

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, June 27, 2011

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:00 p.m.

Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

Board of Trustees

Nancy M. Padberg – President, T.J. Prendergast, III - Vice President, Marcia Milchiker – Clerk
Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Jordan J. Larson – Student Trustee
Gary L. Poertner - Chancellor



Meeting of the Board of Trustees

June 27, 2011

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (3)
 - a. Public Employee Dismissal/Release
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (1 case)

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Nancy Padberg

2.3 Pledge of Allegiance

Led by Trustee T.J. Prendergast

2.4 Resolutions / Presentations / Introductions

Resolution: David P. Bugay, Ph.D.

Resolution: Irvine Valley College Lasers Men's Volleyball 2011
State Champions

Resolution: Irvine Valley College Lasers Women's Badminton
2011 State Champions

Resolution: Classified School Employee Week

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting held on May 23, 2011.

5.2 Irvine Valley College: Curriculum Revisions for the 2011-12 Academic Year

Approve curriculum changes for the 2011-12 academic year pursuant to Title 5, Section 53200 et seq.

- 5.3 **Irvine Valley College: Reorganization Within the Office of Instruction**
Approve the reorganization in the Office of Instruction to establish the Office of Academic Programs. The reporting structure of certain departments will collectively operate as the Office of Extended Education and directly report to the Dean of Academic Programs. No additional costs are associated with this reorganization and alignment.
- 5.4 **Irvine Valley College: Life Sciences: Hire DSA Inspector of Record**
Approve agreement with Joyce Inspections at a cost of \$278,208.00
- 5.5 **Irvine Valley College: Speaker**
Approve general fund honoraria for a speaker at IVC.
- 5.6 **Saddleback College: Renovate Technology and Applied Sciences Building: Hire Architect**
Approve agreement with gkkworks in the amount of \$449,000.00.
- 5.7 **Saddleback College: Award of Bid: East Bridge Replacement Project**
Approve award of bid and agreement with East Bridge Replacement Project in the amount of \$576,386.00.
- 5.8 **Saddleback College and Irvine Valley College: Community Education Fall 2011**
Approve Fall 2011 Community Education courses, presenters, and compensation.
- 5.9 **Saddleback College: NSF Grant – National Teacher Training Workshop**
Approve the Rapid Prototyping Workshop at University of California, Irvine campus, August 1-5, 2011.
- 5.10 **Saddleback College: Grant Renewal Acceptance, Enrollment Growth and Retention Program**
Accept award renewal of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program
- 5.11 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-18 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the May 23, 2011 Regular Meeting of the Board of Trustees.
- 5.12 **SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings**
Approve the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.

- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve the Trustees' requests for attending conference(s) as shown in Exhibit A.
- 5.14 **SOCCCD: Video Conferencing Hardware, Software, and Support**
Approve the purchase of LifeSize hardware, software, and support.
- 5.15 **SOCCCD: Contracts with CCC Foundation and Blackboard**
Approve services agreements with the Foundation for California Community Colleges and Blackboard.
- 5.16 **SOCCCD: Adopt Resolution No. 11-17: Appropriations Limit for 2011-2012 (Gann Limit)**
Adopt resolution as presented.
- 5.17 **SOCCCD: Update of Authorized Signature List of Board of Trustees' Designees to Approve Documents and Contracts**
Approve authorizing individuals occupying the position listed.
- 5.18 **SOCCCD: Five Year Construction Plan**
Approve the District's Order of Priority for the Five Year Construction Plan.
- 5.19 **SOCCCD: Document Management Solution**
Approve the contract agreement with Perceptive Software for the Document Management Solution for an amount of \$426,845.00 and approve use of basic aid funds.
- 5.20 **SOCCCD: Hardware to Support the Document Management Solution**
Approve the procurement of server infrastructure, storage, infrastructure and scan stations for amount of \$232,357.32 and approve the use of basic aid funds.
- 5.21 **SOCCCD ATEP: Consent to Transfer Membership Interest related to HCTD, LLC contract and amendment.**
Approve the updated change of the membership interest and resulting amendment updates for HCTD, LLC.
- 5.22 **ATEP: Drainage Ditch Maintenance and Repair: Approve Change Order No. 1 and Notice of Completion**
Approve change order increasing the contract amount by \$3,901.41. The revised total contract amount is \$47,901.41 and authorized the Notice of Completion.

- 5.23 **ATEP: Completion of Relocatable Classroom Buildings: Change Order No. 9 and Final Release of Retention**
Approve change order decreasing the contract amount by \$50,218.48. The revised contract total amount is \$3,344,083.61. Authorize the release of the remaining retention in the amount of \$102,981.68.
- 5.24 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04724 through P11-05089 amounting to \$1,311,353.77 and P12-00061 through P12-00141 amounting to \$3,304,950.54. Approve confirming requisitions dated May 4, 2011 through June 7, 2011 totaling \$103,634.81.
- 5.25 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as shown.
- 5.26 **SOCCCD: Budget Amendment: Adopt Resolution No. 11-19 to Amend 2010/2011 Restricted General Fund**
Adopt resolution to amend the adopted budget.
- 5.27 **SOCCCD: Payment of Bills**
Approve check no. 102982 through 104188, processed through the Orange County Department of Education, totaling \$6,350,497.71; and checks no. 010105 through 010139, processed through Saddleback College Community Education, totaling \$53,227.87; and checks no. 008863 through 00872, processed through Irvine Valley College Community Education, totaling \$6,065.72.
- 5.28 **SOCCCD: Gifts to the District and Foundations**
Approve acceptance of gifts.
- 5.29 **SOCCCD: May/June 2011 Contracts**
Ratify contracts as listed

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Fiscal Year 2011-2012 Tentative Budget**
Approve the tentative budget as presented.
- 6.2 **Saddleback College and Irvine Valley College: SC ASG and ASGIVC Budgets**
Approve tentative Saddleback College and IVC student government budgets.
- 6.3 **SOCCCD: Board Policy Revision:**
BP-4000.2-Electronic Communication, BP-4030- Volunteer Assistance, BP-4079 - Bereavement Leave for Administrators and Classified Management, BP-4085-Holidays, BP-4109- Transfer of Sick Leave for

Academic and Classified Personnel, BP-5800- Prevention of Identity Theft in Student Financial Transactions, BP-6140- College Speakers
Accept for Review and Study

- 6.4 **SOCCCD: Recess to Public Hearing - District Initial Proposal to California School Employees Association Chapter 586**
Conduct a public hearing to provide an opportunity for the public to comment on the District proposal to CSEA.
- 6.5 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Extension of Administrative Appointment, Authorization to Eliminate an Academic Administrative Position and/or Position Numbers, Authorization to Establish an Academic Administrative Position, Change of Status, Authorization to Change Organization Reporting Structure and Realignment, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/ Conclusion of Employment.
- 6.6 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Reorganize and/or Change Reporting Structure for Classified Positions, Change of Status, Authorization to Extend a Temporary Classified Position, Out of Class Assignments, Additional Compensation, Authorization to Revise the Police Officers Association Classified Bargaining Unit Salary Schedule, Authorization to Revise the Classified Non-Bargaining Unit, Temporary, Professional Experts Salary Schedule, Resignation/Retirement/Conclusion of Employment, Volunteers.

7.0 REPORTS

- 7.1 **Saddleback College and Irvine Valley College: Speakers**
A listing of speakers for events and/or classes at Saddleback College and IVC.
- 7.2 **SOCCCD: Basic Aid Report**
Report on projected receipts and approved projects.
- 7.3 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.4 **SOCCCD: Monthly Financial Status Report**
The report displays the adopted budget, revised budget and transactions through March 31, 2011.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JUNE 27, 2011

DAVID P. BUGAY, PH.D.

ACTING VICE CHANCELLOR OF BUSINESS SERVICES

Whereas, Dr. David P. Bugay, Vice Chancellor of Human Resources, has served with distinction as Acting Vice Chancellor of Business Services during the past year, assuming additional responsibilities for the district's fiscal, accounting, payroll, facilities, purchasing, risk management, employee benefits and warehouse departments; and

Whereas, during this time, Dr. Bugay played an integral role in negotiations with the City of Tustin and County of Orange for improvements to site configuration of the Advanced Technology and Education Park, enhancing its value and suitability for future development; and

Whereas, as part of his additional duties, Dr. Bugay chaired numerous high profile committees, including Board Policy and Administrative Regulations, District Resource Allocation, and district-wide accreditation subcommittees; and

Whereas, while serving as Acting Vice Chancellor of Business Services, Dr. Bugay spearheaded several new initiatives, including formation of a new committee to address the colleges' long term facilities and maintenance needs; and progress toward implementation of an electronic document management system to improve work efficiencies and records sharing; and

Whereas, during his one year of service as Acting Vice Chancellor of Business Services, Dr. Bugay assumed these responsibilities without additional compensation, providing continuity and transition for the new Chancellor; therefore,

Be it resolved that the Board of Trustees and Chancellor of the South Orange County Community College District do hereby commend and congratulate Dr. Bugay for his outstanding leadership and dedication to the district and colleges.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JUNE 27, 2011

IRVINE VALLEY COLLEGE LASERS MEN'S VOLLEYBALL 2011 STATE CHAMPIONS

Whereas, the 2011 Irvine Valley College Lasers Men's Volleyball Team had a triumphant season, culminating in the volleyball program's fourth State Championship by winning a dramatic five-set championship match over Grossmont College; and

Whereas, the Lasers improved their impressive record in volleyball state finals to 4-0; and

Whereas, sophomore outside hitter Brandon Directo was named state tournament MVP; freshman setter Kevin Fiske and freshman middle blocker Mark Metrakos earned all-state tournament honors; Brandon Directo and sophomore libero Chris Reames were each named first team all-Pacific Coast Conference; and Kevin Fiske, sophomore opposite Caleb Brophy and Metrakos were named second team all-conference; and

Whereas, the team was coached by Ki Yi and Tom Pestolesi to a 15-6 overall record; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate the 2011 Irvine Valley College Men's Volleyball Team members Caleb Brophy, Kevin Campbell, Kevin Dell, Brandon Directo, Kevin Fiske, Adam Johnson, Garrett Komisarek, Trevor Lund, Mark Metrakos, Zack Minnie, Paul Park, Chris Reames, Chris Reid, Kevin Ringuette, Trevor Rowell, Ryan Sullivan, Tommy Tsoi and Chris Watten; Head Coaches Ki Yi and Tom Pestolesi; and Assistant Coaches Rich Brown and Miguel Monterola for their outstanding athletic season and excellent representation of Irvine Valley College.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

J U N E 2 7 , 2 0 1 1

IRVINE VALLEY COLLEGE LASERS WOMEN'S BADMINTON 2011 STATE CHAMPIONS

Whereas, the 2011 Irvine Valley College Lasers Women's Badminton Team had a perfect season, ending in the badminton program's sixth State Championship and improved its record in state finals to 6-0 with a 14-7 victory over defending champion City College of San Francisco; and

Whereas, the team won the Orange Empire Conference and Southern California Regional titles, and had a undefeated record of 10-0; and

Whereas, sophomore Thuy Hoang won the state individual singles title for the second straight year and Hoang and sophomore Vimla Phongasavithas captured the state individual doubles title; and

Whereas, the team was coached by Martin McGrogan, who was named Orange Empire Conference Coach of the Year; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate the 2011 Irvine Valley College Women's Badminton Team members Nancy Chen, Thuy Hoang, Ann Nim, Vimla Phongasavithas, Maddie Sapigao, and Gigi Sui, Head Coach Martin McGrogan, and Assistant Coach Helen Tung for their outstanding athletic season and excellent representation of Irvine Valley College.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

J U N E 2 7 , 2 0 1 1

CLASSIFIED SCHOOL EMPLOYEE WEEK

Whereas, Classified School Employees provide valuable skills, services, and support to students, faculty, administrators, and staff of the South Orange County Community College District; and

Whereas, Classified School Employees contribute significantly to the establishment and promotion of a positive and supportive instructional and learning environment to facilitate student success; and

Whereas, Classified School Employees play an important and vital role in providing for the health, welfare and safety of the South Orange County Community College District students and staff; and

Whereas, Classified School Employees strive for excellence in all areas relative to the educational community and serve as a valued resource and guide for students of Saddleback College, Irvine Valley College and the Advanced Technology & Education Park; therefore,

Be it resolved that the Board of Trustees and Chancellor of the South Orange County Community College District do hereby recognize, honor, and appreciate the many contributions of the Classified Employees to quality education in California and in our District and declare the week of May 15th to May 21st, 2011 as *Classified School Employee Week*.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from:

May 23, 2011 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

Item Submitted by: Gary L. Poertner, Chancellor

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
May 23, 2011**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
William O. Jay, Member
David B. Lang, Member
Frank M. Meldau, Member
Jordan J. Larson, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Associate Vice Chancellor, Economic Development

ABSENT

Thomas A. Fuentes, Member

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (2)
 - a. Public Employee Dismissal/Release
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

Student Trustee Jordan J. Larson was sworn in to a one year term of office ending April 2012.

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Frank Meldau

2.3 Pledge of Allegiance Led by Trustee Nancy Padberg

2.4 Resolutions / Presentations / Introductions Resolution: Saddleback College Forensics Team

2.5 Public Comments *Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

- 4.1 SOCCCD: Role of Board of Trustees in Accreditation
Irvine Valley College president, Dr. Glenn Roquemore, will present information about the Boards' role in accreditation.

Dr. Glenn Roquemore gave a presentation entitled, "What Trustees Need to Know About Accreditation," to provide an overview of accreditation and review the board's role in the process.

- 4.2 SOCCCD: Education and Facilities Master Plan
College Presidents, Dr. Roquemore and Dr. Burnett and District Director of Facilities and Planning and Purchasing Brandye D'Lena, will provide summary information on the process and the report format and content.

GKK Architect, David Hunt, College Presidents, Dr. Roquemore and Dr. Burnett and District Director of Facilities and Planning and Purchasing Brandye D'Lena gave updated summary of the Educational and Facilities Master Plans for each college projecting needs from five to 20 years.

- 4.3 SOCCCD: Maintenance and Operations Report
Director of Facilities at Irvine Valley College, John Edwards, will provide information about the day to day activities of the colleges performed by maintenance and operations staff. Acting Vice Chancellor of Business Services, Dr. David Bugay, will provide information about the capital improvement committee.

Irvine Valley College Facilities Director John Edwards provided an overview of the day to day maintenance and operations activities as well as planning and scheduling for ongoing maintenance needs in response to a board report request from Trustee Meldau.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

On a motion made by Trustee Jay and seconded by Trustee Meldau the consent calendar was approved on a 6-0 vote with Trustee Fuentes absent.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a regular meeting held on April 25, 2011.
- 5.2 Saddleback College: Study Abroad Program to Oxford, England
Approve the Saddleback College study abroad program: Semester in Oxford, England, Spring 2012 and direct administration to execute the Educational Tour/Field Study Travel Contractor Agreement with The American Institute for Foreign Study for coordinating all travel agreements.
- 5.3 Saddleback College: Geology 170 Field Study Course
National Parks & Monuments – Out of State Travel Program
Approve the Out-of-State travel to the Grand Canyon National Park, Sunset Crater/Meteor Crater/Petrified Forest, Arizona and Zion National Park, Utah from June 3, 2011 - June 13, 2011, for the field study program in Geology. All costs for travel, food, lodging and incidentals will be paid by students at a materials fee of \$135.00 per student.
- 5.4 Saddleback College: Cosmetology and Cosmetician Instruction Agreements
Approve a two year agreement, with options to renew for three additional one year terms with James Albert School of Cosmetology for the Cosmetology and Cosmetician instruction at Saddleback College.
- 5.5 Saddleback College: Speakers
Approve general fund honoraria for speakers at Saddleback College.
- 5.6 Saddleback College: Storage Area Network
Approve contract with NetAPP, Inc. The estimated cost to purchase and maintain the Storage Area Network (SAN) system for 36 months is \$126,840.75 including tax.
- 5.7 Irvine Valley College: Forensics Team Activities 2011-12
Approve the Forensics Team speech tournament schedule of activities for 2011-12. There is no impact to the general fund.
- 5.8 Irvine Valley College: Sub-Contractor Agreement, Vital Link Orange County
Approve the sub-contract with Vital Link Orange County in the amount of \$98,075.00 for payment to project participants who contributed to the work and completion of the CA Career Café project.

- 5.9 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting
Adopt resolution 11-15 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the April 25, 2011 Regular Meeting of the Board of Trustees.
- 5.10 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting
Adopt resolution 11-16 (Exhibit A) authorizing payment to Trustee Jay who was absent from the April 25, 2011 Regular Meeting of the Board of Trustees.
- 5.11 SOCCCD: Renewal Agreement for District-wide Network Infrastructure
Approve the renewal of the maintenance agreement with Nexus IS, Inc. for \$162,300.92.
- 5.12 SOCCCD: Consultant Agreement for Software Development Services
Approve agreement with AdvanceTek for an amount not to exceed \$100,800.
- 5.13 SOCCCD: Consultant Agreement for Business Analysis and Project Management
Approve agreement with Catalyst Consulting for an amount not to exceed \$136,080.
- 5.14 SOCCCD: Consultant Agreement for Software Development Services
Approve agreements with Crescent Solutions for an amount not to exceed \$147,680.
- 5.15 SOCCCD: Consultant Agreement for Database Design Services
Approve agreement with Nimble Consulting for an amount not to exceed \$126,000.
- 5.16 SOCCCD: Coach America Amendment No. 1
Approve contract amendment with Coach America for transportation services.
- 5.17 SOCCCD: Amendment to Consultant Agreement – ATEP
Approve contract amendment with HCTD, LLC, a wholly owned subsidiary of Hudson Capital, LLC to provide various ATEP development services and construction related management for the ATEP site.
- 5.18 SOCCCD: Destruction of Class 3 Disposable Records
Approve destruction of documents.

- 5.19 SOCCCD: Purchase Order/Confirming Requisitions
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04336 through P11-04723 amounting to \$12,359,462.62 and P12-00032 through P12-00060 amounting to \$63,182.59. Approve confirming requisitions dated April 6, 2011 through May 3, 2011 totaling \$365,932.38.
- 5.20 SOCCCD: Payment of Bills
Approve check no. 102023 through 102981, processed through the Orange County Department of Education, totaling \$6,852,362.54; and check no. 010091 through 010104, processed through Saddleback College Community Education, totaling \$10,741.11; and check no. 008857 through 008862, processed through Irvine Valley College Community Education, totaling \$86,327.36.
- 5.21 SOCCCD: Transfer of Budget Appropriations
Ratify transfer of budget appropriations as presented.
- 5.22 SOCCCD: Budget Amendment: Adopt Resolution No. 11-13 to Amend 2010/2011 Restricted General Fund
Adopt resolution to amend the adopted budget.
- 5.23 SOCCCD: April/May 2011 Contracts
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 Saddleback College: Grant Acceptance from Hoag Memorial Hospital
Accept award in the amount of \$199,238 from Hoag Memorial Hospital Presbyterian.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 6-0 vote.

- 6.2 Saddleback College: Grant Acceptance, Career Technical Education Community Collaborative Supplemental Grant renewal
Accept award in the amount of \$130,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-141.

On a motion made by Trustee Lang and seconded by Trustee Prendergast this item was approved on a 6-0 vote.

- 6.3 Saddleback College: Grant Acceptance, Career Technical Education Community Collaborative Grant Renewal
Accept award in the amount of \$400,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-140.

On a motion made by Trustee Lang and seconded by Trustee Prendergast this item was approved on a 6-0 vote.

- 6.4 Irvine Valley College: Proposed School Name
Approve name change of Health Sciences, Physical Education and Athletics to Kinesiology, Health and Athletics.

On a motion made by Trustee Lang and seconded by Trustee Jay this item was approved on a 6-0 vote.

- 6.5 SOCCCD: Document Management Solution
Approve contract agreement with Perceptive Software to provide a document management solution totaling \$591,370.00 from basic aid. Annual ongoing costs are anticipated to be at \$70,000/year and will be considered a general fund expense.

This item was pulled by administration.

- 6.6 SOCCCD: Board Policy Revision: Board Policy Revision: BP-4000.4-Equal Employment Opportunity, BP-4000.6-Complaints – Harassment and Discrimination, BP-4002-Job Specifications and Authorized Positions, BP-5612-Adding Courses, BP-5613-Transcripts, BP-5614-Withholding of Student Records
Discussion/Approval.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 6-0 vote.

- 6.7 SOCCCD: Adopt Resolution No. 11-14: Classified Employee Layoff
Adoption of Resolution 11-14 to reduce three categorically funded classified positions through layoff.

On a motion made by Trustee Lang and approved by Trustee Meldau this item was adopted on a 6-0 roll call vote.

- 6.8 SOCCCD: Academic Personnel Actions – Regular Items
Approve New Personnel Appointments, Authorization to Eliminate an Academic Administrative Position and/or Position Numbers, Authorization to Establish an Academic Administrative Position, Authorization to Change Organization Reporting Structure and Realignment, Change of Status, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reduced Workload Program with STRS Retirement, Sabbaticals Rescinded, Sabbaticals – Change in Assignment, Resignation/Retirement/ Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 6-0 vote.

- 6.9 SOCCCD: Classified Personnel Actions – Regular Items
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change Classification Title Only,

Authorization to Extend a Temporary Classified Position, Change of Status Title Only, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Prendergast and seconded by Trustee Milchiker this item was approved on a 6-0 vote.

- 6.10 SOCCCD: District Initial Proposal to California School Employees Association Chapter 586
Acceptance of District proposal to CSEA Chapter 586 for review and study; and set a public hearing on the proposal for the June 2011 Board meeting.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was accepted on a 6-0 vote.

7.0 REPORTS

- 7.1 SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements
Annual review of the district and colleges' mission statements.
- 7.2 Saddleback College: Speakers
A listing of speakers for events and/or classes at Saddleback College.
- 7.3 SOCCCD: Basic Aid Report
Report on projected receipts and approved projects.
- 7.4 SOCCCD: Facilities Plan Status Report
Status of current construction projects.
- 7.5 SOCCCD: Monthly Financial Status Report
The report displays the adopted budget, revised budget and transactions through March 31, 2011.
- 7.6 SOCCCD: Quarterly Investment Report
This report is as of March 31, 2011

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Irvine Valley College Academic Senate
- C. Faculty Association
- D. Associate Vice Chancellor, Economic Development

- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting adjourned at 8:53 p.m.

A handwritten signature in black ink, appearing to read "G. Poertner", written over a horizontal line.

Gary L. Poertner, Secretary

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Curriculum Revisions for the 2011-12 Academic Year

ACTION: Approval

BACKGROUND

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

STATUS

Irvine Valley College proposes additions, revisions, and deletions to its curriculum. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Irvine Valley College for the 2011-12 academic year pursuant to Title 5, Section 53200 et seq.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2011-12 academic year at Irvine Valley College.

IRVINE VALLEY COLLEGE
NEW, REVISED, AND DELETED DEGREES AND CERTIFICATES

SCHOOL OF LIFE SCIENCES

Recycling and Resource Management-II
Certification of Achievement

Complete the following courses:

ENV 180	Introduction to Resource Management and Zero-Waste	3
ENV 185	Strategies for Promoting Zero Waste	3
ENV 190	Resource Management and Zero Waste for Communities	3
ENV 195	Resource Management and Zero Waste in Business	3

Select at least 1 of the following:

ENV 6	Environment and Resource Economics	3
GEOG 20	Global Environmental Problems	3
ENGT 140	Materials and Processes	3

Complete the following:

CWE 168	Cooperative Work Experience: Resource Management	4-3
	Total Units	18

Recycling and Resource Management-Level-I
Certification of Proficiency

This certificate is intended to prepare students for entry-level positions in recycling and resource management. Courses will focus on presenting skills and knowledge needed to prepare students for a wide range of work opportunities in the industry.

Complete the following courses:

ENV 180	Introduction to Resource Management and Zero-Waste	3
ENV 185	Strategies for Promoting Zero Waste	3
ENV 190	Resource Management and Zero Waste for Communities	3
ENV 195	Resource Management and Zero Waste in Business	3
	Total Units	12

Recycling and Resource Management
Certification of Achievement

The Recycling and Resource Management certificate program is designed to provide students with the skills and knowledge necessary to obtain employment or advancement in sustainable resource management or a zero waste-related field. Course requirements are designed to provide students with a holistic perspective on the relationship of recycling and zero waste to a changing global economy and climate.

Complete the following courses:

ENV 180	Introduction to Recycling and Resource Management	3
ENV 185	Culture and Zero Waste	3
ENV 190	Resource Management and Zero Waste for Communities	3
ENV 195	Resource Management and Zero Waste in Business	3

Select at least 1 of the following:

ENV 6	Environment and Resource Economics	3
GEOG 20	Global Environmental Problems	3
ENGT 140	Materials and Processes	3

Complete the following:

CWE 168	Cooperative Work Experience: Resource Management	3
	Total Units	18

Recycling and Zero Waste
Certification of Proficiency

This certificate is intended to prepare students for entry-level positions in recycling and resource management or job advancement within that field. Courses will focus on presenting skills and knowledge needed to prepare students for a wide range of work opportunities in the industry.

Complete the following courses:

ENV 180	Introduction to Recycling and Resource Management	3
ENV 185	Culture and Zero Waste	3
ENV 190	Resource Management and Zero Waste for Communities	3
ENV 195	Resource Management and Zero Waste in Business	3
	Total Units	12

SCHOOL	CRSD ID	CATID	TITLE	KEY CODE	ACTION TAKEN
				assign=assignments	
				catid=catalog id number	
				c/l w/+ cross-listed with (and list the other crs id)	
				ce=contract education course	
				co=corequisite	
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12	
				dc=delete course	
				desc=description	
				dv=delete version of course	
				hrs=hours	
				lim=limitation	
				lrng obj=learning objectives	
				moe=methods of eval	
				nc=new course	
				nv=new version of existing course	
				prereq=prerequisite	
				rec=recommended prep	
				rpt=repeatability	
				sam = sam code	
				sr=scheduled review is for courses that are scheduled for review and there are no revisions	
				ti=title	
				top = TOP Code	
				tps=topics	
				txt=text-required for all courses numbered 1-299	
				un=units	
				val=validation	
Library Science	LIB 10	9747.00	Introduction to Library Research	dc	
Life Sciences	CWE 168	14241.00	Cooperative Work Experience: Resource Management	nc	
Life Sciences	CWE 168	14241.20	Cooperative Work Experience: Resource Management	nc	
Life Sciences	CWE 168	14241.30	Cooperative Work Experience: Resource Management	nc	
Life Science	ENV 180	14216.00	Introduction to Recycling and Resource Management	ti	
Life Science	ENV 185	14217.00	Culture and Zero Waste	ti	

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Reorganization Within the Office of Instruction

ACTION: Approval

BACKGROUND

Since the addition of the Dean of Academic Programs, Student Learning and Research, under the Office of Instruction at Irvine Valley College, an assessment of the organizational structure has been conducted. A recommendation has been made to reorganize and align certain departments under the Office of Instruction to optimize reporting and work performance.

STATUS

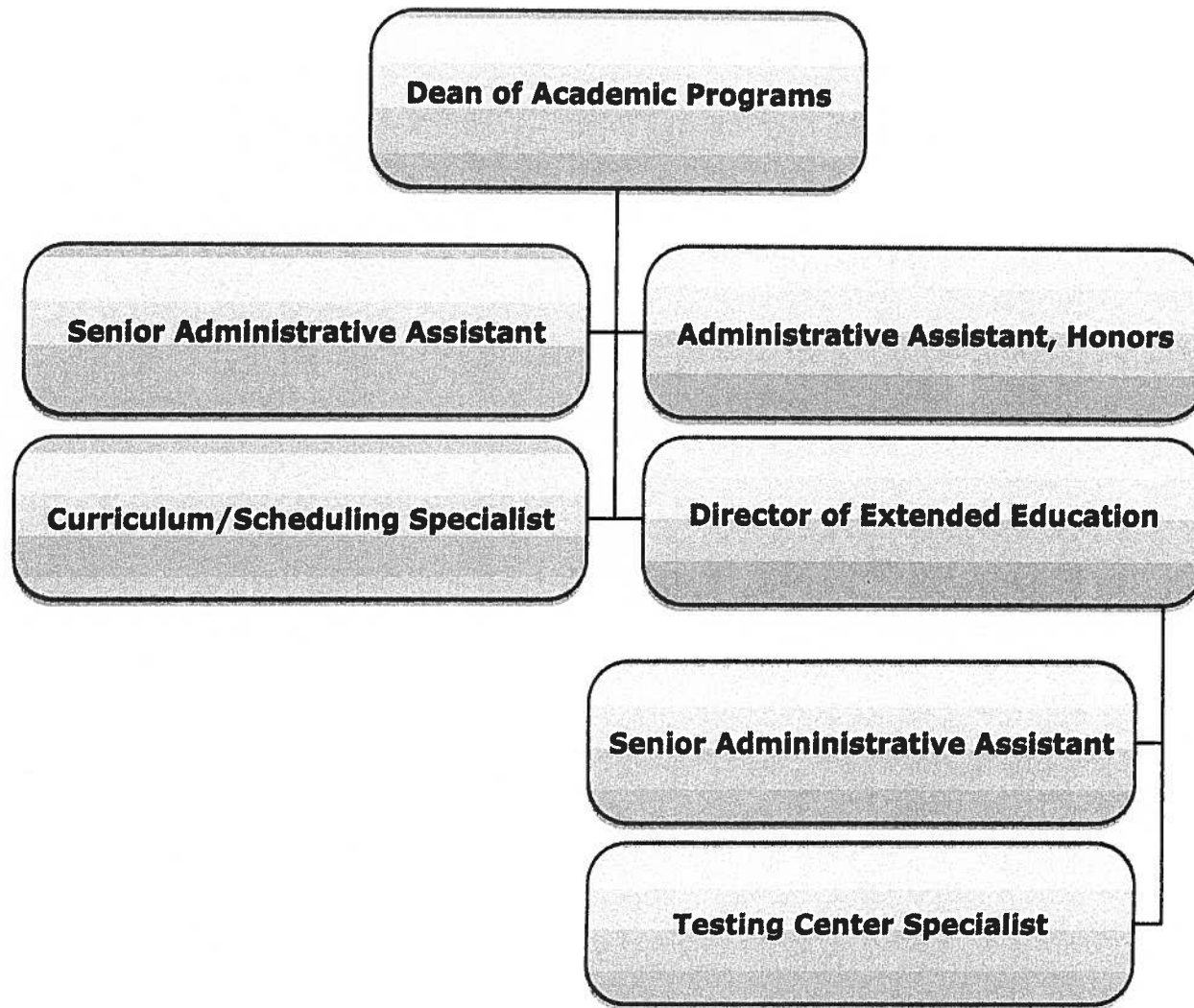
The President of Irvine Valley College recommends changing the structure of the Office of Instruction to include a new department titled Office of Academic Programs. In addition, the President recommends changing the departments of Community Education, Contract Education, Emeritus Institute and Testing Center, within the Office of Instruction, to collectively operate as the Office of Extended Education and directly report to the Dean of Academic Programs. No additional costs are associated with this reorganization and alignment. The proposed changes are reflected in Exhibit A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the reorganization within the Office of Instruction at Irvine Valley College to establish the Office of Academic Programs that will oversee the newly consolidated Office of Extended Education.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

Irvine Valley College
Office of Academic Programs
Proposed Reorganization
June 2011



TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Life Sciences: Hire DSA Inspector of Record

ACTION: Approval

BACKGROUND

The Board of Trustees has approved \$7,468,000 in basic aid for the Irvine Valley College Life Sciences building. The State has approved \$17,393,000 for a total project budget of \$24,861,000. On April 25, 2011, the Board of Trustees approved the award of bid for project construction. All Division of the State Architect (DSA) projects require full time inspection by a DSA inspector of record (IOR).

STATUS

DSA approved the use of Todd Robinson, Class 1 inspector with Joyce Inspection for this project. Joyce Inspection has provided a proposal of \$278,208. for Mr. Robinson's services. Staff recommends hiring Todd Robinson of Joyce Inspections for the IVC Life Sciences project.

Funds for these services are available within the approved project budget which is \$24,861,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an agreement (EXHIBIT A) with Joyce Inspections, to provide DSA Inspector of Record services for the Irvine Valley College Life Sciences project for a price of \$278,208.

CONSULTANT AGREEMENT INSPECTOR OF RECORD SERVICES

Life Sciences Project Irvine Valley College

This AGREEMENT is hereby entered into between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and JOYCE INSPECTIONS & TESTING, Inc., 371 Magnolia Street, Costa Mesa, California 92627, (949) 650-8892, hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: Inspector of Record services as required by Section 34 of the California Administrative Code, Title 21, Public Works, for the construction of the Life Sciences project at Irvine Valley College.
2. **Term.** CONSULTANT shall commence providing services under this AGREEMENT on or about May 15, 2011, and will diligently perform as required until completion of the project which is anticipated to be finished by October 1, 2011.
3. **Compensation.** DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT upon satisfactory completion of the services.

CONTRACTOR will perform the services on an hourly basis at Eighty Four & 00/100 Dollars/hour (\$84.00/hr) for a contract amount of Two Hundred Seventy Eight Thousand and Two Hundred and Eight dollars and 00/100 (\$278,208.00).

4. Expenses. DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT

5. Independent Contractor. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

6. Materials. CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services.

8. Copyright/Trademark/Patent. CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission, except CONSULTANT shall distribute copies of his reports to DSA and other parties as required by California Administrative Code, Title 24. DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT. CONSULTANT consents to use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged a bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless.** CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

(b) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance.** Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million & no/100 Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than March 5, 2006, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

12. Assignment. The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment with Public Agency. CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT,

shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Brandye K. D'Lena

CONSULTANT:

Joyce Inspections, Inc.
371 Magnolia Street
Costa Mesa, CA 92627
Attn: John Joyce

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 28th DAY OF JUNE, 2011.

South Orange County Community College District

Joyce Inspections

By: _____
Dr. Debra L. Fitzsimons
Vice Chancellor, Business Services

By: _____
John Joyce
President

33-0935399
Taxpayer
Identification Number

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Irvine Valley College: Speaker
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**IRVINE VALLEY COLLEGE**

<i>Presentation Date</i>	<i>Faculty Member Course Title/Activity</i>	<i>Speaker Name</i>	<i>Topic</i>	<i>General Fund Honarium/Travel</i>
July 8, 2011 9 am-noon	Kinesiology, Health & Athletics Event	Cara Heads	Coaching Techniques of Olympic Lifting at Elite Levels	\$500.00

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Renovate Technology and Applied Sciences Building: Hire Architect

ACTION: Approval

BACKGROUND

gkkworks worked with SOCCCD staff in 2005 assessing the North wing of the Saddleback College Technology and Applied Sciences (TAS) building. Construction documents were developed and shelved due to limited campus swing space. In the interim, the South wing began to exhibit similar structural distress signs. In February, 2011, the Board of Trustees approved moving forward on completing the design for both the North and South wings of the TAS building.

There is a need to hire an architect to provide architectural and engineering services for the renovation of the Saddleback College TAS Building.

STATUS

Staff recommends that gkkworks be retained to complete architectural and engineering services for this project for a lump sum fixed fee of \$449,000 equal to 6% of the estimated construction cost which is \$7,500,000.

Estimated project budget prior to design is \$8,755,055. A revised budget update will follow after final design. Current funding for design is approved at \$1,802,577 through basic aid.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an agreement, EXHIBIT A, with gkkworks to provide architectural and engineering services for the renovation of the Technology and Applied Sciences Building at Saddleback College for a fee equal to \$449,000.

**ARCHITECTURAL SERVICES AGREEMENT – TECHNOLOGY & APPLIED SCIENCES
BUILDING RENOVATION, SADDLEBACK COLLEGE**

This AGREEMENT is made and entered into this 28th day of June in the year 2011 between South Orange County Community College District, 28000 Marguerite Parkway, Mission Viejo, California 92692, hereinafter referred to as "DISTRICT", and gkkworks, 2355 Main Street, Suite 220, Irvine, CA 92614, 949/250-1500, hereinafter referred to as "ARCHITECT";

WHEREAS, DISTRICT desires to obtain architectural services for Saddleback College Technology & Applied Sciences Building Renovation, hereinafter referred to as "PROJECT"; and

WHEREAS, ARCHITECT is fully licensed to provide architectural services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - ARCHITECT'S SERVICES AND RESPONSIBILITIES

1. The ARCHITECT's services shall consist of those services performed by the ARCHITECT, ARCHITECT's employees and ARCHITECT's consultants as enumerated in Articles II and III of this AGREEMENT.

2. The ARCHITECT's services shall be performed in a manner which is consistent with professional skill and care and the orderly progress of the work. The ARCHITECT represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT.

3. The ARCHITECT acknowledges that all time limits stated in this Agreement are of the utmost importance to DISTRICT. The ARCHITECT shall submit for the DISTRICT's approval a schedule for the performance of the ARCHITECT's services. The schedule may be adjusted as the PROJECT proceeds by mutual written agreement of the parties and shall include allowances for time required for the DISTRICT's review and for approval by authorities having jurisdiction over the PROJECT. The time limits established by this schedule shall not, except for reasonable cause, be exceeded by the ARCHITECT.

4. The services covered by this AGREEMENT shall be completed within 30 months of the date of this AGREEMENT.

ARTICLE II –SCOPE OF ARCHITECT'S SERVICES

1. The ARCHITECT's services consist of those described in paragraphs 2 through 29 of Article II and further delineated in Exhibit A, and include normal civil, structural, mechanical, electrical, landscape engineering services, and cost estimating services necessary to produce a reasonably complete and accurate set of construction documents as described in paragraph 9, except those engineering services provided by the DISTRICT.

2. The ARCHITECT has been selected to perform the work herein because of the skills and expertise of key individuals. The ARCHITECT shall designate Matthew Greiner, as Associate Principal in Charge, and Project Manager; and Kris Kay as Principal in Charge. Nabih Youssef Associates will be the consulting structural engineers. So long as their performance continues to be acceptable to the DISTRICT, these named individuals shall remain in charge of the Project. Additionally, the ARCHITECT must furnish the name of all other key people in ARCHITECT's firm and consulting firms that will be associated with the Project.

If the designated project manager or any other designated lead or key person fails to perform to the satisfaction of the DISTRICT, then upon written notice the ARCHITECT will have 10 working days to remove that person from the Project and replace that person with one acceptable to the DISTRICT. A project manager and all lead or key personnel for any SUBCONSULTANT must also be designated by the ARCHITECT and are subject to all conditions previously stated in this paragraph.

3. The ARCHITECT shall ascertain the DISTRICT's needs and the requirements of the PROJECT and shall arrive at a mutual written understanding of such needs and requirements with the DISTRICT, prior to drafting preliminary designs for the PROJECT.

4. The ARCHITECT shall provide a written preliminary evaluation of the DISTRICT's PROJECT, schedule and construction budget requirements, each in terms of the other, subject to the limitations set forth in Article V. Such evaluation shall include alternative approaches to design and construction of the PROJECT.

5. The ARCHITECT has submitted a list of qualified engineers for the PROJECT. ARCHITECT shall ensure that each engineer places his or her name, seal and signature on all drawings and specifications prepared by said engineer. The ARCHITECT is responsible for the management of their consultants in order to meet the terms of all phases of this agreement. Nothing in the foregoing shall create any contractual relationship between DISTRICT and any consultants employed by ARCHITECT under the terms of this Agreement. ARCHITECT is as responsible for the performance of its consultants as it would be if it had rendered these services itself.

6. The ARCHITECT and their consultant shall employ Building Information Modeling (BIM) using Revit or other approved software and make regular posting to a website

accessible to the District throughout the design process. Clash detection will be employed as one form of consultant coordination. The ARCHITECT will be responsible to manage the BIM Model from the Project start to finish.

7. The project shall be designed in accordance with the requirements to meet at least LEED minimum certification and paperwork for certification shall be complete by the ARCHITECT.

8. Commissioning and Energy Modeling are outside the parameters of this agreement and will be services employed by the District though the ARCHITECT will provide recommendations for a minimum of two firms for consideration. These documents shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations currently existing and as amended, enacted, issued or adopted in the future which are applicable to these documents.

9. The ARCHITECT shall prepare and submit to DISTRICT an outline of applicable provisions of building codes that apply to this project. The outline shall include a written report and diagrammatic drawings which delineate the design criteria (e.g. exit paths, travel distances, required exits, rated walls, rated corridors, building occupancy, construction type, and fire zones.) This graphic documentation of the design criteria shall be updated with each subsequent submittal.

10. These documents shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations currently existing and as amended, enacted, issued or adopted in the future which are applicable to these documents.

11. The ARCHITECT shall submit to the DISTRICT a written preliminary estimate of the construction cost and shall advise the DISTRICT, in writing, of any adjustments to the estimate of Construction Cost.

12. The ARCHITECT shall employ investigations of existing conditions or facilities performed by the DISTRICT into the design of the new facilities.

13. The ARCHITECT shall develop and provide to the DISTRICT all necessary documentation in order to submit the Geotechnical Report, provided by others, to the California Geological Survey (CGS) and coordinate follow up with Geotechnical Consultant as necessary to obtain CGS approval in order to obtain Division of the State Architect stamped documents.

14. Based on the approved Schematic Design Documents and any adjustments authorized by the DISTRICT, the ARCHITECT shall prepare, for approval by the DISTRICT, Design Development Documents consisting of drawings and other documents to describe the size and character of the PROJECT as to architectural, structural, mechanical and electrical systems, materials, and such other elements as may be appropriate.

15. Based on the approved Design Development Documents and any further adjustments authorized by the DISTRICT, the ARCHITECT shall prepare, for approval by the DISTRICT, Construction Documents consisting of drawings and specifications setting forth in detail the requirements for the construction of the PROJECT.

16. The ARCHITECT shall file documents required for the approval of governmental authorities having jurisdiction over the PROJECT including funding submittals with the DISTRICT's assistance. Included in this filing shall be an energy modeling document for submittal to the State and in relation to grant funding potentials. The DISTRICT shall pay all fees required by such governmental authorities.

17. The ARCHITECT shall prepare all necessary bidding information and bidding forms required by the DISTRICT and shall assist the DISTRICT in preparing the conditions of the Contractor's contract and coordinating same with the technical specifications. Plans or specifications, which include a requirement that the Contractor provide operation manuals and adequate training for the DISTRICT in the operation of mechanical, electrical, heating and air conditioning systems installed by the Contractor, shall be part of the bid documents prepared by the ARCHITECT.

18. The ARCHITECT shall allow access to the BIM documents during both bid and construction.

19. The ARCHITECT, following the DISTRICT's approval of the Construction Documents and of the latest preliminary estimate of Construction Cost, shall assist the DISTRICT in obtaining bids for the PROJECT.

20. If the lowest bid exceeds the budget for the PROJECT (or exceeds the budget by a certain percentage), the ARCHITECT, in consultation with and at the direction of the DISTRICT, shall provide such modifications in the Construction Documents as necessary to bring the cost of the PROJECT within its budget.

21. The ARCHITECT shall provide interior design and other similar services required in connection with the project.

22. The ARCHITECT's responsibility to provide services for the construction of the PROJECT commences with the award of a construction contract and terminates at the issuance to the DISTRICT of the final certificate for payment by the ARCHITECT and the final close out and certification acknowledgement by the Division of the State Architect.

23. The ARCHITECT shall provide administration of the construction contract as set forth below. The ARCHITECT shall coordinate construction performed by separate contractors or by the DISTRICT's own employees.

24. The duties, responsibilities and limitations of authority of the ARCHITECT shall not be restricted, modified or extended without written agreement between the DISTRICT and ARCHITECT.

25. The ARCHITECT shall be the DISTRICT's representative during construction and shall advise and consult with the DISTRICT until final payment to the Contractor is due. The ARCHITECT shall have authority to act on behalf of the DISTRICT only to the extent provided in this AGREEMENT unless otherwise modified in writing.

26. The ARCHITECT shall visit the site not less than once per week while work is in progress, and as often as necessary and appropriate to the stage of construction, to inspect the site and work; to familiarize himself/herself with the progress and quality of the work; and to determine for the DISTRICT's benefit and protection if the work is proceeding in accordance with the construction contract and schedule. On the basis of his/her on-site observations and inspections as an ARCHITECT, the ARCHITECT shall keep the DISTRICT informed of the progress and quality of the work and he/she shall use reasonable care to guard the DISTRICT against defects and deficiencies in the work and against the Contractor's failure to carry out the work in accordance with the construction contract and the schedule. The ARCHITECT shall provide services made necessary by major defect or deficiencies in the work of the Contractor which through reasonable care should have been discovered by the ARCHITECT and promptly reported to the DISTRICT and Contractor but which he/she failed to do.

27. The ARCHITECT shall have access to the work at all times.

28. The ARCHITECT shall review and certify the amounts due the Contractor. The ARCHITECT's certification for payment shall constitute a representation to the DISTRICT, based on the ARCHITECT's observations and inspections at the site as provided in paragraph 17, that the work has progressed to the point indicated, that quality of the work is in accordance with the construction contract and that the Contractor is entitled to payment in the amount certified.

29. The ARCHITECT shall reject work which does not conform to the construction contract. The ARCHITECT has authority to require additional inspection or testing of the work in accordance with the provisions of the construction contract, whether or not such work is fabricated, installed or completed.

30. The ARCHITECT shall review and approve or take other appropriate action upon Contractor's submittals of shop drawings, product data, and samples for the purpose of checking for conformance with the construction contract. The ARCHITECT's action shall be taken as to cause no delay in the work, while allowing sufficient time in the ARCHITECT's professional judgment to permit adequate review and in no case exceed fifteen (15) days after receipt. When certification of performance characteristics of materials, systems or equipment is required by the construction contract, the ARCHITECT shall be entitled to rely

upon such certification to establish that the materials, systems or equipment will meet the performance criteria required by the construction contract.

31. The ARCHITECT shall prepare change orders with supporting documentation and data for the DISTRICT's approval and execution in accordance with the construction contract, and may authorize minor changes in the work not involving an adjustment in the contract sum or an extension of time. The ARCHITECT shall evaluate and make written recommendations regarding Contractor's proposals for possible change orders. DSA change orders shall be submitted for approval on an on-going basis throughout the project. ARCHITECT shall prepare a set of reproducible record drawings showing significant changes in the work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the ARCHITECT.

32. The ARCHITECT shall inspect the PROJECT to determine the date or dates of substantial completion and the date of final completion, receive and forward to the DISTRICT for the DISTRICT's review all written warranties and related documents required by the construction contract and issue a final certificate for payment upon compliance with the requirements of the construction contract.

33. The ARCHITECT shall evaluate the performance of the Contractor under the requirements of the construction contract when requested in writing by the DISTRICT.

34. The ARCHITECT shall provide services in connection with evaluating substitutions proposed by the Contractor, obtain written acceptance by the DISTRICT for any changes to the original documents and making subsequent revisions to drawings, specifications and other documentation resulting there from. Significant scope changes resulting from substitution approvals will result in a additional service.

35. The ARCHITECT shall evaluate and render written recommendations, within a reasonable time on all claims, disputes or other matters at issue between the DISTRICT and Contractor relating to the execution or progress of the work as provided in the construction contract.

36. The ARCHITECT shall provide enough qualified personnel to properly perform services required under this AGREEMENT and DISTRICT shall have the right to remove any of ARCHITECT'S personnel from the PROJECT.

37. The ARCHITECT shall comply with all federal, state and local laws, rules, regulations and ordinances that are applicable to the DISTRICT's PROJECT.

ARTICLE III -ADDITIONAL ARCHITECT'S SERVICES

1. The ARCHITECT shall be given additional compensation for the services described in Article III.

2. ARCHITECT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the ARCHITECT's control. ARCHITECT shall obtain written authorization from the DISTRICT **before** rendering such services. Compensation for such services shall be compensated based on attached standard hourly rates. Such services shall include:

- a. Making material revisions in drawings, specifications or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation of such documents.
- b. Providing services required because of significant changes made in the PROJECT after approval of each phase of the work including, but not limited to, size, quality, complexity, or the DISTRICT's schedule, except for services required under Article V, paragraph 10 and changes related to design errors or omissions.
- c. Preparing drawings, specifications and other documentation and supporting data, and providing other services in connection with change orders required by causes beyond the control of the ARCHITECT.
- d. Providing consultation concerning replacement of work damaged by fire and furnishing services required in connection with the replacement of such work.
- e. Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the work of the Contractor, or by failure of performance of either the DISTRICT or Contractor under the construction contract.
- f. Providing services in connection with an arbitration proceeding or legal proceeding except where the ARCHITECT is a party thereto.
- g. Providing services, other than coordination and incorporation of information into the design documents, in connection with the work of consultants retained by the DISTRICT.
- h. Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance and consultation during operation.
- i. Providing services after issuance to the DISTRICT of the final certificate for payment except as provided in Article VIII, paragraph 6.

- j. Providing services of consultants for other than civil, landscape, structural, mechanical, electrical and plumbing.
- k. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with generally accepted architectural practice.

3. If authorized in writing by DISTRICT, ARCHITECT shall provide one or more Project Representatives to assist in carrying out more extensive representation at the site than is described in paragraph 17 of Article II. The Project Representative(s) shall be selected, employed and directed by the ARCHITECT, and the ARCHITECT shall be compensated therefore as agreed by the DISTRICT and ARCHITECT. Through the observations of such Project Representative(s), the ARCHITECT shall endeavor to provide further protection for the DISTRICT against defects and deficiencies in the work, but the furnishing of such project representation shall not modify the rights, responsibilities or obligations of the ARCHITECT as described elsewhere in this AGREEMENT. Such services shall be compensated based on the attached standard hourly rates.

ARTICLE IV - DISTRICT'S RESPONSIBILITIES

- 1. The DISTRICT shall provide to the ARCHITECT full information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, constraints and criteria.
- 2. The DISTRICT has prepared a current overall budget for the PROJECT, including the construction cost budgeted at \$5,361,454.00. These costs will be reassessed after completion of the design development phase.
- 3. The DISTRICT shall appoint a representative authorized to act on the DISTRICT's behalf with respect to the PROJECT. The DISTRICT or its authorized representative shall render decisions in a timely manner pertaining to documents submitted by the ARCHITECT. ARCHITECT shall consult with authorized employees, agents, and representatives of DISTRICT relative to the design and construction of the Project. However, ARCHITECT shall accept directives only from DISTRICT's designated representative and not from other DISTRICT employees or consultants. The DISTRICT shall notify ARCHITECT in writing if, at its sole option, it makes a change in the DISTRICT representative.
- 4. The DISTRICT shall furnish a legal description of the site and surveys describing physical characteristics, legal limitations and utility locations for the site of the PROJECT as required.
- 5. The DISTRICT shall furnish geotechnical data when these data are reasonably deemed necessary by ARCHITECT, including test logs, soil classifications, soil bearing values, and other data necessary to define subsoil conditions.

6. The DISTRICT shall give prompt written notice to the ARCHITECT if the DISTRICT becomes aware of any fault or defect in the PROJECT or nonconformance with the construction contract. However, the DISTRICT's failure or omission to do so shall not relieve the ARCHITECT of his/her responsibilities hereunder and the DISTRICT shall have no duty to observe, inspect or investigate the PROJECT.

7. The ARCHITECT may rely on the information provided by DISTRICT but only to the extent such reliance is consistent with ARCHITECT's obligations under this agreement.

ARTICLE V - COST OF CONSTRUCTION

1. The construction cost shall be the total cost or estimated cost to the DISTRICT of all elements of the PROJECT designed or specified by the ARCHITECT.

2. During the Schematic Design, and Design Development construction cost shall be determined by the DISTRICT's budget for the PROJECT. Construction costs will be assessed during the Design Development phase and upon approval by the District, will be adjusted if necessary for the Construction Document phase.

3. During the bidding phase, construction cost shall be determined by the lowest responsible bid.

4. During construction, construction cost shall be determined by the contract sum or as amended by any change orders approved by the DISTRICT.

5. Construction cost does not include the compensation of the ARCHITECT and ARCHITECT's consultants, or other costs which are the responsibility of the DISTRICT.

6. The ARCHITECT's evaluations of the DISTRICT's PROJECT budget, preliminary estimates of construction cost and detailed estimates of construction cost, if any, represent the ARCHITECT's best judgment as a professional familiar with the construction industry.

7. A fixed limit of construction cost shall be established at the completion of Design Development documents as a condition of this AGREEMENT. The ARCHITECT shall furnish a proposal to establish the construction cost and obtain DISTRICT agreement in writing before commencing with the Construction Document phase.

8. Any PROJECT budget or fixed limit of construction cost shall be adjusted, according to the most recent inflationary rate as reflected in ENR, if the bidding has not commenced within ninety (90) days after the ARCHITECT submits the Construction Documents to the DISTRICT, to reflect changes in the general level of prices in the construction industry between the date of submission of the Construction Documents to the DISTRICT and the date on which bids are sought for the PROJECT.

9. If the lowest bid received exceeds the fixed limit of construction cost (adjusted as provided in paragraph 8), the DISTRICT shall:

- a. give written approval of an increase of such fixed limit;
- b. authorize rebidding of the PROJECT within a reasonable time;
- c. if the PROJECT is abandoned, terminate it in accordance with Article VII, paragraph 3; or
- d. cooperate in revising the PROJECT scope and quality as required to reduce the construction cost.

10. If the DISTRICT chooses to proceed under paragraph 9(d), the ARCHITECT, without additional charge, shall modify the construction contract as necessary to comply with the fixed limit.

ARTICLE VI – OWNERSHIP OF DRAWINGS AND SPECIFICATIONS

The drawings, specifications, presentation materials including slides and models and other documents prepared by the ARCHITECT for this PROJECT shall be and remain the property of the DISTRICT pursuant to Education Code Section 17316. Such drawings and specifications and other documents supplied as herein required shall be the property of the DISTRICT whether or not the work for which they were made is executed. ARCHITECT grants to DISTRICT the right to reuse all or part of the fore mentioned drawings, specifications and other documents at its sole discretion for the construction of all or part of this or another PROJECT constructed for the DISTRICT. If the drawings, specifications and/or other documents are reused for another project constructed for the DISTRICT, then the DISTRICT agrees that ARCHITECT shall not be responsible for any reuse of the drawings, specifications and/or other documents. The DISTRICT is not bound by this AGREEMENT to employ the services of ARCHITECT in the event such drawings, specifications and/or other documents are reused. ARCHITECT grants to the DISTRICT the right to copy, use, modify, and reuse any and all copyrights and designs embodied in the plans, specifications and other documents prepared or caused to be prepared by the ARCHITECT pursuant to this AGREEMENT.

The ARCHITECT shall perform the work under this agreement using BIM software and shall deliver electronic copy via CD or DVD in both the software format and PDF format upon submittal to the Division of the State Architect and upon completion of the As-built requirement. If work is terminated prior to DSA submittal, a copy of the work completed to date shall be provided to the DISTRICT.

ARTICLE VII – TERMINATION

1. This AGREEMENT may be terminated without cause by the DISTRICT upon not less than 7 days written notice to the ARCHITECT. This AGREEMENT may be terminated by

either party upon not less than 7 days written notice should the other party fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the party initiating the termination.

2. If the PROJECT is suspended by the DISTRICT for more than ninety consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to such suspension. When the PROJECT is resumed, the ARCHITECT's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the ARCHITECT's services.

3. If the DISTRICT abandons the PROJECT for more than ninety consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to the abandonment and ARCHITECT may terminate this AGREEMENT by giving not less than 7 days written notice to the DISTRICT.

4. The DISTRICT's failure to make payments to the ARCHITECT in accordance with this AGREEMENT shall be considered substantial nonperformance and cause for termination by the ARCHITECT.

5. In the event the DISTRICT fails to make timely payment, the ARCHITECT may, 21 days after written notice to the DISTRICT, suspend performance of services under this AGREEMENT. Unless payment in full is received by the ARCHITECT within 14 days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the ARCHITECT shall have no liability to the DISTRICT for delay or damage caused the DISTRICT because of such suspension of services.

6. The ARCHITECT shall be compensated for services satisfactorily performed prior to a termination which is not the fault of the ARCHITECT. The DISTRICT shall pay the ARCHITECT only the fee associated with the services provided, since the last billing and up to the notice of termination.

7. In the event of termination due to the fault of ARCHITECT, ARCHITECT shall receive compensation due for services satisfactorily rendered prior to the date of termination. The ARCHITECT is liable for all damages suffered by the DISTRICT due to ARCHITECT's failure to perform as provided in the AGREEMENT.

ARTICLE VIII - COMPENSATION TO THE ARCHITECT

The DISTRICT shall compensate the ARCHITECT as follows:

1. For ARCHITECT services, as described in Article II, compensation shall be computed as follows:

Compensation is based on a fixed fee of \$449,000.00 and a reimbursable allowance of \$21,000.00 for a total contract amount of \$470,000.00. Progress payments for ARCHITECT

services in each phase shall total the following percentages of the total compensation payable:

Programming	5 percent
Schematic Design Phase:	10 percent
Design Development Phase:	20 percent
Construction Documents Phase:	30 percent
Agency Review/Bidding Phase:	10 percent
Construction Phase:	20 percent
Close Out Phase:	5 percent

Total Compensation: One Hundred Percent (100%)

2. This compensation shall be compensation in full for all services performed by the ARCHITECT under the terms of this AGREEMENT, except where additional compensation is agreed upon between the ARCHITECT and DISTRICT in writing as provided for as additional services.

3. Payments for ARCHITECT services shall be made monthly and, where applicable, shall be 95% of the services performed within each phase of service, on the basis set forth in paragraph 1. 100% payment will be made upon DISTRICT acceptance of each phase.

4. Invoices shall be on a form and in the format approved by the DISTRICT. Payments are due and payable upon receipt of the ARCHITECT's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the legal rate prevailing at the time at the site of the PROJECT.

5. To the extent that the time initially established for the completion of ARCHITECT's services is exceeded or extended through no fault of the ARCHITECT, compensation for any services rendered during the additional period of time shall be computed as follows: at standard hourly rates or at a fixed fee per Board of Trustees approved change order.

6. Reimbursable Expenses incurred by the ARCHITECT and ARCHITECT's employees and consultants in the interest of the PROJECT shall have prior DISTRICT written approval before incurred and records of such expenses shall be provided to DISTRICT for the DISTRICT's review.

a. Reimbursable expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and Architect's employees and consultants in the interest of the Project.

b. Reimbursable expenses shall be expense of transportation in connection with the Project; expenses in connection with authorized out-of-town travel; long-distance communications; and fees paid for securing approval of authorities having jurisdiction over

the Project. ARCHITECT's normal travel expense including travel from ARCHITECT's office to consultant's offices and ARCHITECT's office to all DISTRICT locations and meals are excluded.

c. Expense of reproductions, except those needed for the use of the ARCHITECT and his or her consultants or identified specifically as a deliverable, postage and handling of Drawings, Specifications and other documents including overnight/courier services are reimbursable upon DISTRICT's prior written approval.

d. If authorized in advance in writing by the DISTRICT, expense of overtime work requiring higher than regular rates will be reimbursed.

e. Expense of renderings, models and mock-ups requested by the DISTRICT if not part of ARCHITECT's Basic Services will be reimbursed.

f. For reimbursable expenses, compensation shall be computed at a multiple of one point one (1.1 %) times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project.

g. For additional services of consultants, compensation shall be computed at a multiple of one point one (1.1%) times the amounts billed to the ARCHITECT for such services.

h. Books and records relating to this Agreement shall be maintained in accordance with generally accepted accounting principles. DISTRICT or DISTRICT's authorized representative shall have access to, the right to audit and the right to copy pertinent parts of Consultants' books and records. Consultants records shall include but not be limited to accounting records (hard copy, as well as computer readable data); contracts; payroll records; sub-consultant agreements; vendor agreements; purchase orders; leases; original estimates; estimating work sheets; correspondence; receipts; memoranda; and any other supporting evidence deemed necessary to substantiate charges under this agreement. All such books and records shall be preserved for a period of at least 3 years from the date of Final Payment under this Agreement. ARCHITECT shall include appropriate language in consultant's agreements to enforce the provisions of this paragraph.

ARTICLE IX – INDEMNITY AND INSURANCE

1. To the fullest extent permitted by law, ARCHITECT agrees to indemnify and hold DISTRICT entirely harmless from all liability arising out of:

- a. any and all claims under workers' compensation acts and other employee benefit acts with respect to ARCHITECT's employees or his/her subcontractor's employees arising out of ARCHITECT's work under this AGREEMENT including a waiver of subrogation; and

- b. any and all claims for damages because of personal injury or death or damages to property, or other costs and/or charges, directly or indirectly arising out of or attributable to, in whole or in part, to caused by ARCHITECT's negligent acts, errors and/or omissions in the performance of his/her obligations as stated in this AGREEMENT, or the negligent acts, errors and/or omissions, recklessness or willful misconduct of ARCHITECT's consultants, employees or agents in the performance of their obligations as stated in under this AGREEMENT. The coverages of such indemnification shall include, without limitation attorneys' fees and court costs incurred by DISTRICT with regard thereto. Said indemnity is intended to apply during the period of this AGREEMENT of ARCHITECT's performance and shall survive the expiration or termination of this AGREEMENT until such time as action against DISTRICT on account of any matter covered by such waiver or indemnity is barred by the applicable statute of limitations.

2. ARCHITECT shall purchase and maintain project specific insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT policies of insurance, which will protect ARCHITECT and DISTRICT from claims which may arise out of or result from ARCHITECT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. Statutory workers' compensation and employers' liability.

b. Comprehensive general and auto liability insurance with limits of not less than 1,000,000 combined single limit, bodily injury and property damage liability per occurrence, including:

1. owned, non-owned and hired vehicles;
2. blanket contractual;
3. broad form property damage;
4. products/completed operations; and
5. personal injury.

c. Professional liability insurance, including contractual liability, with limits of 1,000,000. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least 5 years thereafter if available to the professional and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that ARCHITECT subcontracts or assigns any portion of his/her duties, he/she shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph.

d. Each policy of insurance required in (a) and (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with

respect to the operations of ARCHITECT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. ARCHITECT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, ARCHITECT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event ARCHITECT fails to secure or maintain any policy of insurance required hereby excepting professional liability, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of ARCHITECT, and in such event ARCHITECT shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE X - MISCELLANEOUS

1. The ARCHITECT shall make a written record of all meetings, conferences, discussions and decisions made between or among the DISTRICT, ARCHITECT and Contractor during all phases of the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The ARCHITECT shall provide a draft copy of such record to the DISTRICT for review and comment, make adjustments and provide a final copy to the DISTRICT and a copy to the Contractor upon request.

2. ARCHITECT, in the performance of this AGREEMENT, shall be and act as an independent contractor. ARCHITECT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ARCHITECT assumes the full responsibility for the acts and/or omissions of his or her employees or agents as they relate to the services to be provided under this AGREEMENT. ARCHITECT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective ARCHITECT's employees.

3. Unless otherwise provided in this AGREEMENT, the ARCHITECT and ARCHITECT's consultants shall have no responsibility for the presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the PROJECT site, including, but not limited to, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

4. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or ARCHITECT.

5. No member, officer or employee of the DISTRICT during tenure or for one year thereafter, shall have any interest direct or indirect, in this Agreement or the proceeds thereof.

6. The DISTRICT and ARCHITECT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. Neither DISTRICT nor ARCHITECT shall assign this AGREEMENT without the written consent of the other.

7. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. ARCHITECT agrees to comply with all federal, state and local laws, rules, regulations and ordinances, ARCHITECT's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

8. ARCHITECT agrees that ARCHITECT will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

9. Review, approval or acceptance of ARCHITECT's work whether by DISTRICT or others, shall not relieve ARCHITECT from responsibility for errors and omissions in ARCHITECT's work.

10. The failure of DISTRICT or ARCHITECT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

11. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served, or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

12. This AGREEMENT shall be governed by the laws of the State of California. The duties and obligations of the parties created hereunder are performable in Orange County and such county shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

- a. The parties will attempt in good faith to resolve any controversy or Claim arising out of or relating to this Agreement by negotiation.

- b. Within 60 days, but no earlier than 30 days, following the earlier of (1) receipt of notice by the other party from the American Arbitration Association (AAA) of the disputing party's demand for arbitration or (2) receipt by the other party of the disputing party's notice of election to litigate, the parties shall submit the matter to non-binding mediation administered by the AAA under its construction industry mediation rules, unless waived by mutual stipulation of both parties.

13. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

14. Communications between the parties shall be sent to the following addresses:

DISTRICT

South Orange Cty. Community College District

28000 Marguerite Pkwy.

Mission Viejo, CA 92692

ARCHITECT

gkkworks

2355 Main Street, Suite 220

Irvine, CA 92614

15. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and ARCHITECT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the ARCHITECT.

This AGREEMENT entered into as of the day and year first written above.

DISTRICT

**SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT**

ARCHITECT

gkkworks

(Signature)

(Signature)

(Printed name)

(Printed name)

Vice Chancellor
(Title)

(Title)

(Date)

(Date)

(Taxpayer number)

EXHIBIT A

RESPONSIBILITIES AND SERVICES OF ARCHITECT

ARCHITECT will provide all professional services necessary for completing the following:

A. BASIC SERVICES

ARCHITECT agrees to provide the services described below:

1. Determine the agencies who have jurisdiction over plan reviews and approvals. Submit, review, and coordinate with and implement the requirements of the regulatory agencies, i.e.: State Chancellor's Office, Division of the State Architect, State Fire Marshal, Health Department, etc.
2. Contract for or employ at ARCHITECT'S expense, sub-consultants to the extent deemed necessary for completion of the Project including: architects; mechanical, electrical, structural, civil engineers, landscape architects licensed as such by the State of California. The names of said sub-consultants shall be submitted to the DISTRICT for approval prior to commencement of work. The DISTRICT reserves the right to reject the use of any sub-consultants. Nothing in the forgoing procedure shall create any contractual relationship between the DISTRICT and any sub-consultants employed by the ARCHITECT under terms of this Agreement.
3. Agree to exercise usual and customary professional care in its efforts to comply with all laws and regulations which apply to work of this Agreement.
4. Cooperate with other professionals employed by the DISTRICT for the design, coordination or management of other work related to the Project.
5. Chair, conduct and take minutes of bi-weekly coordination meetings during the entire design phase with sub-consultants, ARCHITECT shall invite the DISTRICT and/or its representative to participate in these meetings. ARCHITECT shall keep a separate log to document design/coordination comments generated in these meetings.
6. Review site surveys, subsoil data, chemical, mechanical and other data logs of borings, record documents, etc., furnished to ARCHITECT pursuant to this Agreement and advise the DISTRICT whether such data are sufficient for purposes of design, or whether additional data are necessary. ARCHITECT shall advise whether additional data are needed and, if so, recommend the manner in which it be provided and services obtained.
7. Be responsible for the professional quality, technical accuracy and the coordination of all studies, reports, projections, master plans, designs, drawings, specifications and other services furnished by ARCHITECT under this Agreement. ARCHITECT

shall, without additional compensation, correct or revise any errors or omissions in its studies, reports, projections, master plans, design, drawings, specifications and other services.

8. If desired by the DISTRICT and agreed to by the ARCHITECT, ARCHITECT shall provide other required services to determine such compliance not specifically identified and included in the scope of this Agreement through an amendment to this Agreement, as an additional service.

9. Be responsible for the design and the layout of data and phones using DISTRICT established standards. The coordination effort shall include location and routing of the raceways, conduits, and outlets and required spaces to accommodate electrical, data and communication wiring. ARCHITECT to coordinate with DISTRICT or their consultants to finalize phone system design.

10. Provide services required to obtain local agencies approval for off-site work including review by regulatory agencies having jurisdiction over the Project.

11. Develop a grading and drainage plan and a site plan from architectural information showing a final development of the site, this drawing will also include a horizontal and vertical control plan and a utility infrastructure plan. The services described in this Subparagraph shall be provided by a professional civil engineer who is to subcontract with the ARCHITECT.

12. ARCHITECT to document the location of existing utility lines, telephone, water and sewage, etc., within the limits of the DISTRICT on-site property. This information shall be provided by the DISTRICT. ARCHITECT to verify the capacity of all existing project utilities.

13. Maintain a log of all meetings, site visits or discussions held in conjunction with the work of this Project, with documentation of major discussion points, observations, decisions, questions or comments. These shall be furnished to the DISTRICT and/or their representative for inclusion in the overall project documentation.

14. ARCHITECT is not responsible for:
- a. Ground contamination or hazardous material analysis
 - b. Any asbestos testing, design or abatement
 - c. Environmental impact report
 - d. Historical significance report
 - e. Soils investigation
 - f. Geotechnical hazard report
 - g. Topographic survey

15. Neither the DISTRICT'S review, approval of, nor payment for, any of the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and ARCHITECT shall remain liable to the DISTRICT in

accordance with applicable law for all damages to the DISTRICT caused by ARCHITECT'S failure to perform any of the services furnished under this Agreement.

16. Providing interior design and other similar services required for or in connection with color coordination including furnishing unless agreed to as an additional service. ARCHITECT is required to establish a template floor plan to demonstrate that each space houses the required functions. Such floor plans will include furniture layout for functions and adhere to all ADA circulation requirements. The DISTRICT shall procure furnishing and moveable equipment.

B. DESIGN SERVICES - TASK I

PROJECT INITIATION

Upon final execution of the Contract with the DISTRICT, the ARCHITECT shall:

1. Within the first week following execution of the contract, meet with the DISTRICT and their representatives to prepare a detailed task analysis and work plan for documentation in a computer generated project schedule. This task analysis and work plan will identify specific tasks including as necessary, but not limited to: interviews, data collection, analysis, report preparation, planning, architectural programming, schematic design preparation and estimating that are part of the work of the Project. Also identified will be milestone activities or dates, specific task responsibilities, required times for completion and additional definition of deliverables.
 - a. ARCHITECT's work plan shall include allowances for the periods of time required for DISTRICT's review and approval of submissions and for approvals by authorities having jurisdiction over the Project. ARCHITECT's work plan, when approved by DISTRICT, shall not be exceeded by ARCHITECT except when DISTRICT and ARCHITECT mutually agree, in writing, to a revised Project Schedule.
 - b. Review the developed work plan with the DISTRICT and their representatives to familiarize them with the proposed tasks and schedule and develop necessary modifications.
2. Participate in a general Project kick-off meeting to include the ARCHITECT'S sub-consultants, and DISTRICT staff.
 - a. The project kick-off meeting will introduce key team members from the DISTRICT and the ARCHITECT to each other defining roles and responsibilities relative to the Project.
 - b. Identify and review pertinent information and/or documentation necessary from the DISTRICT for the completion of the Project.

- c. Review and explain the overall project goals, general approach, tasks, work plan and procedures and deliverable products of the Project.
- d. Review and explain the task analysis and project work plan for all parties present; determine any adjustments or fine tuning that needs to be made to the work plan.
- e. Review documentation of the project kick-off meeting prepared by the ARCHITECT and comment prior to distribution.

DEVELOPMENT OF ARCHITECTURAL PROGRAM

- 1. Perform pre-design investigations to establish appropriate guidelines around which and within which the Project is to be designed. Identify design issues relating to functional need, directives and constraints imposed by regulatory codes.
- 2. Complete information check list identifying critical issues affecting project completion and certification; significant site considerations; applicable planning and zoning requirements; applicable code requirements; applicable fire and life safety requirements; sanitary and storm sewer service requirements; electrical power service and requirements; heating, ventilating and air conditioning requirements; natural gas availability and requirements; and domestic and fire water service requirements.
- 3. Conduct architectural program meetings with the DISTRICT selected project committee.
- 4. Develop probable construction cost for the Project; probable costs are to be based on the developed functional architectural programs as approved by the DISTRICT.

Probable costs prepared by the ARCHITECT:

- a. All costs are to be based on current bid prices, with escalation rate and duration clearly identified as a separate line item; rate of cost escalation and projected bid and construction dates are to be as approved by the DISTRICT.
- b. Contingencies for design, bidding or construction, if included in the probable costs, are to be included as individual line items, with the percentage and base of calculation clearly identified.
- c. All construction probable costs developed per the above should additionally be presented in and summarized by the Construction Specification Institute (CSI) category.

- d. One week prior to the submittal of documents, the ARCHITECT'S proposed cost format must be submitted to the DISTRICT for review and approval.
- e. ARCHITECT shall submit a unit cost breakdown for two types of building cost models ranging from a low end per square foot cost for the DISTRICT'S consideration, to high end per square foot cost. The unit cost shall not include the site work, the general contractor's overhead and profit, and general condition. (Include separate line items for additional upgrades/condition assessment scope and possible alternate reductions).
- f. Mechanical, electrical, civil, landscaping and estimating sub-consultants shall participate in the progress meeting as appropriate and shall provide input and feedback into the development of the probable cost.

SITE PLANNING

Prepare a Site Plan configuration for the proposed facility. The development of this Site Plan should incorporate or be based upon completion of the following tasks:

1. Document and take into consideration existing physical characteristics of the proposed site such as topography, drainage, plant coverage, views to and from the proposed site, current site usage and potential for future development and facility expansion. In addition, ARCHITECT shall design the foundation of the Project in accordance with recommendations of the DISTRICT'S soil consultant as provided by the DISTRICT. ARCHITECT must notify the DISTRICT in time to prepare this soil report for ARCHITECT'S use.
2. Review the existing conditions. Analyze the site's existing conditions relative to potential effect on circulation, access, parking, constructability, facility expansion and future development potential.
3. Review proposed plans and confer as necessary with the local jurisdiction to obtain their advisory input regarding zoning, water service, fire protection, site access, mass transit and other areas of site design related to the city services or governance.
4. Develop a Site Plan showing in detail the elements of the proposed facility and its supporting elements of site development, including the appropriate accommodations of projected parking, resolution of access and on-site circulation, and existing or proposed commitments of land to other uses.

MEETINGS

During the Architectural Programming Design Phase it is anticipated that approximately one (1) meeting per week, not to exceed three meetings, will be convened between the DISTRICT and the ARCHITECT. These meeting will not exceed one day in duration and will be held on the PROJECT's campus location. Decisions made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsiderations of such decisions shall constitute a change in the scope of services of the ARCHITECT.

DELIVERABLES

1. ARCHITECT shall provide to the DISTRICT the following quantities of materials resulting from the work of the Project:

3 copies of Program Report. (A written program prepared by ARCHITECT that incorporates the DISTRICT's program planning, design objectives, constraints, and criteria including space requirements, relationships, flexibility, expendability, special equipment and systems.

3 copies of Site Plan

3 copies of Project Probable Cost

1 copy of Information Checklist

2. ARCHITECT along with sub-consultants shall present and review with the DISTRICT the summary and detail of Task I work.

PROJECT CESSATION PROVISIONS

Upon completion and review of the functional and Architectural program and master site planning, no further work shall be done unless and until the DISTRICT has approved Task I as complete and has given a written Notice of proceed to ARCHITECT for Task II.

C. DESIGN SERVICES TASK II

SCHEMATIC DESIGN

Schematic Design: Upon written authorization from the DISTRICT, to proceed with the Schematic Design Phase. The ARCHITECT shall prepare for the DISTRICT'S review a Schematic Design Study as follows:

1. Architectural:

a. Scaled floor plans showing overall dimensions, identifying the various major areas and their relationship. Include circulation and room-by-room

tabulation of all net usable floor areas and a summary of gross floor area. Also, provide typical layouts of major equipment or operational layout.

- b. Preliminary building exterior elevations and sections in sufficient detail to demonstrate design concept indicating location and size of fenestration.
- c. Identify proposed roof system, deck, insulation system and drainage technique.
- d. Site plan with building located and minimum one (1) foot contour grade intervals. All major site development, such as paving, utilities and outside facilities shall be shown, including property lines, adjacent existing structures, walls and fences fifty feet beyond the PROJECT.
- e. Building design shall pay particular attention to orientation, solar consideration and passive energy techniques and shall exceed all adopted energy regulations by 15%.
- f. Identify minimum finish requirements, including ceiling, floors, walls, doors, widows, and types of hardware.
- g. Identify code requirements, include occupancy classification(s) and type of construction.

2. Structural:

- a. Layout structural systems with dimensions and floor elevations. Identify structural systems (pre-cast, structural steel with composite deck, structural steel bar joists, etc.); with preliminary sizing identified.
- b. Identify foundation systems (fill requirements, piles, caissons, spread footings, etc.); with preliminary sizing identified.

3. Mechanical:

- a. Provide "Basis of Design Narrative"
- b. Calculate block heating, ventilation and cooling loads including skin versus internal loading.

c. Select HVAC systems that appear compatible with loading conditions for subsequent life cycle costing.

d. Show selected system on drawings as follows:

- i. Single line drawing(s) of all mechanical equipment spaces, ductwork and pipe chases.
- ii. Location and preliminary sizing of all major equipment and duct work in allocated spaces
- iii. Schematic piping
- iv. Temperature control zoning.

4. Electrical:

a. Provide "Basis of Design Narrative"

b. Verify overall approximate electrical loads.

c. Identify proposed electrical system for service, power, lighting, low voltage and communication loads.

d. Show system(s) selected on drawings as follows:

i. Single line drawing(s) showing major distribution system.

ii. Location and preliminary sizing of all major electrical systems and components (as required) including:

1. Load centers
2. Main panels
3. Switch gear

e. Identify and define the scope of data/telephone system.

5. Civil:

a. Development of on and off site utility systems such as sewer, water, storm drain, firewater lines and fire hydrants.

b. Identify surface improvements including roadways, parking (with assumed wheel weights) preliminary finish grades and drainage.

c. Coordinate finish floor elevations with architectural site plan.

6. Landscaping:

Development and coordination of landscape and irrigation design concepts entailing analysis of existing conditions, proposed components and how the occupants will use the facility. Include location and description of planting, ground improvements and visual barriers.

7. Specifications:

Outline specifications of proposed architectural, structural, mechanical and electrical materials, system and equipment and their criteria and quality standards. ARCHITECT is to use DISTRICT'S standardized equipment/material list for new construction and modernization in development of the project design and specifications.

8. Probable Costs:

a. Schematic Probable costs: This probable cost consists of unit cost applied to the major items and quantities of work. The unit cost shall reflect the complete direct current cost of work. Complete cost meaning labor, material, waste allowance, sales tax and subcontractor's mark-up.

b. General conditions shall be applied separately. This probable cost shall be prepared by specification section and summarized by the Construction Specification Institute (CSI) category.

c. The probable cost shall separate the project's building cost from site and utilities cost. ARCHITECT to submit to the DISTRICT the cost estimating format for prior review and approval.

d. Escalation: all probable costs shall be priced out at current market conditions. The probable costs shall incorporate all adjustments as appropriate, relating to mid-point construction, contingency, and cost index (i.e. Lee Saylor Index).

MEETINGS

During the Schematic Design Phase it is anticipated that two (2) meetings monthly, will convene between the DISTRICT and the ARCHITECT to address specific design issues and to facilitate the decision making process. Such meetings shall be held at the PROJECT CAMPUS. Decisions made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsideration of such decisions shall constitute a change in the scope of services of the ARCHITECTS.

DELIVERABLES

- 3 - Schematic Design Package submittal with alternatives
- 2 - Probable Cost
- 1 - A statement indicating changes made to the program design
- 1 - DSA file, including all correspondence, meeting notes, etc. to date.

PRESENTATION

ARCHITECT along with his sub-consultants shall present and review with the DISTRICT the detailed Schematic Design. The schematic design studies shall be revised within the program parameters until a final concept has been accepted and approved by the DISTRICT at no additional cost to the DISTRICT.

PROJECT CESSATION PROVISIONS

Upon completion of the schematic design study, the DISTRICT shall have the right to terminate this Agreement upon written notice of such termination to ARCHITECT. The DISTRICT shall pay the ARCHITECT only the fee associated with the services provided under the Schematic Design Phase.

DESIGN DEVELOPMENT

Upon written authorization by the DISTRICT to proceed with the Design Development Phase, ARCHITECT shall prepare, from the Schematic Design Phase documents approved by the DISTRICT, Design Development Phase documents consisting of the following:

- 1. Architectural:
 - a. Scaled, dimensioned floor plans with final room locations including all openings.
 - b. 1/8" scale building sections showing dimensional relationships and materials.
 - c. Site plan completely drawn with beginning notes and dimensions including grading and paving.
 - d. Preliminary development of details and large scale blow-ups.
 - e. Legend showing all symbols used on drawings.

- f. Floor plans identifying all fixed and major movable equipment and furniture.
 - g. Further refinement of SD outline specification for architectural, structural, mechanical, electrical, civil and landscape systems and equipment.
 - h. Typical reflected ceiling development including ceiling grid and heights for each ceiling showing:
 - i. Light fixtures
 - ii. Ceiling registers or diffusers
 - iii. Access Panels
 - i. A tabulation of both the net and gross assignable floor areas, and a comparison to the initial program area requirements.
 - j. Provide a binder with catalogue cut sheets of all selected equipment. Obtain sign off from District and College Director of Facilities on transmittal sheet.
2. Structural:
- a. Structural drawing with all major members located and sized.
 - b. Establish final building and floor elevations.
 - c. Preliminary specifications.
 - d. Identify foundation requirement (fill requirement, piles, etc.) with associated soil pressure, water table and seismic center. Include necessary soil mitigation if required by soils report.
3. Mechanical:
- a. Heating and cooling load calculations and major duct or pipe runs substantially located and sized to interface with structural.
 - b. Schedule major mechanical equipment indicating size and capacity.
 - c. Devices in ceiling should be located. Begin coordination with electrical and architectural ceiling plans.
 - d. Recommendations to acquire LEED® certification.
 - e. Legend showing all symbols used on drawings.

f. More developed outline specifications indicating quality level and manufacturer.

4. Electrical:

a. All lighting fixtures should be located and scheduled showing all types and quantities of fixtures to be used, including proposed lighting levels for each usable space(s).

b. All major electrical equipment should be scheduled indicating size and capacity.

c. Complete electrical distribution including a one line diagram indicating final location of data/telephone, switchboards, communications, controls; (high and low voltage) motor control centers, panels, transformers and emergency generators, if required.

d. Recommendations to acquire LEED® certification.

e. Legend showing all symbols used on drawings.

f. More developed outline specifications indicating quality level and manufacturer.

5. Civil:

a. Further refinement of SD drawings of points of connection and runs for utility systems for sewer, water, storm drain and fire water. Includes pipe sizes, materials, invert elevation location and description of manholes, clean outs, hookups, bedding and installation details.

b. Further refinement of SD roadways, parking and storm drainage improvements. Includes details and large scale drawings of curb and gutter, manhole, thrust blocks, paved parking and roadway sections.

c. Outline specifications indicating quality level and manufacturer.

6. Landscape:

a. Further refinement of SD concepts. Includes coordination of hardscape, landscape planting, ground cover and irrigation main distribution lines.

b. Outline specifications indicating quality level and manufacturer.

7. Specification:

DISTRICT to provide general condition specification and supplementary conditions.

8. Probable Cost:

Design Development Probable Cost: Prepared by specification section, summarized by CSI category. The probable cost shall include unit costs of materials, labor and equipment. Sales tax, contractor's mark-ups shall be identified as a separate line item. Soft cost including estimated CM fee and general conditions shall be listed separately.

MEETINGS

During the Design Development Phase it is anticipated that two meetings per month will convene to address specific design issues and to facilitate the decision making process. Such meetings will be held at the PROJECT campus. Documented decisions (not pending items) made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsiderations of such decisions affecting program, master plan and schematic design shall constitute a change in the scope of services of the ARCHITECT. DISTRICT and ARCHITECT shall schedule progress meetings to coincide with the ARCHITECT'S coordination meeting.

DELIVERABLES

- 2 - Drawings from all professional disciplines as necessary to deliver the project
- 2 - Bid Package scoping recommendation
- 1 - Binder of Catalogue Cut Sheets
- 2 - Outline Specifications
- 2 - Probable Cost
- 2 - DSA File, including all correspondence, meeting notes, etc. to date

CONSTRUCTION DOCUMENT

Upon written authorization from the DISTRICT to proceed with the Construction Documents Phase, ARCHITECT shall prepare from Design Development Phase Documents approved by the DISTRICT, a Construction Document consisting of the following:

Prepare construction documents in compliance with the appropriate applicable building codes, ordinances and other regulatory authorities.

CONSTRUCTION DOCUMENTS (C/D) 50% STAGE:

1. Architectural:
 - a. Site plan developed to show building location, all topographical elements and existing/proposed contour lines.
 - b. Elevations (exterior and interior), sections and floor plans corrected to reflect design development review comments.
 - c. Architectural details and large blow-ups underway.
 - d. Well developed finish, door, and hardware schedules.
 - e. Site utility plans underway.
 - f. Fixed equipment schedules, details and identification underway.
 - g. Reflected ceiling plans coordinated with floor plans and mechanical and electrical systems.
 - h. Color Boards with interior finish samples included for flooring, paint and wall finishes, doorframe and door finishes, casework, tile, countertops, etc.
 - i. Finalize any outstanding items for binder with catalogue cut sheets of all selected equipment. Obtain sign off from District and College Director of Facilities listing all added items on transmittal sheet.
2. Structural:
 - a. Structural floor plans and sections with detailing well advanced.
 - b. Structural footing and foundation plans, floor and roof framing plans with detailing well advanced.
 - c. Completed cover sheet with general notes, symbols and legends.

3. Mechanical:
 - a. Mechanical calculations virtually completed with all piping and ductwork sized.
 - b. Large scale mechanical details underway.
 - c. Mechanical equipment schedule substantially developed.
4. Electrical:
 - a. Lighting, power, signal and communication plans including all switching and controls. Fixture schedule and lighting details development underway.
 - b. Distribution information on all power consuming equipment; lighting and device branch wiring development underway. 20% spares must be included per new panel.
 - c. All electrical equipment schedules underway.
 - d. Special system components should be approximately located on plans.
 - e. Completely develop the layout of data/telephone system, including equipment room layouts, raceway and conduit routing and outlet locations.
5. Civil:

All site plans, site utilities, parking and roadway systems updated to reflect update comments from Design Development review.
6. Landscape:

All landscape, hardscape and irrigation plans updated to reflect update comments from Design Development.
7. Probable cost:

Update and refine the Design Development Phase Probable cost sorted by approved scope for bid packages.
8. Specifications:
 - a. Virtually complete development and preparation of technical specifications describing materials, systems and equipment,

workmanship, quality and performance criteria required for the construction of the Project in CSI format.

Where articles, materials and equipment are identified by brand names, at least two names shall be used, and such names shall be followed by the words "or approved equal" in accordance with Public Contract Code, Section 3400. Specifications shall not contain restrictions that will limit competitive bids other than those required for maintenance convenience as approved by the DISTRICT. Formal review of specifications by the DISTRICT and corrections made as directed at no cost to the DISTRICT.

CONSTRUCTION DOCUMENTS 75% STAGE

Architect must respond to/incorporate constructability comments during the 75% and 100% construction document phases.

1. Architectural:
 - a. Virtually complete site plan.
 - b. Virtually complete floor plan, elevations and sections.
 - c. Architectural details and large blow-ups near completion.
 - d. Finish door, and hardware schedules virtually complete, including most details.
 - e. Site utility plan virtually complete.
 - f. Fixed equipment details and identification virtually complete.
 - g. Reflected ceiling plan virtually complete.
 - h. Provide Finish Schedule (with the exceptions of colors) identifying type of material and textures on walls, floors, doors, etc. Architect to recommend color selection for approval by the DISTRICT.
 - i. All equipment catalog cuts.

2. Structural:

Completed structural floor plans and sections with detailing well advanced.

