



## Meeting of the Board of Trustees

July 21, 2014

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

##### **1.1 Call to Order**

##### **1.2 Public Comments**

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (1)  
Public Employee Appointment or Employment
  - A. Director, Student Life (IVC)
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Legal Counsel (GC Section 54956.9)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) (1 case)

### **RECONVENE OPEN SESSION: 6:00 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

## **2.0 PROCEDURAL MATTERS**

### **2.1 Actions Taken in Closed Session**

### **2.2 Invocation**

Led by Trustee David Lang

### **2.3 Pledge of Allegiance**

Led by Trustee T.J. Prendergast, III

### **2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

### **2.5 Recognitions: Speakers are limited to two minutes each.**

#### **A. Resolutions:**

1. None

#### **B. Commendations:**

1. Saddleback College President Tod Burnett will commend Director of Broadcast Services Terry Wedel and Director of Learning Assistance Patti Weekes for their years of service at Saddleback College.

## **3.0 REPORTS**

### **3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports
  1. Request for Report on Enrollment Management at Saddleback College and Irvine Valley College.
  2. Request for Report on Career Technical Education Certificate Programs.

#### **4.0 DISCUSSION ITEMS**

**4.1 Saddleback College and Irvine Valley College: Student Success Scorecard for Community Colleges**

A presentation on performance indicators for Saddleback College and Irvine Valley College.

#### **5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

**5.1 SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a Regular Meeting held on June 23, 2014.

**5.2 Saddleback College: Study Abroad Program to Oaxaca, Mexico**

Approve the Saddleback College Study Abroad Program to Oaxaca, Mexico in the fall of 2015 and direct the administration to execute the Education Tour Field Study Travel Contractor Agreement with Sol Education Abroad for coordinating all travel agreements.

**5.3 Saddleback College: Program Revisions for the 2014-15 Academic Year**

Approve the proposed program change for the 2014-15 academic year at Saddleback College.

**5.4 Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program**

Accept this award renewal of \$346,187 from the Board of Governors California Community College Chancellor's Office.

**5.5 SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 1, gkkworks**

Approve amendment for additional architectural services in the amount of \$7,880 for a total project fee of \$257,880 and a revised submission date to DSA of September 15, 2014.

**5.6 Saddleback College and Irvine Valley College: Speakers**

Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.

**5.7 SOCCCD: Irvine Valley College A400 Design Build Project, Change Order No. 2, Swinerton Builders**

Approve and authorize staff to execute the corresponding contract change order which will result in an increase of \$300,000 for a revised contract total of \$9,150,000.

- 5.8 **SOCCCD: City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation and Related Grant Sub-Agreement**  
Approve the grant agreement for \$100,000 and the related grant sub-agreement between Irvine Valley College Foundation and Irvine Valley College for the non-scholarship portion of the grant for the project year 2014-2015.
- 5.9 **SOCCCD: Authorization for District-wide Institutional Memberships FY 2014-2015**  
Approve the FY 2014-2015 memberships and estimated dues for organizations.
- 5.10 **SOCCCD: Ratify 2014-2015 Five Year Construction Plan Revision**  
Approve the request for ratification to the modification of the Five Year Construction Plan.
- 5.11 **SOCCCD: 2015-2016 Academic Calendar**  
Accept for review and study the proposed Academic Calendar for 2015-2016.
- 5.12 **SOCCCD: Gifts to the District and Foundations**  
Accept donations.
- 5.13 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders numbered P14-04445 through P14-04532 amounting to \$1,162,904.61 and P15-00144 through P15-00507 amounting to \$33,882,190.59 are submitted to the Board of Trustees for approval. Confirming requisitions dated June 4, 2014 through June 30, 2014 totaling \$73,119.10 are also submitted.
- 5.14 **SOCCCD: Adopt Resolution No. 14-22: Appropriations Limit for 2014-2015 (Gann Limit)**  
Adopt resolution establishing the required State constitutional appropriations limit for FY 2014-2015.
- 5.15 **SOCCCD: Payment of Bills**  
Approve Checks No. 181440 through 182093 processed through the Orange County Department of Education, totaling \$6,533,583.98; and Checks No. 011087 through 011137, processed through Saddleback College Community Education, totaling \$230,494.48; and Checks No. 009254 through 009260, processed through Irvine Valley College Community Education, totaling \$9,494.06.
- 5.16 **SOCCCD: June and July 2014 Contracts**  
Ratify contracts as listed.



## **6.0 GENERAL ACTION ITEMS**

- 6.1 SOCCCD: Saddleback College, Health Sciences Wet Seal Project, Award of Bid No. 2018, Kinsman Construction, Inc.**  
Award the bid and approve the agreement in the amount of \$531,000.
- 6.2 SOCCCD: Saddleback College, Technology & Applied Sciences Building Renovation, Architectural Agreement Amendment No. 3, gkkworks**  
Approve amendment of additional architectural services in the amount of \$10,700 for a total fee of \$834,607.
- 6.3 SOCCCD: Irvine Valley College, Student Services Center Air Handling Units Replacement Project, Change Order Nos. 1, 2 and 3, Trane U.S., Inc.**  
Approve and authorize staff to execute change orders resulting in an increase of \$4,281 in the total project cost. The revised contract amount is \$594,291.
- 6.4 SOCCCD: Irvine Valley College, Lighting Retrofit for Roadways, Walkways & Parking Lots Project, Change Order No.1, Anderson & Howard Electric, Inc.**  
Approve and authorize staff to execute change order resulting in a no cost time extension to the project. The contract value will remain \$1,300,000.
- 6.5 Irvine Valley College: School of Humanities and Languages and the School of Library Services Realignment**  
Approve the realignment in an effort to increase efficiencies and yield two balanced schools to be named as the School of Humanities and the School of Languages and Learning Resources, effective July 22, 2014. The Dean of Liberal Arts will continue to oversee both schools.
- 6.6 Irvine Valley College: Name Change to School of the Arts**  
Approve the name change from the "School of Fine Arts" to the "School of the Arts," effective July 22, 2014.
- 6.7 SOCCCD: Board Policy Revision BP-3002 Audits, BP-4101.2 Number of Pay Installments Academic Personnel, BP 4207 Payroll Period for Classified Management Personnel, BP-4019 Elder and Dependent Adult Abuse Reporting, BP-5520 Accreditation**  
Accept for review and study.
- 6.8 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**  
Authorize payment to Trustee Padberg who was absent from the June 23, 2014 board meeting.

- 6.9 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**  
Authorize payment to Trustee Wright who was absent from the June 23, 2014 board meeting.
- 6.10 **SOCCCD: Administrators and Classified Managers Parking Fees**  
Approve the new parking fee for administrators and classified managers effective fall 2014, at the rate of \$80 annually which is consistent with the student rate. In the future, these rates will remain consistent with student rates.
- 6.11 **SOCCCD: Correction to Resolution No. 14-17: Classified Employee Layoff**  
Correct position number on resolution for reduction of hours in a categorical-funded position previously approved by the Board of Trustees.
- 6.12 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Temporary Administrative Assignment, Resignation/Retirement/Conclusion of Employment.
- 6.13 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Establish and Announce a Classified Position, Authorization to Eliminate and Create Classified Positions, Reorganization, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

## **7.0 REPORTS**

- 7.1 **SOCCCD: CCCT Student Trustee Member Election - 2014**  
CCCT Student Trustee Member Election Information.
- 7.2 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.3 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.5 **SOCCCD: Retiree (OPEB) Trust Fund**  
The report is for period ending June 30, 2014.

## **8.0    REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A.     Saddleback College Academic Senate
- B.     Faculty Association
- C.     Irvine Valley College Academic Senate
- D.     Associate Vice Chancellor, Economic Development
- E.     Vice Chancellor, Technology and Learning Services
- F.     Vice Chancellor, Human Resources
- G.     Vice Chancellor, Business Services
- H.     Irvine Valley College Classified Senate
- I.     California School Employees Association
- J.     Saddleback College Classified Senate
- K.     Police Officers Association

## **9.0    ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required):     **9:00 P.M.**



## BOARD OF TRUSTEES REQUEST FOR REPORT

Trustee requests for staff reports should be submitted on the Request for Report form, at least one week in advance of the Board meeting. This provides the Chancellor an opportunity to evaluate the request and assess staff preparation time. In consultation with the Board President, the Chancellor will respond to requests under the "Requests for Reports" section of the Board meeting agenda.

Date: July 21, 2014

Trustee Name: Marcia Milchiker

### **Specific Request for Report:**

Please provide a report on what comprises enrollment management at Saddleback College and Irvine Valley College. What activities are planned for maintaining or increasing enrollment in the short and long range?

**Reason for Request** (Please be as detailed as possible and include what Board action may be taken as a result of the report. This will enable a more accurate estimation of the preparation time and that the response is appropriate):

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### **FOR INTERNAL STAFF PURPOSES**

Staff needed for report preparation:

Estimated time to prepare report:

Chancellor's comments:



## BOARD OF TRUSTEES REQUEST FOR REPORT

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Date: July 21, 2014

Trustee Name: Tim Jemal

### **Specific Request for Report:** Career Technical Education Certificate Programs

Report the number and identity of Career Technical Education (CTE) programs offered by our colleges. The report should also include, for the past three years:

1. Number of students enrolled in CTE classes.
2. FTES generated.
3. Total number of students who have received certificates, by program.
4. CTE FTES generated by each of our colleges compared to the other community colleges in the state.

Describe the process used at Saddleback College, Irvine Valley College and ATEP to identify and begin “Doing What Matters,” for new CTE programs to supply in-demand skills and align with the changing needs of local employers. Conversely, what process is used to evaluate current CTE programs to determine if they still meet employer and community needs? Finally, please summarize the outreach plan of both colleges to develop partnerships at ATEP.

**Reason for Request** (Please be as detailed as possible and include what Board action may be taken as a result of the report. This will enable a more accurate estimation of the preparation time and that the response is appropriate):

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### **FOR INTERNAL STAFF PURPOSES**

Staff needed for report preparation:

Estimated time to prepare report:

Chancellor's comments:

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Student Success Scorecard for the Community Colleges

**ACTION:** Discussion

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### **BACKGROUND**

In its commitment to increase transfer and degree and certificate attainment, the California Community Colleges Board of Governors has established a performance measurement system known as the Student Success Scorecard that tracks student success at all 112 community colleges.

The data available in this scorecard tells how well colleges are doing in remedial instruction, job training programs, retention of students and graduation and completion rates.

### **STATUS**

Exhibit A contains the Student Success Scorecard statewide indicators. Exhibit B is the Saddleback College portion of the report, and Exhibit C is the Irvine Valley College portion of the report. Denice Inciong, District Director of Research, Planning, and Data Management, Dr. Caroline Durdella, Director of Research, Planning and Accreditation, Saddleback College, and Dr. Craig Hayward, Director of Research, Planning and Accreditation, Irvine Valley College, will present additional information on the Student Success Scorecard.

*Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*



## 2014 Statewide Student Success Scorecard

*The California Community Colleges is the largest system of higher education in the nation, with more than 2.4 million students attending 112 colleges. Our colleges provide students with the knowledge and background necessary to compete in today's economy. With a wide range of educational offerings, the colleges provide workforce training, basic courses in English and math, certificate and degree programs and preparation for transfer to four-year institutions.*

### Student Information (2012-13)

Students			2,292,252	
GENDER			RACE/ETHNICITY	
	Female	53.0%	African American	7.2%
	Male	45.9%	American Indian/Alaska Native	0.5%
	Unknown Gender	1.1%	Asian	11.5%
AGE			Filipino	2.9%
	Under 20 years old	24.1%	Hispanic	38.3%
	20 to 24 years old	31.8%	Pacific Islander	0.5%
	25 to 39 years old	26.7%	White	30.2%
	40 or more years old	17.4%	Two or More Races	3.2%
	Unknown Age	0.0%	Unknown Ethnicity	5.7%

### Other Information (2012-13)

Full-Time Equivalent Students	1,107,256.9
Credit Sections	303,499
Non-Credit Sections	25,604
Median Credit Section Size	28
Percentage of Full-Time Faculty	56.9%
Student Counseling Ratio	719:1





## 2014 Statewide Student Success Scorecard Metrics

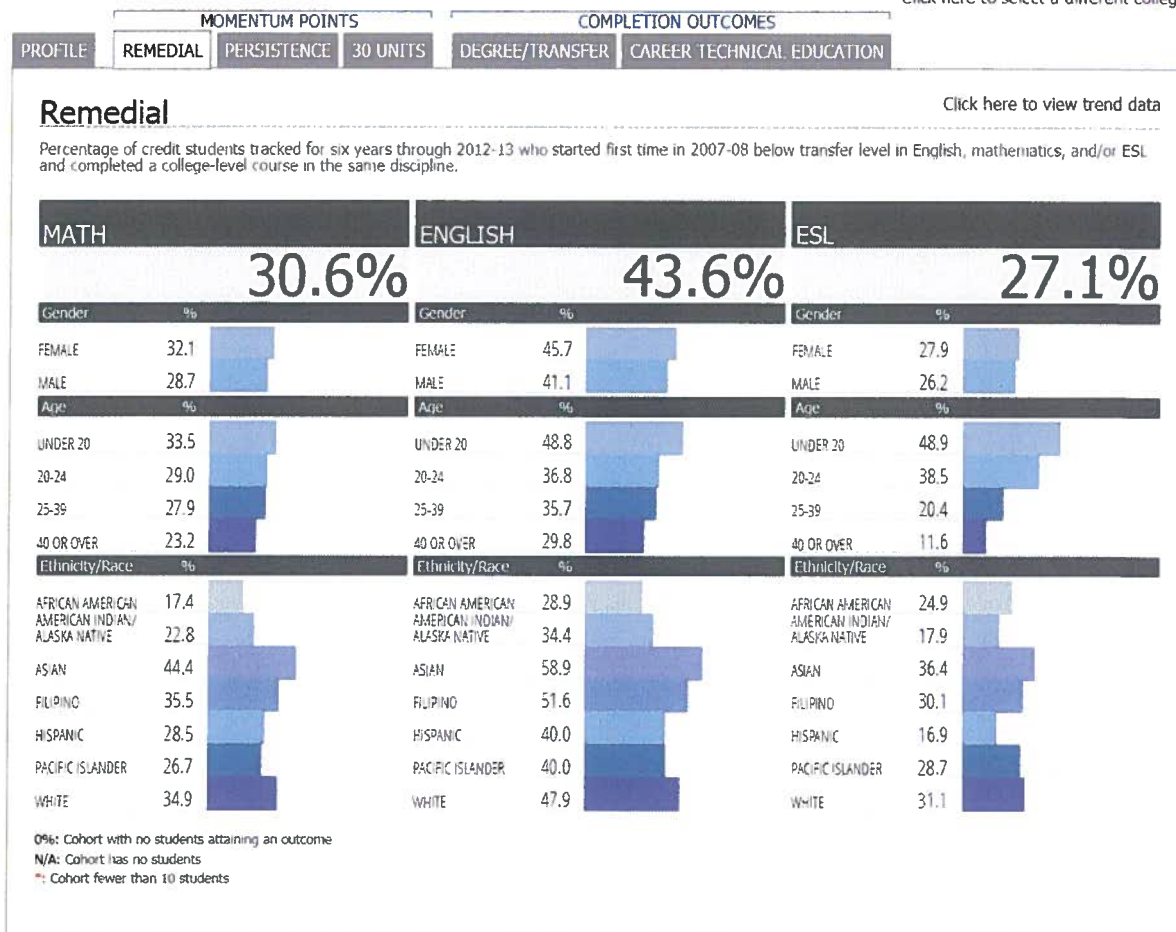
Cohort Tracked for Six Years Through 2012-13	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
<b>Cohort</b>	70.2%	40.5%	48.1%	71.9%	70.1%	70.5%	70.1%	65.3%	66.5%	30.6%	43.6%	27.1%	53.9%	8.9%
Female	73.2%	41.7%	49.2%	72.3%	70.5%	71.0%	69.9%	66.2%	67.1%	32.1%	45.7%	27.9%	57.2%	9.1%
Male	67.3%	39.2%	46.9%	71.6%	69.6%	70.1%	70.2%	64.3%	65.9%	28.7%	41.1%	26.2%	50.7%	8.7%
Under 20 years old	72.3%	42.7%	50.9%	72.3%	71.1%	71.4%	71.2%	67.0%	68.2%	33.5%	48.8%	48.9%	63.8%	16.3%
20 to 24 years old	60.1%	31.6%	37.2%	69.3%	62.2%	63.6%	63.4%	56.7%	58.0%	29.0%	36.8%	38.5%	57.9%	15.3%
25 to 39 years old	52.2%	32.2%	35.2%	68.2%	67.4%	67.5%	62.2%	59.8%	60.1%	27.9%	35.7%	20.4%	45.4%	6.2%
40 or more years old	44.3%	32.2%	33.9%	69.6%	73.7%	73.1%	53.6%	61.2%	60.1%	23.2%	29.8%	11.6%	45.9%	3.3%
African-American	65.0%	33.5%	37.5%	66.8%	64.1%	64.5%	59.7%	55.6%	56.1%	17.4%	28.9%	24.9%	47.7%	12.2%
American Indian/Alaska Native	61.3%	31.7%	37.6%	68.5%	64.1%	65.0%	68.5%	60.3%	61.9%	22.8%	34.4%	17.9%	51.4%	8.6%
Asian	80.8%	57.2%	65.7%	70.1%	76.8%	74.4%	68.4%	75.9%	73.2%	44.4%	58.9%	36.4%	60.7%	12.3%
Filipino	70.9%	44.1%	51.1%	73.8%	71.9%	72.4%	71.2%	68.6%	69.2%	35.5%	51.6%	30.1%	63.9%	NA
Hispanic	63.5%	34.7%	39.1%	71.2%	69.0%	69.3%	67.6%	62.4%	63.2%	28.5%	40.0%	16.9%	52.3%	6.5%
Pacific Islander	64.1%	37.2%	42.7%	70.6%	68.1%	68.6%	66.0%	61.3%	62.3%	26.7%	40.0%	28.7%	54.9%	20.2%
White	69.8%	43.6%	52.5%	73.1%	70.9%	71.7%	72.2%	67.3%	69.0%	34.9%	47.9%	31.1%	53.7%	12.4%



## Student Success Scorecard 2014 Online Version

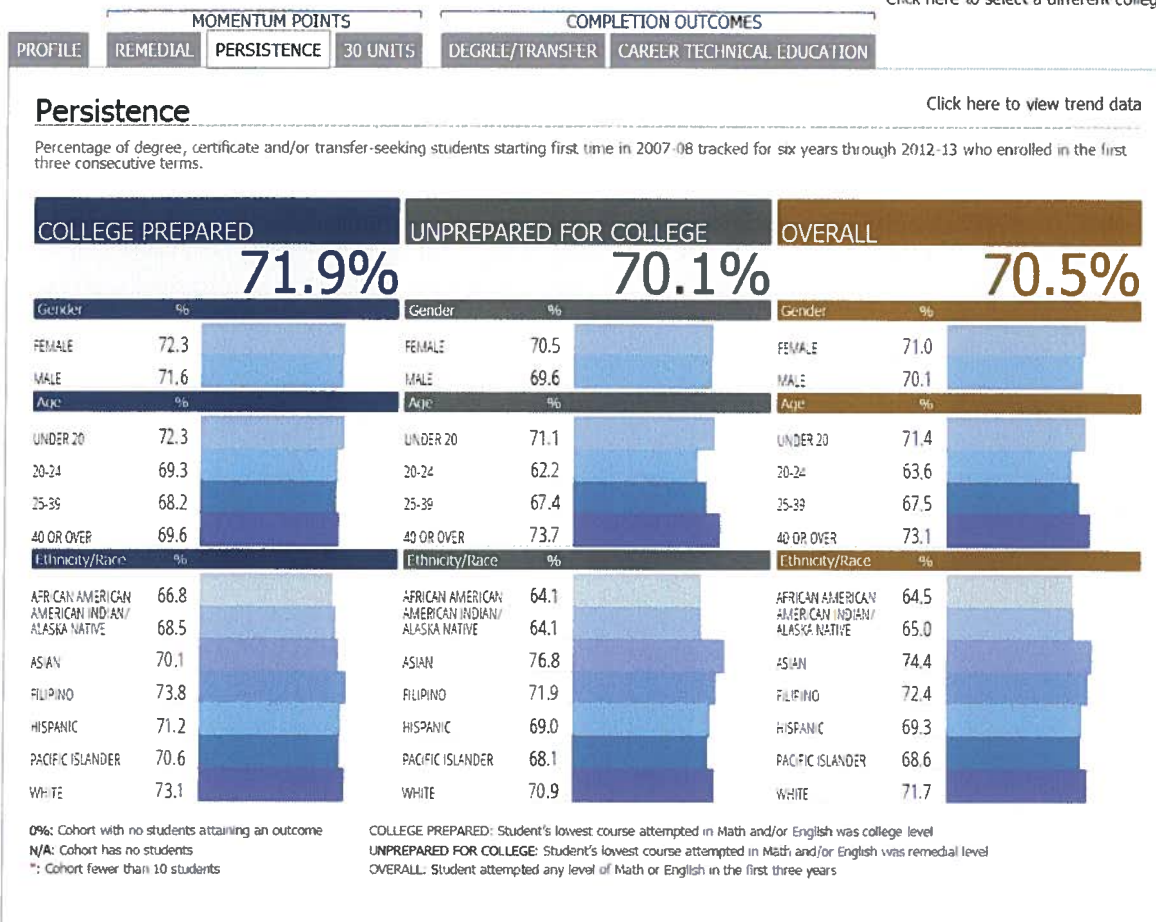
### Statewide

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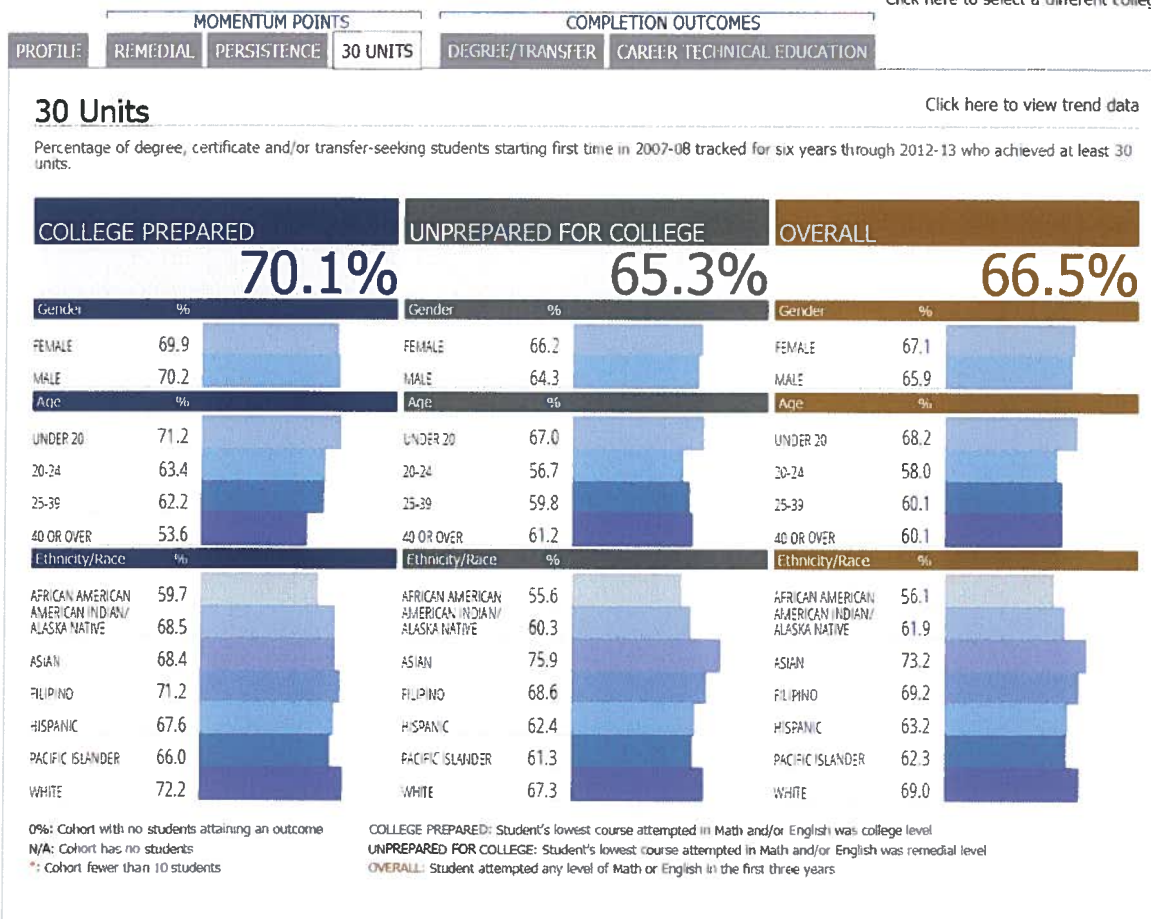
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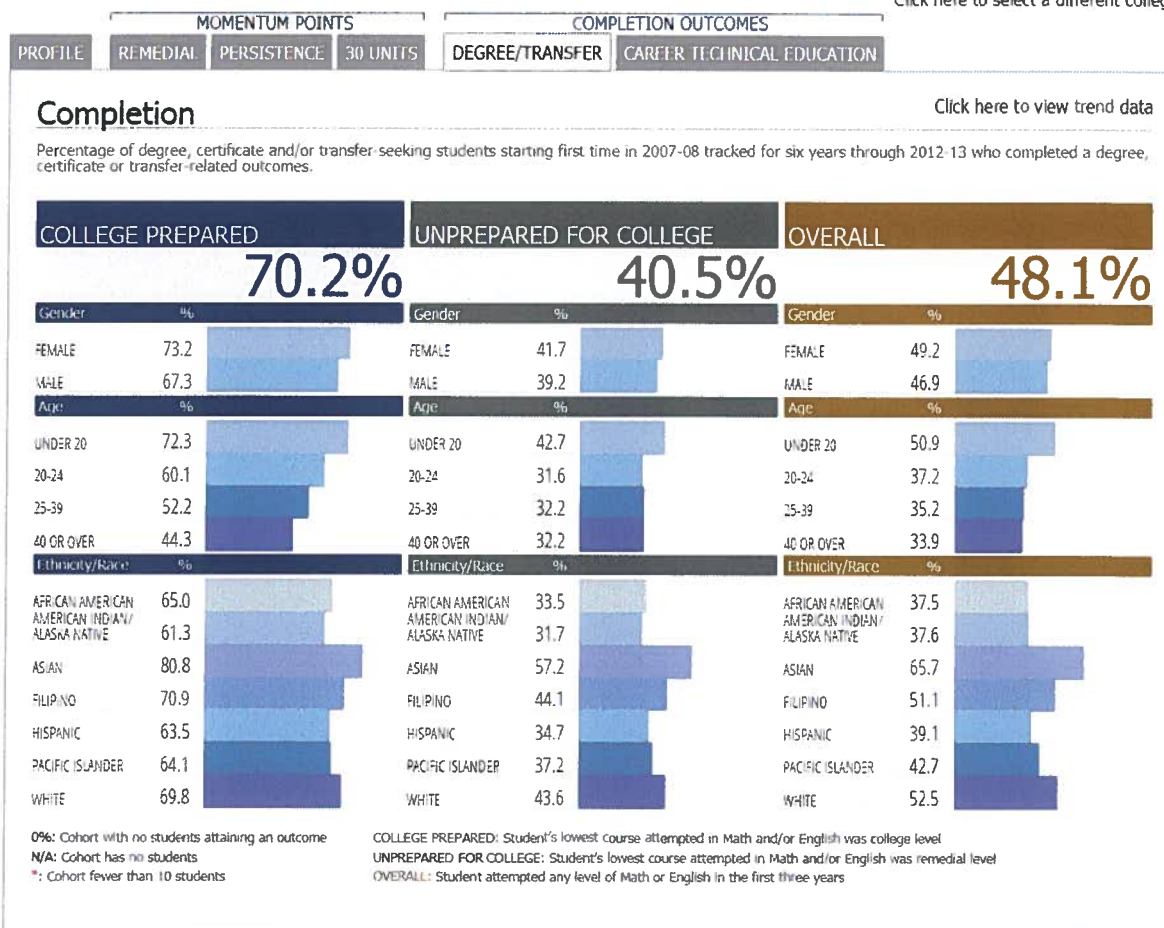
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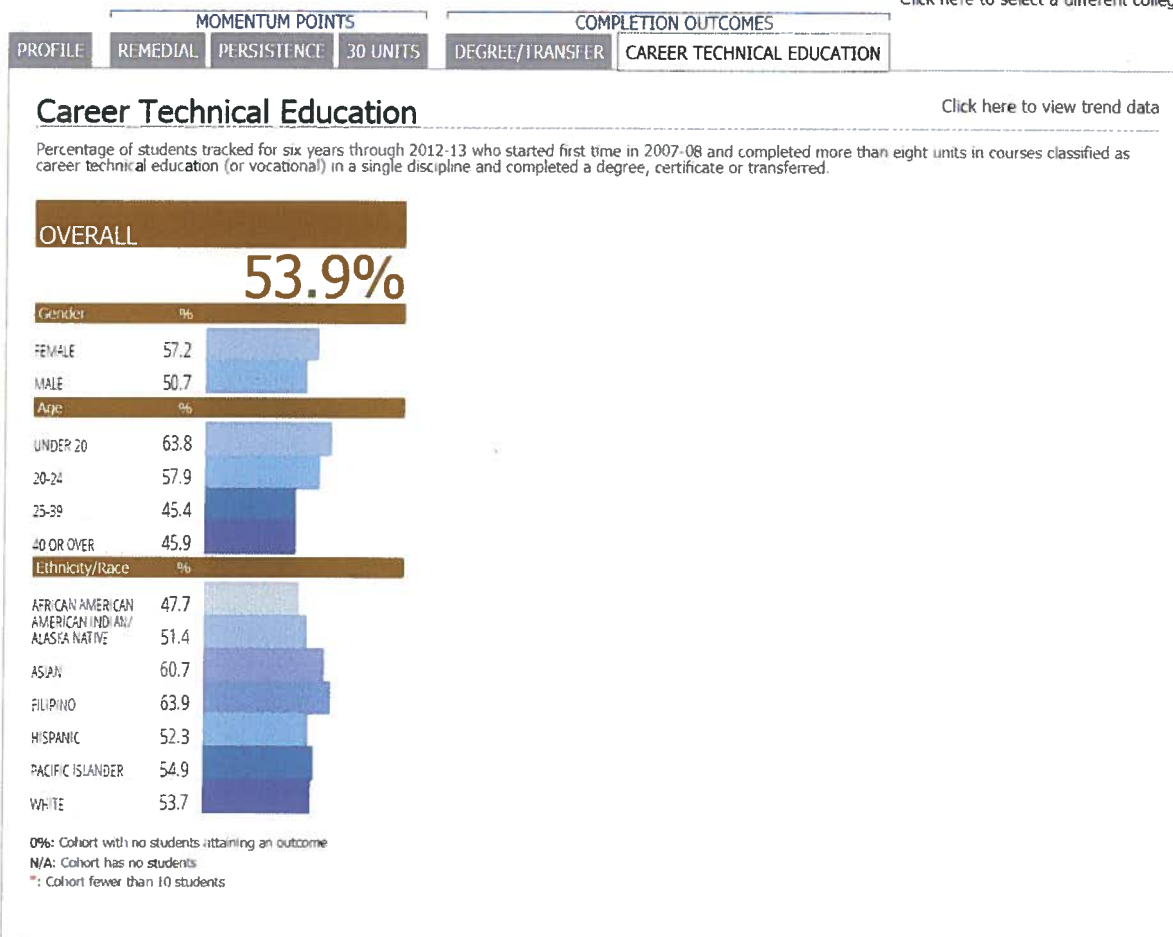
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## 2014 Saddleback College Student Success Scorecard

*Saddleback College, founded in 1968, is in Mission Viejo. The college is the largest and oldest member of the South Orange County Community College District. The college provides a Veterans Education Transition Services (VETS) Center, devoted to helping veterans transition from combat to the classroom.*

### Student Information (2012-13)

#### Students

38,993

#### GENDER

Female	57.7%
Male	40.5%
Unknown Gender	1.7%

#### RACE/ETHNICITY

African American	1.8%
American Indian/Alaska Native	0.3%
Asian	9.5%
Filipino	2.1%
Hispanic	19.5%
Pacific Islander	0.2%
White	59.3%
Two or More Races	4.0%
Unknown Ethnicity	3.4%

#### AGE

Under 20 years old	24.0%
20 to 24 years old	29.4%
25 to 39 years old	19.1%
40 or more years old	27.5%
Unknown Age	0.0%

### Other Information (2012-13)

Full-Time Equivalent Students	18,474.6
Credit Sections	5,325
Non-Credit Sections	555
Median Credit Section Size	26
Percentage of Full-Time Faculty	47.9%
Student Counseling Ratio	705:1

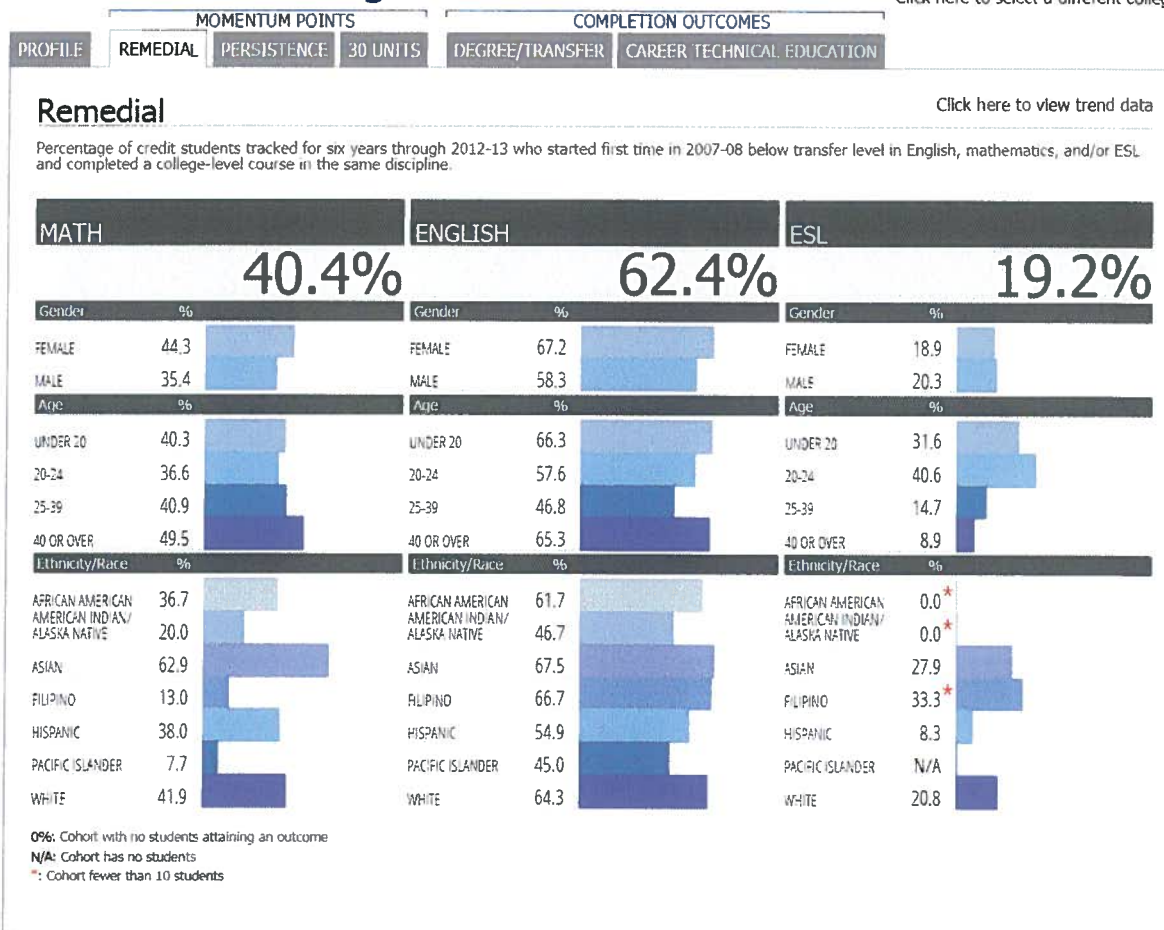


## 2014 Saddleback College Student Success Scorecard Metrics

Cohort Tracked for Six Years Through 2012-13	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
<b>Cohort</b>	69.0%	47.3%	57.0%	75.5%	76.7%	76.2%	78.2%	71.7%	74.6%	40.4%	62.4%	19.2%	53.8%	12.7%
Female	69.4%	50.6%	59.3%	77.6%	77.1%	77.3%	79.6%	73.1%	76.1%	44.3%	67.2%	18.9%	53.5%	11.5%
Male	68.5%	44.3%	54.7%	73.5%	76.1%	75.0%	76.6%	70.1%	72.9%	35.4%	58.3%	20.3%	54.5%	15.5%
Under 20 years old	70.5%	49.7%	59.3%	77.0%	78.7%	77.9%	80.8%	73.3%	76.7%	40.3%	66.3%	31.6%	66.9%	33.3%
20 to 24 years old	63.6%	34.5%	45.9%	66.2%	64.7%	65.3%	54.5%	59.7%	57.7%	36.6%	57.6%	40.6%	58.3%	17.2%
25 to 39 years old	44.0%	33.3%	37.0%	52.0%	66.7%	61.6%	56.0%	66.7%	63.0%	40.9%	46.8%	14.7%	45.3%	13.9%
40 or more years old	38.9%	28.6%	31.7%	61.1%	61.9%	61.7%	55.6%	61.9%	60.0%	49.5%	65.3%	8.9%	42.5%	1.9%
African-American	80.0%	39.5%	50.0%	86.7%	74.4%	77.6%	80.0%	62.8%	67.2%	36.7%	61.7%	0.0%	34.9%	0.0%
American Indian/Alaska Native	40.0%	18.2%	25.0%	60.0%	54.5%	56.3%	60.0%	54.5%	56.3%	20.0%	46.7%	0.0%	71.4%	NA
Asian	84.7%	67.7%	75.8%	77.6%	86.0%	82.0%	82.4%	81.7%	82.0%	62.9%	67.5%	27.9%	52.0%	21.7%
Filipino	69.2%	41.2%	53.3%	84.6%	67.6%	75.0%	73.1%	64.7%	68.3%	13.0%	66.7%	33.3%	52.6%	NA
Hispanic	65.7%	38.7%	47.5%	76.9%	75.6%	76.0%	75.4%	67.0%	69.7%	38.0%	54.9%	8.3%	52.4%	2.6%
Pacific Islander	63.6%	16.7%	39.1%	72.7%	66.7%	69.6%	100.0%	58.3%	78.3%	7.7%	45.0%	NA	66.7%	0.0%
White	67.9%	49.2%	58.2%	75.6%	76.3%	76.0%	77.3%	72.6%	74.8%	41.9%	64.3%	20.8%	55.6%	17.6%

# Saddleback College

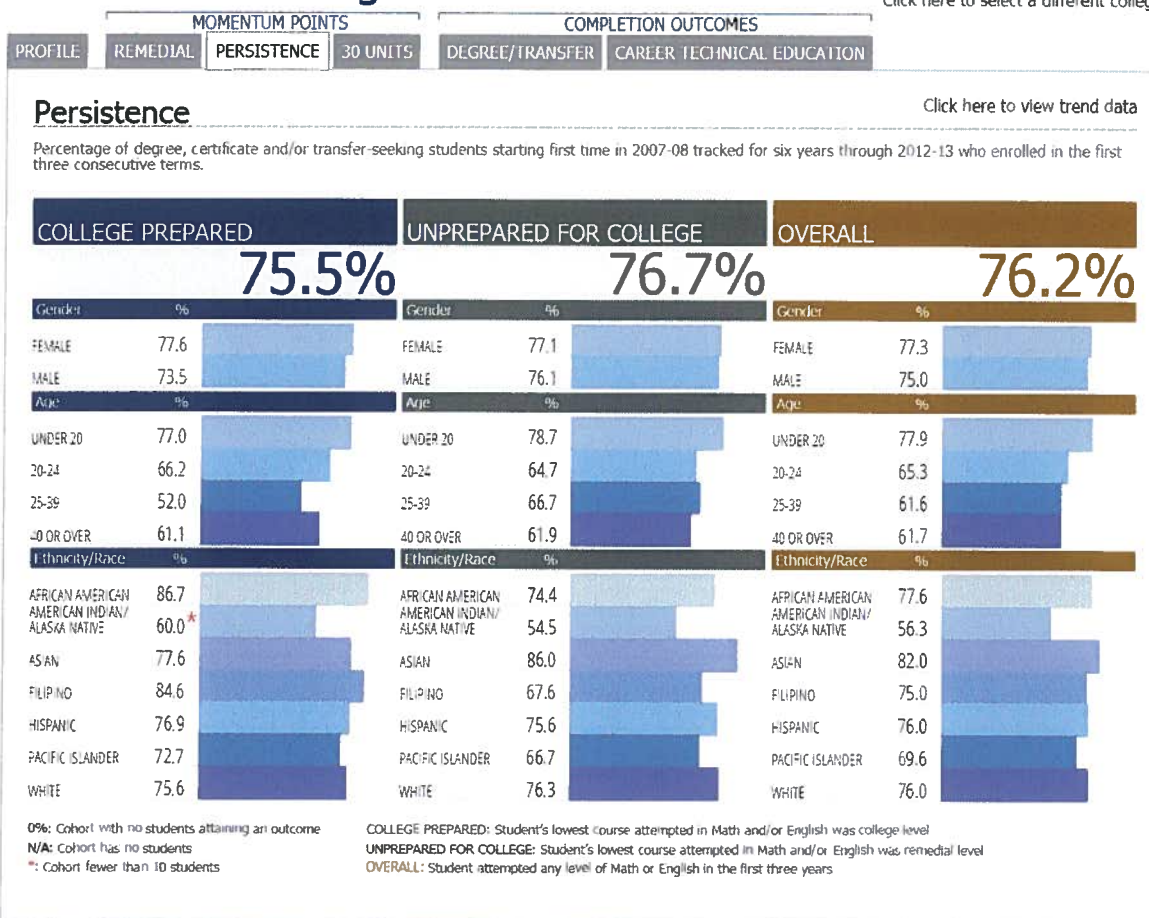
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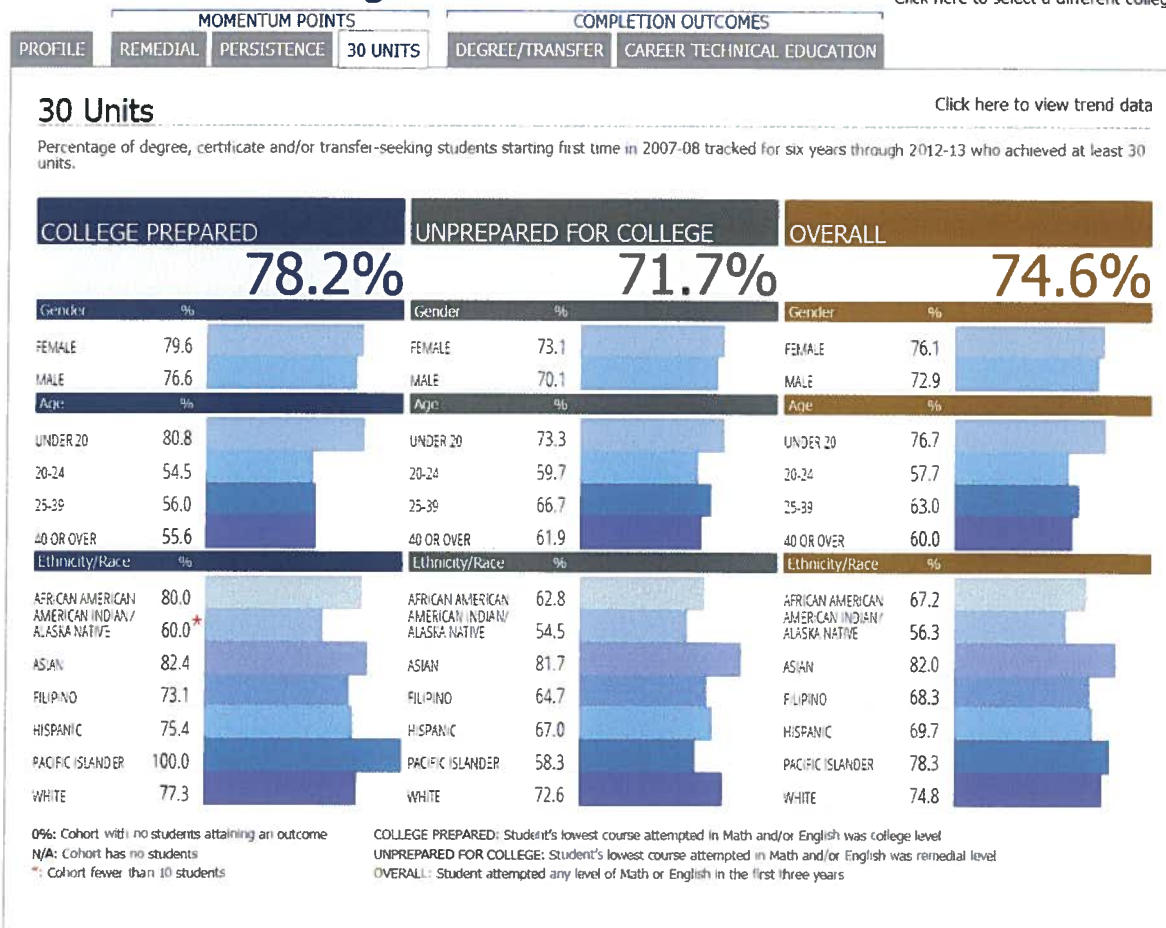
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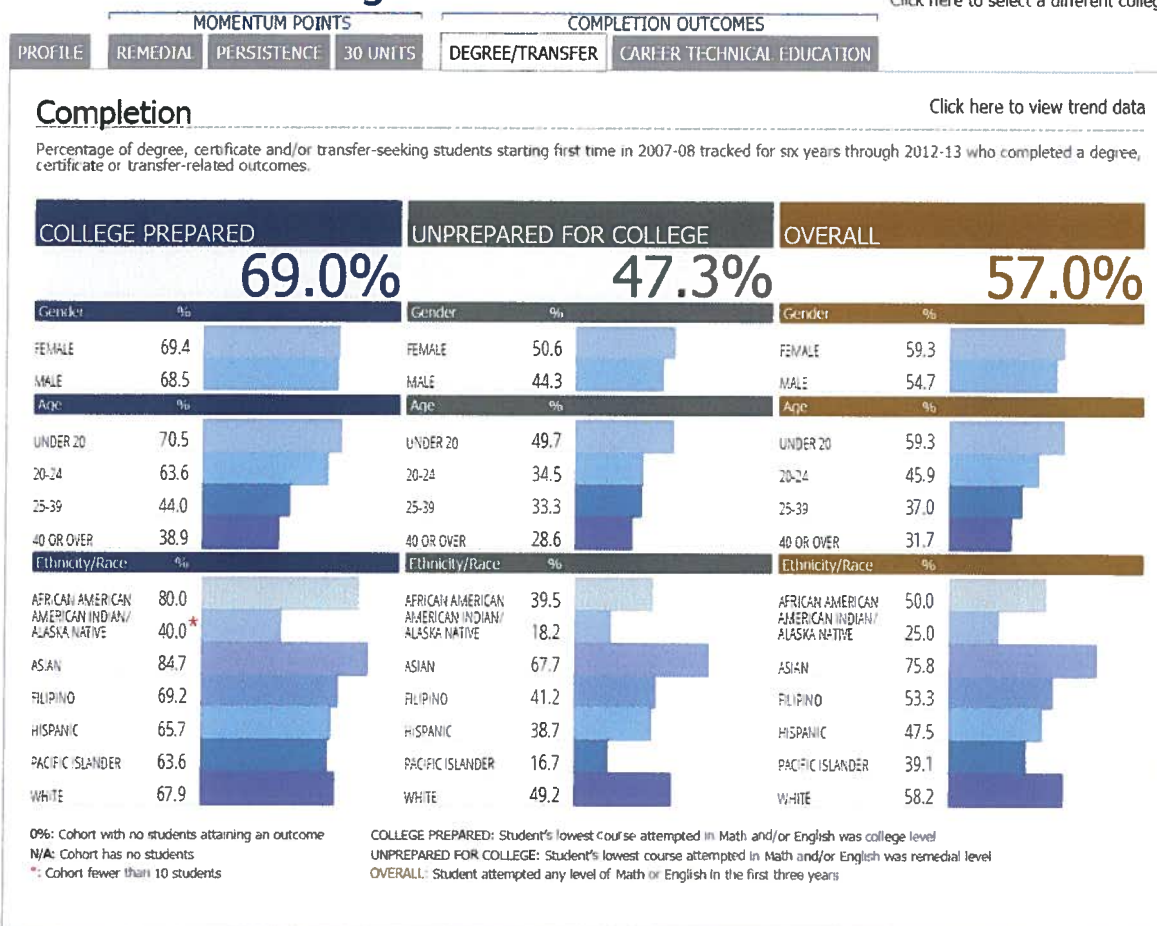
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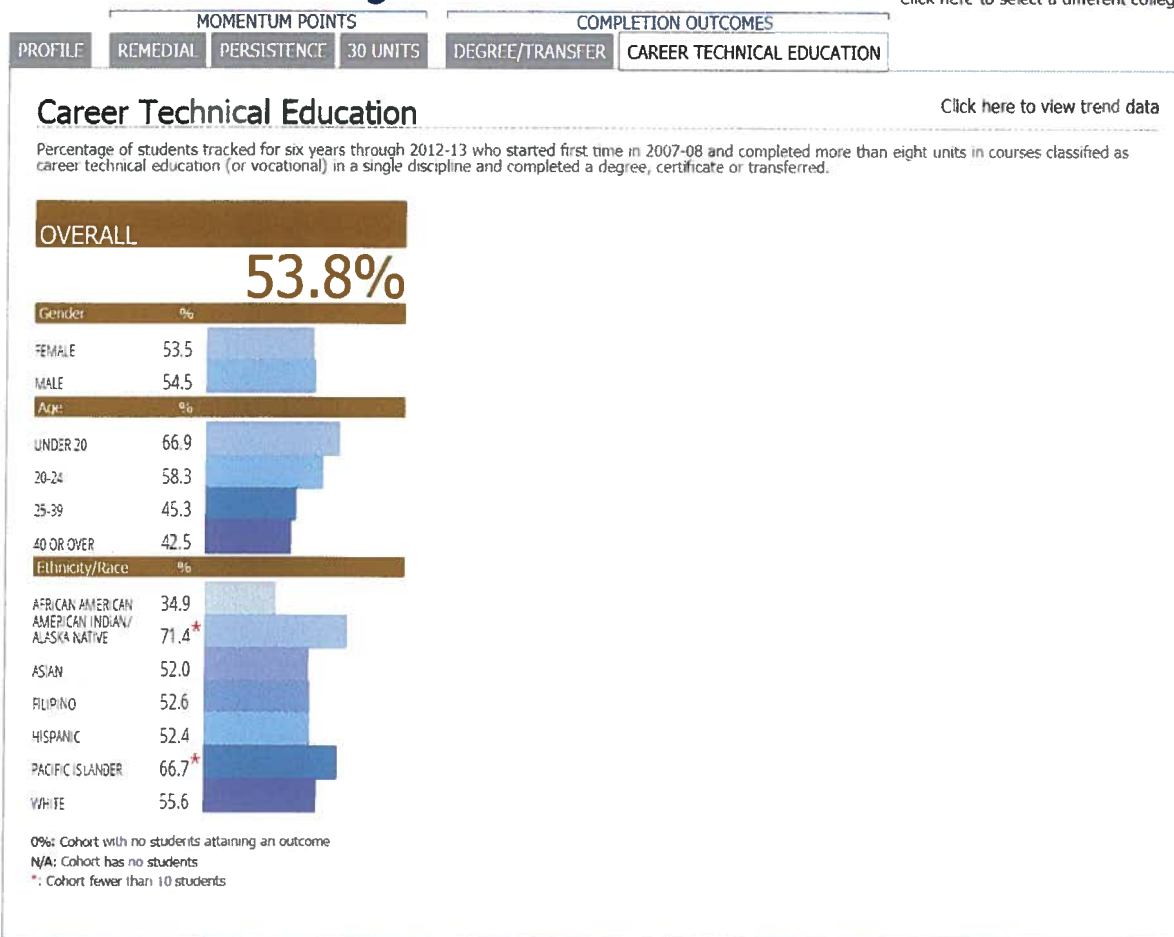
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## 2014 Irvine Valley College Student Success Scorecard

*Irvine Valley College, established in 1985 in Irvine, is one of two colleges in the South Orange County Community College District, the other being Saddleback College in Mission Viejo. The college offers a full complement of programs, from the more traditional liberal arts and sciences to advanced technologies. The success of the college's many programs is demonstrated by its outstanding transfer and completion rates.*

### Student Information (2012-13)

#### Students

20,167

#### GENDER

Female	54.1%
Male	44.2%
Unknown Gender	1.7%

#### RACE/ETHNICITY

African American	2.2%
American Indian/Alaska Native	0.1%
Asian	25.6%
Filipino	2.7%
Hispanic	19.9%
Pacific Islander	0.3%
White	41.5%
Two or More Races	4.3%
Unknown Ethnicity	3.3%

#### AGE

Under 20 years old	28.8%
20 to 24 years old	31.6%
25 to 39 years old	19.9%
40 or more years old	19.7%
Unknown Age	0.0%

### Other Information (2012-13)

Full-Time Equivalent Students	9,328.6
Credit Sections	2,791
Non-Credit Sections	392
Median Credit Section Size	27
Percentage of Full-Time Faculty	47.9%
Student Counseling Ratio	1,004:1



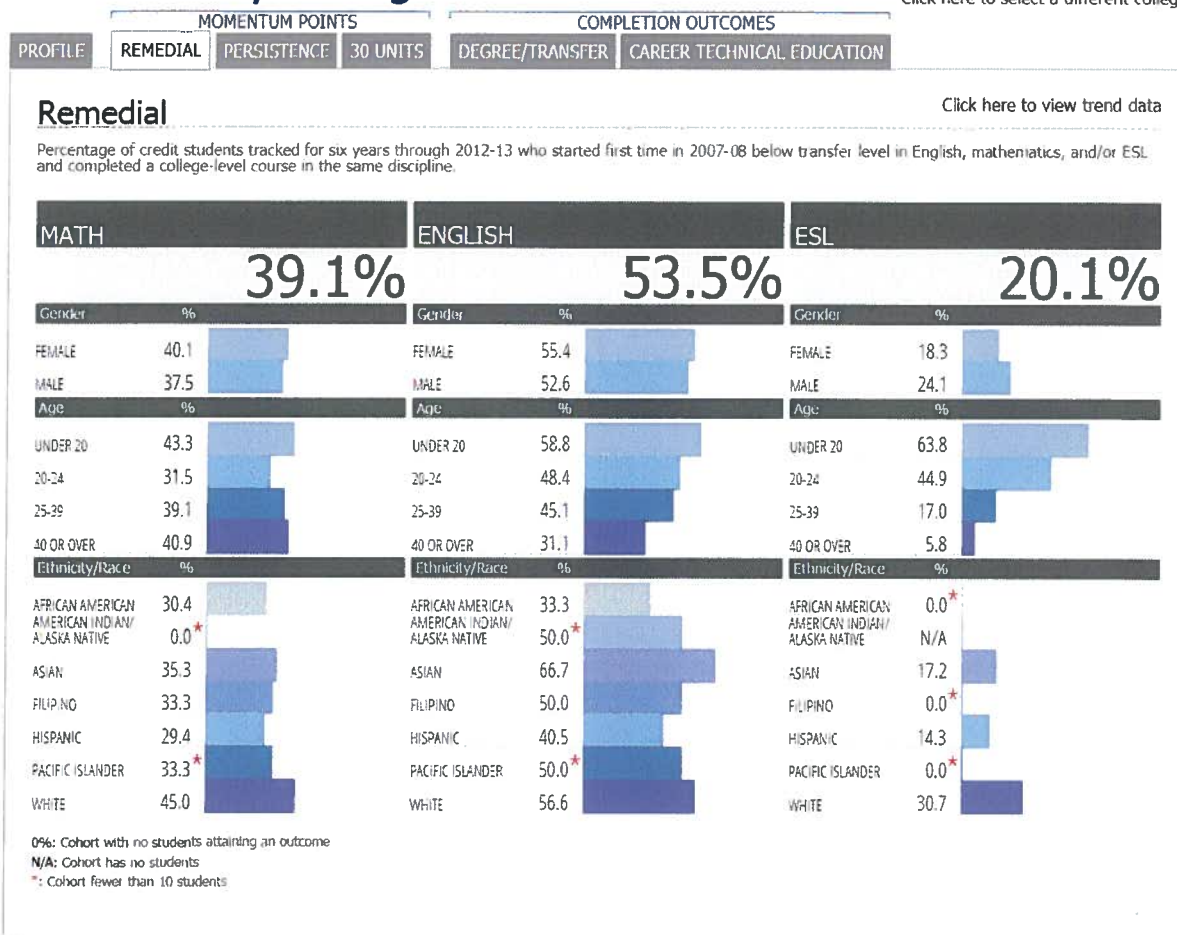


## 2014 Irvine Valley College Student Success Scorecard Metrics

Cohort Tracked for Six Years Through 2012-13	Completion			Persistence			30 Units			Remedial			Career Technical Education
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL	
<b>Cohort</b>	77.2%	52.2%	62.7%	67.5%	74.8%	71.7%	71.0%	75.7%	73.7%	39.1%	53.5%	20.1%	54.3%
Female	78.4%	54.0%	64.4%	71.6%	75.1%	73.6%	71.3%	77.9%	75.1%	40.1%	55.4%	18.3%	55.0%
Male	75.9%	50.7%	61.2%	63.3%	74.2%	69.6%	70.4%	73.4%	72.2%	37.5%	52.6%	24.1%	53.6%
Under 20 years old	78.8%	54.0%	64.9%	67.7%	75.3%	71.9%	71.8%	77.2%	74.9%	43.3%	58.8%	63.8%	71.5%
20 to 24 years old	70.7%	47.1%	55.9%	68.3%	72.9%	71.2%	63.4%	65.7%	64.9%	31.5%	48.4%	44.9%	61.5%
25 to 39 years old	47.1%	46.5%	46.7%	58.8%	69.8%	66.7%	58.8%	79.1%	73.3%	39.1%	45.1%	17.0%	45.1%
40 or more years old	66.7%	32.3%	37.8%	66.7%	74.2%	73.0%	83.3%	61.3%	64.9%	40.9%	31.1%	5.8%	35.3%
African-American	100.0%	29.2%	48.5%	100.0%	87.5%	90.9%	88.9%	66.7%	72.7%	30.4%	33.3%	0.0%	40.0%
American Indian/Alaska Native	50.0%	25.0%	33.3%	50.0%	50.0%	50.0%	50.0%	50.0%	50.0%	0.0%	50.0%	NA	100.0%
Asian	88.8%	64.9%	76.0%	60.3%	72.7%	66.9%	63.1%	81.5%	72.9%	35.3%	66.7%	17.2%	53.6%
Filipino	61.5%	50.0%	54.5%	76.9%	65.0%	69.7%	84.6%	65.0%	72.7%	33.3%	50.0%	0.0%	50.0%
Hispanic	61.7%	38.5%	44.2%	70.2%	76.9%	75.3%	80.9%	69.2%	72.1%	29.4%	40.5%	14.3%	60.7%
Pacific Islander	100.0%	50.0%	66.7%	100.0%	25.0%	50.0%	100.0%	50.0%	66.7%	33.3%	50.0%	0.0%	66.7%
White	72.5%	52.1%	61.4%	68.8%	74.5%	71.9%	72.1%	76.4%	74.4%	45.0%	56.6%	30.7%	52.6%

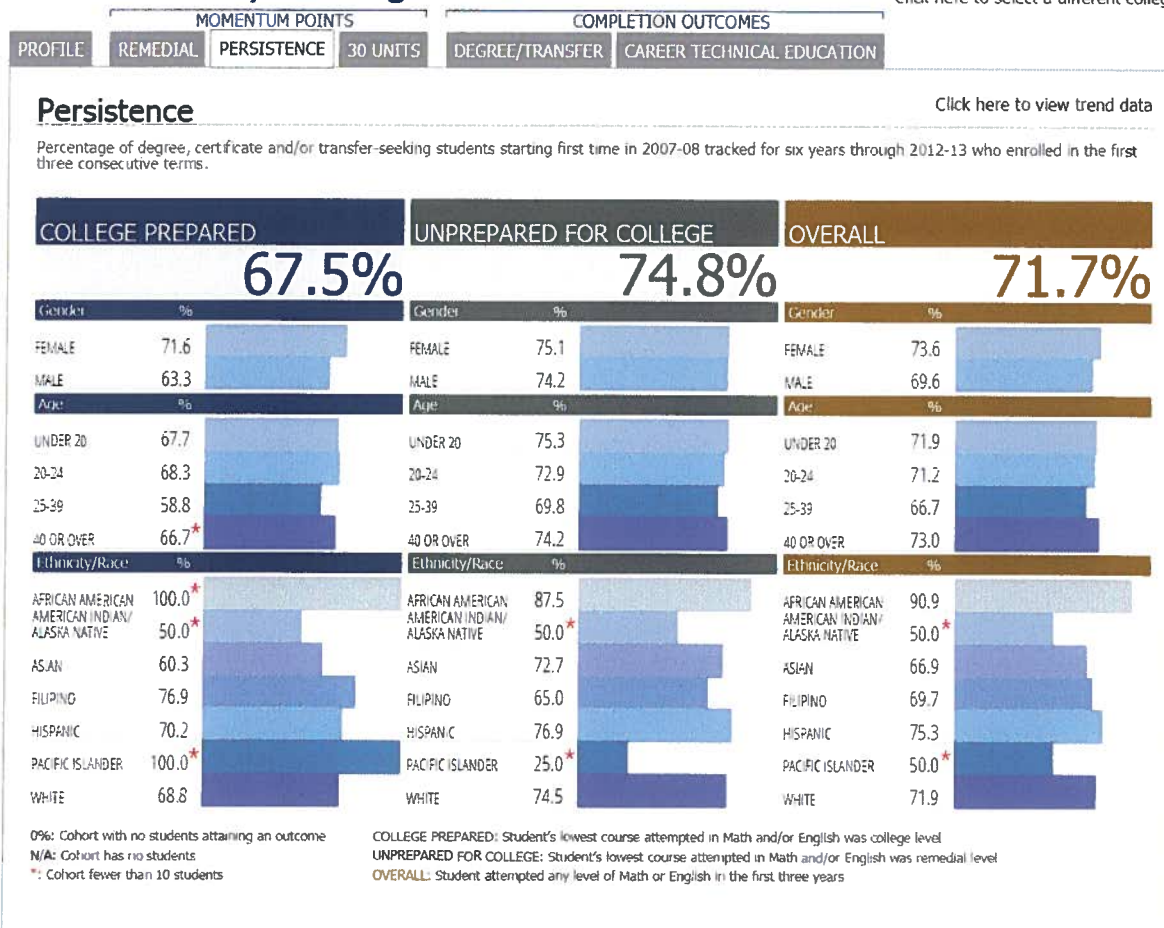
# Irvine Valley College

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# Irvine Valley College

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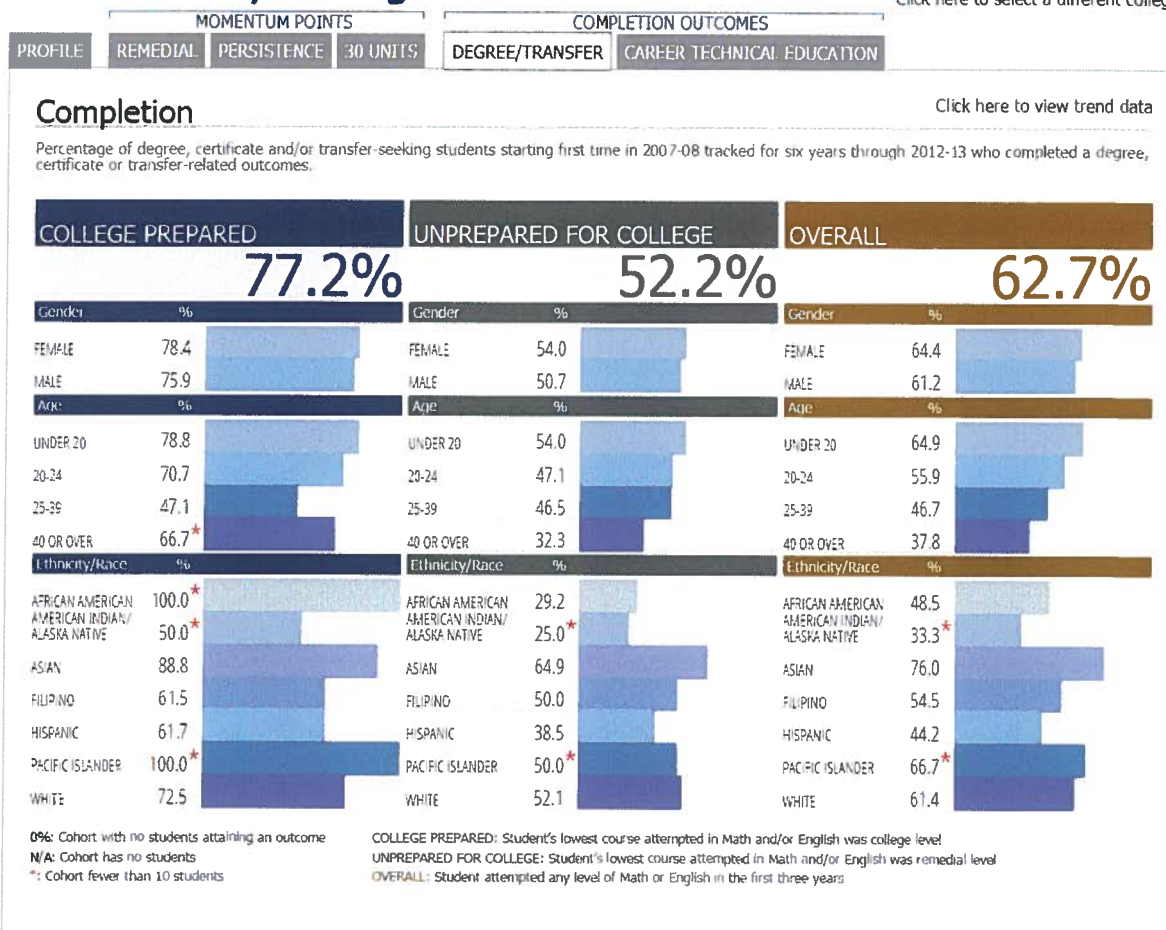
# Irvine Valley College

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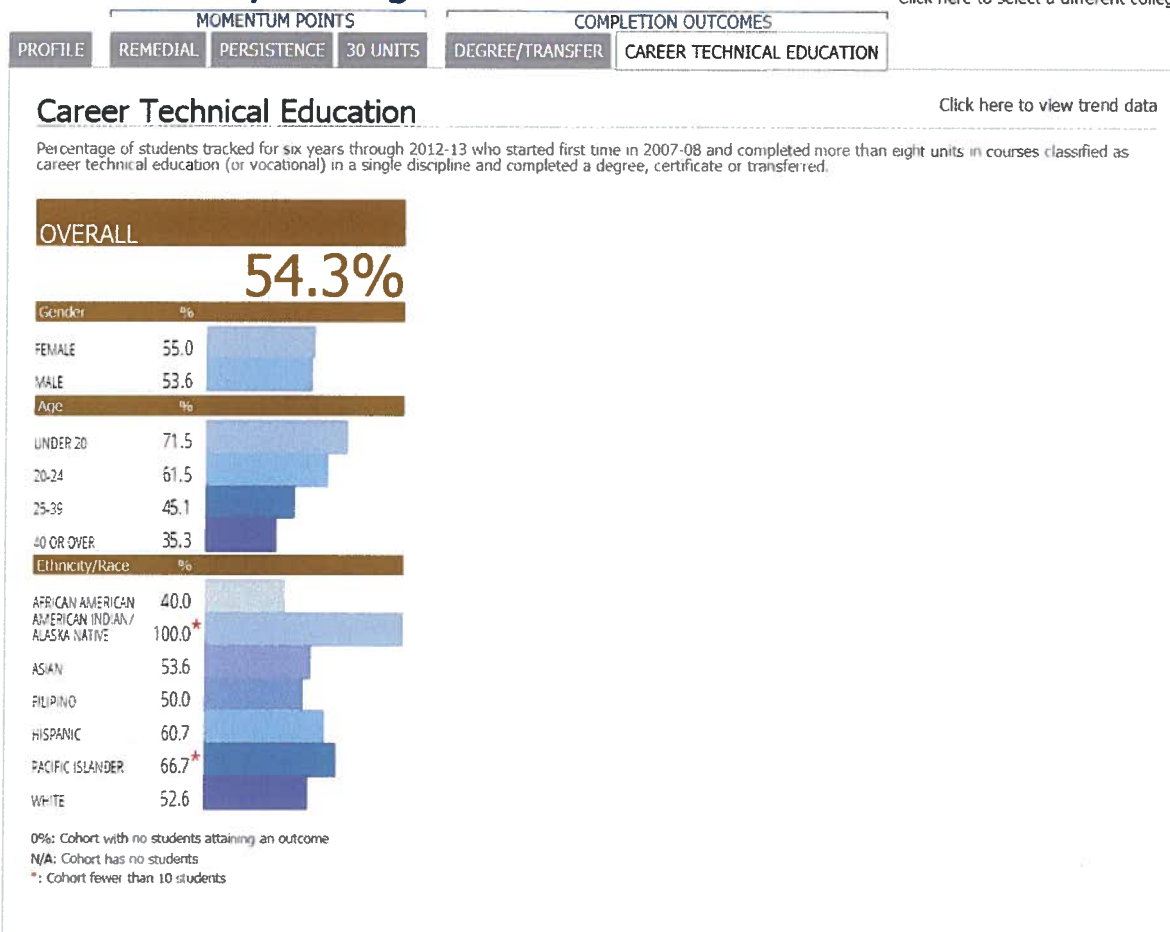
# Irvine Valley College

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# Irvine Valley College

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**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

---

Minutes from:

June 23, 2014 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

*Item Submitted by: Gary L. Poertner, Chancellor*

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145  
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
June 23, 2014**

**PRESENT**

Members of the Board of Trustees:

T.J. Prendergast, President  
Bill Jay, Member  
Timothy Jemal, Member  
David B. Lang, Member  
Marcia Milchiker, Clerk  
Keefe Carrillo, Student Member

**ABSENT**

Nancy M. Padberg, Vice President  
James R. Wright, Member

Administrative Officers:

Gary Poertner, Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President Saddleback College  
Debra Fitzsimons, Vice Chancellor, Business Services  
Glenn Roquemore, President Irvine Valley College  
Randy Peebles, Associate Vice Chancellor, Economic Development

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. If you wish to address the board on a closed session item, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available*

outside the board room. **Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- 1.3 Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957(b).) (2)  
Public Employee Appointment or Employment
  - 1. Faculty Member
  - 2. Senior Matriculation Specialist
- 1.4 Conference with Labor Negotiators (GC Section 54957.6)
  - A. SOCCCD Faculty Association  
Agency Designated Negotiator: David Bugay, Ph.D.
- 1.5 Conference with Real Property Negotiators (GC Section 54956.8)
  - A. Sale or Exchange of Property by District: Portion of ATEP Site, Parcel 3: City of Tustin, 300 Centennial Way, Tustin, regarding exchange of land and terms of payment.  
Agency Designated Negotiator: Debra Fitzsimons, Ed.D.
- 1.6 Conference with Legal Counsel (GC Section 54956.9)
  - A. Anticipated Litigation (GC Section 54956.9(d)(2) and (e)(1) (1 case)

**RECONVENE OPEN SESSION: 6:00 P.M.**

*It is the Board's intent to reconvene in public session at the time specified herein. If closed session business has not been completed by the time public session is scheduled to be reconvened, the Board may either remain in closed session longer, or reconvene in public and again recess to a closed session after completion of the public agenda. After the completion of any subsequent closed session, the Board shall again reconvene in public, and make any necessary reports of action taken before adjourning the meeting.*

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 5 to 0 vote with Trustees' Padberg and Wright absent, the board approved a request for a seven day unpaid time-off with benefits to an Irvine Valley College classified employee.

