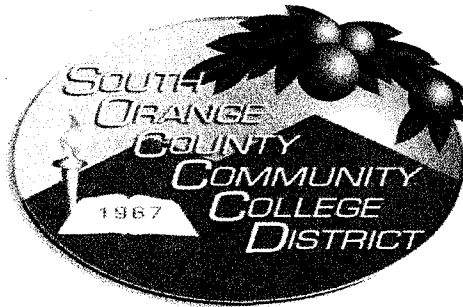


The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, May 24, 2010

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:00 p.m.

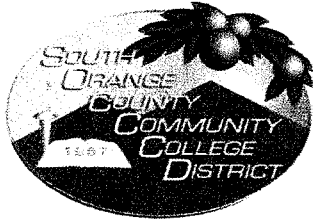
Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

Board of Trustees

Donald P. Wagner – President, Nancy M. Padberg - Vice President, Marcia Milchiker – Clerk
Thomas A. Fuentes, William O. Jay, David B. Lang, John S. Williams, Bi'Anca Bailey – Student Trustee
Raghu P. Mathur, Ed.D. - Chancellor



Meeting of the Board of Trustees

May 24, 2010

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Discipline/Dismissal/Release (6)
- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - b. Leave Request (1)
- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (1)
(GC Section 54956.9[b][1] and [b][3][A])

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee David B. Lang

2.3 **Pledge of Allegiance**
Led by Trustee Donald P. Wagner

2.4 **Resolutions / Presentations / Introductions**
Swearing In of Student Trustee Eve Shieh
Resolution: Saddleback College Veterans Memorial Artists
Resolution: Saddleback College Tennis Team
Resolution: Irvine Valley College 25th Anniversary

2.5 **Public Comments**
*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 **REPORTS**

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Requests for Report(s)

4.0 **DISCUSSION ITEMS**

4.1 **ATEP: Policy Level Implications of Continued Development of the Advanced Technology & Education Park (ATEP)**
Discussion of Policy Level Implications of Continued Development of the Advanced Technology & Education Park (ATEP)

5.0 **CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of a regular meeting on April 26, 2010.

5.2 **Saddleback College: Amendment to Increase Construction Management Services with gkkworks: Village Expansion Project**
Approve amendment to contract with gkkworks increasing the fee in the amount of \$22,235.00. The total revised amount is \$260,795.00.

- 5.3 **Saddleback College: Amendment to Increase Architectural Services with R2A Architecture: Village Expansion Project**
Approve amendment to contract with R2A Architecture increasing the fee in the amount of \$38,797.00. The total revised amount is \$303,815.00.
- 5.4 **Saddleback College: Amendment to Architects Scope of Work to Incorporate College Changes to DSA Approved Drawings: James B. Utt Library Renovation**
Approve the amendment in the amount of \$46,604.
- 5.5 **Saddleback College: Increase Amount for DSA Inspection Services: Communication Arts Building W Interior Renovations**
Approve increasing the not to exceed amount with Red Stone, Inc. by \$10,000. The total revised contract amount is \$84,120.00.
- 5.6 **Saddleback College: Change Order No. 1 and Notice of Completion: Communication Arts Building W Interior Renovations**
Approve change order decreasing the TBC Contractors Corporation contract by \$13,748.00 and authorize the filing of the Notice of Completion. The revised total contract amount is \$605,152.00.
- 5.7 **Saddleback College: Change Order Request No. 2: Village Expansion Project: Portable Interior Improvements**
Approve change order with Class Leasing, Inc. increasing the contract amount by \$20,659. The total revised contract amount is \$342,217.00.
- 5.8 **Saddleback College: Photography Equipment Sale**
Approve the sale of surplus property and authorize the Photography Department to hold a public sale and to send items not sold to the District warehouse for auction.
- 5.9 **Saddleback College: Forensics Team Activities 2009-10**
Approve the participation of the Saddleback College Forensics Team and its coaches in the 2009-10 speech tournament schedule at a total estimated maximum budget not to exceed \$27,000.
- 5.10 **Saddleback College: NSF Grant – National Teacher Training Workshop**
Approve the RapidTech Workshop held at the University of California, Irvine campus, August 2-6, 2010 for fifty to sixty attendees at a cost of approximately \$17,500, paid through the NSF Grant. There will be no impact on the General Fund.
- 5.11 **Saddleback College: Construction Management Services**
Approve agreement with Michael E. Wilson in an amount not to exceed \$150,000 per year for a term no longer than five years.

- 5.12 **Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year**
Approve proposed changes in curriculum for the 2010-2011 academic year.
- 5.13 **Irvine Valley College: Forensics Team Activities 2010-2011**
Approve participation of Forensics Team and its coaches in the 2010-11 speech tournament schedule with total estimated maximum budget not to exceed \$55,300.
- 5.14 **Irvine Valley College | ATEP: Grant Acceptance, Environmental Design and Compliance Center at ATEP (EDCC@ATEP)**
Approve and accept grant award of \$440,000 from the California Community College Chancellor's Office.
- 5.15 **Saddleback College, IVC, and ATEP: College and ATEP Mission Statements**
Approve revised ATEP Mission Statement.
- 5.16 **SOCCCD: Renewal of Systems Maintenance Agreement**
Approve renewal of maintenance agreement for district-wide telecommunications system at a cost of \$170,419.09.
- 5.17 **SOCCCD: Destruction of Class 3 Disposable Records**
Approve the destruction of documents.
- 5.18 **SOCCCD: Land Surveyor Services Pool**
Approve five firms for a pool from which to draw land surveyor services for no greater than a five year period.
- 5.19 **SOCCCD: Presorted Mail Services Agreement**
Approve agreement with Quick Sort, Inc.
- 5.20 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-04182 through P10-04773 amounting to \$3,857,837.53 and P11-00031 through P11-00049 amounting to \$136,344.11; confirming requisitions dated April 7, 2010 through May 4, 2010 totaling \$97,659.37 are submitted for approval.
- 5.21 **SOCCCD: Payment of Bills**
Approve check no. 091086 through 092136, processed through the Orange County Department of Education, totaling \$4,805,918.44; and check no. 009806 through 009827, processed through Saddleback College Community Education, totaling \$116,699.80; and check no. 008695 through 008704, processed through Irvine Valley College Community Education, totaling \$48,223.51 are submitted for approval.
- 5.22 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as shown.

- 5.23 **SOCCCD: Budget Amendment: Adopt Resolution No. 10-12 to Amend 2009-2010 Restricted General Fund**
Adopt and amend as indicated.
- 5.24 **SOCCCD: Gifts to the District and Foundations**
Approve gifts as presented.
- 5.25 **SOCCCD: April/May 2010 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **Saddleback College and Irvine Valley College: 2010-2011 Child Care Fee Schedule**
Approve an increase in monthly fees and annual registration fees.
- 6.2 **SOCCCD: Allocation of 2009-2010 District Basic Aid Funds for Priority Projects**
Approve the allocation of basic aid funds.
- 6.3 **SOCCCD: District Educational and Facilities Master Plan: Hire Consultant Services**
Approve agreement with gkkworks in the amount of \$349,000.
- 6.4 **SOCCCD: Core Values/Guiding Principles and Strategic Directions**
Accept for review and study the proposed core values/guiding principles and strategic directions for 2010-2013.
- 6.5 **SOCCCD: Consolidated Elections for Members of Governing Boards Resolution 10-11**
Adopt resolution and order of Biennial Trustee election and specifications of the election order.
- 6.6 **SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections**
Accept for discussion/approval.
- 6.7 **SOCCCD: Board Policy Revision: BP-5402 Associated Students' Finance, BP-4015 Accommodations for Employees with Disabilities**
Accept for review and study.

- 6.8 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Resignation/Retirement/Conclusion of Employment, Authorization to Establish and Announce Academic Administrator Position
- 6.9 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Out of Class Assignments, Authorization to Revise the Salary Schedule for the Non-Bargaining Unit, Short Term Hourly Salary Schedule, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.
- 6.10 **SOCCCD: District Initial Proposal SOCCCD Faculty Association**
Acceptance of District's proposal to SOCCCD Faculty Association for review and study, and set a public hearing on the proposal for the June 2010 Board meeting.
- 6.11 **SOCCCD: Initial Proposal from SOCCCD Police Officer Association**
Acceptance of SOCCCD Police Officer Association for review and study, and set a public hearing on the proposal for the June 2010 Board meeting.

7.0 REPORTS

- 7.1 **SOCCCD: Hiring of Relatives**
Provide report as requested by Board of Trustees.
- 7.2 **Saddleback College: Speakers**
A listing of speakers for events and/or classes at Saddleback College.
- 7.3 **SOCCCD: Basic Aid Report**
Projected receipts and approved projects.
- 7.4 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.5 **SOCCCD: List of Board Requested Reports**
Reports requested by Trustees
- 7.6 **SOCCCD: Monthly Financial Status Report**
The reports are for transactions through April 30, 2010.

7.7 SOCCCD: Quarterly Financial Status Report
This report is for the quarter ending March 31, 2010.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

M A Y 2 4 , 2 0 1 0

SADDLEBACK COLLEGE VETERANS MEMORIAL ARTISTS PROFESSOR RICHARD WHITE AND FRED OLSEN

*W*hereas, Professor Richard White and Fred Olsen are the patriots and artists behind the Saddleback College Veterans Memorial, the most significant memorial to veterans at any community college campus in the nation; and

*W*hereas, Professor Richard White, Chair of Saddleback College's Art Department, and Fred Olsen, a local artist and author of the *Kiln Book* (considered by many to be the bible for kiln builders), skillfully designed and constructed the veterans memorial using clay and a fired-in-place ceramics technique with the help of Saddleback College art students Thalia Isen, Nikita Martushev, and Michael Milberg; and

*W*hereas, Professor Richard White and Fred Olsen expertly created the veterans memorial with light in mind, positioning the sculpture so that at 11:00 in the morning on the 11th day of the 11th month each year (otherwise known as Veterans Day), the sun will fully illuminate the positive form of the soldier that serves as the memorial's centerpiece, and during the months of December and January, the sun will shine through the east-facing side of the memorial, illuminating the soldier with a halo of light; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Professor Richard White and Fred Olsen, the artists of the Saddleback College Veterans Memorial, for their creation of an awe-inspiring place of reflection that rightfully honors our veterans.

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

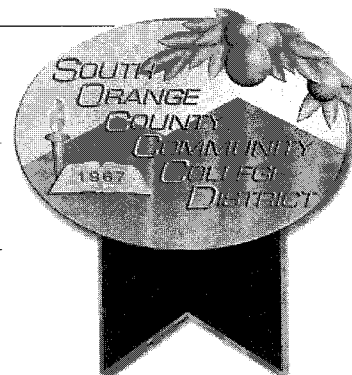
William O. Jay, Member

David B. Lang, Member

John S. Williams, Member

Eve Shieh, Student Member

Raghu P. Mathur, Ed.D., Chancellor



RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

M A Y 2 4 , 2 0 1 0

SADDLEBACK COLLEGE WOMEN'S TENNIS STATE CHAMPIONS

*W*hereas, the 2010 Saddleback College Women's Tennis Team completed a triumphant season which included a perfect 8-0 record during Orange Empire Conference play and a stellar 18-0 overall record, and included Orange Empire Conference, Southern California Regional, and State championship titles; and

*W*hereas, Head Coach Jay Amos was selected as the Orange Empire Conference Coach of the Year, Assistant Coach Chuck Conkey was named as the Intercollegiate Tennis Association (ITA) Region I Assistant Coach of the Year, and freshman Avriel Tomaiko was tabbed as the Intercollegiate Tennis Association (ITA) National Player to Watch for 2010; and

*W*hereas, the eight members of the 2010 Saddleback College Women's Tennis Team combined to enroll in 125 units during the Fall 2009 semester and had an overall team grade point average of 3.20; and

*W*hereas, sophomores Erika Kagawa and Michelle Neville were selected to share the Saddleback College Athletic Department's female Scholar-Athlete of the Year Award; therefore,

*B*e it resolved that the Board of Trustees and Chancellor of the South Orange County Community College District do hereby commend and congratulate the 2010 Saddleback College Women's Tennis Team members Sameen Ahmadnia, Carissa Fleming, Brittney Hertel, Erika Kagawa, Clara Kearney, Michelle Neville, Karley Pletcher, and Avriel Tomaiko in addition to Head Coach Jay Amos and Assistant Coach Chuck Conkey, for their outstanding athletic season and excellent representation of Saddleback College.

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

John S. Williams, Member

Eve Shieh, Student Member

Raghu P. Mathur, Ed.D., Chancellor



RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

M A Y 2 4 , 2 0 1 0

IRVINE VALLEY COLLEGE 25TH ANNIVERSARY

*W*hereas, Irvine Valley College has established the year 2010 to commemorate the 25th anniversary of its founding as an independent and accredited institution of higher learning and as California's 105th Community College; and

*W*hereas, Irvine Valley College has for 25 years established itself as a primary learning resource, with bold and lasting effects upon the community it serves; and

*W*hereas, Irvine Valley College has for 25 years been faithfully committed to its mission to provide lower-division transfer education for students whose goal is to attend a four-year institution; to provide vocational education for current and future students and employees; to provide support for regional economic development; to provide basic instruction in English as a Second Language, math and reading; and to provide community education for life-long learners; and

*W*hereas, Irvine Valley College has established as its theme for this milestone anniversary: Celebrating 25 Years of Helping Students Reach for the Stars; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate the outstanding leadership, scholarship, performance, and service to the community by Irvine Valley College, and for its dedication to student success.

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

John S. Williams, Member

Eve Shieh, Student Member

Raghu P. Mathur, Ed.D., Chancellor



TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: **Policy Level Implications of Continued Development of the Advanced Technology & Education Park (ATEP)**

ACTION: Discussion

BACKGROUND

During the 2010 accreditation self study processes at Saddleback College and Irvine Valley College, questions and concerns arose relating to ATEP. The Tustin campus was the subject of two joint meetings with representation of SC and IVC accreditation committees. Board President Wagner and Trustee Lang were present and acknowledged that the Board would need further discussion and to provide policy-level direction. ATEP and related concerns are discussed in the text of both colleges' accreditation self-study reports. The SC Academic Senate is conducting a comprehensive discussion about the future of ATEP and its continued validity. It is expected that they will make formal recommendations to the President, Chancellor and Board of Trustees.

Specifically, concerns have been raised about:

- reporting relationships (who the Provost and ATEP operation should report to),
- substantive change requests submitted to the Accrediting Commission for Community and Junior Colleges (AACJC),
- whether ATEP should be directly affiliated with one college or the other or both to comply with accreditation standards,
- funding a new campus given unmet needs for renovation, construction and scheduled maintenance at our two comprehensive colleges, and
- basic aid funding of ATEP.

ATEP serves approximately 1,400 students (333 full time equivalent students) and received \$5.5 million in the 2009-10 basic aid budget (\$1 million development, \$2 million negotiations, and \$2.5 million operating budget). Through the DRAC model, the colleges receive the full-time equivalent student (FTES) revenues. The ATEP budget funds the part-time faculty expenses and in 2008-09 the salary and benefits totaled \$316,293 for IVC and \$224,058 for SC part-time faculty who teach at ATEP.

Since 1990 our district has invested funds and time to develop ATEP. The land was conveyed to SOCCCD in 2004 and classes began in the fall of 2007. Concerns have been raised as to whether the start-up phase of ATEP over several years is in contradiction with basic aid guidelines which specify allocation for one-time purposes rather than ongoing expenditures. ATEP is a unique development of a new campus for which the start up phase occurs over several years.

Prior to conveyance in 2004, expenditures for ATEP were \$998,059 and since conveyance expenditures were \$22,794,374. A total of \$23,792,432 has been spent to date and an additional \$22,096,101 is set aside in the basic aid budget for ATEP.

STATUS

The Chancellor initiated an effort, with broad input from the colleges and district staff, to clarify information and review potential issues regarding the current operation and ongoing planning processes for the development of ATEP. Many leadership groups and constituencies thoughtfully contributed to the development of the document for board review entitled ATEP Planning and Progress Report (Exhibit A).

After lengthy negotiations and approval processes with the City of Tustin, Concept Plan 3A is close to final approval for up to 305,000 square feet on 28 acres of the 68 acre site. Architects are meeting with ATEP, District Services and college staff to design the buildings. There is an immediate opportunity to secure about \$8 million to fund demolition. Future opportunities are available for ATEP to acquire additional funding and partnerships as outlined in Exhibit A, Funding Models, pages 24-33.

SOCCCD may build a 50,000 square foot building for the first phase of Concept Plan 3A. A total of \$43 million for this initial ATEP campus expansion includes \$26 million for construction, furniture, fixtures and equipment in addition to \$17 million for infrastructure improvements for all buildings in Concept Plan 3A. Also, if SOCCCD is unable to secure outside funding for demolition, the project will require the \$7 million already set aside in the basic aid budget for this purpose.

The spirit of the 2004 conveyance agreement and the extensive negotiations with the City of Tustin have created expectations that SOCCCD will construct an initial building, followed by a total build-out of a permanent campus at ATEP.

It is suggested that the Board discuss policy options; seek input of the Chancellor, Deputy Chancellor, College Presidents, ATEP Provost and academic senate leaders; and consider providing policy direction regarding the feasibility and continued commitment to the ATEP development. The initiation of open dialog will demonstrate to accreditation visiting teams that the financial and programmatic implications of ATEP are being considered in respect to the needs of the communities we serve, and the short-term and long-term needs of our institutions.

Five possible policy options are outlined below for board consideration and discussion.

- 1) **Continue ATEP reporting structure as is through construction of the campus expansion.** The Provost would continue reporting to the Chancellor for land development issues and to implement the policy direction and plans approved by the Board of Trustees. The Provost would coordinate academic program development and student services with the College Presidents who would have formal input into the Provost's performance evaluation. Consistent with its mission and vision, ATEP would be the center of career technical education for SOCCCD. The colleges would incubate credit programs prior to campus expansion and receive FTES. ATEP would independently seek new programs and partners and develop fee-based, contract education and grant related non-credit training (such as the Center for Applied Competitive Technologies and other workforce development programs).
- 2) **Develop ATEP with the intention of its being a Center of both colleges.** The Provost and ATEP operation would report to the College Presidents. District Services would coordinate land development and facilities planning. While unique, it may be possible for our two colleges to receive approval for a joint Center.
- 3) **Develop ATEP with the intention of its being a Center of Saddleback College.** The Provost and ATEP operation would report to the SC President. SC would be responsible for administering the ATEP operating budget, academic planning and instruction, student services and campus maintenance. District Services would coordinate land development and facilities planning.
- 4) **Develop ATEP with the intention of its being a Center of Irvine Valley College.** The Provost and ATEP operation would report to the IVC President. IVC would be responsible for administering the ATEP operating budget, academic planning and instruction, student services and campus maintenance. District Services would coordinate land development and facilities planning.
- 5) **Conduct cost benefit analyses of the policy options to determine the feasibility of moving forward with ATEP.** Further study can factor the current economic climate, building construction/renovation needs at the two colleges, diminishing basic aid funds, alternative funding mechanisms including a bond measure, and input from constituency groups. SOCCCD could consider the mutually agreed upon conclusion of ATEP development with the City of Tustin.

ATEP

**Advanced Technology
& Education Park**

Planning and Progress Report

May 2010



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INTRODUCTION

Background

In 1999, the City of Tustin adopted a plan to convert the Marine Corps Air Station-Tustin base from military to civilian use which culminated in the establishment of Tustin Legacy, a 1,606 acre planned mixed use development. The City conveyed 68.37 acres to the South Orange County Community College District (SOCCCD) in 2004 to develop the Advanced Technology & Education Park (ATEP).

While the district paid for the land and development of 200 acres for Saddleback College and 100 acres for Irvine Valley College, ATEP was conveyed to the district at no land cost. It is zoned for education and was originally appraised at \$900,000 per acre. With the recent decline in real estate, the land remains valued at more than \$30 million. Below is a timeline of major milestones.

- 1999: Marine Corps Air Base Tustin closes
- 2004: City of Tustin conveys 68.37 acres to SOCCCD
- 2007: ATEP opens initial campus on 1.5 acres with enrollment of 400
- 2008: Long Range Academic and Facilities Plans approved by Board of Trustees and submitted to City of Tustin
- 2009: ATEP enrollment tops 1,400
Concept Plan approved by Board of Trustees and submitted to City of Tustin
- 2012-15: Construction of campus expansion up to 30 acres

SOCCCD has over 40,000 students yet is the smallest community college district in Orange County in a service area where most business and population growth is expected to occur over the next few decades. ATEP is centered in the heart of Orange County, easily accessible to the 405, 5 and 55 freeways and the 261/241 toll road corridor. With unemployment over 10%, the demand for career technical education is at an all time high. This gift of public land places SOCCCD in a unique position to respond to the economic crisis with the combined academic and technical expertise of Saddleback College and Irvine Valley College.

This is an opportunity to garner broad support for expanding the initial ATEP campus in order to meet this demand. In 2008, the project received a number of letters of support from such organizations as the Orange County Workforce Investment Board, City of Irvine, City of Mission Viejo, the Orange County Film Commission, a variety of potential business and industry partners, the State Chancellor's Office, University of California – Irvine, Cal State Fullerton,

Chapman University College, Orange County Department of Education, Tustin Unified School District and Irvine Unified School District.

Campus Expansion

On the 68.37 acre site, 37.66 acres are available for development now with the remaining acreage to be released by the Department of the Navy following initial environmental remediation and stabilization as early as the first quarter of 2011. Approvals and permitting from the Department of State Architects, City of Tustin and the Department of the Navy require a team of legal, architectural, municipal planning, engineering, environmental and financial experts to guide SOCCCD. This dedicated development team, which includes the Deputy Chancellor and ATEP Provost, meets weekly to strategize, plan, document and execute the project and work with the private sector master development partner. Planning and construction of a new campus in a large redevelopment project such as Tustin Legacy is complex and lengthy and requires extensive negotiation with the City of Tustin.

The Board of Trustees approved the Concept Plan for the first major expansion in March 2009, which is currently at the City of Tustin for review and approval. The 30-acre build out will include up to 305,000 square feet of classrooms and specialty labs. The development team is working on the site plan with engineering and educational specifications.

Partnership Development

In June 2009, the Board of Trustees approved an agreement with Hudson Capital Tustin Development (HCTD), LLC, a wholly owned subsidiary of Hudson Capital, LLC, to provide master development services for ATEP. HCTD is a Los Angeles-based, private real estate investment firm and has experience working with educational institutions, building facilities and attracting partners to enhance the academic and training programs that will be hosted at ATEP.

According to the conveyance agreement, SOCCCD can arrange for long-term leases on the ATEP property. This has presented opportunities to develop the ATEP campus with HCTD and other higher education and private sector partners. These partnerships will differentiate ATEP from most post-secondary institutions, establishing a unique campus model for career-technical education and workforce development. Potential partners must meet criteria consistent with the mission and role of ATEP as conceptualized and approved by the Board of Trustees.

Educational Focus

ATEP is currently an outreach location for both colleges. The mix of general education and high technology courses and programs offered to date has contributed to enrollment growth. The impending shift to more career technology offerings will likely stabilize student headcount until more classroom space becomes available.

ATEP currently hosts the design model making and prototyping program from Irvine Valley College; the Center for Applied Competitive Technologies, focusing on workforce development; the Academic Foundations Summer Institute, a collaborative effort of both colleges to improve basic skills; and Saddleback College's RapidTech, the National Center for Rapid Technologies, funded by the National Science Foundation.

ATEP will have the ability to host high-technology programs from Saddleback College and Irvine Valley College and stimulate collaborations between public and private colleges and universities. Potential programs planned for ATEP include Biotechnology, Photonics and Optics, Design Model-Making and Rapid Prototyping, Entertainment Arts and Technology, an expansion of Saddleback's Nursing program (including a high-tech simulation lab), and the establishment of a Workforce Development Center. The long range academic and facilities plans are available online on the ATEP website and are included in extensive documentation submitted to the City of Tustin.

The future campus design would provide students and faculty with opportunities to interact with career professionals. There would be extensive cooperative work experiences for students. A research study is currently being conducted by the Orange County Business Council (OCBC) to identify future job growth by industry sector. ATEP would offer opportunities to create certified on-the-job training/internship curriculum, and take additional steps to mentor and encourage students while they complete their education at Irvine Valley College or Saddleback College.

ATEP is drawing from the programmatic strength of both colleges as it builds its focus. Both colleges are developing and incubating programs for the ATEP campus expansion and a number of written proposals have been submitted to ATEP from faculty.

Student Services

Students at ATEP have access to the full complement of student services at Irvine Valley College and Saddleback College. A part time counselor is available at ATEP for career counseling, transfer workshops and academic planning assistance. Students are also provided with

referrals, as appropriate, to the respective colleges for more specific services such as Extended Opportunity Programs and Services, Financial Assistance, and the Veterans Center.

ATEP staff meets monthly with student services from IVC and Saddleback College to address the needs for special student services. ATEP staff and representatives from the respective Disabled Students Programs and Services departments have established physical and technological accessibility as a priority for current and future campus planning and budgeting.

