

## EMERGENCY OPERATIONS PLAN

The Chancellor shall establish procedures that ensure that the District and the colleges implement Emergency Operations Plans (EOP) to be activated in the event of an emergency, such as a natural disaster, hazardous condition, terrorist activity, or active shooter incident. This EOP must comply with the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS) and should incorporate the functions and principles of the Incident Command System (ICS), and any other relevant programs. The EOP must incorporate NIMS and SEMS to facilitate the coordination between and among agencies in the event of an emergency or natural disaster.

The Chancellor shall ensure that a team is created to carry out compliance with NIMS and SEMS mandates. Compliance with NIMS and SEMS mandates include but are not limited to:

- Establishing disaster preparedness procedures or plan;
- Developing guidelines regarding activation and chain of command responsibilities; and
- Completion of training sessions by District employees in compliance with NIMS and SEMS guidelines.
  - Training requirements vary based on job titles or assigned roles within the emergency plan.

District employees must be informed that as public employees, they are also disaster service workers during national, state and local emergencies. The District must ensure that its employees are in compliance with the disaster service worker oath requirements.

The District and colleges must ensure that their EOP is updated annually. The disaster plan shall be accessible via the colleges' website. Annually, the plan shall be emailed to all employees.

### *References:*

*Education Code Sections 32280 et seq. and 71095;*  
*Government Code Sections 3100 and 8607(a);*  
*Homeland Security Act of 2002;*  
*National Fire Protection Association 1600;*  
*Homeland Security Presidential Directive-5;*  
*Executive Order S-2-05;*  
*19 California Codes of Regulations Sections 2400-2450;*  
*34 Code of Federal Regulations Part 668.46 (g)*

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