



## Meeting of the Board of Trustees

July 17, 2017

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

##### **1.1 Call to Order**

##### **1.2 Public Comments**

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (8 matters)
  - A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(6 matters)
  - B. Public Employee Employment (Government Code Section 54957(b).)(2 matters)
    - 1. Chancellor, SOCCCD
    - 2. Program Outreach Specialist, Saddleback College
- 1.4 Conference with Real Property Negotiators (GC Section 54956.8)
  - A. Agency Designated Negotiator: Debra Fitzsimons  
Lease of Property from District: Portion of Advanced Technology Park (ATEP) site: ACS Development Group, Inc., 15445 Lansdowne Road, Tustin; regarding price and terms of payment.
  - B. Agency Designated Negotiator: Debra Fitzsimons  
Lease of Property by District: Saddleback College Center for Innovation and Entrepreneurship located at 25725 Jeronimo Road, Mission Viejo, CA 92656.
- 1.5 Conference with Legal Counsel (Government Code Section 54956.9)
  - A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (3 potential cases)
  - B. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(2)  
Board consideration of a student's appeal of an adverse administrative Determination in a discrimination complaint.

## **RECONVENE OPEN SESSION: 6:30 P.M.**

### **2.0 PROCEDURAL MATTERS**

#### **2.1 Actions Taken in Closed Session**

#### **2.2 Invocation**

Led by Trustee Tim Jemal

#### **2.3 Pledge of Allegiance**

Led by Trustee Jim Wright

#### **2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

### **3.0 REPORTS**

#### **3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report (*Written Report included in Section 8.0*)
- C. College Presidents Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

### **4.0 DISCUSSION ITEMS**

#### **4.1 Saddleback College and Irvine Valley College: Student Success for Scorecard for Community Colleges**

A presentation on performance indicators for Saddleback College and Irvine Valley College

#### **4.2 Saddleback College and Irvine Valley College: Pathways Initiative**

A presentation on the Pathways Initiative by representatives from Saddleback College and Irvine Valley College.

### **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Special Meeting held on June 24, 2017 and a Regular Meeting held on June 26, 2017.
- 5.2 **Saddleback College: New and Revised Curriculum for the 2017-18 Academic Year**  
Approve proposed curriculum changes for the 2017-18 academic years at Saddleback College.
- 5.3 **Saddleback College and Irvine Valley College: Designation of Representatives to the South Orange County Regional Consortium for AB 104 Adult Education Block Grant**  
Approve Saddleback College and Irvine Valley College representatives to the South Orange County Regional Consortium for AB 104 Adult Education Block Grant.
- 5.4 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.5 **Irvine Valley College: Community Education, Summer 2017**  
Approve Summer 2017 Community Education courses, presenters and compensation.
- 5.6 **Irvine Valley College: Agreement for Strong Workforce Partner Vertical Sector Leader Biotechnology Services, Daniel Michael.**  
The Interim Chancellor recommends that the Board of Trustees approve the Independent Contractor/Professional Services Agreement with Daniel Michael to perform the services for the Strong Workforce Partner Vertical Sector Leader Biotechnology for an amount not to exceed \$100,000 for the term of July 1, 2017 to June 30, 2018.
- 5.7 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve trustees' requests for attending conference(s).
- 5.8 **SOCCCD: Construction Management Services Pool**  
Approve the fourteen firms listed for a pool from which to draw Construction Management services for no greater than a five year period from July 17, 2017 to July 17, 2022.
- 5.9 **SOCCCD: Purchase Orders and Checks**  
Ratify the purchase orders and checks as listed.
- 5.10 **SOCCCD: June - 2017 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **SOCCCD: Conduct a Public Hearing - Certification of an Addendum to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act**  
Conduct a public hearing.
- 6.2 **SOCCCD: Saddleback College ATAS Building, Adopt Resolution No. 17-20, Certification of the Addendum dated July 2017 to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act.**  
Adopt Resolution No. 17-20, Certification of the Addendum dated July 2017 to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act.
- 6.3 **SOCCCD: Saddleback College Advanced Technology and Applied Science (ATAS) Renovation, Revision of the ATAS Renovation Project to the ATAS Building Project**  
Approve a revision of the ATAS Renovation project to the ATAS Building project, a new 45,000 square foot building with an estimated project budget of \$47,175,000.
- 6.4 **SOCCCD: Saddleback College Advanced Technology and Applied Science (ATAS) Building, Adopt Resolution 17-21 Design-Build Delivery Method.**  
Adopt Resolution No. 17-21 to authorize the use of Design-Build for Saddleback College ATAS Building project, a new 45,000 square foot building with an estimated project budget of \$47,175,000.
- 6.5 **SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No. 17-19, Intention to Enter into an Agreement with Pacific Bell Telephone Company dba AT&T California for Grant of Easement at ATEP and to Conduct a Public Hearing.**  
Adopt Resolution No. 17-19, declaring its intention to enter into an agreement with Pacific Bell Telephone Company dba AT&T California for grant of easement at ATEP Site Utilities and Infrastructure Phase I project and to conduct a public hearing set for August 21, 2017.
- 6.6 **SOCCCD: Adopt Resolution No. 17-17: Appropriations Limit for FY 2017-2018 (Gann Limit).**  
Adopt Resolution No. 17-17 establishing the required State constitutional appropriations limit for FY 2017-2018 for the South Orange County Community College District.



- 6.7 **SOCCCD: Board Policy Revision: BP-2102 Recognition of United States and California Flags, BP-3400 Vandalism, BP-3420 Local Law Enforcement, BP-3950 Unmanned Aircraft Systems, BP-4011.3 Hiring Policy for Classified Staff, BP-5614 Withholding of Student Records, BP-5620 College Level Examination Program (CLEP).**  
Approve board policies as presented.
- 6.8 **SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-013, Krueger International**  
Approve contracting with Krueger International pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-013, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000 from July 1, 2017 to June 30, 2018.
- 6.9 **SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-014, Haworth**  
Approve contracting with Haworth pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-014, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000, from July 1, 2017 to June 30, 2018.
- 6.10 **SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-015, Steelcase**  
Approve contracting with Steelcase pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-015, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000.
- 6.11 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Administrative Temporary Assignment.
- 6.12 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Reorganization, Change of Status, Reclassification, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.
- 6.13 **SOCCCD: Adopt Resolution No. 17-18 Classified Employee/Position Layoff** Adopt a resolution to approve the reduction/discontinuance of classified service positions.
- 6.14 **SOCCCD: SOCCCD District and Faculty Association Initial Proposal for Implementation of SB 1379 Regarding Part-Time, Temporary Faculty**

### **Reemployment Standards**

Accept for review and study the initial joint proposal from District and SOCCCD Faculty Association to negotiate implementation of amendments to Education Code regarding reemployment standards for part-time, temporary faculty.

## **7.0 REPORTS**

### **7.1 SOCCCD: Staff Response to Public Comments from Previous Board Meeting**

Staff responded to concerns addressed by a faculty member at the May 15, 2017 board meeting.

### **7.2 SOCCCD: Basic Aid Report.**

Report on projected receipts and approved projects.

### **7.3 SOCCCD: Facilities Plan Status Report.**

Status of current construction projects.

## **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet.*

Chancellor and College Presidents written reports are included for information.

***Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

## **9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Student Success Scorecard for the Community Colleges

**ACTION:** Discussion

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### **BACKGROUND**

In its commitment to increase transfer and degree and certificate attainment, the California Community Colleges Board of Governors has established a performance measurement system known as the Student Success Scorecard that tracks student success at all 113 community colleges.

The data available in this scorecard tells how well colleges are doing in remedial instruction, job training programs, retention of students, as well as graduation and completion rates.

### **STATUS**

Exhibit A contains the Student Success Scorecard statewide and college indicators. Exhibit B contains background information on the CCCCO Institutional Effectiveness Goals as it relates to the Student Success Scorecard.

Denice Inciong, District Director of Research, Planning, and Data Management, Dr. Jennifer Klein, Director of Research, Planning and Accreditation, Saddleback College, and Dr. Loris Fagioli, Director of Research, Planning and Accreditation, Irvine Valley College, will present additional information on the Student Success Scorecard.

*Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*



# 2017 STUDENT SUCCESS SCORECARD

## Statewide

[Click here to select a different college](#)

### CURRENT PROFILE

Basic Skills Metrics		Completion Metrics		CTE Metrics	
Remedial/ESL	Transfer Level Achievement	Persistence	30 Units	Degree/Transfer	CTE
					Skills Builder
					CDCP

### College Profile

[Click here to view current year report](#)

The student population and course sections offered described in the tables are based on the 2015-16 academic year. Students represented differ from those included for calculation of Scorecard metrics, which are based on first-time students enrolled in 2010-11.

#### STUDENT INFORMATION

[\(view historical trend\)](#)

Students		2,355,825	
Gender		Ethnicity/Race	
Female	53.3%	African American	6.4%
Male	45.5%	American Indian/Alaska Native	0.4%
Unknown	1.1%	Asian	11.5%
Age		Filipino	
Less than 20 years old	25.9%	Hispanic	42.7%
20 to 24 years old	31.7%	Pacific Islander	0.4%
25 to 39 years old	26.9%	White	27.3%
40 or more years old	15.5%	Two or more Races	3.7%
Unknown	0.0%	Unknown	4.7%

#### INSTITUTIONAL INFORMATION

Full Time Equivalent Students	1,137,618.7
Credit Sections	346,360
Non-Credit Sections	30,526
Median Credit Section Size	26
Percentage of Full-Time Faculty	55.0%
Percentage of First-Generation Students	42.4%
Student Counseling Ratio (FALL 2015)	615:1

\* Insufficient data

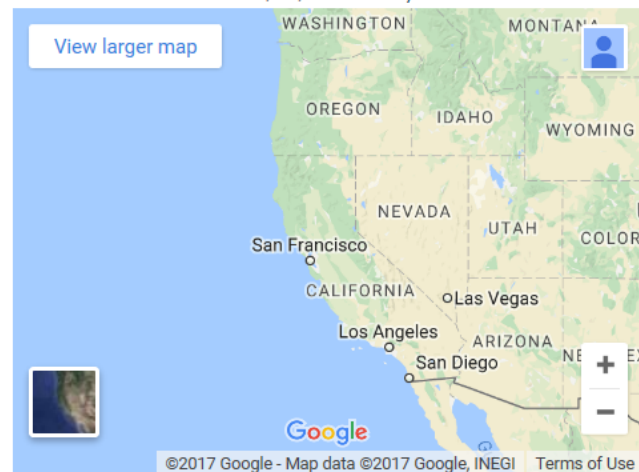
\*\* No data

Mouse over to display the pie chart

#### About the college

The California Community Colleges is the largest system of higher education in the nation, with more than 2.3 million duplicated students attending 113 colleges. Our colleges provide students with the knowledge and background necessary to compete in today's economy. With a wide range of educational offerings, the colleges provide workforce training, basic courses in English and math, certificate and degree programs and preparation for transfer to four-year institutions.

District: Statewide Students: 2,355,825 County: Statewide





# 2017 STUDENT SUCCESS SCORECARD

## Irvine Valley College

[Click here to select a different college](#)

### CURRENT PROFILE

Basic Skills Metrics		Completion Metrics			CTE Metrics	
Remedial/ESL	Transfer Level Achievement	Persistence	30 Units	Degree/Transfer	CTE	Skills Builder

### College Profile

[Click here to view current year report](#)

The student population and course sections offered described in the tables are based on the 2015-16 academic year. Students represented differ from those included for calculation of Scorecard metrics, which are based on first-time students enrolled in 2010-11.

#### STUDENT INFORMATION

[\(view historical trend\)](#)

Students		20,684	
Gender		Ethnicity/Race	
Female	51.9%	African American	2.1%
Male	45.5%	American Indian/Alaska Native	0.1%
Unknown	2.5%	Asian	27.1%
Age		Filipino	
Less than 20 years old	30.4%	Hispanic	22.3%
20 to 24 years old	33.9%	Pacific Islander	0.2%
25 to 39 years old	19.6%	White	38.3%
40 or more years old	16.2%	Two or more Races	4.7%
Unknown	0.0%	Unknown	2.3%

#### INSTITUTIONAL INFORMATION

Full Time Equivalent Students	8,543.4
Credit Sections	3,403
Non-Credit Sections	523
Median Credit Section Size	24
Percentage of Full-Time Faculty	48.5%
Percentage of First-Generation Students	24.4%
Student Counseling Ratio (FALL 2015)	590:1

\* Insufficient data

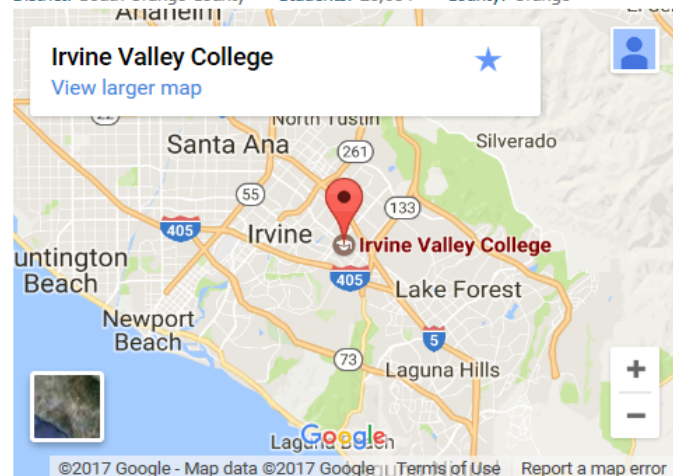
\*\* No data

Mouse over to display the pie chart

#### About the college

Irvine Valley College, established in 1985 in Irvine, is one of two colleges in the South Orange County Community College District, the other being Saddleback College in Mission Viejo. The college offers a full complement of programs, from the more traditional liberal arts and sciences to advanced technologies. The success of the college's many programs is demonstrated by its outstanding transfer and completion rates.

District: South Orange County Students: 20,684 County: Orange





CALIFORNIA COMMUNITY COLLEGES

# 2017 STUDENT SUCCESS SCORECARD

## Saddleback College

[Click here to select a different college](#)

CURRENT PROFILE

Basic Skills Metrics

Remedial/ESL

Transfer Level Achievement

Completion Metrics

Persistence

30 Units

Degree/Transfer

CTE Metrics

CTE

Skills Builder

CDCP

### College Profile

[Click here to view current year report](#)

The student population and course sections offered described in the tables are based on the 2015-16 academic year. Students represented differ from those included for calculation of Scorecard metrics, which are based on first-time students enrolled in 2010-11.

#### STUDENT INFORMATION

(view historical trend)

Students		37,015	
<b>Gender</b>		<b>Ethnicity/Race</b>	
Female	57.4%	African American	1.7%
Male	39.7%	American Indian/Alaska Native	0.3%
Unknown	2.9%	Asian	9.7%
<b>Age</b>		Filipino	2.0%
Less than 20 years old	24.2%	Hispanic	21.6%
20 to 24 years old	28.2%	Pacific Islander	0.2%
25 to 39 years old	19.0%	White	57.0%
40 or more years old	28.5%	Two or more Races	4.4%
Unknown	0.0%	Unknown	3.2%

#### INSTITUTIONAL INFORMATION

Full Time Equivalent Students	15,089.5
Credit Sections	5,373
Non-Credit Sections	670
Median Credit Section Size	24
Percentage of Full-Time Faculty	48.5%
Percentage of First-Generation Students	22.9%
Student Counseling Ratio (FALL 2015)	624:1

\* Insufficient data

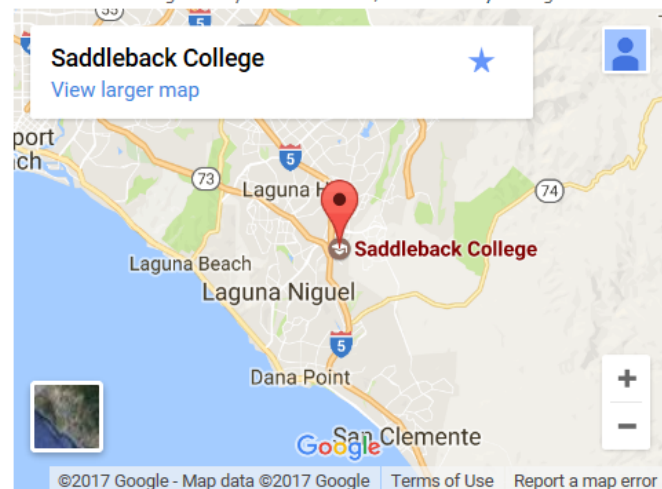
\*\* No data

Mouse over to display the pie chart

#### About the college

Saddleback College, founded in 1968, is in Mission Viejo. The college is the largest and oldest member of the South Orange County Community College District. The college provides a Veterans Education Transition Services (VETS) Center, devoted to helping veterans transition from combat to the classroom.

District: South Orange County Students: 37,015 County: Orange





# 2017 Statewide Student Success Scorecard

The California Community Colleges is the largest system of higher education in the nation, with more than 2.3 million duplicated students attending 113 colleges. Our colleges provide students with the knowledge and background necessary to compete in today's economy. With a wide range of educational offerings, the colleges provide workforce training, basic courses in English and math, certificate and degree programs and preparation for transfer to four-year institutions.

Student Information (2015-2016)			
<b>Students</b>		2,355,825	
GENDER		RACE/ETHNICITY	
Female	53.3%	African American	6.4%
Male	45.5%	American Indian/Alaska Native	0.4%
Unknown Gender	1.1%	Asian	11.5%
AGE		Filipino	2.8%
Under 20 years old	25.9%	Hispanic	42.7%
20 to 24 years old	31.7%	Pacific Islander	0.4%
25 to 39 years old	26.9%	White	27.3%
40 or more years old	15.5%	Two or More Races	3.7%
Unknown Age	0.0%	Unknown Ethnicity	4.7%

Other Information (2015-2016)	
Full-Time Equivalent Students	1,137,618.7
Credit Sections	346,360
Non-Credit Sections	30,526
Median Credit Section Size	26
Percentage of Full-Time Faculty	55.0%
Percentage of First-Generation	42.4%
Student Counseling Ratio	615:1

\* Insufficient data





## 2017 Statewide Student Success Scorecard

Cohort Tracked for Six Years Through 2015-2016	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
Cohort	70.6%	40.8%	48.0%	78.0%	75.2%	75.9%	75.1%	66.8%	68.8%	34.2%	46.9%	30.5%	53.9%	13.8%
Female	74.0%	42.3%	49.5%	78.2%	76.1%	76.6%	76.3%	68.7%	70.5%	36.2%	49.4%	32.0%	57.2%	14.8%
Male	67.4%	39.0%	46.4%	77.7%	74.2%	75.1%	74.0%	64.6%	67.0%	31.6%	44.0%	28.4%	50.8%	12.4%
Under 20 years old	72.6%	43.6%	51.4%	78.8%	76.5%	77.1%	76.6%	68.9%	71.0%	38.3%	53.2%	48.7%	65.6%	23.4%
20 to 24 years old	58.2%	30.8%	35.5%	70.4%	66.8%	67.4%	64.3%	55.9%	57.3%	30.0%	38.6%	40.2%	57.1%	16.7%
25 to 39 years old	53.0%	31.3%	33.9%	73.6%	72.3%	72.5%	64.7%	61.3%	61.7%	32.1%	38.8%	26.2%	46.0%	11.4%
40 or more years old	47.3%	30.5%	32.2%	75.6%	78.2%	77.9%	59.5%	65.2%	64.6%	27.5%	33.5%	16.5%	41.0%	7.6%
African-American	62.4%	32.9%	36.2%	74.1%	70.9%	71.2%	65.7%	56.2%	57.3%	19.5%	31.6%	22.0%	46.5%	14.8%
American Indian/Alaska Native	56.0%	33.6%	38.4%	70.9%	70.4%	70.5%	60.6%	58.4%	58.8%	26.0%	34.1%	18.9%	47.2%	15.9%
Asian	81.5%	56.8%	65.1%	78.4%	83.2%	81.6%	77.4%	79.6%	78.9%	48.0%	62.7%	39.6%	60.3%	17.8%
Filipino	75.7%	50.5%	56.9%	81.8%	79.0%	79.7%	78.6%	72.8%	74.3%	43.5%	57.4%	34.3%	62.9%	N/A
Hispanic	64.4%	36.6%	41.1%	77.6%	74.6%	75.1%	73.9%	65.1%	66.5%	33.1%	45.1%	21.7%	53.0%	13.3%
Pacific Islander	63.0%	38.3%	42.6%	75.5%	72.5%	73.0%	65.2%	60.8%	61.5%	29.1%	42.9%	31.0%	52.3%	13.7%
White	71.7%	44.0%	53.5%	78.6%	74.8%	76.1%	76.0%	68.0%	70.7%	38.7%	50.4%	32.5%	53.5%	13.5%





Transfer Level Achievement	Math			English		
	1-Year		2-Year	1-Year		2-Year
	Cohort Size	Cohort Rate	Cohort Rate	Cohort Size	Cohort Rate	Cohort Rate
All	154,293	24.0%	38.1%	154,293	47.5%	68.2%
Female	79,738	21.0%	35.4%	79,738	47.7%	69.9%
Male	73,178	27.2%	41.1%	73,178	47.2%	66.2%
< 20 years old	128,754	26.7%	41.4%	128,754	50.5%	71.2%
20 to 24 years old	15,647	13.1%	24.5%	15,647	33.0%	53.9%
25 to 39 years old	7,278	8.1%	18.6%	7,278	32.0%	53.7%
40+ years old	2,610	3.4%	9.9%	2,610	27.1%	44.1%
African American	7,635	12.9%	24.4%	7,635	33.7%	54.5%
American Indian/Alaska Native	634	11.0%	21.1%	634	44.3%	63.6%
Asian	13,785	50.9%	66.6%	13,785	47.7%	69.9%
Filipino	5,272	33.4%	51.4%	5,272	53.7%	77.0%
Hispanic	79,175	17.6%	30.8%	79,175	42.3%	64.8%
Pacific Islander	717	16.5%	30.5%	717	40.4%	61.1%
White	38,180	27.7%	43.0%	38,180	58.7%	75.5%



## Skills Builder

Median Earnings Change		
		<b>+22.6%</b>
		N=81,262
Disciplines with the highest enrollment	Median % Change	Total N
Administration of Justice	15.4%	8,578
Child Development/Early Care and Education	25.7%	7,352
Accounting	32.7%	7,077
Police Academy	18.0%	5,042
Fire Technology	21.8%	3,229
Business and Commerce, General	31.3%	3,073
Office Technology/Office Computer Applications	26.1%	3,028
Business Management	26.5%	2,957
Emergency Medical Services	40.9%	2,861
Information Technology, General	30.2%	2,283

\*: Cohort fewer than 10 students

Demographics		
Gender	Median % Change	Total N
Female	23.4%	35,763
Male	22.3%	44,506
Age	Median % Change	Total N
Under 20	180.1%	4,396
20-24	70.5%	21,341
25-39	19.8%	35,447
40 or over	8.8%	20,063
Ethnicity/Race	Median % Change	Total N
African American	18.8%	5,106
American Indian/Alaska Native	17.2%	409
Asian	26.8%	7,603
Filipino	21.3%	2,387
Hispanic	27.4%	27,820
Pacific Islander	15.9%	423
White	19.9%	31,026

N/A: Cohort has no students.

\*: Suppressed to protect student Privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.



## 2017 Irvine Valley College Student Success Scorecard

Irvine Valley College, established in 1985 in Irvine, is one of two colleges in the South Orange County Community College District, the other being Saddleback College in Mission Viejo. The college offers a full complement of programs, from the more traditional liberal arts and sciences to advanced technologies. The success of the college's many programs is demonstrated by its outstanding transfer and completion rates.

### Student Information (2015-2016)

Students			20,684
GENDER		RACE/ETHNICITY	
Female	51.9%	African American	2.1%
Male	45.5%	American Indian/Alaska Native	0.1%
Unknown Gender	2.5%	Asian	27.1%
AGE		Filipino	2.9%
Under 20 years old	30.4%	Hispanic	22.3%
20 to 24 years old	33.9%	Pacific Islander	0.2%
25 to 39 years old	19.6%	White	38.3%
40 or more years old	16.2%	Two or More Races	4.7%
Unknown Age	0.0%	Unknown Ethnicity	2.3%

### Other Information (2015-2016)

Full-Time Equivalent Students	8,543.4
Credit Sections	3,403
Non-Credit Sections	523
Median Credit Section Size	24
Percentage of Full-Time Faculty	48.5%
Percentage of First-Generation	24.4%
Student Counseling Ratio	590:1

\* Insufficient data



## 2017 Irvine Valley College Student Success Scorecard

Cohort Tracked for Six Years Through 2015-2016	Completion			Persistence			30 Units			Remedial			Career Technical Education
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL	
Cohort	79.8%	54.8%	63.4%	75.1%	79.7%	78.1%	78.0%	77.7%	77.8%	39.5%	67.5%	19.1%	56.0%
Female	79.2%	55.6%	63.5%	75.3%	80.6%	78.8%	77.8%	78.8%	78.5%	42.1%	68.2%	20.4%	55.2%
Male	80.5%	53.8%	63.2%	75.7%	79.1%	77.9%	77.8%	76.4%	76.9%	36.1%	66.7%	17.4%	56.5%
Under 20 years old	81.3%	58.7%	67.1%	75.5%	81.7%	79.4%	78.8%	79.6%	79.3%	43.9%	72.4%	69.4%	83.1%
20 to 24 years old	59.1%	37.2%	40.7%	63.6%	68.1%	67.4%	63.6%	67.3%	66.7%	32.7%	57.9%	41.9%	57.6%
25 to 39 years old	50.0%	26.7%	29.4%	66.7%	66.7%	66.7%	66.7%	66.7%	66.7%	36.5%	54.3%	14.3%	36.2%
40 or more years old	42.9%	28.6%	31.4%	85.7%	75.0%	77.1%	57.1%	67.9%	65.7%	38.6%	48.4%	9.7%	37.1%
African-American	100.0%	37.1%	47.6%	42.9%	74.3%	69.0%	85.7%	71.4%	73.8%	25.5%	60.0%	0.0%	60.0%
American Indian/Alaska Native	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100.0%	0.0%	N/A	100.0%
Asian	82.8%	68.4%	74.5%	69.4%	84.0%	77.8%	74.7%	87.6%	82.1%	54.1%	74.7%	18.1%	55.9%
Filipino	89.5%	44.4%	63.0%	63.2%	70.4%	67.4%	78.9%	77.8%	78.3%	20.0%	65.4%	0.0%	53.8%
Hispanic	70.9%	44.2%	49.6%	74.4%	77.3%	76.7%	77.9%	68.4%	70.3%	30.7%	58.1%	13.3%	58.2%
Pacific Islander	100.0%	50.0%	66.7%	100.0%	100.0%	100.0%	100.0%	50.0%	66.7%	40.0%	75.0%	100.0%	100.0%
White	78.4%	56.3%	64.7%	79.4%	79.2%	79.3%	78.7%	77.7%	78.1%	41.4%	69.8%	21.8%	54.0%



Transfer Level Achievement	Math			English		
	1-Year		2-Year	1-Year		2-Year
	Cohort Size	Cohort Rate	Cohort Rate	Cohort Size	Cohort Rate	Cohort Rate
All	1,692	48.6%	61.5%	1,692	41.5%	66.5%
Female	809	45.7%	58.7%	809	40.9%	68.7%
Male	864	51.4%	64.4%	864	42.0%	64.7%
< 20 years old	1,510	51.9%	64.4%	1,510	44.1%	69.5%
20 to 24 years old	106	33.0%	46.2%	106	23.6%	50.9%
25 to 39 years old	49	8.2%	26.5%	49	14.3%	28.6%
40+ years old	27	3.7%	18.5%	27	14.8%	29.6%
African American	31	38.7%	51.6%	31	48.4%	74.2%
American Indian/Alaska Native	*	0.0%	100.0%	*	0.0%	0.0%
Asian	375	69.6%	82.9%	375	46.1%	76.3%
Filipino	61	45.9%	60.7%	61	44.3%	68.9%
Hispanic	522	36.6%	48.9%	522	32.8%	59.2%
Pacific Islander	*	66.7%	66.7%	*	0.0%	33.3%
White	575	46.1%	59.5%	575	44.7%	66.3%



## Skills Builder

Median Earnings Change		
		<b>+21.2%</b>
		N=590
Disciplines with the highest enrollment	Median % Change	Total N
Accounting	29.1%	116
Administration of Justice	9.7%	71
Child Development/Early Care and Education	31.0%	67
Computer Programming	23.8%	65
Business Management	37.7%	53
Real Estate	18.5%	35
Tax Studies	16.1%	32
Computer Systems Analysis	72.7%	23
Electronics and Electric Technology	16.1%	23
Graphic Art and Design	52.0%	22

\*: Cohort fewer than 10 students

Demographics		
Gender	Median % Change	Total N
Female	21.7%	273
Male	21.4%	305
Age	Median % Change	Total N
Under 20	154.9%	22
20-24	73.4%	161
25-39	18.4%	246
40 or over	5.2%	161
Ethnicity/Race	Median % Change	Total N
African American	17.5%	15
American Indian/Alaska Native	-1.1%	**
Asian	36.8%	149
Filipino	29.3%	15
Hispanic	29.3%	101
Pacific Islander	14.2%	*
White	17.2%	268

N/A: Cohort has no students.

\*: Suppressed to protect student Privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.



## 2017 Saddleback College Student Success Scorecard

Saddleback College, founded in 1968, is in Mission Viejo. The college is the largest and oldest member of the South Orange County Community College District. The college provides a Veterans Education Transition Services (VETS) Center, devoted to helping veterans transition from combat to the classroom.

### Student Information (2015-2016)

Students				37,015
GENDER		RACE/ETHNICITY		
Female	57.4%	African American	1.7%	
Male	39.7%	American Indian/Alaska Native	0.3%	
Unknown Gender	2.9%	Asian	9.7%	
AGE		Filipino	2.0%	
Under 20 years old	24.2%	Hispanic	21.6%	
20 to 24 years old	28.2%	Pacific Islander	0.2%	
25 to 39 years old	19.0%	White	57.0%	
40 or more years old	28.5%	Two or More Races	4.4%	
Unknown Age	0.0%	Unknown Ethnicity	3.2%	

### Other Information (2015-2016)

Full-Time Equivalent Students	15,089.5
Credit Sections	5,373
Non-Credit Sections	670
Median Credit Section Size	24
Percentage of Full-Time Faculty	48.5%
Percentage of First-Generation	22.9%
Student Counseling Ratio	624:1

\* Insufficient data





## 2017 Saddleback College Student Success Scorecard

Cohort Tracked for Six Years Through 2015-2016	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
Cohort	72.0%	47.3%	58.7%	82.8%	78.2%	80.3%	79.5%	69.8%	74.3%	36.5%	61.3%	18.0%	53.9%	11.4%
Female	75.5%	50.7%	62.6%	83.0%	80.4%	81.7%	81.3%	73.3%	77.1%	39.6%	63.8%	16.4%	51.8%	13.0%
Male	68.7%	44.4%	55.3%	82.4%	76.7%	79.3%	78.1%	66.9%	71.9%	33.0%	59.3%	20.8%	57.6%	7.9%
Under 20 years old	73.4%	50.1%	61.4%	83.6%	80.0%	81.7%	80.7%	72.2%	76.3%	30.2%	68.0%	33.3%	70.2%	42.1%
20 to 24 years old	58.8%	32.1%	41.1%	73.5%	64.2%	67.3%	66.2%	50.0%	55.4%	32.7%	47.4%	40.9%	58.6%	28.6%
25 to 39 years old	57.1%	32.5%	39.0%	75.0%	75.3%	75.2%	64.3%	66.2%	65.7%	51.5%	53.8%	21.8%	44.0%	6.5%
40 or more years old	50.0%	36.8%	40.4%	78.6%	73.7%	75.0%	71.4%	65.8%	67.3%	44.8%	51.4%	5.6%	39.2%	6.4%
African-American	60.0%	40.8%	44.1%	90.0%	65.3%	69.5%	70.0%	55.1%	57.6%	19.4%	51.1%	0.0%	49.0%	N/A
American Indian/Alaska Native	83.3%	40.0%	63.6%	66.7%	80.0%	72.7%	100.0%	100.0%	100.0%	20.0%	57.1%	N/A	57.1%	N/A
Asian	85.4%	72.6%	79.4%	80.5%	91.8%	85.8%	85.4%	80.8%	83.2%	44.8%	73.1%	18.8%	48.8%	16.9%
Filipino	56.5%	56.7%	56.6%	69.6%	76.7%	73.6%	82.6%	73.3%	77.4%	47.1%	73.5%	50.0%	49.1%	N/A
Hispanic	68.0%	37.8%	48.2%	83.8%	77.4%	79.6%	76.3%	62.0%	66.9%	34.5%	54.2%	7.1%	53.5%	4.9%
Pacific Islander	50.0%	55.6%	54.5%	50.0%	77.8%	72.7%	50.0%	88.9%	81.8%	20.0%	66.7%	0.0%	50.0%	N/A
White	72.0%	50.1%	61.3%	83.1%	78.3%	80.7%	79.4%	73.3%	76.4%	37.4%	64.0%	19.2%	54.5%	13.2%





Transfer Level Achievement	Math			English		
	1-Year		2-Year	1-Year		2-Year
	Cohort Size	Cohort Rate	Cohort Rate	Cohort Size	Cohort Rate	Cohort Rate
All	1,927	35.9%	50.4%	1,927	52.4%	76.3%
Female	894	34.3%	48.5%	894	53.5%	78.4%
Male	1,007	37.3%	52.0%	1,007	51.5%	74.4%
< 20 years old	1,693	39.2%	54.0%	1,693	54.7%	78.7%
20 to 24 years old	144	14.6%	28.5%	144	32.6%	57.6%
25 to 39 years old	63	6.3%	19.0%	63	42.9%	60.3%
40+ years old	27	7.4%	11.1%	27	37.0%	63.0%
African American	35	20.0%	34.3%	35	54.3%	85.7%
American Indian/Alaska Native	*	20.0%	60.0%	*	80.0%	100.0%
Asian	84	60.7%	76.2%	84	51.2%	79.8%
Filipino	57	35.1%	49.1%	57	43.9%	71.9%
Hispanic	560	27.1%	40.2%	560	39.1%	68.4%
Pacific Islander	*	0.0%	0.0%	*	33.3%	66.7%
White	1,034	38.0%	53.3%	1,034	57.8%	79.0%



## Skills Builder

### Median Earnings Change

**+22.3%**

N=1,192

Disciplines with the highest enrollment	Median % Change	Total N
Child Development/Early Care and Education	25.3%	157
Real Estate	15.5%	146
Nutrition, Foods, and Culinary Arts	40.9%	105
Accounting	71.1%	95
Child Development Administration and Management	26.7%	90
Infants and Toddlers	18.6%	85
Software Applications	17.3%	78
Health Occupations, General	1.5%	63
Business Administration	45.7%	52
Registered Nursing	282.2%	51

\*: Cohort fewer than 10 students

### Demographics

Gender	Median % Change	Total N
Female	25.3%	752
Male	16.0%	432
Age	Median % Change	Total N
Under 20	75.9%	58
20-24	74.0%	380
25-39	16.3%	456
40 or over	11.2%	298
Ethnicity/Race	Median % Change	Total N
African American	15.2%	24
American Indian/Alaska Native	43.8%	**
Asian	24.5%	146
Filipino	29.9%	36
Hispanic	27.9%	269
Pacific Islander	-2.9%	*
White	17.9%	641

N/A: Cohort has no students.

\*: Suppressed to protect student Privacy.

Note: The sum of subgroup counts may not add up to the total count due to missing demographic information.

## California Community Colleges Chancellor's Office Institutional Effectiveness Goals Overview - July 2017

### Background

The Institutional Effectiveness Partnership Initiative (IEPI) is a state-wide initiative designed to advance institutional effectiveness at California community colleges. The initiative was an outcome of recently enacted legislation (Senate Bill 860, 2014-15 Higher Education Trailer Bill) aimed to reduce the number of accreditation sanctions and audit findings at local colleges, to increase student access and success, to improve fiscal and operational effectiveness, and to ultimately improve institutional effectiveness at colleges. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted the Year-Two goals framework at its November 14, 2016 meeting to measure the ongoing condition of a community college's operational environment ([BOG Item 2.6](#)). This framework of indicators help the system and local colleges monitor the ongoing conditions of a college's operational environment. The legislation requires that colleges develop, adopt, and post a goals framework. ***Since 2016, districts are to set short- and long-term goals for state and federal audit findings, and colleges are required to set a goal related to basic skills/underprepared students.***

This statute also requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines.

### Developing and Adopting the Goals Framework

Every year, each college should adopt the framework of indicators approved by the BOG and colleges/districts should adopt both short-term (1 year) and long-term (6 years) goals for indicators in each of the following four areas:

1. *Student performance and outcomes*: Course Completion Rate, College Choice related to Basic Skills/Unprepared Students
2. *Accreditation status*: Accreditation Status
3. *Fiscal viability*: Fund Balance
4. *Compliance with state/federal guidelines*: Independent audit opinions related to fiscal audit, state compliance audit, and federal award compliance audit

In addition to the required areas listed above and the associated required metrics, there are additional optional indicators from the student success scorecard. The chancellor's office encourage colleges to set optional goals. The process that a college uses to adopt the goals framework and college goals should be locally determined, but colleges are encouraged to ensure that all appropriate constituency groups (e.g. academic senate, classified staff, student senate, etc.) are engaged, consistent with their college's collegial consultation process.

By June 30 of each year, the California Community College Chancellor's Office will post the annually developed system wide goals adopted by the BOG (e.g., System Scorecard Goals), and locally developed and adopted college/district goals.

**California Community Colleges Chancellor's Office**  
**Institutional Effectiveness Goals 2017**  
**SOCCCD - Irvine Valley College & Saddleback College**

Required areas and metrics

1. Student performance and outcomes: Course Completion Rate, College Choice related to Basic Skills/Unprepared Students
2. Accreditation status: Accreditation Status
3. Fiscal viability: Fund Balance
4. Compliance with state/federal guidelines: Independent audit opinions related to fiscal audit, state compliance audit, & federal award compliance audit

Student Performance and Outcome	College	2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal 1 year (2016-17)	Long-term Goal 6 year
Course Completion	Irvine Valley	69.9	71.6	71.9	71.3	70.7	72.2	72.2
	Saddleback	70.9	72.2	71.2	72.4	73.8	74.8	75.9
College Choice: Unprepared Completion Rate (Scorecard)	Irvine Valley	51.6	52.8	53.8	52.8	54.8	55.1	55.6
	Saddleback	48.7	47.6	47.7	47.8	47.3	48.1	48.1

Accreditation Status

College	2011	2012	2012	2013	2013	2014	2014	2015	2016	Short-term Goal 1 year 2017-2018	Long-term Goal 6 years
Irvine Valley	FA-W	FA-SR/RA	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N
Saddleback	FA-W	FA-SR/RA	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N

FA-N Fully Accredited-No Action

FA-SR/RA: Fully Accredited-Sanction Removed/Reaffirmed

FA-W: Fully Accredited-Warming

*California Community Colleges Chancellor's Office  
Institutional Effectiveness Goals 2017  
SOCCCD - Irvine Valley College & Saddleback College*

District Fiscal Viability	2011-12	2012-13	2013-14	2014-15	2015-16	Short-term Goal 1 year (2016-17)	Long-term Goal 6 year
Fund Balance	11.7	14.8	20.0	23.7	21.1	12.0	12.0
Salary and Benefits (optional)	88.2	89.3	88.2	88.4	89.4	88.0	88.0

***District Fiscal Indicators Definitions***

- **Fund Balance** – End of year unrestricted general fund balance as a percentage of total expenditures. This indicator demonstrates the district's ability to maintain solvency and adjust to unforeseen circumstances. This goal must be set as a percentage.
- **Salary and Benefits** – Salaries and benefits as a percentage of unrestricted general fund expenditures, excluding other outgoing expenditures. This indicator demonstrates the district's ability to support other operating expenses. This goal must be set as a percentage.

Audit Findings: Federal Award/Compliance	2015-16	Short-term Goal 1 year (2016-17)	Long-term Goal 6 year
	YES	YES	YES

***District Programmatic Compliance Indicators/Audit Findings Definitions***

- **Financial Statements** - Independent audit opinion relating to financial statements and internal controls over financial reporting. "Unmodified" or "unqualified" findings with minimal or no material weaknesses or significant deficiencies. Please select "Yes" or No"; because goals are aspirational, most colleges will probably answer "Yes" for this goal.
- **State Compliance** – Independent audit opinion relating to state award compliance and internal controls over state programs. "Unmodified" or "unqualified" findings with minimal or no material weaknesses or significant deficiencies. Please select "Yes" or No"; because goals are aspirational, most colleges will probably answer "Yes" for this goal.
- **Federal Compliance** – Independent audit opinion relating to federal award compliance and internal controls over federal programs. "Unmodified" or "unqualified" findings with minimal or no material weaknesses or significant deficiencies. Please select "Yes" or No"; because goals are aspirational, most colleges will probably answer "Yes" for this goal.

## District Indicators



# California Community Colleges Chancellor's Office INSTITUTIONAL EFFECTIVENESS

[Login](#) [Select a District](#) [Definitions and Guidance](#)

### Indicator Rates - South Orange County CCD

#### District Fiscal Viability Indicators

##### 1. Fund Balance (Required)

Ending unrestricted general fund balance as a percentage of total expenditures

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
11.7	14.8	20.0	23.7	21.1	12.0	12.0

##### 2. Salary and Benefits (Optional)

Salaries and benefits as a percentage of unrestricted general fund expenditures, excluding other outgoing expenditures

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
88.2	89.3	88.2	88.4	89.4	88.0	88.0

##### 3. Annual Operating Excess/(Deficiency) (Optional)

Net increase or decrease in general fund balance

Historical Values					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
(640,307)	6,499,457	9,727,912	10,289,867	3,004,105		

##### 4. Cash Balance (Optional)

Unrestricted and restricted general fund cash balance, excluding investments

Historical Values					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
58,147,615	29,699,290	37,976,386	51,350,104	61,543,358		

##### 5. Other Post Employment Benefits (OPEB) Liability (Goal Setting Optional) (Historical Data Required)

Self-reported percentage of the OPEB liability that the district's set-aside funds represents (includes both funds in a trust and outside of a trust and designated for this liability)

Historical Rate	Goals	
2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
100.0	100.0	100.0

##### 6. District Participation Rate for the 18-24 Year Old Population (Optional)

The percentage of the 18-24 year old population within a district's boundaries that is enrolled in a CCC in that district

Historical Rates	Goals	
2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
20.5		

## District Indicators

### District Programmatic Compliance with State and Federal Guidelines Indicators

#### 7. Audit Findings - Audit Opinion Financial Statement (Required)

A 'yes' indicates the district has achieved (historical) or has set a goal to achieve an 'unmodified' or 'unqualified' independent audit opinion (minimal or no material weaknesses or significant deficiencies)

Historical Value	Goals	
	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
2015-2016		
Yes	Yes	Yes

#### 8. Audit Findings - State Compliance (Required)

A 'yes' indicates the district has achieved (historical) or has set a goal to achieve an 'unmodified' or 'unqualified' independent audit opinion (minimal or no material weaknesses or significant deficiencies)

Historical Value	Goals	
	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
2015-2016		
Yes	Yes	Yes

#### 9. Audit Findings - Federal Award/Compliance (Required)

A 'yes' indicates the district has achieved (historical) or has set a goal to achieve an 'unmodified' or 'unqualified' independent audit opinion (minimal or no material weaknesses or significant deficiencies)

Historical Value	Goals	
	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
2015-2016		
Yes	Yes	Yes

## Irvine Valley College Indicators

College Indicators for Irvine Valley College ▾

### College Student Performance and Outcomes

#### 10. Completion Rate (Scorecard) - College Prepared (Optional)

Percentage of degree, certificate, and/or transfer seeking College Prepared (student's lowest course attempted in math and/or English was college level) students starting first time tracked for six years who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
76.4	77.5	80.0	77.9	79.8		

#### 11. Completion Rate (Scorecard) - Unprepared for College (Optional)

Percentage of first-time degree, certificate, and/or transfer-seeking students tracked for six years who attempted any level of math and/or English in the first three years, who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
51.6	52.8	53.8	52.8	54.8	55.1	55.6

#### 12. Completion Rate (Scorecard) - Overall (Optional)

Percentage of degree, certificate, and/or transfer-seeking students starting first time in 2009-2010 tracked for six years through 2015-2016 who attempted any level of math and/or English in the first three years, who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
62.3	63.1	64.0	62.0	63.4		

#### 13. Remedial Rate (Scorecard) - Math (Optional)

Percentage of credit students tracked for six years who started below transfer level in math and completed a college-level transfer course in math (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
40.8	38.9	37.3	39.6	39.5		

#### 14. Remedial Rate (Scorecard) - English (Optional)

Percentage of credit students tracked for six years who started below transfer level in English and completed a college-level transfer course in English (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
67.5	53.5	65.1	65.9	67.5	70.0	

#### 15. Remedial Rate (Scorecard) - ESL (Optional)

Percentage of credit students tracked for six years who started below transfer level in ESL and completed a college-level transfer course in ESL (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
12.3	20.2	21.0	16.4	19.1		



## Irvine Valley College Indicators

### 16. Career Technical Education Rate (Scorecard) (Optional)

Percentage of students tracked for six years who started first time and completed more than eight units in courses classified as career technical education in a single discipline and completed a degree, certificate, or transferred  
(Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
48.3	51.5	51.9	47.5	56.0		

### 17. Successful Course Completion (Datamart) (Required)

Percentage of Fall term credit course enrollments where student earned a grade of C or better  
(Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
69.9	71.6	71.9	71.3	70.7	72.2	72.2

### 18. Completion of Degrees (Datamart) (Optional)

Number of associate degrees completed (Goal should be set as count)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
664	828	843	970	1,185		

### 19. Completion of Certificates (Datamart) (Optional)

Number of Chancellor's Office approved certificates completed (Goal should be set as count)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
813	1,079	1,000	1,197	1,212		

### 20. Transfers to 4-year Institutions (Datamart) (For Information Only)

Number of students who transfer to a four-year institution, including CSU, UC, private and out-of-state universities (No goal required)

Historical Counts				
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
448	380	407	400	347

## Irvine Valley College Indicators

### 21. Transfer-level Math Year 1 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in math in their first year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
25.3	26.2	31.8	34.3	N/A		

### 22. Transfer-level Math Year 2 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in math in their first or second year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
42.9	45.3	49.2	47.8	61.5		

### 23. Transfer-level English Year 1 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in English in their first year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
36.1	33.3	32.9	36.2	N/A		

### 24. Transfer-level English Year 2 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in English in their first or second year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
59.0	57.9	59.1	59.9	66.5		

### 25. Number of Low-unit Certificates (Optional)

The number of certificates less than 18 units awarded (non-Chancellor's Office approved)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
113	158	197	213	212		

### 26. Median Time to Degree (Optional)

The median number of years from the time of a student's first enrollment in a CCC until the time they receive an AA, AS, or ADT degree

Historical Values					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
2.7	2.7	2.9	2.9	3.3		

### 27. Number of Career Development and College Preparation Awards (Optional)

The number of CDCP certificates awarded

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
0	0	0	0	0		

### 28. Career Technical Education (CTE) Skills Builder (Optional)

The median percentage change in wages for students who completed higher level CTE coursework in a given year and left the system without receiving any type of traditional outcome such as transfer to a four year institution or completion of a degree or certificate

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
11.5	14.7	21.2	N/A	N/A		

## Irvine Valley College Indicators

### College Accreditation Status Indicators

#### 29. Accreditation Status (Required)

ACCJC accreditation status

Historical Status										Goals	
July 2011	Feb 2012	July 2012	Feb 2013	July 2013	Feb 2014	July 2014	Feb 2015	July 2015	Feb 2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
FA-W	FA-SR/RA	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	1	1
<b>Accreditation Status Descriptions</b> FA-N: Fully Accredited - No Action FA-RA: Fully Accredited - Reaffirmed FA-SR: Fully Accredited - Sanction Removed FA-SR/RA: Fully Accredited - Sanction Removed and Reaffirmed FA-W: Fully Accredited - Warning FA-P: Fully Accredited - Probation FA-SC: Fully Accredited - Show Cause FA-PT: Fully Accredited - Pending Termination T: Accreditation Terminated (No longer used by the accrediting agency after July 2015) WD: Accreditation Withdrawn FA-RS: Fully Accredited - Restoration IA: Initial Accreditation RE-AP: Re-Application for Accreditation <b>Next Accreditation Visit</b> Term <input type="text"/>											

### College Fiscal Viability Indicators

#### 30. Full-Time Equivalent Students (Optional)

Annual number of full-time equivalent students

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
9,334.6	9,328.7	9,386.1	9,546.1	8,543.4		

### College Choice Indicators

#### 31. College Choice Student Achievement (Required)

College must set a goal focused on unprepared students or basic skills students from indicators 11, 13, 14, or 15 above. In the narrative box below, note which indicator has been chosen.

We selected indicator 11 (Completion Rate (Scorecard) - Unprepared for College). This goal reflects an aspect of our strategic planning goal of increasing Scorecard SPAR rates by at least 2.5% over the baseline year of 2013-2014 by 2020. Our initiatives on acceleration, co-requisite remediation, multiple math pathways, and reducing underplacement via multiple measures should help us attain this goal.

#### 32. Optional College Choice (Optional)

College may self-identify an indicator related to any topic. Briefly explain the indicator and provide short-term and long-term goals. Goals must be presented as counts, percentages, or rates.

#### 33. Noncredit College Choice (Optional)

College may self-identify an indicator related to noncredit students. Briefly explain the indicator and provide short-term and long-term goals. Goals must be presented as counts, percentages, or rates.

## Saddleback College Indicators

College Indicators for Saddleback College ▼

### College Student Performance and Outcomes

#### 10. Completion Rate (Scorecard) - College Prepared (Optional)

Percentage of degree, certificate, and/or transfer seeking College Prepared (student's lowest course attempted in math and/or English was college level) students starting first time tracked for six years who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
69.6	68.6	70.5	70.8	72.0		

#### 11. Completion Rate (Scorecard) - Unprepared for College (Optional)

Percentage of first-time degree, certificate, and/or transfer-seeking students tracked for six years who attempted any level of math and/or English in the first three years, who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
48.7	47.6	47.7	47.8	47.3	48.1	48.1

#### 12. Completion Rate (Scorecard) - Overall (Optional)

Percentage of degree, certificate, and/or transfer-seeking students starting first time in 2009-2010 tracked for six years through 2015-2016 who attempted any level of math and/or English in the first three years, who completed a degree, certificate, or transfer related outcome (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
57.4	57.0	58.5	58.7	58.7		

#### 13. Remedial Rate (Scorecard) - Math (Optional)

Percentage of credit students tracked for six years who started below transfer level in math and completed a college-level transfer course in math (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
39.7	40.3	40.3	35.0	36.5		

#### 14. Remedial Rate (Scorecard) - English (Optional)

Percentage of credit students tracked for six years who started below transfer level in English and completed a college-level transfer course in English (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
65.7	62.3	61.6	63.0	61.3		

#### 15. Remedial Rate (Scorecard) - ESL (Optional)

Percentage of credit students tracked for six years who started below transfer level in ESL and completed a college-level transfer course in ESL (Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
17.6	19.1	26.9	18.3	18.0		

## Saddleback College Indicators

### 16. Career Technical Education Rate (Scorecard) (Optional)

Percentage of students tracked for six years who started first time and completed more than eight units in courses classified as career technical education in a single discipline and completed a degree, certificate, or transferred  
(Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
55.2	50.1	53.2	52.4	53.9		

### 17. Successful Course Completion (Datamart) (Required)

Percentage of Fall term credit course enrollments where student earned a grade of C or better  
(Goal should be set as rate)

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
70.9	72.2	71.2	72.4	73.8	74.8	75.9

### 18. Completion of Degrees (Datamart) (Optional)

Number of associate degrees completed (Goal should be set as count)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
1,100	1,097	1,122	1,319	1,423		

### 19. Completion of Certificates (Datamart) (Optional)

Number of Chancellor's Office approved certificates completed (Goal should be set as count)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
1,600	1,596	1,635	2,008	2,073		

### 20. Transfers to 4-year Institutions (Datamart) (For Information Only)

Number of students who transfer to a four-year institution, including CSU, UC, private and out-of-state universities (No goal required)

Historical Counts				
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
688	666	602	568	538

## Saddleback College Indicators

### 21. Transfer-level Math Year 1 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in math in their first year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
14.4	15.5	17.9	23.3	N/A		

### 22. Transfer-level Math Year 2 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in math in their first or second year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
31.8	31.9	34.5	36.9	50.4		

### 23. Transfer-level English Year 1 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in English in their first year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
51.7	51.1	52.0	46.9	N/A		

### 24. Transfer-level English Year 2 (Optional)

The percentage of first-time students who complete 6 units and attempt any math or English in their first year who complete a transfer-level course in English in their first or second year

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
70.1	69.5	70.8	68.8	76.3		

### 25. Number of Low-unit Certificates (Optional)

The number of certificates less than 18 units awarded (non-Chancellor's Office approved)

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
258	255	299	286	151		

### 26. Median Time to Degree (Optional)

The median number of years from the time of a student's first enrollment in a CCC until the time they receive an AA, AS, or ADT degree

Historical Values					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
3.7	3.7	3.7	3.7	3.7		

### 27. Number of Career Development and College Preparation Awards (Optional)

The number of CDCP certificates awarded

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
0	0	0	0	0		

### 28. Career Technical Education (CTE) Skills Builder (Optional)

The median percentage change in wages for students who completed higher level CTE coursework in a given year and left the system without receiving any type of traditional outcome such as transfer to a four year institution or completion of a degree or certificate

Historical Rates					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
13.0	18.2	22.3	N/A	N/A		

## Saddleback College Indicators

### College Accreditation Status Indicators

#### 29. Accreditation Status (Required)

ACCJC accreditation status

Historical Status										Goals	
July 2011	Feb 2012	July 2012	Feb 2013	July 2013	Feb 2014	July 2014	Feb 2015	July 2015	Feb 2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
FA-W	FA-SR/RA	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	FA-N	1	1
<b>Accreditation Status Descriptions</b> FA-N: Fully Accredited - No Action FA-RA: Fully Accredited - Reaffirmed FA-SR: Fully Accredited - Sanction Removed FA-SR/RA: Fully Accredited - Sanction Removed and Reaffirmed FA-W: Fully Accredited - Warning FA-P: Fully Accredited - Probation FA-SC: Fully Accredited - Show Cause FA-PT: Fully Accredited - Pending Termination T: Accreditation Terminated (No longer used by the accrediting agency after July 2015) WD: Accreditation Withdrawn FA-RS: Fully Accredited - Restoration IA: Initial Accreditation RE-AP: Re-Application for Accreditation <b>Next Accreditation Visit</b> Term <input type="text" value="v"/>											

### College Fiscal Viability Indicators

#### 30. Full-Time Equivalent Students (Optional)

Annual number of full-time equivalent students

Historical Counts					Goals	
2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	Short-term (1 Year) Goal (goal for 2017-2018)	Long-term (6 Years) Goal
18,473.0	18,474.6	15,506.1	18,252.7	15,089.5		

### College Choice Indicators

#### 31. College Choice Student Achievement (Required)

College must set a goal focused on unprepared students or basic skills students from indicators 11, 13, 14, or 15 above. In the narrative box below, note which indicator has been chosen.

