

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
July 21, 2014**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, President
Timothy Jemal, Member
David B. Lang, Member
James R. Wright, Member
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Randy Peebles, Associate Vice Chancellor, Economic Development

ABSENT

Bill Jay, Member
Marcia Milchiker, Clerk
Nancy M. Padberg, Vice President

Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be

*discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

One public comment referencing an item presented in closed session.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (1)
Public Employee Appointment or Employment
 - A. Director, Student Life (IVC)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) (1 case)

RECONVENE OPEN SESSION: 6:00 P.M.

It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee David Lang

2.3 Pledge of Allegiance

Led by Trustee T.J. Prendergast, III

2.4 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a

*yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

One public comment inviting the public to attend Godspell performances at Saddleback College.

2.5 Recognitions: Speakers are limited to two minutes each.

A. Resolutions:

1. None

B. Commendations:

1. Saddleback College President Tod Burnett commended Director of Broadcast Services Terry Wedel and Director of Learning Assistance Patti Weekes for their years of service at Saddleback College.

3.0 REPORTS

3.1 Oral Reports: *Speakers are limited to up to two minutes each.*

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports
 1. Request for Report on Enrollment Management at Saddleback College and Irvine Valley College.

On a motion made by Trustee Lang and seconded by Trustee Wright, the Board Request for Report submitted by Trustee Milchiker was approved on a 4-0 vote with Trustees Jay, Padberg and Milchiker absent.

2. Request for Report on Career Technical Education Certificate Programs.

On a motion made by Trustee Lang and seconded by Trustee Wright, the Board Request for Report submitted by Trustee Jemal was approved on a 4-0 vote with Trustees Jay, Milchiker and Padberg absent.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Student Success Scorecard for Community Colleges

A presentation on performance indicators for Saddleback College and

Irvine Valley College.

Denice Inciong, District Director of Research, Planning and Data Management, Caroline Durdella, Director of Research, Planning and Accreditation at Saddleback College and Craig Hayward, Director of Research, Planning and Accreditation at Irvine Valley College presented an overview of the scorecard performance indicators for each college.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to pull items 5.7 and 5.9. Trustee Wright requested to pull item 5.11.

On a motion made by Trustee Jemal and seconded by Trustee Lang, the remainder of the consent calendar was approved on a 4-0 vote with Trustees Jay, Milchiker and Padberg absent.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a Regular Meeting held on June 23, 2014.
- 5.2 **Saddleback College: Study Abroad Program to Oaxaca, Mexico**
Approve the Saddleback College Study Abroad Program to Oaxaca, Mexico in the fall of 2015 and direct the administration to execute the Education Tour Field Study Travel Contractor Agreement with Sol Education Abroad for coordinating all travel agreements.
- 5.3 **Saddleback College: Program Revisions for the 2014-15 Academic Year**
Approve the proposed program change for the 2014-15 academic year at Saddleback College.
- 5.4 **Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program**
Accept this award renewal of \$346,187 from the Board of Governors California Community College Chancellor's Office.
- 5.5 **SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 1, gkkworks**
Approve amendment for additional architectural services in the amount of \$7,880 for a total project fee of \$257,880 and a revised submission date to DSA of September 15, 2014.

- 5.6 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 **SOCCCD: Irvine Valley College A400 Design Build Project, Change Order No. 2, Swinerton Builders**
Approve and authorize staff to execute the corresponding contract change order which will result in an increase of \$300,000 for a revised contract total of \$9,150,000.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 4-0 vote.

- 5.8 **SOCCCD: City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation and Related Grant Sub-Agreement**
Approve the grant agreement for \$100,000 and the related grant sub-agreement between Irvine Valley College Foundation and Irvine Valley College for the non-scholarship portion of the grant for the project year 2014-2015.
- 5.9 **SOCCCD: Authorization for District-wide Institutional Memberships FY 2014-2015**
Approve the FY 2014-2015 memberships and estimated dues for organizations.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 4-0 vote.

- 5.10 **SOCCCD: Ratify 2014-2015 Five Year Construction Plan Revision**
Approve the request for ratification to the modification of the Five Year Construction Plan.
- 5.11 **SOCCCD: 2015-2016 Academic Calendar**
Accept for review and study the proposed Academic Calendar for 2015-2016.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 4-0 vote.

