

Meeting of the Board of Trustees

September 29, 2014

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call to Order

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b) (2 matters)
 - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).)(2 matters)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
 Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9)
 A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1)(1 case)

RECONVENE OPEN SESSION: 5:30 P.M.

It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee James Wright

2.3 Pledge of Allegiance

Led by Trustee Bill Jay

2.4 **Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room.

Speakers are limited to up to two minutes each.

2.5 Recognitions: Speakers are limited to two minutes each.

A. Resolutions:

1. None

B. Commendations:

- Saddleback College President Tod Burnett will be honoring student Iman Moujtahed for receiving a national award for her artwork on the WALL cover of Saddleback's Literary Journal.
- Chancellor Gary Poertner will introduce the Irvine Valley College Life Sciences Building designed by Dougherty & Dougherty, LLP as a Grand Design winner for Best Education Project in its annual competition which honors architectural design and planning excellence.

3.0 REPORTS

- 3.1 Oral Reports: **Speakers are limited to up to two minutes each**.
 - A. Board Reports
 - B. Chancellor's Report
 - C. College Presidents' Reports (Written Reports included in Section 8.0)
 - D. Associated Student Government Reports
 - E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 5.1 **SOCCCD**: **Board of Trustees Meeting Minutes**Approve minutes of a Regular Meeting held on August 25, 2014.
- 5.2 Saddleback College: 2014-2015 Additional Faculty Hiring Request
 Approve the announcement of the position and recruitment of a full-time
 Journalism faculty replacement position contingent upon funding, at
 Saddleback College for the 2014-2015 academic year.
- 5.3 Saddleback College: Student Out of State Travel, Forensic Team, Cleveland, Ohio and Chicago, IL

 Approve the participation of the Saddleback College Forensics Team and their coaches in the Phi Rho Pi National Tournament in Cleveland, OH and the Hell Froze Over Tournament in Chicago, IL at a cost not to exceed \$40,844.
- 5.4 Saddleback College: Student Out of State Travel Seattle, WA
 Approve the out-of-state travel request for up to six students and a Saddleback
 College staff member to attend the October 23-25, 2014, National Student
 Electronic Media Convention in Seattle, WA at a cost not to exceed \$10,541.
- 5.5 SOCCD: Saddleback College, Photo/Radio/Television Renovation Project, Architectural Agreement, Amendment No. 2, gkkworks
 Approve Amendment for additional architectural services in the amount of \$29,505 for a total contract value of \$119,005.
- 5.6 Saddleback College and Irvine Valley College: Speakers
 Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 SOCCCD: Irvine Valley College, A400 Design-Build Project, Criteria and Programming Architectural Services Agreement, Amendment No. 1, Lionakis

Approve Amendment No. 1 to reassign \$46,700 of the contract balance for use on the A400 Design-build project and decrease the total contract amount by \$30,688 for a revised total contract amount of \$342,172.

5.8 **SOCCCD: Trustees' Requests for Attending Conferences** Approve/Ratify Trustees' requests for attending conferences.

5.9 **SOCCCD: Conflict of Interest**

Approve the amended Conflict of Interest Code, subject to the review and approval by the Orange County Board of Supervisors.

5.10 SOCCCD: Budget Amendment: Adopt Resolution No. 14-31 to Amend FY 2014-2015 Adopted Budget

Adopt resolution to amend the FY 2014-2015 Adopted Budget.

5.11 **SOCCCD:** Gifts to the District and Foundations Accept donations.

5.12 **SOCCCD**: Purchase Order/Confirming Requisitions

Approve the purchase orders/confirming requisitions numbered P15-01297 through P15-01807 amounting to \$3,887,349.30.

5.13 **SOCCCD: Transfer of Budget Appropriations**

Ratify transfer of budget appropriations as listed.

5.14 **SOCCCD: Payment of Bills**

Approve the payment of bills as listed.

5.15 **SOCCCD: August and September 2014 Contracts**

Ratify contracts as listed.

5.16 SOCCCD: Approve Network Access Control Hardware, Software, Installation, and Support Purchase, Altaware

Approve the use of the listed CMAS contract for equipment and services purchases with Altaware. Total costs for the project will not exceed \$320,000.

5.17 SOCCCD: Agreement for Information Technology Services, JB Technology Consulting, LLC

Approve the agreement for an amount not to exceed \$117,844, for the term of October 1, 2014 through June 30, 2015.

5.18 SOCCCD: Annual Renewal of Microsoft Campus Agreements for District-wide Microsoft Software Use

Approve staff executing an agreement with the vendor that provides the lowest costs for FY 2014-15 Microsoft software licensing. The total purchase price will not to exceed \$171,715.00.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Irvine Valley College, ATEP IVC First Building Project, Design-Build Criteria and Programming Architectural Services, LPA, Inc.

Approve the agreement for the criteria architect in the amount of \$644,300.

6.2 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the August 25, 2014 board meeting.

6.3 SOCCCD: Computer Equipment and Related Devices, Extension of Term, Hewlett Packard Co.

Approve extended use of the Master Price Agreement No. B27164 through the extended date of December 31, 2014. Annual expenditures for the term under this agreement will not exceed \$2,500,000.

6.4 SOCCCD: ATEP Land Exchange Demolition, Award of Bid No. 16, AMPCO Contracting, Inc.

Award Bid No. 16, and approve the Agreement with AMPCO Contracting, Inc. of Anaheim, CA the amount of \$2,425,000.

6.5 SOCCCD: Academic Personnel Actions – Regular Items

Approve New Personnel Appointments, Reorganization, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund.

6.6 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce A Classified Position, Reorganization, Authorization to Change Classified Positions, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Temporary Increase in Hours, General Leave, Resignation/Retirement/Conclusion of Employment, Volunteers.

6.7 **SOCCCD:** Adopt Resolution 14-32 Classified Employee Layoffs Adopt Resolution No.14-32 to approve the reductions and/or discontinuance of classified service, two positions.

7.0 REPORTS

7.1 Saddleback College and Irvine Valley College: Annual Accreditation Reports

Annual Accreditation Reports for the ACCJC prepared by Saddleback College and Irvine Valley College.

7.2 Irvine Valley College: Staff response to public comments from June 23, 2014 board meeting

Review the background and status of the 2014-2015 ASIVC student elections held on April 20, 2014 and follow up to Ms. Amira Brown's statements to the Board of Trustees on June 23, 2014.

7.3 Irvine Valley College and Saddleback College: Student Equity Plan Report

Vice Presidents for Student Services, Dr. Linda Fontanilla and Dr. Juan Avalos will provide a brief overview of the requirements for the Student Equity Plan.

7.4 Saddleback College and Irvine Valley College: Speakers

Listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.5 **SOCCCD: Basic Aid Report**

Report on projected receipts and approved projects.

7.6 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.7 **SOCCCD:** Monthly Financial Status Report

Review of current revenues and expenditures for FY 2014-2015.

7.8 SOCCCD: Retiree (OPEB) Trust Fund

Report is for period ending August 31, 2014.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.**

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

ITEM: <u>4.1</u> DATE: 10/27/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Presentation

Enrollment Management Plan

ACTION: Discussion

BACKGROUND

As defined by Irvine Valley College's and Saddleback College's missions, visions, goals, objectives and strategic planning processes, enrollment management is a comprehensive approach to integrating all of the college's practices, policies, programs, services and planning related to recruitment, retention, and successful completion of each student's goals. Enrollment management focuses on both longterm and short-term efforts that include monitoring and projecting full-time equivalent students (FTES), headcount, Weekly Student Contact Hours (WSCH), full-time equivalent faculty (FTEF), productivity (WSCH/FTEF), fill rates, and classroom utilization. An important part of enrollment management is coordinated and focused outreach support that comes in many forms such as: recruitment at local feeder high schools and presentations to parents, targeted student populations, and local organizations, all based on the college's enrollment forecast and needs. responsibility for outreach lies with many individuals and groups within the colleges. The Admissions and Registration department oversees many enrollment functions that gives thousands of students access to SOCCCD each year. Those functions include application, registration, residency, adding and dropping classes, collection of attendance, monitoring repeatability, assessments, orientation, and petitions.

STATUS

Saddleback College and Irvine Valley College have prepared a presentation on the enrollment management plans for each of the colleges. Vice Presidents for Instruction, Dr. Craig Justice and Dr. Kathy Werle and Vice Presidents for Student Services, Dr. Linda Fontanilla, and Dr. Juan Avalos will jointly do a presentation regarding the enrollment processes at each college.

Item Submitted By: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ITEM: 5.1 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Minutes of the Board of Trustees Meeting

ACTION: Approval

Minutes from:

August 25, 2014 Regular Meeting of the Board of Trustees (Exhibit A) are submitted to the Board for review and approval.

Item Submitted by: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT RONALD REAGAN BOARD OF TRUSTEES ROOM - RM 145 HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING August 25, 2014

PRESENT

Members of the Board of Trustees:

T.J. Prendergast, President
Marcia Milchiker, Clerk
Bill Jay, Member
Timothy Jemal, Member
David B. Lang, Member
James R. Wright, Member
Keefe Carrillo, Student Member

Administrative Officers:

Gary Poertner, Chancellor Robert Bramucci, Vice Chancellor, Technology and Learning Services David Bugay, Vice Chancellor, Human Resources Tod Burnett, President Saddleback College Debra Fitzsimons, Vice Chancellor, Business Services Randy Peebles, Associate Vice Chancellor, Economic Development Glenn Roquemore, President Irvine Valley College

ABSENT

Nancy M. Padberg, Vice President

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 <u>Call to Order</u>

1.2 Public Comments

Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b) (6 matters)
 - A. Public Employee Discipline, Dismissal, Release (GC Section 54957(b).) (3 matters)
 - B. Public Employee Appointment or Employment (3 matters)
 Counseling Office Assistant at Saddleback Leave Request
 Faculty Member Leave Request
 Career Guidance Specialist at Saddleback College Leave Request
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
 - A. SOCCCD Faculty Association
 Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8) (1 matter)
 - A. Lease of Property by District: Portion of Saddleback College site: MG Promenade Apartments LLC, 28032 Marguerite Parkway, Mission Viejo.
 - 1. Agency Designated Negotiator: Debra Fitzsimons, Ed.D. Regarding price and terms of payment
- 1.6 Conference with Legal Counsel (GC Section 54956.9)
 - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) and (2) (3 cases)

RECONVENE OPEN SESSION: 6:15 P.M.

It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 6-0 vote with Trustee Padberg absent, the board voted to terminate an adjunct faculty member at Irvine Valley College.

On a 6-0 vote with Trustee Padberg absent, the board voted to reject a former adjunct faculty member's appeal of an administrative dertermination that the complaint alleging discrimination was without merit.

On a 6-0 vote with Trustee Padberg absent, the board voted to approve a one-year general unpaid leave without benefits to a part-time classified employee.

On a 6-0 vote with Trustee Padberg absent, the board approved a general leave with benefits to teach a part-time class for 2014-2015 academic year to a full-time classified employee at Saddleback College.

On a 6-0 vote with Trustee Padberg absent, the board approved to reject a claim filed by James Parnell.

2.2 Invocation

Led by Trustee T.J. Prendergast

2.3 Pledge of Allegiance

Led by Trustee James Wright

2.4 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room.

Speakers are limited to up to two minutes each.

The board heard one public comment regarding faculty contract.

2.5 Recognitions: Speakers are limited to two minutes each.

A. Resolutions:

1. None

B. Commendations:

 Irvine Valley College President Glenn Roquemore commended Nancy Montgomery, Director of Health, Wellness and Veterans, who was honored by the Black Chamber of Commerce on August 21 for her leadership, work in the community and support of veteran students.

3.0 REPORTS

- 3.1 Oral Reports: Speakers are limited to up to two minutes each.
 - A. Board Reports
 - B. Chancellor's Report
 - C. College Presidents' Reports (Written Reports included in Section 8.0)
 - D. Associated Student Government Reports
 - E. Board Request(s) for Reports

4.0 DISCUSSION ITEMS

4.1 None

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Tim Jemal requested to pull item 5.4.

On a motion made by Trustee Wright and seconded by Trustee Jemal, the remainder of the consent calendar was approved on a 6-0 vote with Trustee Padberg absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
 Approve minutes of a Regular Meeting held on July 21, 2014.
- 5.2 SOCCD: Irvine Valley College, Student Services Center Air Handling Units Replacement Project, Change Order No. 2, Trane U.S., Inc.

 Approve change order and authorize staff to execute the corresponding change order with the contractor which will result in an increase of \$4,192 in the total project cost and a revised contract amount of \$598,483.
- 5.3 SOCCD: Irvine Valley College, Grant Acceptance, MentorLinks
 Approve the American Association of Community Colleges grant award for \$20,000.
- 5.4 SOCCCD: Irvine Valley College, Grant Renewal Acceptance, Deputy Sector Navigator Grant in Energy Efficiency & Utilities

 Accept this renewal grant award of \$200,000 from the California Community Colleges Chancellor's Office.
 - On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 6-0 vote.
- 5.5 SOCCCD: Irvine Valley College ATEP IVC First Building, Adopt Resolution No. 14-28 Design-Build Delivery Method
 Adopt resolution to authorize the use of design-build for the ATEP IVC First Building project.
- 5.6 Saddleback College and Irvine Valley College: Speakers
 Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 Saddleback College and Irvine Valley College: Community Education Fall 2014

 Approve Fall 2014 Community Education courses, presenters, and compensation

- 5.8 SOCCCD: Saddleback College Photo-Radio-Television Renovation Project, Substitution of Subcontractor, Elite Air Conditioning, Inc. Approve the removal and substitution of subcontractors.
- 5.9 SOCCCD: Budget Amendment: Adopt Resolution No. 14-27 to Amend FY 2013-2014 Adopted Budget
 Adopt resolution to amend the FY 2013-2014 Adopted Budget.
- 5.10 SOCCCD: Contract Specialist Services for HR/Finance Software Procurement, Facilities Planning and Program Services, Inc.

 Approve the agreement for Contract Specialist Services with Facilities Planning and Programming Services for a contract total of \$118,000.
- 5.11 SOCCCD: Agreement for Special Services: Atkinson, Andelson, Loya, Ruud & Romo
 Approve the retainer agreement effective July 1, 2014 through June 30, 2016.
- 5.12 SOCCD: Contract for Quality Assurance Services, eNamix
 Approve the agreement for an amount not to exceed \$161,280 for the term of September 1, 2014 to August 31, 2015.
- 5.13 SOCCCD: Contract for Database Design Services, Nimble Consulting Approve the agreement for an amount not to exceed \$264,096 for the term of September 1, 2014 to August 31, 2015.
- 5.14 SOCCD: Contract for Software Development Services, Redisq Technologies

 Approve the agreement for a total amount not to exceed \$120,960 for the term of September 1, 2014 to August 31, 2015.
- 5.15 SOCCCD: Contract for Software Development Services, Synergy Software Solutions

 Approve the agreement, for a total amount not to exceed \$205,632 for the term of September 1, 2014 to August 31, 2015.
- 5.16 SOCCCD: Professional Services for Design-Build Procurement,
 Alternative Delivery Solutions, LLC
 Approve the agreement with Alternative Delivery Solutions, LLC, for a total contract amount of \$273,000.
- 5.17 SOCCCD: Promenade Apartments, Assumption of Lease and Release, and Related Estoppel and Agreement for New Lessee, FPA4 Promenade, LLC (FPA)

Approve the assignment of the Ground Lease by MG Promenade to FPA and approve a motion to authorize the execution by the Vice Chancellor of Business Services of the Assignment Agreement and the Estoppel Agreement and any other documents necessary to carry out the terms thereof.

- 5.18 SOCCCD: Trustees' Requests for Attending Conferences Approve/Ratify Trustees' requests for attending conferences.
- 5.19 SOCCCD: Gifts to the District and Foundations Accept donations.
- 5.20 SOCCD: Purchase Order/Confirming Requisitions
 Approve purchase orders numbered P14-04534 through P14-04544
 amounting to \$755,953.46 and P15-00508 through P15-01296 amounting to \$9,835,473.39.
- 5.21 **SOCCCD: Transfer of Budget Appropriations** Ratify transfer of budget appropriations as listed.
- 5.22 **SOCCCD: Payment of Bills**Approve the payment of bills as listed.
- 5.23 **SOCCCD: July and August 2014 Contracts** Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: Adopted Budget for Fiscal Year 2014-2015
Approve the FY 2014-2015 Adopted Budget as presented.

A correction was noted on Exhibit A, page 15 of 38. The pie chart referencing 18% Basic Aid should reflect 2014-2015.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.2 Saddleback College and Irvine Valley College: FY 2014-2015 Student Government Adopted Budgets

Approve the FY 2014-2015 adopted student government budgets as presented.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 6-0 vote.

- 6.3 SOCCCD: Irvine Valley College, Student Services Center Air Handling Units Replacement Project, Notice of Completion, Trane U.S., Inc. Authorize the filing of the Notice of Completion to Trane U.S., Inc. for a final contract amount of \$598,483.

 On a motion made by Trustee Wright and seconded by Trustee Lang, this item was approved on a 6-0 vote.
- 6.4 SOCCCD: Irvine Valley College Lighting Retrofit for Roadways, Walkways & Parking Lots Project, Change Order No.2, Anderson &

Howard Electric, Inc.

Approve Change Order Request No. 2 for the project and authorize staff to execute the corresponding change order which will result in an increase of \$127,876 in the total project cost. The revised contract amount is \$1,427,876.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.5 SOCCCD: Division of State Architect (DSA) Resident Inspector, Inspection Services Amendment No. 1, Todd's Inspection Testing Service and Associates

Approve Amendment No. 1 through August 26, 2018, for a total contract value of \$800,000.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.6 Saddleback College: Grant Acceptance, Orange County Career Pathways Partnership program

Accept this award of \$1,297,862 from the Orange County Department of Education for the Orange County Career Pathways Trust program.

6.7 SOCCCD: 2015-2016 Academic Calendar

Approve the proposed Academic Calendar for 2015-2016.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.8 SOCCCD: Board Policy Revision BP-3002 Audits, BP-4101.2 Number of Pay Installments Academic Personnel, BP 4207 Payroll Period for Classified Management Personnel, BP-4019 Elder and Dependent Adult Abuse Reporting, BP-5520 Accreditation

Accept for discussion and approval.

On a motion made by Trustee Lang and seconded by Trustee Wright, this item was approved on a 6-0 vote.

6.9 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Padberg who was absent from the July 21, 2014 board meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 6-0 vote.

6.10 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Milchiker who was absent from the July 21,

2014 board meeting.

On a motion made by Trustee Jemal and seconded by Trustee Wright, this item was approved on a 5-0 vote with Trustee Milchiker abstaining.

6.11 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

Authorize payment to Trustee Jay who was absent from the July 21, 2014 board meeting.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Jay abstaining,

6.12 SOCCCD: Academic Personnel Actions – Regular Items

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund.

On a motion made by Trustee Jay and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

6.13 SOCCCD: Classified Personnel Actions – Regular Items

Approve New Personnel Appointments, Authorization to Establish and Announce A Classified Position, Change Reporting Structure, Reorganization, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

A correction was noted on Exhibit A, Section E.1, page 8 of 12. Employee's work location should read Irvine Valley College instead of Saddleback College.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 6-0 vote.

7.0 REPORTS

7.1 Saddleback and Irvine Valley College Foundations Annual Report

An annual report from the Foundation Executive Directors.

7.2 Saddleback College and Irvine Valley College: Speakers

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.3 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

7.4 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.5 SOCCCD: Monthly Financial Status Report

The reports display the adopted budget, revised budget and transactions through June 30, 2014.

7.6 SOCCCD: Quarterly Financial Status

The California Community Colleges Quarterly Financial Status Report for SOCCCD, as of June 30, 2014 for FY 2013-2014.

7.7 SOCCCD: Quarterly Investment Report

This report is for the quarter ending on June 30, 2014.

7.8 SOCCCD: Retiree (OPEB) Trust Fund

The report is for period ending July 31, 2014.

8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS

Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.**

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

Meeting adjourned at 8:29 p.m. in memory of Saddleback College retired professor Michael Runyon.

Gary L. Poertner, Secretary

ITEM: 5.2 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: 2014-2015 Additional Faculty Hiring Request

ACTION: Approval

BACKGROUND

Saddleback College is dedicated to serving the educational needs of its students and communities. The college best serves constituents by providing quality lower-division, transfer, career technical, basic skills, and community education courses. A high priority in advancing the mission of Saddleback College is to increase the number of qualified full-time faculty.

STATUS

Through the collegial consultation process Saddleback College identified new and replacement full-time faculty positions. The college president reviewed the recommendation and presented it to the Board for approval at its October 28, 2013, meeting. Subsequently, a full-time Journalism faculty position became vacant. Upon analysis of program needs and in consultation with the Liberal Arts, it was determined there was a need to fill the position during the 2013-2014 academic year. The Saddleback College President is presenting the full-time faculty position identified in Exhibit A to the board for approval.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the announcement of the position and recruitment of a full-time Journalism faculty replacement position as shown in Exhibit A, contingent upon funding, at Saddleback College for the 2014-2015 academic year.

Item Submitted By: Dr. Tod A. Burnett, President

Saddleback College Tenure Track Hiring Authorization 2014-2015 Academic Year

Division	Academic Discipline	Position Type	Previously Approved by BOT
Business Science & Econ. Workforce Dev.	Real Estate	Replacement	10/29/2012
Health Science & Human Services	Medical Lab/Tech/Phlebotomy	Replacement	11/17/2008
Health Science & Human Services	Human Services	Replacement	10/25/2010
Liberal Arts	Composition	Replacement	10/25/2010
Math Science & Engineering	Math	Replacement	10/28/2013
Math Science & Engineering	Math	Replacement	10/28/2013
Math Science & Engineering	Computer Science	Replacement	10/25/2012
Online Education & Learning Resources	Instructional Librarian	Replacement	10/25/2010
Social & Behavioral Science	Child Development	Replacement	10/26/2009
Social & Behavioral Science	History	Replacement	10/28/2013
Social Behavioral Science	Anthropology	Replacement	10/28/2013
Counseling Services	Counselor	New	10/28/2013
Liberal Arts	Composition	New	10/28/2013
Transfer, Career & Special Programs	Veteran Coordinator/Counselor	New	10/28/2013
Transfer, Career & Special Programs	LD Specialist/DSPS Counselor	New	10/29/2012
Business Science & Econ. Workforce Dev.	Accounting	New	10/24/2011
Health Science & Human Services	Nursing	New	10/28/2013
Social & Behavioral Science	Sociology	New	10/29/2012
Social & Behavioral Science	Environmental Studies	New	10/29/2012
Counseling Services	Counselor	New	10/28/2013
Social & Behavioral Science	Psychology	New	10/28/2013
Liberal Arts	Composition	New	10/28/2013
Business Science & Econ. Workforce Dev.	Accounting	New	10/29/2012
Health Science & Human Services	Nursing	New	11/19/2012
Health Science & Human Services	Nursing	New	5/19/14
Business Science & Econ. Workforce Dev.	Business Law Instructor	Replacement	
Liberal Arts	Journalism	Replacement	

DATE: 9/29/14

ITEM: 5.3

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Student Out of State Travel, Forensic Team

Cleveland, Ohio and Chicago, IL, Spring 2015

ACTION: Approval

BACKGROUND

Students serving our forensics team have achieved numerous successes that have contributed to the recognition of the College, the District, and the community. The Saddleback College Forensics Team has competed at several tournaments throughout the state and across the country over the years. The Saddleback College team has placed well at the Phi Rho Pi National Tournament and the Hell Froze Over Tournament.

STATUS

Saddleback College plans to participate in the Phi Rho Pi National Tournament, held April 3-12, 2015, in Cleveland, OH. Up to 14 student Forensic Team members and five faculty coaches are planning to attend this event. This tournament will incur entry and judging fees, lodging, transportation, and meals for the students and coaches at a cost not to exceed \$35,074 (Exhibit A). Up to 4 student Forensics Team members and two faculty coaches are planning to attend the Hell Froze Over Tournament, held January 9-12, 2015, in Chicago, IL. This tournament will incur entry and judging fees, lodging, transportation, and meals for students and coaches at a cost not to exceed \$5,770 (Exhibit B). Out of State Travel costs for the 2014-2015 year will not exceed \$40,844. Funds for these tournaments have been budgeted and approved by the Saddleback College Associated Student Government and the team's Foundation account. There will be minimal impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the participation of the Saddleback College Forensics Team and their coaches in the Phi Rho Pi National Tournament in Cleveland, OH, on April 3-12, 2015, and the Hell Froze Over Tournament in Chicago, IL, on January 9-12, 2015, at a cost not to exceed \$40,844.

Item Submitted By: Dr. Tod A. Burnett, President

SADDLEBACK COLLEGE

PHI RHO PI NATIONAL FORENSICS TOURNAMENT

LOCATION: CLEVELAND, OH

DATES: April 3-12, 2015

Up to 14 student Forensics Team members will be chosen to attend the event and will be accompanied by five faculty coaches.

Anticipated Expenses:

Per student:	
Registration	\$100
Airfare	\$680
Lodging (\$129/night x 9 nights, 3-4 students/room)	\$387
Meals (\$35/day x 10 days-\$15 for tournament	\$335
banquet)	
Ground transportation	\$112
Checked bags	\$50
Checked set pieces	\$22
Total per student	\$1,686
x 14 students	\$23,604

Per faculty coach:	
Registration	\$0
Airfare	\$680
Lodging (\$129/night x 9 nights, 4 coaches rooms/5 coaches)	\$929
Meals (\$55/day x 10 days-\$27 for tournament	\$523
banquet)	
Ground transportation	\$112
Checked bags	\$50
Total per faculty coach	\$2,294
x 5 faculty coaches	\$11,470
Total for 14 Students and 5 Coaches	\$35,074

SADDLEBACK COLLEGE

HELL FROZE OVER FORENSICS TOURNAMENT

LOCATION: Chicago, IL

DATES: January 9-12, 2015

Up to 4 student Forensics Team members will be chosen to attend the event and will be accompanied by two faculty coaches.

Anticipated Expenses:

Per student:	
Registration	\$75
Airfare	\$440
Lodging (\$95/night x 3 nights, 2-3 students/room)	\$143
Meals (\$35/day x 4 days)	\$140
Ground transportation	\$67
Checked bags	\$50
Total per student	\$915
x 4 students	\$3,660

Per faculty coach:	
Registration	\$0
Airfare	\$440
Lodging (\$95/night x 3 nights, 2 coaches rooms)	\$285
Meals (\$55/day x 4 days)	\$220
Ground transportation	\$60
Checked bags	\$50
Total per faculty coach	\$1,055
x 2 faculty coaches	\$2,110
Total for 4 Students and 2 Coaches	\$5,770

ITEM: 5.4 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Student Out of State Travel – Seattle, WA

October 22-26, 2014

ACTION: Approval

BACKGROUND

The Saddleback College Fine Arts and Media Technology Division is committed to offering high quality educational opportunities to its students. Saddleback College has made a commitment through the years to support activities that enhance effective student leadership. Periodically, student representatives participate in leadership activities on a national level.

STATUS

The Cinema/TV/Radio Department intends to send up to six students and a Saddleback College staff member to the National Student Electronic Media Convention in Seattle, WA. Dates of the conference, including travel, are from Wednesday, October 22, 2014 through Sunday October 26, 2014. Expenses for the conference are estimated to be \$10,541, which will be paid through a \$5,000 appropriation from ASG, and \$5,541 from the KSBR Foundation Account. Additional expenses not covered by these funds will be paid by students and staff attending the conference. An overview of the conference and its associated expenses are detailed in Exhibit A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the out-of-state travel request for up to six students and a Saddleback College staff member to attend the October 22, 2014 through October 26, 2014 National Student Electronic Media Convention in San Antonio at a cost not to exceed \$10,541.

Item Submitted By: Dr. Tod A. Burnett, President

South Orange County Community College District

SADDLEBACK COLLEGE

NATIONAL STUDENT ELECTRONIC MEDIA CONVENTION

LOCATION: Seattle, WA

DATES: Oct. 22 - 26, 2014

Sponsored by College Broadcasters Inc., the annual fall conference is expected to draw more than 1,000 students and advisers. The conference features more than 90 practical and professional learning sessions and discussion groups.

Up to 6 Saddleback College Cinema/TV/Radio students will be chosen to attend the event, based on applications that will be judged by the Cinema/TV/Radio faculty. The students will be expected to make presentations on their experiences to their respective classes. In addition, it is anticipated that through interaction with student media leaders at other colleges, our students will be inspired to take leadership roles in radio and television production at Saddleback College.

Anticipated Expenses:

Per student Registration Airfare (including Lodging \$198 per Meals (student ra Ground Transport	night /2 per room X 4 te) \$25 x 5 days	100 405 4 792 125 66
Total	\$1,488 x 6 students	= \$8,928
Faculty/Staff men Registration Airfare Lodging \$198 per Meals (at employed Ground Transport	night x 4 nights ee rate) \$50 x 5	100 405 792 250 66
Total faculty/staff		\$1,613
Total		\$10,541

ITEM: 5.5 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Saddleback College, Photo/Radio/Television Renovation

Project, Architectural Agreement, Amendment No. 2, gkkworks

ACTION: Approval

BACKGROUND

On January 17, 2012, SOCCCD entered into a contract with gkkworks for the Saddleback College Photo/Radio/Television Renovation project for \$89,500. The original agreement provided for additional services, if necessary. The contract was amended in Amendment No. 1 to extend the contract term to December 31, 2014 at no cost.

STATUS

The college requested additional mechanical/electrical/plumbing design to address additional telecommunications equipment. Additional architectural services are required for a fee of \$29,505.

Staff recommends approval of Amendment No. 2 (EXHIBIT A) in the amount of \$29,505 for a new contract total equaling \$119,005.

Basic aid funds are available within the existing project budget of \$2,622,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 2 (EXHIBIT A) with gkkworks for additional architectural services in the amount of \$29,505 for the Saddleback College Photo/Radio/Television Renovation project for a total contract value of \$119,005.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

AMENDMENT NO. 2 TO ARCHITECTURAL SERVICES AGREEMENT FOR PHOTO/RADIO/TELEVISION PROJECT

SADDLEBACK COLLEGE

September 29, 2014

THIS AMENDMENT shall modify the original agreement dated January 17, 2012 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and gkkworks, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT".

WHEREAS, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

WHEREAS, Article VIII, paragraph 1 establishes the compensation of the agreement at a total contract value of \$89,500; and

WHEREAS, the scope of services has increased to include additional architectural, engineering (A/E) services to add mechanical/electrical/plumbing services for \$10,080 to address additional telecommunications equipment; and

WHEREAS, the need for construction administration services has increased for \$19,425; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

PROVIDE SUPPLEMENTAL A/E SERVICES

 Original Contract Amount:
 \$ 89,500.00

 Amendment No. 1
 \$ 0

 Amendment No. 2
 \$ 29,505.00

 Total Contract Amount
 \$119,005.00

IN WITNESS HEREOF, the Parties have executed this Amendment No. 2 as of the date set forth above.

"DISTRICT" South Orange County Community College District	"CONSULTANT" gkkworks		
By:	By:		
Dr. Debra L. Fitzsimons	Matthew Greiner		
Vice Chancellor, Business Services	Principal in Charge		
Date:	Date:		

ITEM: 5.6 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Speakers

ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

Presentation Date	Faculty Member Course Title/Activity	Speaker Name	Topic	General Fund Honorarium/Travel
December 5, 2014	Sara Sheybani Science Lecture / Series 2014-2015 SM 313	Dr. Stacy Sims	Nutrition & Hydration Science	ASG Funds – Honorarium of up to \$3000

IRVINE VALLEY COLLEGE

Presentation Date	Faculty Member Course Title/Activity	Speaker Name	Topic	General Fund Honorarium/Travel

ITEM: 5.7 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Irvine Valley College, A400 Design-Build Project, Criteria

and Programming Architectural Services Agreement, Amendment No.

1, Lionakis

ACTION: Approval

BACKGROUND

On April 30, 2012, the Board of Trustees approved an agreement with Lionakis to provide criteria and programming architectural services for Irvine Valley College A400 Design-build project and ATEP Site Development Criteria project for a total contract value of \$372,860. The original agreement provided for additional services, if necessary.

STATUS

Additional architectural services are required on the A400 Design-build project to ensure conformance between defined criteria and construction. Lionakis will provide the additional services on an as-needed basis for a 'Not to Exceed' fee of \$46,700.

The original agreement was assigned in two portions; one for ATEP Site Development Criteria and the other for the A400 project. ATEP Site Development Criteria is complete with remaining funds. Staff recommends the reassignment of \$46,700 from the ATEP Site Development Criteria contract portion for use on the A400 Design-build project.

Staff recommends approval of Amendment No. 1 (EXHIBIT A).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A) with Lionakis to reassign \$46,700 of the contract balance for use on the A400 Design-build project and decrease the total contract amount by \$30,688 for a revised total contract amount of \$342,172.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

AMENDMENT NO. 1 TO CRITERA ARCHITECTURAL SERVICES AGREEMENT FOR

A400 DESIGN-BUILD PROJECT - IRVINE VALLEY COLLEGE ATEP SITE IMPROVEMENTS

September 29, 2014

THIS AMENDMENT shall modify the original agreement dated May 01, 2012 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and Lionakis, 20371 Irvine Avenue, Suite 120, Newport Beach, California, 92660, hereinafter referred to as "CONSULTANT."

WHEREAS, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

WHEREAS, Article VI, paragraph 1 establishes the compensation of the agreement at a total contract value of \$372,860; and

WHEREAS, Exhibit A, paragraphs 2 & 3 define scope of services for both the A400 Design-build project and the ATEP Site Development with an assigned value of \$187,430 to the A400 project, and \$185,430 to the ATEP Site Improvement project, and

WHEREAS, the scope of services has increased on the A400 Design-build project by \$46,700 to ensure conformance between defined criteria and construction; and decreased on the ATEP Site Development by \$77,388 with no further services required for an overall decrease in the contract amount of \$30,688.

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

PROVIDE SUPPLEMENTAL A/E SERVICES

Original Contract Amount:		\$372,860
Amendment No. 1		(\$ 30,688)
	Total Contract Amount	\$342,172

IN WITNESS HEREOF, the Parties have executed this Amendment No.1 as of the date set forth above.

"DISTRICT" South Orange County Community College District	"CONSULTANT" Lionakis
By: Dr. Debra L. Fitzsimons Vice Chancellor, Business Services	By: Dave Younger Principal
Date:	Date:

ITEM: 5.8 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Trustees' Requests for Attending Conferences

ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

STATUS

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

Item Submitted By: Gary L. Poertner, Chancellor

TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)	TRUSTEE REQUESTED ITEM:	TRUSTEE(S) ATTENDING
California School Boards Association – Delegate Assembly and Annual Education Conference	12/13- 12/14/14 (1)	\$1,900	T.J. Prendergast	T.J. Prendergast
Westin St. Francis, San Francisco, CA				

 ^{*} The figure in parentheses is the estimated number of nights lodging
 ** The amount listed includes estimated airfare, lodging, meals, and other expenditures

ITEM: 5.9 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Resolution No. 14-33: Conflict of Interest – Biennial Code

Review and Amendment

ACTION: Approval

BACKGROUND

Pursuant to Government Code Section 87306.5(b), the Orange County Board of Supervisors (the "County"), as the code reviewing body for the District, has requested that the District conduct a biennial review of its Conflict of Interest Code and, if a change in the Code is necessitated by changed circumstances, submit an amended Code to the County. The amended code will become effective upon approval by the County.

STATUS

Consistent with the advisory opinions issued by the Fair Political Practices Commission, the District's existing Conflict of Interest Code (EXHIBIT A - Attachment A) is revised to reflect officials in the positions listed in EXHIBIT B shall file Statements of Economic Interest with either the Clerk of the Orange County Board of Supervisors or the agency/district's Political Reform Act Filing Officer and that the list of designated positions (EXHIBIT B) and reporting categories (EXHIBIT C) are updated and amended as shown.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 14-33 (EXHIBIT A) and approve the revised Conflict of Interest Code, subject to the review and approval by the Orange County Board of Supervisors.

RESOLUTION NO. 14-33

RESOLUTION OF THE BOARD OF TRUSTEES OF SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et. Seq. ("the Act"), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

WHEREAS, South Orange County Community College District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

WHEREAS, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their code in conformity with the Political Reform Act.

NOW THEREFORE, BE IT RESOLVED:

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the South Orange County Community College District.

Section 2. The provisions of all Conflict of Interest Code and Amendments thereto previously adopted by the South Orange County Community College District and hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

President, Board of Trustees South Orange County Community College District

Clerk, Board of Trustees South Orange County Community College District

ATTACHMENT A

CONFLICT OF INTEREST CODE FOR THE

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code Regs. Sec. 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing, the FPPC may amend this Regulation to conform to amendments in the Political Reform Act. Therefore, the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Exhibits designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of the South Orange County Community College District.

Officials in the positions listed in Exhibit B shall file Statements of Economic Interest with either the Clerk of the Orange County Board of Supervisors or the agency/district's Political Reform Act Filing Officer, as specified in Exhibit B. The Statements of Economic Interest shall be maintained as public records and shall be made available for public inspection and reproduction (Government Code § 82008).

LIST OF DESIGNATED POSITIONS

CONFLICT OF INTEREST CODE

Designated Positions	Disclosure Categories	Files With
Academic Director of Economic and Workforce Development	OC-02	СОВ
Assistant Athletic Director	OC-02	СОВ
Assistant Dean of Financial Aid and Student Support Services	OC-02	СОВ
Assistant Dean, Health Science & Human Services / Director of		
Nursing	OC-02	СОВ
Assistant Director of Facilities	OC-01	СОВ
Assistant Director of Facilities – Capital Outlay Projects	OC-01	СОВ
Assistant Director of Fiscal Services – Accounting and Budget	OC-01	СОВ
Assistant Manager, Child Development Center	OC-02	СОВ
Associate Director of Applications Delivery	OC-02	СОВ
Associate Director of HR /Employer / Employee Relations	OC-02	СОВ
Associate Vice Chancellor of Economic Development	OC-01	СОВ
Board Member	OC-01	СОВ
Board Policies & Administrative Regulations Program Director	OC-02	СОВ
Buyer	OC-01	СОВ
Central Services Manager	OC-02	СОВ
Chancellor	OC-01	СОВ
Chief of Police	OC-02	СОВ
College Grants and Contracts Manager	OC-01	СОВ
Community Based Job Training Grant Project Director	OC-02	СОВ
Community Collaborative Grant Project Director	OC-02	СОВ
Construction Manager	OC-01	СОВ
Consultant	OC-30	Agency
Dean of Advanced Technology and Applied Science	OC-02	СОВ
Dean of Business Sciences and Economic Workforce Development	OC-02	СОВ
Dean of Community Education, Emeritus Institute & K-12 Partnerships	OC-02	СОВ
Dean of Counseling Services	OC-02	СОВ
Dean of Enrollment Services	OC-02	СОВ
Dean of Fine Arts and Business Sciences	OC-02	СОВ
Dean of Fine Arts and Media Technology	OC-02	СОВ
Dean of Health Sciences and Human Services	OC-02	СОВ
Dean of Health Sciences, Kinesiology and Athletics	OC-02	СОВ
Dean of Instruction, Economic and Workforce Development	OC-02	СОВ
Dean of Kinesiology and Athletics / Athletics Director	OC-01	СОВ
Dean of Liberal Arts	OC-02	СОВ
Dean of Mathematics, Science & Engineering	OC-02	СОВ
Dean of Online and Extended Education	OC-02	СОВ
Dean of Online Education and Learning Resources	OC-02	СОВ
Dean of Social and Behavioral Sciences	OC-02	СОВ
Dean of Students & Counseling Services	OC-02	СОВ

LIST OF DESIGNATED POSITIONS

CONFLICT OF INTEREST CODE

Designated Positions	Disclosure Categories	Files With
Dean of Technical Preparation Project	OC-02	COB
Dean of Transfer, Career & Special Programs	OC-02	СОВ
Deputy Chief of Police	OC-01	СОВ
Director of Annual Giving and Development Services	OC-02	СОВ
Director of Audience Development	OC-02	СОВ
Director of Center for Applied and Competitive Tech	OC-02	СОВ
Director of Child Development Center	OC-02	СОВ
Director of College Broadcast Services	OC-02	СОВ
Director of Community Education	OC-02	СОВ
Director of Economic and Workforce Development	OC-02	СОВ
Director of Emeritus Instructional Program	OC-02	СОВ
Director of Facilities	OC-01	СОВ
Director of Facilities Planning	OC-01	СОВ
Director of Financial Aid	OC-01	СОВ
Director of Fiscal Services	OC-01	СОВ
Director of Foster and Kinship Care Program	OC-02	СОВ
Director of Health and Wellness Center	OC-02	СОВ
Director of HR-Employer-Employee Relations/EEO, Diversity	OC-02	СОВ
Compliance/Training		
Director of Information Technology - Academic Systems	OC-02	СОВ
Director of Information Technology - Administrative Systems	OC-02	СОВ
Director of Information Technology - Infrastructure & Security	OC-02	СОВ
Director of International Students Program	OC-02	СОВ
Director of Learning Assistance	OC-02	СОВ
Director of Marketing and Communications	OC-02	СОВ
Director of Marketing /Communications / Broadcast Systems	OC-02	СОВ
Director of Outreach and Recruitment	OC-02	СОВ
Director of Performing Arts and Operations	OC-02	СОВ
Director of Research, Planning and Accreditation	OC-02	СОВ
Director of Student Health Center	OC-02	СОВ
Director of Student Life	OC-02	СОВ
Director of Student Success and Support Program	OC-02	СОВ
Director of Technology Services	OC-02	СОВ
Director of Technology Services and Broadcast Systems	OC-02	СОВ
District Director of Public Affairs and Government Relations	OC-02	СОВ
District Director of Research, Planning and Data Management	OC-02	СОВ
Executive Director of College Foundation	OC-01	СОВ
Executive Director of Facilities Planning / Purchasing / Materials		
Management	OC-01	СОВ
Executive Director of Fiscal Services / Comptroller	OC-01	СОВ
Executive Director of HR and Employer- Employee Relations	OC-01	СОВ
Facilities Maintenance and Energy Projects Manager	OC-01	СОВ

LIST OF DESIGNATED POSITIONS

CONFLICT OF INTEREST CODE

Designated Positions	Disclosure Categories	Files With
Facilities Operations Supervisor	OC-01	СОВ
Financial Analyst / Audit Supervisor	OC-02	СОВ
Grant Project Coordinator	OC-02	СОВ
Grants Manager	OC-01	СОВ
Grants Project Manager, Categorical	OC-01	СОВ
Instructional Site Supervisor	OC-02	СОВ
Manager of College Fiscal Services	OC-01	СОВ
Manager of Office of the Chancellor and Trustee Services	OC-01	СОВ
Manager of Office of the President	OC-01	СОВ
Night Facilities Operations Supervisor	OC-02	СОВ
Payroll and Benefits Processing Manager	OC-01	СОВ
Police Operations Lieutenant	OC-02	СОВ
Project Director of Career Technical Operations	OC-02	СОВ
President	OC-01	СОВ
Project Director of Career Technical Education	OC-02	СОВ
Purchasing Manager	OC-01	СОВ
Registrar	OC-02	СОВ
Risk Manager	OC-01	СОВ
Senior Buyer	OC-01	СОВ
Senior Director of College Facilities	OC-01	СОВ
Student Payment and Veterans Offices Manager	OC-02	СОВ
Systems Manager of Computer/ Network Operation Systems	OC-02	СОВ
User Experience (UX) Manager	OC-02	СОВ
Vice Chancellor of Business Services	OC-01	СОВ
Vice Chancellor of HR and Employer-Employee Relations	OC-01	СОВ
Vice Chancellor of Technology and Learning Services	OC-01	СОВ
Vice President for College Administrative Services	OC-01	СОВ
Vice President for Instruction	OC-02	СОВ
Vice President for Student Services	OC-02	СОВ

ITEM: 5.10 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Budget Amendment: Adopt Resolution No. 14-31 to

Amend FY 2014-2015 Adopted Budget

ACTION: Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58308 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the FY 2014-2015 Adopted Budget.

The District is updating the adopted budget with current information as follows:

General Fund	
Foster and Kinshipcare Education	\$11,622
Total Increase to the General Fund	\$11,622
Total Budget Amendment	\$11,622

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 14-31 to amend the FY 2014-2015 Adopted Budget as indicated in EXHIBIT A.

GENERAL FUND

RESOLUTION 14-31

September 29, 2014

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$11,622 is assured to said District as an increase of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58308;

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58308, such excess funds are to be appropriated according to the following schedule:

General Fund		
<u>Account</u>	Income Source	<u>Amount</u>
8600	State Revenue	\$11,622
		\$11,622
<u>Account</u>	Expenditure Description	<u>Amount</u>
4000	Books and Supplies	\$2,100
5000	Other Operating Expenses and Services	\$9,522
		\$11,622

BUDGET AMENDMENT GENERAL FUND RESOLUTION 14-31 September 29, 2014

STATE OF CALIFORNIA)	
COUNTY OF ORANGE)	
I, Gary L. Poertner, Secretary to the E Community College District of Orange Coun Amendment and foregoing Resolution in the adopted by the said Board at a regular meet	amount of \$11,622 was duly and regularly
IN WITNESS WHEREOF, I have here September 2014.	eunto set my hand and seal this 30th day of
	Gary L. Poertner Secretary to the Board of Trustees

ITEM: 5.11 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Gifts to the District and Foundations

ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS September 29, 2014

IRVINE VALLEY COLLEGE

Gift	Donated By:
AB variable frequency drive	Mark W. Easland
Children's books	Rooke MFG Co
Costumes, music books and scores	Mark L. Petersen
Wooden dresser divider	Dr. Stephen Rochford

ITEM: 5.12 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Purchase Orders/Confirming Requisitions

ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders numbered P15-01297 through P15-01807 amounting to \$3,902,798.26 are submitted to the Board of Trustees for approval. Confirming requisitions dated August 6, 2014 through September 9, 2014 totaling \$151,366.97 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

PO				Accou
Number	Vendor Name	Loc	Description	Amou
15-01297	XEROX CORPORATION		Maintenance/lease 2014/15 Duplicating Xerox 550	32,814.0
15-01298	MIKE BROWN GRANDSTANDS, INC.		Football stadium bleacher rental 2014/2015	29,000.0
P15-01299	DORINGER MANUFACTURING COMPANY		Purchase of shop saw blades	400.0
15-01300	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC		2014-2015 rental mailing system	2,373.0
15-01301	SEHI PROCOMP COMPUTER PRODUCTS		Printer	720.9
P15-01302	HARLAND TECHNOLOGY SERVICES	•	Class climate software maintenance renewal	8,783.0
15-01303	XEROX CORPORATION		Xerox machine maintenance	2,663.8
15-01304	SMART LEVELS MEDIA		Fall 2014 P.A. brochure SC Fine Arts	7,982.2
15-01305	AIR SOURCE INDUSTRIES, INC.		Health Sciences Supplies - Oxygen	540.0
15-01306	LYNDA.COM, INC.		LyndaPro renewal 14/15	4,875.0
15-01307	SIGN A RAMA		Signs	105.0
15-01308	ULINE, INC.		Buckets	417.4
15-01309	ONE SOURCE INDUSTRIES PROMOTIO NS		Sharple pens, microfiber cloths	3,114.0
15-01310	WELLS FARGO #3317 (DISTRICT)		Textbooks	138.1
15-01311	KELLY PAPER		Paper	176.8
15-01312	A-1 AWARDS		Retirement plaques	271.5
15-01313	WELLS FARGO #3317		Covers/pads for compt tables	201.0
15-01314	DICK BLICK COMPANY		Paper, cutter sets	929.5
15-01315	MAIN GRAPHICS		Printing for Accomplishment Books	2,768.7
15-01316	SHAPE TOOLS, LLC		Repair part for NextEngine scanner	217.6
15-01317	WELLS FARGO #3317 (DISTRICT)		Books	37.7
15-01318	MAIN GRAPHICS		Brochures	1,631.6
15-01319	COMMUNITY COLLEGE LEAGUE OF CA		Membership renewal	43,348.0
15-01320	CHARLENE REED		Manage social media/application for Career Cafe	12,500.0
15-01321	CHARLENE REED	٠	Manage social media/application for Career Cafe	17,500.0
15-01322	ERNEST HACKMON		Speaker for administrator/manager retreat 7/30/14	3,000.0
15-01323	AMTECH RELIABLE ELEVATOR CO.		Lift maintenance services at McKinney	600.0
15-01324	OF CA	A III STATE	Turnitin renewal - Academic Software IVC	30,437.3
15-01325	ANTIMITE TERMITE & PEST CONTRO L		Annual maintenance: bug control	11,844.0
15-01326	SHELL FLEET CARD SERVICES		Gasoline purchase by various depts.	45,000.0
15-01327	EXCELSIOR ELEVATOR CORPORATION		Elevator maintenance service	20,820.0
15-01328	MC KESSON GENERAL MEDICAL CORP		Medical supplies	15,000.0
15-01329	AARDVARK CLAY AND SUPPLIES		Clay/silica/bentonite/slip/tools/cones	6,969.0
15-01330	PUBLIC SQUARED LLC		Social entrepreneur contest consultant	27,854.0
15-01331	S & B FOODS BILLY TEES		VPSS 2014-15 events SC tees for all SC athletes 14/15	3,000.0 6,083.4

ESCAPE ONLINE
Page 1 of 15

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	5-01297 - P15-01807			
PO		1111 3 57		Accoun
Number	Vendor Name	Loc	Description	Amoun
P15-01333	NCMPR DISTRICT 6 CONF. ATTN: B ECKY OLSON	•	NCMPR medallion awards entries	200.00
P15-01334	TOMARK SPORTS EQUIPMENT		Batter's box templates/grounds	106.87
P15-01335	CA DEPT OF TOXIC SUBSTANCES C ONTROL		2014 manifest fee	325.00
215-01336	TROJAN BRAND CONDOMS C/O CHURC H & DWIGHT CO.		Health Center supplies	176.44
215-01337	W. W. GRAINGER		Grounds face shields, traffic cones, edger	6,711.88
215-01338	COMMERCIAL LANDSCAPE SUPPLY		Grounds rakes, pruners, shears, hoses	7,123.09
P15-01339	A. M. LEONARD, INC.		Grounds gloves, shovels, rainwear, spreaders	6,120.45
P15-01340	FISHER SCIENTIFIC		Staining frame	76.34
215-01341	VWR	IVC Life Sci	Plastic specimen bags & timers/ bio lab	690.18
	(A.5.1)		class	
P15-01342	ACTION DUCT CLEANING CO., INC.		Air duct cleaning at Vil 2	2,100.00
215-01343	HAITBRINK ASPHALT PAVING, INC.		Repair drain box at golf range	2,285.00
15-01344	MONTGOMERY HARDWARE		Replace 2nd floor BGS men's restroom door	1,175.05
15-01345	FISHER SCIENTIFIC		Physics supplies: cylinder	784.21
15-01346	DAVID PUFAHL dba NEW VISION CO NSTRUCTION		Repair water damage ceiling at SM 108	4,516.45
215-01347	S & B FOODS CATERING DIVISION		Bridge 2 Engineering prog - food & beverage	2,000.00
15-01348	SPORTS FIELD SERVICES		Replace damaged sod at football field	2,000.00
15-01349	SOUTHERN CALIFORNIA EDISON CO.	•	Electricity for ATEP	34,000.00
15-01350	JIST WORKS, INC.		Pamphiets for Freshman Advantage	7,780.92
15-01351	DOCTOR'S AMBULANCE SERVICE		CPR card supplies for CPR classes	1,200.00
15-01352	POLISHED IMAGE		Embroidery services W/M teams 14/15	1,000.00
15-01353	AGB MEMBERSHIP		Membership renewal	2,750.00
15-01354	FREEWAY AUTO SUPPLY		Annual transportation supplies	146.32
15-01355	W. W. GRAINGER		Annual transportation supplies	431.41
15-01356	PARKHOUSE TIRE, INC.		Annual transportation supplies	2,173.86
15-01357	PEP BOYS		Annual transportation supplies	170.64
15-01358	WATERLINE TECHNOLOGIES POOL SU PPLY OF ORANGE COUNTY		Pools supplies	1,000.00
15-01359	SAFARILAND, LLC. dba FORENSICS SOURCE		Bio 104: forensics kit, labels, tablets	423.12
15-01360	AMTECH RELIABLE ELEVATOR CO.		Elevator maintenance services	21,200.00
15-01361	WALL STREET JOURNAL		Subscription renewal 2014/2015	541.94
15-01363	WELLS FARGO #3317 (DISTRICT)		HR/Financial software system project	276.36
15-01364	WELLS FARGO #3317		Laser pointer/clicker	59.37
15-01365	WELLS FARGO #3317 (DISTRICT)		Toner	15.21
15-01366	WELLS FARGO #3317 (DISTRICT)		Flash drives, laser pointers	98.81
215-01367	SHOP ANATOMICAL INC		Anatomical charts for KN classrooms	46.46

ESCAPE ONLINE

Page 2 of 15

PO				Accour
Number	Vendor Name	Loc	Description	Amou
15-01368	SUMMER SERPAS	•	BSI workshop - accelerated writing; supplies	650,0
15-01369	COX COMMUNICATIONS, INC.		COX Communications intercampus LAN service	48,000.0
15-01370	RICHARD WHITMARK DBA RANCHO VI EJO GLASS		Campus directory glass repair	207.1
15-01371	BOB PARRETT CONSTRUCTION, INC.		Re-model room 205 in Vil 2	13,536.0
15-01372	AMER. CHEMICAL SOCIETY		Campus membership	182.0
15-01373	NUTRITION ACTION HEALTHLETTER		Magazine subscription renewal	15.0
15-01374	FAST TRAX BOBCAT SERVICES		Reposition sand and level on campus	3,800.0
15-01375	BAKER & TAYLOR		Library books	270.2
15-01376	TRADITIONAL HOME		Magazine subscription for student use	20.0
15-01377	HARPER'S BAZAAR		Magazine subscription for student use	12.0
15-01378	ESQUIRE		Magazine subscription for student use	10.0
15-01379	W MAGAZINE SUBSCRIPTION SERVIC ES		Magazine subscription for student use	10.0
15-01380	ESSENCE		Magazine subscription for student use	18.0
15-01381	DICK BLICK COMPANY		Oil paint markers	196.5
15-01382	DISH NETWORK Div of EchoStar S atellite		Shipping of equipment	36.7
15-01383	MATCO TOOLS MARK JACOBSON		Tools	191.2
15-01384	GRAYBAR ELECTRIC CO.		Annual electrical supplies	14,227.2
15-01385	WALTERS WHOLESALE ELECTRIC		Annual electrical equipment	206.5
15-01386	WEST-LITE SUPPLY CO.		Annual electrical supplies	2,668.4
15-01387	FISHER SCIENTIFIC	IVC Life Sci	Flints, goggles, petri dishes, pipets,etc	671.8
15-01388	DEPARTMENT OF JUSTICE ACCOUNTI NG OFFICE, CASHIERING		Live scan DOJ fees	40,000.0
15-01389	COUNTY OF ORANGE AUDITOR-CONTR OLLER	•	CA Law Enforcement Telecomm fees	2,600.0
15-01390	COUNTY OF ORANGE AUDITOR-CONTR OLLER	•	Range fees	3,500.0
15-01391	CAPISTRANO UNIFIED SCHOOL DIS TRICT		Program advisory groups for AB86	20,000.0
15-01392	LAGUNA BEACH UNIF. SCHOOL DIST	•	Program advisory groups for AB86	11,000.0
15-01393	VERIZON WIRELESS GOVERNMENT AC COUNTS		Verizon wireless Wi-Fi (Mi-Fi) & device testing	5,000.0
15-01394	KAY M. MC CLENNEY		Speaker for President's opening session Fall 2014	5,500.0
15-01395	BOB PARRETT CONSTRUCTION, INC.		Installing wall & door at Vil 4	14,260.0
15-01396	SARS SOFTWARE PRODUCTS, INC.		SARS software maintenance renewal	7,360.0
15-01397	POSTMASTER		Postage expenses	348.7
15-01398	HAITBRINK ASPHALT PAVING, INC.		Build temporary parking lots	82,406.0
15-01399	TRAFFIC MANAGEMENT INC.		Bulk paint order	567.4

ESCAPE ONLINE

Page 3 of 15

PO				Accou
Number	Vendor Name	Loc	Description	Amou
215-01400	COMPUTERLAND OF SILICON VALLE Y	•	Avid media composer renewal	4,950.
P15-01401	EUREKA CAREER INFO. SYSTEMS		Eureka subscription	1,506.
215-01402	HIGHER ONE INC.		2014-2015 debit card service fees	5,000.
15-01403	ASICS AMERICA CORPORATION		Volleyball supplies	464.
15-01404	ORACLE AMERICA, INC.		Oracle directory server support renewal (LDAP)	2,860.
215-01405	THE OUTDOOR MEDIA GROUP		Light pole banners	2,574.
15-01406	LEARNING ZONE	·	DVD	96.
15-01407	MARKETLAB, INC.		Gloves hanging holder	129.
15-01408	THOMSON REUTERS - WEST CUSTOME R SERVICE D6-12		Westiaw renewal	5,643.
15-01409	BATTERIES PLUS, #440 LAKE FORE ST STORE		Batteries	70.
P15-01410	CANON BUSINESS SOLUTIONS, INC.		Purchasing office '14-'15 fax rental and maint.	635.
15-01411	FISHER SCIENTIFIC		Supplies for microbiology	475.
15-01412	DICK BLICK COMPANY		Textiles, dye, airbrush	158.
15-01413	ECONOMIC ALTERNATIVES, INC.		Conductivity meter to test water systems	210.
15-01414	IRVINE PIPE & SUPPLY		Lift pump in moat replacement	424.
15-01415	ORANGE CO. HEALTH CARE AGENCY ENVIRONMENTAL		OC Health Care Agency annual fee	392.
15-01416	HEALTH WELLS FARGO #3317		Book	15.
15-01417	PLATINUM EDUCATIONAL GROUP		Access cards for Paramedic program	1,860.
15-01418	WELLS FARGO #3317 (DISTRICT)		Color code index cards	17.
15-01419	UC REGENTS UCSD		Birch Aquarium tour	900.
15-01420	ACUSHNET COMPANY		Golf ball order	1,462.
15-01421	PACIFIC MARINE MAMMAL CENTER		Bio19 Marine Mammal Ctr tour	300.
15-01422	UC REGENTS UCSD		Birch Aquarium touir Bio19,MS4	550.
15-01423	JOHN WILEY & SONS		Department chair booklet	99.
15-01424	RICHARD SNEED		Reimb Medicare Premiums per Employment Contract	1,300.
15-01425	LUCK'S MUSIC LIBRARY		Instructional music	2,500.
15-01426	GRAYBAR ELECTRIC CO.		Annual Electrical Supplies	12,518.
15-01427	WALTERS WHOLESALE ELECTRIC		Annual electrical supplies	686.
15-01428	WEST-LITE SUPPLY CO.		Annual electrical supplies	3,004.
15-01429	LAGUNA BALLET, INC.		Laguna Ballet's 2014 "The Nutcracker"	32,000.
5-01430	ECONOMIC ALTERNATIVES, INC.		HVAC water treatment chemicals	12,955.
15-01431	SCHOOLSIN		LRC fumiture	3,062.
15-01432	SOUTH COAST STRIPING INC		Striping parking lots campus wide	81,700.
15-01433	LIFETIME MEMORY PRODUCTS, INC.		SBS USB thumb dirves- attachment	540.
15-01434	ZAMA SPORTS		Womens soccer supplies	1,082.
15-01435	ZAMA SPORTS		Womens soccer supplies	308.
15-01436	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE		Surge protectors for boardroom	2,068.

