

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
June 27, 2011**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
William O. Jay, Member
Frank M. Meldau, Member
Jordan J. Larson, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Debra Fitzsimons, Vice Chancellor, Business Services
David Bugay, Vice Chancellor, Human Resources
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Glenn Roquemore, President Irvine Valley College
Don Busche, Acting Vice President, Instruction for Tod Burnett
Randy Peebles, Associate Vice Chancellor, Economic Development

ABSENT

Thomas A. Fuentes, Member
David B. Lang, Member
Tod Burnett, President Saddleback College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (3)
 - a. Public Employee Dismissal/Release

- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (1 case)

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Nancy Padberg

2.3 Pledge of Allegiance

Led by Trustee T.J. Prendergast

2.4 Resolutions / Presentations / Introductions

Resolution: David P. Bugay, Ph.D.

Resolution: Irvine Valley College Lasers Men's Volleyball 2011 State Champions

Resolution: Irvine Valley College Lasers Women's Badminton 2011 State Champions

Resolution: Classified School Employee Week

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the

*Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

On a motion made by Trustee Jay and seconded by Trustee Milchiker the consent calendar was approved on a 5-0 vote with Trustee Fuentes and Trustee Lang absent.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a regular meeting held on May 23, 2011.

5.2 **Irvine Valley College: Curriculum Revisions for the 2011-12 Academic Year**

Approve curriculum changes for the 2011-12 academic year pursuant to Title 5, Section 53200 et seq.

5.3 **Irvine Valley College: Reorganization Within the Office of Instruction**

Approve the reorganization in the Office of Instruction to establish the Office of Academic Programs. The reporting structure of certain departments will collectively operate as the Office of Extended Education and directly report to the Dean of Academic Programs. No additional costs are associated with this reorganization and alignment.

5.4 **Irvine Valley College: Life Sciences: Hire DSA Inspector of Record**

Approve agreement with Joyce Inspections at a cost of \$278,208.00

5.5 **Irvine Valley College: Speaker**

Approve general fund honoraria for a speaker at IVC.

5.6 **Saddleback College: Renovate Technology and Applied Sciences Building: Hire Architect**

Approve agreement with gkkworks in the amount of \$449,000.00.

- 5.7 **Saddleback College: Award of Bid: East Bridge Replacement Project**
Approve award of bid and agreement with East Bridge Replacement Project in the amount of \$576,386.00.
- 5.8 **Saddleback College and Irvine Valley College: Community Education Fall 2011**
Approve Fall 2011 Community Education courses, presenters, and compensation.
- 5.9 **Saddleback College: NSF Grant – National Teacher Training Workshop**
Approve the Rapid Prototyping Workshop at University of California, Irvine campus, August 1-5, 2011.
- 5.10 **Saddleback College: Grant Renewal Acceptance, Enrollment Growth and Retention Program**
Accept award renewal of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program
- 5.11 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-18 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the May 23, 2011 Regular Meeting of the Board of Trustees.
- 5.12 **SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings**
Approve the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.
- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve the Trustees' requests for attending conference(s) as shown in Exhibit A.
- 5.14 **SOCCCD: Video Conferencing Hardware, Software, and Support**
Approve the purchase of LifeSize hardware, software, and support.
- 5.15 **SOCCCD: Contracts with CCC Foundation and Blackboard**
Approve services agreements with the Foundation for California Community Colleges and Blackboard.
- 5.16 **SOCCCD: Adopt Resolution No. 11-17: Appropriations Limit for 2011-2012 (Gann Limit)**
Adopt resolution as presented.