11. As unpreparedness is a major issue at our college, we want to continue to place the unprepared for college completion rate as our key indicator.

#### 32. Optional College Choice (Optional)

College may self-identify an indicator related to any topic. Briefly explain the indicator and provide short-term and long-term goals. Goals must be presented as counts, percentages, or rates.

#### 33. Noncredit College Choice (Optional)

College may self-identify an indicator related to noncredit students. Briefly explain the indicator and provide short-term and long-term goals. Goals must be presented as counts, percentages, or rates.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Irvine Valley College Saddleback College and District Institutional Technology: Guided Pathways

**ACTION:** Discussion

---

### **BACKGROUND**

Irvine Valley College is one of three California community colleges selected to participate in the American Association of Community Colleges Pathways Project and a lead college in the California Guided Pathways Initiative. The Guided Pathways model is an institution-wide project designed to improve student success and timely completion of degrees, certificates and transfer.

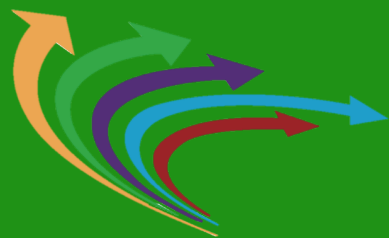
The governor's final budget for 2017-2018 allocates \$150 million in one-time funds for Guided Pathways grants to support colleges as they develop an integrated, institution-wide approach to student success based on the Guided Pathways model.

Irvine Valley College and Saddleback College formed workgroups during the 2016-2017 academic year to begin implementation of the Guided Pathways model.

### **STATUS**

At the Board's request, representatives from Irvine Valley College, Saddleback College and District Institutional Technology will share information on the implementation of Guided Pathways, as detailed in Exhibit A.





# Guided Pathways

**Joint Presentation: Irvine Valley College, Saddleback College and  
District IT**

**July 17, 2017**

**South Orange County Community College District Board of Trustees**

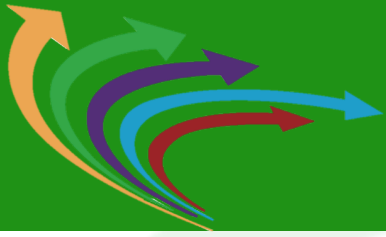


# Guided Pathways

## Guided Pathways Defined

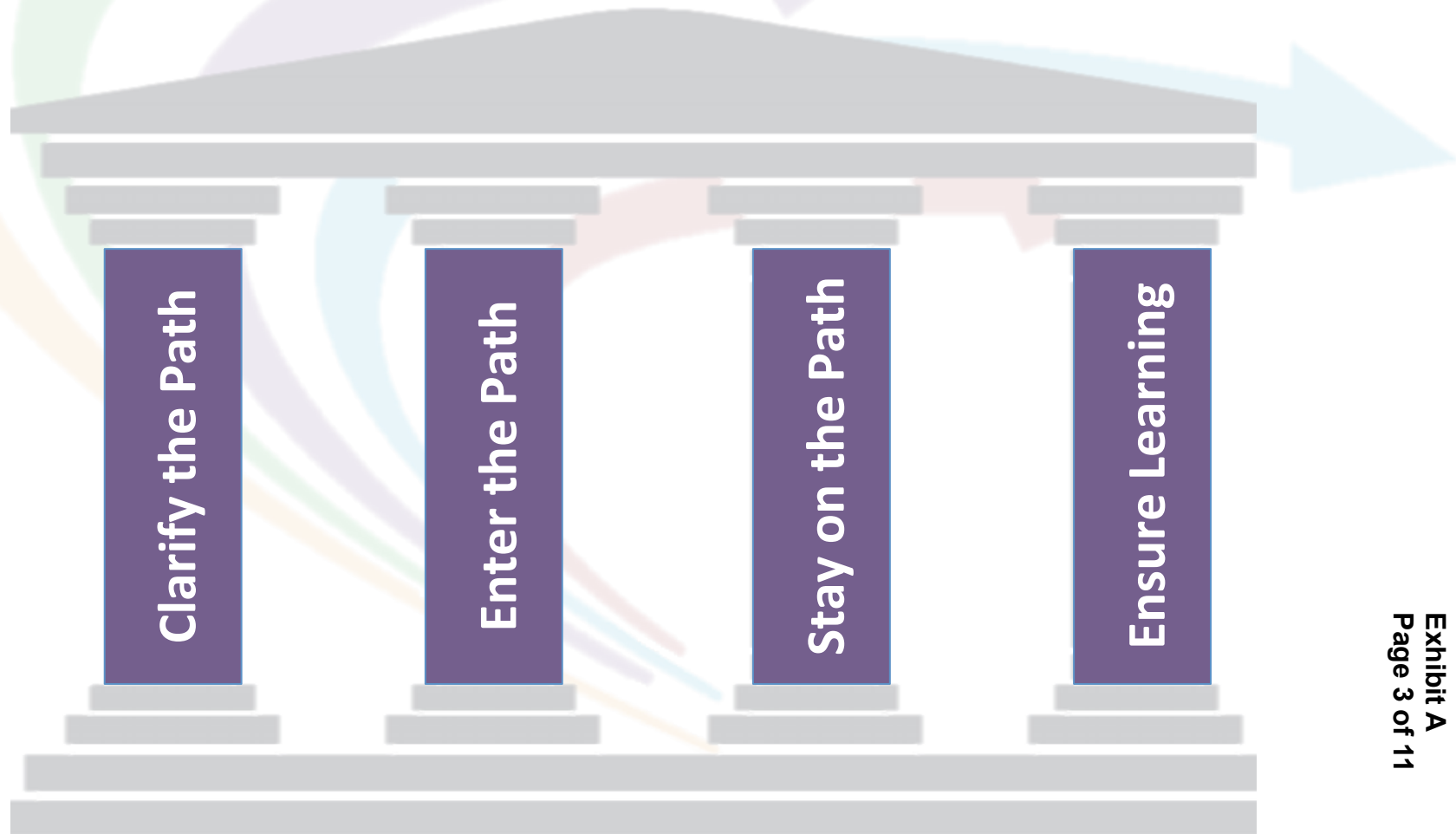
**“The Pathways Model is an integrated, institution-wide approach to student success based on intentionally designed, clear, coherent and structured educational experiences...that guide each student effectively and efficiently from her/his point of entry...to attainment of high-quality postsecondary credentials and careers with value in the labor market.”** Source: <http://www.aacc.nche.edu/>

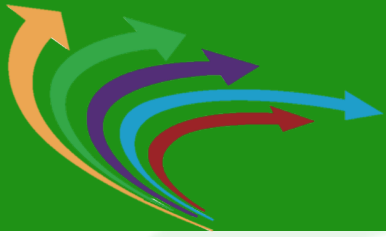
**An institution-wide transformation to reduce the time to completion**



# Guided Pathways

## Four Components of Guided Pathways

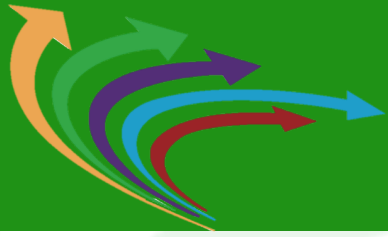




# Guided Pathways

## Guided Pathways Practices

- ✓ **Meta-majors** or interest clusters to guide undecided students to a pathway
- ✓ **Program Maps** connecting students to transfer, careers and employment
- ✓ **Effective Remediation** to put students on a pathway
- ✓ **Strong Advising** to help students stay on a pathway
- ✓ **High Quality Pedagogy** and **Learning Outcomes** tied to employment or further education
- ✓ **Bridging K-12** to higher education



# Guided Pathways

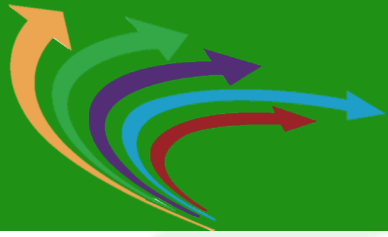
## Guided Pathways Practices v. Self-Service Approach

### Self Service

- ✓ Confusing array of choices
- ✓ Open-ended exploration
- ✓ Disconnected courses
- ✓ Checking off requirements
- ✓ Poor alignment with goals

### Guided Pathways

- ✓ Clearly-defined choices
- ✓ Guided exploration
- ✓ Sequenced & connected courses
- ✓ Building up to clearly-defined learning outcomes
- ✓ Clear roadmaps to end goals

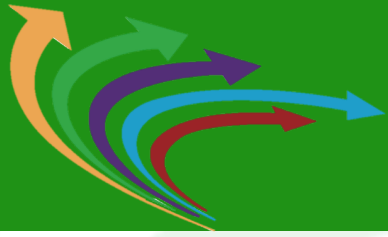


# Guided Pathways

## Guided Pathways: State Chancellor Support

**“The Guided Pathway Model  
provides a structured framework  
for colleges to lead  
institutional change  
and improve student success.”**

**Eloy Ortiz Oakley  
California Community Colleges Chancellor**



# Guided Pathways

## Why Guided Pathways at Irvine Valley College?

19

Percentage of  
Undecided Students  
Fall 2016

25

Percentage point  
Completion Gap between  
Prepared and Unprepared  
Students

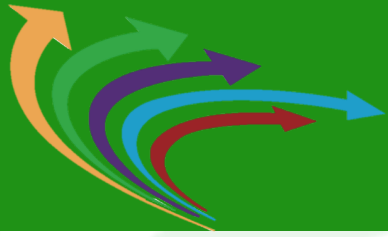
95

Percentage of  
students who do not  
transfer in 2 years

**“Guided pathways...provide a framework for integrating California-based initiatives such as SSSP, Equity, Basic Skills Transformation, the Strong Workforce Program, and California College Promise.”** –Foundation for California Community Colleges

43

Percentage of  
students who do not  
transfer in 6 years



# Guided Pathways

## Why Guided Pathways at Saddleback College?

**20**

Percentage of  
Undecided Students  
Fall 2016

**25**

Percentage point  
Completion Gap between  
Prepared and Unprepared  
Students

**95**

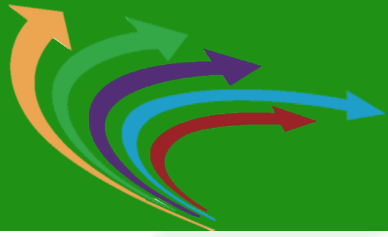
Percentage of  
students who do not  
transfer in 2 years

**Focusing on the entire student  
pathway reduces time to completion**

**42**

Percentage of  
students who do not  
transfer in 6 years





# Guided Pathways

## Guided Pathways Work at IVC and Saddleback

### Learning

IVC has attended

**5**

AACC Pathways Institutes

Both colleges attended IEPI Guided Pathways training

### Practicing

- Metamajors/Interest Clusters
- Acceleration in English
- Co-requisite Pilot in English
- Multiple Measures
- Pathways Mapping
- Pathways Workgroups

### Partnering

IVC is a leader/mentor in the California Guided Pathways Project

<http://foundationccc.org/What-We-Do/Student-Success/California-Guided-Pathways-Project>

### Next Steps

- Professional Development
- Technology Solutions
- Partnerships with High Schools
- Intercollege Cooperation
- Communication & Marketing Plans



# Guided Pathways

## SOCCCD Systems Support for Guided Pathways



My Academic Plan  
(MAP)



SmartSchedule



Sherpa & Student  
Success Roadmap



# Guided Pathways

Questions



**TO:** Board of Trustees  
**FROM:** Debra L. Fitzsimons, Interim Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

---

Minutes from:

June 24, 2017 Special Meeting of the Board of Trustees (Exhibit A) and  
June 26, 2017 Regular Meeting of the Board of Trustees (Exhibit B)

are submitted to the Board for review and approval.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S CONFERENCE ROOM - HS 324  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE SPECIAL BOARD OF TRUSTEES' MEETING  
June 24, 2017**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
David B. Lang, Clerk  
Barbara J. Jay, Member  
Marcia Milchiker, Member  
T.J. Prendergast, III, Member  
Terri Whitt, Member

Also present for the duration of the meeting were:  
Debra L. Fitzsimons, Interim Chancellor  
Cindra Smith, former CCLC Director

**ABSENT**

James R. Wright, Vice President

**CALL TO ORDER: 8:30 A.M.**

**1.0 PROCEDURAL MATTERS**

**1.1 Call To Order**

**1.2 Public Comments**

*Members of the public may address the Board on items listed on the agenda. **Speakers are limited to two minutes each.***

**1.3 Invocation**

Led by Trustee Barbara Jay

**1.4 Pledge of Allegiance**

Led by Trustee Tim Jemal

## **2.0 DISCUSSION ITEM**

Interim Chancellor Dr. Debra Fitzsimons gave introductory remarks and welcomed Dr. Cindra Smith, former CCLC director, to the annual board self-evaluation workshop. Dr. Fitzsimons introduced the district director of research and planning and briefly went over the order of the day.

District Director of Research, Planning and Data Management Denice Inciong provided some highlights of the district's 2014-2020 strategic plan. Ms. Inciong highlighted the accreditation follow-up plan, major initiatives affecting planning and the annual review of District-wide planning documents.

Dr. Cindra Smith presented summaries of the ratings and comments from the employee survey. The employee survey captured responses from 121 employees who have attended or watched at least one board meeting. A total of 250 employees completed the survey. The ratings and comments from the trustees' survey were reviewed. The survey was completed by all seven trustees.

Dr. Smith facilitated discussion among the board members as they reviewed the priorities and tasks from 2016-2017. The board revised and recommitted the following board effectiveness goals and priorities for the upcoming year.

1. The Board will oversee and complete a successful chancellor search.
2. The Board will hold the interim chancellor accountable for implementing strategies and programs designed to meet the goals and objectives in the 2014-2020 District-wide Strategic Plan. It will monitor progress through reports and discussion at board meetings, as well as the chancellor's evaluation process.
3. The Board remains committed to communication and leadership styles that model a culture of mutual respect and collaboration and set a positive tone for the District. (District Goal 1)
4. The Board continues a major focus on success for all students and through its policies and direction, will ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them. (District Goal 2)
5. The Board continues to expect and support efforts to build and maintain partnerships with business/industry to meet career and technical education needs at ATEP, Irvine Valley College, and Saddleback College. (District Goal 3)

Board members reviewed the 2016-2017 board effectiveness goals and proposed changes to be incorporated in the 2017-2018 goals.

1. The Board remains committed to opportunities to listen to faculty, staff, and student perspectives on district matters, while honoring college and district processes for making decisions and recommendations to the Board. The Board

will provide opportunities to discuss board roles and perspectives with administrators, faculty, and staff.

2. The Board supports alternative approaches to collective bargaining and labor relations that will lead to improved negotiations process and employee/employer relations.
3. The Board will strengthen its knowledge of the budget to ensure long-range fiscal stability and financial strength of the district.
4. The Board will maintain an effective and strong working relationship with the chancellor as reflected in the newly adopted protocols and governing norms.
5. The Board will ensure that the District effectively advocates its positions on key, local, state and federal policy issues affecting the district.
6. The Board remains committed to engage in professional development.

The Board scheduled four special meetings:

Chancellor's Evaluation on August 11 from 4-6 p.m.

Budget Workshop on September 11 from 4-6 p.m.

Board fall training workshop on Thursday, October 26 from 4-6 p.m.

Board spring training workshop on Monday, January 8, 2018 from 4-6 p.m.

### **3.0 ACTION ITEMS**

#### **3.1 Governing Board Communication Protocols (Attachment 1)**

On a motion made by Trustee Prendergast and seconded by Trustee Lang, the board approved the governing board communication protocols. The motion was approved on a 6-0 vote with Trustee Wright absent.

#### **3.2 Governing Board Norms (Attachment 2)**

An amendment was made to the norms. A norm was added under the public session: #9 – Be respectful of the two minute timeline for oral reports.

On a motion made by Trustee Lang and seconded by Trustee Whitt, the board approved the governing board norms as amended. The motion was approved on a 6-0 vote with Trustee Wright absent.

### **ADJOURNMENT**

The meeting was adjourned at 2:40 p.m.



Debra L. Fitzsimons  
Secretary, Board of Trustees



**South Orange County Community College District  
Board of Trustees**

Governing Board Communication Protocols

**PROTOCOL FOR RESPONDING TO NEEDS OR COMPLAINTS EXPRESSED TO AN INDIVIDUAL BOARD MEMBER**

1. Be accessible; listen respectfully and impartially.
2. If the concern is not urgent or does not have policy implications:
  - a. Redirect the individual or group to the appropriate district or college's process/person.
  - b. Do not make any promises to the individual or group.
  - c. Do not attempt to solve the problem.
  - d. Inform the Chancellor and receive clarification. The Chancellor can assist with ensuring the issue is addressed through appropriate avenues.
3. If the concern is urgent or could have policy implications:
  - a. Redirect the individual or group to the appropriate district or college process/person.
  - b. Do not make any promises to the individual or group.
  - c. Do not attempt to solve the problem.
  - d. Inform the Chancellor and receive clarification. The Chancellor can assist with ensuring the issue is addressed through appropriate avenues.
  - e. The Chancellor will alert the Board President.
  - f. The Chancellor and Board President will confer and decide how to handle the issue.
    - 1) May request written report.
    - 2) May place on the Board agenda for further discussion.

**PROTOCOL FOR RESPONDING TO NEEDS OR COMPLAINTS EXPRESSED IN BOARD MEETINGS DURING PUBLIC COMMENT ON NON-AGENDA ITEMS**

1. The Board President thanks the speaker(s) and acknowledges that the need or complaint has been heard by the Board.
2. If appropriate, the Board President may make a brief statement about the issue.
3. The Board President will ask the Chancellor if there is any comment from the administration.
4. The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda, but members may make a brief comment or ask questions in response to public comments.



5. If desired, the Board President may ask the Chancellor to look into the issue and report back to the Board. The Board's process for requesting Board reports can be utilized.
6. After receiving the report from the administration, the Board may decide to place the issue on a future Board agenda.

### **PROTOCOL FOR RESPONDING TO CONCERNS EXPRESSED DURING A CRISIS**

1. Be respectful; listen respectfully and impartially.
2. Redirect the individual or group to the appropriate district or college process/person.
3. Do not make any promises to the individual or group.
4. Do not attempt to solve the problem.
5. Inform the Chancellor and receive clarification. The Chancellor can assist with ensuring the issue is addressed through appropriate avenues.
6. Chancellor will alert the Board President.
7. The Chancellor and Board President will confer and decide how to handle the issue.
8. Any written communication with the individual or group expressing the concern, or with the media, will be made by the Chancellor.
9. The Board may request of the chancellor a more formal investigation of the concerns.

### **PROTOCOL FOR THE CONFIDENTIALITY OF CLOSED SESSIONS**

1. The confidentiality of closed session creates a safe space for the candid discussion of appropriate topics.
2. All participants in closed session are required to maintain the absolute confidentiality of closed session discussions.
3. Any suspected breach of closed session confidentiality should be referred to the Board President and Chancellor.
4. Legal implications can occur if confidentiality is breached.
5. Individual Board members can open themselves up to liability by discussing closed session matters.



South Orange County Community College District  
Board of Trustees

Governing Board Norms

In public session:

1. Assume everyone means well.
2. Listen with an open mind; be open to new ideas; try it on.
3. Allow all opinions to be heard without interruption.
4. Demonstrate respect and support for one another.
5. Hold yourself accountable: be responsible; do your homework and follow through on assignments. Be prepared for the board meeting.
6. Approach issues professionally, not personally.
7. Seek consensus that is in the best interest of SOCCCD.
8. Utilize the chancellor for board questions and/or clarifications ahead of the meeting, when possible.
9. Be respectful of the two minute timeline for oral reports.

In closed session:

1. Assume everyone means well.
2. Listen with an open mind; be open to new ideas; try it on.
3. Allow all opinions to be heard without interruption.
4. Demonstrate respect and support for one another.
5. Hold yourself accountable: be responsible; do your homework and follow through on assignments.
6. Approach issues professionally, not personally.
7. Seek consensus that is in the best interest of SOCCCD.
8. Honor absolute confidentiality.
10. Create a safe space for open discussion and frank discussion through check in/check out (start and finish of session).
11. Be mindful of the time allocated for closed session.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
June 26, 2017**

**PRESENT**

Members of the Board of Trustees:

Timothy Jemal, President  
James R. Wright, Vice President  
David B. Lang, Clerk  
Barbara J. Jay, Member  
Marcia Milchiker, Member  
T.J. Prendergast, III, Member  
Terri Whitt, Member  
Jordan J. Larson, Student Member

**Administrative Officers:**

Debra Fitzsimons, Interim Chancellor  
Kim McCord, Acting Vice Chancellor, Business Services  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
Glenn Roquemore, President Irvine Valley College

**ABSENT**

Tod Burnett, President Saddleback College

**CALL TO ORDER: 4:30 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in closed session. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**1.3 Public Employee Employment, Evaluation of Performance, Discipline, Dismissal, Release (Government Code Section 54957(b).) (8 matters)**

- A. Public Employee Discipline, Dismissal, Release (Government Code Section 54957(b).)(5 matters)
- B. Public Employee Employment (Government Code Section 54957(b).)(3 matters)
  - 1. Interim Chancellor
  - 2. Custodian, Saddleback College
  - 3. Program Outreach Specialist, Saddleback College

**1.4 Conference with Legal Counsel (Government Code Section 54956.9)**

- A. Anticipated Litigation (Government Code Section 54956.9(d)(2), (e)(1) (7 potential cases)

**RECONVENE OPEN SESSION: 6:30 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 7 to 0 vote, the board approved a position resignation and reassignment agreement and general release of an academic administrator.

On a 7-0 vote, the board approved a reduction in work hours to eight hours per week for the period of July 1 through August 18, 2017 for a classified employee at Saddleback College.

**2.2 Invocation**  
**Led by Trustee Barbara Jay**

**2.3 Pledge of Allegiance**  
**Led by Trustee Tim Jemal**

**2.4 Swearing In: Student Trustee Jordan J. Larson**

Oath of Office to be administered by Board President Tim Jemal

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. Speakers are limited to up to two minutes each.

Two public comments were heard by the board. The first public comment related to Saddleback College Emeritus status for faculty and administrators. The second speaker, who is retiring this year, thanked the board and the district and appreciates the opportunity of having worked at Saddleback College.

**3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to up to two minutes each.

A. Board Reports

B. Chancellor's Report

Written Report

C. College Presidents Reports

Irvine Valley College

Saddleback College

D. Associated Student Government Reports

E. Board Request(s) for Reports

**4.0 DISCUSSION ITEMS**

4.1 SOCCCD: Basic Aid Allocation Recommendation FY 2017-2018

Presented to the board for information and discussion prior to approving the basic aid recommendations as part of the FY 2017-2018 Tentative Budget.

[Item 4.1](#)

[Exhibit A](#)

[PowerPoint Presentation](#)

**5.0 CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and state the compelling reason for separate action.**

Trustee Jemal requested to remove items 5.5, 5.7, 5.11, 5.13, 5.14, 5.20 and 5.22. He asked for clarification relating to the criteria and guidelines used for placing agenda items on the consent calendar.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker, the balance of the consent calendar was approved on a 7 - 0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes  
Approve minutes of a Regular Meeting held on May 15, 2017 and a Special Board Meeting held on May 23, 2017.

[Item 5.1](#)

[Exhibits A-B](#)

- 5.2 Irvine Valley College: Community Education, Summer 2017  
Approve Summer 2017 Community Education courses, presenters and compensation.

[Item 5.2](#)

[Exhibit A](#)

- 5.3 SOCCCD: Irvine Valley College Campus Safety Building Backup Generator Project, Notice of Completion, AMTEK Construction  
Authorize filing the Notice of Completion for the Irvine Valley College Campus Safety Building Backup Generator project to AMTEK Construction for a final contract amount of \$359,909.38.

[Item 5.3](#)

[Exhibit A](#)

- 5.4 SOCCCD: Irvine Valley College New Dance Floor Project Construction Services Agreement, Award of Bid No. 339, SS+K Contractors, DBA SS&K Contractors  
Award Bid No. 339, Irvine Valley College New Dance Floor project and approve the construction services agreement with SS+K Contractors, DBA SS&K Contractors of Woodland Hills, CA in the amount of \$170,000 effective June 26, 2017.

[Item 5.4](#)

[Exhibits A-B](#)

- [5.5 SOCCCD: Irvine Valley College Monument Signs Replacement Project Construction Services Agreement, Award of Bid No. 337, SS+K Contractors, DBA SS&K Contractors](#)  
[Award Bid No. 337, Irvine Valley College Monument Signs Replacement project and approve the construction services agreement with SS+K Contractors, DBA SS&K Contractors, in the amount of \\$344,500 effective June 26, 2017.](#)

[Item 5.5](#)

[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- 5.6 SOCCCD: Irvine Valley College, Monument Signs Replacement Project Construction Services Agreement, Substitution of Subcontractor, Machan Sign Company, Inc.  
Approve the removal of Machan Sign Company, Inc. as subcontractor and its substitution by Carey Sign Corporation as subcontractor, on the Monument Signs Replacement project at Irvine Valley College.

[Item 5.6](#)

[Exhibits A-B](#)

- [5.7 SOCCCD: Irvine Valley College Performing Arts Center \(PAC\) Waterproofing Project Construction Services Agreement, Award of Bid No. 336, Painting & Décor, Inc.](#)  
[Approve award Bid No. 336, Irvine Valley College Performing Arts Center \(PAC\) Waterproofing project and approve the construction services agreement with Painting & Décor, Inc., in the amount of \\$357,900 effective July 10, 2017.](#)

[Item 5.7](#)

[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 7 - 0 vote.

- 5.8 Saddleback College and Irvine Valley College: Community Education Fall 2017  
Approve Fall 2017 Community Education courses, presenters, and compensation.

[Item 5.8](#)

[Exhibits A-B](#)

- 5.9 Saddleback College: New and Revised Curriculum for the 2016-2017, 2017-2018, and 2018-2019 Academic Year  
Approve proposed curriculum changes for the 2016-2017, 2017-2018, and 2018-2019 academic years at Saddleback College.

[Item 5.9](#)

[Exhibits A-C](#)

- 5.10 SOCCCD: Saddleback College Janitorial Supplies, Renewal of Bid No. 337D  
Approve renewal of Bid No. 337D, Janitorial Supplies to the vendors listed for one additional year beginning July 1, 2017 thru June 30, 2018.

[Item 5.10](#)

[Exhibit A](#)

- [5.11 SOCCCD: Saddleback College Construction Superintendent Services Agreement, Amendment No. 1, MEW Consulting Services](#)  
[Approve Amendment No. 1 of the Saddleback College Construction Superintendent Services agreement with MEW Consulting Services for the first year of the two one-year extensions, beginning July 1, 2017 and ending June 30, 2018, for an annual amount not to exceed \\$202,200 and a new contract value of \\$404,400.](#)

[Item 5.11](#)

[Exhibits A-B](#)



On a motion made by Trustee Prendergast and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

- 5.12 SOCCCD: Saddleback College Cafeteria Operation and Satellite Coffee Cart Services Agreement, Award of Bid 2062, The Drip Coffee, Inc.  
Approve the agreement with The Drip Coffee, Inc. for Satellite Coffee Cart Services at Saddleback College for a two year term with three one year extensions, from July 1, 2017 to June 30, 2019. This is a revenue generating contract with benefits provided to the college of approximately \$26,000 annually, which is consistent with last year.

[Item 5.12](#)

[Exhibits A-B](#)

- [5.13 SOCCCD: ATEP Design Manual Consultant Services, Richard Berliner Architect, Inc. dba Berliner Architects](#)  
[Approve an agreement with Richard Berliner Architect, Inc. dba Berliner Architects to provide Design Guidelines Consultant Services at ATEP for a not to exceed amount of \\$195,000 from July 10, 2017 to January 10, 2018.](#)

[Item 5.13](#)

[Exhibits A-B](#)

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- [5.14 SOCCCD: ATEP Site Project Development Services, Amendment No. 2 to Development Services Agreement, HCTD, LLC](#)  
[Approve Amendment No. 2 to the Development Services Agreement with HCTD, LLC for ATEP project development services in the annual amount of approximately \\$334,500 from June 27, 2017 to June 26, 2022.](#)

[Item 5.14](#)

[Exhibits A-B](#)

On a motion made by Trustee Milchiker and seconded by Trustee Jay, this item was approved on a 7 - 0 vote.

- 5.15 SOCCCD: Student Out-of-State Travel  
Approve the colleges' student out-of-state travel for the participants, dates, locations, courses and costs as listed.

[Item 5.15](#)

[Exhibit A](#)

- 5.16 SOCCCD: Trustees' Requests for Attending Conferences  
Approve trustees' requests for attending conference(s).

[Item 5.16](#)

[Exhibits A-B](#)

- 5.17 SOCCCD: Agreement for Specialized Legal Services, Parker & Covert, LLP  
Approve the agreement with Parker & Covert, LLP for specialized legal services on an as needed basis increasing their rate for professional services effective July 1, 2017 through June 30, 2019.

[Item 5.17](#)

[Exhibit A](#)

- 5.18 SOCCCD: District-wide Technology Consultant for Capital Construction Services Agreement, Award of Bid 351D, P2S Engineering, Inc.  
Approve the District-wide Technology Consultant for Capital Construction Services Agreement award of Bid 351D, with P2S Engineering, Inc. for a Phase 1 total not to exceed \$62,812 and a Phase 2 total evaluated on a project by project bases and fees in alignment with the agreement's hourly rates beginning June 27, 2017.

[Item 5.18](#)

[Exhibits A-B](#)

- 5.19 SOCCCD: District-wide Air Blown Fiber Project, Notice of Completion, T and D Communications, Inc.  
Authorize filing the Notice of Completion for the District-wide Air Blown Fiber project to T and D Communications, Inc., with a final contract amount of \$723,438.51.

[Item 5.19](#)

[Exhibit A](#)

- [5.20 SOCCCD: District-wide Cisco Smartnet Support Renewal, NASPO Contract No. CA 7-14-70-4, PCM-G](#)

Approve the use of the listed NASPO Contract No. CA 7-14-70-4 for district-wide Cisco Smartnet Support renewal using PCM-G as the approved authorized reseller for an amount not to exceed \$250,000 from July 1, 2017 to June 30, 2018.

Item 5.20

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 7 - 0 vote.

- 5.21 SOCCCD: Office Products and Supplies, Office Products CB15-016, Office Depot, Inc.  
Approve the agreement with Office Depot, Inc. for the purchase of office products and supplies, pursuant to the Foundation for California Community Colleges Administrative Services Agreement, Office Products CB15-016, for the term of the agreement which ends October 31, 2018.

Item 5.21

- 5.22 SOCCCD: IT Consulting Services Related to Workday System, Amendment No. 1, EdgeRock Technologies, LLC  
Approve Amendment No. 1 to the agreement for IT Consulting Services related to Workday and Workday related applications with EdgeRock Technologies, LLC in an amount of \$161,280, for a revised contract total not to exceed \$202,240, from July 1, 2017 to June 30, 2018.

Item 5.22

Exhibit A

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 7 - 0 vote.

- 5.23 SOCCCD: Agreement for Technology Project Analysis and Project Management Services, I3 Solutions  
Approve the agreement for IT for technology project analysis and project management with I3 Solutions for an amount not to exceed \$156,000 from July 1, 2017 to June 30, 2018.

Item 5.23

Exhibit A

- 5.24 SOCCCD: Agreement for Information Technology Services, JB Technology Consulting, LLC

Approve the agreement for information technology services with JB Technology Consulting, LLC for an amount not to exceed \$190,000 from July 1, 2017 to June 30, 2018.

[Item 5.24](#)

[Exhibit A](#)

- 5.25 SOCCCD: Budget Amendment: Adopt Resolution No. 17-16 to Amend FY 2016-2017 Adopted Budget  
Adopt Resolution No. 17-16 to amend the FY 2016-2017 Adopted Budget.

[Item 5.25](#)

[Exhibit A](#)

- 5.26 SOCCCD: Transfer of Budget Appropriations  
Ratify the transfer of budget appropriations.

[Item 5.26](#)

[Exhibit A](#)

- 5.27 SOCCCD: March - May 2017 Change Orders/Amendments  
Ratify the change orders and amendments as listed.

[Item 5.27](#)

[Exhibits A-B](#)

- 5.28 SOCCCD: Purchase Orders and Checks  
Ratify the purchase orders and checks as listed.

[Item 5.28](#)

[Exhibits A-C](#)

- 5.29 SOCCCD: May 2017 Contracts  
Ratify contracts as listed.

[Item 5.29](#)

## **6.0 GENERAL ACTION ITEMS**

- 6.1     [SOCCCD: FY 2017-2018 Tentative Budget](#)  
[Approve the FY 2017-2018 tentative budget as presented.](#)

### Item 6.01

#### Exhibits A-B

On a motion made by Trustee Prendergast and seconded by Trustee Whitt, this item was approved on a 7 - 0 vote.

- 6.2     [SOCCCD: 2018-2019 Academic Calendar](#)  
[Approve the proposed academic calendar for 2018-2019.](#)

### Item 6.2

#### Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote with Trustee Whitt abstaining.

- 6.3     [SOCCCD: Programming Collaboration Agreement between California State University, Northridge \(KCSN\) and SOCCCD \(KSBR\)](#)  
[Approve the Programming Collaboration Agreement between SOCCCD \(KSBR\) and California State University, Northridge \(KCSN\) for the term starting July 1, 2017 through June 30, 2022, and authorize the Chancellor to negotiate the agreement and make necessary changes to consummate the transactions contemplated by the agreements.](#)

### Item 6.3

#### Exhibits A-B

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 7 - 0 vote.

#### [Move to extend meeting until 9:30 p.m.](#)

At 8:59 p.m., Trustee Lang made a motion, seconded by Trustee Whitt, to extend the meeting to 9:30 p.m. The motion passed on a 7 - 0 vote.

Trustee Wright was excused from the meeting at 9 p.m.

- 6.4      SOCCCD: Saddleback College Baseball Field Bleacher Replacement Project, Award of Bid No. 2066, Patriot Contracting and Engineering Award Bid No. 2066, Saddleback College Baseball Field Bleacher Replacement project and approve the construction services agreement with Patriot Contracting and Engineering, in the amount of \$1,293,000 starting June 27, 2017.

Item 6.4

Exhibits A-B

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.5      SOCCCD: Saddleback College and Irvine Valley College Bookstore Operations Services Agreement, Award of Bid 348D, Follett Higher Education Group, Inc. Award Bid No. 348D, Bookstore Operations Services at Saddleback College and Irvine Valley College, and approve the agreement with Follett Higher Education Group, Inc. in the approximate amount of \$1,060,000 annual revenue from July 1, 2017 to June 30, 2022.

Item 6.5

Exhibits A-C

On a motion made by Trustee Milchiker and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.6      SOCCCD: Modular Wall Systems, Foundation for California Community Colleges, Agreement No. CB-212-17, DIRT Environmental Solutions, Inc. Approve the agreement with DIRT Environmental Solutions, Inc. for the purchase of modular wall systems, pursuant to the Foundation of California Community Colleges Administrative Services Agreement No. CB-212-17, with annual expenditures not to exceed \$500,000 for the term of the agreement which ends June 30, 2018.

Item 6.6

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.7      SOCCCD: Agreement for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable

Buildings, SSPU No. 40-90/2016-17, Elite Modular Leasing and Sales, Inc.

Approve the agreement with Elite Modular Leasing and Sales, Inc. for the purchase, lease, relocation, dismantling, and removal of Division of the State Architect (DSA) approved portable buildings, pursuant to the Savanna School District, SSPU No. 40-90/2016-17, with annual expenditures not to exceed \$500,000 for the term of the agreement which ends January 16, 2022.

#### Item 6.7

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.8 SOCCCD: Saddleback College Vocational Cosmetology and Cosmetician (Esthetician) Education Services Agreement, Amendment No. 3 with Advance Beauty College, Amendment No. 2 with New America Beauty Education Corp., DBA Hair California Beauty Academy, and Amendment No. 2 with Saddleback Beauty Academy  
Approve Amendment No. 3 with Advance Beauty College, Amendment No. 2 with New America Beauty Education Corp., DBA Hair California Beauty Academy, and Amendment No. 2 with Saddleback Beauty Academy to renew the Saddleback College Cosmetology and Cosmetician (Esthetician) agreements for the term from July 1, 2017 to June 30, 2018.

#### Item 6.8

#### Exhibits A-F

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.9 SOCCCD: Saddleback College, Cafeteria and Catering Services Agreement, S&B Foods  
Approve the agreement with S&B Foods for Cafeteria and Catering Services at the Saddleback College for a two year agreement with three one year extensions in the amount of \$48,000 annual estimated revenue from July 1, 2017 to June 30, 2019.

#### Item 6.9

#### Exhibit A

On a motion made by Trustee Whitt and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.10    SOCCCD: Copier Equipment and Related Devices, Agreement No. CB13-012, Xerox Corporation  
Approve the agreement with Xerox Corporation for the purchase, lease of copiers, and services, pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB13-012, with annual expenditures not exceed \$600,000 for the term of the agreement which ends September 30, 2018.

Item 6.10

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

**Move to Extend meeting time to 10:00 p.m.**

At 9:28 p.m., Trustee Lang made a motion, seconded by Trustee Milchiker, to extend the meeting to 10 p.m. The motion passed on a 6-0 vote with Trustee Wright absent.

- 6.11    SOCCCD: Saddleback College Advanced Technology and Applied Science (ATAS) Renovation Project; Explore Option 3, New Building Including Added Square Footage for Growth  
Approve staff to further explore option three for a new Saddleback College Advanced Technology and Applied Science building including added square footage for growth and to support staff action to address associated adjustments to the Program Environmental Impact Report for the 2011 Facilities Master Plan.

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6 - 0 vote with Trustee Wright absent.

Item 6.11

Exhibit A

- 6.12    SOCCCD: Board Policy Revision: BP-2102 Recognition of United States and California Flags, BP-3400 Vandalism, BP-3420 Local Law Enforcement, BP-3950 Unmanned Aircraft Systems, BP-4011.3 Hiring Policy for Classified Staff, BP-5614 Withholding of Student Records, BP-5620 College Level Examination Program (CLEP)  
Accept board policies for review and study.

Item 6.12

Exhibits A-G



On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 6 - 0 vote.

6.13 SOCCCD: Academic Personnel Actions - Regular Items  
Ratify New Personnel Appointments, Additional Compensation: General  
Fund, Additional Compensation: Categorical/Non-General Fund,  
Extension of Administrative Temporary Assignment, Reduced Workload  
Program with STRS Retirement, Resignation/Retirement/Conclusion of  
Employment.

Item 6.13

Exhibit A

Trustee Milchiker requested to separate the item as follows: Items A. 1. c, e, 2. a, b, c, d, e, g, h, and i.

On a motion made by Trustee Jay and seconded by Trustee Prendergast, the balance of this item was approved on a 6 - 0 vote.

**Extend meeting time to 10:30 p.m.**

At 9:51 p.m., a motion was made by Trustee Prendergast, seconded by Trustee Lang to extend the meeting to 10:30 p.m. The motion carried unanimously with Trustee Wright absent.

**6.13a Approve items 1c, 1e, 2a, 2b, 2c, 2d, 2e, 2f, 2g, 2h, 2i**

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 5 - 1 vote with Trustee Milchiker casting a negative vote.

6.14 SOCCCD: Classified Personnel Actions - Regular Items  
Ratify New Personnel Appointments, Authorization to Eliminate Classified  
Position and/or Position Numbers, Authorization to Establish and  
Announce a Classified Position, Reorganization, Reclassification,  
Change of Status, Classified Bilingual Stipend, Additional Compensation,  
Out of Class Assignments, Resignation/Retirement/Conclusion of  
Employment, Volunteers.

Item 6.14

Exhibit A

On a motion made by Trustee Prendergast and seconded by Trustee Jay, this item was approved on a 6 - 0 vote with Trustee Wright absent.

- 6.15     SOCCCD: Sabbatical Leave Rescindment  
Approve rescindment of approval of sabbatical leave for Spring 2018 for one faculty member.

Item 6.15

On a motion made by Trustee Lang and seconded by Trustee Prendergast, this item was approved on a 6 - 0 vote with Trustee Wright absent

- 6.16     SOCCCD: Employment Agreement - Dr. Debra L. Fitzsimons, Interim Chancellor  
Approve the contract of Dr. Debra L. Fitzsimons to serve as Interim Chancellor, effective July 1, 2017 through June 30, 2018.

Item 6.16

Exhibit A

On a motion made by Trustee Whitt and seconded by Trustee Lang, this item was approved on a 6 - 0 vote with Trustee Wright absent.

**7.0     REPORTS**

- 7.1     Saddleback College and Irvine Valley College: Annual Accreditation Reports  
Annual accreditation reports for the Accrediting Commission for Community and Junior Colleges.

Item 7.1

Exhibits A-B

- 7.2     Saddleback College and Irvine Valley College: Speakers  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

Item 7.2

Exhibit A

- 7.3     SOCCCD: Staff Response to Public Comments from Previous Board Meeting  
None

Item 7.3

- 7.4      SOCCCD: List of Board Requested Reports  
Status of board requested reports from the South Orange County  
Community College District Board of Trustees.

Item 7.4

Exhibit A

- 7.5      SOCCCD: CCCT Student Trustee Member Election - 2017  
CCCT Student Trustee Member Election Information.

Item 7.5

- 7.6      SOCCCD: Basic Aid Report  
Report on projected receipts and approved projects.

Item 7.6

Exhibit A

- 7.7      SOCCCD: Facilities Plan Status Report  
Status of current construction projects.

Item 7.7

Exhibit A

- 7.8      SOCCCD: Monthly Financial Status Report  
Report for the period ending May 31, 2017.

Item 7.8

Exhibit A

- 7.9      SOCCCD: OPEB Trust  
Report for the periods ending April 30, 2017 and May 31, 2017.

Item 7.9

Exhibit A

- 7.10     SOCCCD: Purchasing and Contracts Department Update  
Report on department updates.

Item 7.10


**8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**  
**Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet.**

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Vice Chancellor, Technology and Learning Services
- E. Vice Chancellor, Human Resources
- F. Vice Chancellor, Business Services
- G. Irvine Valley College Classified Senate
- H. California School Employees Association
- I. Saddleback College Classified Senate
- J. Police Officers Association

**9.0 ADDITIONAL ITEMS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

The Board adjourned the meeting at 10:15 p.m. in memory of Irvine Valley College student Nicole Jay Ledina.

  
Debra L. Fitzsimons  
Secretary, Board of Trustees

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Saddleback College: New and Revised Curriculum for the 2017-2018 Academic Year

**ACTION:** Approval

---

### **BACKGROUND**

Saddleback College's Curriculum Committee and Academic Senate review and approve the curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### **STATUS**

Saddleback College proposes additions and revisions to the curriculum of the College for the 2017-18 academic year. Exhibit A includes new programs and Exhibit B includes revised courses. The new and revised curriculum is recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Saddleback College pursuant to Title 5, Section 53200 et seq.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve the proposed curriculum changes for the 2017-18 academic year at Saddleback College as listed in Exhibits A and B.

New  
**Business Information Worker I**  
**Certificate of Achievement**

The Business Information Worker (BIW) Certificate of Achievement is designed to prepare students for entry-level office and administrative support in a variety of job positions, including general office clerks, retail salespersons, customer service representatives, receptionists, and information clerks.

This program will provide a foundation in Microsoft Windows and Microsoft Office and skills to prepare students to meet the workforce demands of today's business environment.

**Program Student Learning Outcomes**

Students who complete this program will be able to:

1. Use basic oral and written communications
2. Use basic computer application skills, including beginning Excel, Word, and Outlook
3. Demonstrate the fundamentals of computer systems
4. Use critical thinking and problem solving skills

<i>Course ID</i>	<i>Title</i>	<i>Units</i>
CIMA 283B	Office Skills--Keyboarding	0.5
CIMA 283D	Office Skills--Windows	0.5
CIMA 283E	Office Skills--Word Processing (Word)	0.5
CIMA 283F	Office Skills--Spreadsheet (Excel)	0.5
CIMA 283K	Office Skills--Business Email (Outlook)	0.5
CIM 1	Computer Information Systems	4
BUS 104*	Business Communications	3
BUS 125	Human Relations in Business	3
<b>Total Units for the Certificate:</b>		<b>12.5</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

**New**  
**Business Information Worker II**  
**Certificate of Achievement**

The Business Information Worker (BIW) Certificate of Achievement is designed to prepare students for office and administrative support positions in a variety of fields or businesses.

Students will initially complete the Business Information Worker I certificate program which will provide a foundation in Microsoft Windows and Microsoft Office. Twelve additional units in the Business Information Worker II program will be completed to acquire skills in PowerPoint and Quickbooks to prepare students to meet the workforce demands of today's business environment.

**Program Student Learning Outcomes**

Students who complete this program will be able to:

1. Use computer skills, including PowerPoint, Quickbooks, and Access
2. Use basic oral and written communications
3. Use critical thinking and problem solving skills

<i>Course ID</i>	<i>Title</i>	<i>Units</i>
	<b>Completion of Business Information Worker I Certificate of Achievement</b>	<b>12.5</b>
CIMA 108*	Business Presentations - PowerPoint	3
CIMA 104B*	Spreadsheets – Excel—Intermediate	1.5
CIMA 106	Database – Access	3
CIMA 223A*	Computerized Accounting – Quickbooks--Beginning	1.5
CIMA 223B*	Computerized Accounting – Quickbook--Advanced	1.5
BUS 120	Business Management	3
<b>Total Units for the Certificate:</b>		<b>26</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

**SADDLEBACK COLLEGE  
REVISED COURSES  
ACADEMIC YEAR 2017-2018**

**EXHIBIT B  
Page 1 of 2**

Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
FAMT	CWE 180	405010.00	CO-OP-ED-ETT	SLOs
FAMT	ETT 40	836010.00	STAGECRAFT	SLOs
FAMT	ETT 41	836030.00	LIGHTING DESIGN FUND	SLOs
FAMT	ETT 42	836040.00	COSTUME DESIGN	SLOs
FAMT	ETT 101	433965.00	DESIGN FUNDAMENTALS	SLOs
FAMT	ETT 142	836080.00	THEATRE PRODUCTION	SLOs
FAMT	TA 2	812020.00	SCENE STUDY I	SLOs
FAMT	TA 3	812030.00	SCENE STUDY II	SLOs
FAMT	TA 4	812040.00	ACTING STYLES I	SLOs
FAMT	TA 10	818010.00	MUSICAL THEATRE TECH.	SLOs
FAMT	TA 11	818020.00	STAGE MOVEMENT	SLOs



**SADDLEBACK COLLEGE  
REVISED COURSES  
ACADEMIC YEAR 2017-2018**

**EXHIBIT B  
Page 2 of 2**

FAMT	TA 12	818030.00	DIRECTING	SLOs
FAMT	TA 15	818055.20	REHEARSAL/PERF DRAMA	SLOs
FAMT	TA 16	818056.20	REHEARSAL & PERF/COM	SLOs
FAMT	TA 17	818057.20	REH & PERF: MIXED GEN	SLOs
FAMT	TA 19	818059.20	REH/PERF:MUSIC TH	SLOs
FAMT	TA 26	824040.00	THEA HIST:RENAS-CONT	SLOs
FAMT	TA 35	806170.10	VOICE AND DICTION	SLOs
FAMT	TA 43	836050.00	STAGE MAKE-UP	SLOs
FAMT	TA 108	428415.00	AUDITION TECHNIQUES	SLOs
FAMT	TA 110	429459.00	CHICANO/LATINO THEATR	SLOs
FAMT	TA 113	818035.20	REH & PERF: CHILD TH	SLOs
FAMT	TA 125	992656.00	REH & PERF: N WRK MUS	SLOs
FAMT	TA 128	405092.00	PERFORMANCE & CULTURE	SLOs
FAMT	TA 136	405091.00	ADV. VOICE & DICTION	SLOs
FAMT	TA 210	431575.00	AMERICAN MUSICAL THEA	SLOs
FAMT	TA 211	431129.00	MUS THEATRE AUD TECH	SLOs
FAMT	TA 214	450114.00	AUDITION & INTERVIEW	SLOs
FAMT	TA 250	836120.00	SUMMER CONSERVATORY	SLOs
FAMT	TA 251	836140.20	SUMMER CONSERV: PROD	SLOs
FAMT	TA 252	433395.10	SUMMER CONSERV: 20TH	SLOs
FAMT	TA 254	433401.10	SUMMER CONSER:LATE 20	SLOs
FAMT	TA 255	433404.10	SUMMER CONSERV:CONTEM	SLOs
FAMT	TA 290	812070.00	ACTING FOR TV-FILM	SLOs

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Irvine Valley College and Saddleback College Designation of Representatives to the South Orange County Regional Consortium (SOCRC) for AB104 Adult Education Block Grant (AEBG)

**ACTION:** Approval

---

### **BACKGROUND**

The 2017-2019 State Budget included a \$500 million Adult Education Block Grant (AEBG) allocation to regional consortia to implement each Adult Education consortium's plan. AB104 provides legislative language as to the use of AEBG funds and the structure and governance of local consortia. AB104 also states that "members of the consortium shall be represented only by an official designated by the governing board of the member."

The South Orange County Regional Consortium (SOCRC) consists of Irvine Valley College, Saddleback College, Saddleback Valley Unified School District, Capistrano Unified School District, Tustin Unified School District, Laguna Beach Unified School District, Irvine Unified School District, Orange County Department of Education, and Joint Powers Authority (JPA: College and Career Advantage, Coastline ROP).

### **STATUS**

Irvine Valley College and Saddleback College both participate in the South Orange County Regional Consortium and provide co-chairs to the Executive Steering Committee. Both are recommended as official designees by the SOCCCD governing board for the duration of this funding cycle.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve Dr. A. Cathleen Greiner and Dr. Estella Castillo-Garrison to serve as the approved representatives through June 2019.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Saddleback College and Irvine Valley College: Speakers

**ACTION:** Approval

---

**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

**RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

**SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**

**SADDLEBACK COLLEGE**

<b><i>Presentation Date</i></b>	<b><i>Faculty Member Course Title/Activity</i></b>	<b><i>Speaker Name</i></b>	<b><i>Topic</i></b>	<b><i>General Fund Honarium/Travel</i></b>

**IRVINE VALLEY COLLEGE**

<b><i>Presentation Date</i></b>	<b><i>Faculty Member Course Title/Activity</i></b>	<b><i>Speaker Name</i></b>	<b><i>Topic</i></b>	<b><i>General Fund Honarium/Travel</i></b>
8/14/17	President's Opening Session Staff Development Week	Chip Espinoza, PhD	Managing the Millennials	\$3,500 General Fund

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Irvine Valley College: Community Education, Summer 2017

**ACTION:** Approval

---

**BACKGROUND**

The South Orange Community College District is known for offering high-quality, non-credit programs and fee-based classes. Irvine Valley College performs important services and fulfills a vital part of their mission by offering these classes and programs through Community Education. The Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

**STATUS**

A variety of educational and recreational events have been planned by Irvine Valley College Community Education to serve the community during Summer 2017. Expenses for conducting these classes will be paid by the income from participant fees. Exhibit A includes additional class offerings, presenters and compensation for the Summer 2017 semester.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Community Education courses, presenters and compensation.

<i>South Orange County Community College District</i>				
<i>IRVINE VALLEY COLLEGE</i>				
<i>COMMUNITY EDUCATION NOT-FOR-CREDIT PROGRAM - Summer 2017</i>				
<i><b>COURSE TITLE</b></i>	<i><b>DATES</b></i>	<i><b>INSTRUCTOR</b></i>	<i><b>HONORARIA</b></i>	<i><b>FEE</b></i>
Tap Dance Courses	8/8/17-8/29/17	Dorothy Bregozzo	70% gross	\$30
Design Courses	7/18/17-8/17/17	Brett McKim	50% gross	\$150-\$185
Adobe Basic Course	7/18/17-8/17/17	John Park	50% gross	\$150-\$185
Design Courses	7/18/17-8/17/17	Lindsay A. Padawer	50% gross	\$150-\$185

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** Irvine Valley College: Agreement for Strong Workforce Partner Vertical Sector Leader Biotechnology Services, Daniel Michael

**ACTION:** Approval

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### **BACKGROUND**

On May 15, 2017, the Board of Trustees approved the Regional Strong Workforce Master Agreement with Rancho Santiago Community College District for a four year period from July 1, 2016 to June 30, 2020. In order to meet the goals of the California Community Colleges Chancellor's Office, Irvine Valley College seeks to hire qualified contractors to meet the desired outcomes per the Strong Workforce Program legislation.

### **STATUS**

The role of the Vertical Sector Leader for Biotechnology is to expand the ability of Orange County colleges' coordinated efforts, align initiatives, and build a range of opportunities across and between programs and nine Orange County community colleges to develop a regionalized support network comprised of participating colleges, Deputy Sector Navigators, K-12, industry partners, and other stakeholders.

The selection process consisted of eight (8) biotech faculty representatives from Santiago Canyon, Santa Ana, Fullerton and Irvine Valley Colleges including the Irvine Valley College Dean, Instruction, Economic and Workforce Development. Applicants were evaluated based on experience, qualifications and industry knowledge. The committee recommendation is to contract with Daniel Michael as Orange County's Vertical Sector Lead Biotechnology.

Working under the direction of the Dean of Instruction, Economic and Workforce Development at Irvine Valley College, independent contractor Daniel Michael will perform the services, as listed in the Independent Contractor/Professional Services Agreement (EXHIBIT A), for the Strong Workforce Partner Vertical Sector Leader Biotechnology for the nine Orange County community colleges in the region for an amount not to exceed \$100,000 from July 1, 2017 to June 30, 2018.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve the Independent Contractor/Professional Services Agreement with Daniel Michael to perform the services for the Strong Workforce Partner Vertical Sector Leader Biotechnology for an amount not to exceed \$100,000 for the term of July 1, 2017 to June 30, 2018.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

*Kim McCord, Acting Vice Chancellor, Business Services*



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**INDEPENDENT CONTRACTOR / PROFESSIONAL SERVICES AGREEMENT**  
**Strong Workforce Partner / Vertical Sector Leader Biotechnology**

**Daniel Michael**

**July 1, 2017 - June 30, 2018**

This Independent Contractor / Professional Services Agreement ("Agreement") is between South Orange County Community College District ("District"), a California community college district and political subdivision of the State of California, and Daniel Michael ("Contractor"), an Independent Contractor. District and Contractor are also referred to collectively as the "Parties" and individually as "Party."

WHEREAS, District is authorized by Section 53060 (see Appendix 14) of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, in consideration of these mutual promises, the Parties agree as follows:

1. Scope of Service. Contractor's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession. Services to be provided by Contractor ("Work"): The goal of the Vertical Sector Leader (VSL) for Biotechnology is to expand the ability of Orange County's colleges to coordinate efforts, align initiatives and create/build a range of opportunities across and between programs and colleges. See attached Statement of Work (ATTACHMENT A) for details. Contractor agrees and understands that District does not and will not take any responsibility for the storage, archiving or distribution of Contractor's instructional materials, textbooks, etc., and/or other supplies related to this program.
2. Term. This Agreement shall commence on July 1, 2017, and shall continue in full force and effect thereafter until and including June 30, 2018 ("Term"), unless this Agreement is terminated during the Term pursuant to this Agreement.
3. Payment.
  - A. Amount of Compensation. District agrees to pay Contractor, as full consideration and compensation for Contractor's performance of the Work under this Agreement, an amount not to exceed One hundred thousand dollars (\$100,000) ("Contract Amount") which includes reimbursement of preapproved expenses as listed in Section 3.B.i.
  - B. For Reimbursement of Expenses. Unless otherwise agreed upon by District in writing or specifically provided in this Agreement, Contractor shall assume and pay, at Contractor's sole expense, all costs and expenses incurred by Contractor in performing the Work under this Agreement ("Expenses").
    - i. Continental U.S. Conference Travel Expenses: Preapproved conference travel may include participation as exhibitors and state and national Biotech conferences, travel to and from the California Community College Chancellor's Office, and other extended operations meetings. Reimbursement will be at the rate used by the South Orange County Community College District and include per diem, phone, mileage outside of Orange County and other related reimbursement for a total amount not to exceed Twenty thousand dollars (\$20,000) which is a part of the total Contract Amount (section 3.A).



- C. Method and Schedule of Payment. District shall pay to Contractor the Contract Amount pursuant to invoice from Contractor in accordance with this Agreement.
- i. Invoice. Contractor shall submit to District detailed billing information regarding the Work provided for the billing period, not more than once per month, and, if applicable, District-authorized Expenses incurred during the billing period. All District-authorized Expenses shall be documented with original receipts and shall be pre-approved in writing by District, unless such expenses are specifically authorized by this Agreement. Invoices shall include the invoice date, date(s) of service(s), District's Purchase Order number, and Contractor's Taxpayer Identification Number. Invoices shall be paid on a "net 30-day basis" for Work satisfactorily rendered (as determined by the District) pursuant to this Agreement. An invoice cannot be paid unless this Agreement has been signed by Contractor and has been properly executed by District, and Contractor has submitted a completed Vendor Form/Substitute Form W-9 to District's Contract and Procurement Services Department.
4. California State Tax Withholding for Nonresidents of California. It is mutually understood that if Contractor is a Nonresident of California, which may include California Nonresidents, corporations, limited liability companies, non-profits, and partnerships that do not have a permanent place of business in the State of California, the District is obligated to abide by California Franchise Tax Board (FTB) withholding requirements. The District is required to withhold from all payments or distributions of California source income made to a Nonresident when payments or distributions are greater than One Thousand Five Hundred Dollars (\$1,500) for the calendar year unless the District receives authorization for a waiver or a reduced withholding rate from the Franchise Tax Board. As of January 1, 2008, the standard withholding amount for all payments to Nonresident California Contractors is Seven Percent (7%). District will deduct the amount ordered by the State of California from the payment hereunder and will pay such amount directly to the Contractor's California State Income Tax Account, settlement of which must be made by Contractor directly with the State of California through Withholding Coordinator, Franchise Tax Board, PO Box 651, Sacramento, California, 95812-0651; telephone (916) 845-6262. Completion and submission of the appropriate form shall be the obligation of the Nonresident Contractor and Contractor shall defend, indemnify and hold harmless the District against any loss, expense, or liability arising out of Contractor's acts or omissions with respect to this nonresident requirement. Contractor shall provide all necessary documentation and information to help District comply with all tax requirements related to California nonresidents.
5. Trademark/Logo Use. Contractor must obtain written approval from District's Public and Government Affairs, Public Information Office ("PIO") to use the District's name and/or logos in any advertisements, promotions, press releases or other media. In the event such permission is extended, PIO will furnish Contractor with camera-ready artwork for such use. District, at its sole discretion, may limit or otherwise place conditions on Contractor's use of District's name, and/or logos in which case such limitations shall be incorporated into this Agreement. Contractor shall not revise, change, or otherwise alter any material related to District's name and/or logo without written consent from District.
6. Independent Contractor. Contractor, in the performance of this Agreement, shall be and act as an independent contractor and not an employee of District. Contractor, understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility his/her acts and/or liabilities including those of his/her employees or agents as they relate to the Work to be provided under this Agreement. Contractor shall assume full responsibility for withholding and payment of all: federal, state, local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to Contractor and Contractor's employees. Contractor should be aware the IRS regulations require District to report total income exceeding six hundred dollars (\$600) under this and any additional Agreements in any given year. The District will not withhold taxes, unemployment insurance or social security for Contractor or Contractor's employees or independent subcontractors. Contractor agrees to indemnify and hold District harmless from and against any and all liability arising from any failure or alleged failure of Contractor to withhold or pay any applicable tax, unemployment insurance or social security when due or any failure or alleged failure to comply with any applicable regulation applicable to Contractor's employees.
7. Use of Subcontractors. Contractor must obtain District's prior written approval to use any subcontractors while performing any portion of this Agreement and such approval may be conditioned on approval of the subcontract between Contractor and subcontractor. Such approval must include approval of the proposed subcontractor and the terms of compensation. District retains the right to obtain copies of subcontractor insurance coverage at any time. Nothing in this Section shall be interpreted as creating a contractual relationship between District and any

approved subcontractor. Notwithstanding District's approval of any subcontractor's contract, Contractor shall remain solely responsible for any harm, damage, or claim arising from any subcontractor's acts or omissions as set forth in Section 13.

8. Public Retirement System Retirees. Contractor must disclose to District if Contractor has retired from the California State Teachers' Retirement System ("CalSTRS") or the California Public Employees' Retirement System ("CalPERS"). Pursuant to California Education Code Section 24214 and 24214.5, there are postretirement limitations on earnings if Contractor has retired from CalSTRS and hours worked limitations if Contractor has retired from CalPERS. If Contractor has retired from either CalSTRS or CalPERS, Contractor should be aware that the District is required to report all payments under this and any additional Agreements in any given year (July 1 – June 30).

CalSTRS or CalPERS: \_\_\_\_\_ Agency Retired From: \_\_\_\_\_ Retirement Date: \_\_\_\_\_

9. Materials and Expenses. Contractor shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the Work to be provided pursuant to this Agreement. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Work for District.
10. Policies & Procedures and Rules & Regulations. Contractor will comply with District's policies, procedures, rules and regulations and applicable laws.
11. Originality of Services.
- a. Matters Produced Under this Agreement. Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
  - b. Contractor Use of Other Copyright/Trademark/Patent Materials. Contractor is responsible for arranging and paying for all rights and copyrights necessary and for all costs arising from the use of any material covered by copyright, patent, trademark or franchise. Contractor agrees to indemnify, defend and hold harmless the District from any claims or costs, including legal fees, which might arise from questionable use of any such material. The District reserves the right to require verification.
12. Termination. Either Party may, at any time, with or without cause, terminate this Agreement by providing at least thirty (30) days written notice to the other Party prior to the requested termination date. In such case, District shall compensate Contractor only for Work satisfactorily rendered to the date of termination. If District terminates for cause, it shall be entitled to compensation from Contractor for all costs associated with addressing and rectifying Contractor's noncompliance with this Agreement. Written notice by District shall be sufficient to stop further performance of Work by Contractor. In such case, notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.
13. Indemnification. Contractor agrees to defend, hold harmless and indemnify District, its parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, costs, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by Contractor, of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by District. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability and shall survive the termination of this Agreement.
14. Insurance. Contractor agrees to maintain, in full force and effect, at Contractor's expense, the following insurance coverages from an admitted carrier in the State of California with a Best Rating of A-VII or higher: (i) Commercial General Liability insurance, with limits of not less than One Million Dollars (\$1,000,000) per occurrence including bodily injury (including, but not limited to, injuries sustained as a result of an offense directly or indirectly related to Contractor employee or Contractor third-party representative including assault or abuse, sexual or otherwise), broad form property damage and blanket contractual liability, written on an "occurrence" form; (ii) Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000); (iii) Employer's Liability with limits

of not less than One Million Dollars (\$1,000,000) per occurrence; (iv) Workers' Compensation insurance as required by statutory insurance requirement of the State of California; (v) Automobile Liability covering all owned, non-owned and hired vehicles with combined single limit for bodily injury and/or property damage of not less than One Million Dollars (\$1,000,000); and (vi) Cyber Liability insurance with limits of not less than Five Hundred Thousand Dollars (\$500,000) for each occurrence and an annual aggregate of One Million Dollars (\$1,000,000) covering claims involving privacy violations, damage to or destruction of electronic information, information theft, any release of private information, alteration of electronic information, extortion and network security, and coverage needs to include remediation costs for expenses incurred relating to notification expenses, call centers, Information Technology forensics, and Public Relations support following an incident or breach.

Contractor agrees to name District, District's Board of Trustees, its officers, agents, and employees as Additional Insured under its policy(ies). Contractor shall deliver Certificate(s) of Insurance and Additional Insured Endorsement(s) evidencing the required coverages to the District, which shall be subject to the District's approval for adequacy of protection. The Certificate(s) of Insurance shall provide thirty (30) days prior written notice of cancellation. All certificates must be faxed or emailed, followed by a hard-copy in the mail to District, Attn: Risk Management Services, 28000 Marguerite Parkway, Mission Viejo, CA 92692-3635, before Work is to commence.

15. Transportation. Contractor hereby acknowledges and understands that it is his/her responsibility to arrange for transportation to provide all Work necessary and/or required by this Agreement and is solely responsible for all associated costs. The District is in no way responsible for, nor does District assume any liability for, any injury or loss which may result from Contractor's transportation for which the Contractor shall indemnify the District in accordance with Section 13 above.
16. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor without the express, written approval of the District.
17. Compliance with Applicable Laws. The Work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations ("Rules"). If District disapproves of any service provided by Contractor, or if Contractor fails to comply with any applicable Rule, Contractor shall address the issue immediately at no additional cost to District.
18. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Work pursuant to this Agreement.
19. Prevailing Wage. Contractor certifies that Contractor is aware of Labor Code Section 1771, prevailing wages paid on Public Works projects greater than \$1,000, and Contractor will comply with said requirement.
20. Professional Practices. All Work provided pursuant to this Agreement shall be provide in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professionals in similar fields and circumstances in accordance with sound professional practices.
21. Confidentiality. Subject to any state or federal laws requiring disclosure (e.g., the California Public Records Act), the Parties agree, during the term of this Agreement and for five (5) years after termination or expiration of Agreement, to hold each other's proprietary or confidential information in strict confidence, except for any information protected under confidentiality laws which shall be held in such confidence in perpetuity. Parties agree not to provide each other's proprietary or confidential information in any form to any third party or to use each other's proprietary or confidential information for any purpose other than the implementation of, and as specified in, this Agreement. Each Party agrees to take all reasonable steps to ensure that proprietary or confidential information of either Party is not disclosed or distributed by its employees, agents or consultants in violation of the provisions of this Agreement.
22. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Work is actually being performed pursuant to this Agreement.
23. Entire Agreement/Amendment. The Agreement documents consist of this Agreement, any exhibits attached to or referenced herein, and all amendments and/or modifications issued in writing, duly approved by District's Board of Trustees, and executed by the Parties after the release of this Agreement. Conflicting provisions hereof, if any, shall prevail in the following descending order of precedence: (a) provisions set forth in this Agreement, (b)

provisions set forth in any referenced attachments or exhibits to this Agreement attached or incorporated herein by reference.

24. Non-Discrimination. Contractor agrees not to engage in unlawful discrimination in the employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by District, on the basis of race, color, religion, nationality, national origin, ancestry, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation or Vietnam-era veteran status.
25. Non-Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
26. Notice. All notices or demands to be given under this Agreement by either Party to the other Party shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by certified or registered mail, return receipt requested, with postage prepaid. Service shall be considered given when received, if personally served, or, if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either Party may be changed by written notice given in accordance with the notice provisions of this Section. At the date of this Agreement:

District: South Orange County Community College District  
Attn: Dr. Debra Fitzsimons - Vice Chancellor, Business Services  
28000 Marguerite Parkway  
Mission Viejo, CA 92692-3635  
Phone: (949) 582-4664  
E-mail: dfitzsimons@socccd.edu

Contractor: Daniel Michael  
1387 22nd Ave, San Francisco, CA 94122  
Phone: 415-335-2263  
Email: daniel.o.michael@gmail.com

A Party may change its/his/her designated representative and/or address for the purpose of receiving notices and communications under this Agreement by notifying the other Party of the change in writing and in the manner described in this Section.

27. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
28. Exhibits. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof.
29. Interpretation. In interpreting this Agreement, it shall be deemed to have been prepared by the Parties jointly, and no ambiguity shall be resolved against District on the premise that it or its attorneys were responsible for drafting this Agreement or any provision hereof. The captions or heading set forth in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any Sections or other provisions of this Agreement. Any reference in this Agreement to a Section, unless specified otherwise, shall be a reference to a Section of this Agreement.
30. Conflict of Interest. Contractor hereby represents, warrants and covenants that (i) at the time of execution of this Agreement, Contractor has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of Work under this Agreement; (ii) Contractor has no business or financial interests which are in conflict with Contractor's obligations to District under this Agreement; and (iii) Contractor shall not employ in the performance of Work under this Agreement any person or entity having any such interests.
31. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange, California.
32. Authority to Execute. The individual(s) executing this Agreement on behalf of the Contractor is/are duly and fully authorized to execute this Agreement on behalf of Contractor and to bind the Contractor to each and every term,

condition and covenant of this Agreement.

33. Approval by District's Board of Trustees. Pursuant to Education Code Section 81655, this Agreement is not valid and does not constitute an enforceable obligation against District unless and until District's Board of Trustees has approved or ratified this Agreement as evidenced by a motion duly passed and adopted by the Board of Trustees.
34. Time is of the Essence. Time is of the essence with respect to all provisions of this Agreement.
35. Accessibility of Information Technology. Contractor hereby warrants that the Work to be provided under this Agreement complies with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C §794d), and its implementing regulations set forth at Title 36, Code of Federal Regulations, Part 1194. Contractor agrees to promptly respond to and resolve any complaint regarding accessibility of its products brought to its attention. Contractor further agrees to indemnify and hold harmless the South Orange County Community College District, the Chancellor's Office of the California Community Colleges and any California community college using the Contractor's products from any claim arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this Agreement.
36. Certification Regarding Debarment, Suspension or Other Ineligibility. (applicable to all agreements funded in part or whole with federal funds).
- a. By executing this contractual instrument, Contractor agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98) (see Appendix 15).
  - b. By executing this contractual instrument, Contractor certifies to the best of its knowledge and belief that it and its principals:
    - 1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
    - 2) Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statutes; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Contractor's present responsibility;
    - 3) Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in b.2) above, of this certification;
    - 4) Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transaction (Federal, State or Local) terminated for cause or default;
    - 5) Shall not, except as otherwise provided under applicable federal regulations, knowingly enter into any lower tier covered transaction with a person who is proposed for debarment, debarred, suspended, declared ineligible, or voluntarily excluded by any federal department or agency from participation in such transaction; and
    - 6) Include in all lower tier covered transactions, and all solicitations for covered transactions, provisions substantially similar to those set forth herein.

[SIGNATURES NEXT PAGE]

IN WITNESS WHEREOF, Parties hereby agree.

CONTRACTOR

SOUTH ORANGE COUNTY COMMUNITY COLLEGE  
DISTRICT

BY:

BY:

Signature of Authorized Representative

Print

Name Daniel Michael

Signature of Authorized Representative

Print

Name Debra L. Fitzsimons

Print

Title Consultant

Print

Title Interim Chancellor

Date

Date

District's Board of Trustee's  
Approval/Ratification Date :

District Initiating Department

Career Technical Education/EWD

District Contact Name

Corine Doughty

District Contact Phone Number

949-282-2730

Funding Source (G/L Account)

ATTACHMENT A

---

STATEMENT OF WORK

Daniel Michael

**The Vertical Sector Leader Biotechnology Scope of Work**

The Scope of the Work is an amount not to exceed and will include travel costs and the reimbursement rates used by the district.

Contractor to be paid an amount not to exceed \$100,000 and will include a \$20,000 set aside for travel reimbursement.

Hourly compensation is \$150 per hour

*Note: Travel set aside to include all travel within the continental United States. It will include participation as exhibitors and state and national Biotech conferences, travel to and from the California Community Colleges Chancellor's Office, and other extended operations meetings. Reimbursement will be at the rate used by the South Orange County Community College District and include per diem, phone, mileage outside of Orange County and other related reimbursements.*

Investment:

- The time commitment will vary from month to month and a monthly activity log will be populated and submitted monthly.
- Participate and advocate for work force issues and opportunities in Industry Alliance meetings.
- Other strategic, tactical and policy support as needed; outreach to CA industry for market and staffing needs, develop strategic partnerships, support integration into sustainability courses.

**Objectives:**

1. Convening the four colleges.
2. Outreach to industry regarding employment, internships externships.
3. Developing a marketing campaign that includes print, social media, web and advertisement.
4. Securing space, and funding to support the on-going efforts of the Bio-Link Depot.
5. Establish performance metrics based on regional and local needs.
6. Represent the colleges statewide including exhibiting and state and national industry associations.

**Goals:**

Determine local planning efforts and create full plan for completion and presentation to the College and Regional Leadership and other stakeholders as identified by the Dean.

The goal of the VSL for Biotechnology is to expand the ability of Orange County's colleges to coordinate efforts, align initiatives and create/build a range of opportunities across and between programs and colleges. The role of the VSL Biotechnology is to develop a regionalized support network comprised of participating colleges, DSN's, K-12 and industry partners, and other stakeholders working together toward the following goals: assess college and workforce needs as reflected by program outcomes and occupational/economic projections within the sector;

enhance and expand partnerships and interface among regional stakeholders including business and industry, economic and workforce development board, adult education programs, and four-year universities; develop curriculum, work-based learning opportunities and program alignments, and enhance structural supports for the colleges with programs in the sector to improve outcomes as reflected by SWP metrics.

**Deliverables:**

Time, Scope, Resources and Deliverables are due on the first of each month and reported to the California Community College Chancellor's Office (CCCCO) quarterly.

*Deliverables may increase as the project launches and may include but are not limited to:*

1. Convene colleges involved in the LAOC Biotech Collaborative including those who identified themselves and interested in participating in the programs;
2. Engage employers, workforce and economic development organizations and labor organization to identify business needs, establish short and long-term strategic initiatives;
3. Collaborate with the internship coordinator for the colleges in identifying employment and/or internships opportunities for students;
4. Provide professional development resources, opportunities and support for the Biotech collaborative;
5. Outreach to the local Workforce Development Boards in Santa Ana, Anaheim and Orange County.
6. Facilitate the collaboration with secondary, and post-secondary partners i.e. high schools in dual enrollment and UC/CSU for articulation agreements;
7. Developing marketing collateral;
8. Oversee the development of a website;
9. Support the Southern California BioLink Initiative;
10. Attend Strong Workforce Partnership (SWP) strategy meetings



11. Attend the monthly Los Angeles/Orange County Regional Consortia Meetings
12. Arrange presentations at job fairs, high school career fairs and science nights.
13. Create and manage the regional programs including Advisory Boards
14. Work with the colleges to fully identify the scope of their project and the costs included
15. Identify key stakeholders in the Biotech programs;
16. Submit necessary quarterly and year end reports to the CCCCCO as required by the CCCCCO;
17. Identify employment and internship opportunities in Orange County;
18. Disseminate the information to the respective college administrators, faculty and career centers;
19. Facilitate matching Labor Market Information with intended goals, impacts and metrics as provided by the Center of Excellence (COE) and complete the data review as needed to justify the choice of metrics and or chosen metrics and activities identified in the regional plan.
20. Conduct one-on-one interviews with the colleges as needed to improve and complete the regional plan.
21. Leverage resources with the regional SB1070 and Pathways projects on dual enrollments, externships between K12, Counselors and college faculty;
22. Other duties and assigned.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Trustees' Requests for Attending Conferences

**ACTION:** Approval

---

**BACKGROUND**

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

**STATUS**

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A. The schedule of events is included in Exhibit B.

## TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)	TRUSTEE REQUESTED ITEM:	TRUSTEE(S) ATTENDING
ACCT Leadership Congress Cosmopolitan Hotel Las Vegas, NV	9/25-28, 2017	\$2,905.00		
CCLC Annual Convention San Jose Fairmont San Jose, CA	11/16-18, 2017	\$1,785		

\* The figure in parentheses is the estimated number of nights lodging

\*\* The amount listed includes estimated airfare, lodging, meals, and other expenditures



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## 2017 ACCT Leadership Congress

Monday, September 25, 2017 5:00 pm to Thursday, September 28, 2017 12:00 pm  
The Cosmopolitan Las Vegas  
3708 S Las Vegas Blvd  
Las Vegas Nevada 89019  
United States



PLEASE NOTE THE DAYS OF THE WEEK FOR THE 2017 LEADERSHIP CONGRESS

Monday, September 25th to Thursday, September 28th, 2017

[CLICK HERE TO REGISTER ONLINE TODAY!](#)<sup>[1]</sup>

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### Site Contact Information

ACCT  
1101 17th Street NW  
Suite 300  
Washington, DC, 20036  
**Phone:** 202.775.4667  
**Fax:** 202.223.1297  
**Email:** [acctinfo@acct.org](mailto:acctinfo@acct.org)





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## Congress Registration [1]



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# 2017 ACCT LEADERSHIP CONGRESS REGISTRATION NOW OPEN!

Early Bird Congress Registration deadline is FRIDAY, JULY 21, 2017.

[CLICK HERE TO REGISTER ONLINE TODAY!](#) [2]

**CANCELLATIONS** Must be postmarked by TUESDAY, AUGUST 1, 2017 to receive a refund, less \$250 processing fee. No refunds will be issued after that date. Refunds will be processed after the congress.

## REGISTRATION OPTIONS

**Registration Package** (Includes Tuesday & Wednesday Luncheons, Wednesday Annual Awards Gala, and Thursday Brunch)

Postmarked by July 21: \$940    After July 21: \$1185

OR

**Registration Fee Only** (Meals not included)

Postmarked by July 21: \$825    After July 21: \$ 1025

## MEAL COSTS

Luncheon (Tuesday) \$75

Luncheon (Wednesday) \$75

Awards Gala (Wednesday) \$100

Brunch (Thursday) \$75

## ACCT PRE-CONGRESS ACADEMIES (Includes Lunch)

**Monday, September 25th, from 10:30 a.m. ? 4:00 p.m.**

- The Chairs? Academy: The Leadership Team of the Board: **\$150**
- Becoming a Disaster Resilient Institution: **\$150**

**Monday, September 25th, from 11:00 a.m. ? 4:00 p.m.**

- Effective Board Governance: Policy Governance? to Traditional Models: **\$125**
- The Board?s Guide to Presidential Contracts: **\$125**
- Policy and Guidelines for Fiscal Health & Management **\$125**
- Legal Academy: Community College Legal Representatives and Emerging Trends **\$125**
- The Trustees Role in Advocacy: **\$125**

[CLICK HERE TO REGISTER ONLINE TODAY!](#) [2]

## HOTEL INFORMATION

Reserve your hotel room BEFORE SATURDAY, APRIL 15, 2017, and receive the ACCT early bird discount rate of only \$200 per night. After APRIL 15TH, the hotel rate goes up to \$230 per night. The deadline to reserve your room in the ACCT Room Block is FRIDAY, AUGUST 18 based upon availability. **You MUST be registered for the ACCT Congress to reserve your hotel room.**

The Cosmopolitan has notified us that there is an OPTIONAL \$35.00 ?resort fee? to cover additional hotel services. You DO NOT need to pay this fee to stay at the hotel. We are happy to let you know that all attendees in the ACCT room block will receive complimentary high speed internet access in their guest rooms.

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Washington, DC, 20036  
**Phone:** 202.775.4667  
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**Email:** [acctinfo@acct.org](mailto:acctinfo@acct.org)





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## Schedule at a Glance [1]



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### Sunday, September 24th

8:00 a.m. ? 9:30 a.m.	MEETING: ACCT Finance and Audit Committee
8:00 a.m. ? 9:30 a.m.	MEETING: ACCT Public Policy and Advocacy Committee
8:00 a.m. ? 9:30 a.m.	MEETING: ACCT Member Communications and Education Committee
9:30 a.m. ? 11:00 a.m.	MEETING: ACCT Diversity Committee
10:00 a.m. ? 11:30 a.m.	MEETING: ACCT Governance and Bylaws Committee
1:30 a.m. ? 1:00 p.m.	OPENING LUNCHEON: Symposium (By Invitation)
1:00 p.m. ? 4:30 p.m.	Symposium (By Invitation)
5:30 p.m. ? 6:30 p.m.	RECEPTION: Symposium (By Invitation)

### Monday, September 25th

7:30 a.m. ? 5:00 p.m.	ACCT REGISTRATION
7:30 a.m. ? 5:00 p.m.	VOTING DELEGATE DESK
8:00 a.m. ? 1:00 p.m.	Symposium (By Invitation)
10:30 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: THE CHAIR'S ACADEMY: THE LEADERSHIP TEAM OF THE BOARD
10:30 a.m. - 4:00 p.m.	PRE-CONGRESS ACADEMY: BECOMING A DISASTER RESILIENT INSTITUTION
11:00 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: THE TRUSTEES' ROLES IN EFFECTIVE ADVOCACY

11:00 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: EFFECTIVE BOARD GOVERNANCE: POLICY GOVERNANCE TO TRADITIONAL MODELS
11:00 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: THE BOARD'S GUIDE TO PRESIDENTIAL CONTRACTS
11:00 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: POLICY AND GUIDELINES FOR FISCAL HEALTH & MANAGEMENT
11:00 a.m. ? 4:00 p.m.	PRE-CONGRESS ACADEMY: LEGAL ACADEMY: THE ROLE OF THE COMMUNITY COLLEGE LEGAL REPRESENTATIVE AND EMERGING TRENDS IN HIGHER EDUCATION LAW
11:30 a.m. ? 12:00 p.m.	CLOSING LUNCHEON: Symposium (By Invitation)
1:15 p.m. ? 3:30 p.m.	MEETING: ACCT Board of Directors
2:30 p.m. - 4:30 p.m.	MEETING: AACC Presidents Academy Executive Committee
3:00 p.m. ? 4:00 p.m.	SPECIAL SESSION: Welcome and Information for Guests, Partners, Spouses, Families and Friends
3:30 p.m. ? 4:30 p.m.	SPECIAL SESSION: Welcome to New Trustees and First-Time Attendees
3:30 p.m. ? 4:45 p.m.	ACCT MARKETPLACE
3:30 p.m. ? 5:00 p.m.	MEETING: ACCT State, Province and Territory Coordinators Network
5:00 p.m. ? 6:30 p.m.	OPENING GENERAL SESSION

**Tuesday, September 26th**

7:00 a.m. ? 5:00 p.m.	ACCT REGISTRATION
7:00 a.m. ? 5:00 p.m.	VOTING DELEGATE DESK
8:00 a.m. ? 9:00 a.m.	MEETING: ACCT Corporate Council Roundtable
8:00 a.m. ? 9:00 a.m.	CONCURRENT SESSIONS
9:15 a.m. ? 10:15 a.m.	CONCURRENT SESSIONS
9:15 a.m. ? 11:15 a.m.	MEETING: Community College Lawyers Roundtable
10:30 a.m. ? 11:30 a.m.	CONCURRENT SESSIONS
12:00 p.m. ? 1:45 p.m.	GENERAL SESSION LUNCHEON
2:00 p.m. ? 3:30 p.m.	ACCT REGIONAL CAUCUSES AND MEETINGS
1:45 p.m. ? 4:45 p.m.	Professional Board/Staff Network (PBSN) Workshop
2:00 p.m. ? 3:00 p.m.	CONCURRENT SESSIONS
2:00 p.m. ? 3:30 p.m.	MEETING: ACCT Advisory Committee of Presidents



3:15 p.m. ? 4:15 p. m.	CONCURRENT SESSIONS
3:15 p.m. ? 4:15 p.m.	MEETING: ACCT Chair?s Advisory Committee
3:30 p.m. ? 4:45 p.m.	MEETING: Association of Latino Community College Trustees
4:15 p.m. ? 5:30 p.m.	MEETING: Asian, Pacific Islander, and Native American Trustees
4:30 p.m. ? 5:45 p.m.	SPECIAL INTEREST GROUPS
5:30 p.m. ? 7:00 p.m.	WELCOME RECEPTION

### **Wednesday, September 27th**

7:30 a.m. ? 10:00 a.m.	MEETING: National Council of State Association Chief Executives
8:00 a.m. ? 4:00 p.m.	ACCT REGISTRATION
8:00 a.m. ? 9:00 a.m.	CONCURRENT SESSIONS
8:30 a.m. ? 10:30 a.m.	ACCT SENATE MEETING
9:15 a.m. ? 10:15 a.m.	CONCURRENT SESSIONS
9:45 a.m. ? 11:00 a.m.	BUSINESS MEETING: Professional Board Staff Network
10:30 a.m. ? 11:30 a.m.	CONCURRENT SESSIONS
10:30 a.m. ? 11:45 a.m.	MEETING: African American Trustees
12:00 p.m. ? 2:00 p.m.	GENERAL SESSION LUNCHEON
2:15 p.m. ? 3:00 p.m.	WELCOME SESSION: New ACCT Board Members
2:15 p.m. ? 3:15 p.m.	INTERACTIVE ROUNDTABLE DISCSSIONS
2:15 p.m. ? 3:15 p.m.	CONCURRENT SESSIONS
3:00 p.m ? 4:15 p.m.	MEETING: ACCT Board of Directors
3:30 p.m. ? 4:30 p.m.	CONCURRENT SESSIONS
7:00 p.m. ? 10:00 p.m.	ACCT AWARDS GALA

### **Thursday, September 28th**

8:00 a.m. ? 9:00 a.m.	CONCURRENT SESSIONS
9:15 a.m. ? 10:15 a.m.	CONCURRENT SESSIONS
9:00 a.m. ? 10:00 a.m.	BRIEFING: ACCT Regional Nominating
10:30 a.m. ? 12:00 p.m.	CLOSING GENERAL SESSION BRUNCH

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## Site Contact Information

ACCT

1101 17th Street NW

Suite 300

Washington, D.C., 20036

**Phone:** 202.775.4667

**Fax:** 202.223.1297

**Email:** [acctinfo@acct.org](mailto:acctinfo@acct.org)



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### Links:

[1] <https://www.acct.org/schedule-glance>

[2] <http://registration.experientevent.com/ShowACT172>



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LEAGUE OF CALIFORNIA

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## Events

# Annual Convention

November 16–18, 2017

San Jose Fairmont



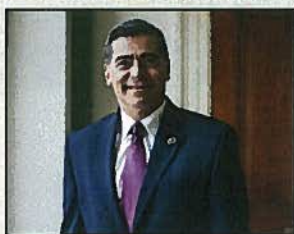
The League's Annual Convention is the premier professional development event for California community colleges – faculty, administrators, staff and trustees. This event brings together more than 600 attendees and provides opportunities for colleagues and partners to share their tools, models and accomplishments.

This year's theme, **California Community Colleges: Creating, Adapting, Innovating**, will bring together California community college professionals and state and national leaders, who will share their knowledge and experience to create, adapt and innovate together as a system—working as one for the future of California's community colleges!

This year's Annual Convention will once again offer great value while keeping costs down, and quality high!

- General sessions featuring State and nationally known keynote speakers
- High-impact concurrent sessions
- Educational Showcase with League Corporate Partners
- Focus sessions and workshops
- Association and organization business meetings
- Entertainment featuring host district student talent

PLUS... take advantage of special tiered pricing. Choose the dates and rates that best accommodate your schedule, budget and interests!



In addition, we are excited to announce we have invited **California Attorney General Xavier Becerra** to speak. We hope he will join us and you will too!

## CONVENTION AT A GLANCE

(Schedule and Topics are Subject to Change)

### Wednesday, November 15

As Scheduled

12:30 p.m. – 5:00 p.m.

2:00 p.m. – 4:30 p.m.

Organization Business Meetings

Policy and Procedure Subscribers' Workshop

Leadership Roundtable

## 2017 CONVENTION DETAILS

- [Association Meetings and Events](#)
- [Call for Proposals](#)
- [Corporate Partners and Sponsors](#)
- [Exhibitor and Sponsorship Opportunities](#)
- [Evening Events](#)
- [Distinguished Alumni Award](#)
- [Hotel and Room Reservations](#)
- [Keynote Sessions](#)
- [League Hotel Reservations Policy](#)
- [Program Highlights](#)
- [Program Strands](#)
- [Student Entertainment](#)

## 2016 CONVENTION HIGHLIGHTS

- [Slideshow of Convention Highlights](#)
- [Opening General Session Video](#)

## 2017 REGISTRATION INFORMATION

[CLICK HERE TO REGISTER ONLINE.](#) 

### Prices will increase by Friday, Nov. 3, 2017

- Regular: \$685
- Group Rate: \$625  
*Applies for five (5) full registrations from the same college. A separate registration form must be completed for each individual.*
- Non-Affiliate Regular: \$785  
*Non-Affiliate rate applies if you are not a college employee, event exhibitor or event sponsor.*

## Daily Rates

- Thursday, November 16: \$325  
*Includes all Thursday sessions and Educational Showcase reception.*
- Friday, November 17: \$420  
*Includes all Friday sessions, light breakfast, luncheon, gala reception, and reception row events.*
- Saturday, November 18: \$325  
*Includes all Saturday sessions, breakfast and luncheon.*



**Thursday, November 16**

7:30 a.m. – 9:00 a.m.  
 8:00 a.m. – 6:00 p.m.  
 8:00 a.m. – 4:00 p.m.  
 8:30 a.m. – 10:15 a.m.  
 9:00 a.m. – 1:30 p.m.  
 9:00 a.m. – 1:30 p.m.  
 9:00 a.m. – 1:00 p.m.  
 10:30 a.m. – 12:00 p.m.  
 1:00 p.m. – 2:30 p.m.  
 1:15 p.m. – 4:15 p.m.  
 1:30 p.m. – 3:30 p.m.  
 2:45 p.m. – 4:15 p.m.  
 2:45 p.m. – 4:15 p.m.  
 4:30 p.m. – 5:30 p.m.  
 5:30 p.m. – 7:00 p.m.  
 7:00 p.m. – 9:00 p.m.

Joint CCCT/CEO Board Executive Committee Meeting  
 Convention Registration  
 Organization Business Meetings, as scheduled  
 Pre-Convention Concurrent Sessions  
 Joint CCCT/CEO Board Meeting  
 Consultation Council  
 CEO Workshop (*invitation only*)  
 Pre-Convention Concurrent Sessions  
 Pre-Convention Concurrent Sessions  
 Statewide CEOCCC Meeting (CEOs Only)  
 Officers Nominating Committee  
 Educational Showcase Sneak-Peek & Coffee  
 Pre-Convention Concurrent Sessions  
**Opening General Session**  
 Educational Showcase Opening Reception  
 Board of Governors Reception

**Friday, November 17**

7:00 a.m. – 6:30 p.m.  
 7:30 a.m. – 8:30 a.m.  
 8:30 a.m. – 9:30 a.m.  
 9:30 a.m. – 9:45 a.m.  
 9:45 a.m. – 10:45 a.m.  
 10:45 a.m. – 11:00 a.m.  
 11:00 a.m. – 12:00 p.m.  
 12:00 p.m. – 12:30 p.m.  
 12:30 p.m. – 2:15 p.m.  
 2:30 p.m. – 3:45 p.m.  
 3:45 p.m. – 4:00 p.m.  
 4:00 p.m. – 5:15 p.m.  
 5:30 p.m. – 7:00 p.m.  
 7:00 p.m. – 9:00 p.m.  
 Receptions)

Convention Registration  
 Educational Showcase & Light breakfast  
 General Session  
 Educational Showcase Coffee Break  
 Concurrent Sessions  
 Educational Showcase Coffee Break  
 Concurrent Sessions  
 Educational Showcase Closing/Prize Drawings  
 Luncheon and General Session  
 Concurrent Sessions  
 Coffee Break  
 Concurrent Sessions  
 Gala Reception  
 Reception Row (Caucus, Organization and Sponsor

**Saturday, November 18**

7:30 a.m. – 10:30 a.m.  
 8:00 a.m. – 9:15 a.m.  
 8:00 a.m. – 9:30 a.m.  
 9:30 a.m. – 11:00 a.m.

Convention Registration  
 Concurrent Sessions (Breakfast served 7:30 a.m. – 8:30 a.m.)  
 League Board Meeting  
 Closing General Session  
 Grand Prize Drawings  
 Grab-N-Go lunch following session

- Thursday Educational Showcase Reception: \$70
- Friday Educational Showcase Breakfast: \$40
- Friday Lunch/Program: \$75
- Friday Gala Reception: \$90
- Saturday Breakfast: \$50
- Saturday Lunch/Program: \$75

**HOST DISTRICTS**

*A special thank you for the contributions and support of our 2017 Convention Host Districts.*

san josé evergreen  
COMMUNITY COLLEGE DISTRICT



**FOOTHILL-DE ANZA**  
Community College District



**West Valley - Mission**  
Community College District

Community College League of California  
 2017 O Street, Sacramento CA 95811-5211  
 (916) 444-8641 | (916) 444-2954 fax  
 Email: [ccle@ccleague.org](mailto:ccle@ccleague.org)

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**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Construction Management Services Pool

**ACTION:** Approval

---

### **BACKGROUND**

The district employs Construction Management (CM) firms at various times for capital improvement projects, to support the district by performing specific elements of pre-construction, bid, construction and post-construction services. Staff evaluates professional services on demonstrated competence and professional qualifications necessary for satisfactory performance.

### **STATUS**

On March 24 and 31, 2017, SOCCCD ran a newspaper advertisement for consideration of a CM Services pool. Additional marketing efforts included placing a copy of the Request for Qualifications (RFQ) on the district's website.

On April 28, 2017, twenty-three proposals (EXHIBIT A) were received and members of district services and both college facilities departments joined as a selection committee to evaluate the submittals. Fourteen firms are recommended for the pool as follows:

- AECOM, Orange, CA
- Balfour Beatty Construction, LLC, Newport Beach, CA
- Bernards Bros Inc., Irvine, CA
- C. W. Driver, Irvine, CA
- Cordoba Corporation, Santa Ana, CA,
- Cumming Construction Management, Inc., Aliso Viejo, CA
- Gafcon, Inc., San Diego, CA
- Heery International, Inc., Los Angeles, CA
- Kitchell/CEM, Inc., Tustin, CA
- Lundgren Management Corporation, Valencia, CA
- McCarthy Building Companies, Inc., Newport Beach
- O'Connor Construction Management, Inc., Irvine, CA
- TELACU Construction Management, Inc., Orange, CA
- Vanir Construction Management Inc., Costa Mesa, CA

When the district contemplates future CM services, the competitive process will continue with a project specific Requests for Proposal.

There is no obligation to draw services from the pool and no prohibition to selecting services outside the pool for a specific project if it is considered in the best interest of the district.

## **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve the fourteen firms listed above (EXHIBIT A) for a pool from which to draw Construction Management services for no greater than a five year period from July 17, 2017 to July 17, 2022.

350D

Proposals for Construction Management Services Pool  
South Orange County Community College District  
July 17, 2017

<u>COMPANY NAME</u> <u>NAME</u>	<u>CITY</u>	<u>SUBMITTER'S</u>
*Bernards Bros Inc.	Irvine, CA	Rick Fochtman
*C. W. Driver	Irvine, CA	Dana Roberts
*Gafcon, Inc.	San Diego, CA	John Bernardy
*McCarthy Building Companies, Inc.	Newport Beach, CA	Sarah Carr
*Cumming Construction Management, Inc.	Aliso Viejo, CA	Anthony Sanchez
*Vanir Construction Management Inc.	Costa Mesa, CA	Lara Jennings
*AECOM Technical Services, Inc. Camarano	Orange, CA	Domingo
*O'Connor Construction Management, Inc.	Irvine, CA	Ciaran O'Connor
*Balfour Beatty Construction, LLC	Newport Beach, CA	John Bernardy
*Cordoba Corporation	Orange, CA	George Pla
*TELACU Construction Management, Inc.	Orange, CA,	John Clem
*Heery International, Inc.	Los Angeles, CA	Alberto Vela
*Lundgren Management Corporation	Valencia, CA	Dale Lundgren
*Kitchell/CEM, Inc.	Tustin, CA	Russell Fox

<b>Erickson-Hall Construction Co.</b>	<b>Escondido, CA</b>	<b>David Erickson</b>
<b>Abacus Project Management, Inc.</b>	<b>Newport Beach, CA</b>	<b>Russell Thompson</b>
<b>Tilden-Coil Constructors, Inc.</b>	<b>Riverside, CA</b>	<b>Dayne Brassard</b>
<b>Linik Corp</b>	<b>Santa Clarita, CA</b>	<b>Duane Krommick</b>
<b>gkkworks</b>	<b>Irvine, CA</b>	<b>J. Brandon Dekker</b>
<b>IDS Group, Inc.</b>	<b>Irvine, CA</b>	<b>Said Hilmy</b>
<b>Berkeley Research Group, LLC</b>	<b>Newport Beach, CA</b>	<b>David A. Fernandez</b>
<b>Cal K-12 Construction, Inc.</b>	<b>Redlands, CA</b>	<b>Noel Garcia</b>
<b>K &amp; B Construction Services, Inc.</b> <b>Khelifa</b>	<b>Downey, CA</b>	<b>Abdel-Kader</b>

**\*Top fourteen firms recommended for the Pool**



**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Purchase Orders and Checks

**ACTION:** Approval

---

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders and checks are submitted for ratification by the Board of Trustees.

**STATUS**

Purchase orders \$5,000 and above amounting to \$20,475.78 and an additional 17 purchase orders below \$5,000 amounting to \$11,383.67 for a combined total of \$31,859.45 are submitted to the Board of Trustees for ratification. The purchase order list is provided in order of supplier (EXHIBIT A), and in order of amount (EXHIBIT B).

The district processed 1,159 checks in the amount of \$15,950,672.41 as summarized and submitted for ratification by the Board of Trustees (EXHIBIT C).

**RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees ratify the purchase orders and checks in EXHIBIT A through EXHIBIT C.



## South Orange County Community College District

EXHIBIT A  
Page 1 of 1

### Purchase Order Ratification (Supplier)

June 8, 2017 through June 28, 2017

<b>PO</b>			
<b><u>Number</u></b>	<b><u>Supplier</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
P180539	Broadcast Music, Inc.	BMI Music License Fees for SC Fine Arts	5,697.69
P180524	Diversified Business Services	IVC Student Ambassador Program Uniform and Supplies	9,000.00
P180544	Irvine Valley College Bookstore	IVC Student Planner 2017-2018 (SSSP)	5,778.09
<b>Total Purchase Orders \$5,000 and above</b>			20,475.78
<b>17 Purchase Orders Under \$5000</b>			11,383.67
<b>Total Purchase Orders</b>			31,859.45



## South Orange County Community College District

EXHIBIT B  
Page 1 of 1

### Purchase Order Ratification (Amount)

June 8, 2017 through June 28, 2017

<b><u>PO</u></b>			
<b><u>Number</u></b>	<b><u>Supplier</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
P180524	Diversified Business Services	IVC Student Ambassador Program Uniform and Supplies	9,000.00
P180544	Irvine Valley College Bookstore	IVC Student Planner 2017-2018 (SSSP)	5,778.09
P180539	Broadcast Music, Inc.	BMI Music License Fees for SC Fine Arts	5,697.69
<b>Total Purchase Orders \$5,000 and above</b>			<b>20,475.78</b>
<b>17 Purchase Orders Under \$5000</b>			<b>11,383.67</b>
<b>Total Purchase Orders</b>			<b>31,859.45</b>



## South Orange County Community College District

EXHIBIT C

Page 1 of 1

### Check Ratification

June 8, 2017 through June 28, 2017

<b><u>Fund</u></b>	<b><u>Checks</u></b>	<b><u>Amount</u></b>
01 General Fund	952	11,933,964.42
07 IVC Community Education	5	86,841.88
09 SC Community Education	40	461,586.23
12 Child Development	17	83,517.07
40 Capital Outlay	80	2,812,467.17
68 Self Insurance	6	60,376.72
71 Retiree Benefit	2	413,934.13
95 SC Associated Student Government	46	43,942.58
96 IVC Associated Student Government	11	54,042.21
Total	1,159	15,950,672.41

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: June 2017 Contracts

**ACTION:** Ratification

---

### **BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$88,300 for equipment, supplies and maintenance projects.

### **STATUS**

During June 2017, the Acting Vice Chancellor of Business Services, or appropriate designee, reviewed and approved a total of 102 total contracts, following review by legal counsel, when appropriate.

Contract summaries of have been provided for 55 contracts between \$100,000 to \$5,000 (EXHIBIT A), amounting to \$1,171,007.88. For contract values under \$5,000, an additional 39 contracts were processed amounting to \$85,608.80. The contracts combined total value of \$1,256,616.68 are submitted to the Board of Trustees for ratification, along with an additional 8 contracts with zero dollar value (EXHIBIT B). submitted to the Board of Trustees for ratification

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees ratify the contracts in EXHIBIT A through EXHIBIT B.