ESCAPE ONLINE

Page 4 of 15

includes P1	5-01297 - P15-01807			
PO				Accou
Number	Vendor Name	Loc	Description	Amou
P15-01437	KIMBALL INTERNATIONAL C/O UNIT ED INTERIORS		Office furniture - Planning, Research & Accred.	13,502.2
P15-01438	SADDLEBACK GOLF DRIVING RANGE		Men's and womens golf team golf balls	3,449.6
215-01439	CDW-G COMPUTER CENTERS		Scanner for Vet Center	496.7
215-01440	LARRY WARD		Reimbursements for FY 2014-2015	250.0
215-01441	CDW-G COMPUTER CENTERS		AV automation equipment	4,252.4
215-01442	TROXELL COMMUNICATIONS, INC.		GSC audio equipment	5,740.2
215-01443	JIM'S MUSIC CENTER, INC.		GSC audio system	224.6
215-01444	LEXI-COMP INC		Contract service for nursing	2,175.0
215-01445	SHAREPOINT EXPERTS, INC.		SharePoint online course for webmaster	1,295.0
P15-01446	ARMSTRONG TOOL & SUPPLY		Copper, brass, nickel sheets, wax	1,020.7
15-01447	ROBERT RICKERSON		Reimbursements for gallery supplies	1,200.0
15-01448	ULINE, INC.		Shelving units	652.7
15-01449	WEST COAST LIGHTS & SIRENS		Accessories for new police vehicle	12,000.7
15-01450	WELLS FARGO #3317	Bldg W/Com Arts	Sound system	464.3
15-01451	WELLS FARGO #3317 (DISTRICT)	Bldg W/Com Arts	Batteries for remote radio broadcast systems	120.4
15-01452	TRAFFIC MANAGEMENT INC.		Signs-parking	182.
15-01453	VISTA PAINT		Paint supplies for gallery	1,000.
15-01454	KINSMAN CONSTRUCTION INC		HS wet seal project	531,000.0
15-01455	WELLS FARGO #3317 (DISTRICT)		Instructional Supplies	20.
15-01456	WELLS FARGO #3317 (DISTRICT)		Instructional Supplies	23.
15-01457	HOME DEPOT MISSION VIEJO STORE #614		2013-2014 CDC supplies	550.0
15-01458	UNITED INTERIORS		Office furn install - Plan, Research & Accred.	1,620.0
15-01459	XEROX CORPORATION		Maintenance 2014/15 for Duplicating copier 4112	9,500.6
15-01460	KLEIN EDUCATIONAL SYSTEMS		Instructional software for Autotech staff/students	4,500.0
15-01461	EUREKA CAREER INFO. SYSTEMS		Eureka site license contract '14-'15	2,133.0
15-01462	COMMERCIAL AQUATIC SERVICES		Pool probe sensors	625.7
15-01463	WILLIAMS RECORDING	•	Choral concert recordings	1,600.0
15-01464	LAURA'S INT PLANTSCAPE SERV		Contract Service Plants for IVC PAC	2,400.0
15-01465	TOMARK SPORTS EQUIPMENT		Athletic facilities equipment repair	4,000.0
15-01466	KRESTA GRABAU	•	Contracted theater services	500.0
15-01467	COMPONENTSOURCE		NetAdvantage for .NET renewal	1,275.0
15-01468	BUTTERICK/MCCALL/VOGUE PATTERN COMPANY		Student Supplies - Patterns	114.0
15-01469	POCKET NURSE ENTERPRISES, INC.		Supplies for Medical Assisting	1,277.7
15-01470	SEHI PROCOMP COMPUTER PRODUCTS		Toner for FAMT PIO	290.1
15-01471	PORTABLE POWER SYSTEMS		Sealed Lead Acid Batteries	1,494.1
15-01472	JACK HARTIN PHOTOGRAPHY		Contract Service Photography	500.0
15-01473	RAININ INSTRUMENTS LLC		Calbration Tool for Servicing Pipetmen.	73.4

ESCAPE ONLINE

Page 5 of 15

	5-01297 - P15-01807		A CONTRACT CONTRACT FOR CONTRAC	
PO				Accoun
Number	Vendor Name	Loc	Description	Amoun
P15-01474	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT	٠	iMac 27 Inch Tech Services	6,389.04
P15-01475	PROFESSIONAL PERSONNEL LEASING		Svsc Rendered in Referring/Hiring	1,842.60
P15-01477	SEHI PROCOMP COMPUTER PRODUCTS		Ink to print brochures	676.12
215-01478	BUTTERICK/MCCALL/VOGUE PATTERN COMPANY		Student supplies - patterns	33.25
P15-01479	HAITBRINK ASPHALT PAVING, INC.		Perimeter road repairs	27,600.00
P15-01480	MAIN GRAPHICS		2014-2015 Arts calendar	4,845.47
215-01481	DELL MARKETING		Laptop for Fiscal Services	1,644.17
P15-01482	GREGORIO A. GARCIA GREG'S PRO AUDIO		GSC audio equipment	199.53
P15-01483	SARGENT-WELCH LLC VWR INTERNAT IONAL COMPANY		Physics supplies - rotating platform	78.49
P15-01484	ACTIVE IMPRESSIONS		Emergency Gulde Folder	2,667.80
P15-01485	TROXELL COMMUNICATIONS, INC.	•	Ladibug Doc Cam	2,781.01
215-01486	SPOK, INC		2014-2015 pagers for nursing faculty	900.00
P15-01487	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		Apple TV	135.92
15-01488	S & B FOODS		Refreshments for EEO training for DAM	112.81
15-01489	LAGUNA GRAPHIC ARTS, INC.		Service pins	507.60
215-01490	EDEN LABEL SOLUTIONS		Parking permit dispenser paper	827.32
215-01491	ROSALBA CERVANTES		FKCE wkshp co-trainer	630.00
P15-01492	MILLENNIUM BUSINESS SERVICES M arty Cohn		Printing parking/traffic cites	839.00
P15-01493	SHARON LANDIS		FKCE workshop trainer	480.00
215-01494	GUISELLE SCOTT		FKCE wksp monitor and panelist	70.00
15-01495	GABRIELA HERNANDEZ		FKCE wksp panelist	35.00
215-01496	ACCUITY		ACH participant directory	421.00
15-01497	RED DEVIL EQUIPMENT CO.		Grounds/transportation mech timer	83.23
15-01498	DWYER INSTRUMENTS, INC.		Anemometer Instrument for Hood Testing	413.00
P15-01499	CULINARY INSTITUTE OF AMERICA		Dvd	121.80
215-01500	CAL BUILDING SYSTEMS		Inspection of fire pump	2,687.00
P15-01501	VIDACARE CORPORATION		Equipment for EMS	2,090.89
215-01502	AIRPORT VAN RENTAL SOLUTIONS		Vehicle rental Invoice from June	544.44
215-01503	DEMCO INC.		SBS display case-attachment	572.39
215-01504	HOME DEPOT MISSION VIEJO STORE #614		Equipment for Medical Assisting	271.08
15-01505	THORNTON TOMASETTI INC		Structural oversight DSA closeout	5,500.00
15-01506	BRUCE RADLOFF MEDICAL DISCOUNT		Items for EMT class	2,602.50
15-01507	BIODYNAMICS CORPORATION		Sensor pads	138.06
15-01508	EASTBAY TEAM SPORTS		Tennis gear	425.01
15-01509	G/M BUSINESS INTERIORS		Ergonomic chair	479.81
15-01510	LAMPS PLUS		Department resource, lighting display	130.70
15-01511	PARKWAY LAWNMOWER SHOP		Edger blades	655.56

ESCAPE ONLINE

				Accou
Number	Vendor Name	Loc	Description	Amou
15-01512	McMASTER CARR SUPPLY COMPANY		Physics supplies - teflon sheet	32.4
15-01513	ACCUVANT INC.		LogRhythm security appliance renewal	15,977.2
15-01514	A1 INTERNATIONAL TV. INC.		Data recovery	1,520.0
15-01515	ALL THE KING'S FLAGS		Flags	106.1
15-01516	FLOOR TECH GROUP		Replace flooring in B400, B112	8,340.0
15-01517	TUSTIN CHAMBER OF COMMERCE		2014-2015 Tustin CC membership	186.0
15-01518	GLENN ROQUEMORE		Cnd fee RQ15-01989	200.0
15-01519	BATTERY SYSTEMS OF ANAHEIM		DSPS cart batteries	1,651.7
15-01520	W. W. GRAINGER		Shop tool-roll pin removal tool	49.6
15-01521	YALE/CHASE EQUIPMENT AND SERVI CES, INC		Parts- battery hold down	191.1
15-01522	BIG TEX TRAILERS WEST DV TRAIL ERS AND MFTG.		Install trailer essential safety towing equipment	1,134.0
15-01523	KOROSEAL INTERIOR PRODUCTS GRP		Chair rail alternative/lock adhesive	525.6
15-01524	BAKER & TAYLOR		Library books	342.5
15-01525	WELLS FARGO #3317 (DISTRICT)		Instructional Dvd	79.5
15-01526	JOHN DEERE LANDSCAPES, INC.		Irrigation supplies	7,140.1
15-01527	HYDRO-SCAPE PRODUCTS, INC.		Imigation supplies	8,156.7
15-01528	EWING IRRIGATION PRODUCTS		Irrigation supplies	4,921.6
15-01529	SMITH PIPE & SUPPLY, INC.		Imigation supplies	526.
15-01530	HORIZON		Irrigation supplies	211.2
15-01531	LANGUAGE LINE SERVICES		Translation services	100.0
15-01532	CARL JONES		P.O.S.T training/perishable skills training	1,000.0
15-01533	CULLIGAN WATER CONDITIONING		Culligan water softener services 2014-2015	688.2
15-01534	DOUGLAS WESTLAKE		Piano tuning & repair services for Music dept.	8,950.0
15-01535	DOUGLAS WESTLAKE		Plano tuning for Theatre Arts 14-15 season	1,050.0
15-01536	PARSONS BRINCKERHOFF, INC.	•	Labor compliance services	8,810.0
15-01537	LEAGUE FOR INNOVATION		League for Innovation 2014/2015 Membership	5,265.0
15-01538	XEROX CORPORATION		Maintenance kit for WC 2424 color printer	212.3
5-01539	RIVERSIDE PUBLISHING COMPANY C LINICAL CUSTOMER SERVICE DPT	IVC Warehouse	Student testing forms for LD specialist	299.7
5-01540	B & M LAWN AND GARDEN CENTER		Roundup Promax, backpack blowers	5,104.0
5-01541	ASICS AMERICA CORPORATION		Womens volleyball supplies	90.3
5-01542	BSN SPORTS		Mens baseball supplies	13,600.3
5-01543	CDW-G COMPUTER CENTERS		District Business Services smartboard	4,062.9
5-01544	CHEFS' TOYS		Brulee torch	79.4
5-01545	QUICK SIGNS		Signage supplies for Gallery events	900.0
5-01546	POSWORLD		Thermal receipt paper	96.1
5-01548	LA SIGNS & BANNERS		Banner for Outreach	155.5
5-01549	XEROX CORPORATION	SC WAREHOUSE	2014-2015 District WHS copier	108.1

ESCAPE ONLINE

Page 7 of 15

PO				Accou
Number	Vendor Name	Loc	Description	Amou
215-01550	ORKIN EXTERMINATING, INC. ACUR ID		Extermination services for June 2014	2,759.0
°15-01551	OC TREASURER-TAX COLLECTOR REV ENUE RECOVERY/		Communications Cost Allocation	1,072.0
15-01552	LUIS MAURICIO VASQUEZ		FKCE wksp trainer	2,625.0
P15-01553	LAURIE M. VARTANIAN dba RELIAB LE RESPONSE		FKCE wksp trainer	1,900.0
15-01554	CARIE CRUZ		FKCE wksp monitor	35.0
15-01555	CYNTHIA ROE		FKCE wksp co-trainer	420.0
15-01556	SOLAR ART WINDOW FILM		Reflective window Film room 102 ATEP	2,034.0
15-01557	PIANO SHOWCASE		Performing Arts piano supplies	351.
15-01558	B & M LAWN AND GARDEN CENTER		Walk behind mower/grounds	3,797.2
15-01559	WESTWIND SAILING, LLC		Maintenance activities for Capri sailboats	900.6
15-01560	PENN CORPORATE RELOCATION SE RVICES, INC.		Penn storage	700.
15-01561	ALL SEASON SOCCER		Men's soccer supplies	2,074.
15-01562	LAGUNA CLAY CO.		Materials-b-mix and I.b. blend clay	3,150.
15-01563	TWILIO INC		Twilio SMS for messaging	200.
15-01564	BOUNDTREE MEDICAL LLC		Equipment for EMS	12,005.
5-01565	SIMULAIDS, INC.		Equipment for EMS	7,813.
5-01566	EAGLE COMMUNICATIONS		Radios & six station charger	2,524.
15-01567	ROAD WARRIORS		Parking lot striping	4,500.
15-01568	SPORTS WAREHOUSE TENNIS WAREHO USE		Tennis supplies	379.
15-01569	CHEF WORKS, INC.		Chef jackets for Instructors	433.
5-01570	EASTBAY TEAM SPORTS		Men's basketball supplies	2,008.
5-01571	SCANTRON CORPORATION		Scantrons	240.
5-01572	DICK BLICK COMPANY		Mosaic tile grout, adhesive	83.
5-01573	RIO GRANDE ALBUQUERQUE		Enamels, silver wire, copper, fusing center	388.
15-01574	W. W. GRAINGER		Supplies for Village 4	365.
5-01575	MICROSOFT STORE		Surface2 Accessories	97.
15-01576	BEACON INDUSTRIES, INC. dba BE AR CLAW		HVAC supplies	4,022.
5-01577	W. W. GRAINGER		HVAC supplies	2,058.
5-01578	AIRGAS SAFETY		HVAC supplies	1,917.
5-01579	HUMANSCALE		Ergonomic desk equipment	802.
5-01580	HUMANSCALE		Corner sleeve for desk	41.
5-01581	EDITS PUBLISHERS		Assessment material	680.
5-01582	PACIFIC ART GLASS		Glass tack, shelf primer, frit	411.
5-01583	HOLLANDER GLASS, INC.		Art glass supplies, clear sheets, remover	324.
5-01584	JOSEPH GERGES	•	Reimbursement for student art supplies	75.
5-01585	EASTBAY TEAM SPORTS		Soccer team shorts F'14 fill-ins	57.
5-01586	EASTBAY TEAM SPORTS		Corner flag set/soccer F'1'4	148.
5-01587	CONSUMERS PIPE & SUPPLY CO.		HVAC supplies	6,776.
5-01588	FLORENCE FILTER CORP.		HVAC supplies	4,412.
5-01589	GEORGE T. HALL		HVAC supplies	7,814.
5-01590	HILTI		HVAC supplies	359.
5-01591	JOHNSTONE SUPPLY		HVAC supplies	2,683.

ESCAPE ONLINE
Page 8 of 15

PO				
	Wooden None	Street Control	December	Accour
Number 15-01592	Vendor Name ML FILTERS	Loc	Description HVAC supplies	Amour
15-01592	REFRIGERATION SUPPLIES DIST.		* *	2,565.3
15-01593	PEP BOYS		HVAC supplies	4,523.1
			Annual transportation supplies	245.4
15-01595	MAIN GRAPHICS		Postage for School of the Arts season brochure	1,550.0
15-01596	CANON BUSINESS SOLUTIONS, INC.		Maintenance agreement for Cannon fax machine	450.0
15-01597	CAMPUS-VOTE/VOTE-NOW JAMES CLA IBORNE		Campus-Vote.com election system software	795.00
15-01598	IRVINE UNIFIED SCHOOL DIST. AT TN: P.GRAHAM, ACCOUNTING	•	Program advisory groups for AB86	8,750.00
15-01599	ORANGE COUNTY ELECTRIC, INC.		Re-route conduit at LRC	2,800.0
15-01600	INDUSTRIAL METAL SUPPLY CO.		Metal for not-for-credit EWD classes	3,000.0
15-01601	MSC INDUSTRIAL SUPPLY CO.	•	Misc tools for not-for-credit ewd classes	3,000.0
15-01602	U S SHOP TOOLS		Misc tools for not-for-credit EWD classes	3,000.0
15-01603	MC KENNA LONG & ALDRIDGE,		ATEP project consultant services	35,000.0
15-01604	CARVIN, INC.		HR/Financial software system implement proj	596.2
15-01605	RICHARD THE THREAD EMPIRE		Supplies for instructor use in Fashion classes	167.4
15-01606	GUEST ARTISTS		Guest artists Theatre Arts FY14/15	7,320.0
15-01607	MAGNUS HEALTH, LLC.		Magnus health renewal	1,000.0
15-01608	GUEST ARTISTS		Performance of "Comedy & Magic" 01/17/2015	5,000.0
15-01609	REYNOLDS ADVANCED MATERIALS		Casting supplies, moldstar	786.3
15-01610	IRVINE VALLEY COLLEGE BOOKSTOR E		Textbooks for EWD fee-based classes	5,000.0
15-01611	PEARSON EDUCATION ESL	SC WAREHOUSE	Trigonometry textbooks	6,723.2
15-01612	MARCIA A. PONTONI		FKCE wksp co-trainer	140.0
15-01613	GOENGINEER, INC.		Solidworks subscription renewal	3,000.0
15-01614	WELLS FARGO #3317 (DISTRICT)		Rubber tubing	69.6
15-01615	WELLS FARGO #3317 (DISTRICT)		Wireless mouse	109.9
15-01616	HUMANSCALE C/O UNITED		Office supplies/keyboard tray	183.5
15-01617	XEROX CORPORATION		Copier for Chancellor's office	3,525.1
15-01618	TROXELL COMMUNICATIONS, INC.		Hitachi projector & Iens for SSC 212	37,146.6
15-01619	XEROX CORPORATION		Xerox maint agreement 7/1/14 to 6/30/15	2,135.5
15-01620	AMTECH RELIABLE ELEVATOR CO.		Replacing elevator controller at SM	50,480.0
15-01621	BLACK SHEEP		Acoustic curtains at FA-101/103	36,038.8
15-01622	DAYLE MOINTOSH CENTER FOR THE DISABLED		Interpreting services for deaf SL instructors	5,200.0
15-01623	PATON GROUP		Maint contract for Uprint and Dimension 768	5,909.2
15-01624	QUINN POWER SYSTEMS		Portable generator set	67,222.4
15-01625	QUICK CAPTION	IVC Warehouse	Captioning svcs for hearing imparied	4,000.00

Page 9 of 15

DO.				
PO Number	Vendor Name	Loc	Description	Accour
Number P15-01626	HAITBRINK ASPHALT PAVING,	LUC	Repair asphalt in front of baseball	14,860.0
	INC.		Trepail aspital in front of paseball	•
215-01627	ORANGE COUNTY REGISTER		Bid 309 ad for asphalt pad for ivc decathlon	2,070.0
P15-01628	HITT MARKING DEVICES, INC.		Name stamps	77.8
P15-01629	DOWNTOWN FORD SALES		F-series SD, 2015, Pickup	21,477.7
215-01630	LIFETIME MEMORY PRODUCTS, INC.		Fall 2014 fee based supplies	1,483.9
P15-01631	BOUNDTREE MEDICAL LLC		Supplies for EMS	348.9
215-01632	NCMPR NATIONAL CONFERENCE		Annual college membership	450.0
215-01633	ORLANTHA NIN		Reimbursement for Transfer Day	180.0
215-01634	ORANGE COUNTY BUSINESS COUNCIL		Table for OC Workforce Dev. conf 10/7/14	1,500.0
P15-01635	PARADIGM, INC.		Printing of reissued diplomas/certificates	109.8
P15-01636	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		Thunderbolt to VGA wire for TAS115	31.3
15-01637	CAROLINA BIOLOGICAL SUPPLY		Culture vials for Majors' Biology lab	122.8
P15-01638	EMCOR/Mesa Energy Systems		Annual maintenance: HVAC support software	7,800.0
215-01639	MAIN GRAPHICS		Brochures	1,891.3
15-01640	HAUSER & MILLER		Fine silver flat wire	934.7
15-01641	NANCY'S NOTIONS		Sewing needles	92.6
15-01642	NANCY'S NOTIONS		Regular wonder clips, rotary cutter	201.7
15-01643	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES		2015 AACC membership dues	15,047.0
215-01644	DICK BLICK COMPANY		Aluminum wire	32.5
15-01645	MOTOROLA SOLUTIONS		Antennas	50.5
15-01646	DICK BLICK COMPANY		Oil solvent, studio canvas, pads, gessobord	808.4
15-01647	NAF\$A MEMBER\$HIP DEPT.		NAFSA annual membership	425.0
15-01648	AACRAO MEMBERSHIP		AACRAO publications	359.9
15-01649	LAGUNA GRAPHIC ARTS, INC.		Presentation printing	500.0
15-01650	AMY HUNTER		Supplies for Perf. Arts operations	300.0
215-01651	WELLS FARGO #2785		14-15 Vendini ticketing fees for Box Office	5,500.0
15-01652	WELLS FARGO BANK #2785 PAYMENT REMITTANCE CENTER		14-15 authorized.net fees for Box Office	540.0
15-01653	UNIQUE MANAGEMENT SERVICES		Library fee collection service	149,2
15-01654	MAIN GRAPHICS	•	IVC fact sheet	480.8
15-01655	XEROX CORPORATION		Xerox copier lease-District Purchasing	4,835.7
15-01656	PURETEC		Deionized water system	5,500.0
15-01657	JASON ALLEN		Instructional supplies - reimbursements	100.0
15-01658	ALLIEDBARTON SECURITY SERVICES		Contract security at ATEP	87,000.0
15-01659	PHOENIX GROUP INFORMATION SYS.		Citation processing fees	20,000.0
15-01660	HAREPOINT PACIFIC BUSINESS CEN TRE	•	HarePointWorkflow extensions renewal	576.0
15-01661	GOODWILL INDUSTRIES OF ORANG E COUNTY		Interpreting svcs for hearing impaired students	45,000.0
	INTERNATIONAL E-Z UP, INC.		FMO supplies	830.5

ESCAPE ONLINE

Page 10 of 15

EXHIBIT A
Page 11 of 20

nciuues F1	5-01297 - P15-01807			
РО				Accou
Number	Vendor Name	Loc	Description	Amou
215-01663	ESSENCE ENTERTAINMENT		Contracted musicians	10,000.0
P15-01664	CAPP ASSOCIATES, INC. COMPUTER IZED ASSESSMENT AND		2013-2014 assessment/placement software renewal	3,600.0
P15-01665	GOLF TEAM PRODUCTS		Women's golf supplies	2,287.1
15-01666	FLOOR TECH GROUP		Replace floor in Health Center	18,258.0
15-01667	BSN SPORTS		Soccer balls for men's soccer team	1,525.6
P15-01668	ADRENALIN SPORTS APPAREL DBA J OANN MARIE HYDER		Soccer supplies	2,070.9
215-01669	NEWPORT CORP.		Photonics lab supplies	1,053.3
215-01670	WHITAKER BROS. BUSINESS MACH.		Oil for shredder	75.7
215-01671	McLOGAN SUPPLY CO., INC.		Photo emulsion, rubylith roll, translucency	990.2
215-01672	H2 ENVIRONMENTAL CONSULTING S ERVICES, INC.	SC FineArts Ren	Environmental consulting services	2,590.00
215-01673	TRAINING		Powershell training course (online)	4,990.00
215-01674	RIO GRANDE ALBUQUERQUE		Cooper sheet, brass, copper round, sliver wire	400.5
15-01675	BOUNDTREE MEDICAL LLC		Supplies for EMS	181.8
15-01676	WELLS FARGO #1598		For fresh fruits & vegetables via Amazon Fresh.com	1,000.00
15-01677	EASTBAY TEAM SPORTS		W WP balls Mikasa	376.9
15-01678	MATCO TOOLS MARK JACOBSON		Comb leak/ratch hose	140.9
15-01679	AGON SPORT LLC dba agonswim.co m		M WP suits F'14	857.6
15-01680	EASTBAY TEAM SPORTS		W soccer unis F'14 Cardinal plus fill in	2,188.09
15-01681	BROWN'S PARTSMASTER INC		Bid R-00785 - Plumbing supplies	4,915.4
15-01682	IRVINE PIPE & SUPPLY		Bid R-00785 - Plumbing supplies	1,491.4
15-01683	J. A. SEXAUER		Bid R-00785 - Plumbing supplies	1,767.8
15-01684	SMARDAN SUPPLY - EL MONTE		Bid R-00785 - Plumbing supplies	16,349.3
15-01685	VENTEK INTERNATIONAL	•	Ventek services	6,908.20
15-01686	THE BLIND FACTORY		Install blinds to support Geology prep space	295.00
15-01687	COLLEGESOURCE, INC.		CollegeSource/Tes-Site license subscr 14-15	6,128.00
15-01688	MORITAKA KINA		Piano Dampp- Chaser	160.00
15-01689	DEANN BURCH		Career Cafe revision, research, and training	5,000.00
15-01690	KATE KEENA PUBLIC RELATIONS /P UBLIC AFFAIRS		Independent contract agreement	20,000.00
15-01691	JACKSON KELLY C/O JACK HOLLYWO OD	•	Website work for CA Cafe	9,000.00
15-01692	RJL SYSTEMS		Quantam Analyzer supplies for student use	106.20
15-01693	CCCWVCA KANOE BANDY, TREASURER		CCCWVCA membership/ W. volleyball coach	125.00
15-01694	ADRENALIN SPORTS APPAREL DBA J OANN MARIE HYDER		Women's volleyball supplies	3,758.62
15-01695	INTERCOLLEGIATE TENNIS ASSOC. MEMBERSHIP DEPARTMENT		ITA membership for the M. & W. tennis teams	350.00

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ESCAPE ONLINE

Page 11 of 15

EXHIBIT A Page 12 of 20

PO				Accou
Number	Vendor Name	Loc	Description	Amou
15-01696	PROFESSIONAL PERSONNEL LEASING		Svcs rendered in referring/hiring	1,842.6
15-01697	J & J SUPPLY INC		Athletic training supplies	198.6
15-01698	IRVINE MARRIOTT		Dacum/skills panels	16,997.2
15-01699	MISSION AUTO EQUIP & LIFTS		Compressor auto drain valve repair	273.2
15-01700	VINTAGE VOGUE		Wool felt, ribbon, embroidery needles	307.5
15-01701	SCHLAIFER'S ENAMELING		Enamels, quill, pen tips, fusing	369.8
	SUPPLIES INC.			
15-01702	ACHRO/EEO ATTN: RUTH CORTEZ		2014-2015 ACHRO membership	350.0
15-01703	O'REILLY AUTO PARTS STORE #393 2	SC WAREHOUSE	Warehouse supplies	1,000.0
15-01704	AUTONATION FORD TUSTIN	SC WAREHOUSE	Warehouse supplies	500.0
15-01705	HOME DEPOT MISSION VIEJO STORE #614	SC WAREHOUSE	Warehouse supplies	1,500.0
15-01706	UNITED DIRECT MARKETING	•	Mailing for Fail 2014 Emeritus brochure	594.0
15-01707	SOURCE GRAPHICS		Maint Contract for Kips 3000	2,438.
15-01708	EVENTS		Food - VPI retreat	231.0
15-01709	GOLDEN RAIN FOUNDATION LAGUNA WOODS VILLAGE		Clubhouse 3, LWV use for DGL Series	2,002.
15-01710	KEVIN FLEMING TELOS		HUM 204X Keynote speaker	6,000.
5-01711	EDUCATIONA L SERVICES MODUAL A/C SYSTEM, INC		Replace HVAC unit in Village 23-2	2,500.
5-01712	LEWIS AKERS	IVC Life Sci	To reimburse for fiscal year 2014-2015.	2,500.
15-01712	PARKWAY LAWNMOWER SHOP	IV CITE OU	2 stroke cyclinder compression gauge	
15-01713	SJM INDUSTRIAL RADIO		Batteries for Security radios	77. ⁻ 180.0
15-01715	AERA ENGINE REBUILDERS		PROSIS software maintenance renewal	449.
15_01716	ASSN.		VDI amigat VM-turns view	0.000
15-01716 15-01717	MERIDIAN IT INC		VDI project - VMware view	2,960.0
15-01717 15-01719	EASTBAY TEAM SPORTS		Womens Tennis supplies	965.
5-01718	NUUN NATURAL HYDRATION		Tennis supplies	259.
5-01719	PARAGON PLASTICS COMPANY	B 400 L 16 . 00 . 4	Supplies for academic shows FY14-15	500,0
5-01720	JEFF KAUFMANN	IVC Life Sci	Reimb Lab Supplies for FY 2014-2015	250.0
5-01721	SEHI PROCOMP COMPUTER PRODUCTS		Emergency printer request	1,849.:
5-01722	PEOPLE ADMIN, INC.		Renewal Talent Mgmt Solutions	347.1
5-01723	GUARANTY CHEVROLET	E-THE VALUE	Key fobs	157.6
5-01724	AUTONATION FORD TUSTIN		Van #60 broken left rear swing door check strap	82.8
5-01725	MATCO TOOLS MARK JACOBSON		Blanket PO- MATCO tools	300.0
5-01726	NEWPORT COMPUTER SOLUTIONS,INC		Network troubleshooting/monitoring hardware	7,209.0
5-01727	SMITH PIPE & SUPPLY, INC.		Irrigation supplies	1,118.7
5-01728	JOHN DEERE LANDSCAPES, INC.		Irrigation supplies	5,567.5
5-01729	ERIN KIM		Foster Kinship Care Ed skshp panelist	35.0
5-01730	YVETTE ESTRADA		Foster Kinship Care Ed. wkshp panelist	70.0
5-01731	SUSAN DROGO		Foster Kinship Case Ed wkshp	1,015.0
			co-train/monitor	1,010.0
5-01732	KIMBERLEY J. HARVIE		Foster Kinship Care Ed wkshp panelist	35.0
5-01733	JENNIFER MC GEE		Foster Kinship Care Ed wksp panelist	35.0
5-01734	DEBORAH FRICKE		Foster Kinship Care Ed wksp trainer	480.0

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ESCAPE ONLINE
Page 12 of 15

Includes P1	5-01297 - P15-01807			Page 13 01 20
РО		P. Lie A.		Account
Number	Vendor Name	Loc	Description	Amount
P15-01735	HUMANSCALE C/O UNITED INTERIOR S		Office supplies/corner sleeve for desk	77.50
P15-01736	COX COMMUNICATIONS, INC.		Intercampus WAN service	50,544.00
P15-01737	PRESIDIO NETWORKED SOLUTIONS		Districtwide VOIP Telephony Upgrade (N-Rfresh)	762,951.46
P15-01738	HOME DEPOT MISSION VIEJO STORE #614		For Astro instructional supplies	300.00
P15-01739	PRAXAIR		Liquid nitrogen for Astro demonstration	70.80
P15-01740	HIGHMARK SMART RELIABLE SEATING		LRC stools	8,657.28
P15-01741	ENVIRON		ATEP environmental technical advisement	60,000.00
P15-01742	RIO GRANDE ALBUQUERQUE		Zippits, shellac, silver sheet	199.16
P15-01743	BOUNDTREE MEDICAL LLC		IV needles for Paramedic class	619.92
P15-01744	ORANGE CO. HEALTH CARE AGENCY ENVIRONMENTAL HEALTH		Annual CUPA fees	236.00
P15-01745	LIFETIME MEMORY PRODUCTS, INC.	Bldg W/Com Arts	Flash drives for CTVR 101 classes	540.00
P15-01746	IRVINE HIGH SCHOOL FOOTBALL		Renew banner ad for Irvine High football	250.00
P15-01747	CANON SOLUTIONS AMERICA		Fax toner	297.36
P15-01748	WELLS FARGO #3317		Air purifier	308.88
P15-01749	RELIANCE STANDARD LIFE INSURA NCE		Long-term disability benefits for FY 2014-2015	139,598.00
P15-01750	RELIANCE STANDARD LIFE INSURA NCE		Life insurance benefits FY 2014-2015	245,103.00
P15-01751	CITRIX SYSTEMS, INC.		2013/14 GoTo My PC access services renewal	6,962.40
P15-01752	COLLEGE BOARD CUES SOFTWARE SE RVICES		PowerFAIDS maintenance	9,517.06
P15-01753	ONE SOURCE INDUSTRIES PROMOTIO NS		Travel mugs	2,929.05
P15-01754	COMPUTERLAND OF SILICON VALLEY		Camtasia for Mac	325.00
P15-01755	SACRAMENTO MARRIOTT RANCHO CO RDOVA HOTEL		Rental of conference room	2,180.00
P15-01756	ECONOMIC ALTERNATIVES, INC.		Annual maintenance water management service	4,515.00
P15-01757	DICK BLICK COMPANY		Color wheel, newsprint, crayons	130.97
P15-01758	EASTBAY TEAM SPORTS		Men's Basketball uniform supplies	2,440.45
P15-01759	SWIM DEPOT		W WP suits F'14	985.61
P15-01760	CCCWBCA MATT BORCHERT, TREASUR ER		CCCWBCA membership for W. Basketball coach	200.00
P15-01761	ASICS AMERICA CORPORATION		Past due invoices/badminton and volleyball	1,603.20
P15-01762	BSN SPORTS		Past due invoice athlete shoes	312.00
P15-01763	AIRPORT VAN RENTAL SOLUTIONS		2014-2015 vehicle rentals	4,500.00
P15-01764	DICK BLICK COMPANY	•	Blades, felt, gesso, gouche, charcoal	139.53
P15-01765	BSN SPORTS		Men's Basketball supplies	2,837.47

ESCAPE ONLINE

Page 13 of 15

PO		La Digital Su		Accou
Number	Vendor Name	Loc	Description	Amou
P15-01766	DIVERSIFIED BUSINESS SERVICES		IVC plastic bags	2,809.0
215-01767	PACIFIC COLOR PRINTING		Rack cards	318.6
P15-01768	HOME DEPOT MISSION VIEJO STORE #614		Student art supplies	150.0
215-01769	CHARISSE LYSEIGHT		Foster Kinship Care Ed sksp co-trainer	945.0
215-01770	MEDCO SUPPLY COMPANY		Mens Basketball ankle braces	1,140.1
P15-01771	ALL SEASON SOCCER		Soccer training shirts	725.1
P15-01772	BSN SPORTS		Mens Soccer polo shirts	398.8
P15-01773	MARK PETERSEN		Reimbursement for misc Music dept supplies	300.0
P15-01774	CLARK SECURITY PRODUCTS		Annual locksmith supplies	5,584.3
P15-01775	CONSTRUCTION HARDWARE		Annual locksmith supplies	2,535.7
215-01776	MONTGOMERY HARDWARE		Annual locksmith supplies	10,780.5
P15-01777	FRIENDS OF FULLERTON ARBORETUM		Entrance Fee for ENV 18 Class	240.0
15-01778	BLUE LABEL BATTERY INC		Bulbs for Board Room Projectors	812.
15-01779	ACE SAW & SUPPLY		Shop Saw Blades Supplies	150.0
15-01780	CI SOLUTIONS, CARD INTEGRATORS CORPORATION		Photo ID Ribbon	1,974.0
15-01781	TUSTIN LOCK & SAFE		Keys for Chemistry Lab Lockers	400.0
15-01782	BATTERY SYSTEMS OF ANAHEIM		Batteries:EZ-GO Cart #3 Mgnt Cart	910.0
15-01783	ART SUPPLY WAREHOUSE		Wood Carving Sets 6pc	186.7
15-01784	BAKER & TAYLOR		Library Book	42.1
15-01785	AERA ENGINE REBUILDERS ASSN.		Membership	259.0
15-01786	MEDIA EDUCATION FOUNDATION		Anthropology DVD	144.7
15-01787	OAK HILL PUBLISHING COMPANY		Constitution Booklets	1,072.0
15-01788	FREEDOM PAPER		Printer Paper for Large Format Printer	283.6
215-01789	HOME DEPOT MISSION VIEJO STORE #614		General Supplies	300.0
15-01790	MICRO CENTER		IT/AV Supplies	300.0
15-01791	P.J. OF SOUTHERN CALIFORNIA IR VINE		Financial Aid Outreach Fall 2014	1,080.0
215-01792	UNITED SITE SERVICES OF CALIFO RNIA, INC.		Portable Rental and Services at Baseball Field	3,579.1
15-01793	DAVID LISKER		Guest Artist	750.0
15-01794	WILLIAMS RECORDING		Contract Services	3,000.0
15-01795	MERCADO CORONA, INC.	SC WAREHOUSE	Bridge 2 Engineering 2014-2015 Events	2,600.0
15-01796	MYERS TIRE SUPPLY		Tire Repair Supplies	898.5
15-01797	JOSH FRIEDMAN PRODUCTIONS		Video/Service - Career Cafe	4,000.0
15-01798	WESTMINSTER PRESS, INC.		Printing of Saddleback 2014-2015 Catalog	6,657.
15-01799	DICK BLICK COMPANY	•	Taskboard	262.4
15-01800	ACCREDITATION COMMISSION FOR E DUCATION IN NURSING INC		ACEN Accreditation Membership Renewal	2,625.0
15-01801	DICK BLICK COMPANY		Arces WC Block 14x20 140tb 20 Sheets	59.0
15-01802	EDUCATION FOR SUCCESSFUL	11 11 11	Foster Kinship Care Ed wksp trainer	120.0
	PAREN TING		randing data to map trailer	120.0

ESCAPE ONLINE

Page 14 of 15

PO					Account
Number	Vendor Name	Loc	Description		Amount
P15-01803	ANDERSON & HOWARD		Electrical Service Upgrade for Solar	-	7,500.00
33	ELECTRIC, IN C		Decathlon		
P15-01804	MARIA SIMPSON, PhD.	•	Consulting Services on Management		2,700.00
			Project/Library		
P15-01805	CIWEA ATTN: SALLY CARDENAS		Membership CA Internship Work Exp		200.00
			Asssoc		
P15-01806	ADN DIRECTORS OF SO. CAL. CA		Membership - CA Org Assoc Degree		100.00
	O RG. DEG. NSG. PROG.		Deans/Dirs South		
P15-01807	WELLS FARGO #3317 (DISTRICT)		Talk Corporation - Employment		300.00
			Verification		
		Total Number of PO	s 508	Total	3,902,798,26

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	486	2,327,128.29
12	Child Development Fund	2	1,550.00
40	Capital Outlay Fund	⁼⁼ 19	1,572,819.97
71	Retiree Benefit Fund	The state of the s	1,300.00
		Total	3,902,798.26

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Includes 08/0	06/2014 - 09/09/2014				
Requisition Number	Vendor Name	Description	Requisition Total		
RQ15-01275	NANCY MONTGOMERY	NAVPA Conference	2,064.90		
RQ15-01556	MARIANA DESARACHO	Poster frames for MAP lab	129.60		
RQ15-01603	GEORGINA GUY	Cal. Comm. Col. Ext. Ops. Prog. Serv. Conf.	1,350.00		
RQ15-01708	CAROL HILTON	Carol Hilton to attend Team Workshop (ACCJC)	278.98		
RQ15-01710	CAROL HILTON	Accred. Commision For Comm. J.C. Conference	381.20		
RQ15-01730	DONNA RANE-SZOSTAK	Reimbursement for TAACCCT conference	1,285.79		
RQ15-01734	WELLS FARGO #1606	Voice Thread renewal 14/15	999.00		
RQ15-01743	ANTHONY TENG	ACCCA Great Deans Conference	1,421.45		
RQ15-01754	FAWN TANRIVERDI	CCCEOPSA Fall Conf.	1,241.00		
RQ15-01755	BARBARA COX	Nat'l As. Com. College Entrepreneurship conf.	1,538.68		
RQ15-01764	SCOTT FREDRICKSON	Nat'l As. Com. College Entrepreneurship conf.	1,637.68		
RQ15-01765	LISA INLOW	Nat'l As. Com. College Entrepreneurship conf.	1,537.68		
RQ15-01766	DON BOWMAN	Nat'l As. for Com. College Entrepreneur Conf.	1,638.68		
RQ15-01767	MIROSLAVA MANCHIK	Nat'l As. Com. College Entrepreneurship conf.	1,713.68		
RQ15-01769	ANTHONY TENG	Nat'l As. Com. College Entrepreneurship conf.	1,992.75		
RQ15-01770	PARISA SOLTANI	CCCEOPSA Fall Conf.	1,241.00		
RQ15-01771	TOD A. BURNETT	Nat'l As. Com. College Entrepreneurship conf.	1,823.93		
RQ15-01772	ISABEL GUTIERREZ	CCCEOPSA Fall Conf.	1,241.00		
RQ15-01773	DAWN PICKERING	CCCEOPSA Fall Conf. 10/2014	1,241.00		
RQ15-01790	LISA ANH H WANG	Center for Analysis of Post 2nd Ed. Conf	1,200.00		
RQ15-01795	DEBRA L. FITZSIMONS	Workday conference	3,294.00		
RQ15-01796	DENISE AVILES	Workday conference	3,294.00		
RQ15-01802	PAPA PESTICIDE APPLICATORS ASSOC.	Pesticide PrepTest Course for Jose Araiza	200.00		
RQ15-01804	ESTER GRAHAM	HR Leadership Academy	1,250.00		
RQ15-01805	LA NELL PEEBLES	HR Leadership Academy	1,250.00		
RQ15-01828	TEDDI LORCH	Employee Law conference	159.00		
RQ15-01829	LA NELL PEEBLES	Employment Law conference	159.00		
RQ15-01857	JENNIFER BONKOWSKI	Supplies for CCC campus forum	8.09		
RQ15-01858	DEBRA L. FITZSIMONS	Reimbursement for Workday Supplies	29.16		
RQ15-01871	TAMERA RICE	Cal. Assn. of Colleges of Nursing Conf.	286.00		
RQ15-01872	JENNIFER FOROUZESH	Cal. Assn. of Colleges of Nursing Conf.	286.00		
RQ15-01873	DIANE PESTOLESI	Cal. Assn. of Colleges of Nursing conf.	286.00		
RQ15-01877	LIANNA ZHAO	Reimb - college award & program mtg	3,156.50		
RQ15-01878	MIKE SAUTER	Reinburse for alt media booking system	150.00		
RQ15-01880	LAGUNA GRAPHIC ARTS, INC.	Business cards	51.12		
RQ15-01881	SC ASSOCIATED STUDENT BODY	Reimbursement sc asg account	17,834.71		
RQ15-01887	PAUL BONKOWSKI	Cal Osha Seminar	213.22		
RQ15-01893	SANTOS GARCIA	Colt Armorer course	1,148.30		
RQ15-01896	JESSICA M. CHA	Cal Osha Seminar	229.22		
RQ15-01897	MICHAEL JAMES	Cal Osha Seminar	254.00		
RQ15-01906	KIM MC CORD	Refreshments for IVC & SC health fair	217.12		
RQ15-01912	TODD SCHMALTZ	Cal. Emer. Services Assn. Conference	1,030.92		
RQ15-01920	TOD A. BURNETT	Comm. Col. Advancement Conference	1,477.00		
RQ15-01939	SANDY JEFFRIES	Speed of Trust Conference	61.00		
RQ15-01946	BARBARA CAREY	Grocery supplies for student use	22.45		
RQ15-01954	S & B FOODS	Refreshments for Chancellor's opening session	1,350.16		

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Page 1 of 5

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Requisition Number	Vendor Name	Description	Requisition Total
RQ15-01975	TECHNOLINK ASSOCIATION ACCOUNTING OFFICE	Technolink Registration	750.00
RQ15-01977	LINDA FONTANILLA	Reimbursement	53.30
RQ15-01986	WELLS FARGO #3317 (DISTRICT)	Refreshments for DS planning meeting	285.80
RQ15-01998	JEANNE SMITH	ConfReimb-Common Assessment Initiative-Math	847.00
RQ15-01999	JEANNE SMITH	ConfReimb-Common Assessment Initiative-Math	295.75
RQ15-02000	JEFFREY T. VOGEL	ConfReimb-Common Assessment Initiative-English	292.00
RQ15-02001	JEFFREY T. VOGEL	ConfReimb-Common Assessment Initiative-English	458.01
RQ15-02002	MARINA AMINY	ConfReimb-Common Assessment Initiative-English	636.64
RQ15-02007	THOMAS L. SMITH	Reimburse for supplies for MFG classes	149.42
RQ15-02013	JERILYN CHUMAN	2014 Strengthening Student Success conference	416.00
RQ15-02023	WELLS FARGO #3317 (DISTRICT)	Webinar for fiscal services/acctg	129.00
RQ15-02025	JOHN RICHARDS	Reimbursement for ES dept supplies	24.01
RQ15-02027	NATALIE COONEY	Reimbursement for supplies	6.43
RQ15-02033	WELLS FARGO #3317	Apple Power supplies	155.42
RQ15-02050	ROXANNE METZ	2014 Strengthening Student Success Conf	639.00
RQ15-02059	KIM MC CORD	ACBO Travel registration and reimbursement	1,125.70
RQ15-02061	CANDICE YACONO	Reimbursement for emergency printing	143.37
RQ15-02069	S & B FOODS	Refreshments for "Tea with CIT" meeting	98.28
RQ15-02074	CANDIDATE	Candidate travel reimbursement	558.98
RQ15-02075	CANDIDATE	Candidate travel reimbursement	973.43
RQ15-02086	WELLS FARGO #1598	Roland UM-One for music lab	448.70
RQ15-02088	S & B FOODS	Transfer day college fair - September 3, 2014	472.72
RQ15-02106	PAPA PESTICIDE APPLICATORS ASSOC.	CE pesticides course	80.00
RQ15-02107	WELLS FARGO #3317 (DISTRICT)	Lunch for Fiscal Team Mtg Aug 15, 2014	94.24
RQ15-02111	STEVE WOODWARD	PCA, QUL, QAC pesticides course	80.00
RQ15-02113	RAMON MONTIEL	Fusion training reimbursement workshop	250.00
RQ15-02115	ANNE FITZGERALD	conference police management	840.39
RQ15-02121	MARK ZANDONELLA	conference advanced police management	840.39
RQ15-02132	WILL GLEN	conference advanced police management	840.39
RQ15-02134	DAVID YOUNG	advanced police management conference	840.39
RQ15-02136	THOMAS L. SMITH	Reimburse for respirator masks	66.86
RQ15-02142	WELLS FARGO #3317 (DISTRICT)	MeisterLabs - MindMeister	49.50
RQ15-02147	GLENN ROQUEMORE	Political advocacy travel Wash, DC	2,675.00
RQ15-02153	CAROLINE DURDELLA	Strengthening Student Success Conf.	665.17
RQ15-02156	CLIFFORD MEYER C/O AUTO TECH	Reimbursement for recycle bins	25.62
RQ15-02158	SHANNON SEIFERT	Workday Rising 2014 Conference Relmb.	1,570.98
RQ15-02161	DR. ROBERT BRAMUCCI	Workday Rising 2014 Conference	1,820.00
RQ15-02162	PARISA SOLTANI	UC Counselor Conference 2014 Reg.	50.00
RQ15-02164	STEVE LEE	UC Counselor Conference 2014 Reg.	50.00
RQ15-02166	SO. ORANGE CO. COMM. COL.DIST	R2T4 Summer 2014	1,416.00
RQ15-02167	DENICE INCIONG	Workday Rising 2014 Conference	1,370.00
RQ15-02181	DAVIT S. KHACHATRYAN	Ass'n Chief Bus. Officials Conference	773.12
RQ15-02184	GINA LAKOW-ORAM	Workday Rising 2014 Conference Reimb.	1,570.98

ESCAPE ONLINE

Page 2 of 5

Requisition	Vendor Name	Description	Requisition
Number	vendor Name	Description	Total
RQ15-02185	GEORGE P. JOHNSON RE: WORKDAY RISING	Workday Conference registration	29,295.00
RQ15-02189	DR. ROBERT BRAMUCCI	Comm. Col. League Cal. Conference	835.00
RQ15-02192	TERESA FLUEGEMAN	Leg visit with GRR	2,418.20
RQ15-02193	DR. ROBERT BRAMUCCI	Educause Conference	2,400.00
RQ15-02198	JUAN AVALOS	Comm. Col. League of Cal. Convention	1,150.00
RQ15-02201	BRANDYE D'LENA	ACBO facilities task force meeting in Sacramento	550.00
RQ15-02213	KIM MC CORD	Reimburse for postage	23.01
RQ15-02215	YOUNG PROFESSIONALS LEADERSHIP SUMMIT	Young Professionals Leadership Summit	2,500.00
RQ15-02246	TODD SCHMALTZ	advanced police management conference	840.39
RQ15-02248	LAURA SOBCHIK	Strengthening Student Success conf.	524.11
RQ15-02251	GLENN ROQUEMORE	Comm. Col. Leauge of Cal. meeting	1,075.50
RQ15-02252	SHOUKA TORABI	Strengthening Student Success Conf.	524.11
RQ15-02255	CORNER BAKERY CAFE STORE #219	OC Social Entrepreneurship competition	448.74
RQ15-02257	PACIFIC COACHWAYS	Bus for Emeritus field trip	932.75
RQ15-02265	WELLS FARGO #1606	Subscription to Hootsuite for Marketing purposes	659.88
RQ15-02273	JOYCE BARTLOMAIN	Reimbursement for supplies	103.53
RQ15-02282	CLIFFORD MEYER C/O AUTO TECH	Reimbursement for shop pad locks	202.87
RQ15-02284	KEITH SHACKLEFORD	Cal. Com.Col. Ath. Ass'n Fall Conference	963.95
Q15-02287	LEVINSON, MARC	Reimbursment vga adapter	31.32
RQ15-02300	DEBRA KERR	Reimburse ice machine part/emergency purchase	98.76
RQ15-02301	DIANE OAKS	Council for Comm. Col. Advancement conference	1,550.00
RQ15-02315	SHERRI J. BANES	Reimbursement for flex-week-related activities	128.81
Q15-02319	JANINE O'BUCHON	Health Workers Initiative Conference	407.36
Q15-02345	JEFFREY T. VOGEL	ConfReimb-AVID for HigherEducation Summerinstitute	130.28
Q15-02349	EDWIN TIONGSON	Pacific Southwest Collegiate Forencics Ass'n Conf.	538.00
RQ15-02353	BRUCE GILMAN	ConfReimb-Common Assessment Initiative-English	603.43
RQ15-02354	JEFFREY T. VOGEL	ConfReimb-Common Assessment	540.00
Q15-02359	JENNIFER FOROUZESH	Health Workforce Initiative conference	485.51
RQ15-02373	GEORGE P. JOHNSON RE: WORKDAY RISING	Workday Rising 2014 Conference	375.00
RQ15-02374	JANE ROSENKRANS	Strengthening Stud.Success Conf	475.00
RQ15-02375	JOYCE SEMANIK	Strengthening Stud.Success Conf	475.00
RQ15-02379	CHRISTOS KORGAN	Reasearch and Planning Group Conf.	524.11
RQ15-02381	WELLS FARGO #2785	OC Social Entrepreneurship Competition Event	500.00
RQ15-02385	KIM MC CORD	Workday Rising Conf. Training	1,556.49
RQ15-02386	BRENDA MATHIAS	Workday Rising Conf. Training	1,556.49
RQ15-02387	ROSIE AGUILAR	Workday Rising Conf. Training	1,556.49
RQ15-02388	KATHRYN NUNEZ	Workday Rising Conf. Training	1,556.49
RQ15-02389	CANDACE KINCAID	Workday Rising Conf. Training	1,556.49
Q15-02396	DAVID BUGAY	Cal. Com. Col. Chanc. Couns. Conf. Reimb.	479.20
RQ15-02455	WELLS FARGO #3317 (DISTRICT)	Refreshments for OC RP Reg Group Mtg	100.00
RQ15-02458	JENNIFER MC CUE	Reimbursement for award submissions	350.00
RQ15-02465	THOMAS L. SMITH	Reimburse for hardware for chairs	3.82

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Page 3 of 5

ReqPay211a

Board of Trustees Confirming Requisition Page 19 of 20 Listing

Includes 08/06/2014 - 09/09/2014					
Requisition Number	Vendor Name	Description		Requisition Total	
RQ15-02473	FRANCHISE TAX BOARD	Nonresident Withholding payment		1,641.00	
RQ15-02476	DON BUSCHE	Reimbursement for cell phone use		117.92	
		Total	133	151,366.97	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Board of Trustees Confirming Requisition
Page 20 of 20
Listing Listing

Fund	Description	R	equisition Count	Amount
01	General Fund		119	100,965.40
40	Capital Outlay Fund		14	50,401.57
		Total	133	151,366.97

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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ITEM: 5.13 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Transfer of Budget Appropriations

ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

For the current reporting period ending August 31, 2014, and in accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations are summarized on EXHIBIT A and presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT TRANSFER OF BUDGET APPROPRIATIONS SUMMARY

For the period 08-01-14 to 08-31-14

General Fund			
Account	<u>Description</u>	<u>From</u>	<u>To</u>
1000	Academic Salaries	\$89,400	
2000	Classified Salaries		\$13,930
3000	Fringe Benefits	\$14,373	
4000	Books and Supplies		\$25,899
5000	Other Operating Expenses & Services		\$48,881
6000	Capital Outlay		\$15,063
Total Trans	fers - General Fund	\$103,773	\$103,773
Total Transfers		<u>\$103,773</u>	\$103,773

DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Payment of Bills

ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 184395 through 185431 processed through the Orange County Department of Education, totaling \$8,876,384.53; and Checks No. 011211 through 011266 processed through Saddleback College Community Education, totaling \$161,242.89; and Checks No. 009300 through 009307, processed through Irvine Valley College Community Education, totaling \$13,401.86 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

Check Number	Check Date	Pay to the Order of	Check Amoun
184395	08/06/2014	A-1 AWARDS	30.00
84396	08/06/2014	ALERT SERVICES, INC.	5,140.11
84397	08/06/2014	MARY ANSTADT	264.30
84398	08/06/2014	AT&T	12.39
84399	08/06/2014	B & H PHOTO VIDEO REMITTANCE PROCESSING	69.95
			5.60
			75.55
84400	08/06/2014	ERLYNNE BALLO	15.12
84401	08/06/2014	NOELLE VARGAS BANUELOS	1,850.00
84402	08/06/2014	JOYCE BARTLOMAIN	10.60
84403	08/06/2014	ANTHONY BERG	202.91
84404	08/06/2014	BSN SPORTS	4,535.3
84405	08/06/2014	KEEFE CARRILLO	37.49
84406	08/06/2014	YANCIE CARTER	15.13
84407	08/06/2014	DANA POINT FUEL DOCK	50.4
84408	08/06/2014	DirecTV	120.9
84409	08/06/2014	DITCH WITCH CENTRAL CALIFORNIA	316.5
84410	08/06/2014	EMPIRE CLEANING SUPPLY	1,254.9
84411	08/06/2014	FEDERAL EXPRESS	19.7
84412	08/06/2014	FISHER SCIENTIFIC	1,379.8
		Register # AP08062014B	
84413	08/06/2014	FREEWAY AUTO SUPPLY	70.16
84414	08/06/2014	GALLADE CHEMICAL, INC.	552.43
84415	08/06/2014	GLAXOSMITHKLINE PHARMACEUTICAL	347.4
84416	08/06/2014	DAVID GONZALEZ	248.00
84417	08/06/2014	JACQUELINE GOODE	240.0
84418	08/06/2014	JENNIFER L. GRANDI	1,981.5
84419	08/06/2014	MARLYS GRODT	1,000.0
84420	08/06/2014	JEAN GUZMAN	60.4
84421	08/06/2014	PATRICK HIGA	66.0
84422	08/06/2014	ADVANCED OFFICE SERVICES IMAGING PLUS	49.3
84423	08/06/2014	IRVINE RANCH WATER DIST.	316.9
84424	08/06/2014	BILL JAY	8.73
84425	08/06/2014	TIMOTHY JEMAL	45.64
84426	08/06/2014	DAVID B. LANG	16.76
84427	08/06/2014	MARCO MADARIAGA	90.1
84428	08/06/2014	CAMARENA, SANDRA	90.18
84429	08/06/2014	ANNA MINNIECE	15.79
84430	08/06/2014	MOULTON-NIGUEL WATER DIST.	12,154.9
84431	08/06/2014	STRATASYS INC	6,195.00
84432	08/06/2014	OC TREASURER-TAX COLLECTOR	12,058.50
84433	08/06/2014	OC TREASURER-TAX COLLECTOR REVENUE RECOVERY/	2,482.00
84434	08/06/2014	PRENDERGAST, T. J.	19.43
84435	08/06/2014	QUALTRICS, LLC	3,000.00
B4436	08/06/2014	WENDY RAYBURN	19.42
84437	08/06/2014	REFPAY, LLC	20,000.00
84438	08/06/2014	SMART & FINAL	11.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Check Number	Check Date	Pay to the Order of	Check Amoun
184439	08/06/2014	SOUTHERN CALIFORNIA GAS CO.	37.33
Cancelle	d on 08/07/2014, Cance	Register # AP08072014	
84440	08/06/2014	SO. COAST FIRE PROTECTION	225.00
84441	08/06/2014	THOMAS TORCIVIA	202.91
84442	08/06/2014	TASHA TRANKIEM	15.12
84443	08/06/2014	LISA ANH H WANG	136.08
84444	08/06/2014	JIM WRIGHT	42.45
84445	08/06/2014	NATASHA LIBERAL	138.00
84446	08/07/2014	ABC ICE HOUSE	34.02
84447	08/07/2014	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	31,434.00
84448	08/07/2014	ARBOR SCIENTIFIC	257.93
		Unpaid Sales Tax	19.11
		Expensed Amount 2	77.04
84449	08/07/2014	ARS ENTERPRISES	3,296.50
84450	08/07/2014	AT & T MOBILITY	48.94
84451	08/07/2014	AT&T	11.75
84452	08/07/2014	BERTRAND'S MUSIC	26.46
84453	08/07/2014	BLICK ART MATERIALS	1,617.56
84454	08/07/2014	BNI BUILDING NEWS	248.95
84455	08/07/2014	JENNIFER BONKOWSKI	8.09
84456	08/07/2014	KRISTEN BUSH	535.50
84457	08/07/2014	CALIFORNIA PLACEMENT ASSN C/O WILDA WALLACE	100.00
84458	08/07/2014	CAROLINA BIOLOGICAL SUPPLY	884.95
84459	08/07/2014	CARQUEST AUTO PARTS	43.29
84460	08/07/2014	COMMUNITY COLLEGE ASSOCIATION ATTN: BONITA LOVELL	80.20
84461	08/07/2014	COMPUTERLAND	69.00
84462	08/07/2014	COOKING LIGHT	20,00
84463	08/07/2014	CREATE FOR LESS	49.89
		Unpaid Sales Tax	3.31
		Expensed Amount	53.20
34464	08/07/2014	CULVER-NEWLIN	2,613.99
34465	08/07/2014	DASH MEDICAL GLOVES	732.67
34466	08/07/2014	SPECTRUM CHEMICAL MFG. CORP.	594.87
34467	08/07/2014	EXPERIAN	127.00
34468	08/07/2014	FISHER SCIENTIFIC	120.90
34469	08/07/2014	FREESTYLE	134.52
34470	08/07/2014	POSTMASTER	2,002.31
34471	08/07/2014	PROFORCE LAW ENFORCEMENT	549.12
34472	08/07/2014	ALLSTEEL, INC.	13,073.09
34473	08/07/2014	RYDIN DECAL	764.00
34474	08/07/2014	SMARDAN SUPPLY - EL MONTE	1,082.68
34475	08/07/2014	DANIEL SMITH, INC.	1,497.97
		Unpaid Sales Tax 11	19.84
			17.81
34476	08/07/2014	SOUTHERN CALIFORNIA GAS CO.	18.22
34477	08/07/2014	DENNIS STACHELSKI	215.41
Cancelled	on 08/11/2014, Cancel	Register # AP08122014	
34478	08/07/2014	TROXELL COMMUNICATIONS, INC.	1,705.00
e preceding Check	s have been issued in a	cordance with the District's Policy and authorization	ESCAPE ONLINE

Check Number	Check Date	Pay to the Order of	Check Amount
184479	08/07/2014	U.S. DATA TRUST CORPORATION	5,000.00
184480	08/07/2014	WARD'S NATURAL SCIENCE	97.03
184481	08/07/2014	WAXIE	16,650.08
184482	08/07/2014	JENNIFER WIJNKER	2,500.00
184483	08/07/2014	WORLDWIDE RECOVERY SYSTEMS, INC.	172.00
184484	08/07/2014	XEROX CORPORATION	329.46
184485	08/07/2014	XEROX CORPORATION	6,275.55
184486	08/07/2014	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,724.25
84487	08/08/2014	AALRR ATTN: EVENTS	109.00
184488	08/08/2014	AALRR ATTN: EVENTS	109.00
84489	08/08/2014	AALRR ATTN: EVENTS	109.00
84490	08/08/2014	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	2,683.80
84491	08/08/2014	DAVID E. ANDERSON, JR.	106.28
184492	08/08/2014	CCCEOPSA MARILYN STEIN BUTTE COLLEGE	375.00
84493	08/08/2014	CCCEOPSA MARILYN STEIN BUTTE COLLEGE	375.00
84494	08/08/2014	CCCEOPSA MARILYN STEIN BUTTE COLLEGE	375.00
84495	08/08/2014	CCCEOPSA MARILYN STEIN BUTTE COLLEGE	375.00
84496	08/08/2014	CDW GOVERNMENT, INC.	9,069.00
84497	08/08/2014	SPECTRUM CHEMICAL MFG. CORP.	2,272.19
84498	08/08/2014	DISNEY'S CORONADO SPRINGS RESORT	630.00
84499	08/08/2014	MARIA FEOKTISTOVA	15.12
84500	08/08/2014	HOSPITAL ASSOCIATES	298.49
84501	08/08/2014	VIANNEY GONZALEZ-DELGADO	75.60
84502	08/08/2014	ESTER GRAHAM	67.32
84503	08/08/2014	HARDY DIAGNOSTICS	148.59
84504	08/08/2014	HDS WHITE CAP CONST SUPPLY	686.84
84505	08/08/2014	PATTY HELTON	30.24
84506	08/08/2014	HEWLETT PACKARD	39,717.64
84507	08/08/2014	HIGHER ONE INC.	5,250.00
84508	08/08/2014	HILLYARD FLOOR CARE SUPPLY HILLYARD/LOS ANGELES	1,564.94
84509	08/08/2014	HILTON LOS ANGELES AIRPORT	144.48
84510	08/08/2014	HITT MARKING DEVICES, INC.	156.59
84511	08/08/2014	HOTSY OF SOUTHERN CALIFORNIA	266.94
84512	08/08/2014	HUMANSCALE	609.47
84513	08/08/2014	INDUSTRIAL DOOR GROUP INC	2,870.00
84514	08/08/2014	INDUSTRIAL METAL SUPPLY CO.	114.24
84515	08/08/2014	INGARDIA BROTHERS PRODUCE INC.	125.12
84516	08/08/2014	IRVINE RANCH WATER DIST.	15,078.30
84517	08/08/2014	LAKOW, TONI	90.72
84518	08/08/2014	LEO LE	15.12
84519	08/08/2014	ADRIANA C. LEE,	612.38
84520	08/08/2014	TEDDI LORCH	74.82
84521	08/08/2014	LORI MANGELS	75.60
84522	08/08/2014	NACCE	748.00
84523	08/08/2014	NACCE	411.75
84524	08/08/2014	NACCE	411.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE • NLINE
Page 3 of 25

Check Number	Check Date	Pay to the Order	of		Check Amou
84525	08/08/2014	NACCE			411.7
84526	08/08/2014	NACCE			610.7
84527	08/08/2014	NACCE			411.7
84528	08/08/2014	NAVPA	SUITE 1975		500.0
84529	08/08/2014	LA NELL PEEBLES	i		67.3
84530	08/08/2014	PAPA	PESTICIDE APPLICATORS ASS	OC.	200.0
84531	08/08/2014	SANDRA POPE			105.8
84532	08/08/2014	UCSD	CENTRAL CASHIER		800.0
84533	08/08/2014	SAN DIEGO GAS &	ELECTRIC		1,755.3
84534	08/08/2014	SARGENT WELCH			215.7
84535	08/08/2014	SC ASSOCIATED S	STUDENT BODY		17,834.7
84536	08/08/2014	HENRY SCHEIN, IN	IC.		4,288.5
			Unpaid Sales Tax	10.44	
			Expensed Amount	4,299.02	
84537	08/08/2014	SCIENTIFIC REFRI	GERATION		810.7
84538	08/08/2014	SETON			298.3
			Unpaid Sales Tax	22.43	
			Expensed Amount	320.77	
B4539	08/08/2014	SHRED-IT USA -LA			878.0
34540	08/08/2014	SANDY THERIAUL	т		10.6
B4541	08/08/2014	TROXELL COMMU	NICATIONS, INC.		170.0
B4542	08/08/2014	VENTEK INTERNAT	TIONAL		555.0
B4543	08/08/2014	WARD'S NATURAL SCIENCE		604.8	
B4544	08/08/2014	MICHAEL E. WILSO	MICHAEL E. WILSON		12,308.0
84545	08/08/2014	JIM WRIGHT			61.9
84546	08/08/2014	AMERICAN NAT'L I	MANUFACTURING		3,774.6
84547	08/08/2014	ALTERNATIVE DEL	ALTERNATIVE DELIVERY SOLUTIONS		5,920.0
84548	08/08/2014	C.E.M. LAB CORP. LAB	CIVIL ENGINEERING MATI	ERIAL	74,516.
84549	08/08/2014	ENAMIX, INC.			29,350.0
34550	08/08/2014	ENVIRON INTERNA	ATIONAL CORP.		5,519.9
34551	08/08/2014	13 SOLUTIONS	C/O IDEN SADEGHIEH		8,470.0
34552	08/08/2014	NEUDESIC, LLC			68,543.0
34553	08/08/2014	NIMBLE CONSULT	ING		8,875.0
34554	08/08/2014	SWINERTON BUILD	DERS		465,251.1
34555	08/08/2014	SYNERGY SOFTWA	ARE SOLUTIONS		7,600.0
34556	08/08/2014	TRENCH PLATE RE	ENTAL CO		270.0
34557	08/08/2014	RUBY HAZZARD			15.1
34558	08/11/2014	MOTOROLA SOLUT	TIONS, INC.		6,535.0
34559	08/11/2014	ERNEST HACKMOI	'		3,000.0
34560	08/11/2014	CHRISTIAN HANSO			138.0
34561	08/11/2014	HITT MARKING DE			207.5
34562	08/11/2014		OCK & SECURITY SUPPLY, INC.		4,078.0
34563	08/11/2014	IRVINE CHAMBER			1,000.0
34564	08/11/2014	BICHTUYEN JENSE			30.2
34565	08/11/2014	PIPS	C/O KEENAN & ASSOCIATES		147,278.5
34566	08/11/2014	KELLY PAPER	· · · · · · · · · · · · · · · · · · ·		2,308.3
34567	08/11/2014	KRATOS HBE			2,480.6
34568	08/11/2014	CAMBIUM LEARNIN	JG INC		3,000.0

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ESCAPE ONLINE Page 4 of 25

Check Number	Check Date	Pay to the Order of	Check Amou
184569	08/11/2014	GARY I. KUSUNOKI	190.0
184570	08/11/2014	LABWEAR.COM	447.0
		Unpaid Sales Tax	34.00
		•	481.00
84571	08/11/2014	LEARNING BY DESIGN	5,687.5
184572	08/11/2014	LEWIS, DIANE	5.9
84573	08/11/2014	LIEBERT CASSIDY WHITMORE	9,881.7
84574	08/11/2014	LOOMIS, FARGO & COMPANY	654.9
184575	08/11/2014	LYNDA.COM, INC.	4,875.0
184576	08/11/2014	MAGNA PUBLICATIONS, INC.	258.0
184577	08/11/2014	MICHAEL LOWELL MC CORMICK	45.2
84578	08/11/2014	MC KESSON MEDICAL SURGICAL	1,452.6
84579	08/11/2014	MIKE BROWN GRANDSTANDS, INC.	1,500.0
84580	08/11/2014	MISSION AUTO EQUIP & LIFTS,INC	472.0
84581	08/11/2014	MISSION VIEJO COUNTRY CLUB	1,720.4
84582	08/11/2014	MOTOROLA SOLUTIONS, INC.	245.9
84583	08/11/2014	NASCO MODESTO	1,508.7
84584	08/11/2014	NEUDESIC, LLC	15,488.0
84585	08/11/2014	OC AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR	855.0
84586	08/11/2014	ANGELA OROZCO-MAHANEY	7.1
84587	08/11/2014	NICOLE ORTEGA	59.2
84588	08/11/2014	UNIFORM HEADQUARTERS, INC. dba KEYSTONE UNIFORM DEPOT	200.2
84589	08/12/2014	A-1 AWARDS	271.5
84590	08/12/2014	AIR CLEANING TECHNOLOGY	2,400.0
84591	08/12/2014	KIM ALLEN	9.6
84592	08/12/2014	ARAMARK UNIFORM SERVICES, INC	107.9
84593	08/12/2014	ARROWHEAD MOUNTAIN SPRING WATER CO.	61.4
84594	08/12/2014	AGB MEMBERSHIP	2,750.0
84595	08/12/2014	JOYCE BARTLOMAIN	67.8
84596	08/12/2014	BESAFE TECHNOLOGIES, INC.	738.1
84597	08/12/2014	BLICK ART MATERIALS	11.9
84598	08/12/2014	C & H DISTRIBUTORS, INC.	40.6
84599	08/12/2014	CAPITOL ADVOCACY PARTNERS LLC	3,500.0
84600	08/12/2014	COMMUNITY COLLEGE LEAGUE OF CA	41,848.0
84601	08/12/2014	COMMUNITY COLLEGE LEAGUE OF CA	1,500.0
84602	08/12/2014	COMMUNITY COLLEGE LEAGUE OF CA	30,437.3
84603	08/12/2014	CINTAS CORPORATION	65.1
84604	08/12/2014	DE NAULT'S TRUE VALUE HARDWARE	23.5
84605	08/12/2014	DOOLEY ENTERPRISES, INC.	3,585.6
84606	08/12/2014	DSE ARCHITECTURE, INC.	3,143.7
84607	08/12/2014	MICHELE DUGAN	120.0
84608	08/12/2014	EAGLE COMMUNICATIONS	395.5
84609	08/12/2014	EWING IRRIGATION PRODUCTS	313.3
84610	08/12/2014	FRED PRYOR SEMINARS	179.0
84611	08/12/2014	FRED PRYOR SEMINARS	179.0
84612	08/12/2014	FRED PRYOR SEMINARS	179.0
84613	08/12/2014	GALE SUPPLY COMPANY	2,499.5

