

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
March 28, 2016**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Terri Whitt, Member
Lemar Momand, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)(1 matter)
 - A. Public Employee Employment, Discipline, Dismissal, Release (Government Code Section 54957(b).)(1 matter)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)
 - A. California School Employees Association (CSEA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
 - B. Police Officers Association (POA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (Government Code Section 54956.8)(1 matter)
 - A. Exchange of Property by District: Portion of Advanced Technology Education Park: County of Orange, 15445 Lansdowne Road, Tustin
Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding terms of an exchange of land.
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9 (1 case))
 - A. Anticipated Litigation (GC Section 54956.9(d)(2), (e)(1) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee David Lang

2.3 Pledge of Allegiance

Led by Trustee Marcia Milchiker

2.4 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: *Speakers are limited to up to two minutes each.*

- A. Board Reports
- B. Chancellor's Report

- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

- 4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wright requested to pull item 5.2 for separate discussion/action.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, the balance of the consent calendar was approved on a 7-0 vote.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a Regular Meeting held on February 22, 2016.
- 5.2 **Irvine Valley College: Curriculum Revisions for the 2016-2017 Academic Year**
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2016-2017 academic year, pursuant to Title 5, Section 53200 et seq.

A corrected exhibit will be submitted at the next board meeting.

On a motion made by Trustee Prendergast and seconded by Trustee Whitt, the board unanimously voted to table this item and bring forward at the next board meeting.

- 5.3 **SOCCCD: Irvine Valley College Liberal Arts Project, Use of Multiple Award Contract for Furniture Purchases, Kimball International Marketing, Inc.**
Approve the use of the Kimball International Marketing, Inc. CMAS contract 4-11-71-0031F for furniture purchases. This approval applies to purchases made within the term of the contract and is contingent upon verification of the availability of funds for each purchase.
- 5.4 **Saddleback College: Study Abroad Program to Madrid, Santander, and Barcelona Spain from July 1, 2016 to August 1, 2016**
Approve the Saddleback College study abroad program: Spanish Culture and Art in Madrid, Santander, and Barcelona Spain from July 1, 2016 to August 1, 2016, as summarized in EXHIBIT B, and authorizes the administration to execute the Education Tour Field Study Travel Contractor Agreement with

Travel and Education for coordinating all travel agreements in EXHIBIT C.

- 5.5 **Saddleback College: Student Travel, Study Abroad Program to Florence, Italy, from July 1, 2016 to July 16, 2016**
Approve the Saddleback College study abroad program: Italian Cuisine Studies in Florence, Italy from July 1, 2016 to July 16, 2016 as summarized in EXHIBIT B, and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel and Education for coordinating all travel agreements in EXHIBIT C.
- 5.6 **Saddleback College: Student Travel, Study Abroad Program to Florence, Italy, from June 17, 2016 to July 16, 2016**
Approve the Saddleback College study abroad program: Italian Language Studies in Florence, Italy from June 16, 2016 to July 16, 2016 as summarized in EXHIBIT B, and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements in EXHIBIT C.
- 5.7 **SOCCCD: Saddleback College, Storage Buildings Project, Award of Bid No. 2045, RT Contractor Corporation**
Award Bid No. 2045, Saddleback College Storage Buildings project and approve the agreement with RT Contractor Corporation of Garden Grove, CA, in the amount of \$117,000.
- 5.8 **Saddleback College: Curriculum Revisions for the 2016-17 Academic Year**
Approve the proposed curriculum changes and additions for the 2016-17 academic year at Saddleback College.
- 5.9 **Saddleback College and Irvine Valley College: Community Education, Summer 2016**
Approve Community Education courses, presenters, and compensation for Summer Session 2016.
- 5.10 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.11 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve trustees' requests for attending conference(s).
- 5.12 **SOCCCD: Agreement for Specialized Legal Services, Walsh & Associates, APC**
Approve the specialized legal services agreement with Walsh & Associates, APC.
- 5.13 **SOCCCD: Budget Amendment: Adopt Resolution No. 16-06 to Amend FY 2015-2016 Adopted Budget**

Adopt Resolution No. 16-06 to amend the FY 2015-2016 Adopted Budget.

- 5.14 **SOCCCD: Transfer of Budget Appropriations**
Ratify the transfer of budget appropriations for the current reporting period ending February 29, 2016
- 5.15 **SOCCCD: Purchase Orders and Checks**
Ratify the purchase orders and checks as listed.
- 5.16 **SOCCCD: February 2016 Change Orders / Amendments**
Ratify change orders and amendments as listed.
- 5.17 **SOCCCD: February 2016 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Emergency Operations Plan**
Accept for review and study the proposed the SOCCCD Emergency Operations Plan.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 7-0 vote.
- 6.2 **SOCCCD: CCCT Board of Directors Election 2016**
Recommendation for SOCCCD board members to nominate eight candidates to the CCCT Board of Directors.

The SOCCCD Board of Trustees nominated five candidates for the CCCT Board of Directors. The names of the candidates are: Susan M. Keith of Citrus CCD, Linda S. Wah of Pasadena Area CCD, Loren Steck of Monterey CCD, T.J. Prendergast, III of South Orange County CCD, and Kenneth A. Brown of El Camino CCD.

