

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
June 27, 2016**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
David B. Lang, Clerk  
Barbara J. Jay, Member  
Marcia Milchiker, Member  
T.J. Prendergast, III, Member  
Terri Whitt, Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Debra Fitzsimons, Vice Chancellor, Business Services

**ABSENT**

James R. Wright, Vice President – absent from the Regular Open Session  
Johnathan Forde, Student Member  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

Trustee Wright joined the closed session meeting via teleconference from Rampart Lodge, US Air Force Academy, Pine Valley, Colorado and was present for public comments.

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed*

*session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

Three public comments were heard by the board in support of the Saddleback College president.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)
  - A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(3 matters)
  - B. Public Employee Employment (Government Code Section 54957(b).)(1 matter)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)
  - A. Police Officers Association (POA)  
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (2 matters)
  - A. Lease of Property by District: Portion of Saddleback College site: Fowler Property Acquisitions, LLC (formerly MG Promenade Apartments LLC), 28032 Marguerite Parkway, Mission Viejo; regarding price and terms of payment. Agency Designated Negotiator: Debra Fitzsimons, Ed.D.
  - B. Exchange of Property by District: Portion of Advanced Technology Education Park: County of Orange, 15445 Lansdowne Road, Tustin  
Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding exchange of land.
- 1.6 Conference with Legal Counsel (Government Code Section 54956.9)
  - A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (3 potential cases)

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7 to 0 vote, the board voted to approve a general leave of 2.25 hours for a full-time classified position to teach part-time for the 2016-2017 academic year at Saddleback College.

**2.2 Invocation**

Led by Trustee Terri Whitt

**2.3 Pledge of Allegiance**

Due to Trustee Wright's absence from the Regular Open Session, Trustee Jemal led the Pledge of Allegiance.

**2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

Seven public comments were heard by the board in support of the Saddleback College Athletics Stadium.

**3.0 REPORTS**

**3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

Items 6.1 and 6.2 were advanced ahead of discussion items.

**4.0 DISCUSSION ITEMS**

**4.1 SOCCCD: HR / Financial Software System (Workday) Project Update**  
Status of the HR/Financial Software System project as of June 2016.

A current status report was provided by Vice Chancellor Debra Fitzsimons, Vice Chancellor David Bugay, Vice Chancellor Robert Bramucci, Vice President Davit Khachatryan, Vice President Carol Hilton, and Executive Director Kim McCord on the Workday project and related software projects, following the board's request for report on the subject.

**4.2 SOCCCD: Saddleback College Athletics Stadium Project Update**  
Status of the Saddleback College Athletics Stadium project as of June 2016.

An overview was presented about the Saddleback College Athletics Stadium renovation and site improvements project including adjoining practice fields and a thrower's park.

**4.3 SOCCCD: Basic Aid Allocation Recommendation for FY 2016-2017**  
**Partial List of Projects for Tentative Budget**

For discussion and information prior to approving the basic aid recommendations as part of the FY 2016-2017 Tentative Budget.

Vice Chancellor Fitzsimons presented a partial list of projects recommended from the Basic Aid Allocation Recommendation Committee (BAARC).

At 8:53 p.m. a motion was made by Trustee Whitt and seconded by Trustee Milchiker to extend the meeting to 10 p.m. The motion was approved on a 6-0 vote.

At 8:59 p.m. a motion was made by Trustee Prendergast and seconded by Trustee Milchiker to take a 5 minute recess. The motion was approved on a 6-0 vote.

At 9:58 p.m. a motion was made by Trustee Prendergast and seconded by Trustee Whitt to extend the meeting to 11 p.m. The motion was approved on a 6-0 vote.

## **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Jemal requested to remove item 5.25 from the consent calendar for separate discussion and action.