3. Mechanical:

- a. Mechanical load calculations complete and all piping and ductwork sized.
 - b. Large scale mechanical details should be substantially complete.
 - c. Mechanical schedule for equipment substantially complete.
4. Electrical:
- a. Lighting, power, signal and communication plan(s) should reflect all switching and controls. Fixture schedule(s) should be virtually complete.
 - b. Distribution information on all power consuming equipment; lighting and device branch wiring should be virtually complete.
 - c. All electrical equipment schedules should be virtually complete.
 - d. Special system components should be located on plans.
5. Civil:
- All site plans, site utilities, parking and roadway systems updated to reflect update revisions from 50% CD's.
6. Landscape:
- All landscape, hardscape and irrigation plans updated to reflect update revisions from 50% CD's and completed.
7. Specifications:
- Formal review of specifications by the DISTRICT and Facilities/Maintenance group with corrections made as directed at no cost to the DISTRICT.

CONSTRUCTION DOCUMENTS – 100% SUBSTANTIAL COMPLETION STAGE:

Architect must respond to/incorporate constructability comments during the 75% and 100% construction document phases.

1. Architectural:
 - a. Completed site plan, floor plans, elevations and sections.
 - c. Architectural details and large blow-ups completed.

- d. Finish, door and hardware schedules completed, including all details.
 - e. Site utility plans completed.
 - f. Fixed equipment details and identification completed.
 - g. Reflected ceiling plans completed.
2. Structural:
- a. Structural floor plans and sections with detailing completed.
 - b. Structural calculations completed.
3. Mechanical:
- a. Large scale mechanical details completed.
 - b. Mechanical equipment schedules completed.
 - c. Completed electrical schematic for HVAC equipment.
 - d. Complete energy conservation calculations and report.
4. Electrical:
- a. Lighting and power plan including all switching and controls. Fixture schedule and lighting details completed.
 - b. Distribution information on all power consuming equipment, including lighting, power, signal and communication device(s) branch wiring completed.
 - c. All electrical equipment schedules completed.
 - d. Special system components plans completed.
 - e. Electrical load calculations completed.
5. Civil:
- All site plans, site utilities, parking and roadway systems completed.
6. Probable Cost:
- Update and refine the 50% Construction Document Probable cost.
7. Specifications:

a. Complete development and preparation of technical specifications describing materials, systems and equipment, workmanship, quality and performance criteria required for the construction of the Project in CSI format.

Specifications shall not contain restrictions that will limit competitive bids other than those approved by the DISTRICT as necessary to meet maintenance requirements.

At one hundred percent (100%), specifications shall be reviewed by the DISTRICT to ensure compliance with required modifications and corrections made as directed at no cost to the DISTRICT.

CONSTRUCTION DOCUMENTS (C/D) FINAL STAGE

The construction document final stage shall be for the purpose of the ARCHITECT incorporating all Regulatory Agencies' comments into the drawings, specifications, and probable cost. All corrections made by the ARCHITECT during this stage should be at no additional cost to the DISTRICT.

The final contract documents delivered to the DISTRICT upon completion of the ARCHITECT'S work shall consist of the following:

1. Drawings: All drawings with ARCHITECT/sub-consultant's State license stamp and DSA stamp.
2. Specifications: Original technical specifications on reproducible masters or CD/DVD format if acceptable to DISTRICT'S reprographics firm in CSI format.
3. Completely coordinated sub-consultant's work.

MEETINGS

During the Construction Document Phase it is anticipated that two meetings per month will convene to address specific design issues and to facilitate the decision making process. Such meetings will normally be held at the PROJECT campus. Documented decisions made at such meetings and subsequently approved by the DISTRICT shall be binding. Any revisions or reconsiderations of such decisions shall constitute a change in the Scope of ARCHITECT Services.

DELIVERABLES

Copies:

2 - Fifty percent (50%) submittal – 2 copies of the fifty percent (50%) working drawings, 2 specifications, and 2 probable costs.

4 - Seventy five percent (75%) submittal – 2 copies of the seventy five percent (75%) working drawings, 2 specifications and 1 sets of equipment cut sheets.

2 - Statement of requirements for testing and inspection of service for compliance with construction documents and applicable codes. (Submit with 50 and 75% CD submittal).

4 - One hundred percent (100%) submittal – 2 copies of the one hundred percent (100%) working drawings, 2 specifications, one (1) engineering calculations and 1 probable costs.

2 - DSA file including all correspondence, meeting, back check comments, checklists, etc. to date. (Submit with 100% CD submittal).

2 - A statement at each stage of CD review indicating any authorized changes made to the program from the last submittal and the cost impact of such changes on the previously approved Construction Budget. If no material changes occur, but costs are adjusted, clearly identify these changes for DISTRICT review. (Submit with all submittals, 50%, 75%, and 100%).

BIDDING PHASE

The development of the bidding procedure and the general condition of the construction contract shall be the joint responsibility of the DISTRICT and the ARCHITECT. ARCHITECT shall assist the DISTRICT in the prequalification process.

In the event that items requiring interpretation of the drawings or specifications are discovered during bidding period, said items shall be analyzed by the ARCHITECT for decision by the DISTRICT as to the proper procedure required. Corrective action taken will be in the form of an addendum prepared by the ARCHITECT and reviewed by the DISTRICT prior to release.

ARCHITECT shall be present during the bid opening.

CONSTRUCTION ADMINISTRATION PHASE

The ARCHITECT'S responsibility to provide basic services for the Construction Phase under this Agreement commences with the award of the first prime Contract for Construction and terminates at the earlier of the issuance to the DISTRICT of the final Certificate for Payment or sixty (60) days after the date of substantial completion of construction. All Construction Administration work required of the

ARCHITECT shall be also be required of ARCHITECT's subconsultants as pertains to their scope of work.

- a. During construction, the ARCHITECT shall furnish all necessary additional drawings for supplementing, clarifying and/or correcting purposes and for change orders required. Such drawings shall be at no additional cost unless designated as an additional service to the DISTRICT. The drawings and contract wording for change orders shall be submitted to the DISTRICT for distribution.
- b. The ARCHITECT will proceed with the services required by the Construction Administration Phase of this Agreement upon Board approval for award of construction bid.
- c. The ARCHITECT shall review and approve or take other appropriate action upon contractor's submittals such as: shop drawings, project data, samples and change orders.
- d. The ARCHITECT'S action shall be taken within twenty-one (21) calendar days so as to cause no unreasonable delay in the work or in the construction of the DISTRICT or of separate contractors, while allowing sufficient time in the ARCHITECT'S professional judgment to permit adequate review. In no case shall the review period associated with a single, particular submittal exceed twenty one (21) calendar days from the receipt by the ARCHITECT.
- e. During the course of construction, all Requests for Information/Clarification must be responded to in a most expeditious manner so as not to impact and delay the construction progress.
- f. Drawings or change orders required due to actions of the DISTRICT which are beyond the scope of the ARCHITECT'S responsibilities, shall be considered extra services.
- g. ARCHITECT shall schedule weekly visits to the job site for on-site review of the construction of the Project and in coordination with the construction progress meetings. The purpose of these visits is to interpret or clarify in the Contract Documents and to monitor the progress of the Project.

ARCHITECT shall provide the DISTRICT with a digital photo survey of weekly progress consisting of no less than five photos related to overall, general progress and the appropriate number of photos necessary to document any field issues requiring resolution. Photos shall be emailed to the DISTRICT's project manager with a narrative describing contents within 48 hours of the weekly meeting.

The ARCHITECT shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work. The ARCHITECT shall endeavor to guard the DISTRICT against defects and deficiencies in the work. However, the ARCHITECT shall not be a guarantor of the contractor's performance.

- h. The ARCHITECT shall not be responsible for, nor have control or charge of, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, and shall not be responsible for contractors' failure to carry out work in accordance with the Contract Documents. The ARCHITECT shall not be responsible for, nor have control over, the acts or omissions of the contractors, subcontractors, any of their agents or employees.
- i. ARCHITECT shall provide a log identifying all operations and maintenance manuals, and warranty documents for all equipment and installed systems. The ARCHITECT shall review contractor's submittal for completeness and submit to DISTRICT.
- j. ARCHITECT provide a complete DSA file to the DISTRICT, including all correspondence, meeting notes, back check comments, checklists, inspection affidavits, etc. to the DISTRICT at acceptance.

CLOSE OUT PHASE

The ARCHITECT'S responsibility to provide basic services for the Close Out phase under this Agreement commences with the Contractor's request for a punch list walk and terminates at the close out and certification of the project with the Division of the State Architect.

- a. ARCHITECT including consultants shall participate in/ develop punch lists as appropriate to identify apparent deficiencies in construction following the acceptance of the contractor's work.
- b. ARCHITECT shall provide DISTRICT and contractor with a comprehensive punch list itemizing all outstanding issues on an area by area basis.
- c. ARCHITECT shall walk with DISTRICT and contractor to confirm that punch list items are completed. ARCHITECT may use original list with items highlighted to show those areas as still outstanding.
- d. ARCHITECT shall perform follow up walk for any punch list items that were outstanding.

- e. After the third punch list walk, if there remains any incomplete items, ARCHITECT shall provide to the DISTRICT a cost analysis of all outstanding items.
- f. ARCHITECT shall evaluate the success of any required maintenance period upon completion of the timeframe. ARCHITECT will confirm that the requirements for the maintenance period were met with a follow up report to the DISTRICT.
- g. ARCHITECT shall provide architectural/engineering advice to the DISTRICT on start-up, break-in and debugging of facility systems and equipment; and participate in/ develop punch lists including consultants as appropriate to identify apparent deficiencies in construction following the acceptance of the contractor's work.
- h. The ARCHITECT shall work with the DISTRICT and their consultants in complete close out of the project. This phase will be considered complete upon a complete submittal to the Division of the State Architect of all close out documentation.
- i. ARCHITECT shall perform a building walk one month prior to the one year warranty period (as established by the Notice of Completion filed by the Board of Trustees) to evaluate the condition of all facilities/ improvements. ARCHITECT shall meet with the maintenance and facilities representatives and make recommendations for which, if any, warranty items will be requested prior to warranty expiration.

EXHIBIT "B"

CRITERIA AND BILLING FOR EXTRA WORK

- A. The following extra services to this Agreement shall be performed by ARCHITECT if needed and requested by the DISTRICT.
1. Making revisions in drawings, specifications or other documents when such revisions are:
 - a. Inconsistent with approvals or instructions previously given by the DISTRICT.
 - b. Required by the enactment or revisions of codes, laws or regulations subsequent to the preparations of such documents.
 - c. Due to changes required as a result of the DISTRICT'S failure to respond to a written request from the ARCHITECT within a reasonable time, as requested by ARCHITECT.
 2. Providing services required because of significant documented changes in the Project initiated by the DISTRICT, including but not limited to, size, quality, complexity, the DISTRICT'S schedule, or method of bidding or negotiating and contracting for construction.
 3. Prepare drawings, specifications and other documentation and supporting data, evaluating contractor's proposals, and providing other services in connection with change orders and construction change directives. ARCHITECT shall not be due any fee for extra services due to change orders resulting from ARCHITECT'S design errors and omissions.
 4. Providing consultation concerning replacement of work damaged by fire or other cause during construction, and furnishing services required in connection with replacement of such work.
 5. Providing services made necessary by the default of the contractor, by major defects or deficiencies in the work of the contractor for Payment, or in the absence of a final Certificate of Payment, more than sixty (60) days after the date of substantial completion of work.
 6. Providing services in connection with evaluating substitutions (excluding the first substitution) proposed by the contractor and making subsequent revisions to the drawings, specifications and other documentation resulting there from if the contractor failed to follow the ARCHITECT'S specified specification of the Project.

B. The following rates which include overhead, administrative cost and profit shall be utilized in arriving at the fee for extra services. The sub-consultant hourly rates as shown below include a 10% administration fee/mark-up fee. The hourly rates reflected below shall be effective as of the date of execution of this Contract and shall be revised each twelve (12) months; thereafter based upon changes in the Consumer Price Index for the previous twelve month period, using the CPI for the geographical area of the ARCHITECT and each sub-consultant involved in the Project.

<u>Architecture (gkkworks)</u>	<u>Fee Per Hour</u>
<u>Position</u>	
Principal	\$190/hr
Director of Design	\$170/hr
Sr. Project Designer	\$150/hr
Sr. Project Manager	\$150/hr
Estimator	\$140/hr
Project Designer	\$130/hr
Project Architect	\$135/hr
Construction Administrator	\$135/hr
Job Captain	\$100/hr
Designer	\$95/hr
Architect Staff	\$85/hr
Administrative Staff	\$70/hr

Structural Engineering (Nabih Youssef & Associates, Inc.)

Nabih Youssef as Principal/President	\$250/hr
Project Manager	\$225/hr
Senior Vice President	\$225/hr
Vice-President	\$225/hr
Senior Structural Analyst	\$225/hr
Senior Project Engineer	\$180/hr
Project Engineer	\$170/hr
Senior Engineer	\$170/hr
Senior Designer	\$150/hr
Engineer/ Designer	\$125/hr

CADD DESIGNERS

Senior CADD Manager	\$150/hr
Senior CADD Coordinator	\$135/hr
CADD Coordinator	\$125/hr

Mechanical, Electrical, and Plumbing Engineering (Fundament & Associates, Inc.)

Principal	\$195/hr
Senior Engineer	\$165/hr
Project Engineer	\$145/hr
Project Designer	\$125/hr
CADD Designer	\$105/hr
Administrative Staff	\$65/hr

Civil Engineering (FPL Associates)

Principal	\$160/hr
Senior Engineer	\$150/hr
Project Engineer	\$140/hr
Associate Engineer	\$115/hr
Design Engineer	\$95/hr
Clerical	\$80/hr

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Award of Bid: East Bridge Replacement Project
ACTION: Approval

BACKGROUND

On October 20, 2009, Saddleback College determined that the structural condition of one of the two bridges located near the Library was considered beyond repair and closed this bridge to traffic. On March 25, 2011, the Board of Trustee approved architectural services for the design of the East Bridge Replacement project.

STATUS

On May 31, 2011, four bidders attended a mandatory job walk held at Saddleback College for Bid No. 2001, the East Bridge Replacement Project. Three bids were received and opened on June 7, 2011. The lowest bid meeting all specifications was submitted by Griffith Company of Brea, CA, in the amount of \$576,386.00, EXHIBIT A.

Staff has reviewed the bid and recommends award.

Funds are available in the approved project budget, which is \$1,697,307.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 2001, and approve the agreement to construct the East Bridge Replacement Project at Saddleback College to Griffith Company in the amount of \$576,386.00, EXHIBIT B.

BID NO. 2001
EAST BRIDGE REPLACEMENT PROJECT
SADDLEBACK COLLEGE
June 27, 2011

CONTRACTORS

AMOUNT

GRIFFITH COMPANY
Brea, CA

****\$576,386.00**

ZUSSER COMPANY, INC.
Los Angeles, CA

\$614,935.00

SEMA CONSTRUCTION
Lake Forest, CA

\$ 715,257.00

****RECOMMENDED AWARD**

AGREEMENT – EAST BRIDGE REPLACEMENT PROJECT, SADDLEBACK COLLEGE

THIS AGREEMENT, dated the 28TH day of June, 2011, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and Griffith Company, 3050 E. Birch St., Brea, CA 92821, 714/984-5500, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as SOCCCD - Saddleback College, East Bridge Replacement Project, Bid No. 2001, according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.
2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.
3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Five Hundred Seventy Six Thousand Three Hundred Eighty Six and No/100 Dollars (\$576,386.00).
4. The work shall be commenced on or before the Fifth (5th) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within one hundred twenty three (123) consecutive calendar days from the date specified in the Notice to Proceed.
5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of Two Thousand Dollars (\$2000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the

DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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and

Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Property Damage Insurance in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
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Excess Liability Insurance (Contractor only)	\$2,000,000
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Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

Waiver Of Subrogation

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages

and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

Additional Insured Endorsement Requirements.

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that, Jaimie R. Angus whose title is, Executive Vice President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: _____
Signature

By: _____
Signature

Dr. Debra L. Fitzsimons

Print Name

Print Name

Vice Chancellor of Business Services

Title

Title

Contractor's License No.

Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,
if corporation)

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Community Education, Fall 2011

ACTION: Approval

BACKGROUND

The South Orange County Community College District is known for offering high-quality Community Education programs for its residents. By providing non-credit programs and fee-based classes, Saddleback College and Irvine Valley College perform an important community service and fulfill a vital part of their mission. Community Education programs, presenters, and accompanying compensation require the approval of the Board of Trustees.

STATUS

A variety of educational and recreational events have been planned by the Saddleback College and Irvine Valley College Community Education departments for the Fall Semester 2011. Expenses for conducting these courses will be paid by income from participant fees. The Saddleback College and Irvine Valley College course offerings, presenters, and compensation are outlined in Exhibit A (Saddleback College) and Exhibit B (Irvine Valley College).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Fall 2011 Community Education courses, presenters, and compensation as presented in Exhibits A and B.

Item Submitted By: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents*

South Orange County Community College District

SADDLEBACK COLLEGE

COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2011

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
Adult	Acting Classes	8/1 - 12/19	Maria Mayenzet (E)	50% net	\$175
	Are You the Next Inventor	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Artist Co-op	8/1 - 12/19	Staff (E)	Hourly	\$59
	Be Your Own Private Investigator	8/1 - 12/19	Jim Harriger (E)	50% net	\$39
	Become A Substitute Teacher	8/1 - 12/19	Charles Prosper (E)	50% net	\$39
	Behind the Wheel	8/1 - 12/31	Driving Concepts (I)	Rates/Day	Varies
	Blogging	8/1 - 12/19	Robert Cohen (I)	50% net	\$39
	Build Your Own Web Site For \$5 A	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Business Classes	8/1 - 12/19	Michelle Berquist (I)	50% net	\$175
	Business/Leadership	8/1 - 12/19	Ssusan Forte O'Neill (I)	50% net	\$39 - 69
	CA Notary Public - Exam	8/1 - 12/19	CSNP (I)	40% gross	\$25
	CA Notary Loan Signing	8/1 - 12/19	CSNP (I)	40% gross	\$80
	CA Notary Public	8/1 - 12/19	CSNP (I)	40% gross	\$80
	CA Notary Public (Online)	8/1 - 12/19	CSNP (I)	50% gross	\$80
	CA Real Estate License	8/1 - 12/19	Martin Welc (E)	5% Gross	Varies
	CA Real Estate License	8/1 - 12/19	Barbara Cox (E)	5% gross	Varies
	CA Real Estate License	8/1 - 12/19	Rockwell Institute (I)	10% gross	Varies
	Cake Decorating	8/1 - 12/19	Jennifer Jensen (I)	50% net	\$59
	California Notary	8/1 - 12/19	James Cospser (I)	50% net	\$65
	California Notary	8/1 - 12/19	James Cospser (I)	50% net	\$65
	Capturing The Essence	8/1 - 12/19	Ralph Velasco (I)	50% net	\$69
	Cashing In On Your Ideas	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Clutterology	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Coaching, Consulting, & Training	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Create a 2nd Income	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Dance Classes	8/1 - 12/19	Kaylaa Fox (I)	40-45% gross	\$50
	Dance Classes	8/1 - 12/19	Sandra Casado (E)	50% net	\$50
	Digital Photography Classes	8/1 - 12/19	Parry Shoemaker	50% net	\$65
	Digital Scrapbooking	8/1 - 12/19	Randeleigh Harris(I)	50% net	\$129
	Dream Books	8/1 - 12/19	Belma Johnson (I)	50% net	\$49
	Entertaining	8/1 - 12/19	Farla Binder (I)	50% net	\$49
	ePublishing For iPad	8/1 - 12/19	Rounds, Miller, & Assoc. (I)	50% net	\$39
	European Experience	8/1 - 12/31	Joe Calwell (I)	95% gross	\$4,500
	Feng Shui	8/1 - 12/19	Kartar Diamond (I)	50% net	\$49
	Financial Classes	8/1 - 12/19	Gary E. Miller (I)	50% net	\$39
	Finding the Best Loans	8/1 - 12/19	Stephen Dexter (I)	50% net	\$49
	Floral Design	8/1 - 12/19	Theresa Hoefnagels (I)	50% net	\$39
	Framing Classes	8/1 - 12/19	Susan Unoura (I)	50% net	\$49-55
	French Classes	8/1 - 12/19	Nancy Allah (E)	50% net	\$79
	Get Fit	8/1 - 12/19	Charles Prosper (E)	50% net	\$39
	Golf Classes	8/1 - 12/31	Emil Scodeller (E)	50% net	\$97
	Guitar Classes	8/1 - 12/19	Ron Gorman (E)	60% net	\$90
	Harmonica Classes	8/1 - 12/19	David Broida (E)	50% net	\$39
	Hollywood 2.0	8/1 - 12/19	Belma Johnson (I)	50% net	\$49
	How to Sell on Ebay	8/1 - 12/19	Frances Greenspan (I)	50% net	\$65
	How To: Buy On Ebay	8/1 - 12/19	Frances Greenspan (I)	50% net	\$65

(E) Employee

(I) Independent Contractor

South Orange County Community College District

SADDLEBACK COLLEGE

COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2011

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
	HVAC Technician Certificate - Onlin	8/1 - 12/19	Gatlain Educational Services	pp	\$3,095
	Hypnotherapist Certification	8/1 - 12/19	California Mind Inst. (I)	50% net	\$799
	PC's Performance	8/1 - 12/19	Robert Cohen (I)	50% net	\$39
	Internet Marketing	8/1 - 12/19	Robert Cohen (I)	50% net	\$39
	Investment Bootcamp	8/1 - 12/19	Jalon O'Connell (E)	50% net	\$49
	Investment Strategies	8/1 - 12/19	Charlie Goffin (E)	50% net	\$39
	Iphones, I pads...And Lost	8/1 - 12/19	Robert Cohen (I)	50% net	\$39
	Italian Classes	8/1 - 12/19	CALINK Institute (I)	50% net	\$105
	Job Searching	8/1 - 12/19	Robert Cohen (I)	50% net	\$39
	Journalism 2.0	8/1 - 12/19	Belma Johnson (I)	50% net	\$49
	Journeys In Computing	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	Leave A Legacy	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Letterpress Workshop	8/1 - 12/19	Karen Taylor (E)	50% net	\$175
	Make-Up Classes	8/1 - 12/19	Christina Gaudy (I)	50% net	\$90
	Mastering Your Money	8/1 - 12/19	Jalon O'Connell (E)	50% net	\$49
	Mastering Your Travel	8/1 - 12/19	Ralph Velasco (I)	50% net	\$69
	Medical Billing	8/1 - 12/19	Terry Rowen & Assoc. (I)	50% net	\$55 - 255
	Motorcycle Rider Training	8/1 - 12/31	Saddleback Rider Training (I)	Rates Per Day	\$100-235/dy
	Mystery Shopping	8/1 - 12/19	Elaine Moran (E)	50% net	\$49
	Norwegian Classes	8/1 - 12/19	Berit Austin Funnemark (E)	50% net	\$35
	On-Line No-Credit Classes	8/1 - 12/31	Education To Go (I)	\$55-\$175pp	\$94-299
	OSHA Training	8/1 - 12/19	Hector Escarcega (I)	50% net	\$129 - 249
	OSHA Training	8/1 - 12/19	Rounds, Miller, & Assoc. (I)	50% net	\$129 - 249
	PC Boot Camp	8/1 - 12/19	Bill Napoli (E)	50% net	\$275
	PC Boot Camp Adv. Topics	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Access	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Express	8/1 - 12/19	Bill Napoli (E)	50% net	\$275
	PC Boot Camp More Photoshop	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Photoshop	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	PC Boot Camp Spectacular Powerf	8/1 - 12/19	Bill Napoli (E)	50% net	\$105
	Pharmacy Technician Trng	8/1 - 12/19	Boston Reed (I)	50% net	\$2595-\$2995
	Piano Classes	8/1 - 12/19	Robert Laughlin (I)	50% net	\$45-75
	Proctoring Services	8/1 - 12/19	In-House Services (E)	pp	\$50-75
	Professional Organizer	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Professional Speaking for the Clue	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Property Management	8/1 - 12/19	Stephen Dexter (I)	50% net	\$49
	Real Estate	8/1 - 12/19	Matt Clements (I)	50% net	\$39 - 250
	Real Estate	8/1 - 12/19	Robert Kehiayan (I)	50% net	\$49
	Retirement Classes	8/1 - 12/19	David Brown (I)	50% net	\$49
	Screenprinting Workshop	8/1 - 12/19	Karen Taylor (E)	50% net	\$175
	Screenwriting Classes	8/1 - 12/19	Adam Coplan (I)	50% net	\$100
	Self-Publishing	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Six-Figure Speaking	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Songwriting	8/1 - 12/19	Ron Gorman (E)	60% net	\$90
	Speed Spanish	8/1 - 12/19	Dan Mikels (I)	50% net	\$59
	Stained Glass for Beginners	8/1 - 12/19	Greg Atwood (I)	50% gross	\$120

(E) Employee

(I) Independent Contractor

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2011

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
CFK	Start Home-Based Business	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Supervisor's Series	8/1 - 12/19	Irv Gamal (I)	50% net	\$57 -365
	Survival Skills In the Office	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	Test Preparation	8/1 - 12/31	Princeton Review (I)	Rates/dy	Varies
	The 99-Cent Gourmet	8/1 - 12/19	Rounds, Miller & Assoc. (I)	50% net	\$39
	The Secret Revealed	8/1 - 12/19	Charles Prosper (E)	50% net	\$39
	The Top 15 Laws of Real Estate In	8/1 - 12/19	Stephen Dexter (I)	50% net	\$49
	Tips & Tricks: Digital Org.	8/1 - 12/19	Randeleigh Harris(I)	50% net	\$129
	Travel Photography	8/1 - 12/19	Ralph Velasco (I)	50% net	\$69
	Travel Tours	8/1 - 1/5/12	Good Times Travel	pp	pp
	Turn Multi-Media Into Profits	8/1 - 12/19	Belma Johnson (I)	50% net	\$39
	What Were You Born to Do?	8/1 - 12/19	Curtis Adney (E)	50% net	\$59
	Wine Classes	8/1 - 12/19	David Francisco (E)	50% net	\$90
	Write From The Heart	8/1 - 12/19	Belma Johnson (I)	50% net	\$49
	Writing For Millions	8/1 - 12/19	Belma Johnson (I)	50% net	\$49
	Acting Classes	8/1 - 12/19	Maria Mayenzet (E)	50% net	\$175
	Academic Chess	8/1 - 12/19	Adam Brody (I)	50% net	\$105
	Art Classes	8/1 - 12/19	Jan Wood (E)	\$29/hr+bonus	\$105
	Art Classes	8/1 - 12/19	Nancy Larragoiti	\$28/hr+bonus	\$105
	Basketball Classes	6/27 - 12/19	Justine Chacon (E)	Hourly	\$126
	Basketball Classes	6/27 - 12/19	Michael Miller (E)	Hourly	\$126
	Behind the Wheel	8/1 - 12/31	Driving Concepts (I)	Rates/Day	Varies
	Cake Decorating For Kids	8/1 - 12/19	Jennifer Jensen (I)	50% net	\$126
	CFK Onsite Substitute	8/1 - 12/19	Shelby Long (E)	\$28/hr+bonus	Varies
	CFK Onsite Substitute/Tutor	8/1 - 12/19	Staff (E)	\$28/hr+bonus	Varies
	Cheerleading Classes	6/27 - 12/19	Natalie Hammon (E)	Hourly	\$126
	Digital Scrapbooking	8/1 - 12/19	Randeleigh Harris (I)	50% net	\$136
	Golf Classes	8/1 - 12/19	Emil Scodeller (E)	50% net	\$79
	Guitar Classes	8/1 - 12/19	Ron Gorman (E)	60% net	\$90
	Junior Gauchos Fun Club	8/1 - 12/19	Staff (E)	Hourly	\$45
	Keyboarding Classes	8/1 - 12/19	Joyce Quade (E)	50% net	\$136
	Language/Tutoring	6/27 - 12/31	Best USA Tutor (I)	Rates/Day	TBD
	Life Science Classes	8/1 - 12/19	Shaun Burke (E)	\$28/hr+bonus	\$135
	Main Stage Kids	8/1 - 12/19	Fine Arts Department (E)	TBD	\$375
	Make-Up Classes	8/1 - 12/19	Christina Gaudy (I)	50% net	\$90
	Math Classes	8/1 - 12/19	Daryl Johannsen (E)	\$29/hr+bonus	\$99
	Math Classes	8/1 - 12/19	Jennifer Paglieli (E)	\$28/hr+bonus	\$99
	Math Classes	8/1 - 12/19	Justine Lawson (E)	\$29/hr+bonus	\$99
	Math Classes	8/1 - 12/19	Mary Boland (E)	\$29/hr+bonus	\$99
	Modeling & Style	8/1 - 12/19	Tara Meyer (E)	\$28/hr+bonus	\$115
	Music and Theatre For Kids	8/1 - 12/31	Fine Arts Department (E)	TBD	\$120
	Music Classes	8/1 - 12/19	Valerie Geller (E)	\$28/hr+bonus	\$126
	Natural A's	8/1 - 12/19	Curtis Adney (E)	50% net	\$49
	Piano For Children	8/1 - 12/19	Pam Worcester (E)	\$400	\$150
	Princess Ballet	8/1 - 12/19	Roxanne Bell (E)	50% net	TBD
	Reading Classes	8/1 - 12/19	John Uhlman (E)	\$29/hr+bonus	\$99

(E) Employee

(I) Independent Contractor

South Orange County Community College District
SADDLEBACK COLLEGE
COMMUNITY EDUCATION NON-CREDIT PROGRAM - FALL 2011

PROGRAM	ACTIVITY TITLE	DATES	PRESENTER	HONORARIA	FEE
	Reading for Youth	8/1 - 12/19	Institute of Reading Dev. (I)	90% gross	\$299
	Science Classes	8/1 - 12/19	Mad Science (I)	pp	\$155
	Sewing Classes For Youth	8/1 - 12/19	Irma Salazar (E)	50% net	\$165
	Spanish For Youth	8/1 - 12/19	CALINK Institute (I)	50% net	\$105
	Sports Classes	8/1 - 12/19	Nick Trani (E)	50% net	\$126
	Sports Classes	8/1 - 12/19	Staff (E)	50% net	\$140
	Study Skills	8/1 - 12/19	Dan Mikels (I)	50% net	\$65
	Study Strategies Classes	8/1 - 12/19	Jason Turney (E)	\$29/hr+bonus	\$59
	Teens Road To Safety	8/1 - 12/31	Teens Road2Safety (I)	Rates/Day	Varies
	Test Preparation	8/1 - 12/19	Princeton Review (I)	Rates/Day	\$1,049
	Volleyball Classes	6/27 - 12/19	Crystal Richter (E)	Hourly	\$126
	Volleyball Classes	6/27 - 12/19	Katy Swartzbaugh (E)	Hourly	\$126
	Writing Classes	8/1 - 12/19	John Uhlman (E)	\$29/hr+bonus	\$99
	Writing/English Classes	8/1 - 12/19	Mara Calabretta-Dawson (I)	\$28/hr+bonus	\$99
	Youth And The Law	8/1 - 12/19	Martine Wehr (E)	10% Gross	\$100
	Youth Aquatics	8/1 - 12/19	Pete Cosmakos (I)	60% net	\$110-190
	Youth Film Classes	8/1 - 12/19	IncrediFlix (I)	\$127pp	\$175
	Youth Onsite Programs	8/1 - 12/19	Staff (E)	Rates/Day	\$70 - 150

(E) Employee
(I) Independent Contractor

South Orange County Community College District

IRVINE VALLEY COLLEGE

COMMUNITY EDUCATION NOT-FOR-CREDIT PROGRAM - Fall 2011

COURSE TITLE	DATES	INSTRUCTOR	HONORARIA	FEE
2-Day Film School	8/22-12/31	Dov Simens	50% gross	\$395
Academic Test Prep	8/22-12/31	Kathy Song	50% gross	\$129
Aquatic Fitness	8/22-12/31	Barbara Stockler	75% gross	\$20
Art Courses	8/22-12/31	Natasha Shoro	75% gross	\$50
Art Courses	8/22-12/31	Annette Hernandez	75% gross	\$45
Art Courses	8/22-12/31	Pam Schader	75% gross	\$26-\$30
Art Courses	8/22-12/31	Steve Wang	75% gross	\$60
Art Courses	8/22-12/31	Teresa Fernald	75% gross	\$25-\$30
Art Courses	8/22-12/31	Donna Hanna-Chase	75% gross	\$30
Band Rehearsal/Performance	8/22-12/31	Bill Nicholls	75% gross	\$30
Band Rehearsal/Performance	8/22-12/31	Ed Peterson	75% gross	\$30
Band Rehearsal/Performance	8/22-12/31	Peter Fournier	75% gross	\$30
Business Courses	8/22-12/31	Asim Khan	50% gross	\$39-\$59
Business Management	8/22-12/31	Gene Konstant	50% gross	\$29-\$159
Catering Courses	8/22-12/31	Daphne Manning	50% gross	\$45
Child Care Provider Course	8/22-12/31	Elisha Valentine	50% gross	\$99
Choral Music	8/22-12/31	Cecilia Kim	75% gross	\$20
Choral Music	8/22-12/31	Sheldon Disrud	75% gross	\$20
Comedy Workshop	8/22-12/31	Steve Klasky	50% gross	\$35
Computer Classes	8/22-12/31	Fleur Fong	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Sharon Fong	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Barbara Grane	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Alan Kennard	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Geoff Luis	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Louise Records	75% gross	\$30-\$99
Computer Classes	8/22-12/31	Vazi Okhandiar	60% gross	\$45-\$299
Computer Classes	8/22-12/31	Alberto Ortiz	50% gross	\$129-\$299
Cooking Course	8/22-12/31	Susan Miller	75% gross	\$40
Country Line Dancing	8/22-12/31	Ida Stuart	75% gross	\$20
Creative Writing	8/22-12/31	Rebecca Kaminsky	75% gross	\$45
Creative Writing	8/22-12/31	Jeffrey Briar	75% gross	\$45
Dayan Qigong	8/22-12/31	Joanna Schoon	75% gross	\$30
Dayan Qigong	8/22-12/31	Judith Shields	75% gross	\$30
E-Bay Courses	8/22-12/31	Carolyn Jacinto	50% gross	\$95-\$225
Film Genres	8/22-12/31	John Dowden	75% gross	\$26
Film Genres	8/22-12/31	Kathryn Kramer	75% gross	\$20
Financial Management	8/22-12/31	Alex Agahi	50% gross	\$99
Fitness Courses	8/22-12/31	Beejay Janiga	75% gross	\$25

*=per person

COURSE TITLE	DATES	INSTRUCTOR	HONORARIA	FEE
Fitness Courses	8/22-12/31	Becki Rigali	75% gross	\$15-\$25
Fitness Courses	8/22-12/31	Carrie Henderson	75% gross	\$30-\$85
Fitness Courses	8/22-12/31	Eugenia Lane	75% gross	\$15-\$25
Fitness Courses	8/22-12/31	Fleur Fong	75% gross	\$36
Fitness Courses	8/22-12/31	Leslie Lowe	75% gross	\$20
Fitness Courses	8/22-12/31	Lisa Messenger	75% gross	\$15-\$25
Fitness Courses	8/22-12/31	Nargues Jackie Ovad	75% gross	\$20
Fitness Courses	8/22-12/31	Renee Fiore-Burton	75% gross	\$20-\$29
Fitness Courses	8/22-12/31	Sandra Casado	75% gross	\$40
Floral Design	8/22-12/31	Mina Asidrad	50% gross	\$60
GolfNosis	8/22-12/31	Doug Juola	50% gross	\$49
Grant Writing	8/22-12/31	Wiley Brown	50% gross	\$49
Green Courses	8/22-12/31	Jenna Wadsworth	50% gross	\$25-\$50
Internet/Web Certificate Courses	8/22-12/31	Rich Talmo	IVC receives \$100-300*pp	\$599-\$4,500
Internet/Web Courses	8/22-12/31	Rich Talmo	IVC receives \$29-\$160 *pp	\$49-\$1,299
Investment Courses	8/22-12/31	Johnathan Lopez	50% gross	\$75
Investment Management	8/22-12/31	Richard Meyerson	75% gross	\$50
Language Classes	8/22-12/31	Alicia Migliarini	IVC receives 50% gross	\$79
LEED Training/Test Prep	8/22-12/31	Grant McGregor	IVC receives \$800-\$1600 per session	\$595-\$795
Medical Courses	8/22-12/31	Wendy Flint	IVC receives \$500-\$550 *pp	\$2,695
Music Courses	8/22-12/31	Carol Lippert	75% gross	\$20-\$30
Music Courses	8/22-12/31	Louise Jacobs	75% gross	\$20-\$25
Music Courses	8/22-12/31	Mary Lou Landes	75% gross	\$30
Natural Science Courses	8/22-12/31	Victor Leipzig	75% gross	\$22-\$299
Online Notary	8/22-12/31	CA School of Notaries	IVC receives \$40 *pp	\$99
Online Personal Enrichment Course	8/22-12/31	Mike Rounds	50% gross	\$99
Personal Enrichment Courses	8/22-12/31	LeeAnne Krusemark	50% gross	\$29-\$99
Personal Enrichment Courses	8/22-12/31	Mike Rounds	50% gross	\$39
Personal Enrichment Courses	8/22-12/31	Nancy Miller	50% gross	\$39
Personal training Courses	8/22-12/31	Kim Ganoach	IVC receives \$100 *pp	\$499
Photography	8/22-12/31	Stephen Burns	75% gross	\$75
Photography	8/22-12/31	Michael Ramirez	75% gross	\$80-\$120
Political Science	8/22-12/31	Charles Wilbourn	75% gross	\$30
Political Science	8/22-12/31	Georgy Gounev	75% gross	\$20-\$45
Property Management Courses	8/22-12/31	Steve Dexter	50% gross	\$59
Public Speaking	8/22-12/31	Nick Lazaris	50% gross	\$39
Quilting	8/22-12/31	Carolyn Caverly	75% gross	\$48
Reading/Writing/Test Prep Courses	8/22-12/31	Ioan Sersea	50% gross	\$149
Real Estate Courses	8/22-12/31	Marshall Reddick	35% gross	\$49-\$79
Relaxation and Meditation	8/22-12/31	Fatemeh Maleki	50% gross	\$60-\$100
Retirement Planning Courses	8/22-12/31	Andrew Gordon	IVC receives \$20 *pp, \$5 spouse	\$49-\$54
Safety Courses	8/22-12/31	Sabrina Bradley	65% gross	\$25-\$50

* = per person

COURSE TITLE	DATES	INSTRUCTOR	HONORARIA	FEE
Screenwriting Courses	8/22-12/31	Mark Sevi	50% gross	\$75-\$150
Self Improvement (studies)	8/22-12/31	Curtis Adney	65% gross	\$55-\$59
Small Group Tutoring	8/22-12/31	IVC Tutors TBA	IVC receives \$10-\$80 per session	\$79
Social Badminton	8/22-12/31	Helen Tung	50% gross	\$45-\$60
Social Dance Courses	8/22-12/31	Kaylaa Fox	60% gross	\$30-\$60
Social Dance Courses	8/22-12/31	Sandra Casado	70% gross	\$32-\$75
Social Security Courses	8/22-12/31	Michele Young	50% gross	\$25-\$49
Tai Chi	8/22-12/31	Sebastian Caramagna	75% gross	\$25
Tai Chi	8/22-12/31	Joanna Schoon	65% gross	\$60-\$90
Tap Dance	8/22-12/31	Dorothy Bregozzo	75% gross	\$40
Tap Dance	8/22-12/31	Marge Forehan	75% gross	\$40
Tennis Classes	8/22-12/31	Ivans Collas	50% gross	\$40-\$100
Tennis Classes	8/22-12/31	Ross Duncan	50% gross	\$40-\$100
Yoga	8/22-12/31	Jeffrey Briar	75% gross	\$20
Yoga	8/22-12/31	Kathryn Burns	75% gross	\$25
Yoga	8/22-12/31	Mikki Michele	75% gross	\$36-\$60
Yoga	8/22-12/31	Ruthe Gluckson	75% gross	\$25

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: NSF Grant – National Teacher Training Workshop

ACTION: Approval

BACKGROUND

On September 1, 2007, the National Science Foundation awarded Grant No. 0702912. This grant was funded with Ken Patton as the Principal Investigator to develop curriculum to educate technicians in community colleges in "Solid Modeling" Technology. This is a four-year grant with one year remaining, prior to renewal. It will assist students in all areas of 3D design programs, including: Art/Animation, Architecture, Mechanical Engineering, Medical Modeling, Medical Device Design and Reverse Engineering.

STATUS

RapidTech proposes to sponsor a workshop where technicians and students from all over the country will come together to work in "Solid Modeling" Technology with such Vendors as ZCorp, Stratasys and 3D Systems. The Workshop will be held on the University of California, Irvine campus, August 1-5, 2011. Fifty to sixty attendees are anticipated. They will be staying at a John Wayne airport area hotel at the cost of approximately \$17,500, paid through the NSF Grant. We will also provide meals at no cost to the District. There will be no impact on the General Fund.

RECOMMENDATION

The Chancellor recommends the Board of Trustees approve the Rapid Prototyping Workshop, held on the University of California, Irvine campus, August 1-5, 2011 paid through the NSF Grant. There will be no impact on the General Fund.

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TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Grant Renewal Acceptance, Enrollment Growth and Retention Program

ACTION: Approval

BACKGROUND

In March 2010, Saddleback College submitted a proposal in response to the Economic Development and Workforce Preparation Division, Nursing and Allied Health Unit issued Request for Application by the California Community Colleges Chancellor's Office (CCCCO). The proposal requested funds to support the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant would support an increase of students enrolling in the Saddleback College Nursing Program.

STATUS

On June 4, 2010, the CCCCCO notified the College of its intent to award \$169,487 for the period July 1, 2010 through June 30, 2011 and an additional \$169,487 for the period July 1, 2011 through June 30, 2012 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, funds from the grant will be utilized to fund a part time faculty position, administrative assistant, and simulation lab assistance to assist in the education of the additional students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award renewal of \$169,487 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
UNIT APPLYING: SADDLEBACK COLLEGE

- () GRANT APPLICATION ABSTRACT
() GRANT ACCEPTANCE ABSTRACT
(X) GRANT RENEWAL ACCEPTANCE ABSTRACT
() REVISIONS TO ACCEPTANCE ABSTRACT

1. PROJECT TITLE: Enrollment Growth and Retention for Registered Nursing Programs
2. PROJECT DIRECTOR: Tamera Rice
3. PROJECT ADMINISTRATOR: Tamera Rice
4. GRANTOR AGENCY: Board of Governors, California Community Colleges Chancellor's Office
5. FUNDING SOURCE: California Community College Chancellor's Office
6. STARTING AND ENDING DATES OF THE PROJECT: July 1, 2011-June 30, 2012.
7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):

Saddleback College will address the goals of the California Community College Chancellor's Office Economic Development and Workforce Preparation Division Nursing and Allied Health Unit through the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant will support an increase of students enrolling in the Nursing Program. Funds from the grant will also be utilized to fund a part time faculty position, administrative assistant, and simulation lab assistance to assist in the education of the additional students.

8. SUMMARY BUDGET

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$169,487			\$169,487


9. APPROVALS



Division/School Dean



Vice President of Instruction



Director of Planning, Research & Grants



President

Chancellor

Vice Chancellor of Learning Services



Director of Fiscal Services

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/ College/Vendor)
1000 Certificated Salaries	\$ <u>45,584</u>		
2000 Classified Salaries	\$ <u>73,544</u>		
3000 Benefits	\$ <u>50,359</u>		
4000 Supplies			
5000 Contracted Services and Other Expenses			
6000 Capital Outlay			
Other Charges (e.g.: Indirect Costs)			
TOTALS	\$ <u>169,487</u>		

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Faculty	[]	[X]	[]	[X]
2. Program Assistant (FY 2010-2011)	[]	[X]	[]	[X]
3. Sr. Lab Assistant	[X]	[]	[]	[X]

PARTNERSHIPS (if applicable)

Not Applicable

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72425 (c) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee Thomas Fuentes was absent from the May 23, 2011 board meeting due to illness.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 11-18 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the May 23, 2011 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT
FROM BOARD MEETING**

RESOLUTION 11-18

Section 72425 (c) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."; and

WHEREAS, on May 23, 2011, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Thomas Fuentes could not be present at the meeting;
and

WHEREAS, it was determined that Trustee Fuentes' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Thomas Fuentes shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, May 23, 2011.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Reimbursement to Trustees for Mileage to and from
Required Board Meetings

ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all mileage claimed by Trustees for attending board meetings be approved/ratified by the Board of Trustees.

STATUS

The reimbursement claims indicated on Exhibit A are individual Trustees' mileage claims for the period January 1 to June 30, 2011.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' claims for reimbursement for mileage to and from board meetings as indicated.

Item Submitted By: *Gary L. Poertner, Chancellor*

**REIMBURSEMENT CLAIM FOR TRUSTEES' USE OF PERSONAL
AUTOMOBILES**

Reimbursement claims for mileage for the period January 1 to June 30, 2011 are:

**January 1, 2011 to
June 30, 2011**

Trustee Fuentes	\$66.10
Trustee Jay	\$89.15
Trustee Lang	\$189.41
Trustee Meldau	\$128.93
Trustee Milchiker	\$50.43
Trustee Padberg	\$159.85
Trustee Prendergast	\$213.01
Student Trustee Shieh	\$46.00
Student Trustee Larson	\$16.63

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Trustees' Requests for Attending Conferences
ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

STATUS

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

Item Submitted By: *Gary L. Poertner, Chancellor*

TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)	TRUSTEES CURRENTLY REGISTERED
Community College League of California Student Trustees Workshop Hyatt Regency San Francisco Airport	August 12 & 13, 2011	\$975.00	None

* The figure in parentheses is the estimated number of nights lodging

** The amount listed includes estimated airfare, lodging, meals, and other expenditures

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Video Conferencing Hardware, Software, and Support

ACTION: Approval

BACKGROUND

During the 2009/2010 fiscal year, District IT began an initiative to implement district-wide video conferencing. Working through the District-wide Technology Council, members of the council recommended the video conferencing manufacturer LifeSize.

STATUS

As of June 2010, five conference rooms throughout the district have been configured for LifeSize video conferencing. The next phase of this project is to install five additional LifeSize video conferencing hardware systems throughout the district. This purchase includes server software that will allow ad-hoc multipoint video conferencing between the LifeSize hardware and user workstations. District IT is recommending the purchase for this next phase through GBH Communications, a Lifesize reseller that participates in the California Multiple Awards Schedule (CMAS). Their CMAS contract number is 3-09-70-0774B.

The cost of the LifeSize hardware, software, and support is \$116,335.81 (Exhibit A). Funds are available for this purchase through a District IT Basic Aid project account.

RECOMMENDATION

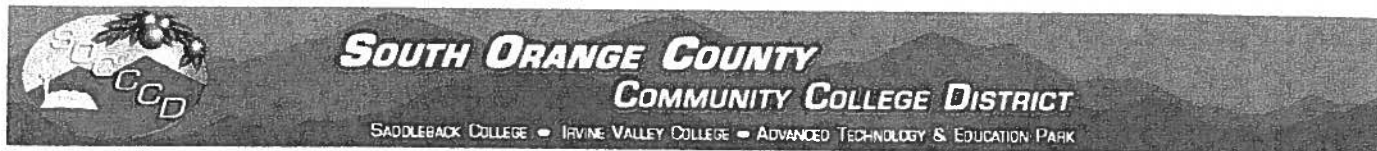
The Chancellor recommends that the Board of Trustees approve the purchase of LifeSize hardware, software, and support using the CMAS reseller, GBH Communications of the California Multiple Award Schedule, in the amount of \$116,335.81 (Exhibit A).



GBH Communications
The Right Equation for Conferencing

GBH Quote #: Q084374

Prepared For:



CMAS Contract #
3-09-70-0774B

By

GBH Communications, Inc
1309 S. Myrtle Avenue
Monrovia, CA 91016
Phone: (800) 222-5424 ext 8124
<http://www.gbh.com>

Reyna Aguirre
Enterprise Sales Manager
raguirre@gbh.com



About GBH Communications (www.gbh.com)

GBH Communications provides conferencing products, services and integrated solutions to a wide variety of corporations, government and educational organizations nationwide. Enterprises small and large turn to GBH to provide solutions to their communication and conferencing needs. As the most complete provider of conferencing and conferencing IP solutions in the business today, GBH prides itself in having a highly motivated workforce with the commitment to make a difference for our customers. GBH partners with the leading providers of conferencing products and systems to ensure that you have access to the latest state-of-the-art products and technologies.

GBH began in 1986 when Von Bedikian, the company's founder, sold his first headsets out of the trunk of his car. Why headsets? Because of what he's come to call his reason for being: "Helping people and companies become more productive." His belief is that by giving GBH the opportunity to enable communication systems within your enterprise YOUR productivity and efficiency will be increase.

Over the last 25 years, this privately held company is an industry leader that has grown to a \$60 million dollar a year technology consulting business. Sales continue to strengthen and customer satisfaction has never been higher. Our sophisticated staff help more and more companies every day move into smarter communications technology by working with them to find the best communications solutions for them—making them more productive and cost effective simultaneously.

We partner with companies of all sizes, drawing on a full spectrum of products and providers to craft customized solutions that maximize productivity. Our expert solution design, implementation management and support services are the best in the industry. TechShield support services ensure that we are available to our clients every step of the way.

Responsive. Proactive. Committed. Three words you want associated with your service plan. TechShield Services, a division of GBH Communications, was created to ensure that companies of all sizes are able to maintain and utilize audio, video and web conferencing hardware and managed services with confidence and ease-of-use. We provide a multitude of services for conferencing endpoints including audio and video conference systems, infrastructure products and desktop conferencing applications. We pride ourselves in having the most knowledgeable technical support personnel anywhere, free connection status testing and monitoring, no-cost upgrades, product enhancements, and training offerings to make sure you are getting the most of your communications products.

How do we do it? By partnering with the best-of-breed infrastructure and service providers in the industry—companies that pride themselves on delivering innovative, quality products with generous warranties for quality and reliability.



About LifeSize (www.lifesize.com)

LifeSize, a division of Logitech, believes in the power of video to help people do more while travelling less. The company designs and delivers high definition video communications products that provide a productive, true-to-life experience.

LifeSize is the first company to develop and deliver high definition video communications products. Founded in 2003 by industry veterans and named "Videoconferencing Company of the Year" in 2007 by Videoconferencing Insight. LifeSize's award winning solutions combine exceptional quality, user simplicity and administrator manageability to make video communications a productive, true-to-life experience. LifeSize is headquartered in Austin, TX with subsidiaries in Europe and Asia Pacific, and a network of channel partners reaching more than 80 countries.

LifeSize has been named among the winners in IDG's InfoWorld Technology of the Year Awards. LifeSize Express® 220™ was recognized for its price-performance, including support for 1080p30 video resolution, dual display capability, high-quality audio and ability to deliver 720p video with bandwidth at just 768Kbps.



Experience Communications in HD

High Definition has changed the face of video communications, enabling an experience as authentic as if you're physically sitting in the same room. Now organizations can truly realize the promise of video communications.

- ↑ Higher productivity, better engagement
- ↑ Increased interaction
- ↑ Reduced travel – saving time, saving money
- ↑ Less time out of office, more time making decisions
- ↑ Reduced carbon emissions

LifeSize pioneered high definition video communications. We harnessed the power of HD to deliver the most engaging communications experience – ever. Delivering award winning, immersive HD in all solutions.

The LifeSize Difference

How are we different? We designed a revolutionary architecture purpose-built for high definition video communications. Using the most advanced technology, LifeSize delivers the ultimate in quality, flexibility and price performance.

Superior Quality of Experience

Stunning HD video allows you to see every movement, every gesture. The easy to use, intuitive interface invites interaction, encourages use. Dramatically increased usage means enhanced communication, greater productivity. The result – demonstrable ROI.

Unique Flexibility

Easily deployed on any IP network, LifeSize solutions have been proven to deliver the best bandwidth/performance in their class. No costly network build out required. No expensive additional equipment to buy.

Unmatched Price Performance

All of this, priced for broad deployment. No hidden costs. With the lowest acquisition cost, and lowest total cost of ownership, LifeSize makes HD video communications accessible to everyone.



Solution Pricing – CMAs Contract 3-09-70-0774B

South Orange County CMAS Pricing				
Qty	Description	MSRP	Customer Price	Ext Customer Price
5	LifeSize Room 220 - 10x - SGP	\$20,699.00	\$12,999.00	\$64,995.00
5	LifeSize Room 220 - Assurance Maintenance Services (3-year)	\$2,632.00	\$2,330.00	\$11,650.00
1	LifeSize Communicator -50 Seat	\$17,499.00	\$12,500.00	\$12,500.00
1	LifeSize Communicator - 50 Seat - Assurance Maintenance Services (3-year)	\$10,500.00	\$8,495.00	\$8,495.00
5	LifeSize Room 220 - Assurance Maintenance Services (3-year)	\$2,632.00	\$2,330.00	\$11,650.00
South Orange County CMAS Pricing Hardware Subtotal -				\$109,290.00
TAX				\$6,870.81
Freight				\$175.00
Solution Total				\$116,335.81

Pricing Note

- Quoted Prices do not include freight charges, applicable taxes, duty, VAT or freight.
- Price quote valid for 30 days from today - Pricing within this proposal is valid for 30 days from date shown. In the event the date of your approval to proceed exceeds the 30 limitation, GBH will recalculate the proposal to represent the current costs for the system.

Method and Terms of Payment

Customer Initial: _____

The terms of payment for this project are as follows:

- N-30

This signed agreement will serve as an acknowledgement and an agreement to these terms. Each invoice shall be due and payable to GBH, Inc., at the address set forth on the first page of this agreement. **South Orange County CCD** agrees to pay a late charge of two percent (2%) per month or the maximum lawful rate, whichever is less, for all amounts not paid within thirty (30) days of receipt of invoice.



GBH Communications
The Right Equation for Conferencing

Acknowledgement

South Orange County CCD acknowledges having read and understood all pages of this proposal and agrees to the terms and conditions set within.

South Orange County CCD

South Orange County CCD

GBH Communications, Inc.

Authorized Buyer Signature

Authorized GBH Signature

Name

Name

Title

Title

Date

Date

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Agreements with CCC Foundation and Blackboard
ACTION: Approval

BACKGROUND

Blackboard provides several services to the colleges including *Blackboard Student Services* (formerly Presidium), 7x24 help-desk services for faculty and students, and *Blackboard Connect*, emergency mass email and text notification.

The Blackboard Student Services contract is negotiated through the Foundation for California Community Colleges that provides the district a significant discount.

STATUS

These Blackboard services require annual renewal. The 2011-2012 district-wide cost for Blackboard Student Services (Exhibit A) is \$128,861.41 and Blackboard Connect (Exhibit B) is \$70,500.00.

Funding for these services will be provided by the college budgets using the standard FTES ratio.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve agreements with the Foundation for California Community Colleges, Exhibit A, and with Blackboard, Exhibit B, for a total amount not to exceed \$199,361.41.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*



Blackboard Student Services

College Name: South Orange Community College District

Primary Contact

Name: Jim Gaston
 Title: Assoc. Director, IT
 Email: jgaston@soccccd.edu
 Phone: 949.582.4336
 Fax: 949.347.1284

Secondary Contact

Name: Jeff Dorsz
 Title: Telecom/Security Mgr, IT
 Email: jdorsz@soccccd.edu
 Phone: 949.582.4308
 Fax: 949.347.1284

Blackboard Inc Managed Contact Center Solutions for Customer will include:

Support Portal and Knowledge Base:

Offering a fully hosted, web-based knowledge base designed to encourage self-service and empower users to maximize the value of their Blackboard Inc teaching and learning environment.

- The Blackboard Inc Knowledge Base allows for customized branding and generally integrates within and throughout commercial and open source Learning Management Systems
- Link directly to the Blackboard Inc Knowledge Base from the login page, or directly from a course by clicking on the "help" icon
- The Blackboard Inc knowledge base is searchable, customizable, and fully managed by a dedicated Blackboard Inc account manager
- Includes knowledge base articles, tip sheets, and animated tutorials
- For purposes of this Agreement, minimal customizations in 4 areas will be made available; and additional customizations are available for an additional set fee.
 Password Reset Procedures
 Branding of the portal
 Other areas to be determined by customer and Blackboard Inc

Realtime eChat:

- The realtime eChat provides a direct, chat-based messaging link to a certified Blackboard Inc support representative; through the real time chat engine users may interact directly with a support representative 24/7/365.
- Provide users with a detailed chat transcript after each session
- Integrated with ticket tracking Support Applications to ensure comprehensive reporting of both chat-based and phone-based inquiries.

Toll Free Phone-based Support:

- The operation will be fully staffed and available for both campus-based and distance learners 24/7/365.
- Customized Branding - Privately Branded scripting and messaging will provide a seamless experience for users and administrators
- Strict Service Level Management Approach
- Detailed monthly reports providing number and type of service requests, as well as depth of usage within each of the application subsystems (i.e., gradebook, assessments, virtual classroom)
- Based on type and nature of inbound calls, Blackboard Inc will make recommended approaches for managing the Customer Knowledge Base

2. **Additional Upgrade Options:** Colleges will have the option to upgrade their services provided by Blackboard Inc.

Please return your PO and this signed form to: FCCC, CollegeBuys Program, 1102 Q Street, Suite 3500
 Sacramento, CA 95811

Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org / FAX: 916-325-0844

**Course Management System Upgrade Options:
Privately Branded Fully Customizable Portal
Seats in a shared ticketing System**

Additional Support Upgrade Option Should a participating college request Blackboard to provide support for additional information technology applications. Blackboard and the college will determine the volume associated with supporting the application. A schedule will be completed with the volume and applications to be supported.

3. Methods of Accessing Support

The Support Service will include knowledge base, chat-based and phone-based support for all named students and faculty members. It is expected that international users will rely on chat-based support and knowledge-base tools.

4. Support Availability

Support will be available to faculty and students 24/7/365. **NOTE:** Blackboard Inc shall use best efforts to make the Support Applications and Support Solutions available to Customer. Notwithstanding, however, from time to time, it may be necessary to provide scheduled maintenance and upgrades to various components of the Support Applications and other technologies used in providing the Support Solutions. In such circumstances, there may be periodic downtime which Blackboard Inc will use its best efforts to schedule during non-busy time periods.

5. Monthly Reporting

Included in the support package are monthly reports outlining all incidents received during the period categorized by severity and affected application area. This information will be useful in adjusting certain program aspects to reduce the number of end-user problems in future months.

6. Service Level Agreement & Pricing Assumptions:

Blackboard's Managed Contact Center solutions include a service level warranty to ensure timely resolution of issues and response times, as follows:

Live Phone Average Speed to Answer Guarantee: under 3 Minutes, measured on a quarterly basis.

Upon notice to Customer or by Customer of Blackboard's failure to perform against stated service levels, Blackboard will have ten (10) days to remedy such failure(s). Upon the second notification for failure to perform for a stated monthly term, Blackboard shall have 3 business days to remedy and will apply a 10% credit of the call center operations fees for the current quarterly term to the Client's next invoice, if any.

Unless otherwise notified and affirmatively acknowledged by Blackboard, it is assumed that Client's incident volume per annum will be even throughout the term, and not exceed .6 incidents / Adjusted FTE ; and, average resolved incident length will be no longer than 8 minutes and escalated incident length will be no longer than 4 minutes. Estimated resolution rate for first call will be 80%+ ; Service Levels warranties do not apply if the above values are under estimated or if special circumstances in Client's operations cause an unusual spike in support requests that demonstrate more than a 10% variance from Client's historic averages. In the event that Customer's incident volume exceeds the maximum assumed volume for the standard pricing in this contract, Customer will remit the Tru-up /maximum amount indicated above within 30 days of receipt of an invoice, and for each subsequent renewal period..

South Orange Community College District College

Term: June 30th 2011 – June 29th 2012.

Pricing Overview for South Orange Community College District College:

Pricing for this engagement includes all costs associated with account/project management, contact center infrastructure, and call center operations.

South Orange Community College District: 6/30/11 to 6/29/12		Irvine	Saddleback
Project/Account Management	Includes knowledge base provisioning and updating, work flow implementation and management, escalation customizations, survey completions for satisfaction monitoring, monthly reporting and monthly status conference calls.		
		\$ 4,950.00	\$ 4,950.00
Service Desk Infrastructure	Portal and Ticketing System	\$ 6,662.41	\$ 7,516.24
Service Desk Operations	All live support requests (phone, chat, web submission) based on a buffer of up to .8 per adjusted FTE		
		\$ 24,348.26	\$ 41,424.75
Total		\$ 35,960.68	\$ 53,890.99
Less FCCC \$4950		(\$4,950)	(\$4,950)
Total Anticipated Charges		\$ 31,010.68	\$ 48,940.99
Overages (Heavy Volume Trigger 2010-11)		\$ 5,369	\$ 8,140
Overages 2011-2012 agreement		\$ 12,321.75	\$ 23,079.00
Total Charges with Overages		\$ 48,701.43	\$ 80,159.99
Total for District			\$ 128,861.41

	Adjusted FTE
Irvine	3797
Saddleback	6460

Incidents that go above the allotted 11,577 will be billed at \$10.50 per incident that will be applied to next year's contract.

By signing below you certify that you have read and agree to the Terms and Conditions contained in the Blackboard License Agreement. In addition, your signature serves as the purchase commitment for your institution.

Payment must be addressed to Foundation for California Community Colleges.

Signature: _____

Print Name: Dr. Debra L. Fitzsimons
Vice Chancellor, Business Services

PO must be addressed to Foundation for California Community Colleges. Please return your PO with this signed form.

PO #: RQ12-00680

Please return your PO and this signed form to: FCCC, CollegeBuys Program, 1102 Q Street, Suite 3500
Sacramento, CA 95811

Contact: Steve Tuck / 916-325-0855 / stuck@foundationccc.org / FAX: 916-325-0844



VOID IF EXECUTED AFTER JUNE 30, 2011
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

HIGHER-ED SERVICES AGREEMENT

EIN #20-05-97724

Services Agreement for Public Institutions

This Higher-ED Services Agreement, consisting of, in the hierarchy of precedence: (a) this Services Agreement for Public Institutions, (b) the Acceptable Use Policy and (c) Privacy Policy (collectively with the Acceptable Use Policy, the "Policies") posted on www.blackboardconnect.com (the "Website") and incorporated herein by reference (collectively, this "Agreement"), is made and entered into as of the Effective Date below, by and between South Orange County Community College District, California ("Customer") and Blackboard Connect Inc. (a wholly-owned subsidiary of Blackboard Inc. and f/k/a The NTI Group, Inc., "Blackboard" or "Company") (collectively, with the Customer, the "Parties" and individually, the "Party"), whereby Customer wishes to utilize the Company's service called **Connect-ED®** for Higher Education (the "Service"), subject to and in accordance with the following terms and conditions. This Agreement is valid and binding the date in which both Parties sign this Agreement (the "Effective Date"). The purchase of the Service is made pursuant to the Administrative Agreement by and between the Foundation for California Community Colleges ("FCCC") and Blackboard.

ALL TERMS AND CONDITIONS IN THIS AGREEMENT ARE APPLICABLE ONLY TO THE EXTENT PERMITTED UNDER THE GOVERNING LAW.

- Service.** Customer will only utilize the Service to deliver any-time messages to a total of 40,000 enrolled students, faculty, staff, and administration counts (individually, a "Recipient" and collectively, "Recipients") and will not include any other recipient, including admission prospects or alumni. Telephone messages may only be sent to telephone numbers from the North American Numbering Plan from the 48 contiguous United States, Alaska and Hawaii. Additional charges incurred by the Recipient for messages, including but not limited to text message fees or data fees shall be payable by the Customer or Recipient. Blackboard periodically updates the Service and reserves the right to make changes, provided, however, that Blackboard shall not change any feature without providing for similar or enhanced functionality.
- Web Portal.** If Customer elects to link to and use the web interface provided by Blackboard (the "Web Portal"), the provisions in this Section 2 shall apply. Customer agrees that the Web Portal is for the sole purpose of enabling Customer's Recipients to update and add their contact information. If elected, Blackboard grants to Customer the right to link to Blackboard's Web Portal through Customer's website provided however that Customer shall: (a) use any data supplied through such Web Portal solely in connection with use of the Service, (b) not download or make copies of such data for any other purpose, (c) not be used in any manner to provide a user with access to the Web Portal via any framing, layering or other techniques now known or hereafter developed that permit display of the Web Portal with any materials posted by Customer or any party other than Blackboard. Customer may not allow the link to be linked to any other web site. Blackboard is not responsible to Customer, any of Customer's Recipients or any other third party regarding the accuracy or validity of the data entered through the Web Portal and Blackboard makes no warranty that the Web Portal will be error-free or that access thereto will be uninterrupted. Upon termination of this Agreement, Customer agrees to immediately disable any embedded link(s) to the Web Portal. All rights to the Web Portal shall remain the property of Blackboard.
- Service Period.** The "Service Period" shall be for a period of one (1) year commencing on July 1, 2011 and ending on June 30, 2012. Notwithstanding the Service Period or the Effective Date, Customer acknowledges that the terms of this Agreement will govern usage on the date that a Recipient's contact information provided by the Customer to Blackboard or provided through the Web Portal (the "Recipient Data") is input into the Blackboard system until the date the Recipient Data is deleted from the Blackboard active database.
- Service Fee.** Customer will pay to Blackboard the following Message Fee and Support Fee (collectively, the "Service Fee") for the Service.

Annual Support Fee	Annual Message Fee	TOTAL ANNUAL SERVICE FEE
\$2,500.00	\$1.70 per Recipient x 40,000 ⁽¹⁾ Recipients = \$68,000.00	\$70,500.00 ⁽²⁾

Service Fees are paid at the beginning of each annual period and due within thirty (30) days of invoicing. The first invoice will be sent upon receipt of a signed Agreement. The pricing and terms contained in this Agreement are valid only if the Agreement is executed by July 1, 2011.

- Calculation of Message Fee for subsequent years will be based on the number of actual Recipients for each year of the Service Period.
- A discount of 15% of the Annual Service Fee is provided pursuant to the Customer's purchase of the Service pursuant to the Administrative Agreement between FCCC and Blackboard.
- Termination.** (a) **Termination With Cause:** Either Party may terminate this Agreement in the event of a material breach by the other Party, which breach remains uncured for thirty (30) days following written notice to the breaching Party. In the event of a termination by the Customer for an uncured material breach, Customer will receive a pro-rated refund of the Message Fee calculated from the date of termination to the end of the applicable annual period provided however that it will not receive a refund of the Support Fee. (b) **Termination Without Cause:** The Customer can terminate the Agreement at the end of each annual period by giving at least thirty (30) days prior written notice. (c) **Effect of Termination:** Any termination of this Agreement will not affect any rights or liabilities of either Party that accrued prior to such termination. Sections 3, 4, and 6-11 shall survive such termination. (d) **Renewal.** Customer may renew by signing the then-existing Blackboard standard contractual terms and rates prior to the expiration of the Service Period.
- Confidentiality.** Each Party agrees to maintain the confidentiality of the other Party's Confidential Information (as defined below), with no less than a reasonable degree of care. The term "Confidential Information" shall include, but not limited to, the Service and all documents relating to the provision of Service including but not limited to training manuals and the Recipient Data. Each Party agrees to limit access to the Confidential Information to those of its employees and other parties who have a business need for the access and who have entered into appropriate confidentiality agreements. Customer may disclose

Confidential Information in response to a Freedom of Information Act request or if such information is deemed a public record under the California Public Records law provided however that the Customer agrees to give Blackboard notice prior to such disclosure.

7. **Privacy and Acceptable Use Policy.** If Blackboard amends the Policy, Blackboard will provide a written notice on the Website and member sign-in page. If such change materially impacts the Customer and the Customer desires to object, the Customer may, within fifteen (15) days of the change, provide written notice at the address below objecting to such change. Failure to do so will be deemed acceptance to the changes.
8. **Mutual Indemnification.** To the extent permitted under governing law and subject to limitations set forth elsewhere in this Agreement, each Party (the "Indemnifying Party") will defend, indemnify and hold harmless the other Party, its successors and assigns, officers, directors, employees, and agents (the "Indemnified Party"), from and against any and all liability, judgment, loss, damages, fines and expenses (including reasonable legal fees and costs), which the Indemnified Party may later suffer or pay out to another, due to any claim, action, or right of action of a third party, at law or in equity, based on or in any way arising out of, and which are proximately caused in whole or in part, by the breach of a warranty or obligation set forth in this Agreement.
9. **Warranties.** (a) Customer represents and warrants that: (i) the person reviewing and signing this Agreement is duly authorized to do so and upon signing, this Agreement is a valid and legal obligation of the Customer, (ii) it and its users will comply with all applicable laws and regulations in use of the Service, (iii) the Customer shall use best efforts in providing accurate and complete Recipient Data and such Recipient Data must reside and come from the United States, (iv) Customer has met all legal requirements in providing the Recipient Data, including data obtained from the Web Portal, and in using the Recipient Data in connection with the Service, including, but not limited to, obtaining consent to call a recipient or call with information regarding a student, (v) the content and transmission of its messages sent using the Service is in compliance with all laws and regulations; (vi) it will maintain the confidentiality of its password and account information, and agrees to notify Blackboard in the event of an actual or suspected unauthorized access to its account, or if it loses its account information, (vii) have in place primary safety and emergency response procedures in the event of an emergency (including, without limitation, notifying 911, fire, police, and emergency medical, altogether, "First Responder Service"), (viii) the Customer will in no event subject Blackboard to any regulations or laws due to the import of certain Recipient Data, including, but not limited to, the Health Insurance Portability and Accountability Act and the Financial Services Modernization Act; and (ix) it will not send messages to Recipients who have opted out of receiving messages from the Customer. (b) Blackboard represents and warrants that: (i) the Service contemplated by this Agreement will be performed in accordance with industry standards and (ii) it will comply with applicable laws and regulations effective on the Effective Date in providing the Service.
10. **Limitation of Liability.** In no event will either Party, its officers, or employees, be liable for any indirect, punitive, special, consequential, of indirect damages arising from or related to this Agreement including but not limited to replacement of services, loss of data or messages received or sent through the Service, losses associated with transactions entered into or not entered into through the Service, loss resulting from unauthorized access to or alteration of Customer's transmissions or data, even if a Party has been advised of the possibilities of such damages or should have foreseen such damages. Blackboard, its officers and employees will not be liable for any damages to property or injury (to third parties or otherwise) with respect to the performance of the Service, including, but not limited to, any failure of performance, error, omission, defect, delay, computer virus, or line failure. **EXCEPT FOR BLACKBOARD'S INTENTIONAL OR WILLFUL ACTS WHICH PROXIMATELY CAUSES THE DAMAGE, UNDER NO CIRCUMSTANCES WILL THE AGGREGATE LIABILITY OF BLACKBOARD TO THE CUSTOMER OR ANY THIRD PARTY ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE PROVISION OF THE SERVICE, EXCEED THE LESSER OF: (A) THE ACTUAL DAMAGES OR (B) THE AGGREGATE FEES PAID UNDER THIS AGREEMENT, REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON WARRANTY, INDEMNIFICATION, CONTRACT, TORT OR OTHERWISE. THE EXISTENCE OF MULTIPLE CLAIMS WILL NOT ENLARGE THIS LIMIT. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE FEES, LIMITATIONS OF LIABILITY AND REMEDIES REFLECT THE ALLOCATION OF RISK BETWEEN THE PARTIES, AND THAT SECTIONS 8, 9 AND 10 ARE AN ESSENTIAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN THE PARTIES AND THAT IN ITS ABSENCE, THE ECONOMIC TERMS OF THIS AGREEMENT WOULD BE SUBSTANTIALLY DIFFERENT. WITH THE EXCEPTION OF THE EXPRESS WARRANTY SET FORTH IN SECTION 9, THE SERVICE IS PROVIDED "AS IS" AND ON AN "AS AVAILABLE" BASIS AND Blackboard EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES RELATING TO THE SERVICE, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND DATA ACCURACY.** Some states or jurisdictions do not allow the exclusion of certain warranties, so some of the above limitations may not apply to the Customer. Only if this exclusion is held unenforceable under the governing law, then all express and implied warranties shall be limited in duration to the minimum period permitted under the governing law, and no warranties shall apply after that period. The Customer accepts that the Service is intended to augment and not replace, First Responder services (such as, for example purposes only, 911, fire, police, emergency medical and public health), that have already been notified and deployed and that the Service is not designed for use in any situation where failure of the Service could lead to death, personal injury, or damage to property.
11. **Service Level.** Blackboard shall use best efforts to provide a 99.99% uptime. A violation of this service level commitment is expressly not a breach of a representation or warranty and is not a default hereunder. Customer's sole and exclusive remedy for any violation of this commitment shall be a credit or refund of a percentage of downtime in that calendar month times 1/12th of the annual Message Fee paid by Customer, except that Blackboard shall have no obligation to compensate Customer under any service level commitment while Customer is in default or not current in its payment obligations under this Agreement. Credits attributable to any SLA failure for the entire term of this Agreement shall not exceed the 1/12th of the annual Message Fee paid by Customer. Credits or refunds are not applied towards any fees payable by Customer to Blackboard under this Agreement. No credit or refund allowance will be made for: (a) failures arising from the breach by Customer of the provisions of the Agreement, or any failures due to any party other than Blackboard or for events happening on any other party's network, including but not limited to Internet service providers or telecommunications providers connected to, or providing service

connected to, the Services or Blackboard's facilities; (b) failures due to the failure or malfunction of equipment not owned or operated by Blackboard, including service connected to Customer-provided electric power; (c) failure during any period in which Blackboard is not given reasonable access to its facilities and equipment for the purpose of investigating and correcting interruptions, such as during disasters; (d) failures when Customer has released service to Blackboard for maintenance purposes or for implementation of a Blackboard order for a change in service arrangements; or (e) failures due to force majeure events beyond the reasonable control of Blackboard.

12. **Miscellaneous.** Nothing in this Agreement grants or transfers to the Customer any ownership rights in the Service or materials pertaining to the provision of the Service. Each Party may seek any relief, including equitable relief provided under law. Neither Party shall be liable to the other for delays or failures in performance resulting from causes beyond the reasonable control of that Party, including, but not limited to, acts of God, labor disputes, acts of war, governmental regulations, public utilities or telecommunication providers. Blackboard will obtain the prior written consent of the Customer if it wishes to use messages for marketing, demonstration and/or training purposes relating to the Service. In no event shall such messages include personally identifiable information about a student or parent. This Agreement will be governed and interpreted in accordance with the laws of the State of Customer's domicile. Failure by either Party to enforce any provision of this Agreement will not be deemed a waiver of future enforcement. In the event that any provision of this Agreement is invalid under law, such invalidity will not invalidate the whole Agreement. The Parties will amend such provision with one that is valid. The Parties are independent contractors under this Agreement and no other relationship is implied. Unless otherwise expressly provided, no provision of this Agreement is intended or shall be construed to confer upon or give to any person or entity other than Blackboard or the Customer, any rights, remedies or other benefits under or by reason of this Agreement. All notices to Blackboard must be in writing and may be made via mail to the attention of the Legal Department at the address on the signatory page. Notices to the Customer will be sent to the address on the signature page and to the attention of the signatory. Any notices will be deemed delivered to the Party receiving such notice as stated on a written verification of receipt. Neither Party may assign this Agreement without the other Party's prior written consent, provided, that Blackboard may assign this Agreement without the Customer's prior consent to (i) a parent, subsidiary or affiliate of Blackboard or (ii) any entity or successor that acquires all or substantially all of the business or assets of Blackboard through any structure. Any assignment made in conflict with this provision shall be void subject to the foregoing, and this Agreement shall benefit and bind the permitted successors and assigns of the Parties. The Agreement may be executed in counterparts and a signature on a copy of this Agreement received by either Party by facsimile is binding upon the other Party as an original. This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter hereof, and supersedes all prior communications between the Parties, whether written or oral with respect to the subject matter hereof and shall prevail against any purchase order terms or standard terms of the Customer. Except as stated herein, this Agreement may be amended only in writing that refers explicitly to this Agreement and that is signed by an authorized representative of both Parties.
13. **API License Messages.** Reference is made to the API License Agreement dated May 24, 2010 between the Parties (the "API License"). Upon the mutual execution of this Agreement, Customer shall receive on a gratis basis an additional 1,250,000 API License messages for use solely as provided in the API License. Such additional 1,250,000 API License Messages shall expire if not used before May 25, 2012.

By signing below, the Customer represents and warrants that it has read and understands all applicable parts of this Agreement, including the Policies.

For Customer: South Orange County Community College District	For Blackboard:
Authorized Signatory:	Authorized Signatory:
Print Name & Title:	Print Name & Title:
Billing Information Jim Gaston, Associate Director of Information Technology Address: 28000 Marguerite Parkway Mission Viejo, CA 92692 Tel: 949-582-4336	Blackboard Connect Inc. 15301 Ventura Boulevard, Bldg. B, Suite 300 Sherman Oaks, CA 91403
Date:	Date:

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Adopt Resolution No. 11-17: Appropriations Limit For 2011-2012 (Gann Limit)

ACTION: Approval

BACKGROUND

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to complete an annual appropriation limit ("Gann Limit"). That appropriation limit is adjusted annually for colleges in price index, population, and other factors as applicable.

STATUS

In accordance with Government Code Section 7910, an appropriation limit of \$219,207,080 has been calculated for fiscal year 2011-12. The documentation used in determining this limit has been made available to the public in the Office of the Vice Chancellor of Business Services for fifteen (15) days prior to the adoption of this Resolution, and is attached as EXHIBIT A.

RECOMMENDATION

The Chancellor recommends the Board of Trustees adopt Resolution 11-17 as presented in EXHIBIT B, establishing the required State constitutional appropriations limit for fiscal year 2011-12 for the South Orange County Community College District.

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2011-12 Fiscal Year

DISTRICT NAME: South Orange County DATE: 6/27/2011

I. 2011-12 APPROPRIATIONS LIMIT:

A. 2010-11 Limit		<u>\$ 200,675,397</u>
B. Price factor for 2011-12:	1.0251	
C. Population factor:		
1. 2009-10 Second Period Actual FTES	<u>26,394.58</u>	
2. 2010-11 Second Period Actual FTES	<u>28,127.12</u>	
3. 2011-12 Population change factor (line C.2. divided by line C.1.)	<u>1.0656</u>	
D. 2010-11 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		<u>\$ 219,207,080</u>
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$ -	
2. Temporary voter approved increases	-	
3. Total adjustments - increase		<u>\$ -</u>
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$ -	
2. Lapses of voter approved increases	-	
3. Total adjustments - decrease		<u>\$ -</u>
G. 2011-12 Appropriations Limit		<u>\$ 219,207,080</u>

II. 2011-12 APPROPRIATIONS SUBJECT TO LIMIT:

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)	<u>\$ 2,694,826</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	<u>1,255,253</u>
C. Local Property taxes	<u>149,671,559</u>
D. Estimated excess Debt Service taxes	<u>-</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.	<u>-</u>
F. Interest on proceeds of taxes	<u>24,000</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	<u>(790,220)</u>
H. 2011-12 Appropriations Subject to Limit	<u>\$ 152,855,418</u>

**Local Appropriations from Taxes for Unreimbursed State, Court & Federal Mandates
2011/12 Fiscal Year**

	Medicare Earnings*	
01A	2,861,973	
02A	4,351,568	
02C	439,899	
03A	4,432,697	
04A	4,867,754	
05A	4,638,530	
06A	4,867,754	
07A	4,588,690	
08A	4,499,820	
09A	4,592,836	
10A	4,882,458	
11A	4,736,662	
12A	4,737,319	<i>estimated</i>
Total	54,497,960	
% of Contribution (Medicare Rate)	1.45%	
Contribution Amount	790,220	

* Source: Payroll registers Medicare Earnings for 2010-11 A payrolls (Adelfa Garcia)

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION 11-17
June 27, 2011

WHEREAS, Article XIII B of the Constitution of the state of California, as approved by the voters in November, 1979, requires the Governing Board of each local jurisdiction, by resolution, to establish an Appropriations Limit on "Proceeds of Taxes" revenues beginning with the 1980-81 fiscal year; and

WHEREAS, each community college district is required to determine and adopt such Appropriations Limit for the 2011-12 fiscal year, as a legislative act; and

WHEREAS, this District's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED, as a legislative act of the Governing Board that, for the purposes of Article XIII B, there is hereby established this District's Appropriations Limit of \$219,207,080 for the 2011-12 fiscal year.

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Gary L. Poertner, Secretary of the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on June 27, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 27th day of June 2011.

Gary L. Poertner
Secretary to the Board of Trustees

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Update of Authorized Signature List of Board of Trustees' Designees to Approve Documents and Contracts

ACTION: Approval

BACKGROUND

On September 24, 2007, the Board of Trustees authorized a list of positions with authority sign documents and contracts in accordance with Section 81655, 81656 and 85232 of the Education Code, Public Contract Code Section 20651 and Board Policy 2100. The Orange County Department of Education requires a current updated list of authorized signatures.

STATUS

EXHIBIT B details all authorized designees by position to execute documents and contracts including a brief description of those items. The position of Vice Chancellor of Business Services has been revised to reflect a change in personnel and the District Director of Fiscal Services updated (EXHIBIT A).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve (EXHIBIT A) authorizing individuals occupying the position listed on EXHIBIT B to be approved as presented.

AUTHORIZATION OF SIGNATURES

SOUTH ORANGE COUNTY COMMUNITY COLLEGE SCHOOL DISTRICT

June 27, 2011

I, Gary Poertner, Secretary, of the governing Board of the above named School District of Orange County, California, hereby certify that the said Board at a regular/special meeting thereof, held on the 27th day of June 2011 adopted by a majority vote of said Board, a board action/resolution that the following named persons be authorized to sign necessary documents related to Payroll, Vendor Order for Payment, Purchase Orders, Contracts, and Travel Reimbursement Requisitions, as indicated, and that all previous authorization of signatures are rescinded. This board action/resolution further states that the authorization is subject to the following provisions:

NAME TYPED	SPECIMEN SIGNATURE	AUTHORIZATION TO SIGN				
		Payroll Documents	Vendor Payment Orders	Purchase Orders	Contracts	Travel Reimbursements
Gary Poertner		X	X	X	X	X
Debra Fitzsimons		X	X	X	X	X
Beth Mueller		X	X	X	X	X
Brandye D'Lena			X	X	X	X
David P. Bugay					X	X
Robert S. Bramucci						X

Pursuant to provisions of Education Code sections 42630-34/85230-34

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2 ____.

Secretary _____
Gary Poertner

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEE'S DESIGNEES TO
EXECUTE DOCUMENTS AND CONTRACTS

POSITION

Chancellor	Advertise for Bids, Checks, Check Registers, Claim Settlements, Construction Contracts/Change Orders, General Contracts, Employment Contracts, Collective Bargaining Agreements, Notices of Employment/Changes of Status, Purchase Orders, Travel Authorization/Expense Claims and Payroll Documents (E.C. 81655, 81656 & 85232, Public Contract code 20651)
Vice Chancellor, Business Services	Advertise for Bids, Checks, Check Registers, Claim Settlements, Construction Contracts/Change Orders, General Contracts, Contracts for Supplies and Services within Bid Limits, Purchase Orders, Travel Authorization/Expense Claims and Payroll Documents (E.C. 81655, 81656 & 85232, Public Contract code 20651)
Vice Chancellor, Technology & Learning Resources	Application for Funds and Grants, Travel Reimbursements and Checks
Vice Chancellor, Human Resources	Employment Contracts, Collective Bargaining Agreements, Employment Claim Settlements, Notices of Employment/Change of Status, Travel Reimbursements and Checks
District Director of Fiscal Services	Checks, Claim Settlements, General Contracts, Purchase Orders, Payroll Documents and Travel Reimbursements
Director of Facilities, Planning & Purchasing	Advertise for Bids, Contracts for Supplies and Services within Bid Limits, Purchase Orders and Travel Reimbursements
College and District Classified Management Staff and Academic Administrative Staff	Travel Reimbursements

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Five Year Construction Plan
ACTION: Approval

BACKGROUND

Each year the District is required to submit a Five Year Construction Plan to the State Chancellor's office. The basis for this submittal is the District's order of priority and schedule of funds as identified in both the 2006 Education and Facilities Master Plan and the draft 2011 Educational and Facilities Master Plan.

Concurrent with the Five Year Construction Plan, we also submit our Initial and Final Project Proposals (IPP and FPP).

STATUS

The proposed order of priorities, EXHIBIT A, follows the guidelines of both the District's 2006 Facilities Master Plan and the draft 2011 Facilities Master Plan. The colleges have participated in developing the priorities for the individual campuses and in combining priorities into a comprehensive district plan.

For this year's FPP submittal, staff met with Saddleback College focusing on the Student Services staff and administration to program the Gateway building. Efforts included multiple visits to in-kind facilities at neighboring college districts and numerous design meetings. Irvine Valley College will roll over or resubmit their Fine Arts project depending on the language of the State Chancellor's call letter. The IPP submittal portion will include Saddleback College's Renovation of the Student Services building and Irvine Valley College's Renovation of A200.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the District's Order of Priority for the Five Year Construction Plan.