ESCAPE ONLINE
Page 5 of 25

heck Number	Check Date	Pay to the Order of	Check Amou
B4614	08/12/2014	GORM, INC.	2,437.8
84615	08/12/2014	GRANICUS, INC.	2,150.0
84616	08/12/2014	HITT MARKING DEVICES, INC.	71.9
84617	08/12/2014	HOME DEPOT CREDIT SERVICES	129.5
84618	08/12/2014	FHEG IVC BOOKSTORE STORE NO 895 MA	1,041.1
84619	08/12/2014	BRIAN KIM	41.5
84620	08/12/2014	TOD KUBO	1,070.0
84621	08/12/2014	LEARNING BY DESIGN	4,968.7
84622	08/12/2014	LYNDE-ORDWAY CO., INC.	2,760.3
84623	08/12/2014	MATH WORKS, INC.	3,522.2
84624	08/12/2014	KIM MC CORD	217.1
84625	08/12/2014	MARK MC ELROY	129.5
84626	08/12/2014	BART MC HENRY	426.3
84627	08/12/2014	McMASTER CARR SUPPLY CO.	282.2
84628	08/12/2014	MICRO CENTER A/R	28.0
84629	08/12/2014	MILLENNIUM BUSINESS SERVICES Marty Cohn	650.7
34630	08/12/2014	NCMPR NATIONAL CONFERENCE	200.0
34631	08/12/2014	NCMPR	450.0
84632	08/12/2014	NICOLE ORTEGA	234.3
34633	08/12/2014	PACIFIC COACHWAYS	648.5
34634	08/12/2014	PAPER 360, INC.	2,980.8
34635	08/12/2014	PAYAM-E-ASHENA	250.0
34636	08/12/2014	DAWN PICKERING	24.0
34637	08/12/2014	PUBLIC SQUARED	5,500.0
34638	08/12/2014	DENNIS STACHELSKI	215.4
34639	08/12/2014	TECHNOLINK ASSOCIATION ACCOUNTING OFFICE	750.0
34640	08/12/2014	ANTHONY TENG	1,421.4
34641	08/12/2014	XEROX CORPORATION	56.0
34642	08/12/2014	XEROX CORPORATION	12,775.6
34643	08/12/2014	FRANCISCO M. AMORIM	427.5
34644	08/12/2014	BCH WATERWORKS	130.0
34645	08/12/2014	DAIRY DEPOT	37.9
34646	08/12/2014	XEROX CORPORATION	5.7
B4647	08/12/2014	ABC SCHOOL EQUIPMENT, INC.	
34648	08/12/2014	ALLEN DISPLAY	4,974.00 4,711.2
77070	00/12/2014	Unpaid Sales Tax 297.56	4,711.24
		Expensed Amount 5,008.78	
34649	08/12/2014	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL	18,492.7
34650	09/19/2014	LAB	0.0
	08/12/2014	SPARKLETTS DERPA L EITZCHAONS	8.9
14651 14652	08/12/2014	DEBRA L. FITZSIMONS	29.10
14652	08/12/2014	GOSS ENGINEERING INC	1,952.5
34653	08/12/2014	PRO RAILING METAL WORKS, INC.	850.00
34654 34655	08/12/2014	REDISQ TECHNOLOGIES	3,575.00
4655	08/12/2014	SEGURA ASSOCIATES, INC.	3,651.2
4656	08/12/2014	WORKDAY INC	1,225.0
4657	08/13/2014	ACCURATE STAGING	3,662.0
14658	08/13/2014	APEX AUDIO	375.0

Check Number	Check Date	Pay to the Order of	Check Amoun
184660	08/13/2014	FISHER SCIENTIFIC	2,932.44
184661	08/13/2014	THE ASSOCIATED PRESS	14,336.09
184662	08/14/2014	A-1 TEXTILES	509.98
184663	08/14/2014	ACE SAW & SUPPLY	94.60
184664	08/14/2014	ACSIG/EDGE	140,640.48
184665	08/14/2014	ACSIG/EDGE	44,022.86
184666	08/14/2014	AT & T	139.27
184667	08/14/2014	AVALON TENT & PARTY	1,471.90
184668	08/14/2014	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	325.28
184669	08/14/2014	BLICK ART MATERIALS	140.67
184670	08/14/2014	BUDDY'S ALL STARS	129.60
184671	08/14/2014	CA DEPT OF TOXIC SUBSTANCES CONTROL	325.00
184672	08/14/2014	CALIFORNIA STAGE/LIGHTING, INC	5,894.40
184673	08/14/2014	CANON SOLUTIONS AMERICA, INC.	52.92
184674	08/14/2014	CAROLINA BIOLOGICAL SUPPLY	26.74
184675	08/14/2014	SPECTRUM CHEMICAL MFG. CORP.	48.92
184676	08/14/2014	SPARKLETTS	2,024.60
184677	08/14/2014	EASTBAY, INC DEPT 978835	909.80
184678	08/14/2014	FEDERAL EXPRESS	379.72
184679	08/14/2014	FISHER SCIENTIFIC	1,603.70
184680	08/14/2014	SAMUEL FRENCH	950.00
184681	08/14/2014	GRACE TRAINING SUPPLY	17,936.40
		Unpaid Sales Tax 1,345.24	
		Expensed Amount 19,281.64	
184682	08/14/2014	HOME DEPOT CREDIT SERVICES	1,838.56
184683	08/14/2014	HYATT LEGAL	7,420.20
184684	08/14/2014	PACIFIC RESEARCH & EVALUATION ATTN: STEVEN RIDER, PRES.	3,829.32
184685	08/14/2014	PACIFIC CLIPPINGS	59.00
184686	08/14/2014	PARKHOUSE TIRE, INC.	315.40
184687	08/14/2014	POCKET NURSE ENTERPRISES, INC.	237.87
		Unpaid Sales Tax15.30	
		Expensed Amount 253.17	
84688	08/14/2014	PRUDENTIAL INSURANCE COMPANY OF AMERICA	27,812.97
84689	08/14/2014	PRUDENTIAL INSURANCE COMPANY OF AMERICA	15,759.85
184690	08/14/2014	PUBLIC SQUARED	5,500.00
184691	08/14/2014	ROOF CONSTRUCTION	52,437.15
84692	08/14/2014	RYDIN DECAL	1,853.90
		Unpaid Sales Tax146.47	
		Expensed Amount 2,000.37	
184693	08/14/2014	S & B FOODS CATERING DIVISION	137.70
84694	08/14/2014	GINA SHAFFER	60.00
184695	08/14/2014	SHELL FLEET CARD SERVICES PROCESSING CENTER	2,226.84
84696	08/14/2014	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,376,508.00
84697	08/14/2014	SOUTHERN CALIFORNIA EDISON CO.	3,606.50
84698	08/14/2014	SOUTHERN CALIFORNIA EDISON CO.	2,917.96
84699	08/14/2014	SOUTHERN CALIFORNIA EDISON CO.	220.49
184700	08/14/2014	SOUTHERN CALIFORNIA EDISON CO.	200.10

Check Number	Check Date	Pay to the Order of	Check Amount
184701	08/14/2014	SOUTHERN CALIFORNIA EDISON CO.	82.59
184702	08/14/2014	SOUTHERN CALIFORNIA GAS CO.	2,454.90
184703	08/14/2014	SOUTHERN CALIFORNIA GAS CO.	1,411.38
184704	08/14/2014	SOUTHERN CALIFORNIA GAS CO.	40.97
184705	08/14/2014	SO. ORANGE CO. COMM. COL.DIST	286.00
84706	08/14/2014	SPEAKMAN, JOYCE	7.16
184707	08/14/2014	JOHN THOMAS LAGUNA ORTHOPEDIC	100.00
84708	08/14/2014	UNUM LIFE INSURANCE COMPANY	6,253.00
84709	08/14/2014	UNUM LIFE INSURANCE COMPANY	4,095.97
84710	08/14/2014	UNITED BEHAVIORAL HEALTH U.S. BEHAVIORAL HEALTH PLAN	3,195.15
84711	08/14/2014	USA SCIENTIFIC ACCOUNTS RECEIVABLES	651.13
84712	08/14/2014	VISTA PAINT CORPORATE OFFICE	177.71
84713	08/14/2014	WARD'S NATURAL SCIENCE	166.47
84714	08/14/2014	WENGER CORPORATION	191.44
84715	08/14/2014	XEROX CORPORATION	986.38
84716	08/14/2014	XEROX CORPORATION	1,355.31
84717	08/14/2014	SMART & FINAL	334.79
84718	08/14/2014	TUSTIN IRVINE MEDICAL GROUP	510.40
84719	08/14/2014	ACSIG/EDGE	22,842.45
84720	08/14/2014	ACSIG/EDGE	5,663.58
84721	08/14/2014	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	319,066.00
84722	08/15/2014	A TO Z CIRCUIT BREAKERS	143.29
84723	08/15/2014	AMER. CHEMICAL SOCIETY	182.00
84724	08/15/2014	ASICS	4,953.84
84725	08/15/2014	AT&T	1.83
84726	08/15/2014	ADVANTA ENERGY C/O AVIVA ENERGY CORP	800.00
84727	08/15/2014	BAKER & TAYLOR	270.24
84728	08/15/2014	CACN	250.00
84729	08/15/2014	CACN	250,00
84730	08/15/2014	CACN	250.00
84731	08/15/2014	KEEFE CARRILLO	55.00
84732	08/15/2014	CESA-SOUTHERN CHAPTER	609.95
84733	08/15/2014	SPECTRUM CHEMICAL MFG. CORP.	734.40
84734	08/15/2014	DONALD DEAR	159.13
84735	08/15/2014	DELTA BIOLOGICALS	143.98
		Unpaid Sales Tax 11.52	
04705	09/45/0044	Expensed Amount 155.50	**
84736 84737	08/15/2014	DISH NETWORK	36.72
84737 84738	08/15/2014	EDDIE NASH FOUNDATION	200.00
84738 84739	08/15/2014	ARNETTE EDWARDS	120.00
84740	08/15/2014 08/15/2014	EMPIRE CLEANING SUPPLY	216.55
	08/15/2014	ESQUIRE	10.00
84741 84742	08/15/2014	ESSENCE EIGHER SCIENTIFIC	18.00
04742 84743	08/15/2014 08/15/2014	FISHER SCIENTIFIC	3,884.00
84744 84744	08/15/2014	FOLSOM LAKE FORD	30,383.71
84745	08/15/2014 08/15/2014	FREEWAY AUTO SUPPLY	210.71
84746	08/15/2014 08/15/2014	HARER, KENNETH PATRICK HIGA	100.00

ESCAPE ONLINE

Page 8 of 25

Check Number	Check Date	Pay to the Order of	Check Amoun
184747	08/15/2014	DAVIT S. KHACHATRYAN	142.36
184748	08/15/2014	POSTMASTER	348.70
84749	08/15/2014	RAININ INSTRUMENTS LLC	393.98
84750	08/15/2014	RENAISSANCE ESMERALDA RESORT AND SPA	294.97
84751	08/15/2014	RICOH USA, INC.	1,277.92
84752	08/15/2014	ROYAL PLYWOOD CO., LLC	1,472.50
84753	08/15/2014	S & B FOODS CATERING DIVISION	1,350.16
84754	08/15/2014	SAN DIEGO GAS & ELECTRIC	79,660.34
84755	08/15/2014	SARGENT WELCH	238.73
84756	08/15/2014	SHRED-IT USA -LA	80.00
84757	08/15/2014	SOUTHERN CALIFORNIA GAS CO.	15.52
84758	08/15/2014	SMS SYSTEMS MAINTENANCE SERVICES, INC.	1,120.00
84759	08/15/2014	TRADITIONAL HOME	20.00
84760	08/15/2014	TRL SYSTEMS, INC.	450.00
84761	08/15/2014	TROXELL COMMUNICATIONS, INC.	1,242.00
84762	08/15/2014	VERIZON	385.97
84763	08/15/2014	VICTORY CUSTOM ATHLETIC, INC	392.80
84764	08/15/2014	VWR INTERNATIONAL, INC.	1,204.48
84765	08/15/2014	W SUBSCRIPTION DEPARTMENT	10.00
84766	08/15/2014	THE WALL STREET JOURNAL	541.94
84767	08/15/2014	WALTERS WHOLESALE ELECTRIC	1,023.94
		Register # AP08182014	1,020.34
84768	08/15/2014	LISA ANH H WANG	900.00
84769	08/15/2014	YABLA, INC.	598.00
84770	08/15/2014	DAVID YOUNG	159.13
84771	08/15/2014	AMAZON WEB SERVICES INC	211.22
84772	08/15/2014	ASBESTOS CONTROL TESTING INC	10,300.00
84773	08/15/2014	PENCO ENGINEERING	6,100.40
84774	08/15/2014	PUBLIC ECONOMICS, INC.	24.94
84775	08/15/2014	QUEST ENERGY GROUP, LLC	804.00
84776	08/15/2014	REDISQ TECHNOLOGIES	2,530.00
84777	08/18/2014	AT & T	
			64.03
84778 84779	08/18/2014 08/18/2014	AT&T	5,938.85
		AT&T AT&T	12.42
84780	08/18/2014		12.40
84781	08/18/2014	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES	2,000.00
84782	08/18/2014	SPECTRUM CHEMICAL MFG. CORP.	347.97
84783	08/18/2014	DS SERVICES OF AMERICA, INC. SPARKLETTS	27.03
84784	08/18/2014	EUREKA CAREER INFO, SYSTEMS	1,506.60
84785	08/18/2014	FISHER SCIENTIFIC	13,062.31
84786	08/18/2014	MADELINE HERNANDEZ	67.64
84787	08/18/2014	PATRICK HIGA	111.66
84788	08/18/2014	MARKETLAB, INC.	281.94
84789	08/18/2014	MATCO TOOLS MARK JACOBSON	191.29
84790	08/18/2014	McMASTER CARR SUPPLY CO.	4,615.20
84791	08/18/2014	MEDCO SUPPLY COMPANY	166.07
84792	08/18/2014	SALLIE MILLER	630.00
84793	08/18/2014	MOORE MEDICAL, LLC	2,762.71

Check Number	Check Date	Pay to the Order of		C	heck Amount
184794	08/18/2014	NAT'L ASSO OF COLL	EMPLOYERS		425.00
184795	08/18/2014	KEVIN O'CONNOR			122.34
184796	08/18/2014	RESOURCE ENVIRON	MENTAL INC		3,695.00
184797	08/18/2014	JAMES ROGERS			67.14
184798	08/18/2014	S & B FOODS	CATERING DIVISION		1,160.68
184799	08/18/2014	SARS SOFTWARE PRO	ODUCTS, INC.		7,360.00
184800	08/18/2014	SEHI PROCOMP COMI	PUTER PRODUCTS		2,968.96
184801	08/18/2014	SMARDAN SUPPLY - E	L MONTE		2,723.21
184802	08/18/2014	SOUTHERN CALIFORN	NIA EDISON CO.		78.71
184803	08/18/2014	FARNOOSH SORAYA			240.00
184804	08/18/2014	SPORTS FACILITIES G	ROUP, INC.		3,230.00
184805	08/18/2014	UNITED STATES PLAS			180.09
104000	00/10/2014	0111125 0111120 1 2110	Unpaid Sales Tax	13,38	700.00
			Expensed Amount	193.47	
84806	08/18/2014	USA SCIENTIFIC	ACCOUNTS RECEIVABLES	155.47	315.36
84807	08/18/2014	VISTA PAINT	CORPORATE OFFICE		97.17
		WALTERS WHOLESAL			1,007.59
84808	08/18/2014				
84809	08/18/2014	WARD'S NATURAL SC	IENCE		438.91
84810	08/18/2014	LARRY WARD			92.32
		cel Register # AP08192014			4 600 00
84811	08/18/2014	WATRY DESIGN INC.	FNT 4110 0FD1/10F0 1110		1,690.00
84812	08/18/2014		ENT AND SERVICES, INC.		382.54
84813	08/18/2014	BRUCE HAGAN			90.72
84814	08/18/2014	RICHARD SNEED			314.70
84815	08/19/2014	ADCLUB ADVERTISING	SERVICE		8,567.00
		el Register # AP08192014A	SPANIATION!		247.04
84816	08/19/2014	AIRGAS NATIONAL CA	RBONATION		317.34
		el Register # AP08192014A	CURRULE		20.00
84817	08/19/2014	AMERICAN SCIENCE 8	SURPLUS		30.80
		el Register # AP08192014A			2 402 22
84818 Dalassa	08/19/2014	BERTRAND'S MUSIC			2,193.23
	08/19/2014, Canc 08/19/2014	el Register # AP08192014A BLICK ART MATERIALS	3		256.66
84819		el Register # AP08192014A	•		230.00
84820	08/19/2014, Cand	BUDDY'S ALL STARS			2,051.40
		el Register # AP08192014A			2,031.40
84821	08/19/2014	BARBARA CAREY			22.45
		el Register # AP08192014A			22.70
84822	08/19/2014	CAROLINA BIOLOGICA	I SUPPLY		1,313.59
		el Register # AP08192014A	2001121		1,010.00
84823	08/19/2014	TROJAN BRAND CONE	OOMS C/O CHURCH &		176,44
04020	00/13/2014	DWIGHT CO.	OUNS C/O CHORCH &		110.44
Reissu	red on 08/19/2014, Cand	el Register # AP08192014A			
84824	08/19/2014	CINTAS CORPORATIO	N		65.10
		el Register # AP08192014A			
84825	08/19/2014	THE COACHING SYMP	OSIUM LLC		1,135.00
		el Register # AP08192014A			.,
84826	08/19/2014	COLT'S MANUFACTUR	ING CO LLC		450.00
		el Register # AP08192014A			
84827	08/19/2014	NATALIE COONEY			6.43
		el Register # AP08192014A			4.70

ESCAPE ONLINE

Page 10 of 25

Checi	k Number	Check Date	Pay to the Order of		Check Amount
18485		08/19/2014	POCKET NURSE ENTER	DDISES INC	
10400			Register # AP08192014A	PRISES, INC.	43.95
18485		08/19/2014	POCKET NURSE ENTER	DDISES INC	106.00
10-103	-		Register # AP08192014A	FRISES, INC.	100.00
18485		08/19/2014	PROFESSIONAL PERSO	NNEL LEASING	1,842.60
10405			Register # AP08192014A	MINEL LEASING	1,042.00
18485		08/19/2014	RICHARD WHITMARK	DBA RANCHO VIEJO GLASS	207.14
10400			Register # AP08192014A	DEATANONO VIEGO GEAGG	201.14
18485		08/19/2014	DONNA RANE-SZOSTAK	•	1,285.79
,0,00			Register # AP08192014A	•	1,200.13
18485		08/19/2014	JOHN RICHARDS		24.01
,			Register # AP08192014A		24.01
18486		08/19/2014	GLENN ROQUEMORE		464.39
			Register # AP08192014A		10 1,00
18486		08/19/2014	•	CATERING DIVISION	98.01
			Register # AP08192014A	or i Elimo Birrolori	00.01
18486		08/19/2014	SARGENT WELCH		181.50
			Register # AP08192014A		101.00
18486		08/19/2014	SEHI PROCOMP COMPL	ITER PRODUCTS	1,147.11
	-	on 08/19/2014. Cancel I	Register # AP08192014A		,,,,,,,,
184864		08/19/2014	SHAREPOINT EXPERTS	INC.	1,295.00
			Register # AP08192014A	,	,,200,000
18486		08/19/2014	THOMAS L. SMITH		149.42
	Reissued		Register # AP08192014A		
184860		08/19/2014	SO. ORANGE CO. COMM	I. COL.DIST	3,079.00
	Reissued	on 08/19/2014, Cancel I	Register # AP08192014A		
184867		08/19/2014	SPOK, INC		65.10
	Reissued	on 08/19/2014, Cancel I	Register # AP08192014A		
184868		08/19/2014	THOMSON REUTERS	WEST PAYMENT CENTER	443.39
	Reissued	on 08/19/2014, Cancel I	Register # AP08192014A		
184869		08/19/2014	TRAFFIC MANAGEMENT	INC.	550.80
	Reissued	on 08/19/2014, Cancel I	Register # AP08192014A		
184870		08/19/2014	TROXELL COMMUNICAT	IONS, INC.	1,100.00
	Reissued (on 08/19/2014, Cancel F	Register # AP08192014A		
184871		08/19/2014	LARRY WARD		32.32
	Reissued	on 08/19/2014, Cancel F	Register # AP08192014A		
184872	2	08/19/2014	XEROX CORPORATION		699.18
	Reissued	on 08/19/2014, Cancel F	Register # AP08192014A		
184873	3	08/19/2014	DAIRY DEPOT		38.60
	Reissued	on 08/19/2014, Cancel F	Register # AP08192014A		
184874		08/19/2014	OFFICE MAX INCORPOR	ATED	23.92
	Reissued (on 08/19/2014, Cancel F	Register # AP08192014A		
184875	5	08/19/2014	DOUGHERTY + DOUGHE	RTY ARCHITECTS LLP	25,729.92
	Reissued	on 08/19/2014, Cancel F	Register # AP08192014A		
184876	3	08/19/2014	C.W. DRIVER CONTRACT	TORS, INC.	2,410,388.00
	Reissued o	on 08/19/2014, Cancel F	Register # AP08192014A		
184877	7	08/19/2014	C.W. DRIVER CONTRACT	FORS INC.	525,183.00
	Reissued (on 08/19/2014, Cancel F	Register # AP08192014A		
184878	3	08/19/2014	DVV ASSOCIATES, INC.		2,450.00
	Reissued (on 08/19/2014, Cancel F	Register # AP08192014A		
184879)	08/19/2014	H2 ENVIRONMENTAL CO	INSULTING SERVICES, INC.	1,400.00
	Reissued o	on 08/19/2014, Cancel F	Register # AP08192014A		

M. L. M	Objection 1	Book the Outer of	-
Check Number	Check Date	Pay to the Order of	Check Amou
84880	08/19/2014	QUALITY OFFICE FURNISHINGS	543.4
		Register # AP08192014A	
84881	08/19/2014	R2A ARCHITECTURE	16,333.2
		Register # AP08192014A	4 700 0
84882	08/19/2014	ROOF CONSTRUCTION	4,569.2
		Register # AP08192014A	20.020.0
84883	08/19/2014	SPORTS FIELD SERVICES	22,630.0
14884 84884	08/19/2014 08/19/2014	Register # AP08192014A TMCx SOLUTIONS, LLC	438.7
		Register # AP08192014A	430.7
84885	08/19/2014	ADCLUB ADVERTISING SERVICE	8,567.0
84886	08/19/2014	AIRGAS NATIONAL CARBONATION	317.3
84887	08/19/2014	AMERICAN SCIENCE & SURPLUS	30.8
04001	00/13/2014	Unpaid Sales Tax	1.91
		Expensed Amount	32.71
84888	08/19/2014	BERTRAND'S MUSIC	2,193.2
84889	08/19/2014	BLICK ART MATERIALS	2,193.2
34890	08/19/2014	BUDDY'S ALL STARS	
34891	08/19/2014	BARBARA CAREY	2,051.4
84892	08/19/2014		22.4
		CAROLINA BIOLOGICAL SUPPLY	1,313.5
34893	08/19/2014	TROJAN BRAND CONDOMS C/O CHURCH & DWIGHT CO.	176.4
14894	08/19/2014	CINTAS CORPORATION	65.1
14895	08/19/2014	THE COACHING SYMPOSIUM LLC	1,135.0
14896	08/19/2014	COLT'S MANUFACTURING CO LLC	450.0
4897	08/19/2014	NATALIE COONEY	6.4
34898	08/19/2014	CORPORATE BUSINESS INTERIORS	173.8
4899	08/19/2014	COX COMMUNICATIONS	2,052.8
14900	08/19/2014	COX COMMUNICATIONS	2,110.5
14901	08/19/2014	COX COMMUNICATIONS	10.2
4902	08/19/2014	COX COMMUNICATIONS	2,052.8
4903	08/19/2014	COX COMMUNICATIONS	2,110.5
4904	08/19/2014	COX COMMUNICATIONS	10.2
4905	08/19/2014	KEVIN M. DALLA BETTA	62.4
4906	08/19/2014	SPECTRUM CHEMICAL MFG. CORP.	173.4
4907	08/19/2014	EEOC TRAINING INSTITUTE	750.0
4908	08/19/2014	LINDA FONTANILLA	53.3
4909	08/19/2014	GALE SUPPLY COMPANY	8,168.4
4910	08/19/2014	GEAR CONNECTIONS	20,254.5
4911	08/19/2014	W. W. GRAINGER	9.5
4912	08/19/2014	GREEN THUMB INTERNATIONAL	208.5
4913	08/19/2014	HOLIDAY INN SAN DIEGO BAYSIDE	503.3
4914	08/19/2014	HOME DEPOT CREDIT SERVICES	1,644.7
4915	08/19/2014	SANDY JEFFRIES	12.00
4916	08/19/2014	OFFICE MAX INCORPORATED	9,979.4
4917	08/19/2014	PACIFIC PARKING SYSTEMS, INC.	26,712.7
4918	08/19/2014	PASCO SCIENTIFIC	1,572.20
4919	08/19/2014	PEAK-RYZEX, INC.	
4920	08/19/2014	LILIANN PEREZ-STROUD	1,751.0
4920 4921			120.00
TGE	08/19/2014	PITNEY BOWES INC.	ESCAPE ONLIN

Page 13 of 25

Check Number	Check Date	Pay to the Order of	Check Amoun
184922	08/19/2014	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	1,582.00
184923	08/19/2014	PLATINUM EDUCATIONAL GROUP LLC	1,860.00
184924	08/19/2014	POCKET NURSE ENTERPRISES, INC.	43.95
		Unpaid Sales Tax 2.83	
		Expensed Amount 46.78	
84925	08/19/2014	POCKET NURSE ENTERPRISES, INC.	106.00
		Unpaid Sales Tax 8.48	
		Expensed Amount 114.48	
84926	08/19/2014	PROFESSIONAL PERSONNEL LEASING	1,842.60
84927	08/19/2014	RICHARD WHITMARK DBA RANCHO VIEJO GLASS	207.14
84928	08/19/2014	DONNA RANE-SZOSTAK	1,285.79
84929	08/19/2014	JOHN RICHARDS	24.0
84930	08/19/2014	GLENN ROQUEMORE	464.39
84931	08/19/2014	S & B FOODS CATERING DIVISION	98.0
84932	08/19/2014	SARGENT WELCH	181.5
84933	08/19/2014	SEHI PROCOMP COMPUTER PRODUCTS	1,147.1
84934	08/19/2014	SHAREPOINT EXPERTS, INC.	1,295.00
84935	08/19/2014	THOMAS L. SMITH	149.4
84936	08/19/2014	SO. ORANGE CO. COMM. COL.DIST	3,079.0
84937	08/19/2014	SPOK, INC	65.16
84938	08/19/2014	THOMSON REUTERS WEST PAYMENT CENTER	443.3
84939	08/19/2014	TRAFFIC MANAGEMENT INC.	550.80
84940	08/19/2014	TROXELL COMMUNICATIONS, INC.	1,100.00
84941	08/19/2014	LARRY WARD	32.3
84942	08/19/2014	XEROX CORPORATION	699.18
84943	08/19/2014	DAIRY DEPOT	38.60
84944	08/19/2014	OFFICE MAX INCORPORATED	23.92
84945	08/19/2014	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	25,729.92
84946	08/19/2014	C.W. DRIVER CONTRACTORS, INC.	2,410,388.00
84947	08/19/2014	C.W. DRIVER CONTRACTORS INC.	525,183.00
84948	08/19/2014	DVV ASSOCIATES, INC.	2,450.00
84949	08/19/2014	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	1,400.00
84950	08/19/2014	QUALITY OFFICE FURNISHINGS	543.49
84951	08/19/2014	R2A ARCHITECTURE	16,333.29
84952	08/19/2014	ROOF CONSTRUCTION	4,569.26
84953	08/19/2014	SPORTS FIELD SERVICES	22,630.00
84954	08/19/2014	TMCx SOLUTIONS, LLC	438.75
84955	08/20/2014	ACCUITY, INC.	421.00
84956	08/20/2014	ALERT SERVICES, INC.	223.24
84957	08/20/2014	MARINA AMINY	636.64
84958	08/20/2014	AT & T MOBILITY	33.42
84959	08/20/2014	BEN'S ASPHALT, INC.	3,580.00
84960	08/20/2014	BUTLER CHEMICALS, INC.	175.45
84961	08/20/2014	CAMBRIDGE DIAGNOSTIC PRODUCTS INC	231.59
	M	Unpaid Sales Tax 16.96	201.00
		Expensed Amount 248.55	
84962	08/20/2014	CINTAS DOCUMENT MANAGEMENT	134.00
84963	08/20/2014	CINTAS DOCUMENT MANAGEMENT	134.00
84964	08/20/2014	CINTAS DOCUMENT MANAGEMENT	134.00

ESCAPE ONLINE
Page 14 of 25

Check Number	Check Date	Pay to the Order of	Check Amount
184965	08/20/2014	CINTAS CORPORATION	42.96
184966	08/20/2014	CITY OF IRVINE	875.00
184967	08/20/2014	CR&R	94.30
184968	08/20/2014	CR&R	1,008.45
184969	08/20/2014	SPECTRUM CHEMICAL MFG, CORP.	171.33
184970	08/20/2014	DIGITALDECKCOVERS	40.99
		Unpaid Sales Tax 2.64	
		Expensed Amount 43.63	
B4971	08/20/2014	EDUCATIONAL INNOVATIONS INC.	45.69
84972	08/20/2014	EUREKA CAREER INFO. SYSTEMS	2,133.00
84973	08/20/2014	FISHER SCIENTIFIC	1,288.22
84974	08/20/2014	FLOOR TECH GROUP	1,100.00
84975	08/20/2014	KRESTA GRABAU	500.00
84976	08/20/2014	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	500.00
84977	08/20/2014	HARDY DIAGNOSTICS	152.83
84978	08/20/2014	HARPER'S BAZAAR	12.00
84979	08/20/2014	HOME DEPOT CREDIT SERVICES	235.28
84980	08/20/2014	HORIZON	2,731.34
84981	08/20/2014	IBM CORPORATION	12,250.00
84982	08/20/2014	INDUSTRIAL METAL SUPPLY CO.	788.40
84983	08/20/2014	INTERLIGHT INT'L LIGHTING CORP	59.85
		Unpaid Sales Tax 3.99	
		Expensed Amount 63.84	
84984	08/20/2014	JACOBSEN WEST	267.63
84985	08/20/2014	JOHNSTONE SUPPLY	44.88
84986	08/20/2014	KEN'S SPORTING GOODS	1,760.19
84987	08/20/2014	LAGUNA GRAPHIC ARTS, INC.	51.12
84988	08/20/2014	LAGUNA GREENWORKS LLC	4,270.32
84989	08/20/2014	LEWIS, DIANE	368.49
84990	08/20/2014	LYNDA.COM, INC.	3,250.00
84991	08/20/2014	MODERN POSTCARD	7,787.67
84992	08/20/2014	NASCO MODESTO	873.20
84993	08/20/2014	NORTH STATE ENVIRONMENTAL	212.00
84994	08/20/2014	NUTRITION ACTION HEALTHLETTER	15.00
84995	08/20/2014	OC TREASURER-TAX COLLECTOR	3,752.38
34996	08/20/2014	ORANGE CO. COMMERCIAL PRINTING	6,076.88
84997	08/20/2014	ORANGE CO. HEALTH CARE AGENCY ENVIRONMENTAL HEALTH	392.00
84998	08/20/2014	ORANGE COUNTY REGISTER	470.00
84999	08/20/2014	OCEAN BREEZE PACIFIC LUCY'S LAUNDRY & DRY CLEANING	111.96
85000	08/20/2014	P2S ENGINEERING INC	5,659.50
35001	08/20/2014	PDQ RENTAL CENTER	1,095.00
85002	08/20/2014	PETE'S ROAD SERVICE	140.00
B5003	08/20/2014	RIDDELL ALL AMERICAN	1,017.00
B5004	08/20/2014	ROSE BRAND	520.10
85005	08/20/2014	JEANNE SMITH	1,142.75
85006	08/20/2014	SOUTHERN CALIFORNIA EDISON CO.	87,151.94
85007	08/20/2014	SOUTHERN CALIFORNIA EDISON CO.	4,268.24

Check Number	Check Date	Pay to the Order of	Check Amount
185008	08/20/2014	SOUTHERN CALIFORNIA EDISON CO.	33,667.46
185009	08/20/2014	SOUTHERN CALIFORNIA SANITATION	650.00
185010	08/20/2014	SOUTHERN CALIFORNIA SOUND IMAGE	991.93
185011	08/20/2014	STAR MAINTENANCE SUPPLY	405.00
185012	08/20/2014	SWISS, TIM	16.17
185013	08/20/2014	ANTIMITE TERMITE & PEST CNTRL	1,052.00
185014	08/20/2014	PRO OFFICE AND FILING SUPPLIES	542.96
185015	08/20/2014	VERIZON	58.72
185016	08/20/2014	VERIZON	75.06
185017	08/20/2014	JEFFREY T. VOGEL	750.01
185018	08/20/2014	JOHN WILEY & SONS, INC.	99.00
185019	08/20/2014	ZOHO CORP.	582.00
185020	08/20/2014	ENAMIX, INC.	29,400.00
185021	08/20/2014	NEUDESIC, LLC	55,978.00
185022	08/20/2014	NIMBLE CONSULTING	5,625.00
185023	08/20/2014	OCLC, INC. DEPT #34299	3,632.31
185024	08/20/2014	PLANNET CONSULTING, INC.	14,242.31
185025	08/20/2014	SYNERGY SOFTWARE SOLUTIONS	7,600.00
185026	08/21/2014	ACCUVANT INC.	15,977.26
185027	08/21/2014	ARS ENTERPRISES	1,690.88
185028	08/21/2014	AT & T	28.19
185029	08/21/2014	AIRPORT VAN RENTAL	544.44
185030	08/21/2014	BAKER & TAYLOR	342.54
185031	08/21/2014	DOW DIVERSIFIED	2,400.00
185032	08/21/2014	DWYER INSTRUMENTS, INC.	387.78
185033	08/21/2014	EXCELSIOR ELEVATOR CORPORATION	1,370.00
185034	08/21/2014	SCOTT FARTHING	1,000.22
185035	08/21/2014	FEDERAL EXPRESS	55.45
185036	08/21/2014	FISHER SCIENTIFIC	2,344.91
185037	08/21/2014	FREEWAY AUTO SUPPLY	115.51
185038	08/21/2014	SAMUEL FRENCH	546.81
185039	08/21/2014	SARGENT WELCH	284.19
85040	08/21/2014	GUISELLE SCOTT	70.00
185041	08/21/2014	SMART LEVELS MEDIA	7,982.28
185042	08/21/2014	SOUTHERN CALIFORNIA GAS CO.	12,778.87
85043	08/21/2014	SO. COAST FIRE PROTECTION	294.02
185044	08/21/2014	SPORTS FIELD SERVICES	2,000.00
185045	08/21/2014	JAMES THERIAULT	159.13
185046	08/21/2014	TUSTIN CHAMBER OF COMMERCE	186.00
185047	08/21/2014	VIDEOMAKER INC. YORK PUBLISHING	153.95
85048	08/21/2014	WATERLINE TECHNOLOGIES POOL SUPPLY OF ORANGE COUNTY	322.26
185049	08/21/2014	WESTWIND SAILING, LLC	364.00
185050	08/21/2014	DAIRY DEPOT	50.05
85051	08/21/2014	EPD SOLUTIONS, INC.	6,411.25
85052	08/21/2014	G/M BUSINESS INTERIORS	578.49
185053	08/21/2014	GKKWORKS	62,312.71
85054	08/21/2014	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	49,289.01
85055	08/21/2014	LCC3 CONSTRUCTION SERVICES INC	14,052.50

ESCAPE ONLINE Page 16 of 25

EXHIBIT A

Page 17 of 28

Check Number	Check Date	Pay to the Order of	Check Amount
185056	08/25/2014	DON BUTCHER	1,584.00
185057	08/25/2014	DON BUTCHER	1,584.00
185058	08/25/2014	J. M. MC CONKEY CO.	1,010.73
185059	08/25/2014	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	371.40
		Unpaid Sales Tax	29.71
			01.11
185060	08/25/2014	MICHAEL LOWELL MC CORMICK	234.13
Reissued	on 08/27/2014, Cancel	Register # AP08272014	
185061	08/25/2014	KENT S. MC FANN	415.22
185062	08/25/2014	WILLIAM M. MCNICOL	432.00
185063	08/25/2014	WILLIAM M. MCNICOL	312.00
185064	08/25/2014	WILLIAM M. MCNICOL	312,00
185065	08/25/2014	WILLIAM M. MCNICOL	192.00
185066	08/25/2014	WILLIAM M. MCNICOL	192.00
185067	08/25/2014	WILLIAM M. MCNICOL	192.00
185068	08/25/2014	MICRO CENTER A/R	153.34
185069	08/25/2014	MILLENNIUM BUSINESS SERVICES Marty Cohn	2,322.95
185070	08/25/2014	MICHELLE QUON	377.00
Cancelle	d on 08/25/2014, Cance	Register # AP08252014A	
85071	08/25/2014	BOB PARRETT CONSTRUCTION, INC.	13,476.00
85072	08/26/2014	AT&T	51.22
85073	08/26/2014	COMMUNITY COLLEGE LEAGUE OF CA	45,337.78
85074	08/26/2014	CDW GOVERNMENT, INC.	496.79
85075	08/26/2014	ROSALBA CERVANTES	630.00
85076	08/26/2014	CHEFS' TOYS	334.80
85077	08/26/2014	CINTAS CORPORATION	65.10
85078	08/26/2014	CLARK SECURITY PRODUCTS	157.76
85079	08/26/2014	COMPONENTSOURCE	1,275.00
85080	08/26/2014	COMPUTERLAND	4,950.00
85081	08/26/2014	CR&R	2,522.64
85082	08/26/2014	CR&R	404.88
85083	08/26/2014	GALE SUPPLY COMPANY	42.93
85084	08/26/2014	W. W. GRAINGER	142.15
85085	08/26/2014	GRANICUS, INC.	1,075.00
85086	08/26/2014	THE GREAT GAZEBO, INC	2,741.45
85087	08/26/2014	GREEN THUMB INTERNATIONAL	16.00
85088	08/26/2014	MARLYS GRODT	550.00
85089	08/26/2014	HOME DEPOT CREDIT SERVICES	522.31
85090	08/26/2014	PHOENIX BUSINESS MACHINES. INC	500.00
85091	08/26/2014	POCKET NURSE ENTERPRISES, INC.	3.00
		Unpaid Sales Tax	.24
		Expensed Amount	3.24
85092	08/26/2014	PREMIER FITNESS SERVICES	275.00
85093	08/26/2014	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	6,650.04
85094	08/26/2014	MICHELLE QUON	169.00
85095	08/26/2014	MICHELLE QUON	104.00
85096	08/26/2014	MICHELLE QUON	104.00
85097	08/26/2014	SARGENT WELCH	603.08

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/06/2014 through 09/09/2014 **Check Number Check Date** Pay to the Order of **Check Amount** 08/26/2014 **AMY SUPINGER** dba SUPINGER STRATEGIES 3.600.00 * 185098 Cancelled on 08/27/2014, Cancel Register # AP08272014 WALTERS WHOLESALE ELECTRIC 185099 08/26/2014 730.21 185100 08/26/2014 XEROX CORPORATION 864.79 185101 08/26/2014 SEAWAY CONSULTING LLC 1,200.00 **BLICK ART MATERIALS** 185102 08/27/2014 259.98 185103 08/27/2014 SPECTRUM CHEMICAL MFG, CORP. 519.45 185104 08/27/2014 DENOYER-GEPPERT SCIENCE CO. 683.00 54.64 **Unpaid Sales Tax Expensed Amount** 737.64 185105 08/27/2014 **DEPARTMENT OF JUSTICE** ACCOUNTING OFFICE. 4,420.00 **CASHIERING** 185106 08/27/2014 **DISPLAYS 2GO** ATTN: ACCOUNTS RECEIVABLE 212.08 Unpaid Sales Tax 14.63 **Expensed Amount** 226.71 185107 08/27/2014 ECONOMIC ALTERNATIVES, INC. 12.955.38 185108 08/27/2014 EVIDENT, INC. 771.45 **Unpaid Sales Tax** 61.72 **Expensed Amount** 833.17 08/27/2014 **FEDERAL EXPRESS** 185109 145.56 185110 08/27/2014 **FISHER SCIENTIFIC** 2.871.04 185111 08/27/2014 **FLEWELLING & MOODY** 1,113.75 185112 08/27/2014 FREEWAY AUTO SUPPLY 211.09 08/27/2014 **FREY SCIENTIFIC** 718.41 185113 185114 08/27/2014 **INTERSTATE BATTERIES** OF CALIFORNIA COAST 993.51 185115 08/27/2014 IRVINE RANCH WATER DIST. 2,341.25 185116 08/27/2014 MICHAEL LOWELL MC CORMICK 233.19 185117 08/27/2014 **TOTTY PRINTING** 573.55 **ORKIN PEST CONTROL 711** 185118 08/27/2014 2,759.00 08/27/2014 **POSTMASTER** 185119 1,550.00 08/27/2014 REFRIGERATION SUPPLIES DIST. 185120 402.02 185121 08/27/2014 **ROAD WARRIORS** 3,657.50 185122 08/27/2014 S & B FOODS **CATERING DIVISION** 4,216.27 185123 08/27/2014 SARGENT WELCH 1,937.18 FHEG - SADDLEBACK BOOKSTORE STORE NO. 296 185124 08/27/2014 775.00 SOUTHERN COUNTIES OIL CO. 185125 08/27/2014 4,300.64 185126 08/27/2014 HARLAND TECHNOLOGY SERVICES A DIVISION OF 8,783.00 **SCANTRON** 185127 08/27/2014 **SMART & FINAL** 66.45 185128 08/27/2014 SOUTHERN CALIFORNIA EDISON CO. 8,426.97 185129 08/27/2014 SOUTHERN CALIFORNIA EDISON CO. 17,356.69 185130 TOMARK SPORTS, INC. 08/27/2014 106.87 185131 08/27/2014 TRAFFIC MANAGEMENT INC. 567.48 185132 08/27/2014 TROXELL COMMUNICATIONS, INC. 2,100.00 185133 08/27/2014 ULINE, INC. ATTN: ACCOUNTS RECEIVABLE 1,070.20 185134 08/27/2014 UNISOURCE WORLDWIDE INC. 121.56 185135 08/27/2014 LAURIE M. VARTANIAN dba RELIABLE RESPONSE 500.00 185136 08/27/2014 LUIS MAURICIO VASQUEZ 875.00 185137 08/27/2014 VERIZON 375.80 08/27/2014 79.34 185138 VISTA PAINT CORPORATE OFFICE

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

ReqPay212b

BATTERY SYSTEMS

BLICK ART MATERIALS

BOUNDTREE MEDICAL

DELL MARKETING L.P.

MARIANA DESARACHO

CHEVRON AND TEXACO BUSINESS CARD SERVICES

C/O DELL USA L.P.

BUDDY'S ALL STARS

ESCAPE ONLINE

1,392.51

245.79

181.80

1.264.68

1,173.03

70.18

129.60

09/02/2014

09/02/2014

09/02/2014

09/02/2014

09/02/2014

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09/02/2014

185173

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RegPay212b

Check Number	Check Date	Pay to the Order of	Check Amour
85180	09/02/2014	DirecTV	120.9
85181	09/02/2014	DIVERSIFIED BUSINESS SERVICES PROFORMA	1,274.3
85182	09/02/2014	TYESE F. DUNN	973.4
85183	09/02/2014	EASTBAY, INC DEPT 978835	2,813.3
85184	09/02/2014	EDEN LABEL SOLUTIONS	827.3
85185	09/02/2014	ESSENCE ENTERTAINMENT	1,210.0
85186	09/02/2014	KELLY FALTIS C/O SADDLEBACK COLLEGE	13,516.4
85187	09/02/2014	FISHER SCIENTIFIC	1,091.4
85188	09/02/2014	FONTIS SOLUTIONS	287.2
85189	09/02/2014	FREEWAY AUTO SUPPLY	240.0
85190	09/02/2014	FRY'S ELECTRONICS	1,077.6
85191	09/02/2014	GOLDEN RAIN FOUNDATION	2,002.0
85192	09/02/2014	IBM CORPORATION	4,670.6
85193	09/02/2014	KAY M. MC CLENNEY	5,500.0
85194	09/02/2014	OFFICE MAX INCORPORATED	4,929.0
85195	09/02/2014	CYNTHIA ROE	140.0
85196	09/02/2014	S & B FOODS CATERING DIVISION	911.1
85197	09/02/2014	SAFARILAND, LLC	311.1
85198	09/02/2014	SAFE NAVIGATION, INC.	712.9
851 9 9	09/02/2014	SAFEWAY, INC.	45.6
85200	09/02/2014	SARGENT WELCH	197.5
85201	09/02/2014	SUMMER SERPAS	294.7
85202	09/02/2014	THOMAS L. SMITH	66.8
85203	09/02/2014	SO. ORANGE CO. COMM. COL.DIST	1,416.0
85204	09/02/2014	JAMES TODD	558.9
85205	09/02/2014	TROXELL COMMUNICATIONS, INC.	2,781.0
85206	09/02/2014	UNIQUE MANAGEMENT SERVICES	149.2
85207	09/02/2014	ACTIVE IMPRESSIONS	2,667.8
85208	09/02/2014	VWR INTERNATIONAL, INC.	452.2
85209	09/02/2014	WALTERS WHOLESALE ELECTRIC	83.3
85210	09/02/2014	YALE/CHASE EQUIPMENT AND SERVICES, INC.	191.1
85211	09/02/2014	WILLIAM O'CONNOR	9.0
85212	09/02/2014	SMART & FINAL	176.3
85213	09/03/2014	ROBERT G. BOSANKO	576.0
85214	09/03/2014	CAL-THERM CORPORATION	9,737.0
85215	09/03/2014	CAPP ASSOCIATES, INC. COMPUTERIZED ASSESSMENT AND	3,600.0
85216	09/03/2014	CDW GOVERNMENT, INC.	4,252.4
85217	09/03/2014	CHAFFEY COLLEGE ATTN: WOMENS VOLLEYBALL	200.0
85218	09/03/2014	CINTAS CORPORATION	154.9
85219	09/03/2014	COMMERCIAL AQUATIC SERVICES	625.70
85220	09/03/2014	COMMERCIAL LANDSCAPE SUPPLY	7,123.0
B5221	09/03/2014	COMPUTERLAND	64,515.00
85222	09/03/2014	CONSTELLATION NEWENERGY GAS DIVISION LLC BANK OF AMERICA	52,320.6
85223	09/03/2014	CUESTA COLLEGE CROSS COUNTRY	130.0
85224	09/03/2014	G/M BUSINESS INTERIORS	479.8
85225	09/03/2014	GALLADE CHEMICAL, INC.	2,669.1

Check Number	Check Date	Pay to the Order of	Check Amoun
185226	09/03/2014	GOODWILL INDUSTRIES OF ORANGE COUNTY	600.00
185227	09/03/2014	W. W. GRAINGER	926.88
185228	09/03/2014	GRAYBAR ELECTRIC CO.	374.36
185229	09/03/2014	JENNIFER HIGGINSON	136.00
185230	09/03/2014	JENNIFER HIGGINSON	612.00
185231	09/03/2014	JENNIFER HIGGINSON	136.00
185232	09/03/2014	JENNIFER HIGGINSON	612.00
185233	09/03/2014	HOME DEPOT CREDIT SERVICES	496.26
185234	09/03/2014	LOS ANGELES TRADE TECHNICAL COLLEGE ATHLETICS	350.00
185235	09/03/2014	PACIFIC COACHWAYS	932.75
185236	09/03/2014	PALOMAR COLLEGE CROSS COUNTRY	150.00
185237	09/03/2014	PARADIGM, INC.	109.80
185238	09/03/2014	PARKHOUSE TIRE, INC.	1,800.91
185239	09/03/2014	PHARMEDIX	438.16
185240	09/03/2014	PHOENIX GROUP	7,302.16
185241	09/03/2014	POLISHED IMAGE	155.52
85242	09/03/2014	MARCIA A. PONTONI	140.00
185243	09/03/2014	PORTABLE POWER SYSTEMS	1,400.35
100240	03/03/2014	Unpaid Sales Tax 93.80	1,700.00
		Expensed Amount 1,494.15	
85244	09/03/2014	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	761.05
85245	09/03/2014	PURETEC	135.25
85246	09/03/2014	MATTHEW SHERMAN	1,350.00
85247	09/03/2014	XEROX CORPORATION	590.19
85248	09/04/2014	ACHRO/EEO ATTN: RUTH CORTEZ	350.00
85249	09/04/2014	ADCLUB ADVERTISING SERVICE	1,315.00
85250	09/04/2014	ALL SEASON SOCCER	10,097.30
85251	09/04/2014	GEORGIA TECH RESEARCH CORP	4,200.00
85252	09/04/2014	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	2,878.50
85253	09/04/2014	ARROWHEAD MOUNTAIN SPRING WATER CO.	61.43
85254	09/04/2014	SHERRI J. BANES	128.81
85255	09/04/2014	NOELLE VARGAS BANUELOS	3,800.00
85256	09/04/2014	NANCY BRACKEN	325.22
85257	09/04/2014	CALIFORNIA STAGE/LIGHTING, INC	428.64
85258	09/04/2014	CCCWVCA KANOE BANDY, TREASURER	125.00
85259	09/04/2014	COLLEGESOURCE, INC.	6,128.00
85260	09/04/2014	CONSTELLATION NEWENERGY GAS DIVISION LLC BANK OF AMERICA	38,293.00
85261	09/04/2014	FEDERAL EXPRESS	109.42
85262	09/04/2014	FISHER SCIENTIFIC	97.29
85263	09/04/2014	GOLDEN WEST COLLEGE	200.00
85264	09/04/2014	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	2,800.00
85265	09/04/2014	HARDY DIAGNOSTICS	532.44
85266	09/04/2014	DENISE M. HARRIS	403.00
85267	09/04/2014	DENISE M. HARRIS	403.00
85268	09/04/2014	GABRIELA HERNANDEZ	35.00

of the Board of Trustees. It is recommended that the preceding Checks be approved.

Page 21 of 25

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335.00

173,180.85

9,250.00

40,339.25

13,200.00

Page 22 of 25

SIERRA-CEDAR, INC.

STRATA INFORMATION GROUP

PADHRAIC SMYTH

09/04/2014

09/04/2014

09/04/2014

09/04/2014

09/05/2014

185310

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185314

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	3/06/2014 through 0		
Check Number	Check Date	Pay to the Order of	Check Amoun
185315	09/05/2014	ADVANCE BEAUTY COLLEGE, INC.	38,643.75
185316	09/05/2014	ALLIEDBARTON SECURITY SERVICES	2,128.64
185317	09/05/2014	WILLIAM (BEAU) ARBUTHNOT	273.20
185318	09/05/2014	AT & T MOBILITY	11.75
185319	09/05/2014	JANET BAGWELL	742.00
185320	09/05/2014	BAY CLUB HOTEL & MARINA	202.50
185321	09/05/2014	PAUL BONKOWSKI	34.22
185322	09/05/2014	BSN SPORTS	2,426.58
185323	09/05/2014	ALLISON CAMELOT	918.30
185324	09/05/2014	CAPITOL ADVOCACY PARTNERS LLC	3,500.00
185325	09/05/2014	CASE	550.00
185326	09/05/2014	CCCEOPSA MARILYN STEIN BUTTE COLLEGE	375.00
185327	09/05/2014	COMMUNITY COLLEGE LEAGUE OF CA	600.00
185328	09/05/2014	JESSICA M. CHA	50.22
185329	09/05/2014	SARAH CHANG	688.00
185330	09/05/2014	CHEFS' TOYS	59.29
185331	09/05/2014	CINTAS CORPORATION	65.10
185332	09/05/2014	COX COMMUNICATIONS	1,108.04
185333	09/05/2014	COX COMMUNICATIONS	2,358.04
185334	09/05/2014	COX COMMUNICATIONS	1,108.04
185335	09/05/2014	COX COMMUNICATIONS	2,333.04
185336	09/05/2014	ANDREW CRAVEN	273.20
185337	09/05/2014	APRIL CUBBAGE-VEGA	925.48
185338	09/05/2014	CULLIGAN	36.35
185339	09/05/2014	MARIANA DESARACHO	393.94
185340	09/05/2014	EWING IRRIGATION PRODUCTS	1,330.86
185341	09/05/2014	SANTOS GARCIA	273.20
185342	09/05/2014	CANDID CAREER LLC	3,825.00
	09/05/2014	GCCCD AUXILIARY ANN DURHAM, HWI DIR.	75.00
185343		•	626.00
185344	09/05/2014	BRUCE GILMAN	
185345	09/05/2014	EDWARD GRIJALVA	273.20
185346	09/05/2014	DOUBLE TREE HILTON	323.17
185347	09/05/2014	EFAX CORPORATE c/o J2 GLOBAL, INC.	142.70
185348	09/05/2014	LAGUNA GRAPHIC ARTS, INC.	507.60
185349	09/05/2014	LEAGUE FOR INNOVATION IN CC CINDY MILES	5,265.00
185350	09/05/2014	LIBERTY PAPER A DIVISION OF DD OFFICE PROD	1,917.00
185351	09/05/2014	TIA LOONEY	273.20
185352	09/05/2014	JEAN LUKAS	273.20
185353	09/05/2014	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	1,924.34
		Unpaid Sales Tax144.59	
		Expensed Amount 2,068.93	
185354	09/05/2014	MARKETLAB, INC.	120.92
		Unpaid Sales Tax 8.10	
		Expensed Amount 129.02	
185355	09/05/2014	COURTYARD SAN DIEGO DOWNTOWN	469.42
185356	09/05/2014	COURTYARD SAN DIEGO DOWNTOWN	469.42
185357	09/05/2014	COURTYARD SAN DIEGO DOWNTOWN	469.42
185358	09/05/2014	COURTYARD SAN DIEGO DOWNTOWN	469.42

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Page 23 of 25

Check Number	Check Date	Pay to the Order of	Check Amoun
185359	09/05/2014	COURTYARD SAN DIEGO DOWNTOWN	469.42
185360	09/05/2014	MATCO TOOLS MARK JACOBSON	140.92
185361	09/05/2014	KIM MC CORD	23.01
185362	09/05/2014	McMASTER CARR SUPPLY CO.	32.28
185363	09/05/2014	BRUCE RADLOFF MEDICAL DISCOUNT	2,602.50
185364	09/05/2014	CLIFFORD MEYER C/O AUTO TECH	25.62
85365	09/05/2014	CLIFFORD MEYER	202.87
185366	09/05/2014	SALLIE MILLER	315.00
85367	09/05/2014	SOPHIE MILLER	1,970.41
85368	09/05/2014	MISSION AUTO EQUIP & LIFTS	273.20
85369	09/05/2014	MOLE-RICHARDSON CO.	160.00
85370	09/05/2014	BRIAN MONACELLI	151.03
85371	09/05/2014	MONOGRAM MAGIC	773.06
85372	09/05/2014	RAMON MONTIEL	250.00
85373	09/05/2014	NACCE	411.75
85374	09/05/2014	AFFILIATED FUNDING CORPORATIONC/O NEXGEN	436.60
85375	09/05/2014	ORANGE CO. HEALTH CARE AGENCY ENVIRONMENTAL HEALTH	236.00
85376	09/05/2014	ORANGE COUNTY BUSINESS COUNCIL	1,500.00
85377	09/05/2014	BRUNO PASSARELLI	1,200.00
85378	09/05/2014	PEOPLE ADMIN, INC.	347.18
85379	09/05/2014	PAPA PESTICIDE APPLICATORS ASSOC.	80.00
85380	09/05/2014	PIANO SHOWCASE	328.45
Cancelle	d on 09/10/2014		
85381	09/05/2014	PROFESSIONAL PERSONNEL LEASING	1,842.60
85382	09/05/2014	RELIANCE STANDARD LIFE INSURANCE	42,313.99
85383	09/05/2014	IRENE RENAULT	665.00
85384	09/05/2014	RP GROUP c/o MEETINGWISE LLC	400.00
85385	09/05/2014	RP GROUP c/o MEETINGWISE LLC	500.00
85386	09/05/2014	RP GROUP c/o MEETINGWISE LLC	400.00
85387	09/05/2014	RP GROUP c/o MEETINGWISE LLC	400.00
85388	09/05/2014	MIKE SAUTER	150.00
85389	09/05/2014	SUMMER SERPAS	20.54
85390	09/05/2014	SOUTHERN CALIFORNIA EDISON CO.	84,951.35
85391	09/05/2014	SOUTH COAST WINERY RESORT	545.70
85392	09/05/2014	AMY L. STINSON	131.50
85393	09/05/2014	UNISOURCE WORLDWIDE INC.	9,364.52
85394	09/05/2014	JEFFREY T. VOGEL	130.28
85395	09/05/2014	STEVE WEIBEL	273.20
85396	09/05/2014	WELLS FARGO #2496	2,624.02
85397	09/05/2014	WELLS FARGO BANK #2785 PAYMENT REMITTANCE CENTER	978.88
85398	09/05/2014	MICHAEL E. WILSON	13,192.00
85399	09/05/2014	STEVE WOODWARD	80.00
85400	09/05/2014	JIM WRIGHT	61.99
85401	09/05/2014	XEROX CORPORATION	58.06
85402	09/05/2014	XEROX CORPORATION	378.95
85403	09/05/2014	DAIRY DEPOT	50.05
85404	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29

Check Number	Check Date	Pay to the Order of	Check Amount
185405	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29
185406	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29
185407	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29
185408	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29
185409	09/05/2014	SAN FRANCISCO MARRIOTT MARQUIS	1,060.29
185410	09/05/2014	WELLS FARGO #2496	3,288.60
185411	09/05/2014	RPM CONSULTANT GROUP	2,098.24
185412	09/09/2014	ABOGA-A, CHRISTIAN VERNON	4,571.00
185413	09/09/2014	CAVANAUGH, JARROD	4,571.00
185414	09/09/2014	DEWEES, MALLORY	4,571.00
185415	09/09/2014	FLORES, SERGIO	4,571.00
185416	09/09/2014	GAVIN, ZACH	4,571.00
185417	09/09/2014	GELVAN, TAYLOR	4,571.00
185418	09/09/2014	IDRIS, MOHAMMED	4,571.00
185419	09/09/2014	IDRIS, NEHAL	4,571.00
185420	09/09/2014	IDRIS, NWAHIL	4,571.00
185421	09/09/2014	JACKSON, LEANDRA	4,571.00
185422	09/09/2014	KEENAN, COREY	4,571.00
185423	09/09/2014	LASTER, JEREMY	4,571.00
185424	09/09/2014	LUMBOY, MERYL	4,571.00
185425	09/09/2014	PRENERGAST, STEPHEN	4,571.00
185426	09/09/2014	RICKER, ANDREW	4,571.00
185427	09/09/2014	ROSENBLIT, JULIA	4,571.00
185428	09/09/2014	SADAGHIANI, KAMRAN	4,571.00
185429	09/09/2014	SHARIFRAZI, NARIMAN	4,571.00
185430	09/09/2014	TRUJILLO, ALEX	4,571.00
185431	09/09/2014	TRUONG, ANH	4,571.00
		Total Number of Checks 1,0	37 12,011,795.39

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	9	12,001.14
Reissue	71	3,123,409.72
Net Issue	-	8,876,384.53

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	859	4,096,258.78
12	Child Development Fund	13	5,268.17
40	Capital Outlay Fund	77	4,425,543.52
68	Self-Insurance Fund	3	2,249.77
71	Retiree Benefit Fund	5	349,984.97
_	Total Number of Checks	957	8,879,305.21
	Less Unpaid Sales Tax Liability		2,920.68
	Net (Check Amount)		8,876,384.53

Check Number	Check Date	Pay to the Order of	Check Amoun
011211	08/06/2014	ACADEMIC BRIDGE ACADEMY, INC.	61,232.16
011212	08/08/2014	BOUNDLESS NETWORK	593.21
011213	08/08/2014	CONSTANT CONTACT	936.00
011214	08/08/2014	SADDLEBACK COLLEGE	18.99
011215	08/08/2014	SMART LEVELS MEDIA	399.60
011216	08/14/2014	POSTMASTER	20,019.69
011217	08/15/2014	BRICKS 4 KIDZ ALC ENTERPRISES	1,620.00
011218	08/15/2014	YOUNG REMBRANDTS KATHLEEN M. ANGEL	825.00
011219	08/15/2014	GREGORY J. ATWOOD THE GLASS SPECTRUM	480.00
011220	08/15/2014	CURTIS M. ADNEY	1,500.00
011221	08/15/2014	MATHOBOTIX	1,671.60
11222	08/15/2014	XEROX CORPORATION	707.32
011223	08/22/2014	AVONNETTE BRUCE TUTORING	1,500.00
011224	08/22/2014	ACADEMIC CHESS C/O ADAM BRODY	622.50
11225	08/22/2014	BRICKS 4 KIDZ ALC ENTERPRISES	1,620.00
011226	08/22/2014	COHEN-NAGLESTAD ENTERPRISES LLC	39.00
11227	08/22/2014	CONVERSA INC	944.50
011228	08/22/2014	CULINARY COOKING KIDS, LLC	2,215.00
)11229	08/22/2014	NANCY D'ALEO-RUSSEY	300.00
11230	08/22/2014	FIT KIDS AMERICA	4,051.10
11231	08/22/2014	MATHOBOTIX	9,420.30
11232	08/22/2014	INCREDIFLIX, INC.	3,405.00
11233	08/22/2014	NANCY Y. LARRAGOITI	154.00
111234	08/22/2014	TGA OF SOUTH ORANGE COUNTY C/O ANTHONY LEONE	1,146.30
011235	08/22/2014	LIL' CHEF SCHOOL	960.00
11236	08/22/2014	MAD SCIENCE OF ORANGE COUNTY	2,720.00
11237	08/22/2014	MASTERS NOTARY ACADEMY	1,470.00
11238	08/22/2014	PANDARIN ACADEMY LORALYN WOLF	440.84
11239	08/22/2014	JAN WOOD	189.00
11240	08/22/2014	MOLLY DRADER	18.48
11241	08/22/2014	ESTELLA GARRISON	132.19
11242	08/22/2014	MATHOBOTIX	2,648.80
111243	08/22/2014	INCREDIFLIX, INC.	981.00
11244	08/22/2014	VICTORIA JACKSON	50.51
111245	08/22/2014	ERIKA KAMHOLZ	40.32
11246	08/22/2014	MAD SCIENCE OF ORANGE COUNTY	1,600.00
111247	08/22/2014	MEGAN MERDA	79.63
11248	08/22/2014	KAITLIN SHEDD	121.63
11249	08/22/2014	SCOTT WOJACZYNSKI	12.88
11250	08/29/2014	PETER COSMAKOS, LLC	11,154.70
11251	08/29/2014	EL NIGUEL COUNTRY CLUB	1,440.00
11252	08/29/2014	GOOD TIMES TRAVEL, INC.	3,986.00
11252	08/29/2014	GOVCONNECTION	462.76
)11254	08/29/2014	DENISE LUDES	76.18
11255	08/29/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	62.50
11256	08/29/2014	SOUTHWEST OFFSET PRINTING CO.	16,372.82
11257	09/08/2014	TYLER CASTELLAW	75.00

ESCAPE ONLINE Page 1 of 2

Check Number	Check Date	Pay to the Order of		Check Amount
011258	09/08/2014	PETER COSMAKOS, LLC		149.38
011259	09/08/2014	SHANNAN DE KONING		75.00
011260	09/08/2014	LINDSEY DIDLAKE		75.00
011261	09/08/2014	JOHN ECHELBERGER		75.00
011262	09/08/2014	JASMINE HALL		75.00
011263	09/08/2014	FELIPE MENDOZA		75.00
011264	09/08/2014	SHANE SWEET		160.00
011265	09/08/2014	MICHAEL MONACO		21.00
011266	09/08/2014	MICHAEL MONACO		21.00
		Total Number of Checks	56	161,242.89

Includes checks for only Bank Account SC-CMED

Fund Summary

Fund	Description	Check Count	Expensed Amount
09	SC Community Education Fund	56	161,242.89
	Total Number of Checks	56	161,242.89
	Less Unpaid Sales Tax Liability		.00.
	Net (Check Amount)		161,242.89

Checks Dated 08/06/2014 through 09/09/2014				
Check Number	Check Date	Pay to the Order of		Check Amount
009300	08/08/2014	WEISS, ELIZABETH		13.79
009301	08/08/2014	FELSSY ANTONI		250.00
009302	08/08/2014	TEHAMA COUNTY ATTN: THERESIA SWEENEY		199.00
009303	09/05/2014	BRUBAKER, REBECCA MAY		29.99
009304	09/05/2014	SHARON LOUIE		10.08
009305	09/05/2014	CHRISTINA NG		81,00
009306	09/09/2014	INCREDIFLIX, INC.		3,536.00
009307	09/09/2014	MAD SCIENCE OF ORANGE COUNTY		9,282.00
		Total Number of Checks	.8	13,401.86

Includes checks for only Bank Account IVC-CMED

Fund Summary

Fund	Description	Check Count	Expensed Amount
07	IVC Community Education Fund	8	13,401.86
	Total Number of Checks	8	13,401.86
	Less Unpaid Sales Tax Liability		.00.
	Net (Check Amount)		13,401.86

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.15 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: August/September 2014 Contracts

ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$83,400 for equipment, supplies and maintenance projects. During August/September 2014, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

CONTRACTOR NAME

CONTRACT AMOUNT

AlliedBarton Security Services	\$87,000.00
Independent Contractor Agreement – To provide unarmed	
security services to patrol the ATEP campus FY 2014-2015.	
Irvine Valley College	
Haitbrink Asphalt Paving, Inc.	\$82,406.00
Agreement – To build temporary parking lots campus wide with a	
start date of July 25, 2014.	
Saddleback College	
South Coast Striping, Inc.	\$81,700.00
Agreement – For restriping of parking lots campus wide during	
the months of August through the end of October 2014.	
Saddleback College	
Amy Supinger	\$64,800.00
Independent Contractor Agreement – To provide information and	
assistance related to statewide legislative and budgetary matters	
through 2018.	
District Services	

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

And all Dallable Floriday On	\$50.400.00
Amtech Reliable Elevator Co.	\$50,480.00
Agreement – To repair controller for the south elevator in the	
Science Math building with a project date of August 15, 2014	
through January 2015. Saddleback College	
	ФГО 000 00
Padhraic Smyth	\$50,000.00
Consulting Agreement – To assist in the preparation of an inform	
data warehouse benchmarking dataset.	
District Services	
Cox Communications	\$48,000.00
Service Agreement – For local area network connection FY	
2014-2015.	
District Services	
NR Computer Learning Center	\$48,000.00
Educational Services Agreement – To provide computer classes	(Estimated based upon
for community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Gartner, Inc.	\$47,800.00
Service Agreement – For specialized consulting services for	Ψ47,000.00
information technology projects.	
District Services	•
Goodwill Industries of O.C (D.P.I.)	\$45,000.00
Independent Contractor Agreement – For interpreting services for	
hearing impaired students FY 2014-2015.	
Irvine Valley College	
Facilities Planning & Program Services, Inc.	\$45,000.00
Agreement – For consulting services for infrastructure condition	
assessment of district properties.	
District Services	
Lango Kids	\$40,460.00
Educational Services Agreement – To provide language classes	(Estimated based upon
for community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
· •	\$38,720.00
ComputerLand of Silicon Valley	φ30,120.00
Term License Agreement – For annual Adobe site license FY	
2014-2015 which is the second year of a three year license	
option.	
Saddleback College	
Colin McCaughey	\$31,840.00
Educational Services Agreement – To provide POST training	(Estimated based upon
classes for community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	