On a motion made by Trustee Jemal and seconded by Trustee Prendergast, this item was approved on a 6-0 vote with Trustee Jim Wright absent.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of Special Meeting held on May 16, 2016 and Regular Meeting held on May 16, 2016. Approve notes of a Special Meeting held on May 21, 2016.
- 5.2 **Saddleback College: Curriculum New/Revised for the 2016-17 Academic Year**  
Approve the proposed curriculum changes and additions for the 2016-17 academic year at Saddleback College.
- 5.3 **SOCCCD: Saddleback College, Award of Janitorial Supplies and Equipment, Bid No. 337D**  
Award Bid No. 337D for Janitorial Supplies and Equipment for the term of July 1, 2016 to June 30, 2017 for a total amount of \$94,107.02, to the vendors listed on EXHIBIT A, with an option for a two-year renewal period.

- 5.4 **SOCCCD: Saddleback College, Boat Surplus**  
Approve disposal of the 15' Boston Whaler.
- 5.5 **SOCCCD: Saddleback College, Construction Superintendent Services, Award of Bid 2051, MEW Consulting**  
Award Bid No. 2051, Saddleback College Construction Superintendent Services and approve a one year agreement with two one-year options to renew with MEW Consulting of West Covina, CA, in the amount of \$202,200.
- 5.6 **SOCCCD: Saddleback College, Radio Station Design, Engineering, and Installation Services Project, Architectural Service, Amendment No. 1, Dougherty + Dougherty Architecture**  
Approve Amendment No. 1 with Dougherty + Dougherty Architecture in the amount of \$67,450 with a reimbursable allowance of \$6,500 for the Saddleback College Radio Station Design, Engineering and Installation Services project, for a total contract value of \$165,250.
- 5.7 **Saddleback College: Grant Acceptance, CA Apprenticeship Initiative, Pre-Apprenticeship Grant: Manufacturing Pre-Apprenticeship Program (M-PAC)**  
Accept this award of \$495,534 from the CA Community Colleges Chancellor's Office for the CA Apprenticeship Initiative Pre-Apprenticeship Program Grant: Manufacturing Pre-Apprenticeship Consortium for the term of March 22, 2016 through February 28, 2018.
- 5.8 **Saddleback College: Grant Acceptance, Teacher Preparation Pipeline / STEM / CTE (TPP)**  
Accept this award of \$220,000 from the CA Community College Chancellor's Office for Teacher Preparation Pipeline STEM/CTE grant for the grant term of January 1, 2016 to December 31, 2018.
- 5.9 **SOCCCD: Saddleback College, Marquees and Landscape Project, HPI Architecture**  
Approve the architectural/ engineering agreement with HPI Architecture for the Saddleback College, Marquees and Landscape project in the amount of \$125,320.
- 5.10 **SOCCCD: Saddleback College, Irvine Valley College and Advanced Technology and Education Park, Extension of Charter Busing Services Agreement, Amendment No. 2, Pacific Coachways Charter Services, Inc.**  
Approve Amendment No. 2 for charter busing services at Saddleback College, Irvine Valley College and Advanced Technology and Education Park with Pacific Coachways Charter Services, Inc., for the second of two one-year extensions, beginning July 1, 2016 and ending June 30, 2017 for an estimated cost of \$118,000.
- 5.11 **Saddleback College and Irvine Valley College: Community Education Fall 2016**

Approve Fall 2016 Community Education courses, presenters, and compensation.

- 5.12 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.13 **Irvine Valley College: Grant Acceptance from the National Science Foundation**  
Approve the National Science Foundation award for \$69,425 for the term of July 1, 2016 through June 30, 2017.
- 5.14 **Irvine Valley College: Grant Acceptance, Deputy Sector Navigator Energy Efficiency & Utilities**  
Accept this renewal award of \$200,000 from the CCCCCO for the Deputy Sector Navigator Energy Efficiency and Utilities grant, RFA No. 16-160-004 from July 1, 2016 through June 30, 2017.
- 5.15 **SOCCCD: Irvine Valley College, Food Services, Food Vending and Coffee Cart Services, Amendment No. 1, S & B Foods**  
Approve Amendment No. 1 to the Irvine Valley College Food Services, Food Vending and Coffee Cart Services agreement with S & B Foods for the first one-year extension for FY 2016-2017.
- 5.16 **SOCCCD: 2017-2018 Academic Calendar**  
Accept for review and study the proposed Academic Calendar for 2017-2018.
- 5.17 **SOCCCD: Amendment to Agreement for Special Services: Liebert Cassidy Whitmore**  
Amend agreement for special services to reflect new hourly rates effective July 1, 2016.
- 5.18 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve trustees' requests for attending conference(s).
- 5.19 **SOCCCD: Budget Amendment: Adopt Resolution No. 16-17 to Amend FY 2015-2016 Adopted Budget**  
Adopt Resolution No. 16-17 to amend the FY 2015-2016 Adopted Budget.
- 5.20 **SOCCCD: Contract for Business Analysis and Project Management Services, I3 Solutions**  
Approve the agreement with I3 Solutions for an amount not to exceed \$135,000 for the term of July 1, 2016 through June 30, 2017.
- 5.21 **SOCCCD: Contract for Information Technology Services, JB Technology Consulting, LLC**  
Approve the agreement with JB Technology Consulting, LLC, for an amount not to exceed \$171,360, for July 1, 2016 through June 30, 2017.

