

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
SEPTEMBER 27, 2010

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President
Nancy M. Padberg, Vice President
Marcia Milchiker, Clerk
John S. Williams, Member
Thomas A. Fuentes, Member
William O. Jay, Member
David B. Lang, Member
Eve Shieh, Student Member

Administrative Officers:

Dixie Bullock, Acting Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Provost, ATEP

CALL TO ORDER: 5:30 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Appointment, Employment (13)
 - a. ATEP Administrators (2) Provost; Dean of Instruction and Student Services
 - b. ATEP Classified Manager (2) Director Economic Workforce; Campus Coordinator
 - c. ATEP Classified Member (3) Senior Administrative Assistants (2); Webmaster
 - d. Irvine Valley College Administrator (1) Dean Career, Technical Education and Workforce Development
 - e. Irvine Valley College Classified Member (2) Senior Administrative Assistant; Grants Analyst; Program Technician
 - f. Saddleback College Classified member (1) Fine Arts Ticket Office Operations Assistant
 - 2. Public Employee Discipline, Dismissal (1)
 - a. Saddleback College Faculty Member Medical Technology/Phlebotomy Instructor
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (3 cases) (GC Section 54956.9[b][1] and [b][3][A])

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 **PROCEDURAL MATTERS**

2.1 **Actions Taken in Closed Session**

On a 7-0 vote the trustees approved an unpaid leave without benefits from September 20, 2010 through November 30, 2010 to a part-time classified staff member.

On a 7-0 vote the trustees approved an unpaid leave without benefits for the month of October, 2010 to a part-time classified manager.

2.2 **Invocation**

Led by Trustee Tom Fuentes

2.3 **Pledge of Allegiance**

Led by Trustee Bill Jay

2.4 **Resolutions / Presentations / Introductions**

Resolution: Rich Goodman, Full-Time Professor of the Year
Saddleback College

Resolution: Louise Jacobs, Part-Time Professor of the Year
Saddleback College

Resolution: Ilknur Erbas-White, Full-Time Professor of the Year
Irvine Valley College

Resolution: Robert Ellis, Part-Time Professor of the Year
Irvine Valley College

Resolution: Ellen Lang, Emeritus Professor of the Year
Irvine Valley College

2.5 **Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.**

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Padberg requested Item 5.14 be pulled for separate action. On a motion made by Trustee Jay and seconded by Trustee Fuentes the remaining items were approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting held on August 30, 2010.

5.2 Saddleback College: California Community Colleges Chancellor's Office - Career Development Advisory Fiscal Agent

Accept the Career Development Advisory Fiscal Agent contract on the behalf of the California Community Colleges Chancellor's Office in the amount of \$38,000 to act as the fiscal agents for the year 2010-2011 for CDA activities.

5.3 Saddleback College: California Community Colleges Chancellor's Office - Work-Based Learning Advisory Fiscal Agent

Accept the Work-Based Learning Advisory Fiscal Agent contract on the behalf of the California Community Colleges Chancellor's Office in the amount of \$38,000 for 2010-11 year to act as the fiscal agent.

- 5.4 **Irvine Valley College: Instructional Material Fees Revision - Counseling**
Approve the revised Instructional Material Fees in Counseling course beginning Spring 2011.
- 5.5 **Irvine Valley College: 2010-11 Out-Of-State Travel**
Approve the Associated Students of Irvine Valley College (ASIVC) out-of-state student travel schedule. There is no impact to general funds.
- 5.6 **ATEP: Fencing Project**
Approve the Notice of Completion for the ATEP Fencing Project.
- 5.7 **SOCCCD: Blackboard Agreement**
Approve the renewal agreement with Blackboard in an amount not to exceed \$165,975 for two years.
- 5.8 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as shown
- 5.9 **SOCCCD: Budget Amendment: Adopt Resolution No. 10-17 to Amend 2010/2011 Restricted General Fund**
Adopt resolution to amend the adopted budget.
- 5.10 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-01164 through P11-01620 amounting to \$3,094,048.63 are submitted to the Board of Trustees for approval. Confirming requisitions dated August 11, 2010 through September 7, 2010 totaling \$40,313.94 are also submitted.
- 5.11 **SOCCCD: Payment of Bills**
Approve Checks No. 095374 through 096157, processed through the Orange County Department of Education, totaling \$5,203,107.42; and Checks No. 009922 through 009959, processed through Saddleback College Community Education, totaling \$159,895.94; and Checks No. 008747 through 008767, processed through Irvine Valley College Community Education,

totaling \$25,038.24 are submitted for the approval of the Board of Trustees.

