

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
May 19, 2014**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, President  
Nancy M. Padberg, Vice President  
Bill Jay, Member  
Timothy Jemal, Member  
David B. Lang, Member  
Marcia Milchiker, Clerk  
James R. Wright, Member  
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Debra Fitzsimons, Vice Chancellor, Business Services  
Randy Peebles, Associate Vice Chancellor, Economic Development  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Tod Burnett, President Saddleback College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (2)
  - A. Public Employee Discipline, Dismissal, Release
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8)
  - A. Sale or Exchange of Property by District: Portion of ATEP Site, Parcel 3: City of Tustin, 300 Centennial Way, Tustin, regarding exchange of land and terms of payment.  
Agency Designated Negotiator: Debra Fitzsimons, Ed.D.
- 1.6 Conference with Legal Counsel (GC Section 54956.9)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) (1 case)

**RECONVENE OPEN SESSION: 6:00 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7 to 0 vote, the board approved a one-month general leave of absence with benefits to a classified employee at Saddleback College.

**2.2 Invocation**

Led by Trustee James Wright

**2.3 Pledge of Allegiance**

Led by Trustee Bill Jay

**2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room.*

***Speakers are limited to up to two minutes each.***

There were four public comments in support of the faculty contract proposal and negotiation process.

**2.5 Recognitions: Speakers are limited to two minutes each.**

A. Swearing In: Student Trustee Keefe Carrillo

**B. Resolutions:**

1. Carol Danna, Irvine Valley College Classified Employee  
Outstanding Service Award 2013-2014
2. Giziel Leftwich, Saddleback College Classified Employee  
Outstanding Service Award 2013-2014
3. Sandi Pope, District Services Classified Employee  
Outstanding Service Award 2013-2014

**C. Commendations:**

1. Irvine Valley College: President Glenn Roquemore commended Gary Rybold for his extraordinary contribution to students and lasting contribution to IVC as a debate coach.

**3.0 REPORTS**

**3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports
  1. Request for board reports on topics that were addressed during the Trustee Listening Sessions on April 30, 2014.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

**4.0 DISCUSSION ITEMS**

**4.1 Irvine Valley College and Saddleback College: Student Success Summits**

Presentation recapping the Student Success Summit held at Irvine Valley College on April 25, 2014.

Saddleback College Dean Patti Flanigan, Irvine Valley College Dean Cathy Greiner and Professor Roopa Mathur provided an overview recapping the Student Success Summit held at Irvine Valley College on April 25, 2014.

**4.2 SOCCCD: Basic Aid Allocation Recommendation for FY 2014-15**  
Accept for discussion and information.

Vice Chancellor Debra Fitzsimons and Irvine Valley College Vice President Davit Khachatryan provided a review of how basic aid is calculated and how the shared governance process was developed in 2011 following accreditation warnings to make fiscal allocation and planning more open and transparent.

**5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Items 5.1 and 5.6 were pulled from the consent calendar for discussion /action.

On a motion made by Trustee Padberg and seconded by Trustee Jemal, the balance of the consent calendar was approved on a 7-0 vote.

**5.1 SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on April 28, 2014 and approve minutes of two Special Meetings held on April 30, 2014.

A correction was made to Exhibit C, 2.1. College name should read "Irvine Valley College."

On a motion made by Trustee Padberg and seconded by Trustee Lang, this item was approved on a 7-0 vote.

**5.2 Saddleback College: Community Education, Summer 2014 – Additional Class Offerings**

Approve the Community Education courses, presenters, and compensation.

**5.3 Saddleback College: Program Revisions for the 2014-15 Academic Year**

Approve the proposed program changes for the 2014-15 academic year at Saddleback College.

**5.4 Saddleback College: Curriculum Revisions for C-ID and Honors Courses for the 2014-15 & 2015-16 Academic Years**

Approve the proposed changes in curriculum.

**5.5 SOCCCD: Saddleback College, Technology & Applied Sciences Building Swing Space, Architectural Services Agreement, Amendment No. 3, R2A Architecture**

Approve Amendment No. 3 in the amount of \$28,800 for project for a total fee

of \$723,220.

- 5.6 **Irvine Valley College: Forensics Team Activities 2014-2015**  
Approve the participation of the IVC Forensics Team in the 2014-2015 speech tournament schedule at a total estimated budget not to exceed \$79,300. Funding will be through the combined budget allocations of student government (ASIVC), department general fund, staff development, and the Foundation.

A correction was made to Exhibit A, 11<sup>th</sup> line down, location should read "Fullerton."

