

# MEETING OF THE BOARD OF TRUSTEES

JANUARY 14, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

28000 MARGUERITE PARKWAY

MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

## AGENDA

**CALL TO ORDER: 5:00 P.M.**

### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance,  
Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment

Chancellor

Assistant Director, Human Resources

Acting Student Affairs Director

Public Employee Discipline/Dismissal/Release (3)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - Richard Jones; California School Employees  
Association (CSEA), Chapter 586

Negotiators - Richard Jones; California Teachers Association

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard Jones; City of Tustin

Under Negotiation - Price and Payment Terms

Conference with Legal Counsel (GC 54956.9)

Pending Litigation (GC 54956.9[a]) -

Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,

South Orange County CCD, Intervenor

CSEA, et al., v. SOCCCD Board of Trustees

Anticipated Litigation -

Significant Exposure to Litigation (GC 54956.9[b][3][A]) -

Six Potential Cases

Initiation of Litigation (GC 54956.9[c]) -

Three Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Williams

**PLEDGE OF ALLEGIANCE**

Led by Trustee Milchiker

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. BOARD REQUESTS FOR STAFF REPORTS



## PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Report from Elected Official  
Saddleback College Gauchos Football Team  
Brandee Craig, Saddleback College Women's Soccer Team Coach

### APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 22)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: SERVICE AGREEMENT  
Agreement with Los Rios CCD in the amount of \$69,135 for the college's RHORC to assist with a grant to develop a model for Medical Coding Technician Curriculum.
3. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT  
Agreement with Joanne Gray for a fee not to exceed \$18,920 to provide a model for Medical Coding Technician Curriculum.
4. SADDLEBACK COLLEGE: GUEST SPEAKER  
Payment of honorarium to Juliette Beck in the amount of \$600 for her presentation to the Free Tibet Club on February 12 and 13, 2002..
5. SADDLEBACK COLLEGE: GUEST SPEAKER  
Payment of honorarium to Mike Parenti in the amount of \$500 for his presentation to the Free Tibet Club on January 31, 2002.
6. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: LONGITUDINAL STUDENT RETENTION AND SUCCESS SYSTEM.  
Implementation of a longitudinal student follow-up system by Dr. Ken Meehan for a combined contracted fee of \$7,500.

7. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Henry Gee for a fee of \$9,360 for his work on the Statewide Discipline/Industry Collaborative for Business Education grant.
8. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE  
Award of \$71,000 for the third-year of a five-year grant for the Tech Prep Local Consortia project.
9. SOCCCD: 2002-03 HAZARDOUS SUBSTANCE REMOVAL PROGRAM  
Submission of three projects to the State for funding in the amount of \$916,000.
10. SOCCCD: REVISED 2001-02 AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS  
Revised memberships and estimated dues.
11. SOCCCD: ACADEMIC YEAR 2002-03 NONRESIDENT TUITION FEES  
\$140 per semester unit based on district calculated average; capital outlay fee of \$12 per semester unit; and application fee of \$39.
12. IRVINE VALLEY COLLEGE: PURCHASE OF NOTEBOOK COMPUTERS  
Purchase of 25 Dell notebook computers, a Dell server, and a PC security cart through CMAS for the amount of \$77,434.21.
13. SADDLEBACK COLLEGE: PURCHASE OF NETWORK WORKSTATIONS  
Purchase of 55 computers from Micron Government Systems through CMAS for the amount of \$69,218.60.
14. IRVINE VALLEY COLLEGE: AWARD OF BID  
Award of Bid 247 to national Sign & Marketing Corporation in the amount of \$62,799 for electronic sign design and construction.
15. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.



16. BUDGET AMENDMENT: RESTRICTED GENERAL FUND  
Adoption of Resolution 02-01 to amend the 2001-02 budget by \$457,933.
17. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 02118 through 02435 totaling \$1,146,196.12; confirming requisitions dated 11/24/01 through 12/21/01 totaling \$1,146,196.12.
18. PAYMENT OF BILLS  
Checks 5423 through 6283 totaling \$3,182,978.58; and Saddleback College Community Education checks 5555 through 5567 totaling \$48,219.18.
19. SOCCCD: CLAIM AGAINST THE DISTRICT  
Rejection of the claim by Dakota Cornell dated December 19, 2001 and referral to the district's insurance administrator for processing.
20. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING  
Payment to Student Trustee Steven McCarty who was absent from the December 10, 2001, board meeting.
21. TRUSTEE TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
22. TRUSTEE MILEAGE REIMBURSEMENT TO AND FROM REQUIRED BOARD MEETINGS  
Mileage reimbursement for attendance at board meetings.

