

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
October 24, 2011

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
David B. Lang, Member
William O. Jay, Member
Frank M. Meldau, Member
Jordan J. Larson, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Debra Fitzsimons, Vice Chancellor, Business Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Craig Justice, Vice President for Instruction for Glenn Roquemore

ABSENT

Thomas A. Fuentes, Member
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Associate Vice Chancellor, Economic Development

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (5)
 - a. Public Employee Discipline/Dismissal/Release
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Frank Meldau

2.3 Pledge of Allegiance

Led by Trustee Nancy Padberg

2.4 Resolutions / Presentations / Introductions

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

4.1 SOCCCD: Educational Quality, Academic Programs, Program Review, SLO's

Discussion will be led by representatives from Saddleback College and Irvine Valley College.

Saddleback College presenters: Don Busche, Chris Leppien-Christensen, Dan Walsh, Claire Cesareo-Silva and Irvine Valley College presenters: Lisa Davis Allen, and Kathy Werle gave a PowerPoint presentation on Ensuring Academic Quality.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Milchiker requested to pull and vote separately on item 5.2, Trustee Lang requested to pull and vote separately on items 5.3, 5.6 and 5.9. Trustee Padberg requested to pull and vote separately on item 5.10. Items 5.11 and 5.12 were pulled and a roll call vote was taken.

On a motion made by Trustee Jay and seconded by Trustee Milchiker the balance of the consent calendar was approved on a 6-0 vote with Trustee Fuentes absent.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting held on September 26, 2011.

5.2 Irvine Valley College: Sub-Award Grant Acceptance

Approve acceptance of a sub-award grant for \$15,000.00 from the Center for Research and Education in Optics and Lasers (CREOL) at the University of Central Florida. These funds will identify and train new photonics technicians on education programs devoted to lasers, optics, and photonics technology. The project is renewable, subject to satisfactory performance, for 2012-13. The agreement will stand until Aug. 31, 2012.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 6-0 vote.

5.3 Irvine Valley College: Kaplan International Programs Lease, Amendment No. 1

Approve amendment to the agreement to extend the lease for three years from June 1, 2011 terminating on May 31, 2014. The total lease value over the three year period is \$90,792.00.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast this item was approved on a 6-0 vote.

- 5.4 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.5 **Saddleback College: East Bridge Replacement Project: Amendment No. 1 for Increased Architectural Services**
Approve amendment no. 1 increasing the contract amount by \$7,741.00 with R2A Architecture. The total revised contract amount is \$117,241.00
- 5.6 **Saddleback College: Child Development Training Consortium Agreement**
Approve agreement between Yosemite Community College District, the Child Development Training Consortium, and Saddleback College in the amount of \$10,000.00.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 6-0 vote.

- 5.7 **Saddleback College: Amendment to the Agreement for Golf Driving Range Services**
Approve the amendment to the agreement with Donovan Bros. Golf, Inc. for a one year extension.
- 5.8 **ATEP: Notice of Completion: Site Utility Severance and Demolition, Phase II, Bid No. 8**
Authorize the filing of the notice of completion for the Site Utility Severance and Demolition project.
- 5.9 **SOCCCD: Document Management Solution: Amendment No. 1**
Approve amendment with Perceptive Software increasing the contract amount by \$20,000.00. The total revised contract amount is \$446,845.00.

On a motion made by Trustee Lang and seconded by Trustee Meldau this item was tabled on a 6-0 vote.

- 5.10 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve/Ratify trustees requests for attending conferences.

On a motion made by Trustee Lang and seconded by Trustee Prendergast this item was approved on a 5-1 vote with Trustee Milchiker abstaining.

- 5.11 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-31 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the September 26, 2011 Meeting of the Board of Trustees.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a roll-call vote.

- 5.12 **SOCCCD: Budget Amendment: Adopt Resolution No. 11-32 to Amend 2011-2012 Restricted General Fund**
Adopt resolution to amend the adopted budget.

On a motion made by Trustee Lang and seconded by Trustee Jay this item was approved on a roll-call vote.

