



## Meeting of the Board of Trustees

July 20, 2015

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

##### **1.1 Call to Order**

##### **1.2 Public Comments**

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Student Discipline (EC 72122) (1 matter)
- 1.4 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).)
  - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (1 matter)
- 1.5 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  - B. California School Employees Association (CSEA)  
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (1 case)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)

### **RECONVENE OPEN SESSION: 6:30 P.M.**

#### **2.0 PROCEDURAL MATTERS**

##### **2.1 Actions Taken in Closed Session**

##### **2.2 Invocation**

Led by Trustee Jim Wright

##### **2.3 Pledge of Allegiance**

Led by Trustee Barbara Jay

2.4 **Recognitions: Speakers are limited to two minutes each.**

A. Resolutions:

1. Board Member Nancy Padberg
2. Irvine Valley College Speech and Debate Team 2015 National Champions

B. Commendations:

1. Saddleback College President Tod Burnett will commend Phi Theta Kappa Chapter for having received Five Star status, the highest recognition offered by this prestigious International Honor Society for two-year colleges.

2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

3.0 **REPORTS**

3.1 Oral Reports: **Speakers are limited to up to two minutes each.**

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

4.0 **DISCUSSION ITEMS**

4.1 **Saddleback College and Irvine Valley College: Student Success for Scorecard for Community Colleges**

A presentation on performance indicators for Saddleback College and Irvine Valley College.

5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Regular Meeting held on June 22, 2015.
- 5.2 **Irvine Valley College: Curriculum Revisions for the 2015-2016 Academic Year**  
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2015-2016 academic year, pursuant to Title 5, Section 53200 et seq.
- 5.3 **SOCCCD: Irvine Valley College A400 Design-Build Project, Building Envelope Consultant Services Agreement, Amendment No. 1, Allana Buick & Bers, Inc.**  
Approve Amendment No. 1 with Allana Buick & Bers, Inc. for additional building envelope consulting services for the Irvine Valley College A400 Design-build project, in the amount of \$60,000, for a revised total contract amount of \$120,104.
- 5.4 **Saddleback College: Grant Acceptance Career Technical Education Teacher Preparation Pipeline (TPP)**  
Accept award of \$120,000 from the California Community College Chancellor's Office for CTE Grant Agreement Number 14-090-007.
- 5.5 **Saddleback College: 2015-16 Revision of Laboratory/Material Fees**  
Approve the 2015-16 Saddleback College revision of Laboratory/Material Fees.
- 5.6 **Saddleback College: New Transfer Degree for the 2015/16 Academic Year**  
Approve the proposed new Associate in Arts in Music for Transfer Degree.
- 5.7 **Saddleback College: Curriculum Revisions and New Courses for the 2015-16 Academic Year**  
Approve the proposed curriculum changes for the 2015-16 academic year at Saddleback College.
- 5.8 **SOCCCD: Saddleback College Fine Arts Parking Lots 9 & 10 Landscape Project, Change Order No. 1, Clean Cut Landscape**  
Approve Board Change Order No. 1 for the Saddleback College Fine Arts Parking Lots 9 & 10 Landscape project and authorize staff to execute Board Change Order No. 1 with Clean Cut Landscaping which will result in a no cost change and the addition of 43 days to the approved schedule, with the total project cost remaining \$119,610.
- 5.9 **SOCCCD: Saddleback College Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Services Agreement Amendment No. 5, gkkworks**  
Approve Amendment No. 5 with gkkworks, for additional architectural services in the amount of \$12,000, for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project, for a total fee of \$316,390.

- 5.10 **SOCCCD: Saddleback College, Radio Transmitter Building Project, Change Order No. 1, Pacific Winds Building, Inc.**  
Approve Board Change Order No. 1 for the Radio Transmitter Building project and authorize staff to execute the corresponding change order with Pacific Winds Building, Inc. resulting in a \$4,103.71 increase, with the total contract value of \$154,103.71.
- 5.11 **SOCCCD: Saddleback College Photo/Radio/Television Renovation Project, Architectural Services Agreement, Amendment No. 3, gkkworks**  
Approve Amendment No. 3 with gkkworks for the Saddleback College Photo/Radio/Television Renovation project for additional architectural services in the amount of \$11,806 for a total contract value of \$130,811 and a contract extension of 90 days to a new date of March 17, 2015.
- 5.12 **SOCCCD: Saddleback College Central Plant Phase 2 Upgrade Energy Services Agreement, Amendment No. 2, Southland Industries**  
Approve Amendment No. 2, a no cost, 84 day contract extension, for the Saddleback College Central Plant Phase 2 Upgrade, Energy Services project with Southland Industries, with a new completion date of September 30, 2015.
- 5.13 **SOCCCD: Saddleback College and Irvine Valley College, Janitorial Supplies, Second Year Bid Renewal, Bid No. 305D**  
Approve the second of the two, one-year renewal periods for Bid No. 305D, Janitorial Supplies, for the FY 2015-2016, for a total amount not to exceed \$129,658.05 to the listed vendors.
- 5.14 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.15 **SOCCCD: ATEP, Land Exchange Demolition, Project Management Services Agreement Amendment No. 2, H2 Environmental Consulting Services, Inc.**  
Approve Amendment No. 2 with H2 Environmental Consulting Services, Inc., for additional project management services in the amount of \$6,180 for the ATEP Land Exchange Demolition project for a total fee of \$102,220.
- 5.16 **SOCCCD: Land Surveyor Services Pool**  
Approve the six firms listed above for a pool from which to draw Land Surveyor services for no greater than a five year period.
- 5.17 **SOCCCD: Authorization for District-wide Institutional Memberships FY 2015-2016**  
Approve the District-wide institutional memberships FY 2015-2016 and estimated dues for organizations.
- 5.18 **SOCCCD: District-wide Cisco Smartnet Support Agreement Renewal,**



**Resilient Communications, Inc.**

Approve the use of the Resilient Communications, Inc. CMAS contract No. 3-11-70-2492 for support, services, and equipment for the district's Cisco infrastructure purchases. This approval applies to purchases made within the term of each contract and is contingent upon verification of the availability of funds for each purchase.

**5.19 SOCCCD: Adopt Resolution No. 15-29: Appropriations Limit for 2015-2016 (Gann Limit)**

Adopt Resolution 15-29 establishing the required State constitutional appropriations limit for fiscal year 2015-2016 for the South Orange County Community College District.

**5.20 SOCCCD: Gifts to the District and Foundations**

Accept donations.

**5.21 SOCCCD: Payment of Bills**

Ratify the payment of bills as listed.

**5.22 SOCCCD: Purchase Order/Confirming Requisitions**

Ratify the purchase orders/confirming requisitions as listed.

**5.23 SOCCCD: June 2015 Contracts**

Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

**6.1 SOCCCD: Vacancy in Trustee Area 4**

Recommendation for SOCCCD board members to adopt either Resolution No. 15-31 (Exhibit A) ordering a special election or adopt Resolution No. 15-32 (Exhibit B) calling for the appointment of a provisional board member. If the decision is to appoint a provisional board member, the Chancellor further recommends that the Board adopt Resolution No. 15-33 (Exhibit C) establishing the procedure for the appointment of a provisional board member.

**6.2 SOCCCD: ATEP, Development Master Planning Services Agreement Amendment No. 1, HMC Architects**

Approve Amendment No. 1 to the ATEP Development Master Planning Services agreement with HMC Architects extending the contract to June 22, 2015 and increasing the amount by \$147,967 for a total fee of \$352,967.

**6.3 SOCCCD: Saddleback College, Sciences Building Project, Change Order No. 2, C.W. Driver**

Approve Board Change Order No. 2 for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the contractor resulting in an increase of \$1,254,849 in the total project cost. The revised contract amount is \$54,880,121.

- 6.4 **SOCCCD: Board Policy Revision: BP-4077.2 Personal Leave Without Pay**  
Accept for approval.
- 6.5 **SOCCCD: Contract with Tableau Software, Inc.**  
Approve the end-user license agreement (EULA) with Tableau Software, Inc., for the amount of \$202,690 for year one, and an estimated amount of \$33,600 for years two through five for on-going maintenance.
- 6.6 **SOCCCD: Saddleback College Gymnasium and Baseball Stadium Bleacher Replacement Project, Architectural Services Agreement, Amendment No. 1, R2A Architecture**  
Approve Amendment No. 1 with R2A Architecture for additional architectural services in the amount of \$51,315 for the Saddleback College Gymnasium and Baseball Stadium Bleacher Replacement project for a total fee of \$221,637.
- 6.7 **SOCCCD: Saddleback College Adopt Resolution 15-34, Intention to Enter into Agreement and set a Public Hearing for San Diego Gas and Electric Easement**  
Adopt Resolution No. 15-34 declaring its intention to enter into an agreement and to set a public hearing for August 24, 2015 regarding the San Diego Gas and Electric easement.
- 6.8 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**  
Authorize payment to Trustee Padberg who was absent from the board meeting on June 22, 2015.
- 6.9 **Saddleback College: Office of Instruction Reorganization**  
Approve the proposed Saddleback College management reorganization.
- 6.10 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce an Academic Administrative Position, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Temporary Reassignment of Full-Time Faculty.
- 6.11 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Reclassification, Change of Status, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

## **7.0 REPORTS**

- 7.1 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback

College and Irvine Valley College.

7.2 **SOCCCD: CCCT Student Trustee Member Election - 2015**  
CCCT Student Trustee Member Election Information.

7.3 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.

7.4 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.

## **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

## **9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JULY 20, 2015

NANCY M. PADBERG  
BOARD OF TRUSTEES

**W**hereas, Nancy M. Padberg has served on the Board of Trustees since 1998, having won five consecutive elections and serving in leadership roles as President, Vice President and Clerk; and

**W**hereas, Nancy M. Padberg was an avid and active supporter of the Saddleback College and Irvine Valley College foundations, garnering donations for annual fundraising Galas and increasing opportunities for students to attend college; and

**W**hereas, Nancy M. Padberg and her late husband, Tom, were passionate supporters of the college athletic teams and attended many sporting events, and upon his passing, sponsored the President's Cup game to raise \$15,000 in scholarship funds; and

**W**hereas, Nancy M. Padberg attended hundreds of meetings, forums, ceremonies, workshops, commencements and dedications and delivered many speeches underscoring her appreciation to faculty and staff for their support for students; and

**W**hereas, Nancy M. Padberg took a keen interest in students who serve others such as veterans and those pursuing nursing, allied health and human services careers, having spent much of her own career in social services; and

**W**hereas, Nancy M. Padberg was a strong champion for students and met with local, county, state and federal elected officials to advocate for policy and legislative changes that would benefit thousands of students; therefore,

**B**e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby express their deepest appreciation to Nancy M. Padberg for her dedication to faculty, staff and administrators throughout our district and her enduring contributions to generations of students at Saddleback College, Irvine Valley College, and the Advanced Technology & Education Park.

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T.J. Prendergast III, President

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Timothy Jemal, Vice President

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James R. Wright, Clerk

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Barbara J. Jay, Member

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David B. Lang, Member

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Marcia Milchiker, Member

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Gary L. Poertner, Chancellor

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Lemar Momand, Student Member





# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

JULY 20, 2015

## IRVINE VALLEY COLLEGE SPEECH AND DEBATE TEAM

### 2015 NATIONAL CHAMPIONS

**W**hereas, the 2014-15 Irvine Valley College Speech and Debate Team won the National Parliamentary Debate Association Year-Long Sweepstakes Award as the top community college squad at the National Championships in Kansas City, Kansas, on March 14-16, 2015; and

**W**hereas, the year-long team points with the NPDA ranked Irvine Valley College as 8th in the nation among all two- and four-year schools, placing between the US Air Force Academy (7th) and the University of Oregon (9th); and

**W**hereas, the team scored more points than all community colleges including Moorpark College (10th place), Orange Coast College (17th), Modesto Junior College (19th), and El Camino College (22nd); and

**W**hereas, this National Championship continues IVC's record-breaking string of NPDA National Championships with the team winning titles in 2000, 2002, 2003, 2004, 2005, 2006, 2007, 2012, 2013, 2014 and 2015; and

**W**hereas, the team had 108 students competing at tournaments throughout the season, including seven students named to the Pacific Southwest Collegiate Forensics Association All-Conference Academic Team; and

**W**hereas, the team was coached by the dedicated IVC Forensics coaching staff which consisted of Edwin Tiongson, Julianna French, Bill Neesen, Jen Page, Willie Washington, Scott Tuggle, Jay Arntson, Kayla Graney, Bill Eddy, Jason Hong, Kelly Kehoe and Susie Virzi; therefore,

**B**e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate the 2014-15 Irvine Valley College Speech and Debate Team and its coaches for their outstanding national championship season and excellent representation of Irvine Valley College.

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T.J. Prendergast III, President

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James R. Wright, Clerk

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David B. Lang, Member

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Gary L. Poertner, Chancellor

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Timothy Jemal, Vice President

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Barbara J. Jay, Member

---

Marcia Milchiker, Member

---

Lemar Momand, Student Member



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Student Success Scorecard for the Community Colleges

**ACTION:** Discussion

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### **BACKGROUND**

In its commitment to increase transfer and degree and certificate attainment, the California Community Colleges Board of Governors has established a performance measurement system known as the Student Success Scorecard that tracks student success at all 112 community colleges.

The data available in this scorecard tells how well colleges are doing in remedial instruction, job training programs, retention of students and graduation and completion rates.

### **STATUS**

Exhibit A contains the Student Success Scorecard statewide indicators. Exhibit B is the Saddleback College portion of the report, and Exhibit C is the Irvine Valley College portion of the report. Denice Inciong, District Director of Research, Planning, and Data Management, Dr. Nicole Ortega, Acting Director of Research, Planning and Accreditation, Saddleback College, and Dr. Craig Hayward, Director of Research, Planning and Accreditation, Irvine Valley College, will present additional information on the Student Success Scorecard.



## 2015 Statewide Student Success Scorecard

*The California Community Colleges is the largest system of higher education in the nation, with more than 2.3 million duplicated students attending 112 colleges. Our colleges provide students with the knowledge and background necessary to compete in today's economy. With a wide range of educational offerings, the colleges provide workforce training, basic courses in English and math, certificate and degree programs and preparation for transfer to four-year institutions.*

### Student Information (2013-14)

Students				2,310,306
GENDER		RACE/ETHNICITY		
Female	53.0%	African American	7.1%	
Male	45.9%	American Indian/Alaska Native	0.4%	
Unknown Gender	1.1%	Asian	11.3%	
AGE		Filipino	2.9%	
Under 20 years old	24.4%	Hispanic	40.2%	
20 to 24 years old	32.2%	Pacific Islander	0.5%	
25 to 39 years old	26.8%	White	29.0%	
40 or more years old	16.7%	Two or More Races	3.5%	
Unknown Age	0.0%	Unknown Ethnicity	5.0%	

### Other Information (2013-14)

Full-Time Equivalent Students	1,122,604.7
Credit Sections	323,693
Non-Credit Sections	28,419
Median Credit Section Size	27
Percentage of Full-Time Faculty	56.1%
Percentage of First-Generation Students	40.1%
Student Counseling Ratio	722:1



**STUDENT  
SUCCESS  
INITIATIVE**



CALIFORNIA COMMUNITY COLLEGES

**STUDENT SUCCESS SCORECARD**

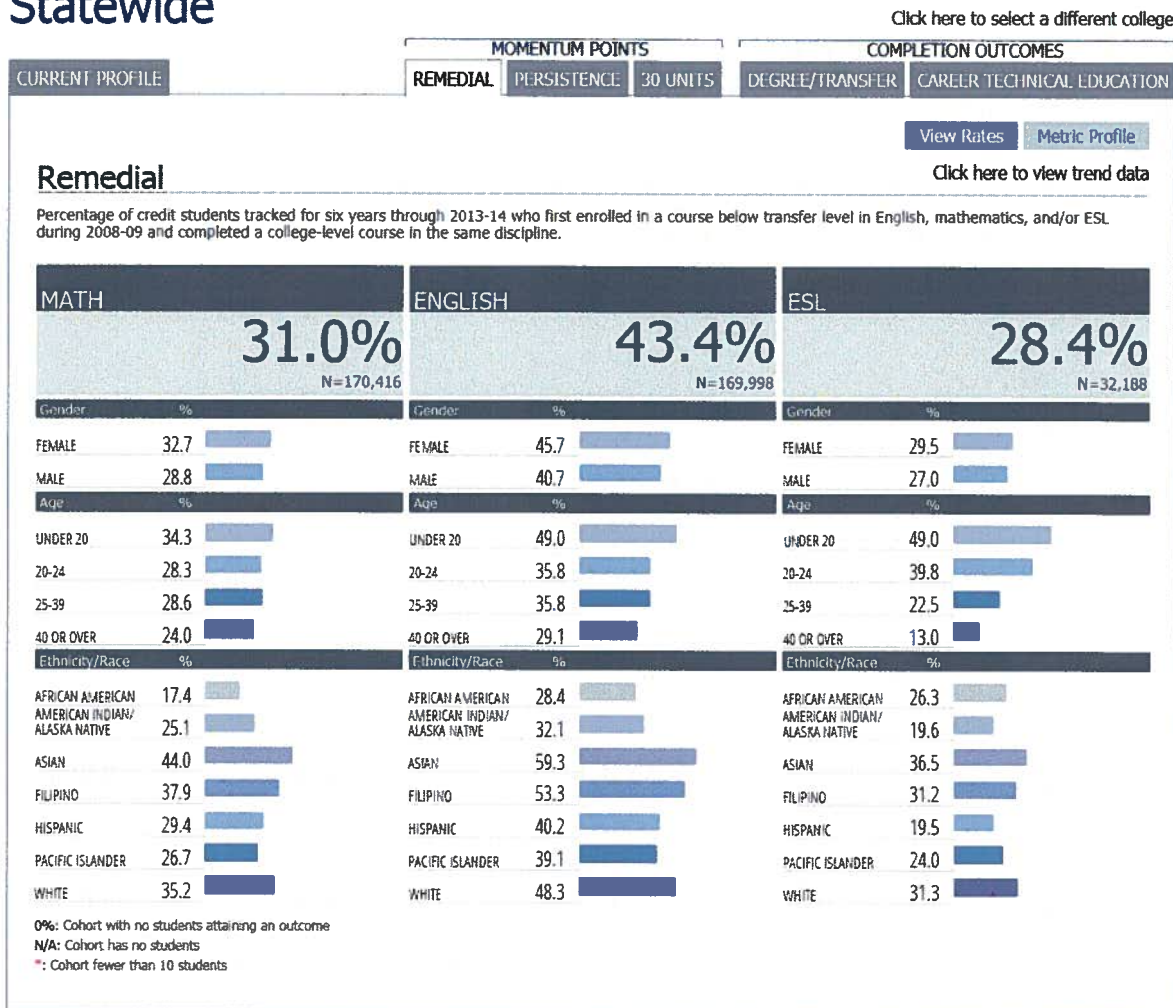
**2015 Statewide Student Success Scorecard Metrics**

Cohort Tracked for Six Years Through 2013-14	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
<b>Cohort</b>	69.7%	39.2%	46.8%	72.8%	71.3%	71.7%	71.1%	65.0%	66.5%	31.0%	43.4%	28.4%	49.9%	8.4%
Female	72.8%	40.7%	48.1%	73.4%	72.0%	72.3%	71.7%	66.5%	67.7%	32.7%	45.7%	29.5%	52.9%	8.8%
Male	66.7%	37.5%	45.3%	72.6%	70.6%	71.1%	70.7%	63.3%	65.2%	28.8%	40.7%	27.0%	47.0%	8.1%
Under 20 years old	71.9%	41.8%	49.9%	73.5%	72.4%	72.7%	72.8%	66.9%	68.5%	34.3%	49.0%	49.0%	62.2%	13.1%
20 to 24 years old	58.5%	29.7%	35.0%	69.4%	62.8%	64.0%	62.7%	54.7%	56.2%	28.3%	35.8%	39.8%	52.7%	13.0%
25 to 39 years old	49.4%	30.6%	33.2%	66.8%	69.1%	68.8%	58.4%	60.3%	60.0%	28.6%	35.8%	22.5%	43.1%	6.9%
40 or more years old	45.0%	29.8%	31.9%	66.6%	74.9%	73.7%	50.1%	61.7%	60.1%	24.0%	29.1%	13.0%	36.1%	3.8%
African-American	63.6%	32.9%	36.8%	68.3%	67.4%	67.5%	60.1%	55.3%	55.9%	17.4%	28.4%	26.3%	44.9%	11.0%
American Indian/Alaska Native	57.9%	27.7%	34.1%	67.5%	67.2%	67.2%	64.6%	54.5%	56.6%	25.1%	32.1%	19.6%	43.6%	14.0%
Asian	81.5%	55.6%	64.8%	71.1%	77.7%	75.4%	70.2%	76.6%	74.3%	44.0%	59.3%	36.5%	55.2%	11.7%
Filipino	72.3%	43.1%	50.9%	75.5%	74.8%	75.0%	74.8%	68.8%	70.4%	37.9%	53.3%	31.2%	60.1%	NA
Hispanic	62.7%	34.2%	38.4%	72.3%	70.1%	70.4%	69.4%	62.4%	63.4%	29.4%	40.2%	19.5%	47.9%	6.5%
Pacific Islander	62.3%	35.5%	41.0%	69.7%	68.4%	68.6%	69.0%	60.5%	62.2%	26.7%	39.1%	24.0%	50.8%	9.8%
White	69.1%	41.8%	51.1%	74.7%	72.0%	72.9%	72.9%	66.9%	68.9%	35.2%	48.3%	31.3%	50.5%	11.4%



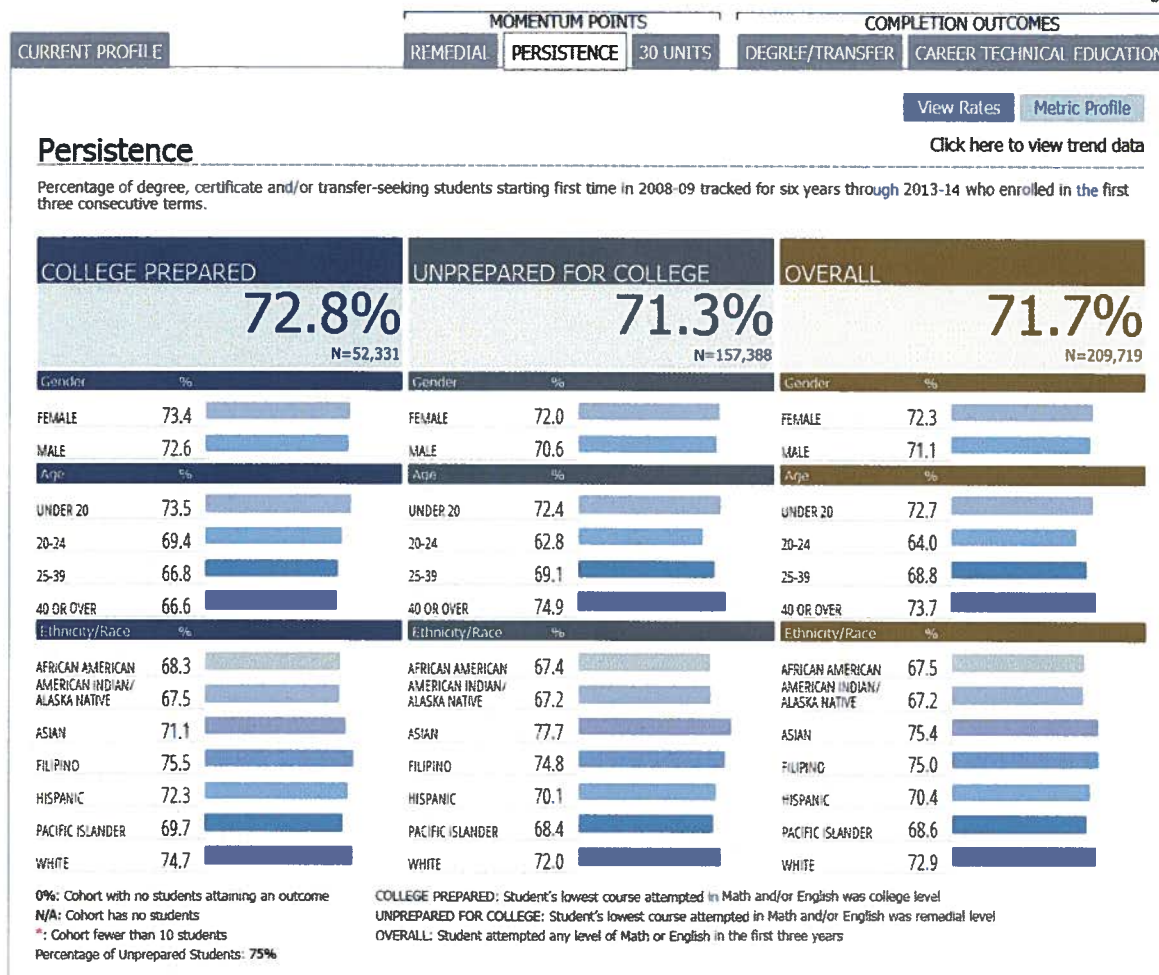
## Student Success Scorecard 2015 Online Version

### Statewide



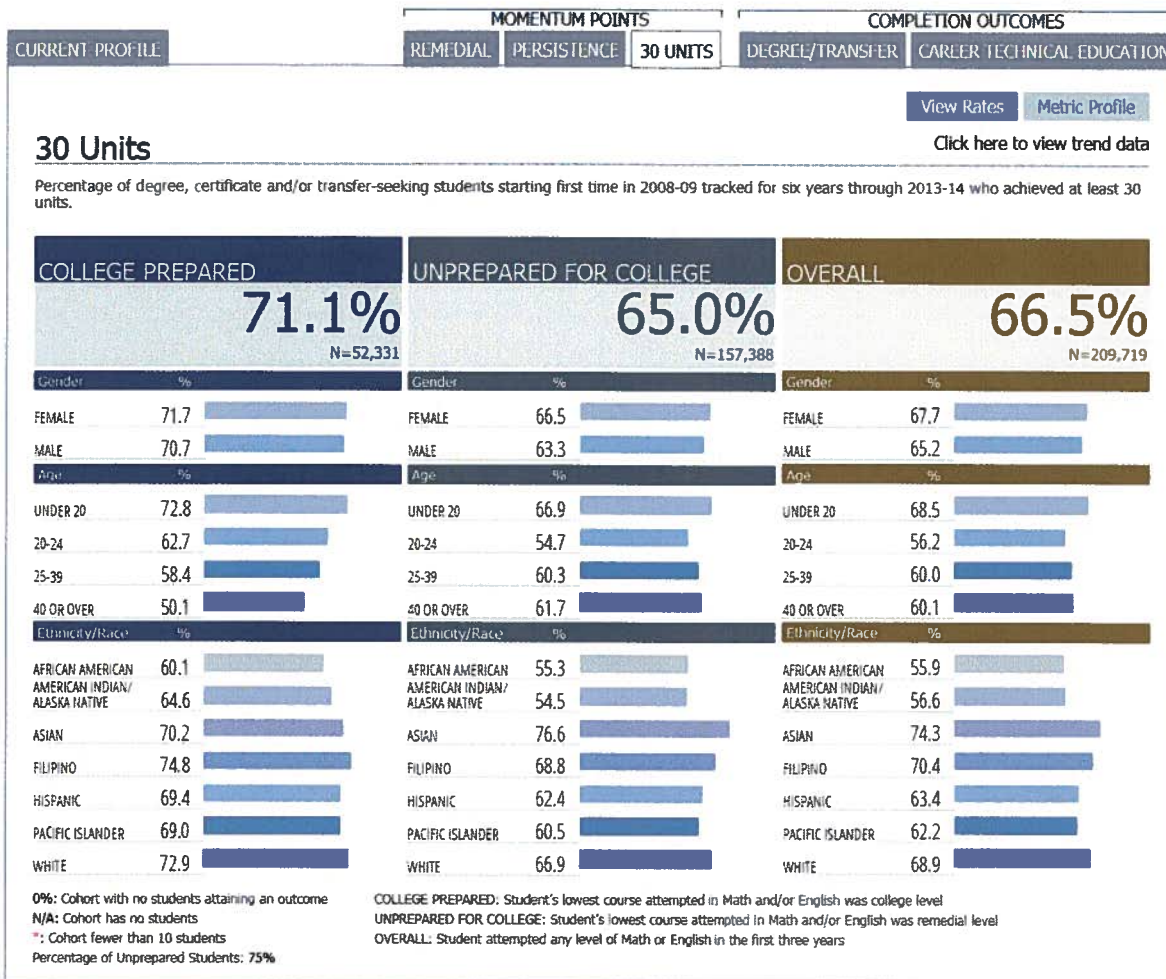
# Statewide

[Click here to select a different college](#)



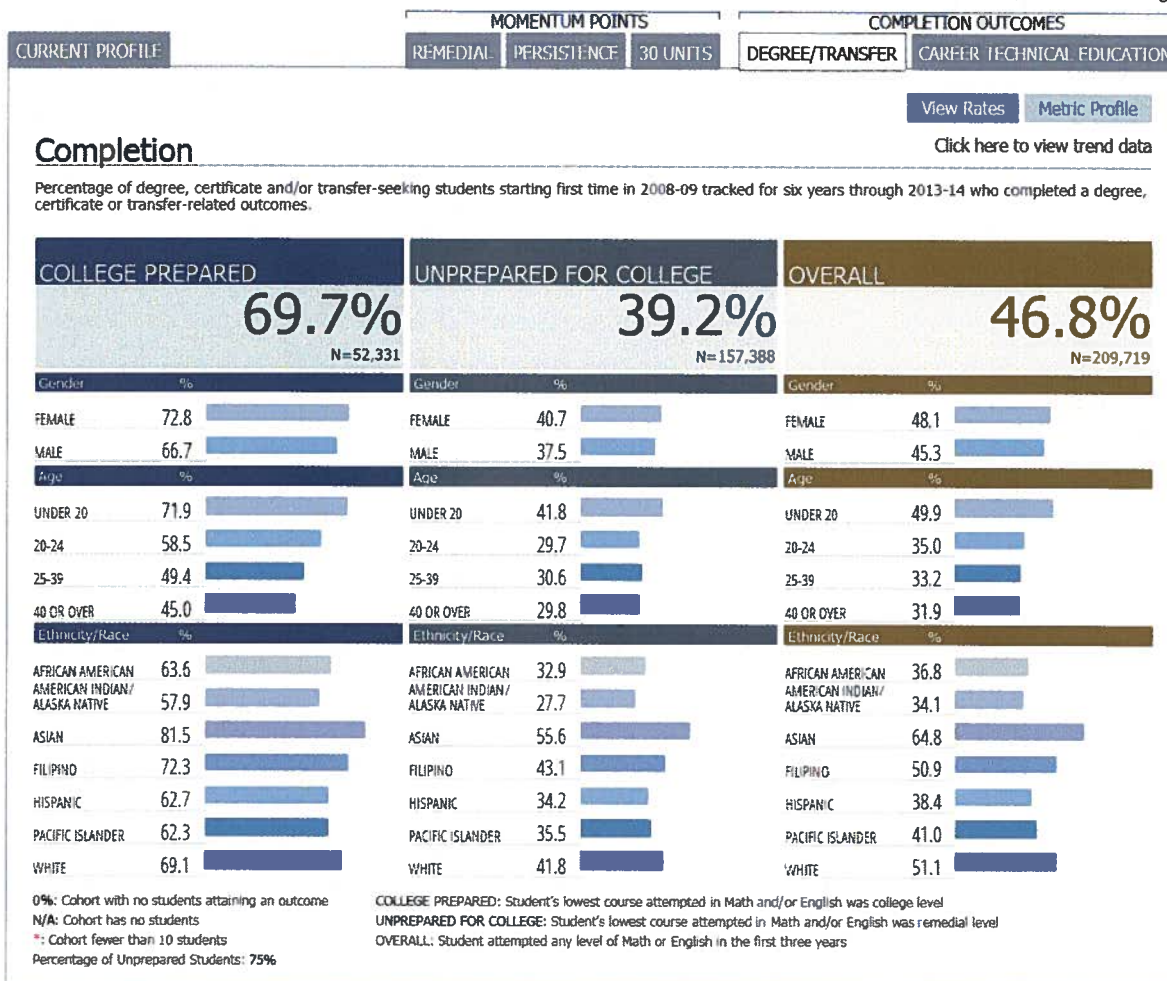
# Statewide

[Click here to select a different college](#)



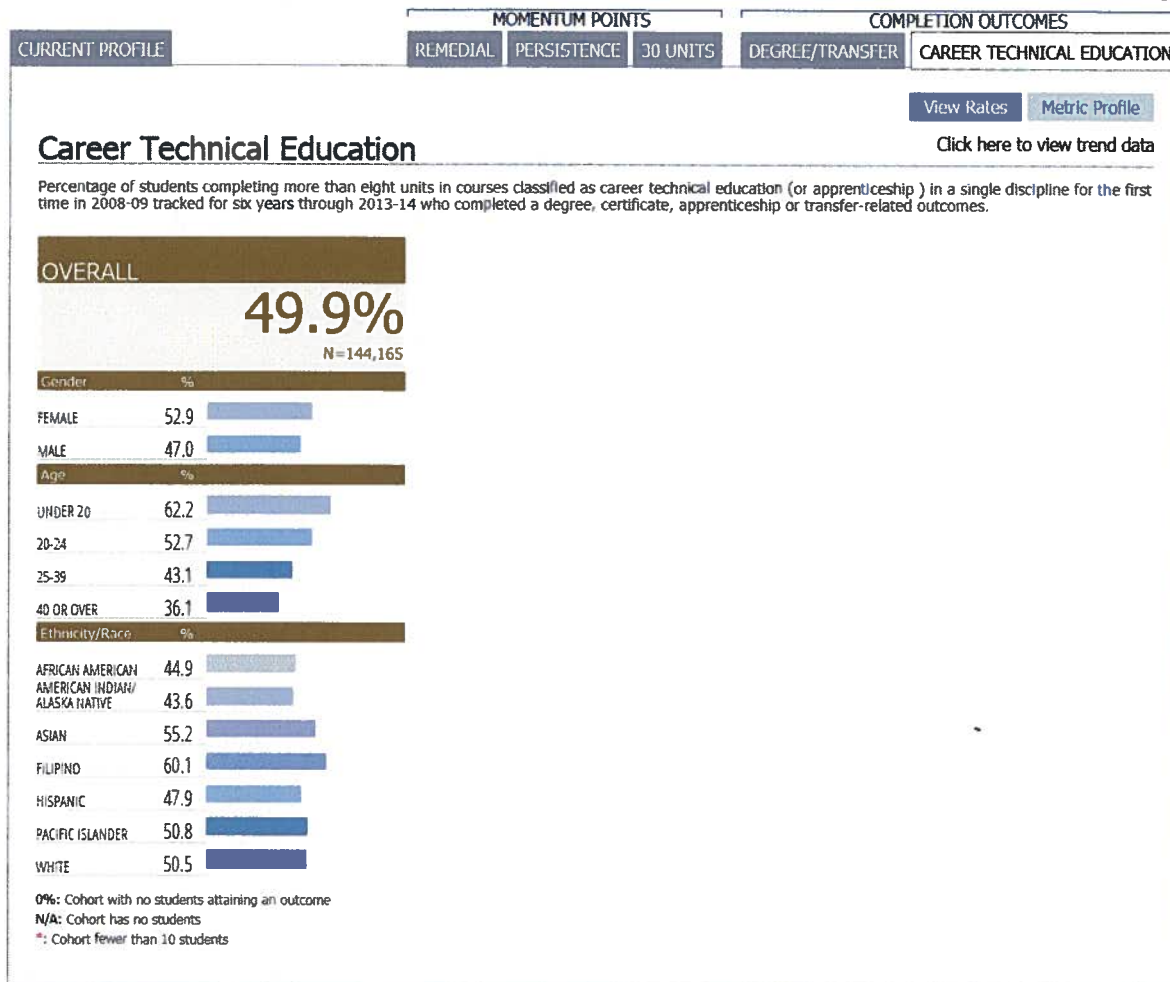
# Statewide

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# Statewide

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## 2015 Saddleback College Student Success Scorecard

*Saddleback College, founded in 1968, is in Mission Viejo. The college is the largest and oldest member of the South Orange County Community College District. The college provides a Veterans Education Transition Services (VETS) Center, devoted to helping veterans transition from combat to the classroom.*

### Student Information (2013-14)

Students			37,816	
GENDER			RACE/ETHNICITY	
Female	57.5%		African American	1.8%
Male	40.8%		American Indian/Alaska Native	0.2%
Unknown Gender	1.8%		Asian	9.5%
AGE			Filipino	2.0%
Under 20 years old	23.9%		Hispanic	20.5%
20 to 24 years old	29.5%		Pacific Islander	0.2%
25 to 39 years old	19.1%		White	58.6%
40 or more years old	27.5%		Two or More Races	4.2%
Unknown Age	0.0%		Unknown Ethnicity	2.9%

### Other Information (2013-14)

Full-Time Equivalent Students	15,506.1
Credit Sections	5,373
Non-Credit Sections	558
Median Credit Section Size	25
Percentage of Full-Time Faculty	49.1%
Percentage of First-Generation Students	23.0%
Student Counseling Ratio	1,004:1

**STUDENT  
SUCCESS  
INITIATIVE**



CALIFORNIA COMMUNITY COLLEGES

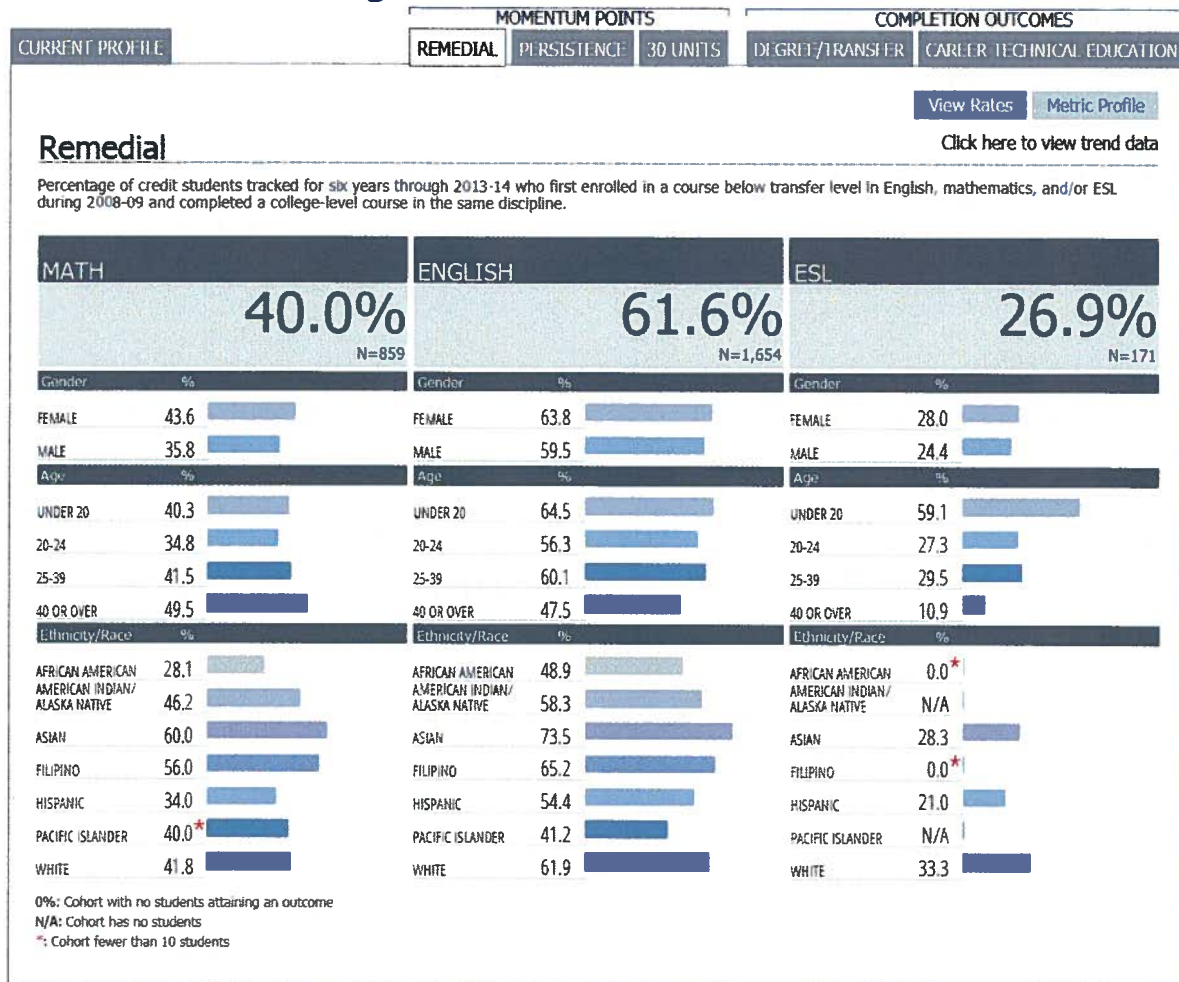
**STUDENT SUCCESS SCORECARD**

**2015 Saddleback College Student Success Scorecard Metrics**

Cohort Tracked for Six Years Through 2013-14	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
<b>Cohort</b>	69.7%	46.8%	57.7%	80.7%	76.4%	78.5%	81.0%	72.1%	76.3%	40.0%	61.6%	26.9%	53.5%	8.4%
Female	73.4%	47.4%	59.7%	81.4%	77.3%	79.2%	81.5%	73.1%	77.1%	43.6%	63.8%	28.0%	51.7%	8.2%
Male	66.4%	45.8%	55.5%	80.4%	75.6%	77.9%	80.4%	71.1%	75.5%	35.8%	59.5%	24.4%	56.0%	9.4%
Under 20 years old	72.1%	49.1%	60.4%	82.2%	77.7%	79.9%	83.3%	73.9%	78.5%	40.3%	64.5%	59.1%	71.5%	16.7%
20 to 24 years old	50.0%	29.4%	37.0%	65.7%	60.5%	62.4%	62.9%	56.3%	58.7%	34.8%	56.3%	27.3%	57.1%	11.1%
25 to 39 years old	45.5%	35.5%	38.9%	63.6%	77.4%	72.6%	57.6%	67.7%	64.2%	41.5%	60.1%	29.5%	43.4%	9.9%
40 or more years old	36.4%	42.2%	40.3%	68.2%	82.2%	77.6%	45.5%	68.9%	61.2%	49.5%	47.5%	10.9%	38.0%	2.9%
African-American	62.5%	41.7%	46.9%	81.3%	72.9%	75.0%	81.3%	64.6%	68.8%	28.1%	48.9%	0.0%	54.1%	0.0%
American Indian/Alaska Native	64.3%	35.7%	50.0%	64.3%	78.6%	71.4%	64.3%	64.3%	64.3%	46.2%	58.3%	NA	33.3%	NA
Asian	82.7%	53.6%	67.3%	77.3%	83.3%	80.5%	85.3%	78.6%	81.8%	60.0%	73.5%	28.3%	51.4%	13.4%
Filipino	77.4%	45.9%	60.3%	90.3%	75.7%	82.4%	90.3%	64.9%	76.5%	56.0%	65.2%	0.0%	61.8%	NA
Hispanic	68.0%	39.3%	49.7%	82.3%	73.1%	76.4%	80.0%	68.5%	72.7%	34.0%	54.4%	21.0%	54.5%	2.4%
Pacific Islander	80.0%	40.0%	50.0%	100.0%	86.7%	90.0%	100.0%	73.3%	80.0%	40.0%	41.2%	NA	55.6%	0.0%
White	67.8%	48.0%	57.9%	80.3%	76.9%	78.6%	80.1%	72.5%	76.3%	41.8%	61.9%	33.3%	53.7%	12.7%

# Saddleback College

[Click here to select a different college](#)





# Saddleback College

[Click here to select a different college](#)

CURRENT PROFILE	MOMENTUM POINTS			COMPLETION OUTCOMES	
	REMEDIAL	PERSISTENCE	30 UNITS	DEGREE/TRANSFER	CAREER TECHNICAL EDUCATION

[View Rates](#) [Metric Profile](#)

## Remedial

[Click here to view trend data](#)

Percentage of credit students tracked for six years through 2013-14 who first enrolled in a course below transfer level in English, mathematics, and/or ESL during 2008-09 and completed a college-level course in the same discipline.

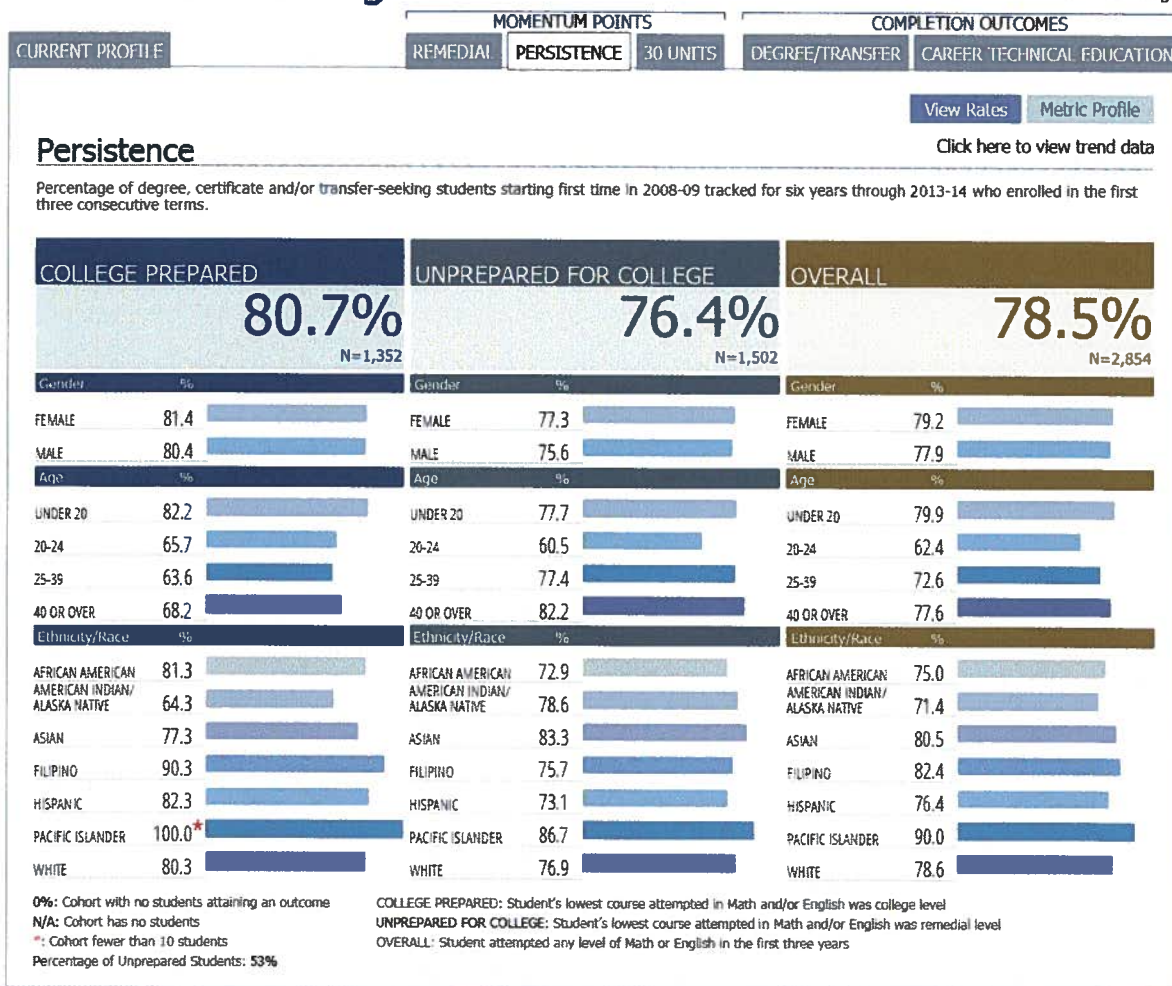
MATH		ENGLISH		ESL	
Students	859	Students	1,654	Students	171
GENDER		GENDER		GENDER	
Female	479	Female	790	Female	125
Male	372	Male	851	Male	45
AGE		AGE		AGE	
Less than 20 years old	365	Less than 20 years old	1,058	Less than 20 years old	22
20 to 24 years old	230	20 to 24 years old	352	20 to 24 years old	33
25 to 39 years old	171	25 to 39 years old	183	25 to 39 years old	61
40 or more years old	93	40 or more years old	61	40 or more years old	55
ETHNICITY/RACE		ETHNICITY/RACE		ETHNICITY/RACE	
African American	32	African American	45	African American	*
American Indian/Alaska Native	13	American Indian/Alaska Native	12	American Indian/Alaska Native	*
Asian	25	Asian	117	Asian	46
Filipino	25	Filipino	46	Filipino	*
Hispanic	197	Hispanic	331	Hispanic	62
Pacific Islander	*	Pacific Islander	17	Pacific Islander	*
White	517	White	964	White	45

\*: Suppressed to protect student privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.

# Saddleback College

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# Saddleback College

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CURRENT PROFILE	MOMENTUM POINTS			COMPLETION OUTCOMES	
	REMEDIAL	PERSISTENCE	30 UNITS	DEGREE/TRANSFER	CAREER TECHNICAL EDUCATION

[View Rates](#)

[Metric Profile](#)

## Persistence

[Click here to view trend data](#)

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who enrolled in the first three consecutive terms.

COLLEGE PREPARED		UNPREPARED FOR COLLEGE		OVERALL	
Students	1,352	Students	1,502	Students	2,854
GENDER		GENDER		GENDER	
Female	644	Female	721	Female	1,365
Male	688	Male	767	Male	1,455
AGE		AGE		AGE	
Less than 20 years old	1,227	Less than 20 years old	1,276	Less than 20 years old	2,503
20 to 24 years old	70	20 to 24 years old	119	20 to 24 years old	189
25 to 39 years old	33	25 to 39 years old	62	25 to 39 years old	95
40 or more years old	22	40 or more years old	45	40 or more years old	67
ETHNICITY/RACE		ETHNICITY/RACE		ETHNICITY/RACE	
African American	16	African American	48	African American	64
American Indian/Alaska Native	14	American Indian/Alaska Native	14	American Indian/Alaska Native	28
Asian	75	Asian	84	Asian	159
Filipino	31	Filipino	37	Filipino	68
Hispanic	175	Hispanic	308	Hispanic	483
Pacific Islander	*	Pacific Islander	*	Pacific Islander	20
White	869	White	857	White	1,726

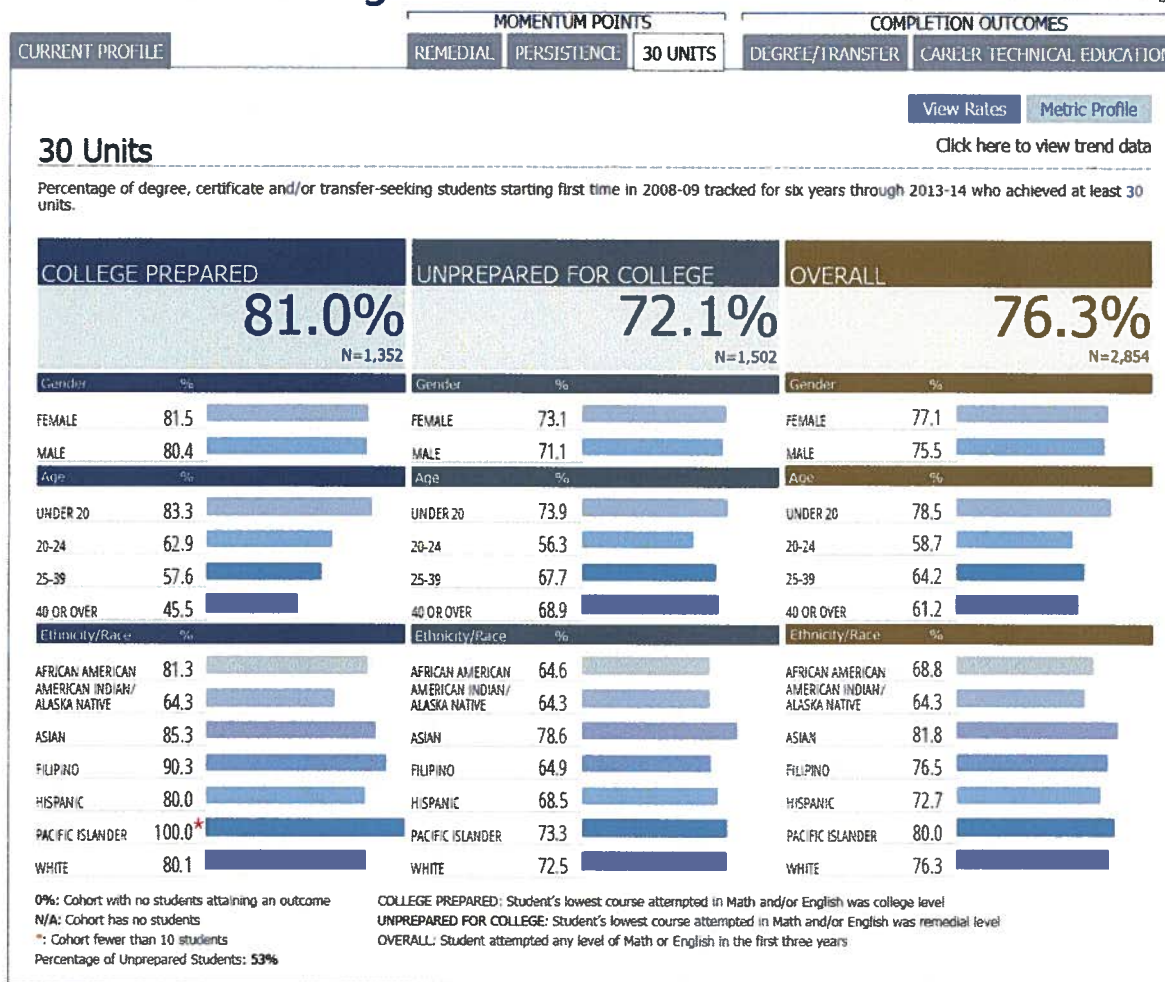
\*: Suppressed to protect student privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.

Percentage of Unprepared Students: 53%

# Saddleback College

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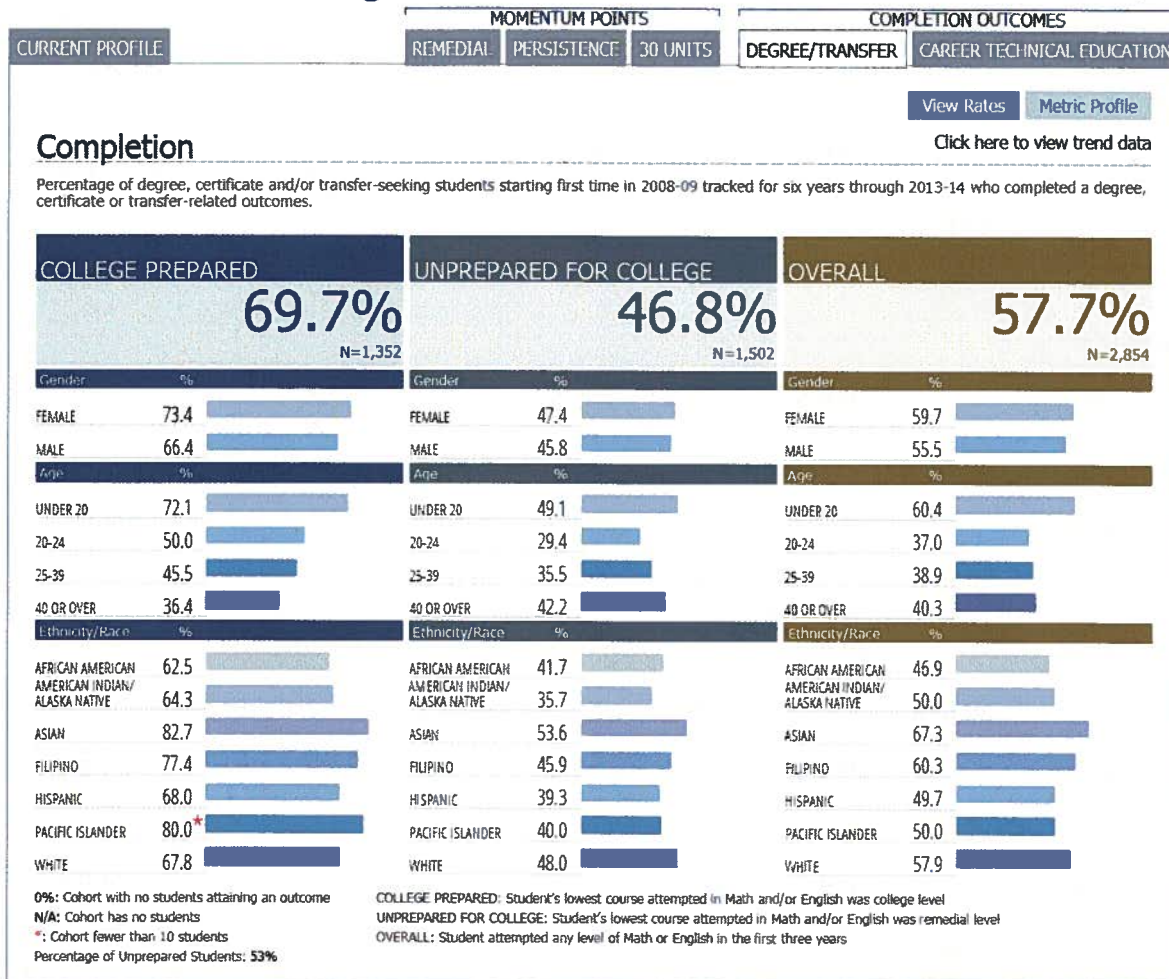






# Saddleback College

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# Saddleback College

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CURRENT PROFILE	MOMENTUM POINTS			COMPLETION OUTCOMES	
	REMEDIAL	PERSISTENCE	30 UNITS	DEGREE/TRANSFER	CAREER TECHNICAL EDUCATION

[View Rates](#) [Metric Profile](#)

## Completion

[Click here to view trend data](#)

Percentage of degree, certificate and/or transfer-seeking students starting first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate or transfer-related outcomes.

COLLEGE PREPARED		UNPREPARED FOR COLLEGE		OVERALL	
Students	1,352	Students	1,502	Students	2,854
GENDER		GENDER		GENDER	
Female	644	Female	721	Female	1,365
Male	688	Male	767	Male	1,455
AGE		AGE		AGE	
Less than 20 years old	1,227	Less than 20 years old	1,276	Less than 20 years old	2,503
20 to 24 years old	70	20 to 24 years old	119	20 to 24 years old	189
25 to 39 years old	33	25 to 39 years old	62	25 to 39 years old	95
40 or more years old	22	40 or more years old	45	40 or more years old	67
ETHNICITY/RACE		ETHNICITY/RACE		ETHNICITY/RACE	
African American	16	African American	48	African American	64
American Indian/Alaska Native	14	American Indian/Alaska Native	14	American Indian/Alaska Native	28
Asian	75	Asian	84	Asian	159
Filipino	31	Filipino	37	Filipino	68
Hispanic	175	Hispanic	308	Hispanic	483
Pacific Islander	*	Pacific Islander	*	Pacific Islander	20
White	869	White	857	White	1,726

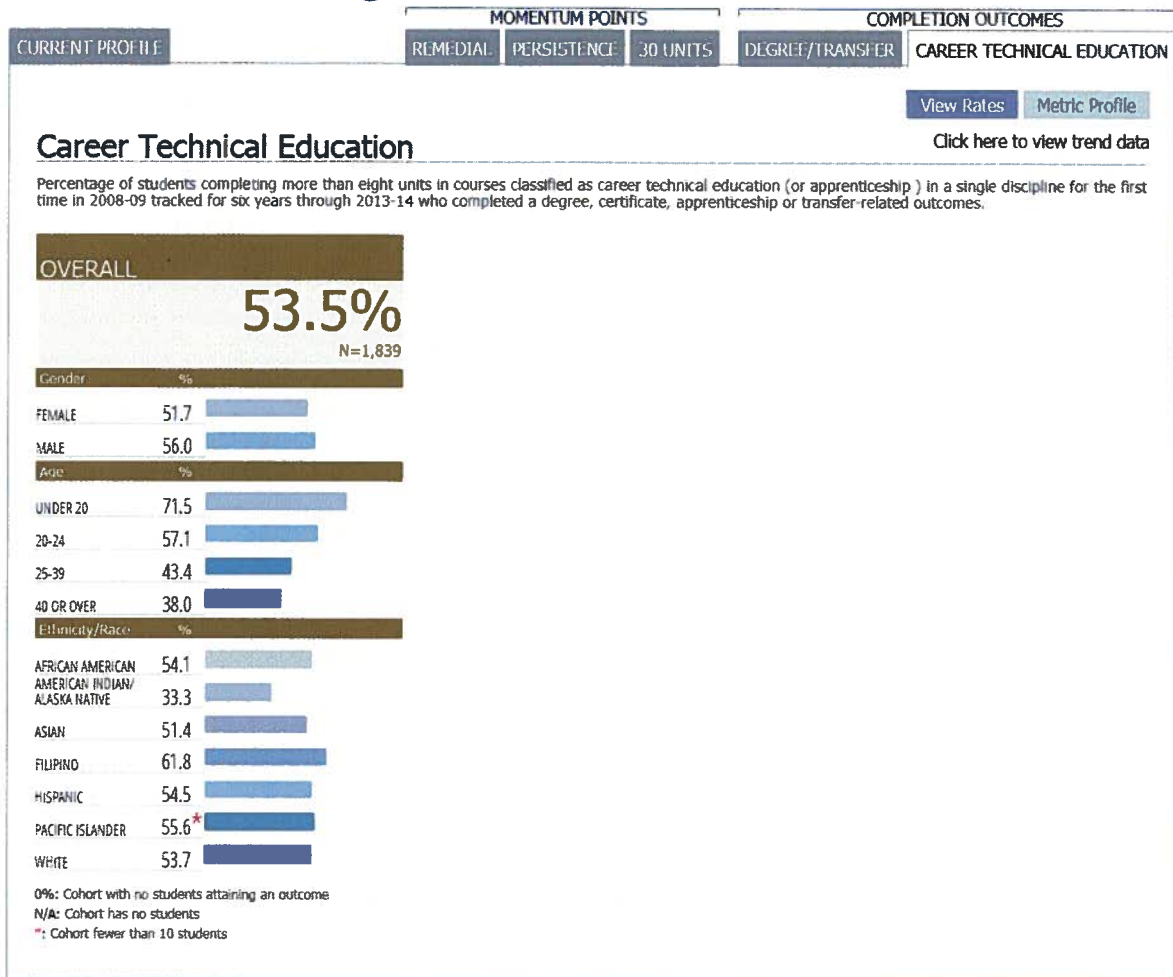
\*: Suppressed to protect student privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.

Percentage of Unprepared Students: 53%

# Saddleback College

[Click here to select a different college](#)





# Saddleback College

[Click here to select a different college](#)

CURRENT PROFILE	MOMENTUM POINTS			COMPLETION OUTCOMES	
	REMEDIAL	PERSISTENCE	30 UNITS	DEGREE/TRANSFER	CAREER TECHNICAL EDUCATION

[View Rates](#) [Metric Profile](#)

## Career Technical Education

[Click here to view trend data](#)

Percentage of students completing more than eight units in courses classified as career technical education (or apprenticeship ) in a single discipline for the first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate, apprenticeship or transfer-related outcomes.

OVERALL	
Students	1,839
GENDER	
Female	1,037
Male	769
AGE	
Less than 20 years old	526
20 to 24 years old	415
25 to 39 years old	553
40 or more years old	345
ETHNICITY/RACE	
African American	37
American Indian/Alaska Native	15
Asian	210
Filipino	55
Hispanic	231
Pacific Islander	*
White	1,118

\*: Suppressed to protect student privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.



## 2015 Irvine Valley College Student Success Scorecard

*Irvine Valley College, established in 1985 in Irvine, is one of two colleges in the South Orange County Community College District, the other being Saddleback College in Mission Viejo. The college offers a full complement of programs, from the more traditional liberal arts and sciences to advanced technologies. The success of the college's many programs is demonstrated by its outstanding transfer and completion rates.*

### Student Information (2013-14)

Students			20,121	
GENDER			RACE/ETHNICITY	
Female	52.9%	African American	2.2%	
Male	45.3%	American Indian/Alaska Native	0.1%	
Unknown Gender	1.8%	Asian	26.4%	
AGE			Filipino	2.8%
Under 20 years old	28.6%	Hispanic	21.3%	
20 to 24 years old	32.8%	Pacific Islander	0.3%	
25 to 39 years old	20.0%	White	40.1%	
40 or more years old	18.6%	Two or More Races	4.4%	
Unknown Age	0.0%	Unknown Ethnicity	2.5%	

### Other Information (2013-14)

Full-Time Equivalent Students	9,386.0
Credit Sections	2,968
Non-Credit Sections	394
Median Credit Section Size	26
Percentage of Full-Time Faculty	49.1%
Percentage of First-Generation Students	24.2%
Student Counseling Ratio	764:1

**STUDENT  
SUCCESS  
INITIATIVE**



CALIFORNIA COMMUNITY COLLEGES

**STUDENT SUCCESS SCORECARD**

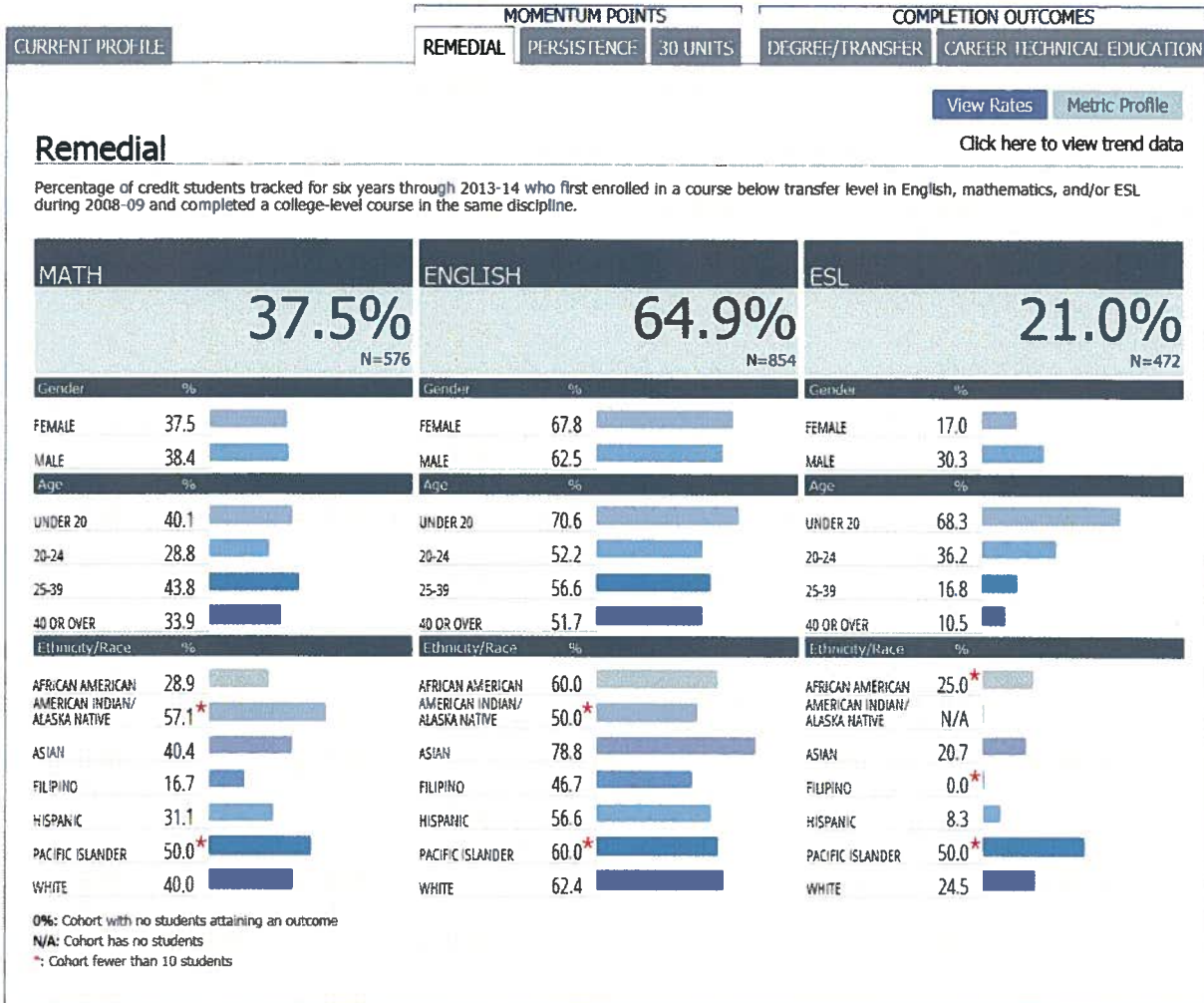
**2015 Irvine Valley College Student Success Scorecard Metrics**

Cohort Tracked for Six Years Through 2013-14	Completion			Persistence			30 Units			Remedial			Career Technical Education
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL	
<b>Cohort</b>	80.5%	53.6%	64.0%	68.2%	74.0%	71.8%	71.2%	73.5%	72.6%	37.5%	64.9%	21.0%	51.9%
Female	82.4%	54.9%	65.7%	66.2%	74.4%	71.2%	69.9%	76.1%	73.7%	37.5%	67.8%	17.0%	50.1%
Male	79.0%	52.3%	62.6%	69.8%	73.1%	71.8%	72.8%	71.3%	71.9%	38.4%	62.5%	30.3%	53.6%
Under 20 years old	83.2%	56.0%	67.2%	68.4%	74.5%	72.0%	72.5%	74.5%	73.7%	40.1%	70.6%	68.3%	76.8%
20 to 24 years old	60.0%	42.9%	47.4%	73.3%	71.4%	71.9%	60.0%	66.7%	64.9%	28.8%	52.2%	36.2%	60.0%
25 to 39 years old	50.0%	41.5%	43.3%	57.1%	64.2%	62.7%	64.3%	66.0%	65.7%	43.8%	56.6%	16.8%	35.6%
40 or more years old	22.2%	35.7%	32.4%	55.6%	85.7%	78.4%	33.3%	78.6%	67.6%	33.9%	51.7%	10.5%	31.2%
African-American	88.9%	43.9%	52.0%	77.8%	75.6%	76.0%	55.6%	73.2%	70.0%	28.9%	60.0%	25.0%	45.5%
American Indian/Alaska Native	80.0%	25.0%	46.2%	60.0%	87.5%	76.9%	80.0%	75.0%	76.9%	57.1%	50.0%	NA	50.0%
Asian	87.4%	70.6%	77.8%	63.2%	77.1%	71.1%	66.7%	81.8%	75.3%	40.4%	78.8%	20.7%	52.5%
Filipino	85.7%	55.2%	68.0%	81.0%	72.4%	76.0%	90.5%	62.1%	74.0%	16.7%	46.7%	0.0%	55.8%
Hispanic	76.6%	42.5%	51.7%	71.9%	71.3%	71.4%	79.7%	67.8%	71.0%	31.1%	56.6%	8.3%	51.2%
Pacific Islander	100.0%	50.0%	69.2%	100.0%	100.0%	100.0%	80.0%	62.5%	69.2%	50.0%	60.0%	50.0%	100.0%
White	76.7%	50.1%	61.0%	71.4%	72.0%	71.7%	71.4%	71.5%	71.4%	40.0%	62.4%	24.5%	52.7%



# Irvine Valley College

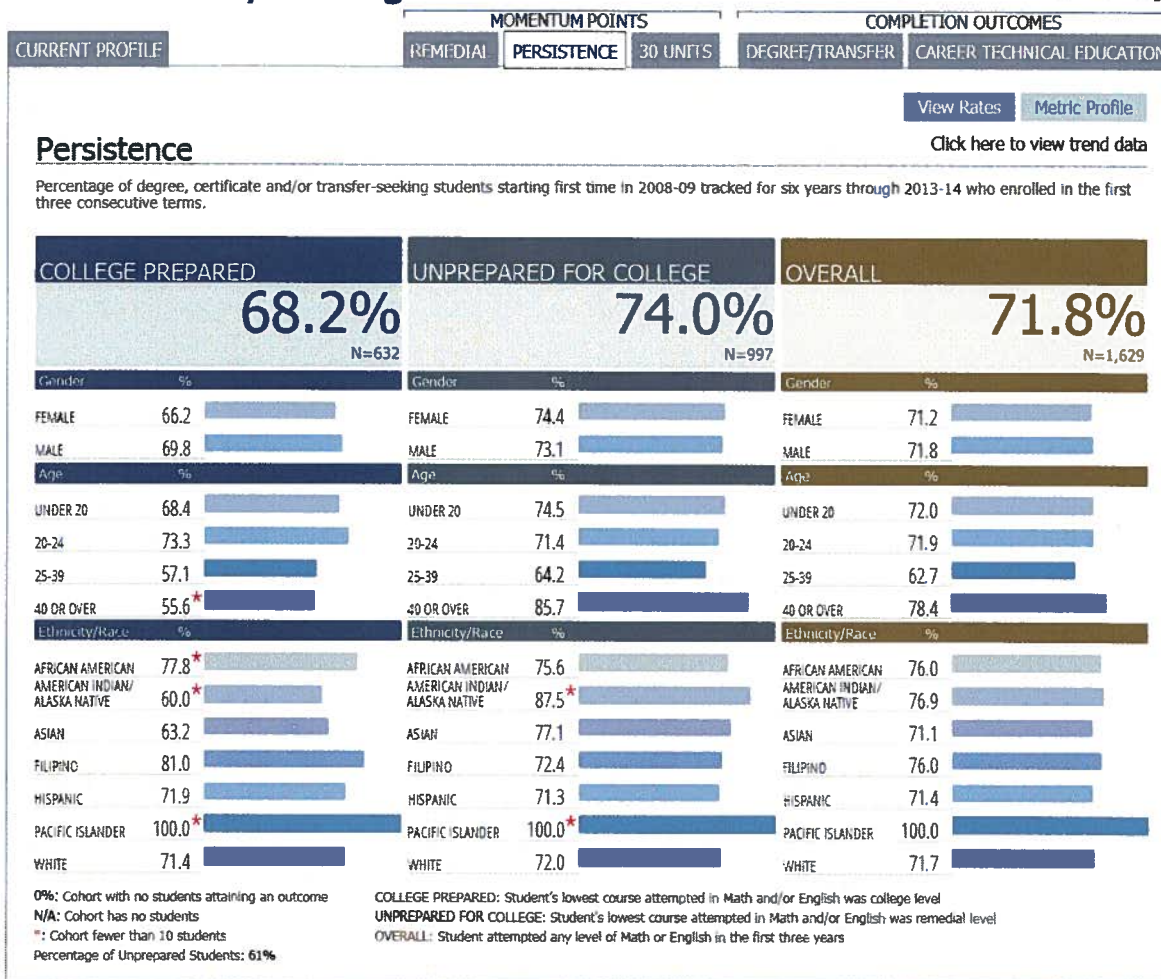
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# Irvine Valley College

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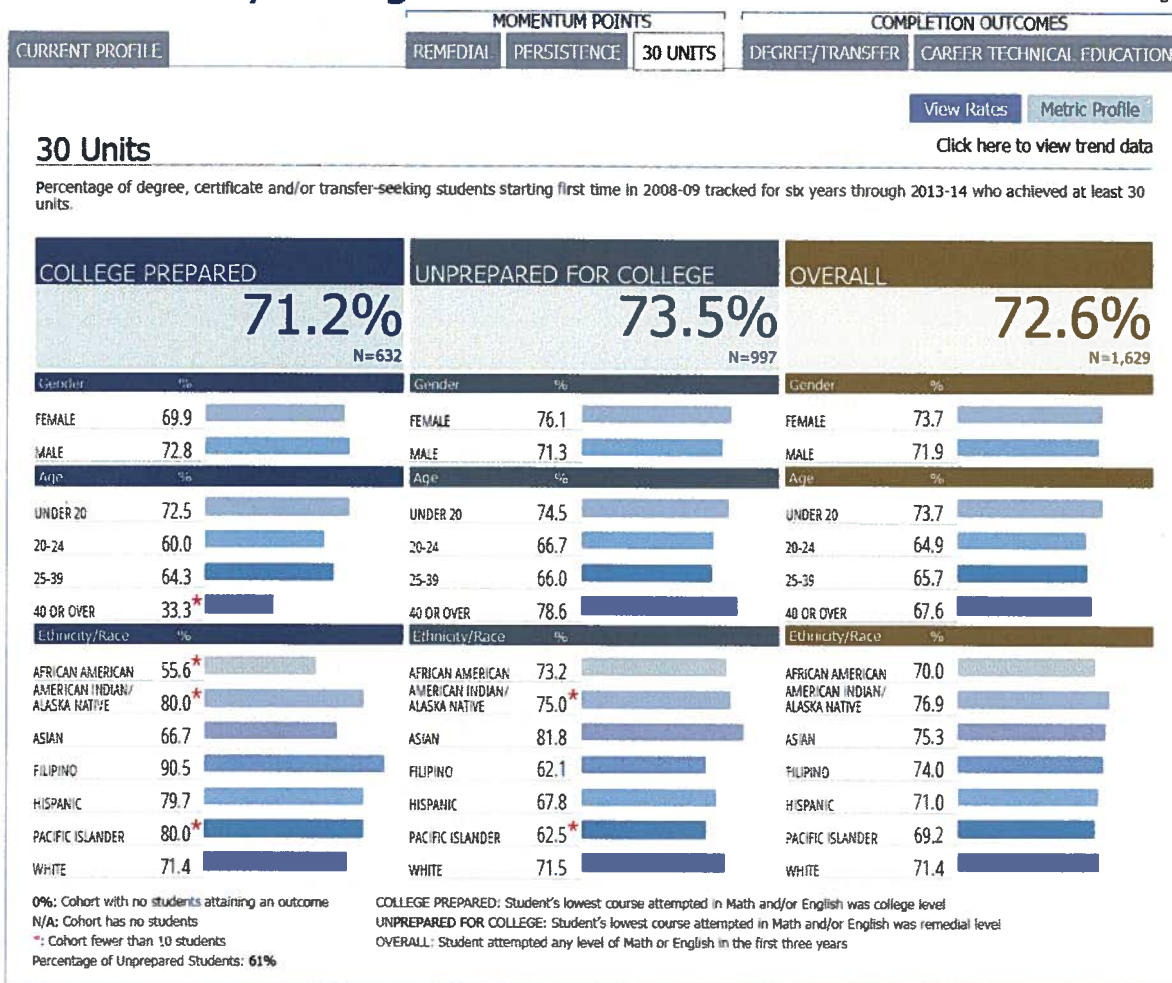






# Irvine Valley College

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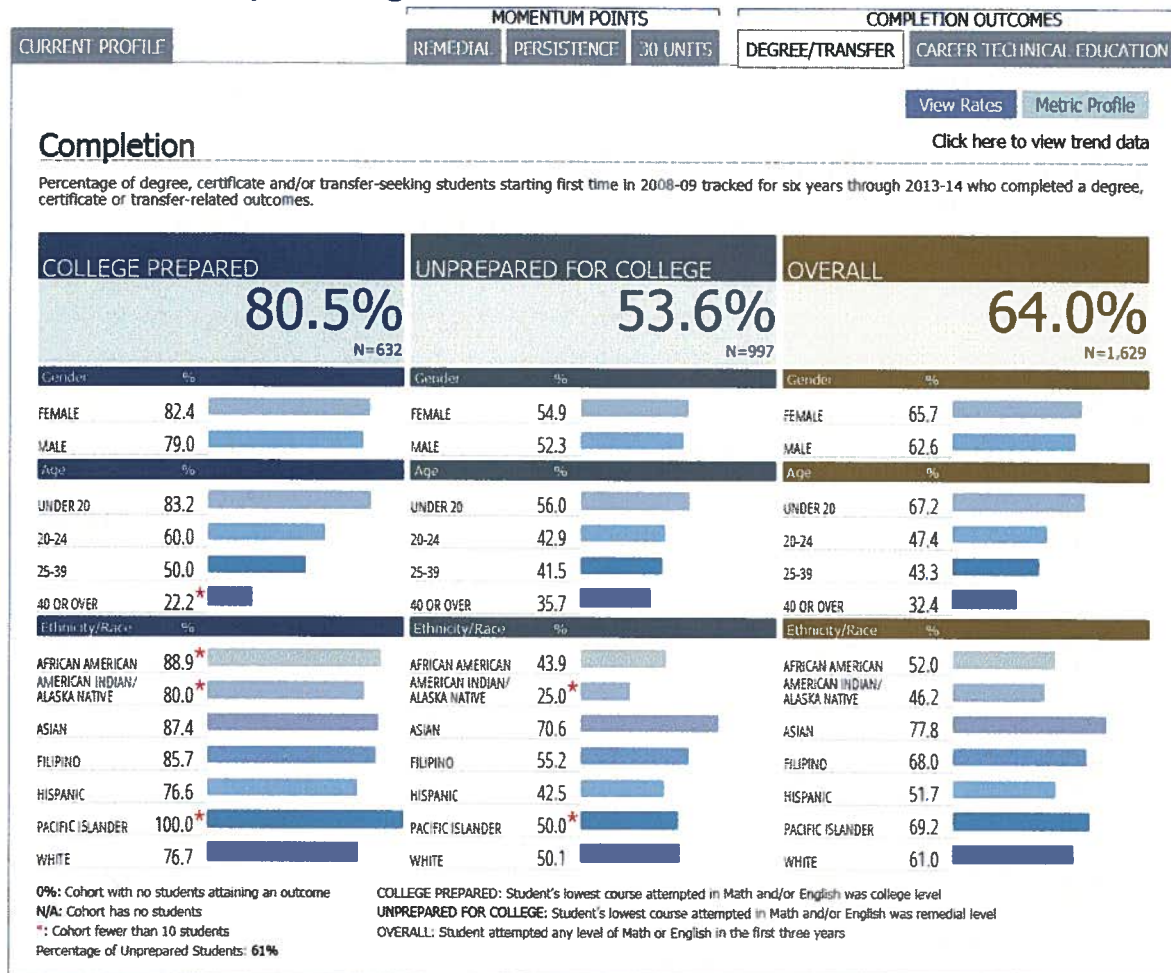






# Irvine Valley College

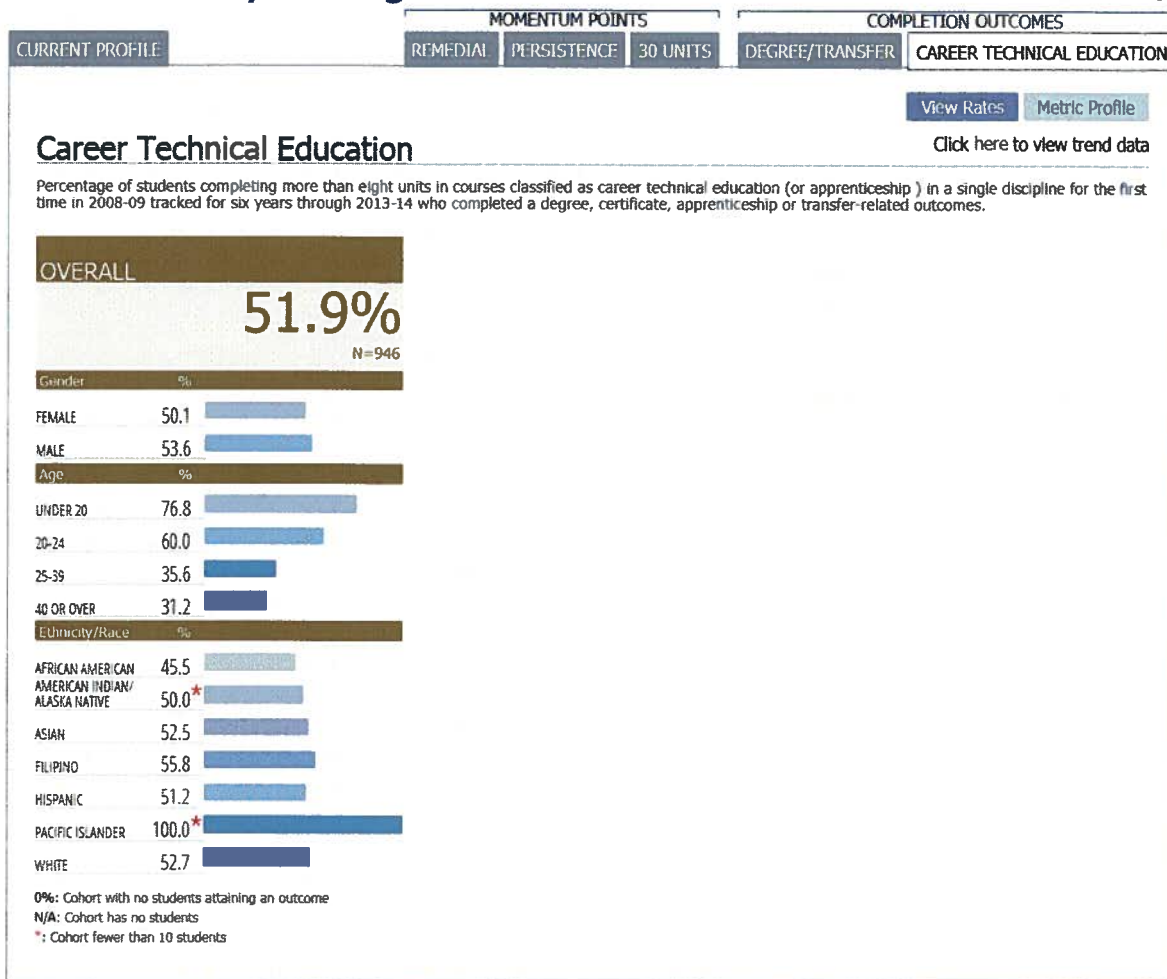
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# Irvine Valley College

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# Irvine Valley College

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CURRENT PROFILE	MOMENTUM POINTS			COMPLETION OUTCOMES	
	REMEDIAL	PERSISTENCE	30 UNITS	DEGREE/TRANSFER	CAREER TECHNICAL EDUCATION

[View Rates](#)
[Metric Profile](#)

## Career Technical Education

[Click here to view trend data](#)

Percentage of students completing more than eight units in courses classified as career technical education (or apprenticeship ) in a single discipline for the first time in 2008-09 tracked for six years through 2013-14 who completed a degree, certificate, apprenticeship or transfer-related outcomes.

