	<i>47.470</i>
RANGE 148	Monthly	6,400	6,719	7,060	7,411	7,783	8,174
	<i>Hourly</i>	<i>38.095</i>	<i>39.994</i>	<i>42.024</i>	<i>44.113</i>	<i>46.327</i>	<i>48.655</i>
RANGE 149	Monthly	6,560	6,887	7,236	7,596	7,978	8,378
	<i>Hourly</i>	<i>39.048</i>	<i>40.994</i>	<i>43.071</i>	<i>45.214</i>	<i>47.488</i>	<i>49.869</i>

South Orange County Community College District
2007-2008 Salary Schedule

RANGE 150	Monthly	6,724	7,059	7,417	7,786	8,177	8,587
	<i>Hourly</i>	<i>40.024</i>	<i>42.018</i>	<i>44.149</i>	<i>46.345</i>	<i>48.673</i>	<i>51.113</i>
RANGE 151	Monthly	6,892	7,235	7,602	7,981	8,381	8,802
	<i>Hourly</i>	<i>41.024</i>	<i>43.065</i>	<i>45.250</i>	<i>47.506</i>	<i>49.887</i>	<i>52.393</i>
RANGE 152 Database Administrator	Monthly	7,064	7,416	7,792	8,181	8,591	9,022
	<i>Hourly</i>	<i>42.048</i>	<i>44.143</i>	<i>46.381</i>	<i>48.696</i>	<i>51.137</i>	<i>53.702</i>
RANGE 153	Monthly	7,241	7,601	7,987	8,386	8,806	9,248
	<i>Hourly</i>	<i>43.101</i>	<i>45.244</i>	<i>47.542</i>	<i>49.917</i>	<i>52.417</i>	<i>55.048</i>
RANGE 154	Monthly	7,422	7,791	8,187	8,596	9,026	9,479
	<i>Hourly</i>	<i>44.179</i>	<i>46.375</i>	<i>48.732</i>	<i>51.167</i>	<i>53.726</i>	<i>56.423</i>

To determine the hourly rate, the monthly rate is divided by 168 and the results carried to three decimal places.
(Based on 21 Days per Month)

Board Approved:
Effective:

SCHEDULE CL07

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Network Equipment: Business Sciences and Technology Innovation Center

ACTION: Approval

BACKGROUND

On September 27, 2004, the Board of Trustees approved hiring LPA to provide architectural services for the Business Sciences and Technology Innovation Center at Irvine Valley College. The Board of Trustees approved \$500,000 from basic aid as a match to the state funding of \$2,721,000 for the equipment.

During the recent district wide telephone system upgrade, Cisco Electronics were chosen as the district standard for the data/telephone network.

Furniture and equipment for IVC's Business Sciences Technology and Innovation Center will be purchased after the approval of the state budget in late summer/fall when state equipment funding is released.

STATUS

The campus will schedule fall classes in nine (9) of the spaces. Teaching requires network/technology capabilities.

Irvine Valley College staff has determined that it would be in the best interest of the district to purchase the Cisco network equipment from Nexus IS using a California Multiple Award Schedule CMAS, Contract No. 303700163S. The purchase price for this equipment is \$168,090 including sales tax.

Equipment funds are available in the project budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees declare it to be in the best interest of the district to purchase the Cisco network equipment from the California Multiple Award Schedule and approve issuing a purchase order for \$168,090 with Nexus IS.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Rescind Award of Bid: Stereo Lithography Equipment

ACTION: Approval

BACKGROUND

On February 20, 2008, the Board approved Bid No 1073 for Stereolithography Equipment with Sony, sole responder to the bid. The Solid Creation Stereolithography (SLA) machine provides an accurate model for rapid digital manufacturing, rapid tooling, and advanced digital manufacturing. Sony Manufacturing America, Inc. offered us a price below market value because of their support of our Rapid Digital Manufacturing program at Saddleback College.

STATUS

Sony has since determined it is preferable to donate the equipment to the district. College staff has reviewed this proposal and recommends that the bid award for Bid No. 1073 be rescinded and the donation be accepted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees rescind approval of Bid No. 1073 and accept donation of the Stereolithography Equipment from Sony Manufacturing Systems America, Inc. of Lake Forest, California for Saddleback College.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: GASB 43 & 45 Compliance Vendor Selection

ACTION: Information

BACKGROUND

The recently issued GASB No. 45 (Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions) requires that government agencies calculate and report the future liabilities associated with providing Other Post Employment Benefits (OPEB). Additionally, GASB No. 43 (Financial Reporting for Post-employment Benefit Plans Other Than Pensions) provides reporting requirements for OPEB trust funds.

STATUS

In November 2007 the District contracted with RPM Consultant Group, which specializes in GASB 43 & 45 compliance. The consultant will assist with the implementation of an OPEB irrevocable trust. In December 2007 Chuck Thompson, the RPM consultant, sent an RFP (EXHIBIT A) for trust, investment management, and administrative services for GASB 43 & 45 compliance to seven vendors. The vendors were: 1) CalPERS, 2) Keenan and Associates, 3) California School Boards/PARS, 4) Orange County Teachers Federal Credit Union, 5) Community College League of California, 6) Wells Fargo, 7) Self Insured Schools of California (SISC). A committee comprised of the Deputy Chancellor, the Vice Chancellor of Human Resources, the District Director of Fiscal Services, the Director of Fiscal Services at Saddleback College, and the Director of Fiscal Services at IVC is reviewing the proposals. Upon selection of a GASB 43 & 45 compliance vendor a legal review of the contracts will follow. It is anticipated the contracts for the Plan Sponsor and the Trust company will be presented to the Board of Trustees for approval in April.



28500 MARSHALL BLVD., MISSION VIEJO, CA 92690 - 949 582-4851 WWW.SOCCCD.ORG
SANDLEROCK COLLEGE - IRVINE VALLEY COLLEGE - ADVANCED TECHNOLOGY EDUCATION PARK

December 5, 2007

Dear GASB 43 & 45 Compliance Vendor:

The South Orange County Community College District (SOCCCD) is seeking proposals from qualified entities and/or firms to submit their proposals to provide trust, investment management and administration services for a GASB 43 & 45 Other Post-Employment Benefit (OPEB) program as specified in the Request for Proposal (RFP) included with this memo. It is the intent of this RFP to provide firms a fair opportunity for their services to be considered.

