

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
May 18, 2015**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Lemar Momand, Student Member

Administrative Officers:

Gary Poertner, Chancellor
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

ABSENT

Nancy M. Padberg, Member
Robert Bramucci, Vice Chancellor, Technology and Learning Services

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Student Discipline (EC 72122) (1 matter)
 - A. Student Discipline/Dismissal/Release

In open session, with Trustee Padberg absent, the board unanimously approved the expulsion of a student, ID#994639, pursuant to Education Code 72122.
- 1.4 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).)
 - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
- 1.5 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
Agency Designated Negotiator: David P. Bugay, Ph.D.
 - B. California School Employees Association (CSEA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (2 cases)
 - A. Pending Litigation (GC Section 54956.9(d)(1)) (1 case)
Successor Agency to the Tustin Community Redevelopment Agency etc., et. al. v. Michael Cohen, an individual sued as the Director of Finance of the State of California, etc. et. al.; and real party in interest, the South Orange County Community College District etc. et. al. (GC Section 54956.9(d)(1))
 - B. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6-0 vote with Trustee Padberg absent, the board approved a settlement agreement for a permanent classified manager providing for a release of claims and the resignation for purposes of retirement of a permanent classified manager in exchange for a severance payment and other provisions as specified in the written agreement.

2.2 Invocation

Led by Trustee Tim Jemal

2.3 Pledge of Allegiance

Led by Trustee David Lang

2.4 Recognitions: Speakers are limited to two minutes each.

- A. Swearing In: Student Trustee Lemar Momand
- B. Resolutions:
 - 1. Mayra Arias, District Services Classified Employee Outstanding Service Award 2014-2015
 - 2. Corine Reymond, Irvine Valley College Classified Employee Outstanding Service Award 2014-2015
 - 3. Mark Sierakowski, Saddleback College Classified Employee Outstanding Service Award 2014-2015
 - 4. Leleaga Meredith, Irvine Valley College Women's Golf, State Champion
 - 5. Irvine Valley College Women's Volleyball, State Champions
- C. Commendations:
 - 1. Irvine Valley College President Glenn Roquemore commended Craig Hayward for an award received from the RP Group for "Excellence in Research – Regional/Statewide Project"
 - 2. Irvine Valley College President Glenn Roquemore commended IVC Speech and Debate team for their gold awards in Debate and Overall Sweepstakes at the 2015 Phi Rho Pi National Tournament in Cleveland, OH.
 - 3. Saddleback College President Tod Burnett commended the Saddleback College Forensics Team for taking fourth place at a national tournament.

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

Eight public comments were made regarding faculty negotiations, one public comment pertaining to Saddleback College Foundation and one public comment pertaining to IVC Classified Senate.

3.0 REPORTS

3.1 Oral Reports: **Speakers are limited to up to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)

- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 **DISCUSSION ITEMS**

4.1 **SOCCCD: Basic Aid Allocation Recommendation for FY 2015-2016**

Item being presented to the board for information and discussion prior to approving the basic aid recommendations as part of the FY 2015-2016 Tentative Budget.

Vice Chancellor Fitzsimons, Saddleback College Vice President Carol Hilton, Facilities Planning and Purchasing Executive Director Brandye D'Lena, and IT Directors Jim Gaston from District Services, Anthony Maciel from Saddleback College and Bruce Hagan from Irvine Valley College provided an overview of the recommendations from the Basic Aid Allocation Recommendation Committee (BAARC).

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wright requested to pull items 5.1, 5.5, 5.8 and Trustee Jemal requested to pull items 5.4, 5.13, 5.18 for further discussion and approval.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of two Special Meetings held on April 22, 2015 and a Regular Meeting held on April 27, 2015.

An amendment was made to the April 22 minutes from the Saddleback College Listening Session. Trustee Jemal should be listed as Vice President and Trustee Prendergast should be listed as President.