OVERALL	
Students	946
GENDER	
Female	445
Male	481
AGE	
Less than 20 years old	228
20 to 24 years old	275
25 to 39 years old	289
40 or more years old	154
ETHNICITY/RACE	
African American	22
American Indian/Alaska Native	*
Asian	236
Filipino	43
Hispanic	125
Pacific Islander	*
White	419

\*: Suppressed to protect student privacy.  
 Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
SADDLEBACK COLLEGE ♦ IRVINE VALLEY COLLEGE ♦ ATEP

California Community Colleges  
**Student Success Scorecard**  
Irvine Valley College  
&  
Saddleback College

**SOCCCD Board of Trustees' Meeting**  
**July 20, 2015**

Presented by:  
Nicole Ortega, Saddleback College  
Craig Hayward, Irvine Valley College  
Denice Inciong, District Services



# Presentation Overview

- Accountability Reporting for Community Colleges (ARCC) → Student Success Scorecard
- Scorecard Metrics
  - 5 year trends for Irvine Valley, Saddleback & state-wide
- Summary of Scorecard for each college
- Utilization of Scorecard Information
  - Strategic Planning and Improvement



## Background

### Scorecard: Accountability Framework

- **AB1417 in 2004**
  - ***Accountability Reporting for Community Colleges (ARCC)*** was the basis from which the Scorecard was built.
- **4 Tiers of the Accountability Framework**
  1. State of the System
    - Access and completion across entire CCC system
  2. ***Scorecard – core of the framework & focus of today's presentation***
    - ***Measures students' progress and completion***
    - ***Disaggregated by several student demographic categories***
  3. Data Mart 2.0 – online at the State Chancellor's Website
    - Allows individuals to drill down further into the scorecard metrics
  4. Data-on-Demand
    - Most detailed level for college researchers to download datasets pertaining to each scorecard metric.





## Overview of Scorecard

- Online Scorecard is easy to find and navigate -  
<http://scorecard.cccco.edu/scorecard.aspx>
- College Profile – population in 2013-2014
- Five Main Scorecard Metrics - grouped into 2 categories

### *Momentum Points*

1. Remedial Progress Rate for Math, English and ESL
2. Persistence\*
3. 30 Units\*

### *Completion Outcomes\**

4. Degree, certificate, transfer, & transfer-prepared
5. Completion among Career Technical Education students

\*Persistence, 30 Units, and Completion Outcomes have 2 sub-categories:

- **College Prepared:** The student's lowest course attempted in Math and/or English was college level
- **Unprepared for College:** The student's lowest course attempted in Math and/or English was remedial level

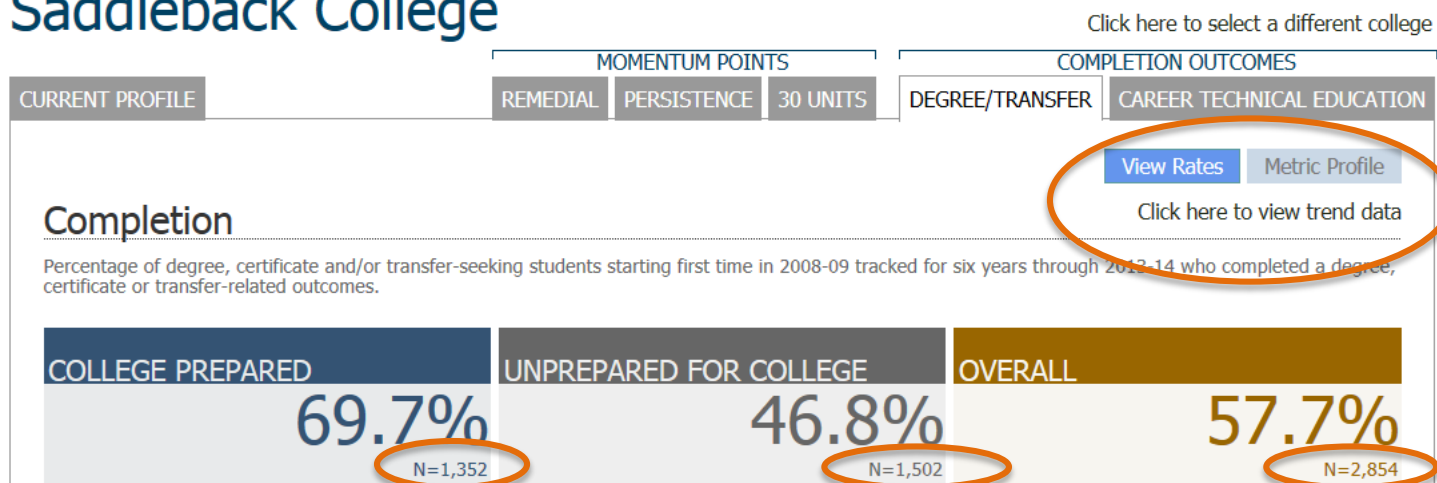




## Changes in the Scorecard since last year

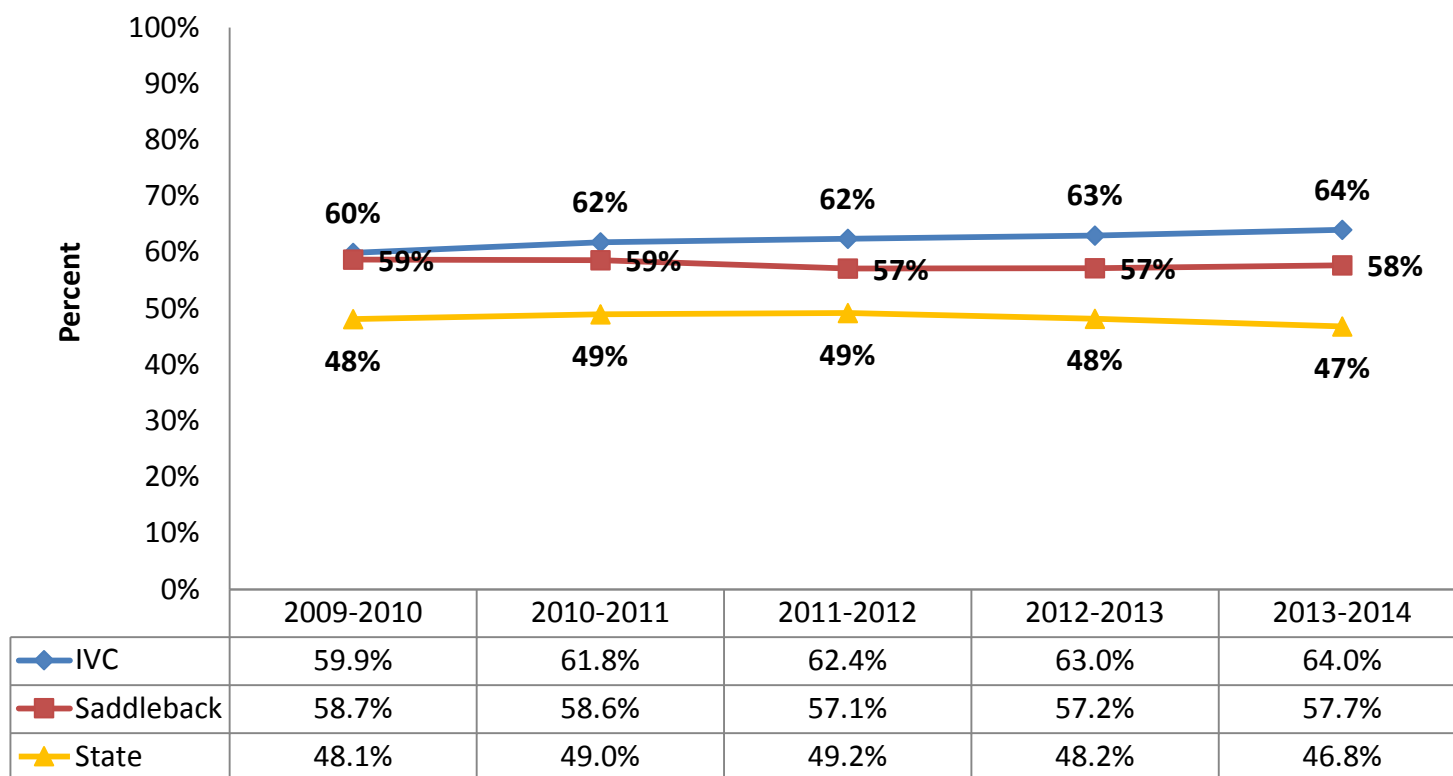
Scorecard	Major Changes
<i>Display of Cohorts Sizes (Ns)</i>	<ul style="list-style-type: none"><li>• Feedback was to more visibly include the size of the cohorts</li><li>• Why are the Ns (cohort size) so small?<ul style="list-style-type: none"><li>• First-time students are about 32% of all enrollments</li><li>• Student with SSNs – about 10% are missing valid SSNs</li><li>• Course Taking Patterns looking at the first 3 years</li></ul></li></ul>
<i>Metric Profile</i>	<ul style="list-style-type: none"><li>• There is an additional tab on the online scorecard to show you the demographics of the cohort for each metric. It is in the same categories – college prepared, unprepared for college and overall.</li></ul>

## Saddleback College





## Overall Completion Rates for IVC, Saddleback and State

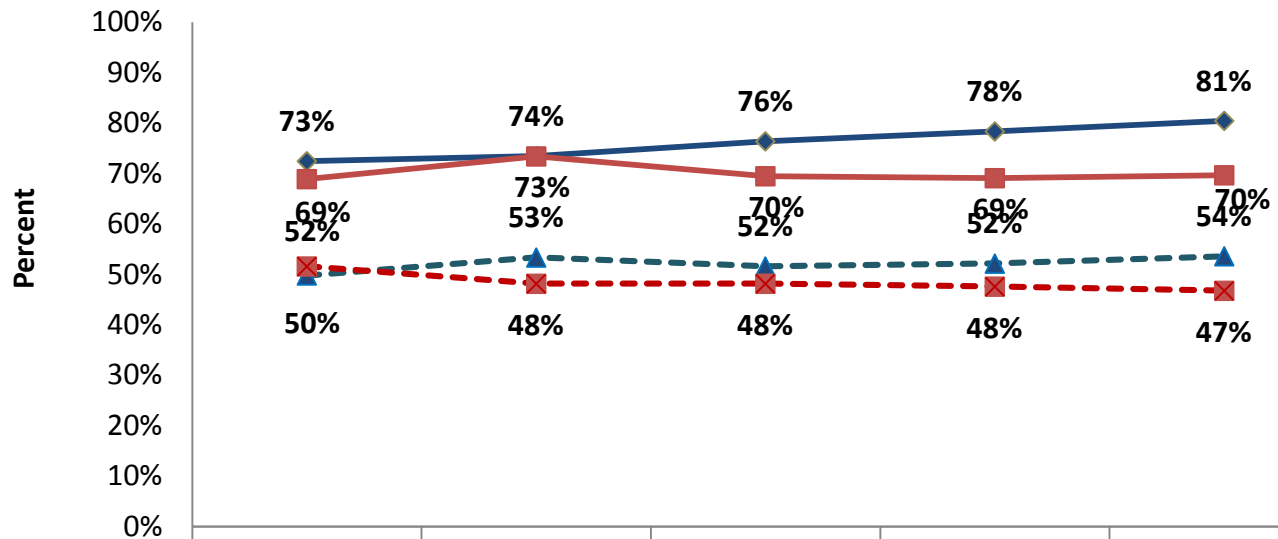


Completion Rate is defined as the percentage of first-time students who earn 6 units and who attempt any Math or English in the first three years that achieve a degree/certificate, transferred to a four-year, or achieved "Transfer Prepared" status (student successfully completed 60 UC/CSU transferable units with a GPA  $\geq$  2.0).





## Completion Rates for IVC, Saddleback by Prepared/Unprepared



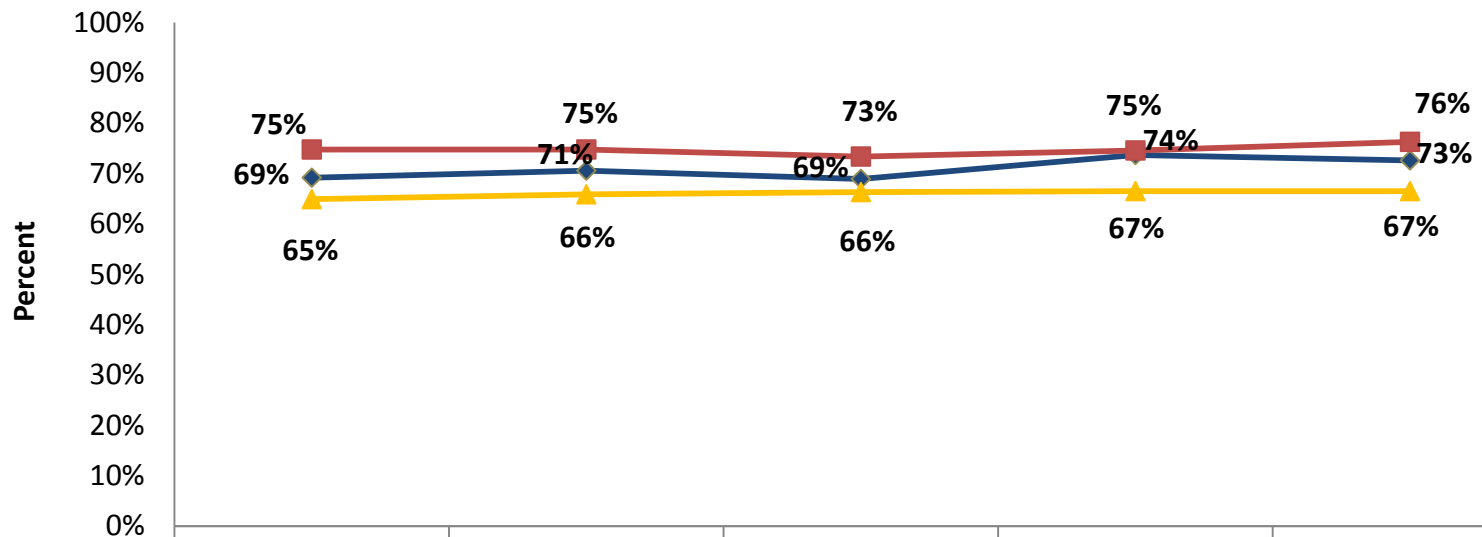
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
IVC - prepared	72.5%	73.5%	76.4%	78.4%	80.5%
Saddleback - prepared	68.9%	73.4%	69.5%	69.1%	69.7%
IVC - unprepared	49.8%	53.4%	51.6%	52.2%	53.6%
Saddleback - unprepared	51.6%	48.2%	48.2%	47.6%	46.8%

Completion Rate is defined as the percentage of first-time students who earn 6 units and who attempt any Math or English in the first three years that achieve a degree/certificate, transferred to a four-year, or achieved "Transfer Prepared" status (student successfully completed 60 UC/CSU transferable units with a GPA  $\geq$  2.0).

Source: California Community Colleges Chancellor's Office, Student Success Scorecard  
(<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



## Overall 30 Units Rate for IVC, Saddleback and State



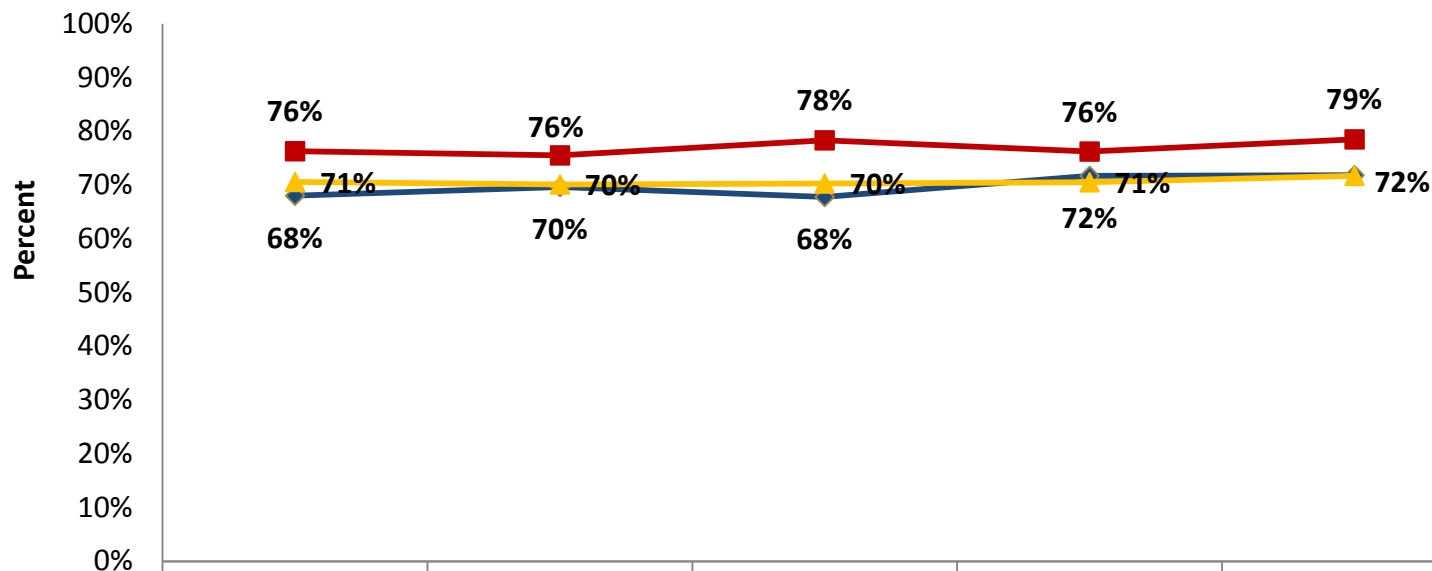
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
IVC	69.2%	70.6%	68.9%	73.7%	72.6%
Saddleback	74.8%	74.8%	73.4%	74.6%	76.3%
State	64.9%	65.9%	66.3%	66.5%	66.5%

30 Units Rate is defined as the percentage of first-time students with minimum of 6 units earned who attempted any Math or English in the first three years and who earned at least 30 units in the CCC system within six years of entry.

Source: California Community Colleges Chancellor's Office, Student Success Scorecard (<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



## Overall Persistence Rates for IVC, Saddleback and CA



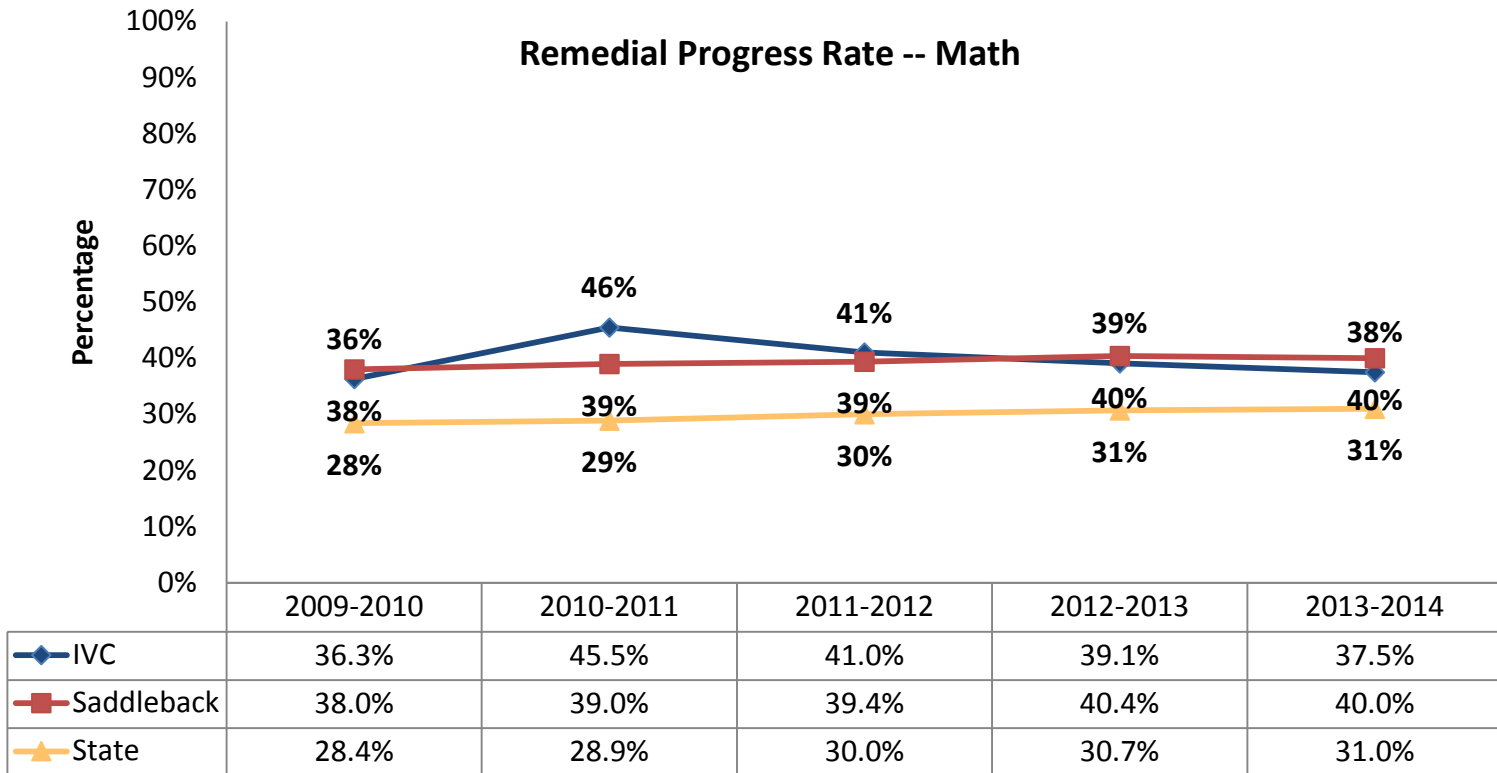
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
IVC	68.0%	69.6%	67.8%	71.7%	71.8%
Saddleback	76.3%	75.5%	78.3%	76.2%	78.5%
State	70.6%	70.1%	70.3%	70.5%	71.7%

Persistence Rate is defined as the percentage of degree and/or transfer-seeking students tracked for six years through 2011-12 who enrolled in three primary terms subsequent to their initial CCC enrollment.

Source: California Community Colleges Chancellor's Office, Student Success Scorecard  
(<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



## Math Remedial Progress Rate for IVC, Saddleback and CA

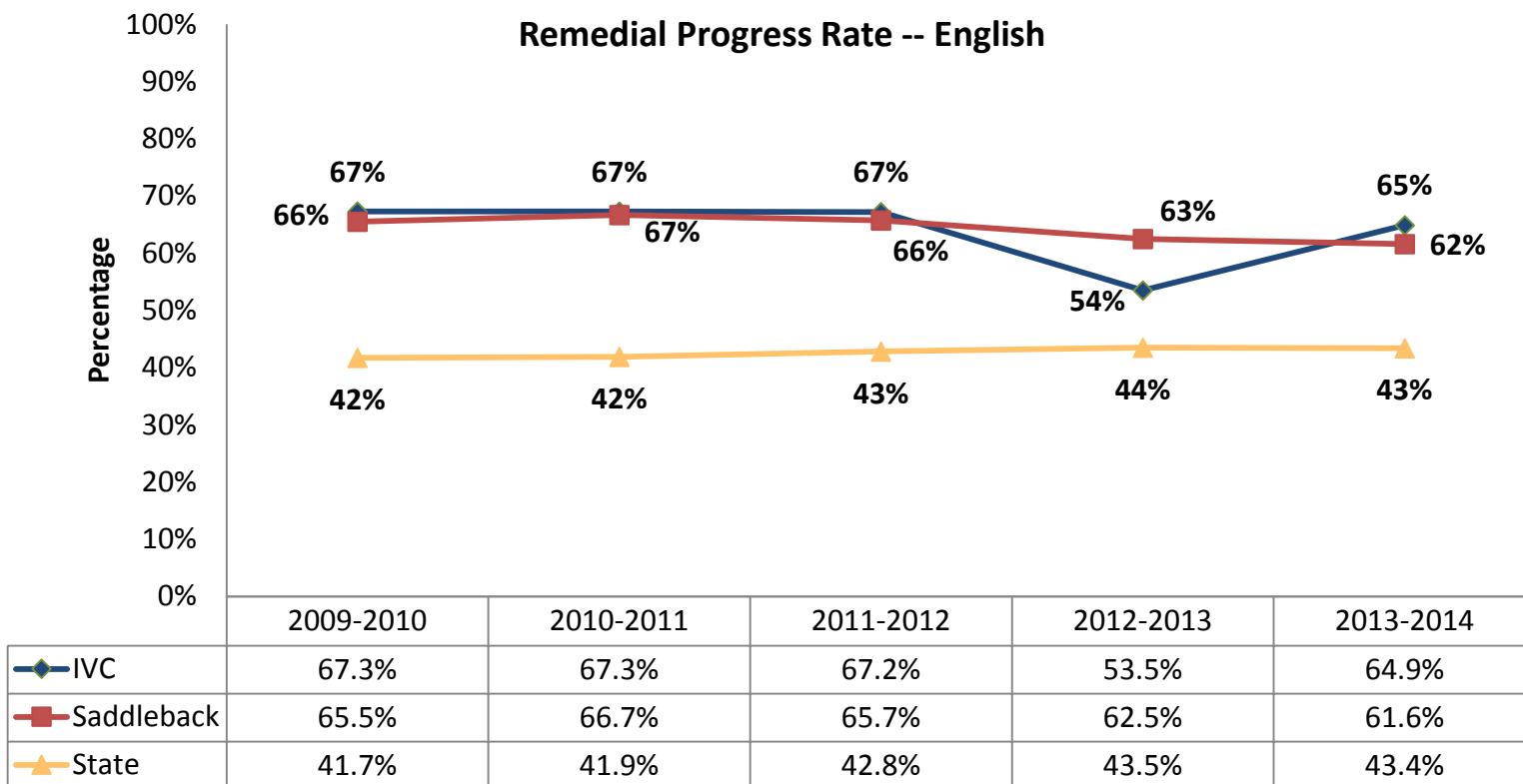


Remedial progress rate is defined as the percentage of credit students who start out at any level below transfer in English, Math, and /or ESL who successfully complete a college-level course in the same discipline within six years.





## English Remedial Progress Rate for IVC, Saddleback and CA

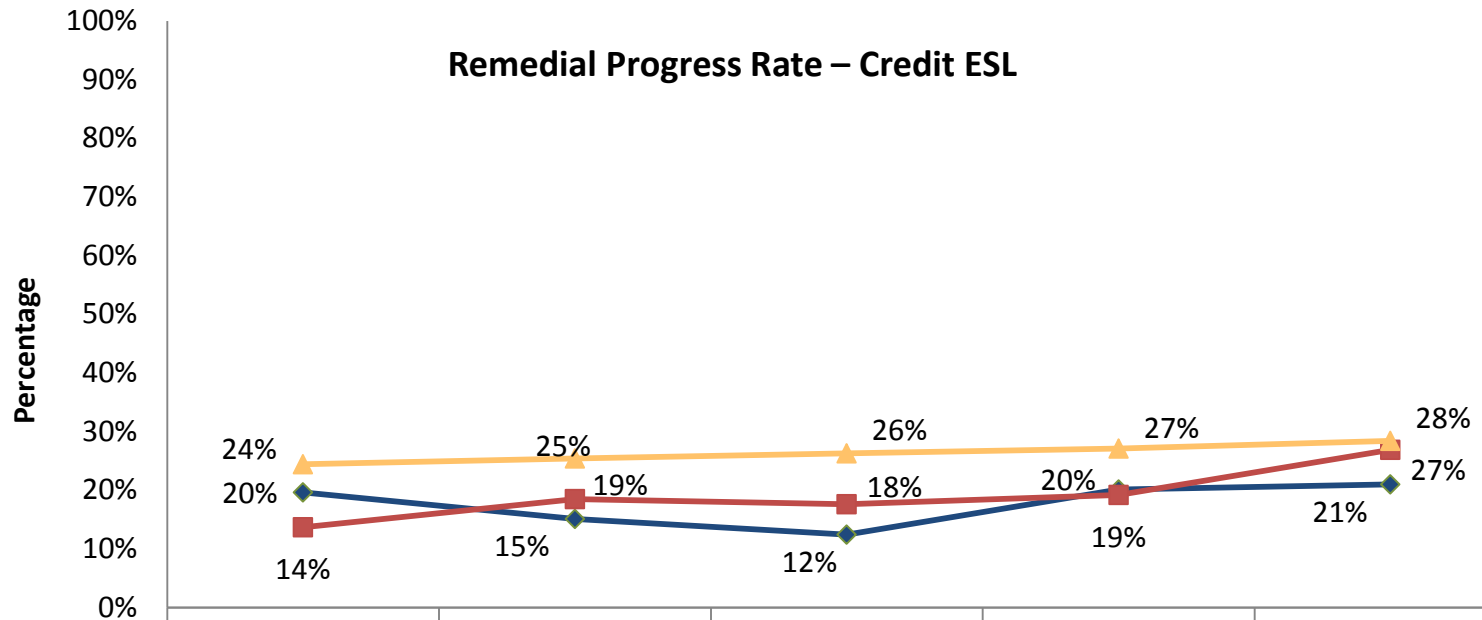


Remedial progress rate is defined as the percentage of credit students who start out at any level below transfer in English, Math, and /or ESL who successfully complete a college-level course in the same discipline within six years.

Source: California Community Colleges Chancellor's Office, Student Success Scorecard  
(<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



## ESL Remedial Progress Rate for IVC, Saddleback and CA



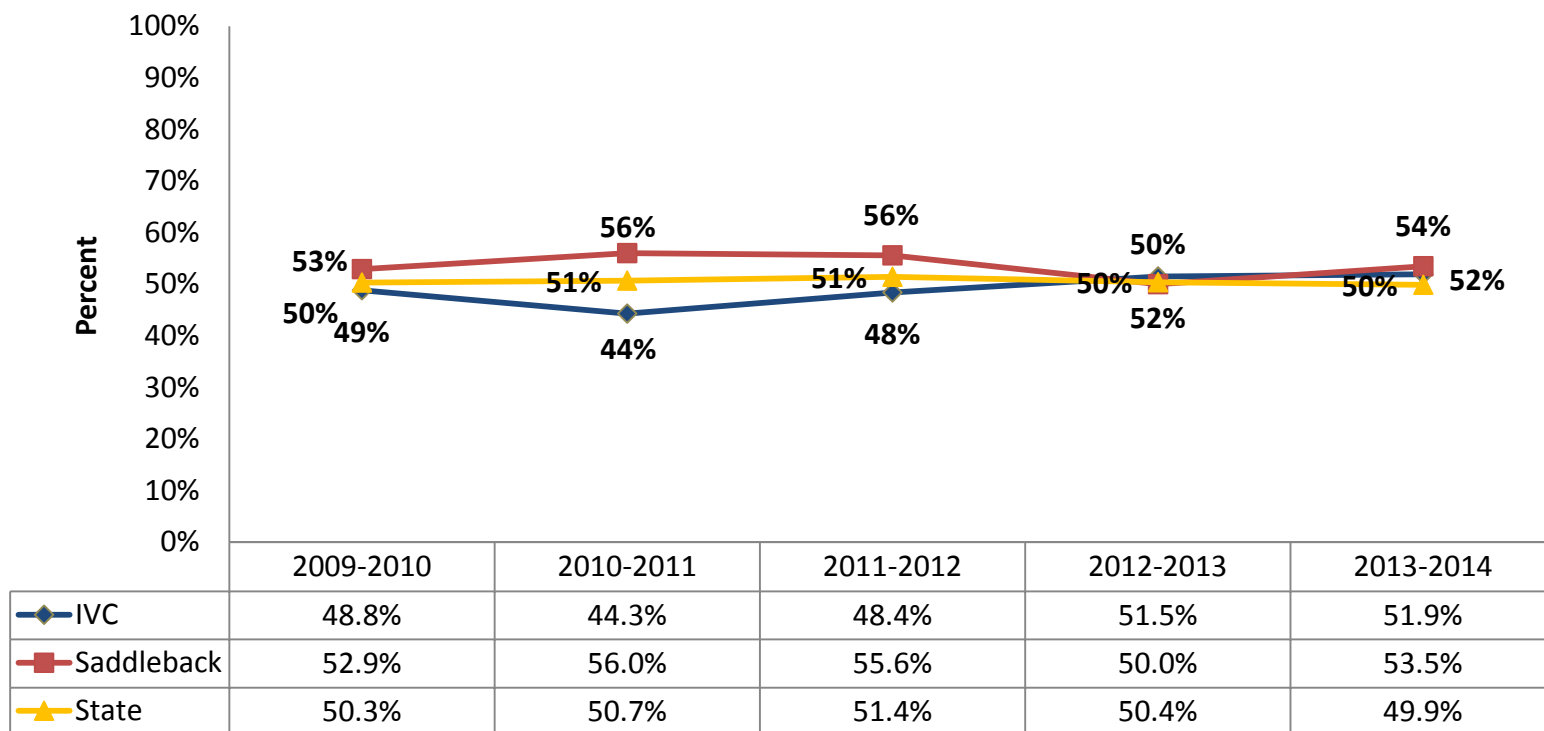
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
IVC	19.6%	15.1%	12.4%	20.1%	21.0%
Saddleback	13.7%	18.5%	17.6%	19.2%	26.9%
State	24.4%	25.4%	26.3%	27.1%	28.4%

Remedial ESL progress rate is defined as the percentage of credit students who start out at any level below transfer in ESL who successfully complete the ESL sequence or completed a college-level English course within six years.

Source: California Community Colleges Chancellor's Office, Student Success Scorecard  
(<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



## Overall CTE Completion Rate for IVC, Saddleback and CA



Career Technical Completion Rate (CTE) the percentage of a cohort of students who complete more than 8 CTE units in a single CTE discipline within three years of their first CTE course who, within six years of entering the cohort, transfer, earn a degree or certificate.

Source: California Community Colleges Chancellor's Office, Student Success Scorecard  
(<http://scorecard.cccco.edu/scorecard.aspx>), June 2015



# Performance Summary

- IVC outperforms statewide average on 6 of 7 measures including Completion Rate
  - At 64% the Completion Rate is nearly 20 points above the state average
  - ESL remedial progress rate continues to improve, age is a major factor
  - English remedial progress rate appears to be responding to acceleration
- Saddleback outperforms statewide average on 6 of 7 measures including Completion Rate
  - The Overall Completion Rate is 57.7%, which is 11 points higher than the state average
  - Remedial progress rate for ESL obscured by cohort size and age distribution; ESL students below the age of 20 have substantially higher progress rates





## Implications for Planning and Continuous Quality Improvement

- The completion metric approved as a Strategic Plan Key Performance Indicator (KPI)
- Ongoing monitoring and reports of progress will occur annually as part of the strategic planning implementation process
- Each college is examining Scorecard metrics and identifying areas in need of improvement
- Scorecard metrics are being used for Student Equity Planning



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
SADDLEBACK COLLEGE ♦ IRVINE VALLEY COLLEGE ♦ ATEP

# Discussion/Questions?

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

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Minutes from:

June 22, 2015 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

*Item Submitted by: Gary L. Poertner, Chancellor*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
June 22, 2015**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, III, President  
Timothy Jemal, Vice President  
James R. Wright, Clerk  
Barbara J. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Lemar Momand, Student Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Debra Fitzsimons, Vice Chancellor, Business Services  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Nancy M. Padberg, Member  
Tod Burnett, President Saddleback College

**CALL TO ORDER: 5:15 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***



**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).)
  - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David P. Bugay, Ph.D.
  - B. California School Employees Association (CSEA)  
Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (2 matters)
  - A. Price and terms of payment for the purchase of *Property by District: Portion of Saddleback College* gross acre land parcel at the southeast corner of Marguerite Parkway and College Drive (the "Parcel").  
*Regarding Price and terms of payment for the purchase of Property by District. Agency Designated Negotiator: Debra Fitzsimons, Ph. D.*
  - B. Price and terms of payment for the purchase of *Property by District: Portion of City of Irvine Grant of Easement* at Barranca Road adjacent to the Irvine Valley College. *Agency Designated Negotiator: Debra Fitzsimons, Ph. D.*
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (2 cases)
  - A. Pending Litigation (GC Section 54956.9(d)(1)) (1 case)  
Successor Agency to the Tustin Community Redevelopment Agency etc., et. al. v. Michael Cohen, an individual sued as the Director of Finance of the State of California, etc. et. al.; and real party in interest, the South Orange County Community College District etc. et. al. (GC Section 54956.9(d)(1))
  - B. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6 to 0 vote with Trustee Padberg absent, the board approved an unpaid leave without benefits for six months to a part-time classified employee.

**2.2 Invocation**

Led by Trustee David Lang

**2.3 Pledge of Allegiance**

Led by Trustee Marcia Milchiker

**2.4 Recognitions: Speakers are limited to two minutes each.**

- A. Resolutions:
  - 1. Jacklyn Chasteler, Saddleback College Hammer Throw State Champion
- B. Commendations:
  - 1. None

**2.5 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

Two public comments were made pertaining to Saddleback College Foundation.

**3.0 REPORTS**

**3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports
  - 1. Request for board reports on topics that were addressed during the Board of Trustees Self-Evaluation on May 9, 2015.

On a motion made by Trustee Lang and seconded by Trustee Jemal, the Board Request for Report submitted by the board was approved on a 6-0 vote.

**4.0 DISCUSSION ITEMS**

**4.1 None**

## 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

Trustee Prendergast requested to pull items 5.2, 5.5; Trustee Lang requested to pull items 5.12, 5.18 and 5.27; Trustee Jemal requested to pull items 5.23 and 5.30.

On a motion made by Trustee Lang and seconded by Trustee Wright, the balance of the consent calendar was approved on a 6-0 vote with Trustee Padberg absent.

**5.1 SOCCCD: Board of Trustees Meeting Minutes**

Approve notes of a Special Meeting held on May 9, 2015. Approve minutes of the Regular Meeting held on May 18, 2015.

**5.2 Saddleback College: Transfer Degrees for the 2015/16 Academic Year**

Approve the proposed new Spanish Associate of Arts for Transfer Degree.

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6-0 vote.

**5.3 Saddleback College: Curriculum Revisions and New Courses for the 2015-16 Academic Year**

Approve the proposed changes in curriculum to new Transfer degree.

**5.4 SOCCCD: Saddleback College Emergency Water Main Break Project, Notice of Completion, Kinsman Construction, Inc.**

Authorize the filing of the Notice of Completion for Saddleback College Emergency Water Main Break project to Kinsman Construction, Inc. for a final contract amount of \$67,346.83.

**5.5 SOCCCD: Saddleback College Sailboat Surplus**

Approve disposal of two Capri day-sailboats and authorize district personnel to take this action.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

**5.6 SOCCCD: Saddleback College Radio Transmitter Building Project, Amendment No. 1, Pacific Winds Building, Inc.**

Approve Amendment No. 1, for a no cost extension to the Pacific Winds Building, Inc. contract by 72 days, and 192 days from the date of the Notice to Proceed, for a new completion date of August 20, 2015.

**5.7 SOCCCD: Saddleback College Fine Arts and Parking Lots 9 & 10**

**Landscape Project, Notice of Completion, Clean Cut Landscape**

Authorize the filing of the Notice of Completion for Saddleback College Fine Arts and Parking Lots 9 & 10 Landscape project to Clean Cut Landscape, for a final contract amount of \$119,610.

- 5.8 **SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Lease/Leaseback Delivery Method**  
Approve authorization to request qualifications and seek proposals for lease/leaseback delivery method for the Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation project.
- 5.9 **SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 4, gkkworks**  
Approve Amendment No. 4 with gkkworks for additional architectural services in the amount of \$30,000 for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project for a total fee of \$304,390.
- 5.10 **SOCCCD: Saddleback College Emergency BGS Fire Repairs Project, Architectural Services Agreement, Amendment No. 2, R2A Architecture**  
Approve Amendment No. 2 with R2A Architecture for additional architectural services in the amount of \$2,138 for the Saddleback College Emergency BGS Fire Repairs project for a total fee of \$120,299.
- 5.11 **SOCCCD: Saddleback College Satellite Coffee Cart Services Agreement, Amendment No. 2, The Drip Coffee**  
Approve Amendment No. 2 to the Saddleback College Satellite Coffee Cart Services agreement with The Drip Coffee, for a one year extension from July 1, 2015 to June 30, 2016.
- 5.12 **SOCCCD: Saddleback and Irvine Valley College, Bid 297D Removal of Hazardous Waste, Amendment No. 3, North State Environmental**  
Approve an amendment to the agreement between South Orange County Community College District and North State Environmental for this one time increase of \$80,000 to the annual allowable expenditures for Removal of Hazardous Waste at Saddleback College. The new contract total for Saddleback College is not to exceed \$170,000.00 and Irvine Valley College is not to exceed \$36,000, for a revised contract amount of \$206,000, for FY 2015-2016.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 5.13 **Saddleback College and Irvine Valley College: Community Education Fall 2015**  
Approve Fall 2015 Community Education courses, presenters, and compensation.



- 5.14 **Irvine Valley College: Curriculum Revisions for the 2015-2016 Academic Year**  
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2015-2016 academic year, pursuant to Title 5, Section 53200 et seq.
- 5.15 **SOCCCD: Irvine Valley College, Grant Acceptance, Deputy Sector Navigator Energy Efficiency & Utilities**  
Accept this renewal award to Irvine Valley College of \$200,000 from the CCCCO for the Deputy Sector Navigator Energy Efficiency and Utilities grant, RFA No. 15-160-004, effective July 1, 2015.
- 5.16 **SOCCCD: Irvine Valley College, Independent Contractor Agreement, Brilliant Solutions**  
Approve this contract for \$135,020 with Brilliant Solutions for Deputy Sector Navigator for Energy Efficiency and Utilities project direction and oversight, effective July 1, 2015 through June 30, 2016.
- 5.17 **SOCCCD: Irvine Valley College A400 Design-Build Project, Testing and Inspection Agreement, Amendment No. 1, gkkworks**  
Approve Amendment No. 1 for the Irvine Valley College A400 Design-build project, for a six month extension to the construction management services agreement, with gkkworks with a new completion date of December 24, 2015 and a total contract amount remaining \$390,400.
- 5.18 **SOCCCD: Irvine Valley College A400 Design-Build Project, Testing and Inspection Agreement, Amendment No. 2, C.E.M. Lab Corp.**  
Approve Amendment No. 2 with C.E.M. Lab Corp. for additional testing and special inspection services in the amount of \$30,000, for the Irvine Valley College A400 Design-build project, for a revised contract amount of \$210,000.
- On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.
- 5.19 **SOCCCD: Irvine Valley College Beverage Vending and Promotional Services, Bottling Group, LLC, DBA Pepsi Beverages Company**  
Approve a three year agreement with two one-year extensions with Bottling Group, LLC, DBA Pepsi Beverages Company (EXHIBIT B) for Beverage Vending and Promotional services with Irvine Valley College as defined in the attached agreement.
- 5.20 **SOCCCD: Irvine Valley College Barranca Entrance Project, Adopt Resolution No. 15-28, Authorization of Acquisition of an Improvement Easement, City of Irvine**  
Adopt Resolution No. 15-28 to authorize acquisition of easement from the City of Irvine for the Irvine Valley College Barranca Entrance project.

- 5.21 **SOCCCD: Irvine Valley College Barranca Entrance, Grant of Easement, and Maintenance Agreement and Purchase and Sale Agreement, City of Irvine**  
Approve the Grant of Easement and Maintenance Agreement, and the Purchase and Sale Agreement with the City of Irvine for the Irvine Valley College Barranca Entrance project, for a contract value of \$31,729.38 and authorize Chancellor and/or designee to make necessary changes to fully execute completion of the transactions.
- 5.22 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve trustees' requests for attending conference(s).
- 5.23 **SOCCCD: ATEP, Contract for Security Guard Services, G4S Secure Solutions (USA), Inc.**  
Approve the contract for the term of July 1, 2015 to June 30, 2018, with G4S Secure Solutions (USA), Inc. in an amount not to exceed \$396,000.
- On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.
- 5.24 **SOCCCD: Contract with JB Technology Consulting, LLC for Information Technology Services**  
Approve the agreement with JB Technology Consulting, LLC for an amount not to exceed \$171,360, for the term of July 1, 2015 through June 30, 2016.
- 5.25 **SOCCCD: Contract with I3 Solutions for Business Analysis and Project Management Services**  
Approve the agreement with I3 Solutions for an amount not to exceed \$120,960.
- 5.26 **SOCCCD: Agreement for Specialized Legal Services, Parker & Covert, LLP**  
Approve the agreement with Parker & Covert, LLP increasing their rate for professional services effective July 1, 2015 to June 30, 2017.
- 5.27 **SOCCCD: Facility Assessment Services, Phase II - Infrastructure, ALPHA Facilities Solutions, LLC**  
Approve of the agreement for Facilities Assessment Services, Phase II - Infrastructure with ALPHA Facilities Solutions, LLC for a total contract amount of \$483,539.

Corrections to Exhibit A were made on page 10 of 21, page 15 of 21 and page 20 of 21.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved with corrections on a 6-0 vote.

- 5.28 **SOCCCD: Budget Amendment Adopt Resolution No. 15-26 to Amend FY 2014-2015 Adopted Budget**  
Adopt resolution to amend the FY 2014-2015 Adopted Budget.
- 5.29 **SOCCCD: Gifts to the District and Foundations**  
Accept donations.
- 5.30 **SOCCCD: Payment of Bills**  
Ratify the payment of bills as listed.
- On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 6-0 vote.
- 5.31 **SOCCCD: Purchase Order/Confirming Requisitions**  
Ratify the purchase orders/confirming requisitions as listed.
- 5.32 **SOCCCD: Transfer of Budget Appropriations**  
Ratify transfer of budget appropriations as listed.
- 5.33 **SOCCCD: May 2015 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: FY 2015-2016 Tentative Budget**  
Approve the FY 2015-2016 Tentative Budget as presented.
- Vice Chancellor Fitzsimons provided an overview of the tentative district-wide budget.
- On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.
- 6.2 **Saddleback College and Irvine Valley College: FY 2015-2016 Tentative Student Government Budgets**  
Approve the FY 2015-2016 Tentative Budget for Saddleback College's ASG and Irvine Valley College's ASIVC as presented.
- Saddleback ASG President William Vassetizadeh and ASIVC President Adam Totounji provided an overview of the colleges' proposed student government budgets for next year.
- On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

- 6.3 **SOCCCD: Saddleback College Technology & Applied Sciences Building Swing Space Project, Architectural Services Agreement, Amendment No. 6, R2A Architecture**  
Approve Amendment No. 6 in the amount of \$7,890 with R2A Architecture for the Saddleback College Technology & Applied Sciences Building Swing Space project for a total fee of \$747,280.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.4 **SOCCCD: Saddleback College Technology and Applied Sciences Swing Space Project, Change Order No. 1, Solpac Construction (dba Soltek Pacific)**  
Approve Board Change Order No. 1 in the amount of \$102,070 with Solpac Construction (dba Soltek Pacific) for the Saddleback College Technology & Applied Sciences Building Swing Space project for a total contract amount of \$6,919,153.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

- 6.5 **SOCCCD: Saddleback College Photo/Radio/Television Renovation Project, Change Order No. 1, Harbor Construction, Inc.**  
Approve Board Change Order No. 1 for the Saddleback College Photo/Radio/Television Renovation project and authorize staff to execute Board Change Order No. 1 with Harbor Construction, Inc., resulting in a \$39,223 increase and 67 additional days to the project schedule, for a revised contract completion date of March 17, 2015, and a revised contract amount of \$1,647,223.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.6 **SOCCCD: Saddleback College Photo/Radio/Television Project, Notice of Completion, Harbor Construction, Inc.**  
Authorize the filing of the Notice of Completion for the Saddleback College Photo/Radio/Television project to Harbor Construction, Inc. for a final contract total of \$1,647,223.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

- 6.7 **Irvine Valley College: Dean, Social and Behavioral Sciences and Reorganization of Liberal Arts**  
Approve the following effective July 1, 2015: 1) the new position of Dean, Social and Behavioral Sciences and 2) the new Dean position will assume responsibility for the administration of the School of Social and Behavioral Sciences and Academic Programs.



On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 6-0 vote.

**6.8 Irvine Valley College: Renaming of the A400 Building**

Approve the renaming of the A400 building to Liberal Arts building.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

**6.9 SOCCCD: Irvine Valley College A400 Design-Build Project, Board Change Order No. 4, Swinerton Builders**

Approve Board Change Order No. 4 to the agreement with Swinerton Builders for the Irvine Valley College A400 Design-build project and authorize staff to execute the corresponding change order, which will result in an increase of \$57,501, for a revised contract total of \$9,233,352, with an increase to the project duration by 49 calendar days.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

**6.10 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**

Authorize payment to Trustee Padberg who was absent from the board meeting on May 18, 2015.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 6-0 vote.

**6.11 SOCCCD: Contract with for Software Development, Neudesic LLC**

Approve the work order with Neudesic LLC, for an amount not to exceed \$1,209,600 for the term of July 1, 2015 through June 30, 2016.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6-0 vote.

**6.12 SOCCCD: Contracts with Blackboard**

Approve the agreements for a total amount not to exceed \$700,425.84.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.

**6.13 SOCCCD: ATEP Utilities and Infrastructure Project, Phase I, Design-Build Delivery Method, Adopt Resolution No. 15-27**

Adopt Resolution No. 15-27 to authorize the use of design-build for the ATEP Utilities and Infrastructure Project, Phase I.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this

item was approved on a 6-0 vote.

**6.14 SOCCCD: Approve FY 2017-2018 Five Year Plan Revision for Submittal to the State Chancellor's Office**

Approve the changes to the FY 2017-2018 Five Year Construction Plan and authorize staff to submit to the State Chancellor's Office including execution of all signatures.

The main motion made by Trustee Milchiker and seconded by Trustee Jemal was amended by Trustee Lang and seconded by Trustee Jemal to eliminate priority #17 from the 2015 Five Year Construction Plan, this item was approved on a 5-1 vote with Trustee Prendergast casting a negative vote.

**6.15 SOCCCD: Approve Final Project Plan (FPP) Submittals to the State Chancellor's Office for Saddleback College and Irvine Valley College**

Approve submittal of the revised Saddleback College Gateway Building project and Irvine Valley College Fine Arts Building project for state funding consideration in FY 2017-2018 and execute the approval page for each of the two projects.

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 6-0 vote.

**6.16 SOCCCD: Board Policy Revision: BP-4077.2 Personal Leave (Without Pay)**

Accept for review and study.

Trustee Jemal requested an edit to the second paragraph of the board policy.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6-0 vote.

**6.17 SOCCCD: Recess to Public Hearing – District Initial Proposal to California School Employees Association (CSEA) Chapter 586**

Conduct a public hearing to provide an opportunity for the public to comment on the District's initial proposal to CSEA.

The regular board meeting was recessed to a public hearing at 8:25 p.m. Since there were no requests to speak, the Regular Meeting of the Board of Trustees was reconvened at 8:27 p.m.

**6.18 SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: General Fund – Retro Pay Owed, Additional Compensation: Categorical/Non-General Fund, Extension of Administrative Temporary Assignment, Reorganization of Academic Administrative Positions, Authorization to Establish Administrative Position,

**Authorization to Eliminate Academic Administrative Positions and/or Position Numbers, Resignation/Retirement/Conclusion of Employment.**

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6-0 vote.

**6.19 SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce Classified Position, Temporary Increase in Hours, Change in Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Administrative Leave, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

**6.20 SOCCCD: Sabbatical Revision and Rescind**

Approve revision to a previously approved sabbatical project and rescind sabbatical leave previously approved by the Board.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

**7.0 REPORTS**

**7.1 SOCCCD: List of Board Requested Reports**

Status of board requested reports from the South Orange County Community College District Board of Trustees.

**7.2 Saddleback College and Irvine Valley College: Annual Accreditation Reports**

Annual accreditation reports for the Accrediting Commission for Community and Junior Colleges.

**7.3 Saddleback College and Irvine Valley College: Speakers**

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

**7.4 SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

**7.5 SOCCCD: Facilities Plan Status Report**

Status of current construction projects.

**7.6 SOCCCD: Monthly Financial Status Report**

A review of current revenues and expenditures for FY 2014-2015 through May 31, 2015.

**7.7 SOCCCD: Retiree (OPEB) Trust Fund**

This report is for the periods ending April 30, 2015, and May 31, 2015.

**8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

Meeting adjourned at 8:42 p.m. in memory of Dr. Hans Vogel, first President of the South Orange County Community College District Board of Trustees.

  
\_\_\_\_\_  
Gary L. Poertner, Secretary

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Irvine Valley College: Curriculum Revisions for the 2015-16 Academic Year

**ACTION:** Approval

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### **BACKGROUND**

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### **STATUS**

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Irvine Valley College for the 2015-16 academic year pursuant to Title 5, Section 53200 et seq.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2015-16 academic year at Irvine Valley College.



IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES  
SCHOOL OF SOCIAL SCIENCES

ASSOCIATE IN SCIENCE DEGREE IN  
ADMINISTRATION OF JUSTICE FOR TRANSFER  
FALL 14

This curriculum is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice in America. ~~Involvement in courses offered each semester will provide a sound foundation for students intending to transfer and continue further study in criminal justice programs~~

	Units
<i>Complete the following courses:</i>	
AJ 2 Introduction to Administration of Justice	3
AJ 4 Criminal law II	3
<i>Complete 6 units form the following courses:</i>	
AJ 5 Community-Oriented Policing/Community and Human Relations	3
AJ 8 Juvenile law and procedures	3
AJ 102 Criminal procedures	3
AJ 103 Introduction to Evidence	3
AJ 105 Introduction to Investigation	3
AJ 119 Introduction to Corrections	3
<i>Complete 6 units form the following courses:</i>	
SOC 1 Introduction to Sociology	1
PSYC 10 Statistical Methods in the Behavioral Sciences	3
OR	
MATH 10 Introduction to Statistics	3
PSYC 1 Introduction to Psychology	3
AJ 106 Police Field Operations	3
AJ 107 Criminal law II	3
AJ 111 Law Enforcement Administration	3
AJ 112 Police Supervision	3
AJ 113 Constitutional law and the Justice System	3
AJ 150 Report Writing for Administration Of Justice	3
AJ 161 Organized Crime and Criminal Enterprise in America	3
Total Units Required:	18

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL SCIENCES

ASSOCIATE IN SCIENCE DEGREE IN  
ADMINISTRATION OF JUSTICE FOR TRANSFER  
FALL 15

The department offers a wide range of courses that will enable students to find employment in various agencies of the administration of justice system. This curriculum is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice in America. The Irvine Valley College administration of justice program is accredited by the California State Commission of Peace Officers Standards and Training (P.O.S.T). The program also sponsors a chapter of Lambda Alpha Epsilon of the American Criminal Justice Association, a professional law enforcement association

	Units		
<i>Complete the following courses:</i>			
AJ 2	Introduction to Administration of Justice	3	PSYC 10 Statistical Methods in the Behavioral Sciences 3
AJ 4	Criminal law II	3	OR
			<b>PSYC 10H Statistical Methods in the Behavioral Sciences Honors 3</b>
<i>Complete 6 units form the following courses:</i>			
AJ 5	Community-Oriented Policing/Community and Human Relations	3	SOC 1 Introduction to Sociology 3
AJ 8	Juvenile law and procedures	3	OR
AJ 102	Criminal procedures	3	<b>SOC 1H Introduction to Sociology Honors 3</b>
AJ 103	Introduction to Evidence	3	Total Units Required: 18
AJ 105	Introduction to Investigation	3	
AJ 119	Introduction to Corrections	3	

*Complete 6 units form the following courses or any course from above not already taken:*

AJ 5	Community-Oriented Policing/Community and Human Relations	3
AJ 8	Juvenile law and procedures	3
AJ 102	Criminal procedures	3
AJ 103	Introduction to Evidence	3
AJ 105	Introduction to Investigation	3
AJ 106	Police Field Operations	3
AJ 107	Criminal law II	3
AJ 111	Law Enforcement Administration	3
AJ 112	Police Supervision	3
AJ 113	Constitutional law and the Justice System	3
AJ 119	Introduction to Corrections	3
AJ 150	Report Writing for Administration Of Justice	3
AJ 161	Organized Crime and Criminal Enterprise in America	3
MATH 10	Introduction to Statistics	3
PSYC 1	Introduction to Psychology	3
	OR	
<b>PSYC 1H</b>	<b>Introduction to Psychology Honors</b>	<b>3</b>

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF HUMANITIES

ASSOCIATE IN ARTS DEGREE IN  
ENGLISH FOR TRANSFER  
FALL 14

Upon completion of the Associate in Arts in English for Transfer (AA-T in English) students will be able to read, write, and think critically in producing essays and original work that demonstrates the craft of a given genre. Additionally, students will be able to interpret literary texts within their contexts, reflecting diversity in genre, historical period, and cultural expression.

Units

*Complete the following courses:*

WR 2	College Writing 2: Critical Thinking/Writing	4
Or		
WR 2H	College Writing 2: Critical Thinking/Writing Honors	4
LIT 1	Introduction to Literature	3

*Complete 6 units from the following courses:*

LIT 20	Survey of British Literature to 1776	3
LIT 21	British Literature: Blake to the Present	3
LIT 22	American Literature to Twain	3
LIT 23	American Literature: Twain to the Present	3

*Complete 6 units from the following courses (any course not used above):*

LIT 20	Survey of British Literature to 1776	3
LIT 21	British Literature: Blake to the Present	3
LIT 22	American Literature to Twain	3
LIT 23	American Literature: Twain to the Present	3
LIT 33	Introduction to Drama	3
LIT 46	Intercultural Literature	3
WR 10	Introduction to Creative Writing	3
WR 11	Writing Short Fiction	3
WR 13	Writing Poetry	3

*Complete 3 units from the following courses (any course not used above):*

LIT 7	Survey of Children's Literature	3
LIT 20	Survey of British Literature to 1776	3
LIT 21	British Literature: Blake to the Present	3
LIT 22	American Literature to Twain	3
LIT 23	American Literature: Twain to the Present	3
LIT 24	Contemporary Literature	3
LIT 30	Introduction to the Novel	3
LIT 31	Introduction to Short Fiction	3
LIT 32	Introduction to Poetry	3
LIT 33	Introduction to Drama	3
LIT 40	Introduction to the Hebrew Bible (Old Testament)	3
LIT 41	Introduction to the New Testament	3
LIT 43	Introduction to Shakespeare	3
LIT 45	Women in Literature	3
LIT 46	Intercultural Literature	3
LIT 48	Film and Literature	3
LIT 49	Popular Literature	3
WR 10	Introduction to Creative Writing	3
WR 11	Writing Short Fiction	3
WR 13	Writing Poetry	3
	Total Units Required	22

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF HUMANITIES

ASSOCIATE IN ARTS DEGREE IN  
ENGLISH FOR TRANSFER  
FALL 15

The curriculum emphasizes the integration of reading and writing throughout its courses reflecting the faculty's belief that the study of language includes the study of culture. English students examine a broad range of topics within composition, creative writing and literature.

Upon completion of the Associate in Arts in English for Transfer (AA-T in English) students will be able to read, write, and think critically in producing essays and original work that demonstrates the craft of a given genre. Additionally, students will be able to interpret literary texts within their contexts, reflecting diversity in genre, historical period, and cultural expression.

		Units		
<i>Complete the following courses:</i>			<i>Complete 3 units from the following courses or any course not used above:</i>	
LIT 1	Introduction to Literature	3	LIT 7	Survey of Children's Literature 3
WR 2	College Writing 2: Critical Thinking/Writing	4	LIT 20	Survey of British Literature to 1776 3
	Or		LIT 21	British Literature: Blake to the Present 3
WR 2H	College Writing 2: Critical Thinking/Writing Honors	4	LIT 22	American Literature to Twain 3
			LIT 23	American Literature: Twain to the Present 3
<i>Complete 6 units from the following courses:</i>			LIT 24	Contemporary Literature 3
LIT 20	Survey of British Literature to 1776	3	LIT 30	Introduction to the Novel 3
LIT 21	British Literature: Blake to the Present	3	LIT 31	Introduction to Short Fiction 3
LIT 22	American Literature to Twain	3	LIT 32	Introduction to Poetry 3
LIT 23	American Literature: Twain to the Present	3	LIT 33	Introduction to Drama 3
			LIT 40	Introduction to the Hebrew Bible (Old Testament) 3
<i>Complete 6 units from the following courses or any course not used above:</i>			LIT 41	Introduction to the New Testament 3
LIT 20	Survey of British Literature to 1776	3	LIT 43	Introduction to Shakespeare 3
LIT 21	British Literature: Blake to the Present	3	LIT 45	Women in Literature 3
LIT 22	American Literature to Twain	3	LIT 46	Intercultural Literature 3
LIT 23	American Literature: Twain to the Present	3	LIT 48	Film and Literature 3
LIT 33	Introduction to Drama	3	LIT 49	Popular Literature 3
LIT 46	Intercultural Literature	3	WR 10	Introduction to Creative Writing 3
WR 10	Introduction to Creative Writing	3	WR 11	Writing Short Fiction 3
WR 11	Writing Short Fiction	3	WR 13	Writing Poetry 3
WR 13	Writing Poetry	3		Total Units Required 22

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL SCIENCES

ASSOCIATE IN ARTS DEGREE IN  
GEOGRAPHY FOR TRANSFER  
FALL 14

Geography is the academic discipline which studies the earth and its people in their many mutual relationships and regional variations. Geography students examine a broad range of topics – from the physical nature of the earth's surface and atmosphere to the varied human activities which interrelate with the physical environment and result in a distinct spatial imprint on the land. ~~As a result of its interdisciplinary nature, geography is an outstanding discipline for students who wish to integrate the physical and social sciences.~~

Units

*Complete the following core courses:*

GEOG 1	Physical Geography	3
GEOG 1L	Physical Geography Laboratory	1
GEOG 2	Cultural Geography	3

*Complete two to three courses (6-9 units) from the following:*

GEOG 3	World Regional Geography	3
GEOG 10	Introduction to Weather and Climate	3
GOEG 38	California Geography	3
GEOG 102	Geography Field Studies: Western United States	2
GEOG 110	Introduction to Geographic Information Systems	3

*Complete two courses (6-7 units) from the following:*

GEOG 20	Global Environmental Problems	3
GEOL 1	Physical Geology	4
ANTH 2	Cultural Anthropology	3
	<b>Total Units</b>	<b>19-23</b>



IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL SCIENCES

ASSOCIATE IN ARTS DEGREE IN  
GEOGRAPHY FOR TRANSFER  
FALL 15

Geography is the academic discipline which studies the earth and its people in their many mutual relationships and regional variations. Geography students examine a broad range of topics – from the physical nature of the earth's surface and atmosphere to the varied human activities which interrelate with the physical environment and result in a distinct spatial imprint on the land. **Upon completion of the Associate in Arts in Geography for Transfer, students will be able to demonstrate an understanding of Earth's complex physical landscape, human activities and how they shape each other at various scales over time. The use of the "Five Themes of Geography" provide students with a framework to study these diverse human and physical landscapes and processes. As a result of its interdisciplinary nature, geography is an outstanding discipline for students who wish to integrate the physical and social sciences.**

Units					
<i>Complete the following core courses:</i>			<i>Select two courses (6-7 units) or any course from above not already used</i>		
GEOG 1	Physical Geography	3	ANTH 2	Cultural Anthropology	3
GEOG 1L	Physical Geography Laboratory	1		<b>Or</b>	
GEOG 2	Cultural Geography	3	ANTH 2H	Cultural Anthropology Honors	3
<i>Select two to three courses (6-9 units):</i>			GEOG 3	World Regional Geography	3
GEOG 3	World Regional Geography	3		<b>Or</b>	
	<b>Or</b>		GEOG 3H	World Regional Geography Honors	3
GEOG 3H	World Regional Geography Honors	3	GEOG 10	Introduction to Weather and Climate	3
GEOG 10	Introduction to Weather and Climate	3		<b>Or</b>	
	<b>Or</b>		GEOG 10H	Introduction to Weather and Climate Honors	3
GEOG 10H	Introduction to Weather and Climate Honors	3	GEOG 20	Global Environmental Problems	3
GOEG 38	California Geography	3	GEOG 38	California Geography	3
GEOG 102	Geography Field Studies: Western United States	2	GEOG 102	Geography Field Studies: Western United States	2
GEOG 110	Introduction to Geographic Information Systems	3	GEOG 110	Introduction to Geographic Information Systems	3
			GEOL 1	Physical Geology	4
			Total Units		19-23

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF PHYSICAL SCIENCE

ASSOCIATE IN SCIENCE DEGREE IN  
PHYSICS FOR TRANSFER

FALL 14

~~The physics curriculum is designed to attract and cultivate the student's imagination as to the origin, composition, and mechanics of the universe; the movement and interaction of objects in relation to gravitational, magnetic, and electrical forces; the interaction between matter and energy; the behavior of light; and the physical characteristics of substances.~~

		Units
<i>Complete the following courses:</i>		
PHYS 4A	General Physics	4
PHYS 4B	General Physics	4
PHYS 4C	General Physics	4
MATH 3A	Analytic Geometry and Calculus I	5
MATH 3B	Analytic Geometry and Calculus II	5
MATH 4A	Analytic Geometry and Calculus III	5
	Total Units Required	27

FALL 15

The Associate in Science in Physics for Transfer degree (AS-T Physics) will provide students preparation for a seamless transfer to a California State University (CSU). The curriculum in Physics includes courses in Mathematics and Physics. The curriculum is designed to attract and cultivate the student's imagination, analytical capacity, and deductive reasoning regarding the physical nature of the universe. Topics of study include classical mechanics, electricity, magnetism, electricity, magnetism, electrodynamics, the interaction between matter and energy, the quantum mechanical and atomic nature of the universe, and the physical properties of matter. Specially, courses are designed to build mathematical tools and foundational physical knowledge that provides the basis necessary to advance in the student's education and career.

		Units
<i>Complete the following courses:</i>		
PHYS 4A	General Physics	4
PHYS 4B	General Physics	4
PHYS 4C	General Physics	4
MATH 3A	Analytic Geometry and Calculus I	5
<b>Or</b>		
MATH 3AH	Analytic Geometry and Calculus I Honors	5
MATH 3B	Analytic Geometry and Calculus II	5
<b>Or</b>		
MATH 3BH	Analytic Geometry and Calculus II Honors	5
MATH 4A	Analytic Geometry and Calculus III	5
	Total Units Required	27

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCE

ASSOCIATE IN ARTS DEGREE IN  
POLITICAL SCIENCE FOR TRANSFER

FALL 14

Since exposure to other political systems and ideas is vital in this increasingly interdependent world, students of all interests and backgrounds will find political science courses relevant and of value. The political science curriculum includes both required and elective courses appropriate for a general liberal arts education and for the major in political science. The core course, American Government, meets the general education requirement in American Institutions and lays a broad analytical framework that may be employed in examining political issues. Other courses in the curriculum meet general education requirements in the social sciences.

	Units
<i>Complete the following courses:</i>	
PS 1 American Government	3
Or	
PS 1H American Government Honors	3
<i>Complete 9 units from the following courses:</i>	
PS 4 Introduction to Political Science	3
PS 5 Political Philosophy	3
PS 12 Comparative Politics	3
Or	
PS 12H Comparative Politics Honors	3
PS 14 International Relations	3
Or	
PS 14H International Relations Honors	3
MATH 10 Introduction to Statistics	3
or	
PSYC 10 Statistical Methods in the Behavioral Sciences	3
Or	
PSYC 10H Statistical Methods in the Behavioral Sciences Honors	3
<i>Complete 6 units from the following courses:</i>	
PS 3 California Government and Politics	3
PS 6 Politics and Government of the Middle East	3
PS 7 The Politics of Communist and Post-Communist States	3
PS 17 Latin American Politics and Government	3
PS 21 Model United Nations	3
PS 41 The History of East Asia Since 1800	3
PS 167 Cooperative Work Experience:	
Political Science	1-4
Total Units Required	<del>18</del>

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCE

ASSOCIATE IN ARTS DEGREE IN  
POLITICAL SCIENCE FOR TRANSFER  
FALL 15

Since exposure to other political systems and ideas is vital in this increasingly interdependent world, students of all interests and backgrounds will find political science courses relevant and of value. The political science curriculum includes both required and elective courses appropriate for a general liberal arts education and for the major in political science. The core course, American Government, meets the general education requirement in American Institutions and lays a broad analytical framework that may be employed in examining political issues. Other courses in the curriculum meet general education requirements in the social sciences. **Most social, economic and moral issues have political implications; and governmental policy affects most aspects of daily life. Political science is an excellent liberal arts major for students interested in learning how groups of people govern themselves; how policies are made; and how we can improve our government policies at the local, state, national, and international levels. Those interested in American politics, international affairs, critical issues such as civil rights, health care, the environment and the deficit should consider this course of study.**

		Units		
<i>Complete the following courses:</i>			<i>Complete 6 units from the following courses:</i>	
PS 1	American Government	3	PS 3	California Government and Politics 3
Or			PS 6	Politics and Government of the Middle East 3
PS 1H	American Government Honors	3	PS 7	The Politics of Communist and Post-Communist States 3
<i>Complete 9 units from the following courses:</i>			PS 17	Latin American Politics and Government 3
PS 4	Introduction to Political Science	3	PS 21	Model United Nations 3
PS 5	Political Philosophy	3	PS 41	The History of East Asia Since 1800 3
PS 12	Comparative Politics	3	PS 167	Cooperative Work Experience: Political Science 1-4
Or				Total Units Required 18-19
PS 12H	Comparative Politics Honors	3		
PS 14	International Relations	3		
Or				
PS 14H	International Relations Honors	3		
MATH 10	Introduction to Statistics	3		
or				
PSYC 10	Statistical Methods in the Behavioral Sciences	3		
Or				
PSYC 10H	Statistical Methods in the Behavioral Sciences Honors	3		

IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCE

ASSOCIATE IN ARTS DEGREE IN  
PSYCHOLOGY FOR TRANSFER  
FALL 14

	Units
<i>Complete the following courses:</i>	
PSYC 1 Introduction to Psychology	3
PSYC 2 Research Methods in Psychology	3
PSYC 10 Statistical Methods in the Behavioral Sciences	3
<i>Complete the following courses:</i>	
PSYC 3 Physiological Psychology	3
<i>Complete once course (3 or more units) for the following:</i>	
PSYC 7 Developmental Psychology: Childhood and Adolescence	3
PSYC 30 Social Psychology	3
PSYC 106 Development of Psychology: Lifespan	3
PSYC 160 Psychology as a Major and a Profession	1.5
<i>Complete one course (<del>3 or more units</del>) from the following:</i>	
PSYC 5 Psychological Aspects of Human Sexuality	3
PSYC 13 Psychology of Reasoning and Problem Solving	3
PSYC 32 Psychology of Personality	3
PSYC 33 psychology of Adjustment	3
PSYC 37 Abnormal Behavior	3
Total Units Required	18





IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCE

ASSOCIATE IN ARTS DEGREE  
IN SOCIOLOGY FOR TRANSFER  
FALL 14

Sociology focuses on patterns of human behavior within social contexts, seeking to understand both the forces that mold us as individuals and the elements that govern our social existence. Sociology's subject arena ranges from the intimate family to the hostile mob, from crime to religion, from the divisions of race, gender, and social class to the shared beliefs of a common culture. Courses offered in the curriculum may be taken to fulfill general education requirements in the social sciences; and they may be applied toward a major in sociology for the Associate in Arts in Sociology for Transfer.

Units

Complete the following course:

SOC 1	Introduction to Sociology	3
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~~Group A: Select two courses (6 units) from the following:~~

MATH 10	Introduction to Statistics	3
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or

PSYC 10	Statistical Methods in the Behavioral Sciences	3
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PSYC 2	Research Methods in Psychology	3
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SOC 2	Social Problems	3
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~~Group B: Select two courses (6 units) from the following:~~

SOC 10	Introduction to Marriage and Family	3
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SOC 19	The Sociology of Sex and Gender	3
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SOC 20	Ethnic and minority Group Relations	3
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PSYC 30	Social Psychology	3
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OR

SOC 30	Social Psychology	3
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~~Group C: Select one course (3-4 units) from the following:~~

<del>ANTH 2</del>	<del>Cultural Anthropology</del>	<del>3</del>
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<del>GEOG 2</del>	<del>Cultural Geography</del>	<del>3</del>
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<del>PHIL 3</del>	<del>Introduction to Logic</del>	<del>3</del>
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<del>PSYC 1</del>	<del>Introduction to Psychology</del>	<del>3</del>
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SOC 15	Socialization of the Child	3
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<del>WR 2</del>	<del>College Writing 2: Critical Thinking/</del>	
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	<del>Writing</del>	<del>4</del>
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	Total Units Required	<del>18-19</del>
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IRVINE VALLEY COLLEGE  
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES  
SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCE

ASSOCIATE IN ARTS DEGREE  
IN SOCIOLOGY FOR TRANSFER  
FALL 15

Sociology focuses on patterns of human behavior within social contexts, seeking to understand both the forces that mold us as individuals and the elements that govern our social existence. Sociology's subject arena ranges from the intimate family to the hostile mob, from crime to religion, from the divisions of race, gender, and social class to the shared beliefs of a common culture. Courses offered in the curriculum may be taken to fulfill general education requirements in the social sciences; and they may be applied toward a major in sociology for the Associate in Arts in Sociology for Transfer.

**In studying sociology, students develop an understanding of the cultural and social influences that interact in the world and that affect people's lives. Thus those who are considering careers in such professions as law, business, education, architecture, medicine, social work, politics, public administration or related areas will find that the sociology major provides a rich fund of knowledge directly concerning each of these fields.**

	Units
<b>Required Core:</b>	
SOC 1 Introduction to Sociology	3
OR	
SOC 1H Introduction to Sociology Honors	3
<b>Complete 6 units from the following list of courses</b>	
MATH 10 Introduction to Statistics	3
OR	
PSYC 10 Statistical Methods in the Behavioral Sciences	3
OR	
PSYC 10H Statistical Methods in the Behavioral Sciences Honors	3
SOC 2 Social Problems	3

**List A: Complete 6 units from the following or any course not already used above:**

SOC 10	Introduction to Marriage and Family	3
SOC 19	The Sociology of Sex and Gender	3
SOC 20	Ethnic and minority Group Relations	3
PSYC 30	Social Psychology	3
OR		
SOC 30	Social Psychology	3

**List B: Complete 3 units from the following or any course not already used above:**

SOC 3	Global Sociology: Forces of Change In the modern World Systems	3
SOC 15	Socialization of the Child	3
SOC 20	Ethnic and minority Group Relations	3
	<b>Total Units Required</b>	<b>18</b>

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Irvine Valley College A400 Design-Build Project, Building Envelope Consultant Services Agreement, Amendment No. 1, Allana Buick & Bers, Inc.

**ACTION:** Approval

---

### **BACKGROUND**

On November 22, 2013, the Board of Trustees approved an agreement with Allana Buick & Bers, Inc. to provide building envelope consultant services for the Irvine Valley College A400 Design-build project for \$60,104. The original agreement provided for additional services, if necessary.

The Design Build Entity has experienced numerous problems with subcontractors' installation of the building envelope resulting in failed water testing.

### **STATUS**

Additional building envelope consultant services are required on the Irvine Valley College A400 Design-build project due to ongoing construction issues. Allana Buick & Bers, Inc. will provide the additional services on an as needed basis, for a not to exceed fee of \$60,000.

Staff recommends approval of Amendment No. 1 (EXHIBIT A), increasing the contract by \$60,000, for a revised contract amount of \$120,104. A portion of the costs will be back-charged to the contractor.

Basic aid funds are available within the existing project budget of \$13,013,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A) with Allana Buick & Bers, Inc. for additional building envelope consulting services for the Irvine Valley College A400 Design-build project, in the amount of \$60,000, for a revised total contract amount of \$120,104.

**AMENDMENT No. 1  
TO BUILDING ENVELOPE CONSULTANT SERVICES AGREEMENT  
FOR  
A400 DESIGN-BUILD PROJECT  
IRVINE VALLEY COLLEGE**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated November 22, 2013 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT", and Allana Buick & Bers, Inc., 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, Article VI, paragraph 1 establishes the compensation of the agreement at \$60,104; and Article IV established the term of service as 24 months; and

**WHEREAS**, the need for additional services on the A400 Design-build project is required and the cost for the additional services is expected not to exceed \$60,000; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

Provide additional building envelope services for an additional not to exceed amount of 60,000.

ORIGINAL CONTRACT AMOUNT:	\$ 60,104
<b>Amendment No. 1</b>	<b><u>\$ 60,000</u></b>
<b>Total Contract Amount</b>	<b><u>\$120,104</u></b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment No.1 as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
Allana Buick & Bers

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Eugene Buick  
COO, Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: Grant Acceptance - Career Technical Education Teacher Preparation Pipeline (TPP)

**ACTION: APPROVAL**

---

### **BACKGROUND**

In November, 2014, Saddleback College was invited to submit a proposal requesting funding in response to the Career Technical Education Teacher Preparation Pipeline Grant, RFA No. 12-090 issued by the California Community Colleges Chancellor's Office (CCCCO). Funding supports the implementation of the TPP program to help address the shortage of teachers and Math and Science based CTE teachers. The program will develop/maintain articulation agreements and pathways and increase CTE Career awareness amongst professionals representing various industry sectors.

TPP will be housed under Transfer, Career, and Special Programs. The Program will: 1) Strengthen academic and career technical skills of students through integration of academic and career technical education with an emphasis on STEM; 2) Provide practical and verifiable workplace learning by developing practicum, field experience and work experience courses that provide college credit and structure for placement of future teachers in a variety of classrooms and related settings; 3) Development of an advisory council to include representation from at least one CSU and one UC campus; and 4) Align and integrate TPP work in the areas of student support and academic follow-up with student success and student equity plans on college campuses.

### **STATUS**

Upon receipt and acceptance of Saddleback College's application for renewal, the CCCCCO conveyed its intent to fund Saddleback College by asking the college to submit four signed original copies of a grant face sheet along with a Budget Summary indicating the CCCCCO's intent to fund \$120,000 to Saddleback College for a grant term starting December 14, 2014 and ending December 31, 2015 (Exhibit A).

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept this award of \$120,000 from the California Community College Chancellor's Office for CTE Grant Agreement Number 14-090-007 Exhibit A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: SADDLEBACK COLLEGE**

☐ **GRANT APPLICATION ABSTRACT**  
☒ **GRANT ACCEPTANCE ABSTRACT**  
☐ **GRANT RENEWAL ACCEPTANCE ABSTRACT**  
☐ **REVISIONS TO ACCEPTANCE ABSTRACT**

1. **PROJECT TITLE:** Career Technical Education – Teacher Preparation Pipeline Grant
2. **PROJECT DIRECTOR:** Orlantha Nin
3. **PROJECT ADMINISTRATOR:** Dean, Terence Nelson
4. **GRANTOR AGENCY:** California Community Colleges Chancellor's Office
5. **FUNDING SOURCE:** California Community College Chancellor's Office
6. **STAR AND END DATES OF THE PROJECT:** December 1, 2014 – December 31, 2015
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):** The *Teacher Preparation Pipeline* project will address the shortage of Math/Science based CTE teachers. *TPP* will develop articulation agreements and pathways and increase CTE Career awareness amongst professionals representing all industry sectors. *TPP* will be housed under Transfer, Career, and Special Programs. The Program will: 1) Strengthen academic and technical skills of students through integration of academic and CTE with an emphasis on STEM; 2) Provide verifiable workplace learning by developing practicum, field experience and work experience courses that provide college credit and structure for placement of future teachers in a variety of classrooms and related settings; 3) Development of a TPP advisory council; and 4) Align TPP in the areas of student support and academic follow-up with student success and student equity plans on college campuses.

8. **SUMMARY BUDGET**

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$120,000	\$12,000	\$4,615	\$132,000

9. **APPROVALS**

\_\_\_\_\_  
Division/School Dean

\_\_\_\_\_  
Chancellor

\_\_\_\_\_  
Vice President of Instruction

\_\_\_\_\_  
Vice Chancellor of Learning Services

\_\_\_\_\_  
Vice President Administrative Services

\_\_\_\_\_  
Director of Fiscal Services

\_\_\_\_\_  
President

## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	<b>GRANT</b> (Amount)	<b>MATCHING*</b> (In-Kind/Actual)	<b>SOURCE OF MATCH</b> (Partnership/College/Vendor)
<b>1000 Certificated Salaries</b>	\$ 46,060	\$	
<b>2000 Classified Salaries</b>	\$ 35,000	\$	
<b>3000 Benefits</b>	\$14,225	\$	
<b>4000 Supplies</b>	\$ 7,100	\$	
<b>5000 Contracted Services and Other Expenses</b>	\$ 13,000	\$12,000 In-Kind (Facilities)	Saddleback College
<b>6000 Capital Outlay</b>	\$		
<b>Other Charges</b> (e.g.: Indirect Costs)	\$ 4,615		
<b>TOTALS</b>	\$120,000	\$	

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. <b>Faculty</b>	[ ]	[X]	[ ]	[X]
2. <b>Classified</b>	[X]	[X]	[ ]	[X]

### PARTNERSHIPS (if applicable)

South Orange County Community College District  
Saddleback College  
Capistrano-Laguna Beach ROP  
Coastline ROP  
Saddleback Valley Unified School District  
Capistrano Unified School District  
CSU Fullerton  
UCI-CAL Teach Science and Math Program

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: 2015-16 Revision of Laboratory/Material Fees

**ACTION:** Approval

---

### **BACKGROUND**

The Board of Trustees annually approves changes in instructional material/laboratory fees. Such fees are charged, in compliance with the California Education Code 70902 and state regulations, in order to support the cost of specialized materials, supplies, and activities of various types of instruction. Proceeds from the fees are utilized to support the instructional costs for which they are collected.

### **STATUS**

Saddleback College is seeking approval of six (6) new courses for the Associate Degree for Transfer degree in Biology, Chemistry, and Physics. Three out of the six courses will have material fees associated with them. A special Tech Review was held on Wednesday, June 17, 2015 in order to have these six courses submitted to the UC system during the submittal period in July.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approves the 2015-16 Saddleback College revision of Laboratory/Material Fees as noted in exhibit A.

Item Submitted By: *Dr. Tod A. Burnett, President*

**SADDLEBACK COLLEGE**  
**2015-2016 Revised Laboratory Fees**

<b>Course</b>	<b>Cat. I.D.</b>	<b>Title</b>	<b>Fee Current</b>	<b>Fee Proposed</b>	<b>Purpose</b>
<b><u>MATH SCIENCE AND ENGINEERING</u></b>					
BIO 600	405093.00	Principles of Cellular Biology	-0-	10.00	Classroom Supplies
BIO 601	405094.00	Principles of Organismal Biology	-0-	10.00	Classroom Supplies/Field trips
Chem. 600	1000146.00	TMC General Chemistry	-0-	8.00	Classroom supplies

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: New Transfer Degree for the 2015/16 Academic Year

**ACTION:** Approval

---

### **BACKGROUND**

Saddleback College's Curriculum Committee has reviewed and approved the new Music AA-T degree for the 2015/16 academic year.

### **STATUS**

Saddleback College proposes a new Associate in Arts in Music for Transfer Degree to meet requirements established by the Student Transfer Achievement Reform Act (SB 1440). Exhibit A includes a new transfer degree that is recommended by the Curriculum Committee for the 2015-16 academic year.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed new transfer degree as listed in Exhibit A.





## Associate in Arts in Music for Transfer Degree

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - (A) The California State University General Education – Breadth Requirements.
  - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0. Students must earn a C or better in all courses required in the major or area of emphasis.

♦ Students must complete the California State University General Education – Breadth Requirements for this degree. Six units from the following courses must be applied towards the student's general education requirements in order to complete this degree within the prescribed 60 unit requirement for Associate Degrees for Transfer: MUS 1, MUS 35 and/or MUS 47.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: Curriculum Revisions and New Courses for the 2015-16 Academic Year

**Action:** Approval

---

### **BACKGROUND**

Saddleback College's Curriculum Committee reviews and approves the curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### **STATUS**

Saddleback College (SC) proposes revisions and additions to the curriculum of the College. Exhibit A includes revised and new courses. The new and revised curriculum is recommended by the Curriculum Committee.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed curriculum changes for the 2015-16 academic year at Saddleback College as listed in Exhibit A.

Item Submitted by: *Dr. Tod A. Burnett, President*

**2015-16 Proposed Curriculum Changes: New and Revised Courses**  
**Saddleback College**

**Exhibit A**  
**Page 1 of 2**

Division	Course Id	Catalog Id	Abbreviated Course Title	Action Taken
				assign=assignments
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatable
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
KNES	DANC 175	430326.00	ADVANCED TAP DANCE	fr <del>DANC 175</del> to <u>DANC 75</u> , UC transferable course code fr <del>No UC Credit</del> to <u>Yes</u> , hrs fr <del>0.67 lec/1.33 lab/0 lrng cntr</del> to <u>0.5 lec/1.5 lab/0 lrng cntr</u> , cat desc, sch desc; rpt fr <del>R-E-1</del> to <u>NR</u>
MSE	BIO 600	405093.00	PRINCIPLES OF CELLULAR BIOLOGY	nc, <u>prereq CHEM 1A &amp; CHEM 600</u> , 4 units/3 hrs lec/3 hrs lab/0 hr lrng cntr, non-repeatable
MSE	BIO 601	405094.00	PRINCIPLES OF ORGANISMAL BIOLOGY	nc, <u>prereq BIO 600</u> , 4 units/3 hrs lec/3 hrs lab/0 hr lrng cntr, non-repeatable
MSE	CHEM 600	405095.00	GENERAL CHEMISTRY PRINCIPLES	nc, <u>prereq MATH 253</u> , 5 units/3 hrs lec/6 hrs lab/0 hr lrng cntr, non-repeatable
MSE	CHEM 601	405096.00	ORGANIC CHEMISTRY PRINCIPLES	nc, <u>prereq CHEM 12A</u> , 3 units/3 hrs lec/0 hrs lab/0 hr lrng cntr, non-repeatable

**2015-16 Proposed Curriculum Changes: New and Revised Courses**  
**Saddleback College**

**Exhibit A**  
**Page 2 of 2**

MSE	PHYS 601	405097.00	PHYSICS WITH CALCULUS FOR CHEMISTRY AND LIFE SCIENCE I	nc, <b>prereq MATH 3A or 3AH</b> , 4 units/3 hrs lec/3 hrs lab/0 hr lng cntr, non-repeatable
MSE	PHYS 602	405098.00	PHYSICS WITH CALCULUS FOR CHEMISTRY AND LIFE SCIENCE II	nc, <b>prereq PHYS 601</b> , 4 units/3 hrs lec/3 hrs lab/0 hr lng cntr, non-repeatable

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Fine Arts Parking Lots 9 & 10  
Landscape Project, Change Order No. 1, Clean Cut Landscape

**ACTION:** Approval

---

### **BACKGROUND**

On January 26, 2015 the Board of Trustees approved the contract with Clean Cut Landscape for the Saddleback College Fine Arts Parking Lots 9 & 10 Landscape project. The contract specified a 90 day construction period for the project based on the Notice to Proceed date of February 9, 2015.

### **STATUS**

The required modifications contained in Change Order Request No. 1 are described in EXHIBIT A. Approval of Board Change Order No. 1 will result in no additional cost to the project and the addition of 43 days to the approved schedule.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Board Change Order No. 1 (EXHIBIT A) for the Saddleback College Fine Arts Parking Lots 9 & 10 Landscape project and authorize staff to execute Board Change Order No. 1 with Clean Cut Landscaping which will result in a no cost change and the addition of 43 days to the approved schedule, with the total project cost remaining at \$119,610.



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
 Fine Arts Parking Lots 9 & 10 Landscape Project at Saddleback College  
 Board Change Order No. 1  
 July 20, 2015

Bid #	DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved CORs	BCO # 1 Amount	REVISED CONTRACT AMOUNT
2029	Construction	Clean Cut Landscape		\$119,610	0	0	\$119,610
			<b>TOTAL</b>	<b>\$119,610</b>	<b>0</b>	<b>0</b>	<b>\$119,610</b>

Change Request No.	Date	Description	Requested	Status	Amount	Added Days
1	5/09/2015	Extend project duration by 43 days to June 21, 2015 to allow for landscape maintenance	Contractor	Reviewed	0	43
		<b>Total</b>			<b>0</b>	<b>43</b>

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Services Agreement Amendment No. 5, gkkworks

**ACTION:** Approval

---

### **BACKGROUND**

On January 27, 2014, the Board of Trustees approved a contract with gkkworks for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project for \$250,000. The original agreement provided for additional services, if necessary. On 7/21/2014, 1/26/2015, 3/30/15 and 6/22/2015 the board approved amendments totaling \$54,390 for a contract value of \$304,390.

Saddleback College has requested design and installation of access controls to be added to the scope of the Fine Arts HVAC Upgrade and Interior Renovation project.

### **STATUS**

Additional architectural services are required to provide design and construction administration of access control for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project. gkkworks will provide the additional architectural services for a fee of \$12,000.

Staff worked with the project manager to define the scope of the additional work to arrive at a proposed fee. Staff recommends approval of Amendment No. 5 (EXHIBIT A) in the amount of \$12,000 for a new contract total equaling \$316,390.

Basic aid funds are available within the existing project budget of \$4,947,245.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 5 (EXHIBIT A) with gkkworks, for additional architectural services in the amount of \$12,000, for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project, for a total fee of \$316,390.

**AMENDMENT NO. 5  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR  
FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT  
SADDLEBACK COLLEGE**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated January 27, 2014 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT", and gkkworks, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, Article VIII, paragraph 1 establishes the compensation of the agreement at a total contract value of \$250,000; and

**WHEREAS**, Amendment No. 1 through Amendment No. 4 provides an increase in the contract value equal to \$54,390; and

**WHEREAS**, the scope of services has increased to include additional architectural and engineering (A/E) services necessary to design and construction administrative services for access control as part of the above project; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

**PROVIDE SUPPLEMENTAL A/E SERVICES**

Original Contract Amount:	\$250,000.00
Amendment No. 1	\$ 7,880.00
Amendment No. 2	\$ 7,630.00
Amendment No. 3	\$ 8,880.00
Amendment No. 4	\$ 30,000.00
<b>Amendment No. 5</b>	<b><u>\$ 12,000.00</u></b>
<b>Total Contract Amount:</b>	<b>\$316,390.00</b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment No.5 as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
gkkworks

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Matthew Greiner  
Principal in Charge

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College, Radio Transmitter Building Project,  
Change Order No. 1, Pacific Winds Building, Inc.

**ACTION:** Approval

---

### **BACKGROUND**

On January 26, 2015, the Board of Trustees approved a \$150,000 construction contract with Pacific Winds Building, Inc. for the Saddleback College Radio Transmitter Building project.

The County of Orange assessed permit fees for construction of this building which is off campus. Permit fees are the responsibility of the district but paid for by the contractor to expedite approvals.

### **STATUS**

The required modifications contained in Change Order Request No. 1 are described in EXHIBIT A. Approval of Board Change Order No. 1 will result in an increase of \$4,103.71.

The total change to the contract does not exceed the 10% limit allowed by the Public Contract Code. Approval will bring the revised contract to \$154,103.71.

Funds are available in the Saddleback College general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Board Change Order No. 1 (EXHIBIT A) for the Radio Transmitter Building project and authorize staff to execute the corresponding change order with Pacific Winds Building, Inc. resulting in a \$4,103.71 increase, with the total contract value of \$154,103.71.

Saddleback College Radio Transmitter Building Project

Bid #2023

Board Change Order #1

July 20, 2015

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO 1 COR Total	REVISED CONTRACT AMOUNT	Previoulsy Approved Time Extension (cal days)
2023	General Contractor	Pacific Winds Building, Inc.		\$150,000.00	\$0.00	\$4,103.71	\$154,103.71	
		19 Hammond, Suite 104 Irvine, CA 92618	TOTAL	150,000.00			154,103.71	0

COR No.	Date	Description	Requested	Status	Amount	Time Extension
1	5/8/2015	Permitting Fees for the County of Orange	By District	Reviewed	\$4,103.71	0
		TOTAL THIS CHANGE ORDER REQUEST			\$4,103.71	

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Photo/Radio/Television Renovation Project, Architectural Services Agreement, Amendment No. 3, gkkworks

**ACTION:** Approval

---

### **BACKGROUND**

On January 17, 2012 SOCCCD entered into an agreement with gkkworks for the Saddleback College Photo/Radio/Television Renovation project for \$89,500. The original agreement provided for additional services, if necessary. The contract was amended in Amendment No. 1 to extend the contract term to December 31, 2014 at no cost. On September 29, 2014, the Board of Trustees approved Amendment No. 2 for additional architectural services in the amount of \$29,505 for a new contract value of \$119,005.

During the course of construction, unforeseen circumstances resulted in a project delay of 90 days.

### **STATUS**

The college requested additional construction administration services and worked with the Architect to determine additional costs of \$11,806.

Staff recommends approval of Amendment No. 3 (EXHIBIT A) in the amount of \$11,806 for a new contract total equaling \$130,811 and a contract extension of 90 days.

Basic aid funds are available within the existing project budget of \$2,622,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 3 (EXHIBIT A) with gkkworks for the Saddleback College Photo/Radio/Television Renovation project for additional architectural services in the amount of \$11,806 for a total contract value of \$130,811 and a contract extension of 90 days to a new date of March 17, 2015.



**AMENDMENT NO. 3  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR  
PHOTO/RADIO/TELEVISION RENOVATION PROJECT  
SADDLEBACK COLLEGE**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated January 17, 2012 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT", and gkkworks, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, Article VIII, paragraph 1 establishes the compensation of the agreement at a total contract value of \$89,500; and

**WHEREAS**, Amendment No. 1 provided a time extension to December 31, 2014 and Amendment No. 2 provides an increase in the contract value equal to \$29,505; and

**WHEREAS**, the scope of services has increased to include additional construction administration services due to project delays; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

Modify Article 1, paragraph 3, first sentence to: "The services covered by this agreement shall be completed within 38 months of the date of this agreement."

Modify Article VIII, Compensation to reflect the following:

Original Contract Amount:		\$89,500
Amendment No. 1	Extension to 12/31/2014	0
Amendment No. 2		29,505
<b>Amendment No. 3</b>	<b>90 Day Extension to 3/17/2015</b>	<b><u>11,806</u></b>
<b>Total Contract Amount:</b>		<b><u>\$130,811</u></b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment No.3 as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
gkkworks

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Matthew Greiner  
Principal in Charge

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Central Plant Phase 2 Upgrade Energy Services Agreement, Amendment No. 2, Southland Industries

**ACTION:** Approval

---

### **BACKGROUND**

On January 26, 2015, the Board of Trustees approved the Energy Services agreement for the Saddleback College Central Plant Phase 2 Upgrade project with Southland Industries in the amount of \$1,340,000. On March 30, 2015, the Board of Trustees approved Amendment No. 1 for a no cost contract extension with a new completion date of July 8, 2015.

### **STATUS**

In order to conduct hazardous material abatement, Southland Industries requires an additional 84 days. This no cost extension has no negative affect on the Saddleback College Central Plant operations.

Staff recommends approval of Amendment No. 2 (EXHIBIT A), a no cost, 84 day contract extension, with a new completion date of September 30, 2015.

Funds are available in the approved basic aid capital project budget of \$750,000 with the remaining \$590,000 provided from Saddleback College Scheduled Maintenance Budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 2 (EXHIBIT A), a no cost, 84 day contract extension, for the Saddleback College Central Plant Phase 2 Upgrade, Energy Services project with Southland Industries, with a new completion date of September 30, 2015.

**AMENDMENT No. 2  
TO THE CENTRAL PLANT PHASE 2 UPGRADE SERVICES AGREEMENT  
AT SADDLEBACK COLLEGE**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated January 26, 2015 by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT", and SOUTHLAND INDUSTRIES, 7390 Lincoln Way, Garden Grove, CA, 92841 hereinafter referred to as "VENDOR".

**WHEREAS**, Article 12 of the original agreement provides that the terms, rates, and provisions of said agreement may be amended by mutual consent of the parties by written modification only; and

**WHEREAS**, Article 3 of the original agreement provides for a 75 day design and construction period beginning with the date specified in the Notice to Proceed; and

**WHEREAS**, the date specified in the Notice to Proceed is February 9, 2015; and

**WHEREAS**, Amendment 1 to original agreement extended the construction time by an additional 75 days with a new completion date of July 8, 2015, and

**WHEREAS**, SADDLEBACK COLLEGE has requested that the DISTRICT extend the construction time an additional 84 calendar days to allow for hazardous material abatement, at no cost to the DISTRICT and with no penalty to the VENDOR; and

**NOW, THEREFORE**, the parties agree as follows:

**1. TERM**

The term of the agreement is hereby extended from July 8, 2015 to September 30, 2015, under the same terms and conditions as the original agreement.

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"VENDOR"  
Southland Industries

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Chris Taylor  
Division Leader/Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College and Irvine Valley College, Janitorial Supplies, Second Year Bid Renewal, Bid No. 305D

**ACTION:** Approval

---

### **BACKGROUND**

South Orange County Community College District invites bids for anticipated janitorial supplies which are purchased annually in bulk to secure volume discounts. Items are bid separately and each vendor may bid on any and all items.

On July 22, 2013, the Board of Trustees approved award Bid No. 305D, Janitorial Supplies, for FY 2013-2014 to the vendors listed (EXHIBIT A) with an option of two, one-year renewal periods.

### **STATUS**

Saddleback College and Irvine Valley College requested the district exercise the option to renew the Janitorial Supplies bid for the second of the two one-year extensions, beginning July 1, 2015 and ending June 30, 2016, with an annual amount not to exceed \$129,658.05. The original agreement is available for review in the district purchasing department.

Funds are available in each of the colleges' general funds.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the second of the two, one-year renewal periods for Bid No. 305D, Janitorial Supplies, for the FY 2015-2016, for a total amount not to exceed \$129,658.05 to the listed vendors (EXHIBIT A).

**BID NO. 305D  
SADDLEBACK COLLEGE AND IRVINE VALLEY COLLEGE  
SECOND YEAR RENEWAL JANITORIAL SUPPLIES  
SOCCCD**

**July 20, 2015**

<b><u>VENDORS</u></b>	<b><u>PRODUCT</u></b>	<b><u>AMOUNT</u></b>
<b>Kathco Commerce, CA</b>	<b>Gloves</b>	<b>\$12,192.77</b>
<b>Pyramid School Products Tampa, FL</b>	<b>Insecticides, dusters</b>	<b>542.48</b>
<b>Star Maintenance Supply San Gabriel, CA</b>	<b>Scrapers</b>	<b>107.87</b>
<b>Empire Cleaning Supplies Los Angeles, CA</b>	<b>Wet mop, vacuum bags</b>	<b>914.76</b>
<b>Gorm, Inc. Ontario, CA</b>	<b>Signs, buckets, mops</b>	<b>702.72</b>
<b>Continental Chemical &amp; Sanitary Supply Anaheim, CA</b>	<b>Cleaners, toilet seat covers</b>	<b>4,779.00</b>
<b>Champion Chemical Co. Whittier, CA</b>	<b>Floor &amp; glass cleaner</b>	<b>8,083.63</b>
<b>Waxie Sanitary Supply Santa Ana, CA</b>	<b>Paper towels, mops, cleaners, dusters, etc.</b>	<b>16,083.54</b>
<b>Gale Supply Company Los Angeles, CA</b>	<b>Paper towels, cleaners gloves</b>	<b>21,283.34</b>
<b>Unisource Worldwide, Inc. La Palma, CA</b>	<b>Toilet paper, can liners</b>	<b><u>64,967.94</u></b>
	<b>TOTAL</b>	<b>\$129,658.05</b>

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Approval

---

**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents*



## SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

### SADDLEBACK COLLEGE

<i><b>Presentation Date</b></i>	<i><b>Faculty Member Course Title/Activity</b></i>	<i><b>Speaker Name</b></i>	<i><b>Topic</b></i>	<i><b>General Fund Honorarium/Travel</b></i>

### IRVINE VALLEY COLLEGE

<i><b>Presentation Date</b></i>	<i><b>Faculty Member Course Title/Activity</b></i>	<i><b>Speaker Name</b></i>	<i><b>Topic</b></i>	<i><b>General Fund Honorarium/Travel</b></i>
8/3/15 9:00-10:00 a.m.	Dr. Linda Fontanilla IVC Laser Week	Dr. Miatta Snetter	Motivational Speaker	\$300.00

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: ATEP, Land Exchange Demolition, Project Management Services Agreement Amendment No. 2, H2 Environmental Consulting Services, Inc.

**ACTION:** Approval

---

### **BACKGROUND**

On May 16, 2014, the district contracted with H2 Environmental Consulting Services Inc., for project management of the ATEP Land Exchange Demolition project for \$83,120. The original agreement provided for additional services, if necessary. An amendment for \$12,920 was previously approved on June 11, 2015, bringing the total contract amount to \$96,040.

During the current demolition project, unforeseen circumstances and underground conditions required that additional site grading be accomplished, requiring additional site work and oversight by H2 Environmental Consulting Services, Inc.

### **STATUS**

Staff worked with the project manager to define the scope of the additional work to arrive at a proposed fee. Staff recommends approval of Amendment No. 2 (EXHIBIT A) in the amount of \$6,180, for a new contract amount of \$102,220.

Basic aid funds are available in the capital project budget of \$13,700,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 2 (EXHIBIT A) with H2 Environmental Consulting Services, Inc., for additional project management services in the amount of \$6,180 for the ATEP Land Exchange Demolition project for a total fee of \$102,220.

**AMENDMENT No. 2  
TO PROJECT MANAGEMENT SERVICES AGREEMENT  
FOR ATEP LAND EXCHANGE DEMOLITION PROJECT**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated May 16, 2014, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT", and H2 Environmental Consulting Services, Inc., 13122 6<sup>th</sup> Street, Chino, California, 91710, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 1 of the original agreement provides that the Consultant will be compensated for additional services through an amendment to the original agreement; and

**WHEREAS**, Article VI, paragraph 1, establishes the compensation of the agreement at \$80,620 with a reimbursable allowance of \$2,500 for a total contract of \$83,120; and

**WHEREAS**, Amendment No. 1 provided a time extension to June 15, 2015, and provides an increase in the contract value equal to \$12,920; and

**WHEREAS**, additional tasks have been identified during the demolition process, specifically adding grading requirement due to a re-design of the site grading plan; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

ORIGINAL CONTRACT AMOUNT	\$83,120
Amendment No. 1	12,920
<b>Amendment No. 2</b>	<b><u>6,180</u></b>
<b>Total Contract Amount:</b>	<b>\$102,220</b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
H2 Environmental Consulting Services, Inc.

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor of Business Services

By: \_\_\_\_\_  
W. Thomas Haley  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Land Surveyor Services Pool

**ACTION:** Approval

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### **BACKGROUND**

District Services, Saddleback College, and Irvine Valley College employ Land Surveyor Services at various times that are typically related to capital improvement projects and deferred maintenance projects. The district selects professional services on demonstrated competence and professional qualifications necessary for satisfactory performance.

### **STATUS**

On May 26 and June 2, 2015, SOCCCD ran a newspaper advertisement for consideration of a Land Surveyor Services Pool. Additional marketing efforts included placing a copy of the "Requests for Qualifications" (RFQ) on the District's website.

On June 19, 2015, thirteen proposals (EXHIBIT A) were received and members of the District and College Facilities departments joined as a selection committee to evaluate the submittals for the pool. Six firms are recommended for the pool as follows:

- BKF Engineers, Irvine, CA, Davis Thresh
- CASC Engineering and Consulting, Irvine, CA, Rick Furlong
- PENCO Engineering, Inc., Irvine, CA, J Braley
- Tait & Associates, Inc., Santa Ana, CA, Jacob Vandervis
- Towill, Inc., Costa Mesa, CA, Lisa Henstridge
- D. Woolley & Associates, Tustin, CA, David E. Woolley

When the District contemplates future Land Surveyor services, the competitive process will continue with a "Requests for Proposal" requested for specific project scope.

There is no obligation to draw services from the pool and no prohibition to selecting services outside the pool for a specific project if it is considered in the best interest of the District.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the six firms listed above (EXHIBIT A) for a pool from which to draw Land Surveyor services for no greater than a five year period.

**BID NO. 322D**

**Proposals Submitted for RFQ for Land Surveyor Services Pool  
South Orange County Community College District**

**July 20, 2015**

<b><u>COMPANY NAME</u></b>	<b><u>CITY</u></b>	<b><u>SUBMITTER'S NAME</u></b>
<b>*BKF Engineers</b>	<b>Irvine, CA</b>	<b>Davis Thresh</b>
<b>Calvada Surveying, Inc.</b>	<b>Corona, CA</b>	<b>Armando DuPont</b>
<b>*CASC Engineering and Consulting</b>	<b>Irvine, CA</b>	<b>Rick Furlong</b>
<b>F3 &amp; Associates, Inc.</b>	<b>Tustin, CA</b>	<b>Todd Tillotson</b>
<b>Guida Surveying, Inc.</b>	<b>Irvine, CA</b>	<b>Ralph W. Guida IV</b>
<b>Hall &amp; Foreman</b>	<b>Tustin, CA</b>	<b>Glenn M. Chung</b>
<b>*PENCO Engineering, Inc.</b>	<b>Irvine, CA</b>	<b>J Braley</b>
<b>Psomas</b>	<b>Santa Ana, CA</b>	<b>Kari Launen</b>
<b>Stantec</b>	<b>Irvine, CA</b>	<b>Ray Mansur</b>
<b>*Tait &amp; Associates, Inc.</b>	<b>Santa Ana, CA</b>	<b>Jacob Vandervis</b>
<b>*Towill, Inc.</b>	<b>Costa Mesa, CA</b>	<b>Lisa Henstridge</b>
<b>Lawrence R. Wlezien, Inc.</b>	<b>Laguna Niguel, CA</b>	<b>Lawrence Wlezien</b>
<b>*D. Woolley &amp; Associates</b>	<b>Tustin, CA</b>	<b>David E. Woolley</b>

**\*Top six firms recommended for the Pool**

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Authorization for District-wide Institutional Memberships  
FY 2015-2016

**ACTION:** Approval

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**BACKGROUND**

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships, which we submit twice a year in January and July.

**STATUS**

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation institutional memberships for FY 2015-2016.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the District-wide institutional memberships FY 2015-2016 and estimated dues for organizations represented in EXHIBIT A.

**South Orange County Community College District**  
**FY 2015-2016 Institutional Memberships**  
**District-wide Summary**

<u>Location</u>	<u>January</u> <u>FY 14-15</u>	<u>July</u> <u>FY 15-16</u>	<u>Difference</u>
District Services	\$ 64,267.00	\$ 67,466.00	\$ 3,199.00
Saddleback College	\$ 162,765.10	\$ 174,425.10	\$ 11,660.00
Irvine Valley College	\$ 116,870.00	\$ 125,096.00	\$ 8,226.00
<b>Grand Total:</b>	<b>\$ 343,902.10</b>	<b>\$ 366,987.10</b>	<b>\$ 23,085.00</b>



		January FY 14-15	July FY 15-16	Difference
	<b>OFFICE OF THE GOVERNING BOARD (10)</b>			
*	<b>10 Association of Governing Boards of Universities and Colleges (AGB)</b>	<b>2,675.00</b>	<b>2,750.00</b>	<b>75.00</b>
10	Orange County School Board Association (OCSBA)	125.00	125.00	0.00
	<b>SUBTOTAL</b>	<b>2,800.00</b>	<b>2,875.00</b>	<b>75.00</b>
	<b>OFFICE OF THE CHANCELLOR (11)</b>			
11	American Association of Community Colleges (AACC)	1,160.00	1,160.00	0.00
*	<b>11 Community College League of California (CCLC)</b>	<b>40,404.00</b>	<b>43,348.00</b>	<b>2,944.00</b>
11	Orange County Business Council (OCBC)	1,668.00	1,668.00	0.00
	<b>SUBTOTAL</b>	<b>43,232.00</b>	<b>46,176.00</b>	<b>2,944.00</b>
	<b>OFFICE OF PUBLIC INFORMATION (11)</b>			
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association (OCPAA)	50.00	50.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	<b>SUBTOTAL</b>	<b>635.00</b>	<b>635.00</b>	<b>0.00</b>
	<b>OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)</b>			
12	Association for Institutional Research (AIR)	270.00	270.00	0.00
12	Research and Planning Group for Calif. Comm. Colleges (the RP Group)	350.00	350.00	0.00
*	<b>12 Society for College and University Planning (SCUP)</b>	<b>840.00</b>	<b>870.00</b>	<b>30.00</b>
12	The Data Warehousing Institute (TDWI)	1,500.00	1,500.00	0.00
	<b>SUBTOTAL</b>	<b>2,960.00</b>	<b>2,990.00</b>	<b>30.00</b>
	<b>OFFICE OF BUSINESS SERVICES (13)</b>			
13	Association of Defense Communities	240.00	240.00	0.00
13	California Association of School Business Officials (CASBO)	930.00	930.00	0.00
13	Community College Facilities Coalition (CCFC)	1,100.00	1,100.00	0.00
13	Design Build Institute of America (DBIA)	500.00	500.00	0.00
13	National Association of College & University Business Officers (NACUBO)	2,985.00	2,985.00	0.00
13	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
	<b>SUBTOTAL</b>	<b>5,855.00</b>	<b>5,855.00</b>	<b>0.00</b>
	<b>OFFICE OF HUMAN RESOURCES (14)</b>			
14	Assn. of Chief H.R. Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	450.00	450.00	0.00
14	Cooperative Org. for the Dev. of Employee Selection Procedures (CODESP)	1,850.00	1,850.00	0.00
*	<b>14 So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)</b>	<b>3,250.00</b>	<b>3,400.00</b>	<b>150.00</b>
14	So. Thirty Human Resources Consortium (Southern 30)	300.00	300.00	0.00
	<b>SUBTOTAL</b>	<b>5,850.00</b>	<b>6,000.00</b>	<b>150.00</b>

July-2015

South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
District Services

EXHIBIT A  
Page 3 of 12

		January FY 14-15	July FY 15-16	Difference
	<b>OFFICE OF INFORMATION TECHNOLOGY (15)</b>			
15	EDUCAUSE (Professional Assoc. for Computing & Information)	2,780.00	2,780.00	0.00
15	Information Systems Security Association (ISSA)	155.00	155.00	0.00
	<b>SUBTOTAL</b>	<u>2,935.00</u>	<u>2,935.00</u>	<u>0.00</u>
	<b>TOTAL DISTRICT SERVICES MEMBERSHIPS</b>	<u><u>\$64,267.00</u></u>	<u><u>\$67,466.00</u></u>	<u><u>\$3,199.00</u></u>

\* Changes from January 2015 list.

		January FY 14-15	July FY 15-16	Difference
	<b>OFFICE OF THE PRESIDENT (20)</b>			
*	<b>20 Accrediting Commission of Community and Junior Colleges (AAJC)</b>	<b>0.00</b>	<b>36,224.00</b>	<b>36,224.00</b>
	20 American Association of Community Colleges (AACC)	17,000.00	17,000.00	0.00
	20 California Community College Council for Staff & Organizational Development	50.00	50.00	0.00
	20 The Democracy Commitment	1,000.00	1,000.00	0.00
	20 National Association of President Assistants in Higher Education (NAPAHE)	85.00	85.00	0.00
	20 Orange County Business Council (OCBC)	1,666.00	1,666.00	0.00
	20 South Orange County Economic Coalition	5,000.00	5,000.00	0.00
*	<b>20 Western Association of Schools &amp; College Accreditation Commission for Colleges (WASC)</b>	<b>30,000.00</b>	<b>0.00</b>	<b>(30,000.00)</b>
	<b>SUBTOTAL</b>	<b>54,801.00</b>	<b>61,025.00</b>	<b>6,224.00</b>
	<b>OFFICE OF PHYSICAL PLANT (21)</b>			
	21 Association of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	<b>SUBTOTAL</b>	<b>960.00</b>	<b>960.00</b>	<b>0.00</b>
	<b>OFFICE OF INSTRUCTION (22)</b>			
*	<b>22 AVID for Higher Education</b>	<b>0.00</b>	<b>5,400.00</b>	<b>5,400.00</b>
	22 California Community Colleges Chief Instructional Officers (CCCCIO)	300.00	300.00	0.00
	22 Honors Transfer Council of California (HTCC)	120.00	120.00	0.00
	22 League for Innovation	2,925.00	2,925.00	0.00
	22 National College Testing Association (NCTA)	250.00	250.00	0.00
	22 National Collegiate Honors Council (NCHC)	600.00	600.00	0.00
	22 Western Regional Honors Council (WRHC)	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>4,270.00</b>	<b>9,670.00</b>	<b>5,400.00</b>
	<b>OFFICE OF THE ACADEMIC SENATE (23)</b>			
	23 Academic Senate for California Community Colleges (ASCCC)	3,831.60	3,831.60	0.00
	<b>SUBTOTAL</b>	<b>3,831.60</b>	<b>3,831.60</b>	<b>0.00</b>
	<b>OFFICE OF STUDENT SERVICES (24)</b>			
	24 American College Health Association (ACHA)	2,000.00	2,000.00	0.00
	24 California Community Colleges Chief Student Services Administrators Association (CCCCSSAA)	300.00	300.00	0.00
	24 Health Services Association for California Community Colleges (HSACCC)	150.00	150.00	0.00
	<b>SUBTOTAL</b>	<b>2,450.00</b>	<b>2,450.00</b>	<b>0.00</b>
	<b>OFFICE OF FINANCIAL AID &amp; STUDENT SERVICES (26)</b>			
	26 National Association of Student Financial Aid Administrators (NASFAA)	2,526.00	2,526.00	0.00
	<b>SUBTOTAL</b>	<b>2,526.00</b>	<b>2,526.00</b>	<b>0.00</b>
	<b>OFFICE OF ADMISSIONS, RECORDS &amp; ENROLLMENT SERVICES (30)</b>			
*	<b>30 American Association of Collegiate Registrars &amp; Adm. Off. (AACRAO)</b>	<b>1,254.00</b>	<b>1,266.00</b>	<b>12.00</b>
	30 California Association of Community College Registrars & Adm. Officers (CACCRAO)	200.00	200.00	0.00
	30 Consortium of Southern California Colleges and Universities (CSCCU)	250.00	250.00	0.00
	30 National Association of Foreign Student Advisors (NAFSA)	445.00	445.00	0.00
	<b>SUBTOTAL</b>	<b>2,149.00</b>	<b>2,161.00</b>	<b>12.00</b>
	<b>OFFICE OF COMMUNITY EDUCATION &amp; CONTRACT EDUCATION (31)</b>			
	31 NO CURRENT MEMBERSHIPS	0.00	0.00	0.00
	<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>OFFICE OF SAFETY &amp; SECURITY (34)</b>			
	34 California College & University Police Chief Association (CCUPCA)	100.00	100.00	0.00
	34 International Association of Campus Law Enforcement Administrators (IACLEA)	225.00	225.00	0.00
	<b>SUBTOTAL</b>	<b>325.00</b>	<b>325.00</b>	<b>0.00</b>

South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Saddleback College

		January FY 14-15	July FY 15-16	Difference
<b>OFFICE OF STUDENT DEVELOPMENT (36)</b>				
36	Alpha Gamma Sigma (AGS) Honor Society	50.00	50.00	0.00
36	American Institute of Architecture Students (AIAS)	275.00	275.00	0.00
36	California Nurses Student Association (CNSA)	30.00	30.00	0.00
36	Circle K	540.00	540.00	0.00
36	National Student Nurses Association (NSNA)	70.00	70.00	0.00
36	Phi Theta Kappa (PTK)	55.00	55.00	0.00
36	PSI Beta	50.00	50.00	0.00
	<b>SUBTOTAL</b>	<b>1,070.00</b>	<b>1,070.00</b>	<b>0.00</b>
<b>OFFICE OF COLLEGE PUBLICATIONS (38)</b>				
38	Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
38	National Council for Marketing and Public Relations (NCMPR)	450.00	450.00	0.00
	<b>SUBTOTAL</b>	<b>625.00</b>	<b>625.00</b>	<b>0.00</b>
<b>OFFICE OF COLLEGE FOUNDATION (39)</b>				
39	Association of Fundraising Professional	325.00	325.00	0.00
39	Council for Aid to Education (CAE)	600.00	600.00	0.00
39	Council on Resource Development (CRD)	650.00	650.00	0.00
39	Network of Calif. Community College Foundations (NCCCF)	450.00	450.00	0.00
39	Partnership for Philanthropic Planning Orange County (PPPOC)	350.00	350.00	0.00
	<b>SUBTOTAL</b>	<b>2,375.00</b>	<b>2,375.00</b>	<b>0.00</b>
<b>OFFICE OF PLANNING, RESEARCH &amp; Accreditation (43)</b>				
43	Association for Institutional Research (AIR)	270.00	270.00	0.00
43	Society for College & University Planning (SCUP)	385.00	385.00	0.00
43	The Research and Planning Group (the RPA Group)	350.00	350.00	0.00
	<b>SUBTOTAL</b>	<b>1,005.00</b>	<b>1,005.00</b>	<b>0.00</b>
<b>OFFICE OF GRANTS &amp; CONTRACTS (44)</b>				
44	NO CURRENT MEMBERSHIPS	0.00	0.00	0.00
	<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>DIVISION OF BUSINESS SCI. &amp; ECONOMIC &amp; WORKFORCE DEVT. (50)</b>				
50	Aliso Viejo Chamber of Commerce	175.00	175.00	0.00
*	<b>50 Association for Career Technical Education (ACTE)</b>	<b>0.00</b>	<b>80.00</b>	<b>80.00</b>
*	<b>50 California Association for Career and Technical Education (CACTE)</b>	<b>0.00</b>	<b>19.00</b>	<b>19.00</b>
50	California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
50	CA Internship & Work Force Experience Assoc. (CIWEA)	150.00	150.00	0.00
50	California Placement Association (CPA)	125.00	125.00	0.00
50	Dana Point Chamber of Commerce	100.00	100.00	0.00
50	Mission Viejo Chamber of Commerce	150.00	150.00	0.00
*	<b>50 Mountain Pacific Assoc. of Colleges and Employers (MPACE)</b>	<b>150.00</b>	<b>0.00</b>	<b>(150.00)</b>
50	National Assoc. of Colleges and Employers (NACE)	400.00	400.00	0.00
50	National Association for Community College Entrepreneurship (NACCE)	750.00	750.00	0.00
50	National Council for Workforce Education (NCWE)	165.00	165.00	0.00
50	Laguna Niguel Chamber of Commerce	125.00	125.00	0.00
50	Lake Forest Chamber of Commerce	175.00	175.00	0.00
50	Rancho Santa Margarita Chamber of Commerce	150.00	150.00	0.00
50	San Clemente Chamber of Commerce	249.00	249.00	0.00
50	San Juan Capistrano Chamber of Commerce	135.00	135.00	0.00
	<b>SUBTOTAL</b>	<b>3,079.00</b>	<b>3,028.00</b>	<b>(51.00)</b>

**South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Saddleback College**

		<b>January FY 14-15</b>	<b>July FY 15-16</b>	<b>Difference</b>
<b>DIVISION OF COUNSELING SERVICES (51)</b>				
51	California Community College Association	50.00	50.00	0.00
51	California Community College Counselors Association	15.00	15.00	0.00
51	California Community Colleges Matric Professionals Association	75.00	75.00	0.00
51	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
51	Southern Calif. Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>265.00</b>	<b>265.00</b>	<b>0.00</b>
<b>DIVISION OF ADVANCED TECHNOLOGY &amp; APPLIED SCIENCES (52)</b>				
52	American Horticulture Society	40.00	40.00	0.00
52	American Institute of Graphic Arts (AIGA)	675.00	675.00	0.00
52	American Society of Landscape Architects (ASLA)	438.00	438.00	0.00
52	Association for Manufacturing	1,000.00	1,000.00	0.00
52	Automotive Engine Rebuilders Association (AERA)	251.00	251.00	0.00
52	Automotive Service Council	25.00	25.00	0.00
52	Automotive Transmission Rebuilders Association (ATRA)	395.00	395.00	0.00
52	California Automotive Teachers (CAT)	100.00	100.00	0.00
52	California Landscape Contractors Association	83.00	83.00	0.00
52	California Native Plant Society (CNPS)	75.00	75.00	0.00
52	Comptia	No Fee	No Fee	No Fee
	*NO FEE MEMBERSHIP			
* 52	<b>Costume Society of America (CSA)</b>	<b>115.00</b>	<b>259.00</b>	<b>144.00</b>
52	The Ecology Center	500.00	500.00	0.00
52	Fashion Business Inc.	500.00	500.00	0.00
* 52	<b>International Textile &amp; Apparel Association (ITAA)</b>	<b>300.00</b>	<b>500.00</b>	<b>200.00</b>
52	National Career Pathways Network (NCPN)	750.00	750.00	0.00
52	National Council for Science and the Environment (NCSE)	3,000.00	3,000.00	0.00
52	National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
52	National Kitchen & Bath Assoc. (NKBA)	1,107.00	1,107.00	0.00
52	National Technical Honor Society (NTHS)	No Fee	No Fee	No Fee
	*NO FEE MEMBERSHIP			
52	North American Council of Automotive Teachers (NACAT)	450.00	450.00	0.00
52	SP2 Safety Membership	200.00	200.00	0.00
52	Society for Conservation Biology (SCB)	29.00	29.00	0.00
52	Society for Ecological Restoration-California (SERCAL)	50.00	50.00	0.00
52	Southern CA Regional Transit Training Consortium (SCR TTC)	500.00	500.00	0.00
52	Southern California Horticulture Society	35.00	35.00	0.00
52	Surface Design Association	160.00	160.00	0.00
52	US Green Building Council (USGBC)	300.00	300.00	0.00
	<b>SUBTOTAL</b>	<b>11,678.00</b>	<b>12,022.00</b>	<b>344.00</b>
<b>DIVISION OF LIBERAL ARTS (53)</b>				
* 53	<b>Associated College Press (ACP)</b>	<b>139.00</b>	<b>0.00</b>	<b>(139.00)</b>
53	Journalism Association of Community Colleges (JACC)	500.00	500.00	0.00
* 53	<b>National Association of Hispanic Journalist</b>	<b>75.00</b>	<b>0.00</b>	<b>(75.00)</b>
* 53	<b>Society of Professional Journalist</b>	<b>75.00</b>	<b>0.00</b>	<b>(75.00)</b>
	<b>SUBTOTAL</b>	<b>789.00</b>	<b>500.00</b>	<b>(289.00)</b>
<b>DIVISION OF HEALTH, HUMAN SERVICES (54)</b>				
54	Accreditation Commission for Education in Nursing (ACEN)	2,625.00	2,625.00	0.00
54	American Academy of Professional Coders (AAPC)	120.00	120.00	0.00
54	American Health Information Management Association (AHIMA)	165.00	165.00	0.00
54	Board of Registered Nursing	215.50	215.50	0.00
54	California Association for Alcohol & Drug Educators (CAADE)	200.00	200.00	0.00
54	California Simulation Alliance (CSA)	350.00	350.00	0.00
54	CAAHEP (EMT/Paramedic)	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
* 54	<b>CoAEMSP (Paramedic Accrediting Organization)</b>	<b>1,200.00</b>	<b>1,400.00</b>	<b>200.00</b>
54	Education Advisory Board Community College Forum	29,500.00	29,500.00	0.00
54	International Association Eating Disorder Professionals (IAEDP)	250.00	250.00	0.00
54	International Nursing Association for Clinical Simulation and Learning (INACSL)	200.00	200.00	0.00

**South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Saddleback College**

		January FY 14-15	July FY 15-16	Difference
<b>DIVISION OF HEALTH, HUMAN SERVICES (54) (Cont'd)</b>				
54	National Association of EMS Educators (NAEMSE)	70.00	70.00	0.00
54	National League for Nursing (NLN)	1,655.00	1,655.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
54	Orange County/Long Beach Consortium For Nursing (OCLBCP)	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors of So Ca (ADN)	100.00	100.00	0.00
SUBTOTAL		37,700.50	37,900.50	200.00
<b>DIVISION OF FINE ARTS &amp; MEDIA TECHNOLOGY (55)</b>				
55	American Liszt Society	400.00	400.00	0.00
55	Association of Performing Arts Presenters (APAP)	759.00	759.00	0.00
55	Broadcast Education Association (BEA)	160.00	160.00	0.00
55	California Alliance for Jazz (CAJ)	50.00	50.00	0.00
55	CA Association of Professional Music Teachers (CAPMT)	142.00	142.00	0.00
55	California Broadcasters Association (CBA)	100.00	100.00	0.00
55	California Presenters (CP)	150.00	150.00	0.00
55	Choral America	140.00	140.00	0.00
55	College Art Association of America (CAA)	615.00	615.00	0.00
55	College Broadcasters, Inc. (CBI)	250.00	250.00	0.00
55	International Council of Fine Arts Deans (ICFAD)	450.00	450.00	0.00
55	Jazz Education Network (JEN)	300.00	300.00	0.00
*	<b>55 League of American Orchestras</b>	<b>150.00</b>	<b>225.00</b>	<b>75.00</b>
55	Music Association of California Community Colleges (MACCC)	75.00	75.00	0.00
55	Music Teachers Association of CA (MTAC)	176.00	176.00	0.00
55	National Association of Broadcasters (NAB)	360.00	360.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
55	Radio, TV, News Directors Association (RTDNA)	150.00	150.00	0.00
55	South Orange County Chamber of Commerce	265.00	265.00	0.00
55	United States Institute for Theatre Technology (USITT)	280.00	280.00	0.00
*	<b>55 Western Arts Alliance (WAA)</b>	<b>400.00</b>	<b>420.00</b>	<b>20.00</b>
SUBTOTAL		5,472.00	5,567.00	95.00
<b>DIVISION OF MATH, SCIENCE &amp; ENGINEERING (56)</b>				
56	American Association for the Advancement of Science (AAAS)	250.00	250.00	0.00
56	Two Year College Chemistry Consortium (2YC3)	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
SUBTOTAL		340.00	340.00	0.00
<b>DIVISION OF KINESIOLOGY AND ATHLETICS (57)</b>				
57	American Baseball Coaches Association	50.00	50.00	0.00
57	American Football Coaches Association (AFCA)	60.00	60.00	0.00
57	American College Dance Association (ACDA)	350.00	350.00	0.00
57	American Kinesiology Association	150.00	150.00	0.00
57	American Volleyball Coaches Association	155.00	155.00	0.00
57	California Community College Athletic Directors Association (CCCCAA)	180.00	180.00	0.00
57	CA Community College Athletic Trainers Association (CCCATA)	75.00	75.00	0.00
57	California Community College Athletic Associations (CCCCAA)	9,715.00	9,715.00	0.00
57	California Community College Baseball Coaches Association	200.00	200.00	0.00
57	California Community College Cross Country & Track Coaches Association	200.00	200.00	0.00
57	California Community College Fastpitch Coaches Association	120.00	120.00	0.00
57	California Community College Football Coaches Association	145.00	145.00	0.00
57	California Community College Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
57	California Community College Men's Golf Coaches Association (CCMGCA)	100.00	100.00	0.00
57	California Community Colleges Men's Basketball Association	350.00	350.00	0.00
57	California Community College Physical Educators (CCCPE)	400.00	400.00	0.00
57	California Community College Soccer Coaches Association	100.00	100.00	0.00
57	California Community College Sports Information Association (CCCSIA)	100.00	100.00	0.00
57	California Community College Swim & Dive Coaches Association	120.00	120.00	0.00
57	California Community College Tennis Coaches Association	150.00	150.00	0.00
57	California Community College Water Polo Coaches Association - MEN	100.00	100.00	0.00
57	California Community College Water Polo Coaches Association - WOMEN	100.00	100.00	0.00

**South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Saddleback College**

		January FY 14-15	July FY 15-16	Difference
<b><i>DIVISION OF KINESIOLOGY AND ATHLETICS (57) (Cont'd)</i></b>				
57	California Community College Women's Basketball Coaches Association	240.00	240.00	0.00
57	California Community College Women's Volleyball Coaches Association (CCCWVCA)	170.00	170.00	0.00
57	California State Swimming & Diving Coaches Association	150.00	150.00	0.00
57	College Swimming Coaches Association of America	300.00	300.00	0.00
*	<b>57 Community College Counselor/Advisor Academic Association for Athletics (CCCCAAA)</b>	<b>0.00</b>	<b>125.00</b>	<b>125.00</b>
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	Intercollegiate Tennis Association	330.00	330.00	0.00
57	National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)	200.00	200.00	0.00
57	National Athletic Equipment Managers' Association	100.00	100.00	0.00
57	National Association of Collegiate Directors of Athletics (NACDA)	150.00	150.00	0.00
57	National Athletic Trainers Association (NATA)	400.00	400.00	0.00
57	National Fastpitch Coaches Association (NFCA)	70.00	70.00	0.00
57	National Soccer Coaches Association of America	205.00	205.00	0.00
57	Orange Empire Conference (OEC)	5,100.00	5,100.00	0.00
57	Southern CA Comm. College Cross Country/Track & Field Coaches Assoc. (SCCXCTFCA)	80.00	80.00	0.00
57	Southern California Football Association /National Conference Southern Div.	2,000.00	2,000.00	0.00
*	<b>57 Yoga Alliance</b>	<b>600.00</b>	<b>200.00</b>	<b>(400.00)</b>
	<b>SUBTOTAL</b>	<b>23,195.00</b>	<b>22,920.00</b>	<b>(275.00)</b>
<b><i>DIVISION OF SOCIAL &amp; BEHAVIORAL SCIENCES (58)</i></b>				
58	American Anthropological Association (AAA)	99.00	99.00	0.00
58	California Colleges for International Education (CCIE)	450.00	450.00	0.00
58	National Women's Studies Association (NWSA)	150.00	150.00	0.00
	<b>SUBTOTAL</b>	<b>699.00</b>	<b>699.00</b>	<b>0.00</b>
<b><i>DIVISION OF ONLINE EDUCATION AND LEARNING RESOURCES (59)</i></b>				
59	American Library Association (ALA)	1,300.00	1,300.00	0.00
59	Association of College and Research Libraries (ACRL)	90.00	90.00	0.00
59	Council of Chief Librarians (CCL)	100.00	100.00	0.00
59	Lib. Orientation and Instruction Exchange (LOEX)	80.00	80.00	0.00
59	The Library and Info. Technology Assoc.(LITA)	90.00	90.00	0.00
	<b>SUBTOTAL</b>	<b>1,660.00</b>	<b>1,660.00</b>	<b>0.00</b>
<b><i>DIVISION OF COMMUNITY EDUCATION, EMERITUS INSTITUTE AND K-12 PARTNERSHIPS (60)</i></b>				
60	Association of Continuing & Community Ed (ACCE)	220.00	220.00	0.00
	<b>SUBTOTAL</b>	<b>220.00</b>	<b>220.00</b>	<b>0.00</b>
<b><i>DIVISION OF TRANSFER, CAREER &amp; SPECIAL PROGRAMS (61)- New Division</i></b>				
61	Association of California Community College Teacher Education Program	100.00	100.00	0.00
61	Association on Higher Education & Disability (AHEAD)	260.00	260.00	0.00
61	California Association for Postsecondary Education & Disability (CAPED)	240.00	240.00	0.00
61	California Community College CalWORKS Association	50.00	50.00	0.00
61	California Community College EOPS Association	85.00	85.00	0.00
61	National Association of Veteran's Program Administrators (NAVPA)	275.00	275.00	0.00
61	National Career Development Association (NCDA)	195.00	195.00	0.00
61	Western Association for College Admissions	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>1,280.00</b>	<b>1,280.00</b>	<b>0.00</b>
	<b>TOTAL SADDLEBACK COLLEGE MEMBERSHIPS</b>	<b>162,765.10</b>	<b>174,425.10</b>	<b>11,660.00</b>

\* Changes from January 2015 list.



South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Irvine Valley College

			January FY 14-15	July FY 15-16	Difference
	<b>PRESIDENT'S OFFICE (20)</b>				
*	20	<i>American Association of Community Colleges (AACC)</i>	12,626.00	13,257.00	631.00
*	20	<i>American Council on Education (ACE)</i>	3,863.00	3,377.00	(486.00)
*	20	<i>Association of Fundraising Professionals</i>	0.00	375.00	375.00
	20	Black Chamber of Commerce of Orange County	300.00	300.00	0.00
	20	Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
*	20	<i>Council for Resource Development (CRD)</i>	600.00	325.00	(275.00)
*	20	<i>Irvine Chamber of Commerce</i>	600.00	675.00	75.00
	20	Irvine Chamber of Commerce, Board Member, In addition to other Irvine Member	1,000.00	1,000.00	0.00
	20	National Association of Presidential Assistants in Higher Education (NAPAHE)	250.00	250.00	0.00
	20	National Council for Marketing and Public Relations (NCMPR)	450.00	450.00	0.00
	20	Network of California Community College Foundations (NCCCF)	750.00	750.00	0.00
	20	Orange County Business Council (OCBC)	1,666.00	1,666.00	0.00
*	20	<i>The Research and Planning Group for the California Community Colleges (the RP Group) - MOVE to 22</i>	350.00	0.00	(350.00)
	20	Tustin Chamber of Commerce	186.00	186.00	0.00
*	20	<i>Western Association of School &amp; College Accreditation Commission for Colleges (WASC)</i>	23,284.00	26,832.00	3,548.00
		<b>SUBTOTAL</b>	46,100.00	49,618.00	3,518.00
	<b>OFFICE OF INSTRUCTION (22)</b>				
*	22	<i>Association for Institutional Research (AIR)</i>	135.00	140.00	5.00
	22	California Association for Institutional Research (CAIR)	90.00	90.00	0.00
	22	California Community Colleges Chief Instructional Officers (CCCCIO)	300.00	300.00	0.00
	22	Education Advisory Board Community College Forum	33,500.00	33,500.00	0.00
	22	Honors Transfer Council of California (HTCC)	120.00	120.00	0.00
	22	League for Innovation	2,925.00	2,925.00	0.00
	22	National Collegiate Honors Council (NCHC)	500.00	500.00	0.00
*	22	<i>Society for College and University Planning (SCUP)</i>	0.00	375.00	375.00
*	20	<i>The Research and Planning Group for the California Community Colleges (the RP Group) - MOVE from 20</i>	0.00	350.00	350.00
	22	Western Regional Honors Council (WRHC)	75.00	75.00	0.00
		<b>SUBTOTAL</b>	37,645.00	38,375.00	730.00
	<b>OFFICE OF THE ACADEMIC SENATE (23)</b>				
*	23	<i>Academic Senate for California Community Colleges (ASCCC)</i>	2,800.00	3,000.00	200.00
		<b>SUBTOTAL</b>	2,800.00	3,000.00	200.00
	<b>OFFICE OF STUDENT SERVICES, OUTREACH AND COMMUNITY RELATIONS (24)</b>				
	24	California Community College Chief Student Services Officers Association	300.00	300.00	0.00
*	24	<i>California Community College Early Childhood Educators (CCCECE)</i>	30.00	0.00	(30.00)
	24	Health Services Association of the California Community Colleges (HSACCC)	150.00	150.00	0.00
*	24	<i>National Association of Education for Young Children (NAEYC)</i>	100.00	0.00	(100.00)
*	24	<i>National Association of Veterans Program Administrators (NAVPA)</i>	0.00	275.00	275.00
	24	Western Assoc. of Veteran Education Specialist (WAVES)	75.00	75.00	0.00
		<b>SUBTOTAL</b>	655.00	800.00	145.00
	<b>OFFICE OF FINANCIAL AID (26)</b>				
*	26	<i>California Community College Student Financial Aid Admin (CCCSFAAA)</i>	0.00	50.00	50.00
*	26	<i>California Association Student Financial Aid Admin (CASFAA)</i>	0.00	50.00	50.00
*	26	<i>Western Association Student Financial Aid Admin (WASFAA)</i>	0.00	50.00	50.00
*	26	<i>National Association Student Financial Aid Admin (NASFAA)</i>	1,370.00	1,500.00	130.00
		<b>SUBTOTAL</b>	1,370.00	1,650.00	280.00
	<b>OFFICE OF ADMISSIONS &amp; RECORDS (30)</b>				
	30	American Association of Collegiate Registrars and Admission Officers (AACRAO)	1,015.00	1,015.00	0.00
	30	California Association of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
*	30	<i>National Association of Foreign Student Advisors (NAFSA)</i>	390.00	880.00	490.00
		<b>SUBTOTAL</b>	1,605.00	2,095.00	490.00

South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Irvine Valley College

		January FY 14-15	July FY 15-16	Difference
<b>OFFICE OF COMMUNITY ED (31)</b>				
31	Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
31	National College Testing Association (NCTA)	40.00	40.00	0.00
	<b>SUBTOTAL</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>
<b>OFFICE OF EXTENDED EDU (32)</b>				
32	NO CURRENT MEMBERSHIPS	0.00	0.00	0.00
	<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>OFFICE OF SAFETY AND SECURITY (34)</b>				
* 34	<b>California College and Universities Police Chief's Association (CCUPCA)</b>	<b>100.00</b>	<b>125.00</b>	<b>25.00</b>
34	California Emergency Services Association (CESA)	175.00	175.00	0.00
34	California Public Parking Association	125.00	125.00	0.00
34	International Association of Campus Law Enforcement Administrators (IACLEA)	200.00	200.00	0.00
34	Orange County Training Managers Association (OCTMA)	100.00	100.00	0.00
	<b>SUBTOTAL</b>	<b>700.00</b>	<b>725.00</b>	<b>25.00</b>
<b>OFFICE OF SUPPORTIVE SERVICES (35)</b>				
35	California Association for Post Secondary Education and Disability (CAPED)	240.00	240.00	0.00
	<b>SUBTOTAL</b>	<b>240.00</b>	<b>240.00</b>	<b>0.00</b>
<b>OFFICE OF STUDENT DEVELOPMENT (36)</b>				
36	American Student Government Association	497.00	497.00	0.00
36	COSTCO	100.00	100.00	0.00
	<b>SUBTOTAL</b>	<b>597.00</b>	<b>597.00</b>	<b>0.00</b>
<b>OFFICE OF LIBRARY SERVICES (37)</b>				
	NO CURRENT MEMBERSHIPS	0.00	0.00	0.00
	<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TECHNOLOGY SERVICES (41)</b>				
41	California Educational Technology Professionals (CETPA)	90.00	90.00	0.00
41	Directors of Educational Technology (DET/CHE)	75.00	75.00	0.00
41	Project Management Institute (PMI)	139.00	139.00	0.00
	<b>SUBTOTAL</b>	<b>304.00</b>	<b>304.00</b>	<b>0.00</b>
<b>SCHOOL OF FINE ARTS (70)</b>				
70	American Association of Museums (AAM)	350.00	350.00	0.00
* 70	<b>American College Dance Festival Association (ACDFA) (2yr. memb.)</b>	<b>250.00</b>	<b>350.00</b>	<b>100.00</b>
70	United States Institute of Theatre Technology (USITT)	180.00	180.00	0.00
70	College Art Association (CAA)	375.00	375.00	0.00
	<b>SUBTOTAL</b>	<b>1,155.00</b>	<b>1,255.00</b>	<b>100.00</b>
<b>SCHOOL OF LANGUAGE AND LEARNING RESOURCES (71)</b>				
71	American Library Association (ALA)	500.00	500.00	0.00
71	Association of College and Research Libraries (ACRL)	110.00	110.00	0.00
71	California Library Association (CLA)	150.00	150.00	0.00
71	California Teachers of English to Speakers of Other Languages	50.00	50.00	0.00
71	College Reading and Learning Association (CRLA)	50.00	50.00	0.00
71	Council of Chief Librarians (CCL)	150.00	150.00	0.00
71	Teachers of English to Speakers of Other Languages (TESOL)	120.00	120.00	0.00
	<b>SUBTOTAL</b>	<b>1,130.00</b>	<b>1,130.00</b>	<b>0.00</b>

**South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Irvine Valley College**

		January FY 14-15	July FY 15-16	Difference
<b>SCHOOL OF BUSINESS SCIENCE (72)</b>				
*	<b>72 Academy of Legal Studies in Business (ALSB)</b>	<b>60.00</b>	<b>0.00</b>	<b>(60.00)</b>
	72 American Association for Paralegal Education	450.00	450.00	0.00
	72 American Management Association (AMA)	250.00	250.00	0.00
*	<b>72 California Association for Local Economic Development (ASI)</b>	<b>80.00</b>	<b>0.00</b>	<b>(80.00)</b>
	72 Center for Computer Assisted Legal Instruction	250.00	250.00	0.00
	72 Cisco Consortium	300.00	300.00	0.00
*	<b>72 Information Systems Security Associations (ISSA of OC)</b>	<b>110.00</b>	<b>90.00</b>	<b>(20.00)</b>
	72 National Association for Community College Entrepreneurship (NACCE)	750.00	750.00	0.00
*	<b>72 Orange County Legal Secretaries Association (OCLSA)</b>	<b>50.00</b>	<b>0.00</b>	<b>(50.00)</b>
*	<b>73 Orange County Paralegal Association (OCPA)</b>	<b>60.00</b>	<b>0.00</b>	<b>(60.00)</b>
*	<b>72 Society for Human Resources Management (SHRM)</b>	<b>180.00</b>	<b>190.00</b>	<b>10.00</b>
*	<b>72 Web Professional.org</b>	<b>49.00</b>	<b>0.00</b>	<b>(49.00)</b>
	<b>SUBTOTAL</b>	<b>2,589.00</b>	<b>2,280.00</b>	<b>(309.00)</b>
<b>SCHOOL OF GUIDANCE AND COUNSELING (73)</b>				
	73 National Association of Colleges & Employers (NACE)	400.00	400.00	0.00
*	<b>73 Southern California Intersegmental Articulation Council (SCIAC)</b>	<b>75.00</b>	<b>100.00</b>	<b>25.00</b>
	73 South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
	<b>SUBTOTAL</b>	<b>525.00</b>	<b>550.00</b>	<b>25.00</b>
<b>SCHOOL OF HUMANITIES (74)</b>				
	74 American Historical Association (AHA)	140.00	140.00	0.00
	74 Community College Humanities Association (CCHA)	300.00	300.00	0.00
	74 English Council of California Two Year Colleges (ECCTYC)	105.00	105.00	0.00
	74 International Writing Centers Association	200.00	200.00	0.00
	74 Organization of American Historians (OAH)	140.00	140.00	0.00
	74 Society for Cinema & Media Services	300.00	300.00	0.00
	<b>SUBTOTAL</b>	<b>1,185.00</b>	<b>1,185.00</b>	<b>0.00</b>
<b>SCHOOL OF LIFE SCIENCES &amp; TECHNOLOGIES (76)</b>				
	76 Association for the Advancement of Sustainability in Higher Education (AASHE)	280.00	280.00	0.00
	76 Association for Biology Laboratory Education (ABLE)	200.00	200.00	0.00
	<b>SUBTOTAL</b>	<b>480.00</b>	<b>480.00</b>	<b>0.00</b>
<b>SCHOOL OF KINESIOLOGY, HEALTH &amp; ATHLETICS (77)</b>				
*	<b>77 American Baseball Coaches Association</b>	<b>0.00</b>	<b>33.00</b>	<b>33.00</b>
	77 American Volleyball Coaches Association Women (AVCA)	155.00	155.00	0.00
*	<b>77 California Community College Athletic Association (CCCCAA)</b>	<b>7,250.00</b>	<b>8,085.00</b>	<b>835.00</b>
	77 California Community College Athletic Directors Association (CCCADA)	100.00	100.00	0.00
	77 California Community College Coaches Association - Baseball	115.00	115.00	0.00
	77 California Community College Coaches Association - Men's Basketball	325.00	325.00	0.00
	77 California Community College Coaches Association - Women's Basketball	200.00	200.00	0.00
	77 California Community College Counselors/Advisors Academic Association for Athletics (CCCC/AAAA)	125.00	125.00	0.00
	77 CCC Badminton Coaches Association Women's (CCCWBCA)	150.00	150.00	0.00
	77 CCC Golf Coaches Association (CCCGCA)	150.00	150.00	0.00
	77 CCC Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
	77 CCC Men's Volleyball Coaches Association (CCCMVCA)	150.00	150.00	0.00
*	<b>77 CCC Soccer Coaches Association (Men and Women) (CCCSA)</b>	<b>150.00</b>	<b>200.00</b>	<b>50.00</b>
	77 CCC Tennis Coaches Association (Men & Women)	50.00	50.00	0.00
	77 CCC Women's Volleyball Coaches Association (CCCWVCA)	125.00	125.00	0.00
	77 Intercollegiate Tennis Association Men's and Women's ITA- Team	350.00	350.00	0.00
	77 National Athletic Trainers Association (NATA)	538.00	538.00	0.00
	77 National Association of Two Year College Athletic Administrators (NATYCAA)	100.00	100.00	0.00
	77 National Soccer Coaches Association of America (Men & Women-College Srvcs)	410.00	410.00	0.00
	77 Orange Empire Conference (OEC)	5,500.00	5,500.00	0.00
	77 Women's Basketball Coaches Association (WBCA)	130.00	130.00	0.00
	<b>SUBTOTAL</b>	<b>16,223.00</b>	<b>17,141.00</b>	<b>918.00</b>

South Orange County Community College District  
FY 2015-2016 Institutional Memberships  
Irvine Valley College

		January FY 14-15	July FY 15-16	Difference
<b>SCHOOL OF PHYSICAL SCIENCES &amp; TECHNOLOGIES (78)</b>				
78	American Association of Physics Teachers (AAPT)	185.00	185.00	0.00
78	American Chemical Society (ACS)	151.00	151.00	0.00
78	Orange County Astronomers Association (OCA)	57.00	57.00	0.00
SUBTOTAL		393.00	393.00	0.00
<b>SCHOOL OF CAREER TECH EDUCATION AND WORKFORCE DEVELOPMENT (80)</b>				
80	Association for Talent Development (ATD) - name change from ASTD	349.00	349.00	0.00
80	California Internship & Work Experience Association (CIWEA)	200.00	200.00	0.00
*	<b>80</b>	<b>0.00</b>	<b>91.00</b>	<b>91.00</b>
*	<b>80</b>	<b>0.00</b>	<b>40.00</b>	<b>40.00</b>
*	<b>80</b>	<b>0.00</b>	<b>1,699.00</b>	<b>1,699.00</b>
*	<b>80</b>	<b>425.00</b>	<b>600.00</b>	<b>175.00</b>
*	<b>80</b>	<b>0.00</b>	<b>99.00</b>	<b>99.00</b>
SUBTOTAL		974.00	3,078.00	2,104.00
<b>SCHOOL OF MATHEMATIC, COMPUTER SCIENCE AND ENGINEERING (81)</b>				
81	NO CURRENT MEMBERSHIPS	0.00	0.00	0.00
SUBTOTAL		0.00	0.00	0.00
<b>TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS</b>		<b>116,870.00</b>	<b>125,096.00</b>	<b>8,226.00</b>

\* Changes from January 2015 list.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: District-wide Cisco Smartnet Support Agreement Renewal, Resilient Communications, Inc.

**ACTION:** Approval

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### **BACKGROUND**

The district's telephone and high-speed data network is supported on Cisco Infrastructure. The current maintenance agreement on the Cisco Network Equipment must be renewed.

Pursuant to Public Contract Code section 10298, the District can utilize contracts awarded by the California Department of General Services through its California Multiple Award Schedules (CMAS).

### **STATUS**

District staff has determined that a contract awarded by the California Department of General Services to Resilient Communications, Inc., CMAS contract No. 3-11-70-2492E, meets the needs of the District. The CMAS contract is available for review in the Facilities Planning and Purchasing Department. District staff has reviewed the terms and conditions of the contract and finds it is in the best interest of the District to use this CMAS contract to negotiate a best value for support, services and equipment with Resilient Communications.

Total cost of services and support services will not exceed \$200,000. Funding for the project is available through the general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the use of the Resilient Communications, Inc. CMAS contract No. 3-11-70-2492 for support, services, and equipment for the district's Cisco infrastructure purchases. This approval applies to purchases made within the term of each contract and is contingent upon verification of the availability of funds for each purchase.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Adopt Resolution No. 15-29: Appropriations Limit for FY 2015-2016 (Gann Limit)

**ACTION:** Approval

---

### **BACKGROUND**

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to complete an annual appropriation limit ("Gann Limit"). That appropriation limit is adjusted annually for colleges in price index, population, and other factors as applicable.

### **STATUS**

In accordance with Government Code Section 7910, an appropriation limit of \$244,960,520 has been calculated for FY 2015-2016. The specific appropriations subject to the limit is \$179,384,000, well under the limit. The documentation used in determining this limit has been made available to the public in the Office of the Vice Chancellor, Business Services, for fifteen (15) days prior to the adoption of this Resolution, and is attached as EXHIBIT A.

### **RECOMMENDATION**

The Chancellor recommends the Board of Trustees adopt Resolution 15-29 as presented in EXHIBIT B, establishing the required State constitutional appropriations limit for FY 2015-2016 for the South Orange County Community College District.

CALIFORNIA COMMUNITY COLLEGES  
GANN LIMIT WORKSHEET  
2015-2016 Fiscal Year

DISTRICT NAME: South Orange County DATE: 7/20/2015

I. **2015-2016 APPROPRIATIONS LIMIT:**

A. <b>2014-2015</b> Limit		<u>\$ 210,874,369</u>
B. <b>2015-2016</b> Price factor:	1.0382	
C. Population factor:		
1. <b>2013-2014</b> Second Period Actual FTES	<u>24,864.90</u>	
2. <b>2014-2015</b> Second Period Actual FTES	<u>27,821.62</u>	
3. <b>2015-2016</b> Population change factor (line C.2. divided by line C.1.)	<u>1.1189</u>	
D. <b>2014-2015</b> Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		<u>\$ 244,960,520</u>
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$ -	
2. Temporary voter approved increases	-	
3. Total adjustments - increase		<u>\$ -</u>
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$ -	
2. Lapses of voter approved increases	-	
3. Total adjustments - decrease		<u>\$ -</u>
G. <b>2015-2016</b> Appropriations Limit		<u>\$ 244,960,520</u>

II. **2015-2016 APPROPRIATIONS SUBJECT TO LIMIT:**

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)	<u>\$ 2,790,000</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	<u>1,185,000</u>
C. Local Property taxes	<u>175,385,000</u>
D. Estimated excess Debt Service taxes	<u>-</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.	<u>-</u>
F. Interest on proceeds of taxes	<u>24,000</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	<u>-</u>
H. <b>2015-2016</b> Appropriations Subject to Limit	<u>\$ 179,384,000</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
**RESOLUTION 15-29**  
July 20, 2015

WHEREAS, Article XIII B of the Constitution of the state of California, as approved by the voters in November, 1979, requires the Governing Board of each local jurisdiction, by resolution, to establish an Appropriations Limit on "Proceeds of Taxes" revenues beginning with the 1980-1981 fiscal year; and

WHEREAS, each community college district is required to determine and adopt such Appropriations Limit for the 2015-2016 fiscal year, as a legislative act; and

WHEREAS, this District's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED, as a legislative act of the Governing Board that, for the purposes of Article XIII-B, there is hereby established this District's Appropriations Limit of \$244,960,520 for the 2015-2016 fiscal year.

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STATE OF CALIFORNIA    )  
  )  
COUNTY OF ORANGE    )

I, Gary L. Poertner, Secretary of the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on July 20, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 20th day of July 2015.

