

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
November 16, 2015**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Terri Whitt, Member
Lemar Momand, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).)
 - A. Public Employee Employment, and Evaluation of Performance (GC Section 54957(b).) (13 matters)
 1. Vice Chancellor for Technology & Learning Services (DS)
 2. Vice Chancellor for Human Resources and Employer/Employee Relations (DS)
 3. Dean Community Education, Emeritus Institute, K-12 Partnerships (SC)
 4. Dean Instruction, Economic and Workforce Development (IVC)
 5. Dean Enrollment Services (IVC)
 6. Dean Liberal Arts (IVC)
 7. Vice Chancellor for Business Services
 8. Director Student Health Center (SC)
 9. Director Learning Assistance (SC)
 10. Dean Kinesiology & Athletics/Athletic Director (SC)
 11. Dean Fine Arts & Media Technology (SC)
 12. Dean Health Science, Kinesiology & Athletics (IVC)
 13. Dean Math, Science & Engineering (IVC)
 - B. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (1 matter)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. Unrepresented Employee: Chancellor
 1. Agency Designated Negotiator: T. J. Prendergast
 - B. Unrepresented Employees: District Administrators and Managers
 1. Agency Designated Negotiators: Gary Poertner, Chancellor, and David P. Bugay, Ph.D.
 - C. California School Employees Association (CSEA)
 1. Agency Designated Negotiator: David P. Bugay, Ph.D.
 - D. Police Officers Association (POA)
 1. Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (1)
 - A. Exchange of Property by District: Portion of Advanced Technology Education Park: County of Orange, 15445 Lansdowne Road, Tustin
Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding exchange of land.
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (1 case)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2), (e)(1)) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee T.J. Prendergast

2.3 Pledge of Allegiance

Led by Trustee James Wright

2.4 Recognitions: Speakers are limited to two minutes each.

A. Resolutions:

- 1. Dr. Karah Street**, 2016 Orange County Teacher of the Year, Saddleback College

B. Commendations:

- None

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: *Speakers are limited to up to two minutes each.*

- Board Reports
- Chancellor's Report
- College Presidents' Reports (*Written Reports included in Section 8.0*)
- Associated Student Government Reports
- Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Alternative Energy Strategies and Reclaimed Water Use

At the request of the Board of Trustees, representatives from District Services, Saddleback College and Irvine Valley College provided an overview of alternative energy strategies and reclaimed water use.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wright requested to pull item 5.8; Trustee Jay requested to pull item 5.12; Trustee Lang requested to pull item 5.15; Trustee Jemal requested to pull item 5.17 for further discussion and approval.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a Regular Meeting held on October 26, 2015.
- 5.2 **Irvine Valley College: Curriculum Revisions for the 2016-2017 Academic Year**
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2016-2017 academic year, pursuant to Title 5, Section 53200 et seq.
- 5.3 **Saddleback College: Curriculum Revisions and Additions for the 2016-17 Academic Year**
Approve the proposed curriculum changes and additions for the 2016-17 academic year at Saddleback College.
- 5.4 **Saddleback College and Irvine Valley College: Spring 2016 Community Education Programs**
Approve Community Education courses, presenters, and compensation for Spring 2016.
- 5.5 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.6 **Saddleback College: Study Abroad Program to Salamanca, Spain, from February 12, 2016 to April 23, 2016**
Approve the study abroad program: Spanish Language Studies in Salamanca, Spain in the spring of 2016, and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.
- 5.7 **Saddleback College: Cuban Culture, Literature, Arts and Politics Studies in Cuba, from March 17, 2016 to March 25, 2016**
Approve the study abroad program: Cuban Culture, Literature, Arts and Politics Studies in Cuba, spring of 2016, and authorize the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with

Travel and Education for coordinating all travel agreements.

5.8 SOCCCD: Advanced Technology and Education Park (ATEP) IVC First Building Project, Building Envelope Consultant Services Agreement, Allana Buick & Bers, Inc.

