

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
November 14, 2016**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Johnathan Forde, Student Member

ABSENT

Terri Whitt, Member

Administrative Officers:

Debra Fitzsimons, Interim Chancellor
C.M. Brahmhatt, Acting Vice Chancellor, Business Services
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Student Discipline (Education Code Section 72122)(1 matter)
- 1.4 Public Employee Employment, Discipline, Dismissal, Release (Government Code Section 54957(b).)
 - A. Public Employee Employment, Evaluation (Government Code Section 54957(b).) (15 matters)
 1. Dean, Counseling Services (IVC)
 2. Vice President for Student Services (IVC)
 3. Director, Research, Planning and Accreditation (IVC)
 4. District Director, Research, Planning and Data Management (DS)
 5. Dean, Economic Workforce Development and Business Services (SC)
 6. Director, Research, Planning and Accreditation (SC)
 7. Interim Vice President for Instruction (IVC)
 8. Dean, Liberal Arts (SC)
 9. Assistant Dean, Health Sciences & Human Services/Director of Nursing (SC)
 10. Dean of the Arts (IVC)
 11. Dean, Health Sciences & Human Services (SC)
 12. President (IVC)
 13. Dean, Advanced Technology and Applied Science (SC)
 14. Dean, Social & Behavioral Science (SC)
 15. Dean, Math, Science & Engineering (IVC)
 - B. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(2 matters)
- 1.5 Conference with Labor Negotiators (Government Code Section 54957.6)
 - A. Police Officers Association
Agency Designated Negotiator: David P. Bugay, Ph.D.
 - B. SOCCCD Faculty Association
Agency Designated Negotiator: David P. Bugay, Ph.D.
 - C. California School Employees Association (CSEA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9)
 - A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1))
(4 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a motion made by Trustee Prendergast and seconded by Trustee Wright, the Board voted to sustain the recommendation to expel a full-time student at Saddleback College, student number #1023842. The motion passed on a 5-1 vote, with Trustee Whitt absent and Trustee Milchiker

casting a negative vote.

A motion was made by Trustee Prendergast and seconded by Trustee Wright, to reconsider the motion to expel because the student trustee voted on the motion and should have abstained. The motion passed on 6-0 vote.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, the motion to sustain the recommendation to expel a full-time student at Saddleback College, student number #1023842, was approved on a 5-1 vote with Trustee Whitt absent, Trustee Milchiker casting a negative vote and a student trustee abstention.

2.2 **Invocation**

Led by Trustee Jim Wright

2.3 **Pledge of Allegiance**

Led by Trustee Barbara Jay

2.4 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

3.0 **REPORTS**

- 3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***
- A. Board Reports
 - B. Chancellor's Report
 - C. College Presidents' Reports (*Written Reports included in Section 8.0*)
 - D. Associated Student Government Reports
 - E. Board Request(s) for Reports

4.0 **DISCUSSION ITEMS**

4.1 **SOCCCD: Accreditation Report Draft**

Dr. Tod A. Burnett, President, Saddleback College, and Dr. Glenn R. Roquemore, President, Irvine Valley College, will present information on the draft accreditation report.

Leaders from the colleges' accreditation steering committees presented an update on the Saddleback College and Irvine Valley College accreditation reports which are nearing completion.

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to remove item 5.9 and Trustee Lang requested to remove item 5.12 for separate discussion and action.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 6-0 vote with Trustee Whitt absent.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of Regular Meeting held on October 24, 2016.
- 5.2 **Saddleback College: New Program for the 2016-17 Academic Year and New, Revised, and Deleted Courses for the 2017-18 Academic Year**
Approve the proposed curriculum changes for the 2016-17 and 2017-2018 academic years at Saddleback College.
- 5.3 **Saddleback College: Community Education, Spring 2017**
Approve the Community Education courses, presenters, and compensation.
- 5.4 **Saddleback College: Grant Acceptance, National Science Foundation Inclusion across the Nation of Communities of Learners of Underrepresented Discoverers in Engineering and Science (NSF INCLUDES)**
Accept this award of \$299,981 from the National Science Foundation for the NSF INCLUDES pilot grant in support of the STEM Core Initiative for the period of October 1, 2016 through September 30, 2018.
- 5.5 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.6 **SOCCCD: Irvine Valley College and Saddleback College, Amendment No. 2, Digital Catalog Software, Digital Architecture**
Approve Amendment No. 2 with Digital Architecture for a one-year extension beginning November 20, 2016 and ending November 19, 2017, in an amount not to exceed \$25,493 for annual operational fees.
- 5.7 **SOCCCD: Irvine Valley College, Award of Bid: Chemistry Glassware, Bid No. 331**
Award Bid No. 331 for Chemistry Glassware for FY 2016-2017 for a total amount of \$94,162.84, to the vendors listed on with an option for a two-year renewal period.
- 5.8 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve trustees' requests for attending conference(s).

