

*The vision of the South Orange County Community College District is to create an environment of excellence that best serves the students and community.*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## **MEETING OF THE BOARD OF TRUSTEES**

**MONDAY, FEBRUARY 27, 2006**

**AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.**

**SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692**

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### **AGENDA**

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Employment/Evaluation of Performance
    - a. Librarian, IVC
    - b. Senior Admin. Assistant, SC
    - c. Custodian, IVC
    - d. Custodian, IVC
  - 2. Public Employee Discipline/Dismissal/Release (7)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
  - 1. Property - Soccer Field, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA

- Agency Designated Representatives – Chancellor Raghu Mathur  
and IVC President Glenn Roquemore; Negotiating Parties – Irvine  
Unified School District and City of Irvine  
Under Negotiation – Price and Terms of Payment
2. Property – Use of Portion of Advanced Technology and  
Education Park (ATEP) Property at 15442 Red Hill Ave., Tustin, CA  
Agency Designated Representatives – Dr. Raghu Mathur, ATEP;  
Negotiating Parties for 1) United Veteran Organization of  
Orange County (UVO) and American Museum of Military  
History (AMMH); 2) Gear Monkey  
Under Negotiation – Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9):

1. Existing Litigation (GC 54956.9[a]) -
  - a. Faculty Association v. SOCCCD, Unfair Practice Charge No.  
LA-CE-451
  - b. Ortiz-Reynolds v. Saddleback College, EEOC Charge No.  
345-2005-00901
  - c. Mora v. Mathur
2. Anticipated Litigation/Significant Exposure to Litigation (GC  
54956.9[b][1] and [3][A]) – Three Potential Cases; and [C] –
  - a. Claims against SOCCCD by Sergio Bernal, Charlewit Mathavorn,  
Eric Kudell, Patricia O'Connor, Jay Lucas, Corine Reymond,  
Roman Bernal, and Lydia Nadolny
  - b. Complaint of Cathy Patterson
  - c. Hill v. SOCCCD
  - d. Gensler v. SOCCCD
3. Initiation of Litigation (GC 54956.9[c]) – Two Cases

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Williams

**PLEDGE OF ALLEGIANCE**

Led by Trustee Lang

## **RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Resolution: Amali Tower

Resolution: Kate Clark

## **PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

## **BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - c. BOARD REQUESTS FOR STAFF REPORTS  
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

## **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 24)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: 2006-07 REVISED FEES  
Revised fees for field studies courses.
3. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS  
FOR THE 2006-07 ACADEMIC YEAR  
Proposed changes in curriculum.
4. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE  
TRAVEL  
Attendance by two nursing faculty a cost not to exceed \$2,000  
and ten students not to exceed \$6,700 at the Annual  
Convention of the National Student Nurses' Association in  
Baltimore MD April 2-6.
5. SADDLEBACK COLLEGE: SPANISH LANGUAGE  
STUDIES IN SANTANDER, SPAIN  
Study abroad program for Summer 2006.
6. SADDLEBACK COLLEGE COMMUNITY EDUCATION  
Program and presenters for Summer 2006.
7. SADDLEBACK COLLEGE: GUEST LECTURER  
Payment of honorarium to Michael Fortino not to exceed  
\$6,000 for conducting a two-day workshop on 10/24/06 for  
nursing faculty.
8. SADDLEBACK COLLEGE: SABBATICAL LEAVE  
REPLACEMENTS  
Filling of one temporary full-time nursing faculty position for  
FY 2006-07 and two temporary nursing faculty positions for  
Spring 2007.
9. SADDLEBACK COLLEGE: TRAIN-THE-TRAINER  
WORKSHOP  
Payment in the amount of \$17,000 for workshop on 8/2 - 8/4  
on Rapid Prototyping and accommodations for participants  
at the Dana Point Marina Inn.
10. SADDLEBACK COLLEGE: GUEST SPEAKERS  
Payment of honoraria for a total of \$2,500 to five guest  
speakers for their presentations at the Humanities Hour.



11. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Award of \$10,000 from the National Science Foundation under a grant awarded to Tennessee Tech. University for development of a remotely accessible rapid prototyping lab.
12. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Award of \$24,000 from San Bernardino CCD under a grant awarded by the U.S. Dept. of Labor to provide assistance in MSSC Skills Standards Certification.
13. SADDLEBACK COLLEGE: COMMENCEMENT SPEAKER  
Recommendation of Ms. Patricia Clausen.
14. SADDLEBACK COLLEGE: PURCHASE AND INSTALLATION OF 190 DESKTOP COMPUTERS  
Purchase by piggybacking on the Western States Contracting Alliance Master Price Agreement from Dell Marketing for \$285,077.52
15. SADDLEBACK COLLEGE: DEMOLITION AND SITE PREPARATION AT LOWER CAMPUS  
Change Order 1 increasing the contract with Meadows Construction Services, Inc., in the amount of \$114,203.72 and extending the contract completion time by 26 days.
16. IRVINE VALLEY COLLEGE: AWARD OF BID  
Bid 266D for biology and chemistry equipment for a total amount of \$107,546.45 to the vendors listed.
17. ATEP: CONSULTANT AGREEMENT FOR THE PROGRAM LAUNCH  
Agreement with Hall & Foreman to provide Civil Engineering Services for an amount not to exceed \$35,000.
18. SOCCCD: WORKERS' COMPENSATION CLAIMS AUDIT AGREEMENT  
Agreement with Arm Tech to perform consulting services not to exceed \$5,500 for audit of workers' compensation claims.

19. SOCCCD: CLASSIFIED STAFF DEVELOPMENT DAY  
Honoraria in the amount of \$1,000 for Gail Brown and \$300 for Kaylaa Fox for their presentation of a teambuilding workshop.
20. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
21. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders P06-02662 through P06-02969 totaling \$7,316,789.70; and confirming requisitions dated 1/10/06 through 2/8/06 totaling \$99,875.11.
22. SOCCCD: PAYMENT OF BILLS  
Checks 045914 through 047743 totaling \$4,310,850.90; Saddleback College Community Education checks 008447 through 008463 totaling \$4,310,850.90; and IVC Community Education checks 008174 through 008175 totaling \$25,182.84.
23. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donations.
24. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events and/or local mileage reimbursement.

#### **CHANCELLOR'S ITEMS (Items 25 through 28)**

##### ***ITEM FOR DISCUSSION***

25. SC/IVC ACCREDITATION TEAM RECOMMENDATIONS  
Item for discussion as approved by the board 1/31/06.

##### ***ITEMS RECOMMENDED FOR APPROVAL***

26. ENDORSEMENT OF CAMPAIGN FOR COLLEGE OPPORTUNITY  
Adoption of Resolution 06-03 endorsing the district's support of the campaign.

27. AGENDA ITEM SOFTWARE IMPLEMENTATION  
Direction to administration to pilot-test options and provide a report and demonstration.
28. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS  
Mileage reimbursement for July, August, September, October, November, and December 2005.

### **DEPUTY CHANCELLOR'S ITEMS (Items 29 through 30)**

#### ***ITEM FOR DISCUSSION***

29. SOCCCD: BUDGET DEVELOPMENT DISCUSSION/ ACTION  
Direction to administration for the preparation of the 2006-07 Budget.

#### ***ITEMS RECOMMENDED FOR APPROVAL***

30. ATEP: SETTLEMENT AND TENDER AGREEMENT FOR THE PROGRAM LAUNCH  
Approval of agreement and authorization for Deputy Chancellor to execute the agreement.

### **VICE CHANCELLORS' ITEMS (Items 31 through 35)**

#### **HUMAN RESOURCES**

#### ***ITEM RECOMMENDED FOR APPROVAL***

31. ACADEMIC PERSONNEL ACTIONS  
Academic Temporary Part-Time/Substitute Staff;  
Additional Compensation; Resignation/Retirement/  
Conclusion of Employment; Reduced Workload Program  
with STRS Retirement; Workload Banking
32. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Authorization to Establish  
and Classified Leadership Positions; Change of Status;  
Out of Class Assignments; Leave of Absence; Resignation/  
Retirement/ Conclusion of Employment; Authorization to  
Change Organization Reporting Structure; Additional  
Compensation; Authorization to Revise the Salary  
Schedule for Nonbargaining Unit Professional Experts;

Authorization to Revise the Salary Schedule for  
Nonbargaining Unit Temporary Short Term Hourly;  
Volunteers.

