

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
July 18, 2016**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Terri Whitt, Member
Johnathan Forde, Student Member

Administrative Officers:

Debra Fitzsimons, Acting Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources

ABSENT

Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)
 - A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(2 matters)
- 1.4 Conference with Labor Negotiators (Government Code Section 54957.6)
 - A. Unrepresented Employee: Acting Chancellor
Agency Designated Negotiator: Timothy Jemal, Board President
- 1.5 Conference with Legal Counsel (Government Code Section 54956.9)
 - A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (4 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee James Wright

2.3 Pledge of Allegiance

Led by Trustee Barbara Jay

2.4 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

Two public comments were heard by the board in support of Dr. Chris McDonald and one public comment commending former chancellor Gary Poertner.

3.0 REPORTS

3.1 Oral Reports: *Speakers are limited to up to two minutes each.*

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Student Success for Scorecard for Community Colleges

A presentation on performance indicators for Saddleback College and Irvine Valley College.

An overview of the Student Success Scorecard statewide indicators was presented by Denice Inciong, District Director of Research, Planning, and Data Management, Jennifer Klein, Director of Research, Planning and Accreditation, Saddleback College, and Craig Hayward, Director of Research, Planning and Accreditation, Irvine Valley College

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to remove item 5.2, Trustee Lang requested to remove items 5.12 and 5.13, and Trustee Milchiker requested to remove item 5.14 from the consent calendar for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Jay, the balance of the consent calendar was approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of Regular Meeting held on June 27, 2016.

5.2 Irvine Valley College: Forensics Team Activities for the Academic Year 2016-2017

Approve the participation of the Irvine Valley College Forensics Team and their coaches for the academic year 2016-2017 speech tournament schedule at a total estimated maximum budget not to exceed \$59,100.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.3 SOCCCD: Irvine Valley College Liberal Arts Project, Audio/Visual Material and Installation, Award of Bid No. 327, ELB US, Inc.

Award Irvine Valley College, Liberal Arts project, Audio/Visual Material and Installation, Bid No. 327 and ratify the agreement with ELB US, Inc. in the amount of \$100,727.38.

- 5.4 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.5 **Saddleback College: Curriculum Revised for the 2016-17 Academic Year**
Approve the proposed curriculum changes for the 2016-17 academic year at Saddleback College.
- 5.6 **SOCCCD: Saddleback College Storage Buildings Project, Bid No. 2045, Notice of Completion, RT Contractor Corporation**
Authorize filing the Notice of Completion for the Saddleback College Storage Buildings project to RT Contractor Corporation, for a final contract amount of \$115,138.98.
- 5.7 **SOCCCD: Saddleback College, Donated Equipment**
Approve the donation of the computers and equipment to the University of California, Irvine.
- 5.8 **SOCCCD: Saddleback College: Student Travel Study Abroad Program to Salamanca, Spain, from February 10, 2017 to April 22, 2017**
Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain from February 10, 2017 to April 22, 2017 and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.
- 5.9 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve trustees' requests for attending conference(s).
- 5.10 **SOCCCD: Agreement for Special Services, Atkinson, Andelson, Loya, Ruud & Romo**
Approve the special services agreement with Atkinson, Andelson, Loya, Ruud & Romo, effective July 1, 2016 through June 30, 2017.
- 5.11 **SOCCCD: Adopt Resolution No. 16-19: Appropriations Limit for FY 2016-2017 (Gann Limit)**
Adopt Resolution 16-19 establishing the required State constitutional appropriations limit for FY 2016-2017 for the South Orange County Community College District.
- 5.12 **SOCCCD: May and June 2016 Change Orders / Amendments**
Ratify the change orders and amendments as listed.
- On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.
- 5.13 **SOCCCD: Purchase Orders and Checks**
Ratify the purchase orders and checks as listed.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.14 SOCCCD: May- June 2016 Contracts
Ratify contracts as listed.

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: 2017-2018 Academic Calendar

Approve the proposed Academic Calendar for 2017-2018.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.2 Irvine Valley College: Memorandum of Understanding, Irvine Unified School District 2016-2018

Approve the Memorandum of Understanding between SOCCCD (Irvine Valley College) and the Irvine Unified School District.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.3 Irvine Valley College: Memorandum of Understanding, Capistrano Unified School District 2016-2018

Approve the Memorandum of Understanding between SOCCCD (Irvine Valley College) and Capistrano Unified School District.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

6.4 Irvine Valley College: Memorandum of Understanding, Tustin Unified School District 2016-2018

Approve the Memorandum of Understanding between SOCCCD (Irvine Valley College) and the Tustin Unified School District.

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 7-0 vote.

6.5 SOCCCD: Saddleback College, Sciences Building Project, Change Order No. 5, C.W. Driver

Approve Board Change Order No. 5 and wavier language for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with C.W. Driver resulting in an increase of \$133,876 for a revised contract of \$55,805,572.

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

6.6 SOCCCD: Saddleback College, Sciences Building Project, Change Order No. 6, C.W. Driver

Approve Board Change Order No. 6 for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the C.W. Driver, resulting in an increase of \$61,347, for a revised contract of \$55,866,919, with a project extension of 108 calendar days and a revised project completion, with fall occupation as planned, and fiscal close out on September 16, 2016.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.7 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Wright who was absent from the board meeting on June 27, 2016.

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 6-0 vote with Trustee Wright abstaining.

6.8 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Student Trustee Forde who was absent from the board meeting on June 27, 2016.

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 6-0 vote with Student Trustee Forde abstaining.

6.9 SOCCCD: Environmental Consultant Services Pool, Bid No. 334D

Approve the eight firms for the SOCCCD Environmental Consultant Services Pool, Bid No. 334D, for no greater than a five year period.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

6.10 SOCCCD: Architectural Services Pool, Bid No. 331D

Approve the three categories of firms for the SOCCCD Architectural Services Pool, Bid No. 331D for no greater than a five year period.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.11 SOCCCD: Board Policy Revision: BP-5300 Grade Changes

Accept for discussion and approval.

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.12 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

- 6.13 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Extend a Categorical Funded Position, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.14 **SOCCCD: Employment Contract, Acting Chancellor, Dr. Debra Fitzimons**
Approve contract for Acting Chancellor effective July 1, 2016 through December 31, 2016.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

7.0 **REPORTS**

- 7.1 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: CCCT Student Trustee Member Election – 2016**
CCCT Student Trustee Member Election Information.
- 7.3 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:32 p.m.



Debra L. Fitzsimons, Acting Chancellor