

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
June 23, 2014**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, President
Bill Jay, Member
Timothy Jemal, Member
David B. Lang, Member
Marcia Milchiker, Clerk
Keefe Carrillo, Student Member

ABSENT

Nancy M. Padberg, Vice President
James R. Wright, Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Associate Vice Chancellor, Economic Development

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available*

outside the board room. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (2)
Public Employee Appointment or Employment
 - 1. Faculty Member
 - 2. Senior Matriculation Specialist

- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
Agency Designated Negotiator: David Bugay, Ph.D.

- 1.5 Conference with Real Property Negotiators (GC Section 54956.8)
 - A. Sale or Exchange of Property by District: Portion of ATEP Site, Parcel 3: City of Tustin, 300 Centennial Way, Tustin, regarding exchange of land and terms of payment.
Agency Designated Negotiator: Debra Fitzsimons, Ed.D.

- 1.6 Conference with Legal Counsel (GC Section 54956.9)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) (1 case)

RECONVENE OPEN SESSION: 6:00 P.M.

It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 5 to 0 vote with Trustees' Padberg and Wright absent, the board approved a request for a seven day unpaid time-off with benefits to an Irvine Valley College classified employee.

2.2 Invocation

Led by Trustee Tim Jemal

2.3 Pledge of Allegiance

Led by Trustee Dave Lang

2.4 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

There was one public comment referencing faculty contract and three public comments referencing ASIVC elections.

2.5 Recognitions: Speakers are limited to two minutes each.

A. Resolutions:

1. None

B. Commendations:

1. Saddleback College President Tod Burnett commended Brooke Sauter, Senior Administrative Assistant, for being named Classified Employee of the Year by the California Community Colleges Board of Governors.
2. Irvine Valley College President Glenn Roquemore commended several staff members for their efforts in discovering a fire/water main break in the Performing Arts Center (PAC) and working together to mitigate any water damage.

3.0 REPORTS

3.1 Oral Reports: *Speakers are limited to up to two minutes each.*

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

- 4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

On a motion made by Trustee Jay and seconded by Trustee Lang, the consent calendar was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a Regular Meeting held on May 19, 2014.
- 5.2 **Irvine Valley College: Curriculum Revisions for the 2014-15 Academic Year**
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2014-2015 academic year pursuant to Title 5, Section 53200 et seq.
- 5.3 **SOCCCD: Irvine Valley College Life Sciences Building Project, Clarification for Use of the County of Riverside Agreement for Furniture Purchases**
Approve update to the previously approved August 26, 2013, agenda item.
- 5.4 **SOCCCD: Irvine Valley College A400 Design-Build Project, Construction Management Services, gkkworks**
Approve the Construction Management Services agreement in the amount of \$390,400.
- 5.5 **Saddleback College and Irvine Valley College: Community Education Fall 2014**
Approve Fall 2013 Community Education courses, presenters, and compensation.
- 5.6 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 **Saddleback College: Study Abroad Program to Salamanca, Spain**
Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain in the spring of 2015 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.
- 5.8 **SOCCCD: Saddleback College, Sciences Building Project, Testing & Special Inspection Agreement, C.E.M. Lab Corp**
Approve the Saddleback College Sciences Building project, Testing and Special Inspection Services Agreement in the amount of \$330,000.
- 5.9 **SOCCCD: Saddleback College, ATAS Swing Space Project, Lease/Leaseback Delivery Method**
Approve authorization to request qualifications and seek proposals for lease/leaseback delivery method for the Saddleback College, ATAS Swing

Space project.

- 5.10 **SOCCCD: Saddleback College, Award of Bid, Exclusive Beverage Supply/Promotional Services, Bottling Group LLC/Pepsi Beverages Company**
Approve agreement for the Beverage Supply/Promotional Services for Saddleback College.
- 5.11 **SOCCCD: Saddleback College BGS Fire Repair, Architectural Amendment No. 1, R2A Architecture**
Approve Amendment No. 1 for a total fee of \$118,161.
- 5.12 **SOCCCD: Saddleback College, Athletics Stadium Renovation Project, Adopt Resolution No. 14-15 Authorizing Design-Build Delivery Method**
Adopt Resolution.
- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve/ratify the Trustees' requests for attending conferences.
- 5.14 **SOCCCD: Budget Amendment: Adopt Resolution No. 14-16 to Amend FY 2013-2014 Adopted Budget**
Adopt resolution to amend the adopted budget
- 5.15 **SOCCCD: Agreement for Information Technology Services, eNamix**
Approve the agreement for an amount not to exceed \$207,960, for the term of July 1, 2014 through June 30, 2015.
- 5.16 **SOCCCD: Contract for Business Analysis and Project Management Services, I3 Solutions**
Approve the agreement for professional services **for an amount not to exceed \$118,800.**
- 5.17 **SOCCCD: Architectural Services Pool**
Approve twelve firms for a pool from which to draw architectural services for no greater than a five year period.
- 5.18 **SOCCCD: First Year Bid Renewal, Bid No. 305D, Janitorial Supplies**
Approve the first of the two, one-year renewal periods for the 2014-2015 fiscal year for a total amount not to exceed \$129,174.10, to the listed vendors.
- 5.19 **SOCCCD: Gifts to the District and Foundations**
Accept donations.
- 5.20 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P14-03922 through P14-04139 amounting to \$2,322,499.89 and P15-00032 through P15-00061 amounting to

\$144,840.13 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 9, 2014 through April 29, 2014 totaling \$86,501.57 are also submitted.