- 5.22 **SOCCCD: Contracts with Blackboard and the Foundation for California Community Colleges**  
Approve the agreements with Blackboard and with the Foundation for California Community Colleges, for a total amount not to exceed \$400,000 for July 1, 2016 through June 30, 2017.
- 5.23 **SOCCCD: Contract for Information Technology Consultancy Services, Gartner, Inc.**  
Approve the three year contract renewal with Gartner, Inc., for information technology consultancy services for a total agreement amount of \$156,567 for July 1, 2016 through June 30, 2017.
- 5.24 **SOCCCD: Award of Bid No. 330D for District-Wide Bottled Water Services, DS Services of America, Inc.**  
Approve the award of Bid No. 330D, for District-Wide Bottled Water Services for Saddleback College, Irvine Valley College and ATEP campuses for FY 2016-2017 through FY 2018-2019 to DS Services of America, Inc. for a not to exceed value of \$40,000 per year, for a contract total of \$120,000.
- 5.25 **SOCCCD: Approval of Real Estate Brokerage Services, ATEP Site Development**  
Approve the form of the Brokerage Services Agreement (EXHIBIT A) and to authorize the vice chancellor of business services to finalize the contract and execute it.
- On a motion made by Trustee Jemal and seconded by Trustee Prendergast, this item was approved on a 6-0 vote with Trustee Wright absent.
- 5.26 **SOCCCD: Gifts to the District and Foundations**  
Accept the donations as listed.
- 5.27 **SOCCCD: Transfer of Budget Appropriations**  
Ratify the transfer of budget appropriations for the current reporting period ending May 31, 2016.
- 5.28 **SOCCCD: May 2016 Change Orders / Amendments**  
Ratify the change orders and amendments as listed.
- 5.29 **SOCCCD: Purchase Orders and Checks**  
Ratify the purchase orders and checks as listed.
- 5.30 **SOCCCD: May 2016 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: FY 2016-2017 Tentative Budget**

Approve the FY 2016-2017 Tentative Budget as presented.

A request was made by Trustee Lang to correct Exhibit A page 16 of 37 to reflect the correct percentage amounts shown on the pie chart. A replacement page will be submitted and uploaded on the district website.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

**6.2 Irvine Valley College and Saddleback College: Student Government Tentative Budgets FY 2016-2017**

Approve the student government tentative budgets for FY 2016-2017.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

**6.3 SOCCCD: OCSBA Maureen DiMarco Award Nomination**

Determine if the board wishes to make a nomination for the Maureen DiMarco Award.

The board decided not to make a nomination and therefore no action was taken on this item.

**6.4 SOCCCD: Saddleback College TAS Swing Space Project, Notice of Completion, Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc.**

Authorize filing the Notice of Completion for the TAS Swing Space project at Saddleback College to Solpac Construction, Inc., dba Soltek Pacific Construction Company, Inc., for a final contract total of \$7,435,151.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

**6.5 Saddleback College: Grant Acceptance, Community Colleges Basic Skills and Student Outcomes Transformation Program: Level Up**

Accept this award of \$1,500,000 from the CA Community Colleges Chancellor's Office for the CA Community *Colleges Basic Skills and Student Outcomes* Transformation Program grant: Level Up for the period July 1, 2016 through June 30, 2019.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

**6.6 Irvine Valley College: Grant Award, Basic Skills and Student Outcomes Transformation Grant**

Approve this award from the CCCCO for \$1,447,720, RFA No. 15-068-014 for July 1, 2016 to June 30, 2019.



