

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, JANUARY 20, 2004

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 7:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
Director, Student Affairs, SC
 - 2. Public Employee Employment
Building Maintenance Worker, IVC
Automotive Diagnostic Technician, SC
 - 3. Public Employee Discipline/Dismissal/Release (8)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
 - 3. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
 - 4. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Classified Leadership Positions
- C. Conference with Real Property Negotiators (GC 54956.8):
 - 1. Portion of Tustin MCAS -
Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Mora v. Mathur
 - b. Franzoni v. SOCCCD
 - c. CSEA, et al., v. SOCCCD Board of Trustees
 - d. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - e. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-4514-E
 - f. Carl v. SOCCCD
 - g. Casey v. SOCCCD
 - h. Merryman v. SOCCCD
2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - Three Potential Cases
3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Milchiker

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Presentation: Beatrice Tseng

Resolution: IVC 2003 Men's' Soccer Team

Resolution: SC 2003 Women's Golf Team

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief

announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 29)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: OUT-OF-STATE CHORAL EVENT SPRING 2004
Participation of the honorees from IVC in the ACDA Women's Honor Choir on February 25-28 in Las Vegas at a cost of \$3,752.
3. SADDLEBACK COLLEGE: 2004 SCLO EQUITY CONTRACTS
Contract with Net Pay Inc. to hire up to four Equity Guest Artists for Saddleback Civic Light Opera 2004 at a cost not to exceed \$19,731.
4. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Contract with Joel Chriss and Co. for one student master class and one performance by James Moody on March 27 for a fee not to exceed \$6,000.
5. SADDLEBACK COLLEGE: GUEST SPEAKERS FOR HUMANITIES HOUR
Payment of honoraria in the amount of \$1,400 total for four guest speakers' presentation February through May 2004.

6. SADDLEBACK COLLEGE: CHINA STUDY ABROAD
TOUR SUMMER 2004
Study abroad program from May 30 through June 12, 2004.
7. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Acceptance of completion of energy retrofit and facility
modernization projects by Kinetic System in the amount of
\$8.4 million and filing of Notice.
8. SADDLEBACK COLLEGE: COMPLETION OF TRACK
AND FIELD FACILITY WITH BASIC AID FUNDING
Allocation of additional funds from Basic Aid in the
amount of \$100,000 to complete the project.
9. SOCCCD: NOTICE OF COMPLETION
Filing of Notice for Package C, Cast-In-Place Concrete
Piles, for the Health Sci./District Offices project.
10. SOCCCD: CHANGE ORDER REQUESTS
Change Order Requests 8, 9, 10, and 11 for the Health
Sci./District Offices building project increasing the cost by
\$1,498.
11. SOCCCD: PROJECT MANAGEMENT AND
SUPERVISION FOR AUDIO VISUAL EQUIPMENT
INSTALLATION
Agreement with TV Magic, Inc., to manage and supervise
audio visual equipment installation during construction of
the Health Sci./District Offices at a cost of \$40,000.
12. SOCCCD: AWARD OF BID
Bid 1030, Package EE, Audio Visual Equipment and
Installation to GMF Sound, Inc., in the amount of \$293,713.
13. SOCCCD: REVISED AUTHORIZATION FOR DISTRICT
INSTITUTIONAL MEMBERSHIPS 2003/04
Memberships and estimated dues for organizations listed.
14. SOCCCD: ACADEMIC YEAR NONRESIDENT TUITION
FEES
Adoption of nonresident tuition fee for 2004/05 year of
\$146 per semester; capital outlay fee of \$21 per semester
unit; and application fee of \$45.

