

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
July 30, 2012**

**PRESENT**

Members of the Board of Trustees:

Nancy M. Padberg, President  
Marcia Milchiker, Clerk  
Bill Jay, Member  
David B. Lang, Member  
Frank M. Meldau, Member  
James R. Wright, Member

**ABSENT**

T.J. Prendergast, Vice President  
Heather Park, Student Member  
Debra Fitzsimons, Vice Chancellor, Business Services  
Randy Peebles, Associate Vice Chancellor, Economic Development

Administrative Officers:

Gary Poertner, Chancellor  
David Bugay, Vice Chancellor, Human Resources  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. California School Employees (CSEA)
    - a. Agency Designated Negotiator: David Bugay, Ph.D.
  - 2. Police Officers Association (POA)
    - a. Agency Designated Negotiator: David Bugay, Ph.D.
- B. Conference with Legal Counsel (GC Section 54956.9)(1)
  - 1. Existing Litigation (GC Section 54956.9[b]) (2 cases)
    - a. C.H. v. SOCCCD
    - b. City of Mission Viejo v. State of California

**RECONVENE OPEN SESSION: 6:00 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

**2.2 Invocation**

Led by Trustee Nancy Padberg

**2.3 Pledge of Allegiance**

Led by Trustee Bill Jay

**2.4 Resolutions/Commendations**

Swearing In: Trustee James R. Wright

Resolutions – none

Commendations - Reports from Chancellor Gary Poertner, President Tod Burnett, President Glenn Roquemore.

**2.5 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to up to two minutes each.***

**3.0 REPORTS**

**3.1 Oral Reports: Speakers are limited to up to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Reports

#### 4.0 **DISCUSSION ITEMS**

##### 4.1 **SOCCCD: College Completion**

Chancellor Gary Poertner, Saddleback College President Tod Burnett and Irvine Valley College President Glenn Roquemore will provide an overview of the College Completion Agenda and how the colleges are addressing the Student Success Task Force recommendations that are part of this agenda.

#### 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action.*

Trustee Lang requested to pull items 5.3, 5.4, and 5.9. Trustee Milchiker requested to pull item 5.11. Item 5.15 was pulled and a roll call vote was taken.

On a motion made by Trustee Jay and seconded by Trustee Meldau, the balance of the consent calendar was unanimously approved on a 6-0 vote.

##### 5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Special and Regular Meeting held on June 25, 2012.

##### 5.2 **Irvine Valley College: 2012-13 Revision of Field Study Fees in Biology and Geology Field Studies Courses**

Approve the revised field studies fee range for Biology and Geology field study courses in compliance with Education Code 70902.

##### 5.3 **Irvine Valley College: Life Sciences: Construction Management Services Agreement, Amendment No. 1**

Approve amendment to the agreement with McCarthy Building Company, Inc. for an increased amount of \$490,000. The total revised contract amount is \$1,400,000.

It was noted that the signature page of the contract will be replaced with the corrected copy.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

##### 5.4 **Irvine Valley College: Life Sciences: Division of the State Architect Inspector of Record Agreement, Amendment No. 1**

Approve amendment to the agreement with Joyce Inspections for an increased amount of \$108,192. The total revised contract amount is \$396,336.

On a motion made by Trustee Lang and seconded by Trustee

Meldau, this item was approved on a 6-0 vote.

- 5.5 **Irvine Valley College: Life Sciences: Labor Compliance Consultant Agreement, Amendment No. 1**  
Approve amendment to the agreement with Parsons Brinckerhoff for an increased amount of \$10,440. The total revised contract amount is \$49,685.
- 5.6 **Irvine Valley College: Life Science Architectural Services: Amendment No. 4 for Increased Services**  
Approve amendment to the agreement with Dougherty and Dougherty for an increased amount of \$115,750. The total revised contract amount is \$1,225,010.
- 5.7 **Irvine Valley College: Life Science Building: Change Order No. 6 and No. 7**  
Approve the change orders with Edge Development, Inc. for an increased amount of \$111,806.43. The total revised contract amount is \$11,544,220.77.
- 5.8 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements**  
Approve revisions to the district and college mission statements.
- 5.9 **Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program**  
Accept the award renewal of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.

On a motion made by Trustee Lang and seconded by Trustee Meldau, this item was approved on a 6-0 vote.

- 5.10 **Saddleback College: James B. Utt Memorial Learning Resource Center Renovation Project: Amendment No. 2 to Labor Compliance Agreement Scope of Work**  
Approve amendment to the agreement with Parsons Brinckerhoff for an increased amount of \$26,770. The total revised contract amount is \$80,145.
- 5.11 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**  
Authorize payment to Trustee Marcia Milchiker who was absent from the June 25, 2012 meeting of the Board of Trustees.

On a motion made by Trustee Lang and seconded by Trustee Wright with Trustee Milchiker abstaining, this item was approved on a 6-0 vote.

- 5.12 **SOCCCD: Contract with Nimble Consulting for Database Design Services**  
Approve the agreement with Nimble Consulting in the amount of \$252,000.
- 5.13 **SOCCCD: Contract with Synergy Software Solutions for Software Development Services**  
Approve the agreement with Synergy Software Solutions in the amount of \$167,328.
- 5.14 **SOCCCD: Authorization for District Institutional Memberships FY 2012-2013**  
Approve the FY 2012-2013 memberships and estimated dues.
- 5.15 **SOCCCD: Adoption of Resolution No. 12-28: Authorizing Budget Transfers of Appropriations at Close of Fiscal Year 2011-2012**  
Approve adoption of resolution authorizing the Orange County Department of Education to make the necessary year-end budget transfers required during year-end closing.
- On a motion made by Trustee Lang and seconded by Trustee Meldau, this item was unanimously approved on a roll call vote.
- 5.16 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P12-04538 through P12-04606 amounting to \$2,162,869.45 and P13-00205 through P13-00579 amounting to \$30,282,616.43. Approve confirming requisitions dated June 6, 2012 through July 10, 2012 totaling \$91,020.80.
- 5.17 **SOCCCD: Transfer of Budget Appropriations**  
Ratify the transfer of budget appropriations as detailed in the exhibit.
- 5.18 **SOCCCD: Payment of Bills**  
Approve check no. 159684 through 160889 processed through the Orange County Department of Education, totaling \$9,436,373.68; and check no. 010401 through 010442, processed through Saddleback College Community Education, totaling \$512,550.68; and check no. 009003 through 009013, processed through Irvine Valley College Community Education, totaling \$9,740.71.
- 5.19 **SOCCCD: Gifts to the District and Foundations**  
Approve the acceptance of donations.
- 5.20 **SOCCCD: June/July 2012 Contracts**  
Ratify contracts as listed.

## 6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Contract with Neudesic LLC for Software Development**  
Approve the agreement with Neudesic, LLC in the amount of \$1,300,000.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.2 **SOCCCD: Contracts with the Foundation for California Community Colleges and Blackboard**  
Approve agreements with Foundation for California Community Colleges and Blackboard in the total amount of \$1,123,795.15.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6-0 vote.

- 6.3 **SOCCCD: Board Policy Revision: BP-104: Student Member of the Board of Trustees, BP-166: Health Benefits-Board Members, BP-170: Board Member Absence from the State, BP-3205: Insurance, BP-3300: Gifts, BP-3600: Disposition of District Property, BP-3605: Employee Travel Program, BP-4205: Disciplinary Action of Classified Personnel, BP-5520: Accreditation**  
Discussion/Approval

Trustee Lang requested BP-3300 be modified to include language that would evaluate costs associated with gifts the District accepts.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.4 **SOCCCD: Board Policy Revision: BP-4056: Classified Employees Participation in Decision Making, BP-5200: Student Health Services, BP-5500: Student News Media, BP-6160: Final Examinations**  
Accept for review and study.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.5 **Irvine Valley College: Management Reorganization**  
Approve the proposed Irvine Valley College management reorganization. The proposed reorganization realigns workloads and managerial responsibilities of four deans in the instructional services division, as follows: 1) Dean, Online Education and Learning Resources; 2) Dean, Fine Arts and Business Sciences; 3) Dean, Liberal Arts; and, 4) Dean, Academic Programs. This proposed reorganization does not create any new positions and there is no fiscal impact.

On a motion made by Trustee Lang and seconded by Trustee Meldau, this item was approved on a 6-0 vote.

- 6.6 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Reclassification of a Full-Time, Academic Faculty Position, Revision of a Temporary, Academic Contracted Administrator, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Administrative Assignment, Reorganization of Academic Administrator Positions, Change in Reporting Structure, Resignation/Retirement/Conclusion of Employment.

Administration recommended a correction to the last sentence on items H.1 through H.8 of Exhibit A to reflect corresponding item G instead of F.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6-0 vote.

- 6.7 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Reclassification of Classified Management Position, Reorganization of Classified Categorical Grant Funded Positions, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.8 **SOCCCD: Agreement for Special Services: Atkinson, Andelson, Loya, Ruud & Romo**  
Approve retainer agreement effective July 1, 2012 through June 30, 2013, with an amount not to exceed \$275,000.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau, this item was approved on a 6-0 vote.

## 7.0 **REPORTS**

- 7.1 **Saddleback College & Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: CCCT Student Trustee Member Election 2012**  
Four student trustees have been nominated to run for the position of Student Trustee member on the CCCT Board.
- 7.3 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**

7.4 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.5 **SOCCCD: Retiree (OPEB) Trust Fund**

This report is for period ending May 31, 2012.

**8.0 WRITTEN REPORTS**

*Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.*

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology and Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Associated Student Government, Saddleback College
- N. Associated Student Government, Irvine Valley College
- O. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:29 p.m.

  
Gary L. Poertner, Secretary