- 5.17 **SOCCCD: Update of Authorized Signature List of Board of Trustees' Designees to Approve Documents and Contracts**
Approve authorizing individuals occupying the position listed.
- 5.18 **SOCCCD: Five Year Construction Plan**
Approve the District's Order of Priority for the Five Year Construction Plan.
- 5.19 **SOCCCD: Document Management Solution**
Approve the contract agreement with Perceptive Software for the Document Management Solution for an amount of \$426,845.00 and approve use of basic aid funds.
- 5.20 **SOCCCD: Hardware to Support the Document Management Solution**
Approve the procurement of server infrastructure, storage, infrastructure and scan stations for amount of \$232,357.32 and approve the use of basic aid funds.
- 5.21 **SOCCCD ATEP: Consent to Transfer Membership Interest related to HCTD, LLC contract and amendment.**
Approve the updated change of the membership interest and resulting amendment updates for HCTD, LLC.
- 5.22 **ATEP: Drainage Ditch Maintenance and Repair: Approve Change Order No. 1 and Notice of Completion**
Approve change order increasing the contract amount by \$3,901.41. The revised total contract amount is \$47,901.41 and authorized the Notice of Completion.
- 5.23 **ATEP: Completion of Relocatable Classroom Buildings: Change Order No. 9 and Final Release of Retention**
Approve change order decreasing the contract amount by \$50,218.48. The revised contract total amount is \$3,344,083.61. Authorize the release of the remaining retention in the amount of \$102,981.68.
- 5.24 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04724 through P11-05089 amounting to \$1,311,353.77 and P12-00061 through P12-00141 amounting to \$3,304,950.54. Approve confirming requisitions dated May 4, 2011 through June 7, 2011 totaling \$103,634.81.
- 5.25 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as shown.
- 5.26 **SOCCCD: Budget Amendment: Adopt Resolution No. 11-19 to Amend 2010/2011 Restricted General Fund**
Adopt resolution to amend the adopted budget.

- 5.27 **SOCCCD: Payment of Bills**
Approve check no. 102982 through 104188, processed through the Orange County Department of Education, totaling \$6,350,497.71; and checks no. 010105 through 010139, processed through Saddleback College Community Education, totaling \$53,227.87; and checks no. 008863 through 00872, processed through Irvine Valley College Community Education, totaling \$6,065.72.
- 5.28 **SOCCCD: Gifts to the District and Foundations**
Approve acceptance of gifts.
- 5.29 **SOCCCD: May/June 2011 Contracts**
Ratify contracts as listed

6.0 **GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Fiscal Year 2011-2012 Tentative Budget**
Approve the tentative budget as presented.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 5-0 vote.
- 6.2 **Saddleback College and Irvine Valley College: SC ASG and ASGIVC Budgets**
Approve tentative Saddleback College and IVC student government budgets.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau this item was approved on a 5-0 vote.
- 6.3 **SOCCCD: Board Policy Revision: BP-4000.2-Electronic Communication, BP-4030- Volunteer Assistance, BP-4079 - Bereavement Leave for Administrators and Classified Management, BP-4085-Holidays, BP-4109- Transfer of Sick Leave for Academic and Classified Personnel, BP-5800- Prevention of Identity Theft in Student Financial Transactions, BP-6140- College Speakers**
Accept for Review and Study

The Board accepted this item for review and study.
- 6.4 **SOCCCD: Recess to Public Hearing - District Initial Proposal to California School Employees Association Chapter 586**
Conduct a public hearing to provide an opportunity for the public to comment on the District proposal to CSEA.

The Regular Board meeting recessed to a Public Hearing at 6:48 p.m. Since there were no requests to speak, the regular meeting of the Board of Trustees was reconvened at 6:49 p.m.

6.5 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Extension of Administrative Appointment, Authorization to Eliminate an Academic Administrative Position and/or Position Numbers, Authorization to Establish an Academic Administrative Position, Change of Status, Authorization to Change Organization Reporting Structure and Realignment, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/ Conclusion of Employment.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau this item was approved on a 5-0 vote.

6.6 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Reorganize and/or Change Reporting Structure for Classified Positions, Change of Status, Authorization to Extend a Temporary Classified Position, Out of Class Assignments, Additional Compensation, Authorization to Revise the Police Officers Association Classified Bargaining Unit Salary Schedule, Authorization to Revise the Classified Non-Bargaining Unit, Temporary, Professional Experts Salary Schedule, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 5-0 vote.

7.0 **REPORTS**

7.1 **Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and IVC.

7.2 **SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

7.3 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.4 **SOCCCD: Monthly Financial Status Report**

The report displays the adopted budget, revised budget and transactions through March 31, 2011.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting adjourned at 6:57 p.m.

Gary L. Poertner, Secretary