

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
March 27, 2017**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
James R. Wright, Vice President  
David B. Lang, Clerk  
Barbara J. Jay, Member  
Marcia Milchiker, Member  
T.J. Prendergast, III, Member  
Terri Whitt, Member  
Johnathan Forde, Student Member

**Administrative Officers:**

Debra Fitzsimons, Interim Chancellor  
Kim McCord, Acting Vice Chancellor, Business Services  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 4:30 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (3 matters)**

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(4 matters)
- B. Public Employee Employment (Government Code Section 54957(b).)(1 matter)
  - a. Chancellor's Recruitment
- C. Public Employee Performance Evaluation: Interim Chancellor
- D. Public Employee Performance Evaluation (Government Code Section 54957(b).)
  - a. Academic Administrators, Saddleback College (2)
  - b. Academic Administrators, Irvine Valley College (2)
  - c. Academic Administrator, District Services (1)

**1.4 Conference with Labor Negotiators (Government Code Section 54957.6)**

- A. Police Officers Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
- B. California School Employees Association (CSEA)  
Agency Designated Negotiator: David P. Bugay, Ph.D.

**1.5 Conference with Real Property Negotiators (GC Section 54956.8)**

- A. Lease of Property by District: Portion of Advanced Technology Park (ATEP) site: China First Capital Group Limited, 15445 Lansdowne Road, Tustin; regarding price and terms of payment. Agency Designated Negotiator: Debra Fitzsimons, Ed.D.
- B. Lease of Property by District: Portion of Advanced Technology Park (ATEP) site: Pacific Medical Buildings, LLC, 15445 Lansdowne Road, Tustin; regarding price and terms of payment. Agency Designated Negotiator: Debra Fitzsimons, Ed.D.

## **1.6 Conference with Legal Counsel (Government Code Section 54956.9)**

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1)  
(3 potential cases)

## **RECONVENE OPEN SESSION: 6:30 P.M.**

### **2.0 PROCEDURAL MATTERS**

#### 2.1 Actions Taken in Closed Session

#### 2.2 Invocation Led by Trustee Marcia Milchiker

#### 2.3 Pledge of Allegiance Led by Trustee T.J. Prendergast

#### 2.4 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

One public comment was heard by the Board. The speaker thanked the district attendees who advocated for the Operation Veteran Resource Center Funding that took place in Sacramento on March 8.

### **3.0 REPORTS**

#### 3.1 Oral Reports: Speakers are limited to up to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports

Irvine Valley College

Saddleback College

[D. Associated Student Government Reports](#)

[E. Board Request\(s\) for Reports](#)

- [1. Trustee Lang requested a report on existing board policies that call for administrative regulations for which such regulations have not yet been developed.](#)

[Request for Board Report](#)

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

**4.0 DISCUSSION ITEMS**

- [4.1 Saddleback College and Irvine Valley College: Adult Education College representatives will present a brief overview of the Adult Education Block Grant.](#)

[Item 4.1](#)

[Exhibits A-B](#)

**5.0 CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

Trustee Prendergast requested to remove item 5.1 and Trustee Wright requested to remove item 5.3 from the consent calendar for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of Regular Meeting held on February 27, 2017.](#)

[Item 5.1](#)

[Exhibit A](#)

Minutes from the February 27, 2017 meeting were amended and approved.

On a motion made by Trustee Prendergast and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- 5.2 Saddleback College: New/Revised Programs for the 2017-2018 Academic Year; Revised Courses for the 2017-2018 Academic Year and Revised Courses for the 2018-2019 Academic Year  
Approve proposed curriculum changes for the 2017-2018 and 2018-2019 academic years at Saddleback College.

