



Foundation for South Orange County Community College District
(FSOCCCD)

Meeting of the Board of Directors

Tuesday, March 2, 2021

Virtual Meeting / ZOOM Video Conferencing

In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Videoconference. Upon entry into the meeting; all computers and telephones except for Foundation for South Orange County Community College District (FSOCCCD) Directors shall be muted. The March 2, 2021 Meeting of the Board of Directors will be conducted telephonically.

The FSOCCCD Board of Directors will participate via teleconference pursuant to Executive Order N-29-20 and N-35-20 issued by Governor Newsom on March 12 and March 21, 2020 respectively.

In compliance with the Executive Order, Board of Directors, interested parties, and members of the public will be able to call or sign-in to the meeting at 11:00 a.m. on Tuesday, March 2, 2021.

Teleconferencing Location: via Zoom Videoconferencing at

<https://socccd.zoom.us/j/91247793002?pwd=OXRjRmJOT1hRS1U2WDU3Y3Zsb2N5UT09>

Meeting ID: 912 4779 3002

Passcode: 199136

This agenda is available on the SOCCCD website at www.socccd.edu

Consistent with the provisions of the Executive Order N-29-20 and N-35-20, the above-noticed meeting of the Board of Directors shall take place as follows:

1. Members of the Board of Directors may participate remotely via Zoom Videoconferencing. If members choose to participate remotely, their locations will not be noticed nor will public access be available at their locations.
2. Members of the public may participate via Zoom Videoconferencing using the link above or by calling in to the meeting at (877) 853-5247 (Toll Free) or (888) 788- 0099 (Toll Free) Meeting ID: 912 4779 3002, Password: 199136
3. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the Board of Directors will be given the opportunity to ask questions by submitting public comments via email to the Board of Directors Liaison, Sandi Sembiazza, at: ssembiazza@socccd.edu. All public comments will be accepted via email. Submissions must be received prior to the posted start time of the meeting. Please include in the subject line of the email: FOUNDATION FOR SOCCCD MEETING COMMENTS/MARCH 2, 2021. Please indicate if you are addressing a specific agenda item, or are making "Public Comment." Submissions will be read aloud at the meeting and must comply with the 2 minute time limit.

CALL TO ORDER: 11:00 AM

AGENDA

1. OPENING

Action

- a. Call to Order
- b. Attendance / Quorum

2. PUBLIC COMMENTS

Information

Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the Board of Directors will be given the opportunity to ask questions by submitting public comments via email to the Board of Directors Liaison, Sandi Sembiazza, at: ssembiazza@socccd.edu. All public comments will be accepted via email. Submissions must be received prior to the posted start time of the meeting. Please include in the subject line of the email: FOUNDATION FOR SOCCCD MEETING COMMENTS/MARCH 2, 2021. Please indicate if you are addressing a specific agenda item, or are making "Public Comment." Submissions will be read aloud at the meeting and must comply with the 2 minute time limit.

- | | |
|--|-------------|
| 3. APPROVE MINUTES FROM DECEMBER 1, 2020 MEETING | Action |
| 4. GOOD STANDING SELF-ASSESSMENT FY 2019-20 | Action |
| 5. SCHEDULE OF COMMENSURATE RETURN FY 2019-20 | Action |
| 6. FINANCIAL REPORT AS OF DECEMBER 31, 2020 | Action |
| 7. OTHER | Information |
| 8. ADJOURN | Action |

"It is the policy of the SOCCCD to fully comply with the requirements of the Americans with Disabilities Act. Consistent with that policy, the facilities where this event will be held are wheelchair accessible. Upon request, this announcement and the agenda or program for the event and any related materials, will be provided in alternative formats (such as large print, braille or accessible electronic text). If you need such materials or other disability accommodations or more information, please call Sandi Sembiazza at (949) 582-4663 at least 48 hours before the scheduled event."

Good Standing Self-Assessment

Name of Auxiliary Organization: Foundation for the SOCCCD

Date: January 28, 2021

Instructions: Please answer the following questions in order to complete the annual self-review for compliance related to good standing in accordance with AR 3600. Some answers may require an explanation, or in instances where non-compliance was identified, an Action Plan. Use the space below to provide a response.

For all three Foundations and the ATEP Facilities Corporation, this review must be completed and presented to the District Board of Trustees annually.

