

## CERTIFICATE PROGRAMS

The awarding of a certificate acknowledges that all courses in an approved program have been satisfactorily completed.

Students with previous educational, career, or technical experience who wish to waive a course on the certificate list may be expected to verify equivalency through examination as outlined in Board Policy and Administrative Regulation 4235 – *Credit for Prior Learning*. Petitions for course waivers or substitutions are available in the colleges' Admissions and Records and Counseling offices. Certificate requirements are published in the college catalog(s), which are reviewed and updated on an annual basis. It is the student's responsibility to make formal application for the certificate to the Admissions and Records Office of the college of record.

### *Reference:*

*Accreditation Standards II.A.9 and II.A.14*

Adopted:	05-15-89	Revised:	04-28-08
Revised:	04-26-99	Revised:	05-20-13
Revised:	08-30-04	Revised:	03-29-21