

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 27, 2015**

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President
Timothy Jemal, Vice President
James R. Wright, Clerk
Barbara J. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

ABSENT

Nancy M. Padberg, Member

CALL TO ORDER: 5:30 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).)
 - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (1 matter)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9) (1 case)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 **Actions Taken in Closed Session**
- 2.2 **Invocation**
Led by Trustee Tim Jemal
- 2.3 **Pledge of Allegiance**
Led by Trustee Dave Lang
- 2.4 **Recognitions: Speakers are limited to two minutes each.**
 - A. Resolutions:
 - 1. Keefe Carrillo, Student Trustee
 - 2. Saddleback College Men's Basketball Team
 - 3. Classified Employees Week
 - 4. Sanjai Gupta, Professor of the Year, Irvine Valley College
 - 5. Jack Appleman, Associate Professor of the Year, Irvine Valley College
 - 6. Cecilia Kim, Emeritus Professor of the Year, Irvine Valley College
 - 7. Karah Street, Professor of the Year, Saddleback College
 - 8. Bob Mathews, Associate Professor of the Year, Saddleback College
 - 9. Gerald Binder, Emeritus Professor of the Year, Saddleback College
 - B. Commendations:
 - 1. Saddleback College President Tod Burnett commended journalism students for having received a first place award in a national competition for their work in the WALL Literary Journal.

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

One public comment was made regarding faculty negotiations.

3.0 **REPORTS**

3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 **DISCUSSION ITEMS**

4.1 **Saddleback College, Irvine Valley College: Service Area Conflicts between Colleges**

Report being presented as result of the Trustee Listening Sessions held at the colleges on April 30, 2014. A presentation on the service area conflicts between the colleges was provided by the college presidents and vice presidents.

4.2 **SOCCCD: BP 4011.1 Process for Hiring Faculty**

Report being presented as a result of the Trustee Listening Sessions held at the colleges on April 30, 2014. A presentation on the hiring and employment process for full-time faculty was provided by the Vice Chancellor, Human Resources & Employer/Employee Relations.

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on March 30, 2015.

An amendment was made to the minutes of March 30, 2015, page 4,

the balance of the consent calendar was seconded by Trustee Jemal.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved as amended on a 6-0 vote.

- 5.2 **Saddleback College: Transfer Degrees for the 2015/16 Academic Year**
Approve the proposed changes in curriculum to new Transfer degrees.
- 5.3 **Saddleback College: Curriculum Revisions for the 2015-16 Academic Year**
Approve the proposed curriculum changes for the 2015-16 academic year.
- 5.4 **SOCCCD: Saddleback College, Site Improvements, Design-Build Criteria and Programming Architectural Services Agreement, Amendment No. 1, DLR Group**
Approve Amendment No. 1 with DLR Group for substitution of key individuals for the Saddleback College Site Improvements project; Andrea Cohen Gehring as Principal in Charge and Chris Ward as Project Manager. This is a no cost change and the total fee will remain \$280,000.
- 5.5 **SOCCCD: Saddleback College, Athletics Stadium Renovation Project, Design-Build Criteria and Programming Architectural Services Agreement, Amendment No. 1, DLR Group**
Approve Amendment No. 1 with DLR Group for substitution of key individuals for the Saddleback College Athletics Stadium Renovation project; Andrea Cohen Gehring as Principal in Charge and Chris Ward as Project Manager. This is a no cost change and the total contract amount will remain \$372,000.
- 5.6 **SOCCCD: Saddleback College, Advanced Technology and Applied Science (ATAS) Renovation Project, Lease/Leaseback Delivery Method**
Approve authorization to request qualifications and seek proposals for lease/leaseback delivery method for the Saddleback College, Advanced Technology and Applied Science Renovation project.
- 5.7 **Saddleback College and Irvine Valley College: Speakers**
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.
- 5.8 **Irvine Valley College: Curriculum Revisions for the 2015-2016 Academic Year**
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2015-2016 academic year, pursuant to Title 5, Section 53200 et seq.

- 5.9 **Irvine Valley College: Community Education, Summer 2015**
Approve the additional courses, presenters and compensation for Summer 2015.
- 5.10 **SOCCCD: Advanced Technology and Education Park (ATEP) Land Exchange Demolition, Architectural Services Agreement, Amendment No. 4, gkkworks**
Approve Amendment No. 4 with gkkworks for additional architectural services in the amount of \$19,810 for the ATEP Land Exchange Demolition project for a total fee of \$130,065.
- 5.11 **SOCCCD: Contract Specialist Services for HR/Finance Software Procurement, Amendment No. 1, Facilities Planning and Program Services, Inc.**
Approve Amendment No. 1 with Facilities Planning and Program Services, Inc. for a decrease in the contract amount by \$30,000 for Contract Specialist Services for HR/Finance Software Procurement, for a revised contract total of \$88,000.
- 5.12 **SOCCCD: Budget Amendment Adopt Resolution No. 15-18 to Amend FY 2014-2015 Adopted Budget**
Adopt resolution to amend the FY 2014-2015 Adopted Budget.
- 5.13 **SOCCCD: Gifts to the District and Foundations**
Accept donations.
- 5.14 **SOCCCD: Payment of Bills**
Ratify the payment of bills as listed.
- 5.15 **SOCCCD: Purchase Order/Confirming Requisitions**
Ratify the purchase orders/confirming requisitions as listed.
- 5.16 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as listed.
- 5.17 **SOCCCD: March 2015 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: 2016-2017 Academic Calendar**
Approve the proposed Academic Calendar for 2016-2017.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.
- 6.2 **SOCCCD: District-wide Air Blown Fiber, Change Order No. 2, T and D**

Communications, Inc.