Community College League of California	\$30,437.38
Agreement – To renew access to Turnitin software program.	ψου, το 1.50
Irvine Valley College	
, ,	¢20,000,00
U.S. Vets-Long Beach	\$30,000.00
Amendment – To increase original agreement of \$0 for a total	
agreement of \$30,000 for clinical-case manager oversight	
services to extended through June 30, 2014.	
Irvine Valley College	
Academic Bridge Academy	\$28,800.00
Educational Services Agreement – To provide academic bridge	(Estimated based upon
classes for community education during the summer semester for	anticipated attendance)
2014.	
Saddleback College	
SafePoint Communications, Inc.	\$26,908.44
Agreement – To replace the communication systems located on	
emergency poles in the parking lots.	
Irvine Valley College	
ComputerLand of Silicon Valley	\$25,795.00
Term License Agreement – For annual Adobe site license FY	
2014-2015 which is the second year of a three-year license	
option.	
Irvine Valley College	
Sheila Forsberg	\$25,000.00
Independent Contractor Agreement – To provide professional	+ -,
services related to human resources.	
District Services	
Learning by Design	\$25,000.00
Independent Contractor Agreement – To facilitate the completion	Ψ=0,000.00
of an Economic and Workforce Development plan.	
Saddleback College	
Amtech Reliable Elevator Co.	\$21,200.00
Independent Contractor Agreement – For annual elevator	ΨΖ Ι,ΖΟΟ.ΟΟ
maintenance campus-wide for the first of three-year agreement	
FY 2014-2017.	
Saddleback College	600 054 50
Gear Connection	\$20,254.50
Agreement – To provide audio equipment for the production of	
"Godspell" July 28, 2014 through August 3, 2014.	
Saddleback College	

Independent Contractor Agreement – For annual tree services campus wide for the first of a three-year agreement FY 2014-2017. Saddleback College Keena Public Relations/Public Affairs Independent Contractor Agreement – To provide professional consulting services for community outreach August 1, 2014 through October 1, 2014. Saddleback College Phoenix Group Information Systems Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014. Saddleback College	Quezada Pro Landscape, Inc.	\$20,000.00
Saddleback College Sequence Saddleback College Sequence Saddleback College Sequence S	Independent Contractor Agreement – For annual tree services	
Saddleback College Keena Public Relations/Public Affairs \$20,000.00 Independent Contractor Agreement — To provide professional consulting services for community outreach August 1, 2014 through October 1, 2014.	campus wide for the first of a three-year agreement FY 2014-	
Seena Public Relations/Public Affairs Independent Contractor Agreement – To provide professional consulting services for community outreach August 1, 2014	2017.	
Independent Contractor Agreement – To provide professional consulting services for community outreach August 1, 2014 through October 1, 2014. Saddleback College Phoenix Group Information Systems Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Saddleback College	
consulting services for community outreach August 1, 2014 through October 1, 2014. Saddleback College Phoenix Group Information Systems Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Keena Public Relations/Public Affairs	\$20,000.00
through October 1, 2014. Phoenix Group Information Systems Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Independent Contractor Agreement – To provide professional	
Saddleback College Phoenix Group Information Systems \$20,000.00 Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College	consulting services for community outreach August 1, 2014	
Section Sect	through October 1, 2014.	
Independent Contractor Agreement – For parking citation processing fees FY 2014-2015. Capistrano Unified School District S20,000.00 Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College	Saddleback College	
Dreamtree Sports Academy and Mission Educational Services Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Irvine Valley College S18,000.00	Phoenix Group Information Systems	\$20,000.00
Irvine Valley College Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Independent Contractor Agreement – For parking citation	
Capistrano Unified School District Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	processing fees FY 2014-2015.	
Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.		
participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Capistrano Unified School District	\$20,000.00
Education Consortium Planning Grant FY 2014-2015. Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Independent Contractor Agreement – For faculty and teachers to	
Irvine Valley College Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	participate in Program Advisory Groups as part of the AB86 Adult	
Southland Flooring, Inc. Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Education Consortium Planning Grant FY 2014-2015.	
Agreement – To replace flooring in FA-123, 124, 124C, 304, 304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College	Irvine Valley College	
304C, men's and women's restrooms and in SM-303, 304 and 348 with a start date of September 5, 2014. Saddleback College	Southland Flooring, Inc.	\$18,435.00
Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Agreement – To replace flooring in FA-123, 124, 124C, 304,	
Saddleback College Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	304C, men's and women's restrooms and in SM-303, 304 and	
Floor Tech Group Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	348 with a start date of September 5, 2014.	
Agreement – To replace flooring in Health Center with a start date of July 30, 2014. Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving. Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Saddleback College	
date of July 30, 2014. Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College S18,000.00 (Estimated based upon anticipated attendance)	Floor Tech Group	\$18,256.00
Irvine Valley College Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Agreement – To replace flooring in Health Center with a start	
Dreamtree Sports Academy and Mission Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	date of July 30, 2014.	
Educational Services Agreement – To provide tennis classes for community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014. (Estimated based upon anticipated attendance) \$16,000.00 \$14,860.00	Irvine Valley College	
community education FY 2014-2015. Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Dreamtree Sports Academy and Mission	\$18,000.00
Irvine Valley College RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Educational Services Agreement – To provide tennis classes for	
RPM Consulting Group Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014. \$16,000.00 \$16,000.00 \$14,860.00	community education FY 2014-2015.	anticipated attendance)
Independent Contractor Agreement – For OPEB trust consulting services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Irvine Valley College	
services FY 2014-2015. District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	RPM Consulting Group	\$16,000.00
District Services Haitbrink Asphalt Paving, Inc. Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	Independent Contractor Agreement – For OPEB trust consulting	
Haitbrink Asphalt Paving, Inc. \$14,860.00 Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	services FY 2014-2015.	
Agreement – To repair asphalt in front of baseball ticket booth with a start date of August 8, 2014.	District Services	
with a start date of August 8, 2014.	Haitbrink Asphalt Paving, Inc.	\$14,860.00
	Agreement – To repair asphalt in front of baseball ticket booth	
Saddleback College	with a start date of August 8, 2014.	
	Saddleback College	

BPC, Inc.	\$14,260.00
Agreement – To install wall and door at Village 4 with a start date	
of August 5, 2014.	
Saddleback College	
Sebastian Caramangno	\$14,000.00
Educational Services Agreement – To provide music classes for	(Estimated based upon
community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Bob Parrett Construction, Inc.	\$13,536.00
Agreement – To remodel room 205 in Village 2 with a start date	
of August 8, 2014.	
Saddleback College	
D4 Solutions	\$13,000.00
Independent Contractor Agreement – For installation of new data	
lines, routing cables, testing and labeling new cables, as needed,	
campus-wide FY 2014-2015.	
Saddleback College	
KE Design, Inc.	\$12,500.00
Independent Contractor Agreement – To manage professional	
associations which offer internships/mentorships for Career Café.	
Irvine Valley College	
Haitbrink Asphalt Paving, Inc.	\$12,350.00
Agreement – To replace concrete containment area at Central	
Plant with a start date of August 15, 2014.	
Saddleback College	
New Vision Construction	\$12,077.20
Agreement – For SSC 240 door and wall construction project.	
Irvine Valley College	
Kamps Asset Management	\$12,000.00
Educational Services Agreement – To provide financial strategy	(Estimated based upon
classes for community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Laguna Beach Unified School District	\$11,000.00
Independent Contractor Agreement – For faculty and teachers to	ψ11,000.00
participate in Program Advisory Groups as part of the AB86 Adult	
Education Consortium Planning Grant FY 2014-2015.	
Irvine Valley College	
Irvine Public Schools Foundation	\$10,500.00
Amendment – To renew the second year of four year option	(Estimated revenue)
agreement to provide credit courses FY 2014-2015.	(
Irvine Valley College	
ii vii le valley College	

Douglas Westlake Independent Contractor Agreement – For annual maintenance of musical instrument repairs, as needed, for Saddleback College music department and theatre department for the first of three-year agreement FY 2014-2017.	\$10,000.00
Saddleback College	
Essence Entertainment Independent Contractor Agreement – To provide musicians for FY 2014-2015 instrumental music season.	\$10,000.00
Irvine Valley College	
CDW Computer Centers Online Agreement – For data virtualization license upgrade FY 2014-2015.	\$9,069.00
Irvine Valley College	
Jack Hollywood Independent Contractor Agreement – For programming, design and project management of Career Café August 4, 2014 through November 30, 2014. Irvine Valley College	\$9,000.00
Parson Brinckerhoff, Inc.	\$8,810.00
Agreement – For labor compliance services for the photo-radio-television renovation project with a start date of July 28, 2014. District Services	¥ 2, 4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
Irvine Unified School District	\$8,750.00
Independent Contractor Agreement – For faculty and teachers to participate in Program Advisory Groups as part of the AB86 Adult Education Consortium Planning Grant FY 2014-2015. Irvine Valley College	, ,
Dayle McIntosh Disability Resource Centers	\$8,600.00
Independent Contractor Agreement – For interpreting services for deaf instructors FY 2014-2015. Irvine Valley College	
Floor Tech Group	\$8,340.00
Agreement – To replace flooring in B400, room 112 with a start date of August 1, 2014. Irvine Valley College	φο,340.00
Child Development Training Consortium	\$8,337.50
Amendment – To increase contract agreement number 13-14-3867 by an amount of \$7,500 for a new total amount of \$8,337.50	ф6,337.30 (Revenue)
Saddleback College	
Academic Chess Educational Services Agreement – To provide chess classes for community education FY 2014-2015.	\$8,100.00 (Estimated based upon anticipated attendance)

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

Irvine Valley College	
nvino validy college	
EMCOR Services/Mesa Energy Systems	\$7,800.00
Maintenance Agreement – For building automation equipment	• ,
and software support services campus-wide to be performed	
quarterly FY 2014-2015.	
Irvine Valley College	
Anderson & Howard Electric	\$7,500.00
Agreement – To upgrade electrical service for old bookstore	. ,
warehouse to serve Solar Decathlon project with a start date of	
August 15, 2014.	
Irvine Valley College	
Link Systems-International, Inc.	\$7,000.00
Software License Agreement – For online tutoring software	+ ,- 35-55
August 26, 2014 through August 14, 2015.	
District Services	
VenTek International	\$6,908.20
Independent Contractor Agreement – For processing annual	ψο,οσοί2σ
merchant and online credit card fees for parking permit	
dispensers at IVC and ATEP.	
Irvine Valley College	
EMCOR Services-Mesa Energy Systems	\$6,686.00
Agreement – For repair of Business Sciences and Technology	ψο,οσοίοσ
Innovation Center HVAC system with a start date of June 19,	
2014.	
Irvine Valley College	
Slamcut.com/Visionstrike.com	\$6,250.00
Educational Services Agreement – To provide dance classes for	(Estimated based upon
community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Discovery Benefits, Inc.	\$6,000.00
Services Agreement – For health benefit billing for the term of	+-,-30.00
one year beginning October 1, 2014.	
District Services	
Kevin Fleming	\$6,000.00
Independent Contractor Agreement – For Career Café revision,	ψο,οσοίοο
research and training August 14, 2014 through November 30,	
2014.	
Irvine Valley College	
Kay M. McClenney	\$5,500.00
Independent Contractor Agreement – To offer staff development	+ >1
during IVC President's opening session, fall 2014.	
Irvine Valley College	
s ransy conego	

Thornton Tomasetti, Inc.	\$5,500.00
Agreement – For engineering services for DSA closeout of IVC	
baseball dugout with a start date of June 2, 2014.	
District Services	
MelissaData	\$5,490.00
License Agreement – For data quality web services FY 2014-	
2015.	
District Services	
ADCAMP,Inc.	\$5,400
Agreement – To place advertising kiosks on campus for a three	(Estimated annual
year term FY 2014-2017.	revenue)
Saddleback College	,
Dayle McIntosh Center for the Disabled	\$5,200.00
Independent Contractor Agreement – For interpreting services for	
deaf instructors FY 2014-2015.	
Saddleback College	
Deann Burch	\$5,000.00
Independent Contractor Agreement – For revision, research and	
training for Career Café.	
Irvine Valley College	
Vital Link Orange County	\$5,000.00
Independent Contractor Agreement – To assist the Deputy	
Sector Navigator for Energy Efficiency and Utilities in putting	
together an event targeting K-12 counselors from the Orange	
County region.	
Irvine Valley College	
New Vision Construction	\$4,516.45
Agreement – To repair water damaged drywall and ceiling in SM-	
108 with a start date of August 29, 2014.	
Saddleback College	
Economic Alternatives, Inc.	\$4,515.00
Service Agreement – For water treatment services campus-wide	
FY 2014-2015.	
Irvine Valley College	
Norm's Refrigeration	\$4,504.46
Service Agreement – For condenser unit and coil replacement for	
freezer in Student Services Center.	
Irvine Valley College	

Airport Van Rental, Inc. Independent Contractor Agreement – To provide vehicle fleet rental service for campus wide use FY 2014-2015.	\$4,500.00
Irvine Valley College	#4.500.00
Klein Educational Systems Agreement – For instructional software for the AutoTech Department students enrolled FY 2014-2015.	\$4,500.00
Saddleback College	
Road Warriors Independent Contractor Agreement – For striping of parking lots and designated areas on IVC campus.	\$4,500.00
Irvine Valley College	#4.000.00
Jump To The Stars Independent Contractor Agreement – For three-year agreement for slushie and ice cream machine rentals and supplies for student events. Irvine Valley College (ASG Funds)	\$4,200.00
Josh Friedman Productions	\$4,000.00
Independent Contractor Agreement – To create promotional video and provide video services for the Career Café July 1, 2014 through November 30, 2014.	V 1,000100
Irvine Valley College	
Quick Caption Independent Contractor Agreement – For captioning services for hearing impaired students FY 2014-2015.	\$4,000.00
Irvine Valley College	
Bruce Stevens Amendment – To augment original contract by \$4,000 for a new total of \$13,500 and extend term from August 30, 2014 to September 30, 2014 for additional repair work to the Steinway Model D.	\$4,000.00
Saddleback College	
Williams Recordings	\$3,000.00
Independent Contractor Agreement – To provide recordings of concerts and performances FY 2014-2015.	ψ3,000.00
Irvine Valley College	
CAPP Associates Lease Agreement – For assessment and placement software maintenance and upgrade FY 2014-2015. District Services	\$3,600.00
Joshua Ballard	\$3,450.00
Educational Services Agreement – To provide entrepreneur classes for community education during Summer 2014.	(Estimated based upon anticipated attendance)
Saddleback College	
ARS Enterprises Maintenance Agreement – For preventative maintenance on sterilizer equipment in the biology lab FY 2014-2015. Saddleback College	\$3,296.50

Candid Career, LLC	\$3,825.00
Subscription Agreement – For student access to career research	ψ3,023.00
tools through an online database of informational interviews for a	
three-year term beginning March 6, 2014.	
Irvine Valley College	Фо 7 40 оо
Merit Software	\$3,743.00
Agreement – For one year license of software to be used by the	
English department.	
Saddleback College	
United Site Services of California, Inc.	\$3,579.16
Independent Contractor Agreement – For portable restroom	
rental and service at the baseball field FY 2014-2015.	
Saddleback College	
<u>MathWorks</u>	\$3,522.24
Online Agreement – For webcam and data dictionary software	
and maintenance through FY 2016-2017.	
Irvine Valley College	
Liebert Cassidy Whitmore	\$3,250.00
Services Agreement – For employment relations consortium FY	ψ0,200.00
2014-2015.	
District Services	
Alexander Leigh	\$3,000.00
Independent Contractor Agreement – To perform as a guest	ψ3,000.00
artist musician, rehearsal accompanist, pit-orchestra conductor	
and musician for theatre arts FY 2014-2015.	
Saddleback College	D O 000 00
Julius Ibanez	\$3,000.00
Independent Contractor Agreement – For consulting as an	
independent evaluator for Paramedic Program FY 2014-2015.	
Saddleback College	
H2 Environmental	\$2,825.00
Agreement – To test water at Fine Arts building.	
Saddleback College	
Orange County Electric, Inc.	\$2,800.00
Agreement – To re-route the 3 inch conduit in LRC with a start	· <i>'</i>
date of August 4, 2014.	
Saddleback College	
Cecilia Kim	\$2,700.00
Educational Services Agreement – To provide music classes for	(Estimated based upon
community education FY 2014-2015.	anticipated attendance)
·	, ,
Irvine Valley College	

Online Agreement – For one year renewal of the library database for Britannica Online and Springshare content management system (LibGuides). Irvine Valley College Oracle Service Agreement – For system directory server support July 9, 2014 through July 8, 2014. District Services RPM Consulting Group Independent Contractor Agreement – For fiduciary liability exposure mitigation, including conflict of interest, policies, procedures and annual training strategy OPEB trust FY 2014-2015. District Services UC Irvine Outdoor Adventures Agreement – For use of facility for challenge course event on August 15, 2014. Saddleback College H2 Environmental Consulting Services, Inc. Agreement – To perform HVAC survey for areas of work affected by the Fine Arts project with a start date of August 22, 2014. District Services Jerald R. Enos Independent Contractor Agreement – To perform as set designer for the Department of Theatre Arts FY 2014-2015. Saddleback College Modual A/C Systems, Inc. Agreement – To replace the HVAC unit in Village 23-2 with a start date of August 22, 2014. Saddleback College Jerald R. Enos Independent Contractor Agreement – To perform as a scenic painter FY 2014-2015. Saddleback College Orange Coast Volleyball Club Independent Contractor Agreement – To provide strength and conditioning services for the men's volleyball athletes September 10, 2014 through December 31, 2014.	Springshare LLC	\$2,649.73	
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Independent Contractor Agreement – To perform as a scenic painter FY 2014-2015. Saddleback College Orange Coast Volleyball Club Independent Contractor Agreement – To provide strength and conditioning services for the men's volleyball athletes September 10, 2014 through December 31, 2014.		\$2,500,00	
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Independent Contractor Agreement – To provide strength and conditioning services for the men's volleyball athletes September 10, 2014 through December 31, 2014.	¥	\$2,500.00	
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10, 2014 through December 31, 2014.			
	1		
Irvine Valley College	Irvine Valley College		

Confidence in the Spotlight	\$2,490.00
Educational Services Agreement – To provide performing arts	(Estimated based upon
program for community education during Summer 2014.	anticipated attendance)
Saddleback College	
Source Graphics	\$2,438.75
Service Agreement – For annual maintenance for Advanced	
Technology and Applied Sciences printer FY 2014-2015.	
Saddleback College	
Air Cleaning Technology	\$2,400.00
Service Agreement – For exhaust system maintenance in the	
Culinary Arts lab FY 2014-2015.	
Saddleback College	
Laura's Interior Plant Service	\$2,400.00
Independent Contractor Agreement – For plant maintenance at	
the Performing Arts Center FY 2014-2015.	
Irvine Valley College	
Haitbrink Asphalt Paving, Inc.	\$2,300.00
Agreement – To provide walkway at BGS temporary parking with	
a start date of August 8, 2014.	
Saddleback College	
Haitbrink Asphalt Paving, Inc.	\$2,285.00
Agreement – To remove and replace drain box system at golf	
range parking with a start date of August 8, 2014.	
Saddleback College	
New Vision Construction	\$2,190.18
Agreement – To open wall between BGS 211 and 212 with a	
start date of August 29, 2014.	
Saddleback College	
<u>Eureka</u>	\$2,133.00
License Agreement – For site license for Eureka Career	
Information System FY 2014-2015 for Career Center.	
Saddleback College	
Kratos Public Safety & Security Solutions, Inc.	\$2,106.13
Agreement –To replace biometric lock for District IT computer-	
server room.	
District Services	
Action Duct Cleaning Co., Inc.	\$2,100.00
Agreement – For air duct cleaning at Village 2 with a start date of	
August 8, 2014.	
Saddleback College	

Sports Field Services	\$2,000.00
Agreement – To replace damaged sod at the football field with a	
start date of August 8, 2014.	
Saddleback College	
Elgitz Baldonado-Wilkins	\$2,000.00
Educational Services Agreement – To provide physical fitness	(Estimated based upon
classes for community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Phoenix Business Solutions	\$1,990.00
Maintenance Agreement – For annual maintenance on copier in	
District IT Department FY 2014-2015.	
District Services	
Stancil Corporation	\$1,873.00
Independent Contractor Agreement – For remote diagnostic help	
line, hardware coverage and on-site and software upgrades FY	
2014-2015.	
Irvine Valley College	
Yale Chase Equipment & Services	\$1,832.73
Independent Contractor Agreement – For repairs to Fine Arts and	
Media Technology cart August 13, 2014 through August 30,	
2014.	
Saddleback College	
United Site Services of California, Inc.	\$1,823.12
Independent Contractor Agreement – For portable restroom	
rental and service at Horticulture FY 2014-2015.	
Saddleback College	
Kathryn Miostan-Egus	\$1,600.00
Educational Services Agreement – To provide dance classes for	(Estimated based upon
community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Williams Recordings	\$1,600.00
Independent Contractor Agreement – To provide choral concert	
recordings for the IVC music department for the FY 2014-2015	
concert season.	
Irvine Valley College	
<u>Eureka</u>	\$1,506.60
License Agreement – For site license for Eureka Career	
Information System FY 2014-2015 for IVC Career Center.	
Irvine Valley College	

H2 Environmental Consulting	\$1,500.00
Amendment – To augment original contract amount by \$1,500 for	Ψ.,σσσ.σσ
a total of \$9,640.00 for monitoring services during abatement	
activities in SM-108.	
District Services	
Lighter Than Air Balloon	\$1,500.00
Independent Contractor Agreement – For balloon decorations for	, ,
campus events FY 2014-2015.	
Irvine Valley College (ASG Funds)	
Anthony Michael Baltierra	\$1,500.00
Independent Contractor Agreement – To perform as stage	
manager for the production of "25 th Annual Putnam County	
Spelling Bee!" August 26, 2014 through October 26, 2014.	
Saddleback College	
City of Irvine	\$1,500.00
Services Agreement – For use of Colonel Bill Barber Marine	
Corps Memorial Park for the Irvine Global Village Festival on	
September 27, 2014.	
Irvine Valley College	
El Niguel Country Club	\$1,440.00
Agreement – For use of venue for community education's	
College for Kids Etiquette Class on August 7, 2014.	
Saddleback College	
Marie De La Palme	\$1,200.00
Educational Services Agreement – To provide music classes for	(Estimated based upon
community education FY 2014-2015.	anticipated attendance)
Irvine Valley College	
Montgomery Hardware Co.	\$1,175.05
Agreement – To replace men's restroom door at BGS with a start	
date of August 4, 2014.	
Saddleback College	
Coaching Symposium	\$1,135.00
Independent Contractor Agreement – For team building and	
coaching presentation at the Management Retreat on August 7,	
2014.	
Saddleback College	
Nancy Carritte	\$1,000.00
Independent Contractor Agreement – For professional	
communication coaching for staff development July 1, 2014	
through December 31, 2014.	
Saddleback College	
Magnus Health	\$1,000.00
Online Agreement – To renew student medical record software FY 2014-2015.	

Irvine Valley College	
, ,	
Carl Jones	\$1,000.00
Independent Contractor Agreement – To provide tactical	+ 1,000100
communications course, and arrest and control tactics course for	
the Office of Safety and Security FY 2014-2015.	
Irvine Valley College	
Fred Mills Training Solutions	\$1,000.00
Independent Contractor Agreement – For ARMS Computer Aided	
Dispatch and Records Management Systems training for the	
Office of Safety and Security FY 2014-2015.	
Irvine Valley College	
Amir Khosrowpour	\$1,000.00
Independent Contractor Agreement – To perform as a guest	
artist for the IVC Department of Music recital on September 7,	
2014.	
Irvine Valley College	
Refrigeration Unlimited, Inc.	\$960.00
Maintenance Agreement – For service and repair of ice machines	
located in the athletic department FY 2014-2015.	
Saddleback College	
Westwind Sailing, LLC	\$900.00
Independent Contractor Agreement – For maintenance on 9	
Capri sailboats at Orange County Sailing and Event Center in	
Dana Point.	
Saddleback College	
Agile Sports Technologies	\$800.00
Online Agreement – To purchase video editing and analysis	
software for the women's basketball coach.	
Irvine Valley College (Foundation)	Ф 7 ГО ОО
David Lisker	\$750.00
Independent Contractor Agreement – To perform as a pianist for	
a benefit concert on September 5, 2014.	
Irvine Valley College	\$700 00
Phoenix Business Solutions Maintenance Agreement For appual maintenance for FORS	\$700.00
Maintenance Agreement – For annual maintenance for EOPS copier FY 2014-2015.	
Irvine Valley College	
II ville valley College	

Resource Environmental, Inc.	\$670.00
Amendment – To augment original contract by \$670 for a total of	
\$3,695 for added wipe down services at SM-108.	
Saddleback College	
Canon Business Solutions, Inc.	\$635.04
Maintenance Agreement – For rental and maintenance of fax	
machine for purchasing department FY 2014-2015.	
District Services	
The Blind Factory	\$625.00
Independent Contractor Agreement – To furnish and install mini-	
blinds in SSC 260I FY 2014-2015.	
Irvine Valley College	
Amtech Reliable Elevator Co.	\$600.00
Independent Contractor Agreement – For stage lift maintenance	
at McKinney Theater through FY 2016-2017.	
Saddleback College	
Canon Business Solutions, Inc.	\$600.00
Maintenance Agreement – For service and maintenance for	
Admissions & Records office fax machine FY 2014-2015.	
Saddleback College	
Advanced Office Services	\$550.00
Maintenance Agreement – For copier maintenance in the student	
services center FY 2014-2015.	
Saddleback College	
Phoenix Business Solutions	\$500.00
Maintenance Agreement – For annual maintenance for A300	
copier FY 2014-2015.	
Irvine Valley College	
Kresta Grabau	\$500.00
Independent Contractor Agreement – For technical theatre event	
production photos for the high school technical theatre workshop	
July 10, 2014 through July 20, 2014.	
Irvine Valley College	
Jack Hartin Photography	\$500.00
Independent Contractor Agreement – For photography services	
for the dance performances for Fall 2014.	
Irvine Valley College	
Xerox Corporation	\$500.00
Maintenance Agreement – For maintenance on copier for DSPS	
FY 2014-2015.	
Irvine Valley College	
FunFlicks Outdoor Movies	\$489.00
Event Rental Agreement – For outdoor theater rental on August	
27, 2014.	

Saddleback College (ASG funds)	
, ,	
Trench Plate Rental, Co.	\$480.00
Independent Contractor Agreement – For relocation of K-Rails on	·
ATEP site.	
District Services	
Canon Business Solutions, Inc.	\$450.00
Maintenance Agreement – For service and maintenance for	
DSPS office fax machine FY 2014-2015.	
Saddleback College	
AERA Engine Builders Association	\$449.00
Software Agreement – For renewal of PRO-SIS SA engine	
specification software FY 2014-2015.	
Saddleback College	
Shred-It	\$357.50
Service Agreement – For document shredding services through	
FY 2016-2017.	
District Services	
Computerland of Silicon Valley	\$325.00
Online Agreement – For screen recording and video editing	
software for Mac platform FY 2014-2015.	
Irvine Valley College	4000.00
Alona Kristol-Harper	\$300.00
Independent Contractor Agreement – For reimbursement of	
mileage for travel to IVC to volunteer for the dance department	
during Fall 2014.	
Irvine Valley College	\$200.00
Kevin Miso	\$300.00
Independent Contractor Agreement – To perform for Welcome	
Days on August 25, 2014. Irvine Valley College	
Cody Westheimer	\$250.00
Independent Contractor Agreement – To perform as a guest	Ψ230.00
artist for the commercial music program on October 1, 2014.	
Saddleback College	
Adam Hawley	\$250.00
Independent Contractor Agreement – To perform as guest artist	Ψ200.00
for the commercial music program on September 3, 2014.	
Saddleback College	
Janek Gwizdala	\$250.00
Independent Contractor Agreement – To perform as guest artist	,
for the commercial music program on September 17, 2014.	
Saddleback College	
9	

Scott Cokely	\$240.00
Independent Contractor Agreement – To perform as an	* =
accompanist for the auditions August 26-29, 2014.	
Saddleback College	
<u>Twilio</u>	\$200.00
Online Agreement – To purchase a messaging function to work	
with SARS messaging.	
Irvine Valley College	
Kimberly Pugh	\$200.00
Amendment – To increase original contract by \$200 to a new	
total of \$1,800.	
Irvine Valley College	
Employment Development Department	\$200.00
Amendment – To augment original agreement to a new total of	
\$2,978.00 for an additional summer session for training extended	
until December 19, 2014.	
Irvine Valley College	
Caitlin Lucia	\$150.00
Independent Contractor Agreement – To perform an acoustic	
music set for students on August 19, 2014.	
Saddleback College	
Stephen Hulsey	\$80.00
Independent Contractor Agreement – To perform as an	
accompanist for auditions on August 27, 2014.	
Saddleback College	
Parchment, Inc.	\$0.00
Agreement – To allow a no fee service exchange access to	
receive electronic transcripts from participating high schools and	
colleges FY 2014-2015.	
Irvine Valley College	
Facilities Planning & Program Services, Inc.	\$0.00
Amendment – Expanded scope for Workday support services.	
District Services	
Amp Radio	\$0.00
Independent Contractor Agreement – To provide DJ's for student	
events FY 2014-2015.	
Irvine Valley College ASG	

Knott's Berry Farm	\$0.00
Agreement – To provide promo code to allow students to	
purchase tickets at a discount FY 2014-2015.	
Saddleback College ASG	
White Mechanical	\$0.00
Change Order – To extend completion date to replace boiler and	
venting in BSTIC from June 15, 2014 to July 31, 2014.	
Irvine Valley College	
City of Newport Beach	\$0.00
Facility Use Agreement – To allow use of rooms at the Newport	
Coast Community Center for Extended Education Emeritus	
Community Education programs FY 2014-2015.	
Irvine Valley College	
American Red Cross	\$0.00
Independent Contractor Agreement – For mobile blood drive FY	
2014-2015.	
Irvine Valley College	
<u>gkkworks</u>	\$0.00
Amendment – To extend the term of the original agreement for	
the Photo/Radio/Television project to December 31, 2014 with no	
increase in the total contract amount of \$89,500.	
Saddleback College	
Irvine Unified School District	\$0.00
Training Agreement – For internships through Career Café.	
Irvine Valley College	
Irvine Unified School District (Northwood High School)	\$0.00
Memorandum of Understanding – To implement the IVC	
CONNECT Partnership program.	
Irvine Valley College	
California Early Childhood Mentor Program	\$0.00
Memorandum Agreement – To coordinate and offer an adult	
supervision course and seminars for mentors and directors.	
Saddleback College	

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.16 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Approve Network Access Control Hardware, Software,

Installation, and Support Purchase, Altaware

ACTION: Approval

BACKGROUND

The Board of Trustees approved funding for a district-wide network security technology project for the 2014/2015 fiscal year. Part of this project implements a network access control or "NAC" system for both college campuses. This NAC system will increase security to all district-wide technology services.

Pursuant to Public Contract Code section 10298, the district can utilize contracts awarded by the California Department of General Services through its California Multiple Award Schedules (CMAS).

STATUS

After evaluating industry leaders, staff determined Forescout to be the best NAC solution for the campuses.

District staff has reviewed the terms and conditions of a contract awarded by the California Department of General Services to Altaware of Mission Viejo (CMAS contract number 3-14-70-2815B) and finds it is in the district's best interest to use this contract to arrive at a best value for services and equipment. The CMAS contract is available for review in the Facilities Planning and Purchasing Department.

Total cost of the equipment and consultant/implementation services for the project is \$320,000 and do not exceed the project budget approved through basic aid distribution of \$369,000 for fiscal year 2014-2015.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the use of the listed CMAS contract for equipment and services purchases with Altaware (CMAS contract number 3-14-70-2815B). This approval applies to purchases made within the term of the contract and is contingent upon verification of the availability of funds for each purchase. Total costs for the project will not exceed \$320,000.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.17 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary Poertner, Chancellor

RE: SOCCCD: Agreement for Information Technology Services, JB

Technology Consulting, LLC

ACTION: Approval

BACKGROUND

District IT has been heavily involved in the implementation of the Workday Human Resources and Financial systems. In order to properly support ongoing operations and project obligations, District IT infrastructure staffing backfill is required.

STATUS

District IT is proposing that JB Technology Consulting, LLC provide staff augmentation to backfill for District IT infrastructure staff involved in the Workday implementation project.

The professional fees for these services will be based on time spent at a rate of \$85 per hour for an amount not to exceed \$117,844.

Funding for these technology services are provided by the basic aid funding allocated to the Workday Implementation Project and designated for staff backfill.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement with JB Technology Consulting, LLC, (EXHIBIT A) for an amount not to exceed \$117,844, for the term of October 1, 2014 through June 30, 2015.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made and entered into this 30th day of September, 2014 between: Requisition No.

> **South Orange County Community College District** 28000 Marguerite Parkway Mission Vieio. California 92692-3635 Telephone (949) 582-4664

hereinafter called DISTRICT, and

(Name of Contractor): JB Technology Consulting, LLC (Street Address): 230 Santa Maria (City, State, Zip Code): Irvine, CA 92606 (Telephone #): (562) 234-0291

hereinafter called CONTRACTOR.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONTRACTOR is specially trained and experienced and competent to perform the special services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective from 10/01/2014 to 06/30/2015 and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONTRACTOR 30 days prior written notice.

The CONTRACTOR shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:

Network Engineer (NE) services in support of PowerShell, Workday project backfill and other infrastructure projects as needed, effective 10/01/2014 to 06/30/2015.

- 2. The DISTRICT shall pay the CONTRACTOR \$85.00 per hour for NE not to exceed \$117,844. The DISTRICT will pay expenses in the amount of \$0.00. The total contract amount is \$117,844 (including expenses). Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by IT Director – Infrastructure and Security payment will be made on a monthly basis.
- The DISTRICT shall not be liable to the CONTRACTOR for personal injury or property damage sustained by 3. him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
- While performing service hereunder, the CONTRACTOR is an independent contractor and not an officer, 4. agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
- Neither party shall assign this Agreement or any part thereof without the written consent of the other party. 5.

WITNESS the parties hereto the day and year first above written:

Contractor	South Orange County Community College District		
Signature:	Signature:		
By: Jonathan Byers	By: Dr. Debra L. Fitzsimons		
Title: CEO	Title: Vice Chancellor, Business Services		
Date:	Date:		
Contact Person:	College Contact Person: Jeff Dorsz, 949-582-4308		

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.18 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Annual Renewal of Microsoft Campus Agreements for

District-wide Microsoft Software Use.

ACTION: Approval

BACKGROUND

Microsoft software products are used extensively throughout the district. Microsoft software licensing annual fees are currently due.

The California Community College's Chancellor's office is authorized to enter into contracts on behalf of one or more community college districts. The Board of Governor's delegated the Foundation for California Community Colleges as its official auxiliary to enter into such approved contracts.

The Microsoft software licensing agreement was renewed for use in 2014 with ComputerLand of Silicon Valley through an agreement with the Foundation for California Community Colleges (FCCC).

STATUS

On September 25 and October 2, 2014, District staff advertised in the Register to obtain costs for software licensing agreements. Those results will be available on October 9, 2014 and compared to the FCCC agreement with ComputerLand of Silicon Valley. Staff recommends the Board of Trustees approve staff executing an agreement with the vendor that provides the lowest costs for the FY 2014-15 Microsoft software licensing. The total purchase price of the annual Microsoft Campus Agreement for both Colleges and the District will not exceed \$171,715.00 as shown in the FCCC Agreement EXHIBIT A (District Services and Saddleback) and EXHIBIT B (Irvine Valley College).

Funds for this license renewal are available through general expense accounts.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve staff executing an agreement with the vendor that provides the lowest costs for FY 2014-15 Microsoft software licensing. The total purchase price will not to exceed \$171,715.00.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.18 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Annual Renewal of Microsoft Campus Agreements for

District-wide Microsoft Software Use.

ACTION: Approval

BACKGROUND

Microsoft software products are used extensively throughout the district. Microsoft software licensing annual fees are currently due.

The California Community College's Chancellor's office is authorized to enter into contracts on behalf of one or more community college districts. The Board of Governor's delegated the Foundation for California Community Colleges as its official auxiliary to enter into such approved contracts.

The Microsoft software licensing agreement was renewed for use in 2014 with ComputerLand of Silicon Valley through an agreement with the Foundation for California Community Colleges (FCCC).

STATUS

On September 25 and October 2, 2014, District staff advertised in the Register to obtain costs for software licensing agreements. Those results will be available on October 9, 2014 and compared to the FCCC agreement with ComputerLand of Silicon Valley. Staff recommends the Board of Trustees approve staff executing an agreement with the vendor that provides the lowest costs for the FY 2014-15 Microsoft software licensing. The total purchase price of the annual Microsoft Campus Agreement for both Colleges and the District will not exceed \$171,715.00 as shown in the FCCC Agreement EXHIBIT A (District Services and Saddleback) and EXHIBIT B (Irvine Valley College).

Funds for this license renewal are available through general expense accounts.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve staff executing an agreement with the vendor that provides the lowest costs for FY 2014-15 Microsoft software licensing. The total purchase price will not to exceed \$171,715.00.

REPLACEMENT PAGE

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.18 DATE: 09/29/14

TO: Board of Trustees

FROM: Gary Poertner, Chancellor

RE: SOCCCD: Annual renewal of Microsoft Campus Agreements for

District-wide Microsoft Software Use.

ACTION: Approval

BACKGROUND

Microsoft software products are used extensively throughout the district.

The California Community College's Chancellor's office is authorized to enter into contracts on behalf of one or more community college districts for optional use. The Board of Governor's delegated the Foundation for California Community Colleges as its official auxiliary to enter into such approved contracts.

The Microsoft software licensing agreement was renewed in 2014 with ComputerLand of Silicon Valley through an agreement with the Foundation for California Community Colleges (FCCC).

STATUS

District Services IT staff has evaluated alternatives and determined the FCCC agreement with ComputerLand of Silicon Valley provides costs that are lower than could be obtained through its standard contracting procedures and recommends the Board of Trustees approve renewal of this agreement for FY 2014-15. The total purchase price of the annual Microsoft Campus Agreement for both Colleges and the District is \$171,715.00 as shown in EXHIBIT A (District Services and Saddleback) and EXHIBIT B (Irvine Valley College).

Funds for this license renewal are available through general expense accounts.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the annual renewal of a software licensing agreement for the district-wide Microsoft Software Licensing for FY 2014-2015 with ComputerLand of Silicon Valley at a cost not to exceed \$171,715.00.



▶ Renewal Worksheet of Saddleback College



Validated Renewal Worksheet for Campus Agreement Licensing

Saddleback College Foundation for California Community Colleges (FCCC) Microsoft Campus Agreement 2014 (Year 1 of 3)

Please use this quote to generate and submit your PO no later than **Friday**, **12-Sep-2014** to insure a timely renewal for everyone.

Purchase Order to be made payable to:

ComputerLand Silicon Valley 482 West San Carlos Str. San Jose, CA 95110 Federal Tax ID 77-0269631 Submit Purchase Order by fax or e-mail:

by FAX: **408-519-3260** by E-mail: <u>syork@cland.com</u>

Choose a Desktop Bundle for Faculty and Staff

	Desktop Bundle for Faculty & Staff	Item Price (per FTE)	Select	FTE Count	Ext. Price
- 1	Desktop for Education with <u>Enterprise CALs</u> and <u>MDOP</u> consisting of:	\$63.00 \$61.00	1	839	\$51,179.00

• Choose Optional Products Licensed per User or Device for Faculty/Staff

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	Office 365 Academic Plan A2 - includes Exchange Online Plan 1 (email, up to 1 TB storage, calendar, AV/AS, personal archive), SharePoint Online Plan 1 (online collaboration), Lync Online (IM, presence, conferencing) and Office Web apps.	M6K-00001CFU	\$0.00	2000	\$0.00
2.	Project Professional per device	H30-00237CFU	\$64.00	20	\$1,280.00
3.	Visual Studio Pro w/MSDN per user	77D-00110CFU	\$64.00	3	\$192.00
4.	Windows VDA per device (Windows Virtual Desktop Access for machines with no OS, e.g. thin clients)	4ZF-00019CFU	\$30.00	100	\$3,000.00

• Choose Optional Products Licensed per User or Device for Students

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price	
						ı

1	. Office 365 Academic Plan A2 - per user - includes	M6K-00001CSU	\$0.00	40000	\$0.00
	Exchange Online Plan 1, SharePoint Online Plan 1, Lync				
	Online and Office Web apps.				

• Subscription Programs

	Optional Subscriptions	Part Number	Item Price	Select	Ext. Price
1.	IT Academy Subscription	54R-00098CF	\$1,555.00	1	\$1,555.00

• Server License Options

	Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1.	Azure Monetary Commitment for usage - use for a variety of Azure services including spinning up VMs, storage, data transfer, etc.	6QK-00001CF	\$1,320.00	5	\$6,600.00
2.	Core Infrastructure Svr Suite Datacenter - Combines Windows Server Datacenter and System Center Data Center Licenses. 1 license covers 2 physical processors and unlimited OSEs/VMs on the licensed physical machine.	FUD-00936CF	\$516.00	15	\$7,740.00
3.	Forefront Identity Mgr Server Live Edition (for Live@Edu deployment only - requires Win Svr Ext Connector & SQL per Core licensing)	7VC-00137CF	\$196.00	1	\$196.00
4.	Project Server (requires CALs contained in Project Pro)	H22-00479CF	\$46.00	12	\$552.00
5.	SharePoint Server (requires SQL Svr)	H04-00232CF	\$526.00	16	\$8,416.00
6.	SQL Server Enterprise Core - 2 Core license pack, 4 Core Minimum per processor (no SQL CALs needed)	7JQ-00341CF	\$1,335.00	18	\$24,030.00
7.	Windows Server Datacenter - 2 processor (unlimited virtualization)	P71-07280CF	\$308.00	10	\$3,080.00
8.	Windows Server External Connector (needed for all Windows servers facing the internet OR, if student Windows Server CALs are not subscribed, needed for servers accessed by students off-campus or authenticating students on-campus or off-campus)	R39-00374CF	\$196.00	8	\$1,568.00

TOTAL \$109,388.00

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9/8/2014 ComputerLand



■ Renewal Worksheet of Irvine Valley College



Validated Renewal Worksheet for Campus Agreement Licensing

Irvine Valley College
Foundation for California Community Colleges (FCCC)
Microsoft Campus Agreement 2014 (Year 1 of 3)

Please use this quote to generate and submit your PO no later than **Friday**, **12-Sep-2014** to insure a timely renewal for everyone.

Purchase Order to be made payable to: Submit Purchase Order by fax or e-mail:

ComputerLand Silicon Valley 482 West San Carlos Str. San Jose, CA 95110 Federal Tax ID 77-0269631

by FAX: **408-519-3260** by E-mail: **syork@cland.com**

• Choose a Desktop Bundle for Faculty and Staff

	Desktop Bundle for Faculty & Staff	Item Price (per FTE)	Select	FTE Count	Ext. Price
1.	Desktop for Education with Enterprise CALs and MDOP consisting of:	\$63.00 \$61.00	'	503	\$30,683.00

Choose Optional Products Licensed per User or Device for Faculty/Staff

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	Project Professional per device	H30-00237CFU	\$64.00	4	\$256.00
2.	Visio Pro per device	D87-01057CFU	\$55.00	10	\$550.00
3.	Visual Studio Premium w/MSDN per user	9ED-00071CFU	\$299.00	4	\$1,196.00
4.	Visual Studio Ultimate w/MSDN per user	9JD-00050CFU	\$654.00	1	\$654.00
5.	Windows Remote Desktop Services (RDS) CAL per device	6VC-01251CFU	\$10.00	25	\$250.00

Choose Optional Products Licensed per User or Device for Students

	Optional Products Licensed per User or Device	Part Number	Item Price per User/Device	Number of Users/Devices	Ext. Price
1.	Exchange Online Plan 1 for student alumni per user	5RS-00002CSU	\$0.00	400000	\$0.00
	Office 365 Academic Plan A2 - per user - includes Exchange Online Plan 1, SharePoint Online Plan 1, Lync Online and Office Web apps.	M6K-00001CSU	\$0.00	20000	\$0.00

-						1 - 5 1	
	3.	Office 365 ProPlus for Students	5XS-00002CSU	\$0.00	20000 Page	\$0.00	
		(free with subscription to Office Pro Plus for all faculty/staff)					

• Subscription Programs

	Optional Subscriptions	Part Number	Item Price	Select	Ext. Price
1.	IT Academy Subscription	54R-00098CF	\$1,555.00	~	\$1,555.00

• Server License Options

	Server License	Part Number	Item Price per License	Number of Licenses	Ext. Price
1.	Azure Monetary Commitment for usage - use for a variety of Azure services including spinning up VMs, storage, data transfer, etc.	6QK-00001CF	\$1,320.00	5	\$6,600.00
2.	Core Infrastructure Svr Suite Datacenter - Combines Windows Server Datacenter and System Center Data Center Licenses. 1 license covers 2 physical processors and unlimited OSEs/VMs on the licensed physical machine.	FUD-00936CF	\$516.00	1	\$516.00
3.	Lync Server (CALs included in Desktop bundle)	5HU-00215CF	\$354.00	1	\$354.00
4.	Project Server (requires CALs contained in Project Pro)	H22-00479CF	\$46.00	1	\$46.00
5.	SharePoint Server (requires SQL Svr)	H04-00232CF	\$526.00	7	\$3,682.00
6.	SQL Server Enterprise Core - 2 Core license pack, 4 Core Minimum per processor (no SQL CALs needed)	7JQ-00341CF	\$1,335.00	8	\$10,680.00
7.	Visual Studio Team Foundation Svr	125-00110CF	\$38.00	1	\$38.00
8.	Windows Server Datacenter - 2 processor (unlimited virtualization)	P71-07280CF	\$308.00	15	\$4,620.00
9.	Windows Server External Connector (needed for all Windows servers facing the internet OR, if student Windows Server CALs are not subscribed, needed for servers accessed by students off-campus or authenticating students oncampus or off-campus)	R39-00374CF	\$196.00	2	\$392.00
10.	Windows Server Standard - 2 processor (up to 2 processors and 2 virtual machines per license)	P73-05897CF	\$51.00	5	\$255.00

TOTAL \$62,327.00

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SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.1 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Irvine Valley College, ATEP IVC First Building Project,

Design-Build Criteria and Programming Architectural Services, LPA,

Inc.

ACTION: Approval

BACKGROUND

On March 26, 2012, the Board of Trustees adopted a resolution authorizing the use of design-build procurement in general. On August 25, 2014, the Board of Trustees adopted a resolution authorizing the use of design-build procurement for the ATEP IVC First Building project.

STATUS

A criteria architect is necessary to further define the project scope and budget, to aid in the determination of project priorities, and to assist in the development of the requests for qualifications and proposals (RFQ & P) for the design-builder.

On July 10, 2014, SOCCCD issued an RFP to the Architectural Services Pool for criteria and programming architect for ATEP IVC First Building project using design-build procurement.

On July 24, 2014, five proposals (EXHIBIT A) were received. District and college staff evaluated the submittals. Three firms were invited to interview and LPA, Inc. is recommended for the Criteria and Programming Architect agreement (EXHIBIT B) in the amount of \$644,300.

Basic aid funds for these services are available within the approved project budget of \$23,000,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the LPA, Inc. agreement (EXHIBIT B) for the criteria architect for the ATEP IVC First Building project in the amount of \$644,300.

RFP for Criteria and Programming Architect for Design-Build Procurement ATEP IVC First Building Project SOCCCD

COMPANY NAME	<u>CITY</u>	SUBMITTOR'S NAME
DLR Group	Santa Monica, CA	Kaveh Amirdelfan
Flewelling & Moody	Los Angeles, CA	Scott Gaudineer
gkkworks	Irvine, CA	Edward Holakiewicz
*LPA, Inc.	Irvine, CA	Steve Flanagan
STV Architects	Irvine, CA	Rob Barthelman

^{*} Recommended Firm

TABLE OF CONTENTS

AGREEMENT	- ARCHITECTURAL SERVICES	2
ARTICLE 1	ARCHITECT'S SERVICES AND RESPONSIBILITIES	2
ARTICLE 2	SCOPE OF ARCHITECT'S SERVICES	3
ARTICLE 3	ADDITIONAL ARCHITECT'S SERVICES	7
ARTICLE 4	TERMS OF SERVICE	9
ARTICLE 5	INDEMNITY AND INSURANCE	. 10
ARTICLE 6	COMPENSATION TO THE ARCHITECT	. 13
ARTICLE 7	ARCHITECT'S WORK PRODUCT	. 15
ARTICLE 8	TERMINATION	. 16
ARTICLE 9	DISPUTES, MEDIATION, ARBITRATION	. 18
ARTICLE 10	DISTRICT'S RESPONSIBILITIES	. 19
ARTICLE 11	MISCELLANEOUS	. 19
EXHIBIT A - R	RESPONSIBILITIES AND SERVICES OF ARCHITECT	. 24
EXHIBIT B - C	RITERIA AND BILLING FOR EXTRA WORK	. 36

AGREEMENT - ARCHITECTURAL SERVICES, ATEP IVC FIRST BUILDING

This AGREEMENT is made and entered into this 29th day of September in the year 2014 between **South Orange County Community College District**, 28000 Marguerite Parkway, Mission Viejo, California 92692, hereinafter referred to as "DISTRICT", and **LPA, Inc.**, 5161 California Avenue, Suite 100, Irvine, CA 92617, 949.261.1001, hereinafter referred to as "ARCHITECT";

WHEREAS, DISTRICT desires to obtain criteria architectural services for Advanced Technology Education Park (ATEP) – IVC First Building, hereinafter referred to as "PROJECT"; and

WHEREAS, ARCHITECT is fully licensed to provide architectural services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1 ARCHITECT'S SERVICES AND RESPONSIBILITIES

- 1.1. <u>Services</u>. The ARCHITECT'S services shall consist of those services performed by the ARCHITECT and ARCHITECT'S employees as enumerated in this AGREEMENT.
- 1.2. <u>Standard of Care</u>. ARCHITECT shall provide the Services and authorized Additional Services using its professional skill and judgment, acting with due care and in accordance with professional standards of care, the terms of this Agreement, and all applicable laws, codes, rules, regulations or ordinances. ARCHITECT'S Services shall be provided and completed promptly and in such a manner as to avoid hindrance, interruption, or delay to the orderly progress and timely completion of Project. ARCHITECT shall without additional compensation, correct or revise any errors or omissions in its studies, reports, and other services.
- 1.3. <u>Key Individual Assignment</u>. The ARCHITECT has been selected to perform the work herein because of the skills and expertise of key individuals. ARCHITECT assignment for this PROJECT is for one Project Executive and one Project Manager. The ARCHITECT shall designate Steven Flanagan, as Project Executive, and Jim Raver as Project Manager. So long as their performance continues to be acceptable to the DISTRICT, these named individuals shall remain in charge of the PROJECT. Additionally, the ARCHITECT must furnish the name of all other key people in ARCHITECT'S firm that will be associated with the PROJECT.
- 1.4. Replacement of Key Individual. If the designated project manager or any other designated lead or key person fails to perform to the satisfaction of the DISTRICT, then upon written notice the ARCHITECT will have 10 working days to remove that person from the PROJECT and replace that person with one acceptable to the DISTRICT after review of résumé and/or interview. A project manager and all lead or key personnel must also be designated by the ARCHITECT and are subject to all conditions previously stated in this paragraph

- 1.5. Relationship of ARCHITECT to Other Project Participants. ARCHITECT'S services hereunder shall be provided in conjunction with contracts between the DISTRICT and: (a) the Design-Build Entity; (b) the Inspector; (c) Test/Inspection Service Providers; and (d) others providing services in connection with design, bidding and/or construction of the PROJECT. The Architect shall perform its duties in accordance with its contract(s) with the DISTRICT. ARCHITECT shall coordinate all work with DISTRICT consultants as necessary to complete contract requirements.
- 1.6. Project Schedule. The ARCHITECT acknowledges that all time limits stated in this Agreement are of the utmost importance to DISTRICT. The ARCHITECT shall submit for the DISTRICT's approval a schedule for the performance of the ARCHITECT'S services. The schedule may be adjusted as the PROJECT proceeds by mutual written agreement of the parties and shall include allowances for time required for the DISTRICT's review and for approval by authorities having jurisdiction over the PROJECT. The time limits established by this schedule shall not, except for reasonable cause, be exceeded by the ARCHITECT.
- 1.7. **Duration.** The services covered by this AGREEMENT shall be completed within 48 months of the date of this AGREEMENT.
- 1.8. Exclusion from Design-Build Participation. The ARCHITECT acknowledges that pursuant to California Education Code section 81703(c)(2)(A), the scope of work and services rendered under this Agreement will render ARCHITECT ineligible and will prohibit participation as a member of a proposing Design-Build Entity or any work on the PROJECT(s) as a subcontractor or sub consultant.

ARTICLE 2 SCOPE OF ARCHITECT'S SERVICES

- 2.1. <u>Services</u>. The ARCHITECT'S services consist of those described in Article 2 and further delineated in Exhibit A, and include civil, structural, mechanical, electrical, landscape engineering services, and furniture, fixture and equipment consultation services and cost estimating services. Criteria and Programming Development and Project Oversight services will produce a reasonably complete and accurate set of criteria and programming documents sufficient to issue request for proposals for the delivery of a design-build project for ATEP IVC First Building, assist with the development of ATEP branding, provide Criteria Architect services for future buildings and other services that may be required by the DISTRICT.
- 2.2. **Qualified Personnel**. The ARCHITECT shall provide enough qualified personnel to properly perform services required under this AGREEMENT and DISTRICT shall have the right to remove any of ARCHITECT'S personnel from the PROJECT.
- 2.3. <u>Subconsultants</u>. The ARCHITECT has submitted a list of qualified engineers for the PROJECT. ARCHITECT shall ensure that each engineer places his or her name, seal and signature on all drawings and specifications prepared by said engineer. The ARCHITECT is responsible for the management of their consultants in order to meet the terms of all phases of this agreement. Nothing in the foregoing shall create any contractual relationship between DISTRICT and any

consultants employed by ARCHITECT under the terms of this Agreement. ARCHITECT is as responsible for the performance of its consultants as it would be if it had rendered these services itself.

- 2.4. Written Understanding. The ARCHITECT shall ascertain the DISTRICT's needs and the requirements of the PROJECT and shall arrive at a mutual written understanding of such needs and requirements with the DISTRICT, prior to drafting preliminary designs for the PROJECT.
- 2.5. Written Records. The ARCHITECT shall make a written record of all meetings, conferences, discussions and decisions made between or among the DISTRICT, ARCHITECT and Design-Build Entity during all phases of the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The ARCHITECT shall provide a draft copy of such record to the DISTRICT for review and comment, make adjustments and provide a final copy to the DISTRICT and a copy to the Design-Build Entity upon request.
- 2.6. <u>Schedule Budget Analysis</u>. The ARCHITECT shall provide a written preliminary evaluation of the DISTRICT's PROJECT, schedule and construction budget requirements, each in terms of the other and shall advise the DISTRICT, in writing, of any adjustments to the estimate of Construction Cost. Such evaluation shall include alternative approaches to design and construction of the PROJECT.
- 2.7. <u>Construction Cost.</u> The ARCHITECT shall submit to the DISTRICT a written probable statement of cost for the construction of the project and shall advise the DISTRICT, in writing, of any adjustments to the estimate of Construction Cost. This cost evaluation by the ARCHITECT represents the ARCHITECT'S best judgment as a professional familiar with the construction industry. During the bidding phase, the construction cost shall be determined by the Best Value bid.
- 2.8. <u>BIM</u>. The ARCHITECT and their consultant shall assist the DISTRICT in updating the BIM Standards to a level of current industry practices and validate modeling progress of Design-Build Entity throughout the project.
- 2.9. <u>Sustainability</u>. The project shall be designed in accordance with the requirements to meet LEED Gold certification and paperwork for certification shall be complete by the Design-Build Entity. Commissioning and Energy Modeling are outside the parameters of this agreement and will be services employed by the District. These documents shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations currently existing and as amended, enacted, issued or adopted in the future which are applicable to these documents.
- 2.10. <u>Regulatory Compliance</u>. The ARCHITECT shall comply with all applicable federal, state and local laws, statutes, ordinances, codes, rules and regulations currently existing and as amended, enacted, issued or adopted in the future and which are applicable to the PROJECT.

- 2.11. <u>Building Codes</u>. The ARCHITECT shall prepare and submit to DISTRICT an outline of applicable provisions of building codes that will apply to this project. The outline shall include a written report and diagrammatic drawings which delineate the design criteria (e.g. exit paths, travel distances, required exits, rated walls, rated corridors, building occupancy, construction type, and fire zones) This graphic documentation of the design criteria shall be included in the Design-Build RFP.
- 2.12. <u>Existing Conditions</u>. The ARCHITECT shall investigate existing conditions or facilities and make recommendations to include additional documents if deemed appropriate in order to acquire a comprehensive proposal from the Design-Build Entity.
- 2.13. <u>Coordination for Geological Report</u>. The ARCHITECT shall develop and provide to the DISTRICT all necessary documentation in order to submit the Geotechnical Report, provided by others, to the California Geological Survey (CGS) and coordinate follow-up with Geotechnical Consultant as necessary to obtain CGS approval in order to obtain Division of the State Architect stamped documents.
- 2.14. Not Responsible for Hazardous Material. Unless otherwise provided in this AGREEMENT, the ARCHITECT and ARCHITECT'S consultants shall have no responsibility for the presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the PROJECT site, including, but not limited to, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.
- 2.15. **SDs to DDs**. The ARCHITECT shall review all drawing package submittals for conformance to the Design-Build RFP.
- 2.16. **DDs to CDs**. The ARCHITECT shall review all drawing package submittals for conformance to the Design-Build RFP.
- 2.17. <u>Coordination for Government Authorities</u>. The ARCHITECT, if required, shall assist the DISTRICT in the filing of documents required for the approval of governmental authorities having jurisdiction over the PROJECT including funding submittals with the DISTRICT's assistance. Included in this filing shall be an energy modeling document for submittal to the State. The DISTRICT shall pay all fees required by such governmental authorities.
- 2.18. <u>Design-Build RFP Prep</u>. The ARCHITECT shall prepare all necessary RFQ/RFP documents required by the DISTRICT and shall assist the DISTRICT in preparing the conditions of the Design-Build Entity's contract and coordinating same with the technical specifications. Plans or specifications, which include a requirement that the Design-Build Entity provide operation manuals and adequate training for the DISTRICT in the operation of mechanical, electrical, heating and air conditioning systems installed by the Design-Build Entity, shall be part of the Design-Build RFP prepared by the ARCHITECT.
- 2.19. <u>Bid Marketing</u>. The ARCHITECT, following the DISTRICT's approval of the Design-Build RFQ/RFP and of the probable statement of Construction Cost, shall assist the DISTRICT in obtaining proposals for the PROJECT.

- 2.20. <u>Design and Construction Administration</u>. The ARCHITECT shall provide administration during the design and construction phases of the Design-Build contract. The ARCHITECT'S responsibility to provide services for the design phase commences with the Phase I Notice to Proceed (NTP) to the Design-Build Entity and for the construction of the PROJECT commences with the NTP for Phase II, Design-Build contract and continues through the final close out acknowledgement by the Division of the State Architect. Additionally, ARCHITECT will provide a warranty review a year after Substantial Completion. It is anticipated that the Design-Build Entity's duration for Phase I and Phase II activities will be 30 months.
- 2.21. <u>Evaluate Design-Build Entity Performance</u>. The ARCHITECT shall evaluate the performance of the Design-Build Entity under the requirements of the Design-Build contract when requested in writing by the DISTRICT.
- 2.22. <u>Coordination of Others</u>. The ARCHITECT shall coordinate design and construction activities performed by separate Design-Build Entities, contractors or by the DISTRICT's own employees.
- 2.23. <u>Submittals.</u> The ARCHITECT shall review and approve or take other appropriate action upon Design-Build Entity's action submittals of shop drawings, product data, and samples for the purpose of checking for conformance with the Design-Build contract. The ARCHITECT's action shall be taken as to cause no delay in the work, while allowing sufficient time in the ARCHITECT's professional judgment to permit adequate review and in no case exceed fifteen (15) working days after receipt. When certification of performance characteristics of materials, systems or equipment is required by the Design-Build contract, the ARCHITECT shall be entitled to rely upon such certification to establish that the materials, systems or equipment will meet the performance criteria required by the Design-Build contract/RFP.
- 2.24. <u>Substitutions</u>. The ARCHITECT shall provide services in connection with evaluating substitutions proposed by the Design-Build Entity, obtain written acceptance by the DISTRICT for any changes to the original documents and making subsequent revisions to drawings, specifications and other documentation resulting there from.
- 2.25. <u>District Representative</u>. The ARCHITECT shall be the DISTRICT's representative during design and construction phases and shall advise and consult with the DISTRICT until final payment to the Design-Build Entity is due. The ARCHITECT shall have authority to act on behalf of the DISTRICT only to the extent provided in this AGREEMENT unless otherwise modified in writing.
- 2.26. <u>Site Visits</u>. The ARCHITECT shall visit the site at appropriate stages of construction up to a maximum of 60 site visits while work is in progress, to observe the site and work; to familiarize himself/herself with the progress and quality of the work; and to determine for the DISTRICT's benefit and protection if the work is proceeding in accordance with the Design-Build contract and schedule. The ARCHITECT can provide additional site visits beyond 60 visits as an additional service. On the basis of his/her on-site observations and inspections as an ARCHITECT, the ARCHITECT shall keep the DISTRICT informed of the progress and

quality of the work and he/she shall use reasonable care to guard the DISTRICT against defects and deficiencies in the work and against the Design-Build Entity's failure to carry out the work in accordance with the Design-Build contract and the schedule. The ARCHITECT shall provide services made necessary by major defect or deficiencies in the work of the Design-Build Entity which through reasonable care should have been discovered by the ARCHITECT and promptly reported to the DISTRICT and Design-Build Entity but which he/she failed to do.

- 2.27. **Site Access**. The ARCHITECT shall have access to the work at all times.
- 2.28. <u>Certification of Payment</u>. The ARCHITECT shall review and certify the amounts due the Design-Build Entity. The ARCHITECT'S certification for payment shall constitute a representation to the DISTRICT, based on the ARCHITECT's observations and inspections at the site that the work has progressed to the point indicated, that quality of the work is in accordance with the Design-Build contract and that the Design-Build Entity is entitled to payment in the amount certified.
- 2.29. **Reject Work**. The ARCHITECT shall reject work which does not conform to the Design-Build contract. The ARCHITECT has authority to require additional inspection or testing of the work in accordance with the provisions of the Design-Build contract, whether or not such work is fabricated, installed or completed.
- 2.30. <u>Change Orders</u>. If required by the DISTRICT, the ARCHITECT shall assist with preparation of change orders with supporting documentation and data for the DISTRICT's approval and execution in accordance with the Design-Build contract, and may authorize minor changes in the work not involving an adjustment in the contract sum or an extension of time. The ARCHITECT shall evaluate and make written recommendations regarding Design-Build Entity's proposals for possible change orders. DSA change orders shall be submitted for approval on an on-going basis throughout the project. Design-Build Entity shall prepare a set of reproducible record drawings showing significant changes in the work made during construction based on marked-up prints, drawings and other data furnished by the Design-Build Entity to the ARCHITECT.
- 2.31. <u>Claim Evaluation</u>. If required by the DISTRICT, the ARCHITECT shall assist to evaluate and render written recommendations, within a reasonable time on all claims, disputes or other matters at issue between the DISTRICT and Design-Build Entity relating to the execution or progress of the work as provided in the Design-Build contract.
- 2.32. <u>Substantial Completion</u>. The ARCHITECT shall inspect the PROJECT to determine the date or dates of substantial completion and the date of final completion, receive and forward to the DISTRICT for the DISTRICT's review all written warranties and related documents required by the Design-Build contract and issue a final certificate for payment upon compliance with the requirements of the Design-Build contract.

ARTICLE 3 ADDITIONAL ARCHITECT'S SERVICES

- 3.1. Additional Services. Additional services are not included in the Services set forth previously. If the DISTRICT requests in writing any of the Additional Services, ARCHITECT shall be compensated for the same in accordance with the provisions of the Agreement relating to Additional Services and the amounts indicated in Exhibit for Additional Services. The Board of Trustees of the District must approve an amendment to this Agreement, fully executed, prior to ARCHITECT performing any Additional Services. The ARCHITECT shall request payment for Additional Services in a separate line item on the same invoice submitted for Services in a format pre-approved by the DISTRICT
- 3.2. <u>Notification and Authorization</u>. ARCHITECT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the ARCHITECT'S control. ARCHITECT shall obtain written authorization from the DISTRICT before rendering such services. Compensation for such services shall be <u>compensated based on attached standard</u> hourly rates. Such services shall include:
 - a. <u>Regulatory Revisions.</u> Making material revisions in drawings, specifications or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation of such documents.
 - b. <u>Scope Change after Phase</u> Approvals. Providing services required because of significant changes made in the PROJECT after approval of each phase of the work including, but not limited to, size, quality, complexity, or the DISTRICT's schedule, except for services required under Article V, paragraph 10 and changes related to design errors or omissions.
 - c. <u>Change Orders.</u> Preparing drawings, specifications and other documentation and supporting data, and providing other services in connection with change orders required by causes beyond the control of the ARCHITECT.
 - d. <u>Damage or Destruction</u>. Providing consultation concerning replacement of work damaged by fire and furnishing services required in connection with the replacement of such work.
 - e. <u>Design-Build Entity Default</u>. Providing services made necessary by the default of the Design-Build Entity, by major defects or deficiencies in the work of the Design-Build Entity, or by failure of performance of either the DISTRICT or Design-Build Entity under the Design-Build contract.
 - f. <u>Legal Services</u>. Providing services in connection with an arbitration proceeding or legal proceeding except where the ARCHITECT is a party thereto.
 - g. <u>Consultant Coordination.</u> Providing services, other than coordination and incorporation of information into the design documents, in connection with the work of consultants retained by the DISTRICT.

