

Meeting of the Board of Trustees

March 30, 2015

#### CALL TO ORDER: 5:00 P.M.

#### 1.0 PROCEDURAL MATTERS

- 1.1 Call to Order
- 1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to** <u>two</u> **minutes each**.

#### RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b)
  - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (1 matter)
  - B. Public Employee Employment (GC Section 54957(b).)
    - 1. Director International Student Program
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9) (1 case)A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)

#### RECONVENE OPEN SESSION: 6:00 P.M.

#### 2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 Invocation

Led by Trustee James R. Wright

#### 2.3 **Pledge of Allegiance**

Led by Trustee Tim Jemal

#### 2.4 Recognitions: Speakers are limited to two minutes each.

- A. Resolutions:
  - 1. Dr. William O. Jay, Member of the Board of Trustees
  - 2. Beverly Johnson, 2014 District Services Manager of the Year
  - 3. Michael James, 2014 Saddleback College President's Manager Award for Leadership and Innovation
  - 4. Louis Sessler, 2014 Saddleback College President's Manager Award for Leadership and Innovation
  - 5. Dr. Linda Fontanilla, 2014 Irvine Valley College Outstanding Administrator
  - 6. Dr. Craig Hayward, 2014 Irvine Valley College Outstanding Manager
- B. Commendations:
  - 1. Saddleback College President Tod Burnett will commend students from an ENG 160 class for having received a first place award for the 2014 edition of WALL in a national competition sponsored by the American Scholastic Press Association, a New York-based organization that annually honors excellence in campus publications. This is the third year in a row that WALL has earned this distinction.

#### 2.5 **Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.** 

#### 3.0 <u>REPORTS</u>

- 3.1 Oral Reports: *Speakers are limited to up to two minutes each*.
  - A. Board Reports
  - B. Chancellor's Report
  - C. College Presidents' Reports (Written Reports included in Section 8.0)
  - D. Associated Student Government Reports
  - E. Board Request(s) for Reports

#### 4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Career Technical Education Certificate Programs At the request of Trustee Jemal, representatives from Saddleback College and Irvine Valley College will share information on the career technical education certificate programs offered at the colleges.

4.2 SOCCCD, Saddleback College and Irvine Valley College: Regulations and Policy for Hiring Administrators and Managers

A presentation on selection, hiring and employment process for administrators and managers will be provided by the Vice Chancellor Human Resources & Employer/ Employee Relations and the College Presidents.

#### 5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 5.1 **SOCCCD**: Board of Trustees Meeting Minutes Approve minutes of a Regular Meeting held on February 23, 2015.
- 5.2 **Irvine Valley College: Geology 170 Out of State Travel Southern Utah** Approve the out-of-state travel request for the School of Physical Sciences and Technologies field study course from June 11-14, 2015, in the vicinity of Zion and Bryce National Parks in Southwest Utah. This is funded through course fees.

### 5.3 Irvine Valley College: Curriculum Revisions for the 2015-2016 Academic Year

Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2015-2016 academic year, pursuant to Title 5, Section 53200 et seq.

5.4 Irvine Valley College: Student Out-of-State Travel, Administration of Justice (AOJ) for the 2015 National Conference of the American Criminal Justice Association (ACJA) – Lambda Alpha Epsilon in Nashville, TN from March 22-28, 2015.

Approve the IVC AOJ Chi Tau Epsilon (XTE) student out-of-state conference travel to the 78th National Conference of the American Criminal Justice Association (ACJA) – Lambda Alpha Epsilon in Nashville, Tennessee on March 22, 2015 through March 28, 2015 for 7 students and 1 advisor at a cost not to exceed \$15,241.00.

- 5.5 **SOCCCD:** Irvine Valley College, Audio Visual Equipment and Installation Bid 311, Audio Video Design-Build Group Approve award of the Audio Visual Equipment, Bid No. 311 for Irvine Valley College to Audio Video Design-Build Group in the amount of \$118,801.97.
- 5.6 Irvine Valley College: Student Out-of-State Travel for the National Grassroots Legislative Convention and National Student Lobby Day

#### (LegCon) 2015 to Washington, D.C. from March 26-30, 2015.

Approve ASIVC student out-of-state travel for the National Grassroots Legislative Convention and National Student Lobby Day (LegCon) 2015 to Washington, D.C. for 5 student and 1 advisor at a cost not to exceed \$11,700.00 from March 26-30, 2015.

- 5.7 Saddleback College and Irvine Valley College: Speakers Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.8 Saddleback College: Curriculum Revisions for the 2015-16 Academic Year

Approve the proposed curriculum changes for the 2015-16 academic year at Saddleback College.

- 5.9 **Saddleback College: Program Revision for the 2014-15 Academic Year** Approve the proposed program change for the 2014-15 academic year at Saddleback College.
- 5.10 **Saddleback College: Community Education, Additional Summer 2015** Approve the Community Education courses, presenters, and compensation.
- 5.11 Saddleback College: 2015-16 Revision of Field Study Fees Approve the 2015-16 Saddleback College revised Field Study Fees.
- 5.12 SOCCCD: SOCCCD: Saddleback College Central Plant Phase 2 Upgrade Services Project, Amendment No. 1, Southland Industries Approve Amendment No. 1 (EXHIBIT A), a no cost, 75 day contract extension, for the Saddleback College Central Plant Phase 2 Upgrade Services project with Southland Industries, with a new completion date of July 8, 2015.
- 5.13 SOCCCD: Saddleback College and Irvine Valley College Bookstore Operations Services Agreements, Amendment No. 2, Follett Higher Education Approve Amendment No. 2 to the Saddleback College and Irvine Valley

College Bookstore Operations Services Agreements with Follett Higher Education Group for the second of three one-year extensions beginning July 1, 2015 and ending June 30, 2016.

5.14 Saddleback College: Student Out-of-State Travel in the California Student Nurses' Association (CSNA) to attend the 2015 National Student Nurses' Association (NSNA) Annual Convention, in Phoenix, AZ from April 7-12, 2015.

Approve student out-of-state travel in the California Student Nurses' Association (CSNA) to attend the 2015 National Student Nurses' Association (NSNA) Annual Convention for 17 student and 3 advisors, in Phoenix, AZ from

April 7-12, 2015 in the amount not to exceed \$11,011.75.

5.15 SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 3, gkkworks

Approve Amendment No. 3 with gkkworks for additional architectural services in the amount of \$8,880 for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project for a total fee of \$274,390.

- 5.16 SOCCCD: Saddleback College, Sciences Building Project, LEED Commissioning Agreement Amendment No. 1, TestMarcx Solutions, LLC Approve Amendment No. 1 with TestMarcx Solutions, LLC for additional commissioning services in the amount of \$34,400, for the Saddleback College Sciences Building project, for a total fee of \$91,200 with a 26 month extension to the agreement.
- 5.17 SOCCCD: Saddleback College, Sciences Building Project, Hire Division of the State Architect (DSA) Class 1 Inspection Services, BPI Inspection Service

Approve the DSA Class 1 Inspection Services agreement (Exhibit B) with BPI Inspection Service for the Saddleback College Sciences Building project for a not to exceed amount of \$149,760.

#### 5.18 SOCCCD: 2016-2017 Academic Calendar

Accept for review and study the proposed Academic Calendar for 2016-2017.

5.19 SOCCCD: Computer Equipment and Related Devices, Extension of Term, Dell Marketing LP

Approve use of the Master Price Agreement No. B27160 through the extended date of September 15, 2015. This approval applies to purchases made within the term of the agreement and is contingent upon verification of the availability of funds for each purchase.

5.20 SOCCCD: Advanced Technology and Education Park (ATEP), Land Exchange Demolition, Architectural Services Agreement Amendment No. 3, gkkworks

Approve Amendment No. 3 (EXHIBIT A) with gkkworks for additional architectural services in the amount of \$8,936 for the Advanced Technology and Education Park Land Exchange Demolition project for a total fee of \$110,255.

5.21 SOCCCD: Budget Amendment Adopt Resolution No. 15-11 to Amend FY 2014-2015 Adopted Budget

Adopt resolution to amend the FY 2014-2015 Adopted Budget.

5.22 **SOCCCD: Trustees' Requests for Attending Conferences** Approve trustees' requests for attending conference(s).

- 5.23 **SOCCCD: Gifts to the District and Foundations** Accept donations.
- 5.24 **SOCCCD: Payment of Bills** Ratify the payment of bills as listed.
- 5.25 **SOCCCD: Purchase Order/Confirming Requisitions** Ratify the purchase orders/confirming requisitions as listed.
- 5.26 **SOCCCD: Transfer of Budget Appropriations** Ratify transfer of budget appropriations as listed.
- 5.27 **SOCCCD: February 2015 Contracts** Ratify contracts as listed.

#### 6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit, Phase I, Energy Services Public Hearing

Open a public hearing and invite members of the public to present their comments with regard to the Saddleback College Energy Services Contract for the Saddleback College Exterior Lighting and Controls Retrofit, Phase I.

6.2 SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit Project, Phase I, Adopt Resolution No. 15-12 Authorizing Entering into an Energy Service Contract

Adopt Resolution No. 15-12 to authorize entering into an Energy Service Contract for the Saddleback College Exterior Lighting and Controls Retrofit project, Phase I.

6.3 SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit Project, Phase 1, Award of Energy Services Contract, Anderson & Howard Electric, Inc.

Approve the Energy Services Agreement for the Saddleback College Exterior Lighting and Controls Retrofit project, Phase 1, with Anderson & Howard Electric, Inc., in the amount of \$780,000.

#### 6.4 SOCCCD: CCCT Board of Directors Election – 2015

Recommendation for SOCCCD board members to nominate seven candidates to the CCCT Board of Directors.

#### 6.5 SOCCCD: Vacancy in Trustee Area 3

Recommendation for SOCCCD board members to adopt either Resolution No. 15-14 (Exhibit A) ordering a special election or adopt Resolution No. 15-15 (Exhibit B) calling for the appointment of a provisional board member. If the decision is to appoint a provisional board member, the Chancellor further recommends that the Board adopt Resolution No. 15-16 (Exhibit C) establishing the procedure for the appointment of a provisional board

member.

#### 6.6 SOCCCD: Resolution in Support of College and Career Access Pathways Act Assembly Bill 288

Resolution calling upon members of the California Senate and California Assembly to approve college & career access pathways (CCAP) which rely on concurrent enrollment partnerships between school districts and community college districts, to improve and expand college opportunities for all students.

#### 6.7 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the February 23, 2015 meeting.

#### 6.8 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Jay who was absent from the February 23, 2015 meeting.

6.9 SOCCCD: Retiree OPEB Trust Actuary Report and Recommended Funding

Accept Nyhart Epler's 2015 actuarial report and allocate \$3.6 million to fund the normal cost for FY 2015-2016.

#### 6.10 SOCCCD: Procure Furniture and Fixtures using Piggyback Agreement between the Foundation for California Community Colleges and Steelcase

Approve the use of Agreement No. CB-13-015 between the Foundation for California Community Colleges and Steelcase for the purchase of furniture and fixtures pursuant to Agreement No. CB-13-015. Annual expenditures for the term under this agreement will not exceed \$1,000,000.

6.11 Saddleback College: Adopt Resolution No. 15-13 Declaration of Emergency Electrical Switch Gear Transformer at Saddleback College Fine Arts complex.

Adopt resolution Declaration of Emergency Electrical Switch Gear Transformer at Saddleback College Fine Arts complex.

6.12 SOCCCD: Saddleback College BGS Fire Repairs Project, Award of Bid No. 2031, Optima RPM, Inc.

Award Bid No. 2031, Saddleback College BGS Fire Repairs project and approve the agreement with Optima RPM, Inc. of Irvine, CA in the amount of \$570,000.

6.13 SOCCCD: Saddleback College Sciences Building, Testing and Special Inspection Services Agreement Amendment No. 1, C.E.M. Lab Corp. Approve Amendment No. 1 with C.E.M. Lab Corp. for additional testing and special inspection services in the amount of \$550,000, for the Saddleback College Sciences Building project, for a total fee of \$880,000.

#### 6.14 SOCCCD: Sabbatical Revision and Rescind

Approve revision to a previously approved sabbatical project and rescind sabbatical leave previously approved by the Board.

6.15 **SOCCCD: Adopt Resolution No. 15-17 Classified Employee Layoff** Approve the reduction and/or discontinuance of a categorical classified service position.

#### 6.16 SOCCCD: Initial Proposal: California State Employees Association (CSEA) Chapter 586

Accept the California State Employees Association (CSEA) Chapter 586 proposal for review and study for the purpose of negotiations; and set a public hearing on the proposal for the regularly scheduled April Board meeting.

#### 6.17 SOCCCD: Academic Personnel Actions – Regular Items

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reorganization of Academic Administrator Position, Title Change Only of Academic Administrator Position, Authorization to Eliminate Academic Positions and/or Position Numbers, Change of Status, Interim Assignment, Resignation/Retirement/Conclusion of Employment.

#### 6.18 SOCCCD: Classified Personnel Actions – Regular Items

Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Change a Categorical Funded Position, Reclassification, Reorganization, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

#### 7.0 <u>REPORTS</u>

- 7.1 **Saddleback College and Irvine Valley College: Speakers** A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 **SOCCCD: Basic Aid Report** Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report** Status of current construction projects.
- 7.4 **SOCCCD: Monthly Financial Status Report** A review of current revenues and expenditures for FY 2014-2015 through

February 28, 2015.

#### 7.5 SOCCCD: Retiree (OPEB) Trust Fund

The report is for period ending February 28, 2015.

#### 8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to <u>two</u> minutes each.** 

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

#### 9.0 ADDITIONAL ITEMS

**ADJOURNMENT** (or continuation of closed session if required): 9:00 P.M.

South Orange County Community College District Board of Trustees

MARCH 30, 2015

### DR. WILLIAM O. JAY BOARD OF TRUSTEES

hereas, Dr. William O. Jay served on the Board of Trustees since 2004, following an outstanding career at Saddleback College and South Orange County Community College District which began in 1974; and

hereas, Dr. Jay served at Saddleback College for 22 years in various roles as Dean of Instruction, College President and Professor of Mathematics, and was key in developing the off-campus programs to start Irvine Valley College; and

Kereas, from 1996 until his retirement in 1999, Dr. Jay served as Vice Chancellor of Human Resources for the District, overseeing human resources functions and serving as chief negotiator with collective bargaining groups; and

hereas, Dr. Jay demonstrated immense support through his involvement in college and district activities and events including commencements, foundations, nursing and health sciences, student veterans, groundbreakings, fine arts events, community forums and the development of the Advanced Technology and Education Park; and

hereas, Dr. Jay touched many lives during his long and successful career, always making time to listen for faculty, students and staff. He will be forever remembered for being open, kind, funny and genuine in his desire to make a difference in students' lives; therefore,

e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby express their deepest appreciation to Dr. Jay for his dedication to faculty, staff and administrators throughout our district and his enduring contributions to generations of students at Saddleback College, Irvine Valley College, and the Advanced Technology & Education Park.

| T.J. Prendergast III, President | Timothy Jemal, Vice President |
|---------------------------------|-------------------------------|
|                                 | ALL ALL ALL                   |
| James R. Wright, Clerk          | David B. Lang, Member         |
| Marcia Milchiker, Member        | Nancy M. Padberg, Member      |
| Keefe Carrillo, Student Member  | Gary L. Poertner, Chancellor  |

#### South Orange County Community College District Board of Trustees

#### MARCH 30, 2015

### BEVERLY JOHNSON

#### **2014 DISTRICT SERVICES ADMINISTRATOR/MANAGER OF THE YEAR**

hereas, Beverly Johnson, Executive Assistant to the Vice Chancellor of Human Resources, has been selected as the 2014 District Services Administrator/Manager of the Year, having demonstrated a positive and endearing impact throughout our district; and

hereas, Beverly Johnson is known to bring dependability and attentiveness to her work on the Sabbatical Committee with over 20 faculty members who rely on her for critical information and many more faculty who seek assistance with sabbaticals; and

hereas, during meetings to resolve differences and promote diplomatic resolutions, Beverly Johnson brings precision to tracking complex negotiations. One CSEA member said, "I cannot emphasize enough her <u>exceptional</u> role in these meetings. The District is very fortunate to have such an outstanding employee with great intelligence and leadership;" and

hereas, Beverly Johnson brings a friendly, welcoming face to human resources and provides stability, maturity, wisdom and kindness when dealing with emotionally charged issues and confidential situations; and

hereas, Beverly Johnson is talented at creating efficiencies in work processes and happily shares those with others. Her peers describe her as loyal and supportive with an intelligent sense of humor that brings levity to the office and reminds us to be human; therefore,

e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Beverly Johnson for her outstanding service to our district, and hereby bestow the award of 2014 District Services Administrator/Manager of the Year.

| T.J. Prendergast III, President | Timothy Jemal, Vice President |  |
|---------------------------------|-------------------------------|--|
| James R. Wright, Clerk          | David B. Lang, Member         |  |
| Marcia Milchiker, Member        | Nancy M. Padberg, Member      |  |
| Keefe Carrillo, Student Member  | Gary L. Poertner, Chancellor  |  |

Item 2.4(A), Resolution 3 was submitted at the board meeting and has been included as part of the agenda.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**BOARD OF TRUSTEES** 

MARCH 30, 2015

### MICHAEL JAMES

#### 2014 SADDLEBACK COLLEGE PRESIDENT'S ADMINISTRATOR/MANAGER Award for Leadership and Innovation

hereas, Michael James, Assistant Director of Facilities, has been selected as the 2014 Saddleback College President's Administrator/Manager Award for Leadership and Innovation; and

hereas, Saddleback College experienced a main water line break and failure on October 7, 2014 that shut down all water supply to the campus and caused substantial damage to the Advanced Technology and Sciences Building and automotive technology facility; and

hereas, the loss of water caused the closure of the entire campus and disrupted all instruction and student services with an original estimate of at least three days to repair the damage and restore water service; and

hereas, due to the immediate and capable response of Michael James, the necessary repairs and plan of action were completed in a timely and effective manner that allowed restoration of water service and subsequent resumption of instruction and student services within 20 hours; and

hereas, Michael James displayed extraordinary leadership and decisive action which was greatly appreciated by the entire college community; therefore,

e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Michael James for his outstanding service and well deserved recognition for earning the 2014 Saddleback College President's Administrator/Manager Award for Leadership and Innovation.

| T.J. Prendergast III, President | Timothy Jemal, Vice President |                                 |
|---------------------------------|-------------------------------|---------------------------------|
| James R. Wright, Clerk          | David B. Lang, Member         | HORE                            |
| Marcia Milchiker, Member        | Nancy M. Padberg, Member      | MMUINITY<br>COLLEGE<br>DISTRICT |

Keefe Carrillo, Student Member

Gary L. Poertner, Chancellor

item 2.4(A), Resolution 4 was submitted at the board meeting and has been included as part of the agenda.

South Orange County Community College District

**BOARD OF TRUSTEES** 

MARCH 30, 2015

### LOUIS SESSLER

#### 2014 SADDLEBACK COLLEGE PRESIDENT'S ADMINISTRATOR/MANAGER Award for Leadership and Innovation

hereas, Louis Sessler, Facilities Maintenance and Energy Project Manager has been selected as the 2014 Saddleback College President's Administrator/Manager Award for Leadership and Innovation; and

hereas, Saddleback College experienced a main water line break and failure on October 7, 2014 that shut down all water supply to the campus and caused substantial damage to the Advanced Technology and Sciences Building and automotive technology facility; and

hereas, the loss of water caused the closure of the entire campus and disrupted all instruction and student services with an original estimate of at least three days to repair the damage and restore water service; and

hereas, due to the immediate and capable response of Louis Sessler, the necessary repairs and plan of action were completed in a timely and effective manner that allowed restoration of water service and subsequent resumption of instruction and student services within 20 hours; and

hereas, Louis Sessler displayed extraordinary leadership and decisive action which was greatly appreciated by the entire college community; therefore,

Re it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Louis Sessler for his outstanding service and well deserved recognition for earning the 2014 Saddleback College President's Administrator/Manager Award for Leadership and Innovation.

| T.J. Prendergast III, President | Timothy Jemal, Vice President |   |
|---------------------------------|-------------------------------|---|
| James R. Wright, Clerk          | David B. Lang, Member         | Sourtande                                       |
| Marcia Milchiker, Member        | Nancy M. Padberg, Member      | COUNTY<br>COMMUNITY<br>1967 COLLEGE<br>DISTRICT |

Keefe Carrillo, Student Member

Gary L. Poertner, Chancellor

Item 2.4(A), Resolution 5 was submitted at the board meeting and has been included as part of the agenda.

, South Orange County Community College District Board of Trustees

MARCH 30, 2015

### DR. LINDA FONTANILLA VICE PRESIDENT FOR STUDENT SERVICES 2014 Outstanding Irvine Valley College Administrator of the Year

Whereas, Dr. Linda Fontanilla, Vice President for Student Services of Irvine Valley College (IVC), has been selected as the 2014 Outstanding IVC Administrator the Year, having demonstrated her commitment to academic excellence with integrity; and

hereas, Dr. Linda Fontanilla is a passionate leader who provides unwavering student support services in Admissions and Records, Career & Transfer Center, Child Development Center, Financial Aid, Guidance and Counseling, Health and Wellness Center, International Students, Matriculation, Assessment and Articulation, Outreach and Community Relations, Student Ambassadors and Supportive Services; Veterans Center, Extended Opportunity Programs & Services (EOPS), Cooperative Agencies Resources for Education (Care), and Disabled Students Programs and Services (DSPS); and

Whereas, Dr. Linda Fontanilla is recognized and respected for her interesting career path prior to IVC, having served in the U.S. Air Force and the Vietnam War, the Federal Aviation Administration, and as a Social Services Administrator; and

hereas, Dr. Linda Fontanilla's leadership was integral in developing the IVC Student Equity Plan and the Student Success and Support Program Plan to provide core educational planning services such as orientation, assessment, and advisement to students; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Dr. Linda Fontanilla for her outstanding service to our district, and hereby bestow the award of 2014 Outstanding Irvine Valley College Administrator the Year in recognition of her excellence in leadership and advancement of student success.

| Timothy Jemal, Vice President |                       |
|-------------------------------|-----------------------|
| David B. Lang, Member         | AL UNITY              |
| 1957 COL                      | LEGE                  |
|                               | David B. Lang, Member |

Keefe Carrillo, Student Member

Gary L. Poertner, Chancellor

was submitted at the board meeting and has been included as part of the agenda.

South Orange County Community College District Board of Trustees

### MARCH 30, 2015 DR. CRAIG HAYWARD DIRECTOR OF PLANNING, RESEARCH & ACCREDITATION 2014 Outstanding Irvine Valley College Manager of the Year

Mereas, Dr. Craig Hayward, Director of Planning, Research & Accreditation at Irvine Valley College (IVC), has been selected as the 2014 Outstanding IVC Manager, having demonstrated his commitment to academic excellence and leadership in planning, research, and accreditation activities at IVC; and

Mereas, Dr. Hayward routinely presents research and data to aid college personnel in effective planning and decision-making and vigorously supports the college strategic planning process as a co-chair of the Institutional Effectiveness Committee; and

Mereas, Craig Hayward is acknowledged by his peers for his previous work as Director of Planning, Research and Knowledge Systems at Cabrillo College and his six years of work as a senior researcher with the RP Group; and

hereas, under his leadership, Dr. Craig Hayward successfully drafted an application for IVC to participate in the White House Commitment to Action on College Opportunity; and

Mereas, Dr. Hayward monitors education and research topics in California through professional affiliations and serves in the community as Chair of the Research Task Force for the Irvine Chamber of Commerce's Economic and Workforce Development Committee; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Dr. Craig Hayward for his collaborative work ethic and outstanding service to our district, and hereby bestow the award of 2014 Outstanding Irvine Valley College Manager the Year.

| T.J. Prendergast III, President | Timothy Jemal, Vice President | TIR                                 |
|---------------------------------|-------------------------------|-------------------------------------|
| James R. Wright, Clerk          | David B. Lang, Member         | COUNTY<br>COMMUNITY<br>1967 COLLEGE |
| Marcia Milchiker, Member        | Nancy M. Padberg, Member      |                                     |
| Keefe Carrillo, Student Member  | Gary L. Poertner, Chancellor  | _                                   |

| TO:   | Board of Trustees   |
|-------|---|
| FROM: | Gary L. Poertner, Chancellor  |
| RE:   | Saddleback College and Irvine Valley College: Career Technical Education Certificate Programs |
|       | Discussion  |

#### BACKGROUND

At the July 21, 2014 Board of Trustees meeting, Trustee Jemal requested a report on the career technical education (CTE) certificate programs offered at the colleges.

#### <u>STATUS</u>

Representatives from Saddleback College and Irvine Valley College will report on the career technical education (CTE) programs offered at the colleges.

| TO:     | Board of Trustees                                       |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor                            |
| RE:     | SOCCCD: Hiring Policies for Administrators and Managers |
| ACTION: | Discussion  |
|         |   |

#### BACKGROUND

The District employs academic administrators and classified administrators and managers. These employees perform management, supervisory and executive level duties, and are responsible and accountable for different areas and programs at the Colleges and District Services.

The selection process to fill administrator and manager positions is extensive and involves participation from a significant cross-section of College and District Services employees.

#### <u>STATUS</u>

A presentation at tonight's board meeting on the selection, hiring and employment process for administrators and managers will be provided by the Vice Chancellor Human Resources & Employer/Employee Relations and the College Presidents.

Understanding the Board Policy on Hiring Administrators and Managers

> Presentation to the Board of Trustees March 30, 2015





# **Board Policies on Recruitment**

Four BP's on recruitment

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- BP 4011 Employment Procedures for Administrators and Managers
- BP 4011.1 Full-Time Faculty Hiring
- BP 4011.3 Hiring Policy for Classified Staff
- BP 4011.6 Employment Procedures for Chancellor

# Who Recommends?

- The Board of Trustees has the ultimate hiring authority, and through BP 2100, delegates that authority to the Chancellor.
  - The Chancellor recommends employment of District Services administrators, managers and College presidents.
  - The College Presidents recommend employment of administrators, managers for their colleges.



# What is the process for a recommendation?

- Job announcement: developed after a review of the current position or the creation of a new one.
- Search Committee, at least 5, no more than 12 members, appointed by Chancellor/College President.
- Committee membership includes administrators, managers, faculty and classified.



# How do we initiate the hiring process?

Orientation by HR Specialist.

Relative weights determined by the committee.

Interview questions developed by committee and reviewed by HR.



# The SCREENING Process

- HR screens applications to review for completeness and minimum qualifications.
- Committee members evaluate materials for knowledge, education, experience and desirable qualifications.
- Scoring completed by the committee.
- The Chair works with HR to "draw the line."



# The INTERVIEW Process

Candidates complete a writing sample and/or project before or when they arrive.

## > All candidates are asked the same questions.

» Equal Employment Opportunity representative, non-voting member, monitors the process.



# The INTERVIEW Process

 EEO representative monitors all committee discussions for "job relatedness."

Scores are tabulated/scored independently.

Committee sees the final average scores.

Usually the top three candidates are forwarded for a second interview.



# **REFERENCE** Checks

 Candidates provide at least three references as described in announcement.

Current supervisor(s).

Previous supervisor (from the past five years).

 Colleagues/co-workers on professional competency/practical skills.



**SECOND** Level Interviews

 Unranked list of finalists provided to President or Chancellor.

 President/Chancellor invites other administrators/managers to participate.

 Questions are approved by Vice Chancellor/designee.



# **REFERENCE** Checks

Exploring a Pilot Program: three components

- ▶ 1<sup>st</sup> : Revise current questions.
- ▶ 2<sup>nd</sup> : Third party reference check on all finalists.
- 3<sup>rd</sup> : Additional third party reference check on the finalist for faculty, administrator, or manager positions.





# Chancellor signs "Authorization for Hiring."

# The recommendation is placed on the Board of Trustees Agenda for ratification.

# Questions?

Thank you!

ITEM: 5.1 DATE: 3/30/15

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Minutes of the Board of Trustees Meeting

**ACTION:** Approval

Minutes from:

February 23, 2015 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

#### SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145 HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

#### MINUTES OF THE BOARD OF TRUSTEES' MEETING February 23, 2015

#### PRESENT

Members of the Board of Trustees:

T.J. Prendergast, III, President Timothy Jemal, Vice President James R. Wright, Clerk David B. Lang, Member Marcia Milchiker, Member Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor David Bugay, Vice Chancellor, Human Resources Tod Burnett, President Saddleback College Debra Fitzsimons, Vice Chancellor, Business Services Craig Justice, Vice President for Instruction for Glenn Roquemore

#### ABSENT

William O. Jay, Member Nancy M. Padberg, Member Robert Bramucci, Vice Chancellor, Technology and Learning Services Randy Peebles, Associate Vice Chancellor, Economic Development Glenn Roquemore, President Irvine Valley College

#### CALL TO ORDER: 5:00 P.M.

#### 1.0 PROCEDURAL MATTERS

1.1 Call to Order

#### 1.2 <u>Public Comments</u>

Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.** 

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b) (3 matters)
  - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (2 matters)
  - B. Public Employee Employment (GC Section 54957(b).)
    - 1. Career Guidance Specialist (1 matter)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association Agency Designated Negotiator: David P. Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (1)
  - A. Exchange of Property by District: Portion of Advanced Technology Education Park: County of Orange, 15445 Lansdowne Road, Tustin Agency Designated Negotiator: Debra Fitzsimons, Ph.D. regarding exchange of land.
- 1.6 Conference with Legal Counsel (GC Section 54956.9) (2 matters)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1).) (1 case)
  - B. Existing Litigation (GC Section 54956.9(d)(1) (1 case; case name unspecified to avoid jeopardizing existing settlement negotiations)

#### RECONVENE OPEN SESSION: 6:30 P.M.

#### 2.0 PROCEDURAL MATTERS

#### 2.1 Actions Taken in Closed Session

On a 5-0 vote with Trustees' Padberg and Jay absent, the board voted to approve settlement agreement for a classified manager at Irvine Valley College.

#### 2.2 Invocation

Α.

Led by Trustee Marcia Milchiker

2.3 **Pledge of Allegiance** Led by Trustee T.J. Prendergast, III.

#### 2.4 Recognitions: Speakers are limited to two minutes each.

- Resolutions:
  - 1. None

- B. Commendations:
  - Saddleback College President Tod Burnett commended Christian Alvarado, Ruth Higgins, Andrea McGinley, Dennis Stachelski, Javier Williams, Kimia Rezvani, Patricia Rocklin, Phuong Vu, Tina (Hoang-Quyen) Dang, Claire Tracey, Thokozile "Donata" Senda for their efforts to assist students in the financial aid office.

#### 2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.** 

Seven public comments were heard by the Board regarding faculty contract negotiations.

#### 3.0 <u>REPORTS</u>

- 3.1 Oral Reports: Speakers are limited to up to two minutes each.
  - A. Board Reports
  - B. Chancellor's Report
  - C. College Presidents' Reports (Written Reports included in Section 8.0)
  - D. Associated Student Government Reports
  - E. Board Request(s) for Reports

#### 4.0 DISCUSSION ITEMS

### 4.1 Saddleback College and Irvine Valley College: Process for Developing the Academic Calendar

At the request of the Board of Trustees, representatives from Saddleback College and Irvine Valley College will share the process followed at the colleges to develop the academic calendar.

Saddleback College Academic Senate President Dan Walsh and Irvine Valley College Academic Senate President Kathy Schmeidler provided an overview of the college's process in developing the academic calendar. This was a followup item from the 2014 Trustee Listening Sessions.

#### 4.2 SOCCCD: Review DRAC Funding Model.

A presentation regarding DRAC, the DRAC Model, and SB 361 will be provided by the Vice Chancellor of Business Services, Executive Director of Fiscal Services, and the Vice Presidents of Administrative Services. A presentation regarding the District Resource Allocation Committee (DRAC), the DRAC Model which defines operational budgets, SB 361 which governs state apportionment funding and basic aid was provided by Vice Chancellor of Business Services Debra Fitzsimons, Irvine Valley College Vice President of Administrative Services Davit Khachatryan and Saddleback College Vice President of Administrative Services Carol Hilton. This was a follow up item from the 2014 Trustee Listening Sessions.

#### 5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Prendergast requested to pull item 5.4, Trustee Wright requested to pull item 5.8 and Trustee Lang requested to pull items 5.5 and 5.15 for separate discussion/action.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes** Approve minutes of a Regular Meeting held on January 26, 2015.
- 5.2 **Saddleback College: Program Revision for the 2014-15 Academic Year** Approve the proposed program change for the 2014-15 academic year at Saddleback College.
- 5.3 SOCCCD: Saddleback College Technology and Applied Science (TAS) Swing Space Project, Hire Division of the State Architect (DSA) Inspection Services, Blue Coast Consulting Approve the DSA Inspection Services agreement with Blue Coast Consulting for the Saddleback College Technology and Applied Science (TAS) Swing Space project for a not to exceed amount of \$145,145.
- 5.4 SOCCCD: Saddleback College Technology and Applied Science (TAS) Swing Space Project, Hire Construction Manager, Bernards Approve the construction management services agreement with Bernards for the Saddleback College Technology and Applied Science (TAS) Swing Space project for a not to exceed amount of \$312,100.

Motion was made by Trustee Lang seconded by Trustee Wright to accept Exhibit B into the record as part of the item. Motion carried on a 5-0 vote.

#### 5.5 Saddleback College: Grant Sub-Agreement, Rancho Santiago Community College District, Career and Technical Education Enhancement Fund

Approve the Grant Sub-Agreement between Rancho Santiago Community College District and SOCCCD for CTE Enhancement Fund in the amount of \$396,925 for the term of January 1, 2015 to February 28, 2016.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 5-0 vote.

- 5.6 **Saddleback College: Phi Theta Kappa 97<sup>th</sup> International Convention, April 15-19, 2015, San Antonio, Texas** Approve the out-of-state travel request for up to three students and one faculty advisor to attend the Phi Theta Kappa 97<sup>th</sup> International Convention in San Antonio, Texas from April 15-19, 2015 at a cost not to exceed \$5,684.
- 5.7 Saddleback College and Irvine Valley College: Curriculum and Certificates/Degrees Revisions for 2015-2016 Approve proposed changes in curriculum for the 2015-2016 academic year.
- 5.8 **Saddleback College and Irvine Valley College: Revised 2015-2016 Instructional Material/Laboratory Fees** Approve revised instructional material and laboratory fees for 2015-2016.

On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 5-0 vote.

5.9 Saddleback College and Irvine Valley College: Community Education, Summer 2015

Approve Community Education courses, presenters, and compensation for Summer Session 2015.

- 5.10 Saddleback College and Irvine Valley College: Speakers Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.11 SOCCCD: Saddleback College Technology and Applied Science (TAS) Swing Space Project, Hire Testing & Special Inspection Firm, C.E.M. Lab Corp.

Approve the testing and special inspection services agreement with C.E.M. Lab Corp. for the Saddleback College TAS Swing Space project for a not to exceed amount of \$123,143.

- 5.12 SOCCCD: Irvine Valley College, A400 Design-Build Project, Testing and Inspection Agreement Amendment No. 1, C.E.M. Lab Corp. Approve Amendment No. 1 with C.E.M. Lab Corp. in the amount of \$40,000, for the Irvine Valley College A400 Design-build project, for a total fee of \$180,000.
- 5.13 Irvine Valley College: Model United Nations, Co-Curricular Out-of-State Travel for the National Model United Nations New York City (NYC) 2015 Conference from March 20-27, 2015 Approve the IVC Model United Nations program out of state conference travel

Approve the IVC Model United Nations program out-of-state conference travel to the National Model United Nations New York City (NYC) 2015 Conference from March 20-27, 2015.

5.14 Irvine Valley College: ASIVC Out of State Travel. Co-Curricular Dance Program, American College Dance Association 2015 Intercollegiate Southwest Regional Dance Competition, March 17-22, 2015, Lubbock, Texas

Approve the out-of-state travel request for faculty and students to attend the American College Dance Association 2015 Intercollegiate Southwest Regional Dance Competition as part of ASIVC Co-Curricular program from March 17-22, 2015, in Lubbock, Texas at a cost not to exceed \$17,010.

5.15 Irvine Valley College: Grant Sub-Agreement, Rancho Santiago **Community College District, Career and Technical Education Enhancement Fund** 

Approve the Grant Sub-Agreement between Rancho Santiago Community College District and SOCCCD for CTE Enhancement Fund in the amount of \$173,262 for the term of January 1, 2015 to February 28, 2016.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with a revision pending Rancho Santiago's approval.

5.16 SOCCCD: Budget Amendment Adopt Resolution No. 15-04 to Amend FY 2014-2015 Adopted Budget

Adopt resolution to amend the FY 2014-2015 Adopted Budget.

- 5.17 SOCCCD: Extension of Agreement, Amendment No. 1: Office Supplies **Contract, Office Max Solutions** Approve Amendment No. 1 with Office Max Solutions for an additional year beginning March 27, 2015 thru March 26, 2016.
- 5.18 SOCCCD: Gifts to the District and Foundations Accept donations.
- SOCCCD: Payment of Bills 5.19 Ratify the payment of bills as listed.
- 5.20 SOCCCD: Purchase Order/Confirming Requisitions Ratify the purchase orders/confirming requisitions as listed.
- 5.21 **SOCCCD:** Transfer of Budget Appropriations Ratify transfer of budget appropriations as listed.
- 5.22 SOCCCD: January 2015 Contracts Ratify contracts as listed.

### 6.0 GENERAL ACTION ITEMS

### 6.1 SOCCCD: OCSBA Marian Bergeson Award Nomination

Approve possible nomination for transmittal to the OCSBA office.

The Board did not nominate a candidate for the Marian Bergeson Award. Therefore, no action was taken on this item.

### 6.2 SOCCCD: OCSBA Board of Directors Interest Form

Approve possible nomination for transmittal to the OCSBA office.

The board nominated OCSBA representative Trustee Jemal to submit the interest form to OCSBA for consideration to serve on the Board of Directors.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 4-0 vote with Trustee Jemal abstaining.

### 6.3 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the January 26, 2015 meeting.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 5-0 vote.

### 6.4 SOCCCD: Resolution in Support of Changes to Community College Funding to Include Differential Funding for High Cost Career Technical Education Programs

Adopt Differential Funding Resolution No. 15-07 and forward to California Community Colleges Chancellor's Office.

On a motion made by Trustee Milchiker and seconded by Trustee Wright, this item was approved on a 5-0 vote.

6.5 SOCCCD: Saddleback College Storage Area Networks (SAN) Technology Equipment, Extension of Term, NetApp, Inc. Approve extended use of the Master Price Agreement No. B27170 through the date of March 31, 2015. Estimated expenditures for the term under this agreement will not exceed \$500,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote.

6.6 SOCCCD: Saddleback College Technology and Applied Science (TAS) Swing Space Project, Adopt Resolution 15-05, and Authorize Award, Execution and Delivery of Lease/Leaseback, SOLPAC Construction, Inc. Adopt Resolution 15-05, approve and authorize award, execution and delivery of the lease/leaseback agreements with SOLPAC Construction, Inc. for a Guaranteed Master Price of \$6,817,083 for the Saddleback College TAS Swing Space Project.

On a motion made by Trustee Lang and approved by Trustee Jemal, this item was approved on a 5-0 vote.

### 6.7 SOCCCD: 2015-2016 Five Year Construction Plan

Approve the District's Order of Priority for the 2015-2016 Five Year Construction Plan.

On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Student Trustee Carrillo abstaining from his advisory vote.

# 6.8 SOCCCD: Computer Equipment and Related Devices, Extension of Term, Hewlett Packard Co.

Approve extended use of the Master Price Agreement No. B27164 through the date of March 31, 2015. Annual expenditures for the term under this agreement will not exceed \$1,999,334.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 5-0 vote.

# 6.9 SOCCCD: District-wide Air Blown Fiber, Change Order No.1, T and D Communications, Inc.

Approve Board Change Order No. 1 with T and D Communications, Inc. for the District-wide Air Blown Fiber project and authorize staff to execute the corresponding change order with the contractor which will result in an increase of \$25,290 in the total project cost. The revised contract amount is \$683,379.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 5-0 vote.

# 6.10 SOCCCD: ATEP Land Exchange Demolition Project, Change Order No.1, AMPCO Contracting, Inc.

Approve Board Change Order No. 1 for the ATEP Land Exchange Demolition project and authorize staff to execute Board Change Order No. 1 with AMPCO Contracting, Inc. which will result in a no cost change and the addition of 18 days to the approved schedule with the total project cost remaining \$2,425,000.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 5-0 vote.

## 6.11 SOCCCD: Board Policy Revision: BP – 5420 Nursing Program; BP – 3508 Public Safety Camera System

Accept for discussion and approval.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 5-0 vote with Student Trustee Carrillo abstaining from his advisory vote.

### 6.12 SOCCCD: Academic Personnel Actions – Regular Items

Approve New Personnel Appointments, Authorization to Establish an Academic Administrative Position, Approve Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Workload Banking, Reduced Workload Program with STRS Retirement, Resignation/Retirement/Conclusion of Employment.

An amendment was made to Exhibit A, page 2 of 9, B. 2. The item and the accompanying Exhibit B were removed from the list of academic personnel actions.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved as amended on a 5-0 vote.

### 6.13 SOCCCD: Classified Personnel Actions – Regular Items

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Eliminate and Create Classified Positions, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

An amendment was made to Exhibit A, page 6 of 10, F. 3. A change in hours from 40 to 25 was noted and the effective date should read January 5.

On a motion made by Trustee Jemal and seconded by Trustee Lang this item was approved on a 5-0 vote.

6.14 SOCCCD: Annual Report on First Year Probationary Faculty Recommended for Continuation of Tenure-Track Status Approval of one-year contract for employees who have completed one year as full-time tenure-track faculty members.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 5-0 vote.

6.15 SOCCCD: Annual Report on Second Year Probationary Faculty Recommended for Continuation of Tenure-Track Status Approval of two-year contract for employees who have completed two years as full-time tenure-track faculty members. On a motion made by Trustee Wright and seconded by Trustee Jemal, this item was approved on a 5-0 vote.

### 6.16 SOCCCD: Annual Report on Fourth Year Probationary Faculty Recommended for Tenure

Approval of tenure for full-time faculty members who have completed the four- year tenure-track plan.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote.

### 7.0 <u>REPORTS</u>

- 7.1 **Saddleback College and Irvine Valley College: Speakers** A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.2 SOCCCD: Annual Report on Third Year Probationary Faculty Continuation of Tenure-Track Status Listing of full-time tenure-track faculty members entering into the second year of a two-year contract previously approved by the Board of Trustees.

# 7.3 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

- 7.4 **SOCCCD: Facilities Plan Status Report** Status of current construction projects.
- 7.5 **SOCCCD: Monthly Financial Status Report** A review of current revenues and expenditures for FY 2014-2015 through January 31, 2015.
- 7.6 **SOCCCD: Quarterly Investment Report** A review of investments for the quarter ending on December 31, 2014
- 7.7 **SOCCCD: Retiree (OPEB) Trust Fund** The report is for period ending January 31, 2015.

### 8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to <u>two</u> minutes each.** 

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate

- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

### 9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

Meeting was adjourned at 8:46 p.m. in memory of George Hartman, former coach and administrator at Saddleback College and Richard White, full-time ceramics professor at Saddleback College.

Gary L. Poertner, Secretary

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- RE: Irvine Valley College: Geology 170, Student Out-of-State Travel to Zion National Park and Bryce Canyon National Park, Utah, June 11, 2015 through June 14, 2015
- **ACTION:** Approval

Irvine Valley College (IVC) is committed to providing high-quality education and a full range of scientific and cultural activities for students. For many years, IVC has offered board approved credit courses in many areas of the world with expert talented faculty providing a quality academic experience.

As part of offering high quality education to students, IVC is offering Geology 170, Geology of the National Parks. Students will study the geology of Zion National Park and Bryce Canyon National Park, in southern Utah. The trip will focus on the geologic origin and evolution of Zion and Bryce Canyon, in the framework of their locations in the Colorado Plateau province.

### <u>STATUS</u>

The IVC School of Physical Sciences and Technologies proposes to offer Geology 170, a field study course for up to 24 students and seven adults, which includes two faculty members, from June 11, 2015 to June 14, 2015, to Zion National Park and Bryce Canyon National Park, southern Utah. Course fees are \$75 per student.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Geology 170, student out-of-state travel to Zion National Park and Bryce Canyon National Park, Utah, June 11, 2015 through June 14, 2015.

Item Submitted By: Dr. Glenn R. Roquemore, President, and Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

| I       |   |
|---------|---|
| ACTION: | Approval  |
| RE:     | Irvine Valley College: Curriculum Revisions for the 2015-16 Academic Year |
| FROM:   | Gary L. Poertner, Chancellor  |
| TO:     | Board of Trustees   |

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### <u>STATUS</u>

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Irvine Valley College for the 2015-16 academic year pursuant to Title 5, Section 53200 et seq.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2015-16 academic year at Irvine Valley College.

Curriculum Changes for 2015/2016

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|    | А                  | В        | С        | D                            | E  |
|----|--------------------|----------|----------|------------------------------|--|
| 1  |                    |          |          | KEY CODE                     | assign: Assignments                                    |
| 2  |                    |          |          |                              | c/l w/+: cross-listed with (and list the other crs id) |
| 3  |                    |          |          |                              | co: corequisite  |
| 4  |                    |          |          |                              | crsd: course id  |
| 5  |                    |          |          |                              | dc: delete course                                      |
| 6  |                    |          |          |                              | dv: delete version of course                           |
| 7  |                    |          |          |                              | hrs: hours   |
| 8  |                    |          |          |                              | lim: limitation  |
| 9  |                    |          |          |                              | lrng obj: learning objectives                          |
| 10 |                    |          |          |                              | moe: methods of evaluation                             |
| 11 |                    |          |          |                              | nc: new course   |
|    |                    |          |          |                              | nv: new version of an existing                         |
| 12 |                    |          |          |                              | course   |
| 13 |                    |          |          |                              | prereq: prerequisite                                   |
| 14 |                    |          |          |                              | rec: recommended preparation                           |
| 15 |                    |          |          |                              | rpt: repeatability                                     |
| 16 |                    |          |          |                              | sam: SAM code  |
| 10 |                    |          |          |                              | sr: scheduled review with no                           |
| 17 |                    |          |          |                              | significant revisions                                  |
| 17 |                    |          |          |                              | ti: title  |
| 10 |                    |          |          |                              | top: TOP code  |
| 20 |                    |          |          |                              | tps: topics  |
| 20 |                    |          |          |                              | txt: textbook  |
|    |                    |          |          |                              | un: units  |
| 22 |                    |          |          |                              |  |
| 23 | SCHOOL             | CDC ID   |          | TITLE                        | val: validation ACTION TAKEN                           |
| 24 |                    | CRS ID   | CATID    | IIILE                        | ACTION TAKEN   |
| 25 | Social<br>Sciences | ANTH 2   | 560.00   | Cultural Anthropology        | desc, tps, lrng obj, moe, assign, txt                  |
|    |                    |          |          | Cooperative Work Experience: | From 1 unit/1 hr lec to 1 unit/1 hr                    |
| 26 | The Arts           | ARTH 168 | 14290.00 | Applied Museum Studies       | lab  |
|    | Business           |          |          |                              |  |
| 27 | Science            | CIM 117  | 14291.10 | Social Media Marketing       | ti, desc, tps, lrng obj, moe, assign                   |
|    |                    |          |          | Cooperative Work Experience: |  |
|    | Business           |          |          | Computer Information         | From 1 unit/1 hr lec to 1 unit/1 hr                    |
| 28 | Science            | CIM 168  | 14541.00 | Management                   | lab  |
|    |                    |          |          | Cooperative Work Experience: |  |
|    | Business           |          |          | Computer Information         | From 2 units/2 hrs lec to 2 units/2                    |
| 29 | Science            | CIM 168  | 14541.20 | Management                   | hr labs  |
|    |                    |          |          | Cooperative Work Experience: |  |
|    | Business           |          |          | Computer Information         | From 3 units/3 hrs lec to 3 units/3                    |
| 30 | Science            | CIM 168  | 14541.30 | Management                   | hr labs  |
|    |                    |          |          | Cooperative Work Experience: |  |
|    | Business           |          |          | Computer Information         | From 4 units/4 hrs lec to 4 units/4                    |
| 31 | Science            | CIM 168  | 14541.40 | Management                   | hrs lab  |

#### Curriculum Changes for 2015/2016

| Page | 2 |
|------|---|
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|     | А                    | В              | С         | D   | E   |
|-----|----------------------|----------------|-----------|---|---|
|     |                      |                |           |   | desc, rec, SAM Code (from D to  |
|     | Business             |                |           | Dynamic Web Database                                  | C), tps, lrng obj, moe, assign, txt,  |
| 32  | Science              | CIM 251        | 11145.10  | Management  | val   |
|     | Business             |                |           |   |   |
| 33  | Science              | CIM 261        | 10714.10  |   | dc  |
|     | Social               |                |           | Cooperative Work Experience:                          | From 4 units/4 hrs lec to 4 units/4   |
| 34  | Sciences             | ECON 167       | 10729.00  | Economics   | hrs lab   |
|     | Social               |                |           | Cooperative Work Experience:                          | From 1 unit/1 hr lec to 1 unit/1 hr   |
| 35  | Sciences             | ECON 167       | 10729.10  | Economics   | lab   |
|     | Social               |                |           | Cooperative Work Experience:                          | From 2 units/2 hrs lec to 2 units/2   |
| 36  |                      | ECON 167       | 10729.20  | Economics   | hr labs   |
| 27  | Social               |                | 10500.00  | Cooperative Work Experience:                          | From 3 units/3 hrs lec to 3 units/3   |
| 37  | Sciences             | ECON 167       | 10729.30  | Economics   | hr labs   |
| 20  | Business             |                | 1 4001 15 | Contained and a stress                                |   |
| 38  | Science              | ENTR 117       | 14291.15  | Social Media Marketing                                | ti, desc, tps, lrng obj, moe, assign  |
|     |                      |                |           |   |   |
|     |                      |                |           |   | Coreq from ESL <del>201, 301</del> , 340A,  |
|     |                      |                |           |   | 340B, 341A, 341B, 360A, 360B,   |
|     |                      |                |           |   | 361A, 361B, 362, 363, 370, 372,   |
|     |                      |                |           |   | 373, 382, 383, 388, 392, 393, 398   |
|     |                      |                |           |   | to ESL 340A, 340B, 341A, 341B,  |
|     |                      |                |           |   | <b>342, 352,</b> 360A, 360B, 361A,  |
| 20  |                      |                | 100 (5 00 |   | 361B, 362, 363, 370, 372, 373,  |
| 39  |                      | ESL 389        | 13265.00  | ESL Language Conference                               | 382, 383, 388, 392, 393, 398  |
| 40  | Physical<br>Sciences | <b>FT</b> 169  | 11121.00  | Cooperative Work Experience:                          | From 1 unit/1 hr lec to 1 unit/1 hr   |
| 40  | Sciences             | ET 168         | 11131.00  | Electronic Technology                                 | lab   |
| 41  | Physical<br>Sciences | <b>FT</b> 1 (9 | 11121 10  | Cooperative Work Experience:<br>Electronic Technology | From 2 units/2 hrs lec to 2 units/2 hr labs   |
| 41  |                      | ET 168         | 11131.10  |   |   |
| 42  | Physical<br>Sciences | <b>FT</b> 1 (9 | 11121 20  | Cooperative Work Experience:                          | From 3 units/3 hrs lec to 3 units/3 hr labs   |
| 42  |                      | ET 168         | 11131.20  | Electronic Technology                                 |   |
| 43  | Physical<br>Sciences | ET 168         | 11121 40  | Cooperative Work Experience:<br>Electronic Technology | dc  |
| 45  | Physical             | E1 108         | 11151.40  |   | de  |
| 44  | Sciences             | ET 168         | 11121 40  | Cooperative Work Experience:<br>Electronic Technology | dc  |
| 44  | Sciences             | E1 108         | 11131.40  | Electronic Teenhology                                 |   |
|     |                      |                |           |   | coreq from FR 1, <del>1A, 1B</del> , 2, <del>2A,</del><br>2B, 2, 4, 10 or 11 to FB 1, <b>1H</b> , 2 |
| 15  | Languages            | FR 180         | 13230.00  | French Language Conference                            | 2B, 3, 4, 10 or 11 to FR 1, <b>1H</b> , 2, 3, 4, 10 or 11   |
| 45  | Social               | 1 K 100        | 15250.00  | Coopertive Work Experience:                           | From 4 units/4 hrs lec to 4 units/4   |
| 46  | Social               | HD 168         | 3303 00   | Human Development                                     | hrs lab   |
| -10 | Social               | 110 100        | 5572.00   | Coopertive Work Experience:                           | From 1 unit/1 hr lec to 1 unit/1 hr   |
| 47  | Sciences             | HD 168         | 3302 10   | Human Development                                     | lab   |
| 7/  | Social               | 110 100        | 5572.10   | Coopertive Work Experience:                           | From 2 units/2 hrs lec to 2 units/2   |
| 48  | Sciences             | HD 168         | 3392 20   | Human Development                                     | hr labs   |
| 70  | Social               | 110 100        | 5592.20   | Coopertive Work Experience:                           | From 3 units/3 hrs lec to 3 units/3   |
| 49  | Sciences             | HD 168         | 3392 30   | Human Development                                     | hr labs   |
| J,  | Sciences             | 110 100        | 5572.30   | rianan Development                                    |   |

#### Curriculum Changes for 2015/2016

| Page 3 | 3 |
|--------|---|
|--------|---|

|            | А                 | В      | С             | D   | E  |
|------------|-------------------|--------|---------------|---|--|
|            |                   |        |               | Intercollegiate Sports Off Season                           | From 2 units/10 hrs lab to 3                     |
| 50         | Kinesiology       | IA 1   | 13001.05      | Training  | units/10 hrs lab                                 |
|            |                   |        |               | Intercollegiate Sports Off Season                           |  |
| 51         | Kinesiology       | IA 1   | 13001.00      | Training  | dc   |
|            |                   |        |               | Intercollegiate Women's                                     | From 2 units/10 hrs lab to 3                     |
| 52         | Kinesiology       | IA 12  | 5365.25       | Basketball  | units/10 hrs lab                                 |
|            |                   |        |               | Intercollegiate Women's                                     |  |
| 53         | Kinesiology       | IA 12  | 5365.20       | Basketball  | dc   |
|            |                   |        |               |   | From 2 units/10 hrs lab to 3                     |
|            | Kinesiology       | IA 13  |               | Intercollegiate Women's Tennis                              | units/10 hrs lab                                 |
| 55         | Kinesiology       | IA 13  | 5370.00       | Intercollegiate Women's Tennis                              | dc   |
|            |                   |        |               |   | From 2 units/10 hrs lab to 3                     |
|            | Kinesiology       | IA 15  |               | Intercollegiate Men's Soccer                                | units/10 hrs lab                                 |
| 57         | Kinesiology       | IA 15  | 5380.00       | Intercollegiate Men's Soccer                                | dc   |
|            | ¥7                |        | _             |   | From 2 units/10 hrs lab to 3                     |
|            | Kinesiology       | IA 18  |               | Intercollegiate Women's Soccer                              | units/10 hrs lab                                 |
| 59         | Kinesiology       | IA 18  | 3484.00       | Intercollegiate Women's Soccer                              | dc   |
|            | ···               |        |               |   | From 2 units/10 hrs lab to 3                     |
|            | Kinesiology       | IA 19  |               | Intercollegiate Men's Volleyball                            | units/10 hrs lab                                 |
| 61         | Kinesiology       | IA 19  | 3457.00       | Intercollegiate Men's Volleyball                            | dc   |
| 62         | 77' ' 1           | TA 1A  | 1 4000 05     | Intercollegiate Sports Off Season                           | From 2 units/10 hrs lab to 3                     |
| 62         | Kinesiology       | IA 1A  | 14338.05      | Training A  | units/10 hrs lab                                 |
| 62         | Win e si e la ser | TA 1A  | 1 4 2 2 0 0 0 | Intercollegiate Sports Off Season                           | 1.   |
| 63         | Kinesiology       | IA 1A  | 14338.00      | Training A  | dc   |
| <b>C</b> A | Vinceiology       |        | 5215.25       | Interpollegiste Man's Deskethell                            | From 2 units/10 hrs lab to 3<br>units/10 hrs lab |
|            | Kinesiology       | IA 2   |               | Intercollegiate Men's Basketball                            | dc   |
| 65         | Kinesiology       | IA 2   | 5315.20       | Intercollegiate Men's Basketball<br>Intercollegiate Women's | From 2 units/10 hrs lab to 3                     |
| 66         | Kinesiology       | IA 20  | 0912.05       | Badminton   | units/10 hrs lab                                 |
| 00         | Killeslology      | IA 20  | 9815.05       |   |  |
| 67         | Kinesiology       | IA 20  | 0813.00       | Intercollegiate Women's<br>Badminton                        | dc   |
| 07         | Kinesiology       | IA 20  | 9013.00       | Dadminton   | From 2 units/10 hrs lab to 3                     |
| 68         | Kinesiology       | IA 3   | 9835.05       | Intercollegiate Men's Baseball                              | units/10 hrs lab                                 |
|            | Kinesiology       | IA 3   |               | Intercollegiate Men's Baseball                              | dc   |
| 70         | Kinesiology       | IA 4   |               | Intercollegiate Sand Volleyball                             |  |
|            |                   |        | 1010.00       |   | From 2 units/10 hrs lab to 3                     |
| 71         | Kinesiology       | IA 6   | 9762.05       | Intercollegiate Men's Golf                                  | units/10 hrs lab                                 |
| 72         | Kinesiology       | IA 6   |               | Intercollegiate Men's Golf                                  | dc   |
|            | - 01              | -      |               |   | From 2 units/10 hrs lab to 3                     |
| 73         | Kinesiology       | IA 7   | 9756.05       | Intercollegiate Women's Golf                                | units/10 hrs lab                                 |
| 74         | Kinesiology       | IA 7   |               | Intercollegiate Women's Golf                                | dc   |
|            |                   |        |               | ~   | From 2 units/10 hrs lab to 3                     |
| 75         | Kinesiology       | IA 9   | 5350.00       | Intercollegiate Men's Tennis                                | units/10 hrs lab                                 |
|            | Kinesiology       | IA 9   |               | Intercollegiate Men's Tennis                                | dc   |
| 77         | The Arts          | IMA 88 |               | 3D Character Animation II                                   | desc, tps, lrng obj, moe                         |

Curriculum Changes for 2015/2016

|    | А        | В        | С        | D                            | E                                   |
|----|----------|----------|----------|------------------------------|-------------------------------------|
|    | Social   |          |          | Cooperative Work Experience: | From 4 units/4 hrs lec to 4 units/4 |
| 78 | Sciences | PS 167   | 10310.00 | Political Science            | hrs lab                             |
|    | Social   |          |          | Cooperative Work Experience: | From 1 unit/1 hr lec to 1 unit/1 hr |
| 79 | Sciences | PS 167   | 10310.10 | Political Science            | lab                                 |
|    | Social   |          |          | Cooperative Work Experience: | From 2 units/2 hrs lec to 2 units/2 |
| 80 | Sciences | PS 167   | 10310.20 | Political Science            | hr labs                             |
|    | Social   |          |          | Cooperative Work Experience: | From 3 units/3 hrs lec to 3 units/3 |
| 81 | Sciences | PS 167   | 10310.30 | Political Science            | hr labs                             |
|    | Social   |          |          | Cooperative Work Experience: | From 1 unit/1 hr lec to 1 unit/1 hr |
| 82 | Sciences | PSYC 167 | 14374.00 | Psychology                   | lab                                 |
|    |          |          |          | Cooperative Work Experience: | From 1 unit/1 hr lec to 1 unit/1 hr |
| 83 | The Arts | TA 168   | 14385.00 | Live Entertainment           | lab                                 |

Exhibit A Page 4

### SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

146 - 52

## OUT-OF-STATE TRAVEL PROGRAM INFORMATION SUMMARY

| 1. PROG  | RAM                                   |            |                       | e 2 1    |        |         | si =      | 8 - 8 - 8<br>19 - 19 |                  |        |       |
|--|---------------------------------------|------------|-----------------------|----------|--------|---------|-----------|----------------------|------------------|--------|-------|
| Location/De  |                                       |            | aton Mus<br>wille, TN | ic City, |        | Fire    | st Trip:  | Yes:                 |                  | No:    | X     |
| Dates:   | From:                                 | 3/22/15    |                       | To:      |        | 3/28/15 |           | Tot<br>Day           | al No. of<br>ys: |        | 7     |
| Partner Nar  | me (Academ                            | ic Inst    |                       | N/A      |        |         |           |                      |                  |        |       |
| Address:   |                                       |            | N/A                   |          |        |         |           |                      |                  |        |       |
| Contact Per  |                                       |            | N/A                   |          |        | Te      | lephone   | No.:                 | N/A              |        |       |
|  | of Institution                        | ו:         | N/A                   |          | _      |         |           |                      |                  |        |       |
| Includes:  | Accredited Instru                     |            |                       | Yes:     |        | N<br>o: | x         |                      |                  |        |       |
|  | Transfer College Units<br>Orientation |            |                       | Yes:     |        | N<br>0: | x         |                      |                  |        |       |
|  |                                       |            |                       | Yes:     | x      | N<br>0: |           |                      |                  |        |       |
|  | Books/Supplies                        |            |                       | Yes:     | x      | N<br>o: |           |                      |                  |        |       |
|  | Tutors                                |            |                       | Yes:     |        | N<br>0: | X         |                      |                  |        |       |
|  | Weekend Study                         | Activities |                       | Yes:     | x      | N<br>o: |           |                      |                  |        |       |
|  | Food                                  | Food       |                       |          |        | N<br>0: |           |                      |                  |        |       |
|  | Transportation                        |            |                       | Yes:     | x      | N<br>0: |           |                      |                  |        |       |
|  | Lodging                               |            |                       | Yes:     | ×      | N<br>o: |           |                      |                  |        |       |
| Other:   | N/A                                   |            |                       |          |        |         |           |                      |                  |        |       |
| Does Not Include:<br>(Examples: Local<br>Transportation<br>at home; Personal Items,<br>etc.)Students are res<br>covered by ASIVOther:0 |                                       |            |                       |          | or: Ba | agga    | ge fees a | and any              | v personal e     | xpense | s not |
| 2. FACU  |                                       |            |                       |          |        |         |           |                      |                  |        |       |
| Lead Facul   | ty Name:                              |            | Monty N               | launey   |        | T       |           |                      |                  |        |       |
| Coordinates  | s Trip:                               |            |                       | Yes:     | x      | N       |           |                      |                  |        |       |
| lf No, E   | xplain:                               |            | <u> </u>              |          |        |         | - ·       |                      |                  |        |       |
| Travels to S   |                                       |            |                       | Yes      | x      | N       |           |                      |                  |        |       |
| Dates:   | From:                                 |            | 3                     | /22/15   |        | T       |           |                      | 3/28/15          |        |       |
| Teaching A   | ssignment a                           | t Prog     | ram Site:             | Yes      |        | N       | x         |                      |                  |        |       |
| Dates:   | From:                                 |            |                       |          |        | T       |           |                      |                  |        |       |
| Requires S   | Substitute at I                       | VC ar      | nd/or SC?             | Yes      |        | N       | x         |                      |                  |        |       |

Exhibit A Page 2 of 2

| -   | ··   |   | Ed Mente   |              |                                      |                                      |   | 2-0.0 Kr W1 (2-4) Kr   |                         |                                   |
|---|--|---|--|--------------|--------------------------------------|--------------------------------------|---|--|-------------------------|-----------------------------------|
| Unpaid Faculty Exchange: Yes X  |  |   |  |              |                                      |                                      |   |  |                         |                                   |
| If Yes, F   | aculty N   | Name(s) Requi   | red:   |              |                                      |                                      |   |  |                         |                                   |
| Assignment  | s to be  | e Covered:  |  |              |                                      |                                      |   |  |                         |                                   |
|   |  | -   |  |              |                                      |                                      |   |  |                         |                                   |
| Other:  |  |   |  |              |                                      |                                      |   |  |                         |                                   |
| 0.00110   | 0.5/0)   | OFFEDED   | 17 0000  |              |                                      | a sala da servi                      | and the other states  | and the second states of   | and the second          | CRAME WITH                        |
|   |  | OFFERED   | AT PROGR   |              | 上化法则                                 |                                      | Anterio de 12   |  |                         |                                   |
| Course No.:   | Cou  | rse Title:  |  |              |                                      |                                      |   |  | No.                     | of Units                          |
|   |  |   |  |              |                                      |                                      |   |  |                         |                                   |
|   | -  | e a construction  |  |              |                                      |                                      | ingenologi and an   |  |                         |                                   |
|   | тот  | 'A I  | 11 x = 14 / 4  |              |                                      |                                      |   |  |                         |                                   |
| 4. STUDE  |  | AL  | (1995年)1995年   | States and   | CHAR PART                            | 保持和自己                                | Tel Parts Traff   |  | THERE                   |                                   |
| sent is the matter and the second down  | ipy as Puelle set a state  | tudents require   | ad to make pr  | oaram:       |                                      | NESS VARIANCE                        | a de la servició de l | Excellence and the second second   | Spilland Street         | 5                                 |
| Minimum num   |  |   | ed to make pr  | ogram.       |                                      |                                      |   | ~~~  |                         | 5                                 |
| Maximum num   |  |   |  |              |                                      |                                      |   |  |                         |                                   |
| If this is a repe   | eat prog   | ram site, what  | is the averag  | e numbe      | r of units                           | taken p                              | er student  | ?  |                         |                                   |
| Other - Maxim   | num nur  | mber of studen  | ts   |              |                                      |                                      |   |  |                         | 20                                |
| 5. COSTS  | S  | <b>教 1</b> 2012-047   | 建设心理能  |              |                                      |                                      | <b>公司</b> 和1512   |  |                         | 题 网络                              |
| Student:  |  |   |  |              |                                      |                                      |   |  |                         |                                   |
| Contracted of   |  |   |  |              |                                      |                                      |   |  | \$                      | 150.00                            |
| Average cos   |  | BY:<br>13,000 per year fo   | r a student to re-   | side in Sout | h Oranga (                           | ouch an                              | d atland SO(  |  | \$                      | 21.43                             |
| College:  | unatery a  | 13,000 per year it  |  |              | n Orange C                           | ouny an                              |   | ,000.7   | I                       |                                   |
| Additional co   | osts to t  | he District?  | Yes:   | No           | X                                    |                                      |   | · · · ·  |                         |                                   |
| If Yes Explai   | the second s |   |  |              |                                      |                                      |   |  |                         |                                   |
|   | stitute pa   | ay if instruction   | is also receiv   | ling color   | -                                    |                                      | N/C and/a   | OO durate a Hele   |                         |                                   |
|   |  |   |  | nny salai    | ry for cou                           | rses at                              | IVC and/or  | r SC during the  | \$                      | N/A                               |
| same period   |  | ).  |  | ning salai   | ry for cou                           | rses at                              | IVC and/o   | r SC during the  | \$                      | N/A                               |
| Other Costs   |  |   |  |              |                                      |                                      |   |  | \$<br>\$                | N/A<br>N/A                        |
| Other Costs<br>6. OTHEI   |  | IVITIES NO  |  |              |                                      |                                      |   |  | \$                      |                                   |
| Other Costs<br>6. OTHEI<br>N/A  | R ACT  | IVITIES NO  | T PART OI  | THE C        | COURS                                | E(S) (/                              | ATTACH  | MENTS)   | \$                      |                                   |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC  | R ACT<br>AL WI   | IVITIES NO  | T PART OI  | THE C        | COURS                                | E(S) (/                              | ATTACH<br>ACTIVITI  | MENTS)<br>ES   | \$                      | N/A                               |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC  | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23  | T PART OI<br>IEDULE OI<br>TU 3/24                          | F THE C      | COURS<br>RUCTIC<br>E 3/25            | E(S) (/<br>NAL//                     | ATTACH<br>ACTIVITI<br>H 3/26  | MENTS)<br>ES<br>FR 3/27  | ><br>\$<br> <br> <br>S  | N/A                               |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T  | R ACT<br>AL WI   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference                                  | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (A<br>NAL//<br>Train            | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and  | MENTS)<br>ES<br>FR 3/27<br>Conference  | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.                          | T PART OI<br>IEDULE OI<br>TU 3/24                          | THE C        | COURS<br>RUCTIC<br>E 3/25            | E(S) (/<br>NAL//<br>Trai<br>Br       | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout  | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business  | ><br>  \$<br>  S<br>  ] | N/A                               |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T  | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /                                 | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.                          | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout  | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business  | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm  | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /                                 | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm<br>2pm   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /                                 | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm  | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /                                 | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>4pm   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /                                 | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>4pm<br>5pm  | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting                       | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>4pm<br>5pm<br>6pm   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing            | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm   | R ACT<br>AL WI<br>U 3/22<br>Travel   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting                       | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm<br>8pm   | R ACT<br>AL WI<br>U 3/22   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference            | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing            | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm<br>8pm<br>9pm B<br>10pm                         | R ACT<br>AL WI<br>U 3/22<br>Travel   | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference<br>All Day | T PART OI<br>IEDULE OF<br>TU 3/24<br>Conference<br>All Day | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing            | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm<br>8pm<br>9pm B<br>10pm<br>Exceptions to        | R ACT  | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference<br>All Day | T PART OI<br>IEDULE OI<br>TU 3/24<br>Conference            | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing            | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm<br>8pm<br>9pm B<br>10pm<br>Exceptions to<br>8. ATTAC    | R ACT  | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference<br>All Day | T PART OI<br>IEDULE OF<br>TU 3/24<br>Conference<br>All Day | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (/<br>NAL//<br>Trai<br>Br<br>Se | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing            | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel           |
| Other Costs<br>6. OTHEI<br>N/A<br>7. TYPIC<br>S<br>8am T<br>9am<br>10am<br>11am<br>12pm<br>1pm<br>2pm<br>3pm<br>4pm<br>5pm<br>6pm<br>7pm<br>8pm<br>9pm B<br>10pm<br>Exceptions to<br>8. ATTAC<br>Cover. | R ACT  | IVITIES NO<br>EEKLY SCH<br>MO 3/23<br>Conference<br>Reg.<br>Conference<br>All Day | T PART OI  | THE C        | COURS<br>RUCTIO<br>E 3/25<br>ference | E(S) (A                              | ATTACH<br>ACTIVITI<br>H 3/26<br>ning and<br>eakout<br>essions   | MENTS)<br>ES<br>FR 3/27<br>Conference<br>Business<br>Meeting /<br>Voting<br>Closing<br>Banquet | ><br>  \$<br>  S<br>  ] | N/A<br>A 3/28<br>Travel<br>II Day |

Karima Feldhus

Craig Justice

### BUDGET

### ASIVC CO-CURRICULAR STUDENT OUT OF STATE TRAVEL 78<sup>th</sup> NATIONAL CONFERENCE OF THE AMERICAN CRIMINAL JUSTICE ASSOCIATION SHERATON MUSIC CITY HOTEL NASHVILLE, TN

### SUMMARY OF ESTIMATED COSTS OF CONFERENCE ATTENDANCE

| TOTAL COSTS TO B                                   | E PAID BY ASIVC |
|--|-----------------|
| Registration fee for 7 Students @ \$210.00         | \$ 1,470.00     |
| Registration for 1 Advisor                         | \$ 210.00       |
| Hotel - 5 rooms at \$146.56 per night for 6 nights | \$ 4,397.00     |
| Roundtrip Airfare for 7 students and 1 advisor     | \$ 6,000.00     |
| Baggage \$35.00 each way handguns for 1 advisor    | \$ 70.00        |
| Meal money for 7 students and 1 advisor (\$34/day) | \$ 1,904.00     |
| Airport parking 1 advisor (\$20/day)               | \$ 140.00       |
| TOTAL COST   | \$ 14,191.00    |

| APPROXIMATE COSTS PER STUDENT (NOT PAID BY ASIVC) |                                  |      |                    |  |  |  |  |
|---|----------------------------------|------|--------------------|--|--|--|--|
| Baggage \$25.00/ bag each way per 7 students      |                                  |      | 50.00 x 7 = \$350  |  |  |  |  |
| Misc. personal costs approxi                      | mately \$100 per person          | \$   | 100.00 x 7 = \$700 |  |  |  |  |
|   | TOTAL COST NOT<br>INCLUDED       | \$   | 1050.00            |  |  |  |  |
| -   | GRAND TOTAL- ALL<br>(7) STUDENTS | \$15 | 5,241.00           |  |  |  |  |

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Irvine Valley College, Audio Visual Equipment and Installation Bid 311, Audio Video Design-Build Group
- **ACTION:** Approval

Irvine Valley College staff identified the need to refresh projectors and other audio visual equipment in the Business Sciences Technology Innovation Center (BSTIC) building.

### <u>STATUS</u>

On January 28 and February 4, 2015, SOCCCD ran a newspaper advertisement requesting bids for Bid 311, Audio Visual Equipment and Installation for Irvine Valley College. The request for bids was also posted on the district website. On February 20, 2015 five bids were received (EXHIBIT A). The lowest bid meeting all specification requirements was submitted by Audio Video Design-Build Group of Cypress, CA, in the amount of \$118,801.97, and is recommended by staff for approval.

Funding for the project is available in the Desktop and Classroom Technology Refresh approved basic aid budget of \$1,999,334.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve award of the Audio Visual Equipment, Bid No. 311 (EXHIBIT B) for Irvine Valley College to Audio Video Design-Build Group in the amount of \$118,801.97.

**TO:** Board of Trustees

- **FROM**: Gary L. Poertner, Chancellor
- **RE:** Saddleback College and Irvine Valley College: Speakers

**ACTION**: Approval

### BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

### <u>STATUS</u>

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

## SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

### SADDLEBACK COLLEGE

| Presentation<br>Date                                       | Faculty Member<br>Course Title/Activity   | Speaker Name              | Торіс  | General Fund<br>Honorarium/Travel |
|--|---|---------------------------|--|-----------------------------------|
| 3/5/15<br>12:00-1:15pm<br>SSC 212                          | A. Cubbage-Vega<br>WGSAC Speakers Series  | Thea Iberall              | "We Did It For You: Women's Journey<br>Through History" (A play on women's<br>history) | \$1000/WGSAC<br>funds from ASG    |
| 3/9/15<br>4:00-5:00pm<br>SSC 212                           | A. Wegenek<br>All PSYCH courses   | Dr. Ann Corwin,<br>PhD    | Emotional Literacy in Children   | \$300                             |
| 3/10/15<br>1:30-3:00pm<br>SSC 212                          | A. Cubbage-Vega<br>Sociology Speaker Series   | ASF Orange<br>County      | AIDS/HIV Awareness   | \$500/Sociology<br>funds from ASG |
| 3/12/15<br>1:00-4:00pm<br>TAS 124                          | C. Meyer<br>AUTO 100 - #14370   | Jill Hughes               | Auto Industries – Customer Service & Lifetime Careers                                  | \$250<br>Perkins Grant            |
| 3/12/15<br>1:00-4:00pm<br>TAS 124                          | C. Meyer<br>AUTO 100 - #14370   | Monica Gomez              | Auto Industries – Changes in the industry for Women's Careers                          | \$250<br>Perkins Grant            |
| 4/6/15<br>4:00-5:00pm<br>SSC 212                           | A. Wegenek<br>All PSYCH courses   | Steven Pan, MA,<br>PhD(C) | Can Test-Taking Enhance Memory?  | \$300                             |
| 4/8/15<br>12:00-1:00pm                                     | Erica Vogal<br>Anthropology Speaker Series  | Dr. Erin Hayes            | Struggling to find itself: Who belongs in a changing Ireland?                          | \$500<br>from ASG funds           |
| 4/13/15<br>4:00-5:00pm<br>SSC 212                          | A. Wegenek     Hans Peterson,     Social Development in Children       Dpm     All PSYCH courses     MA, PhD(C) |                           | \$300  |                                   |
| 4/17/15<br>8:00-5:00 pm                                    | Student Success Summit  | Dr. Omero Suarez          | Leadership   | \$1000<br>BSI Grant               |
| 4/18/15<br>Week of Young<br>Child<br>Quad<br>10:30-11:00am | Christina Smith<br>Child Development Outreach Event   | Ashli Cristoval           | Music with Children  | \$400<br>ASG Funds                |
| 4/18/15<br>Week of Young                                   | Christina Smith<br>Child Development Outreach Event   | Ashli Cristoval           | Music with Children  | \$400<br>ASG Funds                |

| Child<br>Quad<br>12:30-1:00pm   |   |                                 |   |                       |
|---|---|---------------------------------|---|-----------------------|
| 4/18/15<br>Week of Young<br>Child<br>Quad                                   | Christina Smith<br>Child Development Outreach Event | Debra Weller                    | Storytelling  | \$150.00<br>ASG Funds |
| 11:00-12:00pm<br>4/18/15<br>Week of Young<br>Child<br>Quad<br>11:00-12:00pm | Christina Smith<br>Child Development Outreach Event | Holly Magana                    | Identifying Trauma in the Classroom   | \$300<br>ASG Funds    |
| 4/18/15<br>Week of Young<br>Child<br>Quad<br>12:45-1:45pm                   | Christina Smith<br>Child Development Outreach Event | Jennifer Soto-<br>Banks         | Yoga with Children  | \$100<br>ASG Funds    |
| 5/4/15<br>3:00-4:00pm<br>SSC 212  | A. Wegenek<br>All PSYCH courses                     | Camille Toarmino,<br>MA, PhD(C) | Audition Research in Psychology   | \$300                 |
| 5/11/15<br>3:00-4:00pm<br>SSC 212   | A. Wegenek<br>All PSYCH courses                     | Brandilynn Real,<br>MA, PhD(C)  | Pathways to Success: The Role of<br>Motivation,Self-Regulation, and<br>Individual Agency in Community College<br>Students | \$200                 |

| Presentation<br>Date                                | Faculty Member<br>Course Title/Activity | Speaker Name                  | Торіс                | General Fund<br>Honorarium/Travel |
|---|---|-------------------------------|----------------------|-----------------------------------|
| 5/22/2015<br>5:00 pm,<br>Live Oak<br>Terraces (LOT) | President Roquemore                     | Gregory N.<br>Washington, PhD | Commencement Speaker | \$500.00                          |

| Board of Trustees  |
|--|
| Gary L. Poertner, Chancellor   |
| Saddleback College: Curriculum Revisions for the 2015-16 Academic Year |
| Approval   |
|  |

Saddleback College's Curriculum Committee and Academic Senate review and approve the curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### <u>STATUS</u>

Saddleback College (SC) proposes revisions and deletions to the curriculum of the College. Exhibit A includes revised and deleted courses for academic year 2015-16. The revised curriculum is recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Saddleback College pursuant to Title 5, Section 53200 et seq.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed curriculum changes for the 2015-16 academic year at Saddleback College as listed in Exhibit A.

