

MEETING OF THE BOARD OF TRUSTEES

MONDAY, MARCH 24, 2003

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:30 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Interim Vice Chancellor, ATEP
 - 2. Public Employee Evaluation
 - a. Director, Public Affairs
 - b. Instructor, SC
 - c. Technician, Publications, SC
 - 3. Public Employee Discipline/Dismissal/Release (6)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
- C. Conference with Real Property Negotiators (GC 54956.8):
 - 1. Portion of Tustin MCAS -
Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Santa Ana USD, etc., et al., v. City of Tustin, etc., et. al.
South Orange County CCD, Intervenor – various cases –
USDC CV 01-3426, OCSC 01CC 02595, OCSC 02001953
 - b. Pourya Khademi, et al. v. SOCCCD
 - c. CSEA, et al., v. SOCCCD Board of Trustees
 - d. Mora v. Mathur
 - e. Poindexter v. SOCCCD
 - f. Franzoni v. SOCCCD
2. Initiation of Litigation (GC 54956.9[c]) - One New Case
3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A] - Three Potential Cases
4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C] Mark Westberg v. SOCCCD, DFEH Case E-200203-K-0250-00pe

RECONVENE OPEN SESSION: 6:30 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Wagner

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the

body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 30)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: COMMUNITY
EDUCATION - SUMMER 2003

Approval of courses, presenters, and compensation.

3. IRVINE VALLEY COLLEGE: HAWAII
INTERNATIONAL CHORAL FESTIVAL

Vendor change to Compass Travel for the Concert Tour conducted March 23-30, 2003, that was previously board approved November 19, 2002.

4. IRVINE VALLEY COLLEGE: OUT-OF-STATE ATHLETIC
EVENT

Travel by the IVC Women's Badminton team (10 athletes and 4 coaches) to compete in Beijing, Xi'an, and Shanghai, China, between May 24 and June 3, 2003, at a cost not to exceed \$6,500.

5. SADDLEBACK COLLEGE: HORTICULTURE FIELD
STUDIES

Field trip July 10-July 13, 2003, to Grand Canyon and adjacent areas to complement instruction in the Horticulture Program.

6. SADDLEBACK COLLEGE: GUEST SPEAKER

Payment of honorarium in the amount of \$1,500 for Yxta Maya Murray's presentation during the April 14 Humanities Hour.

7. SADDLEBACK COLLEGE: OXFORD SEMESTER
ABROAD - SPRING 2004
Approval of study abroad program from January 22, 2004,
through May 8, 2004, and contract with CAPA for
coordinating travel arrangements.
8. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
- SUMMER 2003
Approval of courses, presenters, and compensation.
9. SADDLEBACK COLLEGE: 2003-04 COLLEGE CATALOG
ADJUSTMENTS
Changes for publication in the catalog.
10. SADDLEBACK COLLEGE: COMMENCEMENT
Payment of compensation for services rendered by
technicians and musicians in the amount of \$9,700 for the
May 23 commencement ceremony
11. SADDLEBACK COLLEGE: GUEST SPEAKER FOR
EASTERN ARTS CLUB
Payment of honorarium in the amount of \$2,000 plus and
additional amount generated by fees not to exceed \$6,000
total for Li Tai-Liang's week-long workshop on Tai Chi.
12. SADDLEBACK COLLEGE: GUEST SPEAKER FOR
IRANIAN AWARENESS WEEK
Presentations by guest lecturers Nikki Keddie, Jayereh
Tohidi, Kakzem Alamdari, Ismail Poonawala, Hamid
Bahadori, Dariush Zahedi the week of April 14-17, 2003,
for no honorarium.
13. SADDLEBACK COLLEGE: GUEST SPEAKER FOR
AVALON CLUB
Payment of honorarium in the amount of \$450 each to
Sonali Kolhatkar and Tahmeena Faryal for their
presentations on April 9, 2003.
14. SADDLEBACK COLLEGE: GUEST SPEAKER FOR
CLASS ACTION CLUB
Presentation by Mike Davis on the history of Southern
California on April 23, 2003, for no honorarium.

15. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Acceptance of the Demolition of Buildings F, R, and adjacent areas as complete and authorization to file Notice.
16. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION
Authorization to file Notice of Completion for the Electronic Sign Design and Construction project and release retention.
17. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION
Authorization to file Notice of Completion for the Construction of Baseball Dugouts project and release retention.
18. SOCCCD: CHANGE ORDER FOR BUILDING "A"
DEMOLITION AND REPLACEMENT
Change Order 2 decreasing the contract with Construct One Corporation by \$6,108.29 and revising completion date to June 4, 2003.
19. SADDLEBACK COLLEGE: AWARD OF BID
Bid 1023 for the Printing, Mailing, and Preparation of the Community Education brochure for 2003 to Southwest Offset Printing in the amount of \$77,396.
20. IRVINE VALLEY COLLEGE: AWARD OF BID
Bid 255 for the power supply for the modular trailer to Malia Construction dba West Star Construction in the amount of \$29,500.
21. IRVINE VALLEY COLLEGE: AWARD OF BID
Bid 254 for the construction of the building modifications needed for installation of the observatory structure to Christopher Matthews Construction Company in the amount of \$15,800.
22. SOCCCD: ADOPTION OF RESOLUTION 03-09 AND APPROVAL OF CONTRACT WITH ENVOY PLAN SVCS.
Resolution for adoption of 403(b) Tax Sheltered Annuity Plan and Governmental 457(b) Deferred Compensation Plans, and contract with Envoy Plan Svcs. for administrative and compliance services.

23. SOCCCD: DEFERRAL OF FULL-TIME FACULTY OBLIGATION
Authorization for the district to request from the State Chancellor's Office a deferral of the Full-Time Faculty Obligation requirement for the 2003-04 year.
24. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
25. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 03-10 to amend the 2002-03 Adopted Budget.
26. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02356 through 02660 totaling \$1,163,204.22, and confirming requisitions dated 2/1/03 through 3/7/03 totaling \$115,603.11.
27. PAYMENT OF BILLS
Checks 017573 through 018483 totaling \$3,041,225.06; Saddleback College Community Education checks 6119 through 6126 totaling \$22,177.46; and Irvine Valley College Community Education checks 6408 through 6411 totaling \$3,148.16.
28. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
29. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.
30. MILEAGE REIMBURSEMENT TO TRUSTEES
Mileage reimbursement for travel to and from required board meetings.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

31. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."
32. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
33. CONTRACTS UNDER \$5,000
Summary of contracts February/March 2003.
34. SADDLEBACK COLLEGE: 2004 TEACHER OF THE YEAR
Nomination of Liberal Arts Professor Susan Ruyle.

CHANCELLOR'S ITEMS (Item 35)

ITEMS RECOMMENDED FOR APPROVAL

35. CCCT BOARD OF DIRECTORS ELECTION - 2003
Reading of board members' nominees for subsequent tallying and transmittal to the League office by April 25.

DEPUTY CHANCELLOR'S ITEMS (Items 36 through 39)

ITEMS RECOMMENDED FOR APPROVAL

36. ACADEMIC PERSONNEL ACTIONS
Additional Compensation; Changes in IVC Reporting Structure; Sabbatical Leave Rescission; Reduced Contract; Leave Without Pay; Resignation/Retirement/End of Assignment.
37. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Leave of Absence; Resignation/Retirement/Conclusion of Employment.

38. BUDGET PREPARATION UPDATE: USE OF BASIC AID FUNDS

Use of Basic Aid funds in the amount of \$4,363,150 for the COP's debt payment and retiree benefits fund transfer during the 2003-04 budget year only, and in the amount of \$5,230,000 for the addition of two infrastructure projects to the existing list of Basic Aid Capital Projects

39. SOCCCD: BUILDING REPAIRS

Approval of building repair program and authorization to set aside \$3,489,500 from basic aid funds to cover the cost.

VICE CHANCELLORS' ITEMS (Items 40 through 41)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR REVIEW AND STUDY

40. BOARD REPORT: SOCCCD ORGANIZATION STRUCTURE

Continuation of the study of the district's organizational structure.

41. BOARD POLICY REVISIONS: 100 SERIES, BYLAWS

Revisions to BP 102, BP 106, BP 107, and BP 108.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

42. CHANCELLOR/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS

a. Chancellor

b. Presidents

c. Student Government Reports

Associated Student Government of
Saddleback College

Associated Students of Irvine Valley College

- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

43. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm