

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
October 24, 2016**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
James R. Wright, Vice President  
David B. Lang, Clerk  
Barbara J. Jay, Member  
Marcia Milchiker, Member  
T.J. Prendergast, III, Member  
Terri Whitt, Member  
Johnathan Forde, Student Member

Administrative Officers:

Debra Fitzsimons, Interim Chancellor  
C.M. Brahmhatt, Acting Vice Chancellor, Business Services  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Student Discipline (Education Code Section 72122)(1 matter)
- 1.4 Public Employee Employment, Discipline, Dismissal, Release (Government Code Section 54957(b).)
  - A. Public Employee Employment Part-time Custodian (Government Code Section 54957(b).) (1 matter)
  - B. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(3 matters)
- 1.5 Conference with Labor Negotiators (Government Code Section 54957.6)
  - A. Police Officers Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  - B. SOCCCD Faculty Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  - C. California School Employees Association (CSEA)  
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9)
  - A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (4 potential cases)

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7 to 0 vote, the board approved a general unpaid leave of absence without benefits from November 7 through November 23, 2016 to a part-time classified employee at Saddleback College.

On a 7 to 0 vote, the board rejected the claim by Amir Tavassoli.

**2.2 Invocation**

Led by Trustee T.J. Prendergast, III

**2.3 Pledge of Allegiance**

Led by Trustee Terri Whitt

**2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

### **3.0 REPORTS**

- 3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***
- A. Board Reports
  - B. Chancellor's Report
  - C. College Presidents' Reports (*Written Reports included in Section 8.0*)
  - D. Associated Student Government Reports
  - E. Board Request(s) for Reports

### **4.0 DISCUSSION ITEMS**

#### **4.1 SOCCCD: Accreditation Process**

Dr. Tod A. Burnett, President, Saddleback College, and Dr. Glenn R. Roquemore, President, Irvine Valley College, will present information on the accreditation process currently underway at the colleges.

Accreditation steering committee members and the college presidents presented updates on the accreditation self-studies underway at the colleges.

### **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Whitt requested to remove items 5.1 and 5.4 and 5.5 and Trustee Prendergast requested to remove 5.7 from the consent calendar for separate discussion and action.

On a motion made by Trustee Lang and seconded by Trustee Whitt, the balance of the consent calendar was approved on a 7-0 vote.

#### **5.1 SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of Regular Meeting held on September 24, 2016 and Special Meeting held on October 17, 2016.

On a motion made by Trustee Whitt and seconded by Trustee Lang, this item was approved on a 7-0 vote.

#### **5.2 Irvine Valley College: Community Education, Spring 2017**

Approve Spring 2017 Community Education courses, presenters and compensation.

#### **5.3 Saddleback College: Curriculum Revised for the 2016-17 Academic Year**

Approve the proposed curriculum changes for the 2016-17 and 2017-18 academic years at Saddleback College.

- 5.4 **Saddleback College: Student Study Abroad Program To Cuba, from May 30, 2017 to June 6, 2017**  
Approve the Saddleback College study abroad program to Cuba from May 30, 2017 to June 6, 2017, and directs the administration to execute the Education Tour Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.  
On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.
- 5.5 **SOCCCD: Saddleback College: Use of the WSCA/NASPO Cisco Systems, Inc. Contract for Data Communications Products and Services, Equipment for Wireless Expansion Project, ePlus, Inc.**  
Approve the use of Master Price Agreement No. AR233 awarded by the State of Utah in association with the NASPO/WSCA, and approved for usage by the State of California pursuant to the California Participating Addendum No. 7-14-70-04 for procurement of Wireless Coverage Expansion equipment from ePlus, Inc. for an amount of \$323,442.04.  
  
On a motion made by Trustee Jemal and seconded by Trustee Prenderganst, this item was approved on a 7-0 vote.
- 5.6 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve trustees' requests for attending conference(s).  
  
On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7-0 vote.
- 5.8 **SOCCCD: Student Out of State Travel**  
Approve the colleges' student out-of-state travel for the participants, dates, locations, courses and costs as listed.
- 5.9 **SOCCCD: Auction No. 60 - Surplus Property**  
Approve the sale of surplus property, Auction No. 60, and authorize the Director of Purchasing, Contracts, and Materials Management to hire a private auction firm to conduct the auction, and to dispose of items not sold at the auction.
- 5.10 **SOCCCD: Budget Amendment: Adopt Resolution No. 16-28 to Amend FY 2016-2017 Adopted Budget**  
Adopt Resolution No. 16-28 to amend the FY 2016-2017 Adopted Budget.
- 5.11 **SOCCCD: Transfer of Budget Appropriations**  
Ratify the Transfer of Budget Appropriations.

