

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145, HEALTH  
SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING  
February 22, 2010

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President  
Nancy M. Padberg, Vice President  
Marcia Milchiker, Clerk  
John S. Williams, Member  
Thomas A. Fuentes, Member  
William O. Jay, Member  
David B. Lang, Member  
Bi'Anca Bailey, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Glenn Roquemore, President Irvine Valley College  
Randy Peebles, Provost, ATEP

**CALL TO ORDER: 5:00 P.M.**

1.0 PROCEDURAL MATTERS

1.1 Call To Order

- 1.2 Public Comments Members of the public may address the Board on items listed be discussed in closed session. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)

1. Public Employee Discipline/Dismissal/Release (2)

- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
  - 2. California School Employees Association (CSEA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Leave Request (1)
- C. Conference with Real Property Negotiators (GC Section 54956.8)
  - 1. Lease of Property by District: Portion of Saddleback College site at the southeast corner of Marguerite Parkway and College Drive; Agency Designated Representative - Dr. Raghu Mathur.
- D. Conference with Legal Counsel (GC Section 54956.9)
  - 1. Existing Litigation (GC Section 54956.9[b]) (1) Westphal v. Wagner
  - 2. Anticipated Litigation/Significant Exposure to Litigation (2) (GC Section 54956.9[b][1] and [b][3][A])

**RECONVENE OPEN SESSION: 6:00 P.M.**

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 7-0 vote the Board approved an unpaid leave of absence with benefits to a classified manager.

2.2 Invocation

Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance

Led by Trustee Nancy Padberg

2.4 Resolutions / Presentations / Introductions

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

- Request for Report on Nepotism in the District.

On a motion made by Trustee Fuentes and seconded by Trustee Lang a Request for Report on Nepotism was approved on a 7-0 vote.

4.0 DISCUSSION ITEM

4.1 SOCCCD: Emergency Preparedness and Disaster Recovery Plans on district and college Emergency Preparedness and Disaster Recovery Plans.

Dr. Robert Bramucci, Saddleback Police Chief Harry Parmer and IVC Police Chief Will Glen provided an update on District and College Emergency Preparedness and Disaster Recovery Plans.

4.2 Saddleback College and Irvine Valley College: Curriculum Review  
A report from the academic senates on curriculum review.

Saddleback College Academic Senate President Bob Cosgrove, Professor David Francisco and Irvine Valley College Academic Senate President Lisa Davis Allen and Professor Jody Titus gave reports on curriculum review at their respective colleges.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Wagner requested item 5.12 be pulled, Trustee Lang requested Items 5.5 and 5.7 be pulled Trustee Padberg requested Item 5.19 be pulled. On a

motion made by Trustee Fuentes and seconded by Trustee Jay the remaining items were approved.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of a regular meeting held on January 25, 2010.
  - 5.2 Saddleback College: Western Psychological Association Annual Convention: Faculty and Student Travel  
Approve the out-of-country travel request for up to eight students and one faculty advisor to attend the Western Psychological Association 90th Annual Convention in Cancun, Mexico, April 21-26, 2010, at a cost not to exceed \$12,015.
  - 5.3 Saddleback College: Study Abroad Program to Santander, Spain  
Approve the Saddleback College study abroad program: Spanish Language Studies in Santander, Spain in the summer of 2010 and directs the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.
  - 5.4 Saddleback College: Southwestern Anthropological Association (SWAA) Annual Conference  
Approve out-of-state travel request for up to ten students and two faculty advisors to attend the Southwestern Anthropological Association (SWAA) Annual Conference, University of Nevada, Reno, April 29-May 2, 2010 at a cost not to exceed \$4,046.00.
  - 5.5 Saddleback College: Cosmetology Program Review  
Approve \$3,400 for the completion of the Cosmetology Program Review.
- On a motion made by Trustee Milchiker and seconded by Trustee Williams this item was approved on a 7-0 vote.
- 5.6 Saddleback College and Irvine Valley College: Grant Acceptance, Community Collaborative  
Accept this award of \$319,000 from the California Community College Chancellor's Office for the Community Collaborative Grant RFA 09-140-890.
  - 5.7 Saddleback College: Loop Road Project: R2A Architecture, Consultant Services  
Approve the agreement with R2A Architecture for the Loop Road Project in the amount of \$198,644.00.

On a motion made by Trustee Padberg and seconded by Trustee Jay this item was approved on a 7-0 vote.

- 5.8 Saddleback College: Village Expansion Project: Portable Interior Improvements Change Order  
Approve change order with Class Leasing Inc. in the amount of \$58,031.00.
- 5.9 Irvine Valley College: Honors Geography 102, Out-of-State Travel Program  
Approve the School of Social Sciences honors field study course in Hawaii from July 15-23, 2010 for up to twelve students at a cost not to exceed \$890.25 per student.
- 5.10 Irvine Valley College: B200 Science Lab Annex and B239 Conversion: Amendment No. 1: Increase Amount for DSA Inspection Services  
Approve Amendment No. 1 to the Architectural Services Agreement increasing the contract amount to Joyce Inspection by the amount of \$30,000.00. The total revised contract amount is \$245,064.00.
- 5.11 Saddleback College and Irvine Valley College: Curriculum Revisions for 2010-2011  
Approve proposed changes in curriculum for the 2010-2011 academic year.
- 5.12 Saddleback College and Irvine Valley College: Community Education  
Approve Community Education courses, presenters, and compensation for Summer 2010.
- On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 6-0 vote with Trustee Wagner abstaining.
- 5.13 Irvine Valley College: Speakers  
Approve honoraria for speakers at Irvine Valley College.
- 5.14 SOCCCD: Purchase Order/Confirming Requisitions  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-02891 through P10-03248 amounting to \$1,006,241.43. Approve confirming requisitions dated January 6, 2010 through February 4, 2010 totaling \$174,024.83.
- 5.15 SOCCCD: Payment of Bills  
Approve checks no. 088279 through 089072, processed through the Orange County Department of Education, totaling \$5,984,638.78; and checks no. 009755 through 009761, processed through Saddleback College Community Education, totaling \$288,598.75; and checks no. 008656 through 008665, processed through Irvine Valley College Community Education, totaling \$32,190.26.