A student resource center provides virtual library resources as well as a variety of course-relevant software on eight computer workstations where students can study. A Digital Café has wireless internet access, student gathering areas, an information center, and vending machines for food, beverages, and school supplies.

ATEP exceeds the expectations of typical off campus sites in terms of accessibility, instructional support and coordination with the two colleges for student support services.

Current Staffing

The ATEP Provost reports to the Chancellor for guidance and direction on the land development of the ATEP campus and to implement the policy direction and plans approved by the Board of Trustees. The Provost coordinates with the college presidents to plan, schedule, offer and evaluate academic and student services programs at ATEP. The Chancellor evaluates the Provost and formal input from the college presidents will be structured into future evaluations.

ATEP is operated by nine full-time and two part time staff, and part-time instructors from both colleges. Staff members provide day to day operational support for the 1-1/2 acre campus, which currently serves approximately 1,400 students, and coordinate additional services to the appropriate college departments. In addition, planning and development of the campus including compliance with legal processes, progress milestones and issues related to environment, traffic, land use, facility development, academic planning, partnership development and funding is an ongoing priority. The City of Tustin requires on site management of ATEP's initial 1-1/2 acre campus as well as maintenance of 68 acres and accompanying structures.

What distinguishes ATEP from other off-campus sites is that the district owns the land and structures and is actively engaged in the expansion of the site. The staffing plan at ATEP is designed to cover basic areas of responsibility and coordination of academic and student services, protect SOCCCD's asset of land and structures, and facilitate the development project through a complicated approval process.

Funding

The start up phase of ATEP has been funded through district basic aid funds with the expectation that future ongoing operational expenditures would come from a combination of funding models. It is expected that future public and private sector partners will share in the costs of developing and sustaining the site. ATEP continues to apply for grants, with assistance from the colleges, to fund program and facility expansion. No use of college operating funds is planned for the development of ATEP.

Categorical funds from the State Chancellor's Office assist in providing for the Center for Applied Competitive Technologies (CACT) housed at ATEP. The National Science Foundation (NSF) also funds Saddleback College's RapidTech - the National Center for Rapid Technologies, which will be partially housed at the ATEP campus. The RapidTech specialty labs and equipment support a number of Saddleback manufacturing courses scheduled at ATEP.

The District Director of Fiscal Services serves as the ATEP budget manager. The ATEP budget funds all Saddleback and Irvine Valley classroom instructor salaries for courses taught on the ATEP campus. The colleges receive full-time equivalent student (FTES) revenue for their students who attend classes on the ATEP campus.

ATEP currently yields FTES of approximately 333 students for the colleges. When the FTES reaches 1,000, ATEP could become a center which would revise the funding formula and remove assignable square footage (ASF) from Irvine Valley College's allocation.

Financial planning has been part of the ongoing development of ATEP. Consultants that specialize in public-public and public-private funding partnerships are engaged in developing a comprehensive ATEP financial plan that includes multiple options and opportunities for further development and consideration. Such financial planning for a public agency is a complex process as activities must comply with multiple agency and government requirements. The financial plan for ATEP will include public-public and public-private options for both revenue sources and financing mechanisms.

Input from Constituencies

Over the past six months, a substantial effort was made to prepare the ATEP Planning and Progress Report with input from all constituencies. The Chancellor's Executive Team and District Leadership Team provided the initial structure of the report and its sections which were shared with governance groups through the Chancellor's Cabinet. The college presidents had weekly access to the evolving report and were charged to seek and provide feedback from college constituencies. Following circulation of the report with a survey to all employees in March 2010, the Provost attended shared governance meetings at both colleges to discuss the

report and seek additional input. That input and survey responses were carefully considered and appropriate adaptations and changes made in the final document.

This document reports many outcomes and results which can serve to assist the colleges with incorporating the development of ATEP into their strategic plans. Documents include proposed vision, mission, strategic direction and goals; an analysis of strengths, weaknesses, opportunities and threats (SWOT); delineation of responsibilities outlining the roles of the colleges, district and ATEP; communication strategies; educational focus areas under consideration for ATEP's expansion; partnership development criteria and classifications; potential educational and business and industry partners; funding models under review; staffing; and a campus expansion timeline.

PROPOSED

VISION/MISSION/STRATEGIC DIRECTION

Vision

As the premier center of career-technical education in Orange County, ATEP will prepare students in current and emerging technological careers for a globally competitive economy.

Mission

To offer applied education and training programs in current and emerging technological careers driven by innovative business, industry and education partnerships.

Strategic Direction

1. Provide opportunities and resources for Saddleback College and Irvine Valley College to enhance existing programs and to offer current and emerging technological programs supported by research and analyses of workforce education and training needs.
2. Foster partnerships with business, industry, labor, government, non-profit, and educational institutions to develop, deliver, and sustain new and innovative programs.
3. Develop an operational model for ATEP that provides the versatility to offer a demand-driven mix of services, courses, programs, and delivery modes that address immediate and future needs for a qualified workforce.
4. Design and develop a state-of-the-art campus to deliver effective career-technical education programs and student services.
5. Inform and involve faculty, staff, students, partners and the community in the development of ATEP through consistent communication strategies.

PROPOSED 2010-2013 GOALS

1. Initiate and support strategic planning for ATEP.
2. Through a research-based approach, determine opportunities for the colleges to develop new, expanded, and emerging programs for ATEP and further coordinate this development between the colleges.
3. Support the development of courses, programs, and workforce training; contribute to space planning; and validate student support services for ATEP.
4. Identify space, infrastructure, and support service requirements for initial campus expansion.
5. Secure at least one Tier One general partner to share in development of the campus expansion by onset of construction.
6. Build a funding model with an emphasis on securing outside funding, and ensure transparency in communication of funding sources to the district-wide community.
7. Develop a communication plan for internal and external communities and implement regular two-way communication of news, developments, planning, and progress.
8. Assist colleges with information and data for college planning including accreditation self-study reports and substantive change proposals.
9. Work with the colleges to identify state-of-the-art instructional technology and delivery modes that will contribute to an innovative model for ATEP.

STRENGTHS, WEAKNESSES, OPPORTUNITIES, AND THREATS ANALYSIS

STRENGTHS

1. Unique model for delivering career technical education.
2. Ability to expand practical experiences for students through internships, cooperative work experiences, apprenticeships.
3. Ability to create partnerships with business and industry.
4. Ability to create partnerships with educational institutions.
5. Availability of land in central location in Orange County.
6. Need for workforce preparation in a globally competitive environment.
7. Availability of existing quality programs, services, and experienced faculty and staff.
8. Leadership with vision, passion, and expertise.

WEAKNESSES

1. Lack of experience in developing accelerated course offerings to address workforce training needs.
2. Lack of faculty staff to support growth of a new campus and the resources needed.
3. Lengthy curriculum development process.
4. Lack of progress because of battles with the City of Tustin over approvals and processes.
5. Lack of understanding of the financial plan supporting development of ATEP.
6. Perception of lack of focus and follow-through because of the many stops and starts, variations in planning documents, and mixed messages from formal and informal communications.
7. Lack of clarity of ATEP organizational and reporting structure and relationship to the colleges.
8. Fear of internal competition for students, programs, and funding.
9. Internal negative attitude toward the development of ATEP may stall or limit program and course expansion and development, and harm the formation of partnerships with business and educational institutions.
10. Limited faculty, staff, and management time and availability for planning.

OPPORTUNITIES

1. Opportunity to take advantage of various funding at the state and national level.
2. Opportunity for colleges to work together to develop and offer innovative programs in emerging technology areas.
3. Deliver career technical education in different instructional delivery modes.
4. Establishment of comprehensive career development services.
5. Opportunity to create a collegiate culture that can respond to new business/industry training needs in a timely fashion.
6. Opportunity to have additional state-of-the-art facilities with exemplary programs, services, and faculty.
7. Opportunity to forge stronger ties and develop unique partnerships with business, industry, labor, government, non-profit organizations, and educational institutions.
8. Current economy presents opportunity to provide critical career technical education.

THREATS

1. Keeping up with emerging needs for training in emerging technology areas.
2. High cost for build out of ATEP campus.
3. Declining basic aid.
4. City of Tustin's desire to dictate use and development.
5. Competition from neighboring community colleges, private sector colleges and other career technical training providers.
6. Too much focus on one aspect of one industry. Need to maintain diverse programming that is flexible with socio-economic changes
7. Uncertainty of availability of sustainable external funding.

DELINEATION OF RESPONSIBILITIES

ACTIVITY	PRIMARY RESPONSIBILITY
Offer credit courses, programs, degrees, and certificates	Saddleback College, Irvine Valley College
Offer not-for-credit, contract education, and fee-based courses and certificates	ATEP
Market research for current, expanding and new programs	ATEP with assistance from Saddleback College, Irvine Valley College
Develop future credit programs, certificates, and degrees, space planning	Saddleback College, Irvine Valley College with assistance from ATEP
Educational Partnerships	ATEP, Saddleback College, Irvine Valley College
Secure grant funding for programs, new program development, facilities	Saddleback College and Irvine Valley College with assistance from ATEP
Schedule credit courses	Saddleback College, Irvine Valley College with assistance from ATEP
Site and facilities management, custodial services	ATEP
Payroll, human resources, purchasing	District Services
Budget Manager	District Services
Information Technology	ATEP, District Services
Police and security	Irvine Valley College
Large maintenance and facilities projects and maintenance and facilities emergency assistance	Saddleback College and Irvine Valley College
Demolition	District Services
Student Services	Saddleback College, Irvine Valley College, ATEP
Future campus planning and development with consultant team of attorneys, architects, municipal planners, financial planners, engineers	District Services / Deputy Chancellor and ATEP / Provost
Liaison with City of Tustin and County of Orange	District Services / Chancellor and Deputy Chancellor
Marketing, community relations and outreach	ATEP with assistance from Saddleback College and Irvine Valley College
Private sector partnerships	District Services / Chancellor and Deputy Chancellor, ATEP / Provost

COMMUNICATION STRATEGIES

1. ATEP Provost meets with College Presidents together at least twice a month to discuss, plan and guide the development of ATEP.
2. ATEP Dean meets with appropriate college Vice Presidents and Deans per guidance and direction of the ATEP Provost. Appropriate faculty members may be included per direction of College Deans.
3. ATEP Development Forum meets regularly with representatives from both colleges, ATEP, district services, and students.
4. Form small user groups within educational focus areas to address educational specifications needed for ATEP development.
5. Solicit ongoing feedback from current ATEP students.
6. Publish a monthly newsletter that communicates news and developments at ATEP to internal and external communities.
7. Chancellor, ATEP Provost and College Presidents meet on a monthly basis (ATEP Executive Coordinating Council).

ATEP DEVELOPMENT FORUM

The ATEP Development Forum facilitates the colleges' discussion and informed planning of career technical education programs, support services and facilities at ATEP in order to maximize the efficient use of district and colleges resources.

SADDLEBACK COLLEGE

- President
 - *Tod A. Burnett*
- Vice President of Instruction
 - *Rajen Vurdien*
- Vice President of Student Services
 - *Jerilyn Chuman*
- Dean, Advanced Technology & Applied Sciences
 - *Don Taylor*
- Dean, Fine Arts and Media Technology
 - *Dixie Bullock*
- Dean, Business Sciences
 - *Ken Patton*
- Dean, Health Science and Human Services
 - *Donna Rane-Szostak*
- Director, Planning, Research and Grants
 - *Gretchen Bender*
- Biology Instructor
 - *Jenny Clark*
- Dept. Chair, Communication Arts
 - *Hiro Konishi*
- Advanced Technology Center Director
 - *Ed Tackett*
- Theater Arts Instructor
 - *Kent McFann*
- Classified Staff Representative
 - *Russell Hamilton*

DISTRICT

- Deputy Chancellor
 - *Gary Poertner*
- Vice Chancellor, Technology & Learning Services
 - *Robert S. Bramucci*

ATEP

- Provost
 - *Randy W. Peebles*
- Dean of Instruction and Student Services
 - *Rocky Cifone*
- Director of Center for Applied Competitive Technologies
 - *Bruce Sobczak*

CONSULTANTS

- Vice President, Director Of Architectural Services, gkkworks
 - *David Hunt*
- Development Manager, Hudson Capital LLC
 - *Nader Shah*
- Vice President, Development & Construction, Hudson Capital LLC
 - *Christopher Barton*

Meeting Dates / Locations:

Friday, February 26 | 8:00 to 9:30 a.m. **ATEP E-101**

Friday, April 30 | 8:00 to 9:30 a.m. **ATEP E-101**

IRVINE VALLEY COLLEGE

- President
 - *Glenn R. Roquemore*
- Vice President of Instruction
 - *Craig Justice*
- Vice President of Student Services
 - *Gwen Plano*
- Dean, Technical Education & Workforce Development
 - *David Gatewood*
- Dean, Fine Arts, Business Science, and College of Online Education
 - *Roger Owens*
- Dean, Math, Science, and Engineering
 - *Kathleen Schrader*
- Director, Supportive Services
 - *Bill Hewitt*
- Research & Planning Analyst
 - *Chris Tarman*
- Music Instructors
 - *Matt Tresler*
 - *Stan Breckenridge*
- Theater Dept. Chair
 - *Ron Ellison*
- Digital Media Arts Instructor
 - *Terry Chatkupt*
- Classified Staff Representative
 - *TBD*

EDUCATIONAL FOCUS AREAS

1. ALLIED HEALTH	OTHER POSSIBLE PROGRAMS	ALLIED HEALTH REPRESENTATIVES*
<ul style="list-style-type: none"> Nursing Simulation Hospital and Skills Laboratories Health information technologies (HIT) Medical laboratory technology and assisting 	<ul style="list-style-type: none"> Pharmacy Technology Pharmacy Assistant Orthotics-Prosthetics Technician Biomedical Lab Technician Simulation Lab Technician (including maintenance and repair) 	<div> <div> SADDLEBACK COLLEGE Diane Pestolesi Donna Rane-Szostak Jenny Clark Taimmy Rice </div> <div> IRVINE VALLEY COLLEGE Kathleen Schrader </div> </div>
2. APPLIED TECHNOLOGIES	OTHER POSSIBLE PROGRAMS	APPLIED TECHNOLOGIES REPRESENTATIVES*
<ul style="list-style-type: none"> Design Model Making and Prototyping (DMP) Rapid Digital Manufacturing (RapidTech) Photonics, Laser and Optics Technologies Biotechnology Nanotechnology 	<ul style="list-style-type: none"> Alternative Energy Technology Design Model Making and Prototyping Rapid Digital Manufacturing Virtual Reality Technology Biotechnology Electrical Technician Alternative Energy Sources Robotics/Automation Technician Aerospace – fuel management, solid fuel waste Cyber Security Data Center Design and Management Solar Design, Installation, and Maintenance 	<div> <div> SADDLEBACK COLLEGE Don Taylor Ed Tackett Jim Wright </div> <div> IRVINE VALLEY COLLEGE David Gatewood Diana Hurlbut Kathleen Schrader Ivette Chornomud Miriam Castroconde Brett McKim Matt Wolken ATEP Brian Monacelli Bruce Sobczak Jim Hauck </div> </div>

3. MEDIA TECHNOLOGIES

OTHER POSSIBLE PROGRAMS

MEDIA TECHNOLOGIES REPRESENTATIVES*

- Cinema and Video Production
- Entertainment and Event Design Technology and Management
- Audio Production and Recording arts technology
- Digital Animation and Gaming Art
- Commercial Digital Media and Illustration

- Multimedia Programming and Design
- Corporate Film Production
- 3-D Design and Animation
- Photography
- Digital Audio and Video Technology
- Scene and Set Design
- Sound Design and Engineering
- Visual Effects
- Video Post Production
- Apple Training/Certification Center

*SADDLEBACK
COLLEGE
Dixie Bullock
Hiro Konishi
Kent McFann*

*IRVINE VALLEY
COLLEGE
Amy Caterina
Lisa Davis Allen
Matthew Tresler
Roger Owens
Ron Ellison
Stan Breckenridge
Steven Rochford
Terry Chatkupt*

4. GREEN TECHNOLOGIES

OTHER POSSIBLE PROGRAMS

GREEN TECHNOLOGIES REPRESENTATIVES*

- Alternative energies
- Energy efficiency occupations (LEED and building maintenance)
- Conservation technologies

- Green Power Systems Installation
- Water Reclamation Technologies
- Hydroponics
- Photovoltaic/Solar Technology
- Energy Auditing and Surveying
- Green Building and Renewable Energy
- Green Product Design
- Alternative Fuels and Vehicle Conversion

*SADDLEBACK
COLLEGE
Don Taylor*

*IRVINE VALLEY
COLLEGE
Amy Stinson,
Bruce Sobczak
David Gatewood
Kathleen Schrader
Ray Chandos
Terry Schmidt*

- Partial listing; representatives continue to be added.

PARTNERSHIP DEVELOPMENT

GENERAL PARTNER CRITERIA

To qualify as a general partner at ATEP, a prospective enterprise must meet the following criteria:

1. Focus primarily on the SOCCCD geographic service area,
2. Engage in substantive dialogue regarding development of ATEP and tangible contributions the prospective partner will make to students,
3. Prescribe in detail their space exigencies such as co-location, stand-alone, size, purpose, etc.,
4. Demonstrate dynamism, adaptability and growth within its business and industry sector,
5. Be of a professional reputation consistent with ATEP's vision, mission and role within the SOCCCD and with the Colleges,
6. Possess strong, documentable financial health.

EDUCATIONAL PARTNER CRITERIA

To qualify as an educational partner at ATEP, a prospective institution must meet the general partner criteria as well as the following criteria:

1. Possess accreditation by Western Association of Schools and Colleges and/or comparable regional and professional accreditation agencies,
2. Be of a professional reputation consistent with ATEP's vision, mission and role within the SOCCCD and with the Colleges,
3. Demonstrate high potential for articulation/matriculation with SOCCCD college program(s), OR
4. Agree to non competition with existing SOCCCD college program(s),
5. Demonstrate a Career-Technical or High-Tech focus consistent with ATEP vision,
6. Possess strong, documentable financial health,
7. May be either a not-for-profit or a for-profit entity.

PARTNER CLASSIFICATIONS AND DESIRABLE CRITERIA

A. Tier One - Platinum

1. The partner agrees to shared use of space, equipment, technology, and facilities by students, faculty, staff that includes regular, frequent access based on mutually accessible scheduling systems and agreements.
2. The partner provides meaningful, consistent cooperative work experience opportunities (CWE) and internships exclusive to students enrolled in programs at ATEP.
3. The partner provides a regular technology refresh at their own expense representative of the state of the industry.
4. The partner provides staff assistance or technical expertise on an as-needed basis.
5. The partner is engaged in ongoing collaboration with faculty and administration in program development and training.
6. The partner provides access to its intellectual property by students, faculty, and staff.
7. The partner agrees to a long-term (at least ten years) commitment to ATEP.
8. All of the above conditions can be negotiable in lieu of/or part of financial conditions of co-occupation or leasing of campus space.

B. Tier Two - Gold

1. The partner agrees to a *joint* use of space, equipment, technology, and facilities by students, faculty, and staff that includes *periodic* access based on a collaborative scheduling agreement.
2. The partner extends regular CWE opportunities and internships to students enrolled in programs at ATEP on a priority basis.
3. The partner provides technical assistance on a scheduled basis.
4. The partner engages in periodic exchanges of information and professional development training activities with faculty and administration with the goal of program improvement.
5. The partner agrees to an extended (at least five years) commitment to ATEP.
6. The partner enters into a lease agreement with negotiable considerations and incentives for an extended commitment to ATEP.

C. Tier Three - Silver

1. The partner occupies space on the ATEP campus as a tenant.
2. The tenant-partner must be engaged in an enterprise consistent with the vision, mission and values of the SOCCCD.
3. The tenant-partner agrees to occasional access to facilities, technology and equipment by ATEP students, faculty, and staff based upon pre-authorized scheduling.
4. The tenant-partner may occupy a stand-alone facility.
5. The tenant-partner may offer CWE or internship opportunities on a first-come first-served basis.
6. The tenant-partner enters into a simple lease or land lease agreement with the SOCCCD.

PROSPECTIVE EDUCATIONAL INSTITUTION PARTNERS

- ASU – Global Institute of Sustainability
- Art Center College of Design (Pasadena)
- Brandman University
- CCC Center for Excellence
- California Institute of the Arts
- Caltech Office of Technology Transfer
- Capistrano-Laguna Beach ROP
- Central County ROP
- Coastline ROP
- Concordia University
- CSU Fullerton
- CSU Long Beach
- Harvey Mudd College - Center for Design Education
- Laguna College of Art and Design
- Loyola Marymount University
- MIT -- Deshpande Center for Technological Innovation
- NewSchool of Architecture and Design / Laureate
- North Orange County ROP
- Northeastern University
- Otis College of Art and Design
- Pratt Institute
- Santa Clara University
- School of the Art Institute of Chicago
- UC Irvine – Bren School of Information and Computer Sciences
- UC Irvine Extension - Engineering, Sciences & Technology Programs
- USC Stevens Institute for Innovation
- Vanguard University

PROSPECTIVE BUSINESS AND INDUSTRY PARTNERS

- Accurate Staging
- ADM Works
- Apple, Inc.
- Avatar Media Design.
- BioDesign Communications
- Blizzard Entertainment
- Bruce Ryan Production Design
- Business Improvement Group
- California Stage and Lighting
- CLIC net
- Cox Communications
- CTG Energetics
- Digidesign
- Dynacast
- Entertainment Arts Consortium (EAC)
- Fisker Automotive
- focus360 Architectural Comm'ns
- GKK Works
- Hoag Hospital Presbyterian
- Ideal World
- John Janavs Design
- Kaiser Permanente
- Kia Motors America
- L.A.B. Corporation
- Mazda N.A.
- National Instruments
- Newport Corporation
- Oakley
- Obsidian Entertainment
- OP-TEC
- PacMin Inc
- Papaya Studio
- Paton Group
- Post Factory/Gear Monkey
- Quantum Fuel Systems Technologies
- Quicksilver
- Scenic Expressions
- Schott North America Inc
- Sempra Energy
- Septer Music
- Solar-Tec Systems
- Southern California Edison
- Studio Management Services
- Tech Coast Works
- The Racket Room
- Toyota N.A.
- V-5 Engineering
- Village Green Global
- Vital Link

OVERVIEW OF CURRENT ATEP STAFF

PROVOST

Provides leadership for the development of ATEP, including facilities, partnerships, programs and grants. Participates in college meetings and facilitates involvement between ATEP, district and colleges. Supervises staff and manages day to day operations at ATEP. Coordinates with college presidents.

DEAN OF INSTRUCTION & STUDENT SERVICES

Manages day-to-day operations at ATEP for instructional and student services, including resources, technology, facilities and support functions. Coordinates with college vice presidents and deans for scheduling, student services, and program development at ATEP. Assists provost with strategic planning, community partnerships, grants, campus expansion, career-technical education and economic development.

DIRECTOR, CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES

Manages all CACT operations including design of non-credit classes, related faculty, facilities and budgetary requirements. Creates and maintains local industry contacts and facilitates collaboration between local business and CACT. Oversees and ensures compliance with all related grant requirements.

DIRECTOR, PUBLIC INFORMATION & MARKETING

Manages marketing, advertising, public relations, community relations, outreach and two websites for ATEP and CACT. Works with college deans, directors and faculty to promote courses at ATEP. Assists provost with research, development and strategic planning. Supervises the webmaster.

CAMPUS COORDINATOR

Manages facilities and maintenance related issues for the ATEP campus. Provides assistance to students and faculty during evening hours. Supervises Building Maintenance Worker and Groundskeeper.

WEBMASTER

Oversees design, infrastructure, web server and portal operation, content management and search engine optimization for ATEP and CACT websites. Assists with web-based marketing, advertising and analytics. Provides on-site IT support to faculty, students and staff.

BUILDING MAINTENANCE WORKER

Provides maintenance and custodial services for the ATEP campus and 68 acre site.

GROUNDSKEEPER

Maintains landscaping, grounds keeping, tree trimming and weed abatement for the ATEP campus and 68 acre site.

SR. ADMINISTRATIVE ASSISTANT TO PROVOST

Assists in all administrative duties related to scheduling, budgeting, and office management.

SR. ADMINISTRATIVE ASSISTANT TO DEAN

Assists with administrative duties related to scheduling, classroom management and instructional reporting. Provides assistance to faculty and students at ATEP.

CAMPUS SECURITY/POLICE OFFICERS – FULL-TIME / PART-TIME

Provides security for students, staff and faculty at the ATEP campus, enforces parking, provides surveillance and security oversight of buildings and grounds for the 68 acre site.