5.2 **Irvine Valley College: Forensics Team Activities for the 2015-2016 Academic Year**

Approve the proposed 2015-2016 IVC Forensics Tournament Schedule to allow the Forensics team and their coaches to participate in the listed activities. The maximum cost estimates for the academic year will not exceed \$76,300.00.

5.3 **Irvine Valley College: 2015-2016 Instructional Material/Lab Fees**

Approve the additional instructional material/lab fees to the three new ART courses for the 2015-2016 academic year.

5.4 **SOCCCD: Irvine Valley College Food Services, Food Vending and Coffee Cart Services, S & B Foods**

Approve a one year agreement with four one-year extensions with S & B

Foods for the Food Services, Food Vending and Coffee Cart Services with Irvine Valley College.

Trustee Jemal requested from administration a ranked list of the food vendors who submitted proposals and were considered for recommendation.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

5.5 Irvine Valley College: Curriculum Revisions for the 2015-2016 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2015-2016 academic year, pursuant to Title 5, Section 53200 et seq.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

5.6 Saddleback College: Curriculum Revisions for the 2015-16 Academic Year

Approve the proposed changes in curriculum to new Transfer degrees, including revised courses for academic year 2015-16 and new Continuing Education curriculum.

5.7 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

5.8 Saddleback College: Deletion of Transfer Degrees for the 2015/16 Academic Year

Approve the proposed deletion of Infant Toddler Teacher Associate in Science Degree, Master Teacher Associate in Science, School Age Care and Recreation Associate in Science Degree, Site Supervisor Associate in Science Degree, and Advanced Fashion Design and Apparel Manufacturing Associate in Science Degree Program.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

5.9 Saddleback College: New Transfer Degree in Economics for the 2015/16 Academic Year

Approve the proposed changes in curriculum to new Transfer degree, Associate in Arts in Economics for Transfer Degree.

5.10 SOCCCD: Saddleback College Construction Superintendent Services, Award of Bid 2032, MEW Consulting

Award bid and approve the agreement with MEW Consulting, West Covina, CA, in the amount not to exceed \$185,000 for a term of one year with four one-year options to renew.

- 5.11 **SOCCCD: City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation and Related Grant Sub-Agreement**
Approve the agreement with Irvine Valley College Foundation for \$100,000 and the related grant sub-agreement between Irvine Valley College Foundation and Irvine Valley College for the non-scholarship portion of the grant for the project year 2015-2016.
- 5.12 **SOCCCD: Agreement for Information Technology Services, eNamix**
Approve the agreement with eNamix for an amount not to exceed \$241,920, for the term of July 1, 2015 to June 30, 2016.
- 5.13 **SOCCCD: Saddleback College BGS Fire Repairs Project, Substitution of Subcontractor, Extreme Air Conditioning & Heating, Inc.**
Approve the removal of Extreme Air Conditioning & Heating, Inc., as sub-contractor and its substitution by Aramco Mechanical as subcontractor on the BGS Fire Repairs project at Saddleback College.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.

- 5.14 **SOCCCD: Saddleback College Furniture Surplus**
Approve redistribution, donation to another educational organization or a charitable organization, with disposal of all remaining furniture from the Saddleback College BGS building and the Saddleback College Village renovations and empower district personnel to take this action.
- 5.15 **SOCCCD: Budget Amendment Adopt Resolution No. 15-23 to Amend FY 2014-2015 Adopted Budget**
Adopt resolution to amend the FY 2014-2015 Adopted Budget.
- 5.16 **SOCCCD: Gifts to the District and Foundations**
Accept donations.
- 5.17 **SOCCCD: Payment of Bills**
Ratify the payment of bills as listed.
- 5.18 **SOCCCD: Purchase Order/Confirming Requisitions**
Ratify the purchase orders/confirming requisitions as listed.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

- 5.19 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as listed.
- 5.20 **SOCCCD: April 2015 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: OCSBA Maureen DiMarco Award Nomination

Determine if the board wishes to make a nomination for the Maureen DiMarco Award as shown in Exhibit A.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, Professor Kathy Schmeidler was nominated for the Maureen DiMarco Award. The board unanimously approved the nomination on a 6-0 vote.