### 2015-16 Proposed Curriculum Revisions Saddleback College

| Division | Course Id | Catalog Id | Abbreviated Course Title | Action Taken  |
|----------|-----------|------------|--------------------------|---|
|          |           |            |                          | assign=assignments  |
|          |           |            |                          | cat desc= catalog description   |
|          |           |            |                          | c/l w/+ cross-listed with (and list the other crs id)   |
|          |           |            |                          | coreq=corequisite   |
|          |           |            |                          | crs id=course prefix and/or number  |
|          |           |            |                          | dc=delete course  |
|          |           |            |                          | dv=delete version of course   |
|          |           |            |                          | gr opt=grading option   |
|          |           |            |                          | hrs=hours   |
|          |           |            |                          | lim=limitation  |
|          |           |            |                          | Irng obj=learning objectives  |
|          |           |            |                          | moe=methods of eval   |
|          |           |            |                          | nc=new course   |
|          |           |            |                          | nv=new version of existing course   |
|          |           |            |                          | oe/oe=open entry/open exit  |
|          |           |            |                          | prereq=prerequisite   |
|          |           |            |                          | reactv=course reactivation  |
|          |           |            |                          | rec prep=recommended prep   |
|          |           |            |                          | rpt=repeatability   |
|          |           |            |                          | SAM code=occupational code (A=apprenticeship,<br>B=advanced occupational, C=clearly occupational,<br>D=possibly occupational, E=non-occupational<br>sch desc=schedule description |
|          |           |            |                          | sr=scheduled review is for courses that are scheduled for review and there are no revisions   |
|          |           |            |                          | ti=title  |
|          |           |            |                          | tps=topics  |
|          |           |            |                          | txt=text-required for all courses numbered 1-299  |
|          |           |            |                          | un=units  |
|          |           |            |                          | val=validation  |
|          |           |            |                          | lim fr <del>Current American Heart Association</del><br>Healthcare Provider course completion   |
|          |           |            |                          | card or American Red Cross equivalent to  |
|          |           |            |                          | Current American Heart Association  |
|          |           |            |                          | Healthcare Provider course completion   |
| HSHS     | HSC 223   | 386400.00  | CPR-HLTHCARE RENEWAL     | <u>card</u> , tps, Irng obj, moe, txt, val  |
| LA       | ENG 301   | 428259.00  | BEGINNING WRITING LAB    | units fr <del>0.50</del> to <u>0.25</u> , tps, moe  |
| TCCD     |           | 002267.00  |                          | cat desc, sch desc, tps, Irng obj, assign,  |
| TCSP     | KNEA 8    | 992367.00  | ADAPT OUTDOOR ED/REC     | moe, txt  |
|          |           |            |                          | rec prep fr <del>Diagnostic assessment</del> to <u>None</u> ,   |
|          |           |            |                          | gr opt fr <del>Pass/No Pass</del> to <del>Letter Grade or</del>   |
| TCSP     | SPS 115   | 800067.00  | ALT LRNG STRATEGIES      | Pass/No Pass, tps, moe, val   |

|      |         |           |                       | ti fr <b>PERSONAL AWARENESS AND SUCCESS</b>                   |
|------|---------|-----------|-----------------------|---|
|      |         |           |                       | STRATEGIES to COLLEGE AWARENESS AND                           |
|      |         |           |                       | SUCCESS STRATEGIES, hrs fr <del>1.5 lec/0 lab/0</del>         |
|      |         |           |                       |   |
|      |         |           |                       | <b>Irng cntr</b> to <u>2 lec/0 lab/0 lrng cntr</u> , rec prep |
|      |         |           |                       | fr Verification of disability and                             |
|      |         |           |                       | recommendation of Special Services-                           |
|      |         |           |                       | counselor or specialist to <u>None</u> , cat desc,            |
| TCSP | SPS 205 | 800010.10 | PERSONAL AWARENESS    | sch desc, tps, Irng obj, moe, assign, txt, val                |
|      |         |           |                       | rec prep fr <b>Conference with college Special</b>            |
|      |         |           |                       | Services counselor or specialist to None,                     |
| TCSP | SPS 310 | 432205.00 | MEMORY SKILLS         | tps, moe, txt, val  |
|      |         |           |                       | rec prep fr Verification of disability and/or-                |
|      |         |           |                       | diagnostic assessment to None, cat desc,                      |
| TCSP | SPS 315 | 800070.00 | LRNG DEVELOPMENT PRAC | sch desc, tps, moe, val                                       |
|      |         |           |                       |   |
|      |         |           |                       | rec prep fr <b>Diagnostic assessment</b> to <b>None</b> ,     |
| TCSP | SPS 330 | 800090.00 | WRITING DEVEL PRACT   | cat desc, sch desc, tps, assign, moe, val                     |
|      |         |           |                       |   |
|      |         |           |                       |   |
|      |         |           |                       | ti fr PHONETIC STRUCTURE FOR READING                          |
|      |         |           |                       | AND SPELLING, to VOCABULARY                                   |
|      |         |           |                       | STRUCTURE FOR READING AND SPELLING,                           |
|      |         |           |                       | rec prep fr Verification of disability and/or-                |
|      |         |           |                       | diagnostic assessment to None, cat desc,                      |
| TCSP | SPS 340 | 800094.15 | PHONETICS-READ/SPELL  | sch desc, tps, Irng obj, assign, moe, txt, val                |
| TCSP | SPS 342 | 433371.00 | SPECH/LANGUAGE/CONV   | dc  |
| TCSP | SPS 345 | 800030.00 | LIPREADING & HEARING  | dc  |

| TO:     | Board of Trustees  |
|---------|--|
| FROM:   | Gary L. Poertner, Chancellor                                       |
| RE:     | Saddleback College: Program Revision for the 2014-15 Academic Year |
| Action: | Approval   |

Saddleback College's Curriculum Committee and Academic Senate review and approve the college's certificates and degrees on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

### <u>STATUS</u>

Saddleback College (SC) proposes revisions to the Health Information Technology Associate in Science Degree for academic year 2014-15. The revised program is recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Saddleback College pursuant to Title 5, Section 53200 et seq.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed program change for the 2014-15 academic year at Saddleback College as listed in Exhibit A.

#### SADDLEBACK COLLEGE REVISED PROGRAMS ACADEMIC YEAR 2014-2015

#### Current

#### Health Information Technology Associate Degree Program

The Health Information Technician (H.I.T.) program-is a two-year certificate and associate degree program that prepares the student for employment as a health information professional with the knowledge and skills to accurately code diagnoses and procedures for healthcare services provided to patients, and to collect, maintain, and analyze clinical data in electronic health records that physicians, nurses, and other healthcare staff rely on to deliver quality healthcare. Facilities employing health information technology professionals include hospitals, ambulatory care centers, physician offices, long-term care facilities, dialysis centers, public health agencies, pharmaceutical companies, medical supply companies, rehabilitation centers, managed care organizations, behavioral and mental health facilities, law firms, and insurance firms.

Students are required to hold a valid basic life support CPR card for healthcare providers and carry professional liability insurance prior to commencing their directed practice.

A minimum grade of "C" in all courses is required to receive the certificate.

| Course ID | Title   | Units |
|-----------|---|-------|
| HSC 201   | Medical Terminology                             | 3     |
| CIM 112   | Microsoft Office                                | 3     |
| HIT 200   | Health Information Science                      | 3     |
| BIO 113   | Human Anatomy and Physiology                    | 4     |
| HSC 233   | Legal and Ethical Aspects of Health Information | 3     |
| HIT 203   | Alternative Healthcare Delivery Systems         | 2     |
| HIT 207*  | Information Technology/EHR in Healthcare        | 3     |
| HIT 202   | Reimbursement Methodologies                     | 2     |
| HSC 244*  | Disease Processes for the Health Sciences       | 3     |
| HIT 221*  | ICD-10-CM                                       | 3     |
| HIT 220*  | ICD-10-PCS                                      | 3     |
| HIT 212*  | Reporting Healthcare Data                       | 2     |
| HIT 209*  | Management of Resources in Healthcare           | 3     |
| HIT 204   | Performance Improvement in Healthcare           | 3     |
| HIT 215*  | CPT/Ambulatory Care Coding                      | 3     |
| HIT 219*  | Directed Practice                               | 3     |
|           |   |       |
|           |   |       |

Total

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#### Associate Degree

#### Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

#### **General Education Requirements for Associate Degrees**

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

#### Revised

#### Health Information Technology Associate in Science Degree Program

The Health Information Technician (H.I.T.) program grants a certificate upon the successful completion of the 4-semester or 2 year coursework. The HIT associate degree program comprises of the 4semester coursework certificate plus the general education courses needed to get the associate's degree. Since the associate degree in HIT is a high unit degree (more than 60 units), it typically takes longer than 2 years to complete. The HIT certificate and degree prepare the student for employment as a health information professional with the knowledge and skills to accurately code diagnoses and procedures for healthcare services provided to patients, and to collect, maintain, and analyze clinical data in electronic health records that physicians, nurses, and other healthcare staff rely on to deliver quality healthcare. Provide training through didactic instruction and directed practice. Facilities employing health information technology professionals include hospitals, ambulatory care centers, physician offices, long-term care facilities, dialysis centers, public health agencies, pharmaceutical companies, medical supply companies, rehabilitation centers, managed care organizations, behavioral and mental health facilities, law firms, and insurance firms.

Students are required to hold a valid basic life support CPR card for healthcare providers and carry professional liability insurance prior to commencing their directed practice.

# Occupations/Fields that the program will prepare the student to enter:

- Revenue Cycle Management/Billing/Clinical Coding
- Health Information Management
- Practice Management
- Patient care registrar
- Health Information Education
- Insurance Claims specialist
- Patient Portal education/liaison
- Medical office administration
- Quality Improvement analyst
- Help Desk
- Release of Information
- Medical Transcription

#### Competencies:

46

- Patient Registration
- Revenue Cycle Management/Billing/Clinical Coding
- Quality/Performance Improvement
- Transcription
- Release of Information
- Revenue Cycle Management/Billing/Clinical Coding
- Deficiency Analysis (health information)
- Physician credentialing and privileging
- Privacy and Security of health information
- Healthcare statistics, reporting, and registries

| Course ID | Title   | Units |
|-----------|---|-------|
| HSC 201   | Medical Terminology                             | 3     |
| CIM 112   | Microsoft Office                                | 3     |
| HIT 200   | Health Information Science                      | 3     |
| BIO 113   | Human Anatomy and Physiology                    | 4     |
| HSC 233   | Legal and Ethical Aspects of Health Information | 3     |
| HIT 203   | Alternative Healthcare Delivery Systems         | 2     |
| HIT 207*  | Information Technology/EHR in Healthcare        | 3     |

#### SADDLEBACK COLLEGE REVISED PROGRAMS ACADEMIC YEAR 2014-2015

| HIT 202  | Reimbursement Methodologies               | 2 |
|----------|---|---|
| HSC 244* | Disease Processes for the Health Sciences | 3 |
| HIT 221* | ICD-10-CM                                 | 3 |
| HIT 220* | ICD-10-PCS                                | 3 |
| HIT 212* | Reporting Healthcare Data                 | 2 |
| HIT 209* | Management of Resources in Healthcare     | 3 |
| HIT 204  | Performance Improvement in Healthcare     | 3 |
| HIT 215* | CPT/Ambulatory Care Coding                | 3 |
| HIT 219* | Directed Practice                         | 3 |
|          |   |   |
|          |   |   |

46

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

Total

#### Associate Degree

#### Associate in Science Degree

Completion of the certificate program and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

#### General Education Requirements for Associate Degrees

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

| TO:     | Board of Trustees   |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor                                    |
| RE:     | Saddleback College: Community Education, Additional Summer 2015 |
| ACTION: | Approval  |
|         |   |

The South Orange Community College District is known for offering high-quality, non-credit programs and fee-based classes. Saddleback College performs an important services and fulfills a vital part of their mission by offering these classes and programs through Community Education. The Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

### <u>STATUS</u>

A variety of educational and recreational events have been planned by Saddleback College Community Education to serve the community during Summer 2015. Expenses for conducting these classes will be paid by the income from participant fees. Following Board approval of the Summer 2015 Community Education class offerings at the February 23, 2015 meeting, the college planned some additional classes to include in their Summer 2015 program. Exhibit A lists the additional class offerings, presenters, and compensation.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Community Education courses, presenters, and compensation.

EXHIBIT A 1 of 1

# South Orange County Community College District SADDLEBACK COLLEGE COMMUNITY EDUCATION NON-CREDIT PROGRAM-Summer Additional 2015

| PROGRAM | ACTIVITY TITLE  | DATES     | PRESENTER                     | HONORARIA  | FEE   |
|---------|---|-----------|-------------------------------|------------|-------|
| Adult   | Finding Freelance Work On The Internet                            | 3/1-12/31 | Bob Cohen (I)                 | 50% Net    | \$39  |
| CFK     | 3D Printing: Jewelry and Fashion Design                           | 3/1-12/31 | BrainStorm (I)                | 50% Net    | \$149 |
|         | Back To Broadway Musical Theater Workshop                         | 3/1-12/31 | PDM Young Actors Workshop (I) | 50% Net    | \$150 |
|         | Bricks4Kidz   | 3/1-12/31 | Pristine Possibilities (I)    | 50% Net    | \$120 |
|         | Creative Writing  | 3/1-12/31 | Kendyl Palmer (E)             | \$29/hour  | \$99  |
|         | Fashion Sewing and Crafts   | 3/1-12/31 | Malia Vago (E)                | 50% Net    | \$120 |
|         | Fashion Sketching   | 3/1-12/31 | Malia Vago (E)                | 50% Net    | \$120 |
|         | Fashion: Day At The Beach   | 3/1-12/31 | Misty Orzechowski (E)         | 50% Net    | \$120 |
|         | Fashion: Sewing A Basic Skirt                                     | 3/1-12/31 | Shanti Winter (E)             | 50% Net    | \$120 |
|         | Fashion: Spooky Pajama Party                                      | 3/1-12/31 | Misty Orzechowski (E)         | 50% Net    | \$120 |
|         | Fashion: Sewing An Apron  | 3/1-12/31 | Shanti Winter (E)             | 50% Net    | \$120 |
|         | GrassRoots Athletics: Run Jump Throw                              | 3/1-12/31 | GrassRoots Athletics (I)      | 50%Net     | \$115 |
|         | Health Career Readiness Program                                   | 3/1-12/31 | Saddleback Faculty (E)        | per/person | \$46  |
|         | MainStage Kids  | 3/1-12/31 | April Sayegh (E)              | \$25/hr    | \$395 |
|         | Middle School Boot Camp   | 3/1-12/31 | Stephanie Avera (E)           | 60%Net     | \$100 |
|         | Multi-Sport Camp  | 3/1-12/31 | Nick Schofield (E)            | 60%Net     | \$195 |
|         | SC Authors Workshop   | 3/1-12/31 | Nicole Davis (E)              | 30% Net    | \$200 |
|         | SC Authors Workshop: Linking Middle School to High School Writing | 3/1-12/31 | Nicole Davis (E)              | 30% Net    | \$200 |
|         | SC Authors Workshop   | 3/1-12/31 | Kim Hanley (E)                | 30% Net    | \$200 |
|         | SC Authors Workshop: Linking Middle School to High School Writing | 3/1-12/31 | Kim Hanley (E)                | 30% Net    | \$200 |

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** Saddleback College: 2015-16 Revision of Field Study Fees
- **ACTION:** Approval

The Board of Trustees annually approves changes in instructional material/laboratory fees. Such fees are charged, in compliance with the California Education Code 70902 and state regulations, in order to support the cost of specialized materials, supplies, and activities of various types of instruction. Proceeds from the fees are utilized to support the instructional costs for which they are collected.

### <u>STATUS</u>

Due to a fluctuation in the field study fees Saddleback College has elected to submit field study fee changes based upon changes in location and material fees as reflected in Exhibit A.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approves the 2015-16 Saddleback College revised Field Study Fees as noted.

### SADDLEBACK COLLEGE 2015-2016 Revised Field Study Fees

| Course                 | Cat. I.D.   | Title                              | Fee     | Fee      | Purpose               |
|------------------------|-------------|------------------------------------|---------|----------|-----------------------|
|                        |             |                                    | Current | Proposed | -                     |
| <u>ATAS</u><br>MST 224 | 433971.00   | Intro. to Cruising Channel Islands | 98.00   | 130.00   | Boat Fuel/Lease       |
| MATH SCI               | ENCE AND EN | GINERRING                          |         |          |                       |
| GEOL 170               | 356130.07   | GFS: National Parks and Monuments  | -0-     | 175.00   | Food/Camping Supplies |
|                        |             | (Western United States)            |         |          | 10 day Camping Trip   |
| GEOL 173               | 356250.05   | GFS: Death Valley                  | -0-     | 50.00    | Food/Camping Supplies |
|                        | •           |                                    |         |          | 3 Day Camping Trip    |
| SOCIAL AN              | ND BEHAVIOR | RAL SCIENCES                       |         |          |                       |
| GEOG 108               | 992644.00   | GFS: Western North America         | -0-     | 125.00   | Food/Lodging          |
|                        |             |                                    |         |          | 8 Day Camping Trip    |

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Saddleback College Central Plant Phase 2 Upgrade Services Project, Amendment No. 1, Southland Industries
- **ACTION:** Approval

On January 26, 2015 the Board of Trustees approved the Energy Services Agreement for the Saddleback College Central Plant, Phase 2 Upgrade Services project with Southland Industries, in the amount of \$1,340,000.

The contract specifies a period of 75 days for design and construction beginning with the Notice to Proceed date of February 9, 2015.

### <u>STATUS</u>

In order to maximize energy savings, Southland Industries requires an additional 75 days for modeling and subsequent design. This no cost extension has no negative impact on the Saddleback College Central Plant operations.

Staff recommends approval of Amendment No. 1 (EXHIBIT A), a no cost, 75 day contract extension, with a new completion date of July 8, 2015.

Funds are available in the approved basic aid capital project budget of \$750,000 with the remaining \$590,000 provided from Saddleback College Scheduled Maintenance Budget.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A), a no cost, 75 day contract extension, for the Saddleback College Central Plant Phase 2 Upgrade Services project with Southland Industries, with a new completion date of July 8, 2015.

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- RE: Saddleback College: Student Out-of-State Travel in the California Student Nurses' Association (CSNA) to attend the 2015 National Student Nurses' Association (NSNA) Annual Convention, in Phoenix, AZ from April 7-12, 2015.
- **ACTION:** Approval

Once a year Saddleback students in the California Student Nurses' Association (CSNA) attend the 2015 National Student Nurses' Association (NSNA) Annual Convention in order to gain valuable learning experience and networking opportunities.

### <u>STATUS</u>

Saddleback students in the California Student Nurses' Association (CSNA) plan to send 17 students and 3 faculty advisors to attend the 2015 National Student Nurses' Association (NSNA) Annual Convention from April 7, 2015 to April 12, 2015 at the Phoenix Convention Center in Phoenix, Arizona. The event is co-sponsored by Saddleback College Associated Student Government (SC ASG) and the California Student Nurses' Association (CSNA). The cost for this conference registration, transportation, meals, and logging is presented in EXHIBIT A.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve student out-of-state travel in the California Student Nurses' Association (CSNA) to attend the National Student Nurses' Association (NSNA) Annual Convention, in Phoenix, AZ from April 7, 2015 through April 12, 2015.

Item Submitted By: Dr. Tod Burnett, President, and Dr. Debra L. Fitzsimons, Vice Chancellor of Business Services.

| TO:     | Board of Trustees                   |
|---------|-------------------------------------|
| FROM:   | Gary L. Poertner, Chancellor        |
| RE:     | SOCCCD: 2016-2017 Academic Calendar |
| ACTION: | Review and Study                    |

Annually the South Orange County Community College District Academic Calendar Committee convenes to review the development of the academic calendar. During the 2014-15 academic year, representatives from the governance groups studied calendar options for 2016-2017.

### <u>STATUS</u>

The District-wide Academic Calendar Committee met on February 20, 2015, and voted to recommend a calendar for 2016-2017. The academic calendar proposed for 2016-2017 has been reviewed and approved by the District-wide Academic Calendar Committee (Exhibit A). The calendar meets Education Code requirements, accounts for holidays mandated by the California Community College Chancellor's Office (Exhibit B), and includes classified staff holidays in compliance with Article 10 of the California School Employees Association (CSEA) contract and Article 9 of the Police Officers Association Master Agreement.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study the proposed Academic Calendar for 2016-2017 (Exhibit A).

ACADEMIC CALENDAR 2016 – 2017

### FALL SEMESTER 2016

COMMUNITY

College Districi

ORANGE COUNTY

1987

| AUGUST 2016 |     |    |    |    |    |    |  |  |  |  |
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| 14          | 15  | 16 | 17 | 18 | 19 | 20 |  |  |  |  |
| 21          | *22 | 23 | 24 | 25 | 26 | 27 |  |  |  |  |
| 28          | 29  | 30 | 31 |    |    |    |  |  |  |  |

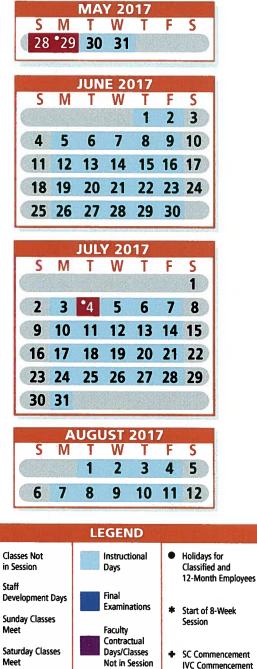
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| 11        | 12  | 13  | 14   | 15   | 16  | 17 |
| 18        | 19  | 20  | 21   | 22   | 23  | 24 |
| 25        | 26  | 27  | 28   | 29   | 30  |    |

| OCTOBER 2016 |     |    |    |    |       |    |  |  |  |
|--------------|-----|----|----|----|-------|----|--|--|--|
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| ( State      |     | -  |    |    | A STR | 1  |  |  |  |
| 2            | 3   | 4  | 5  | 6  | 7     | 8  |  |  |  |
| 9            | 10  | 11 | 12 | 13 | 14    | 15 |  |  |  |
| 16           | *17 | 18 | 19 | 20 | 21    | 22 |  |  |  |
| 23           | 24  | 25 | 26 | 27 | 28    | 29 |  |  |  |
| <b>30</b>    | 31  |    |    |    |       |    |  |  |  |

|      | NO                                     | VEN | <b>IBE</b> | R 20 | 016 |    |   |
|------|--|-----|------------|------|-----|----|---|
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| Call | 11-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1 | 1   | 2          | 3    | 4   | 5  | 3 |
| 6    | 7                                      | 8   | 9          | 10   | •11 | 12 |   |
| 13   | 14                                     | 15  | 16         | 17   | 18  | 19 |   |
| 20   | 21                                     | 22  | 23         | •24  | •25 | 26 |   |
| 27   | 28                                     | 29  | 30         |      |     |    |   |

| DECEMBER 2016 |     |     |     |     |   |                    |  |  |  |
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| 11            | 12  | 13  | 14  | 15  | 16  | 17                 |  |  |  |
| 18            | 19  | 20  | 21  | •22 | •23   | 24                 |  |  |  |
| 25            | •26 | •27 | •28 | •29 | •30   | 31                 |  |  |  |
|               |     |     |     |     | and the second se | and the local data |  |  |  |

### SUMMER SESSION 2017



# Each college may develop a special final exam schedule.

Vision: To be a leader in exemplary teaching and learning, student success and community partnerships.

Mission: To provide a dynamic and innovative learning environment dedicated to student success and economic growth of the region.

### **SPRING SEMESTER 2017**

| JANUARY 2017 |     |     |    |    |    |    |  |  |  |  |
|--------------|-----|-----|----|----|----|----|--|--|--|--|
| S            | Μ   | Т   | W  | Т  | F  | S  |  |  |  |  |
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| 8            | 9   | 10  | 11 | 12 | 13 | 14 |  |  |  |  |
| 15           | •16 | *17 | 18 | 19 | 20 | 21 |  |  |  |  |
| 22           | 23  | 24  | 25 | 26 | 27 | 28 |  |  |  |  |
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|-------|-----|-----|------|-----|-----|--------|
| S     | Μ   | Т   | W    | Τ   | F   | S      |
| ( Sin |     |     | 1    | 2   | 3   | 4      |
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| 12    | 13  | 14  | 15   | 16  | 17  | 18     |
| 19    | 20  | 21  | 22   | 23  | •24 | 25     |
| 26    | *27 | 28  | 29   | 30  | 31  |        |

| APRIL 2017 |        |    |    |         |    |    |  |  |  |
|------------|--------|----|----|---------|----|----|--|--|--|
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| 16         | 17     | 18 | 19 | 20      | 21 | 22 |  |  |  |
| 23         | 24     | 25 | 26 | 27      | 28 | 29 |  |  |  |
| 30         |        |    |    |         |    |    |  |  |  |

| MAY 2017 |    |    |    |    |                 |    |  |  |  |
|----------|----|----|----|----|-----------------|----|--|--|--|
| S        | M  | Т  | W  | Τ  | F               | S  |  |  |  |
| ON       | 1  | 2  | 3  | 4  | 5               | 6  |  |  |  |
| 7        | 8  | 9  | 10 | 11 | 12              | 13 |  |  |  |
| 14       | 15 | 16 | 17 | 18 | 19              | 20 |  |  |  |
| 21       | 22 | 23 | 24 | 25 | <sup>+</sup> 26 | 27 |  |  |  |

Exhibit A Saddleback College • Irvine Valley College Page 2 of 2



## ACADEMIC CALENDAR 2016 – 2017

#### FALL SEMESTER 2016

- August 15-19 (Monday-Friday) Staff Development Days August 22 (Monday) Instruction Begins August 22-October 16 (Monday-Sunday) 8-Week Session September 5 (Monday) Labor Day - Holiday October 17-December 11 (Monday-Sunday) 8-Week Session November 11 (Friday) Veterans Day - Holiday November 24-25 (Thursday/Friday) Thanksgiving - Holiday December 12-18 (Monday-Sunday) **Final Examinations** December 19 (Monday) Faculty Contractual Day/Classes Not in Session December 19-January 16 (Monday-Monday) **Classes Not in Session** December 22-January 2 (Wednesday-Monday) **District/Colleges Closed** SPRING SEMESTER 2017 January 2 (Monday) New Year's Day Holiday Staff Development Days
- January 10-13 (Tuesday-Friday) January 16 (Monday) January 17 (Tuesday)
- January 17-March 13 (Tuesday-Monday)
- February 17 (Friday)
- February 20 (Monday) March 19-25 (Sunday-Saturday)
- March 24 (Friday)
- March 27-May 21 (Monday-Sunday) May18 (Thursday)
   May 19-May 25 (Friday-Thursday) May 26 (Friday)

Martin Luther King, Jr. — Holiday Instruction Begins 8-Week Session Lincoln's Day — Holiday Presidents' Day — Holiday Spring Break/Classes Not in Session Friday of Spring Break — Holiday 8-Week Session Faculty Contractual Day/Classes Not in Session Final Examinations Faculty Contractual Day/Classes Not in Session

May 26 (Friday)
 Irvine Valley College/Saddleback College Commencements

### SUMMER SESSION 2017

- May 29 (Monday) May 30-August 12 (Tuesday-Saturday)
- July 4 (Tuesday)

| SU                     | MMAR | Y      | - na la sur |
|------------------------|------|--------|-------------|
|                        | Fall | Spring | Total       |
| Instructional Days     | 5    |        |             |
| Monday                 | 16   | 16     | 32          |
| Tuesday                | 17   | 18     | 35          |
| Wednesday              | 17   | 18     | 35          |
| Thursday               | 16   | 17     | 33          |
| Friday                 | 15   | 16     | - 31        |
| SUBTOTAL               | 81   | 85     | 166         |
| Staff Development      | 5    | 4      | 9           |
| Staff Contractual Days | 1    | 2      | 3           |
| Finals                 | 0    | 0      | 0           |
| TOTAL                  | 87   | 91     | 178         |

Memorial Day — Holiday Summer Session Fourth of July — Holiday

Summer 2017 start dates and session lengths may vary. See college online schedules for more information.

#### **STATE OF CALIFORNIA**

BRICE W. HARRIS, CHANCELLOR

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE 1102 Q STREET SACRAMENTO, CA 95811-6549 (916) 445-8752 http://www.cccco.edu



September 27, 2013

TO: District Superintendent/President

FROM: Diane Brady, Administrator

SUBJECT: Mandated Holidays for Fiscal Years 2013-14, 2014-15, 2015-16 and 2016-17

**Synopsis:** A list of the official academic holidays, as specified by Education Code Section 79020, is provided for convenience in establishing your future academic calendars. Included are the mandated holiday dates for fiscal years 2013-14, 2014-15, 2015-16 and 2016-17 based on the current statute (ECS 79020).

#### Fiscal Year 2013-14

| July 4, 2013<br>September 2, 2013<br>November 11, 2013<br>November 28, 2013<br>December 25, 2013 | (Thursday)<br>(Monday)<br>(Monday)<br>(Thursday)<br>(Wednesday) | Independence Day<br>Labor Day<br>Veterans Day<br>Thanksgiving Day<br>Christmas |  |  |  |
|--|---|--|--|--|--|
| January 1, 2014  | (Wednesday)   | New Year's Day   |  |  |  |
| January 20, 2014   | (Monday)  | Dr. Martin Luther King, Jr. Day  |  |  |  |
| February 7, 10, 12, or 14, 2014  |   |  |  |  |  |
| (Friday, Monday,   | , Wednesday, or Friday)   | Lincoln Day  |  |  |  |
| February 17, 2014  | (Monday)  | Washington Day   |  |  |  |
| May 26, 2014   | (Monday)  | Memorial Day   |  |  |  |

A college MAY close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the governing board of the district agrees to close the college for that purpose. The district shall continue to maintain the minimum required 175 days of instruction.

If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

(Continued)

-2-

September 27, 2013

| Fiscal Year 2014-15                       |                             |                          |                                 |  |  |  |
|---|-----------------------------|--------------------------|---------------------------------|--|--|--|
|   | July 4, 2014                | (Friday)                 | Independence Day                |  |  |  |
|   | September 1, 2014           | (Monday)                 | Labor Day                       |  |  |  |
|   | November 10 or 11, 2014     | (Monday or Tuesday)      | Veterans Day                    |  |  |  |
|   | November 27, 2014           | (Thursday)               | Thanksgiving Day                |  |  |  |
|   | December 25, 2014           | (Thursday)               | Christmas                       |  |  |  |
|   | January 1, 2015             | (Thursday)               | New Year's Day                  |  |  |  |
|   | January 19, 2015            | (Monday)                 | Dr. Martin Luther King, Jr. Day |  |  |  |
|   | February 6, 12, or 13, 2015 |                          | ert mar an autor rung, or. Day  |  |  |  |
| (Friday, Thursday, or Friday) Lincoln Day |                             |                          |                                 |  |  |  |
|   | February 16, 2015           | (Monday)                 | Washington Day                  |  |  |  |
|   | May 25, 2015                | (Monday)                 | Memorial Day                    |  |  |  |
| Fiscal Year 2015-16                       |                             |                          |                                 |  |  |  |
|   | July 3, 2015                | (Friday)                 | Independence Day (Observance)   |  |  |  |
|   | September 7, 2015           | (Monday)                 | Labor Day                       |  |  |  |
| November 9, 11, or 13, 2015               |                             |                          |                                 |  |  |  |
| (Monday, Wednesday or Friday)             |                             |                          | Veterans Day                    |  |  |  |
|   | November 26, 2015           | (Thursday)               | Thanksgiving Day                |  |  |  |
|   | December 25, 2015           | (Friday)                 | Christmas                       |  |  |  |
|   | January 1, 2016             | (Friday)                 | New Year's Day                  |  |  |  |
|   | January 18, 2016            | (Monday)                 | Dr. Martin Luther King, Jr. Day |  |  |  |
|   | February 12, 2016           | (Friday)                 | Lincoln Day                     |  |  |  |
|   | February 15, 2016           | (Monday)                 | Washington Day                  |  |  |  |
|   | May 30, 2016                | (Monday)                 | Memorial Day                    |  |  |  |
| Fiscal Year 2016-17                       |                             |                          |                                 |  |  |  |
|   | July 4, 2016                | (Monday)                 | Independence Day                |  |  |  |
|   | September 5, 2016           | (Monday)                 | Labor Day                       |  |  |  |
|   | November 11, 2016           | (Friday)                 | Veterans Day                    |  |  |  |
|   | November 24, 2016           | (Thursday)               | Thanksgiving Day                |  |  |  |
|   | December 26, 2016           | (Monday)                 | Christmas (Observance)          |  |  |  |
|   | January 2, 2017             | (Monday)                 | New Year's Day (Observance)     |  |  |  |
|   | January 16, 2017            | (Monday)                 | Dr. Martin Luther King, Jr. Day |  |  |  |
| February 10, 13, 14, or 17 2017           |                             |                          |                                 |  |  |  |
|   | (Friday,                    | Monday, Tuesday, Friday) | Lincoln Day                     |  |  |  |
|   | February 20, 2017           | (Monday)                 | Washington Day                  |  |  |  |
|   | May 29 2017                 | (Monday)                 | Mamanial David                  |  |  |  |

office Descente de la france

May 29, 2017

Action/Date Requested: Information

Contact: For holiday or academic calendar configuration questions, call Elias Regalado, Fiscal Services, at (916) 445-1165 or e-mail at eregalad@cccco.edu.

(Monday)

Memorial Day

cc: Chief Business Officer Chief Instructional Officer Dean of Admissions and Records, Registrar Chief Information System Officer Dan Troy Elias Regalado

ITEM: 5.19 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Computer Equipment and Related Devices, Extension of Term, Dell Marketing LP
- **ACTION:** Approval

# BACKGROUND

Equipment manufactured by Dell Marketing LP has been selected by the colleges as the standard for certain uses and Dell computers and related devices are routinely ordered. On September 24, 2009, the Board of Trustees approved contracting with Dell Marketing LP pursuant to the Master Price Agreement No. B27160, awarded by the state of Minnesota, and approved for use in the state of California through Addendum No. B27160 for purchases made within the term of September 1, 2009 through August 31, 2014.

# <u>STATUS</u>

The term of the Dell Marketing LP Master Price Agreement has been extended to September 15, 2015. Staff recommends approval for use. The agreement is available for review in the Facilities Planning, and Purchasing Department. This extension applies to purchases made within the terms of the agreement and is contingent upon the availability of funds for each purchase.

Funds are provided from a variety of accounts including the basic aid project from FY 2014-2015, Desktop and Classroom Technology Refresh for \$1,999,334 or department operations budgets.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve use of the Master Price Agreement No. B27160 through the extended date of September 15, 2015. This approval applies to purchases made within the term of the agreement and is contingent upon verification of the availability of funds for each purchase.

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- RE: SOCCCD: Budget Amendment: Adopt Resolution No. 15-11 to Amend FY 2014-2015 Adopted Budget
- **ACTION:** Approval

# BACKGROUND

Title 5 of the California Code of Regulations, Section 58308 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

# <u>STATUS</u>

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the FY 2014-2015 Adopted Budget.

The District is updating the adopted budget with current information as follows:

|--|

| Student Equity Program at Saddleback College                 | \$1,095,043 |
|--|-------------|
| Career Technical Education Enhancement at Saddleback College | \$396,925   |
| Total Increase to the General Fund                           | \$1,491,968 |
| Total Budget Amendment                                       | \$1,491,968 |

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 15-11 to amend the FY 2014-2015 Adopted Budget as indicated in EXHIBIT A.

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# GENERAL FUND

# **RESOLUTION 15-11**

March 30, 2015

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$1,491,968 is assured to said District as an increase of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58308;

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58308, such excess funds are to be appropriated according to the following schedule:

| General Fund   |                                       |               |
|----------------|---------------------------------------|---------------|
| <u>Account</u> | Income Source                         | <u>Amount</u> |
| 8600           | State Revenue                         | \$1,491,968   |
|                |                                       | \$1,491,968   |
| Account        | Expenditure Description               | Amount        |
| <u>Account</u> |                                       | <u>Amount</u> |
| 1000           | Academic Salaries                     | \$287,275     |
| 2000           | Classified Salaries                   | \$572,525     |
| 3000           | Fringe Benefits                       | \$182,081     |
| 4000           | Books and Supplies                    | \$54,237      |
| 5000           | Other Operating Expenses and Services | \$107,325     |
| 6000           | Capital Outlay                        | \$288,525     |
|                |                                       | \$1,491,968   |

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BUDGET AMENDMENT GENERAL FUND RESOLUTION 15-11 March 30, 2015

STATE OF CALIFORNIA )

)

)

COUNTY OF ORANGE

I, Gary L. Poertner, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the Budget Amendment and foregoing Resolution in the amount of \$1,491,968 was duly and regularly adopted by the said Board at a regular meeting thereof held on March 30, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 31st day of March 2015.

Gary L. Poertner Secretary to the Board of Trustees

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Trustees' Requests for Attending Conferences

**ACTION:** Approval

### BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

# <u>STATUS</u>

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

# TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

| EVENT/LOCATION                               | DATE(s)*            | ESTIMATED<br>COST**<br>(per person) | TRUSTEE<br>REQUESTED<br>ITEM: | TRUSTEE(S)<br>ATTENDING |
|--|---------------------|-------------------------------------|-------------------------------|-------------------------|
| AGB National<br>Conference on<br>Trusteeship | 4/19-4/21/15<br>(3) | \$2,560                             |                               |                         |
| Arizona Biltmore Hotel<br>Phoenix, AZ        |                     |                                     |                               |                         |
| CCLC Annual Trustee<br>Conference            | 5/1-5/3/15<br>(2)   | \$1,870                             |                               |                         |
| Hyatt Regency Monterey<br>Monterey, CA       |                     |                                     |                               |                         |

The figure in parentheses is the estimated number of nights lodging
 The amount listed includes estimated airfare, lodging, meals, and other expenditures

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Gifts to the District and Foundations
- ACTION: Approval

# BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

# <u>STATUS</u>

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

# **IRVINE VALLEY COLLEGE**

| Gift                  | Donated By:    |
|-----------------------|----------------|
| Kimono                | Stella Cardoza |
| Toy BMW Racer         | Crevier BMW    |
| Vintage Hats          | Susan Akhavan  |
| Vintage Apparel       | Adair Small    |
| Samsung Galaxy Tablet | Andy Mills     |

# SADDLEBACK COLLEGE

| Gift | Donated By: |
|------|-------------|
|      |             |
|      |             |
|      |             |

ITEM: 5.24 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Payment of Bills
- ACTION: Ratification

### BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

# <u>STATUS</u>

Checks No. 189882 through 191143 processed through the Orange County Department of Education, totaling \$10,634,853.83; and Checks No. 011362 through 011403 processed through Saddleback College Community Education, totaling \$586,750.06; and Checks No. 009357 through 009363, processed through Irvine Valley College Community Education, totaling \$118,175.62 are submitted for the approval of the Board of Trustees.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

| Checks Dated 02/03/2015 through 03/10/2015 |            |   |              |  |
|--|------------|---|--------------|--|
| Check Number                               | Check Date | Pay to the Order of                             | Check Amoun  |  |
| 189882                                     | 02/03/2015 | A-Z GOLF CART SPECIALISTS, INC                  | 496.18       |  |
| 189883                                     | 02/03/2015 | ADVANCED OFFICE                                 | 49.34        |  |
| 189884                                     | 02/03/2015 | CAROLINA BIOLOGICAL SUPPLY                      | 884.67       |  |
| 89885                                      | 02/03/2015 | CERRITOS COLLEGE TRACK & FIELD                  | 400.00       |  |
| 89886                                      | 02/03/2015 | CERRITOS COLLEGE FOUNDATION FORENSICS           | 1,395.00     |  |
| 89887                                      | 02/03/2015 | CLERY CENTER FOR SECURITY ON CAMPUS             | 425.00       |  |
|  |            | Unpaid Sales Tax 34.00                          |              |  |
|  |            | Expensed Amount 459.00                          |              |  |
| 89888                                      | 02/03/2015 | CREATION ENGINE, INC.                           | 1,080.00     |  |
| 89889                                      | 02/03/2015 | DUNN-EDWARDS CORPORATION                        | 49.11        |  |
| 89890                                      | 02/03/2015 | ROBERT FARNSWORTH                               | 56.54        |  |
| 89891                                      | 02/03/2015 | FASHION SUPPLIES, INC                           | 3,479.94     |  |
| 89892                                      | 02/03/2015 | FISHER SCIENTIFIC                               | 302.64       |  |
| 89893                                      | 02/03/2015 | FLINN SCIENTIFIC, INC.                          | 1,177.61     |  |
| 89894                                      | 02/03/2015 | GRAND HYATT SAN ANTONIO                         | 1.220.04     |  |
| 89895                                      | 02/03/2015 | IRVINE RANCH WATER DIST.                        | 351.8        |  |
| 89896                                      | 02/03/2015 | DR. CRAIG JUSTICE                               | 913.75       |  |
| 89897                                      | 02/03/2015 | PIPS C/O KEENAN & ASSOCIATES                    | 147,278.58   |  |
| 89898                                      | 02/03/2015 | KELLY PAPER                                     | 1,039.92     |  |
| 89899                                      | 02/03/2015 | GRP2 UNIFORMS, INC. KEYSTONE UNIFORMS OC        | 2,009.60     |  |
| 89900                                      | 02/03/2015 | KWAN, SUSAN                                     | 138.00       |  |
| 89901                                      | 02/03/2015 | MANLEY, DANA                                    | 138.00       |  |
| 89902                                      | 02/03/2015 | MEDCO SUPPLY COMPANY                            | 1,887.63     |  |
| 89903                                      | 02/03/2015 | MICRO CENTER A/R                                | 1,141.4      |  |
| 39904                                      | 02/03/2015 | MILLENNIUM BUSINESS SERVICES Marty Cohn         | 847.6        |  |
| 89905                                      | 02/03/2015 | MKH ELECTRONICS                                 | 155.0        |  |
| 89906                                      | 02/03/2015 | MOULTON-NIGUEL WATER DIST.                      | 3,293.9      |  |
| 89907                                      | 02/03/2015 | NAPAHE LINDA RYAN, DRAKE UNIVERSITY             | 250.0        |  |
| 89908                                      | 02/03/2015 | NATIONAL BALSA                                  | 478.0        |  |
| 03300                                      | 02/03/2013 | Unpaid Sales Tax 33.05                          | 470.0        |  |
|  |            | Expensed Amount 511.10                          |              |  |
| 39909                                      | 02/03/2015 | NCS PEARSON, INC.                               | 10,000.0     |  |
| 89910                                      | 02/03/2015 | NORTH STATE ENVIRONMENTAL                       | 455.5        |  |
| 89911                                      | 02/03/2015 | OC TREASURER-TAX COLLECTOR                      | 391,144.0    |  |
| 89912                                      | 02/03/2015 | OC PUMP CORPORATION                             | 2,609.5      |  |
| 89913                                      | 02/03/2015 | ORANGE COUNTY SCHOOL BOARDS ASSOCIATION         | 32.0         |  |
| 89914                                      | 02/03/2015 | ORANGE COUNTY SCHOOL BOARDS ASSOCIATION         | 32.0         |  |
| 89915                                      | 02/03/2015 | ORANGE COUNTY SCHOOL BOARDS ASSOCIATION         |              |  |
| 89916                                      | 02/03/2015 | ORANGE COUNTY SCHOOL BOARDS ASSOCIATION         | 32.0<br>32.0 |  |
| 89917                                      | 02/03/2015 |   |              |  |
|  |            | OC TREASURER-TAX COLLECTOR REVENUE<br>RECOVERY/ | 1,072.0      |  |
| 89918                                      | 02/03/2015 | ONE SOURCE INDUSTRIES PROMOTIONS                | 5,870.4      |  |
| 89919                                      | 02/03/2015 | OXFORD UNIVERSITY PRESS                         | 35.0         |  |
| 89920                                      | 02/03/2015 | MATTHEW SHERMAN                                 | 650.0        |  |
| 89921                                      | 02/03/2015 | MATTHEW SHERMAN                                 | 900.0        |  |
| 89922                                      | 02/03/2015 | CHAD TEMAN TEMAN TRAINING AND<br>CONSULTING     | 150.0        |  |
| 89923                                      | 02/03/2015 | THE EMBROIDERY STORE                            | 85.9         |  |
| 89924                                      | 02/03/2015 | HENNIG, JEFF                                    | 189.5        |  |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 1 of 30

EXHIBIT A Page 2 of 33

| Check Number      | Check Date               | Pay to the Order of               |   |                 | Check Amount |
|-------------------|--------------------------|-----------------------------------|---|-----------------|--------------|
| 189925            | 02/03/2015               | HOLDER, KYLER                     |   | NY의 48개원을 알려 있는 | 377.11       |
| 189926            | 02/03/2015               | APPLE COMPUTER INC                | •   |                 | 1,737.72     |
| 89927             | 02/03/2015               | CDW GOVERNMENT, IN                | IC.   |                 | 1,570.99     |
| 189928            | 02/03/2015               | C.E.M. LAB CORP.<br>LAB           | CIVIL ENGINEERING MATE  | RIAL            | 59,217.40    |
| 89929             | 02/03/2015               | PARSONS BRINCKERH                 | OFF, INC.   |                 | 2,490.00     |
| 89930             | 02/03/2015               | S & B FOODS                       | CATERING DIVISION   |                 | 124.52       |
| 89931             | 02/03/2015               | SOLTEK PACIFIC CONS               |   |                 | 2,364.71     |
| 89932             | 02/03/2015               | STOUT & BURG ELECT                |   |                 | 982.00       |
| 89933             | 02/04/2015               | ADCLUB ADVERTISING                | SERVICE   |                 | 6,525.00     |
| 89934             | 02/04/2015               | AT & T MOBILITY                   |   |                 | 31.26        |
| 89935             | 02/04/2015               | B & H PHOTO-VIDEO<br>CENTER       | REMITTANCE PROCESS  | ING             | 5.99         |
|                   |                          |                                   | Unpaid Sales Tax  | .48             |              |
|                   |                          |                                   | Expensed Amount   | 6.47            |              |
| 89936             | 02/04/2015               | BAKER & TAYLOR                    | •   |                 | 399.20       |
| 89937             | 02/04/2015               | BANG PRINTING                     |   |                 | 2,044.38     |
| Cancelle          | ed on 02/05/2015, Cance  | Register # AP02052015             |   |                 |              |
| 89938             | 02/04/2015               | BIOPAC SYSTEMS, INC               |   |                 | 11,741.62    |
| 89939             | 02/04/2015               | BLICK ART MATERIALS               |   |                 | 2,009.00     |
| 89940             | 02/04/2015               | BOUNDLESS NETWOR                  | <b>&lt;</b>   |                 | 798.77       |
| 89941             | 02/04/2015               | MATT BRODET                       |   |                 | 64.79        |
| 89942             | 02/04/2015               | BSN SPORTS                        |   |                 | 6,143.28     |
| 89943             | 02/04/2015               | CALIFORNIA STAGE/LIC              | GHTING, INC   |                 | 198.50       |
| 89944             | 02/04/2015               | CDW GOVERNMENT, IN                | IC.   |                 | 6,250.00     |
| 89945             | 02/04/2015               | CR&R                              |   |                 | 2,661.14     |
| 89946             | 02/04/2015               | KATHRYN DAMM                      |   |                 | 107.50       |
| 89947             | 02/04/2015               | DANA POINT YACHT M                | AINTENANCE  |                 | 68.80        |
| 89948             | 02/04/2015               | THE DECLAN SUITES S               | AN DIEGO  |                 | 703.55       |
| 89949             | 02/04/2015               | DIVERSIFIED BUSINES               | S SERVICES PROFORMA   |                 | 786.26       |
| 89950             | 02/04/2015               | EASTBAY, INC DEPT 97              | 78835   |                 | 633.60       |
| 89951             | 02/04/2015               | ARNETTE EDWARDS                   |   |                 | 120.00       |
| 89952             | 02/04/2015               | EUROPRINT, INC.                   |   |                 | 999.00       |
| 89953             | 02/04/2015               | FEDERAL EXPRESS                   |   |                 | 1,955.57     |
| 89954             | 02/04/2015               | SANTOS GARCIA                     |   |                 | 195.00       |
| 89955             | 02/04/2015               | W. W. GRAINGER                    |   |                 | 1,840.50     |
| Cancelle          | d on 02/05/2015, Cance   | Register # AP02052015             |   |                 |              |
| 89956             | 02/04/2015               | GEORGINA GUY                      |   |                 | 72.28        |
| 89957             | 02/04/2015               | HOME DEPOT CREDIT                 | SERVICES  |                 | 5,603.96     |
| 89958             | 02/04/2015               | IMPRESSIONS GRAPH                 | CS  |                 | 1,161.00     |
| 89959             | 02/04/2015               | IRVINE RANCH WATER                | DIST.   |                 | 3,269.20     |
| 89960             | 02/04/2015               | ASHLEY KREDEL                     |   |                 | 77.97        |
| 89961             | 02/04/2015               | TONI LAKOW                        |   |                 | 130.29       |
| 89962             | 02/04/2015               | BEST BUY BUSINESS A               | DVANTAGE  |                 | 9,377.26     |
| 89963             | 02/04/2015               | JAKE MUNNS                        |   |                 | 27.00        |
| 89964             | 02/04/2015               | PASCO SCIENTIFIC                  |   |                 | 8,687.88     |
| 89965             | 02/04/2015               | PHARMEDIX                         |   |                 | 73.51        |
| 89966             | 02/04/2015               | POCKET NURSE ENTE                 | RPRISES, INC.   |                 | 153.99       |
|                   |                          |                                   | Unpaid Sales Tax<br>Expensed Amount   | 10.34           |              |
| he preceding Chec | ks have been issued in a | ccordance with the District's Pol | Contract and an other sectors and an other sectors and an other sectors and |                 | APE ONLINE   |

**Board Report** 

EXHIBIT A Page 3 of 33

| heck Number | Check Date             | Pay to the Order of  | Check Amount |
|-------------|------------------------|--|--------------|
| 89967       | 02/04/2015             | POSTMASTER   | 100.00       |
| 89968       | 02/04/2015             | QUALITY OFFICE FURNISHINGS                                 | 660.96       |
| 89969       | 02/04/2015             | QUEST DIAGNOSTICS  | 198.32       |
| 89970       | 02/04/2015             | REGIONAL TRAINING CENTER                                   | 525.00       |
| 89971       | 02/04/2015             | RICOH AMERICAS CORP  | 72.96        |
| 89972       | 02/04/2015             | ROYAL PLYWOOD CO., LLC                                     | 1,690.88     |
| Cancelle    | d on 02/05/2015, Cance | I Register # AP02052015                                    |              |
| 89973       | 02/04/2015             | SADDLEBACK GOLF CARS, INC.                                 | 6,561.00     |
| 89974       | 02/04/2015             | SAFE NAVIGATION, INC.                                      | 164.81       |
| Cancelle    | d on 02/05/2015, Cance | I Register # AP02052015                                    |              |
| 89975       | 02/04/2015             | SAFEWAY, INC.  | 28.94        |
| 89976       | 02/04/2015             | SARAI SANTAMARIA   | 35.00        |
| 89977       | 02/04/2015             | HARLAND TECHNOLOGY SERVICES A DIVISION OF<br>SCANTRON      | 103.63       |
| 89978       | 02/04/2015             | SIGMA ALDRICH CHEMICAL CO.                                 | 176.87       |
| 89979       | 02/04/2015             | SIMS-ORANGE WELDING SUPPLY                                 | 350.00       |
| 39980       | 02/04/2015             | SMART & FINAL  | 94.55        |
| 39981       | 02/04/2015             | SOUTHERN CALIFORNIA EDISON CO.                             | 38,321.73    |
| 39982       | 02/04/2015             | SOUTH COAST FAMILY MEDI-CENTER, INC.                       | 235.00       |
| 39983       | 02/04/2015             | SPECTRUM CHEMICAL MFG. CORP.                               | 794.88       |
| 39984       | 02/04/2015             | SPORTS ATTACK  | 6,643.00     |
|             |                        | Unpaid Sales Tax 503.84                                    |              |
|             |                        | Expensed Amount 7,146.84                                   |              |
| 9985        | 02/04/2015             | DAVID STONEMAN DAVID STONEMAN PIANO<br>TUNING              | 250.00       |
| 39986       | 02/04/2015             | SYSCO RIVERSIDE INC  | 1,159.45     |
| 9987        | 02/04/2015             | SYSTEMS SOURCE, INC.                                       | 6,832.75     |
| 9988        | 02/04/2015             | TROXELL COMMUNICATIONS, INC.                               | 47,106.12    |
| 9989        | 02/04/2015             | UNILETE INCORPORATED                                       | 1,708.80     |
| 39990       | 02/04/2015             | USA SCIENTIFIC ACCOUNTS RECEIVABLES                        | 109.91       |
| 99991       | 02/04/2015             | VIATRON SYSTEMS, INC.                                      | 6,986.50     |
| 9992        | 02/04/2015             | VICTORY CUSTOM ATHLETIC, INC                               | 404.8        |
| 19993       | 02/04/2015             | ROBERT WADDINGTON  | 120.00       |
| 39994       | 02/04/2015             | WANG, LISA ANH   | 15.53        |
| 9995        | 02/04/2015             | WELLS FARGO #3317  | 3,813.1      |
|             |                        | Unpaid Sales Tax 73.56                                     | -1           |
|             |                        | Expensed Amount 3,886.72                                   |              |
| 9996        | 02/04/2015             | WELLS FARGO BANKS ACCOUNT ANALYSIS                         | 20,413.6     |
| 9997        | 02/04/2015             | WELLS FARGO #4955 ASG-SBC                                  | 260.3        |
|             |                        | Unpaid Sales Tax .61                                       |              |
|             |                        | Expensed Amount 261.00                                     |              |
| 9998        | 02/04/2015             | WHITE MECHANICAL INC                                       | 9,779.0      |
| 9999        | 02/04/2015             | XEROX CORPORATION  | 140.6        |
| 0000        | 02/04/2015             | SAFEWAY, INC.  | 491.3        |
| 90001       | 02/04/2015             | AMAZON WEB SERVICES INC                                    | 381.2        |
| 0002        | 02/04/2015             | H2 ENVIRONMENTAL CONSULTING SERVICES, INC.                 | 590.0        |
| 0003        | 02/04/2015             | HAITBRINK ASPHALT PAVING, INC.                             | 31,400.0     |
| 0004        | 02/04/2015             | JB TECHNOLOGY CONSULTING LLC                               | 15,342.5     |
| 90005       | 02/04/2015             | NIMBLE CONSULTING  | 8,384.0      |
| 90006       | 02/04/2015             | QUEZADA PRO LANDSCAPE, INC.                                | 2,940.0      |
|             |                        | accordance with the District's Policy and authorization ES | 2,070.0      |

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date | Pay to the Order of                                   | Check Amount |
|--------------|------------|---|--------------|
| 190007       | 02/04/2015 | SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI            | 9,792.00     |
| 190008       | 02/04/2015 | WELLS FARGO #3317                                     | 1,402.92     |
| 190009       | 02/04/2015 | SO. ORANGE CO. COMM. COL. DISTWORKERS<br>COMPENSATION | 1,130.68     |
| 190010       | 02/05/2015 | AARDVARK CLAY AND SUPPLIES                            | 349.83       |
| 190011       | 02/05/2015 | ADAMSON POLICE PRODUCTS                               | 950.40       |
| 190012       | 02/05/2015 | AG CONSTRUCTION & CONTRACTING INC                     | 6,813.00     |
| 190013       | 02/05/2015 | AGUINAGA GREEN, INC.                                  | 1,296.00     |
| 190014       | 02/05/2015 | AIRGAS NATIONAL CARBONATION                           | 259.13       |
| 190015       | 02/05/2015 | AIRWOLF3D   | 8,779.20     |
| 190016       | 02/05/2015 | MARINA AMINY  | 92.92        |
| 190017       | 02/05/2015 | AMTECH ELEVATOR SERVICES                              | 9,946.74     |
| 190018       | 02/05/2015 | AT & T  | 473.79       |
| 190019       | 02/05/2015 | AT&T  | 4,764.59     |
| 190020       | 02/05/2015 | CAL BUILDING SYSTEMS                                  | 1,010.60     |
| 190021       | 02/05/2015 | CARD INTEGRATORS CORPORATION DBA: CI<br>SOLUTIONS     | 184.20       |
| 190022       | 02/05/2015 | CCUPCA  | 350.00       |
| 190023       | 02/05/2015 | CDW GOVERNMENT, INC.                                  | 22,998.08    |
| 190024       | 02/05/2015 | CINTAS CORPORATION                                    | 70.90        |
| 190025       | 02/05/2015 | CLARION SUITES  | 4,214.10     |
| 190026       | 02/05/2015 | CR&R  | 2,522.64     |
| 190027       | 02/05/2015 | KATHRYN DAMM  | 57.19        |
| 190028       | 02/05/2015 | DE NAULT'S TRUE VALUE HARDWARE                        | 87.40        |
| 190029       | 02/05/2015 | RAJANPAL DHILLON                                      | 59.70        |
| 190030       | 02/05/2015 | D-PREP, LLC   | 223.00       |
| 190031       | 02/05/2015 | EZ-GO/TEXTRON   | 650.94       |
| 190032       | 02/05/2015 | FISHER SCIENTIFIC                                     | 1,531.80     |
| 190033       | 02/05/2015 | DEBRA L. FITZSIMONS                                   | 140.28       |
| 190034       | 02/05/2015 | FRANCHISE TAX BOARD                                   | 30.00        |
| 190035       | 02/05/2015 | FULLERTON CIVIC LIGHT OPERA CO                        | 194.40       |
| 190036       | 02/05/2015 | JIM GASTON  | 23.09        |
| 190037       | 02/05/2015 | RUBY HAZZARD  | 46.58        |
| 190038       | 02/05/2015 | HSACCC ATTN: MARY JONES, RN, MSN                      | 100.00       |
| 190039       | 02/05/2015 | HSACCC ATTN: MARY JONES, RN, MSN                      | 100.00       |
| 190040       | 02/05/2015 | IMPRESSIONS GRAPHICS                                  | 602.64       |
| 190041       | 02/05/2015 | ACTF MANAGEMENT, LTD KCACTF REG VIII                  | 1,500.00     |
| 190042       | 02/05/2015 | TAMARA LANDES   | 77.63        |
| 190043       | 02/05/2015 | WILLIAM MC GUIRE                                      | 3,900.00     |
| 190044       | 02/05/2015 | NAFSA: ASSOC. OF INTERNATIONAL<br>EDUCATORS           | 2,166.00     |
| 190045       | 02/05/2015 | PSI-PAYPHONE STATIONS INNOVAT.                        | 650.00       |
| 190046       | 02/05/2015 | QUEST DIAGNOSTICS                                     | 220.94       |
| 190047       | 02/05/2015 | RIVERSIDE CO. SHERIFF BEN CLARK TRAINING CTR          | 80.00        |
| 190048       | 02/05/2015 | ROYAL PLYWOOD CO., LLC                                | 1,673.97     |
| 190049       | 02/05/2015 | S & B FOODS CATERING DIVISION                         | 180.31       |
| 190050       | 02/05/2015 | TODD SCHMALTZ   | 281.02       |
| 190051       | 02/05/2015 | GUISELLE SCOTT  | 90.00        |
| 190052       | 02/05/2015 | SIGNATURE FLOORING, INC.                              | 6,250.00     |

ESCAPE ONLINE The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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# **Board Report**

EXHIBIT A Page 5 of 33

| Checks Dated 02/03/2015 | i through 03/10/2015 |
|-------------------------|----------------------|
|-------------------------|----------------------|

| Check Number       | Check Date               | Pay to the Order of   | Check Amount |
|--------------------|--------------------------|---|--------------|
| 190053             | 02/05/2015               | DANIEL SMITH, INC.  | 832.13       |
|                    |                          | Unpaid Sales Tax 66.57  |              |
|                    |                          | Expensed Amount 898.70  |              |
| 190054             | 02/05/2015               | SOUTH ORANGE COUNTY COMMUNITY COLLEGE<br>DISTRICT             | 7.00         |
| 190055             | 02/05/2015               | MICHAEL E. WILSON   | 12,444.00    |
| 190056             | 02/05/2015               | ABOGA-A, CHRISTIAN VERNOR                                     | 4,571.00     |
| 190057             | 02/05/2015               | DEWEES, MALLORY   | 4,571.00     |
| 190058             | 02/05/2015               | FLORES, SERGIO  | 4,571.00     |
| 90059              | 02/05/2015               | GAVIN, ZACH   | 4,571.00     |
| 90060              | 02/05/2015               | GELVAN, TAYLOR  | 4,571.00     |
| 190061             | 02/05/2015               | IDRIS, MOHAMMED   | 4,571.00     |
| 90062              | 02/05/2015               | IDRIS, NEHAL  | 4,571.00     |
| 90063              | 02/05/2015               | IDRIS, NWAHIL   | 4,571.00     |
| 90064              | 02/05/2015               | JACKSON, LEANDRA  | 4,571.00     |
| 90065              | 02/05/2015               | KEENAN, COREY   | 4,571.00     |
| 190066             | 02/05/2015               | LASTER, JEREMY  | 4,571.00     |
| 90067              | 02/05/2015               | LUMBOY, MERYL   | 4,571.00     |
| 90068              | 02/05/2015               | PRENERGAST, STEPHEN   | 4,571.00     |
| 90069              | 02/05/2015               | RAICHEV, ANNA   | 4,571.00     |
| 90070              | 02/05/2015               | RICKER, ANDREW  | 4,571.00     |
| 90071              | 02/05/2015               | ROSENBLIT, JULIA  | 4,571.00     |
| 90072              | 02/05/2015               | SADAGHIANI, KAMRAN  | 4,571.00     |
| 90073              | 02/05/2015               | SHARIFRAZI, NARIMAN   | 4,571.00     |
| 90074              | 02/05/2015               | TRUJILLO, ALEX  | 4,571.00     |
| 90075              | 02/05/2015               | TRUONG, ANH   | 4,571.00     |
| 90076              | 02/05/2015               | AMPCO CONTRACTING, INC.                                       | 646,375.99   |
| 90077              | 02/05/2015               | HMC ARCHITECTS  | 3,080.00     |
| 190078             | 02/05/2015               | PLAZA BANK C/O LINA CHANDRA, CLIENT<br>SPEC.                  | 71,819.56    |
| 190079             | 02/05/2015               | R2A ARCHITECTURE  | 15,509.25    |
| 90080              | 02/05/2015               | WENDY RAYBURN   | 15.53        |
| 190081             | 02/05/2015               | TODD'S INSPECTION TESTING SERVTODD ROBINSON                   | 15,917.00    |
| 90082              | 02/06/2015               | AIR SOURCE INDUSTRIES, INC.                                   | 227.32       |
| 190083             | 02/06/2015               | AMERICAN EXPRESS TRAVEL RELATED                               | 1,753.30     |
| 190084             | 02/06/2015               | ASSOC OF DEFENSE COMMUNITIES c/o SIGNAL<br>FINANCIAL CR UNION | 240.00       |
| 90085              | 02/06/2015               | BANG PRINTING   | 2,036.77     |
| 190086             | 02/06/2015               | NOELLE VARGAS BANUELOS  | 3,800.00     |
| 90087              | 02/06/2015               | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP                 | 598.52       |
| 90088              | 02/06/2015               | BSN SPORTS  | 2,035.80     |
| 190089             | 02/06/2015               | CASTA DEL SOL GOLF COURSE                                     | 150.00       |
| 190090             | 02/06/2015               | GREG CHAMBERLAIN dba WESTERN TURF<br>EQUIPMENT INC            | 4,420.00     |
| 190091             | 02/06/2015               | EDMUND CLEOFE   | 110.00       |
| 90092              | 02/06/2015               | EDUCATION 4 WORK SUSAN M. COLEMAN                             | 5,000.00     |
| 190093             | 02/06/2015               | MARIANA J. DE SARACHO   | 1,200.00     |
| 190094             | 02/06/2015               | DirecTV   | 14.99        |
| 190095             | 02/06/2015               | EBERHARD EQUIPMENT  | 200.00       |
| The preceding Chee | ke havo hoon iesuad in s | accordance with the District's Policy and authorization       | APE ONLINE   |

of the Board of Trustees. It is recommended that the preceding Checks be approved. Page 5 of 30

001 - South Orange County Community College District

# Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date             | Pay to the Order of                            | Check Amoun |
|--------------|------------------------|--|-------------|
| 190096       | 02/06/2015             | JERALD R. ENOS                                 | 1,400.00    |
| 190097       | 02/06/2015             | FEOKTISTOVA, MARIA                             | 46.58       |
| 190098       | 02/06/2015             | FISHER SCIENTIFIC                              | 179.16      |
| 190099       | 02/06/2015             | ERIC R. GARCIA                                 | 600.00      |
| 190100       | 02/06/2015             | BRUCE GILMAN                                   | 466.53      |
| 90101        | 02/06/2015             | GONZALEZ-DELGADO, VIANNEY                      | 15.53       |
| 90102        | 02/06/2015             | GOODWILL INDUSTRIES OF ORANGE COUNTY           | 615.00      |
| 90103        | 02/06/2015             | DECE GOULD-MORGAN                              | 49.11       |
| 90104        | 02/06/2015             | W. W. GRAINGER                                 | 3,390.07    |
| Cancelle     | d on 02/06/2015, Cance | Register # AP02062015C                         |             |
| 90105        | 02/06/2015             | GUEST ARTISTS                                  | 1,400.00    |
| 90106        | 02/06/2015             | BARBARA HUGGINS                                | 1,200.00    |
| 90107        | 02/06/2015             | TONILAKOW                                      | 91.04       |
| 90108        | 02/06/2015             | LORI MANGELS                                   | 108.68      |
| 90109        | 02/06/2015             | PATRICIA MC GINLEY                             | 1,200.00    |
| 90110        | 02/06/2015             | NAFSA ACADEMY ACADEMY FOR INT'L<br>EDUCATION   | 500.00      |
| 90111        | 02/06/2015             | PARKWAY LAWNMOWER SHOP                         | 38.25       |
| 90112        | 02/06/2015             | LA NELL PEEBLES                                | 20.97       |
| 90113        | 02/06/2015             | SANDRA POPE                                    | 31.05       |
| 90114        | 02/06/2015             | PSYCH CONSULT. ASSOC., INC.                    | 400.00      |
| 90115        | 02/06/2015             |  |             |
|              |                        |  | 350.00      |
| 90116        | 02/06/2015             |  | 86.4        |
| 90117        | 02/06/2015             | S & B FOODS CATERING DIVISION                  | 2,271.24    |
| 90118        | 02/06/2015             | SADDLEBACK GOLF CARS, INC.                     | 15.5        |
| 90119        | 02/06/2015             | SADDLEBACK MATERIALS COMPANY                   | 822.8       |
| 90120        | 02/06/2015             | SAFE NAVIGATION, INC.                          | 163.60      |
| 90121        | 02/06/2015             | CHARLES C. STILL SECURE LIVE SCAN              | 180.00      |
| 90122        | 02/06/2015             | SHRED-IT USA -LA                               | 65.00       |
| 90123        | 02/06/2015             | SMART & FINAL                                  | 107.78      |
| 90124        | 02/06/2015             | LAURA SOBCHIK                                  | 539.53      |
| 90125        | 02/06/2015             | THOMSON REUTERS WEST PAYMENT CENTER            | 481.0       |
| 90126        | 02/06/2015             | THE TITAN GROUP PROFESSIONAL<br>INVESTIGATIONS | 1,750.0     |
| 90127        | 02/06/2015             | ANASTASIA VENDROVSKY                           | 69.5        |
| 90128        | 02/06/2015             | ROBERT WADDINGTON                              | 120.0       |
| 90129        | 02/06/2015             | WARD'S SCIENCE                                 | 243.2       |
| 90130        | 02/06/2015             | JENNIFER WIJNKER                               | 2,500.0     |
| 90131        | 02/06/2015             | XEROX CORPORATION                              | 16,443.3    |
| 90132        | 02/06/2015             | YALE/CHASE EQUIPMENT AND SERVICES, INC.        | 1,536.8     |
| 90133        | 02/06/2015             | XEROX CORPORATION                              | 13.3        |
| 90134        | 02/06/2015             | DELL MARKETING L.P. C/O DELL USA L.P.          | 5,574.8     |
| 90135        | 02/06/2015             | ENAMIX, INC.                                   | 9,250.0     |
| 90136        | 02/06/2015             | S & B FOODS CATERING DIVISION                  | 227.6       |
| 90137        | 02/10/2015             | ART SUPPLY WAREHOUSE                           | 223.1       |
| 90138        | 02/10/2015             | ARTICULATE GLOBAL, INC.                        | 5,283.9     |
| 90139        | 02/10/2015             | BIBLIOTHECA, LLC                               | 6,825.0     |
|              |                        | Unpaid Sales Tax 546.00                        | 0,023.0     |
|              |                        | Expensed Amount 7,371.00                       |             |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 6 of 30

**Board Report** 

EXHIBIT A Page 7 of 33

| Check Number | Check Date | Pay to the Order of            |                | Check Amoun |
|--------------|------------|--------------------------------|----------------|-------------|
| 190140       | 02/10/2015 | BLICK ART MATERIALS            |                | 416.02      |
| 190141       | 02/10/2015 | NANCY BRACKEN                  |                | 660.89      |
| 190142       | 02/10/2015 | CAPITOL ADVOCACY PARTNERS LLC  |                | 3,500.00    |
| 190143       | 02/10/2015 | CAROLINA BIOLOGICAL SUPPLY     |                | 87.64       |
| 190144       | 02/10/2015 | CARRILLO, KEEFE                |                | 20.77       |
| 190145       | 02/10/2015 | CDW GOVERNMENT, INC.           |                | 311.21      |
| 190146       | 02/10/2015 | CREATE FOR LESS                |                | 49.89       |
|              |            | Unpaid Sales Ta                | x 3.31         |             |
|              |            | Expensed Amour                 |                |             |
| 190147       | 02/10/2015 | MICHELE DUGAN                  |                | 120.00      |
| 190148       | 02/10/2015 | DUNN-EDWARDS CORPORATION       |                | 103.81      |
| 190149       | 02/10/2015 | EMERALD MIRROR & GLASS         |                | 600.00      |
| 190150       | 02/10/2015 | TERESA FLUEGEMAN               |                | 479.64      |
| 190151       | 02/10/2015 | W. W. GRAINGER                 |                | 3,390.07    |
| 190152       | 02/10/2015 | JAMES P. GRAY                  |                | 100.00      |
|              |            | Register # AP02112015          |                |             |
| 190153       | 02/10/2015 | LAWRENCE GRIHALVA              |                | 32.24       |
| 190154       | 02/10/2015 | HITT MARKING DEVICES, INC.     |                | 85.34       |
| 190155       | 02/10/2015 | INTERLIGHT INT'L LIGHTING CORP |                | 96.12       |
|              |            | Unpaid Sales Ta                | x 6.39         |             |
|              |            | Expensed Amour                 |                |             |
| 190156       | 02/10/2015 | EFAX CORPORATE c/o J2 GLOB/    |                | 144.30      |
| 190157       | 02/10/2015 | BILL JAY                       |                | 8.96        |
| 190158       | 02/10/2015 | TIMOTHY JEMAL                  |                | 70.20       |
| 190159       | 02/10/2015 | SANDRA F. KENNEDY              |                | 600.00      |
| 190160       | 02/10/2015 | KNORR SYSTEMS, INC.            |                | 15,517.90   |
| 190161       | 02/10/2015 | KUSUNOKI, GARY I.              |                | 720.00      |
| 190162       | 02/10/2015 | LAMINATION DEPOT, INC.         |                | 46.51       |
| 190163       | 02/10/2015 | DAVID B. LANG                  |                | 17.23       |
| 190164       | 02/10/2015 | LESTER LITHOGRAPH              |                | 1,799.28    |
| 190165       | 02/10/2015 | MC CALLUM GROUP, INC.          |                | 4,000.00    |
| 190166       | 02/10/2015 | METALOGIX INTERNATIONAL        |                | 2,388.00    |
| 190167       | 02/10/2015 | MINNIECE, ANNA                 |                | 2,000.00    |
| 190168       | 02/10/2015 | MONOPRICE, INC.                |                | 385.36      |
| 190169       | 02/10/2015 | MONTGOMERY HARDWARE            |                | 4,132.09    |
| 190170       | 02/10/2015 | NORTH STATE ENVIRONMENTAL      |                | 21,633.40   |
| 190171       | 02/10/2015 | OC TREASURER-TAX COLLECTOR     |                |             |
| 190172       | 02/10/2015 | 2                              |                | 54,061.00   |
| 100172       | 02/10/2013 | ACCOUNTS                       | EDUCATIONAL    | 63.00       |
|              |            | Unpaid Sales Ta                | ax <u>4.72</u> |             |
|              |            | Expensed Amou                  | nt 67.72       |             |
| 90173        | 02/10/2015 | PACIFIC CLIPPINGS              |                | 59.00       |
| 190174       | 02/10/2015 | PACIFIC SCREENWORKS            |                | 327.02      |
| 190175       | 02/10/2015 | ANDREW PARK                    |                | 200.00      |
| 190176       | 02/10/2015 | PETE'S ROAD SERVICE            |                | 726.4       |
| 90177        | 02/10/2015 | GARY POERTNER                  |                | 20.0        |
| 190178       | 02/10/2015 | POWER CLEANERS                 |                | 23.1        |
| 190179       | 02/10/2015 | PRENDERGAST, T. J.             |                | 72.1:       |
| 190180       | 02/10/2015 | RESIDENCE INN OXNARD RIVER     | R RIDGE        | 527.7       |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 7 of 30

EXHIBIT A Page 8 of 33

# Checks Dated 02/03/2015 through 03/10/2015

| Check Number       | Check Date               | Pay to the Order of  | Check Amount |
|--------------------|--------------------------|--|--------------|
| 190181             | 02/10/2015               | JOHN RICHARDS  | 47.21        |
| 90182              | 02/10/2015               | S & B FOODS CATERING DIVISION                              | 1,072.74     |
| 90183              | 02/10/2015               | SAN DIEGO GAS & ELECTRIC                                   | 739.24       |
| 90184              | 02/10/2015               | SOUTHERN CALIFORNIA EDISON CO.                             | 1,484.08     |
| 90185              | 02/10/2015               | SOUTHERN CALIFORNIA EDISON CO.                             | 224.02       |
| 90186              | 02/10/2015               | VENTEK INTERNATIONAL                                       | 405.00       |
| 90187              | 02/10/2015               | JIM WRIGHT   | 120.94       |
| 90188              | 02/10/2015               | YBP LIBRARY SERVICES                                       | 36.86        |
| 90189              | 02/10/2015               | JACK GUENARD   | 381.40       |
| 90190              | 02/10/2015               | DR. ROBERT BRAMUCCI  | 314.32       |
| 90191              | 02/10/2015               | COLLEGESOURCE, INC.  | 1,925.00     |
| 90192              | 02/10/2015               | ENAMIX, INC.   | 21,200.00    |
| 90193              | 02/10/2015               | HMC ARCHITECTS   | 5,775.00     |
| 90194              | 02/10/2015               | MERIDIAN IT INC  | 957.85       |
| 90195              | 02/10/2015               | KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE                    | 3,816.25     |
| 90196              | 02/11/2015               | MY SPORT   | 972.00       |
| 90197              | 02/11/2015               | BESAFE TECHNOLOGIES, INC.                                  | 738.15       |
| 90198              | 02/11/2015               | BUTLER CHEMICALS, INC.                                     | 846.95       |
| 90199              | 02/11/2015               | FONTIS SOLUTIONS   | 287.28       |
| 90200              | 02/11/2015               | M. SCOTT GRABAU  | 78.38        |
| 90201              | 02/11/2015               | HARDY DIAGNOSTICS  | 472.26       |
| 90202              | 02/11/2015               | UC FACTORS for INDUSTRIAL TECHNICAL<br>SERV                | 8,500.00     |
| 90203              | 02/11/2015               | SERV<br>INGARDIA BROTHERS PRODUCE,INC.                     | 1,356.44     |
| 90204              | 02/11/2015               | LISA INLOW   | 48.09        |
| 90205              | 02/11/2015               | IRVINE PIPE & SUPPLY                                       | 40.09        |
| 90206              | 02/11/2015               | JOHNSTONE SUPPLY   |              |
| 90207              | 02/11/2015               | REBECCA KNAPP  | 565.66       |
| 90208              | 02/11/2015               |  | 72.62        |
|                    |                          | Register # AP03042015A                                     | 52,920.00    |
| 90209              | 02/11/2015               | MICHAEL LEVINE, INC.                                       | 182.58       |
| 90210              | 02/11/2015               |  | 11,020.00    |
| 90211              | 02/11/2015               | LIFE TECHNOLOGIES, INC. c/o BANK OF AMERICA                | 136.08       |
| 90212              | 02/11/2015               | LOOMIS, FARGO & COMPANY                                    |              |
| 90213              | 02/11/2015               | KAREN MARTIN   | 617.16       |
| 90213              | 02/11/2015               | MICHAEL LOWELL MC CORMICK                                  | 92.00        |
| 90214              | 02/11/2015               |  | 40.99        |
| 90215              |                          | BRUCE RADLOFF MEDICAL DISCOUNT                             | 2,666.90     |
|                    | 02/11/2015<br>02/11/2015 |  | 11,411.40    |
| 90217<br>90218     | 02/11/2015               |  | 700.28       |
|                    |                          | MOREY'S MUSIC STORE, INC.                                  | 60.00        |
| 90219              | 02/11/2015               |  | 1,039.64     |
| 90220              | 02/11/2015               | COUNTY OF ORANGE AR UNIT                                   | 434.82       |
| 90221              | 02/11/2015               |  | 763.78       |
| 90222              | 02/11/2015               | OC TREASURER-TAX COLLECTOR REVENUE<br>RECOVERY/            | 886.74       |
| 90223              | 02/11/2015               | COUNTY OF ORANGE AR UNIT                                   | 322.35       |
| 90224              | 02/11/2015               | OLDCASTLE PRECAST INC<br>Unpaid Sales Tax 86.00            | 1,075.00     |
|                    |                          | Expensed Amount 1,161.00                                   |              |
| 90225              | 02/11/2015               | ORKIN PEST CONTROL 711                                     | 2,759.00     |
| he preceding Check | s have been issued in a  | ccordance with the District's Policy and authorization ESC | APE ONLINE   |

001 - South Orange County Community College District

**Board Report** 

#### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date             | Pay to the Order of                               | Check Amount   |
|--------------|------------------------|---|----------------|
| 190226       | 02/11/2015             | ANGELA OROZCO-MAHANEY                             | 160.58 *       |
| Cancelle     | d on 02/19/2015, Cance | Register # AP02192015                             |                |
| 190227       | 02/11/2015             | P2S ENGINEERING INC                               | 5,544.00       |
| 190228       | 02/11/2015             | SPECTRUM CHEMICAL MFG. CORP.                      | 437.93         |
| 190229       | 02/11/2015             | WALTERS WHOLESALE ELECTRIC                        | 4,368.47       |
| 190230       | 02/11/2015             | WHITE CAP INDUSTRIES                              | 310.75         |
| 190231       | 02/12/2015             | ADRENALIN SPORTS APPAREL DBA JOANN MARIE<br>HYDER | 730.35         |
| 190232       | 02/12/2015             | AIRGAS NATIONAL CARBONATION                       | 417.95         |
| 190233       | 02/12/2015             | MARY ANSTADT                                      | 165.21         |
| 190234       | 02/12/2015             | BLICK ART MATERIALS                               | 178.79         |
| 190235       | 02/12/2015             | CLARUS CORPORATION                                | 5,500.00       |
| 190236       | 02/12/2015             | COPLAN AND COPLAN INC. dba SPEEDPRESS             | 1,109.21       |
| 190237       | 02/12/2015             | COX COMMUNICATIONS                                | 2,121.44       |
| 190238       | 02/12/2015             | COX COMMUNICATIONS                                | 2,180.96       |
| 190239       | 02/12/2015             | COX COMMUNICATIONS                                | 1,145.00       |
| 190240       | 02/12/2015             | COX COMMUNICATIONS                                | 2,395.00       |
| 190241       | 02/12/2015             | COX COMMUNICATIONS                                | 10. <b>4</b> 6 |
| 190242       | 02/12/2015             | CULLIGAN  | 51.15          |
| 190243       | 02/12/2015             | DS SERVICES OF AMERICA, INC SPARKLETTS            | 863.74         |
| 190244       | 02/12/2015             | DS SERVICES OF AMERICA, INC SPARKLETTS            | 1,335.58       |
| 190245       | 02/12/2015             | EZ-GO/TEXTRON                                     | 14,213.99      |
| 190246       | 02/12/2015             | EN4ORM OFFICE INTERIORS                           | 1,848.53       |
| 190247       | 02/12/2015             | EWING IRRIGATION PRODUCTS                         | 216.04         |
| 190248       | 02/12/2015             | FISHER SCIENTIFIC                                 | 203.78         |
| 190249       | 02/12/2015             | PATRICIA K. FLANIGAN                              | 635.59         |
| 190250       | 02/12/2015             | GOODWAY TECHNOLOGIES CORP.                        | 4,279.00       |
|              |                        | Unpaid Sales Tax 311.20                           |                |
|              |                        | Expensed Amount 4,590.20                          |                |
| 190251       | 02/12/2015             | GOPHER NW5634                                     | 365.09         |
| 190252       | 02/12/2015             | W. W. GRAINGER                                    | 291.22         |
| 190253       | 02/12/2015             | GEORGINA GUY                                      | 395.97         |
| 190254       | 02/12/2015             | GLENDA LINDAHL                                    | 4.86           |
| 190255       | 02/12/2015             | MARIA NUNEZ                                       | 31.05          |
| 190256       | 02/12/2015             | ANGELA OROZCO-MAHANEY                             | 40.65          |
| 190257       | 02/12/2015             | PENN CORPORATE RELOCATION SERVICES, INC.          | 126.00         |
| 190258       | 02/12/2015             | LILIANN PEREZ-STROUD                              | 120.00         |
| 190259       | 02/12/2015             | PHILIP STEPHEN PINES                              | 1,666.67       |
| 190260       | 02/12/2015             | PAPA JOHN'S                                       | 1,082.03       |
| 190261       | 02/12/2015             | PURETEC   | 917.76         |
| 190262       | 02/12/2015             | ROBIN SATTERLEE                                   | 757.24         |
| 190263       | 02/12/2015             | MIKE SAUTER                                       | 150.00         |
| 190264       | 02/12/2015             | SC ASSOCIATED STUDENT BODY                        | 350.00         |
| 190265       | 02/12/2015             | SOUTHERN COUNTIES OIL CO.                         | 6,986.52       |
| 190266       | 02/12/2015             | KEITH SHACKLEFORD                                 | 939.60         |
| 190267       | 02/12/2015             | SIGMA ALDRICH CHEMICAL CO.                        | 231.28         |
| 190268       | 02/12/2015             | SWISS, TIM  | 8.49           |
| 190269       | 02/12/2015             | JIM WRIGHT  | 61.99 1        |
| Cancelle     | d on 03/05/2015, Cance | el Register # AP03052015C                         |                |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 9 of 30

