

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 25, 2016**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
T.J. Prendergast, III, Member
Terri Whitt, Member
Lemar Momand, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Debra Fitzsimons, Vice Chancellor, Business Services
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 4:30 P.M.

Closed session was delayed and therefore the meeting was called to order at 5 p.m.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

Three public comments were heard by the board in regards to item 1.3 on the closed session agenda.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
 - A. Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (1 matter)
 - B. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).)(1 matter)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. California School Employees Association (CSEA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
 - B. Police Officers Association (POA)
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (1 matter)
 - A. Lease of Property *by District*: Portion of Saddleback College site: Fowler Property Acquisitions, LLC (formerly MG Promenade Apartments LLC), 28032 Marguerite Parkway, Mission Viejo; *regarding price and terms of payment*. Agency Designated Negotiator: Debra Fitzsimons, Ed.D.
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (1 case)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2), (e)(1) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance

Led by Trustee T.J. Prendergast

2.4 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

One public comment by a student regarding St. Baldricks fundraiser.

3.0 REPORTS

- 3.1 Oral Reports: ***Speakers are limited to up to two minutes each.***
- A. Board Reports
 - B. Chancellor's Report
 - C. College Presidents' Reports (*Written Reports included in Section 8.0*)
 - D. Associated Student Government Reports
 - E. Board Request(s) for Reports
 - 1. Request for board report on Workday progress that has been made since the launch and plans to address the issues identified at the Trustee Listening Sessions on April 6, 2016.

On a motion made by Trustee Prendergast and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

4.0 DISCUSSION ITEMS

- 4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to pull item 5.2, Trustee Wright requested to pull 5.4, Trustee Lang requested to pull item 5.7, Trustee Whitt requested to pull items 5.9 and 5.11 for separate discussion and action.

On a motion made by Trustee Wright and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 7-0 vote.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a Regular Meeting held on March 28, 2016.
- 5.2 **Resolutions:**
Lemar Momand, Student Trustee
Classified Employee Week
Mark Petersen, Classified Employee of the Year, Irvine Valley College
Rebecca Beck, Professor of the Year, Irvine Valley College
Rocio Giraldez Betron, Associate Professor of the Year, Irvine Valley College
Kathryn Kramer, Emeritus Professor of the Year, Irvine Valley College
Irvine Valley College Model United Nations Team
Irvine Valley College Speech and Debate Team

Student Trustee Momand was recognized with a plaque and resolution for

his one year term as a board member. The honorees will accept their board resolution and will be recognized for their achievement at their respective college campus.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 7-0 vote.

5.3 Saddleback College: Curriculum Revisions for the 2016-2017 Academic Year

Approve the proposed curriculum changes and additions for the 2016-2017 academic year at Saddleback College.

5.4 Saddleback College: Revision of Instructional Material Fees

Approve the Saddleback College revised instructional material fees in Math Science and Engineering courses for 2016-2017.

The board requested to table this item and bring back to the next board meeting.

5.5 SOCCCD: Saddleback College, Vocational Cosmetology and Cosmetician (Esthetician) Education Services Agreement, Amendment No. 2 with Advance Beauty College and Amendment No. 1 with New America Beauty Education Corp., DBA Hair California Beauty Academy

Approve Saddleback College Amendment No. 2 with Advance Beauty College, and Amendment No. 1 with New America Beauty Education Corp., DBA Hair California Beauty Academy to renew the Cosmetology and Cosmetician (Esthetician) agreements term for the first one-year extension, beginning July 1, 2016 and ending June 30, 2017.

5.6 SOCCCD: Saddleback College, PE Sewer Ejector Project, Award of Bid No. 2046, MMC, Inc.

Award Saddleback College Bid No. 2046, PE Sewer Ejector project and approve the agreement with MMC, Inc. of La Palma, CA, in the amount of \$274,000.

5.7 Saddleback College: Student Travel Oxford Semester Abroad in Oxford, England from March 16, 2017 to May 19, 2017

Approve the Spring 2017 Saddleback College study abroad program: Oxford Semester Abroad in Oxford, England, as summarized in Exhibit B, and authorizes the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the American Institute for Foreign Study (AIFS) for coordinating all travel agreements as shown in Exhibit C.

The board requested to table this item and bring back to the next board meeting.

5.8 Irvine Valley College: Curriculum Revisions for the 2016-2017 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2016-2017 academic year, pursuant to Title 5, Section 53200 et seq.

5.9 SOCCCD: Irvine Valley College, Emergency Phone/Mass Notification System Project, Award of Bid No. 317, The Amergroup, Inc.

Award Bid No. 317, Irvine Valley College Emergency Phone/Mass Notification System project and approve the agreement with The Amergroup Inc. of Vista, CA, in the amount of \$287,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.10 SOCCCD: Saddleback College and Irvine Valley College, Bookstore Operations Services Agreements, Amendment No. 3, Follett Higher Education Group

Approve Amendment No. 3 to the Saddleback College and Irvine Valley College Bookstore Operations Services Agreements with Follett Higher Education Group, for the third of three one-year extensions, beginning July 1, 2016 and ending June 30, 2017.

5.11 Saddleback College and Irvine Valley College: Speakers

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

5.12 SOCCCD: Student Out of State Travel

Approve the college's student out-of-state travel for the participants, dates, locations, courses and costs as listed in EXHIBIT A.

5.13 SOCCCD: Budget Amendment: Adopt Resolution No. 16-11 to Amend FY 2015-2016 Adopted Budget

Adopt Resolution No. 16-11 to amend the FY 2015-2016 Adopted Budget.

5.14 SOCCCD: Transfer of Budget Appropriations

Ratify the transfer of budget appropriations for the current reporting period ending March 31, 2016.