33. SOCCCD: ANNUAL REPORT OF PROBATIONARY  
FACULTY AND FACULTY RECOMMENDED FOR TENURE  
Approval of entering into 2<sup>nd</sup> and 4<sup>th</sup> year contracts for  
faculty in 1<sup>st</sup> and 3<sup>rd</sup> year probationary status, respectively,  
in 2004-05, and grant tenure for faculty in 4<sup>th</sup> year  
probationary status in 2005-06.
34. SOCCCD: CLASSIFIED PERSONNEL ORGANIZATIONAL  
ASSESSMENT  
Approval of budget, new position titles, range and step  
placement, percentage increases, and new position  
descriptions.
35. SOCCCD: CSEA CHAPTER 586 TENTATIVE  
AGREEMENT  
Approval of collective bargaining agreement for 7/1/05 to  
6/30/08 and authorization for Chancellor to execute  
agreement.

### **PRESIDENTS' ITEMS (Items 36 and 37)**

#### **SADDLEBACK COLLEGE**

##### ***ITEM RECOMMENDED FOR APPROVAL***

36. ELIMINATION OF HEALTH SERVICES FEE WAIVER  
For all students participating in Board of Governors  
Enrollment Fee Waiver programs.

#### **IRVINE VALLEY COLLEGE**

##### ***ITEM RECOMMENDED FOR APPROVAL***

37. ELIMINATION OF HEALTH SERVICES FEE WAIVER  
For all students participating in Board of Governors  
Enrollment Fee Waiver programs.

### **INFORMATION ITEMS (Items 38 through 46)**

##### ***ITEMS FOR INFORMATION ONLY***



38. SOCCCD: BASIC AID REPORT  
Projected receipts and approved projects.
39. SOCCCD: FACILITIES PLAN STATUS REPORT  
Status of current construction projects.
40. SOCCCD: CONTRACTS UNDER \$5,000  
Summary of contracts for December 2005/January 2006.
41. SOCCCD: MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through  
January 31, 2006.
42. SOCCCD: EDUCATIONAL AND FACILITIES MASTER  
PLAN PROGRESS REPORT  
Information on progress to date.
43. SOCCCD: INFORMATION TECHNOLOGY SYSTEMS  
MASTER PLAN  
Status of replacement migration strategy.
44. SOCCCD: REPORT ON TRAVEL BY BOARD OF  
TRUSTEES AND EXECUTIVE ADMINISTRATORS  
Information as requested.
45. STUDENT EVALUATION OF FACULTY  
Information as requested.
46. STANDING BOARD REPORT: LISTING OF BOARD  
REQUESTED REPORTS  
Information as requested.

## **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

47. PRESIDENTS' / PROVOST'S / GOVERNANCE GROUPS'  
REPORTS
  - a. Presidents

- b. Provost
- c. Student Government Reports
  - Associated Student Government of SC
  - Association Students of IVC
- d. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- h. Police Officers' Association Report

#### ***CORRESPONDENCE***

#### **48. CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

### **ADDITIONAL ITEMS FOR THE 2/27/06 REGULAR BOARD MEETING AGENDA**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

- 49. REINSTATEMENT OF AMERICAN LIBRARY ASSOC. TO MEMBERSHIPS LIST  
Reinstatement of ALA membership for both colleges.
- 50. CHANGE TO BOARD MEETING AGENDA FORMAT  
Placement of contracts under \$500,000 on Consent Calendar and those over \$500,000 in a separate category for board action.
- 51. ATEP: CACT PHOTONICS PROGRAM EQUIPMENT  
Allocation of \$244,480 for equipment, furniture, and infrastructure modifications at Reynolds Avenue site.