[Item 5.2](#)

[Exhibits A-C](#)

- 5.3 [Saddleback College: Revision of 2017-2018 Instructional Material/Laboratory Fees in Advanced Technology and Applied Science and Fine Arts](#)  
[Approve the Saddleback College revised Instructional Material Fees in Advanced Technology and Applied Science and Fine Arts courses for 2017-2018.](#)

[Item 5.3](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- 5.4 SOCCCD: Saddleback College Sciences Building Project, Change Order No. 7, C.W. Driver  
Approve Board Change Order No. 7 for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with C.W. Driver to the construction agreement resulting in a decrease of \$185,726 for a revised final contract total of \$55,681,193.

[Item 5.4](#)

[Exhibit A](#)

- 5.5 SOCCCD: Student Out of State Travel  
Approve the colleges' student out-of-state travel for the participants, dates, locations, courses and costs as listed.

[Item 5.5](#)

[Exhibit A](#)

- 5.6 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.6](#)

[Exhibit A](#)

- 5.7 SOCCCD: Irvine Valley College Classroom B230 Renovation Project, Notice of Completion, A2Z Construct, Inc.  
Authorize filing the Notice of Completion for the Irvine Valley College B230 Classroom Renovation project to A2Z Construct, Inc., for a final contract amount of \$120,092.03.

[Item 5.7](#)

[Exhibit A](#)

- 5.8 SOCCCD: Irvine Valley College Sand Volleyball Courts Expansion Project, Notice of Completion, STL Landscape, Inc.  
Authorize filing the Notice of Completion for the Irvine Valley College Sand Volleyball Courts Expansion project to STL Landscape, Inc. for a final contract amount of \$260,000. It is also recommended that the Board authorize the release of retention 35 days after filing.

[Item 5.8](#)

[Exhibit A](#)

- 5.9 SOCCCD: ATEP Wayfinding Signage Design Consultant Services, M. Arthur Gensler Jr. & Associates, Inc.  
Approve an agreement with M. Arthur Gensler Jr. & Associates, Inc. to provide Wayfinding Signage Design Consultant Services at ATEP, for a not to exceed amount of \$111,780.

[Item 5.9](#)

[Exhibits A-B](#)

- 5.10 SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Change Order No. 2, Griffith Company  
Approve Board Change Order No. 2 to the construction agreement for the ATEP Site Utilities and Infrastructure Phase I project and authorize staff to execute the corresponding change order with Griffith Company, resulting in an increase of \$302,579, for a revised contract total of \$5,845,015.

[Item 5.10](#)

[Exhibit A](#)

- 5.11 SOCCCD: Work order for Software Development and Project Management Services, Neudesic, LLC  
Approve the work order with Neudesic LLC, for an amount not to exceed \$485,472 for the term of March 28, 2017 through December 31, 2017.

[Item 5.11](#)

[Exhibit A](#)

- 5.12 SOCCCD: Budget Amendment: Adopt Resolution No. 17-07 to Amend FY 2016-2017 Adopted Budget  
Adopt Resolution No. 17-07 to amend the FY 2016-2017 Adopted Budget.

[Item 5.12](#)

[Exhibit A](#)

- 5.13 SOCCCD: Transfer of Budget Appropriations  
Ratify the Transfer of Budget Appropriations.

[Item 5.13](#)

[Exhibit A](#)

- 5.14 SOCCCD: February and March 2017 Change Orders/Amendments  
Ratify the change orders and amendments as listed.

[Item 5.14](#)

Corrected agenda cover page was replaced and provided to the Board and public at the meeting.

[Exhibits A-E](#)

- 5.15 SOCCCD: Purchase Orders and Checks  
Ratify the purchase orders and checks as listed.

[Item 5.15](#)

[Exhibits A-C](#)

- 5.16 SOCCCD: February 2017 Contracts  
Ratify contracts as listed.

[Item 5.16](#)

**[6.0 GENERAL ACTION ITEMS](#)**

- 6.1 [SOCCCD: CCCT Board of Directors Election 2017 Recommendation for SOCCCD board members to nominate nine candidates to the CCCT Board of Directors.](#)

[Item 6.1](#)

[Exhibit A](#)

The SOCCCD Board of Trustees nominated three candidates for the CCCT Board of Directors. The names of the nominees are: Marisa Perez of Cerritos CCD, Andra Hoffman of Los Angeles CCD and Jim Moreno of Coast CCD.