5.15 SOCCCD: Purchase Orders and Checks

Ratify the purchase orders and checks as listed.

5.16 SOCCCD: March 2016 Contracts

Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Lease of Real Property, Amended and Restated Ground Lease between the FPA4 Promenade, LLC and SOCCCD

Approve the Amended and Restated Ground Lease and authorize the execution by staff of the accompanying Amended and Restated Ground Lease agreement between FPA4 Promenade, LLC and SOCCCD.

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.2 SOCCCD: ATEP IVC First Building and Associated ATEP Utilities and Infrastructure Phase 1 Projects, Approval of Site Plans and Certification of CEQA Document Public Hearing

Open a public hearing and invite members of the public to present their comments with regard to the ATEP IVC First Building, and associated ATEP Utilities and Infrastructure Phase 1 projects to approve certification of the CEQA document, and to approve submission of the project Site Plans to the City of Tustin for project approval.

The board president recessed the regular meeting of the Board to a Public Hearing in order to provide the public an opportunity to comment on the subject of approval of site plans and certification of CEQA document. There being no public comments, the Public Hearing was closed and the regular Board of Trustees meeting was reconvened.

6.3 SOCCCD: ATEP California Environmental Quality Act (CEQA), April 2016, Adopt Resolution No.16-08, Certifying the Final CEQA Document for the ATEP IVC First Building and the Related ATEP Utilities and Infrastructure Phase 1 Projects

Adopt Resolution No. 16-08 certifying the CEQA document, including the initial study and addendum dated April 2016 for the ATEP IVC First Building and associated ATEP Utilities and Infrastructure Projects.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.4 SOCCCD: ATEP IVC First Building project, and ATEP Utilities and Infrastructure Phase 1 project, Approval of Site Plans, Adopt Resolution Nos. 16-09 and 16-10

Adopt Resolution No. 16-09, approve selected plans from the DSA plan submission as the Site Plan submittal for the ATEP IVC First Building project, adopt Resolution No. 16-10, and approve selected plans from the DSA plan submission as the Site Plan submittal for the associated ATEP Utilities and Infrastructure Phase 1 project.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.5 **SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit Phase II, Energy Service Contract Public Hearing**

Open a public hearing and invite members of the public to present their comments with regard to the Energy Service Contract to replace the exterior lighting fixtures with new energy efficient LED fixtures and wireless controls at Saddleback College.

A Public Hearing was held to allow the District to enter into a contract for an energy service contract pursuant to the requirements of California Government Code 4217.

6.6 **SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit Phase II Project, Adopt Resolution No. 16-07, Authorizing Entering into an Energy Service Contract**

Adopt Resolution No. 16-07 to authorize entering into an Energy Service Contract for the Saddleback College Exterior Lighting and Controls Retrofit Phase II Project.

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

6.7 **SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit Phase II Project, Award of Energy Service Contract, Anderson & Howard Electric, Inc.**

Approve the Energy Service Agreement for the Saddleback College Exterior Lighting and Controls Retrofit Phase II project with Anderson & Howard Electric, Inc., in the amount of \$790,000.

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

6.8 **SOCCCD: Resolution 16-12 Supporting Assembly Bills 1721 and 1892 (Medina) for Community College Affordability and Cal Grant Reform**

Adopt resolution to support Cal Grant Reform bills AB 1721 and 1892 to be forwarded to California Community Colleges Chancellor's Office.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7-0 vote.

6.9 **SOCCCD: Saddleback College, Sciences Building Project, Change Order No.4, C.W. Driver**

Approve Board Change Order No. 4, for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the contractor, resulting in an increase of \$126,063 in the total project cost and extend the project duration by 59 calendar days. The revised contract amount is \$55,671,696, and the project completion date is extended through May 31, 2016.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.10 **SOCCCD: Board Policy Revision: BP- 2120 Institutional Planning, BP-3450 Traffic and Parking Regulations, BP-5618 Credit by Examination – Specific Course Credit, BP-5610.1 Student Fees**
Accept for review and study.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 7-0 vote.

- 6.11 **SOCCCD: Board Policy Revision: BP- 4003 Employment of Relatives, BP-4310 Duties and Responsibilities of the Department/Academic Chair, BP-5320 Academic Renewal, BP-6135 Library User Fees**
Approve board policies.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.12 **SOCCCD: Academic Personnel Actions – Regular Items**
New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/ Non-General Fund, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 7-0 vote.

- 6.13 **SOCCCD: Classified Personnel Actions – Regular Items**
New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Increase Hours on a Classified Position, Reorganization, Temporary Increase in Hours, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.14 **SOCCCD: 2016-2017 Full-time Faculty Hiring Amendments – Irvine Valley College and Saddleback College**
Approve amendments to the IVC and SC full-time faculty hiring lists for 2016-2017.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7-0 vote.

- 6.15 **SOCCCD: Sabbatical Revision**
Approve revision to a sabbatical project previously approved by the Board in

January 2016.

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7-0 vote.

7.0 REPORTS

- 7.1 **Irvine Valley College: Professor of the Year**
Irvine Valley College Professor of the Year nominee to be forwarded to the Orange County Department of Education.
- 7.2 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.3 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Monthly Financial Status Report**
The reports display the adopted budget, revised budget and transactions through March 31, 2016.
- 7.5 **SOCCCD: Retiree (OPEB) Trust Fund**
Report period ending March 31, 2016.
- 7.6 **SOCCCD: Quarterly Financial Status Report**
Report from period ending March 31, 2016.
- 7.7 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:11 p.m. in memory of Saddleback College student, Dorrian Wyatt and former Saddleback College assistant dean of student services and financial aid, Wendy Baker.



Gary L. Poertner, Secretary