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Gary L. Poertner  
Secretary to the Board of Trustees



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Gifts to the District and Foundations

**ACTION:** Approval

---

**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees “receives and administers gifts to the District.” The division/school or office within the college receiving the donated item reviews all gifts.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS  
July 20, 2015

**SADDLEBACK COLLEGE**

Gift	Donated By
Books	Nikoo Vandat
Books	Tyler Bledsoe
Books	Miranda Brown
Books	Jayne Gates
Books	Christina Ghanbarpour

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Payment of Bills

**ACTION:** Ratification

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

**STATUS**

Checks No. 194272 through 195426 processed through the Orange County Department of Education, totaling \$12,074,516.81; and Checks No. 011500 through 011542 processed through Saddleback College Community Education, totaling \$395,656.26; and Checks No. 009386 through 009398, processed through Irvine Valley College Community Education, totaling \$23,668.14 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194272	06/08/2015	AAA ELECTRIC MOTOR SALES	1,251.89
194273	06/08/2015	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	35,377.53
194274	06/08/2015	ADVANCED TECHNOLOGIES	10,115.64
194275	06/08/2015	DAVID E. ANDERSON, JR.	125.81
194276	06/08/2015	APPLE COMPUTER INC.	20,347.03
194277	06/08/2015	ART SUPPLY WAREHOUSE	177.90
194278	06/08/2015	AT & T MOBILITY	12.37
194279	06/08/2015	AT & T	974.37
194280	06/08/2015	AT&T	1,578.04
194281	06/08/2015	ADVANTA ENERGY C/O AVIVA ENERGY CORP	800.00
194282	06/08/2015	B & H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	904.95
Unpaid Sales Tax			72.40
Expensed Amount			977.35
194283	06/08/2015	BAKER & TAYLOR	3,532.25
194284	06/08/2015	BALANCE TRACKING SYSTEMS INC	1,659.20
194285	06/08/2015	NOELLE VARGAS BANUELOS	1,900.00
194286	06/08/2015	GARY BARNAK	40.14
194287	06/08/2015	BARR COMMERCIAL DOOR REPAIR	3,200.00
194288	06/08/2015	PATRICIA BECKMANN	1,134.94
194289	06/08/2015	BESAFE TECHNOLOGIES, INC.	738.15
194290	06/08/2015	ALAN BILSBOROUGH	23.29
194291	06/08/2015	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	332.62
194292	06/08/2015	BLICK ART MATERIALS	130.90
194293	06/08/2015	BORG EQUIPMENT & SUPPLY CO.	8.96
194294	06/08/2015	BOUNDTREE MEDICAL	835.89
194295	06/08/2015	LUCY BROWN	4.86
194296	06/08/2015	RICHARD BURNETT	7.00
194297	06/08/2015	BARBARA CAREY	208.16
194298	06/08/2015	CDW GOVERNMENT, INC.	36,128.32
194299	06/08/2015	MARY CELESTE	594.61
194300	06/08/2015	JESSICA M. CHA	17.47
194301	06/08/2015	CHARNSTROM	181.08
Unpaid Sales Tax			12.72
Expensed Amount			193.80
194302	06/08/2015	CINTAS CORPORATION	48.98
194303	06/08/2015	CITRIX ONLINE	158.00
194304	06/08/2015	THE COACHING SYMPOSIUM LLC	1,980.00
194305	06/08/2015	BARBARA COX	407.44
194306	06/08/2015	CROP PRODUCTION SERVICES, INC.	826.20
194307	06/08/2015	DANA POINT YACHT MAINTENANCE	103.20
194308	06/08/2015	DEMCO INC.	709.82
194309	06/08/2015	DirectTV	25.99
194310	06/08/2015	DLS BUILDERS, INC.	4,830.41
194311	06/08/2015	MICHELE DUGAN	120.00
194312	06/08/2015	ECOFERT, INC	702.45
194313	06/08/2015	EPIC SPORTS, INC	171.49
Unpaid Sales Tax			12.74
Expensed Amount			184.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194314	06/08/2015	LORIS FAGIOLI	46.58
194315	06/08/2015	FERGUSON ENTERPRISES INC #1350	99.36
194316	06/08/2015	FISHER SCIENTIFIC	1,317.24
194317	06/08/2015	FULLER TRUCK ACCESSORIES BRUCE E. MIHELICH LLC	7,746.44
194318	06/08/2015	MARTHA GAVIA	180.00
194319	06/08/2015	CHANTELLE GIL	76.01
194320	06/08/2015	GLAXOSMITHKLINE PHARMACEUTICAL	1,377.40
194321	06/08/2015	GOODWILL INDUSTRIES OF ORANGE COUNTY	10,855.00
194322	06/08/2015	W. W. GRAINGER	1,468.99
194323	06/08/2015	JUAN MORALES GUTIERREZ	7.00
194324	06/08/2015	GEORGINA GUY	24.61
194325	06/08/2015	HAITBRINK ASPHALT PAVING, INC.	39,220.00
194326	06/08/2015	HARDY DIAGNOSTICS	41.80
194327	06/08/2015	HARRIS COMMUNICATIONS	1,970.00
		Unpaid Sales Tax	155.44
		Expensed Amount	2,125.44
194328	06/08/2015	RUBY HAZZARD	97.87
194329	06/08/2015	PATTY HELTON	31.05
194330	06/08/2015	HERCULES PORTABLE POWER, INC.	1,466.00
194331	06/08/2015	HERNANDEZ, MADELINE	52.80
194332	06/08/2015	CARMENMARA HERNANDEZ-BRAVO	43.73
194333	06/08/2015	CHRISTINA HINKLE	60.84
194334	06/08/2015	HIRERIGHT, INC	202.74
194335	06/08/2015	HITT MARKING DEVICES, INC.	124.44
194336	06/08/2015	HOME DEPOT CREDIT SERVICES	1,952.37
194337	06/08/2015	IRVINE RANCH WATER DIST.	3,298.27
194338	06/08/2015	IRVINE RANCH WATER DIST.	5,505.13
194339	06/08/2015	IRVINE RANCH WATER DIST.	138.78
194340	06/08/2015	FHEG IVC BOOKSTORE STORE NO 895 MA	36.72
194341	06/08/2015	IWORX SYSTEMS INC	11,715.00
		Unpaid Sales Tax	937.20
		Expensed Amount	12,652.20
194342	06/08/2015	KELLY PAPER	673.70
194343	06/08/2015	KRATOS PUB SAFTEY & SECURITY	301.33
194344	06/08/2015	ASHLEY KREDEL	163.42
194345	06/08/2015	SARA MIKIKO KULMASAKA	733.64 *
Reissued on 06/08/2015, Cancel Register # AP06092015			
194346	06/08/2015	LAERDAL MEDICAL CORP.	3,170.34
194347	06/08/2015	GLENDA LINDAHL	4.86
194348	06/08/2015	LOOMIS, FARGO & COMPANY	593.35
194349	06/08/2015	LUCK'S MUSIC LIBRARY	775.43
		Unpaid Sales Tax	60.26
		Expensed Amount	835.69
194350	06/08/2015	MAIN GRAPHICS	1,202.70
194351	06/08/2015	MATTERHACKERS, INC	587.52
194352	06/08/2015	MC CALLUM GROUP, INC.	4,000.00
194353	06/08/2015	MC KESSON MEDICAL SURGICAL	47.90
194354	06/08/2015	LUIS MENDOZA	7.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194355	06/08/2015	COLE MEYERS	11.17
194356	06/08/2015	MICROSOFT CORPORATION	6,619.68
194357	06/08/2015	MIKE BROWN GRANDSTANDS, INC.	7,400.00
194358	06/08/2015	SOPHIE MILLER	120.00
194359	06/08/2015	TOTTY PRINTING	827.82
194360	06/08/2015	MOULTON-NIGUEL WATER DIST.	7,260.00
194361	06/08/2015	MOULTON-NIGUEL WATER DIST.	330.99
194362	06/08/2015	MURPHY, MARK	7.00
194363	06/08/2015	MUSSON THEATRICAL-TV-FILM	1,751.84
194364	06/08/2015	KAREN ORLANDO	56.01
194365	06/08/2015	P. DEEGAN LLC	895.00
194366	06/08/2015	PACIFIC RESEARCH & EVALUATION ATTN: STEVEN RIDER, PRES.	3,829.32
194367	06/08/2015	PACIFIC ART GLASS	1,218.80
194368	06/08/2015	PACIFIC COACHWAYS CHARTER SERVICES, INC.	1,419.11
194369	06/08/2015	PARKWAY LAWNMOWER SHOP	24.32
194370	06/08/2015	PACIFIC COAST ENTERTAINMENT	19,850.40
194371	06/08/2015	PC MALL GOV. INC.	178.18
194372	06/08/2015	LILIANN PEREZ-STROUD	480.00
194373	06/08/2015	PETE'S ROAD SERVICE	114.56
194374	06/08/2015	LEONARD PETTIS dba BRILLIANT SOLUTIONS	10,835.00
194375	06/08/2015	PHOENIX GROUP INFORMATION SYS.	3,410.35
194376	06/08/2015	PINNACLE PROMOTIONS INC	1,066.11
194377	06/08/2015	PLUMS CAFE AND CATERING	2,323.52
194378	06/08/2015	SANDRA POPE	124.20
194379	06/08/2015	POWER SYSTEMS	3,252.35
194380	06/08/2015	PRAXAIR DISTRIBUTION	92.07
194381	06/08/2015	PREMIER FITNESS SERVICES	275.00
194382	06/08/2015	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	468.60
194383	06/08/2015	PROMOTIONAL DESIGN CONCEPTS	1,482.12
194384	06/08/2015	GOPHER NW5634	460.40
194385	06/08/2015	PSI-PAYPHONE STATIONS INNOVAT.	650.00
194386	06/08/2015	QUALITY LOGO PRODUCTS INC	332.84
194387	06/08/2015	EFRAIN QUINTANILLA	7.00
194388	06/08/2015	RDO WATER, LLC	2,602.80
194389	06/08/2015	RED DIGITAL CAMERA COMPANY	188.05
194390	06/08/2015	RECREATIONAL EQUIPMENT, INC.	1,347.98
194391	06/08/2015	KIM RICHMOND	320.00
194392	06/08/2015	RICOH USA, INC.	72.96
194393	06/08/2015	HOUGHTON MIFFLIN COMPANY	4,786.36
194394	06/08/2015	RICHARD ROTH, ESQ	19,204.50
194395	06/08/2015	ROTO-ROOTER SERV. & PLUMBING HOFFMAN SOUTHWEST CORP	3,815.00
194396	06/08/2015	SAFEWAY, INC.	66.22
194397	06/08/2015	SAMY'S CAMERA ATTN: ACCOUNTS RECEIVABLES	7,905.60
194398	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	35.54
194399	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	106.92
194400	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	1,078.06

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194401	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	145.89
194402	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	546.26
194403	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	194.40
194404	06/08/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	204.57
194405	06/08/2015	SADDLEBACK COLLEGE FOUNDATION	2,347.00 *
Cancelled on 06/26/2015, Cancel Register # AP06262015			
194406	06/08/2015	HENRY SCHEIN, INC.	94.81
194407	06/08/2015	SCHOOLOUTFITTERS.COM	355.87
194408	06/08/2015	SEHI COMPUTER PRODUCTS, INC.	4,161.20
194409	06/08/2015	GINA SHAFFER	75.00
194410	06/08/2015	SIERRA SOIL, INC.	3,054.00
194411	06/08/2015	SMART & FINAL	114.04
194412	06/08/2015	SMART LEVELS MEDIA	4,696.68
194413	06/08/2015	THOMAS L. SMITH	226.79
194414	06/08/2015	SOUTHERN CALIFORNIA EDISON CO.	47,162.25
194415	06/08/2015	SO. COAST FIRE PROTECTION	825.00
194416	06/08/2015	SO. ORANGE CO. COMM. COL.DIST	2,701.00
194417	06/08/2015	SOURCE GRAPHICS	179.84
194418	06/08/2015	SPORTS FACILITIES GROUP, INC.	2,600.00
194419	06/08/2015	SPORTS FIELD SERVICES	4,650.00
194420	06/08/2015	STORMWIND LLC STORMWIND STUDIOS	350.00
194421	06/08/2015	TAKACH PRESS CORP.	2,150.00
Unpaid Sales Tax			142.00
Expensed Amount			2,292.00
194422	06/08/2015	TANGRAM INTERIORS	115,666.38
194423	06/08/2015	PATRIC TAYLOR	22.41
194424	06/08/2015	TEEN LEADERSHIP FOUNDATION	90.00
194425	06/08/2015	TELERIK INC. BOSTON OFFICE	898.20
194426	06/08/2015	ANTIMITE TERMITE & PEST CNTRL	65.00
194427	06/08/2015	JACOBSEN	445.81
194428	06/08/2015	THREEFORKS, INC.	1,200.00
194429	06/08/2015	TOMARK SPORTS, INC.	1,147.56
194430	06/08/2015	TOMARK SPORTS EQUIPMENT	5,766.88
194431	06/08/2015	TRAFFIC MANAGEMENT INC.	668.25
194432	06/08/2015	TASHA TRANKIEM	15.53
194433	06/08/2015	TUSTIN UNIFIED SCHOOL DISTRICT	249.64
194434	06/08/2015	UNITED POWER & BATTERY CORP.	3,180.00
194435	06/08/2015	UNITED SITE SERVICES	140.24
194436	06/08/2015	MICHELLE UPTON	191.02
194437	06/08/2015	ESPORTSONLINE.COM	443.15
194438	06/08/2015	LAURIE M. VARTANIAN dba RELIABLE RESPONSE	700.00
194439	06/08/2015	ANASTASIA VENDROVSKY	15.53
194440	06/08/2015	VERIZON	299.74
194441	06/08/2015	VISTA PAINT CORPORATE OFFICE	1,723.89
194442	06/08/2015	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	101.00
194443	06/08/2015	WEST COAST LIGHTS & SIRENS	1,112.57
194444	06/08/2015	ROBERT WADDINGTON	240.00
194445	06/08/2015	WALSH & ASSOCIATES, APC	1,810.65

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194446	06/08/2015	WARD'S SCIENCE	192.47
194447	06/08/2015	WAVEFUNCTION, INC.	10,370.00
194448	06/08/2015	WAWAK	666.25
		Unpaid Sales Tax	53.30
		Expensed Amount	719.55
194449	06/08/2015	W A X I E	459.79
194450	06/08/2015	WELLS FARGO BANK #1606	1,850.55
		Unpaid Sales Tax	136.00
		Expensed Amount	1,986.55
194451	06/08/2015	MICHAEL E. WILSON	12,240.00
194452	06/08/2015	ANGEL WOOLSEY	35.00
194453	06/08/2015	WYNDHAM GRAND PITTSBURGH DOWNTOWN	4,844.40
194454	06/08/2015	XEROX CORP.	4,396.93
194455	06/08/2015	XEROX CORPORATION	7,183.87
194456	06/08/2015	YBP LIBRARY SERVICES	6,014.62
194457	06/08/2015	AIMEE SLIZEWSKI	250.00
194458	06/08/2015	ALLISON WISEMAN	250.00
194459	06/08/2015	ALYSSA PRESTEL	350.00
194460	06/08/2015	HEIDI RICE	487.32
194461	06/08/2015	MICHELLE SALDANA	250.00
194462	06/08/2015	SALENA BIRDSALL	250.00
194463	06/08/2015	ALBERTSONS PURCHASE ADVANTAGE CARD	211.25
194464	06/08/2015	KITCHEN CONSULTANTS, INC.	201.40
		Unpaid Sales Tax	14.75
		Expensed Amount	216.15
194465	06/08/2015	SAFEWAY, INC.	502.75
194466	06/08/2015	AMAZON WEB SERVICES INC	408.17
194467	06/08/2015	APPLE COMPUTER INC.	170,879.32
194468	06/08/2015	AT LAST WINDOW COVERINGS	1,971.46
194469	06/08/2015	CDW GOVERNMENT, INC.	77,974.77
194470	06/08/2015	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	4,657.00
194471	06/08/2015	CITY OF TUSTIN ATTN: ACCOUNTS RECEIVABLE	550.00
194472	06/08/2015	COLLEGESOURCE, INC.	1,750.00
194473	06/08/2015	CRI ELECTRIC, INC	896.00
194474	06/08/2015	CAROL DANNA	31.05
194475	06/08/2015	ENAMIX, INC.	21,600.00
194476	06/08/2015	HARBOR CONSTRUCTION CO., INC.	37,261.85
194477	06/08/2015	I3 SOLUTIONS C/O IDEN SADEGHIEH	3,300.00
194478	06/08/2015	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	30,945.61
194479	06/08/2015	JB TECHNOLOGY CONSULTING LLC	13,600.00
194480	06/08/2015	LCC3 CONSTRUCTION SERVICES INC	12,045.00
194481	06/08/2015	LIONAKIS	5,572.66
194482	06/08/2015	MERIDIAN IT INC	74,071.12
194483	06/08/2015	NEUDESIC, LLC	90,960.00
194484	06/08/2015	NIMBLE CONSULTING	10,611.00
194485	06/08/2015	PARSONS BRINCKERHOFF, INC.	2,175.91
194486	06/08/2015	PLANNET CONSULTING, INC.	14,393.52
194487	06/08/2015	PRECISION PLUMBING	1,335.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194488	06/08/2015	REDISQ TECHNOLOGIES	4,920.00
194489	06/08/2015	SIERRA-CEDAR, INC.	95,922.50
194490	06/08/2015	SOLTEK PACIFIC CONSTRUCTION CO	276,208.70
194491	06/08/2015	STRATA INFORMATION GROUP	17,105.00
194492	06/08/2015	SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI	8,160.00
194493	06/08/2015	UMPQUA BANK SPECIALTY DEPOSITS GROUP	14,537.30
194494	06/08/2015	UNITED SITE SERVICES	103.59
194495	06/08/2015	DICK VOSPER BROADCAST SERVICES	7,450.00
194496	06/08/2015	WORKDAY INC	5,950.00
194497	06/09/2015	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	36,224.00
194498	06/09/2015	ARTstor	2,700.00
194499	06/09/2015	RENEE AUGSBURGER	580.00
194500	06/09/2015	CAROL BANDER	56.83
194501	06/09/2015	THOMSON REUTERS/BARCLAYS BARCLAYS DIVISION	170.00
194502	06/09/2015	LILLIAN BODANE	500.00
194503	06/09/2015	BOUNDLESS NETWORK	13,464.46
194504	06/09/2015	DR. DAVID BUGAY	225.45
194505	06/09/2015	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES	250.00
194506	06/09/2015	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST	300.00
194507	06/09/2015	COMMUNITY COLLEGE LEAGUE OF CA	133.00
194508	06/09/2015	SHERYL CHRISTENSEN	105.00
194509	06/09/2015	D4 SOLUTIONS INC.	4,738.05
194510	06/09/2015	CAROL DANNA	92.00
194511	06/09/2015	JOSHUA DANUFSKY	115.00
194512	06/09/2015	DISCOVERY BENEFITS, INC.	481.50
194513	06/09/2015	PRYOR SEMINARS & CAREERTRACK	149.00
194514	06/09/2015	ANNIE GILBERT	114.63
194515	06/09/2015	DR. CRAIG JUSTICE	1,095.35
194516	06/09/2015	JOON KIL	1,400.00
194517	06/09/2015	SARA MIKIKO KUMASAKA	733.64
194518	06/09/2015	DAVID B. LANG	690.89
194519	06/09/2015	MARCIA MILCHIKER	148.97
194520	06/09/2015	BEST BUY BUSINESS ADVANTAGE	1,013.16
194521	06/09/2015	MUSSON THEATRICAL-TV-FILM	40,995.99
194522	06/09/2015	NORTHERN TOOL & EQUIPMENT CO. BLUETARP FINANCIAL	918.73
			Unpaid Sales Tax 73.36
			Expensed Amount 992.09
194523	06/09/2015	MARIA NUNEZ	346.87
194524	06/09/2015	O'REILLY AUTO PARTS	407.40
194525	06/09/2015	OC TREASURER-TAX COLLECTOR	14,687.00
194526	06/09/2015	OC TREASURER-TAX COLLECTOR REVENUE RECOVERY/	322.35
194527	06/09/2015	LUCAS OCHOA	248.00
194528	06/09/2015	OLDCASTLE PRECAST INC	10.00
194529	06/09/2015	ORANGE UNIFIED SCHOOL DISTRICTATTN: ACCOUNTS RECEIVABLE	405.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194530	06/09/2015	ORKIN PEST CONTROL 711	1,605.00
194531	06/09/2015	DIANE PESTOLESI	1,200.00
194532	06/09/2015	PORT SUPPLY	199.82
194533	06/09/2015	QUEST DIAGNOSTICS	1,162.42
194534	06/09/2015	JENNIFER RACHMAN	105.00
194535	06/09/2015	SHEET MUSIC PLUS	87.75
194536	06/09/2015	MELINDA SMITH	600.00
194537	06/09/2015	FARNOOSH SORAYA	120.00
194538	06/09/2015	CARYN SUSSMAN	107.27
194539	06/09/2015	MATTHEW TRESLER	538.60
194540	06/09/2015	ULINE, INC.                      ATTN: ACCOUNTS RECEIVABLE	72.26
194541	06/09/2015	UNIVERSITY HIGH SCHOOL      % SUZANNE FITZPATRICK	572.00
194542	06/09/2015	VENTEK INTERNATIONAL	360.00
194543	06/09/2015	VERIZON	76.02
194544	06/09/2015	VILLAGE NURSERIES	1,128.78
194545	06/09/2015	WOODBIDGE HIGH SCHOOL	513.92
194546	06/09/2015	KENNETH GRAY WOODWARD	1,200.00
194547	06/09/2015	JIM WRIGHT	64.99
194548	06/09/2015	ANGELICA KEENE	600.00
194549	06/09/2015	HILLARY NELSON	250.00
194550	06/09/2015	JEFFREY HENNIG	600.00
194551	06/09/2015	KYLER HOLDER	250.00
194552	06/09/2015	LAUREN MYERS	250.00
194553	06/09/2015	LINDA NGUYEN	250.00
194554	06/09/2015	MARIN JENSEN	250.00
194555	06/09/2015	TANNIE HUNN	250.00
194556	06/09/2015	TINA MARLISSA	250.00
194557	06/09/2015	BCH WATERWORKS	140.00
194558	06/09/2015	HAITBRINK ASPHALT PAVING, INC.	31,890.00
194559	06/09/2015	WORKDAY INC	13,690.00
194560	06/09/2015	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,130.68
194561	06/10/2015	SAPPHIRE CATERING	511.38
194562	06/10/2015	APCO GRAPHICS, INC.	379.64
194563	06/10/2015	APPLE COMPUTER INC.	1,028.92
194564	06/10/2015	JACK APPLEMAN	21.10
194565	06/10/2015	ARTCHEMICALS.COM	214.42
194566	06/10/2015	ASICS	166.55
194567	06/10/2015	AT & T	143.15
194568	06/10/2015	ROBERT BLOOMFIELD	229.03
194569	06/10/2015	BOUNDLESS NETWORK	684.56
194570	06/10/2015	BOUNDTREE MEDICAL	827.25
194571	06/10/2015	BSN SPORTS	501.04
194572	06/10/2015	CANON SOLUTIONS AMERICA, INC.	92.85
194573	06/10/2015	CDW GOVERNMENT, INC.	6,153.37
194574	06/10/2015	CORPORATE BUSINESS INTERIORS	1,176.60
194575	06/10/2015	COX COMMUNICATIONS	2,138.99
194576	06/10/2015	COX COMMUNICATIONS	1,154.45

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194577	06/10/2015	COX COMMUNICATIONS	10.51
194578	06/10/2015	CULLIGAN	114.70
194579	06/10/2015	DISCOUNT SCHOOL SUPPLY	1,941.00
194580	06/10/2015	DIVERSIFIED BUSINESS SERVICES PROFORMA	3,992.05
194581	06/10/2015	SPARKLETTES	2,181.26
194582	06/10/2015	EMCOR/Mesa Energy Systems	3,052.00
194583	06/10/2015	EXCELSIOR ELEVATOR CORPORATION	1,735.00
194584	06/10/2015	FILMTOOLS, INC.	1,117.53
194585	06/10/2015	FONTIS SOLUTIONS	560.00
194586	06/10/2015	GBH COMMUNICATIONS INC.	1,421.19
194587	06/10/2015	GREEN THUMB INTERNATIONAL	19.39
194588	06/10/2015	LIBROS MEDIA LTD	7,195.00
194589	06/10/2015	PACIFIC COACHWAYS CHARTER SERVICES, INC.	2,489.24
194590	06/10/2015	PENN CORPORATE RELOCATION SERVICES, INC.	126.00
194591	06/10/2015	PETE'S ROAD SERVICE	114.56
194592	06/10/2015	SAN DIEGO GAS & ELECTRIC	1,945.79
194593	06/10/2015	SCHOOLOUTFITTERS.COM	2,162.16
194594	06/10/2015	SEHI COMPUTER PRODUCTS, INC.	151.45
194595	06/10/2015	SMART & FINAL	75.87
194596	06/10/2015	SMART LEVELS MEDIA	702.50
194597	06/10/2015	SOUTHERN CALIFORNIA EDISON CO.	1,932.90
194598	06/10/2015	STATA CORP LP	4,675.00
194599	06/10/2015	UNISOURCE WORLDWIDE INC.	2,932.26
194600	06/10/2015	UPSNAP USA INC	778.98
194601	06/10/2015	WYNDHAM IRVINE-ORANGE COUNTY AIRPORT	5,559.86
194602	06/10/2015	XEROX CORPORATION	257.10
194603	06/10/2015	SAFEWAY, INC.	699.33
194604	06/11/2015	AARON FLORA	10,100.00
194605	06/11/2015	ALERT SERVICES, INC.	863.17
194606	06/11/2015	APPLE COMPUTER INC.	2,916.24
194607	06/11/2015	CHEMSEARCH	1,809.19
194608	06/11/2015	CONSTELLATION NEWENERGY GAS DIVISION LLC	32,988.88
194609	06/11/2015	BANK OF AMERICA	
194609	06/11/2015	COX COMMUNICATIONS	2,198.96
194610	06/11/2015	COX COMMUNICATIONS	2,404.45
194611	06/11/2015	CR&R	2,522.64
194612	06/11/2015	CROP PRODUCTION SERVICES, INC.	254.62
194613	06/11/2015	EDMUND OPTICS AMERICA	314.34
194614	06/11/2015	FEOKTISTOVA, MARIA	66.00
194615	06/11/2015	FERGUSON ENTERPRISES INC #1350	11.51
194616	06/11/2015	ROOPA MATHUR	356.94
194617	06/11/2015	JANINE O'BUCHON	1,183.61
194618	06/11/2015	ROSANN RIOS	63.55
194619	06/11/2015	GLENN ROQUEMORE	308.97
194620	06/11/2015	SAN DIEGO MIRAMAR COLLEGE ACCOUNTING OFF. K-205	9.20
194621	06/11/2015	SANTA ANA COLLEGE	52.00 *
Reissued on 06/16/2015, Cancel Register # AP06172015			
194622	06/11/2015	ANASTASIA VENDROVSKY	89.55

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194623	06/11/2015	WARD'S SCIENCE	313.69
194624	06/11/2015	DAIRY DEPOT	62.79
194625	06/11/2015	ALTERNATIVE DELIVERY SOLUTIONS	4,700.00
194626	06/11/2015	APPLE COMPUTER INC.	1,821.72
194627	06/11/2015	BKF ENGINEERS	967.00
194628	06/11/2015	BPI INSPECTION SERVICE	9,936.00
194629	06/11/2015	CDW GOVERNMENT, INC.	1,560.00
194630	06/11/2015	EDUCANON, INC.	9,000.00
194631	06/11/2015	ENAMIX, INC.	19,240.00
194632	06/11/2015	EPD SOLUTIONS, INC.	5,883.50
194633	06/11/2015	FACILITIES PLANNING & PROGRAM SERVICES, INC	2,960.00
194634	06/11/2015	GKKWORKS	1,332.00
194635	06/11/2015	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	26,930.00
194636	06/11/2015	HAITBRINK ASPHALT PAVING, INC.	1,800.00
194637	06/11/2015	LPA, INC.	3,060.00
194638	06/11/2015	NEUDESIC, LLC	75,485.00
194639	06/11/2015	NIMBLE CONSULTING	10,349.00
194640	06/11/2015	R2A ARCHITECTURE	17,792.00
194641	06/11/2015	RED HAWK FIRE & SECURITY	649.99
194642	06/11/2015	REDISQ TECHNOLOGIES	5,280.00
194643	06/11/2015	SIERRA-CEDAR, INC.	97,047.30
194644	06/11/2015	STUTZ ARTIANO SHINOFF & HOLTZ A.P.C.	1,920.00
194645	06/11/2015	SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI	7,446.00
194646	06/11/2015	TELEMATE.NET SOFTWARE	16,421.00
194647	06/11/2015	TODD'S INSPECTION TESTING SERV	15,917.00
194648	06/15/2015	ACCCA	2,050.00
194649	06/15/2015	ACSIG/EDGE	148,533.84
194650	06/15/2015	ACSIG/EDGE	43,216.56
194651	06/15/2015	ADCLUB ADVERTISING SERVICE	9,614.00
194652	06/15/2015	ROSIE AGUILAR	121.98
194653	06/15/2015	THE AMERICAN LISZT SOCIETY MEMBERSHIP SECRETARY	75.00
194654	06/15/2015	MARY ANSTADT	355.40
194655	06/15/2015	APPA	1,587.65
194656	06/15/2015	ARAMARK UNIFORM SERVICES, INC	247.66
194657	06/15/2015	ART SUPPLY WAREHOUSE	285.22
194658	06/15/2015	STEPHANIE ASPGREN	70.00
194659	06/15/2015	DR. ROBERT BRAMUCCI	8.00
194660	06/15/2015	DON BUSCHE	237.52
194661	06/15/2015	CARRILLO, KEEFE	28.12
194662	06/15/2015	COMMUNITY COLLEGE LEAGUE OF CA	300.00
194663	06/15/2015	COMMUNITY COLLEGE LEAGUE OF CA	300.00
194664	06/15/2015	CDW GOVERNMENT, INC.	1,583.26
194665	06/15/2015	CINTAS CORPORATION	248.53
194666	06/15/2015	CRAIG CONNOR	82.03
194667	06/15/2015	KERRY CRABB	554.89
194668	06/15/2015	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	4,195.00
194669	06/15/2015	CORINE DOUGHTY	66.68

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194670	06/15/2015	ARNETTE EDWARDS	120.00
194671	06/15/2015	BLANCHE ELLIS	46.58
194672	06/15/2015	MARIA FEOKTISTOVA	77.63
194673	06/15/2015	SANTOS GARCIA	16.00
194674	06/15/2015	DATEX-OHMEDA, INC.	23,071.67
194675	06/15/2015	LINDA GLEASON	1,200.00
194676	06/15/2015	GMF SOUND, INC.	325.00
194677	06/15/2015	GRACE EVANGELICAL LUTHERAN CHURCH	150.00
194678	06/15/2015	HYATT LEGAL	7,735.60
194679	06/15/2015	JOHN JARAMILLO	420.68
194680	06/15/2015	BARBARA J. JAY	27.70
194681	06/15/2015	TIMOTHY JEMAL	91.90
194682	06/15/2015	KRIS JONES	600.00
194683	06/15/2015	DAVID B. LANG	52.97
194684	06/15/2015	DAUNE MAIN	108.68
194685	06/15/2015	RYAN MALIGIE	32.00
194686	06/15/2015	CYNTHIA MARSHALL	600.00
194687	06/15/2015	MARCIA MILCHIKER	42.34
194688	06/15/2015	LEMAR MOMAND	3.14
194689	06/15/2015	NANCY MONTGOMERY	43.42
194690	06/15/2015	JAMEE MORALES	600.00
194691	06/15/2015	VIVIAN NGUYEN	311.59
194692	06/15/2015	SHAWN NORMAN	713.18
194693	06/15/2015	NUNEZ, KATHRYN	50.72
194694	06/15/2015	MARIA NUNEZ	181.49
194695	06/15/2015	PACIFIC RESEARCH & EVALUATION ATTN: STEVEN RIDER, PRES.	3,829.32
194696	06/15/2015	PACIFIC COACHWAYS CHARTER SERVICES, INC.	907.13
194697	06/15/2015	PDQ RENTAL CENTER	395.00
194698	06/15/2015	DANIEL J. PREDOEHL	111.21
194699	06/15/2015	PRENDERGAST, T. J.	37.09
194700	06/15/2015	QUALTRICS, LLC	3,000.00
194701	06/15/2015	RELIANCE STANDARD LIFE INS	23,347.46
194702	06/15/2015	RELIANCE STANDARD LIFE INS	14,470.58
194703	06/15/2015	GLENN ROQUEMORE	28.98
194704	06/15/2015	S & B FOODS CATERING DIVISION	14,357.26
194705	06/15/2015	SAN DIEGO GAS & ELECTRIC	875.38
194706	06/15/2015	SANTA ANA COLLEGE	52.00
194707	06/15/2015	MIKE SAUTER	496.72
194708	06/15/2015	VALERIE SENIOR	1,868.75
194709	06/15/2015	FELISSA SILVA	147.78
194710	06/15/2015	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,547,677.00
194711	06/15/2015	SOUTHERN CALIFORNIA GAS CO.	13,672.48
194712	06/15/2015	SO. COAST FIRE PROTECTION	140.00
194713	06/15/2015	MATT SUAREZ	35.22
194714	06/15/2015	AMY SUPINGER dba SUPINGER STRATEGIES	1,800.00
194715	06/15/2015	TIFFANY TRAN	94.36
194716	06/15/2015	UNUM LIFE INSURANCE COMPANY	3,735.20
194717	06/15/2015	UNUM LIFE INSURANCE COMPANY	1,420.14

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194718	06/15/2015	VWR INTERNATIONAL, INC.	16,931.66
194719	06/15/2015	SHERI WENZEL	425.00
194720	06/15/2015	JIM WRIGHT	192.31
194721	06/15/2015	XEROX CORPORATION	925.53
194722	06/15/2015	BPI INSPECTION SERVICE	9,936.00
194723	06/15/2015	CARASOFT TECHNOLOGY CORP	99,530.53
194724	06/15/2015	DAVID EVANS AND ASSOCIATES INC	1,400.00
194725	06/15/2015	DLR GROUP	44,500.00
194726	06/15/2015	DVV ASSOCIATES, INC.	2,500.00
194727	06/15/2015	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	5,400.00
194728	06/15/2015	HAITBRINK ASPHALT PAVING, INC.	2,515.00
194729	06/15/2015	KITCHELL CEM	46,718.00
194730	06/15/2015	PLANNET CONSULTING, INC.	1,582.00
194731	06/15/2015	PUBLIC ECONOMICS, INC.	1,362.50
194732	06/15/2015	SCIQUEST, INC.	70,167.00
194733	06/15/2015	PADHRAIC SMYTH	2,375.00
194734	06/15/2015	ACSIG/EDGE	22,945.62
194735	06/15/2015	ACSIG/EDGE	5,519.00
194736	06/15/2015	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	319,341.00
194737	06/16/2015	APEX AUDIO	715.43
194738	06/16/2015	ARAMARK UNIFORM SERVICES, INC	247.66
194739	06/16/2015	ARROWHEAD MOUNTAIN SPRING WATER CO.	24.59
194740	06/16/2015	AUGUSOFT, INC.	2,416.67
194741	06/16/2015	SYLVIA CARMONA	19.02
194742	06/16/2015	CR&R	94.30
194743	06/16/2015	CR&R	404.88
194744	06/16/2015	CR&R	1,008.45
194745	06/16/2015	CR&R	1,009.45
194746	06/16/2015	DIVERSIFIED BUSINESS SERVICES PROFORMA	4,773.20
194747	06/16/2015	DLS BUILDERS, INC.	732.00
194748	06/16/2015	DUNN-EDWARDS CORPORATION	499.49
194749	06/16/2015	FINISHED RESULTS CHRISTOPHER T. DRESCHER	150.00
194750	06/16/2015	CARMENMARA HERNANDEZ-BRAVO	97.66
194751	06/16/2015	HEWLETT-PACKARD COMPANY	1,412.69
194752	06/16/2015	DIANA HURLBUT	54.00
194753	06/16/2015	INSIGHT MEDIA	464.28
Unpaid Sales Tax			35.04
Expensed Amount			499.32
194754	06/16/2015	ISLAND PROMOTIONAL PRODUCTS	1,604.00
194755	06/16/2015	FHEG IVC BOOKSTORE STORE NO 895 MA	388.80
194756	06/16/2015	JOHNSTONE SUPPLY	778.25
194757	06/16/2015	J.W. PEPPER & SON, INC.	1,765.88
194758	06/16/2015	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	80,300.00
194759	06/16/2015	MERRY L. KIM	390.84
194760	06/16/2015	KWAN, SUSAN	138.00
194761	06/16/2015	LAGUNA BEACH UNIF. SCHOOL DIST	315.53
194762	06/16/2015	LAURA'S INT PLANTSCAPE SERV	358.76
194763	06/16/2015	LAWNMOWERS ETC., LLC	2,483.20

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194764	06/16/2015	ALEXANDER LEIGH	3,400.00
194765	06/16/2015	SALLY LEONARD	19.02
194766	06/16/2015	LEWIS, DIANE	19.44
194767	06/16/2015	CHARISSE LYSEIGHT	945.00
194768	06/16/2015	KAREN MARTIN	211.16
194769	06/16/2015	BRETT MC KIM	54.00
194770	06/16/2015	BENJAMIN MIS	1,377.00
194771	06/16/2015	MARINA MUNOZ	17.02
194772	06/16/2015	OLDCASTLE PRECAST INC	84.00
194773	06/16/2015	DESIREE ORTIZ	17.02
194774	06/16/2015	PACIFIC WINDS BUILDING INC.	4,750.00
194775	06/16/2015	BRITTANY RAMCHANDANI	19.02
194776	06/16/2015	SHELL FLEET CARD SERVICES PROCESSING CENTER	1,985.71
194777	06/16/2015	TIFFANY TRAN	685.56
194778	06/16/2015	ERIK JENSEN WIRED PLANET	225.00
194779	06/16/2015	IRVINE VALLEY COLLEGE	65.55
194780	06/16/2015	ALLANA BUICK & BERS, INC.	29,662.50
194781	06/16/2015	ALTERNATIVE DELIVERY SOLUTIONS	5,328.00
194782	06/16/2015	AMPCO CONTRACTING, INC.	250,319.82 *
Cancelled on 06/16/2015, Cancel Register # AP06172015			
194783	06/16/2015	DOW DIVERSIFIED	1,600.00
194784	06/16/2015	EPLUS TECHNOLOGY, INC.	265.68
194785	06/16/2015	GKKWORKS	52,288.00
194786	06/16/2015	BLUE COAST CONSULTING	12,200.00
194787	06/16/2015	PENN CORPORATE RELOCATION SERVICES, INC.	336.00
194788	06/16/2015	TYR	11,850.00
194789	06/17/2015	AT & T	65.27
194790	06/17/2015	AT&T	6,393.67
194791	06/17/2015	ROD BAGHERI	80.00
194792	06/17/2015	BERTRAND'S MUSIC	250.17
194793	06/17/2015	BOUNDLESS NETWORK	2,087.73
194794	06/17/2015	JODI CAGGIANO	1,200.00
194795	06/17/2015	TROJAN BRAND CONDOMS C/O CHURCH & DWIGHT CO.	422.32
194796	06/17/2015	LISA CROCKATT	250.00
194797	06/17/2015	GANAHL LUMBER	1,874.17
194798	06/17/2015	AMBER GOEBEL	1,000.00
194799	06/17/2015	LISA JANE GORE	164.30
194800	06/17/2015	W. W. GRAINGER	2,916.50
194801	06/17/2015	GRAPHIC CHEMICAL & INK CO.	452.41
Unpaid Sales Tax			33.12
Expensed Amount			485.53
194802	06/17/2015	LOS SERRANOS COUNTRY CLUB	296.00
194803	06/17/2015	NCS PEARSON, INC.	21.60
194804	06/17/2015	CANDY NELSON	1,200.00
194805	06/17/2015	CLIFF D. NIELSEN	250.00
194806	06/17/2015	ANGELA OROZCO-MAHANEY	356.76
194807	06/17/2015	PARKHOUSE TIRE, INC.	999.13

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194808	06/17/2015	LA NELL PEEBLES	76.95
194809	06/17/2015	LILIANN PEREZ-STROUD	60.00
194810	06/17/2015	PETCO ANIMAL SUPPLIES, INC.	70.50
194811	06/17/2015	POWER CLEANERS	379.47
194812	06/17/2015	POWER SYSTEMS	820.59
194813	06/17/2015	PREMIER FITNESS SERVICES	90.20
194814	06/17/2015	PRENDERGAST, T. J.	149.98
194815	06/17/2015	RAISE FOUNDATION	234.30
194816	06/17/2015	RECREATIONAL EQUIPMENT, INC.	447.07
194817	06/17/2015	FELICIA REVERS	180.00
194818	06/17/2015	JOSHUA ROBERTS	260.00
194819	06/17/2015	RP GROUP c/o MEETINGWISE LLC	400.00
194820	06/17/2015	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	119.42
194821	06/17/2015	SAFEWAY, INC.	325.94
194822	06/17/2015	SANTA ANA COLLEGE	52.00
194823	06/17/2015	KATHERINE SCHMEIDLER	1,960.36
194824	06/17/2015	SHAW INDUSTRIES, INC.	633.31
Unpaid Sales Tax			50.41
Expensed Amount			683.72
194825	06/17/2015	SKS, INC. PETROLEUM DISTRIBUTORS	345.01
194826	06/17/2015	SMART LEVELS MEDIA	1,214.50
194827	06/17/2015	SOUTHERN CALIFORNIA GAS CO.	3,099.68
194828	06/17/2015	DAVID STONEMAN DAVID STONEMAN PIANO TUNING	565.00
194829	06/17/2015	STRAIGHT TALK CLINIC INC	2,957.50
194830	06/17/2015	BARBARA TAMIALIS	980.00
194831	06/17/2015	TECTA AMERICA SOUTHERN CALIFORNIA, INC.	4,090.00
194832	06/17/2015	TROXELL COMMUNICATIONS, INC.	599.00
194833	06/17/2015	TUTTLE-CLICK FORD	66.94
194834	06/17/2015	ULINE, INC. ATTN: ACCOUNTS RECEIVABLE	431.66
194835	06/17/2015	UNISOURCE WORLDWIDE INC.	1,244.34
194836	06/17/2015	UNITED SITE SERVICES	275.32
194837	06/17/2015	US MED-EQUIP, INC.	14,850.00
Unpaid Sales Tax			1,080.00
Expensed Amount			15,930.00
194838	06/17/2015	USAA c/o WILBER AND ASSOCIATES	2,781.88
194839	06/17/2015	WHITE CAP INDUSTRIES	507.28
194840	06/17/2015	JENNIFER WIJNKER	2,500.00
194841	06/17/2015	WORTHINGTON DIRECT	7,767.79
Unpaid Sales Tax			549.58
Expensed Amount			8,317.37
194842	06/17/2015	XEROX CORPORATION	475.20
194843	06/17/2015	YALE/CHASE EQUIPMENT AND SERVICES, INC.	262.12
194844	06/17/2015	YBP LIBRARY SERVICES	2,297.43
194845	06/17/2015	SAFEWAY, INC.	992.69
194846	06/17/2015	AMPCO CONTRACTING, INC.	225,287.83
194847	06/17/2015	METALOGIX INTERNATIONAL	77,312.40
Unpaid Sales Tax			3,440.00
Expensed Amount			80,752.40

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194848	06/17/2015	PLAZA BANK C/O LINA CHANDRA, CLIENT SPEC.	25,031.99
194849	06/17/2015	R2A ARCHITECTURE	1,623.22
194850	06/17/2015	TYR	9,360.00
194851	06/17/2015	SO. ORANGE CO. COMM. COL. DIST	4,482.74
194852	06/17/2015	STUDENT INSURANCE COMPANY	2,030.00
194853	06/18/2015	AAA ACCESS SMOG	100.00
194854	06/18/2015	ACCESS INGENUITY	16,938.00
194855	06/18/2015	ROSIE AGUILAR	58.29
194856	06/18/2015	ALERT SERVICES, INC.	908.06
194857	06/18/2015	APPLE COMPUTER INC.	599.32
194858	06/18/2015	ARAMARK UNIFORM SERVICES, INC	343.47
194859	06/18/2015	AIRPORT VAN RENTAL	344.82
194860	06/18/2015	BAKER & TAYLOR	781.44
194861	06/18/2015	NANCY BRACKEN	426.08
194862	06/18/2015	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES	16,768.70
194863	06/18/2015	SECRETARY OF STATE BUSINESS PROGRAMS DIVISION	20.00
194864	06/18/2015	CAROLINA BIOLOGICAL SUPPLY	5,216.40
194865	06/18/2015	CDW GOVERNMENT, INC.	7,003.96
194866	06/18/2015	CINTAS CORPORATION	74.94
194867	06/18/2015	CITY OF RANCHO SANTA MARGARITABELL TOWER REGIONAL COMM CTR	360.00
194868	06/18/2015	CLIP INTERPRETING	525.00
194869	06/18/2015	R. DOUGLAS COLLINS ARBITRATOR	4,493.60
194870	06/18/2015	COMPUTER COMFORTS, INC.	27,065.40
194871	06/18/2015	CR&R	404.88
194872	06/18/2015	DEFOE FURNITURE 4 KIDS	9,983.55
194873	06/18/2015	DISCOUNT DANCE SUPPLY CO.	539.52
194874	06/18/2015	EBERHARD EQUIPMENT	278.04
194875	06/18/2015	EMD MILLIPORE CORP	105.84
194876	06/18/2015	ERIC ESPINOZA	98.09
194877	06/18/2015	EWING IRRIGATION PRODUCTS	2,273.02
194878	06/18/2015	FACILI-SERV	1,500.00
194879	06/18/2015	FEDERAL EXPRESS	430.52
194880	06/18/2015	DEBORAH FRICKE	120.00
194881	06/18/2015	HOME DEPOT CREDIT SERVICES	1,418.04
194882	06/18/2015	OFFICE MAX INCORPORATED	11,124.02
194883	06/18/2015	P2S ENGINEERING INC	1,062.00
194884	06/18/2015	PENN CORPORATE RELOCATION SERVICES, INC.	6,002.30
194885	06/18/2015	P. J. OF ORANGE COUNTY ONE, LP ATTN: ACCOUNTS RECEIVABLE	184.15
194886	06/18/2015	PYRO-COMM SYSTEMS	1,485.00
194887	06/18/2015	R2A ARCHITECTURE	1,812.47
194888	06/18/2015	RICHARD THE THREAD EMPIRE TAPE	76.82
194889	06/18/2015	RICOH USA, INC.	1,277.92
194890	06/18/2015	SHRED-IT USA, LOS ANGELES	405.69
194891	06/18/2015	SO COAST A.Q.M.D.	120.84
194892	06/18/2015	SO. ORANGE CO. COMM. COL.DIST	7,570.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194893	06/18/2015	TECHSMITH CORP SOFTWARE ORDER	208.95
		Unpaid Sales Tax	15.92
		Expensed Amount	224.87
194894	06/18/2015	THEATRE COMPANY	1,124.35
194895	06/18/2015	U.S. DATA TRUST CORPORATION	5,358.00
194896	06/18/2015	VILLAGE NURSERIES LANDSCAPE CENTERS	1,628.16
194897	06/18/2015	ALICE SCHONFELDT	138.00
194898	06/18/2015	AMBER BRADBURY	230.00
194899	06/18/2015	CAITLIN MESIAS	230.00
194900	06/18/2015	CARLY FERGUSON	230.00
194901	06/18/2015	CECILIA ROYBAL	230.00
194902	06/18/2015	CHELENNE SLAVEN	230.00
194903	06/18/2015	ELISABETH GAPINSKI	138.00
194904	06/18/2015	JEFFREY XA	230.00
194905	06/18/2015	JENNA GRUZEN	138.00
194906	06/18/2015	JULIE SALERNO	138.00
194907	06/18/2015	JULIE SALERNO	138.00
194908	06/18/2015	KARLEE ADMAS	230.00 *
Cancelled on 06/18/2015, Cancel Register # AP06182015C			
194909	06/18/2015	KATHRYN BOOKER	230.00
194910	06/18/2015	KIMBERLY DITTRICH	138.00
194911	06/18/2015	KRISTEN HYLER	230.00
194912	06/18/2015	LESLIE RODIES	138.00 *
Cancelled on 06/18/2015, Cancel Register # AP06182015C			
194913	06/18/2015	LISA JOHNSON	230.00
194914	06/18/2015	LISA MARINI	138.00
194915	06/18/2015	MARGARET BROWN	138.00
194916	06/18/2015	MARIA GONZALEZ	138.00
194917	06/18/2015	MARLENA SCHUMACHER	138.00
194918	06/18/2015	MONICA BUCKNAM	138.00
194919	06/18/2015	NARJES TAHERIAN	138.00
194920	06/18/2015	PATRICKA HIGDON	138.00
194921	06/18/2015	PATRICIA HUCKABY	230.00
194922	06/18/2015	RANDICE CAIN	138.00
194923	06/18/2015	REAGAN AMENDOLA	138.00
194924	06/18/2015	SOONA KIM	230.00
194925	06/18/2015	STEPHANIE HALL	230.00
194926	06/18/2015	TARA OLMSTEAD	138.00
194927	06/18/2015	DAIRY DEPOT	62.79
194928	06/18/2015	SMART & FINAL	831.05
194929	06/18/2015	BERNARDS BROS. CONSTRUCTION	24,188.32
194930	06/18/2015	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	37,997.00
194931	06/18/2015	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	20,472.00
194932	06/18/2015	GKKWORKS	31,072.13
194933	06/18/2015	ORANGE COUNTY REGISTER	2,438.00
194934	06/18/2015	PARSONS BRINCKERHOFF, INC.	3,220.00
194935	06/18/2015	PENN CORPORATE RELOCATION SERVICES, INC.	22,192.82
194936	06/18/2015	PLANNET CONSULTING, INC.	8,921.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194937	06/18/2015	T AND D COMMUNICATIONS, INC	64,874.87
194938	06/18/2015	UNITED GUARD SECURITY, INC.	1,468.00
194939	06/18/2015	OFFICE MAX INCORPORATED	23.29
194940	06/19/2015	A.T. KRATTER & COMPANY, INC.	10,317.12
194941	06/19/2015	AIR SOURCE INDUSTRIES, INC.	106.15
194942	06/19/2015	APEX AUDIO	499.00
194943	06/19/2015	ASIVC	3,216.96
194944	06/19/2015	GARY BARNAK	146.35
194945	06/19/2015	JEANISE BARTIROMO	138.00
194946	06/19/2015	BULBTRONICS	3,481.07
194947	06/19/2015	JEFF BURDICK	356.65
194948	06/19/2015	CAPP ASSOCIATES, INC.      COMPUTERIZED ASSESSMENT AND	7,372.50
194949	06/19/2015	HOSPITAL ASSOCIATES	166.15
194950	06/19/2015	COLLEGESOURCE, INC.	27,946.00
194951	06/19/2015	KERRY CRABB	120.53
194952	06/19/2015	HOANG-QUYEN DANG	48.30
194953	06/19/2015	CHERYL DELSON	1,395.50
194954	06/19/2015	DIVERSIFIED BUSINESS SERVICES PROFORMA	264.06
194955	06/19/2015	JEFF DORSZ	23.70
194956	06/19/2015	SPARKLETTS	20.25
194957	06/19/2015	ARLEEN ELSEROAD	1,395.50
194958	06/19/2015	EMD MILLIPORE CORP	174.21
194959	06/19/2015	DEBORAH FRICKE	120.00
194960	06/19/2015	SANTOS GARCIA	16.00
194961	06/19/2015	TIMOTHY MICHAEL GILL	350.00
194962	06/19/2015	JENNIFER GOLDEN	134.84
194963	06/19/2015	GOODWILL INDUSTRIES OF      ORANGE COUNTY	12,122.50
194964	06/19/2015	GRACE TRAINING SUPPLY	3,497.00
			Unpaid Sales Tax      265.92
			Expensed Amount      3,762.92
194965	06/19/2015	KAYLA GRANEY	700.00
194966	06/19/2015	CATHLEEN GREINER	235.95
194967	06/19/2015	RUBEN GUZMAN	249.67
194968	06/19/2015	HOME DEPOT CREDIT SERVICES	404.45
194969	06/19/2015	CHRISTINA L. LOEFFLER	854.72
194970	06/19/2015	DANIEL LUZKO	1,325.93
194971	06/19/2015	RYAN MALIGIE	16.00
194972	06/19/2015	JUNE MC LAUGHLIN	1,400.00
194973	06/19/2015	McMASTER CARR SUPPLY CO.	92.17
194974	06/19/2015	BRAD MCREYNOLDS	550.25
194975	06/19/2015	MED ONE CAPITAL	3,276.48
194976	06/19/2015	CECILIA D. MEDINA-ADAMO	500.00
194977	06/19/2015	MEDSOURCE USA INC	356.47
194978	06/19/2015	JUNE M. MILLOVICH	1,200.00
194979	06/19/2015	MODERN POSTCARD	12,450.00
194980	06/19/2015	BRIAN MONACELLI	95.79
194981	06/19/2015	SHANNA MOORHOUSE	16.79
194982	06/19/2015	YULIA MOSQUEDA	11.27

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
194983	06/19/2015	OFFICE MAX INCORPORATED	14,117.42
194984	06/19/2015	PARADIGM, INC.	1,595.51
194985	06/19/2015	GILLIAN PATELLA	16.79
194986	06/19/2015	PDQ RENTAL CENTER	1,070.00
194987	06/19/2015	PHILIP STEPHEN PINES	1,666.67
194988	06/19/2015	PINNACLE PROMOTIONS INC	223.57
194989	06/19/2015	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	24.75
194990	06/19/2015	PURETEC	270.50
194991	06/19/2015	ALLSTEEL, INC.	6,940.89
194992	06/19/2015	EMILY QUINLAN	892.70
194993	06/19/2015	ROBERT RICKERSON	77.64
194994	06/19/2015	RP GROUP	350.00
194995	06/19/2015	BARI RUDMANN	610.02
194996	06/19/2015	JERRY RUDMANN	785.00
194997	06/19/2015	VANESSA RUSSELL	81.63
194998	06/19/2015	SAFEWAY, INC.	2.20
194999	06/19/2015	SAN DIEGO GAS & ELECTRIC	194.88
195000	06/19/2015	SCHILLING, JEANNETTE	628.99 *
Cancelled on 06/22/2015, Cancel Register # AP06222015			
195001	06/19/2015	SHANNON SEIFERT	31.05
195002	06/19/2015	SHRED-IT USA, LOS ANGELES	21.40
195003	06/19/2015	CBT SUPPLY, INC. SMARTDESKS	13,466.80
195004	06/19/2015	SOUTHERN CALIFORNIA EDISON CO.	78.78
195005	06/19/2015	SO. ORANGE CO. COMM. COL.DIST	9,051.00
195006	06/19/2015	SOUTHERN CALIFORNIA SOUND IMAGE	957.42
195007	06/19/2015	FELICIA STINSON	82.46
195008	06/19/2015	KAREN TAYLOR	591.63
195009	06/19/2015	TIFFANY TRAN	57.48
195010	06/19/2015	PHEOLIN TRUONG	51.65
195011	06/19/2015	UNISOURCE WORLDWIDE INC.	604.27
195012	06/19/2015	PHUONG T. VU	48.30
195013	06/19/2015	LISA WANG	1,395.50
195014	06/19/2015	KATHLEEN WERLE	286.54
195015	06/19/2015	WHITAKER BROS. BUSINESS MACH.	88.75
195016	06/19/2015	JEFF WILSON	303.83
195017	06/19/2015	WESTERN REGIONAL HONORS COUNC C/O ANNE SCOTT	75.00
195018	06/19/2015	KARLEE ADAMS	230.00
195019	06/19/2015	LESLIE RODILES	138.00
195020	06/19/2015	OFFICE MAX INCORPORATED	329.36
195021	06/19/2015	CHRISTIAN ALVARADO	701.20
195022	06/19/2015	EPD SOLUTIONS, INC.	8,555.00
195023	06/19/2015	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	12,160.00
195024	06/19/2015	HUDSON PACIFIC SERVICES LLC c/o HUDSON PACIFIC PROPERTIES	22,750.00
195025	06/19/2015	I3 SOLUTIONS C/O IDEN SADEGHIEH	5,720.00
195026	06/19/2015	JB TECHNOLOGY CONSULTING LLC	8,840.00
195027	06/19/2015	NIMBLE CONSULTING	8,777.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195028	06/19/2015	REDISQ TECHNOLOGIES	10,680.00
195029	06/19/2015	SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI	6,324.00
195030	06/22/2015	ACCCA	1,025.00
195031	06/22/2015	JAMEY AEBERSOLD JAZZ, INC.	25.90
		Unpaid Sales Tax	1.76
		Expensed Amount	27.66
195032	06/22/2015	BAKER & TAYLOR	1,725.28
195033	06/22/2015	NATALIE BALDWIN	2,000.00
195034	06/22/2015	PATRICE BRASWELL-BURRIS	102.35
195035	06/22/2015	INFOBASE PUBLISHING	287.45
195036	06/22/2015	GOODWILL INDUSTRIES OF ORANGE COUNTY	3,015.00
195037	06/22/2015	GOTHIC ARCH GREENHOUSES	2,577.84
		Unpaid Sales Tax	151.68
		Expensed Amount	2,729.52
195038	06/22/2015	GRP2 UNIFORMS, INC. dba KEYSTONE UNIFORMS OC	863.99
195039	06/22/2015	CHLOE LIV HAACK	1,000.00
195040	06/22/2015	HEWLETT-PACKARD COMPANY	2,451.20
195041	06/22/2015	HEXAGON METROLOGY, INC.	54,156.61
195042	06/22/2015	DOUBLETREE BY HILTON HOTEL	264.02
195043	06/22/2015	HOME DEPOT CREDIT SERVICES	2,536.72
195044	06/22/2015	HUMMERT INTERNATIONAL	467.61
		Unpaid Sales Tax	34.40
		Expensed Amount	502.01
195045	06/22/2015	INDUSTRIAL METAL SUPPLY CO.	388.37
195046	06/22/2015	INGARDIA BROTHERS PRODUCE, INC.	617.18
195047	06/22/2015	INSIGHT MEDIA	168.54
195048	06/22/2015	IRVINE RANCH WATER DIST.	1,271.80
195049	06/22/2015	IRVINE RANCH WATER DIST.	475.12
195050	06/22/2015	IRVINE RANCH WATER DIST.	177.29
195051	06/22/2015	IRVINE RANCH WATER DIST.	335.66
195052	06/22/2015	MARC JACKSON	33.57
195053	06/22/2015	TIMOTHY JEMAL	447.85 *
Reissued on 06/23/2015, Cancel Register # AP06242015			
195054	06/22/2015	J.W. PEPPER & SON, INC.	51.75
195055	06/22/2015	KELLEY, KAREN	14.84
195056	06/22/2015	KELLY PAPER	643.68
195057	06/22/2015	KRUEGER INTERNATIONAL, INC.	6,407.64
195058	06/22/2015	ELAINE W. KUO	238.00
195059	06/22/2015	LAGUNA GRAPHIC ARTS, INC.	51.12
195060	06/22/2015	LAGUNA WOODS VILLAGE POTTERS	1,184.00
195061	06/22/2015	SHARON LANDIS	480.00
195062	06/22/2015	LAWNMOWERS ETC., LLC	436.17
195063	06/22/2015	LOGMEIN, INC.	5,495.00
195064	06/22/2015	LUCK'S MUSIC LIBRARY	62.71
		Unpaid Sales Tax	4.32
		Expensed Amount	67.03
195065	06/22/2015	MAD DOGG ATHLETICS, INC.	336.19
195066	06/22/2015	MAIN GRAPHICS	148.20

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
			Unpaid Sales Tax 8.40
			Expensed Amount 156.60
195067	06/22/2015	APRIL MALDEN	120.00
195068	06/22/2015	MARKET-BASED SOLUTIONS, INC.	11,080.00
195069	06/22/2015	SIOBHAN MARTIN	120.00
195070	06/22/2015	MICHAEL LOWELL MC CORMICK	391.57
195071	06/22/2015	MC FADDEN-DALE INDUSTRIAL HARDWARE LLC	95.90
195072	06/22/2015	MC KESSON MEDICAL SURGICAL	2,971.55
195073	06/22/2015	McMASTER CARR SUPPLY CO.	642.74
195074	06/22/2015	MERIT SOFTWARE	5,640.00
195075	06/22/2015	MICHAEL LEVINE, INC.	551.25
195076	06/22/2015	MICRO CENTER A/R	73.41
195077	06/22/2015	MIKE BROWN GRANDSTANDS, INC.	750.00
195078	06/22/2015	MARCIA MILCHIKER	74.99
195079	06/22/2015	SALLIE MILLER	120.00
195080	06/22/2015	MINNIECE, ANNA	14.86
195081	06/22/2015	MOORE MEDICAL, LLC	98.11
195082	06/22/2015	JEDREK MULARSKI	1,200.00
195083	06/22/2015	NEW ALTERNATIVES, INC.	240.00
195084	06/22/2015	NEW YORK TIMES	38.88
195085	06/22/2015	NEWPORT COMPUTER SOLUTIONS	6,194.45
195086	06/22/2015	NEWPORT CORP.	1,287.26
195087	06/22/2015	O'REILLY AUTO PARTS	195.57
195088	06/22/2015	OC TREASURER-TAX COLLECTOR	420.00
195089	06/22/2015	OC TREASURER-TAX COLLECTOR REVENUE RECOVERY/	322.35
195090	06/22/2015	OFFICE MAX INCORPORATED	24,583.55
195091	06/22/2015	ORANGE COAST FENCE COMPANY	2,534.00
195092	06/22/2015	ORKIN PEST CONTROL 711	875.00
195093	06/22/2015	ANGELA QROZCO-MAHANEY	954.41
195094	06/22/2015	PASCO SCIENTIFIC	17,763.48
195095	06/22/2015	JENNIFER PORTER	600.00
195096	06/22/2015	PYRO-COMM SYSTEMS	6,700.00
195097	06/22/2015	QUALITY OFFICE FURNISHINGS	1,674.00
195098	06/22/2015	QUICK CAPTION	16,320.00
195099	06/22/2015	ROGERS ATHLETIC CO.	3,848.00
195100	06/22/2015	S & B FOODS CATERING DIVISION	1,741.93
195101	06/22/2015	SADDLEBACK GOLF CARS, INC.	6,745.00
195102	06/22/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	5,843.61
195103	06/22/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	14,974.46
195104	06/22/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	870.70
195105	06/22/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	110.05
195106	06/22/2015	SCHOOL DATEBOOKS	2,484.35
195107	06/22/2015	DARREN SCOTT	35.00
195108	06/22/2015	CAROL SHIMMER	339.30
195109	06/22/2015	LAURA SOBCHIK	9.99
195110	06/22/2015	SQMASOM INC	1,140.45
195111	06/22/2015	LORI STURDEVANT-BROWN	35.00
195112	06/22/2015	HIROMI TAKIZAWA	600.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195113	06/22/2015	LUIS MAURICIO VASQUEZ	875.00
195114	06/22/2015	VERIZON	59.78
195115	06/22/2015	VISTA PAINT CORPORATE OFFICE	949.32
195116	06/22/2015	LISA WORKMAN	35.00
195117	06/22/2015	OFFICE MAX INCORPORATED	70.31
195118	06/22/2015	ALVAREZ & MARSAL REAL ESTATE ADVISORY SERV.	8,446.93 *
Cancelled on 06/22/2015, Cancel Register # AP06232015			
195119	06/22/2015	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	10,130.00
195120	06/22/2015	C.W. DRIVER CONTRACTORS INC.	3,315,315.00
195121	06/22/2015	EARTHSPECTIVES	3,680.00
195122	06/22/2015	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	1,134.00
195123	06/22/2015	OPUS INSPECTION INC	13,500.00
195124	06/22/2015	SOLTEK PACIFIC CONSTRUCTION CO	482,062.58
195125	06/22/2015	UMPQUA BANK SPECIALTY DEPOSITS GROUP.	25,371.71
195126	06/22/2015	OFFICE MAX INCORPORATED	428.65
195127	06/23/2015	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	495.00
195128	06/23/2015	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	495.00
195129	06/23/2015	AXCESS VIDEO CORPORATION	906.51
195130	06/23/2015	RAMONA ADAMSON	200.00
195131	06/23/2015	ADVANCED EXERCISE EQUIPMENT CORPORATE OFFICE	45,669.30
195132	06/23/2015	AMSTERDAM PRINTING & LITHO	1,645.19
Unpaid Sales Tax			110.51
Expensed Amount			1,755.70
195133	06/23/2015	APPLE COMPUTER INC.	2,427.60
195134	06/23/2015	AVALON TENT & PARTY	4,427.41
195135	06/23/2015	BJB ENTERPRISES, INC.	999.28
195136	06/23/2015	SUSAN BOETTGER	178.88
195137	06/23/2015	BOOKFACTORY, LLC	2,120.38
195138	06/23/2015	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES	2,000.00
195139	06/23/2015	FRITZIE CANAS	168.15
195140	06/23/2015	CDW GOVERNMENT, INC.	56.01
195141	06/23/2015	GALE/CENGAGE LEARNING	246.99
195142	06/23/2015	ELIZABETH CIPRES	1,476.92
195143	06/23/2015	CLIA LABORATORY PROGRAM	113.00
195144	06/23/2015	GRACE D. COMMISO	211.70
195145	06/23/2015	BRADLEY CONRAD	121.79
195146	06/23/2015	CONSTELLATION NEWENERGY GAS DIVISION LLC	34,028.62
195147	06/23/2015	BANK OF AMERICA	
195148	06/23/2015	D4 SOLUTIONS INC.	1,003.57
195149	06/23/2015	DELL MARKETING L.P. C/O DELL USA L.P.	7,617.94
195150	06/23/2015	DIVERSIFIED BUSINESS SERVICES PROFORMA	2,958.60
195151	06/23/2015	TAM DO	121.79
195151	06/23/2015	ECHOLON SPORTS ARMOR, LLC	2,400.00
Unpaid Sales Tax			180.00
Expensed Amount			2,580.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195152	06/23/2015	EXPERIAN	127.00
195153	06/23/2015	DALAL FARSAKH	178.15
195154	06/23/2015	FEDERAL EXPRESS	63.93
195155	06/23/2015	FONTIS SOLUTIONS	13,554.00
195156	06/23/2015	SHERRI GOLDBERG	401.00
195157	06/23/2015	YOLANDA GOULDSMITH	121.79
195158	06/23/2015	REBECCA GROFF	917.08
195159	06/23/2015	MELODY HARPER	121.79
195160	06/23/2015	HOME DEPOT CREDIT SERVICES	2,176.61
195161	06/23/2015	CHRISTOPHER KULIK	121.79
195162	06/23/2015	JOHN LICITRA	105.00
195163	06/23/2015	MAIN GRAPHICS	2,750.71
195164	06/23/2015	MICRO CENTER A/R	4,114.73 *
Reissued on 06/24/2015, Cancel Register # AP06242015A			
195165	06/23/2015	CHAU AIMEE MUCCIARO	121.79
195166	06/23/2015	ORANGE COUNTY SHERIFF'S DEPT	30.00
195167	06/23/2015	PACIFIC WINDS BUILDING INC.	42,611.02
195168	06/23/2015	SYSTOR SYSTEMS INC. dba PRODUPLICATOR.COM	2,964.60
195169	06/23/2015	GOPHER NW5634	468.51
195170	06/23/2015	ALLSTEEL, INC.	2,490.12
195171	06/23/2015	RECREATIONAL EQUIPMENT, INC.	1,749.55
195172	06/23/2015	AMANDA ROMERO	121.79
195173	06/23/2015	SYLVIA SANCHEZ	121.79
195174	06/23/2015	MICHELLE SCHARF	226.79
195175	06/23/2015	SOUTHERN CALIFORNIA EDISON CO.	24,167.21
195176	06/23/2015	TIFFANY TRAN	1,395.50
195177	06/23/2015	WHITE CAP INDUSTRIES	422.89
195178	06/23/2015	ALVAREZ & MARSAL REAL ESTATE ADVISORY SERV.	8,446.93
195179	06/23/2015	CCS PRESENTATION SYSTEMS, INC	52,086.13
195180	06/23/2015	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	2,478.00
195181	06/23/2015	MERIDIAN IT INC	3,530.00
195182	06/24/2015	3D RAPID PROTOTYPING INC.	36,474.20
195183	06/24/2015	AAA ACCESS SMOG	50.00
195184	06/24/2015	JENNIFER ABRAHAMS	54.37
195185	06/24/2015	AHIMA	4,150.00
195186	06/24/2015	AIRGAS NATIONAL CARBONATION	403.35
195187	06/24/2015	AMERICAN 3B SCIENTIFIC	519.97
		Unpaid Sales Tax	27.20
		Expensed Amount	547.17
195188	06/24/2015	ARAMARK UNIFORM SERVICES, INC	287.30
195189	06/24/2015	AT & T	28.35
195190	06/24/2015	AVALON TENT & PARTY	2,414.00 *
Cancelled on 06/24/2015, Cancel Register # AP06252015			
195191	06/24/2015	B & H PHOTO-VIDEO CENTER	30.00
		Unpaid Sales Tax	240.00
		Expensed Amount	270.00
195192	06/24/2015	BUTLER CHEMICALS, INC.	731.34
195193	06/24/2015	CARAVAN CANOPY INT'L, INC.	1,973.52

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195194	06/24/2015	MICHAEL CASSENS	861.60
195195	06/24/2015	CDW GOVERNMENT, INC.	30,112.00
195196	06/24/2015	CINTAS CORPORATION	56.16
195197	06/24/2015	COMMUNITY COLLEGE FACILITY COALITION (CCFC)	25.00
195198	06/24/2015	LISA DAVIS-ALLEN	1,400.00
195199	06/24/2015	EMCOR/Mesa Energy Systems	1,950.00
195200	06/24/2015	FREEWAY AUTO SUPPLY	206.04
195201	06/24/2015	FRY'S ELECTRONICS	1,425.72
195202	06/24/2015	NANCY IKEDA	128.00
195203	06/24/2015	BARBARA J. JAY	65.25
195204	06/24/2015	TIMOTHY JEMAL	447.94
195205	06/24/2015	MICRO CENTER A/R	469.73
195206	06/24/2015	PACIFIC COACHWAYS CHARTER SERVICES, INC.	5,671.50
195207	06/24/2015	PEARSON CLINICAL (PsychCorp)	321.84
195208	06/24/2015	KIM REZVANI	40.98
195209	06/24/2015	SAN DIEGO GAS & ELECTRIC	3,380.87
195210	06/24/2015	SOUTHERN COUNTIES OIL CO.	9,556.80
195211	06/24/2015	SEHI COMPUTER PRODUCTS, INC.	686.82
195212	06/24/2015	SHRED-IT USA, LOS ANGELES	142.43
195213	06/24/2015	SIGMA ALDRICH CHEMICAL CO.	378.70
195214	06/24/2015	SOUTHERN CALIFORNIA EDISON CO.	11,847.03
195215	06/24/2015	SOPHIE SYSTEMS, INC.	915.80
195216	06/24/2015	SOURCE GRAPHICS	2,282.56
195217	06/24/2015	TECHNIC BUSINESS SOLUTIONS	85.00
195218	06/24/2015	TECHSMITH CORP SOFTWARE ORDER	297.12
195219	06/24/2015	JODI TITUS	1,165.95
195220	06/24/2015	VERIZON	299.74
195221	06/24/2015	WALTERS WHOLESALE ELECTRIC	1,437.00
195222	06/24/2015	THOMSON REUTERS WEST PAYMENT CENTER	540.48
195223	06/24/2015	XEROX CORP.	3.27
195224	06/24/2015	ENAMIX, INC.	25,950.30
195225	06/24/2015	HAITBRINK ASPHALT PAVING, INC.	4,850.00
195226	06/24/2015	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	21,150.03
195227	06/24/2015	NEUDESIC, LLC ATTN: ACCOUNTS RECEIVABLE	78,126.50
195228	06/24/2015	PARSONS BRINCKERHOFF, INC.	560.00
195229	06/24/2015	R.F. MACDONALD CO.	1,424.20
195230	06/24/2015	SIERRA-CEDAR, INC.	101,799.38
195231	06/25/2015	A-1 AWARDS & ENGRAVING	48.44
195232	06/25/2015	ACADEMIC SENATE	2,673.90
195233	06/25/2015	SONJA ARNAK	350.20
195234	06/25/2015	ATI	8,027.00
195235	06/25/2015	AVALON TENT & PARTY	2,070.09
195236	06/25/2015	JUAN AVALOS	455.89
195237	06/25/2015	GARY BARNAK	472.51
195238	06/25/2015	CARQUEST AUTO PARTS	49.58
195239	06/25/2015	CORWIN PRESS, INC.	350.00
195240	06/25/2015	CORWIN PRESS, INC.	350.00
195241	06/25/2015	CORWIN PRESS, INC.	350.00

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195242	06/25/2015	DIMENSIONS EDUCATIONAL RESEARCH FOUNDATION	1,781.91
		Unpaid Sales Tax	127.28
		Expensed Amount	1,909.19
195243	06/25/2015	DOUBLETREE HOTEL	528.05
195244	06/25/2015	JOHN C. DREW DREW & ASSOCIATES	4,000.00
195245	06/25/2015	FEDERAL EXPRESS	80.32
195246	06/25/2015	KARIMA FELDTHUS	1,470.00
195247	06/25/2015	STEWART FRAME	700.00
195248	06/25/2015	GRP2 UNIFORMS, INC. dba KEYSTONE UNIFORMS OC	1,002.79
195249	06/25/2015	HAITBRINK ASPHALT PAVING, INC.	1,950.00
195250	06/25/2015	HOME DEPOT CREDIT SERVICES	2,603.59
195251	06/25/2015	JANE HORLINGS	291.44
195252	06/25/2015	IRVINE PIPE & SUPPLY	954.97
195253	06/25/2015	IRVINE RANCH WATER DIST.	115.49
195254	06/25/2015	IRVINE RANCH WATER DIST.	141.33
195255	06/25/2015	IRVINE RANCH WATER DIST.	32.74
195256	06/25/2015	IRVINE RANCH WATER DIST.	31.95
195257	06/25/2015	BARBARA J. JAY	161.88
195258	06/25/2015	JOHNSTONE SUPPLY	839.04
195259	06/25/2015	JOSTEN'S	315.32
195260	06/25/2015	J.W. PEPPER & SON, INC.	171.47
195261	06/25/2015	LESLIE'S POOLMART, INC.	51.91
195262	06/25/2015	LIEBERT CASSIDY WHITMORE	12,193.90
195263	06/25/2015	MATH WORKS, INC.	864.00
195264	06/25/2015	STEVE MATTEN	180.00
195265	06/25/2015	MC KESSON MEDICAL SURGICAL	935.62
195266	06/25/2015	ARNOLD MC MAHON	600.00
195267	06/25/2015	AUTONATION SHARED SERVICE CTR SOUTH CALIFORNIA	175.50
195268	06/25/2015	JUNE M. MILLOVICH	23.04
195269	06/25/2015	ORANGE COUNTY REGISTER	131.97
195270	06/25/2015	JOYCE QUADE	938.42
195271	06/25/2015	STEVEN REMEYER dba LIKE-NU CONCRETE MAGIC	2,595.00
195272	06/25/2015	FELICIA STINSON	38.76
195273	06/25/2015	JACOBSEN	571.82
195274	06/25/2015	DAIRY DEPOT	52.00
195275	06/25/2015	ANTIMITE TERMITE & PEST CNTRL	65.00
195276	06/25/2015	ANDERSON & HOWARD ELECTRIC	18,373.00
195277	06/26/2015	ATKINSON, ANDELSON, LOYA, RUJD & ROMO	36,095.84
195278	06/26/2015	EMERSON ABBOTT	141.44
195279	06/26/2015	APPLE COMPUTER INC.	1,028.92
195280	06/26/2015	AT&T	1,669.95
195281	06/26/2015	B & H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	1,392.90
		Unpaid Sales Tax	109.03
		Expensed Amount	1,501.93
195282	06/26/2015	BALANCED BODY	689.81

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195283	06/26/2015	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	1,620.63
195284	06/26/2015	THE BLIND FACTORY, INC.	950.00
195285	06/26/2015	SUSAN BOETTGER	1,009.04
195286	06/26/2015	DEVON BRADLEY	54.00
195287	06/26/2015	BROOKS, DR. KATHARINE S.	6,000.00
195288	06/26/2015	BSN SPORTS	4,752.28
195289	06/26/2015	ROSALBA CERVANTES	35.00
195290	06/26/2015	BARBARA COX	1,285.69
195291	06/26/2015	CPR SAVERS & FIRST AID SUPPLY	1,648.16
195292	06/26/2015	DIVERSIFIED BUSINESS SERVICES PROFORMA	713.36
195293	06/26/2015	ISRAEL DOMINGUEZ	275.59
195294	06/26/2015	CORINE DOUGHTY	322.60
195295	06/26/2015	DUNN-EDWARDS CORPORATION	665.69
195296	06/26/2015	EMCOR/Mesa Energy Systems	272.00
195297	06/26/2015	YVETTE ESTRADA	35.00
195298	06/26/2015	FOSTER CARE AUXILIARY OF OC	120.00
195299	06/26/2015	JIM GASTON	1,145.21
195300	06/26/2015	GMF SOUND, INC.	22,660.00
195301	06/26/2015	W. W. GRAINGER	1,240.66
195302	06/26/2015	GREEN THUMB INTERNATIONAL	49.49
195303	06/26/2015	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	2,250.00
195304	06/26/2015	HAIR CALIFORNIA BEAUTY ACADEMY	15,545.25
195305	06/26/2015	HOME DEPOT CREDIT SERVICES	965.01
195306	06/26/2015	HUMANSIZE	1,404.75
195307	06/26/2015	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.	263.66
195308	06/26/2015	IRVINE PIPE & SUPPLY	492.34
195309	06/26/2015	FHEG IVC BOOKSTORE STORE NO 895 MA	519.99
195310	06/26/2015	IRVINE VALLEY COLLEGE	109.00
195311	06/26/2015	BARBARA J. JAY	47.00
195312	06/26/2015	KELLY PAPER	115.56
195313	06/26/2015	ERIN KIM	945.00
195314	06/26/2015	MERRY L. KIM	67.10
195315	06/26/2015	EMIKO KIYOCHI	335.58
195316	06/26/2015	LIZ K. KOENIG	57.50
195317	06/26/2015	ELAINE W. KUO	476.23
195318	06/26/2015	LAGUNA GRAPHIC ARTS, INC.	51.12
195319	06/26/2015	DAVID B. LANG	64.99
195320	06/26/2015	RAUL LEAL	28.31
195321	06/26/2015	LEE ARMSTRONG CO., INC.	8,997.00
195322	06/26/2015	LUCK'S MUSIC LIBRARY	2,025.27
Unpaid Sales Tax			162.02
Expensed Amount			2,187.29
195323	06/26/2015	VICTOR MANCHIK	1,340.05
195324	06/26/2015	MC MAHON, BRIAN	28.31
195325	06/26/2015	MICRO CENTER A/R	102.57
195326	06/26/2015	MILLENNIUM BUSINESS SERVICES Marty Cohn	491.56
195327	06/26/2015	SOPHIE MILLER	34.70
195328	06/26/2015	MISSION VIEJO COUNTRY CLUB	2,453.22
195329	06/26/2015	MODERN BIOLOGY	559.24

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
Unpaid Sales Tax			43.94
Expensed Amount			603.18
195330	06/26/2015	NORTH STATE ENVIRONMENTAL	11,730.77
195331	06/26/2015	MARIA NUNEZ	600.32
195332	06/26/2015	LUCY'S LAUNDRY	156.27
195333	06/26/2015	PARKWAY LAWNMOWER SHOP	295.38
195334	06/26/2015	PASCO SCIENTIFIC	330.61
195335	06/26/2015	PDG WALLCOVERINGS	6,801.00
195336	06/26/2015	NCS PEARSON, INC.	4,352.58
195337	06/26/2015	PENN CORPORATE RELOCATION SERVICES, INC.	1,587.00
195338	06/26/2015	PINNACLE LANDSCAPE COMPANY	1,050.00
195339	06/26/2015	PLUMS CAFE AND CATERING	144.13
195340	06/26/2015	MOHAN REDDY	300.00
195341	06/26/2015	RICOH AMERICAS CORP	72.96
195342	06/26/2015	VERONICA ROACH	520.71
195343	06/26/2015	S & B FOODS CATERING DIVISION	413.96
195344	06/26/2015	GUISELLE SCOTT	1,225.00
195345	06/26/2015	SHANNON SEIFERT	31.05
195346	06/26/2015	SUMMER SERPAS	70.14
195347	06/26/2015	SHRED-IT USA, LOS ANGELES	65.00
195348	06/26/2015	SMART & FINAL	20.22
195349	06/26/2015	FARNOOSH SORAYA	240.00
195350	06/26/2015	STAGGS, CYNDI	15.53
195351	06/26/2015	TASER INTERNATIONAL, INC.	999.01
195352	06/26/2015	TRAFFIC MANAGEMENT INC.	297.00
195353	06/26/2015	ARACELI TRUJILLO	70.00
195354	06/26/2015	UNISOURCE WORLDWIDE INC.	1,764.57
195355	06/26/2015	UNITED RENTALS	401.32
195356	06/26/2015	UNIVERSAL SPECIALTIES, INC.	158.67
195357	06/26/2015	COLLEEN VAN GINKEL	35.00
195358	06/26/2015	VISTA PAINT CORPORATE OFFICE	217.48
195359	06/26/2015	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	138.00
195360	06/26/2015	BRENNAN WALLACE	700.00
195361	06/26/2015	JODY WALLACE	35.00
195362	06/26/2015	WARD'S SCIENCE	196.85
195363	06/26/2015	XEROX CORPORATION	2,051.13
195364	06/26/2015	ZEE MEDICAL	35,495.73
195365	06/26/2015	ANASTASIA VAN DRIEL	400.00
195366	06/26/2015	ANDREW PACHECO	150.00
195367	06/26/2015	ANDREW PACHECO	150.00
195368	06/26/2015	ANNETTE KENNEDY	75.00
195369	06/26/2015	CHETANA PRABHAKAR	150.00
195370	06/26/2015	CHETANA PRABHAKAR	75.00
195371	06/26/2015	GINETTE ACLANDER	75.00
195372	06/26/2015	GINETTE ACLANDER	75.00
195373	06/26/2015	HOLLY LUONG	300.00
195374	06/26/2015	JULIA GILMAN	75.00
195375	06/26/2015	JULIE SALERNO	75.00

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195376	06/26/2015	KATIE LIGUORI	75.00
195377	06/26/2015	KAYLA KRUSCHKE	150.00
195378	06/26/2015	KRISTIE GELLER	225.00
195379	06/26/2015	LAURA HALL	50.00
195380	06/26/2015	LINDA SWISHER	50.00
195381	06/26/2015	MONICA TANWAR	75.00
195382	06/26/2015	NICOLE VALENZUELA	312.50
195383	06/26/2015	OTILIA GALEV	75.00
195384	06/26/2015	ROBERTA RODAS	150.00
195385	06/26/2015	RYAN HILLEBRAND	250.00
195386	06/26/2015	SARA BOUFFARD	75.00
195387	06/26/2015	SAVANNAH STEPHENSON	237.50
195388	06/26/2015	SKHULA ANGAR	75.00
195389	06/26/2015	STEPHANIE HALL	50.00
195390	06/26/2015	SUSAN BALASAYGUN	75.00
195391	06/26/2015	TIFFANY LE	50.00
195392	06/26/2015	TRACEY MAGYAR	50.00
195393	06/26/2015	UMA SWAMINATH	150.00
195394	06/26/2015	UMA SWAMINATH	75.00
195395	06/26/2015	UNEE KIM	100.00
195396	06/26/2015	UNEE KIM	150.00
195397	06/26/2015	VANESSA ROSALES	200.00
195398	06/26/2015	VANESSA ROSALES	225.00
195399	06/26/2015	BCH WATERWORKS	284.00
195400	06/26/2015	DEPARTMENT OF SOCIAL SERVICES	1,936.00 *
Cancelled on 06/26/2015, Cancel Register # AP06262015C			
195401	06/26/2015	SAFEWAY, INC.	252.20
195402	06/26/2015	SMART & FINAL	66.86
195403	06/26/2015	US FOODS CULINARY EQUIPMENT & SUPPLIES	3,443.63
195404	06/26/2015	ALMA STRATEGIES, LLC	6,560.00
195405	06/26/2015	ALMA STRATEGIES, LLC	18,166.25
195406	06/26/2015	ANDERSON & HOWARD ELECTRIC	699,841.25
195407	06/26/2015	AS HANGING SYSTEMS CORP.	1,832.48
195408	06/26/2015	DAVID EVANS AND ASSOCIATES INC	700.00
195409	06/26/2015	DLR GROUP	10,595.00
195410	06/26/2015	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	20,472.00
195411	06/26/2015	ARLEEN ELSEROAD	1,476.34
195412	06/26/2015	EPD SOLUTIONS, INC.	1,957.50
195413	06/26/2015	HEWLETT-PACKARD COMPANY	12,636.00
195414	06/26/2015	HOIST SERVICE, INC.	70,974.88
195415	06/26/2015	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	29,560.43
195416	06/26/2015	LAGUNA GRAPHIC ARTS, INC.	1,210.00
195417	06/26/2015	LIONAKIS	5,300.44
195418	06/26/2015	LPA, INC.	70,368.00
195419	06/26/2015	TERENCE NELSON	945.31
195420	06/26/2015	PARSONS BRINCKERHOFF, INC.	1,984.91
195421	06/26/2015	S & B FOODS CATERING DIVISION	854.40
195422	06/26/2015	S & B FOODS CATERING DIVISION	475.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
195423	06/26/2015	STRATA INFORMATION GROUP	51,952.49
195424	06/26/2015	T AND D COMMUNICATIONS, INC	16,430.97
195425	06/26/2015	WATRY DESIGN INC.	1,930.43
195426	06/26/2015	DEPARTMENT OF SOCIAL SERVICES	968.00
		<b>Total Number of Checks</b>	<b>1,155</b>
			<b>12,346,325.77</b>

## Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	8	266,460.74
Reissue	4	5,348.22
Net Issue		12,074,516.81

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	975	4,086,101.77
12	Child Development Fund	19	9,315.71
40	Capital Outlay Fund	141	7,631,539.05
68	Self-Insurance Fund	5	8,095.36
71	Retiree Benefit Fund	3	347,805.62
Total Number of Checks		1,143	12,082,857.51
Less Unpaid Sales Tax Liability			8,340.70
Net (Check Amount)			12,074,516.81

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
011500	06/11/2015	CAPISTRANO UNIFIED SCHOOL DISTRICT	34,508.72
011501	06/11/2015	PETER COSMAKOS, LLC	2,500.00
011502	06/11/2015	DENISE LUDS	35.70
011503	06/11/2015	ARRON SEARCY	42.19
011504	06/12/2015	ACADEMIC CHESS C/O ADAM BRODY	13,852.80
011505	06/12/2015	BRICKS 4 KIDZ ALC ENTERPRISES	720.00
011506	06/12/2015	YOUNG REMBRANDTS KATHLEEN M. ANGEL	1,890.00
011507	06/12/2015	SAHEL YOGA LLC	316.80
011508	06/12/2015	BRAINSTORM STUDIOS	1,350.00
011509	06/12/2015	CONVERSA INC	495.00
011510	06/12/2015	CULINARY COOKING KIDS, LLC	2,511.60
011511	06/12/2015	FIT KIDS AMERICA	7,432.20
011512	06/12/2015	FUTURE BUILDERS WITH BRICKS	1,080.00
011513	06/12/2015	GOOD TIMES TRAVEL, INC.	2,640.00
011514	06/12/2015	ART JUST CREATE IT	1,525.20
011515	06/12/2015	TGA OF SOUTH ORANGE COUNTY C/O ANTHONY LEONE	2,061.00
011516	06/12/2015	LIL' CHEF SCHOOL	1,116.00
011517	06/12/2015	MAD SCIENCE OF ORANGE COUNTY	5,240.46
011518	06/12/2015	PRISTINE POSSIBILITIES SEK YONG TAY	720.00
011519	06/12/2015	SUPER READERS SUPER CHEFS	1,035.00
011520	06/12/2015	BRAIN BUILDERS EDUCATIONAL PROGRAMS	2,583.00
011521	06/16/2015	ONE ON ONE BASKETBALL, INC	1,782.00
011522	06/16/2015	RING CHING CHING, INC.	824.26
011523	06/16/2015	CHARLES C. STILL SECURE LIVE SCAN	160.00
011524	06/16/2015	WARD'S SCIENCE	151.13
011525	06/18/2015	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	123,712.09
011526	06/18/2015	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	157,122.87
011527	06/23/2015	JANET L. MILLER	121.05
011528	06/23/2015	OFFICE MAX INCORPORATED	873.41
011529	06/23/2015	SADDLEBACK COLLEGE	182.17
011530	06/23/2015	CARLY SEARCY	184.93
011531	06/30/2015	WIKI THINK	11,288.88
011532	06/30/2015	BILLY TEES	580.93
011533	06/30/2015	BRAINSTORM STUDIOS	4,320.00
011534	06/30/2015	COHEN-NAGLESTAD ENTERPRISES LLC	338.10
011535	06/30/2015	PETER COSMAKOS, LLC	4,081.12
011536	06/30/2015	EDUCATION TO GO	811.50
011537	06/30/2015	GOOD TIMES TRAVEL, INC.	3,286.00
011538	06/30/2015	THOMAS AUDIE PEAVYHOUSE MASTER NOTARY ACADEMY	455.00
011539	06/30/2015	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	172.80
011540	06/30/2015	SADDLEBACK GOLF DRIVING RANGE	1,401.00
011541	06/30/2015	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	66.16
011542	06/30/2015	WARD'S SCIENCE	85.19

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
Total Number of Checks			43
			<u>395,656.26</u>

Includes checks for only Bank Account SC-CMED

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
09	SC Community Education Fund	43	395,656.26
Total Number of Checks		43	395,656.26
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>395,656.26</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/05/2015 through 06/30/2015

Check Number	Check Date	Pay to the Order of	Check Amount
009386	06/10/2015	BRUBAKER, REBECCA MAY	2.25 *
	Reissued on 06/10/2015		
009387	06/10/2015	IRVINE VALLEY COLLEGE	40.00 *
	Reissued on 06/10/2015		
009388	06/10/2015	LIFE COLLEGE	1,400.00 *
	Reissued on 06/10/2015		
009389	06/10/2015	OFFICE MAX INCORPORATED	191.13 *
	Reissued on 06/10/2015		
009390	06/10/2015	UNITED DIRECT MARKETING	11,268.98 *
	Reissued on 06/10/2015		
009391	06/10/2015	BRUBAKER, REBECCA MAY	2.25
009392	06/10/2015	IRVINE VALLEY COLLEGE	40.00
009393	06/10/2015	LIFE COLLEGE	1,400.00
009394	06/10/2015	OFFICE MAX INCORPORATED	191.13
009395	06/10/2015	UNITED DIRECT MARKETING	11,268.98
009396	06/17/2015	IRVINE VALLEY COLLEGE	488.53
009397	06/17/2015	IRVINE VALLEY COLLEGE	277.25
009398	06/30/2015	IRVINE VALLEY COLLEGE	10,000.00
Total Number of Checks			13 <u>36,570.50</u>

## Includes checks for only Bank Account IVC-CMED

	Count	Amount
Reissue	5	12,902.36
Net Issue		23,668.14

## Fund Summary

Fund	Description	Check Count	Expensed Amount
07	IVC Community Education Fund	8	23,668.14
	Total Number of Checks	8	23,668.14
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		<u>23,668.14</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Purchase Orders/Confirming Requisitions

**ACTION:** Ratification

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders numbered P15-05069 through P15-05224 amounting to \$1,997,765.54 and P16-00117 through P16-00303 amounting to \$3,066,595.94 are submitted to the Board of Trustees for approval. Confirming requisitions dated June 5, 2015 through June 30, 2015 totaling \$73,907.94 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

(See Last Page) \*\*\*

PO Number	Vendor Name	Loc	Description	Order Amount
P15-05069	STEVEN REMEYER dba LIKE-NU CON CRETE MAGIC		Repair Concrete Stairway at Sci/Math	2,595.00
P15-05070	HAITBRINK ASPHALT PAVING, INC.		Repair of Two Irrigation Breaks in Main Lines	31,890.00
P15-05071	SPORTS FIELD SERVICES		Safety Improvements on Football Field	4,900.00
P15-05072	S & B FOODS CATERING DIVISION		Student Event Refreshments	443.06
P15-05073	WOODBIDGE HIGH SCHOOL		Preview Day	513.92
P15-05074	LAGUNA BEACH UNIF. SCHOOL DIST		Preview Day	315.53
P15-05075	UNIVERSITY HIGH SCHOOL % SUZAN NE FITZPATRICK		Preview Day	572.00
P15-05076	DIVERSIFIED BUSINESS SERVICES		Outreach, Pencils, Post-Its, Highlighters, Pens	8,911.77
P15-05077	JOSHUA ROBERTS		Common Assessment Initiative Workgroup Meeting Printer	260.00
P15-05078	SEHI PROCOMP COMPUTER PRODUCTS			686.82
P15-05079	XEROX CORPORATION		Xerox Copier Move/Relocation	475.20
P15-05080	IRVINE VALLEY COLLEGE BOOKSTOR E		Hats for Veterans Office Use	388.80
P15-05081	SADDLEBACK BOOKSTORE - #296 FO LLETT HIGHER EDUCATION GROUP		Text Books for Health Information Tech.	870.70
P15-05082	PASCO SCIENTIFIC		Instructional Equipment for Physics	26,147.92
P15-05083	TECHNICAL SAFETY SERVICES, INC		Annual Hood Testing	2,000.00
P15-05084	EMCOR/Mesa Energy Systems		Follow Up Emergency Repairs	13,255.00
P15-05085	XEROX CORPORATION		Maintenance for Finanical Aid Copier	100.00
P15-05086	P.J. OF SOUTHERN CALIFORNIA IR VINE		Financial Aid Outreach Summer 2015 #1	541.02
P15-05087	WYNDHAM IRVINE-ORANGE COUNTY A IRPORT		Common Assessment Initiative Work Group Mtg	5,559.86
P15-05088	ASICS AMERICA CORPORATION		Tennis Order	166.55
P15-05089	BSN SPORTS		Men's Volleyball Supplies	501.04
P15-05090	BPI INSPECTION SERVICE	SC Science	Class 1 Inspection Srvcs, Sciences Bldg	149,760.00
P15-05091	ALLSTEEL, INC. C/O QUALITY OFF ICE FURNISHINGS		MAP Lab Overhaul	12,757.13
P15-05092	HAMPTON TEDDER ELECTRIC CO.		Repair Electrical Gear/Transformer at Fine Arts	340,000.00
P15-05093	VISTA PAINT		Texture Sprayer	949.32
P15-05094	CPP, INC		Licensing of Test Instruments	845.00
P15-05095	IRVINE VALLEY COLLEGE		Duplicating Charge Backs for Child Dev. Center	65.55
P15-05096	RAMONA ADAMSON		Master Class Dance	200.00
P15-05097	ORANGE COUNTY REGISTER		Bid 322D: Land Surveyor Consit Serv, 5/26 & 6/2/15	1,222.00
P15-05098	ERIC ESPINOZA		Reimbursement-Music Repairs	98.09
P15-05099	KATE KEENA PUBLIC RELATIONS /P UBLIC AFFAIRS		Supplies for Coaches	566.11
P15-05100	HP CORPORATE HEADQUARTERS		Emergency Purchase for Instructional Lab	12,636.00
P15-05101	BALANCED BODY		Dance Department Supplies	689.81

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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(See Last Page) \*\*\*

PO Number	Vendor Name	Loc	Description	Order Amount
P15-05102	ZEE MEDICAL		Automated External Defibrillator Equipment	35,495.73
P15-05103	PRINTING INDUSTRIES OF AMERICA FOUNDATION		Software and 3 Touch Screen Monitor	16,400.00
P15-05104	PASCO SCIENTIFIC		Instructional Supplies - Geology	330.61
P15-05105	AMERICAN 3B SCIENTIFIC		Rebounder	547.17
P15-05106	WELLS FARGO #6711		Amazon: Air Purifiers	1,027.11
P15-05108	AXCESS VIDEO CORPORATION		Equipment for Classroom - Portable Audio	906.51
P15-05109	PLUMS CAFE AND CATERING		Lunch for Automation Apprenticeship Meeting	300.00
P15-05110	GMF SOUND, INC.		Board Room Equipment Repair	325.00
P15-05111	FLORA, AARON		Airstream for Mobile Pop-Up Shop	10,100.00
P15-05112	GBH COMMUNICATIONS INC.		SoundStation IP7000	1,517.48
P15-05113	KURZWEIL EDUCATION SYSTEMS		Kurzweil 3000 v14	1,613.80
P15-05114	ATT N: KURZWEIL ORDER ENTRY H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		Library Post Remediation Testing	2,250.00
P15-05115	GUEST ARTISTS		Art Guest Artists	500.00
P15-05116	CHARISSE LYSEIGHT		Workshop Co-Trainer	945.00
P15-05117	STEVE MATTEN		Conference Trainer	180.00
P15-05118	FELICIA REVERS		Conference Trainer	180.00
P15-05119	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		Buses for Senior Day 2015	119.42
P15-05120	HOME DEPOT MISSION VIEJO STORE #614		Art Supplies	650.00
P15-05121	STUDENT INSURANCE COMPANY		Student Insurance	2,030.00
P15-05122	TROJAN BRAND CONDOMS C/O CHURCH & DWIGHT CO.		Condoms	422.32
P15-05123	RAISE FOUNDATION		Rent and Childcare	234.30
P15-05124	STEPHANIE ASPGREN		Workshop Co-trainer	70.00
P15-05125	SIOBHAN MARTIN		Workshop Trainer	120.00
P15-05126	SHARON LANDIS		Workshop Trainer	480.00
P15-05127	GUISELLE SCOTT		Workshop C-Trainer	280.00
P15-05129	NEW ALTERNATIVES, INC.		Workshop Trainer	240.00
P15-05130	GUISELLE SCOTT		Workshop Co-trainer	945.00
P15-05131	GUISELLE SCOTT		Co-trainer	945.00
P15-05132	ROSALBA CERVANTES		Panelist	35.00
P15-05133	ARACELI TRUJILLO		Panelist	35.00
P15-05134	ERIN KIM		Workshop Co-trainer	945.00
P15-05135	COLLEEN VAN GINKEL		Panelist	35.00
P15-05136	JODY WALLACE		Monitor	35.00
P15-05137	MARIA E. HUTCHINSON CERVANTES		Workshop Trainer	480.00
P15-05138	FARNOOSH SORAYA		Workshop Trainer	240.00
P15-05140	ARACELI TRUJILLO		Panelist	35.00
P15-05141	YVETTE ESTRADA		Panelist	35.00
P15-05142	USAA c/o WILBER AND ASSOCIATES		Accident Claim	2,781.88
P15-05143	WELLS FARGO #6711		Abt. Electronics: Appliances	247.32
P15-05144	WELLS FARGO #6711		Amazon: Appliances	264.08

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(See Last Page) \*\*\*

PO Number	Vendor Name	Loc	Description	Order Amount
P15-05145	PLUMS CAFE AND CATERING	.	Campus as Living Lab Meeting	144.13
P15-05146	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		MacBook Pro	3,738.40
P15-05147	WHITAKER BROS. BUSINESS MACH.		Shredder Bags	88.75
P15-05148	GARZA INDUSTRIES, INC..		Chair Mat	226.32
P15-05149	POCKET NURSE ENTERPRISES, INC.		Supplies for Nursing	417.53
P15-05150	SHOP ANATOMICAL INC		Muscle Joint Set	447.72
P15-05151	SADDLEBACK BOOKSTORE - #296 FO LLETT HIGHER EDUCATION GROUP		Outreach T-Shirts	110.05
P15-05152	NCS PEARSON, INC. dba PEARSON ASSESSMENTS		Payment for Mail Scoring Services	21.60
P15-05153	LISA WORKMAN		Trauma Informed Parenting Panelist	35.00
P15-05154	MARC JACKSON		Supplies for Props	33.57
P15-05155	PLUMS CAFE AND CATERING	.	Photonics Open House	500.00
P15-05156	DOW DIVERSIFIED		Redesign of Lab Cabinet Work	1,600.00
P15-05157	CPP, INC	.	Assessments	2,393.35
P15-05158	HUMANSIZE		Monitor Arms & Keyboard Trays for Dist. Purchasing	3,963.06
P15-05159	WELLS FARGO #6711		Amazon: Memory Upgrade - Mac	45.28
P15-05160	UNITED GUARD SECURITY, INC.		Fire Watch Services While Alarm Down	2,260.00
P15-05161	MAKO OVERHEAD DOOR		Servicing Fire Door at Fine Arts	396.00
P15-05162	HOIST SERVICE CO., INC.		Repair Lift in Transportation	2,000.00
P15-05163	CRI ELECTRIC, INC		Install Power and Data Connections	4,900.00
P15-05164	ORANGE COUNTY REGISTER		Bid 2034 Avery Slope 5/12 & 5/19/15	2,438.00
P15-05165	LAGUNA WOODS VILLAGE POTTERS		Art Supplies for Summer 2015 Art Classes	1,184.00
P15-05166	CAPP ASSOCIATES, INC. COMPUTER IZED ASSESSMENT AND		College Tests for English Placement Units	7,372.50
P15-05167	JEANNETTE SCHILLING c/o ATEP	.	Workforce Investment Act Funded Student	628.99
P15-05168	H2 ENVIRONMENTAL CONSULTING S ERVICES, INC.		Environmental Consulting Services	12,000.00
P15-05169	ELAINE W. KUO		Common Assessment Initiative Work Group Meeting	238.00
P15-05170	JEFF BURDICK		Common Assessment Initiative Workshop Meeting	356.65
P15-05171	ERIN KIM		Workshop Monitor	140.00
P15-05172	KARLA VIVIANA MARTINEZ		Workshop Panelist	35.00
P15-05173	ASIVC		Athletics Account	3,216.96
P15-05174	PARADIGM, INC.		Fall 2014 Diplomas/Certificates	1,595.51
P15-05175	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV		Badges	332.70
P15-05176	HIGHLAND PRODUCTS GROUP		Bleacher Material for Baseball Field	76,000.00
P15-05177	B & H PHOTO	.	Ink Cartridges	1,501.93
P15-05178	WESTERN REGIONAL HONORS COUNC C/O ANNE SCOTT		2015 Annual Membership	75.00
P15-05179	CECILIA D. MEDINA-ADAMO		Safe Zones Training Guest Speaker	500.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P15-05180	WELLS FARGO #2785		Silks are Forever: Still-Life Equip, Arrangements	1,024.64
P15-05181	J. M. JUSTUS FENCE CO.		Install Fencing at Anthropology Dig Site	5,300.00
P15-05182	CAROL SHIMMER		Common Asseesment Initiative Work Group Meeting	339.30
P15-05183	PATRICE BRASWELL-BURRIS		Common Assessment Initiative Workgroup Meeting	102.35
P15-05184	CLIA LABORATORY PROGRAM		License Renewal Membership	113.00
P15-05186	COMP VIEW		Sound System for Gym	84,000.00
P15-05187	HILLYARD FLOOR CARE SUPPLY		Gym Floor Covers	15,924.29
P15-05189	SHERRI GOLDBERG		Common Assessment Initiative Work Group Meeting	401.00
P15-05190	SHRED-IT		Paper Shredding Services	157.26
P15-05191	H2 ENVIRONMENTAL CONSULTING S ERVICES, INC.		Professional Environmental Svs at Campus Police	1,855.00
P15-05192	ORANGE CO. SHERIFF/CORONER		Tactical Training	30.00
P15-05193	GRACE D. COMMISO		Common Assessment Initiative Work Group Meeting	211.70
P15-05194	JACKSON, DE MARCO, TIDUS, & P ECKENPAUGH	IVC Barranca Rd	Legal Services for Easement	28,000.00
P15-05195	CENGAGE LEARNING		Library Book Standing Order	246.99
P15-05196	ORANGE COUNTY REGISTER		OC Register - April - June 15	131.97
P15-05197	PDG WALLCOVERINGS JAMES M & TR ISHA L RYE		Painting Counseling Offices in Stud. Svc Center	6,801.00
P15-05198	ORANGE COUNTY REGISTER		Bld 2035, Bridge to Eng Prog. Serv 5/7 & 5/14/15	918.00
P15-05199	COMMUNITY COLLEGE FACILITY CO ALITION (CCFC)		Cancellation Fee for Comm. Coll. Facility Workshop	25.00
P15-05200	LAGUNA GRAPHIC ARTS, INC.		Printed Materials for Presentations	1,210.00
P15-05201	A-1 AWARDS & ENGRAVING		Shared Govemance Table Name Plates	48.44
P15-05202	MICHAEL J. FISCHER		Violins, Bow	8,262.00
P15-05203	LIZ K. KOENIG		Common Assessment Initiative Work Group Mtg	57.50
P15-05204	ELAINE W. KUO		Common Assessment Initiative Work Group Mtg	476.23
P15-05205	ANDERSON & HOWARD ELECTRIC, IN C		Exterior Lighting and Controls, Phase II	780,000.00
P15-05206	ACADEMIC SENATE FOR CALIF. COM MUNITY COLLEGES		Membership, Academic Senate CA Comm Coll	2,673.90
P15-05207	WELLS FARGO #1598	IVC Life Sci	Misc Suppliers- Instr. Sup. Biotech Summer Bridge	1,595.31
P15-05208	TRAFFIC MANAGEMENT INC.		Smoke Free Campus Signs	297.00
P15-05209	GMF SOUND, INC.		Emergency Board Room Equipment Replacement	19,540.00
P15-05210	GMF SOUND, INC.		Emergency Board Room Equipment Repair	3,120.00
P15-05211	EXTENSIS CORPORATION		Graphics Dept. Software Upgrade	258.98
P15-05212	ASSESSMENT TECHNOLOGIES INST.		Registered Nurse Review Course	8,027.00
P15-05213	MODUAL A/C SYSTEM, INC		Replace Heat Pump at Vil 30-2	2,500.00

\*\*\* See the last page for criteria limiting the report detail.

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(See Last Page) \*\*\*

PO Number	Vendor Name	Loc	Description	Order Amount
P15-05214	FULLER TRUCK ACCESSORIES		Equipment for Maintenance Vehicles	2,135.27
P15-05215	BRUCE E. MIHELICH LLC HOIST SERVICE CO.,INC.		Install Hoist Bays at 6 Tech & Applied Science	80,000.00
P15-05216	JACKSON, DE MARCO, TIDUS, & P ECKENPAUGH		Professional Services	65,000.00
P15-05217	TERRAPIN STEEL BUILDINGS		Steel Building for Storage	12,000.00
P15-05218	DENOYER-GEPPERT SCIENCE CO.		Instructional Items for Student Use	16,004.84
P15-05219	DR. ANGELA COLOMBO		Medical Assistant Medical Director Fee 2014.2015	1,000.00
P15-05220	CANDIDATE		Candidate Travel Reimbursement	858.20
P15-05221	CANDIDATE		Candidate Travel Reimbursement	362.20
P15-05222	VITAL LINK EDUCATION AND BUS INESS CONSORTIUM		Amer Assn Comm Coll ATEP Presentation	2,118.44
P15-05223	JIM'S MUSIC CENTER, INC.		Music Supplies	496.80
P15-05224	REILLY WORKPLACE INVESTIGATION S		Consultant/Investigator	8,000.00
Total Number of POs			151	Total 1,997,765.54

## Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	136	827,020.99
12	Child Development Fund	1	65.55
40	Capital Outlay Fund	13	1,168,649.00
68	Self-Insurance Fund	1	2,030.00
Total			1,997,765.54

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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PO Number	Vendor Name	Loc	Description	Order Amount
P16-00117	WESTMINSTER PRESS, INC.		Printing of Emeritus Class Schedule - 2015/2016	8,514.88
P16-00118	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES		Annual Membership	36,224.00
P16-00119	SOUTH ORANGE COUNTY ECONOMIC COALITION		Annual Membership	5,000.00
P16-00120	ARTstor		Library e-Book Annual Fee	2,700.00
P16-00121	SAN DIEGO GAS & ELECTRIC		2015-2016 Electric Service	1,000,000.00
P16-00122	AT&T MOBILITY GOVERNMENT SALES		2015-2016 Telephone Service	100,000.00
P16-00123	MOULTON-NIGUEL WATER DIST.		2015-2016 Water Service	250,000.00
P16-00124	SOUTHERN CALIFORNIA GAS CO.		2015-2016 Natural Gas Transportation Service	150,000.00
P16-00125	CONSTELLATION NEWENERGY		2015-2016 Natural Gas Supply	500,000.00
P16-00126	SOUTHERN COUNTIES OIL CO. DBA/ SC FUELS		Fuel Supplies	60,000.00
P16-00127	MARKET-BASED SOLUTIONS		Agreement to Purchase Emission Credits	11,080.00
P16-00128	WESTMINSTER PRESS, INC.		Student Handbook 2015-16	14,993.64
P16-00129	SCIQUEST, INC.		Software Implementation and License Agreement	132,633.00
P16-00130	PATRICK HIGA		Training	132.00
P16-00131	TECHSMITH CORP		Camtasia Studio Maintenance Renewal	297.12
P16-00132	SYSTEMS MAINTENANCE SERVICES		Dell Server Maintenance Additions	3,248.00
P16-00133	EDUCANON, INC. c/o GENJAMIN LE VY		Plug-In License	9,000.00
P16-00134	MICRO CENTER		2015-2016 Tech Services/Computer Supplies	6,500.00
P16-00135	MEDCO SUPPLY COMPANY		Athletic Training Supplies 15/16	1,324.04
P16-00136	APPA		Membership	1,587.65
P16-00137	DS WATERS OF AMERICA, INC.		2015-2016 Bottled Water Service	21,500.00
P16-00138	CITY OF IRVINE		Global Village Festival Sponsorship	1,890.00
P16-00139	THE AMERICAN LISZT SOCIETY MEMBERSHIP SECRETARY		Music Dept Membership 15-16	75.00
P16-00140	J & J SUPPLY INC		Flexi-Wrap	659.66
P16-00141	S & B FOODS CATERING DIVISION		Refreshments Workday Training	5,000.00
P16-00142	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE		Directors and Officers Insurance	80,300.00
P16-00143	QUALTRICS, LLC		Qualtrics Survey License Renewal	3,000.00
P16-00144	S & B FOODS CATERING DIVISION		Refreshments for District-Wide Meetings FY 15/16	1,080.00
P16-00145	HOME DEPOT		Supplies	1,000.00
P16-00146	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE		Tustin Sub-Lease	6,600.00
P16-00147	DAYLE McINTOSH CENTER FOR THE		1st Day Summer Course Needs Interpreter	128.00
P16-00148	SAFEWAY, INC. C/O PAVILIONS, STORE #210		2015-2016 Nutritional Supplies	6,450.00
P16-00149	SMART & FINAL IRIS CO.		2015-2016 Nutritional Supplies	5,500.00
P16-00150	BCH WATERWORKS		Fish Supplies	1,650.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P16-00151	GRP2 UNIFORMS, INC. dba		Uniforms	8,000.00
P16-00152	KEYSTO NE UNIFORMS OC			
P16-00153	DAIRY DEPOT		Dairy Products	2,450.00
P16-00153	ALBERTSONS PURCHASE		Food and Supplies	200.00
P16-00154	ADVANTAGE CARD			
P16-00154	ULINE, INC.	.	Theatre Supplies	2,000.00
P16-00155	JIM'S MUSIC CENTER, INC.	.	Performing Arts Center Supplies	500.00
P16-00156	CALIFORNIA STAGE/LIGHTING, INC	.	Performing Arts Center Supplies	1,200.00
P16-00157	PATRIC TAYLOR	.	Performing Arts Center Supplies	1,000.00
P16-00158	CINEMA SECRETS, INC.	.	Theatre Supplies	1,500.00
P16-00159	GANAHL LUMBER	.	Theatre Supplies	500.00
P16-00160	DUNN-EDWARDS CORPORATION	.	Theatre Supplies	500.00
P16-00161	RICHARD THE THREAD EMPIRE	.	Theatre Supplies	250.00
P16-00162	TAPE			
P16-00162	INDUSTRIAL METAL SUPPLY CO.	.	Theatre Supplies	500.00
P16-00163	ORCHARD SUPPLY HARDWARE	.	Theatre Supplies	500.00
P16-00164	PROFESSIONAL PLASTICS	.	Theatre Supplies	300.00
P16-00165	CALIFORNIA STAGE/LIGHTING, INC	.	Theatre Supplies	5,000.00
P16-00166	ART SUPPLY WAREHOUSE	.	Theatre Supplies	1,000.00
P16-00167	MICHAEL LEVINE, INC.	.	Theatre Supplies	1,500.00
P16-00168	MARY ERICKSON dba CAMERA	.	Theatre Supplies	1,000.00
P16-00169	READY COSMETICS			
P16-00169	VEFO INCORPORATED	.	Theatre Supplies	400.00
P16-00170	S & B FOODS CATERING DIVISION		Refreshments for Board Meetings	1,200.00
P16-00171	SAPPHIRE CATERING		Refreshments for Board Meetings	7,000.00
P16-00172	A TO Z CIRCUIT BREAKERS		Electrical Supplies	1,000.00
P16-00173	AAA ACCESS SMOG		Smog Testing	1,000.00
P16-00174	ADI		Electrical Supplies	2,000.00
P16-00175	AIRGAS USA, LLC		CQ2 for Swimming Pool	4,000.00
P16-00176	ALLIED REFRIGERATION, INC.		Supplies	1,000.00
P16-00177	MACMILLAN		Book Order for Students	41,055.00
P16-00178	ALERT SERVICES, INC.		Athletic Training Supplies 15/16	5,599.31
P16-00179	DICK BLICK COMPANY	.	Felt, Paper, Charcoal, Gouache	181.62
P16-00180	APPLIED INDUSTRIAL		HVAC Supplies	750.00
P16-00181	TECHNOLOGI ES			
P16-00181	ATLAS SHEET METAL		HVAC Supplies	1,000.00
P16-00182	BLAIR'S TOWING		Towing Expenses for Vehicles	500.00
P16-00183	CHAMPION CHEMICAL CO.		Custodial Supplies	1,000.00
P16-00184	CHEMSEARCH		Facilities Maintenance Supplies	3,000.00
P16-00185	CLARK SECURITY PRODUCTS		Locksmith Supplies	3,000.00
P16-00186	CLUB CAR, INC.		Parts for Club Car	1,500.00
P16-00187	COMPETITIVE SHEET METAL		HVAC Supplies	1,000.00
P16-00188	COMPUTROLS, INC.		HVAC Supplies	3,000.00
P16-00189	DUNN-EDWARDS CORPORATION		Paint Supplies	2,000.00
P16-00190	DUNN-EDWARDS CORPORATION		Athletic Field Paint	1,000.00
P16-00191	EAGLE COMMUNICATIONS		Radio Supplies	2,500.00
P16-00192	EBERHARD EQUIPMENT		Grounds/Transportation Parts	2,000.00
P16-00193	EBERHARD EQUIPMENT		Equipment Repairs	3,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P16-00194	FERGUSON ENTERPRISES, INC.		Plumbing Supplies	1,000.00
P16-00195	FRAZEE WALLCOVERINGS		Paint & Supplies	1,000.00
P16-00196	FREEWAY AUTO SUPPLY		Transportation Supplies	4,000.00
P16-00197	W. W. GRAINGER		HVAC Supplies	4,000.00
P16-00198	HD SUPPLY WATERWORKS		Irrigation and Grounds Supplies	1,000.00
	BRANCH #5 94			
P16-00199	HOME DEPOT		2015-2016 Maintenance Supplies	5,000.00
P16-00200	HORIZON		Grounds Supplies	3,000.00
P16-00201	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.		Locksmith Supplies	3,000.00
P16-00202	IRVINE PIPE & SUPPLY		Plumbing Supplies	3,000.00
P16-00203	J. A. SEXAUER		Plumbing Supplies	1,000.00
P16-00204	JACOBSEN WEST		Transportation Mower and Cart Parts	4,000.00
P16-00205	JOHNSTONE SUPPLY		HVAC Supplies	3,000.00
P16-00206	KELE ASSOCIATES		HVAC Supplies	2,000.00
P16-00207	KNORR SYSTEMS, INC.		Pool Supplies	1,500.00
P16-00208	LAGUNA MUFFLER SERVICE		Transportation Supplies	500.00
P16-00209	LAWNMOWERS ETC., LLC		Grounds Supplies and Blade Sharpening	2,000.00
P16-00210	LESLIE'S SWIMMING POOL SUPPLY		Pool Supplies	500.00
P16-00211	LOCAL JANITORIAL & VACUUM & S UPPLY CO.		Custodial Equipment Repairs	2,000.00
P16-00212	MONTGOMERY HARDWARE		Locksmith Supplies	3,000.00
P16-00213	PETE'S ROAD SERVICE		Tire Repairs	1,000.00
P16-00214	REFRIGERATION SUPPLIES DIST.		HVAC Supplies	2,000.00
P16-00215	RINO PRODUCTS		Custodial Repair Parts	1,000.00
P16-00216	RUSSELL SIGLER, INC.		HVAC Supplies	1,500.00
P16-00217	SADDLEBACK GOLF CARS, INC.		Golf Supplies/Repair	500.00
P16-00218	SAFELITE AUTO GLASS CORP.		Vehicle Replace/Repair Broken Glass	500.00
P16-00219	SO. COAST FIRE PROTECTION		Refill & Fire Extinguisher Supplies	1,000.00
P16-00220	TUTTLE-CLICK FORD		Transportation Parts	2,000.00
P16-00221	TUTTLE-CLICK FORD		Equipment Repairs	3,000.00
P16-00222	UNISOURCE WORLDWIDE		Custodial Supplies	2,000.00
P16-00223	UNIVERSAL SPECIALTIES, INC.		Plumbing Supplies	3,000.00
P16-00224	VILLAGE NURSERIES		Ground Plant Supplies	2,000.00
	LANDSCAPE CE NTERS			
P16-00225	VISTA PAINT		Paint Supplies	3,000.00
P16-00226	WALTERS WHOLESALE ELECTRIC		Electrical Supplies	4,000.00
P16-00227	WATERLINE TECHNOLOGIES		Pools Supplies	1,000.00
	POOL SU PPLY OF ORANGE COUNTY			
P16-00228	WHITE CAP INDUSTRIES		Maintenance Supplies	1,000.00
P16-00229	HILLYARD FLOOR CARE SUPPLY		Custodial Equipment Repair	500.00
P16-00230	KENNY'S AUTO UPHOLSTERY, INC.		Upholstery Services	3,000.00
P16-00231	JIM'S MUSIC CENTER, INC.	.	Music Supplies	750.00
P16-00232	GRP2 UNIFORMS, INC. dba KEYSTONE UNIFORMS OC	.	Uniform and Department Supplies	9,500.00
P16-00233	COUNTY OF ORANGE AUDITOR-CONTR OLLER	.	Range Fees	3,000.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P16-00234	BUTLER CHEMICALS, INC.		Culinary Village 3 Chemical Supplies	2,000.00
P16-00235	PACIFIC CLIPPINGS		Media Clipping Service	708.00
P16-00236	LAURA'S INT PLANTSCAPE SERV		Performing Arts Center Plants	750.00
P16-00237	ABC ICE HOUSE		Instructional Supplies - Dry Ice	50.00
P16-00238	AIRGAS USA, LLC		Compressed Gases	750.00
P16-00239	DE NAULT'S TRUE VALUE HARDWARE		Rock Salt & Misc.	700.00
P16-00240	FISHER SCIENTIFIC		Instructional Supplies	1,500.00
P16-00241	SIGMA-ALDRICH CHEMICAL CO.		Instructional Supplies for Organic Chemistry	1,500.00
P16-00242	HOME DEPOT MISSION VIEJO STORE #614		Annual Supplies	2,023.81
P16-00243	HOME DEPOT EAST IRVINE STORE # 8525		Department Supplies	1,000.00
P16-00244	TITAN OUTDOOR LLC		Bus Ads	12,000.00
P16-00245	CAMERON WELDING SUPPLY		Blanket for Emergency Welding Supplies	300.00
P16-00246	GOODSON MANUFACTURING COMPANY		Blanket for Emergency Mfr Supplies	500.00
P16-00247	W. W. GRAINGER		Blanket for Emergency Supplies	800.00
P16-00248	HOME DEPOT MISSION VIEJO STORE #614		Emergency Supplies	1,200.00
P16-00249	ONE STOP PARTS SOURCE		Blanket for Emergency Supplies	100.00
P16-00250	O'REILLY AUTO PARTS STORE #393 2		Blanket for Emergency Supplies	200.00
P16-00251	HOPPER EQUIPMENT & SUPPLY		Blanket for Emergency Supplies	100.00
P16-00252	MATCO TOOLS MARK JACOBSON		Blanket for Emergency Supplies	500.00
P16-00253	WARREN DISTRIBUTING, INC.		Blanket for Emergency Supplies	500.00
P16-00254	HILLCO		Blanket for Emergency Supplies	400.00
P16-00255	LAGUNA GRAPHIC ARTS, INC.		Printed Materials for Presentations	5,000.00
P16-00256	HOME DEPOT MISSION VIEJO STORE #614		2015-2016 Tech Services / Tech Supplies	1,500.00
P16-00257	XEROX CORPORATION		Lease/Maintenance for X700 XV Printer	60,574.91
P16-00258	FRY'S ELECTRONICS		Computer Supplies	6,000.00
P16-00259	SMART VEND CORPORATION		Annual License Maintenance for Billing Software	4,337.01
P16-00260	EDU BUSINESS SOLUTIONS		Software License Renewal	2,428.20
P16-00261	SMART LEVELS MEDIA		Printing	12,000.00
P16-00262	KELLY PAPER		Specialty Paper	12,000.00
P16-00263	FOUNDATION FOR CA. COMM. COLL ATTN: TRACIE CALLAHAN/FUSION		Fusion Annual License Fee	16,768.70
P16-00264	XEROX CORPORATION ATTN: ARDIE HOOD		Xerox Services 7/1/15 - 6/30/16	375.00
P16-00265	PETCO ANIMAL SUPPLIES		Pet Supplies for Child Dev. Center	350.00
P16-00266	DISCOUNT DANCE SUPPLY CO.		Theatre Supplies	800.00
P16-00267	EWING IRRIGATION PRODUCTS		Irrigation Supplies	2,000.00
P16-00268	INDUSTRIAL METAL SUPPLY CO.		Facilities Metal Supplies	500.00
P16-00269	McMASTER CARR SUPPLY COMPANY		HVAC Supplies	3,300.00
P16-00270	PRAXAIR		Refill Exchange Gases	500.00
P16-00271	SNAP-ON INCORPORATED		Transportation Shop Tools	500.00

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PO Number	Vendor Name	Loc	Description	Order Amount
P16-00272	STAR MAINTENANCE SUPPLY		Custodial Supplies	1,000.00
P16-00273	WAXIE SANITARY SUPPLY		Custodial Supplies	500.00
P16-00274	HIRSCH PIPE & SUPPLY		Plumbing and Irrigation Supplies	3,000.00
P16-00275	CINTAS CORPORATION 640		Weekly Shop Apparel/Laundry	4,300.00
P16-00276	AMERICAN RED CROSS ORANGE COUN TY CHAPTER		Hlth 2 Students' Certif. Card	480.00
P16-00277	HENRY SCHEIN, INC.		Training Room Supplies 15/16	8,389.18
P16-00278	CALIFORNIA STAGE/LIGHTING, INC		Supplies for 15-16 Academic Yr.	15,000.00
P16-00279	TECHNIC BUSINESS SOLUTIONS		Technic Printer Repair	2,000.00
P16-00280	ALL TECH SERVICE		Audio Visual Equipment Repairs	1,000.00
P16-00281	THE RP GROUP		2015-2016 Membership Dues	350.00
P16-00282	THOMSON REUTERS		Title 5 Subscription Renewal	315.00
P16-00283	HOME DEPOT MISSION VIEJO STORE #614		Plumbing Supplies	137.59
P16-00284	NEWPORT COMPUTER SOLUTIONS, INC		Tivoli Storage Mgr Anual Renewal	6,194.45
P16-00285	MINN. MINING & MFG. CENTER		Annual Maintenance: Library Gates and Software	2,772.00
P16-00286	LIB RARY SYSTEMS		Lifesize Video Conf. Project Maintenance	8,140.00
P16-00287	CDW-G COMPUTER CENTERS		Symantec Endpoint Protection License Renewal	27,612.00
P16-00288	CDW-G COMPUTER CENTERS		Trend Deep Security License Renewal	2,500.00
P16-00289	AIR SOURCE INDUSTRIES, INC.		Blanket PO for Oxygen and Liquid Nitrogen	800.00
P16-00290	PENN CORPORATE RELOCATION SERVICES, INC.		Storage Charges for Equipment	1,500.00
P16-00291	RICOH USA CORP ATTN: SOUTHER C ALIF BILLING		2015-2016 Service for EX125 Printer	17,500.00
P16-00292	RICOH USA CORP ATTN: SOUTHERN CALIF BILLING		Supplies for Kodak EX125	500.00
P16-00293	MILLENNIUM BUSINESS SERVICES M arty Cohn		Shrinkwrap & Bindery	3,000.00
P16-00294	XEROX CORPORATION		Campus-Wide Copier Supplies	5,000.00
P16-00295	PERCEPTIVE SOFTWARE		Lexmark/Perceptive License Maint Renewal	52,736.00
P16-00296	MODERN POSTCARD		Fall Classes Mailer	25,565.53
P16-00297	MC KESSON GENERAL MEDICAL		Medical Supplies	33,000.00
P16-00298	GLAXOSMITHKLINE PHARMACEUTICAL		Vaccines	5,000.00
P16-00299	CITY OF RANCHO SANTA MARGARITA BELL TOWER REGIONAL COMM CTR		Room Rental for Vice President Instr Retreat	360.00
P16-00300	WITT COMPANY		Maintenance for RISO 990 Printer	1,330.00
P16-00301	LYNDE-ORDWAY CO., INC.		Repair of Bindery Equipment	2,000.00
P16-00302	MODERN POSTCARD		District-wide Postcard	41,727.64
P16-00303	DEPARTMENT OF SOCIAL SERVICES		Community Care Licensing Fees	968.00
Total Number of POs			187	Total 3,066,595.94

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**Fund Recap**

<b>Fund</b>	<b>Description</b>	<b>PO Count</b>	<b>Amount</b>
01	General Fund	174	2,890,419.94
12	Child Development Fund	8	17,943.00
40	Capital Outlay Fund	5	158,233.00
		<b>Total</b>	<b>3,066,595.94</b>

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Includes 06/05/2015 - 06/30/2015

Requisition Number	Vendor Name	Description	Requisition Total
RQ15-05112	PACIFIC COACHWAYS	Bus for Bridge 2 Engineering field trip	907.13
RQ15-05187	SONJA ARNAK	Ass'n of Int. Educators Annual Conf.	1,965.40
RQ15-05911	BRIAN MONACELLI	Reimb: Optical Society of So. Cal. - March 11 Mtg	95.79
RQ15-07033	RYAN MALIGIE	Training	25.20
RQ15-07041	PREMIER FITNESS SERVICES	Equipment repair /life fitness center	90.20
RQ15-07319	HEIDI M. OCHOA	National Conference on Student Assessment	1,455.00
RQ15-07365	DON BUSCHE	Reimbursement for Cell Phone Use	118.76
RQ15-07369	JACQUELINE L. FRANKS	Fred Pryor Seminar	216.00
RQ15-07387	JOHN JARAMILLO	Ca. Com. Col. Ass'n for Occupational Ed. Conf.	420.68
RQ15-07396	BRADLEY CONRAD	Ensuring Transfer Success Conference 5-13-15	121.79
RQ15-07399	FRITZIE CANAS	Ensuring Transfer Success Conf.	168.15
RQ15-07400	TAM DO	Ensuring Transfer Success Conference	121.79
RQ15-07401	YOLANDA GOULDSMITH	Ensuring Transfer Success Conference	121.79
RQ15-07402	DALAL FARSAKH	Ensuring Transfer Success Conference	178.15
RQ15-07404	REBECCA GROFF	Ensuring Transfer Success Conference	121.79
RQ15-07405	MELODY HARPER	Ensuring Transfer Success Conf. Anaheim	121.79
RQ15-07406	CHRISTOPHER KULIK	Ensuring Transfer Success Conference	121.79
RQ15-07408	JOHN LICITRA	Ensuring Transfer Success Conference	105.00
RQ15-07409	CHAU AIMEE MUCCIARO	Ensuring Transfer Success Conference	121.79
RQ15-07410	AMANDA ROMERO	Ensuring Transfer Success Conference	121.79
RQ15-07411	SYLVIA SANCHEZ	Ensuring Transfer Success Conference	121.79
RQ15-07412	MICHELLE SCHARF	Ensuring Transfer Success Conference	226.79
RQ15-07413	CARMENMARA HERNANDEZ-BRAVO	Student Learning Outcome Forms for Language Lab	54.00
RQ15-07414	CARMENMARA HERNANDEZ-BRAVO	Reimbursement of Foreign DVDs	43.66
RQ15-07415	CARMENMARA HERNANDEZ-BRAVO	Reimbursement of Foreign DVDs	101.29
RQ15-07428	JEFFREY HURLBUT	Foundation for Ca. Col. Training Conf.	250.00
RQ15-07434	EMERSON ABBOTT	Reimb: Nursery Greenhouse Seminar	141.44
RQ15-07436	LINDA FONTANILLA	International Cultural Proficiency Conference	1,013.27
RQ15-07437	MARIA NUNEZ	International Cultural Proficiency Conference	950.32
RQ15-07438	BRUCE FEINSTEIN	Int'l Cultural Proficiency Conference	1,133.08
RQ15-07454	WELLS FARGO #2785	Metzler Violin Shop: Violin and Box Shipping	264.00
RQ15-07463	PACIFIC COACHWAYS	Bus for Emeritus Field Trip	852.25
RQ15-07467	DANIEL LUZKO	H2O Orchestra of Recided Instruments	1,325.93
RQ15-07471	CAROL DANNA	Employee Enrollment Fee Reimbursement	92.00
RQ15-07474	LA NELL PEEBLES	Reimbursement for Postage	27.45
RQ15-07478	JOYCE QUADE	Online Teaching Conference	938.42
RQ15-07479	KATHLEEN WERLE	Reim. for Book - Supply	34.02
RQ15-07482	CORINE DOUGHTY	Reimbursement for Office Supply Purchase	66.68
RQ15-07483	KWAN, SUSAN	Employee Enrollment Fee Reimbursement	138.00
RQ15-07486	KATHLEEN WERLE	Instructional Deans Mtg - Lunch/Bagels/Coffee	252.52
RQ15-07488	GARY BARNAK	Postage Reimbursment	43.80
RQ15-07492	LA NELL PEEBLES	Videoconference Refreshments	49.50
RQ15-07493	BRUCE HAGAN	Apple Misc. Items	168.48
RQ15-07494	PACIFIC COACHWAYS	Bus for Emeritus Field Trip June 23	678.50
RQ15-07500	CORINE DOUGHTY	CA Comm Coll Assn for Occupational Edu Board Mtg	322.60
RQ15-07502	CORINE DOUGHTY	Ca Comm Coll Assn for Occupational Edu	544.60

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Includes 06/05/2015 - 06/30/2015

Requisition Number	Vendor Name	Description	Requisition Total
RQ15-07505	PACIFIC COACHWAYS	Bus for Emeritus Field Trip June 25	858.50
RQ15-07506	WELLS FARGO #6711	MySite student design team name badges	13.79
RQ15-07508	WELLS FARGO #6711	MySite promo products (mousepads, ceramic mugs)	548.47
RQ15-07509	LAGUNA GRAPHIC ARTS, INC.	Business cards	51.12
RQ15-07522	RACHEL MANDERS	Reimbursement for Mailing Grant	36.00
RQ15-07523	JANET VERA	International Cultural Proficiency Conference	1,084.90
RQ15-07524	JEFF DORSZ	Reimbursement for Tools at Home Depot	23.70
RQ15-07525	JUNE M. MILLOVICH	Early Childhood Presentation Supplies	23.04
RQ15-07527	VANESSA RUSSELL	Teachers of Eng to Speakers of Other Lang Conf.	81.63
RQ15-07528	CHRISTINA L. LOEFFLER	American Anthropological Assoc Conf.	854.72
RQ15-07529	ANNA MINNIECE	Reimbursement for Cleaning Supplies	14.86
RQ15-07531	KAYLA GRANEY	Nathional Communication Association 2014 Conf	700.00
RQ15-07532	JUNE MC LAUGHLIN	2014 Envirommental Law Conference	1,400.00
RQ15-07536	JERRY RUDMANN	Western Psychological Association Conf.	785.00
RQ15-07537	BARI RUDMANN	Western Psychological Association Conf.	610.02
RQ15-07538	SUSAN BOETTGER	Music Teachers National Assoication Conf.	1,009.04
RQ15-07539	SUSAN BOETTGER C/O MUSIC DEPT.	CA Professional Music Teachers Assoc. Conf.	178.88
RQ15-07540	REBECCA GROFF	CA Comm College Athletic Assoc 18th Conv.	695.84
RQ15-07542	REBECCA GROFF	Univ. of So. Cal. Clear the Clearinghouse Conf.	99.45
RQ15-07546	DR. CRAIG JUSTICE	Ca. Com. Col. Chief Instructional Officers Conf.	864.30
RQ15-07555	SECRETARY OF STATE STATEMENT OF INFORMATION UNIT	Non-profit status statement of information	20.00
RQ15-07558	JEANISE BARTIROMO	Employee Enrollment Fee Reimbursement	138.00
RQ15-07560	PHEOLIN TRUONG	Title IV Conference at Mount SAC College	51.65
RQ15-07562	MICHAEL CASSENS	Western Psych Assoc Convention	861.60
RQ15-07563	SOPHIE MILLER	Dry Cleaning	34.70
RQ15-07564	JODI TITUS	CA Geographical Soc. Conf.	1,165.95
RQ15-07566	PATRICIA BECKMANN	Oculus Rift and Developer Kit	360.00
RQ15-07568	GARY BARNAK	Common Assessment Initiative Steering Committee	472.51
RQ15-07571	TERENCE NELSON	Workday Strategic Influencer Prog Conf	945.31
RQ15-07574	NANCY IKEDA	Circle K Fall Training Conf.	128.00
RQ15-07575	S & B FOODS CATERING DIVISION	Refreshments for Training	273.51
RQ15-07577	LISA DAVIS-ALLEN	Corpus Christi Festival of the Arts 2014	1,400.00
RQ15-07579	STEWART FRAME	Model United Nations Conf.	700.00
RQ15-07585	BARBARA J. JAY	Fingerprinting Services	47.00
RQ15-07589	DEVON BRADLEY	Bio 109 Field Study	253.00
RQ15-07590	JEFF KAUFMANN	Bio 109 Field Study	558.80
RQ15-07591	EMIKO KIYOCHI	Hanadoki Con Convention	169.70
RQ15-07593	EMIKO KIYOCHI	Anime Conjl Convention	165.88
RQ15-07594	BRENNAN WALLACE	CA Geographical Society Annual Conf.	700.00
RQ15-07595	VERONICA ROACH	CA Geographical Society Ann Conv.	520.71
RQ15-07599	MOHAN REDDY	Base Instructor Kit	300.00
RQ15-07601	DENICE INCIONG	Reimbursement - workshop supplies	53.46
RQ15-07602	LILIA GARCIA	Common Assessment Initiative Work Group Meeting	35.43
RQ15-07603	ANGELIA JOVANOVIC	Common Assesment Initiative Work Group Meeting	266.99

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Includes 06/05/2015 - 06/30/2015

Requisition Number	Vendor Name	Description	Requisition Total
RQ15-07605	KENNETH HARER	Police training	16.00
RQ15-07606	JOE CLAYTON JR.	Police training	16.00
RQ15-07607	JIM GASTON	Workday Strategic Influencer Meeting	1,145.21
RQ15-07608	DON BOWMAN	Cal Certified Public Accountants Conf	420.00
RQ15-07609	CORINE DOUGHTY	NeoCon, Chicago	2,191.23
RQ15-07610	A. CELESTE HEINZE	2015 National Conf of Acceleration	550.00
RQ15-07611	REBECCA KAMINSKY	2015 National Conf of Acceleration	647.40
RQ15-07612	JULIE EVANS	2015 National Conf of Acceleration	881.00
RQ15-07613	JAMES BEASLEY	2015 National Conf of Acceleration	451.00
RQ15-07614	VANESSA RUSSELL	2015 National Conf of Acceleration	530.45
RQ15-07615	REBECCA BECK	2015 National Conf of Acceleration	530.45
RQ15-07616	JEFF WILSON	2015 National Conf of Acceleration	530.45
RQ15-07617	WILL LEMON	2015 National Conf of Acceleration	530.45
RQ15-07618	SUMMER SERPAS	CA Acceleration Project Summer Institute	153.25
RQ15-07619	PATRICIA BECKMANN	Maker Faire Bay Area 2015	983.59
RQ15-07620	CELINA LEE	Online Teaching Conferene 2015	345.45
RQ15-07621	ANTHONY B. LIN	Assertiveness Training Seminar	1,400.00
RQ15-07622	JOEL SHELTON	Cal Math Council Comm Coll	161.00
RQ15-07623	WELLS FARGO BANK #2785 PAYMENT REMITTANCE CENTER	Vehicle Towing	341.00
RQ15-07624	BRENT WARNER	2015 National Conf of Acceleration	510.00
RQ15-07625	GIZELLE PONZILLO	2015 National Conf of Acceleration	700.00
RQ15-07626	ROY MC CORD	So CA Conf. for Undergraduate Research	86.82
RQ15-07627	CARLA REISCH	Online Teaching Conf. 2015	591.96
RQ15-07628	KATHRYN MILOSTAN-EGUS	Fascia Works Conf.	368.86
RQ15-07629	KATHRYN MILOSTAN-EGUS	Gyroknesis Recert Update	613.68
RQ15-07630	DR. CRAIG JUSTICE	Ca Comm Coll Assn for Occupational Edu Mtg	396.05
RQ15-07631	DR. CRAIG JUSTICE	Task Force Conference	986.72
RQ15-07632	ESTER GRAHAM	2016 Employment Law Conference	99.00
RQ15-07633	TEDDI LORCH	2016 Employment Law Conference	99.00
RQ15-07639	CARLO CHAN	Cal Math Council Comm Coll	128.44
RQ15-07640	LAN D. PHAM	So CA Conf. for Undergraduate Research	114.13
RQ16-00560	MICHAEL BETZLER	40-Hour Certified Advanced Training	132.00
RQ16-00566	DAVID BUGAY	Administrator Conference Reimbursement	480.00
RQ16-00578	CAROL HILTON	Great Deans Workshop	132.00
RQ16-00597	ACCCA	Ass'n of Com. Col. Administrators Conf.	2,050.00
RQ16-00606	DENICE INCIONG	Strengthening Student Success conference	2,050.00
RQ16-00633	MERRY L. KIM	Curriculum Institute Conference	545.00
RQ16-00634	LOIS DI ALTO	Curriculum Institute 2015 Conference	996.97
RQ16-00635	CORINE DOUGHTY	Curriculum Institute Conference	545.00
RQ16-00637	WELLS FARGO #1606	UCI Univ Club: Strategic Pln & Accred Cncl Retreat	436.00
RQ16-00638	WELLS FARGO #1606	UCI University Club: Admin, Managers Retreat	436.00
RQ16-00646	MERRY L. KIM	Ass'n of Ca. Com. College Administrators Conf.	1,100.00
RQ16-00648	LISA WANG	Center for Applied Research Conference	1,860.68
RQ16-00649	TIFFANY TRAN	Curriculum Institute 2015 Conference	738.85
RQ16-00650	DIANA HURLBUT	Curriculum Institute 2015 Conference	996.97
RQ16-00651	CATHLEEN GREINER	Curriculum Institute 2015 Conference	738.85
RQ16-00652	MEREDITH DORNER	Curriculum Institute 2015 Conference	988.85

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Includes 06/05/2015 - 06/30/2015

Requisition Number	Vendor Name	Description	Requisition Total
RQ16-00659	KARIMA FELDHUS	Institutional Effectiveness Conference	1,470.51
RQ16-00664	CHERYL DELSON	Institutional Effectiveness Conference	1,860.68
RQ16-00665	ARLEEN ELSEROD	Institutional Effectiveness Conference	1,860.68
RQ16-00668	TIFFANY TRAN	Institutional Effectiveness	1,860.68
		Total	141
			<u>73,907.94</u>

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ESCAPE ONLINE

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Fund Summary			
Fund	Description	Requisition Count	Amount
01	General Fund	140	72,962.63
40	Capital Outlay Fund	1	945.31
Total		141	<u>73,907.94</u>

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ESCAPE ONLINE

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**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: June 2015 Contracts

**ACTION:** Ratification

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### **BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$86,000 for equipment, supplies and maintenance projects. During June 2015, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

### **CONTRACTOR NAME**

### **CONTRACT AMOUNT**

<u>Hoist Service, Inc</u> Construction Agreement – For hoist installation at Technology & Applied Sciences building. <div style="text-align: right;">Saddleback College</div>	\$80,000.00
<u>Institute of Reading Development</u> Educational Services Agreement – For community education reading classes. <div style="text-align: right;">Irvine Valley College</div>	\$54,000.00
<u>Goodwill Industries of Orange County/DEAFinitely Professional Interpreting Services</u> Amendment No 1 – For additional interpretation services amendment of \$8,730 for new total of \$53,730. <div style="text-align: right;">Irvine Valley College</div>	\$53,730.00
<u>NR Computer Learning Center</u> Educational Services Agreement – For community education computer classes. <div style="text-align: right;">Irvine Valley College</div>	\$48,000.00
<u>LangoKids Irvine</u> Educational Services Agreement – For community education health and fitness classes. <div style="text-align: right;">Irvine Valley College</div>	\$40,460.00
<u>Prometric, Inc</u> Educational Services Agreement – For college testing and exams.	\$40,000.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

Irvine Valley College	
<u>Crean Lutheran High School</u> Educational Services Agreement – To provide college courses to high school students. Irvine Valley College	\$35,476.00 Revenue
<u>Gear Connection</u> Rental Agreement – For audio equipment rental for the summer performance events for Fine Arts. Saddleback College	\$31,629.00
<u>Reilly Workplace Investigations</u> Independent Contractor Agreement – For workplace investigations for human resources. District Services	\$25,000.00
<u>UCI</u> Facility Use Agreement – For the Bridges to Engineering Summer Institute at the Rapid Tech Center. Saddleback College	\$20,120.00
<u>GrassRoots Athletics Staff</u> Educational Services Agreement – For community education health and fitness classes. Saddleback College	\$18,750.00
<u>RJ's Coaching and Consulting</u> Independent Contractor Agreement – To provide consulting services for the Deputy Sector Grant for Energy, Utilities and Building Trades. Irvine Valley College	\$18,500.00
<u>Dreamtree Sports Academy</u> Educational Services Agreement – For community education health and fitness classes. Irvine Valley College	\$18,000.00
<u>DLS Builders</u> Change Order No 1 – For additional repairs on Lab office project, amendment of \$732 for a total of \$16,817.72. Irvine Valley College	\$16,817.72
<u>Printing Industries of America Foundation</u> Software License Agreement – For a simulated printing press license. Saddleback College	\$16,400.00
<u>RPM Consultant Group</u> Independent Contractor Agreement – For consulting services for District CPEB Trust. District Services	\$16,000.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>Lesley Lowe</u> Educational Services Agreement – For community education health and fitness classes. Irvine Valley College	\$15,000.00
<u>Academic Bridge Academy</u> Educational Service Agreement – For community education personal enrichment classes. Saddleback College	\$14,784.00
<u>Alteryx, Inc</u> Software License Agreement – For data blending and advanced analytics. District Services	\$14,022.45
<u>Voice Thread</u> Software License Agreement – For online video lectures and presentations. District Services	\$13,950.00
<u>Child Development Training Consortium</u> Instructional Agreement – Provide career guidance to child development students. Saddleback College	\$12,100.00
<u>Academic Chess</u> Educational Service Agreement – For community education personal enrichment classes. Irvine Valley College	\$11,875.00
<u>Antimite Termite &amp; Pest Control</u> Commercial Service Agreement – For pest control services campus wide. Irvine Valley College	\$11,844.00
<u>C.E.M. Lab Corp</u> Consultant Agreement – For geotechnical testing for the Emergency BGS fire repair project. Saddleback College	\$11,208.00
<u>Kate Brooks</u> Independent Contractor Agreement – For consulting services for the CCCCO grant. Irvine Valley College	\$10,000.00
<u>Greg Quirin</u> Independent Contractor Agreement – For consulting services for the Auto Tech department. Saddleback College	\$9,450.00
<u>Collaborative Braintrust</u> Independent Contractor Agreement – For consulting services to facilitate Barrier 4 Dialogue. District Services	\$8,418.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>Emcor, Mesa Energy</u> Preventive Maintenance Service Agreement – For annual HVAC monitoring services. Irvine Valley College	\$7,800.00
<u>Department of Toxic Substances Control</u> Consulting Agreement – For consulting services for ATEP site. Irvine Valley College	\$7,622.00
<u>wikiTHINK</u> Educational Service Agreement – For community education math classes. Saddleback College	\$7,532.00
<u>Fit Kids America</u> Educational Service Agreement – For community education physical fitness classes. Saddleback College	\$7,450.00
<u>P. Scott Rabe</u> Independent Contractor Agreement – For STEM Guitar Workshop, July 13 - 17, 2015. Saddleback College	\$7,400.00
<u>Norman Geiger</u> Independent Contractor Agreement – For STEM Guitar Workshop, July 13 - 17, 2015. Saddleback College	\$7,400.00
<u>Steve Brown</u> Independent Contractor Agreement – For STEM Guitar Workshop, July 13 - 17, 2015. Saddleback College	\$7,400.00
<u>Mark French</u> Independent Contractor Agreement – For STEM Guitar Workshop, July 13 - 17, 2015. Saddleback College	\$7,400.00
<u>Community College Search</u> Independent Contractor Agreement – For Reference Reports for Human Resources. District Services	\$7,000.00
<u>PDG Wallcoverings</u> Construction Agreement – For painting services at the Student Services Center. Saddleback College	\$6,801.00
<u>R Douglas Collins Arbitrator</u> Amendment No 1 – For additional arbitrator services, amendment of \$1,788 for a total of \$6,788. District Services	\$6,788.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>TectaAmerica</u> Amendment No 1 – For additional roof repairs, amendment of \$2,700 for a total of \$6,700. Saddleback College	\$6,700.00
<u>Dayle McIntosh Center</u> Amendment No 1 – For additional interpreter services, amendment of \$1,500 for a total of \$6,500. Irvine Valley College	\$6,500.00
<u>Kurzweil</u> Software License Agreement – For renewal of Firefly software used for alternate media in Disabled Students and Program Services (DSPS). Irvine Valley College	\$6,000.00
<u>Mark IV Communications, Inc.</u> Independent Contractor Agreement – For installation of cabling for classroom. Irvine Valley College	\$6,000.00
<u>JM Justus Fence Company</u> Construction Agreement – For installation of fencing at Anthropology dig site. Saddleback College	\$5,300.00
<u>Connected Women of Influence</u> Educational Service Agreement – For community education business classes. Saddleback College	\$5,250.00
<u>blackbaud</u> Software Agreement – For maintenance and renewal of SSL certificate. Irvine Valley Foundation	\$5,047.62
<u>R Douglas Collins Arbitrator</u> Independent Contractor Agreement – For arbitrator services, used by human resources. District Services	\$5,000.00
<u>Main Graphics/Karcher Digital &amp; Printing</u> Independent Contractor Agreement – Upkeep site for imprinting business cards. Irvine Valley College	\$5,000.00
<u>Sports Field Services</u> Construction Agreement – For safety improvements on the football field. Saddleback College	\$4,900.00
<u>C.R.I. Electric, Inc.</u> Construction Agreement – For installation of power and data connections at Student Services Center. Saddleback College	\$4,900.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>UCI</u> Facility Use Agreement – For community education, College for Kids -Summer Youth Program. Saddleback College	\$4,395.00
<u>American Health Information Management Association</u> Software Agreement – For renewal of virtual lab software for health information technology. Saddleback College	\$4,150.00
<u>Joshua Ballard</u> Educational Service Agreement – For community education personal enrichment classes. Saddleback College	\$4,050.00
<u>Fit Kids America</u> Educational Service Agreement – For community education physical fitness classes. Saddleback College	\$4,050.00
<u>Chancellor's Office of the California Community Colleges</u> Subscription Agreement – For the student-right-to-know act for data collection and reporting. District Services	\$3,900.00
<u>United Site Services</u> Rental Agreement – For portable restroom by the baseball field. Irvine Valley College	\$3,735.70
<u>Insight Systems Group</u> Educational Service Agreement – For community education business classes. Saddleback College	\$3,660.00
<u>SDG&amp;E</u> Savings by Design Agreement – For Savings by Design program at the TAS Swing space. Saddleback College	\$3,500.00 Revenue
<u>Systems Maintenance Services</u> Software Maintenance Agreement – For maintenance on Dell server. Irvine Valley College	\$3,248.00
<u>Brian Svoboda</u> Independent Contractor Agreement – For guest artist for the music department, July 9-25, 2015. Saddleback College	\$3,000.00
<u>Eugene Konstant</u> Educational Service Agreement – For community education personal enrichment classes. Saddleback College	\$3,000.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*



<u>Masters Notary Academy</u> Educational Service Agreement – For community education notary classes. Saddleback College	\$2,800.00
<u>H2 Environmental</u> Consultant Agreement – For environmental consultant services for B230 expansion project. Irvine Valley College	\$2,700.00
<u>CDW-G</u> Software Agreement – For Whatsup Gold software to allow monitoring of networks, applications and servers. Irvine Valley College	\$2,671.00
<u>Academic Chess</u> Educational Service Agreement – For community education chess classes. Saddleback College	\$2,688.00
<u>Airdraulics, Inc</u> Construction Agreement – For installation of automotive lift. Irvine Valley College	\$2,640.00
<u>Avalon Tent &amp; Party</u> Rental Agreement – To provide chair rental services for Commencement on, May 8, 2015. Saddleback College	\$2,500.00
<u>Tustin Buick GMC</u> Independent Contractor Agreement – For repairs on the Police vehicles, labor only. Irvine Valley College	\$2,500.00
<u>Curtis Adney</u> Educational Service Agreement – For community education study skills classes. Saddleback College	\$2,400.00
<u>Courtyard by Marriott, Oxnard</u> Event Agreement – For Baseball team overnight stay. Irvine Valley College	\$2,257.00
<u>eFax</u> Agreement – To provide multiple fax lines campus-wide. Irvine Valley College	\$2,200.00
<u>Culinary Kids</u> Educational Service Agreement – For community education cooking classes. Saddleback College	\$2,080.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>TGA Staff</u> Educational Service Agreement – For community education golf classes. Saddleback College	\$2,000.00
<u>Orange County Department of Education</u> Independent Contractor Agreement – To provide consulting and organization services for the C-STEM Day and Competition 2015. Irvine Valley College	\$2,000.00
<u>Kyong (Kathy) Song</u> Educational Service Agreement – For community education academic enrichment classes. Irvine Valley College	\$2,000.00
<u>Hoist Service, Inc</u> Construction Agreement – For installation of hoist motor in transportation department. Saddleback College	\$2,000.00
<u>Feng Shui Solutions</u> Educational Service Agreement – For community education personal interest classes. Saddleback College	\$1,960.00
<u>City of Irvine</u> Event Agreement – For sponsorship of Irvine Global Village Festival, September 26, 2015. Irvine Valley College	\$1,750.00
<u>Technical Safety Services</u> Independent Contractor Agreement – For testing and calibration of chemical fume hoods. Saddleback College	\$1,725.00
<u>Kaylaa Fox, Dance Quick</u> Educational Service Agreement – For community education dance classes. Saddleback College	\$1,715.00
<u>TGA Staff</u> Educational Service Agreement – For community education golf classes. Saddleback College	\$1,700.00
<u>Patricia Bastis</u> Amendment No 1 – For additional rehearsals for the Summer Music Wind Ensemble, amendment of \$115 for a total of \$1,615. Saddleback College	\$1,615.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>TGA Staff</u> Educational Service Agreement – For community education golf classes. Saddleback College	\$1,575.00
<u>Dr. Shannon Brownlee</u> Independent Contractor Agreement – For guest speaker in the science lecture series. Saddleback College	\$1,500.00
<u>Pacific College Testing</u> Independent Contractor Agreement – For College Testing for English Placement site license. Irvine Valley College	\$1,296.00
<u>Leslee Newman</u> Educational Services Agreement – For community education personal enrichment classes. Irvine Valley College	\$1,250.00
<u>Art Just Create It</u> Educational Service Agreement – For community education clay classes. Saddleback College	\$1,240.00
<u>LeeAnne Krusemark</u> Educational Services Agreement – For community education personal enrichment classes. Irvine Valley College	\$1,200.00
<u>Mark IV Communications, Inc.</u> Independent Contractor Agreement – For installation of cabling for B200 Annex room. Irvine Valley College	\$1,000.00
<u>Mark IV Communications, Inc.</u> Independent Contractor Agreement – For installation of cabling for SSC building 2 <sup>nd</sup> floor. Irvine Valley College	\$1,000.00
<u>Kent Helwig</u> Independent Contractor Agreement – For guest artist for the IVC Foundation Awards, April 11, 2015. Irvine Valley Foundation	\$1,000.00
<u>Angela Colombo M.D.</u> Independent Contractor Agreement – To provide consulting services to medical assistant program. Saddleback College	\$1,000.00
<u>Nick Waaland</u> Independent Contractor Agreement – For guest artist for the music department, July 10-11, 2015. Saddleback College	\$1,000.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>Stephen L Morris</u> Independent Contractor Agreement – For guest artist for the music department, July 1-25, 2015. Saddleback College	\$800.00
<u>Antimite Termite &amp; Pest Control</u> Commercial Service Agreement – For pest control services campus wide at ATEP. Irvine Valley College	\$780.00
<u>Cal Building Systems</u> Service Agreement – For fire life safety monitoring services located at ATEP. Irvine Valley College	\$696.00
<u>Cal Building Systems</u> Agreement – For fire life safety monitoring campus wide. Irvine Valley College	\$696.00
<u>DropBox</u> Software Agreement – For a data storage subscription for Technology Services department. Irvine Valley College	\$556.50
<u>Symplicity Corp</u> Software Agreement – For population of information within the Advocate system. Irvine Valley College	\$550.00
<u>Natalie Baldwin</u> Independent Contractor Agreement – For guest choreographer for summer production of Alice in Wonderland. Saddleback College	\$500.00
<u>Cecilia Medina</u> Independent Contractor Agreement – For guest speaker to conduct diversity training for staff & faculty. Irvine Valley College	\$500.00
<u>SmartDraw</u> Software License Agreement – For creation of various charts and diagrams, for curriculum office. Saddleback College	\$449.23
<u>Mako Overhead Door</u> Construction Agreement – To provide service for fire door at Fine Arts. Saddleback College	\$396.00
<u>City of Rancho Santa Margarita</u> Facility Use Agreement – For Instructional Dean's retreat at the Bell Tower community center, July 7, 2015. Saddleback College	\$360.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>William Dickson</u> Independent Contractor Agreement – For guest artist for the music department, July 1-11, 2015. Saddleback College	\$320.00
<u>Kevin Richardson</u> Independent Contractor Agreement – For guest artist for the music department, July 9-25, 2015. Saddleback College	\$320.00
<u>Dr. Miatta Snetter</u> Independent Contractor Agreement – For guest speaker for Laser week, August 3, 2015. Irvine Valley College	\$300.00
<u>TechSmith</u> Software License Agreement – For Camtasia software to record and create videos. Irvine Valley College	\$297.00
<u>Xerox</u> Relocation Agreement – For temporary relocation of copier. District Services	\$238.00
<u>Xerox</u> Relocation Agreement – For temporary relocation of copier. District Services	\$238.00
<u>Ramona Adamson</u> Independent Contractor Agreement – For dance auditions, May 15, 2015. Irvine Valley College	\$200.00
<u>Shred-it</u> Service Agreement – For data destruction services, for human resources. District Services	\$130.00
<u>Aloha Foot &amp; Ankle Associates, Inc.</u> Clinical Services Agreement – To provide medical assistant program students with clinical hours for externship. Saddleback College	\$0.00
<u>eNamix</u> Amendment No 1 – To provide a no-cost extension to the IT software projects until December 31, 2015. District Services	\$0.00
<u>Foothill-DeAnza Community College District</u> Project Agreement – For online education initiative project for medical assistance program. Saddleback College	\$0.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

<u>Disneyland</u> Ticket Agreement – To provide promo code to allow students to purchase tickets at a discount FY 2015-2016. Irvine Valley College ASIVC	\$0.00
<u>WMC-SA</u> Clinical Services Agreement – To provide medical assistant program students with clinical hours for externship. Saddleback College	\$0.00
<u>Patricia Tully</u> Independent Contractor Agreement – For guest speaker for the Emeritus program. Saddleback College	\$0.00
<u>Sirens Media</u> Agreement – For filming, recording and photography on campus for movie “I Got Away”. Saddleback College	\$0.00
<u>Suzanne Koch Eckenrode</u> Independent Contractor Agreement – For guest speaker for the Emeritus program. Saddleback College	\$0.00
<u>Supinger Strategies</u> Amendment No 1 – For Vendor name change from Suplinger Strategies, Amy Suplinger to Suplinger Strategies, Inc. Saddleback College	\$0.00
<u>Steve Gaskey</u> Amendment No 1 – For repairs to shed at Fine Arts department, decrease of \$1,575 for a total of \$0. Saddleback College	\$0.00
<u>Pacific Winds Building, Inc.</u> Amendment No 1 – To provide a no-cost extension to the radio transmitter building project until August 20, 2015. Saddleback College	\$0.00
<u>City of Newport Beach</u> Agreement – For classes in recreation and enrichment for the Emeritus program. Saddleback College	\$0.00

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Vacancy in Trustee Area 4

**ACTION:** Discussion/Approval

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### **BACKGROUND**

On June 26, 2015, Trustee Nancy Padberg tendered her resignation effective June 30, 2015. The resignation of Trustee Padberg, after many years of outstanding service to the District and its students, has created a vacancy in Trustee Area 4.

The provisions of California Education Code 5091(a)(1) read as follows:

“Whenever a vacancy occurs, or whenever a resignation has been filed with the county superintendent of schools containing a deferred effective date, the school district or community college district governing board shall, within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy.”

Filling a vacancy through appointment or election is governed by Education Code Sections 5090-5095. Unless the Board makes a provisional appointment or orders an election by August 25, 2015, the Orange County Superintendent of Schools must order an election to fill the vacancy. (Education Code section 5091(b)(2).)

If an election is ordered, it shall be held on the next regular election date not less than 130 days after the occurrence of the vacancy. In this case the next established election date is April 12, 2016. The County of Orange Registrar of Voters estimates the cost of a special election to be approximately \$2,160,016- \$2,428,983.

A provisional appointment made pursuant to subdivision (a)(1) of Education Code section 5091, confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment. (Education Code section 5091(d).) However, the person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, or until a petition with sufficient signatures is approved by the Orange County Superintendent of Schools. If the petition is determined to be legally sufficient by the County Superintendent of Schools, the provisional appointment is terminated, and the County Superintendent shall order a special election to be conducted no later than the 130th day after the determination. (Education Code section 5091(c)(1) and (2).)

## **STATUS**

The Board will determine, pursuant to Education Code section 5091, whether to order an election or make a provisional appointment to fill the vacancy in Trustee Area 4. If the Board determines to make a provisional appointment, it must determine the process it will follow in making the provisional appointment.

## **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt either Resolution No. 15-31 (Exhibit A) ordering a special election or adopt Resolution No. 15-32 (Exhibit B) calling for the appointment of a provisional board member. If the decision is to appoint a provisional board member, the Chancellor further recommends that the Board adopt Resolution No. 15-33 (Exhibit C) establishing the procedure for the appointment of a provisional board member.



RESOLUTION NO. 15-31  
**BEFORE THE GOVERNING BOARD OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

COUNTY OF ORANGE, STATE OF CALIFORNIA  
**RESOLUTION ORDERING AND PROVIDING THE SPECIFICATIONS OF AN  
ELECTION TO FILL A VACANCY ON THE BOARD**

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on June 30, 2015, District Trustee Nancy Padberg resigned, approximately 1,257 days prior to the end of her term of office; and

**WHEREAS**, Trustee Padberg's resignation creates a vacancy in Trustee Area 4, representing the communities of San Clemente, Ladera Ranch, San Juan Capistrano, Coto de Caza, part of Rancho Santa Margarita, Las Flores and unincorporated areas; and

**WHEREAS**, California Education Code section 5091(a)(1) requires the Governing Board to either appoint a provisional board member or order an election to fill the vacancy created by resignation of a board member; and

**WHEREAS**, a provisional appointment will be effective only until the next regularly scheduled election of District Trustees that is scheduled 130 or more days after the effective date of the vacancy; and

**WHEREAS**, if an election is ordered, it shall be held on the next established election date provided pursuant to Section 1000 et seq. of the Elections Code, but not less than 130 days after the order of the election; and

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the district relating to the conduct of an election; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, of any public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, any election ordered to fill the vacancy should be consolidated or partially consolidated with the statewide general election scheduled for November 8, 2016, pursuant to Education Code section 5342 and Elections Code section 10400 et seq.; and

**NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:**

1. That the Board hereby determines to proceed by ordering a special election pursuant to Education Code section 5090 et seq., specifically section 5091(a)(1) in order to fill the vacancy created by Trustee Padberg's resignation;

2. That the Governing Board of the South Orange County Community College District hereby orders an election to be called by the Orange County Superintendent of Schools and consolidated with any and all elections also called to be held on November 8, 2016 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the South Orange County Community College District;

3. That the Governing Board of the South Orange County Community College District hereby requests the Board of Supervisors to permit the County of Orange Registrar of Voters to provide any and all services necessary for conducting the election; and

4. That pursuant to Education Code Section 5322, the Governing Board of the South Orange County Community College District hereby orders an election to be held with the following specifications:

The election shall be held on Tuesday, April 12, 2016;

The purpose of the election shall be to elect a provisional Board member to complete the term of office of Trustee Padberg;

5. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of July 20, 2015, by the following vote:

Ayes, in favor:

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\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

Nays, opposed:

\_\_\_\_\_  
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\_\_\_\_\_  
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Dated: July 20, 2015

By: \_\_\_\_\_  
T.J Prendergast, III  
President, Governing Board of the South Orange  
County Community College District

RESOLUTION NO. 15-32  
**BEFORE THE GOVERNING BOARD OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

COUNTY OF ORANGE, STATE OF CALIFORNIA  
**RESOLUTION REGARDING APPOINTMENT OF A  
PROVISIONAL BOARD MEMBER**

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on June 30, 2015, District Trustee Nancy Padberg resigned, approximately 1,257 days prior to the end of her term of office; and

**WHEREAS**, Trustee Padberg's resignation creates a vacancy in Trustee Area 4, representing the communities of San Clemente, Ladera Ranch, San Juan Capistrano, Coto de Caza, part of Rancho Santa Margarita, Las Flores and unincorporated areas; and

**WHEREAS**, California Education Code section 5091 requires the Governing Board to either appoint a provisional board member or order an election to fill the vacancy created by the resignation of a board member; and

**WHEREAS**, a provisional appointment, unless successfully challenged by a petition calling for an election pursuant to Education Code section 5091(c). A person appointed to fill this vacancy shall hold office only until the next regularly scheduled election for district governing board members that is scheduled 130 or more days after the effective date of the vacancy, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term. The District's next regularly scheduled election will be held on November 8, 2016. A person elected at an election to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs which will be December 7, 2018; and

**WHEREAS**, according to the County of Orange Registrar of Voters, the cost of a stand-alone election to fill the vacancy is estimated to cost in the range of \$2,160,016 - \$2,428,983; and

**NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:**

1. That the Board hereby determines to proceed by appointing a provisional member pursuant to Education Code section 5090 et seq.;
2. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of July 20, 2015, by the following vote:

Ayes, in favor:

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Nays, opposed:

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Dated: July 20, 2015

By: \_\_\_\_\_  
T.J. Prendergast, III  
President, Governing Board of the South Orange  
County Community College District

RESOLUTION NO. 15-33  
**BEFORE THE GOVERNING BOARD OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

COUNTY OF ORANGE, STATE OF CALIFORNIA  
**RESOLUTION ESTABLISHING PROCEDURE FOR THE APPOINTMENT OF A  
PROVISIONAL BOARD MEMBER**

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on or about July 20, 2015, District Trustee Nancy Padberg resigned, approximately 1,257 days prior to the end of her term of office;

**WHEREAS**, Trustee Padberg's resignation creates a vacancy in Trustee Area 4, representing the communities of San Clemente, Ladera Ranch, San Juan Capistrano, Coto de Caza, part of Rancho Santa Margarita, Las Flores and unincorporated areas;

**WHEREAS**, California Education Code section 5091 requires the Governing Board to either appoint a provisional board member or call an election to fill the vacancy created by the resignation of a board member; and

**WHEREAS**, a provisional appointment, unless successfully challenged by way of a petition calling for an election pursuant to Education Code section 5091(c), will be effective only until the end of Trustee Padberg's term, which would otherwise have ended on December 7, 2018; and

**WHEREAS**, at its meeting of July 20, 2015, the Board adopted Resolution No. 15-32 determining to proceed by way of appointing a provisional board member; and

**NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:**

1. That the Chancellor, or his designee, is hereby directed to advertise the fact of the vacancy and the process for obtaining an application for service as a provisional Board member once a week in the Orange County Register on Wednesday, July 22 and 29 and in community newspapers such as the Capistrano Valley News on Thursday, July 24 and 30; Saddleback Valley News and Sun Post News, on Friday, July 24 and 31, 2015:

2. That the application materials shall be substantially in the form set forth in Attachment 1 to this Resolution;

3. That the deadline for submission of completed application materials shall be 5:00 p.m. on August 3, 2015, in the office of the Chancellor. No applications will be accepted or considered if they are received after 5:00 p.m. on August 3, 2015;

4. That applications will be logged in as they are received by the Chancellor, or his designee. The Chancellor's determination as to the time of receipt shall be final;

5. That upon closure of the application period, the Chancellor, or designee, shall forward to each applicant, information as to the time, date, location and order of interviews for the provisional appointment. The information provided to each individual submitting a completed application will include the questions which will be asked of each applicant at the interview before the Board. Each applicant will receive a 20-minute interview at which he or she will be asked to respond to the questions provided. However, depending on the number of candidates the Board may extend or shorten the time allotted for interviews;

6. That upon closure of the application period, the Chancellor, or designee, shall forward to each Board member the applications received and the interview materials, including the materials provided to the applicants;

7. That the Board shall hold a special meeting on August 19, 2015, at 2 p.m., or at such other or additional times as the Board may determine in accordance with law, for the purpose of interviewing applicants, voting on a provisional appointee, and swearing into office the selected individual;

8. That the Chancellor, or designee shall comply with the notice posting and publication requirements set forth in Education Code section 5092, and the notice to be posted and published shall be substantially in the form set forth in Attachment 2 hereto; and

9. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of July 20, 2015, by the following vote:

Ayes, in favor:

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Nays, opposed:

\_\_\_\_\_  
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 \_\_\_\_\_  
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Dated: July 20, 2015

By:

\_\_\_\_\_  
 T.J. Prendergast, III  
 President, Governing Board of the South Orange  
 County Community College District

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**TRUSTEE APPLICATION**

Please complete this application and attach a brief biography or resume. The completed application and attached biography or resume **must be returned by 5:00 p.m. on Wednesday, August 3, 2015** to the SOCCCD Office of the Chancellor and Trustee Services, 28000 Marguerite Parkway, Mission Viejo, CA 92692; phone (949) 582-4840; fax (949) 364-2726. Interviews will be held on August 19, 2015. Candidates for appointment are advised that the board may exercise its authority to appoint a person from outside the pool of applicants.