5.12 **SOCCCD: Interfund Transfer of Cash**

Approve the transfer from the Capital Outlay Fund to the General Fund as presented.

5.13 **SOCCCD: Gifts to the District and Foundations**

Accept the donation as listed.

5.14 **SOCCCD: Trustees' Requests for Attending Conferences**

Approve/ratify the Trustees' requests for attending conferences.

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item passed on a 6-1 vote with Trustee Padberg opposing.

5.15 **SOCCCD: August/September 2010 Contracts**

Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 **SOCCCD: Agreement for Legal Services: Atkinson, Andelson, Loya, Ruud & Romo**

Approve the Agreement as presented.

On a motion made by Trustee Williams and seconded by Trustee Lang this item was approved on a 7-0 vote.

6.2 **SOCCCD: Board Policy Revision: BP 162 Communications Among Board Members, BP 1311 Civic Center and Facilities Use, BP 3453 Emergency Response Plan, BP 4306 Calendar, BP 5623 California Registered Nurse License**

Accept for discussion/approval.

On a motion made by Trustee Jay and seconded by Trustee Williams this item was accepted for discussion and was approved on a 7-0 vote.

6.3 **SOCCCD: Board Policy Revision: BP-3700 Instructional and Course Materials Fees**

Accept for review/study.

On a motion made by Trustee Lang and seconded by Trustee Jay this item was accepted for review and study on a 7-0 vote.

6.4 **SOCCCD: Academic Personnel Actions - Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate an Academic Administrative Position, Authorization to Change Organization Reporting Structure for Academic Administrator Positions, Authorization to Establish and Announce Academic Administrative Position; Authorization to Change Organization Reporting Structure, Change of Status, Transfer, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Rescind Request for Additional Compensation: General Fund, Workload Banking, Reduced Workload Program with STRS Retirement Revision, Reduced Contract Request Leave, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Padberg and seconded by Trustee Jay this item was approved on a 7-0 vote.

6.5 **SOCCCD: Classified Personnel Actions - Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Extend a Temporary Classified Position, Authorization to Reorganize a Classified Position, Authorization to Reorganize and/or Change Reporting Structure for Classified Positions, Authorization to Change a Classified Position, Transfer, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Williams this item was approved on a 7-0 vote.

6.6 **SOCCCD: Contract for Administrative and Classified Management Study**

Approve contract with Marlys Grodt & Associates for a study of Administrative and Classified Management Positions, not to exceed \$25,000.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item was approved on a 7-0 vote.

6.7 **SOCCCD: Agreement for Legal Services: Bergman and Allderdice**

Approved contract with Bergman and Allderdice as presented.

On a motion made by Trustee Williams and seconded by Trustee Padberg this item was approved on a 6-1 vote with Trustee Fuentes opposing.

7.0 REPORTS

7.1 **Saddleback College and Irvine Valley College: 2009-10 Reassigned Time and Stipends**

Information on 2009-10 expenditures for reassigned time and/or stipends at Saddleback College and IVC.

7.2 **Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and IVC.

7.3 **SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

7.4 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.5 **SOCCCD: Monthly Financial Status Report**

Report displays the adopted budget, revised budget and transactions through August 31, 2010.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

Saddleback College President Tod Burnett, IVC President Glenn Roquemore ATEP Provost Randy Peebles, IVC Classified Senate President Lisa Davis Allen, IVC Classified Senate President-Elect, Dennis Gordon and Saddleback College Associated Students President Melissa Fenerci gave reports.

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 8:00 p.m. in memory of Saddleback College student Ana Tara Vigil.