**June 2017****Contracts with Values between \$100,000 and \$5,000****CONTRACTOR NAME****CONTRACT AMOUNT**

<u>Glenn Chavez Construction</u> Construction Services Agreement- To provide construction services for the Technology & Applied Science Swing Space II Project at the Math & Science building at Saddleback College from 6/9/2017 to 7/23/2017. District Services	\$68,990.00
<u>Institute of Reading Development</u> Educational Services Agreement- For community education presenter to offer reading programs from 7/1/2017 to 6/30/2018. Irvine Valley College	\$60,536.00
<u>Network Kinection</u> Professional Services Agreement- To provide assistance in identifying companies needs and developing customized training to help students obtain employment from 7/1/2017 to 2/28/2018. Saddleback College	\$52,272.00
<u>Strata Information Group</u> Independent Contractor Agreement (Amend #1)- For the extension of consulting services for one year regarding Business Process Analysis from 6/30/2017 to 6/30/2018 with total contract remaining at \$51,520. District Services	\$51,520.00
<u>Bit Scouts dba CodeCampus LLC</u> Educational Services Agreement- For community education presenter to offer mobile app development program from 7/1/2017 to 6/30/2018. Saddleback College	\$47,500.00
<u>wikiTHINK</u> Educational Services Agreement- For community education presenter to offer math tutoring from 7/1/2017 to 6/30/2018. Saddleback College	\$47,500.00
<u>Fit Kids America</u> Educational Services Agreement- For community education presenter to offer various sports activity programs from 7/1/2017 to 6/30/2018. Saddleback College	\$45,000.00
<u>Good Times Travel</u> Educational Services Agreement- For community education presenter to offer single to multi-day excursions for Adult Education program from 7/1/2017 to 12/31/2017. Saddleback College	\$44,000.00

<u>Academic Bridge Academy</u> Educational Services Agreement- For community education presenter to offer language arts, writing and math programs for Community Education from 7/1/2017 to 6/30/2018. Saddleback College	\$40,000.00
<u>Lil' Chef School</u> Educational Services Agreement- For community education presenter to offer cooking programs from 7/1/2017 to 6/30/2018. Saddleback College	\$40,000.00
<u>Sierra Joint Community College District</u> Consultant Agreement (Amend #1)- For 3-month extension of curriculum innovation and student internship consultant services from 6/30/2017 to 9/30/2017 with total contract remaining at \$40,000 in revenue. Saddleback College	\$40,000.00 (Revenue)
<u>Camp Invention</u> Educational Services Agreement- For community education presenter to offer writing, math and science summer programs from 6/12/2017 to 6/30/2018. Saddleback College	\$37,500.00
<u>Mega Super Co.</u> Educational Services Agreement- For community education presenter to offer handball programs from 7/1/2017 to 6/30/2018. Saddleback College	\$37,500.00
<u>WSP USA, Inc.</u> Labor Compliance Services Agreement (Amend #1)- To update company name from Parsons Brinckerhoff, Inc. to WSP USA, Inc. during the ATEP IVC First Building Project with total contract remaining at \$31,163. District Services	\$31,163.00
<u>Environmental Planning Development Solutions, Inc.</u> Consultant Services Agreement- To provide compliance documents by the California Environmental Quality Act for Technology & Applied Science building from 6/8/2017 to 12/6/2017. District Services	\$30,075.00
<u>Academic Chess</u> Educational Services Agreement- For community education presenter to offer language arts, writing and math programs from 7/1/2017 to 1/31/2018. Saddleback College	\$30,000.00
<u>KCINO Partners dba Drama Kids International</u> Educational Services Agreement- For community education presenter to offer drama and instruction programs from 7/1/2017 to 6/30/2018. Saddleback College	\$30,000.00

<u>Law Office of Donna R. Evans</u> Independent Contractor Agreement- To provide investigative services for the Human Resources Department from 6/19/2017 to 6/18/2022. District Services	\$30,000.00
<u>Strategic Kids, LLC</u> Educational Services Agreement- For community education presenter to offer LEGO® engineering programs from 7/1/2017 to 6/30/2018. Saddleback College	\$25,000.00
<u>Diablo Sound</u> Professional Services Agreement- To provide audio equipment rental services for Theatre Arts productions from 7/5/2017 to 7/23/2017. Saddleback College	\$24,848.00
<u>Brain Builders Educational Programs</u> Educational Services Agreement- For community education presenter to offer LEGO® engineering program for summer programs from 7/1/2017 to 6/30/2018. Saddleback College	\$24,000.00
<u>Conversa, Inc.</u> Educational Services Agreement- For community education presenter to offer Italian and Spanish language programs for Adult Education from 7/1/2017 to 6/30/2018. Saddleback College	\$24,000.00
<u>Brainstorm</u> Educational Services Agreement- For community education presenter to offer computer programming from 7/1/2017 to 6/30/2018. Saddleback College	\$21,000.00
<u>Systems Maintenance Services</u> Professional Services Agreement (Amend #2)- For an additional server to the annual maintenance of \$1,782 for a revised contract total of \$15,870. Irvine Valley College	\$15,870.00
<u>Mike Brown Grandstands, Inc.</u> Professional Services Agreement- To provide staging and spot light tower rental for Theatre Arts productions from 6/19/2017 to 7/24/2017. Saddleback College	\$15,400.00
<u>WSP USA, Inc.</u> Labor Compliance Services Agreement (Amend #1)- To update company name from Parsons Brinckerhoff, Inc. to WSP USA, Inc. on ATEP Site Utilities and Infrastructure Phase I Project with total contract remaining at \$14,968. District Services	\$14,968.00
<u>Good for Nothing</u> Educational Services Agreement- For community education presenter to offer music and film making programs from 7/1/2017 to 6/30/2018. Saddleback College	\$13,600.00

Item Submitted By: *Kim McCord, Acting Vice Chancellor, Business Services*



<u>GrassRoots Athletic Staff</u> Educational Services Agreement- For community education presenter to offer track and field skills clinics from 7/1/2017 to 6/30/2018. Saddleback College	\$12,500.00
<u>Masters Notary Academy</u> Educational Services Agreement- For community education presenter to offer notary public training program from 7/1/2017 to 6/30/2018. Saddleback College	\$12,500.00
<u>Advance Tutoring, Amanda Click</u> Educational Services Agreement- For community education presenter to offer reading math and science programs from 7/1/2017 to 6/30/2018. Irvine Valley College	\$11,880.00
<u>VoiceThread</u> Software License Agreement- For subscription renewal of VoiceThread, an instructional video tool, used primarily for online instruction from 7/1/2017 to 6/30/2018. Saddleback College	\$10,200.00
<u>Art Just Create It</u> Educational Services Agreement- For community education presenter to offer clay art program from 7/1/2017 to 6/30/2018. Saddleback College	\$10,000.00
<u>Bradford Hurte</u> Independent Contractor Agreement- To provide web portal administration services for the EnergyOC.org website from 6/30/2017 to 7/1/2018. Irvine Valley College	\$10,000.00
<u>Daniel Michael</u> Professional Services Agreement- To provide consulting services for Strong Workforce Project "Vertical Sector Leader Biotechnology" from 6/1/2017 to 6/30/2017. Irvine Valley College	\$10,000.00
<u>Allegorithmic</u> Software License Agreement- For subscription of Substance Painter, an advanced texturizing software, used in the Digital Media Arts Department from 6/7/2017 to 6/6/2018. Irvine Valley College	\$9,999.00
<u>WSP USA, Inc.</u> Labor Compliance Services Agreement (Amend #1)- For updated company name from Parsons Brinckerhoff, Inc. to WSP USA, Inc. during the KSBR Remodel Project with total contract remaining at \$9,050. Saddleback College	\$9,050.00
<u>Charles C. Still Secure Live Scan</u> Independent Contractor Agreement- To provide digital fingerprinting services for short-term staff at the Division of Community Education from 7/1/2017 to 6/30/2020. Saddleback College	\$9,000.00

<u>IncrediFlix</u> Educational Services Agreement- For community education presenter to offer animation, imagination and Lego® classes from 7/1/2017 to 6/30/2018. Irvine Valley College	\$9,000.00
<u>SmartBear</u> Software License Agreement- For subscription of Alertsite UXM Synthetic Measurements, an alerting software for monitoring MySite, from 9/26/2017 to 9/26/2018. District Services	\$8,928.00
<u>Kaylaa Fox, Dance Quick</u> Educational Services Agreement- For community education presenter to offer various dance programs from 7/1/2017 to 6/30/2018. Saddleback College	\$8,820.00
<u>Siteimprove</u> Software License Agreement- For subscription of Siteimprove, a cloud-based tools and services used by the Marketing Department from 6/1/2017 to 5/31/2018. Irvine Valley College	\$8,700.00
<u>Beacon Medaes</u> Professional Services Agreement- To provide preventative maintenance services in the new Sciences building, from 6/8/2017 to 10/7/2018. Saddleback College	\$7,981.00
<u>California Stage &amp; Lighting, Inc.</u> Independent Contractor Agreement- To provide stage and lighting equipment rental for Theatre Arts productions from 6/19/2017 to 7/24/2017. Saddleback College	\$7,821.40
<u>WSP USA, Inc.</u> Labor Compliance Services Agreement (Amend #1)- To update company name from Parsons Brinckerhoff, Inc. to WSP USA, Inc. on PE 200 Gym Bleachers Project with total contract remaining at \$7,610. Saddleback College	\$7,610.00
<u>Switch Vehicles Inc.</u> Professional Services Agreement- To provide 5-day SWITCH lab workshop on the Electric Vehicle (EV) component for college training instructors from 6/12/2017 to 6/16/2017. Saddleback College	\$7,500.00
<u>Ladera Sports Center</u> Facility Use Agreement- To provide a facility for women's volleyball team off-season training from 6/19/2017 to 8/10/2017. Saddleback College	\$6,440.00

<u>Cohen Naglestad Enterprises</u> Educational Services Agreement- For community education presenter to offer internet marketing and basics for iPhones® and iPads® programs from 7/1/2017 to 6/30/2018. Saddleback College	\$6,435.00
<u>PVI Products, Inc.</u> Professional Services Agreement- For fence repair services at Saddleback Warehouse from 6/19/2017 to 8/31/2017. District Services	\$6,208.48
<u>Agilent Technologies</u> Software Support Agreement- To provide annual maintenance services for 2 chemistry gas chromatographs from 7/1/2017 to 6/30/2018. Irvine Valley College	\$6,048.00
<u>Kurzweil Education, Inc.</u> Software License Agreement- For subscription of Kurzweil, a text-to-speech application used by students with learning disabilities, to access course materials from 6/9/2017 to 6/8/2019. Irvine Valley College	\$6,000.00
<u>WSP USA, Inc.</u> Consultant Services Agreement- To provide labor compliance monitoring services for the Technology & Applied Science Swing Space II Project at Saddleback College from 6/9/2017 to 12/8/2017. District Services	\$5,650.00
<u>LogMeIn</u> Software License Agreement- For subscription renewal of LogMeIn Rescue and Mobile, a remote support solution for assisting via help desk in the Technology Services Department, from 6/9/2017 to 6/8/2018. Irvine Valley College	\$5,495.00
<u>Accommodating Ideas</u> Professional Services Agreement- To provide interpreting services for hearing impaired from 7/1/2017 to 6/30/2018. Irvine Valley College	\$5,000.00
<u>Ibeth Jaime Aguilar</u> Independent Contractor Agreement- To assist high school students during the Career Technical Education/Summer 2017 CTE-STEM-ICT-Engineering Pathway Pipeline Project from 6/19/2017 to 7/30/2017. Irvine Valley College	\$5,000.00
<u>Network Interpreting Services</u> Independent Contractor Agreement- To provide captioning services for the hearing impaired from 6/1/2017 to 6/30/2018. Irvine Valley College	\$5,000.00



**June 2017**  
**Contracts with Values of \$0**

<b><u>CONTRACTOR NAME</u></b>	<b><u>CONTRACT AMOUNT</u></b>
<u>ABC Children's Clinic Inc.</u> Clinical Training Affiliation Agreement- To provide clinical internship opportunities for Health Sciences and Human Services students. Saddleback College	\$0.00
<u>City of Mission Viejo</u> Facility Use Agreement- To provide facility for the Emeritus Institute Fundraising Luncheon in Norman P Murray Community & Senior Center on 11/30/2017. Saddleback College	\$0.00
<u>City of Mission Viejo</u> Facility Use Agreement- For the facility use at Norman P Murray Community & Senior Center for summer classes from 5/30/2017 to 7/25/2017. Saddleback College	\$0.00
<u>Instructure</u> Software Support Agreement- For subscription and support of Canvas Cloud, a cloud-based Learning Management System, from 8/1/2017 to 6/30/2019. Saddleback College	\$0.00
<u>OC SPCA PAWS</u> Independent Contractor Agreement- To provide therapy dogs during finals week from 5/23/2017 to 12/16/2017. Saddleback College - Associated Student Government	\$0.00
<u>Orange County Fire Authority</u> Special Activity Permit- To provide special activity permit for Summer of Theatre in the upper campus quad at Saddleback College from 7/7/2017 to 7/23/2017. District Services	\$0.00
<u>Medhero Advanced Urgent Care &amp; Telemedicine</u> Clinical Training Affiliation Agreement- To provide clinical internship opportunities for Health Sciences and Human Services students. Saddleback College	\$0.00
<u>The Regents of the University of California</u> Affiliation Agreement- For UCI-IVC Engineering Academy, a Transfer Admission Guarantee program for Engineering majors. Irvine Valley College	\$0.00

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Conduct a Public Hearing - Certification of an Addendum to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act

**ACTION:** Public Hearing

---

### **BACKGROUND**

The Facilities Master Plans (FMPs) for Saddleback College and Irvine Valley College serve as a “blueprint for future development” of the campuses from 2011 through the 2031 planning horizon, informing planning and operations of SOCCCD. The Saddleback College Facilities Master plan includes renovation of the existing 36,600 square foot TAS building, the TAS Renovation project. The project scope for the TAS Renovation project has been revised from renovating an existing building to constructing a new 45,000 square foot building, the ATAS Building project, along with relocation of tennis courts and ancillary campus modifications such as landscaping, parking lot adjustments, and utility extensions.

The Notice of Public Hearing has been posted to the district’s website and is publicly displayed at Saddleback College, Irvine Valley College, and ATEP.

### **STATUS**

It is necessary to develop an Addendum to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan to address the change in scope at the ATAS building project.

The Board of Trustees will conduct a public hearing on the certification of Addendum to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan.



*Notice of Public Hearing for Consideration of an EIR  
Addendum for the Advanced Technology & Applied Science  
(ATAS) Building Project*

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the South Orange County Community College District ("SOCCCD" or "District") will hold a Public Hearing at the SOCCCD Ronald Reagan Board of Trustees Room, Room 145 – Health Sciences/District Offices Building, 28000 Marguerite Parkway, Mission Viejo, CA 92692 on **July 17, 2017, at or around 6:00 PM**, to consider the subject project described below:

From: Debra Fitzsimons, Interim Chancellor  
SOCCCD, 28000 Marguerite Parkway, 3<sup>rd</sup> Floor, Mission Viejo, CA 92692  
[dfitzsimons@socccd.edu](mailto:dfitzsimons@socccd.edu)  
(949) 582-4663

Project Title: EIR Addendum for Advanced Technology & Applied Science (ATAS) Building Project.

Project Description: The purpose of the hearing is to consider certification of an EIR Addendum for the ATAS Building Project. The District intends to rely on the previously certified Program Environmental Impact Report (Program EIR) for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan as the EIR on which the ATAS Addendum will be based.

The Project consists of the demolition of the existing 36,600 gross square feet (GSF) ATAS building, its replacement with a 45,000 GSF building on another location on the Saddleback College campus, the relocation of tennis courts on the campus, and ancillary site modifications, such as parking lot adjustments, landscaping, and utility extensions.

The proposed activity was previously analyzed in the Program EIR. As analyzed in the Program EIR, the project consisted only of renovation of the existing structure, rather than demolition and construction of a replacement building. An addendum to the Program EIR is expected to be adequate to analyze the proposed changes to the approved scope of improvements at Saddleback College.

Project Location: The Project is located on the Saddleback College campus in the city of Mission Viejo. The Project Site is not included on any list of hazardous waste sites compiled pursuant to Government Code Section 65962.5.

If you challenge the District's action in Court, you may be limited to challenging only those issues you raise or someone else raises at the public hearing described in this notice, or in written correspondence delivered to the Board of Trustees at, or prior to, the public hearing.

**FURTHER INFORMATION**, including copies of the Initial Study/Addendum, may be obtained by contacting the District at (949) 582-4663. All materials are available for review at the District's offices at 28000 Marguerite Parkway, 3<sup>rd</sup> Floor, Mission Viejo, CA 92692 and online at the District's website, [www.socccd.edu](http://www.socccd.edu).

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Saddleback College ATAS Building, Adopt Resolution No. 17-20, Certification of the Addendum dated July 2017 to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act

**ACTION:** Approval

---

### **BACKGROUND**

The Facilities Master Plans (FMPs) for Saddleback College and Irvine Valley College serve as a “blueprint for future development” of the campuses from 2011 through the 2031 planning horizon. Saddleback College FMP identifies a renovation project of approximately 40,000 gross square feet, “Renovate Technology and Applied Sciences Building,” and this project is certified in the Final Program Environmental Impact Report (Final EIR). The district has reviewed the renovation project and determined a new 45,000 gross square feet building, ATAS Building project, will better serve the district needs.

### **STATUS**

An Addendum to the Final EIR is necessary. Staff worked with the planning consultant for the Final EIR to ensure CEQA compliance.

Public hearing notices for the Board of Trustees’ hearing were posted at Saddleback College, Irvine Valley College and ATEP on July 6, 2017. The public notices invited all interested persons to attend the public hearing on July 17, 2017 and express opinions about the Addendum to the Final EIR.

Staff recommends the Board of Trustees adopt a resolution (EXHIBIT A) to certify the Addendum dated July 2017 to the Final EIR for the Saddleback College TAS Building project pursuant to the California Environmental Quality Act. The CEQA Addendum is available in EXHIBIT B.

### **RECOMMENDATION**

The Interim Chancellor recommends the Board of Trustees adopt Resolution No. 17-20 (EXHIBIT A), Certification of the Addendum dated July 2017 to the Program Environmental Impact Report for the 2011 Saddleback College Facilities Master Plan and the 2011 Irvine Valley College Facilities Master Plan Pursuant to the California Environmental Quality Act.

**RESOLUTION NO. 17-20**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE SOUTH ORANGE  
COUNTY COMMUNITY COLLEGE DISTRICT CERTIFYING THE  
ENVIRONMENTAL CHECKLIST/ADDENDUM DATED JULY 2017 TO THE  
FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT FOR THE 2011  
FACILITIES MASTER PLANS FOR SADDLEBACK COLLEGE AND IRVINE  
VALLEY COLLEGE PURSUANT TO THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT TO CONSTRUCT THE SADDLEBACK COLLEGE ATAS  
BUILDING**

**1. RECITALS.**

**WHEREAS**, On June 25, 2012, the Board of Trustees for the South Orange County Community College District (district), as the Lead Agency pursuant to State CEQA Guidelines Section 15051(a), certified that the Final Program Environmental Impact Report for the 2011 Facilities Master Plans) covering the period 2011 to 2031 for Saddleback College and Irvine Valley College (Final EIR) was prepared in full compliance with CEQA and State CEQA Guidelines; and

**WHEREAS**, the Project is located at Saddleback College and consists of a new approximately 45,000 gross square foot (GSF), 2-story building called the Advanced Technology and Applied Science (ATAS) Building; the demolition of the existing 36,600 square foot Technology and Applied Science (TAS) Building; the relocation of tennis courts and removal of existing parking spaces. Infrastructure improvements include adjustments to parking areas, utility line extensions, landscaping, and stormwater management features. To ensure analysis of all possible impacts, this Project description assumes construction of all the mentioned items; and,

**WHEREAS**, the above actions and its implementation activities are considered a project under CEQA and are referred to herein as the “**Project**”; and,

**WHEREAS**, the Program EIR included facilities and site improvements to accommodate the following projected campus growth at Saddleback College:

- Increase of 6,110 full-time equivalent students (FTES);
- Addition of 838,510 GSF of academic, student service, and support building space, and the removal of a portion of the 84,546 GSF of portable facilities then existing at the site; and
- A net increase of 1,790 parking spaces; and,

**WHEREAS**, the improvements identified above and analyzed in the Program EIR will result in changes to the circulation system, landscaping, utilities, storm water quality features, existing buildings, including demolition and renovation, and new



buildings. The existing Technology and Applied Science (TAS) Building was evaluated in the Program EIR as being subject to significant renovation; and,

**WHEREAS**, the Project will be approved by the District and its agents. The district will also carry out and implement the Project, and is therefore the Lead Agency under CEQA; and,

**WHEREAS**, based on the analysis in the Environmental Checklist/Addendum, the district determined that the potential impacts of the Project were previously analyzed in or are substantially similar to the impacts analyzed in the Final EIR and that none of the conditions identified in Public Resources Code Section 21166 or Section 15162 of the CEQA Guideless applies. The district determined that they would prepare an Addendum to: (1) evaluate whether the Project's environmental impacts were already analyzed in the Final EIR; (2) document the district's findings with respect to the Project and its environmental determinations; and, (3) evaluate and document that a new, supplemental or subsequent EIR, Negative Declaration ("ND"), or Mitigated Negative Declaration ("MND") or other CEQA document was not warranted; and,

**WHEREAS**, the Environmental Checklist/Addendum documented that the Project will not have any effects that are not already examined in the previously certified Final EIR, there are no new mitigation measures required and there are no new significant adverse project-specific or cumulative impacts in any environmental areas that are identified, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of implementing the Project; and,

**WHEREAS**, all feasible mitigation measures identified in the Final EIR that are applicable to the Project are incorporated into subsequent actions that the District commits to fully implement; and,

**WHEREAS**, pursuant to CEQA Guidelines section 15168, subdivision (c), there are no new effects that could occur, and no new mitigation measures are required for the Project; and,

**WHEREAS**, the Project is consistent with the Facilities Master Plan for Saddleback College, that was approved by the Board on June 25, 2012; and,

**WHEREAS**, the previously certified Final EIR including the Addendum are adequate to serve as the required environmental documentation for the Project and its implementation, and satisfy all of the requirements and obligations of CEQA.

## **2. CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE.**

- A.** The district conducted reviews of the Project and its implementation pursuant to CEQA Guidelines, section 15002, subdivision (k) – known as the "Three Step Process" under CEQA.
- B.** The district examined the scope of the Project and its implementation and determined that these activities are a "project" pursuant to CEQA.

- C.** Based on its examination, the district determined that the Project and its implementation are analyzed in the Final EIR, and that none of the conditions identified in Public Resources Code section 21166 or section 15162 of the CEQA Guideless apply. The Project and its implementation will not have any effects that are not already examined in the previously certified Final EIR, there are no new mitigation measures required and there are no new significant adverse project-specific or cumulative impacts in any environmental areas that are identified, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of implementing the Project.
- D.** Therefore, the district determined that they would prepare an Initial Study and Addendum to: (1) document the district's evaluation that the Project's (and its implementation's) environmental impacts are already adequately analyzed in the Final EIR; (2) document the district's findings with respect to the Project, its implementation, and the district's environmental determinations related thereto; and, (3) document the district's evaluation and determination that a new, supplemental or subsequent EIR, ND, or MND or other CEQA document is not warranted for the Project and its implementation. The entire Addendum/Initial Study is attached as Exhibit 1 and incorporated herein by this reference as if fully stated in this Resolution.
- E.** The Addendum was considered in conjunction with the Final EIR and the MMRP.
- F.** The district has determined that an Addendum is an appropriate CEQA documentation because the Project and its implementation are already analyzed in the Final EIR, no new mitigation measures are required, none of the conditions identified in Public Resources Code section 21166 or Section 15162 of the CEQA Guidelines applies, and there are no new significant adverse project-specific or cumulative impacts in any environmental areas, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of the Project and its implementation. An agency may prepare an addendum to document its decision that a subsequent or supplemental EIR is not required. (CEQA Guidelines, § 15164, subds. (a) and (e) and § 15162, subd. (a).)
- G.** The Addendum relies on the Final EIR for the evaluation of alternatives. The Final EIR addressed a reasonable range of alternatives for the 2011 Facilities Master Plan for Saddleback College. The district is implementing the project in the Final EIR, and there is no information indicating that the district should have implemented a different Alternative or that a different Alternative is feasible. Consistent with section 15183 of the CEQA Guidelines, which addresses projects that are consistent with a community plan or zoning, there is no need to address new alternatives in this Addendum. Additionally, there are no circumstances cited in Section

15162 of the State CEQA Guidelines that require preparation of a subsequent EIR relative to alternatives.

- H. The district provided adequate notice by posting the agenda on the district's website in accordance with the Brown Act and posted on the district website a Notice of Public Hearing that stated the district intends to rely on the previously certified Final EIR for CEQA compliance for purposes of its adoption and implementation of the Project. A paper copy of the notice was placed on the publicly viewable bulletin board at Saddleback College. The Notice of Public Hearing notified the public that the district's proposed activities are within the scope of the previously certified Final EIR and that the Final EIR adequately describes the district's activities for the purposes of CEQA.

### **3. PUBLIC HEARING.**

- A. Public hearing notices for the Board of Trustees' public hearing were posted on the district's website, and a paper copy of the notice was posted on the publicly viewable bulletin board at Saddleback College campus. The public notice invited all interested persons to attend the public hearing and express opinions about the Project and CEQA compliance related thereto.
- B. The Project and Addendum were made available on the district's website and upon request for public inspection at the district offices. The documents were also made available for public inspection at the public hearing in the Board of Trustees' boardroom.
- C. On July 17, 2017, the Board of Trustees held a public hearing pertaining to the approval of the Project and certification of the Addendum under CEQA for the purpose of hearing and considering any comments from the public about these documents before the Board of Trustees made a decision about the Project.

### **4. RECORD OF PROCEEDINGS.**

- A. **Scope of the Record.**
  - i) The record of proceedings upon which the Board of Trustees bases the findings in this Resolution the documents and evidence relied upon by the district in preparing the Project and Addendum.

**B. Custodian of the Record.**

- i) The custodian of the record of proceedings is Dr. Debra Fitzsimons, Interim Chancellor, South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, California, 92692-3635.

**5. FINDINGS.**

**NOW THEREFORE,** be it resolved by the Board of Trustees of the South Orange County Community College District as follows:

1. That the above recitals, information, facts, and findings are true and correct, and are hereby adopted in their entirety as set forth above.
2. The district is continuing to develop the Saddleback College campus consistent with the 2011 Facilities Master Plan.
3. The Project and its implementation constitute a “project” under CEQA.
4. Before considering the certification of the Addendum for the Project, the district Board of Trustees has fully considered any and all verbal or written comments on any documents before the Board of Trustees.
5. That on July 17, 2017, the Board of Trustees held a duly noticed public hearing at which time the public was give the opportunity to comment on the Project and the Addendum.
6. The Board of Trustees has independently reviewed and considered the Addendum in conjunction with the 2011 Facilities Master Plan and Final EIR, and all of the other documents that compose the entire record before the Board of Trustees, and all comments made during the public hearing, before the Board of Trustees made a decision on the district’s approval of the Project.
7. The Board of Trustees, based upon its independent review and consideration of the facts and requirements of CEQA, has determined with certainty, on the basis of substantial evidence in the light of the whole record, that:
  - a. The Project and its implementation were examined in light of the Final EIR and other documents identified above and it is determined that the Project and its implementation have already been adequately analyzed in the Final EIR;
  - b. There are no substantial changes proposed by the Project and the circumstances under which the Project will be implemented and undertaken that have the potential to cause new significant environmental effects or a substantial increase in the severity of previously identified significant effects, and that there is no new information of substantial importance that affects the analysis in the Final EIR or its mitigation measures;

c. The adoption and implementation of the Project will not have any effects that are not already examined in the Final EIR, there are no new mitigation measures required and there are no new significant adverse project-specific or cumulative impacts in any environmental areas that are identified, nor will any project-specific or cumulative impacts in any environmental areas be made worse as a result of implementing the Project;

d. That there is no possibility that the adoption and implementation of the Project may have a significant effect on the environment;

e. All feasible mitigation measures identified in the Final EIR that are applicable to the Project and its implementation are incorporated into subsequent actions that the district commits to fully implement;

f. There is no information indicating that the District should implement a different Alternative or that a different Alternative is feasible for the Facilities Master Plan;

g. The Project and its implementation does not propose substantial changes to the Project which will require major revisions to the Final EIR due to new or substantially more severe significant environmental effects than previously analyzed in the Final EIR;

h. There are no substantial changes in circumstances under which the Project will be implemented and undertaken that will require major revisions to the Final EIR due to new or substantially more severe significant environmental effects than previously analyzed in the Final EIR;

i. No new information of substantial importance as described in subsection (a)(3) of Section 15164 of the CEQA Guidelines has been revealed that will require major revisions to the Final EIR or its conclusions as the result of the Project and its implementation;

j. None of the conditions identified in CEQA Guidelines section 15162 exist and trigger the need to prepare a subsequent or supplemental EIR to evaluate Project impacts or mitigation measures with regard to the Project. Specifically, there have not been: (1) changes to the Project that require major revisions of the previous Final EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; (2) substantial changes with respect to the circumstances under which the Project is undertaken that require major revisions of the previous Final EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified effects; or (3) the availability of new information of substantial importance relating to significant effects or mitigation measures or alternatives that was not known and could not have been known when the Final EIR was certified as complete; and,

k. Pursuant to CEQA Guidelines section 15168, subdivision (c), there are no new effects that could occur as the result of the adoption and implementation of the

Project, and no new mitigation measures are required for the adoption and implementation of the Project.

Therefore, the Board of Trustees finds that the previously certified Final EIR, including the MMRP are adequate to serve as the required environmental documentation for the adoption and implementation of the Project, and satisfy all of the requirements of CEQA.

8. That the Board of Trustees does hereby certify the Addendum for the Project, attached as **Attachment 1**.

9. That the Board of Trustees does hereby ratify and adopt the mitigation measures identified in the Final EIR and MMRP as discussed in this Resolution above.

10. That the Board of Trustees, after fully considering any and all oral and written comments and evidence offered at the public hearing, does hereby determine that the Project will not have any impacts that were not previously analyzed in the Final EIR.

11. The Notice of Determination for the Project Addendum will be filed with the Orange County Clerk and the State Clearinghouse immediately following the Board of Trustees' approval of the Project and Addendum.

**PASSED AND ADOPTED** by the Board of Trustees of the South Orange County Community College District on July 17:

**PASSED AND ADOPTED**, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on July 17, 2017.

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Timothy Jemal, President

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James R. Wright, Vice President

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David B. Lang, Clerk

---

T.J. Prendergast III, Member

---

Marcia Milchiker, Member

---

Barbara J. Jay, Member

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Terri Whitt, Member

---

Debra L. Fitzsimons, Interim Chancellor  
And Secretary to the Governing Board

**Attachment 1:**

**“Project Addendum/Initial Study”**

# ADVANCED TECHNOLOGY & APPLIED SCIENCES (ATAS) BUILDING

ENVIRONMENTAL CHECKLIST/ ADDENDUM TO THE  
PROGRAM ENVIRONMENTAL IMPACT REPORT FOR  
THE 2011 FACILITIES MASTER PLAN FOR SADDLEBACK  
COLLEGE AND 2011 FACILITIES MASTER PLAN FOR  
IRVINE VALLEY COLLEGE (STATE CLEARINGHOUSE  
NO. 2011071005)

**Lead Agency:**

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692

**Prepared by:**

**ENVIRONMENT | PLANNING | DEVELOPMENT SOLUTIONS, INC.**

2030 Main Street, Suite 1200  
Irvine, California 92614

July 5, 2017



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# 1 INTRODUCTION

## 1.1 SUMMARY OF CONCLUSIONS

This Environmental Checklist analyzes and states the basis for the South Orange County Community College District's (SOCCCD or district) determination that the Advanced Technology and Applied Science (ATAS) Building project falls within the scope of the previously-certified Program Environmental Impact Report for the 2011 Facilities Master Plan for Saddleback College and 2011 Facilities Master Plan for Irvine Valley College (State Clearinghouse No. 2011071005, referred to herein as the "Program EIR") and that no supplemental or subsequent EIR may be required pursuant to section 21166 of the Public Resources Code. While the ATAS building project described herein modifies some minor aspects of the project description in the Program EIR, those changes will not result in any new or substantially more severe impacts than those that have already been analyzed. Further, no new or substantially more severe impacts will result from any changes in circumstances surrounding the proposed ATAS Building and associated improvements (the "project" as further described herein). There is also no new information of substantial importance that was not known and could not have been known with the exercise of reasonable diligence at the time the Program EIR was certified that would affect the analysis of the potential significant effects, mitigation measures, or alternatives of the project analyzed in the Program EIR. Therefore, as explained in greater detail below, no subsequent or supplemental environmental impact report is required because all potential effects of the proposed project have been analyzed in the Program EIR and this Addendum.

## 1.2 ENVIRONMENTAL PROCEDURES

Pursuant to CEQA and the State CEQA Guidelines, the district's review of this Environmental Checklist and Addendum will determine if approval of the requested discretionary action and subsequent development could have a significant impact on the environment or cause a change in the conclusions of the Program EIR, and disclose any change in circumstances or new information of substantial importance that would substantially change the conclusions of the Program EIR. This Environmental Checklist and Addendum will provide the district with information to document the potential impacts of the proposed project.

Pursuant to Section 21166 of CEQA and Section 15162 of the State CEQA Guidelines, when an EIR has been certified or a negative declaration adopted for a project, no subsequent EIR shall be prepared for the project unless the lead agency determines, on the basis of substantial evidence, that one or more of the following conditions are met:

- 1) Substantial changes are proposed in the project which will require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;
- 2) Substantial changes occur with respect to the circumstances under which the project is undertaken which will require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or

- 3) New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was certified as complete, shows any of the following:
- a) The project will have one or more significant effects not discussed in the previous EIR or negative declaration.
  - b) Significant effects previously examined will be substantially more severe than identified in the previous EIR.
  - c) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible, and would substantially reduce one or more significant effects of the project, but the project proponent declines to adopt the mitigation measures or alternatives.
  - d) Mitigation measures or alternatives that are considerably different from those analyzed in the previous EIR would substantially reduce one or more significant effects on the environment, but the project proponent declines to adopt the mitigation measures or alternatives.

Section 15164 of the State CEQA Guidelines states that an Addendum to an EIR shall be prepared “if some changes or additions are necessary, but none of the conditions described in Section 15162 calling for preparation of a subsequent EIR have occurred.”

This Addendum reviews the changes proposed by the proposed project and any changes to the existing conditions that have occurred since the Program EIR was certified. It also reviews any new information of substantial importance that was not known and could not have been known with exercise of reasonable diligence at the time that the Program EIR was certified. It further examines whether, as a result of any changes or any new information, a subsequent EIR may be required. This examination includes an analysis of the provisions of Section 21166 of CEQA and Section 15162 of the State CEQA Guidelines and their applicability to the proposed project. This Addendum relies on use of the Environmental Analysis provided herein, which addresses environmental checklist issues on a section-by-section basis.

An Environmental Checklist is included in Section 5. The Checklist has been prepared pursuant to Section 15168(c)(4) which states that “[w]here the subsequent activities involve site specific operations, the agency should use a written checklist or similar device to document the evaluation of the site and the activity to determine whether the environmental effects of the operation were covered in the program EIR.”

On the basis of the findings of the Program EIR and the provisions of the State CEQA Guidelines, the SOCCCD, as the Lead Agency, determined that, as documented in this Addendum to the previously approved Program EIR, no supplemental or subsequent EIR is required to review the proposed project.

#### *Project Design Features (PDFs) and Standard Conditions/Existing Plans, Programs, or Policies (PPPs)*

Throughout the impact analysis in this Environmental Checklist, reference is made to 1) applicant-initiated Project Design Features (PDFs) and 2) existing Standard Conditions applied to all development on the basis of federal, state, or local law, and Existing Plans, Programs, or Policies

currently in place which effectively reduce environmental impacts. Standard Conditions and Existing Plans, Programs, or Policies are collectively identified in this document as PPPs. Where applicable, PDFs and PPPs are listed to show their effect in reducing potential environmental impacts. Where the application of these measures does not reduce an impact to below a level of significance, applicable mitigation measures are identified. These mitigation measures are included in the Mitigation Monitoring and Reporting Program that went into effect with certification of the Program EIR.

### 1.3 ENVIRONMENTAL BACKGROUND

On June 25, 2012, the SOCCCD Board of Trustees of certified the Program Environmental Impact Report for the 2011 Facilities Master Plan for Saddleback College and the 2011 Facilities Master Plan for Irvine Valley College (State Clearinghouse No. 2011071005, referred to herein as the “Program EIR”) as the environmental documentation for the two campuses’ Facilities Master Plans (FMPs) covering the period 2011 to 2031. This Environmental Checklist and Addendum focuses on the analysis associated with Saddleback College. In that analysis, the project evaluated in the Program EIR included facilities improvements to accommodate the following projected campus growth:

- Increase of 6,110 full-time equivalent students (FTES);
- Addition of 838,510 gross square feet (GSF) of academic, student service, and support building space, and the removal of a portion of the 84,546 GSF of portable facilities then existing at the site; and
- A net increase of 1,790 parking spaces.

The existing Technology and Applied Science (TAS) Building was evaluated in the Program EIR as being subject to significant renovation.

### 1.4 DOCUMENT ORGANIZATION

This Environmental Checklist includes the following sections:

#### Section 1. Introduction

Provides information about CEQA and its requirements for environmental review and explains that an Environmental Checklist was prepared by the district to evaluate the proposed project’s potential to impact the physical environment.

#### Section 2. Setting

Provides information about the proposed project’s location, site and background

#### Section 3. Project Description

Includes a description of the proposed project’s physical features and construction and operational characteristics.

#### Section 4. Discretionary Approvals

Describes anticipated approvals and permits needed for implementation of the proposed project.

Section 5. Environmental Checklist

Includes the Environmental Checklist and evaluates the proposed project's potential to result in significant adverse effects to the physical environment.

## 2 PROJECT SETTING

### 2.1 PROJECT LOCATION

The proposed project is located within the Saddleback College campus at 28000 Marguerite Parkway, at the northeast corner of Marguerite and Avery Parkways, in the city of Mission Viejo (see Figure 1). The project area includes three separate sites covering a total of approximately 5 acres central to the 173-acre campus, including 1 acre at the existing TAS Building (Site 1), 2 acres of tennis courts surrounded by Parking Lot 5A (Site 2), and 2 acres in the vicinity of the existing softball fields and driving range (Site 3). Figure 2 depicts the three sites on the “Existing Campus Plan” from the 2011 FMP.

### 2.2 EXISTING LAND USES AND DESIGNATION OF THE PROJECT AREA

The project area consists of a community college campus. Site 1 is currently occupied by the TAS Building, a two-story academic building constructed in 1991. Site 2 is occupied by six tennis courts. Site 3 is used for various physical education and recreation activities.

### 2.3 SURROUNDING LAND USES AND ZONING DESIGNATIONS

Surrounding Saddleback College to the south, west, and north are commercial, institutional, and residential uses. The Shops at Mission Viejo mall, commercial retail and services, Mission Hospital, and apartments are located to the north; areas to the west are developed as apartments and commercial offices; and single-family residences are to the south. The Arroyo Trabuco immediately east of the campus is dedicated open space along Trabuco Creek.

Figure 1: Regional Location





Figure 2: Project Area



**LEGEND**

<b>AGB</b>	Administration & Governance Building	<b>HS</b>	Health Sciences
<b>AH</b>	Alumni House	<b>LIB</b>	Library
<b>ATAS</b>	Advanced Technology & Applied Sciences	<b>K</b>	K-Building
<b>BGS</b>	Business/General Studies	<b>PE-100</b>	Shower-Locker
<b>CC</b>	Classroom Complex	<b>PE-200</b>	Gymnasium
<b>CDC</b>	Child Development Center	<b>PE-300</b>	Activity Building
<b>CEC</b>	Community Education Center	<b>PE-400</b>	Offices
<b>CP</b>	Campus Police	<b>PE-500</b>	Golf
<b>CPT</b>	Central Plant	<b>PE-600</b>	Lifetime Fitness Center
<b>CS</b>	Chemical Storage	<b>PG</b>	Public Golf
<b>CUSTS</b>	Custodial Storage	<b>SME</b>	Sciences/Mathematics/Engineering Building
<b>EP</b>	Electrical Plant	<b>SS</b>	Saddleback Studies
<b>FA</b>	Fine Arts Complex	<b>SSC</b>	Student Services Center
<b>GC</b>	Grounds Complex	<b>T</b>	Transportation Yard
<b>GRNHS</b>	Horticulture Greenhouse	<b>VIL</b>	"Village" Classrooms (Multiple Buildings)
		<b>WH</b>	Warehouse

## 3 PROJECT DESCRIPTION

### 3.1 PROPOSED PROJECT

The proposed project is a modification to the previously approved renovation of the TAS Building (Site 1). The existing building is two stories and 36,600 GSF. The Program EIR evaluated the renovation of this building. The district now proposes to demolish this building due to geotechnical and building structural issues that made renovation infeasible and to replace it with a new 2-story, 45,000 GSF structure, to be called the “ATAS Building,” at a different location on the easterly side of Saddleback College campus (Site 2). As shown on Figure 2, the new building location would be where there are currently six existing tennis courts. The tennis courts would be relocated to the south nearer other physical education and recreation facilities (Site 3). Up to 52 parking spaces adjacent to the tennis courts may be removed or relocated as part of the project; no replacement or new parking is planned in excess of that evaluated in the EIR, because the number of parking spaces after the removal of these spaces was determined by the district to be sufficient for the demand. Figure 3 depicts the enlarged area of Site 2 shown on Figure 2 and a typical cross-section of the planned ATAS Building.

The proposed ATAS Building would be an increase of 8,400 GSF from the existing TAS Building. This increase would be accommodated in the increase of 838,510 GSF assumed at Saddleback College in the Program EIR. No additional FTES are expected beyond the increase of 6,110 FTES analyzed in the Program EIR.

During demolition of the existing TAS Building, an existing oak tree and garden area adjacent to the TAS Building would be protected and preserved to the degree feasible. Following demolition, the former TAS Building site would remain vacant and be vegetated for erosion control or used for temporary parking until future planning efforts at the campus determine what use, if any, is appropriate for that site.

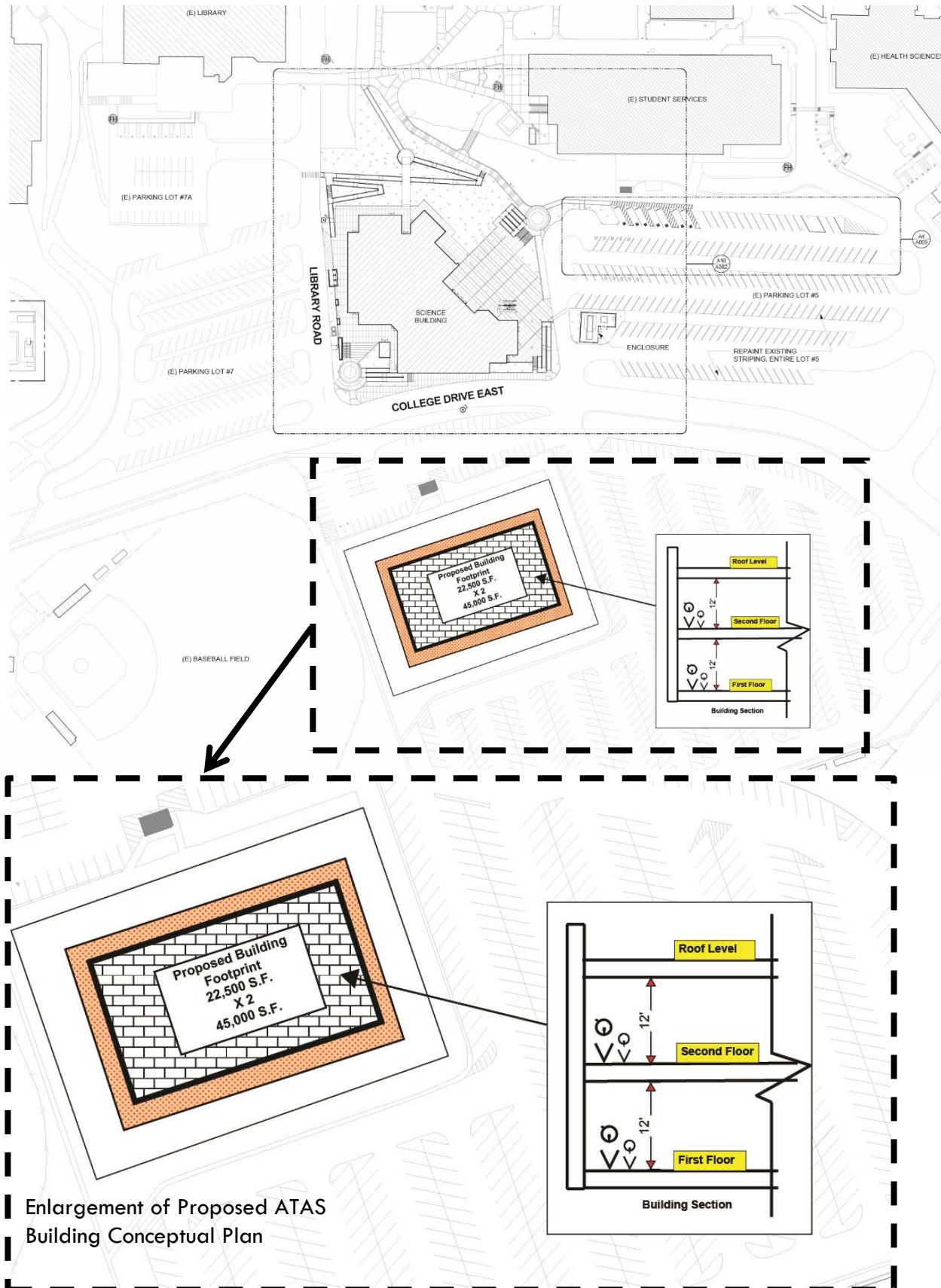
### 3.2 CONSTRUCTION

Construction of the project is anticipated to last from 12 to 15 months. To ensure a conservative analysis of air pollutant impacts, a 12-month period is assumed in this Environmental Checklist. As shown on Table 1, *Construction Schedule*, construction activities include demolition, site preparation, grading, building construction, paving, and architectural coatings.

**Table 1: Construction Schedule**

Construction Phase	Total Days
Demolition	20
Site Preparation	2
Grading	4
Building Construction	200
Architectural Coating	10
Paving	10

Figure 3: ATAS Building Conceptual Site Plan



## 4 DISCRETIONARY APPROVALS

The following discretionary approval and permits are anticipated to be necessary for implementation of the proposed project:

### **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

- Approval of Design/Build Contracts

This Environmental Checklist would also provide environmental information to responsible agencies and other public agencies that may be required to grant approvals or coordinate with SOCCCD as part of project implementation. These agencies include, but are not limited to the following:

### **OTHER AGENCIES**

- California Department of General Services, Division of the State Architect
- State Water Resources Control Board

## 5 ENVIRONMENTAL CHECKLIST FORM

### 5.1 BACKGROUND

<b>Date:</b>	July 5, 2017
<b>Project Title:</b>	ATAS Building
<b>Lead Agency:</b>	South Orange County Community College District 28000 Marguerite Parkway Mission Viejo, California 92692
<b>Lead Agency Contact:</b>	Dr. Debra Fitzsimons, Interim Chancellor (949) 582-4663
<b>Project Location:</b>	Saddleback College 28000 Marguerite Parkway Mission Viejo, California 92692
<b>Project Sponsor's Name and Address:</b>	South Orange County Community College District 28000 Marguerite Parkway Mission Viejo, California 92692
<b>General Plan and Zoning Designation:</b>	Mission Viejo General Plan: Community Facility Mission Viejo Zoning: CF (Community Facility)
<b>Project Description:</b>	The project is a modification to the previously approved renovation of the TAS Building (Site 1, Figure 2). The existing building is 2 stories and 36,600 GSF. The Program EIR evaluated the renovation of this building. It is now proposed that this building be demolished and replaced with a new 2-story, maximum 40-foot tall, 45,000 GSF structure, to be called the "ATAS Building," at a different location on the easterly side of the campus (Site 2). The new location is in place of six existing tennis courts, which would be relocated to the south nearer other physical education and recreation facilities (Site 3). Up to 52 parking spaces adjacent to the tennis courts may be removed or relocated as part of the project; no replacement or new parking is planned in excess of that evaluated in the EIR.
<b>Surrounding Land Uses and Setting:</b>	North: The Shops at Mission Viejo mall, commercial retail and services, Mission Hospital, apartments West: Apartments and commercial offices South: Single-family residences are to the south East: Arroyo Trabuco open space, Trabuco Creek
<b>Other Public Agencies Whose Approval is Required:</b>	<ul style="list-style-type: none"> <li>California Department of General Services, Division of the State Architect</li> <li>State Water Resources Control Board</li> </ul>

## 5.2 ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED

The environmental factors checked below (X) would be potentially affected by this project, involving at least one impact that is a "Significant Impact" as indicated by the checklist on the following pages.

<input type="checkbox"/>	Aesthetics	<input type="checkbox"/>	Agriculture and Forest Resources	<input type="checkbox"/>	Air Quality
<input type="checkbox"/>	Biological Resources	<input type="checkbox"/>	Cultural Resources	<input type="checkbox"/>	Geology/Soils
<input type="checkbox"/>	Greenhouse Gas Emissions	<input type="checkbox"/>	Hazards and Hazardous Materials	<input type="checkbox"/>	Hydrology/Water Quality
<input type="checkbox"/>	Land Use/Planning	<input type="checkbox"/>	Mineral Resources	<input type="checkbox"/>	Noise
<input type="checkbox"/>	Population/Housing	<input type="checkbox"/>	Public Services	<input type="checkbox"/>	Recreation
<input type="checkbox"/>	Transportation/Traffic	<input type="checkbox"/>	Tribal Cultural Resources	<input type="checkbox"/>	Utilities/Service Systems
<input type="checkbox"/>	Mandatory Findings of Significance				

## 5.3 DETERMINATION

On the basis of this initial evaluation:

- ☐ No substantial changes are proposed in the project and there are no substantial changes in the circumstances under which the project will be undertaken that will require major revisions to the previous approved ND or MND or certified EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects. Also, there is no "new information of substantial importance" as that term is used in CEQA Guidelines Section 15162(a)(3). Therefore, the previously adopted ND or MND or previously certified EIR adequately discusses the potential impacts of the project without modification.
- ☒ No substantial changes are proposed in the project and there are no substantial changes in the circumstances under which the project will be undertaken that will require major revisions to the previous approved ND or MND or certified EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects. Also, there is no "new information of substantial importance" as that term is used in CEQA Guidelines Section 15162(a)(3). Therefore, the previously adopted ND, MND or previously certified EIR adequately discusses the potential impacts of the project; however, minor changes require the preparation of an ADDENDUM.
- ☐ Substantial changes are proposed in the project or there are substantial changes in the circumstances under which the project will be undertaken that will require major revisions to the previous ND, MND or EIR due to the involvement of significant new environmental effects or a substantial increase in the severity of previously identified significant effects. Or, there is "new information of substantial importance," as that term is used in CEQA Guidelines Section 15162(a)(3). However, all new potentially significant environmental effects or substantial increases in the severity of previously identified significant effects are clearly reduced to below a level of significance through the incorporation of mitigation measures agreed to by the project applicant. Therefore, a SUBSEQUENT MND is required.

- ☐ Substantial changes are proposed in the project or there are substantial changes in the circumstances under which the project will be undertaken that will require major revisions to the previous environmental document due to the involvement of significant new environmental effects or a substantial increase in the severity of previously identified significant effects. Or, there is "new information of substantial importance," as that term is used in CEQA Guidelines Section 15162(a)(3). However, only minor changes or additions or changes would be necessary to make the previous EIR adequate for the project in the changed situation. Therefore, a SUPPLEMENTAL EIR is required.
- ☐ Substantial changes are proposed in the project or there are substantial changes in the circumstances under which the project will be undertaken that will require major revisions to the previous environmental document due to the involvement of significant new environmental effects or a substantial increase in the severity of previously identified significant effects. Or, there is "new information of substantial importance," as that term is used in CEQA Guidelines Section 15162(a)(3) such as one or more significant effects not discussed in the previous EIR. Therefore, a SUBSEQUENT EIR is required.

  
Signature

July, 5, 2017

Date

Dr. Debra L. Fitzsimons, Interim Chancellor  
Printed Name and Title

South Orange County Community College District



## 5.4 EVALUATION OF ENVIRONMENTAL IMPACTS

This section lists each environmental issue addressed in the Program EIR and is intended to provide evidence to substantiate the conclusions set forth herein. This Environmental Checklist identifies the environmental effects of the proposed project in comparison with the development contemplated in the Program EIR that was approved on June 25, 2012. Mitigation measures referenced herein are from the Mitigation Monitoring and Reporting Program adopted as part of the Program EIR.

This comparative analysis has been undertaken, pursuant to the provisions of the CEQA, to provide the factual basis for determining whether any changes in the proposed project, any changes in the circumstances, or any new information requires additional environmental review or preparation of a subsequent or supplemental EIR. Some changes and additions to the Program EIR and related Findings and Statement of Overriding Considerations are required for the proposed project, but such changes and additions do not involve new significant environmental impacts, a substantial increase in severity of significant impacts previously identified, substantial changes to the circumstances under which the proposed project is undertaken involving such new impacts or such a substantial increase in the severity of significant impacts, or new information of substantial importance as meant by CEQA Guidelines Section 15162. As such this Addendum is the appropriate means to document these textual changes. The basis for the findings listed in the Environmental Checklist are explained in Section 5.

### 5.4.1 Terminology Used in the Checklist

For each question listed in the Environmental Checklist, a determination of the level of significance of the impact is provided. Impacts are categorized in the following categories:

**Substantial Change in Project or Circumstances Resulting in New Significant Effects.** A Subsequent EIR is required when 1) substantial project changes are proposed or substantial changes to the circumstances under which the project is undertaken, and 2) those changes result in new significant environmental effects or a substantial increase in the severity of previously identified significant effects, and 3) project changes require major revisions of the EIR.<sup>1</sup>

**New Information Showing Greater Significant Effects than Previous EIR.** A Subsequent EIR is required if new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the EIR was certified, shows 1) the project will have one or more significant effects not discussed in the EIR; or 2) significant effects previously examined will be substantially more severe than shown in the EIR.<sup>2</sup>

**New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined.** A Subsequent EIR is required if new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the EIR was certified shows 1) mitigation measures or alternatives previously found not to be feasible would in fact be feasible (or new mitigation measures or alternatives are considerably different) and would substantially reduce one or more significant effects of the project, but the project proponents decline to adopt the mitigation measure or alternative.<sup>3</sup>

With regard to the foregoing three categories, a Supplement to an EIR can be prepared if the criterion for a Subsequent EIR is met, and only minor additions or changes would be necessary to

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<sup>1</sup> CEQA Guidelines. California Code of Regulations (CCR), Title 14, Division 6, Chapter 3, § 15162, as amended.

<sup>2</sup> CEQA Guidelines. § 15162.

<sup>3</sup> CEQA Guidelines. § 15162.



make the EIR adequately apply to the proposed project.<sup>4</sup>

**Minor Technical Changes or Additions.** An Addendum to the EIR is required if only minor technical changes or additions are necessary and none of the criteria for a subsequent EIR is met.<sup>5</sup>

**No Impact.** A designation of *no impact* is given when the proposed project would have no changes in the environment as compared to the original project analyzed in the EIR.

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<sup>4</sup> CEQA Guidelines, § 15163.

<sup>5</sup> CEQA Guidelines, § 15164.

## 5.5 ENVIRONMENTAL CHECKLIST QUESTIONS

5.1 AESTHETICS	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to aesthetics were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in any substantial adverse effect on a scenic vista, substantially damage scenic resources within a state scenic highway, substantially degrade the visual character or quality of the site or its surroundings, or create a new source of substantial light or glare that would adversely affect day or nighttime views in the area. No significant impacts were identified and no mitigation measures were required by the Program EIR.

### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would not place new structures or facilities on the site closer to any nearby trails, public roads, or residences. The proposed height of the ATAS Building (2 stories, up to 40 feet) is consistent with existing buildings on the campus and with the scale of development analyzed in the Program EIR. The project would be subject to the design standards included in the FMP, including guidance related to light spillover and light pollution. Based on these factors, and with compliance with standard regulatory requirements, the project would not result in aesthetics impacts beyond those previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

None.

Applicable Mitigation Measures from the Program EIR

None.

5.2 AGRICULTURE AND FOREST RESOURCES	Subsequent or Supplemental EIR			Addendum to EIR	
In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment Project; and the forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code section 12220(g)), timberland (as defined by Public Resources Code section 4526), or timberland zoned Timberland Production (as defined by Government Code section 51104(g))?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to agriculture and forest resources within the project area were analyzed in the Initial Study to the Program EIR. The Program EIR concluded that, due to the lack of farmland, forest land, agricultural or forest zoning, or Williamson Act contracts within Saddleback College, there would be no impacts related to agriculture and forest resources from build-out of the Saddleback College FMP. No impacts were identified and no mitigation measures were required by the Program EIR.

### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR. The project site does not contain any farmland, forest land, agricultural or forest zoning, or Williamson Act contracts. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

None.

Applicable Mitigation Measures from the Program EIR

None.

5.3 AIR QUALITY	Subsequent or Supplemental EIR			Addendum to EIR	
Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create objectionable odors affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to air quality were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not create objectionable odors affecting a substantial number of people, expose sensitive receptors to substantial concentrations of carbon monoxide, conflict with or obstruct implementation of the South Coast Air Quality Management District's (SCAQMD) 2007 Air Quality Management Plan, or violate an air quality standard or contribute substantially to an existing or project air quality violation during operations. The Program EIR identified potentially significant impacts related to the exposure of sensitive receptors to substantial concentrations of particulate matter (PM-10 and PM-2.5) during construction, the violation of the air quality standard for NO<sub>x</sub> during construction, and the generation of a cumulatively considerable net increase of criteria pollutants for which the region is non-attainment under an applicable federal or State ambient air quality standard. These impacts were mitigated by the implementation of SCAQMD Rules, which are included in the Program EIR as Mitigation Measures AQ-1 and AQ-2, and by Mitigation Measures AQ-3 (requiring the use of Tier 2 or better dozers and scrapers during construction) and AQ-4 (requiring staging areas at least 300 feet from sensitive receptors). With the implementation of these mitigation measures, impacts were determined to be less-than-significant.

### Impacts Associated with the Proposed Project

Air pollutant emissions from the proposed project were evaluated in the Air Quality and Greenhouse Gas Evaluation (Air Quality Evaluation) dated July 1, 2017, prepared by Urban Crossroads. The Air Quality Evaluation used the California Emissions Estimator Model to compare the emissions of the proposed project with those of the project modeled in the Program EIR.

Table AQ-1 compares construction-period emissions before mitigation calculated in the Program EIR with those of the proposed project before mitigation. As shown in the table, the proposed project would result in decreases in NO<sub>x</sub>, CO, SO<sub>x</sub>, PM-10, and PM-2.5 emissions compared to the project evaluated in the Program EIR. The decrease is due to new regulatory requirements and the natural turnover of older equipment that occurs over time, with newer equipment generating less pollution. An increase in VOC emissions is projected; however, the emissions remain below the SCAQMD regional threshold. Based on the data in Table AQ-1, the proposed project would not generate new significant impacts related to air pollution during the construction period. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required. Although not required to achieve the SCAQMD regional threshold, the project will be required to comply with Mitigation Measures AQ-1 through AQ-4, which would further reduce construction emissions.