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date                 | Pay to the Order of   | Check Amount |
|--------------|----------------------------|---|--------------|
| 190270       | 02/12/2015                 | XEROX CORP.   | 4,376.64     |
| 190271       | 02/12/2015                 | BCH WATERWORKS  | 270.00       |
| 190272       | 02/12/2015                 | ALTERNATIVE DELIVERY SOLUTIONS                                | 15,620.00    |
| 190273       | 02/12/2015                 | DEPT OF TOXIC SUBSTANCES CTRL ATTN: MABEL ZHAN,<br>ACCOUNTING | 3,811.00     |
| 190274       | 02/12/2015                 | ENTRONIX LLC  | 7,149.00     |
|              |                            | Unpaid Sales Tax 565.92                                       |              |
|              |                            | Expensed Amount 7,714.92                                      |              |
| 190275       | 02/12/2015                 | EPD SOLUTIONS, INC.   | 1,890.00     |
| 90276        | 02/12/2015                 | BRIAN KIM   | 31.05        |
| 90277        | 02/12/2015                 | LPA, INC.   | 20,280.00    |
| 190278       | 02/12/2015                 | PARSONS BRINCKERHOFF, INC.                                    | 1,320.00     |
| 90279        | 02/12/2015                 | PUBLIC ECONOMICS, INC.  | 1,625.00     |
| 190280       | 02/12/2015                 | S & B FOODS CATERING DIVISION                                 | 387.85       |
| 190281       | 02/12/2015                 | THORNTON TOMASETTI INC  | 2,250.00     |
| 190282       | 02/12/2015                 | WORKDAY INC   | 9,555.00     |
| 190283       | 02/12/2015                 | PUBLIC AGENCY RISK MNGRS ASSOC                                | 75.00        |
| 190284       | 02/17/2015                 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP                 | 143.82       |
| 190285       | 02/17/2015                 | DON BUSCHE  | 99.42        |
| 190286       | 02/17/2015                 | BLANCHE ELLIS   | 15.53        |
| 190287       | 02/17/2015                 | W. W. GRAINGER  | 101.19       |
| 90288        | 02/17/2015                 | MARLYS GRODT  | 550.00       |
| 190289       | 02/17/2015                 | TIMOTHY JEMAL   | 141.31       |
| 190290       | 02/17/2015                 | PETCO ANIMAL SUPPLIES, INC.                                   | 46.97        |
| 190291       | 02/17/2015                 | HARLAND TECHNOLOGY SERVICES A DIVISION OF<br>SCANTRON         | 1,343.30     |
| 190292       | 02/17/2015                 | SPECTRUM CHEMICAL MFG. CORP.                                  | 25.60        |
| 190293       | 02/17/2015                 | STRAIGHT TALK CLINIC INC                                      | 1,715.00     |
| 90294        | 02/17/2015                 | XEROX CORPORATION   | 356.23       |
| 190295       | 02/18/2015                 | 3D RAPID PROTOTYPING INC.                                     | 269.88       |
| 190296       | 02/18/2015                 | ACCESSDATA  | 4,367.00     |
| 190297       | 02/18/2015                 | ADCLUB ADVERTISING SERVICE                                    | 850.00       |
| 190298       | 02/18/2015                 | SAPPHIRE CATERING   | 511.38       |
| 190299       | 02/18/2015                 | AIRGAS NATIONAL CARBONATION                                   | 237.37       |
| 190300       | 02/18/2015                 | ALERT SERVICES, INC.  | 2,781.00     |
| 190301       | 02/18/2015                 | APPLE COMPUTER INC.   | 1,797.96     |
| 190302       | 02/18/2015                 | ARAMARK UNIFORM SERVICES, INC                                 | 441.02       |
| 190303       | 02/18/2015                 | ARROWHEAD MOUNTAIN SPRING WATER CO.                           | 38.3         |
| 190304       | 02/18/2015                 | BERTRAND'S MUSIC  | 329.29       |
| 190305       | 02/18/2015                 | DON BUSCHE  | 227.5        |
| 190306       | 02/18/2015                 | CANON SOLUTIONS AMERICA, INC.                                 | 85.5         |
| 190307       | 02/18/2015                 | CDW GOVERNMENT, INC.  | 586.11       |
| 190308       | 02/18/2015                 | CINTAS CORPORATION  | 63.5         |
| 190309       | 02/18/2015                 | COAST FITNESS REPAIR SHOP                                     | 785.7        |
| 190310       | 02/18/2015                 | MIKE COLLINS  | 67.5         |
| 190310       | 02/18/2015                 | CARIE CRUZ  | 140.0        |
| 190312       | 02/18/2015                 | FRIENDS OF FULLERTON ARBORETUM                                |              |
|              | alled on 02/18/2015, Cance |   | 255.00       |
| 190313       | 02/18/2015                 | DICK'S SPORTING GOODS   | 156.5        |

 The preceding Checks have been issued in accordance with the District's Policy and authorization
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 of the Board of Trustees. It is recommended that the preceding Checks be approved.
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| Checks Dated | 02/03/2015 thro | ough 03/10/2015 |
|--------------|-----------------|-----------------|
|--------------|-----------------|-----------------|

| Check Number | Check Date | Pay to the Order of                      | Check Amount |
|--------------|------------|--|--------------|
| 190314       | 02/18/2015 | DISCOVERY BENEFITS, INC.                 | 463.50       |
| 190315       | 02/18/2015 | SPARKLETTS                               | 26.83        |
| 190316       | 02/18/2015 | DUNN-EDWARDS CORPORATION                 | 64.17        |
| 190317       | 02/18/2015 | EBERHARD EQUIPMENT                       | 423.11       |
| 190318       | 02/18/2015 | ECOFERT, INC                             | 702.45       |
| 190319       | 02/18/2015 | ESSENCE ENTERTAINMENT                    | 1,100.00     |
| 190320       | 02/18/2015 | EVIDENCE-BASED, INC                      | 1,734.52     |
| 190321       | 02/18/2015 | EVOQUA WATER TECHNOLOGIES LLC            | 519.00       |
| 190322       | 02/18/2015 | FREEWAY AUTO SUPPLY                      | 109.74       |
| 190323       | 02/18/2015 | GALE SUPPLY COMPANY                      | 1,053.00     |
| 190324       | 02/18/2015 | GKKWORKS                                 | 971.25       |
| 190325       | 02/18/2015 | JENNIFER HIGGINSON                       | 572.00       |
| 190326       | 02/18/2015 | JENNIFER HIGGINSON                       | 572.00       |
| 190327       | 02/18/2015 | ROXANNE METZ                             | 131.15       |
| 190328       | 02/18/2015 | OFFICE MAX INCORPORATED                  | 7,299.55     |
| 90329        | 02/18/2015 | PASCO SCIENTIFIC                         | 5,241.61     |
| 90330        | 02/18/2015 | PREMIER FITNESS SERVICES                 | 275.00       |
| 190331       | 02/18/2015 | PSYCH CONSULT. ASSOC., INC.              | 300.00       |
| 90332        | 02/18/2015 | SUMMER SERPAS                            | 162.03       |
| 90333        | 02/18/2015 | SOUTH COAST ROP                          | 450.00       |
| 90334        | 02/18/2015 | DAIRY DEPOT                              | 125.58       |
| 90335        | 02/18/2015 | OFFICE MAX INCORPORATED                  | 58.65        |
| 90336        | 02/19/2015 | ACSIG/EDGE                               | 149,168.60   |
| 90337        | 02/19/2015 | ACSIG/EDGE                               | 43,448.16    |
| 90338        | 02/19/2015 | ADVANCE BEAUTY COLLEGE, INC.             | 53,232.75    |
| 90339        | 02/19/2015 | CINTAS CORPORATION                       | 63.56        |
| 90340        | 02/19/2015 | COLLEGESOURCE, INC.                      | 7,272.00     |
| 90341        | 02/19/2015 | COMPENDIUM LIBRARY SERVICES              | 419.15       |
| 90342        | 02/19/2015 | FULLERTON ARBORETUM                      | 255.00       |
| 90343        | 02/19/2015 | ARNETTE EDWARDS                          | 240.00       |
| 90344        | 02/19/2015 | ENTERPRISE RENT-A-CAR                    | 699.81       |
| 90345        | 02/19/2015 | FEDERAL EXPRESS                          | 1,576.34     |
| 90346        | 02/19/2015 | HIGHER ONE INC.                          | 898.80       |
| 90347        | 02/19/2015 | HYATT LEGAL                              | 7,752.20     |
| 90348        | 02/19/2015 | IMPRESSIONS GRAPHICS                     | 78.30        |
| 90349        | 02/19/2015 | IRVINE PIPE & SUPPLY                     | 1,157.78     |
| 90350        | 02/19/2015 | GRP2 UNIFORMS, INC. KEYSTONE UNIFORMS OC | 729.89       |
| 90351        | 02/19/2015 | THE FULCRUM GUY LLC                      | 2,730.00     |
| 90352        | 02/19/2015 | NAT'L INSTRUMENTS                        | 2,381.18     |
| 90353        | 02/19/2015 | NETBRAIN TECHNOLOGIES, INC.              | 30,000.00    |
| 190354       | 02/19/2015 | NETOP                                    | 195.00       |
| 190355       | 02/19/2015 | NEWPORT CORP.                            | 4,680.00     |
| 190356       | 02/19/2015 | RELIANCE STANDARD LIFE INS               | 25,687.20    |
| 190357       | 02/19/2015 | RELIANCE STANDARD LIFE INS               | 14,506.39    |
| 190358       | 02/19/2015 | JOHN RICHARDS                            | 36.44        |
| 190359       | 02/19/2015 | JANE ROSENKRANS                          | 86.39        |
| 190360       | 02/19/2015 | RP GROUP                                 | 350.00       |
| 190361       | 02/19/2015 | SAFEWAY, INC.                            | 492.38       |

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#### Checks Dated 02/03/2015 through 03/10/2015

| Check Number       | Check Date | Pay to the Order of  | Check Amount |
|--------------------|------------|--|--------------|
| 190362             | 02/19/2015 | SHELL FLEET CARD SERVICES PROCESSING<br>CENTER             | 1,751.87     |
| 190363             | 02/19/2015 | SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE               | 1,546,273.00 |
| 190364             | 02/19/2015 | SMART & FINAL  | 116.01       |
| 190365             | 02/19/2015 | SOUTHERN CALIFORNIA EDISON CO.                             | 102.41       |
| 190366             | 02/19/2015 | SOUTHERN CALIFORNIA GAS CO.                                | 6,647.19     |
| 190367             | 02/19/2015 | ACADEMIES FOR SOCIAL ENTREPRENEURSHIP                      | 5,000.00     |
| 190368             | 02/19/2015 | TUSTIN LOCK & SAFE   | 98.45        |
| 190369             | 02/19/2015 | TUTTLE-CLICK FORD  | 62,261.06    |
| 190370             | 02/19/2015 | UNUM LIFE INSURANCE COMPANY                                | 3,523.70     |
| 190371             | 02/19/2015 | UNUM LIFE INSURANCE COMPANY                                | 1,539.10     |
| 190372             | 02/19/2015 | LAURIE M. VARTANIAN dba RELIABLE RESPONSE                  | 700.00       |
| 190373             | 02/19/2015 | LUIS MAURICIO VASQUEZ                                      | 675.00       |
| 190374             | 02/19/2015 | VILLAGE NURSERIES LANDSCAPE CENTERS                        | 845.77       |
| 190375             | 02/19/2015 | VISTA PAINT CORPORATE OFFICE                               | 1,866.99     |
| 190376             | 02/19/2015 | VWR INTERNATIONAL, INC.                                    | 88.52        |
| 190377             | 02/19/2015 | WARD'S SCIENCE   | 247.86       |
| 190378             | 02/19/2015 | CHRISTINE THOMPSON   | 159.50       |
| 190379             | 02/19/2015 | CHRISTINE THOMPSON   | 614.25       |
| 190380             | 02/19/2015 | FRANCISCO M. AMORIM  | 427.50       |
| 190381             | 02/19/2015 | SMART & FINAL  | 388.11       |
| 190382             | 02/19/2015 | ACSIG/EDGE   | 22,114.97    |
| 190383             | 02/19/2015 | ACSIG/EDGE   | 5,226.22     |
| 190384             | 02/19/2015 | SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE               | 322,639.00   |
| 190385             | 02/23/2015 | ABS PRODUCTS   | 1,476.41     |
| 190386             | 02/23/2015 | ACADEMIC SENATE FOR CALIF. COMMUNITY<br>COLLEGES           | 3,465.00     |
| 190387             | 02/23/2015 | ADCLUB ADVERTISING SERVICE                                 | 630.00       |
| 190388             | 02/23/2015 | ARIEL ALEXANDER  | 495.00       |
| 190389             | 02/23/2015 | MARINA AMINY   | 912.95       |
| 190390             | 02/23/2015 | JAY AMOS   | 130.00       |
| 190391             | 02/23/2015 | JAY AMOS   | 130.00       |
| 190392             | 02/23/2015 | JAY AMOS   | 130.00       |
| 190393             | 02/23/2015 | JAY AMOS   | 130.00       |
| 190394             | 02/23/2015 | API FUND FOR PAYROLL EDUCATIONC/O AMERICAN<br>PAYROLL ASSN | 1,710.00     |
| 190395             | 02/23/2015 | ADVANTA ENERGY C/O AVIVA ENERGY CORP                       | 800.00       |
| 190396             | 02/23/2015 | BAKER & TAYLOR   | 184.14       |
| 190397             | 02/23/2015 | PATRICIA BECKMANN  | 398.16       |
| 190398             | 02/23/2015 | BLICK ART MATERIALS  | 1,092.33     |
| 190399             | 02/23/2015 | BSG GRAPHICS, INC.   | 220.02       |
| 190400             | 02/23/2015 | TOD A. BURNETT   | 457.20       |
| 190401             | 02/23/2015 | CALIFORNIA PLACEMENT ASSOC. do ROSA ASCENCIO               | 250.00       |
| 190402             | 02/23/2015 | CAPCAed  | 60.00        |
| 190403             | 02/23/2015 | CCCAOE   | 495.00       |
| 190404             | 02/23/2015 | CCCAOE   | 895.00       |
| 190405             | 02/23/2015 | CCCSFAAA C/O DENNIS SCHROEDER, FIN                         | 150.00       |
|                    |            | AID  |              |
| 190406             | 02/23/2015 | CCPRO SHERYL HERCHENROEDER                                 | 300.00       |
| 190407             | 02/23/2015 | CCPRO SHERYL HERCHENROEDER                                 | 300.00       |
| The preceding Chec |            |  | CAPE ONLINE  |

of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 02/03/2015 through 03/10/2015

**Board Report** 

| Check Number | Check Date | Pay to the Order of   | Check Amount |
|--------------|------------|---|--------------|
| 190408       | 02/23/2015 | CDW GOVERNMENT, INC.  | 72.00        |
| 190409       | 02/23/2015 | CLAIRE CESAREO-SILVA  | 493.53       |
| 190410       | 02/23/2015 | ELIZABETH CIPRES  | 54.46        |
| 190411       | 02/23/2015 | EDMUND CLEOFE   | 165.00       |
| 190412       | 02/23/2015 | COLLEGESOURCE, INC.   | 914.00       |
| 190413       | 02/23/2015 | COLLEGESOURCE, INC.   | 914.00       |
| 190414       | 02/23/2015 | COLLEGESOURCE, INC.   | 914.00       |
| 190415       | 02/23/2015 | BRADLEY CONRAD  | 120.12       |
| 190416       | 02/23/2015 | CONSTELLATION NEWENERGY GAS DIVISION LLC<br>BANK OF AMERICA | 36,616.73    |
| 190417       | 02/23/2015 | STEVE CRAPO   | 117.00       |
| 190418       | 02/23/2015 | STEVE CRAPO   | 162.00       |
| 190419       | 02/23/2015 | STEVE CRAPO   | 117.00       |
| 190420       | 02/23/2015 | CROSS COUNTRY EDUCATION, LLC                                | 199.00       |
| 190421       | 02/23/2015 | CULLIGAN  | 114.70       |
| 190422       | 02/23/2015 | EDWIN DAVIS   | 130.00       |
| 190423       | 02/23/2015 | EDWIN DAVIS   | 130.00       |
| 190424       | 02/23/2015 | EDWIN DAVIS   | 130.00       |
| 190425       | 02/23/2015 | EDWIN DAVIS   | 130.00       |
| 190426       | 02/23/2015 | EDWIN DAVIS   | 130.00       |
| 190427       | 02/23/2015 | DirecTV   | 125.98       |
| 190428       | 02/23/2015 | DAVID DIXON   | 881.94       |
| 190429       | 02/23/2015 | CORINE DOUGHTY  | 1,069.90     |
| 190430       | 02/23/2015 | EAGLE COMMUNICATIONS  | 5,105.10     |
| 190431       | 02/23/2015 | EPLUS TECHNOLOGY, INC.                                      | 3,557.74     |
| 190432       | 02/23/2015 | EWING IRRIGATION PRODUCTS                                   | 1,134.46     |
| 190433       | 02/23/2015 | FEDERAL EXPRESS   | 206.91       |
| 190434       | 02/23/2015 | FINISHED RESULTS CHRISTOPHER T.                             | 400.00       |
|              |            | DRESCHER  |              |
| 190435       | 02/23/2015 | FISHER SCIENTIFIC   | 54.79        |
| 190436       | 02/23/2015 | DEBRA L. FITZSIMONS   | 4.50         |
| 190437       | 02/23/2015 | FRAZIER, SARA   | 53.48        |
| 190438       | 02/23/2015 | SANTOS GARCIA   | 8.39         |
| 190439       | 02/23/2015 | GAYLE'S EMBROIDERY  | 508.00       |
| 190440       | 02/23/2015 | WILL GLEN   | 334.20 *     |
|              |            | Register # AP03102015C                                      |              |
| 190441       | 02/23/2015 | GOENGINEER, INC.  | 255.84       |
| 190442       | 02/23/2015 | GOLDEN WEST COLLEGE AQUATICS                                | 450.00       |
| 190443       | 02/23/2015 |   | 520.00       |
| 190444       | 02/23/2015 |   | 240.00       |
| 190445       | 02/23/2015 | GOODWILL INDUSTRIES OF ORANGE COUNTY                        | 390.00       |
| 190446       | 02/23/2015 | CARRIE GOULDING   | 400.00       |
| 190447       | 02/23/2015 | M. SCOTT GRABAU   | 155.35       |
| 190448       | 02/23/2015 | GRACE TRAINING SUPPLY                                       | 908.45       |
|              |            | Unpaid Sales Tax 60.<br>Expensed Amount 969.                |              |
| 190449       | 02/23/2015 | W. W. GRAINGER  | 712.12       |
| 190450       | 02/23/2015 | CATHLEEN GREINER  | 564.80       |
| 190451       | 02/23/2015 | HARDY DIAGNOSTICS   | 222.07       |

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# Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date                 | Pay to the Order of                                | Check Amount |
|--------------|----------------------------|--|--------------|
| 190452       | 02/23/2015                 | KENNETH HARER                                      | 10.76        |
| 190453       | 02/23/2015                 | HEWLETT PACKARD                                    | 13,748.36    |
| 190454       | 02/23/2015                 | JENNIFER HIGGINSON                                 | 572.00       |
| 190455       | 02/23/2015                 | RONALD HILL  | 400.00       |
| 190456       | 02/23/2015                 | HILLYARD FLOOR CARE SUPPLY HILLYARD/LOS<br>ANGELES | 806.45       |
| 190457       | 02/23/2015                 | HIRSCH PIPE & SUPPLY                               | 1,430.59     |
| 190458       | 02/23/2015                 | HOLIDAY INN CAPITOL PLAZA                          | 109.25       |
| 90459        | 02/23/2015                 | HOLIDAY INN GOLDEN GATEWAY                         | 589.89       |
| 90460        | 02/23/2015                 | HOLLANDER GLASS, INC.                              | 202.18       |
| 90461        | 02/23/2015                 | ELIZABETH HORAN                                    | 138.00       |
| 90462        | 02/23/2015                 | HORIZON  | 8,736.63     |
| 190463       | 02/23/2015                 | HSACCC ALLAN HANCOCK COMM.<br>COLLEGE              | 175.00       |
| 190464       | 02/23/2015                 | ANTHONY HUNTLEY                                    | 150.00       |
| 190465       | 02/23/2015                 | HYATT BOSTON HARBOR                                | 1,048.36     |
| 90466        | 02/23/2015                 | HYATT BOSTON HARBOR                                | 1,048.36     |
| 90467        | 02/23/2015                 | INFOBASE LEARNING                                  | 11,901.04    |
| Canc         | elled on 02/23/2015, Cance | Register # AP02242015                              |              |
| 90468        | 02/23/2015                 | MARC JACKSON                                       | 54.00        |
| 90469        | 02/23/2015                 | GERLIE JELTEMA                                     | 504.67       |
| 90470        | 02/23/2015                 | DUKE JUAREZ  | 18.41        |
| 90471        | 02/23/2015                 | J.W. PEPPER & SON, INC.                            | 2,525.49     |
| 90472        | 02/23/2015                 | KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE            | 500.00       |
| 90473        | 02/23/2015                 | KELLY PAPER  | 989.87       |
| 90474        | 02/23/2015                 | GRP2 UNIFORMS, INC. KEYSTONE UNIFORMS OC           | 794.70       |
| 90475        | 02/23/2015                 | KRATOS PUBLIC SAFETY & SECUR DEPT. 04              | 620.15       |
| 90476        | 02/23/2015                 | MARK KRUHMIN                                       | 107.99       |
| 90477        | 02/23/2015                 | KUSUNOKI, GARY I.                                  | 130.00       |
| 90478        | 02/23/2015                 | LAMINATION DEPOT, INC.                             | 50.42        |
| 90479        | 02/23/2015                 | LAURA'S INT PLANTSCAPE SERV                        | 200.00       |
| 90480        | 02/23/2015                 | LAWNMOWERS ETC., LLC                               | 53.82        |
| 90481        | 02/23/2015                 | ANNE LAWSON  | 367.70       |
| 90482        | 02/23/2015                 | LCS CONSTRUCTORS, INC.                             | 3,900.00     |
| 90483        | 02/23/2015                 | LESLIE'S POOLMART, INC.                            | 68.69        |
| 90484        | 02/23/2015                 | LEWIS, DIANE                                       | 938.81       |
| 90485        | 02/23/2015                 | TEDDILORCH   | 60.84        |
| 90486        | 02/23/2015                 | ANTHONY MACIEL                                     | 543.87       |
| 90487        | 02/23/2015                 | MAIN GRAPHICS                                      | 3,575.32     |
| 90488        | 02/23/2015                 | SAN DIEGO MARRIOTT MISSION VALLEY                  | 422.62       |
| 90489        | 02/23/2015                 | MATERIAL SALES UNLIMITED                           | 2,307.47     |
| 90490        | 02/23/2015                 | SOMMER MC CARTNEY                                  | 4,495.00     |
|              | elled on 02/23/2015, Cance |  | ,            |
| 90491        | 02/23/2015                 | McMASTER CARR SUPPLY CO.                           | 268.49       |
| 90492        | 02/23/2015                 | AUTONATION SHARED SERVICE CTR SOUTH<br>CALIFORNIA  | 9.50         |
| 90493        | 02/23/2015                 | MGM GRAND 3799 LAS VEGAS BOULEVARD SOUTH           | 946.40       |
| 190494       | 02/23/2015                 | MICRO CENTER A/R                                   | 16.19        |
| 190495       | 02/23/2015                 | MIKE BROWN GRANDSTANDS, INC.                       | 750.00       |

of the Board of Trustees. It is recommended that the preceding Checks be approved.

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001 - South Orange County Community College District

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date | Pay to the Order of   | Check Amoun             |
|--------------|------------|---|-------------------------|
| 190496       | 02/23/2015 | FRANCES MILLER  | 33.96                   |
| 190497       | 02/23/2015 | MICHELE MOCK  | 757.24                  |
| 90498        | 02/23/2015 | MOHAWK RESOURCES LTD dba MOHAWK LIFTS   | 8,008.50                |
| 90499        | 02/23/2015 | BRIAN MONACELLI   | 39.94                   |
| 90500        | 02/23/2015 | NATIONAL COLLEGIATE HONORS COUNCIL (NCHC)   | 500.00                  |
| 190501       | 02/23/2015 | NETSUPPORT  | 1,116.00                |
| 190502       | 02/23/2015 | NEW YORK TIMES  | 77.76                   |
| 190503       | 02/23/2015 | NORTH STATE ENVIRONMENTAL   | 2,513.60                |
| 190504       | 02/23/2015 | NAT'L SCIENCE FOUNDATION OFFICE OF INSPECTOR<br>GENERAL   | 86,460.00               |
| 190505       | 02/23/2015 | NSSA  | 500.00                  |
| 190506       | 02/23/2015 | OC TREASURER-TAX COLLECTOR  | 701.58                  |
| 190507       | 02/23/2015 | OFFICE MAX INCORPORATED   | 6,477.18                |
| 190508       | 02/23/2015 | ONE SOURCE INDUSTRIES PROMOTIONS  | 5,205.00                |
| 190509       | 02/23/2015 | MANUEL ONTIVEROS  | 62.04                   |
| 190510       | 02/23/2015 | OTHER WORLD COMPUTING ATTN: EDUCATIONAL ACCOUNTS  | 8,884.38                |
|              |            | Unpaid Sales Tax 734.72   |                         |
|              |            | Expensed Amount 9,619.10  |                         |
| 190511       | 02/23/2015 | PACIFIC COACHWAYS CHARTER SERVICES, INC.  | 2,952.50                |
| 190512       | 02/23/2015 | PARKWAY LAWNMOWER SHOP  | 85.57                   |
| 190513       | 02/23/2015 | PACIFIC COAST ENTERTAINMENT   | 1,000.00                |
| 190514       | 02/23/2015 | PAPA PESTICIDE APPLICATORS ASSOC.   | 200.00                  |
| 190515       | 02/23/2015 | PAPA PESTICIDE APPLICATORS ASSOC.   | 80.00                   |
| 190516       | 02/23/2015 | PAPA PESTICIDE APPLICATORS ASSOC.   | 80.00                   |
| 190517       | 02/23/2015 | JIM PHANEUF   | 185.97                  |
| 190518       | 02/23/2015 | POLISHED IMAGE  | 330.48                  |
| 190519       | 02/23/2015 | PRENDERGAST, T. J.  | 73.99                   |
| 190520       | 02/23/2015 | PSCFA C/O CINDY PHU, PERFORM ARTS   | 1,539.00                |
| 190521       | 02/23/2015 | RICOH USA, INC.   | 1,000.00                |
| 190522       | 02/23/2015 | GLENN ROQUEMORE   | 48.00                   |
| 190523       | 02/23/2015 | S & B FOODS CATERING DIVISION   | 2,654.10                |
| 190524       | 02/23/2015 | SADDLEBACK GOLF CARS, INC.  | 65.28                   |
| 190525       | 02/23/2015 | SADDLEDACK GOLF CARS, INC.<br>SAN CLEMENTE ART SUPPLY   | 113.78                  |
| 190526       | 02/23/2015 | HARLAND TECHNOLOGY SERVICES A DIVISION OF<br>SCANTRON   | 209.44                  |
| 190527       | 02/23/2015 | HENRY SCHEIN, INC.  | 348.00                  |
|              |            | Unpaid Sales Tax 27.84  | 0.00                    |
|              |            | Expensed Amount 375.84  |                         |
| 190528       | 02/23/2015 | SCHOOL SPECIALTY  | 313.2                   |
| 190529       | 02/23/2015 | NATHAN SEARCY   | 116.49                  |
| 190530       | 02/23/2015 | SEHI COMPUTER PRODUCTS, INC.  | 711.5                   |
| 190531       | 02/23/2015 | JOEY SELLERS  | 612.9                   |
| 190532       | 02/23/2015 | MATTHEW SHERMAN   | 180.00                  |
| 190533       | 02/23/2015 | MATTHEW SHERMAN   | 900.0                   |
| 190534       | 02/23/2015 | MATTHEW SHERMAN   | 900.0                   |
| 190535       | 02/23/2015 | MATTHEW SHERMAN   | 650.0                   |
| 190536       | 02/23/2015 | SHRED-IT USA -LA  | 334.3                   |
| 190537       | 02/23/2015 | SIMS-ORANGE WELDING SUPPLY  |                         |
| 190538       | 02/23/2015 | PENNY SKAFF   | 192.0                   |
|              |            | The second | 757.6                   |
|              |            | ccordance with the District's Policy and authorization ESC, that the preceding Checks be approved.  | APE ONLIN<br>Page 15 of |

001 - South Orange County Community College District

EXHIBIT A Page 16 of 33

#### Checks Dated 02/03/2015 through 03/10/2015

| Check Num | ber Check Date                 | Pay to the Order of                       | Check Amount |
|-----------|--------------------------------|---|--------------|
| 190539    | 02/23/2015                     | CHRISTINA SMITH                           | 309.24       |
| 190540    | 02/23/2015                     | QUICK SIGNS                               | 319.36       |
| 190541    | 02/23/2015                     | SOUTHERN CALIFORNIA GAS CO.               | 24,012.92    |
| 190542    | 02/23/2015                     | SO. COAST FIRE PROTECTION                 | 5,076.00     |
| 190543    | 02/23/2015                     | LAURA SOBCHIK                             | 582.82       |
| 190544    | 02/23/2015                     | SOUTH ORANGE COUNTY ECONOMIC COALITION    | 30.00        |
| 190545    | 02/23/2015                     | FARNOOSH SORAYA                           | 240.00       |
| 190546    | 02/23/2015                     | SPECTRUM CHEMICAL MFG. CORP.              | 11.45        |
| 190547    | 02/23/2015                     | LINDSAY STEINRIEDE                        | 180.00       |
| 190548    | 02/23/2015                     | SUN BADGE COMPANY                         | 363.30       |
| 190549    | 02/23/2015                     | BARBARA TAMIALIS                          | 220.00       |
| 190550    | 02/23/2015                     | NICK TRANI                                | 864.00       |
| 190551    | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190552 💼  | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190553    | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190554    | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190555    | 02/23/2015                     | NICK TRANI                                | 864.00       |
| 190556    | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190557    | 02/23/2015                     | NICK TRANI                                | 128.00       |
| 190558    | 02/23/2015                     | U.S. DATA TRUST CORPORATION               | 5,000.00     |
| 190559    | 02/23/2015                     | UNITED SITE SERVICES OF CALIFORNIA, INC.  | 302.80       |
| 190560    | 02/23/2015                     | VERIZON                                   | 59.72        |
| 190561    | 02/23/2015                     | VERIZON                                   | 358.60       |
| 190562    | 02/23/2015                     | WANG, LISA ANH                            | 675.00       |
| 190563    | 02/23/2015                     | WAWAK                                     | 490.83       |
|           |                                | Unpaid Sales Tax 39.27                    |              |
|           |                                | Expensed Amount 530.10                    |              |
| 190564    | 02/23/2015                     | JACOB A. WENDT                            | 300.00       |
| 190565    | 02/23/2015                     | WESTERN TIRE EQUIPMENT & SUPPLY CO., INC. | 1,105.38     |
| 190566    | 02/23/2015                     | WHITE CAP INDUSTRIES                      | 998.12       |
| 190567    | 02/23/2015                     | WORLDWIDE RECOVERY SYSTEMS, INC.          | 172.00       |
| 190568    | 02/23/2015                     | WYNDHAM SAN DIEGO BAYSIDE                 | 338.00       |
| C         | ancelled on 02/24/2015, Cance  | I Register # AP02252015A                  |              |
| 190569    | 02/23/2015                     | WYNDHAM SAN DIEGO BAYSIDE                 | 338.00       |
| C         | Cancelled on 02/24/2015, Cance | Register # AP02252015A                    |              |
| 190570    | 02/23/2015                     | XEROX CORP.                               | 5,197.88     |
| 190571    | 02/23/2015                     | NAZLEY REYES                              | 207.52       |
| 190572    | 02/23/2015                     | NAZLY REYES                               | 69.94        |
| 190573    | 02/23/2015                     | NAZLY REYES                               | 149.61       |
| 190574    | 02/23/2015                     | NGUYEN, LINDA                             | 523.42       |
| 190575    | 02/23/2015                     | DAIRY DEPOT                               | 50.78        |
| 190576    | 02/23/2015                     | OFFICE MAX INCORPORATED                   | 22.69        |
| 190577    | 02/23/2015                     | CDW GOVERNMENT, INÇ.                      | 641.52       |
| 190578    | 02/23/2015                     | CITY OF TUSTIN ATTN: ACCOUNTS RECEIVABLE  | 550.00       |
| 190579    | 02/23/2015                     | DOUGHERTY + DOUGHERTY ARCHITECTS LLP      | 56,637.92    |
| 190580    | 02/23/2015                     | C.W. DRIVER CONTRACTORS, INC.             | 1,577,345.24 |
| 190581    | 02/23/2015                     | ENAMIX, INC.                              | 29,252.20    |
| 190582    | 02/23/2015                     | ENVIRON INTERNATIONAL CORP.               | 4,126.05     |
| 190583    | 02/23/2015                     | JIM GASTON                                | 485.31       |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 16 of 30

001 - South Orange County Community College District

# Checks Dated 02/03/2015 through 03/10/2015

| Partient State Parties | nber Check Date                                | Pay to the Order of                                    | Check Amount  |
|------------------------|--|--|---------------|
| 190584                 | 02/23/2015                                     | HARBOR CONSTRUCTION CO., INC.                          | 156,022.30    |
| 190585                 | 02/23/2015                                     | DENICE INCIONG   | 456.52        |
| 190586                 | 02/23/2015                                     | KITCHELL CEM   | 46,718.00     |
| 190587                 | 02/23/2015                                     | NEUDESIC, LLC  | 153,284.50    |
| 190588                 | 02/23/2015                                     | NIMBLE CONSULTING                                      | 10,218.00     |
| 190589                 | 02/23/2015                                     | OCLC, INC. DEPT #34299                                 | 3,629.40      |
| 190590                 | 02/23/2015                                     | PARSONS BRINCKERHOFF, INC.                             | 2,750.00      |
| 190591                 | 02/23/2015                                     | PENN CORPORATE RELOCATION SERVICES, INC.               | 336.00        |
| 190592                 | 02/23/2015                                     | NEW VISION CONSTRUCTION DAVID PUFAHL                   | 767.58        |
| 190593                 | 02/23/2015                                     | REDISQ TECHNOLOGIES                                    | 7,200.00      |
| 190594                 | 02/23/2015                                     | S & B FOODS CATERING DIVISION                          | 484.15        |
| 190595                 | 02/23/2015                                     | S & B FOODS CATERING DIVISION                          | 1,552.52      |
| 190596                 | 02/23/2015                                     | SEGURA ASSOCIATES, INC.                                | 2,507.25      |
| 190597                 | 02/23/2015                                     | SIERRA-CEDAR, INC.                                     | 135,101.83    |
| 190598                 | 02/23/2015                                     | STERIS CORPORATION                                     | 1,287.25      |
| 190599                 | 02/23/2015                                     | SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI             | 9,180.00      |
| 190600                 | 02/23/2015                                     | SOUTH COAST FAMILY MEDI-CENTER, INC.                   |               |
| 190601                 | 02/23/2015                                     |  | 1,027.50      |
| 190602                 | 02/23/2015                                     | SO. ORANGE CO. COMM. COL. DIST<br>RICHARD SNEED        | 7,195.85      |
|                        | 02/24/2015                                     |  | 314.70        |
| 190603                 |  |  | 4,364.52      |
| 90604                  | Reissued on 02/24/2015, Cancel F<br>02/24/2015 | -  | 0.057.00      |
|                        | Reissued on 02/24/2015, Cancel F               | APPLE COMPUTER INC.                                    | 2,057.83      |
| 90605                  | 02/24/2015, Cancer P                           | B & H PHOTO-VIDEO REMITTANCE PROCESSING<br>CENTER      | 487.72        |
|                        | Reissued on 02/24/2015, Cancel F               |  |               |
| 90606                  | 02/24/2015                                     | BATTERY SYSTEMS  | 141.60        |
|                        | Reissued on 02/24/2015, Cancel F               |  |               |
| 90607                  | 02/24/2015                                     | CABELA'S INC.  | 1,037.93      |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 | •             |
| 90608                  | 02/24/2015                                     | CHEFS' TOYS  | 242.85        |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 |               |
| 90609                  | 02/24/2015                                     | CITRIX ONLINE  | 1,740.60      |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 |               |
| 90610                  | 02/24/2015                                     | CLIP INTERPRETING                                      | 175.00        |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 |               |
| 90611                  | 02/24/2015                                     | DELL MARKETING L.P. C/O DELL USA L.P.                  | 91.47         |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 |               |
| 190612                 | 02/24/2015                                     | DEPARTMENT OF JUSTICE ACCOUNTING OFFICE,<br>CASHIERING | 6,172.00      |
|                        | Reissued on 02/24/2015, Cancel F               | -  |               |
| 90613                  | 02/24/2015                                     | ELECTRONIX EXPRESS                                     | 504.40        |
|                        | Reissued on 02/24/2015, Cancel F               | Register # AP02242015A                                 |               |
| 90614                  | 02/24/2015                                     | FHEG IVC BOOKSTORE STORE NO 895 MA                     | 49,163.85     |
|                        | Reissued on 02/24/2015, Cancel F               | -  |               |
| 90615                  | 02/24/2015                                     | LAGUNA CLAY CO.  | 2,285.28      |
|                        | Reissued on 02/24/2015, Cancel F               | -  |               |
| 90616                  | 02/24/2015                                     | SOMMER MC CARTNEY                                      | 1,674.00      |
|                        | Reissued on 02/24/2015, Cancel F               | •  |               |
| 190617                 | 02/24/2015                                     | SOMMER MC CARTNEY                                      | 403.00        |
|                        | Reissued on 02/24/2015, Cancel F               |  |               |
| The precedi            | ng Checks have been issued in ac               | cordance with the District's Policy and authorization  | ESCAPE ONLINE |

**Board Report** 

EXHIBIT A Page 18 of 33

| Check Number   | Check Date                    | Pay to the Order of                      |                  |  | <b>Check Amount</b>   |
|----------------|-------------------------------|--|------------------|--|-----------------------|
| 90618          | 02/24/2015                    | SOMMER MC CARTNEY                        |                  | nen an | 403.00                |
| Reissued       | l on 02/24/2015, Cancel       | Register # AP02242015A                   |                  |  |                       |
| 90619          | 02/24/2015                    | SOMMER MC CARTNEY                        | ,                |  | 403.00                |
| Reissued       | on 02/24/2015, Cancel         | Register # AP02242015A                   |                  |  |                       |
| 90620          | 02/24/2015                    | SOMMER MC CARTNEY                        | /                |  | 403.00                |
| Reissued       | I on 02/24/2015, Cancel       | Register # AP02242015A                   |                  |  |                       |
| 90621          | 02/24/2015                    | SOMMER MC CARTNEY                        | /                |  | 403.00                |
| Reissued       | on 02/24/2015, Cancel         | Register # AP02242015A                   |                  |  |                       |
| 90622          | 02/24/2015                    | SOMMER MC CARTNEY                        | /                |  | 403.00                |
| Reissued       | I on 02/24/2015, Cancel       | Register # AP02242015A                   |                  |  |                       |
| 90623          | 02/24/2015                    | SOMMER MC CARTNEY                        | 1                |  | 403.00                |
| Reissued       | on 02/24/2015, Cancel         | Register # AP02242015A                   |                  |  |                       |
| 90624          | 02/24/2015                    | DAYLE McINTOSH CEN                       | TER FOR THE      |  | 1,600.00              |
| Reissued       | l on 02/24/2015, Cancel       | Register # AP02242015A                   |                  |  |                       |
| 90625          | 02/24/2015                    | STEVE MOELLER                            |                  |  | 100.00                |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90626          | 02/24/2015                    | OFFICE MAX INCORPO                       | RATED            |  | 3, <del>9</del> 58.22 |
| Reissued       | l on 02/24/2015, Cancel       | Register # AP02242015A                   |                  |  |                       |
| 90627          | 02/24/2015                    | PRIME FABRICATION                        |                  |  | 4,752.00              |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90628          | 02/24/2015                    | TAMERA RICE                              |                  |  | 38.17                 |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90629          | 02/24/2015                    | SEK SOLUTIONS LLC                        |                  |  | 2,580.97              |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90630          | 02/24/2015                    | LOUIS SESSLER                            |                  |  | 83.20                 |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90631          | 02/24/2015                    | SHOR INTERNATIONAL                       | CORP.            |  | 6,019.92              |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90632          | 02/24/2015                    | SPECTRUM CHEMICAL                        | MFG. CORP.       |  | 220.97                |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90633          | 02/24/2015                    | SUBWAY SANDWICHES                        | 5 & SALADS       |  | 190.00                |
|                |                               | Register # AP02242015A                   |                  |  |                       |
| 90634          | 02/24/2015                    | XEROX CORPORATION                        | 1                |  | 77.00                 |
| 90635 Reissued |                               | Register # AP02242015A                   |                  |  |                       |
|                | 02/24/2015                    | KNAPP, CHRISTINA                         |                  |  | 585.37                |
| 90636          | 02/24/2015, Cancel 02/24/2015 | Register # AP02242015A<br>MANSOORY, BARU |                  |  | 400.00                |
|                |                               | Register # AP02242015A                   |                  |  | 400.38                |
| 90637          | 02/24/2015, Cancel            | NELSON, HILLARY                          |                  |  | EE0.00                |
|                |                               | Register # AP02242015A                   |                  |  | 550.32                |
| 90638          | 02/24/2015                    | OFFICE MAX INCORPO                       | RATED            |  | 112.39                |
|                |                               | Register # AP02242015A                   |                  |  | 112.3                 |
| 90639          | 02/24/2015                    | AMER. PORTABLE STO                       | RAGE             |  | 4,364.52              |
| 90640          | 02/24/2015                    | APPLE COMPUTER INC                       |                  |  | 2,057.8               |
| 90641          | 02/24/2015                    |  |                  |  | •                     |
| 50041          | 02/24/2010                    | B & H PHOTO-VIDEO<br>CENTER              | REMITTANCE PROC  |  | 487.72                |
|                |                               |  | Unpaid Sales Tax | 39.02                                      |                       |
| 90642          | 02/24/2045                    | DATTEDV OVOTENO                          | Expensed Amount  | 526.74                                     |                       |
|                | 02/24/2015                    | BATTERY SYSTEMS                          |                  |  | 141.60                |
| 90643          | 02/24/2015                    | CABELA'S INC.                            |                  |  | 1,037.93              |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 18 of 30

**Board Report** 

EXHIBIT A Page 19 of 33

| Check Number     | Check Date               | Pay to the Order of                                      | Check Amoun |
|------------------|--------------------------|--|-------------|
|                  |                          | Unpaid Sales Tax 79.20                                   |             |
|                  |                          | Expensed Amount 1,117.13                                 |             |
| 190644           | 02/24/2015               | CHEFS' TOYS  | 242.85      |
| 190645           | 02/24/2015               | CITRIX ONLINE  | 1,740.60    |
| 190646           | 02/24/2015               | CLIP INTERPRETING  | 175.00      |
| 190647           | 02/24/2015               | DELL MARKETING L.P. C/O DELL USA L.P.                    | 91.47       |
| 190648           | 02/24/2015               | DEPARTMENT OF JUSTICE ACCOUNTING OFFICE,<br>CASHIERING   | 6,172.00    |
| 190649           | 02/24/2015               | ELECTRONIX EXPRESS                                       | 504.40      |
| 190650           | 02/24/2015               | FHEG IVC BOOKSTORE STORE NO 895 MA                       | 49,163.85   |
| 190651           | 02/24/2015               | LAGUNA CLAY CO.  | 2,285.28    |
| 190652           | 02/24/2015               | SOMMER MC CARTNEY  | 1,674.00    |
| 190653           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190654           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190655           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190656           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190657           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190658           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190659           | 02/24/2015               | SOMMER MC CARTNEY  | 403.00      |
| 190660           | 02/24/2015               | DAYLE MCINTOSH CENTER FOR THE                            | 1,600.00    |
| 190661           | 02/24/2015               | STEVE MOELLER  | 100.00      |
| 190662           | 02/24/2015               | OFFICE MAX INCORPORATED                                  | 3,958.22    |
| 190663           | 02/24/2015               | PRIME FABRICATION  | 4,752.00    |
| 190664           | 02/24/2015               | TAMERA RICE  | 38.17       |
| 190665           | 02/24/2015               | SEK SOLUTIONS LLC  | 2,580.97    |
| 190666           | 02/24/2015               | LOUIS SESSLER  | 83.20       |
| 190667           | 02/24/2015               | SHOR INTERNATIONAL CORP.                                 |             |
| 190007           | 02/24/2013               |  | 6,019.92    |
|                  |                          |  |             |
| 190668           | 02/24/2015               | Expensed Amount 6,477.62<br>SPECTRUM CHEMICAL MFG. CORP. | 220.07      |
| 190669           | 02/24/2015               | SUBWAY SANDWICHES & SALADS                               | 220.97      |
| 190670           | 02/24/2015               | XEROX CORPORATION  | 190.00      |
| 190671           | 02/24/2015               | ·  | 77.00       |
| 190672           | 02/24/2015               | KNAPP, CHRISTINA<br>MANSOORY, BARU                       | 585.37      |
| 190673           |                          |  | 400.38      |
|                  | 02/24/2015<br>02/24/2015 |  | 550.32      |
| 190674<br>190675 | 02/25/2015               |  | 112.39      |
|                  |                          | CR MRIG COMPANY dba ACADEMIC<br>IMPRESSIONS              | 350.00      |
| 190676           | 02/25/2015               | ADI  | 212.24      |
| 190677           | 02/25/2015               | AUTOMOTIVE ELECTRONIC SERVICES                           | 6,984.63    |
| 90678            | 02/25/2015               | APPLE COMPUTER INC.                                      | 107.9       |
| 190679           | 02/25/2015               | AT & T   | 234.23      |
| 190680           | 02/25/2015               | AT&T   | 8,887.2     |
| 190681           | 02/25/2015               | AUGUSOFT, INC.   | 44,000.0    |
| 190682           | 02/25/2015               | BUEHLER, A DIV OF ILLINOIS TOOL WORKS. INC.              | 1,669.3     |
| 190683           | 02/25/2015               | BULBTRONICS  | 950.0       |
| 90684            | 02/25/2015               | CAROLINA BIOLOGICAL SUPPLY                               | 70.9        |
| 190685           | 02/25/2015               | CASBO EASTERN SECTION C/O OCDE                           | 30.0        |
| 190686           | 02/25/2015               | CASBO EASTERN SECTION C/O OCDE                           | 30.0        |

The preceding Checks have been issued in accordance with the District's Policy and authorization ESCAPE ONLINE of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**Board Report** 

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date | Pay to the Order of                                | Check Amount |
|--------------|------------|--|--------------|
| 190687       | 02/25/2015 | CASBO EASTERN SECTION C/O OCDE                     | 30.00        |
| 190688       | 02/25/2015 | CDW GOVERNMENT, INC.                               | 2,486.66     |
| 190689       | 02/25/2015 | BUYASAFE.COM                                       | 136.08       |
| 190690       | 02/25/2015 | CHEFS' TOYS  | 392.85       |
| 190691       | 02/25/2015 | CINTAS CORPORATION                                 | 300.72       |
| 190692       | 02/25/2015 | COPQUEST, INC.                                     | 285.77       |
| 190693       | 02/25/2015 | CR&R   | 1,008.45     |
| 190694       | 02/25/2015 | DIVERSIFIED BUSINESS SERVICES PROFORMA             | 997.53       |
| 190695       | 02/25/2015 | EAGLE COMMUNICATIONS                               | 7,171.20     |
| 190696       | 02/25/2015 | EWING IRRIGATION PRODUCTS                          | 1,200.05     |
| 190697       | 02/25/2015 | EXCELSIOR ELEVATOR CORPORATION                     | 1,735.00     |
| 190698       | 02/25/2015 | STEPHEN FELDER                                     | 1,400.00     |
| 190699       | 02/25/2015 | FISHER SCIENTIFIC                                  | 1,419.09     |
| 190700       | 02/25/2015 | GALE SUPPLY COMPANY                                | 160.38       |
| 190701       | 02/25/2015 | GEOPRIME EARTH MATERIALS                           | 1,355.00     |
| 190702       | 02/25/2015 | W. W. GRAINGER                                     | 235.88       |
| 190703       | 02/25/2015 | GRANICUS, INC.                                     | 1,075.00     |
| 190704       | 02/25/2015 | GERLIE JELTEMA                                     | 313.70       |
| 190705       | 02/25/2015 | KIM MC CORD  | 6.00         |
| 190706       | 02/25/2015 | PACIFIC COACHWAYS CHARTER SERVICES, INC.           | 2,029.05     |
| 190707       | 02/25/2015 | PARALLAX, INC.                                     | 70.28        |
| 190708       | 02/25/2015 | RP GROUP   | 8,000.00     |
| 90709        | 02/25/2015 | S & B FOODS CATERING DIVISION                      | 81.00        |
| 190710       | 02/25/2015 | SAFELITE AUTO GLASS                                | 309.21       |
| 190711       | 02/25/2015 | STARS ONLINE                                       | 16,987.00    |
| 190712       | 02/25/2015 | SEHI COMPUTER PRODUCTS, INC.                       | 7,647.63     |
| 190713       | 02/25/2015 | SIGN A RAMA  | 233.28       |
| 190714       | 02/25/2015 | SPECTRUM CHEMICAL MFG. CORP.                       | 28.08        |
| 190715       | 02/25/2015 | SPINITAR PRESENTATION PRODUCTS INC.                | 11,055.53    |
| 190716       | 02/25/2015 | SPOK, INC  | 33.27        |
| 190717       | 02/25/2015 | STATE BOARD OF EQUALIZATION                        | 212.00       |
| 190718       | 02/25/2015 | SWISS, TIM   | 32.97        |
| 190719       | 02/25/2015 | TUSTIN UNIFIED SCHOOL DISTRICT                     | 1,813.80     |
| 190720       | 02/25/2015 | WALTERS WHOLESALE ELECTRIC                         | 1,365.65     |
| 190721       | 02/25/2015 | CDW GOVERNMENT, INC.                               | 789.75       |
| 190722       | 02/25/2015 | ENOVITY, INC ATTN: ACCOUNTS RECEIVABLE             | 3,355.00     |
| 190723       | 02/25/2015 | GKKWORKS   | 850.39       |
| 190724       | 02/25/2015 | H2 ENVIRONMENTAL CONSULTING SERVICES, INC.         | 24,700.00    |
| 190725       | 02/25/2015 | MC CORMACK ROOFING CONST. AND ENERGY               | 13,400.00    |
| 190726       | 02/26/2015 | SOLUTIONS<br>ATKINSON, ANDELSON, LOYA, RUUD & ROMO | 50,234.00    |
| 190727       | 02/26/2015 | ATKINSON, ANDELSON, LOYA, RUUD & ROMO              | 18,474.46    |
| 190728       | 02/26/2015 | ACADEMIC SENATE FOR CALIF. COMMUNITY               | 375.00       |
|              |            | COLLEGES   |              |
| 190729       | 02/26/2015 | ACADEMIC SENATE FOR CALIF. COMMUNITY<br>COLLEGES   | 425.00       |
| 190730       | 02/26/2015 | ACADEMIC SENATE FOR CALIF. COMMUNITY<br>COLLEGES   | 475.00       |
| 190731       | 02/26/2015 | ACADEMIC SENATE FOR CALIF. COMMUNITY<br>COLLEGES   | 375.00       |

of the Board of Trustees. It is recommended that the preceding Checks be approved. Page 20 of 30

#### EXHIBIT A Page 21 of 33

| Check Number | Check Date | Pay to the Order of (                     | Check Amount |
|--------------|------------|---|--------------|
| 190732       | 02/26/2015 | ADVANCED OFFICE                           | 49.34        |
| 190733       | 02/26/2015 | ALERT SERVICES, INC.                      | 129.60       |
| 190734       | 02/26/2015 | AMERICAN PSYCHOLOGICAL ASSOCIATION        | 1,972.30     |
| 190735       | 02/26/2015 | APPLE COMPUTER INC.                       | 48,660.32    |
| 190736       | 02/26/2015 | ARAMARK UNIFORM SERVICES, INC             | 661.53       |
| 190737       | 02/26/2015 | ASICS                                     | 714.33       |
| 190738       | 02/26/2015 | PATRICIA BECKMANN                         | 55.20        |
| 190739       | 02/26/2015 | CCPRO SHERYL HERCHENROEDER                | 300.00       |
| 190740       | 02/26/2015 | KATLIN CHOI                               | 112.81       |
| 190741       | 02/26/2015 | CHRISTY WHITE ASSOCIATES                  | 48,277.76    |
| 190742       | 02/26/2015 | CINTAS CORPORATION                        | 63.56        |
| 190743       | 02/26/2015 | ELIZABETH CIPRES                          | 98.08        |
| 190744       | 02/26/2015 | COLLEGESOURCE, INC.                       | 994.00       |
| 190745       | 02/26/2015 | DANA POINT FUEL DOCK                      | 119.76       |
| 190746       | 02/26/2015 | DIVERSIFIED BUSINESS SERVICES PROFORMA    | 317.00       |
| 190747       | 02/26/2015 | ESSENCE ENTERTAINMENT                     | 1,540.00     |
| 190748       | 02/26/2015 | FEDERAL EXPRESS                           | 17.92        |
| 190749       | 02/26/2015 | FREEWAY AUTO SUPPLY                       | 20.41        |
| 190750       | 02/26/2015 | DAVID FRETZ                               | 141.00       |
| 190751       | 02/26/2015 | HYATT BOSTON HARBOR                       | 1.048.36     |
| 190752       | 02/26/2015 | IRVINE RANCH WATER DIST.                  | 1,684.72     |
| 190753       | 02/26/2015 | LIVING COAST DISCOVERY CENTER             | 194.40       |
| 190754       | 02/26/2015 | LOGMEIN, INC.                             | 12,000.00    |
| 190755       | 02/26/2015 | MARTIN MC GROGAN                          | 1,400.00     |
| 190756       | 02/26/2015 | REFRIGERATION UNLIMTED, INC               | 721.00       |
| 190757       | 02/26/2015 | RIO GRANDE ALBUQUERQUE                    | 936.79       |
|              |            | Unpaid Sales Tax 74.12                    |              |
|              |            | Expensed Amount 1,010.91                  |              |
| 190758       | 02/26/2015 | RJ COACHING AND CONSULTING RITA M. JONES  | 3,333.33     |
| 190759       | 02/26/2015 | S & B FOODS CATERING DIVISION             | 528.12       |
| 190760       | 02/26/2015 | SAFEWAY, INC.                             | 64.33        |
| 190761       | 02/26/2015 | KATHERINE SCHMEIDLER                      | 1,400.00     |
| 190762       | 02/26/2015 | SHRED-IT USA -LA                          | 65.00        |
| 190763       | 02/26/2015 | PENNY SKAFF                               | 543.65       |
| 190764       | 02/26/2015 | SMART & FINAL                             | 137.65       |
| 190765       | 02/26/2015 | SOUTHERN CALIFORNIA EDISON CO.            | 2,014.27     |
| 190766       | 02/26/2015 | SOUTHERN CALIFORNIA EDISON CO.            | 10,627.58    |
| 190767       | 02/26/2015 | SOUTHERN CALIFORNIA EDISON CO.            | 19,532.35    |
| 190768       | 02/26/2015 | SOUTH ORANGE COUNTY ECONOMIC COALITION    | 30.00        |
| 190769       | 02/26/2015 | SOUTH ORANGE COUNTY ECONOMIC COALITION    | 30.00        |
| 190770       | 02/26/2015 | SSP INCORPORATED dba JORGENSON<br>LOCKERS | 3,871.65     |
|              |            | Unpaid Sales Tax 278.85                   |              |
|              |            | Expensed Amount 4,150.50                  |              |
| 190771       | 02/26/2015 | JOE SUPE                                  | 1,400.00     |
| 190772       | 02/26/2015 | ATTN: TEAM DEPARTMENT TENNIS WAREHOUSE    | 539.01       |
| 190773       | 02/26/2015 | THORLABS, INC.                            | 1,627.10     |
| 190774       | 02/26/2015 | TROXELL COMMUNICATIONS, INC.              | 2,926.80     |
|              |            |   |              |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 21 of 30

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date | Pay to the Order of                           | Check Amount |
|--------------|------------|---|--------------|
| 190776       | 02/26/2015 | WESTIN HOTEL SAN FRANCISCO AIRPORT            | 705.55       |
| 190777       | 02/26/2015 | WESTIN RIVERWALK, SAN ANTONIO                 | 581.42       |
| 190778       | 02/26/2015 | YBP LIBRARY SERVICES                          | 1,891.38     |
| 190779       | 02/26/2015 | DAIRY DEPOT                                   | 52.39        |
| 190780       | 02/26/2015 | SAFEWAY, INC.                                 | 409.51       |
| 190781       | 02/26/2015 | ANTIMITE TERMITE & PEST CNTRL                 | 65.00        |
| 190782       | 02/26/2015 | GKKWORKS                                      | 41,545.41    |
| 190783       | 02/26/2015 | PARSONS BRINCKERHOFF, INC.                    | 820.00       |
| 190784       | 02/26/2015 | T AND D COMMUNICATIONS, INC                   | 73,089.20    |
| 190785       | 02/26/2015 | TMCx SOLUTIONS, LLC                           | 1,755.00     |
| 190786       | 03/02/2015 | AARDVARK CLAY AND SUPPLIES                    | 6.31         |
| 190787       | 03/02/2015 | AVENTURA SAILING ASSOC.                       | 978.38       |
| 190788       | 03/02/2015 | SANDY BARBA                                   | 150.00       |
| 190789       | 03/02/2015 | BARKSHIRE LASER LEVELING, INC.                | 4,500.00     |
| 190790       | 03/02/2015 | TIFFANY BILLINGS                              | 1,150.00     |
| 190791       | 03/02/2015 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP | 477.56       |
| 190792       | 03/02/2015 | MATT BRODET                                   | 52.14        |
| 190793       | 03/02/2015 | BSN SPORTS                                    | 9,128.13     |
| 190794       | 03/02/2015 | BUTLER CHEMICALS. INC.                        | 287.24       |
| 190795       | 03/02/2015 | CDW GOVERNMENT, INC.                          | 5,512.50     |
| 190796       | 03/02/2015 | COLE-PARMER INSTRUMENT COMPANY                | 50.24        |
| 190797       | 03/02/2015 | CR&R  | 2,522.64     |
| 190798       | 03/02/2015 | CR&R  | 2,322.04     |
| 190799       | 03/02/2015 | EMCOR/Mesa Energy Systems                     | 4,784.00     |
| 190800       | 03/02/2015 | KARIMA FELDHUS                                | 4,764.00     |
| 190801       | 03/02/2015 |   | 688.70       |
| 130001       | 00/02/2010 | Unpaid Sales Tax 55.10                        | 000.70       |
|              |            | Expensed Amount 743.80                        |              |
| 190802       | 03/02/2015 | W. W. GRAINGER                                | 581.76       |
| 190803       | 03/02/2015 | GREEN THUMB INTERNATIONAL                     | 61.38        |
| 190804       | 03/02/2015 | LESLIE GROLL, INC. dba THE ELECTRICAL         | 1,555.20     |
|              |            | CONNECTION                                    | 1,000.20     |
| 190805       | 03/02/2015 | HAIR CALIFORNIA BEAUTY ACADEMY                | 18,789.75    |
| 190806       | 03/02/2015 | HEWLETT PACKARD ATTN: PUBLIC SECTOR           | 4,654.76     |
|              |            | SALES   | .,           |
| 190807       | 03/02/2015 | HITT MARKING DEVICES, INC.                    | 26.58        |
| 190808       | 03/02/2015 | IRVINE CHAMBER ATTN: WENDY HAASE              | 1,500.00     |
| 190809       | 03/02/2015 | IRVINE RANCH WATER DIST.                      | 274.61       |
| 190810       | 03/02/2015 | IWORX SYSTEMS INC                             | 26,471.00    |
|              |            | Unpaid Sales Tax 2,238.72                     | • • • •      |
|              |            | Expensed Amount 28,709.72                     |              |
| 190811       | 03/02/2015 | EMC PUBLISHING JIST PUB.                      | 2,104.02     |
| 190812       | 03/02/2015 | KI P.O. BOX 8100                              | 7,156.08     |
| 190813       | 03/02/2015 | KWAN, SUSAN                                   | 16.98        |
| 190814       | 03/02/2015 | SHARON LANDIS                                 | 480.00       |
| 190815       | 03/02/2015 | LIEBERT CASSIDY WHITMORE                      | 13,257.50    |
| 190816       | 03/02/2015 | LIFETIME MEMORY PRODUCTS, INC.                | 540.00       |
| 190817       | 03/02/2015 | LSV CARTS                                     | 4,370.38     |
| 190017       |            |   |              |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 22 of 30

001 - South Orange County Community College District

#### EXHIBIT A Page 23 of 33

| Check Number | Check Date              | Pay to the Order of                                    | Check Amount        |
|--------------|-------------------------|--|---------------------|
| 190819       | 03/02/2015              | DAYLE MOINTOSH CENTER FOR THE                          | 160.00              |
| 190820       | 03/02/2015              | MUSIC THEATRE INTERNATIONAL                            | 8,070.99            |
| 190821       | 03/02/2015              | OFFICE MAX INCORPORATED                                | 4,895.45            |
| 190822       | 03/02/2015              | PANKL ENGINE SYSTEMS, INC. dba PANKL RACING<br>SYSTEMS | 1,005.00            |
| 190823       | 03/02/2015              | PARKWAY LAWNMOWER SHOP                                 | 1,678.32            |
| 190824       | 03/02/2015              | DANIEL J. PREDOEHL                                     | 172.93 *            |
| Cancelleo    | d on 03/10/2015, Cancel | Register # AP03102015B                                 |                     |
| 190825       | 03/02/2015              | SCHNEIDER ELECTRIC IT USA, INC                         | 1,035.00            |
| 190826       | 03/02/2015              | SIERRA SOIL, INC.                                      | 937.40              |
| 190827       | 03/02/2015              | SILVINO'S PRO FLASH RX, INC.                           | 93.00               |
| 190828       | 03/02/2015              | SIMS TREE HEALTH SPECIALISTS                           | 195.00              |
| 190829       | 03/02/2015              | SMASHING SPORTS  | 1,056.00            |
| 190830       | 03/02/2015              | SPECTRUM CHEMICAL MFG. CORP.                           | 10.75               |
| 190831       | 03/02/2015              | STORM INDUSTRIES, INC.                                 | 2,880.00            |
| 190832       | 03/02/2015              | STUDENT INSURANCE COMPANY                              | 1,500.00            |
| 190833       | 03/02/2015              | SUREFIRE, LLC  | 51.32               |
| 190834       | 03/02/2015              | SYSTEMS SOURCE, INC.                                   | 1,512.60            |
| 190835       | 03/02/2015              | ROBERT WADDINGTON                                      | 120.00              |
| 190836       | 03/02/2015              | SASHIKO WEIDENKOPF                                     | 19.99               |
| 190837       | 03/02/2015              | LIANNA ZHAO  | 143.19              |
| 190838       | 03/02/2015              | GALVEZ, ELIZABETH                                      | 159.50              |
| 190839       | 03/02/2015              | OFFICE MAX INCORPORATED                                | 196.25              |
| 190840       | 03/03/2015              | BRUCE GILMAN   | 259.53              |
| 190841       | 03/03/2015              | RON GRANT  | 139.32              |
| 190842       | 03/03/2015              | KELLEY, KAREN  | 32.08               |
| 190843       | 03/03/2015              | ASHLEY KREDEL  | 73.95               |
| 190844       | 03/03/2015              | MARCIA MILCHIKER                                       | 4.60                |
| 190845       | 03/03/2015              | BRIAN MONACELLI  | 78.36               |
| 190846       | 03/03/2015              | BRENNA NORRIS  | 78.36               |
| 190847       | 03/03/2015              | OAK CREEK GOLF CLUB                                    | 270.00              |
| 190848       | 03/03/2015              | PETE'S ROAD SERVICE                                    | 680.96              |
| 190849       | 03/03/2015              | SIGMA ALDRICH CHEMICAL CO.                             | 56.23               |
| 190850       | 03/03/2015              | SPORTSPAGE   | 810.27              |
| 190851       | 03/03/2015              | MATT SUAREZ  | 112.32              |
| 190852       | 03/03/2015              | JANET WHITCOMB   | 100.00              |
| 190853       | 03/03/2015              | JENNIFER WIJNKER                                       | 2,500.00            |
| 190854       | 03/03/2015              | TIM WILSON   | 750.00              |
| 190855       | 03/03/2015              | XEROX CORP.  | 4,376.64            |
| 190856       | 03/03/2015              | XEROX CORPORATION                                      | 2,240.33            |
| 190857       | 03/03/2015              | ALTERYX INC  | 14,597.28           |
| 190858       | 03/03/2015              | DR. ROBERT BRAMUCCI                                    | 775.86              |
| 190859       | 03/03/2015              | COLLEGESOURCE, INC.                                    | 481.25              |
| 190860       | 03/03/2015              | ENVIRON INTERNATIONAL CORP.                            | 481.25<br>5,967.27  |
| 190861       | 03/03/2015              | HOIST SERVICE, INC.                                    | 24,045.00           |
| 190862       | 03/03/2015              | DENICE INCIONG   | 24,045.00<br>672.20 |
| 190863       | 03/03/2015              | LIONAKIS   | 7,287.16            |
| 190864       | 03/03/2015              | SIERRA-CEDAR, INC.                                     | 92,355.31           |
| 190865       | 03/03/2015              | SPECTRUM INDUSTRIES, INC.                              |                     |
| 190000       | 00/00/2010              |  | 3,696.19            |

ESCAPE ONLINE The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

| Check Number       | Check Date               | Pay to the Order of  | Check Amoun          |
|--------------------|--------------------------|--|----------------------|
| 190866             | 03/04/2015               | ARAMARK UNIFORM SERVICES, INC                              | 534.96               |
| 190867             | 03/04/2015               | ARROWHEAD MOUNTAIN SPRING WATER CO.                        | 46.43                |
| 190868             | 03/04/2015               | B & H PHOTO-VIDEO REMITTANCE PROCESSING<br>CENTER          | 3,297.24             |
|                    |                          | Unpaid Sales Tax 263.78                                    |                      |
|                    |                          | Expensed Amount 3,561.02                                   |                      |
| 190869             | 03/04/2015               | BATTERY SYSTEMS OF ANAHEIM                                 | 1,065.44             |
| 190870             | 03/04/2015               | BSG GRAPHICS, INC.   | 2,259.06             |
| 190871             | 03/04/2015               | CAL BUILDING SYSTEMS                                       | 4,132.00             |
| 190872             | 03/04/2015               | CHEVRON AND TEXACO BUSINESS CARD SERVICES                  | 521.52               |
| 190873             | 03/04/2015               | CITRIX ONLINE  | 79.00                |
| 190874             | 03/04/2015               | CR&R   | 94.30                |
| 190875             | 03/04/2015               | CR&R   | 404.88               |
| 190876             | 03/04/2015               | CR&R   | 1,008.45             |
| 190877             | 03/04/2015               | DirecTV  | 135.98               |
| 190878             | 03/04/2015               | ESSENCE ENTERTAINMENT                                      | 2,805.00             |
| 190879             | 03/04/2015               | CP CARRILLO  | 7,950.00             |
| 190880             | 03/04/2015               | PETE'S ROAD SERVICE  | 150.00               |
| 190881             | 03/04/2015               | PHOENIX GROUP INFORMATION SYS.                             | 2,978.65             |
| 190882             | 03/04/2015               | PIP PRINTING   | 726.25               |
| 190883             | 03/04/2015               | P. J. OF ORANGE COUNTY ONE, LPATTN: ACCOUNTS<br>RECEIVABLE | 144.68               |
| 190884             | 03/04/2015               | KIMBERLY PUGH  | 350.00               |
| 190885             | 03/04/2015               | GALLS, LLC   | 341.54               |
| 190886             | 03/04/2015               | QUEST DIAGNOSTICS  | 524.48               |
| 190887             | 03/04/2015               | RDO WATER, LLC   | 5,842.80             |
| 190888             | 03/04/2015               | RELIABLE ICE EQUIPMENT, INC.                               | 5,820.84             |
| 190889             | 03/04/2015               | RF MACDONALD CO  | 2,250.00             |
| 190890             | 03/04/2015               | RICOH AMERICAS CORP  | 72.96                |
| 190891             | 03/04/2015               | RIDDELL ALL AMERICAN                                       | 21,138.1             |
| 190892             | 03/04/2015               | RICHARD ROTH, ESQ  | 1,003.00             |
| 190893             | 03/04/2015               | S & B FOODS CATERING DIVISION                              | 21.5                 |
| 190894             | 03/04/2015               | SADDLEBACK GOLF CARS, INC.                                 | 433.13               |
| 190895             | 03/04/2015               | SAFEWAY, INC.  | 30.00                |
| 190896             | 03/04/2015               | SAN DIEGO GAS & ELECTRIC                                   | 3,141.3 <sup>-</sup> |
| 190897             | 03/04/2015               | SC ASSOCIATED STUDENT BODY                                 | 900.00               |
| 190898             | 03/04/2015               | HARLAND TECHNOLOGY SERVICES A DIVISION OF<br>SCANTRON      | 550.80               |
| 19089 <del>9</del> | 03/04/2015               | SCHOOLDUDE.COM   | 11,995.50            |
| 190900             | 03/04/2015               | HELENE SHOTWELL  | 120.00               |
| 190901             | 03/04/2015               | SIGMA ALDRICH CHEMICAL CO.                                 | 815.9                |
| 190902             | 03/04/2015               | SMART & FINAL  | 69.4                 |
| 190903             | 03/04/2015               | QUICK SIGNS  | 21.6                 |
| 190904             | 03/04/2015               | SOUTH COAST SAILING TEAM ATTN: JIM WEHAN                   | 840.0                |
| 190905             | 03/04/2015               | SPECTRUM CHEMICAL MFG. CORP.                               | 51.73                |
| 190906             | 03/04/2015               | KARL STENSKE   | 120.0                |
| 190907             | 03/04/2015               | SWEETWATER   | 1,712.7              |
|                    |                          | Unpaid Sales Tax 126.80                                    | .,                   |
|                    |                          | Expensed Amount 1.839.52                                   |                      |
| 190908             | 03/04/2015               | TECTA AMERICA SOUTHERN CALIFORNIA, INC.                    | 1,100.0              |
|                    | ks have been issued in a | · ·  |                      |

001 - South Orange County Community College District

Checks Dated 02/03/2015 through 03/10/2015

#### **Check Number Check Date** Pay to the Order of **Check Amount** 190909 03/04/2015 THORLABS, INC. 512.11 190910 03/04/2015 TRAFFIC MANAGEMENT INC. 536.98 190911 03/04/2015 UNIVERSAL SPECIALTIES, INC. 66.14 190912 03/04/2015 VASA INC. 1.320.16 95.92 **Unpaid Sales Tax Expensed** Amount 1,416.08 190913 03/04/2015 VENDINI, INC. 3,371.67 190914 03/04/2015 VISTA PAINT CORPORATE OFFICE 46.38 190915 03/04/2015 8,522.00 VITAL LINK EDUCATION AND BUSINESS CONSORTIUM VWR INTERNATIONAL, INC. 190916 03/04/2015 1,173.32 190917 03/04/2015 XEROX CORPORATION 500.59 190918 03/04/2015 YCCD FOR CCC REGISTRY JOB FAIRATTEN: NANCY 150.00 HOLMES 190919 03/04/2015 **SMART & FINAL** 173.27 190920 03/05/2015 ACCUITY, INC. 451.00 190921 03/05/2015 **AIRGAS NATIONAL CARBONATION** 287.89 190922 03/05/2015 ANASAZI INSTRUMENTS, INC. 25,812.00 190923 03/05/2015 AT & T MOBILITY 44.40 AT & T 190924 03/05/2015 1,051.49 190925 03/05/2015 AT&T 3,924.63 190926 03/05/2015 SANDRA BOWERBANK 110.00 190927 03/05/2015 CCCFA MOORPARK COLLEGE 1,510.00 CHEMGLASS LIFE SCIENCES LLC 190928 03/05/2015 4,606.05 EDWARD DE LA O 190929 03/05/2015 537.50 03/05/2015 MICHELLE DUFFY 190930 275.08 190931 03/05/2015 ELECTRONIX EXPRESS 2,123.25 156.80 **Unpaid Sales Tax** 2.280.05 Expensed Amount 190932 03/05/2015 EWING IRRIGATION PRODUCTS 332.79 EXCELSIOR ELEVATOR CORPORATION 190933 03/05/2015 1,735.00 190934 03/05/2015 FEDERAL EXPRESS 144.28 190935 03/05/2015 JOHN FELLNER 41.00 190936 03/05/2015 **FISHER SCIENTIFIC** 46.89 190937 03/05/2015 **TERESA FLUEGEMAN** 175.20 190938 03/05/2015 FONTIS SOLUTIONS 408.24 190939 03/05/2015 **GOLDEN WEST COLLEGE TRACK & FIELD** 1,270.00 190940 03/05/2015 HORIZON 282.70 190941 03/05/2015 **INFOBASE LEARNING** 11.901.04 190942 03/05/2015 **IRVINE PIPE & SUPPLY** 144.36 190943 03/05/2015 **IRVINE VALLEY COLLEGE** 2,330.00 190944 03/05/2015 JOHNSTONE SUPPLY 118.21 190945 03/05/2015 STEVE KASNER 120.00 190946 03/05/2015 PIPS **C/O KEENAN & ASSOCIATES** 147,278.58 190947 03/05/2015 GRP2 UNIFORMS, INC. **KEYSTONE UNIFORMS OC** 64.78 190948 03/05/2015 DONA KIRSTEN 30.89 \* Reissued on 03/05/2015, Cancel Register # AP03062015 03/05/2015 30.89 \* Reissued on 03/05/2015, Cancel Register # AP03062015 190949 03/05/2015 CAROLINA KUSSOY 990.74 ESCAPE The preceding Checks have been issued in accordance with the District's Policy and authorization ONLINE of the Board of Trustees. It is recommended that the preceding Checks be approved. Page 25 of 30 001 - South Orange County Community Generated for Nancy Hulse (NHULSE), Mar 11 2015 8:20AM

**College District** 

EXHIBIT A Page 26 of 33

| Check Number | Check Date | Pay to the Order of                                      | Check Amoun |
|--------------|------------|--|-------------|
| 190950       | 03/05/2015 | MARRIOTT WARNER CENTER                                   | 5,340.72    |
| 90951        | 03/05/2015 | LAB CORPORATION  | 52,920.00   |
| 90952        | 03/05/2015 | MARK IV COMMUNICATIONS, INC.                             | 5,044.28    |
| 90953        | 03/05/2015 | KAYE MC DONALD   | 9.72        |
| 190954       | 03/05/2015 | AUTONATION SHARED SERVICE CTR SOUTH<br>CALIFORNIA        | 288.76      |
| 90955        | 03/05/2015 | MICRO CENTER A/R   | 83.13       |
| 90956        | 03/05/2015 | SALLIE MILLER  | 240.00      |
| 90957        | 03/05/2015 | BRIAN MONACELLI  | 991.25      |
| 90958        | 03/05/2015 | JULIE NACE   | 300.00      |
| 90959        | 03/05/2015 | NEW ALTERNATIVES, INC.                                   | 120.00      |
| 90960        | 03/05/2015 | ORKIN PEST CONTROL 711                                   | 2,759.00    |
| 90961        | 03/05/2015 | NEW VISION CONSTRUCTION DAVID PUFAHL                     | 366.01      |
| 90962        | 03/05/2015 | LARRY RADDEN   | 4,050.00    |
| 90963        | 03/05/2015 | RED DIGITAL CAMERA COMPANY                               | 3,451.54    |
| 90964        | 03/05/2015 | RCC MEN'S TENNIS RIVERSIDE COMMUNITY                     | 145.00      |
| 90965        | 03/05/2015 | ANTIMITE TERMITE & PEST CNTRL                            | 1,974.00    |
| 90966        | 03/05/2015 | JACOBSEN   | 719.87      |
| 90967        | 03/05/2015 | VIDEO INSIGHT INC  | 590.00      |
| 90968        | 03/05/2015 | GALVEZ, ELIZABETH  | 141.00      |
| 90969        | 03/05/2015 | ALTERNATIVE DELIVERY SOLUTIONS                           | 15,620.00   |
| 90970        | 03/05/2015 | ENAMIX, INC.   | 29,600.00   |
| 90971        | 03/05/2015 | EPD SOLUTIONS, INC.                                      | 1,113.7     |
| 90972        | 03/05/2015 | IS SOLUTIONS C/O IDEN SADEGHIEH                          | 8,745.0     |
| 90973        | 03/05/2015 | JACKSON, DE MARCO, TIDUS, & PECKENPAUGH                  | 48,641.6    |
| 90974        | 03/05/2015 | JB TECHNOLOGY CONSULTING LLC                             | 11,432.5    |
| 90975        | 03/05/2015 | LCC3 CONSTRUCTION SERVICES INC                           | 36,317.5    |
| 90976        | 03/05/2015 | LPA, INC.  | 29,744.0    |
| 90977        | 03/05/2015 | NEUDESIC, LLC  | 6,056.5     |
| 90978        | 03/05/2015 | NIMBLE CONSULTING  | 11,004.0    |
| 90979        | 03/05/2015 | R2A ARCHITECTURE   | 1,751.2     |
| 90980        | 03/05/2015 | SYNERGY SOFTWARE SOLUTIONS C/O PRATIK MODI               | 8,976.0     |
| 90981        | 03/05/2015 | THORNTON TOMASETTI INC                                   | 1,350.0     |
| 90982        | 03/05/2015 | UNITED SITE SERVICES OF CALIFORNIA, INC.                 | 690.9       |
| 190983       | 03/06/2015 | B & H PHOTO-VIDEO REMITTANCE PROCESSING<br>CENTER        | 748.0       |
|              |            |  | 9.84        |
|              |            | Expensed Amount 80                                       | 07.84       |
| 90984        | 03/06/2015 | NOELLE VARGAS BANUELOS                                   | 3,800.0     |
| 90985        | 03/06/2015 | DON BUSCHE   | 64.0        |
| 90986        | 03/06/2015 | CARRILLO, KEEFE  | 42.8        |
| 90987        | 03/06/2015 | GOODWILL INDUSTRIES OF ORANGE COUNTY                     | 3,060.0     |
| 90988        | 03/06/2015 | W. W. GRAINGER   | 227.6       |
| 90989        | 03/06/2015 | GREEN THUMB INTERNATIONAL                                | 191.0       |
| 90990        | 03/06/2015 | GEORGINA GUY   | 49.2        |
| 90991        | 03/06/2015 | RUBY HAZZARD   | 31.0        |
| 90992        | 03/06/2015 | TIMOTHY JEMAL  | 54.3        |
| 190993       | 03/06/2015 | KURZWEIL EDUCATION SYSTEMS ATTN: KURZWEIL<br>ORDER ENTRY | 11,475.0    |

