

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
November 17, 2014**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, President  
Nancy M. Padberg, Vice President  
Marcia Milchiker, Clerk  
Bill Jay, Member  
Timothy Jemal, Member  
David B. Lang, Member  
James R. Wright, Member  
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Debra Fitzsimons, Vice Chancellor, Business Services  
Randy Peebles, Associate Vice Chancellor, Economic Development  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 4:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b) (10 matters)
  - A. Public Employee Employment, Evaluation of Performance (GC Section 54957(b).) (7 matters)
    1. Vice President for Student Services (SC)
    2. Dean, Fine Arts and Business Sciences (IVC)
    3. Dean, Online and Extended Education (IVC)
    4. Vice President for Instruction (IVC)
    5. Dean, Fine Arts & Media Technology (SC)
    6. Director, Health and Wellness Center (IVC)
    7. Vice President for Instruction (SC)
  - B. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
  - C. Public Employee Employment (1 matter)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1)(1 case)

**RECONVENE OPEN SESSION: 7:00 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6 to 1 vote with Trustee Bill Jay casting a negative vote, the board voted to terminate the Dean of Advanced Technology and Applied Science contract and directed counsel to prepare a formal decision for the board.

On a 7 to 0 vote, the board voted to accept the Dean, Fine Arts and Business Sciences resignation at Irvine Valley College, effective June 30, 2015.

On a 7 to 0 vote, the board approved a general leave with benefits to teach a part-time class for 2014-2015 academic year to a full-time classified employee at Saddleback College.

2.2 **Invocation**  
Led by Trustee Tim Jemal

2.3 **Pledge of Allegiance**  
Led by Trustee David Lang

2.4 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

Two public comments were heard by the board, one was regarding part-time faculty and the other was a student comment.

2.5 **Recognitions: Speakers are limited to two minutes each.**

A. **Resolutions:**

1. None

B. **Commendations:**

1. Irvine Valley College President Glenn Roquemore commended:
  - a. Professor Tiffany Tran for her appointment to the Academic Senate for California Community Colleges, Transfer and Articulation Committee, for the 2014-2015 academic year;
  - b. Professor Diana Hurlbut for her appointment to the Academic Senate for California Community Colleges, Educational Policies Committee, for the 2014-2015 academic year; and
  - c. Corine Doughty, Dean of Instruction, Economic and Workforce Development, for her appointment to the California Community College Association of Occupational Education (CCCAOE) as President of the Board of Directors and CCCAO representative to the Faculty Association for California Community Colleges and the Board of Governors Consultation Council.
2. Saddleback College President Tod Burnett commended:
  - a. Chris Wilkinson, Chief of Police, Louis Sessler, Facilities Maintenance/Energy Project Manager and Michael James, Assistant Director of Facilities for their leadership in responding to Saddleback College main water line break.
3. President Tod Burnett and President Glenn Roquemore commended:
  - a. Saddleback College VETS Center and Irvine Valley College Veterans Services Center for being officially designated as 2015 Top Military Friendly Schools.

### **3.0 REPORTS**

#### **3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports
  - 1. Request for Report on the Grants Proposal Process at Saddleback College and Irvine Valley College.

On a motion made by Trustee Jemal and seconded by Trustee Wright, the Board Request for Report submitted by Trustee Lang was approved on a 7-0 vote.

### **4.0 DISCUSSION ITEMS**

- 4.1 None

### **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Jemal requested to pull items 5.3 and 5.10 for discussion/action.

On a motion made by Trustee Lang and seconded by Trustee Wright, the balance of the consent calendar was approved on a 7-0 vote.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Regular Meeting held on October 27, 2014.
- 5.2 **Saddleback College: Study Abroad Program to Santander, Spain July 3, 2015 – August 3, 2015**  
Approve the Saddleback College study abroad program and direct administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel and Education to coordinate all travel agreements.
- 5.3 **Saddleback College: FLS Language Centres dba FLS International-Intensive English Program (IEP) License to Use Agreement**  
Approve the license to use agreement for a one year term with an annual option to renew for up to four one year terms, at a monthly lease rate of \$10,243.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item

was approved on a 7-0 vote.

**5.4 Saddleback College and Irvine Valley College: Spring 2015 Community Education Programs**

Approve Community Education courses, presenters and compensation for Spring 2015.