**Table AQ-1: Construction-Period Air Pollutant Emissions**

Year	Emissions (pounds per day)					
	VOC	NO <sub>x</sub>	CO	SO <sub>x</sub>	PM10	PM2.5
<b>SOCCCD 2011 FMPs DEIR (before mitigation)</b>						
Maximum Daily Emissions	33.03	110.91	59.29	0.10	22.92	14.56
SCAQMD Regional Threshold	75	100	550	150	150	55
Threshold Exceeded?	NO	YES	NO	NO	NO	NO
<b>Proposed Project (before mitigation)</b>						
Maximum Daily Emissions	42.03	31.53	17.18	0.04	6.93	3.94
SCAQMD Regional Threshold	75	100	550	150	150	55
Net Change	+9	-79.38	-42.11	-0.06	-15.99	-10.62
Threshold Exceeded?	NO	NO	NO	NO	NO	NO
New Significant Impacts?	NO	NO	NO	NO	NO	NO

Table AQ-2 compares operational emissions calculated in the Program EIR with those of the proposed project. As shown in the table, the proposed project would result in decreases in VOC, NO<sub>x</sub>, CO, SO<sub>x</sub>, PM-10, and PM-2.5 emissions compared to the project evaluated in the Program EIR. Although the project includes a net increase in square footage of 8,400 GSF (a 1 percent increase to the previously-analyzed expansion of 838,510 GSF at the Saddleback College campus), as noted above, emissions would decrease due to new regulatory requirements and the natural turnover of older equipment that occurs over time, with newer equipment generating less pollution. Based on the data in Table AQ-2, the proposed project would not generate new significant impacts related to air pollution during the operational period. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

**Table AQ-2: Operational Air Pollutant Emissions**

Operational Activities- Total Maximum Daily Emissions	Emissions (pounds per day)					
	VOC	NOx	CO	SOx	PM10	PM2.5
<b>SOCCCD 2011 FMPs DEIR</b>						
Total Maximum Daily Emissions	25.10	47.97	160.18	0.65	77.16	4.27
SCAQMD Regional Threshold	55	55	550	150	150	55
Threshold Exceeded?	NO	NO	NO	NO	NO	NO
<b>Proposed Project</b>						
Total Maximum Daily Emissions	1.03	0.19	0.16	0.001	0.01	0.01
SCAQMD Regional Threshold	55	55	550	150	150	55
Threshold Exceeded?	NO	NO	NO	NO	NO	NO
Net Change	-24.07	-47.78	-160.02	-0.64	-77.15	-4.26
New Significant Impacts?	NO	NO	NO	NO	NO	NO

Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)  
Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

- SCAQMD Rules 402 (Nuisance), 403 (Fugitive Dust), 431.2 (Low Sulfur Fuel), 1113 (Architectural Coatings), and 1186/1186.1 (Street Sweepers).

Applicable Mitigation Measures from the Program EIR

**Mitigation Measure AQ-1:** The following measures shall be incorporated into project plans and specifications as implementation of Rule 403:

- All clearing, grading, earth-moving, or excavation activities shall cease when winds exceed 25 mph per SCAQMD guidelines in order to limit fugitive dust emissions.
- The contractor shall ensure that all disturbed unpaved roads and disturbed areas within the Project are watered at least three times daily during dry weather. Watering, with complete coverage of disturbed areas, shall occur at least three times a day, preferably in the mid-morning, afternoon, and after work is done for the day.
- The contractor shall ensure that traffic speeds on unpaved roads and Project site areas are reduced to 15 miles per hour or less to reduce PM<sub>10</sub> and PM<sub>2.5</sub> fugitive dust haul road emissions by approximately 44%.

**Mitigation Measure AQ-2:** The California Air Resources Board, in Title 13, Chapter 10, Section 2485, Division 3 of the of the California Code of Regulations, imposes a requirement that heavy duty trucks accessing the site shall not idle for greater than five minutes at any location. This measure is intended to apply to construction traffic. Prior to issuance of a grading permit, the grading plans shall reference that a sign shall be posted on-site stating that construction workers need to shut off engines after five minutes of idling.



**Mitigation Measure AQ-3:** Grading plans, construction specifications and bid documents shall include notation that all Rubber Tired Dozers and Scrapers shall be CARB Tier 2 Certified or better. The South Orange County Community College District shall review grading plans, construction specifications, and bid documents for conformance with this mitigation measure prior to approval of grading plans and issuance of grading permits.

**Mitigation Measure AQ-4:** In order to reduce localized Project impacts to sensitive receptors in the Project vicinity during construction, construction equipment staging areas shall be located at least 300 feet away from sensitive receptors.

Source:

Urban Crossroads. (2017, July 1). SOCCCD TAS Building Focused Air Quality and Greenhouse Gas Evaluation.

5.4 BIOLOGICAL RESOURCES	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to biological resources were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in substantial interference with the movement of any native resident or migratory fish or wildlife species or with wildlife corridors, adversely impact riparian habitat or other sensitive natural community, adversely impact any federally-protected wetlands, conflict with any local policies or ordinances protecting biological resources, or conflict with any Habitat Conservation Plan or Natural Community Conservation Plan. The Program EIR identified potentially significant impacts on the active nests of migratory and native bird species; this was mitigated by Mitigation Measure BIO-1, requiring nesting bird surveys by a biologist prior to land clearing. With the implementation of this mitigation measure, impacts were determined to be less-than-significant.

### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same type and scope of uses contemplated in the Program EIR. The project area is not identified in the Program EIR as having any sensitive habitats or resources; the only such resource at Saddleback College was a 0.25-acre area adjacent to Trabuco Creek, which would not be affected by the project. In addition, the project would be subject to Mitigation Measure BIO-1.

It is noted that adjacent to the existing TAS Building is a mature oak tree and the California Native Garden, a garden of native plant species maintained by Saddleback College students and used as a “living laboratory” for educational purposes by various programs. Neither the oak tree nor the garden were considered sensitive biological resources in the Program EIR; however, as a Project Design Feature, the campus will seek to preserve these areas. Even if the oak tree or garden are not preserved during demolition activities, because they are not considered sensitive biological resources, no additional impacts to biological resources would occur.

With compliance with standard regulatory requirements and Mitigation Measure BIO-1, the project would not result in impacts related to biological resources beyond that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

#### Project Design Features (PDFs)

##### *PDFs*

- During campus design, demolition, land clearing, and construction activities, Saddleback College will seek to preserve the existing mature oak tree and native garden in the vicinity of the existing TAS Building, subject to health and safety conditions, reasonable financial costs, and the ultimate build-out plan for the campus.

##### *PPPs*

None.

### Applicable Mitigation Measures from the Program EIR

**Mitigation Measure BIO-1:** Prior to land-clearing activities from February 1 through August 31, a qualified biologist shall first evaluate the type and extent of vegetation removal. As determined necessary, the biologist shall conduct a nesting survey to identify any direct or indirect impacts to actively nesting birds. If direct or indirect impacts are identified, the biologist shall specify the appropriate mitigation measure(s) for these impacts. Such measures may include avoidance of occupied nests, working outside an established buffer area, modified scheduling of grading and clearing, and monitoring of active nests during construction.

5.5 CULTURAL RESOURCES	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/ No Impact
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Disturb a tribal cultural resource?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to cultural and paleontological resources were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in a substantial adverse change in the significance of a historical resource or an archaeological resource, or disturb any human remains, including remains interred outside of formal cemeteries. The Program EIR identified potentially significant impacts related to the destruction of unique paleontological resources or sites or unique geologic features; this was mitigated by Mitigation Measures PR-1 (requiring an assessment of the proposed depth of excavations and grading compared to prior disturbances at the project site), PR-2 (paleontological supervision if resources are uncovered in shallow excavations), and PR-3 (paleontological monitoring for excavations deeper than 5 feet, where a site is found to have paleontological sensitivity). With the implementation of these mitigation measures, impacts were determined to be less-than-significant.

#### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same type and scope of uses contemplated in the Program EIR. The existing TAS building to be demolished as part of the project is not considered a historic resource. In addition, the project would be subject to Mitigation Measures PR-1, PR-2, and PR-3.

With compliance with standard regulatory requirements and Mitigation Measures PR-1, PR-2, and PR-3, the project would not result in impacts related to cultural or paleontological resources beyond

that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)  
Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

- Health and Safety Code Section 7050.5
- Public Resources Code Section 5097.98

Applicable Mitigation Measures from the Program EIR

**Mitigation Measure PR-1:** Prior to any excavation or grading, the district shall compare the limits of proposed excavations with the depth and lateral extent of existing sub-surface disturbances, including foundations, utility and fill materials. The district shall determine the extent of sub-surface disturbances by using information including, but not limited to, as-built construction plans, underground utility surveys, and/or historic or recent geotechnical information, including boring and trenching logs.

**Mitigation Measure PR-2:** Should resources be uncovered as a result of campus grading and/or excavation shallower than five feet, a qualified paleontologist shall be retained and notified, and work in the area of the find shall cease until a paleontological monitor under the supervision of the qualified paleontologist arrives. The paleontological monitor shall have the authority to halt or divert any activities adversely impacting potentially significant paleontological resources, and those resources must be recovered, analyzed, and curated with the Natural History Museum of Los Angeles County.

**Mitigation Measure PR-3:** Based on information obtained from compliance with Mitigation Measure PR-1, and should excavations exceed five feet in depth, a qualified paleontologist shall be retained to conduct additional paleontological assessment using pre-construction geotechnical surveys to better define the subsurface geological features of the campuses. Data from the geotechnical surveys will help define the vertical and horizontal distribution of paleontologically sensitive subsurface units to assist in the accurate development of any monitoring requirements. Should that data indicate paleontological sensitivity, the following shall occur:

- A qualified paleontologist shall be retained to attend a pre-construction meeting with construction personnel. The paleontologist shall inform construction personnel that fossils may be encountered, and provide information on the appearance of fossils, the role of paleontological monitors, and on proper notification procedures; and
- A paleontological monitor under the supervision of a qualified paleontologist shall monitor all earth-moving activities with potential to disturb previously undisturbed paleontologically sensitive sediment. The paleontological monitor shall have the authority to halt or divert any activities adversely impacting potentially significant paleontological resources, and those resources must be recovered, analyzed, and curated with the Natural History Museum of Los Angeles County.

5.6 GEOLOGY AND SOILS	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to geology and soils were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in the exposure of people or structures to substantial adverse effects related to the rupture of a known earthquake fault, or seismic-related ground failure or landslides; result in substantial soil erosion or the loss of topsoil; or be located on a geologic unit or soil that is unstable, and that could result in landslide, lateral spreading, subsidence, liquefaction, or collapse. No septic systems or alternative wastewater disposal systems are planned at the campus, and there was therefore determined to be no impact related to such facilities. Potentially significant impacts were identified related to strong seismic groundshaking and expansive soils; however, these impacts were determined to be mitigated to below a level of significance through the application of standard

building code requirements, which mandate the implementation of design standards derived from site-specific geotechnical investigations. No mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same types of structures and land uses contemplated in the Program EIR. The project would be subject to standard regulatory requirements that would minimize impacts related to geology and soils, such as the preparation of a geotechnical investigation and compliance with building code requirements.

Through compliance with standard regulatory requirements, the project would not have the potential to be impacted geology and soil conditions beyond that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

##### *PDFs*

None.

##### *PPPs*

- California Building Code
- California Education Code (Field Act)

#### Applicable Mitigation Measures from the Program EIR

None.

5.7 GREENHOUSE GAS EMISSIONS	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to greenhouse gas (GHG) emissions were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not generate GHG emissions that may have a significant impact on the environment and would not conflict with an applicable plan, policy, or regulation adopted for the purpose of reducing GHG emissions. No mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

GHG emissions from the proposed project were evaluated in the Air Quality and Greenhouse Gas Evaluation (Air Quality Evaluation) dated July 1, 2017, prepared by Urban Crossroads. The Air Quality Evaluation used the California Emissions Estimator Model to model GHG emissions from the project. A screening threshold of 3,000 MTCO<sub>2e</sub> per year was used to determine if additional analysis was required. This screening threshold is widely accepted, is used by numerous agencies in the South Coast Air Basin, and is based on the SCAQMD's proposed GHG screening threshold for stationary source emissions for non-industrial projects, as described in the SCAQMD's Interim CEQA GHG Significance Threshold for Stationary Sources, Rules and Plans.

As shown in Table GHG-1, the annual GHG emissions associated with the construction and operation of the proposed project are estimated to be 277.27 MTCO<sub>2e</sub> per year, including construction emissions amortized over 30 years. As shown, the proposed project would not exceed the 3,000 MTCO<sub>2e</sub> threshold. As such, the proposed project would result in a less than significant impact with respect to GHG emissions and no mitigation is required. Additionally, the project's GHG emissions are substantially less than the 9,511.26 MTCO<sub>2e</sub> per year disclosed in the Program EIR. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.



**Table GHG-1: Greenhouse Gas Emissions**

Emission Source	Emissions (metric tons per year)			
	CO <sub>2</sub>	CH <sub>4</sub>	N <sub>2</sub> O	Total CO <sub>2</sub> E
Construction Emissions (amortized)	3.47	0.001	--	3.49
Operational Emissions	252.98	0.08	0.004	994.97
<b>Total CO<sub>2</sub>E (All Sources)</b>	<b>277.27</b>			
<b>SCAQMD Threshold (CO<sub>2</sub>E)</b>	<b>3,000</b>			
<b>Threshold Exceeded?</b>	<b>NO</b>			

Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)  
Project Design Features (PDFs)

*PDFs*  
None.

*PPPs*  
None.

Applicable Mitigation Measures from the Program EIR  
None.

Source  
Urban Crossroads. (2017, July 1). SOCCCD TAS Building Focused Air Quality and Greenhouse Gas Evaluation.

5.8 HAZARDS AND HAZARDOUS MATERIALS	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to hazards and hazardous materials were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in any impacts related to hazardous waste sites, aviation, interference with emergency response or evacuation plans, or wildland fires. Significant impacts were identified related to the routine transport, use, or disposal of hazardous materials; reasonably foreseeable upset and accident conditions involving the release of hazardous materials; and the handling of hazardous materials within one-quarter mile of a school. These impacts relate to the handling of hazardous chemicals used in routine maintenance and cleaning activities, older structures constructed with asbestos-containing materials (ACMs) and lead-based paint (LBP), and science

laboratories that handle nominal amounts of hazardous materials. To mitigate these impacts to below a level of significance, Mitigation Measures HAZ-1 (evaluation for LBPs and organochlorine pesticides prior to structural demolition), HAZ-2 (evaluation of toxic substances from pesticides and fertilizers in areas proposed for development that were previously farmed), and HAZ-3 (evaluation of ACMs prior to structural demolition of buildings constructed in 1978 or earlier) were incorporated into the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same educational and support land uses contemplated in the Program EIR. The project would be subject to standard regulatory requirements that would minimize impacts related to hazards and hazardous materials, including compliance with federal and State laws governing the transport, disposal, and release of toxic chemicals; requiring that such chemicals be tracked and inventoried; and mandating the implementation of hazardous materials business plans and emergency response plans. In addition, the project would be subject to Mitigation Measure HAZ-1. Mitigation Measure HAZ-2 is not applicable as the Sites have not been used for agriculture, and would therefore not have been exposed to agricultural pesticides, and Mitigation Measure HAZ-3 is not applicable as the existing TAS Building was constructed after 1978.

With compliance with standard regulatory requirements and Mitigation Measure HAZ-1, the project would not result in impacts related to hazards and hazardous materials beyond that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

##### *PDFs*

None.

##### *PPPs*

- Comprehensive Environmental Response, Compensation, and Liability Act
- Superfund Amendment and Reauthorization Act Title II
- Code of Federal Regulations, Title 49
- Resource Conservation and Recovery Act
- California Hazardous Waste Control Law of 1972
- California Code of Regulations, Titles 8, 22, 23, and 27
- Hazardous Materials Release Response Plans and Inventory Law of 1986
- SCAQMD Rule 1403 (Asbestos)

#### Applicable Mitigation Measures from the Program EIR

**Mitigation Measure HAZ-1:** Prior to structural demolition, whether full or partial, the SOCCCD shall evaluate the potential presence of lead-based paint and organochlorine pesticides. In so doing, the SOCCCD will comply with DTSC recommendations for investigation and mitigation as provided in DTSC's "Interim Guidance, Evaluation of School Sites with Potential Soil Contamination as a Result of Lead From Lead-Based Paint, Organochlorine Pesticides from Termiticides, and Polychlorinated Biphenyls from Electrical Transformers," dated June 9, 2006.

5.9 HYDROLOGY AND WATER QUALITY	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Violate any water quality standards or waste discharge requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Otherwise substantially degrade water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j) Inundation by seiche, tsunami, or mudflow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to hydrology and water quality were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback

College would not result in any substantial alteration to the existing drainage pattern on the site, which could result in flooding, erosion, or siltation; create or contribute runoff water would exceed the capacity of stormwater drainage systems; generate substantial amounts polluted runoff; violate any water quality standards or waste discharge requirements; place housing within a flood zone; place within a 100-year flood zone structures that would impede or redirect flood flows; expose people or structures to flooding from the failure of a levee or dam; be subject to inundation by seiche, tsunami, or mudflow; or substantially deplete groundwater supplies. No significant impacts were identified and no mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same educational and support land uses contemplated in the Program EIR. The project would be subject to standard regulatory requirements that would minimize impacts related to hydrology and water quality, including preparation of a Stormwater Pollution Prevention Plan for the construction period, which would contain best management practices (BMPs).

Sites 1 and 2 are currently fully developed with impervious surfaces. Site 3 is located within a cluster of recreational facilities and is partially pervious. The proposed condition following the ATAS Building construction would include impervious surfaces in similar amount to the current condition. None of the Sites are near any natural waterway and would not cause erosion or siltation due to a change in the course of a stream.

The Sites are not within a 100-year flood hazard area; an area affected by seiche, tsunami, or mudflow; or an area that would be affected by levee or dam failures.

Based on these factors, and compliance with standard regulatory requirements, the project would not have the potential to impact hydrology and water quality beyond that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

##### Project Design Features (PDFs)

###### *PDFs*

None.

###### *PPPs*

- Stormwater Pollution Prevention Plan

#### Applicable Mitigation Measures from the Program EIR

None.

5.10 LAND USE AND PLANNING	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to land use and planning were analyzed in the Initial Study to the Program EIR. The Program EIR concluded that build-out of the 2011 Facilities Master Plan for the Saddleback College campus, which has been in operation for 50 years, would not have the potential to divide an established community or conflict with any land use plan or habitat conservation plan. No impacts were identified and no mitigation measures were required by the Program EIR.

### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus, and would not impact any parcels beyond those analyzed in the Program EIR. As the project is entirely within the existing campus, there would be no increase in impacts related to the division of an established community or conflicts with any applicable land use plan or habitat conservation plan. The project would be consistent with the 2011 Facilities Master Plan for Saddleback College because the project would not increase the total square footage or FTES assumed in the Plan. The demolition of the existing TAS building is not a significant deviation from the Plan as the TAS building was expected to be significantly renovated; however, due to geotechnical and structural issues with the planned renovation, renovation was not deemed feasible. The new ATAS building would be adjacent to other planned improvements analyzed in the Program EIR, including the new Science building to the west of Site 2. The replacement tennis courts are also planned adjacent to existing recreational facilities (Baseball and Practice Fields). The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)  
Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

None.

Applicable Mitigation Measures from the Program EIR

None.

5.11 MINERAL RESOURCES	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to mineral resources were analyzed in the Initial Study to the Program EIR. The Program EIR concluded that, due to the existing operation of the campus as an educational institution, and with no identified mineral resources present in the area, there would be no impacts to mineral resources. No mitigation measures were required by the Program EIR.

### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus, and would not impact any parcels beyond those analyzed in the Program EIR. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to mineral resources and no further analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

PDFs  
None.

PPPs  
None.

### Applicable Mitigation Measures from the Program EIR None.



5.12 NOISE	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to noise were analyzed in the Program EIR. Noise-generating activities analyzed in the Program EIR included demolition and construction of buildings and other site improvements on the campus, traffic, sports and other campus activities. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in the exposure of persons to, or generation of, excessive groundborne vibration or groundborne noise levels or noise levels in excess of applicable general plan or noise ordinance standards; result in a substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project; or expose persons working in the project area to excessive noise levels from airports or airstrips. The Program EIR identified potentially significant impacts related to substantial temporary or periodic increases in ambient noise levels. This was mitigated by Mitigation Measures NOI-1 (requiring mufflers on construction equipment), NOI-2 (placing construction staging areas away from noise-sensitive receptors), and NOI-3 (limiting haul truck operating hours). With the implementation of these mitigation measures, impacts were determined to be less-than-significant.

### Impacts Associated with the Proposed Project

The proposed project would not impact any parcels beyond those analyzed in the Program EIR, and would contain the same type and scope of uses contemplated in the Program EIR. The project area is central to the Saddleback College campus and the project would not result in new noise-generating activities closer to off-campus noise-sensitive receptors than had previously been evaluated. The project includes the demolition of the existing TAS Building and construction of a slightly larger ATAS Building. This would not result in an increase in the overall increased square footage or FTES assumed in the Program EIR. The demolition and construction activities were analyzed in the Program EIR. Therefore, the project would not have the potential to result in substantial short- or long-term increases in ground-borne vibration or noise or ambient noise. During construction, the project would be subject to Mitigation Measures NOI-1, NOI-2, and NOI-3.

With compliance with standard regulatory requirements and Mitigation Measures NOI-1, NOI-2, and NOI-3, the project would not result in noise impacts beyond that previously analyzed. The project is therefore within the scope of analysis in the Program EIR and no further environmental analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

#### Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

None.

### Applicable Mitigation Measures from the Program EIR

**Mitigation Measure NOI-1:** All equipment shall be equipped with properly operating and maintained mufflers.

**Mitigation Measure NOI-2:** Equipment and materials shall be staged in areas that will create the greatest distance between construction-related noise sources and the noise-sensitive receptors nearest the constructions sites.

**Mitigation Measure NOI-3:** Haul trucks and other construction-related trucks traveling to and from any individual project site shall be restricted to the same hours specified for the operation of construction equipment. To the extent feasible, haul routes shall not pass directly by sensitive land uses.

5.13 POPULATION AND HOUSING	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to population and housing were analyzed in the Initial Study to the Program EIR. The Program EIR determined that, as build-out of the FMPs is intended to respond to growing demands for educational services, the added facilities would not induce substantial population growth. The Program EIR also found no impacts due to the displacement of substantial numbers of existing housing or substantial numbers of people. No mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus. The project includes a demolition of the existing TAS Building and construction of a slightly larger ATAS Building. This would not result in an increase in the overall increased square footage or FTES assumed in the Program EIR. Because there would be no increase in FTES, the project would not have the potential to induce substantial population growth. The relocated facilities are all within the existing campus boundaries and would not displace any housing or people. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to population and housing and no further analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

##### Project Design Features (PDFs)

PDFs

None.

PPPs

None.

Applicable Mitigation Measures from the Program EIR  
None.

5.14 PUBLIC SERVICES	Subsequent or Supplemental EIR			Addendum to EIR	
a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
Fire protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Police protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to public services were analyzed in the Initial Study to the Program EIR. The Program EIR determined that the added facilities as part of the build-out of the FMPs would not burden existing fire or police services to the extent that new fire or police stations would be required. The Program EIR determined the build-out of Saddleback College would have no impact on schools, parks, or other public facilities. No mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus. The project includes a demolition of the existing TAS Building and construction of a slightly larger ATAS Building. This would not result in an increase in the overall increased square footage or FTES assumed in the Program EIR; therefore, the project would not create the need for the construction of new or expanded fire or police stations. The modified plan for Saddleback College would continue to have no effect on schools, parks, or other public facilities. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to public services and no further analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

PDFs  
None.

PPPs  
None.

#### Applicable Mitigation Measures from the Program EIR None.

5.15 RECREATION	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/ No Impact
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to recreation were analyzed in the Initial Study to the Program EIR. The Program EIR determined that the build-out of Saddleback College would add new recreational facilities to the campus and would not have the potential to create significant impacts on facilities beyond the campus. No mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus. The ATAS Building is planned for construction on a site presently occupied by six tennis courts. However, the tennis courts would be relocated to another location within the campus, resulting in no net loss of recreational facilities. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to recreation and no further analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

##### Project Design Features (PDFs)

*PDFs*

None.

*PPPs*

None.

#### Applicable Mitigation Measures from the Program EIR

None.

5.16 TRIBAL CULTURAL RESOURCES	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code section 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Summary of Impacts in the Program EIR

Impacts related to tribal cultural resources were analyzed as part of the Cultural and Paleontological Resources section of the Program EIR. Preparation of the Program EIR included a Sacred Lands File search through the Native American Heritage Commission (NAHC). The NAHC additionally provided a list of local American Indian contacts. Outreach via a series of letters, emails, and phone calls occurred with a total of 13 contacts. The Sacred Lands file search identified no American Indian resources within the Saddleback College campus or within a 1/2-mile radius, and outreach to the local tribal representatives yielded no specific information or concerns about development on the campus. There were no impacts to tribal cultural resources and no mitigation measures were required by the Program EIR.

#### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus. The project area is centrally located on the campus and would not impact any areas beyond the campus boundary. The project is therefore within the scope of analysis for tribal cultural resources in the Program EIR; there would be no new impacts to recreation and no further analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

##### Project Design Features (PDFs)

PDFs  
None.

PPPs  
None.

Applicable Mitigation Measures from the Program EIR

None.



5.17 TRANSPORTATION AND TRAFFIC	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with adopted policies, plans or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to transportation and traffic were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not result in a change in air traffic patterns that would result in substantial safety risks; substantially increase hazards due to a design feature or incompatible uses; result in inadequate emergency access; or conflict with adopted policies, plans, or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities. The Program EIR identified potentially significant impacts related to a conflict with an applicable plan, ordinance, or policy establishing measures of effectiveness for the performance of the circulation system, including the Congestion Management Program; this was mitigated by Mitigation Measure TRA-1, requiring the district to coordinate with the City of Mission Viejo, Orange County Transportation Authority, and California Department of Transportation in the identification, planning, and fair-share funding of improvements at the intersection of Crown Valley Parkway with Avery Parkway and Marguerite Parkway. With the implementation of this mitigation measure,

impacts at the Crown Valley/Avery intersection were determined to be less-than-significant. However, because there were no plans for improvement and no identified feasible enhancements to the Crown Valley/Marguerite intersection, impacts at that location were determined to be significant and unavoidable.

#### Impacts Associated with the Proposed Project

Traffic impacts from the proposed project were evaluated in the Trip Generation Evaluation dated July 1, 2017, prepared by Urban Crossroads. The Trip Generation Evaluation determined that the Program EIR identified 740 a.m. peak hour trips, 700 p.m. peak hour trips, and 7,160 daily trips at buildout of the Saddleback College campus. These trip estimates were based on projected counts of full-time equivalent faculty (FTEF).

The project includes a demolition of the existing TAS Building and construction of a slightly larger ATAS Building. This would not result in an increase in the overall increased square footage assumed in the Program EIR. The new building would be used to enhance educational programs at the campus, and would not result in an increase in the number of students or faculty using the facilities beyond the increase examined in the Program EIR. No increase in the anticipated FTEF load of the campus—which is the basis of the Program EIR traffic analysis—is included as part of the project. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to transportation and traffic and no further analysis is required.

#### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs) Project Design Features (PDFs)

*PDFs*  
None.

*PPPs*  
None.

#### Applicable Mitigation Measures from the Program EIR

**Mitigation Measure TRA-1:** The South Orange County Community College District shall coordinate with the City of Mission Viejo, the Orange County Transportation Authority, and the California Department of Transportation in the identification, planning and fair-share funding of intersection improvements at Marguerite Parkway and Avery Parkway. The district shall participate in a fair-share funding program that would ensure improvement of the Marguerite/Avery intersection to a minimum Level of Service D by the year 2030. If feasible improvements are identified for the intersection of Marguerite Parkway with Crown Valley Parkway, the district shall likewise participate in a fair-share funding program that would ensure improvement of the Marguerite/Crown Valley intersection to a minimum Level of Service E by the year 2030.

#### Source

Urban Crossroads. (2017, July 1). SOCCCD TAS Building Trip Generation Evaluation.

5.18 UTILITIES AND SERVICE SYSTEMS	Subsequent or Supplemental EIR			Addendum to EIR	
Would the project:	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### Summary of Impacts in the Program EIR

Impacts related to utilities and service systems were analyzed in the Program EIR. The Program EIR concluded that with the implementation of regulatory requirements, the build-out of Saddleback College would not require or result in the construction of new or expanded water or wastewater facilities, the construction of which could cause significant environmental effects; require new or expanded entitlements for water supplies; exceed the wastewater treatment requirements of the San Diego Regional Water Quality Control Board; result in a determination by the Moulton Niguel Water District that it has inadequate capacity to serve the project's projected wastewater demand; be served by a landfill with insufficient permitted capacity to accommodate the project's solid waste disposal needs; be in noncompliance with federal, state, and local statutes and regulations related to solid waste; or result in the inefficient or unnecessary consumption of energy. No significant impacts were identified and no mitigation measures were required by the Program EIR.

### Impacts Associated with the Proposed Project

The proposed project modifies the build-out location of select facilities within the Saddleback College campus. The project includes a demolition of the existing TAS Building and construction of a slightly larger ATAS Building. This would not result in an increase in the overall increased square footage or FTES assumed in the Program EIR; therefore, the project would not have the potential to substantially increase demands on utilities and service systems, including water, wastewater, solid waste, storm drainage, and energy infrastructure, services, and supplies. The project is therefore within the scope of analysis in the Program EIR; there would be no new impacts to population and housing and no further analysis is required.

### Project Design Features & Standard Conditions/Existing Plans, Programs, or Policies (PPPs)

#### Project Design Features (PDFs)

##### *PDFs*

None.

##### *PPPs*

- California Energy Code
- California Green Building Standards Code

### Applicable Mitigation Measures from the Program EIR

None.

5.19 MANDATORY FINDINGS OF SIGNIFICANCE	Subsequent or Supplemental EIR			Addendum to EIR	
	Substantial Change in Project or Circumstances Resulting in New Significant Effects	New Information Showing Greater Significant Effects than Previous EIR	New Information Identifying New Mitigation or Alternative to Reduce Significant Effect is Declined	Minor Technical Changes or Additions	No New Impact/No Impact
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As described in Items 5.4 and 5.5, above, with implementation of regulatory requirements and Mitigation Measure BIO-1, there would be no impacts related to biological or cultural resources resulting from the project.

The Program EIR identified cumulatively considerable impacts related to traffic. As discussed in Item 5.16, above, the proposed project would not substantially increase this impact. The project has not been found to generate new or substantially more severe environmental effects than those previously analyzed in the Program EIR.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Saddleback College Advanced Technology and Applied Science (ATAS) Renovation, Revision of the ATAS Renovation Project to the ATAS Building Project

**ACTION:** Approval

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### **BACKGROUND**

On June 26, 2017, the Board of Trustees approved staff to address associated adjustments to the Program Environmental Impact Report for the 2011 Facilities Master Plan.

On November 17, 2016, district staff met with the ATAS division to discuss the possibility of a new building instead of renovating the existing building. Faculty supported a feasibility study and on December 12, 2016, the Board approved the recommendation that no additional money be spent and allowances be made for the exploration of a new building. Staff evaluated existing conditions and projected growth for 15 years in order to define the anticipated facilities need. On May 18, 2017 and June 21, 2017 staff and faculty met to discuss the project program and faculty supported a recommendation to move forward with a new building.

### **STATUS**

Staff recommends the project be revised from renovation of the existing 36,600 square foot (SF) to a new 45,000 SF building. The project budget is estimated at \$47,175,000.

Basic aid funds are available in the approved project budget of \$20,545,000. Additional funding will be requested during the upcoming basic aid allocation cycle.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve a revision of the ATAS Renovation project to the ATAS Building project, a new 45,000 square foot building with an estimated project budget of \$47,175,000.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Saddleback College Advanced Technology and Applied Science (ATAS) Building, Adopt Resolution 17-21 Design-Build Delivery Method

**ACTION:** Approval

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### **BACKGROUND**

On March 26, 2012, the Board of Trustees adopted a resolution authorizing the use of Design-Build Procurement. California Education Code section 81700, *et seq.*, authorizes California community college districts to use the design-build delivery method on public works of improvement costing in excess of \$2.5 million. The district's use of the design-build delivery method shall either (1) reduce comparable costs of the projects, or (2) expedite completion of the project, or (3) provide features and benefits unavailable through the traditional design-bid-build process.

At this July 17, 2017 board meeting, staff is recommending the Board approve revision of the ATAS Renovation project to the ATAS Building project, a new 45,000 square foot building with an estimated project budget of \$47,175,000.

### **STATUS**

Staff is recommending the Board authorize the use of design-build for the Saddleback College ATAS Building project. California Education Code section 81702(a) requires the Governing Board adopt a resolution (EXHIBIT A) authorizing the use of design-build prior to entering into a design-build contract.

Basic aid funds are available in the approved project budget of \$20,545,000. Additional funding will be requested during the upcoming basic aid allocation cycle.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees adopt Resolution No. 17-21 (EXHIBIT A) to authorize the use of Design-Build for Saddleback College ATAS Building project, a new 45,000 square foot building with an estimated project budget of \$47,175,000.

RESOLUTION NO. 17-21

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUTHORIZING DESIGN-BUILD PROCUREMENT FOR THE ATAS BUILDING PROJECT

July 17, 2017

**WHEREAS**, California Education Code section 81700, *et seq.*, authorizes California community college districts such as South Orange County Community College District (the “District”), to use the Design-Build delivery method on public works of improvement costing in excess of \$2.5 million; and,

**WHEREAS**, California Education Code section 81702(a) requires the Governing Board to adopt a resolution approving the use of the Design-Build delivery method prior to entering into a Design-Build contract; and,

**WHEREAS**, pursuant to California Education Code section 81702(a), the Governing Board has reviewed the guidelines developed pursuant to former Education Code section 81706; and,

**WHEREAS**, the Governing Board finds that use of the Design-Build delivery method for public works should either (1) reduce comparable costs of the projects, or (2) expedite completion of the project, or (3) provide features and benefits unavailable through the traditional Design-Bid-Build process; and,

**WHEREAS**, the Request for Proposal (“RFP”) package for Design-Build procurement will conform to State Law and provide the minimum performance criteria and design standards for the Project; and

**WHEREAS**, the RFP will also identify the basic scope, concept drawings and needs of the Project, the expected cost range, and other information deemed necessary to inform interested parties of the contracting opportunity; and

**WHEREAS**, the RFP will define the factors and sub-factors that the District reasonably expects to consider in evaluating proposals, including cost or price and all non-price related factors and sub-factors, the methodology and rating or weighting scheme that will be used in evaluating competitive proposals; and

**WHEREAS**, to the extent the District wishes to reserve the right to hold discussions or negotiations with responsive bidders, the RFP will define the applicable rules and procedures to ensure that any discussions or negotiations are conducted in a fair and impartial manner.

**NOW, THEREFORE, BE IT RESOLVED**, that the South Orange County Community College District Board of Trustees hereby declares its intention to commence the process for



Design-Build for the ATEP Irvine Valley College First Building project in accordance with applicable State Law, guidelines, processes, and on terms and conditions set forth therein;

**PASSED AND ADOPTED**, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on July 17, 2017.

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Timothy Jemal, President

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James R. Wright, Vice President

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David B. Lang, Clerk

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T.J. Prendergast, III, Member

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Marcia Milchiker, Member

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Barbara J. Jay, Member

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Terri Whitt, Member

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Debra L. Fitzsimons, Interim Chancellor  
And Secretary to the Governing Board

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: ATEP Site Utilities and Infrastructure Phase I Project, Adopt Resolution No. 17-19, Intention to Enter into an Agreement with Pacific Bell Telephone Company dba AT&T California for Grant of Easement at ATEP and to Conduct a Public Hearing

**ACTION:** Approval

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### **BACKGROUND**

On June 22, 2015, the Board of Trustees approved the ATEP IVC First Building Design-Build agreement and on October 24, 2016, the Board of Trustees approved a construction agreement for the ATEP Utilities Infrastructure Phase I project.

ATEP Utilities Infrastructure Phase I project requires telecommunications that will provide service to ATEP IVC First Building. Pacific Bell Telephone Company dba AT&T California (AT&T) is requesting an easement for utilities that will provide this service.

California Education Code 81310 et seq. requires the Board adopt a resolution (EXHIBIT A) declaring its intention to convey any real property belonging to the district and to conduct a public hearing prior to entering into the dedication or conveyance of any property.

### **STATUS**

Staff worked with AT&T to develop the easement documents and obtained legal counsel review. AT&T's requested easement is described in EXHIBIT B.

Information on the proposed agreement will be made available to the Board and the public prior to the hearing August 21, 2017. At the conclusion of the hearing, the Board of Trustees will make a determination on whether the agreement is in the best interest of the district and whether to enter into the agreement.

No costs are associated with this proposal.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees adopt Resolution No. 17-19 (EXHIBIT A), declaring its intention to enter into an agreement with Pacific Bell Telephone Company dba AT&T California for grant of easement at ATEP Site Utilities and Infrastructure Phase I project and to conduct a public hearing set for August 21, 2017.

Resolution No. 17-19

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
DECLARING  
ITS INTENT TO ENTER INTO PACIFIC BELL TELEPHONE COMPANY  
dba AT&T CALIFORNIA  
GRANT OF EASEMENT AGREEMENT AND PUBLIC HEARING  
ON THIS AGREEMENT  
ADVANCED TECHNOLOGY AND EDUCATION PARK (ATEP)

July 17, 2017

**WHEREAS**, Education Code sections 81310, et seq., authorizes the Board of Trustees of a community college district to dedicate real property for public utility construction, reconstruction, maintenance, and operations; and

**WHEREAS**, the district staff and district counsel have reviewed the terms set forth in the proposed Grant of Easement agreement by and between Pacific Bell Telephone Company, a California corporation dba AT&T California (AT&T), and the South Orange County Community College District (District) and determined the request to be acceptable; and

**NOW, THEREFORE**, the Board of Trustees of the District FINDS, DECLARES, RESOLVES and ORDERS as follows:

1. The Board of Trustees hereby declares its intention to enter into an agreement with Pacific Bell Telephone Company dba AT&T California to provide a Grant of Easement.
2. NOTICE IS HEREBY GIVEN that August 21, 2017, at 6:30 p.m. at 28000 Marguerite Parkway, Mission Viejo, California in board room HS 145, is hereby fixed as the time and place that the Board of Trustees will conduct a public hearing to determine if the terms of the Grant of Easement agreement with Pacific Bell Telephone Company dba AT&T California are acceptable to the District.

At the conclusion of the public hearing, the Board of Trustees will determine whether or not to enter into the proposed Grant of Easement agreement with Pacific Bell Telephone Company dba AT&T California upon the terms and conditions set forth therein or upon such other terms as the Board may determine to be in the best interests of the District.

3. The secretary of the Board of Trustees is hereby authorized and directed to give notice of the adoption of this resolution by publication in the Orange County Register newspaper not less than ten (10) days prior to the date of the public hearing on this matter.

**PASSED AND ADOPTED**, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on July 17, 2017.

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Timothy Jemal, President

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James R. Wright, Vice President

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David B. Lang, Clerk

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T.J. Prendergast III, Member

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Marcia Milchiker, Member

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Barbara J. Jay, Member

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Terri Whitt, Member

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Debra L. Fitzsimons, Interim Chancellor  
And Secretary to the Governing Board

CF0057B UNDERGROUND

**AFTER RECORDING, RETURN TO:**

**PACIFIC BELL TELEPHONE COMPANY**

R/W OFFICE

3939 E. CORONADO, 2<sup>ND</sup> FLR

ANAHEIM, CA 92807

CONSIDERATION LESS THAN \$100

DOCUMENT TRANSFER TAX \$0

Signature of declarant or agent determining tax:

\_\_\_\_\_  
Agent

Exchange: Santa Ana/Redhill  
APN: 430-283-21

Portion Parcel I-E-1.1 of LLA 03-01  
Instrument No. 2003000418455  
LE(70)A0110PB  
E061709/54927  
Page 1 of 3

## **GRANT OF EASEMENT**

The undersigned Grantor, hereby grants to PACIFIC BELL TELEPHONE COMPANY, a California corporation dba AT&T California, its associated and affiliated companies, its and their successors, assigns, lessees and agents, hereinafter referred to as "Grantee," an easement to construct, reconstruct and maintain (place, operate, inspect, repair, replace and remove) such underground communication facilities as Grantee may from time to time require (including ingress thereto and egress therefrom) consisting of wires, cables, conduits, pipes, manholes, handholes, service boxes, aboveground markers, risers, service pedestals, underground and aboveground switches, fuses, terminals, terminal equipment cabinets, transformers with associated concrete pads, associated electrical conductors, necessary fixtures and appurtenances necessary to any and all thereof, together with the right of way therefore in, over, under and upon that certain real property in the City of Tustin, in the County of Orange, State of California.

Parcel 1-E-1.1 of Lot Line Adjustment No. 03-01, Recorded April 15, 2003 as Instrument No. 2003000418455, of Official Records in the Office of the Recorder of said County.

The above-described easement shall be located on strips of land six (6.00) feet in width, the centerline of which is shown on Exhibit "A" attached hereto and made a part hereof.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under and along the Grantor's property.

Portion Parcel I-E-1.1 of LLA 03-01  
Instrument No. 2003000418455  
LE(70)A0110PB  
E061709/54927  
Page 1 of 3

This legal description was prepared pursuant to Section 8730(c) of the Business and Professions Code.

Grantor also grants to Grantee the right to trim such trees and other foliage and to cut such limbs and roots on said property as may be necessary for the protection of said facilities.

Grantor, his/her/their successors and assigns, shall not erect or construct any building or other structure or drill or operate any well within said easement.

Grantor also grants to Grantee the right to cut, fill or otherwise change the grade of said property and to place such drainage and retaining structures thereon, as Grantee may elect for the protection of such facilities.

Grantor also grants to Grantee the right to receive commercial power service from the appropriate utility company serving the area, together with the right for such utility company to place its respective service facilities upon and within said easement.

Grantee shall be responsible for damage caused intentionally or by any negligent act or omission of Grantee, its agents or employees, while exercising the rights granted herein.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2017

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, a public agency**

**BY:** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**ITS:** \_\_\_\_\_

Portion Parcel I-E-1.1 of LLA 03-01  
Instrument No. 2003000418455  
LE(70)A0110PB  
E061709/54927  
Page 1 of 3

*A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.*

State of California

County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
(Signature of Notary)



**VICINITY MAP**

**PROJECT SITE**

**CITY BOUNDARY**



**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Adopt Resolution No. 17-17: Appropriations Limit for FY 2017-2018 (Gann Limit)

**ACTION:** Approval

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### **BACKGROUND**

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to complete an annual appropriation limit ("Gann Limit"). That appropriation limit is adjusted annually for colleges in price index, population, and other factors as applicable.

### **STATUS**

In accordance with Government Code Section 7910, an appropriation limit of \$262,796,226 has been calculated for FY 2017-2018. The specific appropriations subject to the limit is \$205,104,000, well under the limit. The documentation used in determining this limit has been made available to the public in the Office of the Vice Chancellor, Business Services, for fifteen (15) days prior to the adoption of this Resolution, and is attached as EXHIBIT A.

### **RECOMMENDATION**

The Interim Chancellor recommends the Board of Trustees adopt Resolution No. 17-17 as presented in EXHIBIT B, establishing the required State constitutional appropriations limit for FY 2017-2018 for the South Orange County Community College District.

CALIFORNIA COMMUNITY COLLEGES  
GANN LIMIT WORKSHEET  
2017-2018 Fiscal Year

DISTRICT NAME: South Orange County Community College District

DATE: 7/17/2017

I. **2017-2018 APPROPRIATIONS LIMIT:**

A. <b>2016-2017</b> Limit		<u>\$ 237,285,027</u>
B. <b>2017-2018</b> Price factor:	1.0369	
C. Population factor:		
1. <b>2015-2016</b> Second Period Actual FTES	<u>25,577.11</u>	
2. <b>2016-2017</b> Second Period Actual FTES	<u>27,318.79</u>	
3. <b>2017-2018</b> Population change factor (line C.2. divided by line C.1.)	<u>1.0681</u>	
D. <b>2016-2017</b> Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		<u>\$ 262,796,226</u>
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$ -	
2. Temporary voter approved increases	-	
3. Total adjustments - increase		<u>\$ -</u>
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$ -	
2. Lapses of voter approved increases	-	
3. Total adjustments - decrease		<u>\$ -</u>
G. <b>2017-2018</b> Appropriations Limit		<u>\$ 262,796,226</u>

II. **2017-2018 APPROPRIATIONS SUBJECT TO LIMIT:**

A. State Aid (General Apportionment, Apprenticeship Allowance, Education Protection Account tax reveue)	<u>\$ 2,700,000</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	<u>1,174,000</u>
C. Local Property taxes	<u>201,200,000</u>
D. Estimated excess Debt Service taxes	<u>-</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.	<u>-</u>
F. Interest on proceeds of taxes	<u>30,000</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	<u>-</u>
H. <b>2017-2018</b> Appropriations Subject to Limit	<u>\$ 205,104,000</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
**RESOLUTION No. 17-17**  
July 17, 2017

WHEREAS, Article XIII B of the Constitution of the state of California, as approved by the voters in November, 1979, requires the Governing Board of each local jurisdiction, by resolution, to establish an Appropriations Limit on "Proceeds of Taxes" revenues beginning with FY 1980-1981; and

WHEREAS, each community college district is required to determine and adopt such Appropriations Limit for FY 2017-2018, as a legislative act; and

WHEREAS, this District's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED, as a legislative act of the Governing Board that, for the purposes of Article XIII-B, there is hereby established this District's Appropriations Limit of \$262,796,226 for FY 2017-2018.

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STATE OF CALIFORNIA    )  
  )  
COUNTY OF ORANGE    )

I, Debra L. Fitzsimons, Secretary of the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on July 17, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 17th day of July 2017.

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Debra L. Fitzsimons  
Secretary to the Board of Trustees

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-2102 Recognition of United States and California Flags, BP-3400 Vandalism, BP-3420 Local Law Enforcement, BP-3950 Unmanned Aircraft Systems, BP-4011.3 Hiring Policy for Classified Staff, BP-5614 Withholding of Student Records, BP-5620 College Level Examination Program (CLEP)

**ACTION:** Discussion and Approval

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### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and are in compliance with current laws and regulations. On June 26, 2017, seven board policies were presented to the board for review and study.

### **STATUS**

Seven board policies are presented to the Board of Trustees for discussion and approval. The new language to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Council on June 15, 2017 for review and recommendation to the Chancellor.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve the board policies as shown in EXHIBIT A-G.

# BOARD POLICY

2102

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

ADMINISTRATION

## RECOGNITION OF UNITED STATES AND CALIFORNIA FLAGS

The Board of Trustees affirms its commitment to recognition of the flags of our state and nation, and encourages the Pledge of Allegiance to the flag of the United States of America. Wherever practical, meetings of the South Orange County Community College District Board of Trustees shall open with a Pledge of Allegiance to the flag of the United States of America. Governance units are encouraged to include, as they determine appropriate, recognition of the flag of the United States of America.

In the absence of any California or Federal laws or regulations to the contrary, the responsibility for determining when the state and national flags shall be a part of any agenda of the Board of Trustees or when a flag will be flown at half-staff shall rest with the Chancellor of the District.

*Reference:*

*Calif. Ed. Code, Section 70902*

Adopted: 9-28-70  
Revised: 5-15-89  
Revised: 12-04-95  
Revised: 4-26-99  
Revised: 9-29-03  
Reviewed: 10-13-10

# BOARD POLICY

# 3400

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## VANDALISM

Persons shall be held responsible and may be criminally charged for any willful damage to District property caused by their careless or wrongful acts of vandalism. The District shall take appropriate action to recover the costs of repairing or replacing damaged property.

### *Reference:*

~~*California Education Code, Section 70902*~~

*Penal Code 594*

Adopted: 6-04-69  
Revised: 5-27-75  
Revised: 5-23-88  
Revised: 4-26-99  
Reviewed: 10-13-10

# BOARD POLICY

3420

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## LOCAL LAW ENFORCEMENT

Each college or center of the District shall ~~enter have an~~ into a written agreement with local law enforcement agencies. The agreement shall clarify operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, sexual assaults, including, but not limited to rape, forced sodomy, forced oral copulation, rape by foreign object, sexual battery, or threat of any of these, and hate crimes as defined by law, occurring at each location.

The ~~written~~ agreement shall designate which law enforcement agency shall have operational responsibility for violent crimes, sexual assaults, and hate crimes, and delineate the specific geographical boundaries of each agency's operational responsibility, including maps as necessary.

The ~~written~~ agreements required by this policy shall be public records and shall be made available for inspection by members of the public upon request to the Vice Chancellor of Business Services. Written agreements shall be regularly reviewed and updated every five years.

The South Orange County Community College District encourages accurate and prompt reporting of all crimes to the campus police and/or the appropriate police agencies. The Chancellor shall establish procedures that encourage pastoral counselors and campus psychologists, if and when deemed it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

### *Reference:*

*Education Code 67381, 67381.1*

*Jeanne Clear Act, U.S.C. Section 1092 (f)*

*34 Code of Federal Regulations, Section 668.46(b)(4)*

# BOARD POLICY

3950

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## UNMANNED AIRCRAFT SYSTEMS

The operation of unmanned aircraft systems (UAS), including drones, shall be limited to instructional use only. UAS are regulated by the Federal Aviation Administration (FAA) and relevant state law.

The District will establish ~~a policy~~ **an administrative procedure** to ensure compliance with those legal obligations and to reduce risks to safety, security and privacy. In addition, the FAA may fine the District and individuals who violate the law. The District shall establish policies and procedures to ensure that students and staff comply with FAA requirements, state law, and any other locally applicable laws or regulations regarding unmanned aircraft systems. **Any exceptions to this board policy must be reviewed and authorized by the Vice Chancellor of Business Services and comply with legal and risk management requirements.**

### References:

Code of Federal Regulations, Title 14, Parts 1, 21, 36, 45, 47, 48, 61, 91, & 107

U.S. Code 49 U.S.C Section 44704

Public Law 112-95, Title III, Subtitle B – Unmanned Aircraft Systems

FAA Modernization and Reform Act of 2012



# BOARD POLICY

4011.3

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

~~PERSONNEL~~ HUMAN RESOURCES

## ~~HIRING POLICY FOR CLASSIFIED STAFF~~ RECRUITMENT: CLASSIFIED STAFF

The recruitment of highly qualified classified employees is essential to the mission of the South Orange County Community College District. Classified employees are those who are employed in positions that are not academic positions.

The classified staff does not include:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full time and part-time students employed part time in any college work-study program or in a work experience education program conducted by the District.

The Chancellor shall develop Administrative Regulations to recruit highly qualified staff to carry forward the mission of the South Orange County Community College District. The Chancellor shall develop administrative procedures to assure that the requirements of state law and regulations regarding the classified service are met.

All collective bargaining agreements between the Board of Trustees and the California School Employees Association shall be considered as policies of the Board of Trustees.