15. SOCCCD: CONTRACT FOR LEGISLATIVE ADVOCACY
Contract with School Services of California for an additional six months beginning February 1, 2004, at a cost of \$2,000 per month plus expenses.
16. SOCCCD: RECOMMENDATION TO TERMINATE CONTRACT
Authorization for Deputy Chancellor to execute the termination agreement with Envoy Plan Services, LLP, which would provide for payment of fees for TSA Administration and Compliance Services from April 1, 2003, through March 31, 2004.
17. SOCCCD: CONTRACT WITH OCTFCU
Adoption of Resolutions 04-02 and 04-03, approval of entering into the adoption agreement with Orange County Teachers Federal Credit Union, authorization for the Deputy Chancellor to execute the Adoption Agreements, the 043(b) TSA Plan, the amended and restated 457(b) Deferred Compensation Plan, and the service agreement with National Benefits life, all effective April 1, 2004.
18. SOCCCD: CONSULTING SERVICES
Contract with STAR Solutions to provide IT project software engineering services at a cost not to exceed \$54,600.
19. SOCCCD: CONSULTING SERVICES
Contract with D4 Solutions Group, Inc., to provide IT project software engineering services (Active Directory Design and Deployment) at a cost not to exceed \$43,000.
20. SOCCCD: CONSULTING SERVICES
Contract with Interface Associates to develop requirements specifications at a cost not to exceed \$10,000.
21. IRVINE VALLEY COLLEGE: CHANGE ORDER
Change Order 1 increasing the contract by \$6,953.75 for the Cafeteria Remodel project.
22. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

23. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 04-01 to amend the 2003-04 Adopted Budget.
24. CLAIM AGAINST THE DISTRICT
Rejection of claim by San Diego Gas and Electric dated December 3, 2003, and referral to district's insurance administrator for processing.
25. CLAIM AGAINST THE DISTRICT
Rejection of claim by Danise Miller dated December 20, 2003, and referral to district's insurance administrator for processing.
26. CLAIM AGAINST THE DISTRICT
Rejection of claim by Mehrangiz Pournia dated December 29, 2003, and referral to district's insurance administrator for processing.
27. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01819 through 02050 totaling \$4,941,717.55; and confirming requisitions dated 11/21/03 through 1/5/04 totaling \$102,973.10.
28. PAYMENT OF BILLS
Checks 025231 through 025941 totaling \$3,616,033.56; and Saddleback College Community Education checks 7153 through 7188 totaling \$37,438.34; and IVC Community Education checks 7090 through 7106 totaling \$4,642.29.
29. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

30. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."

31. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
32. QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges quarterly Financial Status Report as of December 31, 2003 for the 2003/04 fiscal year.
33. CONTRACTS UNDER \$5,000
Summary of contracts for December/January 2003.
34. TELEPHONE SYSTEM REPLACEMENT STATUS REPORT
Presentation by committee members on the project.
35. BOARD REQUESTED REPORT: COST TO EXTEND IVC AND SC LIBRARY HOURS
Information as requested.
36. BOARD REQUESTED REPORT: SPRING 2004 CHANGES TO THE IVC AND SC WAIT LIST PROCESS
Information as requested.

CHANCELLOR'S ITEMS (Item 37)

ITEMS RECOMMENDED FOR APPROVAL

37. CCCT BOARD OF DIRECTORS NOMINATION - 2004
Determination of whether the board wishes to make a nomination and approval of nominee, if applicable.

DEPUTY CHANCELLOR'S ITEMS (Items 38 through 40)

ITEMS RECOMMENDED FOR APPROVAL

38. ACADEMIC PERSONNEL ACTIONS
Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Administrator Contract; Resignation/Retirement/Conclusion of Employment.

39. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Out-of-Class Assignments; Changes of Status; Leave of Absence; Authorization to Abolish Classified Position; Authorization to Establish Classified Position; Resignation/Retirement/Conclusion of Employment.
40. IRVINE VALLEY COLLEGE: ADDITIONAL FUNDING FROM BASIC AID FOR PERFORMING ARTS CENTER
Allocation of \$6,527,000 from basic aid to augment funding for the project as indicated in Option A.

VICE CHANCELLORS' ITEMS (Items 41 and 42)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

41. BOARD POLICY REVISIONS: SERIES 4000, PERSONNEL
First segment of amendments to Series 4000, except for BP 4000.5, 4010, 4016, and 4017.
42. SOCCCD 2004-05 SABBATICAL LEAVE RECOMMENDATIONS
Faculty members recommended for leaves.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

43. PRESIDENTS'/GOVERNANCE GROUPS' REPORTS
 - a. Presidents
 - b. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College

- c. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- d. Faculty Association Report
- e. California School Employees Association Report
- f. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- g. Police Officers' Association Report

CORRESPONDENCE

44. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm