

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
February 27, 2017**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Terri Whitt, Member
Johnathan Forde, Student Member

ABSENT

Barbara J. Jay, Member

Administrative Officers:

Debra Fitzsimons, Interim Chancellor
C.M. Brahmbhatt, Acting Vice Chancellor, Business Services
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 4:30 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are

available outside the board room. Speakers are limited to two minutes each.

A faculty member addressed the Board with a public comment regarding accreditation.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (7 matters)

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(3 matters)
- B. Public Employee Evaluation (Government Code Section 54957(b).)(1 matter)
 - 1. Interim Chancellor

1.4 Conference with Labor Negotiators (Government Code Section 54957.6)

- A. Police Officers Association
Agency Designated Negotiator: David P. Bugay, Ph.D.

1.5 Conference with Legal Counsel (Government Code Section 54956.9)

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (3 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6 to 0 vote with Trustee Jay absent, the board approved a general unpaid leave from May 30, 2017 through August 12, 2017 to a part-time classified employee at Saddleback College.

On a 5 to 0 vote with Trustee Jay absent and Trustee Whitt abstaining, the board approved an unpaid general leave of absence with benefits from February 13, 2017 through June 30, 2017 to a full-time classified employee at Irvine Valley College.

On a 6 to 0 vote with Trustee Jay absent, the board voted to reject the claim filed by Christine Rosenow against the district.

2.2 Invocation

Led by Trustee David Lang

2.3 Pledge of Allegiance

Led by Trustee Marcia Milchiker

2.4 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

Five Saddleback College ASG members addressed the Board with public comments regarding their trip to Washington, DC.

Document distributed to board members by Lucy Hendrix, SC ASG

3.0 **REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

C. College Presidents' Reports

Irvine Valley College

Saddleback College

D. Associated Student Government Reports

E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

- [4.1 SOCCCD: Celebrating 50 Years of Service to the Community](#)
[Interim Chancellor Debra L. Fitzsimons will present commemorative artwork to honor the district's 50 years of service to our community. A resolution is being submitted to the Board and a short celebration will follow.](#)

[Item 4.1](#)

[Exhibit A - Resolution](#)

50th Anniversary Recognitions presented to the Board by Mayor Don Wagner, Office of Congresswoman Mimi Walters, Office of Senator Pat Bates, Office of OC Supervisor Lisa Bartlett, Office of Supervisor Todd Spitzer and City of Mission Viejo.

At 7:14 p.m., the Board took a 20 minute recess and reconvened at 7:40 p.m.

5.0 CONSENT CALENDAR ITEMS

[All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.](#)

Trustee Wright requested to remove item 5.1, Trustee Jemal requested to remove items 5.8, 5.13 and 5.14 from the consent calendar for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 6 - 0 vote.

- [5.1 SOCCCD: Board of Trustees Meeting Minutes](#)
[Approve minutes of Regular Meeting held on January 23, 2017 and Special Meeting held on February 8, 2017.](#)

[Item 5.1](#)

[Exhibits A-B](#)

Minutes from the January 23, 2017 meeting were amended and approved.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6 - 0 vote.

- 5.2 Irvine Valley College: Curriculum Revisions for the 2017-2018 Academic Year
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2016-2017 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.2](#)[Exhibit A](#)

- 5.3 SOCCCD: Irvine Valley College Parking Lot Phase IA Project and Solar Shade Project, Design-Build Consultant Services, Alternate Delivery Solutions, LLC
Approve an agreement with Alternate Delivery Solutions, LLC to provide Design-build Consultant Services for the Irvine Valley College Parking Lot Phase IA Project and Solar Shade project for a not to exceed amount of \$240,000.

[Item 5.3](#)[Exhibit A](#)

- 5.4 SOCCCD: Irvine Valley College Health Center/Concessions Project, Design-Build Consultant Services, Alternate Delivery Solutions, LLC
Approve an agreement with Alternate Delivery Solutions, LLC, to provide Design-build Consultant Services for the Irvine Valley College Health Center/Concessions project, for a not to exceed amount of \$266,000.