- 5.12 **SOCCCD: Gifts to the District and Foundations**
Accept donations.
- 5.13 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders numbered P14-04445 through P14-04532 amounting to \$1,162,904.61 and P15-00144 through P15-00507 amounting to \$33,882,190.59 are submitted to the Board of Trustees for approval. Confirming requisitions dated June 4, 2014 through June 30, 2014 totaling \$73,119.10 are also submitted.

- 5.14 **SOCCCD: Adopt Resolution No. 14-22: Appropriations Limit for 2014-2015 (Gann Limit)**
Adopt resolution establishing the required State constitutional appropriations limit for FY 2014-2015.
- 5.15 **SOCCCD: Payment of Bills**
Approve Checks No. 181440 through 182093 processed through the Orange County Department of Education, totaling \$6,533,583.98; and Checks No. 011087 through 011137, processed through Saddleback College Community Education, totaling \$230,494.48; and Checks No. 009254 through 009260, processed through Irvine Valley College Community Education, totaling \$9,494.06.
- 5.16 **SOCCCD: June and July 2014 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Saddleback College, Health Sciences Wet Seal Project, Award of Bid No. 2018, Kinsman Construction, Inc.**
Award the bid and approve the agreement in the amount of \$531,000.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 4-0 vote.
- 6.2 **SOCCCD: Saddleback College, Technology & Applied Sciences Building Renovation, Architectural Agreement Amendment No. 3, gkkworks**
Approve amendment of additional architectural services in the amount of \$10,700 for a total fee of \$834,607.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 4-0 vote.
- 6.3 **SOCCCD: Irvine Valley College, Student Services Center Air Handling Units Replacement Project, Change Order Nos. 1, 2 and 3, Trane U.S., Inc.**
Approve and authorize staff to execute change orders resulting in an increase of \$4,281 in the total project cost. The revised contract amount is \$594,291.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 4-0 vote.
- 6.4 **SOCCCD: Irvine Valley College, Lighting Retrofit for Roadways, Walkways & Parking Lots Project, Change Order No.1, Anderson &**

Howard Electric, Inc.

Approve and authorize staff to execute change order resulting in a no cost time extension to the project. The contract value will remain \$1,300,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 4-0 vote.

6.5 Irvine Valley College: School of Humanities and Languages and the School of Library Services Realignment

Approve the realignment in an effort to increase efficiencies and yield two balanced schools to be named as the School of Humanities and the School of Languages and Learning Resources, effective July 22, 2014. The Dean of Liberal Arts will continue to oversee both schools.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 4-0 vote.

6.6 Irvine Valley College: Name Change to School of the Arts

Approve the name change from the "School of Fine Arts" to the "School of the Arts," effective July 22, 2014.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 4-0 vote.

6.7 SOCCCD: Board Policy Revision BP-3002 Audits, BP-4101.2 Number of Pay Installments Academic Personnel, BP 4207 Payroll Period for Classified Management Personnel, BP-4019 Elder and Dependent Adult Abuse Reporting, BP-5520 Accreditation

Accept for review and study.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 4-0 vote.

6.8 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the June 23, 2014 board meeting.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 4-0 vote.

6.9 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Wright who was absent from the June 23, 2014 board meeting.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 3-1 vote with Trustee Wright abstaining.

- 6.10 **SOCCCD: Administrators and Classified Managers Parking Fees**
Approve the new parking fee for administrators and classified managers effective fall 2014, at the rate of \$80 annually which is consistent with the student rate. In the future, these rates will remain consistent with student rates.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 3-1 vote with trustee Wright casting a negative vote.

- 6.11 **SOCCCD: Correction to Resolution No. 14-17: Classified Employee Layoff**
Correct position number on resolution for reduction of hours in a categorical-funded position previously approved by the Board of Trustees.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 4-0 vote.

- 6.12 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Temporary Administrative Assignment, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 4-0 vote.

- 6.13 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Eliminate and Create Classified Positions, Reorganization, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 4-0 vote.

7.0 **REPORTS**

- 7.1 **SOCCCD: CCCT Student Trustee Member Election - 2014**
CCCT Student Trustee Member Election Information.

- 7.2 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

- 7.3 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.

7.4 **SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

7.5 **SOCCCD: Retiree (OPEB) Trust Fund**

The report is for period ending June 30, 2014.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:38 p.m. in memory of Saddleback College student Aaron Friebling.



Gary L. Poertner, Secretary