Old Priority	New Priority	Project Title	Campus	Occupy Date	Status	IVC BA Dollars	SC BA Dollars	ATEP Dollars
1	1	JAMES B. UTT LIBRARY RENOVATION- Under Construction	Saddleback College	2011/2012	FPP-Approved	70,830,779	\$46,778,140	
			State				\$1,737,000	
			Local			\$15,673,000		
2	2	NEW LIFE SCIENCES BUILDING- Under Construction	Irvine Valley College	2012/2013	FPP-Approved		\$1,568,000	
			State				\$13,568,000	
			Local				\$1,568,000	
3	3	NEW SCIENCES BUILDING- Under Design	Saddleback College	2015/2016	FPP-Approved/ On Hold		\$58,835,000	
4	4	ATEP- DEMOLITION OF SELECTED BUILDINGS-Phase 1 Complete, Phase 2 underway	Irvine Valley College	2010/2011	Locally Funded/Future Project			\$7,000,000
6	5	NEW BARRANCA ENTRANCE-Under Design	Irvine Valley College	2012/2013	Locally Funded/Future Project	\$2,850,000		
16	6	RENOVATE TAS BUILDING-Design funded In 2010 and slated to begin in Summer 2011	Saddleback College	2013/2014	Locally Funded/Future Project		\$7,750,000	
-	7	NEW ATEP BUILDING-Programming Phase	Irvine Valley College	2014/2015	Locally Funded/Future Project			\$12,500,000
19	8	NEW LOOP ROAD ALIGNMENT, SITEWORK AND INFRASTRUCTURE-Under Design	Saddleback College	2013/2014	Locally Funded/Future Project		\$7,915,000	
5	9	RENOVATE AND EXPAND A-400 FOR CLASSROOM-Approved for Design Phase	Irvine Valley College	2014/2015	Locally Funded/Future Project	\$11,570,000		
10	10	CAMPUS VILLAGE (INTERIM SPACE) OFF LINE-Secondary effect of Library Renovation	Saddleback College	2013/2014	Locally Funded/Future Project			
12	11	RENOVATE A-200: SUCCESS CENTER	Irvine Valley College	2015/2016	IPP-Preparing	\$3,130,000		
			State			\$3,130,000		
			Local			\$3,130,000		
20	13	RENOVATE B-300 SECOND FLOOR	Irvine Valley College	2015/2016	Locally Funded/Future Project	\$2,625,000		
-	14	NEW SURFACE PARKING LOT (PHASE ONE)	Irvine Valley College	2015/2016	Locally Funded/Future Project	\$2,950,000		
14	-	LIBRARY ANNEX	Irvine Valley College	2015/2016	IPP-Preparing			
13	15	NEW GATEWAY BUILDING	Saddleback College	2015/2016	IPP-Approved		\$10,585,000	
			State			\$24,690,000		
			Local			\$10,585,000		
8	16	NEW FINE ARTS BUILDING-Awaiting state funding match	Irvine Valley College	2015/2016	FPP-Approved		\$10,225,000	
			State			\$24,330,000		
			Local			\$10,225,000		
-	17	RENOVATE GATEWAY BUILDING TRANSIT ENTRANCE PLAZA	Saddleback College	2016/2017	Locally Funded/Future Project		\$4,660,000	
7	18	RENOVATE QUAD LANDSCAPE/HARDSCAPE	Saddleback College	2016/2017	Locally Funded/Future Project		\$4,811,000	
-	19	RENOVATE SOCCER AND PRACTICE FIELDS	Irvine Valley College	2017/2016	Locally Funded/Future Project	\$5,837,000		
18	20	RENOVATE STUDENT SERVICES CENTER	Saddleback College	2017/2016	IPP-Preparing		\$8,755,000	
			State			\$10,410,000		
			Local			\$8,755,000		
21	-	ATEP UTILITIES FOR HANGAR & CHAPEL BUILDING	Irvine Valley College	2015/2016	Locally Funded/Future Project			
-	21	NEW SURFACE PARKING LOT (PHASE TWO)	Irvine Valley College	2018/2019	Locally Funded/Future Project	\$1,900,000		
-	22	RENOVATE A QUAD LANDSCAPE/HARDSCAP	Irvine Valley College	2018/2019	Locally Funded/Future Project	\$5,700,000		
20	23	RENOVATE B-300 FIRST FLOOR	Irvine Valley College	2018/2019	Locally Funded/Future Project	\$2,400,000		
27	24	RENOVATE FINE ARTS	Saddleback College	2018/2019	Locally Funded/Future Project		\$14,500,000	
			State			\$14,500,000		
			Local			\$14,500,000		
-	25	NEW FINE ARTS PROMENADE LANDSCAPE/HARDSCAPE	Irvine Valley College	2017/2018	Locally Funded/Future Project	\$8,025,000		
9	26	RENOVATE SCIENCE MATH BUILDING	Saddleback College	2019/2020	Locally Funded/Future Project		\$15,100,000	
			State			\$15,100,000		
			Local			\$15,100,000		
11	27	RENOVATE SCIENCE MATH PLAZA	Saddleback College	2019/2020	Locally Funded/Future Project		\$2,830,000	
17	28	RENOVATE CAMPUS ENTRANCE PLAZA	Irvine Valley College	2019/2020	Locally Funded/Future Project	\$8,600,000		
-	29	RENOVATE HEALTH SCIENCES BUILDING	Saddleback College	2021/2022	Locally Funded/Future Project		\$8,900,000	
			State					
			Local					
28	30	NEW BASEBALL RESTROOMS/ BLEACHERS/ CONCESSIONS	Irvine Valley College	2020/2021	Locally Funded/Future Project	\$950,000		
23	31	RENOVATE ATHLETICS STADIUM	Saddleback College	2022/2023	Locally Funded/Future Project		\$8,000,000	
-	32	NEW AUXILIARY GYMNASIUM	Irvine Valley College	2022/2023	Locally Funded/Future Project	\$8,750,000		
			State			\$8,750,000		
			Local			\$8,750,000		

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Document Management Solution

ACTION: Approval

BACKGROUND

College staff identified a need to deploy a single integrated document scanning, retrieval, and workflow solution across multiple work groups within the entire district. Saddleback College, Irvine Valley College and District IT are currently using different solutions.

Public Contract Code 20651(c) states that bidding requirements do not apply when acquiring professional services.

A committee comprised of representatives from both colleges and district services established criteria for evaluating interested firms' services including among other criteria: 1) Scanning flexibility, open industry standard format, and quality assurance 2) Flexible file indexing, retrieval, viewing and printing 3) Highlighting and redaction capabilities and 4) Document and system administration security options.

STATUS

On January 3, and January 10, 2011, a Request for Proposals was advertised for a uniform document management solution. On January 20, 2011, seven proposals were received. Original proposal fees ranged from \$204,768 through \$544,436. All proposals did not provide similar services. Four firms were selected for interviews held on February 11, 2011. The first round of interviews solidified the desired scope of services and resulted in an overall increase in both scope and fees when the final two firms advanced for a second round of interviews held on March 24, 2011.

Staff recommends Perceptive Software of Shawnee, Kansas be selected to provide the document management solution and one year of annual support for an amount of \$426,845.00. Funds for these services are requested from basic aid. Annual ongoing costs are anticipated at \$59,125.00/year and are considered a general fund expense.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the contract agreement EXHIBIT A, with Perceptive Software for the Document Management Solution for an amount of \$426,845.00 and approve use of basic aid funds.

SOFTWARE LICENSE, IMPLEMENTATION, ADMINISTRATION, MAINTENANCE AND SUPPORT AGREEMENT

This Agreement is made on this 28th day of June, 2011 (“Effective Date”) by and between Perceptive Software, LLC, a Delaware limited liability company (“Perceptive”) and South Orange County Community College District, a California community college district (“District” or “Customer”).

R E C I T A L S

WHEREAS, the District issued a Request for Proposals (“RFP”) for a single integrated document scanning, retrieval and workflow solution across multiple work groups in a multi-campus environment (“Document Management Solution”), a copy of which is attached hereto as Exhibit “A” for informational purposes only; and

WHEREAS, Perceptive responded to the District’s RFP, a copy of said response is attached hereto as Exhibit “B” for informational purposes only, and is able to provide software licenses that will support document and form management and workflow/routing between users, planning and deployment services, remote administration, training, and software maintenance and support, as required by the District; and

WHEREAS, Perceptive is specially skilled, trained, experienced and competent to license and install the Document Management System and to render the special services and advice described herein, which will provide an enterprise content management (ECM) solution integrated with the District’s locally developed SIS application suite, provide direct access to documents from the displayed locally developed SIS screens, provide users with simple electronic access to documents, records and information, streamline the processing of documents and information, including but not limited to incoming transcripts from other institutions, and provide District staff with instant and simultaneous access to documents, in various departments.

NOW, THEREFORE, Perceptive and District mutually agree as follows:

1. Term of Agreement. The term of this Agreement shall be five (5) years from the Effective Date unless this Agreement is earlier terminated as provided herein in which case this Agreement will terminate as of such earlier date (“Term”). This Agreement shall automatically renew for additional five (5) year terms unless either party elects, by written notice to the other party, not to renew the Agreement.
2. Grant of License- Client Combo (ImageNow and WebNow) Software. (Referencing EULA Section 1 in its entirety) Perceptive hereby grants to the District a perpetual, nonexclusive and nontransferable license (“License”) to use the computer programs provided under this Agreement in the original, unmodified, machine-readable, object code form only, as delivered by Perceptive, including without limitation, any data structures created by such programs and any upgrades and new version releases (collectively “Software”), listed in Exhibit “C” accompanying the Software and related

User Documentation. Up to fifty (50) unique users may be logged on to the Software at any one time; however, during the Term of this Agreement, District may add up to fifty (50) additional unique users at the same per person cost as the original fifty (50) by providing written notice to Perceptive. Access shall be available at the District's Saddleback College Campus and Irvine Valley College Campus. The District may not use the Software outside the District and may not sublicense or assign its rights under this License to any other party. The License shall survive the termination of this Agreement. The parties acknowledge that the License granted pursuant to this Agreement is subject to the terms and conditions of the specific copy of the ImageNow Product Suite End-User License Agreement (the EULA") attached here to and incorporated herein as Exhibit "I"; however, if any term of this Agreement, and/or any exhibit to this Agreement conflicts with a term of the EULA, the Agreement and/or any exhibit to this Agreement shall supersede the conflicting term of the EULA, and the parties agree that the terms of the Agreement and/or any exhibit to this Agreement shall apply. This License and the use of the Software under this License are not subject to any altered or revised version of the EULA, any click wrap agreement or any other agreement or contract not specifically mentioned and incorporated into this Agreement.

3. Software Warranty. (Referencing EULA Section 8 in its entirety)

- (a) Performance Warranty. Perceptive warrants, for District's benefit alone for a period of ninety (90) days from the date of Acceptance, as defined in Section 5(c), (referred to as the "Performance Warranty Period") that installers and/or executables made available by Perceptive to the District are free from defects in material and workmanship. Perceptive further warrants, for District's benefit alone, that during the Performance Warranty Period the Software shall operate substantially in accordance with the functional specifications in the User Documentation under normal, proper and intended usage and that the Software does not contain any computer worms, viruses or other harmful code or disabling device or any unlawful, discriminatory, libelous, harmful, obscene or otherwise objectionable material of any kind. If the Software is defective, at Perceptive's expense, Perceptive shall, as soon as possible and within a reasonable time period not to exceed ninety (90) days, either (i) replace, (ii) repair the Software and deliver of a new installer and/or executables, or (iii) failing the foregoing two options, refund all Fees paid by District. A refund of all Fees paid shall be the District's sole remedy for Perceptive's breach of the Performance Warranty and shall be paid to the District within fourteen (14) business days of determining the Software cannot be replaced or repaired.
- (b) Non-Infringement Warranty. Perceptive further warrants, for District's benefit alone, that (a) Perceptive has the right to possess, use and license the Software to the District for the purposes contemplated herein and stated in the User Documentation and (b) that to Perceptive's knowledge, the Software does not infringe any copyright, trademark or trade secret of any third party; provided, however, that notwithstanding any other terms of this Agreement to the contrary, Perceptive shall have no obligation to the District with respect to any claim that

arises from (a) any modification of the Software by the District or any third party; (b) District's combination, operation or use of the Software with any software, hardware, product, or apparatus installed in the District's application environment following the installation of the Software; or (c) District's use of any third party software other than in accordance with the license agreements for such software, whether or not such license agreements are provided to Perceptive.

4. Independent Contractor. Perceptive represents and warrants that it is experienced in its profession. In performing its obligations and services under this Agreement, Perceptive is an independent contractor and is not acting as an agent or employee of District. Nothing contained in this Agreement shall be deemed, construed or represented by the District, Perceptive or any third person to create the relationship of principal or agent, or of a partnership, or of a joint venture, or of any other association of any kind or nature between the District and Perceptive.
5. Implementation, Data Conversion, and Training Services. Perceptive shall provide professional services associated with the implementation of the Software, data conversion and training of District staff on the use of the Software as follows.
 - (a) Task List for Implementation and Data Conversion. A list of tasks, milestones and required staff for the implementation of the Software and data conversion, specifically including a project schedule, costs and timeline are set forth in Exhibit "D" attached to this Agreement and incorporated by this reference.
 - (b) Training. Perceptive shall provide educational and training services to the District pursuant to the schedule, costs and timeline as set forth in Exhibit "E" attached to this Agreement and incorporated by this reference.
 - (c) Acceptance. District shall accept the Software in writing, upon final testing and satisfactory implementation of the Software as indicated by both parties signing the Solution Design Document ("Acceptance").
6. Ownership of Data. District shall retain ownership of all data in the Software.
7. Responsibilities of District.
 - (a) The District shall participate in user training as set forth in Exhibit "E."
 - (b) The District shall have hardware and software that meets the minimum requirements outlined in the technical specifications document and scope chart attached hereto and incorporated by this reference as Exhibit "F," as well as a network infrastructure to support the deployment installed before Implementation of the Software.
 - (c) The District is responsible for performing routine scheduled backups of critical Software Server data.

- (d) District shall prepare and furnish to Perceptive upon request such information reasonably requested by Perceptive in order for Perceptive to perform its work under this Agreement.

8. Payment. District will pay the fees (“Payments”) for products and services listed in Exhibits “C,” “D,” “E,” “G” and “H.” Payments shall be due and payable within 30 days of receipt of an invoice from Perceptive. District shall reimburse Perceptive for reasonable travel and living expenses of Perceptive employees, so long as Perceptive receives written approval for such expenses prior to incurring such expenses. District shall not be responsible for unapproved expenses. The fees for this Agreement are as follows:

Type of Fee	Amount	Frequency and Terms of Payment
Software License Fee	\$222,150.00 total	Invoiced upon execution of the Agreement. One time payment due within thirty (30) days of receipt of invoice.
Professional Services	Up to \$135,650.00 total	Invoiced monthly based on hourly rate for actual hours worked. Invoices shall provide sufficient detail of tasks performed. Support and Maintenance shall not be invoiced as Professional Services. District not responsible for charges over \$135,650.00 without prior written District approval.
Training	\$7,920.00 total	Invoiced upon execution of the Agreement .District not responsible for charges over \$7,920.00 without prior written District approval.
Managed and Platform Services	\$2,000.00	Managed Service price quote is Fixed Price - 100% invoiced upon installation.
Support and Maintenance	\$44,425.00 for first year	First year of Support and Maintenance (equal to 20% of Software License Fee). Invoiced upon execution of the Agreement (or renewal agreement in subsequent years). One time

		payment due within thirty (30) days of receipt of invoice.
Managed Services- Remote Administration	\$12,000 for first year (\$1,000 x 12 months)	Invoiced upon execution of the Agreement (or renewal agreement in subsequent years). One time payment due within thirty (30) days of receipt of invoice.

9. Software Maintenance and Support; Managed Services- Remote Administration.

- (a) Software Maintenance and Support. Perceptive shall provide maintenance and support of the Software commencing upon the execution of the Agreement. Such maintenance and support provides coverage in the form of corrections to remove deficiencies in the Software, as reported to Perceptive; ongoing telephone and e-mail support for questions regarding operations of the Software; incorporate/change the Software as necessary for operation including all upgrades and new features; support to District in resolving problems/errors resulting from misuse or hardware/software failure. The initial term of maintenance and support of the Software shall commence upon the date of the execution of the Agreement and shall end on the last day of the month of the one (1) year anniversary of such date. Software maintenance and support is annually renewable upon District's timely payment of the annual fee for the Software maintenance and support for the next successive renewal term, equal to 20% of the price of the Software as provided in Perceptive Software's then-current, published Price Book, provided that, for the first three (3) renewal terms, such increase shall not exceed the Consumer Price Index (CPI) increase from the previous year. Perceptive shall provide the maintenance and support services set forth in Exhibit "G" attached hereto and incorporated herein.
- (b) Managed Services- Remote Administration. Perceptive shall provide remote administration of the Software on the terms and conditions set forth in the attached Exhibit "H," incorporated herein by this reference.

10. Indemnification. (Referencing EULA Sections 9 and 10 in their entirety) District shall not indemnify Perceptive.

- (a) General Indemnity. Perceptive agrees to and does hereby indemnify, hold harmless and defend the District and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever ("Damages"), which may be incurred by reason of any injury to or death of any person(s), or damage to or loss of any property or any and all other actions, claims, liens, damages to persons or property, penalties, obligations or liabilities that may be

asserted or claimed by any person, firm, association, entity, corporation, political subdivision, or other organization, caused by any act, neglect, default, or omission of Perceptive, or any person, firm or corporation employed by Perceptive, either directly or by independent contract, arising out of, or related to, the services covered by this Agreement, whether said Damages occur either on or off District's property, except for liability for Damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

- (b) Intellectual Property Indemnity. Perceptive shall indemnify, defend, and hold harmless District, its officers, agents, and employees against all Damages resulting from any judgment or proceeding in which it is determined or any settlement contract approved by Perceptive arising out of the allegation, that Perceptive furnishing or supplying District with goods, components, programs, practices, or methods under this Agreement or the District's use of such goods, components, programs, practices or methods supplied by Perceptive under this Agreement constitutes an infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. The foregoing shall not apply unless District has informed Perceptive as soon as practicable of the suit or action alleging such infringement. District retains the right to participate in the defense against any such suit or action. District agrees to provide Perceptive with prompt notice of any such claims and to permit Perceptive to defend any claim or suit, and that it will cooperate fully in such defense.

11. Insurance.

- (a) Perceptive agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Perceptive and District against liability or claims of liability which may arise out of this Agreement. In addition, Perceptive agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Perceptive shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. Perceptive agrees to name District and its officers, agents and employees as additional insured under said policy. Perceptive agrees to maintain workers' compensation insurance as required under the laws of the State of California.
- (b) Cyber Liability (Security and Identity Theft Coverage). Perceptive shall provide \$5,000,000 in Cyber Liability Insurance to cover Security, Privacy, Business Interruption, Cyber Extortion, and Denial of Service.

12. Continued Performance During Dispute. In the event that a dispute arises between District and Perceptive, Perceptive expressly agrees to continue to perform its obligations under this Agreement during the pendency of the dispute. Each party agrees to the other that it shall diligently and in good faith attempt to resolve any disputes which may arise.
13. Force Majeure. (Referencing EULA Section 19 in its entirety) If either party is affected by force majeure it shall immediately notify the other party of the nature and extent thereof. Force majeure means, in relation to either party, any circumstances beyond the reasonable control of that party (including, without limitation, fire, floods, acts of God, terrorism, national emergency, governmental acts or omissions, beyond the control of either party). Neither party shall be deemed to be in breach of this Agreement, or otherwise be liable to the other by reason of any delay in performance, or non-performance, of any of its obligations hereunder to the extent that such delay or non-performance is due to any force majeure of which it has notified the other party, and the time for performance of that obligation shall be extended accordingly. If the force majeure in question prevails for a continuous period in excess of 30 calendar days, the parties shall enter into good faith discussions with a view to alleviating its effects, or to agreeing upon such alternative arrangements, including termination of this Agreement.
14. Termination. (Referencing EULA Section 7 in its entirety)

(a) Termination by District.

District may, at any time, with or without reason, terminate this Agreement and compensate Perceptive only for services rendered to the date of termination. Thirty (30) days advance written notice of termination of this Agreement by District shall be sufficient to stop further performance of services by Perceptive. Notice shall be deemed given when received by the Perceptive or no later than three days after the day of mailing, whichever is sooner. In the event of termination of this Agreement for cause, the District shall be entitled to a prorated refund of any advance payments of the Payments from the effective date of the termination up to the end of the term for which advance payment was made. Notwithstanding the foregoing, if the District terminates this Agreement after the conclusion of the Performance Warranty Period, District shall not be automatically entitled to a refund of the Software License Fee; however, if the District terminates for cause, it may pursue any rights and remedies available, which may result in a refund. Perceptive shall cooperate with the District to provide access to District data, and Perceptive shall not limit access or remove District data, during the termination process.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

(b) Termination by Perceptive.

Perceptive may terminate this Agreement for cause upon giving of written notice of intention to terminate for cause. Cause shall include any material violation of this Agreement by the District. Written notice by Perceptive shall contain the

reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) cease and terminate. Written notice by Perceptive shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner. Perceptive shall cooperate with the District to provide access to District data, and Perceptive shall not limit access or remove District data, during the termination process.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

15. Proprietary Rights. (Referencing EULA Section 5 in its entirety) District acknowledges that the Software licensed hereunder, and any designs or inventions related to the Software, contain valuable trade secrets, proprietary and confidential information which are the unrestricted proprietary rights of Perceptive (“Confidential Information”). District agrees that it will not use this Confidential Information in any way not allowed by this Agreement, that it will not disclose this Confidential Information to anyone other than its own employees who require access, that it will maintain and protect the confidentiality of this Confidential Information, and that it will take all necessary and proper precautions to prevent any unauthorized use or disclosure of this Confidential Information. Notwithstanding the foregoing, District shall not be liable for use or disclosure of any such Confidential Information if it:
- (a) is or becomes a part of the public knowledge or literature without breach of this Agreement by District; or
 - (b) is known to District without restriction as to further disclosure when received; or
 - (c) is independently developed by District as demonstrated by written records; or
 - (d) becomes known to District from a third party (other than Perception) who had a lawful right to disclose it and without breach of its Agreement; or
 - (e) is disclosed to a third party pursuant to the authority of District hereunder; or
 - (f) is required to be disclosed pursuant to any applicable legal requirement or legal process issued by any court or any competent governmental authority or rules or regulations of any relevant regulatory body, including, but not limited to, disclosure under the California Public Records Act, (Gov. Code § 6250 *et seq.*). It is understood that the District is subject to the California Public Records Act. If a request under the California Public Records Act is made to view Perceptive’s Confidential Information, District shall notify Perceptive of the request and the date that such records will be released to the requester unless Perceptive obtains a court order enjoining that disclosure. If Perceptive fails to obtain a court order

enjoining that disclosure, the District will release the requested information on the date specified.

16. Copies of Software; Fail Over; Restrictions. (Referencing EULA Section 3 in its entirety)

- (a) Copies of Software. Upon loading the Software into District computers or computers as permitted above, the District may retain any installers and executables that Perceptive has made available to the District, but the District may use them only for backup purposes. The District may make one copy of the Software on a CD (or on diskettes, tape, a network file server or other media) for the purpose of backup only in the event the installers or executables are damaged or destroyed and one copy of the User Documentation for backup purposes only.
- (b) Fail Over. The District also may install the Software on a back-up server or server cluster node to ensure server or system fail over of the District's Software environment in the event of the failure and non-availability for productive use of the District's Software environment (a "Fail Over Event"); provided, that (a) District may install the Software for server or system fail over only on a backup server or server cluster node for system fail over, (b) such Software must remain dormant until the occurrence of a Fail Over Event, (c) District's use of such Software must immediately cease upon the cessation of the Fail Over Event, and (d) District may not use such Software in excess of District's licensed rights or in violation of the terms of this Agreement. The District's right to use the Software for system fail over is conditioned upon District's cooperation with Perceptive in creating a hardware fingerprint profile of the backup server or server cluster node upon which the District install such Software and District's continuing obligation to update and correct such hardware fingerprint profile as changes to the backup server or cluster node hardware occur. District's right to install and maintain the Software for system fail over will expire upon the first to occur of (1) District's modification of the Software environment such that District no longer need a copy of the Software for server or system fail over, or (2) Perceptive's modification of the Software to permit fail over operation of the Software absent the need for a copy of the Software for server or system fail over.
- (c) Restrictions. (Referencing EULA Section 4 in its entirety)
 - (1) Copies. Except as specifically authorized above, neither the District nor any person under the District's authority or control may make any copy of the Software, the User Documentation or any portion thereof. Any such copies of the Software or the User Documentation shall include Perceptive's copyright, trademark and other proprietary notices. Under no circumstance is the District or any person under the District's authority or control permitted to use the Software or User Documentation or to make or use any copies thereof in excess of the District's licensed rights. The District shall account for and keep a record of each copy the District make of the Software or User Documentation, where the copy is located and the name of the

custodian of the copy. The District must provide this record to Perceptive upon Perceptive's request.

(2) Assignment. The District shall not voluntarily or involuntarily in any form or manner assign, transfer or pledge the Software, User Documentation or other rights under this Agreement to any other person or entity, including, without limitation, any assignment or transfer incident to the District's merger or consolidation with another entity, or any assignment or transfer by operation of law, without Perceptive's prior written consent. Furthermore, District shall not sublicense, lease, network, rent, loan, distribute or share District's license of the Software, User Documentation or other rights under this Agreement with any other person or entity, including, without limitation, any use of the Software or User Documentation to provide hosted services or to operate a service bureau, or publish, disclose or otherwise display in writing, electronically or otherwise any part of the Software, User Documentation or such other rights without Perceptive's prior written consent in each such instance. Any such assignment, sublicense, transfer, pledge, lease, network, rental, loan or sharing of District's license or any other rights under this Agreement absent Perceptive's prior written consent shall be void and of no force or effect.

(3) Reverse Engineering. The District shall not reverse engineer, decompile, disassemble, re-engineer, reverse assemble, reverse compile or otherwise translate or create, attempt to create or permit, allow or assist any other person to reverse engineer, decompile, disassemble, re-engineer, reverse assemble, reverse compile or otherwise translate or create the source code of the Software or its structural framework. The District shall not modify, enhance or create derivative works based upon the Software in whole or in part, including, without limitation, any derivative works based upon the database structures of the Software, nor shall the District otherwise change the Software, or any of the foregoing without the prior written consent of Perceptive in each such instance, which consent may be withheld or conditioned within Perceptive's sole discretion. District agrees that any modification, enhancement, derivative work or other improvement to the Software and/or the User Documentation developed by Perceptive, the District, District employees or independent contractors, whether with or without the consent, advice or support of Perceptive, shall be the exclusive property of Perceptive, and the District hereby assigns to Perceptive all such rights, title and interest therein and agree to make such further assignments and take any other affirmative actions as requested by Perceptive from time to time to further manifest such assignment. Any such modified, enhanced or derivative versions of the Software and/or the User Documentation will not constitute software or user documentation different from the Software and/or the User Documentation, and, as such, shall be subject to and governed under the terms and conditions of this Agreement. Notwithstanding the above, the District may make modifications, enhancements or other improvements to software or other programs that belong to the District, or were developed by the District independent of the Software provided by Perceptive.

17. Perceptive Protection of Private Personal Information

- (a) Private Data. Private data and information (“Private Data”) includes paper and electronic student, faculty and staff information supplied by District, as well as any data provided by District students, faculty and staff to Perceptive, which is protected by federal and state law, including but not limited to, 20 U.S.C. section 1232(g) and Education Code sections 49060, *et seq.*, Family Education Rights and Privacy Act (“FERPA”), 20 U.S.C. Section 1232[g], *et seq.*, Federal Trade Commission’s Standards for Safeguarding Customer Information; Final Rule (16 CFR Part 314), California Senate Bill 1 (CA Financial Privacy Information Act) (Effective July 1, 2004), Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the Health Information Technology for Economic and Clinical Health Act of 2009 (the “HITECH Act”), California Health and Safety Code section 1280.15, California Civil Code sections 1798.82 and 1798.29 any applicable data protection protocols. Perceptive certifies that it is familiar with the federal and state laws listed above, as well as any other applicable requirements for the storage and transmission of Private Data and that Perceptive will comply with all such requirements. Perceptive acknowledges that the Agreement allows the Perceptive access to Private Data.
- (b) Prohibition on Unauthorized Use or Disclosure of Private Data. Perceptive agrees to hold Private Data in strict confidence. Perceptive shall not use or disclose Private Data received from or on behalf of District except as permitted or required by the Agreement, as required by law, or as otherwise authorized in writing by District. Perceptive agrees that it will protect the Private Data it receives from or on behalf of District according to commercially acceptable standards and no less rigorously than it protects its own confidential information.
- (c) Return or Destruction of Private Data. Upon termination, cancellation, expiration or other conclusion of the Agreement, Perceptive shall return all Private Data to District, or if return is not feasible as determined by District in written notice to Perceptive, destroy any and all Private Data.
- (d) District Remedies. If District reasonably determines in good faith that Perceptive has materially breached any of its obligations under this Article, District, in its sole discretion, terminate the Agreement immediately if cure is not possible. District shall provide written notice to Perceptive describing the violation and the action it intends to take.
- (e) Maintenance of the Security of Electronic Information. Perceptive shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted Private Data received from or on behalf of District or its students. These measures will be extended by contract to all subcontractors used by Perceptive.

- (f) Reporting of Unauthorized Disclosures or Misuse of Private Data. Perceptive, within one business day of discovery, shall report to District any use or disclosure of Private Data not authorized by the Agreement or in writing by District. Perceptive's report shall identify: (i) the nature of the unauthorized use or disclosure; (ii) the Private Data used or disclosed, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what Perceptive has done or shall do to mitigate any effect of the unauthorized use or disclosure, and (v) what corrective action Perceptive has taken or shall take to prevent future similar unauthorized use or disclosure. Perceptive shall provide such other information, including a written report, requested by District.
 - (g) Transmission of Data outside the United States. Perceptive is a U.S. based company. Any work or transmission or storage of data covered under this Agreement outside the United States is subject to prior written authorization by the District.
 - (h) Indemnity. Perceptive shall indemnify, defend and hold District harmless from all claims, liabilities, damages or judgments involving a third party, including District's costs and attorneys fees, which arise as a result of Perceptive's failure to meet any of its obligations under this Section.
18. Waiver. (Referencing EULA Section 16 in its entirety) Any waiver of any of the provisions of this Agreement shall not be construed as a waiver of any other provision of this Agreement. Any waiver by either District or Perceptive must be in writing signed by the waiving party. Delay or failure to exercise a remedy or right shall not be construed as a waiver of any of the provisions of this Agreement. Any waiver of any provision of this Agreement shall not preclude a party from using any other right or remedy available under this Agreement as cure of any default or for any later default.
19. Time is of the Essence. (Referencing EULA Section 19 in its entirety) Time is of the essence of all terms, covenants and conditions of this Agreement and except as otherwise provided herein, all of the terms, covenants and conditions of this Agreement shall apply to, benefit and bind the successors or assigns of the respective parties, jointly and individually.
20. Assignment. Neither party shall sell or assign its rights under this Agreement without the prior written consent of the other party. Consent in one instance shall not prevent this provision from applying to a subsequent instance.
21. Notices. (Referencing EULA Section 12 in its entirety) All notices, requests, demands and consents to be made hereunder to the parties hereto shall be in writing and shall be (i) delivered by hand, or (ii) sent by registered mail or certified mail, postage prepaid, return receipt requested, through the United States Postal Service, or (iii) by United Parcel Service or Federal Express overnight delivery, to the addresses shown below or such other address which the parties may provide to one another in accordance herewith.

To District: South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Vice Chancellor Human Resources

To Perceptive: Perceptive Software, LLC
22701 West 68th Terrance
Shawnee, KS 66226
Attn: Account Executive, Higher Ed.

Either party shall have the right to change the place of giving notices to it by notice given as indicated above.

22. Severability. (Referencing EULA Section 15 in its entirety) If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
23. Good Faith Negotiations and Independent Representation. The parties hereto acknowledge and agree that they have negotiated the terms of this Agreement in good faith and had the opportunity to be represented by independent counsel throughout all negotiations, which preceded the execution of this Agreement.
24. Interpretation: Governing Law. (Referencing EULA Section 13 in its entirety) This Agreement shall be construed according to its fair meaning and as if prepared by both parties hereto. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement.
25. Entire Agreement, Waivers and Amendments. (Referencing EULA Section 19 in its entirety) This Agreement is fully integrated and incorporates all of the terms and conditions mentioned herein, or incidental hereto, and supersedes all negotiations, oral or written, prior and contemporaneous agreements and understandings in connection with this Agreement. All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the party to be charged. Any amendment or modification to this Agreement must be in writing and executed by both parties.
26. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.
27. Compliance with Applicable Laws. The services completed herein shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Perceptive agrees to comply with all federal, State and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Perceptive, Perceptive's business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

28. Permits/Licenses. Perceptive and all Perceptive's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
29. Taxes. Perceptive shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this Agreement, and all applicable sales, use, excise, transportation, privilege, occupational and other taxes applicable to furnish the work performance hereunder and shall save District harmless from liability for any such contributions, premiums, and taxes for Perceptive's employees and sub-contractors, if applicable.
30. Audit. (Referencing EULA Section 19 in its entirety) Perceptive, upon thirty (30) days written notice to District and not more than once during each calendar year during the term of this Agreement and once during the one (1) year period following the termination of this Agreement, at Perceptive's expense, may enter upon District's premises during regular District business hours to audit District's use of the Software. District agrees to cooperate with Perceptive's audit and provide reasonable assistance and access to information. If pursuant to any such audit Perceptive discovers any excess unlicensed use of the Software, District agrees to pay within thirty (30) days of written notification an amount equal to the sum of (a) the license fees and support and maintenances fees which Perceptive would have received if District's excess unlicensed use of the Software had been licensed, (b) interest on such fees from the date such additional fees should have been paid at the rate of twelve percent (12%) per annum or the maximum interest rate permitted by law, whichever is lower, and (c) all reasonable and documented costs and expenses incurred by Perceptive in conducting such audit.
31. Statute of Limitations. (Referencing EULA Section 19 in its entirety) The applicable statute of limitations shall apply to any causes of action arising out of or relating to this Agreement. The parties shall not be bound to a contractual time limit within which to file causes of action arising out of or relating to this Agreement.

IN WITNESS WHEREOF, the District and Perceptive, have entered into this Agreement as of the Effective Date.

Dated: _____

PERCEPTIVE SOFTWARE, LLC

By: _____
Print: _____
Its: _____

Dated: _____

**SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT**

By: _____
Print: _____
Its: _____

EXHIBIT "A"

REQUEST FOR RFP

Exhibit A is available for review in the Chancellor's Office
Health Sciences, Room 334
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

EXHIBIT “B”

RESPONSE TO RFP

Exhibit B is available for review in the Chancellor's Office
Health Sciences, Room 334
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

EXHIBIT “C”

LIST OF SOFTWARE AND USER DOCUMENTATION

LICENSES			
Qty	Product Description	Unit Price	Extended Price
50	ImageNow Client / WebNow Combo	\$2,700.00	\$135,000.00
25	CaptureNow Adrenaline	\$1,495.00	\$37,375.00
1	Business Insight Server Bundle - T3	\$6,500.00	\$6,500.00
1	ImageNow Interact for Microsoft SharePoint Web Part	\$5,000.00	\$5,000.00
25	ImageNow Interact for Microsoft SharePoint Users	\$300.00	\$7,500.00
1	ImageNow Enterprise Server -T2	\$15,500.00	\$15,500.00
1	ImageNow Conversion Module	\$3,000.00	\$3,000.00
1	ImageNow Recognition Agent	\$4,000.00	\$4,000.00
1	ImageNow Content Server -T3	\$8,000.00	\$8,000.00
1	ImageNow eForms- T3	\$17,500.00	\$17,500.00
1	ImageNow Retention Policy Manager -T3	\$27,000.00	\$27,000.00
	Subtotal - license before one-time discount		\$266,375.00
1	(One-Time 30% Combo License Discount)		(\$40,500.00)
1	(One-Time 10% CaptureNow Adrenaline Discount)		(\$3,725.00)
	Subtotal - license		\$222,150.00

IMAGENOW WEBNOW CLIENTS
IMAGENOW Provides the full range of functional viewing options including zoom, rotate, multi-page viewing, annotations and interfaces to e-mail, print or fax the displayed image from the desktop. Includes LearnMode (which independently integrates ECM functionality with as many different programs as desired), and ImageNow Printer (Print-to-TIFF functionality).
WEBNOW This browser-based client provides nearly all of the functionality provided by the ImageNow full client, but without any client-side installation requirements. Includes LearnMode, which independently integrates ECM functionality with as many different programs as desired.
IMAGENOW WEBNOW COMBO LICENSES Client combo licenses provide the ImageNow administrator the flexibility to designate the allocation of licenses between the ImageNow concurrent-use Client and WebNow licenses as needed. Pricing is per single PO quantity. Includes LearnMode (which independently integrates ECM functionality with as many different programs as desired), and ImageNow Printer (Print-to-TIFF functionality).
IMAGENOW WEBNOW COMBO LICENSE UPGRADE Upgrade to combined license pool for existing ImageNow and WebNow license holders.
IMAGENOW WEBNOW SERVERS
IMAGENOW SERVER The ImageNow Server is the core of the solution and is comprised of overall system management and object

<p>storage functions. ImageNow Server licensing is based on the aggregate total of ImageNow, WebNow, Interact for Microsoft Office, Interact for Microsoft SharePoint, Interact for eCopy, Interact for HP, Interact for Epic, and Interact for ESRI client licences. We make no distinction between ImageNow seat and concurrent-use licences when calculating the ImageNow license total.</p> <p>ImageNow Server includes the following components:</p> <ul style="list-style-type: none"> • Object Storage Manager Physically stores the documents in their native format and is completely managed by the ImageNow Server for enhanced security and performance. • ImageNow Import Agent Automated object import and indexing; included in server license.
<p>IMAGENOW ENTERPRISE SERVER This bundle includes the following components and their respective, related services.</p> <ul style="list-style-type: none"> • ImageNow Server • iScript • User Replication Agent <p>Licensing is based on the aggregate total of ImageNow (seat and concurrent-use) licenses, WebNow licenses and all Interact client licenses. No substitutions are allowed.</p>
<p>WEBNOW APPLICATION SERVER ENVIRONMENT A server class system is required to run WebNow in an enterprise environment. The WebNow Server supports the same operating systems as the ImageNow Server.</p>
<p>CAPTURE PRODUCTS</p>
<p>INTELLICAPTURE (POWERED BY BRAINWARE) Automatically classifies incoming paper or electronic documents, extracts needed data (without the use of templates or dictionaries), validates the data against external databases and passes the validated data on for further processing or archiving.</p>
<p>INTELLICAPTURE AP HEADER/FOOTER AP Header/Footer capture extracts values from the header and footer of an invoice such as invoice number, date, or invoice amount. AP Header/Footer capture can have a positive impact for both non-PO and PO-based invoices and is most often used when the majority of invoices processed are non-PO invoices.</p>
<p>INTELLICAPTURE AP HEADER/FOOTER AP LINE ITEM Allows capture of both Header/Footer data and all line item details such as item description, unit of measure, quantity invoiced, and unit price. Used for PO-based invoices.</p>
<p>CAPTURENOW</p> <p>The capture environment for ImageNow supporting centralized and distributed scanning across multiple locations.</p>
<p>CAPTURENOW FILE WITH IP (IMAGE PROCESSING)</p> <p>Performs client-side image processing and bar code recognition on files imported from the ImageNow client.</p>
<p>CAPTURENOW ISIS</p> <p>Supports single, batch and package mode scanning, importing from file, image processing and bar code recognition. On some scanners, CaptureNow ISIS supports color, grayscale, ADF and duplex scanning. Cable connector kit required.</p>
<p>CAPTURENOW ADRENALINE License required for use with Kofax scan drivers. CaptureNow for Adrenaline with VRS is required for ImageNow DataCapture for Transcripts.</p>
<p>CAPTURENOW TWAIN Supports remote scanning using TWAIN. Supports single, batch and package mode scanning, image processing and bar code recognition. On some scanners, CaptureNow TWAIN supports color, grayscale, ADF and duplex scanning.</p>
<p>IMAGENOW CONVERSION MODULE Creates a TIFF image of any document (up to 10 file formats) from Windows-based applications for automatic inclusion in the document database. Allows for manual or automated indexing. Import configuration and script implementation for auto-indexing (one file format/one document layout). ImageNow Conversion Module is Windows only, but can communicate with an ImageNow Server running on UNIX.¹</p>
<p>IMAGENOW EDI SERVICE OFFERING Server-side process providing management of both input and output EDI and XML based data streams. Capable of capturing multiple EDI/XML data streams, then converting that data to a TIFF or PDF format, storing the resulting file in ImageNow. The XML data will also be stored as a sub-object. ImageNow iScript is required to manage and invoke ImageNow EDI via participation in business processes modeled and executed in ImageNow Workflow. This optionally provides flexibility for ImageNow EDI to be triggered by other ImageNow agents and processes.</p>
<p>IMAGENOW DATACAPTURE TRANSCRIPT MODULE Automatically process, extract data from, and index college transcripts within ImageNow for efficient retrieval. Once the data has been extracted, a formatted data file is created and is ready for loading into your SIS or other application. Please note that any customization to this module will incur service hour Charges.</p>
<p>IMAGENOW DIRECT PRINT ENGINE Allows both a user and application to print directly to ImageNow from any machine available on</p>

¹ Please note, installation of the Conversion module includes Perceptive Software Professional Services fees for the conversion of ten (10) file types to TIFF format, and script implementation of auto-indexing one file format/one document layout. Adding additional file types will require additional Professional Services fees.

their network (requires ImageNow iScript companion license).	
IMAGENOW EDI ENGINE Server-side process providing flexible option for management of both input and output EDI and XML based data streams. Captures multiple EDI/XML data streams and converts data to stored TIFF or PDF (requires ImageNow iScript companion license). Conversion Module is also required.	
EFORMS Provide customizable electronic entry forms based on HTML, XSLT and CSS for collecting and displaying additional document data using standard HTML and JavaScript controls for navigation, data collection and validation support. Create your own eForms (XML, XSL, CSS), purchase pre-built eForms or request custom-designed eForms. Pricing is based on aggregate count of ImageNow + WebNow + Interact for SharePoint licenses.	
AP INVOICE EFORM Supports populating document properties, GL code validation and output to XML, CSV or other formats. The eForm accesses business application data using internal staging tables or ImageNow Envoy. Available for Lawson (AP 520 & MA540) and PeopleSoft (Voucher Build ERP solution). eForms license required. Not supported for use with SAP. Custom eForm for SAP available.	
IMAGENOW FAX AGENT Supports capture and auto-import of inbound faxes into workflow and the object repository and outbound faxing of images.	
FAX AGENT BAR CODE & IMAGE PROCESSING PLUG IN	
IMAGENOW MAIL AGENT Captures or auto-imports e-mail and attachments into workflow and the object repository. One license per server.	
RECOGNITION AGENT Enables index acquisition via OCR technology. One license per server. Includes ICR/OMR/OCR, bar code and forms identification modules. Modules may be purchased separately. Bar code module requires ImageNow 6.1.4; Forms ID module requires ImageNow 6.2.	
	ICR/OMR/OCR RECOGNITION MODULE A dedicated, high-volume, server-side module for automatically acquiring ImageNow document properties and full text from images during the ImageNow batch scanning process. This module captures specific zonal locations or performs a full-text read.
	BAR CODE RECOGNITION MODULE A high-performance solution with robust algorithms for recognizing and decoding 1D, 2D and postal symbologies. It reads bar codes scanned in grayscale, small or compact bar codes, heavily damaged bar codes, or skewed bar codes.
	FORMS IDENTIFICATION RECOGNITION MODULE Automatically identifies forms without registration or anchor marks. Form ID recognizes forms that have been rotated 90, 180 or 270 degrees and will adjust to forms scaled from 90% to 110% document size. This module can handle documents with up to a 20 degree skew. Provides rapid identification for faster, more efficient document processing.
SERVER EXTENSIONS	
BUSINESS INSIGHT A suite of business intelligence features built for and integrated with ImageNow. Features include dashboards with high-level graphics of process and system metrics, operation reporting for more static "canned" reports, and ad-hoc query tools to allow users to easily create a simple chart or graph. Business Insight also features drag-and-drop tools to simplify the creation and modification of reports and dashboards so users can create content specific to their business. All ImageNow users that purchase Business Insight will have the ability to access and interact with Business Insight reports and dashboards.	
ADDITIONAL BUSINESS INSIGHT AUTHOR LICENSE	
IMAGENOW CONNECTOR FOR BRAINWARE Provides the functionality to upload documents to Brainware Distiller for the specific purpose of extracting critical invoice data and line item details. Requires Output Agent, iScript and ImageNow Accounts Payable Invoice eForm.	
IMAGENOW CONNECTOR FOR BRAINWARE PACKAGE Combines the ImageNow Connector for Brainware with ImageNow Output Agent for customers without ImageNow Output Agent license or need for Output Agent functionality with any other solution. No substitutions are allowed.	
IMAGENOW CONNECTOR FOR ARCHIVELINK Creates interface for linking all your SAP applications to your ImageNow enterprise content management system. Integration supports all ArchiveLink features such as storing and lining native incoming and outgoing documents, print lists and data.	
IMAGENOW CONNECTOR FOR ARCHIVELINK PLUS Synergizes ArchiveLink with the Document Router functionality providing the ability to import documents from external sources for processing in SAP.	
IMAGENOW CONNECTOR FOR EMC CENTERA Allows the Centera device to be mapped as the destination for all documents stored in a designated ImageNow OSM.	
IMAGENOW CONNECTOR FOR SAP FINANCIAL ACCOUNTING Allows upload of ImageNow metadata to SAP to create financial documents in SAP. Supports F-43, FB60, FV60, FB70, FBV0, MIRO, MIRA, MIR7 and MIR4 transaction types.	
CONNECTOR FOR SAP VOLUME INCREASE UNIT Allows upload of additional 1,000 documents per day per VIU. # of additional VIUs:	
IMAGENOW CONTENT SERVER Provides full-text search capabilities. Pricing is based on aggregate counts of ImageNow + WebNow licenses. Requires Recognition Agent or ICR/OMR/OCR Recognition Module.	
IMAGENOW DEDICATED MICROSOFT SQL SERVER (2008 RS STANDARD OR ENTERPRISE	

EDITION) – Discounted rate	
IMAGENOW DOCUMENT CONTROL SUITE Provides industry-standard document library services such as version control, check in, check out, promote, view history, and more using ImageNow on Windows or WebNow on any platform. Automatically protects document integrity and tracks all versioning activities for future auditing. Includes Digital Signature capability using Suite B-certified PKI encryption algorithms. Pricing is based on aggregate counts of ImageNow + WebNow + ImageNow Interact for Office + Interact for SharePoint licenses. <ul style="list-style-type: none"> Digital Signatures – Allow authorized users to electronically sign any document using advanced public-key infrastructure (PKI) technology embedded into ImageNow and WebNow. Digital signatures authenticate the signer of a document and verify the integrity of a signed document's content. 	
IMAGENOW ENVOY Provides a deep level of integration with business applications, enabling ImageNow to create and modify transactions and other related data inside external systems. In addition to outbound communication, ImageNow Envoy also retrieves data from business applications to enhance document processing, indexing and more. Requires ImageNow 6.2.	
ERM UNLIMITED SERVER Manages high-volume structured computer output. For 26+ ImageNow clients. Must reside on ImageNow Server or ImageNow Enterprise Server.	
ERM DEPARTMENT SERVER Manages high-volume structured computer output. Limited to one CPU and 5-25 ImageNow clients. Must reside on ImageNow Server or ImageNow Enterprise Server.	
	APA (Optional component for ImageNow ERM Server)
	PCL (Optional component for ImageNow ERM Server)
	Postscript (Optional component for ImageNow ERM Server)
IMAGENOW HL7 ENGINE (Server) Allows ImageNow to send and receive messages to and from any Health Information System	
ADDITIONAL TCP/IP CONNECTIONS (increments of five)	
STANDBY TEST SERVER LICENSE (annually renewable)	
IScript (one license per server) JavaScript-based, ECMA-262 compliant scripting tool used to build rules-based workflow functionality and extend the functionality of server-side agents. Allows programmatic access to all ImageNow data elements and objects, as well as to components such as COM, ODBC, ADO and SMTP.	
MESSAGE AGENT SERVER Uses XML to make selected ImageNow functionality accessible to third-party applications via web services (WSDL and SOAP).	
	MESSAGE AGENT TRANSACTION LICENSES Each transaction license supports 200 calls (web service transactions) per hour, is independent of the number of client licenses purchased.
OUTPUT AGENT Provides flexible configuration of multiple object export or print from ImageNow. Pricing is based on aggregate counts of ImageNow + WebNow licenses.	
	OUTPUT AGENT DICOM MODULE Optional module for reading medical images. *Two DICOM sources supported per add-on license.
	OUTPUT AGENT PDF MODULE Optional module for creating PDF images.
RETENTION POLICY MANAGER Allows management of the entire lifecycle of physical and electronic information, keeping valuable information within reach for as long as needed, then securely and automatically destroying information when the retention period has expired. Users can execute and manage litigation and audit holds, ensuring information is retained and unchanged during the hold period. License includes: Information Lifecycle Management (automated transfers and destruction), Retention Policy Designer, Litigation and Audit Holds, Notification and Approvals, and Enhanced Client-Side Auditing and Document Histories.	
RETENTION ADMINISTRATOR SEAT LICENSE	
USER REPLICATION AGENT Synchronizes the ImageNow database with user and group information contained in an LDAP or Active Directory server eliminating the need to maintain two sets of users.	
IMAGENOW WORKFLOW (Includes Tasks and Projects functionality) <ul style="list-style-type: none"> Tasks – Instructs a user to perform a document- or project-related action to complete a task. ImageNow Tasks supports ad hoc processes providing virtual to-do lists for staff to sign, address deficiencies or review portions of documents or projects. Projects – Associate documents as a group enabling users to collectively manage related documents. 	
INTERACT PRODUCTS	
INTERACT FOR EPIC Supports embedded integration of ImageNow into Epic screens for instant, single-click access to medical records stored in ImageNow and related to a particular patient record in Epic. Requires ImageNow HL7 Engine. Includes support for deficiency syncing is also included, which provides a seamless workflow for signing deficiencies based on content that exists in ImageNow, such as progress notes or verbal orders.	
INTERACT FOR ESRI ARCMAP (Server) Provides embedded toolbar integration with ESRI ArcMAP. Allows end users to link and retrieve documents from ImageNow based upon the selection of map features.	
INTERACT FOR ESRI ARCMAP (Concurrent-Use License)	
INTERACT FOR ESRI ARCGIS (Server) Server-side integration that allows an ImageNow custom task to be embedded within any	

individual ArcGIS Server website. Allows end users to link and retrieve documents from ImageNow based upon the selection of map features. Available for both the .NET and Java versions of ArcGIS Server.
INTERACT FOR ESRI ARCGIS (Concurrent-Use License)
INTERACT FOR ESRI ARCMS (Server) Server-side integration with ESRI ArcIMS via an embedded ImageNow toolbar button. Allows end users to link and retrieve documents from ImageNow based upon the selection of map features.
INTERACT FOR ESRI ARCMS (Concurrent-Use License)
INTERACT FOR MICROSOFT OFFICE Provides key ImageNow client functions in an interface that allows users to create and manage Microsoft-format ImageNow documents directly from Microsoft Office. ImageNow Document Control Suite required. Available for Microsoft Office 2003 and 2007. ImageNow 6.1.1 or later required for Microsoft Office 2003, ImageNow 6.2 or later required for Microsoft Office 2007.
INTERACT FOR MICROSOFT SHAREPOINT (Web Part) Provides single sign-on integration with ImageNow and any Microsoft SharePoint Portal. The Web Part (portlet) supports SharePoint's audience framework.
INTERACT FOR MICROSOFT SHAREPOINT (Concurrent-Use License) Provides search, view, document control, upload, workflow routing, digital signature, and single sign-on functionality between SharePoint and ImageNow. Requires ImageNow 6.1.2 or later.
INTERACT FOR MFPS
INTERACT FOR eCOPY HARDWARE EDITION Integrates ImageNow and any eCopy ShareScan-managed multifunction printer (MFP). Stores documents inside the ImageNow repository from the eCopy console and allows users to pre-populate any document key, custom property or workflow queue. Requires ImageNow 6.1.2 or later, and eCopy ShareScan OP 4.0 or later.
INTERACT FOR HP Provides document capture from Hewlett-Packard's multifunction printers (MFPs). MFPs enable distributed capture by providing scan and index functionality from any ImageNow-enabled MFP.
INTERACT FOR XEROX Captures and stores documents inside the ImageNow repository from Xerox EIP-enabled multifunction peripherals. Allows users to pre-populate any document key or workflow queue, resulting in faster indexing and improved business process.
INTERACT FOR LEXMARK Provides seamless integration between ImageNow and Lexmark's line of MFPs, allowing for another capture option to store documents inside the ImageNow repository. Enables distributed capture by providing scan and index functionality from any ImageNow-enabled MFP. Documents are available for retrieval and option workflow processing via ImageNow or WebNow client immediately.
THIRD-PARTY SOFTWARE
Listed below are third-party products that may be beneficial to your deployment. Any pricing shown is estimated. These products are utility products that may provide value in your deployment. These are licensed directly from the manufacturers or their distributors.
<p>DIRECT PRINT CAPTURE (Axair Deliver + iScript) Allows users to print directly to ImageNow from any networked CPU. Includes printer pass through functionality allowing users to print to a physical printer as well.</p> <p>Direct Print Capture will take any PCL5 print job and convert it to text and TIFF. Please note: Text extraction may not always work because this is dependent on the printing application. Printing application (or user) must use a PCL5 print driver. Other options include:</p> <ul style="list-style-type: none"> • Ability to configure multiple printers or "queues." This allows anyone in the organization to use Direct Print without it interfering with any other installation and keep printed invoices separate from HR documents, for example. • Ability to forward a print job onto another printer such as a physical printer. This can be used on a per-printer or "queue" basis, so some print jobs can be forwarded as others might not be.
SOFTWARE SERVICE OFFERINGS
DATA CAPTURE FOR TRANSCRIPTS Custom solution. Recognition Agent –Forms Identification component recommended. ImageNow DataCapture for Transcripts is tuned specifically for reading college transcripts. Module will perform data extraction on the header fields and create a formatted data file ready for loading into your student information system or other appropriate application.
DIRECT PRINT CAPTURE SERVICES (AXAIR DELIVER + ISCRIPT) Configuration includes one print stream. Allow both a user and an application to print directly to ImageNow from any machine available on their network. The Direct Print Capture Services will take any PCL5 print job and convert it to text and TIFF. Printing application (or user) must use a PCL5 print driver.

**EXHIBIT “D”
TASK LIST FOR IMPLEMENTATION AND DATA CONVERSION**

PROFESSIONAL SERVICES			
Qty	Service Description	Unit Price	Extended Price
2	Other Process (Education, Secondary, Standard Workflow)	\$20,000.00	\$40,000.00
2	Admissions Evaluation - Standard (15+ Process Users) (Primary)	\$25,525.00	\$51,050.00
1	eForms Server Install	\$800.00	\$800.00
1	Business Insight	\$4,800.00	\$4,800.00
1	Technical Architect Services	\$3,600.00	\$3,600.00
1	Retention Policy Manager	\$6,200.00	\$6,200.00
2	Conversion - Scenario A	\$8,250.00	\$16,500.00
1	ImageNow Conversion Module	\$5,700.00	\$5,700.00
1	Content Server Deployment	\$800.00	\$800.00
1	Interact for Sharepoint	\$3,200.00	\$3,200.00
1	Recognition Install	\$800.00	\$800.00
1	Test Environment – Fee Supported	\$2,200.00	\$2,200.00
Subtotal - professional services			\$135,650.00

**Professional Service estimated hours quoted will be billed as incurred on a monthly basis. Actual hours invoiced may be higher or lower than the estimate hours provided within. If scope or requirements change, additional services will be quoted accordingly.*

Professional Services. Professional Services, including, without limitation, services for project management, analysis, design, implementation and train-the-trainer services, outside the scope illustrated in this Agreement are provided at up to \$225 per hour.

Advanced Professional Services. Advanced Professional Services, including, without limitation, services for customization components to the Software, such as iScripts, eForms and Data Capture, and for Technical Architect services, such as health checks, enterprise planning and design, outside the scope illustrated in this Agreement are provided at \$250 per hour.

EXHIBIT “E” TRAINING OPTIONS AND COSTS

CLASSROOM VIRTUAL ONSITE	
ImageNow Fundamentals for Administrators	4 Days Classroom Virtual Onsite Combines essentials of ImageNow client and server functions. Comprehensive and fast-paced, ideal for technically adept ImageNow system administrators.
ImageNow Client Administrator Training	3 Days Classroom Virtual Onsite Teaches ImageNow core client-side system administrator fundamentals.
ImageNow Server Administrator Training	3 days Virtual Teaches ImageNow Server administrator fundamentals.
ImageNow Workflow Training	3 days Virtual Teaches ImageNow Workflow fundamentals.
ImageNow Server Administrator Training	3 Days Classroom Onsite Introduces ImageNow Server fundamentals.
ImageNow Workflow Training	3 Days Classroom Onsite Provides in-depth workflow training using ImageNow.
ImageNow iScript Training	3 Days Classroom Onsite Demonstrates how to maximize the benefits of ImageNow by automating business processes.
ELEARNING	
Core Components	Self-Paced Provide a strong foundation of understanding our 6.4 and 6.5 ImageNow Product to ImageNow system administrators with no prior training in the product. Explores user-side functionality of ImageNow with detailed, individual exploration of setup, creation, and use of the following products: Workflow, Views, Tasks, LearnMode, Projects, Security, Capture, Viewer, Server, and WebNow.
Release	Self-Paced Focus on new features of ImageNow, mainly for system administrators with prior training. Offers the following individual ImageNow modules: Step Up to 6, 6.2 Client Survival Kit, 6.2 Server Survival Kit, 6.3 Knowledge Pack, 6.4 Knowledge Pack, 6.5 Knowledge Pack, and ImageNow 6.5 eForms.
Advanced	Self-Paced For experienced ImageNow system administrators who wish to deepen their knowledge of our product to further optimize its features and functionalities. Explores the setup, creation, and use of Worksheets and eForms, Report Server, DataCapture Administration, Content Server and Recognition Agent, Retention Policy Manager, Business Insight, and eForms Kits.
INSTRUCTOR KITS	
Prep Guide, set-up files, training material, and instructor notes for the following individual ImageNow courses: System Administrator Training 6.1; System Administrator Training 6.2; Client Administrator Training; and Fundamentals for Administrators.	

TRAINING

Qty	Training Description	Unit Price	Extended Price
4	Product Training	\$22.50	\$7,920.00

EXHIBIT “F”

**TECHNICAL SPECIFICATIONS AND SCOPE
(STATEMENT OF WORK)**

Exhibit F is available for review in the Chancellor’s Office
Health Sciences, Room 334
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

EXHIBIT “G” MAINTENANCE AND SUPPORT SERVICES

1. Software Maintenance and Support

Perceptive Software Maintenance and Support customers have access to:

- a) Support for published and released standard solution functionality.
- b) Toll-free access to Perceptive Software Product Support, 24 hours a day, 7 days a week, 365 days a year, excluding U.S. federal holidays, with response to calls within two (2) hours.
- c) Comprehensive support ticket documentation, including the Customer’s point of contact, time of incident, detailed issue description, priority, product version confirmation, name of the Product Support engineer, all communication (including calls, e-mail and web chats), resolution date and a complete resolution description available real-time through secure and customer-unique access on the Perceptive Software Customer Portal (www.perceptivesoftware.com).
- d) FAQ and Knowledgebase facilities available via the Customer Portal for self-directed support.
- (e) Periodic upgrades, enhancements, updates and standard version releases of the Software providing corrections to defects, minor bugs, and, at the discretion of Perceptive Software, enhancements providing new functionality to the Software available for download from the downloads area of the Customer Portal.
- (f) Notification of any new upgrades, enhancements, updates and releases.

2. Perceptive Software Customer Portal

The Customer Portal permits Customers to:

- a) Interact with Perceptive Software Product Support engineers via multiple, interactive channels including chat and screen sharing.
- b) Download software.
- c) Access product documentation.
- d) Search technical knowledgebase.
- e) Review training course schedules.
- f) Review course outlines and exercise guides.
- g) Participate in the Ideas forum and the Answers forum.
- h) Subscribe to the Perceptive Software newsletter and product notifications.

Customers require a valid user ID and password to access the Customer Portal. E-mail Product Support at support@perceptivesoftware.com, or reach Product Support by telephone at (800) 941-7460, option 2.

3. Customer Responsibilities

The Customer shall be solely responsible, at the Customer's expense, to:

- a) Notify Perceptive Software immediately of any support or maintenance issues.
- b) Train users on use of the Software.
- c) Familiarize itself with and leverage the use of the Customer Portal.
- d) Apply all upgrades, enhancements and new releases in a timely manner.
- e) Designate a key contact for maintenance and support communications.
- f) Provide Perceptive Software with timely access, remote and/or on-site, to Customer's facilities, including Customer's servers upon which the Software runs, interfaces with, and/or relies upon, including but not limited to the database server with which the Software interfaces.
- g) Provide Perceptive Software timely return of requested troubleshooting data in order to perform root cause analysis for support issues being experienced with the Software.
- h) Cause Customer's application environment to meet and comply with the specifications and requirements set forth in Perceptive Software technical specifications, and otherwise assume responsibility for all standard IT/IS infrastructure requirements, including the purchase, maintenance, administration and service of hardware and software upon which the Software runs, interfaces with, and/or relies upon, up to and including as appropriate:
 - i. An efficient and functioning computer network which meets or exceeds the functional specifications required for operation of the Software.
 - ii. Appropriate computer equipment, Server and workstations, upon which the Software runs, interfaces with, and/or relies upon in proper working condition.
 - iii. A database with which the Software interfaces, updated per manufacturer's recommendations and properly tuned and maintained for acceptable performance.
 - iv. A firewall appropriately configured to allow all Software related communications to traverse the network per the functional specifications required for operation of the Software.
 - v. A web application server upon which the Software runs, interfaces with, and/or relies upon in proper working condition in the event that Customer purchases web client Licenses or "combo" full/web client Licenses.
 - vi. A messaging server and software such as Microsoft Exchange or Lotus Notes, upon which the Software interfaces with, and/or relies upon in proper working condition.

If Perceptive Software is required to provide services to Customer to remedy any Software support or performance issues caused by or resulting from Customer's failure to comply with Customer's responsibilities as provided above or in this Agreement, then in each such event

Perceptive Software shall invoice Customer for all fees at the hourly rate of (\$225.00/PM or \$250.00/SDE) for Professional Services for the services provided by Perceptive Software and for all reimbursable expenses incurred by Perceptive Software, as allowed under this Agreement and agree to in advance, in providing such services, and Customer shall pay the invoiced amount within thirty (30) days following receipt of such invoice.

4. Onsite Support.

If Perceptive Software and Customer agree that onsite services are necessary to remedy any Software support or performance issue, then in each such event Perceptive Software shall invoice Customer for reimbursable expenses incurred by Perceptive Software in providing such services, as allowed under this Agreement and agree to in advance, and Customer shall pay the invoiced amount within thirty (30) days following receipt of such invoice.

Subtotal – Initial Term of Support and Maintenance \$44,425.00

(Equal to 20% of License Costs)

Software Support and Maintenance is annually renewable

EXHIBIT “H”
MANAGED SERVICES- REMOTE ADMINISTRATION

1. **Managed Services – Remote Administration.** Perceptive Software, upon Customer’s payment of the fees provided in this Addendum, shall provide Customer with managed services – remote administration for the administration of the Software for the term as provided in Section 4 below and upon the terms and conditions as set forth in the Managed Services - Remote Administration Summary attached to this Addendum as Schedule B (the “Managed Services - Remote Administration”). The fees for the Managed Services - Remote Administration shall be determined and shall be due and payable as provided in Schedule A attached to this Addendum.

2. **Responsibilities of Customer.** Customer shall provide Perceptive Software with timely access to Customer’s Software environment as required by Perceptive Software to perform the Managed Services - Remote Administration as contemplated in this Addendum and the Agreement, and Customer, at Customer’s expense, shall provide timely participation of Customer’s necessary functional and/or technical staff necessary for the timely delivery of the Managed Services - Remote Administration, shall promptly comply with each of Customer’s responsibilities as provided in Schedule B attached to this Addendum, and shall promptly comply with Customer’s responsibilities for the IT/IS infrastructure requirements as provided in the Agreement.

3. **Representations and Warranties.** Perceptive Software represents and warrants that it has the legal right to enter into this Addendum and to provide the Managed Services - Remote Administration to Customer, and that the Managed Services - Remote Administration will be performed in a workmanlike and professional manner, consistent with all applicable statutes, regulations or ordinances, and within applicable industry standards.

4. **Term and Termination of Managed Services - Remote Administration.**

(a) Initial Term and Renewal Terms. Perceptive Software’s obligation to provide the Managed Services - Remote Administration shall have an initial term commencing on the date of Perceptive Software’s initial invoice to Customer for the Managed Services - Remote Administration, and expiring on the first anniversary of the date of such invoice, and shall renew for additional terms of one (1) year upon Customer’s timely payment of the charges for Managed Services - Remote Administration for the next successive renewal term; provided, however, that if Customer has purchased License Subscriptions to use the Software, then the commencement and the duration of the initial term and the renewal terms of the Managed Services - Remote Administration for such License Subscriptions shall coincide with the initial term and the renewal terms of such License Subscriptions (as such initial term and renewal terms are provided in the Subscription Licensing Addendum to the Agreement).

The foregoing notwithstanding, Customer may terminate the Managed Services - Remote Administration at any time following the first (1st) year of the initial term upon thirty (30) days prior notice to Perceptive Software.

Not less than thirty (30) days prior to the expiration of the then-current term, Perceptive Software shall provide Customer, by e-mail or regular mail, a Managed Services - Remote Administration renewal notice and invoice for the charges for the Managed Services - Remote Administration for the next successive renewal term.

SCHEDULE A: MANAGED SERVICES – REMOTE ADMINISTRATION PRICING

Managed Services - Remote Administration fees shall be invoiced annually in advance; provided, that if Customer has purchased License Subscriptions to use the Software, or if Customer has purchased Platform Services, then the Managed Services - Remote Administration for such Licenses shall be invoiced monthly shall be invoiced monthly in advance.

Perceptive Software's determination of the charges for the Managed Services – Remote Administration for each term will be made with reference to Customer's then current deployment of the Software.

Perceptive Software may increase by an amount not exceed the Consumer Price Index (CPI) increase from the previous year charges set forth above effective at the beginning of any term for the Managed Services – Remote Administration by providing written notice of such increase to Customer in the renewal notice and invoice for the charges for the Managed Services - Remote Administration for the next successive renewal term. In such event, Customer may elect to not renew the Managed Services – Remote Administration by providing written notice of termination of the Managed Services – Remote Administration to Perceptive Software prior to the end of the then current term for the Managed Services – Remote Administration, or by failing to timely pay the initial charges for the renewal term of the Managed Services – Remote Administration.

Perceptive Software also may increase the charges for the Managed Services – Remote Administration during any such term if Customer extends the use of the Software to additional users or extends the use of the Software to such that the extension changes the current Product Tier. Any such increase in charges will be prorated for the then remaining portion of such term and effective thirty (30) days following Perceptive Software's notice to Customer of such increase and District's written acceptance of such increase.

In the case where this Addendum includes the delivery of Managed Services – Remote Administration to multiple locations and the delivery of such services to any one or more of such locations is delayed definitely or indefinitely due to circumstances beyond the immediate control of Perceptive Software as determined in good faith by Perceptive Software, Customer shall pay such partial fees for those portions of the Managed Services – Remote Administration which are not so delayed. Partial delivery of the Managed Services – Remote Administration in this manner shall not be deemed a breach by Perceptive Software of the terms of this Addendum or the Agreement.

PLATFORM AND REMOTE ADMINISTRATION			
Qty	Service Description	Unit Price	Monthly Fee
1	Remote Admin - Group 25-99	\$1,000.00	\$1,000.00
SUBTOTAL - PLATFORM AND REMOTE ADMINISTRATION –YEAR ONE (\$1,000.00 x 12 months)			\$12,000.00

MANAGED AND PLATFORM SERVICES			
Qty	Service Description	Unit Price	Extended Price
1	Remote Administration Setup	\$2,000.00	\$2,000.00
SUBTOTAL - MANAGED AND PLATFORM SERVICES			\$2,000.00
<i>*Managed Service price quote is Fixed Price - 100% invoiced upon installation. If scope or requirements change, additional services will be quoted accordingly. *Travel and expenses are billed as incurred.</i>			

SCHEDULE B: MANAGED SERVICES – REMOTE ADMINISTRATION SUMMARY

1. Transition to Managed Services – Remote Administration

- (a) During implementation, the Perceptive Software Professional Services and Technical Services teams will document each Customer's solution in an ImageNow scope document. Following implementation Perceptive Software Managed Services team performs the functions, against the defined solution, outlined below in the Managed Services – Remote Administration Administrator Tasks section of this schedule. Customers receiving Managed Services – Remote Administration will not be granted permissions/privileges to perform such Managed Services – Remote Administration Administrator Tasks.
- (b) Business hours for Managed Services – Remote Administration are Monday through Friday from 8 A.M. to 5 P.M. (Central Time), excluding U.S. federal holidays. Issues and requests that arise outside of this time frame are handled by Perceptive Software's Product Support team and escalated to the Managed Services team as needed.

2. Managed Services – Remote Administration Administrator Tasks

Perceptive Software Managed Services team will perform the following Managed Services – Remote Administration Administrator Tasks:

- (a) **Accounts**
 - Add, disable or modify user privileges
 - Add, disable or modify group privileges
- (b) **Drawers**
 - Add drawers
- (c) **Capture**
 - Add new scanners
 - Reinstall existing scanners
 - Add, modify or delete capture profiles
- (d) **Workflow**
 - Add, remove or disable queues
 - Modify queue properties (alarms, set to allow blank, specify applet to use, etc.)
 - Add or modify queue routes
 - Add or modify user access
 - Add, rename or delete a workspace
- (e) **LearnMode**
 - Add or modify applets/templates

- Add or modify VB scripts
- (f) **iScripts**
 - iScript modifications (variables, values)
 - Assistance with scripts publicly available on the Product Support Portal
- (g) **Annotations**
 - Add, modify or disable annotations
- (h) **Search Queries**
 - Add, modify or disable queries
- (i) **ImageNow Server Agents** (Fax, Report, Mail, EOB, ISIR, Recognition, Output, Content)
 - Agent configuration or modifications
- (j) **Other ImageNow Server Tasks**
 - Review and archive log files
 - Database maintenance assistance
- (k) **Other WebNow Server Tasks**
 - Review and archive log files

3. **Customer Responsibilities**

- (a) Assign a technical lead who is required to attend administrator training.
- (b) Ensure users are trained and understand the solution, both during and following implementation.
- (c) Identify in writing a primary contact and secondary contact per department to authorize changes to users, groups, system access and all security modifications.
- (d) Cause the identified Customer contacts to be responsible for the review and triage of Managed Services – Remote Administration issues before engaging Perceptive Software.
- (e) Cause the identified Customer contacts to handle all communications with the Perceptive Software Managed Services team, except in emergency situations.
- (f) Ensure the Customer contacts reference Help documentation before engaging Perceptive Software for administrative assistance.
- (g) Maintain ownership and responsibility for the infrastructure outside of the ImageNow solution, including system administration, database maintenance, network administration and desktop support.
- (h) All Managed Services – Remote Administration are performed in the administration and support of the defined ImageNow solution.
- (i) Setup and maintain a VPN or private line connection, at Customer's cost and expense, from primary Customer location to Perceptive Software.

4. **Additional Considerations**

The following considerations apply to Managed Services – Remote Administration:

- (a) New ImageNow product installations or additional functions (host applications, workflow, departments, etc.) require planning and Professional Services, provided subject to the terms of the Agreement, including Professional Services fees and payment terms.

- (b) Scripting, workflow modifications and custom reports require planning and Professional Services, provided subject to the terms of the Agreement, including Professional Services fees and payment terms.
- (c) Database conversions and platform migrations require additional planning and Professional Services by the Perceptive Software Managed Services team, which additional services are provided subject to the terms of the Agreement, including Professional Services fees and payment terms.
- (d) Administering the following ImageNow components will require Customer's payment of additional Managed Services – Remote Administration fees: ImageNow Message Agent, Enterprise Report Management (ImageNow ERM Server) and ImageNow DataCapture.
- (e) Neither test environments nor management of test environments are included with Managed Services – Remote Administration, but can be added by Customer, subject to planning and Professional Services provided subject to the terms of the Agreement, including fees and payment terms, and additional Managed Services – Remote Administration fees.

EXHIBIT "I"

IMAGE NOW PRODUCT SUITE END USER LICENSE AGREEMENT

Article I. IMAGENOW PRODUCT SUITE END-USER LICENSE AGREEMENT

IMPORTANT: READ THE TERMS AND CONDITIONS OF THIS LICENSE AGREEMENT CAREFULLY BEFORE INSTALLING THE SOFTWARE AND THE ACCOMPANYING USER DOCUMENTATION. THE SOFTWARE AND THE USER DOCUMENTATION ARE COPYRIGHTED AND LICENSED (NOT SOLD). BY INSTALLING THE SOFTWARE, YOU ARE ACCEPTING AND AGREEING TO THE TERMS OF THIS LICENSE AGREEMENT. IF YOU ARE NOT WILLING TO BE BOUND BY THE TERMS OF THIS LICENSE AGREEMENT, YOU SHOULD PROMPTLY AND PERMANENTLY REMOVE FROM YOUR SYSTEM AND RENDER INACCESSIBLE THE SOFTWARE AND THE USER DOCUMENTATION AND RETURN ALL CDs AND OTHER MEDIA CONTAINING THE SOFTWARE AND THE USER DOCUMENTATION WITHIN A REASONABLE PERIOD OF TIME (NOT TO EXCEED 30 DAYS), AND YOU WILL RECEIVE A REFUND OF YOUR MONEY.

1. License Grant. Perceptive Software, Inc. ("Licensor") hereby grants to you, and you accept, a perpetual, nonexclusive and nontransferable license to use the computer programs provided to you by Licensor with this License Agreement in the original, unmodified, machine-readable, object code form only, as delivered by Licensor, including, without limitation, any data structures created by such programs and all upgrades, enhancements, updates and new version releases of any of the foregoing that may be provided by Licensor to you from time to time (collectively referred to as the "Software"), and the accompanying User Documentation (the "User Documentation"), only as authorized in this License Agreement and for the purposes contemplated by the User Documentation.

2. Licensed Rights.

(a) Per-seat Client Licensing. If you licensed client seat licenses of the Software, the client component of the Software may be used only on computers that you own, lease or otherwise control (or in the event of the inoperability of a computer, on your backup computer only until such operability is restored) equal to the number of client seat licenses of the Software that you have purchased. In addition, the licensed client component of the Software may be used only with the licensed server component of the Software. You may not use the Software on any additional computers, on two or more computers, or in a local area network (LAN) or other network, either in a multi-launch or remote sharing environment, without purchasing additional license rights.

(b) Concurrent Client Licensing. If you licensed concurrent licenses of the Software, you may install the client component of the Software on any computers you own, lease or otherwise control (or in the event of the inoperability of a computer, on your backup computer only until such operability is restored). However, the number of concurrent licenses of the Software that you operate at any time with the licensed server component of the Software shall not exceed the number of client seat licenses that you have purchased.

(c) Server Licensing. Use of the server component of the Software, including all data structures, data elements, and other data types, is restricted to a single computer that you own, lease, or otherwise control (or in the event of the inoperability of a computer, on your backup computer only until such operability is restored), unless you purchase additional server licenses. In addition, any such licensed

server components of the Software may be used only with the licensed client components of the Software.

(d) Agent Licensing. The agent components of the Software may be used only on computers you own, lease, or otherwise control (or in the event of the inoperability of a computer, on your backup computer only until such operability is restored) equal to the number of agent seat licenses of the Software that you have purchased. In addition, the licensed agent components of the Software may be used only with the licensed server component of the Software. You may not use the agent components Software on any additional computers, on two or more computers, or in a LAN or other network, either in a multi-launch or remote sharing environment, without purchasing additional license rights.

(e) Feature Licensing. You may operate the feature component of the Software only with the licensed server component of the Software. You may not use the feature component of the Software on any additional computers, on two or more computers or in a LAN or other network, either in a multi-launch or remote sharing environment, without purchasing additional license rights.

(f) Transaction Licensing. Certain components of the Software are licensed under a transaction license model. If you purchased a license to use such components of the Software, you may use the transaction component of the Software only to execute the number of transactions that you have purchased, and such transactions must occur within the purchased transaction period. In addition, the transaction component may be used only with the licensed server component of the Software. You may not use the transaction component of the Software on any additional computers, on two or more computers or in a LAN or other network, either in a multi-launch or remote sharing environment, without purchasing additional license rights.

(g) Overdraft. You may elect to include an overdraft feature with the concurrent license model and the transaction license model of the Software. The overdraft feature must be renewed annually. If you license the Software with the overdraft feature, by accepting the overdraft capabilities of the Software license you agree to pay an annual fee for the overdraft capability, provide quarterly reports to Licensor detailing the number of times the overdraft feature was used within such quarter, and pay to Licensor with such quarterly reports the overdraft fees associated with such license overdrafts. The quarterly reports and payment of associated overdraft fees must be received by Licensor within thirty (30) days following the last day of each calendar quarter. Your failure to timely provide such reports or pay such overdraft fees will be a breach of a material term of this License Agreement, permitting Licensor to terminate this License Agreement.

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This License Agreement shall bind and inure to the benefit of the parties, as applicable, and their respective permitted successors and assigns.

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Neither party shall be responsible or liable for failure to fulfill its obligations under this License Agreement (except for payment of any purchase price or other fees) due to any major unforeseeable event beyond the control of, and not caused by the fault or negligence of, such party or its agents, including, without limitation, an act of God, fire, earthquake, flood, explosion, action of the elements, war invasion, terrorism, insurrection, riot, mob violence, sabotage, inability to procure equipment, facilities, materials or supplies in the open market, failure of power, failure of transportation, strike, lockout, action of labor unions, condemnation, requisition, law or order of government, civil or military authorities; provided that the party failing to perform in such event shall promptly resume or remedy, as the case may be, the performance of its obligations hereunder, as soon as practicable.

The headings and captions of the sections and paragraphs of this License Agreement are for convenience of reference only and are not to be used to modify or interpret this License Agreement. The terms of Sections 2, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 and 19 of this License Agreement shall survive the termination of this License Agreement. The controlling language of this License Agreement is English. If you have received a translation of this License Agreement into another language, it has been provided for your convenience only.

The Uniform Computer Information Transactions Act does not apply to this license of the Software.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Hardware to Support the Document Management Solution

ACTION: Approval

BACKGROUND

The District office, Saddleback College, and Irvine Valley College currently use three different document management systems. A committee was formed with key constituents from each entity to identify a unified district wide document management solution. Perceptive was chosen as the software solution.

STATUS

Once the Perceptive Software contract is approved, the district will need to procure hardware to support the software solution. The software solution requires server infrastructure, storage, infrastructure, and scan stations. Servers from IBM are needed. This purchase will be made through Direct Systems Support (DSS). Storage from Dell is also needed. This purchase will be made through Dell using the Western States Contracting Alliance or WSCA. Their WSCA Master Price Agreement number is B27160.

Staff has determined that it is in the best interest of the District to purchase Fujitsu Scanners from GovPlace off the CMAS Contract No. 3-11-70-09206, effective May 16, 2011 through April 30, 2016.

The cost to purchase the hardware to support the Document Management Solution is \$232,357.32 including tax, EXHIBIT A.

Funds for the procurement of server infrastructure, storage, infrastructure, and scan stations are requested from Basic Aid.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the procurement of server infrastructure, storage, infrastructure, and scan stations for an amount of \$232,357.32 and approve use of basic aid funds.

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

HARDWARE TO SUPPORT THE DOCUMENT MANAGEMENT SOLUTION
SOCCCD
June 27, 2011

VENDORS

AMOUNT

DIRECT SYSTEMS SUPPORT
San Diego, CA

\$ 76,415.63

DELL MARKETING L.P.
Round Rock, TX

108,752.15

GOV PLACE
Irvine, CA

47,189.54

TOTAL FOR INFRASTRUCTURE & SCANNERS:

\$232,357.32

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Consent to Transfer Membership Interest related to HCTD, LLC contract and amendment.

ACTION: Approval

BACKGROUND

The Board approved a development services agreement with HCTD, LLC, at its June 22, 2009 Board meeting, and an amendment at its May 23, 2011 meeting. This agreement and amendment supports the District services staff in providing various ATEP project development services and construction related management for the ATEP site. The District has received a letter indicating that Hudson Capital, LLC, the sole member of HCTD, LLC, has completed a restructuring.

STATUS

Hudson Capital, LLC has requested that the District consent to the transfer of its membership interest in HCTD, LLC related to its restructuring. The recently approved Amendment No. 1 with the District has been updated to include a consent by the District to the transfer of Hudson Capital's membership interest, as required in our agreement. The letter requesting the District's consent to transfer of membership interest is attached as Exhibit A. The restructuring and transfer of membership interest related to our contract with HCTD, LLC is described in the revised Amendment No. 1 with these changes and is provided as Exhibit B. There are no other contract changes for fees or services from prior board approvals.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the change of the membership interest and the resulting amendment updates for HCTD, LLC as presented in Exhibits A and B.

HCTD, LLC
11601 Wilshire Blvd., Ste. 1600
Los Angeles, CA 90025

May 18, 2011

South Orange County Community College District
Attn: Dr. David Bugay, Vice Chancellor
28000 Marguerite Parkway
Mission Viejo, CA 92692

RE: Development Services Agreement between South Orange County Community College District ("District") and HCTD, LLC ("HCTD") dated June 24, 2009 (the "DSA")

Gentlemen:

As you know, at the time of the execution of the DSA, HCTD was solely owned by Hudson Capital, LLC, a California limited liability company ("Hudson Capital"). Hudson Capital, in turn, was owned and managed by Victor Coleman and Howard Stern. I was (and am) an authorized officer of Hudson Capital as well and involved in the day to day operations of Hudson Capital.

In connection with an initial public offering of Hudson Pacific Properties, Inc. ("HPPI") (formed and operated by Victor Coleman and Howard Stern), (i) the ownership of Hudson Capital was modified such that Hudson Pacific Properties L.P. ("HPPLP") (an UPREIT with HPPI as its general partner) became the sole member of Hudson Capital, and (ii) HCTD became solely owned by Hudson Pacific Services, Inc., which in turn is solely owned by HPPLP. As such, the ultimate ownership of both Hudson Capital and HCTD are identical – both entities are solely owned and controlled by HPPLP and both entities continue to be managed on a day to day basis by the officers of HPPI – Victor Coleman, Howard Stern and myself, among others.

Given that the above-referenced public offering and concurrent restructuring of ownership entities may have technically required the consent of the District pursuant to Paragraph 19(a) of the DSA, this letter seeks the District's formal consent to such restructuring as it relates to HCTD and Hudson Capital.

Feel free to contact me with any comments or questions you may have with respect to the foregoing.

Sincerely,



Christopher Barton

cc: Dr. Randy Peebles (via mail)

AMENDMENT NO. 1 TO DEVELOPMENT SERVICES AGREEMENT

THIS AMENDMENT NO. 1 TO DEVELOPMENT SERVICES AGREEMENT (this "**Amendment No. 1**"), made and entered into as of June __, 2011 (the "**Amendment No. 1 Identification Date**"), constitutes an amendment to that certain Development Services Agreement by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("**District**"), and HCTD, LLC, a Delaware limited liability company ("**Development Manager**") dated June 24, 2009 (the "**Base Agreement**"). All capitalized terms not otherwise defined in this Amendment No. 1 shall have the meaning ascribed to such terms in the Base Agreement.

RECITALS

The Parties enter into this Amendment No. 1 on the basis of the following facts, understandings and intentions:

A. Subsequent to the Commncement Date, Development Manager has provided services to the District with respect to the ATEP Site that extend beyond the Scope of Work attached as Exhibit D to the Base Agreement. The Parties desire to modify the Scope of Work to reflect the expanded services that have been and will be provided by Development Manager.

B. The Project is currently in the Planning Stage. The development and construction of the Project has been delayed due to a number of factors, including the availability of funds required in order to develop and construct the Project. The District currently contemplates that the Project will consist of the construction of one (1) building comprising approximately thirty thousand (30,000) gross square feet. In light of the foregoing factors, the Parties desire to amend the amount and terms of payment of the Development Management Fee, and to reduce and ultimately eliminate the payment of the Break-Up Fee.

C. The Parties desire to make certain other changes to the Base Agreement as set forth below.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby amend the Base Agreement as follows:

1. **Scope of Work.** The Scope of Work attached as Exhibit D to the Base Agreement is hereby modified as follows:

(a) The Basic Services are hereby modified by adding those matters set forth in Exhibit AA attached hereto.

(b) Section 4.1.3 of the Scope of Work is hereby amended and restated in its entirety as follows:

The DEVELOPMENT MANAGER shall assist in the selection and procurement of furniture, furnishings and equipment within the Project. DEVELOPMENT MANAGER shall develop a schedule for bidding and delivery/installation of such furniture, furnishings and equipment coordinated with Project completion.

(c) Section 7.2.6 of the Scope of Work is hereby deleted in its entirety.

2. **Additional Services.** The schedule of billing rates for Additional Services attached as Exhibit D5.8.7 to the Base Agreement is hereby amended and restated in its entirety as set forth in Exhibit BB attached hereto. All references in the Base Agreement to Exhibit D5.8.7 shall be deemed to refer to Exhibit BB attached hereto.

3. **Development Manager Fee.** The Development Manager Fee Summary attached as Exhibit F to the Base Agreement is hereby amended and restated in its entirety as set forth in Exhibit CC attached hereto. All references in the Base Agreement to the Development Manager Fee Summary shall be deemed to refer to Exhibit CC attached hereto. In addition, all references in the Base Agreement to the Development Manager Fee shall be deemed to refer to such term as defined in Exhibit CC attached hereto.

4. **Suspension Notice.** Section 14(d) of the Base Agreement is hereby amended and restated in its entirety as follows:

District may suspend Development Manager's services under this Agreement at any time without penalty by written notice to Development Manager of such suspension (a "Suspension Notice"). A Suspension Notice shall set forth the reason for the suspension of the work, the anticipated term of the suspension, whether the suspension is partial (as provided below) or entire, and shall be provided to the Development Manager not less than seven (7) days prior to the suspension date. During the Construction Period, District may elect to suspend only the Construction Period Services described in the Scope of Work, in which event the suspension shall be deemed partial (a "Partial Suspension"). If the suspension is a Partial Suspension, Development Manager shall continue to render the services described in the Scope of Work other than Construction Period Services, and Development Manager's compensation during the period of such Partial Suspension shall be as set forth in Exhibit CC to Amendment No. 1 to this Agreement. Within forty-five (45) days after written demand therefor (together with supporting evidence for same), the Development Manager shall be compensated for fees incurred in the interruption and resumption of the Development Manager's services. If the Development Manager's services are suspended in their entirety for more than ninety (90) consecutive days (which ninety (90) day period shall be subject to extension upon mutual written agreement of the Parties), either Party may terminate this Agreement by giving not less than seven (7) days' prior written notice and as otherwise in compliance with Section 14(a) or Section 14(b) of this Agreement, as applicable. District

may elect to lift the suspension of Development Manager's services by giving written notice to Development Manager not less than seven (7) days prior to the date such suspension is to be lifted, and Development Manager shall thereafter render the full complement of services described in the Scope of Work.

5. **Break-Up Fee.** Section 14(e) of the Base Agreement is hereby amended and restated in its entirety as follows:

Notwithstanding any other rights of termination provided herein, the District shall have the right upon written notice to Development Manager to terminate this Agreement for any reason whatsoever or for no reason at any point in the development or construction of the Project; provided, however, that Development Manager shall be entitled to compensation to the extent of the Monthly Payments for periods up to and including the month in which notice of termination is received, and provided further, that if the termination is not due to any of the events set forth in Section 14(a)(i) or (ii) above or if either Party terminates this Agreement following a Suspension Notice, the District shall pay to Development Manager within five (5) business days following any such termination and in immediately available funds, a fee (the "**Break-Up Fee**") as follows: the Break-Up Fee shall be in the amount of Two Hundred Fifty Thousand Dollars (\$250,000), less the aggregate of all Interim Period Monthly Fee Payments (as defined in Exhibit CC to Amendment No. 1 to this Agreement) paid by the District from and after June 1, 2011. If this Agreement is terminated at any time after the aggregate of all Interim Period Monthly Fee Payments paid by the District from and after June 1, 2011 exceeds Two Hundred Fifty Thousand Dollars (\$250,000), then no Break-Up Fee shall be owing.

6. **Personnel.** Notwithstanding anything to the contrary in Section 2 or elsewhere in the Base Agreement, the Parties agree and acknowledge that Christopher J. Barton (the current Project Director) will no longer be expected to attend each Weekly Meeting or Status Meeting; provided however; that (a) Nader Shah (the current Project Manager) will continue to attend each Weekly Meeting and Status Meeting; and (b) Mr. Barton will be available to attend specific Weekly Meetings or Status Meetings on an "as needed" basis and will remain available for consultation with respect to the Project.