Proposals are to be prepared in such a way as to provide a straight forward and concise delineation of capabilities to satisfy the requirements of this RFP. Proposals must be complete in all respects and emphasis should be placed on conformance to the RFP instructions, responsiveness to the RFP requirements, and on clarity of content.

Award shall be made to the responsible firm whose proposal is determined to be the most advantageous to the College, taking into consideration the evaluation factors set forth in the RFP.

We have elected to work with Chuck Thompson President and CEO of RPM Consultant Group as our GASB consultant for the RFP process that has a vendor response date of no later than 2:00 PM on January 8, 2008.

Thank you in advance for your compliance with the RFP response and submission procedures.

We look forward to receiving a GASB 43 & 45 compliance vendor RFP response from your firm.

Sincerely,

A handwritten signature in black ink that reads "G. Poertner".

Gary Poertner
Deputy Chancellor (CBO)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Updating Current IVC Seal

ACTION: Information

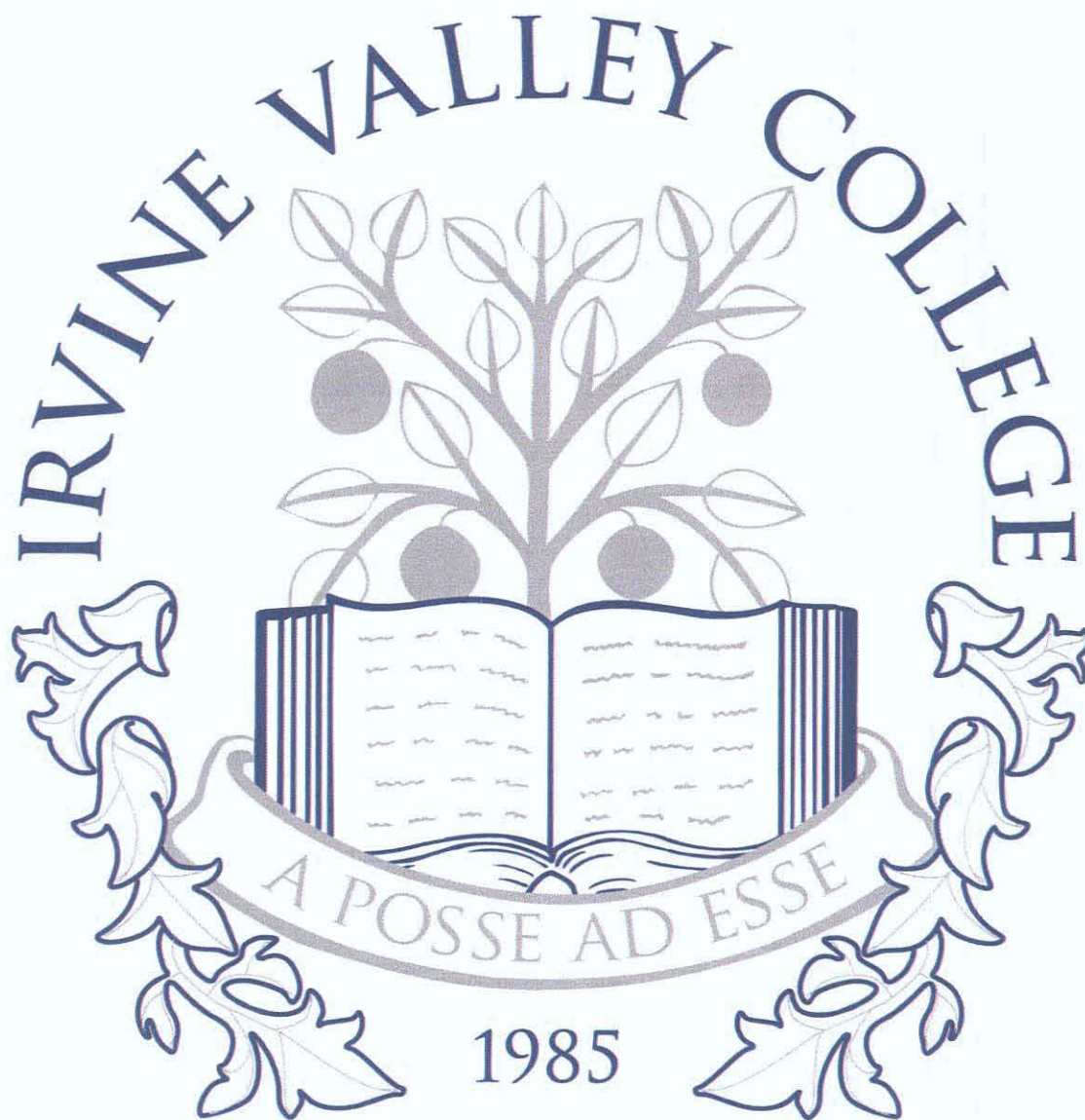
BACKGROUND

In response to requests from the college staff and the President's office to update the seal, the college identity task force met to review the existing outdated design and to develop a process to create a new seal. Three seals were created by the IVC publications department and presented to the identity task force, and subsequently the college marketing committee for selection. Upon consensus, the chosen design was circulated to all the college governance for approval.

STATUS

Before moving forward with the design, extensive input was received from the identity task force which is a sub-committee of the marketing and enrollment management committee, operating as part of the strategic planning process. The identity task force and publications department studied more than thirty seals from other colleges for an appropriate graphic look that was consistent with other IVC design, color, and font choices.

The updated college seal is presented in Exhibit A.



FROM POSSIBILITY TO ACTUALITY

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: NSF Grant – Train the Trainer Rapid Prototyping Workshop

ACTION: Information

BACKGROUND

On September 1, 2007, the National Science Foundation awarded Grant No. 0702912. This grant was funded with Ken Patton as the Principal Investigator to develop curriculum to educate technicians in community colleges in "Solid Modeling" Technology. This is a four-year grant with four years remaining. It will assist students in all areas of 3D design programs, including: Art/Animation, Architecture, Mechanical Engineering and Interior Design.

STATUS

The Business Science Division proposes to sponsor a workshop where technicians and students from all over the country will come together to work in "Solid Modeling" Technology with such Vendors as Sony, ZCorp, and Paton & Associates. The Workshop will be held on the Saddleback College campus, August 11-14, 2008. Forty to fifty attendees are anticipated. They will be staying at the Dana Point Marina Inn at the cost of \$17,380, paid through the NSF Grant. There will be no impact on the general fund.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Professors of the Year

ACTION: Information

BACKGROUND

The James Hines Teacher of the Year Foundation annually provides substantial awards to Orange County's outstanding classroom teachers. The awards honor faculty members who have inspired and enabled students to improve their lives in ways specifically attributed to the teachers. Each year among the honorees is an Orange County community college faculty member currently employed in one of the Orange County community college districts. Nominees for the community college award are selected by each community college in Orange County.

