

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
August 21, 2017**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Terri Whitt, Member
Jordan J. Larson, Student Member

Administrative Officers:

Debra Fitzsimons, Interim Chancellor
Jim Buysee, Acting Vice Chancellor, Business Services
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Diane Clearou, Acting Vice Chancellor, Human Resources
Glenn Roquemore, President Irvine Valley College
Denise Whittaker, Acting President Saddleback College

CALL TO ORDER: 4:30 P.M.

The closed session meeting will consist of two locations. Trustee Terri Whitt will participate by teleconference pursuant to Government Code section 54953(b):

Primary Location: Saddleback College Health Sciences/District Offices Building, Ronald Reagan Board of Trustees Room, HS 145, 28000 Marguerite Parkway, Mission Viejo, CA.

Teleconferencing Location: Pursuant to Government Code section 54953(b) this meeting will also be conducted by teleconference at the following location: 2 Via Olas, San Clemente, CA.

Both locations will be accessible to the public. Members of the public wishing to address the Board directly from either location, prior to the board recessing to **closed**

session, will be allowed to do so during the public comment portion of the meeting.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (8 matters)

A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(2 matters)

B. Public Employee Employment (Government Code Section 54957(b).)

1. Interim Chancellor Evaluation

2. Chancellor Recruitment Update

3. Saddleback College President Recruitment Update

4. Alternate Media Specialist, Saddleback College

5. Administrative Assistant, District Services

6. Admissions & Records Specialist I, Saddleback College

1.4 Conference with Real Property Negotiators (GC Section 54956.8)

A. Faculty Association
Agency Designated Negotiator: Diane Clerou, Acting Vice Chancellor,
Human Resources

1.5 Conference with Legal Counsel (Government Code Section 54956.9)

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (3 potential cases)
- B. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(2)
 - 1. Demand Letter from Academic Administrator
 - B. Pending Litigation (Government Code Section 54956.9(d)(1), (e)(1) (1 case)

1. Christopher Hooshmand v. SOCCCD et al

Trustee Whitt was absent and excused from the open session of the board meeting.

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 7 to 0 vote, the board approved a reduction of 2.5 hours per week for the period of August 21 through December 14, 2017 to a classified employee at Saddleback College.

On a 7 to 0 vote, the board approved a 3 month, unpaid leave with benefits to a district services, classified employee.

On a 7 to 0 vote, the approved the chancellor's authorization to pay the Supplemental Retirement Plan benefit to a beneficiary of a classified employee at Saddleback College.

2.2 Invocation Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance Led by Trustee T.J. Prendergast

2.4 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the

board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

One public comment was heard by the Board in regards to encouraging adoption of AB 1887 – Out of State Travel Restrictions.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

Written Report

C. College Presidents Reports

Irvine Valley College

Saddleback College

D. Associated Student Government Reports

E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 SOCCCD: Saddleback College Athletics Stadium Renovation and Site Improvement Project Update
District and college staff will present an update on the project.

Item 4.1

A joint presentation on the Saddleback College Athletics Stadium Renovation and Site Improvement Project Update was presented by Director of Site Development, Mary Opel and Saddleback College Football Coach, Mark McElroy.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to remove item 5.3, Trustee Wright requested to remove item 5.11, Trustee Prendergast requested to remove item 5.13 and Trustee Lang requested to remove item 5.15 from the consent calendar for separate discussion and action.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 6 - 0 vote with Trustee Whitt absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a Regular Meeting held on July 17, 2017.

[Item 5.1](#)

[Exhibit A](#)

- 5.2 SOCCCD: Irvine Valley College Barranca Entrance Project, Change Order No. 1, Hillcrest Contracting, Inc.
Approve Board Change Order No. 1 for the Irvine Valley College Barranca Entrance project and authorize staff to execute the corresponding change order with Hillcrest Contracting, Inc., resulting in a decrease of \$201,945.82, for a revised contract amount of \$1,263,824.18.

[Item 5.2](#)

[Exhibit A](#)

- 5.3 [SOCCCD: Irvine Valley College Performing Arts Center Construction Defects Project, SVA Architects, Inc](#)
[Approve the architectural/engineering agreement with SVA Architects, Inc., for the Irvine Valley College Performing Arts Center Construction Defects project, in the amount of \\$100,000.](#)

[Item 5.3](#)

[Exhibits A-B](#)

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 5.4 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.4](#)

[Exhibit A](#)

- 5.5 Saddleback College: Revised Curriculum for the 2017-2018 Academic Year
Approve proposed curriculum changes for the 2017-2018 academic year at Saddleback College.

[Item 5.5](#)

[Exhibit A](#)

- 5.6 SOCCCD: Saddleback College Communication Arts Renovation Project, KSBR Radio Station Remodel Project Bid No. 2056, Notice of Completion, Patriot Contracting and Engineering, Inc.
Authorize filing the Notice of Completion for Saddleback College Communication Arts Renovation Project, KSBR Radio Station Remodel Project to Patriot Contracting and Engineering, Inc. for a final contract amount of \$1,294,000.

