

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 24, 2017**

PRESENT

Members of the Board of Trustees:

Timothy Jemal, President
James R. Wright, Vice President
David B. Lang, Clerk
Barbara J. Jay, Member
Marcia Milchiker, Member
Terri Whitt, Member
Johnathan Forde, Student Member

ABSENT

T.J. Prendergast, III, Member

Administrative Officers:

Debra Fitzsimons, Interim Chancellor
Kim McCord, Acting Vice Chancellor, Business Services
Robert Bramucci, Vice Chancellor, Technology and Learning Services
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College

CALL TO ORDER: 4:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two

minutes each.

27 public comments were heard by the Board relating to the impending closure of the Child Development Center at Irvine Valley College.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).)

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(4 matters)
- B. Public Employee Employment (Government Code Section 54957(b).)
 - 1. Chancellor Recruitment
 - 2. Public Employee Employment: Buyer
 - 3. Child Development Center Employees, Irvine Valley College
 - 4. PARS Supplemental Retirement Plan (SRP)
- C. Public Employee Performance Evaluation (Government Code Section 54957(b).)
 - 1. Vice Chancellor Human Resources & Employer/Employee Relations

1.4 Conference with Legal Counsel (Government Code Section 54956.9)

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), and (e)(1) (3 potential cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6-0 vote with Trustee Milchiker absent, the board approved a one month paid leave with benefits to a classified employee subject to verification of other conditions.

2.2 Invocation
Led by Trustee T.J. Prendergast

2.3 Pledge of Allegiance
Led by Trustee Terri Whitt

2.4 Public Comments
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

10 public comments were heard by the Board relating to the impending closure of the Child Development Center at Irvine Valley College.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

Written Report

C. College Presidents' Reports

Irvine Valley College

Saddleback College

D. Associated Student Government Reports

E. Board Request(s) for Reports

Move to Extend Meeting to 9:30 p.m.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, the motion to extend the meeting to 9:30 p.m. was approved on a 6 - 0 vote.

4.0 DISCUSSION ITEMS

- 4.1 Saddleback College and Irvine Valley College: Comprehensive Support Services Strategies to Non-academic Barriers
At the request of the Board of Trustees, representatives from Saddleback College and Irvine Valley College will present information on comprehensive support services for students in need.

Item 4.1

Exhibits A-B

- 4.2 Saddleback College and Irvine Valley College: Strong Workforce Program
Representatives from Saddleback College and Irvine Valley College will share highlights of their Strong Workforce program.

Item 4.2

Exhibit A

Due to time constraints, Items 4.1 and 4.2 were postponed to future meetings.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Jemal requested to remove item 5.2 from the consent calendar for separate discussion and action.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, the balance of the consent calendar was approved on a 6 - 0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of Regular Meeting held on March 27, 2017.

Item 5.1

Exhibit A

- 5.2 Resolutions:

Item 5.2

1. Johnathan Forde, Student Trustee

[Resolution - Student Trustee](#)

2. Classified Employee Week

[Resolution - Classified School Employee Week](#)

3. Basil Smith, Professor of the Year, Saddleback College

[Resolution - Saddleback College Professor of the Year](#)

4. Tracey Magrann, Associate Professor of the Year, Saddleback College

[Resolution - Saddleback College Associate Professor of the Year](#)

5. Susan Hecht, Emeritus Professor of the Year, Saddleback College

[Resolution - Saddleback College Emeritus Professor of the Year](#)

6. Michael Cassens, Professor of the Year, Irvine Valley College

[Resolution - Irvine Valley College Professor of the Year](#)

7. Rick Schank, Associate Professor of the Year, Irvine Valley College

[Resolution - Irvine Valley College Associate Professor of the Year](#)

8. Judith Shields, Emeritus Professor of the Year, Irvine Valley College

[Resolution - Irvine Valley College Emeritus Professor of the Year](#)

Student Trustee Forde was recognized with a commemorative plaque and resolution for his one year term as a board member. The honorees will accept their board resolution and will be recognized for their achievement at their respective college campus.

On a motion made by Trustee Milchiker and seconded by Trustee Whitt, this item was approved on a 6 - 0 vote.

- 5.3 Irvine Valley College: Curriculum Revisions for the 2017-2018 Academic Year
Approve curriculum revisions as recommended by the Curriculum

Committee in consultation with the Academic Senate for the 2017-2018 academic year, pursuant to Title 5, Section 53200 et seq.