[Item 5.4](#)[Exhibit A](#)

- 5.5 SOCCCD: Saddleback College and Irvine Valley College Audio Visual Consultant Services, Award of Bid 343D, PlanNet Consulting, LLC
Approve the Saddleback College and Irvine Valley College Audio Visual Consultant Services agreement award of Bid 343D, with PlanNet Consulting, LLC, in the amount of \$122,758.

[Item 5.5](#)[Exhibits A-B](#)

- 5.6 SOCCCD: Saddleback College Wireless Access Point Installation Project, Bid No. 2054, Notice of Completion, T and D Communications
Authorize the filing of the Notice of Completion for Saddleback College Wireless Access Point Installation project, Bid No. 2054, to T and D Communications for a final contract amount of \$99,990.99.

[Item 5.6](#)[Exhibit A](#)

- 5.7 SOCCCD: Saddleback College Roof Numbering System Project, Bid No. 2049, Notice of Completion, Bravo Sign & Design, Inc.
Authorize the filing of the Notice of Completion for Saddleback College Roof Numbering System project, Bid No. 2049, to Bravo Sign & Design, Inc., for a final contract amount of \$97,465.

[Item 5.7](#)

[Exhibit A](#)

- 5.8 [Saddleback College: Revised Programs for the 2017-18 Academic Year; New and Revised Courses for the 2017-18 Academic Year](#)
[Approve the proposed curriculum changes for the 2017-18 academic years at Saddleback College.](#)

[Item 5.8](#)

[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- 5.9 Saddleback College and Irvine Valley College: Community Education, Summer 2017
Approve Community Education courses, presenters, and compensation for Summer Session 2017.

[Item 5.9](#)

[Exhibits A-B](#)

- 5.10 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.10](#)

[Exhibit A](#)

- 5.11 SOCCCD: Office Supplies Contract, Award of Bid 344D, Office Depot, Inc.
Award Bid No. 344D, to Office Depot, Inc., for a three-year contract for office supplies, beginning March 27, 2017, with an option to renew for two more years.

[Item 5.11](#)[Exhibit A](#)

- 5.12 SOCCCD: Design-Build Consultant Services Pool
Approve the three design-build firms for the SOCCCD Design-build Consultant Services Pool, for no greater than a five year period.

[Item 5.12](#)[Exhibit A](#)

- [5.13 SOCCCD: Agreement for Independent Auditing Services, Vicenti, Lloyd & Stutzman, LLP](#)
[Approve the professional services agreement with Vicenti, Lloyd & Stutzman LLP to perform the District's financial audit for the term of June 30, 2017 to June 30, 2019 for an amount not to exceed \\$398,400 and an optional two \(2\) one-year renewals. Other audit services will be mutually agreed upon and billed at the rates described in the agreement scope of work.](#)

[Item 5.13](#)[Exhibits A-B](#)

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 6 - 0 vote.

- [5.14 SOCCCD: Retiree OPEB Trust Actuary Report and Recommended Funding](#)
[Accept Nyhart Company's 2017 actuarial report and allocate \\$4.6 million to fund the normal cost for FY 2017-2018.](#)

[Item 5.14](#)[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- 5.15 SOCCCD: Student Out of State Travel
Approve the colleges' student out-of-state travel for the participants, dates, locations, courses and costs as listed.

[Item 5.15](#)

[Exhibit A](#)

- 5.16 SOCCCD: Transfer of Budget Appropriations
Ratify the transfer of budget appropriations.

[Item 5.16](#)[Exhibit A](#)

- 5.17 SOCCCD: Budget Amendment: Adopt Resolution No. 17-03 to Amend
FY 2016-2017 Adopted Budget
Adopt Resolution No. 17-03 to amend the FY 2016-2017 Adopted Budget.