On a motion made by Trustee Padberg and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 5.7 **Irvine Valley College: Revised 2014-2015 Instructional Material/Laboratory Fees**  
Approve the proposed changes to the 2014-2015 Revised Instructional Material/Laboratory Fees, previously approved by the Board on February 24, 2014.
- 5.8 **Irvine Valley College: Curriculum Revisions for the 2014-15 Academic Year**  
Approve curriculum revisions for the 2014-2015 academic year pursuant to Title 5, Section 53200 et seq.
- 5.9 **Irvine Valley College and Saddleback College, Parking Fees**  
Approve the new parking fee schedule effective fall 2014.
- 5.10 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.11 **SOCCCD: Agreement for Special Services for ATEP Project: McKenna Long & Aldridge, LLP**  
Approve the agreement on a time spent hourly rate.
- 5.12 **SOCCCD: Budget Amendment: Adopt Resolution No. 14-13 to Amend FY 2013-2014 Adopted Budget**  
Adopt resolution to amend the adopted budget.
- 5.13 **SOCCCD: Destruction of Class 3 Disposable Records**  
Approve destruction of Class 3 disposable records in compliance with code.
- 5.14 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P14-03922 through P14-04139

amounting to \$2,322,499.89 and P15-00032 through P15-00061 amounting to \$144,840.13 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 9, 2014 through April 29, 2014 totaling \$86,501.57 are also submitted.

- 5.15 **SOCCCD: Transfer of Budget Appropriations**  
Ratify the transfer of budget appropriations for the period ending April 30, 2014
- 5.16 **SOCCCD: Payment of Bills**  
Approve Checks No. 179649 through 180359 processed through the Orange County Department of Education, totaling \$5,028,656.64; and Checks No. 011017 through 011029, processed through Saddleback College Community Education, totaling \$46,316.25; and Checks No. 009240 through 009243, processed through Irvine Valley College Community Education, totaling \$2,315.12.
- 5.17 **SOCCCD: April and May 2014 Contracts**  
Ratify contracts as listed.

## 6.0 **GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Consolidated Elections for Members of Governing Boards**  
Approve Resolution 14-14 to notify the Orange County Department of Education of the consolidated election specifications.  
  
On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.
- 6.2 **SOCCCD: Agreement for Information Technology Services, eNamix**  
Approve the agreement with eNamix for an amount not to exceed \$571,000, for the term of May 20, 2014 through June 30, 2015.  
  
On a motion made by Trustee Padberg and seconded by Trustee Wright, this item was approved on a 7-0 vote.
- 6.3 **SOCCCD: District-wide Network Refresh, CMAS Contracts, Presidio**  
Approve the use of the two listed CMAS contracts for equipment and services purchases with Presidio (CMAS contract numbers: 3-11-70-2834A and 3-12-70-2834E). Total costs for the project will not exceed \$2,200,000.  
  
On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7-0 vote.
- 6.4 **SOCCCD: Board Policy Revision BP-3340 Cellular Telephone / Smartphone Allowance, BP-3520 Refreshments and Meals at District Functions, BP-5615 Student Records, Directory Information and Privacy**

Accept for review and study.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 7-0 vote.

- 6.5 **SOCCCD: Board Policy Revision: BP-5140 Disabled Students Programs and Records, BP-4054 Political Activities, BP-2210 HIPAA/CMIA Privacy Policy**  
Discuss and / or approve.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.6 **SOCCCD: 2014-2015 Full-Time Faculty Hiring Amendment**  
Approve the amendment to the Saddleback College 2014-2015 faculty hiring list to include the new Full-time Faculty Nursing position, which will be 100% categorically funded.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.7 **SOCCCD: Recess to Public Hearing**  
The Board will conduct a public hearing to provide an opportunity for the public to comment on the District's initial proposal to the SOCCCD Faculty Association.

One public comment to recognize counselors as faculty and to have a role in the college governance process.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 7-0 vote.

- 6.8 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Reduced Workload Program with STRS Retirement, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Padberg and seconded by Trustee Lang, this item was approved on a 7-0 vote.

- 6.9 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Change Classified Positions, Authorization to Eliminate and Create Classified Positions, Reorganization, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Padberg, this item was approved on a 7-0 vote.

**6.10 Irvine Valley College: Management Reorganization**

Approve the management reorganization to add a Vice President for College Administrative Services position. This position will provide ATEP leadership and address new initiatives such as student success and completion. The reorganization will impact the reporting structures to the offices of the president, vice president of instruction, and the vice president of student services.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7-0 vote.

**7.0 REPORTS**

**7.1 Saddleback College and Irvine Valley College: Annual Accreditation Reports**

Annual accreditation reports for the Accrediting Commission for Community and Junior Colleges.

**7.2 Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

**7.3 SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

**7.4 SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

**7.5 SOCCCD: Monthly Financial Status Report**

This report displays the adopted budget, revised budget and transactions through April 30, 2014.

**7.6 SOCCCD: Quarterly Investment Report**

The quarterly report as of March 31, 2014 for FY 2013-2014.

**7.7 SOCCCD: Retiree (OPEB) Trust Fund**

The report is for period ending April 30, 2014.

**8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***



- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:51 p.m. in memory of former Saddleback College employee Virgil Moore.

  
\_\_\_\_\_  
Gary L. Poertner, Secretary