

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
January 26, 2015**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
James R. Wright, Clerk  
William O. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Debra Fitzsimons, Vice Chancellor, Business Services  
Randy Peebles, Associate Vice Chancellor, Economic Development  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Nancy M. Padberg, Member

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b) (4 matters)
  - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
  - B. Public Employee Employment (GC Section 54957(b).) (3 matters)
    1. Counselor – Saddleback College
    2. Interim Director of Planning, Research and Accreditation - Saddleback College
    3. Human Resources Specialist, Office of Human Resources - District Services
  
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  - B. SOCCCD Police Officer Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  
- 1.5 Conference with Legal Counsel (GC Section 54956.9) (2 matters)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)
  - B. Anticipated Litigation (GC section 54956.9(d)(2) and (e)(3).) – Claim of Dr. Gina La Monica (The claim may be inspected by contacting Dr. David P. Bugay)

**RECONVENE OPEN SESSION: 6:00 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6-0 vote with Trustee Padberg absent, the board voted to approve a general leave with benefits for one semester to a classified employee to work in a temporary/interim academic position at Saddleback College.

On a 6-0 vote with Trustee Padberg absent, the board voted to approve a general leave with benefits to a classified manager to fill a full-time academic position at Saddleback College.

On a 6-0 vote with Trustee Padberg absent, the board voted to approve a two-month unpaid general leave with benefits to a classified employee at the District.

**2.2 Invocation**

Led by Trustee David B. Lang

2.3 **Pledge of Allegiance**  
Led by Trustee Marcia Milchiker

2.4 **Recognitions: Speakers are limited to two minutes each.**

- A. Resolutions:
  - 1. None
- B. Commendations:
  - 1. None

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

### 3.0 **REPORTS**

3.1 Oral Reports: **Speakers are limited to up to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

### 4.0 **DISCUSSION ITEMS**

4.1 **SOCCCD: Full-Time/Part-Time Classified Employees Information**

A presentation to address the request for information on replacement of full-time classified employees with part-time employees and the impact on services to students was provided by the Vice Chancellor, Human Resources & Employer/Employee Relations and the College Presidents.

### 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Wright requested to pull items 5.2, 5.3, 5.6, and 5.11. Trustee Lang requested to pull item 5.14 for separate discussion/action.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Regular Meeting held on December 15, 2014.
- 5.2 **Irvine Valley College: Irvine Valley College: Instrumental Music Area – Wind Symphony Out-of-State Student Travel to the College Band Directors National Association National Conference, Nashville, Tennessee, March 24-29, 2015**  
Approve the out-of-state student and faculty travel to the annual national College Band Directors National Association Conference in Nashville, Tennessee from March 24-29, 2015.
- On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.
- 5.3 **Irvine Valley College: Psi Beta Honor Society, Out-of-State Conference Student Travel to Summerlin, Nevada, April 30 to May 3, 2015**  
Approve the School of Social Sciences, Department of Psychology, out-of-state conference student travel to the Western Psychological Association Conference to be held in Summerlin, Nevada from April 30 to May 3, 2015.
- On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.
- 5.4 **SOCCCD: Irvine Valley College Lighting Retrofit for Roadways, Walkways & Parking Lots Project, Notice of Completion, Anderson & Howard Electric, Inc.**  
Authorize the filing of the Notice of Completion for project to Anderson & Howard Electric, Inc. for a final contract amount of \$1,427,876 and authorize the release of retention 35 days after filing.
- 5.5 **Saddleback College: Curriculum Revisions for the 2015-16 Academic Year**  
Approve the proposed changes in curriculum for the 2015-2016 academic year at Saddleback College.
- 5.6 **SOCCCD: Saddleback College, Fine Arts and Parking Lots 9 & 10 Landscape Project, Award of Bid No. 2029, Clean Cut Landscape**  
Award and approve the agreement with Clean Cut Landscape of Clovis, CA in the amount of \$119,610.
- On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approve on a 6-0 vote.
- 5.7 **SOCCCD: Fine Arts HVAC Upgrades and Interior Renovations at Saddleback College, Preconstruction Services Agreement, Erickson-Hall Construction**  
Ratify the Preconstruction Services Agreement for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovations project with Erickson-Hall

Construction in the amount of \$45,640.

- 5.8 **SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 2, gkkworks**  
Approve Amendment No. 2 with gkkworks for additional architectural services in the amount of \$7,630 for the project for a total fee of \$265,510 and a revised submission date to DSA.
- 5.9 **SOCCCD: Saddleback College Technology & Applied Sciences Building Swing Space Project, Architectural Services Agreement, Amendment No. 5, R2A Architecture**  
Approve Amendment No. 5 in the amount of \$10,000 with R2A Architecture for the project for a total fee of \$739,390.
- 5.10 **SOCCCD: Saddleback College Radio Transmitter Building Project, Award of Bid No. 2023, Pacific Winds Building, Inc.**  
Award bid for the project and approve the Agreement with Pacific Winds Building, Inc. of Irvine, CA in the amount of \$150,000.
- 5.11 **Saddleback College: Study Abroad Program to Ireland, June 28, 2015 to July 19, 2015**  
Approve the study abroad program and directs the administration to execute the Education Tour Field Study Travel Contractor Agreement with the USIT for coordinating all travel agreements.
- On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.
- 5.12 **Saddleback College: Study Abroad Program to Paris, France and Venice, Florence, and Rome, Italy, May 25, 2015 to June 13, 2015**  
Approve the study abroad program and directs the administration to execute the Education Tour Field Study Travel Contractor Agreement with EF Educational Tours for coordinating all travel agreements.
- 5.13 **SOCCCD: Budget Amendment Adopt Resolution No. 15-02 to Amend FY 2014-2015 Adopted Budget**  
Adopt resolution to amend the FY 2014-2015 Adopted Budget.
- 5.14 **SOCCCD: Authorization for District Institutional Memberships FY 2014-2015**  
Approve the FY 2014-2015 memberships and estimated dues for organizations.

Trustee Lang requested approval of memberships from twice a year to once a year, preferably at the beginning of the fiscal year. Administration will explore this request.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

**5.15 SOCCCD: Academic Year 2015-2016 Non-Resident Tuition Fees for Foreign & Out-Of-State Students**

Adopt a 2015-2016 non-resident tuition fee of \$200 per semester unit based on the "Statewide average cost" option. It is further recommended to increase the capital outlay fee authorized by ECS 76141 to the calculated \$42 per semester unit rate based on capital outlay and maintenance needs of the colleges, and maintain the current \$54 per semester application fee as authorized by ECS 76142.

**5.16 SOCCCD: Saddleback College Sciences Building Project, Architectural Agreement Amendment No. 4, Dougherty & Dougherty Architects, LLP**

Approve Amendment No. 4, for an amount of \$26,647.50 with the revised contract amount of \$2,691,647.50 for the Sciences Building project at Saddleback College.

Agenda item 5.16 and Exhibit A were revised. Replacement pages were submitted at the board meeting and have been included as part of the agenda.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

**5.17 SOCCCD: Gifts to the District and Foundations**

Accept donations.

**5.18 SOCCCD: Payment of Bills**

Ratify the payment of bills as listed.

**5.19 SOCCCD: Purchase Order/Confirming Requisitions**

Ratify the purchase orders/confirming requisitions as listed.

**5.20 SOCCCD: Transfer of Budget Appropriations**

Ratify transfer of budget appropriations as listed.

**5.21 SOCCCD: November – December 2014 Contracts**

Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

**6.1 SOCCCD: Saddleback College Public Hearing, Energy Services Contract**

Open a public hearing and invite members of the public to present their comments with regard to the Saddleback College Energy Services Contract to upgrade Central Plant services.

A Public Hearing was held to allow the District to enter into a contract for an energy service contract pursuant to the requirements of California Government Code 4217.