STATUS

For the selection process for the community college award, Saddleback College and Irvine Valley College follow the guidelines established by the Orange County Department of Education. A committee to screen nominees was formed at each college by the Saddleback College Associated Student Government and the Associated Students of Irvine Valley College. The committees included administrators, faculty, and students who made the final selection. The names were forwarded to the academic senates at Saddleback College and Irvine Valley College and were approved by the appropriate college senate.

Saddleback College is proud to announced Janine O'Buchon, Division of Health Sciences, Human Services, and Emeritus Institute, as the 2009 Full-Time Professor of the Year, and Mildred Landecker, Division of Health Sciences, Human Services, and Emeritus Institute, as the 2009 Part-Time Professor of the Year.

Irvine Valley College is proud to announce Dr. John Licitra, Guidance and Counseling, as the 2009 Full-Time Professor of the Year; Jennifer N. Bailly, Social and Behavioral Sciences, as the Part-Time Professor of the Year; and Pam Schader, Emeritus Institute, as the Emeritus Institute Professor of the Year.

The nominations will be forwarded to the Orange County Department of Education for the county-wide competition.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Basic Aid Report

ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 3/24/08 Total Basic Aid Receipts of \$257.8M less Total Approved Projects in the amount of \$234.4M leaves an estimated uncommitted Basic Aid Fund balance of \$23.4M. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2007/2008 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2007/2008.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2007 – 2008	\$43,490,307
2008 – 2009	\$45,934,846
2009 – 2010	\$49,392,761
2010 – 2011	\$53,091,341
2011 – 2012	\$57,044,652

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of March 24, 2008**

	1999-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	Total
Actual Basic Aid Receipts	\$14,869,100	\$13,719,277	\$18,419,919	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$214,323,346
Estimated Basic Aid Receipts 2007/08								\$43,490,307
							Total Receipts	\$257,813,653
							Total Approved Projects	\$234,385,060
							Estimated Uncommitted Basic Aid Funds	\$23,428,593

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2003/04 College Retiree Benefit Liability Contribution				\$964,268	\$1,855,229	\$2,819,497
2003/04 College/District Contributions for Debt Retirement				\$527,929	\$1,015,724	\$1,543,653
2003/04 Special Trustee Election	\$453,867					\$453,867
2004/05 College Retiree Benefit Liability Contribution				\$1,046,634	\$2,008,856	\$3,055,490
2004/05 College/District Contributions for Debt Retirement			\$7,000	\$595,076	\$749,254	\$1,351,330
2004/05 Scheduled Maintenance Project				\$343,000	\$657,000	\$1,000,000
2004/05 Technology Needs for IVC, SC & District			\$665,000	\$1,413,275	\$1,470,140	\$3,548,415
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
2005/06 College Instructional Equipment Allocation				\$318,000	\$624,000	\$942,000
2005/06 College Retiree Benefit Liability Contribution				\$1,109,143	\$2,251,896	\$3,361,039
2006/07 College Retiree Benefit Liability Contribution				\$1,535,667	\$3,146,245	\$4,681,912
2007/08 College Retiree Benefit Liability Contribution				\$3,444,000	\$7,056,000	\$10,500,000
2005/06 College/District Contributions for Debt Retirement			\$94,000	\$604,464	\$787,254	\$1,485,718
2005/06 Scheduled Maintenance Project				\$330,000	\$670,000	\$1,000,000
2005/06 Technology Needs for IVC, SC & District			\$732,000	\$1,095,000	\$1,497,203	\$3,324,203
2006/07 Technology Needs for IVC, SC & District			\$800,000	\$1,095,000	\$2,500,000	\$4,395,000
2007/08 Technology Needs for IVC, SC & District			\$1,000,000	\$1,000,000	\$2,000,000	\$4,100,000
ATEP Operating Budget		\$4,553,957				\$4,553,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation		\$8,160,983				\$8,160,983
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$750,000				\$750,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$10,182,000		\$10,182,000
IVC Design and Install Entrance from Barranca				\$730,000		\$730,000
*IVC Fine Arts Building				\$0		\$0
IVC Floor Repairs				\$62,500		\$62,500
*IVC Life Sciences Project				\$1,363,000		\$1,363,000
IVC Lot Expansion and Phase 1 of Lot 6				\$1,480,000		\$1,480,000