001 - South Orange County Community College District

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number        | Check Date                   | Pay to the Order of                                    | Check Amount |
|---------------------|------------------------------|--|--------------|
| 190994              | 03/06/2015                   | DAVID B. LANG  | 17.23        |
| 190995              | 03/06/2015                   | JOHN OZUROVICH   | 15.53        |
| 190996              | 03/06/2015                   | SANDRA POPE  | 62.10        |
| 190997              | 03/06/2015                   | PRENDERGAST, T. J.                                     | 47.75        |
| 190998              | 03/06/2015                   | PSI-PAYPHONE STATIONS INNOVAT.                         | 300.00       |
| 190999              | 03/06/2015                   | RAINBOW SYMPHONY STORE                                 | 175.65       |
| 191000              | 03/06/2015                   | REFRIGERATION SUPPLIES DIST.                           | 830.98       |
| 191001              | 03/06/2015                   | RICHARD THE THREAD EMPIRE TAPE                         | 170.90       |
| 191002              | 03/06/2015                   | S & B FOODS CATERING DIVISION                          | 322.70       |
| 191003              | 03/06/2015                   | SADDLEBACK MATERIALS COMPANY                           | 484.38       |
| 191004              | 03/06/2015                   | SCHOOLDUDE.COM   | 6,520.65     |
| 191005              | 03/06/2015                   | SMART & FINAL  | 63.30        |
| 191006              | 03/06/2015                   | SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION               | 1,800.00     |
| 191007              | 03/06/2015                   | SOURCE GRAPHICS  | 176.16       |
| 191008              | 03/06/2015                   | THOMSON REUTERS WEST PAYMENT CENTER                    | 481.07       |
| 191009              | 03/06/2015                   | TASHA TRANKIEM   | 15.53        |
| 191010              | 03/06/2015                   | TREE OF LIFE NURSERY                                   | 185.60       |
| 191011              | 03/06/2015                   | TROXELL COMMUNICATIONS, INC.                           | 6,871.68     |
| 191012              | 03/06/2015                   | TUTTLE-CLICK FORD                                      | 100.00       |
| 191013              | 03/06/2015                   | ULINE, INC. ATTN: ACCOUNTS RECEIVABLE                  | 908.64       |
| 191014              | 03/06/2015                   | UNISOURCE WORLDWIDE INC.                               | 4,480.92     |
| 191015              | 03/06/2015                   | UNITED INTERIORS                                       | 1,485.00     |
| 191016              | 03/06/2015                   | UNITED SITE SERVICES OF CALIFORNIA, INC.               | 415.56       |
| 191017              | 03/06/2015                   | UNIVERSAL SPECIALTIES, INC.                            | 155.87       |
| 191018              | 03/06/2015                   | USA SCIENTIFIC ACCOUNTS RECEIVABLES                    | 931.72       |
| 191019              | 03/06/2015                   | LAURIE M. VARTANIAN dba RELIABLE RESPONSE              | 700.00       |
| 191020              | 03/06/2015                   | WANG, LISA ANH   | 62.10        |
| 191021              | 03/06/2015                   | WEINSTEIN, TYLER                                       | 46.99        |
| 191022              | 03/06/2015                   | WENGER CORPORATION                                     | 832.29       |
| 191023              | 03/06/2015                   | MICHAEL E. WILSON                                      | 11,628.00    |
| 191024              | 03/06/2015                   | XEROX CORPORATION                                      | 16,804.39    |
| 191025              | 03/06/2015                   | GENERAL BINDING CORP.                                  | 104.38       |
| 191026              | 03/09/2015                   | MARY ANSTADT   | 189.24       |
| 191027              | 03/09/2015                   | B & H PHOTO-VIDEO REMITTANCE PROCESSING<br>CENTER      | 16,004.00    |
|                     |                              | Unpaid Sales Tax 1,280.32                              |              |
|                     |                              | Expensed Amount 17,284.32                              |              |
| 191028              | 03/09/2015                   | ERLYNNE BALLO  | 4.72         |
| 191029              | 03/09/2015                   | BESAFE TECHNOLOGIES, INC.                              | 738.15       |
| 191030              | 03/09/2015                   | CHANG, DAVID H.  | 5.29         |
| 191031              | 03/09/2015                   | BEEP COLCLOUGH   | 17.25        |
| 191032              | 03/09/2015                   | FRANCHISE TAX BOARD                                    | 30.00        |
| 191033              | 03/09/2015                   | FRANCHISE TAX BOARD                                    | 70.00        |
| 191034              | 03/09/2015                   | G/M BUSINESS INTERIORS                                 | 479.81       |
| 191035              | 03/09/2015                   | CHANTELLE GIL  | 33.97        |
| 191036              | 03/09/2015                   | SIDNEY H. GOLUB  | 100.00       |
| 191037              | 03/09/2015                   | PHILIP STEPHEN PINES                                   | 1,666.67     |
| 191038              | 03/09/2015                   | GUISELLE SCOTT   | 300.00       |
| 191039              | 03/09/2015                   | SEHI COMPUTER PRODUCTS, INC.                           | 3,064.85     |
| The preceding Check | s have been issued in accord | lance with the District's Policy and authorization ESC | APE ONLINE   |

The preceding Checks have been issued in accordance with the District's Policy and authorizationESCAPEONLINEof the Board of Trustees. It is recommended that the preceding Checks be approved.Page 27 of 30

001 - South Orange County Community College District Generated for Nancy Hulse (NHULSE), Mar 11 2015 8:20AM

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| Checks Dated 02 | 2/03/2015 through 0 | 3/10/2015   | 1 age 20 01 33 |
|-----------------|---------------------|---|----------------|
| Check Number    | Check Date          | Pay to the Order of   | Check Amount   |
| 191040          | 03/09/2015          | SIMPLOT PARTNERS  | 4,236.19       |
| 191041          | 03/09/2015          | PEARL SIMPSON   | 20.70          |
| 191042          | 03/09/2015          | SO COAST A.Q.M.D.   | 119.76         |
| 191043          | 03/09/2015          | SO. ORANGE CO. COMM. COL.DIST                               | 7,576.00       |
| 191044          | 03/09/2015          | SWEETWATER  | 4,788.15       |
|                 |                     | Unpaid Sales Tax 355.58                                     |                |
|                 |                     | Expensed Amount 5,143.73                                    |                |
| 191045          | 03/09/2015          | JANET VERA  | 48.07          |
| 191046          | 03/09/2015          | XEROX CORPORATION   | 3,341.43       |
| 191047          | 03/09/2015          | BCH WATERWORKS  | 135.00         |
| 191048          | 03/10/2015          | ART SUPPLY WAREHOUSE  | 85.36          |
| 191049          | 03/10/2015          | B & P SERVICES, INC.  | 8,165.00       |
| 191050          | 03/10/2015          | BAKER & TAYLOR  | 77.58          |
| 191051          | 03/10/2015          | BLICK ART MATERIALS   | 99.71          |
| 191052          | 03/10/2015          | DR. DAVID BUGAY   | 152.46         |
| 191053          | 03/10/2015          | DON BUSCHE  | 134.06         |
| 191054          | 03/10/2015          | CAPITOL ADVOCACY PARTNERS LLC                               | 3,500.00       |
| 191055          | 03/10/2015          | CARQUEST AUTO PARTS   | 147.49         |
| 191056          | 03/10/2015          | CCCAOE  | 495.00         |
| 191057          | 03/10/2015          | CCCAOE  | 495.00         |
| 191058          | 03/10/2015          | СССМВА  | 300.00         |
| 191059          | 03/10/2015          | CDW GOVERNMENT, INC.  | 452.91         |
| 191060          | 03/10/2015          | CENTRAL RESTAURANT PRODUCTS                                 | 9,582.23       |
| 191061          | 03/10/2015          | CHEFS' TOYS   | 1,606.66       |
| 191062          | 03/10/2015          | CINTAS CORPORATION  | 63.56          |
| 191063          | 03/10/2015          | CLUB CAR, LLC   | 30.33          |
| 191064          | 03/10/2015          | CONSTELLATION NEWENERGY GAS DIVISION LLC<br>BANK OF AMERICA | 32,920.69      |
| 191065          | 03/10/2015          | CONTRACT PAPER GROUP, INC.                                  | 24,018.77      |
| 191066          | 03/10/2015          | CSU FULLERTON ATHLETICS                                     | 775.00         |
| 191067          | 03/10/2015          | RICHARD DAHLIN  | 198.00         |
| 191068          | 03/10/2015          | DANA POINT YACHT MAINTENANCE                                | 113.05         |
| 191069          | 03/10/2015          | NIKOLE DELAROSA   | 100.00         |
| 191070          | 03/10/2015          | DirecTV   | 15.99          |
| 191071          | 03/10/2015          | DOUBLETREE HOTEL ONTARIO AIRPORT                            | 590.47         |
| 191072          | 03/10/2015          | DUNN-EDWARDS CORPORATION                                    | 3,389.47       |
| 191073          | 03/10/2015          | EMCOR/Mesa Energy Systems                                   | 1,672.00       |
| 191074          | 03/10/2015          | CAMERA READY COSMETICS                                      | 891.13         |
| 191075          | 03/10/2015          | KATE FUENTES  | 270.00         |
| 191076          | 03/10/2015          | W. W. GRAINGER  | 121.26         |
| 191077          | 03/10/2015          | MARVIN ANDY GROUND  | 504.00         |
| 191078          | 03/10/2015          | MARVIN ANDY GROUND  | 1,512.00       |
| 191079          | 03/10/2015          | GEORGINA GUY  | 231.26         |
| 191080          | 03/10/2015          | MAHSHID HAJIR   | 229.15         |
| 191081          | 03/10/2015          | STEPHEN HENKLE  | 565.00         |
| 191082          | 03/10/2015          | NADINE HERNANDEZ  | 199.10         |
| 191083          | 03/10/2015          | ERIC HILDEN   | 438.70         |
| 191084          | 03/10/2015          | FHEG IVC BOOKSTORE STORE NO 895 MA                          | 62.59          |
| 191085          | 03/10/2015          | IRVINE VALLEY COLLEGE                                       | 395.00         |

ESCAPE ONLINE The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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001 - South Orange County Community **College District** 

**Board Report** 

EXHIBIT A Page 29 of 33

# Checks Dated 02/03/2015 through 03/10/2015

| Check Number   | Check Date | Pay to the Order of                                 | Check Amount |
|----------------|------------|---|--------------|
| 191086         | 03/10/2015 | DEBRA KERR  | 480.00       |
| 191087         | 03/10/2015 | MAIN GRAPHICS                                       | 1,024.74     |
| 191088         | 03/10/2015 | VISALIA MARRIOTT                                    | 4,915.90     |
| 191089         | 03/10/2015 | BRIAN M. MC CORD                                    | 225.00       |
| 191090         | 03/10/2015 | BRETT MC KIM  | 25.35        |
| 191091         | 03/10/2015 | MEDCO SUPPLY COMPANY                                | 653.40       |
| 191092         | 03/10/2015 | COLE MEYERS   | 1,188.32     |
| 191093         | 03/10/2015 | MILLENNIUM BUSINESS SERVICES Marty Cohn             | 70.20        |
| 19 <b>1094</b> | 03/10/2015 | BRIAN MONACELLI                                     | 2,764.00     |
| 191095         | 03/10/2015 | KELVIN A. MOTA                                      | 55.00        |
| 191096         | 03/10/2015 | MOULTON-NIGUEL WATER DIST.                          | 4,901.60     |
| 191097         | 03/10/2015 | BRETT MYHREN  | 230.00       |
| 191098         | 03/10/2015 | NORTH STATE ENVIRONMENTAL                           | 10,751.74    |
| 191099         | 03/10/2015 | ONE SOURCE INDUSTRIES PROMOTIONS                    | 51.30        |
| 191100         | 03/10/2015 | ORANGE COAST HARDWARE AND LUMBER                    | 1,996.03     |
| 19110 <b>1</b> | 03/10/2015 | ANGELA OROZCO-MAHANEY                               | 160.58       |
| 191102         | 03/10/2015 | PACIFIC COACHWAYS CHARTER SERVICES, INC.            | 2,050.00     |
| 191103         | 03/10/2015 | RESERVE ACCOUNT 13631908 PITNEY BOWES               | 30,000.00    |
| 191104         | 03/10/2015 | REGENCY LIGHTING                                    | 63.01        |
| 191105         | 03/10/2015 | TAMERA RICE   | 4,665.60     |
| 191106         | 03/10/2015 | S & B FOODS CATERING DIVISION                       | 171.40       |
| 191107         | 03/10/2015 | SAN DIEGO GAS & ELECTRIC                            | 1,404.01     |
| 191108         | 03/10/2015 | SC ASSOCIATED STUDENT BODY                          | 360.00       |
| 191109         | 03/10/2015 | SOUTHERN COUNTIES OIL CO.                           | 3,289.04     |
| 191110         | 03/10/2015 | SHRED-IT USA -LA                                    | 57.96        |
| 191111         | 03/10/2015 | SJM INDUSTRIAL RADIO                                | 1,601.80     |
| 191112         | 03/10/2015 | SMASHING SPORTS                                     | 1,313.04     |
| 191113         | 03/10/2015 | SOUTHERN CALIFORNIA EDISON CO.                      | 44,671.78    |
| 191114         | 03/10/2015 | SPECTRUM CHEMICAL MFG. CORP.                        | 609.12       |
| 191115         | 03/10/2015 | DAVID STONEMAN DAVID STONEMAN PIANO                 | 375.00       |
| 191116         | 03/10/2015 | MATT SUAREZ   | 25.35        |
| 191117         | 03/10/2015 | COMMUNITY WORKS DESIGN GROUP                        | 2,500.00     |
| 191118         | 03/10/2015 | TANGRAM INTERIORS                                   | 10,866.96    |
| 191119         | 03/10/2015 | FAWN TANRIVERDI                                     | 97.68        |
| 191120         | 03/10/2015 | TROXELL COMMUNICATIONS, INC.                        | 646.30       |
| 191121         | 03/10/2015 | VENTEK INTERNATIONAL                                | 405.00       |
| 191122         | 03/10/2015 | NATHAN VONAHSEN                                     | 270.00       |
| 191123         | 03/10/2015 | WELLS FARGO BANK #1606                              | 1,800.06     |
|                |            | Unpaid Sales Tax 8.38                               | 1,000,000    |
|                |            | Expensed Amount 1,808.44                            |              |
| 191124         | 03/10/2015 | WELLS FARGO BANK #2785 PAYMENT REMITTANCE<br>CENTER | 2,903.93     |
|                |            | Unpaid Sales Tax 34.32                              |              |
|                |            | Expensed Amount 2,938.25                            |              |
| 191125         | 03/10/2015 | WELLS FARGO #3317                                   | 7,176.32     |
|                |            | Unpaid Sales Tax 173.37                             |              |
|                |            | Expensed Amount 7,349.69                            |              |
| 191126         | 03/10/2015 | WOLTERS KLUWER HEALTH                               | 147.00       |
|                |            |   |              |

of the Board of Trustees. It is recommended that the preceding Checks be approved. Page 29 of 30

001 - South Orange County Community College District

### Checks Dated 02/03/2015 through 03/10/2015

| Check Number | Check Date | Pay to the Order of             |   |                                    | Check Amount  |
|--------------|------------|---------------------------------|---|------------------------------------|---------------|
| 191127       | 03/10/2015 | JIM WRIGHT                      | 가 있는 것은 한편에서 가 있었다. 또한 것 같은 것은 것은 것은 것은 가 있는 것은 가 가 있다. 가 있는 것은 가 가 있다. 가 가 가 가 가 가 가 가 가 가 가 가 가 가 가 가 가 가 가 | 19 (1993) 3 19 20 (* 1928) 7* (193 | 211.32        |
| 191128       | 03/10/2015 | XEROX CORPORATI                 | ON  |                                    | 283.94        |
| 191129       | 03/10/2015 | YALE/CHASE EQUIP                | MENT AND SERVICES, INC.   |                                    | 1,653.10      |
| 191130       | 03/10/2015 | LYNN YOUNG                      |   |                                    | 360.00        |
| 191131       | 03/10/2015 | DAIRY DEPOT                     |   |                                    | 62.79         |
| 191132       | 03/10/2015 | AMAZON WEB SERV                 | ICES INC  |                                    | 368.50        |
| 191133       | 03/10/2015 | AMPCO CONTRACTI                 | NG, INC.  |                                    | 280,254.61    |
| 191134       | 03/10/2015 | C.E.M. LAB CORP.<br>LAB         | CIVIL ENGINEERING MA  | TERIAL                             | 22,755.00     |
| 191135       | 03/10/2015 | FACILITIES PLANNIN              | IG & PROGRAM SERVICES, IN   | C                                  | 43,377.50     |
| 191136       | 03/10/2015 | JIM GASTON                      |   |                                    | 524.29        |
| 191137       | 03/10/2015 | HUDSON PACIFIC SI<br>PROPERTIES | ERVICES LLC c/o HUDSON PA   | CIFIC                              | 22,750.00     |
| 191138       | 03/10/2015 | NEUDESIC, LLC                   |   |                                    | 72,253.00     |
| 191139       | 03/10/2015 | PLAZA BANK<br>SPEC.             | C/O LINA CHANDRA, CLIE  | NT                                 | 31,139.40     |
| 191140       | 03/10/2015 | PRESIDIO NETWORI                | KED SOLUTIONS   |                                    | 1,025,080.86  |
| 191141       | 03/10/2015 | REDISQ TECHNOLO                 | GIES  |                                    | 4,800.00      |
| 191142       | 03/10/2015 | SEGURA ASSOCIAT                 | ES, INC.  |                                    | 1,004.75      |
| 191143       | 03/10/2015 | TODD'S INSPECTION               | N TESTING SERVTODD ROBIN  | SON                                | 15,917.00     |
|              |            |                                 | Total Number of Checks  | 1,262                              | 10,809,323.87 |

#### Includes checks for only Bank Account COUNTY

|           | Count | Amount        |  |
|-----------|-------|---------------|--|
| Cancel    | 15    | 27,287.38     |  |
| Reissue   | 38    | 147,210.74    |  |
| Net Issue |       | 10,634,825.75 |  |
|           |       |               |  |

### **Fund Summary**

| Fund | Description                     | Check Count | Expensed Amount |
|------|---------------------------------|-------------|-----------------|
| 01   | General Fund                    | 1,077       | 5,034,337.93    |
| 12   | Child Development Fund          | 17          | 2,731.52        |
| 40   | Capital Outlay Fund             | 107         | 5,243,130.65    |
| 68   | Self-Insurance Fund             | 5           | 13,245.28       |
| 71   | Retiree Benefit Fund            | 4           | 350,294.89      |
|      | Total Number of Checks          | 1,209       | 10,643,740.27   |
|      | Less Unpaid Sales Tax Liability |             | 8,886.44        |
|      | Net (Check Amount)              |             | 10,634,853.83   |
|      |                                 |             |                 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

| Checks Dated 0 | 2/03/2015 through 0 | 03/10/2015  | <u>Page 51 01 55</u> |
|----------------|---------------------|---|----------------------|
| Check Number   | Check Date          | Pay to the Order of                                   | Check Amount         |
| 011362         | 02/05/2015          | OFFICE MAX INCORPORATED                               | 101.01               |
| 011363         | 02/06/2015          | ESTELLA GARRISON                                      | 54.00                |
| 011364         | 02/06/2015          | SOUTH ORANGE COUNTY COMMUNITY COLLEGE                 | 190.00               |
| 011365         | 02/20/2015          | WIKI THINK  | 26,175.20            |
| 011366         | 02/20/2015          | COHEN-NAGLESTAD ENTERPRISES LLC                       | 666.50               |
| 011367         | 02/20/2015          | EDUCATION TO GO                                       | 739.75               |
| 011368         | 02/20/2015          | ESTELLA GARRISON                                      | 240.00               |
| 011369         | 02/20/2015          | OFFICE MAX INCORPORATED                               | 112.69               |
| 011370         | 02/20/2015          | PLANT DEPOT   | 300.24               |
| 011371         | 02/20/2015          | SOUTH ORANGE COUNTY COMMUNITY COLLEGE                 | 78.30                |
| 011372         | 02/20/2015          | SOUTH ORANGE COUNTY COMMUNITY COLLEGE<br>DISTRICT     | 6.90                 |
| Q11373         | 02/20/2015          | SOUTHWEST OFFSET PRINTING CO.                         | 16,436.15            |
| 011374         | 02/20/2015          | XEROX CORPORATION                                     | 1,062.69             |
| 011375         | 02/20/2015          | ACCCA   | 445.00               |
| 011376         | 02/20/2015          | HYATT REGENCY SAN FRANCISCO AIRPORT                   | 604.44               |
| 011377         | 02/26/2015          | ACADEMIC CHESS C/O ADAM BRODY                         | 18,916.80            |
| 011378         | 02/26/2015          | BRICKS 4 KIDZ ALC ENTERPRISES                         | 2,232.00             |
| 011379         | 02/26/2015          | YOUNG REMBRANDTS KATHLEEN M. ANGEL                    | 6,948.00             |
| 011380         | 02/26/2015          | SAHEL YOGA LLC  | 1,152.00             |
| 011381         | 02/26/2015          | BRAINSTORM STUDIOS                                    | 594.00               |
| 011382         | 02/26/2015          | CONVERSA INC  | 1,656.00             |
| 011383         | 02/26/2015          | CULINARY COOKING KIDS, LLC                            | 5,803.20             |
| 011384         | 02/26/2015          | FIT KIDS AMERICA                                      | 14,602.80            |
| 011385         | 02/26/2015          | FUTURE BUILDERS WITH BRICKS                           | 3,240.00             |
| 011386         | 02/26/2015          | ART JUST CREATE IT                                    | 2,704.80             |
| 011387         | 02/26/2015          | ONE ON ONE BASKETBALL ATTN: JAVIER RIVAS<br>HERNANDEZ | 3,330.00             |
| 011388         | 02/26/2015          | APRIL D. SAYEGH                                       | 720.00               |
| 011389         | 02/26/2015          | SADDLEBACK COLLEGE FOUNDATION                         | 1,250.00             |
| 011390         | 02/26/2015          | SOUTH ORANGE COUNTY COMMUNITY COLLEGE                 | 159,417.71           |
| 011391         | 02/26/2015          | SUPER READERS SUPER CHEFS                             | 1,296.00             |
| 011392         | 02/26/2015          | BRAIN BUILDERS EDUCATIONAL PROGRAMS                   | 4,050.00             |
| 011393         | 02/26/2015          | KIRIN CERTIFIED QUALITY ENGINEERING                   | 1,036.80             |
| 011394         | 03/06/2015          | EDUCATION TO GO                                       | 1,277.75             |
| 011395         | 03/06/2015          | ARIANA ESPINOZA                                       | 5.18                 |
| 011396         | 03/06/2015          | INSIGHT SYSTEMS GROUP, INC.                           | 347.53               |
| 011397         | 03/06/2015          | SADDLEBACK COLLEGE                                    | 647.00               |
| 011398         | 03/06/2015          | SOUTH ORANGE COUNTY COMMUNITY COLLEGE<br>DISTRICT     | 305,418.16           |
| 011399         | 03/06/2015          | SARAH FRAWLEY   | 75.00                |
| 011400         | 03/09/2015          | KAYLAA FOX  | 747.20               |
| 011401         | 03/09/2015          | XEROX CORPORATION                                     | 610.57               |
| 011402         | 03/10/2015          | OFFICE MAX INCORPORATED                               | 54.69                |
| 011403         | 03/10/2015          | CARRIE HOURIGAN                                       | 1,404.00             |

| The preceding Checks have been issued in accordance with the District's Policy and authorization | ESCAPE ONLINE |
|--|---------------|
| of the Board of Trustees. It is recommended that the preceding Checks be approved.               | Page 1 of 2   |

|             |        | ReqPay212b        |                          | Bo                     | ard Report         | EXHIBIT A<br>Page 32 of 33 |
|-------------|--------|-------------------|--------------------------|------------------------|--------------------|----------------------------|
| Checks Date | d 02/0 | )3/2015 through 0 | 3/10/2015                |                        |                    |                            |
| Check Numbe | r      | Check Date        | Pay to the Order         | of                     |                    | Check Amount               |
|             |        |                   |                          | Total Number of Checks | 42 _               | 586,750.06                 |
|             |        |                   |                          | includes chec          | ks for only Bank A | Account SC-CMED            |
|             |        |                   | Fund S                   | ummary                 |                    |                            |
|             | Fund   | Descriptior       | 1                        | Check Count            | Expensed Ar        | nount                      |
|             | 09     | SC Commun         | ity Education Fund       | 42                     | 586,7              | /50.06                     |
| -           | 1      | Т                 | otal Number of Checks    | 42                     | 586,7              | 50.06                      |
|             |        | Less Un           | paid Sales Tax Liability |                        |                    | .00                        |

Net (Check Amount)

586,750.06

#### **Board Report**

EXHIBIT A Page 33 of 33

| Checks Dated 02/03/2015 through 03/10/2015 |            |   |              |  |  |
|--|------------|---|--------------|--|--|
| Check Number                               | Check Date | Pay to the Order of                               | Check Amount |  |  |
| 009357                                     | 02/09/2015 | PATRICIA ANDREWS                                  | 50.00        |  |  |
| 009358                                     | 02/20/2015 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE<br>DISTRICT | 111,761.49   |  |  |
| 009359                                     | 02/27/2015 | EDUCATION TO GO                                   | 1,047.00     |  |  |
| 009360                                     | 02/27/2015 | ALDA WOOLVERTON                                   | 10.00        |  |  |
| 009361                                     | 03/06/2015 | EDUCATION TO GO                                   | 9.00         |  |  |
| 009362                                     | 03/06/2015 | ORANGE COUNTY REGISTER                            | 5,270.00     |  |  |
| 009363                                     | 03/06/2015 | WELLS FARGO #3317                                 | 28.13        |  |  |
|  |            | Total Number of Checks                            | 7 118,175.62 |  |  |

#### includes checks for only Bank Account IVC-CMED

# Fund Summary

| Fund | Description                     | Check Count | Expensed Amount |
|------|---------------------------------|-------------|-----------------|
| 07   | IVC Community Education Fund    | 7           | 118,175.62      |
|      | Total Number of Checks          | 7           | 118,175.62      |
|      | Less Unpaid Sales Tax Liability |             | .00             |
|      | Net (Check Amount)              |             | 118,175.62      |

| The preceding Checks have been issued in accordance with the District's Policy and authorization | ESCAPE ONLINE |
|--|---------------|
| of the Board of Trustees. It is recommended that the preceding Checks be approved.               | Page 1 of 1   |

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Purchase Orders/Confirming Requisitions
- ACTION: Ratification

### BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

# <u>STATUS</u>

Purchase orders numbered P15-03372 through P15-03855 amounting to \$2,250,553.25 are submitted to the Board of Trustees for approval. Confirming requisitions dated February 3, 2015 through March 10, 2015 totaling \$168,990.41 are also submitted.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

**Board Report** 

| PO<br>Number | Vendor Name   | Loc             | Description   | Order<br>Amount |
|--------------|---|-----------------|---|-----------------|
| 15-03372     | MEDICAL SHIPMENT LLC  |                 | Equipment for Nursing                               | 51,838.92       |
| 15-03373     | PARALLAX, INC.  |                 | Parts for Robotics                                  | 70.28           |
| 15-03374     | Netsupport  |                 | NetSupport School Additional Seats                  | 1,116.00        |
| 15-03375     | S & B FOODS   |                 | Catering for ISC New Student<br>Orientations        | 2,271.24        |
| 15-03377     | APPLE COMPUTER, INC. ATTN:<br>HIE d SALES SUPPORT                     | Bidg W/Com Arts | Computers for Lab Upgrade and Theater               | 55,521.36       |
| 15-03378     | OCEANSIDE PHOTO &<br>TELESCOPE  |                 | Celestron Microscopes (3 items)                     | 2,096.86        |
| 15-03379     | ML FILTERS  |                 | Air Filters for Campus Wide Filter Change           | 714.49          |
| 15-03380     | GRACE TRAINING SUPPLY   |                 | Supplies for Nursing                                | 843.60          |
| 15-03381     | THE DUMBELL MAN   |                 | Weightroom/LFC Equipment Cybex                      | 13,408.91       |
| 15-03382     | NIKE USA, INC.  |                 | Mens Golf Supplies                                  | 1,964.70        |
| 15-03383     | GOPHER SPORTS EQUIPMENT   |                 | Instructional Supplies / Life Fitness               | 362.95          |
| 45 02204     | AMERICAN ROOK RETURNS ILC   |                 | Center  | 0.040.00        |
| 15-03384     | AMERICAN BOOK RETURNS LLC   |                 | Library Bookdrop                                    | 2,840.20        |
| 15-03385     | MAIN GRAPHICS   | •               | FAD Invitations to be Mailed                        | 1,024.74        |
| 15-03386     | DELL MARKETING  | •               | Whatsup Gold Software License                       | 7,617.94        |
| 15-03387     | SPINITAR PRESENTATION<br>PRODUCTS INC.                                |                 | Smartboards (MAP Lab & Transfer Ctr)                | 11,055.53       |
| 15-03388     | JAMES P. GRAY   |                 | Guest Speaker                                       | 100.00          |
| 15-03389     | BIBLIOTHECA, LLC  |                 | Library Technology Services                         | 7,371.00        |
| 15-03390     | COLE-PARMER INSTRUMENT  | IVC Life Sci    | Heating Block/Thermometer Dry Block<br>Heater       | 91.31           |
| 15-03391     | KEMPER BARKHURST dba<br>IDENTIFIE D MEDIA, LLC                        | Bldg W/Com Arts | Locks for Mac Pro Computers Pkg.<br>Refresh         | 417.70          |
| 15-03392     | CDW-G COMPUTER CENTERS  |                 | Instructional Technology for Student Use.           | 70,569.20       |
| 15-03393     | PACIFIC SCREENWORKS   | •               | T-shirts, BSI Project: Workshops during<br>WOW Week | 327.02          |
| 15-03394     | BUEHLER   |                 | Equipment for Mfg Materials Classes                 | 27,413.76       |
| 15-03395     | NEWPORT CORP.   |                 | Fy13-14 Employer ETP Earnings                       | 4,680.00        |
| 15-03396     | CDW-G COMPUTER CENTERS  |                 | Printer   |                 |
|              |   |                 |   | 586.18          |
| 15-03397     | G/M BUSINESS INTERIORS  |                 | Furniture for Village 33 Manufacturing<br>Classes   | 6,336.27        |
| 15-03398     | SUNRIVER DISTRIBUTORS   |                 | Softball Pitching Machine                           | 5,893.60        |
| 15-03399     | ALLSTEEL, INC. C/O QUALITY OFF<br>ICE FURNISHINGS                     |                 | To Furnish Two Offices for Councelors               | 6,385.74        |
| 15-03400     | QUALITY OFFICE FURNISHINGS  |                 | Dual Monitor Arms                                   | 751.68          |
| 15-03401     | SYSTEMS SOURCE, INC.  |                 | Replacement Chairs for AutoTech                     | 1,512.60        |
| 15-03402     | QUALITY OFFICE FURNISHINGS  |                 | Refurbish Financial Aid Monitor Arms                | 851.04          |
| 15-03403     | ORANGE COAST HARDWARE<br>AND LUMB ER                                  |                 | Lumber  | 2,000.00        |
| 15-03404     | EMERALD MIRROR & GLASS  |                 | Glass Replacements                                  | 600.00          |
| 15-03405     | CAL BUILDING SYSTEMS  |                 | ATEP Campus Wide Fire/Life Safety<br>Monitoring     | 696.00          |
| 15-03406     | WELLS FARGO #3317 (DISTRICT)  |                 | Cables  | 46.67           |
| 15-03407     | CAL BUILDING SYSTEMS  |                 | Duct Detector Survey SSC Building                   | 1,920.00        |
| 15-03408     | MICHELE DUGAN   |                 | Workshop Trainer                                    | 600.00          |
| 15-03409     | WELLS FARGO #3317 (DISTRICT)  |                 | Heli-Coil Thread Repair Kit                         | 27.21           |
| 15-03410     | CARIE CRUZ  |                 |   |                 |
|              |   |                 | Workshop Monitor                                    | 140.00          |
| 15-03411     | LILIANN PEREZ-STROUD<br>page for criteria limiting the report detail. |                 | Workshop Trainer                                    | 600.00          |

authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

001 - South Orange County Community College District

**Board Report** 

| See Last Pa | age) ***  |                        |   | Page 2 0      |
|-------------|---|------------------------|---|---------------|
| PO          |   | TARADA PARA MANAGEMENT |   |               |
| Number      | Vendor Name   | Loc                    | Description                                       | Orde<br>Amour |
| P15-03412   | CALIFORNIA GREENHOUSES INC<br>ORA NGE COUNTY SUCCULENTS | IVC Life Sci           | 2014-2015 For Obtaining Plants for Bio<br>Program | 250.00        |
| P15-03413   | LAURIE M. VARTANIAN dba<br>RELIAB LE RESPONSE           |                        | Workshop Trainer                                  | 2,800.00      |
| P15-03414   | JIST WORKS, INC.  |                        | Career Surveys for HS Classes                     | 2,104.02      |
| 215-03415   | SEHI PROCOMP COMPUTER                                   |                        | Toner for Photo                                   | 286.80        |
|             | PRODUCTS  |                        |   | 200.00        |
| P15-03416   | IMPRESSIONS GRAPHICS                                    |                        | Mens Volleyball                                   | 78.30         |
| P15-03417   | SCHOOL SPECIALTY, INC.                                  |                        | Dry Erase Boards, Base 10 Class Set               | 313.22        |
| P15-03418   | SCANTRON CORPORATION                                    |                        | Scantrons Forms                                   | 338.93        |
| 15-03419    | MICHELLE UPTON  | 被保留的情况而                | Blanket Reimb. for Theatre Supplies               | 1,500.00      |
| 15-03420    | S & B FOODS CATERING DIVISION                           |                        | Freshman Advantage Friday's in SSC 212            | 2,822.00      |
| 215-03421   | TORAH EDUCATIONAL<br>SOFTWARE                           |                        | Hebrew CDs for Language Lab                       | 1,165.43      |
| 15-03422    | P.J. OF SOUTHERN CALIFORNIA<br>IR VINE                  |                        | Financial Aid Outreach Spring 15                  | 1,082.03      |
| 15-03423    | HILL-ROM  |                        | Equipment for Nursing                             | 49,572.00     |
| 15-03424    | CDW-G COMPUTER CENTERS                                  |                        | Scanners for Facilities and ATEP                  | 993.5         |
| 15-03425    | CHEFS' TOYS   |                        | Equipment and Technology Allocation               | 2,500.0       |
| 915-03426   | SEHI PROCOMP COMPUTER<br>PRODUCTS                       |                        | Monitor for Payroll                               | 472.2         |
| 915-03427   | SEHI PROCOMP COMPUTER<br>PRODUCTS                       |                        | New Printer                                       | 239.2         |
| 15-03428    | SPORTS WAREHOUSE TENNIS<br>WAREHO USE                   |                        | Tennis Supplies                                   | 539.0         |
| P15-03429   | KEITH SHACKLEFORD                                       |                        | Outreach Materials                                | 939.6         |
| 15-03430    | NEUDESIC, LLC   |                        | Consulting & Project Mgmt Services<br>(Workday)   | 200,000.0     |
| 15-03431    | BSN SPORTS  |                        | Mens Volleyball                                   | 1,537.5       |
| 15-03432    | BSN SPORTS  |                        | Mens Volleyball Supplies                          | 552.0         |
| 15-03433    | BSN SPORTS  |                        | Sports Med  | 212.5         |
| 15-03434    | ASICS AMERICA CORPORATION                               |                        | Sand Volleyball Supplies                          | 2,079.4       |
| 15-03435    | HSACCC ALLAN HANCOCK<br>COMM. COL LEGE                  |                        | HSA-CCC Annual Membership                         | 175.0         |
| 15-03436    | ULINE, INC.   |                        | 40lb Kraft Paper                                  | 115.6         |
| 15-03437    | NATIONAL COLLEGIATE HONORS<br>CO UNCIL (NCHC)           |                        | Membership Dues - NCHC                            | 500.0         |
| 15-03438    | PARMA   |                        | Membership Renewal                                | 75.0          |
| 15-03439    | CLARUS CORPORATION                                      |                        | Renewal of Instant Info for eBrochure             | 5,500.0       |
| 15-03440    | DABCO, INC.   |                        | Replace water service station at LRC              | 13,736.0      |
| 15-03441    | ORANGE COAST FENCE<br>COMPANY                           |                        | Remove and Replace Handrail at SM                 | 8,576.0       |
| 15-03442    | SJM INDUSTRIAL RADIO                                    |                        | ATHLETIC TRAINING EQUIPMENT                       | 1,733.4       |
| 15-03443    | QUARTERMASTER   |                        | First Aid Kits                                    | 341.5         |
| 15-03444    | LCS CONSTRUCTORS, INC.                                  | - 24                   | Annual Fume Hood<br>Inspection/Certification      | 3,900.0       |
| 15-03445    | CLUB CAR LLC  |                        | Blanket Purchase Order for Supplies               | 500.0         |
| 15-03446    | LSV CARTS   |                        | Baseball Equipment / Cart                         | 4,370.3       |
| 15-03447    | NETOP   |                        | NetOp Renewal                                     | 195.0         |
| 15-03448    | MEDCO SUPPLY COMPANY                                    |                        | Athletic Training Equipment                       | 1,722.6       |
| P15-03449   | AMALIA M. KAUFMAN                                       |                        | Keynote speaker for CTE mini conference           | 2,000.0       |

\*\*\* See the last page for criteria limiting the report detail.

| The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and   | ESCAPE ONLINE |
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| authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved | Page 2 of 13  |
| and that payment be authorized upon delivery and acceptance of the items ordered.                        | Faye 2 01 13  |

**Board Report** 

EXHIBIT A Page 3 of 20

| (See Last Pa | ade) ***   |                         |   | Page 3 of 2 |
|--------------|--|-------------------------|---|-------------|
| PO           |  | and the second state of |   | Order       |
| Number       | Vendor Name  | Loc                     | Description   | Amount      |
| P15-03450    | VASA INC.  |                         | Weightroom Equipment                                | 1,416.08    |
| P15-03451    | DEPT OF TOXIC SUBSTANCES<br>CTRL ATTN: MABEL ZHAN,<br>ACCOUNTING |                         | Technical Consultation Services - ATEP              | 7,622.00    |
| P15-03452    | AUTOMOTIVE ELECTRONIC<br>SERVICES                                |                         | Equip 5 Gas Analyzer Eng Head Spring<br>Cail        | 5,257.71    |
| P15-03453    | SEHI PROCOMP COMPUTER<br>PRODUCTS                                |                         | Printer for IT Common Area                          | 1,620.87    |
| P15-03454    | TROXELL COMMUNICATIONS,<br>INC.                                  |                         | Sound System for Yoga Room                          | 8,706.21    |
| P15-03455    | SEHI PROCOMP COMPUTER<br>PRODUCTS                                |                         | Toner for Div and Perf Arts                         | 101.01      |
| P15-03456    | LAMINATION DEPOT, INC.   |                         | Laminating Pouches                                  | 50.42       |
| P15-03457    | SWEETWATER   |                         | CRC Equip-FAMT-Music Perf Package                   | 5,143.73    |
| P15-03458    | THOMSON REUTERS - WEST<br>CUSTOME R SERVICE D6-12                |                         | Law Books   | 278.64      |
| P15-03459    | WELLS FARGO #3317 (DISTRICT)                                     | •                       | Carrying Case for new Projector                     | 33.69       |
| P15-03460    | WELLS FARGO #3317 (DISTRICT)                                     |                         | Network Adapter for Printer                         | 23.94       |
| P15-03461    | WELLS FARGO #3317  |                         | Books   | 121.34      |
| P15-03462    | SIGN A RAMA  |                         | Signs for Parking Lots                              | 233.28      |
| P15-03463    | LUIS MAURICIO VASQUEZ  |                         | Workshop Trainer                                    | 3,300.00    |
| P15-03464    | FRIENDS OF FULLERTON<br>ARBORETUM                                |                         | Entrance Fee for ENV 18 Class                       | 255.00      |
| P15-03465    | S & B FOODS CATERING DIVISION                                    |                         | Food Order for Advisory Board Meeting<br>01/22/2015 | 90.56       |
| P15-03467    | ProActive Consulting Group, LLC                                  |                         | Compliance Assessment for Kiln at FA                | 3,000.00    |
| P15-03468    | ABS PRODUCTS   |                         | New Equipment                                       | 13,426.00   |
| P15-03469    | CDW-G COMPUTER CENTERS   |                         | Printer & Interactive Display for Couseling         | 5,824.12    |
| P15-03470    | KELLY KEHOE  | distance and the        | Contract Services Coaching Speech                   | 2,855.00    |
| P15-03471    | JASON RICHARD HONG   |                         | Contract Services Coaching Speech                   | 2,855.00    |
| P15-03472    | TROXELL COMMUNICATIONS,<br>INC.                                  |                         | Sound System for PE307                              | 8,288.97    |
| P15-03473    | ACADEMIES FOR SOCIAL<br>ENTREPREN EURSHIP                        |                         | Social Entrepreneur Competition                     | 30,000.00   |
| P15-03474    | ADVANTAGE FITNESS<br>PRODUCTS                                    |                         | Weightroom/LFC Equipment                            | 16,279.26   |
| P15-03475    | NORTHERN SAFETY COMPANY  |                         | Supplies for the First Aid Kits                     | 136.20      |
| P15-03476    | INFOBASE LEARNING  |                         | Films on Demand Subscription                        | 11,901.04   |
| P15-03477    | RELIABLE ICE EQUIPMENT, INC.                                     |                         | Athletic Training Equipment                         | 5,820.84    |
| P15-03478    | APPLE COMPUTER, INC. ATTN:<br>HIE d SALES SUPPORT                |                         | MacBook Pro   | 2,852.99    |
| P15-03479    | CDW-G COMPUTER CENTERS   |                         | Headset for Phone                                   | 284.07      |
| P15-03480    | SOUTH ORANGE COUNTY<br>ECONOMIC C OALITION                       |                         | Econ Report Conference                              | 30.00       |
| P15-03481    | DICK BLICK COMPANY   |                         | Wall Mount Cutter                                   | 2,327.76    |
| P15-03482    | SWEETWATER   |                         | Music-Guitar/Amp                                    | 1,839.52    |
| P15-03483    | SWEETWATER   |                         | Drum Kit  | 2,979.41    |
| P15-03484    | SWEETWATER   |                         | Keyboard and Case                                   | 1,493.53    |
| P15-03485    | G/M BUSINESS INTERIORS   |                         | Approved Ergo Request: SpaceCo<br>Scissor Lift      | 235.31      |

\*\*\* See the last page for criteria limiting the report detail.

 The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.
 ESCAPE
 ONLINE

001 - South Orange County Community College District

# **Board Report**

EXHIBIT A Page 4 of 20

| PO<br>Number   | Vendor Name   | Loc                   | Description                                   | Order<br>Amount |
|----------------|---|-----------------------|---|-----------------|
| P15-03486      | SUBWAY SANDWICHES &<br>SALADS                               |                       | High School Partnership Council Lunch         | 190.00          |
| P15-03487      | TOMARK SPORTS EQUIPMENT                                     |                       | Tennis-Equipment Storage                      | 1,784.92        |
| 15-03488       | MARKERTEK VIDEO SUPPLY 1<br>TOWER DRIVE                     | Bldg W/Com Arts       | Safety Tape used by Students for Projects     | 284.95          |
| 15-03489       | CENTRAL RESTAURANT<br>PRODUCTS                              |                       | Round 2 Equipment and Technology              | 9,582.23        |
| 915-03490      | CROP PRODUCTION SERVICES,<br>INC. Attn: Steve Kinney        |                       | Chemicals                                     | 2,000.00        |
| 15-03491       | CDW-G COMPUTER CENTERS                                      |                       | Drives/Adapters                               | 452.91          |
| 15-03492       | MSC INDUSTRIAL SUPPLY CO.                                   |                       | Work Benches for Manufacturing Classes        | 802.85          |
| 15-03493       | SCANTRON CORPORATION  |                       | Scantrons                                     | 550.88          |
| 15-03494       | B & H PHOTO   |                       | Lighting Bulbs                                | 107.46          |
| 15-03495       | HITT MARKING DEVICES, INC.                                  |                       | Engraved Nameplate                            | 26.58           |
| 15-03496       | B & H PHOTO   |                       | Recording Equipment                           | 370.43          |
| 15-03497       | CDW-G COMPUTER CENTERS                                      |                       | Headset for Marketing                         | 311.2           |
| 15-03498       | SADDLEBACK APPLIANCES                                       | a Dinangan sing tas   | Microwave                                     | 341.0           |
| 15-03499       | FARNOOSH SORAYA   |                       | Workshop Trainer                              | 240.00          |
| 15-03500       | JACQUELINE GOODE  |                       | Workshop Trainer                              | 240.00          |
| 15-03501       | WELLS FARGO #3317   |                       | Headset for Phone                             | 237.5           |
| 15-03502       | WELLS FARGO #3317   | 给我们的知道你已经能能出现的问题。     | Water Infuser                                 | 35.9            |
| 15-03503       | DICK'S SPORTING GOODS                                       |                       | Pro-Forma Invoice SB S'15 Pants               | 156.5           |
| 15-03504       | K-LOG COMPANY   |                       | Lab Chairs for Electronics Labs               | 9,064.2         |
| 15-03505       | WILLIAM T. EDDY II  |                       | Contract Services for Coaching Speech         | 2,855.0         |
| 15-03506       | COMPENDIUM LIBRARY<br>SERVICES                              |                       | 2014-2015 Desk Tracker Subscription           | 419.1           |
| 15-03507       | LOGMEIN, INC.   |                       | BoldChat Software                             | 12,000.0        |
| 15-03508       | KRISTEN UNIFORMS AND LINENS                                 |                       | Mesh Bags for KN Classes/Athletic Equip       | 124.4           |
| 15-03509       | JERRY'S ARTARAMA  |                       | Printmaking Ink and Paper                     | 399.1           |
| 15-03510       | SWEETWATER  |                       | Replacement Equip-Mic/Rack<br>Mount-CRC       | 16,609.3        |
| °15-03512      | В & Н РНОТО   | Bldg W/Com Arts       | Filters for Panasonic Cameras                 | 129.6           |
| 15-03513       | B & H PHOTO   | Bldg W/Com Arts       | Batteries for Camera                          | 2.468.8         |
| 15-03514       | HAITBRINK ASPHALT PAVING,<br>INC.                           |                       | Temporary Parking Lot                         | 65,870.0        |
| 15-03515       | WALTERS WHOLESALE<br>ELECTRIC                               |                       | Replace Ballast and Lamps to Entire<br>Campus | 1,029.3         |
| 915-03516      | PANKL ENGINE SYSTEMS dba CP<br>CA RRILLO                    |                       | FY13-14 Employer ETP Earnings                 | 7,950.0         |
| 15-03517       | PANKL ENGINE SYSTEMS, INC.<br>dba PANKL RACING SYSTEMS      | •                     | FY13-14 Earnings from ETP Funding             | 1,005.0         |
| 15-03518       | B & H PHOTO   | Bldg W/Com Arts       | Holders for SD Memory Cards                   | 161.7           |
| 15-03519       | HITT MARKING DEVICES, INC.                                  |                       | Self Inking Stamps                            | 105.7           |
| 15-03520       | THE RP GROUP  |                       | 2014-2015 RP Group Membership Dues            | 350.0           |
| 15-03521       | B & H PHOTO   | Bldg W/Com Arts       | Balance 2 Stage Tripod, Left Pab Bar          | 4,491.7         |
| 15-03522       | EMCOR/Mesa Energy Systems                                   |                       | HVAC Major Maintenance                        | 16,300.0        |
| 15-03523       | NAT'L SCIENCE FOUNDATION<br>OFFIC E OF INSPECTOR<br>GENERAL |                       | Grant Overpayment Refund                      | 86,460.0        |
| 15-03524       | INT'L TEACHING SYSTEMS                                      | •                     | Sony Soloist Software Upgrade                 | 3,145.0         |
| * See the last | page for criteria limiting the report detail.               |                       |   |                 |
|                | Purchase Orders have been issued in acc                     | ordance with the Dist | rict's Purchasing Policy and ESCA             | PE ONLINI       |

001 - South Orange County Community College District

**Board Report** 

| (See Last Pa | age) ***   |                                     |  | Page 5 of 2 |
|--------------|--|-------------------------------------|--|-------------|
| PO           |  |                                     |  | Order       |
| Number       | Vendor Name  | Loc                                 | Description                                      | Amount      |
| P15-03525    | ENTERPRISE RENT-A-CAR  |                                     | Fleet Service Rental                             | 1,000.00    |
| P15-03526    | JACOB A. WENDT   |                                     | Scores for Music Dept.                           | 300.00      |
| P15-03527    | HOSPITAL ASSOCIATES  |                                     | Variable Temp Heat Guns                          | 383.36      |
| P15-03528    | WELLS FARGO #3317  |                                     | Projectors                                       | 927.74      |
| P15-03529    | SADDLEBACK APPLIANCES  |                                     | Appliances for Child Development Center          | 5,084.44    |
| P15-03530    | WELLS FARGO #3317  |                                     | Tape Recorders                                   | 53.98       |
| P15-03531    | WELLS FARGO #3317  |                                     | Portable Hard Drive and a Flash Drive            | 204.07      |
| P15-03532    | KEENAN & ASSOCIATES  |                                     | Fine Arts Insurance Premium                      | 500.00      |
| P15-03533    | SOUTHLAND INSTRUMENTS, INC.                                    | IVC Life Sci                        | Annual Maintenance FY 2014-2015 :<br>Microscopes | 8,592.00    |
| P15-03534    | BARKSHIRE LASER LEVELING,<br>INC.                              |                                     | Annual Laser Level Softball & Baseball           | 4,500.00    |
| P15-03536    | USA SCIENTIFIC   |                                     | Gloves for Student Use                           | 931.72      |
| P15-03537    | MKH ELECTRONICS  |                                     | Athletic Training Equip                          | 753.60      |
| P15-03538    | INTERPLEX NASCAL, INC.   |                                     | FY13-14 Employer ETP Earnings                    | 900.00      |
| P15-03539    | HILLYARD FLOOR CARE SUPPLY                                     |                                     | Library Equipment                                | 806.45      |
| P15-03540    | HEARLIHY & COMPANY/A PITSCO<br>CO MPANY                        |                                     | T Squares  | 1,263.34    |
| P15-03541    | BATTERIES PLUS, #440 LAKE<br>FORE ST STORE                     |                                     | Batteries  | 106.14      |
| 915-03542    | CLUB CAR dba CART MART, INC.                                   | A BATANE RECENT CONTRACTION 2004 19 | Battery Caps                                     | 30.33       |
| P15-03543    | ONICON INCORPORATED  |                                     | HVAC Flow Meter                                  | 1,444.32    |
| P15-03544    | SQUARE GROVE LLC dba THE<br>HUMAN SOLUTION                     |                                     | Hand Dynamometer Kinesiology<br>Department       | 350.41      |
| P15-03545    | MICROSOFT ITA  |                                     | Arc Touch Mouse                                  | 72.94       |
| P15-03546    | В & Н РНОТО  |                                     | ColorMunki Color Management System               | 331.56      |
| P15-03547    | RIO GRANDE ALBUQUERQUE   |                                     | Sander/Polisher/Grinder                          | 7,129.02    |
| 215-03548    | PACIFIC KILN & INSULATIONS CO.                                 |                                     | Ceramic Shell Slurry Mixer                       | 4,830.04    |
| 215-03549    | NIKE USA, INC.   |                                     | Mens Golf Supplies                               | 519.20      |
| 215-03550    | SCHOLARS IN PRINT  |                                     | Oxford Collection of Bullying                    | 300.99      |
| 215-03551    | NEW ALTERNATIVES, INC.   | •                                   | Workshop Trainer                                 | 120.00      |
| P15-03552    | SHARON LANDIS  |                                     | Workshop Trainer                                 | 480.00      |
| P15-03553    | AGUINAGA GREEN, INC.   |                                     | Mulch for the Native Garden                      | 246.24      |
| 215-03554    | AG CONSTRUCTION &<br>CONTRACTING INC                           |                                     | SSC 2270 Rehab                                   | 21,351.20   |
| P15-03555    | CLIP INTERPRETING  | SC WAREHOUSE                        | ASL Interpreter                                  | 2,625.00    |
| P15-03556    | PARKWAY LAWNMOWER SHOP   |                                     | Grounds Equipment Refresh                        | 1,678.32    |
| P15-03557    | AUGUSOFT, INC.   |                                     | Lumens Professional Annual<br>Subscription       | 11,000.00   |
| P15-03558    | S & B FOODS CATERING DIVISION                                  |                                     | Fast Fridays Catering                            | 4,039.20    |
| P15-03559    | PACIFIC COACHWAYS  |                                     | Charter Bus Services                             | 16,000.00   |
| P15-03560    | B & H PHOTO  |                                     | Gel Packs  | 47.52       |
| P15-03561    | SUREFIRE, LLC  |                                     | Batteries  | 51.32       |
| P15-03562    | SHRED-IT   |                                     | Document Destruction                             | 1,678.32    |
| P15-03563    | THORLABS, INC.   |                                     | KM100 Kinematic Mirror Mounts                    | 512.11      |
| P15-03564    | ALLSTEEL, INC. C/O QUALITY OFF                                 |                                     | Bursar's Office Rehab                            | 16,256.22   |
| P15-03565    | ICE FURNISHINGS<br>MARY ERICKSON dba CAMERA<br>READY COSMETICS |                                     | Theatre Supplies                                 | 1,000.00    |

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 ESCAPE
 ONLINE

**Board Report** 

| PO<br>Number           | Vendor Name                                   | Loc             | Description   | Orde<br>Amoun               |
|------------------------|---|-----------------|---|-----------------------------|
| P15-03566              | B & H PHOTO                                   | Bldg W/Com Arts | Gimbled Stabilizer for Epic Camera                  | 5,397.84                    |
| P15-03567              | HOPPER EQUIPMENT & SUPPLY                     |                 | Upgrades<br>Tooling Components on Rottler Manual    | 2,297.91                    |
| P15-03568              | INTERNATIONAL MEDIA                           |                 | Boring Bar<br>iPads with Camera Kits                | 3,169.74                    |
|                        | SOLUTIONS LLC                                 |                 |   | NO DESCRIPTION OF THE OWNER |
| P15-03569              |   |                 | Annual Xerox Maintenance Agreement                  | 300.00                      |
| 215-03570<br>215-03571 | GRAPHIC CHEMICAL & INK CO.                    |                 | ink<br>Faat Faida in Fluore coordee                 | 714.69                      |
| P15-03571              | EUROPRINT, INC.<br>WARD'S NATURAL SCIENCE     | IVC Life Sci    | Fast Fridays Flyers-reorder                         | 777.60<br>500.00            |
| 10-00072               | WARD 3 NATURAL SCIENCE                        | IVC LINE SCI    | 2014-2015 Supplies/Materials for Bio Lab<br>Classes | 500.00                      |
| 15-03573               | SMASHING SPORTS                               |                 | Badminton Supplies                                  | 1,313.04                    |
| 15-03574               | NIKE USA, INC.                                |                 | Mens Golf Supplies                                  | 1,451.40                    |
| 15-03575               | HOME DEPOT MISSION VIEJO<br>STORE #614        |                 | Art Studio Light Bulbs                              | 500.00                      |
| 915-03576              | BUENA PARK PLAQUE & TROPHY<br>net Trophy.com  |                 | Womens Volleyball Supplies                          | 236.00                      |
| P15-03577              | SAFEWAY, INC. C/O PAVILIONS, S<br>TORE #210   |                 | Instructional Supplies for Chemistry Labs           | 50.00                       |
| 215-03578              | SAFEWAY, INC. C/O PAVILIONS, S<br>TORE #210   |                 | Open Purchase Order for Student Use<br>Material     | 200.0                       |
| P15-03579              | WELLS FARGO #2785                             |                 | Refrigerator Replacement                            | 1,060.9                     |
| 15-03580               | В & Н РНОТО                                   |                 | Camera Package                                      | 13,081.5                    |
| 15-03581               | UNITED SITE SERVICES OF<br>CALIFO RNIA, INC.  |                 | SC Water Main Break - Renting Fences                | 2,000.0                     |
| 15-03582               | STEVE MOELLER                                 |                 | Guest Speaker                                       | 100.0                       |
| 15-03583               | SIDNEY H. GOLUB                               |                 | Guest Speaker                                       | 100.0                       |
| 15-03584               | CAL-THERM CORPORATION                         |                 | Insulation Repairs                                  | 2,380.0                     |
| 15-03585               | B & H PHOTO                                   | Bidg W/Com Arts | Lens Package for Red Camera                         | 19,704.6                    |
| 15-03586               | ALLSTEEL, INC. C/O QUALITY OFF                |                 | Storage Cabinets                                    | 1,623.4                     |
| 915-03587              | TECTA AMERICA SOUTHERN<br>CALIFOR NIA, INC.   |                 | Annual Maintenance for Roofing                      | 4,000.0                     |
| 15-03588               | MICROSOFT ITA                                 |                 | Surface Pro 3 Accessories                           | 41.6                        |
| 15-03589               | RAINBOW SYMPHONY STORE                        |                 | Iffraction Grating Glasses #01615                   | 175.6                       |
| 15-03590               | QUALITY OFFICE FURNISHINGS                    |                 | Bursars Office Rehab                                | 2,499.4                     |
| 15-03591               | LIFETIME MEMORY PRODUCTS,<br>INC.             | Bldg W/Com Arts | GB Flash Drives for Audio Students                  | 189.0                       |
| 915-03592              | JMAC INTERNATIONAL dba<br>McCORMA CK ROOFING  |                 | SSC Roof Maintenance Repairs                        | 13,400.0                    |
| 915-03593              | GLAXOSMITHKLINE<br>PHARMACEUTICAL             |                 | Vaccines  | 743.8                       |
| 15-03594               | STATE BOARD OF EQUALIZATION                   |                 | Hazardous Waste Generator Fees                      | 212.0                       |
| 15-03595               | MEDCO SUPPLY COMPANY                          |                 | Suspension Trainer, Utility Cart,<br>Equipment      | 472.6                       |
| 15-03596               | S & B FOODS                                   |                 | Boxed Lunch for CalWORKs Student<br>Support Group   | 324.0                       |
| 915-03597              | ALLSTEEL 0/0 CORP BUSINESS                    |                 | Chairs for Matric                                   | 16,485.7                    |
| P15-03598              | JERRY'S ARTARAMA                              |                 | Watercolor paper                                    | 297.4                       |
| 15-03599               | JULIE NACE                                    |                 | National Registry Consultant                        | 300.0                       |
| 15-03600               | STARS ONLINE                                  |                 | STARS Multi-ASP hosting (Fin-Aid)                   | 16,987.0                    |
| ** See the last        | page for criteria limiting the report detail. |                 | · · · /   |                             |

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**Board Report** 

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|--------------|---|--------------|---|------------|
| PO           |   |              |   | Order      |
| Number       | Vendor Name   | Loc          | Description                                       | Amount     |
| P15-03601    | DABCO, INC.   |              | Valve placement LRC water service                 | 2,149.00   |
| P15-03602    | HAITBRINK ASPHALT PAVING,<br>INC.                   |              | Slab for trash container at LRC                   | 4,250.00   |
| P15-03603    | SEHI PROCOMP COMPUTER<br>PRODUCTS                   | ·            | Printers for the Faculty Center                   | 2,484.13   |
| P15-03604    | DAVE SMITH ENTERPRISE dba<br>HOSP ITAL ASSOCIATES   |              | Table and Safety Cabinets for<br>Printmaking      | 5,457.06   |
| P15-03605    | LIGHT BULBS ETC.                                    |              | Lightbulbs for SC Gallery                         | 110.00     |
| P15-03606    | MCLOGAN SUPPLY CO., INC.                            |              | Student Supplies - Pellon/Film/Press<br>wash/etc. | 1,503.22   |
| 215-03607    | APPLE COMPUTER, INC. ATTN:<br>Hie d Sales Support   | •            | Apple iPad Air2 with video and quad copter        | 1,464.26   |
| 215-03608    | IRVINE VALLEY COLLEGE<br>BOOKSTOR E                 |              | Preview Day supplies                              | 628.99     |
| P15-03609    | B & H PHOTO   | ·            | Ink   | 807.84     |
| P15-03610    | SEHI PROCOMP COMPUTER<br>PRODUCTS                   |              | Printer Replacement Work Study Station            | 580.72     |
| P15-03611    | AARDVARK CLAY AND SUPPLIES                          |              | Porcelain slip cone, pottery cascade              | 98.98      |
| P15-03612    | GENERAL BINDING CORP.<br>TELECENT ER                |              | Laminate paper                                    | 104.38     |
| P15-03613    | CDE PRESS   |              | Books   | 140.36     |
| 915-03614    | MILLENNIUM BUSINESS<br>SERVICES M arty Cohn         | SC WAREHOUSE | Stores overtime cards                             | 353.16     |
| P15-03615    | WELLS FARGO #3317                                   |              | Book  | 32.10      |
| 15-03616     | CINDRA SMITH  |              | Board self-evaluation facilitation services       | 2,800.00   |
| 15-03617     | SANDY BARBA   |              | FKCE workshop trainer                             | 150.00     |
| 15-03618     | SOURCE GRAPHICS                                     |              | Maintenance kit                                   | 176.16     |
| 15-03619     | EPLUS TECHNOLOGY, INC                               |              | SAN Upgrade                                       | 304,553.88 |
| 15-03620     | EMCOR/Mesa Energy Systems                           |              | Part for System Controllers                       | 1,672.00   |
| 15-03621     | DICK BLICK COMPANY                                  | ·            | Student Art Supplies                              | 467.25     |
| 15-03622     | NuStep, Inc.  |              | Equpiment for Kneas. class                        | 8,002.80   |
| 15-03623     | HITT MARKING DEVICES, INC.                          |              | Self Inking Stamp                                 | 47.24      |
| 915-03624    | SADDLEBACK MATERIALS<br>COMPANY                     |              | B-Quad Landscaping Project                        | 484.38     |
| 15-03625     | ALTERYX INC   |              | Alteryx One Year License                          | 14,597.28  |
| 15-03626     | MSC INDUSTRIAL SUPPLY CO.                           |              | Cart for Casting                                  | 426.11     |
| P15-03627    | FABRIC LAND   |              | Student Supplies                                  | 600.00     |
| 15-03628     | THE CONTAINER STORE                                 |              | Student Supplies                                  | 439.80     |
| 15-03629     | LAGUNA WOODS VILLAGE<br>POTTERS                     |              | Art Supplies for Spring 2015 Art Classes at LWV   | 4,575.00   |
| 215-03630    | MSC INDUSTRIAL SUPPLY CO.                           |              | Ultrasonic Tank                                   | 460.69     |
| 15-03631     | SPECTRUM LABORATORY<br>PRODUCTS                     |              | Chemical Order                                    | 2,660.01   |
| 15-03632     | FISHER SCIENTIFIC                                   |              | Chemical Order                                    | 2,346.75   |
| 915-03633    | EMD MILLIPORE CORPORATION<br>DIVI SION HEADQUARTERS |              | Chemical Order                                    | 4,879.45   |
| P15-03634    | SIGMA-ALDRICH CHEMICAL CO.                          |              | Chemical Order                                    | 2,161.65   |
| P15-03635    | SMOKE GUARD CALIFORNIA, INC                         |              | Annual Maintence for Smoke Guard at LRC           | 3,000.00   |
| 215-03636    | CAL BUILDING SYSTEMS                                |              | ATEP Fire Backflow Repair                         | 692.00     |

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 ESCAPE
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**Board Report** 

| (See Last Pa     | age) ***  |     |   |                     |
|------------------|---|-----|---|---------------------|
| PO               |   |     |   | Order               |
| Number           | Vendor Name   | Loc | Description                                       | Amount              |
| P15-03637        | GEO SPECTRA CONSULTING<br>ENGIN EERS, INC.                |     | SC Water Main Break-Geotechnical<br>Investigation | 24,000.00           |
| P15-03638        | MARK IV COMMUNICATIONS, INC.                              |     | Solar Decathlon Networking                        | 5,044.28            |
| P15-03639        | HOME DEPOT MISSION VIEJO<br>STORE #614                    |     | Custodial Blowers                                 | 301.26              |
| P15-03640        | HAITBRINK ASPHALT PAVING,<br>INC.                         |     | Relocating Anthropology dig area                  | 4,250.00            |
| P15-03641        | SEHI PROCOMP COMPUTER<br>PRODUCTS                         |     | Cartridges Color                                  | 200.62              |
| P15-03642        | HAITBRINK ASPHALT PAVING,<br>INC.                         |     | Install Bollards at the Baseball Field            | 3,375.00            |
| P15-03643        | TAMERA RICE   |     | Nursing Retreat February 27-28, 2015              | 4,665.60            |
| P15-03644        | RICHARD THE THREAD EMPIRE                                 |     | Student Supplies for Corset Construction<br>Class | 1,069.14            |
| P15-03645        | MISSION VIEJO FLORIST                                     |     | Scholarship Ceremony-Flowers                      | 415.80              |
| P15-03647        | OAK CREEK GOLF CLUB                                       |     | Entry Fee, IVC M. Golf Spring 2015                | 2,160.00            |
| P15-03648        | CDW-G COMPUTER CENTERS                                    |     | Printer for DSPS                                  | 166.14              |
| P15-03649        | SADDLEBACK BOOKSTORE -<br>#296 FO LLETT HIGHER            |     | Bookstore Charges                                 | 4,971.40            |
| e Gul Anderstand | EDUCATION GROUP   |     |   | entra del servicio. |
| P15-03650        | YCCD/LEADERSHIP   |     | CCC Registry Job Fairs                            | 150.00              |
| P15-03651        | MISSION VIEJO COUNTRY CLUB                                |     | Refreshments for Board Self-Evaluation            | 1,000.00            |
| P15-03652        | IRVINE CHAMBER OF COMMERCE                                |     | Destination Irvine Ad                             | 1,500.00            |
| P15-03654        | SIMPLOT PARTNERS  |     | Fertilizer for Fields                             | 4,236.19            |
| P15-03655        | EMCOR/Mesa Energy Systems                                 |     | Completed Emcor IT Compressor Repair              | 4,784.00            |
| P15-03656        | WELLS FARGO #3317   |     | Jump Drives, Ink Catridge, Pocket File            | 218.62              |
| P15-03658        | STORM INDUSTRIES, INC.                                    |     | FY13-14 Employer ETP Earnings                     | 2,880.00            |
| P15-03659        | LIVING COAST DISCOVERY<br>CENTER                          |     | Entrance Fee for ENV 24 class                     | 194.40              |
| P15-03660        | COMPUTER COMFORTS, INC.                                   |     | Drafting Stations with Computer<br>Capability     | 27,329.40           |
| P15-03661        | CITRIX ONLINE LLC   | •   | Citrix Online GoToWebinar Contract                | 237.00              |
| P15-03662        | TAKACH PRESS CORP.  |     | Replacement Printmaking Tables &<br>Casters       | 7,793.40            |
| P15-03663        | RIO GRANDE ALBUQUERQUE                                    |     | Centrifugal Casting Oven                          | 3,171.47            |
| P15-03664        | FISHER SCIENTIFIC   |     | Supplies for MLT                                  | 285.54              |
| P15-03665        | CDW-G COMPUTER CENTERS                                    |     | Laptop for ATEP                                   | 2,098.62            |
| P15-03666        | CDW-G COMPUTER CENTERS                                    |     | Dongle for Mouse                                  | 19.22               |
| P15-03667        | DICK BLICK COMPANY  |     | Fee Based Supplies/Pastels, Tape                  | 125.49              |
| P15-03668        | ABC SCHOOL EQUIPMENT, INC.<br>dba PLATINUM VISUAL SYSTEMS |     | Replace Cork Boards                               | 917.51              |
| P15-03669        | KI P.O. BOX 8100  |     | Replace Instructor Stools                         | 4,503.60            |
| P15-03670        | EDMARS ENTRANCE<br>SOLUTIONS, INC                         |     | Repair Financial Aid Door                         | 1,079.42            |
| P15-03671        | H2 ENVIRONMENTAL<br>CONSULTING S ERVICES, INC.            |     | H2 Environmental Testing Library                  | 1,110.00            |
| P15-03672        | WELLS FARGO #4955 ASG-SBC                                 |     | Replacement USB Cord for lpad                     | 9.43                |
| P15-03673        | HP CORPORATE<br>HEADQUARTERS                              | •   | HP Elitedisplay Monitors                          | 3,064.00            |
| P15-03674        | OLPIN GROUP   |     | Vented Visibility Cabinets for Ink Storage        | 1,793.90            |

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 ESCAPE
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**Board Report** 

| (See Last Pa | age) ***  |                 |   | Page 9 of       |
|--------------|---|-----------------|---|-----------------|
| PO<br>Number | Vendor Name                                       | Loc             | Description                             | Order<br>Amount |
| P15-03675    | SEHI PROCOMP COMPUTER<br>PRODUCTS                 | •               | Replacement Equip-Printers              | 2,380.32        |
| P15-03676    | MSC INDUSTRIAL SUPPLY CO.                         |                 | Equipment for Mfg Classes               | 4,748.48        |
| P15-03677    | H2 ENVIRONMENTAL                                  |                 | Asbestos Air Monitoring Oversight at SM | 950.00          |
|              | CONSULTING SERVICES, INC.                         |                 | Bidg.                                   |                 |
| P15-03678    | ProActive Consulting Group, LLC                   |                 | Compliance Assistance for Generators    | 3,750.00        |
| P15-03679    | MOSSY NISSAN INC. dba MOSSY<br>NI SSAN OCEANSIDE  |                 | Nissan Work Vehicle                     | 19,342.35       |
| P15-03680    | PASCO SCIENTIFIC                                  |                 | Instructional Materials                 | 1,430.09        |
| P15-03681    | APPLE COMPUTER, INC. ATTN:<br>HIE d SALES SUPPORT |                 | MacBook                                 | 5,706.61        |
| P15-03682    | SAN DIEGO GAS & ELECTRIC                          |                 | Scheduled Electric Outage Service       | 2,254.00        |
| P15-03683    | VENDINI, INC.                                     |                 | Patron Processing Ticket Sales          | 12,664.17       |
| P15-03684    | RED DIGITAL CAMERA COMPANY                        | Bldg W/Com Arts | Round 2 Equip. Approval for Red         | 4,117.09        |
| P15-03685    | TIM WILSON  | •               | Sculpture Repair                        | 1,550.00        |
| P15-03686    | B & H PHOTO                                       |                 | Replacement Camera and Equipment        | 2,810.16        |
| P15-03687    | ARIEL ALEXANDER                                   |                 | Semester Reimb: Music Supplies          | 350.00          |
| P15-03688    | HOME DEPOT MISSION VIEJO<br>STORE #614            |                 | Replace Broken Drill Driver             | 270.22          |
| P15-03689    | TENNIS MACHINES NOW                               |                 | Tennis Machine Equipment                | 4,101.84        |
| 15-03690     | WATERMARK SOLUTIONS                               |                 | Laundry Supplies                        | 268.90          |
| 15-03691     | JANET WHITCOMB                                    |                 | Guest Speaker                           | 100.00          |
| 215-03692    | KARL STENSKE                                      |                 | Workshop Trainer                        | 120.00          |
| P15-03693    | BOUNDLESS NETWORK                                 |                 | Enterprise Pens                         | 995.80          |
| 15-03694     | IMPRESSIONS GRAPHICS                              |                 | Mens Volleyball Supplies                | 283.20          |
| 15-03695     | ACUSHNET COMPANY                                  |                 | Mens Golf Supplies                      | 731.28          |
| P15-03696    | LILIANN PEREZ-STROUD                              |                 | Workshop Trainer                        | 960.00          |
| P15-03697    | LASER SOURCE                                      |                 | Toner Order for Office Printer          | 105.02          |
| 15-03698     | HELENE SHOTWELL                                   |                 | Workshop Trainer                        | 480.00          |
| 15-03699     | SCANTRON CORPORATION                              |                 | Scantron Forms                          | 468.22          |
| 915-03700    | DIVERSIFIED BUSINESS<br>SERVICES                  |                 | Polo Shirts for Employees               | 901.15          |
| P15-03701    | B & H PHOTO                                       |                 | Handycarn Kit                           | 539.03          |
| P15-03702    | SAFEWAY, INC. C/O PAVILIONS, S<br>TORE #210       |                 | Biology Instructional Supplies          | 200.00          |
| P15-03703    | INTERNATIONAL COUNCIL OF<br>FINE ARTS DEANS       |                 | Institutional Membership                | 450.00          |
| P15-03704    | DAVE SMITH ENTERPRISE dba<br>HOSP ITAL ASSOCIATES |                 | Locker Equipment                        | 560.43          |
| P15-03705    | EDMUND OPTICS AMERICA                             |                 | Ronchi Rulings 2 Variations             | 1,758.27        |
| P15-03706    | SPECTRUM LABORATORY<br>PRODUCTS                   |                 | Replacement for Broken Glassware        | 388.82          |
| P15-03707    | ALEXANDRA PRENTISS dba MC<br>CLAI N'S PRINTMAKING |                 | Ink, Newsprint, Paper                   | 331.51          |
| P15-03708    | WORTHINGTON DIRECT                                |                 | Table for Paper Cutter                  | 2,320.02        |
| P15-03709    | WELLS FARGO #1606                                 |                 | Enco: Electronics                       | 43.59           |
| P15-03710    | BSG GRAPHICS, INC.                                |                 | Fitted Table Skirt                      | 433.62          |
| P15-03711    | BSG GRAPHICS, INC.                                |                 | Probation Digital Posters               | 137.00          |

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001 - South Orange County Community College District

#### **Board Report**

| (See Last Pa |   |   |   | A               |
|--------------|---|---|---|-----------------|
| Number       | Vendor Name   | Loc   | Description   | Order<br>Amount |
| P15-03712    | THE LIBRARY OF CONGRESS<br>CATALO GING DISTRIBUTION<br>SVC. | •   | Classification Web Renewal                            | 525.00          |
| P15-03713    | NAT'L COLLEGIATE HONORS<br>COUN.                            |   | National Collegiate Honors Council -<br>Membership    | 500.00          |
| P15-03714    | WELLS FARGO #3317 (DISTRICT)                                | Bldg W/Com Arts                                 | Locks for External Hard Drives                        | 96.25           |
| P15-03715    | ORANGE COUNTY REGISTER                                      |   | OC Register Oct 2014-Dec 2014                         | 131.97          |
| P15-03716    | SCHOOLDUDE.COM  | Control Statement (State Control Statement)     | SchoolDude Renewal                                    | 11,995.56       |
| P15-03717    | PRO GROUP CO.   |   | Vellum, Charpak                                       | 1,206.51        |
| P15-03718    | SCHOLARSHIPS  |   | Scholarship for Nursing Student                       | 396.94          |
| P15-03719    | MCMASTER CARR SUPPLY<br>COMPANY                             |   | Lighting Equipment for PAC                            | 597.38          |
| P15-03720    | WELLS FARGO #3317   |   | Book  | 62.49           |
| P15-03721    | DIVERSIFIED BUSINESS<br>SERVICES                            |   | Hand Sanitizer, Lip Balm, Pens                        | 1,485.21        |
| P15-03722    | ACCUITY   |   | ACH Participant Directory                             | 451.00          |
| P15-03723    | MISSION VIEJO FLORIST                                       |   | Commencement Flowers                                  | 723.60          |
| P15-03724    | A-1 AWARDS  |   | Commencement Plaques                                  | 1,000.00        |
| P15-03725    | ASB EVENTS SADDLEBACK<br>COLLEGE                            |   | Commencement Programs                                 | 3,000.00        |
| P15-03726    | WELLS FARGO #3317   |   | Cord Cover  | 64.90           |
| P15-03727    | WELLS FARGO #3317 (DISTRICT)                                |   | Pedestal Sign Holder                                  | 66.91           |
| P15-03728    | CAL WOOD MACHINERY INC.                                     |   | Downdraft Tables                                      | 22,050.40       |
| P15-03729    | SCHOLLER SHOP EQUIPMENT                                     |   | Equipment Replace Maual Boring Bar                    | 12,042.00       |
| P15-03730    | GUITAR CENTER   | •   | CRC Tech-FAMT/Music Comp Upgrade                      | 26,073.07       |
| P15-03731    | WEST COAST LIGHTS & SIRENS                                  |   | Siren Keypad Over Head                                | 145.90          |
| 215-03732    | SOUTHWEST OFFSET PRINTING<br>CO.                            |   | SC Student Handbook 2014-15                           | 7,812.72        |
| P15-03733    | SCULPTURE DEPOT   |   | Heavy Duty Crank Stands, Trays                        | 9,871.00        |
| P15-03734    | DICK BLICK COMPANY  |   | Charcoal, Drafting Chairs, Gamsol                     | 5,999.72        |
| P15-03735    | SIERRA SCHOOL EQUIPMENT<br>CO.                              |   | SBS Chairs  | 12,153.89       |
| P15-03736    | SYSTEMS SOURCE, INC.  |   | TAS 123 Tables and Chairs                             | 25,020.45       |
| P15-03737    | VWR   |   | Supplies for MLT                                      | 598.94          |
| P15-03738    | SIGMA-ALDRICH CHEMICAL CO.                                  |   | Supplies for MLT                                      | 106.64          |
| P15-03739    | TEACHERS COLLEGE PRESS                                      |   | Books   | 139.24          |
| P15-03740    | B & H PHOTO   |   | Ink for Photo Classes                                 | 622.04          |
| 215-03741    | MEETING SERVICES, INC.                                      |   | ClearCom Base<br>Stations,Transceivers,Batt, Beltpack | 17,067.00       |
| 215-03742    | CI SOLUTIONS, CARD<br>INTEGRATORS CORPORATION               |   | Photo ID Machine Cleaning Kit                         | 106.92          |
| P15-03743    | SCHOOLDUDE.COM  |   | Saddleback SchoolDude Renewal Fees                    | 6,520.65        |
| P15-03744    | PITNEY BOWES  | SC WAREHOUSE                                    | Mail Room Supplies                                    | 550.77          |
| P15-03745    | MSC INDUSTRIAL SUPPLY CO.                                   |   | Bottom Shelf for Workbenches                          | 120.58          |
| P15-03746    | ULINE, INC.   | •   | Tape and Gloves                                       | 192.82          |
| 915-03747    | MERIDIAN IT INC   |   | VMware View License Upgrade                           | 27,925.26       |
| P15-03748    | WELLS FARGO #4963   | nen voltan minte minter in Mittaless Medicaless | Hertz Co.: Arduino Kits for Classroom                 | 747.89          |
| P15-03749    | WELLS FARGO #2785   |   | SSL Plus Certificate - RadiusA                        | 175.00          |
| P15-03750    | WELLS FARGO #2785   |   | EasyDNS Subscription Renewal                          | 89.00           |
| P15-03751    | WELLS FARGO #2785   |   | SSL Plus Certificate - RadiusB                        | 175.00          |

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| authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved | Page 10 of 13 |
| and that payment be authorized upon delivery and acceptance of the items ordered.                        | Page 10 01 13 |