On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

**6.7 Irvine Valley College: Memorandum of Understanding, Capistrano Unified School District**

Accept for review and study the Memorandum of Understanding between SOCCCD (Irvine Valley College) and Capistrano Unified School District.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

**6.8 Irvine Valley College: Memorandum of Understanding, Irvine Unified School District**

Accept for review and study the Memorandum of Understanding between SOCCCD (Irvine Valley College) and the Irvine Unified School District.

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 6-0 vote.

**6.9 Irvine Valley College: Memorandum of Understanding, Tustin Unified School District**

Accept for review and study the Memorandum of Understanding between SOCCCD (Irvine Valley College) and the Tustin Unified School District.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

**6.10 SOCCCD: Board Policy Revision: BP-5300 Grade Changes**  
Accept for review and study.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6-0 vote.

**6.11 SOCCCD: Board Policy Revision: BP-5301 Course Repetition**  
Accept for discussion and approval.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

**6.12 SOCCCD: District Server and Storage Replacement, Nutanix Brand, from Meridian IT, Inc. CMAS Contract**

Approves contracting with Meridian IT, Inc. for the purchase of Nutanix virtualized datacenters pursuant to the CMAS Contract No. 3-14-70-3035A. Annual expenditures for the term under this agreement will not exceed \$1,000,000.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.13 **SOCCCD: Contract for Software Development, Neudesic LLC**  
Approve the work order with Neudesic LLC, for an amount not to exceed \$700,000 for the term of July 1, 2016 through June 30, 2017.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

- 6.14 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Administrative Temporary Assignment, Reorganization, Temporary Reassignment of Full-time Faculty, Resignation/Retirement/Conclusion of Employment.

An additional personnel item was added to Exhibit A, page 18 of 18.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Whitt abstaining.

- 6.15 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce Classified Position, Reorganization, Reclassification, Authorization to Increase Hours and/or Months Per Year on a Classified Position, Temporary Increase in Hours, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

A typographical correction was made to the salary range on Exhibit A, page 3 of 28, A.1.s. The correct salary range should be 17.

On a motion made by Trustee Prendergast and seconded by Trustee Jemal, this item was approved on a 4-0 vote with Trustees Whitt and Jay abstaining.

- 6.16 **SOCCCD: 2016-2017 Full-Time Faculty Hiring Amendments - Irvine Valley College and Saddleback College**  
Approve addition of full-time faculty positions to the 2016-2017 full-time faculty hiring lists for IVC and SC.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

- 6.17 **SOCCCD: Adopt Resolution No. 16-18 Classified Employee/Position Layoff**  
Adopt a resolution to approve the reduction/discontinuance of classified service positions.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

## **7.0 REPORTS**

- 7.1 **SOCCCD: List of Board Requested Reports**  
Status of board requested reports from the South Orange County Community College District Board of Trustees.
- 7.2 **Saddleback College and Irvine Valley College: Annual Accreditation Reports**  
Annual accreditation reports for the Accrediting Commission for Community and Junior Colleges.
- 7.3 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.4 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.5 **SOCCCD: Monthly Financial Status Report**  
The reports display the adopted budget, revised budget and transactions through May 31, 2016.
- 7.6 **SOCCCD: OPEB Trust Report**  
Report for periods ending April 30, 2016, and May 31, 2016.
- 7.7 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.

## **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate

J. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

At 10:55 p.m., Trustee Prendergast made a motion, seconded by Trustee Milchiker, to extend the meeting until 12 midnight. The motion passed on a 6-0 vote.

Trustee Prendergast made a motion, seconded by Trustee Milchiker, to recess to closed session and report out any action taken by the board. The motion passed on a 6-0 vote.

At 11:34 p.m., the board reconvened in open session. No action was taken in closed session. The meeting was adjourned in memory of Jerry McCloskey, Laguna Niguel City Council Member.

  
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Gary L. Poertner, Secretary