COUNSELOR – 20 HRS / WEEK

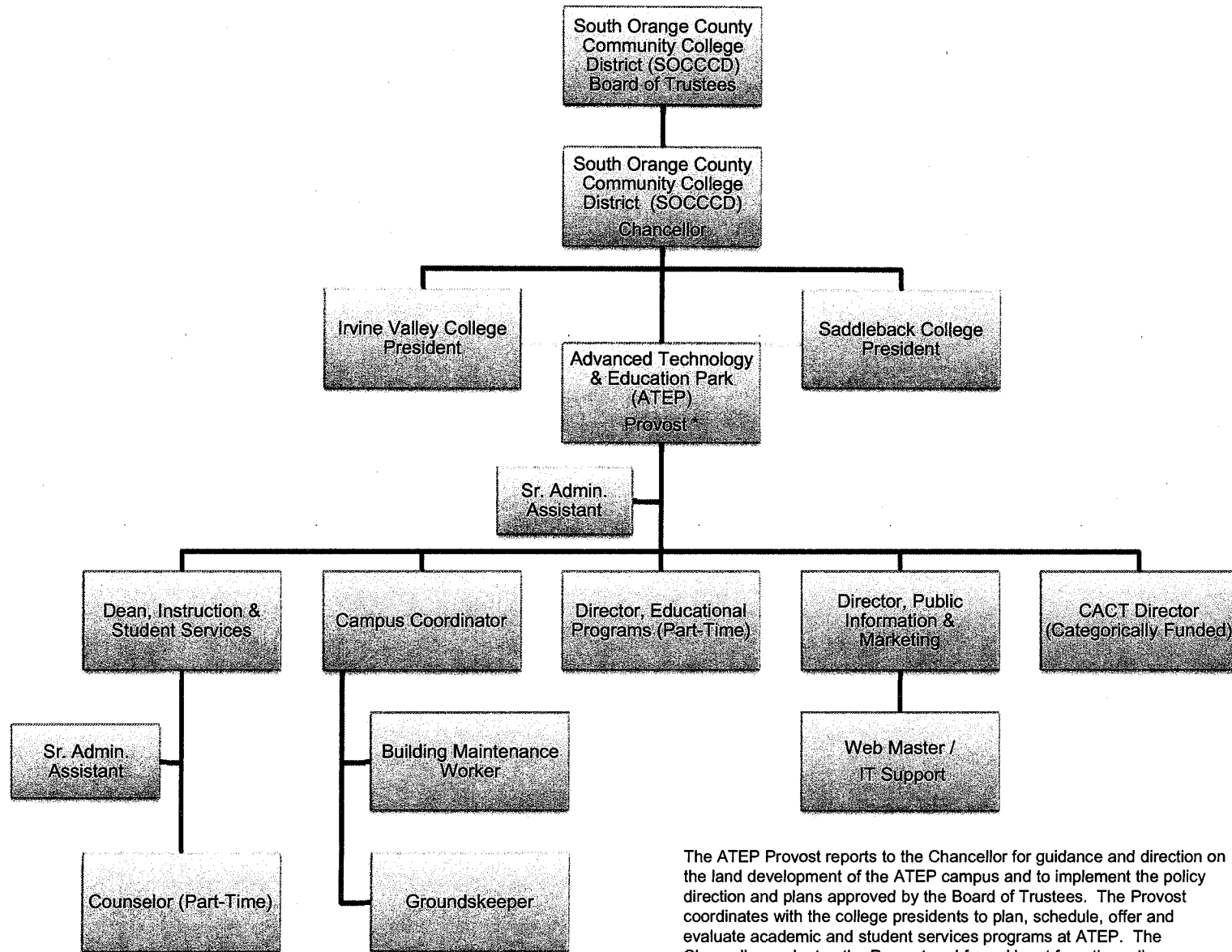
Provides counseling and student services support at the ATEP campus. Works with both colleges to coordinate student needs based on their college of record.

DIRECTOR, EDUCATION PROGRAMS – 7 HRS / WEEK

Coordinates with college vice presidents and instructional deans on scheduling and development of ATEP educational programs and curriculum. Provides technical expertise and assistance for a phase-in plan of approved educational programs, space allocation and resources needs for ATEP development.

Advanced Technology & Education Park (ATEP)

Organization Chart



The ATEP Provost reports to the Chancellor for guidance and direction on the land development of the ATEP campus and to implement the policy direction and plans approved by the Board of Trustees. The Provost coordinates with the college presidents to plan, schedule, offer and evaluate academic and student services programs at ATEP. The Chancellor evaluates the Provost and formal input from the college presidents will be structured into future evaluations.

FUNDING MODELS UNDER DEVELOPMENT / CONSIDERATION

OVERVIEW OF FINANCING PLAN

Financial planning has been part of the ongoing development of ATEP. Consultants that specialize in public-public and public-private funding partnerships are engaged in developing a comprehensive ATEP financial plan that includes multiple options and opportunities for further development and consideration. Such financial planning for a public agency is a complex process as such activities must comply with multiple agency and government requirements. The financial plan for ATEP will include public-public and public-private options for both *revenue sources* and *financing mechanisms*.

Revenue sources involve one-time or ongoing cash flows to repay the long term debt or lease-purchase obligations, and/or to fund ongoing ATEP operations. *Financing mechanisms* involve one time, long term debt or lease-purchase obligations to pay for capital improvements.

Potential ATEP partners and tenants will contribute ongoing lease and other revenues to help pay for capital improvements and fund campus operations. Financial planning at ATEP will depend on these and other ongoing revenue sources, which will be used to repay long term capital obligations associated with multiple financing mechanisms.

The following summary lists all the different revenue sources and financing mechanisms under consideration. Some of these are already being further developed for the Board of Trustees to consider for initial development funding, possibly on a pilot basis.

REVENUE SOURCES

Revenue sources involve one-time or ongoing cash flows to repay the long term debt or lease-purchase obligations, and/or to fund ongoing ATEP operations.

1) Ground Lease or Building Lease Payments

- a) **Description:** Long term building leases and/or ground leases that third party tenants/partners like other education institutions and joint use or commercial businesses would pay to lease facilities built by the District or to lease land on which third party would build its own facilities.
- b) **Maximum amount that could be raised:** Depends on future market conditions and mix of building versus ground leases. For 305,000 SF of building space in Concept Plan Phase 3A and assuming building leases alone, a net lease rate of \$3/SF per month could be

sufficient to support about \$90 million in long term debt or lease-purchase obligations. Ground leases may provide additional ongoing revenues.

- c) **Related time elements and if one-time or incremental:** Each lease would be a long term agreement in 5-10 year increments preferably for at least 20 to 30 years. These will be individually negotiated.
- d) **Specified uses (general/construction/technology, etc.):** This revenue source would be used to help pay for capital improvements and programs at the ATEP site, including potential debt service for public financing.
- e) **Taxpayer impact:** This revenue source will not require increased taxes, assessments, or fees from property owners inside or outside ATEP, nor will it require a registered voter election.

2) **State and Federal Funds**

- a) **Description:** Federal American Recovery and Reinvestment Act (ARRA) funds are being considered for all USA community colleges. No legislation has been approved to implement such funding at this time. The United States President proposed the "American Graduation Initiative" with as much as \$12 billion to American community colleges through 2010. Research is ongoing regarding various State and Federal grants for capital improvements and educational programs.
- b) **Maximum amount that could be raised:** TBD
- c) **Related time elements and if one-time or incremental:** Depends on grant or funding program.
- d) **Specified uses (general/construction/technology, etc.):** Depends on grant or funding program.
- e) **Taxpayer impact:** None

3) **Licensing, Royalty, and/or Enterprise Revenues**

- a) **Description:** Fees paid by service providers, partners or enterprise tenants.
- b) **Maximum amount that could be raised:** TBD
- c) **Related time elements and if one-time or incremental:** Ongoing income per negotiated contracts.
- d) **Specified uses (general/construction/technology, etc.):** For ATEP site and/or programs.
- e) **Taxpayer impact:** None

4) Contract / Fee-based Income

- a) **Description:** Recurring revenues related to contract and fee-based activities and education services as provided by ATEP through the CACT operation.
- b) **Maximum amount that could be raised:** TBD but probably for sustaining these activities
- c) **Related time elements and if one-time or incremental:** Ongoing
- d) **Specified uses (general/construction/technology, etc.):** For ATEP site and/or programs.
- e) **Taxpayer impact:** None

5) Enrollment Growth Income @ ATEP

- a) **Description:** Growth scheduled at ATEP by the colleges will increase college funding according to the District Resource Allocation Council (DRAC) formula.
- b) **Maximum amount that could be raised:** Limited to funded FTES as scheduled by each college at ATEP.
- c) **Related time elements and if one-time or incremental:** Ongoing funding stream with limitations
- d) **Specified uses (general/construction/technology, etc.):** These FTES funds flow to each college's general fund.
- e) **Taxpayer impact:** None

6) California Community College Center Status Income

- a) **Description:** As the ATEP campus approaches 1000 FTES, and Center status is attained, eligibility for additional SB 361 funding will provide a basic allocation for Centers, in addition to FTES funding, of \$1.1 million annually.
- b) **Maximum amount that could be raised:** TBD
- c) **Related time elements and if one-time or incremental:** This funding will not begin until 1,000 FTES is reached and "Center" Status is approved. Estimated earliest achievement of this is in third full academic year of operation of Concept Plan Phase 3A.
- d) **Specified uses (general/construction/technology, etc.):** TBD
- e) **Taxpayer impact:** None

7) Potential Special Taxes

- a) **Description:** Potential special taxes received from private ATEP tenants/partners (in-lieu special taxes from public tenants/partners) levied by a Community Facilities District that SOCCCD could establish on ATEP site.
- b) **Maximum amount that could be raised:** Limited to amount needed to (i) pay debt service on special tax bonds or lease-purchase financing for specific public improvements, or (i) fund specified levels of selected public services.
- c) **Related time elements and if one-time or incremental:** Incremental. Typically involves annual special taxes/in-lieu special taxes for up to 30 years, most if not all of which are used to repay public financing, involving one or more series or issuances.
- d) **Specified uses (general/construction/technology, etc.):** For ATEP-related public improvements and/or selected public services (e.g., police and fire protection).
- e) **Taxpayer impact:** This revenue source would require increase in special (i.e., non-ad valorem) property taxes/ in-lieu property taxes *within ATEP site only*, as well as landowner election limited to ATEP site.

8) Potential Special Assessments

- a) **Description:** Potential special assessments received from private and public ATEP tenants/partners, respectively, levied by a 1911/1913 and/or 1972 Act Benefit Assessment District that SOCCCD could establish on ATEP site. Special assessments appear similar to special taxes. However, they're governed by different statutes, are legally NOT considered taxes, are established pursuant to a different process, are subject to different usage restrictions, and are calculated using a different methodology.
- b) **Maximum amount that could be raised:** Limited to amount needed to (i) pay debt service on special assessment bonds or lease-purchase financing for specific public improvements or (i) fund specified levels of selected public services.
- c) **Related time elements and if one-time or incremental:** Incremental. Typically involves annual assessment installments for up to 30 years, all of which are typically used to repay public financing, involving one or more series or issuances.
- d) **Specified uses (general/construction/technology, etc.):** For ATEP-related public improvements and/or selected public services (e.g., landscape maintenance and street lighting).
- e) **Taxpayer impact:** This revenue source would require benefit assessments within ATEP site only and a public hearing, but not a landowner or registered voter election.

9) **Redevelopment Pass-Through Payments**

- a) **Description:** There are 8 redevelopment agencies (RDAs)—County, Irvine, Lake Forest, Mission Viejo, Santa Ana, San Clemente, San Juan Capistrano, and Tustin—with 12 redevelopment project areas (Projects) partially or wholly located within District boundaries, including MCAS Tustin (aka Legacy) Project, which contains ATEP. (Saddleback College and Irvine Valley College are not located within RDA Projects.) In these 12 Projects, District has 15 pass-through entitlements which generate annual payments—five contractual and 10 statutory—which typically increase over time. One entitlement in Mission Viejo is geographically restricted to Mission Viejo, and therefore non-competitive for Saddleback College. Because of ATEP’s location, the MCAS Tustin entitlement is presumably non-competitive for ATEP. The remaining 13 entitlements are presumably competitive for ATEP, Saddleback College, and Irvine Valley College.
- b) **Maximum amount that could be raised:** Depends primarily on future growth in assessed value (AV) inside Projects. In FY 2008-09, projected future RDA pass-through payments over the next 40 years ranged from \$81.5 million to \$109.0 million in future dollars (\$26.5 million to \$36.3 million in constant dollars) from all 15 entitlements. This includes \$16.9 million to \$28.3 million in future dollars (\$7.6 million to \$11.4 million in constant dollars) from MCAS Tustin only.
- c) **Related time elements and if one-time or incremental:** Incremental. In FY 2008-09, some entitlements were projected to generate payments for up to 43 years. If used to repay public financing, pass-through payments may support multiple series or issuances.
- d) **Specified uses (general/construction/technology, etc.):** Must be used “for educational facilities,” including, but not limited to, land acquisition, new construction, reconstruction, remodeling, or deferred maintenance (or for related public financing).
- e) **Taxpayer impact:** None. RDA pass-through payments are generated from increases in assessed value within Projects, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. A registered voter election is not required.

10) **Redevelopment “Excess Revenues”**

- a) **Description:** Ordinarily, District’s share of property tax growth within RDA Projects is part of tax increment (TI) diverted to RDA. RDA pass-through payments to District represent PORTION of diverted TI paid BACK to District by contract or statute. In contrast, “excess revenues” are District’s share of property tax growth within RDA Projects that’s NOT diverted to RDA, because RDA has insufficient debt to justify being allocated TI, or has reached annual or cumulative dollar limit on receipt of TI. Excess

revenues may be received in addition to pass-through payments, or in lieu of pass-through payments. (Note: If RDA has reached TIME LIMIT on receipt of TI, RDA Project is regarded as COMPLETED, and District's share of property tax growth within (former) Project will now be received as regular property taxes, not excess revenues).

- RDAs are required to submit an annual "statement of indebtedness" (SOI) in order to justify receipt of TI revenues. When SOIs show insufficient debt, some or all of what would otherwise be TI may revert to District (and other affected taxing entities) as excess revenues. RDAs generally avoid this problem, since they typically want to be allocated all the TI that's generated.
 - However, another problem is more difficult to avoid. All 12 RDA Projects located within District boundaries are subject to TI limits or caps, which in turn limit pass-through payments to District. TI caps may only be raised by amendment to the redevelopment plan, which is a time consuming, costly (and sometimes litigious) process. If TI caps are not raised, TI caps may be reached prior to expiration of RDA's 45 to 50 year TI time limit on receipt of TI revenues. Once TI caps are reached, 100 percent of District's share of additional TI will revert to District as "excess revenues." As long as District remains "basic aid," excess revenues are a net benefit to District, in same manner as RDA pass-throughs.
- b) **Maximum amount that could be raised:** Depends primarily on future growth in assessed value (AV) inside Projects, and on whether RDAs amend redevelopment plans to increase TI caps. Assuming RDAs do NOT increase existing TI caps, in FY 2008-09 projected "excess revenues" over the next 40 years ranged from \$12.1 million to \$105.0 million in future dollars (\$2.6 million to \$30.3 million in constant dollars) from all 15 entitlements. This includes up to \$8.3 million in future dollars (up to \$2.3 million in constant dollars) from MCAS Tustin only.
- c) **Related time elements and if one-time or incremental:** Incremental. Availability of "excess revenues" depends on whether RDAs amend redevelopment plans in future, and on whether District remains "basic aid." This makes "excess revenues" better suited to pay-as-you-go funding rather than a revenue source to repay long term debt or lease-purchase obligations.
- d) **Specified uses (general/construction/technology, etc.):** May be used in any manner District designates.
- e) **Taxpayer impact:** None. "Excess revenues" are generated from increases in assessed value within RDA Projects, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. No registered voter election is required.

11) **Basic Aid**

- a) **Description:** This is the annual balance of property tax collections after the state SB361 is fully funded locally. Annual amount generally increases when property tax collections grow at faster rate than FTES enrollment, and decreases when enrollment growth exceeds property tax growth.
- b) **Maximum amount that could be raised:** Changes annually depending on property tax collections and SB361 entitlement. See Board of Trustees Basic Aide Reports (monthly).
- c) **Related time elements and if one-time or incremental:** By Board policy, use limited to one-time or non-recurring costs. Selection of projects for basic aid funding determined by Board.
- d) **Specified uses (general/construction/technology, etc.):** Per board approval.
- e) **Taxpayer impact:** None. Basic aid revenues are generated from difference in *existing* property tax collections and state SB361 funding, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. No registered voter election is required.

FINANCING MECHANISMS

Financing mechanisms involve one time, long term debt or lease-purchase obligations to pay for capital improvements.

1) **New Markets Tax Credits (NMTC)**

- a) **Description:** This form of public financing provides federal income tax credits to stimulate private investment in eligible low income census tracts; ATEP is located in eligible census tract 755.15. (Saddleback College and Irvine Valley College are in non-low income census tracts 320.22 and 525.17, respectively, and are not eligible for NMTC financing.) Purchase of tax credits (and other tax benefits) by investor generates a net subsidy to District similar to a grant. Initial “pilot project” may involve NMTCs to generate net subsidy to District to pay for on-site demolition and reimbursement of portion of previous costs incurred by District for Phase 1 ATEP campus, in this case, at no net cost to District. Subsequent NMTC financings for other capital improvements will also generate net subsidies to District to reduce cost to District of paying debt service on related public financing. New market tax credits are not available for Saddleback or Irvine Valley College.
- b) **Maximum amount that could be raised:** \$8 million potential net subsidy from initial transaction. While ultimate NMTC financing capacity has not yet been determined, NMTCs could generate upwards of \$23.5 million for Concept Plan Phase 3A.

- c) **Related time elements and one-time or incremental:** Initial transaction could be completed in as little as six months from authorization by Board. Subsequent transactions could take additional six to 12 months from authorization, depending on size and complexity. Continued eligibility of census tract 755.15 subject to review based on 2010 census, which could occur as early as FY 2011-12. Maximum amount of NMTCs available for any single transaction or multiple transactions is largely market driven.
- d) **Specified uses (general/construction/technology etc.):** This use is specific to capital building/infrastructure expenses within the eligible census tract.
- e) **Taxpayer impact:** This financing mechanism will not require increased taxes, assessments, fees, or other payments from property owners inside or outside ATEP, nor will this financing mechanism require a registered voter election.

2) **Lease-Purchase Financing**

- a) **Description:** This form of public financing involves a lease-lease back structure and certificates of participation (COPs) or Lease Revenue Bonds (LRBs), issued directly by District or through a conduit issuer like the Community College League of California, for establishment and/or support of ATEP. Technically repaid by lease payments, which may be funded by any of the 11 Revenue Sources described above, COPs and LRBs are competitive or non-competitive, depending on which Revenue Source is used to fund the lease payments.
- b) **Maximum amount that could be raised:** As noted above, for 305,000 SF of building space in Concept Plan Phase 3A and assuming building leases alone, a net lease rate of \$3/SF per month could be sufficient to support about \$90 million in lease-purchase financing. Ground lease revenue may support additional lease-purchase financing.
- c) **Related time elements and if one-time or incremental:** Lease-purchase financing may be implemented relatively quickly (i.e., in as little as a few weeks from authorization by Board). Lease-purchase financing issued in multiple series to ensure that net proceeds are available when needed.
- d) **Specified uses (general/construction/technology etc.):** By statute, proceeds of lease purchase financing may not be used “for general operating purposes,” but are limited to capital improvements and equipment.
- e) **Taxpayer impact:** This financing mechanism will not require increased taxes, assessments, fees, or other payments from property owners inside or outside ATEP, nor will this financing mechanism require a registered voter election.

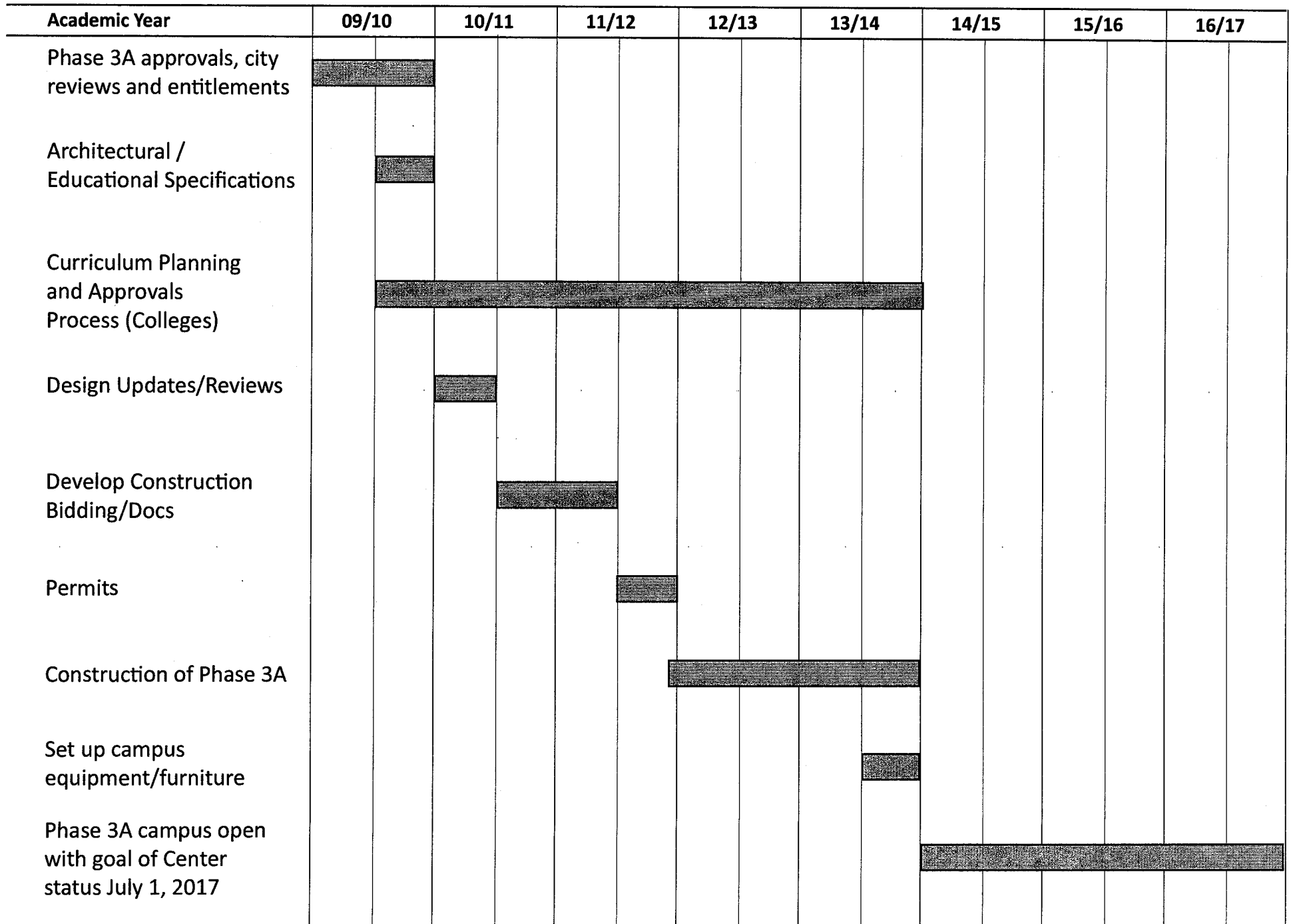
3) **Special Tax or Assessment Bonds**

- a) **Description:** This form of public financing involves issuance of special tax bonds by a community facilities district, to be repaid by special taxes or in-lieu taxes on property at ATEP, or by issuance of special assessment bonds by an assessment district, to be repaid by benefit assessments on property at ATEP.
- b) **Maximum amount that could be raised:** Limited to amount needed to pay debt service on specific public improvements and/or selected public services
- c) **Related time elements and if one-time or incremental:** Determined by statute and by negotiations with owners of public improvements if not District (e.g., City of Tustin). Special tax or assessment bonds may be issued in multiple series to ensure that net proceeds are available when needed. Once negotiations are completed with owners of public improvements, this financing mechanism may be implemented relatively quickly (i.e., in as little as a few weeks from authorization by Board).
- d) **Specified uses (general/construction/technology, etc.):** Limited to amount needed to pay debt service on specific public improvements and/or selected public services (e.g., police and fire protection for special tax bonds, and landscaping and lighting for special assessment bonds).
- e) **Taxpayer impact:** This financing mechanism would require increase in special property taxes/ in-lieu property taxes (special tax bonds) or benefit assessments (special assessment bonds) *within ATEP site only*, as well as landowner election limited to ATEP site.