001 - South Orange County Community College District

**Board Report** 

| (See Last Pa | age)   |                         |   |               |
|--------------|--|-------------------------|---|---------------|
| PO<br>Number | Vendor Name                                  | Loc                     | Description                                     | Orde<br>Amoun |
| P15-03752    | SOUTHERN CALIFORNIA<br>FOOTBALL A SSOCIATION |                         | Annual Membership Renewal                       | 1,800.00      |
| P15-03753    | HYDROBUILDER.COM INC.                        |                         | Replacement Grow Lamp: SM                       | 157.25        |
| P15-03754    | ONONE SOFTWARE                               |                         | Greenhouse<br>CRC-Photo Software                | 4,347.10      |
| P15-03755    | TRIEX LLC dba FILABOT                        | in the second second    | Filament Extruder-Perkins/Appleman              | 1,267.70      |
| 15-03756     | OCEAN OPTICS, INC.                           | of China all states and | Ocean Optics Materials                          | 6,549.60      |
| 215-03757    | KUBOTA TRACTOR<br>CORPORATION                | ·                       | Tractor for Grounds with Trade In               | 35,604.04     |
| P15-03758    | DICK BLICK COMPANY                           |                         | Art Easels, Trays                               | 20,033.24     |
| P15-03759    | GEOPRIME MINERALS                            |                         | Rock/Minerals for MarSci Labs                   | 8,535.20      |
| 15-03760     | PRAXAIR                                      |                         | Liquid Nitrogen Gas Astronomy                   | 113.67        |
| 215-03761    | HARDY DIAGNOSTICS                            |                         | Supplies for MLT                                | 1,026.00      |
| 15-03762     | WAXIE SANITARY SUPPLY                        |                         | Equipment to Clean Tile in Restrooms            | 14,062.68     |
| 15-03763     | B & H PHOTO                                  |                         | Photo Paper                                     | 1,360.65      |
| 15-03764     | INTERSTATE BATTERIES OF<br>CALIFO RNIA COAST |                         | Batteries for Photo                             | 220.66        |
| P15-03765    | LAGUNA GRAPHIC ARTS, INC.                    |                         | Special Oversized A/P Envelopes                 | 1,350.00      |
| 15-03766     | FISHER SCIENTIFIC                            |                         | Supplies for B2E Research.                      | 54.46         |
| 15-03767     | ORANGE CO. FARM SUPPLY                       | 國有意思國際國際經濟              | Greenhouse Supplies                             | 756.2         |
| 15-03768     | NATIONAL BUSINESS<br>FURNITURE               |                         | 15 Slot Literature Rack with Base - Tan         | 245.7         |
| 15-03769     | A. RIFKIN COMPANY                            | SC WAREHOUSE            | Mail Room Supplies                              | 259.8         |
| 15-03770     | DICK BLICK COMPANY                           |                         | Photo Envelopes                                 | 245.7         |
| 15-03771     | BAKER & TAYLOR                               |                         | Library Book                                    | 77.5          |
| 15-03772     | WELLS FARGO #3317 (DISTRICT)                 | Bldg W/Com Arts         | Remote Focus Unit-Part of Red Kit<br>Round 2    | 2,871.9       |
| 15-03773     | ELECTRONIX EXPRESS                           |                         | Clamp on Amp Meter                              | 134.5         |
| 15-03774     | WELLS FARGO #3317 (DISTRICT)                 |                         | Batteries Flashlights                           | 280.1         |
| 15-03775     | MS ABRASIVE CLEANING<br>EQUIPMENT            |                         | Blaster Unit                                    | 2,186.4       |
| 15-03776     | DICK BLICK COMPANY                           |                         | Art-Stools, Table                               | 1,579.5       |
| 15-03777     | JOHN DEERE LANDSCAPES, INC.                  |                         | Irrigation Controller Box                       | 1,255.9       |
| 15-03778     | HOLLANDER GLASS, INC.                        |                         | Manila Paper                                    | 311.5         |
| 15-03779     | PACIFIC ART GLASS                            |                         | Boronntride 13                                  | 60.3          |
| 15-03780     | W. W. GRAINGER                               | SC WAREHOUSE            | Safety Mirror                                   | 146.0         |
| 15-03781     | SHRED-IT                                     |                         | Shredding Services                              | 57.9          |
| 15-03782     | SIGMA-ALDRICH CHEMICAL CO.                   |                         | Chemical for Bio Major' Student Project         | 41.4          |
| 15-03783     | VWR  |                         | Latex Gloves, Student use in Biology<br>Labs    | 184.3         |
| 15-03784     | FISHER SCIENTIFIC                            | IVC Life Sci            | Glassware, Tube Racks, etc.                     | 2,364.0       |
| 15-03785     | LYNN YOUNG                                   |                         | Workshop Trainer                                | 360.0         |
| 15-03786     | FENTEK INDUSTRIES INC                        |                         | Keyboard (left hand) for DSPS student           | 70.7          |
| 15-03787     | ENABLE MART                                  |                         | One Hand Typing Manual                          | 77.4          |
| 15-03788     | MICRO CENTER                                 |                         | Supplies for Computer Information<br>Management | 894.7         |
| 15-03789     | SOUTH COAST A.Q.M.D                          |                         | Emission Fees                                   | 119.70        |
| 15-03790     | JAN FRITSEN                                  |                         | Printing Ventura Workpacket - Royalties         | 100.0         |
| 15-03791     | FOSTER CARE AUXILIARY OF OC                  |                         | Workshop Trainer                                | 600.00        |
| P15-03792    | GUISELLE SCOTT                               |                         | Workshop Trainer                                | 120.00        |

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001 - South Orange County Community College District

**Board Report** 

| (See Last Pa    | age) ***                                      |  |  | Page 12 0 |
|-----------------|---|--|--|-----------|
| PO              |   |  |  | Orde      |
| Number          | Vendor Name                                   | Loc  | Description  | Amoun     |
| P15-03793       | GUISELLE SCOTT                                |  | Workshop Trainer                                   | 280.00    |
| 215-03794       | IRVINE VALLEY COLLEGE<br>BOOKSTOR E No. 895   |  | Study Supplies to Help Tutor Veteran<br>Students   | 178.76    |
| P15-03795       | SOUTHLAND INSTRUMENTS, INC.                   |  | Annual Maintenance: Geology<br>Microscopes         | 2,121.00  |
| P15-03796       | BEST BUY BUSINESS<br>ADVANTAGE                |  | Tablets for Special Project Coordinators           | 2,445.29  |
| P15-03797       | ORANGE COUNTY REGISTER                        |  | Bid 311 Audio Visual Equip 1/28 & 1/30             | 1,902.00  |
| P15-03798       | CHEMGLASS LIFE SCIENCES LLC                   |  | Instructional Equipment Hotplate Order             | 18,639.94 |
| P15-03799       | PATON GROUP                                   |  | Solidscape 3Z Studio Printer                       | 22,656.8  |
| P15-03800       | PROFORCE MARKETING INC.                       |  | Rifle  | 1,936.8   |
|                 | PROFOR CE LAW<br>ENFORCEMENT                  |  |  |           |
| P15-03801       | WELLS FARGO #3317 (DISTRICT)                  | IVC Life Sci   | Books, Rubber Bands                                | 449.5     |
| 215-03802       | CAL BUILDING SYSTEMS                          |  | B100 Pull Station Repair                           | 548.00    |
| P15-03803       | KELLY PAPER                                   |  | Paper  | 297.6     |
| 215-03804       | W. W. GRAINGER                                |  | Respirators/Gloves for Art Classes                 | 581.5     |
| 215-03805       | ULINE, INC.                                   |  | Buckets  | 511.4     |
| P15-03806       | DIVERSIFIED BUSINESS<br>SERVICES              |  | Tote Bags Promotional                              | 510.0     |
| P15-03807       | WENGER CORPORATION                            | s  | Conductor's Chair                                  | 760.8     |
| 215-03808       | SPORTS MACHINE AMERICA                        | 10 all allow a sone is   | Softball Supplies                                  | 311.6     |
| 215-03809       | RESERVE ACCOUNT 13631908<br>PITNE Y BOWES     |  | Funds for Postage                                  | 30,000.0  |
| 215-03810       | KELLY PAPER                                   |  | Large Format Paper                                 | 892.3     |
| 215-03811       | MONTESSORI SERVICES                           |  | Baskets  | 171.2     |
| 215-03812       | ABRAMS & COMPANY                              |  | Books, CDs   | 212.2     |
|                 | PUBLISHERS db a ABRAMS<br>LEARNING TRENDS     |  |  |           |
| P15-03813       | WELLS FARGO #3317                             |  | iPad Protective Cases                              | 185.5     |
| P15-03814       | VISION MARKING DEVICES                        | -  | Office Name Plates                                 | 74.4      |
| P15-03815       | PRESTO SPORTS, INC                            |  | Presto Sports Software 14/15                       | 3.000.0   |
| 215-03816       | UNITED RENTALS                                |  | SC Water Main Break-Renting                        | 1,605.7   |
|                 |   |  | Restrooms Football                                 |           |
| P15-03817       | CDW-G COMPUTER CENTERS                        | entral de la company de la carte y presente de la company de la company de la company de la company de la comp | Headsets for LAC                                   | 841.9     |
| P15-03818       | ASB EVENTS SADDLEBACK<br>COLLEGE              |  | Commencement Catering                              | 2,500.0   |
| 215-03819       | DUNN-EDWARDS CORPORATION                      |  | Supplies for Painter                               | 1,215.4   |
| 215-03820       | FISHER SCIENTIFIC                             | IVC Life Sci   | Precision Water Bath for Life Sciences             | 889.7     |
| P15-03821       | SOUTH COAST A.Q.M.D                           | tor to I depictor with the participant   | Annual Operating Fees                              | 7,691.4   |
| P15-03822       | HOME DEPOT MISSION VIEJO<br>STORE #614        | •  | Supplies for Photo                                 | 200.0     |
| P15-03823       | AGUINAGA GREEN, INC.                          |  | Mulch for Campus Landscape                         | 601.8     |
| 15-03824        | WELLS FARGO #3317                             |  | Amazon.com: Projector Lamp                         | 46.3      |
| 15-03825        | BOUNDLESS NETWORK                             |  | Logo Mini Staplers                                 | 802.0     |
| 215-03826       | CDW-G COMPUTER CENTERS                        |  | Scanner  | 496.7     |
| 215-03827       | WELLS FARGO #3317                             |  | CA Center for Mental Health: DVD, Spiral<br>Manual | 87.7      |
| P15-03828       | WELLS FARGO #2785                             |  | Cashdrawer.com: BMW Supplies                       | 53.1      |
| 215-03829       | WELLS FARGO #3317 (DISTRICT)                  |  | Clambooks: VHS Tape, straps                        | 311.7     |
| 215-03830       | GRAYBAR ELECTRIC CO.                          |  | Maintenance Parts & Supplies                       | 2,000.0   |
| ** See the last | page for criteria limiting the report detail. |  |  |           |

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**Board Report** 

| (See Last Pa | age) ***                                    |                    |  | - Fage 15 012    |
|--------------|---|--------------------|--|------------------|
| PO<br>Number | Vendor Name                                 | Loc                | Description  | Order<br>Amount  |
| P15-03831    | MASTER APPLIANCE CORP.                      |                    | Soldering Iron Repair                                | 57.00            |
| P15-03832    | NCMPR                                       |                    | Webinar  | 150.00           |
| P15-03833    | UNITED RENTALS                              |                    | Rental of Heavy Equipment                            | 2,000.00         |
| P15-03834    | SOUTH COAST FAMILY                          |                    | Preplacement Exam                                    | 235.00           |
|              | MEDI-CENTE R, INC.                          |                    |  |                  |
| P15-03835    | BRADLEY'S PLASTIC BAG CO.                   |                    | Dry Cleaning Plastic Bags                            | 465.78           |
| P15-03836    | ORANGE COUNTY REGISTER                      |                    | Bid 321D Ad for Contract Mngmnt<br>Systems 1/16 & 23 | 1,062.00         |
| P15-03837    | W. W. GRAINGER                              |                    | Electric Vehicle Charger                             | 832.01           |
| P15-03838    | MILLENNIUM BUSINESS                         | SC WAREHOUSE       | Stores 2nd Page Letterhead                           | 1,000.51         |
|              | SERVICES M arty Cohn                        |                    |  |                  |
| P15-03839    | DISCOUNT SCHOOL SUPPLY<br>SALES D EPARTMENT |                    | Water Colors, Paint Cups, Glue,<br>Tweezers          | 381.67           |
| P15-03840    | BSG GRAPHICS, INC.                          |                    | SSSP Contract Printing                               | 1,000.00         |
| P15-03841    | HITT MARKING DEVICES, INC.                  |                    | Payroll Self Inking Stamp                            | 21.73            |
| P15-03842    | CPP, INC. DAVIES BLACK<br>PUBLISH ING       |                    | Counselor's Prof. Dev. Training Material             | 1,508.61         |
| P15-03843    | CHALK SPINNER LLC dba KODO<br>KID S LLC     |                    | Sand   | 90.26            |
| P15-03844    | REI   |                    | Geog camping supplies-Attachment                     | 263.02           |
| P15-03845    | GEARY PACIFIC SUPPLY                        |                    | HVAC Equipment                                       | 5,150.20         |
| P15-03846    | GOTHIC ARCH GREENHOUSES                     |                    | Horticulture Greenhouse Parts                        | 2,237.28         |
| P15-03847    | D4 SOLUTIONS INC.                           |                    | Data Lines for Veterans Office                       | 1,093.91         |
| P15-03848    | WARD'S SCIENCE                              |                    | Geography Supplies                                   | 1,414.82         |
| P15-03849    | EDUCATIONAL MAPS & GLOBES,<br>LLC           |                    | Geography Globes                                     | 2,301.00         |
| P15-03850    | CABELA'S                                    |                    | Geography Camp Supplies                              | 216.99           |
| P15-03851    | BONE CLONES, INC.                           |                    | Anthropology Supplies Cases                          | 420.08           |
| P15-03852    | WELLS FARGO #3317 (DISTRICT)                |                    | Library Books & DVDs.                                | 472.80           |
| P15-03853    | WELLS FARGO #3317 (DISTRICT)                |                    | Library Books  | 501.50           |
| P15-03854    | SONJA ARNAK                                 |                    | Int'l Student Office Peer Mentor Talks               | 300.00           |
| P15-03855    | WELLS FARGO #3317                           | •                  | Library Books  | 83.67            |
|              |   | Total Number of PC | Ds 477 To  | tal 2,250,553.25 |

# Fund Recap

| Fund | Description            | PO Count                     | Amount       |
|------|------------------------|------------------------------|--------------|
| 01   | General Fund           | 460                          | 1,654,687.62 |
| 12   | Child Development Fund | 1                            | 104.38       |
| 40   | Capital Outlay Fund    | 15                           | 595,686.25   |
| 68   | Self-Insurance Fund    | and the second second second | 75.00        |
|      |                        | Total                        | 2,250,553.25 |

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| and that payment be authorized upon delivery and acceptance of the items ordered.               | Fage 15 01 15          |

# Board of Trustees Confirming Requisition HIBIT A Listing Page 14 of 20

#### Includes 02/03/2015 - 03/10/2015

| Requisition<br>Number | Vendor Name  | Description  | Requisition<br>Total |
|-----------------------|--|--|----------------------|
| RQ15-03890            | BRADLEY CONRAD                                     | CSU Counselor Conf 10/3/14, LB Conv Ctr            | 120.12               |
| RQ15-04513            | GEORGINA GUY                                       | Conference CalWORKs                                | 700.00               |
| RQ15-04514            | GEORGINA GUY                                       | Extended Opp. Programs Conference                  | 340.51               |
| RQ15-04579            | WILLIAM MC GUIRE                                   | Kennedy Center Amer. Col. Theatre Festival         | 9,904.10             |
| RQ15-04655            | BRIAN MONACELLI                                    | Photonics West Conf.                               | 2,764.00             |
| RQ15-04676            | WELLS FARGO #1606                                  | Service Area Workshop, SOCCCD Joint Meeting        | 539.07               |
| RQ15-04695            | MARY ANSTADT                                       | Cal. Com. Col. Ass'n for Occup. Ed. Conf.          | 1,643.69             |
| RQ15-04704            | WELLS FARGO #3317                                  | Wireless Headset System                            | 475.15               |
| RQ15-04728            | THE RP GROUP                                       | Leading from the Middle Academy 2015               | 8,000.00             |
| RQ15-04761            | WILL GLEN  | Ca. Col. & Univ. Police Chief Ass'n.Conf.          | 870.00               |
| RQ15-04871            | JOYCE SEMANIK                                      | College Source User Conference                     | 2,869.36             |
| RQ15-04886            | NAFSA 2013   | Nat'l Ass'n. of International Educators Course     | 2,166.00             |
| RQ15-04897            | BRUCE GILMAN                                       | Conf. Reimb CAI Vendor Selection/RFP Review        | 466.53               |
| RQ15-04898            | LAURA SOBCHIK                                      | Conf. Reimb CAI Vendor Selection/RFP Review        | 539.53               |
| RQ15-04899            | GERLIE JELTEMA                                     | Conf. Reimb CAI Vendor Selection/RFP Review        | 504.67               |
| RQ15-04900            | PENNY SKAFF  | Common Assessment Initiative Conf.                 | 576.53               |
| RQ15-04914            | WILLIAM DAVIS                                      | ^^Training Reimb.                                  | 112.00               |
| RQ15-04918            | WILLIAM DAVIS                                      | Health Services Ass'n Conf.                        | 100.00               |
| RQ15-04927            | BSG GRAPHICS, INC.                                 | Freshman Advantage Friday Banners                  | 220.02               |
| RQ15-04938            | SONJA ARNAK  | Nat'l Academy for Int'l Ed. Conf.                  | 1,296.00             |
| RQ15-04946            | SANTOS GARCIA                                      | Reimburse for Lunch                                | 8.39                 |
| RQ15-04948            | TODD SCHMALTZ                                      | Health Services Ass'n Conf.                        | 100.00               |
| RQ15-04959            | ELVA ARAIZA SADDLEBACK<br>COLLEGE                  | College Source Conf/Train.                         | 2,869.36             |
| RQ15-04960            | WELLS FARGO #2785                                  | Senior Day 2015 - Opportunity Drawings             | 600.00               |
| RQ15-04962            | SASHIKO WEIDENKOPF                                 | Reimbursement for Priority Mail                    | 19.99                |
| RQ15-04965            | TODD SCHMALTZ                                      | Officer Involved Shootings Field Super. Train.     | 255.00               |
| RQ15-04968            | S & B FOODS  | High School Counselor Conference                   | 1,283.74             |
| RQ15-04969            | S & B FOODS  | High School Counselor Conference                   | 1,279.80             |
| RQ15-04970            | COLE MEYERS  | Reimbursement for Photonics West                   | 1,188.32             |
| RQ15-04971            | DAVID FRETZ  | Reimburse Bio 103 Trip F14                         | 141.00               |
| RQ15-04973            | WELLS FARGO #1606                                  | Cisco Cords and Detangler                          | 124.34               |
| RQ15-04974            | BRIAN MONACELLI                                    | Equip Reimb: Autocollimators                       | 991.25               |
| RQ15-04986            | KENNETH HARER                                      | Reimburse for lunch                                | 10.76                |
| RQ15-04987            | DECE GOULD-MORGAN                                  | Reimbursement Presiden'ts Part Time Dinner         | 49.11                |
| RQ15-04988            | KATHRYN DAMM                                       | Reimbursement President's Part-Time Dinner         | 57.19                |
| RQ15-04993            | ROSIE AGUILAR                                      | American Payroll Ass'n. Conf.                      | 3,131.40             |
| RQ15-04999            | EVELIA RAMIREZ SADDLEBACK<br>COLLEGE               | College Source user conf/train.                    | 1,770.00             |
| RQ15-05002            | RAJANPAL DHILLON                                   | Reimbursement for Trainner Parts                   | 59.70                |
| RQ15-05003            | SOUTH ORANGE COUNTY<br>COMMUNITY COLLEGE DISTRICT  | Nonresident Withholding Payment                    | 7.00                 |
| RQ15-05004            | COAST FITNESS REPAIR SHOP                          | Equipment Repair                                   | 785.72               |
| RQ15-05008            | SANDRA F. KENNEDY                                  | Conf.Reimb-Anthropology Teachers Annual<br>Meeting | 600.00               |
| RQ15-05018            | IRVINE VALLEY COLLEGE                              | Payment for SP ASG stickers for EOPS students      | 2,330.00             |
| RQ15-05020            | MARK KRUHMIN                                       | Reimburse Staff Member for Carpet for Studio       | 107.99               |
| RQ15-05021            | FONTIS SOLUTIONS div of IMAGE<br>DISTRIBUTION SERV | SHC Prescription paper                             | 287.28               |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing
Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase
Orders be approved and that payment be authorized upon delivery and acceptance of the items
Page 1 of 7
ordered.

# Board of Trustees Confirming Requisition XHIBIT A f 20

#### Includes 02/03/2015 - 03/10/2015

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| Requisition<br>Number | Vendor Name   | Description   | Requisition<br>Total |
|-----------------------|---|---|----------------------|
| RQ15-05029            | SCHOLARSHIPS  | Scholarship for Nursing Student                     | 427.07               |
| RQ15-05031            | ANNE LAWSON   | Reimbursement for Technology Conference             | 367.70               |
| RQ15-05041            | WELLS FARGO BANK #2785<br>PAYMENT REMITTANCE CENTER | Candy for FinAid Outreach                           | 100.00               |
| RQ15-05049            | LAWRENCE GRIHALVA                                   | Reimbursement for EMS supplies                      | 32.24                |
| RQ15-05051            | JOHN RICHARDS                                       | Reimbusement for Instructional Supplies             | 36.44                |
| RQ15-05052            | DON BUSCHE  | Reimbursement for Cell Phone Use                    | 227.53               |
| RQ15-05053            | DIANE OAKS  | Com. Col. Public Relations Org. Conf.               | 741.00               |
| RQ15-05054            | WANG, LISA ANH                                      | 2015 Research & Planning Conference                 | 900.00               |
| RQ15-05055            | BRITTANY RAMCHANDANI                                | Corn. Col. Public Relations Org. Conf.              | 894.00               |
| RQ15-05056            | KORI LEE GARNER                                     | Com. Col. Public Relations Org. Conference          | 985.00               |
| RQ15-05057            | BRIAN MONACELLI                                     | Reimb: OSSC Feb 15 mtg                              | 78.36                |
| RQ15-05060            | MARINA AMINY  | Conf. Reimb- CAI Vendor Selection/RFP Review        | 418.70               |
| RQ15-05063            | TOD A. BURNETT                                      | Cal. Com. Col. Athletics Ass'n Conf.                | 457.20               |
| RQ15-05067            | BRENNA NORRIS                                       | Reimb: OSSC Feb 15 Mtg                              | 78.36                |
| RQ15-05069            | CHRISTIAN ALVARADO                                  | Cal. Com. Col. Stu. Fin. Aid Admin. Ass'n Conf.     | 150.00               |
| RQ15-05070            | HSACCC ALLAN HANCOCK COMM.<br>COLLEGE               | Health Services Ass'n Annual Conference             | 475.00               |
| RQ15-05071            | HSACCC ALLAN HANCOCK COMM.<br>COLLEGE               | Health Services Ass'n Annual Conference             | 175.00               |
| RQ15-05072            | HSACCC ALLAN HANCOCK COMM.<br>COLLEGE               | Health Services Ass'n Annual Conference             | 206.50               |
| RQ15-05073            | PATRICIA BECKMANN                                   | Reimbursment for Pat Beckmann Brekel Software       | 398.16               |
| RQ15-05074            | ROY MC CORD   | Reimburse Int. Soc. for Optics photonics conf.      | 685.00               |
| RQ15-05076            | ERIC HILDEN   | Cal. Placement Ass'n Conf.                          | 688.70               |
| RQ15-05078            | KARIMA FELDHUS                                      | Reimbursement Request for Parking                   | 33.00                |
| RQ15-05080            | DAVID BUGAY   | Cal. Com. Col. Chan. Office Conf.                   | 593.48               |
| RQ15-05082            | WELLS FARGO #1606                                   | Instructiional Supplies for Electronics Dept.       | 438.08               |
| RQ15-05087            | JOHN RICHARDS                                       | Reimbursement for Instructional Supplies            | 47.21                |
| RQ15-05090            | ACADEMIC SENATE FOR CALIF.<br>COMMUNITY COLLEGES    | Academic Academy 2015 Conference                    | 3,465.00             |
| RQ15-05091            | DONA KIRSTEN  | Reimb: Chalk for Faculty Evaluation                 | 28.08                |
| RQ15-05092            | ELIZABETH HORAN                                     | Employee Enrollment Fee Reimbursement               | 138.00               |
| RQ15-05096            | MERRY L. KIM  | Educating for Careers Conf                          | 1,176.00             |
| RQ15-05105            | SCHOLARSHIPS  | Scholarship for Nursing Student                     | 523.42               |
| RQ15-05115            | DUKE JUAREZ   | Reimbursement for EMS Supplies                      | 18.4                 |
| RQ15-05116            | JANE ROSENKRANS                                     | Table for Int'l Student Office                      | 86.3                 |
| RQ15-05125            | MARCIA MILCHIKER                                    | So. Orange Co. Economic Coalition Conf.             | 39.20                |
| RQ15-05126            | CAROLINA KUSSOY                                     | CBEA 2014 State Conf.                               | 990.74               |
| RQ15-05127            | MIKE SAUTER   | Reimbursement                                       | 150.00               |
| RQ15-05130            | BRIAN MONACELLI                                     | Reimbursement for IT Supplies                       | 39.94                |
| RQ15-05132            | DONNA RANE-SZOSTAK                                  | National Community College Leadership<br>Conference | 1,502.40             |
| RQ15-05133            | TOD A. BURNETT                                      | Calif Awards for Innovation in Higher Ed            | 554.2                |
| RQ15-05137            | WILL GLEN   | Cal. Peace Officer Ass'n Conf.                      | 445.6                |
| RQ15-05139            | WELLS FARGO #3317 (DISTRICT)                        | WhiteBoard, erase marker kit                        | 71.5                 |
| RQ15-05168            | MARINA AMINY  | Conf, Reimb-CAI Vendor Selection Committee          | 494.25               |
| RQ15-05169            | GARY POERTNER                                       | Conference CA Awards for Inovation                  | 725.00               |
| RQ15-05170            | LAURA SOBCHIK                                       | Conf. Reimb- CAI Vendor Selection/RFP Review        | 582.82               |

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#### Board of Trustees Confirming Requisition HIBIT A 0 Listing

#### Judge 02/02/2015 0014010

| Page | 16 | of | 2 |
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| Requisition<br>Number | Vendor Name  | Description  | Requisition<br>Total |
|-----------------------|--|--|----------------------|
| RQ15-05171            | PAPA PESTICIDE APPLICATORS<br>ASSOC.                     | Pesticide prep test course                             | 200.00               |
| RQ15-05172            | PAPA PESTICIDE APPLICATORS<br>ASSOC.                     | Pesticide seminar                                      | 80.00                |
| RQ15-05173            | PACIFIC SOUTHWEST COLLEGIATE<br>FORENSICS ASSOC. (PSCFA) | Pacific Southwest Coll. Forensics Ass'n<br>Tournament  | 1,539.00             |
| RQ15-05174            | PAPA PESTICIDE APPLICATORS<br>ASSOC.                     | Pesticide seminar                                      | 80.00                |
| RQ15-05179            | STEPHEN FELDER   | American Historical Assoc. Conf.                       | 1,400.00             |
| RQ15-05181            | CAPCAed  | Urban Nutrient Seminar                                 | 60.00                |
| RQ15-05184            | CORINE DOUGHTY   | Workforce Remix Conference                             | 699.00               |
| RQ15-05187            | SONJA ARNAK  | Ass'n of Int. Educators Annual Conf.                   | 1,682.00             |
| RQ15-05188            | CORINE DOUGHTY   | CCCAOE Board Meeting                                   | 370.90               |
| RQ15-05191            | WELLS FARGO #2785  | Ergo Request Approved Items                            | 318.59               |
| RQ15-05194            | LOUIS SESSLER  | Reimbursement for Parts                                | 83.20                |
| RQ15-05197            | DEBRA L. FITZSIMONS                                      | Parking Reimbursement                                  | 4.50                 |
| RQ15-05200            | CADENCE WYNTER   | Ed. Advisory Board Conf.                               | 1,000.00             |
| RQ15-05203            | WELLS FARGO #3317  | Touch screen wipes, ext. cord, keyboard cover          | 134.25               |
| RQ15-05206            | SOUTH COAST ROP  | CTE Transitions Faculty Articulation Network Night     | 450.00               |
| RQ15-05216            | MATT BRODET  | Reimburse Staff Member for Dept. Purchases             | 52.14                |
| RQ15-05220            | TERESA FLUEGEMAN   | Ca. Inovations Awrds Conf.                             | 175.20               |
| RQ15-05222            | MATT SUAREZ  | 3D Printer World Expo Reimbursement                    | 112.32               |
| RQ15-05246            | WELLS FARGO #3317 (DISTRICT)                             | Things Remembered: Manager of Year 2014<br>Award       | 187.92               |
| RQ15-05247            | MERRY L. KIM   | Ca. Com. Col. Ass'n for Occupational Ed. Conf.         | 2,300.00             |
| RQ15-05249            | CORINE DOUGHTY   | Cal. Com. Col. Ass'n Occupational. Ed Conf.            | 1,010.00             |
| RQ15-05250            | CHRISTINA SMITH  | Conf.Reimb-EarlyChildhood STEM<br>(Sci.Tech.Eng.Math)  | 309.24               |
| RQ15-05251            | BARBARA TAMIALIS   | Conf.Reimb-EarlyChildhood STEM<br>(Sci.Tech.Eng.Math)  | 220.00               |
| RQ15-05252            | KIRILL GLIADKOVSKY                                       | Conf.Reimb-CA Assn Professional Music<br>Teachers      | 300.00               |
| RQ15-05255            | THOMAS O'LEARY   | Conf.Reimb-College Art Association 103rd Annual        | 1,000.00             |
| RQ15-05256            | DIANE MC GROARTY   | Conf.Reimb-MAGIC Fashion Trade Show                    | 986.01               |
| RQ15-05258            | MICHELLE DUFFY   | Conf.Reimb-AVID for Higher Education Liaison<br>Mtg    | 275.08               |
| RQ15-05259            | MARK MC ELROY  | Conf.Reimb-University of Oregon Football Clinic        | 1,100.00             |
| RQ15-05260            | MARGOT LOVETT  | Conf.Reimb-Northwest World History Association         | 526.00               |
| RQ15-05261            | PENNY SKAFF  | Tablecloth Reimbursement                               | 181.13               |
| RQ15-05266            | BAKER & TAYLOR   | Library books.   | 184.14               |
| RQ15-05267            | TRACY BRYARS   | ConfReimb-Aligning Today's Dietary Guidelines          | 600.00               |
| RQ15-05269            | JOANNE DE MARCHI   | ConfReimb-Aligning Today's Dietary Guidelines          | 600.00               |
| Q15-05270             | SCOTT FREDRICKSON  | ConfReimb-California Entrepreneurship<br>Educators     | 528.00               |
| RQ15-05271            | EMILY QUINLAN  | ConfReim-GeorgetownLaw/StreetLawSchoolMock<br>TrialCom | 532.28               |
| RQ15-05273            | KIRILL GLIADKOVSKY                                       | ConfReimb-Music Teachers National Assn                 | 900.00               |
| RQ15-05275            | CARMENMARA HERNANDEZ-BRAVO                               | ConfReimb-International Education                      | 1,200.00             |
| RQ15-05276            | GEORGINA GUY   | CnfReim-NeuropsychologicalTestBattery:Admin&I<br>nterp | 600.00               |

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# Board of Trustees Confirming Requisition FXHIBIT A Listing Page 17 of 20 Listing

Includes 02/03/2015 - 03/10/2015

| Requisition<br>Number | Vendor Name                                     | Description   | Requisition<br>Total |
|-----------------------|---|---|----------------------|
| RQ15-05277            | ROBIN ROGERS CLOUD                              | CnfReim-WatercolorPortrait&Still<br>LifeWithMaryWhyte | 600.00               |
| RQ15-05279            | MARIA KIERNAN                                   | ConfReimb-Art of the Portrait                         | 1,200.00             |
| RQ15-05281            | DEBRA KERR                                      | Optimizing Perf. & Rehab Using Kin. Tape Conf.        | 300.00               |
| RQ15-05284            | GILLIAN PATELLA                                 | CollegeSource 2015 Conf                               | 3,089.49             |
| RQ15-05286            | BRIAN MONACELLI                                 | Reimbursement for 3 Collimators                       | 991.25               |
| RQ15-05302            | S & B FOODS CATERING DIVISION                   | Breakfast for Sp 2015 EOPS/CARE Advisory Mtg          | 187.65               |
| RQ15-05312            | WELLS FARGO #3317 (DISTRICT)                    | shipping charges on P15-03262 for a rush delivery.    | 544.00               |
| RQ15-05315            | GERLIE JELTEMA                                  | Conf. Reimb- CAI Vendor Selection/RFP Review          | 313.70               |
| RQ15-05336            | MARTIN MC GROGAN                                | National Soccar Coaches Conference                    | 1,400.00             |
| RQ15-05341            | KAREN MARTIN                                    | 4CS Quartly Board Meeting                             | 650.00               |
| RQ15-05347            | KATHERINE SCHMEIDLER                            | 2014 ASCB-IECB Annual Meeting                         | 1,400.00             |
| RQ15-05349            | JOE SUPE  | National Soccer Coaches Conference                    | 1,400.00             |
| RQ15-05362            | WELLS FARGO #3317 (DISTRICT)                    | Lunch for Dist. Negotiations Financial Mtg 2/24/15    | 217.60               |
| RQ15-05365            | PENNY SKAFF                                     | Conf. Reimb- CAI Multiple Measures WG                 | 543.65               |
| RQ15-05368            | C/O OCDE, DANA STEWART CASBO<br>EASTERN SECTION | Cal. Ass'n of School Business Officials Conf.         | 70.00                |
| RQ15-05369            | PATRICIA BECKMANN                               | Motion Capture Training                               | 55.20                |
| RQ15-05370            | C/O OCDE, DANA STEWART CASBO<br>EASTERN SECTION | Cal. Ass'n of School Business Officials Conf.         | 70.00                |
| RQ15-05371            | C/O OCDE, DANA STEWART CASBO<br>EASTERN SECTION | Cal. Ass'n of School Business Officials Conf.         | 70.00                |
| RQ15-05377            | KIM MC CORD                                     | Fiscal Standards Committee meeting                    | 424.20               |
| RQ15-05383            | ANASTASIA VENDROVSKY                            | Reimb. Job Fair Expense                               | 75.87                |
| RQ15-05389            | WELLS FARGO #4963                               | Overnight Prints: Dance Promotions                    | 200.00               |
| RQ15-05395            | WELLS FARGO #1606                               | Hang-Ups Unlimited: Extra Cable with Loops            | 31.1                 |
| RQ15-05399            | DAN WALSH                                       | Academic Senate For Ca. Com. Col. Conf.               | 1,060.00             |
| RQ15-05400            | JUNE M. MILLOVICH                               | Academic Senate For Ca. Com. Col. Conf.               | 1,130.00             |
| RQ15-05401            | BLAKE STEPHENS                                  | Academic Senate For Ca. Com. Col. Conf.               | 1,600.00             |
| RQ15-05402            | KIM D'ARCY                                      | Academic Senate For Ca. Com. Col. Conf.               | 1,060.0              |
| RQ15-05405            | GLENN ROQUEMORE                                 | College of Alameda Accreditation Visit                | 3,138.3              |
| RQ15-05406            | ELIZABETH CIPRES                                | Supplies for 2015 High School Counselor<br>Conference | 98.00                |
| RQ15-05407            | KAYE MC DONALD                                  | Supplies for 2015 High School Counselor<br>Conference | 9.72                 |
| RQ15-05408            | WELLS FARGO #4963                               | Sign Supplies 2Go: Signage Supplies                   | 39.9                 |
| RQ15-05414            | EMALEE MACKENZIE                                | College site visits                                   | 307.20               |
| RQ15-05421            | SANDY JEFFRIES                                  | College of Alameda Accreditation                      | 1,337.3              |
| RQ15-05424            | DEWEY QUACH                                     | Com. Col. Public Relations Org. Conf.                 | 936.5                |
| RQ15-05428            | VIDEO INSIGHT INC                               | Security Synposium                                    | 590.0                |
| RQ15-05433            | DR. ROBERT BRAMUCCI                             | Chief Info. Systems Officer Ass'n meetings            | 1,695.2              |
| RQ15-05439            | S & B FOODS                                     | Refreshments for Audit Mtg                            | 21.5                 |
| RQ15-05445            | DR. ROBERT BRAMUCCI                             | Educause Meeting                                      | 791.2                |
| RQ15-05452            | WELLS FARGO #1606                               | Adafruit: Student Instructional Supplies              | 1,000.0              |
| RQ15-05454            | S & B FOODS CATERING DIVISION                   | Refreshments for Court Reporting Advisory<br>Meeting  | 48.2                 |
| RQ15-05456            | DENICE INCIONG                                  | The Research & Planning Group Conference              | 1,190.0              |
| RQ15-05458            | TAMARA LANDES                                   | Reimbursement for MySite Event Candy                  | 58.7                 |

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# Board of Trustees Confirming Requisition Listing Page 18 of 20

#### Includes 02/03/2015 - 03/10/2015

| Requisition<br>Number | Vendor Name                               | Description  | Requisition<br>Total |
|-----------------------|---|--|----------------------|
| RQ15-05459            | SOPHIE MILLER                             | Reimbursement for Drycleaning                        | 252.00               |
| RQ15-05461            | DR. ROBERT BRAMUCCI                       | The Research & Planning Group Conf.                  | 974.20               |
| RQ15-05462            | SOUTH ORANGE COUNTY<br>ECONOMIC COALITION | Registration for SOC Economic Report                 | 60.00                |
| RQ15-05465            | S & B FOODS CATERING DIVISION             | Lunch for IVC CDC Staff PITC Training on<br>2/26&3/6 | 251.10               |
| RQ15-05466            | BRETT MYHREN                              | Employee Enrollment Fee Reimbursement                | 230.00               |
| RQ15-05468            | JOHN FELLNER                              | Reimbursement for Vessel Mooring - MST Class         | 41.00                |
| RQ15-05472            | RICHARD DAHLIN                            | Reimbursement for Vessel Mooring - MST Class         | 198.00               |
| RQ15-05473            | WELLS FARGO #1606                         | Refreshments for Energy Advisory Board Mtg.          | 350.00               |
| RQ15-05475            | RON GRANT                                 | Reimbursement for MST Instructional Supplies         | 139.32               |
| RQ15-05478            | DAVID BUGAY                               | Ca. Com. College Consultation Council Conf.          | 686.54               |
| RQ15-05479            | WELLS FARGO #3317                         | USB Drive  | 93.47                |
| RQ15-05484            | HIRO KONISHI                              | Reimburse Faculty Member for Computer Board          | 74.15                |
| RQ15-05486            | BRUCE GILMAN                              | Conf. Reimb- CAI RFP and Vendor Review               | 259.53               |
| RQ15-05505            | SHERI YEE                                 | TAA Funded Student                                   | 457.59               |
| RQ15-05506            | LARRY RADDEN                              | Cal. Com. Col. Forensics Ass'n Tournament            | 11,357.20            |
| RQ15-05507            | NICOLE ORTEGA                             | Research an Planning Conf.                           | 1,263.50             |
| RQ15-05518            | MATT SUAREZ                               | Automation Expo Reimbursement                        | 25.35                |
| RQ15-05519            | BRETT MC KIM                              | Automation Expo Reimbursement                        | 25.35                |
| RQ15-05527            | SANDY JEFFRIES                            | Nat'l Ass'n of Pres. Assist. in Higher Ed. Conf.     | 1,942.00             |
| RQ15-05553            | STUDENT INSURANCE COMPANY                 | Student Insurance                                    | 1,500.00             |
| RQ15-05558            | ISABEL BRAVO                              | TAA funded student                                   | 443.00               |
| RQ15-05560            | WILLIAM MARSHALL                          | TAA Funded Student                                   | 1,309.04             |
| RQ15-05575            | GRACE GARCIA                              | Executive Assistants Workshop                        | 1,100.00             |
| RQ15-05576            | JOYCE BARTLOMAIN                          | Executive Assistants Workshop                        | 1,200.00             |
| RQ15-05581            | SADDLEBACK COLLEGE<br>ABATEMENTS          | Commencement Payroll Abatements                      | 653.40               |
| RQ15-05587            | SO, ORANGE CO, COMM, COL,DIST             | Return of Title IV Funds -F'14 & Sp'15               | 7,576.00             |
| RQ15-05589            | WELLS FARGO #2785                         | Replacement Unit for Failed Motu Device              | 106.92               |
| RQ15-05590            | TAMERA RICE                               | Thought Leader Meeting                               | 218.20               |
| RQ15-05592            | S & B FOODS CATERING DIVISION             | Refresh for IVC Legal Clinic Family Law              | 44.20                |
| RQ15-05605            | JOYCE SEMANIK                             | Ca. Ass'n of Com. Col. Reg. & Ad. Officers Conf.     | 775.26               |
| RQ15-05620            | BART MC HENRY                             | So. Orang Co. Econ. Report. Meeting                  | 30.00                |
| RQ15-05625            | DR. CRAIG JUSTICE                         | CA Com. College Assn for Occupational Ed. Conf.      | 1,555.00             |
| RQ15-05635            | JOYCE SEMANIK                             | Cal. Com. Colleges Application Workshop              | 442.20               |
| RQ15-05659            | ROSIE AGUILAR                             | Workday Travel                                       | 1,400.00             |
| RQ15-05660            | RUBY HAZZARD                              | Workday Travel                                       | 1,400.00             |
| RQ15-05670            | TIMOTHY JEMAL                             | O.C. Business Council Chairmans leadership<br>Conf.  | 85.00                |
| RQ15-05675            | MARK KRUHMIN                              | Nat'l. Ass'n of Broadcasters Annual Convention       | 1,000.00             |
| RQ15-05678            | MATT BRODET                               | Nat'l. Ass'n of Broadcasters Annual Convention       | 1,000.00             |
| RQ15-05681            | DON BUSCHE                                | Reimbursement for Cell Phone Use                     | 134.06               |
| RQ15-05709            | GARY POERTNER                             | O.C. Business Council Conference                     | 85.00                |
| RQ15-05710            | TERESA FLUEGEMAN                          | O.C. Business Council Conference                     | 85.00                |
| RQ15-05739            | ARDITH LYNCH                              | ConfReimb-Supporting Students on Autism<br>Spectrum  | 345.00               |
| RQ15-05750            | JESSICA M. CHA                            | Reimbursement for Office Supplies                    | 20.51                |
| RQ16-00012            | DON BUSCHE                                | Reimbursement for Cell Phone Use                     | 134.06               |

Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items Page 5 of 7 ordered.

# Board of Trustees Confirming Requisition HIBIT A Listing Page 19 of 20

| Requisition<br>Number | Vendor Name         | Description                     |     | Requisition<br>Total |
|-----------------------|---------------------|---------------------------------|-----|----------------------|
| RQ16-00013            | RANDY HARDICK       | EMS Supplies                    |     | 12.05                |
| RQ16-00018            | JUNE M. MILLOVICH   | Conference-Curriculum Institute |     | 700.00               |
| RQ16-00019            | MICHELLE DUFFY      | Conference-Curriculum Institute |     | 700.00               |
| RQ16-00020            | KENNETH LEE         | Conference-Curriculum Institute |     | 700.00               |
| RQ16-00022            | KIMBERLY STANKOVICH | Conference-Curriculum Institute |     | 700.00               |
|                       |                     | Total                           | 215 | 168,990.41           |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Page 6 of 7

# Board of Trustees Confirming Requisition EXHIBIT A Listing Page 20 of 20

| Fund Summary |                        |         |                    |            |
|--------------|------------------------|---------|--------------------|------------|
| Fund         | Description            |         | luisition<br>Count | Amount     |
| 01           | General Fund           | · · · · | 211                | 165,908.16 |
| 12           | Child Development Fund |         | 2                  | 282.25     |
| 40           | Capital Outlay Fund    |         | 2                  | 2,800.00   |
|              |                        | Total   | 215                | 168,990.41 |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 7 of 7

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Transfer of Budget Appropriations
- ACTION: Ratification

# BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

# <u>STATUS</u>

For the current reporting period ending February 28, 2015 and in accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations are summarized on EXHIBIT A and presented for ratification.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# TRANSFER OF BUDGET APPROPRIATIONS SUMMARY

# For the period 2-1-15 to 2-28-15

| General Fund    |                                     |             |           |
|-----------------|-------------------------------------|-------------|-----------|
| Account         | <u>Description</u>                  | <u>From</u> | <u>To</u> |
| 1000            | Academic Salaries                   | \$38,040    |           |
| 2000            | Classified Salaries                 |             | \$83,785  |
| 3000            | Fringe Benefits                     | \$34,781    |           |
| 4000            | Books and Supplies                  | \$67,807    |           |
| 5000            | Other Operating Expenses & Services |             | \$38,988  |
| 6000            | Capital Outlay                      | \$6,015     |           |
| 7000            | Other Outgo                         |             | \$23,870  |
| Total Transf    | ers - General Fund                  | \$146,643   | \$146,643 |
|                 |                                     |             |           |
| Total Transfers |                                     | \$146,643   | \$146,643 |

ITEM: 5.27 DATE: 3/30/15

- TO: Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: February 2015 Contracts
- ACTION: Ratification

# BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$86,000 for equipment, supplies and maintenance projects. During February 2015, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

# CONTRACTOR NAME

# **CONTRACT AMOUNT**

| American Micro Imaging  | \$69,728.00       |
|---|-------------------|
| Amendment No 2 – To provide additional blueprint and          | <i>403,720.00</i> |
|   |                   |
| document imaging services. The original amount of \$54,718    |                   |
| added to the amended amount \$15,010 brings contract total to |                   |
| \$69,728.   |                   |
| District Services   |                   |
| AG Construction   | \$42,419.12       |
| Construction Agreement – For water damage repairs to the      |                   |
| stage at the Performing Arts Center.                          |                   |
| Irvine Valley College   |                   |
| Ninyo & Moore   | \$35,632.00       |
| Consultant Agreement – For geotechnical consultant services   |                   |
| for the ATEP – IVC first building project.                    |                   |
| District Services   |                   |
| New Horizons Computer Learning Centers                        | \$35,000.00       |
| Education Services Agreement – To provide training services   |                   |
| for Employment Training Panel (ETP)                           |                   |
| Irvine Valley College   |                   |
| Academies for Social Entrepreneurship                         | \$30,000.00       |
| Independent Contractor Agreement – To sponsor the 2015        |                   |
| Southern California Social Entrepreneur Competition.          |                   |
| Saddleback College  |                   |

| GeoSpectra Consulting Engineers                                    | \$24,000.00       |
|--|-------------------|
| Consultant Agreement – For geotechnical inspection services        | φ2 1,000.00       |
| at the Technology & Applied Sciences building, water main          |                   |
| break.   |                   |
| Saddleback College   |                   |
| Rancho Santiago Community College District                         | \$20,000.00       |
| Grant Sub-Agreement – For Deputy Sector Navigator Small            | φ20,000.00        |
| Business SB 1070 grant.  |                   |
| Saddleback College   |                   |
| Emcor  | \$16,300.00       |
| Maintenance Agreement – For HVAC motor maintenance                 | φ10,300.00        |
| services.  |                   |
| Irvine Valley College  |                   |
|  | ¢14 705 00        |
| wikiTHINK<br>Educational Service Agreement For community education | \$14,795.00       |
| Educational Service Agreement – For community education            |                   |
| math tutoring classes to be held at Capistrano Unified School      |                   |
| District (CUSD)  |                   |
| Saddleback College   | <b>.</b>          |
| DABCO, Inc   | \$13,736.00       |
| Construction Agreement – For valve replacement at the water        |                   |
| service station piping at the LRC.                                 |                   |
| Saddleback College   |                   |
| Alteryx  | \$13,516.00       |
| Software License Agreement – To provide data blending and          |                   |
| analysis software.   |                   |
| Saddleback College   |                   |
| Meridian IT  | \$13,201.32       |
| Software License Agreement – For renewal of system support         |                   |
| for Nutanix software.  |                   |
| Saddleback College   |                   |
| LogMeIn  | \$12,000.00       |
| Software License Agreement – To provide Bold Chat software         |                   |
| for students to access live chat system for various campus         |                   |
| departments.   |                   |
| Irvine Valley College  |                   |
| Zygo   | \$11,478.20       |
| Software License Agreement – To provide service and repair of      | ·                 |
| interferometer software used in astronomy & physics.               |                   |
| Irvine Valley College  |                   |
| Kurzweil   | \$11,475.00       |
| Software License Agreement – To provide educational software       | ÷··,·· <b>···</b> |
| for students with learning disabilities.                           |                   |
| Saddleback College   |                   |
| Cadaloback Obliogo   |                   |

| Rene Fiore-Burton  | \$10,800.00 |
|--|-------------|
| Educational Service Agreement – For community education          | φ10,000.00  |
| physical fitness classes.  |             |
| Irvine Valley College  |             |
| Sonoma County Junior College District                            | \$10,052.00 |
| Grant Sub-Agreement – For CTE Employment Outcomes                | φ10,002.00  |
| Survey.  |             |
| Irvine Valley College  |             |
| BkF Engineers  | \$10,000.00 |
| Consultant Agreement – To provide survey services for Land       | . ,         |
| Exchange Demolition Project at ATEP.                             |             |
| District Services  |             |
| CPP, Inc   | \$10,000.00 |
| Professional Services Agreement – To provide professional        |             |
| development training for counselors.                             |             |
| Saddleback College   |             |
| B & P Services   | \$9,920.00  |
| Maintenance Agreement – To replace the air conditioner unit in   |             |
| the library server room.   |             |
| Saddleback College   |             |
| A1 Concrete & Construction                                       | \$9,817.00  |
| Construction Agreement – For water damage repairs to the         |             |
| slab at the Performing Arts center.                              |             |
| Irvine Valley College  |             |
| Lil Chef School  | \$9,000.00  |
| Educational Service Agreement – For community education          |             |
| cooking classes to be held at Capistrano Unified School District |             |
| (CUSD)   |             |
| Saddleback College   |             |
| Orange Coast Fence Company                                       | \$8,576.00  |
| Construction Agreement – To remove and replace handrail at       |             |
| Math, Science & Engineering building.                            |             |
| Saddleback College   |             |
| Child Development Training Consortium                            | \$7,500.00  |
| Instructional Agreement – Provide career and career guidance     |             |
| to child development students.                                   |             |
| Irvine Valley College  |             |
| The ARTbar   | \$7,200.00  |
| Educational Service Agreement – For community education          |             |
| drawing classes to be held at Capistrano Unified School District |             |
| (CUSD)   |             |
| Saddleback College   |             |

| Mark IV Print Communications  | \$6,000.00                      |
|---|---------------------------------|
| Independent Contractor Agreement –Installation of outdoor                             | φ0,000.00                       |
| networking cables and bridge wave hardware to CEC-A                                   |                                 |
| building.   |                                 |
| Irvine Valley College   |                                 |
|   | ¢c 000 00                       |
| Vital Link OC   | \$6,000.00                      |
| Independent Contractor Agreement – To provide consulting                              |                                 |
| services according to the Small Business Deputy Sector                                |                                 |
| Navigator Grant Sub-Agreement No. DO-14-2307-03.                                      |                                 |
| Irvine Valley College   |                                 |
| Fit Kids America  | \$5,400.00                      |
| Educational Service Agreement – For community education                               |                                 |
| kids exercise classes to be held at Capistrano Unified School                         |                                 |
| District (CUSD)   |                                 |
| Saddleback College  |                                 |
| Connected Women of Influence  | \$5,250.00                      |
| Educational Service Agreement – For community education                               |                                 |
| business classes to be held at Capistrano Unified School                              |                                 |
| District (CUSD)   |                                 |
| Saddleback College  |                                 |
| Emcor   | \$4,784.00                      |
| Independent Contractor Agreement – For removal and                                    |                                 |
| replacement of the grounded compressor unit in the IT room.                           |                                 |
| Irvine Valley College   |                                 |
| Barkshire Laser Leveling, Inc.  | \$4,500.00                      |
| Independent Contractor Agreement – For annual laser leveling                          | . ,                             |
| of men's baseball and women's softball fields.  |                                 |
| Saddleback College  |                                 |
| Haitbrink Asphalt   | \$4,250.00                      |
| Construction Agreement – To install a slab for trash container                        | \$ 1,200.00                     |
| at the LRC.   |                                 |
| Saddleback College  |                                 |
| Haitbrink Asphalt   | \$4,250.00                      |
|   | ψ <del>Ϯ</del> ,∠Ͻ <b>Ο.</b> ΟΟ |
| Construction Agreement – To relocate the anthropology dig area behind baseball field. |                                 |
|   |                                 |
| Saddleback College  | ¢4,000,00                       |
| Bennett Productions Unlimited   | \$4,000.00                      |
| Independent Contractor Agreement – For coordination services                          |                                 |
| of the 15 <sup>th</sup> Annual Gala for the Foundation, February 3, 2015 –            |                                 |
| March 15, 2015.   |                                 |
| Saddleback Foundation   |                                 |

|   | <b>*</b> 4 000 00          |
|---|----------------------------|
| Tecta America   | \$4,000.00                 |
| Independent Contractor Agreement – For annual roof            |                            |
| maintenance services campus-wide.                             |                            |
| Saddleback College  |                            |
| ProActive Consulting Group                                    | \$3,750.00                 |
| Independent Contractor Agreement – For compliance             |                            |
| assistance services for portable diesel generators located in |                            |
| the Facilities department.                                    |                            |
| Saddleback College  |                            |
| Haitbrink Asphalt   | \$3,375.00                 |
| Construction Agreement – For installation of bollards at the  |                            |
| baseball field.   |                            |
| Saddleback College  |                            |
| Care4Yoga   | \$3,600.00                 |
| Educational Service Agreement – For community education       | · · ·                      |
| yoga classes to be held at Capistrano Unified School District |                            |
| (CUSD).   |                            |
| Saddleback College  |                            |
| Residence Inn San Juan Capistrano                             | \$3,400.00                 |
| Banquet Agreement – For Nursing facility retreat on February  | ψ0,+00.00                  |
| 27-28, 2015.  |                            |
| Saddleback College  |                            |
|   | ¢ο 445 00                  |
| International Teaching Systems                                | \$3,145.00                 |
| Software Maintenance Agreement – To provide Sony soloist      |                            |
| software for media players for language students.             |                            |
| Saddleback College  |                            |
| C.E.M. Laboratory Corp  | \$3,114.00                 |
| Consultant Agreement – To provide geotechnical services for   |                            |
| Land Exchange Demolition Project at ATEP.                     |                            |
| District Services   |                            |
| Conversa Inc  | \$3,000.00                 |
| Educational Service Agreement – For community education       |                            |
| Spanish classes to be held at Capistrano Unified School       |                            |
| District (CUSD).  |                            |
| Saddleback College  |                            |
| Brain Builders  | \$3,000.00                 |
| Educational Service Agreement – For community education       |                            |
| engineering classes to be held at Capistrano Unified School   |                            |
| District (CUSD).  |                            |
| Saddleback College  |                            |
| BrainStorm  | \$3,000.00                 |
| Educational Service Agreement – For community education       | + - , - <i>- • • • •</i> • |
| filmmaking classes to be held at Capistrano Unified School    |                            |
| District (CUSD).  |                            |
|   |                            |

| Saddleback College  |            |
|---|------------|
|   |            |
|   |            |
| Future Builders with Bricks                                   | \$3,000.00 |
| Educational Service Agreement – For community education       |            |
| engineering classes to be held at Capistrano Unified School   |            |
| District (CUSD).  |            |
| Saddleback College  |            |
| Smoke Guard   | \$3,000.00 |
| Independent Contractor Agreement – To provide annual          |            |
| maintenance service of fire containment curtains at LRC & HS. |            |
| Saddleback College  | <u> </u>   |
| One on One Basketball Staff                                   | \$2,880.00 |
| Educational Service Agreement – For community education       |            |
| basketball classes to be held at Capistrano Unified School    |            |
| District (CUSD).  |            |
| Jason Richard Hong  | \$2,855.00 |
| Independent Contractor Agreement – To provide feedback to     | φ2,000.00  |
| debate students.  |            |
| Irvine Valley College   |            |
| William Eddy  | \$2,855.00 |
| Independent Contractor Agreement – To provide feedback to     | ψ2,000.00  |
| debate students.  |            |
| Irvine Valley College   |            |
| Kelly Kehoe   | \$2,855.00 |
| Independent Contractor Agreement – To provide feedback to     | ψ2,000.00  |
| debate students.  |            |
| Irvine Valley College   |            |
| Adrenaline Sports Apparel                                     | \$2,500.00 |
| Independent Contractor Agreement – To provide embroidery      | <i> </i>   |
| services for various sports teams at the college.             |            |
| Irvine Valley College   |            |
| Culinary Kids   | \$2,400.00 |
| Educational Service Agreement – For community education       | . ,        |
| Culinary Kids classes to be held at Capistrano Unified School |            |
| District (CUSD).  |            |
| Saddleback College  |            |
| Art Just Create It!   | \$2,400.00 |
| Educational Service Agreement – For community education       |            |
| Creating with Clay classes to be held at Capistrano Unified   |            |
| School District (CUSD).                                       |            |
| Saddleback College  |            |

| Cal-Therm, Inc   | \$2,380.00            |
|--|-----------------------|
| Construction Agreement – To provide insulation repairs at        | Ψ2,000.00             |
| various locations on campus.                                     |                       |
| Saddleback College   |                       |
| Cal Building Systems   | \$2,286.00            |
| Independent Contractor Agreement – To provide five year          | <i>\\\\\\\\\\\\\\</i> |
| sprinkler certification services for ATEP.                       |                       |
| District Services  |                       |
| Investment RE Source   | \$2,205.00            |
| Educational Service Agreement – For community education          | ΨΖ,200.00             |
| commercial real estate investing classes to be held at           |                       |
| Capistrano Unified School District (CUSD).                       |                       |
| Saddleback College   |                       |
| Signature Celebrations   | \$2,154.00            |
| Independent Contractor Agreement – To provide balloon            | ψ <b>∠</b> ,104.00    |
|  |                       |
| arrangement services for the graduation ceremony.                |                       |
| Saddleback College   | <b>\$</b> 0,400,00    |
| Young Rembrandts   | \$2,160.00            |
| Educational Service Agreement – For community education          |                       |
| drawing classes to be held at Capistrano Unified School District |                       |
| (CUSD).  |                       |
| Saddleback College   |                       |
| DABCO, Inc   | \$2,149.99            |
| Construction Agreement – For valve placement at LRC.             |                       |
| Saddleback College   |                       |
| United Site Services of California, Inc.                         | \$2,000.00            |
| Independent Contractor Agreement – For rental of fences and      |                       |
| barricades, water main break.                                    |                       |
| Saddleback College   |                       |
| Amalia Kaufman   | \$2,000.00            |
| Independent Contractor Agreement – For keynote presentation      | · /                   |
| at the CTE Mini Conference on March 07, 2015.                    |                       |
| Saddleback College   |                       |
| At Last Window Coverings   | \$1,971.46            |
| Independent Contractor Agreement – To provide installation of    | ψι,σι ι.το            |
| seven (7) replacement roller shades at LRC.                      |                       |
| Saddleback College   |                       |
| Lisa Gore  | \$1,900.00            |
| Independent Contractor Agreement – For technical assistance      | ψ1,000.00             |
| for the Midsummer Night's Dream production February 23,          |                       |
| 2015 thru April 1, 2015.   |                       |
| Irvine Valley College  |                       |
|  |                       |

| Cindra J Smith   | \$1,800.00 |
|--|------------|
| Independent Contractor Agreement – For facilitator of the 2015 | ψ1,000.00  |
| Board Self-Evaluation and Development.                         |            |
| District Services  |            |
| South Coast Fire Protection                                    | \$1,710.00 |
|  | φ1,710.00  |
| Independent Contractor Agreement – For campus-wide back        |            |
| flow testing services.   |            |
| Irvine Valley College  | ¢4,000,77  |
| United Site Services of California, Inc.                       | \$1,602.77 |
| Independent Contractor Agreement – For rental of portable      |            |
| restrooms and sink stations for high school football game on   |            |
| October 10-13, 2014, water main break.                         |            |
| Saddleback College   |            |
| Tim Wilson   | \$1,550.00 |
| Independent Contractor Agreement – For sculpture repair and    |            |
| painting services of "Elements in Motion" sculpture.           |            |
| Irvine Valley College  |            |
| Cal Building Systems   | \$1,552.00 |
| Independent Contractor Agreement – To provide annual testing   |            |
| and certification for backflow devices.                        |            |
| Irvine Valley College  |            |
| Foothill High School   | \$1,500.00 |
| Event Agreement – For 2015 Irvine Valley College Preview Day   |            |
| on March 3, 2015.  |            |
| Irvine Valley College  |            |
| Godinez Fundamental High School                                | \$1,500.00 |
| Event Agreement – For 2015 Irvine Valley College Preview Day   |            |
| on March 3, 2015.  |            |
| Irvine Valley College  |            |
| La Vista High School   | \$1,500.00 |
| Event Agreement – For 2015 Irvine Valley College Preview Day   | · ·        |
| on March 3, 2015.  |            |
| Irvine Valley College  |            |
| Laguna High School   | \$1,500.00 |
| Event Agreement – For 2015 Irvine Valley College Preview Day   | ψ.,000.00  |
| on March 3, 2015.  |            |
| Irvine Valley College  |            |
| Loren Griset Academy   | \$1,500.00 |
| Event Agreement – For 2015 Irvine Valley College Preview Day   | ψ1,000.00  |
| on March 3, 2015.  |            |
| Irvine Valley College  |            |
| Invine valley College  |            |

| Monte Vista High School                                      | \$1,500.00  |
|--|---|
| Event Agreement – For 2015 Irvine Valley College Preview Day | ψ1,000.00   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Orange County High School                                    | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | ψ1,000.00   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Saddleback High School                                       | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | <i><i><i>ϕ</i></i> · ,<i><i>ϕ</i> · ,<i><i>ϕ</i> · <i>ϕ</i> ·</i></i></i> |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Segrestrom High School                                       | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | ψ1,000.00   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Silverado High School  | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | <i><b>Q</b></i> 1,000100  |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Trabucco High School   | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | ¢ 1,000100  |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Tustin High School   | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day | + - ,   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
|  | \$1,500.00  |
| University High School                                       | . ,   |
| Event Agreement – For 2015 Irvine Valley College Preview Day |   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Valley High School   | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day |   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
| Villa Park High School                                       | \$1,500.00  |
| Event Agreement – For 2015 Irvine Valley College Preview Day |   |
| on March 3, 2015.  |   |
| Irvine Valley College  |   |
|  |   |

| Woodbridge High School   | \$1,500.00             |
|--|------------------------|
| Event Agreement – For 2015 Irvine Valley College Preview Day   | φ1,500.00              |
| on March 3, 2015.  |                        |
| Irvine Valley College  |                        |
| Estancia High School   | \$1,500.00             |
| Event Agreement – For 2015 Irvine Valley College Preview Day   | φ1,500.00              |
| on March 3, 2015.  |                        |
| Irvine Valley College  |                        |
|  | ¢1 500 00              |
| Canyon High School   | \$1,500.00             |
| Event Agreement – For 2015 Irvine Valley College Preview Day   |                        |
| on March 3, 2015.  |                        |
| Irvine Valley College  | ¢4 500 00              |
| Century High School  | \$1,500.00             |
| Event Agreement – For 2015 Irvine Valley College Preview Day   |                        |
| on March 3, 2015.  |                        |
| Irvine Valley College  | <b>*</b> / <b>=*</b> * |
| Kathleen Ann Allison   | \$1,500.00             |
| Independent Contractor Agreement – For stage manager for       |                        |
| the Bonnie & Clyde production February 9, 2015 thru April 19,  |                        |
| 2015.  |                        |
| Saddleback College   | <b>*</b> / <b>=*</b> * |
| Lunar Cow/Irvine Chamber                                       | \$1,500.00             |
| Advertisement Agreement – For advertisement in the             |                        |
| Irvine Chamber's Destination Irvine magazine.                  |                        |
| Irvine Valley College  |                        |
| Steven Vanhauwaert   | \$1,200.00             |
| Independent Contractor Agreement – For guest artist recital on |                        |
| March 5, 2015.   |                        |
| Irvine Valley College  |                        |
| Bruce Stevens  | \$1,100.00             |
| Amendment No 1 – To provide additional piano repairs, tuning   |                        |
| and voice services to the music department. The original       |                        |
| amount of \$600 added to the amended amount \$500 brings       |                        |
| contract total to \$1,100.                                     |                        |
| Saddleback College   |                        |
| H2 Environmental Consulting Services                           | \$1,110.00             |
| Consultant Agreement – For environmental testing for the LRC.  |                        |
| Saddleback College   |                        |
| Verizon Wireless   | \$1,036.80             |
| Master Price Agreement – For wireless mobile hotspots on       | ψ1,000.00              |
| <b>.</b>   |                        |
| campus.  |                        |
| Saddleback College   |                        |

| Vincent Ingala   | \$1,000.00                                   |
|--|--|
| Independent Contractor Agreement – For a guest artist          | <b>•</b> • • • • • • • • • • • • • • • • • • |
| performance at KSBR birthday bash.                             |  |
| Saddleback College   |  |
| Guillaume Sutre  | \$1,000.00                                   |
| Independent Contractor Agreement – For guest artist at piano   | <b>+</b> · <b>,</b>                          |
| recital on March 8, 2015.                                      |  |
| Saddleback College   |  |
| Thea Iberall   | \$1,000.00                                   |
| Independent Contractor Agreement – For women's and gender      | + )  |
| studies guest speaker services on March 5, 2015.               |  |
| Irvine Valley College  |  |
| Karyn Rashoff  | \$1,000.00                                   |
| Educational Service Agreement – For community education        | <b>, , , , , , , , , ,</b>                   |
| personal enrichment classes to be held at Capistrano Unified   |  |
| School District (CUSD).  |  |
| Irvine Valley College  |  |
| Emcor  | \$985.00                                     |
| Independent Contractor Agreement – For replacement of          | <i><b>4</b></i> <b>000000</b>                |
| HVAC valve.  |  |
| Irvine Valley College  |  |
| H2 Environmental Consulting Services                           | \$950.00                                     |
| Consultant Agreement – For monitoring and project oversight in | <i><b>4</b>000100</i>                        |
| the Math, Science & Engineering building.                      |  |
| Saddleback College   |  |
| Signature Celebrations   | \$869.40                                     |
| Independent Contractor Agreement – To provide balloon          | <b>,</b>                                     |
| arrangement services for Senior Day 2015.                      |  |
| Saddleback College   |  |
| Hollywood Photo Booth  | \$750.00                                     |
| Independent Contractor Agreement – To provide photo booth      | <del>-</del> -                               |
| services for Senior Day 2015.                                  |  |
| Saddleback College   |  |
| Cal Building Systems   | \$640.00                                     |
| Independent Contractor Agreement – To replace a fire alarm     | <b>40 10100</b>                              |
| pull station in B100.  |  |
| Irvine Valley College  |  |
| Cal Building Systems   | \$548.00                                     |
| Independent Contractor Agreement – To provide repairs for five | ¥0.000                                       |
| year fire system certification.                                |  |
| Irvine Valley College  |  |
|  |  |

| Clork Socurity   | \$540.00                          |
|--|-----------------------------------|
| <u>Clark Security</u><br>Software Agreement – For purchase of key coding software. | <b>00000000000000000000000000</b> |
| Irvine Valley College  |                                   |
| It ville valley College  |                                   |
| Nina Scolnik   | \$500.00                          |
| Independent Contractor Agreement – For guest artist at music                       |                                   |
| concert February 22, 2015.   |                                   |
| Saddleback College   |                                   |
| Movses Pogossian   | \$500.00                          |
| Independent Contractor Agreement – For guest artist at piano                       |                                   |
| recital on March 8, 2015.  |                                   |
| Saddleback College   |                                   |
| AIDS Services Foundation of O.C.   | \$500.00                          |
| Independent Contractor Agreement – To provide a sociology                          |                                   |
| guest speaker for a panel discussion on March 10, 2015.                            |                                   |
| Saddleback College   |                                   |
| FunFlicks Outdoor Movies   | \$489.00                          |
| Event Rental Agreement – For May movie night on campus.                            |                                   |
| Saddleback College   |                                   |
|  | ¢400.00                           |
| FunFlicks Outdoor Movies   | \$489.00                          |
| Event Rental Agreement – For April movie night on campus.                          |                                   |
| Saddleback College   |                                   |
| Compendium   | \$419.00                          |
| Software Maintenance Agreement – For purchase of library                           |                                   |
| system activity software service from September to December                        |                                   |
| 2014.  |                                   |
| Irvine Valley College  |                                   |
| Pearson Clinical PsychCorp   | \$321.84                          |
| Software License Agreement – For a 5 year software                                 |                                   |
| subscription service to WAIS-IV Scoring of the learning                            |                                   |
| disability assessment.   |                                   |
| Irvine Valley College  |                                   |
| Ann Corwin   | \$300.00                          |
| Independent Contractor Agreement – For guest speaker on                            |                                   |
| Emotional Literacy, March 09, 2015.  |                                   |
| Saddleback College   |                                   |
| Steven Pan   | \$300.00                          |
| Independent Contractor Agreement – For guest speaker on                            | T                                 |
| The power of test-enhanced learning, April 06, 2015.                               |                                   |
| Saddleback College   |                                   |
| Cal Building Systems   | \$294.00                          |
| Consultant Agreement – To provide back flow testing services                       | φ <b>2</b> 0 1.00                 |
| for ATEP.  |                                   |
| District Services  |                                   |
| Item Submitted Dur, Dr. Debre / Eitzeimene Mise Changeller                         |                                   |

| Citrix Online  | ¢007.00  |
|--|----------|
| Citrix Online  | \$237.00 |
| Software License Agreement – To provide GoToWebinar              |          |
| software for the California Career Cafe.                         |          |
| Irvine Valley College  |          |
| Danny House  | \$200.00 |
| Independent Contractor Agreement – For guest artist to the       |          |
| music department on February 8, 2015.                            |          |
| Saddleback College   |          |
| Doug Mattocks  | \$200.00 |
| Independent Contractor Agreement – For guest artist to the       |          |
| music department on February 8, 2015.                            |          |
| Saddleback College   |          |
| Chris Eble   | \$200.00 |
| Independent Contractor Agreement – For guest artist to the       |          |
| music department on February 8, 2015.                            |          |
| Saddleback College   |          |
| Roger Shew   | \$150.00 |
| Independent Contractor Agreement – For guest artist to the       | \$150.00 |
| music department on February 7, 2015.                            |          |
|  |          |
| Saddleback College   | <b>.</b> |
| West Coast Lights & Sirens                                       | \$145.90 |
| Independent Contractor Agreement – For labor charges to          |          |
| move siren keypad in 3 police vehicles.                          |          |
| Saddleback College   |          |
| City of Mission Viejo  | \$100.00 |
| Facility Rental Contract – To rent facility for paramedic        |          |
| graduation.  |          |
| Saddleback College   |          |
| Dr. Sidney H. Golub  | \$100.00 |
| Independent Contractor Agreement – For guest speaker for         |          |
| Emeritus program.  |          |
| Saddleback College   |          |
| Steve Moeller  | \$100.00 |
| Independent Contractor Agreement – For guest speaker for         |          |
| Emeritus program.  |          |
| Saddleback College   |          |
| Digital Mountain   | \$0.00   |
| Independent Contractor Agreement – For digital file retrieval to | ψυ.υυ    |
| be used by human resources.                                      |          |
| -  |          |
| Saddleback College   | ¢0.00    |
| Body, Mind Spirit Intensive Outpatient                           | \$0.00   |
| Clinical Services Agreement – To provide medical assistant       |          |
| program students with clinical hours for externship.             |          |
| Saddleback College   |          |

| CBRE, Inc.   | \$0.00   |
|--|----------|
| Amendment No 2 – For 1 year extension to original agreement    |          |
| through January 31, 2016.                                      |          |
| District Services  |          |
| Knott's Berry Farm   | \$0.00   |
| Partner Program Contract – To provide discount tickets for ASB |          |
| stamp holders.   |          |
| Saddleback College   |          |
| Mission Hospital   | \$0.00   |
| Clinical Services Agreement – To provide medical assistant     |          |
| program students with clinical hours for externship.           |          |
| Saddleback College   |          |
| Scantron   | \$0.00   |
| Loan Program Agreement – For test scoring machines loan        |          |
| program.   |          |
| Saddleback College   |          |
| WMC-SA   | \$0.00   |
| Clinical Services Agreement – To provide nursing program       |          |
| students with clinical hours for externship.                   |          |
| Saddleback College   |          |
| William Martin PhD PC  | \$0.00   |
| Clinical Services Agreement – To provide medical assistant     | <b>T</b> |
| program students with clinical hours for externship.           |          |
| Saddleback College   |          |
| American Foundation for Suicide Prevention                     | \$0.00   |
| Campus Walk Agreement – For Out of the Darkness Campus         |          |
| Walk in spring of 2015.  |          |
| Saddleback College   |          |
|  |          |

- **TO:** Board of Trustees
- **FROM**: Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Saddleback College Exterior Lighting and Controls Retrofit, Phase I, Energy Services Public Hearing
- **ACTION**: Approval

## BACKGROUND

California's Government Code (GC) sections 4217.10 through 4217.18 authorize community college districts to develop energy conservation, cogeneration and alternative energy supply source agreements. Districts may enter into energy services contracts, which the governing board determines is in the best interest of the district, provided that such determination is made at a regularly scheduled public hearing, in which public notice is given at least two weeks in advance.

The Notice of Public Hearing has been posted to the district's website, is publically displayed at Saddleback College, Irvine Valley College and the ATEP campus.

District staff has identified a project to replace existing exterior lighting fixtures with new energy efficient LED fixtures and install new wireless controls at Saddleback College.

The Board of Trustees will hold a public hearing at its regularly scheduled meeting to consider the project before acting to approve it.

## RECOMMENDATION

Open a public hearing and invite members of the public to present their comments with regard to the Saddleback College Energy Services Contract for the Saddleback College Exterior Lighting and Controls Retrofit, Phase I.

ITEM: 6.4 DATE: 3/30/15

## BACKGROUND

The California Community College Trustees Association was conceived with the idea that all community college trustees in California, joined together in one organization, could successfully work to preserve and improve California's quality, community based, locally governed colleges. The CCCT Board of Directors consists of twenty-one members elected as directors by the membership, all elected officers of the association, and a non-voting student trustee member.

## <u>STATUS</u>

The election of members of the CCCT Board of Directors for 2015 will take place between March 10 and April 25. This year, there are seven (7) three-year vacancies; one of the seven is a vacancy created by a board member that was not re-elected at the district level in November. The seven individuals receiving the most votes will serve three-year terms. The memorandum from CCCT and the ballot listing trustees who have been nominated for election to the board are included as Exhibit A. Each CCCT member community college district board has one vote for each of the seven vacancies on the CCCT Board of Directors. The seven candidates receiving the highest number of votes by the South Orange County Community College District Board of Trustees will be listed on the official ballot and transmitted to the league office by the April 25 deadline.

## RECOMMENDATION

The Chancellor recommends that each board member read at the board meeting his or her list of nominees for the seven vacancies on the CCCT Board of Directors for subsequent tallying and transmittal to the League Office by the April 25 deadline.



DATE: February 26, 2015

TO: California Community College Trustees California Community College District Chancellors/Superintendents

FROM: Thuy Thi Nguyen, Interim President/CEO

SUBJECT: CCCT BOARD ELECTION — 2015

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are seven (7) seats up for reelection on the board; one of those seven is a vacancy created by a board member that was not reelected at the district level in November.

Each community college district governing board shall have one vote for each of the seven seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve a three-year term.

The ten trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of January 26, 2015. An <u>official ballot</u> for the election is also enclosed in this mailing to each community college district governing board, as well as copies of the statement of candidacy and biographic sketch form of each of the candidates. Candidates' statements and bios will also be available on the League's website (www.ccleague.org).

Please remember that:

#### 1) ballots must be signed by the board secretary and board president or vice-president and also include the name of the district; and

2) ballot return envelopes must have no identifying information or signatures.

Although it is not required, you may want to send your ballots via certified mail as we will not have the ability to confirm receipt. Official ballots must be signed and returned to the CCCT Elections Committee, League office, with a USPS **postmarked no later than April 25**. A self-addressed return envelope is enclosed for your convenience. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT board president and the results announced at the CCCT Annual Conference, May 1-3 in Monterey.

If you have any questions on the CCCT board election, please contact Judy Centlivre at the League office at (916) 444-8641.

Attachments:

List of Candidates CHANCELLORS/SUPERINTENDENTS (GOVERNING BOARD OFFICES) ONLY: Official Ballot and Return Envelope Candidates' Biographic Sketches and Statements



## 2015 CCCT BOARD ELECTION CANDIDATES LISTED IN SECRETARY OF STATE'S RANDOM DRAWING ORDER OF JANUARY 26, 2015

- 1. \*Ann H. Ransford, Glendale CCD
- 2. \*Janet Chaniot, Mendocino-Lake CCD
- 3. Richard Watters, Ohlone CCD
- 4. \*Bernard "Bee Jay" Jones, Allan Hancock CCD
- 5. Don Edgar, Sonoma County CCD
- 6. Brent Hastey, Yuba CCD
- 7. Janet Green, Riverside CCD
- 8. Bill Freeman, Hartnell CCD
- 9. \*Doug Otto, Long Beach CCD
- 10. \*M. Tony Ontiveros, North Orange County CCD

\* Incumbent



Must be returned to the League office **postmarked no later than February 15, 2015**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

c

| The governing board of the    | Glendale        | Community |
|-------------------------------|-----------------|-----------|
| College District nominates    | Ann H. Ransford | to be a   |
| candidate for the CCCT Board. |                 |           |

This nominee is a member of the <u>Glendale</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Tuta a. Jabruelian

Signature of Clerk or Secretary of Governing Board

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Ann Ransford

DATE: January 28, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The most critical issue is hiring the League CEO, as change in long term leadership can be challenging. Additionally, as community colleges' roles & recognition expand, the League must continue its education policy leadership and advocacy and partner with others for the betterment of community colleges and students success.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

For CCCT I served on CTE, ETP, and Accreditation Workshop committees; co-led a Conference session; wrote for Board Focus; and produced a video. State and local board experience and a career in community colleges help me contribute by asking key questions, identifying solutions, assisting in priority-setting, and making sound decisions.

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2015**, along with the nominating form and statement of candidacy. **Faxed material will not be accepted**.

#### PERSONAL

| NAME: Ann Ransford               | DATE: January 28, 2015             |
|----------------------------------|------------------------------------|
| ADDRESS: 1846 Caminito del Cielo | CITY & ZIP CODE: Glendale CA 91208 |
| PHONE: 818-549-9182              | EMAIL: ransford@glendale.edu       |

## EDUCATION

CERTIFICATES/DEGREES: MA, Pacific Oaks College Various courses, USC School of Gerontology BA, Cal State University San Jose Community College, Administrative Credential Adult Education Credential Community College Credential, FSA Gerontology

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Trustee, Glendale Community College

OTHER: Director of Communications, Marketing & Foundation, GCC 1999-2007 Executive Director, Glendale College Foundation, Inc. GCC 1987-1999 Executive Director, Los Angeles Council on Careers for Older Americans 1983-1987 Adult Education Instructor/Coordinator Retirement Seminars, GCC 1972-1987

## **COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: Glendale Community College District

YEARS OF SERVICE ON LOCAL BOARD: 6 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Clerk, Vice President, and President

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.) Presenter, Navigating the Excellence in Trusteeship Program (ETP) 2014 League Trustee Conference Awarded - Excellence in Trusteeship Program (ETP) certificate CCCT - served on various committees Currently nominated as CCCT representative to Community College League of California Board

Represented CCCT at Board of Governors meetings

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Attended the 2013 & 2014 ACCT Congresses and Legislative Conferences and serve as the GCC board representative to ACCT.

## CIVIC AND COMMUNITY ACTIVITIES

I served a 6-year term, including chair, on the City of Glendale Parks, Recreation & Community Services Commission; and have been a member of the executive boards of the YWCA, YMCA, Chamber of Commerce, Rotary, Committee on Aging, Temple Sinai, Rose Float Association, Campbell Center, Career Encores, and Life Services.

## OTHER

Selected for inclusion as a trustee to serve on an ACCJC accreditation team.

I would very much like to continue my service and participation on the CCCT Board of the League.

I respectfully ask for your vote. Thank you.



Must be returned to the League office **postmarked no later than February 15, 2015,** along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Mendocino-Lake Community College District nominates Janet Chaniot to be a candidate for the CCCT Board.

This nominee is a member of the Mendocino-Lake Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Janet Chaniot DATE: 02/02/15

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Issues: \*\*Improving access, success, diversity, and equity. \*\*Matching local, state and federal resources to students' needs.

\*\*Meeting 21st century needs for educated, skilled citizens.

Activities: \*\*Publish best practices in the areas above.

\*\*Support legislation and programs aligned with system goals.

\*\* Provide services to facilitate increased transfer rates and CTE.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

\*\*Experience in secondary and community college eduction.

\*\*Service to CCLC and CCCT as an officer of the board.

\*\*Work with national and international organizations to support

programs for students of all ages.