**2.2 Invocation**

Led by Trustee Tim Jemal

**2.3 Pledge of Allegiance**

Led by Trustee Dave Lang

**2.4 Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. If you wish to address the board, please complete a yellow form entitled, "Request to Speak" and submit it to the board's Executive Assistant. These forms are available outside the board room. **Speakers are limited to up to two minutes each.***

There was one public comment referencing faculty contract and three public comments referencing ASIVC elections.

**2.5 Recognitions: Speakers are limited to two minutes each.**

**A. Resolutions:**

1. None

**B. Commendations:**

1. Saddleback College President Tod Burnett commended Brooke Sauter, Senior Administrative Assistant, for being named Classified Employee of the Year by the California Community Colleges Board of Governors.
2. Irvine Valley College President Glenn Roquemore commended several staff members for their efforts in discovering a fire/water main break in the Performing Arts Center (PAC) and working together to mitigate any water damage.

**3.0 REPORTS**

**3.1 Oral Reports: *Speakers are limited to up to two minutes each.***

- A. Board Reports
- B. Chancellor's Report
- C. College Presidents' Reports (*Written Reports included in Section 8.0*)
- D. Associated Student Government Reports
- E. Board Request(s) for Reports

**4.0 DISCUSSION ITEMS**

- 4.1 None

**5.0 CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

On a motion made by Trustee Jay and seconded by Trustee Lang, the consent calendar was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 5.1 **SOCCCD: Board of Trustees Meeting Minutes**  
Approve minutes of a Regular Meeting held on May 19, 2014.
- 5.2 **Irvine Valley College: Curriculum Revisions for the 2014-15 Academic Year**  
Approve curriculum revisions as recommended by the Curriculum Committee in consultation with the Academic Senate for the 2014-2015 academic year pursuant to Title 5, Section 53200 et seq.
- 5.3 **SOCCCD: Irvine Valley College Life Sciences Building Project, Clarification for Use of the County of Riverside Agreement for Furniture Purchases**  
Approve update to the previously approved August 26, 2013, agenda item.
- 5.4 **SOCCCD: Irvine Valley College A400 Design-Build Project, Construction Management Services, gkkworks**  
Approve the Construction Management Services agreement in the amount of \$390,400.
- 5.5 **Saddleback College and Irvine Valley College: Community Education Fall 2014**  
Approve Fall 2013 Community Education courses, presenters, and compensation.
- 5.6 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 5.7 **Saddleback College: Study Abroad Program to Salamanca, Spain**  
Approve the Saddleback College study abroad program: Spanish Language Studies in Salamanca, Spain in the spring of 2015 and direct the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Travel and Education for coordinating all travel agreements.
- 5.8 **SOCCCD: Saddleback College, Sciences Building Project, Testing & Special Inspection Agreement, C.E.M. Lab Corp**  
Approve the Saddleback College Sciences Building project, Testing and Special Inspection Services Agreement in the amount of \$330,000.
- 5.9 **SOCCCD: Saddleback College, ATAS Swing Space Project, Lease/Leaseback Delivery Method**  
Approve authorization to request qualifications and seek proposals for lease/leaseback delivery method for the Saddleback College, ATAS Swing



Space project.

- 5.10 **SOCCCD: Saddleback College, Award of Bid, Exclusive Beverage Supply/Promotional Services, Bottling Group LLC/Pepsi Beverages Company**  
Approve agreement for the Beverage Supply/Promotional Services for Saddleback College.
- 5.11 **SOCCCD: Saddleback College BGS Fire Repair, Architectural Amendment No. 1, R2A Architecture**  
Approve Amendment No. 1 for a total fee of \$118,161.
- 5.12 **SOCCCD: Saddleback College, Athletics Stadium Renovation Project, Adopt Resolution No. 14-15 Authorizing Design-Build Delivery Method**  
Adopt Resolution.
- 5.13 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve/ratify the Trustees' requests for attending conferences.
- 5.14 **SOCCCD: Budget Amendment: Adopt Resolution No. 14-16 to Amend FY 2013-2014 Adopted Budget**  
Adopt resolution to amend the adopted budget
- 5.15 **SOCCCD: Agreement for Information Technology Services, eNamix**  
Approve the agreement for an amount not to exceed \$207,960, for the term of July 1, 2014 through June 30, 2015.
- 5.16 **SOCCCD: Contract for Business Analysis and Project Management Services, I3 Solutions**  
Approve the agreement for professional services for an amount not to exceed \$118,800.
- 5.17 **SOCCCD: Architectural Services Pool**  
Approve twelve firms for a pool from which to draw architectural services for no greater than a five year period.
- 5.18 **SOCCCD: First Year Bid Renewal, Bid No. 305D, Janitorial Supplies**  
Approve the first of the two, one-year renewal periods for the 2014-2015 fiscal year for a total amount not to exceed \$129,174.10, to the listed vendors.
- 5.19 **SOCCCD: Gifts to the District and Foundations**  
Accept donations.
- 5.20 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P14-03922 through P14-04139 amounting to \$2,322,499.89 and P15-00032 through P15-00061 amounting to

\$144,840.13 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 9, 2014 through April 29, 2014 totaling \$86,501.57 are also submitted.

**5.21 SOCCCD: Transfer of Budget Appropriations**

Ratify the transfer of budget appropriations for the period ending May 31, 2014

**5.22 SOCCCD: Payment of Bills**

Approve Checks No. 180360 through 181439 processed through the Orange County Department of Education, totaling \$7,216,616.77; and Checks No. 011030 through 011086, processed through Saddleback College Community Education, totaling \$250,504.99; and Checks No. 009244 through 009253, processed through Irvine Valley College Community Education, totaling \$11,168.26 are submitted for the approval of the Board of Trustees

**5.23 SOCCCD: May and June 2014 Contracts**

Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

**6.1 ATEP: Resolution No. 14-18: Resolution of the Board of Trustees of the South Orange County Community College District Approving the Environmental Analysis Checklist Dated May 2014 That Confirms the Agreement for SOCCCD to Relinquish Its Right to Acquire Fee Title to the Valencia Parcel and Transfer of the Strip Parcel to the City of Tustin, and Associated Revisions to the Development Agreement and Restated Conveyance Agreement Are Not New Information Requiring Revisions to the Final Joint Program Environmental Impact Statement/Environmental Impact Report ("EIR/EIS") For the Disposal and Reuse of the MCAS Tustin and the MCAS Tustin Specific Plan/Reuse Plan, and Related Addenda, and Do Not Result in New Significant or an Increase in the Severity of Previously Identified Significant Impacts in this EIR/EIS and Addenda.**

Adopt Resolution.

A presentation outlining the transactions between the District and City of Tustin was made by Vice Chancellor Fitzsimons and Associate Vice Chancellor Peebles.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

**6.2 ATEP: Resolution No. 14-19: Resolution of the Board of Trustees of the South Orange County Community College District ("SOCCCD") Approving the Agreement for SOCCCD to Relinquish its Right to Acquire Fee Title to the Valencia Parcel and Transfer of the Strip**

**Parcel to the City of Tustin, and Associated Revisions to the Development Agreement and Restated Conveyance Agreement, and Authorizing the Chancellor to Sign and Implement the Agreements.**  
Adopt Resolution.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

**6.3 SOCCCD: Tentative Budget FY 2014-2015**

Approve the term SOCCCD tentative budget FY 2014-2015.

A correction was noted to the Basic Aid funds on page 21 of 36 of the tentative budget. The correct total amount for the prior approved open projects is \$333,943,759. The total amount of the closed projects is \$171,397,951. The total of approved open and closed projects is \$505,341,710.

On a motion made by Trustee Jemal and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

**6.4 Saddleback College and Irvine Valley College: FY 2014-2015 Tentative Student Government Budgets**

Approve the tentative student government budgets FY 2014-2015.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

**6.5 SOCCCD: Saddleback College, Cosmetology and Cosmetician (Esthetician) Agreements, Advance Beauty College and Hair California Beauty Academy**

Approve agreements for a two year period with options to renew for three additional one-year terms with each of the two responding vendors for an estimated value of \$900,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

**6.6 SOCCCD: Computer Equipment and Related Devices, CDW Government, LLC and Sehi Computer Products, Inc.**

Approve the purchase of computer equipment and related devices pursuant to the Addendum to Agreement No. B27164. Annual expenditures for the term under this agreement will not exceed \$2,500,000.

On a motion made by Trustee Lang and seconded by Trustee Milchiker,

this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.7 **SOCCCD: Contract for Software Development, Neudesic LLC**  
Approve the contract for the term of July 1, 2014 to December 31, 2014, in an amount not to exceed \$1,474,400.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.8 **SOCCCD: Contracts with Foundation for California Community Colleges and Blackboard, Inc.**  
Approve the agreements with the Foundation for California Community Colleges and with **Blackboard, Inc.**, for a total amount not to exceed \$843,846.03.

On a motion made by Trustee Lang and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.9 **SOCCCD: Board Policy Revision: BP-3340 Cellular Telephone / Smartphone Allowance, BP-3520 Refreshments and Meals at District Functions, BP-5615 Student Records, Directory Information and Privacy**  
Discussion/Approval

On a motion made by Trustee Jemal and seconded by Trustee Lang, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.10 **SOCCCD: Adopt Resolution No. 14-17: Classified Employee Layoff**  
Adopt resolution for reduction of hours in a categorical-funded position.

On a motion made by Trustee Lang and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

- 6.11 **SOCCCD: 2014-2015 Full-Time Faculty Hiring Amendment**  
Approve the amendment to the Saddleback College 2014-2015 faculty hiring list to include a full-time Business Law Instructor position to replace a full-time faculty member who will retire.

On a motion made by Trustee Jay and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.12 **SOCCCD: Agreement for Special Services: Liebert Cassidy Whitmore**

Approve revised fee schedule effective July, 1, 2014.

Replacement pages for the entire item were distributed to the Board.

On a motion made by Trustee Lang and seconded by Trustee Jay, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.13 **SOCCCD: Academic Personnel Actions – Regular Items**

Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Extension of Temporary Administrative Assignment, Full-time Faculty Retraction of Acceptance of Position, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Jemal and seconded by Trustee Milchiker, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

6.14 **SOCCCD: Classified Personnel Actions – Regular Items**

Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Extend a Temporary Classified Position, Authorization to Change Classified Positions, Authorization to Eliminate and Create Classified Positions, Reorganization, Change of Status, Classified Bilingual Stipend, Additional Compensation, Out of Class Assignments, Authorization to Revise the Classified Temporary Non-Bargaining Unit Salary Schedules, Leave of Absence, 39 Month Reemployment, Resignation/Retirement/Conclusion of Employment, Volunteers.

A correction was made to Exhibit A, C.1. and C.2., page 8 of 17, from Office of Human Resources to Office of Business Services.

Replacement pages for Exhibit B, pages 1-5, were distributed to the Board.

On a motion made by Trustee Milchiker and seconded by Trustee Jemal, this item was approved on a 5-0 vote with Trustee Padberg and Trustee Wright absent.

## 7.0 **REPORTS**

7.1 **SOCCCD: List of Board Requested Reports**

Status of board requested reports of the South Orange County Community College District Board of Trustees.

7.2 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements**

Annual review of the district and college mission statements.

- 7.3 **Saddleback College and Irvine Valley College: Speakers**  
Approve general fund honoraria for speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.4 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.5 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.6 **SOCCCD: Monthly Financial Status Report**  
This report displays the adopted budget, revised budget and transactions through May 31, 2014.
- 7.7 **SOCCCD: Retiree (OPEB) Trust Fund**  
The report is for period ending May 31, 2014.

#### **8.0 REPORTS FROM ADMINISTRATION AND GOVERNANCE GROUPS**

*Reports by the following individuals and groups may be written and submitted through the docket process prior to distribution of the Board agenda packet. **Speakers are limited to two minutes each.***

- A. Saddleback College Academic Senate
- B. Faculty Association
- C. Irvine Valley College Academic Senate
- D. Associate Vice Chancellor, Economic Development
- E. Vice Chancellor, Technology and Learning Services
- F. Vice Chancellor, Human Resources
- G. Vice Chancellor, Business Services
- H. Irvine Valley College Classified Senate
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Police Officers Association

#### **9.0 ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 7:48 p.m.

  
\_\_\_\_\_  
Gary L. Poertner, Secretary

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Study Abroad Program to Oaxaca, Mexico

**ACTION:** Approval

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### **BACKGROUND**

Saddleback College is committed to providing high quality education and a full range of cultural activities for students. In the past, the College has offered similar courses which have been conducted in many countries of the world by expert faculty who provide academic course work in conjunction with cultural travel experiences. Study abroad programs are authorized under Education Code 72640.

### **STATUS**

The Social and Behavioral Sciences Division at Saddleback College proposes to offer the study abroad program in Oaxaca, Mexico from August 1, 2015 to August 22, 2015. The program will be organized and arranged through Sol Education Abroad for a fee of \$2,695.00 per student at a cost of \$122.50 per day, for 15 or more students. The details of the program are summarized in the Program Narrative in Exhibit A and the Study Abroad Program Information Summary, Exhibit B. The required Educational Tour/Field Study Contractor Agreement is provided in Exhibit C, which includes evidence of liability insurance of not less than \$5,000,000.00. The price breakdown estimate from Sol Education Abroad is included in Exhibit D. Financial aid opportunities will be provided through the Office of Financial Aid for those students who qualify. There is no impact to the General Fund. The current travel warnings issued by the U.S. Department of State are included in Exhibit E.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Saddleback College Study Abroad Program to Oaxaca, Mexico in the fall of 2015 as summarized in Exhibit B, and directs the administration to execute the Education Tour Field Study Travel Contractor Agreement with Sol Education Abroad for coordinating all travel agreements in Exhibit C.

**Program Narrative:**

This is a three week study abroad program in the colonial city of Oaxaca, Mexico. The program will be organized through Sol Education Abroad, a Texas based University Study Abroad and Spanish Immersion Program provider.

History 27 (Latin America from Pre-European to Independent Nationhood) examines the heritage of Latin America from a cradle of civilization in the pre-European era to the beginning of nationhood. This course introduces students to pre-European America, its Iberian background, European conquest and colonialism, movements to end European dominance, and the creation of Latin America. This version of History 27 will be run in Oaxaca, Mexico in order to provide students the opportunity to engage with these historical topics in a variety of ways. The city of Oaxaca possesses four world-class museums, numerous colonial cathedrals and churches, a rich historical city center, and a prominent university, where many of our course meetings will take place. Additionally, Oaxaca is a center for indigenous crafts, cuisine, art, and music, and a variety of important pre-European and colonial historical sites exist in the Oaxacan countryside. By taking History 27 in Oaxaca, students not only will experience these world-renowned historical sites and conduct on-site historical research, but they will also be immersed in contemporary language, culture, and practices that have grown out of the region's pre-European and colonial history.

Students will spend three weeks studying the pre-Columbian and colonial era history of Latin America as part of their History 27 course at Saddleback College. On-site instruction will include daily classes with the professor of record in a classroom space provided by the University of Oaxaca. It will also include daily visits to local historical sites, cultural workshops, and weekend excursions to historical sites outside of the city of Oaxaca (Monte Alban Ruins, Hierve el Agua, Tlacolula, Teotilan, and Saint James Monastery).

While in Oaxaca, students will reside with middle-class families in homestays established by Sol Education Abroad. Additionally, as students will be living with local families, they will be required to use Spanish during their time abroad. Accordingly, students will receive Spanish language instruction from local language instructors as part of the study abroad program; however, this language instruction will be offered as a personal enrichment opportunity only, and students' participation in language instruction will have no bearing on their grade or credit for History 27.

This program will run during the first three weeks of August 2015.



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**STUDY ABROAD PROGRAM INFORMATION SUMMARY**

<b>1. PROGRAM</b>										
Location/Destination:		<b>Oaxaca, Mexico</b>			First Trip:		Yes:	<b>X</b>	No:	
Dates:		<b>8/1/2015</b>		To:	<b>8/22/2015</b>		Total No. of Days:		<b>22</b>	
From:										
Partner Name (Academic Institution):				<b>Sol Education Abroad</b>						
Address:		<b>503 Oakland Ave., Austin, Texas</b>								
Contact Person:		<b>Brent Hunter</b>			Telephone No.:		<b>1 (512) 380-1003</b>			
Description of Institution:		<b>Study Abroad Provider</b>								
Includes:	Accredited Instruction			Yes:	<b>X</b>	No:				
	Transfer College Units			Yes:		No:	<b>X</b>			
	Orientation			Yes:	<b>X</b>	No:				
	Books/Supplies			Yes:	<b>X</b>	No:				
	Tutors			Yes:	<b>X</b>	No:				
	Weekend Study Activities			Yes:	<b>X</b>	No:				
	Food			Yes:	<b>X</b>	No:				
	Transportation			Yes:	<b>X</b>	No:				
	Lodging			Yes:	<b>X</b>	No:				
Other:		Airfare not included.								
Does Not Include: (Examples: Local Transportation at home; Personal Items, etc.)		All inclusive except for airfare.								
Other:										
<b>2. FACULTY</b>										
Lead Faculty Name:		<b>Jedrek Mularski</b>								
Coordinates Trip:				Yes:	<b>X</b>	No:				
If No, Explain:										
Travels to Site:				Yes	<b>X</b>	No:				
Dates: From:		<b>08/01/2015</b>			To:	<b>08/22/2015</b>				
Teaching Assignment at Program Site:				Yes	<b>X</b>	No:				
Dates:		<b>8/01/2015</b>			To:	<b>8/22/2015</b>				
Requires Substitute at IVC and/or SC?				Yes		No:	<b>X</b>			
Unpaid Faculty Exchange:				Yes		No:	<b>X</b>			
If Yes, Faculty Name(s) Required:										
Assignments to be Covered:										
Course No.:		Course Title:			Date(s)			Time(s)		

None	None	None	None

Other:

### 3. COURSE(S) OFFERED AT PROGRAM SITE

Course No.:	Course Title:	No. of Units
History 27	Latin America from Pre-European to Independent Nationhood	3

### 4. STUDENTS

Minimum number of students required to make program:	15
Minimum number of units:	3
Maximum number of units:	3
If this is a repeat program site, what is the average number of units taken per student?	
Other	

### 5. COSTS

Student:	
Contracted cost per student:	\$ 2695.00
Average cost per day: (It costs approximately \$13,000 per year for a student to reside in South Orange County and attend SOCCCD.)	\$ 122.50
College:	
Additional costs to the District?	Yes: No: <input checked="" type="checkbox"/>
If Yes Explain:	
Cost of substitute pay if instruction is also receiving salary for courses at IVC and/or SC during the same period of time.	\$ 0
Other Costs	\$ 0

### 6. OTHER ACTIVITIES NOT PART OF THE COURSE(S) (ATTACHMENTS)

Spanish language instruction for "personal enrichment" (see description on "Study Abroad Program Outline")

### 7. TYPICAL WEEKLY SCHEDULE OF INSTRUCTIONAL/ACTIVITIES

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat	Su
8 a.m.	Study/Research/ Language Instruction Time (8-12)	Study/Research/ Language Instruction Time (8-12)	Study/Research/ Language Instruction Time (8-12)	Study/Research/ Language Instruction Time (8-12)	Study/Research/ Language Instruction Time (8-12)	Hist 27/ Historical Site Visit (8-6)	
9 a.m.	↓	↓	↓	↓	↓	↓	
10a. m.	↓	↓	↓	↓	↓	↓	

11a. m.	↓	↓	↓	↓	↓	↓	
12 Noon	Hist 27 Seminar (12-2)	Hist 27 Seminar (12-2)	Hist 27 Seminar (12-2)	Hist 27 Seminar (12-2)	Hist 27 Seminar (12-2)	↓	
1 p.m.	↓	↓	↓	↓	↓	↓	
2 p.m.	Lunch (2-4)	Lunch (2-4)	Lunch (2-4)	Lunch (2-4)	Lunch (2-4)	↓	
3 p.m.	↓	↓	↓	↓	↓	↓	
4 p.m.	Historical Site Visit/Cultural Workshop (4-6)	Historical Site Visit/Cultural Workshop (4-6)	Historical Site Visit/Cultural Workshop (4-6)	Historical Site Visit/Cultural Workshop (4-6)	Historical Site Visit/Cultural Workshop (4-6)	↓	
5 p.m.	↓	↓	↓	↓	↓	↓	
6 p.m.							
7 p.m.							
8 p.m.							
9 p.m.							
10 p.m.							

Exceptions to weekly schedule:

## 8. ATTACHMENTS

1. Course Outline
2. Course Syllabus
3. Contract Provider

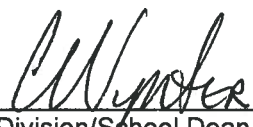
## 9. REQUIRED SIGNATURES

  
Lead Faculty Member

4/1/14  
Date

  
Department Chair

4/1/14  
Date

  
Division/School Dean

06-09-2014  
Date

  
Vice President, Instruction

7-3-14  
Date

  
College President  
(For Ted Burnett)

7/7/14  
Date

Travel Contractor Agreement

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**EDUCATIONAL TOUR/FIELD STUDY**  
**TRAVEL CONTRACTOR AGREEMENT**  
**GENERAL TERMS AND CONDITIONS**

***Studies in Oaxaca, Mexico, Summer 2015***

This Agreement is made this 21 day of July, 2014 between the South Orange County Community College District, located at 28000 Marguerite Parkway, Mission Viejo, California ("DISTRICT") and Sol Education Abroad ("TRAVEL CONTRACTOR") located at 503 Oakland Avenue, Austin, Texas 78703 and is for the limited purpose of providing travel arrangements for the Educational Tour/Field Study Trip described on the Exhibits to this Agreement labeled "SPECIFIC DETAILS."

IN CONSIDERATION of the covenants, promises, and agreements of the parties hereinafter contained, DISTRICT and TRAVEL CONTRACTOR hereby covenant, promise and agree as follows:

1. **INSTRUCTIONAL SERVICES** – District shall arrange for and provide all instructional services, including but not limited to appropriate course announcements, course descriptions and registration prerequisites, student selection and registration, pre-trip student orientation, lectures (staff and guest), student supervision, instruction by Trip Instructor and evaluation for said Educational Tour/Field Study Trip.
2. **TRAVEL SERVICES** – TRAVEL CONTRACTOR shall arrange for and provide all transportation and lodging for the Educational Tour/Field Study Trip, the details of which TRAVEL CONTRACTOR shall specify on the Exhibit to this Agreement labeled "SPECIFIC DETAILS." Said Exhibit shall be prepared by TRAVEL CONTRACTOR and submitted to DISTRICT for written approval and acceptance by DISTRICT as part of this Agreement. In the event of a conflict between the terms and conditions of any of the SPECIFIC DETAILS set forth in such Exhibit and the terms and conditions set forth in this Agreement, the General Terms and Conditions set forth in this Agreement shall prevail.
3. **PROMOTIONAL MATERIAL** – TRAVEL CONTRACTOR may prepare and provide at its own expense additional promotional material, which material

**Travel Contractor Agreement**

**must have the written approval of the DISTRICT administrator responsible for the activity before publication and distribution to the participants of the Educational Tour/Field Study Trip. Such material shall prominently display the statement: "Instructional Activities provided by Saddleback College or Irvine Valley College." All travel arrangements are the responsibility of TRAVEL CONTRACTOR."**

**4. PAYMENT BY TRIP PARTICIPANTS – All payments by Educational Tour/Field Study Trip participants for travel services shall be made directly to TRAVEL CONTRACTOR. All checks drawn by Educational Tour/Field Study Trip participants shall be made to the order of TRAVEL CONTRACTOR'S firm name or to such other name as TRAVEL CONTRACTOR may direct in writing.**

**TRAVEL CONTRACTOR shall manage all charges collected from Educational Tour/Field Study Trip participants in accordance with applicable Federal and State laws and regulations and the requirements of this Agreement. Any and all funds received by TRAVEL CONTRACTOR shall be held in trust for the benefit of the Educational Tour/Field Study Trip. TRAVEL CONTRACTOR shall account in detail to the DISTRICT the total cost to each participant of each Educational Tour/Field Study Trip.**

**TRAVEL CONTRACTOR shall provide to District a detailed itemization of all costs and expenses for each Educational Tour/Field Study Trip. Trip costs and expenses shall include but are not limited to details regarding the extent of free transportation, per diem allowance, incidental support, any direct payment to or prerequisites intended by TRAVEL CONTRACTOR for Trip Instructor. Disclosure of these costs and expenses for each Educational Tour/Field Study Trip shall be labeled "SPECIFIC DETAILS." Cost figures so disclosed will not be changed, except that costs quoted may be based on tariffs and foreign exchange rates in effect at the time of the quote and may be subject to change without amendment to this Agreement if the possibility of such changes has been disclosed in advance and in writing by TRAVEL CONTRACTOR to the DISTRICT and each participant in the Educational Tour/Field Study Trip. In the event an Educational Tour/Field Study Trip is for any reason cancelled prior to the time of its scheduled departure, TRAVEL CONTRACTOR shall refund in full within (10) ten days, any payments received from Educational Tour/Field Study Trip participants provided, however, that if any Educational Tour/Field Study Trip participants cancel after the date specified for final payment for participation in a particular Educational**

**Travel Contractor Agreement**

**Tour/Field Study Trip TRAVEL CONTRACTOR shall refund payments within (10) ten days to said Educational Tour/Field Study Trip participants minus any non-recoverable charges or expenses incurred by TRAVEL CONTRACTOR in connection with its provision of travel services for those participants.**

**5. RESTRICTION ON TRIP PARTICIPATION – All Educational Tour/Field Study Trip participants shall be registered in the course related to the Educational Tour Field Study. Though registration is open to the public, some individuals may be denied admission on the basis of academic prerequisites or other constraints. TRAVEL CONTRACTOR SHALL NOT MAKE THE TOUR PACKAGE AVAILABLE TO INDIVIDUALS WHO ARE NOT STUDENTS OF DISTRICT EXCEPT UNDER CONDITIONS ACCEPTED BY THE DISTRICT IN WRITING AND MADE A PART OF THIS AGREEMENT. IN THE EVENT PERSONS WHO ARE NOT DISTRICT STUDENTS SHALL PARTICIPATE IN AN EDUCATIONAL TOUR/FIELD STUDY TRIP WITHOUT DISTRICT PERMISSION, THE TRAVEL CONTRACTOR HEREBY ASSUMES ALL LIABILITY, AS DEFINED IN THIS AGREEMENT, FOR SUCH NON-STUDENT PARTICIPATION.” Prior to the departure of any Educational Tour/Field Study Trip, TRAVEL CONTRACTOR shall provide the DISTRICT at the address set forth below with a roster of all Educational Tour/Field Study Trip participants, showing name, address, emergency contact and address, along with the same information for any other persons the DISTRICT has agreed in writing to allow participation in the Educational Tour/Field Study Trip.**

**6. EDUCATIONAL TOUR/FIELD STUDY CORRESPONDENCE -TRAVEL CONTRACTOR shall forward a copy of all correspondence between the TRAVEL CONTRACTOR and any Trip/Instructor/Presenter/Guide of the DISTRICT at the address set forth below.**

**7. INDEMNIFICATION – TRAVEL CONTRACTOR shall protect, hold harmless, indemnify, and defend DISTRICT (including its trustees, officers and employees) from any and all liability as defined in this Paragraph. For purposes of this Agreement, liability means any and all claims, demands, losses, causes of action, suits, or judgments of any and every kind (including reasonable attorney’s fees) that any person (including but not limited to Educational Tour/Field Study Trip participants or TRAVEL CONTRACTOR’S employees), or such person’s heirs, executors, administrators or assigns may have against the DISTRICT, arising out of**

**Travel Contractor Agreement**

or in connection with TRAVEL CONTRACTOR'S activities under this Agreement which give rise to personal injury, accident, illness or death, or any loss or damage to property, or any other claim including but not limited to claims based on TRAVEL CONTRACTOR'S failure or refusal to perform in accordance with this Agreement, that results from any cause other than the sole negligence of the DISTRICT.

**8. LIQUIDATED DAMAGES.** – TRAVEL CONTRACTOR acknowledges that the DISTRICT is a non-profit public entity that makes no economic gain on travel arrangements for Educational Tour/Field Study Trips. If TRAVEL CONTRACTOR fails to perform in accordance with the Educational Tour/Field Study Trip set forth in SPECIFIC DETAILS or in promotional brochures provided by TRAVEL CONTRACTOR to Educational Tour/Field Study Trip participants, such breach may cause hardship to the Educational Tour/Field Study Trip participants. However, from the nature of the case it would be impracticable and difficult to fix the amount of damages sustained by Educational Tour/Field Study Trip participants in the event of any such breach. DISTRICT and TRAVEL CONTRACTOR, therefore, presume that in the event of any such breach by TRAVEL CONTRACTOR the minimum amount of damages that will be sustained by Educational Tour/Field Study Trip participants will be \$100 per trip per participant and that TRAVEL CONTRACTOR shall pay such amount as liquidated damages and not as a penalty, provided, however, that the rights set forth in this Paragraph shall not preclude each Educational Tour/Field Study Trip participant from claiming and from being awarded, upon proper proof thereof, of damages in a greater amount than the liquidated damages amount specified in this Paragraph.

**9. TRAVEL AGENTS** – All travel agents used by TRAVEL CONTRACTOR to arrange for transportation (or TRAVEL CONTRACTOR itself if it is a travel agency) shall be licensed and bonded by the International Air Transport Association (IATA) and the Air Traffic Conference (ATC) and shall be members of the American Society of Travel Agents (ASTA) or an equivalent professional travel agent's association.

**10. TRIP CANCELLATION INSURANCE** – TRAVEL CONTRACTOR shall make available to each Educational Tour/Field Study Trip participant trip cancellation insurance that will insure trip participants of trip transportation in spite of accident or illness of any participant that prevents that participant from

**Travel Contractor Agreement**

either commencing the trip or requires the participant's early return from the trip.

**11. GENERAL LIABILITY INSURANCE – TRAVEL CONTRACTOR shall for the duration of each Educational Tour/Field Study Trip maintain a comprehensive worldwide, general liability policy or policies insuring TRAVEL CONTRACTOR'S activities under this Agreement against risk of loss due to: (a) bodily injury, death or property damage caused by an occurrence arising out of the operation, maintenance or use, including loading and unloading of hired automobile, watercraft or aircraft in TRAVEL CONTRACTOR'S operations; (b) personal injury arising out of TRAVEL CONTRACTOR'S operations, and shall provide emergency medical services to participants while on the Educational Tour/Field Study Trip, and other general trip insurance benefits as specifically set forth in SPECIFIC DETAILS. If the Educational Tour/Field Study Trip is to travel to locations beyond the continent of the United States, such policy shall be endorsed to provide coverage for planes brought into the United States, for occurrences elsewhere.**

**LIABILITY INSURANCE – CERTIFICATE OF INSURANCE – TRAVEL CONTRACTOR shall provide the District's Office of Administrative and Business Services with a valid certificate of insurance for each Educational Tour/Field Study Trip naming the District as additional insured with a single limit of liability of a minimum of \$5,000,000 with evidence that the policy covers the world-wide exposures of each Educational Tour/Field Study Trip. The certificate shall be submitted with the executed AGREEMENT to the Office of the Deputy Chancellor at least (15) fifteen working days prior to commencement of the program.**

**12. TRAVEL CONTRACTOR INFORMATION AND IDENTIFICATION – TRAVEL CONTRACTOR shall at all times maintain on file with the DISTRICT an accurate information sheet listing name, address, telephone, facsimile, e-mail, person(s) responsible for assisting the Educational Tour/Field Study Trip.**

**13. TERM – This Agreement shall be effective on the date first noted above when signed by TRAVEL CONTRACTOR and DISTRICT and shall continue in force until terminated. TRAVEL CONTRACTOR may, upon written notice to DISTRICT, cancel any particular Educational Tour/Field Study Trip no later than 45 days prior to the departure of the Educational Tour/Field Study Trip (or fewer**



Travel Contractor Agreement

days upon the express mutual written agreement of DISTRICT and TRAVEL CONTRACTOR specifically set forth SPECIFIC DETAILS) if the minimum number of participants specified in SPECIFIC DETAILS fails to sign up for Educational Tour/Field Study Trip. DISTRICT may, upon written notice to TRAVEL CONTRACTOR, cancel any particular Educational Tour/Field Study Trip or may terminate this Agreement in its entirety at any time if TRAVEL CONTRACTOR fails to satisfy any of the terms and conditions of this Agreement or DISTRICT may terminate this Agreement in its entirety in District's sole discretion upon 45 days prior to departure written notice to TRAVEL CONTRACTOR stating that DISTRICT so terminates (or fewer days upon the express mutual written agreement of DISTRICT and TRAVEL CONTRACTOR specifically set forth in SPECIFIC DETAILS). The termination or expiration of this Agreement shall not relieve any party from any liability arising from breach of this Agreement.

14. **NO ASSIGNMENT/TIME OF ESSENCE/HEIRS AND ASSIGNS** – This Agreement is for the particular services of TRAVEL CONTRACTOR and shall not be assignable by TRAVEL CONTRACTOR in whole or in part without the prior written consent of DISTRICT. Time is of the essence on the performance of each and every provision of this Agreement. The provisions of this Agreement shall extend to be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the respective parties hereto or of any third party beneficiaries of the Agreement.

15. **NO MODIFICATION OF AGREEMENT** – This Agreement constitutes the full and complete understanding of the parties on the subject hereof, and supersedes all prior understandings or agreements on that subject. No oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. No prior or contemporaneous agreements, representations or understandings between TRAVEL CONTRACTOR and any Trip Instructor for any Educational Tour/Field Study Trip that are not set forth herein shall be binding upon DISTRICT. No waiver, modification or amendment of any provision of this Agreement shall be effective unless it is in writing and signed by both parties.

16. **NOTICE** – Any notices required or permitted hereunder shall be given in writing to the appropriate party at the address specified above or at such other address as the party may have noticed to the other in accordance with this Paragraph. Such notice upon personal delivery shall be deemed given at the time

Travel Contractor Agreement

of personal delivery to the signatory of the appropriate party named below, or upon mailing by certified or registered mail three days after the date of such mailing.

17. **CONTROLLING LAW** – This Agreement is made in California and its terms and conditions shall be construed in accordance with the laws of the State of California, excluding the body of law applicable to conflicts of law. TRAVEL CONTRACTOR warrants and agrees that any suit brought by DISTRICT or any Educational Tour/Field Study Trip participant against TRAVEL CONTRACTOR based upon this Agreement may be brought in any California court of competent jurisdiction.

**IN WITNESS WHEREOF, TRAVEL CONTRACTOR and DISTRICT have executed this Agreement to be effective on the day and year first written above.**

TRAVEL CONTRACTOR

DISTRICT

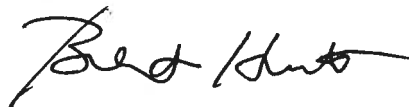
Travel Contractor Name

South Orange County Community  
College District

Date: 03/17/14

Date: \_\_\_\_\_

By:



Brent Hunter

By:

Dr. Debra L. Fitzsimons

Title: Director, Sol Education Abroad

Title: Vice Chancellor, Business Services

Address: 503 Oakland Avenue

Address: 28000 Marguerite Parkway

Austin, Texas 78703

Mission Viejo, CA 92692

Phone: 512-287-4886

Phone: (949) 582-4664



## SOL EDUCATION ABROAD

Exhibit D  
Page 1 of 2

Our mission at Sol Education Abroad is to provide students with an enriching and rewarding educational experience. To achieve our mission, students are immersed in the language and culture of our international program sites. This is accomplished through housing with local host families, language classes, excursions, and cultural activities. Sol Education Abroad was founded under the principles of promoting cultural understanding and the lifelong study of foreign languages. We place emphasis on the importance of learning about the unique cultures and people in each of our carefully selected program sites.

July 3, 2014

To whom it may concern,

Below is a Price Breakdown Estimate for Sol Education Abroad's proposed faculty-led custom program with Saddleback College professor Jedrek Mularski in Oaxaca, Mexico Summer 2015 (August 1 - 22, 2015)

### PRICE BREAKDOWN/STUDENT:

Program Price	\$2,695
Tuition	\$1,112
Room & Board	\$674
Excursions	\$431
Cultural Activities	\$377
Health Insurance	\$54
Personal Expenses	\$400
Airfare (estimate)	\$800
TOTAL (included items)	\$2,695
TOTAL (with flight & personal funds)	\$3,895

### FURTHER DETAILS:

PRICE: \$2,695 + flight/student

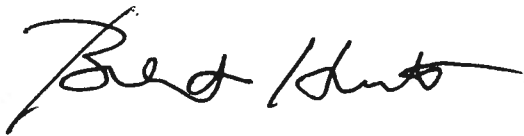
- Based off of 10 to 15 students, 1 faculty

**WHAT'S INCLUDED:**

- Tuition, books and fees at the University of Oaxaca (45 contact hours of Spanish)
- Classroom rental (as needed - for course taught by Jedrek Mularski)
- Faculty expenses (housing and meals, insurance, round-trip airfare, local cell phone, activities & excursions)
- Group flight arrangements (roundtrip LAX-OAX)
- Housing (homestay - 2 students per home)
- Homestay option includes 3 meals/ day
- International medical insurance
- Onsite Directors & Staff (with 24 hour a day support)
- Excursions (as listed on calendar)
- Cultural Activities (as listed on calendar)
- Volunteer & Community Service (as listed on calendar)
- Program Orientation
- Cell Phone Rental Option
- Pre-departure Advising
- Airport Transfers
- Reception & Farewell Event
- Onsite Tutoring
- Official Transcript issue by the University of Oaxaca (for the Spanish class)
- Language Exchange (intercambio)

Please do not hesitate to contact me if you have any further questions.

Best,



Brent Hunter  
Director

The SOL EDUCATION ABROAD Team

email: [info@soleducation.com](mailto:info@soleducation.com)  
web: [www.soleducation.com](http://www.soleducation.com)  
tel: 512.380.1003  
fax: 512.287.4886  
mail: 503 Oakland Ave, Austin, TX 78703

## Mexico Travel Warning

(LAST UPDATED: JANUARY 9, 2014)

**The U.S. Department of State warns U.S. citizens about the risk of traveling in Mexico due to threats to safety and security posed by Transnational Criminal Organizations (TCOs) in the country. U.S. citizens have been the target of violent crimes, such as kidnapping, carjacking, and robbery by TCOs in various Mexican states. For information on security conditions in specific regions of Mexico, which can vary, travelers should reference the state-by-state assessments further below.**

This Travel Warning replaces the Travel Warning for Mexico, Issued July 12, 2013, to update information about the security situation and to advise the public of additional restrictions on the travel of U.S. government (USG) personnel.

### General Conditions:

Millions of U.S. citizens safely visit Mexico each year for study, tourism, and business, including more than 150,000 who cross the border every day. The Mexican government dedicates substantial resources to protect visitors to major tourist destinations, and there is no evidence that Transnational Criminal Organizations (TCOs) have targeted U.S. visitors or residents based on their nationality. Resort areas and tourist destinations in Mexico generally do not see the levels of drug-related violence and crime that are reported in the border region or in areas along major trafficking routes.

Nevertheless, U.S. travelers should be aware that the Mexican government has been engaged in an extensive effort to counter TCOs which engage in narcotics trafficking and other unlawful activities throughout Mexico. The TCOs themselves are engaged in a violent struggle to control drug trafficking routes and other criminal activity. Crime and violence are serious problems and can occur anywhere. U.S. citizens have fallen victim to criminal activity, including homicide, gun battles, kidnapping, carjacking and highway robbery. While most of those killed in narcotics-related violence have been members of TCOs, innocent persons have also been killed. The number of U.S. citizens reported to the Department of State as murdered in Mexico was 71 in 2012 and 81 in 2013.

Gun battles between rival TCOs or with Mexican authorities have taken place in towns and cities in many parts of Mexico, especially in the border region. Gun battles have occurred in broad daylight on streets and in other public venues, such as restaurants and clubs. During some of these incidents, U.S. citizens have been trapped and temporarily prevented from leaving the area. TCOs have used stolen cars, buses and trucks to create roadblocks on major thoroughfares, preventing the military and police from responding to criminal activity. The location and timing of future armed engagements is unpredictable. We recommend that you defer travel to the areas indicated in this Travel Warning and exercise extreme caution when traveling throughout the northern border region.

The number of kidnappings throughout Mexico is of particular concern and appears to be on the rise. According to statistics published by the Mexican Secretaria de Gobernacion (SEGOB), during the first 11 months of 2013 kidnappings nationwide increased 32 percent over the same period in 2012. While kidnappings can occur anywhere, according to SEGOB during this timeframe, the states with the highest numbers of kidnappings were Guerrero, Tamaulipas, Michoacán, Estado de Mexico, and Morelos. Additionally, according to a widely publicized study by the agency responsible for national statistics (INEGI, the National Institute of Statistics and Geography), Mexico suffered an estimated 105,682 kidnappings in 2012; only 1,317 were reported to the police. Police have been implicated in some of these incidents. Both local and expatriate communities have been victimized. Almost 90 kidnappings of U.S. citizens were reported to the U.S. Embassy and consulates in Mexico between April and November of 2013.

U.S. citizens are encouraged to lower their personal profiles and to avoid wearing conspicuous jewelry or clothing bearing logos of U.S. sports teams or military themed apparel which may identify them as U.S. citizens. U.S. citizens are encouraged to maintain awareness of their surroundings and avoid situations in which they may be isolated.

Kidnappings in Mexico have included traditional, "express" and "virtual" kidnappings. Victims of traditional kidnappings are physically abducted and held captive until a ransom is paid for release. "Express" kidnappings are those in which a victim is abducted for a short time and forced to withdraw money, usually from an ATM, then released. A "virtual" kidnapping is an extortion by deception scheme wherein a victim is contacted by phone and convinced to isolate themselves from family and friends until a ransom is paid. The victim is coerced (by threat of violence) to remain isolated and to provide phone numbers for the victim's family or loved ones. The victim's family is then contacted and a ransom for the "kidnapped" extracted. Recently,

some travelers to Mexico staying at hotels as guests have been targets of such "virtual" kidnapping schemes.

Carjacking and highway robbery are serious problems in many parts of the border region, and U.S. citizens have been murdered in such incidents. Most victims who complied with carjackers' demands have reported that they were not physically harmed. Carjackers have shot at vehicles that have attempted to flee. Incidents have occurred during the day and at night, and carjackers have used a variety of techniques, including roadblocks, bumping/moving vehicles to force them to stop, and running vehicles off the road at high speeds. There are indications that criminals target newer and larger vehicles, especially dark-colored SUVs. However, even drivers of old sedans and buses coming from the United States have been targeted. While violent incidents can occur anywhere and at any time, they most frequently occur at night and on isolated roads. To reduce risk when traveling by road, we strongly urge you to travel between cities throughout Mexico only during daylight hours, to avoid isolated roads, and to use toll roads ("cuotas") whenever possible.

The Mexican government has deployed federal police and military personnel throughout the country as part of its efforts to combat the TCOs. U.S. citizens traveling on Mexican roads and highways by car or bus may encounter government checkpoints, staffed by military or law enforcement personnel. TCOs have erected their own unauthorized checkpoints, at times wearing police and military uniforms, and killed or abducted motorists who have failed to stop at them. You should cooperate at all checkpoints.

The Department imposes restrictions on U.S. government employees' travel in Mexico. Since July 2010, USG employees are prohibited from driving on non-official travel from the U.S.-Mexico border to or from the interior of Mexico or Central America. One exception is that personal travel by motor vehicle is permitted on Highway 15 toll road between Hermosillo and Nogales during daylight hours.

USG personnel and their families are prohibited from personal travel to all areas to which it is advised to "defer non-essential travel". When travel for official purposes is essential, it is conducted with extensive security precautions. USG personnel and their families are allowed to travel for personal reasons to the areas where no advisory is in effect or where the advisory is to exercise caution. While the general public is not forbidden from visiting places categorized under "defer non-essential travel," USG personnel will not be able to respond quickly to an emergency situation in those areas due to security precautions that must be taken by USG personnel to travel to those areas.

For more information on road safety and crime along Mexico's roadways, see the Department of State's Country Specific Information.

#### **State-by-State Assessment:**

Below is a state-by-state assessment of security conditions throughout Mexico. Travelers should be mindful that even if no advisories are in effect for a given state, crime and violence can occur anywhere. For general information about travel and other conditions in Mexico, see our Country Specific Information.

**Aguascalientes:** You should exercise caution when traveling to the areas of the state that border the state of Zacatecas, as TCO activity in that region continues. There is no advisory in effect for daytime travel to the areas of the state that do not border Zacatecas; however, intercity travel at night is not recommended.

**Baja California:** Tijuana, Ensenada and Mexicali are major cities/travel destinations in the state of Baja California - Exercise caution in the northern state of Baja California, particularly at night. There were 458 homicides in Tijuana from October 2012 through September 2013, compared with 324 for the same period a year earlier. Murders in Mexicali declined in the same period from 166 to 132. In the majority of these cases, the killings appeared to be targeted TCO assassinations. Turf battles between criminal groups resulted in assassinations in areas of Tijuana and Mexicali frequented by U.S. citizens. Shooting incidents, in which innocent bystanders have been injured, have occurred during daylight hours.

**Baja California (Sur):** Cabo San Lucas and La Paz are major cities/travel destinations in the state of Southern Baja California - No advisory is in effect.

**Campeche:** No advisory is in effect.

**Chiapas:** San Cristobal de las Casas is a major city/travel destination in Chiapas - No advisory is in effect.

**Chihuahua:** Ciudad Juarez, Chihuahua City, and Copper Canyon are major cities/travel destinations in Chihuahua - Exercise caution in traveling to the business and shopping districts in the northeast section of Ciudad Juarez and its major industrial parks, and the central downtown section and major industrial parks in Chihuahua City. U.S. citizens should defer



considered hostile to foreigners or tourists, are suspicious of outsiders and should be considered volatile and unpredictable.

**Hidalgo:** No advisory is in effect.

**Jalisco:** Guadalajara, Puerto Vallarta, and Lake Chapala are major cities/travel destinations in Jalisco - Defer non-essential travel to areas of the state that borders the state of Michoacán and Zacatecas. The security situation along the Michoacán and Zacatecas borders continues to be unstable and gun battles between criminal groups and authorities occur. Concerns include roadblocks placed by individuals posing as police or military personnel and recent gun battles between rival TCOs involving automatic weapons. You should exercise caution in rural areas and when using secondary highways, particularly along the northern border of the state. Except for the areas of the state that border Michoacán, there is no advisory in effect for daytime travel within major population centers or major highways in the state of Jalisco. Intercity travel at night is not recommended. There is no recommendation against travel to Guadalajara and Puerto Vallarta. There is also no recommendation against travel on principal highways in Jalisco between Guadalajara including the portions that cross into the southern portions of the state of Nayarit.

**Mexico City (also known as the Federal District):** No advisory is in effect. See also the discussion in the section on Estado de Mexico for areas within the greater Mexico City metropolitan area.

**Michoacán:** Morelia is a major city/travel destination in Michoacán - Defer non-essential travel to the state of Michoacán except the cities of Morelia and Lázaro Cardenas where you should exercise caution. Flying into Morelia and Lázaro Cardenas is the recommended method of travel. Attacks on Mexican government officials, law enforcement and military personnel, and other incidents of TCO-related violence, have occurred throughout Michoacán. Due to criminal activity in Lázaro Cardenas, in late 2013 the Mexican military assumed direct control of the port. In many areas of the state, self-defense groups operate independently of the government. Armed members of the groups frequently maintain roadblocks, and although not considered hostile to foreigners or tourists, are suspicious of outsiders and should be considered volatile and unpredictable. Groups in Michoacán are reputed to be linked to TCOs.

**Morelos:** Cuernavaca is a major city/travel destination in Morelos - Exercise caution in the state of Morelos due to the unpredictable nature of TCO violence. You should also defer non-essential travel on any roads between Huitzilac in the northwest corner of the state and Santa Marta in the state of Mexico, including the Lagunas de Zempoala National Park and surrounding areas. On August 24, 2012 two USG employees were injured after being fired upon by Federal Police officers on a non-toll road north of Tres Marias, Morelos. Numerous incidents of narcotics-related violence have also occurred in the city of Cuernavaca.

**Nayarit:** Defer non-essential travel to areas of the state of Nayarit that border the states of Sinaloa or Durango, as well as all rural areas and secondary highways. Exercise caution when traveling to the cities of Tepic, Xalisco, or San Blas. There is no recommendation against travel to the Vallarta-Nayarit area in the southern portion of the state also known as the Riviera Nayarit or to principal highways in the southern portion of the state used to travel from Guadalajara to Puerto Vallarta.

**Nuevo Leon:** Monterrey is a major city/travel destination in Nuevo Leon - Defer non-essential travel to the state of Nuevo Leon, except the metropolitan area of Monterrey where you should exercise caution. Although the level of TCO violence and general insecurity in Monterrey has decreased within the last 12 months, sporadic gun battles continue to occur in the greater Monterrey area. Adult entertainment establishments and casinos continue to be targets of TCO activity. TCOs have kidnapped, and in some cases murdered U.S. citizens, even when ransom demands are met. TCOs have been known to attack prisons and police stations, and have engaged in public shootouts with the military and between themselves. Pedestrians and innocent bystanders have been killed in these incidents. As a result of a Department of State assessment of the overall security situation, the Consulate General in Monterrey is a partially unaccompanied post with no minor dependents of USG personnel permitted. USG personnel serving at the U.S. Consulate General in Monterrey and their dependents may not frequent casinos, sportsbooks, or other gambling establishments. USG personnel and their dependents may not travel outside the San Pedro Garza Garcia municipal boundaries between 1 a.m. and 6 a.m., except for travel to the airport after 5 a.m.

✓ **Oaxaca:** Oaxaca, Huatulco and Puerto Escondido are major cities/travel destinations in Oaxaca - No advisory is in effect.

**Puebla:** No advisory is in effect.

**Queretaro:** No advisory is in effect.

**Quintana Roo:** Cancun, Cozumel, Playa del Carmen, Riviera Maya and Tulum are major cities/travel destinations in Quintana Roo - No advisory is in effect.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: Program Revisions for the 2014-15 Academic Year

**Action:** Approval

---

### **BACKGROUND**

Saddleback College offers a Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Associate Degree program. It has been identified by the department to be redundant as the Registered Nurse program now allows for LVNs to complete either a Certificate or Associate in Science degree in Registered Nursing through an advanced placement option. The deletion of the separate LVN to RN Associate Degree program ultimately benefits students possessing an LVN as it will allow them to complete a Certificate in Registered Nursing, which wasn't an option previously.

### **STATUS**

Saddleback College's Curriculum Committee and Academic Senate have reviewed and approved the deletion of the Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Associate Degree program for the 2014-15 academic year. Exhibit A illustrates the proposed curriculum change.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed program change for the 2014-15 academic year at Saddleback College as listed in Exhibit A.

SADDLEBACK COLLEGE  
CURRICULUM REVISION  
ACADEMIC YEAR 2014-2015

**Current**

**Licensed Vocational Nurse  
(LVN) to Registered Nurse (RN)  
Associate Degree Program**

The Nursing program is designed to provide a system by which vocational nurses can continue their education and become eligible to write the State Board Exam. Procedures for application and admission packets are available in the offices of the Division of Health Sciences and Human Services. Students are admitted from a wait list.

Admission of LVNs to the Nursing program is on a space-available basis. To be placed on the wait list requires:

1. Proof of satisfactory completion of an accredited VN program or a current California VN license.
2. Completion of all the core science courses: BIO 11\*, 12\*, 15\*, and ENG 1A\* or equivalent, with a grade of "C" or better.
3. Completion of N 162\* and N 164\* with a grade of "C" or better within a maximum of two years of program entry.
4. Completion of matriculation testing.
5. Attendance at "LVN to RN" guidance session.
6. Overall GPA of 2.5 in prerequisite courses.
7. Application submitted with Director/Assistant Director of Nursing.
8. Completion of standardized Pre Admission test validates by CCCCC at or above designated cut scores.
9. Proof of completion of a minimum of one (1) year of direct patient care.

Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

**Required Prerequisites:**

Course ID	Title	Units
BIO 11*	Human Anatomy	4
BIO 12*	Human Physiology	4
BIO 15*	General Microbiology	5
ENG 1A*	Principles of Composition I	4
N 162*	Successful Transition to Professional Nursing	1.5
N 164*	LVN to RN Clinical Lab	1.5
<b>Total</b>		<b>20</b>

**Required Core Classes:**

Course ID	Title	Units
N 165	Lifecycle I: Fundamentals of Aging	1.5
N 171*#	Mental Health Nursing	3
N 173*#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
N 176*#	Advanced Nursing	8
PSYC 1	Introduction to Psychology	3
SP 1	Communication Fundamentals	3
or		
SP 5	Interpersonal Communication	3
<b>Total</b>		<b>25.5</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

**Associate Degree  
Associate in Science Degree**

Completion of the units listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

**General Education Requirements for Associate Degrees**

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

**Deleted**

**Licensed Vocational Nurse  
(LVN) to Registered Nurse (RN)  
Associate Degree Program**

The Nursing program is designed to provide a system by which vocational nurses can continue their education and become eligible to write the State Board Exam. Procedures for application and admission packets are available in the offices of the Division of Health Sciences and Human Services. Students are admitted from a wait list.

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2. Completion of all the core science courses: BIO 11\*, 12\*, 15\*, and ENG 1A\* or equivalent, with a grade of "C" or better.
3. Completion of N 162\* and N 164\* with a grade of "C" or better within a maximum of two years of program entry.
4. Completion of matriculation testing.
5. Attendance at "LVN to RN" guidance session.
6. Overall GPA of 2.5 in prerequisite courses.
7. Application submitted with Director/Assistant Director of Nursing.
8. Completion of standardized Pre Admission test validates by CCCCC at or above designated cut scores.
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Consideration will be given to each applicant's prior education in determining placement into the program. All classes are challengeable. Every required prerequisite and core class must be completed with a "C" or better.

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BIO 15*	General Microbiology	5
ENG 1A*	Principles of Composition I	4
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<b>Total</b>		<b>20</b>

**Required Core Classes:**

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N 173*#	Nursing Care of Children and Families	3.5
N 174*#	Women's Health Nursing	3.5
N 176*#	Advanced Nursing	8
PSYC 1	Introduction to Psychology	3
SP 1	Communication Fundamentals	3
or		
SP 5	Interpersonal Communication	3
<b>Total</b>		<b>25.5</b>

\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.