7. **Consent to Transfer of Membership Interest.** Development Manager has notified District that Hudson Capital, LLC, a California limited liability company ("**Hudson Capital**") (Development Manager's sole member), has completed a restructuring, and as part of such restructuring, Hudson Capital has transferred its membership interest in Development Manager to Hudson Pacific Services, Inc., a Maryland corporation ("**Hudson Pacific**"). Development Manager represents and covenants to District that the individuals who have ultimate ownership and control of Hudson Capital are identical to the individuals who have ultimate ownership and control of Hudson Pacific. Pursuant to Section 19(a) of the Base Agreement, District hereby consents to the transfer of Hudson Capital's membership interest in Development Manager to Hudson Pacific.

8. **Miscellaneous.**

(a) **Full Force and Effect.** The Base Agreement, as modified by this Amendment No. 1, shall remain in full force and effect.

(b) **Counterparts.** This Amendment No. 1 may be executed in one or more counterparts, each of which shall constitute an original of this Amendment No. 1, but all of which shall constitute one and the same instrument.

(c) **Exhibits.** The Exhibits attached hereto are a part of this Amendment No. 1 and are incorporated into this Amendment No. 1 by this reference as if fully set forth herein.

IN WITNESS WHEREOF, the Parties have entered into this Amendment No. 1 as of the Amendment No. 1 Identification Date above.

DISTRICT:

SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____

Name: _____

Title: _____

DEVELOPMENT MANAGER:

HCTD, LLC, a Delaware limited liability company

By: Hudson Pacific Services, Inc., a Maryland
corporation, its Sole Member

By: Hudson Pacific Properties, L.P., a
Maryland limited partnership, its
Sole Shareholder

By: Hudson Pacific Properties,
Inc., a Maryland corporation,
its General Partner

By: _____

Name: _____

Title: _____

Table of Exhibits

Exhibit AA	Scope of Work	Section 1
Exhibit BB	Development Manager's Billing Rates For Additional Services	Section 2
Exhibit CC	Development Manager Fee Summary	Section 3

Exhibit AA

Scope of Work

The following are hereby added to the Basic Services:

- 1.18 Consult to District on land exchange between the City, the County of Orange (the "County") and the District.
 - (a) Propose possible land swap outcomes.
 - (b) Provide entitlement and development consulting.
 - (c) Develop potential target areas to benefit District and City.
 - (d) Provide rationale for the need for a land swap, its economic, logistical and development efficiency components and benefits therein.
 - (e) Advise on strategy for land swap proposals and responses to City and County counter proposals.
 - (f) Prepare estimates of value for land as a result of proposed swap.
 - (g) Prepare FAR and Trip Allocation calculation estimates, suggest need for additional Trip Allocation to attain full entitlement for the entire project including potential commercial uses.
 - (h) Obtain cost estimates for demolition of buildings not currently on District land and potential Bell Avenue construction.
- 1.19 Consult to District on obtaining commercial development rights not currently allowed by the Conveyance Agreement.
 - (a) Prepare initial value estimates for existing campus.
 - (b) Prepare initial value estimates for District and City owned land.
 - (c) Develop commercial development scenarios. Prepare City infrastructure fee schedules for scenarios.
 - (d) Provide closed session review of benefits, both strategic and financial, to Board of Trustees with respect to proposed future development.
 - (e) Determine financial impacts to the District in the event that commercial development is approved by the City.
 - (f) Develop list of potential commercial uses necessary to create future land lease and building lease revenue to the District.
 - (g) Analyze and present site planning recommendations to maximize FAR and entitlement.
 - (h) Develop an intensive shared use program course and metric for potential studio development. Create detailed program for internships, lectures and demonstrations.

- 1.20 Provide project management services for repair and maintenance of Hope Drive parking lot.
 - (a) Review and approve all bid documents.
 - (b) Conduct required job walk and contractor meeting.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.
- 1.21 Provide project management services for the security fencing project at the existing ATEP campus.
 - (a) Review and approve all bid documents.
 - (b) Conduct required job walk and contractor meeting.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.
- 1.22 Provide project management services for site utility severance and demolition of existing buildings located in and outside of Phase 3A.
 - (a) Review and approve all bid documents including all addenda.
 - (b) Pre-qualify bidders.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.
 - (f) Propose follow on phases to include demolition of all slabs and below grade structures, existing hangar building on Warner.
 - (g) Coordinate bid package for advertisement and award of future phases of demolition.
 - (h) Prepare cost estimates and schedules for future phases of demolition.
- 1.23 Consult to District on engagement of commercial real estate brokers to conduct nation-wide search for educational partners.
 - (a) Recommend brokerage groups based on specific criteria.

- (b) Prepare information memorandums and conduct interviews.
 - (c) Provide rationale for use of brokerage group.
 - (d) Assist in selection of broker, including presentation to closed session of Board of Trustees, negotiation of contract, Board approval and execution of contract.
 - (e) Manage the marketing efforts of the brokerage team, assisting with preparation of marketing material and monthly meetings.
- 1.24 Provide all necessary back up information, including estimated costs, schedules and approvals needed for use in financing of any potential projects at ATEP Site.
- (a) Prepare schedule of possible projects to be funded with New Markets Tax Credit financing.
 - (b) Solicit proposals for appraisal of SOCCCD property for use in financing.
 - (c) Prepare due diligence materials necessary for potential investors and allocates.
- 1.25 Participate in discussions with user groups in determining District's requirements for buildings to be developed on site.
- (a) Conduct development forum meetings at ATEP campus with various staff to discuss future of ATEP project and possible programs to be included.
 - (b) Meet with user groups for each college including faculty and staff.
 - (c) Assist in facilitation of potential uses and corresponding square footages to be included in first increment of Phase 3A.
- 1.26 Provide project management services for repair and maintenance of various drainage waterways located throughout the ATEP Site.
- (a) Review proposed construction methods for the repair and maintenance work and recommend contractor input to determine most efficient and cost effective methods.
 - (b) Coordinate preparation of bid documents from scope prepared by RGP to be advertised.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
- 1.27 Consult with the District on educational partnership opportunities, strategize on potential shared use facilities, elaborate on feasible deal structures and assist with ground lease structuring and negotiations.

EXHIBIT BB

Development Manager's Billing Rates for Additional Services

HCTD, LLC

11601 Wilshire Boulevard, Suite 1600
Los Angeles, California 90025
Main: 310.445.5700
Fax: 310.445.5710

**Development Management
Services and Billing Rates for
Additional Services.**

HOURLY RATE:

HCTD Principal	\$ 250.00
Project Director	\$ 200.00
Project Manager	\$ 135.00
Technical Support/Clerical	\$ 75.00

Exhibit CC

Development Manager Fee Summary

In consideration of Development Manager's services hereunder, the District shall pay to Development Manager a fee (the "**Development Management Fee**") as follows:

1. During the twelve (12) month period from and after the Commencement Date (as defined in the Base Agreement), the District paid to Development Manager a flat fee in the amount of Three Hundred Sixty Thousand Dollars (\$360,000) (the "**Pre-Construction Base Fee**") which was paid in twelve (12) equal monthly installments in the amount of Thirty Thousand Dollars (\$30,000) (the "**Pre-Construction Monthly Base Fee Payments**").

2. Commencing on the first day of the first month immediately following the payment by the District of the last of the Pre-Construction Monthly Base Fee Payments, and continuing monthly thereafter until May 1, 2011, the District has or shall pay to Development Manager the sum of Thirty Thousand Dollars (\$30,000) per month. Commencing on June 1, 2011 and continuing thereafter until the first day of the calendar month during which the District delivers the Notice to Proceed for the Construction Stage, the District shall pay to Development Manager the sum of Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750) per month. The fee paid by the District pursuant to this Section 2 shall be referred to herein as the "**Interim Period Fee**," and the payments made pursuant to this Section 2 shall be collectively referred to herein as the "**Interim Period Monthly Fee Payments**."

3. In addition to the Pre-Construction Base Fee and the Interim Period Fee, in accordance herewith, the District shall pay to Development Manager a construction fee (the "**Construction Fee**"), in an amount equal to the greater of (a) four percent (4%) of the "Actual Construction Costs" (as defined below), or (b) the aggregate of the "Monthly Construction Fee Payments" (as defined below), which shall be payable as follows: Commencing on the first day of the first month immediately following the month during which the District delivers the Notice to Proceed for the Construction Stage, and continuing, in advance, on a monthly basis thereafter on the first day of each calendar month until completion of construction of the Project, the District shall pay to Development Manager a payment as follows (each a "**Monthly Construction Fee Payment**"; collectively, the "**Monthly Construction Fee Payments**"): for the first twenty-four (24) months after commencement of construction of the Project, the Monthly Construction Fee Payment shall be equal to Forty Thousand Dollars (\$40,000); thereafter, the Monthly Construction Fee Payment shall be equal to Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750); provided however, that (i) in the event that the Project is not completed within twenty-four (24) months after commencement of construction due to a material change in the scope of the Project initiated by the District after commencement of construction or due to delays in completion of construction caused by the District, then the Monthly Construction Fee Payment shall remain at Forty Thousand Dollars (\$40,000) until completion of construction; and (ii) during the period of any Partial Suspension (as defined in Section 14(d) of the Base Agreement, as amended and restated in Amendment No. 1 to the Agreement), the Monthly Construction Fee Payment shall be equal to Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750). Notwithstanding the foregoing, in the event that an event of Force Majeure (as defined in Section 14(c) of the Base Agreement) occurs, the District

shall have the right to terminate or suspend the Agreement pursuant to Section 14(a) or 14(d) thereof, respectively.

4. Upon completion of construction of the Project, the Construction Fee owing to Development Manager shall be calculated as set forth in Section 3 above. If the aggregate of the Monthly Construction Fee Payments exceeds four percent (4%) of the Actual Construction Costs, then no further payment shall be due to Development Manager. If the aggregate amount of the Monthly Construction Fee Payments paid to Development Manager is less than four percent (4%) of Actual Construction Costs (an “**Underpayment**”), then District shall pay to Development Manager, no later than fifteen (15) days following such determination, the amount of such Underpayment.

5. Development Manager shall submit to District for its approval a schedule (“**Reimbursables Schedule**”) setting forth the categories of reimbursable expenses, together with the rate of reimbursement by category (e.g., dollar amount per mile for travel; cents per copy for reproduction). Concurrently with each monthly installment of the Pre-Construction Monthly Base Fee Payments, the Interim Period Monthly Base Fee Payments, and the Monthly Construction Fee Payments, the District shall reimburse Development Manager upon request for all of Development Manager’s reasonable out-of-pocket costs and expenses incurred directly in connection with the Project through the 15th day of the month immediately preceding the date of payment (which costs shall be summarized and reported to District by Development Manager no later than the 20th day of such immediately preceding month) provided that such requests for reimbursement are in compliance with the approved Reimbursables Schedule. All requests for reimbursement shall be in form reasonably approved by District and shall be accompanied by reasonable and appropriate evidence such as receipts. The total amount of such reimbursements for any calendar month shall not exceed Two Thousand Five Hundred Dollars (\$2,500) for any calendar month without the prior written approval of District.

6. As used herein, “**Actual Construction Costs**” shall mean all costs and expenses actually paid by the District to the Contractor(s) and materials suppliers during the Construction Stage in connection with the construction of the Project, including, without limitation, all expenses for fixtures and equipment installed and/or included in the Project, and furnishings installed in any portion of the Project as part of the responsibilities of the Contractor and its subcontractors as contemplated by the Contractor’s Agreement and the Construction Schedule.

7. The Pre-Construction Monthly Base Fee Payments, the Interim Period Monthly Base Fee Payments and the Monthly Construction Fee Payments are sometimes in this Agreement collectively called the “**Monthly Payments**.”

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: ATEP: Drainage Ditch Maintenance and Repair: Approval of Change Order No. 1 and Notice of Completion

ACTION: Approval

BACKGROUND

The Board of Trustees approved \$7,000,000 in basic aid for the ATEP Demolition project. The ATEP Drainage Ditch Maintenance and Repair project includes remediation of an existing drainage ditch and permits access to the ATEP Hangar which will be demolished in a future project. On March 25, 2011, the Board of Trustees awarded the construction contract to Moalej Builders for the Drainage Ditch Maintenance and Repair project in the amount of \$44,000.

STATUS

EXHIBIT A describes the required modifications contained in Change Order Request (COR) No. 1. Approval of this COR will result in a contract increase of \$3,901.41. The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$47,901.41.

Funds are available in the approved project budget which is \$7,000,000.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 1 as described in EXHIBIT A increasing the contract amount by \$3,901.41 for a total contract amount of \$47,901.41 and authorize the filing of the Notice of Completion, EXHIBIT B, for the ATEP: Drainage Ditch Maintenance and Repair project. It is also recommended that the Board authorize the release of retention 35 days after filing.

ATEP Drainage Ditch

Exhibit A

Change Order No. 1

June 27, 2011

BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO #1 COR Total	REVISED CONTRACT AMOUNT
General Contractor	Moalej Builders		\$44,000.00	\$0.00	\$3,901.94	\$47,901.94
	4355 Van Nuys Blvd. Suite #102 Sherman Oaks, CA 91403	TOTAL	44,000.00			47,901.94

COR No.	Date	Description	Requested	Status	Amount
1	6/6/2011	Concrete at pipe/drainage ditch	district	reviewed	\$3,514.80
2	6/6/2011	City of Tustin Grading Permit Fee	district	reviewed	\$386.61
		TOTAL THESE CHANGE ORDER REQUESTS			\$3,901.41

EXHIBIT A
Page 1 of 1

Recording Requested
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: DRAINAGE DITCH MAINTENANCE & REPAIR PROJECT at ATEP, Bid No. 10 the contract for the doing of which was heretofore entered into the 5th day of May 2011, which contract was made with MOALEJ BUILDER'S, INC. as Contractor; that said improvements were completed on the 9th day of June, 2011, and accepted by formal action of the governing board of said District on the 27th day of June 2011, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the WESTERN SURETY COMPANY that the property hereinafter referred to and on which said improvements were made is described as follows:

ATEP
15445 LANSLOWNE
TUSTIN, CA 92782

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY, CA

By _____
Gary L. Poertner
Chancellor

Dated _____

STATE OF CALIFORNIA] ss.
COUNTY OF ORANGE]

Gary L. Poertner, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

Gary L. Poertner
Chancellor

Dated _____

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on
this _____ day of _____, 20____,
by Gary L. Poertner, Chancellor
proved to me on the basis of satisfactory evidence to
be the person who appeared before me.

Signature

(Seal)

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: ATEP: Completion of Relocatable Classroom Buildings: Change Order No. 9 and Final Release of Retention

ACTION: Approval

BACKGROUND

On March 27, 2006, the Board of Trustees approved a contract with Resun Leasing, Inc., later renamed ModSpace, for the completion of Relocatable Classroom Buildings at ATEP for the amount of \$3,292,302.84. Previously approved change orders increased the contract amount by \$101,999.25 for a revised total of \$3,394,302.09 and added 53 days to the contract completion time.

The Notice of Completion was approved by the Board of Trustees on February 20, 2008. Retention was partially withheld to address the repair of leaking windows.

STATUS

ModSpace recently completed the window repair. Inspection costs resulted in a deductive change order No. 9 in the amount of (\$50,218.48) for a new contract amount of \$3,344,083.61. After deducting this change order amount and a previous retention release of \$186,230.04, staff recommends making the final retention payment to ModSpace for the amount of \$102,981.68.

Funds are available in the approved project budget which is \$8,160,983.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve change order request No. 9 for the ATEP: Completion of Relocatable Buildings project as described in EXHIBIT A and authorize staff to execute the corresponding change orders with the contractor which will result in a decrease of \$50,218.48 in the total project cost. The revised contract total amount is \$3,344,083.61. The Chancellor recommends that the Board of Trustees authorize the release of the remaining retention in the amount of \$102,981.68.

ATEP Increment No. 2

Exhibit A

Change Order No. 9

June 27, 2011

BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO #9 COR Total	REVISED CONTRACT AMOUNT
General Contractor	ModSpace		\$3,292,302.84	\$101,999.25	-\$50,218.48	\$3,344,083.61
	10370 Commerce Center Dr. Suite 100 Rancho Cucamonga, CA 91730 909 476 1400 ext. 80505P	TOTAL	3,292,302.84			3,344,083.61

COR No.	Date	Description	Requested	Status	Amount
1	6/28/2006	Construction of the Gas Distribution System	district	reviewed	\$26,220.00
2	6/28/2006	Contract changes upon acceptance of Tendered Contractor	district	reviewed	\$10,150.00
3	4/23/2007	Sunscreen Trellis, gas line excavation, exhaust fans	district	reviewed	\$33,520.00
4	6/27/2007	Water pressure reg, upgrade electrical for model making program, modify coax between buildings and add panel	district/ae	reviewed	\$19,725.00
5	7/23/2007	Change fascia, add data drops, water at vending, carpet at building A, change address numbers	district	reviewed	\$17,359.00
6	9/24/2007	Delete, sheet metal at monument, repair eyewash, concrete stain, paint sprinkler pipes, install base, credit for blinds	district	reviewed	(\$8,659.75)
7	10/22/2007	Modify counter supports	district	reviewed	\$725.00
8	1/22/2008	Caulk corners of doors and windows	district	reviewed	\$2,960.00
9	6/6/2011	Credit for window inspections	district	reviewed	(\$50,218.48)
		TOTAL THESE CHANGE ORDER REQUESTS			\$51,780.77

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04724 through P11-05089 amounting to \$1,311,353.77 and P12-00061 through P12-00141 amounting to \$3,304,950.54 are submitted to the Board of Trustees for approval. Confirming requisitions dated May 4, 2011 through June 7, 2011 totaling \$103,634.81 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04724	POCKET NURSE ENTERPRISES, INC.		SUPPLIES FOR NURSING	53.83
P11-04725	GOVCONNECTION		Supplies for PIO	224.39
P11-04726	SEHI PROCOMP COMPUTER PRODUCTS		PRINTER FOR CHIEF'S OFFICE	199.66
P11-04727	SEHI PROCOMP COMPUTER PRODUCTS		Printer Cartridges	1,946.34
P11-04728	MAZDA PUBLISHERS, INC.		Books for Re-Entry	108.88
P11-04729	McKESSON GENERAL MEDICAL CORP		SUPPLIES FOR NURSING	35.29
P11-04730	BARNES & NOBLE ATTN: Nicole Kunst		Awards for Biology Major students	251.81
P11-04731	B & H PHOTO		Signage Materials	924.24
P11-04732	McKESSON GENERAL MEDICAL CORP		EQUIPMENT	2,523.54
P11-04733	VAGI DEVELOPMENT INC.		PURCHASE ORDER FOR WORK ON CDC YARDS	13,800.00
P11-04734	MOLE-RICHARDSON	Bldg W/Com Arts	1 Softlite to replace one broken by students	467.40
P11-04735	TERYN CARTER		Music extraction services	905.00
P11-04736	NUVENTIVE		TracDat Assessment Mgmt Service	56,600.00
P11-04737	ERICA ESTRADA		PRIDE Panelist	50.00
P11-04738	HOME DEPOT MISSION VIEJO STORE #614		Set building materials for Oklahoma!	1,000.00
P11-04739	COMSERCO		RADIO SERVICE	175.00
P11-04740	SOCAL SPORTS TURF MGRS. ASS'N		GROUPS TRAINING	350.00
P11-04741	WORLDPOINT ECC, INC.		SUPPLIES FOR BLS AND ACLS COURSES	528.29
P11-04742	LIFETIME MEMORY PRODUCTS, INC.		Memory for laptops	156.89
P11-04743	CDW-G COMPUTER CENTERS		Cisco Phones	801.78
P11-04744	WELLS FARGO #3317		Book	99.90
P11-04745	WELLS FARGO #3317		Book	19.93
P11-04746	SMART LEVELS MEDIA		Biannual FKCE Newsletter	2,555.63
P11-04747	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business Cards: Davit Khachatryan	50.03
P11-04748	DICK BLICK COMPANY		Fee Based Art Supplies - Spring 2011	184.87
P11-04749	W.A. CHARNSTROM CO.	SC WAREHOUSE	MAILBAGS	380.19
P11-04750	PETE'S ROAD SERVICE SANTA ANA	SC WAREHOUSE	FORKLIFT TIRES	1,165.60
P11-04751	L & N UNIFORM SUPPLY	SC WAREHOUSE	WORK SHIRTS	717.37
P11-04752	W. W. GRAINGER	IVC Warehouse	WAREHOUSE EQUIPMENT	660.66
P11-04753	PARADIGM, INC.		Printing of IVC Fall 2010 Diplomas & Certificates	1,425.12
P11-04754	A-1 AWARDS		Commencement - Plaques	2,430.00
P11-04756	EXPERT WINDOW COVERINGS, INC.		REPLACEMENT SHADE FOR SSC-222 STUDIO B	365.38
P11-04757	MILLENNIUM BUSINESS SERVICES Marty Cohn		Printing of business cards for Arleen Elseroad	100.05

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04758	DISCOUNT SCHOOL SUPPLY		INSTRUCTIONAL MATERIALS FOR	854.28
	SALES DEPARTMENT		CDC PROGRAM	
P11-04759	MAIN GRAPHICS		2011 Scholarship Programs	872.34
			Printing	
P11-04760	JOSTEN'S		rental regalia for ivc teacher of the	69.48
			year	
P11-04761	R2A ARCHITECTURE		FINE ART EXEMPT ADA	10,000.00
			ACCOMMODATIONS	
P11-04762	APPLE COMPUTER, INC.		IPAD FOR FACILITIES/PLANNING	766.16
P11-04763	THE BLIND FACTORY		REPLACE BLINDS A100 & BLINDS	790.00
			M400 STORAGE RM	
P11-04764	NAT'L LEAGUE FOR NURSING		APPLICATION FEE FOR NLN	1,750.00
			CENTER OF EXCELLENCE	
P11-04765	PACIFIC EARTH RESOURCES		SOD FOR EAST PRACTICE FIELD	8,373.75
P11-04766	HAITBRINK ASPHALT PAVING, INC.		BGS EXIT	2,800.00
P11-04767	HAITBRINK ASPHALT PAVING, INC.		DEMO BUILDINGS & LOWER	10,850.00
			CAMPUS YD	
P11-04768	HAITBRINK ASPHALT PAVING, INC.		HAUL CONCRETE AT POOL AREA	4,800.00
P11-04769	WELLS FARGO #3317 (DISTRICT)		Portable external hard drive.	141.23
P11-04770	McLOGAN SUPPLY CO., INC.		Screen Printing Supplies	2,970.03
P11-04771	WELLS FARGO #3317 (DISTRICT)		Microwave for the BIO 20 and	206.15
			3a/b/c lab rooms	
P11-04772	E-Z UP DIRECT		E-Z UP Canopies	604.70
P11-04773	WELLS FARGO #3317 (DISTRICT)		PHYSICS SUPPLIES	121.85
P11-04774	SADDLEBACK APPLIANCES		Refrigerator Filters	97.45
P11-04775	ORIENTAL TRADING COMPANY, INC.		PROMOTIONAL FUN ITEMS	52.56
P11-04776	K-LOG COMPANY		TABLE for CCLD Group Room and	342.60
			Chairs	
P11-04777	FULL COMPASS SYSTEMS		Microphone for Career Center	64.13
P11-04778	WELLS FARGO #3317 (DISTRICT)		Software	112.73
P11-04779	WELLS FARGO #3317		Software	97.41
P11-04780	WELLS FARGO #3317 (DISTRICT)		Software	310.61
P11-04781	WELLS FARGO #3317 (DISTRICT)		Software	147.18
P11-04782	WELLS FARGO #3317 (DISTRICT)		Software	103.74
P11-04783	JAMES PUBLISHING, INC.		Resource directories for	174.86
			Counselors	
P11-04784	ACADEMIC IMPRESSIONS		Purchase Webinar CD - Threat	387.63
			Assessment	
P11-04785	INSTITUTE FOR PROFESSIONAL		Curriculum	791.25
	DEV dba LOVE AND LOGIC, INC.			
P11-04786	SCHWAAB INC.		Office Rubber Stamp Supplies	347.74
P11-04787	SIGN WAREHOUSE.COM		RAPIDTECH NONINSTR SUPPL	109.25
P11-04788	DISCOUNT SCHOOL SUPPLY		Child Care Classroom Supplies	3,522.22
	SALES DEPARTMENT			
P11-04789	JOSTEN'S		Rental Regalia for D. Lacy	65.12
P11-04790	LAKESHORE CURRICULUM		Child Care Classroom Supplies	1,802.97
	MATERIALS			
P11-04791	SMART LEVELS MEDIA		Volunteer Usher Brochure	466.54

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04792	SEHI PROCOMP COMPUTER PRODUCTS		Computer Monitors	2,251.87
P11-04793	JOHN A. SCHREINER	Bldg W/Com Arts	Tour/Lecture at recording studio for CA 110 Class	250.00
P11-04794	FISHER SCIENTIFIC		BIOLOGY MEDIA	18.86
P11-04795	THE RP GROUP		Research Membership Renewal 2010-2011 RP GROUP	350.00
P11-04796	THE HOSE PROS		FMO PARTS	192.92
P11-04797	HALL & FOREMAN, INC. % LINDA SANDUSKY, PROJ.MGR.	IVC Barranca Rd	SURVEY SERVICES FOR BARRANCA RD	31,250.00
P11-04798	EMSI ECON. MODELING SPECIALISTS INC		Purchase Analyst Software License	10,250.00
P11-04799	CREATION ENGINE		software	1,116.38
P11-04800	MEDCO SUPPLY COMPANY		Athletic Training Supplies	650.00
P11-04801	CI SOLUTIONS, CARD INTEGRATORS CORPORATION		Purchase Photo ID Cards	8,047.63
P11-04802	AK CONSTRUCTORS INC.		REBUILD ENTRY INTO A100 BUILDING	10,970.00
P11-04803	MARLYS GRODT		Preparation of Class Specification	500.00
P11-04804	EVAN MAEDA		Contract Services	700.00
P11-04805	BUCK CONSULTANT LLC.		Development of Wellness Strategy	20,000.00
P11-04806	ROD ROBINSON		Presenter	50.00
P11-04807	ALFONSO ALVAREZ		Presenter	90.00
P11-04808	JIFFY STEAMER		Dept. Equipment	321.43
P11-04809	ELECTRO-OPTIX		ANTHROPOLOGY SUPPLIES	40.16
P11-04810	APPLE COMPUTER, INC. ATTN: HiEd SALES SUPPORT		MacBook Pro, Display, Accessories	4,761.64
P11-04811	FRONTIER PRO SHOP		ATHLETIC SOCKS FOR IVC ATHLETIC DEPARTMENT	970.65
P11-04812	GOVCONNECTION		Software	346.91
P11-04813	CDW-G COMPUTER CENTERS		External USB Hard Drives	299.05
P11-04814	MONOPRICE, INC.		CABELING FOR DISPATCH OFFICE	43.52
P11-04815	DEWEY'S APPLIANCES		Oven and Microwave Replacements	2,751.38
P11-04816	SMART LEVELS MEDIA		"Phantom of the Opera" postcard printing	189.14
P11-04817	NELCO PRODUCTS INC.		CASH TRNSPRT SEALS	687.56
P11-04818	AMER. HOSPITAL ASSOCIATION AHA CENTRAL OFFICE		BOOK FOR INSTRUCTOR	112.76
P11-04819	DIVERSIFIED BUSINESS SERVICES		Outreach Items	679.00
P11-04820	DIVERSIFIED BUSINESS SERVICES		Promotional Materials	2,108.41
P11-04821	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business cards for instructor Devon Mohamed	50.03
P11-04822	EUROPRINT, INC.		Honors Brochures	795.63
P11-04823	ROSE PRINTING SERVICES, INC.		Business Cards - Tod Burnett	42.19
P11-04824	PARKHOUSE TIRE, INC.	SC WAREHOUSE	DELIVERY VEHICLE TIRES	1,177.09
P11-04825	FULLER TRUCK ACCESSORIES BRUCE E. MIHELICH LLC	SC WAREHOUSE	FORD RANGER DELIVERY TRUCK SHELL	1,606.85

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04826	A-1 AWARDS		Purchase Honors Scholastic Medals	130.50
P11-04827	RYDIN DECAL		PERMITS	2,250.31
P11-04828	RYDIN DECAL		Parking Permits	1,810.45
P11-04829	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM		To Facilitate the Handling of Project Payment	98,075.00
P11-04830	LAGUNA GRAPHIC ARTS, INC.		Transmittal Pads	159.25
P11-04831	MACIAS, GINI & COMPANY LLP		Accounting Svcs for New Market Tax Credits	10,000.00
P11-04832	PERFORM BETTER		ATHLETIC TRAINING SUPPLIES	230.55
P11-04833	POCKET NURSE ENTERPRISES, INC.		SUPPLIES FOR NURSING	1,178.94
P11-04834	GRACE TRAINING SUPPLY		SUPPLIES FOR NURSING	195.34
P11-04835	SchoolOutfitters.com		Computer Tables for Lab	1,198.13
P11-04836	U.S. TOY CO.,INC./CONSTRUCTIVE PLAYTHINGS		Child Care Classroom Supplies	379.76
P11-04837	PACIFIC DATA ELECTRIC		District IT Server Room Electrical Work	689.00
P11-04838	MISSOURI TRADING COMPANY		ANTHROPOLOGY SUPPLIES	252.04
P11-04839	MINE SAFETY APPLIANCE CO.		CO-GEN GUARD	12,061.88
P11-04840	SOUTH COAST A.Q.M.D		FILING FEE FOR SCAQMD RULE 2202	422.48
P11-04841	SOUTH COAST A.Q.M.D		AQMD FILING FEE	422.48
P11-04842	ABEL ESQUIVEL		Workshop Trainer	300.00
P11-04843	MACIAS, GINI & COMPANY LLP		Independent Auditing Services for FY 2010-2011	126,202.00
P11-04844	SO. COAST FIRE PROTECTION		CAFETERIA ANSUL SYSTEM	1,320.50
P11-04845	THE BEE MAN		EMERGENCY BEE SERVICE AT COXYARD	165.00
P11-04846	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		ASSESSMENT OF FA-116	725.00
P11-04847	ARACELLI TRUJILLO		PRIDE Panelist	100.00
P11-04848	UNITED INTERIORS		FMO FURNITURE	4,585.59
P11-04849	GUISELLE SCOTT		PRIDE Co-trainer	1,260.00
P11-04850	JACQUELINE GOODE		Trainer-SSA Conference	60.00
P11-04851	QUEZADA PRO LANDSCAPE, INC.		SM TREE SERVICES	4,150.00
P11-04852	XEROX CORPORATION ATTN: ARDIE HOOD		Lease for Xerox WorkCentre 7775 Printer	1,016.60
P11-04853	TOUT ABOUT TOYS		Soft Lounger for Classrooms/PIA	322.76
P11-04854	TOUT ABOUT TOYS		Soft Lounger for Classrooms	641.17
P11-04856	WELLS FARGO #3317 (DISTRICT)		ASTRONOMY SUPPLIES	410.78
P11-04857	EA SIGN INC.		PERMIT DISPENSER SIGNS	1,428.75
P11-04858	MC GRAW-HILL COMPANIES CUSTOMER SERVICE		Instructional Reading Materials	1,041.50
P11-04859	DEPT. OF PESTICIDE REGULATION		RAUL LEAL PESTICIDE TESTING	180.00
P11-04860	PACIFIC NATIONAL GROUP		CP OFFICE	12,874.00
P11-04861	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business Cards for Jordan J. Larson	43.50

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04862	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business Cards for Grace Garcia	43.50
P11-04863	DELL MARKETING		TRAVEL CASE FOR NETBOOK	20.00
P11-04864	MOORE MEDICAL CORP.		OTC Medication	67.29
P11-04865	INTERSTATE ELECTRIC		Laminating Materials	503.84
P11-04866	McKESSON GENERAL MEDICAL CORP		Latex Gloves- Powder Free	82.76
P11-04867	WRIGHT LINE		DISPATCH FURNITURE	1,199.56
P11-04868	DIVERSIFIED BUSINESS SERVICES		Outreach Employee Name Badge	65.73
P11-04869	UNITED INTERIORS		Monitor Arms	2,762.03
P11-04870	DYNTEK SERVICES INC.		Validation of new SAN infrastructure	3,000.00
P11-04872	THOMSON REUTERS/BARCLAYS BARCLAYS DIVISION		SUBSCRIPTION RENEWAL/THOMSON REUTERS/BARCLAYS	290.00
P11-04873	IRONWOOD PLUMBING, INC.		REPAIRS ON BOILERS IN PH 4, PH 3 AND PE 100	1,937.00
P11-04874	AUDIO VISUAL INTEGRATION SYSTEMS, INC.		Creston Control System Programming	200.00
P11-04875	WELLS FARGO #3317 (DISTRICT)	Bldg W/Com Arts	Prizes for High School Film Festival-Sony Cierge	1,283.13
P11-04876	FISHER SCIENTIFIC		NURSING SUPPLIES	6,266.43
P11-04877	VWR INTERNATIONAL, INC.		NURSING SUPPLIES	376.53
P11-04878	W. W. GRAINGER	IVC Warehouse	WAREHOUSE EQUIPMENT	978.12
P11-04879	STAR MAINTENANCE SUPPLY		MAINTENANCE SUPPLIES	183.55
P11-04880	WELLS FARGO #3317 (DISTRICT)		VENDOR: bmeyran2 - Request Astronomy DVD	19.02
P11-04881	LAMPS PLUS		Track Lighting Equipment for TAS 226	1,399.17
P11-04882	WELLS FARGO #3317 (DISTRICT)		* Request Astronomy DVDs - MULTIPLE VENDORS	90.98
P11-04883	SNADER AND ASSOCIATES, INC.	Bldg W/Com Arts	Replacement bag for one damaged by students	166.25
P11-04884	COMPUTERLAND OF SILICON VALLEY		SOFTWARE FOR INSTRUCTOR	89.87
P11-04885	EARTHPLAY		PURCHASE ORDER FOR WORK ON CDC YARDS	11,516.25
P11-04886	COMPUTERLAND OF SILICON VALLEY		Adobe Software/Licenses	214.93
P11-04887	APPLE COMPUTER, INC.		Computer lab upgrade	114,144.60
P11-04888	INGRID STALHEIM ANDREWS		Perkins-Human Dev.-Conference-contract services	1,537.84
P11-04889	WELLS FARGO #3317 (DISTRICT)		Cinema/Television/Radio Film Festival	928.87
P11-04890	METALLIFEROUS		EMERITUS ART SUPPLIES	277.82
P11-04891	FIRE MOUNTAIN GEMS & BEADS INC		EMERITUS ART SUPPLIES	173.66
P11-04892	CAPISTRANO-LAGUNA BEACH ROP		CLB ROP Mentor Stipend Fall 2010	1,457.16
P11-04893	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpret. request/deaf instructor's SL1 5/23	158.00

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04894	PACIFIC NATIONAL GROUP	SC FineArts Ren	FINE ARTS CAFE REPAIRS	8,244.00
P11-04895	W. W. GRAINGER	IVC Warehouse	HEATERS	874.52
P11-04896	LINKS SIGN LANGUAGE INTERPRETING SERVICES		Interpreter request/deaf instructor's SL 1 5/24	124.00
P11-04897	AMY SUPINGER		Capital Projects Financing Planning Consultant	10,500.00
P11-04898	JSERRA CATHOLIC HIGH SCHOOL		Fee for Soccer Field Rental - Fall 2010	7,300.00
P11-04899	QUEZADA PRO LANDSCAPE, INC.		GRADUATION LANDSCAPE PREP	1,500.00
P11-04900	BOB PARRETT CONSTRUCTION		HS CEILING REPAIR	810.00
P11-04901	OC IRON WORK		HS HANDRAIL - SAFETY	1,750.00
P11-04902	OC IRON WORK		BASEBALL FIELD HANDRAIL - SAFETY	1,200.00
P11-04903	LOGOS LANGUAGE, INC.		Interpreter-SSA Conf	230.00
P11-04904	SEHI PROCOMP COMPUTER PRODUCTS		New Equipment for Vice Chancellor Bus. Serv.	2,758.03
P11-04905	RIVERSIDE PUBLISHING COMPANY CLINICAL CUSTOMER SERVICE DPT		WJ III NU Tests of Cognitive	1,078.37
P11-04906	HAITBRINK ASPHALT PAVING, INC.		THREE (BOSI) ART PADS AND CONCRETE WORK	6,500.00
P11-04907	INDUSTRIAL METAL SUPPLY CO.		Tools for CNC & Mastercam Not-ForCredit Classes	3,562.50
P11-04908	STANDRIDGE GRANITE CORP.		Calibrate & Resurface Granite Surface Plate	595.00
P11-04909	U S SHOP TOOLS		Misc Tools for CNC Fee Bases Classes	3,206.25
P11-04910	DISH NETWORK Div of EchoStar Satellite		DISH NETWORK	500.00
P11-04911	RALPH ANDERSEN & ASSOCIATES		Technical Assistance - March 2011	3,702.70
P11-04912	BOB PARRETT CONSTRUCTION		H.S. PIPE INSULATION	1,307.00
P11-04913	APPLE COMPUTER, INC.		iPad 2 16 GB for DSPS student use in classroom	3,582.45
P11-04914	APPLE COMPUTER, INC.		iPad2 microphone for DSPS students	1,181.91
P11-04915	APPLE COMPUTER, INC.		iPad Camera Connection kits for DSPS students	315.38
P11-04916	TROXELL COMMUNICATIONS, INC.		Video Conferencing Kit, Monitor and Wall Mount	13,661.07
P11-04917	OTHER WORLD COMPUTING ATTN: EDUCATIONAL ACCOUNTS		Needed Keyboard Improvements	210.92
P11-04918	GRACE TRAINING SUPPLY		SUPPLIES FOR NURSING	4,096.76
P11-04919	POCKET NURSE ENTERPRISES, INC.		SUPPLIES FOR NURSING	357.92
P11-04920	PEARSON CLINICAL ASSESSMENT (PsychCorp)	IVC Warehouse	WAIS 4th Edition Testing Materials for LD test	773.96
P11-04921	CDW-G COMPUTER CENTERS		CS5 Master Suite	3,028.45
P11-04922	CAMINSTRUCTOR		Textbooks for Not-For-Credit Class @ ATEP	1,631.00
P11-04923	ADVANTAGE MARKETING ADM GROUP INC.		Promotional Items for Job Fairs	6,732.72

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04924	MONSTERSLAYER, INC.		JEWELRY MAKING SUPPLIES	207.24
P11-04925	CHEMSEARCH		PLUMBER SUPPLIES	1,021.36
P11-04926	ECONOMIC ALTERNATIVES, INC.		HVAC SUPPLIES	152.70
P11-04927	ALENA STRICKLAND		Adoption Monitor	70.00
P11-04928	WELLS FARGO #3317 (DISTRICT)		SUPPLIES FOR CHEMISTRY LABS	258.46
P11-04929	COMPUTERLAND OF SILICON VALLEY		Software for PC for new Printer	66.34
P11-04930	SCOMM INC.		UBI-DUO - 2 screen elect. comm. for deaf students	8,678.25
P11-04931	SOFTWARE EXPRESS		Read & Write gold software for DSPS students	3,350.91
P11-04932	ACOUSTICAL MATERIAL SERVICES		BUILDING SUPPLIES	1,849.25
P11-04933	SEHI PROCOMP COMPUTER PRODUCTS		Printer to replace defective printer in DSPS	401.40
P11-04934	CDW GOVERNMENT, INC.		Dragon Naturally Speaking	1,447.85
P11-04935	APPLE COMPUTER, INC.		iPad2 for District Dir of Research	657.41
P11-04936	CALIFORNIA POWER PARTNERS, INC.		CO-GEN EQUIPMENT	13,763.13
P11-04937	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM		Add'l req for vendor, blanket closed too early	2,675.00
P11-04938	DANA GONZALES		908629 SCHOLARSHIP FOR STUDENT	450.00
P11-04939	NANCY'S NOTIONS		EMERITUS SUPPLIES	219.76
P11-04940	TECTA AMERICA SOUTHERN CALIFORNIA, INC.		FINE ART GUTTER WORK	8,680.00
P11-04941	MONICA WARRICK		Student Success Grant for nursing student	500.00
P11-04942	LANGUAGE LINE SERVICES		LANGUAGE LINE SERVICES	250.00
P11-04943	LAURI BURNS		Trainer	120.00
P11-04944	CARI OSLAND		SCHOLARSHIP FOR STUDENT	300.00
P11-04945	ASSN OF COMM. COLLEGE TRUST.		ACCT Publications	58.50
P11-04946	JENNIFER MC GEE		PRIDE Panelist	100.00
P11-04947	SYLVIA CORDOVA		Adoption Trainer	240.00
P11-04949	BREATHING.COM		Adapted PE supplies	127.45
P11-04950	THERATOGS		Adapted PE Supplies	607.43
P11-04951	DELL MARKETING		MONITORS	564.12
P11-04952	MOLE-RICHARDSON	Bldg W/Com Arts	Replace softlight broken by students	471.75
P11-04953	HITT MARKING DEVICES, INC.	IVC Warehouse	RECEIVING STAMPS	122.78
P11-04954	HITT MARKING DEVICES, INC.	SC WAREHOUSE	DO NOT DUPLICATE STAMPS	42.96
P11-04955	DISPENSING SOLUTIONS, INC.		Prescription meds	278.16
P11-04956	LYNDE-ORDWAY CO., INC.		Copy Center Equipment	3,922.75
P11-04957	MACHINING TIME SAVERS, INC. dba HAAS FACTORY OUTLET		Machining Supplies	358.63
P11-04958	PROVISIO, LLC SiteKiosk SALES TEAM		SiteKiosk Licenses	1,291.95
P11-04959	CDW-G COMPUTER CENTERS		Kara Mahotka Patterson-Summer 2011	647.86

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04960	COX INDUSTRIAL SERVICES		PRE ACTION JOCKEY PUMP SERVICE REQUIRED	340.00
P11-04961	BRAND ATHLETICS		SHOES FOR COACHING STAFF	195.59
P11-04962	TIM WORKMAN		PRIDE Panelist	100.00
P11-04963	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		Portfolio Training Activity	1,200.00
P11-04964	COASTLINE ROP		Portfolio Training Activity	700.00
P11-04965	U.S. POSTAL SERVICE MISSION VIEJO POST OFFICE	SC WAREHOUSE	FUNDS FOR BUSINESS REPLY MAIL	1,200.00
P11-04966	POWER SYSTEMS		Adapted PE supplies	543.24
P11-04967	CDW GOVERNMENT, INC.		Symantec Ghost Renewal	2,283.75
P11-04968	McKESSON GENERAL MEDICAL CORP		medical supplies	242.26
P11-04969	SEHI PROCOMP COMPUTER PRODUCTS		Toner for Printers	1,489.21
P11-04970	LAGUNA GRAPHIC ARTS, INC.		SOCCCD Posters for Chancellor's Office	560.06
P11-04971	MISSION PRINTING COMPANY	SC WAREHOUSE	New SBC envelopes/Letterhead	13,567.76
P11-04972	WELLS FARGO #3317 (DISTRICT)		Flash Drives	316.63
P11-04973	WELLS FARGO #3317 (DISTRICT)		External laptop hard drive and case.	183.96
P11-04974	FITTER INTERNATIONAL, INC		Adapted PE supplies	556.57
P11-04975	INTERSTATE MUSIC		Adapted PE supplies	26.81
P11-04976	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	Bldg W/Com Arts	Cables needed for remote productions	281.48
P11-04977	HAITBRINK ASPHALT PAVING, INC.		ACCESS ROAD BY POOL	6,000.00
P11-04978	ALLSTEEL, INC. % CORPORATE BUSINESS INTERIORS		VILLAGE 3 FURNITURE	8,898.91
P11-04979	MARK IV COMMUNICATIONS, INC.		WI FI FOR LOT 5	806.52
P11-04980	SCREEN PRINTING PRODUCTS		Pallets for Screen Printing	1,531.88
P11-04981	WELLS FARGO #3317 (DISTRICT)		External hard drives	428.83
P11-04982	WELLS FARGO #3317 (DISTRICT)		Flash Drive	59.88
P11-04983	WELLS FARGO #3317 (DISTRICT)		EQUIPMENT	271.93
P11-04984	WEST-LITE SUPPLY CO.		Replacement Bulb	347.57
P11-04985	RIVERSIDE PUBLISHING COMPANY CLINICAL CUSTOMER SERVICE DPT		Nelson Denny materials for LD Testing	688.87
P11-04986	R2A ARCHITECTURE		SSC QUAD SCHEMATIC DESIGN	16,500.00
P11-04987	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		SVUSD Mentor Stipend Spring 2011	8,282.40
P11-04988	LISA WORKMAN		PRIDE Panelist	200.00
P11-04989	GRILLO'S FILTER SALES		VILLAGE A/C FILTER	214.02
P11-04990	HILTI		HARDWARE SUPPLIES	82.75
P11-04991	MILLENNIUM BUSINESS SERVICES Marty Cohn		Business Cards for Brooke Childers	43.50
P11-04992	SAN JUAN CAPISTRANO CHAMBER OF COMMERCE		Table @ South County Economic Summit - 6/17/11	400.00
P11-04993	SMART LEVELS MEDIA		Contract Printing -- Presentation Folders	1,681.25
P11-04994	MISSION PRINTING COMPANY		Presidential Letterhead	293.63

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-04995	MICHAEL GROOVER		Commencement: Singer	100.00
P11-04996	LISA FITCHNER		PRIDE Panelist	50.00
P11-04997	KONA TRANSPORTATION		Moving/Shipping expenses for Dr. Debra Fitzsimons	10,000.00
P11-04998	PERFORM BETTER		Adapted PE supplies	234.47
P11-04999	SOUTHERN CA. MOBILITY DYNAMICS		Adapted PE supplies	217.38
P11-05000	DIVERSIFIED PRINTERS, INC.		SC Student Handbook 2011-2012	15,000.00
P11-05001	RALPH ANDERSEN & ASSOCIATES		Technical Assistance - April 2011	1,155.35
P11-05002	POCKET NURSE ENTERPRISES, INC.		POCKET NURSE DEMO DOSE	357.44
P11-05003	WELLS FARGO #1606		SSL Certificates-GoDaddy.com	249.95
P11-05004	CCLC/CCCAA CCCAA CONVENTION		College directories	42.15
P11-05005	ELIZABETH MOORE		Student Success Grant for nursing student	1,000.00
P11-05006	CINDY FRANK		SSA Conf Trainer	90.00
P11-05007	CERTIFIED TRANSPORTATION SERVICES		Senior Day Transportation	3,848.64
P11-05008	TUSTIN UNIFIED SCHOOL DISTRICT		Senior Day Transportation	275.57
P11-05009	ACCELERATED SERVICES		GROUPS BUILDING	50,973.44
P11-05010	RGP PLANNING & DEVELOPMENT SERVICES		CEQA CONSULTANT SERVICES ATEP	47,098.00
P11-05011	McKESSON GENERAL MEDICAL CORP		Medical Supplies	816.60
P11-05012	COASTLINE ROP		Coastline ROP Mentor Stipend Spring 2011	894.08
P11-05013	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		FA-116 MOLD REMEDIATION OVERSIGHT	1,100.00
P11-05014	UNLIMITED ENVIRONMENTAL, INC.		FA-116 MOLD ABATEMENT	2,450.00
P11-05015	PJHM ARCHITECTS		POOL DECK ENGINEER SERVICES	3,520.00
P11-05016	DISPENSING SOLUTIONS, INC.		Meds	118.55
P11-05017	DICK BLICK COMPANY		Art Supplies - Summer 2011	133.14
P11-05018	LEE ARMSTRONG CO., INC.		FINE ART 116 FLOORING	750.00
P11-05019	AVALON TENT & PARTY		Commencement: Additional Chairs	307.52
P11-05020	PYRO-COMM SYSTEMS		FIRE ALARM TESTING - LATE INVOICE	4,325.00
P11-05021	JARED SCOTT		Contract Services	250.00
P11-05022	EMMA PEREZ		Translator	1,000.00
P11-05023	WOODBRIIDGE HIGH SCHOOL		Senior Day transportation	800.00
P11-05024	MILLENNIUM BUSINESS SERVICES Marty Cohn		Debra Fitzsimons Business Cards	43.50
P11-05025	UNITED SITE SERVICES OF CALIFORNIA, INC.		PORTABLE POTTIES FOR GRADUATION	728.51
P11-05026	HAITBRINK ASPHALT PAVING, INC.		SLAB FOR LOWER CAMPUS YARD	9,380.00
P11-05027	ETR ASSOCIATES		Outreach Supplies	515.60

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-05028	DIRECT PAINTING & DECORATING INC.		AGB EXTERIOR PAINTING	16,950.00
P11-05029	A-1 AWARDS		Commencement: Emeritus Plaques	2,330.00
P11-05030	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM		Fulfill grant activity in Project 002	4,470.00
P11-05031	NEWPORT-MESA UNIF. SCHOOL DIST		Senior Day Transportation	337.17
P11-05032	CAPISTRANO UNIFIED SCHOOL DISTRICT		Senior Day Transportation	165.00
P11-05033	SANTA ANA UNIFIED SCHOOL DISTRICT		Senior Day Transportation	375.84
P11-05034	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		Senior Day Transportation	463.80
P11-05035	WELLS FARGO #3317		BOOKS	127.02
P11-05036	PAULINE JOHNSON, PAULINE'S PROFESSIONAL POTPOURRI		Medals for Recognition Ceremony	549.04
P11-05037	CAMPUS MARKETING SPECIALISTS		OUTREACH ITEMS	1,781.26
P11-05038	W. W. GRAINGER		HVAC SUPPLIES	2,127.80
P11-05039	SOUTH COAST A.Q.M.D. California Air Toxics		AQMD FEE FOR JULY 2010 TO JUNE 2011	205.96
P11-05040	EVAN MAEDA		F.A. Services	120.00
P11-05041	ADVANCE CUSTOM PROMOTIONS		* PROMOTIONAL FOR MLT PROGRAM	662.93
P11-05042	BRAND ATHLETICS		Football Team Uniform Supplies	6,130.55
P11-05043	WELLS FARGO #3317 (DISTRICT)		CHEMISTRY SAFETY EQUIP/AJ WHOLESALE	208.13
P11-05044	MARK IV COMMUNICATIONS, INC.		Recable CEC Buildings	1,987.25
P11-05045	FIDELITY NAT'L TITLE INS. CO.	IVC Barranca Rd	IVC BARRANCA RD.	1,775.00
P11-05046	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		PRELIMINARY MICROBIAL ASSESSMENT OF FA-111H & 113	725.00
P11-05047	MISSION VIEJO COUNTRY CLUB		Room and Food for Deans Retreat, June 8, 2011	525.00
P11-05048	PB AMERICAS, INC.		ATEP DRAINAGE DITCH	2,100.00
P11-05049	FRANCES KELLEY		Contract Services	1,600.00
P11-05050	PB AMERICAS, INC.	IVC Life Sci	LABOR COMPLIANCE AGRMT FOR LIFE SCIENCES	39,245.00
P11-05051	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH		Renewal CLIA Registration CLIA Certificate	110.00
P11-05052	APPLE COMPUTER, INC.		Instruct/Depar Support Equipment iPads	6,356.44
P11-05053	EMERGENCY MEDICAL PRODUCTS		SHARPS CONTAINERS FOR PM CLASS	155.30
P11-05054	FITNESS WHOLESALE, INC.		Adapted PE supplies	391.58
P11-05055	CI SOLUTIONS, CARD INTEGRATORS CORPORATION		Staff ID Cards	2,422.94
P11-05056	DELL MARKETING		Replacement of RAID controller batteries	81.54
P11-05057	ORANGE COUNTY REGISTER	SC Bridge Ren	ADVERTISING - BID 2001	872.00
P11-05058	ORANGE COUNTY REGISTER	SC Bridge Ren	ADVERTISING - BID 2001	1,744.00
P11-05059	ORANGE COUNTY REGISTER		AD FOR BID 293D	368.00

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
P11-05060	FIRST STUDENT INC.		Senior Day Transportation	294.62
P11-05061	EXCHANGE CLUB OF IRVINE		Exchange Club of Irvine Scholar	1,000.00
	IRVINE TEACHERS ASSOCIATION		Athlete Ad	
P11-05062	BOUNDTREE MEDICAL		EQUIPMENT FOR PARAMEDIC PROGRAM	731.60
P11-05063	YVETTE ESTRADA		PRIDE Panelist	150.00
P11-05064	MILLENNIUM BUSINESS SERVICES Marty Cohn	SC WAREHOUSE	REPLENISH STORES	548.10
P11-05065	CPP, INC. DAVIES BLACK PUBLISHING		Skillsone-Online Assessments	3,940.00
P11-05066	HESTER STUDIOS, INC.		RAPIDTECH SERVICE	2,500.00
P11-05067	PACIFIC NATIONAL GROUP		CP UPSTAIRS OFFICE	8,278.00
P11-05068	MARY T. JONES		Deans Retreat Facilitator Fee	500.00
P11-05069	MKA ARCHITECTS		FOR STUDENT CTR. CAFETERIA RENOVATION	2,500.00
P11-05070	HITT MARKING DEVICES, INC.		Stamps for office	267.20
P11-05071	JARED SCOTT		Performing Arts Services	880.00
P11-05072	SMARDAN SUPPLY - EL MONTE		PLUMBING SUPPLIES	36,759.01
P11-05073	HIRSCH PIPE & SUPPLY		PLUMBING SUPPLIES/EQUIPMENT	6,707.21
P11-05074	LIVESCRIBE		Echo Smartpen 4GB for DSPS student notetaking	4,483.87
P11-05075	LIVESCRIBE		Accessories for Livescribe Echo smartpen	1,266.71
P11-05076	MARCIVE, INC.		Pay for book data clean-up	105.93
P11-05077	QUALITY FENCE CO., INC.		FENCING PROJECT AS VISUAL BARRIER/SECURITY	1,875.00
P11-05078	HAITBRINK ASPHALT PAVING, INC.		PARKING LOT & ROADWORK AND PD PARKING MAINTENANCE	22,900.00
P11-05079	FLOOR TECH GROUP		INSTALL FLOORING IN A100	12,869.00
P11-05080	NU AGE DEVELOPMENT, INC.		A100 WORK TO REMODEL A107, A108, A109 AND A110	11,997.00
P11-05081	AMERICAN AIR BALANCE CO, INC.		AGB DUCT CLEANING	8,575.00
P11-05082	TMP SERVICES		POOL LANDING	3,982.25
P11-05083	MARK IV COMMUNICATIONS, INC.		Network Cabling Construction Trailers	5,170.94
P11-05084	MARK IV COMMUNICATIONS, INC.		A100 DATA HOOKUP	3,401.93
P11-05085	IRVINE PIPE & SUPPLY		PLUMBING SUPPLIES	2,064.71
P11-05086	CREST GOOD MANUFACTURING CO.		PLUMBING SUPPLIES	529.29
P11-05087	DELTA AIR QUALITY SERVICES, INC.		ENGINE & BOILER TEST	6,900.00
P11-05088	JOHNSTONE SUPPLY		PLUMBING EQUIPMENT	624.59
P11-05089	HD SUPPLY WATERWORKS BRANCH #594		PLUMBING SUPPLIES	864.56

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Includes P11-04724 - P11-05089

PO Number	Vendor Name	Site	Description	Account Amount
			Total	362 1,311,353.77

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	327	1,066,193.04
12	Child Development Fund	11	35,771.00
40	Capital Outlay Fund	23	209,346.23
68	Self-Insurance Fund	1	43.50
Total		362	1,311,353.77

PO Changes	
<u>New PO Amount</u>	<u>Change Amount</u>
Total PO Changes	

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Includes P12-00061 - P12-00141

PO Number	Vendor Name	Site	Description	Account Amount
P12-00061	TAMS-WITMARK MUSIC LIBRARY	.	Royalty Fees	1,300.00
P12-00062	IACLEA	.	MEMBERSHIP	225.00
P12-00063	IACLEA	.	IACLEA-MEMBERSHIP FOR GLEN	225.00
P12-00064	EMSI ECON. MODELING SPECIALISTS INC	.	Subscription renewal county data & analysis	2,500.00
P12-00065	WELLS FARGO #3317 (DISTRICT)	.	Basecamp groupware software-basecampHQ.com	2,000.00
P12-00066	PRESS ASSOCIATION, INC.	.	Associated Press	14,336.09
P12-00067	VENTEK INTERNATIONAL	.	VENTEK SERVICES	2,373.31
P12-00068	THE RP GROUP	.	Research Membership Renewal 20011-2012 RP GROUP	350.00
P12-00069	MARTECH SYSTEMS, INC.	.	Software support/maintenance	975.00
P12-00070	DEPARTMENT OF SOCIAL SERVICES	.	FOR CDC LICENSING FEE - TIME SENSITIVE	880.00
P12-00071	XEROX CORPORATION ATTN: ARDIE HOOD	.	MAINTENANCE AGREEMENT FOR A&R COPIER 2011-12	600.00
P12-00072	SYMANTEC CORPORATION	.	Verisign for District Servers (12 months)	8,274.00
P12-00074	SMART LEVELS MEDIA	.	Flyers for Seussical Jr.	188.81
P12-00075	BRAND ATHLETICS	.	WOMEN'S BASKETBALL GEAR FOR 2011-12 SEASON	8,901.18
P12-00076	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	.	Pay for 10th Edition eBook Collection	4,100.00
P12-00077	PING CO.	.	W Golf F'11	1,048.48
P12-00078	ORANGE COUNTY REGISTER	.	OC Register Subscription Renewal.	373.24
P12-00079	WESTMINSTER PRESS, INC.	.	Fall postcard print, mail prep	7,518.98
P12-00080	DISH NETWORK Div of EchoStar Satellite	.	DISH NETWORK	1,000.00
P12-00081	CAAHEP	.	CAAHEP INSTITUTIONAL FEE FOR EMS	450.00
P12-00082	FOUNDATION FOR CA. COMM. COLL ATTN: TRACIE CALLAHAN/FUSION	.	FUSION LICENSE	16,768.70
P12-00083	WEST PAYMENT CENTER	.	Paralegal	5,267.63
P12-00084	ARTSCENE	.	Subscription Renewal	525.00
P12-00085	iPARADIGMS, LLC	.	TURNITIN LICENSE RENEWAL *invoice attached	41,984.94
P12-00086	TELERIK INC. BOSTON OFFICE	.	Telerik Premium Collection Subscription	584.10
P12-00087	UC REGENTS UCSD	.	Summer section MS20 fieldtrip to Birch Aquarium	300.00
P12-00088	BLACKBAUD, INC.	.	Raiser's Edge Software Upgrade	14,267.05
P12-00089	SMART LEVELS MEDIA	.	Programs for Oklahoma! and Seussical Jr.	2,600.00
P12-00090	TAMS-WITMARK MUSIC LIBRARY	.	License -HAIR; 7/29,30, 2011	275.00
P12-00091	PITNEY BOWES PRESORT SERVICES	.	Bulk Mail Postage Costs	15,000.00
P12-00092	POSTMASTER	.	Postage for fall semester promotion mailer	20,073.14
P12-00093	SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION	.	SCFA Annual Membership Renewal	1,800.00

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Includes P12-00061 - P12-00141

PO Number	Vendor Name	Site	Description	Account Amount
P12-00094	CPP, INC. DAVIES BLACK PUBLISHING		CPP test site renewal, 2011-12	195.00
P12-00095	COLLEGE BOARD CUES SOFTWARE SERVICES		Annual Maintenance/Power Fails	19,000.00
P12-00096	KONICA MINOLTA BUSINESS SOLUT. ATTN: PO SPECIALIST		Annual Maintenance/Canon Copier/Financial Aid	2,200.00
P12-00097	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		Attorney Services FY 2011-2012	275,000.00
P12-00098	KONICA MINOLTA BUSINESS SOLUT. ATTN: PO SPECIALIST		Annual Maintenance/DSPS Copier	800.00
P12-00099	XEROX CORPORATION ATTN: CRISTINA THOMAS		Annual Maintenance/DSPS Copier	850.00
P12-00100	KONICA MINOLTA BUSINESS SOLUT. ATTN: PO SPECIALIST		Annual Maintenance/EOPS Copier	700.00
P12-00101	UNIVERSITY HIGH SCHOOL % SUZANNE FITZPATRICK		Fence Banner ad w/University High School	600.00
P12-00102	XEROX CORPORATION ATTN: ARDIE HOOD		Xerox Copier - Chancellor Copy Room	3,519.12
P12-00103	XEROX CORPORATION ATTN: ARDIE HOOD		XEROX COPIER-CHANCELLOR'S OFFICE	12,784.44
P12-00104	WELLS FARGO #1598		Annual fee for IVC.EDU-Educause	40.00
P12-00105	WELLS FARGO #3317 (DISTRICT)		Theft recoverySRVS/ABSOLUTE SOFTWARE CORP	31.99
P12-00106	ORANGE EMPIRE CONFERENCE % T.MARK JOHNSON, COMMISSIONER		Orange Empire Conference Membership 2011-2012	5,000.00
P12-00107	WESTERN EXTERMINATOR COMPANY		GOPHER ELIMINATION PLAN @MEDICAL DRIVE	4,000.00
P12-00108	WELLS FARGO #4198		Purchase Annual Membership/Survey Monkey	779.00
P12-00109	FISDAP HEADWATERS SOFTWARE, INC.		FISDAP FOR PARAMEDIC STUDENTS	1,375.00
P12-00110	BLACKBOARD INC.		Bb additional storage & staging server	25,372.00
P12-00111	LAGUNA BALLET, INC.		The Nutcracker	26,000.00
P12-00112	NEXUS IS, INC.		Telecom System Annual Maintenance Renewal	162,300.92
P12-00113	KEENAN & ASSOCIATES		D&O w/ OPEB Liability	38,800.00
P12-00114	KEENAN & ASSOCIATES		Loss Control/Risk Mgmt. Agreement	25,000.00
P12-00115	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE		Protected Insurance Program for Schools 2011-12	2,012,795.00
P12-00116	KEENAN & ASSOCIATES		Claims Management Blanket PO	30,000.00
P12-00117	KEENAN & ASSOCIATES		Keenan W/C Run Off Claim Admin	3,500.00
P12-00118	WORKERS' COMP FIRST AID ACCOUNT		WORKERS' COMP FIRST AID ACCOUNT	5,000.00
P12-00119	OFFICE MAX A BOISE COMPANY		Office Max Supply Orders	320,000.00
P12-00120	OFFICE MAX A BOISE COMPANY		Office Max Supply Orders	9,362.00
P12-00121	OFFICE MAX A BOISE COMPANY		PO for Officemax Fund 68	500.00
P12-00122	NEWBEGINNINGS, INC. CATERING DIVISION		Food for Monthly Board Meetings	5,600.00

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Includes P12-00061 - P12-00141

PO Number	Vendor Name	Site	Description	Account Amount
P12-00123	STUDICA, INC.	.	Autodesk EMS 2011 new NLM 1 year 25 pck w/ sub.	6,810.00
P12-00124	BRAND ATHLETICS	.	COACHES SHOES FOR BASKETBALL STAFF	195.59
P12-00125	THINK EDUCATION SOLUTIONS, LLC	.	STARS Multi-ASP Hosting (Fin/aid)	17,000.00
P12-00126	INTUIT	.	QuickBooks Premier 2011	444.95
P12-00127	QUICK CAPTION	.	CONTACT SERVICES WITH QUICK CAPTION SERVICES	19,000.00
P12-00128	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	.	MCAS SUBLEASE CITY OF TUSTIN	6,600.00
P12-00129	SOUTHERN CALIFORNIA GAS CO.	.	NATURAL GAS	800.00
P12-00130	WARE DISPOSAL CO., INC.	.	TRASH REMOVAL SERVICES	2,000.00
P12-00131	KRISTEN BUSH	.	Consulting Services: Web Development & Maint.	24,000.00
P12-00132	IRVINE RANCH WATER DIST.	.	WATER SERVICE	3,500.00
P12-00133	THE LIBRARY OF CONGRESS CATALOGING DISTRIBUTION SVC.	.	Subscription renewal 2011/12	525.00
P12-00134	AMERICAN METEOROLOGICAL SOCIETY	.	Weather Studies License	176.94
P12-00135	AMERICAN METEOROLOGICAL SOCIETY	.	Ocean Studies License	176.94
P12-00136	SOUTHLAND INSTRUMENTS, INC.	.	Annual Maintenance: Microscopes	7,752.00
P12-00137	SOUTHERN CALIFORNIA EDISON CO.	.	ELECTRIC SERVICE ATEP	35,000.00
P12-00138	AIRGAS WEST	.	INSTRUCTIONAL SUPPLIES - GAS CYLINDERS	200.00
P12-00139	GKKWORKS	.	COMMUNITY ARTS PROGRAMMING & CONCEPTUAL DESIGN	7,200.00
P12-00140	KEENAN & ASSOCIATES	.	AQMD AIR EMISSIONS REPORT	2,400.00
P12-00141	ORKIN EXTERMINATING, INC. ACURID	.	CLEAN CEILING VIL #9	3,000.00
Total			80	<u>3,304,950.54</u>

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	72	3,191,908.54
12	Child Development Fund	2	10,242.00
68	Self-Insurance Fund	5	64,000.00
71	Retiree Benefit Fund	1	38,800.00
Total		80	<u>3,304,950.54</u>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3 of 4

Includes P12-00061 - P12-00141

PO Number	Vendor Name	Site	Description	Account Amount
PO Changes				
New PO Amount Change Amount				
Total PO Changes				

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 05/04/2011

Requisition Number	Requisition Total	Vendor Name	Requisition Total
RQ11-05570	SENNHEISER ELECTRONIC CORP.	Repair of damaged microphone receiver	129.44
RQ11-06541	HELEN BEAIRD	5/9/11 Chancellor's CMTEE H. Beaird Reimbursement	300.00
RQ11-06542	ROGER GERARD	5/9/11 Chancellor's CMTEE Reimburse for R. Gerard	521.38
RQ11-06873	SHERRI J. BANES	RAPID 2011 CONFERENCE - REIMBURSEMENT ONLY	389.66
RQ11-06894	SADDLEBACK BOOKSTORE	T-Shirt/Advertising * C Attachment	253.22
RQ11-06937	EDUCATION 4 WORK	5/9/11 Chancellor's CMTEE S. Coleman Reimbursement	249.19
RQ11-06938	STEPHANIE DROKER	5/9/11 Chancellor's CMTEE S. Droker Reimbursement	600.00
RQ11-06944	MARGARET DUNSMORE	5/9/11 Chancellor's CMTEE M.Dunsmore Reimbursement	194.71
RQ11-06945	DAN JENKINS	5/9/11 Chancellor's CMTEE D. Jenkins Reimbursement	502.18
RQ11-06946	STAN WRIGHT	5/9/11 Chancellor's CMTEE S. Wright Reimbursement	500.00
RQ11-06952	PRINCE DARREL HARRISON	5/9/11 Chancellor's CMTEE D. Harrison Reimb.	348.02
RQ11-06953	WESTERSKOV, VICTORIA	5/9/11 Chancellor's CMTEE V. Westerskov Reimb.	223.83
RQ11-07117	NEWBEGINNINGS, INC.	Perkins- Human Development	488.83
RQ11-07247	ERIC HILDEN	Hilden Reimb for 5/9 Chancellor's Advisory mtg	299.60
RQ11-07258	JACQUELINE L. FRANKS	Reimbursement for TDaly's EWF B'fast	173.75
RQ11-07271	ROOPA MATHUR	Reimbursement for meeting attendance	50.00
RQ11-07273	IRVINE VALLEY COLLEGE BOOKSTORE	Books for EWD (CACT) Classes	1,159.54
RQ11-07274	ANTHONY MICHAELIDES	Reimbursement Region 6	1,100.00
RQ11-07276	GROSSMONT COLLEGE	Reimbursement Region 10 - Grossmont Reim	772.75
RQ11-07279	THOMAS L. SMITH	REIMBURSEMENT NONINSTR SUPPL	27.61
RQ11-07280	NEWBEGINNINGS, INC.	HD Film Festival	1,000.00
RQ11-07287	CANDIE DICKINSON	Reimbursement Region 1 - Mendocino	616.00
RQ11-07288	EILEEN MARY O'BRIEN	Reimbursement Region 3	538.33
RQ11-07289	JORGE GUERRERO	ETS Conference Reimbursement for Jorge Guerrero	90.00
RQ11-07290	JIM GASTON	Reimb for Innovations Mtg at Stanford	600.52
RQ11-07291	KEN PATTON	NSF BROADENING IMPACT CONFERENCE	1,527.93
RQ11-07294	SANDY JEFFRIES	Postage Reimbursement for Sandy Jeffries	13.25
RQ11-07296	COACH AMERICA	* Bus for EI Field Trip May 13, 2011	854.50
RQ11-07300	WELLS FARGO #1598	BATTERIES FROM COMSERCO; PRINTER INK FROM STAPLES	1,432.23
RQ11-07301	INGERSOLL RAND SECURITY TECH	AUTO DOOR/KEY FOB WORK PERFORMED	1,005.00
RQ11-07303	ALEXANDRA THOMSEN	Reimbursement for Dance costumes	73.73
RQ11-07307	INDIANA QUADRA	Reimbursement Region 4	279.86
RQ11-07308	DONALD MINEO	Reimb for CDA CCCCCO San Fran may 11th - 13th, 2010	660.65
RQ11-07309	FULLERTON COLLEGE BURSAR	Reimb for Fullerton Col Printing Services	100.00
RQ11-07312	MARK BORDELON	Reimbursement for field trip expenses	28.37
RQ11-07313	WELLS FARGO #1606	Online Directory Placement: Comm War Veterans	399.00
RQ11-07314	DENICE INCIONG	Conference reimbursement for Denice Inciong	702.46
RQ11-07327	DAVID FRETZ	Field course Bio 104 sp 11 62220 campground fees	160.00
RQ11-07328	LOUIS SESSLER	REIMBURSEMENT TO LOUIS FOR SUPPLIES	554.59
RQ11-07331	O.C. SCHOOL BOARDS ASSOC.	OCSBA Special Meeting	30.00
RQ11-07334	ANTHONY MICHAELIDES	Reimb for AM, CareerDevAdv May 11-13, 2011	670.43
RQ11-07337	LIONEL J. NASH	Reimb for LN, CareerDevAdv San Fran May 11-13	634.40
RQ11-07338	CANDIE DICKINSON	Reimb for CD, CareerDevAdv San Fran May 11-13	557.25
RQ11-07339	BROOK FELLOWS OLIVER	Reimb for BO, CareerDevAdv San Fran May 11-13	611.90
RQ11-07340	EILEEN MARY O'BRIEN	Reimb for E O'B, CareerDevAdv San Fran May 11-13	449.98
RQ11-07342	INDIANA QUADRA	Reimb for IQ, CareerDevAdv May 11-13, 2011	161.70
RQ11-07343	JULIE PRESTON-SMITH	Reimb for JPS, CareerDevAdv San Fran May 11-13	671.78
RQ11-07344	VICTORIA ROTHMAN	Reimb for VR, CareerDevAdv San Fran May 11-13	679.16
RQ11-07346	MIKI MIKOLAJCZAK	WACAC Conference Reimbursement	557.46
RQ11-07347	HALEY NGUYEN	Reimbursement to Faculty	122.34
RQ11-07351	DEPT. OF INDUSTRIAL RELATIONS	ELEVATOR PERMIT FEES	1,800.00
RQ11-07352	WELLS FARGO #3317	PCMicroStore via Amazon.com	32.54
RQ11-07355	JANET HUANG	Reimb for JH, CareerDevAdv San Fran May 11-13	779.73
RQ11-07356	JANINE C. CIRRITO	Reimb for JC, CareerDevAdv San Fran May 11-13	663.62
RQ11-07357	NANCY M. DAVIS	Reimb for ND, CareerDevAdv San Fran May 11-13	622.66
RQ11-07358	WENDY WHITNEY	Reimb for WW, CareerDevAdv San Fran May 11-13	640.47
RQ11-07359	RITA JONES	Reimb for RJ, CareerDevAdv May 11-13, 2011	621.80
RQ11-07360	JAMIE SMITH	REIMBURSEMENT FOR SUPPLIES FOR CHEMISTRY LABS	182.24
RQ11-07364	JANE ROSENKRANS	Reimbursement for Dry Cleaning for BOT Regalia	82.80
RQ11-07367	TIFFANY TRAN	Reimburse: Tiffany Tran for ETS conference	103.26
RQ11-07370	FALCON SECURITY GROUP	Conference	170.00
RQ11-07373	WELLS FARGO #3317	Merchant SharePoint Experts Inc	652.50
RQ11-07374	AMBER MARINE	Whaler Repairs	691.12
RQ11-07375	WELLS FARGO #4198	LOCK PARTS	146.39

RQ11-07377	DLG REST. EQUIP. & CLOSEOUTS	Culinary Arts Equipment Repair	86.71
RQ11-07378	WELLS FARGO #3317	Amazon.com	381.29
RQ11-07379	JACK APPLEMAN	Conference Attendance	75.04
RQ11-07380	JACK APPLEMAN	Conference Attendance	120.00
RQ11-07389	DONALD MINEO	Reimbursement for Regional Workshop	38.00
RQ11-07390	IRVINE VALLEY COLLEGE BOOKSTORE	Books for EWD/CACT Not-For-Credit CNC Class	34.86
RQ11-07391	JEFF WILSON	Conference Attendance	947.76
RQ11-07393	COLLEEN HILDEBRAND	Conference Attendance	294.30
RQ11-07395	NANCY M. DAVIS	Reimb for Materials for Workshop	222.78
RQ11-07396	SUSAN STERN	Conference Attendance	47.68
RQ11-07397	MONICA PARKS	Reimburse for CAPED one-day workshop in San Diego	650.00
RQ11-07399	LASER SOURCE	Printer Maintenance	50.00
RQ11-07400	ANGELIA RIEDEL	Reimburse for CAPED one-day workshop in San Diego	70.88
RQ11-07402	ELIZABETH CIPRES	Reimburse for CAPED one-day workshop in San Diego	50.00
RQ11-07405	JUDY HENMI	Reimburse for CAPED one-day workshop in San Diego	50.00
RQ11-07406	WELLS FARGO BANK #1606	Irvine Chamber Breakfast Meeting	50.00
RQ11-07407	GLENN ROQUEMORE	* Travel for Glenn Roquemore	25.00
RQ11-07409	S & B FOODS	Food at IVC High School Teacher Workshop	949.00
RQ11-07416	WELLS FARGO #4198	Postage Stamps	527.82
RQ11-07419	MARY SUSAN HOMMA	SUPPLIES FOR CD 250	308.00
RQ11-07437	LINDA BASHOR	Conference REIMBURSEMENT	174.32
RQ11-07440	TAMERA RICE	Flowers for Retiring Faculty	22.24
RQ11-07442	NANCY BRACKEN	Reimbursement	59.76
RQ11-07443	LAURA'S INT PLANTSCAPE SERV	Planters for the PAC	127.88
RQ11-07445	HALEY NGUYEN	Reimbursement to Faculty	498.51
RQ11-07452	S & B FOODS	Refreshments for Admin. of Justice Advisory	57.11
RQ11-07454	DAN SCOTT	Reimbursement for Banners	97.06
RQ11-07455	TRACY MC CONNELL	Reimbursement for supplies	166.39
RQ11-07460	LARRY BARLEY	MST - Mooring Fees at Catalina	23.88
RQ11-07462	RICHARD DAHLIN	MST - Mooring Fees at Catalina Island	32.00
RQ11-07464	DAN WALSH	Faculty Leadership Institute for Dan Walsh	86.00
RQ11-07465	BRUCE GILMAN	Faculty Leadership Institute for Bruce Gilman	1,225.00
RQ11-07466	KIMBERLY STANKOVICH	Faculty Leadership Institute for Kim Stankovich	1,225.00
RQ11-07467	DIV. OF THE STATE ARCHITECT	IT SERVER ROOM	1,225.00
RQ11-07469	LAGUNA GRAPHIC ARTS, INC.	Resolution Folders	774.50
RQ11-07474	WELLS FARGO #1598	Deposit for Geog. 102-Summer Housing.	1,065.75
RQ11-07475	JOHN FELLNER	MST - Mooring Fees at Catalina	650.00
RQ11-07477	ALANNAH ORRISON ROSENBERG	Reimbursement to Alannah Rosenberg for Conference	27.00
RQ11-07478	KATHERINE SCHMEIDLER	Conference Reimbursement	955.15
RQ11-07480	POWER FORD TUSTIN	VEH MAINT	650.00
RQ11-07481	TIFFANY TRAN	Conference Reimbursement	92.15
RQ11-07494	SOUTH COAST FAMILY MEDI-CENTER,	Pre-employment Health Screening - Theriault	837.95
RQ11-07497	AVALON MOORING SERVICE	MST - Services Provided at Catalina Island	215.00
RQ11-07499	BRUCE HAGAN	Reimbursement for CDW Technology Seminar by CDW	103.70
RQ11-07500	SHANNA MOORHOUSE	Reimb. for Misc Commencement Supplies	123.08
RQ11-07501	MARK SIERAKOWSKI	REIMBURSEMENT FOR CABLE LOOM	53.79
RQ11-07502	MARY ANSTADT	Reimbursement for CTE Job Shadow Day	16.28
RQ11-07509	DENICE INCIONG	Refreshments for training workshop	24.21
RQ11-07510	HERFF JONES	* Balance for Nursing Pins	421.40
RQ11-07511	MISSION VIEJO COUNTRY CLUB	Special Board Meeting - May 14, 2011	399.81
RQ11-07512	LAURA U'REN	* Conference Registration	500.10
RQ11-07514	DONNA FRIEDMAN	TO REIMBURSE BIO.19 INSTRUCTOR	650.00
RQ11-07516	JANE HORLINGS	Online Teaching Conference Reimb. - Jane Horlings	52.65
RQ11-07520	S & B FOODS	Refreshments for Gaming & Simulation Advisory	163.55
RQ11-07522	DAVID D. GATEWOOD	Reimbursement for iPad Travel Case	129.41
RQ11-07523	EMBLEM ENTERPRISES	PATCHES	69.95
RQ11-07525	LEE ANNE LEITHEM	Registration Luggage	407.60
RQ11-07530	CARMEN CORTEZ-DOMINGUEZ	AACC-Future Leaders Institute - Carmen Dominguez	25.11
RQ11-07531	COAST FITNESS REPAIR SHOP	Repair services in the Life Fitness Center	3,950.00
RQ11-07532	SYLVIA MEJIA	Conference attendance July 8, 2011	95.00
RQ11-07533	SUMMER LESINA	Conference attendance July 8, 2011 Summer Lesina	458.32
RQ11-07534	MARLENE SAIS	Conference attendance July 8, 2011 Marlene Sais	199.00
RQ11-07536	JANE ROSENKRANS	Reimbursement for commencement cards	199.00
RQ11-07537	ANGELA OROZCO-MAHANEY	Commencement expense reimbursement	23.33
RQ11-07544	ROCKY CIFONE	Conference Regi A to Z Grant Writing REIMBURSEMENT	124.85
RQ11-07545	ROGER OWENS	Reimbursement	1,199.38
RQ11-07546	CAROL DANNA	Reimbursement	21.74
RQ11-07548	LAGUNA GRAPHIC ARTS, INC.	SOCCCD pocket/presentation folder	25.29
RQ11-07551	MIKE PEAK	QUALIFIED APPLICATOR CERTIFICATE APPLICATION	1,186.46
RQ11-07556	ASICS AMERICA CORPORATION	EXTRA ITEMS FOR WOMEN'S BADMINTON	140.00
			389.25

RQ11-07561	HENCELYN CHU	ADVISORY MEETING FOR MLT/PHLB PROGRAMS	899.46
RQ11-07563	A-1 AWARDS	Name Plate for Board Room	210.59
RQ11-07564	KARIMA FELDTHUS	Reimburse K. Feldthus- Feb 2011 Admin 201 Exps.	60.90
RQ11-07565	KARIMA FELDTHUS	Reimburse K. Feldthus - May 2011 Admin 201 Exps	20.00
RQ11-07569	AMERICAN RED CROSS ORANGE COU	CPR Class, Student Supplies	240.40
RQ11-07571	DAVID BUGAY	Conference for David Bugay	580.50
RQ11-07576	WELLS FARGO #3317	Accreditation Retreat	959.92
RQ11-07577	SOCCCD	Pell repayment for Fall 2010	1,514.47
RQ11-07580	MARK PETERSEN	Reimbursement	1,225.00
RQ11-07581	MARYAM AZARY	Reimburse M. Azary for purchase of binders	35.52
RQ11-07582	KATHLEEN WERLE	Reimbursement for books	54.27
RQ11-07584	SHATTINGER MUSIC	Music ordered and received	142.75
RQ11-07585	J.W. PEPPER & SON, INC.	Music ordered and received	40.28
RQ11-07588	ELIZABETH HORAN	Conference Reimbursement	41.33
RQ11-07589	LAURA DILL	Conference Reimbursement	675.00
RQ11-07590	BRAD MCREYNOLDS	Conference Reimbursement	500.00
RQ11-07591	JAMEE MORALES	Conference Reimbursement	500.00
RQ11-07593	CAROL BENDER	Conference Reimbursement	500.00
RQ11-07594	ANNAMARIA CRESCIMANNO	Conference Reimbursement	500.00
RQ11-07595	APRIL CUNNINGHAM	Conference Reimbursement	500.00
RQ11-07598	DEBORAH FREEMEL	Conference Reimbursement	559.48
RQ11-07599	ALERT SERVICES, INC.	Athletic Trainers Class Student Supplies	834.50
RQ11-07601	ROBIN ROGERS CLOUD	Conference Reimbursement	1,300.52
RQ11-07606	WELLS FARGO #1598	CHEMISTRY AND SAFETY SUPPLIES	500.00
RQ11-07607	AMERICAN RED CROSS	CPR Class Student Supplies	126.00
RQ11-07609	KATE ALDER	Reimbursement for Postage	245.00
RQ11-07610	JULIE ANDERSON	REIMBURSEMENT FOR FEE-BASED PERISHABLES/BIO 20	4.75
RQ11-07611	KATE ALDER	Postage Reimbursement	22.75
RQ11-07614	IVC BOOKSTORE	Commencement 2011 Expense	4.75
RQ11-07619	KEVIN O'CONNOR	Conference reimbursement - Kevin O' Connor	185.52
RQ11-07620	LARRY RADDEN	Reimbursement	655.58
RQ11-07622	PATRIZIA GOLDBERG	Reimbursement	14.13
RQ11-07627	ELIZABETH WEISS	Reimbursement for Purchase of Refreshments	22.80
RQ11-07630	SADDLEBACK BOOKSTORE	Pay SC bookstore for binders purchased	30.00
RQ11-07632	JUNE M. MILLOVICH	Conference Reimbursement	39.05
RQ11-07634	TAMERA RICE	REIMBURSEMENT FOR POSTAGE	775.68
RQ11-07635	TRACY DALY	Reimb.Conf. Registration: ACCCA (6/15-6/17/11)	18.30
RQ11-07638	AVALON TENT & PARTY	Commencement 2011 Expense	1,012.58
RQ11-07639	S & B FOODS	Accreditation Meeting Lunch	125.00
RQ11-07643	SOCCCD	Return of Title IV Funds	248.00
RQ11-07644	JOHN RICHARDS	Materials for Native Garden	15.00
RQ11-07648	WELLS FARGO #4198	CTE Capstone Event-Walmart	42.40
RQ11-07653	CA STATE DEPT OF INDUSTRIAL RELA	LIBRARY STATE PERMIT FEE	30.00
RQ11-07658	LASER SOURCE	Printer Cleaning	225.00
RQ11-07659	SHERYN DIXON	CONFERENCE/TRAINING FOR SHERYN DIXON	60.00
RQ11-07666	DAN WALSH	Commencement Regalia for Dan Walsh	285.00
RQ11-07667	DONNA KING	Conference Reimbursement	67.43
RQ11-07669	NEWBEGINNINGS, INC.	Food Order for Meeting	241.83
RQ11-07671	SHANNON FASELER	Art Supplies	76.02
RQ11-07673	SHANNON FASELER	Art Supplies	301.46
RQ11-07674	CAROLINE GEE	Conference Reimbursement	535.38
RQ11-07676	KIM BRANCH-STEWART	Conference Reimbursement	785.00
RQ11-07677	RITA TAMER	Conference Reimbursement	573.25
RQ11-07678	MARY SUSAN HOMMA	Conference Reimbursement	493.78
RQ11-07679	BARBARA TAMIALIS	Conference Reimbursement	500.00
RQ11-07680	MICHAEL HOGGATT	Conference Reimbursement	1,000.00
RQ11-07681	SCOTT W. HOWLETT	Conference Reimbursement	110.00
RQ11-07682	LAURA VIDAL-PRUDHOLME	Conference Reimbursement	400.00
RQ11-07684	PHILLIS KUCHARSKI	Conference Reimbursement	500.00
RQ11-07687	NANCY IKEDA	Conference Reimbursement	1,000.00
RQ11-07688	BARBARA COX	Supplies	1,134.63
RQ11-07700	DENNIS WYCHE	Reimbursement to Dennis Wyche for Work Injury	66.22
RQ11-07706	JOE CLAYTON JR.	Reimbursement/Training	1,679.69
RQ11-07707	C.E.M. LAB	I.T. SERVER ROOM	30.00
RQ11-07708	REPRO XPRESS	EAST BRIDGE REPLACEMENT PROJECT	330.00
RQ11-07709	YALE CHASE MATERIALS HANDLING	TAYLOR DUNN CART SERVICED	65.68
RQ11-07710	STEPHEN ROCHFORD	Reimbursement-Music-Reeds	308.50
RQ11-07724	MARY ANSTADT	CTE Capstone Event Reimbursement	193.00
RQ11-07726	COAST COMMUNITY COLLEGE DIST.	OCLTF - CCLC Brunch - Jan 2011	34.56
RQ11-07730	COACH AMERICA	* Bus for EI Field Trip 6/9(REPLACES RQ12-00530)	189.59
			448.00

RQ12-00326	DR. ROBERT BRAMUCCI	Bus for Emeritus 07/14 (REPLACES RQ12-00343)	758.00
RQ12-00337	RUTH HIGGINS	Conference expenses for Bob Bramucci	1,600.00
RQ12-00377	TECHNICAL INSTRUMENTS	PowerFairs Conf & NASFAA Conference	3,073.73
RQ12-00425	MARLENE SAIS	* SERVICE MICROSCOPES	4,500.00
RQ12-00426	SYLVIA MEJIA	Con. attend. July 8, 2011 Marlene Sais	199.00
RQ12-00427	SUMMER LESINA	Conference attendance July 8, 2011	458.32
RQ12-00428	RYAN BROOK	Conference attendance July 8, 2011 Summer Lesina	199.00
RQ12-00432	I2S, INC.	RYAN Brook to attend Grant Writing Workshop	475.00
RQ12-00439	MARLENE SAIS	* CALIBRATION AND SERVICE MICROPIPETTORS	1,284.56
RQ12-00463	SANDY JEFFRIES	Conference attendance July 8, 2011 Marlene Sais	199.00
RQ12-00474	DARRELL DEETER	Travel for Sandy Jeffries	436.40
RQ12-00475	MARIANA J. DE SARACHO	Conference Reimbursement	1,000.00
RQ12-00476	RENEE GARCIA	Conference Reimbursement	1,000.00
RQ12-00477	MELINDA SMITH	Conference Reimbursement	1,000.00
RQ12-00478	MARTINE WEHR	Conference Reimbursement	500.00
RQ12-00480	HEDY BUZAN WILLIAMSON	Conference Reimbursement	374.51
RQ12-00481	WELLS FARGO #1598	Conference Reimbursement	500.00
RQ12-00490	GLENN ROQUEMORE	Room reservation at the Back Bay Conference Center	180.00
RQ12-00496	JUNE M. MILLOVICH	Travel for Glenn Roquemore	436.40
		SLO Institute - June Millovich	140.00
Total		226	103,634.81