**NOTE:** *Candidates must reside in Trustee Area #4 of the South Orange County Community College District, which includes San Clemente, Ladera Ranch, San Juan Capistrano, Coto de Caza, part of Rancho Santa Margarita, Las Flores and unincorporated areas. Before completing and submitting this application, please call the Registrar of Voters to determine whether you reside in Trustee Area #4.*

Please type or print.

\_\_\_\_\_  
*Last Name*                                      *First Name*                                      *M.I.*                                      *Date*

Business Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Occupation \_\_\_\_\_

Number of years you have resided in the District \_\_\_\_\_

**Please answer the following questions. It is important that each question be answered.**

1. Have you worked on any public school or community college committees or participated in any school activities recently? If so, list below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please describe other community activities in which you have engaged.

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3. Why do you want to be a member of the South Orange County Community College District Board of Trustees?

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4. What do you see as the basic purpose of the California community colleges?

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5. What, in your opinion, is the role of the Board of Trustees in a community college district?

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6. What should be the relationship between the Board members and the administration in the handling of college concerns?

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7. What do you see as the strengths of the South Orange County Community College District?

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8. What do you see as the areas most needing improvement in the South Orange County Community College District?

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9. Do you or does anyone in your immediate family or your employer contract with or do business with the district? Is anyone in your immediate family an employee of the district? If your answer to either question is in the affirmative, please state all pertinent facts.

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10. Please list the names, addresses, and telephone numbers of three persons who can provide information on your qualifications for service as a trustee.

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**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**TRUSTEE VACANCY**

South Orange County Community College District is accepting applications for provisional appointment to a vacant Trustee position to serve until a candidate is elected and qualifies to serve at the District's next regular Governing Board election to be held on November 8, 2016. Candidates must reside in Trustee Area #4 which includes San Clemente, Ladera Ranch, San Juan Capistrano, Coto de Caza, part of Rancho Santa Margarita, Las Flores and unincorporated areas. Application packets are available at [www.socccd.edu](http://www.socccd.edu) or from the Chancellor's Office, (949) 582-4840. To determine whether you reside within the boundaries of the Trustee Area #4, please contact the Orange County Registrar of Voters. The completed application and supporting materials must be received in the SOCCCD Office of the Chancellor and Trustee Services, 28000 Marguerite Parkway, Mission Viejo, CA 92692 located in the Health Sciences building, 3<sup>rd</sup> floor, on the Saddleback College campus no later than 5:00 p.m. on Monday, August 3, 2015.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: ATEP, Development Master Planning Services Agreement  
Amendment No. 1, HMC Architects

**ACTION:** Approval

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### **BACKGROUND**

On February 24, 2014, the Board of Trustees approved an agreement with HMC Architects for the ATEP Development Master Planning Services for \$205,000. The original agreement provided for additional services, if necessary.

The ATEP Development Framework project increased in complexity resulting in additional contract duration, increased stakeholder meetings to ensure college input, and increased legal counsel review meetings to ensure alignment with the City of Tustin Specific Plan and Development Agreement, modified graphic presentations, and additional draft iterations to arrive at a final document.

### **STATUS**

Staff worked with the project manager to define the scope of the additional work and to arrive at a proposed fee. Staff recommends approval of Amendment No. 1 (EXHIBIT A), extending the contract to June 22, 2015, and increasing the amount by \$147,967 for a new contract value of \$352,967.

Basic aid funds are available within the ATEP Site Development project budget of \$7,000,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A) to the ATEP Development Master Planning Services agreement with HMC Architects extending the contract to June 22, 2015 and increasing the amount by \$147,967 for a total fee of \$352,967.

**AMENDMENT No. 1  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR ATEP DEVELOPMENT MASTER PLANNING SERVICES**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated February 24, 2014, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT", and HMC Architects, 3546 Concours Street, Ontario, California, 91764, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 2 of the original agreement provides that additional services may be compensated with written approval of the DISTRICT; and

**WHEREAS**, Article VI, paragraph 1, establishes the compensation of the agreement at \$198,500 with a reimbursable allowance of \$6,500, for a total amount of \$205,000; and

**WHEREAS**, the agreed schedule anticipated project completion on October 27, 2014; and

**WHEREAS**, eight additional months was required for legal counsel and stakeholders meetings, modified graphic presentation, and added draft iterations toward a final product; and

**WHEREAS**, the project changed in size, quality, complexity and schedule; and

**NOW, THEREFORE**, the Parties agree to extend the contract completion date to June 22, 2015, and further modify the original agreement as follows:

Modify Article V, Term, item 2, first sentence: "Services under this agreement shall be diligently performed by the CONSULTANT with a completion date of June 22, 2015."

Modify Article VI, Compensation to reflect the following:

Original Contract Amount:	\$ 205,000
<b>Amendment No. 1</b>	<b><u>\$ 147,967</u></b>
<b>Total Contract Amount:</b>	<b>\$ 352,967</b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

Date: \_\_\_\_\_

"CONSULTANT"  
HMC Architects

By: \_\_\_\_\_  
Mitchell Carp  
Senior Vice President

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College, Sciences Building Project, Change Order No. 2, C.W. Driver

**ACTION:** Approval

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### **BACKGROUND**

On October 28, 2013, the Board of Trustees approved a \$53,844,044 Guaranteed Maximum Price construction contract with C.W. Driver for the Saddleback College Sciences Building project. On April 27, 2015, the board approved Change Order No. 1 reducing the guaranteed maximum price by \$218,772 for a revised contract amount of \$53,625,272.

Saddleback College has adopted a new standard for key card entry and access controls and desire this standard be applied to the new Sciences building. They have requested and received a portion of the funding, \$650,000, through the Basic Aid allocation process.

### **STATUS**

Contract modifications are contained in Change Order Request No. 2 (EXHIBIT A). Approval of Board Change Order No. 2 will increase the contract amount by \$1,254,849, with a revised contract amount of \$54,880,121.

Basic aid funds are available in the Saddleback College Sciences Building project budget of \$67,358,346.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Board Change Order No. 2 (EXHIBIT A) for the Saddleback College Sciences Building project and authorize staff to execute the corresponding change order with the contractor resulting in an increase of \$1,254,849 in the total project cost. The revised contract amount is \$54,880,121.

Saddleback College Sciences Building Project  
 Bid #2012  
 Board Change Order No. 2

July 20, 2015

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO 2 COR Total	REVISED CONTRACT AMOUNT	Previously Approved Time Extension (cal days)
2012	General Contractor	CW Driver		\$53,844,044	-\$218,772	\$1,254,849	\$54,880,121	
		15614 Alton Parkway, Suite 150 Irvine, CA 92618	<b>TOTAL</b>	<b>53,844,044</b>			<b>54,880,121</b>	<b>0</b>

COR No.	Date	Description	Requested	Status	Amount	Time Extension
002	5/22/14	Relocate CHW, HHW, NG (Negotiated days from CO No. 1)	By District	Reviewed	\$0	58
044	4/7/15	ASI-009 - Card Reader	By District	Reviewed	\$809,035	30
049	2/27/15	Central Plant - Install spare conduit & pipe for acid system - RFI 314.2	By District	Reviewed	\$1,296	
068	12/6/14	Revised DCW Tie-In	By District	Reviewed	\$6,370	
073	12/10/14	Raymond - Silicone & Silicone Sheet Roll	By District	Reviewed	\$17,675	
118	2/11/15	Additional Overexcavation at Observatory per Soils Tech	By District	Reviewed	\$2,579	
119	2/11/15	Irrigation Relocation at Observatory Existing irrigation in conflict with Fence Posts	By District	Reviewed	\$2,059	
120	3/17/15	Seismometer Relocation	By District	Reviewed	\$3,240	
121	4/29/15	Overtime Premium on 01-24-15	By District	Reviewed	\$8,135	
126	2/11/15	Aluminum vs Copper Wire Specification	By District	Reviewed	\$10,555	
135	5/15/15	Cox Communication Line Re-route	By District	Reviewed	\$20,857	
142	6/18/15	Additional Step Lights at Observatory	By District	Reviewed	\$5,266	
144	2/27/15	Repair wall lighting feeder at Central Plantf	By District	Reviewed	\$1,809	
147	6/4/15	Removal of Primer from Structural Steel	By District	Reviewed	\$73,013	
158	6/18/15	ASI-20 Lab Cabinetry Revisions	By District	Reviewed	\$1,147	
160	6/18/15	Added Floor Drains at Stair 2 Landings	By District	Reviewed	\$5,058	
162	6/4/15	Removal of Primer at EBF Protection Zones	By District	Reviewed	\$4,454	
180	6/10/15	Storm Drain Revisions at Stair E per RFI-0621	By District	Reviewed	\$4,323	
182	4/24/15	Inspection Delays in Steel Erection	By District	Reviewed	\$249,684	14
184	5/18/15	Lab Fixture Finish Revisions	By District	Reviewed	\$3,525	
195	5/15/15	Chemistry Lab 323 & 324 Island Revision	By District	Reviewed	\$4,323	
207	6/3/15	Welded Connections at #11 Rebar and EBF's	By District	Reviewed	\$5,763	
215	6/10/15	Added Flashing at Observatory Dome	By District	Reviewed	\$3,719	
227	6/12/15	Fire Sprinkler Main Discharge	By District	Reviewed	\$1,228	
228	6/3/15	Overtime Premium for Metal Deck Installation	By District	Reviewed	\$9,736	
		<b>TOTAL THIS CHANGE ORDER REQUEST</b>			<b>\$1,254,849</b>	<b>102</b>

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-4077.2 Personal Leave Without Pay

**ACTION:** Discussion / Approval

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### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and are in compliance with current laws and regulations.

### **STATUS**

One board policy is presented to the Board of Trustees for "Discussion / Approval." The new language to the board policies was reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq. Additional revisions were recommended by the board of trustees at the June 22, 2015 board meeting,

Legal counsel has been involved throughout the review process. The proposed policy was presented to the Chancellor's Council on June 11, 2015 for review and recommendation to the Chancellor.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for approval the board policy as shown in EXHIBIT A.



# BOARD POLICY

# 4077.2

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES

## PERSONAL LEAVE (Without Pay)

A personal absence without pay for up to five (5) days annually shall require the approval of the immediate supervisor. An absence of more than five (5) days must also be approved by the president or designee, for their respective college, and the chancellor or designee for district services.

If an absence of more than thirty (30) days without pay is requested, the board of trustees' approval is required.

Adopted: 4-13-70

Revised: 4-10-89

Revised: 2-28-94

Technical Update: 4-26-99

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Contract with Tableau Software, Inc.

**ACTION:** Approval

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### **BACKGROUND**

The SOCCCD inFORM data warehouse is currently eight years old and in need of upgrades.

Tableau software provides data visualization, which can greatly enhance data understanding, discovery and relationships. Tableau will be deployed against the district-wide data warehouse and each research office will be able to produce custom visual reports, design dynamic dashboards, and allow for data exploration and discovery. This will enhance the ability of the district and colleges research offices to provide information and reports that are easier to navigate and understand.

Using Tableau to refresh inFORM will address identified user needs that cannot be met with our current software and infrastructure.

### **STATUS**

The Tableau for Visualization project was prioritized by the District-wide Technology Committee (DTC) and approved by the Basic Aid Allocation Recommendation Committee (BAARC) for funding during FY 2015-2016.

Funding for this software is provided by the FY 2015-2016 approved basic aid allocation.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the end-user license agreement (EULA) with Tableau Software, Inc., (EXHIBIT A), for the amount of \$202,690 for year one, and an estimated amount of \$33,600 for years two through five for on-going maintenance.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services and Dr. Debra Fitzsimons, Vice Chancellor, Business Services*

**TABLEAU SOFTWARE**  
**END USER LICENSE AGREEMENT ("EULA")**

IN THE EVENT YOU ARE REDIRECTED TO TABLEAU'S WEBSITE, YOU AGREE THAT YOUR USE IS SUBJECT TO ANY TERMS OF SERVICE OR PRIVACY POLICIES POSTED THEREON.

This End User License Agreement ("**Agreement**") is between Tableau Software, Inc. or the applicable Tableau affiliate ("**Tableau**") and South Orange County Community College District ("**you**"). This Agreement covers all Software, Support and Maintenance Services, and Professional Services.

**1. Definitions.**

**Documentation**: means any supporting product help and technical specifications documentation provided by Tableau with the Software to you.

**Ordering Document**: means any order on a Tableau order form which references this Agreement. Each Ordering Document which references this Agreement shall be deemed a part of this Agreement.

**Authorized User**: means those uniquely identified individuals for whom the applicable license fees have been paid, as stated on the Ordering Document, who are authorized by you to install and/or use the functionality in the Software regardless of whether those individuals are actively using the programs at any given time. Licenses granted on an Authorized User basis may be reassigned between uniquely identified individuals over time, but may not be reassigned so frequently as to enable the sharing of a single license between multiple Authorized Users.

**Software**: means the proprietary Tableau software product(s) provided in connection with this Agreement in object code form (or as otherwise specified in any related Ordering Document). "Software" shall also include any Support and Maintenance Services releases provided to you under this Agreement. Unless otherwise noted, the Software and Documentation are referred to collectively herein as "Software".

**Affiliate**: means each legal entity that is directly or indirectly controlled by you on or after the Effective Date and for so long as such entity remains directly or indirectly controlled by you (where "controlled" means the ownership of, or the power to vote, directly or indirectly, a majority of any class of voting securities of a corporation or limited liability company, or the ownership of any general partnership interest in any general or limited partnership).

**Contractor**: means those independent third parties who perform services related to this Agreement for you.

**Customer Data**: means data generated by you or your Authorized User and used by or imported into the Software, but excludes data generated by a Client Sublicensee unless such data is combined with your data or is relevant to your provision of services to such Client Sublicensee.

**2. Tableau Software Products.**

**2.1 Tableau Software**. In order to use the Software under this Agreement, you must activate and/or register your copy of the Software with the valid license key or activation code provided to you ("**Product Key**") at the time of purchase, in accordance with the scope of use and other terms specified for each type of Software, the Documentation, and as set forth in this Section 2 of this Agreement.

**2.2 Tableau Desktop (Professional and Personal) ("Desktop Software")**: If you purchased a license to Desktop Software, the total count of Authorized Users enabled to use such Desktop Software must not exceed the number of licenses purchased on the applicable Ordering Document(s). For each such license you may install, via the Product Key, one copy of the Desktop Software on one primary computer and a second copy on a secondary portable or home computer for each Authorized User.

**2.3 Tableau Server ("Server Software")**: If you purchased a license to Server Software, your license will be subject to either Core-Based or User-Based restrictions, as identified on the applicable Ordering Document.

**2.3.1 User-Based Server License**: If your Server Software license is designated as User-Based, the total count of Authorized Users enabled to use such Server Software must not exceed the number of licenses purchased on the applicable Ordering Document(s). For the avoidance of doubt, "User-Based" Server Licenses are also referred to in the Ordering Document or

Documentation as "Web Client" Server Licenses or "Interactor" Server Licenses.

**2.3.2 Core-Based Server License**: If your Server Software license is designated on the applicable Ordering Document as Core-Based, for each such license an unlimited number of Authorized Users may use the Server Software (until Core capacity is reached), provided that the total number of Cores made available to each installation of the Server Software does not exceed the permitted number of Cores identified on your Ordering Document. If your Ordering Document reflects the purchase of a Core-Based license for a single computer, each installation of the Server Software is limited to use on a single computer. If your Order Document reflects the purchase of a Core-Based license for multiple computers, each installation of the Server Software may be distributed across multiple computers. "**Core**" means the processor or execution core within a computer's central processing unit, whether such Cores are virtual or physical. For purposes of Core-Based Server License, Authorized Users do not need to be uniquely identified.

**2.4 Evaluation Version ("Evaluation Version")**: If you ordered a license to an Evaluation Version, you may install and use one copy of Evaluation Version Software solely for the purpose of evaluating the Software to determine whether to purchase a non-Evaluation Version copy of the Software. You may not use the Evaluation Version for any other purposes, including but not limited to competitive analysis, commercial, professional, or for-profit purposes. For clarification, licenses provided under Tableau's student access program constitute Evaluation Versions. You may only use the Evaluation Version for fourteen (14) days from the date you activate and/or register via the Product Key or otherwise, unless otherwise specified by Tableau in the Documentation or a separate writing from Tableau ("**Evaluation Period**"). Unless you pay the applicable license fee for the Software (and Tableau issues you a Product Key in exchange), the Evaluation Version Software may become inoperable and, in any event, your right to use the Evaluation Version Software automatically expires at the end of the Evaluation Period. Notwithstanding any other provision of this Agreement, the Evaluation Version Software is provided "AS IS" without warranty of any kind, express or implied. Tableau may terminate your license to the Evaluation Version Software upon written notice at any time for any reason and without liability of any kind. IF YOU SUBSEQUENTLY LICENSE A NON-EVALUATION VERSION OF THE SOFTWARE, YOUR LICENSE TO THE EVALUATION VERSION SOFTWARE SHALL IMMEDIATELY TERMINATE AND YOU EXPRESSLY AGREE THAT, UNLESS YOU HAVE A SEPARATE SIGNED LICENSE AGREEMENT GOVERNING YOUR USE OF THE SOFTWARE, THIS AGREEMENT, AND THE TERMS AND CONDITIONS HEREIN, SHALL GOVERN YOUR USE OF SUCH NON-EVALUATION VERSION.

**2.5 Educational/Not For Profit Version ("EDU/NFP Version")**: If you purchased a license to EDU/NFP Version, you may install and use such Software only if you are a qualified entity and pursuant to any guidelines published on Tableau's website at [www.tableausoftware.com](http://www.tableausoftware.com).

**3. License.**

**3.1 Grant of License**. Subject to all of the terms and conditions of this Agreement, and except as set forth in Section 6 (Term of Agreement), Tableau grants you a limited, worldwide, non-transferable, non-sublicensable (except as permitted under Section 3.7), non-exclusive license to use the Software for which you have been issued a Product Key by Tableau or an Authorized Partner, but only in accordance with: (i) the Documentation; (ii) the restrictions in Section 2 (Tableau Software Products), Section 3.8 (License Restrictions) and any restrictions on the applicable Ordering Document; and (iii) the number of Authorized Users and/or permitted number of Cores (as applicable), on the platforms and configurations or any other restrictions mutually agreed upon by you and an Authorized Partner. You may allow your Contractors and Affiliates to use the Software in accordance with this Agreement, provided you shall remain liable for the acts and omissions of your Affiliates and Contractors.

**3.2 Sample Code**. Subject to the terms and conditions of this Agreement, Tableau grants you a limited, worldwide, non-transferable, non-sublicensable, non-exclusive license to modify any sample source

code from the Software provided by Tableau to you ("**Sample Code**") solely for internal use for the purposes of designing, developing, testing and otherwise facilitating your use of the Software under this Agreement.

### 3.3 Production and Non-Production Environments:

**3.3.1 Non-Production Environments:** You may use the Server Software in a technical environment and on the platforms and configurations specified in the Documentation, solely for internal development and testing in connection with your licensed Software, or for backup purposes ("**Non-Production Environment**"). Your installation, activation or use of a copy of the Software in a Non-Production Environment is limited to the same number of Authorized Users and/or permitted number of Cores and/or computers as provided under Section 3.1 above. Your use of the Server Software in a Non-Production Environment may be concurrent with your use of the licensed Software in a Production Environment and such use is conditioned on you having an authorized license for the Software. You are only entitled to two (2) Non-Production Environments under this Agreement. Any additional licenses for Non-Production Environments other than what is described in this Section 3.3 can be purchased by you and shall be subject to the additional terms and conditions contained in the applicable Ordering Document.

**3.3.2 Production Environments:** As it relates to the Server Software, your commercial use of the Software is considered use within a "Production Environment" and you are entitled to one (1) Production Environment for each Server Software license you purchase under this Agreement. Your use of the Server Software in a Production Environment allows for a single Production Environment regardless of the fact that single Production Environment may consume all the Cores identified on your Ordering Document.

**3.4 Archive/Disaster Recovery Copies:** You are entitled to make a reasonable number of copies of the Software for archival and disaster recovery purposes.

**3.5 Third-Party Code:** The Software may contain or be provided with components which are licensed from third parties ("**Third Party Code**"), including components subject to the terms and conditions of "open source" software licenses ("**Open Source Software**"). Open Source Software may be identified in the Documentation, or in a list of the Open Source Software provided to you upon your written request. To the extent required by the license that accompanies the Open Source Software, the terms of such license will apply in lieu of the terms of this Agreement with respect to such Open Source Software, including, without limitation, any provisions governing access to source code, modification or reverse engineering.

**3.6 Electronic Delivery:** All Software and Documentation shall be delivered by electronic means unless otherwise specified on the applicable Ordering Document. Software shall be deemed delivered when it is made available for download by you ("**Delivery**").

**3.7 Client Sublicensees:** You may permit third parties ("**Client Sublicensees**") to access the Server Software as Authorized Users on your Servers but only so the Client Sublicensees may (1) interact with visualizations generated by you through your use of the Software and based on Customer Data or (2) themselves create visualizations using Customer Data, provided that in each case such Customer Data is relevant to your provision of services to that particular Client Sublicensee ("**Visualization Access**") and further provided that you, in providing your Client Sublicensees Visualization Access, are not acting as "Marketing Service Provider", "Service Bureau" or other entity with a similar business model. Client Sublicensees may not access your Server Software for any other purposes except as expressly permitted in this Section 3.7. You shall be solely responsible for your relationships with Client Sublicensees and must notify Client Sublicensees that Tableau shall have no warranty, support or other obligation or liability to any Client Sublicensee. You shall be liable for all acts and omissions of Client Sublicensees.

**3.8 License Restrictions:** You shall not (and shall not allow any third party to): (a) decompile, disassemble, or otherwise reverse engineer the Software or Third Party Code or attempt to reconstruct or discover any source code, underlying ideas, algorithms, file formats or programming interfaces of the Software or Third Party Code by any means whatsoever (except and only to the extent that applicable law prohibits or restricts reverse engineering restrictions, or as permitted by an applicable Open Source Software license); (b) distribute, sell, sublicense, rent, lease or use the Software, Third Party Code or Sample Code (or any portion thereof) for time sharing, hosting, service provider or like purposes, except as expressly permitted under Section 3.7 of this Agreement; (c) remove any product identification, proprietary, copyright trademark, service mark, or other notices

contained in the Software, Third Party Code or Sample Code; (d) except as permitted in Section 3.2, modify any part of the Software, Third Party Code or Sample Code, create a derivative work of any part of the Software, Third Party Code, or Sample Code, or incorporate the Software, Third Party Code or Sample Code into or with other software, except to the extent expressly authorized in writing by Tableau or as permitted by an applicable Open Source Software license; (e) publicly disseminate performance information or analysis (including, without limitation, benchmarks) from any source relating to the Software; (f) utilize any equipment, device, software, or other means designed to circumvent or remove any form of Product Key or copy protection used by Tableau in connection with the Software, or use the Software together with any authorization code, Product Key, serial number, or other copy protection device not supplied by Tableau or through an Authorized Partner; (g) use the Software to develop a product which is competitive with any Tableau product offerings; (h) use unauthorized Product Keys or keycode(s) or distribute or publish keycode(s) except as may be expressly permitted by Tableau in writing; (i) as applicable to Desktop or User-Based Server, enable access to the Software for a greater number of Authorized Users than the sum quantity of licenses purchased on the applicable Ordering Document(s); or (j) as applicable to Desktop or User-Based Server, reassign license rights between Authorized Users so frequently as to enable a single license to be shared between Authorized Users.

**4. Ownership:** Notwithstanding anything to the contrary contained herein, except for the limited license rights expressly provided herein, Tableau and its licensors have and will retain all rights, title and interest (including, without limitation, all patent, copyright, trademark, trade secret and other intellectual property rights) in and to the Software, Sample Code, Third Party Code, and all copies, modifications and derivative works thereof (including any changes which incorporate any of your ideas, feedback or suggestions). You acknowledge that you are obtaining only a limited license right to the Software, Sample Code, Third Party Code and that irrespective of any use of the words "purchase", "sale" or like terms hereunder no ownership rights are being conveyed to you under this Agreement or otherwise.

**5. Payment:** You shall pay all fees associated with the Software licensed and any services purchased hereunder as set forth in the applicable Ordering Document. All payments shall be made in the currency noted on the applicable Ordering Document within thirty (30) days of the Delivery of the Software to you. Except as expressly set forth herein, all fees are non-refundable once paid. Unless timely provided with a valid certificate of exemption or other evidence that items are not taxable, Tableau will invoice you for all applicable taxes including, but not limited to, VAT, GST, sales tax, consumption tax and service tax. You will make all payments free and clear of, and without reduction for, any withholding or other taxes; any such taxes imposed on payments by you hereunder will be your sole responsibility.

### 6. Term of Agreement

**6.1 Term:** This Agreement is effective as of the Effective Date and expires as set forth herein (the "**Term**"). The term of your license(s) under this Agreement may be perpetual, limited for Evaluation Version, or designated as a fixed-term license in the Ordering Document or by an Authorized Partner, and shall be specified at the time of purchase. Either party may terminate this Agreement (including all related Ordering Documents) if the other party: (a) fails to cure any material breach of this Agreement within thirty (30) days after written notice of such breach including without limitation your failure to pay, provided that Tableau may terminate this Agreement and the Software license(s) (including termination of the Software license(s) if the Agreement has already expired or has been terminated) immediately upon any breach of Section 3.8 (License Restrictions) or if you exceed any other restrictions contained in Section 2 (Tableau Software Products); (b) ceases operation without a successor; or (c) seeks protection under any bankruptcy, receivership, trust deed, creditors arrangement, composition or comparable proceeding, or if any such proceeding is instituted against such party (and not dismissed within sixty (60) days). Termination is not an exclusive remedy and the exercise by either party of any remedy under this Agreement will be without prejudice to any other remedies it may have under this Agreement, by law, or otherwise.

**6.2 Termination:** Upon any expiration or termination of this Agreement, you shall cease any and all use of any Software, destroy all copies thereof and so certify to Tableau in writing.

**6.3 Survival:** Sections 3.8 (License Restrictions), 4 (Ownership), 5 (Payment), 6 (Term of Agreement), 7.3 (Disclaimer of Warranties), 10.1, 10.2, 10.3 and 10.5 (Limitation of Remedies; Indemnification and Damages), 11 (Confidential Information), 12



(Export Compliance) and 13 (General) shall survive any termination or expiration of this Agreement.

## 7. Limited Warranty and Disclaimer.

7.1 **Limited Warranty.** Tableau warrants to you that for a period of thirty (30) days from Delivery (the "Warranty Period") the Software shall operate in substantial conformity with the Documentation. Tableau does not warrant that your use of the Software will be uninterrupted or error-free or that any security mechanisms implemented by the Software will not have inherent limitations. Tableau's sole liability (and your exclusive remedy) for any breach of this warranty shall be, in Tableau's sole discretion, to use commercially reasonable efforts to provide you with an error-correction or work-around which corrects the reported non-conformity, or if Tableau determines such remedies to be impracticable within a reasonable period of time, to refund the license fee paid for the applicable Software. Tableau shall have no obligation with respect to a warranty claim unless notified of such claim within the Warranty Period. For the avoidance of doubt, this warranty applies only to the initial Delivery of Software under an Ordering Document and does not renew or reset, for example, with the delivery of (a) Software updates or maintenance releases or (b) Product Keys.

7.2 **Exclusions.** The above warranty shall not apply: (i) if the Software is used with hardware or software not authorized in the Documentation; (ii) if any modifications are made to the Software by you or any third party; (iii) to defects in the Software due to accident, abuse or improper use by you; (iv) to any Evaluation Version or other Software provided on a no charge or evaluation basis; or (v) to any maps created using the Software ("Maps"), such functionality is provided purely for reference purposes. Tableau makes every effort to ensure the Maps are free of errors but does not warrant the Maps or Map features are accurate. The boundaries and names shown and the designations used in the Maps do not imply official endorsement or acceptance by Tableau.

7.3 **Disclaimer of Warranties.** THIS SECTION 7 IS A LIMITED WARRANTY AND, EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 7, THE SOFTWARE, INCLUDING WITHOUT LIMITATION THE MAPS AND THE THIRD-PARTY CODE, AND ALL SERVICES ARE PROVIDED "AS IS". NEITHER TABLEAU NOR ITS LICENSORS MAKES ANY OTHER WARRANTIES, CONDITIONS OR UNDERTAKINGS, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF TITLE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT. YOU MAY HAVE OTHER STATUTORY RIGHTS. HOWEVER, TO THE FULL EXTENT PERMITTED BY LAW, THE DURATION OF STATUTORILY REQUIRED WARRANTIES, IF ANY, SHALL BE LIMITED TO THE LIMITED WARRANTY PERIOD.

8. **Support & Maintenance.** Subject to the terms and conditions of this Agreement, and the applicable Ordering Document, you may purchase, including for renewal terms, support and maintenance services as set forth in Tableau's then-current Support and Maintenance Policies ("[Support and Maintenance Services](#)") and as specified in your Ordering Document. All Support and Maintenance Services renewals will be subject to the terms and conditions of this Agreement including Tableau's then-current Support and Maintenance Policies.

9. **Professional Services.** Tableau shall provide the number of person-days of professional consulting or training services ("Professional Services") purchased in the applicable Ordering Document or online ordering process. The parties acknowledge that the scope of the Professional Services provided hereunder consists solely of either or both of: (a) assistance with Software installation, deployment, and usage; and (b) training in use of the Software. You shall have a license right to use any deliverables (including any documentation, code, Software, training materials or other work product) delivered as part of the Professional Services ("Deliverables") solely in connection with your permitted use of the Software, subject to all the same terms and conditions as apply to your Software license (including in Section 3.8 (License Restrictions)), and subject to any additional terms and conditions provided with the Deliverables. You may order Professional Services under a Statement of Work ("SOW") describing the work to be performed, fees and any applicable milestones, dependencies and other technical specifications or related information. Each SOW must be signed by both parties before Tableau shall commence work under such SOW. If the parties do not execute a separate SOW, the Services shall be provided as stated on the Ordering Document. You will reimburse Tableau for reasonable travel and lodging expenses as incurred.

## 10. Limitation of Remedies; Indemnification and Damages.

10.1 BUT FOR: (1) EITHER PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 10, (2) EITHER PARTY'S BREACH OF SECTION 11 (CONFIDENTIAL INFORMATION), OR (3) YOUR BREACH OF SECTION 3.8 (LICENSE RESTRICTIONS) OR SECTION 12 (EXPORT COMPLIANCE), NEITHER PARTY SHALL BE LIABLE FOR ANY LOSS OF USE, LOST DATA, FAILURE OF SECURITY MECHANISMS, INTERRUPTION OF BUSINESS, OR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING LOST PROFITS OR COSTS OF COVER), REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES IN ADVANCE.

10.2 BUT FOR: (1) EITHER PARTY'S INDEMNIFICATION OBLIGATIONS UNDER SECTION 10, (2) EITHER PARTY'S BREACH OF SECTION 11 (CONFIDENTIAL INFORMATION), OR (3) YOUR BREACH OF SECTION 3.8 (LICENSE RESTRICTIONS), SECTION 5 (PAYMENT) OR SECTION 12 (EXPORT COMPLIANCE), EACH PARTY'S ENTIRE LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE FEES PAID OR OWED BY YOU FOR THE SOFTWARE OR SERVICE DIRECTLY CAUSING THE DAMAGES.

10.3 The parties agree that the limitations specified in this Section 10 will survive and apply even if any limited remedy specified in this Agreement is found to have failed of its essential purpose.

10.4 **Tableau Indemnification:** Tableau shall defend you from and against any claim by a third party alleging that the Software when used as authorized under this Agreement infringes a U.S. patent, U.S. copyright, or U.S. trademark and shall indemnify and hold you harmless from and against any damages and costs awarded against you or agreed in settlement by Tableau (including reasonable attorneys' fees) resulting from such claim, provided that Tableau shall have received from you: (i) prompt written notice of such claim (but in any event notice in sufficient time for Tableau to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, and settlement (if applicable) of such claim; and (iii) all reasonably necessary cooperation from you. If your use of the Software is (or in Tableau's opinion is likely to be) enjoined, if required by settlement or if Tableau determines such actions are reasonably necessary to avoid material liability, Tableau may, in its sole discretion: (a) substitute for the Software substantially functionally similar programs and documentation; (b) procure for you the right to continue using the Software; or if (a) and (b) are not commercially reasonable, (c) terminate the Agreement and refund to you the license fee paid by you as reduced to reflect a five year straight-line depreciation from the applicable license purchase date. The foregoing obligations of Tableau shall not apply: (1) if the Software is modified by any party other than Tableau, but solely to the extent the alleged infringement is caused by such modification; (2) if the Software is combined with products or processes not provided or authorized by Tableau, but solely to the extent the alleged infringement is caused by such combination; (3) to any unauthorized use of the Software; (4) to any unsupported release of the Software; (5) to any third-party code contained within the Software; or (6) if you settle or make any admissions with respect to a claim without Tableau's prior written consent. THIS SECTION 10.4 SETS FORTH TABLEAU'S AND ITS LICENSORS' SOLE LIABILITY AND YOUR SOLE AND EXCLUSIVE REMEDY WITH RESPECT TO ANY CLAIM OF INTELLECTUAL PROPERTY INFRINGEMENT.

10.5 **Indemnification by You.** Subject to this Section 10, you shall defend Tableau from and against all claims, arising out of (a) any claim by third parties (including any Client Sublicensees and Contractors) resulting from or relating to (i) any breach by you of Section 3.7 (Client Sublicensees) or (ii) a Client Sublicensees' use of the Software or (iii) any breach by your Contractor of the terms and conditions of this Agreement; or (b) any claims, penalties, loss or damage arising out of a breach of your obligations under Section 12 (Export Compliance), and shall indemnify and hold Tableau harmless from and against any damages and costs awarded against Tableau or agreed in settlement by you (including reasonable attorney's fees) resulting from such claims, provided that you shall have received from Tableau: (i) prompt written notice of such claim (but in any event notice in sufficient time for you to respond without prejudice); (ii) the exclusive right to control and direct the investigation, defense, and settlement (if applicable) of such claim; and (iii) all reasonably necessary cooperation from Tableau. You may not settle any such claim relating to the Software without Tableau's prior written consent, which shall not be unreasonably withheld, conditioned or delayed.

11. **Confidential Information.** Each party agrees that all code, inventions, know-how, business, technical and financial information it obtains ("Receiving Party") from the disclosing party ("Disclosing Party") constitute the confidential property of the Disclosing Party



("Confidential Information"), provided that it is identified as confidential at the time of disclosure or should be reasonably known by the Receiving Party to be Confidential Information due to the nature of the information disclosed and the circumstances surrounding the disclosure. Any software, documentation or technical information provided by Tableau (or its agents), performance information relating to the Software, and the terms of this Agreement shall be deemed Confidential Information of Tableau without any marking or further designation. Except as expressly authorized herein, the Receiving Party will hold in confidence and not use or disclose any Confidential Information. The Receiving Party's nondisclosure obligation shall not apply to information which the Receiving Party can document: (a) was rightfully in its possession or known to it prior to receipt of the Confidential Information; (b) is or has become public knowledge through no fault of the Receiving Party; (c) is rightfully obtained by the Receiving Party from a third party without breach of any confidentiality obligation; (d) is independently developed by employees of the Receiving Party who had no access to such information; or (e) is required to be disclosed pursuant to a regulation, law or court order (but only to the minimum extent required to comply with such regulation or order and with advance notice to the Disclosing Party). The Receiving Party acknowledges that disclosure of Confidential Information would cause substantial harm for which damages alone would not be a sufficient remedy, and therefore that upon any such disclosure by the Receiving Party, the Disclosing Party shall be entitled to appropriate equitable relief in addition to whatever other remedies it might have at law.

**12. Export Compliance.** You acknowledge that the Software is subject to United States export control and economic sanctions laws, regulations and requirements and to import laws, regulations and requirements of certain foreign governments. You shall not, and shall not allow any third party to, export from the United States or allow the re-export or re-transfer of any part of the Software: (i) to any country subject to export control embargo or economic sanctions implemented by any agency of the U.S. Government; (ii) to any person or entity on any of the U.S. Government's Lists of Parties of Concern (<http://www.bis.doc.gov/index.php/policy-guidance/lists-of-parties-of-concern>); (iii) to any known end-user or for any known end-use related to the proliferation of nuclear, chemical or biological weapons or missiles, without first obtaining any export license or other approval that may be required by any U.S. Government agency having jurisdiction with respect to the transaction; or (iv) otherwise in violation of any export or import laws, regulations or requirements of any United States or foreign agency or authority.

**13. General.**

**13.1 Assignment.** This Agreement will bind and inure to the benefit of each party's permitted successors and assigns. Tableau may assign this Agreement to any affiliate or in connection with a merger, reorganization, acquisition or other transfer of all or substantially all of Tableau's assets or voting securities. You may not assign or transfer this Agreement, in whole or in part, without Tableau's written consent except that you may assign your rights and obligations under this Agreement, in whole but not in part, without Tableau's written consent in connection with any merger, consolidation, sale of all or substantially all of your assets, or any other similar transaction provided that: (i) the assignee is not a direct competitor of Tableau; (ii) you provide prompt written notice of such assignment to Tableau; (iii) the assignee is capable of fully performing your obligations under this Agreement; and (iv) the assignee agrees to be bound by the terms and conditions of this Agreement. Any attempt to transfer or assign this Agreement without such written consent will be null and void.

**13.2 Severability.** If any provision of this Agreement shall be adjudged by any court of competent jurisdiction to be unenforceable or invalid, that provision shall be limited to the minimum extent necessary so that this Agreement shall otherwise remain in effect.

**13.3 Governing Law; Jurisdiction and Venue.** Excluding conflict of laws rules, this Agreement shall be governed by and construed under (a) the laws of the State of Washington, U.S. if you are located in North or South America, (b) the laws of Singapore if you are located in Asia or Australia, or (c) the laws of England and Wales if you are located outside of North or South America, Asia and Australia. All disputes arising out of or in relation to this Agreement shall be submitted to the exclusive jurisdiction of the courts of (i) Seattle, Washington when the laws of Washington apply, (ii) Singapore when the laws of Singapore apply, or (iii) London when the laws of England and Wales apply. Nothing in this section shall restrict Tableau's right to bring an action (including for example a motion for injunctive relief) against you in the jurisdiction where your place of business is located. The United Nations Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transactions Act, as currently

enacted by any jurisdiction or as may be codified or amended from time to time by any jurisdiction, do not apply to this Agreement.

**13.4 Attorneys' Fees and Costs.** The prevailing party in any action to enforce this Agreement will be entitled to recover its attorneys' fees and costs in connection with such action.

**13.5 Notices and Reports.** Any notice or report hereunder shall be in writing. If to Tableau, such notice or report shall be sent to Tableau at 837 N. 34<sup>th</sup> Street, Suite 200, Seattle, WA 98103 to the attention of "Legal Department". If to you, such notice or report shall be sent to the address you provided upon placing your order. Notices and reports shall be deemed given: (i) upon receipt if by personal delivery; (ii) upon receipt if sent by certified or registered mail (return receipt requested); or (iii) one day after it is sent if by next day delivery by a major commercial delivery service.

**13.6 Amendments; Waivers.** No supplement, modification, or amendment of this Agreement shall be binding, unless executed in writing by a duly authorized representative of each party to this Agreement. Nothing in this Agreement obligates you to submit or Tableau to accept orders for Software. No waiver will be implied from conduct or failure to enforce or exercise rights under this Agreement, nor will any waiver be effective unless in a writing signed by a duly authorized representative on behalf of the party claimed to have waived. No provision of any purchase order or other business form, including any electronic invoicing portals and vendor registration processes, employed by you will supersede the terms and conditions of this Agreement, and any such document relating to this Agreement shall be for administrative purposes only and shall have no legal effect.

**13.7 Entire Agreement.** This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements and communications relating to the subject matter of this Agreement. In the event of any inconsistent, incompatible or conflicting provisions, this signed Agreement (including any amendments) shall take precedence, followed by the provisions of any applicable Ordering Document.

**13.8 Independent Contractors.** The parties to this Agreement are independent contractors. There is no relationship of partnership, joint venture, employment, franchise or agency created hereby between the parties. Neither party will have the power to bind the other or incur obligations on the other party's behalf without the other party's prior written consent.

**13.9 Audit Rights.** Upon Tableau's written request, you shall certify in a signed writing that your use of the Software is in full compliance with the terms of this Agreement (including any Core and user limitations) and provide a current list of Authorized Users for Desktop and User-Based Server licenses. With reasonable prior notice, Tableau may audit your use of the Software, software monitoring system and records, provided such audit is during regular business hours. If such inspections or audits disclose that you have installed, accessed or permitted access to the Software in a manner that is not permitted under this Agreement, then Tableau may terminate this Agreement pursuant to Section 6 and you are liable for the reasonable costs of the audit in addition to any other fees, damages and penalties Tableau may be entitled to under this Agreement and applicable law.

**13.10 Force Majeure.** Neither party shall be liable to the other for any delay or failure to perform any obligation under this Agreement (except for a failure to pay fees) if the delay or failure is due to unforeseen events, which occur after the signing of this Agreement and which are beyond the reasonable control of the parties, such as strikes, blockade, war, terrorism, riots, natural disasters, refusal of license by the government or other governmental agencies, in so far as such an event prevents or delays the affected party from fulfilling its obligations and such party is not able to prevent or remove the force majeure at reasonable cost.

**13.11 Government End-Users.** The Software is commercial computer software. If the user or licensee of the Software is an agency, department, or other entity of the United States Government, the use, duplication, reproduction, release, modification, disclosure, or transfer of the Software, or any related documentation of any kind, including technical data and manuals, is restricted by a license agreement or by the terms of this Agreement in accordance with Federal Acquisition Regulation 12.212 for civilian purposes and Defense Federal Acquisition Regulation Supplement 227.7202 for military purposes. The Software was developed fully at private expense. All other use is prohibited.

**13.12 Authorized Partner.** If you received the Software under an agreement ("Partner Agreement") with an authorized Tableau

reseller, partner or OEM ("Authorized Partner") then, notwithstanding anything to the contrary in this Agreement: (a) your use of the Software is subject to any additional terms in the Partner Agreement, including any limitations on use of the Software in conjunction with third-party applications; and (b) you agree to pay the Authorized Partner the fees agreed in the Partner Agreement and you have no direct payment obligations to Tableau for that purchase under Section 5 above. If your warranty and support terms stated in your Partner Agreement are different than what is stated in Section 7 or 8 herein, then Tableau has no warranty or support obligations to you under this Agreement (although the disclaimers of warranties in Section 7.3 still apply to you). If your warranty and support terms passed on in your Partner Agreement are as stated herein, then Section 7 and 8 shall apply to you as written. Notwithstanding anything in this Agreement to the contrary, (i) the Partner Agreement may not modify any of the

remaining terms of this Agreement and (ii) the Partner Agreement is between you and the Authorized Partner and is not binding on Tableau. Tableau may terminate this Agreement (including your right to use the Software) in the event Tableau fails to receive payment for your use of the Software from the Authorized Partner or if you breach any term of this Agreement.

13.13 Third-Party Beneficiary. Tableau Software, Inc., its affiliates and its licensors may be third party beneficiaries of this Agreement. No other third party, including without limitation your Client Sublicensees or Contractors under Section 3.7, is intended to be a beneficiary of this Agreement entitled to enforce its terms directly.

The parties have caused this End User License Agreement to be executed by their duly authorized representatives to be effective as of the last date noted below ("Effective Date").

<b><u>TABLEAU SOFTWARE, INC.</u></b>	<b><u>SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT</u></b>
By (Signature) _____	By (Signature) _____
Name (Print) _____	<u>Dr. Debra Fitzsimons</u> Name (Print) _____
Title _____	<u>Vice Chancellor, Business Services</u> Title _____
Date _____	Date _____
Address for Notice: 837 North 34 <sup>th</sup> Street, Suite 200 Seattle, WA 98103	Taxpayer ID No. _____
Phone: 206-633-3400 Fax: 206-237-8550 (Attn: Legal) <a href="mailto:legal@tableausoftware.com">legal@tableausoftware.com</a>	Address: _____ _____ Phone: _____ Fax: _____ Email: _____



**Tableau Software, Inc.**  
837 North 34th Street, Suite 200  
Seattle, WA 98103  
Phone: (206) 633-3400  
Fax: (206) 260-2883  
FEIN: 47-0945740  
DUNS: 60-386-5093

## INVOICE

Quote: #Q1507-390266  
Order Number: 2513850

Quote Date: 1-Jul-2015  
Quote Expires: 29-Jul-2015

Sales Contact: Tyler Harris  
Phone: (206) 633-3400  
Email: [tharris@tableau.com](mailto:tharris@tableau.com)

### South Orange County Community College District

Gene Tjoa  
28000 Marguerite Pkwy  
Mission Viejo, CA 92692-3635  
US  
Phone:  
Email: [gtjoa@socccd.edu](mailto:gtjoa@socccd.edu)

Product Name	Quantity	Unit Price	Adjusted Unit Price	Total
Server - Single Machine Core License	8	USD 14,910.00	USD 14,910.00	USD 119,280.00
Server - Single Machine Core Maintenance <i>Maintenance Period: 15-Jul-2015 - 14-Jul-2016</i>	8	USD 3,750.00	USD 3,750.00	USD 30,000.00
Desktop - Professional User - License EDU/NFP	12	USD 1,200.00	USD 1,200.00	USD 14,400.00
Desktop - Professional User - Maintenance EDU/NFP <i>Maintenance Period: 15-Jul-2015 - 14-Jul-2016</i>	12	USD 300.00	USD 300.00	USD 3,600.00
Services - Server Rapid Start	1	USD 10,000.00	USD 10,000.00	USD 10,000.00
Training - Tableau Desktop Fundam & Adv Combo Private	1	USD 15,000.00	USD 15,000.00	USD 15,000.00
Services - Hourly Rate	40	USD 250.00	USD 250.00	USD 10,000.00
Server-Web Client Interactor-Maint Upgrade - Credit EDU/NFP	15	USD -106.00	USD -106.00	USD -1,590.00
Server-Web Client Interactor-License Upgrade- Credit EDU/NFP	15	USD -450.00	USD -450.00	USD -6,750.00
<b>Estimated Expenses</b>				
Estimated Service Expenses	1			USD 5,000.00
Estimated Training Expenses	1			USD 3,750.00

<b>Subtotal</b>	USD 202,280.00
<b>Applied Credit</b>	USD -8,340.00
<b>Estimated Expenses</b>	USD 8,750.00
<b>Total</b>	USD 202,690.00

### Memo:

This quote is to upgrade your existing Tableau Server with 15 interactors to one 8-Core Tableau Server deployment. The quote includes a 75% credit for server license fees paid to date, and a full credit on your existing server's unused maintenance. The maintenance period for your upgraded 8-Core Tableau Server shall extend one year from order fulfillment. Estimated purchase date is 07/15/2015. Price is subject to change based on actual purchase date.



**Please Note:**

- **Payment Terms are Net 30.**
- Orders can be submitted via secure fax to (206) 260-2883 or by email to [customerservice@tableausoftware.com](mailto:customerservice@tableausoftware.com).
- All products are delivered electronically through a secure e-fulfillment site; no physical materials will be shipped.
- Tableau Delivery Instructions Form: <http://www.tableausoftware.com/dif>.
- All orders are subject to the terms and conditions outlined: <http://www.tableau.com/eula.pdf>.
- For details about Tableau maintenance and support: <http://www.tableausoftware.com/mrpolicy>.
- Purchase orders must include each product line item separately with quantity, unit price and total.
- Services will be invoiced upon completion and governed by: <http://www.tableausoftware.com/psa.pdf>.
- No product purchases are contingent on any professional services.
- When applicable, travel & expenses will be billed at cost in a separate invoice after the services are delivered.
- Cancellation of your Services or Training are subject to the following policy: <http://www.tableausoftware.com/cancellation-policy>.
- Maintenance in year one is not optional; optional subsequent second year fees will be the same as in year one.
- Maintenance Renewals not remitted by expiration date are subject to a 25% reinstatement fee.
- Upon invoicing, actual sales tax may change based on ship-to location.
- VAT/GST shall apply as appropriate for Tableau Conference events.

**Payment Instructions:**

**Wire Transfer and ACH Instructions**

Currency: US Dollar (USD)  
Beneficiary Bank: Silicon Valley Bank  
3003 Tasman  
Santa Clara, California 95054  
Beneficiary Name: Tableau Software, Inc.  
Beneficiary Account: Domestic: 3300681455 (ACH/EFT Routing: #121140399)  
International: 3300681455 (SWIFT: SVBKUS6S)

All transaction fees must be covered by sender and should be specified upon initiation of the wire transfer. Please include your Company Name and Invoice Number(s) with your wire transfer to ensure timely and accurate application of your payment. This invoice is computer generated and no signature is required.

**Other Payment Options**

Credit Card Payment Form: <http://www.tableau.com/ccform>  
Purchase Order: Remit to Tableau Software via email to [customerservice@tableau.com](mailto:customerservice@tableau.com).  
To Pay By Check: Include invoice number on check and remit to:  
Tableau Software, Inc.  
PO Box 204021  
Dallas, TX 75320-4021

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Gymnasium and Baseball Stadium Bleacher Replacement Project, Architectural Services Agreement, Amendment No. 1, R2A Architecture

**ACTION:** Approval

---

### **BACKGROUND**

On May 19, 2015, the district contracted with R2A Architecture for architectural services on the Saddleback College Gymnasium and Baseball Bleacher Replacement project for \$170,322. The original agreement provided for additional services, if necessary.

The Architect evaluated the Baseball Field project component and found that numerous elements, including lighting, adjacent structures, and bleacher access do not comply with code requirements for access.

### **STATUS**

College staff worked with the architect to define the scope and associated costs and recommends approval of Amendment No. 1 (EXHIBIT A) in the amount of \$51,315 for a new contract equaling \$221,637.

Funds are available in the Saddleback College general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A) with R2A Architecture for additional architectural services in the amount of \$51,315 for the Saddleback College Gymnasium and Baseball Stadium Bleacher Replacement project for a total fee of \$221,637.

**AMENDMENT No. 1  
TO ARCHITECTURAL SERVICES AGREEMENT FOR  
THE GYMNASIUM AND BASEBALL STADIUM BLEACHER REPLACEMENT PROJECT  
SADDLEBACK COLLEGE**

**July 20, 2015**

**THIS AMENDMENT** shall modify the original agreement dated May 19, 2015 by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT," and R2A ARCHITECTURE, 2900 Bristol Street, Suite E-205, Costa Mesa, CA, 92626, hereinafter referred to as "VENDOR".

**WHEREAS**, Article 11.16 of the original agreement provides that the terms, rates, and provisions of said agreement may be amended by mutual consent of the parties by written modification only; and

**WHEREAS**, Article 2 of the original agreement defines the scope of services; and

**WHEREAS**, Article 3 of the original agreement provides for additional architect services; and

**WHEREAS**, Article 6 of the original agreement establishes the compensation for the Agreement at \$166,322 with a reimbursable allowance of \$4,000 for a total contract amount of \$170,322; and

**WHEREAS**, Saddleback College has requested additional services to provide for design of access compliance requirements, in the amount of \$51,315.

**NOW, THEREFORE**, the parties agree as follows:

Modify Article 6, Compensation to reflect the following:

Original Contract Amount	\$ 170,322
<b>Amendment No. 1</b>	<b><u>\$ 51,315</u></b>
<b>Total Contract Amount:</b>	<b><u>\$ 221,637</u></b>

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"VENDOR"  
R2A Architecture

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Etienne Runge  
Principal/CEO

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College Adopt Resolution 15-34, Intention to Enter into Agreement and set a Public Hearing for San Diego Gas and Electric Easement

**ACTION:** Approval

---

### **BACKGROUND**

On October 14, 1969 the district granted San Diego Gas and Electric (SDG&E) a right of way to provide power to the Saddleback Campus. On March 23, 1973 the district granted an easement to SDG&E for power distribution on Lower Campus Drive.

The new auto technology building requires additional power from SDG&E. SDG&E requires an easement beyond the previous limits granted in March 1973.

California Education Code 81310 et seq. requires the Board to adopt a resolution (EXHIBIT A) declaring its intention to convey any real property belonging to the district and to conduct a public hearing prior to entering into the dedication or conveyance of any property.

### **STATUS**

Staff worked with SDG&E to arrive at an easement and obtained legal counsel. SDG&E's requested easement (EXHIBIT B) will run adjacent to the existing easement on Lower Campus Drive to the S/W corner of parking lot 2, and then across Lower Campus Drive to the new auto technology building.

Information on the proposed agreement will be made available to the Board and the public prior to the hearing on August 24, 2015. At the conclusion of the hearing, the Board will make a determination on whether the agreement is in the best interest of the district and whether to enter into the agreement.

No costs are associated with this proposal.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 15-34 (EXHIBIT A) declaring its intention to enter into an agreement and to set a public hearing for August 24, 2015 regarding the San Diego Gas and Electric easement.

Resolution No. 15-34

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
DECLARING  
ITS INTENT TO ENTER INTO SDG&E GRANT OF EASEMENT  
AGREEMENT AND PUBLIC HEARING  
ON THESE AGREEMENTS  
SADDLEBACK COLLEGE

July 20, 2015

**WHEREAS**, Education Code sections 81310, et seq., authorizes the Board of Trustees of a community college district to dedicate real property for electric or telephone line improvements; and

**WHEREAS**, the district staff and district counsel have reviewed the terms set forth in the proposed Grant of Easement agreement by and between San Diego Gas and Electric dba SDG&E, the District and the Lessee to the property and determined the request to be acceptable; and

**NOW, THEREFORE**, the Board of Trustees of the South Orange County Community College District FINDS, DECLARES, RESOLVES and ORDERS as follows:

1. The Board of Trustees hereby declares its intention to enter into an agreement with SDG&E to provide a Grant of Easement.
2. NOTICE IS HEREBY GIVEN that August 24, 2015, at 6:30 p.m. at 28000 Marguerite Parkway, Mission Viejo, California in board room HS 145, is hereby fixed as the time and place that the Board of Trustees will conduct a public hearing to determine if the terms of the Grant of Easement agreement with SDG&E are acceptable to the District.

At the conclusion of the public hearing, the Board of Trustees will determine whether or not to enter into the proposed Grant of Easement agreement with SDG&E upon the terms and conditions set forth therein or upon such other terms as the Board may determine to be in the best interests of the District.

3. The secretary of the Board of Trustees is hereby authorized and directed to give notice of the adoption of this resolution by publication in the Orange County Register newspaper not less than fifteen (15) days prior to the date of the public hearing on this matter.

**PASSED AND ADOPTED**, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on July 20, 2015.

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T.J. Prendergast, III, President

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Timothy Jemal, Vice President

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James R. Wright, Clerk

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Marcia Milchiker, Member

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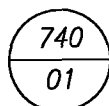
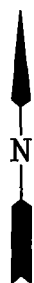
Barbara J. Jay, Member

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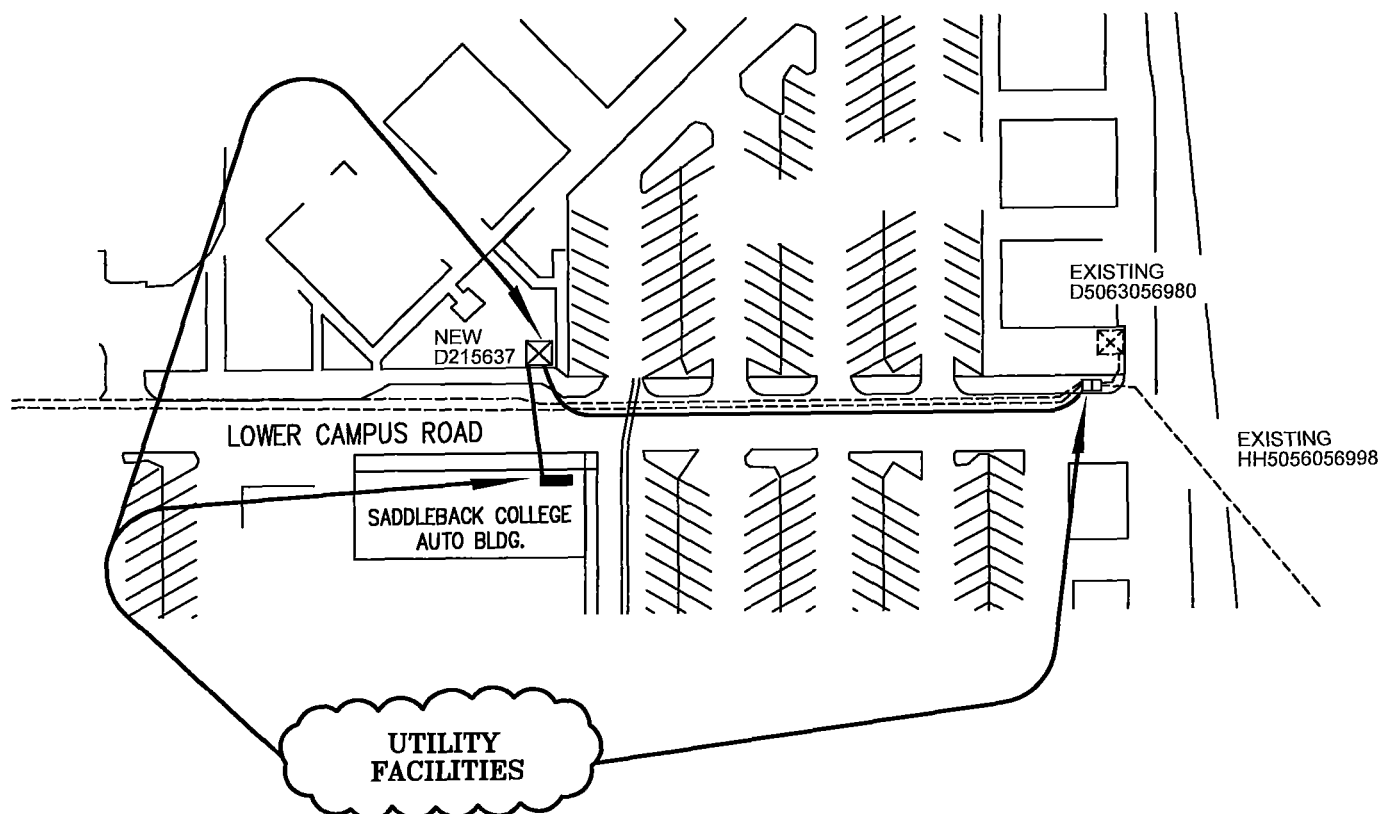
David B. Lang, Member

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Gary L. Poertner, Chancellor  
And Secretary to the Governing Board



# RANCHO MISSION VIEJO OR LA PAZ BOOK 1, PAGES 63 & 64 OF PATENTS



OWNER:  
SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

APN 740-012-38

REF: R/W70692  
S-3543

## UG ELEC.

<b>SAN DIEGO GAS &amp; ELECTRIC</b> SAN DIEGO, CALIFORNIA		ORIGINATOR:	OK TO INSTALL:	PROJECT NO. 452143-020		
		JDunne				
<b>SADDLEBACK COLLEGE</b> Auto Shop Bldg. San Juan Capistrano		SURVEYED BY:	R/W OK:	CONST. NO. 2367060		
		NONE				
		DRAWN BY:	DATE:	DRAWING NO.		
		Echeverria				
		DATE:	THOS. BROS.			
		06/02/15	952-C2			
		SCALE:				
		NONE				

NO.	SUPPLEMENTS	DATE:	BY	APP'D

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

**ACTION:** Approval

---

### **BACKGROUND**

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

### **STATUS**

Trustee Nancy Padberg was absent from the June 22, 2015 board meeting due to medical reasons.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt resolution 15-30 (Exhibit A) authorizing payment to Trustee Padberg who was absent from the June 22, 2015 meeting of the Board of Trustees.



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT  
FROM BOARD MEETING**

**RESOLUTION 15-30**

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on June 22, 2015, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Nancy Padberg could not be present at the meeting; and  
WHEREAS, it was determined that Trustee Padbergs' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Nancy Padberg shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, June 22, 2015.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: Office of Instruction Reorganization

**Action:** Approval

---

### **BACKGROUND**

The Saddleback College Office of Instruction (OOI) oversees the largest area of direct responsibility in the district. The OOI provides services to over 40,000 students each year, offering more than 5,300 classes annually in more than 250 academic degree and certificate programs. It encompasses ten large instructional divisions, 11 instructional deans, 8 directors, and over 230 full-time faculty, 660 adjunct faculty, and 200 full- and part-time classified staff. Additionally, the OOI directly manages the Office of Planning, Research and Accreditation, Curriculum Office, and Honors Program. If the OOI was a stand-alone college, it would be larger than a majority of the community colleges in California.

Saddleback has maintained the existing OOI organizational structure throughout its 47-year history in spite of heightened complexity, volume, and scope of work including substantial enrollment growth, increased academic and training programs, emphasis on student success and accountability, expanded grant funded programs and projects, increased external partnerships, and much more. For example, there are many new standards and accountability requirements for the state chancellor's office, governor and legislature, accreditation, economic and workforce development, and U.S. and California departments of education. As a result, the existing organizational structure of OOI cannot provide the proper leadership and management necessary to adequately continue Saddleback's record of excellence.

Over the past year, Saddleback underwent college-wide discussions on how best to organize OOI. Based on recommendations and input from faculty and Academic Senate, classified staff and Classified Senate, Vice President for Instruction Council (deans), department chairs, Management Team, Planning and Budget Steering Committee, and Consultation Council, the college developed the proposed reorganization. On May 5, 2015, Saddleback's Consultation Council unanimously recommended to President Burnett the creation of the Assistant Vice President for Institutional Effectiveness (AVP) position. On June 16, 2015, the Consultation Council unanimously recommended to President Burnett that the AVP position be the top priority for funding as the final step in the college's annual budget and resource allocation process.

Item Submitted by: *Dr. Tod A. Burnett, President*

## **STATUS**

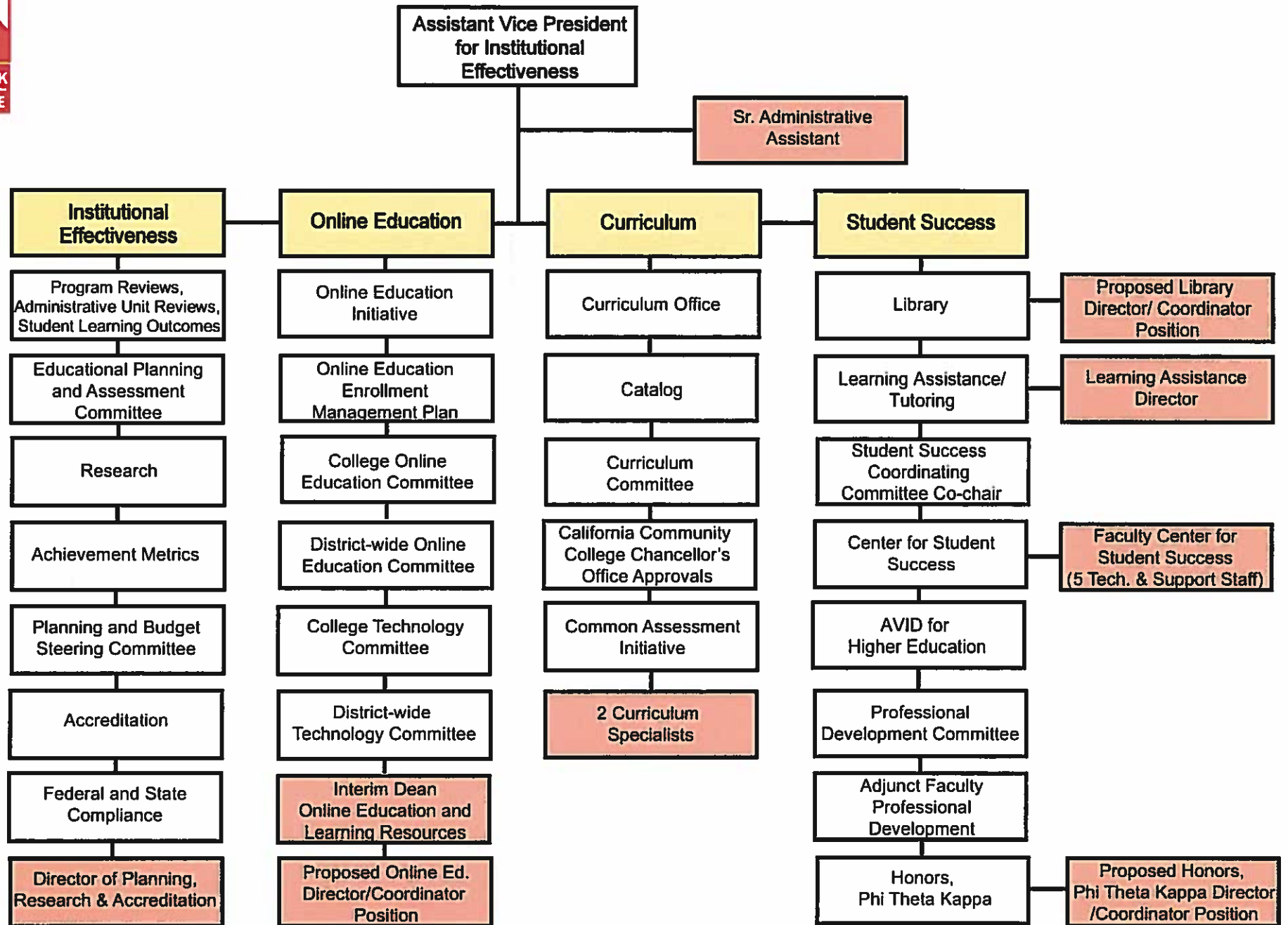
Approval of the AVP position will divide the work of the OOI under two executives to enhance and strengthen instructional leadership and management. The AVP will oversee four areas: 1) institutional effectiveness; 2) student success; 3) curriculum; and 4) online education (see Exhibit A: AVP Organization and Function Chart). The Vice President for Instruction (VPI) will oversee five areas: 1) instructional divisions; 2) enrollment management; 3) faculty and Academic Senate; 4) instructional leadership and coordination; and 5) academic initiatives (see Exhibit B: VPI Organization and Function Chart). As a result of this reorganization, the number of direct reports under the VPI will be reduced to 13 positions.

## **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed Saddleback College Office of Instruction reorganization.



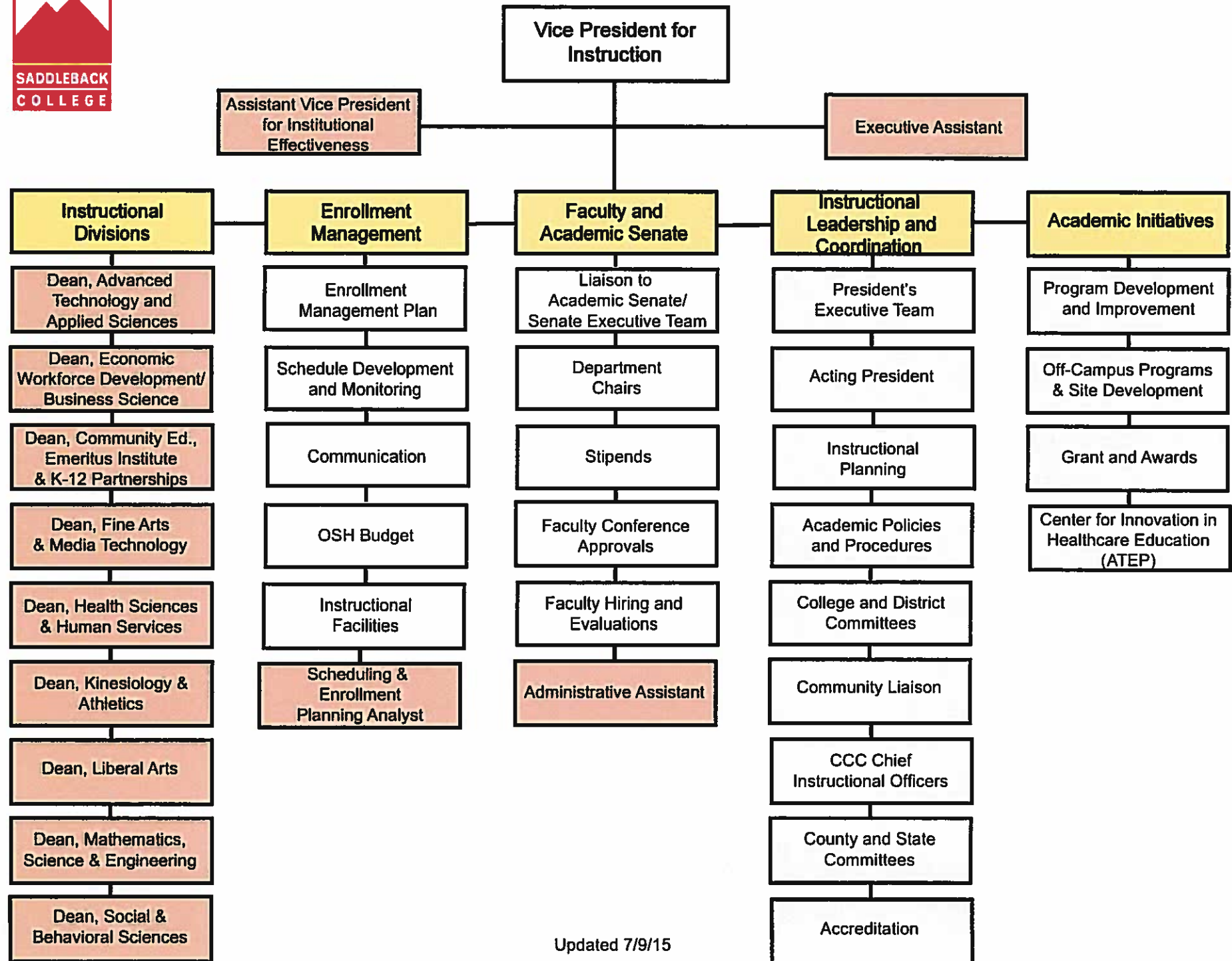
## Proposed Assistant Vice President for Institutional Effectiveness Organization and Function Chart





## Proposed Vice President for Instruction Organization and Function Chart

Exhibit B



Updated 7/9/15

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Academic Personnel Actions – Regular Items

**ACTION:** Approval/Ratification

---

**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

Item Submitted By: *David P. Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

**1. ACADEMIC EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. CARNIE, HENRY, is to be employed as History Instructor, Pos #1612, School of Humanities, Irvine Valley College, effective August 10, 2015. Approximate Salary Placement: Class V, Step 1. This is a replacement position for Francisco Marmolejo, who retired. (Exhibit B, Attachment 1)
- b. <sup>1</sup>CASEY, HOLLIS, is to be employed as Counselor (Generalist), Pos #4896, Division of Counseling Services and Special Programs, Saddleback College, effective July 27, 2015. Approximate Salary Placement: Class III, Step 1. This is a replacement position for Efren Rangel, who has made a voluntary lateral transfer from Counselor (Generalist) to EOPS Counselor.
- c. FRIZLER, KARLA, is to be employed as ESL Instructor (Full-time, Temporary, Sabbatical Leave Replacement, AY 2015-2016), Pos #5187, Division of Liberal Arts, Saddleback College, effective August 10, 2015. Approximate Salary Placement: Class II, Step 1. This is a one-year sabbatical leave replacement position for Chin Lam. (Exhibit B, Attachment 2)
- d. GUSTAFSON, MICHELLE, is to be employed as Counselor (Generalist), Pos #1679, Division of Counseling Services and Special Programs, Saddleback College, effective July 27, 2015. Approximate Salary Placement: Class IV, Step 1. This is a replacement position for Gary Stakan, who retired. (Exhibit B, Attachment 3)
- e. LUNETTO, KATHLEEN, is to be employed as Culinary Arts Instructor, Pos #5117, Division of Advanced Technology and Applied Science, Saddleback College, effective August 10, 2015. Approximate Salary Placement: Class I, Step 1. This is a new position approved by the Board of Trustees on November 17, 2014. (Exhibit B, Attachment 4)
- f. MCGIRR, JULIE, is to be employed as English as a Second Language Instructor, Pos #1691, Division of Liberal Arts, Saddleback College, effective August 10, 2015. Approximate Salary Placement: Class II, Step 3. This is a replacement position for Aaron Albright, who retired. (Exhibit B, Attachment 5)
- g. TRAN, LISA, is to be employed as Counselor (Generalist), Pos #6313, Division of Counseling Services and Special Programs, Saddleback College, effective July 27, 2015. Approximate Salary Placement: Class III, Step 1. This is a new position approved by the Board of Trustees on October 27, 2014. (Exhibit B, Attachment 6)

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<sup>1</sup> Correction: Position number 4896, to which Ms. Casey has been assigned, is a replacement position for Efren Rangel, who has made a voluntary lateral transfer from Counselor (Generalist) to EOPS Counselor; the item approved by the Board of Trustees on June 22, 2015, stated in error that it was a new position.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Bothwell, Dustin	MS/Physical Education	Men's Baseball Tr.	II/1	08/17/15
Fomaciari, Federica	PHD/Communication	Journalism/IVC	V/1	08/17/15
Holden, Jeremy	BA/Graphic Design	Dig. Media Arts/IVC	I/1	08/17/15
Jansen, Erin	MS/Chemistry	Chemistry	II/1	08/17/15
Matthews, Nicholas	MA/Comm. Studies	Speech/IVC	II/1	08/17/15
Mendola, John	MA/Bus. Admin.	Entrepreneurial/IVC	II/1	08/17/15
Murray, Brent	MS/Clinical Psych.	DSPS/SC	II/1	08/17/15
Perlman, Randilynn	MA/TESL	ESL/IVC	II/1	08/17/15
Price, Bryan	MA/History	History/IVC	II/1	08/17/15
Reynolds, Christopher	MFA/Studio Art	Digital Media/IVC	II/1	08/17/15
Richards, Holly	MA/Human Devlp't	Child Devlp't/SC	II/1	08/17/15
Rivera, Kelly	MA/Political Science	Social Sciences/IVC	II/1	08/17/15
Rudolph, Shari	MA/Mktg & Entr Studies	Management/IVC	II/1	08/17/15
Sandquist, Meg	MA/Biology	Tutoring/IVC	II/1	08/17/15
Schmitt, Mary	MA/Humanities	Humanities/IVC	II/1	08/17/15
Selff, Sean	AA/Auto Mechanic	Automotive/SC	I/1	08/17/15
Walker, Tina	MS/Biology	Biology/SC	III/4	08/17/15
Wheelahan, Melissa	MA/Early Childhood	Child Dvlpmnt/SC	II/1	08/17/15
Wong, Jan	MA/Integrative Studies	ASL/SC	II/1	08/17/15
Wood, Debra	MA/Human Devlp't	Child Devlp't/SC	II/1	08/17/15
Yamaguchi, Nathaniel	MA/Chemistry	Chemistry/SC	II/1	08/17/15

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Garcia, Eric David	MA/Christ. Apologetics	Comm./IVC	I/4	08/17/15

Equivalency is based on a Master of Arts degree in Christian Apologetics from Biola University in La Mirada, California, and a Bachelor of Arts degrees in Psychology and Criminal Justice from California State University, Fullerton (CSUF). Mr. Garcia previously taught Speech and Communications courses at Irvine Valley College from Fall 2009 until Spring 2012; and has been teaching Speech and Communication courses at Biola University for over eight years. Since 1998, he has been Biola's debate coach, where his debaters have enjoyed success at local and national tournaments. Mr. Garcia has been competing in forensics competitions since high school and through his college career, qualifying twice for the National Debate Tournament (NDT) while at CSUF.



**A. NEW PERSONNEL APPOINTMENTS - Continued**

**2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Richards, Ryan	BA/Bus. Mktg.	Athletics/SC	I/1	08/17/15

Equivalency is based on a Bachelor's degree in Marketing from the University of Hawaii. Mr. Richard's experience includes over ten years of coaching football both at the high school and community college levels. Mr. Richards coached in the Irvine Unified School District at Woodbridge High School beginning in 2005, and was subsequently hired to coach at Saddleback College in 2007. Mr. Richards has been an offensive assistant coach at Saddleback College for the past eight years.

Sandvig, Kirk	MA/Christianity	Philosophy/SC	II/1	08/17/15
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Equivalency is based on a Ph.D. from the University of Edinburgh, U.K., in the Department of Religious Studies. Dr. Sandvig also holds an M.A. from Luther Seminary in St. Paul, Minnesota, concentrating in World Christianity, as well as a B.A. in Asian Studies from St. Olaf College in Northfield, Minnesota, concentrating in Japanese Studies and Media Studies. Dr. Sandvig has been teaching courses in World Religions at Palomar College since Fall of 2013. By August of 2015, Dr. Sandvig will have taught a total of six courses at the college level.

Schick, Kevin	BA/Sociology	Athletics/SC	I/1	08/17/15
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Equivalency is based upon a Bachelor of Arts degree in Sociology from Azusa Pacific University. Mr. Schick's experience includes four years of playing experience at the college level earning Division 11 All-American honors, and two years of coaching at the community college level as an offensive assistant in charge of receivers, and coordinating video breakdown and computer data input for upcoming opponents. Mr. Schick also teaches training and conditioning techniques for athletes.

<sup>2</sup> Westling, Wayne	MA/Comp. Edu.	Int. Athletics/IVC	II/1	08/17/15
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Equivalency is based upon a Bachelor of Arts degree in Social Science from the University of California, Irvine, including 27 units in Physical Education. Mr. Westling proceeded to earn a Master of Arts in Computer Education at US International University. Mr. Westling's experience includes over 37 years of coaching golf, football, track and field, and basketball for the Capistrano Unified School District and the Fountain Valley School District. Mr. Westling was chosen as the OC Golf Coach of The Year in 2005, and currently operates the Big Canyon Summer Swim team program. Mr. Westling has been a swim instructor for the past 45 years.

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<sup>2</sup> CalSTRS Retiree  
July 20, 2015

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Conrad, Bradley	MS/Ed Counseling	Counseling/IVC	II/1	07/13/15
Franco, Mark	MS/Ed Counseling	Counseling/IVC	II/1	06/15/15
Nguyen, Diem Nancy	MA/Counseling	Counseling/IVC	II/1	07/13/15
Trumble, Phillip	MA/Kinesiology	Inter. Athletics/SC	II/1	06/22/15
<sup>3</sup> Urell, Mary K.	MA/Social Work	Counseling/IVC	II/1	07/13/15

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Helms, Toni	BA/Piano Performance	Theatre Arts/IVC	I/1	07/13/15

Equivalency is based on a review of Ms. Helm's impressive and varied vita; professional work in Southern California Musical Theatre; and professional work as a Theatre music director, conductor, and college instructor. Ms. Helm's professional expertise is in the areas of Musical Theatre Conducting, Musical Theatre and Voice, and work on the Irvine Valley College Main Stage and Studio Theatre Musicals for the Irvine Valley College Department of Theatre for over four years.