#Clinical course.

**Associate Degree  
Associate in Science Degree**

Completion of the units listed above and a minimum of 60 units including the general education requirements with an overall GPA of 2.0 qualifies the student for the Associate in Science degree. A minimum of 12 units must be completed at Saddleback College.

**General Education Requirements for Associate Degrees**

Refer to the Graduation Requirements or to the CSU-GE and IGETC patterns in this catalog for specific courses which meet general education requirements. Refer to ASSIST.org and to the transfer institution's catalog for transfer requirements.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Saddleback College: Grant Acceptance, Enrollment Growth and Retention Program

**ACTION:** Approval

---

### **BACKGROUND**

In April 2014, Saddleback College submitted a proposal in response to the Economic Development and Workforce Preparation Division, Nursing and Allied Health Unit issued Request for Application by the California Community Colleges Chancellor's Office (CCCCO). The proposal requested funds to support the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant would support an increase of students enrolling in the Saddleback College Nursing Program.

### **STATUS**

June 9, 2014 the CCCCCO notified the College of its intent to award \$346,187 for the period July 1, 2014 through June 30, 2015 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, funds from the grant will be utilized to fund a part time faculty position, administrative assistance, lab assistance and mentors to assist in the education of the additional students.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept this award renewal of \$346,187 from the Board of Governors California Community College Chancellor's Office for the Enrollment Growth and Retention Program.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: SADDLEBACK COLLEGE**

- ( ) GRANT APPLICATION ABSTRACT  
(x) GRANT ACCEPTANCE ABSTRACT  
( ) GRANT RENEWAL ACCEPTANCE ABSTRACT  
( ) REVISIONS TO ACCEPTANCE ABSTRACT

1. **PROJECT TITLE:** Enrollment Growth and Retention for Registered Nursing Programs
2. **PROJECT DIRECTOR:** Tamera Rice
3. **PROJECT ADMINISTRATOR:** Tamera Rice
4. **GRANTOR AGENCY:** Board of Governors, California Community Colleges Chancellor's Office
5. **FUNDING SOURCE:** California Community College Chancellor's Office
6. **STARTING AND ENDING DATES OF THE PROJECT:** July 1, 2014- June 30, 2015.
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**

Saddleback College will address the goals of the California Community College Chancellor's Office Economic Development and Workforce Preparation Division Nursing and Allied Health Unit through the development and implementation of the Enrollment Growth and Retention program. Funds provided by the grant will support an increase of students enrolling in the Nursing Program. Funds from the grant will also be utilized to fund a part time faculty position, administrative assistants, lab assistance and mentors to assist in the education of the additional students.

8. **SUMMARY BUDGET**

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$346,187		\$13,315	\$346,187

9. **APPROVALS**

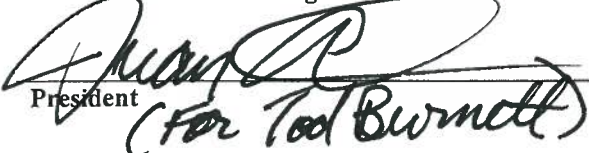
  
\_\_\_\_\_  
Division/School Dean

\_\_\_\_\_  
Chancellor

  
\_\_\_\_\_  
Vice President of Instruction

\_\_\_\_\_  
Vice Chancellor of Technology & Learning Services

  
\_\_\_\_\_  
Vice President for College Administrative Services

  
\_\_\_\_\_  
President

## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	<b>GRANT</b> (Amount)	<b>MATCHING*</b> (In-Kind/Actual)	<b>SOURCE OF MATCH</b> (Partnership/ College/Vendor)
1000 Certificated Salaries	<u>\$ 75000</u>		
2000 Classified Salaries	<u>\$ 120000</u>		
3000 Benefits	<u>\$ 60000</u>		
4000 Supplies	<u>\$11872</u>		
5000 Contracted Services and Other Expenses	<u>\$29000</u>		
6000 Capital Outlay	<u>\$5000</u>		
7000 Other Outgo	<u>\$32000</u>		
Other Charges (e.g.: Indirect Costs)	<u>\$ 13315</u>		
<b>TOTALS</b>	<u><b>\$ 346187</b></u>		

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Program Assistant(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Sr. Lab Assistant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

PARTNERSHIPS (if applicable)

Not Applicable



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College, Fine Arts HVAC Upgrades and Interior Renovation Project, Architectural Agreement Amendment No. 1, gkkworks

**ACTION:** Approval

---

**BACKGROUND**

On January 27, 2014, the Board of Trustees approved a contract with gkkworks for the Saddleback College Fine Arts HVAC Upgrades and Interior Renovation project for \$250,000. The original agreement provided for additional services, if necessary.

**STATUS**

Additional architectural services are required to revise the schematic design. The project consultant, gkkworks, will provide the additional architectural services for a fee of \$7,880 with a 45 day extension to the design schedule.

Staff recommends approval of Amendment No. 1 (EXHIBIT A) in the amount of \$7,880 for a new contract total equaling \$257,880 with a revised submission date to DSA of September 15, 2014.

Basic aid funds are available within the existing project budget of \$4,947,245.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 1 (EXHIBIT A) with gkkworks for additional architectural services in the amount of \$7,880 for the Saddleback College Fine Arts Building HVAC Upgrades and Interior Renovation project for a total fee of \$257,880 and a revised submission date to DSA of September 15, 2014.

**AMENDMENT NO. 1  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR  
FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATIONS PROJECT  
SADDLEBACK COLLEGE**

**July 21, 2014**

**THIS AMENDMENT** shall modify the original agreement dated January 28, 2014 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and gkkworks, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT".

**WHEREAS**, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, Article I, paragraph 2 of the original agreement establishes the submission date to DSA as not later than July 31, 2014; and

**WHEREAS**, Article VIII, paragraph 1 establishes the compensation of the agreement at a total contract value of \$250,000; and

**WHEREAS**, the scope of services has increased to include additional architectural and engineering (A/E) services and extended the submission date to DSA; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

**PROVIDE SUPPLEMENTAL A/E SERVICES**

Original Contract Amount:	\$250,000.00
<b>Amendment No. 1</b>	<b><u>\$ 7,880.00</u></b>
Total Contract Amount	\$257,880.00

Modify Article I, paragraph 2 to read, "Schedule to show a DSA submission date no later than September 15, 2014".

**IN WITNESS HEREOF**, the Parties have executed this Amendment No.1 as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
gkkworks

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Matthew Greiner  
Principal in Charge

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Approval

---

**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honorarium for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

## SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

### SADDLEBACK COLLEGE

<i><b>Presentation Date</b></i>	<i><b>Faculty Member Course Title/Activity</b></i>	<i><b>Speaker Name</b></i>	<i><b>Topic</b></i>	<i><b>General Fund Honarium/Travel</b></i>

### IRVINE VALLEY COLLEGE

<i><b>Presentation Date</b></i>	<i><b>Faculty Member Course Title/Activity</b></i>	<i><b>Speaker Name</b></i>	<i><b>Topic</b></i>	<i><b>General Fund Honarium/Travel</b></i>
June 26, 2014 8am-5pm LSB Conf. Room B400	Student Services Managers Retreat and Training	Robert Pacheco	Conducting effective assessments for SLO's, AUO's and AUR's and implementing program changes based on assessment results	\$955.22
July 30, 2014 1-5pm Duck Club	Glenn Roquemore; Administrator, Manager, Governance Leader Retreat/staff development	Darroch "Rocky" Young	Leadership principles	Not to exceed \$1,200.00 (revised)

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Irvine Valley College A400 Design Build Project, Change Order No. 2, Swinerton Builders

**ACTION:** Approval

---

### **BACKGROUND**

On April 30, 2012, the Board of Trustees adopted Resolution 12-17 authorizing design-build procurement for the Irvine Valley College A400 Design-Build project. On January 22, 2013, a design-build contract was approved with Swinerton Builders with a Maximum Allowable Price of \$8,850,000. On January 27, 2014, the Board of Trustees approved Change Order No. 1 for no additional costs.

### **STATUS**

Throughout the design of the A400 Design-Build project, the end users, with the support of the college president, identified a number of items outside the defined project parameters that they would like to incorporate if the budget permitted. During project cost savings exercises, staff was able to determine items that could be added within the original construction budget as part of a recommended no cost change order request (COR). These project additions along with deleted scope and modified contract requirements are reflected in COR No. 4.

Other requested items exceeded the contractor's allowable construction budget. Staff has worked with the end users and the college president to identify top priority items (EXHIBIT A). Staff confirmed the assigned project budget can accommodate the requested additional changes of \$300,000 as shown in COR No. 5. COR No. 4 and 5 are combined into one recommended Board Change Order No. 2 (EXHIBIT B). Approval of the COR 4 & 5 will bring the revised total contract amount to \$9,150,000.

Basic aid funds are available within the approved project budget of \$13,012,895.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve COR No. 4 and 5 (EXHIBIT B) to the agreement with Swinerton Builders for the Irvine Valley College A400 Design-Build project and authorize staff to execute the corresponding contract change order which will result in an increase of \$300,000 for a revised contract total of \$9,150,000.

Item Submitted By: *Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

SOCCCD  
A400 Design Build Project at Irvine Valley College Campus  
Board Change Order No. 2  
July 21, 2014

<b>Top Priority Added Scope Items</b>	<b>Cost</b>
<b>Aesthetic Upgrades: Brick veneer at building exterior, shade “eyebrow” at courtyard elevation, lobby floor and ceiling detail</b>	<b>\$90,025</b>
<b>Door improvements: electronic entry-three doors, accessible push buttons-five doors, three doors at faculty suite</b>	<b>\$42,525</b>
<b>Sound control between classroom spaces</b>	<b>\$18,000</b>
<b>Sustainability improvements: Utility meters, controls for shade dampers at solar tubes</b>	<b>\$15,675</b>
<b>Upgrade roofing system for increased lifespan</b>	<b>\$12,000</b>
<b>Upgrade planting plan: Two coastal oaks, established plantings</b>	<b>\$41,500</b>
<b>IT improvements: increased wireless and phones, air blown fiber, stainless finish</b>	<b>\$8,950</b>
<b>Site wall to define exterior classroom space</b>	<b>\$26,000</b>
<b>Unforeseen Circumstance Allowance</b>	<b>\$28,325</b>
<b>Subtotal</b>	<b>\$283,000</b>
<b>Allowable Contractor Mark Up</b>	<b>\$17,000</b>
<b>Total</b>	<b>\$300,000</b>



SOCCCD  
A400 Design-Build Project at Irvine Valley College Campus  
Board Change Order No. 2  
July 21, 2014

Bid #	DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved CORs	BCO # 2 COR Total	REVISED CONTRACT AMOUNT
307	Design-Build	Swinerton Builders		\$8,850,000.00	\$0.00	\$300,000	\$9,150,000
			<b>TOTAL</b>	<b>\$8,850,000.00</b>		<b>\$300,000</b>	<b>\$9,150,000</b>

**\*MAP = Maximum Allowable Price**

COR No.	Date	Description	Requested	Status	Amount	Added Days
4	7/2/2014	Cost saving measures and modified contract requirements	Design-Build Team	Reviewed	\$0.00	0
5	07/9/2014	Added Priority items (EXHIBIT A)	Design-Build Team	Reviewed	\$300,000	0
		<b>Total</b>			<b>\$300,000</b>	<b>0</b>

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation and Related Grant Sub-Agreement

**ACTION:** Approval

---

### **BACKGROUND**

The City of Irvine City Council established the Educational Partnership Fund (EPF) Program in 2006. The EPF Program was expanded by Measure BB approved by voters in November 2012 with the stated EPF Program purposed "to support Irvine students' academic performance through enhanced and innovative programs and services, including without limitation student health and guidance for K-12 Irvine students served by the Irvine and Tustin Unified School Districts." The City Council has the authority to allocate a portion of these funds for projects that are consistent with the stated purpose of the program.

### **STATUS**

The IVC Foundation had applied for and The City of Irvine has allocated \$100,000 from the EPF Program to be awarded to Irvine Valley College Foundation as an Educational Partnership Fund Grant FY 2014-2015. The Agreement (EXHIBIT A) describes the Work Plan and Budget for the grant term through June 30, 2015. The Irvine Valley College Foundation will provide for at least 25 scholarships to Irvine Valley College for Irvine Unified School District high school students, and summer college enrollment for Irvine area students to attend Irvine Valley College during the 2014-2015 school year. In addition to the scholarship portion of this grant, there is a grant sub-agreement between the IVC Foundation and IVC for the non-scholarship portion (EXHIBIT B). IVC will manage the non-scholarship portion of this grant program which includes provision of counseling via IVC's existing Early College High School Program. In future years, this will be handled as a three-way agreement with the City so that the two programmatic components of the grant program can be managed and monitored by the appropriate entity easily.

### **RECOMMENDATION**

The Chancellor recommends the Board of Trustees approve the City of Irvine Education Partnership Fund Grant Agreement with Irvine Valley College Foundation (EXHIBIT A) for \$100,000 and the related grant sub-agreement between Irvine Valley College Foundation and Irvine Valley College for the non-scholarship portion of the grant (EXHIBIT B) for the project year 2014-2015.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

*Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

## **EDUCATIONAL PARTNERSHIP FUND GRANT AGREEMENT**

This Educational Partnership Fund Grant Agreement ("Agreement"), is entered into this 1st July 2014, by and between THE CITY OF IRVINE, a California municipal corporation ("City"), and IRVINE VALLEY COLLEGE FOUNDATION, a non-profit 501(c)(3) charitable organization ("Participant"), located at 5500 Irvine Center Drive, Irvine, CA 92618.

### **RECITALS**

A. The City Council established the Educational Partnership Fund Program (EPF) in 2006. Voters extended the EPF program when they approved Measure R in November 2010, allocating \$500,000 annually for Fiscal Year (FY) 2011-12 through FY 2013-14 to support Irvine students' academic performance through enhanced and innovative student health and guidance services for K-12 Irvine students served by the Irvine and Tustin Unified School Districts. The EPF Program was expanded by Measure BB approved by voters in November 2012, increasing funding to \$2.5 million from FY 2013-14 through FY 2015-16. In FY 2013-14, Measure R and Measure BB overlapped, with Measure R providing \$500,000 for programming consistent with prior years (student health and guidance services) and Measure BB providing \$2 million for 11 new program categories. In Fiscal Years 2014-15 and 2015-16, Measure BB provides the total funding amount of \$2.5 million annually. \$2 million allocated for the 11 program categories listed as Programs No. 2-12 (Attachment 1), in substantial conformity as listed in Measure BB. The remaining \$500,000, allocated in the sole and absolute discretion of the City Council consistent with the stated purpose of the EPF, listed as Program No. 1 (Attachment 1). The Measure BB EPF Program's purpose is "to support Irvine students' academic performance through enhanced and innovative programs and services, including without limitation student health and guidance, for K-12 Irvine students served by the Irvine and Tustin Unified School Districts."

B. Irvine Valley College Foundation is a non-profit organization that supports current and future students, faculty and staff of Irvine Valley College through scholarships and enrichment programs (the "Participant"). Funding is to provide services fulfilling the Measure BB program area listed as Program No. 5 allocated to Participant, described in Attachment 1, attached hereto and incorporated herein by reference. Program is operated by Irvine Valley College Foundation, as more fully described in Participant's Educational Partnership Fund Work Plan attached hereto as Exhibit "A" and incorporated herein by reference.

C. The City will assist Participant in operating the Program by providing financial assistance to Participant in the form of an Educational Partnership Fund Grant in an amount not to exceed the amounts specified in the Project Budget attached hereto as Exhibit "B" and incorporated herein by reference.

D. The City's provision of the City Grant to Participant pursuant to this Agreement and fulfillment of this Agreement, are made to further the public welfare and

best interests of the City and its residents in accordance with the purpose and provisions of the Educational Partnership Fund Grant program.

## A G R E E M E N T

Based upon the foregoing Recitals, which are hereby incorporated into the terms of this Agreement by reference, and for good and valuable consideration, the sufficiency of which is acknowledged by both parties, City and Participant agree as follows:

### 1. DEFINITIONS.

The following terms as used in this Agreement shall have the meanings given below unless expressly provided to the contrary:

"Agreement" shall mean this Educational Partnership Fund Grant Agreement between City and Participant, including all exhibits and other documents attached hereto.

"City" shall mean the City of Irvine, a municipal corporation, organized under the laws of the State of California and having its offices at One Civic Center Plaza, Irvine, CA 92623.

"City Grant" shall mean the funds disbursed to a successful applicant pursuant to the City of Irvine Educational Partnership Fund, as more specifically referred to in Recital C of this Agreement, to be provided by City to Participant for the Eligible Program Expenses.

"Client" shall mean any individual or family that receives services or benefits from the Program.

"Contract Officer" shall mean City's Grants Coordinator or other City Manager designee.

"Educational Partnership Fund" shall have the same meaning as Recital A, above.

"Educational Partnership Fund Grant Requirements." Educational Partnership Fund Grants are designed to support Irvine students' academic performance through enhanced and innovative programs and services, including without limitation student health and guidance, for K-12 Irvine students served by the Irvine and Tustin Unified School Districts (Refer to Initiative Ordinance No. 12-13).

"Eligible Program Expenses" shall mean Program expenses for which the City Grant may be used. Eligible Program Expenses are costs directly attributable to Program Services identified and approved by the City in the Educational Partnership Fund Work Plans. Line item categories of Eligible Program Expenses and budgeted amounts for each Line Item are set forth in the Project Budget.

"Implementation Schedule" shall mean the Work Plan implementation schedule attached hereto as Exhibit "C" and incorporated herein by reference, setting out the dates and/or time periods by which certain obligations and tasks must be performed and completed.

"Participant" shall have the meaning set forth in the preamble to this Agreement.

"Participant Representative" shall mean Richard H. Morley, Executive Director, Irvine Valley College Foundation, who is designated by Participant to represent Participant in the administration of this Agreement.

"Performance Reports" shall mean the reports to be submitted by Participant to City on the status of the Program Services, as more fully explained in Section 5.2.1(a) of this Agreement.

"Program" shall mean the activities defined in the Work Plan and Project Budget.

"Program Outcomes" shall mean the results of Program activities or services provided pursuant to the Work Plan.

"Program Services" shall collectively refer to the following activities and tasks performed by Participant under this Agreement: (a) the operation of the Program in accordance with the description and proposal set forth in this Agreement, including the Work Plan and Project Budget; (b) all activities, services, tasks, and operations related to the Program described in this Agreement, including the Work Plan, Project Budget and Implementation Schedule; and (c) the performance and achievement of the Program Outcomes.

"Project Budget" shall mean the project budget attached hereto as Exhibit "B" and incorporated herein by reference, setting out the line item categories of Eligible Program Expenses and the amount of City Grant proceeds allocated to each category.

"Site" shall mean location(s) at which the Program is operated and Program Services are performed.

"Special Requirements" shall mean the provisions in Exhibit "D" of this Agreement that supersede, modify or supplement other provisions of this Agreement.

"Work Plan" shall mean the Educational Partnership Fund Work Plans for funding submitted by Participant to City for the City Grant, copies of which are attached to this Agreement as Exhibit "A" and incorporated herein by reference.

## 2. TERM; TERMINATION.

2.1 Term. The term of this Agreement shall commence on the date set forth in the preamble to this Agreement and, unless terminated earlier pursuant to Section 2.2, shall continue thereafter until June 30, 2015. Notwithstanding the expiration or earlier termination of this Agreement, Participant's obligations to City shall

not terminate until all closeout requirements are completed. In addition, the following obligations of Participant shall survive the termination of this Agreement: (a) Participant's indemnity obligations; (b) the obligation to cause audits to be performed relating to Participant's activities and costs under this Agreement; (c) the obligation to repay to City any City Grant proceeds improperly disbursed to Participant or disbursed for ineligible expenditures; and (d) any other obligations which cannot by their nature be performed until after the expiration of the Agreement such as the submittal of payment requests and reports for the last reporting period of the term of this Agreement.

## 2.2 Termination.

2.2.1 Termination for Cause. This Agreement may be terminated by City for cause as follows:

(a) *Lack of Funding.* If, for any reason, the Educational Partnership Fund Grant funds required by City to fund the Eligible Program Expenses and/or all or a portion of the City Grant are withdrawn from City, the City may unilaterally terminate or modify the terms of this Agreement to reflect the loss of funding. If a reduction in funding is required, City will provide Participant with a modified Project Budget.

(b) *Failure to Comply with Agreement.* Subject to Section 9.3 of this Agreement, if Participant fails to comply with the terms and conditions of this Agreement and/or fails to cure a default, defined in Section 7.1 of this Agreement, after notice from City, City may terminate this Agreement in whole or in part.

2.2.2 Termination by Mutual Assent. The parties may agree to terminate this Agreement in whole or in part by mutual written assent.

## 3. CITY GRANT.

3.1 General. Subject to the terms and conditions set forth herein, and so long as Participant is not in default of this Agreement, City shall provide the City Grant to Participant to be applied towards the costs of the Eligible Program Expenses as set forth in the Project Budget.

3.2 Permissible Use of City Grant; Eligible Project Expenses. Pursuant to all terms and conditions of this Agreement, Participant shall be permitted to use the City Grant proceeds only for Eligible Program Expenses described in the Project Budget and the Educational Partnership Fund Grant Application that are actually and reasonably incurred by Participant during the term of this Agreement and approved by City, and for no other purpose.

3.2.1 Reallocation of Funds Among Approved Line Item Costs. Requests to reallocate funds among approved line-item costs of the Project Budget must be submitted to the City in writing no later than 90 days prior to the end of the contract. The City has discretion to approve or disapprove these changes and shall

notify the Participant in writing within 45 days. Under no circumstances shall the City reallocate funds between Program categories.

3.2.2 Allocation of Funds to Additional Line Item Costs. Requests to use funds for line-item costs not included within the Project Budget must be submitted to the City in writing by the due date of the first progress report (January 31, 2015). The Educational Partnership Fund Advisory Committee shall review the request and advise City Council as to whether the line-item cost is consistent with the stated purpose of the applicable program category. City Council shall have sole discretion to approve or disapprove additional line-item costs.

### 3.3 Disbursements of City Grant.

3.3.1 Reimbursement Payment Method. Provided Participant is not in default of this Agreement, the City Grant shall be disbursed by City to Participant as outlined in Exhibit "E," as Eligible Project Expenses are incurred by Participant, as set forth in this Section 3.3. The City Grant proceeds shall be disbursed to Participant as a reimbursement payment for Eligible Project Expenses incurred by Participant and, unless otherwise specified in the Special Requirements, Participant shall not be entitled to advance disbursements of City Grant proceeds for Eligible Program Expenses not yet incurred.

3.3.2 Submittal of Payment Request. Invoices are due by or within fifteen days of the dates identified in Exhibit "E." The payment request shall include the total amount requested and itemized statements and invoices, with such supporting information as City may reasonably require, documenting that the costs for which Participant seeks payment are solely for Eligible Program Expenses incurred during the previous reporting period and verifying that the expenditures were made and incurred by Participant. Supporting information required by City may include without limitation, receipts, canceled checks, time records, billing statements, bank statements, and contracts. Payment requests shall itemize the Eligible Program Expenses by listing each budget line item category from the Project Budget and including the following information for each category: (a) a description and amount of each Eligible Program Expense included within that category for which reimbursement is sought; (b) the total amount budgeted in the Project Budget to the budget line item category; and (c) the total amount reimbursed to Participant for the budget line item category to date.

3.3.3 City's Review of Payment Request and Disbursement of Funds. The Contract Officer shall have the authority on behalf of City to calculate and approve the amount of Participant's Eligible Program Expenses. Payment of the City Grant amount determined by City to be due to Participant for each payment period during the term of this Agreement shall be made by City within thirty (30) days after Participant's submission of a completed payment request. If City disapproves a payment request or a payment request is incomplete, pursuant to Section 3.3.4 of this Agreement, City shall notify Participant in writing of the reasons for disapproval.



3.3.4 Conditions of Disbursement. City's obligation to disburse City Grant proceeds to Participant in accordance with Section 3.3 of this Agreement is subject to the satisfaction of all of the following conditions at the time the payment is to be made: (a) Participant shall have provided to City a complete payment request with all supporting information; (b) Participant shall have submitted to City the reports referred to in Section 5.2 of this Agreement; (c) if payment for the professional services of a consultant or contractor is an Eligible Project Expense, Participant shall have provided City a copy of the executed contract between Participant and the consultant or contractor, certified by Participant to be a true and correct copy thereof; and (d) Participant shall not be in default of any of its obligations set forth in this Agreement.

3.4 Return of City Grant Proceeds. Upon termination of this Agreement, Participant shall return to City any City Grant funds for which Eligible Program Expenses have not been incurred. In addition, if it is determined, as a result of an audit or otherwise, that any of the disbursements of City Grant proceeds were improper or made for expenditures not eligible for reimbursement, Participant shall immediately repay to City the amounts of such disbursements.

3.5 Excess City Grant Proceeds. If the amount of Eligible Program Expenses incurred by Participant during the term of this Agreement is less than the City Grant, excess City Grant proceeds shall revert to City and shall not be encumbered by this Agreement. In addition, City Grant funds for Eligible Program Expenses for which Participant has not submitted a complete payment request to City within fifteen (15) days following the termination of this Agreement shall revert to City and be allocated for other activities.

#### 4. OPERATION OF PROGRAM / PROGRAM SERVICES.

4.1 Diligent Performance of Program Services. Participant shall operate the Program on a continuous basis during the term of this Agreement and shall perform and complete all Program Services diligently and in a timely manner. If any Program Service constitutes a specific task or activity that is required under this Agreement to be commenced or completed by a certain date or time period, Participant shall commence, complete, and perform the task or activity within the specified time period. In connection therewith, Participant shall perform all Program Services included in the Implementation Schedule within the time period set forth therein, and shall cause the Program Outcomes to be achieved within the time periods specified in the Implementation Schedule or the Work Plan.

4.2 Standard of Performance. Participant shall perform all Program Services in a competent manner to the satisfaction of City and in accordance with this Agreement including the Educational Partnership Fund Grant Application attached hereto. Participant represents to City that the Program Services will be performed by Participant under its direct supervision, and that all personnel engaged in the Program Services shall be fully qualified, authorized and permitted under applicable law to perform such Program Services.



4.3 Monitoring. City has the right to monitor and evaluate Participant's performance under this Agreement to determine compliance with this Agreement and Educational Partnership Fund Grant Requirements. Participant shall cooperate with City and shall make available to City all information, documents, and records reasonably requested by City and shall provide City the reasonable right of access to the Site during normal business hours for the purpose of assuring compliance with this Agreement and evaluating Participant's performance hereunder.

4.4 Compliance with Laws and Regulations and Educational Partnership Fund Grant Requirements. Participant shall observe and comply with all applicable laws, regulations and rules of governmental agencies having jurisdiction, including the Educational Partnership Fund Grant Requirements.

4.5 Licenses, Approvals and Permits. Participant shall secure, at its sole cost and expense, any and all licenses, permits and approvals that may be required by law for the performance of Program Services.

4.6 Program Costs. Except to the extent City has specifically agreed to provide the City Grant pursuant to Section 3, Participant shall be responsible for all costs related to the Program.

5. RECORDS AND REPORTS.

5.1 Records.

5.1.1 Records to be Maintained. Participant shall keep and maintain records providing a full description of Program Services undertaken. Books and records pertaining to the Eligible Program Expenses shall be kept and prepared in accordance with generally accepted accounting principles. The City shall, subject to Section 5.1.4 of this Agreement, have the right to review and audit Participant's accounting books and records pertaining to Eligible Program Expenses and any City Grant.

5.1.2 Retention. The books and records required to be maintained by Participant under this Agreement shall be retained for a period of five (5) years following the termination of this Agreement; provided, however, in the event any litigation, audit, negotiation or other action involving the books and records is commenced prior to the expiration of the five (5) year retention period, Participant shall retain the books and records until completion of the action and resolution of all issues which arise from it.

5.1.3 Location of Records. The books and records required to be maintained by Participant shall be kept at the Site or such other location as approved by City.

5.1.4 Access to Records. City and/or its representatives shall have full and free reasonable access to, and the right to examine, inspect and

audit, all books and records of Participant pertaining to this Agreement at all times during normal business hours.

## 5.2 Reports.

5.2.1 Reports. No later than fifteen (15) days after the dates specified in Exhibit "C," Participant shall submit to City the following reports on forms approved by the Contract Officer:

(a) *Performance Reports.* A report on the summary of the Program Services and activities undertaken by Participant under this Agreement for the previous reporting period ("Performance Report"). The Performance Report shall, at a minimum, describe the status of the operation of the Program with respect to each Program Service and Program Objective required to be performed and met during that reporting period, progress toward achieving the Program Outcomes identified in the Work Plan, costs incurred, funds remaining, a narrative explanation of problems, delays, or adverse conditions which impaired the ability of Participant to meet any obligations if any were not met, favorable developments which enabled Participant to satisfy obligations and meet objectives sooner or at less cost than anticipated or producing more beneficial results than planned, and any additional pertinent information related to contract performance.

(b) *Client Characteristics.* Documentation of the number of clients served through the Program in the previous paragraph.

Other Reports. In addition to the reports referenced in Section 5.2.1, Participant shall, at such times and in such forms as required by City, prepare and submit to the Contract Officer, such other reports concerning the performance of the Program Services, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement and compliance with Educational Partnership Fund Grant Requirements, as City may reasonably require from time to time.

## 6. INSURANCE AND INDEMNITY.

6.1 Insurance. Without limiting Participant's indemnification obligations, Participant shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided below, against all claims for injuries against persons or damages to property which may arise from or in connection with the performance of the work hereunder by Participant, its agents, representatives, employees, and/or subparticipants. In the event that Participant subcontracts any portion of the work, the contract between the Participant and such subparticipant shall require the subparticipant to maintain the same policies of insurance that the Participant is required to maintain pursuant to this Section 6.1.

6.1.1 Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(a) Comprehensive General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01 including completed operations and contractual liability, with limits of liability of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate for liability arising out of Participant's performance of this Agreement. The limits shall be provided by either a single primary policy or combination of policies. If limits are provided with excess and/or umbrella coverage the limits combined with the primary will equal the minimum limits set forth above. If written with an aggregate, the aggregate shall be double the each occurrence limit. Such insurance shall be endorsed to:

- (1) Name the City of Irvine and its employees, representatives, officers and agents (collectively hereinafter "City and City Personnel") as additional insured for claims arising out of Participant's performance of this Agreement.
- (2) Provide that the insurance is primary and non-contributing with any other valid and collectible insurance or self-insurance available to City.

***A statement on an insurance certificate will not be accepted in lieu of the actual endorsement.***

(b) Workers' Compensation Insurance in accordance with the Labor Code of California and covering all employees of the Participant providing any service in the performance of this agreement. Such insurance shall be endorsed to:

- (1) Waive the insurer's right of Subrogation against the City and City Personnel.

***A statement on an insurance certificate will not be accepted in lieu of the actual endorsement unless your insurance carrier is the State of California Insurance Fund (SCIF) and the endorsement numbers 2570 and 2065 are referenced on the certificate of insurance.***

Participant's completion of the form attached hereto as Attachment 2, Exhibit 1 shall be a condition precedent to Participant's rights under this Agreement. Should Participant certify, pursuant to Attachment 2, Exhibit 1, that, in the performance of the work under this Agreement, it shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, Participant shall nonetheless maintain responsibility for requiring that any subparticipants performing work under this Agreement have and maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the work performed under this Agreement.

(c) Evidence of Insurance: Participant shall provide to City a Certificate(s) of Insurance evidencing such coverage together with copies of the required policy endorsements no later than five (5) business days prior to commencement of service and at least fifteen (15) business days prior to the expiration of any policy. Coverage shall not be suspended, voided, cancelled, reduced in coverage

or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

Signed insurance certificates and endorsements must be sent via email from Participant's insurance broker/agent to the City's insurance certificate tracking company at CertsOnly-Portland@Ebix.com

The City project title or description MUST be included in the "Description of Operations" box on the certificate.

**Certificate Holder:**

City of Irvine, California  
c/o: CertsOnly-Portland@Ebix.com

(d) Endorsements: A statement on an insurance certificate will not be accepted in lieu of the actual endorsement. Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval.

Additional Insured Endorsements shall not:

1. Be limited to "Ongoing Operations"
2. Exclude "Contractual Liability"
3. Restrict coverage to the "Sole" liability of Participant
4. Contain any other exclusion contrary to the Agreement.

(e) Any Deductible in Excess of \$50,000 and/or Self-Insured Retentions must be approved in writing by the City.

(f) Acceptability of Insurers. Each policy shall be from a company with current A.M. Best's rating of A VII or higher and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus lines brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by the City.

(g) Insurance of Subparticipants. Participant shall be responsible for causing Subparticipants to maintain the same types and limits of coverage in compliance with this Agreement, including naming the City as an additional insured to the Subparticipant policies.

6.2 Indemnification. Participant shall indemnify, defend, and hold City and City Personnel harmless from and against any and all actions, suits, claims, demands, judgments, attorney's fees, costs, damages to persons or property, losses, penalties,

obligations, expenses or liabilities (herein "claims" or "liabilities") that may be asserted or claimed by any person or entity arising out of the willful or negligent acts, errors or omissions of Participant, its employees, agents, representatives or subparticipants which directly or indirectly relate to the work being performed or services being provided under this Agreement, whether or not there is concurrent active or passive negligence on the part of City and/or City Personnel, but excluding such claims or liabilities arising from the sole active negligence or willful misconduct of City or City Personnel in connection therewith:

6.2.1 Participant shall defend any action or actions filed in connection with any such claims or liabilities, and shall pay all costs and expenses, including attorney's fees incurred in connection therewith.

6.2.2 Participant shall promptly pay any judgment rendered against City or any City Personnel for any such claims or liabilities.

6.2.3 In the event City and/or any City Personnel is made a party to any action or proceeding filed or prosecuted for any such damages or other claims arising out of or in connection with the work being performed or services being provided under this Agreement, Participant shall pay to City any and all costs and expenses incurred by City or City Personnel in such action or proceeding, together with reasonable attorney's fees and expert witness fees.

## 7. DEFAULTS AND REMEDIES.

7.1 Defaults-General. Subject to Section 9.3 of this Agreement, failure or delay by Participant to perform or timely perform any term or provision of this Agreement constitutes a default under this Agreement.

7.2 Remedies. In addition to any other rights or remedies available at law or in equity, upon a default of Participant, City may:

(a) Temporarily withhold or revise disbursement of City Grant proceeds pending correction of the default by Participant.

(b) Refuse to advance all or any part of the City Grant and reallocate said funds to another activity.

(c) Wholly or partially suspend or terminate the award of the City Grant.

(d) Wholly or partially suspend or terminate this Agreement.

(e) Withhold any further awards for the Program.

(f) Require Participant to repay any City Grant funds which City determines were not expended in compliance with the requirements of this Agreement of the Educational Partnership Fund Grant Requirements.

(g) Institute legal action to cure, correct or remedy any default, to recover damages for any default, or to obtain any other remedy consistent with the purposes of this Agreement.

(h) No member, official, employee or contractor of City shall be personally liable to Participant in the event of any default or breach by City or for any amount which may become due to Participant or on any obligations under this Agreement.

Except as otherwise expressly provided in this Agreement, any failure or delay by City in asserting any of its rights and remedies as to any default shall not constitute a waiver of any default, nor shall it change the time of default, nor shall it deprive City of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

7.3 Rights and Remedies are Cumulative. Except as otherwise expressly stated in this Agreement, the rights and remedies of City are cumulative, and the exercise by City of one or more of its rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by Participant.

## 8. SPECIAL REQUIREMENTS.

Any additional or supplementary provisions or modifications or alterations to the provisions of this Agreement are set forth in the Special Requirements attached hereto as Exhibit "D." In the event of a conflict between the provisions of the Special Requirements and any other provision of this Agreement, the provisions of the Special Requirements shall take precedence and govern.

## 9. GENERAL PROVISIONS.

9.1 Notices. All notices required to be delivered under this Agreement to City or Participant shall be delivered to the respective parties at the address set forth next to the party's signature to this Agreement or to such other address as the parties may hereafter designate by written notice to the other party.

9.2 Contract Administration. The Contract Officer and the Participant Representative shall be the persons designated by City and Participant to administer this Agreement. In the event the name and/or contact information for the Contract Officer or the Participant Representative should change while this Agreement is in effect, the other party shall be notified in writing forthwith.

9.3 Force Majeure. The time period(s) specified in this Agreement for performance of any obligation shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of Participant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency,



including City, if Participant shall within ten (10) days of the commencement of such delay notify the Contract Officer of the cause of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Participant be entitled to recover damages against City for any delay by City in the performance of this Agreement, however caused, Participant's sole remedy being extension of the Agreement pursuant to this Section.

9.4 Entire Agreement, Waivers and Amendments. This Agreement integrates all of the terms and conditions mentioned herein, or incidental hereto, and supersedes all negotiations and previous agreements between the parties with respect to all or any part of the subject matter hereof. All waivers of the provisions of this Agreement must be in writing and signed by the appropriate authorities of the party to be charged, and all amendments and modifications hereto must be in writing and signed by the appropriate authorities of City and Participant.

9.5 Applicable Law; Venue. The internal laws of the State of California shall govern the interpretation and enforcement of this Agreement. All legal actions must be instituted and maintained in the Superior Court of the County of Orange, State of California, or in any other appropriate court in that County.

9.6 Litigation Expenses. Subject to Section 6.2 of this Agreement, if either party to this Agreement is required to initiate or defend litigation in any way connected with this Agreement, the prevailing party in such litigation, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorneys' fees from the losing party. Attorneys' fees shall include attorney's fees on any appeal, and a party entitled to attorneys' fees shall be entitled to all other reasonable costs for investigating such action, retaining expert witnesses, taking depositions and discovery, and all other necessary costs incurred with respect to such litigation.

9.7 Severability. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of this Agreement shall not be affected thereby to the extent such remaining provisions are not rendered impractical to perform taking into consideration the purposes of this Agreement.

9.8 Prohibition Against Assignment and Transfer. The qualifications and identity of Participant are of particular concern to City. It is because of those qualifications and identity that City has provided financial assistance to Participant and entered into this Agreement with Participant. Accordingly, Participant shall not assign all or any part of this Agreement or any rights hereunder or in the Program or the Site without City's prior written approval, which City may grant or withhold in its sole and absolute discretion. In the event Participant shall undergo a significant change in ownership, the City reserves the right to terminate the Agreement.

9.9 Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.10 Exhibits. It is the intent of the parties that this Agreement including all of its exhibits be read and construed as a single instrument. In the event of any inconsistency, however, between the proposal set forth in the Educational Partnership Fund Grant Application and any other provision of this Agreement, the other provision of this Agreement shall control. This Agreement incorporates by reference the following (5) Exhibits attached hereto:

EXHIBIT A	Educational Partnership Fund Work Plan
EXHIBIT B	Project Budget
EXHIBIT C	Implementation Schedule
EXHIBIT D	Special Requirements
EXHIBIT E	Payment Schedule

9.11 Attachments. This Agreement incorporates by reference the following (2) Attachment included hereto:

ATTACHMENT 1	Educational Partnership Fund Program Areas
ATTACHMENT 2	Exhibit 1: Workers' Compensation Insurance Certificate

Signature page to follow.



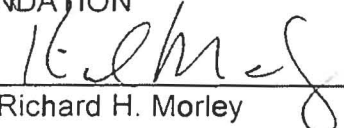
IN WITNESS WHEREOF, City and Participant have entered into this Agreement to be effective as of the date set forth above.

CITY OF IRVINE, a California Municipal corporation

By: \_\_\_\_\_  
Brian Fisk

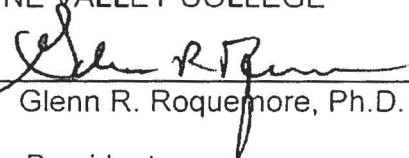
Its: Director of Community Services

IRVINE VALLEY COLLEGE FOUNDATION

By:   
Richard H. Morley

Its: Executive Director

IRVINE VALLEY COLLEGE

By:   
Glenn R. Roquemore, Ph.D.

Its: President

By: \_\_\_\_\_  
Debra L. Fitzsimons

Its: Vice Chancellor, Business Svcs.

#### City of Irvine Information

City of Irvine – Educational Partnership Fund  
Grant Program  
One Civic Center Plaza  
Irvine, CA 92606  
Attn: Laurie Gruschka, Grants Coordinator

ATTEST:

\_\_\_\_\_  
Molly McLaughlin, City Clerk

APPROVED AS TO FORM:  
RUTAN & TUCKER, LLC

\_\_\_\_\_  
Todd O. Litfin, City Attorney

#### Irvine Valley College Foundation Information:

Irvine Valley College Foundation  
5500 Irvine Center Drive  
Irvine, CA 92618  
Attn: Richard H. Morley, Executive Director

**EXHIBIT "A"**

**EDUCATIONAL PARTNERSHIP FUND WORK PLAN**

[Attached]

**CITY OF IRVINE  
EDUCATIONAL PARTNERSHIP FUND**

**Please complete the information below:**

Applicant Name: Irvine Valley College Foundation

Program Name: Irvine EPF Scholarships to IVC

Program Report Contact: Richard H. Morley

Telephone: 949-451-5472

Funding Amount: \$100,000

Project Year: 2014-2015

**PROGRAM GOAL:** Establish no fewer than 25 scholarships of \$1,000-\$2,000 each for students who will be attending Irvine Valley College, and to support participation in the Early College Program at Irvine Valley College.

**PROGRAM OBJECTIVES AND OUTCOMES DIRECTLY RELATED TO EPF FUNDING:**

PROGRAM OBJECTIVES	PROJECTED OUTCOMES FOR 2014-15
Award at least 25 scholarships for the 2014-15 Irvine Valley College academic year to students graduating from Irvine Unified School District (IUSD) high schools.	Provide at least 25 scholarships of \$1,000-\$2,000 each, totaling \$51,000, for the Irvine Valley College fall term for eligible students from all IUSD high schools, based on academic achievement or financial need. The selection process will take place from July 15-August 31, 2014.
Provide a summer early college program for eligible IUSD high school students.	<p>Approximately 250 students will be served in summer 2015 through the Irvine Public Schools Foundation Summer College at IVC. Funding will provide a \$100 scholarship per student to 250 students, representing a partial tuition reduction.</p> <p>Summer classes will include a variety of college level, introduction to college/basic skills building, and advanced classes, primarily for juniors and seniors. Students will apply, the selection process will be completed, and the summer program started prior to June 30, 2015.</p>
Provide enhanced counseling services to Tustin Unified School District (TUSD) for the 2014-15 Early College High School Program.	Approximately 167 IVC counseling hours will be provided, serving approximately 100 Beckman High School students.

**EXHIBIT "B"**  
**PROJECT BUDGET**

[Attached]

2014-2015 Educational Partnership Fund Budget: Exhibit B

Irvine Valley College Foundation - One Year EPF Program Budget Form Scholarships and Early College Program		
Provide a detailed budget on how funds will be spent and include a brief and clear budget justification for each line item. Do not include information on spending from other sources. If a category does not apply to your program, indicate \$0. Total expenses should equal total funding.		
Line Item Budget	Budget Amount	Budget Justification or Detail
<b>Personnel: Salaries</b>		
Scholarship Awards		IVC Administrative Staff to administer Scholarship Program and Summer Early College Bridge Program
Financial Aid Specialist	\$1,280	40 hours @ \$32 / hour
Development Associate	\$2,025	75 hours @ \$27 / hour
Software Specialist	\$1,100	20 hours @ \$55 / hours
IVC Counselors for Beckman HS Early College program	\$11,556	Provide approximately 167 IVC counseling hours for the Beckman High School Early College Program. Counseling hours rate at \$69.20 per hour
<b>Personnel: Benefits</b>		
Early College HS Counselors	\$1,503	Benefits for 167 hours of IVC counselors @ 13%
Development Associate	\$167	Benefits for 40 hours
Financial Aid Specialist	\$263	Benefits for 75 hours
Software Specialist	\$143	Benefits for 20 hours
<b>TOTAL PERSONNEL</b>	<b>\$18,037</b>	
<b>Non-Personnel</b>		
Supplies	\$ 463	Miscellaneous supplies including copying, materials for support for administering scholarship awards (letters of announcement, award certificates, award folders and supplies used in the scholarship scoring process). Also includes supplies for administering the Irvine Public Schools Foundation Summer College at IVC, including copying, forms and administrative/secretarial support materials.
Equipment	\$	
Transportation	\$	

## 2014-2015 Educational Partnership Fund Budget: Exhibit B

Printed Materials	\$500	Printed materials for advertising scholarships to IUSD; Printed materials for advertising Summer Classes for IUSD students at IVC. Includes website design and printing of hard copy advertising brochures.
Training/Workshops	\$	
Consultants	\$	
Other (be specific):	\$	
Scholarships/Regular Students	\$ 51,000	At least 25 scholarships of \$1,000 -\$2,000 awarded to Irvine students attending IVC
Scholarships/Summer College Students	\$25,000	Irvine Public Schools Foundation Summer College at IVC, providing 250 students with scholarships of \$100 each, to lower tuition costs for participating IUSD students.
Indirect Costs	\$5,000	5% IVC Foundation gift management fee (per Foundation gift policy)
<b>TOTAL NON-PERSONNEL</b>	<b>\$81,963</b>	
<b>TOTAL EXPENSES</b>	<b>\$100,000</b>	

**EXHIBIT "C"**  
**IMPLEMENTATION SCHEDULE**

1. By January 31, 2015, Participant will submit report indicating progress made towards projected Program Outcomes for the period July 1-December 31, 2014.
2. By August 15, 2015, Participant will submit a final report summarizing actual Program Outcomes for the project year.

**EXHIBIT "D"**

**SPECIAL REQUIREMENTS**

(Not Applicable)



**EXHIBIT "E"**  
**PAYMENT SCHEDULE**

Total Funding Awarded: \$100,000

50% of grant amount (\$50,000) payable on signing of contract and receipt of invoice with assigned Purchase Order number.

50% of grant amount (\$50,000) payable on receipt of mid-year report and invoice with assigned Purchase Order number within 15 days after January 31, 2015.

**ATTACHMENT 1  
EDUCATIONAL PARTNERSHIP FUND/MEASURE BB  
FY 2014-15 PROGRAM CATEGORIES AND ALLOCATIONS**

No.	Amount Allocated	Program Description per Measure BB	Direct Recipient- Irvine Valley College Foundation
<b>TOTAL:</b>			\$ 100,000
1.	\$ 500,000	To support Irvine students' (K-12) academic performance through enhanced and innovative programs and services, including without limitation student health and guidance.	-
2.	\$ 300,000	In connection with the employment of additional school nurses; with consideration given to those nurses who specialize in school readiness and the developmental progress of students.	-
3.	\$ 500,000	In connection with employment of instructional aides and classroom staff.	-
4.	\$ 200,000	In connection with the employment of additional classified employees to provide for the hygienic conditions of restrooms and similar facilities.	-
5.	\$ 100,000	In connection with the establishment of no fewer than 25 scholarships of \$1,000 - \$2,000 each for students who will be attending Irvine Valley College, and to support participation in the Early College Program at Irvine Valley College	\$ 1 0 0 , 0 0 0
6.	\$ 100,000	In connection with public service instructional programs to support service learning opportunities.	-
7.	\$ 200,000	In connection with the acquisition of classroom supplies for teachers and for students in need of essential materials.	-
8.	\$ 100,000	In connection with legal and other professional services for the removal of barriers to securing health, nutritional, housing and other services necessary to provide students with the opportunity to meet appropriate educational objectives.	-
9.	\$ 100,000	In connection with the development of plans and programs to ensure the federal government's faithful compliance with its commitment to the Individuals with Disabilities Education Act.	-
10.	\$ 100,000	In connection with the planning and development of joint use sports facilities at the Orange County Great Park, and the provision of non-permanent "instant stadiums" at any high school or community college in Irvine.	-
11.	\$ 200,000	In connection with the expansion of the School Resource Officers Program.	-
12.	\$ 100,000	In connection with the development and conduct of educational field trips for students.	-
<b>TOTAL:</b>			\$ 1 0 0 , 0 0 0

## Exhibit 1

## WORKERS' COMPENSATION INSURANCE CERTIFICATION

Contract Services Description: Educational Partnership Fund

## WORKERS' COMPENSATION DECLARATION

I hereby affirm under penalty of perjury one of the following declarations:

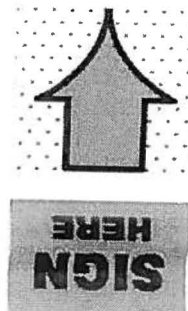
*(CHECK ONE APPLICABLE BOX BELOW)*

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work to be performed under this Agreement and shall submit insurance certificates evidencing such coverage as set forth herein.

☐ I certify that, in the performance of the work under this Agreement, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and I hereby agree to indemnify, defend, and hold harmless the City of Irvine and all of its officials, employees, and agents from and against any and all claims, liabilities, and losses relating to personal injury or death, economic losses, and property damage arising out of my failure to provide such worker's compensation insurance. I further agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions and immediately furnish insurance certificates evidencing such coverage as set forth herein.

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

Dated:	
Contracting Firm:	
Signature:	
Title:	
Address:	



## **INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between: Requisition No. \_\_\_\_\_

**Irvine Valley College (IVC) Foundation  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called IVC FOUNDATION, and

**Irvine Valley College/South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664**

hereinafter called DISTRICT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the DISTRICT is specially trained and experienced and competent to perform the special services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective from **July 1, 2014** to **June 30, 2015** and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing IVC FOUNDATION 30 days prior written notice.

**IVC Foundation and IVC agree to have the non-scholarship portion of the Educational Partnership Fund Grant be programmatically managed by IVC through their existing IVC Early College High School program.**

- 
2. The IVC FOUNDATION shall pay the DISTRICT **\$19,000.** Upon completion of the services provided for hereof and upon a signed invoice acceptable to the IVC FOUNDATION and approved by **Davit Khachatryan** payment will be made.
  3. The IVC FOUNDATION shall not be liable to the DISTRICT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. DISTRICT agrees to and does hereby indemnify, hold harmless and defend the IVC FOUNDATION and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
  4. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**IVC FOUNDATION**

**South Orange County Community College District**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: Dr. Debra L. Fitzsimons

Title: \_\_\_\_\_

Title: Vice Chancellor, Business Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

College Contact Person: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Authorization for District-wide Institutional Memberships FY 2014-2015

**ACTION:** Approval

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**BACKGROUND**

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships, which we submit twice a year in January and July.

**STATUS**

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation memberships for FY 2014-2015.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the FY 2014-2015 memberships and estimated dues for organizations represented in EXHIBIT A.

**South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
District-wide Summary**

<u>Location</u>	<u>January</u> <u>FY 13-14</u>	<u>July</u> <u>FY 14-15</u>	<u>Difference</u>
District Services	\$ 63,944.00	\$ 64,014.00	\$ 70.00
Saddleback College	\$ 168,972.10	\$ 159,114.10	\$ (9,858.00)
Irvine Valley College	<u>\$ 74,286.00</u>	<u>\$ 78,268.00</u>	<u>\$ 3,982.00</u>
<b>Grand Total:</b>	<b>\$ 307,202.10</b>	<b>\$ 301,396.10</b>	<b>\$ (5,806.00)</b>

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
District Services

		January FY 13-14	July FY 14-15	Difference
<b>OFFICE OF THE GOVERNING BOARD (10)</b>				
10	Association of Governing Boards of Universities and Colleges (AGB)	2,675.00	2,675.00	0.00
10	Orange County School Board Association (OCSBA)	125.00	125.00	0.00
	<b>SUBTOTAL</b>	<b>2,800.00</b>	<b>2,800.00</b>	<b>0.00</b>
<b>OFFICE OF THE CHANCELLOR (11)</b>				
11	American Association of Community Colleges (AACC)	1,160.00	1,160.00	0.00
11	Community College League of California (CCLC)	40,404.00	40,404.00	0.00
11	Orange County Business Council (OCBC)	1,668.00	1,668.00	0.00
	<b>SUBTOTAL</b>	<b>43,232.00</b>	<b>43,232.00</b>	<b>0.00</b>
<b>OFFICE OF PUBLIC INFORMATION (11)</b>				
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association (OCPAA)	50.00	50.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	<b>SUBTOTAL</b>	<b>635.00</b>	<b>635.00</b>	<b>0.00</b>
<b>OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)</b>				
12	Association for Institutional Research (AIR)	135.00	135.00	0.00
12	Research and Planning Group for Calif. Comm. Colleges (the RP Group)	350.00	350.00	0.00
* 12	<b><i>Society for College and University Planning (SCUP)</i></b>	<b>810.00</b>	<b>840.00</b>	<b>30.00</b>
12	The Data Warehousing Institute (TDWI)	1,500.00	1,500.00	0.00
	<b>SUBTOTAL</b>	<b>2,795.00</b>	<b>2,825.00</b>	<b>30.00</b>
<b>OFFICE OF BUSINESS SERVICES (13)</b>				
* 13	<b><i>Association of Defense Communities</i></b>	<b>200.00</b>	<b>240.00</b>	<b>40.00</b>
13	Calif. Assoc. of School Bus. Officials (CASBO)	912.00	912.00	0.00
13	Community College Facilities Coalition (CCFC)	1,100.00	1,100.00	0.00
13	Design Build Institute of America (DBIA)	500.00	500.00	0.00
13	National Assoc. of College & University Business Officers (NACUBO)	2,985.00	2,985.00	0.00
13	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
	<b>SUBTOTAL</b>	<b>5,797.00</b>	<b>5,837.00</b>	<b>40.00</b>
<b>OFFICE OF HUMAN RESOURCES (14)</b>				
14	Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	450.00	450.00	0.00
14	Cooperative Org. for the Dev. of Employee Selection Procedures (CODESP)	1,850.00	1,850.00	0.00
14	So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	3,250.00	3,250.00	0.00
14	So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
	<b>SUBTOTAL</b>	<b>5,750.00</b>	<b>5,750.00</b>	<b>0.00</b>

July-2014

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
District Services

EXHIBIT A  
Page 3 of 12

		January FY 13-14	July FY 14-15	Difference
<b>OFFICE OF INFORMATION TECHNOLOGY (15)</b>				
15	EDUCAUSE (Professional Assoc. for Computing & Information)	2,780.00	2,780.00	0.00
15	Information Systems Security Association (ISSA)	155.00	155.00	0.00
SUBTOTAL		2,935.00	2,935.00	0.00
<b>TOTAL DISTRICT MEMBERSHIPS</b>		<b>\$63,944.00</b>	<b>\$64,014.00</b>	<b>\$70.00</b>

\* Changes from January 2014 list.