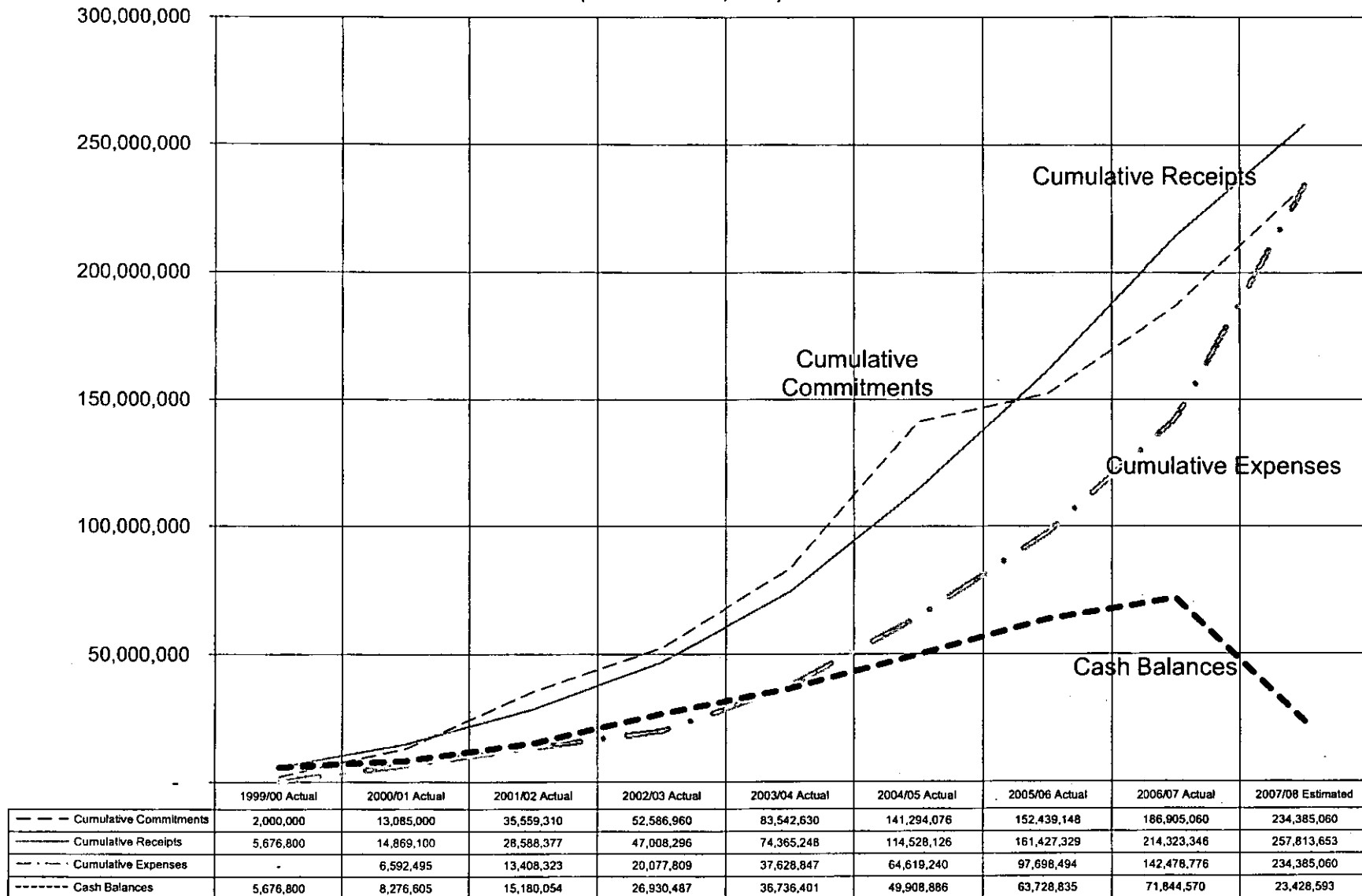
Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Early College Program				\$60,000		\$60,000
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$200,000		\$200,000
IVC Science Lab Addition & Remodel				\$5,480,000		\$5,480,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
SC Building Repairs Math, Science Engineering Buildings					\$2,337,000	\$2,337,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
**SC Building Repairs/Library Remodel					\$4,869,000	\$4,869,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,018,220		\$8,238,780	\$15,257,000
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
*SC Science Building (M/S/E annex)					\$2,689,300	\$2,689,300
*SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Temporary Classroom Facilities					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SOCCCD: Replace HR & Bdgt Dev Systems			\$898,000			\$898,000
SOCCCD: Student Information System Upgrade-Phase I/Phase II			\$14,102,000			\$14,102,000
SOCCCD Districtwide Telephone System	\$4,500,000					\$4,500,000
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$120,000					\$120,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
Total Approved Projects	\$40,173,707	\$25,564,940	\$25,783,932	\$63,333,747	\$79,528,734	\$234,385,060

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/00 Actual	2000/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated	Total	Project Balance
2004/05 College Scheduled Maintenance Projects	1,000,000						381,124	272,888	233,574	112,414	1,000,000	-
2004/05 Technology Needs for IVC, SC, & District	3,548,415						2,394,995	1,140,549	6,255	6,616	3,548,415	-
2005/06 Allocation for Salary Schedule Restructure	4,245,000							4,245,000			4,245,000	-
2005/06 College Instructional Equipment Needs	942,000							438,461	41,503	462,038	942,000	-
2005/06 College Scheduled Maintenance Projects	1,000,000							627,311	197,753	174,935	1,000,000	-
2005/06 Technology Needs for IVC, SC & District	3,324,203							2,440,234	856,093	27,877	3,324,203	-
2006/07 Technology Needs for IVC, SC & District	4,395,000								2,316,478	2,078,522	4,395,000	-
2007/08 Technology Needs for IVC, SC & District	4,100,000									4,100,000	4,100,000	-
ATEP Operating Budget*	4,553,957						266,981	706,587	1,119,887	2,460,502	4,553,957	-
ATEP Staffing, Equipment, Program Development	4,000,000									4,000,000	4,000,000	-
ATEP Renovation	8,160,983					370,243	630,096	1,035,239	3,838,068	2,287,337	8,160,983	-
ATEP Building Demolition	7,000,000									7,000,000	7,000,000	-
ATEP Hangar & Chapel Utilities	1,000,000									1,000,000	1,000,000	-
ATEP Site Development Negotiations	750,000								12,066	737,934	750,000	-
College/District Contributions for Debt Retirement - COPS	4,380,701					1,543,653	1,351,330	1,485,718	-	-	4,380,701	-
Debt Retirement Contribution	34,400,000		6,000,000	5,000,000	5,000,000	5,000,000	5,000,000	4,200,000	4,200,000	-	34,400,000	-
IVC Business & Technology Innovation Center	10,182,000							25,880	981,852	9,174,287	10,182,000	-
IVC Design and Install Entrance from Barranca	730,000							9,950	-	720,050	730,000	-
IVC: Early College Program	60,000									60,000	60,000	-
IVC Fine Arts Building	-									-	-	-
IVC Floor Repairs	62,500						57,458	882	-	4,160	62,500	-
IVC Life Sciences Project	1,363,000									1,363,000	1,363,000	-
IVC Lot Expansion and Phase 1 of Lot 6	1,480,000						1,500	222,418	1,183,432	72,650	1,480,000	-
IVC Maintenance and Police Facility	4,575,000						90,046	1,575,308	1,412,747	1,496,899	4,575,000	-
IVC Modular Building	370,000				303,790	65,666	544			-	370,000	-
IVC Performing Arts Center	17,180,000					57,850	623,625	4,235,617	10,727,931	1,534,976	17,180,000	-
IVC Science Equip & TV Studio	500,000		215,161	234,559	21,303	21,791	7,186			-	500,000	-
IVC Sports Facilities	896,000		20,671	875,329						-	896,000	-
IVC Utility Service Project	416,000							125,332	220,576	70,093	416,000	-
IVC Remove/Relocate IVC Maint., Police, Whse. & A-500 Bldgs	514,000							35,700	413,103	85,196	514,000	-
IVC Modular Bldg Replacement (CEC)	200,000								200,000	-	200,000	-
IVC Science Lab Addition & Remodel	5,480,000								276,823	5,203,177	5,480,000	-
IVC A-300 Bldg Remodel	2,481,000								49,177	2,431,823	2,481,000	-
Retiree Benefit Past Service Liability	5,329,628					1,129,408	1,223,940	1,346,334	1,629,946	-	5,329,628	-
Retiree Benefit Current Year Service Liability	8,588,310					1,690,089	1,831,550	2,014,705	3,051,966	-	8,588,310	-
Retiree Benefit Current Year Service Liability	10,500,000									10,500,000	10,500,000	-
SC Building Repairs - Math, Science Engineering Bldg	2,337,000						57,748		9,684	2,269,568	2,337,000	-
SC Building Repairs - TAS Building	1,956,000						26,775	97,135	28,465	1,803,624	1,956,000	-
SC Building Repairs - Library Remodel	4,869,000					40,000	37,892	-	48,725	4,742,383	4,869,000	-
SC Demolition of Lower Campus Buildings	1,719,000			11,928	430,115	523,330	15,917	737,255	-	455	1,719,000	-
SC Demolition	1,000,000									1,000,000	1,000,000	-
SC Village Remodel	4,130,000									4,130,000	4,130,000	-
SC Golf Driving Range Net Replacement	300,000							1,800	43,400	254,800	300,000	-
SC Health Science/District Office Building	15,257,000			15,888	728,996	6,411,204	7,887,463	189,994	5,096	18,359	15,257,000	-
SC Hire Consultant for Parking/Traffic Study	48,500						24,250	-	-	24,250	48,500	-
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000					46,200	1,288,800			-	1,335,000	-
SC Mold Abatement and Air Quality Improvements	9,006,000							682,740	3,735,624	4,587,636	9,006,000	-
SC Science Building (M/S/E annex)	2,689,300								29,595	2,659,705	2,689,300	-
SC Science Equip & TV Studio	500,000		126,720	245,745	124,942	2,501	92			-	500,000	-
SC Science/Applied Science Bldg	14,850						14,850	-	-	-	14,850	-
SC Sports Facilities	817,310		229,943	432,378	60,340	55,964	26,695	11,990		-	817,310	-
SC Temporary Classroom Facilities	7,269,285						714	3,729,338	3,341,007	198,226	7,269,285	-
SC McKinney Theater Restroom remodel	2,542,000								162,708	2,379,292	2,542,000	-
SOCCCD: Replace HR & Bdgt Dev Systems	898,000							208,797	672,943	16,260	898,000	-
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,000								3,515,073	10,586,927	14,102,000	-
SOCCCD: Districtwide Telephone System	4,500,000					127,271	3,636,911	627,911	107,404	502	4,500,000	-
SOCCCD: Fiscal and HR Systems Repl.	27,500							27,500		-	27,500	-
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010							370,010		-	370,010	-
SOCCCD: HR Recruitment Work Plan	85,911						85,911			0	85,911	-
SOCCCD: Legislative Advocacy Services - Basic Aid	120,000					12,000	26,000	26,000	26,000	30,000	120,000	-
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830							184,690	85,327	59,813	329,830	-
SOCCCD: Special Trustee Election	453,867					453,867				-	453,867	-
Totals	234,385,060	-	6,592,495	6,815,828	6,669,488	17,551,038	26,990,393	33,079,254	44,780,282	91,906,284	234,385,060	-