Roach, Dana	BA/Physical Ed.	Inter. Athletics/SC	I/1	06/22/15
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Equivalency is based upon a Bachelor of Arts degree in Physical Education from California State University, Long Beach. Mr. Roach's experience includes over twenty years of coaching football at the college level; including four years as an assistant coach at California State University, Long Beach; three years as an assistant coach at the University of Cincinnati; and 12 years as an assistant coach at Saddleback College. Mr. Roach has been a specialist in the special team aspect of football, specializing in working with place kickers and punters. He has been camp consultant and an instructor for numerous regional kicking camps over the last 15 years.

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<sup>3</sup> Daughter of Robert Urell, Full-Time Faculty, School of Business Sciences, Irvine Valley College.  
July 20, 2015

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary</u> <u>Placement</u>	<u>Start Date</u>
Rusinkovich, Todd	BA/Human Dev.	Inter. Athletics/SC	I/1	06/22/15

Equivalency is based on a Bachelor of Arts degree in Human Development and Education from Cornell University. Mr. Rusinkovich was also a Dean Merit Scholar for Graduate School of Leadership and Educational Sciences. He has over 12 years of experience coaching football at the college and high school levels, including two years as an assistant coach at the University of San Diego, two years as an assistant coach at Saddleback College, and three years as the Head Football Coach at Dana Hills High School.

Watkins, Derrick	MA/Criminal Justice	Inter. Athletics/SC	II/1	06/22/15
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Equivalency is based upon a Bachelor of Arts degree in Interdisciplinary Studies and Sports Marketing from California State University, Long Beach, which included 36 units in Kinesiology. Mr. Watkins received his Master of Arts degree in Criminal Justice from Boston University. He has over 11 years of experience as an assistant coach at the college level, including four years at Golden West College, and seven years at Santa Ana College. Mr. Watkins served as the Defensive Coordinator at Santa Ana College for four years. Additionally, he has over eight years of experience as a full-time instructor of Criminal Justice and Health at Golden West College.

White, Matthew	BA/Sports Mgmt.	Inter. Athletics/SC	I/1	06/22/15
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Equivalency is based on a Bachelor of Arts degree in Sports Management from North Carolina State University. Mr. White also minored in Coaching and Sociology at North Carolina State. He has five years of experience coaching both at the college and high school levels. Mr. White served as an assistant coach for four years at Huntington Beach High School and was a staff member for the 2013 CIF-SS Champions. He served as the Head Strength and Conditioning coach for two years, and has coached for two years at Saddleback College as an assistant. He is a recognized specialist with regards to offensive linemen technique and takes part in weekly instructional camps for local high school athletes.

**B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE ACADEMIC ADMINISTRATIVE POSITION**

1. ASSISTANT VICE PRESIDENT FOR INSTITUTIONAL EFFECTIVENESS, Academic & Classified Administrators/Classified Managers Salary Range 23 (Academic Administrator), Saddleback College, seeks authorization to establish this full-time position to its staff complement, effective July 21, 2015. (Exhibit B, Attachment 7)

**C. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Saddleback College faculty members be compensated for stipends as indicated below for the 2014/2015 and 2015/2016 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
DeSaracho, Mariana	Couns. Svcs Webpage Updates/SC	3,496.00	01/20/15-05/22/15
Grant, Ron	MST Program Support/SC	150.00	05/16/15-05/21/15
<b>TOTAL (SC)</b>		<b>3,646.00</b>	

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2014/2015 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Date</u>
Bromberger, Kristine	Read/Grade Writing Samples/SC	05/26/15-08/07/15
Cosgrove, Robert	Read/Grade Writing Samples/SC	05/26/15-08/07/15
Fisher, Marni	Read/Grade Writing Samples/SC	05/26/15-08/07/15
Stanfield, Scott	Read/Grade Writing Samples/SC	05/26/15-08/07/15

**D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College faculty members be compensated for stipends as indicated below for 2014/2015 and 2015/2016 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
Akhavan, Susan	ESL Workshop, BSI/IVC	250.00	01/20/15-05/22/15
Beasley, James E.	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Betts, Robert	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Choo, Brooke	Tutoring Research, BSI/IVC	672.00	07/01/15-08/07/15
Choo, Brooke	Facilitator, Stud. Success Ctr/IVC	3,475.00	05/26/15-08/07/15
Coleman, Catherine	ESL Workshop, BSI/IVC	500.00	01/20/15-05/21/15
Do, Anhvy	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Grimm, Amy	Outreach for Museum Studies/IVC	500.00	01/13/15-05/22/15
Lombardi, Debbie	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Monacelli, Brian	Co-Project Director Photonics/IVC	6,950.00	06/23/15-08/07/15
<sup>4</sup> Ponzillo, Gizelle	ESL Workshop, BSI/IVC	250.00	08/11/14-12/19/14
Ponzillo, Gizelle	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Ramirez, Christian	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Russell, Vanessa	ESL Workshop, BSI/IVC	250.00	01/20/15-05/21/15
Tanriverdi, Fawn	EOPS-CARE Faculty Coord./IVC	3,442.00	08/17/15-12/16/15
Warner, Brent	ESL Workshop, BSI/IVC	500.00	01/20/15-05/21/15
<b>TOTAL (IVC)</b>		<b>18,289.00</b>	

<sup>4</sup> Additional stipend for Fall 2014; replaced another instructor  
July 20, 2015

**D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND** - Continued

1. It is recommended that the following Saddleback College faculty members be compensated for stipends as indicated below for 2014/2015 and 2015/2016 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u> <u>Amount (\$)</u>	<u>Effective Date</u>
Afshari, Maryam	Counselor Training/SC	150.00	05/22/15-05/22/15
Anderson, Ron	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15
Azary, Maryam	IBA Project-Role of Couns./SC	2,237.44	01/20/15-05/22/15
Barrows, Morgan	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Casey, Hollis	Counselor Training/SC	150.00	05/22/15-05/22/15
Celeste, Mary	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Chang, Sarah	Div. Webpage Updates, Couns/SC	1,835.40	01/20/15-05/22/15
Christensen, Sheryl	Counselor Training/SC	150.00	05/22/15-05/22/15
Datu, Ruth	Counselor Training/SC	150.00	05/22/15-05/22/15
DeAngelis, Gail	Acad. Reading Practicum, BSI/SC	139.84	01/20/15-05/21/15
DeSaracho, Mariana	Online Orientation Module/SC	2,500.00	05/26/15-08/07/15
DeSopo, Camille	Counselor Training/SC	150.00	05/22/15-05/22/15
Ediss-Lopez, C.	Counselor Training/SC	150.00	05/22/15-05/22/15
Fox, Lindsay	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Francisco, David	MAP/TOPS Couns. Project/SC	1,300.00	06/09/15-07/31/15
Fredrickson, Scott	Entrepreneurship Bootcamp/SC	900.00	01/20/15-04/25/15
Garcia, Renee	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Ghanbarpour, C.	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Gilman, Bruce	Assess. Initiative Project/SC	1,161.00	06/01/15-08/07/15
Grihalva, Lawrence	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Gustafson, Michelle	Counselor Training/SC	150.00	05/22/15-05/22/15
Haley, Edgar	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15
Handa, Steve	MAP/TOPS Couns. Project/SC	1,300.00	06/09/15-07/31/15
Hanson, Maria	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Hole, Jason	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15
Kihara, Sarah	Counselor Training/SC	150.00	05/22/15-05/22/15
Lam, Chin	Professional Development/SC	6,700.00	06/08/15-08/07/15
<sup>5</sup> Lipold, T. J.	Tutoring Program Project/SC	6,700.00	06/08/15-08/07/15
Long, Michael	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
McCann, Kara	Counselor Training/SC	150.00	05/22/15-05/22/15
McCarthy, Mary	Counselor Training/SC	150.00	05/22/15-05/22/15
Mularski, Jedrek	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Myers, Charles	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Nguyen, Amy	Counselor Training/SC	150.00	05/22/15-05/22/15
Nguyen, Kathleen	Counselor Training/SC	150.00	05/22/15-05/22/15
Perez, Larry	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Plascencia-Carrizosa	FAF Panel of Experts/SC	700.00	02/20/15-05/22/15
Plascencia-Carrizosa	FAF Panel of Experts/SC	500.00	05/26/15-06/26/15
Rosenberg, Alannah	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Schantz, John	Refresh Workshop – 7M/SC	1,468.32	06/15/15-06/26/15
Silveira, Lisa	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15

<sup>5</sup> Son of Anthony Lipold, Dean of Kinesiology and Athletics/Athletic Director, Saddleback College  
July 20, 2015

**D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND** - Continued

1. It is recommended that the following Saddleback College faculty members be compensated for stipends as indicated below for 2014/2015 and 2015/2016 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount (\$)</u>	
Silveira, Lisa	Assess. Initiative Project/SC	1,161.00	06/01/15-08/07/15
Skaff, Penelope	Assess. Initiative Project/SC	1,161.00	06/01/15-08/07/15
Smith, Christina	Facilitate Graduation Ceremony/SC	90.00	05/21/15-05/21/15
Smith, Jeanne	Assess. Initiative Project/SC	1,161.00	06/01/15-08/07/15
Tamialis, Barbara	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Taylor, Karen	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
Tracy, Jacob	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15
Tran, Lisa	Welcome Home Training/SC	139.84	05/15/15-05/15/15
Tran, Lisa	Counselor Training/SC	150.00	05/22/15-05/22/15
Tuominen-Lenney, K	Online Orientation Module/SC	2,500.00	05/26/15-08/07/15
Valdez, Deanna	FAF Panel of Experts/SC	100.00	02/20/15-05/22/15
Vogel, Jeff	Assess. Initiative Project/SC	1,161.00	06/01/15-08/07/15
Watt, Deborah	Welcome Home Training/SC	139.84	05/15/15-05/15/15
Watt, Deborah	Counselor Training/SC	150.00	05/22/15-05/22/15
Williams, Kolin	Author Dept'l Online Orient./SC	2,500.00	05/26/15-08/07/15
<b>TOTAL (SC)</b>		<b>73,855.68</b>	
<b>GRAND TOTAL: CATEGORICAL/NON-GENERAL FUND (IVC &amp; SC)</b>		<b>92,144.68</b>	

**E. TEMPORARY REASSIGNMENT OF FULL-TIME FACULTY**

1. <sup>6</sup>RANGEL, EFREN, ID #15172, EOPS Counselor, Pos #5136, Division of Transfer, Career, and Special Programs, Saddleback College, Academic Faculty Salary Column III/Step 4, is temporarily reassigned to EOPS Coordinator, Division of Transfer, Career, and Special Programs, Saddleback College, Academic Faculty Salary Column III/Step 5, effective July 27, 2015. This is a temporary reassignment for Georgina Guy, who is serving as Interim Dean of Counseling.

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<sup>6</sup> Efren Rangel was approved by the Board of Trustees on March 30, 2015 to start as EOPS Counselor on July 27, 2015. This temporary reassignment to EOPS Coordinator warrants that effective date to be changed to May 23, 2015.  
July 20, 2015

**ATTACHMENT 1**

NAME: HENRY CARNIE

POSITION: HISTORY INSTRUCTOR  
Humanities  
Irvine Valley College  
Full-time, Tenure Track

EDUCATION:

Ph.D. History  
University of California, Irvine  
Irvine, CA

M.A. History  
The University of British Columbia  
Vancouver, Canada

B.A. History  
The University of British Columbia  
Vancouver, Canada

EXPERIENCE:

Dr. Carnie has ten years teaching experience at the college level—having spent the last four years, since receiving his Ph.D., teaching at three colleges, Irvine Valley College, Laguna College of Art & Design, and California State University, Fullerton—and an additional six years teaching at the University of California, Irvine, while earning his doctorate. At UCI, he taught a wide variety of classes in History, the Social Sciences, and Educational Technology. His teaching experience at the college level runs the gamut from conducting large classes to teaching smaller seminar-discussion classes. Most of his college teaching experience has been in traditional classroom instruction; however, he has taught classes with substantial online components (e.g. using online forums, message boards, drop-boxes, and online examinations and quizzes). Dr. Carnie has taken workshops in the use of online instructional software, such as Moodle, Blackboard, WileyPLUS, and ChronoZoom. He uses Blackboard and Moodle extensively in his teaching at IVC and CSUF, respectively.

Dr. Carnie is very interested in curricula development and has been involved in curricula redesign of World History classes at CSUF. This has involved cooperating with both other history faculty and with administration to set curricula guidelines and student learning objectives. This has also included designing (or redesigning) assessment guidelines (i.e. “Student Learning Outcomes”) for classes. He regularly attends department and campus-wide meetings at IVC and CSUF to keep informed about curriculum development and assessment.

## ATTACHMENT 2

NAME: KARLA FRIZLER

POSITION: ENGLISH AS A SECOND LANGUAGE INSTRUCTOR  
Liberal Arts  
Saddleback College  
Full-Time, Sabbatical Leave Replacement, Academic Year 2015-16

EDUCATION:

M.A. English (Concentration: TESOL)  
San Francisco State University  
San Francisco, CA

B.A. English (Emphasis: Media Writing)  
Chapman University  
Orange, CA

EXPERIENCE:

Karla Frizler worked at Torrance Adult School from 2003-2015, providing instructional design and curriculum development support to ESL faculty as their EL Civics Lead Teacher. In addition, she managed ESL Online/Hybrid course development, plus served on WASC committees and as Social Media Manager. From 1999-2002, she served as an Instructional Designer and Technology Training Coordinator for the @ONE grant, providing instructional technology training and support to all California Community Colleges. After completing graduate school (including publishing a Master's Thesis on "*The Internet as an Educational Tool in ESOL Writing Instruction*"), she spearheaded a faculty-training program at City College of San Francisco (1995-1999) for teachers across the curriculum utilizing technology to help at-risk students. During her career in education, she has taught ESL part-time at Santa Ana College and UC Berkeley, and TESOL part-time at San Francisco State University.

LICENSES AND CERTIFICATES:

- Clear Designated Subjects Adult Education Teaching Credential: Full Time  
Authorized Subjects: English, ESL, Elementary and Secondary Basic Skills, Computer Technology, Social Sciences, Fine Arts.

PROFESSIONAL AFFILIATIONS:

- Trainer for OTAN (Outreach and Technical Assistance Network), 2012-present

HONORS/AWARDS:

- CASAS Certificate of Appreciation for Excellence in EL Civics Education, 2012-2013
- Adult Education Teacher of the Year, 2008-2009



**ATTACHMENT 3**

NAME: MICHELLE GUSTAFSON

POSITION: COUNSELOR (GENERALIST)  
School of Counseling Services and Special Programs  
Saddleback College  
Full-Time, Tenure Track

EDUCATION:

M.S.W. Social Work  
Columbia University  
New York, NY

B.A. Psychology  
University of California, Santa Cruz  
Santa Cruz, CA

EXPERIENCE:

A product of the California Community College System, Ms. Gustafson earned her Associate Degree in Social Sciences from Long Beach City College before transferring to U.C. Santa Cruz and receiving her Bachelor's degree. She taught fifth grade, counseled juveniles on probation and foster care youth in a residential treatment facility, and counseled high school students with learning disabilities and emotional disturbances before moving to New York City for graduate school. After completing her Master of Science Degree in Social Work, she returned to California and provided therapy for children, adolescents, and families in a community mental health setting. Ms. Gustafson joined Saddleback College in 2009 as an intern in the Counseling Department, where she received training and experience in General, EOPS and DSPS counseling. She also provided therapy and psychological assessments for students at Saddleback's Health Center.

Ms. Gustafson has been a part-time counselor in General Counseling and DSPS at Saddleback College since 2010. She has taught Counseling 161 and 189 and has participated in the High School Partnership and College Advantage programs. She has also served on the Crisis Intervention Team and Student Equity Plan Access Committee.

LICENSES AND CERTIFICATES:

- Licensed Clinical Social Worker, California License No. LCSW 65839

PROFESSIONAL AFFILIATIONS:

- Member of CTA (California Teachers Association)
- Member of NASW (National Association of Social Workers)

HONORS/AWARDS:

- Psi Chi (National Psychology Honor Society)

**ATTACHMENT 4**

NAME: KATHLEEN LUNETTO

POSITION: CULINARY ARTS INSTRUCTOR  
Advanced Technology and Applied Science  
Saddleback College  
Full-Time, Tenure Track

EDUCATION:

B.A. Candidate Food & Beverage Management  
New England Culinary Institute  
Montpelier, VT

A.A. Culinary Arts  
Culinary Institute of America  
Hyde Park, NY

EXPERIENCE:

Chef Kathleen Lunetto has over 25 years of experience working in restaurants and hotels in major cities across the U.S. and abroad. After graduating from the Culinary Institute of America, Ms. Lunetto pursued her dream of working alongside some of the best chefs in Southern California. Along the way, she has had the opportunity to work with local culinary greats like Pascal Olhats, Zov Karamardian, and Yvon Goetz, as well as international culinary stars Paul Bocuse, Claude Troisgros, and Art Smith.

After years of working in the kitchen, Ms. Lunetto ventured out to learn all she could about the gourmet food world. As the Midwest Specialty Foods Buyer/Coordinator for Whole Foods Market, she was responsible for cheese, wine, beer, and chocolate for all Midwest stores, including Canada. This position allowed her to meet and work with cheese and wine artisans across the world from the caves of Roquefort to the vines of Napa.

Ms. Lunetto is a well-rounded culinary professional who brings her knowledge and passion to the students of Saddleback College.

LICENSES AND CERTIFICATES:

- Servsafe - Food Handler Certificate

PROFESSIONAL AFFILIATIONS:

- Member of the American Culinary Federation
- Member of Slow Food International
- Member of American Cheese Society

HONORS/AWARDS:

- Aesthetic Judge American Cheese Society National Conference

**ATTACHMENT 5**

NAME: JULIE MCGIRR

POSITION: ENGLISH AS A SECOND LANGUAGE INSTRUCTOR  
Liberal Arts  
Saddleback College  
Full-Time, Tenure Track

EDUCATION:

M.S. Education (TESOL)  
California State University, Fullerton  
Fullerton, CA

B.A. French  
University of California, Irvine  
Irvine, CA

EXPERIENCE:

Ms. McGirr has been teaching English as a Second Language at the university and community college levels for over 25 years. For the past five years, she has been teaching full-time at UC Irvine's International Programs, where she is also the curriculum coordinator for all of the Grammar and Writing courses, as well as the Lead and Expert teacher for Listening and Speaking courses. She also has extensive experience in creating and evaluating Student Learning Outcome (SLO) assessments.

Before being offered her full-time position at UC Irvine, Julie taught at the community college level for 20 years, including five years at Saddleback College and Irvine Valley College. As a part-time instructor at Saddleback College, Julie was the facilitator of the Basic Skills Initiative (BSI) Focus Group on Curriculum. In this position, she led ten other ESL faculty members in the process of revising the curriculum for the current ESL Multiskills courses. In the spring of 2009, Ms. McGirr was a member of the Student Success Project, which created three student handbooks with practical information to ensure the academic success of the ESL students. Additionally, she participated on the Scholarship Selection Committee. At Irvine Valley College, she was a member of the panel of readers who evaluated the written section of the ESL matriculation exam.

PROFESSIONAL AFFILIATIONS:

- Member of TESOL (Teachers of English to Speakers of Other Languages).
- Volunteer at the 2014 International Convention in Portland, Oregon
- Member of CATESOL (California Teachers of English to Speakers of Other Languages).
- Proposal Reader for the 2013 CATESOL Conference in San Diego
- Member of CoTESOL (Colorado Teachers of English to Speakers of Other Languages)
- Presenter at TESL Workshops, Teacher Training and Mentoring

HONORS/AWARDS:

- Twice Awarded "Outstanding Service to Fullerton College EOPS Students"

LANGUAGES

- Fluent in English and French
- Versed in German and Spanish

**ATTACHMENT6**

NAME: LISA TRAN

POSITION: COUNSELOR (GENERALIST)  
School of Counseling Services and Special Programs  
Saddleback College  
Full-Time, Tenure Track

EDUCATION:

M.A. Educational Counseling  
California State University, Dominguez Hills  
Carson, CA

B.A. Psychology  
University of California, Irvine  
Irvine, CA

EXPERIENCE:

Ms. Tran has been a part-time Generalist and Career Technical Education Counselor at Saddleback College since August 2012. During her time at Saddleback College, she has provided academic, personal, and career counseling to students, has taught a wide variety of counseling courses, and has been effective in managing positive working relationships with students and faculty from various academic programs and CTE disciplines through classroom presentations and participating in outreach events. In addition, Ms. Tran has been an instrumental part of the Counseling 100 – College Success course, part of the High School Partnership program, through collaboration with her colleagues; teaching Counseling 100 to high school seniors; and maintaining excellent working relationships with local high schools. She has also taught counseling courses at Fullerton College, specifically for their Summer Transition Program, designed to ease new college students' transition to college.

Prior to her work as a California Community College Counselor, Ms. Tran worked in the public K-12 educational system serving in many different roles, including long-term substitute Counselor. She also has several years of experience working for a non-profit organization specializing in serving economically disadvantaged youth and closing the achievement gap.

LICENSES AND CERTIFICATES:

- Clear Pupil Personnel Services Credential – School Counseling, California State University, Dominguez Hills

PERSONAL AFFILIATIONS:

- Member of the South Orange County Community College District Faculty Association (SOCCCDFA)
- Member of the California Teachers Association (CTA)

HONORS/AWARDS:

- Graduated Cum Laude, University of California, Irvine

**ATTACHMENT 7**

South Orange County Community College District

**ASSISTANT VICE PRESIDENT FOR INSTITUTIONAL EFFECTIVENESS**

Saddleback College, Job Class ID#\_\_\_\_ - Integrated Academic Administrator/Classified Manager Salary Schedule Range 23 (Academic Administrator)

**DEFINITION**

To serve in an administrative capacity and work closely with the Vice President for Instruction and other District and College administrators in an environment of shared governance to assure institutional effectiveness, quality instruction, student learning and instructional services at Saddleback College; work with Division Deans to provide leadership, coordination and support for Online Education and professional development college-wide; supervise the Library, Learning Assistance, Faculty and Staff Center for Student Success, Honors program, AVID for Higher Education, and curriculum office; work closely with the chairperson and members of the Curriculum Committee on curriculum approval; and perform assigned duties in compliance with applicable State and federal regulations and guidelines, District policies and procedures, and the College's educational goals and objectives.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general direction from the Vice President for Instruction or designee of the President.

Exercises functional and technical supervision over faculty, professional, academic, classified and other staff as assigned.

**EXAMPLES OF DUTIES** - Duties may include, but are not limited to, the following:

Work with College Deans, Directors and other administrators in the management of the Library, Learning Assistance/Tutoring, and the Faculty and Staff Center for Student Success.

Oversee and support the College Honors, Phi Theta Kappa and AVID for Higher Education programs.

Work with the College Planning and Budget Steering Committee to ensure institutional effectiveness and that program and administrative unit reviews drive planning and resource allocation.

Provide leadership for curriculum review and approval; ensure that all curriculum and programs comply with applicable laws and other federal, State, and local requirements, District rules and regulations, Education Code, accreditation standards, course articulation and transfer requirements; and oversee curriculum office staff.

Implement and evaluate the curriculum development, timeline and review process and make recommendations to ensure that capacity is adequate to meet anticipated demands; provide leadership and vision to strengthen and implement a variety of new and existing career, technical, occupational and transfer programs leading to certificates and associate degrees.

Monitor the need for substantive change requests to the Accrediting Commission for Community and Junior Colleges; prepare and submit substantive change requests as needed.

Provide leadership on grants and other externally-funded programs as directed.

South Orange County Community College District  
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Provide direction and oversight to managers as assigned.

Participate in strategic planning activities, execution of plans, and monitoring to achieve goals and objectives.

Oversee professional development activities for faculty (including adjunct faculty) and staff.

Work with the College's academic administrators and other College and District managers and administrators to update and ensure accuracy of the College's inventory of courses, programs, and awards in the MIS database; ensure compliance with Education Code, Title 5, and SOCCCD Board policies.

Supervise the publication of the College catalog and addenda, and instructional information/content posted on the College website.

Advise and respond to questions from College departments and external agencies regarding complex issues or policies impacting assigned programs and services; investigate, address and resolve problems, grievances and complaints related to area of responsibility.

Oversee online education delivery of courses, certificates, and degree programs, ensuring compliance with federal, State, and accreditation mandates; participate in College enrollment management plan implementation related to online instruction; work with College faculty and College and District administrators in the expansion of a creative, effective and responsive online education program in concert with the College's mission and strategic plan.

Provide administrative support for the Online Education Initiative; oversee the provision of instructional support to a variety of online education courses across the campus; analyze, interpret and monitor the student success rates of the online education delivery and student preparedness, and recommend change as needed.

Support the successful integration and continual upgrading of instructional technology into online and web-enhanced face-to-face courses, as well as in traditional courses and programs.

Oversee the enhancement and maintenance of the college's websites related to the areas of responsibility.

Coordinate ongoing faculty and staff training in current pedagogy, curriculum development, technology and software use, and best practices in higher education through workshops, division and department meetings, and individual sessions.

Assist the Faculty Development Coordinator in the production of Professional Development Week programs.

Review, evaluate and recommend improvements to College and District policies and procedures as appropriate.

Participate and provide leadership on assigned College and District committees.

Participate, as needed, in the selection of new personnel.

Using sound fiscal practices, assist in developing and implementing the College instructional budget.

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Participate in collegial consultation and appropriate advisory committee meetings.

Prepare and submit a variety of statistical and narrative reports for subjects such as proposal development, Board information, outreach materials, as requested; coordinate and respond to periodic audits.

Maintain current knowledge of the regulations, policies, application requirements and eligibility criteria for instructional programs and instructional support services.

Make presentations to District Board of Trustees, students, parents, counselors and professional colleagues at various gatherings; conduct workshops to provide specialized information regarding instruction and areas related to assignment.

Serve on councils, committees and task forces to represent the Office of Instruction, as well as the College, to outside agencies, community and professional organizations; co-chair the Student Success Coordinating Council.

Act on behalf of the Vice President for Instruction, as requested, in the absence of the Vice President.

Represent the Vice President for Instruction at local, state & national meetings when necessary.

Performs other related duties as assigned.

### QUALIFICATIONS

#### Education and Experience Guidelines:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

##### Education:

Master's degree from an accredited college or university in a discipline reasonably related to the assignment. An earned doctorate from an accredited college or university is preferred.

##### Experience:

At least two years of faculty experience at the post-secondary level, at least three consecutive years of recent successful administrative and leadership experience and evidence of a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, physically challenged and ethnic backgrounds of community college students.

##### Desirable Qualifications:

Preference will be given to those candidates demonstrating a high level of professional expertise in: institutional effectiveness; leadership experience in the development, organization, and management of postsecondary instructional programs; evidence of an understanding of and experience with principles of participatory governance and effective participation; evidence of experience in presenting summary analytical reports about student outcomes data, trends and fluctuations; and accreditation reports.

##### Licenses and other Certification:

Valid California driver's license.

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Knowledge of:

Applications of instructional technology to enhance classroom instruction and to deliver education through innovative delivery modes, including online education and distance learning.  
Budget administration and personnel management in accord with collective bargaining agreements.  
Community relations and external resource development.  
Computer systems and software applications related to area of assignment.  
Identification of applicable District policies and local, State and federal laws, codes and regulations.  
Interpersonal skills including tact, patience and diplomacy.  
Oral and written communication skills, including grant writing.  
Principles and practices of organizational leadership and administration.  
Principles and practices of strategic planning, institutional research and alternative funding for public agencies.  
Principles and practices of training and staff development.

Ability to:

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.  
Assist in forecasting current and future needs and costs affecting area of assignment.  
Assist in the development and implementation of technology-based solutions to curriculum and instructional issues.  
Collect, compile and analyze data.  
Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.  
Define problems, collect data, establish facts, and draw valid conclusions.  
Demonstrate effective teamwork.  
Demonstrate leadership, management, supervisory, and team-building skills.  
Demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of students.  
Demonstrate strong and effective writing, editing and verbal communication skills  
Develop reports for the Accrediting Commission for Community and Junior Colleges.  
Develop, prepare and administer program and project budgets.  
District and College organization, operations and objectives.  
Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.  
Establish and maintain cooperative and effective working relationships with those contacted in the course of work.  
Exercise initiative and work independently.  
Exercise judgment or choice among possible actions, sometimes without clear precedents and often with concern for the consequences of the action.  
Facilitate and coordinate the activities of large groups for the purpose of institutional planning.  
Interpret, apply and explain applicable District policies and procedures and local, State and federal laws and regulations.  
Operate computer/applications software, including database management, spreadsheet, word processing and software related to area of assignment.  
Plan, design and produce extensive reports, proposals, position papers, recommendations and other formal documents.  
Plan, organize and coordinate assigned activities in a manner conducive to full performance and high morale.  
Plan, organize and execute effective oral presentations, supported by sophisticated multi-media presentations for a variety of audiences.



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Plan, organize and execute effective written reports supported by facts, documentation and research.

Plan, organize, coordinate, manage and expedite projects related to assignment.

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Train and provide supervision and work direction to others as assigned.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Work effectively with diverse individuals and groups including, but not limited to, race, ethnicity, physical ability, religion and sexual orientation.

Work independently with little direction in a multi-project, fast-paced environment while meeting concurrent deadlines.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer workstation. An incumbent also travels to various locations to visit instructional sites, attend meetings and conduct work; and is subject to contact with others, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort.

Physical Demands

The incumbent regularly sits for long periods, walks short distances on a regular basis, travels to various locations to visit instructional sites, attend meetings and conduct work; uses hands and fingers to operate an electronic keyboard or other office machines; reaches with hands and arms, speaks clearly and distinctly to answer telephones and to provide information; sees to read fine print and operate computer; hears and understands voices over telephone and in person; and lifts, carries, and/or moves objects weighing up to 10 pounds.

Prepared by Marlys Grodt and Associates on June 20, 2015

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)

- a. DEMORE, STACY is to be employed as Front of House Assistant, Pos. #4390, Division of Fine Arts and Media Technology, Saddleback College, Classified Bargaining Unit Salary Schedule Range 118, Step 1, 29 hours per week, 12 months per year, effective February 10, 2015. This is a replacement for Elliott Klinge, who was given a change of status.
- b. FAULKNER, RICHARD is to be employed as Laboratory Technician, Chemistry, Pos. #5095, School of Mathematics, Computer Sciences, and Engineering, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 25 hours per week, 12 months per year, effective July 6, 2015. This position was approved by the Board of Trustees on November 17, 2014.
- c. HEINZE, AMY is to be employed as Laboratory Technician, Student Success - Writing Center, Pos. #5125, School of Library Services, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 25 hours per week, 12 months per year, effective August 1, 2015. This position was approved by the Board of Trustees on December 15, 2014.
- d. HOSKEY, DOUGLAS is to be employed as Mailroom Assistant, Pos. #3522, Office of Facilities, Planning and Purchasing, District, Classified Bargaining Unit Salary Schedule Range 114, Step 1, 40 hours per week, 12 months per year, effective November 3, 2014. This is a replacement for Henry DeVusser, who retired.
- e. MAGNETTA, JERI is to be employed as Program Technician, Categorical, Pos. #4789, Office of Business Services, District, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 40 hours per week, 12 months per year, effective June 29, 2015. This is a replacement for Denise Aviles, who resigned. Employment in this special funded position is contingent upon funding by Major Capital Outlay Projects.
- f. MAYNARD, EMILY is to be employed as Student Development Office Assistant, Categorical, Pos. #4881, Student Development, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Schedule Range 121, Step 2, 29 hours per week, 12 months per year, effective June 19, 2015. This is a replacement for Jennifer Pearson, who resigned.
- g. <sup>1</sup>MUELLER, MARY ELIZABETH is hereby employed as a temporary, Acting Classified Administrator–Fiscal Services Comptroller, Academic and Classified Administrator and Manager Salary Range 23, Step 7, 32 hours per week, Fiscal Services, Office of Business Services, District, effective July 6, 2015. This is a backfill for Kimberly McCord, who is assigned to the Workday project, with employment contingent upon funding by District specially funded program.

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<sup>1</sup> District CalPERS Retiree.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- h. PAKSHIR, PEYMAN is to be employed as Laboratory Technician, Student Success – Language Acquisition, Pos. #5124, School of Library Services, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 25 hours per week, 12 months per year, effective June 22, 2015. This position was approved by the Board of Trustees on December 15, 2014.
- i. PEDRAZA, FAIZAL is to be employed as Custodian, Pos. #1268, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 113, Step 1, 40 hours per week, 12 months per year, effective June 25, 2015. This is a replacement for Estaban Ramirez, who received a change in status.

- 2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/</u>	
		<u>Step</u>	<u>Start Date</u>
Donelson, Susan	Director, Foster/Kinship Care/Education/SC	12/01	06/09/15
<sup>2</sup> Hurlbut, Bryce	Custodian/IVC	113/1	06/02/15
Martinez, Georgina	Applications Specialist I/IVC	134/1	06/24/15
Ramirez, Reenie	Administrative Assistant/SC	121/1	06/05/15
Ray, Gabriela	Library Assistant I/IVC	115/1	06/24/15
Ray, Gabriela	Library Assistant II/IVC	119/1	06/24/15
Ray, Gabriela	Library Assistant III/IVC	121/1	06/24/15
Sanchez, Ricardo	Webmaster/SC	144/1	06/09/15

- 3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly</u>	
		<u>Rate (\$)</u>	<u>Start/End Date</u>
Aldrich, David	TMD Aide/IVC	20.00	06/01/15-06/30/15
Arellano-Dueñas, Cristina	Project Specialist/IVC	15.00	05/26/15-06/30/15
Blanks, Gabriel	Project Specialist/IVC	20.00	06/24/15-06/30/15
<sup>3</sup> Burrows, Virginia	Project Specialist/IVC	40.00	06/01/15-06/30/15
Cargo, Jamie	Project Specialist/IVC	40.00	05/01/15-06/30/15
Chopra, Vedit	Project Specialist/Dist.	12.00	06/09/15-06/30/15
Chopra, Vedit	Project Specialist/Dist.	12.50	06/09/15-06/30/15

<sup>2</sup> Son of Jeff Hurlbut, Acting Director of Facilities, Office of Physical Plant, Irvine Valley College.

<sup>3</sup> Spouse of Thomas, Burrows, Senior Laboratory Technician, Mathematics, Sciences and Engineering, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Cosmakos, Rachel	Project Specialist/SC	19.00	05/20/15-06/30/15
Dell Amore, Monica	Project Specialist/SC	15.00	06/08/15-06/30/15
Dell Amore, Monica	Project Specialist/SC	16.00	06/08/15-06/30/15
Espinosa Davila, Ximena	Project Specialist/SC	20.00	05/22/15-06/30/15
Gharavi, Hesamedine	Project Specialist/SC	18.00	05/26/15-06/30/15
Gonzalez, Deyanira	Project Specialist/SC	24.00	05/26/15-06/30/15
Granados, Maritza	Project Specialist/SC	24.00	06/19/15-06/30/15
Hernandez Sanchez, Aurora	Project Specialist/SC	14.50	06/22/15-06/30/15
Hernandez Sanchez, Aurora	Project Specialist/SC	20.00	06/11/15-06/30/15
Hernandez, Jessica	Project Specialist/SC	16.00	06/09/15-06/30/15
Hillenbrand, Nicholas	TMD Aide/IVC	20.00	06/01/15-06/30/15
Islas, Efren	Coaching Aide/IVC	25.00	06/05/15-06/30/15
Jennrich, Phillip	Adptd Kinesiology Aide/SC	12.50	05/15/15-06/30/15
Joslyn, Brianna	Project Specialist/IVC	9.50	05/15/15-06/30/15
Klopper, Kaitlan	Project Specialist/SC	9.50	05/28/15-06/30/15
Leonard, Diamond	Project Specialist/SC	12.50	05/28/15-06/30/15
Lloyd, Diana	Project Specialist/SC	20.00	05/15/15-06/30/15
Lozano, Arturo	Project Specialist/SC	42.50	06/04/15-06/30/15
Lozano, Brenda	Clerk, Short-Term/SC	14.00	06/11/15-06/30/15
Lupardo, Kevin	TMD Aide/IVC	20.00	06/01/15-06/30/15
Luu, Julie	Project Specialist/SC	16.00	06/22/15-06/30/15
Milani, Narges	Clerk/IVC	12.00	05/15/15-06/30/15
Moghtaderi, Kian	Project Specialist/Dist.	12.00	05/15/15-06/30/15
Moralez, Antonio	Project Specialist/SC	9.50	05/26/15-06/30/15
Morel, Jerald	Coaching Aide/IVC	25.00	06/24/15-06/30/15
Perez, Jeremiah	Project Specialist/IVC	20.00	06/12/15-06/30/15
Picard, Amanda	TMD Aide/IVC	20.00	06/01/15-06/30/15
Richards, Ryan C.	Coaching Aide/SC	15.00	06/22/15-06/30/15
Roach, Dana M	Coaching Aide/SC	15.00	06/22/15-06/30/15
Rodriguez, Elizabeth	TMD Aide/IVC	20.00	06/01/15-06/30/15
Rusinkovich, Todd	Coaching Aide/SC	25.00	06/05/15-06/30/15
Sandore, Alyssa	Project Specialist/SC	9.50	05/26/15-06/30/15
Santamaria, Sarai	Project Specialist/Dist.	12.00	05/29/15-06/30/15
Schick, Kevin	Coaching Aide/SC	15.00	06/22/15-06/30/15
Schlais, Jenea	ST Campus Sec. Officer/SC	12.00	06/19/15-06/30/15
Schlais, Jenea	ST Campus Sec. Officer/SC	20.00	06/04/15-06/30/15
Senda, Thokozile Donata	Project Specialist/SC	16.00	05/15/15-06/30/15
Severin, Lynn	Project Specialist/SC	24.00	06/15/15-06/30/15
Talby, Ethan	Project Specialist/SC	15.00	06/15/15-06/30/15
To, Tho	Project Specialist/IVC	10.50	05/15/15-06/30/15

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Trumble, Phillip	Coaching Aide/SC	15.00	06/22/15-06/30/15
Weiss, Elizabeth	Project Specialist/SC	20.00	06/15/15-06/30/15
White, Matthew	Coaching Aide/SC	15.00	06/22/15-06/30/15
<sup>4</sup> Wiedeman, Mark	Project Specialist/SC	12.50	06/24/15-06/30/15
Wiedeman, Mark	Project Specialist/SC	16.00	06/24/15-06/30/15

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2015/2016** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Bosley, Alexis J	Clerk/IVC	10.00	07/01/15-12/31/15
Brown, Darryl	Coaching Aide/SC	25.00	07/01/15-12/31/15
Brown, Lucy A.	Clerk/SC	16.00	07/01/15-12/31/15
Brown, Rachelle	Project Specialist/SC	10.00	07/01/15-12/31/15
Burrows, Virginia	Project Specialist/IVC	20.00	07/01/15-12/31/15
Butorac, Terrie Leila	Project Specialist/SC	24.00	07/01/15-12/31/15
Cargo, Jamie Lynn	Project Specialist/IVC	30.00	07/01/15-12/31/15
Carr, Delores M	Project Specialist/SC	18.00	07/01/15-12/31/15
Chacon, Elsa	Clerk/SC	14.00	07/01/15-12/31/15
Chalan, Sheila	Clerk/IVC	9.50	07/01/15-12/31/15
Chopra, Vidit	Project Specialist/Dist.	12.00	07/01/15-12/31/15
Conkey, Charles	Coaching Aide/SC	25.00	07/01/15-12/31/15
Cosmakos, Rachel	Project Specialist/SC	19.00	07/01/15-12/31/15
Crete, Jessica	Project Specialist/IVC	20.00	07/01/15-12/31/15
Dell Amore, Monica	Project Specialist/SC	15.00	07/01/15-12/31/15
Firouzabadi, Lili	Clerk/SC	11.00	07/01/15-12/31/15
Frey, Connie	Clerk/IVC	10.00	07/01/15-12/31/15
Garza, Norma	Clerk/SC	14.00	07/01/15-12/31/15
Gharavi, Hesamedine	Project Specialist/SC	18.00	07/01/15-12/31/15
Gingrich-Cramer, Barbara	Clerk/SC	14.00	07/01/15-12/31/15
Gonzalez, Deyanira	Project Specialist/SC	24.00	07/01/15-12/31/15
Greene, Alexander	Project Specialist/IVC	15.00	07/01/15-12/31/15
Hayashi-Smith, Melanie	Clerk/SC	14.00	07/01/15-12/31/15
Hernandez Sanchez, Alexis	Outreach Aide/SC	11.50	07/01/15-12/31/15
Hernandez Sanchez, Aurora	Project Specialist/SC	14.50	07/01/15-12/31/15
Hillenbrand, Nicholas	TMD Aide/IVC	20.00	07/01/15-12/31/15

<sup>4</sup> Son of Cora Swanson, Senior Administrative Assistant, Online Education and Learning Resources, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2015/2016** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Islas, Efren	Coaching Aide/IVC	25.00	07/01/15-12/31/15
Jennrich, Phillip	Adptd Kinesiology Aide/SC	12.50	07/01/15-12/31/15
Jose, Ashley	Clerk/IVC	10.00	07/01/15-12/31/15
Joslyn, Brianna	Project Specialist/IVC	9.50	07/01/15-12/31/15
Khabovets, Kristina	Project Specialist/SC	20.00	07/01/15-12/31/15
Klopfert, Kaitlan	Project Specialist/SC	9.50	07/01/15-12/31/15
Kwong, Eleanor	Clerk/IVC	9.50	07/01/15-12/31/15
Leonard, Diamond	Project Specialist/SC	12.50	07/01/15-12/31/15
Loenker, Priscilla	Clerk/SC	15.00	07/01/15-12/31/15
Lozano, Arturo	Project Specialist/SC	42.50	07/01/15-12/31/15
Lozano, Brenda A	Clerk/SC	14.00	07/01/15-12/31/15
Lupardo, Kevin	TMD Aide/IVC	20.00	07/01/15-12/31/15
Milani, Narges	Clerk/IVC	12.00	07/01/15-12/31/15
Morales, Antonio	Project Specialist/SC	9.50	07/01/15-12/31/15
Moran, Linda	TMD Aide/IVC	20.00	07/01/15-12/31/15
Nicklin, Tamra Lea	Project Specialist/SC	11.50	07/01/15-12/31/15
Nixon June, Conor	Adptd Kinesiology Aide/IVC	12.50	07/01/15-12/31/15
Opel, Lauren	Project Specialist/SC	10.00	07/01/15-12/31/15
Parker, Tracy	Project Specialist/SC	40.00	07/01/15-12/31/15
Parrilla, Edward	Adptd Kinesiology Aide/SC	9.50	07/01/15-12/31/15
Picard, Amanda	TMD Aide/IVC	20.00	07/01/15-12/31/15
Pilioglos, Daniel	Project Specialist/SC	10.00	07/01/15-12/31/15
Purkins, Jeffrey	TMD Aide/SC	9.50	07/01/15-12/31/15
Racino, Heather	Project Specialist/SC	15.50	07/01/15-12/31/15
Rodriguez, Elizabeth	TMD Aide/IVC	20.00	07/01/15-12/31/15
Sandore, Alyssa	Project Specialist/SC	9.50	07/01/15-12/31/15
Santamaria, Sarai	Project Specialist/Dist.	12.00	07/01/15-12/31/15
Schlais, Jenea	ST Campus Sec. Officer/SC	12.00	07/01/15-12/31/15
Schlesinger, David	Project Specialist/SC	16.50	07/01/15-12/31/15
Senda, Thokozile Donata	Project Specialist/SC	16.00	07/01/15-12/31/15
Skidmore, Brian	ST Campus Sec. Officer/SC	14.50	07/01/15-12/31/15
Swanson, Sherrie	Project Specialist/Dist.	20.00	07/01/15-12/31/15
Taghipour, Arian	Clerk/IVC	9.50	07/01/15-12/31/15
Talby, Ethan	Project Specialist/SC	15.00	07/01/15-12/31/15
To, Tho	Project Specialist/IVC	10.50	07/01/15-12/31/15
Trabattoni, Claudio	Coaching Aide/IVC	25.00	07/01/15-12/31/15
Upton, Michelle M.	TMD Aide/IVC	20.00	07/01/15-12/31/15
Weiss, Elizabeth	Project Specialist/SC	20.00	07/01/15-12/31/15
Wiedeman, Mark	Project Specialist/SC	12.50	07/01/15-12/31/15
Yazdanie, Haider	Clerk/IVC	10.50	07/01/15-12/31/15

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2014/2015** academic years.

<u>Name</u>	<u>Start/End Date</u>
Arce, Arvin	06/24/15-06/30/15
Arrieta, Alexander	06/17/15-06/30/15
Brito-Barriga, Andrea	05/15/15-06/30/15
Carrington, Krystine	06/02/15-06/30/15
Grade, Parker	06/03/15-06/30/15
Karzai, Malai	05/15/15-06/30/15
Knight, Nathan	06/17/15-06/30/15
Mazzella, Jesse	06/03/15-06/30/15
Mitchell, Jayjuan	06/01/15-06/30/15
Stebbins, Steven	06/05/15-06/30/15
Willmore, Lovell	06/01/15-06/30/15

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2015/2016** academic years.

<u>Name</u>	<u>Start/End Date</u>
Arce, Arvin	07/01/15-12/31/15
Arrieta, Alexander	07/01/15-12/31/15
Brito-Barriga, Andrea	07/01/15-12/31/15
Carrington, Krystine	07/01/15-12/31/15
Daryaei, Delara	07/01/15-12/31/15
Ensor, Anja	07/01/15-12/31/15
Grade, Parker	07/01/15-12/31/15
Hwang Alexander	07/01/15-12/31/15
Joung, Sangjin	07/01/15-12/31/15
Karzai, Malai	07/01/15-12/31/15
Knight, Nathan	07/01/15-12/31/15
Martinez Perez, Wendy	07/01/15-12/31/15
Mazzela, Jesse	07/01/15-12/31/15
Mendoza, Sabrina	07/01/15-12/31/15
Visentin, Alexandra	07/01/15-12/31/15
Woods, Rachael	07/01/15-12/31/15



**A. NEW PERSONNEL APPOINTMENTS** - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to</u>	<u>Start/End Date</u>
		<u>Exceed (\$)</u>	
Alarid, Lindsay	Recreation Aide/SC	10.00/hr	06/10/15-06/30/15
Alavi, Nina	Recreation Leader/SC	10.50/hr	06/01/15-06/30/15
Avera, Stephanie	Comm. Ed./SC	2500.00/cs	06/24/15-06/30/15
Barias, Eric	Tutor/IVC	15.00/hr	06/22/15-06/30/15
Barnett, Brandy	Certified Test Proctor/IVC	15.00/hr	06/08/15-06/30/15
Bucklin, Vanessa	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Christensen, Benjamin	Comm. Ed./IVC	2500.00/cs	06/22/15-06/30/15
Clarke, Amy	Comm. Ed./SC&IVC	68.89/hr	06/30/15-06/30/15
Cook, Dylan	Recreation Aide/SC	10.00/hr	06/17/15-06/30/15
Conover, Nancy	Comm. Ed./SC&IVC	68.89/hr	06/30/15-06/30/15
Corrales, Javier	Comm. Ed./SC	2500.00/cs	05/28/15-06/30/15
Davidson, Kelsey	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
DeKoning, Shannon	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Deloye, Lucas	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Didlake, Lindsey	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Donahue, Carol	Comm. Ed./SC	2500.00/cs	06/02/15-06/30/15
Drader, Molly	Recreation Leader/SC	10.50/hr	06/01/15-06/30/15
Echelberger, John	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Glick, Ashley	Recreation Leader/SC	16.00/hr	06/08/15-06/30/15
Gojgini, Adrya	Tutor/IVC	10.00/hr	06/05/15-06/30/15
Hall, Allyson	Sr. Lifeguard/SC	16.00/hr	06/08/15-06/30/15
Hardaway, Verleea	Recreation Aide/SC	10.00/hr	06/22/15-06/30/15
Hibbard, Jason	Clinical Skills Spec./SC	30.00/hr	05/29/15-06/30/15
Idris, Mohamed	Tutor/SC	15.00/hr	06/22/15-06/30/15
Janke, Janelle	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Khajouei, Aida	Tutor/IVC	16.00/hr	06/24/15-06/30/15
Kulkarni-Fish, Manisha	Comm. Ed./SC&IVC	68.89/hr	06/30/15-06/30/15
Lazatin, Kristen	Sr. Lifeguard/SC	16.00/hr	06/11/15-06/30/15
Le, Peter	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Lightner, Elizabeth	Comm. Ed./SC&IVC	68.89/hr	06/30/15-06/30/15
Mahon, Nicholas	Tutor/IVC	15.00/hr	06/03/15-06/30/15
<sup>5</sup> Marandola, Alessandra	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
<sup>4</sup> Marandola, Michael	Sr. Lifeguard/SC	16.00/hr	06/22/15-06/30/15
Marcot, Wendy	Comm. Ed./SC	2500.00/cs	06/02/15-06/30/15
McCartney, Kristen	Comm. Ed./SC	2500.00/cs	05/29/15-06/30/15
McGuirk, Brittany	Comm. Ed./SC	2500.00/cs	05/29/15-06/30/15
McMains, Ian	Sr. Lifeguard/SC	16.00/hr	06/05/15-06/30/15

<sup>5</sup> Alessandra and Michael Marandola siblings.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to</u>	<u>Start/End Date</u>
		<u>Exceed (\$)</u>	
Mendoza, Felipe	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
<sup>6</sup> Meyer, Grant	Recreation Leader/SC	10.50/hr	06/01/15-06/30/15
Michel, Loren	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Paredes Flores, Marco	Recreation Aide/SC	10.00/hr	06/09/15-06/30/15
Peviani, Patti	Comm. Ed./SC	2500.00/cs	05/29/15-06/30/15
Podobas, Anna	Recreation Aide/SC	9.50/hr	06/01/15-06/30/15
Ronce, Lindsay	Sr. Lifeguard/SC	16.00/hr	06/16/15-06/30/15
Salamati, Siamak	Tutor/IVC	12.00/hr	05/01/15-06/30/15
Salman, Steve	Comm. Ed./SC	2500.00/cs	06/05/15-06/30/15
Schofield, Nicholas	Comm. Ed./SC	2500.00/cs	06/16/15-06/30/15
<sup>7</sup> Searcy, Carly	Recreation Leader/SC	11.00/hr	05/15/15-06/30/15
<sup>8</sup> Sessler, Madison	Recreation Aide/SC	10.00/hr	06/01/15-06/30/15
Song, Kyong	Comm. Ed./SC	2500.00/cs	07/01/15-12/31/15
Stanley, Barak	Recreation Leader/SC	13.50/hr	06/01/15-06/30/15
Swansen, Jacob	Sr. Lifeguard/SC	16.00/hr	05/01/15-06/30/15
Tade, Jocelle	Recreation Aide/SC	10.00/hr	06/08/15-06/30/15
Taheri, Hossein	Tutor/SC	12.00/hr	05/15/15-06/30/15
Thu, Aye Moe	Tutor/SC	15.00/hr	06/03/15-06/30/15
Tolzda, Sandra	Comm. Ed./SC	2500.00/cs	06/19/15-06/30/15
Tran, Linda	Tutor/IVC	14.00/hr	06/29/15-06/30/15
Uesugi, Guy	Comm. Ed./SC&IVC	68.89/hr	06/30/15-06/30/15
Vargas, Jose	Comm. Ed./SC	2500.00/cs	06/19/15-06/30/15
Wecklich, Steven	Clinical Skills Specialist/SC	20.00/hr	05/15/15-06/30/15
Wetlesen, Sandra	Comm. Ed./SC	2500.00/cs	06/16/15-06/30/15
Wheeler, Donna	Comm. Ed./SC	2500.00/cs	06/02/15-06/30/15
Zacarias, Cindy	Recreation Aide/SC	10.00/hr	06/01/15-06/30/15
Zehren, Zoe	Sr. Lifeguard/SC	16.00/hr	06/16/15-06/30/15

<sup>6</sup> Son of Cliff Meyer, Automotive Technology Instructor, Advanced Technology and Applied Sciences, Saddleback College.

<sup>7</sup> Daughter of Arronlea Searcy, Project Specialist, Community Education, Emeritus Institute, and K-12 Partnerships, Saddleback College.

<sup>8</sup> Daughter of Louis Sessler, Facilities Maintenance and Energy Project Manager, Office of Physical Plant, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2015/2016** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Alarid, Lindsay	Recreation Aide/SC	9.50	07/01/15-12/31/15
Avalos, Anna	Recreation Aide/SC	9.50	07/01/15-12/31/15
Avera, Stephanie	Comm. Ed./SC&IVC	68.89	07/01/15-12/31/15
Barnett, Brandy	Certified Test Proctor/IVC	9.50	07/01/15-12/31/15
Barnhill, Barry M	Clinical Skills Specialist/SC	30.00	07/01/15-12/31/15
Beloff, Allasyn	Interpreter III/SC&IVC	25.00	07/01/15-12/31/15
Belyea, Barbara	Clinical Skills Specialist/SC	30.00	07/01/15-12/31/15
Buckwalter, Kurt	Clinical Skills Specialist/SC	20.00	07/01/15-12/31/15
Cook, Dylan	Recreation Aide/SC	10.00	07/01/15-12/31/15
Corrales, Javier	Comm. Ed/SC&IVC	68.89	07/01/15-12/31/15
Davidson, Kelsey	Senior Lifeguard/SC	14.00	07/01/15-12/31/15
De Jesus, Lucky	Tutor/SC	12.00	07/01/15-12/31/15
Do, Tin	Tutor/SC	15.00	07/01/15-12/31/15
Galbraith, Mark	Medical Professional/SC	100.00	07/01/15-12/31/15
Garcia, Alexandra	Tutor/IVC	12.00	07/01/15-12/31/15
Glick, Ashley	Recreation Leader/SC	11.00	07/01/15-12/31/15
Hall, Allyson	Senior Lifeguard/SC	11.00	07/01/15-12/31/15
Hardaway, Verleea	Recreation Aide/SC	9.50	07/01/15-12/31/15
Harris, Rande-leigh	Comm. Ed/SC&IVC	68.89	07/01/15-12/31/15
Hibbard, Jason M	Clinical Skills Specialist/SC	20.00	07/01/15-12/31/15
Hunter, Thomas	Tutor/SC	12.00	07/01/15-12/31/15
Idris, Mohamed	Tutor/SC	12.00	07/01/15-12/31/15
Lazatin, Kristen	Senior Lifeguard/SC	11.00	07/01/15-12/31/15
Mahdi, Furat	Tutor/IVC	12.00	07/01/15-12/31/15
Mahon, Nicholas	Tutor/IVC	10.00	07/01/15-12/31/15
Mangels, Amanda	Recreation Aide/SC	9.50	07/01/15-12/31/15
Manzo, Tony	Clinical Skills Specialist/SC	20.00	07/01/15-12/31/15
Marandola, Michael	Senior Lifeguard/SC	12.00	07/01/15-12/31/15
Marsh, Shelly	Senior Lifeguard/SC	11.00	07/01/15-12/31/15
McMains, Ian	Senior Lifeguard/SC	13.00	07/01/15-12/31/15
Moss, Joan Fishman	Medical Professional/IVC	70.00	07/01/15-12/31/15
Naghibi, Seyed	Tutor/SC	12.00	07/01/15-12/31/15
Nastanski, Jennifer	Clinical Skills Specialist/SC	30.00	07/01/15-12/31/15
Paredes Flores, Marco	Recreation Aide/SC	9.50	07/01/15-12/31/15
Parks, Kristina	Recreation Leader/SC	11.00	07/01/15-12/31/15
Ronce, Lindsay	Senior Lifeguard/SC	14.00	07/01/15-12/31/15
Sakurada, Melanie	Recreation Aide/SC	9.50	07/01/15-12/31/15
Schofield, Nicholas	Comm. Ed/SC&IVC	68.89	07/01/15-12/31/15
Seghtoleslami, Sogol	Tutor/SC	12.00	07/01/15-12/31/15
Shifman, Stacy	Medical Professional/IVC	40.00	07/01/15-12/31/15

**A. NEW PERSONNEL APPOINTMENTS - Continued**

8. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2015/2016** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Tade, Jocelle	Recreation Aide/SC	9.50	07/01/15-12/31/15
Thu, Aye Moe	Tutor/SC	12.00	07/01/15-12/31/15
Tran, Linda	Tutor/IVC	14.00	07/01/15-12/31/15
Trapani, Peter	Clinical Skills Specialist/SC	20.00	07/01/15-12/31/15
Turner, Tracey	Model/SC & IVC	22.00	07/01/15-12/31/15
Wecklich, Steven	Clinical Skills Specialist/SC	20.00	07/01/15-12/31/15
Wright, Justin	Comm. Ed/SC&IVC	68.89	07/01/15-12/31/15
Young, Justin	Tutor/SC	10.00	07/01/15-12/31/15
Zacarias, Cindy	Recreation Aide/SC	9.50	07/01/15-12/31/15
Zehren, Zoe	Senior Lifeguard/SC	11.00	07/01/15-12/31/15

**B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

1. ASSISTANT DIRECTOR OF FACILITIES-CAPITAL OUTLAY PROJECTS, a classified manager, Academic and Classified Administrator and Manager Salary Schedule Range 14, Office of Physical Plant, Irvine Valley College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 21, 2015. (Exhibit B, Attachment 1)
2. DIRECTOR, IVC FACILITIES, a classified manager, Academic and Classified Administrator and Managers Salary Schedule Range 20, Office of Physical Plant, Irvine Valley College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 21, 2015. (Pos. #4552 was approved by the Board of Trustees on May 21, 2012) (Exhibit B, Attachment 2)
3. PROGRAM RESEARCH AND PLANNING ANALYST (STUDENT EQUITY AND CAREER PATHWAYS), SPECIALLY FUNDED, Classified Bargaining Unit Salary Schedule Range 138, Research, Planning and Accreditation, Office of Instruction, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 21, 2015 through June 30, 2017. Employment in the specially funded position is contingent upon funding by a Department of Labor (DOL) grant. (Exhibit B, Attachment 4)

### **C. RECLASSIFICATION**

1. IRVINE VALLEY COLLEGE seeks authorization to eliminate and create the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (a), (b), and (c) Recruitment 53021.
  - a. **ELIMINATE** ADMINISTRATIVE ASSISTANT, Pos. #4970, Office of Financial Aid, Classified Bargaining Unit Salary Schedule Range 121, full-time, 40 hours per week, 12 months per year from its staff complement, and **CREATE** SENIOR ADMINISTRATIVE ASSISTANT, Office of Financial Aid, Classified Bargaining Unit Salary Schedule Range 127, full-time, 40 hours per week, 12 months per year position to its staff complement, effective August 1, 2015. (Pos. #4970 was approved by the Board of Trustees on March 31, 2014)
    - i. **PROMOTE** DESIREE ORTIZ, ID #14245, from Administrative Assistant, Pos. #4970, Office of Financial Aid, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 40 hours per week, 12 months per year; to Senior Administrative Assistant, Office of Financial Aide, Classified Bargaining Unit Salary Schedule Range 127, Step 4, 40 hours per week, 12 months per year; effective August 1, 2015.
2. SADDLEBACK COLLEGE seeks authorization to eliminate and create the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (a), (b), and (c) Recruitment 53021.
  - a. **ELIMINATE** STUDENT SERVICES SPECIALIST, CATEGORICAL, Pos. #4891, Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 125, full-time, 40 hour per week, 12 months per year from its staff complement, and **CREATE** PROGRAM STUDENT SERVICES SPECIALIST, SPECIAL FUNDED Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 125, full-time, 40 hour per week, 12 months per year from its staff complement, effective July 21, 2015. Employment in this grant funded position is contingent upon funding by the DOL/TACCCT Grant. (Pos. #4891 was approved by the Board of Trustees on October 28, 2013) (Exhibit B, Attachment X)
  - b. **ELIMINATE** GRANT PROJECT MANAGER, Pos. 4874, a classified manager, Division of Health Sciences and Human Services, Academic and Classified Administrator and Managers Salary Schedule Range 9, full-time, 40 hour per week; and **ELIMINATE** PROGRAM DIRECTOR, CATEGORICAL (DOL/TACCCT, COMMON ASSESSMENT INITIATIVE AND PERKINS GRANTS), a classified manager, Academic and Classified Administrator and Managers Salary Schedule Range 13, Division of Mathematics, Sciences and Engineering, a full-time, 40 hours per week, 12 months per year positions from its staff complement; and **CREATE** PROGRAM DIRECTOR, CATEGORICAL (DOL/TACCCT, COMMON ASSESSMENT INITIATIVE AND PERKINS GRANTS), a classified manager, Division of Health Sciences and Human Services, Academic and Classified Administrator and Managers Salary Schedule Range 13, a full-time, 40 hours per week, 12 months per year position to its staff complement, effective August 1, 2015. Employment in this grants funded position is contingent upon funding by the DOL/TACCCT, Common Assessment Initiative and Perkins Grants. (Pos. #4874 was approved by the Board of Trustees on October 28, 2013; Program Director was approved by the Board of Trustees on June 22, 2015) (Exhibit B, Attachment X)

**C. RECLASSIFICATION - Continued**

- i. **PROMOTE** GARY BARNAK, ID #18591, from Grant Project Manager, Pos. #4874, Division of Health Sciences and Human Services, Academic and Classified Administrator and Managers Salary Schedule Range 9, Step 2, 40 hours per week; to Program Director, Categorical (DOL/TACCCT, Common Assessment Initiative and Perkins Grants), Division of Health Sciences and Human Services, Academic and Classified Administrator and Managers Salary Schedule Range 13, Step 1, 40 hours per week; effective August 1, 2015. Employment in this grants funded position is contingent upon funding by the DOL/TACCCT, Common Assessment Initiative and Perkins Grants.
- b. **ELIMINATE** PROGRAM COORDINATOR, CATEGORICAL, Pos. 4659, Division of Business Sciences and Economic and Workforce Development, Classified Bargaining Unit Salary Schedule Range 134, a full-time, 40 hour per week, 12 months per year position; and **CREATE** GRANT PROJECT MANAGER (CAREER PATHWAYS), SPECIALLY FUNDED, a classified manager, Division of Business Sciences and Economic and Workforce Development, Academic and Classified Administrator and Managers Salary Schedule Range 9, a full-time, 40 hours per week, 12 months per year position to its staff complement, effective August 1, 2015. Employment in this specially funded position is contingent upon funding by the Career Pathways Grants. (Pos. #4659 was approved by the Board of Trustees on August 27, 2012) (Exhibit B, Attachment 3)
- i. **PROMOTE** MARY ANSTADT, ID #10795, from Program Coordinator, Categorical, Pos. #4659, Division of Business Sciences and Economic and Workforce Development, Classified Bargaining Unit Salary Schedule Range 134, Step 6, 40 hours per week, 12 months per year; to Grants Project Director (Career Pathways), Specially Funded, Division of Business Sciences and Economic and Workforce Development, Academic and Classified Administrator and Managers Salary Schedule Range 9, Step 4, 40 hours per week, 12 months per year; effective August 1, 2015. Employment in this specially funded position is contingent upon funding by the Career Pathways Grants.

**D. CHANGE OF STATUS**

1. **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)
  - a. MARTINEZ, MICHAEL, ID #15434, Webmaster, Pos. #4114, Classified Bargaining Unit Salary Schedule Range 144, Step 6, 40 hours per week, 12 months per year, Office of Public Information and Marketing, Saddleback College, has been given a voluntary transfer to Webmaster, Pos. #4201, Classified Bargaining Unit Salary Schedule Range 144, Step 6, 40 hours per week, 12 months per year, Office of Technology Services, Irvine Valley College, effective June 16, 2015, pursuant to Article 17 of the CSEA contract. This is a replacement for Robert Stanley, who retired.
  - b. <sup>9</sup>WEBSTER, PATRICK, ID #17528, Counseling Office Assistant, Pos. #3238, Classified Bargaining Unit Salary Schedule Range 115, Step 2, 29 hours per week, 12 months per year, Division of Transfer, Career and Special Programs, Saddleback College, correct effective hire date is December 1, 2014.

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<sup>9</sup> This item was submitted to the Board of Trustees on December 15, 2014 with effective date of December 21, 2014.

**D. CHANGE OF STATUS - Continued**

**2. CLASSIFIED EMPLOYMENT EXTENDED**

- a. EDWARDS, JOHN, ID #10889, is a classified manager/term appointed as Director of Site Development, specially funded, Pos. #5076, Academic and Classified Administrator and Manager Salary Schedule Range 20, Step 8, 40 hours per week, Facilities, Planning and Purchasing, Office of Business Services, District, for the period of July 1, 2015 through June 30, 2016. Employment in this specially funded position is contingent upon availability of funding from Major Capital Improvement, Project Specific.
- b. <sup>10</sup>METZ, ROXANNE, ID #19340, is a classified manager/term appointed as College Grants and Contracts Manager, categorical/grant funded, Pos. #4691, Academic and Classified Administrator and Manager Salary Schedule Range 13, Step 6, 40 hours per week, Grants and Contracts, Office of Administrative Services, Saddleback College, for the period of July 1, 2015 through June 30, 2016. Employment in this specially funded position is contingent upon availability of funding from Contract and Grant Indirect Revenue.
- c. OPEL, MARY, ID #19341, is a classified manager/term appointed as Construction Manager, categorical/grant funded, Pos. #4685, Academic and Classified Administrator and Manager Salary Schedule Range 16, Step 5, 40 hours per week, Facilities, Planning and Purchasing, Office of Business Services, District, for the period of July 1, 2015 through June 30, 2016. Employment in this specially funded position is contingent upon availability of funding from Major Capital Improvement, Project Specific.
- d. SCHIERMEYER, DAVID, ID #19339, is a classified manager/term appointed as Construction Manager, categorical/grant funded, Pos. #4686, Academic and Classified Administrator and Manager Salary Schedule Range 16, Step 7, 40 hours per week, Facilities, Planning and Purchasing, Office of Business Services, District, for the period of July 1, 2015 through June 30, 2016. Employment in this specially funded position is contingent upon availability of funding from Major Capital Improvement, Project Specific.
- e. SCHOEPPNER, MARK, ID #20999, is a classified manager/term appointed as Construction Manager, categorical/grant funded, Pos. #4977, Academic and Classified Administrator and Manager Salary Schedule Range 16, Step 7, 40 hours per week, Facilities, Planning and Purchasing, Office of Business Services, District, for the period of July 1, 2015 through June 30, 2016. Employment in this specially funded position is contingent upon availability of funding from Major Capital Improvement, Project Specific.

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<sup>10</sup> Ms. Metz is currently serving in an out of class assignment as Director of Fiscal Services (Pos. #5067). She will return to her regular assignment in Pos. #4691 on or before September 1, 2015.

**E. OUT OF CLASS ASSIGNMENTS**

1. AUSTIN, ERIK, ID #3685, Lead Warehouse Worker, Pos. #3254, Classified Bargaining Unit Salary Schedule Range 126, Step 6, 40 hours per week, 12 months per year, Warehouse, Facilities, Planning and Purchasing, District, has been given a temporary change in assignment to Central Services Manager, Pos. #6225, Academic and Classified Administrator and Manager Salary Schedule Range 10, Step 3, 40 hours per week, Warehouse, Facilities, Planning and Purchasing, District, effective May 19, 2015 through June 19, 2015. This is a temporary reassignment for Wayne Kethley, who was on leave.
2. BROOK, RYAN, ID #15302, Administrative Assistant, Pos. #3524, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos. #5918, Classified Bargaining Unit Salary Schedule Range 127, Step 4, 40 hours per week, Office of the President, Saddleback College, effective May 26, 2015. This is a temporary reassignment for Sherri Banes, who is in a temporary assignment.
3. BURNETT, RICHARD, ID #6184, Utility Custodian, Pos. #3562, Classified Bargaining Unit Salary Schedule Range 117, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Lead Custodian, Pos. #6242, Classified Bargaining Unit Salary Schedule Range 119, Step 6, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective June 15, 2015. This is a temporary reassignment for Mark Murphy, who is in a temporary assignment.
4. CAROLL, SAMUEL, ID #20414, Utility Custodian, Pos. #4938, Classified Bargaining Unit Salary Schedule Range 117, Step 2, 5% shift differential, 29 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Lead Custodian, Pos. #6245, Classified Bargaining Unit Salary Schedule Range 119, Step 3, 7.5% shift differential, 40 hours per week, Office of Physical Plant, Saddleback College, effective June 23, 2015 through July 24, 2015. This is a temporary reassignment for Alex Isai, who is on leave.
5. CHAKRABORTY, JHUMA, ID #15941, Library Assistant II, Pos. #5005, Classified Bargaining Unit Salary Schedule Range 119, Step 6, 40 hours per week, 12 months per year, School of Library Services, Irvine Valley College, has been given a temporary change in assignment to Library Assistant III, Pos. #6161, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 40 hours per week, School of Library Services, Irvine Valley College, effective July 2, 2015. This is a temporary reassignment for a vacant position.
6. GORDON, DENNIS, ID #16460, Interim Executive Director of College Foundation, Pos. #5155, a temporary assignment, Academic and Classified Administrator and Manager Salary Schedule Range 22, Step 1, 40 hours per week, Office of the President, Irvine Valley College, temporary assignment ended on June 12, 2015, and return to permanent assignment as Senior Accounting Specialist, Pos. #4116, Classified Bargaining Unit Salary Schedule Range 131, Step 6, 40 hours per week, 12 months per year, Office of College Fiscal Services, Irvine Valley College, effective July 15, 2015.



**E. OUT OF CLASS ASSIGNMENTS - Continued**

7. HERNANDEZ, MILTON, ID #17671, Lead Custodian, Pos. #5039, Classified Bargaining Unit Salary Schedule Range 119, Step 2, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Building Maintenance Worker, Pos. #6300, Classified Bargaining Unit Salary Schedule Range 124, Step 1, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective May 18, 2015. This is a temporary reassignment for Benjamin Smith, who is in a temporary assignment.
8. KIRK, ALICIA, ID #14590, Program Technician, Pos. #5377, Classified Bargaining Unit Salary Schedule Range 122, Step 2, 24 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, has been given a temporary change in assignment to EMS Program Specialist, Pos. #6229, Classified Bargaining Unit Salary Schedule Range 123, Step 2, 40 hours per week, Division of Health Sciences and Human Services, Saddleback College, effective June 5, 2015. This is a temporary reassignment for a vacant position.
9. KLINGE, ELLIOT, ID #18013, Ticket Office Operations Manager, Pos. #3399, Classified Bargaining Unit Salary Schedule Range 122, Step 4, plus 5% shift differential, 40 hours per week, 12 months per year, Division of Fine Arts and Media Technology, Saddleback College, has been given a temporary change in assignment to Theatre Production and Operations Manager, Pos. #6224, Classified Bargaining Unit Salary Schedule Range 136, Step 1, 40 hours per week, Division of Fine Arts and Media Technology, Saddleback College, effective, June 1, 2015. This is a temporary reassignment for Michelle Macdougall Jackson, who is on leave.
10. MARTINEZ-MARTINEZ, JORGE, ID #14193, Warehouse Worker, Pos. #2653, Classified Bargaining Unit Salary Schedule Range 120, Step 6, 40 hours per week, 12 months per year, Warehouse, Office of Facilities, Planning and Purchasing, District, has been given a temporary change in assignment to Lead Warehouse Worker, Pos. # , Classified Bargaining Unit Salary Schedule Range 126, Step 4, plus 2% Bilingual stipend, 40 hours per week, Warehouse, Office of Facilities, Planning and Purchasing, District, effective May 19, 2015 through June 19, 2015. This is a temporary reassignment for Erik Austin, who was in a temporary assignment.
11. MAYNARD, EMILY, ID #20648, Student Development Office Assistant, Pos. #4481, Classified Bargaining Unit Salary Schedule Range 121, Step 2, 29 hours per week, 12 months per year, Student Development, Office of Student Services, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos. #6302, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, Student Development, Office of Student Services, Saddleback College, effective June 22, 2015 through July 6, 2015. This is a temporary reassignment for Erin Long, who is on leave.
12. MORALES GUTIERREZ, JUAN, ID #19166, Lead Custodian, Pos. #3382, a temporary assignment, Classified Bargaining Unit Salary Schedule Range 119, Step 1, 40 hours per week, Office of the Physical Plant, Irvine Valley College, temporary assignment ended on June 12, 2015, and return to permanent assignment as Custodian, Pos. #5168, Classified Bargaining Unit Salary Schedule Range 113, Step 3, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, effective July 15, 2015.

**E. OUT OF CLASS ASSIGNMENTS - Continued**

13. NUNO, SILIVA, ID #15791, Custodian, Pos. #4759, Classified Bargaining Unit Salary Schedule Range 113, Step 3, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Lead Custodian, Pos. #5039, Classified Bargaining Unit Salary Schedule Range 119, Step 1, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective May 18, 2015. This is a temporary reassignment for Milton Hernandez, who is in a temporary assignment.
14. PARRA, LORI, ID #2022, Extended Opportunity Program Specialist, Bilingual, Pos. #3485, Classified Bargaining Unit Salary Schedule Range 121, Step 6, plus 2% Bilingual, 40 hours per week, 12 months per year, Division of Transfer Center, Career and Special Programs, Saddleback College, has been given a temporary change in assignment to Career Services Technician, Pos. #6222, Classified Bargaining Unit Salary Schedule Range 121, Step 6, plus 2% Bilingual, 40 hours per week, Division of Transfer Center, Career and Special Programs, Saddleback College, effective June 1, 2015. This is a temporary reassignment for Rania Mesri, who is in a temporary assignment.
15. QUINTANILLA, EFRAIN, ID #15556, Custodian, Pos. #4014, Classified Bargaining Unit Salary Schedule Range 113, Step 6, plus 5% shift differential, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Utility Custodian, Pos. #6299, Classified Bargaining Unit Salary Schedule Range 117, Step 5, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective June 15, 2015. This is a temporary reassignment for Richard Burnett, who is in a temporary assignment.
16. SCHULTZ, KATHLEEN, ID #14623, Counseling Office Assistant, Pos. #3445, Classified Bargaining Unit Salary Schedule Range 115, Step 6, 40 hours per week, 12 months per year, Division of Transfer Center, Career and Special Programs, Saddleback College, has been given a temporary change in assignment to Extended Opportunity Program Specialist, Pos. #6221, Classified Bargaining Unit Salary Schedule Range 121, Step 4, 40 hours per week, Division of Transfer Center, Career and Special Programs, Saddleback College, effective June 1, 2015. This is a temporary reassignment for Lori Parra, who is in a temporary assignment.
17. SMITH, BENJAMIN, ID #13530, Building Maintenance Worker, Pos. #3625, Classified Bargaining Unit Salary Schedule Range 124, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Painter, Pos. #6183, Classified Bargaining Unit Salary Schedule Range 128, Step 5, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective May 18, 2015. This is a temporary reassignment for Michael Leahy, who is on leave.

**F. LEAVE OF ABSENCE**

1. WOOD, KRISTINA, ID #15178, Child Development Specialist, Pos. #3413, Child Development Center, Office of Student Services, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 122, Step 6, 27.5 hours per week, 12 months per year, has been granted a general leave without pay, and without benefits, for six months effective June 1, 2015 through December 31, 2015.

**G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. AMADEUS, JUSTINE, ID #14860, Counseling Office Assistant, Pos. #3677, Classified Bargaining Unit Salary Schedule Range 115, Step 6, 20 hours per week, 12 months per year, Division of Counseling Services, Saddleback College, conclusion of employment effective June 18, 2015. Employee has been placed on a 39 month re-employment list in accordance with Education Code 88017 and 88117. Payment is authorized for any compensated time off. (Permanent Start date: May 11, 2006)
2. GARCIA, LIDO, ID #14957, Child Development Specialist, Pos. #3555, Classified Bargaining Unit Salary Schedule Range 122, Step 6, 27.5 hours per week, 12 months per year, Child Development Center, Office of Student Services, Irvine Valley College, resignation effective June 16, 2015, and retirement effective June 17, 2015. Payment is authorized for any compensated time off. (Permanent Start date: October 16, 2006)
3. GRIJALVA, EDWARD, ID #2251, Police Officer, Pos. #2576, Police Officers Salary Schedule Range II, Step 6, 40 hours per week, 12 months per year, Office of Campus Safety and Security, Saddleback College, resignation effective February 29, 2016 and retirement effective March 1, 2016. Payment is authorized for any compensated time off. (Permanent Start date: March 12, 1985)
4. HSU, JEFFREY, ID #15147, Police Officer, Pos. #3142, Police Officers Salary Schedule Range II, Step 6, 40 hours per week, 12 months per year, Office of Campus Safety and Security, Saddleback College, resignation effective April 27, 2015. Payment is authorized for any compensated time off. (Permanent Start date: October 2, 2006)
5. MESSNER, STACIE, ID #20522, Instructional Assistant, Pos. #5422, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 15 hours per week, 12 months per year, Division of Online Education and Learning Resources, Saddleback College, resignation effective August 13, 2015. Payment is authorized for any compensated time off. (Probationary Start date: February 2, 2015)
6. SANCHEZ, RUBI, ID #20489, Community Education Program Specialist, Pos. #4853, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 24 hours per week, 12 months per year, Community Education, Division of Community Education, Emeritus Institute, and K-12 Partnerships, Saddleback College, resignation effective July 2, 2015. Payment is authorized for any compensated time off. (Permanent Start date: May 4, 2015)
7. YOUNG, DAVID, ID #18765, Police Operations Lieutenant, Pos. #4595, a classified manager, Academic and Classified Administrator and Manager Salary Schedule Range 12, Step 4, 40 hours per week, 12 months per year, Office of Campus Safety and Security, Irvine Valley College, resignation effective July 6, 2015. Payment is authorized for any compensated time off. (Permanent Start date: June 25, 2012)
8. ZIMBALIST, JACQUELINE, ID #14283, Senior Administrative Assistant, Pos. #3224, Classified Bargaining Unit Salary Schedule Range 127, Step 5, 40 hours per week, 12 months per year, Division of Fine Arts and Media Technology, Saddleback College, resignation effective June 24, 2015. Payment is authorized for any compensated time off. (Permanent Start date: May 23, 2005)

## **H. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2014/2015 and 2015/2016 academic years.

### Advanced Technology and Applied Sciences, Saddleback College

Coon, John

### Business Science/Vocational Education/Economic Dev., Saddleback College

Bowman, Marie

### Community Education, Emeritus and K-12 Partnership Saddleback College

Esfandiar, Zaha Shohreh N.

Horn, Jaclyn

Ineman, Julie

Martin, Phoebe

Munoz, Carmen

Nadeau, Christine

Saalberg, Olivia

Urzua, Joesfina Garreton

Vure, Myra

### Fine Arts and Media Technology, Saddleback College

Arlotti, John

Barrette, Addison

Beyer, Nic

Brown, Griffin

Cavazos, Robert

Chavez, Virginia N.

Fisher, Amanda

Fleck, Jessica

Hamm, Garrett

Holley, Luke

Hubbard, Hannah

Jackson, Gabrielle

Kroe, Barbara

Mallari, Chloe

Mayenzet, Maria

McFann, Aidan

McFann, Donovan

Minaya, Marco

Molkov, Alina

Morris, Eva Marie R.

North, Natalie

Perez, Arielle

Pretorius, Cara

Pretorius, Genie

Salceda, Steven

Salceda, Victor

Singer, Jeffrey

Tock, Alyssa

Valentine, Michael

Welch, Nina

### Fine Arts, Irvine Valley College

Doesburg, Peter

Lewellen, John

Santiago, Denisse

### Guidance and Counseling, Irvine Valley College

Copeland, Gordon

Titterud, Melanie

### Kinesiology, Health and Athletics, Irvine Valley College

Hatcher, Kalob

Narombhejara, Jirabhajara

### Kinesiology and Athletics, Saddleback College

Crowe, Scott

Holt, Larry

Parker, Kayla

Payne, Michael

Pollard, Kelly

Sanchez, Marcos

Sykes Jr., Robert E.

### Life Sciences, Irvine Valley College

Lee, Halas

Saedi, Aubtin

### Student Development Office, Saddleback College

Allen, Kayla

### Transfer Center, Career and Special Programs, Saddleback College

Campbell, Don

Samaniego, Joel

**ATTACHMENT 1**

South Orange County Community College District

**ASSISTANT DIRECTOR OF FACILITIES-CAPITAL OUTLAY PROJECTS** – JC #\_\_, Classified Management - Academic and Classified Administrator and Manager Salary Schedule Range 14

**DEFINITION**

To assist assigned community college's Director of Facilities or Senior Director of Facilities to plan and develop college-level capital outlay projects and to act as liaison on District-level capital outlay projects, as appropriate, including contributing to District efforts relative to needs assessments, coordinating academic schedules with construction schedules, and provide supporting documentation; and to participate in District meetings for planning, design, and construction or remodeling of College facilities.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

**SUPERVISION RECEIVED AND EXERCISED**

Receives administrative direction from the assigned Director of Facilities, Senior Director of Facilities or designee of the President.

Exercises direct supervision over employees and/or contracted personnel as assigned.