**South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Saddleback College**

		January FY 13-14	July FY 14-15	Difference
<b>OFFICE OF THE PRESIDENT (20)</b>				
20	American Association of Community Colleges (AACC)	17,000.00	17,000.00	0.00
20	National Association of President Assistants in Higher Education (NAPAHE)	85.00	85.00	0.00
20	Orange County Business Council (OCBC)	1,666.00	1,666.00	0.00
*	<b>20 South Orange County Regional Chamber of Commerce</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
20	Western Association of Schools & College Accreditation Commission for Colleges (WASC)	30,000.00	30,000.00	0.00
	<b>SUBTOTAL</b>	<b>48,751.00</b>	<b>53,751.00</b>	<b>5,000.00</b>
<b>OFFICE OF PHYSICAL PLANT (21)</b>				
21	Assn. of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	<b>SUBTOTAL</b>	<b>960.00</b>	<b>960.00</b>	<b>0.00</b>
<b>OFFICE OF INSTRUCTION (22)</b>				
*	<b>22 Association of Continuing &amp; Community Education (ACCE) - moved to div 60</b>	<b>60.00</b>	<b>0.00</b>	<b>(60.00)</b>
*	<b>22 California Community Colleges Chief Instructional Officers (CCCCIO)</b>	<b>600.00</b>	<b>300.00</b>	<b>(300.00)</b>
	22 Honors Transfer Council of California (HTCC)	90.00	90.00	0.00
*	<b>22 League for Innovation</b>	<b>0.00</b>	<b>2,925.00</b>	<b>2,925.00</b>
	22 National College Testing Association (NCTA)	250.00	250.00	0.00
	22 National Collegiate Honors Council (NCHC)	600.00	600.00	0.00
	22 Western Regional Honors Council (WRHC)	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>1,675.00</b>	<b>4,240.00</b>	<b>2,565.00</b>
<b>OFFICE OF THE ACADEMIC SENATE (23)</b>				
23	Academic Senate for California Community Colleges (ASCCC)	3,831.60	3,831.60	0.00
	<b>SUBTOTAL</b>	<b>3,831.60</b>	<b>3,831.60</b>	<b>0.00</b>
<b>OFFICE OF STUDENT SERVICES (24)</b>				
24	American College Health Association (ACHA)	2,000.00	2,000.00	0.00
24	California Community Colleges Chief Student Services Administrators Association (CCCCSSAA)	300.00	300.00	0.00
24	Health Services Association for California Community Colleges (HSACCC)	150.00	150.00	0.00
	<b>SUBTOTAL</b>	<b>2,450.00</b>	<b>2,450.00</b>	<b>0.00</b>
<b>OFFICE OF FINANCIAL AID &amp; STUDENT SERVICES (26)</b>				
26	National Assoc. of Student Financial Aid Administrators (NASFAA)	2,526.00	2,526.00	0.00
	<b>SUBTOTAL</b>	<b>2,526.00</b>	<b>2,526.00</b>	<b>0.00</b>
<b>OFFICE OF ADMISSIONS, RECORDS &amp; ENROLLMENT SERVICES (30)</b>				
*	<b>30 Amer. Assoc. of Collegiate Registrars &amp; Adm. Off. (AACRAO)</b>	<b>1,236.00</b>	<b>1,254.00</b>	<b>18.00</b>
	30 Calif. Assoc. of Comm. College Registrars & Adm. Officers (CACCRAO)	200.00	200.00	0.00
	30 Consortium of So. Calif. Colleges and Universities (CSCCU)	250.00	250.00	0.00
*	<b>30 National Association of Foreign Student Advisors (NAFSA)</b>	<b>419.00</b>	<b>445.00</b>	<b>26.00</b>
	<b>SUBTOTAL</b>	<b>2,105.00</b>	<b>2,149.00</b>	<b>44.00</b>
<b>OFFICE OF COMMUNITY EDUCATION &amp; CONTRACT EDUCATION (31)</b>				
*	<b>31 Association of Continuing &amp; Community Education (ACCE) - moved to div 060</b>	<b>159.00</b>	<b>0.00</b>	<b>(159.00)</b>
	<b>SUBTOTAL</b>	<b>159.00</b>	<b>0.00</b>	<b>(159.00)</b>
<b>OFFICE OF SAFETY &amp; SECURITY (34)</b>				
34	California College & University Police Chief Association (CCUPCA)	100.00	100.00	0.00
34	International Association of Campus Law Enforcement Administrators (IACLEA)	225.00	225.00	0.00
	<b>SUBTOTAL</b>	<b>325.00</b>	<b>325.00</b>	<b>0.00</b>

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Saddleback College

		January FY 13-14	July FY 14-15	Difference
<b>OFFICE OF STUDENT DEVELOPMENT (36)</b>				
36	Alpha Gamma Sigma (AGS) Honor Society	50.00	50.00	0.00
36	American Institute of Architecture Students (AIAS)	275.00	275.00	0.00
36	California Nurses Student Association (CNSA)	30.00	30.00	0.00
36	Circle K	540.00	540.00	0.00
36	National Student Nurses Association (NSNA)	70.00	70.00	0.00
36	Phi Theta Kappa (PTK)	55.00	55.00	0.00
36	PSI Beta	50.00	50.00	0.00
	SUBTOTAL	1,070.00	1,070.00	0.00
<b>OFFICE OF COLLEGE PUBLICATIONS (38)</b>				
38	Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
38	National Council for Marketing and Public Relations (NCMPR)	450.00	450.00	0.00
	SUBTOTAL	625.00	625.00	0.00
<b>OFFICE OF COLLEGE FOUNDATION (39)</b>				
39	Association of Fundraising Professional	325.00	325.00	0.00
* 39	<b>Council for Advancement and Support of Ed (CASE)</b>	<b>1,915.00</b>	<b>0.00</b>	<b>(1,915.00)</b>
39	Council for Aid to Education (CAE)	600.00	600.00	0.00
39	Council on Resource Development (CRD)	650.00	650.00	0.00
39	Network of Calif. Community College Foundations (NCCCF)	450.00	450.00	0.00
39	Partnership for Philanthropic Planning Orange County (PPPOC)	350.00	350.00	0.00
	SUBTOTAL	4,290.00	2,375.00	(1,915.00)
<b>OFFICE OF PLANNING, RESEARCH &amp; Accreditation (43)</b>				
43	Association for Institutional Research (AIR)	250.00	250.00	0.00
* 43	<b>Society for College &amp; University Planning (SCUP)</b>	<b>0.00</b>	<b>385.00</b>	<b>385.00</b>
43	The Research and Planning Group (the RPA Group)	350.00	350.00	0.00
	SUBTOTAL	600.00	985.00	385.00
<b>OFFICE OF GRANTS &amp; CONTRACTS (44)</b>				
* 44	<b>Education Advisory Board Community College Forum</b>	<b>29,500.00</b>	<b>0.00</b>	<b>(29,500.00)</b>
* 44	<b>Grant Professionals Association (GPA)</b>	<b>200.00</b>	<b>0.00</b>	<b>(200.00)</b>
44	National Association of College and University Food Services (NACUFS)	210.00	210.00	0.00
	SUBTOTAL	29,910.00	210.00	(29,700.00)
<b>DIVISION OF BUSINESS SCI. &amp; ECONOMIC &amp; WORKFORCE DEVT. (50)</b>				
50	Aliso Viejo Chamber of Commerce	175.00	175.00	0.00
50	California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
50	CA Internship & Work Force Experience Assoc. (CIWEA)	150.00	150.00	0.00
50	California Placement Association (CPA)	125.00	125.00	0.00
50	Dana Point Chamber of Commerce	100.00	100.00	0.00
50	Mission Viejo Chamber of Commerce	150.00	150.00	0.00
50	Mountain Pacific Assoc. of Colleges and Employers (MPACE)	150.00	150.00	0.00
50	National Assoc. of Colleges and Employers (NACE)	400.00	400.00	0.00
50	National Association for Community College Entrepreneurship (NACCE)	750.00	750.00	0.00
* 50	<b>National Association for Workforce Education (NCWE)</b>	<b>0.00</b>	<b>165.00</b>	<b>165.00</b>
50	Laguna Niguel Chamber of Commerce	125.00	125.00	0.00
50	Lake Forest Chamber of Commerce	175.00	175.00	0.00
50	Rancho Santa Margarita Chamber of Commerce	150.00	150.00	0.00
50	San Clemente Chamber of Commerce	249.00	249.00	0.00
50	San Juan Capistrano Chamber of Commerce	135.00	135.00	0.00
* 50	<b>So Orange County Regional Chamber of Commerce</b>	<b>5,000.00</b>	<b>0.00</b>	<b>(5,000.00)</b>
	SUBTOTAL	7,914.00	3,079.00	(4,835.00)

**South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Saddleback College**

		January FY 13-14	July FY 14-15	Difference
<b>DIVISION OF COUNSELING SERVICES (51)</b>				
51	California Community College Association	50.00	50.00	0.00
51	California Community College Counselors Association	15.00	15.00	0.00
51	California Community Colleges Matric Professionals Association	75.00	75.00	0.00
51	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
51	Southern Calif. Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>265.00</b>	<b>265.00</b>	<b>0.00</b>
<b>DIVISION OF ADVANCED TECHNOLOGY &amp; APPLIED SCIENCES (52)</b>				
52	American Horticulture Society	40.00	40.00	0.00
52	American Society of Landscape Architects (ASLA)	438.00	438.00	0.00
*	<b>52 Association for Manufacturing</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>
52	Automotive Engine Rebuilders Association (AERA)	251.00	251.00	0.00
52	Automotive Service Council	25.00	25.00	0.00
52	Automotive Transmission Rebuilders Association (ATRA)	395.00	395.00	0.00
52	California Automotive Teachers (CAT)	100.00	100.00	0.00
52	California Landscape Contractors Association	83.00	83.00	0.00
52	California Native Plant Society (CNPS)	75.00	75.00	0.00
52	Comptia	No Fee	No Fee	No Fee
52	Costume Society of America (CSA)	115.00	115.00	0.00
52	Fashion Business Inc.	500.00	500.00	0.00
52	International Textile & Apparel Association (ITAA)	300.00	300.00	0.00
52	National Career Pathways Network (NCPN)	750.00	750.00	0.00
52	National Council for Science and the Environment (NCSE)	3,000.00	3,000.00	0.00
52	National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
*	<b>52 National Kitchen &amp; Bath Assoc. (NKBA)</b>	<b>600.00</b>	<b>1,150.00</b>	<b>550.00</b>
52	National Technical Honor Society (NTHS)	No Fee	No Fee	No Fee
52	North American Council of Automotive Teachers (NACAT)	450.00	450.00	0.00
52	SP2 Safety Membership	200.00	200.00	0.00
52	Society for Conservation Biology (SCB)	29.00	29.00	0.00
52	Society for Ecological Restoration-California (SERCAL)	50.00	50.00	0.00
52	Southern CA Regional Transit Training Consortium (SCRTTC)	500.00	500.00	0.00
52	Southern California Horticulture Society	35.00	35.00	0.00
52	Surface Design Association	100.00	100.00	0.00
52	US Green Building Council (USGBC)	300.00	300.00	0.00
	<b>SUBTOTAL</b>	<b>8,936.00</b>	<b>10,486.00</b>	<b>1,550.00</b>
<b>DIVISION OF LIBERAL ARTS (53)</b>				
53	Associated College Press (ACP)	139.00	139.00	0.00
53	Journalism Association of Community Colleges (JACC)	500.00	500.00	0.00
53	National Association of Hispanic Journalist	75.00	75.00	0.00
53	Society of Professional Journalist	75.00	75.00	0.00
	<b>SUBTOTAL</b>	<b>789.00</b>	<b>789.00</b>	<b>0.00</b>
<b>DIVISION OF HEALTH, HUMAN SERVICES (54)</b>				
54	American Academy of Professional Coders (AAPC)	120.00	120.00	0.00
54	American Health Information Management Association (AHIMA)	165.00	165.00	0.00
*	<b>54 American Health Info. Mgmt. Assoc. Virtual Lab (AHIMA)</b>	<b>3,750.00</b>	<b>0.00</b>	<b>(3,750.00)</b>
*	<b>54 Association of Women's Health, Obstetric Neonatal Nurses (AWHONN)</b>	<b>168.00</b>	<b>0.00</b>	<b>(168.00)</b>
54	Board of Registered Nursing	215.50	215.50	0.00
54	California Association for Alcohol & Drug Educators (CAADE)	200.00	200.00	0.00
54	CAAHEP (EMT/Paramedic)	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
54	CoAEMSP (Paramedic Accrediting Organization)	1,200.00	1,200.00	0.00
*	<b>54 Commission on Accreditation for Health Informatics &amp; Information Management (CAHIIM)</b>	<b>9,500.00</b>	<b>0.00</b>	<b>(9,500.00)</b>
*	<b>54 Education Advisory Board Community College Forum - moved from 044</b>	<b>0.00</b>	<b>29,500.00</b>	<b>29,500.00</b>
54	International Association Eating Disorder Professionals (IAEDP)	250.00	250.00	0.00
54	International Nursing Association for Clinical Simulation and Learning (INACSL)	200.00	200.00	0.00
54	National Association of EMS Educators (NAEMSE)	70.00	70.00	0.00

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Saddleback College

		January FY 13-14	July FY 14-15	Difference
<b>DIVISION OF HEALTH, HUMAN SERVICES (54) (Cont'd)</b>				
54	National League for Nursing (NLN)	1,655.00	1,655.00	0.00
54	National League for Nursing Accrediting Commission (NLNAC)	2,400.00	2,400.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
54	Orange County/Long Beach Consortium For Nursing (OCLBCP)	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors of So Ca (ADN)	100.00	100.00	0.00
SUBTOTAL		21,043.50	37,125.50	16,082.00
<b>DIVISION OF FINE ARTS &amp; MEDIA TECHNOLOGY (55)</b>				
55	American Liszt Society	400.00	400.00	0.00
55	Association of Performing Arts Presenters (APAP)	759.00	759.00	0.00
55	Broadcast Education Association (BEA)	160.00	160.00	0.00
55	California Alliance for Jazz (CAJ)	50.00	50.00	0.00
55	CA Association of Professional Music Teachers (CAPMT)	142.00	142.00	0.00
55	California Broadcasters Association (CBA)	100.00	100.00	0.00
55	California Presenters (CP)	150.00	150.00	0.00
55	Choral America	140.00	140.00	0.00
55	College Art Association of America (CAA)	300.00	300.00	0.00
55	College Broadcasters, Inc. (CBI)	250.00	250.00	0.00
55	International Council of Fine Arts Deans (ICFAD)	450.00	450.00	0.00
55	Jazz Education Network (JEN)	300.00	300.00	0.00
55	League of American Orchestras	75.00	75.00	0.00
55	Music Association of California Community Colleges (MACCC)	75.00	75.00	0.00
55	Music Teachers Association of CA (MTAC)	176.00	176.00	0.00
55	National Association of Broadcasters (NAB)	360.00	360.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
55	Radio, TV, News Directors Association (RTDNA)	150.00	150.00	0.00
55	South Orange County Chamber of Commerce	265.00	265.00	0.00
55	United States Institute for Theatre Technology (USITT)	270.00	270.00	0.00
55	Western Arts Alliance (WAA)	400.00	400.00	0.00
SUBTOTAL		5,072.00	5,072.00	0.00
<b>DIVISION OF MATH, SCIENCE &amp; ENGINEERING (56)</b>				
56	American Association for the Advancement of Science (AAAS)	250.00	250.00	0.00
56	Two Year College Chemistry Consortium (2YC3)	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
SUBTOTAL		340.00	340.00	0.00
<b>DIVISION OF KINESIOLOGY AND ATHLETICS (57)</b>				
57	American Baseball Coaches Association	50.00	50.00	0.00
57	American Football Coaches Association (AFCA)	60.00	60.00	0.00
*	<b>57 American College Dance Association (ACDA)</b>	<b>300.00</b>	<b>350.00</b>	<b>50.00</b>
57	American Kinesiology Association	150.00	150.00	0.00
57	American Volleyball Coaches Association	155.00	155.00	0.00
57	California Community College Athletic Directors Association (CCCCAA)	180.00	180.00	0.00
57	CA Community College Athletic Trainers Association (CCCATA)	75.00	75.00	0.00
57	California Community College Athletic Associations (CCCCAA)	9,715.00	9,715.00	0.00
57	California Community College Baseball Coaches Association	200.00	200.00	0.00
57	California Community College Cross Country & Track Coaches Association	200.00	200.00	0.00
57	California Community College Fastpitch Coaches Association	120.00	120.00	0.00
57	California Community College Football Coaches Association	145.00	145.00	0.00
57	California Community College Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
57	California Community College Men's Golf Coaches Association (CCMGCA)	100.00	100.00	0.00
*	<b>57 California Community Colleges Men's Basketball Association</b>	<b>125.00</b>	<b>350.00</b>	<b>225.00</b>
57	California Community College Physical Educators (CCCPE)	400.00	400.00	0.00
57	California Community College Soccer Coaches Association	100.00	100.00	0.00
*	<b>57 California Community College Sports Information Association (CCCSIA)</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
57	California Community College Swim & Dive Coaches Association	120.00	120.00	0.00
57	California Community College Tennis Coaches Association	150.00	150.00	0.00
*	<b>57 California Community College Water Polo Coaches Association</b>	<b>150.00</b>	<b>100.00</b>	<b>(50.00)</b>

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Saddleback College

		January FY 13-14	July FY 14-15	Difference
<b><i>DIVISION OF KINESIOLOGY AND ATHLETICS (57) (Cont'd)</i></b>				
57	California Community College Women's Basketball Coaches Association	240.00	240.00	0.00
57	California Community College Women's Volleyball Coaches Association (CCCWVCA)	170.00	170.00	0.00
57	California State Swimming & Diving Coaches Association	150.00	150.00	0.00
57	College Swimming Coaches Association of America	300.00	300.00	0.00
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	Intercollegiate Tennis Association	330.00	330.00	0.00
57	National Alliance of Two Year Colleges Athletic Administrators (NATYCAA)	200.00	200.00	0.00
57	National Athletic Equipment Managers' Association	100.00	100.00	0.00
57	National Association of Collegiate Directors of Athletics (NACDA)	150.00	150.00	0.00
57	National Athletic Trainers Association (NATA)	400.00	400.00	0.00
57	National Fastpitch Coaches Association (NFCA)	70.00	70.00	0.00
*	<b>57 National Soccer Coaches Association of America</b>	<b>150.00</b>	<b>205.00</b>	<b>55.00</b>
57	Orange Empire Conference (OEC)	5,100.00	5,100.00	0.00
57	Southern CA Comm. College Cross Country/Track & Field Coaches Assoc. (SCCXCTFCA)	80.00	80.00	0.00
57	Southern California Football Association /National Conference Southern Div.	2,000.00	2,000.00	0.00
*	<b>57 Yoga Alliance</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>
SUBTOTAL		22,115.00	23,095.00	980.00
<b><i>DIVISION OF SOCIAL &amp; BEHAVIORAL SCIENCES (58)</i></b>				
58	National Association for Ethnic Studies (NAES)	65.00	65.00	0.00
*	<b>58 National Women's Studies Association (NWSA)</b>	<b>150.00</b>	<b>0.00</b>	<b>(150.00)</b>
58	Southwestern Anthropological Association (SWAA)	40.00	40.00	0.00
58	Society for California Archeology (SCA)	100.00	100.00	0.00
SUBTOTAL		355.00	205.00	(150.00)
<b><i>DIVISION OF ONLINE EDUCATION AND LEARNING RESOURCES (59)</i></b>				
59	American Library Association (ALA)	1,300.00	1,300.00	0.00
59	Association of College and Research Libraries (ACRL)	90.00	90.00	0.00
59	Council of Chief Librarians (CCL)	100.00	100.00	0.00
*	<b>59 Learning Resrces Assoc. of the Calif. Comm. Colleges (LRACCC)</b>	<b>200.00</b>	<b>0.00</b>	<b>(200.00)</b>
59	Lib. Orientation and Instruction Exchange (LOEX)	80.00	80.00	0.00
59	The Library and Info. Technology Assoc.(LITA)	90.00	90.00	0.00
SUBTOTAL		1,860.00	1,660.00	(200.00)
<b><i>DIVISION OF COMMUNITY EDUCATION, EMERITUS INSTITUTE AND K-12 PARTNERSHIPS (60)</i></b>				
*	<b>60 Association of Continuing &amp; Community Ed. (ACCE) - moved from div 022 &amp; 031</b>	<b>0.00</b>	<b>220.00</b>	<b>220.00</b>
SUBTOTAL		0.00	220.00	220.00
<b><i>DIVISION OF TRANSFER, CAREER &amp; SPECIAL PROGRAMS (61)- New Division</i></b>				
61	Association of California Community College Teacher Education Program	100.00	100.00	0.00
61	Association on Higher Education & Disability (AHEAD)	260.00	260.00	0.00
61	California Association for Postsecondary Education & Disability (CAPED)	240.00	240.00	0.00
61	California Community College CalWORKS Association	50.00	50.00	0.00
61	California Community College EOPS Association	85.00	85.00	0.00
*	<b>61 National Association of Veteran's Program Administrators (NAVPA)</b>	<b>0.00</b>	<b>275.00</b>	<b>275.00</b>
61	National Career Development Association (NCDA)	195.00	195.00	0.00
61	Western Association for College Admissions	75.00	75.00	0.00
SUBTOTAL		1,005.00	1,280.00	275.00
TOTAL SADDLEBACK COLLEGE MEMBERSHIPS		168,972.10	159,114.10	(9,858.00)

\* Changes from January 2014 list.

South Orange County Community College District  
FY 2014-2015 Institutional Memberships  
Irvine Valley College

		January FY 13-14	July FY 14-15	Difference
<b>PRESIDENT'S OFFICE (20)</b>				
	20 American Association of Community Colleges (AACC)	10,000.00	10,000.00	0.00
*	<b>20 American Council on Education (ACE)</b>	<b>3,215.00</b>	<b>3,311.00</b>	<b>96.00</b>
	20 Association for Institutional Research (AIR)	135.00	135.00	0.00
	20 Black Chamber of Commerce of Orange County	300.00	300.00	0.00
	20 California Association for Institutional Research (CAIR)	90.00	90.00	0.00
	20 Community College Public Relations Organization (CCPRO)	175.00	175.00	0.00
	20 Council for Resource Development (CRD)	600.00	600.00	0.00
	20 Irvine Chamber of Commerce	600.00	600.00	0.00
	20 Irvine Chamber of Commerce, Board Member, In addition to other Irvine Member	1,000.00	1,000.00	0.00
*	<b>20 Irvine Sister Cities Foundation Association</b>	<b>25.00</b>	<b>0.00</b>	<b>(25.00)</b>
	20 National Association of Presidential Assistants in Higher Education (NAPAHE)	150.00	150.00	0.00
	20 National Council for Marketing and Public Relations (NCMPR)	450.00	450.00	0.00
	20 Network of California Community College Foundations (NCCCF)	600.00	600.00	0.00
	20 Orange County Business Council (OCBC)	1,666.00	1,666.00	0.00
	20 The Research and Planning Group for the California Community Colleges (the RP Group)	350.00	350.00	0.00
	20 Tustin Chamber of Commerce	186.00	186.00	0.00
*	<b>20 Western Association of School &amp; College Accreditation Commission for Colleges (WASC)</b>	<b>23,184.00</b>	<b>23,284.00</b>	<b>100.00</b>
SUBTOTAL		42,726.00	42,897.00	171.00
<b>OFFICE OF INSTRUCTION (22)</b>				
	22 California Community Colleges Chief Instructional Officers (CCCCIO)	300.00	300.00	0.00
	22 Honors Transfer Council of California (HTCC)	120.00	120.00	0.00
*	<b>22 League for Innovation</b>	<b>0.00</b>	<b>2,925.00</b>	<b>2,925.00</b>
	22 National Collegiate Honors Council (NCHC)	500.00	500.00	0.00
	22 Western Regional Honors Council (WRHC)	75.00	75.00	0.00
SUBTOTAL		995.00	3,920.00	2,925.00
<b>OFFICE OF THE ACADEMIC SENATE (23)</b>				
*	<b>23 Academic Senate for California Community Colleges (ASCCC)</b>	<b>2,600.00</b>	<b>2,800.00</b>	<b>200.00</b>
SUBTOTAL		2,600.00	2,800.00	200.00
<b>OFFICE OF STUDENT SERVICES, OUTRACH AND COMMUNITY RELATIONS (24)</b>				
	24 Calif. Community College Chief Student Services Officers Association	300.00	300.00	0.00
	24 Calif. Community College Early Childhood Educators (CCCECE)	30.00	30.00	0.00
	24 Health Services Assoc. of the Calif. Community Colleges (HSACCC)	150.00	150.00	0.00
	24 National Association of Education for Young Children (NAEYC)	100.00	100.00	0.00
SUBTOTAL		580.00	580.00	0.00
<b>OFFICE OF FINANCIAL AID (26)</b>				
	26 Western Assoc. of Veteran Education Specialist (WAVES)	75.00	75.00	0.00
	26 National Association Student Financial Aid Admin (NASFAA)	1,370.00	1,370.00	0.00
SUBTOTAL		1,445.00	1,445.00	0.00
<b>OFFICE OF ADMISSIONS &amp; RECORDS (30)</b>				
	30 American Association of Collegiate Registrars and Admission Officers (AACRAO)	1,015.00	1,015.00	0.00
	30 California Association of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
	30 National Association of Foreign Student Advisors (NAFSA)	390.00	390.00	0.00
SUBTOTAL		1,605.00	1,605.00	0.00
<b>OFFICE OF COMMUNITY ED (31)</b>				
	31 Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
	31 National College Testing Association (NCTA)	40.00	40.00	0.00
SUBTOTAL		200.00	200.00	0.00

		January FY 13-14	July FY 14-15	Difference
	<b>OFFICE OF EXTENDED EDU (32)</b>			
32	NONE	0.00	0.00	0.00
	SUBTOTAL	0.00	0.00	0.00
	<b>OFFICE OF SAFETY AND SECURITY (34)</b>			
*	<b>34</b> <i>California College and Universities Police Chief's Association (CCUPCA)</i>	<b>75.00</b>	<b>100.00</b>	<b>25.00</b>
*	<b>34</b> <i>California Emergency Services Association (CESA)</i>	<b>160.00</b>	<b>175.00</b>	<b>15.00</b>
	34 California Public Parking Association	125.00	125.00	0.00
*	<b>34</b> <i>International Association of Chiefs of Police (IACP)</i>	<b>100.00</b>	<b>0.00</b>	<b>(100.00)</b>
*	<b>34</b> <i>International Association of Law Enforcement Administration (IACLEA)</i>	<b>225.00</b>	<b>200.00</b>	<b>(25.00)</b>
*	<b>34</b> <i>Orange County Training Managers Association (OCTMA)</i>	<b>70.00</b>	<b>100.00</b>	<b>30.00</b>
	SUBTOTAL	755.00	700.00	(55.00)
	<b>OFFICE OF SUPPORTIVE SERVICES (35)</b>			
	35 California Association for Post Secondary Education and Disability (CAPED)	240.00	240.00	0.00
*	<b>35</b> <i>California Community Colleges Cal Works Association (CCCCA)</i>	<b>50.00</b>	<b>0.00</b>	<b>(50.00)</b>
	SUBTOTAL	290.00	240.00	(50.00)
	<b>OFFICE OF STUDENT DEVELOPMENT (36)</b>			
*	<b>36</b> <i>American Student Government Association</i>	<b>0.00</b>	<b>497.00</b>	<b>497.00</b>
	36 COSTCO	100.00	100.00	0.00
	SUBTOTAL	100.00	597.00	497.00
	<b>OFFICE OF LIBRARY SERVICES (37)</b>			
	37 Association of College and Research Libraries (ACRL)	110.00	110.00	0.00
	37 California Library Association (CLA)	150.00	150.00	0.00
	37 College Reading and Learning Association (CRLA)	50.00	50.00	0.00
	37 Council of Chief Librarians (CCL)	150.00	150.00	0.00
	37 American Library Association (ALA)	500.00	500.00	0.00
	SUBTOTAL	960.00	960.00	0.00
	<b>TECHNOLOGY SERVICES (41)</b>			
	41 California Educational Technology Professionals (CETPA)	90.00	90.00	0.00
	41 Directors of Educational Technology (DET/CHE)	75.00	75.00	0.00
*	<b>41</b> <i>Educause</i>	<b>730.00</b>	<b>0.00</b>	<b>(730.00)</b>
	41 Project Management Institute (PMI)	139.00	139.00	0.00
	SUBTOTAL	1,034.00	304.00	(730.00)
	<b>SCHOOL OF FINE ARTS (70)</b>			
	70 American Association of Museums (AAM)	350.00	350.00	0.00
*	<b>70</b> <i>American College Dance Festival Association (ACDFA) (2yr. memb.)</i>	<b>250.00</b>	<b>0.00</b>	<b>(250.00)</b>
	70 United States Institute of Theatre Technology (USITT)	180.00	180.00	0.00
	70 College Art Association (CAA)	375.00	375.00	0.00
	SUBTOTAL	1,155.00	905.00	(250.00)
	<b>SCHOOL OF BUSINESS SCIENCE (72)</b>			
	72 Academy of Legal Studies in Business (ALSB)	60.00	60.00	0.00
*	<b>72</b> <i>American Association for Paralegal Education</i>	<b>0.00</b>	<b>450.00</b>	<b>450.00</b>
	72 American Management Association (AMA)	250.00	250.00	0.00
	72 California Association for Local Economic Development (ASI)	80.00	80.00	0.00
*	<b>72</b> <i>Center for Computer Assisted Legal Instruction</i>	<b>0.00</b>	<b>250.00</b>	<b>250.00</b>
*	<b>72</b> <i>Cisco Consortium</i>	<b>250.00</b>	<b>300.00</b>	<b>50.00</b>
	72 Orange County Legal Secretaries Association (OCLSA)	50.00	50.00	0.00
	73 Orange County Paralegal Association (OCPA)	60.00	60.00	0.00
	72 National Association for Community College Entrepreneurship (NACCE)	750.00	750.00	0.00
	72 Society for Human Resources Management (SHRM)	180.00	180.00	0.00
*	<b>72</b> <i>Web Professional.org</i>	<b>0.00</b>	<b>49.00</b>	<b>49.00</b>
	SUBTOTAL	1,680.00	2,479.00	799.00

		January FY 13-14	July FY 14-15	Difference
<b>SCHOOL OF GUIDANCE AND COUNSELING (73)</b>				
73	National Association of Colleges & Employers (NACE)	400.00	400.00	0.00
73	Southern California Intersegmental Articulation Council (SCIAC)	75.00	75.00	0.00
73	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
	<b>SUBTOTAL</b>	<b>525.00</b>	<b>525.00</b>	<b>0.00</b>
<b>SCHOOL OF HUMANITIES AND LANGUAGES (74)</b>				
74	American Historical Association (AHA)	140.00	140.00	0.00
74	Calif. Teachers of English to Speakers of Other Languages (CATESOL)	50.00	50.00	0.00
74	Community College Humanities Association (CCHA)	300.00	300.00	0.00
74	English Council of California Two Year Colleges (ECCTYC)	105.00	105.00	0.00
*	<b>74 International Writing Centers Association</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
74	Organization of American Historians (OAH)	140.00	140.00	0.00
74	Teachers of English to Speakers of Other Languages (TESOL)	120.00	120.00	0.00
	<b>SUBTOTAL</b>	<b>855.00</b>	<b>1,055.00</b>	<b>200.00</b>
<b>SCHOOL OF LIFE SCIENCES &amp; TECHNOLOGIES (76)</b>				
76	Association for the Advancement of Sustainability in Higher Education (AASHE)	280.00	280.00	0.00
76	Association for Biology Laboratory Education (ABLE)	200.00	200.00	0.00
	<b>SUBTOTAL</b>	<b>480.00</b>	<b>480.00</b>	<b>0.00</b>
<b>SCHOOL OF KINESIOLOGY, HEALTH &amp; ATHLETICS (77)</b>				
77	American Volleyball Coaches Association Women (AVCA)	155.00	155.00	0.00
77	California Community College Athletic Association (CCCAA)	6,750.00	6,750.00	0.00
77	California Community College Athletic Directors Association (CCCADA)	100.00	100.00	0.00
77	California Community College Coaches Association - Baseball	115.00	115.00	0.00
77	California Community College Coaches Association - Men's Basketball	300.00	300.00	0.00
77	California Community College Coaches Association - Women's Basketball	200.00	200.00	0.00
77	California Community College Counselors/Advisors Academic Association for Athletics (CCCC/AAAA)	125.00	125.00	0.00
77	CCC Badminton Coaches Association Women's (CCCWBCA)	100.00	100.00	0.00
77	CCC Golf Coaches Association (CCCGCA)	150.00	150.00	0.00
77	CCC Ladies Golf Coaches Association (CCCLGCA)	150.00	150.00	0.00
77	CCC Men's Volleyball Coaches Association (CCCMVCA)	150.00	150.00	0.00
77	CCC Soccer Coaches Association (Men and Women) (CCCSCA)	150.00	150.00	0.00
77	CCC Tennis Coaches Association (Men & Women)	50.00	50.00	0.00
*	<b>77 CCC Women's Volleyball Coaches Association (CCCWVCA)</b>	<b>125.00</b>	<b>175.00</b>	<b>50.00</b>
77	Intercollegiate Tennis Association Men's and Women's ITA- Team	340.00	340.00	0.00
77	National Athletic Trainers Association (NATA)	458.00	458.00	0.00
*	<b>77 National Association of Two Year College Athletic Administrators (NATYCAA)</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>
77	National Soccer Coaches Association of America (Men & Women-College Srvcs)	410.00	410.00	0.00
*	<b>77 Orange Empire Conference (OEC)</b>	<b>5,000.00</b>	<b>5,500.00</b>	<b>500.00</b>
77	Women's Basketball Coaches Association (WBCA)	130.00	130.00	0.00
	<b>SUBTOTAL</b>	<b>14,958.00</b>	<b>15,608.00</b>	<b>650.00</b>
<b>SCHOOL OF PHYSICAL SCIENCES &amp; TECHNOLOGIES (78)</b>				
78	American Association of Physics Teachers (AAPT)	185.00	185.00	0.00
78	American Chemical Society (ACS)	151.00	151.00	0.00
78	Orange County Astronomers Association (OCA)	57.00	57.00	0.00
	<b>SUBTOTAL</b>	<b>393.00</b>	<b>393.00</b>	<b>0.00</b>



		January FY 13-14	July FY 14-15	Difference
SCHOOL OF CAREER TECH EDUCATION AND WORKFORCE DEVELOPMENT (80)				
80	American Society for Training and Development (ASTD)	255.00	255.00	0.00
80	California Community College Association for Occupational Education (CCCAOE)	45.00	45.00	0.00
80	California Internship & Work Experience Association (CIWEA)	150.00	150.00	0.00
SUBTOTAL		450.00	450.00	0.00
SCHOOL OF MATHEMATIC, COMPUTER SCIENCE AND ENGINEERING (81)				
*	81 Association of Professional Modelmakers (APMM)	500.00	0.00	(500.00)
SUBTOTAL		500.00	0.00	(500.00)
TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS		74,286.00	78,143.00	3,857.00

\* Changes from January 2014 list.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Ratify 2014-2015 Five Year Construction Plan Revision

**ACTION:** Approval

---

### **BACKGROUND**

Each year by July 1<sup>st</sup>, the District is required to submit a Five Year Construction Plan to the State Chancellor's office. On February 24, 2014, the Board of Trustees approved the District's Order of Priority for this year's Five Year Construction Plan.

After the February approval and through the course of district-wide planning efforts, it was determined in the district's best interest to construct a new building at ATEP instead of temporary facilities on the Irvine Valley College campus.

### **STATUS**

It was necessary to modify the Board of Trustee's approved Five Year plan to reflect the basic aid approval of the ATEP IVC Building. Staff requests the Board ratify this modification to remove the project titled "NEW BASEBALL RESTROOM / BLEACHERS / CONCESSIONS - ATEP Swing Space" shown as position eight (EXHIBIT A), from the list. All other priorities remain the same.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the request for ratification to the modification of the Five Year Construction Plan (EXHIBIT A).

Five Year Plan  
South Orange County Community College District  
July 21, 2014

EXHIBIT A  
Page 1 of 1

2013 Priority	2014 Priority	Project Title	Campus	Occupy Date	Status
1	1	LIFE SCIENCES BUILDING-Occupied	Irvine Valley College	2013/2014	FPP-Approved/ Funding Approved
2	2	SCIENCES BUILDING-Under Construction	Saddleback College	2015/2016	Locally Funded or Future
3	3	ATEP- DEMOLITION OF SELECTED BUILDINGS- Phased demolition	Irvine Valley College	2014/2015	Locally Funded or Future
4	4	NEW BARRANCA ENTRANCE-In design Review	Irvine Valley College	2015/2016	Locally Funded or Future
5	5	RENOVATE TAS BUILDING (Including Swing Space, in design)	Saddleback College	2016/2017	Locally Funded or Future
6	-	STORM DRAIN AND RELOCATE SURFACE PARKING LOT (Phase One A), PRACTICE FIELDS	Saddleback College	2015/2016	Locally Funded or Future
-	6	SITE IMPROVEMENTS-Selecting Criteria Architect (Name change from project 6 listed above)	Saddleback College	2015/2016	Locally Funded or Future
7	7	A-400 RENOVATION & EXPANSION-In Design	Irvine Valley College	2015/2016	Locally Funded or Future
29	8	NEW BASEBALL RESTROOM/ BLEACHERS/ CONCESSIONS-ATEP Swing Space	Irvine Valley College	2016/2017	Locally Funded or Future
8	8	NEW SURFACE PARKING LOT - PHASE I	Irvine Valley College	2016/2017	Locally Funded or Future
9	9	GATEWAY BUILDING	Saddleback College	2019/2020	FPP-Submitted
10	10	FINE ARTS BUILDING	Irvine Valley College	2019/2020	FPP-Submitted
11	11	A-200 RENOVATION: SUCCESS CENTER	Irvine Valley College	2020/2021	IPP-Submitted
12	12	B-300 RENOVATION (2ND FLOOR)	Irvine Valley College	2019/2020	IPP-Submitted
13	13	NEW ATEP BUILDING	Irvine Valley College	2019/2020	Locally Funded or Future
30	14	ATHLETICS STADIUM RENOVATION	Saddleback College	2019/2020	Locally Funded or Future
14	15	NEW ATEP BUILDING	Saddleback College	2019/2020	Locally Funded or Future
15	16	CAMPUS VILLAGE (Interim Space) OFFLINE	Saddleback College	2016/2017	Locally Funded or Future
16	17	GATEWAY BUILDING TRANSIT ENTRANCE PLAZA	Saddleback College	2019/2020	Locally Funded or Future
18	18	RENOVATE SOCCER & PRACTICE FIELDS	Irvine Valley College	2019/2020	Locally Funded or Future
19	19	STUDENT SERVICES RENOVATION	Saddleback College	2020/2021	IPP-Submitted
20	20	NEW SURFACE PARKING LOT - PHASE II	Irvine Valley College	2019/2020	Locally Funded or Future
23	21	FINE ARTS BUILDING RENOVATION	Saddleback College	2020/2021	Locally Funded or Future
21	22	A-QUAD LANDSCAPE/HARDSCAPE RENOVATION	Irvine Valley College	2020/2021	Locally Funded or Future
17	23	QUAD LANDSCAPE/HARDSCAPE RENOVATION	Saddleback College	2020/2021	Locally Funded or Future
22	24	B-300 RENOVATION (1ST FLOOR)	Irvine Valley College	2020/2021	Locally Funded or Future
24	25	FINE ARTS PROMENADE LANDSCAPE/HARDSCAPE	Irvine Valley College	2020/2021	Locally Funded or Future
25	26	REPAIR & REMODEL M/S/E BUILDING	Saddleback College	2021/2022	Locally Funded or Future
26	27	SCIENCE MATH PLAZA RENOVATION	Saddleback College	2021/2022	Locally Funded or Future
27	28	CAMPUS ENTRANCE PLAZA RENOVATION	Irvine Valley College	2021/2022	Locally Funded or Future
28	29	HEALTH SCIENCES BUILDING RENOVATION	Saddleback College	2021/2022	Locally Funded or Future
	30	NEW BASEBALL RESTROOM/ BLEACHERS/ CONCESSIONS	Irvine Valley College	2021/2022	Locally Funded or Future
-	31	RENOVATE CAMPUS PEDESTRIAN PATHWAYS- ARBORETUM TRAIL	Saddleback College	2022/2023	Locally Funded of Future
31	32	AUXILIARY GYMNASIUM	Irvine Valley College	2022/2023	Locally Funded or Future

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: 2015-2016 Academic Calendar  
**ACTION:** Review and Study

---

**BACKGROUND**

Annually the South Orange County Community College District Academic Calendar Committee convenes to review the development of the academic calendar. During the 2013-14 academic year, representatives from the governance groups studied calendar options for 2015-2016.

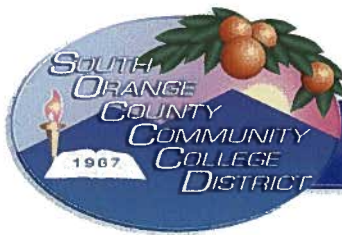
**STATUS**

The District-wide Academic Calendar Committee met on May 15, 2014, and voted to recommend a calendar for 2015-2016. The Academic Calendar proposed for 2015-2016 has been reviewed and approved by the District-wide Academic Calendar Committee (Exhibit A). The calendar meets Education Code requirements, accounts for holidays mandated by the California Community College Chancellor's Office (Exhibit B), and includes classified staff holidays in compliance with Article 10 of the California School Employees Association (CSEA) contract and Article 9 of the Police Officers Association Master Agreement.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for review and study the proposed Academic Calendar for 2015-2016 (Exhibit A).

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*



# ACADEMIC CALENDAR 2015 – 2016

## FALL SEMESTER 2015

### AUGUST 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	*17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### SEPTEMBER 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	*7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### OCTOBER 2015

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	*12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### NOVEMBER 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	*11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	*26	*27	28
29	30					

### DECEMBER 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	*23	*24	*25	26
27	*28	*29	*30	*31		

## SUMMER SESSION 2016

### JUNE 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### JULY 2016

S	M	T	W	T	F	S
					1	2
3	*4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	

## LEGEND

<span style="background-color: #800000; color: white;"> </span> Classes Not in Session	<span style="background-color: #ADD8E6; color: black;"> </span> Instructional Days	● Holidays for Classified and 12-Month Employees
<span style="background-color: #008080; color: white;"> </span> Staff Development Days	<span style="background-color: #000080; color: white;"> </span> Final Examinations	* Start of 8-Week Session
<span style="background-color: #FFA500; color: black;"> </span> Sunday Classes Meet	<span style="background-color: #800080; color: white;"> </span> Faculty Contractual Days/Classes Not in Session	+ SC Commencement IVC Commencement
<span style="background-color: #FFD700; color: black;"> </span> Saturday Classes Meet		

Each college may develop a special final exam schedule.

*Vision: To be a leader in exemplary teaching and learning, student success and community partnerships.*

*Mission: To provide a dynamic and innovative learning environment dedicated to student success and economic growth of the region.*

## SPRING SEMESTER 2016

### JANUARY 2016

S	M	T	W	T	F	S
					*1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	*18	*19	20	21	22	23
24	25	26	27	28	29	30
31						

### FEBRUARY 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	*12	13
14	*15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

### MARCH 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	*25	26
27	*28	29	30	31		

### APRIL 2016

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### MAY 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	*24	25	26	27	28
29	*30	31				





Saddleback College • Irvine Valley College

## ACADEMIC CALENDAR 2015 – 2016

### FALL SEMESTER 2015

August 10-14 (Monday-Friday)	Staff Development Days
August 17 (Monday)	Instruction Begins
* August 17-October 10 (Monday-Saturday)	8-Week Session
• September 7 (Monday)	Labor Day — Holiday
September 8 (Tuesday)	Faculty Contractual Day/Classes Not in Session
* October 12-December 16 (Monday-Wednesday)	8-Week Session
• November 11 (Wednesday)	Veterans Day — Holiday
• November 26-27 (Thursday/Friday)	Thanksgiving — Holiday
December 10-16 (Thursday-Wednesday)	Final Examinations
December 17-January 18 (Thursday-Monday)	Classes Not in Session
• December 23-January 1 (Wednesday-Friday)	District/Colleges Closed

### SPRING SEMESTER 2016

• January 1 (Friday)	New Year's Day Holiday
January 11 (Monday)	Faculty Contractual Day/Classes Not in Session
January 12-15 (Tuesday-Friday)	Staff Development Days
• January 18 (Monday)	Martin Luther King, Jr. — Holiday
January 19 (Tuesday)	Instruction Begins
* January 19-March 19 (Tuesday-Saturday)	8-Week Session
• February 12 (Friday)	Lincoln's Day — Holiday
• February 15 (Monday)	Presidents' Day — Holiday
March 20-26 (Sunday-Saturday)	Spring Break/Classes Not in Session
• March 25 (Friday)	Friday of Spring Break — Holiday
* March 28-May 21 (Monday-Saturday)	8-Week Session
May 17-23 (Tuesday-Monday)	Final Examinations
May 24 (Tuesday)	Faculty Contractual Day/Classes Not in Session
+ May 24 (Tuesday)	Irvine Valley College/Saddleback College Commencements

### SUMMER SESSION 2016

• May 30 (Monday)	Memorial Day — Holiday
May 31-August 12 (Tuesday-Friday)	Summer Session
• July 4 (Monday)	Fourth of July — Holiday

#### SUMMARY

	Fall	Spring	Total
<i>Instructional Days</i>			
Monday	17	16	33
Tuesday	17	17	34
Wednesday	17	17	34
Thursday	16	17	33
Friday	16	16	32
<b>SUBTOTAL</b>	<b>83</b>	<b>83</b>	<b>166</b>
Staff Development	5	4	9
Staff Contractual Days	1	2	3
Finals	0	0	0
<b>TOTAL</b>	<b>89</b>	<b>89</b>	<b>178</b>

*Summer 2016 start dates and session lengths may vary. See college online schedules for more information.*

STATE OF CALIFORNIA

BRICE W. HARRIS, CHANCELLOR

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

1102 Q STREET

SACRAMENTO, CA 95811-6549

(916) 445-8752

<http://www.cccco.edu>



September 27, 2013

TO: District Superintendent/President

FROM: Diane Brady, Administrator   
Fiscal Policy

SUBJECT: Mandated Holidays for Fiscal Years 2013-14, 2014-15, 2015-16 and 2016-17

**Synopsis:** A list of the official academic holidays, as specified by Education Code Section 79020, is provided for convenience in establishing your future academic calendars. Included are the mandated holiday dates for fiscal years 2013-14, 2014-15, 2015-16 and 2016-17 based on the current statute (ECS 79020).

**Fiscal Year 2013-14**

July 4, 2013	(Thursday)	Independence Day
September 2, 2013	(Monday)	Labor Day
November 11, 2013	(Monday)	Veterans Day
November 28, 2013	(Thursday)	Thanksgiving Day
December 25, 2013	(Wednesday)	Christmas
January 1, 2014	(Wednesday)	New Year's Day
January 20, 2014	(Monday)	Dr. Martin Luther King, Jr. Day
February 7, 10, 12, or 14, 2014	(Friday, Monday, Wednesday, or Friday)	Lincoln Day
February 17, 2014	(Monday)	Washington Day
May 26, 2014	(Monday)	Memorial Day

A college MAY close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the governing board of the district agrees to close the college for that purpose. The district shall continue to maintain the minimum required 175 days of instruction.

If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

(Continued)

District Superintendent/President (Continued)

-2-

September 27, 2013

**Fiscal Year 2014-15**

July 4, 2014	(Friday)	Independence Day
September 1, 2014	(Monday)	Labor Day
November 10 or 11, 2014	(Monday or Tuesday)	Veterans Day
November 27, 2014	(Thursday)	Thanksgiving Day
December 25, 2014	(Thursday)	Christmas
January 1, 2015	(Thursday)	New Year's Day
January 19, 2015	(Monday)	Dr. Martin Luther King, Jr. Day
February 6, 12, or 13, 2015	(Friday, Thursday, or Friday)	Lincoln Day
February 16, 2015	(Monday)	Washington Day
May 25, 2015	(Monday)	Memorial Day

**Fiscal Year 2015-16**

July 3, 2015	(Friday)	Independence Day (Observance)
September 7, 2015	(Monday)	Labor Day
November 9, 11, or 13, 2015	(Monday, Wednesday or Friday)	Veterans Day
November 26, 2015	(Thursday)	Thanksgiving Day
December 25, 2015	(Friday)	Christmas
January 1, 2016	(Friday)	New Year's Day
January 18, 2016	(Monday)	Dr. Martin Luther King, Jr. Day
February 12, 2016	(Friday)	Lincoln Day
February 15, 2016	(Monday)	Washington Day
May 30, 2016	(Monday)	Memorial Day

**Fiscal Year 2016-17**

July 4, 2016	(Monday)	Independence Day
September 5, 2016	(Monday)	Labor Day
November 11, 2016	(Friday)	Veterans Day
November 24, 2016	(Thursday)	Thanksgiving Day
December 26, 2016	(Monday)	Christmas (Observance)
January 2, 2017	(Monday)	New Year's Day (Observance)
January 16, 2017	(Monday)	Dr. Martin Luther King, Jr. Day
February 10, 13, 14, or 17 2017	(Friday, Monday, Tuesday, Friday)	Lincoln Day
February 20, 2017	(Monday)	Washington Day
May 29, 2017	(Monday)	Memorial Day

**Action/Date Requested:** Information

**Contact:** For holiday or academic calendar configuration questions, call Elias Regalado, Fiscal Services, at (916) 445-1165 or e-mail at [eregalad@cccco.edu](mailto:eregalad@cccco.edu).

cc: Chief Business Officer  
Chief Instructional Officer  
Dean of Admissions and Records, Registrar  
Chief Information System Officer  
Dan Troy  
Elias Regalado



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Gifts to the District and Foundations

**ACTION:** Approval

---

**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees “receives and administers gifts to the District.” The division/school or office within the college receiving the donated item reviews all gifts.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS  
July 21, 2014

**SADDLEBACK COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
Piano	Ann Kough
Books	Richard Tum Suden
Books	Edward Cooke

**IRVINE VALLEY COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
20 pieces of music	Bill Blackwell
Storage Cases and books	Stephen Rochford
Books	Wayne Pang
Repair cost for an IVC Bassoon	Christine Miller

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Purchase Orders/Confirming Requisitions

**ACTION:** Approval

---

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders numbered P14-04445 through P14-04532 amounting to \$1,162,904.61 and P15-00144 through P15-00507 amounting to \$33,882,190.59 are submitted to the Board of Trustees for approval. Confirming requisitions dated June 4, 2014 through June 30, 2014 totaling \$73,119.10 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

## Includes P14-04445 - P14-04532

PO Number	Vendor Name	Loc	Description	Account Amount
P14-04445	VEOLIA ENERGY NORTH AMERICA HO LDINGS INC		Repairs to co-gen and central plants	262,600.00
P14-04446	SKYLINE DISPLAYS		Displays for Job Fairs	10,578.76
P14-04447	CDW-G COMPUTER CENTERS		HP plotter supplies for village 4	640.11
P14-04448	XPEDX		Paper	121.92
P14-04449	ENAMIX, INC.		Quality assurance consulting services	220,653.33
P14-04450	ENAMIX, INC.		Business analysis consulting services	209,040.00
P14-04451	CURTIS 1000		Banners	268.57
P14-04452	TASER INTERNATIONAL, INC.		Tasers	6,323.86
P14-04453	SEHI PROCOMP COMPUTER PRODUCTS		All-in-one machines for health center	683.64
P14-04454	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		IPad Adapters	126.36
P14-04455	CALIFORNIA CHAMBER OF COMMERCE		2014 employee notices poster	27.48
P14-04456	JULIE NACE		Payment for natl registry exam 1 day	300.00
P14-04457	MODERN POSTCARD		Mailing service and postage	695.00
P14-04458	MODERN POSTCARD		Mailing list	655.00
P14-04459	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		Maglc track pad-	74.52
P14-04460	JANELLE JAMES OLSON		FKCE wkshp trainer	240.00
P14-04461	CARIE CRUZ		FKCE wkshp monitor	105.00
P14-04462	PCMG, INC		Tablets for small platform app class	1,178.36
P14-04463	WRIGHT LINE, LLC C/O EATON COR P		Repair of dispatch desk	509.20
P14-04464	THE RAISE FOUNDATION		FKCE wkshpr rental fee	234.30
P14-04465	MARIA E. HUTCHINSON CERVANTES		FKCE wkshp trainer	1,000.00
P14-04466	DIEMMY TRAN		FKCE wkshp trainer	240.00
P14-04467	JULIE GENTILE		FKCE wkshp trainer	240.00
P14-04468	PACOS PIANO AND ORGAN MOVERS		Organ moving services	200.00
P14-04470	DENISE BLAIR		FKCE wkshp cotrainer	945.00
P14-04471	ERIN KIM		FKCE wkshp cotrainer	980.00
P14-04472	SUSAN DROGO		FKCE wkshp monitor	315.00
P14-04473	JODY WALLACE		FKCE wkshp cotrainer	105.00
P14-04474	YVETTE ARBIZO		FKCE wkshp panelist	35.00
P14-04475	KIMBERLY SMITH		FKCE wkshp panelist	35.00
P14-04476	JACQUELINE GOODE		FKCE wkshp trainer	240.00
P14-04477	WELLS FARGO #3317		Books	806.85
P14-04478	WELLS FARGO #3317 (DISTRICT)		Scanner	453.59
P14-04479	DANA WHARF SPORTFISHING		SumFun charter for at-sea lab	1,200.00
P14-04480	MARIA ORTIZ		FKCE wkshp translater	300.00
P14-04481	YVETTE ARBIZO		FKCE wkshp panelist	35.00
P14-04482	MODERN POSTCARD		Printing	527.20
P14-04483	WELLS FARGO #1598		Radio software	57.82
P14-04484	VITAL LINK EDUCATION AND BUS INESS CONSORTIUM		STEM and arts showcase participation	255.00
P14-04485	ROOF CONSTRUCTION		Replace roof at VII 32 and 26	61,330.00
P14-04486	P2S ENGINEERING, INC ATTN:ARVI ND BATRA		Engineering services for roadway lights	46,200.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 3

## Includes P14-04445 - P14-04532

PO Number	Vendor Name	Loc	Description	Account Amount
P14-04487	MARK IV COMMUNICATIONS, INC.	.	Install cable sets in SSC 260	2,990.58
P14-04488	CDW-G COMPUTER CENTERS	.	Monitors for Transfer Ctr	3,179.60
P14-04489	FONTIS SOLUTIONS div of IMAGE DISTRIBUTION SERV	.	Prescription paper and pads	676.08
P14-04490	CA DEPT OF PUBLIC HEALTH LABORATORY FIELD SERVICES	.	Annual laboratory licensing	133.34
P14-04491	WELLS FARGO #3317	.	Ergonomics filter screen	262.70
P14-04492	NORMAN A TRAUB NORMAN A. TRAUB ASSOCIATES	.	Investigation	6,025.80
P14-04493	ANIMAL CARE EQUIPMENT AND SERVICES	.	Snake tongs	524.56
P14-04494	MEDCO SUPPLY COMPANY	.	Athletic training equipment	6,811.47
P14-04495	RICHARD THE THREAD EMPIRE TAPE COMPANY	.	Supplies for student use in Fashion classes	1,075.27
P14-04496	MOTOROLA C/O COMSERCO	.	Radio for Tahoe	455.22
P14-04497	SEHI PROCOMP COMPUTER PRODUCTS	.	Toner cartridge	129.75
P14-04498	SCHOOLDUDE.COM	.	SC SchoolDude renewal fees	6,520.65
P14-04499	ADCLUB ADVERTISING SERVICE	.	Advertising	22,225.00
P14-04500	WELLS FARGO #3317	.	Reference books	50.59
P14-04501	GEORGE DONNELLY TESTING & INSPECTION	.	Floor test to support construction	560.00
P14-04502	AUTONATION FORD TUSTIN	.	Auto repair	573.90
P14-04503	CARQUEST AUTO PARTS	.	Repair of golf cart	21.64
P14-04504	JODI HAYDEN	.	FKCE wkshp panelist	35.00
P14-04505	ANNA CHAPMAN	.	FKCE wkshp panelist	35.00
P14-04506	MARTINA "TINA" RODGERS	.	FKCE wkshp panelist	35.00
P14-04507	CDW-G COMPUTER CENTERS	.	Monitors for assessment ctr	7,313.08
P14-04508	MARTECH SYSTEMS, INC.	.	Thermal ticket stock for box office	77.96
P14-04509	GLOBAL IT TRAINING	.	MS Exchange 2013 training	2,995.00
P14-04510	JOHN THOMAS LAGUNA ORTHOPEDIC	.	Perkins grant guest speaker honorarium 4/16/14	100.00
P14-04511	ROBERT PACHECO	.	VPSS managers retreat speaker	955.22
P14-04512	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	.	Limited lead survey at Fine Art	2,800.00
P14-04513	DAVID PUFAHL dba NEW VISION CONSTRUCTION	.	Remodification of Vil 33-1	14,928.97
P14-04514	GUEST ARTISTS	.	Guest artists for SCLO-"Hello Dolly"	8,620.00
P14-04515	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	.	Asbestos air monitoring at LRC	4,550.00
P14-04516	CAL-THERM CORPORATION	.	Insulation repairs	9,737.00
P14-04517	CENGAGE LEARNING	.	Standing order of library book.	236.23
P14-04518	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	.	Legal services	10,000.00
P14-04519	INDUSTRIAL DOOR GROUP INC	.	Troubleshoot CP roll-up door	250.00
P14-04520	EN POINTE TECHNOLOGIES SALES, INC.	.	Notetaking software for disabled students	532.85
P14-04521	FARNOOSH SORAYA	.	FKCE wkshp trainer	240.00
P14-04522	PENCO ENGINEERING	.	Site Improvements survey stadium & practice fields	49,000.00
P14-04523	IRVINE VALLEY COLLEGE BOOKSTORE	.	Supply purchase from bookstore	107.95

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## Includes P14-04445 - P14-04532

PO Number	Vendor Name	Loc	Description	Account Amount
P14-04524	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	.	Project management srvc/land exchange	83,120.00
P14-04525	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	.	Construction management srvc/land exchange	71,050.00
P14-04526	LAGUNA GRAPHIC ARTS, INC.	.	HR financial software college open houses	401.76
P14-04527	LAGUNA WOODS VILLAGE POTTERS	.	Art supplies for summer 2014 art classes at LWV	1,040.00
P14-04529	ASBESTOS CONTROL TESTING INC	.	Abatement at LRC	10,300.00
P14-04530	PSYCH CONSULT. ASSOC., INC.	.	Pre-employment evaluation	350.00
P14-04531	MUSIC THEATRE INTERNATIONAL	.	Lucky Stiff royalty	21.77
P14-04532	W. W. GRAINGER	.	Supplies for PAC	1,500.00
Total Number of POs			86	Total 1,162,904.61

## Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	75	251,280.84
40	Capital Outlay Fund	11	911,623.77
Total			1,162,904.61

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## Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00144	ENAMIX, INC.		Infrastructure Network Engineer Consult Svcs	140,400.00
P15-00145	CHRONICLE OF HIGHER EDUCATION		Subscription renewal	89.00
P15-00146	CAREERBUILDER, LLC		Advertising services	10,000.00
P15-00147	QUALTRICS, LLC		Annual survey software license renewal	3,000.00
P15-00148	UC REGENTS UCSD		Aquarium tour for summer session ms20	300.00
P15-00149	NAT'L OFFICE FURNITURE c/o UNI TED INTERIORS		Furniture for LRC-208 & 254A	4,961.09
P15-00150	S & B FOODS		Food - flex week events	5,000.00
P15-00151	EVENTS		Management retreat August 7-8, 2014	16,000.00
P15-00152	WELLS FARGO #1598	.	Domain name renewals 3 years	107.88
P15-00153	BIOMETRICS4ALL	.	Live can maint	960.00
P15-00154	GUEST ARTISTS		Guest dancers/singers- SCLO "Hello Dolly"	350.00
P15-00155	MEALS/LODGING/ENTRY FEES		Athletic team officials fees	5,000.00
P15-00156	MEALS/LODGING/ENTRY FEES		Athletic game workers 2013/2014	8,500.00
P15-00157	SchoolOutfitters.com		Display case for board of trustee	886.00
P15-00158	DISPLAYS 2GO		Monitor swivel	226.71
P15-00159	STUDENT INSURANCE COMPANY		Student insurance	142,845.00
P15-00160	MEALS/LODGING/ENTRY FEES		Athletic team meals and lodging	115,000.00
P15-00161	MEALS/LODGING/ENTRY FEES		Athletic team entry fees	20,000.00
P15-00162	REFPAY, LLC		Athletic team officials fees	40,000.00
P15-00163	PING CO.		M/W golf team bags 14/15	1,963.52
P15-00164	SATOR SOCCER SATOR SPORTS, INC .		Soccer nets	1,203.03
P15-00165	SATOR SOCCER SATOR SPORTS, INC .		Soccer supplies	301.75
P15-00166	LIVE FREE APPAREL		Women's soccer balls	528.04
P15-00167	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING		2014-15 fingerprinting - HR	2,000.00
P15-00168	WELLS FARGO #3317 (DISTRICT)		2014-15 GreenFaxMeixler-high volume faxing	200.00
P15-00169	THEATRE COMPANY		Costume rental for Hello Dolly	6,500.00
P15-00170	LYNDA.COM, INC.		SharePoint training licenses renewal	1,750.00
P15-00171	EDUCAUSE		Districtwide educause annual membership	3,357.50
P15-00172	TELERIK INC. BOSTON OFFICE		RadControls developer software renewal	898.20
P15-00173	OFFICE MAX A BOISE COMPANY		Office supp. for HR/financial software system	5,000.00
P15-00174	WORKDAY INC		HR/Financial software system training	41,462.00
P15-00175	WORKDAY INC		HR/Financial software system premium CSM	100,000.00
P15-00176	WORKDAY INC		HR/Financial software system subscription	459,875.00
P15-00177	HEWLETT-PACKARD COMPANY		Campus wide software license renewal	2,067.00
P15-00178	POINT AND CLICK SOLUTIONS INC		Support and maintenance Point& click	9,163.00
P15-00179	HUDSON PACIFIC SERVICES LLC		ATEP development	280,000.00
P15-00180	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE		Premium: general liability - power generators	5,150.00

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00181	OFFICE MAX A BOISE COMPANY	.	Office supplies	380,000.00
P15-00182	EMMA PEREZ	.	FKCE translator	300.00
P15-00183	CITY OF MISSION VIEJO	.	Graduation facility for paramedic class 71	345.00
P15-00184	RPM CONSULTANT GROUP	.	Contract services liability exposure	2,600.00
P15-00185	STRADLING, YOCOA, CARLSON & RAUT H P.C.	.	Contract services	5,700.00
P15-00186	RICOH USA CORP ATTN: SOUTHER C ALIF BILLING	.	2014-2015 copier for district mailroom	950.20
P15-00187	XEROX CORPORATION	.	2012-2013 campus-wide copier supplies	2,500.00
P15-00188	MILLENNIUM BUSINESS SERVICES M arty Cohn	.	Blanket PO for shrinkwrap & bindery	3,000.00
P15-00189	EDU BUSINESS SOLUTIONS	.	PSP software license renewal	2,428.20
P15-00190	LYNDE-ORDWAY CO., INC.	.	Service for bindery equipment	3,500.00
P15-00191	CAREER AMERICA, LLC	.	Self-service financial aid Counseling and Outreach	12,000.00
P15-00192	ESCAPE TECHNOLOGY, INC.	.	Escape maintenance renewal y/c	73,175.00
P15-00193	BOUNDLESS NETWORK	.	OC Fair promotional items	398.00
P15-00194	WELLS FARGO #3317 (DISTRICT)	.	Refreshments HR/financial/BPA project	5,000.00
P15-00195	S & B FOODS	.	Refreshments HR/financial/BPA project	3,000.00
P15-00196	PRO RAILING METAL WORKS	.	Guardrail at LRC	860.00
P15-00197	BRAVO SIGN & DESIGN	.	LRC directional and ID signs	4,298.56
P15-00198	RICOH USA CORP ATTN: SOUTHER C ALIF BILLING	.	2012-2013 service for EX125 printer	17,500.00
P15-00199	WITT COMPANY	.	Maintenance for RISO printers	1,330.00
P15-00200	DELL MARKETING	.	Poweredge R610 server warranty extensions	4,067.25
P15-00201	NAT'L ASSOC. OF BROADCASTERS	.	Broadcasters membership	360.00
P15-00202	COMPUTERLAND OF SILICON VALLE Y	.	Quickbooks subscription	749.00
P15-00203	CHARLES C. STILL SECURE LIVE S CAN	.	2014-15 rolling fees	700.00
P15-00204	JULIUS A. IBANEZ	.	Consultant agreement for PM med. director	3,000.00
P15-00205	MELTWATER NEWS US INC	.	News tracking services	6,000.00
P15-00206	DIGITAL THEATRE	.	2014-2015 subscription for theatre	910.00
P15-00207	GARY I. KUSUNOKI	.	2014-2015 hearing examiner services	3,000.00
P15-00208	TOD KUBO	.	Choreographer services	2,300.00
P15-00209	PACIFIC PARKING SYSTEMS, INC.	.	Annual maintenance: parking ticketing machines	5,820.00
P15-00210	MINN. MINING & MFG. CENTER LIB RARY SYSTEMS	.	Annual maintenance: library gates and software	2,690.00
P15-00211	OAK CREEK GOLF CLUB	.	Entry fee, IVC w. golf fall 2014	3,360.00
P15-00212	SPORTS FIELD SERVICES	.	Baseball field infield repairs	22,630.00
P15-00213	GILBERT & STEARNS, INC.	.	Old warehouse electrical repair	4,590.00
P15-00214	PERCEPTIVE SOFTWARE, USA INC. ATTN: STEPHANIE JONES	.	Perceptive license/maintenance renewal	51,200.00
P15-00215	FLOOR TECH GROUP	.	Replace floor in B210	1,100.00
P15-00216	NAFSA MEMBERSHIP DEPT.	.	NAFSA membership for 2014-15 Int'l Stud. prog.	445.00
P15-00217	AACRAO MEMBERSHIP	.	AACRAO membership 2014-15	1,254.00

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## Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00218	HP CORPORATE HEADQUARTERS	.	15 HP laptops	14,529.74
P15-00219	S & B FOODS		HR community relations	1,200.00
P15-00220	SHRED-IT		Document destruction services	300.00
P15-00221	SMART VEND CORPORATION	.	Annual license maintenance for billing software	4,337.01
P15-00222	PEAK-RYZEX, INC.		LM 7 pressure sealer -annual maintenance	1,751.01
P15-00223	MUSIC THEATRE INTERNATIONAL		License for 25th Putnam Co. spelling bee	2,922.00
P15-00224	ORANGE COUNTY SCHOOL BOARDS ASSOCIATION		Membership renewal	125.00
P15-00225	GUIDANCE SOFTWARE		Computer forensics license renewal	680.72
P15-00226	STUDENT INSURANCE COMPANY		Student insurance	81,648.00
P15-00227	DELL MARKETING		Laptop for fiscal services	1,669.06
P15-00228	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT		MacBook Air & superdrive	2,083.56
P15-00229	OHLONE COLLEGE	.	WASTC annual membership	300.00
P15-00230	TWENTY SIX DESIGN	.	Tutor scheduling software - 14/15 fiscal year	715.00
P15-00231	TEXTHELP SYSTEMS, INC.	.	Read and Write GOLD renewal	1,350.00
P15-00232	J2 GLOBAL, INC.	.	eFax service 2014/2015	2,200.00
P15-00233	CCCLGCA ATTN: DAVE NEER		Membership/IVC w. golf coach	150.00
P15-00234	CALIFORNIA STAGE/LIGHTING, INC	.	Lighting rentals	500.00
P15-00235	CR&R		Trash collection services	8,667.00
P15-00236	CR&R		Roll-away bin services	4,740.00
P15-00237	CR&R		ATEP trash collection services	2,000.00
P15-00238	CDW-G COMPUTER CENTERS		Lifesize video conf.project maintenance	8,275.00
P15-00239	NAVIGATORS PRINT & DESIGN INC		Printing of custom envelopes	864.00
P15-00240	MAIN GRAPHICS	.	Business cards for the college	3,000.00
P15-00241	COLLEGESOURCE, INC.		U.achieve degree audit maint/support renewal	27,420.00
P15-00242	ERC WIPING PRODUCTS, INC.		Fitness equipment supplies wipies/dispensers	1,640.47
P15-00243	HUMANSIZE C/O UNITED INTERIOR S		Task chair	417.69
P15-00244	MUSIC THEATRE INTERNATIONAL		License for Bonnie and Clyde	9,148.00
P15-00245	MARKET-BASED SOLUTIONS		Agreement to purchase emission credits	10,548.80
P15-00246	SPORTS IMPORTS		Volleyball supplies	205.92
P15-00247	ASICS AMERICA CORPORATION		Women's volleyball supplies	5,536.28
P15-00248	ASICS AMERICA CORPORATION		Women's volleyball supplies	2,104.58
P15-00249	RIDDELL AMERICAN SPORTS CORP		Football goal post pads	1,017.00
P15-00250	TROXELL COMMUNICATIONS, INC.	.	Altinex audio switchers	2,149.20
P15-00251	EASTBAY TEAM SPORTS		Women's basketball supplies	4,119.11
P15-00252	TEAM ATHLETICS		Men's basketball F'14 fill-in shorts	388.80
P15-00253	CENTRAL POLICE SUPPLY		Mics & accessories	756.43
P15-00254	XEROX CORPORATION		Xerox maint agreement	685.71
P15-00255	XEROX CORPORATION		Copier lease	3,828.90

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00256	GRACE TRAINING SUPPLY		Supplies for Nursing	19,842.29
P15-00257	PRO LINE GYMNASIUM FLOORS		PE Gym Floor Refinishing	6,500.00
P15-00258	XEROX CORPORATION		2014-15 Lease for Xerox WorkCentre 7775	11,217.60
P15-00259	CR&R		Trash collection services	32,100.00
P15-00260	CR&R		Roll-away bin services	70,000.00
P15-00261	NORTH STATE ENVIRONMENTAL		Removal of hazardous waste bid 297D	80,000.00
P15-00262	VEOLIA ENERGY NORTH AMERICA		Co-gen & CP operation, maintenance equipment	407,451.00
P15-00263	PACIFIC PARKING SYSTEMS, INC.		Parking permit dispensers	26,712.72
P15-00264	DANA POINT AQUATIC FOUNDATION		Advertising for MST classes for year 2013 - 2014	175.00
P15-00265	BLUE BOOK OF COLLEGE ATHLETICS		Nationwide college athletics directory	166.61
P15-00266	COUNTY OF ORANGE AUDITOR-CONTR OLLER		Citation surcharges	80,000.00
P15-00267	BLACKBOARD CONNECT, INC.		Bb Connect messaging service FY2014/15 year 2of2	68,000.00
P15-00268	CDW-G COMPUTER CENTERS		Printer for Health & Wellness Center	1,067.34
P15-00269	BOUNDTREE MEDICAL LLC		Supplies for upcoming EMS programs	322.60
P15-00270	ASSOCIATION OF HIGHER EDUCATIO N FACILITIES OFFICERS		APPA membership	1,514.20
P15-00271	HOME DEPOT TUSTIN STORE # 603		ATEP Ground Supplies	400.00
P15-00272	HOME DEPOT MISSION VIEJO STORE #614		Biology supplies	200.00
P15-00273	HOME DEPOT MISSION VIEJO STORE #614		Biology student supplies	100.00
P15-00274	STEDMAN COMPUTER SYSTEMS		MS visual studio developer renewal	3,794.00
P15-00275	FULLERTON CIVIC LIGHT OPERA CO		Theatre supplies costume	2,500.00
P15-00276	WELLS FARGO #1598		Dropbox subscription renewal	556.50
P15-00277	CAL STATE UNIV LONG BEACH FOUN DATION		Theatre supplies costumes	500.00
P15-00278	MARIST COLLEGE		Perform business analysis activities	5,000.00
P15-00279	IPSWITCH, INC.		WhatsUp Gold renewal	2,477.35
P15-00280	VERIZON WIRELESS		Unlimited broadband for mobile hotspots	1,036.80
P15-00281	GOVERNMENT AC COUNTS CANDID CAREER LLC		Candid Career subscription	3,825.00
P15-00282	IBM		IBM SPSS statistics subscription renewal	4,491.00
P15-00283	S & B FOODS		Catering for ISC new student orientations	2,321.35
P15-00284	ORANGE COUNTY BUSINESS COUNCIL		Membership renewal	5,000.00
P15-00285	POSTMASTER		Postage -- community postcard	23,108.00
P15-00286	OC WEEKLY		Advertising in OC Weekly	4,200.00
P15-00287	EDDIE NASH FOUNDATION		FKCE wkshp trainer	200.00
P15-00288	CORPORATE BUSINESS INTERIORS		Additional items needed for office reconfiguration	173.88
P15-00289	BSN SPORTS		Cage for volleyball	239.68
P15-00290	ZOOM VIDEO COMMUNICATIONS		Video conf collaboration service	3,282.00
P15-00291	LESTER LITHOGRAPH		Community mailer printing	16,937.64