4) **General Obligation Bonds/Funds**

- a) **Description:** This form of public financing involves issuance of general obligation bonds that would require approval of a specific ballot measure in a registered voter election, and would be repaid from increased ad valorem property tax rates, if approved by a simple or qualified majority of registered voters.
- b) **Maximum amount that could be raised:** This is determined by a calculation of the assessed value (AV) of all taxable property within District boundaries. For example, the AV of taxable property within the District for FY 2009-10 is \$167.02 billion. Property owners currently pay a basic property tax levy of 1 percent of this amount: \$1.67 billion. If voters were to approve issuance of \$335 million in general obligation bonds, this would require an increase in property taxes of about 1 percent, i.e., a total property tax rate of 1.01 percent. This is equivalent to a \$40 dollar per year increase in property taxes paid for a home with an assessed value of \$400,000.
- c) **Related time elements and if one-time or incremental:** Determined by statute and by need to inform voters of the advantages and disadvantages of relying on this financing mechanism. Election could take place in less than one year from authorization by

ATEP PHASE 3A DEVELOPMENT TIMELINE (TENTATIVE)



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

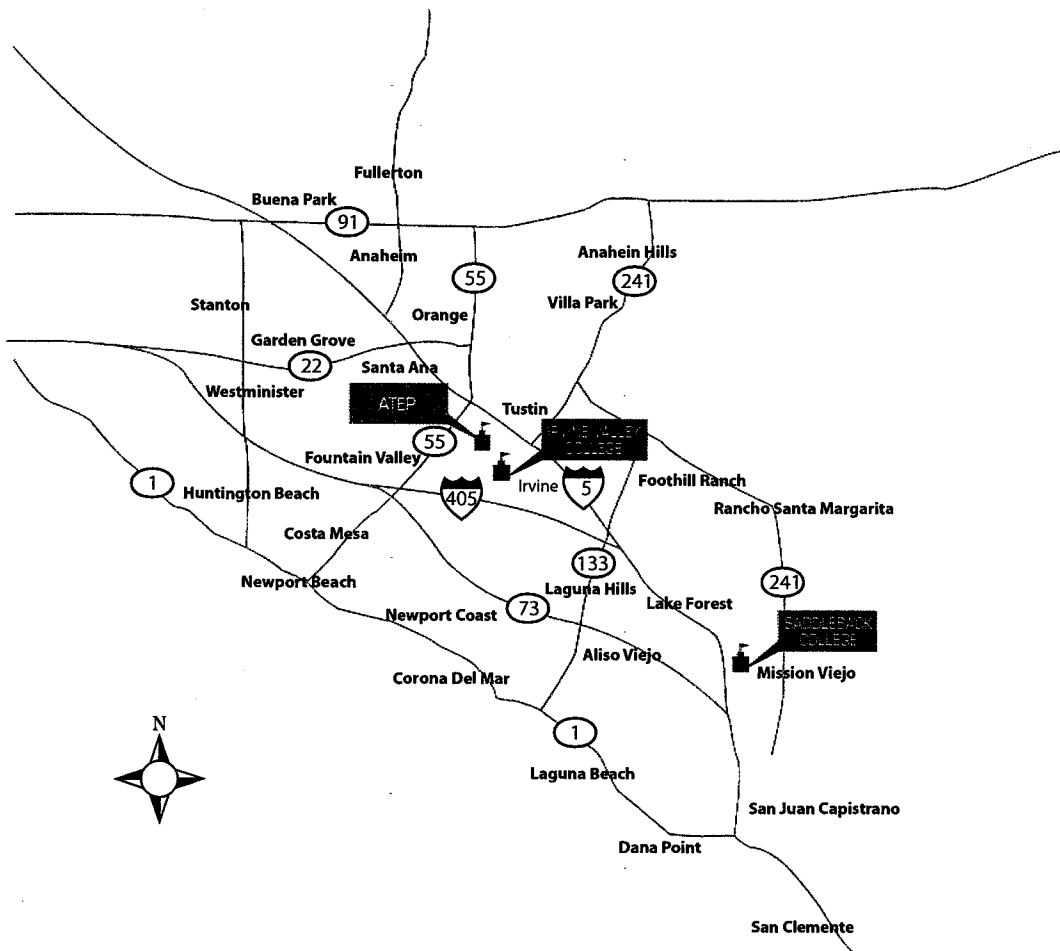
Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker,
Nancy M. Padberg, Donald P. Wagner, John S. Williams

Raghu P. Mathur, Ed.D., Chancellor

Tod A. Burnett, Ed.D., Saddleback College President

Glenn R. Roquemore, Ph.D., Irvine Valley College President

Randy W. Peebles, Ed.D., ATEP Provost



ATEP

ADVANCED TECHNOLOGY & EDUCATION PARK

15445 Lansdowne Road, Tustin, CA 92782 Tel: 949.282.2700 www.atep.us

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from :

April 26, 2009 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

Item Submitted by: Dr. Raghu P. Mathur, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145, HEALTH
SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 26, 2010

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President
Nancy M. Padberg, Vice President
Marcia Milchiker, Clerk
John S. Williams, Member
Thomas A. Fuentes, Member
William O. Jay, Member
David B. Lang, Member
Bi'Anca Bailey, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Provost, ATEP

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)

1. Public Employee Discipline/Dismissal/Release (1)

B. Conference with Labor Negotiators (GC Section 54957.6)

1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - b. Faculty Association Proposal
2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: Dr. Raghu Mathur
 - b. Leave Request (1)
- B. Conference with Legal Counsel (GC Section 54956.9)
 1. Existing Litigation (GC Section 54956.9[b]) (1) Westphal v. Wagner'
 2. Anticipated Litigation/Significant Exposure to Litigation (1) (GC Section 54956.9[b][1] and [b][3][A])

RECONVENE OPEN SESSION: 6:55 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 Invocation Led by Trustee Bill Jay
- 2.3 Pledge of Allegiance Led by Trustee Dave Lang
- 2.4 Resolutions / Presentations / Introductions
 - Resolution: Student Trustee: Bi'Anca Bailey
 - Resolution: 2010 Classified School Employees Week
 - Resolution: Dr. Eddie Hernandez, Chancellor, Rancho Santiago Community College District
 - Resolution: Saddleback College State Men's Basketball Champions
 - Resolution: Jo Ellen Chatham, Coastline Community College Foundation 2010 "Visionary of the Year"

2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. ***Speakers are limited to up to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

- Program Report on Electronics Technology Program at Irvine Valley College.

4.0 DISCUSSION ITEM

4.1 SOCCCD: 20 Year Capital and Scheduled Maintenance Needs Discussion on Capital and Scheduled Maintenance Needs and Possible Funding Mechanisms through 2031.

Deputy Chancellor Gary Poertner, District Director of Business Services Beth Mueller and Dante Gumucio of Public Economics provided a presentation on the twenty year capital and scheduled maintenance needs and possible funding mechanisms for the District.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

On a motion made by Trustee Williams and seconded by Trustee Jay the consent calendar was approved on a 7-0 vote.

5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a regular meeting held on March 25, 2010.

5.2 Saddleback College: Special Topics - Design in New York City Architecture
Approve out-of-state travel to New York for the Saddleback College Architecture 289 Special Topics class from May 30, 2010 through June 6, 2010.

5.3 Saddleback College: Amended 2010-11 Faculty Request List Approve the announcement and recruitment of the replacement of the Photography and English full-time faculty positions added to the list.

5.4 Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year
Approve curriculum revisions for the 2010-11 Academic Year.

- 5.5 Irvine Valley College: B200 Science Lab Annex and B239 Conversion:
Contract Amendment to Increase Amount for DSA Inspection Services
Approve contract amendment with Joyce Inspection increasing the contract by \$35,000. The revised total contract amount is \$280,064.
- 5.6 ATEP: Change Order Request: Hope Drive Parking Lot Maintenance and Repair
Approve change order with NPG decreasing the cost by \$1,500. The total revised project cost is \$141,342.00.
- 5.7 ATEP: Notice of Completion: Parking Lot Renovation
Authorize the filing of the Notice of Completion and the release of retention.
- 5.8 SOCCCD: Destruction of Class 3 Disposable Records
Approve destruction of documents.
- 5.9 SOCCCD: Purchase Order/Confirming Requisitions
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-03565 through P10-04181 amounting to \$2,881,818.27 and P11-00001 through P11-00030 amounting to \$72,174.47. Confirming requisitions dated March 2, 2010 through April 6, 2010 totaling \$301,660.81 are submitted for approval.
- 5.10 SOCCCD: Payment of Bills
Approve checks no. 089852 through 091085, processed through the Orange County Department of Education, totaling \$4,948,268.99; and checks no. 009784 through 009805, processed through Saddleback College Community Education, totaling \$37,990.14; and checks no. 008680 through 008694, processed through Irvine Valley College Community Education, totaling \$53,838.20 are submitted for approval.
- 5.11 SOCCCD: Transfer of Budget Appropriations
Ratify transfer of budget appropriations as shown.
- 5.12 SOCCCD: Budget Amendment: Adopt Resolution No. 10-10 to Amend 2009-2010 Restricted General Fund
Adopt and amend as indicated.
- 5.13 SOCCCD: Gifts to the District and Foundations
Approve gifts as presented.
- 5.14 SOCCCD: March/April 2010 Contracts
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 Irvine Valley College: Life Sciences Building: Hire Construction Management Firm

Approve an agreement with McCarthy Building Company for construction management in an amount not to exceed \$910,000.

On a motion made by Trustee Milchiker and seconded by Trustee Williams this item was approved on a 7-0 vote.

- 6.2 Saddleback College: Award of Bid: James B. Utt Memorial Learning Resources Center Renovation

Approve agreement with Bayley Construction in the amount of \$12,299,000.

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item was approved on a 7-0 vote.

- 6.3 Saddleback College: James B. Utt Memorial Learning Resources Center Renovation: Hire DSA Inspector of Record

Approve agreement with Joyce Inspections and Testing, Inc., in the amount of \$256,824.

On a motion made by Trustee Jay and seconded by Trustee Lang this item was approved on a 7-0 vote.

- 6.4 SOCCCD: Software Development Contract

Approve contract with Neudesic LLC for software development in the amount of \$400,000.

On a motion made by Trustee Padberg and seconded by Trustee Lang this item was approved on a 7-0 vote.

- 6.5 SOCCCD: Board Policy Revision: BP-5240 Associated Students' Organization
Accept for discussion/approval.

On a motion made by Trustee Jay and seconded by Trustee Williams this item was approved on a 7-0 vote.

- 6.6 SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections
Accept for review and study.

On a motion made by Trustee Milchiker and seconded by Trustee Jay this item was approved on a 7-0 vote.

- 6.7 SOCCCD: Academic Personnel Actions - Regular Items
Approve New Personnel Appointments, Change of Status, Administrative Reassignment, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension, Resignation/Retirement/ Conclusion of Employment.

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

- 6.8 SOCCCD: Classified Personnel Actions - Regular Items
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change a Classified Position, Authorization to Change Organization Reporting Structure, Change of Status, Out of Class Assignments, Resignation/Retirement/ Conclusion of Employment, Volunteers.

Vice Chancellor Bugay noted that there was a correction to item A.1.g. the correct assignment location being the Advanced Technology and Education Park (ATEP). On a motion made by Trustee Jay and seconded by Trustee Williams this item was approved on a 7-0 vote.

- 6.9 SOCCCD: Recess to Public Hearing - SOCCCD Faculty Association Proposal
Conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Faculty Association's proposal.

At 8:55 p.m. the Regular Meeting was recessed to a Public Hearing on the Faculty Association Proposal. Since there were no public comments, the Public Hearing was adjourned and the Regular Meeting was reconvened at 8:57 p.m.

- 6.10 SOCCCD: Report By Community College Search Services (CCSS)
Approval/Ratification.

After discussion on suggested changes to the Chancellor's Search brochure, and on a motion made by Trustee Milchiker and seconded by Trustee Jay the brochure was approved, as amended, on a 6-1 vote with Trustee Lang opposing.

7.0 REPORTS

7.1 SOCCCD: Hiring of Relatives

A report as requested by the Board of Trustees on the Hiring of Relatives in the District.

Trustee Fuentes requested that this report be brought back to the May meeting of the Board of Trustees.

7.2 SOCCCD: Board Requested Report - Retirees Receiving Over \$100,000 Annually

A report as requested by the Board of Trustees on Retirees Receiving over \$100,000 Annually.

7.3 Saddleback College and Irvine Valley College: Speakers

A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.

7.4 SOCCCD: Retiree (OPEB) Trust Fund

Report is for the period ending March 31, 2010.

7.5 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

7.6 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.7 SOCCCD: List of Board Requested Reports

Reports requested by Trustees.

7.8 SOCCCD: Monthly Financial Status Report

The reports are for transactions through March 31, 2010.

7.9 SOCCCD: Quarterly Financial Status Report

Report is as of March 31, 2010 for the 2009/2010 fiscal year.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Saddleback College President Tod Burnett, ATEP Provost Randy Peebles and Saddleback College Academic Senate President Bob Cosgrove gave reports.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): 11:00 P.M.

The meeting was adjourned at 9:40 p.m.

Raghu P. Mathur, Ed.D., Secretary

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Amendment to Increase Construction Management Services with gkkworks: Village Expansion Project

ACTION: Approval

BACKGROUND

On March 26, 2009, the Board of Trustees approved an agreement with gkkworks to provide Construction Management services for the Village Expansion project at Saddleback College for a fee of \$160,470. On January 25, 2010, the Board approved \$78,090 to extend these services to March, 2010, for a total contract amount of \$238,560.

STATUS

The scope of services has been increased to include inspection services extended through June, 2010.

The construction manager has requested an additional \$22,235 for a total amount of \$260,795.

Funds are available within the approved project budget which is \$4,315,675 including architectural fees, inspections, testing, buildings and equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 3 (EXHIBIT A), to the Construction Management Services with gkkworks for the Village Expansion project increasing the fee in the amount of \$22,235. The total revised purchase order amount is \$260,795.

**AMENDMENT NO. 3
TO CONSTRUCTION MANAGEMENT SERVICES AGREEMENT
FOR VILLAGE EXPANSION PROJECT
AT
SADDLEBACK COLLEGE**

May 24, 2010

THIS AMENDMENT shall modify the original agreement dated June 1, 2009, by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and gkkworks, 2355 Main Street Suite 220, Irvine, CA 92614, hereinafter referred to as "CONSULTANT."

WHEREAS, Article 6.3, of the original agreement establishes that if the duration of the contract is extended, CONSULTANT shall be entitled to additional services; and

WHEREAS, the scope of duration has been extended from March 12, 2010 to June 30, 2010; and

WHEREAS, this additional scope requires increased services by the "CONSULTANT"; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

MODIFICATION TO THE ORIGINAL PLUS AMENDED FEE OF \$238,560
BASED ON THE FOLLOWING CHANGES

1. Duration has been extended from	\$22,235
March 12, 2010 to June 30, 2010	
Total this Amendment	\$22,235
For a total contract amount of	\$260,795

IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"
South Orange County Community College District

"CONSULTANT"
gkkworks

By: _____
Gary Poertner

By: _____

Title: _____
Deputy Chancellor

Title: _____

Date: _____

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Amendment to Increase Architectural Services
with R2A Architecture: Village Expansion Project

ACTION: Approval

BACKGROUND

On November 18, 2008, the Board of Trustees approved an agreement with R2A Architecture to provide architectural services for the Village Expansion project at Saddleback College for a fee of \$165,000. The agreement was amended by Board action on February 23, 2009 for \$80,080, and January 25, 2010, for \$19,938 resulting in a total contract amount of \$265,018.

STATUS

The scope of services has been increased to include 1) Additional tasks to address contractor defaults, and 2) Architect efforts extended through June 30, 2010.

The Architect has requested an additional \$38,797 for a total contract amount of \$303,815. EXHIBIT A is Amendment No. 3 to the agreement that incorporates these changes.

Funds are available within the approved project budget which is \$4,315,675 including architectural fees, inspections, testing, buildings and equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Amendment No. 3, (EXHIBIT A), to the Architectural Services agreement with R2A Architecture for the Village Expansion project increasing the fee in the amount of \$38,797. The total revised contract amount is \$303,815.

**AMENDMENT NO. 3
TO ARCHITECTURAL SERVICES AGREEMENT
FOR VILLAGE EXPANSION PROJECT
AT
SADDLEBACK COLLEGE**

May 24, 2010

THIS AMENDMENT shall modify the original agreement dated November 18, 2008, by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and R2A Architecture, 2900 Bristol Street Suite E-205, Costa Mesa, CA 92626, hereinafter referred to as "CONSULTANT."

WHEREAS, Article III, paragraph 2 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

WHEREAS, the scope of services has been increased to include the following: 1) Additional tasks required to address contractor default and 3) Construction administration efforts extended to June 30, 2010; and

WHEREAS, this additional scope requires increased services by the "CONSULTANT"; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

**MODIFICATION TO THE ORIGINAL FEE OF \$165,000 PLUS AMENDMENT No. 1
FOR THE AMOUNT OF \$80,080 BASED ON THE FOLLOWING CHANGES**

- | | |
|--|--------|
| 1. Additional tasks to address contractor defaults | 34,684 |
| 2. Construction administration efforts extended from March 12, 2010 to June 30, 2010 | 4,113 |

Total this Amendment **\$38,797**

For a total contract amount of **\$303,815**

IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"
South Orange County Community College District

"CONSULTANT"
R2A Architects

By: _____
Gary Poertner

By: _____

Title: Deputy Chancellor

Title: _____

Date: _____

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Amendment to Architects Scope of Work to Incorporate College Changes to DSA Approved Drawings: James B. Utt Library Renovation

ACTION: Approval

BACKGROUND

On October 27, 2004, the Board of Trustees approved an agreement with gkkworks to provide architectural services for the James B. Utt Library Renovation at Saddleback College for 9% of the construction costs.

The architect, maintenance and operations staff, college administration and the District held meetings to evaluate the final building plans and the selected building finishes.

STATUS

Color and finish material changes, revised vending area changes, addition of exterior building waterproofing application, and the design of a new layout for the photography department have been completed and approved by the college and District.

Staff recommends approval of additional architectural services for \$46,604.

Per amendment, EXHIBIT A, funds are available in the project budget which is \$21,124,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approves the amendment (EXHIBIT A) to gkkworks architect's scope of work to incorporate college changes to DSA approved drawings, for an amount of \$46,604 at the James B. Utt Library Renovation at Saddleback College.

**AMENDMENT
TO ARCHITECTURAL SERVICES AGREEMENT
FOR JAMES B. UTT LIBRARY RENOVATION PROJECT
AT
SADDLEBACK COLLEGE**

MAY 24, 2010

THIS AMENDMENT shall modify the original agreement dated October 27, 2004, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT," and **gkkworks**, 2355 Main Street, Suite 220, Irvine, California, 92614, hereinafter referred to as "CONSULTANT."

WHEREAS, Article IX, paragraph 9 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

WHEREAS, Article VIII, paragraph 1, establishes the compensation of the agreement at 9% of the construction cost; and

WHEREAS, the scope of services has been increased to include college administration revisions to the DSA approved documents; and

WHEREAS, this additional scope requires increased services by the "CONSULTANT", and electrical, mechanical, and plumbing consultants; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

1. Article VIII, paragraphs 1 and 2, of the agreement shall be modified as follows: "The DISTRICT" shall compensate the "ARCHITECT" for services described in the original agreement and services required to include college administration revisions to the DSA documents as described in the "ARCHITECT's" proposal of services dated April 7, 2010 and as follows:

FIXED FEE FOR ALL SERVICES AS DESCRIBED HEREIN: \$46,604.00.

IN WITNESS HEREOF, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"

South Orange County Community College District

"ARCHITECT"

gkkworks

By: _____

Gary Poertner

By: _____

Title: Deputy Chancellor

Title: _____

Date: _____

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Increase Amount for DSA Inspection Services:
Communication Arts Building W Interior Renovations

ACTION: Approval

BACKGROUND

On June 27, 2007, the Board of Trustees approved \$4,126,000 funding from basic aid for the Remodel Village to Accommodate Library Renovation project. On August 6, 2009, the Board of Trustees approved entering into an agreement with Red Stone, Inc. for DSA inspection services for the Communication Arts Building W Interior Renovations project authorizing in an amount not to exceed \$69,120. On March 29, 2010, a change order was executed adding \$5,000 for a revised total of \$74,120.

STATUS

Construction of the Saddleback College Communication Arts Building W Interior Renovations is closing out with a need to continue providing inspection services beyond the approved amount. Services will continue to be billed at the agreed rate. Staff recommends increasing the not-to-exceed amount by \$10,000 for a revised total of \$84,120 per the attached amendment, EXHIBIT A.

Funds are available within the approved project budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve increasing the not-to-exceed amount of the contract to Red Stone, Inc. for the Communication Arts Building W Interior Renovations project by \$10,000 for a revised total of \$84,120.

**AMENDMENT NO. 1
FOR COMMUNICATION ARTS BUILDING W INTERIOR RENOVATIONS
INSPECTOR OF RECORD SERVICES
AT SADDLEBACK COLLEGE**

MAY 24, 2010

THIS AMENDMENT shall modify the original agreement dated August 6, 2009 by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT," and RED STONE, 371 Magnolia Street, Costa Mesa, California, 92627, hereinafter referred to as "CONSULTANT."

WHEREAS, Article 16 of the original agreement establishes that it may be amended only by a written amendment executed by both parties; and

WHEREAS, Article 3 of the original agreement establishes the compensation of the agreement; and

WHEREAS, there is a need to increase the compensation amount;

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

1. Revise Article 3 as follows: Increase compensation by \$10,000.00 for a total not to exceed Eighty Four Thousand One Hundred Twenty and No/100 Dollars (\$84,120.00).

"DISTRICT"
South Orange County Community College District

"CONSULTANT"
Red Stone

By: _____
Gary Poertner

Title: Deputy Chancellor

Date: _____

By: _____

Title: _____

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Change Order No. 1 and Notice of Completion:
Communication Arts Building W Interior Renovations

ACTION: Approval

BACKGROUND

On June 27, 2007, the Board approved funding for the Remodel Swing Space for Library Renovation. Additional swing space was approved to accommodate the Communications Arts Program and is contained within the budget allowed for the Remodel Swing Space project. On July 21, 2009, the Board awarded a construction contract to TBC Contractors Corporation for the Communication Arts Building W Interior Renovations in the amount of \$618,900.00.

STATUS

EXHIBIT A describes the required modifications contained in Change Order Request NO. 1. Approval of this COR will result in a decrease of \$13,748 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$605,152.

Funds are available within the approved swing space project budget which is \$4,130,000.

Staff recommends that a Notice of Completion be filed for the Communication Arts Building W Interior Renovations.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 1, EXHIBIT A, decreasing the TBC Contractors Corporation contract by \$13,748.00 for a total contract amount of \$605,152.00 and authorize the filing of the Notice of Completion, EXHIBIT B for the Communication Arts, Building W Interior Renovations at Saddleback College. It is also recommended that the Board authorize the release of retention 35 days after filing.

COMMUNICATION ARTS BUILDING W INTERIOR RENOVATIONS
SADDLEBACK COLLEGE
BID NO. 1092

EXHIBIT A
Page 1 of 1

CHANGE ORDER NO. 1

MAY 24, 2010

Bid #	BID PACKAGE DESCRIPT ION	CONTRACTOR	ADDRESS	CONTRACT AMOUNT	Previously Approved COR's	COR #1	REVISED CONTRACT AMOUNT
1092	General Contractor	TBC CONTRACTORS CORPORATION		\$618,900	\$0.00	-\$13,748.00	\$605,152.00
				\$618,900	\$0.00	(\$13,748.00)	\$605,152.00

COR No.	Date	Description	Requested	Status	Amount
1	5/5/2010	Unused Allowance Balance	YES	APP	(\$13,748.00)
				BCO #1	(\$13,748.00)
				BCO TOTALS	(\$13,748.00)

EXHIBIT A
Page 1 of 1

Recording Requested
By and Mail to:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 Marguerite Parkway
Mission Viejo, CA 92692

EXEMPT PER GOVERNMENT CODE 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is Owner of the property hereinafter described, caused improvements to be made to said property to wit: COMMUNICATIONS ARTS BUILDING W INTERIOR RENOVATIONS at SADDLEBACK COLLEGE, Bid No. 1092, the contract for the doing of which was heretofore entered into the 22nd day of July 2009, which contract was made with TBC CONTRACTORS CORP., as Contractor; that said improvements were completed on the 15th day of March, 2010, and accepted by formal action of the governing board of said District on the 24th day of May, 2010, that title to said property is vested in the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California; that the surety for the above named Contractor is the INSURANCE COMPANY OF THE WEST; that the property hereinafter referred to and on which said improvements were made is described as follows:

SADDLEBACK COLLEGE
28000 MARGUERITE PKWY.
MISSION VIEJO, CA 92692

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT OF ORANGE COUNTY, CA

By _____
RAGHU P. MATHUR, Ed.D. Dated _____
Chancellor

STATE OF CALIFORNIA] ss.
COUNTY OF ORANGE]

DR. RAGHU P. MATHUR, being first duly sworn, deposes and says:

That he is Secretary of the Board of Trustees of the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of the County of Orange;

That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

RAGHU P. MATHUR, Ed.D. Dated _____
Chancellor

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on
this _____ day of _____, 20____,
by Raghu P. Mathur, Ed.D.
proved to me on the basis of satisfactory evidence to
be the person who appeared before me.

Signature

(Seal)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Change Order Request No. 2: Village Expansion Project: Portable Interior Improvements

ACTION: Approval

BACKGROUND

On January 20, 2009, and April 27, 2009, the Board approved a combined total of \$3,942,000 funding from basic aid for the Saddleback College Village Expansion Project. The Board has since awarded a contract to Class Leasing Inc. for interior improvements and changes to interior improvements in the amount of \$321,558, utilizing the Wilsona School District piggyback agreement.

STATUS

EXHIBIT A describes the required modifications contained in Change Order Request (COR) No. 2. Approval of this COR will result in an increase of \$20,659 in the total project cost.