Fund Summary

Fund	Amount
01 General Fund	221 99,779.94
10 Capital Outlay Fund	4 2,175.18
38 Self-Insurance Fund	1 1,679.69
	<hr/> 103,634.81

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

TRANSFER OF BUDGET APPROPRIATIONS

Journal Number	Account	Description	From	To
BR11-00870	01-5999-1-010-4-080-093-6820	OPR EXP SRVS HOLDING	15,000.00	.00
	01-4344-1-010-4-080-093-6820	INSTR FEE-BASED SUPPLIES	.00	15,000.00
			15,000.00	15,000.00
BR11-00874	01-1412-1-233-1-051-074-6310	HR NCLSRM FAC OL	2.00	.00
	01-2141-1-233-1-051-074-6310	RG CLERIC SAL	2,805.00	.00
	01-2342-1-233-1-051-074-6310	NON-INSTR CLASS, OT	4,000.00	.00
	01-2383-1-233-1-051-074-6310	HR SHORTERM SAL	11,766.00	.00
	01-3110-1-233-1-051-074-6310	STRS INSTR STAFF	33.00	.00
	01-3120-1-233-1-051-074-6310	STRS NON-INSTR STAFF	923.00	.00
	01-3220-1-233-1-051-074-6310	PERS NON-INSTR STAFF	587.00	.00
	01-3310-1-233-1-051-074-6310	OASDI INSTR CLSSF	14.00	.00
	01-3350-1-233-1-051-074-6310	MEDIC INSTR EMPLY	9.00	.00
	01-3412-1-233-1-051-074-6310	Health & Welfare-Part Time Fac	874.00	.00
	01-3420-1-233-1-051-074-6310	BENS NINST CLSSF	3,027.00	.00
	01-3610-1-233-1-051-074-6310	WCOMP INSTRUCTIONAL	11.00	.00
	01-4580-1-233-1-051-074-6310	DUPL CHBACKS	599.00	.00
	01-4600-1-233-1-051-074-6310	NON-INSTR SUPPLIES & MATERIALS	265.00	.00
	01-5269-1-233-1-051-074-6310	MILEAGE	249.00	.00
	01-5270-1-233-1-051-074-6310	CONFERENCE	4,999.00	.00
	01-5271-1-233-1-051-074-6310	DISTRICT EVENTS	775.00	.00
	01-5374-1-233-1-051-074-6310	MEMBERSHIPS	199.00	.00
	01-5840-1-233-1-051-074-6310	POSTAGE	325.00	.00
	01-1413-1-233-1-051-074-6310	HR NCLSRM FAC PT	.00	10,719.00
	01-1414-1-233-1-051-074-6310	HR NCLSRM FAC SUM	.00	14,381.00
	01-1415-1-233-1-051-074-6310	HR NCLSRM FAC STI	.00	2.00
	01-3320-1-233-1-051-074-6310	OASDI NINST CLSSF	.00	146.00
	01-3360-1-233-1-051-074-6310	MEDIC NINST EMPLY	.00	182.00
	01-3520-1-233-1-051-074-6310	UNEMP NINST STAFF	.00	79.00
	01-3620-1-233-1-051-074-6310	WCOMP NON-INSTRUCTIONAL	.00	577.00
	01-4600-1-233-1-051-074-6310	NON-INSTR SUPPLIES & MATERIALS	.00	704.00
	01-5811-1-233-1-051-074-6310	CONTRACT SERVICES	.00	4,672.00
			31,462.00	31,462.00
BR11-00878	01-2483-1-010-4-080-093-6840	HR INSTR STRM SAL	4,409.00	.00
	01-3220-1-010-4-080-093-6820	PERS NON-INSTR STAFF	675.00	.00
	01-3220-1-010-4-080-093-6840	PERS NON-INSTR STAFF	450.00	.00
	01-3310-1-010-4-080-093-6840	OASDI INSTR CLSSF	273.00	.00
	01-3350-1-010-4-080-093-6840	MEDIC INSTR EMPLY	64.00	.00
	01-3510-1-010-4-080-093-6840	UNEMP INSTR STAFF	32.00	.00
	01-3610-1-010-4-080-093-6840	WCOMP INSTRUCTIONAL	79.00	.00
	01-4344-1-010-4-080-093-6840	INSTR FEE-BASED SUPPLIES	231.00	.00
	01-4584-1-010-4-080-093-6840	DUPL FEE-BASED	65.00	.00
	01-5811-1-010-4-080-093-6840	CONTRACT SERVICES	500.00	.00
	01-5999-1-010-4-080-093-6820	OPR EXP SRVS HOLDING	24,781.00	.00
	01-2383-1-010-4-080-093-6840	HR SHORTERM SAL	.00	1,906.00
	01-2483-1-010-4-080-093-0945	HR INSTR STRM SAL	.00	1,240.00
	01-2483-1-010-4-080-093-0956	HR INSTR STRM SAL	.00	14,760.00
	01-2483-1-010-4-080-093-6820	HR INSTR STRM SAL	.00	5,113.00
	01-3310-1-010-4-080-093-0945	OASDI INSTR CLSSF	.00	77.00
	01-3310-1-010-4-080-093-0956	OASDI INSTR CLSSF	.00	915.00
	01-3310-1-010-4-080-093-6820	OASDI INSTR CLSSF	.00	317.00
	01-3320-1-010-4-080-093-6840	OASDI NINST CLSSF	.00	118.00
	01-3350-1-010-4-080-093-0945	MEDIC INSTR EMPLY	.00	18.00
	01-3350-1-010-4-080-093-0956	MEDIC INSTR EMPLY	.00	214.00
	01-3350-1-010-4-080-093-6820	MEDIC INSTR EMPLY	.00	75.00
	01-3360-1-010-4-080-093-6840	MEDIC NINST EMPLY	.00	28.00
	01-3510-1-010-4-080-093-0945	UNEMP INSTR STAFF	.00	9.00
	01-3510-1-010-4-080-093-0956	UNEMP INSTR STAFF	.00	106.00
	01-3510-1-010-4-080-093-6820	UNEMP INSTR STAFF	.00	36.00
	01-3520-1-010-4-080-093-6840	UNEMP NINST STAFF	.00	15.00
	01-3610-1-010-4-080-093-0945	WCOMP INSTRUCTIONAL	.00	21.00
	01-3610-1-010-4-080-093-0956	WCOMP INSTRUCTIONAL	.00	255.00
	01-3610-1-010-4-080-093-6820	WCOMP INSTRUCTIONAL	.00	84.00
	01-3620-1-010-4-080-093-6840	WCOMP NON-INSTRUCTIONAL	.00	33.00

Journal Number	Account	Description	From	To
	01-4300-1-010-4-080-093-6820	INSTR SUPPLIES & MATERIALS	.00	1,215.00
	01-4344-1-010-4-080-093-6820	INSTR FEE-BASED SUPPLIES	.00	3,000.00
	01-4600-1-010-4-080-093-6820	NON-INSTR SUPPLIES & MATERIALS	.00	1,299.00
	01-6410-1-010-4-080-093-6820	NEW EQUIPMENT	.00	705.00
			31,559.00	31,559.00
BR11-00880	01-2483-1-322-4-080-093-6011	HR INSTR STRM SAL	6,595.00	.00
	01-3120-1-322-4-080-093-6011	STRS NON-INSTR STAFF	2,417.00	.00
	01-5810-1-322-4-080-093-6011	CONTRACT PRINTING	1,100.00	.00
	01-1313-1-322-4-080-093-0956	HR CLSSRM FAC PT	.00	827.00
	01-2141-1-322-4-080-093-6011	RG CLERIC SAL	.00	2,021.00
	01-2483-1-322-4-080-093-0956	HR INSTR STRM SAL	.00	3,618.00
	01-3220-1-322-4-080-093-6011	PERS NON-INSTR STAFF	.00	642.00
	01-3310-1-322-4-080-093-0956	OASDI INSTR CLSSF	.00	224.00
	01-3320-1-322-4-080-093-6011	OASDI NINST CLSSF	.00	385.00
	01-3350-1-322-4-080-093-0956	MEDIC INSTR EMPLY	.00	52.00
	01-3360-1-322-4-080-093-6011	MEDIC NINST EMPLY	.00	96.00
	01-3420-1-322-4-080-093-6011	BENS NINST CLSSF	.00	1,995.00
	01-3510-1-322-4-080-093-0956	UNEMP INSTR STAFF	.00	26.00
	01-3520-1-322-4-080-093-6011	UNEMP NINST STAFF	.00	48.00
	01-3610-1-322-4-080-093-0956	WCOMP INSTRUCTIONAL	.00	63.00
	01-3620-1-322-4-080-093-6011	WCOMP NON-INSTRUCTIONAL	.00	115.00
			10,112.00	10,112.00
BR11-00885	01-1211-1-030-1-051-096-6320	RG NCLSRM FAC SAL	27,881.00	.00
	01-2151-1-030-1-051-096-6320	RG TECH SAL	4,730.00	.00
	01-1414-1-030-1-051-096-6320	HR NCLSRM FAC SUM	.00	24,072.00
	01-3120-1-030-1-051-096-6320	STRS NON-INSTR STAFF	.00	4,067.00
	01-3360-1-030-1-051-096-6320	MEDIC NINST EMPLY	.00	1,657.00
	01-3520-1-030-1-051-096-6320	UNEMP NINST STAFF	.00	816.00
	01-3620-1-030-1-051-096-6320	WCOMP NON-INSTRUCTIONAL	.00	1,999.00
			32,611.00	32,611.00
BR11-00886	01-2141-1-030-1-051-096-6320	RG CLERIC SAL	5,222.00	.00
	01-2151-1-030-1-051-096-6320	RG TECH SAL	2,089.00	.00
	01-3220-1-030-1-051-096-6320	PERS NON-INSTR STAFF	1,296.00	.00
	01-2383-1-030-1-051-096-6320	HR SHORTERM SAL	.00	8,387.00
	01-3320-1-030-1-051-096-6320	OASDI NINST CLSSF	.00	220.00
			8,607.00	8,607.00
BR11-00915	96-4900-E-M42-4-077-006-0000	AWARDS & RECOGNITION	2,500.00	.00
	96-5163-E-M42-4-077-006-0000	GAME WORKER	5,000.00	.00
	96-5270-E-M42-4-077-006-0000	CONFERENCE	.00	7,500.00
			7,500.00	7,500.00
BR11-00921	01-1413-1-024-1-051-075-6420	HR NCLSRM FAC PT	1,544.00	.00
	01-1414-1-024-1-051-075-6420	HR NCLSRM FAC SUM	230.00	.00
	01-2141-1-024-1-051-075-6420	RG CLERIC SAL	680.00	.00
	01-2251-1-024-1-051-075-6420	RG INSTR TECH SAL	1,822.00	.00
	01-2251-1-024-1-051-101-4930	RG INSTR TECH SAL	104.00	.00
	01-2383-1-024-1-051-075-6420	HR SHORTERM SAL	390.00	.00
	01-3210-1-024-1-051-075-6420	PERS INSTR STAFF	195.00	.00
	01-3210-1-024-1-051-101-4930	PERS INSTR STAFF	1,756.00	.00
	01-3310-1-024-1-051-075-6420	OASDI INSTR CLSSF	282.00	.00
	01-3310-1-024-1-051-101-4930	OASDI INSTR CLSSF	71.00	.00
	01-3320-1-024-1-051-075-6420	OASDI NINST CLSSF	784.00	.00
	01-3350-1-024-1-051-075-6420	MEDIC INSTR EMPLY	66.00	.00
	01-3360-1-024-1-051-075-6420	MEDIC NINST EMPLY	58.00	.00
	01-3411-1-024-1-051-101-4930	BENS INSTR CLSSF	11.00	.00
	01-4580-1-024-1-051-075-6420	DUPL CHBACKS	1,000.00	.00
	01-1414-1-024-1-051-075-6420	HR NCLSRM FAC SUM	.00	1,136.00
	01-2141-1-024-1-051-075-0835	RG CLERIC SAL	.00	2,599.00
	01-2483-1-024-1-051-075-0809	HR INSTR STRM SAL	.00	555.00
	01-3120-1-024-1-051-075-6420	STRS NON-INSTR STAFF	.00	1,774.00
	01-3310-1-024-1-051-075-0809	OASDI INSTR CLSSF	.00	37.00
	01-3320-1-024-1-051-075-0835	OASDI NINST CLSSF	.00	91.00

Journal Number	Account	Description	From	To
	01-3350-1-024-1-051-075-0809	MEDIC INSTR EMPLY	.00	9.00
	01-3350-1-024-1-051-101-4930	MEDIC INSTR EMPLY	.00	10.00
	01-3360-1-024-1-051-075-0835	MEDIC NINST EMPLY	.00	214.00
	01-3360-1-024-1-051-075-6420	MEDIC NINST EMPLY	.00	560.00
	01-3510-1-024-1-051-075-0809	UNEMP INSTR STAFF	.00	5.00
	01-3510-1-024-1-051-101-4930	UNEMP INSTR STAFF	.00	5.00
	01-3520-1-024-1-051-075-0835	UNEMP NINST STAFF	.00	10.00
	01-3520-1-024-1-051-075-6420	UNEMP NINST STAFF	.00	365.00
	01-3610-1-024-1-051-075-0809	WCOMP INSTRUCTIONAL	.00	11.00
	01-3610-1-024-1-051-075-4930	WCOMP INSTRUCTIONAL	.00	25.00
	01-3610-1-024-1-051-101-4930	WCOMP INSTRUCTIONAL	.00	15.00
	01-3620-1-024-1-051-075-0835	WCOMP NON-INSTRUCTIONAL	.00	26.00
	01-3620-1-024-1-051-075-6420	WCOMP NON-INSTRUCTIONAL	.00	544.00
	01-4600-1-024-1-051-075-6420	NON-INSTR SUPPLIES & MATERIALS	.00	1,000.00
			8,991.00	8,991.00
BR11-00922	01-1415-1-207-1-051-000-6310	HR NCLSRM FAC STI	10,000.00	.00
	01-1415-1-207-1-056-045-4930	HR NCLSRM FAC STI	4,000.00	.00
	01-1415-1-207-1-058-000-4900	HR NCLSRM FAC STI	4,500.00	.00
	01-5999-1-207-1-053-000-4930	OPR EXP SRVS HOLDING	25,000.00	.00
	01-5153-1-207-1-053-000-4930	CONSULTANT	.00	43,500.00
			43,500.00	43,500.00
BR11-00923	95-4600-D-M34-1-057-000-0000	NON-INSTR SUPPLIES & MATERIALS	37,154.00	.00
	95-5821-D-M01-1-057-006-0000	GEN FEE/ALLOWANCE	.00	37,154.00
			37,154.00	37,154.00
BR11-00925	01-4600-1-050-4-034-089-6950	NON-INSTR SUPPLIES & MATERIALS	530.00	.00
	01-5374-1-050-4-034-089-6950	MEMBERSHIPS	225.00	.00
	01-5590-1-050-4-034-089-6950	TELEPHONE	820.00	.00
	01-5651-1-050-4-034-089-6950	MAINT AGREEMNT	110.00	.00
	01-5811-1-050-4-034-089-6950	CONTRACT SERVICES	1,325.00	.00
	01-5812-1-050-4-034-089-6950	CONTRACT SVCS SOFTWARE LICENS	4,000.00	.00
	01-6410-1-050-4-034-089-6950	NEW EQUIPMENT	2,945.00	.00
	01-6410-2-050-4-034-089-6950	NEW EQUIPMENT	10,000.00	.00
	01-6411-1-050-4-034-089-6950	NEW EQUIP TECHNOLOGY	2,945.00	.00
	01-6120-1-050-4-021-079-6550	SITE (CNTRCT SRV)	.00	12,900.00
	01-6120-2-050-4-021-079-6550	SITE (CNTRCT SRV)	.00	10,000.00
			22,900.00	22,900.00
BR11-00926	01-5810-0-000-1-055-084-6892	CONTRACT PRINTING	3,200.00	.00
	01-5811-0-000-1-055-084-6892	CONTRACT SERVICES	4,000.00	.00
	01-2344-0-000-1-055-000-6892	Comp Time Pay off	.00	200.00
	01-2344-0-000-1-055-056-6892	Comp Time Pay off	.00	1,300.00
	01-4580-0-000-1-055-084-6892	DUPL CHBACKS	.00	1,800.00
	01-4600-0-000-1-055-084-6892	NON-INSTR SUPPLIES & MATERIALS	.00	400.00
	01-5620-0-000-1-055-084-6892	RENTS & LEASES	.00	2,500.00
	01-5840-0-000-1-055-084-6892	POSTAGE	.00	1,000.00
			7,200.00	7,200.00
BR11-00927	01-4344-0-000-1-055-056-1007	INSTR FEE-BASED SUPPLIES	500.00	.00
	01-4584-0-000-1-055-056-1007	DUPL FEE-BASED	1,000.00	.00
	01-5270-0-000-1-055-056-1007	CONFERENCE	500.00	.00
	01-5321-0-000-1-055-056-1007	ROYALTY FEES	3,000.00	.00
	01-5650-0-000-1-055-056-1007	EQUIPMENT REPAIR	1,000.00	.00
	01-5814-0-000-1-055-056-1007	CONTR SVCS(FEE)	24,000.00	.00
	01-6410-0-000-1-055-056-1007	NEW EQUIPMENT	1,000.00	.00
	01-2344-0-000-1-055-056-1007	Comp Time Pay off	.00	8,000.00
	01-2452-0-000-1-055-056-1007	INSTR CL OT	.00	14,000.00
	01-2483-0-000-1-055-056-1007	HR INSTR STRM SAL	.00	9,000.00
			31,000.00	31,000.00

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BR11-00929	01-4600-1-050-1-034-089-6950	NON-INSTR SUPPLIES & MATERIALS	5,000.00	.00
	01-6410-1-050-1-034-089-6950	NEW EQUIPMENT	2,000.00	.00
	01-6412-1-050-1-034-089-6950	SOFTWARE	2,000.00	.00
	01-5811-1-050-1-034-089-6950	CONTRACT SERVICES	.00	9,000.00
			9,000.00	9,000.00
BR11-00941	96-5999-D-M01-4-036-000-0000	OPR EXP SRVS HOLDING	7,000.00	.00
	96-4600-D-M38-4-036-000-0000	NON-INSTR SUPPLIES & MATERIALS	.00	7,000.00
			7,000.00	7,000.00
BR11-00946	01-4200-1-243-4-080-093-6340	BOOKS/MAGAZINE & PERIODICALS	73.00	.00
	01-4600-1-243-4-080-093-6340	NON-INSTR SUPPLIES & MATERIALS	77.00	.00
	01-5810-1-243-4-080-093-6340	CONTRACT PRINTING	226.00	.00
	01-5811-1-243-4-080-093-6340	CONTRACT SERVICES	5,520.00	.00
	01-5811-1-243-4-080-093-6630	CONTRACT SERVICES	30.00	.00
	01-5840-1-243-4-080-093-6340	POSTAGE	1,000.00	.00
	01-6411-1-243-4-080-093-6340	NEW EQUIP TECHNOLOGY	463.00	.00
	01-6412-1-243-4-080-093-6340	SOFTWARE	3,000.00	.00
	01-5830-1-243-4-080-093-6340	ADVERTISING	.00	10,389.00
			10,389.00	10,389.00
BR11-00949	40-6126-0-646-6-013-081-7100	SITE (ARCHITECT FEES)	48,000.00	.00
	40-5811-0-646-6-013-000-7100	CONTRACT SERVICES	.00	48,000.00
			48,000.00	48,000.00
BR11-00959	01-4300-0-000-1-020-000-6630	INSTR SUPPLIES & MATERIALS	11,000.00	.00
	01-4600-0-000-1-020-000-6620	NON-INSTR SUPPLIES & MATERIALS	4,500.00	.00
	01-5269-0-000-1-020-000-6620	MILEAGE	500.00	.00
	01-5270-0-000-1-020-000-6620	CONFERENCE	7,500.00	.00
	01-5270-0-000-1-020-000-6750	CONFERENCE	1,000.00	.00
	01-5271-0-000-1-020-000-6620	DISTRICT EVENTS	1,500.00	.00
	01-5374-0-000-1-020-000-6620	MEMBERSHIPS	3,500.00	.00
	01-5825-0-000-1-020-000-6630	OTHER OPERATING EXPENSES & SVC	3,500.00	.00
	01-6220-0-000-1-020-000-6630	BLDG (CNTRCT SRV)	2,000.00	.00
	01-6410-0-000-1-020-000-6620	NEW EQUIPMENT	500.00	.00
	01-5811-0-000-1-020-000-6630	CONTRACT SERVICES	.00	35,500.00
			35,500.00	35,500.00
BR11-00968	01-2141-0-000-1-025-068-6720	RG CLERIC SAL	8,000.00	.00
	01-4344-0-000-1-025-068-6720	INSTR FEE-BASED SUPPLIES	6,200.00	.00
	01-5270-0-000-1-025-068-6720	CONFERENCE	900.00	.00
	01-5840-0-000-1-025-068-6720	POSTAGE	2,000.00	.00
	01-2342-0-000-1-025-068-6480	NON-INSTR CLASS, OT	.00	219.00
	01-2346-0-000-1-025-068-6720	NON-INSTR CL SUB	.00	8,786.00
	01-2383-0-000-1-025-068-6480	HR SHORTERM SAL	.00	2,395.00
	01-2383-0-000-1-025-068-6720	HR SHORTERM SAL	.00	5,700.00
			17,100.00	17,100.00
BR11-00978	01-1413-1-223-4-080-093-6310	HR NCLSRM FAC PT	1,253.00	.00
	01-2131-1-223-4-080-093-6630	RG MANAGER SAL	6,802.00	.00
	01-2342-1-223-4-080-093-6310	NON-INSTR CLASS, OT	2,040.00	.00
	01-4600-1-223-4-080-093-6310	NON-INSTR SUPPLIES & MATERIALS	1.00	.00
	01-1414-1-223-4-080-093-6310	HR NCLSRM FAC SUM	.00	1.00
	01-1415-1-223-4-080-093-6310	HR NCLSRM FAC STI	.00	2,000.00
	01-1415-1-223-4-080-093-6340	HR NCLSRM FAC STI	.00	1,200.00
	01-2383-1-223-4-080-093-6340	HR SHORTERM SAL	.00	3,764.00
	01-3120-1-223-4-080-093-6310	STRS NON-INSTR STAFF	.00	229.00
	01-3120-1-223-4-080-093-6340	STRS NON-INSTR STAFF	.00	100.00
	01-3320-1-223-4-080-093-6310	OASDI NINST CLSSF	.00	113.00
	01-3320-1-223-4-080-093-6340	OASDI NINST CLSSF	.00	795.00
	01-3360-1-223-4-080-093-6310	MEDIC NINST EMPLOY	.00	165.00
	01-3360-1-223-4-080-093-6340	MEDIC NINST EMPLOY	.00	203.00
	01-3420-1-223-4-080-093-6310	BENS NINST CLSSF	.00	953.00
	01-3520-1-223-4-080-093-6310	UNEMP NINST STAFF	.00	99.00
	01-3520-1-223-4-080-093-6340	UNEMP NINST STAFF	.00	101.00

Journal Number	Account	Description	From	To
	01-3620-1-223-4-080-093-6310	WCOMP NON-INSTRUCTIONAL	.00	129.00
	01-3620-1-223-4-080-093-6340	WCOMP NON-INSTRUCTIONAL	.00	243.00
	01-4580-1-223-4-080-093-6310	DUPL CHBACKS	.00	1.00
			10,096.00	10,096.00
BR11-00983	01-4300-0-000-1-053-000-4900	INSTR SUPPLIES & MATERIALS	2,996.00	.00
	01-5270-0-000-1-053-000-6011	CONFERENCE	1,000.00	.00
	01-5810-0-000-1-053-041-0602	CONTRACT PRINTING	5,753.00	.00
	01-5840-0-000-1-053-000-6011	POSTAGE	300.00	.00
	01-2383-0-000-1-053-000-6011	HR SHORTERM SAL	.00	3,996.00
	01-4600-0-000-1-053-000-6011	NON-INSTR SUPPLIES & MATERIALS	.00	300.00
	01-5814-0-000-1-053-041-0602	CONTR SVCS(FEE)	.00	5,753.00
			10,049.00	10,049.00
BR11-00988	01-1414-1-021-1-026-000-6460	HR NCLSRM FAC SUM	4,000.00	.00
	01-3420-1-021-1-026-000-6460	BENS NINST CLSSF	5,000.00	.00
	01-5270-1-021-1-026-000-6460	CONFERENCE	320.00	.00
	01-6410-1-021-1-026-000-6460	NEW EQUIPMENT	10.00	.00
	01-2383-1-021-1-026-000-6460	HR SHORTERM SAL	.00	9,330.00
			9,330.00	9,330.00
BR11-00995	01-6411-1-235-1-054-033-1223	NEW EQUIP TECHNOLOGY	49,946.00	
	01-1111-1-235-1-054-033-1223	RG CLSSRM FAC SAL	.00	13,800.00
	01-1313-1-235-1-054-033-1223	HR CLSSRM FAC PT	.00	3,000.00
	01-1415-1-235-1-054-033-1223	HR NCLSRM FAC STI	.00	1,599.00
	01-2141-1-235-1-054-033-1223	RG CLERIC SAL	.00	10,536.00
	01-3110-1-235-1-054-033-1223	STRS INSTR STAFF	.00	1,137.00
	01-3320-1-235-1-054-033-1223	OASDI NINST CLSSF	.00	450.00
	01-3410-1-235-1-054-033-1223	BENS CLSSRM FACULTY	.00	5,055.00
	01-3420-1-235-1-054-033-1223	BENS NINST CLSSF	.00	9,162.00
	01-3510-1-235-1-054-033-1223	UNEMP INSTR STAFF	.00	222.00
	01-3520-1-235-1-054-033-1223	UNEMP NINST STAFF	.00	105.00
	01-3610-1-235-1-054-033-1223	WCOMP INSTRUCTIONAL	.00	238.00
	01-3620-1-235-1-054-033-1223	WCOMP NON-INSTRUCTIONAL	.00	227.00
	01-4580-1-235-1-054-033-1223	DUPL CHBACKS	.00	1,958.00
	01-5651-1-235-1-054-033-1223	MAINT AGREEMNT	.00	2,457.00
			49,946.00	49,946.00
BR11-00996	01-4600-0-000-1-050-000-6011	NON-INSTR SUPPLIES & MATERIALS	139.00	.00
	01-5271-0-000-1-050-000-6011	DISTRICT EVENTS	772.00	.00
	01-6410-0-000-1-050-000-6011	NEW EQUIPMENT	997.00	.00
	01-6411-0-000-1-050-000-6011	NEW EQUIP TECHNOLOGY	5,485.00	.00
	01-6411-0-000-1-050-012-0799	NEW EQUIP TECHNOLOGY	40.00	.00
	01-2344-0-000-1-050-000-6011	Comp Time Pay off	.00	2,091.00
	01-2383-0-000-1-050-000-6011	HR SHORTERM SAL	.00	5,265.00
	01-4200-0-000-1-050-000-6011	BOOKS/MAGAZINE & PERIODICALS	.00	77.00
			7,433.00	7,433.00
BR11-00997	01-5651-2-045-4-025-000-6599	MAINT AGREEMNT	5,171.00	.00
	01-6220-2-045-4-025-000-6599	BLDG (CNTRCT SRV)	.00	5,171.00
			5,171.00	5,171.00
BR11-00998	01-1414-1-024-4-035-075-6420	HR NCLSRM FAC SUM	10,899.00	.00
	01-2141-1-024-4-035-075-6420	RG CLERIC SAL	1,465.00	.00
	01-3120-1-024-4-035-075-6420	STRS NON-INSTR STAFF	295.00	.00
	01-3210-1-024-4-035-075-6420	PERS INSTR STAFF	481.00	.00
	01-3510-1-024-4-035-075-6420	UNEMP INSTR STAFF	185.00	.00
	01-3610-1-024-4-035-075-6420	WCOMP INSTRUCTIONAL	250.00	.00
	01-6411-1-024-4-035-075-6420	NEW EQUIP TECHNOLOGY	292.00	.00
	01-6412-1-024-4-035-075-6420	SOFTWARE	197.00	.00
	01-1211-1-024-4-035-075-6420	RG NCLSRM FAC SAL	.00	3,740.00
	01-2383-1-024-4-035-075-6420	HR SHORTERM SAL	.00	826.00
	01-3220-1-024-4-035-075-6420	PERS NON-INSTR STAFF	.00	3,011.00
	01-3320-1-024-4-035-075-6420	OASDI NINST CLSSF	.00	1,093.00
	01-3360-1-024-4-035-075-6420	MEDIC NINST EMPLY	.00	217.00

Journal Number	Account	Description	From	To
	01-3420-1-024-4-035-075-6420	BENS NINST CLSSF	.00	1,330.00
	01-3520-1-024-4-035-075-6420	UNEMP NINST STAFF	.00	120.00
	01-3620-1-024-4-035-075-6420	WCOMP NON-INSTRUCTIONAL	.00	308.00
	01-5811-1-024-4-035-075-6420	CONTRACT SERVICES	.00	195.00
	01-5840-1-024-4-035-075-6420	POSTAGE	.00	7.00
	01-2251-1-024-4-035-075-6420	RG INSTR TECH SAL	.00	3,217.00
			14,064.00	14,064.00
BR11-00999	01-5620-0-000-7-013-092-6773	RENTS & LEASES	5,443.00	.00
	01-5650-0-000-7-013-092-6773	EQUIPMENT REPAIR	89.00	.00
	01-5810-0-000-7-013-092-6773	CONTRACT PRINTING	1.00	.00
	01-5821-0-000-7-013-092-6773	GEN FEE/ALLOWANCE	163.00	.00
	01-5825-0-000-7-013-092-6773	OTHER OPERATING EXPENSES & SVC	428.00	.00
	01-6410-0-000-7-013-092-6773	NEW EQUIPMENT	2,900.00	.00
	01-4600-0-000-7-013-092-6773	NON-INSTR SUPPLIES & MATERIALS	.00	7,641.00
	01-4610-0-000-7-013-092-6773	GASOLINE/FUEL	.00	153.00
	01-5269-0-000-7-013-092-6773	MILEAGE	.00	850.00
	01-5651-0-000-7-013-092-6773	MAINT AGREEMNT	.00	130.00
	01-5840-0-000-7-013-092-6773	POSTAGE	.00	250.00
			9,024.00	9,024.00
BR11-01001	40-6410-1-671-7-015-000-6780	NEW EQUIPMENT	3,340.00	.00
	40-6411-2-671-7-015-000-6780	NEW EQUIP TECHNOLOGY	80,401.00	.00
	40-5811-2-671-7-015-000-6780	CONTRACT SERVICES	.00	83,741.00
			83,741.00	83,741.00
BR11-01005	01-1415-1-006-4-080-093-0502	HR NCLSRM FAC STI	32,534.00	.00
	01-3120-1-006-4-080-093-0502	STRS NON-INSTR STAFF	7,637.00	.00
	01-5812-1-006-4-080-093-1402	CONTRACT SVCS SOFTWARE LICENS	5,173.00	.00
	01-5999-1-006-4-080-093-6011	OPR EXP SRVS HOLDING	1,000.00	.00
	01-2383-1-006-4-080-093-0614	HR SHORTERM SAL	.00	6,073.00
	01-2383-1-006-4-080-093-6470	HR SHORTERM SAL	.00	32,534.00
	01-4600-1-006-4-080-093-6011	NON-INSTR SUPPLIES & MATERIALS	.00	1,000.00
	01-6410-1-006-4-080-093-0952	NEW EQUIPMENT	.00	6,737.00
			46,344.00	46,344.00
BR11-01006	01-2483-1-010-4-080-093-0956	HR INSTR STRM SAL	5,200.00	.00
	01-2483-1-010-4-080-093-6820	HR INSTR STRM SAL	3,210.00	.00
	01-5999-1-010-4-080-093-6820	OPR EXP SRVS HOLDING	12,808.00	.00
	01-2141-1-010-4-080-093-6840	RG CLERIC SAL	.00	241.00
	01-2342-1-010-4-080-093-6840	NON-INSTR CLASS, OT	.00	1,787.00
	01-2383-1-010-4-080-093-6840	HR SHORTERM SAL	.00	14,137.00
	01-3220-1-010-4-080-093-6840	PERS NON-INSTR STAFF	.00	5,053.00
			21,218.00	21,218.00
BR11-01007	01-1313-1-024-1-051-075-6420	HR CLSSRM FAC PT	14,428.00	.00
	01-1414-1-024-1-051-075-6420	HR NCLSRM FAC SUM	1,984.00	.00
	01-2483-1-024-1-051-075-6420	HR INSTR STRM SAL	48.00	.00
	01-2251-1-024-1-051-075-6420	RG INSTR TECH SAL	80,672.00	.00
	01-3210-1-024-1-051-075-6420	PERS INSTR STAFF	8,594.00	.00
	01-3310-1-024-1-051-075-6420	OASDI INSTR CLSSF	4,770.00	.00
	01-3350-1-024-1-051-075-6420	MEDIC INSTR EMPLOY	1,141.00	.00
	01-3411-1-024-1-051-075-6420	BENS INSTR CLSSF	16,654.00	.00
	01-3510-1-024-1-051-075-6420	UNEMP INSTR STAFF	599.00	.00
	01-3610-1-024-1-051-075-6420	WCOMP INSTRUCTIONAL	1,427.00	.00
	01-5651-1-024-1-051-075-6420	MAINT AGREEMNT	541.00	.00
	01-5811-1-024-1-051-075-6420	CONTRACT SERVICES	585.00	.00
	01-5840-1-024-1-051-075-6420	POSTAGE	21.00	.00
	01-1313-1-024-1-051-075-0835	HR CLSSRM FAC PT	.00	13,468.00
	01-2251-1-024-1-051-075-4930	RG INSTR TECH SAL	.00	80,672.00
	01-2483-1-024-1-051-075-0835	HR INSTR STRM SAL	.00	1,984.00
	01-3210-1-024-1-051-075-4930	PERS INSTR STAFF	.00	8,594.00
	01-3310-1-024-1-051-075-0835	OASDI INSTR CLSSF	.00	435.00
	01-3310-1-024-1-051-075-4930	OASDI INSTR CLSSF	.00	4,770.00
	01-3310-1-024-1-051-075-6420	OASDI INSTR CLSSF	.00	29.00
	01-3350-1-024-1-051-075-0835	MEDIC INSTR EMPLOY	.00	195.00

Journal Number	Account	Description	From	To
	01-3350-1-024-1-051-075-4930	MEDIC INSTR EMPLY	.00	1,141.00
	01-3350-1-024-1-051-075-6420	MEDIC INSTR EMPLY	.00	7.00
	01-3411-1-024-1-051-075-4930	BENS INSTR CLSSF	.00	16,654.00
	01-3510-1-024-1-051-075-4930	UNEMP INSTR STAFF	.00	599.00
	01-3510-1-024-1-051-075-6420	UNEMP INSTR STAFF	.00	4.00
	01-3610-1-024-1-051-075-0835	WCOMP INSTRUCTIONAL	.00	330.00
	01-3610-1-024-1-051-075-4930	WCOMP INSTRUCTIONAL	.00	1,427.00
	01-3610-1-024-1-051-075-6420	WCOMP INSTRUCTIONAL	.00	8.00
	01-4600-1-024-1-051-075-6420	NON-INSTR SUPPLIES & MATERIALS	.00	1,147.00
			131,464.00	131,464.00
BR11-01009	01-1413-1-023-1-051-077-6430	HR NCLSRM FAC PT	4,978.00	.00
	01-1414-1-023-1-051-077-6430	HR NCLSRM FAC SUM	4,153.00	.00
	01-3412-1-023-1-051-077-6430	Health & Welfare-Part Time Fac	356.00	.00
	01-4600-1-023-1-051-077-6430	NON-INSTR SUPPLIES & MATERIALS	2,529.00	.00
	01-5269-1-023-1-051-077-6430	MILEAGE	223.00	.00
	01-5270-1-023-1-051-077-6430	CONFERENCE	66.00	.00
	01-5651-1-023-1-051-077-6430	MAINT AGREEMNT	437.00	.00
	01-5810-1-023-1-051-077-6430	CONTRACT PRINTING	100.00	.00
	01-5840-1-023-1-051-077-6430	POSTAGE	234.00	.00
	01-2141-1-023-1-051-077-6430	RG CLERIC SAL	.00	3,967.00
	01-3120-1-023-1-051-077-6430	STRS NON-INSTR STAFF	.00	2,840.00
	01-3220-1-023-1-051-077-6430	PERS NON-INSTR STAFF	.00	883.00
	01-3320-1-023-1-051-077-6430	OASDI NINST CLSSF	.00	623.00
	01-3360-1-023-1-051-077-6430	MEDIC NINST EMPLY	.00	383.00
	01-3420-1-023-1-051-077-6430	BENS NINST CLSSF	.00	3,148.00
	01-3520-1-023-1-051-077-6430	UNEMP NINST STAFF	.00	332.00
	01-3620-1-023-1-051-077-6430	WCOMP NON-INSTRUCTIONAL	.00	795.00
	01-4580-1-023-1-051-077-6430	DUPL CHBACKS	.00	105.00
			13,076.00	13,076.00
BR11-01013	01-4300-0-000-1-057-006-6960	INSTR SUPPLIES & MATERIALS	870.00	.00
	01-4300-0-000-1-057-049-0835	INSTR SUPPLIES & MATERIALS	1,216.00	.00
	01-4344-0-000-1-057-032-0837	INSTR FEE-BASED SUPPLIES	55.00	.00
	01-4580-0-000-1-057-049-0835	DUPL CHBACKS	664.00	.00
	01-4600-0-000-1-057-049-0835	NON-INSTR SUPPLIES & MATERIALS	514.00	.00
	01-5270-0-000-1-057-006-6960	CONFERENCE	359.00	.00
	01-5650-0-000-1-057-006-6960	EQUIPMENT REPAIR	873.00	.00
	01-5650-0-000-1-057-049-0835	EQUIPMENT REPAIR	106.00	.00
	01-6410-0-000-1-057-000-4900	NEW EQUIPMENT	442.00	.00
	01-6410-0-000-1-057-006-6960	NEW EQUIPMENT	41.00	.00
	01-6410-0-000-1-057-049-0835	NEW EQUIPMENT	16.00	.00
	01-2483-0-000-1-057-006-0835	HR INSTR STRM SAL	.00	2,640.00
	01-4580-0-000-1-057-000-6011	DUPL CHBACKS	.00	44.00
	01-4580-0-000-1-057-006-0835	DUPL CHBACKS	.00	366.00
	01-4580-0-000-1-057-006-6960	DUPL CHBACKS	.00	74.00
	01-4584-0-000-1-057-006-6960	DUPL FEE-BASED	.00	500.00
	01-4584-0-000-1-057-032-0837	DUPL FEE-BASED	.00	219.00
	01-5811-0-000-1-057-006-6960	CONTRACT SERVICES	.00	1,230.00
	01-5840-0-000-1-057-000-6011	POSTAGE	.00	83.00
			5,156.00	5,156.00
			830,697.00	830,697.00

Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

Saddleback College

Journal Number	BR11-00841	BR11-00866	BR11-00894	BR11-00919	BR11-00961	BR11-00987
	BR11-00842	BR11-00867	BR11-00895	BR11-00920	BR11-00962	BR11-00989
	BR11-00843	BR11-00868	BR11-00896	BR11-00924	BR11-00963	BR11-00990
	BR11-00844	BR11-00869	BR11-00897	BR11-00928	BR11-00969	BR11-00991
	BR11-00845	BR11-00872	BR11-00898	BR11-00930	BR11-00970	BR11-00992
	BR11-00846	BR11-00873	BR11-00899	BR11-00932	BR11-00971	BR11-00993
	BR11-00847	BR11-00875	BR11-00900	BR11-00933	BR11-00972	BR11-00994
	BR11-00852	BR11-00876	BR11-00901	BR11-00935	BR11-00973	BR11-01003
	BR11-00853	BR11-00877	BR11-00906	BR11-00939	BR11-00974	BR11-01004
	BR11-00855	BR11-00879	BR11-00909	BR11-00940	BR11-00975	BR11-01010
	BR11-00858	BR11-00881	BR11-00910	BR11-00942	BR11-00976	BR11-01011
	BR11-00860	BR11-00883	BR11-00911	BR11-00943	BR11-00977	BR11-01012
	BR11-00861	BR11-00889	BR11-00912	BR11-00944	BR11-00979	BR11-01014
	BR11-00862	BR11-00890	BR11-00913	BR11-00945	BR11-00980	BR11-01015
	BR11-00863	BR11-00891	BR11-00916	BR11-00951	BR11-00981	
	BR11-00864	BR11-00892	BR11-00917	BR11-00952	BR11-00985	
	BR11-00865	BR11-00893	BR11-00918	BR11-00958	BR11-00986	

Irvine Valley College

Journal Number	BR11-00848	BR11-00871	BR11-00904	BR11-00947	BR11-00957	BR11-00984
	BR11-00849	BR11-00882	BR11-00907	BR11-00948	BR11-00960	BR11-01002
	BR11-00850	BR11-00884	BR11-00908	BR11-00950	BR11-00964	BR11-01016
	BR11-00851	BR11-00887	BR11-00931	BR11-00953	BR11-00965	
	BR11-00856	BR11-00888	BR11-00934	BR11-00954	BR11-00966	
	BR11-00857	BR11-00902	BR11-00937	BR11-00955	BR11-00967	
	BR11-00859	BR11-00903	BR11-00938	BR11-00956	BR11-00982	

District

Journal Number	BR11-00854	BR11-00905	BR11-00936	BR11-01000	BR11-01017
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ATEP

Journal Number	BR11-01008
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TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Budget Amendment: Adopt Resolution No. 11-19 to Amend 2010-11 Restricted General Fund

ACTION: Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2010-11 Adopted Budget.

The District is updating the adopted budget with current information as follows:

Disabled Students Program & Services (DSP&S) at Saddleback College	-\$142
Non-Credit Matriculation at Irvine Valley College	-\$197
Community-Based Job Training at Irvine Valley College	-\$383,010
Parking Fee Services at Irvine Valley College	\$10,000
Basic Skills - 2008/09 Allocation at Irvine Valley College	<u>-\$687</u>
Total Decrease to the General Fund	<u>-\$374,036</u>
Total Budget Amendment	<u>-\$374,036</u>

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 11-19 to amend the 2010-11 Adopted Budget as indicated in Exhibits A & B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-19

June 27, 2011

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of -\$374,036 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8199	Federal Revenue	-383,010
	8623	State Revenue	-142
	8629	State Revenue	-884
	8891	Local Revenue	10,000
			<hr/> -\$374,036

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;
NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	ACADEMIC SALARIES	-\$128,247
01	2000	CLASSIFIED SALARIES	-\$143,227
01	3000	FRINGE BENEFITS	-\$81,236
01	4000	BOOKS AND SUPPLIES	-\$6,926
01	5000	OTHER OPERATING EXPENSE & SERVICES	-\$16,400
01	6000	CAPITAL OUTLAY	\$2,000
01	7000	OTHER OUTGO	\$0
			<hr/> -\$374,036

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-19

June 27, 2011

BUDGET AMENDMENT EXPENDITURE DETAIL

Disabled Students Program & Services (DSP&S) at Saddleback College

INCOME

01-	8623-	1-024-1-000-000-0000	DISABLED STUDENTS PROGRAM & SVCS AT IVC	<u>-142</u>
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EXPENDITURE

01-	4600-	1-024-1-051-075-6420	NON-INSTRUCTIONAL SUPPLIES & MATERIALS	<u>-142</u>
				<u>-142</u>

Non-Credit Matriculation at Irvine Valley College

INCOME

01-	8629-	1-031-4-024-000-6320	NON-CREDIT MATRICULATION AT IRVNE VALLEY	<u>-197</u>
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EXPENDITURE

01-	4600-	1-031-4-073-074-6320	NON-INSTRUCTIONAL SUPPLIES & MATERIALS	<u>-197</u>
				<u>-197</u>

Community-Based Job Training at Irvine Valley College

INCOME

01-	8199-	1-041-4-080-093-0303	COMMUNITY-BASED JOB TRAINING AT IVC	<u>-383,010</u>
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EXPENDITURE

01-	1415-	1-041-4-080-093-0303	TEMP NON-CLSRM FAC, STIPENDS & PROJECTS	-127,560
01-	2131-	1-041-4-080-093-0303	REG CLASSIFIED MGMT (NON-INST), CONTRACT	-100,954
01-	2141-	1-041-4-080-093-0303	REG CLERICAL/SEC STAFF (NON-INST), CONTRACT	-62,273
01-	2383-	1-041-4-080-093-0303	TEMP SHORT-TERM STAFF, NON-INST, HOURLY	20,000
01-	3120-	1-041-4-080-093-0303	STRS - NON-INSTRUCTIONAL STAFF	-81,236
01-	4200-	1-041-4-080-093-0303	BOOKS, MAGAZINES & PERIODICALS	-2,312
01-	4300-	1-041-4-080-093-0303	INSTRUCTIONAL SUPPLIES & MATERIALS	-1,000
01-	4580-	1-041-4-080-093-0303	IN-HOUSE DUPLICATING, PRINTING & GRAPHICS	-500
01-	4600-	1-041-4-080-093-0303	NON-INSTRUCTIONAL SUPPLIES & MATERIALS	-4,775
01-	5174-	1-041-4-080-093-0303	LECTURER/GUEST SPEAKER	-2,800
01-	5270-	1-041-4-080-093-0303	CONFERENCES/TRAVEL	-17,600
01-	5271-	1-041-4-080-093-0303	DISTRICT SUPPORTED COMMUNITY EVENT	-3,500

01- 5900- 1-041-4-080-093-0303 GRANTS/SUB AWARD ALLOCATIONS

1,500
-383,010

Parking Fee Services at Irvine Valley College

INCOME

01- 8891- 1-050-4-034-089-6950 PARKING FEE SERVICES AT IVC 10,000

EXPENDITURE

01- 4600- 1-050-4-034-089-6950	NON-INSTRUCTIONAL SUPPLIES & MATERIALS	2,000
01- 5810- 1-050-4-034-089-6950	CONTRACTED PRINTING - OFF CAMPUS	1,000
01- 5811- 1-050-4-034-089-6950	CONTRACT SERVICES	5,000
01- 6410- 1-050-4-034-089-6950	NEW EQUIPMENT	<u>2,000</u>
		<u>10,000</u>

Basic Skills - 2008/09 Allocation at Irvine Valley College

INCOME

01- 8629- 1-207-4-000-000-0000 BASIC SKILLS - 2008/09 ALLOCATION AT IVC -687

EXPENDITURE

01- 1415- 1-207-4-022-000-4930	TEMP NON-CLSRM FAC, STIPENDS & PROJECTS	<u>-687</u>
		<u>-687</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-19

June 27, 2011

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Gary L. Poertner, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on June 27, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 28th day of June, 2011.

Gary L. Poertner
Secretary to the Board of Trustees

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 102982 through 104188, processed through the Orange County Department of Education, totaling \$6,350,497.71; and Checks No. 010105 through 010139, processed through Saddleback College Community Education, totaling \$53,227.87; and Checks No. 008863 through 008872, processed through Irvine Valley College Community Education, totaling \$6,065.72 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as Listed in EXHIBIT A.

CHECK NUMBER	CHECK DATE	PAY TO THE ORDER OF	EXPENSED AMOUNT	CHECK AMOUNT
102982	05/04/2011	ANTE SIMUN GELO		25.00
102983	05/04/2011	G.J. AUTOMOTIVE EQUIPMENT CO.		1,356.15
102984	05/04/2011	GALE SUPPLY COMPANY		7,293.54
102985	05/04/2011	GAYLORD BROTHERS, INC.	276.06	
		Unpaid Sales Tax	22.21-	253.85
102986	05/04/2011	GEMPLER'S		445.83
102987	05/04/2011	GKKWORKS		1,937.50
102988	05/04/2011	GLB ENTERPRISES	49.91	
		Unpaid Sales Tax	3.50-	46.41
102989	05/04/2011	GOLF VENTURES WEST		635.35
102990	05/04/2011	GOODHEART-WILLCOX CO.		332.83
102991	05/04/2011	GOODWILL INDUSTRIES OF		936.25
102992	05/04/2011	GOPHER	2,619.69	
		Unpaid Sales Tax	367.50-	2,435.94
102993	05/04/2011	GOVCONNECTION		1,845.96
102994	05/04/2011	W. W. GRAINGER	Cancelled	.00
102995	05/04/2011	THE LAURIA COMPANIES, INC.		5,000.00
102996	05/04/2011	GREEN THUMB INTERNATIONAL		177.18
102997	05/04/2011	GREENLEIGH & WONG TECHNICAL SERV		583.40
102998	05/04/2011	GUITAR CENTER		522.50
102999	05/04/2011	GUNTHER'S ATHLETIC SERVICE		1,957.50
103000	05/04/2011	HALO BRANDED SOLUTIONS		10,899.74
103001	05/04/2011	CINDY HARRIGAN		200.00
103002	05/04/2011	EUGENE C. HILL		416.62
103003	05/04/2011	MALIA HILL		1,216.11
103004	05/04/2011	HORN IMPROVEMENT		86.52
103005	05/04/2011	IDEAL DATA SOLUTIONS, INC.		669.74
103006	05/04/2011	INDUSTRIAL METAL SUPPLY CO.		29.17
103007	05/04/2011	INTERMOUNTAIN LOCK & SECURITY		249.65
103008	05/04/2011	INTERSTATE BATTERIES		195.22
103009	05/04/2011	INVITROGEN CORPORATION		356.67
103010	05/04/2011	ISLAND PROMOTIONAL PRODUCTS		5,462.55
103011	05/04/2011	JACKSTIN JACKSON KELLY		700.00
103012	05/04/2011	K-LOG COMPANY	3,245.10	
		Unpaid Sales Tax	324.17-	2,989.65
103013	05/04/2011	REEM KHALIL		200.00
103014	05/04/2011	KRISTAR ENTERPRISES, INC.		435.86
103015	05/04/2011	THE LAB DEPOT	154.73	
		Unpaid Sales Tax	11.24-	143.49
103016	05/04/2011	LAB SAFETY SUPPLY CO.		271.66
103017	05/04/2011	LAERDAL MEDICAL CORP.		20,750.38
103018	05/04/2011	LASER SOURCE		1,116.79
103019	05/04/2011	LAURA'S INT PLANTSCAPE SERV		180.00
103020	05/04/2011	LAWNMOWERS ETC., LLC		163.07
103021	05/04/2011	DIANE LEWIS		53.87
103022	05/04/2011	LINKS SIGN LANGUAGE		355.50
103023	05/04/2011	THE MAGELLAN GROUP		11,250.00
103024	05/04/2011	CHRISTINE PITCHESS		50.00
103025	05/04/2011	MARCIVE, INC.		97.35
103026	05/04/2011	MC CALLUM GROUP, INC.		1,000.00
103027	05/04/2011	MC KESSON MEDICAL SURGICAL		1,596.79
103028	05/04/2011	McMASTER CARR SUPPLY CO.		74.10
103029	05/04/2011	METROLINE INC.	231.49	
		Unpaid Sales Tax	17.50-	213.99
103030	05/04/2011	MF ATHLETIC COMPANY		336.04
103031	05/04/2011	MICRO CENTER		43.49
103032	05/04/2011	MILLENNIUM BUSINESS SERVICES		100.06
103033	05/04/2011	MOUSER ELECTRONICS		126.17
103034	05/04/2011	MSC INDUSTRIAL SUPPLY CO.		1,207.53
103035	05/04/2011	HAL-LEONARD CORP.	38.61	
		Unpaid Sales Tax	2.62-	35.99
103036	05/04/2011	KAPLAN EARLY LEARNING CO.		304.78
103037	05/04/2011	JUD BERGERON		2,500.00
103038	05/04/2011	JASON E. BUTLER		2,325.00
103039	05/04/2011	C.J. RENCH		2,325.00

103040	05/04/2011	BRIAN I. PEREZ			250.00
103041	05/04/2011	SOROOSH RAHBARI			276.11
103042	05/04/2011	RIDDELL ALL AMERICAN			5,091.58
103043	05/04/2011	SMART LEVELS MEDIA			551.88
103044	05/04/2011	SMASHING SPORTS			1,008.75
103045	05/04/2011	SO. ORANGE CO. COMM. COL.DIST			11,895.00
103046	05/04/2011	STRAND RELEASING			520.00
103047	05/04/2011	U.S. POSTAL SERVICE			190.00
103048	05/04/2011	VENDINI, INC.			236.63
103049	05/04/2011	WALKER BROTHERS MACHINERY			650.00
103050	05/04/2011	MICHAEL E. WILSON			13,464.00
103051	05/05/2011	CITY OF TUSTIN			550.00
103052	05/05/2011	PACIFIC CLIPPINGS			59.00
103053	05/05/2011	PARADISE BAKERY & CAFE			622.11
103054	05/05/2011	BOB PARRETT CONSTRUCTION			4,011.00
103055	05/05/2011	PASCO SCIENTIFIC			3,096.79
103056	05/05/2011	PAYAM-E-ASHENA			250.00
103057	05/05/2011	LILIANN PEREZ-STROUD			360.00
103058	05/05/2011	PLATFORMQ, LLC.			2,400.00
103059	05/05/2011	PSYCHOLOGICAL CONSULTING			260.00
103060	05/05/2011	PYRO-COMM SYSTEMS			240.00
103061	05/05/2011	QUEZADA PRO LANDSCAPE, INC.			900.00
103062	05/05/2011	RICOH AMERICAS CORPORATION			69.29
103063	05/05/2011	RJL SYSTEMS		2,717.88	
			Unpaid Sales Tax	217.88-	2,500.00
103064	05/05/2011	SAFELITE AUTO GLASS			249.30
103065	05/05/2011	SAMY'S CAMERA			326.30
103066	05/05/2011	FHEG SADDLEBACK BOOKSTORE			318.08
103067	05/05/2011	SCANTRON CORPORATION			126.19
103068	05/05/2011	SchoolOutfitters.com		4,557.27	
			Unpaid Sales Tax	332.04-	4,225.23
103069	05/05/2011	SCOPE CITY			709.31
103070	05/05/2011	SEHI PROCOMP COMPUTER PROD.			2,056.50
103071	05/05/2011	SO. ORANGE CO. COMM. COL.DIST			602.00
103072	05/05/2011	KRISTEN STITS			240.00
103073	05/05/2011	SUPERIOR PRESS			422.89
103074	05/05/2011	SWEETWATER		4,833.94	
			Unpaid Sales Tax	388.94-	4,445.00
103075	05/05/2011	EDWARD TACKETT			37.87
103076	05/05/2011	TAMS-WITMARK MUSIC LIBRARY			3,300.00
103077	05/05/2011	PATRIC TAYLOR			77.11
103078	05/05/2011	TIGER DIRECT C/O SYX SERVICES		55.42	
			Unpaid Sales Tax	3.76-	51.66
103079	05/05/2011	TRI-AD			745.00
103080	05/05/2011	VENTEK INTERNATIONAL			180.00
103081	05/05/2011	VISTA PAINT			49.48
103082	05/05/2011	VWR INTERNATIONAL, INC.			79.96
103083	05/05/2011	WARE DISPOSAL CO., INC.			119.95
103084	05/05/2011	WATERLINE TECHNOLOGIES			302.80
103085	05/05/2011	W A X I E			318.27
103086	05/05/2011	KATHY WEATHERWAX			210.00
103087	05/05/2011	WEISENBACH SPECIALTY PRINTING		559.87	
			Unpaid Sales Tax	40.55-	519.32
103088	05/05/2011	THE H. W. WILSON CO. LOCKBOX			480.00
103089	05/05/2011	WIRED PLANET			1,162.50
103090	05/05/2011	ROCKVIEW FARMS			427.96
103091	05/05/2011	RPM CONSULTANT GROUP			2,370.00
103092	05/05/2011	JANICE BROWN			37.41
103093	05/05/2011	MICHAEL CLUTE			83.00
103094	05/05/2011	ANETA DORHOUT			145.00
103095	05/05/2011	MEREDITH DORNER			500.00
103096	05/05/2011	GRACE GARCIA			133.16
103097	05/05/2011	DR. CRAIG JUSTICE			651.86
103098	05/05/2011	JOE LIU			37.41
103099	05/05/2011	JOHN OZUROVICH			1,121.06
103100	05/05/2011	JANE ROSENKRANS			136.25
103101	05/05/2011	SJECCD % LENORA PINKSTON			125.00
103102	05/05/2011	PARISA SOLTANI			57.50
103103	05/05/2011	CHRISTOPHER TARMAN			179.98
103104	05/05/2011	AIR VIEWS			1,375.69
103105	05/05/2011	BLICK ART MATERIALS			213.15

103107	05/05/2011	DAHLSTROM & COMPANY		761.25	10,366.28
			Unpaid Sales Tax	61.25-	
103108	05/05/2011	JOHN DEERE LANDSCAPES, INC.			700.00
103109	05/05/2011	DELL MARKETING L.P.			.73
103110	05/05/2011	DEMCO INC.			7,953.73
103111	05/05/2011	DICK'S SPORTING GOODS			59.81
103112	05/05/2011	DISCOUNT SCHOOL SUPPLY			197.75
103113	05/05/2011	BEN DOLAN			82.15
103114	05/05/2011	MICHELE DUGAN			157.95
103115	05/05/2011	DUNN-EDWARDS CORPORATION			180.00
103116	05/05/2011	CATALINA DURAZO-SENKBEIL			105.38
103117	05/05/2011	EBSCO PUBLISHING			238.29
103118	05/05/2011	ARNETTE EDWARDS			13,046.84
103119	05/05/2011	ELECTRONIX EXPRESS			180.00
103120	05/05/2011	ERNEST PACKAGING SOLUTIONS			3.00
103121	05/05/2011	FEDERAL EXPRESS			358.88
103122	05/05/2011	FIDUCIA'S CONST. SERVICES			132.17
103123	05/05/2011	FISHER SCIENTIFIC			4,954.00
103124	05/05/2011	DEBRA L. FITZSIMONS			4,367.60
103125	05/06/2011	CHEVRON AND TEXACO			976.83
103126	05/06/2011	ENTERPRISE RENT-A-CAR			1,267.95
103127	05/09/2011	B & P SERVICES, INC.			1,267.51
103128	05/09/2011	CATALYST CONSULTING			1,005.99
103129	05/09/2011	CDW GOVERNMENT, INC.			8,235.00
103130	05/09/2011	CITY OF TUSTIN			8,901.27
103131	05/09/2011	DELL MARKETING L.P.			9,390.00
103132	05/09/2011	C.W. DRIVER CONTRACTORS, INC.			190,678.11
103133	05/09/2011	RECRUITER SUPPORT SERVICES			11,331.00
103134	05/09/2011	GKKWORKS			5,705.00
103135	05/09/2011	HAITBRINK ASPHALT PAVING, INC.			37,105.54
103136	05/09/2011	HPL MECHANICAL CONTRACTOR			21,900.00
103137	05/09/2011	JOYCE INSPECTION & TESTING			12,275.00
103138	05/09/2011	NEWPORT COMPUTER SOLUTIONS			28,516.00
103139	05/09/2011	QUALITY FENCE CO., INC.			24,027.23
103140	05/09/2011	RR SYSTEMS, INC.			725.00
103141	05/09/2011	LAURA ABRAMS			962.00
103142	05/09/2011	MONIKA CONNOLLY			71.99
103143	05/09/2011	CRAIG CONNOR			26.72
103144	05/09/2011	ARLEEN ELSEROAD			14.28
103145	05/09/2011	JENNIFER GLEIZER			233.78
103146	05/09/2011	GRIFFIN, SANDRA			63.99
103147	05/09/2011	EZEKIEL HALL			41.31
103148	05/09/2011	MALIA HILL			59.77
103149	05/09/2011	INTENT DIGITAL LLC		4,501.26	19.07
			Unpaid Sales Tax	185.12-	
				45.32-	
103150	05/09/2011	IPSWITCH, INC.			4,293.48
103151	05/09/2011	CORINNE JACKSON			1,245.00
103152	05/09/2011	CANDACE KINCAID			20.81
103153	05/09/2011	SILVER LEOWIDJAJA			50.14
103154	05/09/2011	NICOLE LOFTUS			20.81
103155	05/09/2011	SHAKEH MEHRABIAN			68.54
103156	05/09/2011	DORIS MUCHIRAHONDO			25.30
103157	05/09/2011	BETH MUELLER			24.89
103158	05/09/2011	OCE-IMAGISTICS			34.48
103159	05/09/2011	PETERSON, LILIA			334.94
103160	05/09/2011	KAY RYALS			34.59
103161	05/09/2011	FHEG SADDLEBACK COLLEGE			52.63
103162	05/09/2011	JENNIFER TARULLI			696.46
103163	05/09/2011	ACSIG/EDGE			49.67
103164	05/09/2011	ACSIG/EDGE			131,704.08
103165	05/09/2011	HYATT LEGAL			43,680.84
103166	05/09/2011	PACIFICARE BEHAVIORAL HEALTH			7,387.00
103167	05/09/2011	PRUDENTIAL INSURANCE COMPANY OF AMERICA			3,180.87
103168	05/09/2011	PRUDENTIAL INSURANCE COMPANY OF AMERICA			15,042.01
103169	05/09/2011	SISC III HEALTH BENEFITS			26,963.11
103170	05/09/2011	UNUM LIFE INSURANCE COMPANY			1,154,943.00
103171	05/09/2011	UNUM LIFE INSURANCE COMPANY			1,497.86
103172	05/09/2011	ACSIG/EDGE			3,156.83
103173	05/09/2011	ACSIG/EDGE			3,766.80
					13,551.72

103174	05/09/2011	SISC III HEALTH BENEFITS		246,758.00
103175	05/10/2011	AT & T		126.30
103176	05/10/2011	SAN DIEGO GAS & ELECTRIC		1,049.99
103177	05/10/2011	SOUTHERN CALIFORNIA EDISON CO.		2,047.59
103178	05/10/2011	SOUTHERN CALIFORNIA EDISON CO.		185.92
103179	05/10/2011	XEROX CORP.		26,709.79
103180	05/10/2011	XEROX CORP.		190.50
103181	05/10/2011	AARDVARK CLAY AND SUPPLIES		55.79
103182	05/10/2011	ALA STORE/AMERICAN LIBRARY ASSOCIATION	106.43	
		Unpaid Sales Tax	7.68-	98.75
103183	05/10/2011	APPLE COMPUTER INC.		3,556.51
103184	05/10/2011	AUCA LOS ANGELES	16.43	
			145.24	161.67
103185	05/10/2011	ARROWHEAD DRINKING WATER		43.49
103186	05/10/2011	ART SUPPLY WAREHOUSE		238.10
103187	05/10/2011	ASSESSMENT TECHN. INSTITUTE		1,500.00
103188	05/10/2011	AV-MECH		1,321.31
103189	05/10/2011	CARMEN CORTEZ AVALOS		200.00
103190	05/10/2011	BAKER & TAYLOR		1,750.31
103191	05/10/2011	BANNERSANDSIGN.NET		24.03
103192	05/10/2011	GARY BARNAK		761.91
103193	05/10/2011	BATS UNLIMITED		464.13
103194	05/10/2011	CATHERINE BERES		16.28
103195	05/10/2011	BESAFE TECHNOLOGIES, INC.		738.15
103196	05/10/2011	BIO-RAD LABORATORIES, INC.		814.84
103197	05/10/2011	BRAVO SIGN & DESIGN		1,892.88
103198	05/10/2011	DAVID BUGAY		4.99
103199	05/10/2011	KRISTEN BUSH		1,032.50
103201	05/10/2011	CALIFORNIA STAGE/LIGHTING, INC		623.46
103202	05/10/2011	CAROLINA BIOLOGICAL SUPPLY		239.90
103203	05/10/2011	TERYN CARTER		905.00
103204	05/10/2011	CDW GOVERNMENT, INC.		4,306.50
103205	05/10/2011	CLUB CAR, INC.		526.44
103206	05/10/2011	COAST FITNESS REPAIR SHOP		100.44
103207	05/10/2011	COLLEGE BOARD		465.00
103208	05/10/2011	COLLEGE BRAIN TRUST		2,517.14
103209	05/10/2011	COMSERCO		175.00
103210	05/10/2011	CULINARY INSTITUTE OF AMERICA		59.64
103211	05/10/2011	EVOLUTION NATURE CORP.		2,696.95
103212	05/10/2011	OFFICEMAX CONTRACT INC.		7,574.58
103213	05/10/2011	S & B FOODS		924.10
103214	05/10/2011	AMERICAN EXPRESS		4,939.26
103215	05/10/2011	CLAIRE CESAREO-SILVA		240.00
103216	05/10/2011	TAM DO		104.00
103217	05/10/2011	MEREDITH DORNER		369.90
103218	05/10/2011	RENEE GARCIA		300.00
103219	05/10/2011	JIM GASTON		600.52
103220	05/10/2011	YOLANDA GOULDSMITH		90.00
103221	05/10/2011	JORGE GUERRERO		90.00
103222	05/10/2011	GEORGINA GUY		1,767.53
103223	05/10/2011	KEVIN HASS		500.00
103224	05/10/2011	KELLOGG WEST CONFERENCE CENTER		319.20
103225	05/10/2011	KELLOGG WEST CONFERENCE CENTER		319.20
103226	05/10/2011	KELLOGG WEST CONFERENCE CENTER		319.20
103227	05/10/2011	KELLOGG WEST CONFERENCE CENTER		319.20
103228	05/10/2011	CHIN LAM		875.38
103229	05/10/2011	JOHN LICITRA		90.00
103230	05/10/2011	ERIN MC ALEAR		475.00
103231	05/10/2011	ROBERT MELENDEZ		130.00
103232	05/10/2011	CLIFFORD MEYER		872.34
103233	05/10/2011	ORANGE COUNTY SCHOOL BOARDS ASSOCIATION		30.00
103234	05/10/2011	HEIDI M. OCHOA		475.00
103235	05/10/2011	NICOLE ORTEGA		1,928.61
103236	05/10/2011	QUICKSTART INTELLIGENCE		9,664.50
103237	05/10/2011	LARRY RADDEN		2,639.81
103238	05/10/2011	GLENN ROQUEMORE		298.30
103239	05/10/2011	JONATHAN ROSSITER		474.40
103240	05/10/2011	MICHELLE SCHARF		90.00
103241	05/10/2011	HEATHER STERN		500.00
103242	05/10/2011	CARYN SUSSMAN		97.63
103243	05/10/2011	DEBBIE THIERCOF		268.89

103244	05/10/2011	THE PATON GROUP			4,295.63
103245	05/10/2011	PBS DISTRIBUTION, LLC			27.99
103246	05/10/2011	POCKET NURSE ENTERPRISES, INC.		913.81	
			Unpaid Sales Tax	67.66-	846.15
103247	05/10/2011	DONNA PRATT			138.63
103248	05/10/2011	PRESS ASSOCIATION, INC.			14,336.09
103249	05/10/2011	QUEST DIAGNOSTICS			913.03
103250	05/10/2011	QUEZADA PRO LANDSCAPE, INC.			800.00
103251	05/10/2011	REYNOLDS ADVANCED MATERIALS			743.83
103252	05/10/2011	ROSE PRINTING SERVICES, INC.			20.00
103253	05/10/2011	JANE ROSENKRANS			82.80
103254	05/10/2011	THE RP GROUP			350.00
103255	05/10/2011	SADDLEBACK APPLIANCES			884.69
103256	05/10/2011	SAFeway INC/PAVILIONS			1,027.61
103257	05/10/2011	SARGENT-WELCH LLC			75.37
103258	05/10/2011	SCANTRON CORPORATION			2,465.20
103259	05/10/2011	SchoolOutfitters.com		606.85	
			Unpaid Sales Tax	37.62-	569.23
103260	05/10/2011	JOHN A. SCHREINER			250.00
103261	05/10/2011	SEHI PROCOMP COMPUTER PROD.			356.14
103262	05/10/2011	LOUIS SESSLER			554.59
103263	05/10/2011	SHELF MASTER, INC.			135.62
103264	05/10/2011	SHRED-IT/CAMPO ENTERPRISES, INC.			244.00
103265	05/10/2011	SIGNS DIRECT		130.02	
			Unpaid Sales Tax	7.39-	122.63
103266	05/10/2011	SMART & FINAL IRIS CO.			629.66
103267	05/10/2011	DANIEL SMITH, INC.		229.93	
			Unpaid Sales Tax	18.50-	211.43
103268	05/10/2011	THOMAS L. SMITH			27.61
103269	05/10/2011	SOUTHERN COUNTIES OIL			4,804.40
103270	05/10/2011	TARCO INDUSTRIES INC.			163.06
103271	05/10/2011	TOOL DEPOT			728.64
103272	05/10/2011	TUSTIN AWARDS, INC.			10.33
103273	05/10/2011	TUTTLE-CLICK FORD			320.55
103274	05/10/2011	U.S. DATA TRUST CORPORATION			5,000.00
103275	05/10/2011	U.S. DEPT. OF EDUCATION			14,369.84
103276	05/10/2011	UNISOURCE WORLDWIDE INC.			1,387.22
103277	05/10/2011	UNITED INTERIORS			5,517.03
103278	05/10/2011	UNITED VISUAL PRODUCTS, INC.		1,087.50	
			Unpaid Sales Tax	87.50-	1,000.00
103279	05/10/2011	VENTEK INTERNATIONAL			2,373.31
103280	05/10/2011	VWR INTERNATIONAL, INC.			2,289.01
103281	05/10/2011	WARD'S NATURAL SCIENCE			3,477.47
103282	05/10/2011	WILLIAMS RECORDING			2,000.00
103283	05/10/2011	WORLDWIDE RECOVERY SYSTEMS			154.00
103284	05/10/2011	ROCKVIEW FARMS			369.67
103285	05/10/2011	SMART & FINAL IRIS CO.			766.08
103286	05/10/2011	U.S. TOY CO.,INC./CONSTRUCTIVE PLAYTHINGS		533.23	
			Unpaid Sales Tax	85.80-	490.33
103287	05/10/2011	SOCCCD WORKERS COMPENSATION			3,237.38
103288	05/11/2011	NICKY FALKENHAYN			2,325.00
103289	05/11/2011	MICHAEL JOHNSON			2,325.00
103290	05/11/2011	LAB CORPORATION			39,150.00
103291	05/11/2011	MISSION AUTO EQUIP & LIFTS, INC			26,993.33
103293	05/12/2011	AT&T			227.50
103294	05/12/2011	RICOH AMERICAS CORPORATION			58.54
103295	05/12/2011	SAN DIEGO GAS & ELECTRIC			75,380.36
103296	05/12/2011	XEROX CORP.			573.87
103297	05/12/2011	GRANT MANAGEMENT USA			595.00
103298	05/12/2011	JERRY HANNULA			199.85
103299	05/12/2011	DEBRA KERR			45.00
103300	05/12/2011	STEVE LEE			90.00
103301	05/12/2011	BARBARA LUTHER			233.46
103302	05/12/2011	GLENN ROQUEMORE			52.02
103303	05/12/2011	FAWN TANRIVERDI			90.00
103304	05/12/2011	LINDA WOOD			1,084.03
103305	05/12/2011	NUVENTIVE			56,600.00
103306	05/12/2011	P & R PAPER SUPPLY COMPANY			942.61
103307	05/12/2011	PIXOLOGIC INC.			458.00
103308	05/12/2011	POCKET NURSE ENTERPRISES, INC.		16.31	
			Unpaid Sales Tax	1.31-	15.00

103309	05/12/2011	FRESS SOLUTIONS, INC.	192.91
103310	05/12/2011	PSI-PAYPHONE STATIONS INNOVAT.	2,210.00
103311	05/12/2011	QUEZADA PRO LANDSCAPE, INC.	5,115.00
103312	05/12/2011	RICHARD THE THREAD	191.02
103313	05/12/2011	RICOH AMERICAS CORPORATION	40.04
103314	05/12/2011	ROD ROBINSON	50.00
103315	05/12/2011	THE RP GROUP	350.00
103316	05/12/2011	SARGENT-WELCH LLC	1,073.82
103317	05/12/2011	FHEG - SADDLEBACK BOOKSTORE	253.22
103318	05/12/2011	SCANTRON CORPORATION	58.72
103319	05/12/2011	SMART LEVELS MEDIA	189.14
103320	05/12/2011	JAMIE SMITH	182.24
103321	05/12/2011	ALENA STRICKLAND	630.00
103322	05/12/2011	ALEXANDRA THOMSEN	73.73
103323	05/12/2011	WARE DISPOSAL CO., INC.	8,370.20
103324	05/12/2011	KATHY WEATHERWAX	420.00
103325	05/12/2011	WESTERN EXTERMINATOR COMPANY	895.00
103326	05/12/2011	XEROX CORP.	163.25
103327	05/12/2011	ANGELICA R. ZIKOOR	120.00
103328	05/12/2011	SMART & FINAL IRIS CO.	242.68
103329	05/13/2011	ADVANCE TEK	8,000.00
103330	05/13/2011	BLACKBOARD INC.	18,000.00
103331	05/13/2011	CLARK SECURITY PRODUCTS INC.	420.21
103332	05/13/2011	DATALINK CORPORATION	23,452.00
103333	05/13/2011	ENVIRON	1,045.43
103334	05/13/2011	GILBERT & STEARNS, INC.	13,700.00
103335	05/13/2011	JOYCE INSPECTION & TESTING	13,440.00
103336	05/13/2011	MACIAS, GINI & O'CONNELL, LLP	6,264.25
103337	05/13/2011	MC CARTHY BUILDING COMPANIES	30,857.00
103338	05/13/2011	NEUDESIC, LLC	32,366.00
103339	05/13/2011	NIMBLE CONSULTING	9,750.00
103340	05/13/2011	NU AGE DEVELOPMENT, INC.	9,784.00
103341	05/13/2011	RGP PLANNING & DEVELOPMENT	9,757.95
103342	05/13/2011	RJM DESIGN GROUP, INC.	1,742.40
103343	05/13/2011	XEROX CORP.	2,936.75
103344	05/13/2011	JENNY BACKHAUS-MCIVOR	51.77
103345	05/13/2011	DIANA GRAY	650.00
103346	05/13/2011	HAITBRINK ASPHALT PAVING, INC.	21,830.00
103347	05/13/2011	ROBERT L. HENNING	801.39
103348	05/13/2011	HEWLETT PACKARD	4,366.31
103349	05/13/2011	RICHARD BURKETT	271.88
103350	05/13/2011	IMAGE PRINTING SOLUTIONS	4,513.13
103351	05/13/2011	IRVINE RANCH WATER DIST.	6,202.22
103352	05/13/2011	IVC BOOKSTORE	452.40
103353	05/13/2011	DIANA JENNINGS	200.00
103354	05/13/2011	BETH JONES	200.00
103355	05/13/2011	FABIENNE LEVENSON	124.39
103356	05/13/2011	JOHN LICITRA	82.44
103357	05/13/2011	MARCIA MILCHIKER	49.99
103358	05/13/2011	MOULTON-NIGUEL WATER DIST.	6,146.27
103359	05/13/2011	NADINE NADER	635.80
103360	05/13/2011	NETOP	2,059.00
103361	05/13/2011	NIELSEN, MERKSAMER, PARRINELLOGROSS & LEONI, LLP	1,500.00
103362	05/13/2011	ORANGE COAST COLLEGE	7,000.00
103363	05/13/2011	JACKSON, DE MARCO, TIDUS, & PE	120,988.41
103364	05/13/2011	JONES DAY	84,351.14
103365	05/13/2011	GALLS INC.	2,489.60
103366	05/13/2011	GKKWORKS	1,205.08
103367	05/13/2011	GOODWILL INDUSTRIES OF O.C.	1,332.50
103368	05/13/2011	W. W. GRAINGER	404.40
103369	05/13/2011	GRANICUS, INC.	1,075.00
103370	05/13/2011	GRAYBAR ELECTRIC CO.	1,429.85
103371	05/13/2011	GREEN THUMB INTERNATIONAL	62.54
103372	05/13/2011	KELLY GRIMES	360.00
103373	05/13/2011	GROSSMONT COLLEGE ATHLETICS	772.75
103374	05/13/2011	HAITBRINK ASPHALT PAVING, INC.	2,800.00
103375	05/13/2011	HALO BRANDED SOLUTIONS	5,539.26
103376	05/13/2011	HARDY DIAGNOSTICS	2,147.50
103377	05/13/2011	HD SUPPLY WATERWORKS	187.17
103378	05/13/2011	HILLYARD FLOOR CARE SUPPLY	2,418.09
103379	05/13/2011	HORIZON	93.71

103380	05/13/2011	HUMAN KINETICS PUBLISHERS			147.25
103381	05/13/2011	IACLEA			450.00
103382	05/13/2011	IMAGE PRINTING SOLUTIONS			1,827.00
103383	05/13/2011	INGARDIA BROTHERS PRODUCE, INC.			3,098.92
103384	05/13/2011	INSIGHT MEDIA		2,164.19	
			Unpaid Sales Tax	165.03-	1,999.16
103385	05/13/2011	IRVINE PIPE & SUPPLY			254.92
103386	05/13/2011	JAMES PUBLISHING, INC.			189.86
103387	05/13/2011	JOSTEN'S			6,348.52
103388	05/16/2011	AT&T			5,656.00
103389	05/16/2011	AT&T			11.31
103390	05/16/2011	AT&T			11.27
103391	05/16/2011	SOUTHERN CALIFORNIA GAS CO.			27.93
103392	05/16/2011	SO COAST A.Q.M.D.			422.48
103393	05/16/2011	A-1 AWARDS			284.92
103394	05/16/2011	ABC ICE HOUSE			39.15
103395	05/16/2011	ADVANCE HEALTHCARE SHOP		289.39	
			Unpaid Sales Tax	21.84-	267.55
103396	05/16/2011	ALL THINGS IDENTIFICATION		166.25	
			Unpaid Sales Tax	12.25-	154.00
103397	05/16/2011	ALFONSO ALVAREZ			90.00
103398	05/16/2011	AMSTERDAM PRINTING & LITHO			1,232.10
103399	05/16/2011	ART SUPPLY WAREHOUSE			142.35
103400	05/16/2011	B & H PHOTO		19.17	
			Unpaid Sales Tax	1,973.73	
				320.70-	1,832.55
103401	05/16/2011	BAKER & TAYLOR			119.84
103402	05/16/2011	BIO-RAD LABORATORIES, INC.	LIFE SCIENCE GROUP		45.86
103403	05/16/2011	BLICK ART MATERIALS			2,001.32
103404	05/16/2011	BUTLER CHEMICALS, INC.			373.31
103405	05/16/2011	BOOK WHOLESALERS, INC.	BWI		1,485.66
103406	05/16/2011	C & L REFRIGERATION CORP.			475.00
103407	05/16/2011	CALIFORNIA STAGE/LIGHTING, INC			148.75
103408	05/16/2011	CAROLINA BIOLOGICAL SUPPLY			474.40
103409	05/16/2011	MAGDALENA CASIS	(aka NENA CASIS)		120.00
103410	05/16/2011	CDW GOVERNMENT, INC.			1,830.81
103411	05/16/2011	LEONARD CHAIDEZ TREE SERVICE	LEONARD CHAIDEZ, INC.		5,380.00
103412	05/16/2011	COACH AMERICA			6,333.64
103413	05/16/2011	COAST FITNESS REPAIR SHOP			1,074.57
103414	05/16/2011	COASTLINE ROP			5,661.92
103415	05/16/2011	EDUCATION 4 WORK			296.63
103416	05/16/2011	COX COMMUNICATIONS			4,256.54
103417	05/16/2011	CAL STATE UNIV, LONG BEACH	Reissued		.00
103418	05/16/2011	DANA POINT YACHT MAINTENANCE			28.30
103419	05/16/2011	JACQUELYNNE DAVISON			225.00
103420	05/16/2011	DE NAULT'S TRUE VALUE HARDWARE			47.68
103421	05/16/2011	JOHN DEERE LANDSCAPES, INC.			177.84
103422	05/16/2011	DELL MARKETING L.P.			54,090.47
103423	05/16/2011	DISPENSING SOLUTIONS, INC.			557.90
103424	05/16/2011	DIVERSIFIED BUSINESS SERVICES			27,590.78
103425	05/16/2011	DLG REST. EQUIP. & CLOSEOUTS			381.29
103426	05/16/2011	SPARKLETTS			985.99
103427	05/16/2011	SPARKLETTS			755.93
103428	05/16/2011	SPARKLETTS			57.65
103429	05/16/2011	EAGLE COMMUNICATIONS			310.06
103430	05/16/2011	EBERHARD EQUIPMENT			3,178.88
103431	05/16/2011	EIGER SPORTS WEAR		599.25	
			Unpaid Sales Tax	47.25-	552.00
103432	05/16/2011	ECON. MODELING SPECIALISTS INC			2,500.00
103433	05/16/2011	ERICA ESTRADA			50.00
103434	05/16/2011	EXPERIAN			77.00
103435	05/16/2011	EXPERT WINDOW COVERINGS, INC.			388.00
103436	05/16/2011	FACILITIES PLANNING & PROGRAM SERVICES, INC			2,700.00
103437	05/16/2011	FEDERAL EXPRESS			35.79
103438	05/16/2011	FISHER SCIENTIFIC			1,607.72
103439	05/16/2011	FREEWAY AUTO SUPPLY			124.76
103440	05/16/2011	OFFICEMAX CONTRACT INC.			8,855.52
103441	05/16/2011	DEPT. OF INDUSTRIAL RELATIONS (ACCOUNTING)			1,800.00
103442	05/16/2011	DAIRY DEPOT			57.70
103443	05/16/2011	SPENCER C. GRANT			300.00
103444	05/16/2011	HAIR CALIFORNIA BEAUTY ACADEMY			12,286.75

103446	05/16/2011	HOME DEPOT CREDIT SERVICES JACKSON-HIRSCH, INC.		136.86	5,277.30
			Unpaid Sales Tax	14.43-	122.43
103447	05/16/2011	RJ COACHING AND CONSULTING			1,977.23
103448	05/16/2011	K-LOG COMPANY		474.04	
			Unpaid Sales Tax	38.14-	435.90
103449	05/16/2011	PIPS C/O KEENAN & ASSOCIATES			145,605.00
103450	05/16/2011	KELLY PAPER			100.19
103451	05/16/2011	MORITAKA KINA			240.00
103452	05/16/2011	KINSHIP CENTER			180.00
103453	05/16/2011	KNORR SYSTEMS, INC.			4,841.32
103454	05/16/2011	LAB SAFETY SUPPLY CO.			841.73
103455	05/16/2011	LAERDAL MEDICAL CORP.			9,322.73
103456	05/16/2011	LAGUNA GRAPHIC ARTS, INC.			409.85
103457	05/16/2011	LAMINATION DEPOT, INC.			590.76
103458	05/16/2011	SHARON LANDIS			480.00
103459	05/16/2011	LASER SOURCE			125.79
103460	05/16/2011	LESLIE'S POOLMART, INC.			817.81
103461	05/16/2011	DIANE LEWIS			239.07
103462	05/16/2011	LIEBERT CASSIDY WHITMORE			7,051.00
103463	05/16/2011	LIFETIME MEMORY PRODUCTS			1,527.87
103464	05/16/2011	LIGHT BULBS ETC.			4,321.32
103465	05/16/2011	LINCOLN EQUIPMENT, INC.			171.25
103466	05/16/2011	LINKS SIGN LANGUAGE			124.00
103467	05/16/2011	LOOMIS, FARGO & COMPANY			533.61
103468	05/16/2011	MAC FARLANE ELECTRIC			2,990.00
103469	05/16/2011	MEGAN MACLEAN			200.00
103470	05/16/2011	MARK IV COMMUNICATIONS, INC.			1,172.89
103471	05/16/2011	MARTECH SYSTEMS, INC.			975.00
103472	05/16/2011	MC KESSON MEDICAL SURGICAL			1,044.55
103473	05/16/2011	McMASTER CARR SUPPLY CO.			245.57
103474	05/16/2011	MARGI MC NELLY			480.00
103475	05/16/2011	BRUCE RADLOFF/MEDICAL DISCOUNT			2,883.10
103476	05/16/2011	MILLENNIUM BUSINESS SERVICES			2,370.76
103477	05/16/2011	DAVID MILLER			50.00
103478	05/16/2011	SALLIE MILLER			35.00
103479	05/16/2011	MISSION VIEJO GLASS			750.00
103480	05/16/2011	CITIZENS BUSINESS BANK			56,287.05
103481	05/16/2011	MUSICIAN'S FRIEND, INC.		10.88	
			Unpaid Sales Tax	.88-	10.00
103482	05/16/2011	NANCY'S NOTIONS		367.92	
			Unpaid Sales Tax	28.66-	339.26
103483	05/16/2011	NASCO MODESTO			314.47
103484	05/16/2011	NLNAC, INC.			1,750.00
103485	05/16/2011	NCATC			15,000.00
103486	05/16/2011	NEUDESIC, LLC			69,602.00
103487	05/16/2011	HALEY NGUYEN			212.43
103488	05/16/2011	NTS TECH SERVICES, INC.			185.00
103489	05/16/2011	OCE-IMAGISTICS			49.60
103490	05/16/2011	OLD TOWN MUSIC			301.04
103491	05/16/2011	THE M.S. ROUSE COMPANY, INC.			1,800.00
103492	05/16/2011	FHEG SADDLEBACK BOOKSTORE			217.50
103493	05/16/2011	TheNerds.net		2,336.16	
			Unpaid Sales Tax	181.30-	2,154.86
103494	05/16/2011	HOME DEPOT CREDIT SERVICES			775.05
103495	05/17/2011	MUSIC THEATRE INTERNATIONAL			3,746.74
103496	05/17/2011	SISC III COBRA ADMINISTRATION			875.83
103497	05/17/2011	AT & T			55.82
103498	05/17/2011	AT&T			10.02
103499	05/17/2011	SOUTHERN CALIFORNIA EDISON CO.			65.96
103500	05/17/2011	SO COAST A.Q.M.D.			422.48
103501	05/17/2011	HENCELYN CHU			26.56
103502	05/17/2011	FARIBA DAI			26.72
103503	05/17/2011	ESTER GRAHAM			29.11
103504	05/17/2011	RAUL B. GUTIERREZ			13.77
103505	05/17/2011	GEORGINA GUY			65.08
103506	05/17/2011	RUBY HAZZARD			41.31
103507	05/17/2011	PATTY HELTON			13.77
103508	05/17/2011	LESLIE HUMPHREY			56.37
103509	05/17/2011	BICHTUYEN JENSEN			82.62
103510	05/17/2011	TEDDI LORCH			57.38