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00292	DEMCO INC.	.	Book covers and protectors	336.98
P15-00293	SCANTRON CORPORATION	.	Scantron forms	50.09
P15-00294	LIBRARY ADVANTAGE	.	Security strips for library books	518.40
P15-00295	CAESAR'S APPLIANCE SERVICE, IN C.	.	Water filters district fridge	171.74
P15-00296	DISCOUNT SCHOOL SUPPLY	.	Paper for butcher roll.	64.47
P15-00297	SALES D EPARTMENT KRISTEN BUSH	.	Consulting services: web development & maint.	24,000.00
P15-00298	SAFEWAY, INC. C/O PAVILIONS, STORE #210	.	2013-2014 nutritional supplies	6,450.00
P15-00299	BCH WATERWORKS	.	2013-2014 fish supplies	1,650.00
P15-00300	BARNES & NOBLE ATTN: Venessa V IIIa	.	Books	278.42
P15-00301	COUNTY OF ORANGE AUDITOR-CONTR OLLER	.	Radio fees	10,000.00
P15-00302	SCANTRON CORPORATION	.	Scantron forms	123.29
P15-00303	MATERIAL FLOW & CONVEYOR SYST EMS, INC.	.	Label holders for mail boxes	65.37
P15-00304	SCANTRON CORPORATION	.	Scantron quiz forms	172.61
P15-00305	ORANGE LABEL ART & ADVERTISING	.	Radio advertising	15,000.00
P15-00306	CDW-G COMPUTER CENTERS	.	Security software for VDI deployment	1,325.00
P15-00307	CAREER CRUISING	.	Renewal of career cruising annual license 14-15	595.00
P15-00308	PIPS C/O KEENAN & ASSOCIATES	.	Protected insurance program for schools 2013-2014	1,767,343.00
P15-00309	COUNTY OF ORANGE AUDITOR-CONTR OLLER	.	Range fees	2,000.00
P15-00310	HOME DEPOT MISSION VIEJO STORE #614	.	Misc. supplies	2,000.00
P15-00311	UNIFORM HEADQUARTERS, INC. dba KEYSTONE UNIFORM DEPOT	.	Uniforms	8,000.00
P15-00312	IACLEA	.	Law enforcement administrator membership	225.00
P15-00313	CCUPCA (CALIFORNIA COLLEGE & U NIV POLICE CHIEFS ASSOC)	.	Law enforcement administrator membership	100.00
P15-00314	AAA ACCESS SMOG	.	Smog testing	1,000.00
P15-00315	AIRGAS WEST	.	CO2 for swimming pool	4,000.00
P15-00316	ADI	.	Electrical supplies	2,000.00
P15-00317	ALLIED REFRIGERATION, INC.	.	HVAC supplies	1,000.00
P15-00318	APPLIED INDUSTRIAL TECHNOLOGIES	.	HVAC supplies	750.00
P15-00319	ARC AMER. REPROGRAPHICS CO.	.	Blueprint services	1,000.00
P15-00320	ATLAS SHEET METAL	.	HVAC supplies	1,000.00
P15-00321	BUTLER CHEMICALS, INC.	.	SSC cafeteria chemical program	3,000.00
P15-00322	CHAMPION CHEMICAL CO.	.	Custodial supplies	1,000.00
P15-00323	CHEMSEARCH	.	FMO supplies	3,000.00
P15-00324	CLARK SECURITY PRODUCTS	.	2012-2013 locksmith supplies	3,000.00
P15-00325	COMPETITIVE SHEET METAL	.	HVAC supplies	1,000.00
P15-00326	COMPUTROLS, INC.	.	HVAC supplies	2,000.00

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00327	DUNN-EDWARDS CORPORATION		Paint supplies	2,000.00
P15-00328	DUNN-EDWARDS CORPORATION		Athletic field paint	1,000.00
P15-00329	EAGLE COMMUNICATIONS		Radio supplies	2,500.00
P15-00330	EBERHARD EQUIPMENT		Equipment rental and repairs	3,000.00
P15-00331	FERGUSON ENTERPRISES, INC.		Plumbing supplies	1,000.00
P15-00332	AIRPORT VAN RENTAL SOLUTIONS		Van rentals	3,000.00
P15-00333	ARAMARK UNIFORM SERVICES		Shop rags	2,000.00
P15-00334	BLAIR'S TOWING		Towing expenses for vehicles	500.00
P15-00335	CLUB CAR, INC.		Parts for club car	1,500.00
P15-00336	EBERHARD EQUIPMENT		Grounds/transportation parts	2,000.00
P15-00337	ENTERPRISE RENT-A-CAR		Van rental	500.00
P15-00338	FREEWAY AUTO SUPPLY		Transportation supplies	4,000.00
P15-00339	JACOBSEN WEST		Transportation mower and cart parts	4,000.00
P15-00340	KENNY'S AUTO UPHOLSTERY, INC.		Upholstery services	3,000.00
P15-00341	LAGUNA MUFFLER SERVICE		Transportation supplies	500.00
P15-00342	McMASTER CARR SUPPLY COMPANY		HVAC supplies	1,500.00
P15-00343	MONTGOMERY HARDWARE		Locksmith supplies	3,000.00
P15-00344	PETE'S ROAD SERVICE		Tire repairs	1,000.00
P15-00345	PRAXAIR		Refill exchange gases	500.00
P15-00346	REFRIGERATION SUPPLIES DIST.		HVAC supplies	2,000.00
P15-00347	RINO PRODUCTS		Custodial repairs	1,000.00
P15-00348	RUSSELL SIGLER, INC.		HVAC supplies	1,500.00
P15-00349	SADDLEBACK GOLF CARS, INC.		Golf supplies/repair	500.00
P15-00350	SNAP-ON INCORPORATED		Transportation shop tools	500.00
P15-00351	SO. COAST FIRE PROTECTION		Refill fire extinguishers	1,000.00
P15-00352	SOUTHERN COUNTIES OIL CO. DBA/ SC FUELS		Fuel	60,000.00
P15-00353	STAR MAINTENANCE SUPPLY		Custodial supplies	1,000.00
P15-00354	UNISOURCE WORLDWIDE		Custodial supplies	2,000.00
P15-00355	UNIVERSAL SPECIALTIES, INC.		Plumbing supplies	3,000.00
P15-00356	VILLAGE NURSERIES LANDSCAPE CE NTERS		Ground plant supplies	2,000.00
P15-00357	VISTA PAINT		Paint supplies	3,000.00
P15-00358	WALTERS WHOLESALE ELECTRIC		Electrical supplies	4,000.00
P15-00359	WAXIE SANITARY SUPPLY		Custodial supplies	500.00
P15-00360	WHITE CAP INDUSTRIES		Maintenance supplies	1,000.00
P15-00361	WORLDWIDE RECOVERY SYSTEMS, IN C.		Transportation service parts	1,000.00
P15-00362	FRAZEE WALLCOVERINGS		Paint & supplies	1,000.00
P15-00363	W. W. GRAINGER		HVAC supplies	4,000.00
P15-00364	HD SUPPLY WATERWORKS BRANCH #5 94		Irrigation and grounds supplies	1,000.00
P15-00365	SMARTBEAR SOFTWARE, INC.		SmartBear (AlertSite) monitoring services renewal	8,602.32
P15-00366	HOME DEPOT EAST IRVINE STORE # 8525		Building maintenance supplies	3,000.00

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00367	HOME DEPOT TUSTIN STORE # 603	.	ATEP building supplies	500.00
P15-00368	W. W. GRAINGER	.	ATEP building maintenance supplies	100.00
P15-00369	IRVINE PIPE & SUPPLY	.	ATEP plumbing supplies	500.00
P15-00370	ORANGE CO. FARM SUPPLY	.	ATEP grounds supplies	500.00
P15-00371	EBERHARD EQUIPMENT	.	Parts and supplies	2,000.00
P15-00372	SUNNY SLOPE TREES	.	Trees/shrubs	2,000.00
P15-00373	EWING IRRIGATION PRODUCTS	.	Irrigation supplies	1,000.00
P15-00374	SEPULVEDA BUILDING MATERIALS	.	Sand and gravel purchases	1,000.00
P15-00375	APPLE COMPUTER, INC. ATTN: HIE d SALES SUPPORT	.	HR software programs	382.00
P15-00376	CDW-G COMPUTER CENTERS	.	Managed PKI for SSL - Verisign renewal	3,547.00
P15-00377	ACTT	.	CELSA site license for ESL local scoring	210.60
P15-00378	SISC III HEALTH BENEFITS ACCO U NTS RECEIVABLE	.	Sisc (ppo)-benefits fy 2014-2015 fund 01	18,361,759.00
P15-00379	SISC III HEALTH BENEFITS ACCO U NTS RECEIVABLE	.	Blue shield (retiree) benefits fy 2014-2015	4,606,684.00
P15-00380	ACSIG/EDGE	.	Delta dental fy 2014-2015	1,807,083.00
P15-00381	ACSIG/EDGE	.	Delta dental fy 2014-2015	345,327.00
P15-00382	HYATT LEGAL	.	Hyatt legal benefits fy 2014-2015	93,686.00
P15-00383	UNITED BEHAVIORAL HEALTH U.S. BEHAVIORAL HEALTH PLAN	.	U.S. behavioral fy 2014-2015	40,385.00
P15-00384	PRUDENTIAL INSURANCE COMPANY O F AMERICA	.	Long-term disability benefits for fy 2014-2015	222,174.00
P15-00385	PRUDENTIAL INSURANCE COMPANY O F AMERICA	.	Life insurance benefits fy 2014-2015	390,303.00
P15-00386	UNUM LIFE INSURANCE COMPANY	.	Unum long-term care fy 2014-2015	78,444.00
P15-00387	ACSIG/EDGE	.	Vision services fy 2014-2015	534,411.00
P15-00388	ACSIG/EDGE	.	Vision services fy 2014-2015	85,270.00
P15-00389	HILLYARD FLOOR CARE SUPPLY	.	2012-2013 floor polishing equipment repairs	500.00
P15-00390	HIRSCH PIPE & SUPPLY	.	Plumbing and irrigation supplies	3,000.00
P15-00391	HORIZON	.	Grounds supplies	3,000.00
P15-00392	INDUSTRIAL METAL SUPPLY CO.	.	Facilities metal supplies	500.00
P15-00393	IRVINE PIPE & SUPPLY	.	Plumbing supplies	3,000.00
P15-00394	J. A. SEXAUER	.	Plumbing supplies	1,000.00
P15-00395	JOHNSTONE SUPPLY	.	HVAC supplies	3,000.00
P15-00396	KELE ASSOCIATES	.	HVAC supplies	2,000.00
P15-00397	KNORR SYSTEMS, INC.	.	Pool supplies	1,500.00
P15-00398	LAWNMOWERS ETC., LLC	.	Grounds supplies and blade sharpening	2,000.00
P15-00399	LESLIE'S SWIMMING POOL SUPPLY	.	Pool supplies	500.00
P15-00400	LOCAL JANITORIAL & VACUUM & S UPPLY CO.	.	Custodial equipment repairs SC MO	2,000.00
P15-00401	FASTENAL COMPANY	.	Instruct supplies	400.00
P15-00402	FREEWAY AUTO SUPPLY	.	Istruc supplies	100.00
P15-00403	CINTAS CORPORATION	.	Laundry for shop rags & auto techs	4,000.00
P15-00404	GOODSON MANUFACTURING COMPANY	.	Instruc supplies	500.00

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00405	W. W. GRAINGER		Instruc supplies	500.00
P15-00406	HOME DEPOT MISSION VIEJO STORE #614		Instruc supplies	1,200.00
P15-00407	ONE STOP PARTS SOURCE		Instruc supplies	400.00
P15-00408	ROTTLER MANUFACTURING CO.		Auto dept supplies	300.00
P15-00409	PENN CORPORATE RELOCATION SERVICES, INC.		Storage of VII 4 items	4,032.00
P15-00410	BUTLER CHEMICALS, INC.		Culinary Village 3 chemical program	2,000.00
P15-00411	CAMERON WELDING SUPPLY		Welding instructional supplies	300.00
P15-00412	SAN DIEGO GAS & ELECTRIC		2014-2015 electric service	1,000,000.00
P15-00413	AT&T MOBILITY GOVERNMENT SALES		2014-2015 telephone service	100,000.00
P15-00414	MOULTON-NIGUEL WATER DIST.		2014-2015 water service	210,000.00
P15-00415	SOUTHERN CALIFORNIA GAS CO.		2014-2015 natural gas transportation service	150,000.00
P15-00416	CONSTELLATION NEWENERGY		2014-2015 natural gas supply	400,000.00
P15-00417	DS WATERS OF AMERICA, INC.		2014-2015 bottled water service	17,500.00
P15-00418	EUROCOM		Laptop for District IT	5,604.00
P15-00419	STAR MAINTENANCE SUPPLY		T-cell refills, dispensers, air freshners	843.03
P15-00420	NEW PIG CORPORATION		Mat pads and socks	940.45
P15-00421	UNISOURCE CORPORATION FACILITIES SUPPLY		Inspection lights	121.58
P15-00422	UNISOURCE CORPORATION FACILITIES SUPPLY		Scrubber and power wand	9,364.52
P15-00423	EMPIRE CLEANING SUPPLY		Cords, filter bags, fan, switches etc.	1,475.03
P15-00424	HILLYARD FLOOR CARE SUPPLY		Super shine cleaner	151.25
P15-00425	BISHOP COMPANY		Safety glasses, prunners, hammers, shovels, etc	2,943.14
P15-00426	DIAMONDS SPORTS FIELD MAINTENANCE INC.		Annual grounds hilltopper	2,116.80
P15-00427	DUNN-EDWARDS CORPORATION		Annual athletic field paints	10,168.42
P15-00428	GALE SUPPLY COMPANY		Trash cans	302.40
P15-00429	EMED COMPANY, INC.		Mini hazmat labels	177.09
P15-00430	SPECTRUM LABORATORY PRODUCTS		Autoclave tape	202.63
P15-00431	WELLS FARGO #3317		Food color	42.35
P15-00432	WELLS FARGO #3317		Books for predictive analytics team members	235.74
P15-00433	WELLS FARGO #3317 (DISTRICT)	IB4	Desk lamps	226.77
P15-00434	JOHNSTONE SUPPLY		Building maintenance parts	800.00
P15-00435	AUTONATION FORD TUSTIN		Vehicle supplies	1,000.00
P15-00436	EBERHARD EQUIPMENT		ATEP large equipment supplies	600.00
P15-00437	PARKWAY LAWNMOWER SHOP		ATEP lawnmower parts	100.00
P15-00438	COMPUTERLAND OF SILICON VALLEY		Adobe creativ cloud device lic. - 2014/15	348.00
P15-00439	WELLS FARGO #3317		iPad folio and keyboard case	106.92
P15-00440	TELEMANAGEMENT TECHNOLOGIES IN C.		WinCall SQL call accounting software renewal	5,533.00
P15-00441	SEHI PROCOMP COMPUTER PRODUCTS		Faculty printer replacement	1,716.12

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00442	CDW-G COMPUTER CENTERS		Symantec endpoint protection license renewal	27,612.00
P15-00443	REGENTS OF UNIV.OF CALIFORNIA ATTN: DONNA M. AMES		Renew MDTP license	800.00
P15-00444	ORANGE CO. COMMERCIAL PRINTING		Printing of the Wall - A literary journal	6,076.88
P15-00445	CDW-G COMPUTER CENTERS		McAfee anti-spam/anti-virus email security renewal	15,314.20
P15-00446	CHRONICLE OF HIGHER EDUCATION		Subscription to Chronicle of Higher Education	195.00
P15-00447	ALBERTSONS PURCHASE ADVANTAGE CARD		Food and supplies for IVC CDC	700.00
P15-00448	DAIRY DEPOT		Dairy products for IVC CDC.	2,750.00
P15-00449	PETCO ANIMAL SUPPLIES		Pet supplies for the IVC CDC.	350.00
P15-00450	SMART & FINAL		Food and supplies for IVC CDC.	7,000.00
P15-00451	US FOODS		Food and supplies for IVC CDC.	10,000.00
P15-00452	ABC ICE HOUSE		Instructional supplies - dry ice	50.00
P15-00453	AIRGAS WEST		Instructional supplies - compressed gases	750.00
P15-00454	DE NAULT'S TRUE VALUE HARDWARE		General supplies - rock salt & misc.	750.00
P15-00455	FISHER SCIENTIFIC		Instructional supplies	1,000.00
P15-00456	SARA LEILA SHEYBANI % MSE DIVISION OFFICE		Instructional supplies - reimbursements	100.00
P15-00457	SIGMA-ALDRICH CHEMICAL CO.		Instructional supplies for Organic Chemistry	1,000.00
P15-00458	S & B FOODS		Refreshments for DAM meetings	1,000.00
P15-00459	S & B FOODS		Refreshments for DWPC meetings	350.00
P15-00460	SHRED-IT		Document destruction service	240.00
P15-00461	S & B FOODS		Refreshments for board meetings	1,200.00
P15-00462	BILL JAY		Reimbursement - Internet service	1,250.00
P15-00463	TIMOTHY JEMAL		Reimbursement - Internet service	800.00
P15-00464	DAVID B. LANG		Reimbursement - Internet service	850.00
P15-00465	MARCIA MILCHIKER		Reimbursement - Internet service	550.00
P15-00466	NANCY PADBERG		Reimbursement - Internet service	800.00
P15-00467	PRENDERGAST, T. J.		Reimbursement - Internet service	850.00
P15-00468	JIM WRIGHT		Reimbursement - internet service	800.00
P15-00469	AT&T MOBILITY GOVERNMENT SALES		Home fax lines for trustees	1,000.00
P15-00470	COMMITTEE ON ACCREDITATION OF EDU PROG FOR THE EMS PROFESSNS		Annual accreditation for EMS department	1,200.00
P15-00471	MARSHALL MATERIALS		Annual grounds supplies	4,053.52
P15-00472	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.		Locksmith supplies	3,000.00
P15-00473	BRIDGES TRANSITIONS, CO.		Bridges.com annual renewal	950.00
P15-00474	SMART LEVELS MEDIA		Contract printing	19,000.00
P15-00475	RICOH USA CORP ATTN: SOUTHERN CALIF BILLING		Blanket PO for supplies for Kodak EX125	1,000.00
P15-00476	HOME DEPOT MISSION VIEJO STORE #614		FY 2014-2015 photo supplies	500.00

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Includes P15-00144 - P15-00507

PO Number	Vendor Name	Loc	Description	Account Amount
P15-00477	HOME DEPOT TUSTIN STORE # 603	IVC Life Sci	2014-2015 Biology classes materials.	1,820.00
P15-00478	HOME DEPOT MISSION VIEJO STORE #614	Bldg W/Com Arts	Supplies for department	300.00
P15-00479	FREESTYLE		FY 2014-2015 photo supplies	1,000.00
P15-00480	DATAMAX O'NEIL PRINTER SUPPLIES	.	Permit & citation printing	6,000.00
P15-00481	DOOLEY ENTERPRISES, INC.	.	Ammunition purchases	2,000.00
P15-00482	HOME DEPOT EAST IRVINE STORE # 8525	.	Department supplies	1,000.00
P15-00483	UNIFORM HEADQUARTERS, INC. dba KEYSTONE UNIFORM DEPOT	.	Uniform and department supplies	6,000.00
P15-00484	PROFORCE MARKETING INC. PROFOR CE LAW ENFORCEMENT	.	Law enforcement supplies	1,200.00
P15-00485	SKS, INC. PETROLEUM DISTRIBUTORS	.	Oil supplies	650.00
P15-00486	TRAFFIC MANAGEMENT INC.	.	Traffic and parking supplies purchases	4,999.00
P15-00487	NANCY BRACKEN	.	Reimbursement for costume shop	5,000.00
P15-00488	RON ELLISON	.	Reimbursement to Chair of theatre	2,000.00
P15-00489	JAMES L. RYNNING	.	Reimbursement for theatre supplies	1,000.00
P15-00490	M. SCOTT GRABAU	.	Reimbursement for theatre supplies	1,000.00
P15-00491	CINEMA SECRETS, INC.	.	Theatre supplies	1,500.00
P15-00492	GALL'S OF LONG BEACH	.	Uniform and department supplies	1,000.00
P15-00493	GANAHL LUMBER	.	IVC theatre department	500.00
P15-00494	DUNN-EDWARDS CORPORATION	.	Theatre supplies	500.00
P15-00495	WEST COAST LIGHTS & SIRENS	.	Lights & wiring for vehicles	5,000.00
P15-00496	HOME DEPOT MISSION VIEJO STORE #614	.	Theatre supplies	4,000.00
P15-00497	MC FADDEN-DALE INDUSTRIAL	.	Theatre supplies	1,000.00
P15-00498	RICHARD THE THREAD EMPIRE TAPE COMPANY	.	Theatre supplies	250.00
P15-00499	THEATRE COMPANY	.	Theatre supplies	3,000.00
P15-00500	DISCOUNT DANCE SUPPLY CO.	.	Theatre supplies	800.00
P15-00501	SUN BADGE COMPANY	.	Badges	1,500.00
P15-00502	HOME DEPOT MISSION VIEJO STORE #614	.	2013-2014 tech services / tech supplies	1,000.00
P15-00503	MICRO CENTER	.	2013-2014 tech services/computer supplies	5,600.00
P15-00504	INDUSTRIAL METAL SUPPLY CO.	.	Theatre supplies metal	500.00
P15-00505	PROFESSIONAL PLASTICS	.	Theatre supplies plastic for building sets	300.00
P15-00506	ART SUPPLY WAREHOUSE	.	Theatre supplies art supplies	1,000.00
P15-00507	MICHAEL LEVINE, INC.	.	Theatre supplies fabric	1,500.00
Total Number of POs			364	Total 33,882,190.59

## Fund Summary

Fund	Description	PO Count	Amount
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Includes P15-00144 - P15-00507

01	General Fund	336	27,713,379.20
12	Child Development Fund	7	28,900.00
40	Capital Outlay Fund	16	1,094,330.39
71	Retiree Benefit Fund	5	5,045,581.00
	<b>Total</b>		<b>33,882,190.59</b>

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## Listing

Includes 06/04/2014 - 06/30/2014

Requisition Number	Vendor Name	Description	Requisition Total
RQ14-04903	JACQUELINE ZIMBALIST	Reimbursement-supplies-Fine Arts	318.73
RQ14-06160	KATHERINE SCHMEIDLER	Senate State Plenary conference	1,325.00
RQ14-06173	ROOPA MATHUR	Academic Senate Plenary Conference	1,475.00
RQ14-06332	S & B FOODS	IVC CDC Staff Development Day.	153.90
RQ14-06572	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	Senior Day 2014	211.00
RQ14-06576	S & B FOODS	Student Services events	535.03
RQ14-06746	S & B FOODS	Ambassadors program innagural meeting	217.94
RQ14-06825	CANDIDATE	Candidate travel reimbursement	1,394.61
RQ14-06872	SO. ORANGE CO. COMM. COL.DIST	Return of Title IV funds -spring semester 2014	9,941.00
RQ14-06911	TOD A. BURNETT	President's executive team retreat	600.00
RQ14-06912	WELLS FARGO #3317 (DISTRICT)	The Hills Hotel (2 charges: 5/22 & 5/28)	2,008.80
RQ14-06914	ANDERSEN'S DOOR SERVICE, INC.	Emergency repair on overhead rolling PAC door	241.35
RQ14-06988	WELLS FARGO #1598	IVC life & physical sciences staff development	110.00
RQ14-07001	KEVIN O'CONNOR	ACCCA Annual Board Meeting	464.89
RQ14-07005	RUTH HIGGINS	Ntl Assoc. Student.Fin. Aid Admin. Conference	2,678.14
RQ14-07016	EDWARD DE LA O	grant training conference	405.00
RQ14-07022	WELLS FARGO #3317 (DISTRICT)	HR/Financial software system college open house	176.59
RQ14-07032	DOROTHY M. LY	WIA funded student	1,995.00
RQ14-07033	CHERYL HERMANN	WIA funded student	1,795.00
RQ14-07035	DEBRA KINSER	WIA funded student	1,795.00
RQ14-07038	BARBARA BLANCHARD, Ed.D. ACTING DEAN OF INSTRUCTION	Purchase reimbursement from amazon.com	19.98
RQ14-07039	WELLS FARGO #3317	Amazon.com	81.80
RQ14-07044	WELLS FARGO #3317 (DISTRICT)	Saddleback College bookstore	29.14
RQ14-07045	TODD SCHMALTZ	Cal. Spec. Training Inst. Conf.	644.67
RQ14-07048	WELLS FARGO #1606	Yamaha piano cover	607.00
RQ14-07055	WELLS FARGO #3317	Amazon.com	48.45
RQ14-07058	DAYLE McINTOSH CENTER FOR THE DISABLED	Interpreter for SL 1 instructor	128.00
RQ14-07068	BLAKE STEPHENS	Reimburse DVD's perks	395.55
RQ14-07069	LAGUNA GRAPHIC ARTS, INC.	Special oversized A/P envelopes	1,350.00
RQ14-07070	CHRISTIAN HANSON	Employee enrollment fee reimbursement	138.00
RQ14-07071	JANE HORLINGS	Reimbursement for books for students	97.09
RQ14-07073	ABBY SIRULNIK	Reimbursement for purchase of supply item	4.85
RQ14-07076	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP	T-shirts/supplies	301.13
RQ14-07080	HEATHER NATHAN	Reimbursment for instructor textbooks	159.67
RQ14-07081	CANDICE YACONO	Employee enrollment fee reimbursement	138.00
RQ14-07082	LARRY SIMS	Employee enrollment fee reimbursement	230.00
RQ14-07088	GARY FANGRAT	Reimbursement T3 repair parts	39.89
RQ14-07096	WELLS FARGO #3317 (DISTRICT)	Rereshments for The RP Group regional meeting	378.00
RQ14-07097	DR. CRAIG JUSTICE	CCCCIO executive council mtg 5/21/14	442.62
RQ14-07098	TERENCE NELSON C/O VETS CENTER	Reimbursment for travel to CCCCCO board mtg	387.00
RQ14-07109	DANA POINT AQUATIC FOUNDATION	Advertising for MST classes for year 2013 - 2014	175.00
RQ14-07110	EDGAR GUADARRAMA	NASFA National Conference	3,100.00
RQ14-07112	KATHLEEN WERLE	Reimbursement for travel	570.10

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Includes 06/04/2014 - 06/30/2014

Requisition Number	Vendor Name	Description	Requisition Total
RQ14-07114	ANTHONY RODGERS OPERATIONS SUPERVISOR	Reimbursement for copies and mailing	62.49
RQ14-07120	ROXANNE METZ	Common Assessment Conference for Roxanne Metz	700.00
RQ14-07122	JAMES ROGERS	Reimbursement for driving inovation conf	183.25
RQ14-07127	LISA A. HOLMES	FUSION Conference	505.00
RQ14-07130	SMART & FINAL	Grocery supplies for student use in culinary class	198.09
RQ14-07135	AMY HUNTER	Reimbursement-SC parking passes	70.00
RQ14-07136	DEBRA L. FITZSIMONS	Reimbursement for cords & jetpack for laptop	201.35
RQ14-07138	TAMS-WITMARK MUSIC LIBRARY	Perusal fee for Charlie Brown Christmas	10.00
RQ14-07141	A-1 INTERNATIONAL VIDEO & TV INC.	Board room equipment repair	360.80
RQ14-07142	CAROL HILTON	Reimburse for PET retreat 2014	237.51
RQ14-07143	WELLS FARGO #3317 (DISTRICT)	Refreshments for board meeting	400.00
RQ14-07144	JOSEPH GERGES	Gerges to Advance printing workshop	1,356.77
RQ14-07146	ANTHONY RODGERS OPERATIONS SUPERVISOR	Reimburse for priority exp mail to Core Mgmt Srv	40.15
RQ14-07147	PACIFIC COACHWAYS	Bus for Emeritus Field Trip	997.12
RQ14-07149	WELLS FARGO #1598	Fish for Bio 94	15.00
RQ14-07150	WELLS FARGO #1606	Office supplies for retreat	1,214.46
RQ14-07151	CAROLIN CAVERLY	Reimbursement for summer material fees	547.33
RQ14-07152	BARBARA COX	Reimbursement for books	2,499.00
RQ14-07154	WILLIAM DAVIS	Travel reimb.	98.50
RQ14-07155	CANDIDATE	Candidate travel reimbursement	883.02
RQ14-07156	NADINE HERNANDEZ	Staff development reimbursement	150.00
RQ14-07158	SOUTH COAST FAMILY MEDI-CENTER, INC.	Preplacement exam	235.00
RQ14-07159	WELLS FARGO #1598	Pay off bookstore inv. for student cap & gowns	330.48
RQ14-07167	COLLEEN HILDEBRAND	TESOL conf.	700.00
RQ14-07169	HIROMI TAKIZAWA	Reimbursement summer 2014	359.98
RQ14-07170	DAVIT S. KHACHATRYAN	Fusion Training Conference	291.14
RQ14-07173	PARISA SOLTANI	Reimbursement for counseling retreat	400.00
RQ14-07174	PARISA SOLTANI	CSCC conference	1,000.00
RQ14-07178	REBECCA GROFF	CCCAA spring conf.	747.32
RQ14-07179	DANIEL SCOTT	NACCE 2013 conf.	1,400.00
RQ14-07180	AMY V. GRIMM	College art association annual mtg	1,400.00
RQ14-07181	KARI L. TUCKER	Westers psych association	1,092.22
RQ14-07182	JUAN AVALOS	Pres. exec. team retreat	139.59
RQ14-07183	WELLS FARGO #1606	Books for admin/mgr retreat	497.99
RQ14-07184	SANDI SEMBIAZZA	Travel/expenses-notary public cert-district ser	425.49
RQ14-07189	BRITTANY ADAMS	Org. of American Historians	1,139.44
RQ14-07190	CALE CRAMMER	Western political science conf	700.00
RQ14-07191	PATRICIA BECKMANN	Pictoplasma	1,400.00
RQ14-07192	JOHN LICITRA	ETS conf.	105.00
RQ14-07193	MICHAEL CASSENS	Western psych assoc conf	1,136.63
RQ14-07201	YEMMY TAYLOR	Evolution of psych conf	499.00
RQ14-07202	PACIFIC COACHWAYS	Bus for EI Field Trip	635.25
RQ14-07205	DONNA RANE-SZOSTAK	Postage reimbursment	32.60
RQ14-07206	WELLS FARGO #2785	Food for Counseling BSI proj. Freshman Advantage	199.26

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Includes 06/04/2014 - 06/30/2014

Requisition Number	Vendor Name	Description	Requisition Total
RQ14-07208	JOYCE BARTLOMAIN	Reimbursement - board meeting refreshments	22.98
RQ14-07209	KEEFE CARRILLO	Student trustee reimbursement	52.00
RQ14-07210	JOYCE SPEAKMAN	Reimburse-ergo mat	50.00
RQ14-07211	LISA INLOW	Grocery supplies for student use.	12.44
RQ14-07214	WELLS FARGO #1606	Pay off Office Max supplies w/cc	376.92
RQ14-07216	SO. ORANGE CO. COMM. COL.DIST	R2T4 spring 2014	289.00
RQ14-07217	MIROSLAVA MANCHIK	Reimbursement for non-instructional supplies	44.70
RQ14-07220	ANTHONY TENG	Reimbursement for non-instructional supplies	500.00
RQ15-00011	GLENN ROQUEMORE	Academy conference	1,833.00
RQ15-00315	TIFFANY TRAN	Curriculum Institute 2014 Conference	1,245.00
RQ15-00457	LISA ANH H WANG	Student Success Conference	400.00
RQ15-00545	BART MC HENRY	Assn of Cal. Com. College Admin.	1,698.00
RQ15-00641	CADENCE A. WYNTER	Assn Cal. Com. Col. Administrators Conf.	1,175.00
RQ15-00783	WELLS FARGO #1606	Booth space rental for Outreach of SRM program	60.00
RQ15-00807	LINDA FONTANILLA	Student success conference	925.88
RQ15-00811	DAVID BUGAY	Administrator Conference Reimbursement	405.00
RQ15-00821	DAVID BUGAY	Administrator Conference Reimbursement	98.20
RQ15-00884	BARBARA PENLAND	Supplies for Paramedic Program	45.07
RQ15-00899	SANTOS GARCIA	armorers course	195.00
RQ15-00929	JANINE SABELLA	Reimbursement for repair of damage property	286.96
RQ15-01007	WELLS FARGO #3317 (DISTRICT)	Refreshments for board meeting	500.00
		<b>Total</b>	<b>108</b>
			<b>73,119.10</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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## Listing

Fund Summary			
Fund	Description	Requisition Count	Amount
01	General Fund	105	72,501.65
12	Child Development Fund	1	153.90
40	Capital Outlay Fund	1	176.59
68	Self-Insurance Fund	1	286.96
Total		108	73,119.10

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Adopt Resolution No. 14-22: Appropriations Limit for 2014-2015 (Gann Limit)

**ACTION:** Approval

---

### **BACKGROUND**

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to complete an annual appropriation limit ("Gann Limit"). That appropriation limit is adjusted annually for colleges in price index, population, and other factors as applicable.

### **STATUS**

In accordance with Government Code Section 7910, an appropriation limit of \$210,874,369 has been calculated for fiscal year 2014-2015. The appropriations subject to the limit is \$163,345,000 well under the limit. The documentation used in determining this limit has been made available to the public in the Office of the Vice Chancellor, Business Services, for fifteen (15) days prior to the adoption of this Resolution, and is attached as EXHIBIT A.

### **RECOMMENDATION**

The Chancellor recommends the Board of Trustees adopt Resolution No. 14-22 as presented in EXHIBIT B, establishing the required State constitutional appropriations limit for fiscal year 2014-2015 for the South Orange County Community College District.

CALIFORNIA COMMUNITY COLLEGES  
GANN LIMIT WORKSHEET  
2014-2015 Fiscal Year

DISTRICT NAME: South Orange County DATE: 7/21/2014

I. **2014-2015 APPROPRIATIONS LIMIT:**

A. <b>2013-2014</b> Limit		<u>\$ 236,394,697</u>
B. <b>2014-2015</b> Price factor:	0.9977	
C. Population factor:		
1. <b>2012-2013</b> Second Period Actual FTES	<u>27,809.90</u>	
2. <b>2013-2014</b> Second Period Actual FTES	<u>24,864.90</u>	
3. <b>2014-2015</b> Population change factor (line C.2. divided by line C.1.)	<u>0.8941</u>	
D. <b>2013-2014</b> Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		<u>\$ 210,874,369</u>
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$ -	
2. Temporary voter approved increases	-	
3. Total adjustments - increase		<u>\$ -</u>
Sub-Total		
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$ -	
2. Lapses of voter approved increases	-	
3. Total adjustments - decrease		<u>\$ -</u>
G. <b>2014-2015</b> Appropriations Limit		<u>\$ 210,874,369</u>

II. **2014-2015 APPROPRIATIONS SUBJECT TO LIMIT:**

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)	<u>\$ 2,540,000</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	<u>1,180,000</u>
C. Local Property taxes	<u>159,601,000</u>
D. Estimated excess Debt Service taxes	<u>-</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.	<u>-</u>
F. Interest on proceeds of taxes	<u>24,000</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	<u>-</u>
H. <b>2014-2015</b> Appropriations Subject to Limit	<u>\$ 163,345,000</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
**RESOLUTION 14-22**  
July 21, 2014

WHEREAS, Article XIII B of the Constitution of the state of California, as approved by the voters in November, 1979, requires the Governing Board of each local jurisdiction, by resolution, to establish an Appropriations Limit on "Proceeds of Taxes" revenues beginning with the 1980-1981 fiscal year; and

WHEREAS, each community college district is required to determine and adopt such Appropriations Limit for the 2014-2015 fiscal year, as a legislative act; and

WHEREAS, this District's Appropriations Limit has been calculated in accordance with Article XIII B of the State Constitution and Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED, as a legislative act of the Governing Board that, for the purposes of Article XIII-B, there is hereby established this District's Appropriations Limit of \$210,874,369 for the 2014-2015 fiscal year.

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STATE OF CALIFORNIA   )  
  )  
COUNTY OF ORANGE    )

I, Gary L. Poertner, Secretary of the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on July 21, 2014.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 21st day of July 2014.

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Gary L. Poertner  
Secretary to the Board of Trustees



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Payment of Bills

**ACTION:** Approval

---

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

**STATUS**

Checks No. 181440 through 182093 processed through the Orange County Department of Education, totaling \$6,533,583.98; and Checks No. 011087 through 011137, processed through Saddleback College Community Education, totaling \$230,494.48; and Checks No. 009254 through 009260, processed through Irvine Valley College Community Education, totaling \$9,494.06 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181440	06/04/2014	AARDVARK CLAY AND SUPPLIES	174.84
181441	06/04/2014	ADRENALIN SPORTS APPAREL DBA JOANN MARIE HYDER	199.64
181442	06/04/2014	ALLIEDBARTON SECURITY SERVICES	1,463.44
181443	06/04/2014	AMER. RED CROSS	12.00
181444	06/04/2014	APPLE COMPUTER INC.	962.76
181445	06/04/2014	ART SUPPLY WAREHOUSE	742.43
181446	06/04/2014	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	37,928.17
181447	06/04/2014	AVALON TENT & PARTY	1,895.09
181448	06/04/2014	B & H PHOTO VIDEO REMITTANCE PROCESSING	672.45
		Unpaid Sales Tax	53.80
		Expensed Amount	726.25
181449	06/04/2014	BAKER & TAYLOR	600.24
181450	06/04/2014	THE BIG GAME	169.00
		Unpaid Sales Tax	12.00
		Expensed Amount	181.00
181451	06/04/2014	BLICK ART MATERIALS	212.63
181452	06/04/2014	CALIFORNIA STAGE/LIGHTING, INC	1,179.31
181453	06/04/2014	CALIFORNIA ELECTRIC SERVICE	320.27
181454	06/04/2014	ALLISON CAMELOT	276.00
181455	06/04/2014	CCCCIO C/O CLAIRE BIANCALANA	300.00
181456	06/04/2014	CDW GOVERNMENT, INC.	3,572.98
181457	06/04/2014	CREATION ENGINE, INC.	930.00
181458	06/04/2014	CROWN FENCE	2,371.00
181459	06/04/2014	DSE ARCHITECTURE, INC.	700.00
181460	06/04/2014	DUNN-EDWARDS CORPORATION	3,057.26
181461	06/04/2014	EASTBAY, INC DEPT 978835	647.75
181462	06/04/2014	EBERHARD EQUIPMENT	12,857.40
181463	06/04/2014	ECONOMIC ALTERNATIVES, INC.	1,374.08
181464	06/04/2014	ARNETTE EDWARDS	120.00
181465	06/04/2014	EVIDENCE-BASED, INC	161.25
181466	06/04/2014	EXPERIAN	127.00
181467	06/04/2014	FEDERAL EXPRESS	37.87
181468	06/04/2014	FISHER SCIENTIFIC ACCT #719629-002	30,767.89
181469	06/04/2014	FONTIS SOLUTIONS	512.73
181470	06/04/2014	SHEILA FORSBERG	3,092.62
181471	06/04/2014	DEBORAH FRICKE	120.00
181472	06/04/2014	BOB PARRETT CONSTRUCTION, INC.	2,571.00
181473	06/04/2014	DAIRY DEPOT	53.08
181474	06/04/2014	AT & T MOBILITY	32.61
181475	06/04/2014	W. W. GRAINGER	469.99
181476	06/04/2014	PALOMA PALLANTE	100.00
181477	06/04/2014	PARADIGM, INC.	2,035.78
181478	06/04/2014	PARKWAY LAWNMOWER SHOP	27.06
181479	06/04/2014	PENN CORPORATE RELOCATION SERVICES, INC.	1,478.30
181480	06/04/2014	PSI-PAYPHONE STATIONS INNOVAT.	615.00
181481	06/04/2014	QUEZADA PRO LANDSCAPE, INC.	700.00
181482	06/04/2014	RICHARD WHITMARK DBA RANCHO VIEJO GLASS	390.69

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181483	06/04/2014	RDO WATER	2,519.20
181484	06/04/2014	CHARLENE REED	10,000.00
181485	06/04/2014	JANE ROSENKRANS	60.00
181486	06/04/2014	S & B FOODS CATERING DIVISION	734.40
181487	06/04/2014	SAFEWAY, INC.	69.22
181488	06/04/2014	FHEG - SADDLEBACK BOOKSTORE STORE NO. 296	500.80
181489	06/04/2014	SECTORPOINT INC	19,926.18
181490	06/04/2014	CHARLES C. STILL SECURE LIVE SCAN	140.00
181491	06/04/2014	SHRED-IT USA-SAN DIEGO	80.00
181492	06/04/2014	SOUTHERN CALIFORNIA EDISON CO.	51,458.18
181493	06/04/2014	SOUTH COAST ROP	756.37
181494	06/04/2014	SPORTS FACILITIES GROUP, INC.	2,146.00
181495	06/04/2014	TANGRAM INTERIORS	100.00
181496	06/04/2014	TROXELL COMMUNICATIONS, INC.	2,533.56
181497	06/04/2014	TUSTIN AWARDS, INC.	11.88
181498	06/04/2014	VWR INTERNATIONAL, INC.	395.99
181499	06/04/2014	KATHLEEN WERLE	79.87
181500	06/04/2014	JENNIFER WIJNKER	4,000.00
181501	06/04/2014	WILLIAMS RECORDING	800.00
181502	06/04/2014	XPEDX	144.30
181503	06/04/2014	YALE/CHASE EQUIPMENT AND SERVICES, INC.	774.27
181504	06/04/2014	DORSA SHIRAZI	36.94
181505	06/04/2014	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,177.18
181506	06/05/2014	ALICIA ROSAS	138.00
181507	06/05/2014	ALISON THEWS	966.00
181508	06/05/2014	BJ VANZANDT	138.00
181509	06/05/2014	CHARMESE TREPTOW CHAMBERS	138.00
181510	06/05/2014	DARIEN MCMANUS	138.00
181511	06/05/2014	DOREEN PACHECO	138.00
181512	06/05/2014	EMMELYNE ROSALES	552.00
181513	06/05/2014	ERICA MEDOZA	414.00
181514	06/05/2014	GAYLE ROMINE	414.00
181515	06/05/2014	JACQUELINE SOBRAL	276.00
181516	06/05/2014	JOLENE VARTANIAN	276.00
181517	06/05/2014	JULIE HUNT	230.00
181518	06/05/2014	JULIE SPECTOR	138.00
181519	06/05/2014	KIMBERLY MUELLER	138.00
181520	06/05/2014	KRISTALOI RODRIQUEZ	138.00
181521	06/05/2014	MARGARET BROWN	138.00
181522	06/05/2014	MARIA ARMSTRONG	138.00
181523	06/05/2014	MARIA GONZALEZ	138.00
181524	06/05/2014	MARLENA SCHUMACHER	276.00
181525	06/05/2014	MEGAN MCGINNIS	138.00
181526	06/05/2014	NATASHA LIBERAL	138.00
181527	06/05/2014	NICOLE CASTRO	230.00
181528	06/05/2014	PATRICIA ENDOW	138.00
181529	06/05/2014	RENEE JENNINGS	138.00
181530	06/05/2014	SANDRA BIBIAN	138.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181531	06/05/2014	SANGEETHA NAVANEETHAKANNAN	138.00
181532	06/05/2014	SARA LYNDE	138.00
181533	06/05/2014	SHAHRAZAD SHAHRAVESH	414.00
181534	06/05/2014	SHARON JENNINGS	138.00
181535	06/05/2014	SOONA KIM	138.00
181536	06/05/2014	TAYLOR GARBER	414.00
181537	06/05/2014	TRISTA MICHELLE ROBINSON	414.00
181538	06/05/2014	VIANNEY TEPPER	138.00
181539	06/05/2014	WENDY RAWALT	138.00
181540	06/05/2014	MARY ANSTADT	45.80 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181541	06/05/2014	TAMARA BOSTWICK	175.18 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181542	06/05/2014	KEEFE CARRILLO	20.23 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181543	06/05/2014	BILL JAY	8.72 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181544	06/05/2014	TIMOTHY JEMAL	90.80 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181545	06/05/2014	DAVID B. LANG	16.78 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181546	06/05/2014	ADRIANA C. LEE,	72.13 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181547	06/05/2014	MOULTON-NIGUEL WATER DIST.	12,174.59 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181548	06/05/2014	NANCY PADBERG	198.18 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181549	06/05/2014	SANDRA POPE	60.48 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181550	06/05/2014	PRENDERGAST, T. J.	68.04 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181551	06/05/2014	JAMES ROGERS	36.40 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181552	06/05/2014	JIM WRIGHT	114.65 *
Reissued on 06/05/2014, Cancel Register # AP06052014B			
181553	06/05/2014	MARY ANSTADT	45.80
181554	06/05/2014	TAMARA BOSTWICK	175.18
181555	06/05/2014	KEEFE CARRILLO	20.23
181556	06/05/2014	BILL JAY	8.72
181557	06/05/2014	TIMOTHY JEMAL	90.80
181558	06/05/2014	DAVID B. LANG	16.78
181559	06/05/2014	ADRIANA C. LEE,	72.13
181560	06/05/2014	MOULTON-NIGUEL WATER DIST.	12,174.59
181561	06/05/2014	NANCY PADBERG	198.18
181562	06/05/2014	SANDRA POPE	60.48
181563	06/05/2014	PRENDERGAST, T. J.	68.04
181564	06/05/2014	JAMES ROGERS	36.40
181565	06/05/2014	JIM WRIGHT	114.65
181566	06/05/2014	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	4,231.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181567	06/05/2014	WELLS FARGO #1598	2,748.04 *
Cancelled on 06/09/2014, Cancel Register # AP06092014A			
181568	06/05/2014	WELLS FARGO BANK #2785 PAYMENT REMITTANCE CENTER	2,040.32
181569	06/05/2014	JENNIFER FITTER	414.00
181570	06/05/2014	JENNIFER PUTHOFF	138.00
181571	06/05/2014	WELLS FARGO #1598	2,944.34
181572	06/06/2014	IGNACIO MORALES SERVICES	670.00
181573	06/06/2014	LEARNING BY DESIGN	9,250.00
181574	06/06/2014	ACOUSTICAL SURFACES INC	800.00
181575	06/06/2014	AMAZON WEB SERVICES INC	166.18
181576	06/06/2014	ANDERSON & HOWARD ELECTRIC	392,682.00
181577	06/06/2014	APPLE COMPUTER INC.	320.76
181578	06/06/2014	ASSET SYSTEMS INC	20,888.07
Unpaid Sales Tax			1,053.60
Expensed Amount			21,941.67
181579	06/06/2014	CALIFORNIA RETROFIT, INC.	19,875.35
181580	06/06/2014	CDW GOVERNMENT, INC.	12,001.09
181581	06/06/2014	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	20,472.00
181582	06/06/2014	ELITE SHEET METAL INC	3,659.00
181583	06/06/2014	EPD SOLUTIONS, INC.	675.00
181584	06/06/2014	HAITBRINK ASPHALT PAVING, INC.	54,000.00
181585	06/06/2014	HEWLETT PACKARD	31.32
181586	06/06/2014	HUDSON PACIFIC SERVICES LLC c/o HUDSON PACIFIC PROPERTIES	22,750.00
181587	06/06/2014	KITCHELL CEM	46,718.00
181588	06/06/2014	MONTY MORRIS INSPECTIONS	7,570.94
181589	06/06/2014	NEUDESIC, LLC	71,103.00
181590	06/06/2014	OFFICE MAX INCORPORATED	118.92
181591	06/06/2014	PARSONS BRINCKERHOFF, INC.	3,910.00
181592	06/06/2014	PINNACLE LANDSCAPE COMPANY	18,732.00
181593	06/06/2014	PRECISION PLUMBING	3,732.36
181594	06/06/2014	REDISQ TECHNOLOGIES	3,575.00
181595	06/06/2014	REPRO XPRESS	214.40
181596	06/06/2014	S & K ENGINEERS	3,000.00
181597	06/06/2014	TODD'S INSPECTION TESTING SERV TODD ROBINSON	14,583.00
181598	06/06/2014	ACADEMIC SENATE	730.00
181599	06/06/2014	SHOLEH ALIZADEH	211.74
181600	06/06/2014	CHRISTIAN ALVARADO	224.76
181601	06/06/2014	COMFORT INN	378.34
181602	06/06/2014	GRANT TRAINING CENTER	375.00
181603	06/06/2014	CHRISTINA HINKLE	360.00
181604	06/06/2014	BRAD MCREYNOLDS	221.16
181605	06/06/2014	OMNI MANDALAY BAY HOTEL AT LAS COLINAS	643.40
181606	06/06/2014	RP GROUP c/o MEETINGWISE LLC	400.00
181607	06/06/2014	RP GROUP c/o MEETINGWISE LLC	400.00
181608	06/06/2014	WAVES CONFERENCE CTR FOR AMERICA'S VETS	400.00
181609	06/06/2014	NANCY BRACKEN	255.81
181610	06/06/2014	MATT BRODET	17.92
181611	06/06/2014	CHANG, DAVID H.	4.59

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181612	06/06/2014	VIANNEY GONZALEZ-DELGADO	15.12
181613	06/06/2014	GEORGINA GUY	47.52
181614	06/06/2014	PATTY HELTON	60.48
181615	06/06/2014	BICHTUYEN JENSEN	45.36
181616	06/06/2014	SUSAN KWAN	30.24
181617	06/06/2014	KATHY TUOMINEN-LENNEY	9.55
181618	06/06/2014	KAY RYALS	15.12
181619	06/06/2014	FELICIA STINSON	294.98
181620	06/06/2014	LISA ANH H WANG	85.44
181621	06/06/2014	DAVID YOUNG	45.36
181622	06/06/2014	JULIE NACE	300.00
181623	06/09/2014	A-1 AWARDS	897.97
181624	06/09/2014	DAVID ABELLA	6,166.80
181625	06/09/2014	AMAC GEORGIA INST. OF TECHNOLOGY	4,200.00
181626	06/09/2014	APPLE COMPUTER INC.	6,334.60
181627	06/09/2014	AVALON TENT & PARTY	4,427.41
181628	06/09/2014	B & H PHOTO VIDEO REMITTANCE PROCESSING	188.00
			Unpaid Sales Tax 15.04
			Expensed Amount 203.04
181629	06/09/2014	BATTERY SYSTEMS	667.22
181630	06/09/2014	BESAFE TECHNOLOGIES, INC.	738.15
181631	06/09/2014	BLICK ART MATERIALS	70.89
181632	06/09/2014	SPORT SUPPLY GROUP	5,988.86
181633	06/09/2014	KRISTEN BUSH	1,645.00
181634	06/09/2014	CALIFORNIA STAGE/LIGHTING, INC	534.01
181635	06/09/2014	CAL BUILDING SYSTEMS	58.00
181636	06/09/2014	CDW GOVERNMENT, INC.	1,963.71
181637	06/09/2014	CERAMICS MONTHLY	34.95
181638	06/09/2014	CINTAS CORPORATION	63.00
181639	06/09/2014	CLARK SECURITY PRODUCTS	494.10
181640	06/09/2014	COMPUTERLAND	10,352.00
181641	06/09/2014	RICHARD DAHLIN	194.00
181642	06/09/2014	DANA POINT YACHT MAINTENANCE	68.80
181643	06/09/2014	DECKER INC. DECKER EQUIPMENT	1,089.64
			Unpaid Sales Tax 75.90
			Expensed Amount 1,165.54
181644	06/09/2014	DirectTV	120.98
181645	06/09/2014	CHRISTY DRUCKREY	105.00
181646	06/09/2014	SHEILA DUFRESNE	3,500.00
181647	06/09/2014	DUNN-EDWARDS CORPORATION	314.10
181648	06/09/2014	EASTBAY, INC DEPT 978835	821.90
181649	06/09/2014	EBERHARD EQUIPMENT	153.82
181650	06/09/2014	ECONOMIC ALTERNATIVES, INC.	752.50
181651	06/09/2014	ARNETTE EDWARDS	120.00
181652	06/09/2014	EMCOR/Mesa Energy Systems	930.00
181653	06/09/2014	EWING IRRIGATION PRODUCTS	1,951.06
181654	06/09/2014	JOHN FELLNER,	32.00
181655	06/09/2014	FISHER SCIENTIFIC ACCT #719629-002	8,425.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181656	06/09/2014	FLOOR TECH GROUP	2,230.00
181657	06/09/2014	JOE MC PHERSON FORD      AUTONATION FORD TUSTIN	545.62
181658	06/09/2014	BEST BUY BUSINESS ADVANTAGE	1,788.53
181659	06/09/2014	DAIRY DEPOT	61.68
181660	06/10/2014	RYONET CORPORATION	693.38
		Unpaid Sales Tax	3.22
		Expensed Amount	696.60
181661	06/10/2014	SO. ORANGE CO. COMM. COL.DIST	4,000.00
181662	06/10/2014	FHEG - SADDLEBACK BOOKSTORE    STORE NO. 296	4,808.16
181663	06/10/2014	LUCY BROWN	9.48
181664	06/10/2014	ANN BUCKLEY	60.48
181665	06/10/2014	MARY CELESTE	84.24
181666	06/10/2014	GALETON	391.01
		Unpaid Sales Tax	29.33
		Expensed Amount	420.34
181667	06/10/2014	GOODWILL INDUSTRIES OF    ORANGE COUNTY	1,470.00
181668	06/10/2014	H2 ENVIRONMENTAL CONSULTING    SERVICES, INC.	590.00
181669	06/10/2014	HEWLETT PACKARD	44,128.12
181670	06/10/2014	HIRSCH PIPE & SUPPLY	124.54
181671	06/10/2014	HOIST SERVICE, INC.	508.80
181672	06/10/2014	HOME DEPOT CREDIT SERVICES	2,638.77
181673	06/10/2014	JANE HORLINGS	97.09
181674	06/10/2014	ISLAND PROMOTIONAL PRODUCTS	2,033.20
181675	06/10/2014	EFAX CORPORATE      c/o J2 GLOBAL, INC.	149.20
181676	06/10/2014	MICHELLE JACKSON	34.09
181677	06/10/2014	J.W. PEPPER & SON, INC.	10.35
181678	06/10/2014	KELLY PAPER	94.09
181679	06/10/2014	LAERDAL MEDICAL CORP.	2,495.00
181680	06/10/2014	LAGUNA GRAPHIC ARTS, INC.	1,350.00
181681	06/10/2014	LAURA'S INT PLANTSCAPE SERV	200.00
181682	06/10/2014	DIANE LEWIS	190.50
181683	06/10/2014	GLENDA LINDAHL	4.74
181684	06/10/2014	LIVESCRIIBE, INC.	4,542.32
181685	06/10/2014	LOOMIS, FARGO & COMPANY	588.15
181686	06/10/2014	M-R MUSIC	2,791.73
181687	06/10/2014	MAC FARLANE ELECTRIC	2,335.00
181688	06/10/2014	NICOLE MAJOR	130.27
181689	06/10/2014	MAKERBOT INDUSTRIES LLC	190.06
		Unpaid Sales Tax	13.82
		Expensed Amount	203.88
181690	06/10/2014	LORI MANGELS	90.72
181691	06/10/2014	MARIST COLLEGE	6,200.00
181692	06/10/2014	MARKERTEK VIDEO SUPPLY      1 TOWER DRIVE	205.25
		Unpaid Sales Tax	14.40
		Expensed Amount	219.65
181693	06/10/2014	MC KESSON MEDICAL SURGICAL	16.85
181694	06/10/2014	MICROSOFT CORPORATION	3,466.80
181695	06/10/2014	MIKE BROWN GRANDSTANDS, INC.	750.00

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Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181696	06/10/2014	NEW ALTERNATIVES, INC.	600.00
181697	06/10/2014	ORANGE CO. COMMERCIAL PRINTING	2,452.20
181698	06/10/2014	ANTHONY TENG	270.00
181699	06/11/2014	CR MRIG COMPANY dba ACADEMIC IMPRESSIONS	892.50
181700	06/11/2014	ACCCA	850.00
181701	06/11/2014	ACCCA	850.00
181702	06/11/2014	ROBIN ROGERS CLOUD	535.71
181703	06/11/2014	JOHN CONLEY	600.00
181704	06/11/2014	DOUBLETREE HOTEL BY HILTON HOTEL PHOENIX TEMPE	1,183.64 *
Cancelled on 06/27/2014, Cancel Register # AP06272014A			
181705	06/11/2014	EQUAL EMP. OPPORTUNITY COMM. TRAINING INSTITUTE	2,340.00
181706	06/11/2014	EMBASSY SUITES HOTEL	388.90
181707	06/11/2014	GEORGIOS KOURITAS	1,200.00
181708	06/11/2014	JEDREK MULARSKI	1,111.16
181709	06/11/2014	NASFAA	575.00
181710	06/11/2014	TERENCE NELSON SADDLEBACK COLLEGE	387.00
181711	06/11/2014	DEANNA SCHERGER	600.00
181712	06/11/2014	KATHLEEN WERLE	570.10
181713	06/11/2014	CA DEPT OF CONSUMER AFFAIRS	235.00
181714	06/11/2014	CERAMIC SERVICES INC	9,989.00
181715	06/11/2014	CDW GOVERNMENT, INC.	2,628.51
181716	06/11/2014	CEDARCRESTONE INC	60,525.12
181717	06/11/2014	ENAMIX, INC.	1,520.00
181718	06/11/2014	ENVIRON INTERNATIONAL CORP.	3,410.55
181719	06/11/2014	MERIDIAN IT INC	44,345.58
181720	06/11/2014	NIMBLE CONSULTING	10,875.00
181721	06/11/2014	CORINE REYMOND	30.24
181722	06/11/2014	S & B FOODS CATERING DIVISION	152.94
181723	06/11/2014	SADDLEBACK APPLIANCES	423.52
181724	06/11/2014	SYNERGY SOFTWARE SOLUTIONS	7,695.00
181725	06/11/2014	WORKDAY INC	700.00
181726	06/11/2014	MARINE DEPOT	59.99
		Unpaid Sales Tax	32.00-
		Expensed Amount	27.99
181727	06/12/2014	A TO Z CIRCUIT BREAKERS	199.81
181728	06/12/2014	ADRENALIN SPORTS APPAREL DBA JOANN MARIE HYDER	129.60
181729	06/12/2014	ALLIEDBARTON SECURITY SERVICES	2,128.64
181730	06/12/2014	ARC AMER. REPROGRAPHICS CO.	61.08
181731	06/12/2014	AMTECH ELEVATOR SERVICES	51.83
181732	06/12/2014	ADVANCE BEAUTY COLLEGE, INC.	52,119.32
181733	06/12/2014	ATI	2,400.00
181734	06/12/2014	B & H PHOTO VIDEO REMITTANCE PROCESSING	885.12
		Unpaid Sales Tax	70.81
		Expensed Amount	955.93
181735	06/12/2014	BAKER & TAYLOR	534.49

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Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181736	06/12/2014	BELSON OUTDOORS	2,370.50
		Unpaid Sales Tax 164.64	
		Expensed Amount 2,535.14	
181737	06/12/2014	KELLY BENNETT BENNETT PRODUCTIONS UNLIMITED	2,890.50
181738	06/12/2014	BIOMETRICS4ALL	960.00
181739	06/12/2014	BLACKBAUD, INC.	4,291.71
181740	06/12/2014	BUTLER CHEMICALS, INC.	287.24
181741	06/12/2014	CALIFORNIA CHAMBER OF COMMERCE	27.48
181742	06/12/2014	CA HAZARDOUS SERVICE	7,255.83
181743	06/12/2014	CALIBER SIGNS & IMAGING, INC.	1,808.15
181744	06/12/2014	CANDIDATE	1,394.61 *
Cancelled on 06/24/2014, Cancel Register # AP06252014			
181745	06/12/2014	CANON SOLUTIONS AMERICA, INC.	52.92
181746	06/12/2014	CHRONICLE OF HIGHER EDUCATION BULLETIN BOARD	89.00
181747	06/12/2014	CINTAS CORPORATION	229.95
181748	06/12/2014	COX COMMUNICATIONS	2,052.80
181749	06/12/2014	COX COMMUNICATIONS	2,110.56
181750	06/12/2014	COX COMMUNICATIONS	10.29
181751	06/12/2014	COX COMMUNICATIONS	1,108.04
181752	06/12/2014	CR&R	395.00
181753	06/12/2014	CR&R	395.00
181754	06/12/2014	CULLIGAN	56.15
181755	06/12/2014	DELL MARKETING L.P. C/O DELL USA L.P.	813.95
181756	06/12/2014	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	4,727.00
181757	06/12/2014	EAGLE COMMUNICATIONS	438.40
181758	06/12/2014	ECOLOGICAL FERTIGATION INC	702.45
181759	06/12/2014	EDUCATION FOR SUCCESSFUL PARENTING	225.00
181760	06/12/2014	EWING IRRIGATION PRODUCTS	36.67
181761	06/12/2014	FEDERAL EXPRESS	85.09
181762	06/12/2014	FERGUSON ENTERPRISES, INC.	77.15
181763	06/12/2014	FILMTOOLS, INC.	224.42
181764	06/12/2014	FOSTER CARE AUXILIARY OF OC	120.00
181765	06/12/2014	FREEWAY AUTO SUPPLY	127.60
181766	06/12/2014	DAIRY DEPOT	61.68
181767	06/12/2014	INTERNATIONAL E-Z UP INC	3,174.23
181768	06/12/2014	GREEN THUMB INTERNATIONAL	293.92
181769	06/12/2014	CHRISTIAN HANSON	138.00
181770	06/12/2014	HARDY DIAGNOSTICS	29.12
181771	06/12/2014	HEWLETT PACKARD ATTN: PUBLIC SECTOR SALES	16,392.80
181772	06/12/2014	HIGH-TECH BATTERY SOLUTIONS	860.96
181773	06/12/2014	HOME DEPOT CREDIT SERVICES	373.99
181774	06/12/2014	INGARDIA BROTHERS PRODUCE, INC.	1,349.57
181775	06/12/2014	JACOBSEN WEST	820.65
181776	06/12/2014	BILL JAY	545.73
181777	06/12/2014	J.W. PEPPER & SON, INC.	4,307.67
181778	06/12/2014	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	5,150.00
181779	06/12/2014	MORITAKA KINA	760.00

