



## Board Self-Evaluation

Saturday, May 16, 2016

8:00 a.m. – 12:00 p.m.

Chancellor's Conference Room

### AGENDA

1. **Board Evaluation Process Review** (60 mins)
  - a. Board of Trustees Self-Evaluation 2016 Report\*
    - o Highlights of Board Self-Evaluation\*
  - b. Board of Trustees Self-Evaluation 2016 – All Employee Responses\*
  - c. Board of Trustees Self-Evaluation 2016 Report – Employees who have attended at least one board meeting\*
    - o Highlights of Employee Evaluations\*
2. **Goal Setting** (60 mins)
3. **Trustee Roles and Responsibilities** (20 mins)
  - a. Board Member Responsibilities\*
  - b. Characteristics of Effective Boards\*
4. **Accreditation and the Board's Role** (15 mins)
  - a. ACCJC Accreditation Overview for Governing Boards Presentation\*
5. **Trustee Communication Standards** - Cindra (10 mins)
  - a. Point of contact – chancellor
  - b. Email communications - i.e., use of personal email account for district business (dangers of reply all), Brown Act.
  - c. Standard signature block\*
6. **Trustee Elections** (10 mins)
  - a. Campaign Protocol for Board Members – Ed Codes 7050-7054\*
  - b. Use of district resources: supplies, staff time, etc.
7. **Professional Development – Program, Conferences/Workshops\*** (20 mins)
  - a. AGB – Association of Governing Boards of Universities and Colleges
  - b. ACCT – Association of Community College Trustees
  - c. CCLC – Community College League of California
8. **Board Resolutions Discussion** (5 mins)
9. **Board Listening Sessions\*** (30 mins)
10. **Confirm Board Goals** (10 mins)
11. **Adjourn**

\*Documents provided