**5.5 Saddleback College and Irvine Valley College: Speakers**

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

**5.6 Irvine Valley College: Geology 170 Out-of-State Travel to the Grand Canyon National Park, Arizona, from April 30 to May 3, 2015**

Approve the out-of-state travel request for the School of Physical Sciences and Technologies to study geology of the Grand Canyon National Park in southwestern Arizona from April 30 through May 3, 2015. The impact to general fund involves the use of college vans not to exceed \$1,968.00.

**5.7 Irvine Valley College: Geography 102 Out-of-State Travel to Hawaii Volcanoes National Park, Hawaii Island, Hawaii from July 31 to August 7, 2015**

Approve the out-of-state travel request for the School of Social Sciences to study the geology and geography of the island of Hawaii from July 31 to Aug. 7, 2015. There is no impact on the general fund.

**5.8 Irvine Valley College: Grant Acceptance, National Science Foundation Grant: Innovate from the Start: Engaging Engineering and Computer Science Undergraduates, University of California, Irvine (UCI)**

Approve the University of California, Irvine sub-award for \$151,564.00.

**5.9 SOCCCD: Budget Amendment: Adopt Resolution No. 14-39 to Amend FY 2014-2015 Adopted Budget**

Adopt resolution to amend the FY 2014-2015 Adopted Budget.

**5.10 SOCCCD: Information Technology Consultant Services, Neudesic, LLC**

Approve agreement for the period of January 1, 2015 to December 31, 2019

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

**5.11 SOCCCD: Purchase Order/Confirming Requisitions**

Ratify the purchase orders/confirming requisitions as listed.

**5.12 SOCCCD: Transfer of Budget Appropriations**

Ratify transfer of budget appropriations as listed.

**5.13 SOCCCD: Payment of Bills**

Ratify the payment of bills as listed.

- 5.14 **SOCCCD: October 2014 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Acceptance of District Annual Audit Report: 2013-2014**  
Accept for review

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.2 **SOCCCD: Acceptance of Retiree OPEB Trust Annual Audit Report: 2013-2014**  
Accept for review

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.3 **SOCCCD: Acceptance of the Saddleback College Foundation, Irvine Valley College Foundation, ATEP Foundation, and SOCCCD Foundation Annual Audit Reports: 2013-2014**  
Accept for review

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.4 **Saddleback College: 2014 Student Equity Plan Report**  
Accept the draft 2014 Student Equity Plan submitted by Saddleback College for review and study.

On a motion made by Trustee Jay and seconded by Trustee Padberg, this item was approved on a 7-0 vote.

- 6.5 **Irvine Valley College: 2014 Student Equity Plan Report**  
Approve IVC's 2014 Student Equity Plan Report Executive Summary. IVC and Saddleback College presented a joint overview of the equity plans to the Board of Trustees at its September 27, 2014 board meeting. This is IVC's final report.

A correction was made to Exhibit A, page 20 under "Target." The goal for the transfer rate increase among Hispanic students incorrectly states a 5 point increase. It should read 3 points.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

On a motion made by Trustee Jemal and seconded by Trustee Lang, the board unanimously approved the meeting be extended to 9:30 p.m.

6.6 **SOCCCD: District-wide Air Blown Fiber, Award of Bid No. 318D, T and D Communications, Inc.**

Award bid and approve the agreement with T and D Communications, Inc. of Fremont, CA in the amount of \$658,089.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.7 **SOCCCD: Board Policy Revision: BP-3008 Records Retention and Destruction, BP-3515 Reporting of Crimes, 132BP-4015 Accommodations for Employees with Disabilities, BP-5230 Athletics**  
Accept for review and study.

The board agenda item referenced four board policies for review, however the corresponding exhibit incorrectly listed five board policies. Exhibit C (BP 4011.1) was removed from the list of exhibits to match the four proposed items for the board to review and study.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.8 **SOCCCD: Cost of Living Allowance (COLA)**

Approve 0.85% COLA for FY 2014-2015 per employee agreement.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.9 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.10 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Eliminate and Create Classified Positions, Reorganization, Change of Status, Out of Class Assignments, 39 Month Reemployment, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

## 7.0 REPORTS

- 7.1 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.4 **SOCCCD: Monthly Financial Status Report**  
A review of current revenues and expenditures for FY 2014-2015.
- 7.5 **SOCCCD: Quarterly Investment Report**  
The report is for the quarter as of September 30, 2014.
- 7.6 **SOCCCD: Academic Year 2015-2016 Non-Resident Tuition Fees for Foreign & Out-of-State Students**  
The report provides an estimate of non-resident related fees based on current information.

## 8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

## 9.0 ADDITIONAL ITEMS

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**



Meeting adjourned at 9:06 p.m.



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Gary L. Poertner, Secretary