

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
September 23, 2013**

**PRESENT**

Members of the Board of Trustees:

Nancy M. Padberg, President  
T.J. Prendergast, Vice President  
Marcia Milchiker, Clerk  
Bill Jay, Member  
Timothy Jemal, Member  
David B. Lang, Member  
James R. Wright, Member  
David Robinson, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Debra Fitzsimons, Vice Chancellor, Business Services  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Randy Peebles, Associate Vice Chancellor, Economic Development

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be*

*discussed in closed session. Speakers are limited to two minutes each.*

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957) (4)
  - 1. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: David Bugay, Ph.D.

**RECONVENE OPEN SESSION: 5:30 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6-0 vote with Trustee Prendergast absent from this vote, the board approved an MOU providing for a four-day unpaid suspension of a classified employee.

**2.2 Invocation**

Led by Trustee Nancy Padberg

**2.3 Pledge of Allegiance**

Led by Trustee Marcia Milchiker

**2.4 Resolutions/Commendations**

A. Resolutions  
None

B. Commendations

Recognition of Dr. Gatewood, Dr. Kate Alder and Rachel Manders from IVC and Cyndi Staggs from District Accounting Office for the "Most Innovative Workforce Application" award received at a 2013 Geographic Solutions Workforce Technology Conference.

## 2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.***

## 3.0 **REPORTS**

3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Board Request(s) for Reports

## 4.0 **DISCUSSION ITEMS**

### 4.1 **SOCCCD: State Legislative Advocacy Update**

Representatives from McCallum Group will provide an overview of their state legislative advocacy work on behalf of the district.

Patrick McCallum and Mark MacDonald from McCallum Group provided a brief overview of the upcoming initiatives and ongoing state advocacy work.

### 4.2 **SOCCCD: District-wide Strategic Plan 2011-2014 - Annual Progress Report 2012-2013**

District Director of Research, Planning and Data Management will present to the Board a summary of the District-wide Strategic Plan Annual Progress Report.

Denice Inciong, District Director of Research, provided an overview of the annual progress report for year two of the District-wide Strategic Plan 2011-2014.

### 4.3 **Saddleback College and Irvine Valley College: Accreditation Midterm Reports**

Review of the final drafts of the accreditation midterm reports prepared by Saddleback College and Irvine Valley College for the ACCJC.

Both college midterm reports were submitted to the board for review. The reports reflect the progress to date in addressing ACCJC's recommendations.

## 5.0 CONSENT CALENDAR ITEMS

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Wright requested to pull item 5.2 from the consent calendar.

On a motion made by Trustee Jay and seconded by Trustee Prendergast, the balance of the consent calendar was approved on a 7-0 vote.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on August 23, 2013.

5.2 **Saddleback College: Technology & Applied Sciences Building Swing Space Architectural Services – Amendment No. 1 for Increased Services**

Approve agreement amendment with R2A Architecture increasing the amount by \$46,000. The total revised contract amount is \$531,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.3 **Saddleback College and Irvine Valley College: Speakers**

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

5.4 **Irvine Valley College: Community Education, Fall 2013 – Additional Course Offerings**

Approve the additional course offerings for the Fall 2013 Community Education courses, presenters, and compensation to better serve the community and student population.

5.5 **Irvine Valley College: Employment Training Panel Agreement**

Approve the agreement with ETP in the amount of \$139,150.

5.6 **Irvine Valley College: Grant Acceptance, Deputy Sector Navigator Energy Efficiency & Utilities**

Approve the award from California Community Colleges Chancellor's Office in the amount of \$300,000.

5.7 **Irvine Valley College: Sub-Award Grant Acceptance from the University of Central Florida**

Approve the sub-award from University of Central Florida in the amount of \$20,000.