- h. <u>Test and Balance</u>. Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance and consultation during operation.
- 3.3. <u>Construction Administration Add Service</u>. If authorized in writing by DISTRICT, ARCHITECT shall provide one or more Project Representatives to assist in carrying out more extensive representation at the site than is described herein. The Project Representative(s) shall be selected, employed and directed by the ARCHITECT, and the ARCHITECT shall be compensated therefore as agreed by the DISTRICT and ARCHITECT. Through the observations of such Project Representative(s), the ARCHITECT shall endeavor to provide further protection for the DISTRICT against defects and deficiencies in the work, but the furnishing of such project representation shall not modify the rights, responsibilities or obligations of the ARCHITECT as described elsewhere in this AGREEMENT. Such services shall be compensated based on Phase III costs stated in Article 6.
- 3.4. ATEP Branding Add Service. If authorized in writing by DISTRICT, ARCHITECT shall provide one or more Project Representatives to assist in developing Advanced Technology Education Park branding and graphic identity services. ARCHITECT, in collaboration with DISTRICT and colleges, will develop an overall brand identity from an understanding of intrinsic values of ATEP. The identity will capture the essence of the ATEP mission statement as simply and succinctly as possible while creating a new and memorable impression of the ATEP site and the ATEP Brand. Such services shall be compensated based on the attached standard hourly rates.
- 3.5. ATEP CCR's Add Service. If authorized in writing by the DISTRICT, ARCHITECT shall provide
- 3.6. <u>ATEP Campus Architect Add Service</u>. If authorized in writing by DISTRICT, ARCHITECT shall provide additional services

ARTICLE 4 TERMS OF SERVICE

- 4.1. <u>Time is of the Essence</u>. Time is of the essence in the performance of each Party's obligations under this Agreement, including without limitation ARCHITECT'S performance of the service required hereunder and DISTRICT's payment of all sums due to ARCHITECT.
- 4.2. <u>Term.</u> Services under this Agreement shall be diligently performed by the ARCHITECT for 48 months. This term shall be extended at no cost to the DISTRICT as result of delays caused directly by ARCHITECT actions.
- 4.3. <u>Billing Rate</u>. Should services be necessary after the expiration of contract duration, they can be provided in accordance with the Billing Rates as provided in Exhibit "A".
- 4.4. <u>Suspension Notice.</u> DISTRICT may suspend this Agreement at any time without penalty by written notice to ARCHITECT of such suspension.

ARTICLE 5 INDEMNITY AND INSURANCE

- 5.1. To the fullest extent permitted by law, ARCHITECT agrees to indemnify and hold the DISTRICT and its Board of Trustees, officers, employees and agents harmless from all liability arising out of:
 - a. <u>Workers Compensation and Employer's Liability</u>. Any and all claims under workers' compensation acts and other employee benefit acts with respect to ARCHITECT'S employees or ARCHITECT'S subcontractor's employees arising out of ARCHITECT'S work under this agreement; and
 - b. **General Liability.** If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the ARCHITECT, the ARCHITECT shall indemnify and hold the DISTRICT harmless from any liability for damages for (i) death or bodily injury to person; (ii) injury to, loss or theft of property; (iii) any failure or alleged failure to comply with any provision of law; or (iv) any other loss, damage or expense arising under either i, ii, and iii above, sustained by the ARCHITECT or the DISTRICT, or any person, firm or corporation employed by the ARCHITECT or the DISTRICT upon or in connection with the Project, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent architects who are directly employed by the DISTRICT.
 - c. The ARCHITECT, at its own expense, cost and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT (other than professional negligence covered by section below, its officers, agents, or employees, that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the ARCHITECT, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents, or employees, in any action, suit or other proceedings as a result thereof; and
 - d. Professional Liability. If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the ARCHITECT, the ARCHITECT shall indemnify and hold the DISTRICT harmless from any loss, injury to, death of persons, or damage to property caused by any act, neglect, default, or omission of the ARCHITECT, or any person, firm, or corporation employed by the ARCHITECT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm, or corporation, including the DISTRICT, arising out of, or in any way connected with, the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death, or damages caused by sole or active negligence, or willful misconduct of the DISTRICT. With regard to the ARCHITECT'S obligation to indemnify for acts of professional negligence, such obligation does not include the obligation to provide defense counsel or to pay for the defense of actions or proceedings brought against the DISTRICT, but rather to reimburse the DISTRICT for attorneys' fees and costs incurred by the DISTRICT in defending such actions or

proceedings brought against the DISTRICT that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the ARCHITECT

- 5.2. Purchase and Maintain Insurance. ARCHITECT shall purchase and maintain project specific insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT policies of insurance, which will protect ARCHITECT and DISTRICT from claims which may arise out of or result from ARCHITECT'S actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:
 - a. Statutory Workers' Compensation and Employers' Liability. ARCHITECT shall purchase and maintain Workers' Compensation Insurance covering claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts under which ARCHITECT may be liable. ARCHITECT shall purchase and maintain Employer's Liability Insurance covering bodily injury (including death) by accident or disease to any employee which arises out of the employee's employment by ARCHITECT. The Employer's Liability Insurance required of ARCHITECT hereunder may be obtained by ARCHITECT as a separate policy of insurance or as an additional coverage under the Worker's Compensation Insurance required to be obtained and maintained by ARCHITECT hereunder.
 - b. Comprehensive general and auto liability. ARCHITECT shall purchase and maintain Commercial General Liability and Property Insurance as will protect ARCHITECT from the types of claims set forth below which may arise out of or result from ARCHITECT'S services under this Agreement and for which ARCHITECT may be legally responsible: (i) claims for damages because of bodily injury, sickness or disease or death of any person other than ARCHITECT'S employees; (ii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by ARCHITECT, or (b) by another person; (iii) claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (iv) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance of use of a motor vehicle; (v) contractual liability insurance applicable to ARCHITECT'S obligations under this Agreement; and (vi) for completed operations.

Comprehensive general and auto liability insurance with limits of not less than \$1,000,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- 1. owned, non-owned and hired vehicles;
- 2. blanket contractual;

- 3. broad form property damage;
- 4. products/completed operations; and
- 5. personal injury.
- c. <u>Professional liability insurance</u>. Professional liability insurance, including contractual liability, with limits of 1,000,000. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least 5 years thereafter if available to the professional and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that ARCHITECT subcontracts or assigns any portion of his/her duties, he/she shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph.
- d. Additional Insured. Each policy of insurance required in (a) and (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of ARCHITECT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. ARCHITECT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, ARCHITECT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event ARCHITECT fails to secure or maintain any policy of insurance required hereby excepting professional liability, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of ARCHITECT, and in such event ARCHITECT shall reimburse DISTRICT upon demand for the cost thereof.
- 5.3. <u>State Authorized Insurers</u>. All policies of insurance required hereunder shall be issued by insurer(s) authorized to issue insurance by the State of California and to the reasonable satisfaction of the DISTRICT. Coverage under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be materially modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District.
- 5.4. <u>Insurance Evidenced</u>. Prior to commencing work, ARCHITECT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event ARCHITECT fails to secure or maintain any policy of insurance required hereby excepting professional liability, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of ARCHITECT, and in such event ARCHITECT shall reimburse DISTRICT upon demand for the cost thereof.
- 5.5. **Coverage Amounts**

Insurance Policy

Minimum coverage Amount

Workers Compensation In accordance with applicable law

Employers Liability One Million dollars (\$1,000,000)

Professional Liability One Million (\$1,000,000) per occurrence and

One Million dollars (\$1,000,000) project specific

in the aggregate

ARTICLE 6 COMPENSATION TO THE ARCHITECT

6.1. <u>Contract Price for Services.</u> The Contract Price for the ARCHITECT'S performance of the Services under this Agreement shall consist of the following lump sum prices:

h.	TOTAL	\$644,300
g.	Reimbursable Cost	\$ 40,000
f.	Task 6 – ATEP Campus Architect	\$135,200
e.	Task 5 – ATEP CCR development	\$ 25,000
d.	Task 4 - ATEP Branding	\$ 94,600
c.	Task 3 – Construction Observation & Closeout	\$153,100
b.	Task 2 – Design-Build Selection & Design Oversight	\$ 61,200
a.	Task 1 - Design-Build Criteria	\$135,200

- 6.2. Price Inclusions. The Contract Price is inclusive of personnel expenses (inclusive of all benefits and burdens), fees and personnel expenses of any sub-consultant or subcontractor to the ARCHITECT, travel for personnel to and from the Site, travel within the Counties of Los Angeles, Orange, Riverside, San Diego, San Bernardino and Ventura, insurance and all other overhead/administrative expenses or costs associated with performance of the Services, except for Allowable Reimbursable Expenses described in this Agreement. At no time shall meals be considered a reimbursable expense. The items and services identified in Exhibit B are services included in the ARCHITECT'S compensation for Services as set forth in Article 2 and Exhibit A.
- 6.3. **ARCHITECT Monthly Billing Statements.** ARCHITECT shall submit monthly billing invoices to the DISTRICT for payment of the Contract Price for Services, authorized Additional Services, and previously approved and allowable Reimbursable Expenses performed or incurred in the

immediate prior month in a format previously approved by the DISTRICT. Previously approved and allowable Reimbursable Expenses shall be itemized and evidence shall be provided of the cost or value of any Allowable Reimbursable Expense costs for which payment is requested by ARCHITECT.

- 6.4. <u>DISTRICT Payment of Contract Price</u>. Within thirty (30) days of the date of the District's receipt of ARCHITECT'S billing invoices, DISTRICT will make payment to ARCHITECT of undisputed amounts of the Contract Price due for Services, authorized Additional Services, and Allowable Reimbursable Expenses. No deductions shall be made or withheld from payments due ARCHITECT hereunder on account of any penalty, assessment, liquidated damages or other amounts withheld by the DISTRICT from payment to the Architect or any Design-Build Entity.
- 6.5. Withholding Payment. In accordance with California Civil Code Section 3320. The DISTRICT may withhold or deduct from amounts otherwise due ARCHITECT hereunder if ARCHITECT shall fail to timely and completely perform material obligations to be performed on its part under this Agreement, with the amounts withheld or deducted being released after ARCHITECT has fully cured it failure of performance, less costs, damages or losses sustained by the DISTRICT as a result of such failure of performance of a material obligation hereunder.
- 6.6. Payment in Full. This compensation shall be compensation in full for all services performed by the ARCHITECT under the terms of this AGREEMENT, except where additional compensation is agreed upon between the ARCHITECT and DISTRICT in writing as provided for as additional services.
- 6.7. <u>Monthly Payments.</u> Payments for ARCHITECT services shall be made monthly and, where applicable, shall be 95% of the services performed within each phase of service, on the basis set forth in paragraph 1. 100% payment will be made upon DISTRICT acceptance of each phase.
- 6.8. <u>Late payments</u>. Invoices shall be on a form and in the format approved by the DISTRICT. Payments are due and payable upon receipt of the ARCHITECT'S invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the legal rate prevailing at the time, at the site of the PROJECT.
- 6.9. <u>Schedule Delay</u>. To the extent that the time initially established for the completion of ARCHITECT'S services is exceeded or extended through no fault of the ARCHITECT, compensation for any services rendered during the additional period of time may be computed as follows: <u>at standard hourly rates</u> (See Exhibit B) or as a fixed fee.
- 6.10. Reimbursable Expenses incurred by the ARCHITECT and ARCHITECT'S employees and ARCHITECTS in the interest of the PROJECT shall have prior DISTRICT written approval before incurred and records of such expenses shall be provided to DISTRICT for the DISTRICT's review. The District shall not be liable to ARCHITECT for any costs or expenses paid or incurred by ARCHITECT in performing services for DISTRICT, except reimbursable expenses

that have been pre-approved in writing. Expenses may be invoiced during the monthly pay request at cost plus 10% markup.

- a. Reimbursable expenses are in addition to compensation for Original and Additional Services and include expenses incurred by the ARCHITECT and ARCHITECT'S employees and ARCHITECTS in the interest of the PROJECT.
- b. Reimbursable expenses shall be expense of transportation in connection with the PROJECT; expenses in connection with authorized out-of-town travel; long-distance communications; and fees paid for securing approval of authorities having jurisdiction over the PROJECT. ARCHITECT'S normal travel expense (including to and from the PROJECT) and meals are excluded.
- c. Expense of reproductions (except those needed for the use of the ARCHITECT and his or her ARCHITECTS or identified specifically as a deliverable), postage and handling of Drawings, Specifications and other documents are reimbursable upon DISTRICT's prior written approval.
- d. If authorized in advance in writing by the DISTRICT, expense of overtime work requiring higher than regular rates will be reimbursed.
- e. Expense of renderings, models and mock-ups requested by the DISTRICT if not part of ARCHITECT'S Services will be reimbursed.
- f. For reimbursable expenses, compensation shall be computed at a multiple of 1.05 times the expenses incurred by the ARCHITECT, the ARCHITECT'S employees and ARCHITECTS in the interest of the PROJECT.
- g. For additional services of ARCHITECTS, compensation shall be computed at a multiple of 1.05 times the amounts billed to the ARCHITECT for such services.
- 6.11. Non Waiver of Rights. Neither the DISTRICT'S review, approval of, nor payment for, any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and ARCHITECT shall remain liable to the DISTRICT in accordance with applicable law for all damages to the DISTRICT caused by ARCHITECT'S failure to perform any of the services furnished under this Agreement.

ARTICLE 7 ARCHITECT'S WORK PRODUCT

7.1. <u>District Ownership of Documents.</u> The drawings, specifications, presentation materials including slides and models and other documents prepared by the ARCHITECT for this PROJECT shall be and remain the property of the DISTRICT pursuant to Education Code Section 17316. Such drawings and specifications and other documents supplied as herein required shall be the property of the DISTRICT whether or not the work for which they were made is executed. ARCHITECT grants to DISTRICT the right to reuse all or part of the fore mentioned drawings, specifications and other documents at its sole discretion for the construction of all or part of this or another PROJECT constructed for the DISTRICT. If the

drawings, specifications and/or other documents are reused for another project constructed for the DISTRICT, then the DISTRICT agrees that ARCHITECT shall not be responsible for any reuse of the drawings, specifications and/or other documents. The DISTRICT is not bound by this AGREEMENT to employ the services of ARCHITECT in the event such drawings, specifications and/or other documents are reused. ARCHITECT grants to the DISTRICT the right to copy, use, modify, and reuse any and all copyrights and designs embodied in the plans, specifications and other documents prepared or caused to be prepared by the ARCHITECT pursuant to this AGREEMENT.

- 7.2. <u>Electronic Copy of Documents.</u> The ARCHITECT shall perform the work under this agreement and shall deliver electronic copy via CD, DVD or thumb drive in both the software format and PDF format upon request of the DISTRICT.
- 7.3. Copyright/Trademark/Patent. ARCHITECT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission, except ARCHITECT shall distribute copies of his reports to DSA and other parties as required by California Administrative Code, Title 24. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. ARCHITECT consents to use of ARCHITECT'S name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

ARTICLE 8 TERMINATION

- 8.1. <u>Termination for Convenience</u>. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate ARCHITECT only for services satisfactorily rendered to the date of termination. 30 day written notice by DISTRICT shall be sufficient to stop performance of services by ARCHITECT. Notice shall be considered applicable as of the date established on the termination notice and deemed given when received by the ARCHITECT or no later than three days after the day of mailing, whichever is sooner.
- 8.2. <u>Termination for Cause</u>. DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the ARCHITECT; or (b) any act by ARCHITECT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) ARCHITECT is adjudged a bankrupt, ARCHITECT makes a general assignment for the benefit of creditors or a receiver is appointed on account of ARCHITECT'S insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another architect. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT

- shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.
- 8.3. <u>Termination by Either Party</u>. This AGREEMENT may be terminated without cause by the DISTRICT upon not less than 7 days written notice to the ARCHITECT. This AGREEMENT may be terminated by either party upon not less than 7 days written notice should the other party fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the party initiating the termination.
- 8.4. <u>Suspension of PROJECT</u>. The District may suspend this Agreement at any time without penalty by written notice to ARCHITECT of such suspension. The Suspension Notice shall set forth the reason for the suspension, the anticipated term of the suspension and shall be provided to the ARCHITECT not less than fifteen days prior to the suspension date. If the PROJECT is suspended by the DISTRICT for more than ninety consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to such suspension. When the PROJECT is resumed, the ARCHITECT'S compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the ARCHITECT'S services.
- 8.5. <u>Abandonment of PROJECT</u>. If the DISTRICT abandons the PROJECT for more than ninety consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to the abandonment and ARCHITECT may terminate this AGREEMENT by giving not less than 7 days written notice to the DISTRICT.
- 8.6. **Non Payment**. The DISTRICT's failure to make payments to the ARCHITECT in accordance with this AGREEMENT shall be considered substantial nonperformance and cause for termination by the ARCHITECT.
 - In the event the DISTRICT fails to make timely payment, the ARCHITECT may, upon 7 days written notice to the DISTRICT, suspend performance of services under this AGREEMENT.
 - b. Unless payment in full is received by the ARCHITECT within 7 days of the date of the notice, the suspension shall take effect without further notice.
 - c. In the event of a suspension of services, the ARCHITECT shall have no liability to the DISTRICT for delay or damage caused the DISTRICT because of such suspension of services.
- 8.7. **ARCHITECT Compensation**. The ARCHITECT shall be compensated for services satisfactorily performed prior to a termination which is not the fault of the ARCHITECT. The DISTRICT shall pay the ARCHITECT only the fee associated with the services provided, since the last billing and up to the notice of termination.
- 8.8. <u>Liability for District Damages</u>. In the event of termination due to the fault of ARCHITECT, ARCHITECT shall receive compensation due for services satisfactorily rendered prior to the

date of termination. The ARCHITECT is liable for all damages suffered by the DISTRICT due to ARCHITECT'S failure to perform as provided in the AGREEMENT.

ARTICLE 9 DISPUTES, MEDIATION, ARBITRATION

- 9.1. Work to Continue. In the event of a dispute between the parties as to performance of the work, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of the dispute, ARCHITECT agrees to continue to diligently perform and provide services hereunder until completion of the work. If the dispute is not resolved, ARCHITECT agrees it will neither rescind this Agreement nor stop the progress of the work. The DISTRICT and ARCHITECT agreed that, in the event that a dispute comes to litigation, each party will bear its own legal expenses.
- 9.2. <u>Mediation Requirements</u>. All claims, disputes or controversies arising out of or relating to the PROJECT or to this agreement or the breach thereof shall be first attempted to be resolved through mediation.
- 9.3. <u>Arbitration.</u> If mediation is unsuccessful, claims, disputes or controversies arising out of or relating to this AGREEMENT will be decided by arbitration in accordance with the American Arbitration Association then prevailing unless the parties mutually agree otherwise.
 - a. No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Agreement except by written consent containing a specific reference to this Agreement and signed by the ARCHITECT, District and any other person sought to be joined. Consent to arbitration involving an additional person or persons shall not constitute consent to arbitration of any dispute not described therein or with any person not named therein.
 - b. This agreement to arbitrate shall be specifically enforceable under applicable law in any court having jurisdiction thereof.
 - c. Notice of demand for arbitration shall be filed in writing with the other party to this AGREEMENT in accordance with the rules of the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based upon such claim, dispute or other matter in questions would be barred by the applicable statutes of limitation.
 - d. In any judicial proceeding to enforce this agreement to arbitrate, the only issues to be determined shall be those set forth in 9 U.S.C. Section 4 Federal Arbitration act and such issues shall be determined by the court without a jury. All other issues, such as, but not limited to, arbitrability, prerequisites to arbitration, compliance with contractual time limitations, applicability of indemnity clauses, clauses limiting

- damages and statutes of limitation shall be for the arbitrators whose decision thereon shall be final and binding. There shall be no interlocutory appeal of an order compelling arbitration.
- e. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
- f. Unless otherwise provided, this Agreement shall be governed by the law of the state and county where the Project is located.

ARTICLE 10 DISTRICT'S RESPONSIBILITIES

- 10.1. <u>District Provided Information</u>. The DISTRICT shall provide to the ARCHITECT full information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, constraints and criteria.
- 10.2. <u>District Representative</u>. The DISTRICT shall appoint a representative authorized to act on the DISTRICT's behalf with respect to the PROJECT. The DISTRICT or its authorized representative shall render decisions in a timely manner pertaining to documents submitted by the ARCHITECT. ARCHITECT shall consult with authorized employees, agents, and representatives of DISTRICT relative to the design and construction of the Project. However, ARCHITECT shall accept directives only from DISTRICT's designated representative and not from other DISTRICT employees or consultants. The DISTRICT shall notify ARCHITECT in writing if, at its sole option, it makes a change in the DISTRICT representative. Unless modified by written notice by the DISTRICT to the ARCHITECT, the DISTRICT Representative is:

Mary Opel - Construction Manager

- 10.3. <u>District Notification.</u> The DISTRICT shall give prompt written notice to the ARCHITECT if the DISTRICT becomes aware of any fault or defect in the PROJECT or nonconformance with the Design-Build contract. However, the DISTRICT's failure or omission to do so shall not relieve the ARCHITECT of his/her responsibilities hereunder and the DISTRICT shall have no duty to observe, inspect or investigate the PROJECT.
- 10.4. **Project Description**. The DISTRICT shall furnish a legal description of the site and surveys describing physical characteristics, legal limitations and utility locations for the site of the PROJECT as required.
- 10.5. <u>Geotechnical Data.</u> The DISTRICT shall furnish geotechnical data when these data are reasonably deemed necessary by ARCHITECT, including test logs, soil classifications, soil bearing values, and other data necessary to define subsoil conditions.
- 10.6. <u>Reliable Information</u>. The ARCHITECT may rely on the information provided by DISTRICT but only to the extent such reliance is consistent with ARCHITECT'S obligations under this agreement

ARTICLE 11 MISCELLANEOUS

- 11.1. <u>Affirmative Action</u>. ARCHITECT agrees that ARCHITECT will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.
- 11.2. <u>Compliance with Applicable Laws</u>. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. ARCHITECT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to ARCHITECT, ARCHITECT'S business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.
- 11.3. ARCHITECT Accounting Records. Pursuant to and in accordance with the provisions of Government Code Section 8546.7 or any amendments thereto, all books, records, and files of the DISTRICT and the ARCHITECT, including, but not limited to the costs of administration of this Agreement, shall be subject to examination and audit of the State Auditor at the request of the DISTRICT or as part of any audit of the DISTRICT for a period of three (3) years after final payment is made under this agreement. During this time, ARCHITECT shall maintain accounting records and make them available upon request of the DISTRICT for reproduction or inspection.
- 11.4. **Review, Approval or Acceptance**. Review, approval or acceptance of ARCHITECT'S work whether by DISTRICT or others, shall not relieve ARCHITECT from responsibility for errors and omissions in ARCHITECT'S work.
- 11.5. <u>Cumulative Rights; Non Waiver</u>. Duties and obligations imposed by this Agreement and rights and obligations hereunder are in addition to and not in lieu of any imposed by or available at law or inequity. The failure of DISTRICT or ARCHITECT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

11.6. **Definitions**

- a. <u>Contract.</u> A Contract for Construction services awarded by the DISTRICT to a Design-Build Entity/Consultant for the design and construction of a portion of the PROJECT.
- b. <u>Design-Build Entity.</u> A Design-Build Entity to the DISTRICT under a Contract awarded by the DISTRICT for construction of the PROJECT.
- c. <u>Design Documents.</u> The Drawings, Specifications, calculations and other work product and Instruments of Service prepared by or on behalf of the Architect for the PROJECT. Design Documents include surveys, soil reports and other documents prepared for the PROJECT by a licensed Architect or registered Engineer, whether under contract to the Architect or DISTRICT.

- d. <u>Submittals.</u> Shop Drawings, Product Data or Samples prepared or provided by a Design-Build Entity or a Subcontractor to a Design-Build Entity or suppliers illustrating some portion of work of the PROJECT.
- e. <u>Site.</u> The physical area for construction and activities relating to construction of the PROJECT.
- f. <u>Design-Build contract Documents</u>. The Contract Documents issued by or on behalf of the DISTRICT under a Contract for construction of the PROJECT. Design-Build contract Documents include all modifications issued by or on behalf of the DISTRICT. Unless otherwise expressly stated, references to the Design-Build contract Documents are referenced to all of the Contract Documents issued for the Contract awarded for PROJECT construction.
- g. <u>Substantial Completion</u>. Substantial Completion is when the Work of a Contract has been completed and installed including completion of commissioning and the Work can be used or occupied for its intended purposes, subject only to minor corrections, repairs or modifications.
- h. <u>Final Completion</u>. Final Completion is when all of the Work of a Contract has been completed and installed (including items noted for correction, repair or modification upon Substantial Completion) and the Design-Build Entity has completed all other obligations to be performed on its part under the Contract.
- 11.7. **Employment with Public Agency**. ARCHITECT, if an employee of another public agency, agrees that ARCHITECT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT. Additionally, No member, officer or employee of the DISTRICT during tenure or for one year thereafter, shall have any interest direct or indirect, in this Agreement or the proceeds thereof.
- 11.8. **Governing Law**. This AGREEMENT shall be governed by the laws of the State of California. The duties and obligations of the parties created hereunder are performable in Orange County and such county shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.
- 11.9. <u>Independent Contractor</u>. ARCHITECT, in the performance of this AGREEMENT, shall be and act as an independent contractor. ARCHITECT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ARCHITECT assumes the full responsibility for the acts and/or omissions of his or her employees or agents as they relate to the services to be provided under this AGREEMENT. ARCHITECT shall assume full responsibility for payment of all federal, state and local taxes or contributions,

including unemployment insurance, social security and income taxes for the respective ARCHITECT's employees.

- 11.10. <u>Marginal Headings; Captions.</u> The titles of the various Paragraphs of the Agreement and the Articles of these Conditions are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of ARCHITECT and DISTRICT hereunder.
- 11.11. Non-Assignment. The DISTRICT and ARCHITECT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The obligations of the ARCHITECT pursuant to this AGREEMENT shall not be assigned by the ARCHITECT. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or ARCHITECT. The sale or transfer of a majority membership interest in ARCHITECT firm or the admission of new member to the ARCHITECT firm which causes there to be a change in majority ownership and / or control of ARCHITECT firm shall be deemed and assignment for purposes of this Agreement. Nothing contained in this Agreement is intended to make any person or entity who is not a signatory to the Agreement a third party beneficiary of any right created by the Agreement or by operation of law.
- 11.12. <u>Permits/Licenses</u>. ARCHITECT and all ARCHITECT'S employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.
- 11.13. Notifications. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served requiring signature acknowledging receipt, or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.
- 11.14. **Communications** between the parties shall be sent to the following addresses:

DISTRICT ARCHITECT

Mary Opel Steven Flanagan, AIA South Orange County Principal, LPA Inc.

Community College District
28000 Marguerite Parkway
5161 California Avenue, Suite 100

Mission Viejo, CA 92692 Irvine, CA 92617

COPY

Dr. Debra L. Fitzsimons Robert O. Kupper, AIA

South Orange County LPA Inc.

Community College District

28000 Marguerite Parkway 5161 California Avenue, Suite 100

Mission Viejo, CA 92692

Irvine, CA 92617

- 11.15. <u>Severability.</u> If any provision of this Agreement is deemed illegal, invalid unenforceable or void by any court of competent jurisdiction, such provision shall be deemed stricken and deleted herefrom, but all remaining provisions will remain and continue in full force and effect.
- 11.16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto represent the entire AGREEMENT between the DISTRICT and ARCHITECT and supersede all prior negotiations, representations or agreements, either written or oral with respect to the services contemplated. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the ARCHITECT.
- 11.17. <u>Binding Agreement</u>. The DISTRICT and ARCHITECT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT.

This AGREEMENT entered into as of the day and year first written above.

DISTRICT	ARCHITECT
South Orange County Community College District	LPA Inc.
Dr. Debra L. Fitzsimons Vice Chancellor, Business Services	Robert O. Kupper, AIA CEO
(Date)	(Date)
	95-2693579 (Taxpayer number)

EXHIBIT A - RESPONSIBILITIES AND SERVICES OF ARCHITECT

ARCHITECT will provide all professional services necessary for completing the following:

A. **BASIC SERVICES**

ARCHITECT agrees to provide the services described below:

- 1. Determine the agencies who have jurisdiction over essential buildings and coordinate with and implement the requirements of the funding and regulatory agencies, i.e.: State Chancellor's Office, Division of the State Architect, State Fire Marshal, Health Department, etc.
- 2. Contract for or employ at ARCHITECT'S expense, sub-consultants to the extent deemed necessary for completion of the Project including: architects; mechanical, electrical, structural, civil engineers, landscape architects licensed as such by the State of California. The names of said sub-consultants shall be submitted to the DISTRICT for approval prior to commencement of work. The DISTRICT reserves the right to reject the use of any sub-consultants. Nothing in the forgoing procedure shall create any contractual relationship between the DISTRICT and any sub-consultants employed by the ARCHITECT under terms of this Agreement.
- 3. Agree to exercise usual and customary professional care in its efforts to comply with all laws and regulations which apply to work of this Agreement.
- 4. Cooperate with other professionals employed by the DISTRICT for the criteria, design, coordination or management of other work related to the Project.
- 5. Chair, conduct and take minutes of meetings during the entire criteria phase with sub-consultants, ARCHITECT shall invite the DISTRICT and/or its representative to participate in these meetings. ARCHITECT shall keep a separate log to document design/coordination comments generated in these meetings.
- 6. Review site surveys, subsoil data, chemical, mechanical and other data logs of borings, record documents, etc., furnished to ARCHITECT pursuant to this Agreement and advise the DISTRICT whether such data are sufficient for purposes of design, or whether additional data are necessary. ARCHITECT shall advise whether additional data are needed and, if so, recommend the manner in which it be provided and services obtained.
- 7. Be responsible for the professional quality, technical accuracy and the coordination of all studies, reports, projections, master plans, designs, drawings, specifications and other services furnished by ARCHITECT under this Agreement. ARCHITECT shall, without additional compensation, correct or revise any errors or omissions in its studies, reports, projections, master plans, design, drawings, specifications and other services.

- 8. If desired by the DISTRICT and agreed to by the ARCHITECT, ARCHITECT shall provide other required services to determine such compliance not specifically identified and included in the scope of this Agreement through an amendment to this Agreement, as an additional service.
- 9. Be responsible for establishing the requirement for the layout of data and phones using DISTRICT established standards. The coordination effort shall include location and routing of the raceways, conduits, and outlets and required spaces to accommodate electrical, data and communication wiring. ARCHITECT to coordinate with DISTRICT or their consultants to finalize phone system design.
- 10. Provide services required to obtain local agencies approval for off-site work including review by regulatory agencies having jurisdiction over the Project.
- 11. Develop the basis of design for the project's grading and drainage plan which is to include architectural information showing a final development of the site, this drawing will also include a horizontal and vertical control plan and a utility infrastructure plan. The services described in this Subparagraph shall be provided by a professional civil engineer who is to subcontract with the ARCHITECT.
- 12. ARCHITECT to document the location of existing utility lines, telephone, water and sewage, etc., within the limits of the DISTRICT on-site property. This information shall be provided by the DISTRICT. ARCHITECT to verify the capacity of all existing project utilities in establishing project Criteria.
- 13. Maintain a log of all meetings, site visits or discussions held in conjunction with the work of this Project, with documentation of major discussion points, observations, decisions, questions or comments. These shall be furnished to the DISTRICT and/or their representative for inclusion in the overall project documentation.
 - 14. ARCHITECT is not responsible for:
 - a. Ground contamination or hazardous material analysis
 - b. Any asbestos testing, design or abatement
 - c. Environmental impact report
 - d. Historical significance report
 - e. Soils investigation
 - f. Geotechnical hazard report
 - g. Topographic survey
- 15. Neither the DISTRICT'S review, approval of, nor payment for, any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and ARCHITECT shall remain liable to the DISTRICT in accordance with applicable law for

all damages to the DISTRICT caused by ARCHITECT'S failure to perform any of the services furnished under this Agreement.

- 16. Providing interior design and other similar services required for or in connection with color coordination including furnishing unless agreed to as an additional service. ARCHITECT is required to establish a template floor plan to demonstrate that each space houses the required functions. Such floor plans will include furniture layout for functions and adhere to all ADA circulation requirements. The DISTRICT shall procure furnishing and moveable equipment.
- 17. Criteria Documents: Work with the District in the development of the Design-Build Request for Proposal and all associated documents. Criteria documents will include the following and have been separated into the RFP work performed by others:

<u>Description</u>	<u>Responsibility</u>
Criteria Architect	
Project Description and Criteria	Criteria Architect
Sustainability Standards	Criteria Architect
Updated BIM Standards	Criteria Architect and District
Design-Build Entity's Reference Documents	Design Build Project Consultant, Criteria Architect and District
Prequalification Questionnaire	Criteria Architect and District Criteria Architect and District
·	Citteria Architect and District
<u>District</u>	
Development Master Plan	District
Utility Survey Information	District Civil Consultant
District-wide Signage Standards	District/College Facilities
Technical Hazardous Material Abatement Specifications	District's Environmental Consultant
Entry to Property Agreement	District
Design-Build Entity's Reference Documents	Design Build Project Consultant, District and Criteria Architect
Design-Build Project Consultant	
Integrated Project Delivery	Design-Build Project Consultant
Prequalification Questionnaire	Design-Build Project Consultant
Rules for Interview and Negotiations	Design-Build Project Consultant
Specific Design-Build Proposal Requirements	Design-Build Project Consultant
Proposal Evaluation Factors, Scoring and	Design-Build Project Consultant
Ranking Methodology	
Design-Build Entity's Reference Documents	Design-Build Project Consultant, and Criteria Architect
Design-Build Legal Counsel	
Design Build Contract & General Conditions	Design-Build Legal Counsel

Non-Collusion Declaration

Proposal, Performance and Payment Bond

Letter of Organization

Design-Build Legal Counsel

- 18. ATEP IVC Building No. project programming, including, but not limited to:
 - a. Programming documents.
 - b. The development of criteria for all site improvements related to the project, including, but not limited to: potable water, reclaimed water, sewer, data, electricity, site drainage of the building site in relation to the entire ATEP site, path of travel, parking, and access to the project site from city street.
 - c. Scope of work will include meetings with District and College participants to define facilities programming.
 - d. Project budget estimate is \$12,900,000 for construction hard costs
 - e. Oversight of Design-Build Entity during design with allowance for construction/closeout.
- 19. The DISTRICT is contracting for the services of ARCHITECT to act as the project's Design-Build Criteria Architect. The role of the ARCHITECT will include the development of the operational and programming needs for the new facility; review of design alternatives for the project; assist in the development of the project requirements; development of a Request for Proposals (RFP) to be used by DISTRICT to solicit Design-Build Entity Teams; and to assist DISTRICT through the project's Design-Build process and with Phase I of the ATEP development as a whole.

B. TASK I- DESIGN-BUILD CRITERIA AND RFP DEVELOPMENT

Upon final execution of the Contract with the DISTRICT, the ARCHITECT shall:

DEVELOPMENT OF ARCHITECTURAL PROGRAM

- 1. Perform pre-design investigations to establish appropriate guidelines around which and within which the Project is to be designed. Identify design issues relating to functional need, directives and constraints imposed by regulatory codes.
- 2. Complete information check list identifying critical issues affecting project completion and certification; significant site considerations; applicable planning and zoning requirements; applicable code requirements; applicable fire and life safety requirements; sanitary and storm sewer service requirements; electrical power service and requirements; heating, ventilating and air conditioning requirements; natural gas availability and requirements; and domestic and fire water service requirements.
 - 3. Conduct architectural program meeting with the DISTRICT selected project committee.

- 4. Develop an operational summary describing each of the facilities areas operational philosophy and principles; activities and their detailed sequence, location of adjacent areas and any access/circulation requirements/restrictions.
- 5. Provide architectural programming planning sessions with key stakeholders to obtain information on the goals of each functional component, specific activities to be carried out by the staff in each component, the services to be provided, service delivery method, functional relationships between components in addition to security needs, specialty equipment; defining materials and quality standards.
- 6. Develop probable construction cost for the Project; probable costs are to be based on the developed functional architectural programs as approved by the DISTRICT.
 - 7. Probable costs prepared by the ARCHITECT:
 - a. All costs are to be based on current bid prices, with escalation rate and duration clearly identified as a separate line item; rate of cost escalation and projected bid and construction dates are to be as approved by the DISTRICT.
 - Contingencies for design, bidding or construction, if included in the probable costs, are to be included as individual line items, with the percentage and base of calculation clearly identified.
 - c. All construction probable costs developed per the above should additionally be presented in and summarized by the Construction Specification Institute (CSI) category.
 - d. One week prior to the submittal of documents, the ARCHITECT'S proposed cost format must be submitted to the DISTRICT for review and approval.
 - e. ARCHITECT shall submit a unit cost breakdown for two types of new building cost models ranging from a low end per square foot cost for the DISTRICT'S consideration, to high end per square foot cost. The unit cost shall not include the site work, the general Design-Build Entity's overhead and profit, and general condition. (Include separate line items for additional upgrades/condition assessment scope and possible alternate reductions).
 - f. Mechanical, electrical, civil, landscaping and estimating sub-consultants shall participate in the progress meeting as appropriate and shall provide input and feedback into the development of the probable cost.

SITE PLANNING

Prepare a Test-fit Site Plan configuration for the proposed facility. The development of this Site Plan should incorporate or be based upon completion of the following tasks:

1. Document and take into consideration existing physical characteristics of the proposed site such as topography, drainage, plant coverage, views to and from the proposed site, sun exposure for day lighting and the potential of solar panels, current site usage and potential for future development and facility expansion. Review the existing conditions. Analyze the proposed site's existing conditions

relative to potential effect on circulation, access, parking, constructability, facility expansion and future development potential.

2. Review proposed plans and confer as necessary with the local jurisdiction to obtain their advisory input regarding zoning, water service, fire protection, site access, mass transit and other areas of site design related to the city services or governance.

RFP DEVELOPMENT

- 1. Prepare Design Criteria identifying all project criteria.
- 2. Review and update as required Technical Standard provided by the DISTRICT for the Design-Build RFP.
- 3. Review and comment on DISTRICT prepared General Conditions and Special Conditions which is part of the Request for Proposals (RFP) seeking D-B Entity Teams.
 - 4. Assist DISTRICT in preparing and publishing the RFP.

MEETINGS

During the Architectural Programming and RFP Development Phase it is anticipated that a series of meetings will be convened between the DISTRICT and the ARCHITECT. These meeting will not exceed one day in duration and will be held on the PROJECT's campus location. Decisions made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsiderations of such decisions shall constitute a change in the scope of services of the ARCHITECT.

DELIVERABLES

- 1. ARCHITECT shall provide to the DISTRICT the following quantities of materials resulting from the work of the Project:
 - a. Three copies of RFP and one electronic copy. (A written program prepared by ARCHITECT that incorporates the DISTRICT's program planning, design objectives, constraints, and criteria including space requirements, relationships, flexibility, expendability, special equipment and systems and a comparison between developed program and FPP program, include narrative explaining any deviations)combined with the DISTRICT's Instructions to Proposers, Proposal Forms, General Conditions, Special Conditions and other required documents.
 - b. Three copies of Project Probable Cost and one electronic copy.
 - c. One copy of Information Checklist
- 2. ARCHITECT along with sub-consultants shall present and review with the DISTRICT the summary and detail of Task I work.

PROJECT CESSATION PROVISIONS

Upon completion and review of the functional and Architectural program and master site planning, no further work shall be done unless and until the DISTRICT has approved Task I as complete and has given a written Notice of proceed to ARCHITECT for Task II.

C. TASK II – DESIGN-BUILD ENTITY SELECTION AND DESIGN OVERSIGHT

DESIGN - BUILD ENTITY SELECTION

Design-Build Entity Selection and Design Oversight: Upon written authorization from the DISTRICT, to proceed with the Design-Build Entity Selection and Design Phase. The ARCHITECT shall assist the DISTRICT'S with a Design-Build Entity to execute the project:

- 1. ARCHITECT will assist with the selection procedures, participate in pre-proposal meeting(s) with competing Design-Build Entity Teams and issue any clarification documentation. Assist DISTRICT with the evaluation of the Design-Build Entity Teams' submissions including proposal review and participation in scheduled interviews with Design-Build Entity Teams for the purpose of selection.
- 2. Review and comment on the proposed project budget and schedule and make recommendations.
 - 3. Review checklist for permits, approvals and/or easements.
- 4. Develop site design criteria for review by DISTRICT that allows development of the site within any constraints.
- 5. Establish a schedule of milestones for the selected Design-Build Entity Team that indicates when progress submissions are to be made to the DISTRICT.
- 6. Attend validation meeting that will occur within two weeks of award to Design-Build Entity.
- 7. Attend periodic design meetings, as requested, to provide oversight during Design-Build Entity Team's Design Development for conformance with the Request for Proposals (RFP) and validate progress of BIM model.
- 8. Conduct two (2) formal reviews of the Design-Build Entity Team's designs for conformance with the program and RFP requirements, and advise DISTRICT in writing of same. The formal reviews will be as follows:
 - a. At the end of the Design-Build Entity Team's Design Development Phase of work, which is approximately 30% completion of the Design-Build Entity Team's Construction Documents.
 - b. At approximately 95% completion of the Design-Build Team's Construction Documents including the Project manual (specifications), but before any construction begins.

- c. Each of these reviews will be followed up with a report and informational meeting with DISTRICT to discuss the findings, and then a subsequent meeting, if necessary, with the Design-Build Entity Team to convey same.
- d. The second review will incorporate a follow-up check, prior to construction starting, to ensure that the review comments are incorporated into the Design-Build Entity Team's Final Construction Documents.

MEETINGS

During the Design-Build Entity Selection and Design Oversight Phase meetings as outlined above will convene between the DISTRICT and the ARCHITECT to address project progress and to facilitate the decision making process. Such meetings shall be held at the PROJECT CAMPUS. Decisions made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsideration of such decisions shall constitute a change in the scope of services of the ARCHITECTS.

DELIVERABLES

1. Written statement indicating changes made by the Design-Build Entity to the program design or RFP requirements at each required review.

PROJECT CESSATION PROVISIONS

Upon completion of the Design-Build Entity Selection and Design Oversight Phase, the DISTRICT shall have the right to terminate this Agreement upon written notice of such termination to ARCHITECT. The DISTRICT shall pay the ARCHITECT only the fee associated with the services provided under the Design-Build Entity Selection and Design Oversight Phase.

D. TASK III – CONSTRUCTION OBSERVATION AND CLOSEOUT

CONSTRUCTION ADMINISTRATION PHASE

The ARCHITECT'S responsibility to provide Services for the Construction Phase under this Agreement commences with the Phase II Notice to Proceed for Construction issued to the Design-Build Entity and continues through the issuance to the final close out acknowledgement by the Division of the State Architect. All Construction Administration work required of the ARCHITECT shall be also be required of ARCHITECT'S sub consultants as pertains to their scope of work. Additionally, ARCHITECT will provide a warranty review a year after Substantial Completion.

- 1. The ARCHITECT will proceed with the services required by the Construction Administration Phase of this Agreement upon written direction by the DISTRICT.
- 2. The ARCHITECT shall attend pre-construction meeting, conducted by the Design-Build Entity Team to confirm DISTRICT expectations and to monitor course of action to be taken to achieve construction schedule requirements.
- 3. The ARCHITECT shall review and approve or take other appropriate action upon select Design-Build Entity's submittals such as: shop drawings, project data, and samples for conformance with RFP, periodic payment requisitions, requests for design-build agreements and items prerequisite to project closeout.
 - a. The ARCHITECT'S action shall be taken within twenty-one (21) calendar days so as to cause no unreasonable delay in the work or in the construction of the DISTRICT or of separate contractors, while allowing sufficient time in the ARCHITECT'S professional judgment to permit adequate review. In no case shall the review period associated with a single, particular submittal exceed twenty one (21) calendar days from the receipt by the ARCHITECT.
- 4. During the course of construction, respond to select Requests for Information/Clarification as they relate to the RFP. RFI's must be responded to in a most expeditious manner so as not to impact and delay the construction progress.
- 5. ARCHITECT shall provide construction observation services at the job site for on-site review of the construction of the Project and in coordination with the construction progress meetings. The purpose of these visits is to observe the work in progress, evaluate compliance with Design-Build agreement, RFP and construction documents of the Project and report findings to DISTRICT.
- 6. The ARCHITECT shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work. The ARCHITECT shall endeavor to guard the DISTRICT against defects and deficiencies in the work. However, the ARCHITECT shall not be a guarantor of the Design-Build Entity's performance.

The ARCHITECT shall not be responsible for, nor have control or charge of, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, and shall not be responsible for contractors' failure to carry out work in accordance with the Contract Documents. The ARCHITECT shall not be responsible for, nor have control over, the acts or omissions of the contractors, subcontractors, any of their agents or employees.

CLOSE OUT PHASE

1. The ARCHITECT'S responsibility to provide Services for the Close Out phase under this Agreement commences with the Design-Build Entity's request for a punch list walk and concludes at the close out the project with the Division of the State Architect.

- 2. The ARCHITECT will visit the facilities with the Design-Build Entity Team, DSA, DISTRICT and any other agencies and participate in/ develop punch lists as appropriate to identify apparent deficiencies in construction following the acceptance of the Design-Build Entity's work.
 - a. ARCHITECT shall walk with DISTRICT and Design-Build Entity to confirm that punch list items are completed. ARCHITECT may use original list with items highlighted to show those areas as still outstanding.
 - b. ARCHITECT shall perform follow up walk for any punch list items that were outstanding.
 - c. After the third punch list walk, if there remains any incomplete items, ARCHITECT shall provide to the DISTRICT a cost analysis of all outstanding items.
- 3. Attend project close out meetings. Design-Build Entity will be responsible to develop initial punch list. This will be followed by a punch list walk performed by the Design-Build Criteria Architect who will provide a final punch list identifying items, if any, for completion and items stated in the Certificate of Acceptance for completion or correction, as the case may be.
- 4. If requested the DISTRICT, the ARCHITECT shall perform a building walk one month prior to the one year warranty period (as established by the Notice of Completion filed by the Board of Trustees) to evaluate the condition of all facilities/ improvements. ARCHITECT shall meet with the maintenance and facilities representatives and make recommendations for which, if any, warranty items will be requested prior to warranty expiration.

E. TASK IV – ADVANCED TECHNOLOGY EDUCATION PARK (ATEP) BRANDING

Upon written approval by the DISTRICT, the ARCHITECT will proceed with Advanced Technology Education Park Branding Services in conjunction with the DISTRICT, Irvine Valley College and Saddleback College.

- 1. The ARCHITECT shall assist the DISTRICT to develop an Architectural brand for the Advanced Technology Park. This identity will capture the essence for the ATEP message as simply and succinctly as possible while creating a new and memorable impression of the ATEP Campus.
- 2. The Branding process shall create compelling experiences by crafting a complete system that shall at a minimum include: special finishes, fixtures, materials packages, color and texture palettes, integrated graphics and signage.
- 3. ATEP branding is to align with the ATEP Development Master Plan vision relating to first impression, experiential, identity and organization and the core planning principles of connected, collaborative, integrated and innovative.
- 4. The ARCHITECT will facilitate between eight and ten meetings in development of the ATEP Brand. The meetings will be: kick-off, dare to dream envisioning workshop, ideas and concept meetings, brand development, brand refinement, and final brand meeting. Meetings may be held individually with IVC and/or Saddleback college participating.

5. The ARCHITECT will provide end deliverables in hardcopy and electronic copy.

F. TASK V – CONDITIONS, COVENANTS AND RESTRICTIONS DEVELOPMENT

Upon written approval by the DISTRICT, the ARCHITECT will assist with development of Advanced Technology Education Park Covenants, Conditions and Restrictions (CC&Rs) in conjunction with the DISTRICT and various district consultants.

- 1. The Architect shall assist the DISTRICT in developing language to be incorporated into the ATEP CC&R's as it relates to maintaining a consistent aesthetic for industry partners building on the ATEP site.
- 2. This work will be completed based upon the agreed upon hourly rates to an amount not to exceed that included in Article 6.

G. TASK VI – ADVANCED TECHNOLOGY EDUCATION PARK CAMPUS ARCHITECT/ CRITERIA ARCHITECT

Upon written approval by the DISTRICT, the ARCHITECT will provide Criteria Architect and/or ATEP Campus Architect services in conjunction with future construction at ATEP.

- 1. The ARCHITECT will utilize planners, architects, interior designers, landscape architects, engineers, cost estimators and entitlement service to assist the DISTRICT in the planning, design and construction of the ATEP campus.
- 2. As required, the ARCHITECT will assist DISTRICT business partners in the DSA approval process of construction plans for their buildings planned for the ATEP campus.
- 3. The ARCHITECT will participate in meetings with the DISTRICT and College representatives for any of the following scopes of work:
 - a. Development or updating of campus standards
 - b. Development or updating of architectural guidelines
 - c. Development or updating of landscaping guidelines
 - d. Assistance in development of RFQ and RFP documents
 - e. Participating in the Selection Process of Design Teams or Design-Build Entities
 - f. Participate in programming and design meetings
 - g. Communicate with local and state agencies
 - h. Coordinate DISTRICT consultants
 - i. Coordinate and maintain the ATEP Master Plan
 - j. Advise the DISTRICT and Colleges on matters that effect the ATEP CAMPUS

4. This work will be completed based upon the agreed upon hourly rates to an amount not to exceed that included in Article 6, unless the ARCHITECT and DISTRICT agree upon a fixed fee for a specific task.

EXHIBIT B - CRITERIA AND BILLING FOR EXTRA WORK

- A. The following extra services to this Agreement shall be performed by ARCHITECT if needed and requested by the DISTRICT.
 - 1. Making revisions in drawings, specifications or other documents when such revisions are:
 - a. Inconsistent with approvals or instructions previously given by the DISTRICT.
 - b. Required by the enactment or revisions of codes, laws or regulations subsequent to the preparations of such documents.
 - c. Due to changes required as a result of the DISTRICT'S failure to respond to a written request from the ARCHITECT within a reasonable time, as requested by ARCHITECT.
 - 2. Providing services required because of significant documented changes in the Project initiated by the DISTRICT, including but not limited to, size, quality, complexity, the DISTRICT'S schedule, or method of bidding or negotiating and contracting for construction.
 - 3. Prepare drawings, specifications and other documentation and supporting data, evaluating Design-Build Entity's proposals, and providing other services in connection with change orders and construction change directives. ARCHITECT shall not be due any fee for extra services due to change orders resulting from ARCHITECT'S design errors and omissions.
 - 4. Providing consultation concerning replacement of work damaged by fire or other cause during construction, and furnishing services required in connection with replacement of such work.
 - 5. Providing services made necessary by the default of the Design-Build Entity, by major defects or deficiencies in the work of the Design-Build Entity for Payment, or in the absence of a final Certificate of Payment, more than sixty (60) days after the date of substantial completion of work.
 - 6. Providing services in connection with evaluating substitutions (excluding the first substitution) proposed by the Design-Build Entity and making subsequent revisions to the drawings, specifications and other documentation resulting there from if the Design-Build Entity failed to follow the ARCHITECT'S specified specification of the Project.
- B. The following rates which include overhead, administrative cost and profit shall be utilized in arriving at the fee for extra services. The sub-consultant hourly rates as shown below include a 10% administration fee/mark-up fee. The hourly rates reflected below shall be effective as of the date of execution of this Contract and shall be revised each twelve (12) months; thereafter based upon

changes in the Consumer Price Index for the previous twelve month period, using the CPI for the geographical area of the ARCHITECT and each sub-consultant involved in the Project.

Architectural/Engineering Services	<u>Fee Per Hour</u>
Principal Architects	\$215.00
Senior Manager Director	\$195.00
Senior Project Director	\$180.00
Project Director	\$165.00
Senior Project Manager	\$150.00
Managing Professional	\$140.00
Senior Professional	\$125.00
Professional	\$115.00
Professional Staff	\$105.00
Intermediate Staff	\$95.00
Staff	\$85.00
Support Specialist	\$75.00
Clerical Staff	\$70.00
Intern	\$60.00
Cost Estimator **	
Managing Director	\$195.00
Director of Cost Management	\$195.00
Senior Cost Manager	\$175.00
Cost Manager	\$160.00
Technician/Coordinator	\$115.00

^{**} Indicates 10% administrative mark-up has been applied

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.2 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board

Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee Nancy Padberg was absent from the August 25, 2014 board meeting due to medical reasons.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 14-30 (Exhibit A) authorizing payment to Trustee Padberg who was absent from the August 25, 2014 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING

RESOLUTION 14-30

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on August 25, 2014, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Nancy Padberg could not be present at the meeting; and WHEREAS, it was determined that Trustee Padbergs' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Padberg shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, August 25, 2014.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.3 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Computer Equipment and Related Devices, Extension of

Term, Hewlett Packard Co.

ACTION: Approval

BACKGROUND

Computer replacement for instructional and office use is ongoing. Hewlett Packard Co. has been selected as one of the district wide standards and HP computers and related devices are routinely ordered. On March 31, 2014, the Board of Trustees approved contracting with Hewlett Packard Co. pursuant to the Master Price Agreement No. B27164, awarded by the state of Minnesota, and approved for use in the state of California through Addendum No. B27164 for purchases made within the term of September 1, 2009 through August 31, 2014.

STATUS

The term of the Hewlett Packard Co. Master Price Agreement has been extended to December 31, 2014, and staff recommends approval of use through the extended timeframe. The Agreement is available for review in the Facilities, Planning, and Purchasing Department. This extension applies to purchases made within the terms of the agreement and is contingent upon the availability of funds for each purchase. The annual purchases are not to exceed \$2,500,000.

Funding for the FY 2014-2015 project is available in the District IT approved Basic Aid account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve extended use of the Master Price Agreement No. B27164 through the extended date of December 31, 2014. Annual expenditures for the term under this agreement will not exceed \$2,500,000.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.4 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: ATEP Land Exchange Demolition, Award of Bid No. 16,

AMPCO Contracting, Inc.

ACTION: Approval

BACKGROUND

On April, 22, 2004 and June 17, 2013, the Board of Trustees approved funding from basic aid for ATEP Demolition.

STATUS

On August 30, 2014, and September 6, 2014, the ATEP Land Exchange Demolition project was advertised. On September 9, 2014, eighteen bidders attended the mandatory job walk. Seven bids were received on September 16, 2014. Staff reviewed the bids and recommends award to the lowest bid meeting all specifications submitted by AMPCO Contracting, Inc. of Anaheim, CA, in the amount of \$2,425,000 (EXHIBIT A).

Funds are available in the approved basic aid project budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 16, ATEP Land Exchange Demolition and approve the Agreement (EXHIBIT B) with AMPCO Contracting, Inc. of Anaheim, CA in the amount of \$2,425,000.

BID NO. 16 LAND EXCHANGE DEMOLITION ATEP September 29, 2014

CONTRACTORS	<u>AMOUNT</u>
National Demolition Contractors San Pedro, CA	\$2,527,000.23
U.S. Demolition, Inc. Anaheim, CA	\$2,743,993.00
J & G Industries, Inc. Fountain Valley, CA	\$4,048,000.00
Interior Demolition, Inc. Montrose, CA	\$2,604,975.00
NorthStar Demolition and Remediation, LP Brea, CA	\$4,627,800.00
*AMPCO Contracting, Inc. Anaheim, CA	\$2,425,000.00
Moalej Builders, Inc. Sherman Oaks, CA	\$2,568,000.00

^{*}RECOMMENDED AWARD

AGREEMENT – ATEP LAND EXCHANGE DEMOLITION

THIS AGREEMENT, dated the 29th day of September, 2014, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and AMPCO Contracting, Inc., 1328 Allec Street, Anaheim, CA 92805, 949.955.2255 (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

- 1. CONTRACTOR agrees to complete the Project known as ATEP Land Exchange Demolition according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.
- 2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.
- 3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of \$Two Million Four Hundred Twenty-Five Thousand Dollars (\$2,425,000.00).
- 4. The work shall be commenced on or before October 9, 2014, after receiving the DISTRICT'S Notice to Proceed, and shall be completed within Ninety (90) consecutive calendar days from the date specified in the Notice to Proceed.
- 5. **Time is of the essence**. If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of One Thousand Dollars (\$1,000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the

DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

- 7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:
 - (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
 - (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
 - (c) any breach of duty, obligation or requirement under the Project Documents;
 - (d) any failure to coordinate the work of other contractors;
 - (e) any failure to provide notice to any party as required under the Project Documents;
 - (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
 - (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
and	
Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
Property Damage Insurance in an amount not less than	\$2,000,000
Subcontractors of every tier	\$1,000,000
Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
Excess Liability Insurance (Contractor only)	\$2,000,000

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

Waiver of Subrogation

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

Additional Insured Endorsement Requirements. Pollution Legal Liability Insurance Terms.

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

The Contractor shall obtain at its sole cost and expense and maintain in effect from the inception of the Contract until the District's filing of a Notice of Completion and with an extended reporting period of not less than five (5) years after the Notice of Completion, Pollution Legal Liability Insurance which provided financial protection and assurance for benefit of the District, for all claims, losses, expenses, and costs related to or arising from pollution conditions, including those related to asbestos containing materials, lead based paint, PCB's and petroleum products and their derivatives that are creates, released or conveyed through the Contractor's or the Contractor's agents' activities and performance under the contract, including negligence or failure to perform project.

Contractor shall provide to the District and the City of Tustin within ten (10) working days after the Notice of Award of the contract evidence of the aforementioned insurance with insurer endorsements, which must meet the requirements of this Article. An Acord Certificate will be accepted solely as evidence of the name of the insurers and the amounts of insurance. Failure to comply with these requirements will result in annulment of the award, forfeiture of the proposal guarantee, and the District will pursue award to the next qualified responsive bidder. Contractor is advised that insurance requirements are non-negotiable and the District will not consider waiving insurance requirements. There are no exceptions.

Contractor shall provide District and the City of Tustin with a Certificate of Insurance form which evidences the required insurance. This certificate shall be submitted with the contract documents and shall cover risks associated with personal injury, property damage, defense costs, and remediation costs, in an aggregate amount of not less than \$5,000,000.00 and with a self-insured retention amount not in excess of \$100,000.00 per claim. Such insurance contract shall name the District, the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy (only for those

portions of the project within the boundaries of the properties listed as "Lease – LIFOC") as additional insured, without any limitations on coverage different from those provided for the Contractor. Such policy shall provide that the carrier waives any right of subrogation against the City of Tustin, the Tustin Public Financing Authority, and the Tustin Community Redevelopment Agency and the Department of the Navy. Such policy shall not be cancellable by the Contractor without the prior written consent of the District and the City of Tustin, and shall have the premium paid at inception and 100 percent earned at that time. Contractor shall provide evidence of its ability to satisfy multiple self-insured retention amounts (Multiple SIRs would be the SIR for each claim, so if there were 5 claims, the Contractor would have to satisfy the \$100,000.00 SIR 5 times).

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors and shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

- 10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Andrew Pennor, whose title is President, is authorized to act for and bind the corporation.
- 11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.
- 12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by

an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT	CONTRACTOR
By:	By:
By:	By: Andrew Pennor
Vice Chancellor Business Services	President
Date:	Date:
	Contractor's License No.
	Tax ID/Social Security No.
	·
	(CORPORATE SEAL OF CONTRACTOR, if corporation)

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.5 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Academic Personnel Actions – Regular Items

ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibits A and B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibits.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibits A and B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. <u>NEW PERSONNEL APPOINTMENTS</u>

- 1. **ACADEMIC EMPLOYMENT** (Ratified Pursuant to Board Policy 4002.1)
 - a. WOLF, MINDI, is to be employed as DSPS Counselor, Pos #5013, School of Guidance and Counseling, Irvine Valley College, effective September 15, 2014. Approximate Salary Placement: Class V, Step 1. This is a new position approved by the Board of Trustees on June 23, 2014. (Exhibit B, Attachment 1)

2. <u>ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF</u> (Ratified - Pursuant to Board Policy 4002.1)

•			Approx.	
			Salary	
<u>Applicant</u>	Highest Degree	Assignment	Placement	Start Date
Bang, Sang	MFA/Painting	Art/IVC	III/1	08/18/14
Dawes, Jason	MFA/Studio Arts	Photography/SC	III/1	08/18/14
Fernandez, Juan	MS/Organic Chemistry	Chemistry/SC	V/1	08/18/14
Foley, Dennis	MA/Communications	Journalism/SC	II/1	08/18/14
Galarrita, Mariam	MA/English	Writing/IVC	II/1	08/18/14
Giraldez-Betron, R	PhD/Spanish	Spanish/IVC	V/1	08/18/14
Guardado, Cynthia	MFA/Creative Writing	Writing/IVC	III/1	08/18/14
Kihara, Sarah	MS/Counseling	Counseling/SC	III/1	08/18/14
Kirby, Gary	MA/Math	Algebra/SC	II/1	08/18/14
Marlin, Michael	AA/Culinary Arts	Foods/SC	I/1	08/18/14
Miller, Robin	MS/English	English/SC	II/1	08/18/14
Mineo, Donald	MA/Career Counseling	Counseling/SC	II/1	08/18/14
Mucciaro, Aimee	MA/Edu. Counseling	Counseling/SC	II/1	08/18/14
Munz, Kristina	MA/English	English/SC	II/1	08/18/14
Nguyen, Amy ¹	MA/Edu. Counseling	Counseling/SC	II/1	08/18/14
Peck, Paris	MA/Counseling Psych	Vets Counseling/SC	II/1	09/02/14
Pineda, Maribel	MA/Social Work	Counseling/SC	II/1	08/18/14
Reilly, Brandon	PhD/ History	History/IVC	V/1	09/02/14
Robbins, Jarred	MFA/Creative Writing	English/SC	II/1	08/18/14
Russell, Vanessa	MA/Edu. TESOL	ESL/IVC	II/1	09/02/14
Sadeghiani, Neda	PhD/Molec. Pathology	Hum. Anatomy/SC	V/1	08/18/14
Tipura, Selma	MA/French	French/IVC	II/1	08/18/14
Watt, Deborah	MA/Counseling Psych	Vets Counseling/SC	II/1	09/02/14
Willis, Evgenia	MA/Painting	Art/SC	II/1	08/18/14

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430

¹ Niece of Tam Huu Do, Counselor, School of Guidance and Counseling, Irvine Valley College.

A. <u>NEW PERSONNEL APPOINTMENTS</u> - Continued

Approx. Salary

Applicant Highest Degree Assignment Placement Start Date
Bradburn, Donald No Degree Dance/IVC I/1 08/18/14

Equivalency is based on his extensive experience as a director and choreographer. He was Artistic Director of the Fresno Ballet, founded a dance company and directed Circus Chimera, which toured internationally for two years. He has taught for many years at UCI, Santa Ana College, and Cal Arts. He is the West Coast correspondent for Dance Magazine and has participated in numerous panels and boards including Los Angeles Board of Supervisors Art Council and the Orange County ROP. He completed almost all units for a BA in Art and Theatre from UCLA prior to dancing in a National Tour of West Side Story.

Dinh, Amber MA/English Math/IVC II/1 08/18/14

Equivalency is based on her experience in teaching a wide range of subjects, her experience as a Project Specialist in DSPS at Saddleback tutoring basic math and calculus, and her tutoring experience at the Student Success Center at IVC.

Hughson, Grant AA/Drafting Manufacturing/SC I/1 08/18/14

Equivalency is based on an Associate of Science degree in Drafting Design from ITT Tech Institute with emphasis on several courses including Drafting, 3-D Modeling, Mechanical Modeling, Mechanical Design, AutoCAD, Revit, and Inventor. Mr. Hughson has over six years of experience as a machining applications engineer, rapid prototyping engineer, and has experience in CAD applications and reverse engineering of forging dies and aerospace components. He is also a teacher and trainer in emerging advanced manufacturing technology for both his current and previous employer.

Jenks, R. Greg PhD/New Test. Studies English/SC V/1 08/18/14

Equivalency is based on a Bachelor of Arts Degree in Bible Studies and a PhD in New Testament Studies with emphasis on the Bible as a written document. Mr. Jenks has over 10 years of academic and professional experience that includes teaching Bible, Theology, Greek, and Research courses in various institutions and churches. He has also authored numerous articles and a book which is pending publication in the field of biblical research and literature.

Lipold, Anthony² BA/Communications Tutoring/SC I/1 08/18/14

Equivalency is based on a Bachelor's Degree in Communications from Westmont College, including over 49 units completed towards a Master's Degree in Education, due to be obtained September 21, 2014. Mr. Lipold's experience includes three years as the assistant basketball coach at Saddleback College, as well as two years as a long-term substitute at Otto Fisher (Juvenile Hall) in Orange.

² Son of Anthony A. Lipold, Dean of Kinesiology & Athletics, Division of Kinesiology & Athletics at Saddleback College.

A. <u>NEW PERSONNEL APPOINTMENTS</u> - Continued

Approx. Salary

Applicant Highest Degree Assignment Placement Start Date Melendez, Sean BA/Communications Athletics/SC I/1 08/18/14

Equivalency is based on a Bachelor of Arts degree in Communication Studies from California State University, Sacramento with an emphasis on courses in Small Group Communication. Mr. Melendez has over 15 years of coaching youth soccer. His experience includes over five years of coaching high school soccer for Rosary High School, four years of coaching junior college soccer (two at Santa Ana College and two at Saddleback College), and over 15 years with club soccer (currently with Slammers FC). He currently works for Saddleback College as an assistant coach with the women's soccer team. Mr. Melendez holds a United States Soccer Federation National License and has been awarded Coach of the Year for the High School Trinity League.