5.21 **SOCCCD: Transfer of Budget Appropriations**

Ratify the transfer of budget appropriations for the period ending May 31,2014

5.22 **SOCCCD: Payment of Bills**

Approve Checks No. 180360 through 181439 processed through the Orange County Department of Education, totaling \$7,216,616.77; and Checks No. 011030 through 011086, processed through Saddleback College Community Education, totaling \$250,504.99; and Checks No. 009244 through 009253, processed through Irvine Valley College Community Education, totaling \$11,168.26 are submitted for the approval of the Board of Trustees

5.23 **SOCCCD: May and June 2014 Contracts**

Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 **ATEP: Resolution No. 14-18: Resolution of the Board of Trustees of the South Orange County Community College District Approving the Environmental Analysis Checklist Dated May 2014 That Confirms the Agreement for SOCCCD to Relinquish Its Right to Acquire Fee Title to the Valencia Parcel and Transfer of the Strip Parcel to the City of Tustin, and Associated Revisions to the Development Agreement and Restated Conveyance Agreement Are Not New Information Requiring Revisions to the Final Joint Program Environmental Impact Statement/Environmental Impact Report (“EIR/EIS”) For the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan, and Related Addenda, and Do Not Result in New Significant or an Increase in the Severity of Previously Identified Significant Impacts in this EIR/EIS and Addenda.**

Adopt Resolution.

A presentation outlining the transactions between the District and City of Tustin was made by Vice Chancellor Fitzsimons and Associate Vice Chancellor Peebles.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.2 **ATEP: Resolution No. 14-19: Resolution of the Board of Trustees of the South Orange County Community College District (“SOCCCD”) Approving the Agreement for SOCCCD to Relinquish its Right to Acquire Fee Title to the Valencia Parcel and Transfer of the Strip**

Parcel to the City of Tustin, and Associated Revisions to the Development Agreement and Restated Conveyance Agreement, and Authorizing the Chancellor to Sign and Implement the Agreements.
Adopt Resolution.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.3 SOCCCD: Tentative Budget FY 2014-2015

Approve the term SOCCCD tentative budget FY 2014-2015.

A correction was noted to the Basic Aid funds on page 21 of 36 of the tentative budget. The correct total amount for the prior approved open projects is \$333,943,759. The total amount of the closed projects is \$171,397,951. The total of approved open and closed projects is \$505,341,710.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.4 Saddleback College and Irvine Valley College: FY 2014-2015 Tentative Student Government Budgets

Approve the tentative student government budgets FY 2014-2015.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.5 SOCCCD: Saddleback College, Cosmetology and Cosmetician (Esthetician) Agreements, Advance Beauty College and Hair California Beauty Academy

Approve agreements for a two year period with options to renew for three additional one-year terms with each of the two responding vendors for an estimated value of \$900,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.6 SOCCCD: Computer Equipment and Related Devices, CDW Government, LLC and Sehi Computer Products, Inc.

Approve the purchase of computer equipment and related devices pursuant to the Addendum to Agreement No. B27164. Annual expenditures for the term under this agreement will not exceed \$2,500,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker,

this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.7 **SOCCCD: Contract for Software Development, Neudesic LLC**
Approve the contract for the term of July 1, 2014 to December 31, 2014, in an amount not to exceed \$1,474,400.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.8 **SOCCCD: Contracts with Foundation for California Community Colleges and Blackboard, Inc.**
Approve the agreements with the Foundation for California Community Colleges and with **Blackboard, Inc.**, for a total amount not to exceed \$843,846.03.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.9 **SOCCCD: Board Policy Revision: BP-3340 Cellular Telephone / Smartphone Allowance, BP-3520 Refreshments and Meals at District Functions, BP-5615 Student Records, Directory Information and Privacy**
Discussion/Approval

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.10 **SOCCCD: Adopt Resolution No. 14-17: Classified Employee Layoff**
Adopt resolution for reduction of hours in a categorical-funded position.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.11 **SOCCCD: 2014-2015 Full-Time Faculty Hiring Amendment**
Approve the amendment to the Saddleback College 2014-2015 faculty hiring list to include a full-time Business Law Instructor position to replace a full-time faculty member who will retire.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.12 **SOCCCD: Agreement for Special Services: Liebert Cassidy Whitmore**
Approve revised fee schedule effective July, 1, 2014.
Replacement pages for the entire item were distributed to the Board.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.13 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Temporary Administrative Assignment, Full-time Faculty Retraction of Acceptance of Position, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.14 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Extend a Temporary Classified Position, Authorization to Change Classified Positions, Authorization to Eliminate and Create Classified Positions, Reorganization, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules, Leave of Absence, 39 Month Reemployment, Resignation/Retirement/Conclusion of Employment, Volunteers.

A correction was made to Exhibit A, C.1. and C.2., page 8 of 17, from Office of Human Resources to Office of Business Services.

Replacement pages for Exhibit B, pages 1-5, were distributed to the Board.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

7.0 **REPORTS**

- 7.1 **SOCCCD: List of Board Requested Reports**
Status of board requested reports of the South Orange County Community College District Board of Trustees.
- 7.2 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements**

Annual review of the district and college mission statements.

- 7.3 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.4 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.5 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.6 **SOCCCD: Monthly Financial Status Report**
This report displays the adopted budget, revised budget and transactions through May 31, 2014.
- 7.7 **SOCCCD: Retiree (OPEB) Trust Fund**
The report is for period ending May 31, 2014.

8.0 **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

9.0 **ADDITIONAL ITEMS**

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:48 p.m.



Gary L. Poertner, Secretary