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Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181780	06/12/2014	KNORR SYSTEMS, INC.	8,597.48
181781	06/12/2014	KR WOLFE INC.	703.48
181782	06/12/2014	GARY I. KUSUNOKI	280.00
181783	06/12/2014	LAGUNA GRAPHIC ARTS, INC.	42.12
181784	06/12/2014	DAVID B. LANG	161.77
181785	06/12/2014	LAWNMOWERS ETC., LLC	536.24
181786	06/12/2014	LUCK'S MUSIC LIBRARY	3,127.74
181787	06/12/2014	MC FADDEN-DALE INDUSTRIAL HARDWARE LLC	829.27
181788	06/12/2014	MC KESSON MEDICAL SURGICAL	1,458.28
181789	06/12/2014	MILLENNIUM BUSINESS SERVICES Marty Cohn	270.27
181790	06/12/2014	JANET L. MILLER C/O IRVINE VALLEY COLLEGE	47.49
181791	06/12/2014	MISSION VIEJO COUNTRY CLUB	790.13
181792	06/12/2014	MODERN POSTCARD	1,877.20
181793	06/12/2014	HEATHER NATHAN	159.67
181794	06/12/2014	NORTH STATE ENVIRONMENTAL C/O AEROFUND FINANCIAL, INC.	358.56
181795	06/12/2014	OC TREASURER-TAX COLLECTOR	210.00
181796	06/12/2014	ORANGE COUNTY REGISTER	3,999.00
181797	06/12/2014	OC TREASURER-TAX COLLECTOR REVENUE RECOVERY/	322.35
181798	06/12/2014	JANELLE JAMES OLSON	240.00
181799	06/12/2014	ORACLE AMERICA, INC.	668.68
181800	06/12/2014	ORKIN PEST CONTROL 711	2,759.00
181801	06/12/2014	NEW VISION CONSTRUCTION DAVID PUFAHL	14,415.62
181802	06/12/2014	DAVID ROBINSON	96.53
181803	06/12/2014	ASUCI NEW UNIVERISTY BUSINESS OFFICE	514.00
181804	06/13/2014	PRESIDIO NETWORKED SOLUTIONS	198,851.95
181805	06/13/2014	SO. ORANGE CO. COMM. COL.DIST	9,941.00
181806	06/13/2014	AT & T	70.99
181807	06/13/2014	AT & T	36.24
181808	06/13/2014	SAN DIEGO GAS & ELECTRIC	1,684.23
181809	06/13/2014	W. W. GRAINGER	24.62
181810	06/13/2014	STRATASYS INC	5,095.39
181811	06/13/2014	OFFICE MAX INCORPORATED	30,547.53
181812	06/13/2014	PACIFIC CLINICS TRAINING INSTITUTE	3,300.00
181813	06/13/2014	PACIFIC MARINE MAMMAL CENTER	221.00
181814	06/13/2014	PRESTIGE GOLF CARS	11,924.16
181815	06/13/2014	PSI-PAYPHONE STATIONS INNOVAT.	315.00
181816	06/13/2014	PURETEC	536.13
181817	06/13/2014	QUALTRICS, LLC	3,000.00
181818	06/13/2014	REED-DIRECT.COM	2,368.80
Unpaid Sales Tax			189.50
Expensed Amount			2,558.30
181819	06/13/2014	RICOH AMERICAS CORP	72.96
181820	06/13/2014	RICHARD ROTH, ESQ	2,507.50
181821	06/13/2014	S & B FOODS CATERING DIVISION	1,386.88
181822	06/13/2014	SADDLEBACK APPLIANCES	1,185.79
181823	06/13/2014	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	211.00
181824	06/13/2014	SAFARILAND, LLC	1,441.80

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## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181825	06/13/2014	SAFEWAY, INC.	90.82
181826	06/13/2014	JARED SCOTT	500.00
181827	06/13/2014	SEHI PROCOMP COMPUTER PRODUCTS	3,386.98
181828	06/13/2014	SHRED-IT USA-SAN DIEGO	170.93
181829	06/13/2014	SIGMA ALDRICH CHEMICAL CO.	25.06
181830	06/13/2014	LARRY SIMS	230.00
181831	06/13/2014	ABBY SIRULNIK	4.85
181832	06/13/2014	SKYLINE DISPLAYS	10,578.76
181833	06/13/2014	SMART & FINAL	396.07
181834	06/13/2014	SMART LEVELS MEDIA	506.28
181835	06/13/2014	SOUTHERN CALIFORNIA EDISON CO.	2,192.36
181836	06/13/2014	SOUTHERN CALIFORNIA EDISON CO.	178.52
181837	06/13/2014	SOUTHERN COUNTIES OIL CO.	4,296.76
181838	06/13/2014	STUDENT INSURANCE CO.	142,845.00
181839	06/13/2014	ANTHONY TENG	69.00
181840	06/13/2014	TUSTIN CHRYSLER JEEP DODGE WHOLESALE PARTS	830.28
181841	06/13/2014	TUSTIN UNIFIED SCHOOL DISTRICT	2,765.15
181842	06/13/2014	UNISOURCE WORLDWIDE INC.	46.30
181843	06/13/2014	UNITED SITE SERVICES OF CALIFORNIA, INC.	140.24
181844	06/13/2014	VALPAR INTERNATIONAL CORP.	895.00
181845	06/13/2014	VENTEK INTERNATIONAL	315.00
181846	06/13/2014	VILLAGE NURSERIES LANDSCAPE CENTERS	553.12
181847	06/13/2014	VWR INTERNATIONAL, INC.	3,642.91
181848	06/13/2014	MICHAEL E. WILSON	12,580.00
181849	06/13/2014	CANDICE YACONO	138.00
181850	06/13/2014	YBP LIBRARY SERVICES	4,640.39
181851	06/13/2014	OFFICE MAX INCORPORATED	180.67
181852	06/13/2014	S & B FOODS CATERING DIVISION	153.90
181853	06/13/2014	SMART & FINAL	781.23
181854	06/13/2014	ACSIG/EDGE	142,186.24
181855	06/13/2014	ACSIG/EDGE	43,778.56
181856	06/13/2014	HYATT LEGAL	7,378.70
181857	06/13/2014	PRUDENTIAL INSURANCE COMPANY OF AMERICA	27,381.92
181858	06/13/2014	PRUDENTIAL INSURANCE COMPANY OF AMERICA	15,406.70
181859	06/13/2014	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,369,187.00
181860	06/13/2014	UNUM LIFE INSURANCE COMPANY	3,123.36
181861	06/13/2014	UNUM LIFE INSURANCE COMPANY	1,455.98
181862	06/13/2014	UNITED BEHAVIORAL HEALTH U.S. BEHAVIORAL HEALTH PLAN	3,177.30
181863	06/13/2014	ACSIG/EDGE	23,264.89
181864	06/13/2014	ACSIG/EDGE	5,754.87
181865	06/13/2014	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	320,384.00
181866	06/16/2014	S & B FOODS CATERING DIVISION	7,063.87
181867	06/16/2014	CITY OF MISSION VIEJO	345.00
181868	06/16/2014	COMSERCO	455.22
181869	06/16/2014	DAVID D. GATEWOOD	199.00
181870	06/16/2014	GRACE TRAINING SUPPLY	2,181.85
Unpaid Sales Tax			165.52
Expensed Amount			2,347.37

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Check Number	Check Date	Pay to the Order of	Check Amount
181871	06/16/2014	HEAT TRANSFER SOLUTIONS	4,885.00
181872	06/16/2014	HIGHER ONE INC.	159.20
181873	06/16/2014	FHEG IVC BOOKSTORE STORE NO 895 MA	14,923.42
181874	06/16/2014	IRVINE VALLEY COLLEGE COMMUNITY EDUCATION	1,995.00
181875	06/16/2014	KRUEGER INTERNATIONAL, INC.	2,311.20
181876	06/16/2014	KR WOLFE INC.	5,651.20
181877	06/16/2014	GABRIELLE LANDINGHAM	56.00
181878	06/16/2014	LEARNING BY DESIGN	5,218.75
181879	06/16/2014	LOGMEIN, INC.	4,995.00
181880	06/16/2014	MIROSLAVA MANCHIK	258.35
181881	06/16/2014	MICROSOFT CORPORATION	3,285.34
181882	06/16/2014	OCLC, INC. DEPT #34299	563.51
181883	06/16/2014	NEW VISION CONSTRUCTION DAVID PUFAHL	9,734.64
181884	06/16/2014	MIKE SAUTER	74.48
181885	06/16/2014	NORMAN A TRAUB NORMAN A. TRAUB ASSOCIATES	6,025.60
181886	06/16/2014	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	21,277.57 *
Cancelled on 06/30/2014, Cancel Register # AP06302014			
181887	06/17/2014	KERRY CRABB	722.00
181888	06/17/2014	STEVE CRAPO	685.00
181889	06/17/2014	DENICE INCIONG	863.34
181890	06/17/2014	BRIAN MONACELLI	125.00
181891	06/17/2014	JANINE O'BUCHON	559.60
181892	06/17/2014	NICOLE ORTEGA	1,177.94
181893	06/17/2014	CDW GOVERNMENT, INC.	7,824.46
181894	06/17/2014	DOW DIVERSIFIED	5,075.20
181895	06/17/2014	HEWLETT PACKARD	1,949.12
181896	06/17/2014	HMC ARCHITECTS	33,000.00
181897	06/17/2014	I3 SOLUTIONS C/O IDEN SADEGHIEH	15,300.00
181898	06/17/2014	MGB CONSTRUCTION	13,815.00
181899	06/17/2014	OFFICE MAX INCORPORATED	40.74 *
Cancelled on 06/20/2014, Cancel Register # AP06202014A			
181900	06/17/2014	PUBLIC ECONOMICS, INC.	2,012.26
181901	06/17/2014	AT & T	30.51
181902	06/17/2014	AT&T	2.85
181903	06/17/2014	AT&T	5,959.80
181904	06/17/2014	AT&T	12.38
181905	06/17/2014	AT&T	12.38
181906	06/17/2014	POSTMASTER	30.76
181907	06/17/2014	4 IMPRINT	766.62
Unpaid Sales Tax			56.01
Expensed Amount			822.63
181908	06/17/2014	INTERNATIONAL E-Z UP INC	1,329.56
181909	06/17/2014	HAIR CALIFORNIA BEAUTY ACADEMY	24,979.50
181910	06/17/2014	HEWLETT PACKARD	34,861.92
181911	06/17/2014	HUMANSKALE	575.89
181912	06/17/2014	MC KESSON MEDICAL SURGICAL	71.44
181913	06/17/2014	MELTWATER NEWS US INC	6,000.00
181914	06/17/2014	MOTOROLA SOLUTIONS, INC.	5,353.84

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## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
181915	06/17/2014	NAB DUES LOCKBOX	360.00
181916	06/17/2014	MARIA ORTIZ	300.00
181917	06/17/2014	AGILE RAVEN, INC	695.00
181918	06/17/2014	LISA A. HOLMES	378.75
181919	06/17/2014	KIM MC CORD	261.00
181920	06/17/2014	APPLE COMPUTER INC.	86.35
181921	06/17/2014	COLLEGESOURCE, INC.	1,181.25
181922	06/17/2014	DLR GROUP	15,892.50
181923	06/17/2014	DOUGHERTY + DOUGHERTY ARCHITECTS LLP	20,479.38
181924	06/17/2014	DVV ASSOCIATES, INC.	875.00
181925	06/17/2014	EN4ORM OFFICE INTERIORS	1,119.22
181926	06/17/2014	ENAMIX, INC.	16,920.00
181927	06/17/2014	EPD SOLUTIONS, INC.	11,066.73
181928	06/17/2014	W. W. GRAINGER	2,479.15
181929	06/17/2014	HEWLETT PACKARD	3,855.60
181930	06/17/2014	I3 SOLUTIONS C/O IDEN SADEGHIEH	11,800.00
181931	06/17/2014	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	14,994.00
181932	06/17/2014	LCC3 CONSTRUCTION SERVICES INC	15,841.00
181933	06/17/2014	PRESIDIO NETWORKED SOLUTIONS	73,145.74
181934	06/17/2014	R2A ARCHITECTURE	42,263.93
181935	06/17/2014	REDISQ TECHNOLOGIES	7,700.00
181936	06/17/2014	WORKDAY INC	25,000.00
181937	06/17/2014	WORKDAY INC	125,000.00
181938	06/18/2014	SPARKLETTTS	2,605.76
181939	06/18/2014	SHELL FLEET CARD SERVICES PROCESSING CENTER	1,796.65
181940	06/18/2014	SAPPHIRE CATERING	4,884.87
181941	06/18/2014	VANGENT C/O WELLS FARGO BANK	34,601.35
181942	06/18/2014	W. W. GRAINGER	55.51
181943	06/18/2014	SARGENT WELCH	56.50
181944	06/18/2014	SCHOOLDUDE.COM	6,520.65
181945	06/18/2014	SOUTHERN CALIFORNIA GAS CO.	2,803.48
181946	06/18/2014	SOUTHERN CALIFORNIA GAS CO.	1,470.32
181947	06/18/2014	SOUTHERN CALIFORNIA GAS CO.	51.39
181948	06/18/2014	SO. ORANGE CO. COMM. COL.DIST	1,215.00
181949	06/18/2014	TAMS-WITMARK MUSIC LIBRARY	10.00
181950	06/18/2014	TELERIK INC. BOSTON OFFICE	898.20
181951	06/18/2014	TRL SYSTEMS, INC.	450.00
181952	06/18/2014	TROXELL COMMUNICATIONS, INC.	777.60
181953	06/18/2014	U.S. DATA TRUST CORPORATION	5,000.00
181954	06/18/2014	UNISOURCE WORLDWIDE INC.	176.22
181955	06/18/2014	USA MOBILITY WIRELESS, INC.	65.16
181956	06/18/2014	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	2,755.00
181957	06/18/2014	WHITE CAP INDUSTRIES	663.12
181958	06/18/2014	WRIGHT LINE, LLC C/O EATON CORP	259.20
181959	06/18/2014	XPEDX	121.92
181960	06/18/2014	TWO TWINS FROM TEXAS BLIND COMPANY	812.00
181961	06/18/2014	WORKERS' COMP FIRST AID ACCOUNT	34.83 *

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
Cancelled on 06/18/2014, Cancel Register # AP06192014			
181962	06/19/2014	PACIFIC CLINICS TRAINING INSTITUTE	647.40
181963	06/19/2014	PACOS PIANO AND ORGAN MOVERS	200.00
181964	06/19/2014	PETCO ANIMAL SUPPLIES	12.41
181965	06/19/2014	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	791.00
181966	06/19/2014	PORT SUPPLY	708.44
181967	06/19/2014	PRENDERGAST, T. J.	73.99
181968	06/19/2014	PURETEC	261.85
181969	06/19/2014	ANTHONY RODGERS OPERATIONS SUPERVISOR	102.64
181970	06/19/2014	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT	470.00
181971	06/19/2014	SAFEWAY, INC.	8.98
181972	06/19/2014	SEHI PROCOMP COMPUTER PRODUCTS	3,758.13
181973	06/19/2014	SHAHEEN SHEIK-SADHAL	400.00
181974	06/19/2014	SHRED-IT USA-SAN DIEGO	80.00
181975	06/19/2014	SMART LEVELS MEDIA	3,126.60
181976	06/19/2014	SOUTHERN CALIFORNIA EDISON CO.	71.24
181977	06/19/2014	STUDENT INSURANCE COMPANY	81,648.00
181978	06/19/2014	AMY SUPINGER dba SUPINGER STRATEGIES	1,800.00
181979	06/19/2014	PETCO ANIMAL SUPPLIES	184.83
181980	06/19/2014	AMY HUNTER	34.83
181981	06/19/2014	SHOLEH ALIZADEH	128.00
181982	06/19/2014	MICHAEL BENNETT	240.00
181983	06/19/2014	WILLIAM DAVIS	98.50
181984	06/19/2014	JOSEPH GERGES	1,356.77
181985	06/19/2014	GLOBAL IT TRAINING	2,995.00
181986	06/19/2014	JUNE MC LAUGHLIN	314.22
181987	06/19/2014	MERITAGE RESORT AND SPA	922.98
181988	06/19/2014	RANIA MESRI	127.75
181989	06/19/2014	JAMEE MORALES	600.00
181990	06/19/2014	SARA NIEVES-LUCAS	105.00
181991	06/19/2014	SHARON NUSSENBAUM	105.00
181992	06/19/2014	OAK CREEK GOLF CLUB	250.00
181993	06/19/2014	BARBARA TAMIALIS	1,667.39
181994	06/19/2014	WAVES CONFERENCE CTR FOR AMERICA'S VETS	100.00
181995	06/19/2014	DIANE WENZEL	600.00
181996	06/19/2014	CITY OF TUSTIN ATTN: ACCOUNTS RECEIVABLE	550.00
181997	06/19/2014	C.W. DRIVER CONTRACTORS INC.	1,336,627.00
181998	06/19/2014	NIMBLE CONSULTING	6,875.00
181999	06/19/2014	OFFICE MAX INCORPORATED	40.74 *
Cancelled on 06/27/2014, Cancel Register # AP06272014A			
182000	06/19/2014	STRATA INFORMATION GROUP	30,915.45
182001	06/19/2014	SYNERGY SOFTWARE SOLUTIONS	5,320.00
182002	06/19/2014	SANTOS GARCIA	6.00
182003	06/19/2014	GUIDANCE SOFTWARE, INC.	680.72
182004	06/19/2014	GEORGINA GUY	82.09
182005	06/19/2014	HOME DEPOT CREDIT SERVICES	257.04
182006	06/19/2014	AMY HUNTER	182.04
182007	06/19/2014	TIMOTHY JEMAL	177.84

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## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014			
Check Number	Check Date	Pay to the Order of	Check Amount
182008	06/19/2014	UNIFORM HEADQUARTERS, INC. dba KEYSTONE UNIFORM DEPOT	863.99
182009	06/19/2014	TAMARA KING	80.27
182010	06/19/2014	DIANE LEWIS	56.70
182011	06/19/2014	MIROSLAVA MANCHIK	299.78
182012	06/19/2014	MARTECH SYSTEMS, INC.	73.24
		Unpaid Sales Tax	4.72
		Expensed Amount	77.96
182013	06/19/2014	MC CALLUM GROUP, INC.	16,000.00
182014	06/19/2014	MUSIC THEATRE INTERNATIONAL	470.00
182015	06/19/2014	NAFSA MEMBERSHIP	445.00
182016	06/19/2014	NORTH STATE ENVIRONMENTAL C/O AEROFUND FINANCIAL, INC.	16,242.24
182017	06/19/2014	ORANGE COUNTY SCHOOL BOARDS ASSOCIATION	125.00
182018	06/19/2014	A-1 INTERNATIONAL VIDEO & TV	362.06 *
Cancelled on 06/19/2014, Cancel Register # AP06192014F			
182019	06/19/2014	AAA ELECTRIC MOTOR SALES	870.34
182020	06/19/2014	ADCLUB ADVERTISING SERVICE	22,225.00
182021	06/19/2014	AIRGAS NATIONAL CARBONATION	696.32
182022	06/19/2014	ANDERSEN'S DOOR SERVICE, INC.	241.35
182023	06/19/2014	APPLE COMPUTER INC.	2,000.82
182024	06/19/2014	ADVANTA ENERGY C/O AVIVA ENERGY CORP	1,600.00
182025	06/19/2014	B & P SERVICES, INC.	8,240.00
182026	06/19/2014	BERTRAND'S MUSIC	599.03
182027	06/19/2014	BOARD OF REGISTERED NURSING	200.00
182028	06/19/2014	BOUNDLESS NETWORK	1,669.71
182029	06/19/2014	DON BOWMAN	116.23
182030	06/19/2014	CALIFORNIA GREENHOUSES, INC	335.42 *
Cancelled on 06/19/2014, Cancel Register # AP06192014F			
182031	06/19/2014	BSG GRAPHICS, INC.	173.40
182032	06/19/2014	BSN SPORTS	31.59
182033	06/19/2014	BSN SPORTS	5,406.95
182034	06/19/2014	BULBTRONICS	230.26
182035	06/19/2014	BUTLER CHEMICALS, INC.	161.74
182036	06/19/2014	CANON SOLUTIONS AMERICA, INC.	72.60
182037	06/19/2014	CAPITOL ADVOCACY PARTNERS LLC	3,500.00
182038	06/19/2014	SHERYL HERCHENROEDER, CCPRO TREASURE	210.00
182039	06/19/2014	CDW GOVERNMENT, INC.	9,624.10
182040	06/19/2014	CHEF WORKS, INC.	315.71
182041	06/19/2014	COAST FITNESS REPAIR SHOP	500.00
182042	06/19/2014	COX COMMUNICATIONS	2,358.04
182043	06/19/2014	BARBARA COX	699.52
182044	06/19/2014	CSU FULLERTON THE DAILY TITAN	278.77
182045	06/19/2014	CULLIGAN	2.85
182046	06/19/2014	DANA POINT AQUATIC FOUNDATION	175.00 *
Cancelled on 06/19/2014, Cancel Register # AP06192014F			
182047	06/19/2014	DELL MARKETING L.P. C/O DELL USA L.P.	592.11
182048	06/19/2014	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	224.00
182049	06/19/2014	DIGITAL THEATRE	910.00

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## ReqPay212b

## Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
182050	06/19/2014	DIVERSIFIED BUSINESS SERVICES	5,045.54
182051	06/19/2014	EDUCAUSE	3,357.50
182052	06/19/2014	ARNETTE EDWARDS	120.00
182053	06/19/2014	EN4ORM OFFICE INTERIORS	183.60
182054	06/19/2014	ESCAPE TECHNOLOGY, INC.	73,175.00
182055	06/19/2014	ABEL ESQUIVEL	120.00
182056	06/19/2014	EXPERIAN	127.00
182057	06/19/2014	DEBRA L. FITZSIMONS	201.35
182058	06/19/2014	FONTIS SOLUTIONS	1,547.10
182059	06/19/2014	FORESTRY SUPPLIERS, INC.	650.32
		Unpaid Sales Tax	52.02
		Expensed Amount	702.34
182060	06/19/2014	FRY'S ELECTRONICS	536.50
182061	06/19/2014	DAYLE McINTOSH CENTER FOR THE DISABLED	384.00
182062	06/19/2014	CALIFORNIA GREENHOUSES INC ORANGE COUNTY SUCCULENTS	250.00
182063	06/19/2014	DAIRY DEPOT	66.50
182064	06/19/2014	LYNN NUSBAUM-HAINES	133.00
182065	06/19/2014	EPD SOLUTIONS, INC.	11,830.00
182066	06/19/2014	G/M BUSINESS INTERIORS	169,357.99
182067	06/19/2014	GKKWORKS	34,990.35
182068	06/19/2014	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	1,300.00
182069	06/19/2014	S & B FOODS CATERING DIVISION	1,385.64
182070	06/19/2014	SOUTHERN CALIFORNIA GAS CO.	8,545.21
182071	06/19/2014	DENNIS R. CASTELLANO	120.00
182072	06/19/2014	ROGER CASTELLANO	1,000.00
182073	06/19/2014	HOME DEPOT CREDIT SERVICES	633.15
182074	06/19/2014	ALEXANDER LEIGH	1,250.00
182075	06/19/2014	MUSIC THEATRE INTERNATIONAL	400.00
182076	06/19/2014	OHLONE COLLEGE COMMUNITY EDUCATION	300.00
182077	06/19/2014	A-1 INTERNATIONAL VIDEO & TV	360.60
182078	06/19/2014	ALLIEDBARTON SECURITY SERVICES	2,128.64
182079	06/19/2014	ARROWHEAD DRINKING WATER	36.13
182080	06/19/2014	BEN'S ASPHALT, INC.	32,220.00
182081	06/19/2014	DEVON BRADLEY	335.42
182082	06/19/2014	CALIBER SIGNS & IMAGING, INC.	272.19
182083	06/19/2014	CAPISTRANO UNIFIED SCHOOL DISTRICT	775.37
182084	06/19/2014	CARQUEST AUTO PARTS	46.43
182085	06/19/2014	CPP, INC. DAVIES-BLACK PUBLISHING	195.00
182086	06/19/2014	DE NAULT'S TRUE VALUE HARDWARE	6.45
182087	06/19/2014	DUNN-EDWARDS CORPORATION	96.40
182088	06/19/2014	FEDERAL EXPRESS	14.12
182089	06/19/2014	FRY'S ELECTRONICS	307.19
182090	06/19/2014	AUTONATION FORD TUSTIN	156.06
182091	06/19/2014	ALLSTEEL, INC.	6,144.87
182092	06/19/2014	RANDY W. PEEBLES	1,861.88
182093	06/19/2014	JAMES ROGERS	183.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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ReqPay212b

Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
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Total Number of Checks 654 6,574,258.61

Includes checks for only Bank Account COUNTY

	Count	Amount
Cancel	10	27,592.65
Reissue	13	13,081.98
Net Issue		<u>6,533,583.98</u>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	547	3,259,789.20
12	Child Development Fund	9	2,355.57
40	Capital Outlay Fund	70	2,922,765.77
68	Self-Insurance Fund	2	1,212.01
71	Retiree Benefit Fund	3	349,403.76
Total Number of Checks		631	6,535,526.31
Less Unpaid Sales Tax Liability			<u>1,942.33</u>
Net (Check Amount)			<u><u>6,533,583.98</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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001 - South Orange County Community  
College District

Generated for Nancy Hulse (NHULSE), Jul 1 2014 1:12PM

ReqPay212b

Board Report

## Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
011087	06/10/2014	GREGORY J. ATWOOD THE GLASS SPECTRUM	660.00
011088	06/10/2014	CONNECTED WOMEN OF INFLUENCE	520.50
011089	06/10/2014	PETER COSMAKOS, LLC	4,569.64
011090	06/10/2014	GOOD TIMES TRAVEL, INC.	3,744.00
011091	06/10/2014	MASTERS NOTARY ACADEMY	1,365.00
011092	06/10/2014	OC FAIR & EVENT CENTER 32 DISTRICT AGRICULTURAL ASSOC	8,000.00
011093	06/10/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	3.32
011094	06/10/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	121,434.63
011095	06/10/2014	PETER COSMAKOS, LLC	68.91
011096	06/16/2014	CAPISTRANO UNIFIED SCHOOL DISTRICT	348.00 *
Reissued on 06/16/2014			
011097	06/16/2014	OFFICE MAX INCORPORATED	383.76 *
Reissued on 06/16/2014			
011098	06/16/2014	XEROX CORPORATION	596.88 *
Reissued on 06/16/2014			
011099	06/16/2014	CAPISTRANO UNIFIED SCHOOL DISTRICT	348.00
011100	06/16/2014	OFFICE MAX INCORPORATED	383.76 *
Cancelled on 06/16/2014			
011101	06/16/2014	XEROX CORPORATION	596.88
011102	06/16/2014	OFFICE MAX INCORPORATED	231.21
011103	06/16/2014	OFFICE MAX INCORPORATED	152.55
011104	06/20/2014	BILLY TEES	112.51
011105	06/20/2014	KYLIE GUIRAL	28.69
011106	06/20/2014	CRISTINA PARRA	7.39
011107	06/20/2014	NATHAN SEARCY	81.76
011108	06/20/2014	SMART LEVELS MEDIA	292.12
011109	06/20/2014	WARD'S NATURAL SCIENCE	363.85
011110	06/23/2014	BOOGIE WOOGIE BABY	2,106.00
011111	06/23/2014	ESTELLA CASTILLO-GARRISON	357.17
011112	06/27/2014	CULINARY COOKING KIDS, LLC	5,706.00
011113	06/30/2014	A LITTLE DYNASTY LLC	1,512.00
011114	06/30/2014	ACADEMIC CHESS C/O ADAM BRODY	15,766.80
011115	06/30/2014	BRICKS 4 KIDZ ALC ENTERPRISES	2,673.00
011116	06/30/2014	YOUNG REMBRANDTS KATHLEEN M. ANGEL	1,728.00
011117	06/30/2014	SAHEL YOGA LLC	792.00
011118	06/30/2014	WIKI THINK	175.12
011119	06/30/2014	DARREN BRIAN JONES BRAINSTORM STUDIOS	918.00
011120	06/30/2014	CONNECTED WOMEN OF INFLUENCE	399.00
011121	06/30/2014	PETER COSMAKOS, LLC	6,124.80
011122	06/30/2014	FIT KIDS AMERICA	10,058.40
011123	06/30/2014	FUTURE BUILDERS WITH BRICKS	3,429.00
011124	06/30/2014	GOOD TIMES TRAVEL, INC.	6,824.00
011125	06/30/2014	ART JUST CREATE IT	2,106.00
011126	06/30/2014	HOME DEPOT CREDIT SERVICES	189.22
011127	06/30/2014	TGA OF SOUTH ORANGE COUNTY C/O ANTHONY LEONE	1,713.60
011128	06/30/2014	LIL' CHEF SCHOOL	5,067.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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ReqPay212b

Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
011129	06/30/2014	MAD SCIENCE OF ORANGE COUNTY	8,613.00
011130	06/30/2014	OC ART STUDIOS C/O LARISSA MARANTZ	554.40
011131	06/30/2014	ROBERT MC DONOUGH	475.20
011132	06/30/2014	O.C. COMMUNITY TENNIS ASSOC.	1,206.00
011133	06/30/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	135.01
011134	06/30/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	192.00
011135	06/30/2014	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	120.00
011136	06/30/2014	SUPER READERS SUPER CHEFS	1,728.00
011137	06/30/2014	BRAIN BUILDERS EDUCATIONAL PROGRAMS	7,245.00
Total Number of Checks			51
			232,206.88

Includes checks for only Bank Account SC-CMED

	Count	Amount
Cancel	1	383.76
Reissue	3	1,328.64
Net Issue		230,494.48

## Fund Summary

Fund	Description	Check Count	Expensed Amount
09	SC Community Education Fund	47	230,494.48
Total Number of Checks		47	230,494.48
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			230,494.48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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001 - South Orange County Community  
College District

Generated for Nancy Hulse (NHULSE), Jul 1 2014 1:13PM

ReqPay212b

Board Report

Checks Dated 06/04/2014 through 06/30/2014

Check Number	Check Date	Pay to the Order of	Check Amount
009254	06/16/2014	BRUBAKER, REBECCA MAY	14.56
009255	06/16/2014	SHARON LOUIE	26.07
009256	06/16/2014	PM GROUP, INC.	6,031.81
009257	06/16/2014	UNITED DIRECT MARKETING	3,346.50
009258	06/20/2014	IRVINE VALLEY COLLEGE	70.33 *
Cancelled on 06/25/2014			
009259	06/20/2014	TIM SOHN	10.00
009260	06/25/2014	IRVINE VALLEY COLLEGE	65.12
Total Number of Checks			7
			9,564.39

Includes checks for only Bank Account IVC-CMED

	Count	Amount
Cancel	1	70.33
Net Issue		9,494.06

Fund Summary

Fund	Description	Check Count	Expensed Amount
07	IVC Community Education Fund	6	9,494.06
Total Number of Checks		6	9,494.06
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			9,494.06

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: June/July 2014 Contracts

**ACTION:** Ratification

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### **BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: contracts involving bid limits, the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$83,400 for equipment, supplies and maintenance projects. During June/July 2014, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

### **CONTRACTOR NAME**

### **CONTRACT AMOUNT**

<u>H2 Environmental Consulting Services, Inc.</u> Agreement – For project management services for land exchange demolition for ATEP. <div style="text-align: right;">District Services</div>	\$83,120.00
<u>Western Graphics Plus</u> Independent Contractor Agreement – To fill marketing material reorders developed for the CA Career Café. <div style="text-align: right;">Irvine Valley College</div>	\$80,000.00
<u>Strata Information Group</u> Agreement – For training services for implementation of the HR/Financial software system project. <div style="text-align: right;">District Services</div>	\$75,000.00 (Estimated Contract Total)
<u>H2 Environmental Consulting Services, Inc.</u> Agreement – For construction management services for land exchange demolition for ATEP. <div style="text-align: right;">District Services</div>	\$71,050.00
<u>Education 4 Work</u> Independent Contractor Agreement – To perform as project director for the CA Career Café from July 1, 2014 through June 30, 2015. <div style="text-align: right;">Irvine Valley College</div>	\$60,000.00

<u>RJ Coaching and Consulting</u> Independent Contractor Agreement – To perform as associate project director for the CA Career Café from July 1, 2014 through June 30, 2015. Irvine Valley College	\$40,000.00
<u>Ida Stuart</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$33,000.00 (Estimated based upon anticipated attendance)
<u>Charlene Reed</u> Independent Contractor Agreement – To manage social media applications for the Career Café from July 1, 2014 through June 30, 2015. Irvine Valley College	\$30,000.00
<u>Jennifer Wijnker</u> Independent Contractor Agreement – To provide support to the project director for the CA Career Café from July 1, 2014 through June 30, 2015. Irvine Valley College	\$30,000.00
<u>Mikki Michele</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$25,000.00 (Estimated based upon anticipated attendance)
<u>Kristin Bush</u> Independent Contractor Agreement – For creating, designing, editing and updating the SOCCCD web services and SOCCCD SharePoint site. District Services	\$24,000.00
<u>Sheila Dufresne</u> Independent Contractor Agreement – To revise and update social media for the CA Career Café website from July 1, 2014 through June 30, 2015. Irvine Valley College	\$20,000.00
<u>University of California Irvine-Rapid Tech Center</u> Sales and Service Agreement – For 5 week Orange County Bridge to Engineering summer institute June 24, 2014 through July 24, 2014. Saddleback College	\$20,000.00

<u>Life College</u> Educational Services Agreement – To provide life skills classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$18,000.00 (Estimated based upon anticipated attendance)
<u>Segura Associates</u> Agreement – To create landscape and irrigation plans for Fine Arts and parking lots 9 and 10. Saddleback College	\$17,150.00
<u>Ninyo and Moore</u> Agreement – For testing and inspection consulting services for photo-radio television renovation at Saddleback College. District Services	\$16,373.00
<u>Dick Vosper Broadcast Services</u> Independent Contractor Agreement – To fulfill responsibilities of transmitter engineer and acting chief operator of KSBR-FM. Saddleback College	\$15,000.00
<u>Lesley Lowe</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$15,000.00 (Estimated based upon anticipated attendance)
<u>New Vision Construction</u> Agreement – For re-modification of Village 33-1. Saddleback College	\$14,928.97
<u>Sebastian Caramangno</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$14,000.00 (Estimated based upon anticipated attendance)
<u>Annette Hernandez</u> Educational Services Agreement – To provide art classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$13,500.00 (Estimated based upon anticipated attendance)
<u>Theresa Fernald</u> Educational Services Agreement – To provide art classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$13,500.00 (Estimated based upon anticipated attendance)

<u>Goss Engineering, Inc.</u> Agreement – To provide engineering assistance to help resolve known and potential HVAC challenges in the Life Sciences Building at Irvine Valley College. District Services	\$12,000.00
<u>XOXmas</u> Educational Services Agreement – To provide eBay classes for community education during the 2014 summer/fall semester and 2015 spring. Irvine Valley College	\$11,875.00 (Estimated based upon anticipated attendance)
<u>IncrediFlix</u> Educational Services Agreement – To provide movie/animation classes for community education during the 2014 summer/fall semester and 2015 spring. Irvine Valley College	\$11,424.00 (Estimated based upon anticipated attendance)
<u>Bill Nicholls</u> Educational Services Agreement – To provide music classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$10,800.00 (Estimated based upon anticipated attendance)
<u>Peter Fournier</u> Educational Services Agreement – To provide music classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$10,800.00 (Estimated based upon anticipated attendance)
<u>ACT Inc.</u> Agreement – For abatement at LRC, 1 <sup>st</sup> floor communication arts wing. Saddleback College	\$10,300.00
<u>French Tennis Academy</u> Educational Services Agreement – To provide tennis classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$10,000.00 (Estimated based upon anticipated attendance)
<u>Campus Concerts</u> Independent Contractor Agreement – To provide contracted musicians as needed for the 2014/2015 IVC Choral Department concert season. Irvine Valley College	\$10,000.00
<u>Bravo Sign &amp; Design</u> Independent Contractor Agreement – For fabrication of signage campus wide. Saddleback College	\$10,000.00



<u>Cal-Therm Corporation</u> Agreement – To repair insulation at Fine Arts, BGS, LRC and Central Plant. Saddleback College	\$9,737.00
<u>Bruce Stevens</u> Independent Contractor Agreement – To perform repairs to the Steinway Model D in the Division of Fine Arts and Media Technology. Saddleback College	\$9,500.00
<u>Kathryn Kramer</u> Educational Services Agreement – To provide film classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$9,000.00 (Estimated based upon anticipated attendance)
<u>A.G. Wealth Management Advisors, Inc.</u> Educational Services Agreement – To provide financial planning classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$9,000.00 (Estimated based upon anticipated attendance)
<u>Nohemy Ornales</u> Amendment – To extend the term of amendment 3 from February 28, 2014 to August 31, 2014 and to amend the contract total from \$14,000 to \$23,000 to assess and finalize prior FISAP reports. Irvine Valley College	\$9,000.00
<u>Eugenia Lane</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$9,000.00 (Estimated based upon anticipated attendance)
<u>JoAnna Schoon</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$9,000.00 (Estimated based upon anticipated attendance)
<u>SmartBear Software, Inc.</u> Renewal Agreement – For website performance monitoring services. District Services	\$8,602.32
<u>Ecological Fertigation, Inc.</u> Independent Contractor Agreement – For support and services for the fertilizer injection system at softball field, football field, baseball and east practice field and SSC quad. Saddleback College	\$8,500.00

<u>Orkin Exterminating, Inc.</u> Independent Contractor Agreement – For weekly pest control campus wide. Saddleback College	\$7,704.00
<u>SARS Software Products, Inc.</u> License Agreement – For software to alert students of appointments and cancelling appointments on campus. Irvine Valley College	\$7,685.00
<u>Carol Lippert</u> Educational Services Agreement – To provide music classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$7,800.00 (Estimated based upon anticipated attendance)
<u>Barbara Stockler</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$7,200.00 (Estimated based upon anticipated attendance)
<u>Jackie Ovadia</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$6,750.00 (Estimated based upon anticipated attendance)
<u>Debra L. Reilly</u> Amendment – To augment original contract from \$15,000.00 to a new total of \$21,714.00 for personnel investigation. District Services	\$6,714.00
<u>Marge Forehan</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$6,075.00 (Estimated based upon anticipated attendance)
<u>Pan Schader</u> Educational Services Agreement – To provide art classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$6,000.00 (Estimated based upon anticipated attendance)
<u>Meltwater</u> Agreement – For news tracking services. Saddleback College	\$6,000.00

<u>Orkin Exterminating, Inc.</u> Independent Contractor Agreement – For gopher services twice a month campus wide. Saddleback College	\$5,250.00
<u>Marist College</u> Independent Contractor Agreement – To perform business analysis activities in support of the predictive analytics project. District Services	\$5,000.00
<u>Alexander Leigh</u> Independent Contractor Agreement – To perform as orchestra conductor for the production of “Hello Dolly” July 11-27, 2014 and the production of “Godspell” August 1-2, 2014. Saddleback College	\$5,000.00
<u>Essence Entertainment</u> Independent Contractor Agreement – To provide contracted actors and musicians for the IVC theatre department 2014/2015 season. Irvine Valley College	\$5,000.00
<u>Bertrand’s Music</u> Independent Contractor Agreement – To provide instrument repairs for the IVC music department as needed for the 2014/2015 academic year. Irvine Valley College	\$5,000.00
<u>Louise Records</u> Educational Services Agreement – To provide computer classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$4,800.00 (Estimated based upon anticipated attendance)
<u>H2 Environmental Consulting Services, Inc.</u> Agreement – For environmental consulting services for LRC. Saddleback College	\$4,550.00
<u>Jeffrey Briar</u> Educational Services Agreement – To provide physical fitness/writing classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$4,500.00 (Estimated based upon anticipated attendance)

<u>Yousui Wang</u> Educational Services Agreement – To provide art classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$4,500.00 (Estimated based upon anticipated attendance)
<u>OC Weekly</u> Advertising Agreement – For ¼ page advertisement in the OC Weekly July 3, 2014 through August 14, 2014. Saddleback College	\$4,200.00
<u>Dorothy Bregozzo</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$4,075.00 (Estimated based upon anticipated attendance)
<u>Mad Science</u> Educational Services Agreement – To provide science classes for community education during the 2014 summer semester. Saddleback College	\$4,050.00 (Estimated based upon anticipated attendance)
<u>Avonnette Bruce</u> Educational Services Agreement – To provide kindergarten kickoff classes for community education during the 2014 summer semester. Saddleback College	\$3,750.00 (Estimated based upon anticipated attendance)
<u>Incrediflix</u> Educational Services Agreement – To provide educational services for after-school programs for community education during the 2014 summer semester. Saddleback College	\$3,720.00 (Estimated based upon anticipated attendance)
<u>Orkin Exterminating, Inc.</u> Independent Contractor Agreement – To set 8 bee boxes at designated locations and provide services on a monthly basis campus wide. Saddleback College	\$3,600.00
<u>Zoom</u> Agreement – For software to allow video conferencing between mobile devices, conference rooms and user desktops. District Services	\$3,282.00
<u>Judith Shields</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$3,200.00 (Estimated based upon anticipated attendance)
<u>Kathryn Burns</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester.	\$3,200.00 (Estimated based upon anticipated attendance)

Item Submitted by: *Dr. Debra Fitzsimons, Vice Chancellor, Business Services*

Irvine Valley College	
<u>Resource Environmental, Inc.</u> Agreement – For abatement at SM-108. Saddleback College	\$3,025.00
<u>Kyong Song</u> Educational Services Agreement – To provide testing skills classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$3,000.00 (Estimated based upon anticipated attendance)
<u>Gene Konstant</u> Educational Services Agreement – To provide business management classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$3,000.00 (Estimated based upon anticipated attendance)
<u>Amber Caras</u> Independent Contractor Agreement – To perform as stage manager for the production of “Hello Dolly” July 11-27, 2014 and the production of “Godspell” August 1-2, 2014. Saddleback College	\$3,000.00
<u>Phoenix Henderson</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$3,000.00 (Estimated based upon anticipated attendance)
<u>Music Theatre International</u> Independent Contractor Agreement – For royalties and rental fees for 7 performances of “Fantastics” May 8, 2015 through May 16, 2015. Irvine Valley College	\$3,000.00
<u>Industrial Door Group, Inc.</u> Agreement – To repair roll-up door at Central Plant. Saddleback College	\$2,870.00
<u>Academic Chess</u> Educational Services Agreement – To provide chess classes for community education during the 2014 summer semester. Saddleback College	\$2,780.00 (Estimated based upon anticipated attendance)
<u>Cindy Ellis</u> Educational Services Agreement – To provide music classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$2,700.00 (Estimated based upon anticipated attendance)

<u>Donna Hanna-Chase</u> Educational Services Agreement – To provide art classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$2,700.00 (Estimated based upon anticipated attendance)
<u>Jared Scott</u> Independent Contractor Agreement – To perform piano tunings for the 2014/2015 IVC music season. Irvine Valley College	\$2,700.00
<u>Maria Simpson</u> Independent Contractor Agreement – For consulting services for staff development. Saddleback College	\$2,700.00
<u>3M Library Systems</u> Service Agreement – For annual maintenance on library systems equipment. Irvine Valley College	\$2,690.00
<u>KidsHipHop.com</u> Educational Services Agreement – To provide educational services for after-school programs for community education during the 2014 summer semester. Saddleback College	\$2520.00 (Estimated based upon anticipated attendance)
<u>Cintas Corporation</u> Service Agreement – For maintenance of B400 mat system. Irvine Valley College	\$2,405.76
<u>Cutris Adney</u> Educational Services Agreement – To provide educational services for community education during the 2014 summer semester. Irvine Valley College	\$2,400.00 (Estimated based upon anticipated attendance)
<u>Tod Kubo</u> Independent Contractor Agreement – To create set rehearsal and choreography to be performed by IVC dance students in the fall 2014 dance concerts. Irvine Valley College	\$2,300.00

<u>Gary I. Kusunoki</u> Services Agreement – To conduct on-site administrative hearings for individuals wishing to contest parking citations. Saddleback College	\$2,000.00
<u>Ruthe Gluckson</u> Educational Services Agreement – To provide physical fitness classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$2,000.00 (Estimated based upon anticipated attendance)
<u>Tomark Sports</u> Maintenance Agreement – For yearly maintenance on basketball backboards, badminton and volleyball sleeves, gym curtains and all scoreboards inside and outside. Irvine Valley College	\$1,995.00
<u>Joyce Ardo</u> Educational Services Agreement – To provide stock classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$1,980.00
<u>Orange County Sheriff's Department-Communications and Technology Department</u> Agreement – To update emergency radio equipment. Irvine Valley College	\$1,930.00
<u>Mark IV Communications, Inc.</u> Independent Contractor Agreement – To install new cable sets inside inspector's trailer at Irvine Valley College A400 design build. District Services	\$1,842.13
<u>CAL Building Systems</u> Service Agreement – For fire life safety monitoring at IVC and ATEP. Irvine Valley College	\$1,392.00
<u>Witt Company</u> Maintenance Agreement – For maintenance on specialized printers. Saddleback College	\$1,351.28
<u>Leslee Newman</u> Educational Services Agreement – To provide personal enrichment classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$1,350.00 (Estimated based upon anticipated attendance)

<u>Systems Maintenance Services</u> Maintenance Agreement – To add maintenance on additional Dell servers. Irvine Valley College	\$1,120.00
<u>Lake Forest II Master Homeowner Association</u> Independent Instructors Agreement – To all approved Emeritus classes to be taught on the premises of the Sun & Sail Club during summer/fall 2014 and spring 2015. Irvine Valley College	\$1,100.00
<u>Louise Jacobs</u> Educational Services Agreement – To provide music classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$1,000.00 (Estimated based upon anticipated attendance)
<u>Robert Pacheco</u> Independent Contractor Agreement – To train at the Student Services Managers' Retreat – Student Learning and Outcome Assessment. Irvine Valley College	\$955.22
<u>Samuel French</u> Play Agreement – For 5 performances of "Lend Me a Tenor" November 6, 2014 through November 9, 2014. Saddleback College	\$950.00
<u>Samuel French</u> Play Agreement – For 9 performances of "Picasso at the Lapin Agile" March 12, 2015 through March 22, 2015. Saddleback College	\$900.00
<u>Ron Gorman</u> Educational Services Agreement – To provide guitar classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$890.00
<u>Samuel French</u> Play Agreement – For 8 performances of "Talking With..." April 30, 2015 through May 9, 2015. Saddleback College	\$800.00
<u>Antimite Termite &amp; Pest Control</u> Service Agreement – For general pest control at the child development center. Irvine Valley College	\$780.00



<u>Twenty Six Design, LLC</u> Independent Contractor Agreement – For tutoring software subscription. Saddleback College	\$715.00
<u>Nicole Ogurek</u> Independent Contractor Agreement – To perform as assistant stage manager for the production of “Hello Dolly” July 11-27, 2014. Saddleback College	\$700.00
<u>Kresta Grabau</u> Independent Contractor Agreement – To provide production support for the production of “Cockoo’s Nest”. Irvine Valley College	\$500.00
<u>H2 Environmental Consulting Services, Inc.</u> Agreement – For daily air monitoring services during abatement activities in SM-108. Saddleback College	\$500.00
<u>Campus Concerts</u> Independent Contractor Agreement – To perform as a section leader for rehearsals and performances April 29, 2014 through May 17, 2014. Irvine Valley College	\$500.00
<u>City of Mission Viejo</u> Rental Agreement – For use of Norman P. Murray Community and Senior Center for Saddleback College paramedic graduation on July 22, 2014. Saddleback College	\$345.00
<u>Julie Nace</u> Independent Contractor Agreement – For consultant services during the national registry practical skills exam on June 13, 2014. Saddleback College	\$300.00
<u>Eric Mesple</u> Independent Contractor Agreement – To perform as guest artist for the Saddleback art program May 16, 2014. Saddleback College	\$250.00
<u>Mad Science</u> Educational Services Agreement – To provide science classes for community education during the 2014 summer/fall semester and 2015 spring semester. Irvine Valley College	\$237.00 (Estimated based upon anticipated attendance)
<u>PDQ Rental Center</u> Agreement – For lift and boom rental to repair speaker system in McKinney Theatre. Saddleback College	\$221.65

<u>MKH Electronics, Inc.</u> Equipment Maintenance Agreement – For routine maintenance inspections for athletic equipment. Irvine Valley College	\$155.00
<u>Dennis Castellano</u> Independent Contractor Agreement – To perform as an accompanist for the theatre arts auditions on April 27, 2014. Saddleback College	\$120.00
<u>Dani Poppitt</u> Independent Contractor Agreement – To perform as guest artist for the Saddleback music program March 1, 2014-June 30, 2014. Saddleback College	\$100.00
<u>Matt Dallal</u> Independent Contractor Agreement – To perform as guest artist dancer for the production of “Hello Dolly” July 11-27. Saddleback College	\$20.00
<u>AERO Institute</u> Agreement – To develop collaboration for education and workforce development. Irvine Valley College	\$0.00

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College, Health Sciences Wet Seal Project,  
Award of Bid No. 2018, Kinsman Construction, Inc.

**ACTION:** Approval

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### **BACKGROUND**

The Board of Trustees approved funding from basic aid for a Health Sciences building waterproofing project at Saddleback College with a total budget of \$1,000,000. College facilities staff hired weatherproofing consultants and together developed documents for a “wet seal” solution.

### **STATUS**

On May 5 and May 12, 2014, SOCCCD ran a newspaper advertisement for consideration of the Saddleback College Health Sciences Wet Seal project. On May 14, 2014, fourteen bidders attended the mandatory job walk. Five bids were received on June 6, 2014. Staff reviewed the bids (EXHIBIT A) and recommends award to the lowest bid meeting all specifications submitted by Kinsman Construction, Inc., in the amount of \$531,000.

Funds are available in the approved basic aid project budget which is \$1,000,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 2018, Health Sciences Wet Seal Project and approve the Agreement (EXHIBIT B) with Kinsman Construction, Inc., San Diego, CA, in the amount of \$531,000.

**BID NO. 2018**  
**HEALTH SCIENCES WET SEAL PROJECT**  
**SADDLEBACK COLLEGE**  
**July 21, 2014**

<b><u>CONTRACTORS</u></b>	<b><u>AMOUNT</u></b>
<b>**Kinsman Construction, Inc.</b> <b>San Diego, CA</b>	<b>\$ 531,000</b>
<b>Slater Waterproofing, Inc.</b> <b>Montclair, CA</b>	<b>\$ 619,870</b>
<b>Avi-Con, Inc., dba CA Construction</b> <b>Riverside, CA</b>	<b>\$ 840,000</b>
<b>Sanders Construction Services</b> <b>Lake Forest, CA</b>	<b>\$ 909,000</b>
<b>The Richards Group</b> <b>Escondido, CA</b>	<b>\$1,097,000</b>

**\*\*RECOMMENDED AWARD**

**CONSTRUCTION AGREEMENT – HEALTH SCIENCES WET SEAL PROJECT, SADDLEBACK COLLEGE**

THIS AGREEMENT, dated the 22<sup>nd</sup> day of July, 2014, in the County of Orange, State of California, is by and between South Orange County Community College District (hereinafter referred to as "DISTRICT"), 28000 Marguerite Parkway, Mission Viejo, CA 92692 and Kinsman Construction, Inc. (aka KCI) (hereinafter referred to as "CONTRACTOR"), 6711 Nancy Ridge Drive, San Diego, CA 92121, 858.875.2950.

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as Health Sciences Wet Seal Project according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Five Hundred Thirty-One Thousand Dollars (\$531,000.00 which includes the \$100,000.00 District allowance).

4. The work shall be commenced on or before the 29<sup>th</sup> of July 2014 (seven) days after receiving the DISTRICT'S Notice to Proceed and shall be completed within ninety (90) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay

to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of two thousand Dollars(\$2000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;

- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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and

Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Property Damage Insurance in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
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Excess Liability Insurance (Contractor only)	\$2,000,000
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Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

### **Waiver of Subrogation**

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

### **Additional Insured Endorsement Requirements.**

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors shall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Michael Stephenson, whose title is Vice President, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.



12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

“DISTRICT”  
South Orange County Community College District

“CONSULTANT”  
Kinsman Construction, Inc.

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Michael Stephenson  
Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

95519  
Contractor's License No.

651321395  
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,  
if corporation)

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Saddleback College, Technology & Applied Sciences Building Renovation, Architectural Agreement Amendment No. 3, gkkworks

**ACTION:** Approval

---

### **BACKGROUND**

On August 29, 2011, the Board of Trustees approved a contract with gkkworks for architectural services on the Saddleback College Technology & Applied Sciences (TAS) Building project for \$710,000. The original agreement provided for additional services, if necessary. On October 28, 2013 and February 24, 2014, the Board of Trustees approved Amendment No. 1 for \$47,925 and Amendment No. 2 for \$65,982 to provide additional architectural services for a revised contract amount of \$823,907.

### **STATUS**

Additional architectural services are required to modify courtyard planting, update information technology, and provide associated bus stop revisions. The project consultant, gkkworks, has agreed to provide the additional architectural services for a fee of \$10,700.

Staff recommends approval of this contract Amendment No. 3 (EXHIBIT A) for \$10,700 for a new contract amount equaling \$834,607.

Basic aid funds are available within the existing project budget of \$10,250,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Amendment No. 3 (EXHIBIT A) with gkkworks for additional architectural services in the amount of \$10,700 for the Saddleback College Technology & Applied Sciences Building Renovation project for a total fee of \$834,607.

**AMENDMENT NO. 3  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR  
TECHNOLOGY & APPLIED SCIENCES BUILDING RENOVATION  
SADDLEBACK COLLEGE**

**July 21, 2014**

**THIS AMENDMENT** shall modify the original agreement dated September 28, 2011 by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and gkkworks, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT."

**WHEREAS**, Article III, paragraph B of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, Article VIII, paragraph 1, establishes the compensation of the agreement at a total contract value of \$710,000; and

**WHEREAS**, the scope of services has increased to include additional architectural and engineering (A/E) services outside the original agreement; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

**PROVIDE SUPPLEMENTAL A/E SERVICES**

Original Contract Amount:	\$710,000.00
Amendment No. 1	\$ 47,925.00
Amendment No. 2	\$ 65,982.00
<b>Amendment No. 3</b>	<b><u>\$ 10,700.00</u></b>

Total Contract Amount      \$834,607.00

**IN WITNESS HEREOF**, the Parties have executed this Amendment No.3 as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
gkkworks

By: \_\_\_\_\_  
Dr. Debra L. Fitzsimons  
Vice Chancellor, Business Services

By: \_\_\_\_\_  
Matthew Greiner  
Principal in Charge

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Irvine Valley College, Student Services Center Air Handling Units Replacement Project, Change Order Nos. 1, 2 and 3, Trane U.S., Inc.

**ACTION:** Approval

---

### **BACKGROUND**

The Board of Trustees approved basic aid funding for the Irvine Valley College Student Services Center Air Handling Units Replacement project for a total budget of \$780,000. On February 24, 2014, the Board of Trustees approved a \$590,010 construction contract with Trane U.S., Inc.

### **STATUS**

EXHIBIT A describes the required modifications contained in Change Order Request Nos. 1, 2, and 3. Approval will result in an increase of \$4,281 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval will bring the revised contract total to 594,291.

Basic aid funds are available within the approved project budget of \$780,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request Nos. 1, 2 and 3 (EXHIBIT A) for the Irvine Valley College, Student Services Center Air Handling Units Replacement project and authorize staff to execute the corresponding change order with the contractor which will result in an increase of \$4,281 in the total project cost. The revised contract amount is \$594,291.

IVC - SSC Air Handling Units Replacement Project  
Board Change Order No. 1  
July 21, 2014

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO COR Total	REVISED CONTRACT AMOUNT	Previously Approved Time Extension (cal days)
N/A	General Contractor	Trane, U.S., Inc.		\$590,010.00	\$0.00	\$4,281.00	\$594,291.00	
		17760 Rowland Street City of Industry, CA 91748	<b>TOTAL</b>	<b>590,010.00</b>			<b>594,291.00</b>	<b>0</b>

COR No.	Date	Description	Requested	Status	Amount	Time Extension
1	6/4/2014	Provide and replace (2) inverter boards at Chiller	by college	reviewed	\$2,261.00	0 days
2	6/10/2014	Identify and repair refrigerant leak at chiller	by college	reviewed	\$537.00	0 days
3	6/10/2014	Provide and replace stepper module at chiller	by college	reviewed	\$1,483.00	0 days
		TOTAL THESE CHANGE ORDER REQUESTS			\$4,281.00	

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Irvine Valley College Lighting Retrofit for Roadways, Walkways & Parking Lots Project, Change Order No.1, Anderson & Howard Electric, Inc.

**ACTION:** Approval

---

### **BACKGROUND**

Irvine Valley College is using scheduled maintenance funds for the Lighting Retrofit for Roadways, Walkways & Parking Lots Project. On March 31, 2014, the Board of Trustees approved a \$1,300,000 construction contract with Anderson & Howard Electric, Inc.

### **STATUS**

EXHIBIT A describes the required modifications contained in Change Order Request No. 1. It is a no cost time extension and the contract value will remain \$1,300,000.

Irvine Valley College scheduled maintenance funds are available for this project.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 1 (EXHIBIT A) for the Irvine Valley College Lighting Retrofit for Roadways, Walkways & Parking Lots project and authorize staff to execute the corresponding change order with the contractor which will result in a no cost time extension to the project. The contract value will remain \$1,300,000.

IVC - Lighting Retrofit for Roadways, Walkways  
Parking Lots Project

Bid #314D

Board Change Order #1

July 21, 2014

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR		CONTRACT AMOUNT	Previously Approved COR's	BCO COR Total	REVISED CONTRACT AMOUNT	Previously Approved Time Extension (cal days)
314D	General Contractor	Anderson & Howard Electric, Inc.		\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	
		1791 Reynolds Avenue Irvine, CA 92614	<b>TOTAL</b>	<b>1,300,000.00</b>			<b>1,300,000.00</b>	<b>0</b>

COR No.	Date	Description	Requested	Status	Amount	Time Extension
		No Cost Time Extension to allow for manufacturer commissioning and SDG&E project validation	by College	reviewed	\$0.00	47
		TOTAL THESE CHANGE ORDER REQUESTS			\$0.00	

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Irvine Valley College: School of Humanities and Languages  
and the School of Library Services Realignment

**ACTION:** Approval

---

### **BACKGROUND**

The School of Humanities and Languages is currently comprised of the following disciplines: English, Reading, History, Humanities, Philosophy, Film Studies, Religious Studies, Journalism, English as a Second Language, and World Languages. The School of Library Services is currently comprised of the Library and the Student Success Center, as reflected in Exhibit A, the current organizational chart.

After several discussions, the Humanities and Languages members reached consensus to recommend dividing the School of Humanities and Languages into two schools on September 18, 2013. Humanities and English would be one school and ESL, Languages, Reading would become the second school with Library and Student Success Center joining the latter.

The Academic Senate recommended approval on October 17, 2013 and the Strategic Planning and Accreditation Council recommended approval on May 14, 2014.

Two balanced schools will promote faculty excellence and student success, make the hire of full-time faculty more equitable, and strengthen committee representation.

### **STATUS**

In an effort to increase efficiencies and yield two balanced schools, the School of Humanities and Languages and the School of Library Services recommend the following realignment to be effective July 22, 2014, as depicted in Exhibit B, the proposed organizational chart:

1. The School of Humanities: English, Humanities, History, Philosophy, Film Studies, Journalism, Religious Studies
2. The School of Languages and Learning Resources: ESL, Languages, Reading, Library, Student Success Center



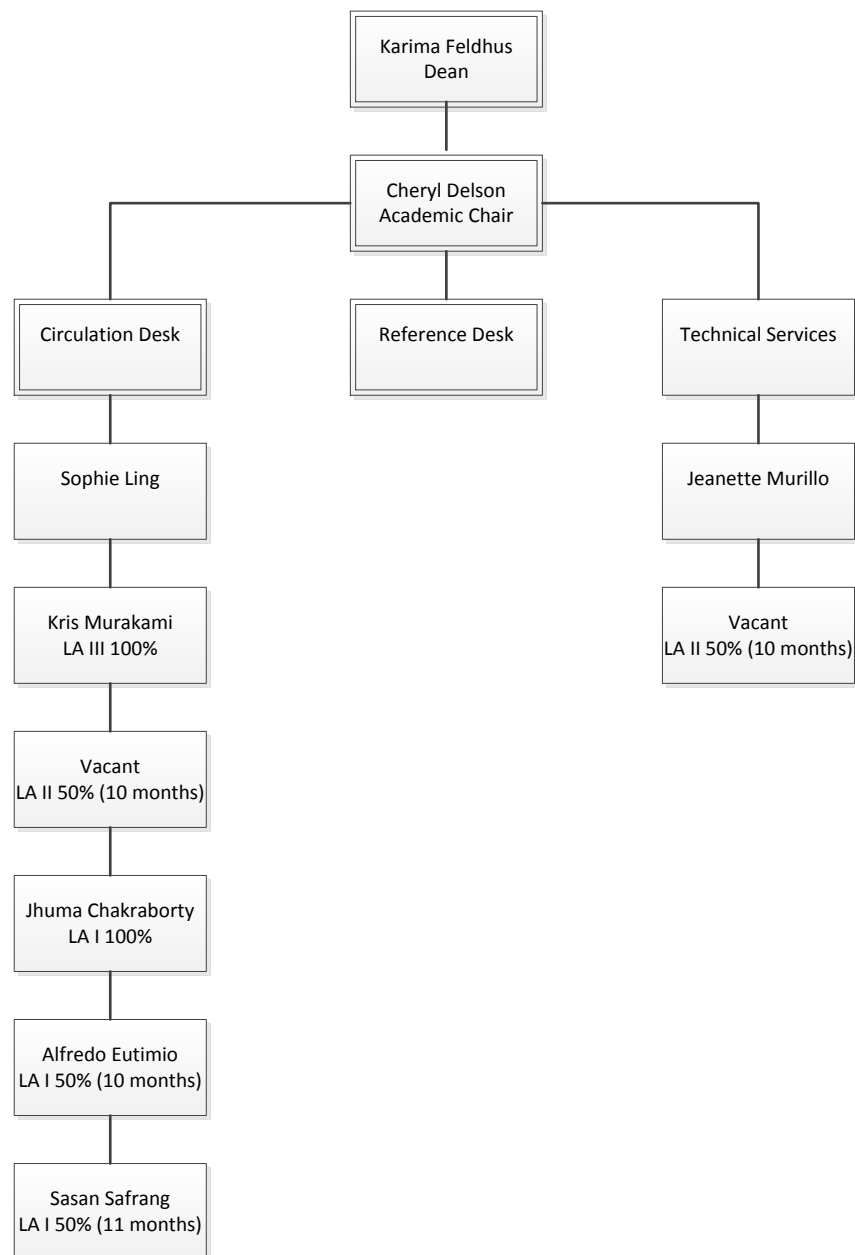
The Dean of Liberal Arts will continue to oversee both schools in addition to the School of Social and Behavioral Sciences which will remain unchanged. Also, there has been no change in the number of schools in total (10) as a result of this realignment.

