

MEETING OF THE BOARD OF TRUSTEES

FEBRUARY 25, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance,
Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment

Chancellor

Interim President, Irvine Valley College

Public Employee Discipline/Dismissal/Release (2)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - President of the Board or President's Designee;

Unrepresented Employee - Chancellor

Negotiators - Dr. Raghu Mathur; California School Employees
Association (CSEA), Chapter 586

Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association

Conference with Real Property Negotiators (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Dr. Raghu Mathur; City of Tustin

Under Negotiation - Price and Payment Terms

Modular Classroom Buildings, Irvine Valley College Campus
(5500 Irvine Center Drive, Irvine, CA)

Negotiators - Dr. Raghu Mathur; Irvine Unified School District

Under Negotiation - Price and Payment Terms

Conference with Legal Counsel (GC 54956.9)

Pending Litigation (GC 54956.9[a]) -

Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,
South Orange County CCD, Intervenor
CSEA, et al., v. SOCCCD Board of Trustees

Anticipated Litigation -

Significant Exposure to Litigation (GC 54956.9[b][3][A], [B], [C]) -

1) Allegations relating to Board Policy 8000

2) Claim of Dakota Cornell

Initiation of Litigation (GC 54956.9[c]) -

Three Potential Cases

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Fortune

PLEDGE OF ALLEGIANCE

Led by Trustee Padberg

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. **BOARD REPORTS/REQUESTS FOR REPORTS**

- a. BOARD REPORTS
- b. BOARD REQUESTS FOR STAFF REPORTS

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution: Dr. Richard A. Jones

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 42)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding from the State Chancellor's Office for "Cross Cultural Studies Community Service-Learning Program."
3. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
Award of \$122,192 from the State Chancellor's Office to support increased enrollments in the Associate Degree Nursing Program.
4. SADDLEBACK COLLEGE: HEALTH CARE DELIVERY SYSTEM GRANT
Augmentation of RHORC grant award by the State Chancellor's Office for one year in the amount of \$200,000.
5. SADDLEBACK COLLEGE: LETTER OF AGREEMENT
Agreement with Yosemite CCD Child Development Training Consortium for the college to receive \$10,000 to assist students in obtaining or renewing permits for child care/development.
6. SADDLEBACK COLLEGE: 2002-03 COLLEGE CATALOG ADJUSTMENTS
Changes to the catalog for publication in the 2002-03 catalog.
7. SADDLEBACK COLLEGE: 2002-03 LABORATORY FEES
Revised instructional laboratory fees for 2002-03.

8. SADDLEBACK COLLEGE: COLLABORATIVE NURSING EDUCATION PROJECT
Subcontract with CSU Fullerton to solidify the working partnership to plan and develop a collaborative baccalaureate nursing program.
9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ADDENDUM
Addendum to contract service agreement with Joanne Gray to cover expenses not to exceed \$18,920 for the development of the Medical Coding Technician Model Curriculum.
10. SADDLEBACK COLLEGE: DUAL ADMISSIONS PROJECT
Subcontract agreement with Rancho Santiago CCD effective February 26, 2002, through June 30, 2002, for an amount not to exceed \$4,629 to be reimbursed to the college upon completion of the program.
11. SADDLEBACK COLLEGE: GUEST SPEAKER
Payment of honorarium of \$250 to L. James Tolbert for his presentation on February 26 as part of the Black History Month celebration.
12. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Request for the attendance of up to ten students and an advisor April 2-7 at a cost not to exceed \$8,000 at the 50th Annual National Student Nurses Assoc. Conference in Philadelphia.
13. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Request for the attendance of up to eight students and an advisor April 5-9 at a cost not to exceed \$7,500 at the 44th National Conference on Student Services in Miami.
14. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Request for the attendance of up to four students and an advisor April 2-8 at a cost not to exceed \$6,000 at the 84th Phi Theta Kappa International Convention in Nashville.