Proposed costs are in accordance with the Wilsona piggyback agreement. Approval of this COR will bring the revised Interior Improvement total contract amount to \$342,217.

Funds are available within the approved project budget which is \$3,942,000. Other costs covered by this project budget include architectural fees, inspections, testing and equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve this change order No. 2 to the interior improvement contract with Class Leasing Inc. for changes to the portable interior improvements in the amount of \$20,659 utilizing the Wilsona School District piggyback agreement. The total revised contract amount is \$342,217.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

Saddleback College Village Expansion
Class Leasing
Interior Improvements Change Order #2

Exhibit A

Type	Quantity	Improvements	Improvements Added or Changed	NEW Total 8/26/09	Comments
12x40 Restroom Model B	2	\$0	\$0	\$0	
12x40 Restroom Model A	6	\$0	\$0	\$0	
24x40 Village 20	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 21	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 22	2	\$1,073	\$1,014	\$2,087	Exterior Lighting
24x40 Village 23	2	\$30,175	\$2,991	\$33,166	Additional Offices
24x40 Village 24	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 25	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 26	2	\$1,073	-\$380	\$693	Exterior Lighting
24x40 Village 27	2	\$20,241	\$9,761	\$30,002	Additional Offices
48x40 Village 28	1	\$27,443	\$22,009	\$49,452	Additional Offices
24x40 Village 29	2	\$110,907	\$2,688	\$113,595	Additional Offices
24x40 Village 30	2	\$1,073	\$317	\$1,390	Exterior Lighting
24x40 Village 31	2	\$1,073	\$1,014	\$2,087	Exterior Lighting
24x40 Village 32	2	\$25,038	\$676	\$25,714	Ext. Lighting/HVAC
48x40 Village 33	1	\$41,137	\$18,067	\$59,204	Additional Offices
Improvement Total		\$263,527			
Changes Requested Previously			\$58,031.00		
Subtotal after CO #1:				\$321,558	
Changes Requested in CO #2:					
Sawcut Asphalt @ Restrooms			\$5,800.00		
Add Closures between buildings			\$4,560.00		
Add Safety lighting to buildings			\$9,799.00		
Provide Dedicated circuit for Bldg. 32			\$500.00		
			\$20,659.00		
New Total				\$342,217	

EXHIBIT A
Page 1 of 1

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Photography Equipment Sale
ACTION: Approval

BACKGROUND

The termination of the traditional photography lab at Saddleback College will create a surplus of equipment, materials, and other items. Items which are determined to be of no usable value to the District are then aggregated for disposal. Board Policy 3600 requires that the Board of Trustees authorize the disposal of surplus or obsolete supplies and equipment no longer suitable for District purposes.

STATUS

The items described in the attached Exhibit A have been found no longer suitable for District or College use. It is recommended that a public auction be held in accordance with the requirements of Education Code No. 81450(b) during the week of May 31 – June 4, 2010. All items will be sold to the highest bidder upon the completion of the auction.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the sale of surplus property and authorize the Photography Department to hold a public sale, to sell the items listed in Exhibit A, and to send items not sold to the District warehouse for auction.

Photographic Lab Equipment

Qty	Description	Purchase Cost	Total Cost
11	Omega D5-XL Enlargers	\$200.00	\$2,200.00
11	Omega D5 Enlargers	\$100.00	\$1,100.00
13	Canon Elan 7ne Cameras	\$100.00	\$1,300.00
	Total		\$4,600.00

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Forensics Team Activities 2009-10

ACTION: Approval

BACKGROUND

Students serving our forensics team have achieved numerous successes that have contributed to the recognition of the College, the District, and the community. The Saddleback College Forensics Team has competed at several tournaments throughout the state and across the country over the years. The Saddleback College team has placed well at the Phi Rho Pi National Tournament.

STATUS

This item was prepared and submitted for the September 24, 2009 Board meeting. However, for unknown reasons this item did not appear on the agenda. A thorough search has not resulted in approval of this item at any later date. Saddleback College participated in a number of speech tournaments during the 2009-10 academic year. Each tournament incurred entry and judging fees, and several tournaments required lodging, transportation, and meals for the students and coaches on trips that took place over a number of days. The out of state tournaments and maximum cost estimates are described in Exhibit A. Funding will be through the combined budget allocations of the Saddleback College Associated Student Government and the department general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the participation of the Saddleback College Forensics Team and their coaches in the 2009-10 speech tournament schedule at a total estimated maximum budget not to exceed \$27,000.

TENTATIVE 2009-2010 OUT OF STATE TRAVEL

FALL

Dates	Tournament	Location	Entry	Meals	Lodging	Air/Ground	Misc.	Total
Nov. 11-15	NCA	Chicago, Illinois	600	600	1,800	1,000	0	\$4,000
FALL TOTAL								\$4,000

SPRING

Dates	Tournament	Location	Entry	Meals	Lodging	Air/Ground	Misc.	Total
Apr. 4-11	Phi Rho Pi Nationals	New Orleans, Louisiana	2,800	3,248	4,500	5,600	0	\$16,148
SPR TOTAL								\$16,148

TOTAL NEED \$20,148

ASG	\$12,500
Tentative General Funds	\$15,000
TOTAL FUNDING ESTIMATE	\$27,000

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: NSF Grant – National Teacher Training Workshop

ACTION: Approval

BACKGROUND

On September 1, 2007, the National Science Foundation awarded Grant No. 0702912. This grant was funded with Ken Patton as the Principal Investigator to develop curriculum to educate technicians in community colleges in "Solid Modeling" Technology. This is a four-year grant with one year remaining, prior to renewal. It will assist students in all areas of 3D design programs, including: Art/Animation, Architecture, Mechanical Engineering, Medical Modeling, Medical Device Design and Reverse Engineering.

STATUS

RapidTech proposes to sponsor a workshop where technicians and students from all over the country will come together to work in "Solid Modeling" Technology with such Vendors as ZCorp, Stratasys and 3D Systems. The Workshop will be held on the University of California, Irvine campus, August 2-6, 2010. Fifty to sixty attendees are anticipated. They will be staying at the Atrium Hotel, Irvine, CA, at the cost of approximately \$17,500, paid through the NSF Grant. We will also provide meals at no cost to the District. There will be no impact on the General Fund.

RECOMMENDATION

The Chancellor recommends the Board of Trustees approve the Rapid Prototyping Workshop as outlined above.

Item Submitted By: *Tod A. Burnett, President*

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Construction Management Services
ACTION: Approval

BACKGROUND

Saddleback College employs Construction Management Services to address the current project volume. The District selects professional services on the basis of demonstrated competence and on professional qualifications necessary for the satisfactory performance.

STATUS

In order to assure maximum participation, staff utilized a competitive selection process to obtain these professional services. On March 4 and 11, 2010, SOCCCD published an advertisement and placed the Requests for Qualifications and Proposals on the District's website. Information was sent to fifteen firms all of whom provided proposals (EXHIBIT A):

A selection committee evaluated the proposals and recommends Michael E. Wilson as the firm/individual that offers the best combination of expertise, experience, and financial terms.

The budget for these services shall not exceed \$150,000 per year. The contract is proposed for three years with two, one year options to extend. Funding shall be provided through Scheduled Maintenance, Capital Outlay and the College's General Fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an agreement (EXHIBIT B) with Michael E. Wilson to provide construction management services for Saddleback College for an amount not to exceed \$150,000 per year for a term no longer than five years.

Saddleback College
Construction Management Services
Firms Providing Proposals
April 13, 2010

Exhibit A

Company	Contact	email/website	Address	Phone	contacts
Abacus	Russell Thompson	www.abacuspm.com	20201 SW Birch Street, Suite 240, Newport Beach, CA 92660	949/851-1015	949/851-0409
John Bates Associates, Inc	John Bates	www.johnbatesassociates.com	22952 Mill Creek Drive, Laguna Hills, CA 92653	949/455-9301	949/455-9308
Bernards	Kelvin K. Okino	www.bernards.com	23461 South Pointe Drive, Suite 300, Laguna Hills, CA 92653	949/461-3650	949/461-3965
Bovis Lend Lease	Brian G. Day	www.bovislendlease.com	800 West 6th Street, 16th Floor Los Angeles, CA 90017	213/430-4660	213/430-4699
Cumming Corporation	Lisa Sachs	www.ccorpusa.com	600 S. Figueroa Stree, Suite 900 Los Angeles, CA 90017	323/719-3282	510/463-0305
C.W. Driver	Bruce Curry	www.cwdriver.com	15615 Alton Parkway, Suite 150, Irvine, CA 92618	949/261-5100	949/261-5100
gkkworks	Charlie Merrick	www.gkkworks.com	2355 Main Street, Suite 220, Irvine, CA 92614	949/250-1500	949/955-1662
O'Connor Construction Management	Fred Saldana	www.ocmi.com	8851 Research Drive, Irvine CA 92618 106 S. Mentor Ave., Suite 200,	949/476-2094	949/476-8294
Pacifica Services, Inc.	Jeffrey Camacho	www.pacificaservices.com	Pasadena, CA 91106 2890 Inland Empire Blvd. Suite 102	626/405-0131	626/405-0059
Perera, Inc.	Scott Sampson	www.pererainc.com	Ontario, CA 91764 3366 Kurtz Street	909/484-6350	909/484-3439
Roel Construction Co.	Craig Perry	www.roel.com	San Diego, CA 92110 36 Hugus Alley, suite 210, Pasadena,	619/297-4156	619/688-7962
Seville Construction Services, Inc.	Roger Banuelos	www.sevillecs.com www.suffolkconstruction.com	CA 91103 38 Discovery, Suite 200, Irvine,	626/204-0800	626/204-0801
Suffolk	Dave Cavecche		CA 92618 3435 Wilshire Blvd., Suite 2420	949/788-3768	949/453-9495
Vanir Construction Management, Inc	John Kuprenas	www.vanir.com	Los Angeles, CA 90010 325 Holly Oak Place, West	213/487-1145	213/487-1051
Michael E. Wilson	Michael E. Wilson	mewconsultant@mail.com	Covina, CA 91791	626/332-2732	626/367-3805

CONSTRUCTION MANAGEMENT SERVICES AGREEMENT - SC

THIS AGREEMENT is hereby entered into this 1st day of July, 2010, by and between the **South Orange County Community College District**, hereinafter referred to as "DISTRICT," and **Michael E. Wilson**, 325 Holly Oak Place, West Covina, CA 91791, (626)332-2732 hereinafter referred to as "CM."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CM is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

ARTICLE 1: BASIC SERVICES

- 1.1 Phases of Basic Services. The CM shall provide a portion or all of the Basic Services for the Projects as directed by the Saddleback College Director of Facilities or other DISTRICT representative.

Projects at Saddleback College, (hereinafter referred to as "Project") as more particularly described in this Agreement. The scope of the CM's Basic Services and obligations of the Basic Services shall be as set forth herein.
- 1.2 Relationship of CM to Other Project Participants. CM's Basic Services hereunder shall be provided in conjunction with contracts between the DISTRICT and:(a) the Architect; (b) the Contractor; (c) the Inspector; (d) Test/Inspection Service Providers; and (e) others providing services in connection with bidding and/or construction of the Project. The Architect is responsible for the adequacy and sufficiency of the Project design and the contents of Design Documents for the Project. The Architect shall perform its duties in accordance with its contract(s) with the DISTRICT. Except as expressly set forth herein, neither this Agreement, nor CM's rendition of Basic Services hereunder shall be deemed CM's assumption of responsibility for the adequacy or sufficiency of the Project design or the Design Documents for the Project, which are and remain that of the Architect.
- 1.3 CM Standard of Care. CM shall provide the Basic Services and authorized Additional Services using its best professional skill and judgment, acting with due care and in accordance with professional standards of care, the terms of this Agreement, and all applicable laws, codes, rules, regulations or ordinances.

CM's Basic Services shall be provided and completed promptly and in such a manner as to avoid hindrance, interruption, or delay to the orderly progress and timely completion of Project.

- 1.4 CM will be required to provide on-site office space including all the necessary items for example: trailer, computer, office furniture, fax, files, office supplies, etc. Phone and phone line will be provided. Electrical and data will be provided. Campus toilet facilities are acceptable for use by the CM.
- 1.5 Within this agreement the word "may" is intended to indicate that the CM may be asked to provide these services depending upon the specific needs of the District/College in relationship to the various Projects that might be assigned.

ARTICLE 2: DISTRICT/COLLEGE RESPONSIBILITIES

- 2.1 DISTRICT/College Information. The DISTRICT/College shall provide information regarding the Project, including the DISTRICT/College's objectives, schedule requirements, and other constraints and requirements which may affect the Project Budget, time for completion of Project Construction, or Project scope. The DISTRICT/College shall provide the CM with the Project Construction Budget for review and acceptance by the CM. At the written request of the CM, District shall provide CM copies of any documents related to the Project.
- 2.2 DISTRICT/College Representative. The DISTRICT/College shall designate a representative to act on the DISTRICT/College's behalf with respect to the Project and who shall be authorized to render decisions on behalf of the DISTRICT/College and to carry out the DISTRICT/College's responsibilities under this Agreement, all of which shall be discharged or performed in a manner so as to avoid unreasonable delay in the orderly and sequential progress of the CM's performance of the Basic Services and other obligations hereunder. Unless modified by written notice by the DISTRICT/College to the CM, the DISTRICT Representative is:

John Ozurovich, Saddleback College Director of Facilities

- 2.3 DISTRICT/College Consultants. Except to the extent of design consultants retained by the Architect, other consultants required or desired by the DISTRICT/College in connection with the Project shall be retained and paid for by the DISTRICT/College. Such other consultants include, but may not be limited to, legal counsel, insurance/surety consultants, audio-visual equipment/ installation consultants, and hazardous material assessment & abatement consultants.

ARTICLE 3: BASIC SERVICES: PRE-CONSTRUCTION PHASE

- 3.1 Project Bidding and Construction Strategy. The CM may, in conjunction with the DISTRICT/College, review the Design Documents. The objective of the review is to confirm constructability and for the development of an overall strategy for bidding and constructing the Project. The CM shall participate in meetings and conferences with the Architect, DISTRICT/College staff, and others as necessary to develop a bidding and construction strategy consistent with the objectives for the Project.

- 3.2 Review of Design Documents. The CM may review the Design Documents completed by the Architect to attain a complete understanding of the design and scope of the Project.
- 3.2.1 Value Engineering. The CM's review of the Design Documents may include a cost savings analysis with recommendations. If, upon completing its review of the Design Documents, the CM believes that in the Design Documents construction processes/procedures, specified materials/equipment or other aspects of the Design Documents can be modified to reduce Construction Costs and/or the time for achieving Final Completion of the Project and/or to extend life-cycle and/or to reduce maintenance/operations costs, without diminution in the quality of materials/equipment/workmanship, scope or intended purposes of the Project, the CM shall identify the same and recommend modifications to the Design Documents in writing to the DISTRICT for review. The DISTRICT/COLLEGE shall have the sole and exclusive discretion to incorporate some, all or none of the CM's recommendations. If the DISTRICT/COLLEGE accepts any of the CM's recommendations relative to modification(s) to the Design Documents, the CM shall review the Design Documents as modified by the Architect for confirmation that the DISTRICT/COLLEGE accepted modifications to the Design Documents are incorporated into the Design Documents issued by the DISTRICT/COLLEGE for bidding by the Contractor.
- 3.2.2 Constructability Review. The CM may review the Design Documents to ascertain whether the Project, as depicted in the Design Documents are accurate and complete and that Contractor can construct the Project as depicted in the Design Documents. The scope of the CM's constructability reviews shall include, without limitation, (a) confirmation that requirements noted in the drawings and specifications are consistent and in conformity with DISTRICT/COLLEGE requirements for the Project and (b) that the work product of the Architect and its design consultants have been coordinated and are consistent. CM's constructability review and recommendation(s) shall be provided in a written report to the District/College.
- 3.2.2.1 Limitation on the CM's Constructability Review. In conducting a constructability review of the Design Documents, the CM shall not be responsible for providing nor will the CM have control over the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. By performing constructability reviews and making recommendations described herein, the CM shall not be acting in a manner so as to assume responsibility or liability, in whole or in part, for any aspect of the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. The CM's constructability reviews and recommendations as provided herein are to be advisory only to the DISTRICT/COLLEGE and the Architect.
- 3.3 Master Construction Schedule. The CM may develop and submit to the DISTRICT/COLLEGE for review and acceptance a Master Construction Schedule which shall reflect all of the work necessary to complete Project construction. The Master Construction Schedule shall indicate the start/finish dates for the principal activities necessary to complete Project construction. The CM shall sequence, schedule and coordinate the Master Construction Schedule in a logical, reasonable and orderly manner so that Project

construction is completed within the Construction Budget and within the time established by the DISTRICT/COLLEGE. If the DISTRICT/COLLEGE's requirements for the Project include phasing elements of Project construction, the DISTRICT/COLLEGE's phasing requirements shall be set forth in the Master Construction Schedule. The CM acknowledges that the Master Construction Schedule prepared by the CM will be relied upon during the review of the Contractor's schedule submittal to arrive at the Master Construction Schedule.

- 3.4 Construction Budget; CM Estimate of Construction Costs. The CM may review the DISTRICT/COLLEGE's Construction Budget for the Project and Construction Cost Estimates prepared by others for the Project as depicted in Design Documents and provide recommendations to the DISTRICT/COLLEGE for cost saving measures or for re-estimation in the case of dubious estimates.
- 3.5 Review and Assembly of Project Bid Documents. The CM may review and provide recommendations and modifications to the DISTRICT/COLLEGE's standard forms of bid and contract documents for the Project. The CM may assist the DISTRICT/COLLEGE in assembly of bid and contract documents for the Project.
- 3.6 Authority to Bid. The CM may review all approvals obtained by or on behalf of the DISTRICT/COLLEGE relating to authority of the DISTRICT/COLLEGE to engage in bidding construction of the Project.
- 3.7 Bidding of Project
 - 3.7.1 Advertisements. The CM may assist the DISTRICT/COLLEGE in development of advertisements for competitively bidding the Project in a newspaper of general circulation in Orange County.
 - 3.7.2 Pre-Bid Conference(s). The CM may conduct pre-bid conferences, including the job walk(s), if one is required or scheduled in the Project bid documents. The pre-bid conference shall include without limitation: (a) description of the Project; (b) description of the process for bidding and award of contract; and (c) material requirements of the contract relating to bonds, insurance and similar administrative matters. The job walk shall provide contractors with an overview of the Site and an understanding of the physical limitations and constraints affecting the Project. As necessary or appropriate, the CM shall conduct separate, detailed pre-bid conferences with contractors. The CM shall record and transcribe minutes of the pre-bid conferences and job walk(s).
 - 3.7.3 Opening/Reading of Bid Proposals. The CM may assist the DISTRICT/COLLEGE in the public opening and reading of bid proposals. Upon completing the public opening and reading of bid proposals, the CM shall summarize the results of bidding for the District/College in the format required by the District/College.
 - 3.7.4 Review of Bid Proposals; Recommendations for Award of Contract. The CM may review submitted bid proposals to determine: (a) whether the bid proposal is responsive to material bidding requirements; (b) whether the contractor submitting the bid proposal is a responsible bidder; and (c) the lowest price proposed for the Project. The CM may make written recommendations to the DISTRICT/COLLEGE regarding: (a) rejection of a bid proposal for non-

responsiveness to material bidding requirements; (b) rejection of a bid proposal based upon the "non-responsibility" of the contractor; (c) rejection of a bid proposal for any other reason; (d) rejection of all bid proposals; and (e) award of the Contract and to the extent that the bidding for the Contract included Alternate Bid Items, written recommendations for the Alternate Bid Items, if any, to be included in the scope of the Contract. The CM is not authorized to award the Contract. Award of the Contract shall only be by action of the DISTRICT's Board of Trustees.

ARTICLE 4: BASIC SERVICES: CONSTRUCTION PHASE

- 4.1 Administration and Coordination of the Contract and Construction. CM may provide administrative, management, and related services necessary to administer the Project and to coordinate the work of the Contractor during the Construction Phase of the Project including but not limited to: (a) receive, review for compliance with Project bid documents and forward to the DISTRICT/COLLEGE and the Architect, the Contractor's Certificates of Insurance and Bonds; (b) advise and recommend to the DISTRICT/COLLEGE whether to issue the Notice to Proceed directing commencement of work on the Project; (c) schedule, coordinate and conduct pre-construction and construction meetings; (d) record, maintain and distribute minutes of pre-construction and construction meetings; (e) in consultation with the Architect, develop and implement procedures for the receipt and processing of Submittals; (f) obtain District/College approval for all substitution requests resulting in a change from the original plans (g) in consultation with the DISTRICT/COLLEGE and the Architect, develop and implement procedures for the handling and disposition of the Contractor's requests for information or clarifications; (h) establish and implement procedures for the transmittal and receipt of communications, drawings and other information between CM, Architect and the Contractor relating to Project construction; and (i) allocate Site staging and storage areas.
- 4.2 Monitoring of Construction Costs. CM may monitor on-going Construction Costs and advise the DISTRICT/COLLEGE of the financial condition of the Project.
- 4.3 Applications for Progress Payments. CM may participate in the review of progress payments to the Contractor and in consultation with the DISTRICT/COLLEGE and the Architect, make written recommendations for the disbursement of progress payments to the Contractor.
- 4.4 Substantial Completion; Punchlist. In consultation with the Architect and the DISTRICT/COLLEGE, the CM may assist in ascertaining the achievement of Substantial Completion of the Project. If upon inspection of the work of the Contractor, the CM determines that Substantial Completion has not been achieved, the CM may assist the Architect in noting the conditions of the work and the measures necessary for the Contractor to achieve Substantial Completion of Project construction. Upon the Contractor achieving Substantial Completion, the CM may participate with the DISTRICT/COLLEGE and the Architect to inspect the work completed by the Contractor to note punchlist items to be completed by the Contractor as a condition to achieving Final Completion of the Project.

4.5 Project Progress.

- 4.5.1 Master Construction Schedule. During the Pre Construction Phase, CM may, in consultation with the DISTRICT/COLLEGE, develop an overall comprehensive Master Construction Schedule for construction of the Project showing the activities of the Contractor necessary for completion of Project construction. CM may monitor the Master Construction Schedule on a monthly basis so that the DISTRICT/COLLEGE is kept fully informed at all times of the status and progress of overall Project construction and status of the Contractor's construction progress. Where the actual rate of Project construction progress is behind that indicated by the Master Construction Schedule, CM shall advise and make written recommendation to the DISTRICT/COLLEGE for remedial action.
- 4.5.2 Coordination of Construction Activities. CM shall coordinate the activities of the Contractor with those of the CM, the Architect, Inspector, Test/Inspection Service Providers and the DISTRICT/COLLEGE in conformity with the Master Construction Schedule, including the coordination and sequencing of Contractor's construction activities so that Site space is appropriately allocated and the Master Construction Schedule is maintained. A material obligation of the CM under this Agreement is the coordination of the activities of the Contractor in a manner so that Project construction is completed in accordance with the Master Construction Schedule and within the Construction Budget.
- 4.5.3 Progress Reports. CM will maintain records of the progress of Project construction, including written progress reports and photographs reflecting the status of Project construction and percentage completion. All changes will be documented on an "As-Built" set of documents which will record all RFIs, architectural supplement information, substitutions and change orders. The Contractor's field changes (location, material, undocumented changes, etc.) will be incorporated monthly during the pay application review and reviewed monthly with the DISTRICT/COLLEGE. CM will maintain daily reports during Project construction showing weather conditions, the Contractor and their Subcontractors by count, visitors at the Site, work accomplished, problems encountered and other matters materially affecting the Project, completion of the Project or Construction Costs in a format approved by the DISTRICT/COLLEGE. CM may provide a monthly progress report including a narrative on the construction progress identifying any critical items and proposed solutions, an on-going chronology of milestone events, a graph with one axis for expenditure and the other for time showing actual in comparison to anticipated, an on-going and updated change order log, a pay request summary including percent complete and a bulleted 30 day look ahead list of upcoming activities. All documents shall be in a format approved by the DISTRICT/COLLEGE.
- 4.5.4 Substantial Completion and Final Completion. Upon request of the Contractor, CM may in conjunction with the DISTRICT/COLLEGE, DSA Inspector, and the Architect determine that Substantial Completion and Final Completion have been achieved for the Project. Upon determining that Substantial Completion/Final Completion of the Project has been achieved, the CM shall issue Certificates of Substantial Completion and Final Completion, as applicable.

