

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, MARCH 19, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance,
Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment -
Director, Foundation, IVC
Interim Vice President, Instruction, IVC
Public Employee Evaluation of Performance -
Chancellor
Faculty Member
Custodian

Public Employee Discipline/Dismissal/Release (3)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - Dr. Raghu Mathur; California School Employees
Association (CSEA), Chapter 586

Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association

Conference with Real Property Negotiators (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

Modular Classroom Buildings, Irvine Valley College Campus
(5500 Irvine Center Drive, Irvine, CA)

Negotiators - Dr. Raghu Mathur; Irvine Unified School District

Under Negotiation - Price and Payment Terms
Conference with Legal Counsel (GC 54956.9)
Pending Litigation (GC 54956.9[a]) -
Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,
South Orange County CCD, Intervenor
CSEA, et al., v. SOCCCD Board of Trustees
Anticipated Litigation -
Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) -
Three Potential Cases
Significant Exposure to Litigation GC 54956.9([b][1] and [3][C]) -
Two Potential Cases
Claim by Haight Consulting v. SOCCCD
Claim by Ken Reynoso v. SOCCCD
Initiation of Litigation (GC 54956.9(c) -
Three Potential Cases

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Fuentes

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the

body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. BOARD REQUESTS FOR STAFF REPORTS

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Proclamations: IVC Administration of Justice Program and
SC Corrections and Criminal Justice Program by Orange
County District Attorney Tony Rackauckas

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 34)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GRANT APPLICATION

Application for funding from the State Chancellor's office for "Cross Cultural Studies Community Service-Learning Program."

3. SADDLEBACK COLLEGE: GUEST SPEAKERS

Presentations by Phil Hanneman, Bea Foster, and Sean Casey O'Brien (all members of the Calif. Democratic Party) and Dwight Locke (Utility Reform Network) at a teach-in on utility deregulation on April 30 in Student Services Lounge sponsored by the SC Young Democrats Club.

4. SADDLEBACK COLLEGE: TYPESETTING OF FARSI STUDENT HANDBOOK

Consultant agreement with Mahyash Takestani for an amount not to exceed \$7,050.

5. SADDLEBACK COLLEGE: HONORARIUM

Ratification of honorarium in the amount of \$500 for Dr. Herbert Modelevsky's presentation at the Humanities Hour on February 13.

6. SADDLEBACK COLLEGE: HONORARIUM
Ratification of honorarium in the amount of \$500 for Dr. Elaine Haglund's presentation at the Humanities Hour on March 13.
7. SADDLEBACK COLLEGE: HONORARIUM
Payment of honorarium in the amount of \$500 for Dr. Gaurang Yodh's presentation at the Humanities Hour on April 10.
8. SADDLEBACK COLLEGE: JOURNALISM
CONFERENCE ATTENDANCE
Attendance of eight students, an advisor, and the *Lariat* instructional assistant at the 2002 State Journalism Association Conference in Sacramento April 4-7 for an amount not to exceed \$5,010.
9. SADDLEBACK COLLEGE: CONSULTANT
AGREEMENT
Agreement with Market Research Associates to assist in managing and conducting six focus group sessions on a review of the Schedule of Classes for an amount not to exceed \$15,000.
10. SADDLEBACK COLLEGE: WOMEN'S CONFERENCE
HONORARIA
Payment of honorarium in the amount of \$500 for Debi Gutierrez' presentation at the annual Women's Conference on March 22.
11. SADDLEBACK COLLEGE: COMMENCEMENT
Compensation in the amount of \$9,100 for services rendered by technicians and musicians at the commencement ceremony on May 17.
12. SADDLEBACK COLLEGE: CONSULTANT
AGREEMENT
Additional contract in the amount of \$4,810 for completion of the study of the Child Development Centers and Early Childhood Education Programs at both colleges by Sue Ko.

13. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Course titles, presenters, and compensation for Summer 2002.
14. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION
Course titles, presenters, and compensation for Summer 2002.
15. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS FOR 2002 ACADEMIC YEAR
Additional proposed changes in curriculum implementation.
16. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES
Individual fees for Fall 2002 semester courses.
17. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Dion Whitman to assist in meeting the objectives of the Statewide Discipline/Industry Collaborative for Business Education grant project for an amount not to exceed \$15,000.
18. IRVINE VALLEY COLLEGE: DUAL ADMISSIONS PROJECT
Subcontract agreement with Rancho Santiago CCD effective February 26, 2002, through June 30, 2002, for an amount not to exceed \$4,629 to be reimbursed to the college upon completion of the program.
19. PARTICIPATION IN P.O.S.T. PROGRAM
District participation in the California Commission on Peace Officer Standards and Training (P.O.S.T.) program.
20. SOCCCD: DONATION OF MICROSCOPES
Donation of eight American Optical Microscopes to Santa Ana Valley High School.
21. SOCCCD: AUTHORIZED SIGNATURE LIST UPDATE
Adoption of Resolution 02-14 authorizing the individuals occupying specific positions to act as the Board's designees to approve documents and contracts.