\*\*Perspective of small, rural colleges in partnership with other

districts.

## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2015, along with the nomination form and statement of candidacy. Faxed material will not be accepted.

#### PERSONAL

1.1

| <sub>Name:</sub> Janet Chaniot | Date: 02/02/2015 |
|--------------------------------|------------------|
| Address: 9430 West Road        | · · · ·          |
| City: Potter Valley            | Zip: 95469       |
| Phone: 707-743-1310            | 707-972-6722     |
| (home)                         | (office)         |
| E-Mail: kiks@pacific.net       |                  |

#### **EDUCATION**

Certificates/Degrees: B.A. - University of Michigan, Ann Arbor, M.A. - University of California, Berkeley, M.A. - University of San Francisco, Teaching Credential, Administrative Services Credential

#### PROFESSIONAL EXPERIENCE

Present Occupation: <u>Retired Teacher/Administrator</u> (some part-time teaching)

Other: Experience in Education: Part-time Instructor at Mendocino College, with service on the curriculum committee and the Academic Senate, Administrative/Teacher in private alternative high school during a period of successful state Department of Education campaign to regain a public K-12 school, Department Chair at Colegio Roosevelt in Lima, Peru

## **COMMUNITY COLLEGE ACTIVITIES**

College District Where Board Member: Mendocino-Lake Community College District Years of Service on Local Board: 13

Offices and Committee Memberships Held on Local Board: Chair, Vice-Chair, Clerk, Policy Committee member.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc\_\_\_\_\_

Two terms on CCCT Board, currently serving as 1st Vice President. Meetings with legislators to improve understanding

of Community College issues and to lobby for legislation which improves the Community College system. Active participant

in numerous educational conferences including community college trustee and legislative conferences.

Participate in the 2005 Higher Education Law and Policy Institute.

## CIVIC AND COMMUNITY ACTIVITIES

\*\*California Retired Teachers Association

\*\*Local Community Services Board (member)

\*\*Western Association of Schools and Colleges (WASC school and community

college accreditation visiting committee member)

\*\*North Coast Resolutions (board member, volunteer mediator)

## <u>Other</u>

\*\*National Council of Teachers of English (NCTE)

Chair, Standing Committee on International Concerns

Chair, Committee to implement Robert Shafer Memorial Award for excellence

in teaching English as a global language

Presenter at numerous national and international conferences

\*\*World Council for Curriculum and Instruction, participant at Triennial Conference in Amristar, India

International Federation for the Teaching of English, presenter at the Melbourne, Australia, Quadrennial Convention



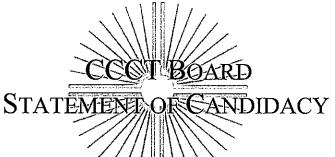
Must be returned to the League office **postmarked no later than February 15, 2015**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

| The governing board of the    | Ohlone          | Community |
|-------------------------------|-----------------|-----------|
| College District nominates    | Richard Watters | to be a   |
| candidate for the CCCT Board. |                 |           |

This nominee is a member of the \_\_\_\_\_\_ Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Gan Browning Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Richard Watters

DATE: 2/11/15

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

I think the two major issues CCCT and the League should focus on are: implementing the goals recommended by the Commission on the Future 2020 Vision and lobbying for California Community Colleges to provide necessary funding to fully implement Student Success initiatives and address an equitable funding formula.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

With my 20 years experience working in higher education and experience as a trustee, I can offer my strategic planning and project management skills to assist with the implementation of goals and actions plan, and to lobby the legislature for CCCT and League initiatives.



Must be returned to the League office postmarked no later than February 15, 2014, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

PERSONAL

| NAME: RICHARD WATTERS       | DATE: 2/7/14                      |
|-----------------------------|-----------------------------------|
| Address: 6887 Graham Avenue | CITY & ZIP CODE: NEWARK, CA 94560 |
| Phone: 510-648-4616         | EMAIL: RWATTERS@OHLONE.EDU        |

EDUCATION

CERTIFICATES/DEGREES: BA IN ENGLISH; BS IN HOSPITALITY & TOURISM; MA IN HIGHER EDUCATION ADMINISTRATION (IN PROGRESS); CALIFORNIA LICENSED REALTOR

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION:

OTHER:

## **COMMUNITY COLLEGE ACTIVITIES**

COLLEGE DISTRICT WHERE BOARD MEMBER: OHLONE COMMUNITY COLLEGE DISTRICT

YEARS OF SERVICE ON LOCAL BOARD:

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: PRESIDENT, VICE PRESIDENT, AUDIT COMMITTEE

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Member and former board member, National Orientation Directors Association; Member, National Association of Student Personnel Administrators; Member, American College Personnel Association; Member, National Association of Campus Activities; Member, Association of College Unions-International; Member, Association of College and University Housing Officers – International.

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## CIVIC AND COMMUNITY ACTIVITIES

School Site Council, Bunker Elementary School; Superintendent's Advisory Council, Newark Unified School District;

## OTHER

• \*



Must be returned to the League office **postmarked no later than February 15, 2015**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Allan Hancock Community College District nominates Bernard "Bee Jay" Jones to be a candidate for the CCCT Board.

This nominee is a member of the Allan Hancock Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Bernard "Bee Jay" Jones

DATE: January 21, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

1. As the gateway to the middle class, we must ensure that funding for high cost programs in CTE are supported at the state level.

- 2. Programs for the underprepared and underrepresented must be strengthened.
- 3. Faculty and staff diversity must be a core value.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I know that students are successful when they are connected, directed, engaged, focused, nurtured and valued. As a trustee my goal is to provide the means by which our faculty and staff ensure that student success supported and remains at the core of every college's mission.



Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: Bernard "Bee Jay" Jones | DATE: January 21, 2015            |
|-------------------------------|-----------------------------------|
| ADDRESS: 3123 Manley Drive    | CITY & ZIP CODE: Lompoc, CA 93436 |
| PHONE: (805) 733-1166         | EMAIL: bernard.jones@verizon.net  |

## EDUCATION

CERTIFICATES/DEGREES: B.S., Physics, Southwest Texas State University, 1978 M.A., Public Administration, University of Houston, 1988

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Aerospace Engineer, General Dynamics

OTHER: 23 years U.S. Air Force officer; retired as a Lt. Col.

All 23 years in aerospace, space launch and spacecraft acquisition.

## COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Allan Hancock Joint Community College District

YEARS OF SERVICE ON LOCAL BOARD: 10

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Vice President and President

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board 2008-Present

e. E.e

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

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## CIVIC AND COMMUNITY ACTIVITIES

Santa Barbara County Human Relations Commission (Previously - 2 years) and very active in my church.

## OTHER



Must be returned to the League office postmarked no later than February 15, 2015, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

| The governing board of the    | Sonoma     | County | · | Community |
|-------------------------------|------------|--------|---|-----------|
| College District nominates    | Toon Eddar | J      |   | to be a   |
| candidate for the CCCT Board. | 0          |        |   |           |

This nominee is a member of the <u>Support</u> County College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT <u>Biographical Sketch Form for our nominee</u>.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Donald S. Edgar, Esq.

DATE: February 12, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The success of our colleges can be measured by actual positive outcomes by students in job placement and successful transitions to four year universities. Focusing on necessary outcomes of certificate completion and graduation, and improving access for all by reducing and eliminating barriers are important for CCCT and the League.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I can contribute to further develop a culture of sharing and collegiality among the districts and California universities, especially as to recognizing, sharing and exchanging best practices toward strengthening transfer opportunities, certificate training, and enhanced and broader utilization of technology to improve access, contain costs, and increase student success.



Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: Donald S. Edgar, Esq. | DATE: February 12, 2015               |
|-----------------------------|---------------------------------------|
| ADDRESS: 408 College Avenue | CITY & ZIP CODE: Santa Rosa, CA 95401 |
| Phone: 707-799-4090         | EMAIL: don@classattorneys.com         |

## EDUCATION

CERTIFICATES/DEGREES: -University of Southern California School of Law, Los Angeles, CA Juris Doctor, May 1988 -University of California, San Diego, CA, Bachelor of Science, Management Science, May 1981 -Santa Rosa Junior College, Santa Rosa, CA Associate of Arts, May 1979

## **PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Attorney at Law, Edgar Law Firm

OTHER:

Member, State Bar of California

Member, Bar of The District of Columbia

Member, American Bar Association

Member, United States Supreme Court Bar Association

Member, Sonoma County Bar Association

Member, Association of Trial Lawyers of America (AAJ)

Member, California Trial Lawyers Association (CAOC)

Member, Sonoma County Trial Lawyers Association (CAOSC)

Member, Consumer Attorneys Association of Los Angeles

## COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Santa Rosa Junior College

YEARS OF SERVICE ON LOCAL BOARD: Six

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board Clerk, 2011/2012 through 2012/2013 Terms Santa Rosa Junior College Foundation Board, 2009/2010 through 2014/2015 Terms Vice President, 2013/2014 through 2014/2015 Terms Bear Cub Athletic Trust Board, 2009/2010 through 2014/2015 Terms Board Facilities Committee, 2014/2015 Term

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

## **CIVIC AND COMMUNITY ACTIVITIES**

Board Member, Board of Community Services, City of Santa Rosa, 1994-98 Member, Active 20/30 International #50, 1989-98 President, Sonoma County Taxpayers' Association, 1993 Vice-President, Santa Rosa Downtown Association, 1993 Board Member, Santa Rosa Thursday Night Market Association, 1993 Adjunct Professor, Sonoma State University (Business Law) 1989-91 Board Member, Petaluma Fair Board (appointed by Gov. Pete Wilson) 1998-02 Soccer Coach, Annadel Youth Soccer League, 1999, 2003, 2004 Board of Trustees, Cardinal Newman High School, 2011/2012 through 2014/2015 Terms Board Finance Committee, Cardinal Newman High School, 2011/2012 through 2014/2015 Terms Buildings and Grounds Committee, Cardinal Newman High School, 2011/2012 through 2014/2015 Terms Diocesan Pastoral Council, Diocese of Santa Rosa, 2011-13 Board Member, Sonoma County Legal Services Foundation Board Member, Sonoma County Teen Court Judge Pro Tem, Sonoma County Superior Court Board Member, Sonoma County Bar Association Board of Directors, Neptune Swimming

## OTHER



Must be returned to the League office **postmarked no later than February 15, 2015,** along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

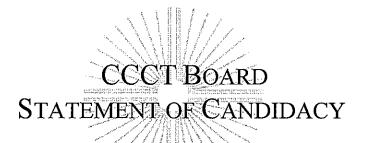
Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Yuba Community College District nominates Brent Hastey to be a candidate for the CCCT Board.

This nominee is a member of the Yuba Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

Exhibit A Page 24 of 43



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Brent Hastey

DATE: January 20, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

I pledge to work cooperatively and collaboratively with community college colleagues throughout California to reduce the cost of a college degree, to improve student success rates and to improve access, affordability and services for all. I will also work towards a fuller integration of technology to better serve student needs.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I bring my extensive experience in local government, my working knowledge of the legislative process, and my commitment to maintaining affordability for all California college students. I envision an expanded partnership with K-12 districts, UC, CSU and the private sector to create clear and open pathways for improved student success.



Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: Brent Hastey                            | DATE: January 20, 2015                |
|---|---------------------------------------|
| ADDRESS: 3024 Plumas-Arboga Road              | CITY & ZIP CODE: Olivehurst, CA 95961 |
| PHONE: 530-400-1992 Cell<br>530-741-3223 Home | EMAIL: bhastey@gmail.com              |

| EDUCATION |
|-----------|
|-----------|

CERTIFICATES/DEGREES: AA Yuba College BS Golden Gate University

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Owner of Plumas Lake Self Storage Adjunct Instructor for Central Texas College OTHER:

## COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Yuba Community College District

YEARS OF SERVICE ON LOCAL BOARD: 7 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President 2012 & 2013; Board Vice President, 2011; Clerk of the Board 2010; Governing Board's Policy and Finance Committee 2013 & 2014; Board's Audit Committee 2015

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.) Workshop Presenter with YCCD Chancellor Douglas Houston at: (1) 2013 Community College League of California Trustee Conference Presentation: New Trustee Orientation; (2) 2013 Rural Community College Alliance Presentation: A Rural Community College Collaborate; (3) 2014 CCLC Annual Convention Presenter: Trustee Roles in the Accreditation Process (4)2014 ACCJC Cerritos College Accreditation Team

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

## CIVIC AND COMMUNITY ACTIVITIES

(1)Elected to the Yuba County Water Agency Board of Directors; (2)Chairman of the Board: Bank of Feather River; (3)Public Member of the Yuba County Local Agency Formation Commission (LAFCO);
(4) Yuba Feather Rivers Rotary Club, Past President; (5)Yuba County Board of Supervisors 1993-2001;
(6)Sacramento Area Council of Governments, Past Chairperson

#### OTHER



Must be returned to the League office postmarked no later than February 15, 2015, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: **CCCT Board Nominations** Community College League of California 2017 "O" Street Sacramento, CA 95811

-

The governing board of the Riverside Community College District nominates Trustee Janet Green to be a candidate for the CCCT Board.

This nominee is a member of the Riverside Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Janet Green

DATE: February 12, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

1. Differential funding to Districts for CTE/workforce development; two-thirds job growth requires more than a high school diploma/GED, but less than a BS/BA.

2. Funding, stability/responsibility - including bonding for facilities/technology, Student Success Initiative, AB 86 transitioning form K12 school districts to community college districts, flexibility, i.e., counselors/librarians moved to the right side.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Vast experience as a full professor, director of health services carried AB529 for health service association to get financial assistance for students who could not afford health center fees, administrative experience as dean of evening college sheriff's academy, and governor appointee to state emergency medical services committee.



Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: JANET GREEN             | DATE: FEBRUARY 12, 2015              |
|-------------------------------|--------------------------------------|
| ADDRESS: 17338I Ranchero Road | CITY & ZIP CODE: Riverside, CA 92504 |
| PHONE: (951) 780-7559         | EMAIL: janetgreen@juno.com           |

## EDUCATION

CERTIFICATES/DEGREES: Master's Degree in Administration of Vocational Education from California State University, Long Beach

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired Nurse/Educator

OTHER:

4.2 -4

## COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Riverside Community College

YEARS OF SERVICE ON LOCAL BOARD: Eight (8)

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President, Vice President, Secretary, Chair-Resources Committee, and Planning and Operations Committee

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCLC Advisory Committee on Legislation Member

# NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT Public Policy Committee Associate Member

## CIVIC AND COMMUNITY ACTIVITIES

Ms. Green has served as chair, president or as a board member on numerous civic and professional organizations including the Board of Fair Housing Council of Riverside County, Inc.; Inland Agency Board of Directors; State Bar Board of Governors; Youth Justice Center; Catholic Charities of San Bernardino and Riverside Counties; NAACP of Riverside County; The Latino Network Association; Youth Justice Center of San Bernardino; San Bernardino Sexual Assault Agency; Child Abuse Center of Riverside; Friends of RCC Forensics; Riverside International Relations Council; and Uptown Kiwanis Club and Rotary East (Riverside). She also has held appointments by the Governor of California to the Emergency Medical Services Advisory Committee, the State Bar Board of Governance, and the State Bar Foundation. And she served for six years as the only public member on the Judicial Task Force to rewrite the Civil Jury Instructions.

## OTHER

As a community college trustee, Ms. Green has continued in leadership roles outside the institution, serving on the Inland Valley Trustees and CEOs Association and the Advisory Committee on Legislation for the Community College League. She recently was appointed to the Athena International Board of Directors, which provides women in leadership programs and support to local Athena chapters across the United States, the United Kingdom, and India.

An avid career tech and business proponent, Ms. Green has conducted personnel management seminars in Canada, management and marketing sessions for People's Republic of China government employees, and management workshops for the Center for Civic Education. She has been recognized as the American Business Woman of the Year and the Air Force Nurse of Western Pennsylvania, was a Riverside Press-Enterprise Caring Nurse Award recipient, and received an Excellence Award from ASRCC. Riverside City College and Norco College students also honored her for service and support to the Career Insight Forum and the Upward Bound Program.



Must be returned to the League office **postmarked no later than February 15, 2015,** along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Hartnell Community College District nominates Bill Freeman to be a candidate for the CCCT Board.

This nominee is a member of the Hartnell Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Unied fille

Signature of Clerk or Secretary of Governing Board

# **CCCT BOARD** STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

| CANDIDATE'S NA | ME:<br>LeMan |  |
|----------------|--------------|--|
| DATE: 214      | 2015         |  |

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe the two issues issues are (1) Funding or Fees students pay For their classes; and (2) Services For Disabled Students.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe that more Advocacy on the part of Trusters State wide is the ANSWER. I Would be Willing to Meet With the GOVERNOR TO MAKE Things Better For ALL OF The COMMUNITY College Students.

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

| PERS                       | ONAL                                |
|----------------------------|-------------------------------------|
| NAME: Bill FREEMAN         | DATE: 2, 14 2015                    |
| ADDRESS: 1654 Attenten WAY | CITY & ZIP CODE: SALINAS, CA. 93906 |
| PHONE: 931-909-9493        | EMAIL: WWJF1961 @ aol, COM          |

|                            | EDUCATIO        | N        |                  |   |
|----------------------------|-----------------|----------|------------------|---|
| CERTIFICATES/DEGREES: A.A. | Deblee FROM     | Huetnell | B.A. De clee Fro | М |
| SACRAMENTO State           |                 |          |                  |   |
|                            | PROFESSIONAL EX | PERIENCE |                  |   |

| PRESENT OCCUPATION: | TRUSTER | 1 | HARTNell | College |
|---------------------|---------|---|----------|---------|
| OTHER:              |         |   |          | U       |

# **COMMUNITY COLLEGE ACTIVITIES**

| College District Where BOARD MEMBER: Harthell College  |
|--|
| YEARS OF SERVICE ON LOCAL BOARD: 12                    |
| OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: |

# STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

NATIONAL ACTIVITIES (ACCT and other organizations, boards, committees, etc.) I WENT TO PRESIDENT OBAMAS SWEARing IN EVENT IN 2009. I Have Gone TO Several NATIONAL CONVENTIONS AS A TRUSTEE OF HARTNELL COLLEGE.

# CIVIC AND COMMUNITY ACTIVITIES

I have WORKED FOR THE PAST 31 YEARS ON CAMPAIENS FOR DEMOCRATIC CANDIDATES I have been a Savita Claus FOR DISABLED Children Since 1999. I HAVE helped out With The Since 1999. I HAVE helped out With The Special DIVMPICS. I WON AN AWARD AS 9 Special DIVMPICS. I WON AN AWARD AS 9

OTHER

I RAN FOR MAYOR OF THE CITY OF SALINAS IN 2010 AND 2014.



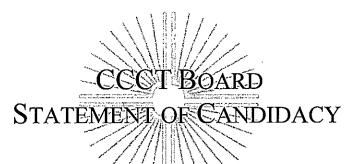
Must be returned to the League office **postmarked no later than February 15, 2015,** along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Long Beach Community College District nominates Doug Otto to be a candidate for the CCCT Board.

This nominee is a member of the Long Beach Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.





Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Doug Otto

DATE: February 9, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

CCLC has recently undergone a change in leadership at the top. It needs to recruit and hire a visionary leader and develop a new strategic plan to lead California Community Colleges into the future. CCCT should play a central role in these efforts.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have been an active CCCT board member for six years. I taught the Board about student success, cochaired CCLC's Commission on the Future of Community Colleges, served on the CCLC Board of Directors and co-chaired the League's Organizational Task Force. I was recently nominated as CCCT's vice president.



Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: Doug, Otto                         | DATE: February 9, 2015            |
|--|-----------------------------------|
| ADDRESS: 111 West Ocean Blvd., Ste. 1900 | CITY & ZIP CODE: Long Beach 90808 |
| PHONE: (Cell) 562-889-1005               | EMAIL: doug@dwottolaw.com         |

# **EDUCATION**

CERTIFICATES/DEGREES: Long Beach City College; Stanford University BA; Union Theological Seminary/Columbia University MA; University of Chicago JD

# PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Trial Attorney

OTHER: Adjunct Professor at Southwestern University School of Law for 15 years

# COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Long Beach Community College District

YEARS OF SERVICE ON LOCAL BOARD: Elected 2004; Re-elected 2008; Re-elected 2012 = 11 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President Board of Trustees; Vice President Board of Trustees; Chair Audit Committee; Chair Trustees Goals Committee; Chair Presidential Search Committee; Chair Measure E \$440M Bond Campaign

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

1) Board of Directors Community College Leadership Development Initiatives (CCLDI) 2006-2010; Presenter at Summer Leadership Academy, Chair Bylaws Committee, Member Strategic Plan Task Force;

2) Board of Directors CCCT 2009-2015: Chair Student Success Committee, presenter at numerous conferences and conventions;

3) Board of Directors CCLC 2010-2012: Co-chair Commission on the Future of Community Colleges, Co-chair CCLC organizational Task Force; participant in California Leadership Alliance for Student Success (CLASS) program.

## NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

None

## CIVIC AND COMMUNITY ACTIVITIES

Chair Long Beach Strategic Plan 2010; Chair City Manager's Downtown Business Development Advisory Committee; Chair Long Beach Planning Commission; Chair Citizens Transportation Task Force; President Long Beach Arts Council; President Long Beach Foundation for Architectural & Cultural Heritage; President Long Beach Bar Association; Founding Member Board of Directors; Chair Long Range Planning and Member Executive Committee Aquarium of the Pacific; Member Long Beach Ethics Task Force; Unsuccessful candidate for Mayor of Long Beach; Chaired Mayor's Transition Team

## OTHER

AWARDS:

Rockefeller Foundation Scholarship to Union Theological Seminary (1971-1971 Long Beach Preservationist of the year (1990) Long Beach Bar Association Lawyer of the Year (2005) City of Long Beach David Landry Award for Community Service (2001) Long Beach City College Distinguished Blue Ribbon Alumni Award (2008) National Conference for Equality & Justice Humanitarian Award (2009) California State Bar Association Solo and Small Firm Section Attorney of the Year (2011)



Must be returned to the League office postmarked no later than February 15, 2015, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: **CCCT Board Nominations** Community College League of California 2017 "O" Street Sacramento, CA 95811

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The governing board of the North Orange County Community College District nominates M. Tony Ontiveros to be a candidate for the CCCT Board.

This nominee is a member of the North Orange County Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2015 along with the nomination form and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Manny Ontiveros, Trustee, North Orange County CCCD

DATE: February 11, 2015

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The League is currently in a state of transition. It is imperative we examine its current role and responsibilities to ensure we are meeting the needs of our districts. The League must continue to be our primary voice in Sacramento, in regards to budget and advocacy efforts.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Last year we faced many leadership challenges. However, being on the executive board provided me with the opportunity to work closely with the CEOs to ensure the League continued without missing a beat. I will use my trustee experience to ensure we continue to become a stronger and responsive organization.

BIOGRAPHIC SKETCH-FORM

Must be returned to the League office postmarked no later than February 15, 2015, along with the nominating form and statement of candidacy. Faxed material will not be accepted.

## PERSONAL

| NAME: Manny Ontiveros | DATE: February 11, 2015           |
|-----------------------|-----------------------------------|
| ADDRESS: PO Box 28796 | CITY & ZIP CODE: Anaheim, 92807   |
| PHONE: (562) 868-1753 | EMAIL: trusteeontiveros@yahoo.com |

## EDUCATION

CERTIFICATES/DEGREES: Master's Degree, Political Science, Cal State Fullerton and Bachelor of Arts Degree, Criminology, Law and Society, University of California, Irvine

## PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Probation Officer

OTHER: Adjunct Political Science Professor, Golden West College

## COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: North Orange County CCD

YEARS OF SERVICE ON LOCAL BOARD: 16

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President, 2002, 2008 and 2015.

## STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.) CCCT member since 2009; 2014 CCCT President; 2014 Member of the Chancellor's Office Consultation Council; 2014 Trustee Representative on the Chancellor's Baccalaureate Degree Study Group; 2015 Graduate of Effective Trusteeship program; League Presenter of Board/CEO Relationships in 2004, 2005, and 2008; Past member of the ACES Committee; Past President, California Association of Latino Community College Trustees and Administrators.

# NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

## CIVIC AND COMMUNITY ACTIVITIES

Member, Anaheim Beautiful Graduate of Leadership Anaheim

# OTHER

# CCCT 2015 BOARD OFFICIAL BALLOT

Vote for no more than seven (7) by checking the boxes next to the names.

# **NOMINATED CANDIDATES**

List order based on Secretary of State's January 26, 2015 random drawing.

- Ann H. Ransford, Glendale CCD
- □ \*Janet Chaniot, Mendocino-Lake CCD
- **D** Richard Watters, Ohlone CCD
- □ \*Bernard "Bee Jay" Jones, Allan Hancock CCD
- Don Edgar, Sonoma County CCD
- Brent Hastey, Yuba CCD
- □ Janet Green, Riverside CCD
- Bill Freeman, Hartnell CCD
- \*Doug Otto, Long Beach CCD
- □ \*M. Tony Ontiveros, North Orange County CCD

# WRITE-IN CANDIDATES

*Type each qualified trustee's name and district on the lines provided below.* 

\* Incumbent

# **Board Secretary and Board President or Board Vice President must sign below:**

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

District:

Secretary of the Board

President or Vice President of the Board

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.5 DATE: 3/30/15

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Vacancy in Trustee Area 3

ACTION: Discussion/Approval

# BACKGROUND

The passing of Trustee William O. Jay on March 2, 2015, after many years of outstanding service to the District and its students, has created a vacancy in Trustee Area 3.

The provisions of California Education Code 5091(a)(1) read as follows:

"Whenever a vacancy occurs, or whenever a resignation has been filed with the county superintendent of schools containing a deferred effective date, the school district or community college district governing board shall, within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy."

Filling a vacancy through appointment or election is governed by Education Code Sections 5090-5095. Unless the Board makes a provisional appointment or orders an election by May 1, 2015, the Orange County Superintendent of Schools shall order an election to fill the vacancy. (Education Code section 5091(b)(2).)

If an election is ordered, it shall be held on the next regular election date not less than 130 days after the occurrence of the vacancy. In this case the next established election date is November 3, 2015. The County of Orange Registrar of Voters estimates the cost of a special election to be approximately \$2,209,248 - \$2,478,064.

A provisional appointment made pursuant to subdivision (a)(1) of Education Code section 5091, confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment. (Education Code section 5091(d).) However, the person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, or until a petition with sufficient signatures is approved by the Orange County Superintendent of Schools. If the petition is determined to be legally sufficient by the County Superintendent of Schools, the provisional appointment is terminated, and the County Superintendent shall order a special election to be conducted no later than the 130th day after the determination. (Education Code section 5091(c)(1) and (2).)

# <u>STATUS</u>

The Board will determine, pursuant to Education Code section 5091, whether to order an election or make a provisional appointment to fill the vacancy in Trustee Area 3. If the Board determines to make a provisional appointment, it must determine the process it will follow in making the provisional appointment.

# **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt either Resolution No. 15-14 (Exhibit A) ordering a special election or adopt Resolution No. 15-15 (Exhibit B) calling for the appointment of a provisional board member. If the decision is to appoint a provisional board member, the Chancellor further recommends that the Board adopt Resolution No. 15-16 (Exhibit C) establishing the procedure for the appointment of a provisional board member.

## RESOLUTION NO. 15-14 BEFORE THE GOVERNING BOARD OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# COUNTY OF ORANGE, STATE OF CALIFORNIA RESOLUTION ORDERING AND PROVIDING THE SPECIFICATIONS OF AN ELECTION TO FILL A VACANCY ON THE BOARD

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on or about March 2, 2015, District Trustee William O. Jay died, approximately 617 days prior to the end of his term of office; and

WHEREAS, Trustee Jay's death creates a vacancy in Trustee Area 3, representing the communities of Laguna Beach, Aliso Viejo, Dana Point, and parts of Laguna Hills, Newport Beach, San Clemente and unincorporated areas; and

**WHEREAS**, California Education Code section 5091(a)(1) requires the Governing Board to either appoint a provisional board member or order an election to fill the vacancy created by the death of a board member; and

**WHEREAS,** a provisional appointment will be effective only until the end of Trustee Jay's term, which would otherwise have ended on December 2, 2016; and

**WHEREAS,** if an election is ordered, it shall be held on the next established election date provided pursuant to Section 1000 et seq. of the Elections Code, but not less than 130 days after the order of the election; and

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the district relating to the conduct of an election; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, of any public district, city, county or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS,** any election ordered to fill the vacancy should be consolidated or partially consolidated with the statewide general election scheduled for November 3, 2015, pursuant to Education Code section 5342 and Elections Code section 10400 et seq.; and

## NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. That the Board hereby determines to proceed by ordering a special election pursuant to Education Code section 5090 et seq., specifically section 5091(a)(1) in order to fill the vacancy created by Trustee Jay's passing;

2. That Governing Board of the South Orange County Community College District hereby orders an election to be called by the Orange County Superintendent of Schools and consolidated with any and all elections also called to be held on November 3, 2015 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the South Orange County Community College District;

3. That the Governing Board of the South Orange County Community College District hereby requests the Board of Supervisors to permit the County of Orange Registrar of Voters to provide any and all services necessary for conducting the election; and

4. That pursuant to Education Code Section 5322, the Governing Board of the South Orange County Community College hereby orders an election to be held with the following specifications:

The election shall be held on Tuesday, November 3, 2015;

The purpose of the election shall be to elect a provisional Board member to complete the term of office of William O. Jay;

5. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of March \_\_\_\_\_, 2015, by the following vote:

Nays, opposed:

Ayes, in favor:

Dated: March \_\_\_\_, 2015

By:

T.J Prendergast, III President, Governing Board of the South Orange County Community College District

## RESOLUTION NO. 15-15 BEFORE THE GOVERNING BOARD OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# COUNTY OF ORANGE, STATE OF CALIFORNIA RESOLUTION REGARDING APPOINTMENT OF A PROVISIONAL BOARD MEMBER

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on or about March 2, 2015, District Trustee William O. Jay died, approximately 617 days prior to the end of his term of office; and

WHEREAS, Trustee Jay's death creates a vacancy in Trustee Area 3, representing the communities of Laguna Beach, Aliso Viejo, Dana Point, and parts of Laguna Hills, Newport Beach, San Clemente and unincorporated areas; and

**WHEREAS**, California Education Code section 5091 requires the Governing Board to either appoint a provisional board member or order an election to fill the vacancy created by the death of a board member; and

**WHEREAS,** a provisional appointment, unless successfully challenged by a petition calling for an election pursuant to Education Code section 5091(c), will be effective only until the end of Trustee Jay's term, which would otherwise have ended on December 2, 2016; and

**WHEREAS**, according to the County of Orange Registrar of Voters, the cost of a standalone election to fill the vacancy is estimated to cost in the range of \$2,209,248 - \$2,478,064; and

NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. That the Board hereby determines to proceed by appointing a provisional member pursuant to Education Code section 5090 et seq.;

2. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of March 30, 2015, by the following vote:

| Ayes, in favor:       | Nays, opposed: |
|-----------------------|----------------|
|                       |                |
|                       |                |
|                       |                |
|                       |                |
| Dated: March 30, 2015 |                |

By:

T.J. Prendergast, III President, Governing Board of the South Orange County Community College District

# RESOLUTION NO. 15-16 BEFORE THE GOVERNING BOARD OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# COUNTY OF ORANGE, STATE OF CALIFORNIA RESOLUTION ESTABLISHING PROCEDURE FOR THE APPOINTMENT OF A PROVISIONAL BOARD MEMBER

**RESOLVED**, by the Governing Board of the South Orange County Community College District, County of Orange, State of California that:

**WHEREAS**, on or about March 2, 2015, District Trustee William O. Jay died, approximately 617 days prior to the end of his term of office;

**WHEREAS,** Trustee Jay's resignation creates a vacancy in Trustee Area 3, representing the communities of Laguna Beach, Aliso Viejo, Dana Point, and parts of Laguna Hills, Newport Beach, San Clemente and unincorporated areas;

**WHEREAS**, California Education Code section 5091 requires the Governing Board to either appoint a provisional board member or call an election to fill the vacancy created by the resignation of a board member; and

**WHEREAS,** a provisional appointment, unless successfully challenged by way of a petition calling for an election pursuant to Education Code section 5091(c), will be effective only until the end of Trustee Jay's term, which would otherwise have ended on December 2, 2016; and

**WHEREAS,** at its meeting of March 30, 2015, the Board adopted Resolution No. 15-15 determining to proceed by way of appointing a provisional board member; and

NOW THEREFORE BE IT RESOLVED AND ORDERED AS FOLLOWS:

1. That the Chancellor, or his designee, is hereby directed to advertise the fact of the vacancy and the process for obtaining an application for service as a provisional Board member once a week in the Orange County Register on Wednesday, April 1, 8 and 15 and in community newspapers such as the Sun Post News, Laguna News Post and Dana Point News on Thursdays, April 2 and 9, 2015:

2. That the application materials shall be substantially in the form set forth in Attachment 1 to this Resolution;

3. That the deadline for submission of completed application materials shall be 5:00 p.m. on April 15, 2015, in the office of the Chancellor. No applications will be accepted or considered if they are received after 5:00 p.m. on April 15, 2015;

4. That applications will be logged in as they are received by the Chancellor, or his designee. The Chancellor's determination as to the time of receipt shall be final;

5. That upon closure of the application period, the Chancellor, or designee, shall forward to each applicant, information as to the time, date, location and order of interviews for the provisional appointment. The information provided to each individual submitting a completed application will include the questions which will be asked of each applicant at the interview before the Board. Each applicant will receive a 20-minute interview at which he or she will be asked to respond to the questions provided. However, depending on the number of candidates the Board may extend or shorten the time allotted for interviews;

6. That upon closure of the application period, the Chancellor, or designee, shall forward to each Board member the applications received and the interview materials, including the materials provided to the applicants;

7. That the Board shall hold a special meeting on April 27, 2015, at 3 p.m., or at such other or additional times as the Board may determine in accordance with law, for the purpose of interviewing applicants, voting on a provisional appointee, and swearing into office the selected individual;

8. That the Chancellor, or designee shall comply with the notice posting and publication requirements set forth in Education Code section 5092, and the notice to be posted and published shall be substantially in the form set forth in Attachment 2 hereto; and

9. That the Board delegates to the Chancellor, all authority necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its regular meeting of March 30, 2015, by the following vote:

Ayes, in favor:

Nays, opposed:

Dated: March 30, 2015

By:

T.J. Prendergast, III President, Governing Board of the South Orange County Community College District

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# **TRUSTEE APPLICATION**

Please complete this application and attach a brief biography or resume. The completed application and attached biography or resume **must be returned by 5:00 p.m. on Wednesday**, **April 15, 2015** to the SOCCCD Office of the Chancellor and Trustee Services, 28000 Marguerite Parkway, Mission Viejo, CA 92692; phone (949) 582-4840; fax (949) 364-2726. Interviews will be held on April 27, 2015. Candidates for appointment are advised that the board may exercise its authority to appoint a person from outside the pool of applicants.

**NOTE:** Candidates must reside in Trustee Area #3 of the South Orange County Community College District, which includes Laguna Beach, Aliso Viejo, Dana Point, and parts of Laguna Hills, Newport Beach, San Clemente, and unincorporated areas. Before completing and submitting this application, please call the Registrar of Voters to determine whether you reside in Trustee Area #3.

Please type or print.

| Last Name                | First Name                | М.І.   | Date |
|--------------------------|---------------------------|--------|------|
| Business Address         |                           |        |      |
| Business Phone           | Fax                       | E-mail |      |
| Home Address             |                           |        |      |
| Home Phone               | Fax                       | E-mail |      |
| Occupation               |                           |        |      |
| Number of years you have | e resided in the District |        |      |

# Please answer the following questions. It is important that each question be answered.

1. Have you worked on any public school or community college committees or participated in any school activities recently? If so, list below:

2. Please describe other community activities in which you have engaged.

3. Why do you want to be a member of the South Orange County Community College District Board of Trustees?

4. What do you see as the basic purpose of the California community colleges?

5. What, in your opinion, is the role of the Board of Trustees in a community college district?

6. What should be the relationship between the Board members and the administration in the handling of college concerns?

7. What do you see as the strengths of the South Orange County Community College District?

8. What do you see as the areas most needing improvement in the South Orange County Community College District?

9. Do you or does anyone in your immediate family or your employer contract with or do business with the district? Is anyone in your immediate family an employee of the district? If your answer to either question is in the affirmative, please state all pertinent facts.

10. Please list the names, addresses, and telephone numbers of three persons who can provide information on your qualifications for service as a trustee.

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

# TRUSTEE VACANCY

South Orange County Community College District is accepting applications for provisional appointment to a vacant Trustee position to serve until December 2, 2016. Candidates must reside in Trustee Area #3 which includes Laguna Beach, Aliso Viejo, Dana Point, and parts of Laguna Hills, Newport Beach, San Clemente and unincorporated areas. Application packets are available at <u>www.socccd.edu</u> or from the Chancellor's Office, (949) 582-4840. To determine whether you reside within the boundaries of the Trustee Area #3, please contact the Orange County Registrar of Voters. The completed application and supporting materials must be received in the SOCCCD Office of the Chancellor and Trustee Services, 28000 Marguerite Parkway, Mission Viejo, CA 92692 located in the Health Sciences building, 3<sup>rd</sup> floor, on the Saddleback College campus no later than 5:00 p.m. on Wednesday, April 15, 2015.

| то:     | Board of Trustees  |
|---------|--|
| FROM:   | Gary L. Poertner, Chancellor   |
| RE:     | SOCCCD: Resolution 15-10 in Support of College & Career Access Pathways Act, Assembly Bill 288 |
| ACTION: | Approval   |

# BACKGROUND

Concurrent enrollment programs have become a viable and effective method to prepare any student – even those who may have struggled academically and who may have had no initial interest in pursuing a postsecondary degree or credential – to complete high school and enter college. However, under existing law there are restrictions and fiscal penalties that make these programs difficult to administer. If a greater and more varied segment of high school pupils were allowed to take community college courses, it would provide numerous benefits to both the pupils and the state. Some of these benefits include a reduction in number of high school dropouts, increased number of community college students who transfer and complete a degree, shortened time to completion of educational goals, and an improvement in students' preparation to successfully attend college level programs.

# <u>STATUS</u>

California Assembly Bill 288, the College & Career Access Pathways (CCAP) Act, reduces some of the state's key barriers around concurrent enrollment and makes it possible to expand college and career pathway opportunities for all students, thereby saving students and the state valuable time, money and scarce educational resources. The bill will establish a policy framework under which K-12 school districts and community college districts could create or expand formal concurrent enrollment agreements to better coordinate the programs, reduce fiscal penalties and expand enrollment opportunities. The bill is being supported by the Community College League of California, the California Community Colleges Chancellor's Office and community colleges throughout the state.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 15-10 as shown in Exhibit A showing support for California Assembly Bill 288, the College & Career Access Pathways (CCAP) Act.

# South Orange County Community College District Board of Trustees in Support of College & Career Access Pathways Act - Assembly Bill 288 Resolution 15-10

*Whereas*, the connection between a college degree and economic stability has been exhaustively documented, making college access and preparation a social and economic justice issue; and

*Whereas,* across the United States there is a growing emphasis on school and community college collaboration to prepare students to be college and career ready; and

*Whereas,* California should do more to help schools and community colleges improve their college readiness and college enrollment rates; and

*Whereas*, concurrent enrollment has become a viable and effective method to prepare any student – even those who may have struggled academically and who may have had no initial interest in pursuing a postsecondary degree or credential – to complete high school and enter college; and

*Whereas,* allowing a greater and more diverse segment of high school students to take community college courses could provide benefits to both students and the state, such as, reducing high school dropouts, increasing the number of community college students who transfer and complete a degree, shortening the time to completion of educational goals, and improving the level of preparation of students to successfully complete for-credit, college level courses; and

*Whereas*, through concurrent enrollment partnerships school districts and community college districts could create clear pathways of aligned, sequenced coursework that would allow students to easily and successfully transition to for-credit, college level coursework leading to an associate degree, transfer to the University of California or the California State University, or a career technical education (CTE) credential or certificate; and

*Whereas*, to facilitate the establishment of concurrent enrollment partnerships, the state should remove fiscal penalties and policy barriers that discourage concurrent enrollment opportunities; and

*Whereas*, AB 288, the College & Career Access Pathways (CCAP) Act, reduces some of the state's key barriers around concurrent enrollment and makes it possible to expand college and career pathway opportunities for all students, thereby saving students and the state valuable time, money and scarce educational resources; and

*Now, therefore, be it resolved*, that California should rethink its policies governing concurrent enrollment and establish a policy framework under which school districts and community college districts could create concurrent enrollment partnerships as a strategy to provide critical support for under-achieving students, those from groups underrepresented in higher education, those who are seeking advanced studies while in high school, and those seeking a career technical education (CTE) credential or certificate; and

*Be it further resolved*, that members of the California State Senate and the California State Assembly should improve and expand college access for all students and pass AB 288 by Assembly Member Chris R. Holden, the College & Career Access Pathways (CCAP) Act.

Ayes: Noes: Abstain: Absent:

Approved: \_\_\_\_\_

Date:\_\_\_\_\_

T.J. Prendergast, III, Board President

| то:     | Board of Trustees   |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor  |
| RE:     | SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting |
| ACTION: | Approval  |

# BACKGROUND

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

# <u>STATUS</u>

Trustee Nancy Padberg was absent from the February 23, 2015 board meeting due to medical reasons.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 15-08 (Exhibit A) authorizing payment to Trustee Padberg who was absent from the February 23, 2015 meeting of the Board of Trustees.

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

# RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING

## **RESOLUTION 15-08**

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on February 23, 2015, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Nancy Padberg could not be present at the meeting; and WHEREAS, it was determined that Trustee Padbergs' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Nancy Padberg shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, February 23, 2015.

| TO:     | Board of Trustees   |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor  |
| RE:     | SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting |
| ACTION: | Approval  |

# BACKGROUND

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

# <u>STATUS</u>

Trustee Bill Jay was absent from the February 23, 2015 board meeting due to medical reasons.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 15-09 (Exhibit A) authorizing payment to Trustee Jay who was absent from the February 23, 2015 meeting of the Board of Trustees.

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

# RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING

## **RESOLUTION 15-09**

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on February 23, 2015, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Bill Jay could not be present at the meeting; and WHEREAS, it was determined that Trustee Jays' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Bill Jay shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, February 23, 2015.

- **TO:** Board of Trustees
- **FROM**: Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Retiree OPEB Trust Actuary Report and Recommended Funding
- ACTION: Approval

# BACKGROUND

GASB requires an actuarial valuation for retiree benefits to be performed every 2 years, but SOCCCD has been doing them annually. In January, 2014, the District consultant, Nyhart Epler, completed the 2014 actuarial study for retiree benefits. The Actuarial Accrued Liability (AAL) was \$80.4 million and the plan assets were valued at \$90.7 million. This resulted in a net actuarial accrued asset of \$10.3 million, which was predominantly due to the reduction of the medical premium rate for retirees over age 65.

# <u>STATUS</u>

In February, 2015, Nyhart Epler completed the 2015 actuarial study for retiree benefits. The AAL is \$82.3 million and the value of the plan assets is \$95.1 million resulting in a net actuarial accrued asset of \$12.8 million. The primary reason for the increased asset is the lower than anticipated rate increase for the Medicare PPO premium.

The normal cost to fund the current year accrual for active employees is calculated at \$3.6 million. This amount will be allocated from Basic Aid funds for FY 2015-2016 and deposited into the trust to offset the current year retiree benefit costs. An executive summary and full report are provided in EXHIBIT A.

## RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept Nyhart Epler's 2015 actuarial report and allocate \$3.6 million to fund the normal cost for FY 2015-2016.



EXHIBIT A Page 1 of 26 450 B Street, Suite 750 San Diego, CA 92101-8002 (p) 619-239-0831 (f) 619-239-0807 www.nyhart.com

March 11, 2015

Ms. Kim McCord Executive Director, Fiscal Services South Orange County CCD 28000 Marguerite Parkway Mission Viejo, CA 92692

Re: South Orange County CCD Retiree Health Actuarial Valuation

Dear Ms. McCord:

We are presenting our report of the January 1, 2015 actuarial valuation conducted on behalf of the South Orange County Community College District (SOCCCD) for its retiree health program.

The purpose of the report is to measure the District's liability for retiree health benefits and to determine the District's accounting requirements under the Government Accounting Standard Board Statements No. 43 & 45 (GASB 43 & 45) in regard to unfunded liabilities for retiree health benefits.

The Nyhart Company is an employee owned actuarial, benefits and compensation consulting firm specializing in group health and retiree health and qualified pension plan valuations. We have set forth the results of our valuation in this report.

We have enjoyed working on this assignment and are available to answer any questions.

Sincerely, NYHART

Marilyk K-Jones, ASA, MAAA, EA, FCA Consulting Actuary

MKJ:rl Enclosure

EXHIBIT A Page 2 of 26



# South Orange County Community College District GASB Actuarial Valuation Retiree Health Program As of January 1, 2015

February, 2015

Prepared By: Nyhart 450 B Street, Suite 750 San Diego, CA 92101-8002 (619) 239-0831 www.nyhart.com

<u>Page</u>

# South Orange County Community College District GASB Actuarial Valuation Retiree Health Program As of January 1, 2015

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# SECTION I. EXECUTIVE SUMMARY

## Background

The South Orange County Community College District (SOCCCD) selected Nyhart to perform an actuarial valuation of its retiree health program. The purpose of the actuarial valuation is to measure SOCCCD's liability for retiree health benefits and to determine SOCCCD's accounting requirements for other post-employment benefits (OPEB) under the recently issued Governmental Accounting Standards Board Statements No. 43 & 45 (GASB 43 & GASB 45). GASB 45 requires accrual accounting for the expensing of OPEB. GASB 43 requires additional financial disclosure for funded OPEB Plans.

SOCCCD currently provides a contribution towards health benefits to approximately 304 retirees. In addition, there are approximately 874 active employees earning service credit for eligibility for future retiree health benefits. Eligibility for a contribution towards retiree health benefits and duration of coverage (to age 65 or lifetime) varies by employee group. In general, SOCCCD provides a contribution for 100% of the cost of health coverage to eligible retirees. Section IV of the report details the plan provisions that were included in the valuation and the current premium costs for coverage.

#### Results of the Retiree Health Valuation

We have determined that the amount of the actuarial liability for SOCCCD's retiree health plan, as of January 1, 2015, is \$106,341,699. This represents the present value of all contributions or benefits projected to be paid by SOCCCD for current and future retirees. If SOCCCD were to place this amount in a fund earning interest at the rate of 7% per year, and all other actuarial assumptions were met, the fund would have enough to pay all expected benefits. This includes benefits for the current retirees as well as the current active employees expected to retire in the future. The valuation does not consider employees not yet hired as of the valuation date.

If the amount of the actuarial liability is apportioned into past service, current service and future service components; the past service component (actuarial accrued liability) is \$82,275,244, the current service component (normal cost or current year accrual) is \$3,365,798 and the future service component (not yet accrued liability) is \$20,700,657.

#### Annual Required Contribution (ARC)

Under GASB 45, SOCCCD is required to expense for its retiree benefits using accrual accounting. The accrual expense or annual required contribution under GASB terminology is generally accrued over the working career of employees. The annual required contribution for SOCCCD's current fiscal year is \$2,848,515 or 3.8% of pay. This amount is comprised of the present value of benefits accruing in the fiscal year (normal cost) plus a 30-year amortization (on a level-percentage of pay basis) of the unfunded actuarial accrued liability (surplus) at January 1, 2015. Thus, it represents a means to expense the plan's liabilities in an orderly manner. The additional net OPEB obligation/(asset) at the end of the fiscal year will reflect any actual retiree health contributions or premiums and any GASB eligible pre-funding amounts made by SOCCCD during the period. The estimated retiree contributions for the current fiscal year are \$3,831,882.



# Changes from Prior Valuation

The valuation reflects updated premium, plan and census information as well as updates to the PERS mortality and retirement tables. A reconciliation of the change in the actuarial liability (AL) from the prior valuation is provided in the following table:

| January 1, 2014 Valuation @7%  | \$103.2 Million |
|--|-----------------|
| Increase due to passage of time (interest on the 1/1/2014 AL less estimated benefit<br>payments paid from 1/1/2014 to 12/31/2014)<br>Decrease due to healthcare cost less than assumed (primarily due to Medicare PPO<br>premium coming in approximately 4% less than expected; approximately 80% of | 3.3 Million     |
| the liabilities are due to post-65 costs)  | ( 3.7 Million)  |
| Decreases due to data changes from prior valuation<br>Net increase due to demographic experience different than assumed (includes  | (0.5 Million)   |
| retirement, termination and mortality)   | 0.9 Million     |
| Net increase due to update to the PERS mortality and retirement table  | 0.2 Million     |
| Increase due to new entrants (not included in prior valuation)   | 2.9 Million     |
| January 1, 2015 Valuation @7%  | \$106.3 Million |

A reconciliation of the change in the actuarial accrued liability (AAL) from the prior valuation is provided in the following table:

| January 1, 2014 Valuation @7%  | \$80.4 Million |
|--|----------------|
| Increase due to passage of time (interest on the 1/1/2014 AAL less estimated benefit |                |
| payments paid from 1/1/2014 to 12/31/2014 plus normal cost accrual for 1/1/2014      | 5.0 Million    |
| to 12/31/2014)   |                |
| Decrease due to healthcare cost less than assumed (primarily due to Medicare PPO     |                |
| premium coming in approximately 4% less than expected; approximately 80% of          | (2.8 Million)  |
| the liabilities are due to post-65 costs)  |                |
| Decreases due to data changes from prior valuation                                   | (0.7 Million)  |
| Net increase due to update to the PERS mortality and retirement table                | 0.2 Million    |
| Net decrease due to net demographic experience different than assumed (includes      |                |
| retirement, termination and mortality)   | (0.1 Million)  |
| Increase due to new entrants (not included in prior valuation)                       | 0.3 Million    |
| January 1, 2015 Valuation @7%  | \$82.3 Million |
|  |                |

#### Funding

SOCCCD has established a GASB eligible trust to pre-fund for its retiree health benefits. Based on the December asset statement provided by the District, the market value of assets in the trust as of December 31, 2014 is \$95,241,531. The actuarial value of assets is based on the market value of assets phasing in asset gains and losses since January 1, 2013 over 5 years. The actuarial value of asset at December 31, 2014 is \$95,095,769. The unfunded actuarial accrued liability/(surplus) at December 31, 2014 is (\$12,820,525). The funded ratio of the plan is 116%.

SOCCCD communicated that investment policy was established to achieve a 7% rate of return on plan assets after expenses so the results of the valuation were based on a 7% discount rate. The assets at December 31, 2014 were reported to be 50% invested in fixed incomes and 50% in equities. The impact of using alternative discount rates of 6.5% and 6.0% is provided in Section II-H of the report.

#### Actuarial Basis

The actuarial valuation is based on the assumptions and methods outlined in Section VI of the report. To the extent that a single or a combination of assumptions is not met, the future liability may fluctuate significantly from its current measurement. As an example, the healthcare cost increase anticipates that the rate of increase in medical cost will be at moderate levels and decline over several years. Increases higher than assumed would bring larger liabilities and expensing requirements. A 1% increase in the healthcare trend rate for each future year would result in an increase of 52% in the annual required contribution.

Another key assumption used in the valuation is the discount (interest) rate which is based on the expected rate of return of plan assets. The valuation is based on a discount rate of 7%. A 1% decrease in the discount rate would increase the annual required contribution by 48%. A 1% increase in the discount rate would decrease the annual required contribution by 44%.

GASB 45 requires that implicit rate subsidies be considered in the valuation of medical costs. An implicit rate subsidy occurs when the rates for retirees are the same as for active employees. Since pre-Medicare retirees are typically much older than active employees, their actual medical costs are almost always higher than for active employees. The valuation does not include any additional implicit rate subsidy that SOCCCD may be providing to retirees through the current composite premiums. Typically, inclusion of the rate subsidy will result in significantly larger liabilities and expensing requirements.

To date SOCCCD specific experience data in aggregate or split by actives and retirees is not available from the SISC, the District's health plan provider. An illustration of how the inclusion of the implied rate subsidy could impact SOCCCD's liability and annual required contribution estimating the subsidy using health cost factors based on age is shown below:

|  | Increase Due to Estimated |
|--|---------------------------|
|  | Implied Rate Subsidy      |
| Actuarial Liability:                         | \$4,512,059               |
| Actuarial Accrued Liability (AAL):           | \$2,945,665               |
| Unfunded Actuarial Accrued Liability (UAAL): | \$2,945,665               |
| Annual Required Contribution:                | \$ 401,477                |
| Expected SOCCCD Contribution for Subsidy*:   | \$ 174,213                |
|  |                           |

\* Paid through active premiums

The valuation is based on the census information provided by SOCCCD. To the extent that the data provided lacks clarity in interpretation or is missing relevant information, this can result in liabilities different than those presented in the report. Often missing or unclear information is not identified until future valuations.

# SECTION II. FINANCIAL RESULTS

## A. Valuation Results as of January 1, 2015

The table below presents the employer liabilities associated with SOCCCD's retiree health benefits determined in accordance with GASB 43 & 45. The actuarial liability is the present value of all benefits projected to be paid under the program. The actuarial accrued liability reflects the amount attributable to the past service of current employees and retirees. The normal cost reflects the accrual attributable for the current period.

|   | Admin With<br><u>Board Mbrs</u>                | <u>Faculty</u>                                    | <u>Classified</u>                              | Classified<br><u>Leadership</u>                  | POA                            | <u>Total</u>   |
|---|--|---|--|--|--------------------------------|--|
| 1. Actuarial Liabilit   | y (AL)   |   |  |  |                                |  |
| Actives<br>Retirees<br>Total AL<br><i>Post-65 AL</i>              | \$4,535,617<br><u>2,856,491</u><br>\$7,392,108 | \$44,641,021<br><u>28,044,225</u><br>\$72,685,246 | \$ 9,714,889<br><u>461,059</u><br>\$10,175,948 | \$ 8,465,741<br><u>7,336,815</u><br>\$15,802,556 | \$285,841<br>                  | \$67,643,109<br><u>38,698,590</u><br>\$106,341,699<br>\$ <i>84,581,954</i> |
| 2. Actuarial Accrue   | d Liability (AA                                | L)  |  |  |                                |  |
| Actives<br>Retirees<br>Total AAL<br><i>Post-65 AAL</i>            | \$2,786,092<br><u>2,856,491</u><br>\$5,642,583 | \$28,027,896<br><u>28,044,225</u><br>\$56,072,121 | \$6,470,932<br><u>461,059</u><br>\$6,931,991   | \$ 6,124,803<br><u>7,336,815</u><br>\$13,461,618 | \$166,931<br>0<br>\$166,931    | \$43,576,654<br><u>38,698,590</u><br>\$82,275,244<br>\$67,726,684          |
| 3. Normal Cost<br>Post-65 NC                                      | \$ 260,569                                     | \$ 2,232,318                                      | \$ 487,488                                     | \$ 321,398                                       | \$16,752                       | \$  3,365,798<br>\$  2,566,731   |
| No. of Actives*<br>Average Age<br>Average Service<br>Est. Payroll | 39<br>55.5<br>7.3<br>\$6,927,000               | 374<br>50.6<br>11.3<br>\$35,608,000               | 375<br>47.7<br>10.5<br>\$23,780,000            | 73<br>54.0<br>11.8<br>\$8,366,000                | 13<br>50.2<br>6.9<br>\$897,000 | 874<br>49.9<br>10.8<br>\$75,578,000  |
| No. of Retirees<br>Average Age<br>Average Age<br>@Retirement      | 25<br>75.8<br>63.0                             | 216<br>73.2<br>62.7                               | 15<br>63.6<br>60.7                             | 48<br>70.9<br>59.8                               | 0<br>NA<br>NA                  | 304<br>72.6<br>62.2  |

\* Count excludes 7 active Board Members who may continue benefits at retirement.

#### B. <u>Development of Actuarial Value of Assets</u>

SOCCCD reported market value of assets equal to \$95,241,531 as of December 31, 2014. The actuarial value of assets is equal to \$95,095,769 at December 31, 2014. Asset gains and losses since January 1, 2013 are being phased in over 5 years.

## C. Development of Unfunded Actuarial Accrued Liability/(Surplus)

The table below presents the development of the unfunded actuarial accrued liability/(surplus). The unfunded actuarial accrued liability/(surplus) is the excess of the actuarial accrued liability (AAL) over the actuarial value of eligible plan assets. Eligible assets under GASB 45 must be segregated and secured for the exclusive purpose of paying for the retiree health benefits.

| 1. Actuarial Accrued Liability (AAL) | \$82,275,244         |
|--------------------------------------|----------------------|
| 2. Actuarial Value of Assets         | <u>( 95,095,769)</u> |
| 3. Unfunded AAL/(Surplus)            | (\$12,820,525)       |

#### D. Amortization of Unfunded Actuarial Accrued Liability/(Surplus)

The amortization of the unfunded actuarial accrued liability/(surplus) component of the annual contribution (ARC) is being amortized over a period of 30 years on a level-percentage of pay basis. Under the level-percentage of pay method, the amortization payment is scheduled to increase in future years based on wage inflation.

| 1. Unfunded AAL/(Surplus)                                | (\$1 | 2,820,525) |
|--|------|------------|
| 2. Amortization Factor                                   |      | 17.02844   |
| <ol><li>Amortization of Unfunded AAL/(Surplus)</li></ol> | (\$  | 752,889)   |

#### E. <u>Annual Required Contribution (ARC)</u>

The table below presents the development of the annual required contribution (ARC) under GASB 45.

| 1. Normal Cost at End of Fiscal Year  | \$ 3,601,404     |
|---------------------------------------|------------------|
| 2. Amortization Component             | <u>(752,889)</u> |
| 3. Annual Required Contribution (ARC) | \$ 2,848,515     |
| 4. Estimated Payroll                  | \$75,578,000     |
| 5. ARC as Percentage of Payroll       | 3.8%             |

#### F. Required Supplementary Information (Funding Progress @December 31, 2014)

The table below presents a sample disclosure of the funding progress as of December 31, 2014.

| 1. Actuarial Accrued Liability (AAL)                                      | \$82,275,244         |
|---|----------------------|
| 2. Actuarial Valuation of Assets  | <u>( 95,095,769)</u> |
| 3. Unfunded AAL/(Surplus)   | (\$12,820,525)       |
| 4. Funded Ratio   | 116%                 |
| 5. Current Payroll  | \$75,578,000         |
| <ol><li>Unfunded AAL/(Surplus) as Percentage of Current Payroll</li></ol> | (17%)                |

# G. <u>Sensitivity Analysis:</u>

1. The impact of a 1% decrease in the discount (interest) rate on SOCCCD's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability/(surplus) and the annual required contribution is provided below:

|                                     | Percentage        | Dollar (\$)       |
|-------------------------------------|-------------------|-------------------|
|                                     | (%) Increase/     | Increase/         |
|                                     | <u>(Decrease)</u> | <u>(Decrease)</u> |
| - Actuarial Liability               | 17%               | \$17,730,110      |
| - Actuarial Accrued Liability (AAL) | 12%               | \$ 9,887,078      |
| - Unfunded AAL/(Surplus)            | NA                | \$ 9,887,078      |
| - Annual Required Contribution      | 48%               | \$ 1,377,284      |

2. The impact of a 1% increase in the discount (interest) rate on SOCCCD's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability/(surplus) and the annual required contribution is provided below:

| - Actuarial Liability               | (13%) | (\$13,997,831) |
|-------------------------------------|-------|----------------|
| - Actuarial Accrued Liability (AAL) | (10%) | (\$ 8,318,646) |
| - Unfunded AAL/(Surplus)            | NA    | (\$ 8,318,646) |
| - Annual Required Contribution      | (44%) | (\$ 1,255,849) |

3. The impact of a 1% increase in the healthcare trend rates on SOCCCD's actuarial liability, actuarial accrued liability, unfunded actuarial accrued liability/(surplus) and the annual required contribution is provided below:

| - Actuarial Liability               | 17% | \$17,748,501 |
|-------------------------------------|-----|--------------|
| - Actuarial Accrued Liability (AAL) | 14% | \$11,380,129 |
| - Unfunded AAL/(Surplus)            | NA  | \$11,380,129 |
| - Annual Required Contribution      | 52% | \$ 1,476,643 |

## H. <u>Results - Alternative Discount Rates</u>

SOCCD also requested the measurement of the liability and annual required contribution using discount rates to reflect lower assumed rates of return (discount rates) on Plan assets.

|   | Discount Rate                    |
|---|----------------------------------|
| <u>Liabilities</u>  | <u>6.5%</u> <u>6.0%</u>          |
| 1. Actuarial Liability (AL)                                       |                                  |
| Actives   | \$ 74,305,855                    |
| Retirees  | 40,360,740 42,151,871            |
| Total AL  | \$114,666,595 \$124,071,809      |
| 2. Actuarial Accrued Liability (AAL)                              |                                  |
| Actives   | \$ 46,640,041 \$ 50,010,451      |
| Retirees  | 40,360,740 42,151,871            |
| Total AAL   | \$ 87,000,781 \$ 92,162,322      |
| 3. Actuarial Value of Assets                                      | <u>(95,095,769) (95,095,769)</u> |
| 4. Unfunded AAL (UAAL)  | (\$ 8,094,988) (\$ 2,933,447)    |
| 5. Amortization Factor  | 18.086621 19.246300              |
| 6. Amortization of UAAL   | ( 447,568) ( 152,416)            |
| Annual Required Contribution                                      |                                  |
| 1. Normal Cost at End of Year                                     | \$ 3,966,896 \$ 4,378,214        |
| 2. Amortization of UAAL at End of Year                            | ( 447,568) ( 152,416)            |
| 3. Annual Required Contribution (ARC)                             | \$ 3,519,328 \$ 4,225,798        |
| 4. Estimated Payroll  | \$ 75,578,000 \$ 75,578,000      |
| 5. ARC as % of Payroll  | 4.7% 5.6%                        |
|   | nuhart                           |
| C:\Retmed\SOCCCD\2015\Actuarial Valuation Report SOCCCD 2015.docx | Page   6                         |

# SECTION III. PROJECTED CASH FLOWS

The valuation process includes the projection of the expected benefits to be paid under SOCCCD's retiree health benefits program. The expected cash flows takes into account the likelihood of each employee reaching age for eligibility to retire and receive health benefits. The projection is performed by applying the turnover assumption to each active employee for the period between the valuation date and early retirement date. Once the employees reach the earliest retirement date, a certain percent are assumed to enter the retiree group each year. All remaining employees are assumed to have retired by age 65 at the latest. Employees already over age 65 as of the valuation date are assumed to retire immediately. The per capita cost as of the valuation date is projected to increase at the applicable healthcare trend rates both before and after the employee's assumed retirement. The projected per capita costs are multiplied by the number of expected future retirees in a given future year to arrive at the cash flow for that year. Also, a certain number of retirees will leave the group each year due to expected deaths or reaching a limit age and this group will cease to be included in the cash flow from that point forward. Because this is a <u>closed-group</u> valuation, the number of retirees dying each year will eventually exceed the number of new retirees, and the size of the cash flow will begin to decrease and eventually go to zero.

The expected employer cash flows for selected future years are provided in the following table.



Projected Employer Cash Flows – Representative Years

| Year Ending | Future Retirees | Retired Employees | District Total |
|-------------|-----------------|-------------------|----------------|
| 2015        | \$ 289,041      | \$ 3,542,841      | \$ 3,831,882   |
| 2016        | \$ 851,416      | \$ 3,466,952      | \$ 4,318,368   |
| 2017        | \$ 1,299,553    | \$ 3,371,741      | \$ 4,671,294   |
| 2018        | \$ 1,733,854    | \$ 3,357,525      | \$ 5,091,379   |
| 2019        | \$ 2,317,295    | \$ 3,382,719      | \$ 5,700,014   |
| 2020        | \$ 2,703,428    | \$ 3,381,577      | \$ 6,085,005   |
| 2021        | \$ 3,136,491    | \$ 3,357,051      | \$ 6,493,542   |
| 2022        | \$ 3,448,412    | \$ 3,337,387      | \$ 6,785,799   |
| 2023        | \$ 4,027,544    | \$ 3,305,682      | \$ 7,333,226   |
| 2024        | \$ 4,416,368    | \$ 3,280,266      | \$ 7,696,634   |
| 2025        | \$ 4,755,361    | \$ 3,224,579      | \$ 7,979,940   |
| 2026        | \$ 4,990,191    | \$ 3,174,927      | \$ 8,165,118   |
| 2027        | \$ 5,563,870    | \$ 3,113,219      | \$ 8,677,089   |
| 2028        | \$ 5,660,908    | \$ 3,039,963      | \$ 8,700,871   |
| 2029        | \$ 5,932,357    | \$ 2,954,656      | \$ 8,887,013   |
| 2030        | \$ 6,305,554    | \$ 2,856,861      | \$ 9,162,415   |
| 2031        | \$ 6,651,529    | \$ 2,746,004      | \$ 9,397,533   |
| 2032        | \$ 6,956,327    | \$ 2,622,980      | \$ 9,579,307   |
| 2033        | \$ 7,360,203    | \$ 2,488,685      | \$ 9,848,888   |
| 2034        | \$ 7,565,888    | \$ 2,344,612      | \$ 9,910,500   |
| 2035        | \$ 7,906,477    | \$ 2,192,338      | \$ 10,098,815  |
| 2036        | \$ 8,120,925    | \$ 2,032,823      | \$ 10,153,748  |
| 2037        | \$ 8,534,380    | \$ 1,868,711      | \$ 10,403,091  |
| 2038        | \$ 8,751,310    | \$ 1,702,422      | \$ 10,453,732  |
| 2039        | \$ 9,181,776    | \$ 1,536,190      | \$ 10,717,966  |
| 2040        | \$ 9,369,202    | \$ 1,372,961      | \$ 10,742,163  |
| 2045        | \$ 9,792,261    | \$ 686,320        | \$ 10,478,581  |
| 2050        | \$ 8,870,734    | \$ 285,882        | \$ 9,156,616   |
| 2055        | \$ 7,723,560    | \$ 95,541         | \$ 7,819,101   |
| 2060        | \$ 6,324,004    | \$ 17,582         | \$ 6,341,586   |
| 2065        | \$ 4,691,159    | \$ 1,789          | \$ 4,692,948   |
| 2070        | \$ 3,040,095    | \$0               | \$ 3,040,095   |
| 2075        | \$ 1,642,868    | \$0               | \$ 1,642,868   |
| 2080        | \$ 734,727      | \$0               | \$ 734,727     |
| 2085        | \$ 282,288      | \$0               | \$ 282,288     |
| 2090        | \$ 88,619       | \$0               | \$ 88,619      |
| 2095        | \$ 9,672        | \$0               | \$ 9,672       |
| 2100        | \$0             | \$0               | \$0            |
| All Years   | \$373,841,697   | \$80,922,144      | \$454,763,841  |

# SECTION IV. BENEFIT PLAN PROVISIONS

This study analyzes the postretirement health benefit plans provided by SOCCCD. Our findings and assumptions are based on the plans in effect as of the Measurement Date. The postretirement health benefits provided to retirees are basically a continuation of the medical, dental and vision plans for active employees.

#### Administrators

Eligible employees may continue medical, dental and vision benefits at retirement. Eligibility for a SOCCCD contribution towards retiree health coverage requires retirement under STRS/PERS (on or after age 55 for STRS and on or after age 50 for PERS) with at least 10 consecutive years of service immediately preceding retirement. SOCCCD pays 100% of the cost of coverage until the retiree reaches the age of Medicare eligibility. At the age of Medicare eligibility, the retiree can continue in a Medicare COB Plan for medical coverage only provided the retiree has Medicare A & B coverage. The District's contribution ends upon the death of the retiree.

#### Faculty Employees

Eligible employees may continue medical, dental and vision benefits at retirement. Eligibility for a SOCCCD contribution towards retiree health coverage requires retirement under STRS/PERS on or after age 55 with at least 10 consecutive years of service immediately preceding retirement. SOCCCD pays 100% of the cost of coverage until the retiree reaches the age of Medicare eligibility. The District's contribution ends upon the death of the retiree. At the age of Medicare eligibility, the retiree can continue in a Medicare COB Plan for medical coverage only provided the retiree has Medicare A & B coverage.

#### **Classified Employees**

Eligible employees may continue medical, dental and vision benefits at retirement. Eligibility for a SOCCCD contribution towards retiree health coverage requires retirement under STRS/PERS on or after age 60 with at least 10 consecutive years of service immediately preceding retirement. SOCCCD pays 100% of the cost of coverage until the retiree reaches the age of Medicare eligibility. The District's contribution ends upon the death of the retiree. Upon the retiree reaching age 65, the coverage and the SOCCCD's contribution ends.

#### Classified Leadership Employees

Eligible employees may continue medical, dental and vision benefits at retirement. Eligibility for a SOCCCD contribution towards retiree health coverage requires retirement under STRS/PERS (on or after age 55 for STRS and on or after age 50 for PERS) with at least 10 consecutive years of service immediately preceding retirement. SOCCCD pays 100% of the cost of coverage until the retiree reaches the age of Medicare eligibility. At the age of Medicare eligibility, the retiree can continue in a Medicare COB Plan for medical coverage only provided the retiree has Medicare A & B coverage. The District's contribution ends upon the death of the retiree.

#### POA Employees

Eligible employees may continue medical, dental and vision benefits at retirement. Eligibility for a SOCCCD contribution towards retiree health coverage requires retirement under PERS on or after age 60 with at least 10 consecutive years of service immediately preceding retirement. SOCCCD pays 100% of the cost of coverage until the retiree reaches the age of Medicare eligibility. The District's contribution ends upon the death of the retiree. Upon the retiree reaching age 65, the coverage and the SOCCCD's contribution ends.

#### Board Members

Members of the SOCCCD Board of Trustees first elected into office after January 1, 1995 who have served two terms, may continue coverage at retirement on a self-pay basis. Members in office prior to January 1, 1995 who have served twelve years after January 1, 1981 may continue coverage and receive a District contribution for coverage.

#### Premium Rates

The District participates in the Self-Insured Schools of California (SISC) health program. The tables below summarize the 2014/2015 premiums for the retiree health plans available through SISC. All premiums are monthly and are effective for the period from October 1, 2014 to September 30, 2015.

|                     | Blue<br>Shield<br>HMO | Blue<br>Shield<br>PPO | Blue<br>Shield<br>COB/PPO<br>Medicare | Blue<br>Shield<br>COB/PPO<br>w/o<br>Medicare | Blue Shield<br>Companion<br>Care<br>Plan | Blue Shield<br>Medicare<br>Advantage |
|---------------------|-----------------------|-----------------------|---------------------------------------|--|--|--------------------------------------|
| Retiree Only        | \$1,404               | \$1,679               | \$ 847                                | \$1,817                                      | \$370                                    | \$199                                |
| Retiree Plus Spouse | \$1,404               | \$1,679               | \$1,694                               | \$3,634                                      | NA                                       | \$398                                |
| Retiree Plus Family | \$1,404               | \$1,679               | \$2,118                               | \$4,058                                      | NA                                       | NA                                   |

The District pays for the retiree's pre-65 coverage on a composite basis, and post-65 coverage on a tiered, self-pay basis.

The District's current monthly premiums for the retiree's dental and vision coverage are provided below:

|           | Delta Dental PPO | VSP Vision |
|-----------|------------------|------------|
| Composite | \$158.69         | \$46.32    |



# SECTION V. VALUATION DATA

The valuation was based on the census furnished to us by the District. The following tables display the age distribution for retirees and the age/service distribution for active employees as of the Measurement Date.

## Age Distribution of Eligible Retired Participants & Beneficiaries

|                          | Admin | Faculty   | Classified | Classified<br>Leadership | POA N         | Board<br>Iembers | All<br>Retirees   |
|--------------------------|-------|-----------|------------|--------------------------|---------------|------------------|-------------------|
| <55                      | 0     | 0         | 0          | 0                        | 0             | 0                | 0                 |
| 55-59                    | 0     | 1         | 0          | 5                        | 0             | 0                | 6                 |
| 60-64                    | 0     | 14        | 15         | 8                        | 0             | 1                | 38                |
| 65-69                    | 5     | 67        | 0          | 13                       | 0             | 0                | 85                |
| 70-74                    | 4     | 57        | 0          | 10                       | 0             | 2                | 73                |
| 75-79                    | 4     | 38        | 0          | 4                        | 0             | 0                | 46                |
| 80-84                    | 6     | 26        | 0          | 3                        | 0             | 1                | 36                |
| 85+                      | 2     | <u>13</u> | 0          | 5                        | <u>0</u>      | 0                | <u>_20</u><br>304 |
| Total:                   | 21    | 216       | 15         | 48                       | <u>0</u><br>0 | 4                | 304               |
| Average Age:             | 76.4  | 73.2      | 63.6       | 70.9                     | NA            | 72.9             | 72.6              |
| Average Retirement Age*: | 64.0  | 62.7      | 60.7       | 59.8                     | NA            | 57.7             | 62.2              |

\* Based on those with reported retirement dates

## Age/Service Distribution of All Active Benefit Eligible Employees\*

|            |          |                 |        |       | Service        |                |                |       |               |       |
|------------|----------|-----------------|--------|-------|----------------|----------------|----------------|-------|---------------|-------|
| Age        | 0-4      | 5-9             | 10-14  | 15-19 | 20-24          | 25-29          | 30-34          | 35-39 | 40-44         | Total |
| 20-24      | 2        |                 |        |       |                |                |                |       |               | 2     |
| 25-29      | 14       | 2               |        |       |                |                |                |       |               | 16    |
| 30-34      | 56       | 14              |        |       |                |                |                |       |               | 70    |
| 35-39      | 49       | 39              | 14     | 2     |                |                |                |       |               | 104   |
| 40-44      | 47       | 30              | 16     | 5     | 1              |                |                |       |               | 99    |
| 45-49      | 46       | 33              | 21     | 13    | 9              | 1              |                |       |               | 123   |
| 50-54      | 39       | 38              | 21     | 15    | 15             | 13             | 6              | 1     |               | 148   |
| 55-59      | 24       | 34              | 22     | 25    | 19             | 18             | 4              | 2     |               | 148   |
| 60-64      | 12       | 21              | 21     | 13    | 17             | 15             | 8              | 5     |               | 112   |
| 65-69      | 0        | 10              | 6      | 5     | 7              | 5              | 1              | 3     | 1             | 38    |
| 70+        | 2        | <u>2</u><br>223 | 0      | 1     | <u>2</u><br>70 | <u>0</u><br>52 | <u>2</u><br>21 | _5    | <u>0</u><br>1 | 14    |
| Total:     | 291      | 223             | 121    | 79    | 70             | 52             | 21             | 16    | 1             | 874   |
| Avera      | ge Age:  |                 | 49.9   |       |                |                |                |       |               |       |
| Average S  | Service: |                 | 10.8   |       |                |                |                |       |               |       |
| Average Hi |          |                 | 39.1   |       |                |                |                |       |               |       |
| Annual     |          | \$75,57         | 78,000 |       |                |                |                |       |               |       |

\* Count excludes 7 Board Members included in the valuation who may continue benefits at retirement.

|            |          |        |               |               | Service       |               |               |               |               |                |
|------------|----------|--------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Age        | 0-4      | 5-9    | 10-14         | 15-19         | 20-24         | 25-29         | 30-34         | 35-39         | 40-44         | Total          |
| 20-24      | 0        |        |               |               |               |               |               |               |               | 0              |
| 25-29      | 0        |        |               |               |               |               |               |               |               | 0              |
| 30-34      | 1        |        |               |               |               |               |               |               |               | 1              |
| 35-39      | 1        | 2      |               |               |               |               |               |               |               | 3              |
| 40-44      | 0        | 0      |               |               |               |               |               |               |               | 0              |
| 45-49      | 4        | 0      | 1             |               |               |               |               |               |               | 5              |
| 50-54      | 3        | 5      | 1             |               |               |               |               |               |               | 9              |
| 55-59      | 4        | 2      | 0             | 0             | 0             |               |               |               |               | 6              |
| 60-64      | 3        | 1      | 3             | 1             | 1             | 0             | 1             |               |               | 10             |
| 65-69      | 0        | 2      | 0             | 1             | 0             | 0             | 0             | 0             |               | 3              |
| 70+        | 1        | _1     | <u>0</u><br>5 | <u>0</u><br>2 | <u>0</u><br>1 | <u>0</u><br>0 | <u>0</u><br>1 | <u>0</u><br>0 | <u>0</u><br>0 | <u>2</u><br>39 |
| Total:     | 17       | 13     | 5             | 2             | 1             | 0             | 1             | 0             | 0             | 39             |
|            | ge Age:  |        | 55.5          |               |               |               |               |               |               |                |
| Average S  |          |        | 7.3           |               |               |               |               |               |               |                |
| Average Hi |          |        | 48.2          |               |               |               |               |               |               |                |
| Annual     | Payroll: | \$6,92 | 27,000        |               |               |               |               |               |               |                |

Age/Service Distribution of All Eligible Administration Employees

# Age/Service Distribution of Eligible Faculty Employees

|            |         |                |                |                | Service        |                |                |                |               |                 |
|------------|---------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|-----------------|
| Age        | 0-4     | 5-9            | 10-14          | 15-19          | 20-24          | 25-29          | 30-34          | 35-39          | 40-44         | Total           |
| 20-24      | 0       |                |                |                |                |                |                |                |               | 0               |
| 25-29      | 3       |                |                |                |                |                |                |                |               | 3               |
| 30-34      | 20      | 4              |                |                |                |                |                |                |               | 24              |
| 35-39      | 37      | 13             | 4              |                |                |                |                |                |               | 54              |
| 40-44      | 22      | 16             | 8              | 2              |                |                |                |                |               | 48              |
| 45-49      | 18      | 15             | 10             | 5              | 2              |                |                |                |               | 50              |
| 50-54      | 10      | 15             | 11             | 8              | 5              | 2              | 1              |                |               | 52              |
| 55-59      | 10      | 8              | 6              | 16             | 9              | 5              | 1              |                |               | 55              |
| 60-64      | 5       | 8              | 5              | 4              | 9              | 11             | 5              | 3              |               | 50              |
| 65-69      | 0       | 6              | 4              | 3              | 7              | 5              | 1              | 3              | 0             | 29              |
| 70+        | 0       | <u>0</u><br>85 | <u>0</u><br>48 | <u>1</u><br>39 | <u>2</u><br>34 | <u>0</u><br>23 | <u>2</u><br>10 | 4              | <u>0</u><br>0 | <u>9</u><br>374 |
| Total:     | 125     | 85             | 48             | 39             | 34             | 23             | 10             | <u>4</u><br>10 | 0             | 374             |
| Avera      | ge Age: |                | 50.6           |                |                |                |                |                |               |                 |
| Average S  |         |                | 11.3           |                |                |                |                |                |               |                 |
| Average Hi |         |                | 39.3           |                |                |                |                |                |               |                 |
| Annual     |         | \$35,6         | 08,000         |                |                |                |                |                |               |                 |

|            |         |         |                |                | Service        |                |               |               |               |       |
|------------|---------|---------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|-------|
| Age        | 0-4     | 5-9     | 10-14          | 15-19          | 20-24          | 25-29          | 30-34         | 35-39         | 40-44         | Total |
| 20-24      | 2       |         |                |                |                |                |               |               |               | 2     |
| 25-29      | 10      | 2       |                |                |                |                |               |               |               | 12    |
| 30-34      | 32      | 9       |                |                |                |                |               |               |               | 41    |
| 35-39      | 11      | 22      | 10             | 2              |                |                |               |               |               | 45    |
| 40-44      | 21      | 10      | 7              | 3              | 1              |                |               |               |               | 42    |
| 45-49      | 17      | 18      | 6              | 7              | 6              | 1              |               |               |               | 55    |
| 50-54      | 23      | 12      | 7              | 7              | 7              | 6              | 5             | 1             |               | 68    |
| 55-59      | 5       | 21      | 16             | 8              | 7              | 11             | 2             | 2             |               | 72    |
| 60-64      | 0       | 8       | 9              | 8              | 6              | 3              | 2             | 2             |               | 38    |
| 65-69      | 0       | 0       | 0              | 0              | 0              | 0              | 0             | 0             | 0             | 0     |
| 70+        | 0       | 0       | <u>0</u><br>55 | <u>0</u><br>35 | <u>0</u><br>27 | <u>0</u><br>21 | <u>0</u><br>9 | <u>0</u><br>5 | <u>0</u><br>0 | 0     |
| Total:     | 121     | 102     | 55             | 35             | 27             | 21             | 9             | 5             | 0             | 375   |
| Avera      | ge Age: |         | 47.7           |                |                |                |               |               |               |       |
| Average S  |         |         | 10.5           |                |                |                |               |               |               |       |
| Average Hi |         |         | 37.2           |                |                |                |               |               |               |       |
| Annual     |         | \$23,78 | 80,000         |                |                |                |               |               |               |       |

Age/Service Distribution of Eligible Classified Employees

## Age/Service Distribution of Eligible Classified Leadership Employees

|           |         |        |                |               | Service       |               |               |          |               |                |
|-----------|---------|--------|----------------|---------------|---------------|---------------|---------------|----------|---------------|----------------|
| Age       | 0-4     | 5-9    | 10-14          | 15-19         | 20-24         | 25-29         | 30-34         | 35-39    | 40-44         | Total          |
| 20-24     | 0       |        |                |               |               |               |               |          |               | 0              |
| 25-29     | 0       |        |                |               |               |               |               |          |               | 0              |
| 30-34     | 3       | 1      |                |               |               |               |               |          |               | 4              |
| 35-39     | 0       | 1      |                |               |               |               |               |          |               | 1              |
| 40-44     | 4       | 3      | 1              |               |               |               |               |          |               | 8              |
| 45-49     | 6       | 0      | 3              | 1             | 1             |               |               |          |               | 11             |
| 50-54     | 1       | 5      | 2              | 0             | 3             | 4             |               |          |               | 15             |
| 55-59     | 4       | 2      | 0              | 1             | 3             | 2             | 1             |          |               | 13             |
| 60-64     | 3       | 3      | 4              | 0             | 1             | 1             | 0             | 0        |               | 12             |
| 65-69     | 0       | 2      | 2              | 1             | 0             | 0             | 0             | 0        | 1             | 6              |
| 70+       | 1       | _1     | <u>0</u><br>12 | <u>0</u><br>3 | <u>0</u><br>8 | <u>0</u><br>7 | <u>0</u><br>1 | <u>1</u> | <u>0</u><br>1 | <u>3</u><br>73 |
| Total:    | 22      | 18     | 12             | 3             | 8             | 7             | 1             | 1        | 1             | 73             |
| Avera     | ge Age: |        | 54.0           |               |               |               |               |          |               |                |
| Average S |         |        | 11.8           |               |               |               |               |          |               |                |
| Average H |         |        | 42.2           |               |               |               |               |          |               |                |
| Annual    |         | \$8,36 | 6,000          |               |               |               |               |          |               |                |

|             |               |               |               |               | Service       | •             |               |               |               |                |
|-------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Age         | 0-4           | 5-9           | 10-14         | 15-19         | 20-24         | 25-29         | 30-34         | 35-39         | 40-44         | Total          |
| 20-24       | 0             |               |               |               |               |               |               |               |               | 0              |
| 25-29       | 1             |               |               |               |               |               |               |               |               | 1              |
| 30-34       | 0             |               |               |               |               |               |               |               |               | 0              |
| 35-39       | 0             | 1             |               |               |               |               |               |               |               | 1              |
| 40-44       | 0             | 1             |               |               |               |               |               |               |               | 1              |
| 45-49       | 1             | 0             | 1             |               |               |               |               |               |               | 2              |
| 50-54       | 2             | 1             | 0             | 0             | 0             | 1             |               |               |               | 4              |
| 55-59       | 1             | 1             | 0             | 0             | 0             | 0             | 0             |               |               | 2              |
| 60-64       | 1             | 1             | 0             | 0             | 0             | 0             | 0             | 0             |               | 2              |
| 65-69       | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0             | 0              |
| 70+         | <u>0</u><br>6 | <u>0</u><br>5 | <u>0</u><br>1 | <u>0</u><br>0 | <u>0</u><br>0 | <u>0</u><br>1 | <u>0</u><br>0 | <u>0</u><br>0 | <u>0</u><br>0 | <u>0</u><br>13 |
| Total:      | 6             | 5             | 1             | 0             | 0             | 1             | 0             | 0             | 0             | 13             |
| Averag      | le Age:       |               | 50.2          |               |               |               |               |               |               |                |
| Average S   | ervice:       |               | 6.9           |               |               |               |               |               |               |                |
| Average Hir | re Age:       |               | 43.3          |               |               |               |               |               |               |                |
| Annual F    | Payroll:      | \$89          | 97,000        |               |               |               |               |               |               |                |

Age/Service Distribution of Eligible POA Employees



# SECTION VI. ACTUARIAL ASSUMPTIONS AND METHODS

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

| Fiscal Year:             | July 1 <sup>st</sup> to June 30 <sup>th</sup>   |
|--------------------------|---|
| Measurement Date:        | January 1, 2015   |
| Discount Rate:           | 7.0% per annum.   |
|                          | Sensitivity analysis showing a 1% increase or decrease in the discount rate is also provided.   |
| Inflation:               | 2.75% per annum   |
|                          | [The prior valuation used 3.0%]   |
| Salary Increase:         | 3% per annum, in aggregate  |
| Pre-retirement Turnover: | Termination rates for Classified, Management and other employees in PERS are based on the rates used by CalPERS for the pension valuation. Sample rates are as follows: |

|         |        | Entry  | ′ Age  |        |
|---------|--------|--------|--------|--------|
| Service | 20     | 30     | 40     | 50     |
| 0       | 17.30% | 15.25% | 13.19% | 11.14% |
| 5       | 10.94% | 8.70%  | 6.46%  | 1.07%  |
| 10      | 8.01%  | 5.72%  | 0.74%  | 0.25%  |
| 15      | 6.52%  | 4.18%  | 0.32%  | 0.02%  |
| 20      | 4.93%  | 0.38%  | 0.02%  | 0.02%  |
| 25      | 3.28%  | 0.10%  | 0.02%  | 0.02%  |
| 30      | 0.15%  | 0.02%  | 0.02%  | 0.02%  |

Termination rates for employees in STRS are based on the most recent rates used by the California State Teachers Retirement System (STRS) pension valuation. Sample rates for male and females are as follows:

| Service | Males | Females |
|---------|-------|---------|
| 0       | 16.0% | 15.0%   |
| 5       | 3.9   | 3.9     |
| 10      | 1.8   | 1.8     |
| 15      | 0.9   | 0.9     |
| 20      | 0.5   | 0.5     |
| 25      | 0.3   | 0.3     |
| 30      | 0.2   | 0.2     |



Mortality Rates:

Mortality rates are based on the rates used by CalPERS and the 2009 rates used by STRS for the pension valuations. Sample rates are as follows:

| CalPERS | Acti   | ves     | Retir  | ees     |
|---------|--------|---------|--------|---------|
| Age     | Males  | Females | Males  | Females |
| 25      | 0.040% | 0.023%  |        |         |
| 30      | 0.049% | 0.025%  |        |         |
| 35      | 0.057% | 0.035%  |        |         |
| 40      | 0.075% | 0.050%  |        |         |
| 45      | 0.106% | 0.071%  |        |         |
| 50      | 0.155% | 0.100%  |        |         |
| 55      | 0.228% | 0.138%  | 0.599% | 0.416%  |
| 60      | 0.308% | 0.182%  | 0.710% | 0.436%  |
| 65      | 0.400% | 0.257%  | 0.829% | 0.588%  |
| 70      |        |         | 1.305% | 0.993%  |
| 75      |        |         | 2.205% | 1.722%  |
| 80      |        |         | 3.899% | 2.902%  |

| STRS | Acti   | ves     | Retire | ees*    |
|------|--------|---------|--------|---------|
| Age  | Males  | Females | Males  | Females |
| 25   | 0.023% | 0.013%  |        |         |
| 30   | 0.033% | 0.014%  |        |         |
| 35   | 0.034% | 0.018%  |        |         |
| 40   | 0.057% | 0.034%  |        |         |
| 45   | 0.076% | 0.041%  |        |         |
| 50   | 0.103% | 0.063%  |        |         |
| 55   | 0.143% | 0.093%  | 0.164% | 0.118%  |
| 60   | 0.238% | 0.179%  | 0.300% | 0.254%  |
| 65   | 0.435% | 0.368%  | 0.596% | 0.468%  |
| 70   |        |         | 1.095% | 0.864%  |
| 75   |        |         | 1.886% | 1.451%  |
| 80   |        |         | 3.772% | 2.759%  |

\* Rates applicable to future retirees include a 2 year setback.