On a motion made by Trustee Wright and seconded Milchiker, this item was approved on a 6-0 vote with Trustee Prendergast abstaining.
- 6.3 **SOCCCD: Irvine Valley College (IVC) Barranca Entrance Project, Advanced Technology and Education Park (ATEP), IVC First Building Project, and ATEP Utilities and Infrastructure Project, Phase I; Construction Management Services, Balfour Beatty Construction, LLC**
Approve the construction management services agreement with Balfour Beatty Construction, LLC for the IVC Barranca Entrance, the ATEP IVC First Building and adjacent parking lot, and the ATEP Utilities and Infrastructure, Phase I projects, for a not to exceed amount of \$1,151,310.

A new Exhibit A was presented to the board. The original Exhibit A was renamed Exhibit B. Both exhibits will be incorporated as part of the item on

the district website.

On a motion made by Turstee Prendergast and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

6.4 SOCCCD: Saddleback College, Sciences Building Project, Change Order No.3, C. W. Driver

Approve Board Change Order No. 3 for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the contractor resulting in an increase of \$665,512 in the total project cost, for a revised contract amount of \$55,545,633.

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.5 SOCCCD: Saddleback College Technology and Applied Science Swing Space Project, Change Order No. 5, Solpac Construction, Inc. (dba Soltek Pacific Construction Company)

Approve Board Change Order No. 5 in the amount of \$292,451 with Solpac Construction, Inc. (dba Soltek Pacific Construction Company) for the Saddleback College Technology & Applied Science Building Swing Space project, for a total contract amount of \$7,393,824.

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.6 SOCCCD: Equipment and Cloud Software as a Service (SaaS), Meridian IT, Inc.

Approve the use of the listed CMAS contract, 3-15-70-3035B, for equipment and Cloud Software as a Service from Barracuda Networks through Meridian IT, Inc. Total costs for the project will not exceed \$500,000 and is contingent upon verification of the availability of funds for each purchase.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.7 SOCCCD: Computer Equipment and Related Devices, HP Inc. and Hewlett Packard Enterprise

Approve contracting with Hewlett Packard Enterprise for servers and storage, and HP Inc. for the purchase of computers, laptops and tablets, pursuant to the Master Price Agreement Nos. MNNVP-134 and MNNVP-133, awarded by the state of Minnesota and approved for use in the state of California through Participating Addendum No.7-15-70-34-001. Annual expenditures for the term under this agreement will not exceed \$2,500,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

- 6.8 **SOCCCD: Authorization to Join the California Public Entity Pension Stabilization Trust for STRS & PERS Pension Rate Increase**
Approval of the California Public Entity Pension Stabilization Trust (PST) agreement and the member agreement for the purposes of joining PST and investing the funds for the PERS and STRS rate increases assigned from basic aid at its February 22, 2016 board meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7-0 vote.

- 6.9 **SOCCCD: Board Policy Revision: BP- 4003 Employment of Relatives, BP-4310 Duties and Responsibilities of the Department/Academic Chair, BP-5320 Academic Renewal, BP-6135 Library User Fees, BP-5610.1 Student Fees**
Accept for review and study.

BP 5610.1 was inadvertently omitted from the item and will be presented at the next board meeting.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 7-0 vote.

- 6.10 **SOCCCD: Board Policy Revision: BP-2100 Delegation of Authority to the Chancellor, BP-3200.1 Contracts, BP-3200 Purchasing and Contracts, BP-4006 Medical Examination, Communicable Disease, and Tuberculosis Testing, BP-4007 Health Examinations, BP-4161 Professional Development and Growth, BP-4215 Student Employment, BP-4306 Calendar, Committees, BP-6180 Career and Technical Educational Program Advisory**
Accept for discussion and approval.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.11 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Authorize payment to Trustee Wright who was absent from the board meeting on February 22, 2016.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote with Trustee Wright abstaining.

- 6.12 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reduced Workload Program with STRS Retirement, Resignation/Retirement/ Conclusion of Employment.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.13 SOCCCD: Classified Personnel Actions – Regular Items

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce Classified Position, Authorization to Create New Job Classifications, Reorganization, Authorization to Increase Hours on a Classified Position, Temporary Increase in Hours, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.14 SOCCCD: 2015-2016 Full-time Faculty Hiring Amendment – Irvine Valley College

Approve amendment to the IVC Full-Time Faculty Hiring List for 2015-2016.

On a motion made by Trustee Wright and seconded by Trustee Prendergast, this item was approved on a 7-0 vote.

6.15 SOCCCD: 2016-2017 Full-time Faculty Hiring Amendment – Saddleback College

Approve amendment to the SC Full-Time Faculty Hiring List for 2016-2017.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Speakers

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.2 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

7.3 SOCCCD: Monthly Financial Status Report

The reports display the adopted budget, revised budget and transactions through February 29, 2016.

7.4 SOCCCD: Retiree (OPEB) Trust Fund

Report from period ending February 29, 2016.

7.5 SOCCCD: Quarterly Investment Report

As of the quarter ending on December 31, 2015.

7.6 **SOCCCD: Facilities Plan Status Report -**
Status of current construction projects

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:05 p.m.



Gary L. Poertner, Secretary