	1999/00 Actual	2000/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated
Commitments	2,000,000	11,085,000	22,474,310	17,027,650	30,955,670	57,751,446	11,145,072	34,465,912	47,480,000
Cumulative Commitments	2,000,000	13,085,000	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	234,385,060
Receipts	5,676,800	9,192,300	13,719,277	18,419,919	27,356,952	40,162,878	46,899,203	52,896,017	43,490,307
Cumulative Receipts	5,676,800	14,869,100	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	257,813,653
Cumulative Expenses	-	6,592,495	13,408,323	20,077,809	37,628,847	64,619,240	97,688,494	142,478,776	234,385,060
Cash Balances	5,676,800	8,276,605	15,180,054	26,930,487	36,736,401	49,908,886	63,728,835	71,844,570	23,428,593

South Orange County Community College District
Basic Aid Receipts, Commitments, Expenses and Cash Balances
 (As of March 24, 2008)



TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT March 24, 2008

SADDLEBACK COLLEGE

1. BGS BUILDING REPAIRS.

Remediation and repair work started on January 8, 2007, and is progressing according to the revised schedule. Interior remediation and repair work is 100% completed; site, and other exterior building repair work is 100% completed. Punch list walks on the interior, exterior, and building systems were conducted and the contractor is working on noted items requiring correction. Final air testing was conducted within the building and the final report and building certification report is being prepared. *The District is in receipt of a letter from the environmental consultant indicating that the building is cleared for occupancy.* The Casework and Interior Improvements Project is underway. The project is scheduled for completion by the end of April, 2008.

2. JAMES B. UTT LIBRARY REMODEL

The architect has completed the preliminary plans for this project and made the required submittal to the State Chancellor's Office on July 2, 2007. The State Chancellor's Office approved the preliminary drawings and released funding for working drawings. The architects have submitted construction documents for review by DSA. Construction is anticipated to start in September, 2008, and be completed by the end of December, 2009. The overall project budget is \$20,800,000 with a state contribution in excess of \$16,000,000 and a basic aid contribution of \$4,800,000.

3. SCIENCES BUILDING

The architect has completed the FPP which was submitted to the State Chancellor's Office on June 28, 2007, along with the 5-Year Construction Plan. *The State Chancellor's Office is preparing all necessary documentation for submittal of the funding request to the Legislative Analyst's Office.*

4. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Meetings were held with college administration and staff to discuss target dates for start of construction pursuant to instruction and performance schedules. *Bids for the project were received and opened on February 27, 2008. An item is included in this month's Agenda for the award of the construction contract.* Construction is expected to start in early April, 2008 and be completed by the end of December, 2008.

5. REMODEL VILLAGE FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding in the amount of \$4,130,000 for this project. The Board also approved hiring R2A to provide architectural services. *The architects have completed the construction documents and have submitted them to DSA for plan check review. The project was submitted under the "small project" category and it is expected that the construction document review by DSA will be completed by sometime in April, 2008.*

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The architect has submitted add service requests. The District has requested written backup to verify agreement of extra costs prior to work commencing. Minor equipment orders remain. Warranty issues will continue through this year following construction completion. Total change orders represent 2.75% of the original contract amount.