#	Questions	Yes	No	N/A	Explanation/ Action Plan
1	Were the Articles of incorporation filed with the Secretary of State of California and does the Auxiliary Organization attest to being in compliance with the provisions of its Articles of Incorporation?	X			
2	Is the composition of the Board of Directors compliant with governing rules and regulations (Bylaws/Articles of Incorporation, if any), including provisions of AR 3600?	X			
3	Do the Bylaws contain the required provisions as noted in AR 3600?	X			
	Does the Auxiliary Organization attest to being in compliance with the following:				
3a	Procedures for adopting annual program and budget?	X			
3b	Procedures for accepting gifts, donations, etc.?	X			
3c	Procedures for holding at least one public meeting per quarter and ensuring compliance with Brown Act provisions?	X			
3d	Applicable Board Policies, Administrative Regulations and most current Auxiliary Organizations Manual published by the State Chancellor's Office	X			
4	Does the Auxiliary Organization Board of Directors approve any changes made to their Bylaws, Articles of Incorporation, and policies?	X			
4a	If changes were made to the Bylaws, Articles of Incorporation, and/or policies during the fiscal year, were they submitted to the District?			X	
5	Is the Master Agreement current? Note: Master Agreements should be reviewed by both the Auxiliary Organization Board and the Board of Trustees at least every five (5) years.	X			
5a	Does the Master Agreement contain required provisions as stated in AR 3600 and does the Auxiliary Organization attest to being in compliance with the terms of the Master Agreement?	X			
6	Does the Auxiliary Organization have a Code of Ethics Statement or follow the District's Code of Ethics? (Note: District employees must comply with the District Code of Ethics, BP/AR 3050).	X			

Good Standing Self-Assessment

#	Questions	Yes	No	N/A	Explanation/ Action Plan
6a	Is the annual conflict of interest disclosure on file for each Board Member?	X			
6b	If a conflict of interest was disclosed, did the Board Member abstain from voting?			X	
7	Are the services, programs, and activities conducted by the Auxiliary Organization for the benefit of the educational programs of the District? (For example: provide means for educational activities not normally funded by the State or allowed within the General Fund).	X			
8	Does the Auxiliary Organization Board of Directors approve/ratify all expenditures? (If needed for audit and/or self-assessments, support documentation is maintained and available for inspection).	X			
9	Was the Schedule of Commensurate Return prepared and submitted to the District?	X			
10	In regards to the annual Financial Audit and/or Review:				
10a	Was there a going concern issued by the independent auditors?		X		
10b	Was it approved by the Auxiliary Organization Board?	X			
10c	Was it posted on the Foundation website?	X			
10d	Was it submitted to the District Board of Trustees?	X			
10e	Was it submitted to the State Chancellor's Office?	X			
10f	Were prior year findings and/or management letter comments adequately addressed?			X	
11	Were the annual tax returns completed and filed with the IRS and California Franchise Tax Board? Was the Registration Renewal Fee Report completed and submitted to the Registry of Charitable Trusts?	X			

I certify that the information provided above is true and correct and documents of such assurance can be provided upon request.

Print Name/Title: Kimberly McCord/Executive Director, Fiscal Services

Signature: Kimberly McCord Digitally signed by Kimberly McCord
Date: 2021.02.23 12:28:39 -08'00'

Schedule of Commensurate Return

Fiscal Year: 2019-2020
 Foundation: Foundation for the SOCCCD

College Contribution to the Foundation

Salaries of employees directly assigned to the Foundation		0.00
Benefits of employees directly assigned to the Foundation		0.00
Total College Contribution to the Foundation	(A)	<u><u>0.00</u></u>

Tangible/Monetary Reimbursement

Cash payments for salaries/benefits		0.00
Foundation payments to/on behalf of College/District	(B)	975.49
Other services provided to the College/District	(C)	0.00
Total Tangible/Monetary Reimbursement Provided	(E)	<u><u>975.49</u></u>

Intangible/Non-Monetary Reimbursement

Other added intangible benefits from Foundation efforts		0.00
Total Intangible/Non-Monetary Reimbursement Provided	(F)	<u><u>0.00</u></u>

Total Tangible and Intangible Reimbursements		(E)+(F) 975.49
Total District Contribution to the Foundation	(A)	0.00
Total Remaining Reimbursement Required, if any	*	<u><u>975.49</u></u>

