

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 26, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 3:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment -

Director, Foundation, Saddleback College

Part-Time Acting Vice Chancellor, Educational Services

Conference with Labor Negotiators (GC54957.6):

Negotiators - Richard A. Jones; California School Employees

Association (CSEA), Chapter 586

Conference with Legal Counsel (GC 54956.9):

Pending Litigation - Bauer v. SOCCCD; Bauer v. SOCCCD

Anticipated Litigation -

Significant Exposure to Litigation (GC54956.9[b][1], [b][2], and [3][A]) -

Two Potential Cases

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard A. Jones; City of Tustin

Under Negotiation - Price and Payment Terms

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

2/26/01

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PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Trustee Milchiker

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Award from San Diego Gas and Electric to Saddleback College
Presentation on DeAnza College Hosted Program on the Energy Crisis
Status Report on the Educational and Facilities Master Plan

APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 18)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES
November 27, 2000, Regular Meeting Minutes,
December 11, 2000 Organizational Meeting Minutes,
and January 31, 2001, Special Meeting Minutes.
2. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES
FOR SUMMER AND FALL 2001
Individual course fees for instructional materials.
3. IRVINE VALLEY COLLEGE: FIPSE GRANT
APPLICATION
Application for FIPSE funds to address the needs of faculty
and students nationwide where Information Technology is
taught.
4. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding from the Orange County Health
Care Agency for "Operation Clean Sweep."

5. SADDLEBACK COLLEGE: 2001-2002 LABORATORY FEES
Instructional lab fees for 2001-2001.
6. SADDLEBACK COLLEGE: 2001-2002 COLLEGE CURRICULUM ADJUSTMENTS
For review prior to publication in the 2001-2002 catalog.
7. SADDLEBACK COLLEGE: EASTERN ARTS CLUB GUEST SPEAKERS
Speakers for Tai Chi Seminars in March and April 2001.
 - a. LARRY JOHNSON -\$300
 - b. KAM LAU FUNG - \$2,500
8. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Request for up to eight students and an advisor to attend the 41st National Conference on Student Services in Washington D.C. at a cost not to exceed \$7,000.
9. SADDLEBACK COLLEGE: COMMENCEMENT GUEST SPEAKER
Recommendation of Mr. Scott Blum.
10. SADDLEBACK COLLEGE: AGREEMENT FOR TRACK AND FIELD RENOVATIONS
Agreement with DSE Architecture to provide construction documents for the Track & Field Renovations for a sum of \$51,040.
11. SADDLEBACK COLLEGE: AWARD OF BIDS
 - a. BID 1003, REMODEL ADMISSIONS AND RECORDS COUNTER
to GreSean Industries and approve the corresponding construction agreement.
 - b. BID 237D, OFFICE SUPPLIES CONTRACT
to Boise Cascade starting 3/1/01 and ending 12/31/03.

12. CLOSURE OF FOUNDATION TRUST FUND IN THE ORANGE COUNTY TREASURY
Adoption of Resolution 01-03 to close the fund.
13. BUDGET ACTIONS
 - a. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
 - b. BUDGET AMENDMENT
Resolution 01-04 to amend the 2000-2001 General Fund, Capital Outlay Fund, and Child Development Fund by a total of \$4,217,600.
14. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02726 through 03090 totaling \$889,898.55; confirming requisitions dated 1/13/01 through 2/8/01 totaling \$262,159.83.
15. PAYMENT OF BILLS
Checks 122052 through 122897 totaling \$2,639,836.51; Saddleback College Community Education checks 5129 through 5152 totaling \$327,147.07; and IVC Community Education checks 6166 through 6172 totaling \$96,286.61.
16. CLAIM AGAINST THE DISTRICT: KOBRA MINA TORAB DARABI
Rejection of claim dated January 25, 2001, and referral to the district's insurance administrator for processing.
17. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
18. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

19. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
20. CONTRACTS UNDER \$15,000
Summary of contracts for January/February 2001.
21. OCSBA BOARD ELECTION
Recruitment of interested trustees to serve on the OCSBA Board of Officers and Directors.