2. BUSINESS, SCIENCE & TECHNOLOGY

The exterior finishes are 95% complete. Painting, Ceramic tile, and the grid for lay-in ceiling installation is underway. A potential code change related to fire sprinkler requirements is under review. District Facilities staff meets with site staff weekly to define furniture and equipment needs. The project was 65% complete at the end of January, 2008. Project completion is anticipated in June, 2008. Total change orders represent 0.33% of the original contract amount.

3. MAINTENANCE AND POLICE FACILITY

The project is complete. Notice of Completion is filed. Warranty issues will continue through this first year following construction completion. Total change orders represent 4.83% of the original contract amount.

4. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

The architect submitted the completed working drawings to DSA on July 11, 2007. DSA Access Compliance is requiring additional accessible restroom facilities for this project. *An Additional Architectural Services Request to cover the added accessible restroom scope was approved by the Board at the February meeting. The architects are working on the required construction documents for the added restrooms and expect to have the documents completed and resubmitted to DSA sometime in April, 2008.* Prior to the costs for addressing the bathrooms, the architect estimates that additional \$1,360,000 will be required to complete this project. Rather than requesting additional funds now, a request will be submitted to the Board after bids are received and the exact amount of the shortfall is known. Construction is scheduled to start in July, 2008, and be completed in June, 2009.

5. A-300 REMODEL FOR MUSIC DEPARTMENT

The College and District completed review of the 100% working drawings and the architects have incorporated the comments into the final drawings. *The architects have received comments back from DSA and are working to incorporate these comments into the working drawing set for re-submittal to DSA sometime in April, 2008.* Construction operations may affect instructional activities in other portions of the building. District representatives have met with college administration, faculty, and staff to discuss swing space options, scheduling, and logistics for project construction. *This project is scheduled to start in July 2008.*

IRVINE VALLEY COLLEGE**6. LIFE SCIENCES PROJECT**

The state chancellor's office has recommended the Life Sciences building for inclusion in the 2008-09 state budget. The state estimates the total cost of this project at \$19,048,000 with \$17,488,000 from the state and \$1,560,000 from local contribution. *Applying a cost escalation to the mid-point of construction, the overall project costs are anticipated at \$24,628,000. A local contribution of \$7,468,000 will bring funding to \$24,628,000.*

ATEP**1. ATEP RENOVATION**

ATEP campus was substantially complete in time for the start of fall semester. Punch list items are being addressed. *All windows have been tested for water tightness with a 62% failure rate provided in a draft report. Remediation measures will be addressed upon receipt of the final report.* To date, total change orders represent 3.01% of the original contract amount.

Site development work is substantially complete. Release of retention will follow evaluation of costs to address *outstanding issues*. Total change orders represent 3.20% of the original contract amount.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Monthly Financial Status Report
ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget, and transactions through February 29, 2008. A review of current revenues and expenditures for the 2007/2008 fiscal year shows that they are in line with the budget.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
General Fund Income and Expenditure Summary
As of February 29, 2008

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
BEGINNING FUND BALANCE:		25,301,766	25,301,766	0	25,301,766
REVENUES:					
Federal Sources	8100-8199	\$ 2,152,459	2,173,169	20,710	374,361
Other State Sources	8600-8699	22,642,839	23,015,944	373,105	14,507,921
Other Local Sources	8800-8899	163,009,737	163,028,561	18,824	108,958,691
Total Revenue		187,805,035	188,217,674	412,639	123,840,973
BASIC AID		450,000	450,000	0	450,000
INCOMING TRANSFERS	8980-8989	241,003	168,013	(72,990)	265,555
TOTAL SOURCES OF FUNDS		213,797,804	214,137,453	339,649	149,858,294
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	61,262,240	59,905,844	(1,356,396)	36,322,954
Other Staff Salaries	2000-2999	37,432,855	37,417,758	(15,097)	19,737,454
Employee Benefits	3000-3999	33,439,065	33,474,155	35,090	22,098,362
Supplies & Materials	4000-4999	5,182,680	4,767,943	(414,737)	1,408,794
Services & Other Operating	5000-5999	18,718,039	17,241,283	(1,476,756)	8,559,793
Capital Outlay	6000-6999	12,176,943	15,575,060	3,398,117	3,956,522
Payments to Students	7500-7699	439,231	600,014	160,783	259,702
Total Expenditures		168,651,053	168,982,057	331,004	92,343,581
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	1,975,080	1,975,080	0	1,975,080
Basic Aid Transfers Out		32,403,771	32,403,771	0	15,173,771
Intra Fund Transfers Out	7400-7499	241,003	249,648	8,645	249,648
Debt Service	7100-7199	395,000	395,000	0	243,611
Total Other Sources (Uses)		35,014,854	35,023,499	8,645	17,642,110
TOTAL USES OF FUNDS		203,665,907	204,005,556	339,649	109,985,691
ENDING FUND BALANCE		10,131,897	10,131,897	0	39,872,603
Reserve for Economic Uncertainties		8,781,897	8,781,897	0	
Location Reserves for Economic Uncertainties		1,350,000	1,350,000	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

SADDLEBACK COLLEGE
General Fund Income and Expenditure Summary
As of February 29, 2008

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		9,619,852	9,619,852	0	9,619,852
REVENUES:					
Unrestricted Budget Allocation		\$ 74,660,580	74,660,580	0	49,680,970
Restricted Budget Allocation		11,680,073	11,867,769	187,696	7,511,300
Total Revenue		86,340,653	86,528,349	187,696	57,192,270
BASIC AID		300,000	300,000	0	300,000
INCOMING TRANSFERS	8980-8989	161,003	168,013	7,010	168,013
TOTAL SOURCES OF FUNDS		96,421,508	96,616,214	194,706	67,280,135
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	37,856,035	37,876,990	20,955	22,846,971
Other Staff Salaries	2000-2999	19,821,291	19,981,373	160,082	10,139,606
Employee Benefits	3000-3999	16,537,759	16,586,065	48,306	9,704,288
Supplies & Materials	4000-4999	3,653,224	3,336,092	(317,132)	957,153
Services & Other Operating	5000-5999	8,368,799	8,448,308	79,509	3,684,569
Capital Outlay	6000-6999	7,382,139	7,491,293	109,154	3,007,447
Payments to Students	7500-7699	141,258	228,080	86,822	120,239
Total Expenditures		93,760,505	93,948,201	187,696	50,460,273
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	1,500,000	1,500,000	0	1,500,000
Other Transfers	7400-7499	161,003	168,013	7,010	168,013
Debt Service	7100-7199	0	0	0	0
Total Other Sources (Uses)		1,661,003	1,668,013	7,010	1,668,013
TOTAL USES OF FUNDS		95,421,508	95,616,214	194,706	52,128,286
LOCATION OPERATING BALANCE		1,000,000	1,000,000	0	15,151,849
Reserve for Economic Uncertainties		1,000,000	1,000,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

