

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
November 19, 2012**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
David B. Lang, Member
Frank M. Meldau, Member
James R. Wright, Member
Heather Park, Student Member

ABSENT

Bill Jay, Member

Administrative Officers:

Gary Poertner, Chancellor
David Bugay, Vice Chancellor, Human Resources
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Randy Peebles, Associate Vice Chancellor, Economic Development
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. Speakers are limited to **two minutes each**.*

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Employment/Evaluation (GC Section 54957) (13)
 - 1. Public Employee Employment/Evaluation (12)
 - a. Vice Chancellor for Technology and Learning Services (DS)
 - b. Vice Chancellor for Human Resources and Employer/Employee Relations (DS)
 - c. College President (SC)
 - d. Dean, Students and Counseling (IVC)
 - e. Dean, Enrollment Services (IVC)
 - f. Dean, Liberal Arts (IVC)
 - g. Vice Chancellor, Business Services (DS)
 - h. Director Student Health Center (SC)
 - i. Dean, Kinesiology & Athletics/Athletics Director (SC)
 - j. Associate Vice Chancellor, Economic Development (DS)
 - k. Dean, Health Science, Kinesiology & Athletics (IVC)
 - l. Dean, Math, Science & Engineering (IVC)
 - 2. Public Employee Employment/Evaluation: Chancellor (1)
- B. Public Employee Discipline/Dismissal/Release (GC 54954.5)
- C. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. Unrepresented Employee: Chancellor
Agency Designated Negotiators: Nancy Padberg, Esq. - Board President, and Warren Kinsler, Esq. – General Counsel
- D. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Initiation of Litigation (GC Section 54956.9[b][1] and [3][C] – *Wassmann v. SOCCCD*)
 - 2. Anticipated Litigation (GC Section 54956.9(b)(1) and (3)(c) (1 case))

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6-0 vote, the board affirmed the conclusion of an investigation and dismissed a claim filed by a Saddleback College student against an adjunct instructor.

2.2 Invocation

Led by Trustee James Wright

2.3 Pledge of Allegiance

Led by Trustee Mike Meldau

2.4 Resolutions/Commendations

A. Resolutions:

SOCCCD: Frank M. Meldau – Member, Board of Trustees

B. Commendations:

SOCCCD: Frank M. Meldau – Member, Board of Trustees

Irvine Valley College: Frank M. Meldau – Member, Board of Trustees

Saddleback College: Frank M. Meldau – Member, Board of Trustees

Saddleback College: Phillis Kucharski – Nursing Professor

Saddleback College: Chris Wilkinson – Chief of Police

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to up to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Reports

Trustee Padberg requested to advance item 6.1 prior to moving to Discussion Items.

4.0 DISCUSSION ITEMS

4.1 **Saddleback College and Irvine Valley College: Student Success Task Force Recommendation 3 – “Incentivize Successful Student Behaviors”**

A presentation on Recommendation 3 of the California Community Colleges Student Success Task Force.

Saddleback and Irvine Valley College provided an overview of Recommendation #3. Saddleback College Professor Deanna Avetisian presented an overview of the BSI Math Tutoring Lab and Professor Marina Aminy presented an overview of the English tutoring center. Irvine Valley College professors Brooke Choo, Joel Sheldon and Dan de Roulet presented an overview of the Student Success Center.

4.2 **Saddleback College and Irvine Valley College: Foundations**

A presentation on the colleges' foundation annual reports.

Irvine Valley College Foundation Director Richard Morley and IVC Foundation Board President Bill Crosby along with Saddleback College Foundation President Jim Leach and Saddleback Foundation Director Don Rickner provided an overview of the foundation annual reports.

*Revision

Trustee Marcia Milchiker requested to pull item 5.15 from the consent calendar.

On a motion made by Trustee Lang and seconded by Trustee Lang *Meldau, the balance of the consent calendar was approved on a 6-0 vote with Trustee Jay absent.

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on October 29, 2012.

5.2 **Irvine Valley College: 2013 International Debate Tour – People’s Republic of China (PRC)**

Approve the out-of-state travel request for IVC students and their advisors. All costs for travel, food, lodging and incidentals will be paid through a combination of fund raising, forensics foundation account, or directly by the participants. Supplemental allocations from ASIVC and staff development money for faculty members may be utilized for tournament expenses, which may impact the general fund.