- 5.13 **SOCCCD: Gifts to the District and Foundations**
Approve acceptance of gifts.

- 5.14 **SOCCCD: Payment of Bills**
Approve check no. 151995 through 152689 processed through the Orange County Department of Education, totaling \$5,785,325.72; and check no. 010268 through 010276, processed through Saddleback College Community Education, totaling \$14,723.88; and check no. 008926 through 008928, processed through Irvine Valley College Community Education, totaling \$170.00.

- 5.15 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P12-01594 through P12-01961 amounting to \$1,945,864.08. Approve confirming requisitions dated September 7 through September 30, 2011 totaling \$74,015.46.

- 5.16 **SOCCCD: Transfer of Budget Appropriations**
Ratify the transfer of budget appropriations as detailed in the exhibit.

- 5.17 **SOCCCD September/October 2011 Contracts**
Ratify contracts as listed.

GENERAL ACTION ITEMS

- 6.1 **Saddleback College and Irvine Valley College: 2012-2013 Faculty Hiring**
Approve the announcement and recruitment of new and replacement full-time faculty for the 2012-2013 academic year.

On a motion made by Trustee Prendergast and seconded by Trustee Jay this item was approved on a 6-0 vote.

6.2 **Saddleback College: James B. Utt Memorial Learning Resource Center Renovation: Use of Multiple Award Contracts for Furniture Purchases**

Approve the use of multiple award contracts including CMAS contracts and the Glendale Unified School District contract. Estimated costs for the expenditures are \$2,135,000.00.

On a motion made by Trustee Jay and seconded by Trustee Meldau this item was approved on a 6-0 vote.

6.3 **ATEP: Change Order Request No. 1: Site Utility Severance and Demolition, Phase II, Bid No. 8**

Approve change order request resulting in a decrease of \$50,000 in the total project cost. The revised contract total amount is \$550,000.00.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 6-0 vote.

6.4 **SOCCCD: Board Policy Revision: BP-4201.2-Change in Position of Classified Management Personnel, BP-6200-Honorary Degrees, BP-2100-Delegation of Authority to the Chancellor**

Accept for discussion/approval.

On a motion made by Trustee Milchiker and seconded by Trustee Jay this item was approved on a 6-0 vote.

6.5 **SOCCCD: Board Policy Revision: BP-1900-Alcoholic Beverages**

Accept for review and study.

On a motion made by Trustee Jay and seconded by Trustee Prendergast this item was approved by a 6-0 vote.

6.6 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau this item was approved by a 6-0 vote.

6.7 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change a Classified Position, Authorization to Reorganize Reporting Structure for Classified Positions, Reclassification, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker items B.12, C.15, and F.a. were pulled. Item C.16 was revised to reflect change from full-time to part-time. The item was approved on a 6-0 vote.

On a motion made by Trustee Prendergast and seconded by Trustee Jay items B.12, C.15, F.a, were approved subject to clarification of the applicability of CSEA Policy 610.

On a motion made by Trustee Jay and seconded by Trustee Milchiker the following items were pulled from section B; B.1, B.2, B.3, B.5, B.6, B.7, B.8, B.10, and B.11 and the following items were pulled from section C; C.8, C.11, C.12, C.13, C.14, C.15, C.16. This item was approved on a 5-1 vote with Trustee Prendergast casting a negative vote.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast the balance of item 6.7 was approved on a 6-0 vote.

- 6.8 **SOCCCD: Faculty Association Academic Employee Master Agreement**
Approve tentative Agreement between District and the SOCCCDFA for the period July 1, 2011 through June 30, 2014.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast this item was approved on 5-1 vote with Trustee Lang casting a negative vote.

7.0 **REPORTS**

- 7.1 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.4 **SOCCCD: Monthly Financial Status Report**
This report displays the adopted budget, revised budget and transactions through September 30, 2011.
- 7.5 **SOCCCD: OPEB Trust Fund**
Quarterly report.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:12 p.m. in memory of Saddleback College student, Taylor Sams.



Gary L. Poertner, Secretary