IRVINE VALLEY COLLEGE
General Fund Income and Expenditure Summary
As of February 29, 2008

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		2,823,009	2,823,009	0	2,823,009
REVENUES:					
Unrestricted Budget Allocation		\$ 38,662,628	38,662,628	0	25,434,277
Restricted Budget Allocation		4,980,580	5,202,311	221,731	3,873,185
Total Revenue		43,643,208	43,864,939	221,731	29,307,462
BASIC AID		150,000	150,000	0	150,000
INCOMING TRANSFERS	8980-8989	80,000	0	(80,000)	81,635
TOTAL SOURCES OF FUNDS		46,696,217	46,837,948	141,731	32,362,106
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	19,157,529	19,291,778	134,249	12,304,762
Other Staff Salaries	2000-2999	10,857,955	10,851,501	(6,454)	5,928,765
Employee Benefits	3000-3999	8,612,151	8,663,716	51,565	5,269,451
Supplies & Materials	4000-4999	1,102,733	1,018,661	(84,072)	368,786
Services & Other Operating	5000-5999	2,992,876	3,044,898	52,022	1,624,348
Capital Outlay	6000-6999	2,608,118	2,526,943	(81,175)	766,013
Payments to Students	7500-7699	297,473	371,434	73,961	139,463
Total Expenditures		45,628,835	45,768,931	140,096	26,401,588
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	242,382	242,382	0	242,382
Other Transfers	7400-7499	80,000	81,635	1,635	81,635
Debt Service	7100-7199	395,000	395,000	0	243,611
Total Other Sources (Uses)		717,382	719,017	1,635	567,628
TOTAL USES OF FUNDS		46,346,217	46,487,948	141,731	26,969,216
LOCATION OPERATING BALANCE		350,000	350,000	0	5,392,890
Reserve for Economic Uncertainties		350,000	350,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: List of Board Requested Reports
ACTION: Information

BACKGROUND

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it is requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

STATUS

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
LISTING OF BOARD REPORTS REQUESTED**

Date Report Requested	Report Topic	Board Member Requesting Report	Report Due Date	Report Prepared By:	Date Submitted to the Board of Trustees
1/22/08	Nepotism	Trustee Williams	2/20/08	Bob King	2/20/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Written Reports
ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College
President, Irvine Valley College
Provost, ATEP
Associated Student Government of SC
Associated Students of IVC
Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
California School Employees Association
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Services Classified Senate
Police Officers' Association



MEMORANDUM

TO: Members of the Board of Trustees
Dr. Raghu Mathur, Chancellor

FROM: Dr. Richard D. McCullough, President

SUBJECT: REPORT FOR MARCH 24, 2008 BOARD OF TRUSTEES' MEETING

More than 200 veterans, students, faculty, staff, and administrators attended Saddleback College's Veterans Forum and Memorial Groundbreaking on March 5. Veterans from World War II, Vietnam, and Iraq shared their war experiences, and broke ground at the site of the Memorial outside of the Administration and Governance Building. Saddleback College was pleased to welcome the Chancellor and Trustees Marcia Milchiker and Tom Fuentes to the event, which ended with a celebratory luncheon was provided by the Saddleback College Foundation.

Student Services

Throughout the month of March, the Green Club is conducting a canned food drive for the people living in Tent City in Ontario. The area has become a temporary shelter for some 500 homeless people from throughout the Inland Empire, with the City and area churches relying on contributions to feed the people.

"Advice & A Slice," a new event to help students identify their graduation requirements and submit their petitions to graduate, was held on March 26. Students were able to meet with counselors without an appointment. Pizza was provided. The graduation petition deadline was extended to March 28 to accommodate students who attended the event.

The Transfer Center has arranged for admission representatives from the following campuses to visit our students this month: UCSB, UCSC, UCI, UCR, CSULB, CSUF, Cal Poly Pomona, CSUF Teaching, CSU Dominguez Hills, University of Phoenix, University of La Verne, Chapman, and National University.

The Transfer Center held four "Don't Cancel That Conference/Class" presentations during March. This visit is offered to professors when they are scheduled to attend off-campus meetings or conferences, or unable to teach their classes for other reasons.

The Child Development Center held their Annual Pancake Breakfast March 14th.

The Re-Entry & Women's Center held the Annual Women's Conference on March 7. "Jump-Start Your Health: A Conference On Women's Health Issues" was a sold out event. Among the guest speakers was former President Dixie Bullock.

Fine Arts

The Theatre Arts production of *Reefer Madness* played on February 29 through March 9, and on March 1, the writer and two actors from the movie saw the play and conducted a talk-back with the students afterwards.

The Third International Small Teapot Show was held in the Saddleback Art Gallery from February 25 through March 27. This show has been well visited and was featured as the number two thing to do in the *LA Times* Guide Calendar section.

Jazz Lab performed with guest artist Sal Cracchiolo, a blazing trumpeter, in the McKinney Theatre on March 10.

Jazz singer Judy Wexler gave a warm and bop-style performance on March 11 in the McKinney Theatre.

Tiffany Hsu and Myrna Chen, Annual Concerto Competition winners, performed with the Saddleback College Symphony Orchestra on March 18 in the McKinney Theatre.

The High School Band & Music Festival welcomed high school students to the McKinney Theatre on March 18 and 19 and was free to the public.

On March 19 the Saddleback College Wind Ensemble performed with the Aliso Niguel High School Wind Ensemble in the McKinney Theatre.

The Concert Hour program featured *The Medium* on March 27 at noon. Free admission. Under the direction of Dr. Scott Farthing, this one-hour long, two act opera was presented in concert with members of Saddleback's Vocal Music Program.

Physical Education & Athletics

Longtime Saddleback Kinesiology/Physical Education instructors Claire Elkins and Jan Duquette have been selected as Educators of the Year by the State Community College Organization of Physical Educators (SCOPE) and will be honored during a luncheon at the California Community College Athletic Association (CCCCAA) convention on April 2 in Ontario. Elkins was selected as the Health Educator of the Year while Duquette was named Fitness/Exercise Physiology Instructor of the Year. Both ladies are in their 30th year as educators at Saddleback College. Elkins started the women's tennis program in 1977 while Duquette was the college's first softball coach in 1980.