5.3 **Saddleback College and Irvine Valley College: Spring 2013 Community Education Programs**

Approve Community Education courses, presenters, and compensation for Spring 2013.

5.4 **Saddleback College and Irvine Valley College: Speakers**

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

5.5 **Saddleback College: Study Abroad Program to Santander, Spain**

Approve the Saddleback College study abroad program to Santander, Spain in the summer of 2013 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education travel vendor.

5.6 **Saddleback College: Study Abroad Program to Peru**

Approve the Saddleback College study abroad program to Peru in the spring of 2013 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education travel vendor.

5.7 **Saddleback College: Grant Acceptance, CTE Pathways Initiative, Allied Health Expansion, Health Careers Readiness Project**

Accept award of \$250,000 from the California Community College Chancellor’s Office for the CTE Pathways Initiative Grant 12-129-001.

- 5.8 **Saddleback College: Award of Bid 2006: Demolish Saddleback College Classroom Cluster Building**
Award bid and approve agreement with Cal United Construction Group in the amount of \$42,400.
- 5.9 **Saddleback College: Donated Equipment**
Approve the donation to Saddleback Valley Unified School District.
- 5.10 **SOCCCD: Budget Amendment: Adopt Resolution No. 12-37 to Amend FY 2012-2013 Adopted Budget**
Adopt resolution to amendment adopted budget.
- 5.11 **SOCCCD: Transfer of Budget Appropriations**
Approve the transfer of budget appropriations.
- 5.12 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P13-01952 through P13-02187 amounting to \$789,695.11. Approve confirming requisitions dated October 10, 2012 through October 30, 2012 totaling \$163,657.04.
- 5.13 **SOCCCD: Payment of Bills**
Approve check no. 163378 through 163929 processed through the Orange County Department of Education, totaling \$1,795,678.08; and check no.010531 through 010553, processed through Saddleback College Community Education, totaling \$46,994.95; and check no. 009047 through 009054, processed through Irvine Valley College Community Education, totaling \$14,689.21.
- 5.14 **SOCCCD: Gifts to the District and Foundations**
Accept donations to the District and/or the Foundations as listed.
- 5.15 **SOCCCD: October/November 2012 Contracts**
Ratify contracts as listed.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6-0 vote with Trustee Jay absent.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Acceptance of District Annual Audit Report: 2011-12**
Accept for review.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 6-0 vote.

- 6.2 **SOCCCD: Board Policy Revision: BP-3410: Nondiscrimination, BP-5140: Disabled Students Programs and Services, BP-5505: Grade Grievance Policy, BP-5150: Extended Opportunity Programs and Services, BP-6110: Articulation of Courses and Programs, BP-1900-Alcoholic Beverages, BP-3004: Public Records, BP-3005: Designation of Authorized Signatures, BP-4073: Faculty Reassigned Time and Stipends**

Accept for review and study

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved by a 6-0 vote.

- 6.3 **SOCCCD: Board Policy Revision: BP-5300.5-Grade Changes, BP-3517-Student Organizations at Off-Campus Location**
Accept for discussion/approval.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.4 **SOCCCD: Contract with Neudesic LLC for Software Development**
Approve the agreement with Neudesic, LLC in the amount not to exceed \$500,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.5 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Chancellor Contract Extension, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Meldau, this item was approved on a 6-0 vote.

- 6.6 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Out of Class Assignments, Request to Rescind Layoff for Classified Positions, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Prendergast and seconded by Trustee Meldau, this item was approved on a 6-0 vote.

7.0 **REPORTS**

- 7.1 **SOCCCD: List of Board Requested Reports**
Status report of board requested reports of the South Orange County Community College District Board of Trustees.

- 7.2 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.3 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.5 **SOCCCD: Retiree (OPEB) Trust Fund**
The annual report is for the period ending October 31, 2012.
- 7.6 **SOCCCD: Quarterly Investment Report**
This report is for the quarter ending on September 30, 2012.
- 7.7 **SOCCCD: Monthly Financial Status Report**
This report displays the adopted budget, revised budget and transactions through October 31, 2012.
- 7.8 **SOCCCD: Academic Year 2013-2014 Non-Resident Tuition Fees for Foreign & Out-of-State Students**
An estimate of the District non-resident related fees based on current information.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology and Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Associated Student Government, Saddleback College
- N. Associated Student Government, Irvine Valley College
- O. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:53 p.m.



Gary L. Poertner, Secretary