6.2 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the March 30, 2015 meeting.

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

On a motion made by Trustee Jemal and seconded by Trustee Lang, the board voted to extend the meeting to 9:30 p.m.

6.3 Irvine Valley College: Administrative Regulation 2150, Smoke Free District, Fine Amount

Approve the new fine amount of \$38.00 for the violation of Administrative Regulation 2150. This fine amount is consistent with the current bail schedule for parking violations.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-1 vote with Trustee Jemal casting a negative vote.

6.4 SOCCCD: Board Policy Revision: BP- 108 Vacancies of the Board, BP-172 Board Self Evaluation, BP-4015 Accommodations for Employees with Disabilities, BP-5205 Charge for Catalog, BP-5505 Grade Grievance Policy, BP-5610 Auditing Courses, BP-6120 Academic Freedom, BP-6130 Textbook Adoption

Accept for discussion and approval

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.5 SOCCCD: Irvine Valley College A400 Design-Build Project, Board Change Order No. 3, Swinerton Builders

Approve Board Change Order No. 3 to the agreement with Swinerton Builders for the Irvine Valley College A400 Design-build project and authorize staff to execute the corresponding change order which will result in an increase of \$25,851 for a revised contract total of \$9,175,851.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.6 SOCCCD: District-wide Air Blown Fiber, Board Change Order No. 3, T and D Communications, Inc.

Approve Board Change Order No. 3 for the District-wide Air Blown Fiber project and authorize staff to execute the corresponding change order with the contractor resulting in an \$8,049 increase in the total project cost, for a revised contract amount of \$701,226.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.

6.7 SOCCCD: 2015-2016 Full-Time Faculty Hiring Amendment
Approve the amendment to the Irvine Valley College 2015-2016 faculty hiring list to include three new Counselor positions.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.8 SOCCCD: Academic Personnel Actions – Regular Items
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Temporary, Categorically-Funded, Full-Time Faculty Assignment, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.9 SOCCCD: Classified Personnel Actions – Regular Items
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Change of Status, Authorization of Temporary Change in Hours, Classified Bilingual Stipend, Additional Compensation, Out-of-Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.

6.10 SOCCCD: Destruction of Class 3 Disposable Records
Approve destruction of Class 3 disposable records in compliance with code.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6-0 vote.

6.11 SOCCCD: Sabbatical Revision
Approve revision to a previously approved sabbatical project and change from academic year 2015-2016 to Spring 2016.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.12 SOCCCD: District Initial Proposal to California School Employees Association Chapter 586

Acceptance of District proposal to CSEA Chapter 586 for review and study; and set a public hearing on the proposal for the June 2015 Board meeting.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.13 SOCCCD: Contract Management Software System Project, Approval of Agreement, SciQuest, Inc.

Approve the contract for the Contract Management Software System with SciQuest, Inc. for a five year term effective May 19, 2015.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6-0 vote.

7.0 REPORTS

7.1 SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements
Annual review of the district and college mission statements.

7.2 Saddleback College and Irvine Valley College: Speakers
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.3 SOCCCD: Basic Aid Report
Report on projected receipts and approved projects.

7.4 SOCCCD: Facilities Plan Status Report
Status of current construction projects.

7.5 SOCCCD: Monthly Financial Status Report
A review of current revenues and expenditures for FY 2014-2015 through April 30, 2015.

7.6 SOCCCD: Quarterly Investment Report
The report is for the period ending March 31, 2015.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

Meeting adjourned at 9:24 p.m. in memory of Irvine Valley College Emeritus Institute instructor Eva Garnet and the Camp Pendleton Marines who were recently lost during a relief mission to victims of the Nepal earthquake.



Gary L. Poertner, Secretary