Former Saddleback football player Justin Witzmann will be recognized by the CCCAA for his inclusion on the Pepsi Scholar-Athlete Honor Roll as one of only about a dozen student-athletes statewide to receive this honor. He will be honored on Thursday, April 3, during the Celebration of Student-Athletes luncheon at the CCCAA Convention in Ontario. There are nearly 25,000 student-athletes competing in the California community college system each year and only a fraction of those student-athletes are selected to receive this honor. Witzmann has continued his education and football career at Charleston Southern University in South Carolina this year.

Saddleback's 2007 men's golf team will also be honored at the Celebration of Student-Athletes luncheon on April 3rd as a CCCAA Scholar-Team recipient. This award is presented to one team in each sport which has achieved high academic standing. The 2007 Gauchos golf team had an overall team grade point average of 3.15 during the Spring 2007 semester on the way to winning Orange Empire Conference and State' championship titles.

Health Sciences & Human Services

Nursing Professors Diane Pestolesi and Linda Gleason passed the certification exam for Nursing Educators, qualifying them as certified nurse educators (CNE). This exam is offered through the National League for Nursing.

The Emeritus Institute reached an all time high with an enrollment figure of over 11,000 students this semester!

Saddleback College Foundation

An employee matching gift campaign raised \$28,698 from faculty and staff. This amount will be matched with Foundation funds of \$14,349, totaling \$43,047.

To honor the Apple "A Peel" donors, an Apple Pi Reception will be held on March 27. Contributors to this campaign will be treated to apple pie, ice cream and other tasty treats.

Donors who contributed \$1,000 or more in 2007-2008 were invited to attend performing arts events in February and March. Forty-five individuals took advantage of this opportunity.

TO: Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President

DATE: March 13, 2008

SUBJECT: President's Report for the March 24 Board of Trustees Meeting

Japanese/Chinese Languages Open House

The Japanese/Chinese Language faculty held an open house on Friday, March 7 to showcase IVC Japanese & Chinese courses. The public event included displays, classroom activities, demonstration of calligraphy and origami, a presentation of music and poetry, and light refreshments.

Astounding Inventions Reception

On February 28, the law firm of Greenberg Traurig, LLP hosted a reception for all the first place winners from this year's Astounding Inventions competition. This well-attended event was held in the new Performing Arts Center at Irvine Valley College. Nina Yadlowsky, a sixth grade student at Springbrook Elementary, was awarded the grand prize to have her invention patented by Greenberg Traurig. This prize has the potential of being worth \$10,000 in pro bono services. Her invention, "Drain Wheel," proposes to place a rotating wheel at the bottom of a drain that will generate electric energy.

Microsoft Speaker Discusses Technology Trends

On March 5, 2008, IVC's Young Engineer's Club presented "Technology Trends" with guest speaker, Sam Stokes of Microsoft. Stokes discussed careers at Microsoft and in the computer industry, and he gave away an Xbox to one lucky student who attended.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

An Equal Opportunity Employer

Senior Day

IVC held its annual Senior Day on March 11 from 11:30 a.m. to 2:00 p.m. for area high school seniors. This year's event began in the new Performing Arts Center where students were provided information about early priority registration, high school emerging leader scholarship, the IVC Honors Program, guidance and counseling, scholarships and financial aid, student government, campus clubs, career and technical programs, special services, admission and registration, athletics and intercollegiate programs, and instructional programs. Attendees were also treated to free Carl's Jr. lunches, games, raffles, and opportunities to win first semester tuition, up to 12 units; first semester textbooks, up to \$100; a semester parking pass; movie tickets, amusement park tickets, gift certificates, and much more.

Marjorie Luesebrink invited to attend National Science Foundation Conference

Marjorie Luesebrink, full-time faculty member in the English Department at Irvine Valley College, and well known writer in the field of electronic fiction writing, has been invited to attend "Codework," a workshop funded by the National Science Foundation's CreativeIT program. The seminar is part of a larger project exploring relations between creative writing and computer programming that will be held in Morgantown, West Virginia, from April 3-6, 2008.

High School Counselors' Conference

On March 7, IVC held its annual high school counselors' conference in the Performing Arts Center. The program included updates on the early priority program, admissions, financial aid, outreach, and a student panel related their personal experience at IVC. The morning also included break-out sessions and campus tours.



MEMORANDUM

To: Dr. Raghu P. Mathur, Chancellor;
Members of the Board of Trustees

From: Dr. Glenn R. Roquemore, President, Irvine Valley College

Date: March 13, 2008

Re: **PROVOST REPORT** – March 24, 2008 Board of Trustees Meeting

ATEP Partnership Update

Negotiations and progress continue on the master development of ATEP. Several staff members have contributed to the short range and long range planning documents.

Student Services and Instruction

Dean Peterson attended the ACCCA conference in Costa Mesa.

Dean Peterson continues to attend the Deans meetings at Saddleback and IVC as well as the District Learning Services Coordinating Council and the District Technology Council.

Dr. Maria Besnard held career and transfer workshops at ATEP.

Webmaster Michael Martinez developed an online counseling request form for the website.

Scheduling for Fall 2008 has begun with a goal of offering 75 courses at ATEP. Fall 2008 semester will also host classes in music, psychology, health education, and personal finance planning for the Young Americans cohort.

ATEP will offer community education courses and several new computer courses this summer.

ATEP has six late start/second 8-week courses beginning March 24.

Outreach, Marketing and Public Relations Efforts

- Online advertising continues in targeted and trackable segments on ocregister.com to promote late start Spring 08 classes.

- An article featuring IVC and ATEP math modeling students appeared in the Irvine World News highlighting a national “mathlete” competition where the students worked for 96 hours on one math problem.
- Director Fluegeman attended the National Council for Marketing & Public Relations conference on a scholarship.
- Director Fluegeman is working with Director Daly on a comprehensive public outreach plan as part of the master development of ATEP.
- Director Fluegeman and IVC faculty member Brett McKim have developed a marketing and outreach plan for the design model making & prototyping program at ATEP.
- The summer schedule was produced for inclusion in the IVC and SC schedules and a solo-mail version is being printed and distributed into the local area where IVC usually mails (IVC does not mail the summer schedule.)
- Director Fluegeman attended crisis communication training.
- A new CACT website is being developed.