**EXAMPLES OF DUTIES** - Duties may include, but are not limited to, the following:

Assist the assigned college's Senior Director of Facilities or Director of Facilities to coordinate efforts with District-managed capital outlay projects, services and other areas of assigned work; assist in the preparation of the space inventory and maintenance of up-to-date College facilities plans, work with the District Purchasing office in the development of bid documents for College projects; and assist in evaluating College facilities including coordination with College personnel to determine rehab and replacement needs of existing facilities.

Coordinate with College and contract personnel when identifying needs to ensure that the most up-to-date technology is used; represent Saddleback College facilities' points of view and positions at District and College meetings; interface with City and County representatives on College managed improvements, including the local fire authority, as required.

Attend, collaborate and contribute to District Services Education and Facilities Master Planning meetings with administrators, faculty and staff; coordinate and supervise the design of college level projects with architects, other consultants, staff and faculty as directed; obtain surveys and soil tests required by architects and engineers for college level projects; and coordinate with District Services on various services for District managed projects.

Attend district-wide committees as assigned which may include contributing to the following: review of the policies and practices for providing design and construction support technical assistance services; provide college perspective relative to the parameters and criteria for project designs; and assist in implementing design and technical standards.

South Orange County Community College District  
Page 2 – Assistant Director of Facilities-Capital Outlay Projects

Set up priorities and ensure the efficient utilization of available College assets; coordinate Maintenance and Operations staff in the facilities plan review process for appropriate college construction or renovation projects including final review of any plan changes just prior to bidding; ensure the continued and on-going review of technical standards.

Coordinate solicitation and review of proposals to obtain contractors for projects below bid limit; for project above the bid limit: Assist District with review of bid alternates and addenda to ensure conformance with college standards; attend pre-bid conferences; attend bid opening, attend weekly construction progress meetings and participate in close out activities.

Assist in developing, preparing and administering project scope, budgets and schedules for college level projects including: status reports; purchase requisitions, purchase orders, change orders, and payment applications; review and negotiate claims; and prepare agenda items for submittal to Purchasing Department for review and for Board approval as needed; coordinate information as requested for construction inspectors, soils engineers, material testing labs and other consultants; act as College representative in the administration of assigned construction contracts including monitoring and evaluating the work of contractors to ensure accurate payment and timely completion of contractual requirements; and work with architects, inspectors and contractors as needed to complete projects including punch list, submittals, training of Maintenance and Operations personnel..

Coordinate keying of new facilities and assist in coordinating the implementation of telecommunication requirements and equipment; coordinate installation of utility company services including electrical, gas, water; obtain operating permits; assist with furnishing and move-in of new facility.

Maintain an effective and cooperative working relationship with all College and District Services personnel, including administration, faculty and classified personnel; provide College administrators and other district personnel with regular updates on projects and activities as requested; interact directly with College administrators with policy-level responsibility.

Perform related duties as assigned.

## QUALIFICATIONS

### EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Education:

A Bachelor's degree from an accredited college or university with major course work in Planning, Civil Engineering, Architecture, Construction Management, or relate field.

#### Experience:

At least three years of increasingly responsible construction management experience, including responsibility for major capital project planning, coordination and implementation.

### LICENSES AND OTHER REQUIREMENTS:

A valid California driver's license.

South Orange County Community College District  
Page 3 – Assistant Director of Facilities-Capital Outlay Projects

Knowledge of:

- Applicable codes, laws rules and regulations.
- Budget preparation, administration and control.
- Construction management.
- Construction permit procedures.
- Correct English composition, grammar, spelling and vocabulary.
- Design, development, construction and implementation of major capital projects.
- District and College policies, procedures, organization, operations and objectives.
- Interpersonal skills including tact, patience and diplomacy.
- Operation of computer and office equipment.
- Operation of computer, peripherals and software programs, including database management, spreadsheet, word processing and specialized software.
- Oral and written communication skills, including public presentation techniques.
- Planning and organizational skills.
- Principles and procedures of record keeping.
- Principles of management, supervision and training.
- Public contract administration.
- State, local and federal laws, regulations, codes and requirements related to the design and construction of capital facilities projects.

Ability to:

- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.
- Assure compliance with legal requirements and District policies.
- Collect, compile and analyze data.
- Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.
- Develop monitor, review and manage college level construction budgets.
- Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.
- Establish and maintain cooperative and effective working relationships with those contacted in the course of work.
- Interpret, apply and explain applicable federal, State, and local laws, codes and regulations.
- Lead and facilitate group meetings effectively.
- Make informational and persuasive oral and written presentations.
- Operate office equipment such as computer, printer, calculator, copier and facsimile machine.
- Participate with District in the design and construction of capital facilities construction projects.
- Plan, organize and direct the work of consultants and contractors.
- Prepare and present complex ideas and processes clearly and concisely, both orally and in written form.
- Read blueprints and construction drawings.
- Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.
- Represent the College at meetings with others, regarding the construction and remodeling of College facilities.
- Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.
- Use independent judgment to plan and accomplish goals.
- Work effectively with others to achieve common goals and work collaboratively and effectively with departments at District Services responsible for Facilities Planning and Purchasing/Contracts.

South Orange County Community College District  
Page 4 – Assistant Director of Facilities-Capital Outlay Projects

Ability to:

Prepare oral and written reports and recommendations.

Provide specialized information and assistance to students, staff, and the general public.

Relate effectively to people of varied academic, cultural and socio-economic background, using tact, diplomacy and courtesy.

Respond to requests and inquiries from the public.

Select, train, lead, direct, supervise, and evaluate the performance of assigned personnel.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Use sound judgment in recognizing scope of authority.

Work effectively with administrators, faculty, support staff as well as representatives of business and governmental institutions.

Work effectively with others to achieve common goals.

Work independently with little direction.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Certain duties are performed primarily in an office environment at a desk or computer workstation. Incumbents are subject to uneven circulation paths, frequent interruptions and contact with others, in person and on the telephone. Work also requires frequent travel to various locations to attend meetings, inspect construction sites and conduct work. Must use/wear safety equipment, such as hard hat, boots, construction vest and eye protection while visiting construction sites.

Physical Demands

Typically requires the ability to sit for long periods; use hands and fingers to operate a computer keyboard; remember key information and concentrate for prolonged periods; see to read all printed materials including, fine print and computer screen; hear and understand voices to conduct face-to-face and telephone conversations; speak in an understandable voice with sufficient volume to be heard within a normal conversational distance or on the telephone; transport self to places necessary to perform job such as meeting locations and visit and inspect construction sites; walk over uneven surfaces and through construction environments at various levels of completion, regularly bend at the waist and reach overhead, above shoulders and diagonally; lift, push, pull, move and/or carry objects weighing up to a maximum of 25 pounds.

Modified by Marlys Grodt & Associates, July 2, 2015.

Approved by the Board of Trustees,

Evaluative Criteria: Education 30%; Experience 40%; Knowledge 30%



## ATTACHMENT 2

South Orange County Community College District

**DIRECTOR, IVC FACILITIES** – JC #\_\_ , Classified Management - Academic and Classified Administrator and Manager Salary Schedule Range 20

### DEFINITION

To plan, organize, coordinate, direct, review and evaluate the construction, modification and maintenance of the buildings, grounds, classrooms, laboratories, athletic and recreational areas, offices and other facilities for a large and complex community college, including day-to-day building and grounds maintenance and operations; transportation; facility construction and modification; scheduled, preventive and deferred maintenance; hazardous materials management and resource management; train, supervise and evaluate the performance of assigned personnel; prepare and administer annual program budgets; ensure compliance with District policies and applicable local, State and federal regulations.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

### SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Vice President of College Administrative Services or designee of the College President.

Exercises functional and technical supervision over assigned personnel, including the Assistant Director of Facilities and the Assistant Director of Facilities-Capital Outlay Projects.

### EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Plan, organize, coordinate and direct facilities operations and activities; develop and implement appropriate methods and procedures to optimize efficient and effective delivery of services; compile and analyze data; develop organizational structures and work processes that facilitate attainment of established program goals and objectives.

Plan, organize, coordinate and direct all new construction and facility enhancement programs; coordinate and approve selection of outside contractors including architectural and engineering firms, construction contractors, vendors and maintenance companies; develop long term strategic plans of campus facilities needs and assessments.

Plan, coordinate, direct and evaluate College safety procedures and programs; identify and maintain environmentally sound practices; establish and supervise in-house inspections of all safety equipment; identify and recommend elimination of safety and health hazards; coordinate with College and District administrators and staff to develop on-going safety training programs related to the Illness and Injury Prevention Plan and Cal-OSHA.

Plan, coordinate, direct and evaluate College facilities use; review and ensure compliance on contractual agreements related to facilities use; may supervise implementation of facilities rental and master calendar scheduling programs.

South Orange County Community College District  
Page 2 – Director, IVC Facilities

Recommend, develop and implement energy management and cost savings programs by enhancing systems to run more cost efficiently to reduce maintenance costs.

Prepare and administer annual program budgets; prepare recommendations and justifications regarding budget requests; authorize expenditures according to District policies and applicable regulations.

Train, supervise and evaluate the performance of assigned managerial, supervisory, technical and support personnel; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work.

Coordinate facilities programs, services and activities with student services functions and instructional programs; serve on campus and District committees, task forces and other work groups; provide technical expertise concerning College facilities.

Ensure compliance with District policies as well as State and federal laws related to assigned program; review and certify the accuracy of data.

Prepare and submit a variety of statistical and narrative reports; prepare budget reports, annual recap data and special reports, proposals, recommendations and other materials as requested; coordinate and respond to periodic audits and inspections.

Communicate with District and College administrators and support staff, representatives of State and federal regulatory agencies, educational institutions, social service organizations, architects, construction project managers, inspectors and others to coordinate activities.

Maintain current knowledge of the District policies, procedures and local State and federal legal requirements related to facilities construction, modification, maintenance and operations.

Make oral presentations to Board of Trustees, administrators, staff and professional colleagues at various gatherings; develop, coordinate and conduct workshops to provide specialized information and training regarding College facilities and related programs.

Perform related duties as assigned.

## QUALIFICATION

### EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Education:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in engineering, architecture, public or business administration or closely related field. Master's degree from an accredited college or university with major course work in engineering, architecture, public or business administration or closely related field is desirable.

South Orange County Community College District  
Page 3 – Director, IVC Facilities

Experience:

Five years of increasingly responsible experience in facilities management of a large business or public agency with multiple types of buildings and grounds or closely related field, including at least three years of experience in a supervisory capacity.

LICENSES OR OTHER REQUIREMENTS:

A valid California driver's license.

Professional Engineer certification is highly desirable.

Knowledge of:

Budget preparation and administration.

Building design, building trades and California construction codes.

Correct English composition, grammar, spelling and vocabulary.

Cost benefit analysis and cost accounting.

Current technologies utilized in the maintenance and operation of complex building and environmental systems.

District and College organization, operations and objectives.

District and College policies and State and federal laws and regulations related to assigned program.

Green building strategies, best management and sustainable practices and policy development.

Interpersonal skills including tact, patience and diplomacy.

Materials, methods, practices, machinery and equipment used in electrical, plumbing, HVAC and swimming pool maintenance activities.

Materials, methods, practices, machinery and equipment used for major facilities projects, construction, structural utilities, energy conservation projects, facilities repair and maintenance, landscape and irrigation installation and repair and college transportation services.

Occupational hazards and OSHA safety standards.

Operation of computer, peripherals and software programs, including database management, spreadsheet, word processing and specialized software related to District or College operations and facilities.

Oral and written communication skills.

Planning and organizational skills.

Principles and practices of construction plan and specification preparation.

Ability to:

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.

Collect, compile and analyze data.

Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.

Effectively utilize District/College resources to attain a clean, safe and appropriate learning environment for students, faculty, administrators and staff.

Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

Establish and maintain effective and cooperative working relationships with those contacted in the course of work.

Interpret and apply complex and technical State and federal laws and regulations related to assigned program.

Maintain current knowledge of facilities management, including, construction, modification, maintenance and operations.

Maintain the security of confidential information and materials.

South Orange County Community College District  
Page 4 – Director, IVC Facilities

Ability to:

Negotiate with vendors and contractors.

Operate office equipment such as computer, printer, calculator, copier and facsimile machine.

Plan, organize, coordinate and direct the programs, services and activities related to facilities construction, modification, maintenance and operations.

Prepare and administer budgets for assigned program areas.

Prepare oral and written reports and recommendations.

Read, interpret, apply, explain and interrelate engineering drawings, construction plans and specifications.

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Train, supervise and evaluate the performance of assigned personnel.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Work effectively with others to achieve common goals.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Duties are performed in an office environment while sitting at a desk or outside with exposure to adverse weather conditions including sun, wind, rain and sleet. Sometimes exposed to adverse conditions involving extreme temperatures dirt, dust, steam, noise from machinery or equipment, uneven pavement and construction or maintenance equipment while inspecting the work sites of subordinates or contracted workers. Incumbents are subject to contact with others, frequent interruptions, and demanding timelines. Minimal environmental controls are required to assure health and comfort.

Physical Demands

Incumbents regularly sit for long periods, walk or stand for extended periods, travel to varied locations to attend meetings and conduct work, use hands and fingers to operate a keyboard or other office machines, reach with hands and arms, bend at waist, stoop or kneel or crouch to file, speak clearly and distinctly to answer telephones and to provide information; see to read fine print, diagrams, schematics, and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 25 pounds.

Finalized by Marlys Grodt and Associates, July 2, 2015.

Approved by the Board of Trustees,

Evaluative Criteria: Knowledge %; Education %; Experience %

### ATTACHMENT 3

South Orange County Community College District

**GRANT PROJECT MANAGER (CAREER PATHWAYS), Specially Funded** – JC #\_\_, Classified Management - Academic and Classified Administrator and Manager Salary Schedule Range 9

#### DEFINITION

Working closely with grant project directors, provide day-to-day oversight, grant compliance and leadership for assigned multi-year Career Pathways grant activities at Saddleback College including, but not limited to, Career Pathways Trust, CTE Transitions (part of Perkins I-C), and SB1070 programs; plan, develop, organize, coordinate, implement, oversee, monitor, and evaluate all aspects and phases of the projects as outlined in grant terms; administer grant budgets; ensure the timely and accurate preparation and submission of required reports and statistics; develop and maintain working relationships with those involved with the project; and serve as liaison between the project and representatives of other components of the grants, SOCCCD administrators, faculty, staff, students, representatives of involved businesses and communities, advisory committees, other interested groups, and the general public; and ensure compliance with District policies and applicable State and federal regulations; and train, assign, supervise and evaluate the work of assigned staff.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

#### DISTINGUISHING CHARACTERISTICS

This classification is distinguished from other District classifications in that the position assigned to this classification is funded by special, not District, funds. The incumbent assigned to this position does not accrue seniority with the District and is hired only for the duration of the grant.

The Grant Project Manager is a classified management classification required to serve as the grant's operations manager and perform a full range of professional-level management duties in support of the assigned grant-funded projects.

Positions at this level develop, implement and administer assigned services and functional areas, participate in budget development and monitoring, develop and implement policies and procedures, coordinate communication and work activities among staff, community and business groups and partners.

Assignments performed at this level require knowledge of project management work as well as some knowledge of subject matter related to the grant.

The Grant Project Manager's role is to:

- Supervise all project staff and generally coordinate the project's implementation;
- Work with staff and partners to augment project supportive services resources and build collaboratives;
- Work with evaluators to compile and report data, and assessment and evaluation reports and ensure all program documentation is complete, accurate and comprehensive;
- Work with grant partners to accomplish grant objectives;
- Coordinate program marketing, assess student and faculty needs, network with community based service providers, and leverage other local resources;
- Use online electronic systems where required to review partner invoices requesting grant reimbursement and analyze compliance with costs and for proper classification under grant guidelines.

South Orange County Community College District  
Page 2 – Grant Project Manager – Career Pathways, Specially Funded

SUPERVISION RECEIVED AND EXERCISED

Reports to and receives direction from the assigned Project Director.

Exercises functional and technical supervision over assigned administrative support and contractual personnel, including project specialists, sub-award project staff, student workers, contractors, and consultants.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Manage the daily operations and oversee the development and implementation of assigned aspects of assigned projects according to the grant terms; ensure compliance with all project, grant and legal requirements; develop and implement appropriate methods and procedures to optimize efficient and effective delivery of services; direct, monitor, and evaluate grant activities and operations regularly to ensure that each grant objective is met on a timely basis; work with appropriate division staff from each program to ensure program deliverables.

Plan, design, and implement project elements that support service delivery; participate in processes to define scope and schedule of services and activities; oversee and participate in implementation processes.

Assume responsibility for providing coordination of resources for assigned project; determine short and long-term needs and develop recommendations; design processes and procedures to implement, maintain, and/or manage project resources.

Oversee and participate in the development and implementation of goals, objectives, policies, and priorities for the grant-funded project; research, develop, implement, and administer policies, procedures, and changing business practices and processes for assigned project; research, develop, implement, and administer policies, procedures and changing business practices and processes for assigned project; and develop and maintain handbooks, forms and related policies and procedures.

Resolve operational and administrative problems; identify problem areas and issues; conduct research to find alternative solutions; make recommendations; oversee and assist in implementation of recommendations.

Perform a variety of professional-level research, administrative, operational, financial, and analytical duties in support of assigned grant project; conduct studies, research projects, and analysis.

Prepare and submit administrative, operational, and financial reports, including the preparation of conclusions, recommendations, and forecasts based on data summaries and other findings according to established deadlines; consult with District staff and outside agencies to obtain information.

Manage the budget process for assigned project; develop assigned budgets; collect and analyze financial data; review, analyze and approve budget requests; create data tracking and reporting systems; oversee, monitor and review status of budgets on an ongoing basis.

Research, negotiate, and monitor assigned contracts and agreements with outside suppliers, service providers, and others; ensure work is performed in compliance with contracts and agreements; supervise the processing of invoices and payments.

South Orange County Community College District  
Page 3 – Grant Project Manager – Career Pathways, Specially Funded

Ensure the creation and maintenance of publications promoting assigned project; ensure the development of publications and materials to advertise and provide project information, including newsletters, directories, handbooks, special event flyers, and other public relations materials as needed.

Manage assigned project functions, programs, activities and functions in coordination with other staff, projects and functions as well as local, State and federal agencies/jurisdictions, business partners, and the general public; coordinate with, interact with, share knowledge and develop collaborative relationships.

Collaborate in the design and implementation of a network of community based organizations and educational institutions that will oversee and provide services and experiences for project participants; assist in the development of cooperative agreements with other agencies and organizations involved with providing project programs, services, and activities.

Serve as contact and respond to requests for information from staff, other agencies, and the general public regarding assigned project; participate in community outreach and education activities; and prepare presentations and related material.

Coordinate meetings related to assigned project; represent area of assignment; participate on and provide staff support to a variety of committees, task forces, and boards; develop agendas and write speaking points; participate in speaking engagements; ensure the preparation and presentation of marketing materials, staff reports, and other documents as appropriate and necessary; respond to and resolve inquiries and complaints.

Maintain records concerning assigned project and its programs, services and activities; process incoming and outgoing documents; prepare and track various documents; prepare reports and briefings on project status, progress, changes, and related items related to scope, schedule, and budget.

Assist with overseeing website and distance education system for assigned project; update information as needed.

Manage data and information used in assigned area including administering assigned databases; entering and modifying data; generating reports; analyzing user needs and modifies database structure and/or format in response to user needs; train staff on use of database systems; prepare database documentation.

Train, schedule, provide work direction to, supervise and evaluate assigned support staff; ensure that staff adheres to dictates of assigned grant, District policies, other applicable legal requirements and professional standards.

Maintain current knowledge of the regulations, policies, application requirements and eligibility criteria for the project and its programs, including computer hardware and software enhancements.

Perform related duties as assigned.

## QUALIFICATIONS

### EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

South Orange County Community College District  
Page 4 – Grant Project Manager – Career Pathways, Specially Funded

Education:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in education, business or public administration, or closely related field.

Experience:

At least three years of increasingly responsible professional experience related to the operations management of a grant or similar project.

Licenses or Other Requirements:

Valid California driver's license.

Knowledge of:

Applicable District policies and local, State and federal laws, codes and regulations.

Computer systems and software applications related to area of assignment, including capabilities and limitations.

Coordination and management of assigned grant.

Correct English composition, grammar, spelling and vocabulary.

District and College organization, operations, objectives, policies and procedures.

English usage, grammar, spelling, punctuation, and vocabulary.

Goals and objectives of assigned project.

Information and research resources available related to areas of assignment.

Interpersonal skills using tact, patience, diplomacy and courtesy.

Marketing, promotion and public relations techniques.

Methods and techniques used in the performance of duties and responsibilities specific to the area of assignment.

Modern office practices, procedures, methods, and equipment.

Modern principles, practices, methods and techniques of management.

Office procedures, methods, and equipment including operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized software.

Operational characteristics, services, and activities of the functions, programs, and operations of assigned project.

Oral and written communication skills.

Community demographics, Labor Market Information, and consumer trends

Pertinent federal, State of California and local laws, codes, and regulations.

Planning and organizational skills.

Preparation, publication and distribution of informational and promotional materials.

Principles and practices of financial record keeping and reporting.

Principles and practices of project development, administration, and review.

Principles and practices of training, work direction, supervision and performance evaluation.

Principles and techniques used in public relations.

Principles, practices, and procedures of business administration and public administration.

Principles, practices, and procedures of business letter writing.

Principles, practices, and procedures of complex fiscal, statistical and administrative research and report preparation.



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Knowledge of:

Processes, procedures, and practices of budget preparation and administration.  
Project and contract management principles and practices.  
Statistical procedures and mathematical concepts.  
Technical knowledge of business/industry principles and practices for area of responsibility.  
Work organization and office management principles and practices.

Ability to:

Adapt to changing technologies and learn functionality of new equipment and systems.  
Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.  
Assess community needs to develop appropriate service partnerships for assigned project.  
Collect, compile and analyze data.  
Communicate clearly and concisely, both orally and in writing.  
Develop and administer policies and procedures.  
Develop recommendations for problematic areas and implement and monitor changes.  
Develop, implement and evaluate all components of the assigned grant.  
Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.  
Establish and maintain community relationships.  
Establish and maintain effective and cooperative working relationships with those contacted in the course of work.  
Establish, review, and revise office work priorities.  
Exercise good judgment and maintain confidentiality in maintaining critical and sensitive information, records, and reports.  
Independently compose and prepare correspondence, reports and memoranda.  
Interpret, apply and explain applicable State and federal laws and regulations.  
Learn and understand the content and requirements of assigned grant project quickly to assume assigned responsibilities.  
Maintain complex and varied files and records.  
Maintain current knowledge of assigned project.  
Manage assigned project effectively according to stringent timelines.  
Manage assigned project with multiple tasks and re-prioritize as needed.  
Operate office equipment such as computer, printer, scanner, calculator, copier and facsimile machine.  
Operate office equipment, including computer applications software, such as database management, spreadsheet, word processing and software related to area of assignment, including online reporting systems.  
Oversee and manage the administrative functions and operations of the assigned office.  
Perform a full range of complex, difficult and responsible project management duties involving the use of independent judgment and personal initiative.  
Plan and organize work to meet schedules and changing deadlines.  
Plan, organize, coordinate, prioritize, manage, perform and delegate work.  
Prepare a variety of clear and concise administrative and financial reports.  
Prepare and manage assigned budgets.  
Prepare effective letters, press releases and promotional materials.  
Prepare oral and written reports and recommendations.  
Provide specialized information and assistance to students, staff, and the general public.

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Ability to:

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Research, compile, assemble, analyze, and interpret data from diverse sources.

Respond to requests and inquiries from students, staff, or the public; effectively present information in person or on the telephone to students, staff, or the public.

Select, train, lead, provide work direction, supervise and evaluate the performance of assigned personnel.

Understand and work within the mission and philosophy of assigned college, South Orange County Community College District and the California Community College system.

Understand the nature of partnerships and identify mutual interests.

Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations and ordinances.

Use sound judgment in recognizing scope of authority.

Use technical concepts and project management tools and techniques to effectively manage assigned project and solve complex problems in creative and effective ways.

Work effectively and collaboratively in a multi-college environment, as well as within a system of community college districts.

Work effectively with others to achieve common goals.

Work independently with little direction.

Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Standard office setting. Duties are performed primarily in an office environment while sitting at a desk or computer workstation. Work also requires travel to various community locations to communicate with grant partners, attend meetings, or otherwise conduct work. Incumbents are subject to contact with partners, students, and staff; frequent interruptions; noise from talking or office equipment and demanding legal timelines; at least minimal environmental controls to assure health and comfort.

Physical Demands

Incumbents regularly sit for long periods, walk short distances on a regular basis, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, stoop or kneel or crouch to file, speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 10 pounds.

**ATTACHMENT 4**

South Orange County Community College District

**PROGRAM RESEARCH AND PLANNING ANALYST (STUDENT EQUITY & CAREER PATHWAYS) Specially Funded – JC #\_\_, Classified Bargaining Unit Salary Schedule Range 138**

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

**SUMMARY DESCRIPTION**

Under direction of assigned College President, Director or designee, plans, conducts, and presents research and analysis of institutional data related to the development and assessment of College programs, services, activities, and enrollment patterns; and provides a variety of complex decision and planning support to assigned Administrator.

**DISTINGUISHING CHARACTERISTICS**

This class is distinguished from similar classifications in that the position assigned to this class is specially funded, not financed by District funds. This is an experienced, journey level classification requiring education and experience performing complex research and statistical analysis.

**REPRESENTATIVE DUTIES**

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Assist the Administrator in implementation of program or administrative unit reviews, institutional planning activities, accreditation processes, and decision-making processes related to student success and institutional effectiveness.
2. Coordinate procedures to ensure quality and integrity of data used for tracking, measurement, and planning purposes; provide research support including data acquisition and analysis for enrollment management and planning.
3. Participate in activities designed to review and assess institutional effectiveness (Program Reviews; develop and create surveys applicable to subject or activity under review at the District; plan and implement survey schedules; collect, input, and process data from surveys; provide research and technical assistance to programs or units for the analysis, interpretation, and presentation of data in their final reports.
4. Participate in the analysis, report preparation, and dissemination of information/results related to statistical, demographic, and empirical studies; consult with administrators regarding research needs, current studies, results of research, and related matters; edit and review statistical information for accuracy and conformity to standards.
5. Develop and implement effective and sound survey instruments as determined by the administration, faculty, or staff for both required and investigative data trends analysis; collect and process data; analyze data and present results in comprehensive reports; assist leadership to access student demographic data as well as with data analysis for additional planning purposes.
6. Participate in the completion of a variety of state and federal reports and external surveys; write or provide technical and editorial assistance in the writing and publishing of special reports and publications; complete surveys as requested/required by external private or public agencies.
7. Provide the necessary research support to existing grants as required; provide research support for grant applications.

South Orange County Community College District

Page 2 – Program Research and Planning Analyst (Student Equity & Career Pathways), Specially Funded

8. Coordinate with District Information Technology and other research and planning staff for the development and implementation of an accurate, effective and useful District information management system.
9. Coordinate with leadership for a District or College research agenda; edit and review statistical information for accuracy and conformity to standards; assist leadership with other specific research requirements including those for accreditation.
10. Operate computer and peripheral equipment including the technical aspects of current spreadsheet and database management software; utilize query programs to access mainframe data; download and transfer data as required for various projects.
11. Create, design, and maintain assigned office website; publish latest research information on site.
12. Maintain communication with various external research and planning agencies to ensure the College remains current with the latest trends in research and data acquisition for the community college system.
13. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Standard statistical procedures and research methods including those related to sampling, projections, significance, and distributions.

Principles and practices used in the development and implementation of survey instruments and techniques. Data collection and coding methods.

Office procedures, methods, and equipment including operating characteristics of personal and mainframe computers, peripherals, and a variety of software applications including statistical, word processing, advanced spreadsheet, and database management applications.

Principles and procedures of complex data management and reporting.

Principles and practices of fiscal, statistical, and administrative report preparation.

Principles of business letter writing.

Oral and written communication skills.

Principles, practices, and procedures of record keeping.

Principles and practices used to establish and maintain files and information retrieval systems.

Work organization principles and practices.

English usage, grammar, spelling, punctuation, and vocabulary.

Methods and techniques used in public relations.

Ability to:

Perform statistical research and analysis work of a specialized nature involving the use of independent judgment and personal initiative.

Analyze current and historical statistical data and develop sound, logical conclusions and recommendations. Assist in planning, organizing, and directing complex projects requiring multiple tasks and input from a variety of sources.

Develop and implement a comprehensive research design and methods with specific timelines.

Access, download, consolidate, and analyze data from District information systems.

Compile data and prepare and present administrative, analytical, and technical reports and recommendations.

Understand the organization and operation of the assigned program area as necessary to assume assigned responsibilities.

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Page 3 – Program Research and Planning Analyst (Student Equity & Career Pathways), Specially Funded

Ability to:

Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations, and ordinances.

Plan and organize work to meet schedules and changing deadlines.

Operate office equipment including personal and mainframe computers, peripherals, and supporting applications including advanced spreadsheet and database management systems used in data analysis, maintenance, and report preparation.

Utilize sophisticated survey development and data processing equipment and software.

Develop and implement online survey tools.

Adapt to changing technologies and learn functionality of new equipment and systems.

Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

Work well in team situations and collaborate effectively with diverse groups of people.

Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in business administration, economics, sociology, statistics, or a related field. A Master's degree is desirable.

Experience:

Two years of increasingly responsible experience in the collection, analysis, reporting, and presentation of research data.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with staff and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

South Orange County Community College District  
Page 4 – Program Research and Planning Analyst (Student Equity & Career Pathways), Specially Funded

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Finalized by Forsberg Consulting Services, June 2015.  
Approved by the Board of Trustees,

Evaluative Criteria: Knowledge %; Education %; Experience %

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Information

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**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

Item Submitted By: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents*

## SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

### SADDLEBACK COLLEGE

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
7/22/2015	HS 208	Emily S. Quinlan	Business 13 – Legal Environment and Business Law	The Honorable Geoffrey Glass and Court Clerk Donna Honomichl	Legal, Trial and general courtroom procedures in the Superior Court of OC.
6/18/15	Florence Sylvester Memorial Center	Susan Donelson	HSC 105x Consumer Health Issues (EI)	Patricia Tully, MSN, FNP-BC	End of Life Issues
6/23/15	Florence Sylvester Memorial Center	Susan Donelson	HSC 105x Consumer Health Issues (EI)	Suzanne Koch Eckenrode, MFT, CCGC-II, NCGC-II	Problem Gambling

### IRVINE VALLEY COLLEGE

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
7/11/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Jim Roberts	Patents
7/11/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Shivraj Aiyar	Entrepreneur Experience
7/14/15 10:00-10:50 a.m.	BSTIC 118	Elizabeth Burkhalter	SOC1 Introduction to Sociology	Beth England-Mackie	AIDS/HIV Awareness in Orange County (Shanti OC)
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Myriam Mendez Andrew Lansing	Well Fargo Small Business Loans
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Anjali Atkins Anetta Leone Don Healy	Biz Pop Entrepreneurism
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Josh Friedman	Running a Business and Using Drones
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Vincent Vitale	Young Entrepreneur Successes



## Exhibit A

7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Sylvia Gutierrez	Small Business Association (SBA)
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Dennis Wright Bob Godlasky	Service Corps of Retired Executives (SCORE)
7/25/15 9:00 a.m. – 12:00 p.m.	BSTIC 103	John Russo	Entrepreneur Summer Workshop	Amir Banifatemi	Venture Capitalist
7/28/15 10:00-10:50 a.m.	BSTIC 118	Elizabeth Burkhalter	SOC1 Introduction to Sociology	Andrew Braun	Funding Inequality in Public Schools (IPSF)

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: CCCT Student Trustee Member Election - 2015

**ACTION:** Information

---

### **BACKGROUND**

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California (League). Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. Included on the board is a student trustee member.

Nominations for the student trustee position on the CCCT board were accepted in the League office until noon, July 13. Nominations are to be made by a member district student trustee who may nominate only one person. Student trustees may nominate themselves. To be eligible the nominee must be a local community college district student trustee who will be serving during the 2015-16 school year and has consented to be nominated.

The election of the student member of the CCCT board will take place at the League's Student Trustees Orientation Workshop, August 14-16, 2015 at the Westin South Coast Plaza, Costa Mesa, and candidates will have an opportunity to speak.

### **STATUS**

Each student trustee in attendance at the orientation may cast one vote for the CCCT Student Trustee member. The secret ballot election will take place following three-minute speeches by each candidate. The ballots will be counted by three tellers and results announced at the orientation. The candidate with the highest number of votes will be declared the winner. In the event of a tie, a run-off election shall be conducted between the tied candidates.

The newly elected student member of the CCCT board will be seated at the September meeting and serve through May.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Basic Aid Report

**ACTION:** Information

---

### **BACKGROUND**

The District returned to Basic Aid status in FY 1999-2000. The Board of Trustees has requested regular information reports (EXHIBIT A) about projected basic aid receipts and approved projects.

### **STATUS**

As of June 30, 2015, total estimated Basic Aid receipts are \$565.4M and total approved projects are \$550.6M. The balance of \$14.8M includes the reserve of \$8.3M and unallocated funds of \$6.5M.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the FY 2014-2015 Basic Aid allocation from the June 2015 Board report. Revenue and allocations for FY 2015-2016 will be reflected in the August 2015 Board Report after the close of FY 2014-2015.

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 20, 2015**

<i>Project Description</i>	<i>Approved Amount</i>	<i>1999/10 Actual</i>	<i>2010/11 Actual</i>	<i>2011/12 Actual</i>	<i>2012/13 Actual</i>	<i>2013/14 Actual</i>	<i>Balance Remaining for 2014/15</i>
<b>CLOSED PROJECTS</b>							
<b>CLOSED PROJECTS TOTAL</b>	182,875,608	166,155,668	7,076,418	5,156,232	1,487,537	2,938,771	60,982
<b>CAPITAL PROJECTS</b>							
Campus Appearance Improvement IVC & SC (2009)	1,000,000	594,149	144,365	738	140,555	29,330	90,863
ATEP Building Demolition (2007)	13,700,000	73,885	1,439,404	781,124	109,025	1,744,947	9,551,614
ATEP First Building Phase 3A (2011)	21,450,000					761	21,449,239
ATEP Operating Budget* (2006)	12,706,616	8,599,864	1,798,762	507,119	564,290	579,960	656,621
ATEP Site Development (2013)	6,000,000				693,427	681,207	4,625,365
ATEP Staffing, Equipment, Program Development (2007)	891,611	191,974	346,066	291,119	7,785	14,204	40,463
IVC A200 Success Center (2014)	505,005						505,005
IVC A400 Bldg Remodel (2011)	13,013,000			28,153	608,333	953,102	11,423,412
IVC B200 Classroom Wing & Labs (2015)	400,000						400,000
IVC B400 Labs and Entrance Controls (2015)	410,000						410,000
IVC Defects Performing Arts Center (2014)	1,400,000					2,611	1,397,389
IVC Design and Install Entrance from Barranca (2003)	2,850,000	51,526	45,644	143,803	25,074	67,052	2,516,900
IVC Fine Arts Building (2008) - State Delay, Future Project request	856,278	61,278					795,000
IVC Life Sciences Project (2004)	13,490,000	875,136	448,231	(1,169,892)	693,544	2,416,169	10,226,813
IVC New Parking Lot (2013)	3,010,000						3,010,000
IVC Performing Arts Center Waterproofing (2013)	470,000						470,000
IVC SSC HVAC System (2010)	800,000	1,346	19,668	732	12,124	635,534	130,597
IVC Upgrade Exterior & Entries to B300 (2013)	680,000						680,000
SC Athletic Stadium (2015)	950,000						950,000
SC Building Repairs - Library Remodel (2003)	7,869,899	589,404	745,863	1,817,215	(630,004)	4,864,713	482,708
SC Building Repairs - LRC Comm Arts Renovation (2013)	2,622,000			-	12,320	14,990	2,594,689
SC Building Repairs - ATAS Building (2003)	17,435,313	153,424	13,800	94,380	167,292	405,643	16,600,774
SC Building Repairs - ATAS Swing Space Renov (2013)	10,249,687				124,917	519,146	9,605,624
SC Central Plant/CoGen Upgrade (2015)	750,000						750,000
SC Demolition and Upper Quad Remodel (2008)	1,000,000						1,000,000
SC Digital Security Access (2015)	650,000						650,000
SC Fine Arts HVAC Renovation (2013)	4,950,000				2,754	76,091	4,871,155
SC Fire Alarm System (2015)	500,000						500,000
SC Golf Driving Range Net Replacement (2005)	300,000	101,800	4,950	19,300	42,520		131,430
SC Health Sciences/DS Waterproofing (2013)	1,000,000					5,209	994,791
SC LRC Defects (2015)	750,000						750,000
SC New Gateway Building (2013) (Match)	890,000						890,000
SC Sciences Building (M/S/E annex) (2003)	67,358,346	29,595	258,563	1,840,003	295,740	7,324,533	57,609,911
SC Site Improvements (2008)	12,580,000	5,740	212,701	-	1,464	107,278	12,252,816
SC PE 200 and 300 Interior Renovation (2014)	1,000,000						1,000,000
SC PE 400 and 500 Renovation (2014)	800,000						800,000
SC Water Damages/Storm Drainage Issues (2013)	750,000				10,710	3,495	735,795
<b>CAPITAL PROJECTS TOTAL</b>	226,037,755	11,329,120	5,478,017	4,353,794	2,881,872	20,445,975	181,548,976

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 20, 2015**

<b>Project Description</b>	<b>Approved Amount</b>	<b>1999/10 Actual</b>	<b>2010/11 Actual</b>	<b>2011/12 Actual</b>	<b>2012/13 Actual</b>	<b>2013/14 Actual</b>	<b>Balance Remaining for 2014/15</b>
<b>SCHEDULED MAINTENANCE</b>							
IVC Library Exterior (2013)	275,000					1,830	273,171
IVC Lighting & Walkways (2013)	795,055					332,278	462,777
IVC SM B100 Roof & HVAC (2015)	493,350						493,350
IVC Sports Facilities (2012)	342,600				702	43,312	298,586
SC 12KV Elec Distr Repair (2014)	200,000						200,000
SC Central Plant (2013)	750,000				61,780	23,875	664,345
SC HVAC PE 100 (2014)	800,000						800,000
SC PE 200 Bleacher Repairs (2014)	725,000						725,000
SC PE Complex (2013)	500,000						500,000
<b>SCHEDULED MAINTENANCE PROJECTS TOTAL</b>	<b>4,881,005</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,482</b>	<b>401,295</b>	<b>4,417,228</b>
<b>IT PROJECTS</b>							
Campus Desktop Refresh (2013)	4,249,334				648,198	843,987	2,757,148
SOCCCD Automate Electronic Transcript Receiving (2015)	453,600						453,600
SOCCCD Automated Password Reset & Single Sign-On Assess (2015)	115,600						115,600
SOCCCD Awards Management System (2013)	500,000				303,641	154,230	42,129
SOCCCD Blackboard Plug-ins (2013)	150,000				2,000		148,000
SOCCCD Class Schedule Upgrade & Recommendation (2015)	735,000						735,000
SOCCCD Degree Audit/MAP Upgrade (2013)	1,332,640				230,118	396,373	706,149
SOCCCD Document Management Solution (2011)	659,202			622,823	18,731		17,648
SOCCCD District-wide Automatic Email Archive (2015)	165,000						165,000
SOCCCD District-wide Hardware Refresh (2014)	505,000					484,919	20,081
SOCCCD District-wide Network Security (2015)	369,895						369,895
SOCCCD District-wide Server/Storage Maintenance (2015)	950,000						950,000
SOCCCD End-of-Life Core Network/Tech Refresh (2013)	6,984,658				446,032	3,496,228	3,042,398
SOCCCD Enterprise Backup Solution (2014)	150,000					24,933	125,067
SOCCCD Enterprise Content Mgmt Expansion (2013)	150,000				31,386		118,614
SOCCCD HR/Bus Svcs Integrated Software (2013)	11,500,000			16,131	150,433	1,971,236	9,362,199
SOCCCD Intl and Student Scholar Mgmt (2014)	54,500						54,500
HRIS Data Migration	20,000				15,000		5,000
IT Governance - TeamDymanixHE Software	50,000				14,400		35,600
TracDat Integration with SharePoint	36,000				35,964		37
DW Infrastructure Inventory System	75,000						75,000
MySite Help System	20,000				420	5,946	13,635
Unified Communications System	50,000				28,928		21,072
IT Contingency	361,855				31,800	32,800	297,255
SOCCCD IT Basic Aid Projects (2013)	612,855			-	126,511	38,746	447,599
SOCCCD IT Projects SC/IVC/ATEP Instruct & Student Svc (2010)	8,744,770	2,906,089	2,665,868	1,745,944	888,629	136,099	402,141
SOCCCD Master Calendar Integration (2014)	300,000					58,500	241,500
SOCCCD Matriculation SEP System (2013)	100,000				332		99,668
SOCCCD MySite Message Customization (2014)	150,000						150,000
SOCCCD MySite Security (2014)	302,000					47,280	254,720
SOCCCD New Library System (2014)	100,000					21,909	78,091
SOCCCD Online Catalog (2014)	125,000						125,000
SOCCCD Predictive Analytics (2013)	250,000				54,052		195,948
SOCCCD Student Conduct & Incident Reporting (2015)	13,060						13,060
SOCCCD Student Info Sys AR Enhancement/Electronic Refunds (2015)	600,000						600,000
SOCCCD Student Information System Enhancement (2013-2015)	4,512,000				1,047,013	1,720,024	1,744,963
SOCCCD Student Information System Upgrade-Phase I/Phase II (2006)	14,102,260	14,031,285	4,250	22,466	1,350	6,531	36,378
SOCCCD Student Success Dashboard (2014)	550,000					52,324	497,676

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 20, 2015**

<i><b>Project Description</b></i>	<i><b>Approved Amount</b></i>	<i><b>1999/10 Actual</b></i>	<i><b>2010/11 Actual</b></i>	<i><b>2011/12 Actual</b></i>	<i><b>2012/13 Actual</b></i>	<i><b>2013/14 Actual</b></i>	<i><b>Balance Remaining for 2014/15</b></i>
SOCCCD Support Multiple Prerequisites (2015)	302,400						302,400
SOCCCD Technology Needs 2007/08 (2008)	8,036,477	6,680,995	923,579	392,177	28,547	2,020	9,159
SOCCCD Virtual Desktop (2014)	50,000					13,050	36,950
SOCCCD Waitlist Modification (2014)	250,000					249,920	81
SOCCCD Wireless Coverage Expansion (2015)	738,000						738,000
<b>IT PROJECTS TOTAL</b>	<b>68,863,251</b>	<b>23,618,369</b>	<b>3,593,697</b>	<b>2,799,541</b>	<b>3,976,974</b>	<b>9,718,309</b>	<b>25,156,361</b>

**OTHER ALLOCATIONS**

SOCCCD Design/Build Specialty Consultant (2013)	525,000			13,300	91,725		419,975
SOCCCD Dist Union Offices (2014)	100,000						100,000
SOCCCD District-wide Mapping (2015)	400,000						400,000
SOCCCD DSA Inspec, Engineer, and PM Svcs (2014)	350,000					145,830	204,170
SOCCCD DSA Project Close Out (2013)	340,000				12,256	14,334	313,409
SOCCCD Facilities Software System (2013)	1,129,000				309,248	65,550	754,202
SOCCCD FPP, IPP, 5 Year Plans (2013)	210,000					3,040	206,960
SOCCCD Insurance Deductibles (2014)	200,000					100,000	100,000
SOCCCD Lease/Leaseback Consultant (2013)	425,000				8,531	9,265	407,204
SOCCCD Legislative Advocacy Services - Basic Aid (2004 - present)	585,000	149,494		117,900	100,578	110,074	106,953
SOCCCD Legal Counsel Facility Related Issues (2013)	900,000				35,073	2,804	862,123
SOCCCD Pre-Planning and Investigation (2015)	200,000						200,000
SOCCCD Trustee Election/General Election Expense (2004 - present)	2,598,988	981,697	417,291	-	354,083	-	845,917
SOCCCD Retiree Benefits (2001 - present)	60,027,683	27,417,938	8,000,000	2,600,000	18,489,745	3,520,000	-
<b>OTHER ALLOCATIONS TOTAL</b>	<b>67,990,671</b>	<b>28,549,129</b>	<b>8,417,291</b>	<b>2,731,200</b>	<b>19,401,240</b>	<b>3,970,898</b>	<b>4,920,913</b>

<b>BASIC AID PROJECT TOTALS</b>	<b>550,648,290</b>	<b>229,652,287</b>	<b>24,565,423</b>	<b>15,040,767</b>	<b>27,810,106</b>	<b>37,475,247</b>	<b>216,104,460</b>
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Commitments	349,516,741	41,176,493	(9,951,045)	70,406,108	54,193,413	45,278,188
Cumulative Commitments	349,516,741	390,693,234	380,742,189	451,148,297	505,341,710	550,619,898
Receipts	355,217,605	38,737,963	39,301,044	46,888,399	43,788,270	41,457,317
Cumulative Receipts	355,217,605	393,955,568	433,256,612	480,145,011	523,933,281	565,390,598
Cumulative Expenses	229,652,287	254,217,711	269,258,477	297,068,583	334,543,830	550,648,290
Uncommitted Basic Aid Funds	125,565,318	139,737,857	163,998,135	183,076,428	189,389,451	14,742,308

	<i><b>Approved Amount</b></i>					<i><b>Commitment Change</b></i>
<b>Change from June 2015 Report</b>	-	-	-	-	-	-

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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### **BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

### **STATUS**

(EXHIBIT A) provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT  
July 20, 2015

**SADDLEBACK COLLEGE**

**1. SCIENCES BUILDING**

	Original	Revision	Total
Project Budget:	\$52,234,000	\$8,308,000	\$67,358,000
State Match:	\$36,564,000	(\$36,564,000)	-
Basic Aid Allocation:	\$3,867,000	\$63,491,000	\$67,358,000

Budget Narrative: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned \$14,789,346 from other Saddleback College projects and applied \$29,000,000 from basic aid dollars to partially fund the Sciences building after three years running with no state funding. On August 27, 2012, the Board approved \$11,179,000 to fund the remainder of the project budget. In August, the state chancellor's office has escalated the project budget to \$59,050,000 resulting in the unassigned amount of \$215,000. On October 28, 2013, the Board approved reassignment of funds from existing encumbered funding from the ATAS renovation project for an amount of \$8,523,000 for a new project budget equaling \$67,358,000.

Status: Structural steel installation complete at primary building. Observatory construction underway. Central Plant modifications are complete.

In Progress: The Furniture, Fixture & Equipment (FF&E) committee is developing furniture procurement plan. *FF&E user group assessed proposed furniture groupings.* Finalizing building structure, priority interior wall framing, MEP hangers and routing, deck concrete, *and interior work continues.* Framing of walls at the exterior, all three floors. Plaster at exterior, interior wall framing and drywall, all three floors. *Off-site cabinet fabrication is underway.*

Recently Completed: Structural building steel is placed and welding and punch list continues. Underground utilities foundation and building slab at the observatory are complete. Observatory grub and grading is complete. Masonry wall construction at the observatory. *Observatory dome was delivered, assembled and set.* Exterior concrete and pedestal base plates for telescopes at observatory outdoor area. Interior stairways, roofing at the lower deck, concrete walkways and bridges to campus. *MEP rough in at first floor.* Retaining wall installation continues. Bridge abutment construction *is completed.*

Focus: Priority wall framing, MEP routing and supports. HVAC fabrication and factory certification, and roofing. Windows and Curtin-wall water testing. Coordination trades meetings for roofing, HVAC fabrication and testing visit and report. *MEP rough in at second and third floors.*



Project Start: March 2011	Scheduled Finish: December 2015
Projected Finish: February 2016	DSA Close Out: Pending

## 2. SITE IMPROVEMENTS

	Original	Revision	Total
Project Budget:	\$11,697,000	\$9,828,000	\$21,525,000
State Match:	-	-	-
Basic Aid Allocation:	\$3,442,000	\$18,083,000	\$21,525,000

Budget Narrative: Budget reflects Board agenda action on 3/24/08 and 6/22/15. Several previously budgeted projects are integrated into a single project budget: Upper Quad (2008 - \$1M) incorporated into work scope with isolated budget, Loop Road (2008 - \$3,442,000), Storm Drain Repairs (2013 - \$1,500,000) and Storm Drain, Parking, Practice Fields (2014 - \$7,638,000) for a total project budget of \$13,580,000. On June 22, 2015 the Board approved additional funds of \$7,945,000.

Status: Additional project funds approved by the Board.

In Progress: Project team reassembling to complete Request for Proposals (RFP).

Recently Completed: Presentation of probable cost by Criteria Architect.

Focus: Re-confirm final project scope with stakeholders and prepare the RFP documents.

Project Start: Phase I-Feb 2010	Scheduled Finish: June 2016
Projected Finish: On Hold	DSA Close Out: On Hold

## 3. TECHNOLOGY AND APPLIED SCIENCE (TAS) RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$8,755,055	\$8,679,945	\$17,435,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,956,000	\$15,479,000	\$17,435,000

Budget Narrative: Budget reflects Board agenda action on 2/28/11, 8/27/2012, 10/25/2013, and 6/23/2014. The original basic aid assignment of \$1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at \$14,733,000. On August 27, 2012, the Board approved \$12,777,000 to fully fund the project budget. On October 25, 2013, the Board approved reassignment of funds for an amount of \$8,523,000 for the Saddleback College Sciences Building project for a reduced budget equaling \$6,210,000. On June 23, 2014 the Board approved restored funding of \$8,523,000 and an additional \$2,702,000 to fully fund the project.

Status: DSA has approved documents. Construction start is anticipated April 2016 after completion of the TAS Auto Tech Swing Space project. Value engineering in process for cost reduction.

In Progress: RFQ&P for Lease –Leaseback in process.

Recently Completed: Validation of construction costs at \$10.6 million. Board authorized the Lease-Leaseback delivery method.

Focus Issue: *Re-evaluate delivery method due to Lease/Leaseback appellate court ruling. Issue a Request for Quotes for CM Services and constructability review using the CM pool.*

Project Start: September 2011	Scheduled Finish: March 2015
Projected Finish: October 2017	DSA Close Out: Pending

#### 4. TECHNOLOGY AND APPLIED SCIENCE (TAS) SWING SPACE PROJECT

	Original	Revision	Total
Project Budget:	\$5,807,000	\$4,443,000	\$10,250,000
State Match:	-	-	-
Basic Aid Allocation:	\$5,807,000	\$4,443,000	\$10,250,000

Budget Narrative: Budget reflects Board agenda action on 8/27/2012, 6/17/13 and 6/23/2014. On August 27, 2012, the Board approved \$5,807,000 to fund the original project budget. On June 17, 2013, and June 23, 2014 the Board approved additional funding of \$3,714,000 and \$729,000 respectively.

Status: *Auto tech building in construction, with villages under renovation.*

In Progress: *Installation of CMU walls at the Auto Tech building. Renovations at the villages are underway.*

Recently Completed: Building underground utilities and slab on grade preparation.

Focus: Complete CMU walls and begin roof structure, complete villages by end of August.

Project Start: May 2012	Scheduled Finish: December 2014
Projected Finish: January 2016	DSA Close Out: Pending

#### 5. FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$1,000,000	\$6,700,000	\$7,700,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$6,700,000	\$7,700,000

Budget Narrative: Budget reflects Board agenda action on 5/21/2012, 6/17/13 and 6/22/2015. On May 21, 2012, the Board approved \$1,000,000 to fund the original project budget. On June 17, 2013, the Board approved additional funding of \$3,950,000. On June 22, 2015 the Board approved additional funds of \$2,750,000 to address DSA approval at canopies.

Status: District staff issued an architectural amendment to design the canopy compliant with DSA.

In Progress: DSA compliant Canopy design, access control review.

Recently Completed: Review of DSA requirements for DSA approval of project.

Focus: Complete canopy design and access control to allow DSA final review and project approval.

Project Start: July 2012	Scheduled Finish: September 2015
Projected Finish: September 2016	DSA Close Out: Pending

## 6. ATHLETICS STADIUM PROJECT

	Original	Revision	Total
Project Budget:	\$18,800,000	(800,000)	\$18,000,000
State Match:	-	-	-
Basic Aid Allocation:	\$950,000	17,050,000	\$18,000,000

Budget Narrative: Budget reflects Board action on 6/23/2014 and 6/22/15. On June 23, 2014, the Board approved \$950,000. On June 22, 2015 the Board approved additional funds of \$17,050,000.

Status: Development of Project program by Criteria Architect with stakeholders.

In Progress: Development of Project program.

Recently Completed: Fourth meeting with Criteria Architect and Project Stakeholders.

Focus: Project programming and preliminary estimate.

Project Start: July 2014	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## 7. GATEWAY PROJECT

	Original	Revision	Total
Project Budget:	\$42,867,000	\$1,612,000	\$44,479,000
<b>Anticipated</b> State Match:	\$30,053,000	-\$7,813,500	\$22,239,500

Basic Aid Allocation:	\$1,545,115	\$(655,115)	\$890,000
Unallocated Amount:	\$41,321,885		\$43,589,000

Budget Narrative: Budget reflects Board action on 6/17/2013 and 6/23/2014.

Status: On Hold. A Revised Final Project Plan is submitted to the Board of Trustees at the June 22, 2015 meeting for approval to submit to the state for funding consideration.

In Progress: The project is awaiting funding. *Final Project Plan submitted to the state with an increase in local match identified from 30% to 50% to increase chances of funding.*

Recently Completed: On Hold.

Focus: On Hold.

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## 8. PHOTO RADIO TELEVISION RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$2,622,000	\$0	\$2,622,000
State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$2,622,000	\$0	\$2,622,000

Budget Narrative: Budget reflects Board action on 8/27/2012.

Status: Final finishes, punch list completed. Addressing contractual issues around project delays.

In Progress: Furniture, fixture and equipment procurement.

Recently Completed: Contract work is completed.

Focus: Close out and DSA certification. FF&E. Board Agenda Notice of Completion filing.

Project Start: January 2012	Scheduled Finish: November 2014
Projected Finish: March 2015	DSA Close Out: Pending

## 9. PHOTO RADIO TELEVISION RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$2,622,000	\$0	\$2,622,000
State Match:	\$0	\$0	\$0

Basic Aid Allocation:	\$2,622,000	\$0	\$2,622,000
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Budget Narrative: Budget reflects Board action on 8/27/2012.

Status: Final finishes, punch list completed. Addressing contractual issues around project delays.

In Progress: Furniture, fixture and equipment procurement.

Recently Completed: Contract work is completed.

Focus: Close out and DSA certification. FF&E. Board Agenda Notice of Completion filing.

Project Start: January 2012	Scheduled Finish: November 2014
Projected Finish: March 2015	DSA Close Out: Pending

## IRVINE VALLEY COLLEGE

### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

	Original	Revision	Total
Project Budget:	\$16,304,000	\$17,309,000	\$33,613,000
State Match:	\$14,472,000	-	\$14,472,000
Basic Aid Allocation:	\$1,832,000	\$17,309,000	\$19,141,000

Budget Narrative: Budget reflects Board agenda action on 4/30/2001, 10/28/2002, 1/20/2004, 2/23/2004, 12/13/2004, and 1/31/2006. Budget also reflects reporting as shown on State Chancellor's Office FUSION report fiscal year 03-04 and 07-08.

Status: The final Notice of Completion was filed on September 24, 2007. DSA advises close out via alternate engineer assistance. No enforcement available to obtain project architect response.

In Progress: Six change orders remain in "Pending" status and must be closed to arrive at DSA close out. Requesting Architect provide all open status items to district to close project using alternate architectural firm. Project Architect is leaving firm. Has provided addendum information with promise of change orders before exit.

Recently Completed: Obtained addendum information which is needed for DSA close out paperwork.

Focus: Change order close-out. DSA Close-Out Consultant is engaged to work with the architect to complete this effort.

Project Start: October 2003	Scheduled Finish:
Finish: Complete: July 2007	DSA Close Out: Underway

## 2. LIFE SCIENCES PROJECT

	Original	Revisions	Total
Project Budget:	\$24,861,000	(\$4,371,000)	\$20,490,000
State Match:	\$17,393,000	(\$3,825,000)	\$13,568,000
Basic Aid Allocation:	\$1,113,000	\$1,780,000	\$13,490,000

Budget Narrative: Budget reflects Board agenda action on 6/22/2004, 5/23/2005, 3/24/2008, 4/27/2009, 5/24/2010 and 6/17/2013. The original project budget totaled \$24,861,000. The project budget was reduced to \$20,490,000 when a lower-than-estimated bid was received and the state reduced their match to \$13,568,000. When the state indicated they may not have funds for their match, the Board allocated a portion of the state's short fall using basic aid funding for a funded total of \$17,410,000. The state has reimbursed the district \$13,568,000 resulting in no need for additional basic aid funding. \$5,700,000 of the state reimbursement has been returned to basic aid project funds.

Status: Mediation completed and final agreement reached with Surety Company. Final warranty items to be completed over the summer.

In Progress: Warranty closeout of project.

Recently Completed: Drawings received from architect for outstanding warranty items.

Focus: Bid documents for warranty scope of work and final closeout of project.

Project Start: December 2008	Scheduled Finish: July 2012
Projected Finish: February 28, 2014	DSA Close Out: May 8, 2014

## 3. BARRANCA ENTRANCE

	Original	Revision	Total
Project Budget:	\$2,850,000	-	\$2,850,000
State Match:	-	-	-
Basic Aid Allocation:	\$2,850,000	-	\$2,850,000

Budget Narrative: Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of \$2,850,000 is considered sufficient to meet project costs.

Status: Construction documents have been approved by the City of Irvine and upon execution of easement and purchase of sale agreement will be released to proceed with construction.

In Progress: Legal review and negotiation with Southern California Edison for required License Agreement.

Recently Completed: Completion of easement agreement with City of Irvine.

Focus: Conclude agency negotiations for *License Agreement* with Southern California Edison and issue documents to bid.

Project Start: March 2010	Scheduled Finish: Summer/Fall 2015
Projected Finish: Early 2016	DSA Close Out: Pending

#### 4. A400 RENOVATION AND EXPANSION PROJECT

	Original	Revision	Total
Project Budget:	\$3,004,051	\$10,008,949	\$13,013,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$12,013,000	\$13,013,000

Budget Narrative: Budget reflects Board agenda action on 2/28/2011, 8/27/2012 and 6/17/2013. On 8/27/2012, the Board approved \$11,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. On 6/17/13 the Board approved \$1,550,000 for furniture, fixtures and equipment.

Status: Interior and exterior framing 99% complete, Roofing 99% complete, exterior wall plaster installed. Contractor *failed* water testing *at* exterior walls. *Experiencing project delay while determining remediation.*

In Progress: Mechanical, electrical and plumbing rough-ins, roofing, drywall, exterior water testing, window system test report. *Contractor has stopped all building work while evaluating next steps for building envelope remediation.*

Recently Completed: Water testing of exterior building envelope system.

Focus: Furniture, fixture and equipment procurement. Drywall, and continue window evaluation and install after submission of window test report.

Project Start: December 2012	Scheduled Finish: May 2015
Projected Finish: August 2015	DSA Close Out: Pending

#### 5. FINE ARTS PROJECT

	Original	Revision	Total
Project Budget:	\$35,703,000	\$2,053,000	\$37,756,000
<b>Anticipated</b> State Match:	\$25,141,000	-\$6,263,000	\$18,878,000
Basic Aid Allocation:	\$795,000	-	\$795,000

Unallocated Amount:	\$34,908,000	\$36,961,000
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Budget Narrative: Budget reflects Board action on 6/23/2014.

Status: On Hold. *A Revised Final Project Plan is submitted to the Board of Trustees at the June 22, 2015 meeting for approval to submit to the state for funding consideration.*

In Progress: The project is waiting funding. *Final Project Plan submitted to the state with an increase in local match identified from 30% to 50% to increase chances of funding.*

Recently Completed: On Hold.

Focus: On Hold.

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## 6. PARKING LOT PHASE IA PROJECT

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	\$3,010,000	\$90,000	\$3,100,000
<i>State Match:</i>	-	-	-
<i>Basic Aid Allocation:</i>	\$3,010,000	\$90,000	\$3,100,000

Budget Narrative: Budget reflects Board action on 6/23/2014 and 6/22/2015. On June 23, 2014, the Board approved \$3,010,000. On June 22, 2015, the Board approved \$90,000.

Status: Project Kick off TBD.

In Progress: N/A

Recently Completed: N/A

Focus: Establish schedule

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## 7. HEALTH CENTER/ CONCESSIONS PROJECT

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	\$5,200,000	-	\$5,200,000
<i>State Match:</i>	-	-	-
<i>Basic Aid Allocation:</i>	\$400,000	-	\$400,000



<i>Unallocated Amount:</i>	<i>\$4,800,000</i>	<i>-</i>	<i>\$4,800,000</i>
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Budget Narrative: Budget reflects Board action on 6/22/2015.

Status: Project Kick off TBD.

In Progress: N/A

Recently Completed: N/A

Focus: Establish schedule

<i>Project Start: Pending</i>	<i>Scheduled Finish: Pending</i>
<i>Projected Finish: Pending</i>	<i>DSA Close Out: Pending</i>

## **ATEP**

### **1. ATEP DEMOLITION**

	Original	Revision	Total
Project Budget:	\$7,000,000	\$6,700,000	\$13,700,000
State Match:	-	-	-
Basic Aid Allocation:	\$7,000,000	\$6,700,000	\$13,700,000

Budget Narrative: Budget reflects Board action on 4/22/2004 and 6/17/2013.

Status: Six demolition projects, which include removal of all ATEP building foundations, roads, parking lots and utility infrastructure, are complete.

In Progress: Monitoring of the site to ensure the recently seeded areas germinate, ensuring compliance with the Water Quality Management Plan in place for the ATEP site.

Recently Completed: The demolition project phase started in December 2014 is complete.

Focus: Adhere to various regulatory requirements specific to ATEP site.

<i>Project Start: September 2010</i>	<i>Scheduled Finish: March 2013</i>
<i>Projected Finish: On-going</i>	<i>DSA Close Out: N/A</i>

### **2. ATEP - IVC FIRST BUILDING**

	Original	Revision	Total
Project Budget:	\$23,000,000	\$3,250,000	\$26,250,000

State Match:	-	-	-
Basic Aid Allocation:	\$12,500,000	\$13,750,000	\$26,250,000

Budget Narrative: Budget reflects Board action on 2/28/2011, 6/23/2014 and 6/22/15. \$12,500,000 was originally allocated to the Phase 3A project budget and transferred to the IVC ATEP First Building budget of \$12,500,000 with \$8,950,000 additional funds approved on 6/23/14. On June 22, 2015 the Board approved additional funds of \$3,250,000 for associated parking.

Status: The Design-Build contract for McCarthy Building Companies, Inc. was approved by the Board at the June Meeting.

In Progress: Design kick-off meeting and scheduling of stakeholder meetings.

Recently Completed: Selection and award of contract to Design-Builder.

Focus: Schematic Design

Project Start: July 2014	Scheduled Finish: February 2018
Projected Finish: December 2017	DSA Close Out: Pending

### 3. ATEP – UTILITIES AND INFRASTRUCTURE

	Original	Revision	Total
Project Budget:	\$7,000,000	-	\$7,000,000
State Match:	-	-	-
Basic Aid Allocation:	\$7,000,000	-	\$7,000,000

Budget Narrative: Budget reflects Board action on 6/22/2015.

Status: District staff is working with consultants to set the criteria for the infrastructure and road systems.

In Progress: Creation of the criteria to support the Request for Proposals. At the same time the Request for Qualification is in progress to qualify the potential design-build teams.

Recently Completed: On June 22, 2015, the Board of Trustees approved the resolution allowing the project to move forward using the design-build construction method.

Focus: To create an infrastructure to support phase I development of the ATEP site.

Project Start: July 2014	Scheduled Finish: February 2018
Projected Finish: December 2017	DSA Close Out: Pending

## DISTRICT WIDE

### 1. 20 YEAR FACILITIES, RENOVATION AND SCHEDULED MAINTENANCE FACILITIES SYSTEM

	Original	Revision	Total
Project Budget:	\$704,000	\$425,000	\$1,129,000
State Match:	-	-	-
Basic Aid Allocation:	\$704,000	\$425,000	\$1,129,000

Budget Narrative: Budget reflects Board action on 6/25/2012, 6/17/2013 and 6/23/2014.

Status: Irvine Valley College is employing the Maintenance Direct portion of the software modules.

In Progress: *Kick off meeting and survey existing utilities.*

Recently Completed: *Contract for infrastructure condition assessment approved at June 22, 2015 board meeting.*

Focus: Perform infrastructure condition assessment.

Project Start: July 2012	Scheduled Finish: <i>December 2015</i>
Projected Finish: <i>December 2015</i>	DSA Close Out: N/A

### 2. PARKING STUDY

	Original	Revision	Total
<i>Project Budget:</i>	<i>\$200,000</i>	<i>-</i>	<i>\$200,000</i>
<i>State Match:</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Basic Aid Allocation:</i>	<i>\$200,000</i>	<i>-</i>	<i>\$200,000</i>

Budget Narrative: Budget reflects Board action on 6/22/2015.

Status: *Budget approval obtained.*

In Progress: *District staff is developing the Request for Proposals (RFP).*

Recently Completed: *Staff performed a comprehensive review of recent parking studies at other campuses to determine project scope.*

Focus: *To assess current parking issues district-wide and establish standards.*

<i>Project Start: June 2015</i>	<i>Scheduled Finish: March 2016</i>
<i>Projected Finish: March 2016</i>	<i>DSA Close Out: N/A</i>

### 3. SUSTAINABILITY STUDY

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	<i>\$200,000</i>	<i>-</i>	<i>\$200,000</i>
<i>State Match:</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Basic Aid Allocation:</i>	<i>\$200,000</i>	<i>-</i>	<i>\$200,000</i>

*Budget Narrative:* *Budget reflects Board action on 6/22/2015.*

*Status:* *Project Kick off TBD.*

*In Progress:* *N/A*

*Recently Completed:* *N/A*

*Focus:* *To create sustainability standards district wide.*

<i>Project Start: TBD</i>	<i>Scheduled Finish: June 2016</i>
<i>Projected Finish: June 2016</i>	<i>DSA Close Out: N/A</i>

### 4. ADA TRANSITION PLAN

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	<i>\$400,000</i>	<i>-</i>	<i>\$400,000</i>
<i>State Match:</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Basic Aid Allocation:</i>	<i>\$400,000</i>	<i>-</i>	<i>\$400,000</i>

*Budget Narrative:* *Budget reflects Board action on 6/22/2015.*

*Status:* *Project Kick off TBD.*

*In Progress:* *Development of Request for Proposals for Specialty consultant.*

*Recently Completed:* *N/A*

*Focus:* *To develop access transition plans district wide.*

<i>Project Start: TBD</i>	<i>Scheduled Finish: TBD</i>
<i>Projected Finish: TBD</i>	<i>DSA Close Out: N/A</i>

Project updates for active projects may be viewed at:  
<http://www.socccd.edu/businessservices/ProjectUpdates.html>.

Definitions:

Project Start:	Month Architect/Consultant(s) are brought on board for design of project
Scheduled Finish:	Assumed duration of project depending on variables, such as agency review, etc. outside District and consultant control
Projected Finish:	Identified finish at the time of the report
DSA Close Out:	The process of sending required documents to DSA to obtain project certification.

Note: When state matches are identified, the project budgets reflect the allocated state match as reported in FUSION for the latest planning year 2016-2017. (FUSION is the State Chancellor's Office database for Capital Outlay.) The word "Anticipated" is included in project budget table when money has not yet been allocated but the amount has been identified by the state.

The "Revisions" column for the State Match category includes changes due to escalation and changes that may have occurred to the state's percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from the original project approvals to current date. The "Revisions" column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.

The Unassigned category identifies an underfunded budget.

The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.



# IRVINE VALLEY COLLEGE

5500 Irvine Center Drive, Irvine, CA 92618 | T 949-451-5100 | [www.ivc.edu](http://www.ivc.edu)

**TO:** Gary L. Poertner, Chancellor, and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, PhD, President

**DATE:** July 9, 2015

**SUBJECT: President's Report for the July 20, 2015 Board of Trustees Meeting**

## **IVC Hosts BBQ ACCCA Admin 101 Attendees**

Beginning Sunday, July 26, approximately 72 California community college leaders participated in Association of California Community College Administrators (ACCCA) Admin 101 weeklong "boot camp" for administrators and managers of California community colleges. This year ACCCA received 107 applicants for the 72 slots. Irvine Valley College (IVC) was awarded one Admin 101 scholarship that President Glenn Roquemore selected to split between the two IVC participants. Both Director of Career and Technical Education Merry Kim and Director of Student Success and Support Programs Janet Vera Lopez received a fifty percent Admin 101 scholarship fee reduction. From Saddleback College, Dean of Advanced Technology and Applied Sciences Anthony Teng was also selected for Admin 101. The Admin 101 program uses professional speakers and seasoned administrators to provide the essentials of good administrative practices in today's community college system. Over its past 14 years, Admin 101 has trained over 775 new or inexperienced administrators and managers who have gone on to move ahead in their careers or simply improve their job performance. The training program began at noon Sunday, July 26, at Brandman University's Irvine campus and concluded with a welcoming BBQ hosted for the past several years at IVC. The event is meant to bring together presenters and participants, along with invited local guests from the college and district office, to network and build a sense of community and goodwill among boot camp attendees. The South Orange County Community College District (SOCCCD) and IVC have had a long history of involvement with the program. President Glenn Roquemore is a past presenter and a former ACCCA board member; SOCCCD Vice Chancellor for Human Resources David Bugay, is also a frequent presenter in the program; and, Dean of Counseling Services Elizabeth Cipres is also a former board member, current member of the ACCCA Management Development Commission, and continues to volunteer her time and expertise to the program for all of its past 13 years.

## **New IVC Parking Lots**

IVC completed construction of a new temporary gravel parking lot behind the Performing Arts Center. This lot will accommodate up to 400 vehicles and is intended for overflow parking. The west end of the lot will eventually house the new recycling center and is the future home of the Goodwill reclamation site. The lot will be in use until Summer 2018 at which time it is projected that the permanent parking lot will be completed. The new parking lot will be adjacent to the temporary gravel lot, will hold up to 500 vehicles and will be complete with LED lighting and electric vehicle charging stations.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Barbara J. Jay, Timothy Jemal, David B. Lang, Marcia Milchiker, Nancy M. Padberg, T. J. Prendergast III, James R. Wright  
Gary L. Poertner, Chancellor • Glenn R. Roquemore, PhD, President, Irvine Valley College

*An Equal Opportunity Institution*

### **Student Services Management Training**

On June 9, the student services deans and managers attended a full-day retreat. The retreat was held at Brandman University in Irvine. The purpose of this retreat was to acknowledge the fine work completed by the deans and managers and to prepare for the upcoming school year. The participants started the day with an icebreaker activity. Each person was allowed to share their experiences during the Spring 2015 semester. Most spent their time complimenting their staff and acknowledging the superior events, e.g. the scholarship reception and commencement. The remainder of the day was filled with an agenda that covered: a college update from President Roquemore, a budget update from Vice President for College Administrative Services Davit Khachatryan, a workshop on Student Learning Outcomes, an annual calendar exercise, program updates, and a planning session. This was a great retreat to thank all of the student services managers and to refuel for the coming year.

### **IVC Names 2015 Scholar Athletes**

On June 16, IVC Scholar Athletes Marisa Doran and Cole Murray were honored at a luncheon hosted by the Exchange Club of Irvine at the Irvine Marriott. The athletes celebrated with their families and friends, as well as Director of Volleyball Tom Pestolesi and Dean and Athletic Director Keith Shackelford. The award is given to the student athletes who display sportsmanship, respect, caring, fairness, civility, honesty, integrity and responsibility.

Women's indoor and sand volleyball player Marisa Doran was named the female scholar athlete. Doran helped the women's indoor team achieve back-to-back team all-Orange Empire Conference titles under coach Tom Pestolesi. She ranked 28<sup>th</sup> in the state in total kills, her kills totaling 293; 28<sup>th</sup> in the state for hitting percentage at .320; and 38<sup>th</sup> in state for kills per set at 3.41. In addition, Doran played on IVC's number one sand volleyball team, helping the Lasers win the inaugural California Community Colleges Athletic Association (CCCCAA) state title in the spring of 2015. Doran was selected as scholar athlete for her ability to maintain a 4.0 cumulative grade point average, both indoor and sand volleyball, community service at the Children's Hospital of Orange County, and internship at Hoag Hospital. Doran will play for the University of New Mexico and study pre-med beginning in the fall.

Men's volleyball player Cole Murray was one of the best community college players in the state the past two seasons. The Lasers won the CCCCAA state championship in 2014 and Murray was named to the all-tournament team. He ended up with 205 totals kills and averaged 3.53 kills per set; he averaged 0.93 digs per set and paced the squad in service aces with 24. He ranked fifth in the state in aces per set. Murray volunteers to help the Northwood High volleyball program. Murray will attend Loyola University Chicago where he will play volleyball and plans to major in communications with a minor in sports management.

### **IVC Implements Smoke-Free Policy**

On May 26, IVC officially implemented the smoke-free policy on campus. IVC-branded smoke-free signs and decals have been placed around the campus and on doors of each building to make students, visitors, faculty and staff aware of the policy. In addition, IVC has created flyers, fact sheets and a website to help inform all of the smoke-free policy as well as provide resources for smoking cessation.



### **Solar Decathlon House Construction**

Construction of Team Orange's energy efficient, self-sustainable home is in full swing at IVC. Members of the Retired Carpenter's Union along with construction managers from SOCCCD have volunteered their services by instructing the Team Orange students in the proper use of power tools, reading plans and constructing the first phase of the exterior pivot doors and tracks. Students have made considerable progress and are on schedule to complete the pivot doors and tracks. While Team Orange is busy working on the exterior portion of the house, the superstructure is being manufactured offsite and will be delivered with the next month. Much of the new state-of-the-art HVAC equipment as well as mechanical and plumbing fixtures have begun to arrive at the site with manufacture's reps volunteering their time to demonstrate and train the students in how to install and use the new equipment. Team Orange recently received their approval on the final plan check and the final paperwork from the state of California. This provides the project with final permits and authorization to move forward with the construction of the house structure once the metal superstructure arrives on-site. The next phase of construction for the students includes the ramps and decking.

### **Student Ambassador Program**

The IVC Student Ambassador Program is underway with its second cohort. For the 2015-2016 year, 20 students have been selected to participate in the program by attending campus events, giving campus tours and greeting community visitors. The ambassadors are required to undergo 20 hours of training in different departments across the campus including outreach, student services, marketing, instruction, the college foundation and others.

### **IVC Music Major Accepted into OC Youth Symphony Orchestra**

IVC music major Jesse Tellez was accepted as the bass trombonist in the Orange County Youth Symphony Orchestra for the second consecutive season. Tellez graduated from El Toro High School in 2014 and has just completed his first year at IVC.

### **Freedom Shrine Rededication**

On June 25, the Exchange Club of Irvine rededicated the Freedom Shrine located in the IVC Library. The Exchange Club's Dr. Michael Spitzer conducted the ceremony and presented a plaque and certificate to President Roquemore and SOCCCD Trustee James Wright. Exchange Club members, IVC administration, faculty, classified staff and student veterans were in attendance.





## SADDLEBACK COLLEGE

28000 Marguerite Parkway • Mission Viejo, CA 92692  
949.582.4500 • [www.saddleback.edu](http://www.saddleback.edu)

**TO:** Members of the Board of Trustees  
Gary L. Poertner, Chancellor

**FROM:** Dr. Tod A. Burnett, President

**SUBJECT:** Report for July 20, 2015 Board of Trustees Meeting

### Office of Instruction

#### *Fine Arts and Media Technology*

July was filled with free theatre and music offerings in Fine Arts! On Wednesday, July 8<sup>th</sup>, Joey Sellers' jazz students performed a noon concert in the Fine Arts courtyard to an appreciative audience with their brown bag lunches. The talented combos consisted of piano, bass, drums, horns and vocalists. On three weekends in a row, the Department of Theatre Arts presented free summer of theatre and jazz with family fun activities and food trucks. On Friday and Saturday, July 10<sup>th</sup> and 11<sup>th</sup>, *Mary Poppins in Concert* was performed by talented vocalists and an orchestra on stage under the stars. On Friday, July 17<sup>th</sup> Joey Sellers presented *Swing Under the Stars* with the Saddleback Big Band and on Saturday, July 18<sup>th</sup> our talented Jazz Studies students performed in concert with Joey Sellers. On Friday and Saturday, July 24<sup>th</sup> and 25<sup>th</sup>, a full-staged production of *Grease* hit the outdoor stage on the upper campus quad. The quad was filled with patrons of all ages for all six evenings.

### Office of Student Services

#### *Counseling Services*

We are excited to announce that the Counseling Division will be offering one-hour counseling appointments. Our division has worked hard to implement all of the strategies and goals as outlined in our college's SSSP Plan. Beginning with summer 2015, we will institute one -hour counseling appointments as written in our SSSP plan that will enable our counselors to develop semester by semester educational plans, as well as provide comprehensive counseling to our students. These one-hour appointments will provide efficiency and avoid the necessity for our students to return for immediate follow up to complete their plans.

To date a total of 2,317 comprehensive educational plans have been approved by our counseling faculty this spring semester. We would like to immediately work with Jennie McCue to construct a college wide release with this announcement and would also like to have a quote from the VPSS announcing this benefit to our students.

#### *Transfer Center*

On July 23<sup>rd</sup> at 5:30 pm in SSC 212, the Transfer Center will host "An Evening to Learn the Pathway to Success," which will give participants the opportunity to learn how parents can help show support in education, the universities where students can transfer, and available financial aid. The presentation is offered through the Chicano/a, Latino/a, Access, Success, Empowerment (CLASE) Transfer Mentor Program. The presentation will be given in Spanish.

The Transfer Center conducted the following workshops: Four All Aboard the Transfer Express Workshops, four My Academic Plan (MAP) Workshops, three Honors Program Workshops, three Teaching Information Seminars for the Teacher Preparation Program (TPP), two UC TAG (Transfer Admission Guarantee) Information Workshops for Fall 2016, two CSU Degree with a Guarantee Workshops, one UC Personal Statement Workshop for Fall 2016 Applications.

The following colleges/universities visited the Transfer Center: University of Massachusetts Lowell, Vanguard University – School for Graduate and Professional Studies, National University, UCLA Representative Visit (Individual Appointments with Students), Grand Canyon University.

## **External Affairs**

### *Marketing and Communications*

The marketing department has launched its campaign to promote fall semester enrollment. The following direct mail pieces have been sent to district and service area residents:

- Postcard promoting Irvine Valley College and Saddleback College (created in collaboration between the two colleges)
- Brochure promoting Saddleback College
- Postcard for current and former students who have not yet completed a degree or certificate, or who haven't transferred
- Career Focus magazine, which highlights Saddleback College's career technical education programs

Additionally, mobile ads and online ads promoting transfer, career, and online programs were launched, outdoor advertising was placed on three area Orange County Transit Authority bus lines, and radio ads were launched on KROQ, a station popular with the 18-35 year old demographic.



Report to the SOCCCD Board of Trustees for July 20, 2015  
Business Services Highlights - Vice Chancellor Dr. Debra L. Fitzsimons

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**State Budget Update:** The Governor signed the state budget for fiscal year 2015-2016 on June 24, 2015. The outlook for California Community Colleges appears very positive. The budget proposes many augmentations to current programs, including COLA, Growth, and Student Success. In addition, improved state revenues in the current year requires an augmentation to Proposition 98 funding resulting in added one-time funding.

**Highlights of the budget proposal are:**

**California Community College System**

- ☐ \$61.0 million for 1.02% COLA
- ☐ \$156.5 million for 3% Growth
- ☐ \$49 million to increase CDCP FTES to full credit rate
- ☐ \$266.7 million increase to the base allocation
- ☐ \$299 million for Student Success
- ☐ \$155 million for Student Equity Plans
- ☐ \$38.7 million for Proposition 39 energy Efficiency Projects
- ☐ \$48 million (one-time) for Career Technical Education
- ☐ \$94.5 million (one-time) to retire remaining deferrals
- ☐ \$604 million (one-time) to pay down outstanding mandate claims

**South Orange County CCD Impact**

- ☐ \$1.3 million for COLA
- ☐ \$2.7 million for Growth (if full 2% is allowed under new growth funding formula)
- ☐ \$223 thousand for increased rate for CDCP FTES (Saddleback College only)
- ☐ \$5.9 million increase in base allocation
- ☐ \$6.3 million for Student Success

The funds for mandate claims are one-time and intended to pay down prior year reimbursement claims. The funds are unrestricted and must be spent within two years. As a reminder, the Proposition 30 funds are based on increased taxes which will sunset in 2016 and 2018. SOCCCD currently receives between \$2.5 and \$2.7 million dollars each year which will be eliminated after FY 2018-2019.