15. SADDLEBACK COLLEGE: "ADAPT" CONSORTIUM
Continuation of the partnership with California State Polytechnic University for the college to receive \$24,082 for its participation in this learning disability program.
16. SADDLEBACK COLLEGE: GUEST SPEAKER
Recommendation of Mr. Paul Higgins as 2002 Commencement Speaker.
17. SADDLEBACK COLLEGE: HVAC CONTROLS PROJECT
Approve Change Order 1 increasing the contract by \$1500, accept project as complete, and authorize filing a Notice of Completion.
18. SADDLEBACK COLLEGE: ARCHITECTURAL SERVICES
Agreement with DSE Architecture to provide architectural services for relocation and construction of new greenhouse for the amount of \$43,700.
19. SADDLEBACK COLLEGE: BUILDING J DEMOLITION
Accept project as complete and authorize filing a Notice of Completion.
20. IRVINE VALLEY COLLEGE: FOUNDATION BYLAWS REVISION
Revisions as approved by the IV C Foundation Board of Governors.
21. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES
Individual course fees for Fall 2002 semester.
22. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS
Proposed changes in curriculum implementation for the 2001-2002 academic year.
23. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Dr. Jane Thompson for an amount not to exceed \$10,000 for her work on the Statewide Discipline/ Industry Collaborative for Business Education grant.

24. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Dr. Judee Timm for an amount not to exceed \$11,110 for her work on the Statewide Discipline/Industry Collaborative for Business Education Grant.
25. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Dr. Richard DeVecchio for a monthly amount of \$5,720 not to exceed a total amount of \$22,880 for matriculation services.
26. SOCCCD: ARCHITECT FOR PREPARATION OF FINAL PROJECT PROPOSALS
Agreement with tBP Architects to provide FPP's for the Health Science/Human Services Building and the Business and Technology Innovation Center for \$70,000 and \$65,000 respectively.
27. SOCCCD: REVISION TO RETAINER AGREEMENT
Revision to contract with Liebert Cassidy Whitmore increasing hourly rate for paralegal services.
28. SOCCCD: RENEWAL OF FOOD SERVICES AGREEMENT
Extension of contract with Sodexho Marriott Services to provide food services at Saddleback College for one more year, and with Food Systems, Inc., to provide food services at IVC for one more year.
29. CONTRACT FOR CLASSIFIED LEADERSHIP CLASSIFICATION AND COMPENSATION REVIEW
Contract with the Hay Group, Inc., to provide the review at a total cost not to exceed \$40,000.
30. IRVINE VALLEY COLLEGE: ARCHITECTURAL BARRIER REMOVAL PROJECT
Change Order 1 increasing the contract by \$5,900 with 20 days of contract extension time.
31. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

32. BUDGET AMENDMENT: RESTRICTED GENERAL FUND, CHILD DEVELOPMENT AND CAPITAL OUTLAY FUNDS
Adoption of Resolution 02-05 to amend the 2001-02 Budget.
33. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02436 through 02792 totaling \$1,158,502.17; confirming requisitions dated 12/22/01 through 2/8/02 totaling \$293,012.87.
34. PAYMENT OF BILLS
Checks 6284 through 7400 totaling \$3,922,243.10; Saddleback College Community Education checks 5568 through 5581 totaling \$70,879.77; and IVC Community Education checks 6338 through 6345 totaling \$46,389.42.
35. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
36. JOINT MANAGEMENT STAFF DEVELOPMENT ACTIVITY/LUNCHEON
District participation in luncheon on March 15, 2002, at the Crowne Plaza Resort Hotel in Garden Grove with expenses not to exceed \$3,500.
37. 2002 DISTRICTWIDE CLASSIFIED DEVELOPMENT DAY
Annual event to be held on March 27, 2002, with expenses paid from staff development funds in an amount not to exceed \$6,000.
38. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
39. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-07 to pay Trustee Fuentes for absence from the January 29, 2002, special board meeting.

40. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-08 to pay Trustee Milchiker for absence from the January 29, 2002, special board meeting.
41. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-09 to pay Trustee Williams for absence from the January 29, 2002, special board meeting.
42. AUTHORIZATION OF PAYMENT TO STUDENT TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-10 to pay Student Trustee McCarty for absence from the February 1, 2002, special board meeting.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

43. SOCCCD: DISTRICT OFFICES BUILDING REPORT
Summary of feasibility studies completed by LPA Architects for three sites on the Saddleback campus.
44. OCSBA BOARD ELECTION
Recruitment of interested trustees to serve on the OCSBA Board of Officers and Directors.
45. BOARD REQUESTED REPORT: TITLE IX COMPLIANCE
Information on the district's compliance with Title IX legislation.
46. BOARD REQUESTED REPORT: COLLEGE BOOKSTORE PROFITS
Information on the profits of both college's bookstores and cost comparison data.
47. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
48. QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges Quarterly Financial Status Report as of December 31, 2001.

49. QUARTERLY INVESTMENT FINANCIAL REPORT
Investment report for the quarter ending December 31, 2001.
50. CONTRACTS UNDER \$5,000
Summary of contracts for January/February, 2002.

CHANCELLOR'S ITEMS (Items 51 through 52)

ITEMS RECOMMENDED FOR APPROVAL

51. OCSBA MARIAN BERGESON AWARD NOMINATION
Determination of whether the board wishes to make a nomination and, if so, approval of nomination.
52. BOARD POLICY REVISION: BP 2100.1
Revision of Board Policy 2100.1, Delegation of Authority to the Academic Senate.

DEPUTY CHANCELLOR'S ITEMS (Items 53 through 57)

ITEMS RECOMMENDED FOR APPROVAL

53. ACADEMIC PERSONNEL ACTIONS
Administrative Employment (Chancellor); Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Reduced Contract; OSH Banking Leave Provision; Administrative Reassignment (Dean, Division of Health Sciences, Human Services and Emeritus Institute); Retirement; Resignation (Interim Chancellor).
54. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Out-of-Class Assignment; Authorization to Establish and Announce Classified Positions; Revision to the Schedule for Non-Bargaining Unit, Temporary, Short Term Hourly Positions; Authorization to Abolish Classified Positions; Resignation/Retirement/Conclusion of Employment.

RECESS TO PUBLIC HEARINGS

55. SOCCCDFA PROPOSAL

The board will conduct a public hearing to provide an opportunity for the public to comment on South Orange County Community College District Faculty Association's proposal concerning *part-time faculty compensation*.

56. SOCCCD PROPOSAL

The board will conduct a public hearing to provide an opportunity for the public to comment on the South Orange County Community College District's proposal concerning *part-time faculty compensation*.

RECONVENE REGULAR BOARD MEETING

57. SADDLEBACK COLLEGE: AWARD OF CONTRACT
FOR EMERGENCY REPAIR OF ELECTRICAL SYSTEM

Award of contract for the repair of the 12KV electrical distribution system to Hampton Tedder Electric Company in the amount of \$258,537.

PRESIDENTS' ITEMS (Items 58 through 59)

SADDLEBACK COLLEGE

ITEM RECOMMENDED FOR APPROVAL

58. SADDLEBACK COLLEGE: LOWER CAMPUS
DEMOLITION, GREENHOUSE RELOCATION AND
LANDSCAPE IMPROVEMENT PROJECT

Request of allocation from the District Basic Aid account of \$1,518,598 to complete the project.

ITEM RECOMMENDED FOR REVIEW AND STUDY

59. PARTICIPATION IN THE P.O.S.T PROGRAM

Accept the information for review/study, and possible participation.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

60. CHANCELLOR/PRESIDENTS' REPORTS

- a. Chancellor
- b. Presidents
- c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

61. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

ADDITIONAL ITEMS TO THE 2/25/02 REGULAR BOARD
MEETING AGENDA

ITEMS RECOMMENDED FOR APPROVAL

62. EMPLOYMENT AGREEMENT: DR. RAGHU P. MATHUR, CHANCELLOR
Contract with Dr. Mathur as Chancellor of South Orange County CCD effective February 4, 2002, through June 30, 2005.
63. SADDLEBACK COLLEGE: PURCHASE OF MICRON COMPUTERS
Purchase of 110 desktop computers through CMAS for the amount of \$132,532.50.