4.6 Site Observations.

- 4.6.1 CM On-Site. At all times during which there are construction activities, CM shall observe site construction activities and coordinate the activities of the Contractor. CM may maintain the Contract, Drawings, Specifications, approved Change Orders, Submittals, applicable laws, codes, rules, regulations and ordinances and other written or electronic materials relating to the Project.
- 4.6.2 CM and Contractor. With respect to the Contractor's work, the CM shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work of the Contractor since these are solely the Contractor's responsibility under the Contract. The CM shall not be responsible for a Contractor's failure to carry out the work in accordance with the respective Contract. The CM shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons performing portions of the work not directly employed by the CM.
- 4.6.3 Construction Quality. The CM will guard the DISTRICT/COLLEGE against defects and deficiencies in construction and workmanship on the basis of its Site observations, and CM will be responsible to report observations of any of the above mentioned activities to the DISTRICT/COLLEGE.
- 4.6.4 Rejection of Work. Whenever in the ordinary course of discharging its services hereunder, CM shall discover or observe patent conditions of defective or deficient construction or workmanship which has or may have an adverse impact upon building life-safety systems or operations, structural elements or integrity or the safety of persons or property, CM shall take prompt action appropriate under the circumstances, including stopping the work and thereupon notifying the DISTRICT/COLLEGE in writing. In other circumstances, where defective or deficient work is observed by CM, the DISTRICT/COLLEGE shall be notified in writing by the CM of such conditions and if directed by the DISTRICT/COLLEGE, the CM shall stop or reject such work. CM's responsibilities hereunder shall be limited to defective or deficient work of an apparent and patent nature.
- 4.6.5 Site Safety.
- 4.6.5.1 DISTRICT/COLLEGE Safety Program. Prior to any Contractor's performance of work at the Site, the CM may review the DISTRICT/COLLEGE's safety program.
- 4.6.5.2 Contractor Safety Program. CM shall review the safety program of the Contractor for conformity with the DISTRICT/COLLEGE's safety program, requirements of the Contract and applicable law. CM shall monitor the Contractor's compliance with both the District/College and the Contractor's safety programs and advise the DISTRICT/COLLEGE of measures, if any, necessary or appropriate to obtain the Contractor's compliance. The CM is responsible for verifying that the Contractor

has established a safety program, that the safety program established by the Contractor is in compliance with applicable law, and that the Contractor has implemented its safety program.

4.6.5.3 Safety Violations; Safety Conditions. The CM shall promptly notify the DISTRICT/COLLEGE in writing of all CM observed instances of a Contractor's failure to comply with applicable safety requirements. In the event of a safety violation or other unsafe conditions on or about the Project Site which have an immediate potential or actual adverse effect on life or property, the CM is authorized, without prior notice or prior directive of the DISTRICT/COLLEGE, to take all actions deemed necessary and appropriate by the CM under then existing circumstances to prevent such actual or potential adverse effect.

4.6.6 Inspection. In conjunction with DSA inspector if one is participating, CM shall observe and accept all construction prior to work being covered.

4.6.7 CM Availability. CM must be available to work at the site every day of the year. CM may work more than 8 hour days, weekends and holidays. Compensation during these time periods for work will be at the quoted hourly rate and per the labor code.

4.7. Changes and Claims.

4.7.1. Coordination of Changes. CM will coordinate and disseminate correspondence, drawings and other written materials by and between the Contractor, the District/College, and the Architect relating to changes to the Contract. CM will coordinate the Contractor's performance of changes authorized by the DISTRICT/COLLEGE. CM will maintain a log or other written records in a format previously approved by the DISTRICT/COLLEGE to monitor the disposition of changes and Change Orders to keep the DISTRICT/COLLEGE advised of the status of the same and the actual or potential impact of any particular change or Change Order or the cumulative effects thereof on Construction Costs or time for completion of Project construction.

4.7.2. Processing of Changes and Change Orders. CM may assist the DISTRICT/COLLEGE and the Architect in evaluation of requests by Contractor for issuance of Change Orders, assist in negotiations with Contractor relative to Change Orders proposals and the adjustment of Contract price or Contract time. CM may make written recommendations to the DISTRICT/COLLEGE and the Architect for handling and disposition of the Contractor's proposals relative to Change Orders. If a change to the Contract is approved or authorized by the DISTRICT/COLLEGE, CM may assist the DISTRICT/COLLEGE and the Architect in the preparation of a Change Order reflecting such approved or authorized change to the Contract. The CM is not authorized, without the prior written consent and approval of the DISTRICT/COLLEGE, to effectuate or authorize any change to the Contract. The CM shall be liable to the DISTRICT/COLLEGE for all direct and consequential costs, losses or damages resulting from the CM's direction or authorization to

effectuate a change to the Contract without the prior consent and approval of the DISTRICT/COLLEGE.

- 4.7.3. Claims Handling. CM may assist the Architect in the review, evaluation and processing of claims asserted by Contractor. CM may make written recommendations to the DISTRICT/COLLEGE as to merit, handling, and disposition of Contractor's claims.

ARTICLE 5: BASIC SERVICES: POST-CONSTRUCTION PHASE

- 5.1 Review and Transmittal of Contactor Close-Out Documents. The CM may receive from the Contractor the close-out documents and items to be submitted by the Contractor under the terms of its Contract upon completion of its obligations under the Contract. The CM may review the Contractor's close-out documents and items to determine conformity with requirements of the Contract. If the CM determines that the Contractor's close-out documents and items are not in conformity with requirements of the Contract, the CM shall make written recommendations to the DISTRICT/COLLEGE for measures to secure compliance with the requirements of the Contract. The CM shall deliver to the DISTRICT/COLLEGE all of the Contractor's close-out documents and items, except for the Contractor's as-built drawings which the CM shall transmit to the Architect for preparation of the Record Drawings.
- 5.2 CM Project Records. Within thirty (30) days of the date of issuance of a certificate of Final Completion for the Contract, the CM shall assemble and deliver to the DISTRICT/COLLEGE all of the Project records maintained during the Construction Phase by the CM relating to the Project. Notwithstanding any provision of this Agreement to the contrary or any provision of law to the contrary, all documents, work product, whether of a tangible or intangible nature, whether in draft or final form and whether recorded in writing or any other medium, including without limitation, electronic files relating to the Project or this Agreement, are the sole and exclusive property of the DISTRICT/COLLEGE.
- 5.3 Contractor's Post-Construction Obligations. If the Contractor is obligated under the terms of its Contract to provide work, labor, materials or services after completion of Project construction, the CM shall monitor Contractor's post-construction activities for conformity with requirements of the Contract. The CM shall make written recommendations, as necessary, for securing Contractor's compliance with post-construction obligations.
- 5.4 Warranty Review. Six weeks prior to warranty expiration, the CM may meet with the end users of the facility to review the building functionality and operations. The CM will develop a report including end user's expressed concerns and any findings CM makes during a tour of the facility. The format for such reports must be pre-approved in writing by the DISTRICT/COLLEGE. The report will identify items as "in contract" and "out of contract". The CM will perform all required follow up, including: 1) sending 10-day notices to the contractor, 2) coordinating all meetings between architect, contractor and campus Director of Facilities/Staff, 3) weekly report updates, and 4) follow-up with contractor's bonding company if necessary, until "in contract" items are completed to contract requirements. Other than the initial report, the CM will have no responsibility for "out of contract" concerns.

- 5.5 Project Reports. The CM may monitor the filing of DSA reports and other actions required by applicable law, code rule, regulation or ordinance to be undertaken by the Architect, Inspector, Test/Inspection Service Provider, or Contractor upon completion of Project construction. If the Architect, Inspector, Test/Inspection Service Provider, or the Contractor has not filed reports or taken other actions required upon completion of Project construction, the CM shall make written recommendations to the DISTRICT/COLLEGE for measures to secure compliance by the Architect, Inspector, Test/Inspection Service Provider, or the Contractor with regard to such requirements. The CM will assist the DISTRICT/COLLEGE in completion and submission of reports and other actions required to be undertaken by the DISTRICT/COLLEGE upon completion of Project construction pursuant to applicable law, code, rule, regulation, or ordinance or otherwise required to allow the DISTRICT/COLLEGE to use/occupy the Project for the purposes intended.

ARTICLE 7 CM COMPENSATION

- 7.1 Basic Services. CM's performance of the Basic Services under this Agreement shall consist of the approximately 173 hours monthly for twelve months multiplied by the hourly rate of \$68 for a total contract value over a three year period of:

TOTAL: \$ 423,504

The format for invoices must be pre-approved in writing by the DISTRICT/COLLEGE.

The compensation for Basic Services shall include all personnel, personnel expenses (inclusive of all benefits and burdens), fees, materials, supplies, the personnel and expenses of any sub-consultant or subcontractor to the CM, travel for personnel to and from the Site, travel within the Counties of Los Angeles, Orange, Riverside, San Diego and San Bernardino, insurance and all other overhead/administrative expenses or costs associated with performance of the Basic Services, except for Allowable Reimbursable Expenses described in this Agreement.

- 7.2 DISTRICT/COLLEGE Payments of CM Compensation.

7.2.1 CM Monthly Billing Statements. CM shall submit monthly detailed billing invoices to the Saddleback College Director of Facilities for payment of Basic Services performed or incurred in the immediately prior month in a format previously approved by the DISTRICT/COLLEGE.

7.2.2 DISTRICT/COLLEGE Payment. Within thirty (30) days of the date of the DISTRICT/COLLEGE'S receipt of CM's billing invoices, DISTRICT/COLLEGE will make payment to CM of undisputed amounts for Basic Services. No deductions shall be made or withheld from payments due CM hereunder on account of any penalty, assessment, liquidated damages or other amounts withheld by the DISTRICT/COLLEGE from payment to the Architect or the Contractor. The DISTRICT/COLLEGE may, however, withhold or deduct from amounts otherwise due CM hereunder if CM shall fail to timely and completely perform material obligations to be performed on its part under this Agreement, with the amounts withheld or deducted being released after

CM has fully cured its failure of performance, less costs, damages or losses sustained by the DISTRICT/COLLEGE as a result of such failure to timely and completely perform material obligations hereunder.

ARTICLE 8: ALLOWABLE REIMBURSABLE EXPENSES

DISTRICT/COLLEGE shall not be liable to CM for any costs or expenses paid or incurred by CM in performing services for DISTRICT/COLLEGE, except those that have been pre-approved and shall not include any travel to and from home to the site, any driving the CM chooses to do on campus and no meals. All such Allowable Reimbursable Expenses shall be invoiced monthly.

ARTICLE 9: TERM

This Agreement shall be for the term of three years commencing on July 1, 2010 and ending on June 30, 2013, with the option of two, one year extensions. Services under this Agreement shall be diligently performed by the CM. Any extension to the Agreement shall be mutually agreed to in writing between DISTRICT/COLLEGE and CM.

ARTICLE 10: TERMINATION

- 10.1 Termination for Convenience. DISTRICT/COLLEGE may, at any time, for any reason, upon thirty (30) calendar days advance written notice, terminate this Agreement and compensate CM only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT/COLLEGE shall be sufficient to stop further performance of services by CM on the date specified on said notice.
- 10.2 Termination for Cause. DISTRICT/COLLEGE may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CM; or (b) any act by CM exposing the DISTRICT/COLLEGE to liability to others for personal injury or property damage; or CM is adjudged a bankrupt, CM makes a general assignment for the benefit of creditors or a receiver is appointed on account of CM's insolvency. Written notice by DISTRICT/COLLEGE shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the DISTRICT/COLLEGE may secure the required services from another contractor. If the cost to the DISTRICT/COLLEGE exceeds the cost of providing the service pursuant to this Agreement, the excess costs shall be charged to and collected from the CM. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT/COLLEGE. Written notice by DISTRICT/COLLEGE shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

ARTICLE 11: INSURANCE AND INDEMNITY

11.1 CM Insurance.

11.1.1 Commercial General Liability and Property Insurance. CM shall purchase and maintain Commercial General Liability and Property Insurance as will protect CM from the types of claims set forth below which may arise out of or result from CM's services under this Agreement and for which CM may be legally responsible: (i) claims for damages because of bodily injury, sickness or disease or death of any person other than CM's employees; (ii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by CM, or (b) by another person; (iii) claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (iv) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance or use of a motor vehicle; (v) contractual liability insurance applicable to CM's obligations under this Agreement; and (vi) for completed operations. DISTRICT shall be named as additional insured under CM's Commercial General Liability and Property Insurance policies.

11.1.2 Coverage Amounts. Minimum coverage amounts for policies of insurance obtained by the CM hereunder shall be as follows:

Insurance Policy -	Minimum Coverage Amount -
Commercial General Liability (including coverage for automobile liability and property casualty)	One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) project specific in the aggregate

11.1.5 Policy Endorsements; Evidence of Insurance. CM shall deliver certificates of insurance and applicable endorsements naming the DISTRICT, the Board of Trustees, and DISTRICT's employees, officers, and agents as additional insureds under the above referenced policies to the DISTRICT. These certificates shall provide evidence of insurance in the minimum coverage amounts required hereunder. All policies of insurance required hereunder shall be issued by insurer(s) authorized to issue insurance by the State of California and to the reasonable satisfaction of the DISTRICT. Coverages under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be materially modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District.

11.2 Indemnity.

- 11.2.1 CM Indemnity of District. CM shall indemnify, defend and hold harmless the Indemnified Parties from all claims, demands, liabilities, actions and causes of action arising out of this Agreement, including without limitation, claims for bodily injury, death, physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance obtained by the Contractor) and demands, losses, liabilities or other claims arising out of CM's services hereunder or the negligent, willful acts or omissions or other conduct of CM. The Indemnified Parties are: the DISTRICT, the DISTRICT's Board of Trustees and each individual member thereof and the employees, officers, agents and representatives of the DISTRICT. The CM's obligations hereunder shall survive termination of this Agreement and the completion of obligations hereunder.
- 11.2.2 DISTRICT Indemnity of CM. The DISTRICT shall indemnify, defend and hold harmless CM from all claims, demands, liabilities, actions and causes of action arising out of this Agreement, including without limitation, claims for bodily injury, death, and physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance obtained by the Contractor) which arise out of the negligent or willful acts, or omissions of the DISTRICT.

ARTICLE 12: ASSIGNMENT

The obligations of the CM pursuant to this Agreement shall not be assigned by the CM. There are no third party beneficiaries of this Agreement and no one except the parties to the Agreement may seek to enforce its terms. The DISTRICT and the CM each bind themselves, their successors, and legal representatives to the terms of this Agreement.

ARTICLE 13: GENERAL

- 13.1 Headings; Captions. Headings and captions used in this Agreement are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of CM and DISTRICT hereunder.
- 13.2 Cumulative Rights; No Waiver. Duties, rights and obligations in this Agreement are in addition to and not in lieu of any imposed by or available at law or in equity. The failure of DISTRICT or CM to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such a term or condition.
- 13.3 Notices. Any notices or demands to be given under this Agreement by either party to the other, shall be in writing and shall be valid only if addressed to the other as set forth below or as modified by notice as provided hereunder from time to time. Notices shall be effective only if by personal delivery requiring signature acknowledging receipt or by United States Mail, Certified, Return Receipt Requested, First Class, postage fully pre-paid. Notices effectuated by personal service shall be deemed effective as of delivery of

such notices. Notices effectuated by United States Mail shall be deemed effective the third (3rd) working day after deposit in the United States Mail. Notices hereunder shall be addressed as follows:

If to District/College:

John Ozurovich
Director of Facilities
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

If to CM:

Michael E. Wilson
325 Holly Oak Place
West Covina, CA 91791

- 13.4 Disputes. In the event of a dispute between the parties as to performance of the services, the interpretation of this Agreement, or payment or nonpayment for services performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of the dispute, CM agrees to continue to diligently perform and provide services hereunder until completion of the Project. If the dispute is not resolved, CM agrees it will neither rescind this Agreement nor stop the progress of the work on the Project. The DISTRICT/COLLEGE and CM agree that, in the event that a dispute comes to litigation, each party will bear its own legal expenses.
- 13.5 Severability. If any provision of this Agreement is deemed illegal, invalid unenforceable or void by any court of competent jurisdiction, such provision shall be deemed stricken and deleted herefrom, but all remaining provisions will remain and continue in full force and effect.
- 13.6 CM Accounting Records. Pursuant to and in accordance with the provisions of Government Code Section 8546.7, or any amendments thereto, all books, records, and files of the CM, including, but not limited to the costs of administration of this Agreement, shall be subject to examination and audit by the State Auditor at the request of the DISTRICT/COLLEGE or as part of any audit of/by the DISTRICT/COLLEGE for a period of three (3) years after final payment is made under this Agreement. During this time, CM shall maintain accounting records and make them available upon request by the DISTRICT/COLLEGE for reproduction or inspection.
- 13.7 Confidentiality. The CM shall not disclose or permit the disclosure of any confidential information, as identified by the District/College.
- 13.8 Definitions.
- 13.8.1 Architect. Various Architects may be involved with various projects.

- 13.8.2 Construction Budget. The Construction Budget is the total cost allocated by the District/College for bidding and construction of the Project by the Contractor, exclusive of fees and costs of the Architect, CM and other consultants of the DISTRICT/College, Site acquisition costs and the costs of furniture, furnishing and/or equipment for the Project which are not included in the scope of the Contract. The Construction Budget established by the DISTRICT/College may be modified by the DISTRICT/College from time-to-time.
- 13.8.3 Construction Cost Estimates. Construction Cost Estimates are estimates of the then current cost of labor, materials, equipment and services plus a reasonable allowance for the Contractor profit, overhead and administrative cost as necessary to complete construction of the Project in accordance with the Design Documents. Construction Costs Estimates shall include a reasonable allowance for contingencies relating to market conditions at the time of solicitation of bids for the Project and changes in the work during construction of the Project. The allowance for contingency costs shall be consistent with the contingency established by the DISTRICT/COLLEGE in the Project Budget, if any.
- 13.8.4 Construction Costs. The costs of labor, materials, equipment (inclusive of the Contractor's administrative costs/profit) necessary to complete construction of the Project.
- 13.8.5 Contract. The contract for construction awarded by the DISTRICT/COLLEGE to a Contractor for the construction of the Project.
- 13.8.6 Contractor. The contractor awarded the Contract by the DISTRICT/COLLEGE for construction of the Project.
- 13.8.7 Design Documents. The Drawings, Specifications, calculations and other work product and instruments of service prepared by or on behalf of the Architect for the Project. Design Documents include surveys, soil reports and other documents prepared for the Project by a licensed Architect or registered Engineer, whether under contract to the Architect or DISTRICT/COLLEGE.
- 13.8.8 Final Completion. Final Completion is when all of the work on the Project has been completed and installed (including items noted for correction, repair or modification upon Substantial Completion) and the Contractor has completed all other obligations to be performed on its part under the Contract for the Project.
- 13.8.9 Master Construction Schedule. The Master Construction Schedule is the written or graphic description of the scheduling, sequencing and interrelationships of activities necessary to complete the Contract. The Master Construction Schedule is prepared by the CM after completing negotiations with the Contractor and must be accepted by the DISTRICT/COLLEGE.
- 13.8.10 Project Budget. The Project Budget is the total cost allocated by the District/College for the construction and all associated fees and costs including but not limited to Architect, CM

and other consultants, Site acquisition costs, bidding and advertising, plan approvals, permits, testing, inspection and the costs of furniture, furnishing and/or equipment. The Project Budget established by the DISTRICT/COLLEGE may be modified by the DISTRICT/COLLEGE from time to time.

- 13.8.11 Site. The physical area for construction and activities relating to construction of the Project.
- 13.8.12 Submittals. Shop drawings, product data or samples prepared or provided by a Contractor or a Subcontractor to a Contractor or suppliers illustrating some portion of work on the Project.
- 13.8.13 Substantial Completion. Substantial Completion is when the work on the Project has been completed and installed and the work can be used or occupied for its intended purposes, subject only to minor corrections, repairs or modifications.
- 13.9 Independent Contractor. CM, in the performance of this Agreement, shall be and act as an independent contractor. CM understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the DISTRICT/COLLEGE, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT/COLLEGE and/or to which DISTRICT/COLLEGE'S employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CM assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this Agreement. CM shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CM'S employees.
- 13.10 Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT/COLLEGE and shall be subject to the DISTRICT/COLLEGE'S general right of inspection to secure the satisfactory completion thereof. CM agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CM, CM'S business, equipment and personnel engaged in services covered by this Agreement or accruing out of the performance of such services.
- 13.11 Permits/Licenses. CM and all CM'S employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
- 13.12 Nondiscrimination. CM agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, mental status or age of such persons.
- 13.13 Entire Agreement. This Agreement constitutes the entire agreement and understanding between the DISTRICT and CM concerning the subject matter hereof, replacing and superseding all prior agreements or negotiations, whether written or verbal. No term or condition of this Agreement shall be modified or amended except by writing executed by the DISTRICT and CM. This Agreement and the following

enumerated documents constitute the entirety of the Agreement: The RFP, the RFP Response, Exhibit "A" and Exhibit "B".

- 13.14 Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date set forth above.

"DISTRICT"

South Orange County Community College District

"CM"

Michael E. Wilson

By: _____

Name: Gary Poertner

Title: Deputy Chancellor

Date: _____

By: _____

Name: Michael E. Wilson

Title: Construction Manager

Date: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year

ACTION: Approval

BACKGROUND

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

STATUS

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Irvine Valley College for the 2010-11 academic year pursuant to Title 5, Section 53200 et seq.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2010-11 academic year at Irvine Valley College.

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE
Administrative Assistant/Word Processing
AS and Certificate of Achievement

This program is designed for those wishing to develop office skills that may be applied in a variety of business settings.

Complete the following courses:	Units
CIM 101A Document Processing I	2
CIM 101B Document Processing II	2
CIM 107.1 Introduction to Personal Computer Applications	3.5
CIM 210.1 Word Processing I	2
CIM 210.2 Word Processing II	2
CIM 210.3 Word Processing III-Certification	3.5
MGT 103 Business English	3
MGT 104 Business Communication	3
Total Units	21

Recommended electives: ~~CIM 203-1~~

SCHOOL OF BUSINESS SCIENCE
Administrative Assistant/Word Processing
AS and Certificate of Achievement

This program is designed for those wishing to develop office skills that may be applied in a variety of business settings.