[The CalPERS mortality rates have been updated to reflect those reported in the 2014 CalPERS Experience Study]

# **Retirement Rates:**

Classified retirement rates are based on the rates used by CalPERS for the pension valuation. Sample rates are as follows:

|     |        | Years of | Service |        |
|-----|--------|----------|---------|--------|
| Age | 5      | 15       | 25      | 35     |
| 50  | 1.0%   | 1.5%     | 1.9%    | 2.3%   |
| 51  | 0.9%   | 1.4%     | 1.7%    | 2.1%   |
| 52  | 1.1%   | 1.7%     | 2.2%    | 2.6%   |
| 53  | 1.0%   | 1.5%     | 2.0%    | 2.2%   |
| 54  | 1.5%   | 2.3%     | 2.9%    | 3.4%   |
| 55  | 2.2%   | 3.5%     | 4.5%    | 5.4%   |
| 56  | 1.8%   | 2.8%     | 3.6%    | 4.4%   |
| 57  | 2.4%   | 3.8%     | 4.9%    | 5.8%   |
| 58  | 2.7%   | 4.3%     | 5.5%    | 6.7%   |
| 59  | 3.3%   | 5.4%     | 6.8%    | 8.3%   |
| 60  | 5.6%   | 9.2%     | 11.7%   | 14.2%  |
| 61  | 7.1%   | 11.8%    | 14.9%   | 18.2%  |
| 62  | 11.7%  | 19.8%    | 25.0%   | 30.7%  |
| 63  | 12.2%  | 20.7%    | 26.1%   | 32.1%  |
| 64  | 11.4%  | 19.3%    | 24.4%   | 29.8%  |
| 65  | 15.0%  | 25.5%    | 32.1%   | 39.3%  |
| 66  | 11.4%  | 19.2%    | 24.3%   | 29.7%  |
| 67  | 14.1%  | 23.8%    | 30.1%   | 36.9%  |
| 68  | 10.3%  | 17.4%    | 21.9%   | 26.8%  |
| 69  | 10.9%  | 18.5%    | 23.4%   | 28.6%  |
| 70  | 11.7%  | 19.7%    | 24.8%   | 30.4%  |
| 71  | 9.8%   | 16.5%    | 20.9%   | 25.6%  |
| 72  | 10.8%  | 18.2%    | 22.9%   | 28.1%  |
| 73  | 8.2%   | 13.8%    | 17.5%   | 21.4%  |
| 74  | 9.3%   | 15.6%    | 19.7%   | 24.1%  |
| 75  | 100.0% | 100.0%   | 100.0%  | 100.0% |

[The above retirement rates have been updated to reflect those reported in the 2014 CaIPERS Experience Study]

Faculty retirement rates are based on the most recent rates used by STRS for the pension valuation. Sample rates are as follows:

|       | Under 3 | 0 Years | 30 or Mo | re Years |
|-------|---------|---------|----------|----------|
| Age   | Male    | Female  | Male     | Female   |
| 55    | 2.7%    | 4.5%    | 8.0%     | 9.0%     |
| 56    | 1.8%    | 3.2%    | 8.0%     | 9.0%     |
| 57    | 1.8%    | 3.2%    | 10.0%    | 11.0%    |
| 58    | 2.7%    | 4.1%    | 14.0%    | 16.0%    |
| 59    | 4.5%    | 5.4%    | 18.0%    | 19.0%    |
| 60    | 6.3%    | 9.0%    | 27.0%    | 31.0%    |
| 61    | 6.3%    | 9.0%    | 43.0%    | 40.0%    |
| 62    | 10.8%   | 10.8%   | 38.0%    | 37.0%    |
| 63    | 11.7%   | 16.2%   | 30.0%    | 35.0%    |
| 64    | 10.8%   | 13.5%   | 30.0%    | 32.0%    |
| 65    | 13.5%   | 14.4%   | 30.0%    | 32.0%    |
| 66-69 | 10.8%   | 13.5%   | 30.0%    | 32.0%    |
| 70    | 100.0%  | 100.0%  | 100.0%   | 100.0%   |



|     |        | Years of | Service |        |
|-----|--------|----------|---------|--------|
| Age | 5      | 15       | 25      | 35     |
| 50  | 0.5%   | 1.3%     | 1.6%    | 2.2%   |
| 51  | 0.5%   | 1.4%     | 1.9%    | 2.5%   |
| 52  | 0.6%   | 1.7%     | 2.2%    | 2.9%   |
| 53  | 0.7%   | 1.9%     | 2.6%    | 3.3%   |
| 54  | 1.2%   | 3.3%     | 4.4%    | 5.7%   |
| 55  | 2.4%   | 6.7%     | 8.8%    | 11.6%  |
| 56  | 2.0%   | 5.5%     | 7.2%    | 9.5%   |
| 57  | 2.1%   | 5.9%     | 7.8%    | 10.2%  |
| 58  | 2.5%   | 7.0%     | 9.2%    | 12.1%  |
| 59  | 2.9%   | 8.0%     | 10.5%   | 13.8%  |
| 60  | 3.7%   | 10.2%    | 13.4%   | 17.6%  |
| 61  | 4.6%   | 12.6%    | 16.6%   | 21.8%  |
| 62  | 7.6%   | 21.2%    | 27.8%   | 36.6%  |
| 63  | 6.9%   | 19.1%    | 25.1%   | 33.0%  |
| 64  | 6.7%   | 18.5%    | 24.4%   | 32.0%  |
| 65  | 9.1%   | 25.1%    | 33.1%   | 43.5%  |
| 66  | 7.2%   | 20.0%    | 26.4%   | 34.7%  |
| 67  | 6.7%   | 18.5%    | 24.3%   | 31.9%  |
| 68  | 6.0%   | 16.5%    | 21.7%   | 28.6%  |
| 69  | 6.7%   | 18.7%    | 24.6%   | 32.3%  |
| 70  | 6.6%   | 18.3%    | 24.1%   | 31.6%  |
| 71  | 5.1%   | 14.3%    | 18.8%   | 24.6%  |
| 72  | 4.5%   | 12.6%    | 16.6%   | 21.8%  |
| 73  | 4.4%   | 12.2%    | 16.1%   | 21.2%  |
| 74  | 5.5%   | 15.3%    | 20.1%   | 26.4%  |
| 75  | 5.5%   | 15.1%    | 19.9%   | 26.2%  |
| 76  | 4.4%   | 12.1%    | 15.9%   | 20.9%  |
| 77  | 5.0%   | 13.7%    | 18.1%   | 23.8%  |
| 78  | 5.0%   | 14.0%    | 18.4%   | 24.2%  |
| 79  | 9.3%   | 25.8%    | 34.0%   | 44.7%  |
| 80  | 100.0% | 100.0%   | 100.0%  | 100.0% |

Sworn police retirement rates are based on the rates used by CalPERS for the pension valuation. Sample rates are as follows:

\* Of those having met eligibility for retirement. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year. Faculty, Classified and POA employees are assumed to defer to the first age eligible for retiree health benefits.

Participation Rates: 100% of eligible active employees are assumed to elect medical coverage at retirement.

Of those electing coverage, 100% are assumed to elect PPO coverage. Actual plan coverage is used for current retirees.

Spouse Coverage: 80% of future retirees are assumed to be married and electing coverage for their spouse. Male spouses are assumed to be 3 years older than female spouses. Actual spouse coverage is used for current retirees.

Claim Cost Development: The District participates in SISC for health coverage. Under SISC, the active and non-Medicare retirees are pooled together for purposes of determining the cost of coverage. Since active costs for coverage are typically less than retiree costs, there is likely a rate subsidy contained in the premiums being charged. Because the District pays for its active and early retiree coverage on a composite basis, there is a subsidy from the family composition of the active employees versus the retirees. For purposes of the valuation we have assumed that these would be offsetting and have based the initial costs on the actual premiums paid for insurance coverage. Future costs will be trended based on the trend rates stated below.

Sensitivity analysis showing an additional liability for an implicit rate subsidy is provided.

Medical Trend Rates: Medical costs are adjusted in future years by the following trends:

| Year     | PPO  | HMO  |
|----------|------|------|
| 2015/16  | 6.5% | 6.0% |
| 2016/17  | 6.0% | 5.5% |
| 2017/18  | 5.5% | 5.0% |
| 2018/19  | 5.0% | 4.5% |
| 2019/20  | 4.5% | 4.0% |
| 2021/22+ | 4.0% | 4.0% |

Dental & Vision Trend Rates:

| Year     | Trend |
|----------|-------|
| 2015/16+ | 4.0%  |

Actuarial Cost Method: The actuarial cost method used to determine the allocation of the retiree health actuarial liability to the past (accrued), current and future periods is the Entry Age Normal (EAN) cost method. The EAN cost method is a projected benefit cost method which means the "cost" is based on the projected benefit expected to be paid at retirement.

The EAN normal cost equals the level annual amount of contribution from the employee's date of hire (entry date) to their retirement date that is sufficient to fund the projected benefit. For plans unrelated to pay, the normal cost is calculated to remain level in dollars; for pay-related plans the normal cost is calculated to remain level as a percentage of pay. The District has selected to use the level percentage of pay method for determining the normal cost. The EAN actuarial accrued liability equals the present value of all future benefits for retired and current employees and their beneficiaries less the portion expected to be funded by future normal costs.

All employees eligible as of the measurement date in accordance with the provisions of the Plan listed in the data provided by the District were included in the valuation.

Actuarial Value of Assets: The actuarial value of assets is equal to the market value of assets with future gains/losses (after January 1, 2013) smoothed over 5 years.

Amortization of UAAL: The residual unfunded actuarial accrued liability after the District's prefunding is being amortized using an open 30 year amortization period.

# SECTION VII. ACTUARIAL CERTIFICATION

The results set forth in this report are based on the actuarial valuation of the retiree health benefit plans of South Orange County Community College District (SOCCCD) as of January 1, 2015.

The valuation was performed in accordance with generally accepted actuarial principles and practices and in accordance with GASB Statements No. 43 & 45. We relied on census data for active employees and retirees provided to us by the District. We also made use of plan information, premium information, and enrollment information provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of anticipated experience and actuarial cost of the retiree health benefits program.

I am a member of the American Academy of Actuaries and believe I meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Certified by:

Marilyn K. Jones, ASA, EA, MAAA, FCA Consulting Actuary

Date: March 11, 2015



# SECTION VIII. DEFINITIONS

The definitions of the terms used in GASB actuarial valuations are noted below.

Actuarial Liability (also referred to as Present Value of Future Benefits) – Total projected benefits include all benefits estimated to be payable to plan members (retirees and beneficiaries, terminated employees entitled to benefits but not yet receiving them, and current active members) as a result of their service through the valuation date and their expected future service. The actuarial present value of total projected benefits as of the valuation date is the present value of the cost to finance benefits payable in the future, discounted to reflect the expected effects of the time value (present value) of money and the probabilities of payment. Expressed another way, it is the amount that would have to be invested on the valuation date so that the amount invested plus investment earnings will provide sufficient assets to pay total projected benefits when due.

**Actuarial Accrued Liability** – That portion, as determined by a particular Actuarial Cost Method, of the Actuarial Present Value of plan benefits and expenses which is not provided for by the future Normal Costs.

Actuarial Assumptions – Assumptions as to the occurrence of future events affecting health care costs, such as: mortality, turnover, disablement and retirement; changes in compensation and Government provided health care benefits; rates of investment earnings and asset appreciation or depreciation; procedures used to determine the Actuarial Value of Assets; characteristics of future entrants for Open Group Actuarial Cost Methods; and other relevant items.

**Actuarial Cost Method** – A procedure for determining the Actuarial Present Value of future benefits and expenses and for developing an actuarially equivalent allocation of such value to time periods, usually in the form of a Normal Cost and an Actuarial Accrued Liability.

Actuarial Present Value – The value of an amount or series of amounts payable or receivable at various times, determined as of a given date by the application of a particular set of Actuarial Assumptions.

**Annual OPEB Cost** – An accrual-basis measure of the periodic cost of an employer's participation in a defined benefit OPEB plan.

**Annual Required Contribution (ARC)** – The employer's periodic required contributions to a defined benefit OPEB plan, calculated in accordance with the parameters.

**Explicit Subsidy** – The difference between (a) the amounts required to be contributed by the retirees based on the premium rates and (b) actual cash contribution made by the employer.

**Funded Ratio** – The actuarial value of assets expressed as a percentage of the actuarial accrued liability.

**Healthcare Cost Trend Rate** – The rate of change in the per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design, and technological developments.

**Implicit Rate Subsidy** – In an experience-rated healthcare plan that includes both active employees and retirees with blended premium rates for all plan members, the difference between (a) the age-adjusted premiums approximating claim costs for retirees in the group (which, because of the effect of age on claim costs, generally will be higher than the blended premium rates for all group members) and (b) the amounts required to be contributed by the retirees.

**Net OPEB Obligation** – The cumulative difference since the effective date of this Statement between annual OPEB cost and the employer's contributions to the plan, including the OPEB liability (asset) at transition, if any, and excluding (a) short-term differences and (b) unpaid contributions that have been converted to OPEB-related debt.

**Normal Cost** – The portion of the Actuarial Present Value of plan benefits and expenses which is allocated to a valuation year by the Actuarial Cost Method.

**Pay-as-you-go** – A method of financing a benefit plan under which the contributions to the plan are generally made at about the same time and in about the same amount as benefit payments and expenses becoming due.

**Per Capita Costs** – The current cost of providing postretirement health care benefits for one year at each age from the youngest age to the oldest age at which plan participants are expected to receive benefits under the plan.

**Select and Ultimate Rates** – Actuarial assumptions that contemplate different rates for successive years. Instead of a single assumed rate with respect to, for example, the healthcare trend rate assumption, the actuary may apply different rates for the early years of a projection and a single rate for all subsequent years. For example, if an actuary applies an assumed healthcare trend rate of 6.5% for year 20W0, 6.0% for 20W1, 5.5% for 20W2, then 5.0% for 20W3 and thereafter, then 6.5%, 6% and 5.5% are select rates, and 5% is the ultimate rate.

Substantive Plan – The terms of an OPEB plan as understood by the employer(s) and plan participant.



ITEM: 6.12 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Saddleback College BGS Fire Repairs Project, Award of Bid No. 2031, Optima RPM, Inc.
- **ACTION:** Approval

## BACKGROUND

On July 8, 2013, three Business and General Studies (BGS) classrooms were damaged by fire, smoke, and water. BGS 356 sustained the most significant damage and requires extensive repairs.

In the succeeding seven months, two classrooms were cleaned and available for the spring semester. BGS 356, the large lecture hall, required design services and DSA approval. During the first bid process, the LRC first floor construction disrupted academic use on the second and third floors and Saddleback College determined BGS construction work during academic hours would also be disruptive. The project was restructured to define work hours between 10:00 pm and 7:00 am and rebid.

# <u>STATUS</u>

On February 3 and 10, 2015, SOCCCD ran a newspaper advertisement for consideration of the BGS Fire Repairs project. On February 11, 2015, twelve bidders attended the mandatory job walk and six bids were received on February 24, 2015. Staff reviewed the bids and recommends award to the lowest bid meeting all specifications submitted by Optima RPM, Inc. of Irvine, CA, in the amount of \$570,000 (EXHIBIT A).

These costs will be reimbursed through the district property and liability insurance coverage.

# **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 2031, Saddleback College BGS Fire Repairs project and approve the agreement (EXHIBIT B) with Optima RPM, Inc. of Irvine, CA in the amount of \$570,000.

# BID NO. 2031 BGS FIRE REPAIRS PROJECT SADDLEBACK COLLEGE

# March 30, 2015

| <u>CONTRACTORS</u>                               | AMOUNT    |
|--|-----------|
| Dalke & Sons Construction, Inc.<br>Riverside, CA | \$711,890 |
| *Optima RPM, Inc.<br>Irvine, CA                  | \$570,000 |
| Newman Midland Corporation<br>Cypress, CA        | \$718,398 |
| CalTec Corporation<br>Westminster, CA            | \$581,000 |
| Plyco Corporation<br>Norco, CA                   | \$950,000 |
| Fast-Track Construction<br>Culver City, CA       | \$723,000 |

\*RECOMMENDED AWARD

## AGREEMENT: BGS FIRE REPAIRS PROJECT, SADDLEBACK COLLEGE

THIS AGREEMENT, dated the 31st day of March 2015, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and Optima RPM, Inc., 17945 Sky Park Circle, Suite D, Irvine, California, 92614 (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as Saddleback College BGS Fire Repairs Project according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Five hundred seventy thousand dollars (\$570,000).

4. The work shall be commenced on or before the tenth (10th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within One Hundred Twenty (120) consecutive calendar days from the date specified in the Notice to Proceed.

#### EXHIBIT B Page 2 of 5

5. **Time is of the essence**. If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of Two Thousand Seven Hundred Fifty Dollars (\$2750) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

(i) Cease operations as directed by DISTRICT in the notice;

(ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and

(iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

(a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;

#### EXHIBIT B Page 3 of 5

- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

| Public Liability Insurance for injuries<br>including accidental death, to any one<br>person in an amount not less than | \$2,000,000 |
|--|-------------|
| Subcontractors of every tier   | \$1,000,000 |
| and  |             |
| Subject to the same limit for each person on account of one accident,  |             |
| in an amount not less than   | \$2,000,000 |
| Subcontractors of every tier   | \$1,000,000 |
| Property Damage Insurance  |             |
| in an amount not less than   | \$2,000,000 |
| Subcontractors of every tier   | \$1,000,000 |
| Course of Construction<br>Insurance without exclusion<br>or limitation in an   |             |
| amount not less than   | \$2,000,000 |
| Excess Liability Insurance (Contractor only)   | \$2,000,000 |

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EXHIBIT B Page 4 of 5

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

#### Waiver of Subrogation

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

#### Additional Insured Endorsement Requirements.

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from *Schools Legal Service of O.C. Bid Forms June 2012* 

EXHIBIT B Page 5 of 5

the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Joseph Longo, whose title is President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

| DISTRICT     | CONTRACTOR   |  |
|--------------|--|--|
| By:Signature | By:<br>Signature   |  |
| Print Name   | Print Name   |  |
| Title        | Title  |  |
|              | Contractor's License No.                                     |  |
|              | Tax ID/Social Security No.<br>(CORPORATE SEAL OF CONTRACTOR, |  |
|              | if corporation)  |  |

| то:     | Board of Trustees                       |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor            |
| RE:     | SOCCCD: Sabbatical Revision and Rescind |
| ACTION: | Approval                                |
|         |   |

# BACKGROUND

Annually, the SOCCCD Board of Trustees reviews the recommendations of the Sabbatical Committee for faculty sabbatical projects for the upcoming academic year. Sabbatical projects are reviewed and approved in accordance with Article XXVI, Section H, of the Academic Employee Master Agreement.

On January 26, 2015, the Board of Trustees approved the sabbatical projects of 24 faculty members during the 2015-2016 academic year, including Kim d'Arcy, Learning Disability Specialist, DSPS, Transfer Career and Special Programs, Saddleback College; and Loretta Niccola, Professor, Professor, Nursing, Health and Human Services, Saddleback College,

# <u>STATUS</u>

For professional reasons, Professor Niccola submitted a revised sabbatical proposal to limit her leave to the Fall 2015 semester and modify the project activities accordingly. Exhibit A describes the revised proposal. The District-wide Sabbatical Committee has reviewed the revised proposal and supports the changes.

For professional reasons, Dr. d'Arcy requests that approval of her leave for Fall 2015 be rescinded.

## RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve revision to Loretta Niccola's sabbatical proposal as shown on Exhibit A, and rescind approval of sabbatical leave for Kim d'Arcy for Fall 2015.

# Exhibit A

#### LORETTA NICCOLA

Nursing, Health Science & Human Services Saddleback College Fall Semester 2015

#### TITLE: Self-Learning Module for N174 Women's Health Nursing

#### GOALS and OBJECTIVES:

- 1. Create an online methodology that teaches evidence-based nursing (EBN) practice in the litigious arena of obstetrics. EBN is an approach that assists nurses in making quality decisions that improve health and safety outcomes in patient care and help protect nurses from malpractice issues.
- 2. Maximize student learning by online format of the above module. A variety of multimedia presentations that will address the various learning styles of students, thus increasing student success.

#### ACTIVITIES:

During this sabbatical, Professor Niccola will develop innovative learning resources for this critical nursing content that enable students to learn at their own pace using materials that are interactive, engaging and current. Activities will include:

- Research review & summary/categorization of information/acquire electronic teaching aids.
- Develop student assessment tool & student outcomes.
- Meet with pertinent staff: faculty, CIDDE, librarians, hospital content experts.
- Generate interactive online modules and implement them into N174's Bb teaching platform.
- Develop exam questions that reflect key concepts covered in the learning module.
- Integrate key concepts into N174 lecture content.

The activities will assist nursing students to develop clinical judgment and critical decision making skills in caring for patients practicing best quality care.

#### **PRODUCTS:**

- "Evidence Based Practice in Obstetrical Nursing" web-based module. This module will be in a format that students can learn and apply EBP. The module will also yield the opportunity to incorporate an ongoing edit and modify feature as EBP and Standards of Practice continue to evolve.
- 2. Student Exercise #1: specifically designed for students to learn to apply types of Evidence Based Practice concepts to a common every day activity.
- 3. Student Exercise #2: specifically designed for students to transfer the learned concepts/steps from the above to patient care in the clinical setting.

| ACTION: | Approval   |
|---------|--|
| RE:     | SOCCCD: Adopt Resolution No. 15-17: Classified Employee Layoff |
| FROM:   | Gary L. Poertner, Chancellor                                   |
| TO:     | Board of Trustees  |

# BACKGROUND

As a result of lack of funds and/or lack of work, it is necessary to reduce one classified position through layoff.

# <u>STATUS</u>

The classified position in Exhibit A shall be eliminated. Order of layoff shall be determined in accordance with the Education Code 88017 and the collective bargaining agreement as applicable.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 15-17 to approve the reduction and/or discontinuance of classified service shown in Exhibit A.

## South Orange County Community College District

GOVERNING BOARD RESOLUTION 15-17

## **CLASSIFIED LAYOFF RESOLUTION**

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be eliminated, as of May 29, 2015 due to a lack of work and/or lack of funds:

| Number of        | Job  | Assigned                        | <b>Disposition</b> |
|------------------|--|---------------------------------|--------------------|
| <u>Positions</u> | <u>Classification</u>  | <u>Time</u>                     |                    |
| 1                | Program Specialist (Categorical) (130)<br>Categorically Funded<br>Pos #4399<br>Irvine Valley College | 40 hours/week<br>12 months/year | Eliminate          |

BE IT FURTHER RESOLVED by the Governing Board as follows:

- 1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association Chapter 586.
- 2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
- 3. That said layoffs shall become effective on May 29, 2015 subject to negotiations to the extent required by law.
- 4. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

## South Orange County Community College District

GOVERNING BOARD RESOLUTION 15-17 (continued)

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 30<sup>th</sup> day of March, 2015 by the following vote.

T.J. Prendergast, III, President

James R. Wright, Clerk

Marcia Milchiker, Member

David B. Lang, Member

Timothy Jemal, Vice President

Nancy M. Padberg, Member

William O. Jay, Member

Gary L. Poertner, Chancellor and Secretary to the Governing Board

| TO:     | Board of Trustees   |
|---------|---|
| FROM:   | Gary L. Poertner, Chancellor  |
| RE:     | SOCCCD: Initial Proposal from California State Employees Association (CSEA) Chapter 586 |
| ACTION: | Review and Study  |

# BACKGROUND

Government Code 3547 requires that all initial proposals from an exclusive representative of public school employees shall be presented at a public meeting of the Board of Trustees and shall thereafter be a matter of public record. In addition, before collective bargaining may take place, both the initial proposal of the exclusive representative and the community college district shall be made public for a reasonable time so that members of the public have the opportunity to express themselves regarding either of the initial proposals to the Board of Trustees.

# <u>STATUS</u>

The district has received an initial proposal from CSEA Chapter 586 (Exhibit A) to modify, amend, or terminate the Master Agreement and to begin negotiations. A public hearing on this proposal will be held at the April 2015 Board meeting.

## RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the CSEA proposal for review and study, and set a public hearing on the proposal at the regularly scheduled April 2015 Board meeting.

# Initial Successor Agreement Proposal of CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its Chapter # 586 to the South Orange County Community College District

Please accept the following letter as the California School Employee Association and its Chapter 586 initial Successor Proposal for the expiring Collective Bargaining Term 2012-2015.

# **Article 2- Organizational Security**

CSEA is interested in clarifying language regarding member rights.

# Article 3- CSEA Rights

CSEA is interested in clarifying language regarding association rights.

CSEA has an interest in its inclusion during New Employee Orientation.

# Article 7 – Hours and Overtime

CSEA is interested addressing vague language in regards to work schedules and hours assigned.

# Article 8- Pay and Allowances

CSEA has an interest in a fair salary increase as well as addressing longevity calculation concerns as well as other financial considerations.

CSEA has an interest in creating Professional Growth and Development processes.

CSEA has an interest in developing a joint reclassification process.

# Article 9- Health and Welfare Benefits

CSEA is interested in maintaining coverage that results in no additional out of costs currently experienced by the membership.

CSEA has an interest in discussing Health and Welfare for retiree's options.

# Article 11-Vacations

CSEA has an interest in modifying the vacation accrual calculations.

# Article 12-Leaves

CSEA has an interest in modifying the leaves accrual calculations.

# Article 17-Layoff and Reemployment Procedures

CSEA has an interest in enhancement of the layoff return language currently in the Collective Bargaining Agreement.

The Association reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor

**RE:** Academic Personnel Actions – Regular Items

**ACTION:** Approval/Ratification

# BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

# <u>STATUS</u>

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibits A and B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibits.

## RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibits A and B.

Item Submitted By: David P. Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations

Annroy

### SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

#### A. <u>NEW PERSONNEL APPOINTMENTS</u>

#### 1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. BLOINK, JACQUELINE, is to be employed as Health Information Technology Instructor, Pos #5082, Division of Health Sciences and Human Services, Saddleback College, effective April 1, 2015. Approximate Salary Placement: Class II, Step 1. <u>This</u> is a new position approved by the Board of Trustees on October 27, 2014. (Exhibit B, Attachment 1)
- 2. <u>ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF</u> (Ratified Pursuant to Board Policy 4002.1)

|                  |                 |                   | <u>Appioz.</u>   |            |
|------------------|-----------------|-------------------|------------------|------------|
|                  |                 |                   | <u>Salary</u>    |            |
| <u>Applicant</u> | Highest Degree  | <u>Assignment</u> | <b>Placement</b> | Start Date |
| Andrews, Tamar   | MA/Child Dev.   | Child Dev./SC     | II/1             | 03/30/15   |
| Barasch, Ronald  | PhD/Spanish     | ESL/IVC           | II/1             | 02/17/15   |
| Dancel, Paula    | MA/Clin. Psych. | DSPS-LDS/SC       | IV/1             | 02/09/15   |
| Hayek, Laura     | MA/Ed. Couns.   | Couns./IVC        | II/1             | 02/02/15   |
| Voss, Cindy      | M.S. Counseling | Couns./IVC        | II/1             | 03/01/15   |
|                  |                 |                   |                  |            |

## EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

|               |                        |            | <u>Approx.</u> |            |
|---------------|------------------------|------------|----------------|------------|
|               |                        |            | <u>Salary</u>  |            |
| Applicant     | Highest Degree         | Assignment | Placement      | Start Date |
| Nguyen, Annie | <b>BA/Art-Ceramics</b> | Art/SC     | I/1            | 03/30/15   |

Equivalency is based upon a Bachelor of Fine Arts degree in Ceramics from California State University, Fullerton in 2011 and an anticipated Master of Fine Arts degree in Ceramics from California State University, Fullerton in Spring 2015. Ms. Nguyen is currently a teaching associate and graduate Assistant in the MFA program and has demonstrated excellence in her field of study. She has shown her artwork consistently from 2010 through present and has received the Elevar's scholarship in 2015 and the Hallberg scholarship in 2013.

## A. <u>NEW PERSONNEL APPOINTMENTS</u> - Continued

#### 3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

|                      |                     |                   | <u>Approx.</u>   |            |
|----------------------|---------------------|-------------------|------------------|------------|
|                      |                     |                   | <u>Salary</u>    |            |
| <u>Applicant</u>     | Highest Degree      | <u>Assignment</u> | <b>Placement</b> | Start Date |
| Eidenmuller, Heather | MPH/Com. Health Ed. | Food/Nutrition/SC | II/1             | 05/26/15   |
| Estephan, Joseph     | MA/Math             | Math/IVC          | II/1             | 05/26/15   |

#### **EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

|                  |                |               | Approx.       |            |
|------------------|----------------|---------------|---------------|------------|
|                  |                |               | <u>Salary</u> |            |
| <u>Applicant</u> | Highest Degree | Assignment    | Placement     | Start Date |
| Manalisay, Judi  | MA/Education   | Hum. Dev./IVC | II/1          | 04/11/14   |

Equivalency is based on a Bachelor of Science degree in Human Services from California State University, Long Beach, and a Master of Arts degree in Education with an emphasis in Early Childhood Education from California State University, Long Beach. Ms. Manalisay's undergraduate and graduate coursework in Early Childhood Education is extensive and includes certificates in Management for Child Care Professionals, Infant/Toddler caregiver training modules I-IV, and early childhood curriculum methods. In addition, she has a lengthy public service career in which she has applied her early childhood management skills to working with teachers, parents and caregivers.

## B. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2014/2015 fiscal years.

|                    |                                    | Not to Exceed |                   |
|--------------------|------------------------------------|---------------|-------------------|
| Name               | <u>Activity</u>                    | Amount (\$)   | Effective Date    |
| Alexander, Ariel   | Jazz Program/SC                    | 349.60        | 03/09/15-05/18/15 |
| Barrows, Morgan    | Chair, Env/Ecol/MST/SC-Suppl.Pay   | 1,160.67      | 01/20/15-05/21/15 |
| Bowman, Donald     | Chair, Acct'ing/SC - Suppl. Pay    | 1,741.01      | 01/20/15-05/21/15 |
| Branch-Stewart, K. | Chair, Human Svcs/SC – Suppl. Pay  | 1,160.67      | 01/20/15-05/21/15 |
| Bravo, Adam        | Jazz Program/SC                    | 314.64        | 03/09/15-05/18/15 |
| Burkhalter, E.     | ECP Facilitation/IVC               | 100.00        | 02/02/15-05/12/15 |
| Cox, Barbara       | Chair, Bus. Sci. /SC - Suppl. Pay  | 1,741.01      | 01/20/15-05/21/15 |
| Dixon, David C.    | Keynote Speaker/Honorarium/SC      | 200.00        | 11/15/14-11/15/14 |
| Do, Tu             | ECP Facilitation/IVC               | 100.00        | 02/02/15-05/12/15 |
| Duffy, Michelle    | Co-Chair, Reading/SC – Suppl. Pay  | 290.17        | 01/20/15-05/21/15 |
| Duquette, Janice   | Chair, Kin. & Rec./SC – Suppl. Pay | 1,153.68      | 01/20/15-05/21/15 |

# B. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2014/2015 fiscal years.

|                            |                                     | Not to Exceed |                   |
|----------------------------|-------------------------------------|---------------|-------------------|
| Name                       | Activity                            | Amount (\$)   | Effective Date    |
| Farnsworth, Robert         | Chair, Hort/L.Dsgn/SC – Suppl. Pay  | 1,160.67      | 01/20/15-05/21/15 |
| Forouzesh, Jennifer        | Chair, Nursing/SC – Suppl. Pay      | 1,160.67      | 01/20/15-05/21/15 |
| Fox, Alicia                | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Fox, Lindsay               | Chair, Fashion/SC – Suppl. Pay      | 1,160.67      | 01/20/15-05/21/15 |
| Frame, Stewart             | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Golden, Jennifer           | AVID Professional Dev./SC           | 50.00         | 11/14/14-11/14/14 |
| Grihalva, Lawrence         | Co-Chair, EMS/SC – Suppl. Pay       | 470.07        | 01/20/15-05/21/15 |
| Hardick, Randall           | Co-Chair EMS/SC – Suppl. Pay        | 1,436.33      | 01/20/15-05/21/15 |
| Higgins, Connor            | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| <sup>1</sup> Hogan, Daniel | ECP Facilitation/IVC                | 100.00        | 09/01/13-12/20/13 |
| Hogan, Daniel              | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Hughes, Luther             | Jazz Program/SC                     | 489.44        | 03/09/15-05/18/15 |
| Johnson, Jeffrey           | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Kehlenbach, Stefan         | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Khosrowpour, Iman          | ECP Facilitation/IVC                | 200.00        | 02/02/15-05/12/15 |
| Konishi, Hiromasa          | Co-Chair, CTVR/SC – Suppl. Pay      | 290.17        | 01/20/15-05/21/15 |
| Lee, Kenneth               | Curriculum Team/SC                  | 3,483.00      | 01/20/15-05/21/15 |
| Magrann, Tracey            | Chair, Med. Lab Tech/SC             | 1,451.00      | 01/20/15-05/21/15 |
| Magrann, Tracey            | Chair, Med.LabTech/SC– Suppl. Pay   | 580.34        | 01/20/15-05/21/15 |
| Mamoon, Safiah             | Chair, HIT /SC – Suppl. Pay         | 290.17        | 01/20/15-05/21/15 |
| McFann, Kent               | Chair, Theatre Arts /SC –Suppl. Pay | 1,160.67      | 01/20/15-05/21/15 |
| Meyer, Clifford            | Chair, Auto Tech /SC – Suppl. Pay   | 1,741.01      | 01/20/15-05/21/15 |
| Myers, Charles             | Co-Chair, CTVR /SC – Suppl. Pay     | 290.17        | 01/20/15-05/21/15 |
| Neujahr, Courtney          | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Obermeyer, V.              | Curriculum Team/SC                  | 3,483.00      | 01/20/15-05/21/15 |
| Penland, Barbara           | Co-Chair, EMS /SC – Suppl. Pay      | 705.11        | 01/20/15-05/21/15 |
| Pestolesi, Diane           | Asst. Dir, Nursing/SC - Suppl. Pay  | 1,160.67      | 01/20/15-05/21/15 |
| Pinter, Gerald             | Jazz Program/SC                     | 489.44        | 03/09/15-05/18/15 |
| Posada, Timothy            | Chair, Journalism /SC - Suppl. Pay  | 580.34        | 01/20/15-05/21/15 |
| Schermerhorn, B.           | Co-Chair, Real Estate/SC-Suppl. Pay | 580.34        | 01/20/15-05/21/15 |
| Seraphin, Eva              | ECP Facilitation/IVC                | 200.00        | 02/02/15-05/12/15 |
| Shiring, Richard           | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Stahler, John              | ECP Facilitation/IVC                | 100.00        | 02/02/15-05/12/15 |
| Stankovich, K.             | Curriculum Team/SC                  | 2,322.00      | 01/20/15-05/21/15 |
| Steinriede, Lindsay        | Chair, Health/SC – Suppl. Pay       | 1,153.68      | 01/20/15-05/21/15 |
| Stephens, Blake            | Chair, Architecture/Drafting/SC     | 2,611.51      | 01/20/15-05/21/15 |
| Stevenson, Glen            | Chair, Adv. Mfg /SC – Suppl. Pay    | 290.17        | 01/20/15-05/21/15 |
| Stout, Ronald              | Jazz Program/SC                     | 489.44        | 03/09/15-05/18/15 |
| Tamer, Rita                | Chair, Sign Lang. /SC - Suppl. Pay  | 580.34        | 01/20/15-05/21/15 |
| Tamialis, Barbara          | Chair, Child Educ. /SC – Suppl. Pay | 2,321.34      | 01/20/15-05/21/15 |
| Taylor, Karen              | Chair, GC/Design/SC – Suppl. Pay    | 1,160.67      | 01/20/15-05/21/15 |
| Thomas, Arlene             | Chair, Travel Mgmt/SC - Suppl. Pay  | 580.34        | 01/20/15-05/21/15 |

<sup>&</sup>lt;sup>1</sup> Employee just submitted his original signed stipend for work done in Fall 2013.

#### B. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2014/2015 fiscal years.

| Name                | Activity                            | Not to Exceed<br>Amount (\$) | Effective Date    |
|---------------------|-------------------------------------|------------------------------|-------------------|
| Virzi, Susan        | ECP Facilitation/IVC                | 100.00                       | 02/02/15-05/12/15 |
| Victoria Torres, P. | ECP Facilitation/IVC                | 100.00                       | 02/02/15-05/12/15 |
| Vogel, Jeffrey      | Co-Chair, Reading/SC – Suppl. Pay   | 290.17                       | 01/20/15-05/21/15 |
| Webber, Jonathan    | ECP Facilitation/IVC                | 100.00                       | 02/02/15-05/12/15 |
| Welc, Martin        | Co-Chair, Real Estate/SC-Suppl.Pay  | 580.34                       | 01/20/15-05/21/15 |
| White-Alcover, S.   | Chair, Med. Assting/SC – Suppl. Pay | 290.17                       | 01/20/15-05/21/15 |

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2014/2015 fiscal year.

| <u>Name</u>      | Assignment/Project                    | Effective Date    |
|------------------|---------------------------------------|-------------------|
| Anderson, Calin  | Read Matriculation Writing Samples/SC | 01/20/15-05/21/15 |
| Langille, Rachel | Read Matriculation Writing Samples/SC | 01/20/15-05/21/15 |
| Stanfield, Scott | Read Matriculation Writing Samples/SC | 01/20/15-05/21/15 |
| Ziehm, Carol     | Read Matriculation Writing Samples/SC | 01/20/15-05/21/15 |
| Zimmerman, Ray   | Read Matriculation Writing Samples/SC | 01/20/15-05/21/15 |

#### C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2014/2015 fiscal years.

|                   |                                  | Not to Exceed |                   |
|-------------------|----------------------------------|---------------|-------------------|
| Name              | Activity                         | Amount (\$)   | Effective Date    |
| Afshari, Maryam   | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Alexander, Ariel  | Jazz Program/SC                  | 201.02        | 01/26/15-02/08/15 |
| Alexander, Ariel  | Entrepreneurship Champion/SC     | 3,482/00      | 02/15/15-05/18/15 |
| Astley, Abigail   | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Bower, Karyn      | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Bowman, Donald    | Acct'ing Tutoring Lab/Perkins/SC | 2,621.00      | 08/18/14-12/19/14 |
| Bowman, Donald    | Acct'ing Tutoring Lab/Perkins/SC | 2,621.00      | 01/20/15-05/15/15 |
| Bowman, Donald    | Prof. Development/Perkins/SC     | 314.55        | 03/19/15-03/20/15 |
| Bravo, Adam       | Jazz Program/SC                  | 314.64        | 01/26/15-02/08/15 |
| Butler, Alan      | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Casey, Hollis     | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Cavazzi, Deidre   | College Student Advisor/SC       | 500.00        | 02/01/15-03/21/15 |
| Chapman, Tamy     | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Cox, Barbara      | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Cox, Barbara      | Prof. Development/Perkins/SC     | 664.05        | 03/02/15-03/20/15 |
| Damm, Kathryn     | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Dhillon, Rajanpal | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |
| Enciso, Maria     | CTE Mini Conference/SC           | 50.00         | 03/07/15-03/07/15 |

## C. <u>ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND</u> - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2014/2015 fiscal years.

|                    |                                 | Not to Exceed |                   |
|--------------------|---------------------------------|---------------|-------------------|
| <u>Name</u>        | <u>Activity</u>                 | Amount (\$)   | Effective Date    |
| Engels, Michael    | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Evancoe, Eugene    | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Fisher, Marni      | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Fredrickson, Scott | Prof. Development/Perkins/SC    | 314.55        | 03/19/15-03/20/15 |
| Gridley, Susan     | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Hannibal, Jeffrey  | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Huggins, Barbara   | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Hughes, Luther     | Jazz Program/SC                 | 175.00        | 01/26/15-02/08/15 |
| Johnson, Paul      | Jazz Program. SC                | 358.34        | 01/26/15-02/08/15 |
| Knapp, Rebecca     | Prof. Development/Perkins/SC    | 314.55        | 03/19/15-03/20/15 |
| Kuang, Shilong     | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Lommatsch B., C.   | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Mackenzie, Emalee  | Biotech Curric. Development/IVC | 2,250.00      | 08/11/14-12/19/14 |
| Mackenzie, Emalee  | Biotech Curric. Development/IVC | 2,250.00      | 01/13/15-05/21/15 |
| Meyer, Clifford    | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Myhren, Brett      | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Noreyko, John      | Jazz Program/SC                 | 201.02        | 01/26/15-02/08/15 |
| Osborn, Sean       | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Pinter, Gerald     | Jazz Program/SC                 | 314.64        | 01/26/15-02/07/15 |
| Quade, Joyce       | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Quinlan, Emily     | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Quinlan, Emily     | Prof. Development/Perkins/SC    | 314.55        | 03/19/15-03/20/15 |
| Robles, Dolores    | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Rosenn, Tristen    | Jazz Program/SC                 | 314.64        | 01/26/15-02/08/15 |
| Shermerhorn, B.    | Prof. Development/Perkins/SC    | 209.76        | 03/20/15-03/20/15 |
| Shults, Maryanne   | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Stevenson, Glen    | Adv. Manuf. Pgrm/Perkins/SC     | 3,000.00      | 08/20/14-12/20/14 |
| Stout, Ronald      | Jazz Program/SC                 | 314.64        | 01/26/15-02/07/15 |
| Tamialis, Barbara  | CD Advisory Board Meeting/SC    | 200.00        | 03/11/15-03/11/15 |
| Taylor, Karen      | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Titus, Jodi        | Fac. Lead & Pgrm Dir. SRM/IVC   | 2,800.00      | 01/13/15-05/22/15 |
| Tran, Lisa         | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Watt, Deborah      | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| White-Alcover, S.  | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |
| Woods, Wind        | CTE Mini Conference/SC          | 50.00         | 03/07/15-03/07/15 |

#### D. TITLE CHANGE ONLY OF ACADEMIC ADMINISTRATOR POSITION

 REVISE DIRECTOR OF HEALTH AND WELLNESS CENTER, Pos #4869, Office of Student Services, Irvine Valley College, Academic & Classified Administrators/Classified Managers Salary Range 19, to DIRECTOR OF HEALTH AND WELLNESS CENTER AND VETERANS SERVICES CENTER, Office of Student Services, Irvine Valley College, Academic & Classified Administrators/Classified Managers Salary Range 19, effective September 29, 2014. <u>This is a change in title only</u>.

## E. <u>AUTHORIZATION TO ELIMINATE ACADEMIC POSITIONS AND/OR POSITION</u> <u>NUMBERS</u>

- 1. GEOLOGY INSTRUCTOR, Pos #1480, Academic Faculty position, Division of Mathematics, Science and Engineering, Saddleback College, seeks authorization to eliminate this full-time position from its staff complement, effective December 1, 2014. <u>This position</u> was replaced with Biology Instructor, Pos #5116, which was approved by the Board of <u>Trustees on October 27, 2014</u>. (Position #1480 approved: 1981)
- MARINE SCIENCE INSTRUCTOR, Pos #1711, Academic Faculty position, Division of Mathematics, Science and Engineering, Saddleback College, seeks authorization to eliminate this full-time position from its staff complement, effective November 25, 2014. <u>This position</u> was replaced with Chemistry Instructor, Pos #5099, which was approved by the Board of <u>Trustees on October 27, 2014</u>. (Position #1711 approved: 2000)
- 3. MATHEMATICS/COMPUTER SCIENCE INSTRUCTOR, Pos #1648, Academic Faculty position, Division of Mathematics, Science and Engineering, Saddleback College, seeks authorization to eliminate this full-time position from its staff complement, effective December 1, 2014. <u>This position was replaced with Mathematics Instructor, Pos #5177, which was approved by the Board of Trustees on October 27, 2014</u>. (Position #1648 approved: 1988)

# F. <u>CHANGE OF STATUS</u>

- RANGEL, EFREN, ID #15172, Counselor (Generalist), Pos #4896, Academic Faculty Salary Column III, Step 4, Division of Counseling Services and Special Programs, Saddleback College, has been granted a voluntary lateral transfer to EOPS Counselor, Pos #5136, Division of Transfer, Career, and Special Programs, Saddleback College, Academic Faculty Salary Column III, Step 4, effective August 27, 2015, per the Academic Master Agreement 2011-2014, Article XIX, section II. <u>This is a new position approved by the Board of Trustees</u> on November 17, 2014.
- G. **INTERIM ASSIGNMENT** (Pursuant to California Code of Regulations, Title 5, 53021(b)(1)
  - ALVARADO, CHRISTIAN, ID #18075, Interim Dean of Enrollment Services, Office of Admissions, Records and Student Services, Saddleback College, Integrated Academic/Classified Administrators/Managers Salary Range 22, Step 1, assignment effective March 2, 2015 to March 1, 2017, or sooner. <u>This is a temporary/interim replacement for Jane Rosenkrans, who retired</u>.

## H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

 PEEBLES, RANDY W., ID #16608, Associate Vice Chancellor, Office of the Chancellor, District, Pos #4625, resignation effective April 1, 2015 and retirement effective April 2, 2015. Payment is authorized for any compensated time off. (Start date: December 1, 2008)

## **ATTACHMENT 1**

| NAME:        | JACQUELINE BLOINK   |
|--------------|---|
| POSITION:    | HEALTH INFORMATION TECHNOLOGY INSTRUCTOR<br>Health Sciences and Human Services<br>Saddleback College<br>Full-Time, Tenure Track |
| EDUCATION:   |   |
| MBA          | Business Administration, Healthcare Management<br>Colorado Technical University<br>Colorado Springs, Colorado                   |
| <b>B.S</b> . | Public Affairs Management<br>Michigan State University<br>East Lansing, Michigan  |

#### **EXPERIENCE**:

Ms. Bloink's health care experience is broad and rages from office administration, medical coding and billing, compliance, health information and education. She has worked on the non-clinical side of healthcare since 1995. Most recently, she was the Director of Compliance for Arizona Community Physicians, the largest provider group in Arizona. As an instructor, she has taught traditional (face to face) college classes at San Juan Basin Technical College in Colorado for over 3 years and has taught online college classes recently for 2-1/2 years. She is currently enrolled with Alabama State University in the 14-week RHIA program with expected completion in June 2015.

## LICENSES AND CERTIFICATES:

- Certified in Health Care Compliance (CHC)
- Health Care Compliance Association (HCCA)
- Certified Professional Coder and Instructor (CPC-I and CPC)
- American Academy of Professional Coders (AAPC)
- Certified Medical Reimbursement
- American Medical Billing Association (AMBA)
- Specialist (CMRS)

#### **PROFESSIONAL AFFILIATIONS:**

- American Health Information Management (AHIMA)
- Association of Certified Fraud Examiner (ACFE)

### **AWARDS:**

- Champion Instructor Award, Ultimate Medical Academy
- Faculty of the Year Award, San Juan Basin Technical College

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** Classified Personnel Actions Regular Items
- **ACTION:** Approval/Ratification

# BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

# <u>STATUS</u>

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

# RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

Item Submitted By: David P. Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

#### A. <u>NEW PERSONNEL APPOINTMENTS</u>

- 1. <u>CLASSIFIED EMPLOYMENT</u> (Information Items Pursuant to Board Policy 4002.1)
  - a. GAREY, JASON is to be employed as Athletic Equipment Specialist/Driver, Pos. #2785, School of Health, Kinesiology and Athletics, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 121, Step 1, 40 hours per week, 12 months per year, effective March 17, 2015. <u>This is a replacement for Andrew Alhadeff, who resigned</u>.
  - b. HUNTER, AMY is to be employed as Senior Administrative Assistant, Pos. #4930, School of Business Sciences, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, 12 months per year, effective March 16, 2015. <u>This position was approved by the Board of Trustees on January 27, 2014</u>.
  - c. KHANDAN, NASER is to be employed as Office Assistant, Pos. #5014, Disabled Students Programs and Services, School of Guidance and Counseling, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 113, Step 1, 40 hours per week, 12 months per year, effective March 9, 2015. <u>This is a replacement for Enrique Campo, who resigned</u>.
  - d. SMITH, JASON is to be employed as Laboratory Technician, Physical Education and Athletics, Pos. #3427, School of Health, Kinesiology and Athletics, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 20 hours per week, 12 months per year, effective March 16, 2015. <u>This is a replacement for Anthony Ciccone, who resigned</u>.
  - e. STRALING, LOUISE is to be employed as temporary Manager of College Fiscal Services, Pos. #5049, Fiscal Services, Office of Administrative Service, Irvine Valley College, Academic and Classified Administrator and Manager Salary Schedule Range 10, Step 6, 40 hours per week, 12 months per year, effective March 19, 2015. <u>This temporary position was approved by the Board of Trustees on August 25, 2014 as not to exceed two years. Employment is contingent upon District specially funded program.</u>
  - f. WARNER, GREGORY is to be employed as Police Officer, Pos. #4235, Office of Campus Safety and Security, Irvine Valley College, Police Officer Association Salary Schedule Range II, Step 1, 24 hours per week, 12 months per year, effective March 11, 2015. <u>This is a replacement for Keith Prinzing, who received a change in status</u>.

### A. <u>NEW PERSONNEL APPOINTMENTS</u>

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| Name                        | <u>Classification</u>                | Range/      | Start Date        |
|-----------------------------|--------------------------------------|-------------|-------------------|
|                             |                                      | <u>Step</u> |                   |
| Acosta, Joaquin             | Office Assistant/SC                  | 113/1       | 03/02/15-06/30/15 |
| Bae, Kumbyul                | Program Technician/Dist.             | 122/1       | 03/02/15-06/30/15 |
| Betzler, Michael            | Police Lieutenant/SC                 | 12/01       | 02/05/15-06/30/15 |
| Chu, Fannie                 | Child Development Specialist/IVC     | 122/1       | 02/06/15-06/30/15 |
| Chu, Fannie                 | Sr. Child Development Specialist/IVC | 128/1       | 02/06/15-06/30/15 |
| <sup>1</sup> Gilman, Sandra | Child Development Specialist/IVC     | 122/1       | 02/02/15-06/30/15 |
| <sup>1</sup> Gilman, Sandra | Sr. Child Development Specialist/IVC | 128/1       | 02/02/15-06/30/15 |
| Hillman, Elizabeth          | Office Assistant/SC                  | 113/1       | 02/19/15-06/30/15 |
| Kostina, Ksenia             | Office Assistant/SC                  | 113/1       | 03/02/15-06/30/15 |
| Lira, Albert                | Assistant Dean/FA/Stud. Support/IVC  | 20/01       | 02/10/15-06/30/15 |
| Makhambetova, Venera        | Accounting Specialist/IVC            | 127/1       | 01/26/15-06/30/15 |
| Munoz, Jordan               | Laboratory Technician, Photo/Art/IVC | 122/1       | 02/19/15-06/30/15 |

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| Name                    | Position 1997            | Hourly    | Start/End Date    |
|-------------------------|--------------------------|-----------|-------------------|
|                         |                          | Rate (\$) |                   |
| Andrade, Dyami          | Project Specialist/IVC   | 20.00     | 02/04/15-06/30/15 |
| Armstrong, Tracey       | Adapted Kines. Aide/IVC  | 16.00     | 02/05/15-06/30/15 |
| Baggs, Amy              | Project Specialist/SC    | 20.00     | 02/19/15-06/30/15 |
| Bordbar, Alireza        | Project Specialist/SC    | 20.00     | 02/06/15-06/30/15 |
| Brown, Rachelle         | Project Specialist/SC    | 10.50     | 01/15/15-06/30/15 |
| Chaudhri, Shawn         | Project Specialist/Dist. | 16.00     | 02/06/15-06/30/15 |
| Custer, Alexandria      | Project Specialist/IVC   | 16.00     | 02/02/15-06/30/15 |
| Evans, Tiffany          | Project Specialist/Dist. | 20.00     | 02/10/15-06/30/15 |
| Grovich, Patrick        | TMD Aide/SC              | 16.00     | 02/23/15-06/30/15 |
| Harris, Zachary         | Project Specialist/SC    | 16.00     | 03/02/15-06/30/15 |
| Hodosh, Seth            | Adapted Kines Aide/SC    | 16.00     | 01/15/15-06/30/15 |
| Hughes, Jacob           | Adapted Kines Aide/SC    | 16.00     | 01/15/15-06/30/15 |
| Kollar, Wyatt           | Project Specialist/SC    | 16.00     | 02/23/15-06/30/15 |
| Lloyd, Diana            | Project Specialist/SC    | 16.00     | 02/13/15-06/30/15 |
| Lopez, Laura            | Project Specialist/IVC   | 16.00     | 02/02/15-06/30/15 |
| Macaya, Bernard         | Project Specialist/SC    | 20.00     | 02/10/15-06/30/15 |
| Matos, Arsenio          | Project Specialist/SC    | 20.00     | 02/17/15-06/30/15 |
| Medina Santillan, Paola | Project Specialist/SC    | 20.00     | 03/02/15-06/30/15 |
|                         |                          |           |                   |

<sup>&</sup>lt;sup>1</sup> Spouse of Bruce Gilman, English Composition Instructor, Liberal Arts, Saddleback College.

#### A. <u>NEW PERSONNEL APPOINTMENTS</u> – Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| Name               | Position                 | <u>Hourly</u> | Start/End Date    |
|--------------------|--------------------------|---------------|-------------------|
|                    |                          | Rate (\$)     |                   |
| Nguyen, Vinh       | Adapted Kines. Aide./IVC | 20.00         | 02/20/15-06/30/15 |
| Ochoa, Erica       | TMD Aide/SC              | 20.00         | 02/04/15-06/30/15 |
| O'Neill, Chelsea   | TMD Aide/SC              | 20.00         | 02/18/15-06/30/15 |
| Phan, James        | Project Specialist/SC    | 20.00         | 02/10/15-06/30/15 |
| Saur, Barbara      | Project Specialist/SC    | 50.00         | 03/02/15-06/30/15 |
| Serna Laris, Nancy | Project Specialist/SC    | 20.00         | 03/02/15-06/30/15 |
| Terzoli, Michelle  | Project Specialist/IVC   | 20.00         | 02/10/15-06/30/15 |

4. The following individuals are to be employed as **Student Help** (**Temporary**), Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2014/2015** academic year.

| Name             | Start/End Date    |
|------------------|-------------------|
| Doyle, Phillip   | 02/06/15-06/30/15 |
| Garcia, Joshua   | 02/09/15-06/30/15 |
| Heckle, Cordell  | 02/09/15-06/30/15 |
| Ramirez, Anthony | 02/09/15-06/30/15 |

5. The following individuals are to be employed on a temporary basis, as **Professional Expert**, **Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2014/2015** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| Name                | Position                 | Not to Exceed (\$) | Start/End Date    |
|---------------------|--------------------------|--------------------|-------------------|
| Bond, Alexander     | Tutor/IVC                | 15.00/hr           | 02/05/15-06/30/15 |
| Chehayeb, Natalie   | Tutor/IVC                | 15.00/hr           | 02/03/15-06/30/15 |
| Clark, Darren       | Tutor/SC                 | 15.00/hr           | 02/09/15-06/30/15 |
| Clauser, Trey       | Tutor/SC                 | 15.00/hr           | 02/03/15-06/30/15 |
| Do, Tin             | Tutor/SC                 | 15.00/hr           | 02/03/15-06/30/15 |
| Elliott, Robert     | Clinical Skills Spec./SC | 30.00/hr           | 02/19/15-06/30/15 |
| Heckel, Cordell     | Tutor/SC                 | 15.00/hr           | 02/09/15-06/30/15 |
| Huerta, Christopher | Clinical Skills Spec./SC | 30.00/hr           | 01/15/15-06/30/15 |
| Khemnani, Saahil    | Tutor/SC                 | 15.00/hr           | 03/02/15-06/30/15 |
| Khosravi, Pasha     | Tutor/IVC                | 12.00/hr           | 02/01/15-06/30/15 |
| Lee, Jae-Steve      | Tutor/SC                 | 15.00/hr           | 02/19/15-06/30/15 |
| Lerario, Nicholas   | Clinical Skills Spec./SC | 30.00/hr           | 02/05/15-06/30/15 |
| McCrory, Mark       | Interpreter IV/SC        | 42.00/hr           | 02/05/15-06/30/15 |
| Mehta, Niki         | Tutor/SC                 | 15.00/hr           | 02/17/15-06/30/15 |
| Morton, Alexander   | Clinical Skills Spec./SC | 2500.00/cs         | 02/26/15-06/30/15 |
| Ostergaard, Dawn    | Tutor/SC                 | 15.00/hr           | 02/03/15-06/30/15 |
| Palmer, Tyler       | Tutor/SC                 | 15.00/hr           | 02/11/15-06/30/15 |

### A. <u>NEW PERSONNEL APPOINTMENTS</u> - Continued

5. The following individuals are to be employed on a temporary basis, as Professional Expert, Community and Contract Education, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2014/2015 academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u>         | Position                 | Not to Exceed (\$) | Start/End Date    |
|---------------------|--------------------------|--------------------|-------------------|
| Phan, Benjamin      | Tutor/SC                 | 15.00/hr           | 02/19/15-06/30/15 |
| Quijano, Carolyn    | Tutor/SC                 | 15.00/hr           | 02/05/15-06/30/15 |
| Rush, Deane         | Clinical Skills Spec./SC | 20.00/hr           | 03/02/15-06/30/15 |
| Saydman, Rivka      | Tutor/SC                 | 15.00/hr           | 02/26/15-06/30/15 |
| Strong, Mark        | Tutor/SC                 | 15.00/hr           | 02/04/15-06/30/15 |
| Surajaya, Kevin     | Tutor/IVC                | 15.00/hr           | 02/18/15-06/30/15 |
| Veerabahu, Abhinand | Tutor/SC                 | 15.00/hr           | 02/19/15-06/30/15 |
| Walther, Kenneth    | Clinical Skills Spec./SC | 30.00/hr           | 02/23/15-06/30/15 |
| Wang, Austin        | Tutor/SC                 | 15.00/hr           | 02/06/15-06/30/15 |
| Wright, Justin      | Comm. Ed./IVC            | 2500.00/cs         | 02/20/15-06/30/15 |
| Yang, Peter         | Tutor/SC                 | 15.00/hr           | 02/05/15-06/30/15 |

#### B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

- 1. PROGRAM ASSISTANT, CATEGORICAL, Classified Bargaining Unit Salary Schedule Range 118, Division of Health Science and Human Services, Saddleback College seeks authorization to establish and announce a part-time, 25 hours per week, 12 months per year position to its staff complement, effective March 31, 2015. This position is categorical, grant funded, with employment contingent upon funding by the TAACCCT grant.
- 2. PROGRAM COORDINATOR, CATEGORICAL, Classified Bargaining Unit Salary Schedule Range 134, Division of Health Science and Human Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective March 31, 2015. This position is categorical, grant funded, with employment contingent upon funding by the TAACCCT grant.
- 3. PROGRAM COORDINATOR, CATEGORICAL Classified Bargaining Unit Salary Schedule Range 134, Division of Health Science and Human Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 11 months per year position to its staff complement, effective March 31, 2015. This position is categorical, grant funded, with employment contingent upon funding by the Common Assessment Initiative grant (Project 247).

### C. AUTHORIZATION TO CHANGE A CATEGORICAL FUNDED POSITION

- 1. SADDLEBACK COLLEGE seeks authorization to change the following Classified categorical/grant funded position within their organization.
  - a. GRANT PROJECT MANAGER, CATEGORICAL, Pos. #4874, a categorical/grant funded position, Academic and Classified Administrator and Manager Salary Schedule Range 9, Division of Health Science and Human Services, full-time, 40 hours per week, 12 months per year position; funding for position is to be changed from being fully funded by the TAACCT grant, to be funded in part by the TAACCCT grant, Perkins grant and Common Assessment Initiative grant effective March 1, 2015.
    - i. **CHANGE** GARY BARNAK, ID #18591, position funding for Grant Project Manager, Categorical, Pos. #4874, Division of Health Science and Human Services, Academic and Classified Administrator and Manager Salary Schedule Range 9, Step 1, full-time, 40 hours per week, 12 months per year, effective March 1, 2015.

## D. <u>RECLASSIFICATION</u>

- 1. IRVINE VALLEY COLLEGE seeks authorization to reclassify, by eliminating and creating the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (c) (3).
  - a. **ELIMINATE** BUDGET CONTROL FISCAL OFFICER, Pos. #3518, Fiscal Services, Office of Administrative Service, Classified Bargaining Unit Salary Schedule Range 130, full-time, 40 hours per week, 12 months per year, and **CREATE** SENIOR ACCOUNTING SPECIALIST, Fiscal Services, Office of Administrative Service, Classified Bargaining Unit Salary Schedule Range 131, full-time, 40 hours per week, 12 months per year position to its staff complement, effective March 25, 2015. (Pos. #3518 was approved by the Board of Trustees on February 27, 2006)
    - i. **PROMOTE** DIANA WALKER, ID #9461, from Budget Control and Fiscal Officer, Pos. #3518, Fiscal Services, Office of Administrative Service, Classified Bargaining Unit Salary Schedule Range 130, Step 6, full-time, 40 hours per week, 12 months per year; to Senior Accounting Specialist, Fiscal Services, Office of Administrative Service, Classified Bargaining Unit Salary Schedule Range 131, Step 6, full-time, 40 hours per week, 12 months per year; effective March 25, 2015.
- 2. DISTRICT seeks authorization to reclassify, by eliminating and creating the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (c) (3).
  - a. ELIMINATE NETWORK SYSTEMS TECHNICIAN III, Pos. #4095, Office of Information Technology, Classified Bargaining Unit Salary Schedule Range 140, fulltime, 40 hours per week, 12 months per year, and CREATE DISTRICT NETWORK SYSTEMS ADMINISTRATOR, Classified Bargaining Unit Salary Schedule Range 143, full-time, 40 hours per week, 12 months per year position to its staff complement, effective April 1, 2015. (Pos. #4095 was approved by the Board of Trustees on May 26, 2009)

## **D.** <u>**RECLASSIFICATION**</u> - Continued

- i. **PROMOTE** NHUAN LE, ID #6797, from Network Systems Technician III, Pos. #4095, Office of Information Technology, Classified Bargaining Unit Salary Schedule Range 140, Step 6, full-time, 40 hours per week, 12 months per year; to District Network Systems Administrator, Office of Information Technology, Classified Bargaining Unit Salary Schedule Range 143, Step 6, full-time, 40 hours per week, 12 months per year; effective April 1, 2015.
- 3. SADDLEBACK COLLEGE seeks authorization to change hours per week and reclassify, by eliminating and creating the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (c) (3).
  - a. ELIMINATE IRRIGATION SYSTEMS SPECIALIST, Pos. #2702, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 129, full-time, 40 hours per week, 12 months per year, and CREATE IRRIGATION SYSTEMS SPECIALIST, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 129, parttime, 29 hours per week, 12 months per year position to its staff complement, effective April 1, 2015. (Pos. #2702 was approved by the Board of Trustees on September 30, 2002)
  - b. ELIMINATE SENIOR OPERATIONS PLANNING SPECIALIST, Pos. #5114, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 130, part-time, 29 hours per week, 12 months per year, and CREATE SENIOR OPERATIONS PLANNING SPECIALIST, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 130, full-time, 40 hours per week, 12 months per year position to its staff complement, effective April 1, 2015. (Pos. #5114 was approved by the Board of Trustees on December 15, 2014)
    - i. **PROMOTE** THOMAS GROVE, ID #19239, from Irrigation Systems Specialist, Pos. #2702, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 129, Step 3, 40 hours per week, 12 months per year; to Senior Operations Planning Specialist, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 130, Step 4, full-time, 40 hours per week, 12 months per year, effective April 1, 2015.

## E. <u>REORGANIZATION</u>

- 1. SADDLEBACK COLLEGE seeks authorization to change the reporting structure within their organization as defined by Title 5 Education Regulation, Section (a) and (b), Recruitment 53021.
  - a. **REORGANIZE** the reporting structure for the Director of Foster and Kinship Care Program – Categorical, a classified manager, Pos. #5023, to begin reporting directly to the Dean of Health Sciences and Human Services, effective March 31, 2015. (Position #5023 is currently vacant)

## E. <u>**REORGANIZATION**</u> - Continued

- b. REORGANIZE the reporting structure for the Foster and Kinship Care Program Assistant - Categorical, Pos. #5083, from reporting to the Director of Foster and Kinship Care Program – Categorical, under the Dean of Social and Behavioral Sciences to begin reporting to the Director of Foster and Kinship Care Program – Categorical, under the Dean of Health Sciences and Human Services, effective March 31, 2015. (Position. #5083 is appointed to Lilia Peterson, ID #16896)
- c. **REORGANIZE** the reporting structure for the Office Assistant, Pos. #4416, from reporting to the Director of Learning Assistance under the Dean of Online Education and Learning Resources, to begin reporting directly to the Dean of Online Education and Learning Resources, effective March 31, 2015. (Position #4416 is currently vacant)
- 2. DISTRICT seeks authorization to change the reporting structure within their organization as defined by Title 5 Education Regulation, Section (a) and (b), Recruitment 53021.
  - a. **REORGANIZE** the reporting structure for the Benefits Specialist, Pos. #4396, from reporting directly to the Executive Director of Fiscal Services, Comptroller to begin reporting directly to the Payroll Manager, under the Executive Director of Fiscal Services, Comptroller, effective April 1, 2015. (Position #4396 is appointed to Ruby Hazzard, ID #16706)
- 3. DISTRICT seeks authorization to eliminate and create a classified position and change the reporting structure within their organization as defined by Title 5 Education Regulation, Section (a) and (b), Recruitment 53021.
  - a. ELIMINATE EXECUTIVE ASSISTANT, Pos. #4857, Office of the Associate Vice Chancellor of Economic Development, Classified Bargaining Unit Salary Schedule Range 133, full-time, 40 hours per week, 12 months per year, and CREATE and REORGANIZE a SENIOR ADMINISTRATIVE ASSISTANT, Research, Planning and Accreditation, Office of Technology and Learning Services, Classified Bargaining Unit Salary Schedule Range 127, full -time, 40 hours per week, 12 months per year position in its staff complement, effective April 1, 2015. (Pos. #4857 was approved by the Board of Trustees on September 23, 2013)

## F. <u>CHANGE OF STATUS</u>

- 1. <u>CLASSIFIED EMPLOYMENT</u> (Information Items Pursuant to Board Policy 4002.1)
  - a. HEREDIA, GRISEL, ID #17280, Admissions and Records Specialist I, Pos. #2743, Classified Bargaining Unit Salary Schedule Range 116, Step 6 40 hours per week, 12 months per year, Division of Admissions, Records and Enrollment Services, Saddleback College, is to be employed as Senior Admissions and Records Specialist, Pos. #3323, Classified Bargaining Unit Salary Schedule Range 126, Step 2, 40 hours per week, 12 months per year, Division of Admissions, Records and Enrollment Services, Saddleback College, effective March 23, 2015. <u>This is a replacement for Shirley Gauthier, who retired</u>.

## F. <u>CHANGE OF STATUS</u> - Continued

- b. OLIVER, MAUREEN, ID #20590, employed as temporary, Acting Risk Manager, Pos. #4599, a temporary classified manager, Office of Business Services, District, corrected salary placement is Academic and Classified Administrator and Manager Salary Schedule Range 12, Step 3, 40 hours per week, effective February 24, 2015.
- c. WILHELM, MELINDA, ID #19144, Graphic Designer/Production Technician, Pos. #4840, Classified Bargaining Unit Salary Schedule Range 126, Step 3, 40 hours per week, 12 months per year, Public Information, Office of Marketing, Communications and Broadcast Systems, Irvine Valley College, is to be employed as Graphics Designer, Pos. #3696, Classified Bargaining Unit Salary Schedule Range 130, Step 2, 40 hours per week, 12 months per year, Public Information, Office of Marketing, Communications and Broadcast Systems, Irvine Valley College, effective March 13, 2015. <u>This is a replacement for David Kite, who resigned</u>.

## G. OUT OF CLASS ASSIGNMENTS

- HANSON, CHRISTIAN, ID #17498, HVAC Technician, Pos. #3387, Classified Bargaining Unit Salary Schedule Range 128, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Senior HVAC Technician, Pos. #4294, Classified Bargaining Unit Salary Schedule Range 130, Step 6, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective March 1, 2015. <u>This is a temporary reassignment for Daniel Campbell, who is on leave</u>.
- HIGGINS, RUTH, ID #2148, Senior Financial Aid Specialist, Pos. #3353, Classified Bargaining Unit Salary Schedule Range 129, Step 6, 40 hours per week, 12 months per year, Financial Aid, Office of Student Services, Saddleback College, has been given a temporary change in assignment to Interim Director of Financial Aid, a temporary classified manager, Pos. #4554, Academic and Classified Administrator and Manager Salary Schedule Range 14, Step 1, 40 hours per week, Financial Aid, Office of Student Services, Saddleback College, effective March 10, 2015. <u>This is a temporary reassignment for Christian Alvarado, who is in a temporary assignment</u>.
- YANG, KAREN, ID #15183, Administrative Assistant, Pos. #4505, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 24 hours per week, 12 months per year, Division of Liberal Arts, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos. # 3277, Classified Bargaining Unit Salary Schedule Range 127, Step 4, 40 hours per week, Division of Liberal Arts, Saddleback College, effective March 2, 2015 through March 13, 2015. <u>This is a temporary reassignment for Khaver</u> Akhter, who was on leave.