Pendjer, Marica BFA/Perf. Arts-Dance Dance/IVC I/1 08/18/14

Equivalency is based on a varied performing career spanning more than 30 years with such companies as Manhattan Festival Ballet; Armitage Ballet; Opus Dance Ensemble; Ballet Pacifica; Mandala DanceWorks, which she helped create; and Motion/Tribe Dance. Ms. Pendjer was in the closing cast of the Las Vegas production of *Lido de Paris*, and a featured dancer and partnering specialist for the *Cabaret Circus* shows in Las Vegas and *One Happy Island* in Aruba. She is certified in Dance Medicine utilizing the Pilates Method. For more than a decade, she taught Pilates to dancers and professional athletes, both as a rehabilitation tool and for conditioning, in Las Vegas and Orange County. She continues to train in the Floor Barre Methodology and dances with Motion Tribe Dance Company, also acting as its company manager for the past 6 years.

Rodriguez-Morris, E. MA/Elem. & Sec. Edu. Art History/SC II/1 08/18/14

Equivalency is based on a specialized Bachelor of Arts in Art History which includes advanced study in the history of Gothic and Romanesque European art. This advanced study included rigorous and focused study of the various interactions among the regions of Western Europe and the peripheral Ottoman Empire. Furthermore, Ms. Rodriguez-Morris's experience at the Getty Museum, including her connections at the institution, makes her an ideal candidate to teach the beginning survey classes at the campus.

Smith, Sonya BA/Journalism Journalism/SC I/1 08/18/14

Equivalency is based on more than a decade of experience in journalism and most recently served as a graphic reporter, mobile editor and web project manager for the Orange County Register. As part of a team, Sonya led the Register's mobile and web initiatives. Ms. Smith has a Bachelor's Degree in Journalism from California State University, Long Beach with an English Literature minor and emphasis in dance and religious studies. Sonya works as a freelancer and media consultant. She was named Orange County Register Associate of the Week five times for reports on Irvine Development, blogging about waiting 27 hours for the first iPhone, developing the OC Register Wiki, working with a programmer to make election results available to mobile audiences and collaborating with artists on Hurricane Sandy and election graphics.

A. NEW PERSONNEL APPOINTMENTS - Continued

Approx. Salary

Applicant Highest Degree Assignment Placement Start Date Upton Garcia, M. BA/Theatre Theatre/IVC I/1 09/08/14

Equivalency is based on Ms. Upton Garcia's professional work in the Southern California Theatre and work as a director and technical theatre makeup designer. Her expertise in areas of Stage Direction and Musical Theatre, coupled with her skills at Theatrical Makeup Design and Hair Design for the theatre, make her an appropriate individual for the proposed theatre assignments.

Webster, Perry MA/Athletic Admin Kinesiology/SC II/1 08/18/14

Equivalency is based on a Bachelor of Science degree in Kinesiology from California State University, Fullerton, CA, with an emphasis in Sports Studies. Mr. Webster has three years of experience as a basketball coach and has assisted in operating the Saddleback College Men's Basketball Strength and Conditioning program over the last two years. Also, Mr. Webster has completed his Master's Degree in Coaching and Athletic Administration, earning his degree from Concordia University in Irvine, CA. He currently works at Saddleback College as an Assistant Men's Basketball Coach as well as operating a youth basketball program in the South Orange County region known as Saddleback Valley Hoops.

B. REORGANIZATION

- 1. IRVINE VALLEY COLLEGE seeks authorization to add the Veterans Department to the classification description for the Director of Health and Wellness Center, an academic administrator position, and change the reporting structure within their organization as defined by Title V Education Regulation, Section (a) and (b), Recruitment 53021. (Exhibit B, Attachment 2)
 - a. **REORGANIZE** the reporting structure for the Senior Veterans Specialist, from reporting to the Director of Financial Aid, to report directly to the Director of Health and Wellness Center, effective September 30, 2014.

C. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2014/2015 fiscal years.

		Not to Exceed	
<u>Name</u>	<u>Activity</u>	Amount (\$)	Effective Date
Bahkta, Asmita	Chair, Med. Lab. Tech/SC	2,172.00	08/11/14-12/20/14
Barrows, Morgan	Chair, Env.Studies/Ecology/MST/SC	3,361.00	08/11/14-12/20/14
Bear, Teresa	Tutor Training Workshop/SC	104.88	08/22/14-08/22/14
Beckham, Jack	Co-Chair, English/SC	3,480.50	08/11/14-12/20/14
Bennett, Michael	Chair, Adapted Kinesiology/SC	1,566.00	08/11/14-12/20/14
Bowman, Donald	Chair, Accounting/SC	3,834.00	08/11/14-12/20/14
Brady, Kenneth	Academic Secretary/SC	3,482.02	08/18/14-12/20/14
Branch-Stewart, K.	Chair, Human Services/SC	3,232.00	08/11/14-12/20/14
Castroconde, Miriam	Chair, Mathematics/IVC	5,198.00	08/11/14-12/20/14
Camelot, Allison	Chair, Sociology/SC	2,778.00	08/11/14-12/20/14
Cavazzi, Deidre	Dance Concert Choreography/SC	1,600.00	08/18/14-11/30/14

C. <u>ADDITIONAL COMPENSATION: GENERAL FUND</u> – Continued

		Not to Exceed	
Name	Activity	Amount (\$)	Effective Date
Cesareo, Claire	Chair, Anthro/Cross Cult. Studies/SC	2,665.00	08/11/14-12/20/14
Claflin, Christopher	Chair, Graphic Comm./Design/SC	3,319.00	08/11/14-12/20/14
Cox, Barbara	Chair, Business/SC	4,384.00	08/11/14-12/20/14
Crabb, Kerry	Chair, Intercollegiate Athletics/SC	2,354.00	08/11/14-12/20/14
Cubbage-Vega, A.	Chair, Women's/Gender Studies/SC	1,332.00	08/11/14-12/20/14
Daniels, Stevie	Chair, ESL/SC	3,020.00	08/11/14-12/20/14
Daniels, Stevie	Coordinator, ESL Lab Svcs/SC	1,721.00	08/11/14-12/20/14
Davison, John	Co-Chair, Phys. Sciences/Tech./IVC	2,252.00	08/11/14-12/20/14
Delson, Cheryl	Facilitator, SLOs/IVC	2,031.75	08/18/14-12/20/14
Delson, Cheryl	Chair, Library Services/IVC	2,348.00	08/11/14-12/20/14
Duquette, Jan	Chair, Kinesiology/Recreation/SC	6,236.00	08/11/14-12/20/14
Evancoe, Eugene	Chair, Electr./Comp.Maint.Tech./SC	1,507.00	08/11/14-12/20/14
Evans, Julie	Facilitator, Writing Center/IVC	4,644.00	08/18/14-12/20/14
Even, Ryan	Chair, Photography/SC	1,801.00	08/11/14-12/20/14
Fahimi, Traci	Chair, Political Sciences/IVC	1,887.00	08/11/14-12/20/14
Farnsworth, R.	Chair, Hort./Landscape Design/SC	3,043.00	08/11/14-12/20/14
Fier, Scott	Chair, Chemistry/SC	2,045.00	08/11/14-12/20/14
Forouzesh, J.	Chair, Nursing Program/SC	2,740.00	08/11/14-12/20/14
Fox, Lindsay	Chair, Fashion/SC	4,039.00	08/11/14-12/20/14
Frame, Stewart	Co-Facilitator, Model UN/IVC	580.50	08/18/14-12/20/14
Gabriella, Wendy	Chair, Anthropology/IVC	1,597.00	08/11/14-12/20/14
Galbraith, Mark	Team Dr./Athletic Sports Phys./SC	1,000.00	08/11/14-12/20/14
Garant, Dorothy	Chair, Dance/SC	1,946.00	08/11/14-12/20/14
Gaudet, Jennifer	Facilitator, Lang. Acqstn. Ctr./IVC	2,322.00	08/18/14-12/20/14
Gialamas, Gus	Team Dr./Athletic Sports Phys./SC	1,000.00	08/11/14-12/20/14
Goodman, Richard	Liaison, Drug Court/SC	1,377.00	08/11/14-12/20/14
Grihalva, Lawrence	Co-Chair, EMS/SC	737.00	08/11/14-12/20/14
Haas, Sharon	Dance Concert Choreography/SC	1,600.00	08/18/14-11/30/14
Haeri, Melanie	Co-Chair, English/Reading/IVC	2,915.00	08/11/14-12/20/14
Haeri, Mitchell	Co-Chair, Astron./Physics/Engin./SC	975.00	08/11/14-12/20/14
Hardick, Randall	Co-Chair, EMS/SC	2,252.00	08/11/14-12/20/14
Hernandez, Jerry	Co-Chair, Kin./Health/Athletics/IVC	1,974.00	08/11/14-12/20/14
Hernandez-Bravo,C.	Chair, Int'l Languages/SC	5,563.00	08/11/14-12/20/14
Hernandez-Bravo,C.	Coordinator, Language Lab/SC	1,721.00	08/11/14-12/20/14
Himes, Marji	Dance Concert Choreography/SC	800.00	08/18/14-11/30/14
Hochwald, Seth	Co-Chair, Computer Science/IVC	964.00	08/11/14-12/20/14
Hoggatt, Michael	Chair, Special Services/SC	1,550.00	08/11/14-12/20/14
Hoolihan, Lori	Co-Chair, FCS/Foods/Nutrition/SC	1,230.50	08/11/14-12/20/14
Hunt, Matthew	Coordinator, Writing Center/SC	1,721.00	08/11/14-12/20/14
Huntley, Anthony	Co-Chair, Biology/SC	1,655.00	08/11/14-12/20/14
Ibrahim, Sakina	Dance Concert Choreography/SC	800.00	08/18/14-11/30/14
Inlow, Lisa	Co-Chair, FCS/Foods/Nutrition/SC	1,230.50	08/11/14-12/20/14
Kaufmann, Jeffrey	Co-Chair, Life Sciences/Tech./IVC	2,125.00	08/11/14-12/20/14
Kiernan, Maria	Co-Chair, Emeritus-Fine Arts/SC	3,589.00	08/11/14-12/20/14
King, Donna	Chair, Human Development/IVC	2,140.00	08/11/14-12/20/14
Kirk, Julie	Chair, Visual Arts/IVC	3,488.00	08/11/14-12/20/14
Konishi, Hiro	Co-Chair, Cinema/TV/Radio/SC	1,725.00	08/11/14-12/20/14
Langrell, Jenny	Coordinator, Library/SC	3,413.00	08/11/14-12/20/14

C. <u>ADDITIONAL COMPENSATION: GENERAL FUND</u> – Continued

		Not to Exceed	
<u>Name</u>	Activity	Amount (\$)	Effective Date
Loke, Chan	Co-Chair, Computer Science/IVC	964.00	08/11/14-12/20/14
Lovett, Margot	Chair, History/SC	3,468.00	08/11/14-12/20/14
Lowe, Lesley	Co-Chair, Emeritus-Health/SC	3,589.00	08/11/14-12/20/14
Mamoon, Sofiah	HIT Accreditation Prep./SC	4,947.48	07/01/14-08/10/14
Mamoon, Sofiah	Chair, Health Info. Technology/SC	1,549.00	08/11/14-12/20/14
Manuel-Ellison, R.	Chair, Theatre Arts/IVC	5,501.00	08/11/14-12/20/14
Marangi, Kent	Team Dr./Athletic Sports Phys./SC	1,000.00	08/11/14-12/20/14
McCaughey, Colin	Chair, Admin. of Justice/IVC	4,054.00	08/11/14-12/20/14
McFann, Kent	Chair, Theatre Arts/SC	3,899.00	08/11/14-12/20/14
Melendez, Robert	Chair, Counseling/IVC	4,499.00	08/11/14-12/20/14
Meyer, Clifford	Chair, Automotive Tech./SC	3,224.00	08/11/14-12/20/14
Meyer-Canales, K.	Co-Chair, Astron./Physics/Engin./SC	975.00	08/11/14-12/20/14
Milostan-Egus, K.	Chair, Dance/IVC	4,413.00	08/11/14-12/20/14
Myers, Charles	Co-Chair, Cinema/TV/Radio/SC	1,725.00	08/11/14-12/20/14
Navarro, Adam	Asst. Forensics Coach/SC	326.00	08/11/14-12/20/14
Niccola, Loretta	Coordinator, AHA Training Ctr/SC	1,136.00	08/11/14-12/20/14
Obermermeyer, V.	Chair, Art/SC	3,102.00	08/11/14-12/20/14
Ochoa, Heidi	Co-Director, Forensics/SC	3,500.00	08/11/14-12/20/14
Ochoa, Lucas	Forensics Coach/SC	1,500.00	08/11/14-12/20/14
O'Leary, Thomas	Chair, Art History/SC	1,795.00	08/11/14-12/20/14
O'Rourke, Shawn	Forensics Coach/SC	1,500.00	08/11/14-12/20/14
Penland, Barbara	Co-Chair, EMS/SC	1,106.00	08/11/14-12/20/14
Pestolesi, Diane ³	Director, Asst. Nursing/Spec.Proj/SC	2,740.00	08/11/14-12/20/14
Pestolesi, Thomas ⁴	Co-Chair, Kin./Health/Athletics/IVC	1,974.00	08/11/14-12/20/14
Quade, Joyce	Chair, CIM/SC	4,037.00	08/11/14-12/20/14
Radden, Larry	Co-Director, Forensics/SC	3,500.00	08/11/14-12/20/14
Reed, Mike	Chair, Journalism/SC	2,135.00	08/11/14-12/20/14
Renault, Irene	Coordinator, Reading Lab/SC	1,721.00	08/11/14-12/20/14
Renault, Irene	Co-Chair, Reading/SC	1,551.00	08/11/14-12/20/14
Repka, James	Chair, Geology/Oceanography/SC	1,804.00	08/11/14-12/20/14
Rosenberg, Alannah	Chair, Economics/SC	1,623.00	08/11/14-12/20/14
Ross, Priscilla	Co-Chair, Life Sciences/Tech./IVC	2,125.00	08/11/14-12/20/14
Rousseau, Michele	Chair, Computer Science/SC	1,738.00	08/11/14-12/20/14
Rousseau, Michele	Coord., Comp. Sci. Learning Ctr/SC	2,500.00	08/11/14-12/20/14
Schermerhorn, B.	Co-Chair, Real Estate/SC	1,506.00	08/11/14-12/20/14
Sleep, Katherine	Tutor Training Workshop/SC	104.88	08/22/14-08/22/14
Smith, Basil	Chair, Humanities/Philosophy/SC	2,119.00	08/11/14-12/20/14
Smith, Christina	Workshops-How to Succeed/SC	206.52	08/18/14-08/18/14
Smith, Christina	Chair, Educational Studies/SC	1,522.00	08/11/14-12/20/14
Smith, Jeanne	Chair, Mathematics/SC	7,170.00	08/11/14-12/20/14
Smith, Maureen	Chair, Geography/SC	2,058.00	08/11/14-12/20/14
Stankovich, K.	Coordinator, SLO/SC	6,964.03	08/11/14-12/20/14
Stankovich, K. Stankovich, K.	Chair, Speech/SC	2,537.00	08/11/14-12/20/14
· · · · · · · · · · · · · · · · · · ·	•	1,381.00	
Steinriede, Lindsay	Chair, Health/SC Chair, Archit / Drofting / Mfg Toch/SC	•	08/11/14-12/20/14
Stephens, Blake	Chair, Archit./Drafting/Mfg Tech/SC	4,038.00	08/11/14-12/20/14
Stevenson William	Chair, Med. Asst./Medical Ins./SC	2,038.00	08/11/14-12/20/14
Stuffler Martha	Coordinator, English Comp./SC Chair, Economics/IVC	3,442.00	08/11/14-12/20/14
Stuffler, Martha	Chan, Economics/IVC	2,061.00	08/11/14-12/20/14
			

 3 Spouse of Thomas Pestolesi, PE Instructor/Head Volleyball (M&W), Irvine Valley College 4 Spouse of Diane Pestolesi, Nursing Instructor, Saddleback College

C. <u>ADDITIONAL COMPENSATION: GENERAL FUND</u> – Continued

		Not to Exceed	
<u>Name</u>	<u>Activity</u>	Amount (\$)	Effective Date
Tabibzadeh, Kiana ⁵	Co-Chair, Phys. Sciences/Tech./IVC	2,252.00	08/11/14-12/20/14
Tamer, Rita	Chair, Sign Language/SC	2,391.00	08/11/14-12/20/14
Tamialis, Barbara	Chair, Child Development/SC	4,864.00	08/11/14-12/20/14
Teh, Steve	Co-Chair, Biology/SC	1,655.00	08/11/14-12/20/14
Thomas, Arlene	Chair, Int. Design/Travel Mgmt/SC	2,746.00	08/11/14-12/20/14
Tiongson, Edwin	Chair, Comm. Studies/IVC	7,894.00	08/11/14-12/20/14
Titus, Jodi	Chair, Geography/IVC	1,691.00	08/11/14-12/20/14
Tresler, Matthew	Chair, Music/IVC	2,840.00	08/11/14-12/20/14
Tucker, Kari	Chair, Psychology/IVC	2,391.00	08/11/14-12/20/14
Twicken, Lawrence	Chair, Political Science/SC	2,066.00	08/11/14-12/20/14
Urell, Robert	Chair, Business Sciences/IVC	5,282.00	08/11/14-12/20/14
Vogel, Jeff	Co-Chair, Reading, SC	1,551.00	08/11/14-12/20/14
Wegenek, Amira	Chair, Psychology/SC	3,085.00	08/11/14-12/20/14
Welc, Martin	Co-Chair, Real Estate/SC	1,506.00	08/11/14-12/20/14
Weston, Norman	Chair, Music/SC	3,868.00	08/11/14-12/20/14
Wolken, Matthew	Chair, Drafting/Engineering/IVC	4,083.00	08/11/14-12/20/14

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2014/2015 fiscal year.

<u>Name</u>	Assignment/Project	Effective Date
Anderson, Calin	Reading of Matriculation Writing Samples/SC	01/21/14-05/22/14
Anderson, Calin	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Beckham, Jack	Reading of Matriculation Writing Samples/SC	01/21/14-05/22/14
Beckham, Jack	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Casil, Amy	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Cosgrove, Bob	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Langille, Rachel	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Myhren, Brett	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Stanfield, Scott	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Ziehm, Carol	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14
Zimmerman, Ray	Reading of Matriculation Writing Samples/SC	08/18/14-12/20/14

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2014/2015 fiscal years.

		Not to Exceed	
<u>Name</u>	<u>Activity</u>	Amount (\$)	Effective Date
Alexander, Ariel	Jazz Camp Duties/SC	150.00	07/09/14-07/10/14
Altman, Cheryl	Health Career Readiness/SC	5,359.77	07/01/14-08/08/14
Bennett, Michael	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Bennett, Michael	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Bennett, Michael	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Caggiano, Jodi	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Evans, Julie	BSI Writing Workshop/IVC	500.00	08/18/14-12/20/14
Evans, Julie	BSI Writing Workshop/IVC	500.00	01/20/15-05/21/15

⁵ Spouse of Glenn Roquemore, President, Irvine Valley College

September 29, 2014

D. <u>ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND</u> - Continued

		Not to Exceed	
<u>Name</u>	<u>Activity</u>	Amount (\$)	Effective Date
Fitzmaurice, Teri	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Fitzmaurice, Teri	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Goulding, Carrie	Adv.Com., AB86 Adult Ed. Grnt./SC	333.00	08/18/14-12/20/14
Goulding, Carrie	Adv.Com., AB86 Adult Ed. Grnt./SC	334.00	01/20/15-05/21/15
Hoggatt, Michael	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Hoggatt, Michael	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Johnson, Paul	Music Dept. Jazz Program Duties/SC	150.00	08/25/14-08/25/14
Juarez, Duke	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Kaminsky, Rebecca	BSI Writing Workshop/IVC	500.00	08/18/14-12/20/14
Kaminsky, Rebecca	BSI Writing Workshop/IVC	500.00	01/20/15-05/21/15
Knoll, Melissa	BSI Writing Workshop/IVC	500.00	08/19/13-12/21/13
Knoll, Melissa	BSI Writing Workshop/IVC	500.00	01/21/14-05/22/14
Knoll, Melissa	BSI Writing Workshop/IVC	500.00	08/18/14-12/20/14
Knoll, Melissa	BSI Writing Workshop/IVC	500.00	01/20/15-05/21/15
Lee, Kenneth	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14

D. <u>ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND</u> - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2014/2015 fiscal years.

		Not to Exceed	
<u>Name</u>	<u>Activity</u>	Amount (\$)	Effective Date
Lee, Kenneth	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Leman, Carol	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Leman, Carol	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Lombardi, Debbie	Health Career Readiness Pgrm/SC	5,359.77	07/01/14-08/08/14
Lombardi, Debbie	Health Career R., Boot Camp/SC	2,473.74	01/01/14-08/08/14
Lynch, Ardith	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Lynch, Ardith	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Mahdavi, Annahita	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Mamoon, Safiah	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Niccola, Loretta	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Perez, Lawrence	Health Career Readiness/SC	5,029.94	07/01/14-08/08/14
Perez, Lawrence	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Perez, Lawrence	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Pinter, Gerald	Music Dept. Jazz Pgrm Duties/SC	190.00	08/25/14-08/25/14
Rosenn, Tristen	Music Dept. Jazz Pgrm Duties/SC	150.00	08/25/14-08/25/14
Serpas, Summer	BSI Writing Workshop/IVC	1,690.33	05/27/14-08/08/14
Serpas, Summer	BSI Writing Workshop/IVC	1,690.34	08/18/14-12/20/14
Serpas, Summer	BSI Writing Workshop/IVC	1,690.33	01/20/15-05/21/15
Skaff, Penelope	Co-Coord. Student Success/SC	6,852.16	08/18/14-12/20/14
Snavely, Noelle	Dance Concert Choreography/SC	800.00	08/18/14-11/30/14
Stevens, Kay	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Stout, Ronald	Music Dept. Jazz Pgrm Duties/SC	190.00	08/25/14-08/25/14
Taylor, Karen	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Taylor, Karen	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
Welc, Martin	Adv.Com., AB86 Adult Ed. Grnt./SC	666.00	08/18/14-12/20/14
Welc, Martin	Adv.Com., AB86 Adult Ed. Grnt./SC	668.00	01/20/15-05/21/15
White-Alcover, S.	Health Career Readiness/SC	247.37	07/28/14-08/08/14
Yell, Lacey	Dance Concert Choreography/SC	800.00	08/18/14-11/30/14

ATTACHMENT 1

NAME: WOLF, MINDY

POSITION: DSPS COUNSELOR

School of Guidance and Counseling

Irvine Valley College Full-Time, Tenure Track

EDUCATION:

B.A. Psychology

California State University, Fullerton

Fullerton, CA

Ph.D. Psychology

American School of Professional Psychology at Argosy University

Santa Ana, CA

EXPERIENCE:

Mindi Wolf has been a part-time Learning Disability Specialist in the Disabled Students Programs and Services Department within the South Orange County Community College District since 2009. Her experience, both during and after completing her Doctorate, includes providing services for a wide variety of populations. However, Dr. Wolf found her niche when she began working with college students in the community college setting. She has extensive experience in administering psychological, cognitive, and achievement assessments. She has also thrived in providing academic, career and personal counseling to students with disabilities. Dr. Wolf is thrilled to be a part of the Irvine Valley College faculty and looks forward to getting involved in the campus culture and community.

LICENSES AND CERTIFICATES:

• Certified through the California Community Colleges Chancellor's Office as a Learning Disability Specialist.

AFFILIATIONS:

• Member of CAPED (California Association for Postsecondary Education and Disability)

ATTACHMENT 2

South Orange County Community College District

DIRECTOR OF HEALTH AND WELLNESS CENTER, IRVINE VALLEY COLLEGE

Job ID# - Academic & Classified Administrators/Classified Managers Salary Schedule - Range 19

DEFINITION

To plan, develop, organize, coordinate, implement, administer, direct and evaluate the programs, operations, activities and staff of the Health and Wellness Center at Irvine Valley College to ensure appropriate and adequate levels of a variety of healthcare services identified as the routine, chronic, urgent, and emergent healthcare issues of students, employees and visitors; plan, develop, organize, coordinate, implement, administer, direct and evaluate all other programs, operations, activities and staff of other student services programs as assigned, including the Veterans programs and services; prepare and administer annual program budgets; ensure compliance with District policies and applicable State and federal regulations related to healthcare and other assigned.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Vice President for Student Services or President's designee.

Exercises functional and technical supervision over professional, technical and office personnel as assigned, including staff assigned to the Veterans program.

EXAMPLES OF DUTIES - Duties may include, but are not limited to the following:

Assess, treat, and/or triage ill or injured students, staff and visitors; refer ill or injured students, employees or visitors to appropriate internal and/or external healthcare providers as necessary; consult with laboratory, pharmaceutical, medical supply, and medical services representatives as needed.

Plan, develop, organize, coordinate, implement, administer, direct and evaluate programs, services, operations, activities and staff of the health and wellness center and other assigned student services programs and services, including the Veterans program; develop and implement organizational structures; write and review protocol, policy and procedures for all health and wellness center and other assigned programs and services to optimize efficient and effective delivery of services and facilitate attainment of established program goals and objectives.

Prepare and administer annual program budgets as assigned; prepare recommendations and justifications regarding budget requests; authorize expenditures according to District policies and applicable regulations.

Initiate, coordinate and supervise the process for the delivery of the Veterans Program; confer with Information Technology regarding the identification, development, implementation and enhancement of data processing systems and software applications for the Veterans program.

Train, supervise and evaluate the performance of assigned professional, technical and support personnel; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work.

South Orange County Community College District
Page 2 – Director of Health and Wellness Center, Irvine Valley College

Coordinate program activities with other student services functions and instructional programs; serve on campus and District-wide committees, task forces and other work groups; provide technical expertise concerning healthcare and other assigned programs.

Attend to and investigate departmental complaints and conflicts; write and review quality assurance programs and program reviews; ensure compliance with District policies as well as State and federal laws related to assigned program; review and certify the accuracy of data concerning program participation.

Communicate with other student services program personnel, District administrators and support personnel, representatives of State and federal agencies, educational institutions, social service organizations, counselors and others to coordinate programs, services, operations and activities.

Represent the IVC Veterans Program at a variety of administrative and professional meetings as required, including participation in local, State and national professional associations.

Compile and analyze data related to program participation and evaluation; prepare and submit a variety of statistical and narrative reports; prepare budget reports, annual recap data and special reports, proposals, recommendations and other materials as requested; coordinate and respond to periodic audits and program reviews.

Monitor and analyze trends in on-campus healthcare needs; maintain current knowledge of the regulations, policies and application requirements and eligibility criteria for healthcare programs, including computer hardware and software enhancements.

Make oral presentations to students, parents, counselors and professional colleagues at various gatherings; conduct workshops to provide specialized information regarding healthcare and related student services; develop and direct the distribution of brochures, flyers and other materials to publicize healthcare opportunities for students.

Perform related duties as assigned.

QUALIFICATIONS

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A master's degree from an accredited college or university in nursing.

Experience:

At least five years of experience as a registered nurse, including three years of increasingly responsible experience as a nursing manager in a health care facility, including at least three years of experience supervising registered nurses and other staff.

Desired Qualifications:

Three (3) years of experience in a public health or college setting, clinic health management experience preferred.

South Orange County Community College District

Page 3 – Director of Health and Wellness Center, Irvine Valley College

Experience working with veteran students or overseeing a Veterans Services Center.

Recent experience with psychological/psychiatric nursing, gynecology, STD's, audiometric skills, and phlebotomy.

Experience and/or training which has enhanced a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, ability and ethnic backgrounds of community college students.

Experience and/or training working with individuals who suffer from PTSD.

Experience and/or training which has enhanced a leadership style that is creative, collaborative, and productive and outcome oriented.

<u>Licenses or Other Requirements:</u>

License as a California Registered Nurse.

Current CPR, first aid and automatic external defibrillation certification issued by an authorized agency.

Documentation of three hepatitis immunizations or immune titer.

Documentation of TB skin test within previous year.

Rubella titer or documentation of immunization.

Valid California driver's license.

Knowledge of:

Clinical records maintenance.

Correct English composition, grammar, spelling and vocabulary.

Current healthcare issues and public health concerns.

Health issues, including, but not limited to, nutrition, stress management, reproductive health, mental health (including PTSD), substance abuse and recovery, and communicable diseases.

Interpersonal skills including tact, patience and diplomacy.

Local, State and federal laws and regulations related to student healthcare at a community college.

Operation of computer, peripherals and software programs, including student information systems, database management, spreadsheet, word processing and specialized software.

Local, State and federal laws and regulations related veterans affairs issues.

Oral and written communication skills.

Principles and practices of training and supervision.

Principles of public administration, including marketing, budget preparation and control and negotiation.

Principles, practices, methods and procedures of professional nursing.

Public relations and public speaking techniques.

Research methods and report writing techniques.

Ability to:

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.

Collect, compile and analyze data.

Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.

Communicate professionally in confrontational situations.

Develop, implement and evaluate the delivery of healthcare services to students.

Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Interpret and apply complex and technical State and federal laws and regulations related to assigned program.

South Orange County Community College District

Page 4 – Director of Health and Wellness Center, Irvine Valley College

Learn District and College organization, operations and objectives quickly.

Learn quickly to direct College Veterans programs and services.

Maintain current knowledge of healthcare practices.

Maintain records and prepare reports.

Maintain the security of confidential information and materials.

Meet schedules and timelines.

Operate computer, peripherals and applications software, including database management, spreadsheet, word processing and software related to area of assignment.

Operate office equipment such as digital telephone, calculator, copier and facsimile machine.

Plan, develop, organize, coordinate, implement, direct and evaluate a comprehensive health care services program at a community college health and wellness center.

Plan, prioritize, schedule, organize and assign work.

Prepare and administer budgets for assigned program areas.

Prepare oral and written reports and recommendations.

Provide emergency and crisis care intervention to students, employees and visitors and administer treatment as needed.

Relate effectively to people of varied academic, cultural and socioeconomic background using tact, diplomacy and courtesy.

Train, supervise and evaluate the performance of assigned personnel.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Work effectively with others to achieve common goals including student recruitment and retention.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working Environment

Typically, duties are performed in a busy community college clinic environment, subject to frequent exposure to hazardous materials and substances and communicable diseases, while treating patients that may require wearing protective apparel. An incumbent must walk or drive to respond to campus emergencies as needed; frequently must travel to other campus locations to attend meetings or conduct other work; occasionally must travel to other locations in the County such as the Health Department or other community agencies.

Physical Demands

Must frequently stand for long periods, walk, bend and stoop; use hands and fingers to examine or test patients and handle medical equipment, keyboard or other objects; reach with hands and arms. Must speak clearly and distinctly to ask questions and provide information; hear and understand voices over the telephone and in person; and respond quickly and effectively to campus emergencies. Must see and hear adequately to perform accurate physical assessments of patients. Occasionally must lift injured, ill or disabled students.

Finalized by Marlys Grodt and Associates: October 15, 2013

Approved by the Board of Trustees: October 28, 2013

Revised by Marlys Grodt: September 7, 2014

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.6 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Classified Personnel Actions – Regular Items

ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

- 1. <u>CLASSIFIED EMPLOYMENT</u> (Information Items Pursuant to Board Policy 4002.1)
 - a. BANKS, SANDRA is to be employed as Accounting Specialist, temporary, specially funded, Pos. #5018, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, Accounting, Office of Fiscal Services, District, effective September 8, 2014. This position was approved by the Board of Trustees on June 23, 2014, not to exceed two years, with employment contingent upon funding by the District specially funded program.
 - b. CARROLL, SAMUEL is to be employed as Utility Custodian, Pos. #4938, Classified Bargaining Unit Salary Schedule Range 117, Step 1, 29 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, effective August 27, 2014. This position was approved by the Board of Trustees on January 27, 2014.
 - c. CONRAD, BRADLEY is to be employed as Transfer Center Specialist, Pos. #3351, Classified Bargaining Unit Salary Schedule Range 123, Step 1, 40 hours per week, 12 months per year, School of Guidance and Counseling, Irvine Valley College, effective August 28, 2014. This is a replacement position for Derek Zara, who resigned.
 - d. DONN, DENISE, is to be employed as Assistant Dean of Financial Aid and Student Support Services, Pos. #4998, Integrated Academic/Classified Administrators and Managers Salary Range 20, Step 3, Office of the Vice President of Student Services, Irvine Valley College, effective September 15, 2014. This is a new position approved by the Board of Trustees on November 25, 2013.
 - e. KORGAN, CHRISTOPHER is to be employed as Senior Research and Planning Analyst, 16% categorical/84% general funded, Pos. #4972, Classified Bargaining Unit Salary Schedule Range 144, Step 1, 40 hours per week, 12 months per year, Office of Planning, Research, and Accreditation, Saddleback College, effective September 8, 2014. This position was approved by the Board of Trustees on March 31, 2014, with employment contingent upon 16% categorical funding from the Common Assessment Initiative, and 84% general funding.
 - f. LIN, YI SYUAN is to be employed as Accompanist, Pos. #4300, Classified Bargaining Unit Salary Schedule Range 126, Step 1, 15 hours per week, 10 months per year, School of Fine Arts, Irvine Valley College, effective September 8, 2014. This is a replacement for Hsueh-Lin Toscano, who resigned.
 - g. LIVINGSTONE, TAMMY is to be employed as Student Development Office Assistant, Pos. #4295, Classified Bargaining Unit Salary Schedule Range 121, Step 2, 40 hours per week, 12 months per year, Student Development, Office of Student Services, Irvine Valley College, effective September 2, 2014. This is a replacement for Christina Dickinson, who resigned.

- 1. <u>CLASSIFIED EMPLOYMENT</u> (Information Items Pursuant to Board Policy 4002.1)
 - h. ¹MUELLER, MARY ELIZABETH is hereby employed as a temporary, Acting Classified Administrator–Fiscal Services Comptroller, Integrated Academic/Classified Administrators and Managers Salary Range 23, Step 7, 32 hours per week, Fiscal Services, Office of Business Services, District, effective September 30, 2014. <u>This is a backfill for Kimberly McCord, who is assigned to the Workday project, with employment contingent upon approval of item C1 of this agenda and funding by District specially funded program.</u>
 - i. PRADO, ALEX is to be employed as Utility Custodian, Pos. #4939, Classified Bargaining Unit Salary Schedule Range 117, Step 1, 29 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, effective August 27, 2014. This position was approved by the Board of Trustees on January 27, 2014.
 - j. SAKET BALGOURI, AIDA is to be employed as Admissions and Records Specialist I, Bilingual, Pos. #3983, Classified Bargaining Unit Salary Schedule Range 116, Step 1, plus 2% bilingual stipend, 23.5 hours per week, 12 months per year, School of Admissions, Records and Enrollment Services, Irvine Valley College, effective September 8, 2014. This is a replacement position for Christina Ryoo, who resigned.
 - k. SALERNO, JULIE is to be employed as Child Development Specialist, Pos. #3285, Classified Bargaining Unit Salary Schedule Range 122, Step 1, 27.5 hours per week, 12 months per year, Child Development, Office of Student Services, Irvine Valley College, effective August 25, 2014. This is a replacement position for Alicia Kokinacis.
 - 1. THOMPSON, MARIE is to be employed as Payroll Specialist, temporary, specially funded, Pos. #5019, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, Payroll, Office of Fiscal Services, District, effective August 20, 2014. This position was approved by the Board of Trustees on June 23, 2014, not to exceed two years, with employment contingent upon funding by the District specially funded program.
- 2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items Pursuant to Section 70902(d) of the California Education Code)

		Range/	
<u>Name</u>	Classification	<u>Step</u>	Start Date
Chan, Rick	Senior Matriculation Specialist/SC	127/1	08/04/14
Cheng, Magaly	Senior Administrative Assistant/SC	127/6	08/29/14
Diaz, Hector	Warehouse Worker/Delivery Driver/Dist.	114/1	08/14/14
Do, Tin	Instructional Assistant/SC	122/1	08/12/14
² Espinoza, Ariana	Senior Administrative Assistant/SC	127/1	09/01/14
Helms, Toni	Accompanist/IVC	126/1	08/07/14
Marmolejo, Jennifer	Office Assistant/IVC	113/1	08/15/14

¹ District CalPERS Retiree.

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² Daughter of Agustin Espinoza, Network Systems Technician II, Office of College Technology, Saddleback College and sister of Agustin Espinoza, Jr., Project Specialist (IT), Office of College Technology, Saddleback College.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

		Range/	
<u>Name</u>	Classification	<u>Step</u>	Start Date
Miller, Janet	Senior Administrative Assistant/SC	127/1	09/01/14
Nguyen, Dolly	Senior Administrative Assistant/SC	127/1	08/04/14
³ Nuno, Yesenia	Custodian/IVC	113/1	08/22/14
Pech, Manuel	Custodian/SC	113/1	08/08/14
Smith, Jason	Laboratory Technician, PE/Athletics/IVC	122/1	08/15/14
Tintcheva, Milena	Senior Administrative Assistant/IVC	127/1	08/01/14
Vitale, Linda	Senior Administrative Assistant/SC	127/1	08/12/14
Straling, Louise	Manager, College Fiscal Services/IVC	10/6	09/01/14
⁴ Webster, Patrick	Office Assistant/SC	113/1	08/18/14

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

		<u>Hourly</u>	
<u>Name</u>	<u>Position</u>	<u>Rate (\$)</u>	Start/End Date
Abbasi, Zahra	Project Specialist/SC	16.00	08/29/14-06/30/15
Baxter, Greg	Coaching Aide/IVC	25.00	08/15/14-06/30/15
Buck, Alison	Project Specialist/SC	16.00	08/07/14-06/30/15
Collins, Heather	Project Specialist/SC	12.50	08/19/14-06/30/15
Daniel, Nicole	Project Specialist/SC	16.00	08/07/14-06/30/15
Emmil-Lugo, Alison	Project Specialist/SC	18.00	08/04/14-06/30/15
Esfahani, Mona	Project Specialist/SC	12.50	08/29/14-06/30/15
Garcia, Nicolette	Project Specialist/SC	12.50	08/28/14-06/30/15
Gray, Gabriela	Project Specialist/SC	10.50	08/21/14-06/30/15
Herr, Alina	Project Specialist/SC	20.00	08/14/14-06/30/15
Hinojosa, Daniel	Project Specialist/SC	15.00	08/28/14-06/3/015
Johnson, Edmond	Coaching Aide/SC	25.00	08/21/14-06/30/15
⁵ Johnston-Plescia, Madelyn	Project Specialist/SC	15.00	08/13/14-06/30/15
Kalantari, Mehrandokht	TMD Aide/SC	20.00	08/28/14-06/30/15
Kamali, Setareh	Project Specialist/SC	12.50	08/28/14-06/30/15
Knudsen, Darlene	CDC Aide/SC	12.00	08/21/14-06/30/15
Lawson, Briana	Project Specialist/SC	10.50	08/05/14-06/30/15
Lasezkay, George	Coaching Aide/IVC	25.00	08/27/14-06/30/15
Lloyd, Diana	Project Specialist/SC	20.00	08/05/14-06/30/15
Loveless, Robert	Project Specialist/IVC	20.00	08/07/14-06/30/15
Lucas, Norman	ST Campus Sec. Off./SC	20.00	08/27/14-06/30/15
Magnetta, Jeri	Project Specialist/SC	20.00	08/13/14-06/30/15
Matter, Nolan	Project Specialist/SC	12.50	08/26/14-06/30/15

³ Daughter of Silvia Nuno. Custodian, Office of Physical Plant, Irvine Valley College.

September 29, 2014

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⁴ Brother of Perry Webster, Coaching Aid & Associate Faculty, Kinesiology & Athletics, Saddleback College.

⁵ Mother of Trish Fain, Executive Assistant, Vice President of Instruction, Saddleback College.

3. The following individuals are to be employed as **Short-Term** (**Temporary**) positions for the **2014/2015** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

		Hourly	
<u>Name</u>	<u>Position</u>	<u>Rate (\$)</u>	Start/End Date
Mellado, Timothy	Coaching Aide/SC	25.00	08/21/14-06/30/15
Mirahmadi, Hanah	Project Specialist/SC	12.50	08/25/14-06/30/15
Morena Corral, Edna	Project Specialist/SC	10.50	08/14/14-06/30/15
Muldez, Brahma Mae	Project Specialist/SC	16.00	08/07/14-06/30/15
Namiranian, Armita	TMD Aide/IVC	16.00	07/01/14-06/30/15
Niederecker, Andriana	TMD Aide/SC	20.00	08/28/14-06/3/015
Norris, Brenna	Project Specialist/IVC	20.00	08/11/14-06/30/15
Ortiz, Liz	TMD Aide/SC	20.00	08/28/14-06/30/15
Rodriguez, Maria	Project Specialist/SC	15.00	08/12/14-06/30/15
Rooklidge, Matthew	Project Specialist/SC	15.00	08/28/14-06/30/15
Santos, Clara	Project Specialist/SC	12.50	08/29/14-06/30/15
Saunders, Michael	ST Campus Sec. Off./SC	20.00	08/26/14-06/30/15
Schaefer, Riley	Project Specialist/SC	15.00	08/28/14-06/30/15
Schick, Kevin	Coaching Aide/SC	25.00	08/26/14-06/30/15
Shadia, Marwa	Project Specialist/IVC	16.00	08/08/14-06/30/15
Siriwardena, Venuka	Project Specialist/SC	16.00	08/07/14-06/30/15
Solorio, Annette	Project Specialist/IVC	20.00	08/04/14-06/30/15

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2014/2015** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

	<u>Hourly</u>	
<u>Position</u>	<u>Rate (\$)</u>	Start/End Date
Project Specialist/SC	10.50	08/14/14-06/30/15
Project Specialist/SC	10.50	08/14/14-06/30/15
TMD Aide/IVC	20.00	07/01/14-06/30/15
Project Specialist/SC	10.50	08/14/14-06/30/15
Adapted KNES Aide/SC	16.00	08/19/14-06/30/15
Project Specialist/Dist.	20.00	08/28/14-06/30/15
	Project Specialist/SC Project Specialist/SC TMD Aide/IVC Project Specialist/SC Adapted KNES Aide/SC	Project Specialist/SC 10.50 Project Specialist/SC 10.50 TMD Aide/IVC 20.00 Project Specialist/SC 10.50 Adapted KNES Aide/SC 16.00

5. The following individuals are to be employed as **Student Help** (**Temporary**), Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2014/2015** academic year.

<u>Name</u>	Start/End Date
Alavi, Nina	08/01/14-06/30/15
Beltran-Castillo, Ana	08/01/14-06/30/15
Brock, Ashlee	07/01/14-06/30/15

5. The following individuals are to be employed as **Student Help** (**Temporary**), Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2014/2015** academic year.

<u>Name</u>	Start/End Date
Chow, Kayee	08/27/14-06/30/15
Espinosa Davila, Ximena	08/01/14-06/30/15
Fagan, Adam	08/14/14-06/30/15
Fatheree, Dallas	08/15/14-06/30/15
Fournier, Matthew	08/07/14-06/30/15
Garcia Contreras, Rogelio	08/28/14-06/30/15
Grable, Chaye	07/30/14-06/30/15
Gurrola, Jesus	08/15/14-06/30/15
Huerta, Luis	07/15/14-06/30/15
Idris, Nwahil	08/20/14-06/30/15
Lumboy, Meryl	08/14/14-06/30/15
Mattocks, Joseph	08/20/14-06/30/15
Noceda, Dylan	07/30/14-06/30/15
Pagani, Stephanie	08/01/14-06/30/15
Ranjbar, Somayeh	08/14/14-06/30/15
Safavi, Leela	08/18/14-06/30/15
Sharifrazi, Nathan	08/12/14-06/30/15
Stafford, Alexis	08/26/14-06/30/15
Vaday, Austin	08/19/14-06/30/15
Van De Mortel, Kurt	07/28/14-06/30/15
Yim, Grace	08/19/14-06/30/15

6. The following individuals are to be employed on a temporary basis, as **Professional Expert or Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2014/2015** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	Not to Exceed (\$)	Start/End Date
Blye, Melissa	Medical Professional/IVC	30.00/hr	08/01/14-06/30/15
Chang, Sun Mi	Tutor/IVC	15.00/hr	08/11/14-06/30/15
Chow, Ka Yee	Tutor/SC	16.00/hr	08/19/14-06/30/15
Cruzado, Ann	Tutor/IVC	12.00/hr	08/01/14-06/30/15
Eychaner, Tiffany	Comm. Ed./IVC	2500.00/cs	08/26/14-06/30/15
Fagan, Adam	Tutor/SC	12.00/hr	08/19/14-06/30/15
Fakhrai, Poupak	Tutor/SC	12.00/hr	08/26/14-06/30/15
Finketstein, Kara	Clinical Skills Spec./SC	15.00/hr	08/11/14-06/30/15
Franta, Mary	Clinical Skills Spec./SC	30.00/hr	08/14/14-06/30/15
Garcia, Ashley	Cert. Test Proctor/IVC	16.00/hr	08/01/14-06/3/015
Green, Mariko	Tutor/SC	12.00/hr	08/05/14-06/30/15
Grinstead, Brandon	Clinical Skills Spec./SC	30.00/hr	08/07/14-06/30/15
Guest, Noah	Cert. Test Proctor/IVC	16.00/hr	08/01/14-06/30/15

6. The following individuals are to be employed on a temporary basis, as **Professional Expert or Community and Contract Education**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2014/2015** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

Name	<u>Position</u>	Not to Exceed (\$)	Start/End Date
Hoang, Lisa	Cert. Test Proctor/IVC	16.00/hr	08/01/14-06/3/015
Hsu, Wei-Yang	Tutor/IVC	15.00/hr	08/11/14-06/30/15
Idris, Nehal	Tutor/SC	12.00/hr	08/26/14-06/30/15
Idris, Nwahil	Tutor/SC	16.00/hr	08/20/14-06/30/15
Khudatova, Nadezhda	Tutor/IVC	12.00/hr	08/18/14-06/30/15
Kind, Andrew	Tutor/SC	12.00/hr	08/26/14-06/30/15
Kofford, Judith	Med. Professional/IVC	30.00/hr	08/01/14-06/30/15
Kussoy, Carolina	Comm. Ed./SC	2500.00/cs	08/01/14-06/30/15
Lamonthe, Edwin	Tutor/SC	16.00/hr	08/20/14-06/30/15
Lee, Christopher	Cert. Test Proctor/IVC	16.00/hr	08/01/14-06/3/015
Lightner, Elizabeth	Comm. Ed./SC	2500.00/cs	08/21/14-06/30/15
Lumboy, Meryl	Tutor/SC	16.00/hr	08/14/14-06/30/15
Mattocks, Joseph	Tutor/SC	16.00/hr	08/18/14-06/30/15
Michel, Loren	Sr. Lifeguard/SC	10.50/hr	07/15/14-06/30/15
Mirgati, Seyed	Tutor/SC	16.00/hr	08/21/14-06/30/15
Park, Wan	Tutor/IVC	12.00/hr	08/18/14-06/30/15
Patel, Anish	Tutor/SC	12.00/hr	08/27/14-06/30/15
Pinto, Andrew	Cert. Test Proctor/IVC	16.00/hr	08/01/14-06/3/015
Province, Chad	Tutor/SC	12.00/hr	08/26/14-06/30/15
Ranjbar, Somayeh	Tutor/SC	16.00/hr	08/14/14-06/30/15
Sabet, Donna	Tutor/SC	16.00/hr	08/21/14-06/30/15
Safavi, Leela	Tutor/SC	16.00/hr	08/18/14-06/30/15
Saintignon, Angelica	Tutor/SC	12.00/hr	08/22/14-06/30/15
Schild, Natalie	Comm. Ed./SC	2500.00/cs	08/07/14-06/30/15
Sherwood, Alexandra	Model/SC	22.00/hr	08/04/14-06/30/15
Ta, Ryan	Tutor/IVC	12.00/hr	08/18/14-06/30/15
Torabi, Shadi	Tutor/IVC	12.00/hr	08/18/14-06/30/15
Williamson, Bryce	Tutor/IVC	16.00/hr	08/15/14-06/30/15
Yazdi-Nejad, Katayoun	Tutor/IVC	16.00/hr	08/18/14-06/30/15
Yim, Grace	Tutor/SC	16.00/hr	08/19/14-06/30/15

B. <u>AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS</u>

1. DIRECTOR OF FINANCIAL AID, Pos. #4555, Integrated Academic/Classified Administrator and Managers Salary Schedule Range 14, Financial Aid, Office of Student Services, Irvine Valley College seeks authorization to eliminate this full-time position, 40 hours per week, 12 months per year, from its staff complement, effective September 15, 2014. (Position approved: May 21, 2012)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

- 1. ACTING CLASSIFIED ADMINISTRATOR-FISCAL SERVICES COMPTROLLER, specially funded, Integrated Academic/Classified Administrator and Managers Salary Schedule Range 23, Fiscal Services, Office of Business Services, District seeks authorization to establish, a full-time, 32 hours per week, temporary position to its staff complement, pursuant to a reorganization as defined in Title 5 Education Regulation, Section (c), Recruitment 53021, effective September 30, 2014. This position is temporary, with employment contingent upon District specially funded program. (Exhibit B, Attachment 1)
- 2. DIRECTOR OF FISCAL SERVICES, temporary, specially funded, a Classified Manager, Integrated Academic/Classified Administrator and Managers Salary Schedule Range 15, Office of College Administrative Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, temporary position to its staff complement, pursuant to a reorganization as defined in Title 5 Education Regulation, Section (c), Recruitment 53021, effective September 30, 2014. This position is temporary, not to exceed two years. Employment is contingent upon District specially funded program. (Exhibit B, Attachment 2)
- 3. OFFICE ASSISTANT, Classified Bargaining Unit Salary Schedule Range 113, Division of Online Education and Learning Resources, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective September 30, 2014.

D. REORGANIZATION

- 1. IRVINE VALLEY COLLEGE seeks authorization to eliminate and create the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (a) and (b), Recruitment 53021.
 - a. **ELIMINATE** ADMINISTRATIVE ASSISTANT, Pos. #4878, Office of Campus Safety and Security, Classified Bargaining Unit Salary Schedule Range 121, full-time, 40 hours per week, 12 months per year position from its staff complement, and **CREATE** SENIOR ADMINISTRATIVE ASSISTANT, Office of Campus Safety and Security, Classified Bargaining Unit Salary Schedule Range 127, full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 22, 2014. (Pos. #4878 was approved by the Board of Trustees on November 25, 2013)
 - i. **PROMOTE** ANNE FITZGERALD, ID #15860, from Administrative Assistant, Pos. #4878, Office of Campus Safety and Security, Classified Bargaining Unit Salary Schedule Range 121, Step 3, 40 hours per week, 12 months per year; to Senior Administrative Assistant, Office of Safety and Security, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, 12 months per year, effective July 22, 2014.

D. REORGANIZATION - Continued

- 2. SADDLEBACK COLLEGE seeks authorization to eliminate and create the following Classified positions, within their organization as defined by Title 5 Education Regulation, Section (a) and (b), Recruitment 53021.
 - a. ELIMINATE FISCAL AND VETERANS SPECIALIST, Office of Fiscal Services, Pos. #3208, Classified Bargaining Unit Salary Schedule Range 126, full-time, 40 hours per week, 12 months per year position from its staff complement, and CREATE SENIOR FISCAL AND VETERANS SPECIALIST, Office of Fiscal Services, Classified Bargaining Unit Salary Schedule Range 130, full-time, 40 hours per week, 12 months per year position to its staff complement, effective October 1, 2014. (Pos. #3208 was approved by the Board of Trustees on February 27, 2006)
 - i. **PROMOTE** HOWARD DWIGHT, ID #11638, from Fiscal and Veteran Specialist, Pos. #3208, Office of Fiscal Services, Classified Bargaining Unit Salary Schedule Range 126, Step 6, 40 hours per week, 12 months per year; to Senior Fiscal and Veterans Specialist, Office of Fiscal Services, Classified Bargaining Unit Salary Schedule Range 130, Step 5, 40 hours per week, 12 months per year, effective October 1, 2014.

E. AUTHORIZATION TO CHANGE CLASSIFIED POSITIONS

- 1. SADDLEBACK COLLEGE has been authorized to change the hours per week and/or months per year for the following Classified position within their organization pursuant to Article 14 of the C.S.E.A. Contract.
 - a. **ELIMINATE** LABORATORY TECHNICIAN, COMMUNICATION ARTS, Pos. #3961, Cinema, TV and Radio, Division of Fine Arts and Media Technology, Classified Bargaining Unit Salary Schedule Range 122, part-time, 26 hours per week, 11 months per year from its staff complement, and **CREATE** LABORATORY TECHNICIAN, COMMUNICATION ARTS, Cinema, TV and Radio, Division of Fine Arts and Media Technology, Classified Bargaining Unit Salary Schedule Range 122, full-time 40 hours per week, 12 months per year position to its staff complement, effective September 1, 2014. (Position #3961 was approved by the Board of Trustees on November 18, 2008)
 - i. **CHANGE** SCOTT GREENE, ID #12380, from Laboratory Technician, Communication Arts, Pos. #3961, Cinema, TV and Radio, Division of Fine Arts and Media Technology, Classified Bargaining Unit Salary Schedule Range 122, Step 6, part-time, 26 hours per week, 11 months per year; to Laboratory Technician, Communication Arts, Cinema, TV and Radio, Division of Fine Arts and Media Technology, Classified Bargaining Unit Salary Schedule Range 122, Step 6, full-time, 40 hour per week, 12 months per year, effective September 1, 2014.

F. CHANGE OF STATUS

- 1. <u>CLASSIFIED EMPLOYMENT</u> (Information Items Pursuant to Board Policy 4002.1)
 - a. MAROTTA, RINA, ID #14146, Clerical Assistant, Pos. #4479, Classified Bargaining Unit Salary Schedule Range 113, Step 3, 20 hours per week, 10 months per year, School of Extended Education and Emeritus Institute, Irvine Valley College, is to be employed as Administrative Assistant, Pos. #3279, Classified Bargaining Unit Salary Schedule Range 121, Step 1, 40 hours per week, 12 months per year, Child Development Center, Office of Student Services, Irvine Valley College, effective September 15, 2014. This is a replacement for Sally Leonard, who received a change in status.
 - b. PATE, BRITNEE, ID #12547, Office Assistant, Categorical, Pos. #4485, Classified Bargaining Unit Salary Schedule Range 113, Step 6, 28 hours per week, 12 months per year, Community and Contract Education, Division of Community Education, Emeritus Institute and K-12 Partnerships, Saddleback College, is to be employed as Community Education Program Specialist, Pos. #4853, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 24 hours per week, 12 months per year, Community and Contract Education, Division of Community Education, Emeritus Institute and K-12 Partnerships, Saddleback College, effective August 18, 2014. This position was approved by the Board of Trustees on September 23, 2013.
 - c. SOTO-BANKS, JENNIFER, ID #17623, Child Development Specialist, Pos. #3298, Classified Bargaining Unit Salary Schedule Range 122, Step 4, 27.5 hours per week, 12 months per year, Child Development Center, Office of Student Services, Saddleback College, is to be employed as Child Development Specialist, Pos. #3476, Classified Bargaining Unit Salary Schedule Range 122, Step 4, 40 hours per week, 12 months per year, Child Development Center, Office of Student Services, Saddleback College, effective August 18, 2014. This is a replacement for Shawn Norman, who received a change in status.

G. CLASSIFIED BILINGUAL STIPEND, ADDITIONAL COMPENSATION

- 1. ARAIZA, ARTHUR, ID #14589, Counseling Office Assistant, Pos. #3442, Classified Bargaining Unit Salary Schedule Range 115, Step 5, 40 hours per week, 12 months per year, Division of Counseling Services, Saddleback College, is to be granted additional compensation of 2% of the base salary, for verified bilingual ability used as a regular and routine component of assigned duties, as outlined in the C.S.E.A. contract, Article 8.1.1 "Bilingual Stipend", effective July 1, 2014.
- 2. DADSETAN, SHARAREH, ID #12227, Office Assistant, Pos. #4416, Classified Bargaining Unit Salary Schedule Range 113, Step 1, 29 hours per week, 12 months per year, Division of Online Education and Learning Resources, Saddleback College, is to be granted additional compensation of 2% of the base salary, for verified bilingual ability used as a regular and routine component of assigned duties, as outlined in the C.S.E.A. contract, Article 8.1.1 "Bilingual Stipend", effective September 1, 2014.

H. OUT OF CLASS ASSIGNMENTS

- 1. BRENNAN, KATHLEEN, ID #6351, Senior Administrative Assistant, Pos. #5038, a temporary assignment, Classified Bargaining Unit Salary Schedule Range 127, Step 4, 40 hours per week, Division of Kinesiology and Athletics, Saddleback College, temporary assignment ended August 13, 2014, and returned to permanent assignment as Athletic Equipment Specialist/Driver, Pos. 2782, 40 hours per week, 10 months per year, Kinesiology and Athletics, Saddleback College, effective August 14, 2014.
- 2. RAMIREZ, ESTEBAN, ID #5758, Custodian, Pos. #1268, Classified Bargaining Unit Salary Schedule Range 113, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Lead Custodian, Pos. #5039, Classified Bargaining Unit Salary Schedule Range 119, Step 4, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective August 11, 2014. This is a temporary assignment in a new position approved by the Board of Trustees on July 21, 2014.

I. TEMPORARY INCREASE IN HOURS

1. TIMPSON, NATALIE, ID #19569, Financial Aid Specialist, Pos. #4288, Classified Bargaining Unit Salary Schedule Range 125, Step 2, 25 hours per week, 12 months per year, Office of Financial Aid, Saddleback College, has been given a temporary increase in hours to 40 hours per week effective September 2, 2014 through December 22, 2014.

J. GENERAL LEAVE

- 1. AMADEUS, JUSTINE, ID #14860, Counseling Office Assistant, Pos. #3677, Classified Bargaining Unit Salary Schedule Range 115, Step 6, 20 hours per week, 12 months per year, Division of Counseling Services, Saddleback College has been approved for a one year general unpaid leave, without benefits effective June 17, 2014 through June 17, 2015.
- 2. MINEO, DONALD, ID #2385, Career Guidance Specialist, Pos. #4852, Classified Bargaining Unit Salary Schedule Range 136, Step 5, 40 hours per week, 12 months per year, Division of Transfer Center, Career and Special Programs, Saddleback College, has been approved for a three hours per week general leave of absence, with benefits for the 2014/2015 academic year, effective August 18, 2014 through May 22, 2015.

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

- 1. CAMPO, ENRIQUE, ID #18098, Office Assistant, Pos. #5014, School of Guidance and Counseling, Irvine Valley College, 40 hours per week, 12 months per year, resignation effective August 29, 2014. Payment is authorized for any compensated time off. (Start date: May 30, 2013)
- 2. FERNANDEZ-OROZCO, REGINA, ID #19821, Assistive Technology Assistant, Pos. #4819, Office of Technology Services, Irvine Valley College, 40 hours per week, 11 months per year, conclusion of employment effective September 12, 2014. Payment is authorized for any compensated time off. (Probationary Start date: December 12, 2013)
- 3. KITE, DAVID, ID #4271, Graphic Designer, Pos. #3696, Public Information, Office of Marketing, Communications, and Broadcast Systems, Irvine Valley College, 40 hours per week, 12 months per year, resignation effective October 3, 2014. Payment is authorized for any compensated time off. (Start date: July 18, 2005)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

- 4. MINK SALAS, KANDY, ID #20187, Acting Director of Financial Aid, Pos. #4862, Office of Student Services, Irvine Valley College, 40 hours per week, temporary assignment ended and conclusion of employment effective September 12, 2014. Payment is authorized for any compensated time off. (Start date: June 24, 2014)
- 5. REALINI, YVONNE, ID #5509, Admissions and Records Specialist II, Pos. #3233, School of Admissions, Records and Enrollment Services, Irvine Valley College, 40 hours per week, 12 months per year, resignation effective September 30, 2014, retirement effective October 1, 2014. Payment is authorized for any compensated time off. (Start date: June 13, 1994)
- 6. WEST, CHERYL, ID #19989, Grant Project Manager, Categorical, Pos. #4874, Division of Health Sciences and Human Services, Saddleback College, 40 hours per week, 12 months per year, conclusion of employment effective September 12, 2014. Payment is authorized for any compensated time off. (Probationary Start date: March 24, 2014)
- 7. WOLTZ, RANDALL, ID #5263, Accompanist, Pos. #3530, School of Fine Arts, Irvine Valley College, 5 hours per week, 10 months per year, resignation effective May 31, 2014. Payment is authorized for any compensated time off. (Start date: November 16, 1993)

L. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2014/2015 academic year.

Environmental Studies, Advanced Technology/Applied Science, Saddleback College

Avalos, Brianna Barnard, Reed Boukai, Omar Bradshaw, Bronwyn Carlson, Conor Carrillo, Desirae Cervantes, Deven Clement, Ian Cook, Cody Covey, Blake Dallape, Clarise Ditzler, Troy Dossey, Grant Dunn, Casey Eastlund, Cole Enriques, Danielle Eslick, Jordan Ford, Cassandra Garcia, Matthew Ghasemi, Kousha Goveia, Zachary Grasso, Max Grijalva, Gabriel Hague, Cory Hall, Kiaira Ho, Timothy Houlihan, Eric Jackson, Kaila Jaeger, Tatiana Idris, Nehal Kenney, Kevin Jeng, Robin Kavanaugh, Katherine Khan, Sargan Kosidowski, Austin Kosidowski, Kyle Koumas, Andrew Kurrasch, Kristine Kramer, Rachel LaBianca, Anca Leach, Ehpril Mack, Lindsay Mackey, Sean MacLearn, Jeremiah Mang, Alec Mendoza. Yaretsi McNeil. Gianna Mendoza, John Mester, Nicolas Middleton, Spencer Moore, Josh Mushnick, Adam Nerhus, Brennan Ornellas, David O'Toole, Garrett Oveisi, Nicole Rastegar, Nikki Rendon, Javier Robison, Suzette Rosas Gomez, Christian Rothwell, Rochelle Royal, Moselle' Salehi, Shahryar Sforza, Nathan Squirrell, Joshua Santala, Nick Stewart, Chris Story, Zoey Swift, Carly Vesely, Connor Wenrick, Samantha Thornton, Keira

Wilhelm, Baron

Zimmerle, Faith

Wentzel, Heidi

L. **VOLUNTEERS** - Continued

Advanced Technology/Applied Science, Saddleback College

Douvillier, Aaron Gorski, Raymond Guzman, Chris Kelly, James Leddy, Kay Loper Pappas, Matt

Business Science/Vocational Education/Workforce Development, Saddleback College

Kilburn, Andrew Palmer, Tyler

Guidance and Counseling, Irvine Valley College Nisperos, Leilani Raysky, Yelena

Extended Education and Emeritus Institute, Irvine Valley College

Nichols, Tressa Cohen, Sheri

Fine Arts, Irvine Valley College

Gervais, Michel Hong, Jason Kehoe, Kelly Khosrowpour, Amir Lewellen, John Rodriguez, Rose

Taylor, Lynne

Fine Arts and Media Technology, Saddleback College

Brubaker, Katherine Brubaker, Susan Buchanan, Jeremy Cochran, Jennifer Cochran, Laura Duffy, John Kharileh, Ramina Kharileh, Sophie Priest, Amalia Priest, Liz Spraker, Michael Steines, Allyson Steines, Claire Thee, Malena Thee, Nancy

Humanities and Languages, Irvine Valley College

Ishigami, Eri Tanaka, Megumi Kadota, Rie Koido, Ayaka Kumagai, Takami Maruyama, Hayate

Shimizu, Naoki

Kinesiology and Athletics, Saddleback College

Banis, SamuelCaley, JohnCherone, RobertChu, WarrenCrow, MarkFaanes, RosaneGemmell, PaulHess, LaurenIslas, EfrenKasper, RannaLarson, GaryMerlino, JeffreyOrloff, ScottSamson, AlfredoVazquez, Edgar

Liberal Arts, Saddleback College

⁶Bonsall, Elva Danish, Danielle Krawczyk, Melissa Offenberger, Tara Paras, Maria Rehfeld, Andrew

Life Sciences and Technology, Irvine Valley College

Wong, Jacqueline

Social and Behavioral Sciences, Saddleback College

Entezari, Sarah Mosier, Sydney

⁶ Related to Laura Bonsall, Part-time Faculty, Advanced Technology/Applied Sciences, Saddleback College/

L. <u>VOLUNTEERS</u> - Continued

Student Life, Irvine Valley College

Gomez, Denisse

Transfer, Career and Special Programs, Saddleback College

Alvarado, Rebecca	Arce, Pat	Buffham, Molly
Carreon, Cherie	Castro, Virginia	Cox, Anna
Engelhardt, Nancy	Fiocca, Alina	Forrest, Cathy
Guzman, Johanna	Hernandez, Rigoberto	Holden, Heather
Howell, Brian	Jones, Denise	Kahler, Suzanne
Lemack, Audrey	Lierman, Megan	Macali, Pam
M 1' 17	M' 1 1 D ' 1 4	N/ 1111 'N/

Molina, Karen Michael, Bridgette Moslehshirazi, Mahnaz

Moye, ShondaNagoli, HatsukiPalisoc, NeliaPalmer, StrattonPenna, CarmenRodriguez, JesusSeully, BreeonTorres, Carlos RazoWard, BrendanWeiss, KathyWestcott, MichelleWilkinson, Brendon

ATTACHMENT 1

South Orange County Community College District

ACTING CLASSIFIED ADMINISTRATOR-FISCAL SERVICES COMPTROLLER, Specially Funded,

Integrated Academic and Classified Administrator and Manager Salary Schedule Range 23

DEFINITION

To plan, organize, coordinate, administer, direct and control the District-wide fiscal programs, operations and activities, including accounting, budgeting, payroll, risk management, benefits, irrevocable trust funds, investments, and related employee services for a prescribed period of time to allow the regular incumbent to work on an assigned Districtwide technology project or for other Board-approved reason; ensure that programs are operating within the appropriate fiscal parameters and remain in compliance with District, local, State, governmental accounting board statements (GASB) and/or federal requirements; ensure timely and accurate submission of all District financial reports, including the annual financial audit and adopted budget.