5.9 **SOCCCD: District-wide Sustainability/Energy Plan Consultant Services, Harley Ellis Devereaux Corporation**

Approve the district-wide Sustainability/Energy Plan Consultant Services agreement with Harley Ellis Devereaux Corporation, in the amount of \$201,695.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

5.10 **SOCCCD: Budget Amendment: Adopt Resolution No. 16-30 to Amend FY 2016-2017 Adopted Budget**

Adopt Resolution No. 16-30 to amend the FY 2016-2017 Adopted Budget.

5.11 **SOCCCD: Transfer of Budget Appropriations**

Ratify the Transfer of Budget Appropriations.

5.12 **SOCCCD: October 2016 Change Orders / Amendments**

Ratify the change orders and amendments as listed.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6-0 vote.

5.13 **SOCCCD: Purchase Orders and Checks**

Ratify the purchase orders and checks as listed.

5.14 **SOCCCD: September - October 2016 Contracts**

Ratify contracts as listed.

6.0 **GENERAL ACTION ITEMS**

6.1 **Saddleback College: Study Abroad Program to Santander, Spain, from June 30, 2017 to July 31, 2017**

Approve the Saddleback College study abroad program: Spanish Language Studies in Santander, Spain from June 30, 2017 to July 31, 2017 as summarized, and directs the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel and Education for coordinating all travel agreements.

The Board postponed this item until the next meeting.

6.2 **SOCCCD: Advanced Technology & Education Park (ATEP) Utilities and Infrastructure Phase I Project, Award of Bid No. 20, Griffith Company**

Award Bid No. 20, Advanced Technology & Education Park (ATEP) Utilities and Infrastructure Phase I project, and approve the agreement with Griffith Company, in the amount of \$5,353,750.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.3 **SOCCCD: Board Policy Revision: BP-4202 Transfer of Sick Leave for Classified Personnel, BP-4420 Enrollment Fee Reimbursement for Eligible Employees, BP-5130 Financial Aid, BP-5200 Student Health Services, BP-5625 Students in the Military**

Approve the board policies as shown.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.4 **SOCCCD: Board Policy Revision: BP-109 Board Education**

Accept for review and study the board policy as shown.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.5 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reclassification, Extension of Administrative Temporary Assignment, Workload Banking.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6-0 vote with a student trustee abstention.

- 6.6 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Reclassification, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6-0 vote with a student trustee abstention.

- 6.7 **SOCCCD: Sabbatical Rescindment**

Approve request from faculty member to rescind approval for Fall 2017 sabbatical leave.

A correction was made to the cover page under Recommendation. Dr. Brooke was corrected to read Dr. Choo.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

- 6.8 **SOCCCD: Resolution No. 16-31 Retirement Incentive Program & Public Agency Retirement Services (PARS) Agreement**

Adopt Resolution No. 16-31 PARS Supplementary Retirement Plan (SRP) and approve the agreement for administrative services through PARS.

A correction was made to the cover page under Status. The date was corrected from April 2016 to April 2017.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

7.0 REPORTS

- 7.1 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.4 **SOCCCD: Monthly Financial Status Report**
Report for the period ending September 30, 2016.
- 7.5 **SOCCCD: Quarterly Investment Report**
Report for the period ending September 30, 2016.
- 7.6 **SOCCCD: Quarterly Pension Stabilization Trust Fund**
Report is for the period ending September 30, 2016.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:05 p.m. in memory of Irvine Valley College employee Corinne Jackson.

A handwritten signature in blue ink that reads "Debra L. Fitzsimons". The signature is written in a cursive style with a large initial 'D' and 'F'.

Debra L. Fitzsimons Interim Chancellor