Reference:

Education Code Sections 88003, 88004, 88009, 88013

### ~~SECTION I: GENERAL PROVISIONS~~

~~Preface: The hiring of highly qualified classified staff is essential to the mission of the South Orange County Community College District. Therefore, the Chancellor and the College Presidents, with input through this process from administration, faculty and staff, have the responsibility to select highly qualified classified staff.~~

~~The Office of Human Resources shall ensure that every aspect of the hiring process is implemented appropriately.~~

~~Scope: This Policy applies to the recruitment, hiring and promotion process for full and part-time permanent classified staff.<sup>+</sup> As referenced herein, the Chancellor shall have primary responsibility for hiring District classified staff; and each College President shall have primary responsibility for hiring classified staff for their respective campus.~~

~~Equal Employment Opportunity Policy and Statement: The South Orange County Community College District shall recruit, hire, and promote in all job titles without regard to ethnic group identification, race, color, religion, sex, national origin, ancestry, physical or mental disability, age, medical condition, marital status, military service, sexual orientation, or any other basis protected by law. The District shall comply with the Board of Governors regulations relating to equal employment opportunity.~~

Definitions:

~~Board: The Board of Trustees of the South Orange County Community College District.~~

~~Chair: Chair of the Hiring Committee.~~

~~Chancellor: \_\_\_\_\_ The Chancellor of the South Orange County Community College District or designee.~~

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~~<sup>†</sup>Employment of classified staff at the Advanced Technology and Education Park shall follow the same process as employment of classified staff for the District and Colleges.~~

~~College President and Provost: The President, Provost or designee at the college or learning facility (Irvine Valley College, Saddleback College or ATEP) where the classified staff will work.~~

~~Committee: The Hiring Committee, also known as the Search Committee.~~

~~CSEA: California School Employees Association~~

~~Department: The operational unit to which the position will be assigned.~~

~~Director: The Director of Human Resources or designee.~~

~~District: The South Orange County Community College District.~~

~~EEO: Equal Employment Opportunity.~~

~~Executive: The appropriate Executive most directly responsible given the position or context (i.e. Chancellor, Deputy Chancellor, Vice Chancellors, Presidents and Provost or their designees).~~

~~OHR: Office of Human Resources.~~

~~Operational Unit: The department, school, or division, as appropriate.~~

Procedures: ~~Employee Hiring Procedures (, Classified Staff employees), of the South Orange County Community College District.~~

HR Specialist: ~~The Human Resources Specialist assigned to the job opening.~~

Supervisor: ~~The line administrator who is responsible for the position in question.~~

Vice Chancellor: ~~Vice Chancellor, Human Resources or designee.~~

Confidentiality and Conflict of Interest Statements: ~~The District Confidentiality and Conflict of Interest Statements apply to this process.~~

Exceptions: ~~The Chair, the Supervisor, Director, or the Vice Chancellor may request in writing that the Chancellor reduce or extend the time period for any step or authorize an exception to any of the procedural steps set forth in this policy. Such exceptions shall be as narrow as possible to address, in a reasonable manner, the unusual circumstances posed. Any request for an extension or exception shall state in writing the unusual circumstances necessitating the extension or exception.~~

Compliance: ~~This Policy is intended to comply fully and be interpreted in a manner consistent with all applicable state and federal laws and regulations, including but not limited to the Board of Governor's equal employment opportunity regulations. Any provision that directly conflicts with any applicable state or federal law or regulation may be disregarded and a procedure that complies with the superseding authority shall be developed by the Chancellor and substituted until such time as the Board may adopt a formal amendment to this Policy.~~

Oversight: ~~It is the responsibility of the Executive to ensure the integrity of the procedures established by this Policy. If, in the opinion of the Executive, the process has been substantially violated or abused, the Executive may order that an error be corrected, that a portion of the process be redone, that a member of the Committee be excluded from further deliberations, that the process be terminated, or that some other remedial action be taken to assure the integrity of the process. Additionally, if, in the opinion of the Executive, the College or the District cannot fiscally support the position, the Executive may terminate the process.~~

Interpretation: ~~Technical questions and minor problems will ordinarily be resolved by the HR Specialist in consultation with the Director. In the event that a question of the procedural interpretation of this policy arises and cannot be resolved by the HR Specialist and the Director, the question shall be submitted in writing to the Vice Chancellor via the Director.~~

~~If in the judgment of the HR Specialist, the Chair, the Chancellor or the Executive a problem of interpretation occurs which threatens the viability or integrity of a Committee's duties as described herein, all parties shall be immediately notified by the Director, and the hiring process shall be suspended pending resolution of the problem. The Chancellor or~~

~~College President, in consultation with OHR, shall attempt to resolve any problem or difference of interpretation of this policy.~~

## SECTION II: RECRUITMENT

~~When the need for hiring a new classified staff employee is determined and recommended by the Chancellor or College President, upon approval by the Chancellor, a Request to Announce Form is completed and submitted to the OHR.~~

~~Job Announcement Content: The job announcement, based on the formal job description, will determine the screening criteria for review of applicant files. Care must be taken to ensure accurate and job-related criteria. Where applicable, it shall contain:~~

~~Opening and closing dates~~

~~Summary of duties and responsibilities~~

~~Minimum qualifications~~

~~Desirable qualifications~~

~~Application requirements and procedures~~

~~Special testing, if applicable~~

~~Submission of materials, if required~~

~~EEO Statement~~

~~Starting salary and benefits~~

~~Funding source (general/grant/categorical)~~

~~Work schedule of position (days/hours)~~

~~As a position is opened, it will be announced by the OHR with sufficient time to advertise the position. Except for lateral openings, whenever feasible, all positions will be advertised for at least ten (10) days in order to maximize the effectiveness of the advertisements, unless otherwise requested by the Chancellor, College President or Provost. The hiring manager will work with the OHR to promote the open position.~~

~~Applications, resumes, and other required materials are accepted only by the OHR.~~

~~Announcement literature will be distributed to appropriate professional sources.~~

## SECTION III: APPLICATION PROCESS

Submission: ~~Applications, resumes and other required materials are accepted only by the OHR via the District's online employment website.~~

Application Period: ~~Applications may be submitted for a set period of time or "until filled." In the case where a position is "open until filled," screening may not begin until at least ten working days after advertising has appeared in some public forum. In the case where a position is "open until filled," applications submitted less than two (2) working days prior to the beginning of the paper screening process may be excluded from~~

~~consideration.~~

~~Search Extension: After consultation with the Chair, the recruitment period will be extended where the applicant pool has fewer than five minimally qualified applications, unless the OHR, Chancellor, College President or Provost agrees to forward the pool.~~

#### ~~SECTION IV: SEARCH COMMITTEE~~

~~Chair: The Supervisor will serve as the Chair unless the Supervisor appoints a designee to so serve.~~

~~Size: The Committee shall consist of no more than seven and no fewer than three voting members.~~

~~Regular Members: The Supervisor will recommend the members for the Search Committee, including faculty members where applicable, which may include membership from outside the College or District. At least one member shall be a member of the classified bargaining unit selected in consultation with CSEA. Committee members should have a background of a suitable nature to assure sufficient expertise to evaluate the candidates. The Executive approves the appointment of all members.~~

~~Terminate Process: The Chancellor or College President may terminate the process if, in his or her judgment, the formation of the Committee has violated the integrity of the hiring process.~~

~~Replacement: If the size of the Committee falls below the required minimum number of members, the Chair shall appoint a replacement unless such member was appointed by a governance group pursuant to law or contract. When it becomes necessary to appoint a replacement, the Chair shall also determine whether to restart the hiring process.~~

~~EEO Representative: The EEO Representative shall be appointed by the Vice Chancellor, and may be replaced as necessary by another qualified staff member. Only a trained staff member may serve as an EEO representative at any time during the process.~~

~~Membership Appointment Process: The Chair is responsible for forwarding recommendations for Committee membership to the OHR on the appropriate form.~~

~~Orientation: The HR Specialist will conduct an orientation meeting to explain roles, duties, expectations, timelines, and the rating process to the Committee members. At this time, the Committee will agree on the schedule. All members must also sign a Confidentiality and Conflict of Interest Statement.~~

~~Relative Weights: At the Orientation, the Committee will assign the value to be given to the application and the interview components. Neither the paper screening nor the interview may be weighted less than 30 percent each.~~

~~Duration: At the Orientation, the Committee will determine the length of the interview.~~

~~Criteria:~~ The Committee screening criteria shall be job related, and based on the position description and the District hiring policy.

~~Interview Questions:~~ All questions and other requirements (such as writing assignments, presentations, etc.) must be kept confidential throughout the process. The Committee will develop and forward to OHR for approval a list of interview questions to be asked of each candidate, as well as any writing assignment, exercise, presentation, or other requirement. The list of questions and requirements will be provided to OHR at least five business days prior to the first scheduled interview.

~~All questions and other requirements shall be job related and composed with the intent of evaluating the candidate's knowledge and abilities in relation to the minimum and desirable qualifications as published in the formal job announcement.~~

~~The Director reviews all Committee approved questions and other requirements if applicable to ensure compliance with District policies and state and federal laws and regulations, and must approve all interview questions and other requirements prior to the interview. The Vice Chancellor may make editorial changes; however, if a particular question is deemed by the Vice Chancellor to be in need of substantive changes, these changes will be made in consultation with the Chair or designated subject matter expert.~~

~~Participation:~~ Committee members are expected to be available as necessary for Committee functions, to fully participate in all required meetings and related Committee responsibilities, and to complete screening functions in a timely manner. Any member who fails to complete screening in a timely manner, or who misses Committee meetings, may be subject to removal by the Chancellor or College President or Provost after consultation with the Chair and the OHR. The scores or ratings of a Committee member who withdraws prematurely or is removed will not be counted in the uncompleted phase or section of the process.

## SECTION V: APPLICATION SCREENING PROCESS

~~Determination of Application Completeness and Eligibility:~~ The OHR will screen for completeness of applications and for minimum qualifications as specified in the official announcement for that position before submission to the Committee, thereby determining applicants who will be screened and eligible for interviewing. The Search Committee Chair has the option to be involved in the minimum qualification screening process. If the need arises, OHR will consult with the Chair on matters of interpretation of minimum qualifications.

~~Review of Application:~~ The review of application and resumes is done online on the District's employment site on an individual basis by each committee member.

~~Evaluation of Application Materials (Screening):~~ The Committee may not begin to review applications until the appropriate application period has elapsed. At the

~~Orientation meeting, the Committee in consultation with the HR Specialist shall specify the time(s) and locations(s) when application materials shall be available. During the screening process, Committee members may not remove the files or their contents, copy or alter any material contained in the files, or append comments or marks. Notes on the candidate must be kept in the Committee member's evaluation file, which will be maintained by the OHR.~~

~~Scoring: Each application shall receive an independent evaluation according to job-related criteria by each member of the Committee. The Committee members shall rate each applicant on the appropriate forms provided by the OHR.~~

~~Recommendation of Candidates for Interview: Using a final ranked list, without names, of candidates by score, the HR Specialist and the Chair will meet to determine the lowest score to qualify for an interview. This meeting shall be announced to all members of the Committee, and any member may attend to observe the process. On the basis of the lowest qualifying score, the OHR shall assemble a list of candidates to be interviewed.~~

~~Interview Scheduling: The OHR shall schedule selected candidates for a first level interview, according to the schedule adopted by the Committee, giving them at least five (5) calendar days notice of the interview. Exceptions to the five day notice may be granted by the Vice Chancellor.~~

#### SECTION VI: INTERVIEW PROCESS

~~Materials: At the beginning of each interview meeting, the applicant's files shall be made available to the Committee, along with the appropriate OHR forms. Each member of the Committee will receive a schedule of interviews, and the interview questions.~~

~~Site: The Chair will inform the HR Specialist of any special interview needs. The Chair, in consultation with the HR Specialist, will make the arrangements for the interview location.~~

~~Set Time: Each applicant shall be afforded approximately the same maximum amount of time as other applicants for an interview.~~

~~Review of Interview Questions: The Committee will determine whether candidates will have the opportunity to review the interview questions 15 minutes in advance of their interview.~~

~~Writing Assignment: If the candidate is required to provide a writing assignment as part of the interview process, all efforts will be made to administer the writing assignment immediately prior to the interview.~~

~~Questions: Each candidate will be asked the same interview questions in the same order. During the interview, follow up questions may be asked to clarify or further investigate a response given by a candidate. If, in the judgment of the HR Specialist, a~~

~~follow up question violates standards of non discrimination, the HR Specialist will direct the candidate to disregard the question. Follow up questions should be kept to a minimum to maintain consistent standards of candidate evaluation throughout the interview process. Any question by the candidate pertaining to conditions of employment, such as salary, benefits, or policy, must be referred to the OHR.~~

~~Group Discussion: Committee members shall be given an opportunity to discuss each applicant and only that applicant after each interview. Comprehensive discussion shall not take place until after all interviews are completed. No discussion of any candidate may take place unless the HR Specialist and all committee members are present. Committee members are encouraged to discuss candidates' fulfillment of job related criteria in a candid and thorough manner, but shall not discuss specific numeric scores to be given to any candidate. The HR Specialist shall be responsible for ensuring that discussion is limited to job related criteria.~~

~~Score: Each Committee member is responsible for exercising his or her independent judgment in rating each candidate. Following the Committee's discussion of the candidates, each committee member shall rate independently each candidate using the appropriate form provided by the OHR. At the conclusion of the interviews and any subsequent discussion, each member of the Committee shall enter a final interview score for each candidate, and then calculate the final total score from the appropriately weighted screening and interview scores. The Chair, in consultation with the HR Specialist, will verify and compile final scores for all candidates.~~

~~Recommendation and/or Selection of Finalists: After the conclusion of interviews, the Committee and the HR Specialist shall assemble a ranked list of candidates and their final scores.~~

~~Using this list, the Committee will determine the lowest score to qualify as preliminary finalist for a second level interview (where a second level interview has been determined by the Committee and/or Executive to be necessary).~~

~~The committee shall forward at least three (3) finalists for second level interview. However, if the Committee is unable to recommend at least three finalists for a second level interview, the Chancellor or appropriate Vice Chancellor (for District Classified Staff) or the College President (for College Classified Staff), in consultation with the~~

~~Chair and Vice Chancellor, may decide to proceed with fewer than three finalists, reopen recruitment, or terminate the process.~~

~~Search Reopened: The application process may be reopened when the Committee decides not to recommend a candidate to the Executive or the Executive decides not to forward a recommendation to the Board. The Executive has the authority to reopen a search.~~

## SECTION VII: REFERENCE CHECKS



~~Timing: Official reference checks, in accordance with the OHR Guidelines, will be performed prior to or simultaneously with the submission of the recommended candidates to the Chancellor or College President for second-level interviews.~~

~~Required Professional References: Each applicant will be asked to provide at least three reference contacts who can address professional competencies and appropriate practical skills.~~

~~If the individual provided as a reference is unavailable, or if the candidate fails to provide sufficient references, the OHR, in consultation with the Chair, may request additional reference from the candidate.~~

~~Reference Contacts: The HR Specialist, in conjunction with the Chair, will conduct the reference checks and record the information on the appropriate OHR form. The HR Specialist will verify all data on the application. Each reference for each finalist shall be asked the same questions about that finalist, and shall be asked whether he or she can recommend the finalist in question without reservation, and, if not, to specify these reservations. The reference checker(s) shall ask no question that is impermissible under applicable laws prohibiting discrimination in employment, or that seeks information unrelated to the qualifications for the position. The reference checker(s) shall not provide to any reference any derogatory or confidential information about the finalist, and shall not provide any assessment of the quality of the finalist's qualifications.~~

#### ~~SECTION VIII: OPTIONAL SECOND-LEVEL INTERVIEW~~

~~Interview: The Executive may interview the candidates alone and/or in conjunction with other persons as designated by the Executive. Such persons may vary from position to position. The Executive may introduce the candidates to different members of the district/college community, which may also vary by position. All such participants serve strictly advisory roles and do not vote on the candidates.~~

~~Consultation: The Executive may consult the Chair before and/or after the second-level interview.~~

~~Content: The Executive may ask any job-related questions, may ask follow-up questions, and may provide clarification of ambiguous or unclear questions. The Vice Chancellor must review any questions, exercises or other requirements prior to the interview to ensure compliance with district policies and state and federal laws and regulations.~~

~~Substantially Similar Interviews: Although variations are permitted throughout the interview process, the Executive shall give each candidate a substantially similar interview of approximately the same duration, involving the same segments and exercises.~~

~~Second-level Interview Schedule: Finalists shall be given at least five (5) calendar days notice of the interview. However, if offered to them, candidates may consent to an expedited interview schedule without the five day notice to minimize travel or other inconvenience. This expedited schedule may be granted as a courtesy to candidates and does~~

not signify that the candidate will be recommended as a finalist.

~~Termination of Search:~~ After the completion of all second level interviews, the Executive may decide to stop the process, at which point the position would be reopened.

~~Second Level Reference Checks:~~ Following candidate interviews, the Executive may make further job related reference checks.

#### ~~SECTION IX: CONFIRMATION PROCESS~~

~~Recommendation for Appointment:~~ After the successful candidate has been selected the Office of Human Resources will extend the offer of employment and present to the Board of Trustees for ratification.

~~Background Checks:~~ Consistent with applicable Federal and State law, and when job-related, after an offer of employment has been made, but prior to the commencement of employment, drug testing, TB testing, physical examinations and other background checks as required for the specific position will be initiated and completed by the OHR. Any required physical exams will be paid for by the District. All such background checks must be successfully completed prior to the start of employment. If a finalist fails to satisfy the OHR in regard to the result of any investigation, the OHR may revoke the offer of employment.

# BOARD POLICY

**56145040**SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

## WITHHOLDING OF STUDENT RECORDS

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation may have grades, transcripts, diplomas, and registration privileges withheld, or any combination thereof, until such financial obligation is met.

*Reference:**Title 5, California Code of Regulations, Section 59410*

Adopted: 12-04-95

Revised: 4-26-99

Revised: 8-30-04

Revised: 1-31-05

Revised: 5-23-11

# BOARD POLICY

# 5620

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

## COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Specific credit for completion of College Level Examination Program (CLEP) examinations can be found in the Saddleback College and Irvine Valley College catalogs. Any credit awarded does not necessarily transfer to other colleges. Students seeking to use CLEP credit for college transfer purposes will need to consult the transfer institution regarding its policy pertaining to CLEP.

No credit will be given to CLEP in any area in which the student has earned college credit prior to completion of CLEP examinations. Credit is awarded upon completion of one semester in the South Orange County Community College District. Additional information regarding the College Level Examination Program may be obtained in the counseling offices at Irvine Valley and Saddleback Colleges.

**TO:** Board of Trustees**FROM:** Debra L. Fitzsimons, Interim Chancellor**RE:** SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-013, Krueger International**ACTION:** Approval

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**BACKGROUND**

Replacement of old and damaged surplus office and classroom furniture, and the purchase of new furniture is an ongoing necessity as existing buildings are remodeled and new buildings are constructed. For certain uses, furniture manufactured by Krueger International has been selected by the colleges. The best prices for furniture and fixtures are offered direct from the manufacturer agreements which are based on volume-discounted prices.

**STATUS**

District staff has determined that it is in the best interest of the district to purchase Krueger International furniture and fixtures using the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-013, valid from 10/2/2013 through 10/1/2018. FCCC Administrative Services Agreement No. CB 13-013 is available for review in the Purchasing and Contracts department. Based on the district's purchase history, the estimated annual cost for purchasing of furniture is not to exceed \$1,500,000. Individual purchase orders will be issued for furniture and fixtures after department funds are verified.

**RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve contracting with Krueger International pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-013, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000 from July 1, 2017 to June 30, 2018.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-014, Haworth

**ACTION:** Approval

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### **BACKGROUND**

Replacement of old and damaged, surplus office and classroom furniture, and purchase of new furniture is an ongoing necessity as existing buildings are remodeled and new buildings are constructed. For certain uses, furniture manufactured by Haworth has been selected by the colleges. The best prices for furniture and fixtures are offered direct from the manufacturer agreements which are based on volume-discounted prices.

### **STATUS**

District staff has determined that it is in the best interest of the district to purchase Haworth furniture and fixtures using the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-014, valid from 10/2/2013 through 10/1/2018. FCCC Administrative Services Agreement No. CB 13-014 is available for review in the Purchasing and Contracts department. Based on the district's purchase history, the estimated annual cost for purchasing of furniture is not to exceed \$1,500,000. Individual purchase orders will be issued for furniture and fixtures after department funds are verified.

### **RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve contracting with Haworth pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-014, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000, from July 1, 2017 to June 30, 2018.

**TO:** Board of Trustees**FROM:** Debra L. Fitzsimons, Interim Chancellor**RE:** SOCCCD: Furniture and Fixtures Applications, Agreement No. CB 13-015, Steelcase**ACTION:** Approval

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**BACKGROUND**

Replacement of old and damaged, surplus office and classroom furniture, and purchase of new furniture is an ongoing necessity as new buildings are constructed and existing buildings are remodeled. For certain uses, furniture manufactured by Steelcase has been selected by the colleges. The best prices for furniture and fixtures are offered direct from the manufacturer agreements which are based on volume-discounted prices.

**STATUS**

District staff has determined that it is in the best interest of the District to purchase Steelcase furniture and fixtures using the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-015, valid from October 2, 2013 through October 1, 2018. FCCC Administrative Services Agreement No. CB 13-015 is available for review in the Purchasing and Contracts department. Based on the District's purchase history, the estimated annual cost for purchasing of furniture is not to exceed \$1,500,000. Individual purchase orders will be issued for furniture and fixtures after department funds are verified.

**RECOMMENDATION**

The Interim Chancellor recommends that the Board of Trustees approve contracting with Steelcase pursuant to the Foundation for California Community Colleges (FCCC) Administrative Services Agreement No. CB 13-015, contingent upon verification of the availability of funds for each purchase. Annual expenditures for the term under this agreement will not exceed \$1,500,000.

**TO:** Board of Trustees  
**FROM:** Debra L. Fitzsimons, Interim Chancellor  
**RE:** SOCCCD: Academic Personnel Actions – Regular Items  
**ACTION:** Ratification

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**BACKGROUND**

In accordance with Board Policy 2100, all SOCCCD employee actions must be ratified by the Board of Trustees.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for ratification to be effective on the dates as shown on the Exhibits.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the academic personnel actions as shown in Exhibit A.



## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

#### A. NEW PERSONNEL APPOINTMENTS

##### 1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. HOLMES, BARBARA, is to be employed as Art Instructor, Full Time Tenure Track, Pos. #P0004454, Fine Arts & Media Technology, Saddleback College, effective August 14, 2017. Approximate Salary Placement: Range IV, Step 1 **Education:** MFA (Art), San Diego State University; BFA (Interior Design), Brigham Young University. This is a replacement position for Rick Reese, who resigned.
- b. KAPP, LINDSAY, is to be employed as Nursing Instructor, Full Time Temporary Replacement, Pos. #P0004177, Health Sciences & Human Services, Saddleback College, effective August 14, 2017. Approximate Salary Placement: Range II, Step 1. **Education:** MSN (Nursing) and Nurse Practitioner Certificate, California State University, Long Beach; BS (Veterinary Technology), Purdue University; AA (Nursing), Long Beach City College. This is a Sabbatical Leave Replacement for Linda Call.

##### 2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Allenegui, Jeanell	MA/College Counsel	Counseling/IVC	2	07/01/17
Bershad, Bridget	MS/Counseling	Counseling/IVC	2	07/01/17
Bitner, Kathreen	MS/Biological Sciences	Biology/IVC	2	08/21/17
Bryant, Derek	PhD/Physics	Physics/IVC	5	08/21/17
Burokas, Nina	MA/Finance	Economics/SC	2	05/30/17
Burton, Kurt	BA/Landscape	Horticulture/SC	1	08/21/17
Chu, David	MA/Medical Tech	Med Lab Tech/SC	2	05/30/17
Collins, Chris	MA/Computer Educ.	Graphic Arts/SC	2	05/30/17
Dearing, Alexander	EdD/Educational Psych	LRC Tutor/SC	5	08/21/17
Dickmeyer, Laurie	MA/History	History/SC	3	08/21/17
Eyre, Jami	MA/Early Childhood	Child Develop/SC	2	08/21/17
Harrison, Milagros	MA/Spanish	Foreign Lang/SC	3	06/19/17
Klein, Thomas	MS/Political Science	Pol. Science/IVC	2	08/21/17
Lambeth, Jocelyn	MS/Nursing	Nursing/SC	2	08/21/17
Leslie, Julia	MA/Communication	Communication/IVC	2	08/21/17
Moussatche, Sierra	MA/Economics	Economics/SC	2	05/30/17
Ortega, Vanessa	MA/Educ. Counseling	Counseling/IVC	2	07/01/17
Smith, Cuyler	MFA/Illustration	Art/IVC	2	08/21/17
Varga, Laura	MA/TESOL	ESL/IVC	2	08/21/17
Walton, Tyler	MA/Jazz Studies	Music/IVC	2	08/21/17
Wolf, Mindi	PhD/Psychology	Lrng. Disab Spec/SC	5	05/30/17
Wong, Julie	MA/Education	Education/SC	5	08/21/17
Woods, Daniel	PhD/Biology	Biology/IVC	5	05/30/17

Yourman, Kevin	MA/Law	Pol. Science/IVC	2	08/21/17
Zameni, Heidi	MA/English	ESL/IVC	2	08/21/17

### EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
<sup>1</sup> Bowles, Christina	MA/Nursing	Paramedic/SC	6	05/30/17

Equivalency is based on Ms. Bowles' Emergency Department Registered Nurse status for 20 years throughout Orange County. Christina has worked in advanced practice roles as a Nurse Practitioner, a Mobile Intensive Care Nurse and a Charge Nurse in the Emergency Room Department and Trauma Centers. As a faculty member, Christina will be responsible for the Critical Care and Emergency Nursing Care aspects of the Registered Nursing Program. Christina is an Advanced Cardiac Life Support provider as well as a Pediatric Advanced Life Support Provider. This combination of education and experience qualifies Christina to teach any aspect of the Paramedic Program.

### **B. ADDITIONAL COMPENSATION: GENERAL FUND**

- It is recommended that the following Irvine Valley College faculty members be compensated as indicated below for the 2017/2018 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
Brass, Monique	Fitness Center Facilitator	\$3,415.00	08/21/17-12/20/17
Chambers, Elizabeth	Chair, Sociology	\$1,366.00	08/14/17-12/20/17
Copeland, Gabe	Choreographer, PDE Performance 2	\$1,000.00	05/05/17-05/06/17
Delson, Cheryl	Academic Senate Recorder	\$4,098.00	08/14/17-12/20/17
Delson, Cheryl	Library Services Coordinator	\$1,366.00	08/14/17-12/20/17
DeRoulet, Daniel	Writing Center Facilitator	\$4,439.50	08/14/17-12/20/17
Donavan, Keith	SLO Facilitator 2	\$4,098.00	08/14/17-12/20/17
Gabriella, Wendy	Chair, Anthropology	\$1,366.00	08/14/17-12/20/17
Gervais, Michel	ACDA Conference Supervisor	\$650.00	04/01/17-05/06/17
Ghuloum, Adam	Chair, Economics	\$2,732.00	08/14/17-12/20/17
Kaufmann, Jeffrey	Academic Senate Vice President	\$4,098.00	08/14/17-12/20/17
Kil, Joon	Chair, Political Sciences	\$2,390.50	08/14/17-12/20/17
King, Donna	Chair, Human Development	\$2,732.00	08/14/17-12/20/17
Long, Lewis	Co-Chair, English 2	\$3,756.50	08/14/17-12/20/17
MacNeil, Diana	Choreographer, PDE Performance 3	\$1,000.00	05/05/17-05/06/17

<sup>1</sup> Current Full-time Faculty Nursing Instructor at Saddleback College

Melendez, Robert	Stud. Success & Dept. Coordinator	\$2,732.00	08/14/17-12/20/17
Melendez, Robert	Early College Facilitator Counseling	\$5,464.00	08/14/17-12/20/17
McCaughey, Colin	Chair, Administration of Justice	\$2,390.50	08/14/17-12/20/17
McLaughlin, June	Paralegal Program Coordinator	\$2,732.00	08/14/17-12/20/17
Morris, April	GAP4+1 Program Director	\$4,098.00	08/21/17-12/20/17
Ponzillo, Gizelle	ESL Supplemental Instruction (SEP)	\$5,308.00	05/30/17-08/11/17
Romero, Amanda	CTE Coordinator 1	\$2,732.00	08/14/17-12/20/17
Sahani, Shirin	Facilitator, Model UN	\$4,098.00	08/21/17-12/20/17
Swenson, Sarah	Choreographer, PDE Performance 1	\$400.00	04/01/17-05/06/17
Taylor, Yemmy	Chair, Psychology	\$3,415.00	08/14/17-12/20/17
Titus, Jodi	Chair, Geography	\$1,707.50	08/14/17-12/20/17
Tran, Tiffany	SSO Facilitator	\$4,098.00	08/14/17-12/20/17
<b>Total for Month: General Fund/IVC</b>		<b>\$77,682.50</b>	
<b>2017-2018 IVC FISCAL YEAR TOTAL TO DATE</b>		<b>\$77,682.50</b>	

2. It is recommended that the following Saddleback College faculty members be compensated as indicated below for the 2017/2018 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
Alexander, Ariel	Chair, Music	\$2,123.20	05/29/17-08-12-17
Alexander, Ariel	Chair, Music	\$6,147.00	08/21/17-12/20/17
Bagwell, Janet	Academic Reading Center Co-Coord.	\$1,024.50	08/14/17-12/20/17
Bagwell, Janet	Co-Chair, Reading	\$1,878.25	08/21/17-12/20/17
Barrows, Morgan	Chair, Env. Studies/Ecology/Marine	\$4,098.00	08/21/17-12/20/17
Bennett, Mike	Chair, Adapted Kinesiology	\$1,707.50	08/21/17-12/20/17
Bowman, Don	Chair, Accounting	\$2,732.00	08/21/17-12/20/17
Branch-Stewart, K.	Chair, Human Services	\$3,756.50	08/21/17-12/20/17
Caggiano, Jodi	Co-Chair, Nursing/Health Science	\$2,219.75	08/21/17-12/20/17
Camelot, Allison	Chair, Sociology	\$796.20	05/29/17-08/12/17
Camelot, Allison	Chair, Sociology	\$2,390.50	08/21/17-12/20/17
Cavazzi, Deidre	Program Review Coordinator	\$8,196.00	08/14/17-12/20/17
Cavazzi, Deidre	Chair, Dance	\$3,073.50	08/21/17-12/20/17
Chang, Sarah	Chair, Counseling	\$1,707.50	08/21/17-12/20/17
Chu, Hencelyn	Chair, Medical Lab Technician	\$1,707.50	08/21/17-12/20/17
Cox, Barbara	Co-Chair, Business	\$409.80	08/21/17-12/20/17
Crabb, Kerry	Chair, Intercollegiate Athletics	\$6,830.00	08/21/17-12/20/17
Cubbage, April	Chair, Women's Studies	\$530.80	05/29/17-08/12/17
Cubbage, April	On-Line Education Co-Coordinator	\$5,464.00	08/14/17-12/20/17
Damm, Kathy	Chair, Psychology	\$4,781.00	08/21/17-12/20/17
Daniels, Stevie	ESL Labs Service Coordinator	\$2,049.00	08/14/17-12/20/17
DeDonno, Tom	Chair, CIM/Admin. Assistant	\$5,464.00	08/21/17-12/20/17
Duffy, Michelle	AVID	\$1,366.00	08/14/17-12/20/17
Duffy, Michelle	Curriculum Comm. Chair- Training	\$2,049.00	08/14/17-12/20/17
Duquette, Jan	Chair, Kinesiology & Recreation	\$8,879.00	08/21/17-12/20/17
Evancoe, Eugene	Chair, Electronics/Comp. Maint.	\$1,707.50	08/21/17-12/20/17
Even, Ryan	Chair, Photography	\$530.80	05/29/17-08/12/17
Even, Ryan	Chair, Photography	\$1,707.50	08/21/17-12/20/17
Farnsworth, Robert	Co-Chair, Horticulture/Landscape	\$2,049.00	08/21/17-12/20/17
Fier, Scott	Chair, Chemistry	\$2,390.50	08/21/17-12/20/17
Fisher, Suki	English Composition Coordinator	\$4,098.00	08/14/17-12/20/17
Fox, Lindsay	Chair, Fashion	\$4,439.50	08/21/17-12/20/17

Fredrickson, Scott	Co-Chair, Business	\$3,688.20	08/21/17-12/20/17
Garcia, Renee	Anthropology Lab Coordinator	\$2,049.00	08/21/17-12/20/17
Garcia, Renee	Chair, Anthropology/Ethnic Studies	\$3,073.50	08/21/17-12/20/17
Ghanbarpour, C.	Chair, Women's Studies	\$1,024.50	08/21/17-12/20/17
Gilman, Bruce	AVID	\$2,732.00	08/14/17-12/20/17
Gravis, Esther	Co-Chair, Nursing/Health Science	\$2,219.75	08/21/17-12/20/17
Haeri, Mitch	Co-Chair, Astronomy/Physics/Eng.	\$1,366.00	08/21/17-12/20/17
Haight, Laura	Chair, Art	\$1,194.15	06/17/17-08/12/17
Haight, Laura	Co-Chair, Art	\$2,390.50	08/21/17-12/20/17
Hardick, Randy	Chair, EMS/Paramedics	\$1,366.00	08/21/17-12/20/17
Hernandez-Bravo, C	International Languages Lab Coord.	\$2,049.00	08/14/17-12/20/17
Hernandez-Bravo, C	Co-Chair, International Languages	\$6,010.40	08/21/17-12/20/17
Herron, Alinde	Chair, Interior Design	\$1,195.25	08/21/17-12/20/17
Hoggatt, Michael	Chair, Special Services	\$1,707.50	08/21/17-12/20/17
Hoolihan, Lori	Chair, Interior Design	\$1,195.25	08/21/17-12/20/17
Hoolihan, Lori	Chair, Family Consumer Sci. & Nut.	\$1,366.66	08/21/17-12/20/17
Inlow, Lisa	Chair, Culinary, Hospitality, & Tour.	\$2,732.00	08/21/17-12/20/17
Jenkins, Tina	AVID	\$8,196.00	08/14/17-12/20/17
Kiernan, Maria	Chair, Emeritus	\$12,977.00	08/21/17-12/20/17
Konishi, Hiro	Chair, Cinema, TV, Radio	\$1,061.60	05/29/17-08/12/17
Konishi, Hiro	Chair, Cinema, TV, Radio	\$4,098.00	08/21/17-12/20/17
Langrell, Jenny	Library Coordinator	\$4,098.00	08/21/17-12/20/17
Lee, Ken	Curriculum Committee Lead	\$4,098.00	08/14/17-12/20/17
Lee, Ken	Co-Chair, Hort./Landscape Design	\$2,049.00	08/21/17-12/20/17
MacMillan, Sharon	Chair, Political Science	\$2,049.00	08/21/17-12/20/17
Major, Nicole	Gerontology Lab Coordinator	\$2,049.00	08/21/17-12/20/17
McFann, Kent	Chair, Theatre	\$530.80	05/29/17-08/12/17
McFann, Kent	Chair, Art	\$398.25	05/29/17-06/16/17
McFann, Kent	Chair, Theatre	\$3,756.50	08/21/17-12/20/17
McGirr, Julie	Chair, English as a Second Language	\$1,024.50	08/21/17-12/20/17
Meyer, Cliff	Chair, Automotive Technology	\$4,439.50	08/21/17-12/20/17
Meyer-Canales, K.	Co-Chair, Astronomy/Physics/Eng.	\$1,366.00	08/21/17-12/20/17
Murray, Pete	AVID	\$2,732.00	08/14/17-12/20/17
Murray, Pete	Chair, Humanities/Philosophy	\$3,073.50	08/21/17-12/20/17
Nadeau, Bouchra	Co-Chair, International Languages	\$1,502.60	08/21/17-12/20/17
Ochoa, Heidi	Forensic Coach, Fall 2017	\$2,500.00	08/21/17-12/20/17
Ochoa, Lucas	Forensic Coach, Fall 2017	\$3,000.00	08/21/17-12/20/17
O'Leary, Thomas	Chair, Art History/Fine Arts	\$530.80	05/29/17-08/12/17
O'Leary, Thomas	Chair, Art History/Fine Arts	\$1,707.50	08/21/17-12/20/17
O'Rourke, Shawn	Forensics Coach, Fall 2017	\$3,000.00	08/21/17-12/20/17
O'Shea, Erin	Chair, Art	\$2,390.50	08/21/17-12/20/17
Pakula, Jennifer	Chair, Economics	\$1,366.00	08/21/17-12/20/17
Perez, Larry	Chair, Computer Science	\$4,781.00	08/21/17-12/20/17
Posada, Timothy	Chair, Journalism	\$2,390.50	08/21/17-12/20/17
Quinlan, Emily	AVID	\$1,366.00	08/14/17-12/20/17
Renault, Irene	Academic Reading Center Co-Coord.	\$1,024.50	08/14/17-12/20/17
Renault, Irene	Co-Chair, Reading	\$1,878.25	08/21/17-12/20/17
Repka, Jim	Chair, Geology/Oceanography	\$1,707.50	08/21/17-12/20/17
Schermerhorn, B.	Co-Chair, Real Estate	\$1,024.50	08/21/17-12/20/17
Smith, Christina	Chair, Educational Studies	\$1,366.00	08/21/17-12/20/17
Smith, Dana-Jean	Forensic Coach, Fall 2017	\$1,000.00	08/21/17-12/20/17
Smith, Jeanne	Chair, Mathematics	\$9,562.00	08/21/17-12/20/17

Smith, Maureen	Co-Chair, Geography/GIS	\$1,024.50	08/21/17-12/20/17
Smith, Maureen	Geography Lab Coordinator	\$2,049.00	08/21/17-12/20/17
Stankovich, Kim	Curriculum Committee Lead	\$4,098.00	08/14/17-12/20/17
Stankovich, Kim	Curriculum Comm. Chair-Training	\$2,049.00	08/14/17-12/20/17
Stankovich, Kim	Chair, Speech	\$3,756.50	08/21/17-12/20/17
Steinriede, Lindsay	Chair, Health	\$1,366.00	08/21/17-12/20/17
Stephens, Blake	Chair, Architecture/Drafting	\$4,439.50	08/21/17-12/20/17
Stevenson, Glen	Chair, Advanced Manufacturing	\$2,390.50	08/21/17-12/20/17
Street, Karah	Co-Chair, Biology	\$2,732.00	08/21/17-12/20/17
Tamalis, Barbara	Chair, Child Development	\$6,830.00	08/21/17-12/20/17
Tamer, Rita	Chair, American Sign Language	\$1,366.00	08/21/17-12/20/17
Taylor, Karen	Chair, Graphic Comm./Design	\$4,098.00	08/21/17-12/20/17
Teh, Steve	Co-Chair, Biology	\$2,732.00	08/21/17-12/20/17
Walsh, Dan	Co-Chair, Geography/GIS	\$1,024.50	08/21/17-12/20/17
Welc, Martin	Co-Chair, Real Estate	\$1,024.50	08/21/17-12/20/17
White-Alcover, S.	Chair, Medical Assist./Medical Ins.	\$1,707.50	08/21/17-12/20/17
Williams, Jake	Writing Center Coordinator	\$2,049.00	08/14/17-12/20/17
Wolff, Michele	AHA Coordinator	\$2,049.00	08/21/17-12/20/17
<b>Total for Month: General Fund/Saddleback College</b>		<b>\$282,542.76</b>	
<b>2017-2018 IVC FISCAL YEAR TOTAL TO DATE</b>		<b>\$282,542.76</b>	

### C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College faculty members be compensated as indicated below for 2017/2018 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount (\$)</u>	<u>Effective Date</u>
Adams, Brittany	Discipline Faculty Mentor (DFM)	\$2,117.88	08/22/16-12/18/16
Boone, Rick	Discipline Faculty Mentor (DFM)	\$2,357.64	08/22/16-12/18/16
Borron, Brenda	Writing Sample Reader (SSSP)	\$20.00	08/22/16-12/18/16
Borron, Brenda	Writing Sample Reader (SSSP)	\$18.00	01/17/17-05/25/17
Carnie, Henry	Support ELEVATE AAPI@IVC	\$1,500.00	01/10/17-05/26/17
Castroconde, Miriam	Support ELEVATE AAPI@IVC	\$500.00	01/10/17-05/26/17
Chen, Joanne	Discipline Faculty Mentor (DFM)	\$159.84	08/22/16-12/18/16
Erbas-White, Ilknur	Discipline Faculty Mentor (DFM)	\$2,597.40	08/22/16-12/18/16
Haeri, Melanie	Writing Sample Reader (SSSP)	\$18.00	08/22/16-12/18/16
Kaminsky, Rebecca	Writing Sample Reader (SSSP)	\$16.00	08/22/16-12/18/16
Kil, Joon	Discipline Faculty Mentor (DFM)	\$2,677.32	08/22/16-12/18/16
Knoll, Melissa	Support ELEVATE AAPI@IVC	\$2,000.00	01/10/17-05/26/17
Long, Lewis	Writing Sample Reader (SSSP)	\$16.00	08/22/16-12/18/16
Long, Lewis	Writing Sample Reader (SSSP)	\$12.00	01/17/17-05/25/17
McLaughlin, June	Discipline Faculty Mentor (DFM)	\$2,517.48	08/22/16-12/18/16
Melendez, Robert	DFM Coordinator	\$2,717.28	08/22/16-12/18/16
Meyer, Kurt	Writing Sample Reader (SSSP)	\$14.00	08/22/16-12/18/16
Nguyen, Tuan	Support ELEVATE AAPI@IVC	\$500.00	01/10/17-05/26/17
Popescu, Anca	Discipline Faculty Mentor (DFM)	\$239.76	08/22/16-12/18/16
Rodriguez, Roland	Discipline Faculty Mentor (DFM)	\$2,357.64	08/22/16-12/18/16
Scherger, Deanna	Writing Sample Reader (SSSP)	\$32.00	08/22/16-12/18/16
Schmeidler, Kathy	Discipline Faculty Mentor (DFM)	\$2,037.96	08/22/16-12/18/16
Serpas, Summer	Writing Sample Reader (SSSP)	\$32.00	08/22/16-12/18/16
Serpas, Summer	Writing Sample Reader (SSSP)	\$22.00	01/17/17-05/25/17
Titus, Jodi	Discipline Faculty Mentor (DFM)	\$2,757.24	08/22/16-12/18/16

Urell, Bob	Discipline Faculty Mentor (DFM)	\$2,677.32	08/22/16-12/18/16
<b>Total for Month: Non-General Fund/IVC</b>		<b>\$29,914.76</b>	
<b>2017-2018 IVC FISCAL YEAR TOTAL TO DATE</b>		<b>\$29,914.76</b>	

2. It is recommended that the following **Saddleback College** faculty members be compensated as indicated below for 2017/2018 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount (\$)</u>	
Abbas, Sam	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Azary, Maryam	2017-2018 Student Handbook SU 17	\$1,998.00	05/22/17-07/31/17
Azary, Maryam	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Chang, Sarah	2017-2018 Student Handbook SU 17	\$1,998.00	05/22/17-07/31/17
Chapman, Tamy	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Chu, Hencelyn	Clinical Site Coordinator	\$4,395.60	07/01/17-08/11/17
Cubbage, April	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Damm, Kathryn	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Datu, Ruth	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Gonzalez, Sara	SSSP SU17 Eng. Refresh Workshops	\$3,356.64	05/22/17-07/31/17
Gustafson, Michelle	BSI CPR Retreat	\$239.76	05/18/17-05/18/17
Hoida-Mulholland B	BSI CPR Retreat	\$239.76	05/18/17-05/18/17
Hoida-Mulholland B	Open Ed. Resources-ZTC Coord.	\$100.00	06/01/17-06/30/17
Peck, Paris	BSI CPR Retreat	\$239.76	05/18/17-05/18/17
Rachman, Jennifer	BSI CPR Retreat	\$239.76	05/18/17-05/18/17
Ventura, Jan	BSI CPR Retreat	\$239.76	05/18/17-05/18/17
Vogel, Jeff	SSSP SU17 Eng. Refresh Workshops	\$399.60	05/22/17-06/30/17
Williams, Jacob	SC SP17 Eng. CAI Work Group	\$359.64	01/17/17-05/17/17
Williams, Jacob	BSI ENG 390 Project Development	\$299.70	05/15/17-05/30/17
Zemanek, Erika	SSSP SU17 Eng. Refresh Workshops	\$3,356.64	05/22/17-07/31/17
<b>Total for Month: Non-General Fund/Saddleback College</b>		<b>\$18,062.62</b>	
<b>2017-2018 IVC FISCAL YEAR TOTAL TO DATE</b>		<b>\$18,062.62</b>	

**D. EXTENSION OF ADMINISTRATIVE TEMPORARY ASSIGNMENT** (Ratified – Pursuant to Board Policy 4002.1)

1. McCORD, KIM, ID #1233, Acting Vice Chancellor, Business Services, Office of Chancellor, District, Academic & Classified Administrators/Classified Managers Salary, Range 27, Step 5, Out of Class assignment is to be extended effective July 1, 2017 through December 31, 2017, or sooner.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Classified Personnel Actions – Regular Items

**ACTION:** Ratification

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**BACKGROUND**

In accordance with Board Policy 2100, all SOCCCD employee actions must be ratified by the Board of Trustees.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the classified personnel actions as shown in Exhibit A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**CLASSIFIED PERSONNEL RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1 **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)

- a. GOMEZ, FERMIN is to be employed as Admissions and Records Specialist I, Pos. #P0002743, Division of Admissions, Records and Enrollment Services, Saddleback College, Classified Bargaining Unit Salary Schedule Range 116, Step 1, 40 hours per week, 12 months per year, effective July 3, 2017. This is a replacement for Zachary Guajardo.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/ Step</u>	<u>Start Date</u>
Araiza, Alberto	Custodian/SC	18.71	07/01/17-06/30/18
Avila, Juan	Custodian/IVC	18.71	07/01/17-06/30/18
Ayers, Wanda	Dispatcher/Records/IVC	21.71	07/01/17-06/30/18
Bermudez, Eric	Custodian/SC	18.71	07/01/17-06/30/18
Bustos Hernandez, C.	Police Officer/IVC	29.14	07/01/17-06/30/18
Cargo, Jamie	New Media/Marketing Spec./SC	34.71	06/07/17-06/30/17
Cargo, Jamie	New Media/Marketing Spec./SC	34.71	07/01/17-06/30/18
Carralejo, Caitlyn	Outreach Assistant/IVC	20.66	07/01/17-06/30/18
Carrera, Daniel	Custodian/SC	18.71	07/01/17-06/30/18
Ciurdar, Annie	Custodian/SC	18.71	07/01/17-06/30/18
Coll, Fernando	Assistant Director of Facilities/SC	47.07	07/01/17-06/30/18
DeVoe, Todd	Emergency/Bus. Continuity Mgr./SC	38.71	07/01/17-06/30/18
Dominguez, Ivan	Custodian/SC	18.71	07/01/17-06/30/18
<sup>1</sup> Dominguez, Susan	Financial Aid Specialist/IVC	25.17	07/01/17-06/30/18
Garcia, Amy	Human Resources Assistant/DS	22.80	07/01/17-06/30/18
Garcia, Jesus	Testing Specialist-Categorical/IVC	22.80	06/12/17-06/30/17
Garcia, Jesus	Testing Specialist-Categorical/IVC	22.80	07/01/17-06/30/18
Gomez, Beatriz	Custodian/IVC	18.71	05/18/17-06/30/17
Gomez, Beatriz	Custodian/IVC	18.71	07/01/17-06/30/18
Gonzalez, Anali	Library Assistant I/IVC	19.66	07/01/17-06/30/18
Harris, Leslie	Sr. Lab. Tech, Life/Physical Sci./IVC	28.48	07/01/17-06/30/18
Issak, Yussuf	Campus Security Officer/IVC	20.37	07/01/17-06/30/18
James, Robert	Police Officer/IVC	29.14	07/01/17-06/30/18
Kong, Tyan	Police Officer/SC	29.14	05/23/17-06/30/17
Kong, Tyan	Police Officer/SC	29.14	07/01/17-06/30/18
Lacambra, Andrew	Custodian/SC	18.71	07/01/17-06/30/18
<sup>2</sup> LeBeau, Evan	Custodian/IVC	18.71	07/01/17-06/30/18

<sup>1</sup> Related to Israel Dominguez, Director of Economic and Workforce Development, Saddleback College.

<sup>2</sup> Related to Dean LeBeau, Locksmith, Irvine Valley College.



**A. NEW PERSONNEL APPOINTMENTS** - Continued

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/ Step</u>	<u>Start Date</u>
<sup>3</sup> Ling, Maximilian	Library Assistant I/IVC	19.66	07/01/17-06/30/18
Ling, Maximilian	Program Assistant (Cat. Fund)/IVC	21.18	07/01/17-06/30/18
Morris, Robert	Greenhouse Assistant/SC	19.18	04/19/17-06/30/17
Morris, Robert	Greenhouse Assistant/SC	19.18	07/01/17-06/30/18
Murray, Dalton	Media Production Specialist/IVC	33.04	07/01/17-06/30/18
Norman, Stephen	Custodian/IVC	18.71	07/01/17-06/30/18
Ocas, Danixa	Custodian/IVC	18.71	07/01/17-06/30/18
Oliveras, Robert	Custodian/SC	18.71	07/01/17-06/30/18
Oliveras, Robert	Groundskeeper/SC	21.18	07/01/17-06/30/18
Ostadaghei, Tannaz	Sr. Lab. Tech, Life/Physical Sci./IVC	28.48	07/01/17-06/30/18
Peraza, Jose	Custodian/SC	18.71	07/01/17-06/30/18
Petersen, Matthew	Groundskeeper/SC	21.18	07/01/17-06/30/18
Ponce De Leon, A.	Custodian/SC	18.71	07/01/17-06/30/18
Prado, Fabian	Program Assistant (Cat. Fund)/SC	21.18	07/01/17-06/30/18
Ray, Gabriella	Library Assistant II/IVC	21.71	07/01/17-06/30/18
Rezai, Jafar	Custodian/IVC	18.71	07/01/17-06/30/18
Rizk, Irene	Program Assistant (Cat. Fund)/IVC	21.18	07/01/17-06/30/18
Sendaba, Barbara	Senior Health Office Assistant/SC	27.11	07/01/17-06/30/18
<sup>4</sup> Sessler, Madison	Office Assistant/SC	18.71	05/25/17-06/30/17
Sessler, Madison	Office Assistant/SC	18.71	07/01/17-06/30/18
Tejeda, Guillermo	Financial Aid Specialist/IVC	25.17	05/22/17-06/30/17
Tejeda, Guillermo	Financial Aid Specialist/IVC	25.17	07/01/17-06/30/18
Villar, James	Custodian/IVC	18.71	07/01/17-06/30/18
Wilkey, Nancy	Police Officer/SC	29.14	06/01/17-06/30/17
Wilkey, Nancy	Police Officer/SC	29.14	07/01/17-06/30/18
<sup>5</sup> Wyche, Dennis	Irrigation Systems Specialist /SC	38.21	07/01/17-06/30/18
Yi, Young	Library Assistant I/IVC	19.66	07/01/17-06/30/18

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Abbas, John	Clerk/SC	16.00	05/18/17-06/30/17
Abbas, John	Clerk/SC	16.00	07/01/17-06/30/18
Acosta, Joaquin	Project Specialist/SC	19.00	07/01/17-06/30/18
Adams, Kathleen	Project Specialist/IVC	30.00	07/01/17-06/30/18

<sup>3</sup> Related to Sophie Ling, Library Technician, Irvine Valley College.

<sup>4</sup> Related to Louis Sessler, Facilities Maintenance and Energy Project Manager, Saddleback College.

<sup>5</sup> Retired from SOCCCD – Rehired as substitute in previous assignment. Related to Sonja Wyche, Project Specialist, District Services.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Adimor, Yeetav	TMD/IVC	14.00	07/01/17-06/30/18
Aguilar, Nathaniel	Project Specialist/SC	14.00	07/01/17-06/30/18
Aguirre, Brian	Project Specialist/SC	14.00	07/01/17-06/30/18
Allin, Lisa	TMD/IVC	20.00	07/01/17-06/30/18
Alterman, Chase	Project Specialist/IVC	11.50	07/01/17-06/30/18
Angelos, Kristin	Project Specialist/SC	50.00	07/01/17-06/30/18
Araujo Rodriguez, Sanjuana	Outreach Aide/SC	14.00	07/01/17-06/30/18
Artemov, Tatyana	Project Specialist/SC	20.00	07/01/17-06/30/18
Ash, Andrew	Project Specialist/SC	15.00	07/01/17-06/30/18
<sup>6</sup> Aulakh, Jasvinder	Project Specialist/DS	20.00	05/17/17-06/30/17
Aulakh, Jasvinder	Project Specialist/DS	20.00	07/01/17-06/30/18
<sup>7</sup> Avalos, Magdalena	Project Specialist/SC	30.00	07/01/17-06/30/18
<sup>7</sup> Avalos, Salvador	Outreach Aide/SC	12.50	07/01/17-06/30/18
Awalt, Katrina	Project Specialist/IVC	15.00	07/01/17-06/30/18
Balkis, Nadia	Project Specialist/IVC	15.00	07/01/17-06/30/18
Banuelos, Noelle	Project Specialist/SC	50.00	07/01/17-06/30/18
Bautista, Daisy	Project Specialist/SC	14.00	07/01/17-06/30/18
Beltran, Carla	Child Dev. Ctr Aide/SC	12.00	07/01/17-06/30/18
Benoit, Rhonda	Project Specialist/SC	17.00	07/01/17-06/30/18
Bernabe, Delfina	Project Specialist/IVC	20.00	07/01/17-06/30/18
Black, Kari	Project Specialist/IVC	14.00	07/01/17-06/30/18
Bothwell, Sunny	Project Specialist/SC	19.00	07/01/17-06/30/18
Boyer, Gary	Project Specialist/SC	12.50	07/01/17-06/30/18
Bramwell, Max	Campus Security Officer ST/SC	12.00	06/05/17-06/30/17
Bramwell, Max	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Bright, Kathleen	Project Specialist/DS	25.00	07/01/17-06/30/18
Brown, Lucy	Clerk/SC	16.00	07/01/17-06/30/18
Bueno Rojo, Noemi	Outreach Aide/SC	12.50	07/01/17-06/30/18
Bui, Charlie	Project Specialist/IVC	16.00	07/01/17-06/30/18
<sup>8</sup> Caldwell, Jessica	Project Specialist/SC	20.00	07/01/17-06/30/18
Cao, Scott	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Cao, Scott	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Carey, Peter	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Caro, Sofia	Project Specialist/SC	11.50	07/01/17-06/30/18
Case, Pamela	Project Specialist/SC	19.00	07/01/17-06/30/18
Cervantes, Jonah	Outreach Aide/SC	14.00	07/01/17-06/30/18
Chavez, Joana	TMD/IVC	15.00	07/01/17-06/30/18
Chavez, Vanessa	Project Specialist/IVC	16.00	07/01/17-06/30/18

<sup>6</sup> Related to Rajanpal Dhillon, Senior Laboratory Technician, Automotive, Saddleback College.

<sup>7</sup> Related to Juan Avalos, Vice President of Student Services, Saddleback College.