[Item 5.17](#)[Exhibit A](#)

- 5.18 SOCCCD: September 2016 - February 2017 Change
Orders/Amendments
Ratify the change orders and amendments as listed.

[Item 5.18](#)[Exhibits A-E](#)

- 5.19 SOCCCD: Purchase Orders and Checks
Ratify the purchase orders and checks as listed.

[Item 5.19](#)[Exhibits A-C](#)

- 5.20 SOCCCD: January - 2017 Contracts
Ratify contracts as listed.

[Item 5.20](#)**[6.0 GENERAL ACTION ITEMS](#)**

- [6.1 SOCCCD: OCSBA Marian Bergeson Award Nomination
Determine if the board wishes to nominate a trustee for the Marian
Bergeson Award, and if so, approve the nomination for transmittal to
Orange County Department of Education.](#)

[Item 6.1](#)

Exhibit A

Trustee Lang nominated Trustee Milchiker for consideration of the Marian Bergeson Award. No other trustees were nominated.

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 5 - 0 vote with Trustee Milchiker abstaining.

- 6.2 [SOCCCD: ATEP Adopt Resolution No. 17-04, Declaration of Intention to Enter into an Agreement with Irvine Ranch Water District for Grant of Easements at ATEP County of Orange Land Exchange Site and to Conduct a Public Hearing](#)
[Adopt Resolution No. 17-04 declaring SOCCCD's intention to enter into a Grant of Easements agreement with Irvine Ranch Water District at ATEP County of Orange Land Exchange and to conduct a public hearing on March 27, 2017.](#)

Item 6.2

Exhibits A-C

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote.

- 6.3 [SOCCCD: ATEP Adopt Resolution No. 17-05, Declaration of Intention to Enter into a Grant of Easement Agreement with Southern California Edison for the ATEP Site and to Conduct a Public Hearing](#)
[Adopt Resolution No. 17-05 adopt Resolution No. 17-declaring SOCCCD's intention to enter into a Grant of Easement agreement with Southern California Edison at the ATEP site and to conduct a public hearing on March 27, 2017.](#)

Item 6.3

Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote.

- 6.4 [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Change Order No. 1, Griffith Company](#)
[Approve Board Change Order No. 1 for the ATEP Site Utilities and Infrastructure Phase I project and authorize staff to execute the corresponding change order with Griffith Company, resulting in an increase of \\$188,686, for a revised contract amount of \\$5,542,436.](#)

Item 6.4

Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- 6.5 [SOCCCD: Update of Authorized Signature List of Board of Trustees' Designees to Approve Documents and Contracts](#)
[Approve Exhibit A authorizing individuals occupying the positions listed on Exhibit B to be approved to execute document and contracts as listed.](#)

Item 6.5

Exhibits A-B

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6 - 0 vote.

- 6.6 [SOCCCD: Board Policy Revision: BP-3950 Unmanned Aircraft Systems, BP-4101.1 Faculty Salary Classification Changes and Initial Classification Placement, BP-4203 Sick Leave for Educational Administrators and Classified Management Personnel, BP-5515 Transfer Center, BP-5220 Shower Facilities for Homeless Students, BP-4119 Academic Ranking](#)
[Accept for discussion and approval.](#)

Item 6.6

Exhibits A-F

On a motion by Trustee Prendergast and seconded by Trustee Whitt, the board tabled BP 3950 and BP 5220 to a future meeting for further discussion and approval. The balance of item 6.6 was approved on a 6 - 0 vote.

Motion to extend the meeting to 9:30 p.m.

On a motion made by Trustee Prendergast and seconded by Trustee Wright, the board unanimously approved to extend the meeting to 9:30 p.m.

- 6.7 [SOCCCD: Board Policy Revision: BP-4004 Public Notice, BP-5506 Accommodations for Students with Disabilities, BP-5520 Accreditation, BP- 6132 Selection of Library Materials](#)
[Accept for review and study.](#)

Item 6.7

Exhibits A-D

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- [6.8](#) [SOCCCD: Academic Personnel Actions - Regular Items](#)
[Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Authorization to Eliminate and Replace Academic Position, Reduced Workload Banking with STRS Retirement.](#)

[Item 6.8](#)

[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote.

