

ORGANIZATIONAL STRUCTURE

The Chancellor shall establish organizational charts that delineate the lines of responsibility and fix the general duties of employees within the District.

For the District and the colleges to be governed and administered in an effective manner, it is necessary that lines of communication be established within the organization so they allow for the orderly transaction of business.

The Chancellor is authorized and responsible for organizing all District standing and ad hoc committees to assist in the operation of the District. Each college president is authorized and responsible for organizing college committees as needed to assist in college operations. Committee membership will be appointed by the appropriate constituent group.

To support the Board of Trustees stated philosophy concerning internal administration in Board Policy 2430 – *Delegation of Authority to the Chancellor*, it is the policy of the Board of Trustees that all matters called to its attention by District personnel or by students shall be presented through the Chancellor. Conversely, the Board of Trustees shall direct appropriate matters through the Chancellor.

Organizational charts shall be prepared by the District and the colleges and maintained on the District website.

Reference:

*California Education Code Section 72400
Accreditation Standard IV.B.2 and IV.D.1*