Approve the building envelope consultant services agreement with Allana Buick & Bers, Inc. for the Advanced Technology and Education Park IVC First Building project for a not to exceed amount of \$108,100.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

5.9 SOCCCD: District-wide Parking Study Consultant Services, Watry Design, Inc.

Approve the district-wide parking study consultant services agreement with Watry Design, Inc. in the amount of \$101,250.

5.10 SOCCCD: Use of the WSCA/NASPO Dell Marketing, LP Contract for Computer Equipment and Related Devices

Approve the use of Master Price Agreement awarded to the State of Minnesota, in association with NASPO/WSCA, and approved for usage by the State of California.

5.11 SOCCCD: Budget Amendment: Adopt Resolution No. 15-40 to Amend FY 2015-2016 Adopted Budget

Adopt Resolution No. 15-40 to amend the FY 2015-2016 Adopted Budget.

5.12 SOCCCD: Gifts to the District and Foundations

Accept the donation(s) to the District and/or the Foundations listed.

An amendment was made to Exhibit A, page 1, Barbara Jay's last name was corrected.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.13 SOCCCD: Transfer of Budget Appropriations

For the current reporting period ending September 30, 2015

5.14 SOCCCD: Purchase Orders and Checks

Ratify the purchase orders and checks as listed.

5.15 SOCCCD: October 2015 Change Orders / Amendments

Ratify change orders and amendments as listed.

An amendment was made to the agenda item cover sheet, item B, change cover amount was corrected from \$17,000 to \$17,500.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 5.16 **SOCCCD: October 2015 Change Orders / Amendments**
Approve change orders and amendments as listed.

- 5.17 **SOCCCD: October 2015 Contracts**
Ratify contracts as listed.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.0 GENERAL ACTION ITEMS

- 6.1 **Saddleback College and Irvine Valley College: Student Equity Plan Report**
Approve 2015-2016 Student Equity Plans for Saddleback College and Irvine Valley College. An overview was provided of the colleges' Student Equity Plans for 2015-2016.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.2 **SOCCCD: Purchase of Real Property, Sales Contract between Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints and SOCCCD (on behalf of Saddleback College)**
Approve the purchase of the 1.323 acres of land located on 27976 Marguerite Parkway, Mission Viejo, CA and authorize the finalization and execution by staff of the accompanying sales contract between the Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter-Day Saints and SOCCCD.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.3 **SOCCCD: Office Lease for Crown Valley Financial Plaza for Workday Project Space, between Reef Crown Valley, LLC and SOCCCD**
The Chancellor recommends that the Board of Trustees approve the office lease and authorize the finalization and execution of the lease and transaction by staff.

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.4 **SOCCCD: Acceptance of the District, Retiree OPEB Trust, Saddleback College Foundation, Irvine Valley College Foundation, ATEP Foundation, and SOCCCD Foundation Annual Audit Reports: FY 2014-2015**

Accept for review the FY 2014-2015 audit reports.
This item was advanced following the consent calendar.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

6.5 SOCCCD: Board Policy Revision: BP-6105 Graduation Requirements for Degrees and Certificates for Achievement, BP-5408 Classroom Supervision, BP-5130 Financial Aid, BP-3501 Campus Security and Access

Accept for discussion and approval.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.6 SOCCCD: Board Policy Revision: BP-6170 Counseling, BP-4016 Drug Free Environment and Drug Prevention Program, BP-5230 Intercollegiate Athletics, BP-3410 Nondiscrimination

Accept for review and study.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

6.7 SOCCCD: Academic Personnel Actions – Regular Items
Approve New Academic Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Revision to Qualifications of Academic Administrative Position.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.8 SOCCCD: Classified Personnel Actions – Regular Items
Approve New Classified Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules, Change of Status, Temporary Increase in Hours, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Speakers

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

- 7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Monthly Financial Status Report**
The reports display the adopted budget, revised budget and transactions through August 31, 2015.
- 7.4 **SOCCCD: Quarterly Investment Status Report**
The report is for the period ending September 30, 2015.
- 7.5 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

Meeting adjourned at 9:04 p.m.



Gary L. Poertner, Secretary