- 5.8 **Irvine Valley College: Life Sciences Building Architectural Services: Amendment No.6 for Increased Services**  
Approve agreement amendment with Dougherty and Dougherty Architects, LLC increasing the agreement amount by \$47,003. The total revised agreement amount is \$1,364,611.
- 5.9 **Irvine Valley College: Life Sciences Building: Computer Equipment and Related Devices**  
Approve contracts for computer related purchases at a cost not to exceed \$400,000.
- 5.10 **ATEP: Site Foundation and Infrastructure Demolition, Change Order No. 1**  
Approve change order with U.S. Demolition, Inc. increasing the contract amount by \$115,364. The total revised contract amount is \$1,465,370.
- 5.11 **SOCCCD: Annual Renewal of Microsoft Campus Agreements for District-wide Microsoft Software Use**  
Approve agreements with Computerland of Silicon Valley at a cost not to exceed \$135,000.
- 5.12 **SOCCCD: Resolution No. 13-31 to Close County Treasury Fund 72 for the Retiree (OPEB) Trust**  
Adopt resolution to close the Retiree (OPEB) Trust Fund 72 at the County Treasury.
- 5.13 **SOCCCD: Transfer of Budget Appropriations**  
Approve the transfer of budget appropriations for the period ending August 31, 2013.
- 5.14 **SOCCCD: Gifts to the District and Foundations**  
Accept donations.
- 5.15 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P14-01131 through P14-01518 amounting to \$8,219,669.05. Approve confirming requisitions dated August 7, 2013 through September 3, 2013 totaling \$2,411,657.54.
- 5.16 **SOCCCD: Payment of Bills**  
Approve check no. 172210 through 172867 processed through the Orange County Department of Education, totaling \$9,575,193.24; and check no. 010754 through 010791, processed through Saddleback College Community Education, totaling \$100,486.02; and check no. 009160 through 009165, processed through Irvine Valley College Community Education, totaling \$19,416.45.

- 5.17 **SOCCCD: August/September 2013 Contracts**  
Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

- 6.1 **Saddleback College: Cogeneration & Central Plant Operation, Maintenance Equipment Refresh & Environmental Compliance Services, Bid No. 2009**

Approve the agreement with Veolia Energy Solution, LLC in the amount of \$2,788,000.

A replacement page was submitted to the board. An amendment was made to Exhibit A, page 1 of 1. A new column was added with the proposed bid amounts.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

- 6.2 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**

Adopt resolution authorizing payment to Trustee Jay for being absent from the August board meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6-0 vote with Trustee Jay abstaining.

- 6.3 **SOCCCD: Board Policy Revision: BP-3410: Nondiscrimination, BP-4012: Academic Administrators and Classified Managers Personnel Files**

Accept for review and study.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 7-0 vote.

- 6.4 **SOCCCD: Board Policy Revision: BP-3104: Fiscally Accountable**  
Approve/discussion.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.5 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Academic Administrator Title/Position Change, Workload Banking, Workload Banking

Rescinded, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.6 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Eliminate Classified Positions and/or Position Numbers, Authorization to Establish and Announce Classified Positions, Authorization to Eliminate and Create Classified Positions, Reorganization, Temporary Increase in Hours, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

A revision was made to Exhibit A, item J.1. At the request of the employee, the effective date for resignation was changed to December 30 with retirement effective December 31, 2013.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7-0 vote.

## 7.0 **REPORTS**

- 7.1 **SOCCCD: 2014 Teacher of the Year Recognition Ceremony**  
Information on OC Teachers of the Year Program. The nominee being honored from SOCCCD is Scott Fier, Chemistry Instructor from Saddleback College.
- 7.2 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.3 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.5 **SOCCCD: Retiree (OPEB) Trust Fund**  
The report is for period ending August 31, 2013.
- 7.6 **SOCCCD: Monthly Financial Status Report**  
This report displays the adopted budget, revised budget and transactions through July 31, 2013 and August 31, 2013.

## 8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Associated Student Government of SC
- L. Associated Student Government of IVC
- M. Police Officers Association

## 9.0 ADDITIONAL ITEMS

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:25 p.m.



Gary L. Poertner, Secretary