[Item 5.3](#)

[Exhibit A](#)

- 5.4 Irvine Valley College: Community Education, Summer 2017
Approve Summer 2017 Community Education courses, presenters and compensation.

[Item 5.4](#)

[Exhibit A](#)

- 5.5 SOCCCD: Irvine Valley College, Laser Technology Equipment, Award of Bid No. 335, Agilent Technologies, Inc.
Award Bid No. 335, for Irvine Valley College, Laser Technology Equipment to Agilent Technologies, Inc. for a total amount of \$125,598.73.

[Item 5.5](#)

[Exhibit A](#)

- 5.6 Saddleback College and Irvine Valley College: Speakers
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

[Item 5.6](#)

[Exhibit A](#)

- 5.7 Saddleback College: Revised Courses for the 2017-2018 Academic Year
Approve proposed curriculum changes for the 2017-2018 academic year at Saddleback College.

[Item 5.7](#)

[Exhibit A](#)

- 5.8 SOCCCD: Saddleback College, Consultant Services Agreement for Alternative Fuel Program Services, San Diego Community College District
Accept this consultant services agreement of \$135,916 from the San

Diego Community College District to develop training programs to support Alternative and Renewable Fuel and Vehicle Technology from March 24, 2017 to February 28, 2018.

[Item 5.8](#)

[Exhibits A-B](#)

- 5.9 SOCCCD: Budget Amendment: Adopt Resolution No. 17-11 to Amend FY 2016-2017 Adopted Budget
Adopt Resolution No. 17-11 to amend the FY 2016-2017 Adopted Budget.

[Item 5.9](#)

[Exhibit A](#)

- 5.10 SOCCCD: Transfer of Budget Appropriations
Ratify the Transfer of Budget Appropriations.

[Item 5.10](#)

[Exhibit A](#)

- 5.11 SOCCCD: March 2017 Change Orders/Amendments
Ratify the change orders and amendments as listed.

[Item 5.11](#)

[Exhibits A-C](#)

- 5.12 SOCCCD: Purchase Orders and Checks
Ratify the purchase orders and checks as listed.

[Item 5.12](#)

[Exhibits A-C](#)

- 5.13 SOCCCD: March 2017 Contracts
Ratify contracts as listed.

[Item 5.13](#)

6.0 GENERAL ACTION ITEMS

- 6.1 [SOCCCD: Irvine Valley College Health Center - Concessions Project, Architectural Services, IBI Group](#)
[Approve the IBI Group agreement for architectural services for the Irvine Valley College Health Center - Concessions project, in the amount of \\$365,467.](#)

Item 6.1

Exhibit A

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6 - 0 vote.

- 6.2 [SOCCCD: Saddleback College and Irvine Valley College 2017-2018 Student Health Fee Increase](#)
[Permit the colleges to implement a student health fee increase of \\$1 from \\$19 to \\$20 per semester and from \\$16 to \\$17 per summer session or intersession of at least four weeks for the 2017-2018 academic year.](#)

Item 6.2

Exhibit A

A correction was made to the agenda item cover sheet. The current student health fee is set at \$19/semester and \$16/summer session. The current memo was written on February 24, 2017.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote.

- 6.3 [SOCCCD: Award of Bid No. 346D, District Waste Removal Services for Saddleback College, Irvine Valley College and Advanced Technology & Education Park \(ATEP\), Ware Disposal, Inc.](#)
[Approve a five year agreement between South Orange County Community College District and Ware Disposal, Inc. for District Waste Removal Services for Saddleback College, Irvine Valley College and ATEP or an estimated annual cost of \\$60,000 with a total contract amount of \\$300,000.](#)

Item 6.3

Exhibits A-B

On a motion made by Trustee Wright and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote.

- 6.4 [SOCCCD: Award of Bid No. 347D, District Hazardous Waste Removal Services for Saddleback College, Irvine Valley College and Advanced Technology & Education Park \(ATEP\), North State Environmental, Inc. Approve a five year agreement between South Orange County Community College District and North State Environmental, Inc. for District Hazardous Waste Removal Services for Saddleback College, Irvine Valley College, and ATEP for an estimated annual cost of \\$120,000 with a total contract amount of \\$600,000.](#)

Item 6.4

Exhibits A-B

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 6 - 0 vote.

- 6.5 [SOCCCD: Modular Wall Systems, University of California Contract, DIRTT Environmental Solutions, Inc. Approve contracting with DIRTT Environmental Solutions, Inc. for the purchase of modular wall systems, pursuant to the University of California Agreement #UCOP-113, for the term of the agreement which ends June 30, 2018. Annual expenditures for the term under this agreement will not exceed \\$500,000.](#)

Item 6.5

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 6 - 0 vote.