### **RECOMMENDATION**

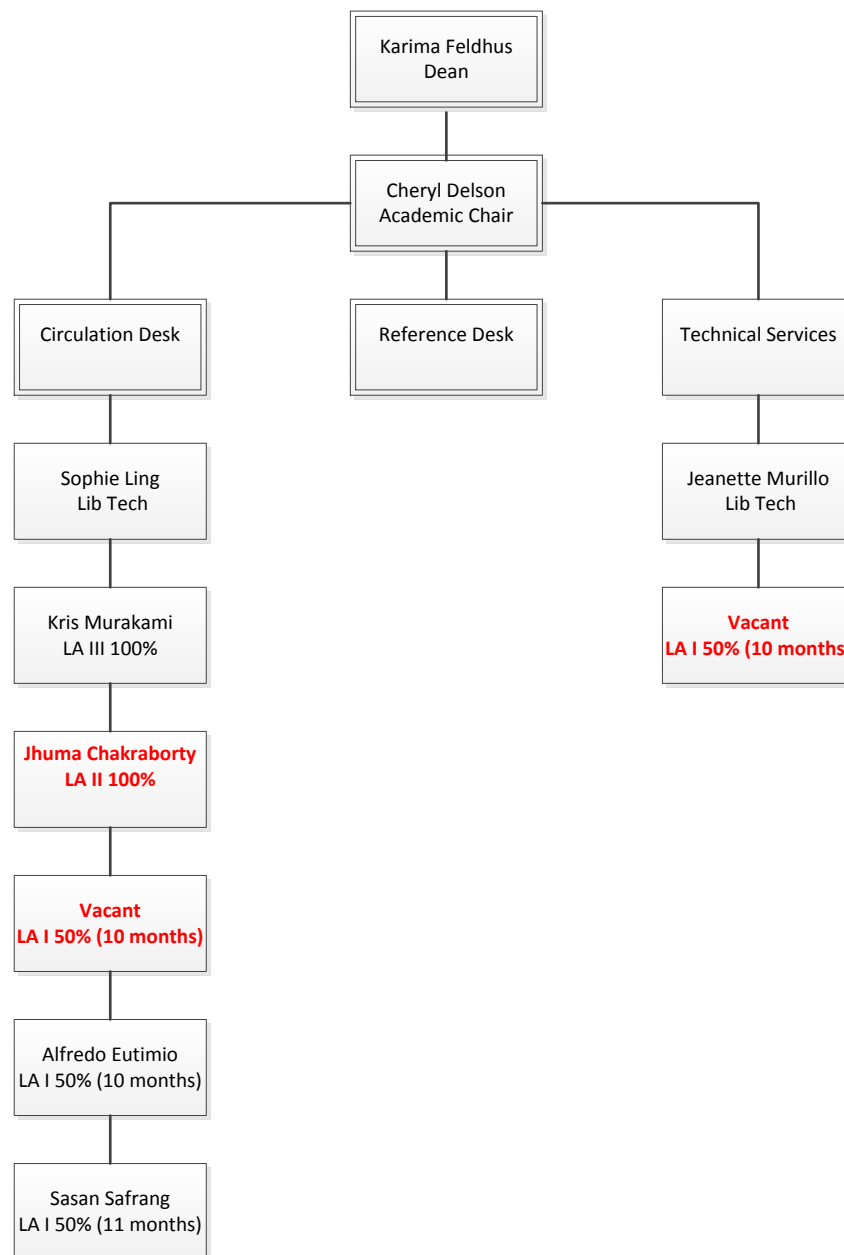
The Chancellor recommends that the Board of Trustees approve the IVC School of Humanities and Languages and the School of Library Services realignment.

Library Reorganization  
(Before)

## CURRENT



Library Reorganization  
(After)  
PROPOSED



**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Irvine Valley College: Name Change to School of the Arts

**ACTION:** Approval

---

### **BACKGROUND**

Currently, the School of Fine Arts is comprised of the following departments: Art, Dance, Music, Theatre, and Communication Studies. Within these departments, disciplines have grown to include an increasing number of career-oriented programs such as Theatre Technology, Interactive Media Arts, and Digital Animation. In addition, Communication Arts is one of the School's fastest growing and high-demand programs serving transfer and career-oriented students. Given the School's growth and development beyond traditional transfer programs in the fine arts, the college has proposed that these disciplines and programs are better served under the more inclusive title, "School of the Arts."

### **STATUS**

Faculty, staff, and administrators in the School have come to consensus on changing the name of the "School of Fine Arts" to the "School of the Arts." The proposed change has been presented and supported by the Academic Senate, the Classified Senate, the Office of Instruction, and all of the governance committees of the college. On May 14, 2014, the Strategic Planning and Accreditation Council heard from each of the governance groups and recommended approval to the college president.

Effective July 22, 2014, the new school name will be as follows: School of the Arts

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Irvine Valley College School of the Arts name change.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-3002 Audits, BP-4101.2  
Number of Pay Installments Academic Personnel, BP 4207 Payroll  
Period for Classified Management Personnel, BP-4019 Elder and  
Dependent Adult Abuse Reporting, BP-5520 Accreditation

**ACTION:** Review / Study

---

### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and are in compliance with current laws and regulations.

### **STATUS**

Five board policies are presented to the Board of Trustees for "Review/ Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Council on July 10, 2014 for review and recommendation to the Chancellor.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in EXHIBITS A through E.

# BOARD POLICY

3002 6400

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

BUSINESS

## AUDITS

There shall be an annual ~~outside~~ audit of all funds, books and accounts of the District in accordance with the regulations of Title 5. The Chancellor or his/her designee shall assure that an annual audit is completed by an outside agency. ~~audit is completed.~~ The Chancellor or his/her designee shall recommend a certified public accountancy firm to the Board Audit Committee with which to contract for the annual audit. This firm will be selected via the approved district RFP process. ~~The Chancellor or his/her designee will select a certified public accountancy firm~~ The contract for the external audit firm will be for a period not to exceed a 5 years period., and no certified public accountancy firm will be eligible for engagement by the district for consecutive contracts.

### *Reference:*

*Education Code Section 84040(b)*

*Title 5, Sections 59014, 59102, 59106*

# BOARD POLICY

4101.2

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

PERSONNEL

## NUMBER OF PAY INSTALLMENTS FOR ACADEMIC PERSONNEL

### I. FULL TIME FACULTY

~~Full-time faculty are ten (10) month employees. Their annual salaries must be paid and reported only for the months in which they have scheduled duty days. They are paid ten (10) five (5) equal payments for the academic year each semester as follows:~~

~~Fall Semester—August, September, October, November, and December.~~

~~January, February, March, April, and May. \* Spring Semester—~~

~~January, February, March, April and May~~

### II. PART TIME/OVERLOAD/STIPEND

~~Part-time faculty, overload, OSH (one semester hour) and stipend payments are paid according to the class schedule, in five (5) equal payments as follows:~~

~~Fall Semester—September, October, November, December \* and January~~

~~Spring Semester—February, March, April, May and June~~

~~Summer (OSH and Stipend are paid by the class schedule start date and pay period session) First~~

~~Session—July~~

~~Second Session—August~~

~~\*December payments are issued the first business day in January. All other months are paid on the last working day of that month.~~

#### *Reference:*

~~Education Code Section 87821~~

~~Government Code Section 20630~~

~~CalSTRS Teachers Retirement Law, Section 23005~~

DELETE BOARD POLICY – Move language to AR 4101.2

Adopted: 8-24-82

Revised: 5-15-89

Technical Update: 4-26-99

Revised: 4-28-08

# BOARD POLICY

4207

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES

## PAYROLL PERIOD FOR CLASSIFIED MANAGEMENT PERSONNEL

~~All full-time, classified management employees who are not members of a collective bargaining unit may shall be paid twice per month. If the normal pay period date falls on a Saturday, Sunday, or holiday, the paycheck shall be issued on the work day preceding the Saturday or holiday. If there is a change in the pay procedures used by the Orange County Department of Education, the issuance of District paychecks will be in accordance with the new procedures.~~

DELETE BOARD POLICY – Move language to NEW Administrative Regulation 4207

Adopted: 9-29-69  
Revised: 2-24-76  
Revised: 4-10-89  
Revised: 4-26-99  
Revised: 5-24-04  
Revised: 1-31-05

Reviewed by BPARAC & Chancellor on 7-6-11 No Recommended Change to Policy
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# BOARD POLICY

4019

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES

## ELDER AND DEPENDENT ADULT ABUSE REPORTING

It is the policy of the South Orange County Community College District to treat reports of violence against elderly persons or dependent adults as high priority criminal activity that is to be fully investigated regardless of the relationship between the victim and the suspect(s).

The Chancellor or designee shall establish administrative regulations related to the responsibility of employees, within the scope of employment or in their professional capacity, to report suspected abuse and neglect of the elderly.

### References:

Welfare and Institution Code 15610 et seq.;

Penal Code § 368; Health and Safety Code §§ 1250, 1250.2, and 1250.3;

Welfare and Institutions Code § 15630

NEW BOARD POLICY WILL NOT BE IMPLEMENTED UNTIL COMPANION AR-4019 HAS BEEN APPROVED

# BOARD POLICY

5520

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

## ACCREDITATION

The College Presidents shall ensure the College complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The Chancellor shall keep the Board of Trustees informed of approved accrediting organizations and the status of accreditations.

The Chancellor shall ensure that the District and the Board of Trustees are involved in any accreditation process in which the District and the Board of Trustees' participation is required.

The Chancellor shall provide the Board of Trustees with the accreditation reports, and any actions taken or to be taken in response to recommendations in an accreditation report.

### *Reference:*

*Accreditation Eligibility Requirement-~~2021~~, Standard IV.B.1.i*  
*Title , Section 51016*

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

**ACTION:** Approval

---

### **BACKGROUND**

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

### **STATUS**

Trustee Nancy Padberg was absent from the June 23, 2014 board meeting due to medical reasons.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt resolution 14-20 (Exhibit A) authorizing payment to Trustee Padberg who was absent from the June 23, 2014 meeting of the Board of Trustees.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT  
FROM BOARD MEETING**

**RESOLUTION 14-20**

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on June 23, 2014, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Nancy Padberg could not be present at the meeting; and  
WHEREAS, it was determined that Trustee Padbergs' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Padberg shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, June 23, 2014.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

**ACTION:** Approval

---

### **BACKGROUND**

Education Code Section 72024 (d) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

### **STATUS**

Trustee James Wright was absent from the June 23, 2014 board meeting due to out of town family matters.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt resolution 14-21 (Exhibit A) authorizing payment to Trustee Wright who was absent from the June 23, 2014 meeting of the Board of Trustees.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT  
FROM BOARD MEETING**

**RESOLUTION 14-21**

Section 72024 (d) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district;" and

WHEREAS, on June 23, 2014, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee James Wright could not be present at the meeting; and  
WHEREAS, it was determined that Trustee Wrights' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee James Wright shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, June 23, 2014.

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Administrators and Classified Managers Parking Fees

**ACTION:** Approval

---

### **BACKGROUND**

Community college parking programs are funded exclusively from parking revenue. Education Code Section 76360 states that the governing board of a community college district may require students in attendance and employees of the district to pay a fee, in an amount, not to exceed fifty dollars (\$50) per semester and twenty-five dollars (\$25) per intersession, to be established by the board, for parking services. The fee shall only be required of students and employees using parking services and shall not exceed the actual cost of providing parking services.

### **STATUS**

The colleges' current employee parking fee for classified managers and administrators is \$20 annually. The proposed employee parking fee for classified managers and administrators is \$80 annually which includes an online processing fee of \$4.50. The proposed fee of \$80 for an annual permit is below the permissible annual parking fee amount of \$50 per semester, and is in accordance with Education Code. The proposed fee would be consistent with the annual parking permit fee for students, which is scheduled to increase from \$60 to \$80 effective fall 2014. If student fees increase in the future, administrators and classified managers parking fees will increase at the same rate. Classified bargaining and faculty parking rates are set at \$20 per year through respective union contracts.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the new parking fee for administrators and classified managers effective fall 2014, at the rate of \$80 annually which is consistent with the student rate. In the future, these rates will remain consistent with student rates.

Item Submitted By: *Dr. Glenn R. Roquemore and Dr. Tod A. Burnett, Presidents*  
*Dr. Debra L. Fitzsimons, Vice Chancellor, Business Services*

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Revise Resolution No. 14-17: Classified Employee Layoff

**ACTION:** Approval

---

### **BACKGROUND**

Resolution No. 14-17 was approved by the Board of Trustees on June 23, 2014 to reduce 15 hours for one categorically funded classified position #3986 through layoff due to a lack of funds and/or lack of work. A revision is necessary to correctly reduce/identify position #4284 through layoff, and to replace position #3986.

### **STATUS**

The categorically funded classified position #4284 in Exhibit A shall be reduced.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt revised Resolution No. 14-17 to approve the reductions and/or discontinuance of classified services shown in Exhibit A.



**South Orange County Community College District**

**GOVERNING BOARD  
REVISED RESOLUTION 14-17**

**CLASSIFIED LAYOFF RESOLUTION**

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be reduced, as of September 19, 2014 due to a lack of work and/or lack of funds:

<u>Number of Positions</u>	<u>Job Classification</u>	<u>Assigned Time</u>	<u>Disposition</u>
<i>1</i>	<i><b>FKCE Program Assistant (121) Categorically Funded Foster &amp; Kinship Care Education Program/SBS Pos #4264 Saddleback College</b></i>	<i><b>40 hours/week 12 months/year</b></i>	<i><b>Reduced 15 hours</b></i>

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of hours are to be reduced for this classified position and/or employee and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
3. That said layoff shall become effective on September 19, 2014, subject to negotiations to the extent required by law.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 21<sup>st</sup> day of July, 2014 by the following vote.

\_\_\_\_\_  
T.J. Prendergast, III, President

\_\_\_\_\_  
Nancy M. Padberg, Vice President

\_\_\_\_\_  
Marcia Milchiker, Clerk

\_\_\_\_\_  
William O. Jay, Member

\_\_\_\_\_  
David B. Lang, Member

\_\_\_\_\_  
Timothy Jemal, Member

\_\_\_\_\_  
James R. Wright, Member

\_\_\_\_\_  
Gary L. Poertner, Chancellor  
and Secretary to the Governing Board

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** Academic Personnel Actions – Regular Items

**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibits A and B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibits.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibits A and B.

Item Submitted By: *David Bugay, Ph.D., Vice Chancellor, Human Resources & Employer/Employee Relations*

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

#### A. NEW PERSONNEL APPOINTMENTS

##### 1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. NOROOZI, ZAHRA, is to be employed as Engineering Instructor, Pos #4902, School of Mathematics, Computer Science & Engineering, Irvine Valley College, effective August 11, 2014. Approximate Salary Placement: Class V, Step 1. This is a new position approved by the Board of Trustees on December 19, 2013. (Exhibit B, Attachment 1)
- b. ROMERO, AMANDA, is to be employed as Counselor: Career Technical Education, Pos #1021, School of Guidance and Counseling, Irvine Valley College, effective July 28, 2014. Approximate Salary Placement: Class II/Step 1. This is a replacement position for Karen Belson, who resigned. (Exhibit B, Attachment 2)

##### 2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Akhavan, Susan	MA/Linguistics.TESOL	ESL/IVC	II/1	08/18/14
Bahadori, Masih	MA/Communications	Commun./IVC	II/1	08/18/14
Capisani, Simona	MA/Philosophy	Philosophy/IVC	II/1	08/18/14
Cemo, James	MA/Political Science	Political Science/IVC	II/1	08/18/14
Chan, Cheuk Yu C.	PhD/Dev. Psych.	Psychology/IVC	V/1	08/18/14
Cueva, Monica	MS/Educ./TESL	ESL/IVC	II/1	08/18/14
<sup>1</sup> DiLeo, David	PhD/History	History/SC	V/4	08/18/14
Famalette, Dwyann	MS/Forensic Science	Forensic Biology/SC	II/1	08/18/14
Graney, Kayla	MA/Communications	Speech/SC	II/1	08/18/14
Kinkel, Jennifer	MA/Human Devel.	EarlyChildhood/IVC	II/1	08/18/14
Klammer, Karen	MBA/Business	Business Science/SC	II/1	08/18/14
Rauch, Kendralyn	MA/Political Science	Political Science/SC	II/1	08/18/14
Sahani, Navneet	MS/Int'l Relations	Political Science/IVC	II/1	08/18/14
Schweigert, Peter	MFA/Film Studies	Humanities/IVC	II/1	08/18/14
Sutherland, Scott	MS/Educ./TESOL	ESL/SC	II/1	08/18/14
Sutherland, Shiva	MS/Educ./TESL	ESL/SC	II/1	08/18/14
Warner, Brent	MS/TESOL	ESL/IVC	II/1	08/18/14
Wilson, Stephen	MBA	Accounting/SC	II/1	08/18/14

#### EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<sup>1</sup> SOCCCD full-time faculty retiree.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Lane, Andy	MS/Physics	Comp. Sci./IVC	II/1	08/18/14

Equivalency is based on a Bachelor's Degree in Mathematics and a Bachelor's and Master's Degree in Physics. In addition, Mr. Lane has extensive programming experience as he is currently responsible for leading all aspects of software development at Experian. His Master's Thesis involved programming a terminal concentrator for the Physics Department. While completing his Master's Degree, Mr. Lane was offered the Systems Programmer position for the University. Upon completion of his Master's Degree, Mr. Lane went to work for Burroughs (later became UNISYS) in Customer Support, Education, and alter Operating System Development. He is currently teaching Onboarding classes for new software engineers at Experian and also holds two patents in software techniques.

Lukas, James	High School Diploma	CIM/IVC	I/1	08/18/14
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Equivalency is based on extensive experience in programming, web design, computer installation and repair. In addition, Mr. Lukas is currently teaching web design programming for North Orange County Community College District. He has 25 years of industry experience.

Stewart, Robin	MA/English Literature	Humanities/IVC	II/1	08/18/14
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Equivalency is based on a Bachelor of Arts in English and Philosophy from the University of Kentucky and a Master of Arts degree in English from the University of California, Irvine. Mr. Stewart has over five years of college-level teaching experience in the Humanities with relevant course topics in literature, philosophy, writing, critical theory, and most importantly, he taught a Humanities Core course at UCI for three quarters.

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)**

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Fadness, Soon-Ah	MA/Philosophy	Humanities/SC	II/1	05/27/14

Equivalency is based on a Master of Arts degree in Philosophy and teaching full-time Philosophy/Humanities courses at Polk State College. Ms. Fadness has taught introduction to Humanities and has developed Humanities classes. She has been an active academic and social advocate and has served as the Executive Assistant to the President in 2005-2006 for the Campaign for Tobacco Free Kids and as director for a tutoring service.

**B. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2013/2014 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
Aminy, Marina	Team-Fac. Guide to Online Educ./SC	251.28	06/02/14-08/08/14
Damm, Kathryn	Faculty Coord./Ctr Student Succ./SC	5,528.16	06/02/14-08/08/14
Duffy, Michelle	AVID Higher Education/SC	1,382.00	05/27/14-08/08/14
Langrell, Jenny	Coord. Online Ed. Tech Support/SC	2,512.80	06/02/14-08/08/14
McFann, Kent	Set Design for SCLO/SC	2,300.00	06/23/14-07/15/14
<sup>2</sup> Myers, Charles	Vice President, Academic Senate/SC	2,764.00	05/27/14-08/08/14
Romero, Maria T.	Team-Fac. Guide to Online Educ./SC	251.28	06/02/14-08/08/14
Taylor, Karen	Team-Fac. Guide to Online Educ./SC	251.28	06/02/14-08/08/14

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2013/2014 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Date</u>
Anderson, Calin	Read/Grade Writing Samples/SC	05/27/14-08/17/14
Beckham, Jack	Read/Grade Writing Samples/SC	05/27/14-08/17/14
Cosgrove, Robert	Read/Grade Writing Samples/SC	05/27/14-08/17/14

**C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2013/2014 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount (\$)</u>	<u>Effective Date</u>
Bennett, Michael	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Carter, Teryn	Jazz Program Duties/SC	450.00	06/02/14-06/30/14
Chaboya, Robert	Deputy Sector Navig/EEU/IVC	12,719.04	06/01/14-07/31/14
Fitzmaurice, Teri	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Goulding, Carrie	Advisory Comm. for AB86/SC	333.00	06/01/14-08/08/14
Henmi, Judy	Coordinator, DSPS Faculty	3,442.00	08/18/14-12/20/14
Hoggatt, Michael	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Johnson, Paul	Jazz Program Duties/SC	315.00	06/01/14-06/25/14
Johnson, Paul	Summer Jazz Camp/SC	1,125.00	07/07/14-07/11/14
Lee, Kenneth	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Lerman, Carol	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Lynch, Ardith	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
McKendry, Joshua	CTVR Docum. Post-prod. Svcs/SC	750.00	06/02/14-06/30/14
Perez, Lawrence	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Pinter, Gerald	Summer Jazz Camp/SC	1,000.00	07/07/14-07/11/14
Rosenn, Tristen	Jazz Program Duties/SC	70.00	03/12/14-03/19/14
Taylor, Karen	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14
Welc, Martin	Advisory Comm. for AB86/SC	666.00	06/01/14-08/08/14

<sup>2</sup> Stipend was approved in error for Clifford Meyer on the June 23, 2014 Board Agenda.

**D. EXTENSION OF TEMPORARY ADMINISTRATIVE ASSIGNMENT** (Ratified – Pursuant to Board Policy 4002.1)

1. TENG, ANTHONY, ID #14620, Acting Dean of Business Science and Economic & Workforce Development, Pos. #5031, Division of Business Science and Economic & Workforce Development, Saddleback College, Integrated Academic/Classified Administrators/Managers Salary Range 22, Step 4, assignment extension effective July 1, 2014 to December 31, 2014. This is a temporary replacement for Rocco Cifone.

**E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. AGUILAR, AMARA, ID #18843, Journalism Instructor, Division of Liberal Arts, Saddleback College, Pos #1765, termination effective August 9, 2014. Payment is authorized for any compensated time off. (Start date: August 13, 2012)
2. CIFONE, ROCCO, ID #11724, Dean of Business Science and Economics & Workforce Development, Division of Business Science and Economic & Workforce Development, Saddleback College, Pos #4624, termination effective June 30, 2014. (Start date: July 16, 2001)

**ATTACHMENT 1**

NAME: ZAHRA NOROOZI

POSITION: ENGINEERING INSTRUCTOR  
Mathematics, Computer Science & Engineering  
Irvine Valley College  
Full-Time, Tenure Track

EDUCATION:

Ph.D. Mechanical Engineering  
University of California, Irvine  
Irvine, CA

M.S. Mechanical Engineering  
University of Mashhad  
Mashhad, Iran

B.S. Information & Computer Science  
University of California, Irvine  
Irvine, CA

B.S. Mechanical Engineering  
University of Shiraz  
Shiraz, Iran

EXPERIENCE:

Dr. Zahra Noroozi has been a part-time instructor in the Mechanical and Aerospace Engineering department at the University of California, Irvine since 2009. She has taught a variety of engineering courses including Thermodynamics, Computer Aided Design, and Technical Drafting. Collectively, she has over ten years of experience as a scientist and educator, working in both academia and industry.

HONORS/AWARDS:

- **Society of Women Engineers,**  
Orange County Chapter, Scholarship award, 2010
- **Achievement Rewards for College Scientists (ARCS),**  
Fellowship award (2-year award), 2009
- **National Science Foundation (NSF)**  
Graduate Research Fellowship award (3-year award), 2005
- **Outstanding Research Award**  
Department of Information and Computer Science University of California, Irvine, 2002
- **Outstanding Student Award**  
Department of Information and Computer Science, University of California, Irvine, 2002

LICENSES AND CERTIFICATES:

- Certified SolidWorks Associate (CSWA)
- Certified SolidWorks Professional (CSWP)
- SolidWorks Accredited Educator

**ATTACHMENT 2**

NAME: AMANDA ROMERO

POSITION: COUNSELOR: CAREER TECHNICAL EDUCATION  
Guidance and Counseling  
Irvine Valley College  
Full-Time, Tenure Track

EDUCATION:

M.S. Educational Counseling  
National University  
Costa Mesa, CA

B.S. Human Services  
California State University, Fullerton  
Fullerton, CA

EXPERIENCE:

Amanda Romero has been a part-time counselor and instructor for the past six years. Ms. Romero has a variety of experiences working in educational settings at Irvine Valley College, Santa Ana College, Saddleback College, Santiago Canyon College, University Outreach at California State University Fullerton, and Santa Ana Unified School District. Within her many roles and work experience she has developed a strong amount of knowledge in career exploration, career planning, development of programs and services, monitoring student progress, and career technical education certificate programs.

For the past five years she has served as a Counselor Coordinator for a Career Technical Education Program allowing her to collaborate with various department deans and faculty at Santa Ana College. In addition, she served as a lead in the development of a new CTE Career and Job Resource Center and as a faculty instructor for a learning community serving first time freshman students entering Santa Ana College. Currently Ms. Romero serves as the Probation Counselor for Irvine Valley College. She possesses a Master of Science degree in Educational Counseling from National University with an undergraduate background from California State University Fullerton. Ms. Romero was a product of community college and understands firsthand the support and services needed for students to thrive within a community college system.



**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)

- a. <sup>1</sup>ARENDS, ERIKA is to be employed as Senior Administrative Assistant, Pos. #4974, School of Mathematics, Sciences and Engineering, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 127, Step 1, 40 hours per week, 12 months per year, effective June 25, 2014, in accordance with Article 17 of the C.S.E.A. contract. This position was approved by the Board of Trustees on March 31, 2014.
- b. DADSETAN, SHARAREH is to be employed as Office Assistant, Pos. #4416, Learning Resource Center, Division of Online Education and Learning Resources, Saddleback College, Classified Bargaining Unit Salary Schedule Range 113, Step 1, 29 hours per week, 12 months per year, effective June 26, 2014. This is a replacement for Ashley SanFilippo, who resigned.
- c. HERNANDEZ, MILTON is to be employed as Custodian, Pos. #4947, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Schedule Range 113, Step 1, 20 hours per week, 12 months per year, effective June 23, 2014. This position was approved by the Board of Trustees on September 23, 2013.
- d. HIGA, PATRICK is to be employed as Police Operations Lieutenant, Pos. #4868, Office of Campus Safety and Security, Saddleback College, Integrated Academic/Classified Administrator/Manager Salary Schedule Range 12, Step 1, 40 hours per week, 12 months per year, effective June 2, 2014. This position was approved by the Board of Trustees on September 23, 2013.
- e. <sup>16</sup>KIRK, ALICIA is to be employed as Program Assistant, Pos. #4890, Division of Health Sciences and Human Services, Saddleback College, Classified Bargaining Unit Salary Schedule Range 118, Step 1, 19 hours per week, 12 months per year, effective July 14, 2014. This position was approved by the Board of Trustees on October 28, 2013, with employment contingent upon funding by the TAACCCT grant.
- f. <sup>2</sup>LUDES, DENISE is to be employed as Program Specialist, Categorical, Pos. #4935, Division of Community Education, Emeritus Institute, and K-12 Partnerships, Saddleback College, Classified Bargaining Unit Salary Schedule Range 130, Step 1, 24 hours per week, 12 months per year, effective July 1, 2014. This categorical funded position was approved by the Board of Trustees on December 16, 2013, with employment contingent upon funding by K-12 Partnerships.
- g. MATHIAS, BRENDA is to be employed as Assistant Director of Fiscal Services, Accounting and Budget, Pos. #4537, Fiscal Services, Office of Business Services, District, Integrated Academic/Classified Administrator/Manager Salary Schedule Range 16, Step 8, 40 hours per week, 12 months per year, effective August 4, 2014. This is a replacement for Karen Bronson, who retired.

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<sup>1</sup> Sister of Sophie Miller-Gilliland, Manager, Office of the President, Saddleback College.

<sup>2</sup> Mother of Samantha Ludes, Recreation Aid, Office of Community Education, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- h. <sup>3</sup>MASTRANGELO, DENNIS is to be employed as Groundskeeper, Pos. #2793, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Schedule Range 118, Step 1, 40 hours per week, 12 months per year, effective July 8, 2014. This is a replacement for Emerson Abbott, who was given a change in status.
  - i. MINK SALAS, KANDY is to be employed as temporary, Acting Director of Financial Aid, Pos. #4862, Financial Aid, Office of Student Services, Irvine Valley College, Integrated Academic/Classified Administrator/Manager Salary Schedule Range 14, Step 8, 40 hours per week, effective June 24, 2014. This is a temporary replacement for Darryl Cox, who retired.
  - j. PREDOEHL, DANIEL is to be employed as Director of Emeritus Instructional Program, Pos. #4549, Emeritus Institute, Division of Community Education, Emeritus Institute, and K-12 Partnerships, Saddleback College, Integrated Academic/Classified Administrator/Manager Salary Schedule Range 14, Step 1, 40 hours per week, 12 months per year, effective August 4, 2014. This is a replacement for David Anderson, who received a change in status.
  - k. REYNA, STEPHANIE is to be employed as New Media and Marketing Specialist, Pos. #4949, Office of Public Information, Marketing and Communications, Saddleback College, Classified Bargaining Unit Salary Schedule Range 138, Step 1, 40 hours per week, 12 months per year, effective July 7, 2014. This position was approved by the Board of Trustees on September 23, 2013.
  - l. <sup>4</sup>SEARCY, ARRONLEA is to be employed as Program Specialist, Categorical, Pos. #4936, Division of Community Education, Emeritus Institute, and K-12 Partnerships, Saddleback College, Classified Bargaining Unit Salary Schedule Range 130, Step 1, 24 hours per week, 12 months per year, effective July 1, 2014. This categorical funded position was approved by the Board of Trustees on December 16, 2013, with employment contingent upon funding by K-12 Partnerships.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/ Step</u>	<u>Start Date</u>
Concepcion, Alexandra	Extended Opportunity Program Spec./IVC	121/1	07/01/14
Galvan, Nicolas	Disabled Students Program Specialist/SC	123/1	06/05/14
Holland, Donna	Senior Administrative Assistant/IVC	127/1	04/01/14
Makhambetova, Venera	Senior Administrative Assistant/IVC	127/1	06/23/14
Sohn, Timothy	Program Specialist, Categorical/IVC	130/1	05/12/14

<sup>3</sup> Son of Janice Mastrangelo, Applications Specialist II, Office of College Technology, Saddleback College

<sup>4</sup> Cousin of Dr. Tod Burnett, College President, Saddleback College. Mother of Nathan Searcy, Recreation Leader, Office of Community Education, Saddleback College and Carly Searcy, Recreation Leader, Office of Community Education, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2013/2014** and **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Aldrich, David	TMD Aide/IVC	20.00	05/28/14-06/30/14
Aldrich, David	TMD Aide/IVC	20.00	07/01/14-12/31/14
Areyan, Patric	Project Specialist/SC	15.00	06/02/14-06/30/14
Areyan, Patric	Project Specialist/SC	15.00	07/01/14-12/31/14
Barr, Jessica	Project Specialist/SC	12.50	07/01/14-12/31/14
Beltran, Carla	Child Dev. Center Aide/SC	12.00	07/01/14-12/31/14
Berg, Anthony	Outreach Aide/SC	12.50	07/01/14-12/31/14
Boyer, Gary	TMD Aide/SC	20.00	07/01/14-12/31/14
Bozmarova, Gabrielle	Project Specialist (IT)/Dist.	12.00	07/01/14-12/31/14
Brewer, Elysia	Project Specialist/SC	16.00	06/12/14-06/30/14
Brewer, Elysia	Project Specialist/SC	16.00	07/01/14-12/31/14
Buchea, Jason	TMD Aide/IVC	20.00	07/01/14-12/31/14
Caldwell, Jessica	Project Specialist/SC	20.00	05/01/14-06/30/14
Caldwell, Jessica	Project Specialist/SC	20.00	07/01/14-12/31/14
Carlson, Patricia	Spec. Proj. Coord./IVC	55.00	06/18/14-06/30/14
Carlson, Patricia	Spec. Proj. Coord./IVC	55.00	07/01/14-12/31/14
Chacon, Elsa	Clerk, Short-Term/SC	14.00	07/01/14-12/31/14
Chacon, Justine	Coaching Aide/SC	15.00	07/01/14-12/31/14
Chan, Rick	Project Specialist/SC	20.00	07/01/14-12/31/14
Ciango, Ronald	TMD Aide/IVC	20.00	07/01/14-12/31/14
Cosmakos, Rachel	Project Specialist/SC	20.00	05/01/14-06/30/14
Cosmakos, Rachel	Project Specialist/SC	20.00	07/01/14-12/31/14
Darby, Lucy	TMD Aide/SC	20.00	07/01/14-12/31/14
DiMartino, Nadja	Project Specialist/SC	9.50	06/12/14-06/30/14
DiMartino, Nadja	Project Specialist/SC	9.50	07/01/14-12/31/14
Eien, Edward	TMD Aide/IVC	20.00	07/01/14-12/31/14
Esperance, Mapendo	Project Specialist/IVC	12.50	07/01/14-12/31/14
<sup>5</sup> Espinoza, Arianna	Clerk, Short-Term/SC	10.50	07/01/14-12/31/14
Fatheree, Dallas	Project Specialist/IVC	9.50	05/15/14-06/30/14
Fatheree, Dallas	Project Specialist/IVC	9.50	07/01/14-12/31/14
Faulkner, Richard	Project Specialist/IVC	12.50	07/01/14-12/31/14
Garcia Carmona, Javier	Project Specialist/SC	13.00	07/01/14-12/31/14
Gonzalez, David	Outreach Aide/SC	14.50	07/01/14-12/31/14
Gregory, Matthew	TMD Aide/IVC	20.00	05/28/14-06/30/14
Gregory, Matthew	TMD Aide/IVC	20.00	07/01/14-12/31/14
Guillen, Yvette	TMD Aide/SC	20.00	07/01/14-12/31/14
Guiral, Kylie	Clerk, Short-Term/SC	16.00	07/01/14-12/31/14

<sup>5</sup> Daughter of Agustin Espinoza, Network Systems Technician II, Office of College Technology, Saddleback College and sister of Agustin Espinoza, Jr., Project Specialist (IT), Office of College Technology, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2013/2014** and **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
Gurrola, Jesus	Project Specialist/IVC	9.50	05/15/14-06/30/14
Gurrola, Jesus	Project Specialist/IVC	9.50	07/01/14-12/31/14
<sup>6</sup> Gutierrez, Francois	Project Specialist/SC	11.50	06/24/14-06/30/14
Gutierrez, Francois	Project Specialist/SC	11.50	07/01/14-12/31/14
Hernandez, Madeline	Project Specialist/SC	20.00	07/01/14-12/31/14
Hillenbrand, Nicholas	TMD Aide/IVC	20.00	05/28/14-06/30/14
Hillenbrand, Nicholas	TMD Aide/IVC	20.00	07/01/14-12/31/14
Hughes, Jacob	Adapted Kines. Aide/SC	11.50	07/01/14-12/31/14
Jacob, Daryl	Project Specialist/SC	15.00	06/02/14-06/30/14
Jacob, Daryl	Project Specialist/SC	15.00	07/01/14-12/31/14
Johnson, Matthew	Project Specialist/SC	20.00	07/01/14-12/31/14
Johnson, Tess	Project Specialist (IT)/ Dist.	50.00	06/26/14-06/30/14
Johnson, Tess	Project Specialist (IT)/Dist.	50.00	07/01/14-12/31/14
Johnston-Plescia, Madelyn	Project Specialist/SC	15.00	07/01/14-12/31/14
Jones, David	TMD Aide/IVC	20.00	07/01/14-12/31/14
Jubb, Ashley	Project Specialist/SC	10.50	07/01/14-12/31/14
Kim, Daniel	Project Specialist/SC	10.50	07/01/14-12/31/14
Kim, Dean	Project Specialist/IVC	15.50	07/01/14-12/31/14
Klein, Marisa	Project Specialist/SC	20.00	05/01/14-06/30/14
Klein, Marisa	Project Specialist/SC	20.00	07/01/14-12/31/14
Kohlhas, Paul	TMD Aide/IVC	20.00	07/01/14-12/31/14
Kulik, Christopher	Project Specialist/IVC	20.00	05/15/14-06/30/14
Kulik, Christopher	Project Specialist/IVC	20.00	07/01/14-12/31/14
Larson, Derek	Project Specialist (IT)/Dist.	50.00	06/25/14-06/30/14
Larson, Derek	Project Specialist (IT)/Dist.	50.00	07/01/14-12/31/14
Lee, Florence	Project Specialist/SC	15.00	06/02/14-06/30/14
Lee, Florence	Project Specialist/SC	15.00	07/01/14-12/31/14
Leslie, Deanna	Project Specialist/IVC	12.50	05/15/14-06/30/14
Leslie, Deanna	Project Specialist/IVC	12.50	07/01/14-12/31/14
Lew, Audrey	Project Specialist/IVC	20.00	06/05/14-06/30/14
Lew, Audrey	Project Specialist/IVC	20.00	07/01/14-12/31/14
Lindahl, Glenda	Project Specialist/SC	20.00	07/01/14-12/31/14
Lopez, Johanna	Project Specialist/SC	20.00	07/01/14-12/31/14
Magnetta, Jeri	Project Specialist/SC	20.00	07/01/14-12/31/14
Marmolejo, Jennifer	Project Specialist/IVC	9.50	05/15/14-06/30/14
Marmolejo, Jennifer	Project Specialist/IVC	9.50	07/01/14-12/31/14
Martin, Dennis	Project Specialist/SC	15.00	06/02/14-06/30/14
Martin, Dennis	Project Specialist/SC	15.00	07/01/14-12/31/14

<sup>6</sup> Son of Raul Gutierrez, Applications Specialist I, Office of Information Technology, District.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2013/2014** and **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
McClure, Tyne	Coaching Aide/IVC	15.00	07/01/14-12/31/14
McClusky, Nathan	Project Specialist/SC	20.00	07/01/14-12/31/14
Meeks, Adam	Project Specialist/SC	9.50	06/01/14-06/30/14
Meeks, Adam	Project Specialist/SC	9.50	07/01/14-12/31/14
Milani, Narges	Clerk, Short-Term/IVC	12.00	06/01/14-06/30/14
Milani, Narges	Clerk, Short-Term/IVC	12.00	07/01/14-12/31/14
Moock, Marlee	CDC Aide/SC	12.00	07/01/14-12/31/14
Morales, Jamee	Coaching Aide/SC	15.00	07/01/14-12/31/14
Nguyen, Dominique	Project Specialist/IVC	9.50	05/15/14-06/30/14
Nguyen, Dominique	Project Specialist/IVC	9.50	07/01/14-12/31/14
Nutting, Patricia	Project Specialist/SC	16.00	07/01/14-12/31/14
Patton, Eric	Coaching Aide/SC	15.00	07/01/14-12/31/14
<sup>7</sup> Pouresfandiari, Pouyan	Project Specialist/IVC	15.00	07/01/14-12/31/14
<sup>7</sup> Pouresfandiari, Shahram	Project Specialist/IVC	15.00	07/01/14-12/31/14
Qader, Sheila	Project Specialist/IVC	9.50	05/01/14-06/30/14
Qader, Sheila	Project Specialist/IVC	9.50	07/01/14-12/31/14
Racino, Christopher	Project Specialist/SC	15.00	06/02/14-06/30/14
Racino, Christopher	Project Specialist/SC	15.00	07/01/14-12/31/14
Reusi, Mary Eileen	Project Specialist/IVC	20.00	06/09/14-06/30/14
Reusi, Mary Eileen	Project Specialist/IVC	20.00	07/01/14-12/13/14
Rodriguez, Elizabeth	TMD Aide/IVC	20.00	05/28/14-06/30/14
Rodriguez, Elizabeth	TMD Aide/IVC	20.00	07/01/14-12/31/14
Sandore, Alyssa	Project Specialist/SC	9.50	07/01/14-12/31/14
Seitz, Kyle	TMD Aide/IVC	20.00	05/28/14-06/30/14
Seitz, Kyle	TMD Aide/IVC	20.00	07/01/14-12/31/14
Shearman, Carrie	Project Specialist/SC	12.50	07/01/14-12/31/14
Susnjara, Anthony	Coaching Aide/IVC	15.00	07/01/14-12/31/14
Tejeda, Guillermo	Project Specialist/IVC	16.00	06/01/14-06/30/14
Tejeda, Guillermo	Project Specialist/IVC	16.00	07/01/14-12/31/14
Teng, Marissa	Outreach Aide/SC	11.50	07/01/14-12/31/14
Tong, Tam	Project Specialist/IVC	9.50	05/15/14-06/30/14
Tong, Tam	Project Specialist/IVC	9.50	07/01/14-12/31/14
Torcivia, Thomas	Outreach Aide/SC	12.50	07/01/14-12/31/14
Trabttoni, Claudio	Coaching Aide/IVC	15.00	06/18/14-06/30/14
Trabttoni, Claudio	Coaching Aide/IVC	15.00	06/18/14-06/30/14
Tracey, Claire	Project Specialist/SC	20.00	07/01/14-12/31/14
Viray, Jeffrey	Clerk, Short-Term/IVC	9.50	07/01/14-12/31/14
White, Brennan	Project Specialist/SC	15.00	02/01/14-06/30/14

<sup>7</sup> Father and Son, Shahram works for School of Library Services, Irvine Valley College and Pouyan works in Office of Special Programs and Services, Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2013/2014** and **2014/2015** academic years, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate (\$)</u>	<u>Start/End Date</u>
White, Brennan	Project Specialist/SC	15.00	07/01/14-12/31/14
White, Matthew	Coaching Aide/SC	15.00	05/01/14-06/30/14
White, Matthew	Coaching Aide/SC	15.00	07/01/14-12/31/14
Williams, Christopher	Project Specialist/SC	16.00	07/01/14-12/31/14
Zarro, Lucas	Project Specialist (IT)/Dist.	50.00	06/26/14-06/30/14
Zarro, Lucas	Project Specialist (IT)/Dist.	50.00	07/01/14-12/31/14
Zevon, Sarah	Project Specialist/IVC	9.50	07/01/14-12/31/14

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2013/2014** and **2014/2015** academic years.

<u>Name</u>	<u>Start/End Date</u>
Avalos Galvez, Diego	07/01/14-06/30/15
Bain, Olivia	07/01/14-06/30/15
Basalla, Megan	07/01/14-06/30/15
Bendon, Lauren	07/01/14-06/30/15
Boatman, Katlyn	07/01/14-06/30/15
Brown, Rachelle	07/01/14-06/30/15
Chen, Maya	07/01/14-06/30/15
De Gorter, Nancy	07/01/14-06/30/15
Deweese, Mallory	07/01/14-06/30/15
Entezari, Sarah	07/01/14-06/30/15
Eshragh Nia, Nasim	07/01/14-06/30/15
Espinosa Davila, Ximena	07/01/14-06/30/15
Fadaeiforghan, Doreen	07/01/14-06/30/15
Fairchild, Cole	07/01/14-06/30/15
Finkelstein, Kara	07/01/14-06/30/15
Gao, Yunxiang	07/01/14-06/30/15
Gavin, Zachary	07/01/14-06/30/15
Gharavi Ghouchani, Sali	07/01/14-06/30/15
Gruenberg, Christine	07/01/14-06/30/15
Hashemi, Saman	07/01/14-06/30/15
Hernandez, Alexis	06/02/14-06/30/14
Hernandez, Alexis	07/01/14-06/30/15
Johnson, Lucas	07/01/14-06/30/15
Khezri, Jasmine	07/01/14-06/30/15
Khosravimanesh, Mahbod	07/01/14-06/30/15
Kouhi, Ronak	07/01/14-06/30/15

**A. NEW PERSONNEL APPOINTMENTS** - Continued

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2013/2014** and **2014/2015** academic years.

<u>Name</u>	<u>Start/End Date</u>
Lappin, David	07/01/14-06/30/15
<sup>8</sup> Leftwich, Denham	07/01/14-06/30/15
Lin, Eric	07/01/14-06/30/15
Miramontes, Marissa	07/01/14-06/30/15
Mosallaei, Daniel	07/01/14-06/30/15
Natoolo, Lydia	07/01/14-06/30/15
Nikkhah, Shahrzad	07/01/14-06/30/15
Potter, Nicklas	07/01/14-06/30/15
Shibata, Anjelica	06/16/14-06/30/14
Shibata, Anjelica	07/01/14-06/30/15
Trujillo, Alex	07/01/14-06/30/15

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Aisner, Tyler	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Aisner, Tyler	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Alavi, Nina	Recreation Aide/SC	9.50/hr	05/04/14-06/30/14
Alavi, Nina	Recreation Aide/SC	9.50/hr	07/01/14-06/30/15
Ardo, Joyce	Comm. Ed./IVC	2500.00/cs	06/17/14-06/30/14
Ardo, Joyce	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Baldree, Kelsey	Sr. Lifeguard/SC	16.00/hr	05/01/14-06/30/14
Baldree, Kelsey	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Balkgouri, Aida	Tutor/IVC	15.00/hr	07/01/14-06/30/15
Brazeau, Breanna	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Brazeau, Breanna	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Bucklin, Vanessa	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Bucklin, Vanessa	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Burke, Gail	Tutor/SC	15.00/hr	07/01/14-06/30/15
Castellaw, Tyler	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Castellaw, Tyler	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Cathcart, Jermaine	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Cheng-Chen, Judy	Medical Professional/IVC	100.00/hr	07/01/14-06/30/15
Choi, Young	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
<sup>9</sup> Churchill, Caylie	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Churchill, Caylie	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15

<sup>8</sup> Son of Gizielle Leftwich, Senior Administrative Assistant, Liberal Arts, Saddleback College, and grandson of Virginia Locke, Director of Student Life, Student Affairs, Irvine Valley College.

<sup>9</sup> Sisters, both are Senior Lifeguards, Office of Community Education, Saddleback College.



**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
<sup>9</sup> Churchill, Tori	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Churchill, Tori	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Conover, Nancy	Comm. Ed./SC	2500.00/cs	06/18/14-06/30/14
Conover, Nancy	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Davis, Rachel	Interpreter III/IVC	25.00/hr	06/11/14-06/30/14
Davis, Rachel	Interpreter III/IVC	25.00/hr	07/01/14-06/30/15
De La Palme, Marie	Comm. Ed./IVC	2500.00/cs	06/16/14-06/30/14
De La Palme, Marie	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
DeKoning, Shannon	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
DeKoning, Shannon	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Deloye, Lucas	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Deloye, Lucas	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Deweese, Mallory	Tutor/SC	12.00/hr	07/01/14-06/30/15
Didlake, Lindsey	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Didlake, Lindsey	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Dodd, Timothy	Clinical Skills Spec./SC	30.00/hr	07/01/14-06/30/15
Drader, Molly	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Drader, Molly	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Echelberger, John	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Echelberger, John	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Edsall, Craig	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Edsall, Craig	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Ellis, Cindy	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Farinella, Ralph	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Ferdosian, Arshang	Tutor/SC	15.00/hr	06/17/14-06/30/14
Ferdosian, Arshang	Tutor/SC	15.00/hr	07/01/14-06/30/15
<sup>10</sup> Fish, Thomas	Comm. Ed./SC	2500.00/cs	06/06/14-06/30/14
Fish, Thomas	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Freeman, Judy	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Gallegos, Humberto	Workforce Trainer/IVC	72.00/hr	04/21/14-06/30/14
Gallegos, Humberto	Workforce Trainer/IVC	72.00/hr	07/01/14-06/30/15
Gates, Stephanie	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Gialamas, Gus	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Grabau, M. Scott	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Grijalva, Louie	Clinical Skills Spec./SC	30.00/hr	07/01/14-06/30/15
Grimalda, Andrew	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Guest, Noah	Cert. Test Proctor/IVC	12.50/hr	07/01/14-06/30/15
Gutierrez, Alexis	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Gutierrez, Alexis	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15

<sup>10</sup> Spouses; both with the Office of Community Education, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Haghighi, Annahita	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Haghighi, Annahita	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Hall, Jasmine	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Hall, Jasmine	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Hamilton, Lauren	Sr. Lifeguard/SC	16.00/hr	05/01/14-06/30/14
Hamilton, Lauren	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Harper, Melody	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Harris, Randeleigh	Comm. Ed./SC	2500.00/cs	06/19/14-06/30/14
Harris, Randeleigh	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Harris, Terese	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Haskins, Brian	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Hernandez, Angel	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Hudelson, Kellie	Comm. Ed./SC	2500.00/cs	06/11/14-06/30/14
Hudelson, Kellie	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Janke, Janelle	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Janke, Janelle	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Jarl, Peter	Model/IVC	22.00/hr	07/01/14-06/30/15
Jones, Christopher	Tutor/SC	12.00/hr	07/01/14-06/30/15
Kamholz, Allison	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Kamholz, Allison	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Kemp, Leif	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Kemp, Leif	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Khandan, Naser	Tutor/IVC	11.00/hr	05/15/14-06/30/14
Khandan, Naser	Tutor/IVC	11.00/hr	07/01/14-06/30/15
Koh, Susan	Tutor/IVC	13.00/hr	07/01/14-06/30/15
Konstant, Eugene	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>10</sup> Kulkarni Fish, Manisha	Comm. Ed./SC	2500.00/cs	06/06/14-06/30/14
Kulkarni Fish, Manisha	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Le, Peter	Sr. Lifeguard/SC	16.00/hr	06/05/14-06/30/14
Le, Peter	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Lerman, Carol	Spec. Project Coord./SC	60.00/hr	06/10/14-06/30/14
Lerman, Carol	Spec. Project Coord./SC	60.00/hr	07/01/14-06/30/15
Linnen, Jason	Cert. Test Proctor/IVC	11.50/hr	05/15/14-06/30/14
Linnen, Jason	Cert. Test Proctor/IVC	11.50/hr	05/15/14-06/30/14
Lippert, Carol	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>2</sup> Ludes, Samantha	Recreation Aide/SC	10.00/hr	06/11/14-06/30/14
Ludes, Samantha	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Luis, Geoffrey	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>11</sup> Mackey, Marica	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Mackey, Marica	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15

<sup>11</sup> Sisters, both are Senior Lifeguards, Office of Community Education, Saddleback College.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
<sup>11</sup> Mackey, Sierra	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Mackey, Sierra	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Marada, Jake	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Marada, Jake	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Marandola, Alessandra	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Marandola, Alessandra	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Marangi, Kent	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Marino, Valerie	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>12</sup> Matthews, Duane	Comm. Ed./SC	2500.00/cs	04/01/14-06/30/14
Matthews, Duane	Comm. Ed./SC	2500.00/cs	04/01/14-06/30/14
Mauney, Monte	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>13</sup> McCaughey, Colin	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
McKim, Brett	Comm. Ed./IVC	2500.00/cs	06/16/14-06/30/14
McKim, Brett	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
McNicol, William BJ	Comm. Ed./SC	2500.00/cs	07/01/14-12/31/14
Mendoza, Felipe	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Mendoza, Felipe	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Meyer, Grant	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Meyer, Grant	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Michel, Loren	Aquatic Aide/SC	10.00/hr	06/06/14-06/30/14
Michel, Loren	Aquatic Aide/SC	10.00/hr	07/01/14-06/30/15
Milostan-Egus, Kathryn	Comm. Ed./IVC	2500.00/cs	06/09/14-06/30/14
Milostan-Egus, Kathryn	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Mitchell, Jayjuan	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Mitchell, Jayjuan	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Moon, Joshua	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Moon, Joshua	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Moscarello Merritt, Michele	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Moss, Joan	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Mousa, Zeina	Tutor/IVC	15.00/hr	06/23/14-06/30/14
Mousa, Zeina	Tutor/IVC	15.00/hr	07/01/14-06/30/15
Mouton, Angela	Spec. Project Coord./IVC	60.00/hr	06/25/14-06/30/14
Mouton, Angela	Spec. Project Coord./IVC	60.00/hr	07/01/14-06/30/15
Murray, Sonya	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Neely, LuAnn	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Nguy, Mary	Clinical Skills Spec./SC	30.00/hr	07/01/14-06/30/15
Nguyen, Linda	Comm. Ed./SC	2500.00/cs	06/26/14-06/30/14
Nguyen, Linda	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15

<sup>12</sup> District CalPERS retiree.

<sup>13</sup> Husband of Monique Brass, Associate Faculty, School of Health Sciences, Kinesiology and Athletics, Irvine Valley College.

**A. NEW PERSONNEL APPOINTMENTS** - Continued

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Nicholls, William	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Orlinsky, Kayla	Tutor/IVC	12.00/hr	07/01/14-06/30/15
Paik, Jocelyn	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Powers-Hubbard, Connor	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Powers-Hubbard, Connor	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Quade, Joyce	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Rakowitz, Stephanie	Clinical Skills Spec./SC	30.00/hr	06/19/14-06/30/14
Rakowitz, Stephanie	Clinical Skills Spec./SC	30.00/hr	07/01/14-06/30/15
Robitaille, Jada	Comm. Ed./IVC	2500.00/cs	03/01/14-06/30/14
Robitaille, Jada	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Rydzeski, Alexis	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Rydzeski, Alexis	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Schader, Pamela	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Schenitzki, Lisa	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Schoon, Joanna	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
<sup>4</sup> Searcy, Carly	Recreation Leader/SC	10.50/hr	05/04/14-06/30/14
Searcy, Carly	Recreation Leader/SC	10.50/hr	07/01/14-06/30/15
<sup>4</sup> Searcy, Nathan	Recreation Leader/SC	16.00/hr	05/04/14-06/30/14
Searcy, Nathan	Recreation Leader/SC	16.00/hr	07/01/14-06/30/15
Sharar, Erica	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Shedd, Kaitlyn	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Shedd, Kaitlyn	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Skelding, Benjamin	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Skelding, Benjamin	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Smith, Elizabeth	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Stanley, Barak	Rec. Leader/SC	13.00/hr	05/01/14-06/30/14
Stanley, Barak	Rec. Leader/SC	13.00/hr	07/01/14-06/30/15
Stahler, John	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Stovall-Dennis, Kathryn	Comm. Ed./SC	2500.00/cs	06/04/14-06/30/14
Stovall-Dennis, Kathryn	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
Swansen, Jacob	Sr. Lifeguard/SC	16.00/hr	05/15/14-06/30/14
Swansen, Jacob	Sr. Lifeguard/SC	16.00/hr	07/01/14-06/30/15
Tate, Dion	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Tate, Dion	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
To, Thy	Tutor/IVC	15.00/hr	05/15/14-06/30/14
To, Thy	Tutor/IVC	15.00/hr	07/01/14-06/30/15
Tung, Haiyun	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Uesugi, Guy	Comm. Ed./SC	2500.00/cs	06/26/14-06/30/14
Uesugi, Guy	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15
<sup>14</sup> Uhlman, Jennifer	Tutor/IVC	15.00/hr	07/01/14-06/30/15

<sup>14</sup> Daughter of John Uhlman, Community and Contract Education, Division of Community Education and Contract Education, Saddleback College.  
July 21, 2014

**A. NEW PERSONNEL APPOINTMENTS - Continued**

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2013/2014** and **2014/2015** academic years. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed (\$)</u>	<u>Start/End Date</u>
Uong, Nhu	Tutor/IVC	15.00/hr	07/01/14-06/30/15
<sup>15</sup> Watt, James	Recreation Aide/SC	10.00/hr	05/04/14-06/30/14
Watt, James	Recreation Aide/SC	10.00/hr	07/01/14-06/30/15
Willis, Ursula	Tutor/SC	15.00/hr	07/01/14-06/30/15
Wolken, Matthew	Comm. Ed./IVC	2500.00/cs	07/01/14-06/30/15
Yi, Julia	Tutor/IVC	10.00/hr	07/01/14-06/30/15
Young, Felicia	Medical Professional/IVC	100.00/hr	07/01/14-06/30/15
Young, Jennifer	Medical Professional/SC	100.00/hr	07/01/14-06/30/15
Yunes, Omar	Comm. Ed./SC	2500.00/cs	07/01/14-06/30/15

**B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

1. ACCOUNTING SPECIALIST, Categorical, Classified Bargaining Unit Salary Schedule Range 127, Grants and Contracts, Office of College Administrative Services, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 22, 2014. Employment in this categorical/grant funded position is contingent upon funding by 50% College grants and 50% District specially funded program.

**C. AUTHORIZATION TO ELIMINATE AND CREATE CLASSIFIED POSITIONS**

1. SADDLEBACK COLLEGE seeks authorization to change the hours per week and/or months per year for the following Classified positions within their organization.
  - a. **ELIMINATE** PROGRAM ASSISTANT, Categorical, Pos. 4890, Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 118, part-time, 19 hour per week, 12 months per year from its staff complement, and **CREATE** PROGRAM ASSISTANT, Categorical, Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 118, part-time, 24 hour per week, 12 months per year position to its staff complement, effective July 14, 2014 through September 30, 2017. Employment in this categorical/grant funded position is contingent upon availability of funding from the TAACCCT grant. (Pos. #4890 was approved by the Board of Trustees on October 28, 2013)

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<sup>15</sup> Son of Deborah Watt, Substitute Senior Administrative Assistant, Division of Counseling Services, Saddleback College; and brother of Sara Watt, Project Specialist, Division of Online Education and Learning Resources, Saddleback College.

**C. AUTHORIZATION TO ELIMINATE AND CREATE CLASSIFIED POSITIONS -**

Continued

- i. **CHANGE IN HOURS,** <sup>16</sup>KIRK, ALICIA, Program Assistant, Categorical, Pos. #4890, Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 118, Step 1, part-time, 19 hour per week, 12 months per year; to Program Assistant, Categorical, Division of Health Sciences and Human Services, Classified Bargaining Unit Salary Schedule Range 118, Step 1, part-time, 24 hour per week, 12 months per year, effective July 14, 2014 through June 30, 2015.

**D. REORGANIZATION**

1. SADDLEBACK COLLEGE seeks authorization to eliminate and create classified positions within their organization as defined by Title V Education Regulation, Section (a) and (b), Recruitment 53021
  - a. **ELIMINATE** DEVELOPMENT ASSOCIATE II ASSISTANT, Categorical, Pos. #4788, Office of College Foundation, Classified Bargaining Unit Salary Schedule Range 131, part-time, 29 hours per week, 12 months per year from its staff complement, and **CREATE AND RECLASSIFY TO DEVELOPMENT ASSOCIATE - TECHNOLOGY AND DONOR/ALUMNI DEVELOPMENT**, Categorical, Office of College Foundation, Classified Bargaining Unit Salary Schedule Range 136, full-time, 40 hour per week, 12 months per year position to its staff complement, effective August 1, 2014. Employment in this categorical/grant funded position is contingent upon availability of funding from College Foundation revenue. (Pos. #4788 was approved by the Board of Trustees on May 20, 2013)
    - i. **PROMOTE** CAGNEY, KATIE, ID #19366, from Development Associate II Assistant, Pos. #4788, Office of College Foundation, Classified Bargaining Unit Salary Schedule Range 131, Step 2, 29 hours per week, 12 months per year; to Development Associate - Technology and Donor/Alumni Development, Office of College Foundation, Classified Bargaining Unit Salary Schedule Range 136, Step 1, 40 hours per week, 12 months per year, effective August 1, 2014.
2. IRVINE VALLEY COLLEGE seeks authorization to eliminate and create classified positions within their organization as defined by Title V Education Regulation, Section (a) and (b), Recruitment 53021
  - a. **ELIMINATE** CUSTODIAN, Pos. #4961, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 113, full-time, 40 hours per week, 12 months per year from its staff complement, and **CREATE AND RECLASSIFY TO LEAD CUSTODIAN**, Office of Physical Plant, Classified Bargaining Unit Salary Schedule Range 119, full-time, 40 hours per week, 12 months per year position to its staff complement, effective July 22, 2014. (Pos. #4961 was approved by the Board of Trustees on February 24, 2014)

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<sup>16</sup> Ms. Kirk is a new employee, as per item A1e of this agenda.

**D. REORGANIZATION** - Continued

- b. **ELIMINATE** HEALTH CENTER NURSE, Pos. #4971, Student Health Center, Office of Student Services, Classified Bargaining Unit Salary Schedule Range 136, part-time, 14 hours per week, 10 months per year from its staff complement, and **CREATE AND RECLASSIFY TO** HEALTH CENTER NURSE, Student Health Center, Office of Student Services, Classified Bargaining Unit Salary Schedule Range 136, part-time, 20 hours per week, 10 months per year position to its staff complement, effective July 22, 2014. (Pos. #4971 was approved by the Board of Trustees on September 23, 2013)

**E. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- a. <sup>17</sup>AYAD, CATHERINE, ID #14726, Health Sciences and Human Services Specialist, Categorical, Pos. #4885, Classified Bargaining Unit Salary Schedule Range 123, Step 6, 40 hours per week, 12 months per year, Division of Health Sciences and Human Services, Saddleback College, is to be employed as Senior Administrative Assistant, Pos. #3245, Classified Bargaining Unit Salary Schedule Range 127, Step 5, 40 hours per week, 12 months per year, Division of Counseling Services, Saddleback College, in accordance with Article 17 of the C.S.E.A. contract, effective July 1, 2014. This is a replacement for Anne Rocha, who retired.
- b. BANES, SHERRI, ID #12881, Administrative Assistant, Pos. #4774, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 40 hours per week, 12 months per year, Division of Fine Arts and Media Technology, Saddleback College, is to be employed as Senior Administrative Assistant, Pos. #3541, Classified Bargaining Unit Salary Schedule Range 127, Step 5, 40 hours per week, Office of the President, Saddleback College, in accordance with Article 17 of the C.S.E.A. contract, effective July 2, 2014. This is a replacement for Tricia Fain, who received a change in status.
- c. DEYO, MICHELLE, ID #15986, Clerical Assistant, Pos. #4480, Classified Bargaining Unit Salary Schedule Range 113, Step 5, 20 hours per week, 10 months per year, School of Extended Education and Workforce Development, Irvine Valley College, is to be employed as Administrative Assistant, Pos. #3402, Classified Bargaining Unit Salary Schedule Range 121, Step 2, 40 hours per week, 12 months per year, Facilities Planning and Purchasing, Office of Business Services, District, in accordance with Article 17 of the C.S.E.A. contract, effective July 1, 2014. This is a replacement for Jacqueline Zimbalist, who received a change in status.
- d. MONTIEL, RAMON, ID #14787, Building Maintenance Worker, Pos. #3844, Classified Bargaining Unit Salary Schedule Range 124, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, is to be employed as Maintenance Coordinator, Pos. #4366, Classified Bargaining Unit Salary Schedule Range 135, Step 2, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, effective July 1, 2014. This is a replacement for Gregory Peebles, who resigned.

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<sup>17</sup> Ms. Ayad's acceptance of this permanent appointment rescinds her placement in Program Assistant, Categorical, Pos. #5001, which was approved by the Board of Trustees on June 23, 2014 with an effective date of July 1, 2014.