## **INFORMATION ITEMS**

### ***ITEMS FOR INFORMATION ONLY***

23. MONTHLY FINANCIAL STATUS REPORT  
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
24. CONTRACTS UNDER \$5,000  
Summary of contracts for December 2001/January 2002.

25. BOARD REQUESTED REPORTS  
Status of the Construction and Millwork Program at Saddleback College, and IVC/SC Full-Time Faculty Teaching on Campus Three Days or Less.
26. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE:  
DATA SHARING  
Information on joining the San Diego Data Sharing Consortium and the Orange County-Long Beach Data Sharing Consortium.

### **CHANCELLOR'S ITEMS (Items 27 through 31)**

#### ***ITEM RECOMMENDED FOR APPROVAL***

27. ACCT REGIONAL AWARDS - 2002  
Determination of whether the board wishes to make a nomination and approval of nominee, if applicable.
28. CCCT BOARD OF DIRECTORS NOMINATION - 2002  
Determination of whether the board wishes to make a nomination and approval of nominee, if applicable.
29. 2002-03 GOALS AND OBJECTIVES  
Consideration of previous goals for reaffirmation or modification.
30. TRUSTEE AREA BOUNDARIES  
Adoption of Resolution 02-03 to be forwarded to the Orange County Superintendent of Schools and County Committee on School District Organization.

#### ***ITEMS RECOMMENDED FOR REVIEW AND STUDY***

31. BOARD POLICY REVISION: BP-2100.1  
Acceptance of proposed revisions for review and study.

### **DEPUTY CHANCELLOR'S ITEMS (Items 32 through 34)**

#### ***ITEMS RECOMMENDED FOR APPROVAL***



32. **ACADEMIC PERSONNEL ACTIONS**  
Academic Employment; Additional Compensation;  
Contract Extension; Temporary Part-Time/Substitute Staff;  
Administrative Leave; Leave of Absence; Reduced  
Contract; Retirement.
33. **CLASSIFIED PERSONNEL ACTIONS**  
New Personnel Appointments; Volunteers; Change of  
Status; Out-of-Class Assignment; Authorization to  
Establish and Announce Classified Positions;  
Authorization to Abolish Classified and Classified  
Leadership Positions; Revision to the Schedule for Non-  
Bargaining Unit, Temporary, Short Term Hourly Positions;  
Leave of Absence; Resignation/Retirement.

## **RECESS TO PUBLIC HEARING**

The board will conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Faculty Association's proposal concerning part-time faculty compensation.

## **RECONVENE REGULAR BOARD MEETING**

### ***ACCEPTANCE FOR NEGOTIATIONS PURPOSES***

34. **INITIAL PROPOSAL: DISTRICT PROPOSAL TO SOCCCDFA; PART-TIME FACULTY COMPENSATION**  
Adoption of the initial proposal of the district for negotiations with SOCCCD Faculty Association and set a public hearing for February 25, 2002.

## **VICE CHANCELLORS' ITEMS (Item 35)**

### **EDUCATIONAL SERVICES**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

35. **SOCCCD 2002-03 SABBATICAL LEAVES**  
Recommended faculty members for sabbatical leaves.

## **CHANCELLOR'S/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS**

Reports by the following individuals should be written and submitted to the board prior to board meetings. However, the reports may be given verbally if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

36. CHANCELLOR'S/PRESIDENTS'/GOVERNANCE  
GROUP REPORTS

- a. Chancellor's Report
- b. Presidents' Reports
  - Saddleback College
  - Irvine Valley College
- c. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- h. Police Officers' Association Report

**CORRESPONDENCE**

37. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF  
REQUIRED): 10:00 P.M.**

dm