103511	05/17/2011	LORI MANGELS			123.93
103512	05/17/2011	TRACY MC CONNELL			11.28
103513	05/17/2011	ANITA MC DONALD			27.54
103514	05/17/2011	KATHY MESSICK			7.14
103515	05/17/2011	JAKE MUNNS			55.08
103516	05/17/2011	JANE ROSENKRANS			13.77
103517	05/17/2011	SOKHA SONG			82.62
103518	05/17/2011	SAMANTHA J. VENABLE			52.84
103519	05/17/2011	TYLER WEINSTEIN			43.96
103520	05/17/2011	SONJA WYCHE			13.77
103521	05/17/2011	EARL PAGAL			51.79
103522	05/17/2011	PACIFIC COLLEGE TESTING			1,200.00
103523	05/17/2011	PT AND C INC.			99.08
103524	05/17/2011	NCS PEARSON, INC.			1,300.19
103525	05/17/2011	PITNEY BOWES PRESORT SERVICES			1,323.88
103526	05/17/2011	PURETEC			495.22
103527	05/17/2011	SARGENT-WELCH LLC			41.15
103528	05/17/2011	SOUTH COAST SAILING TEAM			1,260.00
103529	05/17/2011	UNION ELECTRONIC DISTRIBUTORS		2,084.03	
			Unpaid Sales Tax	157.33-	
103530	05/17/2011	U S SHOP TOOLS			1,926.70
103531	05/17/2011	USA MOBILITY			244.85
103532	05/17/2011	WARD'S NATURAL SCIENCE			117.41
103533	05/17/2011	WATERLINE TECHNOLOGIES			34.61
103534	05/17/2011	W A X I E			4,354.86
103535	05/17/2011	WESTERSKOV, VICTORIA			1,412.21
103536	05/17/2011	WORLDPOINT ECC, INC.			223.83
103537	05/17/2011	JO ANN ALFORD			528.29
103538	05/17/2011	JUANITA BALTIERRA			90.00
103539	05/17/2011	PAMELA JAN BARR			106.21
103540	05/17/2011	DEIDRE CAVAZZI			90.00
103541	05/17/2011	MARIANA J. DE SARACHO			500.00
103542	05/17/2011	ARLEEN ELSEROAD			90.00
103543	05/17/2011	MARIO ESCALANTE			54.91
103544	05/17/2011	FALCON SECURITY GROUP			90.00
103545	05/17/2011	JENNIFER GOLDEN			170.00
103546	05/17/2011	ERIC HILDEN			90.00
103547	05/17/2011	JAYNE KLUNDER			299.60
103548	05/17/2011	SARAH KOBATA			90.00
103549	05/17/2011	DR. KRIS LEPPPIEN-CHRISTENSEN			90.00
103550	05/17/2011	CAROL LERMAN			693.82
103551	05/17/2011	ROOPA MATHUR			90.00
103552	05/17/2011	RALPH MEZA			50.00
103553	05/17/2011	MIKI MIKOLAJCZAK			90.00
103554	05/17/2011	SOPHIE MILLER			90.00
103555	05/17/2011	SARA NIEVES-LUCAS			1,460.95
103556	05/17/2011	JENNIFER RACHMAN			90.00
103557	05/17/2011	KATHIE SMITH			90.00
103558	05/17/2011	MAUREEN SMITH			694.00
103559	05/17/2011	WILLIAM STEVENSON			552.75
103560	05/17/2011	TIFFANY TRAN			1,000.00
103561	05/17/2011	DAN WALSH			103.26
103562	05/17/2011	AIR SOURCE INDUSTRIES, INC.			834.00
103563	05/17/2011	AUCA LOS ANGELES			49.70
103564	05/17/2011	ASW EXPRESS			161.67
				965.68	
			Unpaid Sales Tax	77.70-	
103565	05/17/2011	AVENTURA SAILING ASSOC.			887.98
103566	05/17/2011	B & H PHOTO			280.00
				924.24	
			Unpaid Sales Tax	74.36-	
103567	05/17/2011	BAKER & TAYLOR			849.88
103568	05/17/2011	BEE MAN			4,494.24
103569	05/17/2011	BLICK ART MATERIALS			165.00
103570	05/17/2011	NANCY BRACKEN			184.87
103571	05/17/2011	CARDIAC SCIENCE CORPORATION			307.27
103572	05/17/2011	CDW GOVERNMENT, INC.			1,709.07
103573	05/17/2011	COMMERCIAL ROOFING SYSTEMS			941.43
103574	05/17/2011	CREATION ENGINE			36,491.00
103575	05/17/2011	DANA POINT FUEL DOCK			1,116.38
103576	05/17/2011	DISCOUNT DANCE SUPPLY CO.			370.96
103577	05/17/2011	DIVERSIFIED BUSINESS SERVICES			135.06
103578	05/17/2011	EBERHARD EQUIPMENT			1,030.88
					217.39

103579	05/17/2011	ADLER EQUIPMENT		200.00
103580	05/17/2011	ESSENCE ENTERTAINMENT		2,629.00
103581	05/17/2011	FISHER SCIENTIFIC		539.68
103582	05/17/2011	FREEWAY AUTO SUPPLY		198.06
103583	05/17/2011	FRY'S ELECTRONICS		2,554.41
103584	05/17/2011	OFFICEMAX CONTRACT INC.		7,269.35
103585	05/17/2011	A-1 FENCE COMPANY		2,512.00
103620	05/19/2011	THOMSON REUTERS/BARCLAYS		290.00
103621	05/19/2011	UC REGENTS UCSD		154.00
103622	05/19/2011	LILIANN PEREZ-STROUD		120.00
103623	05/19/2011	PETE'S ROAD SERVICE		1,165.60
103624	05/19/2011	PHOENIX BUSINESS MACHINES		500.00
103625	05/19/2011	PHOENIX GROUP		1,027.18
103626	05/19/2011	POCKET NURSE ENTERPRISES, INC.	53.73	
		Unpaid Sales Tax	3.72-	50.01
103627	05/19/2011	PRESCOTT HARDWARE/SHEET METAL		614.60
103628	05/19/2011	PYRO-COMM SYSTEMS		2,300.00
103629	05/19/2011	QUICK CAPTION		1,980.00
103630	05/19/2011	REFRIGERATION SUPPLIES DIST.		17.95
103631	05/19/2011	S & B FOODS		163.40
103632	05/19/2011	SAMY'S CAMERA		136.53
103633	05/19/2011	SARGENT-WELCH LLC		147.86
103634	05/19/2011	GUISELLE SCOTT		630.00
103635	05/19/2011	SIEMENS WATER TECHNOLOGIES		320.45
103636	05/19/2011	RUSSELL SIGLER, INC.		100.69
103637	05/19/2011	SMART & FINAL IRIS CO.		118.96
103638	05/19/2011	SMART LEVELS MEDIA		361.05
103639	05/19/2011	SOURCE GRAPHICS		1,265.59
103640	05/19/2011	STEEL SENTRY	552.70	
		Unpaid Sales Tax	35.70-	517.00
103641	05/19/2011	AMY SUPINGER dba SUPINGER STRATEGIES		3,300.00
103642	05/19/2011	TECHNOLOGY INTEGRATION GROUP		13,500.00
103643	05/19/2011	ARACELLI TRUJILLO		50.00
103644	05/19/2011	UNITED VOLLEYBALL SUPPLY, LLC.	1,330.39	
		Unpaid Sales Tax	101.50-	1,228.89
103645	05/19/2011	VERSCOLOR INC.		700.63
103646	05/19/2011	VWR INTERNATIONAL, INC.		14.46
103647	05/19/2011	TED WEATHERFORD		190.31
103648	05/19/2011	WEISENBACH SPECIALTY PRINTING INC.	2,069.73	
		Unpaid Sales Tax	149.23-	1,920.50
103649	05/19/2011	WESTERN COSTUME CO.		1,479.30
103650	05/19/2011	WHITE CAP INDUSTRIES		361.61
103651	05/19/2011	XEROX CORPORATION		312.19
103652	05/19/2011	SAFEWAY INC/PAVILIONS		982.34
103653	05/19/2011	SO. ORANGE CO. COMM. COL. DIST		3,953.65
103654	05/19/2011	FHEG IVC BOOKSTORE		41,961.20
103655	05/19/2011	SOUTHERN CALIFORNIA EDISON CO.		2,688.97
103656	05/19/2011	SOUTHERN CALIFORNIA EDISON CO.		6,770.17
103657	05/19/2011	SOUTHERN CALIFORNIA EDISON CO.		16,908.83
103658	05/19/2011	SOUTHERN CALIFORNIA GAS CO.		18,601.05
103659	05/20/2011	SHELL FLEET CARD SERVICES		5,281.72
103660	05/20/2011	AMERICAN GEOTECHNICAL, INC.		73,458.25
103661	05/20/2011	BAYLEY CONSTRUCTION		430,511.40
103662	05/20/2011	CATALYST CONSULTING		11,205.00
103663	05/20/2011	CDW GOVERNMENT, INC.		735.50
103664	05/20/2011	COMMUNITY BANK		47,834.60
103665	05/20/2011	CONDOR, INC.		118,720.00
103666	05/20/2011	DIV. OF THE STATE ARCHITECT		774.50
103667	05/20/2011	DOUGHERTY + DOUGHERTY ARCHITECTS LLP		68,307.57
103668	05/20/2011	RECRUITER SUPPORT SERVICES		5,670.00
103669	05/20/2011	GKKWORKS		9,590.83
103670	05/20/2011	HAITBRINK ASPHALT PAVING, INC.		4,850.00
103671	05/20/2011	HCTD, LLC		30,000.00
103672	05/20/2011	KNORR SYSTEMS, INC.		15,994.50
103673	05/20/2011	NEUDESIC, LLC		51,871.50
103674	05/20/2011	PACIFIC DATA ELECTRIC		689.00
103675	05/20/2011	QUEST ENERGY GROUP, LLC		5,250.00
103676	05/20/2011	UNITED SITE SERVICES OF CALIF.		722.65
103677	05/20/2011	JACK APPLEMAN		120.00
103678	05/20/2011	GILLIAN ASHTON		14.15

103680	05/20/2011	ASPE		837.84
103681	05/20/2011	LINDA BASHOR		1,946.25
103682	05/20/2011	LISA DAVIS-ALLEN		22.24
103683	05/20/2011	DEPT. OF PESTICIDE REGULATION		25.00
103684	05/20/2011	NASFAA		180.00
103685	05/20/2011	KATHERINE SCHMEIDLER		525.00
103686	05/20/2011	JOYCE SEMANIK		650.00
103687	05/20/2011	SHERATON		64.19
103688	05/20/2011	SUSAN STERN		1,325.94
103689	05/20/2011	JEFF WILSON		650.00
103690	05/24/2011	A & M COMMERCIAL SWEEPING,INC		294.30
103691	05/24/2011	A-S MEDICATION SOLUTIONS, LLC		1,024.00
103692	05/24/2011	ADCLUB ADVERTISING SERVICE		247.76
103693	05/24/2011	ALLIED REFRIGERATION INC		1,915.00
103694	05/24/2011	AMTECH ELEVATOR SERVICES		373.23
103695	05/24/2011	APPLE COMPUTER INC.		1,427.50
103696	05/24/2011	BAKER & TAYLOR		1,661.88
103697	05/24/2011	LARRY BARLEY		232.93
103698	05/24/2011	GARY BARNAK		32.00
103699	05/24/2011	CATHERINE BERES		29,400.00
103700	05/24/2011	BIG TEX TRAILERS WEST		15.64
103701	05/24/2011	NANCY BRACKEN		1,728.12
103702	05/24/2011	BRAVO SIGN & DESIGN		127.88
103703	05/24/2011	CAAHEP		1,983.26
103704	05/24/2011	CARQUEST AUTO PARTS		450.00
103705	05/24/2011	CINTAS CORPORATION		48.65
103706	05/24/2011	CINTAS DOCUMENT MANAGEMENT		112.48
103707	05/24/2011	CINTAS DOCUMENT MANAGEMENT		144.05
103708	05/24/2011	CITRIX ONLINE		128.60
103709	05/24/2011	CLUB CAR, INC.		1,740.60
103710	05/24/2011	COASTLINE ROP		145.75
103711	05/24/2011	EDUCATION 4 WORK		6,000.00
103712	05/24/2011	JANE L. COLLIER		249.19
103713	05/24/2011	CROWN VALLEY SELF STORAGE		180.00
103714	05/24/2011	CRUISE LINES INT. ASSOCIATION		177.30
			123.70	
103715	05/24/2011	RICHARD DAHLIN	Unpaid Sales Tax	114.95
103716	05/24/2011	NANCY M. DAVIS	8.75-	86.00
103717	05/24/2011	JOHN DEERE LANDSCAPES, INC.		47.68
103718	05/24/2011	STEPHANIE DROKER		113.71
103719	05/24/2011	DUNN-EDWARDS CORPORATION		400.68
103720	05/24/2011	ECONOMIC ALTERNATIVES, INC.		216.75
103721	05/24/2011	ELECTRO-OPTIX		347.91
			40.16	
103722	05/24/2011	ECON. MODELING SPECIALISTS INC	Unpaid Sales Tax	37.54
103723	05/24/2011	ENTERPRISE RENT-A-CAR	2.62-	10,250.00
103724	05/24/2011	ABEL ESQUIVEL		745.04
103725	05/24/2011	EWING IRRIGATION PRODUCTS		100.00
103726	05/24/2011	FEDERAL EXPRESS		200.39
103727	05/24/2011	FISHER SCIENTIFIC		180.60
103728	05/24/2011	FOSTER CARE AUXILIARY OF OC		99.58
103729	05/24/2011	AT & T		120.00
103730	05/24/2011	AT&T		26.68
103731	05/24/2011	AT&T		11.27
103732	05/24/2011	SOUTHERN CALIFORNIA GAS CO.		31.61
103733	05/24/2011	SOUTHERN CALIFORNIA GAS CO.		3,438.94
103734	05/24/2011	SOUTHERN CALIFORNIA GAS CO.		5,811.61
103735	05/24/2011	VERIZON		32.68
103736	05/24/2011	W. W. GRAINGER		969.31
103737	05/24/2011	NEWBEGINNINGS, INC.		1,572.30
103738	05/24/2011	EILEEN MARY O'BRIEN		2,911.03
103739	05/24/2011	OC Treasurer-Tax Collector		538.33
103740	05/24/2011	ORANGE CO. FARM SUPPLY		41,541.50
103741	05/24/2011	ORANGE COUNTY PRINTING		870.56
103742	05/24/2011	OC REGISTER COMMERCIAL BILLING		1,793.97
103743	05/24/2011	ORANGE CO. TRANSIT AUTHORITY		11,116.37
103744	05/24/2011	ARC		9,690.00
103745	05/24/2011	OCEANSIDE PHOTO & TELESCOPE		243.38
103746	05/24/2011	OCLC, INC.		1,710.31
103747	05/24/2011	OLD TOWN MUSIC		181.59
				88.47

103748	05/24/2011	ORCHARD HOTEL			444.13
103749	05/24/2011	ORKIN EXTERMINATING			3,641.50
103750	05/24/2011	ORKIN EXTERMINATING			93.60
103751	05/25/2011	PARKWAY LAWNMOWER SHOP			175.72
103752	05/25/2011	BOB PARRETT CONSTRUCTION			810.00
103753	05/25/2011	PHOENIX GROUP			764.62
103754	05/25/2011	PICNIC TABLES		843.26	
			Unpaid Sales Tax	46.91-	796.35
103755	05/25/2011	The PM Group			18,610.39
103756	05/25/2011	POWER FORD TUSTIN			289.51
103757	05/25/2011	PRAXAIR			107.14
103758	05/25/2011	PSI-PAYPHONE STATIONS INNOVAT.			1,105.00
103759	05/25/2011	QUEST DIAGNOSTICS			2,066.54
103760	05/25/2011	REFRIGERATION SUPPLIES DIST.			328.04
103761	05/25/2011	REINBERGER PRINTWERKS			4,247.78
103762	05/25/2011	ROSE BUSINESS FORMS CO.		42.19	
			Unpaid Sales Tax	2.19-	40.00
103763	05/25/2011	JANE ROSENKRANS			23.33
103764	05/25/2011	S & B FOODS			129.68
103765	05/25/2011	S & B FOODS			97.06
103766	05/25/2011	SAMY'S CAMERA			38.06
103767	05/25/2011	SchoolOutfitters.com		1,198.13	
			Unpaid Sales Tax	85.54-	1,112.59
103768	05/25/2011	SEHI COMPUTER PRODUCTS			7,139.18
103769	05/25/2011	SHRED-IT			80.00
103770	05/25/2011	MARK SIERAKOWSKI			16.28
103771	05/25/2011	SIXTEN, INC.			1,158.03
103772	05/25/2011	SMART LEVELS MEDIA			466.54
103773	05/25/2011	CINDRA SMITH			2,328.76
103774	05/25/2011	SO. COAST FIRE PROTECTION			579.00
103775	05/25/2011	SOUTHERN COUNTIES OIL			5,339.70
103776	05/25/2011	TELERIK INC.			584.10
103777	05/25/2011	TRAFFIC CONTROL SERVICE, INC.			1,063.10
103778	05/25/2011	TURF TIRE DISTRIBUTORS			53.96
103779	05/25/2011	TUSTIN CHRYSLER JEEP DODGE			490.91
103780	05/25/2011	UNITED INTERIORS			395.00
103781	05/25/2011	UNITED SITE SERVICES OF CALIF.			582.38
103782	05/25/2011	POSTMASTER			1,200.00
103783	05/25/2011	VANGENT, INC.			36,459.40
103784	05/25/2011	VISTA PAINT			170.81
103785	05/25/2011	WALTERS WHOLESALE ELECTRIC			806.43
103786	05/25/2011	WARE DISPOSAL CO., INC.			1,436.13
103787	05/25/2011	MONICA WARRICK			500.00
103788	05/25/2011	WEISENBACH SPECIALTY PRINTING INC.		411.06	
			Unpaid Sales Tax	31.06-	380.00
103789	05/25/2011	TIM WORKMAN			100.00
103790	05/25/2011	YALE CHASE MATERIALS HANDLING			63.93
103791	05/25/2011	ANGELICA R. ZIKOOR			120.00
103792	05/25/2011	SADDLEBACK APPLIANCES			97.45
103793	05/25/2011	SEPULVEDA BUILDING MATERIALS			2,617.49
103794	05/25/2011	SMART & FINAL IRIS CO.			274.28
103795	05/26/2011	FOREST LAKE EDUCATION MANAGEMENT			31,284.75
103796	05/26/2011	DEPARTMENT OF SOCIAL SERVICES			880.00
103797	05/27/2011	DAVID E. ANDERSON, JR.			27.74
103798	05/27/2011	NANCY BRACKEN			415.14
103799	05/27/2011	ELLE DUBOIS			40.80
103800	05/27/2011	RUBEN GUZMAN			288.63
103801	05/27/2011	MICHAEL O'MEARA			18.67
103802	05/27/2011	DIANE RIOPKA			96.39
103803	05/27/2011	KAY RYALS			52.53
103804	05/27/2011	JOYCE SEMANIK			29.89
103805	05/27/2011	CYNDI STAGGS			56.17
103806	05/27/2011	JORDAN LARSON			52.00
103807	05/27/2011	A-1 AWARDS			130.50
103808	05/27/2011	AMBER MARINE			691.12
103809	05/27/2011	AMERICAN RED CROSS			45.00
103810	05/27/2011	AMTECH ELEVATOR SERVICES			1,800.55
103811	05/27/2011	RALPH ANDERSEN & ASSOCIATES			3,702.70
103812	05/27/2011	ASSOCIATION OF COMM. COLLEGE TRUSTEES			58.50
103813	05/27/2011	AVALON MOORING SERVICE			103.70
103814	05/27/2011	GARY BARNAK			1,110.19

103815	05/27/2011	BARNES & NOBLE		251.81
103816	05/27/2011	BESAFE TECHNOLOGIES, INC.		738.15
103817	05/27/2011	WAYNE S. BOLEN		147.10
103818	05/27/2011	MARK BORDELON		28.37
103819	05/27/2011	BUCK CONSULTANT LLC.		20,000.00
103820	05/27/2011	LAURI BURNS		120.00
103821	05/27/2011	BOOK WHOLESALERS, INC.		188.77
103822	05/27/2011	CDPH/RHB		344.00
103823	05/27/2011	CALIFORNIA STAGE/LIGHTING, INC		702.00
103824	05/27/2011	CAPISTRANO-LAGUNA BEACH ROP		2,422.68
103825	05/27/2011	CAPT /BUSINESS OFFICE		454.28
103826	05/27/2011	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)		100.00
103827	05/27/2011	CDW GOVERNMENT, INC.		292.62
103828	05/27/2011	COAST FITNESS REPAIR SHOP		65.25
103829	05/27/2011	COMMUNITY COLLEGE LEAGUE OF CALIF.		4,100.00
103830	05/27/2011	CORPORATE BUSINESS INTERIORS		3,661.57
103831	05/27/2011	COX COMMUNICATIONS		4,100.18
103832	05/27/2011	DANA POINT FUEL DOCK		48.80
103833	05/27/2011	CAROL DANNA		25.29
103834	05/27/2011	DISCOUNT DANCE SUPPLY CO.		39.74
103835	05/27/2011	DIVERSIFIED BUSINESS SERVICES		2,278.45
103836	05/27/2011	HOWARD DWIGHT		17.80
103837	05/27/2011	EBERHARD EQUIPMENT		210.38
103838	05/27/2011	ARNETTE EDWARDS		180.00
103839	05/27/2011	ARLEEN ELSEROAD		62.50
103840	05/27/2011	FEDERAL EXPRESS		23.75
103841	05/27/2011	JOHN FELLNER		27.00
103842	05/27/2011	FISHER SCIENTIFIC		216.65
103843	05/27/2011	JACQUELINE L. FRANKS		173.75
103844	05/27/2011	FRONTIER PRO SHOP		970.65
103845	05/27/2011	OFFICEMAX CONTRACT INC.		15,682.09
103846	05/27/2011	OFFICEMAX CONTRACT INC.		128.19
103847	05/31/2011	AT&T		544.48
103848	05/31/2011	AT&T		443.07
103849	05/31/2011	AT&T		1,619.13
103850	05/31/2011	XEROX CORP.		4,916.68
103851	05/31/2011	HOME DEPOT CREDIT SERVICES		3,025.72
103852	05/31/2011	HOME DEPOT CREDIT SERVICES		738.60
103853	06/01/2011	CITY OF TUSTIN		550.00
103854	06/01/2011	PACIFIC CLIPPINGS		59.00
103855	06/01/2011	PARKHOUSE TIRE, INC.		1,177.09
103856	06/01/2011	BOB PARRETT CONSTRUCTION		5,950.00
103857	06/01/2011	PAYAM-E-ASHENA		250.00
103858	06/01/2011	J.W. PEPPER & SON, INC.		41.33
103859	06/01/2011	PERFORM BETTER		230.55
103860	06/01/2011	MARK PETERSEN		35.52
103861	06/01/2011	PITNEY BOWES PRESORT SERVICES		719.21
103862	06/01/2011	POCKET NURSE ENTERPRISES, INC.		
			1,178.94	
		Unpaid Sales Tax	88.99-	
103863	06/01/2011	DANIEL J. POTHEN		1,089.95
103864	06/01/2011	POWER FORD TUSTIN		6,000.00
103865	06/01/2011	JULIE PRESTON-SMITH		455.51
103866	06/01/2011	INDIANA QUADRA		671.78
103867	06/01/2011	QUEZADA PRO LANDSCAPE, INC.		279.86
103868	06/01/2011	R2A ARCHITECTURE		5,650.00
103869	06/01/2011	TAMERA RICE		1,672.50
103870	06/01/2011	RICOH AMERICAS CORPORATION		59.76
103871	06/01/2011	VICTORIA ROTHMAN		69.29
103872	06/01/2011	SARGENT-WELCH LLC		679.16
103873	06/01/2011	FHEG - SADDLEBACK BOOKSTORE		727.15
103874	06/01/2011	SCHWAAB INC.		39.05
103875	06/01/2011	SCRIP-SAFE SECURITY PRODUCTS		345.41
			3,823.85	
		Unpaid Sales Tax	304.85-	
103876	06/01/2011	SECURITAS SECURITY SVCS, USA		3,519.00
103877	06/01/2011	SIGN WAREHOUSE.COM		4,369.40
			84.24	
		Unpaid Sales Tax	6.04-	
103878	06/01/2011	SMART & FINAL IRIS CO.		78.20
103879	06/01/2011	SMART LEVELS MEDIA		137.45
103880	06/01/2011	SNAP-ON INDUSTRIAL		2,700.26
103881	06/01/2011	SO. ORANGE CO. COMM. COL.DIST		464.56
103882	06/01/2011	SYSTEMS SOURCE, INC.		1,225.00
				78,361.62

103883	06/01/2011	TAMS-WITMARK MUSIC LIBRARY		275.00
103884	06/01/2011	TRI-AD		1,045.00
103885	06/01/2011	TUSTIN UNIFIED SCHOOL DISTRICT		275.57
103886	06/01/2011	TUTTLE-CLICK FORD		73.54
103887	06/01/2011	POSTMASTER		20,073.14
103888	06/01/2011	VWR INTERNATIONAL, INC.		378.77
103889	06/01/2011	WALTERS WHOLESALE ELECTRIC		543.34
103890	06/01/2011	WEST PAYMENT CENTER		5,267.63
103891	06/01/2011	DOUGLAS WESTLAKE		735.00
103892	06/01/2011	WHITE CAP INDUSTRIES		539.49
103893	06/01/2011	LISA WORKMAN		100.00
103894	06/01/2011	XEROX CORP.		20.60
103895	06/01/2011	SAFEWAY INC/PAVILIONS		175.62
103896	06/01/2011	SMART & FINAL IRIS CO.		484.77
103897	06/01/2011	US FOODS		3,017.06
103898	06/02/2011	KATE ALDER		96.86
103899	06/02/2011	G/M BUSINESS INTERIORS		1,270.91
103900	06/02/2011	ROGER GERARD		521.38
103901	06/02/2011	GOLF VENTURES WEST		276.73
103902	06/02/2011	DANA GONZALES		225.00
103903	06/02/2011	JACQUELINE GOODE		60.00
103904	06/02/2011	GOVCONNECTION		224.39
103905	06/02/2011	W. W. GRAINGER		711.57
103906	06/02/2011	GRANICUS, INC.		1,075.00
103907	06/02/2011	GREEN THUMB INTERNATIONAL		53.73
103908	06/02/2011	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		725.00
103909	06/02/2011	HAITBRINK ASPHALT PAVING, INC.		7,925.00
103910	06/02/2011	PRINCE DARREL HARRISON		348.02
103911	06/02/2011	HD SUPPLY WATERWORKS		5.49
103912	06/02/2011	HERFF JONES		1,722.98
103913	06/02/2011	HIGHER ONE INC.		910.80
103914	06/02/2011	HIRSCH PIPE & SUPPLY		780.21
103915	06/02/2011	CHRIS HOGSTEDT		45.13
103916	06/02/2011	HOOKER HANDLING SYSTEMS, INC.	71.43	
		Unpaid Sales Tax	16.18-	55.25
103917	06/02/2011	JANET HUANG		779.73
103918	06/02/2011	HYDRO-SCAPE PRODUCTS, INC.		3,068.42
103919	06/02/2011	ICARUS FILMS	335.08	
		Unpaid Sales Tax	26.08-	309.00
103920	06/02/2011	IMAGE PRINTING SOLUTIONS		1,715.63
103921	06/02/2011	DENICE INCIONG		421.40
103922	06/02/2011	INGARDIA BROTHERS PRODUCE, INC.		1,452.02
103923	06/02/2011	INTEGRA SERVICES INTERNATIONAL INC.		1,122.00
103924	06/02/2011	IPARADIGMS, LLC		41,984.94
103925	06/02/2011	IRVINE PIPE & SUPPLY		653.58
103926	06/02/2011	IRVINE RANCH WATER DIST.		2,797.56
103927	06/02/2011	IRVINE UNIFIED SCHOOL DIST.		8,000.00
103928	06/02/2011	ISLAND PROMOTIONAL PRODUCTS		2,965.70
103929	06/02/2011	JAMES PUBLISHING, INC.		174.86
103930	06/02/2011	SANDY JEFFRIES		13.25
103931	06/02/2011	DAN JENKINS		502.18
103932	06/02/2011	JIM'S MUSIC CENTER, INC.		24,055.50
103933	06/02/2011	JOHNSTONE SUPPLY		962.56
103934	06/02/2011	RJ COACHING AND CONSULTING		7,787.82
103935	06/02/2011	JOSTEN'S		69.48
103936	06/02/2011	JSERRA CATHOLIC HIGH SCHOOL		7,300.00
103937	06/02/2011	K-LOG COMPANY	342.60	
		Unpaid Sales Tax	19.60-	323.00
103938	06/02/2011	LLANAS, SANDY		384.30
103939	06/02/2011	JENNIFER MC CUE		376.00
103940	06/02/2011	KATHRYN MC MILLER, RHIA	KMC CONSULTING	6,000.00
103941	06/02/2011	MUNOZ, MARTA		389.00
103942	06/02/2011	THE HOSE PROS		192.92
103943	06/02/2011	UNIVERSITY OF HAWAII		3,315.27
103944	06/02/2011	JONES DAY		13,797.54
103945	06/02/2011	AT & T MOBILITY		14.13
103946	06/02/2011	AT & T		530.88
103947	06/02/2011	WELLS FARGO BANK #3317	953.80	
			771.67	
			1,059.50	
			1,541.55	

			928.87	
			149.00	
			838.33	
			652.50	
		Unpaid Sales Tax	353.38-	6,541.84
103948	06/02/2011	WELLS FARGO BANK #1598		247.92
103949	06/02/2011	WELLS FARGO #2078		1,485.47
103950	06/02/2011	WELLS FARGO BANK #1598		625.00
103951	06/02/2011	WELLS FARGO #2078		37.76
103952	06/02/2011	WELLS FARGO BANK #1598		942.39
103953	06/02/2011	WELLS FARGO BANK #3317	739.81	
			1,106.15	
		Unpaid Sales Tax	125.95-	1,720.01
103954	06/03/2011	TRU-BILT CONSTRUCTION		9,551.70
103955	06/03/2011	ADVANCE TEK		8,000.00
103956	06/03/2011	ALVAREZ & MARSAL		2,850.00
103957	06/03/2011	AMERICAN GEOTECHNICAL, INC.		50,392.50
103958	06/03/2011	CATALYST CONSULTING		11,745.00
103959	06/03/2011	CDW GOVERNMENT, INC.		66.28
103960	06/03/2011	COLEMAN'S LANDSCAPE CONTRACTOR		4,877.00
103961	06/03/2011	RECRUITER SUPPORT SERVICES		6,160.00
103962	06/03/2011	GKKWORKS		10,275.17
103963	06/03/2011	HAITBRINK ASPHALT PAVING, INC.		8,850.00
103964	06/03/2011	INGERSOLL RAND		1,005.00
103965	06/03/2011	JACKSON, DE MARCO, TIDUS, & PE		34,622.35
103966	06/03/2011	JOYCE INSPECTION & TESTING		25,720.00
103967	06/03/2011	LIQUID AMBER DESIGNS, INC.		3,761.20
103968	06/03/2011	MC CARTHY BUILDING COMPANIES		61,202.00
103969	06/03/2011	MC KENNA LONG & ALDRIDGE, LLP		6,125.36
103970	06/03/2011	NEUDESIC, LLC		60,285.00
103971	06/03/2011	NIMBLE CONSULTING		10,625.00
103972	06/03/2011	BOB PARRETT CONSTRUCTION		1,307.00
103973	06/03/2011	PB AMERICAS, INC.		2,497.06
103974	06/03/2011	PJHM ARCHITECTS		8,495.00
103975	06/03/2011	PUBLIC ECONOMICS, INC.		1,906.25
103976	06/03/2011	R2A ARCHITECTURE		23,284.29
103977	06/03/2011	RGP PLANNING & DEVELOPMENT SERVICES		21,554.40
103978	06/03/2011	AMY SUPINGER/SUPINGER STRATEGIES		2,625.00
103979	06/03/2011	GALLS INC.		30.45
103980	06/03/2011	MICHAEL GROOVER		100.00
103981	06/03/2011	IRVINE RANCH WATER DIST.		6,063.28
103982	06/03/2011	KE DESIGNS		20,000.00
103983	06/03/2011	KEYBOARD CONCEPTS		5,780.00
103984	06/03/2011	MORITAKA KINA		360.00
103985	06/03/2011	KINSHIP CENTER		180.00
103986	06/03/2011	XPEDX/Kirk		45.40
103987	06/03/2011	KLEIN EDUCATIONAL SYSTEMS		45,154.24
103988	06/03/2011	KOVENEX/WAUBRIDGE SPECIALTY FABRICS	349.95	
		Unpaid Sales Tax	26.95-	323.00
103989	06/03/2011	GARY I. KUSUNOKI		320.00
103990	06/03/2011	LAERDAL MEDICAL CORP.		3,145.50
103991	06/03/2011	LAGUNA GRAPHIC ARTS, INC.		1,065.75
103992	06/03/2011	LAMPS PLUS		1,188.63
103993	06/03/2011	LASER SOURCE		70.88
103994	06/03/2011	LAURA'S INT PLANTSCAPE SERV		200.00
103995	06/03/2011	LAWNMOWERS ETC., LLC		155.61
103996	06/03/2011	LEE ANNE LEITHEM		25.11
103997	06/03/2011	LIFETIME MEMORY PRODUCTS		156.89
103998	06/03/2011	LIGHT IMPRESSIONS/NCD		673.32
103999	06/03/2011	LINKS SIGN LANGUAGE		279.00
104000	06/03/2011	CHENG-HSIN LIU		20,000.00
104001	06/03/2011	LOGOS LANGUAGE, INC.		230.00
104002	06/03/2011	MACIAS, GINI & O'CONNELL, LLP		3,910.25
104003	06/03/2011	EVAN MAEDA		700.00
104004	06/03/2011	MAIN GRAPHICS		872.34
104005	06/03/2011	MAZDA PUBLISHERS, INC.		108.88
104006	06/03/2011	TRACY MC CONNELL		23.88
104007	06/03/2011	JENNIFER MC GEE		50.00
104008	06/03/2011	MC KESSON MEDICAL SURGICAL		2,583.43
104009	06/03/2011	MC MAHAN BUSINESS INTERIORS		5,205.43
104010	06/03/2011	McMASTER CARR SUPPLY CO.		181.15

104012	06/03/2011	MILLENNIUM BUSINESS SERVICES		49.99
104013	06/03/2011	DAVID MILLER		337.14
104014	06/03/2011	SALLIE MILLER		50.00
104015	06/03/2011	DONALD MINEO		120.00
104016	06/03/2011	MIRAMAR WHOLESALE NURSERIES		34.86
104017	06/03/2011	MISSION VIEJO COUNTRY CLUB		247.63
104018	06/03/2011	MISSOURI TRADING COMPANY		500.10
			252.04	
104019	06/03/2011	MODERN BIOLOGY	Unpaid Sales Tax	18.90-
104020	06/03/2011	MOLE-RICHARDSON CO.		233.14
104021	06/03/2011	MOORE MEDICAL, LLC		283.55
104022	06/03/2011	ELIZABETH MOORE		467.40
104023	06/03/2011	SHANNA MOORHOUSE		67.29
104024	06/03/2011	MOULTON-NIGUEL WATER DIST.		1,000.00
104025	06/03/2011	MSC INDUSTRIAL SUPPLY CO.		53.79
104026	06/03/2011	LAKESHORE CURRICULUM MATERIALS		20,710.81
104027	06/03/2011	MC KESSON MEDICAL SURGICAL		711.58
104028	06/03/2011	XEROX CORP.		1,802.97
104029	06/03/2011	A-1 VISUAL SYSTEMS		82.76
104030	06/03/2011	AAA ELECTRIC MOTOR SALES		9,299.61
104031	06/03/2011	ADVANCED EXERCISE EQUIPMENT		481.95
104032	06/03/2011	ADVANTA ENERGY		1,489.82
104033	06/03/2011	ADVANTAGE MARKETING		56,638.51
104034	06/03/2011	KATE ALDER		800.00
104035	06/03/2011	ALERT SERVICES, INC.		6,732.72
104036	06/03/2011	ALISO CREEK INN		9.50
104037	06/03/2011	AMERICAN RED CROSS		1,300.52
104038	06/03/2011	MARY ANSTADT		921.70
104039	06/03/2011	APPLE COMPUTER INC.		580.50
104040	06/03/2011	AUCA LOS ANGELES		24.21
104041	06/03/2011	ARROWHEAD DRINKING WATER		14,007.18
104042	06/03/2011	ASICS		50.05
104043	06/03/2011	TAMMY BECKNER		43.49
104044	06/03/2011	BP ENERGY COMPANY		389.25
104045	06/03/2011	BUTLER CHEMICALS, INC.		120.00
104046	06/03/2011	BOOK WHOLESALERS, INC. BWI		19,285.42
104047	06/03/2011	THE BANK OF NEW YORK TRUST COMPANY, N.A.		190.81
104048	06/03/2011	CAPT BUSINESS OFFICE		120.91
104049	06/03/2011	CARAVAN CANOPY INT'L, INC.		98,637.44
104050	06/03/2011	CDW GOVERNMENT, INC.		209.49
104051	06/03/2011	W.A. CHARNSTROM CO.		2,394.62
			380.19	2,102.14
			Unpaid Sales Tax	
104052	06/03/2011	CHEVRON AND TEXACO BUSINESS CARD SERVICES	29.35-	350.84
104053	06/03/2011	JANINE C. CIRrito		1,537.38
104054	06/03/2011	CLUB CAR, INC.		663.62
104055	06/03/2011	EDUCATION 4 WORK		22.00
104056	06/03/2011	COMPUTERLAND		10,690.50
104057	06/03/2011	CONSOLIDATED ELECTRICAL DIST.		89.87
104058	06/03/2011	COX INDUSTRIAL SERVICES		1,069.02
104059	06/03/2011	NANCY M. DAVIS		340.00
104060	06/03/2011	DE NAULT'S TRUE VALUE		622.66
104061	06/03/2011	JOHN DEERE LANDSCAPES, INC.		340.71
104062	06/03/2011	CANDIE DICKINSON		274.65
104063	06/03/2011	MARGARET DUNSMORE		557.25
104064	06/03/2011	EBERHARD EQUIPMENT		194.71
104065	06/03/2011	ENTERPRISE RENT-A-CAR		377.31
104066	06/03/2011	FIRE MOUNTAIN GEMS & BEADS INC		120.12
104067	06/03/2011	FISHER SCIENTIFIC		124.17
104068	06/03/2011	FREEWAY AUTO SUPPLY		12,654.25
104069	06/03/2011	DONNA FRIEDMAN		187.62
104070	06/03/2011	BCH WATERWORKS		52.65
104071	06/03/2011	DEWEY'S APPLIANCES		505.00
104072	06/03/2011	DISCOUNT SCHOOL SUPPLY		2,751.38
104073	06/06/2011	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES		854.28
104074	06/06/2011	ACADEMIC SENATE FOR CA COMMUNITY COLLEGES		1,700.00
104075	06/06/2011	ACADEMIC SENATE FOR CA COMMUNITY COLLEGES		725.00
104076	06/06/2011	ACADEMIC SENATE FOR CA COMMUNITY COLLEGES		725.00
104077	06/06/2011	JO ANN ALFORD		725.00
104078	06/06/2011	DAVID BUGAY		142.00
104079	06/06/2011	ELIZABETH CIPRES		352.26
				50.00

104080	06/06/2011	ROBERT COSGROVE	169.00
104081	06/06/2011	APRIL CUNNINGHAM	559.48
104082	06/06/2011	DEPT. OF PESTICIDE REG	140.00
104083	06/06/2011	SHERYN DIXON	86.42
104084	06/06/2011	CARMEN CORTEZ DOMINGUEZ	146.00
104085	06/06/2011	PETER J. ESPINOSA	1,000.00
104086	06/06/2011	KARIMA FELDHUS	260.40
104087	06/06/2011	DEBORAH FREEMEL	834.50
104088	06/06/2011	ERIC R. GARCIA	345.00
104089	06/06/2011	KORI LEE GARNER	35.00
104090	06/06/2011	GEORGINA GUY	166.99
104091	06/06/2011	RUBEN GUZMAN	36.80
104092	06/06/2011	BRUCE HAGAN	123.08
104093	06/06/2011	MEGAN HARLOW	470.00
104094	06/06/2011	JUDY HENMI	50.00
104095	06/06/2011	CARMENMARA HERNANDEZ-BRAVO	379.18
104096	06/06/2011	CAROL HILTON	96.00
104097	06/06/2011	DENICE INCIONG	702.46
104098	06/06/2011	LISA INLOW	642.98
104099	06/06/2011	INTERCONTINENTAL HOTELS	1,122.66
104100	06/06/2011	KRIS JONES	500.00
104101	06/06/2011	MARRIOTT WARDMAN PARK HOTEL	267.93
104102	06/06/2011	RALPH MEZA	557.60
104103	06/06/2011	MIKI MIKOLAJCZAK	117.00
104104	06/06/2011	SHARON NUSSEMBAUM	90.00
104105	06/06/2011	MONICA PARKS	50.00
104106	06/06/2011	RANDY W. PEEBLES	76.00
104107	06/06/2011	ANGELIA RIEDEL	50.00
104108	06/06/2011	SAN JUAN CAPISTRANO CHAMBER OF COMMERCE	400.00
104109	06/06/2011	BASIL SMITH	175.00
104110	06/06/2011	SOCAL SPORTS TURF MGRS. ASS'N	350.00
104111	06/06/2011	VIENCE VU	500.00
104112	06/06/2011	DAN WALSH	131.94
104113	06/06/2011	NORMAN WESTON	100.00
104114	06/07/2011	THOMAS JOHN PRENDERGAST	46.99
104115	06/07/2011	INDIANA QUADRA	161.70
104116	06/07/2011	LARRY RADDEN	14.13
104117	06/07/2011	JOHN RICHARDS	42.40
104118	06/07/2011	RIVERSIDE COMMUNITY COLLEGE	734.06
104119	06/07/2011	SAFEWAY INC/PAVILIONS	870.21
104120	06/07/2011	FHEG - SADDLEBACK BOOKSTORE	73.07
104121	06/07/2011	DAN SCOTT	166.39
104122	06/07/2011	SMART & FINAL IRIS CO.	141.83
104123	06/07/2011	SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION	1,800.00
104124	06/07/2011	SO COAST A.Q.M.D.	205.96
104125	06/07/2011	SOUTH COAST FAMILY MEDI-CENTER, INC.	215.00
104126	06/07/2011	SO. ORANGE CO. COMM. COL.DIST	15.00
104127	06/07/2011	TUSTIN LOCK & SAFE	71.55
104128	06/07/2011	UNIVERSITY HIGH SCHOOL FOOTBALL BOOSTERS	600.00
104129	06/07/2011	DAN WALSH	67.43
104130	06/07/2011	KATHLEEN WERLE	142.75
104131	06/07/2011	MICHAEL E. WILSON	11,016.00
104132	06/07/2011	MICHAEL WOLF INTERIORS INC.	4,117.08
104133	06/07/2011	ROCKVIEW FARMS	501.80
104134	06/07/2011	SAFEWAY INC/PAVILIONS	452.19
104135	06/07/2011	MISSION HOSPITAL	1,536.24
104136	06/07/2011	TUSTIN IRVINE MEDICAL GROUP	127.46
104137	06/07/2011	DENNIS WYCHE	15.99
104138	06/07/2011	AMERICAN EXPRESS	1,473.00
104139	06/07/2011	WELLS FARGO #4198	149.95
			226.56
			695.81
			161.17-
			114.00
			182.40
			779.00
		Unpaid Sales Tax	6.28-
104140	06/07/2011	WELLS FARGO #1606	1,980.27
104141	06/07/2011	WELLS FARGO #1606	899.85
104142	06/07/2011	A TO Z CIRCUIT BREAKERS	251.05
104143	06/07/2011	A-1 AWARDS	90.13
			60.90

104144	06/07/2011	ACCUVANT INC.		35,014.63
104145	06/07/2011	ADCLUB ADVERTISING SERVICE		1,980.00
104146	06/07/2011	ADI		236.20
104147	06/07/2011	AIR SOURCE INDUSTRIES, INC.		24.85
104148	06/07/2011	ALLIED REFRIGERATION INC		113.90
104149	06/07/2011	ALLSTEEL INC.		19,533.73
104150	06/07/2011	AMERICAN RED CROSS		245.00
104151	06/07/2011	JULIE ANDERSON		22.75
104152	06/07/2011	LEE ARMSTRONG CO., INC.		3,850.00
104153	06/07/2011	ARROWHEAD DRINKING WATER		43.63
104154	06/07/2011	ART SUPPLY WAREHOUSE		87.40
104156	06/07/2011	AVALON TENT & PARTY		432.52
104157	06/07/2011	MARYAM AZARY		54.27
104158	06/07/2011	B & H PHOTO		659.55
104159	06/07/2011	BAKER & TAYLOR		618.98
104160	06/07/2011	BESAFE TECHNOLOGIES, INC.		738.15
104161	06/07/2011	BONDY PIANO, INC.		
			763.19	
		Unpaid Sales Tax	58.19-	
104162	06/07/2011	MIKE BROWN GRANDSTANDS, INC.		705.00
104163	06/07/2011	KRISTEN BUSH		500.00
104164	06/07/2011	CA STATE DEPT OF INDUSTRIAL RELATIONS, OSHA		1,452.50
104165	06/07/2011	CAMINSTRUCTOR		225.00
104166	06/07/2011	CAPISTRANO UNIFIED SCHOOL DISTRICT		1,631.00
104167	06/07/2011	CAROLINA BIOLOGICAL SUPPLY		165.00
104168	06/07/2011	CERTIFIED TRANSPORTATION SERVICES		21.97
104169	06/07/2011	CINTAS CORPORATION		3,848.64
104170	06/07/2011	COACH AMERICA		28.12
104171	06/07/2011	COAST FITNESS REPAIR SHOP		854.50
104172	06/07/2011	COASTLINE ROP		95.00
104173	06/07/2011	COMPUTERLAND		894.08
104174	06/07/2011	BARBARA COX		214.93
104175	06/07/2011	CULLIGAN		66.22
104176	06/07/2011	DELL MARKETING L.P.		101.87
104177	06/07/2011	DISH NETWORK		584.12
104178	06/07/2011	DLG REST. EQUIP. & CLOSEOUTS		51.02
104179	06/07/2011	EA SIGN INC.		27,350.70
104180	06/07/2011	EMBLEM ENTERPRISES		1,428.75
104181	06/07/2011	ENTERPRISE RENT-A-CAR		407.60
104182	06/07/2011	SHANNON FASELER		529.26
104183	06/07/2011	CINDY FRANK		535.38
104184	06/07/2011	FREEWAY AUTO SUPPLY		90.00
104185	06/07/2011	FRY'S ELECTRONICS		48.83
104186	06/07/2011	FULLER TRUCK ACCESSORIES		1,157.55
104187	06/07/2011	OFFICEMAX CONTRACT INC.		1,606.85
104188	06/07/2011	BEACH CITIES CONSTRUCTION		4,986.63
				<u>14,818.80</u>

Total Number of Checks

1,169

6,350,497.71

Includes checks for only Bank Account COUNTY

Fund Summary

Number	Description	Check Count	Expensed Amount
01	General	1,054	4,024,576.75
12	Child Development	32	49,086.94
40	Capital Outlay	70	1,786,689.29
68	Self-Insurance	9	228,059.60
71	Retiree Benefit	4	266,446.52
		1,169	
			6,354,859.10
	Less Unpaid Sales Tax Liability		<u>4,361.39-</u>
			6,350,497.71

Checks Dated 05/04/2011 through 06/07/2011

Check Number	Check Date	Pay to the Order of	Check Amount
010105	05/06/2011	FARLA BINDER	85.20
010106	05/06/2011	ALICIA MIGLIARINI dba CALINK INSTITUTE	319.00
010107	05/06/2011	DREAM BOOKS BELMA JOHNSON	70.00
010108	05/06/2011	KAYLAA FOX	720.00
010109	05/06/2011	HAITBRINK ASPHALT PAVING, INC.	1,600.00
010110	05/06/2011	JUDICIAL REVENUE SERVICE	2,941.00
010111	05/06/2011	NATIONAL CAPITAL FUNDING STEVE DEXTER	580.50
010112	05/06/2011	RITZ-CARLTON, LAGUNA NIGUEL	1,200.00
010113	05/06/2011	MICHELLE BERGQUIST SMART BUSINESS RESULTS, INC.	1,155.00
010114	05/06/2011	SMART LEVELS MEDIA	634.01
010115	05/06/2011	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	92.46
010116	05/06/2011	CAROLYN DAVIDSON-POSEY	49.00
010117	05/06/2011	ALICIA MIGLIARINI dba CALINK INSTITUTE	517.00
010118	05/11/2011	ACTIVE NETWORK, INC.	6,846.71
010119	05/11/2011	SADDLEBACK COLLEGE ATHLETICS	120.00
010120	05/11/2011	XEROX CORP.	505.72
010121	05/12/2011	CREATIVE BANNER ASSEMBLIES	893.86
Unpaid Sales Tax			78.21
Expensed Amount			972.07
010122	05/23/2011	OFFICEMAX CONTRACT INC.	492.64
010123	05/23/2011	PLANT DEPOT	161.73
010124	05/23/2011	SOUTHWEST OFFSET PRINTING CO.	24,862.90
010125	05/23/2011	LOTSHAW, CHARLES	1,337.95
010126	05/27/2011	BILLY TEES	1,949.80
010127	05/27/2011	HOME DEPOT CREDIT SERVICES	47.11
010128	06/01/2011	PETER COSMAKOS	1,000.00
010129	06/01/2011	CREATIVE BANNER ASSEMBLIES	195.68
Unpaid Sales Tax			11.11
Expensed Amount			206.79
010130	06/01/2011	WESTERN HIGHWAY PRODUCTS, INC.	731.82
010131	06/01/2011	XEROX CORP.	463.45
010132	06/03/2011	GREGORY J. ATWOOD THE GLASS SPECTRUM	420.00
010133	06/03/2011	DREAM BOOKS BELMA JOHNSON	100.00
010134	06/03/2011	THERESA HOEFNAGELS	70.84
010135	06/03/2011	ALOHA REPUBLIC, LLC dba SHIRTS OF HAWAII	116.56
Unpaid Sales Tax			9.76
Expensed Amount			126.32
010136	06/03/2011	UNITED INTERIORS	184.98
010137	06/03/2011	KILLINGSWORTH, SHERLA	1,337.95
010138	06/03/2011	OBREGON, RUFINO	600.00
010139	06/07/2011	UNIV. OF SAN DIEGO COMM. COLLEGE LEADERSHIP ACAD	825.00
Total			35
			53,227.87

Includes checks for only Bank Account SC-CMED

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

Checks Dated 05/04/2011 through 06/07/2011

Check Number	Check Date	Pay to the Order of	Check Amount
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Fund Summary

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
09	SC Community Education Func	35	53,326.95
	Total		
	Less Unpaid Sales Tax Liability		99.08-
	Net (Check Amount)		53,227.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE **ONLINE**

Page 2 of 2

Checks Dated 05/04/2011 through 06/07/2011

Check Number	Check Date	Pay to the Order of	Check Amount
008863	05/06/2011	EDUCATION TO GO GATLIN EDUCATION SERVICES	1,595.00
008864	05/06/2011	NR COMPUTER LEARNING CENTER	77.40
008865	05/06/2011	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	39.38
008866	05/11/2011	PADMINI WEERAKKODY	40.00
008867	05/27/2011	The PM Group	3,746.44
008868	05/27/2011	MARK SEVI	337.50
008869	05/27/2011	ROSE SELIGSON	30.00
008870	06/02/2011	ALAVI, MASSOUMEH	75.00
008871	06/02/2011	RECCHIA, DOMINIC	75.00
008872	06/02/2011	RETA, MARY JANE	50.00
Total			10 6,065.72

Includes checks for only Bank Account IVC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
07	IVC Community Education Fun	10	6,065.72
	Total		
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		6,065.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 1

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
June 27, 2011

IRVINE VALLEY COLLEGE

Gift	Donated By:
Toys	Robert Stanley 20172 E. Santiago Canyon Rd. Orange, California 92869
Clothing, purses, shoes, household goods, athletic cones	Arlene Turner 4011 E. Fernwood Orange, California 92869-5320
Furniture, equipment, clothing, household goods	Beep Colclough 11331 Arroyo Ave Santa Ana, California 92705
2 admission passes	Aquarium of the Pacific 100 Aquarium of the Pacific Long Beach, California 90802
2 - \$10 gift cards	Marie Calendars 27101 Puerta Real, Suite 260 Mission Viejo, California 92691
\$150 gift card	Walmart 26502 Town Center Drive Foothill Ranch, California 92610
\$ 25 gift card	The Veggie Grill 71 Fortune Drive, Suite 109 Irvine, California 92618
4 In and Out Food Vouchers (\$20 value)	In-N-Out Burgers 4199 Campus Drive, 9 th Floor Irvine CA 92612
2 ticket vouchers (\$100 value)	South Coast Repertory 655 Town Center Drive Costa Mesa, CA 92628
5 – Two Free Game Passes (\$100 value)	Irvine Lanes 3415 Michelson Drive Irvine CA 92612
3 - \$10 guest certificates	Dave & Busters 71 Fortune Drive, Suite 960 Irvine, CA 92618
4 – tickets to a Dodger game	Los Angeles Dodgers 1000 Elysian Park Ave Los Angeles, CA 90012-1199
American Express Gift Check (\$50 value)	Rummana Yazdanie 14731 Comet St Irvine, CA 92604

DONATIONS
June 27, 2011

Gift	Donated By:
4 - \$50 gift cards	Ross Dress for Less 4440 Rosewood Drive Pleasanton, CA 92588-3050
\$25 gift card	The Cheesecake Factory 71 Fortune Drive, Suite 800 Irvine, CA 92618
1 hat, 1 shirt (\$50 value)	Quicksilver 71 Fortune Drive, Suite 806 Irvine, CA 92618

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: May/June 2011 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: Subaward agreements, for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$78,900 for equipment, supplies and maintenance projects. During May/June 2011, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

CONTRACTOR NAME**CONTRACT AMOUNT**

eNamix Consultant Agreement – Quality assurance services for Serpa and CSIS projects.	\$85,000.00
Cox Communications Annual Service Agreement – Optical Internet and LAN service for District and ATEP services for 2011/12.	\$51,200.00
QuickCaption Consultant Agreement – Real time academic captioning services for Saddleback College for 2011/12.	\$50,000.00
Securitas Consultant Agreement- Provide unarmed security guard service at the ATEP campus for 2011/12.	\$48,000.00
PB Americas, Inc. Consultant Agreement – Labor compliance program for ATEP drainage ditch project.	\$2,100.00
PB Americas, Inc. Consultant Agreement – Labor compliance program for IVC life sciences building.	\$39,245.00
Keenan & Associates Amendment to Claims Administration Services Agreement. Compensation for hourly services not to exceed annual maximum for 2011/12.	\$30,000.00

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

Goodwill Industries of O.C. (D.P.I.) Consultant Agreement – Professional sign language interpreting services for Saddleback College for 2011/12.	\$30,000.00
Laguna Ballet Production Contract – Event at McKinney Theatre, Saddleback College.	\$26,000.00
Sheila Forsberg Consultant Agreement – Professional Services related to human resources issues.	\$25,000.00
Kristen Bush Consultant Agreement – Creation, design, editing and updating of SOCCCD web services for 2011/12.	\$24,000.00
Office of Administrative Hearings Local Agency Agreement – Services for dispute resolution proceedings.	\$15,000.00
Joyce Inspection & Testing, Inc. Amendment No.1 to Consultant Agreement – increased testing and inspection fees for pool deck replacement for Saddleback College.	\$10,000.00
John Casagrande Consultant Agreement – Services for maintenance and support of the EOPS software for IVC and SC.	\$5,000.00
Keenan & Associates Run-Off Claims Administration Agreement – Services for Workers' Compensation Claims Administration Program..	\$3,500.00
Dyntek Services, Inc. Consultant Services – Virtual infrastructure health check for SOCCCD.	\$3,000.00
Card Integrators Corporation CI Solutions Annual Service Agreement – IC Card System and Card Printer Service Agreement for Student Affairs Office of Irvine Valley College	\$1690.00
Neudesic LLC Amendment #1 to Consultant Agreement for Software Development and Support dated May 3, 2010. Extension of period of contract to end December 31, 2011.	\$0
Neudesic LLC Amendment #1 to Consultant Agreement for Software Development and Support dated July 13, 2010. Extension of period of contract to end June 30, 2012.	\$0

National Student Clearinghouse
Agreement for use of online Student Self Service
enrollment information for Saddleback College.

Council for Educational Travel International USA (CETUSA)
and CET International – (CETI)
Partnership Agreement – to provide marketing and
recruitment of F-1 student population at Saddleback
College.

\$0

Blackboard
Addendum to License and Hosting Agreement Software
Schedules decreased annual contract amount– Renewal for
July 1, 2011 to June 30, 2012.

\$-100

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as
shown above.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Fiscal Year 2011-2012 Tentative Budget

ACTION: Approval

BACKGROUND

Title 5, California Code of Regulations, Section 58305(a) requires that each community college district Board of Trustees adopt a tentative budget no later than July 1 of each fiscal year. Approval of this budget allows the normal processing of payrolls and vendor payments at the start of the new fiscal year.

The District Resource Allocation Council (DRAC) has met and completed its work on the tentative budget.

STATUS

The estimate of financial resources available to the District has been based on the Governor's January Budget and adjusted by the May Revise. The tentative budget includes a projected unrestricted ending balance for June 30, 2011 in the amount of \$18,663,568 plus unrestricted general fund resources of \$181,318,133. The actual ending balance for June 30, 2011 and State Budget Act are still uncertain; these projections will change before the final budget is presented to the Board on August 29, 2011. The Reserve for Economic Uncertainties has been set at 7.5% in accordance with the Budget Development Guidelines adopted by the Board of Trustees. In addition to the general fund, all other District fund budgets are also reported in the tentative budget enclosure.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2011-2012 Tentative Budget as presented in the enclosure.

TO: Board of Trustees

FROM: Gary Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Tentative 2011-2012 Student Government Budgets

ACTION: Approval

BACKGROUND

The Saddleback College Associated Student Government (ASG) and Associated Students of Irvine Valley College (ASIVC) have developed their tentative budgets for the 2011-2012 academic year. In April 2011 the Saddleback College ASG tentative budget was ratified by the ASG Senate and in June was reviewed by the Consultation Council. During the spring semester 2011 the ASIVC tentative budget was reviewed and endorsed by the College Council. Funding for the budgets is derived from the sale of student government stickers and stamps (student activity fee) as well as bookstore and food service commissions. The budgets were established to provide funding for co-curricular programs, scholarships, student initiatives, and student activities, including student clubs.

STATUS

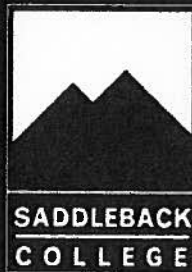
The Saddleback College ASG tentative budget for 2011-2012 is presented as Exhibit A. The ASIVC tentative budget for 2011-2012 is presented as Exhibit B.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2011-2012 tentative student government budgets as presented in Exhibits A and B.

Item Submitted by: Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents

Saddleback College Associated Student Government Tentative Budget 2011-2012



1

Process

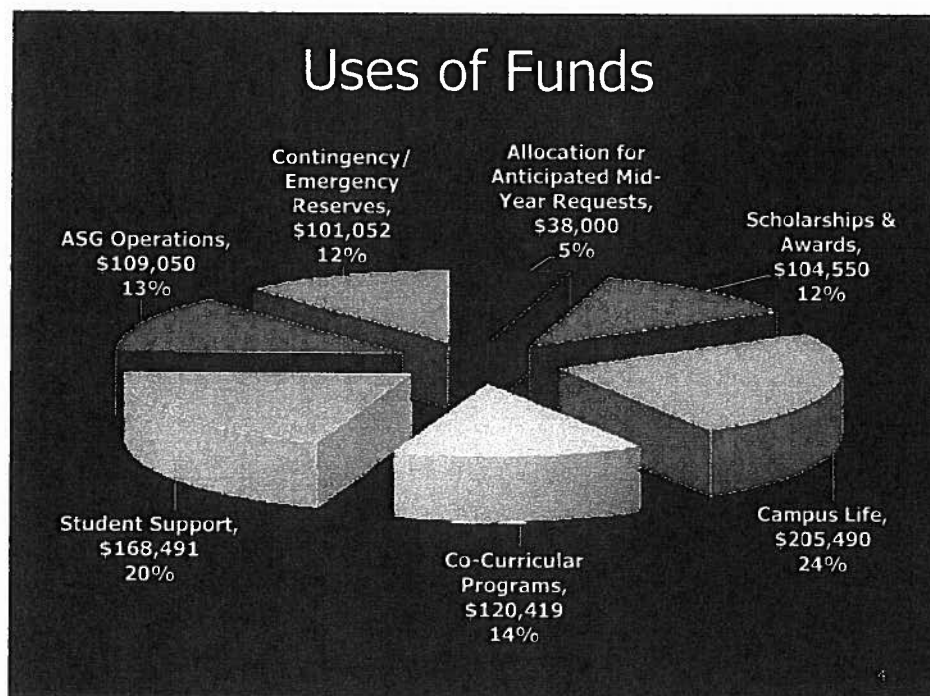
- Projection of revenue
- Funding (grant) request process:
 - Request advisement from division deans and review, discuss, debate, and vote upon funding (grant) requests.
 - Considerations:
 - Direct benefit to currently enrolled Saddleback College students
 - Number of students to benefit
 - Educational impact
 - Enhancement of campus life
 - Division priorities



2

Sources Of Funds	
Estimated Beginning Fund Balance	\$121,052
Minimum Guaranteed Revenue	
Bookstore	\$615,000
Cafeteria/Coffee Carts	26,000
Food Vending	25,000
Minimum Guaranteed Revenue	\$666,000
ASB Activity Stamp Sales	60,000
Total Sources of Funds	\$847,052
Uses of Funds	
Campus Life	\$205,490
Co-Curricular Programs	120,419
Student Support	168,491
ASG Operations	109,050
Contingency, Allocation for Anticipated Mid-Year Requests, Scholarships	243,602
Total Uses of Funds	\$847,052

3



4

Campus Life: \$205,490

Programs that aid in recruitment, ensure retention, and support the persistence of all students.



5

Co-Curricular Programs: \$120,419

Programs that enhance student learning, augmenting the academic experience and helping students achieve both their academic and career goals.



6

Student Support: \$168,491

Programs, travel awards, and activities that directly support student success. Students would not have the ability to participate if it weren't for ASG funds.



7

ASG Operations: \$109,050

Expenses associated with running and maintaining the ASG programs. Includes funding the FUND Card, copier services, equipment repairs, and the Student Development Office Assistant.



8

Contingency, Allocation for Anticipated Mid-Year Requests, and Scholarships

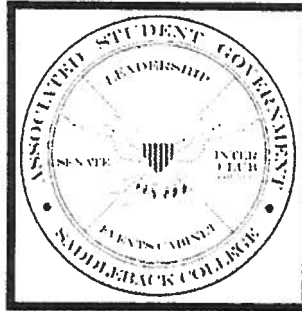
	Amount
Contingency/Emergency Reserves (ASG Bylaw Mandated Minimum of 10% of Total Projected Revenue)	\$101,052
Allocation for Anticipated Mid-Year Requests (ASG Bylaw Mandated Minimum of 5% of Total Projected Revenue)	\$38,000
Scholarships & Awards (ASG Bylaw Mandated Minimum of 10% of Total Projected Revenue)	\$104,550
Total	\$243,602

9

Questions and Answers



10



Saddleback College Associated Student Government Tentative 2011-2012 Budget Presentation

South Orange County Community College District Board of Trustees

June 27, 2011

Appendix to Exhibit A

This appendix includes two spreadsheets:

1. The first spreadsheet titled "Grants by Division" features the line-by-line grants organized by division, which is the method ASG uses to develop the budget.
2. The second spreadsheet titled "Grants by Aggregate Category" features the same line-by-line grant data but instead of being organized by division, each grant is placed into one of four aggregate categories. These four aggregate categories (Campus Life, Co-Curricular, ASG Operations, and Student Support) represent another method of understanding the general nature of all of the ASG grants, outside of ASG's collaboration with the campus organizational divisions.

2011-2012 Saddleback College ASG Budget -- Grants by Division
TENTATIVE, June 2011

Exhibit A

	A	B	C	D	E
	2006-2010 AVERAGE GRANTED	2010-2011 Preliminary Grant Total	2011-2012 Request Title	2011-2012 New Program Request Title(s)	2011-2012 New Request Amount
1					
2			Advanced Technology & Applied Science		
3		\$1,147.00	1. Fashion Show		\$1,147.00
4	\$1,224.00	\$1,147.00			\$1,147.00
5			Counseling Services & Special Programs		
6		\$1,500.00	1. DSPS Ability Awareness Week		\$1,500.00
7		1,450.00	2. DSPS Student & Volunteer Recognition Dinner		1,500.00
8		1,000.00	3. DSPS Student/Co-Curricular Support Program		500.00
9		1,000.00	4. Ride the Wave		200.00
10		4,000.00	5. JAWS -- Junior Athletic Wheelchair Camp		1,300.00
11		213.00	6. Transfer College Fairs		300.00
12		150.00	7. Evening Transfer College Fairs		0.00
13		187.00	8. Transfer Day		250.00
14		3,247.00	9. Transfer Celebration		2,900.00
15		375.00	10. Crisis Intervention Program Workshop		0.00
16		1,500.00	11. Women's Conference		1,500.00
17		2,000.00	12. VETS Resource Fair/VETS Day/Recognition		3,250.00
18		1,500.00	13. EOPS Student Recognition		1,500.00
19		1,500.00	14. EOPS Winter Workshop		1,250.00
20		225.00	15. Learning Resources (Re-Entry/Women)		225.00
21		1,000.00	16. EOPS Graduation Caps & Gowns		750.00
22				17. Student Athlete Mentorship Program	500.00
23				18. Adaptive Kinesiology Mentorship Program	1,500.00
24				19. VETS Mentorship Program	1,500.00
25				20. Career Packets for Students with Needs	122.00
26				21. New Student/Parent Orientation	300.00
27	\$22,287.80	\$20,847.00			\$20,847.00
28			Emeritus Institute		
29		\$799.00	1. Reflections, A Student Anthology		\$800.00
30		200.00	2. Emeritus Institute Art Show		199.00
31	\$1,196.00	\$999.00			\$999.00
32			Fine Arts		
33		\$4,000.00	1. Choral & Vocal Music Supplies		\$3,440.00
34		5,000.00	2. Choral & Vocal Music Contracted Services		4,300.00
35		2,000.00	3. Noon Concert Hour Series		1,720.00
36		10,000.00	4. Speech/Forensics Team Lodging, Meals, & Fees		8,600.00
37		2,000.00	5. Gallery- Contract Services		1,720.00

2011-2012 Saddleback College ASG Budget -- Grants by Division
TENTATIVE, June 2011

Exhibit A

	A	B	C	D	E
1	2006-2010 AVERAGE GRANTED	2010-2011 Preliminary Grant Total	2011-2012 Request Title	2011-2012 New Program Request Title(s)	2011-2012 New Request Amount
38		3,000.00	6. Gallery- Duplication		2,580.00
39		2,000.00	7. Gallery- Supplies		1,720.00
40		6,000.00	8. Guest Artists		5,160.00
41		11,000.00	9. Instrumental Music: Supplies & Contracted Services		9,460.00
42		4,000.00	10. Jazz Program		3,440.00
43		500.00	11. Readers Theater (Speech/Forensics)		430.00
44		61,953.00	12. Theater Arts: Contract Services		53,280.00
45		20,000.00	13. Theater Arts: Rents & Leases		17,200.00
46		40,000.00	14. Theater Arts: Supplies		34,400.00
47		2,000.00	15. Theater Arts: Travel & Registration		1,720.00
48		1,000.00	16. Art Lecture Series		860.00
49		2,000.00	17. Film Festival		1,720.00
50		4,000.00	18. CBI National College Media		3,440.00
51		2,000.00	19. FILM II Grants		1,720.00
52				20. Art Gallery -- Food	543.00
53	\$207,255.20	\$182,453.00			\$157,453.00
54	Health Sciences & Human Services				
55		\$270.00	1. Medical Assistant Graduation		\$270.00
56		80.00	2. Promotional: Medical Assistant Program		0.00
57		1,034.00	3. CAADE Conference		1,124.00
58		400.00	4. Human Services Graduation Reception		400.00
59		10.00	5. Human Services Promotional		0.00
60		1,169.00	6. Red Ribbon Substance Abuse Criminal Justice Career Fair		1,169.00
61		78.00	7. Mid-Year NSNA Convention (CNSA Club)		78.00
62		147.00	8. CNSA General Meetings		147.00
63		100.00	9. CNSA Nursing Orientation		100.00
64		7,437.00	10. Annual NSNA Convention (CNSA Club)		7,437.00
65		2,444.00	11. CNSA State Convention		2,444.00
66		2,500.00	12. Nursing Pinning Ceremony		2,500.00
67	\$18,766.60	\$15,669.00			\$15,669.00
68	Liberal Arts				
69		\$2,000.00	1. ESL: International Voice Magazine		\$2,000.00
70		850.00	2. Annual Journalism Banquet		850.00
71		3,342.00	3. Student Journalism Scholarships		800.00

2011-2012 Saddleback College ASG Budget -- Grants by Division
TENTATIVE, June 2011

Exhibit A

	A	B	C	D	E
1	2006-2010 AVERAGE GRANTED	2010-2011 Preliminary Grant Total	2011-2012 Request Title	2011-2012 New Program Request Title(s)	2011-2012 New Request Amount
72		800.00	4. Dia De Los Muertos Event		800.00
73		1,500.00	5. Gender Conference		1,500.00
74		1,200.00	6. Ramadan Event		1,200.00
75		1,500.00	7. International Film Festival		1,500.00
76		1,000.00	8. Latin Film Festival		1,000.00
77		6,500.00	9. The Wall Literary Magazine		6,500.00
78		800.00	10. Day of Silence		800.00
79				11. PTK Conference/Travel	2,542.00
80	\$23,340.60	\$19,492.00			\$19,492.00
81	Math, Science & Engineering				
82		\$3,000.00	1. 9th Annual MSE Academic Triathlon		\$3,200.00
83		12000.00	2. Science Lecture Series		12,500.00
84		929.00	3. SM Lobby Furniture	3. SM Outdoor Furniture	229.00
85	\$9,105.40	\$15,929.00			\$15,929.00
86	Office of Instruction				
87		\$106.00	1. Honors Program Awards		\$106.00
88		960.00	2. Honors Conference		960.00
89		61.00	3. Honors Recognition Ceremony		61.00
90	\$818.80	\$1,127.00			\$1,127.00
91	Physical Education, Kinesiology & Athletics				
92		\$2,000.00	1. American College Dance Festival 2010		\$2,000.00
93		250.00	2. High School Dance		0.00
94		2,000.00	3. Winter Dance Concert & Dance Collective		0.00
95		30,000.00	4. Athletic Team Officials Fees		30,000.00
96		10,815.00	5. Athletics Post-Season/Playoffs		4,566.00
97		60,000.00	6. Athletics Team Meals		60,000.00
98		18,000.00	7. Athletics Team Lodging		18,000.00
99		22,950.00	8. Athletics Team Entry Fees		16,000.00
100		500.00	9. Tim Cartmell/Taiji Workshop		500.00
101		6,500.00	10. Athletics Pep Squad Camp Workshop		6,500.00
102		8,900.00	11. Game Workers		6,500.00
103	\$192,567.20	\$161,915.00			\$144,066.00
104	Social & Behavioral Sciences				
105		\$2,500.00	1. Anthropology Conference Student Scholarship Program		\$2,500.00

2011-2012 Saddleback College ASG Budget -- Grants by Division
TENTATIVE, June 2011

Exhibit A

	A	B	C	D	E
1	2006-2010 AVERAGE GRANTED	2010-2011 Preliminary Grant Total	2011-2012 Request Title	2011-2012 New Program Request Title(s)	2011-2012 New Request Amount
106		2,500.00	2. Anthropology/Cross-Cultural Studies Brown Bag Lunch Speaker Series		2,500.00
107		1,000.00	3. CDES Information Nights		1,000.00
108		1,000.00	4. Sociology - ASF and PFLAG		1,000.00
109		2,500.00	5. Women's and Gender Studies		3,000.00
110		2,000.00	6. CD/EDUC - Speaker Series		2,000.00
111		3,663.00	7. Psychology - Speaker Series		3,663.00
112		1,500.00	8. Geography - Conference		1,000.00
113		1,000.00	9. Panel Speaker		0.00
114				10. GEOG Poster Session	1,000.00
115	\$17,367.80	\$17,663.00			\$17,663.00
116	Student Services				
117		\$9,210.00	1. Scholarship Ceremony		\$9,210.00
118		3,506.00	2. Outreach -- Welcome Fest		3,506.00
119		7,118.00	3. Outreach -- Senior Day		7,118.00
120		892.00	4. Outreach -- Student Ambassadors		892.00
121		2,762.00	5. Outreach -- Family Night		2,762.00
122		11,093.00	6. Child Development Center -- Funding Awards for Students		11,093.00
123		703.00	7. International Students Office		703.00
124	\$31,165.80	\$35,284.00			\$35,284.00
125	ASG (Contract Revenue)				
126		\$70,550.00	1. Office Assistant Assessment		\$80,550.00
127		2,550.00	2. Homecoming Celebration		2,550.00
128		10,200.00	3. Commencement		8,000.00
129		22,950.00	4. SCHOLARSHIPS: Book Loan Program		17,950.00
130		25,500.00	5. SCHOLARSHIPS: Osher Foundation Contribution		0.00
131		56,574.00	6. SCHOLARSHIPS: SC Foundation Scholarships		86,600.00
132		48,000.00	7. Allocation for Anticipated Mid-Year Requests		38,000.00
133				8. Campus Life Program	22,674.00
134	\$197,002.60	\$236,324.00			\$256,324.00
135	ASG (Student Activities Fee Revenue)				
136		\$19,000.00	1. ASB Stamp FUND Card Purchase Agreement		\$11,250.00
137		19,500.00	2. Inter-Club Council Programming and Operations		14,500.00
138		6,812.00	3. ASG Leadership Training Retreats		2,562.00

2011-2012 Saddleback College ASG Budget -- Grants by Division
TENTATIVE, June 2011

Exhibit A

	A	B	C	D	E
1	2006-2010 AVERAGE GRANTED	2010-2011 Preliminary Grant Total	2011-2012 Request Title	2011-2012 New Program Request Title(s)	2011-2012 New Request Amount
139		2,500.00	4. All Student BBQs		3,500.00
140		3,000.00	5. Duplication		3,000.00
141		1,200.00	6. Polos/shirts/uniforms		1,200.00
142		3,000.00	7. Supplies		3,000.00
143		350.00	8. Copier agreement		350.00
144		45.00	9. Credit card fee		45.00
145		500.00	10. Postage		500.00
146		1,200.00	11. End of Year Banquet		1,200.00
147		1,800.00	12. Multicultural Week		1,800.00
148		1,518.00	13. Marketing		1,518.00
149		1,500.00	14. Diversity Student Council		1,500.00
150		3,500.00	15. Movie ticket consignment		3,500.00
151		375.00	16. Amusement park ticket consignment		375.00
152		6,000.00	17. Senate Programming/Allocation		6,000.00
153		3,000.00	18. Events Cabinet Programming		3,000.00
154		500.00	19. Earth Week		500.00
155		700.00	20. Awareness Week		700.00
156		0.00	<i>contract printing (no longer funded)</i>		0.00
157		0.00	<i>storage container fee (no longer funded)</i>		0.00
158		3,000.00	<i>emergency loan program (funds held by Financial Assistance Office)</i>		0.00
159		0.00	<i>office worker payroll (no longer funded)</i>		0.00
160		0.00	<i>office worker supplies (no longer funded)</i>		0.00
161		5,000.00	<i>travel and conferences (no longer funded)</i>		0.00
162		1,000.00	<i>finals week (incorporated into BBQs)</i>		0.00
163		0.00	<i>talent show (no longer funded)</i>		0.00
164		0.00	<i>low ropes course (no longer funded)</i>		0.00
165	\$159,282.00	\$85,000.00			\$60,000.00
166	Contingency/Emergency Reserve				
167				Current Estimate (6/7/11)	\$101,052.00
168					
169	TOTAL (06-10) AVERAGE	TOTAL 2010- 2011			TOTAL 2011- 2012
170	\$881,379.80	\$793,849.00			\$847,052.00

**2011-2012 Saddleback College ASG Budget
Grants by Aggregate Category -- TENTATIVE**

Exhibit A

	A	B	C	D	E
1	Division Sponsor	Request Title	Granted 2009- 2010	Granted 2010- 2011	Granted 2011- 2012
2		Campus Life			
3	ASG	ASG All Student BBQs	\$0	\$2,500	\$3,500
4	Found	Alumni Association -- Homecoming Pre-Game BBQ	\$0	\$1,000	\$0
5	Found	Alumni Association -- Newsletter	\$0	\$500	\$0
6	FA	Art Lecture Series	\$1,000	\$1,000	\$860
7	ASG	ASG Events Cabinet Programming Budget	\$2,000	\$3,000	\$3,000
8	ASG	ASG Homecoming Celebration	\$3,000	\$2,550	\$2,550
9	ASG	ASG Multicultural Month	\$2,000	\$1,800	\$1,800
10	ASG	ASG Senate Programming Budget	\$1,000	\$6,000	\$6,000
11	ASG	ASG Awareness Week	\$700	\$700	\$700
12	ASG	ASG Earth Week	\$500	\$500	\$500
13	SBS	CD/EDUC - Speaker Series	\$0	\$2,000	\$2,000
14	LA	Day of Silence	\$0	\$800	\$800
15	LA	Dia De Los Muertos Event	\$800	\$800	\$800
16	ASG	Diversity Student Council Programming Budget	\$5,000	\$1,500	\$1,500
17	ATAS	Fashion Club	\$250	\$0	\$0
18	FA	Film Festival	\$4,000	\$2,000	\$1,720
19	FA	Gallery - Contracted Services	\$0	\$2,000	\$1,720
20	FA	Gallery- Duplication	\$3,000	\$3,000	\$2,580
21	FA	Gallery- Food Supplies	\$1,000	\$0	\$543
22	FA	Gallery- Supplies	\$3,000	\$2,000	\$1,720
23	FA	Guest Artist-in-Residence	\$7,000	\$0	\$0
24	FA	Guest Artists	\$6,000	\$6,000	\$5,160
25	FA	Instrumental Music: Supplies & Contracted Services	\$14,000	\$11,000	\$9,460
26	ASG	Inter-Club Council Operations	\$27,000	\$19,500	\$14,500
27	LA	International Film Festival	\$1,500	\$1,500	\$1,500
28	FA	Jazz Program	\$3,000	\$4,000	\$3,440
29	LA	Latin Film Festival	\$1,000	\$1,000	\$1,000
30	SBS	Panel Speaker	\$0	\$1,000	\$0
31	SBS	Psychology - Speaker Series	\$0	\$3,663	\$3,663
32	LA	Ramadan Event	\$925	\$1,200	\$1,200
33	SBS	Sociology - ASF and PFLAG	\$0	\$1,000	\$1,000
34	FA	Theater Arts: Contract Services	\$44,000	\$61,953	\$53,280
35	FA	Theater Arts: Rents & Leases	\$19,000	\$20,000	\$17,200
36	FA	Theater Arts: Supplies	\$35,500	\$40,000	\$34,400
37	FA	Theater Arts: Travel & Registration	\$4,000	\$2,000	\$1,720
38	FOUND	Veterans Memorial	\$0	\$1,000	\$0
39	SBS	Women's and Gender Studies	\$0	\$2,500	\$3,000
40	ASG	Student Development Office: Campus Life Program	\$0	\$0	\$22,674
41		Total Campus Life	\$190,175	\$210,966	\$205,490
42		Co-Curricular			
43	MSE	MSE Academic Triathlon	\$2,500	\$3,000	\$3,200
44	ATAS	Fashion Show	\$1,000	\$1,147	\$1,147
45	PEKA	American College Dance Festival 2010	\$2,000	\$2,000	\$2,000
46	HSBS	AMSA Pre-Med Conference	\$2,115	\$0	\$0
47	LA	Annual Journalism Banquet	\$850	\$850	\$850
48	HSBS	Annual NSNA Convention (CNSA Club)	\$10,000	\$7,437	\$7,437
49	SBS	Anthropology Conference Student Scholarship Program	\$3,000	\$2,500	\$2,500
50	SBS	Anthropology/Cross-Cultural Studies Brown Bag Lunch Speaker Series	\$3,000	\$2,500	\$2,500

**2011-2012 Saddleback College ASG Budget
Grants by Aggregate Category -- TENTATIVE**

Exhibit A

	A	B	C	D	E
1	Division Sponsor	Request Title	Granted 2009- 2010	Granted 2010- 2011	Granted 2011- 2012
51	PEKA	Athletic Team Officials Fees	\$30,000	\$30,000	\$30,000
52	PEKA	Athletics Pep Squad Camp Workshop	\$6,550	\$6,500	\$6,500
53	PEKA	Athletics Post-Season/Playoffs	\$26,234	\$10,815	\$4,566
54	PEKA	Athletics: Surf Team Entry Fees	\$2,950	\$0	\$0
55	HSHS	CAADE Conference	\$1,250	\$1,034	\$1,124
56	FA	CBI National College Media	\$4,000	\$4,000	\$3,440
57	MSE	Chemistry Display cases	\$2,500	\$0	\$0
58	FA	Choral & Vocal Music Contracted Services	\$5,000	\$5,000	\$4,300
59	FA	Choral & Vocal Music Supplies	\$10,125	\$4,000	\$3,440
60	HSHS	CNSA General Meetings	\$225	\$147	\$147
61	HSHS	CNSA Nursing Orientation	\$0	\$100	\$100
62	HSHS	CNSA State Convention	\$6,501	\$2,444	\$2,444
63	EI	Emeritus Institute Art Show	\$600	\$200	\$199
64	LA	ESL: International Voice Magazine	\$2,000	\$2,000	\$2,000
65	PEKA	Fall Media Day	\$60	\$0	\$0
66	PEKA	Game Workers	\$8,900	\$8,900	\$6,500
67	LA	Gender Conference	\$1,500	\$1,500	\$1,500
68	SBS	Geography - Poster Session	\$0	\$0	\$1,000
69	SBS	Geography - Conference	\$0	\$1,500	\$1,000
70	PEKA	High School Dance Concert	\$0	\$250	\$0
71	OI	Honors Conference	\$1,750	\$960	\$960
72	OI	Honors Program Awards	\$0	\$106	\$106
73	OI	Honors Recognition Ceremony	\$0	\$61	\$61
74	LA	Lariat and Lariatnews.com: Travel	\$5,000	\$0	\$0
75	HSHS	Medical Assistant Graduation	\$0	\$270	\$270
76	HSHS	Mid-Year NSNA Convention (CNSA Club)	\$3,274	\$78	\$78
77	FA	Noon Concert Hour Series	\$2,000	\$2,000	\$1,720
78	HSHS	Promotional: Medical Assistant Program	\$0	\$80	\$0
79	FA	Readers Theater (Speech/Forensics)	\$500	\$500	\$430
80	EI	Reflections, A Student Anthology	\$800	\$799	\$800
81	PEKA	Scholar Athlete Recognition Luncheon	\$1,000	\$0	\$0
82	MSE	Science Lecture Series	\$12,000	\$12,000	\$12,500
83	FA	Speech/Forensics Team Banquet/Awards	\$1,000	\$0	\$0
84	FA	Speech/Forensics Team Lodging, Meals, & Fees	\$11,000	\$10,000	\$8,600
85	LA	The Wall Literary Magazine	\$6,000	\$6,500	\$6,500
86	PEKA	Tim Cartmell/Taiji Workshop	\$1,000	\$500	\$500
87	SBS	Western Psychological Association Conference	\$6,305	\$0	\$0
88	PEKA	Winter Dance Concert 2009 and Dance Collective 2010	\$4,000	\$2,000	\$0
89		Total Co-Curricular	\$188,489	\$133,678	\$120,419
90		ASG Operations			
91	ASG	Contract Printing	\$2,000	\$0	\$0
92	ASG	Copier Agreement	\$2,000	\$0	\$350
93	ASG	Credit Card Fees	\$45	\$45	\$45
94	ASG	Duplication	\$3,000	\$3,000	\$3,000
95	ASG	End of the Year Banquet	\$1,500	\$1,200	\$1,200
96	ASG	Leadership Training Retreats	\$5,000	\$6,812	\$2,562
97	ASG	Low Ropes Course	\$2,000	\$0	\$0
98	ASG	Movie Ticket Consignment	\$5,000	\$3,500	\$3,500
99	ASG	Office Worker Payroll	\$25,000	\$0	\$0
100	ASG	Polos/Shirts/Uniforms	\$1,200	\$0	\$1,200
101	ASG	Postage	\$1,000	\$500	\$500

**2011-2012 Saddleback College ASG Budget
Grants by Aggregate Category -- TENTATIVE**

Exhibit A

	A	B	C	D	E
1	Division Sponsor	Request Title	Granted 2009- 2010	Granted 2010- 2011	Granted 2011- 2012
102	ASG	Stamp Discount Card	\$45,000	\$19,000	\$11,250
103	ASG	Storage Container Fee	\$1,500	\$0	\$0
104	ASG	Student Development Office Assistant Assessment	\$90,000	\$70,550	\$80,550
105	ASG	Student Development/ASG Marketing	\$2,000	\$1,518	\$1,518
106	ASG	Supplies	\$2,000	\$3,000	\$3,000
107	ASG	Amusement Park Ticket Consignment	\$0	\$375	\$375
108		Total ASG Operations	\$188,245	\$109,500	\$109,050
109		Student Support			
110	ASG	ASG Emergency Loan Program	\$3,000	\$3,000	\$0
111	PEKA	Athletics Championship Awards	\$1,500	\$0	\$0
112	PEKA	Athletics Team Awards	\$1,500	\$0	\$0
113	PEKA	Athletics Team Banquet/Meals	\$2,500	\$0	\$0
114	PEKA	Athletics Team Entry Fees	\$20,000	\$22,950	\$16,000
115	PEKA	Athletics Team Lodging	\$18,000	\$18,000	\$18,000
116	PEKA	Athletics Team Meals	\$45,000	\$60,000	\$60,000
117	SS	Child Development Center Funding Awards for Students	\$10,000	\$11,093	\$11,093
118	SS	Child Development Center New Equipment	\$700	\$0	\$0
119	SS	Child Development Center Software	\$275	\$0	\$0
120	SS	Child Development Center Speaker Series	\$1,000	\$0	\$0
121	SS	Child Development Center Supplies	\$800	\$0	\$0
122	SBS	CDES Information Nights	\$0	\$1,000	\$1,000
123	ASG	Commencement	\$5,000	\$10,200	\$8,000
124	CSSP	Crisis Intervention Program Workshop	\$500	\$375	\$0
125	CSSP	DSPS Ability Awareness Week	\$2,200	\$1,500	\$1,500
126	CSSP	DSPS Ride the Wave	\$2,000	\$1,000	\$200
127	CSSP	DSPS Student & Volunteer Recognition Dinner	\$2,000	\$1,450	\$1,500
128	CSSP	DSPS Student/Co-Curricular Support Program	\$2,000	\$1,000	\$500
129	CSSP	EOPS Graduation Caps & Gowns	\$0	\$1,000	\$750
130	CSSP	EOPS Student Recognition	\$1,500	\$1,500	\$1,500
131	CSSP	EOPS Winter Workshop	\$1,500	\$1,500	\$1,250
132	CSSP	Evening Transfer College Fairs	\$0	\$150	\$0
133	SS	Family Night (Outreach)	\$4,000	\$2,762	\$2,762
134	FA	Film II Grants	\$0	\$2,000	\$1,720
135	FOUND	Foundation Gala	\$1,000	\$1,000	\$0
136	CSSP	High School Counselors Advisory Council	\$100	\$0	\$0
137	CSSP	High School Counselors Conference	\$300	\$0	\$0
138	HSBS	Human Services Graduation Reception	\$400	\$400	\$400
139	HSBS	Human Services Promotional	\$0	\$10	\$0
140	SS	International Students Office Programming	\$0	\$703	\$703
141	CSSP	JAWS -- Junior Athletic Wheelchair Camp	\$6,875	\$4,000	\$1,300
142	CSSP	Learning Resources (Re-Entry/Women)	\$0	\$225	\$225
143	HSBS	Nursing Pinning Ceremony	\$2,000	\$2,500	\$2,500
144	HSBS	Red Ribbon Substance Abuse Criminal Justice Career Fair	\$1,500	\$1,169	\$1,169
145	SS	Scholarship Ceremony (Student aspects)	\$6,000	\$9,210	\$9,210
146	SS	Senior Day (Outreach)	\$8,500	\$7,118	\$7,118
147	MSE	SM Lobby Furniture	\$0	\$929	\$229
148	SS	Student Ambassadors (Outreach)	\$600	\$892	\$892
149	CSSP	Transfer Celebration	\$5,000	\$3,247	\$2,900
150	CSSP	Transfer College Fairs	\$0	\$213	\$300
151	CSSP	Transfer Day	\$0	\$187	\$250
152	CSSP	Veterans Awareness	\$3,000	\$2,000	\$250

**2011-2012 Saddleback College ASG Budget
Grants by Aggregate Category -- TENTATIVE**

Exhibit A

	A	B	C	D	E	
1	Division Sponsor	Request Title	Granted 2009-2010	Granted 2010-2011	Granted 2011-2012	
153	SS	Welcome Week (Formerly Welcome Fest)	\$6,000	\$3,506	\$3,506	
154	CSSP	Women's Conference	\$2,000	\$1,500	\$1,500	
155	CSSP	Career Athlete Mentorship Program	\$0	\$0	\$500	
156	CSSP	Kinesiology Mentorship Program	\$0	\$0	\$1,500	
157	CSSP	VETS Mentorship Program	\$0	\$0	\$1,500	
158	CSSP	Career Packets for Students with Needs	\$0	\$0	\$122	
159	CSSP	New Student/Parent Orientation	\$0	\$0	\$300	
160	LA	Student Journalism Scholarships	\$800	\$3,342	\$800	
161	LA	PTK Conference/Travel	\$0	\$0	\$2,542	
162		Total Student Support	\$169,050	\$182,631	\$168,491	
163		Totals by Year	\$735,959	\$636,775	\$603,450	
164	Contingency, Allocation for Anticipated Mid-Year Requests, Scholarships					\$243,602
165	Grand Total					\$847,052

Associated Students of Irvine Valley College

Tentative
Budget
2011-2012



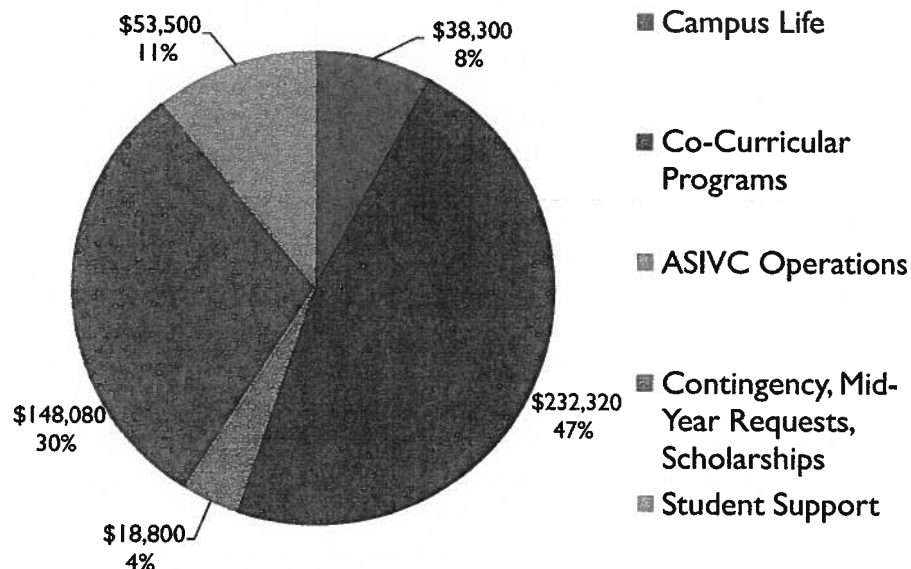
Page 1

Process

- The Associated Students of Irvine Valley College (ASIVC) budget process is dictated by our Constitution and Bylaws.
- Requests for ASIVC Funds are sent out in February to the college community – request deadline is April.
- The Budget and Finance Committee (BFC) meets after ASIVC Spring Elections (April), to review all requests submitted for funding.
- The BFC determines the funds available for allocations: guaranteed and estimated income.
- The BFC looks at the history (two years) of allocations, current requests, and calculates the total amount of requests for 2011-2012 and compares the requests to actual income.
- Members of the BFC reviews, discusses, and votes on each request separately, maintaining a balanced budget throughout the process.