**6.2 SOCCCD: Saddleback College Central Plant, Phase 2 Upgrade Services Project, Adopt Resolution No. 15-01 Authorizing Entering into an Energy Services Contract**

Adopt Resolution No. 15-01 to authorize entering into an energy services contract.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 roll-call vote with Trustee Padberg absent.

**6.3 SOCCCD: Saddleback College Central Plant Phase 2, Upgrade Services Project, Award of Energy Services Contract, Southland Industries**

Approve the Energy Services Agreement with Southland Industries, Garden Grove, CA, in the amount of \$1,340,000.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 6-0 roll-call vote with Trustee Padberg absent.

**6.4 SOCCCD: CCCT Board of Directors Nominations**

Approve possible nomination(s) for transmittal to the CCCT office.

The board did not nominate a candidate to the CCCT Board. Therefore, no action was taken on this item.

**6.5 SOCCCD: Appointment of Trustee Representatives for 2015**

Approve nomination of two trustees to serve as advisory representatives to the Saddleback College Foundation and the Irvine Valley College Foundation.

On a motion made by Trustee Lang and seconded by Trustee Jay, the appointment of Trustees Padberg and Jemal to serve as an advisory representatives to Saddleback College Foundation and Irvine Valley College Foundation, respectively was approved on a 6-0 vote.

**6.6 SOCCCD: Approval of Work Order for Information Technology Services, Neudesic, LLC**

Approve the work order with Neudesic, LLC for an amount not to exceed \$200,000, for the term of January 27, 2015 through June 30, 2015.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

**6.7 SOCCCD: Board Policy Revision: BP-5609 Matriculation**

Accept for discussion and approval.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.8 **SOCCCD: Board Policy Revision: BP 5420 Nursing Program; BP 3508 Public Safety Camera System**  
Accept for Review and Study

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote with Student Trustee Carrillo abstaining.

- 6.9 **SOCCCD: Approval of Agreement for the HR/Financial System Software Project - Budget Development Software, Tidemark Systems, Inc.**

Approve contract as to form for the Budget Development Software Agreement with Tidemark Systems, Inc. for the amount of \$712,000 for a five year term effective January 27, 2015 and authorizes the designated staff to make necessary changes to finalize and execute the contract.

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6-0 vote.

- 6.10 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrative Interim Assignment, Reduced Workload Program with STRS Retirement, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.11 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Change a Categorical Funded Position, Reclassification, Authorization to Change Classified Positions, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

Amendments made to Exhibit A include: page 14, Items B.4 - B.9 were removed from the classified agenda and on page 15, Items C.1.a. and C.1.a.i, the effective dates were changed from July 1, 2015 to January 1, 2015.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

- 6.12 **SOCCCD: 2015-2016 Bonded Sabbatical Recommendations**  
Approve Faculty Sabbatical Leaves for the 2015-2016 Academic Year as



Recommended by the SOCCCD District-wide Sabbatical Committee.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote with Student Trustee Carrillo abstaining.

## **7.0 REPORTS**

### **7.1 Saddleback College and Irvine Valley College: Grants Proposal Process**

Board report requested by Trustee Dave Lang at the November 17, 2014 board meeting. A joint written report will be submitted by both colleges.

### **7.2 Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

### **7.3 SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

### **7.4 SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

### **7.5 SOCCCD: Monthly Financial Status Report**

A review of current revenues and expenditures for FY 2014-2015.

### **7.6 SOCCCD: Quarterly Financial Status Report**

This report is for the period ending December 31, 2014.

### **7.7 SOCCCD: Retiree (OPEB) Trust Fund**

The report is for period ending December 31, 2014.

## **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association

- J. Saddleback College Classified Senate
- K. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

Meeting was adjourned at 7:40 p.m. in memory of Dick Stuetz, devoted employee, colleague and legendary coach at Saddleback College since 1969; and two Saddleback nursing students - first semester student Sandra Schultz and fourth semester student Kirsten Hopkin.



Gary L. Poertner, Secretary