On a motion made by Trustee Prendergast and seconded by Trustee Whitt, this item was amended and approved on a 7 - 0 vote.

- 6.2 [SOCCCD: ATEP County of Orange Land Exchange Site, Enter into a Grant of Easements Agreement with Irvine Ranch Water District Conduct a public hearing on the proposed Grant of Easements agreement with Irvine Ranch Water District at ATEP County of Orange Land Exchange Site.](#)

[Item 6.2](#)

Trustee Jemal recessed the regular meeting of the Board to a Public Hearing in order to allow the district to enter into an easement with Irvine Ranch Water District for utility purposes for the County's Animal Care Facility. Hearing no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

- 6.3 [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution 17-09 and Enter into Grant of Easements Agreement with Irvine Ranch Water District at ATEP County of Orange Land Exchange Site Adopt Resolution No. 17-09 to authorize entering into a Grant of Easements agreement with Irvine Ranch Water District at ATEP County of Orange Land Exchange Site.](#)

[Item 6.3](#)

[Exhibits A-C](#)



On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- [6.4](#) [SOCCCD: ATEP Site Utilities and Infrastructure Phase 1 Project, Enter into a Grant of Easement Agreement with Southern California Edison Conduct a public hearing on the proposed Grant of Easement agreement with Southern California Edison over portions of the Advanced Technology and Education Park property for utility purposes.](#)

#### [Item 6.4](#)

Trustee Jemal recessed the regular meeting of the Board to a Public Hearing in order to allow the district to enter into an easement with Southern California Edison for utility purposes to locate pad mount equipment on the ATEP site that will service both the Orange County Animal Care Facility and provide future capacity for the ATEP site. Hearing no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

- [6.5](#) [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No.17-08 and Enter into a Grant of Easement Agreement with Southern California Edison Adopt Resolution No. 17-08 to authorize entering into a Grant of Easement agreement with Southern California Edison over portions of the Advanced Technology and Education Park property for utility purposes.](#)

#### [Item 6.5](#)

#### [Exhibits A-B](#)

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.6](#) [Saddleback College: Study Abroad Program to Southeastern Brazil from June 26 to July 8, 2017 Approve the Saddleback College Study Abroad Program to Southeastern Brazil from June 26, 2017 to July 8, 2017 as summarized in Exhibit D, and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with Travel & Education for coordinating all travel agreements in Exhibit C.](#)

#### [Item 6.6](#)

#### [Exhibits A-E](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.7](#) [SOCCCD: Irvine Valley College Barranca Entrance Project, Assignment of Easement Agreement, Amendment No. 1, The Irvine Company, LLC Approve Amendment No. 1 to the Assignment of Easement agreement with The Irvine Company, LLC, for the Irvine Valley College Barranca Entrance project, effective March 31, 2017.](#)

[Item 6.7](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.8](#) [SOCCCD: FY 2019-2020 Five Year Construction Plan Approve the District's order of priority for the FY 2019-2020 Five Year Construction Plan.](#)

[Item 6.8](#)

[Exhibit A](#)

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.9](#) [SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting Authorize payment to Trustee Jay who was absent from the board meeting on February 27, 2017.](#)

[Item 6.9](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote with Trustee Jay abstaining.