Sources Of Funds		Page 2
Beginning Fund Balance		\$55,000
Minimum Guaranteed Revenue		
Bookstore		355,000
Cafeteria/Vending		50,000
Less College Assessments – Utilities & Office Assistant		-88,000
Minimum Guaranteed Revenue		\$372,000
ASB Activity Sticker Sales		40,000
Miscellaneous –Commission - Bookstore, Cafeteria		79,000
Total Sources of Funds		\$491,000
Uses of Funds		
Campus Life		\$38,300
Co-Curricular Programs		232,320
ASIVC Operations		18,800
Contingency, Mid-Year Requests, Scholarships		148,080
Student Support		53,500
Total Uses of Funds		\$491,000

Uses of Funds Pie Chart



Campus Life: \$38,300

Campus Life are programs that provide participation for students at IVC to experience the same opportunities that they would have at four year universities.

Some examples are:

- Clubs - \$8,000
- ASIVC Events - \$6,000
- Scholarship Award Ceremony - \$5,000

Co Curricular Programs: \$232,320

Co-Curricular funds support the competitive programs that enhance student success, contributes to retention, offers a national/state academic experience for students, promotes involvement on campus, and fulfills Accreditation requirements.

Some examples are:

- Phi Theta Kappa - \$17,820
- Forensics/Speech- \$ 28,000

ASIVC Operations: \$18,800

ASIVC funding covers operational costs of the student government offices, contract maintenance agreements for printers, copiers, and repairs of equipment in the cafeteria and bookstore.

Some examples are:

- Student Lounge workers- \$5,000
- Contract services - \$7,000

Contingency, Mid-Year Requests, and Scholarships: \$148,080

	Percentage	Amount
Contingency/Emergency Reserves	10%	\$49,100
Allocation for Anticipated Mid-year Requests	8%	\$38,980
Scholarships	12%	\$60,000

Student Support: \$53,500

These are the program grants that are supported by ASIVC funding that have far reaching effects on all IVC students, validates their success, and provides opportunities to prepare for their majors.

Some examples are:

- Theatre - \$8,000
- Transfer/Career Center - \$2,800

Questions and Answers



Irvine Valley College
Tentative Budget 2011-2012

Exhibit B

STUDENT SUPPORT					
				Request	Allocation
<u>Account Number</u>	<u>Description</u>	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2011/12</u>
96-5173-D-MO 1-4-036-000-0000	Guest Speakers	\$6,000	\$6,000	\$10,000	\$6,000
96-5271-D-N26-4-073-066-0000	Transfer/Career Center	\$2,700	\$2,800	\$2,800	\$2,000
96-5271-D-N10-4-035-075-0000	Supportive Services	\$6,800	\$5,100	\$7,450	\$4,500
96-5270-D-N 1 7-4-070-084-0000	Choral Music	v	v	v	
96-563 0-D-N2 1-4-070-084-0000	Choral Music Rentals	\$6,000	\$6,000	\$15,000	\$6,000
96-5270-D-N20-4-070-084-0000	College Chorus	Λ	Λ	Λ	
96-5830-D-N28-4-036-000-0000	Instru/Recital Advertisements	\$4,000	\$4,000	\$16,000	\$5,000
96-5271-D-M11-4-036-000-0000	Senior Day	\$9,000	\$7,000	\$13,000	\$13,000
96-5830-D-N24-4-070-084-0000	Theater	\$6,000	\$7,480	\$8,000	\$8,000
96-4600-D-N3 3 -4-03 6-000-0000	Honors	\$2,325	\$2,650	\$9,2 10	\$3,000
96-5270-F -M80-4-070-041-0000	Journalism	\$6,000	\$6,000	\$4,500	\$4,500
96-5271-D-N38-4-030-072-0000	International Student Center	\$500	\$500	\$1,600	\$500
96-5620-0-N37-4-034-089-0000	Film Studies Program	n/a	\$1,800	\$0	\$0
96-6410-D-N25-4-036-067-0000	Child Development Center	\$0	\$500	\$2,600	\$0
96-4730-D-M93-4-036-000-0000	Art Gallery/Exhibition	\$0	\$1,000	\$1,000	\$1,000
96-4600-D-N17-4-070-084-0000	Music Department	n/a	\$3,000	\$0	\$0
	Keyboard Depart./Instr. Music	n/a	n/a	\$12,000	\$0
	Music/music Theory/Conf.	n/a	n/a	\$4,360	\$0
	Performing Art Center	n/a	n/a	\$11 ,031	\$0
	DSP&S -Awareness Day	n/a	n/a	\$400	\$0
	DSP&S -WheelchairBasket.	n/a	n/a	\$1,200	\$0
	TOTAL	\$49,325	\$53,830	\$120,151	\$53,500

ASIVC STUDENT CAMPUS LIFE					
				Requests	Allocation
<u>Account Number</u>	<u>Description</u>	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2011/12</u>
96-4nO-D-M15-4-036-000-0000	Scholarship Award Ceremony	\$5,000	\$5,000	\$5,000	\$5,000
96-4710-D-MO 1-4-036-000-0000	Commencement	\$7,000	\$4,000	\$9,000	\$9,000
96-5811-D-M95-4-036-000-0000	ASIVC Events	\$6,000	\$5,000	\$6,000	\$6,000
96-5999-D-M95-4-036-000-0000	Clubs	\$8,000	\$8,000	\$8,000	\$8,000
96-5271-D-M95-4-036-000-0000	Multicultural Days	\$3,000	\$3,500	\$3,500	\$3,500
96-5270-D-MO1-4-036-000-0000	Conferences	\$0	\$4000	\$4000	\$4000
96-5271-D-MO 1-4-036-000-0000	Banquet	\$0	\$500	\$1,300	\$1,300
96-4900-D-MO 1-4-036-000-0000	Awards	\$0	\$500	\$1,000	\$1,000
96-5271-D-MO1-4-036-000-0000	Student Host Fund	\$0	\$400	\$500	\$500
	TOTAL	\$29,000	\$30,9000	\$38,300	\$38,300

ASIVC OPERATIONS					
<u>Account Number</u>	<u>Description</u>	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2011/12</u>
96-4600-D-MO 1-4-036-000-0000	Office Supplies	\$1,500	\$2,000	\$1 ,500	\$1,500
96-5163-D-MO1-4-036-000-0000	Student Lounge Worker	\$8,000	\$5,000	\$5,000	\$5,000
96-5811-D-M22-4-036-000-0000	Contract Services	\$7,000	\$4,000	\$7,000	\$7,000

Irvine Valley College
Tentative Budget 2011-2012

Exhibit B

96-5650-D-M01-4-036-000-0000	Equipment Repairs	\$2,500	\$2,500	\$2,000	\$2,000
96-4580-D-M01-4-036-000-0000	Duplicating	\$0	\$300	\$150	\$150
96-5269-D-M01-4-036-000-0000	Mileage	\$0	\$150	\$150	\$150
96-6410-D-M01-4-036-000-0000	Office Equipment	\$0	\$2,000	\$3,000	\$3,000
	Total	\$19,000	\$15,950	\$18,800	\$18,800
CO-CURRICULAR PROGRAMS					
				Requests	Allocation
Account Number	Description	2009/10	2010/11	2011/12	2011/12
96-5270-F-M12-4-070-055-0000	Forensics	\$26,000	\$28,000	\$30,000	\$28,000
96-5270-F-N01-4-079-002-0000	Administration of Justice	\$25,000	\$27,000	\$37,437	\$27,000
96-5270-D-N18-4-070-084-0000	Wind Symphony	\$8,000	\$5,000	\$12,000	\$5,000
96-5270-F-M164-4-077-006-0000	Dance	\$16,000	\$18,500	\$25,673	\$18,500
96-5270-D-M134-036-000-0000	Phi Theta Kappa	\$19,000	\$17,820	\$22,844	\$17,820
96-5270-F-N02-4-079-002-0000	Political Science	\$24,000	\$26,000	\$28,000	\$26,000
96-5270-F-M112-1-077-006-0000	Athletics	\$108,000	\$110,000	\$112,000	\$110,000
	TOTAL	\$226,000	\$232,320	\$267,954	\$232,320
LESS ASSESSMENT					
96-5999-D-M01-4-036-000-0000	Office Assistant	\$40,000	\$70,000	\$70,000	\$72,000
96-5591-D-M122-4-036-000-0000	Utilities	\$13,500	\$15,000	\$15,500	\$16,000
	TOTAL	\$53,500	\$85,000	\$85,500	\$88,000
CONTINGENCY, MID-YEAR REQUESTS, AND SCHOLARSHIPS					
96-7600-D-M01-4-036-000-0000	Scholarships	\$60,000	\$80,000	\$60,000	\$60,000
	Mid-year Requests				\$38,980
96-7900-D-M01-4-036-000-0000	Contingency				\$49,100
	TOTAL	\$60,000	\$80,000		\$148,080
		Total Requests			\$590,705
		Total Income			\$491,000
		Total Allocated			\$491,100

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Board Policy Revision: BP-4000.2-Electronic Communication, BP-4030- Volunteer Assistance, BP-4079 - Bereavement Leave for Administrators and Classified Management, BP-4085-Holidays, BP-4109- Transfer of Sick Leave for Academic and Classified Personnel, BP-5800- Prevention of Identity Theft in Student Financial Transactions, BP-6140- College Speakers

ACTION: Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Seven board policies are presented to the board for "Review/Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on June 16, 2011 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review/study the board policies, as shown in EXHIBITS A through G.

BOARD POLICY**4000.2**SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT~~PERSONNEL~~ HUMAN RESOURCES**ELECTRONIC COMMUNICATION**

The Board of Trustees of the South Orange County Community College District finds that it is important for staff and students to have access to electronic-based research tools and skills through its electronic/digital information network for educational and work related purposes. Such access is a privilege and requires that individual users act responsibly. The electronic/digital information network consists of (but is not limited to) District owned computers, computer networks, application software, electronic mail and voice mail systems, internet services, audio and video conferencing, and related electronic devices such as cellular telephones, facsimile machines and copiers.

It is the policy of this District to restrict access to and use of the electronic/digital information network to students and employees for educational purposes by students and employees and work-related purposes by employees. Use of the District's electronic/digital information network for other purposes amounting to more than incidental personal use or for unlawful purposes is not authorized and can constitute grounds for revocation of user privileges, removal of offending material, and potential disciplinary action.

There is no right to privacy in the use of the District's resources. The District may monitor and access information contained on its resources for investigative and/or administrative purposes, and may take administrative action in response to any violation of this policy, applicable administrative regulation, or other law. The Chancellor is hereby authorized to adopt and implement such administrative regulations to implement this policy.

Adopted: 4-28-97
Revised: 4-26-99
Revised: 2-18-03
Revised: 12-10-07

BOARD POLICY**4030**SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT~~PERSONNEL~~ HUMAN RESOURCES**VOLUNTEER ASSISTANCE**

The wealth of experience available in the community is a resource that can be used in appropriate ways to enrich the educational program and strengthen the District's relationship with the community.

The Chancellor or designee may authorize the services of volunteers. Volunteers are not to be used to displace regularly authorized personnel or to create new positions. Projects assigned to volunteers are those which supplement and enrich the programs of the District. All volunteer assignments must be ratified by the Board of Trustees ~~(Calif. Ed. Code, Sections 72401, 88249).~~

Volunteers shall be considered employees of the District only for Workers' Compensation Insurance purposes.

*Reference:**California Education Code, Section 72401, 88249*

Adopted: 3-30-93
Revised: 4-26-99
Revised: 1-20-04
Reviewed:

BOARD POLICY**4079**SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT~~PERSONNEL~~ HUMAN RESOURCES**BEREAVEMENT LEAVE FOR ADMINISTRATORS- AND; CLASSIFIED
MANAGEMENT, AND CONFIDENTIAL EMPLOYEES**

Administrators, and classified management, ~~and confidential employees~~ shall be granted three (3) days leave of absence or five (5) days if more than two hundred (200) miles of travel each way from their residence is required because of the death of any member of the employee's immediate family.

The term member of the immediate family as used in this policy means the mother, father, grandmother, grandfather, or grandchild of the employee or of the spouse of the employee or a registered domestic partner, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, brother-in-law, sister, sister-in-law, of the employee, or a former spouse, or any relative living in the immediate household of the employee or a registered domestic partner. No deduction shall be made from the salary of any employee qualifying for bereavement leave.

Adopted: 2-26-68
Revised: 2-22-72
Revised: 11-26-79
Revised: 4-10-89
Revised: 4-26-99
Revised: 5-24-04
Revised: 1-31-05

BOARD POLICY

4085

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

~~PERSONNEL~~ HUMAN RESOURCES

HOLIDAYS

Holidays for all employees not covered by a collective bargaining agreement shall be those holidays designated in the California Education Code and those additional days authorized by the Board of Trustees.

Reference:

California Education Code, Sections, 88203, 88205, and 88205.5

~~References: Calif. Ed. Code, Sections, 88203, 88205, and 88205.5~~

Adopted: 6-14-71

Revised: 6-05-72

Revised: 12-10-79

Revised: 4-10-89

Revised: 4-26-99

Revised: 1-31-05

Reviewed:

BOARD POLICY**4109**SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT~~PERSONNEL~~ HUMAN RESOURCES**TRANSFER OF SICK LEAVE FOR ACADEMIC AND
CLASSIFIED PERSONNEL**

At the time of employment, any academic employee who is a former academic employee of another California school or community college district, county superintendent's office, or the State Chancellor's office for more than one (1) year may initiate a request with the Office of Human Resources to have transferred from the previous school or community college district, the total number of leave of absence for illness or injury days to which the employee is entitled (~~Calif. Ed. Code, Section 87781~~). As soon as the transfer process is completed the appropriate number of days will be credited to the employee (~~Calif. Ed. Code, Sections 87781-87783, Title 5, Calif. Code of Regulations, Section 53125~~).

Reference:California Education Code, Sections 87781-87783, Title 5~~Title 5~~California Code of Regulations, Section 53125

Adopted: 9-25-67
Revised: 11-26-79
Revised: 4-10-89
Revised: 2-28-94
Revised: 4-26-99
Revised: 10-24-05
Reviewed:

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5800

STUDENTS

PREVENTION OF IDENTITY THEFT IN STUDENT FINANCIAL TRANSACTIONS

When ~~Because~~ the District serves as a creditor in relation to its students, and when applicable, the Chancellor or his/her designee, will develop procedures to implement an Identity Theft Prevention Program (ITPP) to control reasonably foreseeable risk to students from identity theft.

The District is required to provide for the identification, detection, and response to patterns, practices, or specific activities ("Red Flags") that could indicate identity theft of students.

Reference:

Fair and Accurate Credit Transactions Act, (Pub.L. 108-159)

BOARD POLICY

6140

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

INSTRUCTION

COLLEGE SPEAKERS

It is recognized that college speakers can serve to enrich the colleges' curriculum. College speakers are subject to District rules and regulations, including regulations adopted making reasonable provisions for time, place and manner of student expression. Expression which is obscene, libelous or slanderous according to current legal standards, or which so incite audiences as to create a clear and present danger of the commission of unlawful acts on community college premises or the violation of lawful community college regulations or the substantial disruption of the orderly operation of the community college is prohibited (~~California Education Code, Section 76120~~).

Reference:

California Education Code, Section 76120

Adopted: 9-03-69
Revised: 5-15-74
Revised: 7-17-89
Revised: 4-26-99
Revised: 10-24-05
Reviewed:

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Recess to Public Hearing – District Initial Proposal to California School Employees Association Chapter 586

ACTION: Public Hearing

BACKGROUND

On May 23, 2011, the Board of Trustees received and accepted, for review and study, the District initial proposal to California School Employees Association (CSEA), Chapter 586, and set a public hearing for the June 2011 Board meeting.

STATUS

The Board will conduct a public hearing to provide an opportunity for the public to comment on the District initial proposal to CSEA Chapter 586 (Exhibit A).

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
**Opening Negotiations Proposal to
California School Employees Association (CSEA) Chapter 586**

The following serves as the South Orange County Community College District's ("District") opening proposal to the California School Employees Association, Chapter 586 ("CSEA") regarding the desired items to be discussed at the upcoming negotiations for a successor MOU. In accordance with Government Code section 3547, the District will "sunshine" this opening proposal at the Board meeting currently scheduled for May 23, 2011. Once the public has had an opportunity to comment on the District's proposal at the subsequent June 27, 2011 Board meeting, the parties will be able to meet and formally begin negotiations on these topics.

The District would like to engage in negotiations with CSEA concerning the following items:

1. Discussion and agreement regarding modification of Article 1.3.3 (Substitutes) with respect to extension of the limit on number of working days pursuant to California Education Code section 88003.
2. Discussion and agreement regarding Article 3.1.13 (No Discrimination on Account of CSEA Activity). The District has an interest in referring alleged complaints concerning Association activities to the Public Employee Relations Board for determination.
3. Discussion and agreement regarding modification of Article 3.2.1.3 (CSEA Rights) concerning the role of classified s on committees involved in AB 1725 activities.
4. Discussion and agreement regarding modification of Article 3.3 (Distribution of Contract) to promote environmental sustainability by limiting distribution of the contract to electronic version only.
5. Discussion and agreement regarding modification of Article 3.5 (Student Workers) to limit language to that which is found in California Education Code 88003.
6. Discussion and agreement regarding modification of Article 4.1 (Management Rights and Responsibilities). The District has an interest in greater flexibility in utilizing contractors for preventative maintenance.
7. Discussion and agreement regarding modification of Article 5.2 (Evaluations) to set a limit on response time.
8. Discussion and agreement regarding modification of Article 7.1 (Workweek). The District has an interest in discussing the use of shared contracts.
9. Discussion and agreement regarding modification of Article 7.3.2 (Hours and Overtime) regarding temporary modification for shifts and location assignments.

10. Discussion and agreement regarding modification of Article 7.9.1 (Shift Differential-Compensation) regarding percentage of time required to earn a shift premium.
11. Discussion and agreement regarding modification of Article 7.11 (Minimum Call In Time) regarding minimum amount of call-in time.
12. Discussion and agreement regarding modification of Article 8.6.5 (Basic Aid Status) to update language.
13. Discussion and agreement regarding modification of Article 8.72 (Temporary Assignment) regarding the amount of time for temporary assignments.
14. Discussion and agreement regarding modification of Article 8.14 (Parking) regarding classified staff parking arrangements in student parking.
15. Discussion and agreement regarding modification of Article 9 (Health and Welfare Benefits) for reduction of short- and long-term liability costs.
16. Discussion and agreement regarding modification of Article 9.4 (Benefits Administration) regarding unilateral changes by the health insurance carrier.
17. Article 10 (Holidays). The District has an interest in discussing a holiday bank program.
18. Discussion and agreement regarding modification of Article 12.1 (Bereavement Leave) regarding documentation for bereavement leave.
19. Discussion and agreement regarding modification of Article 12.2 (Jury Duty) regarding documentation for jury duty.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. ADAMS, BRITTANY, is to be employed as full-time, History Instructor, Pos #4187, School of Humanities and Languages, Irvine Valley College, effective August 15, 2011. Approximate Salary Placement: Class V, Step 6. This is position was approved by the Board of Trustees on October 26, 2009, to replace Pos #1470, ESL Instructor. (Exhibit B, Attachment 1)
- b. BOWLES, CHRISTINA, is to be employed as full-time temporary, Nursing Instructor, a one year categorical/grant funded position, Pos #4270, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011 through May 18, 2011. Approximate Salary Placement: Class II, Step 6. This is a temporary replacement position for Candy Nelson, who received a change in status. Employment in this categorical/grant funded position is for one academic year only, and is contingent upon the availability of funding by the Enrollment Growth and Retention grant. (Exhibit B, Attachment 2)
- c. CHU, HENCELYN, is to be employed as full-time, Medical Lab Technician and Phlebotomy Instructor, Pos #3812, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class V, Step 7, plus doctoral stipend. This is a replacement position for Scott Tharpe. (Exhibit B, Attachment 3)
- d. DANKO, CAROLYN, is to be employed as full-time, Nursing Instructor, Pos #3686, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Terry Miller. (Exhibit B, Attachment 4)
- e. GLIADKOVSKY, KIRILL, is to be employed as full-time, Music Instructor (Piano), Pos #1669, Division of Fine Arts and Media Technology, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class V, Step 6, plus doctoral stipend. This is a replacement position for Rebecca Rollins. (Exhibit B, Attachment 5)
- f. GRIHALVA, LAWRENCE, is to be employed as full-time, Emergency Medical Technologies (EMS) Instructor, Pos #1694, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class V, Step 6, plus doctoral stipend. This is a replacement position for Ruth Grubb, who resigned. (Exhibit B, Attachment 6)
- g. MAMOON, SAFIAH is to be employed as full-time, Health Information Technology Instructor, Pos #4345, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class I, Step 10. This position was approved by the Board of Trustees on November 17, 2010. (Exhibit B, Attachment 7)

A. NEW PERSONNEL APPOINTMENTS - Continued

1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- h. MAYENZET, MARIA is to be employed as full-time, Screen Acting and Video Production Instructor, Pos #4337, Division of Fine Arts and Media Technology, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class III, Step 9. This position was approved by the Board of Trustees on December 6, 2010. (Exhibit B, Attachment 8)
- i. MC GINLEY, PATRICIA, is to be employed as full-time, Nursing Instructor, Pos #1731, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class V, Step 6. This is a replacement position for Danuta Zakrzewski, who retired. (Exhibit B, Attachment 9)
- j. MULARSKI, JEDREK, is to be employed as full-time, World History Instructor, Pos #4336, School/Division of Social and Behavioral Sciences, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This position was approved by the Board of Trustees on December 6, 2010, to replace Pos #1725, History and Chicano-Latino Instructor. (Exhibit B, Attachment 10)
- k. NELSON, CANDY, is to be employed as full-time, Nursing Instructor, Pos #1634, Division of Health Sciences and Human Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Susan Nawa Raridon, who retired. (Exhibit B, Attachment 11)
- l. OCHOA, LUCAS, is to be employed as full-time, Speech Instructor/Forensics Coach, Pos #1517, Division of Fine Arts and Media Technology, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Paul Crary, who retired. (Exhibit B, Attachment 12)
- m. ¹ROBERTSON, STEPHEN, is to be employed as full-time, Speech Instructor/Forensics Coach, Pos #1481, Division of Fine Arts and Media Technology, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This is a replacement position for Robert Bornemann, who retired. (Exhibit B, Attachment 13)
- n. SHELDON, JOEL, is to be employed as full-time, Mathematics Instructor (Math Tutoring Center), Pos #4341, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, effective August 15, 2011. Approximate Salary Placement: Class II, Step 6. This position was approved by the Board of Trustees on November 17, 2010. (Exhibit B, Attachment 14)
- o. SKAFF, PENELOPE, is to be employed as full-time, Matriculation Coordinator/Counselor, Pos #4335, Division of Counseling Services and Special Programs, Saddleback College, effective August 1, 2011. Approximate Salary Placement: Class II, Step 9. This position was approved by the Board of Trustees on November 17, 2010 to replace Pos #2495, Matriculation Coordinator. (Exhibit B, Attachment 15)

¹ Husband of Jennifer Page, part-time Lecturer, Speech, Fine Arts & Media Technology, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- p. WILLIAMS, KOLIN, is to be employed as full-time, Veterans/Generalist Counselor, Pos #4343, Division of Counseling Services and Special Programs, Saddleback College, effective August 1, 2011. Approximate Salary Placement: Class II, Step 6. This position was approved by the Board of Trustees on October 26, 2010. (Exhibit B, Attachment 16)

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Ake, Christy	MS/Psychology	Psychology/SC	II/6	08/22/11
¹ Altman, Cheryl	MS/Education	Reading/SC	V/29	08/22/11
Anderson, Calin	MA/English	English/SC	II/6	08/22/11
¹ Belyea, Barbara	BSN/Nursing	Nursing/SC	I/10	08/22/11
¹ Barbee, Terry	PhD/Mathematics	Math/SC	V/15	08/22/11
¹ Chen, Shu-Yung	MS/Mathematics	Math/IVC	V/30	08/22/11
Daych, Alina	MA/Mathematics	Math/SC	II/6	08/22/11
¹ DeAguiro, Walter	MBA/Business	Accounting/SC	IV/25	08/22/11
² Fennell, Patrick	PhD/Theatre	Theatre/SC	V/30	08/22/11
¹ Friede, Petrina	MA/Foreign Language	German/SC	V/30	05/09/11
¹ Gillay, Carolyn	MA/Sociology	CIM/SC	V/30	08/22/11
Gregorio, Aline	MA/Geography	Geography/SC	II/6	08/22/11
¹ Hayashi, Masato	MA/Mathematics	Mathematics/SC	V/30	08/22/11
Hein, Emily	MA/Accounting	Accounting/IVC	II/6	10/17/11
¹ Hewitt, William	MS/Counseling	Counseling/IVC	V/30	07/02/11
¹ Lusebrink, Marjorie	MFA/English	English/IVC	V/30	08/22/11
Madamba, Teresa	PhD/Psychology	Psychology/SC	V/6	08/22/11
³ Morris, April	BA/Business Admin.	Accounting/IVC	I/6	08/22/11
¹ Nawa Raridon, S.	MSN/Nursing	Nursing/SC	V/30	08/22/11
Neuse, James	PhD/Psychology	Psychology/SC	V/6	08/22/11
Nino, Randall	MA/Psychology	Psychology/SC	II/6	08/22/11
Nosal, Andrew	MS/Marine Biology	Marine Science/SC	II/6	08/15/11
¹ Oldewurtel, Larry	MNS/Physics	Physics/IVC	II/15	08/22/11
¹ Reed, Mike	MA/Journalism	Journalism/SC	V/30	08/22/11
Roane, Alicia	BA/Political Science	Paralegal/IVC	I/6	08/22/11
Robles, Mario	MS/Chemistry	Chemistry/IVC	II/6	08/22/11
Rustin, Philana	MA/French	French/IVC	II/6	08/22/11
Schachat, Carol	MA/Psychology	Psychology/SC	II/6	08/22/11
¹ Smith, Kathleen F.	MS/English	ESL/SC	IV/25	08/22/11

² District CalSTRS retiree, returning as part-time faculty.

³ Per State Chancellor's minimum qualifications, a Bachelor's degree with a CPA license is qualified to teach this discipline.

A. NEW PERSONNEL APPOINTMENTS - Continued

2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Stein, Megan	MA/English	English/SC	II/6	08/22/11
Taylor, Joshua	PhD/Psychology	Human Services/SC	V/6	08/22/11
¹ Thomas, Linda	MFA/English	English/TVC	V/26	08/22/11
Wainwright, James	MS/MFT	Human Services/SC	II/6	08/22/11
Wong, Suzanne	MM/Music	Music/TVC	II/6	08/22/11

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
⁴ Fox, Geoff	MA/Health/Human Perform.	Kinesiology/Baseball/SC	II/6	08/22/11

Equivalency is based on a Bachelor of Arts degree in Mass Communications from Mesa State College in Grand Junction, Colorado, and a Master of Arts degree in Health and Human Performance from Fort Hays State University in Hays, Kansas. Mr. Fox has worked in the health industry since 2001, with experience as an athletic trainer and personal trainer, and as a baseball coach at both the high school and college level. He earned his personal trainer certification from The National Council for Certified Personal Trainers (NCCPT) in 2006, and has been a Coaching Aide for the baseball team at Saddleback College since 2007.

Kelly, Erin	BA/Psychology/Sociology	Psychology/SC	I/6	08/22/11
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Equivalency is based on a Bachelor of Arts degree in Psychology and Sociology from New York University, and an expected Doctorate in Psychology from the University of California, Irvine (UCI). Ms. Kelly has exceeded the number of courses required for a Master's degree in Psychology at UCI, and has advanced to candidacy in her PhD program. She has been conducting psychological research at UCI for the last six years, which makes her experience especially beneficial for the Psychology Department's focus on experimental psychology. Ms. Kelly has been the instructor of record for a Developmental Psychopathology course at UCI, and has over six years of experience as a Teaching Assistant at the University. Professional memberships to which she belongs include the Society for Research of Adolescence, American Psychology and Law Society, and the American Psychological Association, Division 38.

⁴ Also Coaching Aide for Division of Kinesiology and Athletics at Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
¹ Alford, Jo Ann	MS/Education	Counseling/SC	V/30	05/23/11
¹ Bruno, Brenda	PhD/Education	English/SC	V/30	05/23/11
Gause, Tiffany	MA/Sociology	Sociology/SC	II/6	05/23/11
¹ Johnson, Zane	EdD/Education	Horticulture/SC	V/30	05/23/11
McKinney, Don	MFA/Fine Arts	Art/IVC	II/6	06/15/11
¹ Mazique, Jeanne	MA/English	English/SC	V/30	05/23/11
¹ Mikolajczak, Miki	MS/Counseling	Counselor/SC	V/30	05/23/11
¹ Newell, Linda	PhD/Education	Business/SC	V/30	05/23/11
¹ Pangborn, Frank	MS/Education	Real Estate/IVC	IV/25	05/23/11
¹ Riegle, K. Chris	PhD/Biology	Biology/IVC	V/30	05/23/11
¹ Rivas, Daniel	PhD/French	ESL/IVC	V/30	05/23/11
¹ Sinegal, Jayne	MLS/Library Science	Librarian/IVC	V/28	06/20/11
¹ Wyma, Janice	DMA/Music	Music/IVC	V/30	05/23/11

B. EXTENSION OF ADMINISTRATIVE APPOINTMENT

1. ADMINISTRATIVE EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. KELLY, WILLIAM, ID #1233, Acting Dean, Mathematics, Sciences and Engineering, Pos #4332, Academic Administrator Salary Category II, Step 6, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, assignment is to be extended effective July 1, 2011 through August 31, 2011.

C. AUTHORIZATION TO ELIMINATE AN ACADEMIC ADMINISTRATIVE POSITION AND/OR POSITION NUMBERS

1. DEAN, ACADEMIC PROGRAMS, STUDENT LEARNING AND RESEARCH, Pos #4289, Academic Administrator Salary Category II, Office of Instruction, Irvine Valley College seeks authorization to eliminate this full-time position from its staff complement, effective July 1, 2011. This item is contingent upon approval by the Board of Trustees of a change to the Division name being presented to the Board as a separate item by the college at the June 27, 2011 meeting. (Position approved: August 4, 2010)

D. AUTHORIZATION TO ESTABLISH AN ACADEMIC ADMINISTRATIVE POSITION

1. DEAN, ACADEMIC PROGRAMS, Academic Administrative Salary II, Office of Instruction, Irvine Valley College seeks authorization to establish this full-time position to its staff complement, effective July 1, 2011. This position reflects a change in title only and is contingent upon approval by the Board of Trustee of a change to the Division name being presented to the Board as a separate item by the college at the June 27, 2011 meeting.

E. CHANGE OF STATUS

1. WERLE, KATHLEEN, Dean of Academic Programs, Student Learning and Research, Pos #4289, Academic Administrator Salary Range II, Step 2, Office of Academic Programs, Student Learning and Research, Office of Instruction, Irvine Valley College, has been given a change in title only to Dean of Academic Programs, Academic Administrator Salary Range II, Step 3, Office of Academic Programs, Office of Instruction, Irvine Valley College, effective July 1, 2011. This item is contingent upon approval of items C1 and D1 of this agenda, and a change to the Division name being presented to the Board of Trustees as a separate item by the college at the June 27, 2011 meeting.

F. AUTHORIZATION TO CHANGE ORGANIZATION REPORTING STRUCTURE AND REALIGNMENT

1. IRVINE VALLEY COLLEGE seeks authorization to change the organization reporting structure for the faculty and staff reporting to the Dean of Academic Programs, Student Learning and Research, to report to the Dean of Academic Programs, effective July 1, 2011. This item is contingent upon approval of items C1, D1 and F1 of this agenda, and a change to the Division name being presented to the Board of Trustees as a separate item by the college at the June 27, 2011 meeting.

G. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 and 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Cesareo-Silva, Claire	Accreditation Report/SC	\$ 6,858.00	08/22/11-12/18/11
Even, Ryan	Chair, Photography/SC	1,376.00	08/22/11-12/19/11
Iredale, Susan	Facilitator, Acad. Programs/IVC	100.00	01/10/11-05/11/11
Ng, George	Facilitator, Acad. Programs/IVC	100.00	01/10/11-05/11/11
Smith, Christina	Chair, Educational Studies/SC	1,376.80	08/22/11-12/18/11
Soltani, Parisa	Facilitator, SSO, Fall 2011/IVC	3,442.00	08/22/11-12/18/11
Stankovich, Kimberly	Vice Pres., Academic Senate/SC	2,762.00	05/23/11-08/12/11
Stone, Lee Ann	Consultant, ESL/Lang Ctr./IVC	3,442.00	05/23/11-08/12/11
Stone, Lee Ann	Facilitate Learning Center/IVC	1,401.86	05/23/11-08/12/11
Tamialis, Barbara	Chair, Child Development/SC	3,786.20	08/22/11-12/18/11
Walsh, Daniel	President, Academic Senate/SC	4,123.00	05/23/11-08/12/11

H. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2010/2011 and 2011/2012 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Altman, Cheryl	BSI Project, Reading Resource/SC	68.84	01/10/11-05/19/11
Bagwell, Janet	BSI Project, Reading Resource/SC	68.84	01/10/11-05/19/11
Beasley, James	Basic Skills Workshop/Eng./IVC	150.00	01/04/11-04/30/11
Beck, Rebecca	Basic Skills Workshop/Eng./IVC	150.00	01/04/11-04/30/11
Goulding, Carrie	Basic Skills Workshop/Eng./IVC	300.00	01/04/11-04/30/11
Gray Mattoon, M.	Basic Skills Workshop/Eng./IVC	375.00	01/04/11-04/30/11
Guy, Georgina	Coordinate CalWORKS/TANF/SC	4,935.00	08/22/11-12/15/11

H. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount</u>	<u>Effective Date</u>
Guy, Georgina	Coordinate CalWORKS/TANF/SC	4,935.00	01/19/12-05/17/12
Hare, Matthew	String Coach/Perform/Foundation/SC	1,650.00	01/10/11-05/19/11
Hill, Joan	Basic Skills Workshop/Eng./IVC	75.00	01/04/11-04/30/11
Holley, Lauren	Basic Skills Workshop/Eng./IVC	75.00	01/04/11-04/30/11
Izquieta, Renato	Liason, Paralegal Program/IVC	200.00	03/18/11-05/31/11
Kaminsky, Rebecca	Basic Skills Workshop/Eng./IVC	75.00	01/04/11-04/30/11
Lombardi, Deborah	BSI Project, Reading Resource/SC	68.84	01/10/11-05/19/11
Mamoon, Safiah	Develop Health Info. Tech Prog/SC	4,990.90	01/09/11-04/30/11
Mathur, Roopa	Representative, STEM Event/IVC	250.00	05/23/11-06/30/11
McRoberts, Mary	BSI Project, Reading Resource/SC	68.84	01/10/11-05/19/11
Muresan, Branden	String Coach/Perform/Foundation/SC	1,575.00	08/23/10-12/10/10
Muresan, Branden	String Coach/Perform/Foundation/SC	1,800.00	01/10/11-05/19/11
Nester, Roberta	Basic Skills Workshop/Eng./IVC	75.00	01/04/11-04/30/11
Vogel, Sarah	BSI Proj, Resource Handbook/SC	1,789.84	01/10/11-05/19/11
Weaver, Chris	Basic Skills Workshop/Eng./IVC	150.00	01/04/11-04/30/11
Weiss, Elizabeth	Develop CalWomen Tech Proj./IVC	1,200.00	01/03/11-06/30/11
White-Alcover, S.	Develop Health Info. Tech Prog/SC	688.40	01/10/11-04/30/11

I. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. KOPECKY, ROBERT, ID #13900, Learning Assistance Instructor/Coordinator, Pos #3825, Academic Salary Column V, Step 17, Office of Special Programs and Services, Irvine Valley College, resignation effective June 28, 2011 and retirement effective June 29, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: October 15, 2004)
2. MATHUR, RAGHUBANSH, ID #1199, Chancellor, Pos #1693, Executive Salary Contract Category I, Step 1, Office of the Chancellor and Trustee Services, District, conclusion of employment effective June 30, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: August 20, 1979)
3. SCHRADER, KATHLEEN, ID #16095, Dean, Mathematics, Sciences and Engineering, Pos #2301, Academic Administrator Salary Category II, Step 4, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, conclusion of employment effective June 30, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: February 19, 2008)

ATTACHMENT 1

NAME: BRITTANY ADAMS

POSITION: HISTORY INSTRUCTOR
School of Humanities and Languages
Irvine Valley College
Full-Time Tenure

EDUCATION:

Ph.D. (ABD) History
University of California, Los Angeles
Los Angeles, CA

M.A. History
University of California, Los Angeles
Los Angeles, CA

B.A. History
University of California, Berkeley
Los Angeles, CA

EXPERIENCE:

Ms. Adams has been teaching History for Irvine Valley College as a part-time Lecturer since December, 2010. She has also been a teacher of History as a part-time Adjunct Professor for San Diego Mesa College since 2009; Golden West College since August, 2010; Miramar College since August, 2010; as a Lecturer for the University of California, Los Angeles (UCLA) from January, 2010 to June, 2010 and April, 2008 to June, 2008; an Instructor of Reading for the Institute of Reading Development in Novato, CA from June, 2009 to August, 2010; and a Teaching Assistant of History for UCLA from September, 2006 to April, 2008. Ms. Adams specialized field is early American history. She has taught all eras of United States history as well as gained a breadth of experience teaching courses in western civilization. She has taught both halves of the U.S. history survey for two years at the community college level, including online courses. Her secondary field of specialization is women's history. She has also taught independently and served as a graduate student assistant for both halves of the U.S. women's history courses at the UCLA. Ms. Adams has completed her dissertation and will earn her doctorate degree in History this June, 2011.

CERTIFICATES AND AWARDS:

- Certificate from UCLA's Center for the Study of Women; integrating women's studies into the classroom.
- Recipient of Chancellor's Fellowship
- Recipient of UCLA History Department Travel Grant, Summer 2009
- Recipient of the Carey McWilliams Travel Grant, August 2008
- UCLA Graduate Research Mentorship, June-Aug 2008
- UCLA Graduate Summer Research Stipends, June-August, 2007 and June-August, 2006

ATTACHMENT 2

NAME: CHRISTINA BOWLES

POSITION: NURSING INSTRUCTOR, CATEGORICAL/GRANT FUNDED
Health Sciences and Human Services
Saddleback College
Full-Time, One Year Temporary

EDUCATION:

M.S.N. Nursing
California State University, Long Beach
Long Beach, CA

B.S.N. Nursing
California State University, Fullerton
Fullerton, CA

A.A. Nursing
Saddleback College
Mission Viejo, CA

EXPERIENCE:

Ms. Bowles has been teaching Nursing for Saddleback College as a part-time Lecturer since September, 2009. She has also been a teacher of Nursing as a part-time Faculty member for California State University, Long Beach since August, 2007; and an Adjunct Professor for Santa Ana College from August 2007 to May, 2011. Her breadth of teaching experience includes Medical, Surgical, and Critical Care. Ms. Bowles has also been employed in the Emergency Department with the University of California, Irvine (UCI) Medical Center as a Register Nurse since August, 1997. She was also the Burn Program Manager for UCI, Medical Center from 2005 to 2007.

LICENSES AND CERTIFICATES:

- Registered Nurse- California License
- Mobile Intensive Care Nurse (MICN) certified by Orange County Emergency Medical Services
- Basic Life Support Certified provider certified by the American Heart Association
- Pediatric Advanced Life Support provider certified by the American Heart Association
- Advanced Cardiac Life Support

PROFESSIONAL AFFILIATIONS:

- Member – American Nurse Practitioner Association
- Founding Board Member – National Law Enforcement Cancer Support Foundation

ATTACHMENT 3

NAME: HENCELYN CHU

POSITION: MEDICAL LABORATORY AND PHLEBOTOMY INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

Ph.D. Microbiology
Oregon State University
Corvallis, OR

B.S. Medical Technology, Major
Chemistry, Minor
Andrews University
Berrien Springs, MI

EXPERIENCE:

Dr. Chu has been teaching for Saddleback College as a part-time Lecturer since January, 2008. She was also an Instructor of Phlebotomy for Linn-Benton Community College from January, 2004 to May, 2006. Her teaching experience includes Hematology, Coagulation, Immunology, and General Microbiology an introductory level microbiology course to allied health and nursing undergraduates. Dr. Chu's experience extends as a full-time Post-doctoral Researcher for the University of California, Irvine since September, 2007. She was also employed as Supervisor in Microbiology for University Medical Specialties in Berrien Springs, Michigan from January, 1999 to April, 2001; and as a Clinical Laboratory Scientist for Lakeland Regional Health Systems in St. Joseph, Michigan from May, 1997 to December, 1999. Ms. Chu's has extensive clinical and research experience, and specialized techniques.

PROFESSIONAL LICENSE AND ACTIVITIES:

- American Society of Clinical Pathologists, National Certification Agency for Clinical Laboratory Scientists (CLS) 1997, renewable license until 2012
- Member: American Society for Microbiology; American Society for Clinical Pathologists; American Society for Clinical Laboratory Scientists; Chlamydia Basic Research Society

RECENT PUBLICATIONS AND ABSTRACTS:

- Chu, H, Slepkin A, Elofson, M, Keyser, P, Sandrin-Goldin, R, and Peterson, EM (2010). Characterization of the inhibitory activity of saclicylidene acylhydrazides (INP) against herpes simplex virus (HSV). (Manuscript in preparation)
- Chu H, Slepkin A, Elofson, M, Keyser, P, de la Maza LM, and Peterson, EM. (2010) "Candidate vaginal microbicides with activity against Chlamydia trachomatis and Neisseria gonorrhoeae." Int J Antimicrob Agents 2010 Aug; 36(2):145-150.
- Chu HG, Weeks SK, Gilligan DM, and Rockey, DD. (2008) "Host alpha-adducin is redistributed and localized to the inclusion membrane in chlamydia- and chlamydophilinrected cells." Microbiology. 2008 Dec; 154 (Pt12): 3848-55.

ATTACHMENT 4

NAME: CAROLYN DANKO

POSITION: NURSING INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.S.N. Nursing Education
California State University, Domingo Hills
Carson, CA

B.S. Exercise Psychology
University of California, Davis
Davis, CA

A.D.N. Nursing
Saddleback College
Mission Viejo, CA

EXPERIENCE:

Ms. Danko has taught Nursing for Saddleback College as a part-time Lecturer since December, 2009. Her breadth of teaching experience includes Clinical instruction in Medical-Surgical Nursing, Pediatrics, Advanced Medical-Surgical Nursing, and Lecture instruction in Growth and Development, and Pharmacology. Ms. Danko has also been employed with Hoag Hospital in Newport Beach since February, 2002, beginning employment as a Clerical Coordinator and Telemetry Technician until June, 2004, and continued as a Register Nurse since June, 2004.

CERTIFICATIONS:

- BRN Certified to teach: Medical-Surgical, Pediatrics and Gerontology
- ACLS: expires Jan 2012
- BLS: expires May 2012
- Athletic Trainer Certified: August 1997

PROFESSIONAL MEMBERSHIPS:

- National League for Nursing (NLN)
- American Association for Critical Care Nursing (AACN)
- American Nurses Association (ANA)
- Phi Kappa Phi

ATTACHMENT 5

NAME: KIRILL GLIADKOVSKY

POSITION: MUSIC INSTRUCTOR (PIANO)
Division of Fine Arts and Media Technology
Saddleback College
Full-Time, Tenure Track

EDUCATION:

D.M.A. Piano
University of California, Los Angeles
Los Angeles, CA

M.M. Piano
University of California, Los Angeles
Los Angeles, CA

Diploma/Certificate Advanced Studies, Performance Program
Tchaikovsky Conservatory
Moscow, Russia

EXPERIENCE:

Dr. Gliadkovsky's has been employed as Associate Professor of Music and Head of Piano for Southern Utah University (SUU), in Cedar City, Utah since August, 2007. He has also taught as a Lecturer of Piano for the University of Southern California (USC), Los Angeles from August, 1998 to May, 2005; a part-time Piano Instructor at Pepperdine University from August, 1998 to June 2007; and part-time Piano Instructor for Santa Monica College from August, 1995 to June, 2007. Dr. Gliadkovsky experience as Head of Piano at SUU includes course development, recruitment, committees and advisement. He helped the University to become an All-Steinway School and in the selection and maintenance of the Pianos. His experience includes Assistant/Substitute at USC from 1993 to 2007; a Master-class Presenter throughout the United States from 1998 to Present, Practical Piano Teaching for Tchaikovsky Conservatory in Moscow, Russia from 1986 to 1990; and all levels of Private Studio teaching from 1988 to present. Dr. Gliadkovsky was also a Choirmaster and Organist for the Westwood Hills Christian Church, in Westwood from July 15, 1998 to July, 15, 2007; and a Choir Accompanist for Pepperdine University. He has performed nationally and internationally both solo and collaborative venues, including competitions, as well as on recordings and live broadcasts.

AFFILIATIONS AND COMPETITIONS ADJUDICATION:

- Member of MTNA, special workshops and topics presenter at conferences and chapter meetings 2007-present
- Recital and Master-class Series Manager at WHCC (1997-2007) and SUU 2007-present.
- Arizona Youth Piano/Steinway; numerous MTNA State competitions; Chinese Philharmonic 1998-2010

COMPETITION PRIZE AWARDS EXEMPLAR:

- International Keyboard Competition, San Antonio, TX 1994; 1st Bryan Lee Piano Competition, Los Angeles, CA 1994; American Guild of Organists Organ Competition, Santa Monica, CA 1993; Joanna Hodges International Piano Competition, Palm Desert, CA 1991; Citta di Marsala International Piano Competition, Marsala, Italy 1990;

ATTACHMENT 6

NAME: LAWRENCE GRIHALVA

POSITION: EMERGENCY MEDICAL TECHNOLOGIES (EMS) INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

J.D. Law
Boston College Law School
Newton, MA

B.A. History
University of California, Los Angeles
Los Angeles, CA

EXPERIENCE:

Dr. Grihalva has been teaching in the Paramedics Program for Saddleback College as a part-time Lecturer since 1999 and as a Guest Lecturer in the program since January, 1996. His experience also includes serving as Emergency Medical Services Coordinator, Costa Mesa Fire Department since July, 2001; as Emergency Medical Services Committee Chairman, California State Firefighters Association since April, 2008; as the Senior Director, Operation Heartbeat for the American Heart Association from October, 1999 to June, 2001; as American Heart Association Regional Faculty Advisor, UCI Medical, Beverly Hospital and LA Fire Department from July, 1999 to December, 2002; Faculty Education Specialist, Daniel Freeman Paramedic School from January, 1995 to January 1999; as a Paramedic, Los Angeles City Fire Department from January, 1989 to October, 1992; Senior Emergency Trauma Technician, UCI Medical Center from February to December, 1988; and Senior Officer/Emergency Medical Technician, UCLA Emergency Medical Services. Dr. Grihalva has conducted lectures and presentations to various medical and emergency response organizations throughout California.

RELATED LICENSE AND CERTIFICATIONS:

Mobile Intensive Care Paramedic License – California EMS Authority; Senior Chaplain License – International Fellowship of Chaplains; Emergency Medical Services Educator – National Association of EMS Educators; Basic Life Support Regional Faculty; Basic Life Support Instructor; Advanced Cardiac Life Support Provider; Pediatric Advanced Life Support Provider – American Heart Association; Neonatal Resuscitation Provider – American Academy of Pediatrics; Sudden Infant Death Syndrome Instructor – California SIDS Program; Advanced Hazmat Life Support Provider – American Academy of Clinical Toxicology; Tactical Medical Director – Department of Homeland Security Counter Terrorism & Narcotics Program

RELATED AFFILIATIONS:

California State Firefighters Association – Chairman, EMS Committee; California Fire Chiefs Association – Southern Division EMS Section Member; National Center for Chaplain Development – Continuing Education Clinical Director; Orange County Department of Education – Crisis Response Team Member; National Association of EMS Educators – Member; Los Angeles Retired Fire & Police Association – Member; Ray of Life Foundation – Board of Directors

ATTACHMENT 7

NAME: SAFIAH MAMOON

POSITION: HEALTH INFORMATION TECHNOLOGY INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

B.S. Health (United States Equivalent)
Josef Silny and Associates, Inc., International Education Consultants
Coral Gables, FL
Bachelor of Homoeopathic Medicine and Surgery
Smt. Chandaben Patel Homoeopathic Medical College
Mumbai, India

A.S. Health Information Technology
Santa Barbara City College
Santa Barbara, CA

Diploma Medical Assisting
National Education Center, Bryman Campus
Anaheim, CA

EXPERIENCE:

Ms. Mamoon has been teaching Billing and Coding for Saddleback College as a part-time Lecturer since November, 2002. She has also taught for the North Orange County Regional Occupational Program as a part-time Instructor since May, 2000; for South Coast College, Anaheim as a full-time Medical Assisting Program Coordinator from March, 1999 to December, 2001; for Bryman College as a part-time Instructor from April, 1997 to March, 1999; and for Smt. Chandaben Patel Homoeopathic Medical College, Mumbai, India as a full-time Instructor from June, 1990 to February, 1992. Her teaching experience includes various courses in Billing, Coding, Front Office, Back Office; Medical Assisting and Physiology. Ms. Mamoon has also worked as a Medical Assistant for Friendly Hills Medical Group, Buena Park from October, 1994 to January 1997; and was a Physician Assistant for Dr. Ismailjee in Mumbai, India from July, 1989 to April, 1992.

CERTIFICATION AND CREDENTIALS:

- Certified Procedural Coder (CPC) from AAPC, 2008-2012
- Vocational Education Teaching Credential, Health Occupations, California State University, Long Beach, CA, 2010-2015
- CBEST, Teaching, 2001

AFFILIATIONS:

- Member of American Health Information Management Association (AHIMA)
- Member of American Academy of Professional Coders (AAPC)

ATTACHMENT 8

NAME: MARIA MAYENZET

POSITION: SCREEN ACTING AND VIDEO PRODUCTION INSTRUCTOR
Division of Fine Arts and Media Technology
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.F.A. Theatre Arts, Acting and Directing
California State University, Long Beach
Long Beach, CA

B.A. Theatre
University of California, Irvine
Irvine, CA

EXPERIENCE:

Ms. Mayenzet has been teaching Theatre and Media Technology for Saddleback College as a part-time Lecturer since 2006. She was also a Lecturer in Theatre for California State University, Long Beach from August, 2003 to May, 2011. She also served as a Teaching Associate for California State University, Long Beach from 2003 to 2005; and a Guest Lecturer for Pepperdine University, California State University, Long Beach, Women in Film Organization, Eckerd College and Chapman College. Ms. Mayenzet's teaching experience includes courses in Introduction to Fine Arts, Video Production, Acting, Performance for Television and Film, Working in Film, Audition and Interview Techniques, and Rehearsal and Performance. Her work career and experience as a Producer, Director and Actor is extensive.

HONORS, AWARDS AND ADDITIONAL TRAINING:

- Associate Faculty of the Year 2009: Saddleback College
- Kennedy Center American College Theatre Festival Region VIII National Teaching Artists Grant, 2009
- University of Washington B.F.A/M.F.A program
- Royal Academy of Dramatic Arts London
- London Academy of Dramatic Arts
- Queens College
- H.B. Studios

AFFILIATION REPRESENTATION:

- A.E.A representative for Tamara 1989-1990
- S.A.G representative for Forever 1996-1997

ATTACHMENT 9

NAME: PATRICIA MC GINLEY

POSITION: NURSING INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

Ph.D. (ABD) Nursing Education
Capella University
Minneapolis, MN

M.S.N. Nursing
California State University
Long Beach, CA

B.S.N. Nursing
University of Illinois
Chicago, ILB.A.

EXPERIENCE:

Ms. Mc Ginley has been teaching courses related to Nursing as full-time Assistant Professor for El Camino College since 2004, and has served as the Assistant Director of Nursing for the College since 2008. Her experience also includes Nurse Practitioner, Bariatric Surgery for Association of South Bay Surgeons, Torrance, since 2000; Nurse Practitioner, Women's Health for Dr. Maurice Lam and Associates, Long Beach, since 1994; Director, Educator, Nurse Practitioner Adult and Family nurse Practitioner Program for Research and Education Institute at Harbor, UCLA Medical Center, Torrance, from 1995 to 2004; Editorial Consultant for American Health Consultants RN Advanced Practice Alert, Miami, Florida from 1998 to 1999; Nurse Practitioner, Long Beach OB/GYN Medical Group, Long Beach from 1989 to 1994; Faculty (Didactic and Clinical) at Harbor, UCLA Medical Center, Torrance, from 1986 to 1989 and 1994, Nursing Supervisor, CIGNA Health Plans, West Los Angeles, from 1983 to 1985; Staff RN II, UCLA Marion Davies Children's Clinic from 1980-1983; Staff RN for Medical Center of Tarzana, Mercy Hospital, Chicago, and Rush-Presbyterian St. Luke's Medical Center from 1974 to 1984.

LICENCES AND CERTIFICATIONS:

- RN Licenses – States of California, Illinois, and Minnesota
- ANCC Certification, Family Nurse Practitioner
- Certificate, Family Nurse Practitioner
- Certificate, Women's Health Nurse Practitioner (HUCLA)

AFFILIATIONS:

- American Academy of Nurse Practitioners
- National League of Nursing

ATTACHMENT 10

NAME: JEDREK MULARSKI

POSITION: WORLD HISTORY INSTRUCTOR
Division of Social and Behavioral Sciences
Saddleback College
Full-Time, Tenure Track

EDUCATION:

Ph.D. (Candidate) Latin American History
University of California, San Diego
San Diego, CA

M.Ed. Urban Teaching and Curriculum, Major
World History Education, Minor
Harvard University
Cambridge, MA

B.A.
(Cum Laude) Latin American Studies
Williams College
Williamstown, MA

EXPERIENCE:

Mr. Mularski has worked for the University of California, San Diego (UCSD) as a part-time Instructor, teaching Revolutions in Modern Latin America and U.S.-Cuba Relations; as a Teaching Assistant for the History Department; and Consultant in the Center for Teaching Development since September, 2005. He also taught courses in English for Santiago English Classes in Santiago, Chile from 2010 to 2011; Advanced Writing and Advanced Reading Comprehension Strategies as a part-time Instructor for UCSD Medical School Post-baccalaureate Program from June, 2008 to September, 2008; Honors Spanish, Latin American Cultural Exploration for Vacaville Public School District as a full-time Instructor, and as Department Chair from August, 2004 to June, 2005; World History, A.P. U.S. History and American Identities as a Student Teacher from 2003 to 2004; and served as a Teacher-Intern teaching Middle Eastern Studies in 2003 for Cambridge Rindge and Latin Public High School, Cambridge, MA.

FELLOWSHIPS AND AWARDS:

UCSD Interdisciplinary Scholar Award; William J. Fulbright-Hays DDRA Fellowship in Chile; University of California, San Diego, Summer Graduate Teaching Fellowship; UCSD Department of History, Dissertation Travel Research Fellowship; Friends of the UCSD International Center Scholarship; University of California Regents Fellowship; H Stuart Hughes History Essay Award Finalist; Williams College, Mead Fellowship

PROFESSIONAL AFFILIATIONS AND SERVICES:

UCSD History Guild, Latin America Field Group Representative; American Historical Association, Member; Latin American Studies Association, Member; Massachusetts and California State Teacher Licensure in History, Spanish, and ESL

RECENT RESEARCH:

“Conflict and Canciones: Music, Polarization, and Political Violence in Cold War Chile” (Ph.D. Dissertation)

ATTACHMENT 11

NAME: CANDY NELSON

POSITION: NURSING INSTRUCTOR
Division Health Sciences and Human Services
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.S.N. Nursing
Azusa Pacific University
Azusa, CA

B.S. Nursing
Azusa Pacific University
Azusa, CA

EXPERIENCE:

Ms. Nelson has been teaching courses related to Nursing for Saddleback College as a part-time Lecturer since January, 2007. She has taught nursing related courses part-time as a Lecturer and Clinical Instructor; and worked as a Skills Lab Specialist Master's Program for Azusa Pacific University during the period of September, 1996 to May, 2005. In addition, Ms. Nelson has been working as a Registered Nurse in the Emergency Department for Saddleback Memorial Hospital since May, 2001; worked as a Registered Nurse in the Emergency Room and Registered Nurse for Surgical, Medical and Coronary ICU at Fountain Valley Regional Hospital and Medical Center during the period of January, 1986 to November, 1998; as a Registered Nurse for Critical Care at Long Beach Memorial Hospital from June, 1972 to February, 1975.

LICENSES AND CERTIFICATIONS:

- Registered Nurse, California, Expiration: November 30, 2011
- Clinical Nurse Specialist (Adult Care), California License
- Public Health Nurse, California License
- Instructor - Basic Life Support/CPR for adults and children w/AED
- Instructor - Advanced Cardiac Life Support (ACLS)
- Instructor - Pediatric Advanced Life Support (PALS)

PROFESSIONAL AFFILIATIONS:

- Sigma Theta Tau International Honor Society of Nursing (STTI)
- National Association of Clinical Nurse Specialists (NACNS)
- National League for Nursing (NLN)
- American Association of Critical Care Nurses (AACN)

ATTACHMENT 12

NAME: LUCAS OCHOA

POSITION: SPEECH INSTRUCTOR/FORENSICS COACH
Division of Fine Arts and Media Technology
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.A.
California State University, Los Angeles
Los Angeles, CA

B.A.
California State University, Long Beach
Long Beach, CA

EXPERIENCE:

Mr. Ochoa has been teaching courses in Speech for Saddleback College as a part-time Lecturer since August, 2010. He has also taught course in Speech and Public Speaking part-time as an Instructor for East Los Angeles College from July, 2009 to July, 2010; as an Instructor for Santiago Canyon College from August, 2008 to January, 2009; as an Instructor and Forensics Coach for Orange Coast College from August, 2008 to present; and as an Graduate Teaching Associate and Instructor for California State University, Los Angeles from August, 2007 to August, 2008.

RECENT HONORS AND AWARDS:

- Academic - 2008 California State University, Los Angeles - Magna Cum Laude Honors; 2000 Orange Coast College Peg Taylor Scholarship Award Winner; 2000 Orange Coast College - Gold Member Leadership Award Winner for Community Service Forensics Competitor Awards.
- Forensics Competitor Awards - 2003 CSU, Long Beach - Overall State Champion for Individual Speaking Events, 21st Overall Speaker National Individual Events Tournament American Forensics Association, American Forensics Association Quarter Finalist Dramatic Interpretation Finalist, American Forensics Association Quarter Finalist Poetry Interpretation, American Forensics Association Semi-Finalist Dramatic Interpretation; 2002 CSU, Long Beach - American Forensics Association Quarter Finalist Prose Interpretation, American Forensics Association Semi-Finalist Duo Interpretation; 2000 Orange Coast College - National Champion Programmed Oral Interpretation Phi Rho Pi, Bronze Medalist Prose Interpretation Phi Rho Pi, State Champion Prose Interpretation, State Silver Medalist After Dinner Speaking, Bronze Medalist Duo Interpretation.

PROFESSIONAL AFFILIATIONS:

- American Forensics Association
- National Communication Association
- Phi Rho Pi
- Western Communication Association

ATTACHMENT 13

NAME: STEPHEN ROBERTSON

POSITION: SPEECH INSTRUCTOR/FORENSICS COACH
Division of Fine Arts and Media Technology
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.A. Communication
University of Southern California
Los Angeles, CA

M.A. Speech Communication
California State University, Fullerton
Fullerton, CA

B.A. Communication Studies
University of Nevada, Las Vegas
Las Vegas, NV

EXPERIENCE:

Mr. Robertson taught courses in Speech for Irvine Valley College as a part-time Lecturer from August, 2008 to August, 2009; and currently teaches courses in Speech, Public Speaking and Debate part-time as an Adjunct Faculty and Director of Forensics for Chapman University since February, 2001; and as an Adjunct Faculty for California State Polytechnic University, Pomona since September, 2008. Mr. Robertson also taught Introduction to Communication, Introduction to Rhetoric, Public Speaking and Debate for California State University, Fullerton part-time as Adjunct Faculty from February, 2008 to December, 2008; part-time as Adjunct Faculty for Rio Hondo College from June, 2007 to December, 2007; as a Student Teacher and Graduate Advisor for University of Southern California from August, 2003 to May, 2009; part-time as Adjunct Faculty for El Camino College from September, 2002 to December, 2002; part-time as Adjunct Faculty and Assistant Director of Debate at Orange Coast College from November, 2000 to May, 2003; and as a Student Teacher and Forensics Assistant for California State University, Fullerton from November, 1998 to June, 2000.

RESEARCH:

- In progress - Robertson, S.R. "That is the bad color": Rhetorical dimensions of color in The Village; Robertson, S.R. Form of...a swan!: Burkean form as function in Black Swan.
- Under review - Robertson, S.R. (under review). Cancer, cellular phones, and the burden of proof: Analysis of a scientific discussion concerning a study's results.

RECENT AWARDS AND SERVICE:

- 2009 – Poli Rizco Service Award, Irvine Valley College
- Academic - Panel Chair, elementary-secondary education interest group, and Panel Respondent: Western Forensics Association group, Western States Communication Association convention, Palm Springs, CA (February 19-22, 2006)
- Forensics - Debate tab room, PSCFA Cool-Off Tournament, April 2008, 2010; Debate tab room, Tabor-Venitsky Tournament, Cerritos College, February 2010

ATTACHMENT 14

NAME: JOEL SHELDON

POSITION: MATHEMATICS INSTRUCTOR (MATHEMATICS TUTORING CENTER)
School of Mathematics, Computer Sciences and Engineering
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

M.A. Applied Mathematics
California State University, Fullerton
Fullerton, CA

B.S. Mathematics
University of California, Irvine
Irvine, CA

A.S. Mathematics
Santa Ana College
Santa Ana, CA

EXPERIENCE:

Mr. Sheldon has been working for Santa Ana College as an Instructional Center Specialist for the Math Center since January, 2007 and Adjunct Instructor teaching various math courses since August, 2005. His experience includes serving as a full-time, Long Term Substitute Instructor of Mathematics at Santa Ana College from August, 2006 to December, 2006; and teaching freshman and Developmental Mathematics as a Teaching Associate for California State University, Fullerton from September, 2004 to June, 2006. Mr. Sheldon also tutored math students as MaSH Instructional Assistant for Santiago Canyon College from August, 2004 to September, 2005; was Workshop Facilitator/Math Specialist in the MESA Program for Santa Ana College from August, 2001 to June, 2005; assisted student in preparation for CBEST as Study Circle Leader in the Center for Teacher Education at Santa Ana College from January, 2004 to June, 2004; and tutored and assisted professors as an Instructional Assistant in the Math Center and Classroom within the period of February, 2000 to June, 2004.

HONORS AND AWARDS:

- Santa Ana College Classified Employee of the Year Award Nominee, 2009, 2010
- Santa Ana College Classified Bill Brush Award Nominee, 2009, 2010
- Santa Ana College Classified Professional Achievement Award Nominee, 2007, 2010
- Phyllis P. Jameson Future in Teaching Scholarship, May, 2002
- UC/Edison International Scholarship, August, 2002
- Who's Who among American Junior College Students, 2002
- Santa Ana College Hammond Award Nominee, June 2001
- Santa Ana College Chancellor's Scholar Award, June 2001

PRESENTATIONS AND CONFERENCES:

- 2002 - California Mathematics Council Community Colleges-South (CMC³-South) Conference
- 2002 & 2003 - Santa Ana College Mesa Program New Students Orientation

ATTACHMENT 15

NAME: PENELOPE SKAFF

POSITION: MATRICULATION COORDINATOR/COUNSELOR
Division of Counseling Services and Special Programs
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.A. Marital and Family Therapy
Phillips Graduate Institute
Encino, CA

B.A. Communications
Chico State University
Chico, CA

A.A. Liberal Studies
Saddleback College
Mission Viejo, CA

EXPERIENCE:

Ms. Skaff has worked for Saddleback College since 1999, beginning with her assignment as full-time Student Affairs Director and advisor for the Associated Student Government from June, 1999 to August, 2003. She became a part-time Lecturer and Counselor teaching various courses in Applied Psychology and counseling college students in 2000. Ms. Skaff has also worked as Coordinator under the Career & Technical Education (CTE) Community Collaborative grant for Saddleback College from October, 2007 to July, 2010, working with five neighboring school districts and ten middle schools; and as Director of Volunteers for the American Red-Cross in Santa Ana from 1989 to 1999, where she managed 4,000 registered volunteers and staff.

PROFESSIONAL AFFILIATIONS, PROJECTS AND AWARDS:

- 2010 Saddleback College Occupational Skills Award Teaching Online
- 2010 Saddleback College's President's Innovation Award
- 2009-2010 Published in the iJournal
- 2000- 2005 Member of Saddleback College Foundation Board
- 2001 Instrumental in creating Saddleback College Alumni Association
- 2001 Secretary, California Community College Student Affairs Association (CCCSAA)
- 2001- 2003 Co-Advisor Phi Theta Kappa
- 2000 Member Saddleback College Crisis Intervention Team (CIT)
- 1999 Participant in Asilomar Leadership Conference
- 1996 United Way Loaned Executive
- 1996 National Red Cross Disaster Instructor and National HIV/AIDS Instructor
- 1995 President, O.C. Directors of Volunteers in Agencies (DOVIA)
- 1985 Associated Student Government President at Saddleback College
- First-cohorts of Saddleback instructors to complete the EDU Online Teaching certificate
- Creator of the Saddleback College "N0-F Back to Success Academic Probation Campaign," a project funded through a BSI grant.

ATTACHMENT 16

NAME: KOLIN WILLIAMS

POSITION: VETERANS/GENERALIST COUNSELOR
Division of Counseling Services and Special Programs
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.S. Vocational Rehabilitation Counselor
(Magna cum Laude) California State University, Sacramento
Sacramento, CA

B.A. Humanities
California State University, Sacramento
Sacramento, CA

EXPERIENCE:

Mr. Williams has been working for American River College in Sacramento, since 2008 beginning with his assignments as Counselor, Disabled Student Programs and Services and Advisor, ARC Association of Student Veterans. He continued enhancing his career as American River College with teaching Human and Career Development courses starting in January, 2009; Counselor of CalWORKS from August, 2009 to December, 2009; and General Counselor starting in November, 2010. Mr. Williams work experience includes, Manager for Sundance Sandwich in Citrus Heights and served the U.S. Army as Armor Crewmember, Supply Clerk and M1A1 Abrams Main Battle Tank Operator, from June, 1995 to June, 1999.

ACTIVITIES, AFFILIATIONS, FACULTY/STUDENT DEVELOPMENT AND AWARDS:

- Presented to the California Community College Chancellors Office Board of Governors.
- Presented veteran's issues to the Academic Senate of California Community College.
- American River College, Developed and performed training on mental health for faculty.
- American River College, Coordinated Flex Activities to enrich both faculty and student development.
- Faculty Advisor for the American River College Association of Student Veterans, 2008.
- Received extensive training on Posttraumatic Stress Disorder (PTSD) and Traumatic Brain Injury (TBI).
- Board member of the Veterans Advisory Committee.
- Co-Adviser for the Traumatic and Acquired Brain Injury Awareness Support (T.A.B.I.S) group, 2008-2009.
- In depth knowledge of Post 9/11 GI Bill, Montgomery GI Bill, and other VA educational benefits.
- American River College, Designed and maintained web-based services that promote peer-to-peer support, matriculation, networking, and the distribution of essential benefit information.
- American River College, Oversaw the administration of program and training guidelines.
- American River College, Supervised hundreds of training exercises and was recognized for a 100% safety record.
- American River College, Coordinator for the *Road Home: From Combat to Community College and Beyond*, 2008

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
 - a. ALBA, DANIEL is to be employed as Custodian, Pos #4365, Facilities Custodial, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, 25 hours per week, 12 months per year, effective June 3, 2011. This position was approved by the Board of Trustees on October 25, 2010 as a replacement for Pos #4164.
 - b. BUCKLEY, ANN is to be employed as Human Resources Assistant, Pos #3464, Office of Human Resources, District, Classified Bargaining Unit Salary Range 121, Step 1, 40 hours per week, 12 months per year, effective June 7, 2011. This is a replacement position for Sokha Song, who received a change in status.
 - c. COURSON, JULIE is to be employed as Testing Center Specialist, Categorical/grant funded, Pos #4358, School of Extended Education, Irvine Valley College, Classified Bargaining Unit Salary Range 121, Step 1, 40 hours per week, 12 months per year, effective June 6, 2011. This position was approved by the Board of Trustees on January 20, 2011, with employment contingent upon funding generated from testing fees.
 - d. FADAIEFARD, MOHAMMAD ALI is to be employed as Network Systems Technician I, Pos #4357, Technology Services, Office of Instruction, Irvine Valley College, Classified Bargaining Unit Salary Range 132, Step 2, 40 hours per week, 12 months per year, effective June 1, 2011. This position was approved by the Board of Trustees on January 20, 2011.
 - e. GRANADOS GOMEZ, RAFAEL is to be employed as Groundskeeper, Pos #2797, Facilities Grounds, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per week, 12 months per year, effective May 25, 2011. This is a replacement position for Russell Jones, who retired.
 - f. LOGAN, CAROL is to be employed as Health Office Assistant, Pos #3473, Student Health Center, Office of Student Services, Irvine Valley College, Classified Bargaining Unit Salary Range 115, Step 1, 16 hours per week, 10 months per year, effective July 6, 2011. This is a replacement position for Michelle Nguyen, who resigned.
 - g. MOTAK, COURTNEY is to be employed as Program Senior Laboratory Technician, Simulation, categorical/grant funded, Pos #4040, Division of Health Sciences and Human Services, Saddleback College, Classified Bargaining Unit Salary Range 130, Step 1, 40 hours per week, 12 months per year, effective June 14, 2011. This is a replacement position for Christi Bristol, who resigned. This position is categorical/grant funded by the Enrollment Growth grant until June 30, 2012, with employment contingent upon the availability of these funds.
 - h. VARGAS, LUIS is to be employed as Warehouse Worker, Pos #1262, Purchasing and Planning, Office of Business Services, District, Classified Bargaining Unit Salary Range 120, Step 1, 40 hours per week, 12 months per year, effective May 25, 2011. This is a replacement position for Samuel Hamblen, who received a change in status.

A. NEW PERSONNEL APPOINTMENTS - Continued

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- a. WILSON, ROBYN is to be employed as Senior Health Office Assistant, Pos #2820, Student Health Center, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 124, Step 1, 40 hours per week, 12 months per year, effective June 9, 2011. This is a replacement position for Lurdes Ricketts, who resigned.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Arnold, Kelly	Library Assistant I/IVC	115/1	04/15/2011
Arnold, Kelly	Library Assistant II/IVC	119/1	04/15/2011
Arnold, Kelly	Library Assistant III/IVC	121/1	04/15/2011
Eberhardt, Susan	Child Development Specialist/SC	122/1	05/24/2011
Garcia, Nora	Custodian/SC	113/1	06/07/2011
Isen, Thalia	Lab. Technician, Photography/SC	122/1	05/01/2011
Leider, Tamara	Child Development Specialist/SC	122/1	05/20/2011
Mahjoob, Shaden	Lab. Technician, Physical Science/IVC	122/1	04/11/2011
Mboggo, Samuel	Lab. Technician, Physical Science /IVC	122/1	04/11/2011
Posadas, Abad	Custodian/SC	113/1	05/12/2011
Swanson, Cora	Sr. Administrative Assistant/District	127/1	05/24/2011
Ugarcovici, Pavel	Custodian/SC	113/1	05/03/2011
Vanderhoff, Kathleen	Child Development Specialist/IVC	122/1	05/13/2011
Vanderhoff, Kathleen	Sr. Child Development Specialist/IVC	128/1	05/13/2011
Volosing, Rachel	Administrative Assistant/IVC	121/1	07/01/2011
Worthington, Arielle	Child Development Specialist/SC	122/1	05/26/2011

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Aldape, Timothy	Adapted Kinesiology Aide/SC	\$ 11.50	05/20/11-06/30/11
Bausch, Kathryn	TMD Aide/SC	8.50	05/31/11-06/30/11
Cervantes, Chantel	Project Specialist/IVC	14.00	06/01/11-06/30/11
Garcia Carmona, Javier	Project Specialist/SC	9.50	04/20/11-06/30/11
Guadarrama, Edgar	Project Specialist/IVC	12.50	06/01/11-06/30/11
Guillen, Yvette	TMD Aide/SC	8.50	05/03/11-06/30/11
Hughes, Jacob	Adapted Kinesiology Aide/SC	11.50	05/20/11-06/30/11
Jensen, Jon	Project Specialist/IVC	12.50	06/01/11-06/30/11
Maeda, Evan	TMD Aide/IVC	10.50	05/20/11-06/30/11
Mahjoob, Shaden	Project Specialist/IVC	10.50	04/11/11-06/30/11
Mboggo, Samuel	Project Specialist/IVC	10.50	04/11/11-06/30/11
McMackin, Kelly	CDC Aide/SC	11.00	05/15/11-06/30/11
Nguyen, Hanh Thi Joy	Project Specialist/IVC	13.00	06/01/11-06/30/11

A. NEW PERSONNEL APPOINTMENTS - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Peterson, Maureen	Project Specialist/District	\$ 15.00	05/13/11-06/30/11
Quezada, Daniel	Clerk, Short-Term/SC	12.50	04/18/11-06/30/11
Shearman, Carrie	Project Specialist/SC	10.50	06/15/11-06/30/11
Starkey, Sean	Adapted Kinesiology Aide/SC	11.50	05/20/11-06/30/11
Trumble, Phillip	Coaching Aide/SC	15.00	06/07/11-06/30/11
Vega, Kristin	CDC Aide/SC	10.00	04/22/11-06/30/11
Worthington, Arielle	CDC Aide/SC	10.00	05/01/11-06/30/11

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abrahams, Lawrence	Coaching Aide/IVC	\$ 15.00	07/01/11-12/31/11
Ackelberry, Haylee	Adapted Kines. Aide/IVC	11.50	07/01/11-12/31/11
Agortsas, Alexander	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Aldape, Timothy	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11
Aldrich, David	TMD Aide/IVC	10.50	07/01/11-12/31/11
Algozzini, David	Adapted Kines. Aide/SC	8.50	07/01/11-12/31/11
Amos, Jay	Coaching Aide/SC	15.00	07/01/11-12/31/11
Anderson, Rachel	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Angstrom, Preston	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11
¹ Arendts, Erika	Clerk - Short Term/IVC	11.00	07/01/11-08/19/11
Arkell, Simon	Coaching Aide/SC	15.00	07/01/11-12/31/11
Artemov, Tatyana	Project Specialist/SC	17.00	07/01/11-12/31/11
Bailey, Michael	TMD Aide/SC	9.00	07/01/11-12/31/11
Baird, Daniel	TMD Aide/SC	18.00	07/01/11-12/31/11
Barnes, Kyle	Coaching Aide/SC	15.00	07/01/11-12/31/11
Bausch, Kathryn	TMD Aide/SC	8.50	07/01/11-12/31/11
Belardes, Yvonne	Clerk – Short Term/SC	12.00	07/01/11-12/31/11
Booker, Nicholas	Coaching Aide/SC	15.00	07/01/11-12/31/11
Boutte, Rhonda	TMD Aide/SC	11.50	07/01/11-12/31/11
Bracken, Nancy	TMD Aide/IVC	20.00	07/01/11-12/31/11
Brock, Eric	Coaching Aide/SC	15.00	07/01/11-12/31/11
Brophy, Corey	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Brown, Darryl	Coaching Aide/SC	15.00	07/01/11-12/31/11
Brown, Gloria	DSPS Proctor/SC	16.00	07/01/11-12/31/11
Brown, Lucy	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Brown, Megan	TMD Aide/SC	9.50	07/01/11-12/31/11
Buchman, Bruce	Coaching Aide/SC	15.00	07/01/11-12/31/11
Butcher, Donald	Coaching Aide/SC	15.00	07/01/11-12/31/11

¹ Sister of Sophie Miller, Executive Assistant to the President, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
² Callian, Sarah	Project Specialist/IVC	\$ 15.00	07/01/11-12/31/11
Campos, Diana	TMD Aide/SC	8.50	07/01/11-12/31/11
Campos, Salomon	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Cappuccilli, Anthony	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Caras, Amber	TMD Aide/SC	9.50	07/01/11-12/31/11
Carey, Peter	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Carpenter, Allison	Project Specialist/IVC	13.00	07/01/11-12/31/11
Carson, Clayton	Coaching Aide/SC	15.00	07/01/11-12/31/11
Carter-Ortega, Mary	Clerk - Short Term/SC	10.50	07/01/11-12/31/11
Casabianca, Michael	TMD Aide/SC	8.50	07/01/11-12/31/11
Casad, Christina	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Catalano, Torri	Coaching Aide/SC	15.00	07/01/11-12/31/11
Cervantes, Chantel	Project Specialist/IVC	14.00	07/01/11-12/31/11
Choe, Samuel	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Christiansen, Craig	TMD Aide/IVC	20.00	07/01/11-12/31/11
Christman, Tyler	TMD Aide/SC	9.50	07/01/11-12/31/11
Chung, Michelle	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Clemensen, David	TMD Aide/SC	20.00	07/01/11-12/31/11
Coon, Ryan	TMD Aide/SC	9.50	07/01/11-12/31/11
Cooper, Alexandra	TMD Aide/IVC	8.50	07/01/11-12/31/11
Cubillos Bezanilla, S.	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Davani, Farideh	TMD Aide/IVC	9.50	07/01/11-12/31/11
Davis, Edwin	Coaching Aide/SC	15.00	07/01/11-12/31/11
De Michele, Xavier	TMD Aide/SC	8.50	07/01/11-12/31/11
Dill, Laura	Coaching Aide/SC	15.00	07/01/11-12/31/11
Donahue, Beatriz	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Doumad, Andre	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Dunning, Katie	TPP Aide/SC	10.00	07/01/11-12/31/11
Dwinell, Patti	Clerk - Short Term/SC	13.00	07/01/11-12/31/11
El Ahmar, Nidal	Clerk - Short Term/IVC	10.50	07/01/11-12/31/11
Esteban, Greg	Coaching Aide/SC	15.00	07/01/11-12/31/11
Fauls, Matthew	TMD Aide/SC	8.50	07/01/11-12/31/11
Fletcher, Jenny	Adapted Kines. Aide/IVC	9.00	07/01/11-12/31/11
Flippin, Mark	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Formanek, Donald	TMD Aide/IVC	20.00	07/01/11-12/31/11
Fox, Geoffrey	Coaching Aide/SC	15.00	07/01/11-12/31/11
Fox, Jill	Clerk - Short Term/SC	14.00	07/01/11-12/31/11
Furuta, Jeanne	Clerk - Short Term/SC	14.00	07/01/11-12/31/11
Galkina, Dzhulyetta	Outreach Aide/SC	12.50	07/01/11-12/31/11
Gannon, Ashley	TMD Aide/IVC	9.00	07/01/11-12/31/11
Garber, Shaylene	TMD Aide/SC	9.50	07/01/11-12/31/11
Garcia Carmona, Javier	Project Specialist/SC	9.50	07/01/11-12/31/11

² Sister of Ted Callian, Short Term Campus Security Officer, Office of Safety & Security, Irvine Valley College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Garey, Jason	Coaching Aide/IVC	\$ 15.00	07/01/11-12/31/11
Geier, Brian	Adapted Kines. Aide/SC	20.00	07/01/11-12/31/11
Gharavi, Mina	TMD Aide/IVC	8.50	07/01/11-12/31/11
Gibbs, Shannon	Project Specialist/IVC	15.00	07/01/11-12/31/11
Gibson, Patrick	Project Specialist/SC	12.50	07/01/11-12/31/11
Goss, John	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Graham, Paul	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Gronau, John	Project Specialist/IVC	15.00	07/01/11-12/31/11
Groover, Michael	TMD Aide/SC	9.50	07/01/11-12/31/11
Gross, Rachel	TMD Aide/SC	9.50	07/01/11-12/31/11
Guadarrama, Edgar	Project Specialist/IVC	12.50	07/01/11-12/31/11
Guillen, Yvette	TMD Aide/SC	8.50	07/01/11-12/31/11
Harris, Ashleigh	TMD Aide/SC	8.50	07/01/11-12/31/11
Harris, Ashley	Adapted Kines. Aide/IVC	9.00	07/01/11-12/31/11
Harris, Denise	Coaching Aide/SC	15.00	07/01/11-12/31/11
Hartman, Randi	Coaching Aide/SC	15.00	07/01/11-12/31/11
Hartzler, Xiomara	TMD Aide/IVC	8.50	07/01/11-12/31/11
Hastings, Emily	TMD Aide/SC	9.50	07/01/11-12/31/11
Hazavei, Ali	TMD Aide/IVC	8.50	07/01/11-12/31/11
Hernandez, Joany	TMD Aide/SC	10.50	07/01/11-12/31/11
Higgins, Christopher	TMD Aide/SC	10.50	07/01/11-12/31/11
Hodosh, Seth	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11
Holland, Larry	Coaching Aide/SC	15.00	07/01/11-12/31/11
Hood, Ryan	TMD Aide/IVC	12.50	07/01/11-12/31/11
Hoormazdi Mob., M.	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Hough, Trevor	Coaching Aide/SC	15.00	07/01/11-12/31/11
Howell, Gareth	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Hughes, Jacob	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11
Hunt, Becky	TMD Aide/SC	8.50	07/01/11-12/31/11
Hyde, Heidi	TMD Aide/SC	10.50	07/01/11-12/31/11
Inglehart, Ciara	Coaching Aide/SC	15.00	07/01/11-12/31/11
Jahan, Adam	TMD Aide/SC	9.00	07/01/11-12/31/11
Jaramillo, Linda	Clerk - Short Term/SC	11.50	07/01/11-12/31/11
Jensen, Jon	Project Specialist/IVC	12.50	07/01/11-12/31/11
Johnson, Scott	TMD Aide/IVC	10.50	07/01/11-12/31/11
Johnson, Stephen	TMD Aide/SC	10.50	07/01/11-12/31/11
Juan, Shaun	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Kelly, Sean	TMD Aide/IVC	8.50	07/01/11-12/31/11
Klink, John	Coaching Aide/SC	15.00	07/01/11-12/31/11
Knopick, Eric	Adapted Kines. Aide/SC	8.50	07/01/11-12/31/11
Kohlhas, Paul	Project Specialist/IVC	14.00	07/01/11-12/31/11
Kokesch, Aaron	TMD Aide/IVC	20.00	07/01/11-12/31/11

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Kristjanson, Johann	DSPS Proctor/SC	\$ 16.00	07/01/11-12/31/11
Kwon, Elliot	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Lapinski, Zachary	TMD Aide/SC	9.50	07/01/11-12/31/11
LaRusso, Pamela	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Lax, Darren	Coaching Aide/SC	15.00	07/01/11-12/31/11
Lebrija, Javier	Coaching Aide/SC	15.00	07/01/11-12/31/11
Leigh, Alexander	TMD Aide/SC	20.00	07/01/11-12/31/11
Liedholm, Christopher	TMD Aide/SC	8.50	07/01/11-12/31/11
Lin, Joseph	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Lindsey, Susan	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Lucas, Richard	TMD Aide/IVC	12.50	07/01/11-12/31/11
Luecke, Kristen	TMD Aide/IVC	8.50	07/01/11-12/31/11
Luu, Tiffany	Clerk - Short Term/IVC	9.00	07/01/11-12/31/11
Lynn, Aaron	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Maeda, Evan	TMD Aide/IVC	10.50	07/01/11-12/31/11
Marsden, Pamela	TMD Aide/SC	10.50	07/01/11-12/31/11
Martin, Mary	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Mayville, Joseph	Adapted Kines. Aide/SC	8.50	07/01/11-12/31/11
McDonald, Nicholas	Coaching Aide/IVC	15.00	07/01/11-12/31/11
McGinley, Shaun	Coaching Aide/SC	15.00	07/01/11-12/31/11
McMackin, Kelly	CDC Aide/SC	11.00	07/01/11-12/31/11
McNamee, Carly	TMD Aide/IVC	8.50	07/01/11-12/31/11
McNulty, Peter	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Metcalf, Andria	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Michael, Adrian	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11
Michaels, Mary	TMD Aide/IVC	20.00	07/01/11-12/31/11
Mitchell, Joann	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Monterola, Miguel	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Montoya, Natalie	Coaching Aide/SC	15.00	07/01/11-12/31/11
Morales, Jamee	Coaching Aide/SC	15.00	07/01/11-12/31/11
Moran, Devin	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Moyen, Nicole	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Muniz, Travis	TMD Aide/SC	11.50	07/01/11-12/31/11
Murtaugh, David	Coaching Aide/SC	15.00	07/01/11-12/31/11
Myers, Ashley	TMD Aide/SC	11.50	07/01/11-12/31/11
Nakamura, Gary	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Newberry, Daniel	Coaching Aide/SC	15.00	07/01/11-12/31/11
Nguyen, Hanh Thi Joy	Project Specialist/IVC	13.00	07/01/11-12/31/11
Noonen, Ethlean	TMD Aide/SC	13.00	07/01/11-12/31/11
Novack, Mary	Clerk - Short Term/SC	11.50	07/01/11-12/31/11
Nutting, Patricia	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Ochiai, Alan	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Palma Serrano, Nayeli	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Palmer, James	Project Specialist/IVC	\$ 15.00	07/01/11-12/31/11
Patterson, Pamela	Adapted Kines. Aide/SC	20.00	07/01/11-12/31/11
Pearce, Robert	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Peeler, Danielle	Coaching Aide/SC	15.00	07/01/11-12/31/11
Peterson, Maureen	Project Specialist/District	15.00	07/01/11-12/31/11
Petrovich, Alexis	Project Specialist/SC	12.50	07/01/11-12/31/11
Pinto, Patricia	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Plessney, Linda	Clerk - Short Term/SC	10.00	07/01/11-12/31/11
Powers, Daniel	DSPS Proctor/SC	16.00	07/01/11-12/31/11
Quezada, Daniel	Clerk - Short Term/SC	12.00	07/01/11-12/31/11
Rae, Mike	Coaching Aide/SC	15.00	07/01/11-12/31/11
Raheb, Ernest	Adapted Kines. Aide/SC	10.50	07/01/11-12/31/11
Ramirez, Ana	Adapted Kines. Aide/IVC	8.50	07/01/11-12/31/11
Ramirez, Irene	TMD Aide/IVC	8.50	07/01/11-12/31/11
Redjai, Nora	TMD Aide/SC	8.50	07/01/11-12/31/11
Reiser, Alan	TMD Aide/SC	8.50	07/01/11-12/31/11
³ Rice, Nicole	Outreach Aide/SC	12.50	07/01/11-12/31/11
Richards, Ryan	Coaching Aide/SC	15.00	07/01/11-12/31/11
Richardson, Kayla	TMD Aide/SC	9.50	07/01/11-12/31/11
Rizzo, Frank	Coaching Aide/SC	15.00	07/01/11-12/31/11
Roach, Dana	Coaching Aide/SC	15.00	07/01/11-12/31/11
Robertson, Scott	TMD Aide/SC	20.00	07/01/11-12/31/11
Roehler, Trevor	TMD Aide/IVC	10.50	07/01/11-12/31/11
Rusinkovich, Todd	Coaching Aide/SC	15.00	07/01/11-12/31/11
Sadeghieh, Iden	Project Specialist (IT)/District	25.00	07/01/11-12/31/11
Salarfar, Maryam	Clerk - Short Term/IVC	11.00	07/01/11-12/31/11
Scott, David	TMD Aide/SC	9.50	07/01/11-12/31/11
Sebold, Margaret	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Serrano, Carlos	Outreach Aide/SC	12.50	07/01/11-12/31/11
Shadid, Bryan	Coaching Aide/SC	15.00	07/01/11-12/31/11
Shalhub, Sonia	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Shamlou, Reza	TMD Aide/IVC	10.50	07/01/11-12/31/11
Shearman, Carrie	Project Specialist/SC	10.50	07/01/11-12/31/11
Shull, Rachel	TMD Aide/SC	8.50	07/01/11-12/31/11
Slack, Lise	TMD Aide/IVC	20.00	07/01/11-12/31/11
Slater, Jackie	Coaching Aide/SC	15.00	07/01/11-12/31/11
Smith, Jason	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Smith, Linda	Clerk - Short Term/SC	12.50	07/01/11-12/31/11
Smith, Ryan	Coaching Aide/SC	15.00	07/01/11-12/31/11
Snyder, Deborah	Clerk - Short Term/SC	13.00	07/01/11-12/31/11
Soifua, Monalito	Coaching Aide/SC	15.00	07/01/11-12/31/11
Starkey, Sean	Adapted Kines. Aide/SC	11.50	07/01/11-12/31/11

³ Daughter of Walter Rice, Assistant Director, Facilities Planning, Office of Administrative and Business Services, District.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
⁴ Steinriede, Lindsay	Coaching Aide/SC	\$ 15.00	07/01/11-12/31/11
⁴ Steinriede, William	Coaching Aide/SC	15.00	07/01/11-12/31/11
Strand, Cathie	TMD Aide/IVC	12.50	07/01/11-12/31/11
Stratton, Carmen	Coaching Aide/SC	15.00	07/01/11-12/31/11
Strickland, Brandon	Coaching Aide/SC	15.00	07/01/11-12/31/11
Supe, Jose	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Tatro, Shani	Clerk - Short Term/IVC	8.50	07/01/11-12/31/11
Terbeek, Ehren	ST Campus Sec. Officer/SC	18.00	07/01/11-12/31/11
Tesch, Gregory	Project Specialist (IT)/District	50.00	07/01/11-12/31/11
Thai, Kim	TMD Aide/IVC	8.50	07/01/11-12/31/11
Thom, Bethany	Coaching Aide/SC	15.00	07/01/11-12/31/11
Tomlinson, Warren	DSPS Proctor/SC	16.00	07/01/11-12/31/11
Trumble, Phillip	Coaching Aide/SC	15.00	07/01/11-12/31/11
Turnquist, Barbara	Clerk - Short Term/SC	15.00	07/01/11-12/31/11
Uhler, Jessica	TMD Aide/SC	8.50	07/01/11-12/31/11
Vann, Amber	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Varho, Matt	TMD Aide/IVC	20.00	07/01/11-12/31/11
Varvas, Jason	TMD Aide/SC	8.50	07/01/11-12/31/11
Vega, Kristin	CDC Aide/SC	10.00	07/01/11-12/31/11
Vexler, Melissa	TMD Aide/IVC	8.50	07/01/11-12/31/11
Walker, Kristen	TMD Aide/SC	8.50	07/01/11-12/31/11
Webster, Patrick	Outreach Aide/SC	12.50	07/01/11-12/31/11
Wells, Douglas	Adapted Kines. Aide/SC	16.00	07/01/11-12/31/11
Whiting, David	Coaching Aide/SC	15.00	07/01/11-12/31/11
Wickstrom, Julie	TMD Aide/SC	8.50	07/01/11-12/31/11
Wilford, Scott	Coaching Aide/SC	15.00	07/01/11-12/31/11
Wilkings, Kelly	Coaching Aide/SC	15.00	07/01/11-12/31/11
Williamson, Jehann	TMD Aide/IVC	20.00	07/01/11-12/31/11
Wilson, Curtis	Coaching Aide/SC	15.00	07/01/11-12/31/11
Winfrey, Sarah	TMD Aide/SC	8.50	07/01/11-12/31/11
⁵ Winn, Fentriss	Coaching Aide/SC	15.00	07/01/11-12/31/11
Worthington, Arielle	CDC Aide/SC	10.00	07/01/11-12/31/11
Yamaguchi, Troy	Coaching Aide/SC	15.00	07/01/11-12/31/11
⁶ Yasukochi, Britinee	Coaching Aide/SC	15.00	07/01/11-12/31/11
⁶ Yasukochi, Donal	Coaching Aide/SC	15.00	07/01/11-12/31/11
Yi, Ki	Coaching Aide/IVC	15.00	07/01/11-12/31/11
Young, Victoria	TMD Aide/IVC	8.50	07/01/11-12/31/11
Yunes, Omar	Adapted Kines. Aide/SC	20.00	07/01/11-12/31/11

⁴ William and Lindsay Steinriede are father and daughter, and working for the Division of Kinesiology and Athletics, Saddleback College.