To direct and supervise difficult accounting functions, supervise and evaluate the performance of assigned managerial, professional, technical and support staff as assigned; and ensure that Fiscal Services departments maintain strict ethical and legal practices, review procedures and polices periodically and implement improvements; recommend financial policy and procedures.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

DISTINGUISHING CHARACTERISTICS

This is a single-position categorical classification, paid out of limited-term project funds as authorized by the Vice Chancellor of Business Services. The employee assigned to this classification will perform the duties of the Executive Director of Fiscal Services/Comptroller while that incumbent represents the VCBS and the District during the design, development and implementation of an assigned technology project related to fiscal and human resources areas, such as payroll and personnel. The incumbent assigned to this classification also serves as a liaison between SOCCCD Business Services and other District Services and College personnel regarding budget, fiscal and other business-related matters.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Vice Chancellor of Business Services. Exercises functional and technical supervision over the Accounting and Budget Manager, Payroll & Benefits Processing Manager, Risk Manager, Financial Analyst/Auditor and other personnel as assigned.

EXAMPLES OF DUTIES - Duties may include, but are not limited to the following:

Plan, develop, organize, coordinate, direct, administer and evaluate the fiscal programs, services, operations and activities of the entire District involving accounting, budgeting, payroll, risk management, benefits, banking, internal fiscal controls, financial analysis, and property/ liability and student insurance programs and claims to ensure the oversight of and integrity of all financial resources of the district, including all funds and accounts.

Maintain proper accounting controls over all District revenue and expenditures, including payroll and OPEB irrevocable trust accounts, assuring recording in accordance with appropriate regulations and including the maintenance of internal controls which identify problems of balancing budgets and accounting records as prescribed by District authorizations; assume responsibility for the chart of accounts (accounting structure) for all funds and accounts for the district, including accurate and timely accounting and reporting; and provide leadership, direction and guidance to fiscal staff at the Colleges and their ancillary organizations.

South Orange County Community College District Page 2 - Acting Classified Administrator-Fiscal Services Comptroller

Forecast short-range and long-range District revenues and expenditures; prepare multi-year financial projections, cash flow and financial analysis for the Vice Chancellor. Board of Trustees, District management, and other interested parties to ensure the District is protected from liability and risk.

Ensure adequate cash available to meet district financial obligations and recommend transfers, as appropriate. Project, monitor, and analyze property tax revenues; understand and implement governmental accounting board statements (GASB), accounting advisories, and changes to statements on auditing standards, (SAS).

Direct the preparation of a District-wide annual budget and financial audit, inclusive of all sites and funds; plan and develop fiscal recommendations; present the budget to the Board of Trustees for their approval at public meetings; respond to questions from the Board and District and College administrators regarding budget.

Prepare and review Board agenda items, resolutions, and public notices in accordance with district, state, federal and local procedures and regulations.

Ensure that all accounting and budgeting functions of the District are performed according to Title 5, Section 59011 of the California Code of Regulations; ensure the timely and accurate processing of payments, and depositing of all district receipts and income; and ensure the timely and accurate maintenance of all budget and accounting records for the District, both colleges and their ancillary organizations, including Associated Student Government (ASG) and Foundation; authorize expenditures according to District policies and applicable regulations; and establish and maintain audit and internal control practices.

Ensure the timely and accurate preparation, production and distribution of employee payroll checks; ensure the timely processing and records maintenance related to employee leave balances, tax reporting of employee earnings, processing and payment of employee deductions, employee benefit eligibility, employee benefit reconciliation, State Teachers Retirement System (STRS) and Public Employees Retirement System (PERS) membership enrollment, reporting and separation, unemployment insurance filings and employment verification.

Serve as the District's primary fiscal contact and liaison with outside, such as banks, auditors, attorneys, County Office of Education, Investment Agencies, JPAs, Orange County Auditor Controllers Office, the State Chancellor's Office, consultants, vendors and agents.

Sign vendor checks, payment orders, revolving checks, foundation checks, financial aid checks, contracts, and purchase orders as authorized by the Board of Trustees.

Serve as primary executor of wire transfers and payroll documents; prepare Requests for Proposals (RFP), negotiate banking relationships, armored car contracts and audit contracts; participate in District financing agreements, such as Certificates of Participation, Tax Revenue Anticipation Notes (TRANS), Lease/Leasebacks and New Market Tax Credits; serve as the primary contact for District Irrevocable Trust.

Direct the administration of district checking accounts and serve as primary banking relations representative for the District. Direct the collection of receipts and deposit of funds with the County Treasury and various banking institutions including financial wires and reconciliations; and work with external institutions to sell notes and bonds.

Provide responsible financial direction and provision of financial information for collective bargaining negotiations.

Compile and analyze data related to program participation and evaluation; develop organizational structures and work processes that facilitate attainment of established program goals and objectives.

South Orange County Community College District Page 3 - Acting Classified Administrator-Fiscal Services Comptroller

Analyze and recommend financial and business policies, procedures, and funding required to continue programs; prepare and submit budget for assigned functions; review periodic budget reports to compare actuals against forecasts; and provide explanations of variances as necessary.

Develop, implement and maintain appropriate methods and procedures to optimize efficient and effective delivery of services related to assigned functions; monitor and evaluate operations and activities and take corrective actions as necessary.

Direct the appropriate handling of unusual financial problems or deviation from policy or procedures; consult with other District and college administrators, Vice Chancellor of Business Services, staff, and outside agencies.

Review and analyze new legislation affecting financial status of the District and on a variety of financial and business related matters with impact to the District.

Provide technical expertise, information and assistance to the Vice Chancellor of Business Services regarding assigned functions; assist in the formulation and development of District financial policies, procedures and programs; and develop and administer goals, objectives, policies, administrative regulations, and priorities for areas of assignment.

Provide technical expertise and guidance regarding areas of responsibility; research and resolve problems; ensure compliance with established procedures and improve operational functions.

Provide direction, guidance and technical expertise to District and College management and staff in the development, preparation, maintenance and reporting of fiscal records and information, including accounting, budget and payroll records; direct, coordinate and administer the year-end closing process and compilation of fiscal year financial statements.

Direct, manage, instruct, supervise and evaluate the performance of assigned managerial, professional, technical and support staff which oversee management and integrity of all financial resources of the District, such as general accounting, special funds accounting, accounts payable, grants and contracts, risk management, benefits, budgets and special projects; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work; interview, select and recommend hiring of employees; recommend transfers, reassignment, termination and disciplinary action; motivate staff and resolve conflicts within the group.

Communicate with other fiscal services personnel, District and College administrators and support personnel, representatives of State and federal agencies, other educational institutions, social service organizations, counselors and others to coordinate programs and activities.

Represent the District in Joint Power Authorities for health and welfare plans, property/liability and student insurance; serve on other committees, task forces and work groups outside the district; provide technical expertise concerning the fiscal operations of the District; serve as an active member, chair, and/or resource to Collective Bargaining Negotiations Teams, District Resource Allocation Committee (DRAC), Health and Welfare Committee, accreditation committees, hiring committees, Capital Improvement Committee, Board of Trustees Audit Committee, and other committees, advisory groups, as required; serve as a member of NACUBO, ACBO and other professional organizations; represent the district at national, state, and regional conferences, as appropriate; communicate committee actions, decisions, and matters of import to staff and colleagues; and serve on Board of Director for OPEB Irrevocable Trust (Retirement Board of Authority).

Ensure compliance with District policies and GASB as well as State and federal laws related to assigned programs; review and certify the accuracy of data concerning program participation.

South Orange County Community College District Page 4 - Acting Classified Administrator-Fiscal Services Comptroller

Ensure the timely and accurate preparation, maintenance, distribution of reports, records and questionnaires as required by federal, State, local and District regulations. Direct the preparation financial aid payments, of reimbursement claims for State capital outlay projects, certificates of participation, scheduled maintenance programs, grants and contracts, and mandated cost programs.

Direct the preparation of periodic reports for the Board of Trustees; attend Board meetings as required; supervise the preparation of special financial or statistical research or analysis requested by the Board; direct the timely and accurate preparation and submittal of a variety of statistical and narrative reports, proposals, recommendations and other materials, as needed or requested, including budget reports and annual recap data; coordinate and respond to annual financial audits or special audits such as STRS, Franchise Tax Board, IRS, EDD, Grant or External Funds, State Categorical, or internal audits.

Serve as responsible party for District financial reporting system; develop, coordinate and approve financial computing system framework and modification; maintain current knowledge of changes, concepts, methods, requirements, regulations and policies for assigned programs, including computer programs and software enhancements.

Make oral presentations at various gatherings; conduct workshops to provide specialized information regarding the fiscal services of the District; assure the development and dissemination of information related to new or revised automated systems, requirements or regulations affecting fiscal operations and services.

In the absence of the Vice Chancellor of Business Services, participate in Chancellor's cabinet or other meetings to advise and communicate District-wide accounting, financial, or budgetary issues; assume signature responsibility for all District financial reports in the absence of the Vice Chancellor of Business Services as authorized.

Perform related duties as assigned.

QUALIFICATIONS

EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Bachelor's degree from an accredited college or university with major course work in finance, accounting, business administration or a closely related field. A master's degree and/or CPA preferred.

Experience:

At least five years of increasingly responsible leadership experience in the development, organization, and direction of a district-wide or organization-wide range of fiscal and business services in a public education setting, including at least four years in a supervisory capacity. Professional accounting or auditing experience preferred.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

South Orange County Community College District

Page 5 - Acting Classified Administrator-Fiscal Services Comptroller

Knowledge of:

Applicable District policies and local, State and federal laws, codes and regulations.

Budget and Accounting Manual for California Community Colleges and Contracted District Audit Manual for California Community Colleges

Computer systems and software applications related to area of assignment of fiscal management, payroll, and benefits, including capabilities and limitations.

Concepts, methods and current practices of property/liability, student insurance and other loss control programs.

District and College organization, operations and objectives.

Generally accepted accounting and auditing principles (GASB and GAAP).

Interpersonal skills including tact, patience and diplomacy.

Methods and techniques used in financial research, revenue forecasting, and program analysis.

Modern office practices, procedures, methods, and equipment.

Modern principles, practices, methods, and techniques, of finance administration to include accounting, budget development and control, property and liability insurance, payroll, cash flow management, investments, internal controls, and benefits administration and risk management.

Oral and written communication skills.

Organizational and management practices as applied to analysis and evaluation of assigned fiscal programs, policies and operational needs.

Principles and practices of management, supervision, performance evaluation, and training.

Principles and practices of mathematics, statistics and financial analysis.

Principles and practices of student financial aid programs.

Public speaking and presentation skills.

Ability to:

Administer policies and procedures for areas of assignment.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Analyze, interpret, and evaluate the financial health and stability of the District and make recommendations for corrections, as appropriate.

Collect, compile and analyze data.

Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.

Develop and recommend financial and business policies and procedures.

Develop, coordinate, and administer the District's budget, inclusive of all funds.

Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

Establish and maintain cooperative and effective working relationships with those contacted in the course of work

Exercise initiative and work independently with minimum administrative direction.

Forecast current and future revenues and expenditures affecting the District's financial condition, including receipts and disbursements and accruals and deferrals.

Interpret and analyze financial and budget data and draw logical conclusions.

Interpret, apply and explain applicable District policies and procedures.

Interpret, apply and explain applicable local, State and federal laws and regulations.

Make clear and effective public presentations.

Operate computer and applications software, including database management, spreadsheet, word processing and software related to area of assignment.

Operate modern office equipment such as computer, printer, calculator, copier and facsimile machine.

Plan and organize work.

South Orange County Community College District
Page 6 - Acting Classified Administrator-Fiscal Services Comptroller

Ability to:

Plan, develop, organize, coordinate, direct, monitor, control and evaluate a wide variety of District-wide fiscal functions and administrative services, operations, programs and activities for a public entity, preferably in public education.

Plan, develop, organize, coordinate, direct, monitor, control and evaluate a wide variety of District-wide fiscal functions and administrative services, operations, programs and activities.

Prepare and administer all revenue and expenditure budgets for all district funds and sites.

Prepare complex and comprehensive financial summaries, statements, reports and analyses.

Prepare oral and written complex reports, financial statements, analyses, and recommendations.

Relate effectively to people of varied academic, cultural and socioeconomic background using tact, diplomacy and courtesy.

Select, train, lead, direct, supervise and evaluate the performance of managerial, professional, technical and support personnel.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Work cooperatively with District Information Technology to develop sound information and reporting systems and procedures related to area of assignment.

Work independently with minimum administrative direction.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer workstation. Incumbents are subject to contact with others, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort.

Physical Demands

Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, stoop or kneel or crouch to file, speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 10 pounds.

ATTACHMENT 2

South Orange County Community College District

DIRECTOR OF FISCAL SERVICES, Categorical, (Classified Manager), Integrated Academic and Classified Administrator and Manager Salary Schedule Range 15

DEFINITION

To provide leadership and plan, organize, coordinate, direct and control the financial programs, services and activities assigned to the College Grants, Contracts & Fiscal Services Office, including budget development and administration and other authorized fiscal services; plan, coordinate and direct the development of the annual College restricted and unrestricted budgets, including local income, grants, contracts and categorical funds; serve as a member of the College's Executive Staff; work with District and other College personnel to develop, revise or update policies, procedures and programs to meet operating, capital improvement, administrative and staffing budget requirements; coordinate assigned activities with the District and other divisions and departments; provide complex forecasts, advice, assistance and information to the College Vice President for Administrative Services and other College administrators regarding budget and finance matters; monitor programs to ensure that they are operating within the appropriate fiscal parameters and remain in compliance with District, local, State and/or federal requirements; monitor to ensure timely and accurate completion and submission of all College financial reports.

To foster a culture of collaboration, mutual respect, innovation, and continuous improvement throughout the District; lead by example; actively participate in and support District-wide participatory governance components and activities and other collaborative processes; encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

DISTINGUISHING CHARACTERISTICS

This is a single-position, limited-term categorical classification paid out of a limited-term project funds as authorized by the Vice Chancellor of Business Services. The employee assigned to this classification will manage the day-to-day operations and services of the Fiscal, Grants and Contracts Office at Saddleback College and assist the College Vice President for Administrative Services in representing the college during the Human Resources and Financial Systems project design and implementation meetings as assigned. The incumbent assigned to this classification also serves as a liaison between college personnel and SOCCCD Business Services regarding budget and other fiscal, grants and contract matters.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the College Vice President for Administrative Services or President's designee.

Exercises direct supervision over technical and clerical staff as assigned.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Plan, develop, organize, coordinate, direct and evaluate the fiscal programs, services, operations and activities of the College Grants, Contracts and Fiscal Services Office, involving College-wide fiscal and budgeting; ensure the timely and accurate maintenance of students' accounts, collects fees, fines and refunds; if assigned, manage the Veterans Affairs program to ensure students receive their educational benefits from the Federal government.

Forecast short-range and long-range College revenues and expenditures; prepare multi-year financial projections and financial analysis for the College Vice President for Administrative Services, President, Board of Trustees, District management or other interested parties.

South Orange County Community College District Page 2- Director of Fiscal Services, Categorical

Ensure that all fiscal and budgeting work is performed according to established timelines and according to Title 5, Section 59011 of the California Code of Regulations and board and district policies and procedures; ensure the timely and accurate maintenance of all college level budget and fiscal records and may include its ancillary organizations such as Associated Student Government (ASG) and Foundation.

Approve a variety of purchasing and personnel-related requests and forms as authorized, such as Position Action and Stipend/Reassigned Time Request forms and specialized purchase authorizations.

Compile and analyze data related to area of assignment; develop organizational structures and work processes that facilitate attainment of established program goals and objectives.

Coordinate College fiscal affairs with District offices and personnel; work cooperatively with District Business Services departments and personnel on behalf of the College to develop, implement and maintain appropriate criteria, methods and procedures to optimize efficient and effective delivery of services related to assigned functions; monitor and evaluate operations and activities and take corrective actions as necessary.

Provide technical expertise, information and assistance to the College Vice President for Administrative Services and other administrators regarding assigned functions; assist in the formulation and development of policies, procedures and programs; develop and administer goals, objectives, policies and priorities for areas of assignment.

Develop and administer the budgets for administrative functions and services that are under the direct supervision of the College President or designee, such as Facilities, Police and Foundation.

Provide technical expertise and guidance regarding areas of responsibility; research and resolve problems; ensure compliance with established procedures and improve operational functions.

Provide assistance to College management and staff in the development, preparation, maintenance and reporting of fiscal records, including accounting and budget records.

Train, supervise and evaluate the performance of assigned personnel; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work; interview and select employees and recommend transfers, reassignment, termination and disciplinary action.

Communicate with other District or College fiscal services personnel, College administrators and support personnel, coordinate with and through District personnel, as appropriate, with State and federal agencies, educational institutions, social service organizations, counselors and others to coordinate programs and activities.

May represent the College on committees, such as the District Resource Allocation Committee (DRAC); provide leadership in strategic planning oversight on Budget Development Committee; chair or serve on other committees, task forces and other work groups; provide technical expertise concerning the fiscal operations of the College.

Ensure the timely and accurate preparation and submittal of a variety of statistical and narrative reports, proposals, recommendations and other materials, as needed or requested, including budget reports.

Prepare, administer and monitor annual budgets for area of assignment; prepare recommendations and justifications regarding budget requests; authorize expenditures according to District policies and applicable regulations.

Maintain current knowledge of changes, concepts, methods, requirements, regulations and policies for assigned programs, including computer programs and software enhancements.

South Orange County Community College District

Page 3 - Director of Fiscal Services, Categorical

Make oral presentations and conduct workshops to provide specialized information regarding the fiscal services of the College; assure the dissemination of information related to new or revised automated systems, requirements or regulations affecting fiscal operations/services.

Perform related duties as assigned.

QUALIFICATIONS

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Bachelor's degree from an accredited college or university with major course work in finance, accounting, business administration or a closely related field. Master's degree preferred.

Experience:

At least five years of increasingly responsible experience in developing and administering complex and comprehensive budgets, grants, contracts and accounting programs for a large public agency, including at least two years in a supervisory capacity.

Other Requirements:

Valid California driver's license.

Knowledge of:

Applicable District policies and local, State and federal laws, codes and regulations.

Computer systems and software applications related to area of assignment, including capabilities and limitations.

District and College organization, operations and objectives.

Interpersonal skills including tact, patience and diplomacy.

Methods and techniques used in financial research and revenue forecasting.

Modern office practices, procedures, methods, and equipment.

Modern principles, practices, methods and techniques of finance administration involving accounting, budget development and administration.

Oral and written communication skills.

Organizational and management practices as applied to analysis and evaluation of assigned fiscal programs, policies and operational needs.

Principles and practices of mathematics, statistics and financial analysis.

Principles and practices of training, supervision and performance evaluation.

Principles of strategic planning and data driven decision making.

Principles of trust fund administration.

Ability to:

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Assist in developing policies and procedures for areas of assignment.

Collect, compile and analyze data.

Communicate clearly, concisely and effectively, both orally and in writing, with diverse constituencies within and outside of the District.

Coordinate the development and administration of a community college budget.

South Orange County Community College District Page 4 - Director of Fiscal Services, Categorical

Ability to:

Encourage professional excellence among the staff and promote an organizational culture of customer service, innovation, and quality services.

Establish and maintain cooperative and effective working relationships with those contacted in the course of work.

Evaluate the financial stability of the College and prepare complex statistical and financial statements, reports and analyses.

Forecast current and future revenues and expenditures affecting the College's financial condition.

Interpret and analyze financial and budget data and draw logical conclusions.

Interpret, apply and explain applicable District policies and procedures and local, State and federal laws and regulations.

Learn the College and District organization, operations and policies.

Operate computer and applications software, including database management, spreadsheet, word processing and software related to area of assignment.

Operate modern office equipment such as computer, printer, calculator, copier and facsimile machine.

Plan and organize work.

Plan, develop, organize, coordinate, direct, monitor, control and evaluate assigned fiscal functions and services.

Prepare and administer budgets for assigned program areas.

Prepare complex and comprehensive financial summaries, statements, reports and analyses.

Prepare oral and written reports and recommendations.

Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.

Select, train, lead, direct, supervise and evaluate the performance of assigned personnel.

Understand and effectively and collaboratively work in a complicated multi-college environment, as well as within a system of community college districts.

Work independently with minimum administrative direction.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer terminal. Incumbents are subject to contact with administrators and other personnel, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort.

Physical Demands

Incumbents regularly sit for long periods of time, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, stoop or kneel or crouch to file, speak clearly and distinctly to answer telephones and to provide information; see to read fine print and operate computer; hear and understand voices over telephone and in person; and lift, carry, and/or move objects weighing up to 10 pounds.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATE: 9/29/14

ITEM: 6.7

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Adopt Resolution No. 14-32: Classified Employee Layoffs

ACTION: Approval

BACKGROUND

As a result of lack of funds and/or lack of work, it is necessary to reduce two classified positions through layoff.

STATUS

The classified positions in Exhibit A shall be eliminated. Order of layoff shall be determined in accordance with the Education Code 88017 and the collective bargaining agreement as applicable.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No.14-32 to approve the reductions and/or discontinuance of classified service shown in Exhibit A.

South Orange County Community College District

GOVERNING BOARD RESOLUTION 14-32

CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified positions be eliminated, as of November 28, 2014 due to a lack of work and/or lack of funds:

Number of Positions	Job <u>Classification</u>	Assigned <u>Time</u>	Disposition
1	Program Technician (Categorical) (122) Categorically Funded CTE Community Collaborative Pos #4660 Saddleback College	40 hours/week 12 months/year	Eliminate
1	Library Assistant I (115) Pos #3284 Saddleback College	40 hours/week 12 months/year	Eliminate

BE IT FURTHER RESOLVED by the Governing Board as follows:

- 1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association Chapter 586.
- 2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
- 3. That said layoffs shall become effective on November 28, 2014, subject to negotiations to the extent required by law.
- 4. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

South Orange County Community College District

GOVERNING BOARD RESOLUTION 14-32 (continued)

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 29^{th} day of September, 2014 by the following vote.

T.J. Prendergast, III, President	Nancy M. Padberg, Vice President
Marcia Milchiker, Clerk	William O. Jay, Member
David B. Lang, Member	Timothy Jemal, Member
James R. Wright, Member	Gary L. Poertner, Chancellor and Secretary to the Governing Board

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATE: 9/29/14

ITEM: 7.1

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Annual Accreditation

Reports

ACTION: Information

BACKGROUND

During the 2013-2014 academic year, accreditation was reaffirmed at Saddleback College and Irvine Valley College. In accordance with the normal accreditation process, the colleges are required to submit an annual report to the Accrediting Commission for Community and Junior Colleges.

STATUS

Both Saddleback College and Irvine Valley College have prepared their Annual Accreditation Reports, which were submitted to the Accrediting Commission for Community and Junior Colleges by the March 31 deadline. The Saddleback College Annual Report is provided as Exhibit A. The Irvine Valley College Annual Report is provided as Exhibit B.

Item Submitted By: Dr. Tod A. Burnett & Dr. Glenn R. Roguemore, Presidents

Saddleback College ACCJC Annual Report



2014 Annual Report Final Submission

03/31/2014

Saddleback College 28000 Marguerite Parkway Mission Viejo, CA 92692

General Information

#	Question	Answer
1.	Confirm logged into the correct institution's report	Confirmed
2.	Name of individual preparing report:	Kathy Werle
3.	Phone number of person preparing report:	(949) 582-4795
4.	E-mail of person preparing report:	kwerle@saddleback.edu
5a.	Provide the URL (link) from the college website to the section of the college catalog which states the accredited status with ACCJC:	http://www.saddleback.edu/cc/13- 14/intro.pdf
5b.	Provide the URL (link) from the college website to the colleges online statement of accredited status with ACCJC:	http://www.saddleback.edu/accreditation/
6.	Total unduplicated headcount enrollment:	Fall 2013: 26,408 Fall 2012: 27,287 Fall 2011: 27,989
7.	Total unduplicated headcount enrollment in degree applicable credit courses for fall 2013:	20,334
8.	Headcount enrollment in pre-collegiate credit courses (which do not count toward degree requirements) for fall 2013:	1,548
9.	Number of courses offered via distance education:	Fall 2013: 192 Fall 2012: 175 Fall 2011: 170
10.	Number of programs offered via distance education:	2
11.	Total unduplicated headcount enrollment in all types of Distance Education:	Fall 2013: 8,041 Fall 2012: 7,306 Fall 2011: 7,662

12.	Total unduplicated headcount enrollment in all types of Correspondence Education:	Fall 2013: 0 Fall 2012: 0 Fall 2011: 0
13.	Were all correspondence courses for which students enrolled in fall 2012 part of a program which leads to an associate degree?	No

Student Achievement Data

#	Question	Answer	
14a.	What is your Institution-set standard for successful student course completion?	70.85%	
14b.	Successful student course completion rate for the fall 2013 semester:	70.26%	
	Institution Set Standards for program completion: While institutions was to their mission. For purposes of definition, certificates in which qualify for financial aid, principally those which lead to go degrees and certificates is to be presented in terms of total receives one or more certificates or degrees in the specified years.	will utilize this measure as it is not not not not the second and the second are not second as it is not	
15.	a. If you have an institution-set standard for student comple and certificates combined, what is it?	etion of degrees 4305	
	If you have separate institution-set standards for degrees institution-set standard for the number of student comple per year?		
	If you have separate institution-set standards for certifical institution-set standard for the number of student complete per year?		
16a.	Number of students (unduplicated) who received a certificate or degree in the 2012-2013 academic year:	1,684	
16b.	Number of students who received a degree in the 2012-2013 academic year:	1,113	
16c.	Number of students who received a certificate in the 2012-2013 academic year:	571	
17a.	If your college has an institution-set standard for the number of students who transfer each year to 4-year colleges/universities, what is it?	3,378	
17b.	Number of students who transferred to 4-year colleges/universities in 2012-2013:	3,282	
18a.	Does the college have any certificate programs which are not career-technical education (CTE) certificates?	Yes	

18b.	If yes, please identify them:				cer	The college has 3 ESL certificates and 1 General Education certificate.		
19a.	Number of career-technical education (CTE) certificates and degrees:				160			
19b.	Number of CTE certificates and degrees which have identified technical and professional competencies that mee employment standards and other standards, including thos for licensure and certification:				131			
19c.	Number of CTE certificates and institution has set a standard for				n/a	3		
19d.	Number of CTE certificates and degrees for which the institution has set a standard for graduate employment rates:				n/a	а		
	2011-2012 examination pass ra examination in order to work in				lent	s must pass a l	icensure	
	Program	CIP Code 4 digits (##.##)	Examinat	ion	Institution set standard	Pass Rate		
20.	Nursing		51.38	nationa	I	0 %	93.55 %	
	Paramedic		51.09	national		0 %	71 %	
	Phlebotomy		51.10	national		0 %	94 %	
	Cosmetology		12.04	state		0 %	71 %	
	EMT	51.08	national 0		0 %	64 %		
	2011-2012 job placement rates technology education) degrees		udents comp	leting certifi	icate	e programs and	CTE (career-	
21.	Program			CIP Cod 4 digit (##.##	S	Institution set standard	Job Placement Rate	
	n/a					0 %	0 %	
	Please list any other instituion	set sta	ndards at voi	ır college:				
22.	Criteria Measured (i.e. persistence, starting salary, etc.) Definition					:	Institution set standard	
	n/a							
23.	Effective practice to share with the field: Describe examples of effective and/or innovative practices at your college for setting institution-set standards, evaluating college or programmatic performance related to student achievement, and changes that have happened in response to analyzing college or program performance (1,250 character limit, approximately 250 words).							
	Over the course of the last year, Saddleback College engaged in college wide dialogue related to setting internal standards of performance. The office of Planning, Research and Accreditation developed three methodologies to identify and adopt standards. These methods							

included using national and state level databases to identify a set of peer institutions and using historical institutional performance. Three approaches to standard development were presented and discussed by the Academic Senate, the college Educational Planning and Assessment Committee, the VPI Council (consisting of instructional deans and academic and classified administrators), the broader college management team, and the Consultation Council (main planning and decision making body at the college). Ultimately the college was able to examine its performance in comparison to other statistically similar colleges as well as examine its performance over time. This dialogue led to the adoption of the standards presented in this report. The report was used as a tool to stimulate dialogue and discussion surrounding college performance in specific areas.

Student Learning Outcomes and Assessment

Note: Beginning fall 2012, colleges were expected to be at the proficiency level of Student Learning Outcomes assessment (see the ACCJC Rubric for Evaluating Institutional Effectiveness, Part III, Student Learning Outcomes). At this time, colleges are expected to be in full compliance with the Accreditation Standards related to student learning outcomes and assessment. All courses, programs, and student and learning support activities of the college are expected to have student learning outcomes defined, so that ongoing assessment and other requirements of Accreditation Standards are met across the institution.

#	Question		Answer		
	Cou				
	a.	a. Total number of college courses:			
24.	b.	b. Number of college courses with ongoing assessment of learning outcomes			
		Auto-calculated field: percentage of total:		100	
	Cou	ırses			
25.	a.	a. Total number of college programs (all certificates and degrees, and other programs as defined by college):			
25.	b.	b. Number of college programs with ongoing assessment of learning outcomes			
		Auto-calculated field: percentage of total:			
	Cou	ırses		i	
	a.	Total number of student and learning support activities (as college has identified or grouped them for SLO implementation):			
26.	b.	b. Number of student and learning support activities with ongoing assessment of learning outcomes:			
		100			
27.	URL(s) from the college website where prospective students can find SLO assessment results for programs: http://www.saddleback.edu/aser learning-outcomes-and-administ outcomes				
28.	Number of courses identified as part of the GE 300				

	program:	
29.	Percent of GE courses with ongoing assessment of GE learning outcomes:	100%
30.	Do your institution's GE outcomes include all areas identified in the Accreditation Standards?	Yes
31.	Number of GE courses with Student Learning Outcomes mapped to GE program Student Learning Outcomes:	300
32.	Number of Institutional Student Learning Outcomes defined:	16
33.	Percentage of college instructional programs and student and learning support activities which have Institutional Student Learning Outcomes mapped to those programs (courses) and activities (student and learning support activities).	100%
34.	Percent of institutional outcomes (ILOs) with ongoing assessment of learning outcomes:	100%

Effective practice to share with the field: Describe effective and/or innovative practices at your college for measuring ILOs, documenting accomplishment of ILOs in non-instructional areas of the college, informing college faculty, staff, students, and the public about ILOs, or other aspects of your ILO practice (1,250 character limit, approximately 250 words).

35.

The college has identified 16 ISLOs that fall under four general categories of effective communication, intellectual and practical skills, community/global consciousness and responsibility, and breadth of subject area knowledge. ISLOs are published in the college catalog and on the college website. ISLOs are primarily assessed through course-level SLOs or though service-unit Administrative Unit Outcomes. Annually, the college also identifies a single ISLO to assess independently in a more comprehensive manner. Currently, the Educational Planning and Assessment (EPA) Committee is preparing to implement a collegewide assessment of the social responsibility ISLO. Results of these assessments are discussed with administrators, faculty, and staff during in-service presentations, where solutions to identified problems are also developed. In addition, during the 2013-2014 academic year a program was piloted, as part of the Degree Qualifications Profile Project (DQPP), in which capstone courses or signature projects were utilized within a program to assess the attainment of multiple ISLOs as a student nears the end of his or her program. It is hoped that this pilot will provide a model to be implemented in programs across campus.

Each of the following narrative responses is limited to 250 words. As you develop your responses, please be mindful of success stories that can be reported in the last question of this section. We look forward to including this information from colleges in our report to the Commission and the field in June.

36

Please discuss alignment of student learning outcomes at your institution, from institutional and course to program level. Describe your activities beyond crosswalking or charting all outcomes to courses in a program (often called "mapping"), to analysis and implementation of alignment in the planning of curriculum and delivery of instruction. Discuss how the alignment effort has resulted in changes of expected outcomes and/or how students' programs of study have been clarified. Note whether the described practices apply to all instructional programs at the college (1,250 character limit, approximately 250 words).

SLOs are arranged in a hierarchy from the course level to the program level to the institutional level. Each course SLO is linked to at least one PSLO and to at least one ISLO. PSLOs are also linked directly to ISLOs. Results are presented college-wide and the EPA Committee facilitates dsicussions on the use of results in curricular and/or pedagogical changes. Some programs directly assess PSLOs, and some of the ISLOs are directly assessed through collegewide efforts. For example, from 2009-2011, the information competency ISLO was assessed through a common SLO in each course designed to meet this general education requirement. The results of this assessment effort provided the basis for a collegewide dialogue on best strategies for teaching students how to use and evaluate source materials. A number of programs then revised their Course Outlines of Record (CORs) in alignment with these strategies, and many revised their instructional practices. The Degree Qualifications Profile Project resulted in complete revision of the college's ISLOs, which are now more comprehensive in scope. A process to realign course-level SLOs and PSLOs to to the revised ISLOs was piloted. Efforts are now underway to broadly apply the DQP framework.

Describe the various communication strategies at your college to share SLO assessment results for usage by internal and external audiences. Explain how communications take into account how the information is expected to influence the behavior or decisions of particular audiences. Discuss how communication of student learning outcomes assessment information and results impacts student behavior and achievement (1,250 character limit, approximately 250 words).

Reports on results are integrated into Program Reviews and Administrative Unit Reviews where the use of these results is discussed in detail. Programs and units also present their reviews to Consultation Council, the primary decision-making body of the college, and discuss how assessment results are used to programs and services. These reports are available internally via TracDat, and externally via department and unit websites. A report on collegewide assessment results is also run annually and published on the EPA website. Results are also discussed at various college meetings and during faculty development presentations. The SLO Coordinator meets regularly with department faculty to discuss strategies on the effective use of the results, such as in revising curriculum or assignments. Within departments, SLOs are posted on department webpages and on all course syllabi. Faculty are encouraged to discuss the SLOs with their students and to develop assignments with the outcomes clearly articulated, such as through the use of rubrics, in order to improve student attainment of the outcomes. Results are also shared externally with program advisory boards, which make recommendations for curriculum changes.

Explain how dialog and reporting of SLO assessment results takes place at the departmental and institutional levels. Note whether practices involve all programs at the college. Illustrate how dialog and reporting impact program review, institutional planning, resource allocation, and institutional effectiveness (1,250 character limit, approximately 250 words).

SLOs are assessed annually college wide. Units must include the SLO, the criteria for success, the results, and the use made of the results. Discussion and usage of results is a required part of PRs and AURs. As part of the PR/AUR process, assessment results are an integral part of the college's institutional effectiveness and resource allocation processes. Dialog initially takes place at unit meetings and also between unit chairs/managers and the SLO Coordinator. Discussions are reported at EPA committee meetings in an effort to find patterns across the college and to identify specific recommendations for individual programs and units. The information is used to orchestrate wider dialogue at in-service presentations or other faculty/staff development activities. Results and their use are also communicated to the shared governance leaders in Consultation Council during the presentations of PRs and AURs. PRs, which include assessment results, are also read by all members of the Academic Senate, and AURs, which include assessment results, are read by all members of the Management Team. Knowledge of SLO results, is widespread, with significant dialogue taking place on a variety of levels and within decision making bodies.

39. Please share with us two or three success stories about the impacts of SLO practices on student

38.

37.

learning, achievement, and institutional effectiveness. Describe the practices which led to the success (1,250 character limit, approximately 250 words).

SLO practices have had a significant impact on student learning and achievement at the college. As a result of SLO assessment, the English department came to the realization that there were a number of SLOs their English 200 (Fundamentals of Compositions) students were not successful at attaining. Through extensive dialog about the SLOs results, the course curriculum, and their pedagogical practices, the department decided to revamp their entire course outline to increase its rigor. The English department produced a 7-page report on their findings and recommendations. Multiple discussions took place at the Academic Senate and Curriculum Committee meetings and amongst department chairs and administration. English 200 students are now more successful in attaining the course SLOs and in progressing to English 1A, the college-level course required for an associate's degree or to transfer. In Phlebotomy, program SLOs are used to monitor and effect student success in passing the National Center for Competency Testing (NCCT) phlebotomy and ensuring employability. SLO results were used to make instructional changes and the program was able to increase the number of students passing the exam.

Substantive Change Items

#	Question	Answer
40.	Number of submitted substantive change requests:	2012-13: 0 2011-12: 0 2010-11: 0
41a.	Is the institution anticipating a proposal for a substantive change in any of the following change categories? (Check all that apply)	Delivery mode (Distance Education or Correspondence Education)
41b.	Explain the change(s) for which you will be submitting a substantive change proposal:	The college will be reviewing all distance education courses to better assess the number of programs in which a degree or certificate can be earned 100% online.

Other Information

#	Question	Answer
42a.	Identify site additions and deletions since the submission of the 2013 Annual Report:	none
42b.	List all instructional sites other than the home campus where 50% or more of a program, certificate, or degree is offered:	none
43.	List all of the institution's instructional sites out of state and outside the United States:	none

The data included in this report are certified as a complete and accurate representation of the

reporting institution.

If you need additional assistance, please contact the commission.

Sincerely,

ACCJC 10 Commercial Blvd., Suite 204 Novato, CA 94949 email: support@accjc.org phone: 415-506-0234



| Help | Lc

2014 Annual Report REVIEW

Irvine Valley College 5500 Irvine Center Drive Irvine, CA 92618

General Information

#	Question	Answer		
1.	Confirm logged into the correct institution's report	Confirmed		
2.	Name of individual preparing report:	Craig Hayward		
3.	Phone number of person preparing report:	(949) 451-5788		
4.	E-mail of person preparing report:	chayward@ivc.edu		
5a.	Provide the URL (link) from the college website to the section of the college catalog which states the accredited status with ACCJC:	http://www.ivc.edu/catalog/Documents/catalog2013/intro.pdf		
Provide the URL (link) from the college website		http://www.ivc.edu/resources/administration/accreditation/Pages/default.aspx		
6.	Total unduplicated headcount enrollment:	Fall 2013: 14,964 Fall 2012: 14,865 Fall 2011: 15,162		
7.	Total unduplicated headcount	13,180		

Exhibit B

	enrollment in degree applicable credit courses for fall 2013:	Page 2 of 8
8.	Headcount enrollment in pre-collegiate credit courses (which do not count toward degree requirements) for fall 2013:	2,703
9.	Number of courses offered via distance education:	Fall 2013: 98 Fall 2012: 102 Fall 2011: 101
10.	Number of programs offered via distance education:	12
11.	Total unduplicated headcount enrollment in all types of Distance Education:	Fall 2013: 3,318 Fall 2012: 3,450 Fall 2011: 3,414
12.	Total unduplicated headcount enrollment in all types of Correspondence Education:	Fall 2013: 0 Fall 2012: 0 Fall 2011: 0
13.	Were all correspondence courses for which students enrolled in fall 2012 part of a program which leads to an associate degree?	Yes

Student Achievement Data

#	Question	Answer		
14a.	What is your Institution-set standard for successful student course completion?	72 %		
14b.	Successful student course completion rate for the fall 2013 semester:	74.5 %		
15.	Institution Set Standards for program completion: While institutions may determine the measures for which they will set standards, most institutions will utilize this measure as it is			

	whic degr	to their mission. For purposes of definition, control has a qualify for financial aid, principally those whees and certificates is to be presented in termor more certificates or degrees in the specified	ich lead to s of total	o gai num	nful employment bers. Each stude	t. Completion of
	a. If you have an institution-set standard for student completion of degrees and certificates combined, what is it?				2433	
	b. If you have separate institution-set standards for degrinstitution-set standard for the number of student comper year?					583
	If you have separate institution-set standards for certi institution-set standard for the number of student comcertificates, per year?					1850
16a.		ber of students (unduplicated) who received a ficate or degree in the 2012-2013 academic y		2,8	56	
16b.		ber of students who received a degree in the academic year:	2012-	836	5	
16c.		ber of students who received a certificate in the academic year:	ne 2012-	2,0	20	
17a.	num	ur college has an institution-set standard for t ber of students who transfer each year to 4-yo ges/universities, what is it?		1,8	50	
17b.		ber of students who transferred to 4-year ges/universities in 2012-2013:		2,2	50	
18a.		the college have any certificate programs whareer-technical education (CTE) certificates?	ich are	Yes		
18b.	If ye	s, please identify them:			ETC Certificate & tificate	CSU Breadth
19a.		ber of career-technical education (CTE) certifi degrees:	cates	47		
19b.	ident	ber of CTE certificates and degrees which hav dified technical and professional competencies the employment standards and other standards, ding those for licensure and certification:	that	0		
19c.		ber of CTE certificates and degrees for which tution has set a standard for licensure passage		0		
19d.		ber of CTE certificates and degrees for which tution has set a standard for graduate employ		25		
	2011-2012 examination pass rates in programs for which students must pass a licensure examination in order to work in their field of study:					
20.		CIP Code 4 digits Program (##.##) Examin			Institution set standard	Pass Rate
21.		-2012 job placement rates for students comp nical education) degrees:	leting cert	tifica	te programs and	CTE (career-
		Program	CIP Co 4 digit (##.#;	ts #)	Institution set standard	Job Placement Rate
	=	ounting, AS	5520302		70 %	100 %
	ACC	ounting, Certificate	52030		65 %	80 %

Administrative Assistant/Word Processing, AS	520401	70 %	Page 4 bf 8%
Administrative Assistant/Word Processing, Certificate	520401	70 %	100 %
Business Administration/Mgmt., AS	520201	64 %	79 %
Business Administration/Mgmt, Certificate	520201	70 %	100 %
Child Development, AS	190709	60 %	75 %
Child Development, Certificate	190709	52 %	67 %
Computer Languages, AS	110201	70 %	100 %
Computer Languages, Certificate	110201	40 %	50 %
Design, Model-making & Rapid Prototyping, Certificate	480501	40 %	0 %
Digital Media Art, AS	100303	70 %	100 %
Digital Media Art, Certificate	100303	40 %	20 %
Drafting Technology, AS	151301	70 %	100 %
Drafting Technology, Certificate	151301	53 %	67 %
Electronics Technology, AS	470101	70 %	100 %
Electronics Technology, Certificate	470101	70 %	100 %
Fitness Specialist, Certficate	310504	40 %	50 %
Law Enforcement, AS	430102	70 %	100 %
Local Area Networks, Cisco, AS	110901	70 %	100 %
Local Area Networks, Cisco, Certificate	110901	40 %	50 %
Real Estate, AS	521501	70 %	100 %
Supervision, AS	431011	70 %	100 %
Web Authoring, AS	110801	40 %	0 %
Web Authoring, Certificate	110801	70 %	100 %

Please list any other instituion set standards at your college:

22.

Criteria Measured (i.e. persistence, starting salary, etc.)	Definition	Institution set standard
IIPERSISTENCE	Fall-to-fall persistence rate per IPEDS definition	42%

Effective practice to share with the field: Describe examples of effective and/or innovative practices at your college for setting institution-set standards, evaluating college or programmatic performance related to student achievement, and changes that have happened in response to analyzing college or program performance (1,250 character limit, approximately 250 words).

23.

This year we will be holding our second annual Student Success Summit which brings together faculty and staff from across our District to share effective and exciting strategies for enhancing student success. Topics include use of Student Learning Outcomes, accelerated basic skills, how to get and use data effectively, creating meaningful SLO assessments, Early College, innovations in student education planning, and more. This initiative has generated a great deal of interest and participation. It is an effective professional development tool that is cost-effective and builds a culture of collegiality, data use, faculty inquiry and student-centeredness.

Student Learning Outcomes and Assessment

Note: Beginning fall 2012, colleges were expected to be at the proficiency level of Student Learning Outcomes assessment (see the ACCJC Rubric for Evaluating Institutional Effectiveness, Part III, Student Learning Outcomes). At this time, colleges are expected to be in full compliance with the Accreditation Standards related to student learning outcomes and assessment. All courses, programs, and student and learning support activities of the college

are expected to have student learning outcomes defined, so that ongoing assesPaget5aof8 other requirements of Accreditation Standards are met across the institution.

#		Question	Answer				
	Cour	ses					
24	a. Total number of college courses:						
24.	b. Number of college courses with ongoing assessment of learning outcomes						
		Auto-calculated f	ield: percentage of total: 77				
	Prog	rams					
25.	a. Total number of college programs (all certificates and degrees, and other programs as defined by college):						
23.	b.	Number of college programs with ongoing assessnoutcomes	nent of learning 62				
		Auto-calculated f	ield: percentage of total: 98.4				
	Stud	ent and Learning Support Activities					
26.	a.	Total number of student and learning support acti- identified or grouped them for SLO implementatio					
20.	b.	Number of student and learning support activities assessment of learning outcomes:	with ongoing 14				
		Auto-calculated f	ield: percentage of total: 100				
27.	stude	s) from the college website where prospective ents can find SLO assessment results for rams:	http://www.ivc.edu/academics/slo				
28.	Number of courses identified as part of the GE program: 375						
29.	Percent of GE courses with ongoing assessment of GE learning outcomes:						
30.	Do your institution's GE outcomes include all areas identified in the Accreditation Standards?						
31.	Number of GE courses with Student Learning Outcomes mapped to GE program Student Learning Outcomes: 375						
32.	Number of Institutional Student Learning Outcomes defined:						
33.	Percentage of college instructional programs and student and learning support activities which have Institutional Student Learning Outcomes mapped to those programs (courses) and activities (student and learning support activities).						
34.	Percent of institutional outcomes (ILOs) with ongoing assessment of learning outcomes:						
35.	colle the c	tive practice to share with the field: Describe effect ge for measuring ILOs, documenting accomplishme college, informing college faculty, staff, students, ar our ILO practice (1,250 character limit, approximate	nt of ILOs in non-instructional areas of and the public about ILOs, or other aspects				

Irvine Valley College has been working on engaging students in the Institutiona page of 8 the college. The Student Learning Outcomes Task Force (SLOTF) has identified that students at IVC are not only interested in the Learning outcomes of the college but are very concerned that courses and programs they take will help them be successful with the next stage of their education or career. Therefore, the SLOTF has worked at soliciting feedback from the IVC students. The process has included presentations at student government meetings (ASIVC), encouraging student involvement on the Student Learning Outcomes Task Force, and developing departmental websites listing SLOs and their connection to the program. The Math department has created a website listing the SLOs for each of their courses and the progress that students will make if they follow the degree path. All courses are required to include the SLOs for the course on their syllabi but some go beyond that and require that the students sign an agreement that they understand the SLOs for the course.

Each of the following narrative responses is limited to 250 words. As you develop your responses, please be mindful of success stories that can be reported in the last question of this section. We look forward to including this information from colleges in our report to the Commission and the field in June.

Please discuss alignment of student learning outcomes at your institution, from institutional and course to program level. Describe your activities beyond crosswalking or charting all outcomes to courses in a program (often called "mapping"), to analysis and implementation of alignment in the planning of curriculum and delivery of instruction. Discuss how the alignment effort has resulted in changes of expected outcomes and/or how students' programs of study have been clarified. Note whether the described practices apply to all instructional programs at the college (1,250 character limit, approximately 250 words).

36.

The English department at Irvine Valley College has created a process whereby they measure SLOs for each of their courses with the same rubric to help track the development of students and to create a consistent assessment practice across the department. They meet every semester to discuss assessment results, teaching strategies and modifications. One way that they have used this information is by creating an accelerated course that combines basic skills English and the pre-college English course so that students who have tested two levels below college English will only need to take one semester to reach college English. By using the rubrics, they are able to see if these students were as prepared for college English as those who took the two courses separately. Additionally, the English department has used the results from the new combined course to add new instructional techniques to their college English and pre-college English classes; most notably the use of the computer lab for essay critiques and submission. The English department chair and SLO liaison have made presentations regarding their SLO process at the SLOTF meetings and professional development events at the request of the IVC faculty.

Describe the various communication strategies at your college to share SLO assessment results for usage by internal and external audiences. Explain how communications take into account how the information is expected to influence the behavior or decisions of particular audiences. Discuss how communication of student learning outcomes assessment information and results impacts student behavior and achievement (1,250 character limit, approximately 250 words).

37.

SLO assessment results are communicated at IVC through a variety of external and internal means. Externally, the college has a web page for students and the public with the intention of sharing program assessment results. Additionally, IVC has encouraged the student government to provide a student representative for the SLO Task Force. The purpose for engaging students in this manner is to create awareness and responsibility for them to choose the course and programs that best meet their needs. By adding an additional level of understanding to the courses and programs, students will be better able to make decisions regarding their academic future, thus increasing their chance for success. Internally, IVC uses the SLO liaisons and coordinator to facilitate information between departments and various governing bodies. The SLO Coordinator is a member of the Institutional Effectiveness Committee, the Curriculum Committee, the Instructional Council Meeting and the Academic Senate. The SLO liaisons facilitate SLO assessment results within schools and departments, bring concerns and successes to the SLOTF, and participate in professional development activities.

38. Explain how dialog and reporting of SLO assessment results takes place at the departmental and institutional levels. Note whether practices involve all programs at the college. Illustrate how dialog and reporting impact program review, institutional planning, resource allocation, and institutional effectiveness (1,250 character limit, approximately 250 words).

SLO assessment results are included on the agenda for all departmental/school Page 1756 8
Additional meetings are held for those departments that are too large to discuss the results within the timeframe of the departmental meeting; specifically math and English. The discussion of SLO results and use of results are then stored into our SLO database, TracDat. Additionally, every school and program must complete an ongoing Program Review using the TracDat database that includes SLO assessment results, student learning and success objectives and strategies. These are then linked to the college's resource request procedure. Resource requests that reference SLO assessment results are given higher priority. Each department/program must show the connection between their request for funds and their intent to improve student achievement which includes the use SLOs at the course and program level. The College's planning groups are able report out on the connection of resource requests to strategic objectives, program review objectives and SLO assessment results as part of our ongoing assessment of institutional effectiveness.

Please share with us two or three success stories about the impacts of SLO practices on student learning, achievement, and institutional effectiveness. Describe the practices which led to the success (1,250 character limit, approximately 250 words).

39.

The Sports Medicine department used SLOs to determine how students were performing in various instructional areas. The results indicated that the students were performing lower in anatomy identification than the instructors had thought. With this information, the instructors were able to use these results to create new learning tools specially aimed at human anatomy identification. The SLO assessment results were greatly improved the following semesters and the students were better prepared for their other sports medicine courses. Successful use of the SLO process, such as this one, helps to inspire other faculty at IVC on how to use SLOs for student success and for data collection. The School of Library services has used the SLO process to identify student support needs. Through the use of a survey, they were able to identify that students need a central location for technical support beyond phone assistance. The library also used data from the circulation and reference desks to show the number of requests for technical assistance by type and by hour. They then used the results to include an IT help desk in the library as an objective in their program review, with the support of the IT department.

Substantive Change Items

NOTE: These questions are for monitoring purposes only and do not replace the ACCJC substantive change approval process. Please refer to the Substantive Change Manual regarding communication with the Commission.

#	Question	Answer		
40.	Number of submitted substantive change requests:	2012-13: 0 2011-12: 0 2010-11: 1		
41a.	Is the institution anticipating a proposal for a substantive change in any of the following change categories? (Check all that apply)	Courses and/or Programs (additions and deletions)		
41b.	Explain the change(s) for which you will be submitting a substantive change proposal:	Course revisions and updates per Title 5 changes, e.g., repeatability.		

Other Information

#	Question	Answer
42a.	Identify site additions and deletions since the submission of the 2013 Annual Report:	n/a
	List all instructional sites other than the home campus where 50% or more of a program, certificate, or degree is offered:	АТЕР

REVIEW ACCJC Annual Report

Exhibit B Page 8 of 8

43. List all of the institution's instructional sites out of state and outside the United States:

Go To Question #: 2 V REVIEW/EDIT

n/a

The Annual Report must be certified as complete and accurate by the CEO (Dr. Glenn Roquemore). Once you have answered all the questions, you may send an e-mail notification to the CEO that the report is ready for certification.

Only the CEO may submit the final Annual Report.

Send e-mail Notification to CEO to certify report

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SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

DATE: 9/29/14

ITEM: 7.2

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Staff response to public comments from June

23, 2014 regarding Associated Students of Irvine Valley College

(ASIVC) 2014-2015 Student Elections

ACTION: Information

BACKGROUND

At the June 23, 2014, Irvine Valley College (IVC) student Amira Brown presented a complaint to the board of trustees regarding the ASIVC 2014-2015 elections. According to Ms. Brown's claim, she did not win the Vice President post because the votes from Saddleback College students were not allowed to count towards her candidacy.

The student government elections for both colleges, Saddleback and Irvine Valley College, are run very similarly. Saddleback College and IVC students' election votes are based on their "college of record" as opposed to enrollment of classes. Exhibit A sets forth the process used by Saddleback College as described by Director of Student Life at Saddleback College, Audra DiPadova. It also includes the online process used by IVC as explained by Webmaster, Nathan Quach, stating that both colleges tabulate the votes based on the student school of record.

Communications advising Ms. Brown to follow the necessary protocol in order to appeal the election are summarized in Exhibit B.

STATUS

As of today, Ms. Brown has failed to follow the steps to contest the ASIVC 2014-2015 elections as outlined in the ASIVC Constitution and Bylaws Section 7.095 and Section 4.358 of the ASIVC Judicial Code as set forth in the attached Exhibit C.

Item Submitted by: Dr. Glenn R. Roguemore, President

From: Audra DiPadova

Sent: Wednesday, September 17, 2014 3:57 PM

To: Dennis Gordon

Subject: RE: Student Elections

Hi Dennis,

We do not and have never allowed IVC students to vote in ASG elections. We remove IVC votes when we clean up the election data. I'm sure this could be debated, but we have significant precedent that we rely on for this practice. We use the "college of record" as opposed to enrollment to determine eligibility. Even when we did that manually they had to present their Saddleback College ID.

Thanks! Audra

Audra DiPadova

Director of Student Life Saddleback College 28000 Marguerite Parkway Mission Viejo, CA 92692 Phone: 949.582.4213 Fax: 949-347-1997

www.saddleback.edu/ASG

From: Nathan Quach

Sent: Wednesday, September 17, 2014 4:50 PM

To: Dennis Gordon

Cc: Diane Oaks; Linda Fontanilla Subject: Student Elections

Hi Dennis,

It is my understanding that your predecessor, Helen Locke, counted valid votes with students who had "@ivc.edu" email domains. Students who have the "@ivc.edu" are identified as IVC as their school of record. Therefore, students who have "@saddleback.edu" as their school of record are removed from the tally. Students vote online via their MySite Login to validate their identities.

This process was put into place by the Director of Student Life when the online voting system went to place circa 2010.

Thanks!

Nathan Quach Content and Design Webmaster Marketing & Communications

T: 949-451-5550 E: <u>dquach@ivc.edu</u>

The Issue:

Student Ms. Amira Brown ran for ASIVC Vice President for the 2014-2015 year, but did not follow the IVC student elections process as outlined in Section 7.095 of the ASIVC Constitution and Bylaws. When Ms. Brown did not win the election on April 20, 2014, she did not follow the prescribed process prescribed to contest the election.

Ms. Brown's actions taken after the election:

On April 24, 2014, Ms. Brown had a verbal conversation with the Acting Director of Student Life about the election and to inform him how unhappy she was about the results. Ms. Brown was advised that the ASIVC Constitution and Bylaws require that she discuss any election issues with the ASIVC Elections Committee.

On May 20, 2014, Ms. Brown delivered a Petition of Complaint to the Student Life office.

On May 28, 2014, Ms. Brown requested copies of the tally elections sheets directly from the District Services offices instead of requesting them from IVC. The tally sheets were provided to Ms. Brown within the 10 day reporting period.

Ms. Brown sent a letter dated June 1, 2014, to the IVC President expressing her unhappiness with the student election, which was forwarded to the Vice President of Student Services (VPSS). The VPSS requested the Acting Director of Student Life to reply to Ms. Brown recommending she follow the protocol outlined in the ASIVC Constitution and Bylaws and file a written complaint with the Elections Committee. Ms. Brown was invited to meet with the VPSS, Dr. Linda Fontanilla, along with the Acting Student Life Director.

Ms. Brown sent a second letter dated June 10, 2014, to the Acting Director of Student Life. In this letter, she informed us that there was no point in meeting with the VPSS and that she would "pursue other avenues."

IVC Actions Taken:

The Acting Director of Student Life confirmed the following:

- On May 1, The Elections Committee Chair confirmed that no written complaint was filed
- On May 2, The Judicial Committee Chair confirmed that no written complaint was filed
- On May 2, The Judicial Committee Chair had not received a request by the Elections Committee to hold a hearing regarding a contested election

In addition to the informal conversations with Ms. Brown, the Acting Director of Student Life provided written responses to each of her communications. In each of the responses to Ms. Brown, the Acting Director of Student Life reiterated that all appeals regarding elections should be made in writing and submitted to the Elections Committee Chair in accordance with Section 7.095 of the ASIVC Constitution and Bylaws and Section 4.358 of the Judicial Code for contested elections.

In response to Ms. Brown's Petition of Complaint delivered to the Student Life office on May 20, 2014, the Director of Student Life again explained the process and advised Ms. Brown to follow the ASIVC Constitution and Bylaws which states that "All appeals regarding elections shall be made in writing and submitted to the Elections Committee Chair." Ms. Brown sent a return response stating that "since you can take no action to resolve these issues, that the students must do so, I see no point in meeting with you at this time. I feel I must pursue other avenues to resolve these issues as soon as possible."

ASIVC Constitution and Bylaws

7.095 All appeals regarding elections shall be made in writing and submitted to the Elections Committee, Chair. The Elections Committee shall review all appeals and recommend actions to the Court (see Section 4.358 of the Judicial Code for contested elections.)

ASIVC Judicial Code

- 4.358 Contested Elections. In contested cases or for any allegations of violations by candidates in any election concerning decisions rendered by the Elections Committee, the Senate may create a tribunal to hear said disputes. The Election will be completed and all ballots held in protective status until the Tribunal conducts its investigation and arrives at a conclusion. The tribunal shall consist of the Chief Justice, who will conduct the tribunal but will have no vote; two (2) Cabinet members; and one (1) member of the ASIVC at Large who is not a member of any part of the ASG. The two (2) Cabinet members shall be nominated by the President and confirmed by two-thirds (2/3) majority vote. No two (2) members of the tribunal may be of the same campus club/organization. The tribunal shall meet forty-eight (48) hours after receiving a complaint. The hearing shall be conducted and follow the Judicial Code of the ASIVC. The plaintiff shall have the right to appeal the decision of the tribunal to the Court if he/she can show sufficient grounds for doing so. The Court will have the power to render only one (1) of two (2) decisions:
 - 4.3580 A mistrial has occurred.
 - 4.3581 A mistrial has not occurred.

ITEM: 7.3 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College and Saddleback College: Student Equity Plan

Report

ACTION: Information

BACKGROUND

In November 2002 the Board of Governors adopted the recommendations of the Task Force on Equity and Diversity to implement Title 5 regulations, outlined in SB860, requiring colleges to develop a Student Equity Plan. Colleges were subsequently asked to complete of update plans in 2005. In response to the economic downturn and State budget cuts beginning in 2008-09 and continuing through 2012-13, the legislature instituted categorical program flexibility that suspended many regulatory requirements related to student equity and other initiatives.

The Student Success Act of 2012 (SB1456) reaffirmed the importance of focusing on student equity in the effort to improve student success. The Student Success Act has since served as the impetus to review and update the student equity planning process. The Student Equity plans from each college focus on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students as measured by success indictors linked to the CCC Student Success Scorecard.

The Board of Governors (BOG) has made student equity planning a minimum standard for receipt of state funding. In January 2014, in recognition and support of the importance of the need to identify and support equity and success for all students, the governor's 2014-15 budget proposed \$100 million of additional Student Success and Support Program (SSSP) funding to close achievement gaps in access and success in underrepresented student groups, as identified in local student equity plans.

STATUS

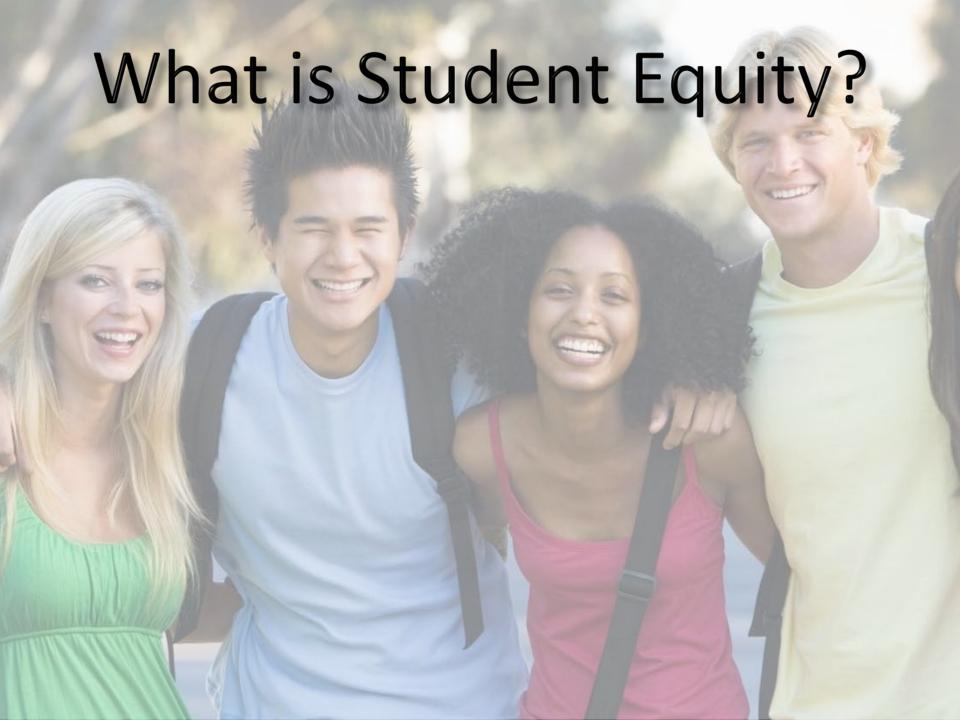
In Spring 2014, Irvine Valley College and Saddleback College established Student Equity Workgroups whose primary focus was to update and revise the colleges' 2005 Student Equity Plans. Vice Presidents for Student Services, Dr. Linda Fontanilla and Dr. Juan Avalos, will provide a brief overview of the requirements for the Student Equity plan.

Item Submitted by: Dr. Glenn R. Roquemore, President and Dr. Tod Burnett, President



Overview

- California Community Colleges have been tasked with developing efforts to enhance student success for our diverse student populations.
- This concept of "Student Equity" requires looking at which students are succeeding, which are not, and developing strategies to enhance success rates.
- The only way to effectively address this issue is by strong partnerships between Student Services and Instruction.



Student Equity: Defined

To promote student success for all students, regardless of race, gender, age, disability, or economic circumstances

- The intention: to conduct research to determine if all student subgroups are achieving success and to develop goals and activities to address any disparities. To look at college policies and practices to determine if they are having a detrimental impact on particular students.
- The focus: it is not enough that the aggregate student group is succeeding, colleges are tasked to take a finer grain look at which students are NOT succeeding and why and to work toward improving the success of ALL students.

Student Equity History

1991

All California public education charged to provide educational equity

1996

BOG amends policy

Plan=Minimum standard for state funding

2005

Plan=Updated

2013

Plan= Requirement Suspension Lifted















1992

CCC BOG adopts a student equity policy

Plan=Optional

2002

New Title 5 regulations implemented

Plan=Required

2008/09-2012/13

Plan= Requirement Suspended

The Student Equity Plan: Title 5§54220

These plans should be developed with the active involvement of all groups on campus as required by law, and with the involvement of appropriate people from the community.

Due Date: Reviewed and adopted by local governing boards and submitted to the Chancellor's Office by

October 17,2014.

November 21, 2014

January 1, 2015

Ed Code 78216(c)(7)

Coordination with college student / equity plans to ensure that the college has identified strategies to monitor and address equity issues and mitigate any disproportionate impacts on student access and achievement.

The Student Equity Plan: Title 5§54220

In order to promote student success for all students, regardless of race, age, gender, disability or economic circumstance, each college must maintain a student equity plan which includes:

- I. Campus Based Research
- II. Goals for:
 - 1. ACCESS
 - 2. RETENTION
 - 3. DEGREE & CERTIFICATE COMPLETION
 - 4. ESL & BASIC SKILLS COMPLETION
 - 5. TRANSFER
- **III. Activities Planned**
- IV. Budget

One-Page Summaries

STUDENT EQUITY PLAN SUMMARY

I. INDICATOR: ESL AND BASIC SKILLS COMPLETION

THE PERCENTAGE OF CREDIT STUDENTS WHO ATTEMPTED A COURSE DESIGNATED AT "LEVELS BELOW TRANSFER" IN ESL AND SUCCESSFULLY COMPLETED A COLLEGE-LEVEL ESL OR COLLEGE-LEVEL ENGLISH COURSE WITHIN SIX YEARS.

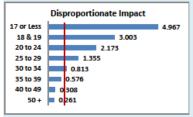
CAMPUS BASED RESEARCH

DISPROPORTIONATE IMPACT:

Basic Skills Improvement (BSI) for ESL by Age: The data below indicates that students age 35+ have the lowest completion rates in BSI-ESL at 23%. These students are disproportionately impacted when compared to the 100% completion rate of students ages 17 or less.