- 5.12 **SOCCCD: August, September and October 2016 Change Orders / Amendm**  
Ratify the change orders and amendments as listed.
- 5.13 **SOCCCD: Purchase Orders and Checks**  
Ratify the purchase orders and checks as listed.
- 5.14 **SOCCCD: August - September 2016 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Biennial Ethics Training & Trustee Travel and Compensation**  
Approve annual individual travel expenditures of the chancellor and trustees and approve report of all district compensation received by each trustee during the 2015-16 fiscal year.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.2 **SOCCCD: Saddleback College Access Control Project, Adopt Resolution No. 16-27, Authorizing Design-Build Delivery Method**  
Adopt Resolution No. 16-27 to authorize the use of the design-build delivery method for the Saddleback College Access Control project.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.3 **SOCCCD: Saddleback College Access Control Project, Phase 1, Hire Design-Build Consultant, Alternate Delivery Solutions, LLC**  
Approve an agreement with Alternative Delivery Solutions, LLC, to provide Design-build Consultant services for the Saddleback College Access Control project in the amount of \$232,310.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.4 **SOCCCD: Advanced Technology & Education Park, Utilities and Infrastructure Phase I Project, Award of Bid No. 20, Griffith Company**  
Award Bid No. 20, Advanced Technology & Education Park Utilities and Infrastructure Phase I project, and approve the agreement with Griffith Company, in the amount of \$5,353,750.

The Board postponed this item until the next meeting.

- 6.5 **SOCCCD: Advanced Technology and Education Park, ATEP IVC First Building Project and Utilities and Infrastructure Phase I Project, DSA Inspection Services Agreement, The Vinewood Company, LLC**  
Approve the DSA Inspection Services agreement with The Vinewood

Company, LLC for the Advanced Technology and Education Park, ATEP IVC First Building and Utilities and Infrastructure Phase I projects for a not to exceed amount of \$178,144.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.6 **SOCCCD: Board Policy Revision: BP-4202 Transfer of Sick Leave for Classified Personnel, BP-4420 Enrollment Fee Reimbursement for Eligible Employees, BP-5130 Financial Aid, BP-5200 Student Health Services, BP-5625 Students in the Military**

Accept for review and study the board policies as presented.

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

- 6.7 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Resignation/Retirement/Conclusion of Employment.

A correction was made to Exhibit A, pg. 2, footnote #7. The board approval date was corrected to 10/26/2015.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 7-0 vote with an advisory abstention vote from Student Trustee Forde.

- 6.8 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Increase Hours and/or months per year, Reclassification, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7-0 vote with an advisory abstention vote from Student Trustee Forde.

- 6.9 **SOCCCD: 2017-18 Tenure Track Hiring Authorization**  
Approve Saddleback College and Irvine Valley College full-time tenure track faculty position hiring lists.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.10 **SOCCCD: Adopt Resolution 16-29: Classified Employee/Position Layoff**  
Adopt Resolution No.16-29 to approve the reduction and/or discontinuance of classified service.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.11 **SOCCCD: Chancellor Position Description**

Approve modifications to the Chancellor's position description.

On a motion made by Trustee Whitt and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

**7.0 REPORTS**

7.1 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Vision and Mission Statements**

Annual review of the district and college vision and mission statements.

At the request of the board president, this item was postponed until the next board meeting.

7.2 **Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.3 **SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

7.4 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.5 **SOCCCD: Monthly Financial Status Report**

Report for the period ending September 30, 2016.

7.6 **SOCCCD: Quarterly Financial Status Report**

Report for the period ending September 30, 2016.

7.7 **SOCCCD: Retiree (OPEB) Trust Fund**

Report is for the period ending September 30, 2016.

**8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

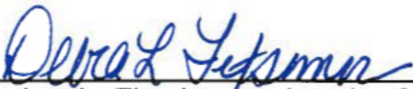
- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate

- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:01 p.m. in memory of Irvine Valley College student Joshua Thatcher and two long time faculty members from Saddleback College, Dr. Cal Dellefield and James Gordon Lindblad.



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Debra L. Fitzsimons, Interim Chancellor