22. SOCCCD: REVOLVING CASH FUND SIGNATURES
Adoption of Resolution 02-13 appointing Deputy Chancellor Gary Poertner as the designated custodian and signatory, as well as alternate signatories for this fund.
23. SOCCCD: 2002-03 TAX AND REVENUE ANTICIPATION NOTES
Adoption of Resolution 02-11 authorizing issuance of TRAN and Deputy Chancellor of Business Services Director to execute all related documents.
24. SOCCCD: ARTICULATION DATABASE PROJECT
Contract with ITPI in the amount of \$23,4000 for implementation of the articulation database and related software.
25. SOCCCD: CURRICULUM SYSTEM CUSTOM ENHANCEMENT/IMPLEMENTATION
Contract with ITPI in the amount of \$29,796 for customization and implementation of the curriculum software.
26. SOCCCD: ESTABLISHMENT OF BANK ACCOUNT
Adoption of Resolution 02-15 authorizing the Saddleback College Foundation to establish a new bank account to be used as a credit card clearing account and appointment of Deputy Chancellor as custodian and signatory.
27. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR BASEBALL FIELD CONSTRUCTION PROJECT
Change Order 3 increasing the contract by \$5,094 with no change to completion date.
28. IRVINE VALLEY COLLEGE: CHANGE ORDER/ COMPLETION OF ARCHITECTURAL BARRIER REMOVAL PROJECT
Change Order 2 increasing the contract by \$23,000 with no change to completion date and authorization to file Notice of Completion.
29. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

30. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 02-12 to amend the 2001-02 Budget by \$130,629.
31. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02793 through 03020 totaling \$497,282.25; confirming requisitions dated 2/9/02 through 3/1/02 totaling \$135,475.78.
32. PAYMENT OF BILLS
Checks 7401 through 7885 totaling \$788,960.57; Saddleback College Community Education checks 5582 through 5615 totaling \$154,693.04; and IVC Community Education checks 6346 through 6351 totaling \$45,393.
33. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
34. APPOINTMENT OF SECRETARY, BOARD OF TRUSTEES
Appointment of Chancellor Raghu Mathur to the office of Secretary of the Board.
35. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

36. SADDLEBACK COLLEGE: 2003 TEACHER OF THE YEAR
Nomination of Professor Maureen Smith.
37. BOARD REQUESTED REPORT: IVC/SC EMERITUS INSTITUTE
Information on both colleges' Emeritus programs.
38. SOCCCD: BASIC AID REPORT
Information on the projected basic aid receipts and the possible impact of the "Pool case."

3/19/02

39. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
40. CONTRACTS UNDER \$5,000
Summary of contracts for February/March 2002.

CHANCELLOR'S ITEMS (Items 41 through 42)

ITEM RECOMMENDED FOR APPROVAL

41. CCCT BOARD OF DIRECTORS ELECTION - 2002
Reading of board members' lists of nominees for subsequent tallying and transmittal to the League office by April 25.
42. 2002-2003 GOALS FOR THE CHANCELLOR
Goals submitted for review, revision, and approval.

DEPUTY CHANCELLOR'S ITEMS (Items 43 through 49)

ITEMS RECOMMENDED FOR APPROVAL

43. ACADEMIC PERSONNEL ACTIONS
Administrative Employment (Interim President);
Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Sabbatical Leave Rescission;
Administrative Leave; OSH Banking Leave Provision;
Reduced Contract; Retirement;
44. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Resignation/Retirement/Conclusion of Employment
45. SOCCCD: CONSULTANT FOR FACILITIES CONDITION ANALYSIS
District participation in the Facilities Condition analysis
Contract of the Foundation for California Community Colleges with 3DI Corporation at a cost not to exceed \$79,000.

46. SOCCCD: REVISION TO RETAINER AGREEMENT
Revision of contract with Liebert Cassidy Whitmore
increasing their rates for professional services, effective
January 1, 2002.
47. SOCCCD: CONSULTANT FOR PRIVATE
INVESTIGATION SERVICES
Agreement with Norman A. Traub Associates.

ITEMS RECOMMENDED FOR REVIEW AND STUDY

48. SOCCCD: PARTNERSHIP FOR EXCELLENCE SURVEY
OF LOCAL INVESTMENTS OF PARTNERSHIP FUNDS
Acceptance for board review and study.
49. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF
FUNDS
Proposed Order of Priority and Schedule of Funds for the
2004/05 - 2008/09 Five-Year Construction Plan.

VICE CHANCELLORS' ITEMS (Item 50)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

50. RESUBMISSION OF SABBATICAL LEAVE FOR 2002-03
Leave of Professor Alfred Kirsch.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

51. CHANCELLOR/PRESIDENTS'/GOVERNANCE
GROUPS' REPORTS
 - a. Chancellor
 - b. Presidents

- c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

52. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

**ADDITIONAL ITEMS TO THE 3/19/02 REGULAR BOARD
MEETING AGENDA**

ITEMS RECOMMENDED FOR APPROVAL

53. CLAIM AGAINST THE DISTRICT: HAIGHT
CONSULTING
Rejection of claim and referral to the district's insurance
administrator for processing.
54. CLAIM AGAINST THE DISTRICT: KEN REYNOSO
Rejection of claim and referral to the district's insurance
administrator for processing.