DATA ANALYSIS AND FINDINGS





RESOURCES

Language Acquisition Center Revised ESL sequence to align curriculum Orientation for ESL students Multilingual Campus Directory

ACTIVITIES

RESEARCH

- 1.1 Determine whether these students are taking ESL courses for primarily social rather than academic reasons.
- 1.2 Determine the educational goals of the students in the identified group, as well as the number/percentage who are/have enrolled in other for-credit, college-level courses; and who have enrolled only in ESL classes.
- 1.3 Investigate if students are applying for financial aid, and the type of aid for which they are applying (e.g., BOG fee waiver, Pell Grant, work study, etc.).
- 1.4 Determine if they are taking only 30 units and leaving upon disqualification for further financial aid.
- 1.5 Using an exit survey, investigate if students will continue/discontinue taking ESL classes and for what reasons.
- 1.6 Assess potential enhanced non-credit ESL program before implementing any changes.
- 1.7 Visit established non-credit ESL programs in other community colleges.
- 8 Assess progress and development of the South Orange County Regional Comprehensive Plan for Adult Education in response to AB86. OUTREACH
- 1.9 Promote in multiple languages free tutoring in Basic Skills/ESL at the Student Success Center and enrollment in the Language Acquisition Center.
- 1.10 Promote the revised ESL Academic English sequence to Writing 1 with ESL students, ESL instructors, and counselors.
- 1.11 Target marketing efforts to businesses and institutions that employ and serve this demographic.

EXPANSION OF SERVICES

- 1.12 Consider developing a community education platform and expanding evening, weekend, and online courses and services for a multi-level, enhanced non-credit ESL program for students who want to take courses for non-academic reasons such as vocational, survival skills, citizenship, and lifelong learning purposes.
- 1.13 Create a non-credit Language Acquisition Center lab curriculum to augment classroom instruction.

TARGET

Increase rates of Basic Skills Improvement for ESL among students age 35+ according to their individual education goals by 5 points from 23% to 28% by spring 2020.

FUNDING SOURCES

State allocation for Student Equity, General fund, BSI, Perkins, Student Success and Support Program

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 7.4 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Speakers

ACTION: Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

Item Submitted By: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

Presentation Date/Time	Location	Faculty Member	Course Title/Activity	Speeker	Tonio
	HS 104	Ken Schlenker	Course Title/Activity HIT 209	Speaker Michelle Mimss	Topic Human Resources &
August 25, 2014	HS 104	Ken Schlenker	HII 209	Michelle Milmss	Staffing
12:30 pm September 2, 2014	HS 105	Martine Wehr	HS 37 Intro Criminology	Paul Lebaron,	Working in the field of law
9:00 am	HS 105	iviarune vveni	HS 37 Intro Criminology	Cmdr., LBPD	enforcement / role of drugs
9.00 am				Cilidi., LDPD	and crime
September 4, 2014	BGS 148	Jeanne	TOUR 250	Kathy Madeiros	Customer Service
7:00 pm	DGS 140	Robinson	100K 230	Ratify Madeiros	Customer Service
September 8, 2014	HS 104	Ken Schlenker	HIT 209	Diane Mancinelli	Legal
12:30 pm	110 104	INCH Schlenker	1111 209	Diane Mancinelli	Legai
September 10, 2014	SSC 212	Ximena	Club Event	Kimberly Link	Nursing Career
12:00 pm	000212	Espinosa	Sido Everit	Tumbony Link	Training Garder
September 17, 2014	TAS 228	Ken Lee	HORT 139 Cont. Trends in	Bob Jacob	Current Trends in
2:00 pm			Landscape Design		Landscape Design
September 17, 2014	TAS 225	M. Yurko	ECOL 201	Barry Nerhus	Fairview Park Habitat
6:00 pm					Restoration
September 18, 2014	HS 104	Martine Wehr	HS 187 Juvenile Violence	Jason Dale, DPO,	Working in the field of
10:00 am			Gangs and Victimization	OCPD	correction / gangs
September 18, 2014	BGS 148	Jeanne	TOUR 250	Vince Neale	Employment for hotels -
7:00 pm		Robinson			Info on Ayres Hotels
September 22, 2014	HS 104	Ken Schlenker	HIT 209	Greg Lewis	Accounting & Taxes
12:30 pm					
September 23, 2014	HS 105	Martine Wehr	HS 37 Intro Criminology	Meredith Davis	ATF
9:00 am					
September 24, 2014	TAS 228	Ken Lee	HORT 140 Landscape	Autumn Rau	Sustainable Landscape
6:00 pm			Management & Maint.		Maintenance
October 1, 2014	TAS 225	M. Yurko	ECOL 201	Michelle Clemente	Newport Beach Dune
6:00 pm					Restoration
October 15, 2014	TAS 228	Ken Lee	HORT 140 Landscape	Dave Stevens	Sustainable Landscape
6:00 pm			Management & Maint.		Maintenance
October 15, 2014	TAS 225	M. Yurko	ECOL 201	Milan Mitrovich	Whiting Ranch Habitat
6:00 pm		<u> </u>	70117.070		Restoration
October 16, 2014	BGS 148	Jeanne	TOUR 250	Phyl Andersen,	Career change into the
7:00 pm		Robinson		Cheryl Breen	travel industry, careers in
0.11.00.0011	110.465	B.4. (1. 1.4.)	110.071 / 0 : : :	NA (() 0 1	tours
October 28, 2014	HS 105	Martine Wehr	HS 37 Intro Criminology	Matthew Cordova	US Marshalls

9:00 am					
October 31, 2014	SMS 202	Dwynn	BIO 104	Heather Pevney,	Forensic scientist at OC
9:00 am		Famalette		Vivian Stafford	Crime Lab, Scientist at NCIS
November 3, 2014 12:30 pm	HS 104	Ken Schlenker	HIT 209	John Pol	Bank Financing
November 10, 2014 12:30 pm	HS 104	Ken Schlenker	HIT 209	Phil Calhoun	Insurance
November 12, 2014	TAS 225	M. Yurko	ECOL 201	Jutta Burger	Irvine Ranch Grasslands
6:00 pm					Restoration
November 13, 2014	HS 104	Martine Wehr	HS 187 Juvenile Violence	Wes McBride, Ret	Gangs and working with
10:00 am			Gangs and Victimization	LAPD, Pres., CGIA	Gangs

IRVINE VALLEY COLLEGE

Presentation					
Date/Time	Location	Faculty Member	Course Title/Activity	Speaker	Topic
September 16, 2014 5:30 pm	B 110	Bari Rudmann	PSY 160	Laurie Gonzalez, M.A.	Career: School Psychologist
September 22, 2014 4:00 pm	BSTIC 116	Carolina Kussoy	CIM/ENTR 217	Debby Rettino	Social Media Marketing
September 22,2014 4:15 pm	BSTIC 212	Don Bradshaw	ACCT 206 – Individual income tax	Hoda Hessaramiri	Volunteer income tax assistance
September 30, 2014 7:00 pm	BSTIC 212	Candice Huie	ACCT 206 – Individual income tax	Hoda Hessaramiri	Volunteer income tax assistance
October 1, 2014 4:00 pm	BSTIC 212	Candice Huie	ACCT 207 – Business income tax	Hoda Hessaramiri	Volunteer income tax assistance
October 7, 2014 5:30 pm	B 110	Bari Rudmann	PSY 160	Lou Regal, PhD	Career: Industrial/ Organizational Psychologist
October 28, 2014 5:30 pm	B 110	Bari Rudmann	PSY 160	Sheri Sterner, M.A.	Career: Institutional Researcher
November 18, 2014 5:30 pm	B 110	Bari Rudmann	PSY 160	Cari Cannon, PhD	Career: Community College Professor
November 21, 2014 12:30 pm	BSTIC 116	Bari Rudmann	PSY 160	Netta Schroer, PhD	Career: Psychology and the Court System
November 25, 2014 5:30 pm	B 110	Bari Rudmann	PSY 160	Elyse Hallett and Blake Arnsdorff, CSULB	Career: Human Factors/ Engineering Psychology

Exhibit A

December 9, 2014	B 110	Bari Rudmann	PSY 160	Manny Tau, PhD	Career: Forensic
5:30 pm					Psychology

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 7.5 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Basic Aid Report

ACTION: Information

BACKGROUND

The District returned to Basic Aid status in FY 1999-2000. The Board of Trustees has requested regular information reports (EXHIBIT A) about projected basic aid receipts and approved projects.

STATUS

As of August 31, 2014, total estimated Basic Aid receipts are \$565.4M and total approved projects are \$552.6M. The balance of \$12.8M includes the reserve of \$8.3M and unallocated funds of \$4.5M.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the FY 2014-2015 Basic Aid allocation from the August, 2014 Board report.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

South Orange County Community College District Expenditure History for Approved Basic Aid Projects September 29, 2014

	Approved	1999/10	2010/11	2011/12	2012/13	2013/14	Balance Remaining
Project Description	Amount	Actual	Actual	Actual	Actual	Actual	for 2014/15
CLOSED PROJECTS		•	•	•	•		
CLOSED PROJECTS TOTAL	171,397,951	163,407,481	3,994,632	3,818,817	177,022	_	-
	11 1,001,001		0,001,002	0,010,011	,022		
CAPITAL PROJECTS	1 000 000	504.440	444.005	700	440.555	00.000	00.000
Campus Appearance Improvement IVC & SC (2009)	1,000,000	594,149	144,365	738	140,555	29,330	90,863
ATEP Building Demolition (2007)	13,700,000	73,885	1,439,404	781,124	109,025	1,744,947	9,551,614
ATEP First Building Phase 3A (2011)	21,450,000	0.500.004	4 700 700	507.440	504.000	761	21,449,239
ATEP Operating Budget* (2006)	12,706,616	8,599,864	1,798,762	507,119	564,290	579,960	656,621
ATEP Site Development (2012)	340,436			31,948	98,851	209,637	4 005 005
ATEP Site Development (2013)	6,000,000	0.570.000	040.040	000 004	693,427	681,207	4,625,365
ATEP Site Development Negotiations (2008)	4,265,883	2,572,209	618,846	322,921	652,433	99,475	-
ATEP Staffing, Equipment, Program Development (2007)	891,611	191,974	346,066	291,119	7,785	14,204	40,463
IVC A200 Success Center (2014)	505,005			00.450	222 222	050.400	505,005
IVC A400 Bldg Remodel (2011)	13,013,000			28,153	608,333	953,102	11,423,412
IVC ATEP Swing Space (2014)	984,000						984,000
IVC B200 Classroom Wing & Labs (2015)	400,000						400,000
IVC B400 Labs and Entrance Controls (2015)	410,000					0.011	410,000
IVC Defects Performing Arts Center (2014)	1,400,000	5.1.500	15.011	4.40.000	05.05.4	2,611	1,397,389
IVC Design and Install Entrance from Barranca (2003)	2,850,000	51,526	45,644	143,803	25,074	67,052	2,516,900
IVC Fine Arts Building (2008) - State Delay, Future Project request	856,278	61,278	4.40.00.4	(4, 400, 000)	200 511	0.440.400	795,000
IVC Life Sciences Project (2004)	13,490,000	875,136	448,231	(1,169,892)	693,544	2,416,169	10,226,813
IVC New Parking Lot (2013)	2,026,000						2,026,000
IVC Peforming Arts Center Waterproofing (2013)	470,000		0.45.000	04.000	57.400	04.007	470,000
IVC Repair Exteriors A100, A200, A300, A400, B100 (2010)	400,000	0.005	215,836	34,022	57,439	91,367	1,336
IVC Replace Main Water Valves (2010)	275,000	6,035	76,957	97,311	17,485	75,117	2,096
IVC Replace Natural Gas Piping A&B Quads (2010)	230,000	3,088	41,368	700	78,605	74,349	32,590
IVC SSC HVAC System (2010)	800,000	1,346	19,668	732	12,124	635,534	130,597
IVC Upgrade Exterior & Entries to B300 (2013)	680,000						680,000
SC Athletic Stadium (2015)	950,000		- 4 - 222		(222.22.1)		950,000
SC Building Repairs - Library Remodel (2003)	9,819,000	589,404	745,863	1,817,215	(630,004)	4,864,713	2,431,809
SC Building Repairs - LRC Comm Arts Renovation (2013)	2,622,000	450 404	10.000	-	12,320	14,990	2,594,689
SC Building Repairs - ATAS Building (2003)	17,435,313	153,424	13,800	94,380	167,292	405,643	16,600,774
SC Building Repairs - ATAS Swing Space Renov (2013)	10,249,687				124,917	519,146	9,605,624
SC Central Plant/CoGen Upgrade (2015)	750,000						750,000
SC Demolition and Upper Quad Remodel (2008)	1,000,000						1,000,000
SC Digital Security Access (2015)	650,000				0.754	70.004	650,000
SC Fine Arts HVAC Renovation (2013)	4,950,000				2,754	76,091	4,871,155
SC Fire Alarm System (2015)	500,000	404.000	4.050	10.000	40.500		500,000
SC Golf Driving Range Net Replacement (2005)	300,000	101,800	4,950	19,300	42,520		131,430
SC Health Sciences/DS Waterproofing (2013)	1,000,000					5,209	994,791
SC LRC Defects (2015)	750,000						750,000
SC New Gateway Building (2013) (Match)	890,000		1.070.011	400 704	0.404	22.252	890,000
SC Pool Deck Replacement (2010)	1,500,000	23	1,276,844	189,784	8,121	20,950	4,278
SC Roof Replace Tech & Applied Science, Village Bldg 3-8 (2010)	1,500,000	166,833	851,935	337,751	63,860	51,229	28,392
SC Sciences Building (M/S/E annex) (2003)	67,358,346	29,595	258,563	1,840,003	295,740	7,324,533	57,609,911
SC Site Improvements (2008)	12,580,000	5,740	212,701	-	1,464	107,278	12,252,816
SC PE 200 and 300 Interior Renovation (2014)	1,000,000						1,000,000
SC PE 400 and 500 Renovation (2014)	800,000				40.740	0.40=	800,000
SC Water Damages/Storm Drainage Issues (2013)	750,000	44.5== 5.5	0.550.000	-	10,710	3,495	735,795
CAPITAL PROJECTS TOTAL	236,498,175	14,077,308	8,559,803	5,367,531	3,858,665	21,068,099	183,566,768

EXHIBIT A

South Orange County Community College District Expenditure History for Approved Basic Aid Projects September 29, 2014

	_						
Project Description	Approved Amount	1999/10 Actual	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Actual	Balance Remaining for 2014/15
	7.11104111	Hotaui	Hotaai	Hotaui	7101441	Notadi	101 201-1/10
SCHEDULED MAINTENANCE	075 000					4.000	070 474
IVC Library Exterior (2013)	275,000					1,830	273,171
IVC Lighting & Walkways (2013) IVC SM B100 Roof & HVAC (2015)	795,055					332,278	462,777
IVC Sports Facilities (2012)	493,350 342,600				702	43,312	493,350 298,586
SC 12KV Elec Distr Repair (2014)	200,000				102	43,312	200,000
SC Central Plant (2013)	750,000				61,780	23,875	664,345
SC Energy Management System (2012)	657,400			323,678	333,722	23,073	004,343
SC HVAC PE 100 (2014)	800,000			323,070	333,722		800,000
SC PE 200 Bleacher Repairs (2014)	725,000						725,000
SC PE Complex (2013)	500,000						500,000
SCHEDULED MAINTENANCE PROJECTS TOTAL	5,538,405	_	_	323,678	396,204	401,295	4,417,228
IT PROJECTS	3,330,403			020,010	000,204	401,200	7,717,220
Campus Desktop Refresh (2013)	4,249,334				648,198	843,987	2,757,148
SOCCD Automate Electronic Transcript Receiving (2015)	453,600				040,130	040,901	453,600
SOCCD Automated Password Reset & Single Sign-On Assess (2015)	115,600						115,600
SOCCD Awards Management System (2013)	500,000				303,641	154,230	42,129
SOCCD Blackboard Plug-ins (2013)	150,000				2,000	104,200	148,000
SOCCD Class Schedule Upgrade & Recommendation (2015)	735,000				2,000		735,000
SOCCD Degree Audit/MAP Upgrade (2013)	1,332,640				230,118	396,373	706,149
SOCCD Document Management Solution (2011)	659,202			622,823	18,731	000,070	17,648
SOCCD District-wide Automatic Email Archive (2015)	165,000			022,020	10,101		165,000
SOCCCD District-wide Hardware Refresh (2014)	505,000					484,919	
SOCCD District-wide Network Security (2015)	369,895					101,010	369,895
SOCCD District-wide Server/Storage Maintenance (2015)	950,000						950,000
SOCCCD End-of-Life Core Network/Tech Refresh (2013)	6,984,658				446,032	3,496,228	3,042,398
SOCCCD Enterprise Backup Solution (2014)	150,000				,	24,933	125,067
SOCCCD Enterprise Content Mgmt Expansion (2013)	150,000				31,386	•	118,614
SOCCCD HR/Bus Svcs Integrated Software (2013)	11,500,000			16,131	150,433	1,971,236	9,362,199
SOCCCD Intl and Student Scholar Mgmt (2014)	54,500			·			54,500
HRIS Data Migration	20,000				15,000		5,000
IT Governance - TeamDymanixHE Software	50,000				14,400		35,600
TracDat Integration with SharePoint	36,000				35,964		37
DW Infrastructure Inventory System	75,000						75,000
MySite Help System	20,000				420	5,946	13,635
Unified Communications System	50,000				28,928		21,072
IT Contingency	361,855				31,800	32,800	297,255
SOCCCD IT Basic Aid Projects (2013)	612,855			-	126,511	38,746	
SOCCCD IT Projects SC/IVC/ATEP Instruct & Student Svc (2010)	8,744,770	2,906,089	2,665,868	1,745,944	888,629	136,099	402,141
SOCCCD Master Calendar Integration (2014)	300,000					58,500	241,500
SOCCCD Matriculation SEP System (2013)	100,000				332		99,668
SOCCCD MySite Message Customization (2014)	150,000						150,000
SOCCCD MySite Security (2014)	302,000					47,280	254,720
SOCCCD New Library System (2014)	100,000					21,909	78,091
SOCCCD Online Catalog (2014)	125,000				- 1 C- C		125,000
SOCCCD Predictive Analytics (2013)	250,000				54,052		195,948
SOCCCD Student Conduct & Incident Reporting (2015)	13,060						13,060
SOCCCD Student Info Sys AR Enhancement/Electronic Refunds (2015)	600,000				4 0 47 0 40	4 700 00 :	600,000
SOCCCD Student Information System Enhancement (2013-2015)	4,512,000	44.004.005		00.400	1,047,013	1,720,024	1,744,963
SOCCCD Student Information System Upgrade-Phase I/Phase II (2006)	14,102,260	14,031,285	4,250	22,466	1,350	6,531	36,378
SOCCCD Student Success Dashboard (2014)	550,000					52,324	497,676

EXHIBIT A

South Orange County Community College District Expenditure History for Approved Basic Aid Projects September 29, 2014

Project Description		Approved Amount	1999/10 Actual	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Actual	Balance Remaining for 2014/15
SOCCCD Support Multiple Prerequisites (2015)		302,400						302,400
SOCCCD Technology Needs 2007/08 (2008)		8,036,477	6,680,995	923,579	392,177	28,547	2,020	9,159
SOCCCD Virtual Desktop (2014)		50,000					13,050	36,950
SOCCCD Waitlist Modification (2014)		250,000					249,920	81
SOCCCD Wireless Coverage Expansion (2015)		738,000						738,000
IT PROJECTS TOTAL		68,863,251	23,618,369	3,593,697	2,799,541	3,976,974	9,718,309	25,156,361
OTHER ALLOCATIONS								
IVC Debt Retirement - Energy Loans (2014)		2,316,647					2,316,647	-
SOCCCD Design/Build Specialty Consultant (2013)		525,000			13,300	91,725		419,975
SOCCCD Dist Union Offices (2014)		100,000						100,000
SOCCCD District-wide Mapping (2015)		400,000						400,000
SOCCCD DSA Inspec, Engineer, and PM Svcs (2014)		350,000					145,830	204,170
SOCCCD DSA Project Close Out (2013)		340,000				12,256	14,334	313,409
SOCCCD Facilities Software System (2013)		1,129,000				309,248	65,550	754,202
SOCCCD FPP, IPP, 5 Year Plans (2013)		210,000					3,040	206,960
SOCCCD Insurance Deductibles (2014)		200,000					100,000	100,000
SOCCCD Lease/Leaseback Consultant (2013)		425,000				8,531	9,265	407,204
SOCCCD Legislative Advocacy Services - Basic Aid (2004 -	present)	585,000	149,494		117,900	100,578	110,074	106,953
SOCCCD Legal Counsel Facility Related Issues (2013)		900,000				35,073	2,804	862,123
SOCCCD Pre-Planning and Investigation (2015)		200,000						200,000
SOCCCD Trustee Election/General Election Expense (2004 -	- present)	2,598,988	981,697	417,291	-	354,083	-	845,917
SOCCCD Retiree Benefits (2001 - present)		60,027,683	27,417,938	8,000,000	2,600,000	18,489,745	3,520,000	-
OTHER ALLOCATIONS TOTAL		70,307,318	28,549,129	8,417,291	2,731,200	19,401,240	6,287,545	4,920,913
BASIC AID PROJECT TOTALS		552,605,100	229,652,287	24,565,423	15,040,767	27,810,106	37,475,247	218,061,270
		00_,000,100	,	_ 1,000,1_0	10,010,101		01,110,211	
Г	Commitments		349,516,741	41,176,493	(9,951,045)	70,406,108	54,193,413	47,263,390
	Cumulative Con	nmitments	349,516,741	390,693,234	380,742,189	451,148,297	505,341,710	552,605,100
-	Receipts		355,217,605	38,737,963	39,301,044	46,888,399	43,788,270	41,457,317
_	Cumulative Rec	eipts	355,217,605	393,955,568	433,256,612	480,145,011	523,933,281	565,390,598
_	Cumulative Exp	<u> </u>	229,652,287	254,217,711	269,258,477	297,068,583	334,543,830	552,605,100
	Uncommitted Ba		125,565,318	139,737,857	163,998,135	183,076,428	189,389,451	12,785,498
							Receipts	Allocation

Change from August 2014 Report:

Total Change from August 2014 Report

Change

Change

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ITEM: 7.6 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Facilities Plan Status Report

ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

(EXHIBIT A) provides an up-to-date report on the status of current construction projects.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

FACILITIES PLAN STATUS REPORT September 29, 2014

SADDLEBACK COLLEGE

1. SCIENCES BUILDING

	Original	Revision	Total
Project Budget:	\$52,234,000	\$8,308,000	\$67,358,000
State Match:	\$36,564,000	(\$36,564,000)	-
Basic Aid Allocation:	\$3,867,000	\$63,491,000	\$67,358,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned \$14,789,346 from other Saddleback College projects and applied \$29,000,000 from basic aid dollars to partially fund the Sciences building after three years running with no state funding. On August 27, 2012, the Board approved \$11,179,000 to fund the remainder of the project budget. In August, the state chancellor's office has escalated the project budget to \$59,050,000 resulting in the unassigned amount of \$215,000. On October 28, 2013, the Board approved reassignment of funds from existing encumbered funding from the ATAS renovation project for an amount of \$8,523,000 for a new project budget equaling \$67,358,000.

<u>Status:</u> *DSA has approved pile anomalies proposed fixes and the contractor has commenced this work. Central Plant equipment canopy structure and roof is completed.* Temporary chillers are supplying campus cooling while central plant work is in progress.

<u>In Progress</u>: Structural steel fabrication continues. Building mock up is under review by the project team including the building envelope consultant. Pile drilling, construction and remediation are underway. Retaining wall installation continues. *Bridge abutment construction is underway. Three vendors will provide company information for review by the FF&E committee*.

<u>Recently Completed</u>: Underground utilities, concrete site work, equipment platforms and set new equipment at Central Plant are complete. Investigating solution to repair pile anomalies *has been reviewed and approved by DSA*. Retaining wall mock ups are *approved. Final furniture showroom visits were conducted* with department, college, consultants, and district representatives.

<u>Focus</u>: Retaining wall construction, the Central Plant cut over of new equipment. The project team is analyzing work sequencing through procurement and submittal reviews, and subcontractor lean planning coordination meetings.

Project Start: March 2011	Scheduled Finish: December 2015
Projected Finish: December 2015	DSA Close Out: Pending

2. SITE IMPROVEMENTS

	Original	Revision	Total
Project Budget:	\$11,697,000	\$1,883,000	\$13,580,000
State Match:	-	-	-
Basic Aid Allocation:	\$3,442,000	\$10,138,000	\$13,580,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 3/24/08. Several previously budgeted projects are integrated into a single project budget: Upper Quad (2008 - \$1M) incorporated into work scope with isolated budget, Loop Road (2008 - \$3,442,000), Storm Drain Repairs (2013 - \$1,500,000) and Storm Drain, Parking, Practice Fields (2014 - \$7,638,000) for a total project budget of \$13,580,000.

<u>Status:</u> The Criteria Architect presented the statement of probable cost based on the project scope defined in programming meetings to the stakeholder team on August 25th. As expected, the cost for the defined scope is beyond the budget.

<u>In Progress</u>: Review meetings with stakeholder group to determine the best course of action for the project.

Recently Completed: Presentation of probable cost by Criteria Architect.

<u>Focus</u>: Work with stakeholders and Criteria Architect to address the project scope relative to the allowable budget.

Project Start: Phase I-Feb 2010	Scheduled Finish: June 2016
Projected Finish: On Hold	DSA Close Out: On Hold

3. TECHNOLOGY AND APPLIED SCIENCE (TAS) RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$8,755,055	\$8,679,945	\$17,435,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,956,000	\$15,479,000	\$17,435,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 2/28/11, 8/27/2012, 10/25/2013, and 6/23/2014. The original basic aid assignment of \$1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at \$14,733,000. On August 27, 2012, the Board approved \$12,777,000 to fully fund the project budget. On October 25, 2013, the Board approved reassignment of funds for an amount of \$8,523,000 for the Saddleback College Sciences Building project for a reduced budget equaling \$6,210,000. On June 23, 2014 the Board approved restored funding of \$8,523,000 and an additional \$2,702,000 to fully fund the project.

<u>Status</u>: DSA has provided review comments, and architect is revising drawings to resubmit. Construction start anticipated April 2016 after completion of the TAS Auto Tech Swing Space project.

<u>In Progress</u>: CD milestone approvals.

Recently Completed: President approval of color palette

<u>Focus</u>: Resubmission to DSA for final approval. Construction start anticipated April 2016 upon completion of the TAS Auto Tech Swing Space project.

Project Start: September 2011	Scheduled Finish: March 2015
Projected Finish: April 2017	DSA Close Out: Pending

4. TECHNOLOGY AND APPLIED SCIENCE (TAS) SWING SPACE PROJECT

	Original	Revision	Total
Project Budget:	\$5,807,000	\$4,443,000	\$10,250,000
State Match:	-	-	-
Basic Aid Allocation:	\$5,807,000	\$4,443,000	\$10,250,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 8/27/2012, 6/17/13 and 6/23/2014. On August 27, 2012, the Board approved \$5,807,000 to fund the original project budget. On June 17, 2013, and June 23, 2014 the Board approved additional funding of \$3,714,000 and \$729,000 respectively.

Status: Construction documents submitted to DSA.

In Progress: DSA review of construction documents.

Recently Completed: Initial DSA review comments

Focus: Respond to DSA comments and resubmit drawings to DSA once received.

Project Start: May 2012	Scheduled Finish: December 2014
Projected Finish: January 2016	DSA Close Out: Pending

5. FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT

	III ID II II DINIOIN	TELLIOT VILLEGIA	11100201
	Original	Revision	Total
Project Budget:	\$1,000,000	\$3,950,000	\$4,950,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$3,950,000	\$4,950,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 5/21/2012 and 6/17/13. On May 21, 2012, the Board approved \$1,000,000 to fund the original project budget. On June 17, 2013, the Board approved additional funding of \$3,950,000.

<u>Status:</u> Design *Document* phase completed. *College approval for the 100% Design Document Approval pending.*

<u>In Progress</u>: 50% Construction Documents are in progress.

Recently Completed: 100% Design Documents.

Focus: Complete Construction Documents for submission to DSA

Project Start: July 2012	Scheduled Finish: September 2015
Projected Finish: September 2015	DSA Close Out: Pending

6. ATHLETICS STADIUM PROJECT

	Original	Revision	Total
Project Budget:	\$18,800,000	-	\$18,800,000
State Match:	-	-	-
Basic Aid Allocation:	\$950,000	-	\$950,000
Unallocated Amount:	\$17,850,000		\$17,850,000

Budget Narrative: Budget reflects Board action on 6/23/2014.

Status: President Burnett has designated committee members to begin programming.

<u>In Progress</u>: An RFP has been issued to hire a Criteria Architect for the project.

Recently Completed: College approval for programming scope of work.

<u>Focus</u>: Begin project programming. Additional project progress will occur after funding is assigned.

Project Start: July 2014	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

7. GATEWAY PROJECT

	Original	Revision	Total
Project Budget:	\$42,867,000	\$1,612,000	\$44,479,000
Anticipated State Match:	\$30,053,000	\$1,129,000	\$31,182,000
Basic Aid Allocation:	\$1,545,115	\$(655,115)	\$890,000
Unallocated Amount:	\$41,321,885		\$43,589,000

Budget Narrative: Budget reflects Board action on 6/17/2013 and 6/23/2014.

<u>Status</u>: The State will not be including an education facilities bond on the November ballet.

<u>In Progress</u>: *The project is waiting funding*.

Recently Completed: On Hold.

Focus: On Hold.

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

8. PHOTO RADIO TELEVISION RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$2,622,000	\$0	\$2,622,000
State Match:	\$0	\$0	\$0
Basic Aid Allocation:	\$2,622,000	\$0	\$2,622,000

Budget Narrative: Budget reflects Board action on 8/27/2012.

<u>Status</u>: Construction is underway and progressing on schedule.

<u>In Progress</u>: Interior walls and ceiling framing; electrical rough into penthouses; installation of fencing system at exterior HVAC units; exterior HVAC equipment foundations and pad installation; one side drywall installation at new stud walls; doors and window frames are *being installed; electrical rough in including panels is underway*.

<u>Recently Completed</u>: Last month the Board approved the replacement of the HVAC contractor and the HVAC work has commenced.

<u>Focus</u>: The project team is working through the submittal and RFI processes assuring timely turnarounds.

Project Start: January 2012	Scheduled Finish: November 2014
Projected Finish: November 2014	DSA Close Out: Pending

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

	Original	Revision	Total
Project Budget:	\$16,304,000	\$17,309,000	\$33,613,000
State Match:	\$14,472,000	-	\$14,472,000

Basic Aid Allocation:	\$1,832,000	\$17,309,000	\$19,141,000
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<u>Budget Narrative</u>: Budget reflects Board agenda action on 4/30/2001, 10/28/2002, 1/20/2004, 2/23/2004, 12/13/2004, and 1/31/2006. Budget also reflects reporting as shown on State Chancellor's Office FUSION report fiscal year 03-04 and 07-08.

<u>Status:</u> The final Notice of Completion was filed on September 24, 2007.

<u>In Progress</u>: Six change orders remain in "Pending" status and must be closed to arrive at DSA close out.

Recently Completed: Resubmittal of required documents to DSA for close out.

<u>Focus</u>: Change order close-out. DSA Close-Out Consultant is engaged to work with the architect to complete this effort.

Project Start: October 2003	Scheduled Finish:
Finish: Complete: July 2007	DSA Close Out: Underway

2. LIFE SCIENCES PROJECT

	Original	Revisions	Total
Project Budget:	\$24,861,000	(\$4,371,000)	\$20,490,000
State Match:	\$17,393,000	(\$3,825,000)	\$13,568,000
Basic Aid Allocation:	\$1,113,000	\$1,780,000	\$13,490,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 6/22/2004, 5/23/2005, 3/24/2008, 4/27/2009, 5/24/2010 and 6/17/2013. The original project budget totaled \$24,861,000. The project budget was reduced to \$20,490,000 when a lower-than-estimated bid was received and the state reduced their match to \$13,568,000. When the state indicated they may not have funds for their match, the Board allocated a portion of the state's short fall using basic aid funding for a funded total of \$17,410,000. The state has reimbursed the district \$13,568,000 resulting in no need for additional basic aid funding. \$5,700,000 of the state reimbursement has been returned to basic aid project funds.

<u>Status:</u> Project construction is complete and occupied. DSA certification and project file close out. Surety legal counsel is developing claim and *initial mediation set for September 26, 2014.*

In Progress: Warranty corrections and surety negotiations.

Recently Completed: N/A

<u>Focus</u>: Negotiations between Surety and District to resolve added costs of schedule delay.

Project Start: December 2008	Scheduled Finish: July 2012
Projected Finish: February 28, 2014	DSA Close Out: May 8, 2014

3. BARRANCA ENTRANCE

	Original	Revision	Total
Project Budget:	\$2,850,000	-	\$2,850,000
State Match:	-	-	-
Basic Aid Allocation:	\$2,850,000	-	\$2,850,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of \$2,850,000 is considered sufficient to meet project costs.

Status: Construction documents are at the City of Irvine for final back-check approval.

<u>In Progress</u>: Legal review and negotiation with the City of Irvine for required Easement Deed and Agreements. Southern California Edison Title Group is finalizing their easement for submission to the District for review and signature.

<u>Recently Completed</u>: Assignment of Agreement with the Irvine Company submitted to the County of Orange for filing.

<u>Focus:</u> Conclude agency negotiations and prepare documents to bid. Southern California Edison to prepare 3rd and final easement needed for project.

Project Start: March 2010	Scheduled Finish: Summer/Fall 2015
Projected Finish: Early 2016	DSA Close Out: Pending

4. A400 RENOVATION AND EXPANSION PROJECT

	Original	Revision	Total
Project Budget:	\$3,004,051	\$10,008,949	\$13,013,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$12,013,000	\$13,013,000

<u>Budget Narrative</u>: Budget reflects Board agenda action on 2/28/2011, 8/27/2012 and 6/17/2013. On 8/27/2012, the Board approved \$10,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. On 6/17/13 the Board approved \$1,550,000 for furniture, fixtures and equipment.

<u>Status</u>: Site work underway. Steel fabrication underway.

<u>In Progress</u>: Building underground plumbing utilities and structural footings in process.

Recently Completed: Building grading complete. Footings dug and rebar installed.

<u>Focus</u>: *Processing submittals to ensure timely procurement.* Ongoing furniture, fixture and equipment selection.

Project Start: December 2012	Scheduled Finish: May 2015
Projected Finish: May 2015	DSA Close Out: Pending

5. FINE ARTS PROJECT

	Original	Revision	Total
Project Budget:	\$35,703,000	\$2,053,000	\$37,756,000
Anticipated State Match:	\$25,141,000	\$1,447,000	\$26,588,000
Basic Aid Allocation:	\$795,000	-	\$795,000
Unallocated Amount:	\$34,908,000		\$36,961,000

Budget Narrative: Budget reflects Board action on 6/23/2014.

<u>Status</u>: The State will not be including an education facilities bond on the November ballet.

<u>In Progress</u>: *The project is waiting funding*.

Recently Completed: On Hold.

Focus: On Hold.

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

ATEP

1. ATEP DEMOLITION

	Original	Revision	Total
Project Budget:	\$7,000,000	\$6,700,000	\$13,700,000
State Match:	-	-	-
Basic Aid Allocation:	\$7,000,000	\$6,700,000	\$13,700,000

Budget Narrative: Budget reflects Board action on 4/22/2004 and 6/17/2013.

<u>Status</u>: Six demolition projects including the ATEP Building Foundations and Infrastructure Demolition are complete.

<u>In Progress</u>: *ATEP Land Exchange demolition in bid process*.

<u>Recently Completed</u>: Land exchange demolition construction documents *approved* by City of Tustin for grading permit.

<u>Focus</u>: Bid Land Exchange Demolition project.

Project Start: September 2010	Scheduled Finish: March 2013
Projected Finish: On-going	DSA Close Out: N/A

2. ATEP - IVC FIRST BUILDING

	Original	Revision	Total
Project Budget:	\$23,000,000	-	\$23,000,000
State Match:	-	-	-
Basic Aid Allocation:	\$12,500,000	8,950,000	\$21,450,000

<u>Budget Narrative</u>: Budget reflects Board action on 2/28/2011 and 6/23/2014. \$12,500,000 was originally allocated to the Phase 3A project budget and transferred to the IVC ATEP First Building budget of \$12,500,000 with \$8,950,000 additional funds approved on 6/23/14.

<u>Status</u>: Board approved two 30,000 square feet buildings, one for Saddleback College and one for Irvine Valley College. Board approved Design-Build as a delivery method for these projects. IVC Technical Specifications approved during A400 project development. IVC First Building approved to move forward.

<u>In Progress</u>: Programming meetings will continue through September. *Criteria Architect agreement is being presented for September Board Approval.*

Recently Completed: *Programming meetings 1-4* for the ATEP – IVC First Building.

Focus: Continue and complete programming to meet target deadline for construction.

Project Start: July 2014	Scheduled Finish: February 2018
Projected Finish: December 2017	DSA Close Out: Pending

DISTRICT WIDE

1. 20 YEAR FACILITIES, RENOVATION AND SCHEDULED MAINTENANCE FACILITIES SYSTEM

	Original	Revision	Total
Project Budget:	\$704,000	\$425,000	\$1,129,000
State Match:	-	-	-
Basic Aid Allocation:	\$704,000	\$425,000	\$1,129,000

Budget Narrative: Budget reflects Board action on 6/25/2012, 6/17/2013 and 6/23/2014.

<u>Status</u>: Irvine Valley College is employing the Maintenance Direct portion of the software modules.

<u>In Progress</u>: Develop contract for infrastructure condition assessment.

Recently Completed: Training with Planning Direct Module and Onuma graphic interface.

<u>Focus</u>: Upload information with State Chancellor's Office FUSION website. Perform infrastructure condition assessment.

Project Start: July 2012	Scheduled Finish: June 2013
Projected Finish: September 2014	DSA Close Out: N/A

Project updates for active projects may be viewed at: http://www.socccd.edu/businessservices/ProjectUpdates.html.

Definitions:

Project Start: Month Architect/Consultant(s) are brought on board for design of

project

Scheduled Finish: Assumed duration of project depending on variables, such as

agency review, etc. outside District and consultant control

Projected Finish: Identified finish at the time of the report

DSA Close Out: The process of sending required documents to DSA to obtain

project certification.

Note: When state matches are identified, the project budgets reflect the allocated state match as reported in FUSION for the latest planning year 2016-2017. (FUSION is the State Chancellor's Office database for Capital Outlay.) The word "Anticipated" is included in project budget table when money has not yet been allocated but the amount has been identified by the state.

The "Revisions" column for the State Match category includes changes due to escalation and changes that may have occurred to the state's percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from the original project approvals to current date. The "Revisions" column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.

The Unassigned category identifies an underfunded budget.

The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 7.7 DATE: 9/29/14

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Monthly Financial Status Report

ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A and EXHIBIT B) are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance. These reports provide district-wide and college financial information.

STATUS

The reports display the adopted budget, revised budget and transactions through July 31, 2014 (EXHIBIT A) and August 31, 2014 (EXHIBIT B). A review of current revenues and expenditures for FY 2014-2015 show they are in line with the budget.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

General Fund Income and Expenditure Summary As of July 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE			Adopted Budget	Revised Budget	Actual Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS		_			· · · · · · · · · · · · · · · · · · ·	
BEGINNING FUND BALANCE:		\$	44,236,531	44,236,531	44,236,531	100.00%
REVENUES: Federal Sources State Sources Local Sources Other Financing Sources Total Revenue	8100-8199 8600-8699 8800-8899 8900-8912	\$	4,402,878 25,690,086 195,166,457 225,259,421	4,402,878 25,690,086 195,166,457 225,259,421	0 80,000 6,059,084 0 6,139,084	0.00% 0.31% 3.10% 2.73%
INCOMING TRANSFERS	8980-8989		0	0	0	
TOTAL SOURCES OF FUNDS		\$_	269,495,952	269,495,952	50,375,615	18.69%
USES OF FUNDS						
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	\$ - \$	70,886,553 46,086,852 39,578,000 5,637,251 23,397,149 11,856,016 756,776	70,886,553 46,086,852 39,578,000 5,637,251 23,397,149 11,856,016 756,776	1,819,607 10,486 2,046,687 171,781 3,094,771 155,730 4,781 7,303,843	2.57% 0.02% 5.17% 3.05% 13.23% 1.31% 0.63% 3.69%
OTHER FINANCING USES: Debt Service Inter Fund Transfers Out Basic Aid Transfers Out Intra Fund Transfers Out Total Other Uses	7100-7199 7300-7399 7300-7399 7400-7499	\$	0 1,197,350 43,861,973 0 45,059,323	0 1,197,350 43,861,973 0 45,059,323	0 0 0 0	0.00% 0.00% 0.00% 0.00%
TOTAL USES OF FUNDS		_	243,257,920	243,257,920	7,303,843	3.00%
ENDING FUND BALANCE		\$_	26,238,032	26,238,032	43,071,772	
RESERVES Reserve for Unrealized Tax Collections Reserve for Economic Uncertainties College Reserves for Economic Uncerta	,	\$	12,785,498 11,452,534 2,000,000	12,785,498 11,452,534 2,000,000		
TOTAL RESERVES		\$_	26,238,032	26,238,032		

NOTE: As of July 31, 2013 actual revenues to date were **16.72%** and actual expenditures to date were **3.76%** of the revised budget to date.

SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary As of July 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	<u> </u>		Adopted Budget	Revised Budget	Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS		_				
LOCATION BEGINNING BALANCE		\$	10,154,792	10,154,792	10,154,792	100.00%
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation Total Revenue		\$ _	86,859,848 18,987,615 105,847,463	86,859,848 18,987,615 105,847,463	2,285,960 403,985 2,689,945	2.63% 2.13% 2.54%
INCOMING TRANSFERS	8980-8989		0	0	0	
TOTAL SOURCES OF FUNDS		\$_	116,002,255	116,002,255	12,844,737	11.07%
USES OF FUNDS						
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	\$ \$	45,603,021 24,053,664 22,371,315 3,794,239 10,802,761 7,540,065 487,190 114,652,255	45,603,021 24,053,664 22,371,315 3,794,239 10,802,761 7,540,065 487,190 114,652,255	1,511,519 5,628 1,049,117 106,261 1,146,363 118,445 (62) 3,937,271	3.31% 0.02% 4.69% 2.80% 10.61% 1.57% -0.01% 3.43%
OTHER FINANCING SOURCES/(USES) Debt Service Transfers Out Other Transfers Total Other Uses	7100-7199 7300-7399 7400-7499	\$_	350,000 0 350,000	350,000 0 350,000	0 0 0	0.00% 0.00%
TOTAL USES OF FUNDS		_	115,002,255	115,002,255	3,937,271	3.42%
LOCATION OPERATING BALANCE		\$_	1,000,000	1,000,000	8,907,466	
RESERVES Reserve for Economic Uncertainties		\$_	1,000,000	1,000,000		

NOTE: As of July 31, 2013, actual revenues to date were **12.07%** and actual expenditures to date were **4.32%** of the revised budget to date.

IRVINE VALLEY COLLEGE

General Fund Income and Expenditure Summary As of July 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	.		Adopted Budget	Revised Budget	Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS		-				
LOCATION BEGINNING BALANCE		-	4,172,110	4,172,110	4,172,110	100.00%
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation Total Revenue		\$_	50,657,293 9,005,144 59,662,437	50,657,293 9,005,144 59,662,437	1,788,090 386,571 2,174,661	3.53% 4.29% 3.64%
INCOMING TRANSFERS	8980-8989		0	0	0	
TOTAL SOURCES OF FUNDS		-	63,834,547	63,834,547	6,346,771	9.94%
USES OF FUNDS						
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	_	23,650,937 13,942,833 13,012,792 1,651,169 5,691,449 3,968,431 269,586 62,187,197	23,650,937 13,942,833 13,012,792 1,651,169 5,691,449 3,968,431 269,586 62,187,197	689,589 6,784 619,583 67,749 469,470 24,510 4,842 1,882,527	2.92% 0.05% 4.76% 4.10% 8.25% 0.62% 1.80% 3.03%
OTHER FINANCING SOURCES/(USES Debt Service Transfers Out Other Transfers Total Other Uses): 7100-7199 7300-7399 7400-7499	-	0 647,350 0 647,350	0 647,350 0 647,350	0 0 0 0	0.00% 0.00%
TOTAL USES OF FUNDS		-	62,834,547	62,834,547	1,882,527	3.00%
LOCATION OPERATING BALANCE		=	1,000,000	1,000,000	4,464,244	
RESERVES Reserve for Economic Uncertainties		=	1,000,000	1,000,000		

NOTE: As of July 31, 2013, actual revenues to date were **6.72%** and actual expenditures to date were **3.4%** of the revised budget to date.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

General Fund Income and Expenditure Summary As of August 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCI	Ē		Adopted Budget	Revised Budget	Actual Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS		_			· · · · · · · · · · · · · · · · · · ·	
BEGINNING FUND BALANCE:		\$	44,236,531	44,236,531	44,236,531	100.00%
REVENUES: Federal Sources State Sources Local Sources Other Financing Sources Total Revenue	8100-8199 8600-8699 8800-8899 8900-8912	\$	4,402,878 25,690,086 195,166,457 225,259,421	4,402,878 25,701,708 195,166,457 225,271,043	122,433 3,056,264 14,779,669 0 17,958,366	2.78% 11.89% 7.57% 7.97%
INCOMING TRANSFERS	8980-8989		0	0	0	
TOTAL SOURCES OF FUNDS		\$_	269,495,952	269,507,574	62,194,897	23.08%
USES OF FUNDS						
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	\$ - \$	70,886,553 46,086,852 39,578,000 5,637,251 23,397,149 11,856,016 756,776	70,797,153 46,100,782 39,563,627 5,665,250 23,455,552 11,871,079 756,776 198,210,219	8,296,484 3,495,287 5,075,838 481,881 4,237,726 374,251 5,884 21,967,351	11.72% 7.58% 12.83% 8.51% 18.07% 3.15% 0.78% 11.08%
OTHER FINANCING USES: Debt Service Inter Fund Transfers Out Basic Aid Transfers Out Intra Fund Transfers Out Total Other Uses	7100-7199 7300-7399 7300-7399 7400-7499	\$_	0 1,197,350 43,861,973 0 45,059,323	0 1,197,350 43,861,973 0 45,059,323	404,000 0 404,000	33.74% 0.00% 0.00% 0.90%
TOTAL USES OF FUNDS		_	243,257,920	243,269,542	22,371,351	9.20%
ENDING FUND BALANCE		\$_	26,238,032	26,238,032	39,823,546	
RESERVES Reserve for Unrealized Tax Collections Reserve for Economic Uncertainties College Reserves for Economic Uncerta	,	\$	12,785,498 11,452,534 2,000,000	12,785,498 11,452,534 2,000,000		
TOTAL RESERVES		\$_	26,238,032	26,238,032		

NOTE: As of August 31, 2013 actual revenues to date were **20.17%** and actual expenditures to date were **10.66%** of the revised budget to date.

SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary As of August 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget		Revised Budget	Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS		_				
LOCATION BEGINNING BALANCE		\$	10,154,792	10,154,792	10,154,792	100.00%
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation Total Revenue		\$_	86,859,848 18,987,615 105,847,463	86,859,848 18,999,237 105,859,085	5,460,526 2,468,933 7,929,459	6.29% 12.99% 7.49%
INCOMING TRANSFERS	8980-8989		0	0	0	
TOTAL SOURCES OF FUNDS		\$_	116,002,255	116,013,877	18,084,251	15.59%
USES OF FUNDS						
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	\$ - \$	45,603,021 24,053,664 22,371,315 3,794,239 10,802,761 7,540,065 487,190 114,652,255	45,603,021 24,055,164 22,363,315 3,795,438 10,804,621 7,555,128 487,190 114,663,877	5,413,585 1,762,349 2,746,801 308,209 1,624,485 254,616 0 12,110,045	11.87% 7.33% 12.28% 8.12% 15.04% 3.37% 0.00% 10.56%
OTHER FINANCING SOURCES/(USES) Debt Service Transfers Out Other Transfers Total Other Uses	: 7100-7199 7300-7399 7400-7499	\$_	350,000 0 350,000	350,000 0 350,000	250,000 0 250,000	71.43% 71.43%
TOTAL USES OF FUNDS		_	115,002,255	115,013,877	12,360,045	10.75%
LOCATION OPERATING BALANCE		\$_	1,000,000	1,000,000	5,724,206	
RESERVES Reserve for Economic Uncertainties		\$_	1,000,000	1,000,000		

NOTE: As of August 31, 2013, actual revenues to date were **15.50%** and actual expenditures to date were **11.40%** of the revised budget to date.

IRVINE VALLEY COLLEGE

General Fund Income and Expenditure Summary As of August 31, 2014

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	Ē	Adopted Budget	Revised Budget	Beg Bal & Receipts/ Expenditures	% Actual to Revised
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		4,172,110	4,172,110	4,172,110	100.00%
REVENUES: Unrestricted Budget Allocation Restricted Budget Allocation Total Revenue		\$ 50,657,293 9,005,144 59,662,437	50,657,293 9,005,144 59,662,437	4,575,974 2,260,853 6,836,827	9.03% 25.11% 11.46%
INCOMING TRANSFERS	8980-8989	0	0	0	
TOTAL SOURCES OF FUNDS		63,834,547	63,834,547	11,008,937	17.25%
USES OF FUNDS					
EXPENDITURES: Academic Salaries Other Staff Salaries Employee Benefits Supplies & Materials Services & Other Operating Capital Outlay Payments to Students Total Expenditures	1000-1999 2000-2999 3000-3999 4000-4999 5000-5999 6000-6999 7500-7699	23,650,937 13,942,833 13,012,792 1,651,169 5,691,449 3,968,431 269,586 62,187,197	23,561,537 13,955,263 13,006,419 1,677,969 5,747,992 3,968,431 269,586 62,187,197	2,699,510 1,097,798 1,615,850 163,462 925,854 103,611 5,884 6,611,969	11.46% 7.87% 12.42% 9.74% 16.11% 2.61% 2.18% 10.63%
OTHER FINANCING SOURCES/(USES Debt Service Transfers Out Other Transfers Total Other Uses): 7100-7199 7300-7399 7400-7499	0 647,350 0 647,350	0 647,350 0 647,350	0 154,000 0 154,000	23.79% 23.79%
TOTAL USES OF FUNDS		62,834,547	62,834,547	6,765,969	10.77%
LOCATION OPERATING BALANCE		1,000,000	1,000,000	4,242,968	
RESERVES Reserve for Economic Uncertainties		1,000,000	1,000,000		

NOTE: As of August 31, 2013, actual revenues to date were **12.04%** and actual expenditures to date were **10.04%** of the revised budget to date.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ITEM:

DATE: 9/29/14

7.8

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Retiree (OPEB) Trust Fund

ACTION: Information

BACKGROUND

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program.

STATUS

This report is for the period ending August 31, 2014 (EXHIBIT A). The portfolio is comprised of 49.2% Fixed Funds (Bonds) and 50.8% Common Stocks (Domestic and International). The portfolio's performance increased 1.81% in the month of August, 2014, ending with a fair market value of \$96,479,698. Since inception, the trust has earned a 6.67% annualized return which is consistent with the market.

Item Submitted By: Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services



September 5, 2014

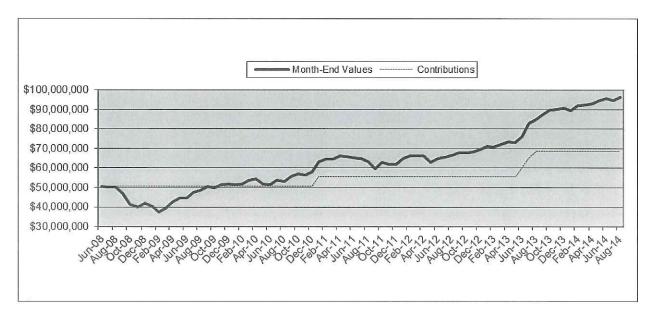
South Orange County Community College District 28000 Marguerite Parkway Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

With a fair market value on August 31st of \$96,479,697.67 your portfolio's performance was up 1.81% for the month and up 6.67% on an annualized basis since the June 24th, 2008 inception date net of program fees.

Your portfolio ended the month as a diversified mix of bond funds (49.2%), and common stock funds (50.8%). It was designed to be invested over a long time frame. Deposits included the initial contribution of \$50,791,103 in June 2008, and additional contributions of \$4,618,708 on January 10, 2011, \$5,000,000 on June 17, 2013, \$5,000,000 on July 31, 2013 and \$3,389,912.76 on August 20, 2013 for a total of \$68,799,723.76. Below is the performance of your portfolio for various time frames since inception.

<u>Performance</u>	<u>August 2014</u>	Year-To-Date	Annualized Since Inception
South Orange CCCD	1.81%	6.33%	6.67% annualized return
S&P 500	3.99%	9.87%	9.93% (Domestic Stocks)
MSCI EAFE	-0.15%	2.56%	2.60% (International stocks)
Barclays Aggregate	1.10%	4.80%	5.06% (Domestic Bonds)
Barclays Global	-0.61%	4.57%	4.10% (Global Bonds)



Very truly yours,

Scott W. Rankin Senior Vice President

Benefit Trust - Retiree (OPEB) Trust

Month - Year	onth - Year Contributions		C	Contribution Balance		Month-End	
luma 00	Φ	50 704 400	•	E0 704 400		vestment Values	
June-08	<u>\$</u> \$	50,791,103	\$	50,791,103	\$	50,589,708	
June-09		_	\$	50,791,103	\$	44,706,214	
June-10	\$		\$	50,791,103	\$	51,342,419	
June-11	\$	4,618,708	\$	55,409,811	\$	65,060,898	
June-12	\$	-	\$	55,409,811	\$	64,788,984	
July-12	\$	-	\$	55,409,811	\$	65,563,930	
August-12	\$	-	\$	55,409,811	\$	66,464,346	
September-12	\$	-	\$	55,409,811	\$	67,752,206	
October-12	\$	-	\$	55,409,811	\$	67,885,330	
November-12	\$	-	\$	55,409,811	\$	68,138,640	
December-12	\$	-	\$	55,409,811	\$	69,357,729	
January-13	\$	-	\$	55,409,811	\$	70,991,112	
February-13	\$	-	\$	55,409,811	\$	70,937,479	
March-13	\$	-	\$	55,409,811	\$	71,945,351	
April-13	\$	-	\$	55,409,811	\$	73,452,895	
May-13	\$	-	\$	55,409,811	\$	72,940,697	
June-13	\$	5,000,000	\$	60,409,811	\$	76,038,439	
July-13	\$	5,000,000	\$	65,409,811	\$	82,877,790	
August-13	\$	3,389,913	\$	68,799,724	\$	84,697,024	
September-13	\$	-	\$	68,799,724	\$	87,424,231	
October-13	\$	-	\$	68,799,724	\$	89,609,089	
November-13	\$	-	\$	68,799,724	\$	89,951,634	
December-13	\$	-	\$	68,799,724	\$	90,697,726	
January-14	\$	-	\$	68,799,724	\$	89,457,863	
February-14	\$	-	\$	68,799,724	\$	92,015,106	
March-14	\$	-	\$	68,799,724	\$	92,418,028	
April-14	\$	_	\$	68,799,724	\$	93,035,180	
May-14	\$	_	\$	68,799,724	\$	94,606,053	
June-14	\$	_	\$	68,799,724	\$	95,689,395	
July-14	\$	-	\$	68,799,724	\$	94,769,733	
August-14	\$	_	\$	68,799,724	\$	96,479,698	
•	\$	68,799,724	•	. ,	•	, , , , , , , , , , , , , , , , , , , ,	

TO: Gary L. Poertner, Chancellor, and Members of the Board of Trustees

FROM: Glenn R. Roquemore, PhD, President

DATE: September 18, 2014

SUBJECT: President's Report for the September 29, 2014 Board of Trustees Meeting

IVC Joins Partnership to Receive NSF Award to Engage Engineering and Computer Science Undergraduates

The National Science Foundation (NSF) has awarded the Henry Samueli School of Engineering, The Donald Bren School of Information and Computer Sciences, the Department of Mathematics and three community college partners—Irvine Valley College (IVC), Saddleback College and Santa Ana College—the largest award (\$1.8M) of its kind to increase the number of students, especially those from underrepresented groups, receiving baccalaureate degrees in engineering and computer science. The proposal "Innovate from the Start: Engaging Engineering and Computer Science Undergraduates" was one of about 40 proposals chosen from 1014 applicants. IVC looks forward to joining this partnership.

US Army Interactive Semi (IS) Visits IVC

On September 2, the US Army Interactive Semi-truck (IS) visited IVC. The IS spent the day on campus, invited students, faculty and staff to engage with and navigate three military robots in a constrained environment. The IS is capable of being set up in either a classroom or gaming mode. Bench seats come down in the classroom mode to accommodate a class of 40 students. In the gaming mode, the bench seats are stored out of the way and laser shot simulation can be used along with XBOX 360 and Kinect systems. In addition, the IS is equipped with three military robots to celebrate the rewarding and engaging possibilities involving science, mathematics and engineering.

Faculty Benefit Recital

On September 5, IVC hosted its Faculty Benefit Recital in the Performing Arts Center (PAC). Featured performers included David Lisker, violin, Joon Sung Jun, cello, and Susan Boettger, piano. They performed piano trios by Newman, Piazzolla, Beethoven, Schoenfield and others. Theatre Production Manager, Patric Taylor narrated the performance.

Faculty Professional Development Kimono Showcase

On September 12, IVC Japanese Instructor Fumiko Ishii hosted a kimono showcase open to students, faculty and staff, to demonstrate kimono dressing and provide education on the kimono culture.

President's Report to the Board of Trustees September 18, 2014 Page 2

IVC Commemorates 9/11

IVC hosted its annual commemoration ceremony marking the 13th anniversary of 9/11 on Thursday, September 11. In an effort to tie into the national initiative for a Day of Service and Remembrance, the work group members, including: IVC Foundation Executive Director Richard Morley; IVC Police Chief Will Glenn; Director of Health, Wellness and Veterans Nancy Montgomery; PAC Theatre Production Manager Patric Taylor; Foundation Development Associate Denise Sonnenberg; Foundation Development Assistant Karen Orlando; PAC Operations Manager Karen Martin; Marketing/PIO Senior Administrative Assistant Brittany Ramchandani; Acting Director Student Life Dennis Gordon; IVC Classified President Vincent Cooper; and ASIVC President Safar Khadiyatulloi and community members including: Lt. Lynn Koehmstedt, OC Sheriff's Dept., Homeland Security Division; Edmundo Duvignau, OC Deputy Sheriff, Homeland Security Division; and Commander Julia Engen, Irvine Police, Crossroads Area; implemented a new format for their commemoration, to include educational and informational aspects that will occur on the days leading up to and including September 11. Monday and Tuesday, September 8-9, informational booths were set up in the SSC Quad with materials on disaster preparedness, as well as information on service opportunities provided by the OC Sheriff's Department, Irvine Police Department, student veterans and other student organizations. The PAC lobby featured displays showing the events of that day, mourning those whose lives were lost, and ringing of a bell at the exact moment the planes crashed on September 11, 2001. First-responder vehicles were displayed from 10 a.m. to noon September 11 outside the PAC. First responders were available to answer questions regarding their roles and about dealing with emergency situations. The ceremony began at noon in the PAC and featured patriotic songs performed by IVC student Brittany Case and professional singer Robbie Britt, as well as presentations by the Irvine Police Color Guard and OC Fire Authority Bagpipe. The featured speaker was OC Sheriff Sandra Hutchens. Other speakers included Irvine Police Department Deputy Chief of Police Mike Hamel; and OC Fire Authority Chief Jeff Bowman. Other remarks were offered by South Orange Community College Board President TJ Prendergast, III and IVC President Glenn Roquemore. IVC's Police Chief Will Glen reprised his role as Master of Ceremonies. The ceremony also included a moment of silence in commemoration of the lives lost on this day.

Transfer Center Workshop

The IVC Transfer Center sponsored a University of California application workshop on Wednesday, September 10 for students to learn how to gain admission to one of the following campuses: UC Davis, UC Irvine, UC Merced, UC Riverside, UC San Diego, UC Santa Barbara or UC Santa Cruz.

Washington, DC Career Technical Education Advocacy Trip

President Roquemore and Tere Fluegeman, Director of Public Affairs and Government Relations, spent several days in Washington, DC advocating for IVC's ambitious economic and workforce development goals. They visited with key representatives and staff at the National Science Foundation, Department of Labor Employment and Training Administration, Department of Energy, Department of Education, National Endowment for the Humanities and congressional offices of Sen. Feinstein, Sen. Boxer, and Congressman Rohrabacher.

President's Report to the Board of Trustees September 18, 2014 Page 3

President Roquemore Gives 2014 Awards

President Glenn Roquemore awarded the 2014 President's Awards at the IVC President's Opening Session on August 11, 2014. The Administration Award was presented to Dr. Linda Fontanilla for her excellence in leadership and furtherance of student success. The Classified Leadership Award was presented to Dr. Craig Hayward for his excellence in planning, data support, and visionary leadership. The Faculty Award was presented to Michelle Scharf in recognition of her dedication and leadership to develop and implement IVC transfer programs and activities. Caryn Sussman received the Part-Time Faculty Award for her dedication to develop and implement IVC transfer programs and activities. The Classified Staff Award was presented to Vincent Cooper for his positive efforts to cultivate excellence in service, leadership and participation with the classified staff and campus community.

IVC's Mega Outreach Event

On October 1, IVC will hold its first mega community outreach event. The goal is for 50 employees, comprised of staff, faculty and administrators to visit ten local businesses in Irvine (500 total), thanking them for their contributions to the community. The outreach event is also meant to raise community awareness about Irvine Valley College. It is designed to foster relationships and allow IVC to open its doors to members of the community, whatever their needs may be.



TO:

Members of the Board of Trustees

Gary L. Poertner, Chancellor

FROM:

COLLEGE

Dr. Tod A. Burnett, President

SUBJECT:

Report for September 29, 2014 Board of Trustees Meeting

Saddleback College's 9/11 Commemoration was held at the Saddleback College Veterans Memorial. Dr. Burnett had the honor of joining Orange County Fire Department Battalion Chief Mark Sanchez in dedicating a wreath to honor those we lost to the terrorist attacks of September 11, 2001. Thank you to the Saddleback College Police Department for coordinating this very moving event.

Dr. Burnett attended the Conference for Community College Advancement (CASE) from September 16 to 19 in Sacramento. He hosted the session, "What Do Legislators Want from Community Colleges? " and facilitated "Building a Productive College Fundraising Program."

On behalf of Saddleback College, Dr. Burnett congratulates Dr. Howard Gillman, who was recently appointed to be the sixth chancellor of the University of California, Irvine. Prior to his appointment as provost and executive vice chancellor at UC Irvine, Dr. Gillman was a professor of political science, history, and law at the University of Southern California. Previously, he served as dean of the USC Dornsife College of Letters, Arts and Sciences.

The final presentation pitch for the finalists of the Orange County Social Entrepreneurship Competition was held on Monday, September 13th in the Board of Trustees auditorium. The finalists presented their business plans to address complex social problems to xxx social impact investors.

Office of Instruction

Fine Arts and Media Technology – On September 8th, the Saddleback College Art Gallery presented *Metal Extinction: Using Metal to Honor and Make Permanent our Vanishing World*, and continuing through October 2nd. An Artists' Reception was held on Saturday, September 13th. Also on September 8th, Jazz Studies presented LA Jazz Singer Cathy Segal-Garcia and her band "The Moment" to an appreciative audience. On September 20th, Keyboard Studies presented a master class with internationally-acclaimed pianist Eduardo Delgado in the McKinney Theatre. Delgado also performed a piano recital on Sunday, September 21st in the McKinney Theatre featuring romantic and Argentinian composers. Jazz Studies presented a unique jazz concert on Monday, September 29th in the McKinney Theatre when bicyclist-cornetist Taylor Ho Bynum pedaled to the McKinney stage towards the end of his 1800 mile performance journey down the west coast from Vancouver, BC and ending in Tijuana. Bike and jazz enthusiasts enjoyed the concert which also featured LA virtuoso bassist Mark Dresser.

Office of Student Services

The Transfer Center hosted its annual Transfer Day on September 3rd. More than 70 universities were represented to provide information to Saddleback students.

The Veterans Resource Fair was held on September 9th and was hosted by the VETS Program. Saddleback College student veterans, active duty personnel, and military family members were in invited to connect with resources that help veterans achieve their goals.

Office of Administrative Services

Campus Police – Seven police officers, support staff and Jeanne Harris-Caldwell, student health center director, attended the FEMA - E910 IEMC, Earthquake: Preparedness and Response four-day training at the FEMA Training Center, U.S. Homeland Security, in Emmitsburg, MD. This training addressed preparedness and response in the event of an earthquake. The IEMC course placed the officers and staff, and health center director and other key community leaders in a realistic disaster simulation. The course methodologies of classroom instruction, planning sessions, and exercises, allowed for structured decision making in a learning, yet realistic, environment. This intensive course enhanced college disaster preparedness and helped identify additional planning needs to prepare for an earthquake response at Saddleback College. FEMA reimbursed the college for all training related expenses, including travel and accommodation.

Free seasonal flu shots for adults and children three years of age and older will be offered at Saddleback College as part of a continuing series of emergency preparedness exercises offered by the Orange County Health Care Agency. Vaccinations will be provided on a first-come first-served basis on Friday, October 10th from 11:30 am to 1:30 pm in Parking Lot 1A located near the Avery Parkway entrance of the campus. The site will offer both drive through and walk-up flu shot locations.

The event would not be possible without community partnerships, including: the Orange County Health Care Agency, City of Mission Viejo, Orange County Sheriff's Department, Orange County Fire Authority, Doctor's Ambulance Service, Orange County Health Care Agency – Medical Reserve Corps, Saddleback College Police Department, SC Health Center and SC nursing students and Orange County Health Care Agency – Stanbridge College.