**E. CHANGE OF STATUS - Continued**

1. **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)

- e. NUNEZ, MARIA-ESTER, ID #12242, Extended Opportunity Program Specialist, Pos. #3381, Classified Bargaining Unit Salary Schedule Range 121, Step 6, 40 hours per week, 12 months per year, Disabled Students Programs and Services, School of Guidance and Counseling, Irvine Valley College, is to be employed as Senior Administrative Assistant, Pos. #4860, Classified Bargaining Unit Salary Schedule Range 127, Step 4, 40 hours per week, 12 months per year, Office of Student Services, Irvine Valley College, effective July 8, 2014. This position was approved by the Board of Trustees on September 23, 2013.
- f. ROBINSON, TERRILL, ID #1035, is hereby employed on a temporary, interim basis as Acting Director of Emeritus Instructional Program, a classified management position, Pos. #4957, Division of Emeritus Institute, Saddleback College, Integrated Academic/Classified Administrators/Managers Salary Schedule Range 14, Step 8, at 50 percent of full-time (20 hours per week), effective July 1, 2014 through July 31, 2014. This is a temporary replacement for David Anderson, who received a change in status.

**F. OUT OF CLASS ASSIGNMENTS**

- 1. ALBA, DANIEL, ID #17501, Custodian, Pos. #1113, Classified Bargaining Unit Salary Schedule Range 113, Step 4, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Building Maintenance Worker, Pos. #3343, Classified Bargaining Unit Salary Schedule Range 124, Step 1, 40 hours per week, Office of Physical Plant, Saddleback College, effective May 30, 2014 through June 5, 2014. This is a temporary reassignment for John Oropallo, who is on leave.
- 2. ALBA, DANIEL, ID #17501, Custodian, Pos. #1113, Classified Bargaining Unit Salary Schedule Range 113, Step 4, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Building Maintenance Worker, Pos. #3303, Classified Bargaining Unit Salary Schedule Range 124, Step 1, 40 hours per week, Office of Physical Plant, Saddleback College, effective June 6, 2014. This is a temporary reassignment for Pablo Saldana, who is on leave.
- 3. BALDWIN, JAMES, ID #4532, Administrative Assistant, Pos. #3290, Classified Bargaining Unit Salary Schedule Range 121, Step 4, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos. #3775, Classified Bargaining Unit Salary Schedule Range 127, Step 2, 40 hours per week, Office of Physical Plant, Saddleback College, effective July 7, 2014 through July 28, 2014. This is a temporary reassignment for Jacqueline Franks, who is on leave.
- 4. HARVEY, JEFFREY, ID #13612, Automotive Diagnostic Technician, Pos. #3386, Classified Bargaining Unit Salary Schedule Range 128, Step 6, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Lead Automotive Diagnostic Technician, Pos. #3384, Classified Bargaining Unit Salary Schedule Range 134, Step 4, 40 hours per week, Office of Physical Plant, Saddleback College, effective June 30, 2014 through July 9, 2014. This is a temporary reassignment for Scott Smith, who is on leave.



**F. OUT OF CLASS ASSIGNMENTS - Continued**

5. IRWIN, DELORES, ID #14048, Senior Administrative Assistant, Pos. #4918, a temporary assignment, Classified Bargaining Unit Salary Schedule Range 127, Step 6, 40 hours per week, School of Business Sciences, Irvine Valley College, temporary assignment ended on June 20, 2014, and returned to permanent assignment as Accounting Specialist, Pos. #4076, Classified Bargaining Unit Salary Schedule Range 127, Step 6, 40 hours per week, 12 months per year, Fiscal Services, Office of Business Services, District, effective June 23, 2014.
6. MOSQUEDA, RICHARD, ID #18077, Custodian, Pos. #1315, Classified Bargaining Unit Salary Schedule Range 113, Step 3, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Building Maintenance Worker, Pos. #3844, Classified Bargaining Unit Salary Schedule Range 124, Step 1, 40 hours per week, Office of Physical Plant, Irvine Valley College, effective June 3, 2014. This is a temporary reassignment for Ramon Montiel, who received a change in status.

**G. LEAVE OF ABSENCE**

1. BALLO, ERLYNNE, ID # 20052, Senior Matriculation Specialist, Categorical, Pos. #4934, Classified Bargaining Unit Salary Schedule Range 127, Step 3, 40 hours per week, 12 months per year, School of Admissions, Records and Enrollment Services, Irvine Valley College has been granted a seven day leave without pay, with benefits, effective in October 6, 2014 through October 14, 2014.

**H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. BOOTH, EDWARD, ID #11682, Instructional Assistant, Pos. #3305, 15 hours per week, 12 months per year, Division of Online Education and Learning Resources, Saddleback College, resignation effective July 31, 2014. Payment is authorized for any compensated time off. (Permanent Start date: March 4, 2002)
2. GRIFFIN, SANDRA, ID #15229, Human Resources Specialist, Pos. #3516, 40 hours per week, 12 months per year, Office of Human Resources, District, resignation effective July 7, 2014, and retirement effective July 8, 2014. Payment is authorized for any compensated time off. (Permanent Start date: November 28, 2006)
3. NGO, CECILIA, ID #19236, Accounting Assistant, Pos. #4309, 25 hours per week, 12 months per year, Fiscal Services, Office of College Administrative Services, Irvine Valley College, resignation effective June 18, 2014. Payment is authorized for any compensated time off. (Permanent Start date: January 22, 2013)
4. RAJA, DANI, ID #18850, Health Center Nurse, Pos. #4855, 20 hours per week, 10 months per year, Student Health Center, Office of Student Services, Irvine Valley College, resignation effective July 4, 2014. Payment is authorized for any compensated time off. (Permanent Start date: August 27, 2012)

## **I. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2013/2014 and 2014/2015 academic year.

### Advanced Technology and Applied Sciences, Saddleback College

Burns, Jeffrey                      Napombhejara, Jerry

### Community Education, Saddleback College

Champommier, Olivia      Henry, Kylie                      Henry, Peyton  
Klein, Natalie              Vedora, Colton

### Emeritus Institute, Saddleback College

Carbone, Martin              Farley, Sharon

### Fine Arts and Media Technology, Saddleback College

Adams, Eric	Andrews, Marshall	Anzis, Mike
Borja, Christopher	Burns, Nickki	Cendejas, Armando
Charton, H.	Davila, Judy Ann	DeLadurantey, Joe
Eldred, Sean	Felit, Robert	Fisher, Amanda
Flourney, Ryan	Fong-Vin, Liefr	Hershey, Justin
Hoole, Raynie	Lewis, Terry	Martin, Aaron
McFadden, Shauna	Melvin, Kevin	Moore, Kara
Mooring, Donald	Naimo, Jack	Nolan, Zachary
Otto, Jim	Potts, Kevin	Price, David
Price, Jeff	Schneider, Alan	Talevich, James
Vartenburg, Nick	Weaver, Wynn	Zuillo, Thomas

### Fine Arts, Irvine Valley College

Andrews, Kate                      Strand, Evan

### Online Education and Learning Resources, Saddleback College

MacDonald, Donald              Stephenson, Bonnie

### Physical and Life Sciences, Irvine Valley College

Anderson, Kathy	Gross, Barbara	Gross, Murray
Lefevre, Daniel	Martin, Karie	Nguyen, Nga
Wang, Victoria		

### Transfer, Career and Special Programs, Saddleback College

Burnett, Dottie	Burr, Jessica	Felix, Marissa
Rachal, Lane	Rosenlieb, Marty	

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: CCCT Student Trustee Member Election - 2014

**ACTION:** Information

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### **BACKGROUND**

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California (League). Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members. Included on the board is a student trustee member.

Nominations for the student trustee position on the CCCT board will be accepted in the League office until noon, July 5. Nominations are to be made by a member district student trustee who may nominate only one person. Student trustees may nominate themselves. To be eligible the nominee must be a local community college district student trustee who will be serving during the 2014-15 school year and has consented to be nominated.

The election of the student member of the CCCT board will take place at the League's Student Trustees Orientation Workshop, August 8-9, 2014 at the SFO DoubleTree Hotel, Burlingame, and candidates will have an opportunity to speak.

### **STATUS**

Each student trustee in attendance at the orientation may cast one vote for the CCCT Student Trustee member. The secret ballot election will take place following three-minute speeches by each candidate. The ballots will be counted by three tellers and results announced at the orientation. The candidate with the highest number of votes will be declared the winner. In the event of a tie, a run-off election shall be conducted between the tied candidates.

The newly elected student member of the CCCT board will be seated at the September meeting and serve through May.

*Item Submitted by: Gary L. Poertner, Chancellor*

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Information

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**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

## SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

### SADDLEBACK COLLEGE

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
June 19, 2014 7:15 pm	BGS 339	Jennifer Jazayeri	SOC 1	iSanctuary Lynn Drury	Modern day slavery and sex trafficking
June 28, 2014 10:00 am	BGS 232	Cathleen Pryor	RE 170 Real Estate Principles	Faye Hamadanchy Eastland Financial	FHA and Conventional Loans
June 28, 2014 10:00 am	BGS 232	Cathleen Pryor	RE 170 Real Estate Principles	Kathy Wall Eastland Financial	FHA and Conventional Loans
July 6, 2014 10:00 am	Saddleback Campus	Cathleen Pryor	RE 172 Real Estate Practice	Chuck Piro	Natural Hazard Report
July 17, 2014 3:00 pm	TAS 225	John Richards	ENV 105 ES Internship	Richard Beck	Discussion on Environmental Careers
July 26, 2014 10:00 am	BGS 232	Cathleen Pryor	RE 170 Real Estate Principles	Peter Giammarinaro	Termite Inspections and Reports

### IRVINE VALLEY COLLEGE

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
Aug. 25, 2014 7:00pm	BSTIC 120	Antonia Castro- Graham	SRM 180	Kevin Kondru, P.E.	Status of Landfills in Orange County

**TO:** Board of Trustees

**FROM:** Gary L. Poertner, Chancellor

**RE:** SOCCCD: Basic Aid Report

**ACTION:** Information

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### **BACKGROUND**

The District returned to Basic Aid status in FY 1999-2000. The Board of Trustees has requested regular information reports (EXHIBIT A) about projected basic aid receipts and approved projects.

### **STATUS**

As of June 30, 2014, total estimated Basic Aid receipts are \$519.4M and total approved projects are 505.3M. The balance of \$14.1M includes the reserve of \$7.8M and unallocated funds of \$6.3M.

It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

There were no changes for the FY 2013-2014 Basic Aid allocation from the June, 2014 Board report. The FY 2014-2015 allocations that were approved at the June 23, 2014 board meeting will be reflected in the August board report.

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 21, 2014**

<i>Project Description</i>	<i>Approved Amount</i>	<i>1999/09 Actual</i>	<i>2009/10 Actual</i>	<i>2010/11 Actual</i>	<i>2011/12 Actual</i>	<i>2012/13 Actual</i>	<i>Balance Remaining for 2013/14</i>
<b>CLOSED PROJECTS</b>							
CLOSED PROJECTS TOTAL	171,397,951	153,862,694	9,544,786	3,994,632	3,818,817	177,022	0
<b>CAPITAL PROJECTS</b>							
Campus Appearance Improvement IVC & SC (2009)	1,000,000	378,837	215,312	144,365	738	140,555	120,193
ATEP Building Demolition (2007)	13,700,000	61,693	12,192	1,439,404	781,124	109,025	11,296,561
ATEP First Building Phase 3A (2011)	12,500,000						12,500,000
ATEP Operating Budget* (2006)	12,197,558	6,208,934	2,390,930	1,798,762	507,119	564,290	727,523
ATEP Site Development (2012)	340,436				31,948	98,851	209,637
ATEP Site Development (2013)	4,100,000					693,427	3,406,573
ATEP Site Development Negotiations (2008)	4,265,883	1,979,700	592,509	618,846	322,921	652,433	99,475
ATEP Staffing, Equipment, Program Development (2007)	891,611	20,689	171,285	346,066	291,119	7,785	54,667
IVC A200 Success Center (2014)	46,095						46,095
IVC A400 Bldg Remodel (2011)	13,013,000				28,153	608,333	12,376,514
IVC ATEP Swing Space (2014)	984,000						984,000
IVC Defects Performing Arts Center (2014)	1,400,000						1,400,000
IVC Design and Install Entrance from Barranca (2003)	2,850,000	9,950	41,576	45,644	143,803	25,074	2,583,952
IVC Fine Arts Building (2008) - State Delay, Future Project request	61,278	61,278					-
IVC Life Sciences Project (2004)	13,490,000	81,776	793,360	448,231	(1,169,892)	693,544	12,642,981
IVC New Parking Lot (2013)	2,026,000						2,026,000
IVC Performing Arts Center Waterproofing (2013)	470,000						470,000
IVC Repair Exteriors A100, A200, A300, A400, B100 (2010)	400,000		-	215,836	34,022	57,439	92,703
IVC Replace Main Water Valves (2010)	275,000		6,035	76,957	97,311	17,485	77,213
IVC Replace Natural Gas Piping A&B Quads (2010)	230,000		3,088	41,368		78,605	106,939
IVC SSC HVAC System (2010)	800,000		1,346	19,668	732	12,124	766,130
IVC Upgrade Exterior & Entries to B300 (2013)	680,000						680,000
SC Building Repairs - Library Remodel (2003)	9,819,000	77,892	511,511	745,863	1,817,215	(630,004)	7,296,522
SC Building Repairs - LRC Comm Arts Renovation (2013)	2,622,000				-	12,320	2,609,680
SC Building Repairs - ATAS Building (2003)	6,210,313	153,424	-	13,800	94,380	167,292	5,781,417
SC Building Repairs - ATAS Swing Space Renov (2013)	9,520,687					124,917	9,395,770
SC Demolition and Upper Quad Remodel (2008)	1,000,000		-				1,000,000
SC Fine Arts HVAC Renovation (2013)	4,950,000					2,754	4,947,246
SC Golf Driving Range Net Replacement (2005)	300,000	96,800	5,000	4,950	19,300	42,520	131,430
SC Health Sciences/DS Waterproofing (2013)	1,000,000						1,000,000
SC New Gateway Building (2013) (Match)	1,545,115						1,545,115
SC Pool Deck Replacement (2010)	1,500,000		23	1,276,844	189,784	8,121	25,228
SC Roof Replace Tech & Applied Science, Village Bldg 3-8 (2010)	1,500,000		166,833	851,935	337,751	63,860	79,621
SC Sciences Building (M/S/E annex) (2003)	67,358,346	29,595	-	258,563	1,840,003	295,740	64,934,444
SC Site Improvements (2008)	12,580,000	-	5,740	212,701	-	1,464	12,360,095
SC PE 200 and 300 Interior Renovation (2014)	1,000,000						1,000,000
SC PE 400 and 500 Renovation (2014)	800,000						800,000
SC Water Damages/Storm Drainage Issues (2013)	750,000					10,710	739,290
CAPITAL PROJECTS TOTAL	208,176,322	9,160,567	4,916,741	8,559,803	5,367,531	3,858,665	176,313,015
<b>SCHEDULED MAINTENANCE</b>							
IVC Library Exterior (2013)	275,000						275,000
IVC Lighting & Walkways (2013)	795,055						795,055
IVC Sports Facilities (2012)	342,600					702	341,898
SC 12KV Elec Distr Repair (2014)	200,000						200,000
SC Central Plant (2013)	750,000					61,780	688,220
SC Energy Management System (2012)	657,400				323,678	333,722	-
SC HVAC PE 100 (2014)	800,000						800,000
SC PE 200 Bleacher Repairs (2014)	725,000						725,000
SC PE Complex (2013)	500,000						500,000
SCHEDULED MAINTENANCE PROJECTS TOTAL	5,045,055	-	-	-	323,678	396,204	4,325,173

**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 21, 2014**

<b>Project Description</b>	<b>Approved Amount</b>	<b>1999/09 Actual</b>	<b>2009/10 Actual</b>	<b>2010/11 Actual</b>	<b>2011/12 Actual</b>	<b>2012/13 Actual</b>	<b>Balance Remaining for 2013/14</b>
<b>IT PROJECTS</b>							
Campus Desktop Refresh (2013)	2,250,000					648,198	1,601,802
SOCCCD Awards Management System (2013)	500,000					303,641	196,359
SOCCCD Blackboard Plug-ins (2013)	150,000					2,000	148,000
SOCCCD Degree Audit/MAP Upgrade (2013)	1,000,000					230,118	769,882
SOCCCD Document Management Solution (2011)	659,202				622,823	18,731	17,648
SOCCCD DW Hardware Refresh (2014)	505,000						505,000
SOCCCD End-of-Life Core Network/Tech Refresh (2013)	5,500,000					446,032	5,053,968
SOCCCD Enterprise Backup Solution (2014)	150,000						150,000
SOCCCD Enterprise Content Mgmt Expansion (2013)	150,000					31,386	118,614
SOCCCD HR/Bus Svcs Integrated Software (2013)	5,250,000				16,131	150,433	5,083,436
SOCCCD Intl and Student Scholar Mgmt (2014)	54,500						54,500
HRIS Data Migration	20,000					15,000	5,000
IT Governance - TeamDymanixHE Software	50,000					14,400	35,600
TracDat Integration with SharePoint	36,000					35,964	37
DW Infrastructure Inventory System	75,000						75,000
MySite Help System	20,000					420	19,581
Unified Communications System	50,000					28,928	21,072
IT Contingency	306,855					31,800	275,055
SOCCCD IT Basic Aid Projects (2013)	557,855				-	126,511	431,344
SOCCCD IT Projects SC/IVC/ATEP Instruct & Student Svc (2010)	8,744,770		2,906,089	2,665,868	1,745,944	888,629	538,240
SOCCCD Master Calendar Integration (2014)	300,000						300,000
SOCCCD Matriculation SEP System (2013)	100,000					332	99,668
SOCCCD MySite Message Customization (2014)	150,000						150,000
SOCCCD MySite Security (2014)	50,000						50,000
SOCCCD New Library System (2014)	100,000						100,000
SOCCCD Online Catalog (2014)	125,000						125,000
SOCCCD Predictive Analytics (2013)	250,000					54,052	195,948
SOCCCD Student Information System Enhancement (2013)	3,000,000					1,047,013	1,952,987
SOCCCD Student Information System Upgrade-Phase I/Phase II (2006)	14,102,260	12,931,624	1,099,661	4,250	22,466	1,350	42,909
SOCCCD Student Success Dashboard (2014)	550,000						550,000
SOCCCD Technology Needs 2007/08 (2008)	8,036,477	5,483,732	1,197,263	923,579	392,177	28,547	11,179
SOCCCD Virtual Desktop (2014)	50,000						50,000
SOCCCD Waitlist Modification (2014)	250,000						250,000
<b>IT PROJECTS TOTAL</b>	<b>52,535,064</b>	<b>18,415,356</b>	<b>5,203,013</b>	<b>3,593,697</b>	<b>2,799,541</b>	<b>3,976,974</b>	<b>18,546,483</b>
<b>OTHER ALLOCATIONS</b>							
IVC Debt Retirement - Energy Loans (2014)	2,316,647						2,316,647
SOCCCD Design/Build Specialty Consultant (2013)	350,000				13,300	91,725	244,975
SOCCCD Dist Union Offices (2014)	100,000						100,000
SOCCCD DSA Inspec, Engineer, and PM Svcs (2014)	175,000						175,000
SOCCCD DSA Project Close Out (2013)	280,000					12,256	267,744
SOCCCD Facilities Software System (2013)	1,004,000					309,248	694,752
SOCCCD FPP, IPP, 5 Year Plans (2013)	175,000						175,000
SOCCCD Insurance Deductibles (2014)	100,000						100,000
SOCCCD Lease/Leaseback Consultant (2013)	350,000					8,531	341,469
SOCCCD Legislative Advocacy Services - Basic Aid (2004 - present)	510,000	136,354	13,140		117,900	100,578	142,027
SOCCCD Legal Counsel Facility Related Issues (2013)	600,000					35,073	564,927
SOCCCD Trustee Election/General Election Expense (2004 - present)	2,198,988	981,697	-	417,291	-	354,083	445,917
SOCCCD Retiree Benefits (2001 - present)	60,027,683	24,917,938	2,500,000	8,000,000	2,600,000	18,489,745	3,520,000
<b>OTHER ALLOCATIONS TOTAL</b>	<b>68,187,318</b>	<b>26,035,989</b>	<b>2,513,140</b>	<b>8,417,291</b>	<b>2,731,200</b>	<b>19,401,240</b>	<b>9,088,457</b>



**South Orange County Community College District  
Expenditure History for Approved Basic Aid Projects  
July 21, 2014**

<i>Project Description</i>	<i>Approved Amount</i>	<i>1999/09 Actual</i>	<i>2009/10 Actual</i>	<i>2010/11 Actual</i>	<i>2011/12 Actual</i>	<i>2012/13 Actual</i>	<i>Balance Remaining for 2013/14</i>
<b>BASIC AID PROJECT TOTALS</b>	<b>505,341,710</b>	<b>207,474,607</b>	<b>22,177,680</b>	<b>24,565,423</b>	<b>15,040,767</b>	<b>27,810,105</b>	<b>208,273,128</b>

Commitments	312,069,824	37,446,917	41,176,493	(9,951,045)	70,406,108	54,193,413
Cumulative Commitments	312,069,824	349,516,741	390,693,234	380,742,189	451,148,297	505,341,710
Receipts	316,195,584	39,022,021	38,737,963	39,301,044	46,888,399	39,269,228
Cumulative Receipts	316,195,584	355,217,605	393,955,568	433,256,612	480,145,011	519,414,239
Cumulative Expenses	207,474,607	229,652,287	254,217,710	269,258,477	297,068,583	505,341,710
Uncommitted Basic Aid Funds	108,720,977	125,565,318	139,737,858	163,998,135	183,076,428	14,072,529

<i>Change from June 2014 Report:</i>	<i>Approved Amount</i>						<i>2013/14 and Forward</i>
							-
<b>Total Change from June 2014 Report</b>	-	-	-	-	-	-	-

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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### **BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

### **STATUS**

Exhibit A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT  
July 21, 2014

**SADDLEBACK COLLEGE**

**1. SCIENCES BUILDING**

	Original	Revision	Total
Project Budget:	\$52,234,000	\$8,308,000	\$67,358,000
State Match:	\$36,564,000	(\$36,564,000)	-
Basic Aid Allocation:	\$3,867,000	\$63,491,000	\$67,358,000

Budget Narrative: Budget reflects Board agenda action on 8/26/08, 10/27/08, 4/27/09, 6/22/09, 5/24/10, 2/28/2011 and 8/24/2012. On February 28, 2011, the Board reassigned \$14,789,346 from other Saddleback College projects and applied \$29,000,000 from basic aid dollars to partially fund the Sciences building after three years running with no state funding. On August 27, 2012, the Board approved \$11,179,000 to fund the remainder of the project budget. In August, the state chancellor's office has escalated the project budget to \$59,050,000 resulting in the unassigned amount of \$215,000. On October 28, 2013, the Board approved reassignment of funds from existing encumbered funding from the ATAS renovation project for an amount of \$8,523,000 for a new project budget equaling \$67,358,000.

Status: Underground utility relocation and reroute installation is completed. Pad preparation and grading certification was received. *Pile installation prolonged due to tests demonstrating anomalies.*

In Progress: Structural steel fabrication is underway. Retaining wall mock ups are under review. *Building mock up construction has commenced.* Pile drilling and construction are underway. Temporary chillers are supplying campus cooling while central plant work is in progress. *Retaining wall installation along College Drive East and Library Road is underway. The Furniture, Fixture & Equipment process kicked off with department, college, consultants, and district representatives.*

Recently Completed: Coordination of welding protocols is complete and approved. Demolition at Central Plant is complete. Construction extending utilities between central plant and the sciences building is complete.

Focus: Excavation and soil preparation for retaining walls *and foot traffic bridge abutments continues. Investigating solution to repair pile anomalies.*

Project Start: March 2011	Scheduled Finish: December 2015
Projected Finish: December 2015	DSA Close Out: Pending

## 2. SITE IMPROVEMENTS

	Original	Revision	Total
Project Budget:	\$11,697,000	\$1,883,000	\$13,580,000
State Match:	-	-	-
Basic Aid Allocation:	\$3,442,000	\$10,138,000	\$13,580,000

Budget Narrative: Budget reflects Board agenda action on 3/24/08. Several previously budgeted projects are integrated into a single project budget: Upper Quad (2008 - \$1M) incorporated into work scope with isolated budget, Loop Road (2008 - \$3,442,000), Storm Drain Repairs (2013 - \$1,500,000) and Storm Drain, Parking, Practice Fields (2014 - \$7,638,000) for a total project budget of \$13,580,000.

Status: Criteria Architect is working to develop the project scope.

In Progress: *Review of golf driving range survey, practice fields and quad comparative analysis of preliminary scope in establishment of a preliminary cost estimate. Encroachment permit submitted to County of Orange for access onto their property*

Recently Completed: *Jurisdictional Delineation report defining agencies coordination for downstream storm drain repair on County of Orange property.*

Focus: Project scope development in accordance with project budget.

Project Start: Phase I-Feb 2010	Scheduled Finish: June 2016
Projected Finish: On Hold	DSA Close Out: On Hold

## 3. TECHNOLOGY AND APPLIED SCIENCE (TAS) RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$8,755,055	\$8,679,945	\$17,435,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,956,000	\$15,479,000	\$17,435,000

Budget Narrative: Budget reflects Board agenda action on 2/28/11, 8/27/2012, 10/25/2013, and 6/23/2014. The original basic aid assignment of \$1,956,000 met design costs. The scope was revised to include both the North and South wing with a new budget estimated at \$14,733,000. On August 27, 2012, the Board approved \$12,777,000 to fully fund the project budget. On October 25, 2013, the Board approved reassignment of funds for an amount of \$8,523,000 for the Saddleback College Sciences Building project for a reduced budget equaling \$6,210,000. *On June 23, 2014 the Board approved restored funding of \$8,523,000 and an additional \$2,702,000 to fully fund the project.*

Status: DSA has provided review comments, and architect is revising drawings to resubmit.

In Progress: Color selection underway, CD milestone approvals.

Recently Completed: *Courtyard oak tree to remain with courtyard design modifications.*

Focus: Final selection of building colors, native plants, campus milestone approval. Construction start anticipated April 2016 upon completion of the TAS Auto Tech Swing Space project.

Project Start: September 2011	Scheduled Finish: March 2015
Projected Finish: April 2017	DSA Close Out: Pending

#### **4. TECHNOLOGY AND APPLIED SCIENCE (TAS) SWING SPACE PROJECT**

	Original	Revision	Total
Project Budget:	\$5,807,000	\$4,443,000	\$10,250,000
State Match:	-	-	-
Basic Aid Allocation:	\$5,807,000	\$4,443,000	\$10,250,000

Budget Narrative: Budget reflects Board agenda action on 8/27/2012, 6/17/13 and 6/23/2014. On August 27, 2012, the Board approved \$5,807,000 to fund the original project budget. On June 17, 2013, and June 23, 2014 the Board approved additional funding of \$3,714,000 and \$729,000 respectively.

Status: 99% construction documents submitted to DSA.

In Progress: DSA review of construction documents.

Recently Completed: ATAS department and college facilities approved 50% Construction Document.

Focus: Obtain remaining approvals for the 99% Construction Documents.

Project Start: May 2012	Scheduled Finish: December 2014
Projected Finish: January 2016	DSA Close Out: Pending

## 5. FINE ARTS HVAC UPGRADES AND INTERIOR RENOVATION PROJECT

	Original	Revision	Total
Project Budget:	\$1,000,000	\$3,950,000	\$4,950,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$3,950,000	\$4,950,000

Budget Narrative: Budget reflects Board agenda action on 5/21/2012 and 6/17/13. On May 21, 2012, the Board approved \$1,000,000 to fund the original project budget. On June 17, 2013, the Board approved additional funding of \$3,950,000.

Status: *Schematic Design phase completed.*

In Progress: *Design Development.*

Recently Completed: College approval for *schematic design*.

Focus: Obtain college sign off on schematic design.

Project Start: July 2012	Scheduled Finish: September 2015
Projected Finish: September 2015	DSA Close Out: Pending

## 6. ATHLETICS STADIUM PROJECT

	Original	Revision	Total
Project Budget:	\$18,800,000	-	\$18,800,000
State Match:	-	-	-
Basic Aid Allocation:	\$950,000	-	\$950,000
Unallocated Amount:	\$17,850,000		\$17,850,000

Budget Narrative: Budget reflects Board action on 6/23/2014.

Status: Board approved recommended funds for project programming portion only.

In Progress: President Burnett is gathering the selection/design committee to begin programming. Criteria Architect selection will follow.

Recently Completed: College approval for programming scope of work.

Focus: Begin project programming. Additional project progress will occur after funding is assigned.

Project Start: July 2014	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## 7. GATEWAY PROJECT

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	\$42,867,000	\$1,612,000	\$44,479,000
<i><b>Anticipated</b> State Match:</i>	\$30,053,000	\$1,129,000	\$31,182,000
<i>Basic Aid Allocation:</i>	\$1,545,115	\$(655,115)	\$890,000
<i>Unallocated Amount:</i>	\$41,321,885		\$43,589,000

*Budget Narrative:* Budget reflects Board action on 6/17/2013 and 6/23/2014.

*Status:* Awaiting results of November election and a potential \$2 billion facilities bond approval.

*In Progress:* There are \$1.8 billion in projects listed for Legislative Analyst review and approval in the event of bond approval. Not all listed projects will be accepted as the \$2 billion bond is a multi-year bond. This IVC Fine Arts project is on the list for consideration.

*Recently Completed:* The Board approved the reduction in funds allocated in 2013 to meet the local match for the design portion.

*Focus:* If the bond is approved in November election and the Saddleback College Gateway project is approved for funding, the remainder of the local match must be a top priority for FY 2015 basic aid fund distribution.

<i>Project Start: Pending</i>	<i>Scheduled Finish: Pending</i>
<i>Projected Finish: Pending</i>	<i>DSA Close Out: Pending</i>

## **IRVINE VALLEY COLLEGE**

### **1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION**

	<i>Original</i>	<i>Revision</i>	<i>Total</i>
<i>Project Budget:</i>	\$16,304,000	\$17,309,000	\$33,613,000
<i>State Match:</i>	\$14,472,000	-	\$14,472,000
<i>Basic Aid Allocation:</i>	\$1,832,000	\$17,309,000	\$19,141,000

*Budget Narrative:* Budget reflects Board agenda action on 4/30/2001, 10/28/2002, 1/20/2004, 2/23/2004, 12/13/2004, and 1/31/2006. Budget also reflects reporting as shown on State Chancellor's Office FUSION report fiscal year 03-04 and 07-08.

*Status:* The final Notice of Completion was filed on September 24, 2007.

*In Progress:* Six change orders remain in "Pending" status and must be closed to arrive at DSA close out.

*Recently Completed:* Resubmittal of required documents to DSA for close out.

Focus: Change order close-out. DSA Close-Out Consultant is engaged to work with the architect to complete this effort.

Project Start: October 2003	Scheduled Finish:
Finish: Complete: July 2007	DSA Close Out: Underway

## 2. LIFE SCIENCES PROJECT

	Original	Revisions	Total
Project Budget:	\$24,861,000	(\$4,371,000)	\$20,490,000
State Match:	\$17,393,000	(\$3,825,000)	\$13,568,000
Basic Aid Allocation:	\$1,113,000	\$1,780,000	\$13,490,000

Budget Narrative: Budget reflects Board agenda action on 6/22/2004, 5/23/2005, 3/24/2008, 4/27/2009, 5/24/2010 and 6/17/2013. The original project budget totaled \$24,861,000. The project budget was reduced to \$20,490,000 when a lower-than-estimated bid was received and the state reduced their match to \$13,568,000. When the state indicated they may not have funds for their match, the Board allocated a portion of the state's short fall using basic aid funding for a funded total of \$17,410,000. The state has reimbursed the district \$12,843,000 resulting in no need for additional basic aid funding. \$5,700,000 of the state reimbursement has been returned to basic aid project funds. Outstanding state reimbursement is \$725,000 which is the remaining portion of the state's contribution for equipment funding reimbursement.

Status: Project construction is complete and occupied. DSA certification and project file close out. *Surety legal counsel is developing claim and has not responded to request to set date for negotiations.*

In Progress: *Warranty corrections and surety negotiations.*

Recently Completed: DSA Closeout.

Focus: Negotiations between Surety and District to resolve added costs of schedule delay.

Project Start: December 2008	Scheduled Finish: July 2012
Projected Finish: February 28, 2014	DSA Close Out: May 8, 2014

## 3. BARRANCA ENTRANCE

	Original	Revision	Total
Project Budget:	\$2,850,000	-	\$2,850,000
State Match:	-	-	-
Basic Aid Allocation:	\$2,850,000	-	\$2,850,000



Budget Narrative: Budget reflects Board agenda action on 4/27/2009. The current basic aid assignment of \$2,850,000 is considered sufficient to meet project costs.

Status: Construction documents are at the City of Irvine for final back-check approval.

In Progress: Legal review and negotiation with the City of Irvine for required Easement Deed and Agreements.

Recently Completed: Assignment of Agreement with the Irvine Company submitted to the County of Orange for filing.

Focus: Conclude agency negotiations and prepare documents to bid. Southern California Edison to prepare 3<sup>rd</sup> and final easement needed for project.

Project Start: March 2010	Scheduled Finish: Summer/Fall 2015
Projected Finish: Early 2016	DSA Close Out: Pending

#### 4. A400 RENOVATION AND EXPANSION PROJECT

	Original	Revision	Total
Project Budget:	\$3,004,051	\$10,008,949	\$13,013,000
State Match:	-	-	-
Basic Aid Allocation:	\$1,000,000	\$12,013,000	\$13,013,000

Budget Narrative: Budget reflects Board agenda action on 2/28/2011, 8/27/2012 and 6/17/2013. On 8/27/2012, the Board approved \$10,463,000 additional to fund the project budget. Staff analyzed the budget identified in the Education and Facilities Master Plan and determined there was no allowance for equipment. On 6/17/13 the Board approved \$1,550,000 for furniture, fixtures and equipment.

Status: DSA approval received on 6/17/2014.

In Progress: Completing lump sum negotiations based on DSA approval. Preliminary site activities are underway, including building demolition and export of expansive soil.

Recently Completed: DSA approval of construction documents, and building demolition.

Focus: Design-Builder completing acquisition of subcontractors. Negotiate final Lump sum amount. Ongoing furniture, fixture and equipment selection.

Project Start: December 2012	Scheduled Finish: May 2015
Projected Finish: May 2015	DSA Close Out: Pending

## 5. FINE ARTS PROJECT

	Original	Revision	Total
Project Budget:	\$35,703,000	\$2,053,000	\$37,756,000
<b>Anticipated</b> State Match:	\$25,141,000	\$1,447,000	\$26,588,000
Basic Aid Allocation:	\$795,000	-	\$795,000
Unallocated Amount:	\$34,908,000		\$36,961,000

Budget Narrative: Budget reflects Board action on 6/23/2014.

Status: Awaiting results of November election and a potential \$2 billion facilities bond approval.

In Progress: There are \$1.8 billion in projects listed for Legislative Analyst review and approval in the event of bond approval. Not all listed projects will be accepted as the \$2 billion bond is a multi-year bond. This IVC Fine Arts project is on the list for consideration.

Recently Completed: The Board approved the local match for the design portion.

Focus: If the bond is approved in November election and the IVC Fine Arts project is approved for funding, the remainder of the local match must be a top priority for FY 2015 basic aid fund distribution.

Project Start: Pending	Scheduled Finish: Pending
Projected Finish: Pending	DSA Close Out: Pending

## ATEP

### 1. ATEP DEMOLITION

	Original	Revision	Total
Project Budget:	\$7,000,000	\$6,700,000	\$13,700,000
State Match:	-	-	-
Basic Aid Allocation:	\$7,000,000	\$6,700,000	\$13,700,000

Budget Narrative: Budget reflects Board action on 4/22/2004 and 6/17/2013.

Status: Six demolition projects including the ATEP Building Foundations and Infrastructure Demolition are complete.

In Progress: City of Tustin land exchange demolition plan review.

Recently Completed: Land exchange demolition construction documents *reviewed by* City of Tustin for grading permit. *Team is addressing minor comments for back check and permit.*

Focus: Bid Land Exchange Demolition project.

Project Start: September 2010	Scheduled Finish: March 2013
Projected Finish: On-going	DSA Close Out: N/A

## **2. ATEP - IVC FIRST BUILDING**

	Original	Revision	Total
Project Budget:	\$23,000,000	-	\$23,000,000
State Match:	-	-	-
Basic Aid Allocation:	\$12,500,000	8,950,000	\$21,450,000

Budget Narrative: Budget reflects Board action on 2/28/2011 and 6/23/2014. \$12,500,000 was originally allocated to the Phase 3A project budget and transferred to the IVC ATEP First Building budget of \$12,500,000 with \$8,950,000 additional funds approved on 6/23/14.

Status: Board approved two 30,000 square feet buildings, one for Saddleback College and one for Irvine Valley College. Board approved Design-Build as a delivery method for these projects. IVC Technical Specifications approved during A400 project development. IVC First Building approved to move forward.

In Progress: President Roquemore is gathering the selection/design committee to begin programming. Criteria Architect selection will follow.

Recently Completed: The Board approved funding for the ATEP – IVC First Building.

Focus: Begin programming immediately to meet target deadline for construction.

Project Start: July 2014	Scheduled Finish: February 2018
Projected Finish: December 2017	DSA Close Out: Pending

## **DISTRICT WIDE**

### **1. 20 YEAR FACILITIES, RENOVATION AND SCHEDULED MAINTENANCE FACILITIES SYSTEM**

	Original	Revision	Total
Project Budget:	\$704,000	\$425,000	\$1,129,000
State Match:	-	-	-

Basic Aid Allocation:	\$704,000	\$425,000	\$1,129,000
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Budget Narrative: Budget reflects Board action on 6/25/2012, 6/17/2013 and 6/23/2014.

Status: Irvine Valley College is employing the Maintenance Direct portion of the software modules.

In Progress: Develop contract for infrastructure condition assessment. *Training with Planning Direct Module and Onuma graphic interface.*

Recently Completed: The information that was reported from the condition assessment efforts was used by the colleges to develop scheduled maintenance project request with the Basic Aid Allocation Resource Committee.

Focus: Upload information with State Chancellor's Office FUSION website. Perform infrastructure condition assessment.

Project Start: July 2012	Scheduled Finish: June 2013
Projected Finish: September 2014	DSA Close Out: N/A

Project updates for active projects may be viewed at:  
<http://www.socccd.edu/businessservices/ProjectUpdates.html>.

Definitions:

Project Start:	Month Architect/Consultant(s) are brought on board for design of project
Scheduled Finish:	Assumed duration of project depending on variables, such as agency review, etc. outside District and consultant control
Projected Finish:	Identified finish at the time of the report
DSA Close Out:	The process of sending required documents to DSA to obtain project certification.

Note: *When state matches are identified, the project budgets reflect the allocated state match as reported in FUSION for the latest planning year 2016-2017. (FUSION is the State Chancellor's Office database for Capital Outlay.) The word "Anticipated" is included in project budget table when money has not yet been allocated but the amount has been identified by the state.*

The "Revisions" column for the State Match category includes changes due to escalation and changes that may have occurred to the state's percentage (i.e. going from an 80% match down to a 70% match and so on as the economy changes) from the original project approvals to current date. The "Revisions" column for the Basic Aid Allocation will show a total variation to date taking into account both increased and decreased basic aid allocations.

The Unassigned category identifies an underfunded budget.

The Budget Narrative paragraph for each project discusses the history of change to all category amounts over the life of the project.

**TO:** Board of Trustees  
**FROM:** Gary L. Poertner, Chancellor  
**RE:** SOCCCD: Retiree (OPEB) Trust Fund  
**ACTION:** Information

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### **BACKGROUND**

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program.

### **STATUS**

This report is for the period ending June 30, 2014 (EXHIBIT A). The portfolio is comprised of 49.1% Fixed Funds (Bonds) and 50.9% Common Stocks (Domestic and International). The portfolio's performance increased 1.09% in the month of June, 2014, ending with a fair market value of \$95,689,395. Since inception, the trust has earned a 6.71% annualized return which is consistent with the market.

July 8, 2014

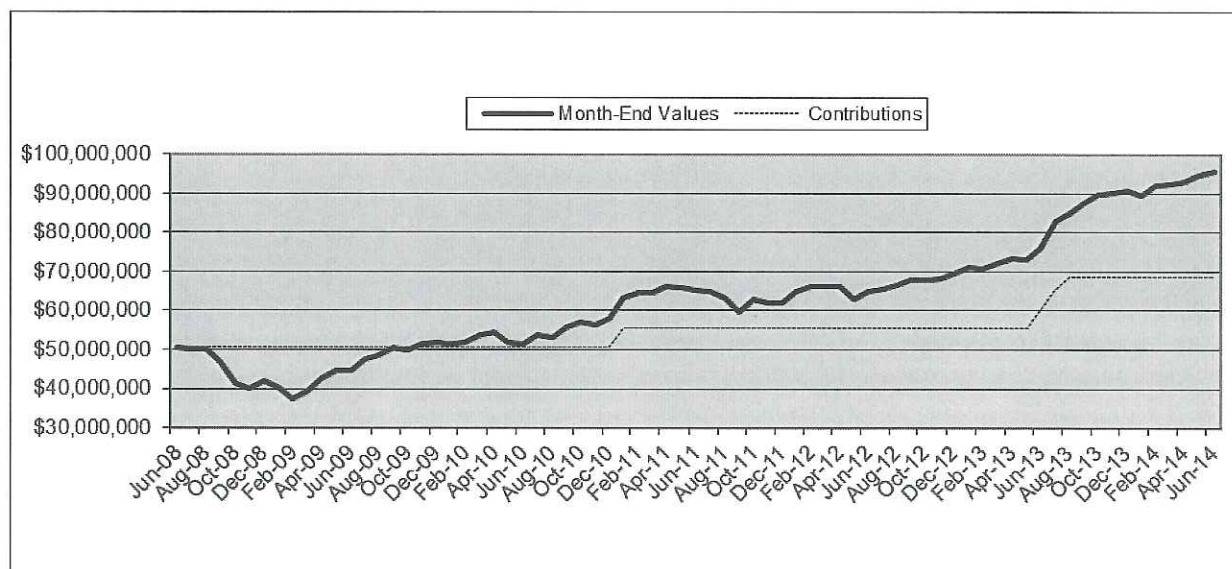
South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

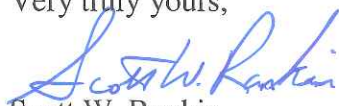
With a fair market value on June 30th of \$95,689,395.14 your portfolio's performance was up 1.09% for the month and up 6.71% on an annualized basis since the June 24<sup>th</sup>, 2008 inception date net of program fees.

Your portfolio ended the month as a diversified mix of bond funds (49.1%), and common stock funds (50.9%). It was designed to be invested over a long time frame. Deposits included the initial contribution of \$50,791,103 in June 2008, and additional contributions of \$4,618,708 on January 10, 2011, \$5,000,000 on June 17, 2013, \$5,000,000 on July 31, 2013 and \$3,389,912.76 on August 20, 2013 for a total of \$68,799,723.76. Below is the performance of your portfolio for various time frames since inception.

<u>Performance</u>	<u>June 2014</u>	<u>Year-To-Date</u>	<u>Annualized Since Inception</u>
South Orange CCCD	1.09%	5.40%	6.71% annualized return
S&P 500	2.07%	7.14%	9.76% (Domestic Stocks)
MSCI EAFE	0.96%	4.78%	3.05% (International stocks)
Barclays Aggregate	0.05%	3.92%	5.06% (Domestic Bonds)
Barclays Global	0.73%	4.93%	4.28% (Global Bonds)



Very truly yours,

  
Scott W. Rankin  
Senior Vice President

## Benefit Trust - Retiree (OPEB) Trust

EXHIBIT A  
Page 2 of 2

Month - Year	Contributions	Contribution Balance	Month-End Investment Values
June-08	\$ 50,791,103	\$ 50,791,103	\$ 50,589,708
June-09	\$ -	\$ 50,791,103	\$ 44,706,214
June-10	\$ -	\$ 50,791,103	\$ 51,342,419
June-11	\$ 4,618,708	\$ 55,409,811	\$ 65,060,898
July-11	\$ -	\$ 55,409,811	\$ 64,945,129
August-11	\$ -	\$ 55,409,811	\$ 63,185,567
September-11	\$ -	\$ 55,409,811	\$ 59,495,123
October-11	\$ -	\$ 55,409,811	\$ 63,076,658
November-11	\$ -	\$ 55,409,811	\$ 61,958,358
December-11	\$ -	\$ 55,409,811	\$ 61,922,567
January-12	\$ -	\$ 55,409,811	\$ 64,741,289
February-12	\$ -	\$ 55,409,811	\$ 66,183,867
March-12	\$ -	\$ 55,409,811	\$ 66,171,932
April-12	\$ -	\$ 55,409,811	\$ 66,175,447
May-12	\$ -	\$ 55,409,811	\$ 63,042,614
June-12	\$ -	\$ 55,409,811	\$ 64,788,984
July-12	\$ -	\$ 55,409,811	\$ 65,563,930
August-12	\$ -	\$ 55,409,811	\$ 66,464,346
September-12	\$ -	\$ 55,409,811	\$ 67,752,206
October-12	\$ -	\$ 55,409,811	\$ 67,885,330
November-12	\$ -	\$ 55,409,811	\$ 68,138,640
December-12	\$ -	\$ 55,409,811	\$ 69,357,729
January-13	\$ -	\$ 55,409,811	\$ 70,991,112
February-13	\$ -	\$ 55,409,811	\$ 70,937,479
March-13	\$ -	\$ 55,409,811	\$ 71,945,351
April-13	\$ -	\$ 55,409,811	\$ 73,452,895
May-13	\$ -	\$ 55,409,811	\$ 72,940,697
June-13	\$ 5,000,000	\$ 60,409,811	\$ 76,038,439
July-13	\$ 5,000,000	\$ 65,409,811	\$ 82,877,790
August-13	\$ 3,389,913	\$ 68,799,724	\$ 84,697,024
September-13	\$ -	\$ 68,799,724	\$ 87,424,231
October-13	\$ -	\$ 68,799,724	\$ 89,609,089
November-13	\$ -	\$ 68,799,724	\$ 89,951,634
December-13	\$ -	\$ 68,799,724	\$ 90,697,726
January-14	\$ -	\$ 68,799,724	\$ 89,457,863
February-14	\$ -	\$ 68,799,724	\$ 92,015,106
March-14	\$ -	\$ 68,799,724	\$ 92,418,028
April-14	\$ -	\$ 68,799,724	\$ 93,035,180
May-14	\$ -	\$ 68,799,724	\$ 94,606,053
June-14	\$ -	\$ 68,799,724	\$ 95,689,395
	<b>\$ 68,799,724</b>		





## SADDLEBACK COLLEGE

28000 Marguerite Parkway • Mission Viejo, CA 92692  
949.582.4500 • [www.saddleback.edu](http://www.saddleback.edu)

**TO:** Members of the Board of Trustees  
Gary L. Poertner, Chancellor

**FROM:** Dr. Tod A. Burnett, President

**SUBJECT:** Report for July 21, 2014 Board of Trustees Meeting

### Office of Instruction

Fine Arts and Media Technology – On Wednesday, July 2<sup>nd</sup>, Joey Sellers' jazz students performed a noon concert in the Fine Arts courtyard to an appreciative audience with their brown bag lunches. The talented combos consisted of piano, bass, drums, horns and vocalists. On July 11<sup>th</sup> through the 27<sup>th</sup>, Saddleback Civic Light Opera and the Department of Theatre Arts presented *Hello, Dolly!* starring our own Jonelle Allen to sold out matinees. On July 11<sup>th</sup>, opening night, the Angels for the Arts hosted an Opening Night wine social reception before the performance and a post reception so audiences could meet the cast. All audiences were also treated to an accessory sale before each performance to benefit student scholarships. On July 12<sup>th</sup> the "Breakfast with Gary and Kelly" radio for TV broadcast welcomed jazz great Rick Braun for a special live-cast. The broadcast was free and open to the public.

### Office of Student Services

Freshman Advantage Days were held from June 26<sup>th</sup> through July 6<sup>th</sup>. The 538 students who attended received a tour of the campus, worked with counselors on their educational plans and heard from various student support programs from all areas of campus. Matriculation coordinated the event with participation from Counseling, Financial Aid, Reading Department, Career Center, EOPS, Health Sciences, LRC, Business Sciences and Honors.

### Office of Administrative Services

On July 16<sup>th</sup>, the Orange County Sheriff's Department SWAT Team utilized the campus for a Peace Officers Standards and Training (POST) certified training class. The training was on Mobile Field Force (MFF) deployment and involved (80) law enforcement officers from Orange and Los Angeles Counties and Saddleback Campus Police officers. The training included approximately (150) actors from the Orange County Sheriff's Reserve Bureau. Classroom instruction was conducted from 12 o'clock to 5 pm. After 5 pm field training was conducted in the parking lot.

Mobile Field Force (MFF) is the mechanism used to respond to major incidents including riots, protests, natural disasters, civil marches, and active shooters. It has become the standard response throughout the state for major incident responses and used for mutual aid. It uses police vehicles (cars, motor cycles, horses, and bicycles) in its deployment as well as officers on foot. Personnel and equipment are segmented into platoons and squads and allows incident commanders to deploy them in appropriate numbers and in a simple command structure.

The classroom training involved Power Point slides and lectures. The "hands-on" field training in vehicles and on foot was conducted in Parking Lot #5A. The vehicles (only patrol cars were used in this training)

were used to instruct officers on proper vehicle formations when responding to major incidents. Officers on foot were taught formations and crowd control techniques. Emergency rescue and arrest techniques are also taught using vehicles and while in a skirmish line (a line of officer on foot at the edge of a riot or protest).

This was the first training Campus Police has received involving MFF. Our officers now know how to respond and how to utilize this unified response if it is ever needed on campus.

**External Affairs**

The "Saddleback First" marketing campaign was launched to promote the colleges' transfer and CTE programs to encourage summer enrollment. The campaign included Career Focus magazine, which was mailed to 100,000 homes in the district, mail pieces to high school graduates, mail pieces to students who were previously enrolled at Saddleback College but did not earn a degree, certificate, or transfer, print ads, radio ads, and a digital ad.



**TO:** Gary L. Poertner, Chancellor, and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, PhD, President

**DATE:** July 10, 2014

**SUBJECT: President's Report for the July 21, 2014 Board of Trustees Meeting**

## **HVAC Conversion for the Student Services Center**

The Irvine Valley College (IVC) Student Services Center (SSC) underwent an upgrade of the heating, ventilation and air conditioning (HVAC) system from June 11 through June 20. This was a necessary upgrade to accommodate the growth of the campus population. During the two-week period, the old air conditioning units were disabled and lifted off of the building roof using a crane. The following week, the crane lifted the new units onto the roof. These were then installed and brought into operation. Staff were notified about the project in advance and those who work in the SSC were advised to dress comfortably to accommodate for the project. Fans were provided if staff needed additional ventilation to work, and the building doors were kept open during business hours.

## **A-400 Demolition**

Demolition for the A400 building began Friday, June 18, and lasted one week. The demolition involved completely tearing down the existing building structure, which was completed in one day. The remainder of the time was spent hauling out the rubble. The next step involved clearing out the existing soil to prepare for the new construction. Construction on the building is set to begin in the coming weeks. The groundbreaking ceremony will take place August 12 at the construction site.

## **IVC Chosen to Host Construction of Solar House**

IVC has been named to host the construction of the Team Orange Solar House for the 2015 U.S. Department of Energy Solar Decathlon. Team Orange is comprised of Irvine Valley College, Saddleback College, the University of California, Irvine and Chapman University. This is the first year that community colleges have been included in the competition. Those who contributed to IVC's involvement include Richard Morley and his staff, Dean Lianna Zhao, Professor Ilknur Erbas-White, Professor Robert Chaboya, Professor Jack Appleman, Bruce Hagan, the Engineering Club and many others. The yearlong event will bring local community and business leaders to the campus.

## **IVC Names Davit Khachatryan Vice President of College Administrative Services**

In May 2014, the South Orange County Community college District Board of Trustees approved Davit Khachatryan in a reclassification from Director of Fiscal Services to Vice President of College Administrative Services. This change was made in an effort to align the IVC organizational structure with that of Saddleback.

### **IVC Hosts BBQ ACCCA Admin 101 Attendees**

Beginning Sunday, July 20, approximately 72 California community college leaders participated in Association of California Community College Administrators (ACCCA) Admin 101 week-long "boot camp" for administrators and managers of California community colleges. The program uses professional speakers and seasoned administrators to provide the essentials of good administrative practices in today's community college system. Over its past 13 years, Admin 101 has trained over 700 new or inexperienced administrators and managers who have gone on to move ahead in their careers or simply improve their job performance. The training program began at noon Sunday, July 20, at Brandman University's Irvine campus and concluded with a welcoming BBQ hosted for the past several years at IVC. The event is meant to bring together presenters and participants, along with invited local guests from the college and district office, to network and build a sense of community and goodwill among boot camp attendees. The South Orange County Community College District (SOCCCD) and IVC have had a long history of involvement with the program. IVC President Glenn Roquemore is a past presenter at the program and a past officer of ACCCA (his term on the Board ended in June). David Bugay, Vice Chancellor, Human Resources at the District Office is a frequent presenter in the program and also on the ACCCA Board; and Elizabeth Cipres, Dean, Counseling Services, a former board member and current member of the ACCCA Management Development Commission, has volunteered her time and expertise to the program for all of its past 12 years.

### **IVC Welcomes Corine Doughty**

Following a national search, welcomes Corine Doughty for the position of Dean of Instruction, Economic and Workforce Development. Doughty comes to us from Santiago Canyon College where she served as Dean of Business and Career Technical Education. She is responsible for compliance with program guidelines, contract regulations and other issues facing workforce development and career and technical education (CTE) programs. She holds leadership positions in state and county level CTE organizations. She also oversees the largest Apprenticeship program in California. Doughty has a B.A. in Psychology from Chapman University and an M.A. in Counseling Psychology from Pepperdine University. She is expected to begin work at the end of July.

### **Campus Exterior Lighting Retrofit**

IVC is undergoing a lighting upgrade to change all exterior light fixtures with LED lights in all parking lots, along roadways and on building mounted wall-packs on campus. Each light can be programmed individually through a wireless network to maximize energy savings. The new lights are equipped with motion sensors that will reduce output by 50% until activated by motion and increase to 100%. The LED lights will last approximately ten to fifteen years as compared to the existing HID lights, which had an average life span of two to three years. The new LED lights can also be dimmed in the parking lots and walkways resulting in lower light reflection for the comfort of IVC's neighbors. Peak energy savings will max out at 50% in electricity saved for the exterior lighting, which corresponds to a maximum savings of \$53,000 per year. A majority of this energy project was paid for by California's Prop 39 energy fund.

### **IVC Athlete Named Orange Empire Conference's Female Character Champion**

IVC freshman women's volleyball and sand volleyball player Marisa Doran was selected as the 2014 Orange Empire Conference (OEC) Fair-Play Female Character Champion. The OEC has named an IVC student as an overall winner of the Character Champion Award for the fifth year in a row. Doran was recognized by the OEC for displaying the following values: sportsmanship, respect, caring, fairness, civility, honesty, integrity and responsibility shown through a specific action, ideally directed toward an opponent during competition. She was also recognized for putting the team and teammates before herself, while acting as a positive role model. Doran was selected by the OEC after displaying her ability to juggle school, indoor and sand volleyball, as well as community service. As a pre-med student, Doran has volunteered at the Children's Hospital of Orange County in the patient hospital area, and has recently been accepted into the clinical care internship program at Hoag Hospital. In addition, Doran volunteers her time with the City of Tustin to help put on volleyball camps and clinics. Doran also contributed immensely to the success of both the indoor and sand volleyball teams during the 2013-2014 season.

### **Dr. Elizabeth Cipres Named Exchange Club of Irvine All-American Volunteer of the Year**

On June 25, Dr. Elizabeth Cipres, Dean, Counseling Services, was awarded the All-American Volunteer of the Year Award at the Exchange Club's 2014-2015 Installation of Officers dinner. Dr. Cipres has been a member of the Exchange Club for eight years. Much of her efforts within the Exchange Club have included collaborative events with IVC, such as: the Christmas Adopt-a-Veteran family; Veterans Day Celebration in which two IVC Veteran Students were honored by the Exchange Club; IVC Scholar Athlete recognition; IUSD Senior Scholar Athlete Awards; Thanksgiving Breakfast; and Search for Talent. In addition to her volunteer efforts, Dr. Cipres has participated in over 80% of the club projects and energetically uplifted the values of community and exchange. Dr. Cipres also works with other IVC Exchange Club members, including: President Glenn Roquemore, Dr. Lianna Zhao, Dean, Mathematics, Science and Engineering and Dr. Karima Feldhus, Dean, Liberal Arts to further collaborations between IVC and the community.

### **Student Services Management Training**

On June 26, the Office of the Vice President for Student Services hosted Dr. Robert Pacheco, Director of Institutional Research at Mira Costa College, to lead a training on Student Learning Outcomes and Assessments (SLOA). Dr. Pacheco conducted an entire training day with the Student Services Deans, Managers, Faculty SLOA Coordinator, and IVC's Office of Institutional Research, discussing the following outcomes: analyze what you want to learn about students to identify their needs and evaluate how your outcomes are helping you do this; connect meaningful assessment methods that will help you learn what students can do, know or think and then improve; and create a plan for 2014/2015 academic year that will help you fold your outcome findings into program review and inform college-wide decision making and resource allocation. Dr. Pacheco informed the group through a number of reflection and hands-on exercises. The training was implemented to prepare IVC for the upcoming 2016 self-evaluation and Accrediting Commission for Community and Junior Colleges (ACCJC) visit.

### **Behavioral Intervention Team Training**

On June 25, the Behavioral Intervention Team (BIT) held a full-day training at the Irvine Great Park's South Coast Research and Extension Center. The BIT co-chairs, Nancy Montgomery, Director of Health, Wellness and Veterans, and Dr. Elizabeth Cipres, Dean, Counseling Services, organized the training under the leadership of Dr. Linda Fontanilla, Vice President for Student Services. IVC hosted Phillip Van Saun, Director of Risk, Security and Resilience for the University of California Risk Services. Van Saun facilitated a day-long training workshop for twenty administrators, managers and staff focused on behavioral threat assessment and management. The BIT training was made possible by the California Community Colleges (CCC) Student Mental Health Program (SMHP) Grant.

### **President Glenn Roquemore Speaks at Irvine Rotary**

On July 2, IVC President Glenn Roquemore spoke with 60 members of the Irvine Rotary Club. The Irvine Rotary Club meets weekly to carry out its mission to provide services to others, promote integrity, and advance world understanding goodwill and peace through its friendship of business, professional and community leaders. President Roquemore used the invitation to inform community leaders and members of this club about the "College of the Future" and what it will mean for Irvine Valley College and Saddleback College, the two colleges in the South Orange County Community College District, and the Orange County community at large to have two new campuses in Tustin at ATEP. He talked about the current plan for IVC to have the first building targeted for 2016/2017 and the many excited programs that will be offered.



TO: Chancellor Gary Poertner  
Members of the Board of Trustees  
FROM: Dr. Randy W. Peebles, Associate Vice Chancellor  
DATE: July 10, 2014  
RE: ATEP Report for the July 21, 2014 Board of Trustees Meeting

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### **ATEP Development Master Planning**

Progress continues with planning meetings for the new ATEP Development Master Plan. The second series of all-day planning meetings took place in May where additional input and discussions moved the planning forward. The planning committees include comprehensive representation from the two colleges, district services, ATEP project consultants, HMC Architects and The Planning Center. The steering committee along with HMC Architects and The Planning Center will provide presentations and updates scheduled at each college campus during the staff development week before the fall term. This will be an opportunity for all college staff to see the planning progress and also to provide input and comments for the planning committee's consideration.

The planning contractor is working with the district committees to develop a building location framework with future options for the ATEP site. Also included are the infrastructure requirements including parking, access roads and site utilities aligned with local available resources. The planning work and support continues through the summer and early fall with a final plan presented to the Board in September or October.

This new ATEP Development Master Plan will greatly assist by providing a framework for the initial placement and infrastructure for college buildings, education partners, and commercial partners while also supporting the marketing of the site to education and commercial potential ground lease partners.

### **District Provides Land for Tustin Legacy Park**

In a comprehensive agreement between the SOCCCD and the City of Tustin about 4 1/2 acres of land is being provided to the city for the development of the Tustin Legacy Park on Valencia Avenue. This sale was approved at the June Board of Trustees meeting and in recent City Council meetings. This drawing is a draft of the city's proposed development that will now be the northern border and view from our developing ATEP campus.



Chancellor Gary Poertner and Tustin City Manager Jeff Parker sign the agreements going into escrow. The Tustin City Council will now move forward for the park design and construction. The staffs at the college district and the City of Tustin maintain a great relationship in support of the ATEP site development and future use.



### **Bell Avenue Development and Related Demolition**

The next demolition plans are now in place and approved by the City of Tustin who will now request approval of the navy for the district to begin the project. This demolition project includes the four buildings that were acquired as part of the land exchange completed in 2013. It will also include demolition along the right of way for the future Bell Avenue roadway planned across the ATEP property. The city and district are cost sharing the Bell avenue demolition preparation costs and the roadway construction costs. This demolition project could start before the end of the year pending navy approvals to proceed.

### **ATEP Storm Drain Project**

As part of the planning for the next demolition phase at ATEP the district has included the design and installation of an initial storm drainage system. These drain pipes will replace the old surface drainage ditches and better support the future development of the site while protecting our land and adjacent property from damage due to storm rain runoff. This replacement drainage system will also improve the efficiency of maintaining the property during future development.





## MEMORANDUM

TO: Members of the Board of Trustees  
Gary Poertner, Chancellor

FROM: David Bugay, Ph.D. Vice Chancellor, Human Resources &  
Employer/Employee Relations

DATE: July 21, 2014

SUBJECT: Board Report – ACCCA **Great Deans** Program

July 10, 2014 marked the successful launch of a state-wide **Great Deans** program sponsored by the Association of California Community College Administrators. As co-chairs, Dr. David Bugay, Vice Chancellor Human Resources & Employer/Employee Relations and Dr. Kevin O'Connor, Saddleback Dean of Liberal Arts, head a state-wide committee that has surveyed hundreds of deans, chief executive officers, chief instructional officers, chief student services officers and chief human resource officers to determine the most critical training needs of deans with five years or less experience. Designed as a resource for present and future leaders throughout the state, training modules were developed for the top five focus areas: *Creating Successful Faculty Relations; Evaluating Personnel Effectively; Effectively Supervising Personnel; Understanding Enrollment Management; and Managing Your Budget.*

Forty-eight deans from California Community Colleges participate in **Great Deans**, including three Saddleback College administrators, Cadence Wynter, Dean of Social and Behavioral Science; Bart McHenry, Dean of Fine Arts and Media Technology; and Anthony Teng, Acting Dean of Business Science, Economics and Workforce Development.

Our district has a significant role in delivery of the various modules. At this first of three sessions, Dr. Bugay presented on *Effectively Supervising Personnel* and *Evaluating Personnel Effectively*; Dr. O'Connor led a highly effective panel on *Creating Successful Faculty Relationships*; and Dr. Jim Wright, Trustee for South Orange County Community College District and former dean at Saddleback College, shared his unique perspective on how great deans can build effective relationships with faculty through caring for employees while championing the importance of integrity as leaders in higher education.