[Item 5.6](#)

[Exhibit A](#)

- 5.7 SOCCCD: Saddleback College Technology & Applied Science Swing Space II Project, Notice of Completion, Glenn Chavez Construction
Authorize filing the Notice of Completion for the Technology and Applied Science (TAS) Swing Space II project to Glenn Chavez Construction, with a final contract amount of \$75,889.

[Item 5.7](#)

[Exhibit A](#)

- 5.8 SOCCCD: Saddleback College Interior LED Lighting and Controls Retrofit Project, Architectural Services, IBI Group, Inc.
Approve the agreement for architectural services for the Saddleback College Interior LED Lighting and Controls Retrofit project with IBI Group, Inc. in an amount not to exceed \$109,966.

[Item 5.8](#)

[Exhibits A-B](#)

- 5.9 SOCCCD: Saddleback College Baseball Field Bleacher Replacement Project, Substitution of Subcontractor, Wicketts Plumbing International
Approve the removal of Moses Anserlian as subcontractor and its substitution by Wicketts Plumbing as subcontractor, on the Baseball

Field Bleacher Replacement project at Saddleback College.

[Item 5.9](#)

[Exhibits A-C](#)

- 5.10 SOCCCD: Student Out of State Travel
Approve the colleges' student out-of-state travel for the participants, dates, locations, courses and costs as listed in Exhibit A.

[Item 5.10](#)

[Exhibit A](#)

- 5.11 [SOCCCD: Agreement for Specialized Software Development Services, Redisq Technologies](#)
[Approve the agreement for specialized software development services with Redisq Technologies, for a total amount not to exceed \\$137,088 from September 1, 2017 to August 31, 2017.](#)

[Item 5.11](#)

[Exhibit A](#)

On a motion made by Trustee Lang and seconded by Trustee Wright this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 5.12 SOCCCD: Budget Amendment: Adopt Resolution No. 17-27 to Amend FY 2017-2018 Adopted Budget
Adopt Resolution No. 17-27 to amend the FY 2016-2017 Adopted Budget as detailed.

[Item 5.12](#)

[Exhibit A](#)

- 5.13 [SOCCCD: Adopt AB1887 - Out-of-State Travel Restrictions](#)
[Ratify the Interim Chancellor's decision to support state Chancellor Oakley in adopting the AB1887 out-of-state travel restrictions for all SOCCCD travel.](#)

[Item 5.13](#)

[Exhibits A-B](#)

On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 5.14 SOCCCD: Transfer of Budget Appropriations
Ratify the transfer of budget appropriations as detailed.

[Item 5.14](#)

[Exhibit A](#)

- 5.15 [SOCCCD: June - August 2017 Change Orders/Amendments](#)
[Ratify the change orders and amendments as listed.](#)

[Item 5.15](#)

[Exhibits A-C](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 5.16 SOCCCD: Purchase Orders and Checks
Ratify the purchase orders and checks as listed.

[Item 5.16](#)

[Exhibits A-C](#)

- 5.17 SOCCCD: July 2017 Contracts
Ratify contracts as listed.

[Item 5.17](#)

[Exhibits A-B](#)

6.0 GENERAL ACTION ITEMS

- 6.1 [SOCCCD: Saddleback College and Irvine Valley College: FY 2017-2018 Adopted Student Government Budgets](#)
[Approve the FY 2017-2018 adopted student government budgets.](#)

[Item 6.1](#)

[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.2 [SOCCCD: ATEP Site Utilities and Infrastructure Phase 1 Project, Enter into a Grant of Easement Agreement with Pacific Bell Telephone Company dba AT&T](#)
[The Board of Trustees will conduct a public hearing in order to determine if the terms of the Grant of Easement agreement with Pacific Bell Telephone Company, dba AT&T, are in the best interest of the district.](#)

Item 6.2

Board President Jemal recessed the regular meeting of the Board to a Public Hearing in order to determine if the terms of the Grant of Easement agreement with Pacific Bell Telephone Company dba AT&T, are in the best interest of the district. Hearing no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

- 6.3 [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No.17-23 and Enter into a Grant of Easement Agreement with Pacific Bell Telephone Company dba AT&T](#)
[Adopt Resolution No. 17-23, to authorize entering into a Grant of Easement agreement with Pacific Bell Telephone Company dba AT&T over portions of the Advanced Technology and Education Park property for utility purposes.](#)

Item 6.3

Exhibits A-B

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.4 [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No. 17-24, Intention to Enter into an Agreement with Southern California Edison for Grant of Easement at ATEP and to Conduct a Public Hearing](#)
[Adopt Resolution No. 17-24, declaring its intention to enter into an agreement with Southern California Edison for grant of easement at ATEP Site Utilities and Infrastructure Phase I project and to conduct a public hearing set for September 25, 2017.](#)