(If this total is positive, the standard has been met)

Foundation Payments to/on behalf of the College, District or any other auxiliary organization (Tangible/Monetary)

Chancellor's Office		975.49
<i>Lunch for ATEP progress meeting, dinner with Trustees at conference, marketing at Black Chamber</i>		

Total Foundation Payments to/on behalf of the College, District or any other auxiliary organization (Tangible/Monetary)		(B) <u><u>975.49</u></u>
--	--	--------------------------

Other Added Benefits Provided to the College/District (Tangible/Monetary)

Scholarships		0.00
<i>A large percentage of the temporarily restricted funds raised are used to offer scholarships to students, which have an direct impact on the College community.</i>		

Endowment Contributions Received		0.00
<i>Details of endowment contributions received during the fiscal year.</i>		

In-Kind contributions		0.00
<i>Every year a number of in-kind contributions are donated to a variety of programs across campus. This year's in-kind donations include, but are not limited to _____.</i>		

Promotional and/or Marketing 0.00
Details of promotional and/or marketing material provided by the Foundation on behalf of the College/District

Total Other Services Provided To the College/District (Monetary) (C) 0.00

Other Added Benefits Provided to the College/District (Non-monetary)

Event Name 0.00
Details of college specific event and amount of time spent by Foundation personnel supporting the event. Support must be provided using time tracking for each Foundation employee to justify this expense.

In-Kind Services of Board Members 0.00
Details of time spent by members of the Foundation Board of Directors. Support must be provided for each Foundation Board member to justify this expense.

Realized Investment Gains 0.00
Details of realized gains and interest income on endowments and other investments maintained by the Foundation. Support must be provided from prior year's audited financial statements.

Other 0.00
Description of any other non-monetary benefits provided to the College community.

Total Other Added Benefits Provided to the College/District (Non-monetary) (D) 0.00

* Excess amounts contributed in any fiscal year cannot be rolled forward or backward to other fiscal years to offset amounts owed

**Foundation for South Orange County Community College District
Statement of Activities**

	YTD Period Ending 12/31/2020	YTD Period Ending 12/31/2019	Variance
SUPPORT AND REVENUE:			
Contributions	4,000.00	250.00	3,750.00
Other Revenue	0.00	0.00	0.00
Total Support and Revenue	4,000.00	250.00	3,750.00
EXPENSES:			
Academic Salaries	0.00	0.00	0.00
Classified Salaries	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00
Book and Supplies	62.84	178.47	(115.63)
Other Operating Expenses and Services	0.00	450.00	(450.00)
Capital Outlay	0.00	0.00	0.00
Other Outgoing	0.00	0.00	0.00
Total Expenses	62.84	628.47	(565.63)
Net Asset Change	3,937.16	(378.47)	4,315.63
Beginning Balance	9,103.47	10,073.65	(970.18)
Prior Year Audit Adjustment	0.00	0.00	0.00
Ending Balance	13,040.63	9,695.18	3,345.45

**Foundation for South Orange County Community College District
Statement of Financial Position**

	12/31/2020	12/31/2019	Variance
ASSETS			
<i>Current Assets:</i>			
Cash and investments	13,103.47	9,695.18	3,408.29
Accounts receivable	0.00	0.00	0.00
Other	0.00	0.00	0.00
Total Current Assets	13,103.47	9,695.18	3,408.29
<i>Non-current assets:</i>			
Long-term assets	0.00	0.00	0.00
Fixed assets	0.00	0.00	0.00
Total Non-Current Assets	0.00	0.00	0.00
TOTAL ASSETS	13,103.47	9,695.18	3,408.29
LIABILITIES AND NET ASSETS			
<i>Liabilities:</i>			
Trust account liability	0.00	0.00	0.00
Accounts payable	62.84	0.00	62.84
Other liabilities	0.00	0.00	0.00
Total Current Liabilities	62.84	0.00	62.84
<i>Net Assets:</i>			
Unrestricted	13,040.63	9,695.18	3,345.45
Temporarily Restricted	0.00	0.00	0.00
Permanently Restricted	0.00	0.00	0.00
Total Net Assets	13,040.63	9,695.18	3,345.45
TOTAL LIABILITIES AND NET ASSETS	13,103.47	9,695.18	3,408.29