- 5.16 SOCCCD: Transfer of Budget Appropriations  
Ratify transfer of budget appropriations as shown.
- 5.17 SOCCCD: Budget Amendment: Adopt Resolution No. 10-03 to Amend 2009-2010 Restricted General Fund and Child Development Fund  
Adopt and amend as indicated.
- 5.18 SOCCCD: Gifts to the District and Foundations  
Approve gifts as presented.
- 5.19 SOCCCD: Trustees' Requests for Attending Conferences  
Approve/ratify Trustees' requests for attending conferences.

On a motion made by Trustee Milchiker and seconded by Trustee Williams this item was approved on a 7-0 vote.

At 8:24 p.m. a brief recess was called.

- 5.20 SOCCCD: January/February 2010 Contracts  
Ratify contracts as listed.

## 6.0 GENERAL ACTION ITEMS

- 6.1 SOCCCD: Chancellor Recruitment  
Discuss and take appropriate action on recruitment of new Chancellor.

A motion was made by Trustee Padberg and seconded by Trustee Milchiker to move forward with the Chancellor Hiring Process per BP 4011.6 with Vice Chancellor Human Resources David Bugay as the Board designee and to call a Special Meeting in the next two weeks to address the issues. The motion passed on a 4-3 vote with Trustees Fuentes, Lang and Williams opposing.

At 8:50 p.m. a motion was made by Trustee Padberg and seconded by Trustee Jay to extend the meeting to 9:30 p.m.

- 6.2 SOCCCD: District Educational and Facilities Master Plan  
Direct development and update of the District Educational and Facilities Master Plan.

On a motion made by Trustee Padberg and seconded by trustee Milchiker this item was approved on a 7-0 vote.

- 6.3 Saddleback College and Irvine Valley College: Instructional Material/  
Laboratory Fees.  
Approve revised instructional material and laboratory fees for 2010-2011.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

- 6.4 Saddleback College: Lease Agreement: Park Place Lexus  
Approve lease agreement with Park Place Lexus.

Revised pages 2 – 4 of the Lease Agreement were distributed to the Board and on a motion made by Trustee Padberg and seconded by Trustee Milchiker to approve the Lease Agreement with the revised pages and correct the principal amount owed at the end of the first year to \$46,667, this item was approved on a 6-0 vote with Trustee Fuentes absent.

- 6.5 SOCCCD: Board Policy Revision: BP-5420: Nursing Program, BP-5510: Student Accident Insurance, BP-5515: Transfer Center, BP-5640: Service Animals, BP-5301: Course Repetition, BP-154: Conflict of Interest  
Approve Board Policies.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

- 6.6 SOCCCD: OCSBA Marian Bergeson Award Nomination  
Nomination of trustee for the Marian Bergeson Award.

Trustee Fuentes made a motion to nominate Trustee Williams as recipient of the Marian Bergeson Award, which was seconded by Trustee Jay and approved on a 7-0 vote.

- 6.7 SOCCCD: Academic Personnel Actions - Regular Items  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking.

On a motion made by Trustee Milchiker and seconded by Trustee Jay this item passed on a 7-0 vote.

- 6.8 SOCCCD: Classified Personnel Actions - Regular Items  
Approve New Personnel Appointments, Authorization to Change Organization Reporting Structure, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment,

Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Temporary, Short Term Hourly Employees, Volunteers.

Vice Chancellor David Bugay requested the footnote relating to Michael Telson be removed from Item I.1, page 8. On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

- 6.9 Irvine Valley College: California Community College Classified Employee of the Year Awards Program  
Endorse nomination of Linda Renne, Sr. Administrative Assistant, for the Community College Classified Employee of the Year Awards Program sponsored by the California Community Colleges Chancellor's Office.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 7-0 vote

## 7.0 REPORTS

- 7.1 Saddleback College and Irvine Valley College: Speakers  
A listing of speakers for events and/or classes at Saddleback College.
- 7.2 SOCCCD: Basic Aid Report  
Report on projected receipts and approved projects.
- 7.3 SOCCCD: Facilities Plan Status Report  
Status of current construction projects.
- 7.4 SOCCCD: List of Board Requested Reports  
Reports requested by Trustees.
- 7.5 SOCCCD: Monthly Financial Status Report  
The reports are for transactions through December 31, 2009.
- 7.6 SOCCCD: Quarterly Investment Report  
This report is for the quarter ending on December 31, 2009.

- 8.0 WRITTEN REPORTS Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College



- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

Saddleback College President Tod Burnett, IVC President Glenn Roquemore, ATEP Provost Randy Peebles and Saddleback College Academic Senate President Bob Cosgrove gave reports.

#### 9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned in memory of former Saddleback College Administrator Bob Bosanko at 9:27 p.m.