Item 6.4

Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.5](#) [SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No. 17-25, Intention to Enter into an Agreement with Southern California Gas Company for Grant of Easement at ATEP and to Conduct a Public Hearing](#)
[Adopt Resolution No. 17-25, declaring its intention to enter into an agreement with Southern California Gas Company for grant of easement at ATEP Site Utilities and Infrastructure Phase I project and to conduct a public hearing set for September 25, 2017.](#)

[Item 6.5](#)

[Exhibits A-B](#)

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.6](#) [SOCCCD: Saddleback College Cafeteria Services Renovation, Adopt Resolution No. 17-26 Design-Build Delivery Method](#)
[Adopt Resolution No. 17-26 to authorize the use of Design-Build for Saddleback College Cafeteria Services Renovation project with an estimated project budget of \\$3,500,000.](#)

[Item 6.6](#)

[Exhibit A](#)

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.7](#) [SOCCCD: Irvine Valley College, Naming of the Regional Testing Center at the Advanced Technology Education Park \(ATEP\)](#)
[Approve naming the new Irvine Valley College Authorized Testing Center, Christopher LC Lee Authorized Testing Center.](#)

[Item 6.7](#)

On a motion made by Trustee Jay and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.8](#) [SOCCCD: Agreement for Software Development and Project Management, Neudesic, LLC](#)
[Approve the work order agreement for software development and project management services with Neudesic, LLC, for an amount not to](#)

exceed \$1,713,190.00 for the term of September 1, 2017 through August 31, 2018.

Item 6.8

Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.9 SOCCCD: Board Member Compensation
Approve adjustment of monthly compensation for board members by five percent pursuant to board policy and education code.

Item 6.9

On a motion made by Trustee Prendergast and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.10 SOCCCD: Academic Personnel Actions – Regular Items
Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Leaves.

Item 6.10

Exhibit A

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.11 SOCCCD: Classified Personnel Actions – Regular Items
Ratify New Personnel Appointments, Position Title Correction for a Classified Position, Authorization to Establish and Announce a Classified Position, Reorganization, Authorization to Increase Hours on a Classified Position, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

Item 6.11

Exhibit A

On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- 6.12 SOCCCD: Amendment to 2017-2018 Tenure-Track Faculty Hiring

[Authorization – Saddleback College](#)
[Ratify the addition of one full-time faculty position to the 2017-2018 full-time faculty hiring list for Saddleback College.](#)

[Item 6.12](#)

On a motion made by Trustee Jay and seconded by Trustee Wright, this item was approved on a 6 - 0 vote with Trustee Whitt absent.

- [6.13](#) [SOCCCD: Recess to Public Hearing – District/SOCCCDFA Joint Initial Proposal for Implementation of SB 1379 Regarding Part-Time, Temporary Faculty Reemployment Standards](#)
[Conduct a public hearing to provide an opportunity for the public to comment on the joint initial proposal from District and Faculty Association to negotiate implementation of amendments to Education Code regarding reemployment standards for part-time, temporary faculty.](#)

[Item 6.13](#)

[Exhibit A](#)

Board President Jemal recessed the regular meeting of the Board to a Public Hearing in order to provide an opportunity for the public to comment on the joint initial proposal between the District and the Faculty Association. Hearing no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

7.0 **REPORTS**

- [7.1](#) [Saddleback College and Irvine Valley College: Speakers](#)
[A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.](#)

[Item 7.1](#)

[Exhibit A](#)

- [7.2](#) [SOCCCD: Staff Response to Public Comments from Previous Board Meeting](#)
[None](#)

[Item 7.2](#)

- [7.3](#) [SOCCCD: Basic Aid Report.](#)

Report on projected receipts and approved projects.

Item 7.3

Exhibit A

7.4 SOCCCD: Facilities Plan Status Report.
Status of current construction projects.

Item 7.4

Exhibit A

7.5 SOCCCD: Monthly Financial Status Report
The reports display the adopted budget, revised budget and
transactions through June 30, 2017.

Item 7.5

Exhibit A

7.6 SOCCCD: Quarterly Financial Status Report
Report as of June 30, 2017 for FY 2016-2017.

Item 7.6

Exhibit A

7.7 SOCCCD: Pension Stabilization Trust Fund
Report is for the period ending June 30, 2017.

Item 7.7

Exhibit A

7.8 SOCCCD: Retiree (OPEB) Trust Fund
Report is for the period ending June 30, 2017.

Item 7.8

Exhibit A

7.9 SOCCCD: Quarterly Investment Report
Report for the quarter ending June 30, 2017.

Item 7.9


8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS
Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. Speakers are limited to two minutes each.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 8:35 p.m.


Debra L. Fitzsimons
Debra Fitzsimons