<sup>8</sup> Related to Jeanne Harris Caldwell, Director of Student Health Center, Saddleback College and Nicholas Caldwell, Project Specialist, DSPS, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Choi, Junho	Project Specialist/SC	11.50	07/01/17-06/30/18
Christman, Tyler	TMD/IVC	15.00	07/01/17-06/30/18
Cihelka, Susan	Project Specialist/SC	12.00	07/01/17-06/30/18
Cisternas, Claudia	Project Specialist/SC	25.00	07/01/17-06/30/18
Clemons, Gregory	Project Specialist/SC	14.00	07/01/17-06/30/18
Cludy, Pamela	Child Dev. Ctr Aide/SCSC	20.00	07/01/17-06/30/18
Cook, Jonathan	Adapted Kinesiology Aide/SC	12.50	07/01/17-06/30/18
Cook, Kathleen	Child Dev. Ctr Aide/SCSC	20.00	07/01/17-06/30/18
Cornaire, Natalie	Project Specialist/SC	25.00	07/01/17-06/30/18
Corrales, Enrique	Project Specialist/SC	12.00	07/01/17-06/30/18
Coscione, Michaela	Project Specialist/SC	15.00	07/01/17-06/30/18
Crowder, Yvette	Project Specialist/SC	15.00	07/01/17-06/30/18
Dahiya, Gargi	Clerk/IVC	11.50	07/01/17-06/30/18
Dao, Ngan	Project Specialist/SC	18.00	07/01/17-06/30/18
Dear, Derek	Campus Security Officer ST/SC	14.50	06/05/17-06/30/17
Dear, Derek	Campus Security Officer ST/SC	14.50	07/01/17-06/30/18
Dedicatoria, Armi	Project Specialist/IVC	27.50	07/01/17-06/30/18
Delcamp, Kristin	Project Specialist/IVC	55.00	07/01/17-06/30/18
Deverrick, George	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Diaz, Andrea	Child Dev. Ctr Aide/SCSC	12.00	07/01/17-06/30/18
Dickson, Garilynn	Project Specialist/SC	15.00	07/01/17-06/30/18
Doran, Marisa	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Edelman, Eric	Project Specialist/SC	11.50	05/18/17-06/30/17
Edelman, Eric	Project Specialist/SC	11.50	07/01/17-06/30/18
Engel, Troy	Project Specialist/IVC	15.00	07/01/17-06/30/18
Eslami, Zahra	Project Specialist/DS	20.00	06/22/17-06/30/17
Eslami, Zahra	Project Specialist/DS	20.00	07/01/17-06/30/18
Etka, Kattiana	Project Specialist/SC	11.50	07/01/17-06/30/18
Farrand, Piper	Child Dev. Ctr Aide/SCSC	12.00	07/01/17-06/30/18
<sup>9</sup> Farrell, Nicholas	Project Specialist/IVC	24.00	07/01/17-06/30/18
Firouzabadi, Lili	Project Specialist/SC	18.00	07/01/17-06/30/18
Florentino, Efren	Project Specialist/SC	25.00	07/01/17-06/30/18
Florkey, Alexandra	TMD/IVC	11.50	07/01/17-06/30/18
Forero, Manuel	Project Specialist/IVC	15.00	06/13/17-06/30/17
Forero, Manuel	Project Specialist/IVC	15.00	07/01/17-06/30/18
Forouzan, Ghazal	TMD/IVC	20.00	07/01/17-06/30/18
Francke, Melissa	Clerk/SC	16.00	06/01/17-06/30/17
Francke, Melissa	Clerk/SC	16.00	07/01/17-06/30/18
Frey, Connie	Project Specialist/IVC	20.00	07/01/17-06/30/18

<sup>9</sup> Related to Jennifer Farrell, Senior Laboratory Technician, Life and Physical Sciences, Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Frias Markey, Kristina	Project Specialist/IVC	16.00	07/01/17-06/30/18
Friedlander, Dorothy	Child Dev. Ctr Aide/SCSC	20.00	07/01/17-06/30/18
Garbis, Tiffany	Project Specialist/IVC	20.00	07/01/17-06/30/18
Garcia, Stephanie	Outreach Aide/SC	12.50	07/01/17-06/30/18
Gardner, Keith	TMD/IVC	12.50	07/01/17-06/30/18
Garey, Sarah	Coaching Aide/IVC	25.00	07/01/17-06/30/18
<sup>10</sup> Garrison, Karl	Project Specialist/SC	14.00	07/01/17-06/30/18
Gil, Chantelle	Project Specialist/SC	20.00	07/01/17-06/30/18
Gines, Maria	Clerk/IVC	11.50	07/01/17-06/30/18
Golbad, Kia	Project Specialist/IVC	15.00	07/01/17-06/30/18
Golbadi, Laal	Project Specialist/SC	12.00	07/01/17-06/30/18
Gomez Zuniga, Emmanuel	Project Specialist/SC	12.00	07/01/17-06/30/18
Gomez, Jesus	Project Specialist/SC	11.50	07/01/17-06/30/18
Gorbachov, Ievgenni	Project Specialist/IVC	15.00	07/01/17-06/30/18
Gore, Lisa	TMD/IVC	20.00	07/01/17-06/30/18
Goto, Elena	Clerk/IVC	11.50	07/01/17-06/30/18
Grajeda, Mia	Project Specialist/IVC	20.00	07/01/17-06/30/18
Gray, Gabriela	Project Specialist/SC	12.00	07/01/17-06/30/18
Gregory, Matthew	TMD/IVC	14.00	07/01/17-06/30/18
Gregory, Matthew	TMD/IVC	14.00	07/01/17-06/30/18
Gutierrez, Francois	Clerk/SC	11.50	07/01/17-06/30/18
Gutierrez, Nathen	Adapted Kinesiology Aide/SC	13.50	06/19/17-06/30/17
Gutierrez, Nathen	Adapted Kinesiology Aide/SC	13.50	07/01/17-06/30/18
Guy, Justine	Project Specialist/SC	14.00	07/01/17-06/30/18
Hall, Dustin	Project Specialist/IVC	15.00	07/01/17-06/30/18
Harper, Lucas	Project Specialist/SC	14.00	06/05/17-06/30/17
Harper, Lucas	Project Specialist/SC	14.00	07/01/17-06/30/18
Harper, Lucas	Project Specialist/SC	14.00	07/01/17-06/30/18
Harrington, Constance	Project Specialist/SC	15.00	07/01/17-06/30/18
Harris, Laura	Project Specialist/SC	32.50	07/01/17-06/30/18
Hatcher, Kalob	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Hellriegel, John	Project Specialist/SC	20.00	07/01/17-06/30/18
Hernandez, Alondra	Project Specialist/SC	14.00	07/01/17-06/30/18
Hillman, Elizabeth	Project Specialist/SC	20.00	07/01/17-06/30/18
Hirsch, Kerri	Project Specialist/SC	25.00	07/01/17-06/30/18
Holtsberg, Hannah	TMD/IVC	14.00	07/01/17-06/30/18
Homayounian, Tissa	Project Specialist/SC	11.50	07/01/17-06/30/18
Hughes, Jacob	Adapted Kinesiology Aide/SC	12.00	04/15/17-06/30/17

<sup>10</sup> Related to Estella Castillo-Garrison, Dean, Community Education, Emeritus Institute, K-12, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Hughes, Jacob	Adapted Kinesiology Aide/SC	12.00	07/01/17-06/30/18
Hurlbut, Robert	Project Specialist/IVC	20.00	07/01/17-06/30/18
Jacob, Daryl	Project Specialist/SC	15.50	07/01/17-06/30/18
<sup>11</sup> Johnston-Plescia, Madelyn	Project Specialist/SC	18.00	07/01/17-06/30/18
Jones, David	TMD/IVC	20.00	07/01/17-06/30/18
Joslyn, Brianna	Project Specialist/IVC	15.00	07/01/17-06/30/18
Juan, Allan	Project Specialist/IVC	16.00	06/02/17-06/30/17
Juan, Allan	Project Specialist/IVC	16.00	07/01/17-06/30/18
Juarez, Maria Amor	Child Dev. Ctr Aide/SCSC	11.50	07/01/17-06/30/18
Kalache, Celso	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Kavazov, Violeta	Project Specialist/SC	17.00	06/26/17-06/30/17
Kavazov, Violeta	Project Specialist/SC	17.00	07/01/17-06/30/18
Keasberry-Vnuk, Jessica	TMD/IVC	11.50	07/01/17-06/30/18
Kelly, Brianna	Campus Security Officer ST/SC	12.00	05/23/17-06/30/17
Kelly, Brianna	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Khodabandeh, Elahe	Project Specialist/SC	12.00	07/01/17-06/30/18
Lane, Alan	Coaching Aide/IVC	25.00	07/01/17-06/30/18
Lee, Bo Kyoung	Project Specialist/SC	11.50	07/01/17-06/30/18
Lee, Roy	Project Specialist/SC	50.00	07/01/17-06/30/18
Lefebvre, Jennifer	Project Specialist/SC	30.00	07/01/17-06/30/18
Lengyel-Leahu, Kristia	Project Specialist/SC	50.00	07/01/17-06/30/18
Lewis, Diane	TMD/IVC	20.00	07/01/17-06/30/18
Linhardt, Kristin	Child Dev. Ctr Aide/SCSC	12.00	07/01/17-06/30/18
Lowey-Ball, Marisa	TMD/SC	14.00	07/01/17-06/30/18
Lucarelli, Jeffrey	Clerk/IVC	11.50	07/01/17-06/30/18
Lucas, Richard	TMD/IVC	12.50	07/01/17-06/30/18
Lupardo, Kevin	TMD/IVC	20.00	07/01/17-06/30/18
Luu, Minh	Project Specialist/IVC	14.00	07/01/17-06/30/18
Lyles Reed, LaMaiyah	Clerk/IVC	11.50	07/01/17-06/30/18
Macawile, Robert Christian	Project Specialist/IVC	13.00	07/01/17-06/30/18
Madariaga Benavides, M.	Project Specialist/SC	14.00	07/01/17-06/30/18
Magdaleno, Jonathan	TMD/SC	11.50	07/01/17-06/30/18
Mahmoudian, Naveed	Clerk/SC	14.00	05/18/17-06/30/17
Mahmoudian, Naveed	Clerk/SC	14.00	07/01/17-06/30/18
Maloney, Hannah	Child Dev. Ctr Aide/SCSC	12.00	07/01/17-06/30/18
Martin, Mary	Clerk/SC	16.00	07/01/17-06/30/18
Martin, Rebecca	Project Specialist/SC	19.00	07/01/17-06/30/18

<sup>11</sup> Related to Trish, Fain, Executive Assistant, Vice President of Instruction, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2016/2017 and 2017/2018** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate \$)</u>	<u>Start/End Date</u>
Martinez, Edmund	Campus Security Officer ST/SC	12.00	06/05/17-06/30/17
Martinez, Edmund	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Martinez, Eric	Campus Security Officer ST/SC	12.00	07/01/17-06/30/18
Martinez, Nikole	Clerk/IVC	11.50	07/01/17-06/30/18
Mazaiwana, Alice	Project Specialist/SC	16.00	07/01/17-06/30/18
McDonald, Thomas	Project Specialist/SC	14.00	07/01/17-06/30/18
Medina Santillan, Paola	Project Specialist/SC	20.00	07/01/17-06/30/18
Messier, Claire	Project Specialist/SC	25.00	07/01/17-06/30/18
Miller, Alex	TMD/IVC	16.00	07/01/17-06/30/18
Miller, Chase	Adapted Kinesiology Aide/SC	12.50	05/15/17-06/30/17
Miller, Chase	Adapted Kinesiology Aide/SC	12.50	07/01/17-06/30/18
Miranda, Efrem	Project Specialist/SC	25.00	07/01/17-06/30/18
Mitchell, Michael	Campus Security Officer ST/SC	12.00	06/05/17-06/30/17

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2016/2017 and 2017/2018** academic year.

<u>Name</u>	<u>Start/End Date</u>
<sup>12</sup> Abbasinik, Amin	07/01/17-06/30/18
<sup>12</sup> Abbasinik, Mana	07/01/17-06/30/18
Ahadi Sarkani, Seyed	07/01/17-06/30/18
Al Bayati, Yahya	07/01/17-06/30/18
Alameen, Liwaa	07/01/17-06/30/18
Azarmehr, Arash	05/18/17-06/30/17
Azarmehr, Arash	07/01/17-06/30/18
Brito, Laura	07/01/17-06/30/18
Calvert, Erin	07/01/17-06/30/18
Castaneda, Oscar	06/07/17-06/30/17
Castaneda, Oscar	07/01/17-06/30/18
Chahla, Farid	06/19/17-06/30/17
Chahla, Farid	07/01/17-06/30/18
Choy, Zi Yang	06/27/17-06/30/17
Choy, Zi Yang	07/01/17-06/30/18
Collins, Tanner	07/01/17-06/30/18
Cox, Katheryn	07/01/17-06/30/18
Dean, Zeenat	07/01/17-06/30/18
DeMonte, Matteo	07/01/17-06/30/18

<sup>12</sup> Amin and Mana Abbasinik are related, and both work for Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2016/2017 and 2017/2018** academic year.

<u>Name</u>	<u>Start/End Date</u>
Devaul, Derek	06/15/17-06/30/17
Devaul, Derek	07/01/17-06/30/18
Diniarian, Homa	07/01/17-06/30/18
Donnelly, Cole	07/01/17-06/30/18
Eigle, Sean	06/23/17-06/30/17
Eigle, Sean	07/01/17-06/30/18
El Nmeir, Julie	07/01/17-06/30/18
Elahian, Maryam	07/01/17-06/30/18
Fadaei Forghan, Amir	07/01/17-06/30/18
Falah, Fouad	07/01/17-06/30/18
Fanaei, Hamidreza	07/01/17-06/30/18
Fazelpour, Ali	05/15/17-06/30/17
Fazelpour, Ali	07/01/17-06/30/18
Gomez, Jenny	05/30/17-06/30/17
Gomez, Jenny	07/01/17-06/30/18
Goss, Larissa	07/01/17-06/30/18
Harrell, Lowden	06/15/17-06/30/17
Harrell, Lowden	07/01/17-06/30/18
Hateley, John	07/01/17-06/30/18
Heidarpour, Pedram	07/01/17-06/30/18
Hosseini, Mohammadsafa	06/23/17-06/30/17
Hosseini, Mohammadsafa	07/01/17-06/30/18
Hwang, Alexander	07/01/17-06/30/18
Jacobson, Amanda	07/01/17-06/30/18
Juma, Feras	07/01/17-06/30/18
Kent, Alexander	07/01/17-06/30/18
Khosravimanesh, Mahbod	07/01/17-06/30/18
Klett, George	07/01/17-06/30/18
Kusto, Stephanie	06/13/17-06/30/17
Kusto, Stephanie	07/01/17-06/30/18
Lao, Sefra	06/15/17-06/30/17
Lao, Sefra	07/01/17-06/30/18
Long, Jason	06/15/17-06/30/17
Long, Jason	07/01/17-06/30/18
Mahdi, Furat	07/01/17-06/30/18
Mahjoub, Hannah	07/01/17-06/30/18
Mansouri, Nadia	07/01/17-06/30/18
Martinez Perez, Wendy	07/01/17-06/30/18
Medina, Marissa	07/01/17-06/30/18
Mohseni, Akbar	07/01/17-06/30/18

**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2016/2017 and 2017/2018** academic year.

<u>Name</u>	<u>Start/End Date</u>
Murphy, Dawn	07/01/17-06/30/18
Nikzad, Gita	07/01/17-06/30/18
Ohadirafsanjani, Sharareh	07/01/17-06/30/18
Ortiz, Johanna	06/15/17-06/30/17
Ortiz, Johanna	07/01/17-06/30/18
Paracha, Aliya	07/01/17-06/30/18
Peralta, Rosa	07/01/17-06/30/18
Rabay, Christian	07/01/17-06/30/18
Rahat, Mansour	07/01/17-06/30/18
Richmond, Danielle	07/01/17-06/30/18
Roberts, Rachael	06/15/17-06/30/17
Roberts, Rachael	07/01/17-06/30/18
Rodjuie, Elahe	07/01/17-06/30/18
Rodriguez Evangelista, Rosa	07/01/17-06/30/18
Rosenkrantz, Michael	07/01/17-06/30/18
Ross, Chad	07/01/17-06/30/18
Salgado Hernandez, Brian	07/01/17-06/30/18
Shabakesaz, Pauniz	07/01/17-06/30/18
Shoraka, Roxana	06/15/17-06/30/17
Shoraka, Roxana	07/01/17-06/30/18
Sky, Chloe	06/27/17-06/30/17
Sky, Chloe	07/01/17-06/30/18
Syed, Umayr	07/01/17-06/30/18
Villasenor, Brenda	07/01/17-06/30/18
Woo, Kendall	07/01/17-06/30/18

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Abbasinik, Mana	Tutor/SC	12.00	07/01/17-06/30/18
Abbott, Amy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Abdiani, Nagina	Tutor/SC	12.00	07/01/17-06/30/18
Abrams, Paul	Tutor/SC	12.00	07/01/17-06/30/18
Adams, Shaun	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Adams, Theresa	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Adney, Curtis	Community Ed Presenter/SC	11.50	07/01/17-06/30/18



**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Agema, Ryan	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Aghamohammadiamghani, P.	Tutor/IVC	12.00	07/01/17-06/30/18
Ali, Adrienne	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Alrayes, Samer	Tutor/SC	12.00	06/23/17-06/30/17
Alrayes, Samer	Tutor/SC	12.00	07/01/17-06/30/18
Alsayed, Safy	Tutor/SC	12.00	07/01/17-06/30/18
Alvstad, Jenna	Senior Lifeguard/SC	12.00	06/08/17-06/30/17
Alvstad, Jenna	Senior Lifeguard/SC	12.00	07/01/17-06/30/18
Amaro Rodela, Yasmin	Interpreter III/IVC	25.00	07/01/17-06/30/18
Ambrosini, Linda	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Amin, Zihad	Tutor/IVC	12.50	07/01/17-06/30/18
An, Eunsoo	Tutor/IVC	12.00	07/01/17-06/30/18
Anderson, Sarah	Captionist (Real-Time)/IVC	38.00	07/01/17-06/30/18
Andrade, Lauren	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Arman, Carolee	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Arzate, Thomas	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Asfahani, Celena	Tutor/IVC	12.00	07/01/17-06/30/18
Avalos Galvez, Diego	Tutor/SC	12.00	07/01/17-06/30/18
Avalos, Anna	Recreation Aide/SC	12.50	07/01/17-06/30/18
Avera, Stephanie	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Barraza, Christina	Model/SC	25.00	07/01/17-06/30/18
Barron, Kaitlin	Senior Lifeguard/SC	12.50	07/01/17-06/30/18
Bascom, Chantal	Tutor/SC	12.00	07/01/17-06/30/18
Bayrakci, Arda	Tutor/IVC	14.00	07/01/17-06/30/18
Beard, Ian	Tutor/IVC	12.00	07/01/17-06/30/18
Beavis, Wesley	Medical Professional/IVC	70.00	07/01/17-06/30/18
Beck, Jonathan	Model/SC	25.00	07/01/17-06/30/18
Beebe, Logan	Recreation Aide/SC	11.50	06/02/17-06/30/17
Beebe, Logan	Recreation Aide/SC	11.50	07/01/17-06/30/18
Bellin, Laura	Tutor/SC	12.00	07/01/17-06/30/18
<sup>13</sup> Bentz, Marie	Model/SC	25.00	07/01/17-06/30/18
<sup>13</sup> Bentz, Paul	Model/SC	25.00	07/01/17-06/30/18
Berger, Ann	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Billman, Wendy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Binder, Farla	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Binley, Judd	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Bleidistel, Deanna	Community Ed Presenter/SC	11.50	07/01/17-06/30/18

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<sup>13</sup> Marie and Paul Bentz are related.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Blofield, Alara	Tutor/IVC	11.50	07/01/17-06/30/18
Boan, Zachary	Interpreter IV/IVC	30.00	07/01/17-06/30/18
Bodenhoefer, Robert	Tutor/IVC	15.00	07/01/17-06/30/18
Bond, Alexander	Tutor/IVC	13.00	07/01/17-06/30/18
Bonetti, Tanya	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Borgese, James	Model/IVC	25.00	07/01/17-06/30/18
Bosley, Alexis	Certified Test Proctor/IVC	11.50	07/01/17-06/30/18
Boswell, Jacob	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Bovich, Claudine	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Bowen, Andrika	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
<sup>14</sup> Boyle, Natalie	Senior Lifeguard/SC	13.00	07/01/17-06/30/18
<sup>14</sup> Boyle, Nicole	Senior Lifeguard/SC	13.00	07/01/17-06/30/18
Bramel, Samantha	Captionist (Real-Time)/IVC	30.00	07/01/17-06/30/18
Broida, David	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Brooks, Hudson	Recreation Aide/SC	11.50	06/01/17-06/30/17
Brooks, Hudson	Recreation Aide/SC	11.50	07/01/17-06/30/18
Brown, Andrew	Interpreter III/IVC	25.00	07/01/17-06/30/18
Brown, David	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Brown, Michael	Workforce Trainer/IVC	72.00	07/01/17-06/30/18
Bruno, John	Model/SC	25.00	07/01/17-06/30/18
Buckwalter, Kurt	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Bustamante, Zachary	Recreation Aide/SC	11.50	06/22/17-06/30/17
Bustamante, Zachary	Recreation Aide/SC	11.50	07/01/17-06/30/18
Butler, Robert	Tutor/IVC	12.50	05/19/17-06/30/17
Butler, Robert	Tutor/IVC	12.50	07/01/17-06/30/18
Caldwell, Vanessa	Model/SC	25.00	06/08/17-06/30/17
Caldwell, Vanessa	Model/SC	25.00	07/01/17-06/30/18
Camacho, Andre	Interpreter III/IVC	25.00	07/01/17-06/30/18
Campbell, Brooke	Tutor/SC	15.00	07/01/17-06/30/18
Cara, Marcus	Senior Lifeguard/SC	12.50	07/01/17-06/30/18
Carey-Zuniga, Andres	Recreation Aide/SC	11.50	07/01/17-06/30/18
Carlsen, Heather	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Cate, Collin	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Cavazzi, Bentley	Tutor/SC	12.00	07/01/17-06/30/18
Chan, Tung Chi	Tutor/IVC	12.00	07/01/17-06/30/18
Chen, Shujuan	Tutor/SC	15.00	07/01/17-06/30/18
Choi, Young	Community Ed Presenter/SC	11.50	07/01/17-06/30/18

<sup>14</sup> Natalie and Nicole Boyle are related.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Clarke, Amy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Cole, John	Model/SC	25.00	07/01/17-06/30/18
Concialdi, Steve	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Connolly, Christine	Tutor/SC	12.00	07/01/17-06/30/18
Conover, Nancy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Cooper, Stacy	Interpreter IV/SC	30.00	07/01/17-06/30/18
Corrales, Javier	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Cranke, David	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Culp, Robin	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Cunningham, David	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Czechorosky, Tonia	Model/IVC	25.00	07/01/17-06/30/18
D'Aleo, Nancy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Damyar, Kimia	Tutor/SC	12.00	07/01/17-06/30/18
Davis, Aaron	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Davis, Nicole	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
De Jesus, Kayla	Tutor/SC	12.00	07/01/17-06/30/18
De Koning, Shannan	Senior Lifeguard/SC	15.00	07/01/17-06/30/18
Deason, Ryan	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Dempsey, Maureen	Medical Professional/SC	35.00	07/01/17-06/30/18
Dexter, Stephen	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Dhillon, Garrett	Tutor/SC	12.00	07/01/17-06/30/18
Diamantopoulos, George	Tutor/IVC	12.50	05/31/17-06/30/17
Diamantopoulos, George	Tutor/IVC	12.50	07/01/17-06/30/18
<sup>15</sup> Diamond, Mitchell	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
<sup>15</sup> Diamond, Nicholas	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Diaz, Tyler	Tutor/SC	12.00	07/01/17-06/30/18
Didlake, Lindsey	Senior Lifeguard/SC	14.00	07/01/17-06/30/18
Dinh, Helen	Tutor/IVC	14.00	07/01/17-06/30/18
Dixon, Perry	Tutor/SC	12.00	07/01/17-06/30/18
Do, Tin	Tutor/SC	15.00	07/01/17-06/30/18
Donahue, Carol	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Dormaier, Ruth	Model/SC	25.00	07/01/17-06/30/18
Downing, Kimberly	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Durazo, Daniel	Interpreter III/IVC	25.00	07/01/17-06/30/18
Eckhart, Sherry	Model/IVC	25.00	07/01/17-06/30/18
Eiseman, Stephanie	Interpreter IV/IVC	30.00	07/01/17-06/30/18
El Rayess Naime, Omar	Tutor/SC	12.00	07/01/17-06/30/18

<sup>15</sup> Mitchell and Nicholas Diamond are related.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Ellin, Ryan	Tutor/SC	12.00	07/01/17-06/30/18
Elliott, Christopher	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Emami, Shaheen	Recreation Aide/SC	11.50	05/31/17-06/30/17
Emami, Shaheen	Recreation Aide/SC	11.50	07/01/17-06/30/18
Escobar Flores, Isabel	Tutor/SC	12.00	07/01/17-06/30/18
Fajardo, Stacie	Tutor/SC	15.00	07/01/17-06/30/18
Farinella, Ralph	Medical Professional/SC	70.00	07/01/17-06/30/18
<sup>16</sup> Faris, Jacqueline	Recreation Aide/SC	11.50	06/08/17-06/30/17
Faris, Jacqueline	Recreation Aide/SC	11.50	07/01/17-06/30/18
Feilberg, Luke	Tutor/SC	12.00	07/01/17-06/30/18
Ferguson, Bryce	Tutor/IVC	11.50	07/01/17-06/30/18
Finkelstein, Kara	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Fisher, Maggie	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Fitzmaurice, Hillary	Tutor/SC	12.00	07/01/17-06/30/18
Foroughi Shafiei, Sepehr	Tutor/IVC	12.00	07/01/17-06/30/18
Fraser, Austin	Tutor/SC	12.00	07/01/17-06/30/18
Gable, Ronald	Community Ed Presenter/IVC	11.50	07/01/17-06/30/18
Garcia, Tony	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Gellatly, Jillian	Recreation Aide/SC	12.00	06/08/17-06/30/17
Gellatly, Jillian	Recreation Aide/SC	12.00	07/01/17-06/30/18
Geller, Matthew	Tutor/IVC	13.00	07/01/17-06/30/18
Gibson, Darren	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Gidanian, Samuel	Tutor/SC	12.00	07/01/17-06/30/18
Gilmore, Richard	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Glassman, Ifat	Model/SC	25.00	07/01/17-06/30/18
Godinez, Michele	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Goffin, Charles	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Golestan-Parast, Arabella	Recreation Leader/SC	12.00	07/01/17-06/30/18
Gong, Hongpu	Tutor/IVC	12.00	07/01/17-06/30/18
Gonzales, Jonathan	Tutor/IVC	12.00	06/01/17-06/30/17
Gonzales, Jonathan	Tutor/IVC	12.00	07/01/17-06/30/18
Gonzalez, Amanda	Model/SC	25.00	07/01/17-06/30/18
Gonzalez, Anthony	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Goodley, Mark	Workforce Trainer/IVC	72.00	07/01/17-06/30/18
Goodman, Abigail	Clinical Skills Specialist/SC	30.00	07/01/17-06/30/18
Gooya, Madis	Tutor/SC	12.00	07/01/17-06/30/18

<sup>16</sup> Related to Mary Opel, Director of Site Development, District Services.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Gorman, Bridget	Senior Lifeguard/SC	12.50	07/01/17-06/30/18
Gorman, Ron	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Grace, Klair	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Grace, Meghan	Model/SC	25.00	07/01/17-06/30/18
Gracey, Michael	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Graham, Brian	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Grass, Ruth	Tutor/SC	12.00	07/01/17-06/30/18
Gray, Carrie	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Gray, Jason	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Green, Mariko	Tutor/SC	19.00	07/01/17-06/30/18
Greenspan, Frances	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Grijalva, Louie	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Gross, Gage	Tutor/SC	12.00	07/01/17-06/30/18
Grossman, Marc	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Grudynski, Christy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Guerriere, Desiree	Tutor/SC	12.00	07/01/17-06/30/18
Guest, Noah	Certified Test Proctor/IVC	12.50	06/12/17-06/30/17
Guest, Noah	Certified Test Proctor/IVC	12.50	07/01/17-06/30/18
Haerianardakani, Sepehr	Tutor/SC	12.00	07/01/17-06/30/18
Hagie, Tyler	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Hale, Katherine	Model/SC	25.00	07/01/17-06/30/18
Hale, Michael	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Hall, Jordan	Tutor/SC	12.00	07/01/17-06/30/18
Halvorson, Sierra	Model/IVC	25.00	07/01/17-06/30/18
Hamilton, Nathan	Tutor/SC	12.00	07/01/17-06/30/18
Han, DoHee	Tutor/IVC	12.50	07/01/17-06/30/18
Hannon, Karen	Interpreter IV/IVC	42.00	07/01/17-06/30/18
Hansen, Julie	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Hanson, Kathryn	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Havlena, Kaitlyn	Tutor/SC	12.00	07/01/17-06/30/18
Hermann, Lucy Jo	Community Ed Presenter/IVC	11.50	07/01/17-06/30/18
Hernandez, Mark	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Hervas, Adrianne Belinda	Tutor/IVC	11.50	05/24/17-06/30/17
Hervas, Adrianne Belinda	Tutor/IVC	11.50	07/01/17-06/30/18
Heto, Prince	Tutor/SC	15.00	07/01/17-06/30/18
Heunemann, Michael	Medical Professional/SC	35.00	07/01/17-06/30/18

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Hibbard, Jason	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Hii, Doreen Yii Jie	Tutor/IVC	11.50	07/01/17-06/30/18
Hillabrant, Jill	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Ho, Pin-Shiuan	Tutor/IVC	12.00	07/01/17-06/30/18
Hobbs, Scott	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Hoffski, James	Model/SC	25.00	07/01/17-06/30/18
Hokanson, Haley	Senior Lifeguard/SC	12.50	07/01/17-06/30/18
Hosseiny, Habib	Tutor/SC	12.00	07/01/17-06/30/18
Hsiung, Thomas	Tutor/IVC	11.50	05/31/17-06/30/17
Hsiung, Thomas	Tutor/IVC	11.50	07/01/17-06/30/18
Hu, Shirley	Tutor/IVC	11.50	07/01/17-06/30/18
Hudock, Stephanie	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Huerta, Christopher	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Hurley, Jacob	Tutor/SC	12.00	07/01/17-06/30/18
Idris, Abdelrahman	Tutor/SC	12.00	07/01/17-06/30/18
Incavo, Kathleen	Captionist (Real-Time)/SC	45.00	07/01/17-06/30/18
Jacinto, Carolyn	Community Ed Presenter/IVC	11.50	07/01/17-06/30/18
Jamasebnejad, Niloofar	Tutor/IVC	12.00	07/01/17-06/30/18
Jang, Nathan	Tutor/SC	12.00	07/01/17-06/30/18
Janke, Janelle	Senior Lifeguard/SC	18.00	07/01/17-06/30/18
Jaques, Sarah	Community Ed Presenter/SC	11.50	06/13/17-06/30/17
Jaques, Sarah	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Jarl, Peter	Model/SC	25.00	07/01/17-06/30/18
Jepsen, Taylor	Recreation Aide/SC	11.50	07/01/17-06/30/18
Johnson, Eric	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Johnson, Jennifer	Interpreter III/IVC	25.00	07/01/17-06/30/18
Johnson, Robert	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Jordan, Katherine	Interpreter III/IVC	25.00	07/01/17-06/30/18
Kadik, Anna	Tutor/SC	12.00	07/01/17-06/30/18
Kandel, Marlene	Captionist (Real-Time)/SC	42.00	07/01/17-06/30/18
Kantari, Ayah	Tutor/SC	12.00	05/30/17-06/30/17
Kantari, Ayah	Tutor/SC	12.00	07/01/17-06/30/18
Karimi Tararani, Maryam	Tutor/SC	12.00	07/01/17-06/30/18
Karpaty, Rebecca	Tutor/SC	12.00	07/01/17-06/30/18
Katzenberger, Denise	Community Ed Presenter/IVC	11.50	05/30/17-06/30/17
Katzenberger, Denise	Community Ed Presenter/IVC	11.50	07/01/17-06/30/18
Keith, Brooks	Community Ed Presenter/SC	11.50	07/01/17-06/30/18

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert, Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2016/2017 and 2017/2018** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Kelly, Meagan	Interpreter IV/SC	30.00	07/01/17-06/30/18
Kennedy, Joseph	Clinical Skills Specialist/SC	20.00	05/25/17-06/30/17
Kennedy, Joseph	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Kenny, Dillan	Tutor/SC	12.00	07/01/17-06/30/18
Keshavarz, Navid	Tutor/IVC	11.50	07/01/17-06/30/18
Khabbaz, Raja	Workforce Trainer/IVC	72.00	07/01/17-06/30/18
Khajouei, Aida	Tutor/IVC	11.50	07/01/17-06/30/18
Khosravi, Pooya	Tutor/IVC	12.00	07/01/17-06/30/18
Kinnaird, John	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Knabe, Travis	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Knauer, Gary	Tutor/SC	12.00	07/01/17-06/30/18
Knight, Kenneth	Model/SC	25.00	07/01/17-06/30/18
Koosha, Milad	Tutor/SC	12.00	07/01/17-06/30/18
Korepanova, Larisa	Tutor/IVC	12.00	07/01/17-06/30/18
Kostapapas, Eoanna	Captionist (Real-Time)/SC	42.00	07/01/17-06/30/18
Kulkarni-Fish, Manisha	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Kunkle, Jeremy	Clinical Skills Specialist/SC	20.00	07/01/17-06/30/18
Kyaw, Paing	Tutor/IVC	11.50	07/01/17-06/30/18
Lackey, Patricia	Model/SC	25.00	07/01/17-06/30/18
Lam, Patrick	Tutor/SC	12.00	07/01/17-06/30/18
Lane, Eugenia	Community Ed Presenter/IVC	11.50	05/30/17-06/30/17
Lane, Eugenia	Community Ed Presenter/IVC	11.50	07/01/17-06/30/18
Langille, Rachel	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Lappin, David	Tutor/SC	12.00	07/01/17-06/30/18
Larragoiti, Nancy	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Larsen, Kilan	Tutor/IVC	11.50	07/01/17-06/30/18
Lavino, Stacy	Medical Professional/IVC	40.00	07/01/17-06/30/18
Lawson, Justine	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Lazar, Garrick	Community Ed Expert/SC	20.00	07/01/17-06/30/18
Lazatin, Kristen	Senior Lifeguard/SC	13.00	07/01/17-06/30/18
Ledezma, Milton	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Lee, Zong Mao	Tutor/IVC	11.50	07/01/17-06/30/18
Leong, Shint	Recreation Aide/SC	11.50	05/31/17-06/30/17
Leong, Shint	Recreation Aide/SC	11.50	07/01/17-06/30/18
Lerario, Nicholas	Clinical Skills Specialist/SC	15.00	07/01/17-06/30/18
Li, May	Tutor/SC	12.00	07/01/17-06/30/18
Lightner, Elizabeth	Community Ed Presenter/SC	11.50	07/01/17-06/30/18
Lin, Eric	Tutor/SC	12.00	07/01/17-06/30/18

**B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

1. LABORATORY TECHNICIAN, ANTHROPOLOGY AND GEOGRAPHY Classified Bargaining Unit Salary Schedule Range 122, Division of Social and Behavioral Sciences, Saddleback College seeks authorization to establish and announce a part-time, 25 hours per week, 12 months per year position to its staff complement, effective July 1, 2017.

**C. REORGANIZATION**

1. SADDLEBACK COLLEGE seeks authorization to change the reporting structure for the following positions within their organization as defined by Title 5 Education Regulation, Section (a), (b), and (c) Recruitment 53021, from reporting to the Dean of Transfer, Career and Special Programs, to begin reporting to the Dean of Counseling Services, effective July 1, 2017.
  - a. Career Guidance Specialist, Pos. #P0004852 (appointed to Donald Mineo, ID #002385)
  - b. Re-Entry Specialist, Pos. #P0004755 (appointed to Sholeh Alizadeh, ID #008525)
  - c. Career Services Technician, Pos. #P0003487 (appointed to Juan De La Cruz, ID #009947)
  - d. Counseling Office Assistant, Pos. #P0003238 (appointed to Christina Bolin, ID #021970)
  - e. Office Assistant, Pos. #P0003519 (appointed to Brenda Lozano, ID #021037)
2. SADDLEBACK COLLEGE seeks authorization to change the reporting structure for the following positions within their organization as defined by Title 5 Education Regulation, Section (a), (b), and (c) Recruitment 53021, from reporting to the Dean of Transfer, Career and Special Programs, to begin reporting to the Dean of Counseling Services, effective August 7, 2017.
  - a. Director of Career & Re-Entry Center, Pos. #P0010265

**D. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
  - a. BERNACCI, JULIO, ID #021983, Warehouse Worker/Delivery Driver, Pos. #P0003451, Classified Bargaining Unit Salary Schedule Range 114, Step 2, 40 hours per week, 12 months per year, Central Services, Office of Business Services, District Services, is to be employed as Central Services Specialist, Pos. #P0002714, Classified Bargaining Unit Salary Schedule Range 121, Step 1, 40 hours per week, 12 months per year, Central Services, Office of Business Services, District Services, effective June 19, 2017. This is a replacement for Misael Banderas.
  - b. FEOKTISTOVA, MARIA, ID #019809, Applications Specialist I, Pos. #P0004394, Classified Bargaining Unit Salary Schedule Range 134, Step 3, 40 hours per week, 12 months per year, Innovation Technology Center, Irvine Valley College, is to be employed as Enterprise Resource Planning (ERP) Training Manager, Categorical, Pos. #P0010283, Academic and Classified Administrator and Manager Salary Schedule Range 16, Step 1, 40 hours per week, 12 months per year, Business Services, District Services, effective June 26, 2017. This position was approved by the Board of Trustees on September 26, 2016, with employment contingent upon funding by Basic Aid resources.



**E. RECLASSIFICATION**

1. IRVINE VALLEY COLLEGE seeks authorization to eliminate and create the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (a), (b), and (c) Recruitment 53021.
  - a. **ELIMINATE** ACCOUNTING ASSISTANT, Pos. #P0004309, College Fiscal Services, Office of College Administrative Services, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 118, part-time, 25 hours per week, 12 months per year; and **CREATE** SENIOR ACCOUNTING SPECIALIST, College Fiscal Services, Office of College Administrative Services, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 131, part-time, 26 hours per week, 12 months per year position to its staff complement, effective June 1, 2017. (Pos. #P0004309 was ratified by the Board of Trustees on September 27, 2010)
    - i. **PROMOTE** MARINA COSTANZO, ID #018796, Accounting Assistant, Pos. #P0004309, College of Fiscal Services, Office of College Administrative Services, Classified Bargaining Unit Salary Schedule Range 118, Step 4, 25 hours per week, 12 months per year; to Senior Accounting Specialist, College of Fiscal Services, Office of College Administrative Services, Classified Bargaining Unit Salary Schedule Range 131, Step 1, 26 hours per week, 12 months per year, effective June 1, 2017. (Reclassification cost variance in salary: \$609.50 per month)

**F. OUT OF CLASS ASSIGNMENTS**

1. IRVINE VALLEY COLLEGE placed the following permanent Classified Bargaining Unit employee/s in a temporary, out of class assignment (Information Items - in accordance with Article 8.7.2 of the C.S.E.A Contract).

<u>Name</u>	<u>Temporary Assignment</u>	<u>Range/</u> <u>Step</u>	<u>Hours</u>	<u>Effective</u> <u>Date</u>
Hajir, Mahshid	Administrative Assistant	121/4	40	07/01/2017
Jiroudek, Ellura	Senior Laboratory Technician	130/1	40	07/11/2017
Mosqueda, Richard	Lead Custodian	119/4	40	07/03/2017
Munoz, Marina	Extended Opportunity Program Spec.	121/4	40	07/01/2017
Turner, Amanda	Application Specialist I	134/2	40	06/19/2017

2. SADDLEBACK COLLEGE placed the following permanent Classified Bargaining Unit employee/s in a temporary, out of class assignment (Information Items - in accordance with Article 8.7.2 of the C.S.E.A Contract).

<u>Name</u>	<u>Temporary Assignment</u>	<u>Range/</u> <u>Step</u>	<u>Hours</u>	<u>Effective</u> <u>Date</u>
Pifer, Don	Groundskeeper	118/5	40	07/05/2017

3. IRVINE VALLEY COLLEGE returned the following permanent Classified Bargaining Unit employee/s from a temporary, out of class assignment, back to their permanent assignment (Information Items - in accordance with Article 8.7.2 of the C.S.E.A Contract).

<u>Name</u>	<u>Permanent Assignment</u>	<u>Range/</u> <u>Step</u>	<u>Hours</u>	<u>Effective</u> <u>Date</u>
Nguyen, Vincent	Admissions/Records Specialist II	120/6	40	06/08/2017

## **G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. LATHAM, KATHRYN, ID #022814, Program Assistant, Categorical, Pos. #P0009413, Division of Liberal Arts, Saddleback College resignation effective June 7, 2017. (Probationary Start date: February 22, 2017)
2. WEBSTER, PATRICK, ID #017528, Program Student Service Specialist, Pos. #P0006575, Division of Health Sciences and Human Services, Saddleback College, conclusion of employment effective July 14, 2017, in accordance with California Education Code sections 88117 and 88127, and Article 17 of the C.S.E.A. contract. Payment is authorized for any compensated time off. (Permanent start date: December 1, 2014)

## **H. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2017/2018 academic year.

### Emeritus Institute, Saddleback College

Ramirez, Leah

### Intercollegiate Athletics, Saddleback College

Iglehart, Ciara

### International Languages, Saddleback College

Nomura, Sakiko

### Kinesiology, Saddleback College

Behmardian, Aryana	Khatibi, Rushin	Perez, Ryan Peter
Bernabe, Corinne	Latimer, Nicole	Rickman, Sloane
Camacho, Max	Lattimier, Nicole	Saenz, Rosaura
De Meyer, Kristen	Lopez, Judy	Sanchez, Marcos
Dy, Anna Lynn	Mai, Brian	Sandefur, Ashley
Easley, Jennifer	Martinez, Samantha	Sheehan, Corinne
Goley, Jared	Matouzzi, Courtney	Trujillo, Rachel
Grijalva, Valerie	Mulcahy, Megan	Webster, Teri
Gutierrez, Nathan	Patel, Natasha	Wells, Joe
Hawley Barras, Nancy	Perez, Aida Irene	Westerfield, Brett

### Business Services, Irvine Valley College

Chan, Anders	He, Xuyao	Sakallah, Faten
Fakhreddine, Hassan	Le, Nga	Zhou, Chengli

### Community Education, Irvine Valley College

Bustami, Jenna	Donahue, Andrew	Klein, Aryn
Bustami, Zaid	Eleazar, Kim	Lewis, Monica
Castillo, Aracelis	Foy, Asher	Stenlake, Royston
Cruz, Nicole	Foy, Caden	Rodriguez, Ada Cecilia
Cudle, Eloise		

### Disabled Students Programs & Services, Irvine Valley College

Orrico, Krystin

**H. VOLUNTEERS** - Continued

1. The following individuals are to be approved as Volunteers for the 2017/2018 academic year.

International Languages, Irvine Valley College

Ejiri, Noriko

Sahara, Ikuko

Yamamoto, Chiemi

Nakayama, Kokoro

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Adopt Resolution No. 17-18: Classified Employee/Position Layoff

**ACTION:** Approval

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**BACKGROUND**

As a result of lack of funds and/or lack of work, it is necessary to reduce two classified positions through layoff.

**STATUS**

The classified positions in Exhibit A shall be reduced or eliminated. Order of layoff shall be determined in accordance with the Education Code 88017 and the collective bargaining agreement as applicable.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 17-18 to approve the reduction and/or discontinuance of classified service as shown in Exhibit A.

**South Orange County Community College District**

**GOVERNING BOARD  
RESOLUTION 17-18**

**CLASSIFIED LAYOFF RESOLUTION**

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified positions be reduced or eliminated, as of July 17, 2017 due to a lack of work and/or lack of funds:

<u>Number of Positions</u>	<u>Job Classification</u>	<u>Assigned Time</u>	<u>Disposition</u>
<b><i>1</i></b>	<b><i>Grant Project Manager Specially Funded TAACCCT Grant Position ID# P0006673 Saddleback College</i></b>	<b><i>40 hours/week 12 months/year</i></b>	<b><i>Reduce 24 hours</i></b>
<b><i>1</i></b>	<b><i>Program Technician Specially Funded TAACCCT Grant Position ID# P0005111 Saddleback College</i></b>	<b><i>29 hours/week 12 months/year</i></b>	<b><i>Eliminate</i></b>

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127, and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586 (where applicable).
2. That the Chancellor, or her designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
3. That said layoffs shall become effective on September 30, 2017 subject to negotiations to the extent required by law.
4. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 17<sup>th</sup> day of July, 2017 by the following vote.

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Timothy Jemal, President

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James R. Wright, Vice President

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David B. Lang, Clerk

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Marcia Milchiker, Member

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Terri Whitt, Member

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T.J. Prendergast III, Member

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Barbara J. Jay, Member

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Debra L. Fitzsimons, Interim Chancellor  
and Secretary to the Governing Board

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: District/SOCCCDFA Joint Initial Proposal for  
Implementation of SB 1379 Regarding Part-Time, Temporary Faculty  
Reemployment Standards

**ACTION:** Review and Study

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### **BACKGROUND**

Government Code 3547 requires that all initial proposals of exclusive representatives and of public school employers shall be presented at a public meeting of the Board of Trustees and shall thereafter be a matter of public record. In addition, before collective bargaining may take place, both the initial proposal of the exclusive representative and the community college district shall be made public for a reasonable time so that members of the public have the opportunity to make comments to the Board of Trustees regarding the initial proposals.

### **STATUS**

To comply with education code changes, the District and SOCCCD Faculty Association propose to modify and amend Article XVI of the Academic Employee Master Agreement, per SB 1379, regarding reemployment rights for part-time, temporary faculty (Exhibit A). A public hearing on the joint proposal will be held at the August 2017 Board meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the District/SOCCCDFA joint proposal shown on Exhibit A for review and study, and set a public hearing on the proposal at the regularly scheduled August Board meeting.

DISTRICT/FACULTY ASSOCIATION JOINT INITIAL PROPOSAL

PART-TIME FACULTY REEMPLOYMENT RIGHTS

The District and Faculty Association propose to negotiate an amendment to the Academic Employee Master Agreement on part-time faculty rehire rights that is in conformance with Education Code section 87482.3 and includes the following components:

1. Minimum standards regarding the length of time part-time faculty must serve in order to be eligible for rehire rights;
2. The number and type of courses eligible part-time faculty may teach (assuming they have rehire rights);
3. Adoption of an evaluation process conducted pursuant to Education Code section 87663 that assesses the performance and educational impact of part time faculty;
4. The availability, willingness and expertise of part time faculty to be considered in determining possible assignments (including consideration of such factors as prior education, experience, prior evaluations (student and faculty) and specialized training);
5. Termination of rehire rights;
6. Such additional standards as the parties may develop.



**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Staff Response to Public Comments from a Previous Board Meeting

**ACTION:** None

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### **BACKGROUND**

Members of the public may address the Board on any item on the closed or open session agenda following "Procedural Matters" or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at that time.

At the Board of Trustees organizational meeting on December 12, 2016, the Board requested that a standing monthly item be included on the agenda to allow for staff to respond to public comments from the previous board meeting.

### **STATUS**

At the May 15, 2017 Board of Trustees meeting, Loretta Niccola addressed the board regarding concerns about the indoor air quality in the Health Sciences Building.

Staff responded to Ms. Niccola regarding her concerns.

**TO:** Board of Trustees

**FROM:** Debra L. Fitzsimons, Interim Chancellor

**RE:** SOCCCD: Basic Aid Report

**ACTION:** Information

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### **BACKGROUND**

The District returned to Basic Aid status in FY 1999-2000. The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

### **STATUS**

As of June 30, 2017, total estimated Basic Aid receipts are \$686.8M and total approved projects are \$672.0M as shown in EXHIBIT A. The balance of \$14.8M is the reserve for unrealized tax collections and returned funds available for distribution.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the FY 2016-2017 Basic Aid allocation from the June, 2017 Board report. Revenue and allocations for FY 2017-2018 will be reflected in the August 2017 Board Report after the close of FY 2016-2017.

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 17, 2017**

<i><b>Project Description</b></i>	<i><b>Approved Amount</b></i>	<i><b>1999/2012 Actual</b></i>	<i><b>2012/13 Actual</b></i>	<i><b>2013/14 Actual</b></i>	<i><b>2014/15 Actual</b></i>	<i><b>2015/16 Actual</b></i>	<i><b>Balance Remaining for 2016/17</b></i>
<b>CLOSED PROJECTS</b>							
<b>CLOSED PROJECTS TOTAL</b>	221,722,480	205,105,424	1,499,782	9,143,250	2,354,029	3,333,662	286,333
<b>CAPITAL PROJECTS</b>							
ATEP Building Demolition (2007)	13,700,000	2,294,413	109,025	1,744,947	2,741,440	22,998	6,787,177
ATEP First Building Phase 3A (2011)	26,300,000	-		761	336,973	1,985,988	23,976,278
ATEP Operating Budget (2006)	14,231,115	10,905,745	564,290	579,960	622,701	689,013	869,407
ATEP Site Development (2013)	8,500,000	-	693,427	681,207	986,687	1,054,743	5,083,935
ATEP Staffing, Equipment, Program Development (2007)	891,611	829,159	7,785	14,204	2,026	-	38,437
ATEP Utilities/Infrastructure Phase I (2016)	9,475,000	-				547,695	8,927,305
IVC A200 Success Center (2014)	505,005	-				-	505,005
IVC A400 Bldg Remodel (2011)	13,013,000	28,153	608,333	953,102	5,695,412	2,218,447	3,509,553
IVC B200 Classroom Wing & Labs (2015)	400,000	-				4,257	395,743
IVC B400 Labs and Entrance Controls (2015)	410,000	-			1,600	4,333	404,067
IVC Defects Performing Arts Center (2014)	1,400,000	-		2,611	54,736	-	1,342,653
IVC Design and Install Entrance from Barranca (2003)	2,850,000	240,974	25,074	67,052	38,525	92,072	2,386,303
IVC Fine Arts Building (2008) - State Delay, Future Project request	2,516,017	61,278					2,454,739
IVC Health Center/Concessions Building (2016)	5,738,000	-					5,670,867
IVC Life Sciences Project (2004)	2,490,000	153,475	693,544	2,416,169	(1,120,532)	14,207	333,138
IVC New Parking Lot (2013)	6,755,000	-				18,950	6,736,050
IVC Performing Arts Center Waterproofing (2013)	470,000	-				-	470,000
IVC Upgrade Exterior & Entries to B300 (2013)	680,000	-					680,000
SC Building Repairs - LRC Comm Arts Renovation (2013)	3,839,073	-	12,320	14,990	1,702,050	102,627	2,007,085
SC Building Repairs - ATAS Building (2003)	20,545,313	261,604	167,292	405,643	86,693	332,307	19,291,774
SC Building Repairs - ATAS Swing Space Renov (2013)	10,249,687	-	124,917	519,146	1,532,643	7,435,103	637,879
SC Data Center Project (2016)	1,000,000	-				-	1,000,000
SC Fine Arts HVAC Renovation (2013)	9,800,000	-	2,754	76,091	216,891	5,173,241	4,331,023
SC Fire Alarm System (2015)	500,000	-				-	500,000
SC LRC Defects (2015)	750,000	-				8,272	741,728
SC New Gateway Building (2013) (Match)	2,826,817	-				-	2,826,817
SC Sciences Building (M/S/E annex) (2003)	67,358,346	2,128,162	295,740	7,324,533	28,145,264	20,710,561	8,754,086
SC SME Building Renovation (2016)	750,000	-				-	750,000
SC Stadium and Site Improvements (2008)	39,525,000	218,441	1,464	107,278	145,814	347,766	38,704,237
SC PE 200 and 300 Interior Renovation (2014)	1,000,000	-				54,351	945,649
SC PE 400 and 500 Renovation (2014)	800,000	-				-	800,000
SC Water Damages/Storm Drainage Issues (2013)	750,000	-	10,710	3,495	2,438	11,889	721,468
<b>CAPITAL PROJECTS TOTAL</b>	270,018,984	17,121,402	3,316,677	14,911,189	41,191,360	40,895,953	152,582,402
<b>SCHEDULED MAINTENANCE</b>							
IVC Library Exterior (2013)	275,000	-		1,830	5,289		267,882
IVC Lighting & Walkways (2013)	795,055	-		332,278	170,531	6,750	285,496
IVC SM B100 Roof & HVAC (2015)	493,350	-				-	493,350
IVC Sports Facilities (2012)	342,600	-	702	43,312	30,565	29,488	238,533
SC Central Plant (2013)	750,000	-	61,780	23,875	109,072	440,085	115,188
SC HVAC PE 100 (2014)	800,000	-				-	800,000
SC PE200 Bleacher Repairs (2014)	725,000	-			2,841	88,099	634,060
SC PE Complex (2013)	500,000	-				-	500,000
<b>SCHEDULED MAINTENANCE PROJECTS TOTAL</b>	4,681,005	-	62,482	401,295	318,298	564,421	3,334,509

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 17, 2017**

<i><b>Project Description</b></i>	<i><b>Approved Amount</b></i>	<i><b>1999/2012 Actual</b></i>	<i><b>2012/13 Actual</b></i>	<i><b>2013/14 Actual</b></i>	<i><b>2014/15 Actual</b></i>	<i><b>2015/16 Actual</b></i>	<i><b>Balance Remaining for 2016/17</b></i>
<b>IT PROJECTS</b>							
Campus Desktop Refresh (2013)	4,249,334	-	648,198	843,987	1,913,336	306,537	537,276
Campus Desktop Refresh (2015)	1,500,000	-			-	1,398,967	101,033
SOCCCD Automate Electronic Transcript Receiving (2015)	453,600	-			35,906	109,832	307,862
SOCCCD Automated Password Reset & Single Sign-On Assess (2015)	115,600	-				-	115,600
SOCCCD Awards Management System (2013)	500,000	-	303,641	154,230		-	42,129
SOCCCD Blackboard Plug-ins (2013)	150,000	-	2,000		15,400	30,950	101,650
SOCCCD Classroom Technology and Audio Visual Refresh (2016)	3,500,000	-			-	125,602	3,374,398
SOCCCD Class Schedule Upgrade & Recommendation (2015)	735,000	-				8,113	726,887
SOCCCD Degree Audit/MAP Upgrade (2013)	1,594,720	-	230,118	396,373	222,358	233,714	512,157
SOCCCD District IT Back Office Automation (2016)	210,000	-				69,488	140,512
SOCCCD District-wide Network Security (2015)	369,895	-			322,157	40,960	6,778
SOCCCD District-wide Network Security Firewall Refresh (2016)	820,000	-					820,000
SOCCCD End-of-Life Core Network/Tech Refresh (2013)	6,984,658	-	446,032	3,460,657	2,243,712	410,194	424,063
SOCCCD Enterprise Content Mgmt Expansion (2013)	150,000	-	31,386			7,500	111,114
SOCCCD Faculty and Staff Email Infrastructure Refresh (2016)	355,000	-					355,000
SOCCCD HR/Bus Svcs Integrated Software (2013)	14,087,000	16,131	150,433	1,971,236	5,586,580	3,506,054	2,856,565
SOCCCD Intl and Student Scholar Mgmt (2014)	54,500	-				-	54,500
SOCCCD IT Basic Aid Projects (2013) Unified Communications Sys	50,000	-	14,400				35,600
SOCCCD IT Basic Aid Projects (2013) IT Contingency	907,328	-	31,800	32,800		-	842,728
SOCCCD IT Projects SC/IVC/ATEP Instruct & Student Svc (2010)	8,744,770	7,317,901	888,629	136,099	11,747	131,573	258,821
SOCCCD Master Calendar Integration (2014)	300,000	-		58,500	677	-	240,823
SOCCCD MySite Security (2014)	302,000	-		47,280	164,662	67,732	22,326
SOCCCD New Student Print Solution (2016)	238,921	-				124,115	114,806
SOCCCD Online Tutoring, SI, Office Hours, Appointments (2016)	201,000	-				5,199	195,801
SOCCCD Positive Attendance Hours (2016)	198,000	-				-	198,000
SOCCCD Predictive Analytics (2013)	250,000	-	54,052		62,515	68,615	64,818
SOCCCD Refresh MDF and IDF (2016)	1,000,000	-			-	195,340	804,660
SOCCCD Server and Storage Scheduled Maintenance (2016)	925,000	-			-	316,411	608,589
SOCCCD Student Early Alert System (2016)	226,800	-				-	226,800
SOCCCD Student Info Sys AR Enhancement/Electronic Refunds (2015)	600,000	-				-	600,000
SOCCCD Student Information System Enhancement (2013-2015)	8,140,800	-	1,047,013	1,720,024	1,379,858	1,544,979	2,448,926
SOCCCD Student Success Dashboard (2014)	550,000	-		52,324	382,882	107,632	7,162
SOCCCD Support Multiple Prerequisites (2015)	302,400	-			12,584	150,559	139,257
SOCCCD System Testing and Stability (2016)	377,000	-				46,465	330,535
SOCCCD Tableau for Data Visualization (2016)	270,000	-				192,434	77,566
SOCCCD Unified Student ID Card (2016)	452,000	-				-	452,000
SOCCCD Waitlist Modification (2014)	514,600	-		249,920		-	264,681
SOCCCD Wireless Coverage Expansion (2015)	738,000	-			30,452	7,649	699,899
SOCCCD Wireless Upgrade (2016)	1,907,990						1,907,990
SOCCCD Workday Student BPA Sessions (2016)	317,800	-				73,482	244,318
SOCCCD Workday Student Influencer Program (2016)	375,000	-				15,211	359,789
<b>IT PROJECTS TOTAL</b>	<b>63,718,716</b>	<b>7,334,032</b>	<b>3,847,703</b>	<b>9,123,431</b>	<b>12,384,825</b>	<b>9,295,307</b>	<b>21,733,418</b>

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 17, 2017**

<i>Project Description</i>	<i>Approved Amount</i>	<i>1999/2012 Actual</i>	<i>2012/13 Actual</i>	<i>2013/14 Actual</i>	<i>2014/15 Actual</i>	<i>2015/16 Actual</i>	<i>Balance Remaining for 2016/17</i>
<b>OTHER ALLOCATIONS</b>							
SOCCCD Design/Build Specialty Consultant (2013)	525,000	13,300	91,725		66,635	95,962	257,378
SOCCCD Dist Union Offices (2014)	162,750	-			29,115	3,742	129,893
SOCCCD District-wide ADA Physical Access Transition Plan (2016)	840,000	-				283,949	556,051
SOCCCD District-wide Mapping (2015)	400,000	-				-	400,000
SOCCCD District-wide Sustainability/Energy Planning (2016)	240,000	-				6,453	233,547
SOCCCD District-wide Tech Consultant for Capital Constr (2016)	460,000	-					460,000
SOCCCD DSA Inspec, Engineer, and PM Svcs (2014)	350,000	-		145,830		10,263	193,907
SOCCCD DSA Project Close Out (2013)	400,000	-	12,256	14,334	6,940	13,926	352,543
SOCCCD Educational Facilities Master Plan (2016)	500,000	-					500,000
SOCCCD FPP, IPP, 5 Year Plans (2013)	210,000	-		3,040	-	-	206,960
SOCCCD Insurance Deductibles (2014)	400,000	-		100,000	100,000	100,000	100,000
SOCCCD Legislative Advocacy Services - Basic Aid (2004 - present)	835,000	267,394	100,578	110,074	106,955	111,686	138,312
SOCCCD Legal Counsel Facility Related Issues (2013)	1,100,000	-	35,073	2,804	36,405	17,878	1,007,841
SOCCCD Pension Rate Stabilization Program (2016)	27,100,000	-				14,500,000	12,600,000
SOCCCD Pre-Planning and Investigation (2015)	255,000	-			3,343	29,087	222,570
SOCCCD Trustee Election/General Election Expense (2004 - present)	3,348,988	1,398,988	354,083	-	389,456	-	1,206,461
SOCCCD Retiree Benefits (2001 - present)	74,677,683	38,017,938	18,489,745	3,520,000	-	3,600,000	11,050,000
OTHER ALLOCATIONS TOTAL	111,804,421	39,697,620	19,083,461	3,896,083	738,848	18,772,946	29,615,463
<b>BASIC AID PROJECT TOTALS</b>	<b>671,945,606</b>	<b>269,258,478</b>	<b>27,810,105</b>	<b>37,475,247</b>	<b>56,987,360</b>	<b>72,862,289</b>	<b>207,552,126</b>
Commitments		380,742,189	70,406,108	54,193,413	45,306,580	61,387,393	59,909,924
Cumulative Commitments		380,742,189	451,148,297	505,341,710	550,648,290	612,035,682	671,945,606
Receipts		433,256,612	46,888,399	43,788,270	51,659,425	52,672,948	58,510,948
Cumulative Receipts		433,256,612	480,145,011	523,933,281	575,592,706	628,265,654	686,776,602
Cumulative Expenses		269,258,478	297,068,584	334,543,831	391,531,191	464,393,481	671,945,606
Uncommitted Basic Aid Funds		163,998,134	183,076,427	189,389,450	184,061,515	163,872,173	14,830,996
<i>Change from June 2017 Report:</i>	<i>Approved Amount</i>						
<b>Total Change from June 2017 Report</b>		-	-	-	-	-	-

**TO:** Board of Trustees  
**FROM:** Debra L. Fitzsimons, Interim Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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### **BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

### **STATUS**

(EXHIBIT A) provides an up-to-date report on the status of current construction projects.