## H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

 BELLIN, LAURA, ID #14528, Library Technician, Pos. #1276, Classified Bargaining Unit Salary Schedule Range 125, Step 6, 40 hours per week, 12 months per year, Division of Online Education and Learning Resources, Saddleback College, resignation effective April 24, 2015 and retirement effective April 25, 2015. Payment is authorized for any compensated time off. (Permanent Start date: February 13, 2006)

## H. <u>RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT</u>

- GONZALEZ DELGADO, MARIA, ID #19877, Human Resources Specialist, Pos. #3293, Classified Bargaining Unit Salary Schedule Range 127, Step 3, 40 hours per week, 12 months per year, Office of Human Resources, District, resignation effective February 27, 2015. Payment is authorized for any compensated time off. (Permanent Start date: January 21, 2014)
- 3. GRIFFITH, ASHLEY, ID #19987, Student Services Specialist, Categorical, Pos. #4891, Classified Bargaining Unit Salary Schedule Range 125, Step 2, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, resignation effective February 6, 2015. Payment is authorized for any compensated time off. (Probationary Start date: March 17, 2014)
- 4. LOCKE, VIRGINIA, ID #1543, Director of Student Life, Pos. #4562, a classified manager, Academic and Classified Administrator and Manager Salary Schedule Range 14, Step 8, 40 hours per week, 12 months per year, resignation effective February 23, 2015, retirement effective February 24, 2015. Payment is authorized for any compensated time off. (Permanent Start date: September 24, 1979)
- 5. PORT, JACQUELYN, ID #18757, Child Development Specialist, Pos. #3441, Classified Bargaining Unit Salary Schedule Range 122, Step 3, 27.5 hours per week, 12 months per year, resignation effective March 6, 2015. Payment is authorized for any compensated time off. (Permanent Start date: January 2, 2013)

#### I. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2014/2015 academic year.

| Environmental Studies, A | dvanced Technology and Applied S | <u>ciences, Saddleback College</u> |
|--------------------------|----------------------------------|------------------------------------|
| Agnic, Adrian            | Al-abtah, Abdul                  | Bagdy, Adam                        |
| Bailey, Kevin            | Bright, Avery                    | Campbell, Connor                   |
| Campbell, Eric           | Cardenas, Claudia                | Clark, Darren                      |
| Cortes, Gerardo          | Colombo, Jordon                  | Crumpler, Brittany                 |
| Dahl, Jacob              | Dallorso, Nicolas                | Danesh, Salman                     |
| Drotar, Matthew          | Eichelberger, Katherine          | Elnefeidi, Elhussein               |
| Fatemi, Ramak            | Finn, Riley                      | Flanigan, Kevin                    |
| Garcia, Brandon          | Gillespie, Kiani                 | Guadarrama, Jessica                |
| Gurrola, Kimberly        | Halasz, Ariel                    | Hayes, Bradley                     |
| Hess, Alan               | Huddleston, Bobby                | Jabali, Andy                       |
| Jones, Ivett             | Khanmohammadi, Amirhossein       | Kim, Esther                        |
| Lenn, Justin             | Limoges, Alex                    | Mendoza, John                      |
| Miles, Hayden            | Najmzadeh, Anaheed               | Nieto, Adrian                      |
| Njaka, Anvitaa           | O'Donnell, Nolan                 | Orth, Madek                        |
| Outlaw, Tayler           | Parsadayan, Andrew               | Peace, Madison                     |
| Pimz, Amanda             | Plogger, Steve                   | Rendon, Javier                     |
| Scheurer, Brandon        | Sedaghati, Jasmine               | Selff, Sean                        |
| Spiegel, Cody            | Theetge, Dana                    | Thomas, Ettara                     |
| Thomas, Logan            | Torcaso, Anthony                 | Villagomez, Christian              |
| Wainwright, Matthew      | Yocham, Marissa                  | Zhukov, Aleksey                    |
|                          |                                  |                                    |

Environmental Studies, Advanced Technology and Applied Sciences, Saddleback College

#### I. <u>VOLUNTEERS</u> - Continued

1. The following individuals are to be approved as Volunteers for the 2014/2015 academic year.

Advanced Technology and Applied Sciences, Saddleback College Ponce, Huuer Vaccher, Robert

Business Sciences, Irvine Valley College Nieh, Katrina Reyes, Abraham

Fine Arts, Irvine Valley College

| Chusid, Nancy  | Eddy, William  | Korb, Nancy |
|----------------|----------------|-------------|
| Pham, Benjamin | Wasik, Jeffrey |             |

#### Fine Arts and Media Technology, Saddleback College

| <u></u>                   | morog, sudaroouti conege             |                    |
|---------------------------|--------------------------------------|--------------------|
| Allender, Gabrielle       | Allender, Sarah                      | Brennan, Tim       |
| Boukather, Cody           | Burkett, Austin                      | Cannon, Maura      |
| Cannon, Meghan            | Cannon, Sally                        | Carpenter, Miranda |
| Cervantes, Natalie        | Crupi, Allison                       | Cudich, Alberto    |
| DeZarn, Tierney           | Espinoza, Eric                       | Faw, Bob           |
| Fleischli, David          | Flores, Brian                        | Forino, Jon        |
| Gabb, Mychal              | Gamelin, Avriane                     | Grant, Janelle     |
| Guillen, Marissa          | Guillen, Yvette                      | Hansen, Brian      |
| Hayes, Michael            | Himawan, Felixius                    | Howe, Storm        |
| Kaso, Luo-Yuan            | Igawa, Lynda                         | Islami, Besim      |
| Kelly, Beverly Ann        | Klingbeil, Kenton                    | Larson, Christine  |
| Larson, Jessica           | Laudz, Kelly                         | McNamara, Maryann  |
| Mackey, Joseph            | Mamann, Allison                      | Mathews, Marcus    |
| Meredith, Stevi           | Molina, Edwin                        | Morales, Yvette    |
| Muros, Christopher        | Purkins, Jeff                        | Pezman, Tyler      |
| Price, Jeff               | Riopelle, Meghan                     | Roe, Annika        |
| Rollando, Jean-Luc        | Russo-Neustadt, Amelia               | Simos, Claudia     |
| Siu, Jessica              | Siu, Madyson                         | Siu, Wendy         |
| Soliman, Karen            | Spencer, Anne                        | Spencer, Cynthia   |
| Spraker, Michael          | Steines, Allyson                     | Steines, Claire    |
| Sudduth, Mieko            | Therrig, Ronald                      | Toravia, Thomas    |
| Vanderbosch, Carl         | Vegel, Siobhan Olivia                | Velazquez, Daniel  |
| Wayne, Bruce              | Whyte, Betty                         | Zany, Kathleen     |
| Zhuoga, Degin             | Zuill, Danny                         |                    |
| Guidance and Counseling   | r Irvina Vallay Collaga              |                    |
| Franks, Christine         | Hall, Jennifer                       | Sevcik, Stacie     |
| Stuart, David             | Hall, Jellillel                      | Severk, Stacle     |
| Stuart, David             |                                      |                    |
| Health Sciences and Hum   | an Services, Saddleback College      |                    |
| Hambright, Heather        | Schlais, Jenea                       |                    |
|                           |                                      |                    |
| Kinesiology, Health Scien | nces and Athletics, Irvine Valley Co | ollege             |

Kinestology, Health Sciences and Athenetics, fivine valley ConegeGono, Rose YinjiaHsu, ShannonLee, EvaTey, Kiam

#### I. <u>VOLUNTEERS</u> - Continued

1. The following individuals are to be approved as Volunteers for the 2014/2015 academic year.

Kinesiology and Athletics, Saddleback CollegeAzriel, GuyBothwell, Dustin

Humanities and Languages, Irvine Valley CollegeCastro, ClaudiaPhan, Diana Gabriela

Liberal Arts, Saddleback College Axel, Carol Goss, Debbie Varela, Karen

Milchiker, Marcia

Outreach, Office of Student Services, Saddleback College Boyd, Apryl Iribanen, Nicole

Online Education and Learning Resources, Saddleback College

Barr, Mary AnneBayless, JackieMacDonald, DonaldMartin, LindaShamedani, MalihehYoung, Shaula

Chen, Shu-Yung McConauhy, Richard

<u>Physical Sciences, Irvine Valley College</u> Elizondo, Kaitlan

Transfer, Career and Special Programs, Saddleback College Kripal, Alyson

## ATTACHMENT 1

South Orange County Community College District

**DISTRICT NETWORK SYSTEMS ADMINISTRATOR** – JC #, Classified Bargaining Unit Salary Schedule Range 143

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are <u>not</u> intended to reflect all duties performed within the job.

#### SUMMARY DESCRIPTION

Under direction from management staff, serves as a subject matter expert for all aspects of the District IT data network and primary point of contact for the Campus Network Systems Administrators for data network related collaboration; assures the effective planning, design, evaluation, modification and maintenance of data networks; and performs a variety of high-level and hands-on technical work on wide area data networks, including the design, engineering and operations of Internet and intranet servers.

#### DISTINGUISHING CHARACTERISTICS

Incumbents assigned to this class serve as the primary administrator and technical resource of the computer network systems in District IT and work collaboratively with Campus Network Administrators on District-wide network issues.

#### **REPRESENTATIVE DUTIES**

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- 1. Administer the district-wide data networks including Internet and Intranet wide area networks and local area networks; configure access to District IT servers and maintain and monitor security; add new domains to the network using appropriate naming conventions.
- 2. 2.Advise College Network Administrators on new software releases including network equipment and firewalls to ensure district-wide standards and security are maintained.
- 3. 3. Maintain district-wide email content filters to mitigate email based security threats.
- 4. 4.Act as primary point of contact for the maintenance and monitoring of District IT datacenter power and cooling needs.
- 5. 5.Monitor district-wide network operations using network management software; maintain districtwide networking infrastructure; monitor district-wide network traffic to identify problems, malfunctions and network security threats.
- 6. 6.Maintain anti-virus servers and ensure latest updates are applied; identify and eliminate virus threats.
- 7. 7.Evaluate District Services and District-wide network systems and analyze requirements; develop plans and designs, prepare detailed technical operational specifications or requests for proposals, and prepare other documentation required for the purchase, development and implementation of system enhancements.
- 8. 8. Analyze technical problems in the operation of District Services and District-wide networks and network equipment; initiate appropriate corrective action.

## South Orange County Community College District Page 2 – District Network Systems Administrator

- 9. 9.Provide district-wide assistance in developing medium and long range network plans; develop cost estimates; research and recommend alternatives regarding operational requirements and budgetary constraints; maintain current knowledge of new technologies for potential application to District and college systems.
- 10. 10.Recommend data communications standards and cost effective methods of data transmission; continually review current methods of data transmission; evaluate the use of new transmission technologies.
- 11. 11.Interact and direct vendor service technicians and consultants in the installation and maintenance of data communications systems.
- 12. 12. Create and maintain documentation of District-wide network topology diagrams, network facilities, including cabling, conduit and equipment.
- 13. Perform related duties as required.

## QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

#### Knowledge of:

Administration of data networks (LAN/WAN) in a large, complex organization.

Applicable data and network standards and applications.

Server and desktop application software.

Operational characteristics of Windows and Linux operating systems.

Programming languages and web server software.

Principles of data back up and disaster recovery.

Principles and practices of basic data communication circuitry.

Equipment and materials currently available for new and revised data network installations.

Network server installation and maintenance techniques.

Use of tools and equipment required for installation, maintenance and testing of data communication circuits and wiring. South Orange County Community College District

#### Ability to:

Administer the District Services and District-wide local and wide area networks (LAN/WAN).

Work collaboratively to plan and organize large projects requiring the involvement of several departments.

Design or modify a variety of network and electronic systems and equipment.

Make system-programming changes to network equipment and systems.

Install or repair various computer components and network wiring.

Ensure optimum operation and efficiency of student and staff web based services.

Evaluate existing network needs and requests and recommend system design modifications or equipment purchases.

Analyze technical problems accurately and recommend or take an effective course of action.

Work independently with minimum of direct supervision.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District Page 3 – District Network Systems Administrator

<u>EDUCATION AND EXPERIENCE GUIDELINES</u> - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in a technical field such as computer science or current certification in data communications or network technology.

#### Experience:

Four years of increasingly responsible technical work experience in network service operations as a network technician and/or data communications analyst.

#### PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

#### Environment:

Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with academic and classified staff and others. At least minimal environmental controls are in place to assure health and comfort.

#### Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

#### Vision:

See in the normal visual range with or without correction.

#### Hearing:

Hear in the normal audio range with or without correction.

Created by Forsberg Consulting Services, March, 2015

- **TO:** Board of Trustees
- **FROM**: Gary L. Poertner, Chancellor
- **RE:** Saddleback College and Irvine Valley College: Speakers
- ACTION: Information

## BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

# <u>STATUS</u>

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

# SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

# SADDLEBACK COLLEGE

| Presentation<br>Date/Time | Location  | Faculty Member     | Course Title/Activity      | Speaker                       | Торіс                                     |
|---------------------------|-----------|--------------------|----------------------------|-------------------------------|---|
| 2/24/2015                 | BGS 119   | Malia Vago         | FASH 101                   | Yeliza Sanchez                | H&M Visual Merchandising                  |
| 6:00 pm                   |           |                    | Intro to Fashion           |                               |   |
| 3/3/2015                  | BGS 119   | Malia Vago         | FASH 101                   | Alex Swanson                  | Element                                   |
| 6:00 pm                   |           |                    | Intro to Fashion           |                               |   |
| 3/10/2015                 | BGS 119   | Malia Vago         | FASH 101                   | Nikolas Ambrose               | Hybrid Apparel                            |
| 6:00 pm                   |           |                    | Intro to Fashion           |                               |   |
| 3/12/2015                 | BGS 328   | April Cubbage      | SOC 2                      | O. C. Shanti                  | AIDS Awareness                            |
| 12:00 noon                |           |                    | Social Problems            |                               |   |
| 3/13/15                   | TAS 116   | Boris Buzan        | MST 218                    | Peter Barbour                 | Marine Radio                              |
| 6:00 pm                   |           |                    | Electronic Aids to         |                               | Communications                            |
|                           |           |                    | Navigation                 |                               |   |
| 3/17/2015                 | BGS 119   | Malia Vago         | FASH 101                   | Mary Lombard                  | OBEY Clothing                             |
| 6:00 pm                   |           |                    | Intro to Fashion           |                               |   |
| 3/19/15                   | BGS 131   | F. Gabdrakhmanova  | ID 129                     | Karen Thomas                  | Commercial Interior                       |
|                           |           |                    | Interior Design Internship |                               | Design: Skills That Will<br>Get You Hired |
| 4/2/15                    | BGS 339   | Dr. Liz Burkhalter | SOC 1                      | Beth England-                 | HIV/AIDS Awareness                        |
| 1:45 pm                   |           |                    | Intro to Soc               | Mackie MPH and                |   |
|                           |           |                    |                            | Daniel Garza from<br>ShanitOC |   |
| 5/22/2015                 | Gymnasium | Tod Burnett        | SC Commencement            | Dr. Al Mijares                | Graduation                                |
| 9:00 am                   | -         |                    | Speaker                    |                               |   |

# **IRVINE VALLEY COLLEGE**

| Presentation<br>Date/Time | Location  | Faculty<br>Member     | Course Title/Activity                  | Speaker                   | Торіс   |
|---------------------------|-----------|-----------------------|--|---------------------------|---|
| 3/5/2015<br>11:00 am      | BSTIC 115 | Bennet<br>Tchaikovsky | Accounting Society, ASIVC student club | Jennifer Coyne,<br>CPA    | Business Management<br>(Accounting and Tax)<br>Services for the<br>Entertainment Industry |
| 3/19/2015<br>11:00 am     | SC 260F   | Bennet<br>Tchaikovsky | Accounting Society, ASIVC student club | Michael Applegate,<br>CPA | Accounting in the Software Industry   |

ITEM: 7.2 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Basic Aid Report
- ACTION: Information

# BACKGROUND

The District returned to Basic Aid status in FY 1999-2000. The Board of Trustees has requested regular information reports (EXHIBIT A) about projected basic aid receipts and approved projects.

# <u>STATUS</u>

As of February 28, 2015, total estimated Basic Aid receipts are \$565.4M and total approved projects are \$550.6M. The balance of \$14.8M includes the reserve of \$8.3M and unallocated funds of \$6.5M.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the FY 2014-2015 Basic Aid allocation from the February 2015 Board report.

# South Orange County Community College District Expenditure History for Approved Basic Aid Projects As of 2/28/2015

|   | Approved    | 1999/10     | 2010/11   | 2011/12     | 2012/13   | 2013/14    | Balance Remaining |
|---|-------------|-------------|-----------|-------------|-----------|------------|-------------------|
| Project Description   | Amount      | Actual      | Actual    | Actual      | Actual    | Actual     | for 2014/15       |
| CLOSED PROJECTS   | •           |             |           |             | · · · ·   |            |                   |
| IVC Replace Natural Gas Piping A&B Quads (2010)                     | 230,000     | 3,088       | 41,368    |             | 78,605    | 74,349     | 32,590            |
| CLOSED PROJECTS TOTAL   | 182,847,216 | 166,155,668 | 7,076,418 | 5,156,232   | 1,487,537 | 2,938,771  | 32,590            |
| CAPITAL PROJECTS  | • • • •     | · · · ·     | · · · · · | · · · · ·   |           |            | •                 |
| Campus Appearance Improvement IVC & SC (2009)                       | 1,000,000   | 594,149     | 144,365   | 738         | 140,555   | 29,330     | 90,863            |
| ATEP Building Demolition (2007)                                     | 13,700,000  | 73,885      | 1,439,404 | 781,124     | 109,025   | 1,744,947  | 9,551,614         |
| ATEP First Building Phase 3A (2011)                                 | 21,450,000  | - ,         | , - , -   | - )         |           | 761        | 21,449,239        |
| ATEP Operating Budget* (2006)                                       | 12,706,616  | 8,599,864   | 1,798,762 | 507,119     | 564,290   | 579,960    | 656,621           |
| ATEP Site Development (2013)  | 6,000,000   | , ,         | , ,       | ,           | 693,427   | 681,207    | 4,625,365         |
| ATEP Staffing, Equipment, Program Development (2007)                | 891,611     | 191,974     | 346,066   | 291,119     | 7,785     | 14,204     | 40,463            |
| IVC A200 Success Center (2014)                                      | 505,005     | - )-        |           | - , -       | ,         | <b>,</b> - | 505,005           |
| IVC A400 Bldg Remodel (2011)  | 13,013,000  |             |           | 28,153      | 608,333   | 953,102    | 11,423,412        |
| IVC B200 Classroom Wing & Labs (2015)                               | 400,000     |             |           | ,           | ,         | ,          | 400,000           |
| IVC B400 Labs and Entrance Controls (2015)                          | 410,000     |             |           |             |           |            | 410,000           |
| IVC Defects Performing Arts Center (2014)                           | 1,400,000   |             |           |             |           | 2,611      | 1,397,389         |
| IVC Design and Install Entrance from Barranca (2003)                | 2,850,000   | 51,526      | 45,644    | 143,803     | 25,074    | 67,052     | 2,516,900         |
| IVC Fine Arts Building (2008) - State Delay, Future Project request | 856,278     | 61,278      | - ) -     | - ,         | - , -     | - ,        | 795,000           |
| IVC Life Sciences Project (2004)                                    | 13,490,000  | 875,136     | 448,231   | (1,169,892) | 693,544   | 2,416,169  | 10,226,813        |
| IVC New Parking Lot (2013)  | 3,010,000   |             | - , -     | () , ,      | , -       | , -,       | 3,010,000         |
| IVC Peforming Arts Center Waterproofing (2013)                      | 470,000     |             |           |             |           |            | 470,000           |
| IVC SSC HVAC System (2010)  | 800,000     | 1,346       | 19,668    | 732         | 12,124    | 635,534    | 130,597           |
| IVC Upgrade Exterior & Entries to B300 (2013)                       | 680,000     | ,           | - ,       |             | ,         | ,          | 680,000           |
| SC Athletic Stadium (2015)  | 950,000     |             |           |             |           |            | 950,000           |
| SC Building Repairs - Library Remodel (2003)                        | 7,869,899   | 589,404     | 745,863   | 1,817,215   | (630,004) | 4,864,713  | 482,708           |
| SC Building Repairs - LRC Comm Arts Renovation (2013)               | 2,622,000   | ,           | ,         | -           | 12,320    | 14,990     | 2,594,689         |
| SC Building Repairs - ATAS Building (2003)                          | 17,435,313  | 153,424     | 13,800    | 94,380      | 167,292   | 405,643    | 16,600,774        |
| SC Building Repairs - ATAS Swing Space Renov (2013)                 | 10,249,687  | ,           |           | ,           | 124,917   | 519,146    | · · ·             |
| SC Central Plant/CoGen Upgrade (2015)                               | 750,000     |             |           |             | ,         |            | 750,000           |
| SC Demolition and Upper Quad Remodel (2008)                         | 1,000,000   |             |           |             |           |            | 1,000,000         |
| SC Digital Security Access (2015)                                   | 650,000     |             |           |             |           |            | 650,000           |
| SC Fine Arts HVAC Renovation (2013)                                 | 4,950,000   |             |           |             | 2,754     | 76,091     | 4,871,155         |
| SC Fire Alarm System (2015)   | 500,000     |             |           |             |           |            | 500,000           |
| SC Golf Driving Range Net Replacement (2005)                        | 300,000     | 101,800     | 4,950     | 19,300      | 42,520    |            | 131,430           |
| SC Health Sciences/DS Waterproofing (2013)                          | 1,000,000   |             |           |             |           | 5,209      | 994,791           |
| SC LRC Defects (2015)   | 750,000     |             |           |             |           | · · ·      | 750,000           |
| SC New Gateway Building (2013) (Match)                              | 890,000     |             |           |             |           |            | 890,000           |
| SC Sciences Building (M/S/E annex) (2003)                           | 67,358,346  | 29,595      | 258,563   | 1,840,003   | 295,740   | 7,324,533  | 57,609,911        |
| SC Site Improvements (2008)   | 12,580,000  | 5,740       | 212,701   | -           | 1,464     | 107,278    | 12,252,816        |
| SC PE 200 and 300 Interior Renovation (2014)                        | 1,000,000   | ,           |           |             | ,         |            | 1,000,000         |
| SC PE 400 and 500 Renovation (2014)                                 | 800,000     |             |           |             |           |            | 800,000           |
| SC Water Damages/Storm Drainage Issues (2013)                       | 750,000     |             |           |             | 10,710    | 3,495      | · · · · ·         |
| CAPITAL PROJECTS TOTAL  | 226,037,755 | 11,329,120  | 5,478,017 | 4,353,794   | 2,881,872 | 20,445,975 |                   |

EXHIBIT A Page 1 of 3

# South Orange County Community College District Expenditure History for Approved Basic Aid Projects As of 2/28/2015

|  | Approved           | 1000/10           | 2010/11           | 2011/12           | 2012/12           | 2012/11           | Poloneo Romaining                |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------------------|
| Project Description  | Approved<br>Amount | 1999/10<br>Actual | 2010/11<br>Actual | 2011/12<br>Actual | 2012/13<br>Actual | 2013/14<br>Actual | Balance Remaining<br>for 2014/15 |
| SCHEDULED MAINTENANCE  | Amount             | Aotuai            | Adda              | Aotuui            | Aotuui            | Aotuur            |                                  |
|  | 075 000            |                   |                   |                   |                   | 4 000             | 070 474                          |
| IVC Library Exterior (2013)                                      | 275,000            |                   |                   |                   |                   | 1,830             | 273,171                          |
| IVC Lighting & Walkways (2013)                                   | 795,055            |                   |                   |                   |                   | 332,278           | 462,777                          |
| IVC SM B100 Roof & HVAC (2015)                                   | 493,350            |                   |                   |                   |                   | 40.040            | 493,350                          |
| IVC Sports Facilities (2012)                                     | 342,600            |                   |                   |                   | 702               | 43,312            | 298,586                          |
| SC 12KV Elec Distr Repair (2014)                                 | 200,000            |                   |                   |                   |                   |                   | 200,000                          |
| SC Central Plant (2013)  | 750,000            |                   |                   |                   | 61,780            | 23,875            | 664,345                          |
| SC HVAC PE 100 (2014)  | 800,000            |                   |                   |                   |                   |                   | 800,000                          |
| SC PE 200 Bleacher Repairs (2014)                                | 725,000            |                   |                   |                   |                   |                   | 725,000                          |
| SC PE Complex (2013)   | 500,000            |                   |                   |                   |                   |                   | 500,000                          |
| SCHEDULED MAINTENANCE PROJECTS TOTAL                             | 4,881,005          | -                 | -                 | -                 | 62,482            | 401,295           | 4,417,228                        |
| IT PROJECTS  |                    |                   |                   |                   |                   |                   |                                  |
| Campus Desktop Refresh (2013)                                    | 4,249,334          |                   |                   |                   | 648,198           | 843,987           | 2,757,148                        |
| SOCCCD Automate Electronic Transcript Receiving (2015)           | 453,600            |                   |                   |                   |                   |                   | 453,600                          |
| SOCCCD Automated Password Reset & Single Sign-On Assess (2015)   | 115,600            |                   |                   |                   |                   |                   | 115,600                          |
| SOCCCD Awards Management System (2013)                           | 500,000            |                   |                   |                   | 303,641           | 154,230           | 42,129                           |
| SOCCCD Blackboard Plug-ins (2013)                                | 150,000            |                   |                   |                   | 2,000             |                   | 148,000                          |
| SOCCCD Class Schedule Upgrade & Recommendation (2015)            | 735,000            |                   |                   |                   |                   |                   | 735,000                          |
| SOCCCD Degree Audit/MAP Upgrade (2013)                           | 1,332,640          |                   |                   |                   | 230,118           | 396,373           | 706,149                          |
| SOCCCD Document Management Solution (2011)                       | 659,202            |                   |                   | 622,823           | 18,731            |                   | 17,648                           |
| SOCCCD District-wide Automatic Email Archive (2015)              | 165,000            |                   |                   |                   |                   |                   | 165,000                          |
| SOCCCD District-wide Hardware Refresh (2014)                     | 505,000            |                   |                   |                   |                   | 484,919           | 20,081                           |
| SOCCCD District-wide Network Security (2015)                     | 369,895            |                   |                   |                   |                   |                   | 369,895                          |
| SOCCCD District-wide Server/Storage Maintenance (2015)           | 950,000            |                   |                   |                   |                   |                   | 950,000                          |
| SOCCCD End-of-Life Core Network/Tech Refresh (2013)              | 6,984,658          |                   |                   |                   | 446,032           | 3,496,228         | 3,042,398                        |
| SOCCCD Enterprise Backup Solution (2014)                         | 150,000            |                   |                   |                   |                   | 24,933            | 125,067                          |
| SOCCCD Enterprise Content Mgmt Expansion (2013)                  | 150,000            |                   |                   |                   | 31,386            |                   | 118,614                          |
| SOCCCD HR/Bus Svcs Integrated Software (2013)                    | 11,500,000         |                   |                   | 16,131            | 150,433           | 1,971,236         | 9,362,199                        |
| SOCCCD Intl and Student Scholar Mgmt (2014)                      | 54,500             |                   |                   |                   |                   |                   | 54,500                           |
| HRIS Data Migration  | 20,000             |                   |                   |                   | 15,000            |                   | 5,000                            |
| IT Governance - TeamDymanixHE Software                           | 50,000             |                   |                   |                   | 14,400            |                   | 35,600                           |
| TracDat Integration with SharePoint                              | 36,000             |                   |                   |                   | 35,964            |                   | 37                               |
| DW Infrastructure Inventory System                               | 75,000             |                   |                   |                   | ,                 |                   | 75,000                           |
| MySite Help System   | 20,000             |                   |                   |                   | 420               | 5,946             | 13,635                           |
| Unified Communications System                                    | 50,000             |                   |                   |                   | 28,928            | ,                 | 21,072                           |
| IT Contingency   | 361,855            |                   |                   |                   | 31,800            | 32,800            | 297,255                          |
| SOCCCD IT Basic Aid Projects (2013)                              | 612,855            |                   |                   | -                 | 126,511           | 38,746            | 447,599                          |
| SOCCCD IT Projects SC/IVC/ATEP Instruct & Student Svc (2010)     | 8,744,770          | 2,906,089         | 2,665,868         | 1,745,944         | 888,629           | 136,099           | 402,141                          |
| SOCCCD Master Calendar Integration (2014)                        | 300,000            | _,,               | _,,.              | .,,               |                   | 58,500            | 241,500                          |
| SOCCCD Matriculation SEP System (2013)                           | 100,000            |                   |                   |                   | 332               |                   | 99,668                           |
| SOCCCD MySite Message Customization (2014)                       | 150,000            |                   |                   |                   |                   |                   | 150,000                          |
| SOCCCD MySite Security (2014)                                    | 302,000            |                   |                   |                   |                   | 47,280            | 254,720                          |
| SOCCCD New Library System (2014)                                 | 100,000            |                   |                   |                   |                   | 21,909            | 78,091                           |
| SOCCCD Online Catalog (2014)                                     | 125,000            |                   |                   |                   |                   | ,                 | 125,000                          |
| SOCCCD Predictive Analytics (2013)                               | 250,000            |                   |                   |                   | 54,052            |                   | 195,948                          |
| SOCCCD Student Conduct & Incident Reporting (2015)               | 13,060             |                   |                   |                   | 01,002            |                   | 13,060                           |
| SOCCCD Student Info Sys AR Enhancement/Electronic Refunds (2015) | 600,000            |                   |                   |                   |                   |                   | 600,000                          |
| SOCCCD Student Information System Enhancement (2013-2015)        | 4,512,000          |                   |                   |                   | 1,047,013         | 1,720,024         | 1,744,963                        |

EXHIBIT A Page 2 of 3

# South Orange County Community College District Expenditure History for Approved Basic Aid Projects As of 2/28/2015

| Project Description   | Approved<br>Amount | 1999/10<br>Actual | 2010/11<br>Actual | 2011/12<br>Actual | 2012/13<br>Actual | 2013/14<br>Actual | Balance Remaining<br>for 2014/15 |
|---|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------------------|
| SOCCCD Student Information System Upgrade-Phase I/Phase II (2006) | 14,102,260         | 14,031,285        | 4,250             | 22,466            | 1,350             | 6,531             | 36,378                           |
| SOCCCD Student Success Dashboard (2014)                           | 550,000            |                   |                   |                   |                   | 52,324            | 497,676                          |
| SOCCCD Support Multiple Prerequisites (2015)                      | 302,400            |                   |                   |                   |                   |                   | 302,400                          |
| SOCCCD Technology Needs 2007/08 (2008)                            | 8,036,477          | 6,680,995         | 923,579           | 392,177           | 28,547            | 2,020             | 9,159                            |
| SOCCCD Virtual Desktop (2014)                                     | 50,000             |                   |                   |                   |                   | 13,050            | 36,950                           |
| SOCCCD Waitlist Modification (2014)                               | 250,000            |                   |                   |                   |                   | 249,920           | 81                               |
| SOCCCD Wireless Coverage Expansion (2015)                         | 738,000            |                   |                   |                   |                   |                   | 738,000                          |
| IT PROJECTS TOTAL   | 68,863,251         | 23,618,369        | 3,593,697         | 2,799,541         | 3,976,974         | 9,718,309         | 25,156,361                       |
| OTHER ALLOCATIONS   |                    |                   |                   |                   |                   |                   |                                  |
| SOCCCD Design/Build Specialty Consultant (2013)                   | 525,000            |                   |                   | 13,300            | 91,725            |                   | 419,975                          |
| SOCCCD Dist Union Offices (2014)                                  | 100,000            |                   |                   |                   |                   |                   | 100,000                          |
| SOCCCD District-wide Mapping (2015)                               | 400,000            |                   |                   |                   |                   |                   | 400,000                          |
| SOCCCD DSA Inspec, Engineer, and PM Svcs (2014)                   | 350,000            |                   |                   |                   |                   | 145,830           | 204,170                          |
| SOCCCD DSA Project Close Out (2013)                               | 340,000            |                   |                   |                   | 12,256            | 14,334            | 313,409                          |
| SOCCCD Facilities Software System (2013)                          | 1,129,000          |                   |                   |                   | 309,248           | 65,550            | 754,202                          |
| SOCCCD FPP, IPP, 5 Year Plans (2013)                              | 210,000            |                   |                   |                   |                   | 3,040             | 206,960                          |
| SOCCCD Insurance Deductibles (2014)                               | 200,000            |                   |                   |                   |                   | 100,000           | 100,000                          |
| SOCCCD Lease/Leaseback Consultant (2013)                          | 425,000            |                   |                   |                   | 8,531             | 9,265             | 407,204                          |
| SOCCCD Legislative Advocacy Services - Basic Aid (2004 - present) | 585,000            | 149,494           |                   | 117,900           | 100,578           | 110,074           | 106,953                          |
| SOCCCD Legal Counsel Facility Related Issues (2013)               | 900,000            |                   |                   |                   | 35,073            | 2,804             | 862,123                          |
| SOCCCD Pre-Planning and Investigation (2015)                      | 200,000            |                   |                   |                   |                   |                   | 200,000                          |
| SOCCCD Trustee Election/General Election Expense (2004 - present) | 2,598,988          | 981,697           | 417,291           | -                 | 354,083           | -                 | 845,917                          |
| SOCCCD Retiree Benefits (2001 - present)                          | 60,027,683         | 27,417,938        | 8,000,000         | 2,600,000         | 18,489,745        | 3,520,000         | -                                |
| OTHER ALLOCATIONS TOTAL   | 67,990,671         | 28,549,129        | 8,417,291         | 2,731,200         | 19,401,240        | 3,970,898         | 4,920,913                        |

| BASIC AID PROJECT TOTALS | 550,619,898 | 229,652,287 | 24,565,423 | 15,040,767 | 27,810,106 |  |
|--------------------------|-------------|-------------|------------|------------|------------|--|

| Commitments                 | 349,516,741 | 41,176,493  | (9,951,045) | 70,406,108  | 54,193,413  | 45,278,188  |
|-----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Cumulative Commitments      | 349,516,741 | 390,693,234 | 380,742,189 | 451,148,297 | 505,341,710 | 550,619,898 |
| Receipts                    | 355,217,605 | 38,737,963  | 39,301,044  | 46,888,399  | 43,788,270  | 41,457,317  |
| Cumulative Receipts         | 355,217,605 | 393,955,568 | 433,256,612 | 480,145,011 | 523,933,281 | 565,390,598 |
| Cumulative Expenses         | 229,652,287 | 254,217,711 | 269,258,477 | 297,068,583 | 334,543,830 | 550,619,898 |
| Uncommitted Basic Aid Funds | 125,565,318 | 139,737,857 | 163,998,135 | 183,076,428 | 189,389,451 | 14,770,700  |

# Approved

|                                  | Amount |   |   |   |   |  |
|----------------------------------|--------|---|---|---|---|--|
| Change from February 2015 Report | -      | - | - | - | - |  |

| 37,475,247 | 216,076,068 |
|------------|-------------|
|------------|-------------|

EXHIBIT A Page 3 of 3

# Commitment Change

ITEM: 7.3 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Facilities Plan Status Report
- ACTION: Information

# BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

# <u>STATUS</u>

(EXHIBIT A) provides an up-to-date report on the status of current construction projects.

# FACILITIES PLAN STATUS REPORT *March 30*, 2015

#### SADDLEBACK COLLEGE

#### 1. SCIENCES BUILDING

|                       | Original     | Revision       | Total        |
|-----------------------|--------------|----------------|--------------|
| Project Budget:       | \$52,234,000 | \$8,308,000    | \$67,358,000 |
| State Match:          | \$36,564,000 | (\$36,564,000) | -            |
| Basic Aid Allocation: | \$3,867,000  | \$63,491,000   | \$67,358,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned \$14,789,346 from other Saddleback College projects and applied \$29,000,000 from basic aid dollars to partially fund the Sciences building after three years running with no state funding. On August 27, 2012, the Board approved \$11,179,000 to fund the remainder of the project budget. In August, the state chancellor's office has escalated the project budget to \$59,050,000 resulting in the unassigned amount of \$215,000. On October 28, 2013, the Board approved reassignment of funds from existing encumbered funding from the ATAS renovation project for an amount of \$8,523,000 for a new project budget equaling \$67,358,000.

<u>Status:</u> *Structural steel installation underway at primary building. Observatory construction underway.* 

<u>In Progress</u>: Retaining wall installation continues. Bridge abutment construction continues with two abutments completed. The Furniture, Fixture & Equipment (FF&E) committee is *developing* furniture *procurement plan*. Spoils dirt from the site *have been* exported off-hours to limit disruption to the campus. *Finalizing building structure, priority interior wall framing, MEP hangers and routing, deck concrete, observatory dome and interior.* 

<u>Recently Completed</u>: *Structural building steel is placed and welding and punch list continues*. Underground utilities foundation and building slab at the observatory is complete. Observatory grub and grading is complete. *Masonry wall construction at the observatory*.

<u>Focus</u>: Structural steel placement for the pedestrian connector bridges to the campus, deck pours at floors and roof, priority wall framing, MEP routing and supports.

| Project Start: March 2011       | Scheduled Finish: December 2015 |
|---------------------------------|---------------------------------|
| Projected Finish: February 2016 | DSA Close Out: Pending          |

## 2. SITE IMPROVEMENTS

|                       | Original     | Revision     | Total        |
|-----------------------|--------------|--------------|--------------|
| Project Budget:       | \$11,697,000 | \$1,883,000  | \$13,580,000 |
| State Match:          | -            | -            | -            |
| Basic Aid Allocation: | \$3,442,000  | \$10,138,000 | \$13,580,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 3/24/08. Several previously budgeted projects are integrated into a single project budget: Upper Quad (2008 - \$1M) incorporated into work scope with isolated budget, Loop Road (2008 - \$3,442,000), Storm Drain Repairs (2013 - \$1,500,000) and Storm Drain, Parking, Practice Fields (2014 - \$7,638,000) for a total project budget of \$13,580,000.

<u>Status:</u> Project is on hold while college considers approach to address scope over budget. Awaiting recommendation for moving forward.

In Progress: Project is on hold while college considers approach for moving forward.

<u>Recently Completed</u>: Presentation of probable cost by Criteria Architect.

<u>Focus</u>: Work with college, stakeholders and Criteria Architect to address the project scope relative to the allowable budget.

| Project Start: Phase I-Feb 2010 | Scheduled Finish: June 2016 |
|---------------------------------|-----------------------------|
| Projected Finish: On Hold       | DSA Close Out: On Hold      |

#### 3. TECHNOLOGY AND APPLIED SCIENCE (TAS) RENOVATION PROJECT

|                       | Original    | Revision     | Total        |
|-----------------------|-------------|--------------|--------------|
| Project Budget:       | \$8,755,055 | \$8,679,945  | \$17,435,000 |
| State Match:          | -           | -            | -            |
| Basic Aid Allocation: | \$1,956,000 | \$15,479,000 | \$17,435,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 2/28/11, 8/27/2012, 10/25/2013, and 6/23/2014. The original basic aid assignment of \$1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at \$14,733,000. On August 27, 2012, the Board approved \$12,777,000 to fully fund the project budget. On October 25, 2013, the Board approved reassignment of funds for an amount of \$8,523,000 for the Saddleback College Sciences Building project for a reduced budget equaling \$6,210,000. On June 23, 2014 the Board approved restored funding of \$8,523,000 and an additional \$2,702,000 to fully fund the project.

<u>Status</u>: DSA has approved documents. Construction start is anticipated April 2016 after completion of the TAS Auto Tech Swing Space project. *Geotech report issued for water break with no impact to building or existing design drawings.* 

<u>In Progress</u>: 3<sup>rd</sup> party estimate of construction costs based on DSA approved drawings to validate architect design estimate.

Recently Completed: Geotech report update with information from water break.

<u>Focus</u>: Construction start anticipated April 2016 upon completion of the TAS Auto Tech Swing Space project.

| Project Start: September 2011  | Scheduled Finish: March 2015 |
|--------------------------------|------------------------------|
| Projected Finish: October 2017 | DSA Close Out: Pending       |

#### 4. TECHNOLOGY AND APPLIED SCIENCE (TAS) SWING SPACE PROJECT

|                       | Original    | Revision    | Total        |
|-----------------------|-------------|-------------|--------------|
| Project Budget:       | \$5,807,000 | \$4,443,000 | \$10,250,000 |
| State Match:          | -           | -           | -            |
| Basic Aid Allocation: | \$5,807,000 | \$4,443,000 | \$10,250,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 8/27/2012, 6/17/13 and 6/23/2014. On August 27, 2012, the Board approved \$5,807,000 to fund the original project budget. On June 17, 2013, and June 23, 2014 the Board approved additional funding of \$3,714,000 and \$729,000 respectively.

<u>Status:</u> Construction mobilization on 3/09/2015, demolition and grading to start on 3/16/2015

In Progress: Construction of Auto Tech bldg. in parking lot 1.

<u>Recently Completed</u>: Board Approval for SOLPAC Construction to provide construction, CEM for testing lab/special inspections, Bernards for construction manager and Blue Coast Consulting for DSA inspector.

Focus: Install temporary utilities and begin demolition and earthwork.

| Project Start: May 2012        | Scheduled Finish: December 2014 |
|--------------------------------|---------------------------------|
| Projected Finish: January 2016 | DSA Close Out: Pending          |

## 5. FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT

|                       | Original    | Revision    | Total       |
|-----------------------|-------------|-------------|-------------|
| Project Budget:       | \$1,000,000 | \$3,950,000 | \$4,950,000 |
| State Match:          | -           | -           | -           |
| Basic Aid Allocation: | \$1,000,000 | \$3,950,000 | \$4,950,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 5/21/2012 and 6/17/13. On May 21, 2012, the Board approved \$1,000,000 to fund the original project budget. On June 17, 2013, the Board approved additional funding of \$3,950,000.

<u>Status:</u> Canopy outside ceramics area and several out buildings adjacent to the Fine Arts under review; DSA certification required prior to approving the initial design documents submitted to DSA.

<u>In Progress</u>: Architect responding to DSA redline comments. An amendment to gkkworks is being submitted to the March 30, 2015 board for approval to provide initial programming review of adjacent structures to meet DSA certification requirements.

Recently Completed: DSA review comments received.

<u>Focus</u>: DSA review and response to obtain DSA approval. Identify requirements necessary for adjacent structures to be DSA certified.

| Project Start: July 2012              | Scheduled Finish: September 2015 |
|---------------------------------------|----------------------------------|
| Projected Finish: September 2015-2016 | DSA Close Out: Pending           |

## 6. ATHLETICS STADIUM PROJECT

|                       | Original     | Revision | Total        |
|-----------------------|--------------|----------|--------------|
| Project Budget:       | \$18,800,000 | -        | \$18,800,000 |
| State Match:          | -            | -        | -            |
| Basic Aid Allocation: | \$950,000    | -        | \$950,000    |
| Unallocated Amount:   | \$17,850,000 |          | \$17,850,000 |

Budget Narrative: Budget reflects Board action on 6/23/2014.

<u>Status:</u> Development of Project program by Criteria Architect with stakeholders.

In Progress: Development of Project program.

Recently Completed: Kick-off meeting with Criteria Architect and Project Stakeholders.

Focus: Project programming.

| Project Start: July 2014  | Scheduled Finish: Pending |
|---------------------------|---------------------------|
| Projected Finish: Pending | DSA Close Out: Pending    |

## 7. GATEWAY PROJECT

|   |                 | Original     | Revision    | Total        |
|---|-----------------|--------------|-------------|--------------|
| H | Project Budget: | \$42,867,000 | \$1,612,000 | \$44,479,000 |

| Anticipated State Match: | \$30,053,000 | \$1,129,000 | \$31,182,000 |
|--------------------------|--------------|-------------|--------------|
| Basic Aid Allocation:    | \$1,545,115  | \$(655,115) | \$890,000    |
| Unallocated Amount:      | \$41,321,885 |             | \$43,589,000 |

Budget Narrative: Budget reflects Board action on 6/17/2013 and 6/23/2014.

<u>Status</u>: The State will not be including an education facilities bond on the November ballet.

In Progress: The project is awaiting funding.

Recently Completed: On Hold.

Focus: On Hold.

| Project Start: Pending    | Scheduled Finish: Pending |
|---------------------------|---------------------------|
| Projected Finish: Pending | DSA Close Out: Pending    |

#### 8. PHOTO RADIO TELEVISION RENOVATION PROJECT

|                       | Original    | Revision | Total       |
|-----------------------|-------------|----------|-------------|
| Project Budget:       | \$2,622,000 | \$0      | \$2,622,000 |
| State Match:          | \$0         | \$0      | \$0         |
| Basic Aid Allocation: | \$2,622,000 | \$0      | \$2,622,000 |

Budget Narrative: Budget reflects Board action on 8/27/2012.

<u>Status</u>: Final finishes, punch list completed. Addressing contractual issues around project delays.

In Progress: Casework, finishes and punch list work is completed.

<u>Recently Completed</u>: *Contract work is completed*.

Focus: Close out and DSA certification. FF&E.

| Project Start: January 2012  | Scheduled Finish: November 2014 |  |
|------------------------------|---------------------------------|--|
| Projected Finish: March 2015 | DSA Close Out: Pending          |  |

#### **IRVINE VALLEY COLLEGE**

#### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

|                 | Original     | Revision     | Total        |
|-----------------|--------------|--------------|--------------|
| Project Budget: | \$16,304,000 | \$17,309,000 | \$33,613,000 |
| State Match:    | \$14,472,000 | -            | \$14,472,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 4/30/2001, 10/28/2002, 1/20/2004, 2/23/2004, 12/13/2004, and 1/31/2006. Budget also reflects reporting as shown on State Chancellor's Office FUSION report fiscal year 03-04 and 07-08.

<u>Status:</u> The final Notice of Completion was filed on September 24, 2007. DSA advises close out via alternate engineer assistance. No enforcement available to obtain project architect response.

<u>In Progress</u>: Six change orders remain in "Pending" status and must be closed to arrive at DSA close out. Requesting Architect provide all open status items to district to close project using alternate architectural firm. Project Architect is leaving firm. Has provided addendum information with promise of change orders before exit.

<u>Recently Completed</u>: Obtained addendum information which is needed for DSA close out paperwork.

<u>Focus</u>: Change order close-out. DSA Close-Out Consultant is engaged to work with the architect to complete this effort.

| Project Start: October 2003 | Scheduled Finish:       |
|-----------------------------|-------------------------|
| Finish: Complete: July 2007 | DSA Close Out: Underway |

#### 2. LIFE SCIENCES PROJECT

|                       | Original     | Revisions     | Total        |
|-----------------------|--------------|---------------|--------------|
| Project Budget:       | \$24,861,000 | (\$4,371,000) | \$20,490,000 |
| State Match:          | \$17,393,000 | (\$3,825,000) | \$13,568,000 |
| Basic Aid Allocation: | \$1,113,000  | \$1,780,000   | \$13,490,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 6/22/2004, 5/23/2005, 3/24/2008, 4/27/2009, 5/24/2010 and 6/17/2013. The original project budget totaled \$24,861,000. The project budget was reduced to \$20,490,000 when a lower-than-estimated bid was received and the state reduced their match to \$13,568,000. When the state indicated they may not have funds for their match, the Board allocated a portion of the state's short fall using basic aid funding for a funded total of \$17,410,000. The state has reimbursed the district \$13,568,000 resulting in no need for additional basic aid funding. \$5,700,000 of the state reimbursement has been returned to basic aid project funds.

<u>Status:</u> *Mediation completed and final agreement reached with Surety Company.* 

In Progress: Warranty closeout of project.

<u>Recently Completed:</u> *Third* mediation meeting.

Focus: Final closeout of project.

| Project Start: December 2008        | Scheduled Finish: July 2012 |  |
|-------------------------------------|-----------------------------|--|
| Projected Finish: February 28, 2014 | DSA Close Out: May 8, 2014  |  |

#### **3. BARRANCA ENTRANCE**

|                       | Original    | Revision | Total       |
|-----------------------|-------------|----------|-------------|
| Project Budget:       | \$2,850,000 | -        | \$2,850,000 |
| State Match:          | -           | -        | -           |
| Basic Aid Allocation: | \$2,850,000 | -        | \$2,850,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of \$2,850,000 is considered sufficient to meet project costs.

Status: Construction documents are at the City of Irvine for final back-check approval.

<u>In Progress</u>: Legal review and negotiation with the City of Irvine and Southern California Edison for required Easement Deed and Agreements.

<u>Recently Completed</u>: Receipt of easement documents from Southern California Edison Title Group.

<u>Focus:</u> Conclude agency negotiations for easements with City of Irvine and Southern California Edison and prepare documents to bid.

| Project Start: March 2010    | Scheduled Finish: Summer/Fall 2015 |  |
|------------------------------|------------------------------------|--|
| Projected Finish: Early 2016 | DSA Close Out: Pending             |  |

## 4. A400 RENOVATION AND EXPANSION PROJECT

|                       | Original    | Revision     | Total        |
|-----------------------|-------------|--------------|--------------|
| Project Budget:       | \$3,004,051 | \$10,008,949 | \$13,013,000 |
| State Match:          | -           | -            | -            |
| Basic Aid Allocation: | \$1,000,000 | \$12,013,000 | \$13,013,000 |

<u>Budget Narrative</u>: Budget reflects Board agenda action on 2/28/2011, 8/27/2012 and 6/17/2013. On 8/27/2012, the Board approved \$11,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. On 6/17/13 the Board approved \$1,550,000 for furniture, fixtures and equipment.

<u>Status</u>: *Interior and exterior framing 90% complete, Roofing 90% complete, exterior wall lathing started.* 

<u>In Progress</u>: Metal stud framing, mechanical, electrical and plumbing rough-ins, roofing and exterior lathing.

<u>Recently Completed</u>: *Site work renovation at bus stop complete.* 

<u>Focus</u>: Furniture, fixture and equipment final approval *for procurement to begin. Roofing, install HVAC units, begin stucco.* 

| Project Start: December 2012 | Scheduled Finish: May 2015 |
|------------------------------|----------------------------|
| Projected Finish: July 2015  | DSA Close Out: Pending     |

#### **5. FINE ARTS PROJECT**

|                          | Original     | Revision    | Total        |
|--------------------------|--------------|-------------|--------------|
| Project Budget:          | \$35,703,000 | \$2,053,000 | \$37,756,000 |
| Anticipated State Match: | \$25,141,000 | \$1,447,000 | \$26,588,000 |
| Basic Aid Allocation:    | \$795,000    | -           | \$795,000    |
| Unallocated Amount:      | \$34,908,000 |             | \$36,961,000 |

Budget Narrative: Budget reflects Board action on 6/23/2014.

Status: The State will not be including an education facilities bond on the November ballet.

In Progress: The project is waiting funding.

Recently Completed: On Hold.

Focus: On Hold.

| Project Start: Pending    | Scheduled Finish: Pending |
|---------------------------|---------------------------|
| Projected Finish: Pending | DSA Close Out: Pending    |

## ATEP

## **1. ATEP DEMOLITION**

|                       | Original    | Revision    | Total        |
|-----------------------|-------------|-------------|--------------|
| Project Budget:       | \$7,000,000 | \$6,700,000 | \$13,700,000 |
| State Match:          | -           | -           | -            |
| Basic Aid Allocation: | \$7,000,000 | \$6,700,000 | \$13,700,000 |

Budget Narrative: Budget reflects Board action on 4/22/2004 and 6/17/2013.

<u>Status</u>: Six demolition projects including the ATEP Building Foundations and Infrastructure Demolition are complete. Demolition of Land Exchange buildings, including infrastructure removal is underway.

<u>In Progress</u>: Removal of infrastructure systems is underway, including piping, streets and former parking lots. *Removal of the last section of tarmac and rework of the site grading is also underway*.

<u>Recently Completed</u>: *All buildings have now been removed*.

Focus: Adhere to various regulatory requirements specific to ATEP site.

| Project Start: September 2010 | Scheduled Finish: March 2013 |
|-------------------------------|------------------------------|
| Projected Finish: On-going    | DSA Close Out: N/A           |

#### 2. ATEP - IVC FIRST BUILDING

|                       | Original     | Revision  | Total        |
|-----------------------|--------------|-----------|--------------|
| Project Budget:       | \$23,000,000 | -         | \$23,000,000 |
| State Match:          | -            | -         | -            |
| Basic Aid Allocation: | \$12,500,000 | 8,950,000 | \$21,450,000 |

<u>Budget Narrative</u>: Budget reflects Board action on 2/28/2011 and 6/23/2014. \$12,500,000 was originally allocated to the Phase 3A project budget and transferred to the IVC ATEP First Building budget of \$12,500,000 with \$8,950,000 additional funds approved on 6/23/14.

<u>Status</u>: *Design-Build Request for Proposal being prepared for late March issuance.* 

In Progress: Preparation of criteria for the project Request for Proposal Package.

<u>Recently Completed:</u> Selection of three design-build entities to enter the Request for Proposal Phase.

<u>Focus</u>: Identify components of RFP that require updating and project specific modifications.

| Project Start: July 2014        | Scheduled Finish: February 2018 |
|---------------------------------|---------------------------------|
| Projected Finish: December 2017 | DSA Close Out: Pending          |

#### **DISTRICT WIDE**

# **1. 20 YEAR FACILITIES, RENOVATION AND SCHEDULED MAINTENANCE FACILITIES SYSTEM**

|                       | Original  | Revision  | Total       |
|-----------------------|-----------|-----------|-------------|
| Project Budget:       | \$704,000 | \$425,000 | \$1,129,000 |
| State Match:          | -         | -         | -           |
| Basic Aid Allocation: | \$704,000 | \$425,000 | \$1,129,000 |

Budget Narrative: Budget reflects Board action on 6/25/2012, 6/17/2013 and 6/23/2014.

<u>Status</u>: Irvine Valley College is employing the Maintenance Direct portion of the software modules.

In Progress: Develop contract for infrastructure condition assessment.

<u>Recently Completed:</u> Training with Planning Direct Module and Onuma graphic interface.

Focus: Perform infrastructure condition assessment.

| Project Start: July 2012         | Scheduled Finish: June 2013 |
|----------------------------------|-----------------------------|
| Projected Finish: September 2014 | DSA Close Out: N/A          |

Project updates for active projects may be viewed at: <u>http://www.socccd.edu/businessservices/ProjectUpdates.html</u>.

Definitions:

| Project Start:     | Month Architect/Consultant(s) are brought on board for design of       |
|--------------------|--|
| Scheduled Finish:  | project<br>Assumed duration of project depending on variables, such as |
| Scheduled Fillish. | agency review, etc. outside District and consultant control            |
| Projected Finish:  | Identified finish at the time of the report                            |
| DSA Close Out:     | The process of sending required documents to DSA to obtain             |
|                    | project certification.   |

Note: When state matches are identified, the project budgets reflect the allocated state match as reported in FUSION for the latest planning year 2016-2017. (FUSION is the State Chancellor's Office database for Capital Outlay.) The word "Anticipated" is included in project budget table when money has not yet been allocated but the amount has been identified by the state.

The "Revisions" column for the State Match category includes changes due to escalation and changes that may have occurred to the state's percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from

the original project approvals to current date. The "Revisions" column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.

The Unassigned category identifies an underfunded budget.

The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Monthly Financial Status Report
- ACTION: Information

#### BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance. These reports provide district-wide and college financial information.

## <u>STATUS</u>

The reports display the adopted budget, revised budget and transactions through February 28, 2015 (EXHIBIT A). A review of current revenues and expenditures for FY 2014-2015 show they are in line with the budget.

# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

General Fund Income and Expenditure Summary As of February 28, 2015

| REVENUES, EXPENDITURES<br>AND CHANGE IN FUND BALANCI  | Ξ   |               | Adopted<br>Budget   | Revised<br>Budget   | Actual Beg Bal<br>& Receipts/<br>Expenditures  | % Actual to Revised  |
|---|---|---------------|---|---|--|--|
| SOURCES OF FUNDS  |   | _             |   |   |  |  |
| BEGINNING FUND BALANCE:   |   | \$            | 44,236,531  | 44,236,531  | 44,236,531   | 100.00%  |
| REVENUES:<br>Federal Sources<br>State Sources<br>Local Sources<br>Other Financing Sources<br>Total Revenue  | 8100-8199<br>8600-8699<br>8800-8899<br>8900-8912  | \$            | 4,402,878<br>25,690,086<br>195,166,457<br>225,259,421   | 4,831,782<br>29,345,897<br>195,166,457<br>229,344,136   | 523,812<br>16,845,294<br>128,048,988<br>12,805<br>145,430,899  | 10.84%<br>57.40%<br>65.61%<br>63.41%   |
| INCOMING TRANSFERS  | 8980-8989   |               | 0   | 0   | 0  |  |
| TOTAL SOURCES OF FUNDS  |   | \$            | 269,495,952   | 273,580,667   | 189,667,430  | 69.33%   |
| USES OF FUNDS   |   |               |   |   |  |  |
| EXPENDITURES:<br>Academic Salaries<br>Other Staff Salaries<br>Employee Benefits<br>Supplies & Materials<br>Services & Other Operating<br>Capital Outlay<br>Payments to Students<br>Total Expenditures | 1000-1999<br>2000-2999<br>3000-3999<br>4000-4999<br>5000-5999<br>6000-6999<br>7500-7699 | \$<br>_<br>\$ | 70,886,553<br>46,086,852<br>39,578,000<br>5,637,251<br>23,397,149<br>11,856,016<br>756,776<br>198,198,597 | 71,907,899<br>46,436,045<br>40,237,601<br>5,763,931<br>24,902,356<br>12,271,207<br>764,273<br>202,283,312 | 45,126,551<br>24,562,862<br>23,892,281<br>1,982,496<br>11,927,889<br>2,632,770<br>399,429<br>110,524,278 | 62.76%<br>52.90%<br>59.38%<br>34.39%<br>47.90%<br>21.45%<br>52.26%<br>54.64% |
| OTHER FINANCING USES:<br>Debt Service<br>Inter Fund Transfers Out<br>Basic Aid Transfers Out<br>Intra Fund Transfers Out<br>Total Other Uses  | 7100-7199<br>7300-7399<br>7300-7399<br>7400-7499  | \$            | 0<br>1,197,350<br>43,861,973<br>0<br>45,059,323   | 0<br>1,197,350<br>43,861,973<br>0<br>45,059,323   | 0<br>1,221,265<br>100,000<br><u>12,805</u><br>1,334,070  | 102.00%<br>0.23%<br>0.00%<br>2.96%   |
| TOTAL USES OF FUNDS   |   | _             | 243,257,920   | 247,342,635   | 111,858,348  | 45.22%   |
| ENDING FUND BALANCE   |   | \$            | 26,238,032  | 26,238,032  | 77,809,082   | +5.22 /0   |
| <b>RESERVES</b><br>Reserve for Unrealized Tax Collections<br>Reserve for Economic Uncertainties<br>College Reserves for Economic Uncerta  | . ,   | \$            | 12,785,498<br>11,452,534<br>2,000,000   | 12,785,498<br>11,452,534<br>2,000,000   |  |  |
| TOTAL RESERVES  |   | \$_           | 26,238,032  | 26,238,032  |  |  |

NOTE: As of February 28, 2014 actual revenues to date were 67.30% and actual expenditures to date were 50.34% of the revised budget to date.

## SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary As of February 28, 2015

| REVENUES, EXPENDITURES<br>AND CHANGE IN FUND BALANCE  |   | Adopted<br>Budget |  | Revised<br>Budget  | Beg Bal &<br>Receipts/<br>Expenditures   | % Actual to Revised  |
|---|---|-------------------|--|--|--|--|
| SOURCES OF FUNDS  |   | -                 |  |  |  |  |
| LOCATION BEGINNING BALANCE  |   | \$                | 10,154,792   | 10,154,792   | 10,154,792   | 100.00%  |
| REVENUES:<br>Unrestricted Budget Allocation<br>Restricted Budget Allocation<br>Total Revenue  |   | \$<br>_           | 86,859,848<br>18,987,615<br>105,847,463  | 86,859,848<br>20,844,689<br>107,704,537  | 54,635,044<br>10,074,866<br>64,709,910   | 62.90%<br>48.33%<br>60.08%   |
| INCOMING TRANSFERS  | 8980-8989   |                   | 0  | 0  | 0  |  |
| TOTAL SOURCES OF FUNDS  |   | \$                | 116,002,255  | 117,859,329  | 74,864,702   | 63.52%   |
| USES OF FUNDS   |   |                   |  |  |  |  |
| EXPENDITURES:<br>Academic Salaries<br>Other Staff Salaries<br>Employee Benefits<br>Supplies & Materials<br>Services & Other Operating<br>Capital Outlay<br>Payments to Students<br>Total Expenditures | 1000-1999<br>2000-2999<br>3000-3999<br>4000-4999<br>5000-5999<br>6000-6999<br>7500-7699 | \$<br>\$          | 45,603,021<br>24,053,664<br>22,371,315<br>3,794,239<br>10,802,761<br>7,540,065<br>487,190<br>114,652,255 | 45,833,814<br>24,146,308<br>22,717,036<br>3,977,583<br>11,299,580<br>8,026,777<br>508,231<br>116,509,329 | 28,212,058<br>12,246,133<br>13,346,520<br>1,234,721<br>5,053,200<br>1,972,813<br>237,601<br>62,303,046 | 61.55%<br>50.72%<br>58.75%<br>31.04%<br>44.72%<br>24.58%<br>46.75%<br>53.47% |
| OTHER FINANCING SOURCES/(USES)<br>Debt Service<br>Transfers Out<br>Other Transfers<br>Total Other Uses<br>TOTAL USES OF FUNDS   | :<br>7100-7199<br>7300-7399<br>7400-7499  | \$<br>            | 0<br>350,000<br>0<br>350,000<br>115,002,255  | 0<br>350,000<br>0<br>350,000<br>116,859,329  | 0<br>350,000<br>0<br>350,000<br>62,653,046   | 100.00%<br>100.00%<br>53.61%   |
|   |   | _                 |  |  | <u>,                                 </u>  | 55.0176  |
| LOCATION OPERATING BALANCE  |   | \$_               | 1,000,000  | 1,000,000  | 12,211,656   |  |
| <b>RESERVES</b><br>Reserve for Economic Uncertainties   |   | \$_               | 1,000,000  | 1,000,000  |  |  |

NOTE: As of February 28, 2014, actual revenues to date were **63.45%** and actual expenditures to date were **56.36%** of the revised budget to date.

#### **IRVINE VALLEY COLLEGE**

General Fund Income and Expenditure Summary As of February 28, 2015

| REVENUES, EXPENDITURES<br>AND CHANGE IN FUND BALANCE  | E   |    | Adopted<br>Budget  | Revised<br>Budget  | Beg Bal &<br>Receipts/<br>Expenditures   | % Actual to Revised  |
|---|---|----|--|--|--|--|
| SOURCES OF FUNDS  |   | -  |  |  |  |  |
| LOCATION BEGINNING BALANCE  |   | -  | 4,172,110  | 4,172,110  | 4,172,110  | 100.00%  |
| REVENUES:<br>Unrestricted Budget Allocation<br>Restricted Budget Allocation<br>Total Revenue  |   | \$ | 50,657,293<br>9,005,144<br>59,662,437  | 50,657,293<br>11,212,785<br>61,870,078   | 33,448,838<br>7,131,221<br>40,580,059  | 66.03%<br>63.60%<br>65.59%   |
| INCOMING TRANSFERS  | 8980-8989   |    | 0  | 0  | 0  |  |
| TOTAL SOURCES OF FUNDS  |   | -  | 63,834,547   | 66,042,188   | 44,752,169   | 67.76%   |
| USES OF FUNDS   |   |    |  |  |  |  |
| EXPENDITURES:<br>Academic Salaries<br>Other Staff Salaries<br>Employee Benefits<br>Supplies & Materials<br>Services & Other Operating<br>Capital Outlay<br>Payments to Students<br>Total Expenditures | 1000-1999<br>2000-2999<br>3000-3999<br>4000-4999<br>5000-5999<br>6000-6999<br>7500-7699 | -  | 23,650,937<br>13,942,833<br>13,012,792<br>1,651,169<br>5,691,449<br>3,968,431<br>269,586<br>62,187,197 | 24,441,490<br>14,199,382<br>13,326,672<br>1,598,011<br>6,678,434<br>3,894,807<br>256,042<br>64,394,838 | 16,145,743<br>7,851,156<br>8,106,937<br>677,883<br>2,991,566<br>591,214<br>161,828<br>36,526,327 | 66.06%<br>55.29%<br>60.83%<br>42.42%<br>44.79%<br>15.18%<br>63.20%<br>56.72% |
| OTHER FINANCING SOURCES/(USES<br>Debt Service<br>Transfers Out<br>Other Transfers<br>Total Other Uses   | ):<br>7100-7199<br>7300-7399<br>7400-7499   | -  | 0<br>647,350<br>0<br>647,350   | 0<br>647,350<br>0<br>647,350   | 0<br>671,265<br><u>12,805</u><br>684,070   | 103.69%<br>105.67%   |
| TOTAL USES OF FUNDS   |   | -  | 62,834,547   | 65,042,188   | 37,210,397   | 57.21%   |
| LOCATION OPERATING BALANCE  |   | =  | 1,000,000  | 1,000,000  | 7,541,772  |  |
| <b>RESERVES</b><br>Reserve for Economic Uncertainties   |   | =  | 1,000,000  | 1,000,000  |  |  |

NOTE: As of February 28, 2014, actual revenues to date were **67.12%** and actual expenditures to date were **59.30%** of the revised budget to date.

ITEM: 7.5 DATE: 3/30/15

- **TO:** Board of Trustees
- **FROM:** Gary L. Poertner, Chancellor
- **RE:** SOCCCD: Retiree (OPEB) Trust Fund
- ACTION: Information

#### BACKGROUND

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program.

#### <u>STATUS</u>

This report is for the period ending February 28, 2015 (EXHIBIT A). The portfolio is comprised of 48.9% Fixed Funds (Bonds) and 51.1% Common Stocks (Domestic and International). The portfolio's performance increased 2.56% in the month of February, 2015, ending with a fair market value of \$97,642,721. Since inception, the trust has earned a 6.36% annualized return which is consistent with the market.



March 5, 2015

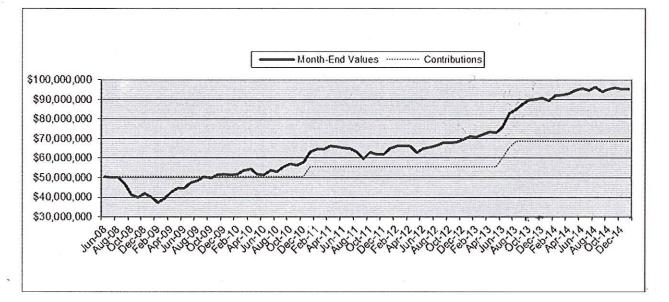
South Orange County Community College District 28000 Marguerite Parkway Mission Viejo, CA 92692

#### Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

With a fair market value on February 28<sup>th</sup> of \$97,642,720.72 your portfolio's performance was up 2.56% for the month and up 6.36% on an annualized basis since the June 24<sup>th</sup>, 2008 inception date net of program fees.

Your portfolio ended the month as a diversified mix of bond funds (48.9%), and common stock funds (51.1%). It was designed to be invested over a long time frame. Deposits included the initial contribution of \$50,791,103 in June 2008, and additional contributions of \$4,618,708 on January 10, 2011, \$5,000,000 on June 17, 2013, \$5,000,000 on July 31, 2013 and \$3,389,912.76 on August 20, 2013 for a total of \$68,799,723.76. Below is the performance of your portfolio for various time frames since inception.

| <u>Performance</u> | February 2015 | <u>Year-To-Date</u> | Annualized Since Inception   |
|--------------------|---------------|---------------------|------------------------------|
| South Orange CCCD  | 2.56%         | 2.74%               | 6.36% annualized return      |
| S&P 500            | 5.75%         | 2.58%               | 10.13% (Domestic Stocks)     |
| MSCI EAFE          | 5.98%         | 6.50%               | 2.21% (International stocks) |
| Barclays Aggregate | -0.94%        | 1.14%               | 5.03% (Domestic Bonds)       |
| Barclays Global    | -0.81%        | -0.97%              | 3.04% (Global Bonds)         |



Very truly yours,

Scott W Rankin

Senior Vice President

5901 College Blvd, Ste 200, Overland Park, Kansas 66211

# Benefit Trust - Retiree (OPEB) Trust

# EXHIBIT A Page 2 of 2

| Month - Year Contributions |    | Contribution Balance |    | Month-End  |    |                 |
|----------------------------|----|----------------------|----|------------|----|-----------------|
|                            |    |                      |    |            |    | vestment Values |
| June-08                    | \$ | 50,791,103           | \$ | 50,791,103 | \$ | 50,589,708      |
| June-09                    | \$ | -                    | \$ | 50,791,103 | \$ | 44,706,214      |
| June-10                    | \$ | -                    | \$ | 50,791,103 | \$ | 51,342,419      |
| June-11                    | \$ | 4,618,708            | \$ | 55,409,811 | \$ | 65,060,898      |
| June-12                    | \$ | -                    | \$ | 55,409,811 | \$ | 64,788,984      |
| July-12                    | \$ | -                    | \$ | 55,409,811 | \$ | 65,563,930      |
| August-12                  | \$ | -                    | \$ | 55,409,811 | \$ | 66,464,346      |
| September-12               | \$ | -                    | \$ | 55,409,811 | \$ | 67,752,206      |
| October-12                 | \$ | -                    | \$ | 55,409,811 | \$ | 67,885,330      |
| November-12                | \$ | -                    | \$ | 55,409,811 | \$ | 68,138,640      |
| December-12                | \$ | -                    | \$ | 55,409,811 | \$ | 69,357,729      |
| January-13                 | \$ | -                    | \$ | 55,409,811 | \$ | 70,991,112      |
| February-13                | \$ | -                    | \$ | 55,409,811 | \$ | 70,937,479      |
| March-13                   | \$ | -                    | \$ | 55,409,811 | \$ | 71,945,351      |
| April-13                   | \$ | -                    | \$ | 55,409,811 | \$ | 73,452,895      |
| May-13                     | \$ | -                    | \$ | 55,409,811 | \$ | 72,940,697      |
| June-13                    | \$ | 5,000,000            | \$ | 60,409,811 | \$ | 76,038,439      |
| July-13                    | \$ | 5,000,000            | \$ | 65,409,811 | \$ | 82,877,790      |
| August-13                  | \$ | 3,389,913            | \$ | 68,799,724 | \$ | 84,697,024      |
| September-13               | \$ | -                    | \$ | 68,799,724 | \$ | 87,424,231      |
| October-13                 | \$ | -                    | \$ | 68,799,724 | \$ | 89,609,089      |
| November-13                | \$ | -                    | \$ | 68,799,724 | \$ | 89,951,634      |
| December-13                | \$ | -                    | \$ | 68,799,724 | \$ | 90,697,726      |
| January-14                 | \$ | -                    | \$ | 68,799,724 | \$ | 89,457,863      |
| February-14                | \$ | -                    | \$ | 68,799,724 | \$ | 92,015,106      |
| March-14                   | \$ | -                    | \$ | 68,799,724 | \$ | 92,418,028      |
| April-14                   | \$ | -                    | \$ | 68,799,724 | \$ | 93,035,180      |
| May-14                     | \$ | -                    | \$ | 68,799,724 | \$ | 94,606,053      |
| June-14                    | \$ | -                    | \$ | 68,799,724 | \$ | 95,689,395      |
| July-14                    | \$ | -                    | \$ | 68,799,724 | \$ | 94,769,733      |
| August-14                  | \$ | -                    | \$ | 68,799,724 | \$ | 96,479,698      |
| September-14               | \$ | -                    | \$ | 68,799,724 | \$ | 94,002,753      |
| October-14                 | \$ | -                    | \$ | 68,799,724 | \$ | 95,339,341      |
| November-14                | \$ | -                    | \$ | 68,799,724 | \$ | 96,004,369      |
| December-14                | \$ | -                    | \$ | 68,799,724 | \$ | 95,241,531      |
| January-15                 | \$ | -                    | \$ | 68,799,724 | \$ | 95,202,573      |
| February-15                | \$ | -                    | \$ | 68,799,724 | \$ | 97,642,721      |
| ·                          | \$ | 68,799,724           |    |            |    | . ,             |



# IRVINE VALLEY COLLEGE

5500 Irvine Center Drive, Irvine, CA 92618 | T 949-451-5100 | www.ivc.edu

**TO:** Gary L. Poertner, Chancellor, and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, PhD, President

**DATE:** March 19, 2015

#### SUBJECT: President's Report for the March 30, 2015 Board of Trustees Meeting

#### **IVC Holds Preview Day**

On Tuesday, March 3, Irvine Valley College (IVC) held its annual Preview Day for high school seniors. Formerly known as Senior Day, the workgroup voted upon changing the event's name to Preview Day in order to fall in line with other colleges that hold similar events. An electronic registration form was added to the program, encouraging students to register themselves using their smart phones or designated laptops to assist in calculating the number of high school seniors that attend the IVC Preview Day. Each registered student was automatically entered into a drawing for a Samsung Galaxy tablet and the drawing took place at the event. Approximately 2,000 high school seniors attended and were required to participate in a presentation highlighting IVC's programs and services. Once the students finished their informational session, they were guided to booths and to the In-N-Out Burger lunch. Students had the opportunity to find out about early priority registration, Irvine Valley College Honors Program, guidance and counseling, scholarships and financial aid, student government, campus clubs, career and technical programs, special services, admission and registration, athletics and intercollegiate programs, and instructional programs. This day offered students and their parents a tremendous opportunity to meet the IVC faculty, tour the campus, and see, first-hand, all that IVC has to offer.

#### **IVC Hosts Annual High School Principals' Breakfast**

On Friday, March 6, IVC held its annual High School Principals' Breakfast. Principals from the local high schools were invited to receive information about IVC's Student Success and Support Program, AB 86 and the CAL-PASS Plus data linking system. In addition, student ambassadors served on a student panel to provide the principals with insight to their successes at IVC.

#### **IVC Professor Matthew Tresler Named Grammy Winner**

IVC's Professor Matthew Tresler, DMA, received a Grammy Award at the 2015 Grammys as part of the choir Conspirare, which won the award for Best Choral Performance for "The Sacred Spirit of Russia." Dr. Tresler is the Academic Chair for Music; and Choral and Vocal Area Coordinator for IVC's School of the Arts. He has sung with Conspirare for the past 12 years, and has appeared on four recordings with them. The Conspirare choir, based in Austin, Texas, is made up of singers from across the country. It has been nominated for six Grammy Awards. "The Sacred Spirit of Russia," a collection of Christmas liturgical music from the Russian Orthodox Church was recorded in 2013 at Austin's St. Martin's Lutheran Church.

President's Report to the Board of Trustees March 19, 2015 Page 2

#### **IVC Master Chorale Spring Sing**

On Sunday, March 8, IVC's Master Chorale students performed works by Guillaume, Dickau, Busto, and Dilworth at the Spring Sing. Dr. Matthew Tresler conducted the chorale, while Anne Shin served as the accompanist.

#### **IVC Professor Jerry Rudmann Elected to National Association Presidency**

Congratulations to Irvine Valley College (IVC) Psychology Professor Dr. Jerry Rudmann, who has been elected President of the Association of College Honor Societies (ACHS). Dr. Rudmann was elected ACHS's national president during the association's annual conference, held February 11 to 14 in Reno, Nevada. Rudman's term as president follows his service as the organization's vice president for the past two years. ACHS, formed in 1925, is the nation's only certifying agency for college and university honor societies and serves as the standard for honor society excellence. IVC's Psi Beta group is an example of a particularly thriving chapter, through which students serve as peer mentors to introductory psychology and behavioral statistics classes and provide an array of successful interventions ranging from tutoring in the Student Success Center to classroom presentations designed to foster academic self-efficacy.

#### **IVC Debate Team Takes Home Triple Gold at League Championships**

On Saturday, February 21, the IVC Speech and Debate Team competed at the Pacific Southwest Collegiate Forensics Association (PSCFA) Spring Championship tournament held at Moorpark College. Thirty different community colleges and four-year universities attended the tournament, including UCLA, Loyola Marymount University, Eastern Michigan University and Grand Canyon University. The teams of Nicole Felix, Michelle Chow, Anthony Kim, and Christine Lee were awarded a gold medal in Junior Parliamentary Debate. Jacee Cantler and Fatima Alamire received gold in Open Parliamentary Debate. Alamire was also named the top speaker in debate, beating out over 50 other competitors. The students awarded the PSCFA Academic Scholar Award included: Michelle Chow, Jacee Cantler, Nabeel Faisal, Anthony Kim, Joseph Paik, Nicole Felix and Sarah Kulpa.



TO: Members of the Board of Trustees Gary L. Poertner, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: Report for March 30, 2015 Board of Trustees Meeting

The faculty, staff, and management at Saddleback College mourned the death of Trustee Bill Jay, an ardent supporter of Saddleback College for over 40 years who was deeply admired and appreciated by many for his commitment to education, compassion for students, and great sense of humor. The memorial service for Dr. Jay was held at the college on Friday, March 20<sup>th</sup>.

Saddleback College and the South Orange County Economic Coalition released the 2015 South Orange County Economic Report, a data and market analysis of south Orange County, at a luncheon on Friday, February 27<sup>th</sup>. More than 200 guests were in attendance, including 31 local elected officials, as well as representatives from the offices of Congressman Darrell Issa, Congresswoman Mimi Walters, Board of Equalization Member Diane Harkey, State Senator Pat Bates, Assemblyman Bill Brough, Assemblyman Donald P. Wagner, and Orange County Supervisor Lisa Bartlett. Thank you to Trustees Dave Lang, Tim Jemal, and Marcia Milchiker for coming and showing their support for Saddleback College.

President Burnett chaired the accreditation team visit to Palomar College March 2<sup>nd</sup> through March 5<sup>th</sup>.

Congratulations to the men's basketball team, which captured the California Community College Athletic Association state title on Sunday, March 15<sup>th</sup>, defeating East Los Angeles College, 50-47, in dramatic fashion during the championship game played in the Cerritos College gymnasium. This was the third state title for the Gauchos men's basketball program, adding to the titles won in 2002 and 2010.

#### **Office of Instruction**

#### Division of Fine Arts and Media Technology

The Saddleback College art exhibition of *Into the Shade*, Drawings by Yu Ji, ended on March 19<sup>th</sup>. Concert Hour on Thursday, March 5<sup>th</sup> at noon featured the Jean Michel-Pilc, Ari Hoenig, and Francois Moutin Jazz Trio in FA 101. The admission was free and the house was packed with students, faculty, staff and members of the community. Also on March 5<sup>th</sup>, the Music Department hosted its 2<sup>nd</sup> annual vocal competition, Saddleback Star, where 16 contestants performed and the audience voted the winner. Saddleback student Maureen Eberhard received the \$500 prize. On Friday, March 6<sup>th</sup>, speech students entertained an attentive audience of mostly students in the McKinney Theatre with their annual Speech and Debate Showcase where they performed two thought-provoking reader's theatre numbers, and two speeches. On Saturday, March 7<sup>th</sup>, and Sunday, March 8<sup>th</sup>, the Saddleback College Community Chorale and soloists, and instrumentals, under the direction of Dr. Scott Farthing, presented a delightful concert of music from the silver screen. On Monday, March 9<sup>th</sup>, the Jazz Lab Ensemble, directed by Joey Sellers,

performed a concert in the McKinney Theatre. The Department of Theatre Arts' production of *Picaso at the Lapin Agile* was held in the intimate Studio Theatre on March 13<sup>th</sup> through the 22<sup>nd</sup>. On Friday, March 13<sup>th</sup>, the Wind Ensemble, conducted by Yorgos Kouritas, performed some of the most popular pieces written for Wind Ensemble. On Saturday March 14<sup>th</sup> at 2:00 pm, a Master Class with Violin Professor Martin Beaver, Colburn School of Music, Los Angeles, was held in FA 101. Saddleback students performed and admission was free. On Saturday, March 14<sup>th</sup> at 7:30 pm, the Saddleback College Symphony Orchestra, under the direction of Yorgos Kouritas, presented Concerto Gala – Catch a Rising Star featuring the winners of the Music Teachers Association of Concerto Competition. On Sunday, March 15<sup>th</sup>, Reflections of the Ocean Classical Keyboard Series presented a master class with international pianist Daniel Pollack. Saddleback students performed.

#### **Office of Student Services**

#### Transfer Center

The following universities scheduled appointments with students: CSU Fullerton, CSU Dominguez Hills, CSU Pomona, and California Baptist University.

The following universities participated in Quad Sits with students: West Coast University, National University, CSU San Marcos, and University of Massachusetts, Lowell.

The Transfer Center conducted workshops on applying to CSU and UC schools, and a teacher information session. Transfer Center counselors participated in Senior Day and six classroom visits.



#### Report to the SOCCCD Board of Trustees - March 31, 2014 Business Services Highlights from Vice Chancellor Dr. Debra L. Fitzsimons

#### **ADVANCED TECHNOLOGY EDUCATION PARK SITE - PROGRESS UPDATE**

#### **Project Description**

The Land Exchange Demolition Project is currently underway at the Advanced Technology Education Park (ATEP) site. The project is best described as a six-phased set of tasks consisting of: the removal of four buildings; the re-routing and repair of the main site drainage channel; removal of roads, parking lots and a former helicopter tarmac area; the removal of transite pipe throughout the site; the crushing and retention of the concrete removed from various areas throughout the site; and re-grading the overall site. The demolition project started in November 2014 and was expected to be completed March 6, 2015, however, the project will take about a month longer due to unforeseen issues discovered during the demolition process.

Once complete, the project will allow us to construct the first building on the ATEP site for Irvine Valley College (IVC) and permit our efforts with the City of Tustin to build the Bell Avenue extension to move forward. The IVC building project is currently going through the final selection process for the design-build team, and will soon be able to start the architectural design phase. We expect the Bell Avenue extension to be completed by the end of 2016.

#### **Project Status**

All four buildings, (two dormitories, the former NCO Club and the former Child Care Center), have all been demolished. Slabs and piles supporting the buildings have been removed as appropriate. The previously open main site drainage channel has been re-routed or piped and filled in, as required. The road removal and a second phase of the tarmac demolition is currently underway. We have removed just under 15,000 linear feet of an expected 20,000 linear feet of transite pipe. The crushing of the concrete is in progress and we are recycling the resulting gravel as base material for the use during the Bell Avenue project. The site re-grading will be able to be completed as soon as all of transite pipe has been removed.

In the following pages a few photographs have been included to show the various phases of the project.



Figure 1-Demolition of a Dormitory Building In-Progress



Report to the SOCCCD Board of Trustees - March 31, 2014 Business Services Highlights from Vice Chancellor Dr. Debra L. Fitzsimons



Figures 2 Main Storm Drain Channel Rebuild In-Progress



Figure 3 - Removal of Tarmac



Report to the SOCCCD Board of Trustees - March 31, 2014 Business Services Highlights from Vice Chancellor Dr. Debra L. Fitzsimons



Figure 4 - Demolition of the Former Child Care Center



Figure 5-Current View of the Former Dormitory Location