- [6.9](#) [SOCCCD: Classified Personnel Actions - Regular Items](#)
[Ratify New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Reorganization, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.](#)

[Item 6.9](#)

[Exhibits A-B](#)

A correction was made to the 2nd footnote on Exhibit A, pg. 2 of 13.

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote.

- [6.10](#) [SOCCCD: Amendment to 2017-2018 Tenure-Track Faculty Hiring Authorization - Saddleback College](#)
[Ratify the addition of two full-time faculty positions to the 2017-2018 full-time faculty hiring list for Saddleback College.](#)

[Item 6.10](#)

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote.

- [6.11](#) [SOCCCD: Annual Report on First Year Probationary Faculty Recommended for Continuation of Tenure-Track Status](#)

[Ratify one-year contracts for employees who have completed one year as full-time tenure-track faculty members.](#)

[Item 6.11](#)

[Exhibit A](#)

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6 - 0 vote.

- [6.12 SOCCCD: Annual Report on Second Year Probationary Faculty Recommended for Continuation of Tenure-Track Status](#)
[Ratify two-year contracts for employees who have completed two years as full-time tenure-track faculty members.](#)

[Item 6.12](#)

[Exhibit A](#)

On a motion made by Trustee Wright and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote.

- [6.13 SOCCCD: Annual Report on Fourth Year Probationary Faculty Recommended for Tenure](#)
[Ratify tenure for full-time faculty members who have completed the four-year tenure-track plan.](#)

[Item 6.13](#)

[Exhibit A](#)

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote.

7.0 REPORTS

- [7.1 SOCCCD: Annual Report on Third Year Probationary Faculty Continuation of Tenure-Track Status](#)
[Listing of full-time tenure-track faculty members entering into the second year of a two-year contract previously approved/ratified by the Board of Trustees.](#)

[Item 7.1](#)

[Exhibit A](#)

- [7.2](#) [Saddleback College and Irvine Valley College: Speakers](#)
[A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.](#)

[Item 7.2](#)

[Exhibit A](#)

- [7.3](#) [SOCCCD: Basic Aid Report](#)
[Report on projected receipts and approved projects.](#)

[Item 7.3](#)

[Exhibit A](#)

- [7.4](#) [SOCCCD: Facilities Plan Status Report](#)
[Status of current construction projects.](#)

[Item 7.4](#)

[Exhibit A](#)

- [7.5](#) [SOCCCD: Monthly Financial Status Report](#)
[Report for the period ending January 31, 2017.](#)

[Item 7.5](#)

[Exhibit A](#)

- [7.6](#) [SOCCCD: Quarterly Financial Status Report](#)
[Report for the period ending December 31, 2016.](#)

[Item 7.6](#)

- [7.7](#) [SOCCCD: Pension Stabilization Trust Fund](#)
[Report for the period ending December 31, 2016.](#)

[Item 7.7](#)

[Exhibit A](#)

- [7.8](#) [SOCCCD: Retiree \(OPEB\) Trust Fund](#)
[Report for the period of November 1, 2016 through January 31, 2017.](#)

[Item 7.8](#)

Exhibit A

- 7.9 SOCCCD: Pension Rates and Financial Impact to the District
Revision to estimated employer contributions rate increases anticipated
through FY 2020-2021.

Item 7.9Exhibit A

- 7.10 SOCCCD: Staff response to public comments from the previous board
meeting.
Nothing to report.

8.0 **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**
Reports by the following individuals and groups may be written and
submitted through the docket process prior to distribution of the Board
agenda packet. Speakers are limited to two minutes each.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services


Written Report

- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 **ADDITIONAL ITEMS**

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 9:13 p.m.


Debra L. Fitzsimons, Secretary