CHANCELLOR'S ITEMS (Item 22)

ITEM RECOMMENDED FOR APPROVAL

22. ACCT REGIONAL AWARDS - 2001
Determination of whether or not the board wishes to make a trustee nomination, and ratification of nominee, if applicable, for transmittal to ACCT.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 23 through 25)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS RECOMMENDED FOR APPROVAL

23. ACADEMIC PERSONNEL ACTIONS
Academic Appointment; Additional Compensation; Temporary Part-Time/Substitute Staff; Reduced Contract; Leave of Absence.
24. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Change of Status; Volunteers; Leave of Absence; Resignation, Termination, Conclusion of Employment; Retirement; Authorization to Abolish a Classified Position; Authorization to Establish and Announce a Classified Position.
25. SADDLEBACK COLLEGE: PURCHASE OF NETWORK WORKSTATIONS
Declaration that it is in the best of interest of the district to purchase computer equipment through CMAS and approve purchase of 125 computer from Micron for \$214,462.50.

VICE CHANCELLOR'S ITEMS (Item 26)

**ADVANCED TECHNOLOGY & EDUCATION PARK OF
SOUTH ORANGE COUNTY**

ITEMS RECOMMENDED FOR APPROVAL

26. ATEP: INDEPENDENT CONTRACTORS/
CONSULTANT AGREEMENTS
Agreements for various services with the following:
- a. JAN KJALLSTROM - \$12,900
 - b. DON HUCKER - \$6,000
 - c. GAYLA SMITH AND GINGER BRAUN - \$12,000

PRESIDENTS' ITEMS (Items 27 through 29)

SADDLEBACK COLLEGE

ITEM RECOMMENDED FOR APPROVAL

27. SADDLEBACK COLLEGE: PROPOSAL FOR ENGINEER-
ING SERVICES FOR REPLACEMENT OF BOILERS
CAMPUSWIDE
Agreement with Moraes/Pham & Associates to provide
engineering services for Boiler Replacement project at a
cost of \$120,000.

IRVINE VALLEY COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

28. IRVINE VALLEY COLLEGE: ACCEPTANCE OF
VOCATIONAL EDUCATION SERVICES TEAM GRANT
Award of \$358,333 From the State Chancellor's Office,
Vocational Unit for the project Statewide Discipline/
Industry Collaborative for Business Education.
29. SUPPORT OF ANTICIPATED CENTERLINE RAIL
ADJACENT TO IVC
Draft letter to City of Irvine supporting the Irvine
CenterLine Rail system.

REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

30. BOARD/CHANCELLOR/PRESIDENTS' REPORTS; BOARD REQUESTS FOR FUTURE STAFF REPORTS

- a. Board Members
- b. Chancellor
- c. Presidents
- d. Board Requests for Reports

31. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
Associated Student Government of
SaddlebackCollege
Associated Students of Irvine Valley College
- b. Academic Senates' Reports
Saddleback College Academic Senate
Irvine Valley College Academic Senate
- c. Faculty Association Report

- d. California School Employees Association Report
- e. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate

CORRESPONDENCE

32. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

**ADDITIONAL ITEMS TO THE 2/26/01 REGULAR BOARD
MEETING AGENDA**

ITEM FOR APPROVAL

33. EDA BUSINESS INCUBATOR FULL GRANT APPLICATION FY2001
Application to the EDA for a matching grant in the amount of \$1,500,000 to construct a digital media business incubator at ATEP.

34. RESCISSION OF AUTHORITY TO CONTRACT
Rescission of the delegation of authority to approve contracts under \$15,000 to the Chancellor and Executive Vice Chancellor.

35. FEASIBILITY STUDY FOR COLLEGE PRODUCTION OF ELECTRICITY
Utilization of Mr. Greg Heintz and his team to conduct studies at both colleges to determine the feasibility of the colleges generating their own electricity.

36. 2001-2002 GOALS AND OBJECTIVES
Discussion and consideration for action the suggested nine 2001-2002 goals and objectives.