## FACILITIES PLAN STATUS REPORT

July 17, 2017

**CAPITAL IMPROVEMENT PLANNING**

The decision to design and construct capital improvement projects begins with the Education and Facilities Master Planning (EFMP) process. The last EFMP cycle was complete December 2011 and that report includes an evaluation of education needs that measured planning for facilities to meet current and future needs. The 2011 EFMP report is available at the district website: [http://www.socccd.edu/about/about\\_planning.html](http://www.socccd.edu/about/about_planning.html). The next EFMP process is scheduled for FY 2016-2017.

**SADDLEBACK COLLEGE****1. SCIENCES BUILDING**

Project Description: This project is a new three story building of 51,197 assignable square feet (ASF), 81,980 gross square feet (GSF) dedicated to the Sciences programs. The Biology, Chemistry, Marine Science, Geology, Physics and Astronomy programs will all be relocated from the existing Math Science Building. The space vacated within the existing Math Sciences Building will remain inactive until funds are available for a separate capital outlay project that will reconstruct the space into additional mathematics and general instructional classroom space. The new Sciences Building, located adjacent to the Student Services Center, will consist of primarily lab classroom and support space with some lecture classroom space and offices.

Start Preliminary Plans	<b>April 2011</b>	Award Construction Contract	<b>Nov 2013</b>
Start Working Drawings	<b>March 2012</b>	Complete Construction	<b>June 2016</b>
Complete Working Drawings	<b>Jan 2013</b>	Advertise for FF&E	<b>Nov 2015</b>
DSA Final Approval	<b>June 2013</b>	DSA Close Out	Pending

Budget Narrative: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned \$14,789,346 from other Saddleback College projects and applied \$29,000,000 in basic aid to partially fund the Sciences building after three years with no state funding. On August 27, 2012, the Board approved \$11,179,000. In August, 2013, the project budget escalated to \$59,050,000. On October 28, 2013, the Board approved fund reassignment from the ATAS Renovation project of \$8,523,000 for a new project budget equaling \$67,358,000.

	Original	Revision	Total
Project Budget:	\$52,234,000	\$8,308,000	\$67,358,000
District Funding Commitment:	\$15,670,000	\$51,688,000	\$67,358,000
Anticipated State Match:	\$36,564,000	(\$36,564,000)	\$0
Basic Aid Allocation:	\$ 3,867,000	\$63,491,000	\$67,358,000

Status: Closed: DSA Close Out and Certification.

In Progress: First year warranty work. Minor corrections underway. *Warranty year will complete August 22, 2017 and item will be removed from this report after the August report.*

Recently Completed: Final payment application paid.

Focus: Continuing to address minor building issues.

## 2. STADIUM AND SITE IMPROVEMENT

Project Description: The existing stadium will be replaced with a new 8,000 seat multi-sport stadium with restrooms, team rooms, concession stand, ticket booth, storage, press box, scoreboard, synthetic turf and 9-lane running track. This project includes the southeast campus perimeter drainage control and campus storm water outfall on County of Orange property. The existing practice fields and thrower's park will be relocated to and replace the Golf Driving Range and expanded to include a soccer practice field.

Start Preliminary Plans	<b>March 2014</b>	Award Design/Build Contract	<b>Aug 2016</b>
Start Working Drawings	<b>Sept 2016</b>	Complete Construction	<i>Feb 2019</i>
Complete Working Drawings	<i>Aug 2017</i>	Advertise for FF&E	N/A
DSA Final Approval	<i>Jan 2018</i>	DSA Close Out	Pending

Budget Narrative: Budget reflects Board agenda action on 3/24/08, 6/23/14, 6/22/15. Several previously budgeted projects are integrated into a single project budget: Upper Quad (2008 - \$1M) Loop Road (2008 - \$3,442,000), Storm Drain Repairs (2013 - \$1,500,000) and Storm Drain, Parking, Practice Fields (2014 - \$7,638,000). On June 23, 2014, the Board approved \$950,000 and on June 22, 2015 the Board approved additional funds of \$7,945,000 and \$17,050,000. The Board approved Saddleback College's use of RDA and Promenade income of \$22,705,000.

	Original	Revision	Total
Project Budget:	\$14,530,000	\$47,700,000	\$62,230,000
District Funding Commitment	\$14,530,000	\$47,700,000	\$62,230,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$14,530,000	\$24,995,000	\$39,525,000
College Contribution:	\$0	\$22,705,000	\$22,705,000

Status: Design phase: Prepare 50% Construction Documents

In Progress: Develop 50% Construction Documents, preliminary discussions with college regarding design-build entity staging and laydown area and potential impact to college operations.



Recently Completed: *Obtain 100% design development review sign off. Create draft furniture, fixtures and equipment (FF&E) list and distribute to project stakeholders for review. Geotechnical report revision and resolution of design impacts with the Design-Build team.*

Focus: *Work through both schedule and cost impact to the project as it relates to the geotechnical report discovery.*

### 3. TECHNOLOGY AND APPLIED SCIENCE (TAS) RENOVATION PROJECT

Project Description: This project is a renovated two story building of 29,425 assignable square feet (ASF), 36,601 gross square feet (GSF). The Technology & Applied Sciences building was completed in 1991 and as early as 1992 there were reports of slab distress. This project will replace the first floor slab with a structural mat slab, upgrades the mechanical and electrical systems, replaces the exterior plaster and reinstalls mission roof tiles. The project includes instruction and support space renovation throughout including spaces for Architecture, Drafting, Environmental Studies, Electronics, Automotive, and Graphic Arts programs.

Start Preliminary Plans	<b>July 2005</b>	Award Construction Contract	Pending
Start Working Drawings	<b>Sept 2011</b>	Complete Construction	Pending
Complete Working Drawings	<b>Dec 2013</b>	Advertise for FF&E	Pending
DSA Final Approval	Pending	DSA Close Out	Pending

Budget Narrative: Budget reflects Board agenda action on 2/28/11, 8/27/2012, 10/25/2013, 6/23/2014, and 8/22/2016. The original basic aid assignment of \$1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at \$14,733,000. On February 28, 2011, the Board approved \$6,799,055. On August 27, 2012, the Board approved \$5,977,945. On October 25, 2013, the Board approved reassignment of funds of \$8,523,000 for the Saddleback College Sciences Building. On June 23, 2014 the Board restored funding of \$8,523,000 and an additional \$2,702,000. On August 22, 2016, the Board approved an additional \$3,110,000 to fully fund the project.

	Original	Revision	Total
Project Budget:	\$8,755,055	\$11,789,945	\$20,545,000
District Funding Commitment:	\$8,755,055	\$11,789,945	\$20,545,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$1,956,000	\$18,589,000	\$20,545,000

Status: The Board of Trustees approved a project pause to consider alternate building approaches. *If the Board of Trustees approves the recommended revision to new 45,000 SF building, this report item will be revised in future reports to reflect that decision*

In Progress: Recommendation to move forward with new 45,000 square foot building and proceeding with a design build delivery method at this July 17, 2017 board meeting. *Staff*

*is recommending approval of Addendum to CEQA documents and approval of the Design/Build delivery method to reflect project modification.*

Recently Completed: Discussed WSCH capacity findings and options with college administration and faculty. *Development of Request for Proposal for the Criteria and Programming Architect services.*

Focus Issue: *Complete the selection process for the Criteria Architect and develop Request for Proposals for Design-Build Entity.*

#### **4. TECHNOLOGY AND APPLIED SCIENCE (TAS) SWING SPACE II PROJECT**

Project Description: This project adds renovation of three Science Math building classrooms and one support space to further addresses the Swing Space needs for the TAS Renovation project. Existing Village portables 30 and 32 will be deactivated.

Start Preliminary Plans	<b>March 2017</b>	Award Construction Contract	June 2017
Start Working Drawings	<b>May 2017</b>	Complete Construction	Aug 2017
Complete Working Drawings	May 2017	Advertise for FF&E	N/A
DSA Final Approval	N/A	DSA Close Out	N/A

Budget Narrative: Budget reflects Board agenda action on 8/27/2012, 6/17/2013 and 6/23/2014. On August 27, 2012, the Board approved \$5,807,000 to fund the original project budget. On June 17, 2013, and June 23, 2014 the Board approved additional funding of \$3,714,000 and \$729,000 respectively. This Phase II project will draw from established Swing Space funding.

	Original	Revision	Total
Project Budget:	\$5,807,000	\$4,443,000	\$10,250,000
District Funding Commitment:	\$5,807,000	\$4,443,000	\$10,250,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$5,807,000	\$4,443,000	\$10,250,000

Status: *Construction Phase.*

In Progress: *Abatement, demolition, electrical and concrete work.*

Recently Completed: *Move Science items from SM Building to the new SC Building. Construction contract awarded and Notice to Proceed issued. Mobilization phase is complete.*

Focus: *Complete the construction phase, purchase FF&E items and issue abatement scope for Village No. 30 & 32*

#### **5. FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT**

**Project Description:** This project addresses the Fine Arts complex and replaces existing HVAC units and controls with new energy efficient systems, and interior improvement, a Performing Arts lobby expansion and a new canopy at the exterior patio.

Start Preliminary Plans	<b>July 2012</b>	Award Construction Contract	<b>Jan 2016</b>
Start Working Drawings	<b>Jan 2014</b>	Complete Construction	<b>Jan 2017</b>
Complete Working Drawings	<b>Nov 2014</b>	Advertise for FF&E	N/A
DSA Final Approval	<b>Sept 2015</b>	DSA Close Out	Pending

**Budget Narrative:** Budget reflects Board agenda action on 5/21/2012, 6/17/13, 6/22/2015 and 6/27/2016. On May 21, 2012, the Board approved \$1,000,000. On June 17, 2013, the Board approved additional funding of \$3,950,000. On June 22, 2015 the Board approved additional funds of \$2,750,000. On June 27, 2016, the Board approved \$2,100,000 necessary to fully fund project in advance of basic aid request cycle.

	Original	Revision	Total
Project Budget:	\$1,000,000	\$6,7000,000	\$7,700,000
District Funding Commitment:	\$1,000,000	\$6,700,000	\$7,700,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$1,000,000	\$6,700,000	\$7,700,000

**Status:** *DSA Certified and closed out*

**In Progress:** Warranty period.

**Recently Completed:** *DSA Certified and closed out*

**Focus:** Warranty period.

## 6. GATEWAY PROJECT

**Project Description:** This proposed project will construct a new three story building of 52,156 assignable square feet (ASF), 77,985 gross square feet (GSF) and will provide a new highly integrated space for student services and consolidated and expanded interdisciplinary instructional space. This building, located west of the existing Health/Sciences building, will collocate and expand student services currently dispersed at opposite ends of the campus. In addition, this project will reduce/remove the need for portable buildings and set the stage for the Student Services building renovation.

Start Preliminary Plans	Pending	Award Construction Contract	Pending
Start Working Drawings	Pending	Complete Construction	Pending
Complete Working Drawings	Pending	Advertise for FF&E	Pending
DSA Final Approval	Pending	DSA Close Out	Pending

**Budget Narrative:** Budget reflects Board action on 6/17/2013, 6/23/2014 and 8/22/2016. On June 17, 2013, the Board approved \$1,545,115. On June 23, 2014, the Board approved

a reduction of (\$655,115). On August 22, 2016, the Board approved \$1,936,817. The District revised the funding commitment from 30 to 50 percent of state supportable costs to increase project competitiveness for state funding.

	<u>Original</u>	<u>Revision</u>	<u>Total</u>
Project Budget:	\$42,867,000	\$(2,456,000)	\$40,402,000
District Funding Commitment:	\$12,814,000	\$ 7,118,000	\$19,932,000
Anticipated State Match:	\$30,053,000	\$(9,583,000)	\$20,470,000
Basic Aid Allocation:	\$ 1,545,115	\$ 1,281,702	\$ 2,826,817
Unallocated Amount:			\$37,575,183

Status: Voters approved a \$9 billion state school bond with \$2 billion allocated to community colleges in November's election.

In Progress: Community college projects were identified for the first and second year funding release. The State Chancellor's office recommended that these projects hold their positions until funding is released with the caveat that the projects meet the capacity load ratio requirements. The third and final year of funding is expected to resume the necessity to compete for funds.

Recently Completed: State Chancellor's office identified projects for second year funding. The list includes the Saddleback College Gateway project and the Irvine Valley College Fine Arts Complex project. Enrollments and space inventory have been reviewed and project points are maximized. *The State's final budget included partial funding on 15 of the 29 projects on the list for first year funding. The remaining funding for the 15 projects and some or all of the remaining 14 projects will be recommended for next year's budget. The State Chancellor's office indicates projects identified for "second" year funding, including the SOCCCD projects, will hold their place and must only requalify relative to capacity load ratios as previously agreed.*

Focus: Continue to follow activities in Sacramento to ensure maximum funding potential.

## **IRVINE VALLEY COLLEGE**

### **1. LIFE SCIENCES PROJECT**

Project Description: This project is a new two story building of 19,584 assignable square feet (ASF) and 30,267 gross square feet (GSF). The Life Science programs were relocated from the A-400 building. The vacated building was demolished to make way for a new facility that will house Liberal Arts programs. The Life Sciences building, located on the south east portion of the Sciences Quad, consist primarily of lab classrooms and support space with some lecture classroom space and offices.

Start Preliminary Plans	<b>Nov 2008</b>	Award Construction Contract	<b>April 2011</b>
Start Working Drawings	<b>April 2010</b>	Complete Construction	<b>March 2014</b>
Complete Working Drawings	<b>June 2010</b>	Advertise for FF&E	<b>Sept 2013</b>
DSA Final Approval	<b>Dec 2010</b>	DSA Close Out	<b>May 2014</b>

Budget Narrative: Budget reflects Board agenda action on 6/22/2004, 5/23/2005, 3/24/2008, 4/27/2009, 5/24/2010 and 6/17/2013. The original project budget totaled \$24,861,000. The project budget was reduced to \$20,490,000 when a lower-than-estimated bid was received and the state reduced their match to \$13,568,000. When the state indicated they may not have funds for their match, the Board allocated a portion of the state's short fall using basic aid funding for a funded total of \$17,410,000 with all overage returned to basic aid upon reimbursement.

	Original	Revision	Total
Project Budget:	\$24,861,000	\$ (4,371,000)	\$20,490,000
District Funding Commitment:	\$ 7,468,000	\$ (546,000)	\$ 6,922,000
Anticipated State Match:	\$17,393,000	\$ (3,825,000)	\$13,568,000
Basic Aid Allocation:	\$ 1,113,000	\$ 5,809,000	\$ 6,922,000

Status: Final "first year discovery" items to be completed.

In Progress: Developing scope of work descriptions for bid.

Recently Completed: Review with college facilities group for best value project approach.

Focus: Completion of "first year discovery" items. Final closeout of project budget.

## **2. BARRANCA ENTRANCE (LASER WAY)**

Project Description: This project creates a new signalized entrance with vehicular, bicycle and pedestrian access including landscaping and leading to the college perimeter road from Barranca Parkway.

Start Preliminary Plans	<b>Feb 2010</b>	Award Construction Contract	<b>May 2016</b>
Start Working Drawings	<b>March 2011</b>	Complete Construction	<b>Apr 2017</b>
Complete Working Drawings	<b>March 2011</b>	Advertise for FF&E	N/A
DSA Final Approval	<b>Dec 2012</b>	DSA Close Out	Pending

Budget Narrative: Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of \$2,850,000 is considered sufficient to meet project costs.

	Original	Revision	Total
Project Budget:	\$2,850,000	\$0	\$2,850,000
District Funding Commitment:	\$2,850,000	\$0	\$2,850,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$2,850,000	\$0	\$2,850,000

Status: All necessary certification documents provided to DSA.

In Progress: Project close-out.

Recently Completed: Entrance opened to traffic.

Focus: Awaiting DSA Certification.

### 3. LIBERAL ARTS BUILDING PROJECT

Project Description: This project is a new two story building of 16,896 assignable square feet (ASF) and 27,787 gross square feet (GSF). The Social & Behavioral Science, Humanities & Languages, and Co-Curricular programs will be relocated from various campus locations. The Liberal Arts building, located at the northwest portion of the “A” quad, consist primarily of classrooms, a few labs and offices and gathering spaces at first and second floor lobby.

Start Preliminary Plans	<b>May 2012</b>	Award Construction Contract	<b>July 2014</b>
Start Working Drawings	<b>Jan 2013</b>	Complete Construction	<b>Aug 2016</b>
Complete Working Drawings	<b>Dec 2013</b>	Advertise for FF&E	<b>Feb 2016</b>
DSA Final Approval	<b>June 2014</b>	DSA Close Out	Pending

Budget Narrative: Budget reflects Board agenda action on 2/28/2011, 8/27/2012 and 6/17/2013. On 8/27/2012, the Board approved \$11,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. On 6/17/13 the Board approved \$1,550,000 for furniture, fixtures and equipment.

	Original	Revision	Total
Project Budget:	\$ 3,004,951	\$10,008,949	\$13,013,000
District Funding Commitment:	\$ 3,004,951	\$10,008,949	\$13,013,000
Anticipated State Match:	\$ 0	\$ 0	\$ 0
Basic Aid Allocation:	\$ 1,000,000	\$12,013,000	\$13,013,000

Status: Construction Phase: 100% complete. Substantial completion reached on July 29, 2016.

In Progress: Final Pay application review. *One year warranty walk.*

Recently Completed: Punch list, warranty and M&O Manuals provided, final furniture install. *Contractor completed access compliance issues identified during ADA Transition Plan survey.*

Focus: Final Pay application review.

## 5. FINE ARTS PROJECT

Project Description: The proposed project will construct a new complex of three buildings totaling 40,155 assignable square feet (ASF), 57,560 gross square feet (GSF) and will consolidate and expand space for the Fine Arts department. Art, Art History, Music and Dance instruction will be relocated from laboratories currently housed across a number of different buildings on campus. The Fine Arts building, located south west of the existing Performing Arts Center, will include an assembly space, labs and classrooms with some offices. Following occupancy space will be vacated within the B-100, B-300 and A-300 buildings setting the stage for future renovation.

Start Preliminary Plans	Pending	Award Construction Contract	Pending
Start Working Drawings	Pending	Complete Construction	Pending
Complete Working Drawings	Pending	Advertise for Equipment	Pending
DSA Final Approval	Pending	DSA Close Out	Pending

Budget Narrative: Budget reflects Board action on 6/23/2014 and 8/22/2016. On June 23, 2014, the Board approved 795,000. On August 22, 2016, the Board approved \$1,659,739. The district revised the funding commitment from 30 to 50 percent of State supportable costs to increase project competitiveness for state funding.

	<u>Original</u>	<u>Revision</u>	<u>Total</u>
Project Budget:	\$35,703,000	\$422,000	\$36,125,000
District Funding Commitment:	\$10,562,000	\$7,755,000	\$18,317,000
Anticipated State Match:	\$25,141,000	\$(7,333,000)	\$17,808,000
Basic Aid Allocation:	\$795,000	\$1,659,739	\$ 2,454,739
Unallocated Amount:	\$0	\$0	\$33,670,261

Status: Voters approved a \$9 billion state school bond with \$2 billion allocated to community colleges in November's election.

In Progress: Community college projects were identified for the first and second year funding release. The State Chancellor's office recommended that these projects hold their positions until funding is released with the caveat that the projects meet the capacity load ratio requirements. The third and final year of funding is expected to resume the necessity to compete for funds.

Recently Completed: State Chancellor's office identified projects for second year funding. The list includes the Saddleback College Gateway project and the Irvine Valley College Fine Arts Complex project. Enrollments and space inventory have been reviewed and project points are maximized. *The State's final budget included partial funding on 15 of the 29 projects on the list for first year funding. The remaining funding for the 15 projects and some or all of the remaining 14 projects will be recommended for next year's budget. The State Chancellor's office indicates projects identified for "second" year funding, including the SOCCCD projects, will hold their place and must only requalify relative to capacity load ratios as previously agreed.*

Focus: Continue to follow activities in Sacramento to ensure maximum funding potential.

## 6. PARKING LOT PHASE IA AND SOLAR SHADE PROJECT

Project Description: This project includes development of a 135,000 square feet of lighted parking lot creating 400 additional parking spaces. The project proposes to include photovoltaic panels supported on parking canopies designed to generate up to one megawatt of solar power. The Photovoltaic System is to be integrated with the campus electrical system and interconnected with the local utility grid.

Start Preliminary Plans	Jan 2017	Award Construction Contract	Aug 2017
Start Working Drawings	Mar 2017	Complete Construction	Mar 2018
Complete Working Drawings	Apr 2017	Advertise for FF&E	Oct 2017
DSA Final Approval	Jul 2017	DSA Close Out	Jul 2018

Budget Narrative: Budget reflects Board action on 6/23/2014, 6/22/2015 and 8/22/2016. On June 23, 2014, the Board approved \$3,010,000. On June 22, 2015, the Board approved \$90,000. On August 22, 2016, the Board approved \$3,655,000.

	Original	Revision	Total
Project Budget:	\$3,010,000	\$3,745,000	\$6,755,000
District Funding Commitment:	\$3,010,000	\$3,745,000	\$6,755,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$3,010,000	\$ 3,745,000	\$6,755,000

Status: *Design and construction of the 400 space parking lot will proceed ahead of the planned solar power portion of the project. Study will continue on the solar power installation, battery storage, and maximizing environmental and fiscal benefits.*

In Progress: *Development of Request for Qualifications and Proposals for design of the parking lot portion of the project is underway. Economic feasibility study to maximize return on solar power installation to include potential battery storage.*

Recently Completed: *Preliminary analysis of reduction of electrical energy demand through installation of solar power and battery storage has begun.*

Focus: Complete economic analysis and solar power distribution alternatives. Continue coordination with Southern California Edison to aggregate incoming electrical service. *Issue Request for Qualifications and Proposals for parking lot design.*

## 7. HEALTH CENTER/CONCESSION PROJECT

Project Description: This project is a new one story building of an estimated 2,553 assignable square feet (ASF), 3,730 gross square feet (GSF) dedicated to Health Center services, Sports Medicine, sports concession and toilet facilities. The Health Center will



move from the existing Student Services building which will free space for renovation to meet the increased counseling requirements. The new Heath Center/ Concession building, located adjacent to athletics fields will consist of student support services, offices, restrooms and concessions. Additionally, bleacher seating for 300 seats will be constructed at the baseball field.

Start Preliminary Plans	<b>May 2017</b>	Award Construction Contract	<b>Apr 2018</b>
Start Working Drawings	<b>Jul 2017</b>	Complete Construction	<b>Apr 2019</b>
Complete Working Drawings	<b>Oct 2017</b>	Advertise for Equipment	<b>Dec 2018</b>
DSA Final Approval	<b>Jan 2018</b>	DSA Close Out	<b>Pending</b>

Budget Narrative: Budget reflects Board action on 6/22/2015.

	Original	Revision	Total
Project Budget:	\$5,200,000	\$ 538,000	\$5,738,000
District Funding Commitment:	\$5,200,000	\$ 538,000	\$5,738,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$ 400,000	\$5,338,000	\$5,738,000

Status: *Schematic Design phase.*

In Progress: Schematic design phase. *Request for Proposals for Commissioning Services is underway.*

Recently Completed: *Floor plans showing room locations, relationships and compliance with Programming has been completed.*

Focus: Complete schematic design. *Review and selection of Commissioning Services consultant.*

## **ATEP**

### **1. ATEP DEMOLITION**

Project Description: This project is for demolition of the facilities and infrastructure of the former Tustin Marine Corps Air Station is required to facilitate the development of the ATEP site. This project was undertaken in a number of phases, six are complete, with one additional required after the land exchange between the County and SOCCCD is complete. The schedule below reflects the most recently completed phase.

Start Preliminary Plans	<b>Jul 2013</b>	Award Construction Contract	<b>Nov 2014</b>
Start Working Drawings	<b>Jul 2013</b>	Complete Construction	<b>Jul 2015</b>
Complete Working Drawings	<b>Apr 2014</b>	Advertise for Equipment	N/A
DSA Final Approval	N/A	DSA Close Out	N/A

Budget Narrative: Budget reflects Board action on 4/22/2004 and 6/17/2013.

	Original	Revision	Total
Project Budget:	\$ 7,000,000	\$ 6,700,000	\$13,700,000
District Funding Commitment:	\$ 7,000,000	\$ 6,700,000	\$13,700,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$ 7,000,000	\$ 6,700,000	\$13,700,000

Status: Between demolition phases: Six demolition projects, which include removal of all ATEP building foundations, roads, parking lots and utility infrastructure are complete.

In Progress: Negotiations with the City and the Navy to transfer county land to district so the last phase of demolition can be completed.

Recently Completed: Land exchange between District and the County of Orange.

Focus: Adhere to various regulatory requirements specific to maintenance of the ATEP site. Complete County land exchange.

## 2. ATEP - IVC FIRST BUILDING

Project Description: This project is a new two-story 20,249 assignable square feet (ASF), 30,000 gross square feet (GSF) building dedicated to technical and applied sciences and economic development. The automation (HAAS), subtractive and additive 3-D sculpting labs, design model prototyping, electronics, photonics, electrical, engineering computer labs, alternative robotics classes, and the testing center will be located from the existing ATEP classrooms and from the IVC campus with some spaces representing expansion. The space vacated at the ATEP campus will terminate the temporary lease with the City of Tustin. The space vacated at the IVC campus at the A300 and B300 building will become available to meet additional curriculum needs. The new ATEP IVC First Building, located in the north east portion of the ATEP campus, will consist of primarily lab classrooms and support spaces, with some lecture classroom space, offices and student support services. The project includes 50kV of solar electric power and will be a LEED Gold Equivalent building.

Start Preliminary Plans	<b>Oct 2014</b>	Award Design-Build Contract	<b>June 2015</b>
Start Working Drawings	<b>July 2015</b>	Complete Construction	Dec 2017
Complete Working Drawings	<b>March 2016</b>	Advertise for FF&E	Aug 2017
DSA Final Approval	<b>Sept 2016</b>	DSA Close Out	Pending

Budget Narrative: Budget reflects Board action on 2/28/2011, 6/23/2014, 6/22/15 and 8/22/2016. On February 28, 2011, \$12,500,000 was originally allocated to the Phase 3A project budget and transferred to the IVC ATEP First Building with \$8,950,000 additional funds approved on 6/23/14. On June 22, 2015 the Board approved additional funds of \$3,250,000 for associated parking. On August 22, 2016, the Board approved the FF&E

budget of \$1,600,000. The College has elected to use Irvine Valley College RDA equaling \$1, 250,000.

	Original	Revision	Total
Project Budget:	\$23,000,000	\$ 3,300,000	\$27,550,000
District Funding Commitment:	\$23,000,000	\$ 3,300,000	\$26,300,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$21,450,000	\$ 4,850,000	\$26,300,000
College Contribution:	\$0	\$ 1,250,000	\$ 1,250,000

Status: Construction phase: 45% complete.

In Progress: *Exterior building sheathing, interior framing, building mechanical, electrical and plumbing rough-ins.*

Recently Completed: *Exterior metal framing and installation of metal decking. Final review of project Audio Visual and IT Components.*

Focus: Furniture selection *and coordination of building utility tie-ins*

### 3. ATEP – UTILITIES AND INFRASTRUCTURE

Project Description: This project is a utilities and infrastructure project required to support construction of the ATEP IVC First Building as well as support future development. Utility and infrastructure construction will be phased with phase 1 including the site utility infrastructure, utility laterals to offsite points of connection and development of vehicular, bicycle and pedestrian circulation. This phase 1 utility and infrastructure project will address improvements at the north east and a small central portion of the ATEP campus.

Start Preliminary Plans	<b>Oct 2015</b>	Award Construction Contract	<b>Oct 2016</b>
Start Working Drawings	<b>Nov 2015</b>	Complete Construction	Dec 2017
Complete Working Drawings	<b>Mar 2016</b>	Advertise for FF&E	N/A
DSA Final Approval	<b>Jun 2016</b>	DSA Close Out	Jan 2018

Budget Narrative: Budget reflects Board action on 6/22/2015. On August 22, 2016, the Board of Trustees approved \$2,475,000.

	Original	Revision	Total
Project Budget:	\$7,000,000	\$2,475,000	\$9,475,000
District Funding Commitment:	\$7,000,000	\$2,475,000	\$9,475,000
Anticipated State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$7,000,000	\$2,475,000	\$9,475,000

Status: Construction phase: 15% complete

In Progress: *Reclaimed and potable water installation. Easements with Southern California Edison and AT&T.*

Recently Completed: *Storm Drain and Sewer Installation between Victory Road and Hope Drive.*

Focus: *Utility connection coordination between Infrastructure, IVC First Building and City of Tustin Victory Road contractors.*

## **DISTRICT WIDE**

### **1. SUSTAINABILITY/ ENERGY PLAN**

Project Description: This project develops a Sustainability/Energy Plan to support the colleges' plans for future sustainability/energy projects and to assist with the development of the ATEP site. Additionally, the plan will advise the campuses on best practices, help take advantage of programs such as, Savings by Design, and recommend procurement methods for various sustainability projects. The project is broken into two phases, the first to focus on development of building design and construction guidelines and the second to focus on campus organizational policies and procedures. This information anticipates the upcoming Education and Facilities Master Plan process.

Kick Off	<b>Jan 2017</b>	Start Plan Development	<b>Feb 2017</b>
Start Research/Analysis	<b>Jan 2017</b>	Complete Plan	May 2017
Complete Research/Analysis	<b>Feb 2017</b>	Final Plan	Oct 2017

Budget Narrative: Budget reflects Board action on 6/22/2015. On August 22, 2016, the Board approved \$40,000.

	Original	Revision	Total
Project Budget:	\$200,000	\$40,000	\$240,000
District Funding Commitment:	\$200,000	\$40,000	\$240,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$200,000	\$40,000	\$240,000

Status: Plan Development: 95% Complete.

In Progress: Editing final plan.

Recently Completed: *Compilation of Saddleback and IVC plans into final version of District-wide plan.*

Focus: *Finalize draft plan for Sustainability & Energy Plan Steering Committee final approval in August.*

## 2. ADA TRANSITION PLAN

Project Description: This project includes site accessibility compliance audits to provide the basis for identification, prioritizing, budgeting and implementation of plans to assist the District in developing Americans with Disabilities Act (ADA) Transition Plans. The project includes assessment of barriers to access, summary of costs for remediation, implementation schedules with prioritization and standard drawings for remediation methods. This information anticipates the upcoming Education and Facilities Master Plan process.

Kick Off	<b>Mar 2016</b>	Start Report Development	<b>May 2016</b>
Start Research/Analysis	<b>Mar 2016</b>	Complete Report Development	<b>Sep 2016</b>
Complete Research/Analysis	<b>Jul 2016</b>	Final Report	<b>Oct 2016</b>

Budget Narrative: Budget reflects Board action on 6/22/2015. On June 27, 2016, the Board approved \$440,000.

	Original	Revision	Total
Project Budget:	\$400,000	\$440,000	\$840,000
District Funding Commitment:	\$400,000	\$440,000	\$840,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$400,000	\$440,000	\$840,000

Status: ADA Transition Plan is complete.

In Progress: Finalizing training agendas from campus staff.

Recently Completed: ADA Transition Plan is complete.

Focus: Scheduling staff training to manage Transition Plan database, project planning and basics of accessible construction.

## 3. TECHNOLOGY CONSULTANT FOR CAPITAL CONSTRUCTION

Project Description: This project develops districtwide technology and building access standards for capital construction projects. The standards will assist current and future design teams in developing construction documents and will establish design guidelines for telecommunications / network infrastructure and associated equipment.

Kick Off	<b>July 2017</b>	Start Report Development	<i>Oct 2017</i>
Start Research/Analysis	<b>July 2017</b>	Complete Report	<i>Dec 2017</i>
Complete Research/Analysis	<i>Sept 2017</i>	Final Report	<i>Jan 2018</i>

Budget Narrative: Budget reflects Board action on 8/22/2016.

	Original	Revision	Total
Project Budget:	\$460,000	\$0	\$460,000
District Funding Commitment:	\$460,000	\$0	\$460,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$460,000	\$0	\$460,000

Status: *Kick off*

In Progress: *Prepare for kick off meeting.*

Recently Completed: *Board approval of contract at June 26, 2017 meeting.*

Focus: *Compilation of the district and college's existing technology standards for various systems in preparation for kick off meeting scheduled for July 19, 2017.*

#### **4. MAPPING AND CONDITION ASSESSMENT**

Project Description: This project accurately and comprehensively documents the horizontal and vertical positions of underground utilities, i.e. electrical, natural gas, storm drain, sanitary sewer, telecommunication, fiber optic, non-potable irrigation, and domestic/ fire water. The existing condition of each will be assessed. Accurate utility information assists design teams when developing construction documents preventing construction delays, claims, and major utilities conflicts.

Kick Off	<b>April 2017</b>	Start Report Development	Oct 2017
Start Research/Analysis	<b>April 2017</b>	Complete Report	Jan 2018
Complete Research/Analysis	<b>August 2017</b>	Final Report	Feb 2018

Budget Narrative: Budget reflects Board action on 8/22/2016.

	Original	Revision	Total
Project Budget:	\$400,000	\$0	\$400,000
District Funding Commitment:	\$400,000	\$0	\$400,000
Anticipated State Match:	\$N/A	\$N/A	\$N/A
Basic Aid Allocation:	\$400,000	\$0	\$400,000

Status: *Programming Phase.*

In Progress: *Review the proposed scope of services with Saddleback M&O Dept.*

Recently Completed: *Collected all available As-Built Drawings for the Underground Utilities from both Colleges.*

Focus: *Refine the scope of services with Saddleback IT Department. Develop and issue Request for Proposal.*

Project updates for active projects may be viewed at:

<http://www.socccd.edu/businessservices/ProjectUpdates2014.html>

#### Notes

- Schedule Table: Bold dates in the schedule table indicate actuals. Items that are not bold indicate anticipated dates.
- Budget Table:
  - When state matches are identified, the project budgets reflect the allocated state match as reported in FUSION for the latest planning year. (FUSION is the State Chancellor's Office database for Capital Outlay.)
  - The "Revisions" column for the State Match category includes changes due to escalation and changes that may have occurred to the state's percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from the original project approvals to current date. The "Revisions" column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.
  - The Unassigned category identifies an underfunded budget.
- The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.



TO: Members of the Board of Trustees  
FROM: Debra L. Fitzsimons, Interim Chancellor  
SUBJECT: District Services Report for July 17, 2017 Board of Trustees Meeting

**Welcome to Acting President Denise Whittaker!**

Interim Chancellor Fitzsimons is thrilled to welcome Denise Whittaker, who began serving as acting president of Saddleback College on July 1<sup>st</sup>. Ms. Whittaker has extensive higher education experience, having served as college president, vice president, dean, faculty, and counselor at colleges across the state and country. She has held leadership roles at Palo Verde, Southwestern, Orange Coast, San Bernardino Valley, El Camino, Oxnard, and Citrus Colleges.

**Accreditation Reaffirmed at Saddleback College and Irvine Valley College**

The Accrediting Commission on Community and Junior Colleges reaffirmed accreditation for both Saddleback College and Irvine Valley College. Thank you to all who contributed to the colleges' accreditation self-studies and accreditation team visits.

**Chancellor's Opening Session**

Plans for the Chancellor's Opening Session are underway! Mark your calendars for the morning of Tuesday, August 15<sup>th</sup> from 8:00 am to 10:45 am. The program will focus on a retrospective of the last year and goals for the coming year. A light breakfast will be provided at the beginning of the event, and we'll close with a reception and celebration of the district's 50<sup>th</sup> anniversary on the Fine Arts Courtyard.

**Early Retirement Incentive Update**

One hundred sixteen employees district-wide have opted into the Public Agency Retirement System (PARS) agreement. Overall, 30 faculty, 63 classified staff, and 23 managers are retiring this year. It is anticipated that the retirements will provide opportunities for personnel changes and organizational planning district-wide.

**Orientation for New Full-Time Faculty**

Retirements for full-time faculty have dramatically increased this year due to the PARS program, going from an average of six retirements per year to 30 this year. Many hours are spent by Human Resources, Payroll, and Benefits to ensure that the faculty retirees complete the process with little to no issues.



The Office of Human Resources is very busy with hiring new full-time faculty. On June 21<sup>st</sup>, a group orientation was conducted to onboard new full-time faculty. Some of the activities covered during the onboarding orientation are as follows:

1. New hire form completion: New Employee Information, Designation of Beneficiary, Oath of Allegiance, Tax forms (W-4, DE4), Title VII, Direct Deposit, Employee Transfer of Sick Leave, Worker's Compensation Pre-Designation of Personal Physician, TB Test/Risk Assessment, I-9 Employment Eligibility, CalSTRS Windfall Elimination Provision form SSA 1945
2. Review and demonstrate access to Board Policies and Academic Employee Master Agreement, highlight specific sections of Master Agreement particularly applicable to new full-time faculty
3. Review details on Tenure Tracking Process, Tenure Review Committee, Evaluations, Contracts of Employment
4. Discuss initial salary placement, transcript evaluation/previous work experience verification, Overload/Intersession compensation, details on pay dates and Employee Information System access information
5. Discuss CalSTRS, CalPERS, SchoolsFirst, Social Security Administration, SOCCCD Payroll contact information
6. Provide contact information for help on email, My Site, Workday, SOCCCD Faculty Association membership
7. Discuss Health Insurance Marketplace coverage options; HIPAA Notice of Privacy Practices
8. Review of BP 4119, Academic Ranking; BP 4000.5 Harassment and Discrimination Prevention and Complaints, as well as Policy Acknowledgement; BP and AR 4017 Child Abuse Reporting, Penal Code Sections 11165.7, 1116, 11167; BP and AR 4019 Elder and Dependent Abuse, Penal Code Section 368-368.5; Policy Acknowledgement
9. Provide and discuss Worker's Compensation Program information; PRIME (Keenan) information on medical care following work-related injury or illness, and acknowledgement form
10. Provide IVC and Saddleback campus security reports and contact information for related services; Campus Maps; Academic Calendar



**TO:** Debra L. Fitzsimons, EdD, Interim Chancellor, and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, PhD, President

**DATE:** July 6, 2017

**SUBJECT: President's Report for the July 17, 2017 Board of Trustees Meeting**

### **IVC Participates in Pathways Project Institute**

On June 22-24, IVC participated in Pathways Project Institute #5, Pathway Design II: Pathways to Transfer and Employment, in Fort Lauderdale, FL. A delegation consisting of IVC President Glenn Roquemore, Vice President for Instruction Christopher McDonald, Research, Planning and Accreditation Director Loris Fagioli, Anthropology Professor Chris Loeffler, Computer Information Management Professor Roopa Mathur, and Counselor Tiffany Tran attended. Pathways Project Institute #5 focused on encouraging colleges to better align their programs with career-path jobs of economic importance to their region; help colleges better enable students to transfer seamlessly and easily to baccalaureate institutions, with minimal loss of community college credits toward a degree in the student's major field of study; strengthen student-facing online and print information, to help students make informed choices about their career and education pathways; identify and address organizational challenges involved in aligning pathways with transfer and employment; better align academic transfer and workforce programs to help transfer students build workforce skills, and workforce students earn degrees; produce draft action plans for continuing work toward full alignment of all academic and career pathways, with equity in mind, and continuing to build an engaged learning network among Pathways Colleges. Institute #6, Policy Meets Pathways: Governing Board Roles and Policy Change, will be held October 26-28, 2017.

### **IVC Summer Bridge Program**

The six-week enriched Summer Bridge program at IVC began on July 5 and concludes on August 10. The IVC Summer Bridge Program consists of 90 incoming freshmen recruited from local high schools and Guaranteed Account Program (GAP4+1) students, along with three IVC instructors: Gary Rybold from communication studies and counselors Mark Franco, Melanie Titterud, and Fatima Elali. The Summer Bridge Program helps to smooth the transition of graduating high school seniors entering into freshmen classes at IVC and sets common goals for successful outcomes at the end of their IVC experience, such as transferring to a four-year college or university and obtaining a bachelor's degree. The program consists of a counseling class which focuses on student success skills and a communication studies class focusing on public speaking. Edison International provided grant funding to support enrichment programs within the Bridge curriculum, including a trip to the Getty Museum, the Museum of Tolerance, and visiting the University of California, Irvine. Student Equity Plan funds were used to provide all students with textbooks, materials, and bus passes.

### **Young Entrepreneur Workshops**

On July 17-21, IVC's Career Technical Education Office and Summer Bridge Program partnered to offer workshops designed for high school student entrepreneurs. The half-day workshops are intended provide students with knowledge and experience from industry experts. Topics and activities include developing an entrepreneurial mindset; creating a business model; patents; networking and pitching skills; financial smarts; presenting ideas in a pitch competition; business field trips; small business community resources; and bridging young entrepreneurs from high school to college.

### **IVC Hosts BBQ ACCCA Admin 101 Attendees**

On July 23, approximately 73 California Community College leaders will participate in the Association of California Community College Administrators (ACCCA) Admin 101 week-long "boot camp" for administrators and managers. This year ACCCA received over 100 applicants for the 73 slots. The Admin 101 program uses professional speakers and seasoned administrators to provide the essentials of good administrative practices in today's community college system. Over the past 15 years, Admin 101 has trained over 900 new or inexperienced administrators and managers who have gone on to advance in their careers or simply improve their job performance. The training program begins with a welcoming barbeque hosted at IVC. The event is meant to bring together presenters and participants, along with invited local guests from the college and district office, to network and build a sense of community and goodwill among boot camp attendees. SOCCCD and IVC have had a long history of involvement with the program. President Glenn Roquemore is a past presenter at the program and a former ACCCA board member; Juan Avalos, Vice President for Student Services at Saddleback College is a current ACCCA Board member; and Dean, Counseling Services Elizabeth Cipres is also a current board member and a member of the ACCCA Management Development Commission; she continues to volunteer her time and expertise to the program for all of its past 15 years.

### **Music Alumni News**

Music alum Tim Jensen, bass, graduated from IVC in 2014 and recently graduated from California State University, Long Beach. He won the Redlands Symphony bass audition and will be joining the orchestra as its newest member for the upcoming season. Jensen is also a member of both the American Youth Symphony and the Debut Orchestra in Los Angeles. Music alum Adrian Rangel-Sanchez graduated from IVC in 2013. He has been appointed the director of choirs at Portola Hills High School in Irvine.

### **Second Annual Professional Development Summit**

On June 9, the IVC Classified Senate held its second annual Professional Development Summit for classified staff at the Ocean Institute in Dana Point. Dean of Enrollment Services Arleen Elseroad and Registrar Ruben Guzman spoke about the Family Educational Rights and Privacy Act (FERPA), the federal law that protects the privacy of student education records. President Roquemore spoke about the geology of the area, and led a walking tour of the cliffs following his presentation.

### **242nd U.S. Army Birthday Celebration**

On June 14, IVC President Glenn Roquemore attended the Southern California Recruiting Battalion's 242nd U.S. Army Birthday Celebration at the Heroes Hall Museum. The event included a mass future soldier swearing-in and a partnership for youth success signing with Goodwill Industries of Orange County.

### **Women's Basketball Player Named OEC Champion of Character**

Women's basketball student-athlete Serena Saba was named the Orange Empire Conference's Fair Play Female Champion of Character for the 2016-17 season. The award is given to student athletes who display the values of sportsmanship, respect, caring, fairness, civility, honesty, integrity, and responsibility shown through a specific action, ideally directed toward an opponent during competition. Saba was appointed team captain by her teammates and maintained a 3.77 GPA while majoring in psychology/pre-medicine. She has volunteered as a doctor's aid in Tanzania and consulting with some of the world's poorest people. This trip inspired her to become a doctor. Saba graduated in May 2017 and has offers from universities including Emory, Amherst, Carnegie Mellon, and Johns Hopkins. She will continue to play basketball at the university she chooses.



## **SADDLEBACK COLLEGE**

28000 Marguerite Parkway • Mission Viejo, CA 92692  
949.582.4500 • [www.saddleback.edu](http://www.saddleback.edu)

TO: Members of the Board of Trustees  
Dr. Debra L. Fitzsimons, Interim Chancellor

FROM: Denise Whittaker, Interim President

SUBJECT: Report for July 17, 2017 Board of Trustees Meeting

The Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges reaffirmed Saddleback College's accreditation on June 23, 2017.

The ACCJC gave Saddleback high marks, with the college and district receiving 10 commendations highlighting some of the college's efforts. Especially impressive was one commendation that read, "The team commends the college for its student-centered approach to learning and student services. There is an enthusiastic collegial spirit and a commitment to student success exhibited by faculty, staff, and managers throughout the college. Saddleback College has demonstrated that it has a student-centric culture that is integrated with each area of the campus; the staff, faculty, managers, areas, and programs work in concert to provide the student with a consistent structure of support, recognition, and inclusion."

The commission's other commendations include: exemplary tutoring program; maintaining an aesthetically pleasing campus; information technology tools and practices that maximize the quality of interaction between students and counselors; high quality Emeritus Institute; becoming an area leader in developing a Community Emergency Response Team (CERT); Faculty Center for Student Success providing innovative instructional support; implementation of basic aid allocation creating stable base funding; ongoing training for the accreditation process and ongoing review of student success and equity data; and district-wide planning.

The ACCJC recommended Saddleback develop a more consistent mechanism to ensure that all program reviews are up to date and all programs contain action plans to improve the quality of the program. The commission also recommended the district implement a system that ensures the effectiveness of human resources. The college will submit a follow-up report to the commission in October 2018.

### **OpenStax Partnership**

Saddleback College was selected as one of 11 schools chosen to participate in the 2017-2018 OpenStax Institutional Partnership Program to encourage use of free, peer-reviewed textbooks on campus.

After a rigorous application process that included demonstrating willingness to drive adoption of open educational resources (OER), Saddleback College was selected to participate in this strategic partnership with OpenStax. Saddleback will receive individualized consulting from OpenStax and join a cohort of schools advocating widespread use of OER on their campus. Last year's institutional partner schools saw a 55 percent increase in the number of students using OER, saving an additional \$1.7 million in the coming academic year.

The high cost of traditional textbooks averaging between \$600 and \$1,400 per students each year, according to studies by the National Association of College Stores and the College Board, not only impacts students' ability to attend college but also their ability to continue and complete coursework. Open educational resources, including the free, peer-reviewed textbooks offered by OpenStax, eliminate cost barriers for students and allow unrestricted, immediate access to learning materials, increasing the likelihood for students to complete their courses successfully.

This partnership will allow Saddleback College to further commit to student success by reducing high textbook costs for students while still presenting high quality content and protecting academic freedom.

### **VETS Program**

Goodwill of Orange County's Tierney Center for Veteran Services presented veteran student Faison Phillip with a Veterans Services Award and a \$1,000 scholarship on June 28. Faison wants to transfer to either UCLA or Chapman University to pursue a career in film.

The Tierney Center serves all veterans in Orange County, including immediate family members, and military personnel and families. Team members, many of them veterans themselves, offer one-on-one support.

Saddleback's Veterans Education & Transition Services (VETS) Program, in its commitment to easing the transition process and providing opportunities for success to our United States Military Veterans, has forged partnerships with 60 nonprofit and government entities, including the Tierney Center.

Fellow veteran student Aaron Edwards received a \$500 Bank of America Scholarship June 30. Aaron is a 3.6 GPA business major and father of two. An Afghanistan War veteran and retired United States Marine Corps sergeant, he earned a Purple Heart, a Combat Action Ribbon with two tours to Afghanistan, and a Presidential Unit Citation. After his decorated and lauded service to our country, Aaron has excelled in the classroom and assisting other student Veterans transition into the civilian world as he has volunteered and worked with the VETS Program. This award is part of a foundation grant the VETS Program received from Bank of America to support Veterans struggling with non-academic barriers and to teach financial literacy.

The 2017 VETS Program End of Year Celebration was held. Noah Southworth (USMC/EMT and Business Major) was awarded the Student Veteran of the Year. Sergeant Southworth's incredible service lead to him receiving both the Purple Heart and Navy/Marine Corps Commendation medal for Valor. He holds a perfect 4.0 GPA. Rose Adon (US Navy/ Psych Major) was selected as the Female Student Veteran of the Year. Her dedication to her fellow student Veteran and the campus has been unmatched. Rose was admitted to the Warrior Scholar Program this summer to study at the University of Chicago.

The VETS Program/ SAME Club 5K and Kids Ruck was held on Father's Day. Over 350 runners participated and the Marines and scout snipers of 2nd Battalion 4th Marines volunteered, making the event a huge success. The event raised over \$15,000 for emergency aid and academic awards for student Veterans.

Eleven student veterans were accepted to the Warrior Scholar Project, a prestigious summer academic boot camp at top tier research universities such as Harvard, Princeton, and Yale. Additionally, two student veterans -- Will Stifel and Jacob Dolak -- plan to attend Cornell and Columbia University respectively.