Approve Board Change Order No. 2 for the District-wide Air Blown Fiber project and authorize staff to execute the corresponding change order with the contractor resulting in a \$9,798 increase in the total project cost and add 67 days to the project schedule, for a revised contract completion date of June 30, 2015, and a revised contract amount of \$693,177.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.3 SOCCCD: Saddleback College, Sciences Building Project, Change Order No.1, C.W. Driver

Approve Board Change Order No. 1 for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the contractor resulting in a decrease of \$218,772 in the total project cost. The revised contract amount is \$53,625,272.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.4 SOCCCD: Saddleback College Storage Area Networks (SAN) Technology Equipment, Extension of Term, NetApp, Inc

Approve extended use of the Master Price Agreement No. B27170 through the extended date of September 30, 2015. Estimated expenditures for the term under this agreement will not exceed \$500,000.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.5 SOCCCD: Advanced Technology and Education Park (ATEP), IVC First Building Project, Design-Build Criteria and Programming Architectural Services Agreement, Amendment No. 1, LPA, Inc

Approve Amendment No. 1 with LPA, Inc. reallocating the contract amount of \$135,200 designated for branding services to the Advanced Technology and Education Park campus architect task. This is a no cost change and the total contract amount will remain \$644,300.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.6 SOCCCD: Computer Equipment and Related Devices, Extension of Term, Hewlett Packard Co

Approve use of the Master Price Agreement No. B27164 through the extended date of September 15, 2015. Annual expenditures for the term under this agreement will not exceed \$1,999,334.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6-0 vote.

6.7 **SOCCCD: Contract with Neudesic LLC for Software Development**

Approve the work order with Neudesic LLC, for an amount not to exceed \$1,215,800 for the term of April 28, 2015 through April 30, 2016.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.8 **SOCCCD: ATEP Land Exchange Demolition Project, Change Order No.2, AMPCO Contracting, Inc.**

Approve Board Change Order No. 2 for the ATEP Land Exchange Demolition project and authorize staff to execute Board Change Order No. 2 with AMPCO Contracting, Inc. for a no cost change extending the contract by 37 days, with the total project cost remaining at \$2,425,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.9 **SOCCCD: Board Policy Revision: BP- 108 Vacancies of the Board, BP-172 Board Self Evaluation, BP-4015 Accommodations for Employees with Disabilities, BP-5205 Charge for Catalog, BP-5505 Grade Grievance Policy, BP-5610 Auditing Courses, BP-6120 Academic Freedom, BP-6130 Textbook Adoption**

Accept for review and study.

Correction to Exhibit I, new sentence added to Board Policy 5707: "This information regarding student financial obligation is provided to students through the online registration system."

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.10 **Irvine Valley College: Administrative Regulation 2150, Smoke Free District, Fine Amount**

Approve the new fine amount of \$38.00 for the violation of Administrative Regulation 2150. This fine amount is consistent with the current bail schedule for parking violations.

The board voted unanimously to amend this item from Approval to Review and Study. The item will be submitted for approval at a future board meeting.

On a motion made by Trustee Jemal and seconded by Trustee Wright, the board voted unanimously to extend the meeting to 9:30 p.m.

6.11 **Irvine Valley College: Reorganization of Instructional Unit**

Approve the reorganization of the Instructional Unit effective July 1, 2015, in order to balance workloads and increase efficiency. The Dean, Fine Arts

and Business Sciences to be split into two positions, 1) Dean, the Arts, and 2) Dean, Business Sciences, Online and Extended Education. There is no impact to the general fund.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.12 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**

Authorize payment to Trustee Padberg who was absent from the March 30, 2015 meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.13 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**

Authorize payment to Student Trustee Carrillo who was absent from the March 30, 2015 meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved by a 6-0 vote with Student Trustee Carrillo abstaining from the vote.

6.14 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reorganization of Academic Administrator Positions, Extension/Revision of Administrative Interim Assignment, Authorization to Eliminate Academic Positions and/or Position Numbers, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.15 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Extend a Categorical Funded Position, Reorganization, Classified Bilingual Stipend, Additional Compensation, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.16 **SOCCCD: Adopt Resolution No. 15-22 Classified Employee Layoff**

Approve the reduction or discontinuance of a classified service position.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.17 SOCCCD: Recess to Public Hearing – California School Employees Association (CSEA) Chapter 586

Conduct a public hearing to provide an opportunity for the public to comment on the initial proposal from CSEA.

A Public Hearing was held to allow the District to enter into collective bargaining negotiations pursuant to the requirements of California Government Code 3547.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Professors of the Year
Saddleback College and Irvine Valley College Professors of the Year

7.2 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.3 SOCCCD: Staff response to public comments from the previous board meeting
Individual responses to public comments made at the March board meeting have been provided to members of the public through district administration.

7.4 SOCCCD: Basic Aid Report
Report on projected receipts and approved projects.

7.5 SOCCCD: Facilities Plan Status Report
Status of current construction projects.

7.6 SOCCCD: Monthly Financial Status Report
A review of current revenues and expenditures for FY 2014-2015 through March 31, 2015.

7.7 SOCCCD: Retiree (OPEB) Trust Fund
The report is for period ending March 31, 2015.

7.8 SOCCCD: Quarterly Financial Status Report
The report is for the period ending March 31, 2015.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

Meeting adjourned at 9:29 p.m. in memory of Armando Ruiz, former counselor at Saddleback and Irvine Valley College and Vice President of Student Services at Irvine Valley College, Janice Jensen, ESL Instructor at Saddleback College, Manuel Cortes-Rangel, former Spanish instructor at Saddleback College, Julie Bright, former Nursing faculty and Dean of Health Sciences and Human Services at Saddleback College and Saddleback College student and football player, Zach Cornwell.



Gary L. Poertner, Secretary