- 6.6 [SOCCCD: Board Policy Revision: BP-4003 Nepotism, BP-4420 Enrollment Fee Reimbursement for Eligible Employees, BP-5403 Associated Students Elections, BP-5600 Associate Degree Requirements, BP-6100 Curriculum, BP-6110 Articulation of Courses and Programs Accept board polices for review and study.](#)

Item 6.6

Exhibits A-F

On a motion made by Trustee Wright and seconded by Trustee Jay, this item was approved on a 6 - 0 vote.

- 6.7 [SOCCCD: Academic Personnel Actions – Regular Items Ratify New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund,](#)

[Authorization to Establish an Academic Administrative Position, Reorganization, Resignation/Retirement/Conclusion of Employment.](#)

[Item 6.7](#)

[Exhibits A-B](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with a Student Trustee abstention.

- [6.8 SOCCCD: Classified Personnel Actions – Regular Items Ratify New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Reorganization, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.](#)

[Item 6.8](#)

[Exhibits A-B](#)

Item B.1., Exhibit A, page 4 of 7, was removed from agenda item 6.8.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with a Student Trustee abstention.

- [6.9 SOCCCD: Adopt Resolution No. 17-12 Classified Employee/Position Layoff Adopt a resolution to approve the reduction/discontinuance of classified service positions.](#)

[Item 6.9](#)

[Exhibit A](#)

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 5 - 1 vote with Trustee Milchiker casting a negative vote.

- [6.9 SOCCCD: Adopt Resolution No. 17-12 Classified Employee/Position Layoff Adopt a resolution to approve the reduction/discontinuance of classified service positions.](#)

A motion was made by Trustee Whitt and seconded by Trustee Milchiker, to rescind the vote on item 6.9. The motion was approved on a 5 - 1 with Trustee Lang casting a negative vote.

- [6.9 SOCCCD: Adopt Resolution No. 17-12 Classified Employee/Position Layoff Adopt a resolution to approve the reduction/discontinuance of](#)

[classified service positions.](#)

A re-vote was taken on Item 6.9. On a motion made by Trustee Jay and seconded by Trustee Lang, this item was approved on a 4 - 2 vote with Trustees Whitt and Milchiker casting negative votes and Student Trustee Forde casting an advisory no vote.

7.0 REPORTS

[7.1 Saddleback College and Irvine Valley College: Professors of the Year](#)
[Saddleback College and Irvine Valley College Professors of the Year.](#)

[Item 7.1](#)

[7.2 Saddleback College and Irvine Valley College: Speakers](#)
[A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.](#)

[Item 7.2](#)

[Exhibit A](#)

[7.3 SOCCCD: Staff Response to Public Comments from the Previous Board Meeting](#)
[Nothing to report.](#)

[Item 7.3](#)

[7.4 SOCCCD: Basic Aid Report](#)
[Report on projected receipts and approved projects.](#)

[Item 7.4](#)

[Exhibit A](#)

[7.5 SOCCCD: Facilities Plan Status Report](#)
[Status of current construction projects.](#)

[Item 7.5](#)

[Exhibit A](#)

[7.6 SOCCCD: Monthly Financial Status Report](#)
[Report for the period ending March 31, 2017.](#)

[Item 7.6](#)

Exhibit A

- 7.7 [SOCCCD: Quarterly Financial Status Report Report for period ending March 31, 2017.](#)

Item 7.7

Exhibit A

- 7.8 [SOCCCD: Retiree \(OPEB\) Trust Fund Report for the period ending March 31, 2017.](#)

Item 7.8

Exhibit A

- 7.9 [SOCCCD: Pension Stabilization Trust Fund Report for the period ending March 31, 2017.](#)

Item 7.9

Exhibit A

8.0 **REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**
Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet.


- A. [Saddleback College Academic Senate](#)
- B. [Faculty Association](#)
- C. [Irvine Valley College Academic Senate](#)
- D. [Vice Chancellor, Technology and Learning Services](#)
- E. [Vice Chancellor, Human Resources](#)
- F. [Vice Chancellor, Business Services](#)
- G. [Irvine Valley College Classified Senate](#)
- H. [California School Employees Association](#)

- I. Saddleback College Classified Senate
- J. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The Board adjourned the meeting at 9:27 p.m.


Debra L. Fitzsimons, Secretary