⁵ Also part-time Lecturer, Division of Kinesiology and Athletics, Saddleback College.

⁶ Donal and Britinee Yasukochi are father and daughter, and working for the Division of Kinesiology and Athletics, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

<u>Name</u>	<u>Start/End Date</u>
Asawi, Jasmine	06/15/11-06/30/11
deRoulet, Kevin	05/09/11-06/30/11
Matsumoto, Breanna	05/09/11-06/30/11
Pangestu, Maria	05/02/11-06/30/11
Perez, Denice	05/02/11-06/30/11
Shearman, Carrie	06/15/11-06/30/11
Taylor, Delainey	05/23/11-06/30/11
Yazdanie, Rummana	05/31/11-06/30/11
Yosufi, Mohammad	05/25/11-06/30/11

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2011/2012** academic year.

<u>Name</u>	<u>Start/End Date</u>
Asawi, Jasmine	07/01/11-06/30/12
deRoulet, Kevin	07/01/11-06/30/12
Matsumoto, Breanna	07/01/11-06/30/12
Pangestu, Maria	07/01/11-06/30/12
Perez, Denice	07/01/11-06/30/12
Sandhu, Ravinder	07/01/11-06/30/12
Shearman, Carrie	07/01/11-06/30/12
Taylor, Delainey	07/01/11-06/30/12
Yazdanie, Rummana	07/01/11-06/30/12
Yosufi, Mohammad	07/01/11-06/30/12

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Archang, Maani	Tutor/IVC	\$ 12.00/hr	05/23/11-06/30/11
Burke, Shawn	Comm. Ed./SC	2500.00/cs	05/10/11-06/30/11
Dill, Laura	Recreation Leader/SC	28.00/hr	04/15/11-06/30/11
Hammon, Natalie	Recreation Leader/SC	20.00/hr	05/17/11-06/30/11
Hewitt, Brittany	Comm. Ed./SC	12.00/hr	06/01/11-06/30/11
⁷ Hilton, Natasha	Rec. Leader/SC	10.50/hr	06/01/11-06/30/11
Kaminsky, Rebecca	Comm. Ed./IVC	2500.00/cs	05/25/11-06/30/11
⁸ Landingham, Lindsey	Recreation Aide/SC	10.00/hr	06/07/11-06/30/11

⁷ Daughter of Carol Hilton, Director, College Fiscal Services, Saddleback College.

⁸ Daughter of Gabriel Landingham, Senior Administrative Assistant, Division of Counseling Services & Special Programs, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Lawson, Danielle	Clinical Skills Spec./SC	\$ 35.00/hr	05/10/11-06/30/11
Lowe, Christina	Recreation Aide/SC	10.00/hr	05/31/11-06/30/11
Luis, Geoffrey	Comm. Ed./IVC	2500.00/cs	05/13/11-06/30/11
⁹ Marandola, Alessandra	Aquatic Aide/SC	10.00/hr	06/07/11-06/30/11
⁹ Marandola, Christina	Sr. Lifeguard/SC	15.00/hr	06/03/11-06/30/11
Meyer, Tara	Comm. Ed./SC	2500.00/cs	05/11/11-06/30/11
Miller, Michael	Recreation Aide/SC	10.00/hr	05/31/11-06/30/11
¹⁰ Nowland, Sarah	Rec. Leader/SC	10.50/hr	06/01/11-06/30/11
O'Gorman, Mackenzie	Sr. Lifeguard/SC	15.00/hr	05/31/11-06/30/11
Padden, Thomas	Clinical Skills Spec./SC	30.00/hr	05/20/11-06/30/11
Records, Louise	Comm. Ed./IVC	2500.00/cs	05/20/11-06/30/11
Stanley, Barak	Recreation Aide/SC	10.00/hr	06/07/11-06/30/11
Strogatz, Brooke	Aquatic Aide/SC	10.00/hr	05/31/11-06/30/11
Swartzbaugh, Katy	Comm. Ed./SC	20.00/hr	05/23/11-06/30/11
Taber, Clyde	Sr. Lifeguard/SC	16.00/hr	05/24/11-06/30/11
¹¹ Velker, Lyndsey	Recreation Aide/SC	10.00/hr	05/26/11-06/30/11
Taylor, Karen	Comm. Ed./SC	2500.00/cs	06/02/11-06/30/11
Warrick, Myrl	Comm. Ed./IVC	2500.00/cs	06/01/11-06/30/11
Williams, Mariel	Recreation Leader/SC	15.00/hr	06/01/11-06/30/11

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Archang, Maani	Tutor/IVC	\$ 12.00/hr	07/01/11-06/30/12
Avila, Marlon	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Bartulis, Mike	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Borchardt, Scott	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Burke, Shawn	Comm. Ed./SC	2500.00/cs	07/01/11-06/30/12
Carlisle, Marylouise	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Caverly, Carolin	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Chornomud, Ivette	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Corbett, Gabriel	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
DeFazio, Mark	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Dill, Laura	Recreation Leader/SC	28.00/hr	07/01/11-06/30/12

⁹ Alessandra and Christina Marandola are sisters, working for Office of Community Education, Saddleback College.

¹⁰ Daughter of Judith Nowland, Part-time Lecturer, Saddleback College.

¹¹ Stepdaughter of Tony Lipold. Dean, Kinesiology and Athletics, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Fong, Sharon	Comm. Ed./IVC	\$ 2500.00/cs	07/01/11-06/30/12
Fournier, Peter	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Geller, Valerie	Comm. Ed./SC	2500.00/cs	07/01/11-06/30/12
Goshtasbian, Armita	Tutor/IVC	12.00/hr	07/01/11-06/30/12
Graham, Glen	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Haider, Timothy	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Hammon, Natalie	Recreation Leader/SC	20.00/hr	07/01/11-06/30/12
Herald, Christopher	Comm. Ed./SC	2500.00/cs	07/01/11-06/30/12
Hewitt, Brittany	Comm. Ed./SC	12.00/hr	07/01/11-06/30/12
Hilton, Natasha	Rec. Leader/SC	10.50/hr	07/01/11-06/30/12
Hsiao, Evan	Cert. Test Proctor/IVC	12.50/hr	07/01/11-06/30/12
Kaminsky, Rebecca	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Kennard, Alan	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Kim, Cecilia	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Klein, Marti	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Landingham, Lindsey	Recreation Aide/SC	10.00/hr	07/01/11-06/30/12
Lawson, Danielle	Clinical Skills Spec./SC	35.00/hr	07/01/11-06/30/12
Leighton, Nita	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Lippert, Carol	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Lowe, Christina	Recreation Aide/SC	10.00/hr	07/01/11-06/30/12
Luis, Geoffrey	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Marandola, Alessandra	Aquatic Aide/SC	10.00/hr	07/01/11-06/30/12
Marandola, Christina	Sr. Lifeguard/SC	15.00/hr	07/01/11-06/30/12
Marley, Craig	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
McKeown, Donna	Tutor/IVC	12.00/hr	07/01/11-06/30/12
Meyer, Tara	Comm. Ed./SC	2500.00/cs	07/01/11-06/30/12
Meyerson, Richard	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Miller, Michael	Recreation Aide/SC	10.00/hr	07/01/11-12/31/11
Monacelli, Brian	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Morrow, Jeff	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Nicholls, William	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Nowland, Sarah	Rec. Leader/SC	10.50/hr	07/01/11-06/30/12
Noyes, Joanne	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
O'Gorman, Lindsay	Sr. Lifeguard/SC	15.00/hr	07/01/11-06/30/12
Padden, Thomas	Clinical Skills Spec./SC	30.00/hr	07/01/11-06/30/12
Parker, Douglas	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Pouresfandiari, Shahram	Tutor/IVC	\$ 12.00/hr	07/01/11-06/30/12
Ramirez, Michael	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Records, Louise	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Rogers, Hank	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Satow, Jingfang	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Schader, Pamela	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Sibley, Jerrica	Tutor/IVC	12.00/hr	07/01/11-06/30/12
Smith, James	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Smith, Michelle	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Stanley, Barak	Recreation Aide/SC	10.00/hr	07/01/11-06/30/12
Stickel, Karl	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Strogatz, Brooke	Aquatic Aide/SC	10.00/hr	07/01/11-06/30/12
Swartzbaugh, Katy	Comm. Ed./SC	20.00/hr	07/01/11-06/30/12
Taber, Clyde	Sr. Lifeguard/SC	16.00/hr	07/01/11-06/30/12
Taylor, Karen	Comm. Ed./SC	2500.00/cs	07/01/11-06/30/12
Tran, Tummy	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Velker, Lyndsey	Recreation Aide/SC	10.00/hr	07/01/11-06/30/12
Volchek, Margaret	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Walti, Christopher	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Warrick, Myrl	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Williams, Mariel	Recreation Leader/SC	15.00/hr	07/01/11-06/30/12
Yarnton, Todd	Comm. Ed./IVC	2500.00/cs	07/01/11-06/30/12
Yu, Jimmy	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Zion, Kenneth	Workforce Trainer/ATEP/IVC	78.00/hr	07/01/11-06/30/12
Zwicker, Kristen	Recreation Leader/SC	15.00/hr	07/01/11-06/30/12

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

- POLICE OFFICER, Pos #2586, Police Officers Association Bargaining Unit Salary Range 2, Office of Safety and Security, Saddleback College seeks authorization to eliminate this part-time, 20 hours per week, 12 months per year position from its staff complement effective July 1, 2011 (Position approved: July 1, 2000)
- PROGRAM ASSISTANT, Categorical/grant funded, Pos #4306, Classified Bargaining Unit Salary Range 118, Economic and Work Force Development, Advanced Technology and Education Park Facility, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement effective July 1, 2011. (Position approved: September 27, 2010)

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

3. SENIOR ADMINISTRATIVE ASSISTANT, Pos #3396, Classified Bargaining Unit Salary Range 127, Office of Human Resources, District seeks authorization to extend the temporary elimination of this full-time, 40 hours per week, 12 months per year position from its staff complement, pursuant to a temporary reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective May 26, 2011 through June 14, 2011. This position was approved to extend temporary elimination on May 23, 2011. (Position approved: February 27, 2006)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. POLICE OFFICER, Police Officers Association Bargaining Unit Salary Range 2, Office of Safety and Security, Saddleback College seeks authorization to establish and announce this part-time, 29 hours per week, 12 months per year position to its staff complement effective July 1, 2011. This item is contingent upon approval by the Board of Trustees of item B1 of this agenda.
2. PROGRAM SPECIALIST, Categorical/grant funded, Classified Bargaining Unit Salary Range 130, Economic and Work Force Development, Advanced Technology and Education Park Facility, Irvine Valley College, seeks authorization to establish this full-time, 40 hours per week, 12 months per year, categorical/grant funded position to its staff complement effective July 1, 2011. Employment in this categorical/grant funded position is contingent upon funding by a combination of the IDRC grant (40%) and NOCCCD CACT Sub Grant (60%), as well as approval by the Board of Trustees of item B2 of this agenda.

D. AUTHORIZATION TO REORGANIZE AND/OR CHANGE REPORTING STRUCTURE FOR CLASSIFIED POSITIONS

1. ADMINISTRATIVE ASSISTANT, Pos #4227 Classified Bargaining Unit Salary Range 127, 29 hours per week, 12 months per year, Irvine Valley College seeks authorization to reorganize the reporting structure of this Classified Bargaining Unit position from the Office of Instruction, to begin reporting to the Dean of Academic Programs, effective July 1, 2011. This position was appointed to Brittney Crawford, ID #16707 and will be vacant on July 1, 2011. (Position Approved: January 25, 2010)
2. CURRICULUM AND SCHEDULING SPECIALIST, Pos #3523, Classified Bargaining Unit Salary Range 130, 40 hours per week, 12 months per year, Irvine Valley College seeks authorization to reorganize the reporting structure of this Classified Bargaining Unit position from the Office of Instruction, to begin reporting to the Dean of Academic Programs, effective July 1, 2011. This position is appointed to Lois Di Alto, ID #3145. (Position Approved: February 27, 2006)
3. SENIOR ADMINISTRATIVE ASSISTANT, Pos #3235 Classified Bargaining Unit Salary Range 127, 40 hours per week, 12 months per year, Irvine Valley College seeks authorization to reorganize the reporting structure of this Classified Bargaining Unit position from the Office of Instruction, to begin reporting to the Dean of Academic Programs, effective July 1, 2011. This position is appointed to Tamera Bostwick, ID #13397. (Position Approved: February 27, 2006)

E. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT

- a. DOLAN, BENJAMIN, ID #15652, is a contract manager/term appointed as Manager of Manufacturing Technology, categorical/grant funded, Pos #4027, Classified Management Salary Range 5, Step 4, 40 hours per week, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College, for a period of July 1, 2011 through June 30, 2012. Employment in this categorical/grant funded position is contingent upon availability of funding from the NSF grant.
- b. HALL, EZEKIEL, ID #13567, Senior Matriculation Specialist, Pos #3697, Classified Bargaining Unit Salary Range 127, Step 5, 40 hours per week, 12 months per year, Vice President of Student Services, Office of Student Services, Irvine Valley College, is to be given a transfer and reassignment to Veterans Specialist, Classified Bargaining Unit Salary Range 126, Step 6, 40 hours per week, 12 months per year, Financial Aid, Office of Student Services, Irvine Valley College, effective July 8, 2011, pursuant to a Article 17.4 of the C.S.E.A. contract and Education Code 88117. This position was approved by the Board of Trustees on February 28, 2011.
- c. LOFTUS, NICOLE, ID #15735, is a contract manager/term appointed as Foster and Kinship Care Education Program Instructional Specialist, categorical/grant funded, Pos #4147, Classified Management Salary Range 6, Step 3, 29 hours per week, Division of Social and Behavioral Sciences, Saddleback College, for the period of July 1, 2011 through June 30, 2012. Employment in this categorical/grant funded position is contingent upon availability of funding from the Foster and Kinship Care Education Program grant.
- d. PRINCE, PAMELA, ID #17217, Program Assistant, categorical/grant funded, Pos #4306. Classified Bargaining Unit Salary Range 118, Step 2, 40 hours per week, 12 months per year, Economic and Work Force Development, Advanced Technology and Education Park Facility, Irvine Valley College, is to be given a permanent change in assignment to Program Specialist, Categorical/grant funded, Classified Bargaining Unit Salary Range 130, Step 1, 40 hours per week, 12 months per year, effective July 1, 2011. Employment in this categorical/grant funded position is contingent upon funding by a combination of the IDRC grant (40%) and NOCCCD CACT Sub Grant (60%), as well as approval by the Board of Trustees of item B2 and C2 of this agenda.
- e. SOBCZAK, BRUCE, ID #16964, is a contract manager/term appointed as Director, Economic Workforce Development, categorical/grant funded, Pos #4275, Classified Management Salary Range 9, Step 3, 40 hours per week, Advanced Technology and Education Park Facility, Irvine Valley College, for a period of July 1, 2011 through June 30, 2012. Employment in this categorical/grant funded position is contingent upon the availability of funding from the Economic and Workforce Development grant.
- f. TACKETT, EDWARD, ID #14541, is a contract manager/term appointed as Advanced Technology Center Director, categorical/grant funded, Pos #3121, Classified Management Salary Range 7, Step 10, 40 hours per week, Division of Business Sciences, Vocational Education and Workforce Development, Saddleback College, for a period of July 1, 2011 through June 30, 2012. Employment in this categorical/grant funded position is contingent upon availability of funding from the NSF grant.

F. AUTHORIZATION TO EXTEND A TEMPORARY CLASSIFIED POSITION

1. HUMAN RESOURCES SPECIALIST, Pos #4302, Classified Bargaining Unit Salary Range 127, Office of Human Resources, District seeks authorization to extend this temporary full-time, 40 hours per week position in its staff complement, pursuant to a temporary reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021 effective May 26, 2011 through June 14, 2011. This position is a temporary replacement per item B3 of this agenda and will be eliminated upon completion of assignment.

G. OUT OF CLASS ASSIGNMENTS

1. CAMPBELL, DANIEL, ID #12020, Senior HVAC Technician, Pos #4294, Classified Bargaining Unit Salary Range 130, Step 6, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Plant Engineer, Pos #3286, Classified Bargaining Unit Salary Range 134, Step 5, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 9, 2011. This is a temporary reassignment for Robert Bennett, who is on leave.
2. FAIN, TRICIA, ID #14834, Senior Administrative Assistant, Pos #3541, Classified Bargaining Unit Salary Range 127, Step 5, 40 hours per week, 12 months per year, Office of the President, Saddleback College, has been given a temporary change in assignment to Executive Assistant, Pos #3225, Classified Bargaining Unit Salary Range 133, Step 3, 40 hours per week, Office of the Vice President of Student Services, Saddleback College, effective June 6, 2011 through to end on June 17, 2011. This is a temporary reassignment for Barbara Sendaba, who was on leave.
3. MC DONALD, ANITA, ID #16094, is to be extended in temporary change in assignment as Human Resources Specialist, Pos #4302, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, Office of Human Resources, District, effective May 26, 2011 and to end on June 14, 2011, returning to permanent assignment as Human Resources Assistant, Pos #3669, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, Office of Human Resources, District effective June 15, 2011. This is a temporary reassignment in a temporary position effective January 1, 2011, and is contingent upon approval by the Board of Trustees of items B3 and F1 of this agenda.
4. OSUNA, ALFREDO, ID #8931, HVAC Technician, Pos #3956, Classified Bargaining Unit Salary Range 128, Step 3, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Senior HVAC Technician, Pos #4294, Classified Bargaining Unit Salary Range 130, Step 3, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 9, 2011. This is a temporary reassignment for Daniel Campbell, who has been temporarily reassigned.
5. SIDOTI, ANTHONY, ID #4079, Maintenance Coordinator, Pos #4360, a temporary assignment, Classified Bargaining Unit Salary Range 135, Step 5, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, temporary assignment ended on May 7, 2011 and returned to permanent assignment as Lead Building Maintenance Worker, Pos #3164, Classified Bargaining Unit Salary Range 130, Step 6, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 9, 2011. This is a correction to item presented to the Board of Trustees on the May 27, 2011 Classified agenda.

G. OUT OF CLASS ASSIGNMENTS

6. SILVA, LUIS, ID #16143, Groundskeeper, Pos #3907, Classified Bargaining Unit Salary Range 118, Step 4, 40 hours per week, 12 months per year, Facilities Grounds, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Lead Groundskeeper, Pos #3449, Classified Bargaining Unit Salary Range 124, Step 2, 40 hours per week, Facilities Grounds, Office of Physical Plant, Saddleback College, effective June 1, 2011. This is a temporary reassignment for Scott Cowley, who is on leave.

H. ADDITIONAL COMPENSATION

1. JENKIN, DAVID, ID #18063, Director, College Foundation, Pos #3039, Office of College Foundation, Saddleback College, Classified Management Salary Range 08, Step 4, is to be paid a monthly stipend of \$100.00 for mileage allowance, effective June 1, 2011.

I. AUTHORIZATION TO REVISE THE POLICE OFFICERS ASSOCIATION CLASSIFIED BARGAINING UNIT SALARY SCHEDULE

1. Approval is requested to add Range IV to the Police Officers Association Classified Bargaining Unit 2010-2011 Salary Schedule effective May 24, 2011. This item is in line with the new Police Sergeant position approved by the Board of Trustees on May 23, 2011. (Revised Salary Schedule, Exhibit B, Attachment 1)

J. AUTHORIZATION TO REVISE THE CLASSIFIED NON-BARGAINING UNIT, TEMPORARY, PROFESSIONAL EXPERTS SALARY SCHEDULE

1. Approval is requested to eliminate the CACT Educator position, with hourly pay range 001, and to add a Workforce Trainer position at Range 001 for \$72.00 per hour, to the Non-Bargaining Unit Professional Expert Salary Schedule for 2011-2012, effective July 1, 2011. (Revised Salary Schedule, Exhibit B, Attachment 2)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. ENGELS, MICHAEL, ID #15360, Career Services Technician, Pos #3487, Classified Bargaining Unit Salary Range 121, Step 5, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 20, 2011. Payment is authorized for any compensated time off. (Start date: February 5, 2007)
2. GUERRERO, JORGE, ID #13301, Program Technician, Categorical/grant funded, Pos #3757, Classified Bargaining Unit Salary Range 122, Step 5, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, resignation effective June 30, 2011. (Permanent Hire date: December 3, 2007)
3. KITE, PAMELA, ID #1919, Admissions and Records Specialist II, Pos #3264, Classified Bargaining Unit Salary Range 120, Step 6, 40 hours per week, 12 months per year, School of Admissions, Records and Enrollment Services, Irvine Valley College, resignation effective September 2, 2011, retirement effective September 5, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: July 24, 1989)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

4. RIOPKA, DIANE, ID #2334, Executive Assistant to the Office of the Vice Chancellor, Pos #3029, Classified Management Salary Range 04, Step 10, 40 hours per week, 12 months per year, Office of the Vice Chancellor Technology and Learning Services, District, resignation effective June 30, 2011, retirement effective July 1, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: January 2, 1979)
5. SANTANA, LUZ, ID #17925, Program Assistant, Categorical/grant funded, Pos #3607, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, conclusion of probationary employment effective June 17, 2011. (Probationary Hire date: December 20, 2010)
6. TELLO, AL, ID #13542, Director, College Foundation, Pos #3040, Classified Management Salary Range 08, Step 9, 40 hours per week, 12 months per year, Office of the President, Irvine Valley College, resignation effective August 1, 2011. Payment is authorized for any compensated time off. (Permanent Hire date: March 1, 2004)

L. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2010/2011 and 2011/2012** academic years.

Advanced Technology and Applied Science, Saddleback College

Beck, Emily	Brandon, Barbara Anne	Cordova, Jeremy
Daly, Molly	Donohue, Sean	Gallagher, Marissa
Good, Kelsey	Kebler, Andrew	Leitner, Jeanie
Martinez, Christina	Oveson, Joy	Pinelli, Lisa
Poghisio, Joy	Riddle, Spring	Roshanaee, Ciraivoosh
Staeheli, Pascal	Tsalmanis, Ioannis	Wheeler, Jennifer
Yould, Tanner		

Community Education, Saddleback College

Harris, Amy

Counseling Services and Special Programs, Saddleback College

Andretta, Ellen	Bucklin, Frances	Bucklin, Robert
Ghanavatzadeh, Amin	Khorsand, Pegah	Laufenberg, Jamie
Montes, Joshua	York, Natalie	

School of Emeritus Institute and Extended Education, Irvine Valley College

Bavafa, Pouya

KSBR, Fine Arts and Media Technology, Saddleback College

Ahern, Weston	Aldanese, Michael	Anderson, Penny
Armengol, Tom	Ashby, Stephen	Barker, Shelly
Bond, Nancy	Borja, Christopher	Brinkerhoff, Jeff
Brinkerhoff, Sherry	Collins, Miles	Crow, Phyllis
Darnell, Lyn	Davila, Judy	Eldred, Sean
Eldridge, Linda	Garcia, Eric	Goodman, Bob

L. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2010/2011 and 2011/2012** academic years.

KSBR, Fine Arts and Media Technology, Saddleback College

Hinsey, Mara	Hurt, Bob	Itskovich, Arthur
Jones, Kelly	Knapp, Charles	Leite, Lynne
Lewis, Linda	London, Rick	Martin, Aaron
Moore, Kara	Naimo, Jack	Olamendi, Esmeralda
Orlandos, Bradley	Orocio, Franz	Pacheco, Ruen Omar
Parva, Anna	Pollock, Norm	Porter, Laurie
Potts, Kevin	Remillard, Mark	Riccio, Peter
Roesch, Brayden	Shah, Pooja	Sharareh, Bahar
Shevchuk, Benjamin D.	Shobe, Bruce	Squires, Barbara Ann
Squires, Jessica Lynne	Stewart, Christopher	Stokesberry, Ken
Stoneking, Mary	Tatu, Shane	Urban, Nicole
Vazquez, Devin	Vigil-Romero, Andrae	Walters, Heather
Weaver, Wynn	Wyart, Kevin	Yip, Vienna
Zimbalist, Jacqueline		

Fine Arts and Media Technology, Saddleback College

Budai, Rachel	Tamayo, Andrew	Isen, Thalia
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Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Wilks, Don

Office of Student Services, Saddleback College

Rahmani, Roya

Office of Student Services, Irvine Valley College

Lukas, Alissa	Ryser, Nadine	Sandugey, Julia
van der Voort, Eric		

Physical Sciences, Irvine Valley College

Dunkle, Glenn	Finn, Larry	Jobin, Barbara
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**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
POLICE OFFICER SALARY SCHEDULE**

2010 - 2011

		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Range I Campus Security Officer	Monthly	3,024	3,175	3,334	3,501	3,676	3,860
	Hourly	18.000	18.899	19.845	20.839	21.881	22.976
Range II Police Officer Police Officer - (Weekends/Holidays)	Monthly	4,325	4,546	4,770	5,009	5,259	5,525
	Hourly	25.744	27.060	28.393	29.815	31.304	32.887
Range III	Monthly	4,547	4,772	5,011	5,266	5,530	5,805
	Hourly	27.065	28.405	29.827	31.345	32.917	34.554
Range IV Police Sergeant	Monthly	4,774	5,011	5,262	5,529	5,807	6,095
	Hourly	28.417	29.827	31.321	32.911	34.565	36.280

*Based on 21 days/month

SCHEDULE PA10

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
POLICE OFFICER SALARY SCHEDULE - ANNUAL**

2010 - 2011

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Range I Campus Security Officer	36,288	38,100	40,008	42,012	44,112	46,320
Range II Police Officer Police Officer (Weekends/Holidays)	51,900	54,552	57,240	60,108	63,108	66,300
Range III	54,564	57,264	60,132	63,192	66,360	69,660
Range IV Police Sergeant	57,288	60,132	63,144	66,348	69,684	73,140

*Based on 21 days/month

SCHEDULE PA10

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
POLICE OFFICER SALARY SCHEDULE - DAILY**

2010 - 2011

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Range I Campus Security Officer	144.000	151.190	158.762	166.714	175.048	183.810
Range II Police Officer Police Officer (Weekends/Holidays)	205.952	216.476	227.143	238.524	250.429	263.095
Range III	216.524	227.238	238.619	250.762	263.333	276.429
Range IV Police Sergeant	227.333	238.619	250.571	263.286	276.524	290.238

*Based on 21 days/month

SCHEDULE PA10

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
NON-BARGAINING UNIT SALARY SCHEDULES
2011-2012 (eff. 07/01/11)**

**NON-BARGAINING UNIT, TEMPORARY, SHORT TERM HOURLY SALARY
SCHEDULE***

*Non-Bargaining Unit, Temporary, Short Term, Hourly employees do not exceed (in any combination of assignments) a maximum of **160 days** in any fiscal year. Any number of hours per day constitutes a day worked. The Department/Division is responsible for tracking the amount of days. All ranges are based on skill level/departmental budget, not longevity.

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Adapted Kinesiology Aide (HRNBU08)	Range 001	Entry Level.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate Level	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	Skilled Level	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
	Range 012	HR app req.	18.00
	Range 013	HR app req.	20.00
Child Development Center Aide (HRNBU17)	Range 001	12 ECE Units	10.00
	Range 002	18 ECE Units	11.00
	Range 003	24 ECE Units	12.00
Child Development Center Project Specialist (HRNBU17)	Range 013	Child Dev. Teacher Permit.....	20.00
Clerk -- Short Term (A&R/Registration/Comm. Ed./Fiscal) (HRNBU09)	Range 001	Entry.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate	10.00
	Range 005	10.50
	Range 006	Skilled	11.00
	Range 007	11.50
	Range 008	Advanced	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00

South Orange County Community College District
Page 2 – NBU Salary Schedules, 2011-2012

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Coaching Aide (HRNBU12)	Range 001	14.00
	Range 002	15.00
DSPS Proctor (Short-Term) (HRNBU08)	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	14.00
Lab. Aide (HRNBU11)	Range 001	Entry.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate	10.00
	Range 005	10.50
	Range 006	Skilled	11.00
	Range 007	11.50
	Range 008	Advanced	12.00
Matriculation Proctor (HRNBU13)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	Skilled	12.50
	Range 007	13.00
	Range 008	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
Outreach Aide (HRNBU14)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	Skilled	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	Advanced Level ..	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00

South Orange County Community College District
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<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Project Specialist (HRNBU02)	Range 001	Entry Level.....	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	Intermediate Level	13.00
	Range 008	Skilled Level	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
	Range 012	HR app req.	18.00
	Range 013	HR app req.	20.00
Project Specialist (IT) (HRNBU15)	Range 001	Entry Level.....	10.00
	Range 002	12.00
	Range 003	15.00
	Range 004	16.00
	Range 005	HR app req.	17.00
	Range 006	HR app req.	18.00
	Range 007	HR app req.	20.00
	Range 008	HR app req.	25.00
	Range 009	HR app req.	30.00
	Range 010	HR app req.	40.00
	Range 011	HR app req.	50.00
Special Project Coordinator (HRNBU19) **HR permission required prior to use.	Range 001	25.00
	Range 002	30.00
	Range 003	35.00
	Range 004	40.00
	Range 005	45.00
	Range 006	50.00
	Range 007	55.00
	Range 008	60.00
	Range 009	65.00
	Range 010	70.00
	Range 011	75.00
	Range 012	100.00

South Orange County Community College District
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<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Short-Term Campus Security Officer (HRNBU10)	Range 001	Entry-Level	12.00
	Range 002	Intermediate Level	14.50
	Range 003	Skilled Level	15.25
	Range 004	15.50
	Range 005	Advanced	16.00
	Range 006	18.00
	Range 007	20.00
Teacher Prep. Program (TPP) (HRNBU16)	Range 004	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	12.00
Theatre/Music/Dance (TMD) Aide (HRNBU04)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	Skilled	12.50
	Range 007	13.00
	Range 008	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level ..	16.00
	Range 012	HR app. req.	18.00
	Range 013	HR app. req.	20.00

South Orange County Community College District
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STUDENT HELP/WORK-STUDY:

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Student Help (12 Units Fall/Spring; 6 summer)			
(HRNBU07)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	Skilled	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	Advanced Level ..	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00
Work-Study (EOPS; FWS; CalWorks)			
(HRNBU07)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate	9.00
	Range 003	9.50
	Range 004	Skilled Level	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	Advanced Level ..	12.00

NBU, Short Term Revision: 08-01-07; Approved 08-27-07
NBU, Short Term Revision: 05-08-08; Approved 05-22-08
NBU, Short Term Revision: 07-21-09; Approved 08-25-09
NBU, Short Term Revision: 01-06-10; Approved 01-25-10

South Orange County Community College District
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PROFESSIONAL EXPERT SALARY SCHEDULE

Non-Bargaining Unit Professional Experts are employed on a temporary basis for a specific project, regardless of length of employment and are not considered part of the classified bargaining unit, as outlined in California Education Code 88003.

<u>Job Title</u>		<u>Hourly Rate</u>
Captionist (HRNBU20)	Range 001 Entry	30.00
	Range 002 Intermediate	35.00
	Range 003	38.00
	Range 004 Skilled	42.00
	Range 005 Advanced	45.00
Certified Test Proctor (HRNBU03)	Range 001 Entry	9.50
	Range 002 Intermediate	10.50
	Range 003 Skilled	11.50
	Range 004 Advanced	12.50
Clinical Skills Specialist (HRNBU03)	Range 001 Entry	15.00
	Range 002 Intermediate	20.00
	Range 003 Skilled	25.00
	Range 004 Senior	30.00
Copywriter (HRNBU03)	Range 001	65.00
	Range 002	75.00
	Range 003	85.00
Interpreter I	Range 001 Entry	13.00
Interpreter II	Range 001 Intermediate	16.00
Interpreter III	Range 001 Skilled – Interp. Training Prog.	25.00
Interpreter IV (HRNBU18)	Range 001 RID/ NAD 3/NIC/EIPA 4.0/Equiv. exp.	30.00
	Range 002 RID/ NAD 4/NIC/EIPA 5.0	35.00
	Range 003 RID/ NAD 4/NIC Adv./+5 yrs exp.	38.00
	Range 004 RID/ NAD 4/NIC Adv./+10 yrs exp.	42.00
Interpreter V (HRNBU18)	Range 001 RID/NAD 5/NIC Master	45.00
Lead Interpreter (HRNBU18)	Range 001	50.00
Model, Professional (HRNBU03)	Range 001 Entry	18.00
	Range 002 Intermediate	19.00
	Range 003	20.00
	Range 004	22.00
	Range 005 Skilled	25.00

South Orange County Community College District
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Tutor*** (HRNBU03)	Range 001	Entry	8.50
	Range 002	Intermediate	9.00
	Range 003		9.50
	Range 004	Skilled	10.00
	Range 005		10.50
	Range 006		11.00
	Range 007		11.50
	Range 008	Advanced	12.00
*** (Possession of AA degree in subject area, or equivalent experience)			
WorkforceTrainer (HRNBU03)	Range 001		72.00

South Orange County Community College District
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COMMUNITY EDUCATION EXPERTS:

<u>Job Title</u>			<u>Hourly Rate</u>
Aquatics Aide (Live Scan Required)			
(HRNBU05)	Range 001	Entry	8.50
	Range 002		9.00
	Range 003	Intermediate	9.50
	Range 004		10.00
Sr. Lifeguard (Live Scan Required)			
(HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003	Intermediate	11.50
	Range 004		12.00
	Range 005	Skilled	12.50
	Range 006		13.00
	Range 007	Advanced	13.50
	Range 008		14.00
	Range 009		14.50
	Range 010		15.00
	Range 011		16.00
Recreation Aide (Live Scan Required)			
(HRNBU05)	Range 001	Entry	8.50
	Range 002	Intermediate	9.00
	Range 003	Skilled	9.50
	Range 004	Advanced	10.00
Recreation Leader (Live Scan Required)			
(HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003		11.50
	Range 004	Intermediate	12.00
	Range 005		12.50
	Range 006		13.00
	Range 007		13.50
	Range 008	Skilled	14.00
	Range 009		14.50
	Range 010		15.00
	Range 011	Advanced	20.00
	Range 012	HR approval req.	28.00
	Range 013	HR approval req.	30.00
Community and Contract Education (Live Scan req.)			Salary Specified in
(HRNBU05)			Community Education
			Service Agreement

NBU, Prof. Expert Revision: 01-26-09; Approved 02-23-09
NBU, Prof. Expert Revision: 04-08-09; Approved 04-27-09
NBU, Prof. Expert Revision: 03-01-11; Approved 02-28-11
NBU, Prof. Expert Revision: 07-01-11; Approved

June 17, 2011

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College and Irvine Valley College: Speakers

ACTION: Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

<i>Presentation Date/Time</i>	<i>Location</i>	<i>Faculty Member</i>	<i>Course Title/Activity</i>	<i>Speaker</i>	<i>Topic</i>
6/1/11 3:30 pm	HS 102	Martine Wehr	Intro. to Criminology, HS 37	Judge Richard King	O.C. Superior Court Judge, Felony Panel
6/15/11 3:30 pm	HS 102	Martine Wehr	Intro. to Criminology, HS 37	Michael Becker	The Role of a Public Defender in Law

IRVINE VALLEY COLLEGE

<i>Presentation Date/Time</i>	<i>Location</i>	<i>Faculty Member</i>	<i>Course Title/Activity</i>	<i>Speaker</i>	<i>Topic</i>
July 8, 2011 9 am-noon	PE 260	Tom Pestolesi	Kinesiology, Health & Athletics Event	Cara Heads	Coaching Techniques of Olympic Lifting at Elite Levels
Sept. 22, 2011 7-9 pm	Performing Arts Center (PAC), Main Stage	Dr. Stephen Rochford	Distinguished Academic Lecture Series, IVC Academic Senate	Dr. Ray Young	Paradise at Middle Age: Exploring the Real Orange Counties
Jan. 26, 2012 7-9 pm	PAC, Main Stage	Dr. Stephen Rochford	Distinguished Academic Lecture Series, IVC Academic Senate	Celine Glon	Napoleon I: Rise and Fall of the Emperor of the French

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Basic Aid Report

ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 5/23/11 Total Basic Aid Estimated Receipts of \$394.2M less Total Approved Projects in the amount of \$390.0M leaves a \$4.2M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2010 – 2011	\$38,984,025
2011 – 2012	\$43,226,057
2012 – 2013	\$42,481,259
2013 – 2014	\$41,784,250
2014 – 2015	\$39,685,175

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of May 23, 2011 Board Meeting**

	1999-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	Total
Actual Basic Aid Receipts	\$74,365,248	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$39,022,021	\$355,217,605
Estimated Basic Aid Receipts 2010/11								\$38,984,025
							Total Receipts	\$394,201,630
							Total Approved Projects	\$390,034,030
							Uncommitted Basic Aid Funds	\$4,167,600

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$11,919,662	\$23,498,276	\$35,417,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC, ATEP & District		\$136,477	\$5,297,000	\$5,203,275	\$8,667,343	\$19,304,095
ATEP First Building Phase 3A		\$12,500,000				\$12,500,000
ATEP Operating Budget		\$11,303,957				\$11,303,957
ATEP Staffing, Equipment, Program Development		\$891,611				\$891,611
ATEP Renovation/Temp Bldgs		\$7,964,191				\$7,964,191
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$0				\$0
ATEP Site Development Negotiations		\$4,265,883				\$4,265,883
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$176,414				\$176,414
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$17,410,000		\$17,410,000
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,553,656		\$4,553,656
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,796,000		\$1,796,000
IVC Performing Arts Center				\$17,006,209		\$17,006,209
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$484,122		\$484,122
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC A-400 Building Remodel				\$1,000,000		\$1,000,000

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Early College Program				\$60,000		\$60,000
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$128,710	\$128,710
SC M/S/E Plaza Repair					\$69,288	\$69,288
SC M/S/E Renovation					\$39,000	\$39,000
SC M/S/E Bldg Ventilation System					\$0	\$0
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC BGS Mold Abatement and Air Quality Improvements					\$8,724,200	\$8,724,200
SC Sciences Building					\$47,656,346	\$47,656,346
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Bridge Replacement					\$1,700,000	\$1,700,000
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$735,010					\$735,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$210,000					\$210,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$7,976,770			\$7,976,770
SOCCCD Legal Defense for Invocation Complaint	\$2,000,000					\$2,000,000
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$1,398,988					\$1,398,988
Total Approved Projects	\$44,851,427	\$47,988,533	\$35,855,357	\$100,523,685	\$160,815,028	\$390,034,030

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2011 and Forward	Total
College Scheduled Maintenance Projects	5,000,000		381,124	900,200	431,327	161,938	1,428,062	1,184,918	512,432	5,000,000
2005/06 Allocation for Salary Schedule Restructure	4,245,000			4,245,000		-	-	-	-	4,245,000
2005/06 College Instructional Equipment Needs	1,392,000			438,461	41,503	378,311	473,955	55,237.32	4,532	1,392,000
Technology Needs for IVC, SC & District	19,304,095		2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	1,226,921	1,355,481	19,304,095
Campus Appearance Improvement IVC & SC	1,000,000						378,837	215,312	405,851	1,000,000
ATEP Operating Budget*	11,303,957		266,981	706,587	1,119,887	1,841,834	2,273,645	2,401,548	2,693,475	11,303,957
ATEP Staffing, Equipment, Program Development	891,611						20,689	171,285	699,637	891,611
ATEP Renovation	7,964,191	370,243	630,096	1,035,239	3,838,068	1,318,978	103,660	450,213	217,693	7,964,191
ATEP Building Demolition	7,000,000						61,693	12,192	6,926,115	7,000,000
ATEP Hangar & Chapel Utilities	-						-	-	-	-
ATEP Site Development Negotiations	4,265,883				12,066	887,067	1,080,568	592,509	1,693,674	4,265,883
ATEP Development	3,750,000					565,425	1,041,250	750,807	1,392,519	3,750,000
ATEP Parking Lot Renovation	176,414						-	176,205	209	176,414
ATEP First Building Phase 3A	12,500,000								12,500,000	12,500,000
College/District Contributions for Debt Retirement - COPS	4,380,701	1,543,653	1,351,330	1,485,718	-	-	-	-	-	4,380,701
Debt Retirement Contribution	34,400,000	21,000,000	5,000,000	4,200,000	4,200,000	-	-	-	-	34,400,000
IVC Business & Technology Innovation Center	12,882,000		-	25,860	981,852	5,563,594	2,392,351	1,477,228	2,441,115	12,882,000
IVC Design and Install Entrance from Barranca	2,850,000			9,950	-	-	-	41,576	2,798,474	2,850,000
IVC Fine Arts Building	4,652,000					61,163	115	-	4,590,722	4,652,000
IVC Floor Repairs	58,340		57,458	882	-	-	-	-	-	58,340
IVC Life Sciences Project	17,410,000						81,776	793,360	16,534,864	17,410,000
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759		1,500	222,418	1,183,432	69,409	-	-	-	1,476,759
IVC Maintenance and Police Facility	4,553,656		90,046	1,575,308	1,412,747	1,475,172	383	-	-	4,553,656
IVC Modular Building	370,000	369,456	544			-	-	-	-	370,000
IVC Landscaping (PAC & BSTIC)	1,796,000						-	105,493	1,690,507	1,796,000
IVC Performing Arts Center	17,006,209	57,850	623,625	4,235,617	10,727,931	1,137,271	38,469	185,445	-	17,006,209
IVC Science Equip & TV Studio	500,000	492,814	7,186			-	-	-	-	500,000
IVC Sports Facilities	896,000	896,000				-	-	-	-	896,000
IVC Replace Main Water Valves	275,000							6,035	268,965	275,000
IVC Replace Natural Gas Piping A&B Quads	230,000							3,088	226,912	230,000
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000							-	400,000	400,000
IVC SSC HVAC System	800,000							1,346	798,654	800,000
IVC Utility Service Project	416,000			125,332	220,576	315	-	-	69,778	416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	484,123			35,700	413,103	29,853	5,466	-	-	484,123
IVC Modular Bldg Replacement (CEC)	197,402				197,402	-	-	-	-	197,402
IVC Science Lab Addition & Remodel	6,980,000				276,823	86,014	2,373,462	2,024,161	2,219,540	6,980,000
IVC A-300 Bldg Remodel	2,481,000				49,177	94,785	1,529,452	228,508	579,078	2,481,000
IVC A-400 Bldg Remodel	1,000,000								1,000,000	1,000,000
IVC Early College Program	60,000					19,626	40,374	-	0	60,000
Retiree Benefits	35,417,938	2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000	2,500,000	8,000,000	35,417,938
SC M/S/E Bldg, Soil, & Slab Repairs	128,710		57,748			9,684	61,163	115	-	128,710
SC M/S/E Plaza Repairs	69,288					-	69,288	-	-	69,288
SC M/S/E Renovation	39,000					-	39,000	-	-	39,000
SC Building Repairs - TAS Building	1,956,000		26,775	97,135	28,465	-	1,048	-	1,802,576	1,956,000
SC Building Repairs - Library Remodel	20,141,000	40,000	37,892	-	-	-	-	511,511	19,551,596	20,141,000
SC Demolition of Lower Campus Buildings	1,719,000	965,373	15,917	737,255	-	-	-	-	455	1,719,000
SC Demolition and Upper Quad Remodel	1,000,000					-	-	-	1,000,000	1,000,000
SC Village Remodel	4,130,000					244,229	2,014,945	1,311,975	558,852	4,130,000
SC Village Expansion	3,942,000						463,110	2,942,595	536,294	3,942,000
SC Golf Driving Range Net Replacement	300,000			1,800	43,400	46,600	5,000	5,000	198,200	300,000
SC Health Science/District Office Building	15,251,655	7,156,088	7,887,463	189,994	5,096	13,014	-	-	0.460	15,251,655
SC Hire Consultant for Parking/Traffic Study	48,500		24,250	-	-	-	-	-	24,250	48,500
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000	46,200	1,288,800			-	-	-	-	1,335,000
SC BGS Mold Abatement and Air Quality Improvements	8,724,200			682,740	3,735,624	4,277,090	28,746	-	-	8,724,200
SC Sciences Building (M/S/E annex)	47,656,346					29,595	-	-	47,626,751	47,656,346

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2011 and Forward	Total
SC Science Equip & TV Studio	500,000	499,908	92			-	-	-	-	500,000
SC Science/Applied Science Bldg	14,850		14,850	-	-	-	-	-	-	14,850
SC Sports Facilities	817,310	778,625	26,695	11,990		-	-	-	-	817,310
SC Bridge Replacement	1,700,000							2,693	1,697,307	1,700,000
SC M/S/E Bldg Ventilation System Upgrade	-							-	-	-
SC Pool Deck Replacement	1,500,000							23	1,499,977	1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000							166,833	1,333,167	1,500,000
SC Temporary Classroom Facilities	7,269,285		714	3,729,338	3,341,007	105,308	450	300	92,168	7,269,285
SC McKinney Theater Restroom remodel	2,542,000				162,708	105,248	2,023,613	72,862	177,569	2,542,000
SC Loop Road	3,442,000					-	-	5,740	3,436,260	3,442,000
SOCCCD: Replace HR & Bdgt Dev Systems	897,740			208,797	672,943	16,000	-	-	0	897,740
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260				3,515,073	5,304,918	4,111,633	1,099,661	70,975	14,102,260
SOCCCD: Districtwide Telephone System	4,499,498	127,271	3,636,911	627,911	107,404	-	-	-	0	4,499,498
SOCCCD: Fiscal and HR Systems Repl.	27,500			27,500		-	-	-	-	27,500
SOCCCD: Consultant District Educational & Facilities Master Plan	735,010			370,010		-	-	-	365,000	735,010
SOCCCD: HR Recruitment Work Plan	85,911		85,911			0	-	-	-	85,911
SOCCCD: Legislative Advocacy Services - Basic Aid	210,000	15,700	24,002	24,298	24,000	14,000	34,354	13,140	60,506	210,000
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830			184,690	85,327	59,813	-	-	-	329,830
SOCCCD: IT Projects SC/IVC/ATEP Instruct & Student Svc	7,976,770							2,906,089	5,070,681	7,976,770
SOCCCD: Legal Defense for Invocation Complaint	2,000,000								2,000,000	2,000,000
SOCCCD: Additional 1% Contingency	1,278,101						-	-	1,278,101	1,278,101
SOCCCD: Trustee Election/General Election Expense	1,398,988	453,867				-	527,830	-	417,291	1,398,988
Totals	390,034,030	37,632,547	26,988,395	33,077,552	44,726,959	38,085,375	27,063,190	23,641,810	158,818,203	390,034,030

	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Actual	2011 and Forward
Commitments	83,542,630	57,751,446	11,145,072	34,465,912	70,908,593	54,256,170	37,446,916	40,517,291
Cumulative Commitments	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	349,516,739	390,034,030
Receipts	74,365,248	40,162,878	46,899,203	52,896,017	50,692,873	51,179,365	39,022,021	38,984,025
Cumulative Receipts	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	355,217,605	394,201,630
Cumulative Expenses	37,632,547	64,620,942	97,698,494	142,425,453	180,510,828	207,574,018	231,215,828	390,034,030
Cash Balances	36,732,701	49,907,184	63,728,835	71,897,893	84,505,391	108,621,566	124,001,777	4,167,600

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT

June 27, 2011

Note: Scope clarification through the Education and Facilities Master Plan reflects increased projected costs to three projects: Saddleback College's Loop Road and TAS Building Renovation, and Irvine Valley College's A400 Renovation and Expansion. These projections are expected to be better defined during the upcoming design process.

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

Reallocation of basic aid funding has allowed this project to move forward. Bid opening was March 31, 2010. Board awarded construction in May with Notice to Proceed issued on June 14, 2010. Construction is underway. Staff is formulating a purchasing strategy for project furniture, fixtures and equipment. Overhead and in-wall MEP installation continues on all three floors. *Steel erection for the new stairway is complete and curtain wall system installation continues. Installation of sprayed on fireproofing is completed on the first floor. First and second floor wall and soffit framing is ongoing and second and third floor wall insulation and drywall is ongoing. Roofing installation is 95% complete. Skylight installation is complete. Installation of MEP seismic bracing is ongoing. Installation of aluminum storefronts on the second and third floors is ongoing. The state approved our request to move forward with the purchase of the FF&E for the project and District met with the furniture consultant to finalize the bid for purchase of the FF&E.* Project updates may be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

2. SCIENCES BUILDING

The *Final Project Proposal (FPP)* was re-submitted to the State Chancellor's Office on September 30, 2010 with a shift for funding to the 2012-2013 fiscal year. On February 28, 2011, the Board approved moving forward with the Sciences building with awareness that State funding is compromised and reassigned \$14,789,346 basic aid dollars from other Saddleback College projects to the Sciences building. The Board of Trustees approved Dougherty and Dougherty as the Architect. The college, under the direction of President Burnett, selected the Design Team members and the design kick off meeting was held in April. College and District representatives are reviewing parking lots #5 and #7 as potential building locations. *Parking lot #5 was selected as the building location site. Meetings of the Design Team are being held on a bi-weekly basis and building programming and schematic design is underway.* Though final budget numbers will not be resolved until the State Chancellor's Office completes the funding process, the overall project budget is \$58,835,000 ~~with \$35,635,000—anticipated from the state and \$23,200,000 proposed as the total amount assigned through basic aid.~~

3. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2009 and again on September 1, 2010. The State Chancellor's Office has asked the District to re-submit with a shift for funding to the 2013-2014 fiscal year. *As a result of the Education and Facilities Master Planning efforts, this submittal is replaced with the Gateway Building and will be considered in the future planning.* Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$30,120,000 with \$21,084,000 anticipated from the state and \$9,036,000 proposed as funded through basic aid. *This project is inactive and will be removed from the next report.*

4. LOOP ROAD

The Board approved the Loop Road project in March, 2009. *After further Education and Facilities Master Planning analysis, the preliminary budget estimate for this project is \$11,697,000 (Previously the estimate was reported as inadequate at \$5,650,000. Project phasing is under consideration.)* Architectural selection was Board approved in February, 2010. The kick-off meeting was held in May with monthly progress meetings. In September, the project team including the engineering group met with the City of Mission Viejo. In October the Army Corp of Engineers reviewed site drainage and discharge planning. *Mission Viejo accepted the design and the project related reports.* The architect submitted the final report for review to the district and college late in May. *The review of the submitted discovery phase documents is complete.* On February 28, 2011, the Board approved moving forward with phase II of the design and secondary effects. \$3,442,000 of the overall project budget is approved for funding through basic aid. Recent estimates identify the project cost at \$7,914,000.00.

5 M/S/E PLAZA RENOVATION

The Board approved the Math/Science/Engineering (M/S/E) building plaza project in March, 2009. Uneven settlement under the plaza area between the Library and the M/S/E building has resulted in slab heaving, cracking and water penetration at the M/S/E building. The College has requested that this project be temporarily postponed. The overall project budget is \$5,081,000. Funding for this project has been transferred to the Sciences Building to allow that project to move forward failing state funding. *This project is inactive and will be removed from the next report.*

6. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. There were two construction packages, one for site work and one for the buildings. The Surety for MJ Contractors and the District executed a Takeover Agreement. Construction is complete. The Notice of Completion for the building portion was filed in June 2010. The final for the site work was filed in August 2010. DSA Close Out and close out of the outstanding stop notices filed with the surety are underway. The overall project budget is \$3,942,000 funded through basic aid.

7. BRIDGE REPLACEMENT PROJECT

In March 2010, the Board approved an architect and basic aid funding of \$1,700,000 for the southeast library bridge due to a finding of failing structural integrity. Construction documents were submitted to DSA in September and DSA completed the plan check review in early December and returned the plans with minor corrections. A required supplemental soils report was sent to DSA. No modification to the original design was required as a result of the soils report findings. The corrected plans were returned to DSA in January for back check and approval. *DSA approval of plans for construction was obtained in April and bid June 7, 2011. Bids were received and an agenda item is before the Board this month to award the construction contract.*

8. DISTRICT I.T. SERVER ROOM RENOVATION PROJECT

On July 28, 2008, the Board approved a basic aid allocation of technology funding for the colleges and the District. On July 26, 2010, the Board approved the Award of Bid to upgrade the HVAC System and other utilities in the District Server Room. Construction of the project commenced on November 15, 2010. The project construction is complete at this time and punch list items have been completed. *The Notice of Completion was submitted to the Board and approved last month.* DSA close out is underway. The overall budget for the project is \$489,133.00 funded through basic aid.

9. ATAS RENOVATION PROJECT

On February 28, 2011, the Board approved moving forward with the renovation of the ATAS building. *After further Education and Facilities Master Planning analysis, the preliminary budget estimate for this project is \$15,616,000 finalized early in the design phase anticipated for Spring/Summer 2011 (Previously this project was estimated at \$8,755,055.)* The current basic aid assignment of \$1,956,000 is sufficient to meet anticipated design costs. *An Agenda item is before the Board this month to hire gkkworks to provide construction documents for the renovation of the building.*

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. There were 69 change orders requiring DSA approval. Approximately 12 remain outstanding *and are necessary to arrive at DSA close out.*

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The final equipment order is complete and *the final* State reimbursement requests are *submitted*. DSA closeout is complete. The overall project budget is \$25,593,000 with \$12,711,000 from the state and \$12,882,000 funded through basic aid.

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. The Notice of Completion was filed on July 8, 2010. DSA close out is *complete*. The overall project budget is \$6,980,000 funded through basic aid. *This project is complete and will be removed from the next report.*

4. LIFE SCIENCES PROJECT

The Board of Trustees approved the architects for the Life Sciences project in November, 2008. DSA approval was received on December 2, 2010 and the State Chancellor's office approved moving into the *construction* phase on February 11, 2011. Project updates may also be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$21,036,000 with \$13,568,000 from the state and \$7,468,000 funded through basic aid. The Board has *assigned basic aid* funding to this project *in the amount of* \$17,410,000 to address the *potential* lack of bond funding from the state.

5. FINE ARTS BUILDING

The District submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2008. Funding was pushed back first to December, 2009, and again to September, 2010. The State Chancellor's Office has asked the District to re-submit with a shift to funding to the 2013-2014 fiscal year. There is a reduction in the allocated points. If this project is required to recomplete for funding, it will not be as competitive. Though final budget will be resolved after the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$34,552,000 with \$24,330,000 anticipated from the state and \$10,222,000 proposed as funded through basic aid.

6. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project March, 2010. On February 28, 2011, the Board approved moving forward phase II of the design.

The first of two plan check fees has been submitted to the City of Irvine. This review precedes final design and submittal to DSA. The overall project budget is \$2,850,000 funded through basic aid.

7. GREAT LAWN PROJECT

The Board of Trustees approved the Landscape Improvements project in March, 2009. Contractor's contract was approved August, 2010. A kick off meeting was held on October 13, 2010. The Contractor declared bankruptcy on December 6, 2010. Staff is working with the Surety to re-engage for project completion. The schedule *is* impacted. The overall project budget is \$1,796,000 funded through basic aid.

8. A400 RENOVATION AND EXPANSION PROJECT

On February 28, 2011, the Board approved moving forward with the renovation of the A400 building. *During the Education and Facilities Master Planning process, this building was identified for a renovation and expansion.* The preliminary budget estimate for this project *is* \$11,568,000. *(Previously this project was estimated at \$3,004,051.)* Budget will be finalized early in the design phase anticipated for Fall, 2011. The current basic aid assignment of \$1,000,000 is sufficient to meet anticipated design costs.

ATEP

1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. *Repair procedures for window remediation are 100% complete.* The contractor has requested a review of previously submitted change orders. *A request for Board approval of the final change order and payment is included in this months agenda.* To date, total change orders represent 3.01% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The Board approved both Phase A and B contractors on October 25, 2010. Phase A contractor *is complete.* Phase B contractor *changed their name and staff verified that they were the same firm. Once performance and payment bonds are in place, work can begin.* Another demolition phase is under design to include the hanger at the southwest edge of the property. Project updates may be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$7,000,000 funded through basic aid.

3. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

4. ATEP FIRST BUILDING PHASE 3A

On February 28, 2011, the Board approved moving forward with the First Building of Phase 3A. The budget estimate for this project is \$23,500,000. The current basic aid assignment of \$12,500,000 is sufficient to meet anticipated design costs. Program level planning is underway.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Monthly Financial Status Report
ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget and transactions through May 31, 2011. A review of current revenues and expenditures for the 2010/11 fiscal year show that they are in line with the budget.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
General Fund Income and Expenditure Summary
As of May 31, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
BEGINNING FUND BALANCE:		32,509,540	32,509,540	0	32,509,540
REVENUES:					
Federal Sources	8100-8199	\$ 2,564,525	3,589,019	1,024,494	1,627,550
Other State Sources	8600-8699	16,296,621	17,483,321	1,186,700	13,580,688
Other Local Sources	8800-8899	173,259,570	173,312,159	52,589	173,239,767
Total Revenue		192,120,716	194,384,499	2,263,783	188,448,005
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
TOTAL SOURCES OF FUNDS		224,630,256	226,894,039	2,263,783	220,957,545
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	63,929,116	63,344,052	(585,064)	58,488,292
Other Staff Salaries	2000-2999	40,299,840	40,867,747	567,907	32,266,105
Employee Benefits	3000-3999	32,778,731	32,851,033	72,302	28,040,300
Supplies & Materials	4000-4999	5,896,551	5,342,689	(553,862)	2,359,355
Services & Other Operating	5000-5999	20,432,292	20,409,695	(22,597)	12,558,689
Capital Outlay	6000-6999	11,594,750	10,530,690	(1,064,060)	4,547,066
Payments to Students	7500-7699	141,406	211,784	70,378	212,023
Total Expenditures		175,072,686	173,557,690	(1,514,996)	138,471,830
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	884,000	1,084,000	200,000	1,084,000
Basic Aid Transfers Out		35,991,530	39,575,123	3,583,593	35,407,523
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	425,000	420,186	(4,814)	318,865
Total Other Sources (Uses)		37,300,530	41,079,309	3,778,779	36,810,388
TOTAL USES OF FUNDS		212,373,216	214,636,999	2,263,783	175,282,218
ENDING FUND BALANCE		12,257,040	12,257,040	0	45,675,327
Reserve for Economic Uncertainties		10,266,798	10,266,798	0	
Location Reserves for Economic Uncertainties		1,990,242	1,990,242	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

SADDLEBACK COLLEGE
General Fund Income and Expenditure Summary
As of May 31, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		12,067,376	12,067,376	0	12,067,376
REVENUES:					
Unrestricted Budget Allocation		\$ 79,713,405	79,713,405	0	78,547,211
Restricted Budget Allocation		8,776,364	9,286,156	509,792	7,359,676
Total Revenue		88,489,769	88,999,561	509,792	85,906,887
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		100,557,145	101,066,937	509,792	97,974,263
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	39,244,469	39,187,462	(57,007)	36,388,602
Other Staff Salaries	2000-2999	20,624,933	20,669,798	44,865	16,340,220
Employee Benefits	3000-3999	18,070,410	18,235,225	164,815	15,795,878
Supplies & Materials	4000-4999	4,111,371	3,923,178	(188,193)	1,609,437
Services & Other Operating	5000-5999	8,776,517	9,281,717	505,200	5,441,691
Capital Outlay	6000-6999	7,672,742	7,682,514	9,772	3,486,763
Payments to Students	7500-7699	66,461	96,801	30,340	78,428
Total Expenditures		98,566,903	99,076,695	509,792	79,141,019
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	400,000	400,000	0	400,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	0	0	0	0
Total Other Sources (Uses)		400,000	400,000	0	400,000
TOTAL USES OF FUNDS		98,966,903	99,476,695	509,792	79,541,019
LOCATION OPERATING BALANCE		1,590,242	1,590,242	0	18,433,244
Reserve for Economic Uncertainties		1,590,242	1,590,242	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

IRVINE VALLEY COLLEGE
General Fund Income and Expenditure Summary
As of May 31, 2011

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		3,961,914	3,961,914	0	3,961,914
REVENUES:					
Unrestricted Budget Allocation		\$ 43,579,530	43,579,530	0	43,038,161
Restricted Budget Allocation		5,086,710	7,069,036	1,982,326	4,968,023
Total Revenue		48,666,240	50,648,566	1,982,326	48,006,184
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		<u>52,628,154</u>	<u>54,610,480</u>	<u>1,982,326</u>	<u>51,968,098</u>
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	21,604,498	21,601,436	(3,062)	20,695,794
Other Staff Salaries	2000-2999	12,253,481	12,922,721	669,240	10,082,654
Employee Benefits	3000-3999	10,882,142	10,853,255	(28,887)	9,246,234
Supplies & Materials	4000-4999	1,535,181	1,172,726	(362,455)	644,152
Services & Other Operating	5000-5999	4,072,278	5,128,815	1,056,537	2,870,302
Capital Outlay	6000-6999	1,146,629	1,762,358	615,729	659,575
Payments to Students	7500-7699	74,945	114,983	40,038	133,595
Total Expenditures		51,569,154	53,556,294	1,987,140	44,332,306
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	234,000	234,000	0	234,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	425,000	420,186	(4,814)	318,865
Total Other Sources (Uses)		659,000	654,186	(4,814)	552,865
TOTAL USES OF FUNDS		<u>52,228,154</u>	<u>54,210,480</u>	<u>1,982,326</u>	<u>44,885,171</u>
LOCATION OPERATING BALANCE		400,000	400,000	0	7,082,927
Reserve for Economic Uncertainties		400,000	400,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Written Reports
ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Saddleback College Academic Senate
Faculty Association
Irvine Valley College Academic Senate
Associate Vice Chancellor, Economic Development
President, Irvine Valley College
President, Saddleback College
Vice Chancellor, Technology & Learning Services
Vice Chancellor, Human Resources
Vice Chancellor, Business Services
Irvine Valley College Classified Senate
California School Employees Association
Saddleback College Classified Senate
Police Officers' Association
Associated Student Government of SC
Associated Student Government of IVC



MEMORANDUM

TO: Chancellor Gary Poertner
Members of the Board of Trustees
FROM: Dr. Randy W. Peebles, Associate Vice Chancellor
DATE: June 16, 2011
RE: ATEP Report for the June 27, 2011 Board of Trustees Meeting

For my June Board Report the following "ATEP Site Development Update" was recently provided to all District staff and was posted on the SOCCCD web site.

First Building Approved for Expansion Plans

Authorization to proceed with the first building in the Phase 3A expansion was approved in February board meeting along with reassignment of previously committed basic aid funds for other ATEP projects. The agenda item and exhibits can be viewed http://www.socccd.org/board/documents/FacSchedBoardAgendaFeb11_001.pdf. Building design will begin as the education programs are identified by the colleges along with future site operation considerations.

March Board Discussion

Dr. Randy Peebles provided a summary of activity related to the continued site development of ATEP at the March board meeting. The board discussed future direction options and operations of ATEP, including site development, college facility operations, college programs proposed and future site partners. More discussion is planned for this summer to further identify and clarify direction for developing ATEP. Dr. Peebles' presentation can be viewed at <http://www.socccd.edu/board/highlights/documents/4.2.pdf>.

Criteria Approved for Potential Partners

In April, the board approved criteria that will assist in selecting education and commercial/business partners to join SOCCCD in future development efforts for the ATEP site. Any potential selected education or commercial partners must be approved by the Board of Trustees.

Educational Partners: Development of the ATEP site will include joint use education facilities ground lease revenue at market rates to help pay for future district buildings and infrastructure; enhance the education park concept and provide articulation opportunities for students. In summary, educational partners must:

- Be accredited
- Have a professional reputation consistent with ATEP's mission, vision and role
- Demonstrate high potential for articulation/matriculation with SOCCCD college programs
- Agree to non-competition with existing SOCCCD college programs
- Demonstrate a career technical or high tech focus
- Possess strong, documentable financial health
- Provide income to the district to support future development
- Provide income to the district to support future development

Educational partners may be state, public, private, for-profit, not-for-profit and/or religious affiliated.

Business and Commercial Partners: Although the primary use of the ATEP site is educational, the District may be permitted in the future to partner with commercial, business, and/or public and private agencies on up to 49% of the site. Any identified uses will be subject to compliance with a term sheet being developed by the district and the City of Tustin, however, commercial use on part of the land will provide revenue to pay for future district buildings and related infrastructure, enhance the education park concept, create student internships, and workforce development partnerships. In summary, business and commercial partners must:

- Provide the district, communities, students and/or businesses with a benefit of services, resources or opportunities consistent with ATEP's mission, vision and role
- Create internships, jobs, collaborations or enable use of shared equipment, software and learning resources
- Possess strong, documentable financial health
- Provide income to the district to support future development

Marketing Efforts for Potential Partners

SOCCCD contracted with a commercial real estate broker, CB Richard Ellis (CBRE), to market leasing opportunities to potential educational partners for the Phase 3A expansion. Over the past few months, Dr. Randy Peebles, Associate Vice Chancellor of Economic Development, and Tere Fluegeman, Acting Director of Public Affairs have assisted CB Richard Ellis in developing marketing materials, including a website, www.atepoc.com, to announce and market partnering opportunities at ATEP. The campaign launched last week. As CBRE identifies potential partners, the colleges will need to assess how those partners might integrate with the college programs they've identified for ATEP.

New Markets Tax Credit (NMTC)

Over the past few months, the Board of Trustees has heard several presentations regarding progress and status of the district's pursuit of special capital funding for facilities and infrastructure at the ATEP development site. Public Economics Incorporated (PEI) is the consulting firm with expertise in these specialty funding mechanisms with the federal government. The presentation indicated that the district could extract about \$17 million for the ATEP development.

The first week of June, PEI launched an expanded national marketing effort for the District to attract and market to federally approved allocates that have such NMTC federal allocations that are designated for use in California or even Orange County. Last week the U.S. Department of the Treasury announced an additional \$3.5 billion in NMTC funds to be released this summer with the potential for Congress to approve another \$5 Billion in 2012.

On May 27, 2011 the federal government named the NMTC program as one of the top 25 Innovations in American government. Finding and processing NMTC funding awards is complex so PEI and other consultants continue to assist the district in this endeavor. The overall goal is to find funding for the next building at ATEP. At the February 28, 2011 meeting the Board approved the establishment of the District Facilities Corporation 2011 which will be a California 501(c)3 non-profit corporation of SOCCCD that will be utilized to facilitate these types of financial transactions.

More Information

For questions regarding the ATEP development, please contact Dr. Randy Peebles, Associate Vice Chancellor of Economic Development at (949) 582-4344 or rpeebles@socccd.edu.



TO: Gary L. Poertner, Chancellor, and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President

DATE: June 16, 2011

SUBJECT: President's Report for the June 27, 2011 Board of Trustees Meeting

Irvine Valley athletics ranks ninth in final state standings for 2010-11

The Irvine Valley College athletics program earned its highest ranking ever in the standings for the National Alliance of Two-Year College Athletic Administrators (NATYCAA) Cup.

The California Community College Athletic Association (CCCCAA), and NATYCAA released the final standings for 2010-11 at the end of May. Irvine Valley placed in the top 10 for the first time ever, finishing ninth in the state standings. It was the highest ranking for a non-football college on the list, which was made up of 105 community colleges in California. Points are awarded for the top five finishes in sports for each gender for each college. The Lasers finished with 103 points. IVC had seven teams earn points. In all, seven Laser squads made at least the second round of the state playoffs. IVC won three state titles - women's golf, men's volleyball and women's badminton. Orange Coast and Riverside were the only two Orange Empire Conference schools to finish ahead of IVC. Orange Coast was seventh with 143.5 points and Riverside came in eighth with 133 points. IVC received the maximum 20 points in women's golf, men's volleyball and women's badminton. In addition, IVC's men's basketball team earned 14.5 points for making the Southern California Regional Final, the men's golf team picked up 11.5 points for making the Southern California Regionals and the men's soccer and women's volleyball team each earned 8.5 points for making the second round of the playoffs. Not accounting for points, but adding to the overall successful campaign for IVC's sports teams this school year were individual state singles and doubles titles won by Thuy Hoang and the team of Hoang and Vimla Phongasavithas, men's golfer Kyle Melchiorre making the state tournament as an individual, men's basketball player Travis Fulton being named first team all-state, men's volleyball player Brandon Directo being selected as the MVP of the state tournament, the women's tennis doubles team of Natalie Loria and Tina Vuong reaching the state semifinals, men's tennis player Justin Thompson making the state tournament in singles, men's soccer player Fredy Razo being picked second team all-West Region and baseball player Scott Kaplan recently being chosen first team All-American. Nicole Rivera and Hoang were also named MVP of the conference in women's golf and women's badminton, respectively.

Community Partnerships

On June 4, Irvine Valley College again supported the community by hosting the American Cancer Society's Relay for Life at the college. The event is promoted as a life-changing event that brings together more than 3.5 million people nationwide. It celebrates the lives of those who have battled cancer; remembers loved ones who have been lost to the disease and fights to find a cure.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

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IVC Freshman Named All-American

Irvine Valley freshman second baseman Scott Kaplan was honored last weekend by being named to the 2011 Southern California All-American team. Kaplan was one of six infielders named to the 22-man squad. He was also one of three freshman players named to the entire team. Kaplan had a special season in which he hit .397 overall with 52 hits, 27 runs scored, 10 doubles and 33 walks. He had a .511 slugging percentage and .521 on base percentage. Kaplan is the third IVC player to be named All-American, following former starting pitcher Chris Saddoris, who was selected in 2005, and relief pitcher Dean Persinger, who was picked in 2008.

IVC Honored by Irvine City Council

Irvine Valley's state championship winning women's golf, men's volleyball and women's badminton teams along with the college's national championship winning debate squad were all honored by the Irvine City Council on Monday, May 23 at City Hall in Irvine. Several members of each team along with women's golf coach Ben Burnett, men's volleyball coach Tom Pestolesi, women's badminton coach Martin McGrogan, and forensics coach Edwin Tiongson were on hand to be honored. The teams were handed City of Irvine Commendations in a frame and took photos with the Irvine City Council, which included Irvine Mayor Sukhee Kang. The three teams helped make it a banner year for Irvine Valley athletics. It was the first time in school history that the athletic department had three state championship winning teams in one season. It was also the first time in state history that a non-football school won three state team championships.

IVC Launches Social Media

IVC launched its official Irvine Valley College Facebook, Twitter, and LinkedIn pages. This effort was coordinated by the marketing department in coordination with the Marketing and Outreach committee. The pages along with IVC Mobile (a district initiative) will be maintained by a team within the college marketing department. Further social media efforts will be coordinated in a similar manner.

IVC hosts Irvine Unified English Faculty Workshop

IVC English faculty held a workshop for their peers from each Irvine Unified High School and four middle schools to work on intersegmental alignment of English curriculum and standards on June 2. Dr. Jonathan Alexander, Campus Director of Writing at UCI participated in the dialog, which laid out expectations for college writing requirements and teaching strategies. Our faculty shared their writing assessments, scoring rubrics, sample papers, and other materials for the high school and middle school faculty to take back to their schools to share. The Irvine Unified District paid for class substitutes so the 29 teachers could attend the workshop. This workshop parallels a workshop conducted at UCI last week, a writing pedagogy institute for 25 community college faculty. The institute was co-convened by Dr. Alexander and IVC English professor Brenda Borron.

IVC Hosts the Irvine Senior Scholar Athlete Awards

Irvine Valley College hosted the 38th Annual Irvine Senior Scholar Athlete Awards Event on Monday, June 6, recognizing graduating seniors from Irvine high schools who combined outstanding scholarship and athletic achievement. The event, co-sponsored by the Exchange Club of Irvine and held in the IVC Performing Arts Center, honored 32 athletes from Irvine's four high schools. Award recipients ranged from students with 4.6 GPA to nationally ranked athletes, who often were involved in many community service organizations as well. These students have been selected to attend many premiere colleges in the fall, including Harvard and Stanford, and two have selected IVC to continue their educational and athletic careers. Past recipients of these awards include, baseball great Tim Wallach, NBA veteran Adam Keefe, olympic gold medalist Amanda Beard and many others. The night's festivities featured IVC's Director of Extended Education, Dave Anderson, as the Master of Ceremonies, and Irvine Mayor Sukhee Kang was on hand to present the athletes with medals.



MEMORANDUM

TO: Members of the Board of Trustees
Gary L. Poertner, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR JUNE 27, 2011 BOARD OF TRUSTEES' MEETING

Dr. Burnett was honored to host Marlene Garcia, Vice Chancellor for Government Affairs for the California Community College Chancellor's Office, to Saddleback College on June 7th. Chancellor Garcia met with the college's management team and consultation council and provided a presentation about what is going on in our state capitol and chancellor's office. She discussed the current political environment in Sacramento, the budget, key legislative issues and themes, and state-wide Student Success Task Force.

Saddleback College celebrated Flag Day on June 14th with a ceremony hosted by the college's foundation at the Saddleback College Veterans Memorial. Dr. Burnett spoke at the event, which included a color guard presentation of the flag and a soloist's performance of "The Star Spangled Banner."

In an effort to utilize the latest technologies in our communications, President Burnett has launched a blog that will be updated with the latest campus news and events. This site is easily accessible from any computer or mobile device and will replace the President's Gaucho Gazette newsletter that was previously emailed. Users can bookmark or subscribe to the blog's RSS to be emailed when new entries are posted and to stay current on all the college's happenings.

Saddleback College's annual KSBR Birthday Bash was held on Sunday, May 29th on the Village Green of Oso Viejo Park in Mission Viejo. This year's event included a special presentation for veterans, including an all service color guard, a helicopter fly-over by the Orange County Sheriff's Department, and a performance of the National Anthem by Tim Davis, who works as the vocal contractor, arranger, and on-set vocal director for Fox's hugely popular show, "Glee." This was the 22nd year of the bash and celebrated the 32nd birthday of Saddleback College's beloved KSBR 88.5 FM.

Office of Instruction

Fine Arts – Auditions were conducted on June 1st and 8th for our first ever Mainstage Kids production. The "kids" will be performing *Seussical Jr.* This production is a collaboration between Saddleback College Community Education and Performing Arts. The musical will be presented on August 6th and 7th. On June 20th and June 22nd, Joey Sellers' summer jazz vocal and instrumental students performed outside in the Fine Arts complex from the Great American Songbook to the delight of audience members consisting of students, faculty, staff and the outside community.

Student Services

On June 30th, Saddleback College will welcome 25 active duty Marines and Sailors for a tour of our campus and orientation to higher education. The servicemen and women will then travel north to tour UC Irvine in a partnership developed by our VETS Program with Camp Pendleton, Saddleback College, and UC Irvine.

The EOPS Program initiated its new EOPS Student Success Program. In line with the “20/20 Vision Report,” this program actively engages EOPS students displaying at-risk behavior and academic profiles in an effort to address stressors and roadblocks to their academic goals. The EOPS/CARE Student Success Committee’s goal is to maximize the ability of students to meet their educational goal. The EOPS student record system monitor identifies students who are on EOPS/CARE warning status due to failing to adhere to the EOPS Mutual Responsibility Contract. Students who are on warning are invited to meet with the committee to determine the root of the problem (e. g., academic or psychosocial problems). Once the committee does a complete assessment of the situation and meets with the student, the student is provided with an action plan, which includes responsibilities that must be completed by the students in order for them to break the barriers or remove deficiencies that have caused students to be on EOPS academic warning status. The committee is more than a counseling session; the student’s situation is examined in a holistic way and within context of both the students’ and the program goals. Furthermore, the meeting is not something that the student opts to do; rather the student is {*opted-in*} by the committee. According to the 20/20 Vision report, “the commission regularly referred to the need to have {*intrusive*} student support – focused effort to engage students and deliver them the services proven to facilitate student success, rather than waiting for students to {*opt-in*} to services”. Therefore, the EOPS Student Success Committee has taken action in implementing and enforcing a strategy that supports students’ success.

Community Education

Registration is now open for Saddleback College’s popular College for Kids – Junior Gauchos program, which allows kids ages seven to 14 years a chance to experience college life. The young students will have the opportunity to develop their own individualized class schedules from a wide range of offerings, including but not limited to math, writing, reading, Spanish, computers, science, study skills, theater, art, film animation, and sports. All classes are offered in two-week blocks, Monday through Thursday, June 27th through August 4th.

In addition to the College for Kids Program, Saddleback College is celebrating its 32nd season of swim lessons for children. Lessons available are Parent & Me (3-36 months); Tiny Tot (3-4 years); Beginners, Advanced Beginners, Intermediate, and Competitive Swim (5 years and older). There is also a variety of specialized programs, including Beginning Springboard Diving, Personalized Springboard Diving, and Junior Lifeguard Conditioning. Classes are available in our newly renovated pool on weekdays and Saturdays, June 13th through August 18th.

Public Information and Marketing

Marketing efforts to promote the fall schedule of classes were launched in June with a direct mail piece sent to 300,000 district homes, online advertisements on the Orange County Register and Job Finder websites, and a new website targeted specifically to new students to help them apply for admission and enroll in classes.

New stationery that was introduced to the college and includes letterhead, envelopes, and business cards. Designed by the college’s graphics department, the stationery is a component of new standards that are being phased in through the college’s communications and style guide to be introduced during the upcoming fall semester in-service week.