- [6.10](#) [SOCCCD: Agreements for Specialized Real Estate Advisory Services for ATEP Site Development Project and General Real Estate Services, FTI Consulting, Inc. Approve the agreements for specialized real estate advisory services for general real estate matters and for ATEP Site Development Project related matters with FTI Consulting, Inc. on a time and materials basis, effective March 28, 2017 through March 27, 2021.](#)

[Item 6.10](#)

[Exhibits A-B](#)

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- [6.11](#) [SOCCCD: South Orange County Regional Consortium \(SOCRC\) AB 104 Adult Education Block Grant \(AEBG\), Tustin Unified School District Grant Subcontract Agreement FY 2016-2017](#)  
[Approve the Adult Education Block Grant subcontractor agreement with the Tustin Unified School District to allocate the sum of \\$822,723 for the South Orange County Regional Consortium AB104 Adult Education Block Grant funding during FY 2016-2017.](#)

[Item 6.11](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

- [6.12](#) [SOCCCD: South Orange County Regional Consortium \(SOCRC\) AB 104 Adult Education Block Grant \(AEBG\), Irvine Unified School District Adult Education Block Grant Subcontract Agreement FY 2016-2017](#)  
[Approve the Adult Education Block Grant subcontractor agreement with the Irvine Unified School District to allocate the sum of \\$300,000 for the South Orange County Regional Consortium AB104 Adult Education Block Grant funding during FY 2016-2017.](#)

[Item 6.12](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- [6.13](#) [SOCCCD: Board Policy Revision: BP-4004 Public Notice, BP-5506 Accommodations for Students with Disabilities, BP-5520 Accreditation, BP- 6132 Selection of Library Materials](#)  
[Accept for discussion and approval.](#)

[Item 6.13](#)

[Exhibits A-D](#)

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.14](#) [SOCCCD: Academic Personnel Actions – Regular Items Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Academic Administrative Job Description Update.](#)

[Item 6.14](#)

[Exhibits A-B](#)

Exhibit B was replaced and provided to the Board and public at the meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [6.15](#) [SOCCCD: Classified Personnel Actions – Regular Items Ratify New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Classified Bilingual Stipend, Additional Compensation, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.](#)

[Item 6.15](#)

[Exhibit A](#)

Item C.1. of Exhibit A, page 4 of 7 was pulled from agenda item 6.15.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- [6.16](#) [SOCCCD: SOCCCD Police Officers Association Master Agreement Ratify the tentative agreement between the District and the SOCCCD Police Officers Association for the period July 1, 2015 through June 30, 2018.](#)

[Item 6.16](#)

[Exhibits A-B](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7 - 0 vote.

## **7.0 REPORTS**

- 7.1 Saddleback College and Irvine Valley College: Speakers  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

Item 7.1

Exhibit A

- 7.2 SOCCCD: Staff response to public comments from the previous board meeting.  
Nothing to report.

Item 7.2

- 7.3 SOCCCD: Basic Aid Report  
Report on projected receipts and approved projects.

Item 7.3

Exhibit A

- 7.4 SOCCCD: Facilities Plan Status Report  
Status of current construction projects.

Item 7.4

Exhibits A-B

- 7.5 SOCCCD: Monthly Financial Status Report  
Report for the period ending February 28, 2017.

Item 7.5

Exhibit A

- 7.6 SOCCCD: Retiree (OPEB) Trust Fund  
Report for the period ending February 28, 2017.

Item 7.6

Exhibit A

**8.0** **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**  
**Reports by the following individuals and groups may be written and**

submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.

- A. [Saddleback College Academic Senate](#)
- B. [Faculty Association](#)
- C. [Irvine Valley College Academic Senate](#)
- D. [Vice Chancellor, Technology and Learning Services](#)
- E. [Vice Chancellor, Human Resources](#)
- F. [Vice Chancellor, Business Services](#)
- G. [Irvine Valley College Classified Senate](#)
- H. [California School Employees Association](#)
- I. [Saddleback College Classified Senate](#)
- J. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

The Board adjourned the regular board meeting at 8:35 p.m. and recessed into closed session for the continuation of closed session business.

At the completion of closed session, the Board reconvened in open session and had no action items to report from closed session. The meeting was adjourned at 9:28 p.m.

  
Debra L. Fitzsimons, Secretary