Complete the following courses:	Units
CIM 101A Document Processing I	2
CIM 101B Document Processing II	2
CIM 107.1 Introduction to Personal Computer Applications	3.5
CIM 210.1 Word Processing I	2
CIM 210.2 Word Processing II	2
CIM 210.3 Word Processing III-Certification	3.5
MGT 103 Business English	3
Total Units	18

Recommended electives: **MGT 104**

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF FINE ARTS
Art
Associate of Arts

Complete the following courses:		Units
ART 40	2-D Design and Color	3
ART 41	Three-Dimensional Design	3
ART 50	Beginning Oil Painting	3
ART 80	Drawing Fundamentals	3
ART 85	Life Drawing I	3

Complete a total of 6 units from the following courses:		
ART 4	Introduction to Art Theory	3
ART 25	Art History Survey I: Western	3
ART 26	Art History Survey II: Western	3
ART 27	Art History Survey III: Non-Western	3

Complete an additional 6 units from the following Courses. Courses chosen from within these areas must not have been counted in the courses above:		
ART 4	Introduction to Art Theory	3
ART 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31		3
ART 80, 81, 82, 85, 86		3
ART 50, 51, 52		3

Total Units 27

Recommended electives: FA 27; MUS 30; TA 20, 21, 26;
and any course in photography

SCHOOL OF FINE ARTS
Art
Associate of Arts

Complete the following courses:		Units
ART 40	2-D Design and Color	3
ART 41	Three-Dimensional Design	3
ART 50	Beginning Oil Painting	3
ART 80	Drawing Fundamentals	3
ART 85	Life Drawing I	3

Complete a total of 6 units from the following courses:		
ART 4	Introduction to Art Theory	3
ART 25	Art History Survey I: Western	3
ART 26	Art History Survey II: Western	3
ART 27	Art History Survey III: Non-Western	3

Complete an additional 6 units from the following Courses. Courses chosen from within these areas must not have been counted in the courses above:		
ART 4	Introduction to Art Theory	3
ART 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31		3
ART 80, 81, 82, 85, 86, <u>186, 195</u>		3
ART 50, 51, 52, <u>253</u>		3

Total Units 27

Recommended electives: FA 27; MUS 30; TA 20, 21, 26;
and any course in photography

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF FINE ARTS
Art History
Associate of Arts

Complete the following courses:		Units
ART 4	Introduction to Art Theory	3
ART 25	Art History Survey I: Western	3
ART 26	Art History Survey II: Western	3
ART 27	Art History Survey III: Non-Western	3
ART 104	Introduction to Art Media	3

Complete a total of 9 units from the following courses:

ART 22	Survey of Asian Art	3
ART 23	African and Oceanic Art	3
ART 24	Ancient Art	3
ART 28	Contemporary Art History	3
ART 29	19 th and Early 20 th Century Art	3
ART 30	Renaissance and Baroque Art	3
ART 31	Medieval Art	3
ART 133	American Art	3

Total Units 24

Recommended electives: ~~ART 144~~, ART 144;
DMA 150; FA 27; HUM 1, 50; ~~PHIL 7~~/HUM 27; WR 2

SCHOOL OF FINE ARTS
Art History
Associate of Arts

Complete the following courses:		Units
ART 4	Introduction to Art Theory	3
ART 25	Art History Survey I: Western	3
ART 26	Art History Survey II: Western	3
ART 27	Art History Survey III: Non-Western	3
ART 104	Introduction to Art Media	3

Complete a total of 9 units from the following courses:

ART 1	History of Photography	3
ART 22	Survey of Asian Art	3
ART 23	African and Oceanic Art	3
ART 24	Ancient Art	3
ART 28	Contemporary Art History	3
ART 29	19 th and Early 20 th Century Art	3
ART 30	Renaissance and Baroque Art	3
ART 31	Medieval Art	3
ART 133	American Art	3
ART 150	History of Graphic Design	3

Total Units 24

Recommended electives: ART 144; DMA 150; FA 27;
HUM 1, 50; HUM 27; WR 2

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF LIFE SCIENCES
Biology
Associate of Arts

Complete the following courses:		Units
BIO 2	Principles of Botany	4
BIO 5	Principles of Zoology	4
BIO 6	Cellular Biology	3
BIO 6L	Cellular Biology Laboratory	1
OR		
BIO 93	Integrated Biology	4
BIO 94	From Organisms to Ecosystems	3
BIO 94L	From Organisms to Ecosystems Laboratory	1
BIO 97	Genetics and Evolutionary Biology	3
BIO 99	Molecular Biology and Biochemistry	3
BIO 99L	Molecular Biology Laboratory	1

Select 3-6 units from the following courses to complete a total of 18 units. No more than 2 units may be selected from field courses/lab research courses:

BIO 4	Evolutionary Ecology	3
BIO 11	Human Anatomy	4
BIO 12	Human Physiology	4
BIO 15	General Microbiology	5
BIO 19	Marine Biology	4
BIO 30	California Wildlife and Wild Places	3
BIO 44	Biology of Human Sexuality	3
BIO 13	Lab Research	2
BIO 101	Field Biology: Coastal Marine Ecosystems	1
BIO 103	Field Biology: Mountain Ecosystems	1
BIO 104	Field Biology: Desert Ecosystems	1
BIO 110	Field Biology: Ecology and Natural History of National Parks	2/4
BIO 140	Lab Research in geological and Biological Sciences	1.5
CHEM 1A	General Chemistry I	5
CHEM 1B	General Chemistry I	5

TOTAL UNITS 18

SCHOOL OF LIFE SCIENCES
Biology
Associate of Arts

Complete the following courses:		Units
BIO 2	Principles of Botany	4
BIO 5	Principles of Zoology	4
BIO 6	Cellular Biology	3
BIO 6L	Cellular Biology Laboratory	1
OR		
BIO 93	Integrated Biology	4
BIO 94	From Organisms to Ecosystems	3
BIO 94L	From Organisms to Ecosystems Laboratory	1
BIO 97	Genetics and Evolutionary Biology	3
BIO 99	Molecular Biology and Biochemistry	3
BIO 99L	Molecular Biology Laboratory	1

Select 3-6 units from the following courses to complete a total of 18 units. No more than 2 units may be selected from field courses/lab research courses:

BIO 11	Human Anatomy	4
BIO 12	Human Physiology	4
BIO 15	General Microbiology	5
BIO 19	Marine Biology	4
BIO 30	California Wildlife and Wild Places	3
BIO 44	Biology of Human Sexuality	3
BIO 13	Lab Research	2
BIO 55	Introduction to Ecology	4
BIO 101	Field Biology: Coastal Marine Ecosystems	1
BIO 103	Field Biology: Mountain Ecosystems	1
BIO 104	Field Biology: Desert Ecosystems	1
BIO 110	Field Biology: Ecology and Natural History of National Parks	2/4
BIO 140	Lab Research in geological and Biological Sciences	1.5
CHEM 1A	General Chemistry I	5
CHEM 1B	General Chemistry I	5

TOTAL UNITS 18

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF FINE ARTS
Digital Media Art
AA and Certificate of Achievement

This program is occupational in nature. While most of the courses are transferable to CSU and some to UC, students should consult with their counselors or the Transfer Center to determine the extent to which courses may apply to specific programs at four-year institutions.

Complete the following courses:		Units
DMA 51	Digital Photography	3
DMA 55	Graphic Design I	3
DMA 65	Typography	3
DMA 140	Digital 2-D Design and Color Theory	3
DMA 160	Graphic Design II	3
DMA 175	Corporate Identify: Trademarks And Logos	3

Complete a total of 6 units from the following courses:

DMA 150	History of Graphic Design	3
DMA 170	Publication Design and Prepress	3
DMA 180	Visual Design for the Web	3
DMA 252	Intermediate Digital Imaging	3
Total Units		24

SCHOOL OF FINE ARTS
Digital Media Art
AA and Certificate of Achievement

This program is occupational in nature. While most of the courses are transferable to CSU and some to UC, students should consult with their counselors or the Transfer Center to determine the extent to which courses may apply to specific programs at four-year institutions.

Complete the following courses:		Units
DMA 51	Digital Photography	3
DMA 55	Graphic Design I	3
DMA 65	Typography	3
DMA 140	Digital 2-D Design and Color Theory	3
DMA 160	Graphic Design II	3
DMA 175	Corporate Identify: Trademarks And Logos	3

Complete a total of 6 units from the following courses:

DMA 70	Digital Video Production	3
DMA 120	Motion Graphics Animation	3
DMA 130	3D Animation	4
DMA 150	History of Graphic Design	3
DMA 170	Publication Design and Prepress	3
DMA 180	Visual Design for the Web	3
DMA 252	Intermediate Digital Imaging	3
Total Units		24

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF FINE ARTS
Digital Photography
Certificate of Proficiency

This certificate is intended to prepare students for a foundation of digital photography skills including image capturing, editing, and output. The curriculum focuses on skills in camera usage and equipment as well as developing photographic imagery using industry-standard software.

Complete the following courses:		Units
CIM 221.2	Photoshop I	2
CIM 221.2	Photoshop II	2
DMA 49	Introduction to Cameras	3
DMA 51	Digital Photography	3
Total units:		10

Recommended electives: CIM 225.1, DMA 252

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF SOCIAL SCIENCES		
Geography		
AA		
Complete the following courses:		Units
ANTH 2	Cultural Anthropology	3
GEOG 1	Physical Geography	3
GEOG 2	Cultural Geography	3
GEOG 3	World Regional Geography	3
GEOG 38	California Geography	3
GEOL 1	Physical Geology	4
TOTAL UNITS		19
<i>Recommended electives: ANTH 1; HIST 10, 11; MATH 10; PS 14</i>		

SCHOOL OF SOCIAL SCIENCES		
Geography		
AA		
Complete the following courses:		Units
ANTH 2	Cultural Anthropology	3
GEOG 1	Physical Geography	3
GEOG 1L	Physical Geography Lab	1
GEOG 2	Cultural Geography	3
GEOG 3	World Regional Geography	3
GEOG 38	California Geography	3
GEOL 1	Physical Geology	4
TOTAL UNITS		20
<i>Recommended electives: ECON 13; MATH 10; WR 1</i>		

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF LIFE SCIENCES
Health Sciences
Associate of Arts

This major is appropriate for students who plan to enter training in one of the health professions, including nursing, physical therapy, occupational therapy, dental hygiene, physician assisting, and health sciences.

Complete the following courses:		Units
BIO 11	Human Anatomy	4
BIO 12	Human Physiology	4
BIO 15	General Microbiology	5

Complete a minimum of 6 units from the following courses. Select one chemistry course:

BIO 10	Biochemistry for Health Sciences	4
CHEM 4	Introduction to General & Organic Chemistry and Biochemistry	5
CHEM 1081	Introduction to General, Organic, and Biochemistry	4
PSYC 1	Introduction to Psychology	3
SOC 1	Introduction to Sociology	3

TOTAL UNITS 19

SCHOOL OF LIFE SCIENCES
Health Sciences
Associate of Arts

This major is appropriate for students who plan to enter training in one of the health professions, including nursing, physical therapy, occupational therapy, dental hygiene, physician assisting, and health sciences.

Complete the following courses:		Units
BIO 11	Human Anatomy	4
BIO 12	Human Physiology	4
BIO 15	General Microbiology	5

CHEM 4 Introduction to General & Organic Chemistry and Biochemistry 5

OR

BIO 10 Biochemistry for Health Sciences 4

Complete one of the following courses:

BIO 71	Stem Cells and Society	3
BIO 72	Human Genetics and Medicine	3
PSYC 1	Introduction to Psychology	3
SOC 1	Introduction to Sociology	3

TOTAL UNITS 21-22

¹ Course offered only at Saddleback College

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCES
2D Animation
Certificate of Proficiency

This certificate is intended to prepare students for entry-level positions dealing with 2-D Animation. The certificate focuses on fundamental 2D animation software and basic action-scripting skills.

Complete the following courses:

	Units
CIM 242.1 Flash I	3.5
CIM 242.2 Flash II	3.5
CIM 242.3 Flash III	3.5

TOTAL UNITS:	10.5
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Recommended electives: CIM 225.1

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF SOCIAL SCIENCES
Psychology
Associate of Arts

Complete the following courses:		Units
PSYC 1	Introduction to Psychology	3
PSYC 2	Research Methods in Psychology	3
PSYC 10	Statistical Methods in the Behavioral Sciences	3
Choose one course in each of the following categories:		
CATEGORY A –		
PSYC 3	Physiological Psychology	3
PSYC 7	Developmental Psychology; Childhood and Adolescence	3
PSYC 106	Developmental Psychology: Lifespan	3
CATEGORY B –		
PSYC 37	Abnormal Behavior	3
PSYC 110	Psychology of Reasoning and Problem Solving	3
PSYC 133	Psychology of Adjustment	3
CATEGORY C –		
PSYC 5	Psychological Aspects of Human Sexuality	3
PSYC 21	Psychology of Women	3
PSYC 30	Social Psychology	3
Total Units		18

Recommended electives: ANTH 2,; BIO 5, 12; CHEM 1A; CS 30; MATH 9; PHIL 1; PSYC 160; SOC 1

SCHOOL OF SOCIAL SCIENCES
Psychology
Associate of Arts

Complete the following courses:		Units
PSYC 1	Introduction to Psychology	3
PSYC 2	Research Methods in Psychology	3
PSYC 10	Statistical Methods in the Behavioral Sciences	3
Choose one course in each of the following categories:		
CATEGORY A –		
PSYC 3	Physiological Psychology	3
PSYC 7	Developmental Psychology; Childhood and Adolescence	3
PSYC 106	Developmental Psychology: Lifespan	3
CATEGORY B –		
PSYC 32	Psychology of Personality	3
PSYC 37	Abnormal Behavior	3
PSYC 110	Psychology of Reasoning and Problem Solving	3
PSYC 133	Psychology of Adjustment	3
CATEGORY C –		
PSYC 5	Psychological Aspects of Human Sexuality	3
PSYC 20	Psychology of Gender	3
PSYC 30	Social Psychology	3
Total Units		18

Recommended electives: ANTH 2,; BIO 5, 12; CHEM 1A; CS 30; MATH 9; PHIL 1; PSYC 160; SOC 1

IRVINE VALLEY COLLEGE
FALL 2010
CURRICULUM AND PROGRAM
REVISIONS AND DELETIONS

SCHOOL OF HUMANITIES
Spanish
Associate of Arts

Complete the following courses:	Units
*SPAN 1 Beginning Spanish I [or SPAN 1A/1B]	5
SPAN 2 Beginning Spanish II [or SPAN 2A/2B]	5
SPAN 3 Intermediate Spanish	5
SPAN 4 Intermediate Spanish	5
SPN 10 Intermediate Conversational Spanish	3
Total Units	23

*Students who have completed equivalent courses or who have acquired fluency may substitute a second foreign language.

SCHOOL OF HUMANITIES
Spanish
Associate of Arts

Complete the following courses:	Units
*SPAN 1 Beginning Spanish I [or SPAN 1A/1B]	5
SPAN 2 Beginning Spanish II [or SPAN 2A/2B]	5
SPAN 3 Intermediate Spanish	5
SPAN 4 Intermediate Spanish	5
SPAN 10 Intermediate Conversational Spanish	3
SPAN 11 Advanced Conversational Spanish	3
SPAN 180 Spanish Language Conference	.5
Total Units	26.5

*Students who have completed equivalent courses or who have acquired fluency may substitute a second foreign language.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Irvine Valley College: Forensics Team Activities 2010-11
ACTION: Approval

BACKGROUND

Forensics students, through their participation in the speech and debate team, have brought considerable honor to the College, the District, and the community. The Irvine Valley College Forensics Team has competed in a number of speech tournaments throughout the state and country over the years.

STATUS

Irvine Valley College plans to participate in a number of speech tournaments during the 2010-11 academic year. Each tournament will incur entry and judging fees and several tournaments will require lodging, transportation, and meals for the students and coaches on trips that take place over a number of days. The tournaments and maximum cost estimates for each event are described in Exhibit A. Funding will be through the combined budget allocations of student government (ASIVC), department general fund, and the Foundation.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the participation of the Irvine Valley College Forensics Team and their coaches in the 2010-11 speech tournament schedule at a total estimated maximum budget not to exceed \$55,300, as described in Exhibit A.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

**Tentative 2010-2011
IVC Forensics Tournament Schedule**

2010 FALL SEMESTER							
Dates	Tournament	Location	Entry	Meals	Lodging	Air/Ground	Total
Aug. 22	So Cal Debate Forum - Fall Invitational	IVC	\$0				
Sept 10-12	PSCFA Coaches Conference	Ranch Mirage		\$400	\$800		\$1,200
Sept. 18	PSCFA Seminar	Cerritos	\$0				\$0
Oct 1-2	PSCFA Warm-up	Whittier	\$0				\$0
Oct. 2-3	US Universities Nat'l Open - BP	Claremont	\$600				\$600
Oct. 15-17	California Double Up	APU/Concordia	\$1,800				\$1,800
Oct. 22	Free Afternoon LD Debate	IVC	\$0				\$0
Oct. 23-24	Watson/Lancer	PCC	\$800	\$800	\$800		\$2,400
Nov. 5-7	Pacific Meets The Delta	UOP - Stockton	\$800	\$800	\$800		\$2,400
Nov. 12	It is great to be free parli	IVC	\$0				\$0
Nov 19-21	Robert Barbera Invitational	CSUN	\$800	\$800	\$1,600		\$3,200
Nov. 19-21	Griffin Invitational	Grossmont	\$400				\$400
Dec.3-5	PSCFA fall champs	Mt. Sac	\$1,200				\$1,200
SPRING SEMESTER							
Dates	Tournament	Location	Entry	Lodging	Meals	Air/Ground	Total
Jan. 7	So Cal Debate Forum - Winter Invitational	IVC	\$0				\$0
Feb. 4	Southwestern Invite (IE)	Southwestern	\$400				\$400
Feb. 4-6	Round Robin, Sunset Cliffs	Pt Loma	\$1,000	\$800	\$1,600		\$3,400
Feb. 18-20	Tabor/Venitsky	Cerritos	\$1,000				\$1,000
Feb 25-27	PSCFA Spring Champs	LAVC	\$1,200	\$800	\$1,600		\$3,600
Mar 16-20	CCCFA	Woodland Hills	\$1,200	\$1,600	\$3,000		\$5,800
Mar. 16-21	NPDA	Colorado College	\$800	\$1,000	\$200	\$5,000	\$7,000
Apr. 9-12	US WUDC Nationals	Denver	\$500	\$500	\$1,000	\$2,000	\$4,000
Apr. 11-16	Phi Rho Pi	Greenwich, CT	\$1,600	\$4,000	\$5,000	\$5,800	\$16,400
Apr. 30 - May 1	PSCFA Cool-Off	Cerritos	\$500				\$500
GRAND TOTAL			\$14,600	\$11,500	\$16,400	\$12,800	\$55,300

****Estimated Cost Breakdown by Funding**

*ASIVC	\$28,000
*IVC Conference Account-Forensics Coach Travel	\$11,000
*Foundation Account/Fundraising	\$16,300
Total Funding (Estimate)	\$55,300

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College | ATEP: Grant Acceptance, Environmental Design and Compliance Center at ATEP (EDCC @ ATEP)

ACTION: Approval

BACKGROUND

In February 2010, the Advanced Technology & Education Park submitted a proposal in response to the Economic and Workforce Development Program, RFA No. 10-326, of the California Community Colleges Chancellor's Office (CCCCO). The grant proposal is to initiate a two-year Industry Driven Regional Collaborative (IDRC) Project in conjunction with the Chancellor's office Environmental Training Center (ETC) initiatives to open and develop an "Environmental Design and Compliance Center" to serve the south Orange County business and industry community. This Environmental Design and Compliance Center at ATEP will work collaboratively with Irvine Valley College, the North Orange County Community College District ETC and the San Diego ETC.

STATUS

On April 12, 2010, the CCCCCO notified ATEP of its intent to award \$440,000.00 for the period of July 1, 2010 through June 30, 2012 to fund the project efforts. ATEP will provide project direction and fiscal oversight of this grant as well as the development and delivery of workforce training services for non-credit offerings that address employment and related training needs of the industries in the region.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$440,000.00 from the California Community College Chancellor's Office for the Industry Driven Regional Collaborative (IDRC) grant agreement No. 10-326-188.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College, IVC, and ATEP: Vision and Mission Statements

ACTION: Approval

BACKGROUND

The accreditation standards recommend periodic reviews of all mission statements. As recommended, Saddleback College, Irvine Valley College (IVC), and the Advanced Technology and Education Park (ATEP) annually review their mission statements and report revisions to the Board of Trustees at the May meeting of each academic year.

STATUS

On April 27, 2010, the Saddleback College Consultation Council reviewed the college vision and mission statements as part of the 2010-2013 Strategic Plan Draft. The document was widely distributed and on Thursday, May 6, 2010, a college-wide forum was conducted to solicit feedback from the college community. Following the forum, the Consultation Council conducted a final review and recommended to President Burnett that no changes be made to the college vision and mission statements. President Burnett concurred with the Consultation Council's recommendation. The Saddleback College vision and mission statements are provided in Exhibit A.

The Irvine Valley College mission statement (Exhibit A) was reviewed by the college's strategic planning committees, Academic Senate, and College Council in the summer and fall of 2009. No changes are proposed at this time.

For the past six months, ATEP leadership, with input from all constituencies, has been developing a Planning and Progress Report. This effort included a review of the ATEP mission statement. Input for a revised statement has been provided by the Chancellor's Executive Team, District Leadership Team, and shared governance groups through the Chancellor's Cabinet. Additional input has been received from the colleges as a result of the ATEP provost's attendance at shared governance meetings on both campuses and the presidents seeking feedback from college constituencies. Also, in March ATEP staff sent a survey district-wide asking for input on the vision, mission, and strategic direction of ATEP. After carefully considering all responses, a revised ATEP mission statement is proposed as outlined in Exhibit A.

RECOMMENDATION:

The Chancellor recommends that the Board of Trustees approve the revised ATEP mission statement as outlined in Exhibit A.

Item submitted by: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents, Dr. Randy Peebles, Provost*

Saddleback College

VISION

Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.

MISSION

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

Irvine Valley College

VISION

Irvine Valley College is an institution of higher learning that seeks to deliver innovative instruction and student services programs, provide opportunities for student success and enter into dynamic community partnerships. The college maintains high educational standards as measured by student learning outcomes including skills and knowledge gained.

MISSION

Irvine Valley College is committed to serving members of the community who seek to transfer, obtain degrees and certificates, acquire career and basic skills, and pursue lifelong learning. The college also provides student support services, opportunities for cultural experiences, and activities promoting partnerships with the community.

The college is dedicated to successful and measurable student learning through the commitment of exemplary faculty and staff who offer a variety of traditional and innovative teaching methods, and provide access to state of the art technologies and facilities.

The college is guided by a strategic plan based on data regarding changing student needs, evolving community diversity, and a rapidly changing economy.

Advanced Technology and Education Park

VISION

The Advanced Technology & Education Park (ATEP) will be a unique campus, regional in character and international in scope. ATEP will offer courses that explore emerging technologies as well as other educational programs, enriched through innovation and synergistic collaborations and strategic alliances, for the principal benefit of the local community.

CURRENT MISSION STATEMENT (BOARD APPROVED)

Support the improvement of the competitive position of individuals and of the region through a responsive workforce development strategy.

Create a learning environment of the highest caliber through multiple academic partnerships and strategic public/private alliances, in order to prepare students for successful competition within local and international economies.

Provide a scope of support services and career-focused opportunities for emerging technologies that enhance the economic development position of Orange County, and workforce access for the learner.

PROPOSED MISSION STATEMENT (IN PLANNING AND PROGRESS DOCUMENT)

To offer applied education and training programs in current and emerging technological careers driven by innovative business, industry, and education partnerships.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Renewal of Systems Maintenance Agreement for District-wide Network Infrastructure

ACTION: Approval

BACKGROUND

The district's telephone and high-speed data network is supported on Cisco infrastructure. The current maintenance agreement on the Cisco network equipment expires on June 30, 2010.

STATUS

District IT staff has determined there is a need for renewal of the maintenance agreement for the district-wide telecommunications system. Metronome Inc. of Irvine, California, is a qualified Cisco maintenance vendor and maintenance contract pricing is available under California Multiple Award Schedule, Contract No. 3-05-70-1868C. The purchase price of the maintenance agreement (Exhibit A) is \$170,419.09, and funds are available through an established general fund account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the renewal of a maintenance agreement for the district-wide telecommunications system for the 2010-11 academic year with Metronome, Inc. of Irvine, California, using the California Multiple Award Schedule at a cost of \$170,419.09.



METRONOME

METRONOME.NET

QUOTE

Metronome, Inc.

8805 Research Drive - Suite 100 - Irvine, CA 92618

Phone: 949-453-9283 - Fax: 949-453-9282

Email: msantana@wave-tsg.com

Date	Quote #
04/09/10	AAAQ3108-A

Sold To: South Orange County Community C
 Jeff Dorsz
 28000 Marguerite Parkway
 Mission Viejo, CA 92692
 USA

Phone: 949-582-4331
Fax: 949-347-1284

Ship To: South Orange County Community C
 Jeff Dorsz
 28000 Marguerite Parkway
 Mission Viejo, CA 92692
 USA

Phone: 949-582-4331
Fax: 949-347-1284

Terms	Rep	P.O. Number	Ship Via
NET 30	BriantBates		

Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
1			Cisco SMARTnet		
2	65	CON-SNT-SMS-1000	Service Level: SMARTnet 8x5xNBD (SNT) Quote: Q11687050 Contract: 2667922 PIX-515E-UR-FE-BUN 88808025335 07/01/10-06/30/11 WS-SVC-NAM-2= SAD083209LE 07/01/10-06/30/11 WS-C6513 SAL0827BAZZ 07/01/10-06/30/11 PIX-515E-FO-FE-BUN 88808360800 07/01/10-06/30/11 WS-SVC-NAM-2= SAD08290GMX 07/01/10-06/30/11 WS-C6513 SAL08249ZVU 07/01/10-06/30/11 WS-C6513 SAL08249ZW0 07/01/10-06/30/11 WS-C6513 SAL0826ARN2 07/01/10-06/30/11 PIX-515E-UR-FE-BUN 88808381547 07/01/10-06/30/11 PIX-515E-UR-FE-BUN 88808381532 07/01/10-06/30/11 PIX-515E-FO-FE-BUN 88808380247 07/01/10-06/30/11 WS-C6509 SMG0839A863 07/01/10-06/30/11 WS-SVC-FWM-1-K9 SAD083501CW 07/07/10-06/30/11 WS-C6509 SAL08332DLE 07/01/10-06/30/11 MCS-7845-I2-ECS4 KQPWLMW 04/04/10-06/30/11 WS-SVC-NAM-2= SAD063401MB 07/01/10-06/30/11	\$690.00	\$44,850.00
3	9,019	CON-SNT-SMS-1	same as above	\$0.69	\$6,223.11
4	8,156	CON-SNT-SMS-1	Service Level: SMARTnet 8x5xNBD (SNT) Quote: Q11692893 Contract: 3898753	\$0.69	\$5,627.64

Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
5	487	CON-SNTE-SMS-1	ASA5540-BUN-K9 JMX1146L1VF 07/01/10-06/30/11 ASA5540-BUN-K9 JMX1146L1VE 07/01/10-06/30/11 ASA5540-BUN-K9 JMX1147L0EY 07/01/10-06/30/11 ASA5540-BUN-K9 JMX1205L1GF 07/01/10-06/30/11 Service Level: SMARTnet Enhanced 8x5x4 (SNTE) Quote: Q11696067 Contract: 3637800	\$0.69	\$336.03
6	25	CON-SNTP-SMS-1000	WS-C3750-24PS-S CAT1011R485 07/01/10-06/30/11 Service Level: SMARTnet Premium 24x7x4 (SNTP) Quote: Q11696085 Contract: 3008405	\$690.00	\$17,250.00
7	9,270	CON-SNTP-SMS-1	WS-C6513 SAL0826AX53 07/01/10-06/30/11 WS-C6513 SAL0826ARK7 07/01/10-06/30/11 ASA5510-SEC-BUN-K9 JMX1102K29S 07/01/10-06/30/11 ASA5510-SEC-BUN-K9 JMX1102K29T 07/01/10-06/30/11 same as above	\$0.69	\$6,396.30
8	8,603	CON-SNTP-SMS-1	Service Level: SMARTnet Premium 24x7x4 (SNTP) Quote: Q11696118 Contract: 90331924	\$0.69	\$5,936.07
9	8,821	CON-SNTP-SMS-1	WS-C6506 COM1F00ARA 07/10/10-06/30/11 Service Level: SMARTnet Premium 24x7x4 (SNTP) Quote: Q11696122 Contract: 4088335	\$0.69	\$6,086.49
10	3	CON-SAU-SMS-1000	WS-C6506 SAL1032XM7U 07/01/10-06/30/11 Service Level: Software Application Support With Upgrad (SAU) Quote: Q11699393 Contract: 3320232	\$690.00	\$2,070.00
11	9,779	CON-SAU-SMS-1	WCS-APLOC-500 07/01/10-06/30/11 CCA-SVR-500-K9 07/01/10-06/30/11 CCA-MGR-K9 07/01/10-06/30/11 same as above	\$0.69	\$6,747.51
12	8,560	CON-SNT-SMS-1	Service Level: SMARTnet 8x5xNBD (SNT) Quote: Q11699401 Contract: 3352730	\$0.69	\$5,906.40
13	3,848	CON-SNT-SMS-1	AIR-LOC2710-L-K9 QCN2049000M 07/01/10-06/30/11 WS-SVC-WISM-1-K9= SAD104707T4 07/01/10-06/30/11 WS-SVC-WISM-1-K9= SAD1051006C 07/01/10-06/30/11 Service Level: SMARTnet 8x5xNBD (SNT) Quote: Q11699409 Contract: 3917480 AIR-WLC4404-100-K9 FLS0950H08Y 07/01/10-06/30/11 CCA-3140-H1 MX26080051 07/01/10-06/30/11	\$0.69	\$2,655.12

Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
14	1,468	CON-SNTP-SMS-1	CCA-3140-H1 MX26080054 07/01/10-06/30/11 Service Level: SMARTnet Premium 24x7x4 (SNTP) Quote: Q11699414 Contract: 3352765	\$0.69	\$1,012.92
15	1,214	CON-SAU-SMS-1	CCA-3140-H1 MX2644029R 07/01/10-06/30/11 CCA-3140-H1 MX264402BR 07/01/10-06/30/11 Service Level: Software Application Support With Upgrad (SAU) Quote: Q11699418 Contract: 3066024	\$0.69	\$837.66
16	25	CON-ESW-SMS-1000	CCA-MGR-LT-K9 07/01/10-06/30/11 CCA-SVR-100-K9 07/01/10-06/30/11 Service Level Essential SW(ESW) Quote #: Q11728090 Contract #:3654927 (8) LIC-CM6.1-7835= 07/01/10-06/30/11 (2164) UNITY7-USR-E 07/01/10-06/30/11 (2) SW-ER-2.0-SVR-K9= 07/01/10-06/30/11 (15) KEY-ER2.X-100= 07/01/10-06/30/11	\$690.00	\$17,250.00
17	9,442	CON-ESW-SMS-1	Same as above	\$0.69	\$6,514.98
18	2	CON-SNT-SMS-1000	Service Level: SMARTnet 8x5xNBD (SNT) Quote: Q11729130 Contract: 90517088	\$690.00	\$1,380.00
19	9,227	CON-SNT-SMS-1	MCS-7835-I2-IPC2 KQRLVFN 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVGV 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVMN 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVGT 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVKF 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVND 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVKT 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVLL 07/01/11-06/30/12 MCS-7835-I2-IPC2 KQRLVLB 07/01/11-06/30/12 AIR-LAP1252AG-A-K9 FTX131590BP 10/08/10-06/30/12 AIR-LAP1142-ABULK FTX1318S0A 10/08/10-06/30/12 AIR-LAP1142N-A-K9 FTX1340S59N 03/08/11-06/30/12 WS-C3750G-24PS-S FOC1340Y0DJ 11/17/10-06/30/12 WS-C3750G-48PS-S FOC1401Z2KU 03/08/11-06/30/12	\$0.69	\$6,366.63
20			Unified Communications Software Subscription		
21	1	UCSS-ER	Cisco UCSS for Emergency Responder High Level Part Number	\$0.00	\$0.00

Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
22	1	UCSS-ER-1-1K=	-(1700) Licenses Cisco UCSS Emergency Responder 1 year 1,000 users	\$552.00	\$552.00
23	7	UCSS-ER-1-100	Cisco UCSS Emergency Responder 1 Year 100 Users	\$55.20	\$386.40
24	1	UCSS-UCM	Cisco top level SKU, Unified CallManager software subscription (2182) licenses	\$0.00	\$0.00
25	2	UCSS-UCM-1-1K	Cisco UCSS for UCM for one year-1,000 User	\$3,967.50	\$7,935.00
26	1	UCSS-UCM-1-100	Cisco UCSS for UCM for one year-100 users	\$500.25	\$500.25
27	9	UCSS-UCM-1-10	Cisco UCSS for UCM for One Year-10 users	\$55.20	\$496.80
28	2,164	L-UCSS-UTY-1-1	UNITY UCSS VM/UM USER 1YR 1U	\$6.90	\$14,931.60
				SubTotal	\$168,248.91
				Sales Tax	\$2,170.18
				Shipping	\$0.00
				Total	\$170,419.09



PAYMENT
TERMS

Date	Quote #
04/09/10	AAQ3108-A

Pricing on all items will be good for 15 days from date listed above. Sales tax, travel and additional shipping & handling charges will apply. Please see your Scope of Work for additional travel expenses. All prices are subject to change without notice and will be established at time of order acceptance by Metronome. Order acceptance and sale by Metronome occurs at time of shipment. Prices for backordered items are not guaranteed. If you find this quote acceptable and would like to order these parts, please sign below, give a purchase order number (you may use the date as the number if you don't have a PO system) and then fax or mail a copy to (714) 429-0038 or the address above, respectively. Purchases over \$5,000 may require the execution of a Metronome sales agreement.

1. Metronome agrees to sell to Customer and Customer agrees to buy from Metronome the Equipment listed above, in accordance with the following terms and conditions:
2. Equipment shall be located at the premises shown in the 'Sold To' address above:
3. Customer shall purchase the equipment as follows:
4. Upon the execution of agreement the customer agrees to pay Metronome as follows:

THIS AGREEMENT SHALL BECOME EFFECTIVE AND BINDING FOR THE PURCHASER AND METRONOME ONLY UPON APPROVAL, ACCEPTANCE AND EXECUTION HEREOF BY THE PURCHASER AND METRONOME. METRONOME MAKES NO EXPRESS OR IMPLIED WARRANTIES INCLUDING THOSE OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE. THIS EQUIPMENT SALES AGREEMENT CONTAINS THE ENTIRE AGREEMENT BETWEEN THE PARTIES WITH REGARD TO THE SUBJECT MATTER HEREOF, AND METRONOME IS NOT BOUND BY ANY REPRESENTATIONS OR INDUCEMENTS NOT SET FORTH HEREIN. PURCHASER ACKNOWLEDGES HAVING READ THE TERMS AND CONDITIONS HEREIN, AND AGREES TO BE BOUND THEREBY.

Customer Name Here

Metronome Authorization Here

Signature

Signature

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Destruction of Class 3 Disposable Records
ACTION: Approval

BACKGROUND

Title 5, Section 59022 of the California Administrative Code requires that each community college district establish an annual procedure by which the chief administrative officer, or the designee of that officer, shall review documents and papers received or produced during the prior academic year and classify them as Class 1-Permanent, Class 2-Optional, or Class 3-Disposable. Further, Section 59022(b) states that, if such records are three or more years old and classified as Class 3-Disposable, they may be destroyed without further delay.

STATUS

The District has reviewed the classification of documents provided in Title 5, Section 59022 and has identified those documents listed in attached EXHIBIT A as those which may now be destroyed in compliance with the Code.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the destruction of documents detailed in EXHIBIT A.

CLASS 3 – DISPOSABLE RECORDS
DESTROY AFTER JULY 1, 2010

Payroll

Hourly Time Cards	All Prior to Fiscal Year 2005 – 2006
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Business Services

Vendor Account Payable Files	All Prior to Fiscal Year 2004 – 2005
Cash Receipts	All Prior to Fiscal Year 2004 – 2005
Grant Project Accounts	All Prior to Fiscal Year 2004 – 2005
Cash Disbursements	All Prior to Fiscal Year 2004 – 2005
Financial Aid Check Copies	All Prior to Fiscal Year 2004 – 2005
Student Refunds	All Prior to Fiscal Year 2004 – 2005
District Depository	All Prior to Fiscal Year 2004 – 2005
Warrant Registers	All Prior to Fiscal Year 2004 – 2005
Journal Entry	All Prior to Fiscal Year 2004 – 2005
Warrant Disbursements	All Prior to Fiscal Year 2004 – 2005

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Land Surveyor Services Pool
ACTION: Approval

BACKGROUND

The District employs land surveyor services at various times that are typically related to capital improvement projects. The District selects professional services on the basis of demonstrated competence and on professional qualifications necessary for the satisfactory performance.

STATUS

In order to assure maximum participation, staff utilized a competitive selection process to obtain a Land Surveyor Services Pool for these professional services. On April 6 and 13, 2010, SOCCCD advertised for land surveyor services. Additionally, Requests for Qualifications and Proposals were placed on the District's website and information was sent to twelve firms that had previously indicated an interest in this work.

A selection committee evaluated proposals submitted by twenty firms on April 28, 2010 (EXHIBIT A). The top five firms are recommended for the Pool in no particular order and include the following:

- Luzariaga Taylor, Inc, Mission Viejo, CA – Mr. David Luzuriaga
- Larry Wlezien, Inc, Laguna Niguel, CA – Larry Wlezien
- Hall & Foreman, Tustin, CA – Linda Sandusky
- Penco Engineering, Irvine, CA – William Snow
- Psomas, Santa Ana, CA, - Kari Launen

When the District contemplates the use of land surveyor services for specific projects, the competitive process continues with Requests for Proposals.

There is no obligation to draw services from the pool and no prohibition to selecting land surveyor services outside the pool for a specific project if it is considered in the best interest of the District.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the five firms listed above for a pool from which to draw land surveyor services for no greater than a five year period.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

Survey Services
Firms Providing Proposals
April 28, 2010

EXHIBIT A
Page 1 of 1

Company	Contact	email/website	Address	Phone	FAX
AEI-CASC Consulting	Rick Sidor	www.aei-casc.com	18 Technology Dr., Ste 135 Irvine, CA 92618	949/453-1783	949/453-1860
CNC Engineering	Clement Calvillo	www.cnc-eng.com	1 Corporate Park, Ste. 101, Irvine, CA 92606	949/863-0588	949/863-0589
CAL VADA Surveying, Inc.	Armando DuPont	www.calvada.com	411 Jenks Cir., Ste. 205, Corona, CA 92880	951/280-9960	951/280-9746
COAST Surveying, Inc.	Ruel del Castillo	www.coastsurvey.com	15031 Parkway Loop, Ste. B, Tustin, CA 92780	714/918-6266	714/918-6277
CONERSTONE Engineering, Inc.	Michael Boraks	mwb.cornerstoneeng.com	717 Pier View Way, Oceanside, CA 92054	760/722-3495	760/722-3490
(GTS) GEOMATICS Transportation Serv.	Richard P. Ray, VP	rray@geomaticsin.com	1655 E. St., Ste. A-4A, Corona, CA 92879	951/279-1918	951/279-1881
GUIDA Surveying, Inc.	Lenny Reidling	lreidling@guidasurveying.com	9241 Irvine Blvd., Ste. 100, Irvine, CA 92618	949/777-2000	949/777-2050
HALL & FOREMAN, Inc.	Linda Sandusky	lsandusky@hfinc.com	17782 17th St., Ste. 200, Tustin, CA 92780	714/665-4549	714/665-4501
HALLADAY & MIM MACK	Robert Mim Mack	www.halladaymimmack.com	391 N. Main St., Ste. 205, Corona, CA 92880	951/278-9700	951/278-2729
HUNSAKER & Asso.	David Frattone, Principal	dfrattone@hunsaker.com	3 Hughes, Irvine, CA 92618	949/458-5407	949/583-0759
(LTI) Luzariaga Taylor, Inc.	David Luzuriaga, P.E.	www.ltiengineers.com	26440 La Alameda, Ste. 310, Mission Viejo, Ca 92691	949/348-2882	949/348-2772
MAYERS & Assoc.	Gerald R. Anderson, Dir.	www.mayerscivil.com	19 Spectrum Pointe Drive, Suite 609, Lake Forest, CA 92630	949/599-0870	949/599-0880
NOLTE Beyond Engr.	Paul Robotta, VP	www.nolte.com	15070 Ave. of Science. Suite 100 San Diego, CA 92128	858/385-0500	858/385-0400
PENCO Engineering, Inc.	Wm. Snow	wsnow@pencoeng.com	1 Technology Park, Bldg. J-725, Irvine, CA 92618	949/753-8111	949/753-0775
PENFIELD & SMITH	Hady Izadpanah, PE	www.penfieldsmith.com	1327 Del Norte Road, Suite 200, Camarillo, CA 93010	805/981-0706	805/981-0251
PSOMAS	Kari Launen, PLS	klaunen@psomas.com	3 Hutton Center Dr., Ste. 200, Santa Ana, CA 92707	714/751-7373	714/545-8883
RBF Consulting	Gregory A. Helmer, PLS	www.rbf.com	14725 Alton Pkwy, Irvine, CA 92618	949/472-3505	949/472-8373
TAIT & Associates, Inc.	Jacob VanderVis, VP	www.tait.com	701 N. Parkcenter Dr., Santa Ana, CA 92705	714/560-8677	714/560-8211
VA Consulting, Inc.	Max Vahid, PE	maxvahid@vaconsultinginc.com	6400 Oak Canyon, Suite 150, Irvine, CA 92618	949/474-1400	949/261-8482
LARRY WLEZIEN, INC.	Larry Wlezien, Pres.	lwlezien@sbcglobal.net	29742 Ivy Glenn Dr., Laguna Niguel, CA 92677	949/363-3326	949/363-3329

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Presorted Mail Services Agreement
ACTION: Approval

BACKGROUND

Every five years staff requests bids for a five-year contract for presorted mailing services. These services cover the daily mailing needs of the District as well as the special mailings prepared by Admissions and Records offices at both colleges.

STATUS

On April 8 and 15, 2010, SOCCCD advertised for Presorted Mail services and also placed Request for Proposals on the District's website and sent to two firms that had previously indicated an interest in this work.

One vendor responded to the invitation for bids (EXHIBIT A) and their bid opened on April 22, 2010. This bidder met all specification requirements. The proposal is in alignment with previous charges with a slight accommodation for postage increases.

The Funds for postage are budgeted in the colleges' and district's budgets.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an Agreement (EXHIBIT B) for Presorted Mail Services with Quick Sort, Inc.

Proposal for 10-11 Rates

Vendor	Daily Mail		Special Mailings	
	Postage	Service Charge	Postage	Service Charge
Quick Sort, Inc. Santa Ana, CA	\$0.414/pc	No Charge	\$0.382/pc	\$.025/pc

09-10 Rates for comparison

Vendor	Daily Mail		Special Mailings	
	Postage	Service Charge	Postage	Service Charge
Quick Sort, Inc. Santa Ana, CA	\$0.352/pc	No Charge	\$0.309/pc	\$.025/pc

PRESORTED MAIL SERVICES AGREEMENT- SOCCCD

This AGREEMENT is hereby entered into between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and QUICKSORT, 3656 Noakes Street, Los Angeles, CA 90023, 323/855-5993, hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT has full power and authority to contract with and employ any persons for the furnishing of special services; and

WHEREAS, DISTRICT is in need of specialized presorted mail services; and

WHEREAS, CONTRACTOR, in response to the DISTRICT's request for bids No. 291D, has submitted a bid, dated April 22, 2010, a copy of which is attached hereto as Exhibit A and incorporated herein as if fully set forth;

NOW, THEREFORE, the parties, for the consideration stated herein, agree as follows:

1. CONTRACTOR shall provide presorted mail services in accordance with the specifications and conditions of Bid No. 291 which are attached hereto as Exhibit B and incorporated herein as if fully set forth. All contract documents are complementary and what is called for by anyone shall be as binding as if called for by all.
2. The term of this AGREEMENT shall commence on July 1, 2010, and shall terminate on June 30, 2015.
3. The discount postage charge per piece of daily mail shall be \$0.414 per piece and the discount postage charge for special mailings shall be \$0.382 per piece. In the event that the USPS rates are increased or decreased during the duration of the contract, the above discount postage rates will be adjusted by the same amount.
4. The DISTRICT shall pay CONTRACTOR \$0.25 special mailing plus postage per piece.
5. In the event the CONTRACTOR fails to carry out or comply with any of the terms and conditions of this AGREEMENT, the DISTRICT reserves the right to terminate this Agreement upon service of written notice of default. In addition, this AGREEMENT may be terminated by either party with no cause with a ninety (90) day prior written notice.
6. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

7. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million and No/100 Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than ten (10) days after executing this AGREEMENT CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverage and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

8. The obligations of CONTRACTOR pursuant to this AGREEMENT shall not be assigned by CONTRACTOR.

9. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

10. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

11. This AGREEMENT and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

12. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

13. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

14. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Gary Poertner

CONTRACTOR:

Quick Sort Inc.
3656 Noakes Street
Los Angeles, CA 90023
Attn: Luz E. Zepeda

15. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

16. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

This AGREEMENT is entered into this 1st day of July, 2010.

South Orange County Community College District

Quick Sort, Inc.

BY: _____
Gary Poertner, Deputy Chancellor

BY: _____
Luz E Zepeda,
Business Development Manager

680484900
Social Security or Taxpayer Identification
Number

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-04182 through P10-04773 amounting to \$3,857,837.53 and P11-00031 through P11-00049 amounting to \$136,344.11 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 7, 2010 through May 4, 2010 totaling \$97,659.37 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04182	PENN CORPORATE RELOCATION SERVICES, INC.		for moving costs related to the RapidTech move	7,000.00
P10-04183	SORIANO ELECTRIC RICK SORIANO		for electrical work related to the RapidTech move	8,000.00
P10-04184	LYNDA.COM, INC.		DVD-Rom Essential training	115.59
P10-04185	PYRAMID MEDIA		Supply- Child Development	171.04
P10-04186	DAVIDSON FILMS, INC.		DVD/CD	474.69
P10-04187	ETR ASSOCIATES		Brochures for student health education	253.34
P10-04188	FREEDOM WRITERS FOUNDATION		Books	2,990.63
P10-04189	MISSION PRINTING COMPANY		Envelopes	176.18
P10-04190	AACRAO DISTRIBUTION CENTER		"Retention of Records" manual update 2010	67.31
P10-04191	STEVE WEISS MUSIC		Gong	1,380.44
P10-04192	WARD'S NATURAL SCIENCE		*TO PURCHASE MATERIALS/SUPPLIES FOR BIOLOGY	487.03
P10-04193	GRAINGER PARTS OPERATIONS		* Faceshields for Art Department	133.24
P10-04194	FISHER SCIENTIFIC		* EQUIP. FOR MLT PROGRAM - THAWLEY REQUESTED	3,419.06
P10-04195	AARDVARK CLAY AND SUPPLIES		* Ceramics supplies	3,788.74
P10-04196	CHAMPION CHEMICAL CO.		* CUSTODIAL SUPPLIES	3,432.69
P10-04197	CHEMSEARCH		* TRANSPORTATION SUPPLIES	418.25
P10-04198	SIERRA SOIL, INC.		* GROUNDS SUPPLIES	1,035.13
P10-04199	CAPISTRANO UNIFIED SCHOOL DISTRICT		CUSD TP Annual Allocation	10,200.00
P10-04200	SOUTH COAST A.Q.M.D		FILING FEE FOR SCAQMD RULE 2202	413.79
P10-04201	DHK PLUMBING & PIPING, INC.		for plumbing associated with the RapidTech move	2,000.00
P10-04202	VEOLIA ES TECHNICAL SOLUTIONS, LLC		for removal and disposal of hazardous substances	2,000.00
P10-04203	WAXIE SANITARY SUPPLY		for custodial supplies	6,000.00
P10-04204	DICK BLICK COMPANY		* Art supplies	208.07
P10-04205	WARD'S NATURAL SCIENCE		* Supplies purchase for geology	708.64
P10-04206	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP		* TO PURCHASE MATERIALS FOR BIOLOGY PROGRAM	1,309.95
P10-04207	YVETTE R. FIBEL		IVC CDC Speaker	700.00
P10-04208	LAB SAFETY SUPPLY INC.		* Particulate respirators	252.15
P10-04209	RIO GRANDE ALBUQUERQUE		* Jewelry making supplies	743.95
P10-04210	C & H DISTRIBUTORS, INC.		* BMW parts	286.01
P10-04211	VWR INTERNATIONAL, INC.		* FEE BASED see notepad	370.35
P10-04212	MAQUINSAL SEWING MACHINE CO.		* Equip Replace	639.81
P10-04213	ARMSTRONG TOOL & SUPPLY CO.		* Metal working supplies	1,566.00
P10-04214	FISHER SCIENTIFIC		* INSTRUCTIONAL SUPPLIES	466.68
P10-04215	DUNN-EDWARDS CORPORATION		* ground supplies	3,067.18
P10-04216	FLINN SCIENTIFIC, INC.		* INSTRUCTIONAL SUPPLIES	569.25
P10-04217	SO. COAST FIRE PROTECTION		* MAIN DRAIN VALVE ON FIRE RISER	701.44
P10-04218	SMARDAN SUPPLY - EL MONTE		* PLUMBING SUPPLIES	630.25
P10-04219	JACK'S GAMES		Plinko Board for CS&SP Division	1,064.41
P10-04220	K-LOG COMPANY		New furniture for VETS Center	2,369.46
P10-04221	CINEMAGADGETS.COM		for COMM.ARTS RENOVATION	366.59

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04222	OCE-IMAGISTICS		Fax toner cartridges	388.84
P10-04223	TRUE BLUE MUSIC/MOSAIC RECORDS		DVDs per Elizabeth Horan request	142.48
P10-04224	TRAINER'S TOOLCHEST		DVDs per Elizabeth Horan request	577.46
P10-04225	B & H PHOTO		Canon Powershot	187.00
P10-04226	LIBRARY ADVANTAGE		Purchase instructional supplies for Jeannette.	282.75
P10-04227	APPERSON PRINT MANAGEMENT SERVICES		Apperson forms	831.77
P10-04228	SAMY'S CAMERA		Photography paper	2,088.00
P10-04229	SAMY'S CAMERA		Digital cameras	313.20
P10-04230	LEARNING SEED		DEPT. RESOURCES	425.43
P10-04231	LAGUNA CLAY CO.		* B-mix with sand	1,154.94
P10-04232	ACOUSTICAL MATERIAL SERVICES		* BMW SUPPLIES	3,412.13
P10-04233	DICK BLICK COMPANY		* Painting supplies	1,102.02
P10-04234	DANIEL SMITH, INC.		* Zinc plates	1,006.48
P10-04235	ORION TELESCOPES & BINOCULARS		* Request red flashlights for students	726.95
P10-04236	OLD TOWN MUSIC		Instructional Music	2,930.00
P10-04237	DIGI-KEY CORP.		* electronic parts	55.87
P10-04238	GRACE KATZENSTEIN		Conference Speaker	150.00
P10-04239	RICHARD SKAFF		Workshop Speaker	150.00
P10-04240	VIDEO SERVICE OF AMERICA		Videotapes for recording student programs	204.34
P10-04241	INSIGHT MEDIA		Dept. resources	991.44
P10-04242	B & H PHOTO		DEPT. EQUIP.	1,064.11
P10-04243	ERNEST PACKAGING SOLUTIONS		STUDENT SUPPLIES	440.37
P10-04244	MODERN POSTCARD		Printing for Art Gallery Show	149.80
P10-04245	BULLFROG FILMS		DVD-SOCIOLOGY	308.47
P10-04246	CNAM FILM LIBRARY (THE CENTER FOR NEW AMERICAN MEDIA)		dvd history	286.88
P10-04247	DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT		Art Supplies for CDC	550.37
P10-04248	BUDGET CASTING SUPPLY LLC		* Pre-mixed sand	371.93
P10-04249	PARAMOUNT SAW CORP.		* Band saw blades	256.16
P10-04250	RED HILL CORPORATION DBA SUPERGRIT ABRASIVES		* Art supplies	222.05
P10-04251	CHEFS' TOYS		* Dept. Supplies	1,354.79
P10-04252	PINNACLE LANDSCAPE COMPANY		* LANDSCAPE AROUND A300	4,993.00
P10-04253	PINNACLE LANDSCAPE COMPANY		* REHAB OLD JEFFERY ENTRANCE TO CAMPUS	5,652.00
P10-04254	FREEMAN MFG & SUPPLY CO		Material Fees-Mfg Tech-Tom Smith E-Mail Attached	1,459.04
P10-04255	DELL MARKETING		PC's for RapidTech	81,538.46
P10-04256	SVM, LP ATTN: CHECK DEPT.		Gas Cards for CARE & CalWORKs Eligible Students	7,806.50
P10-04257	KATHRYN CARLBERG dba ANTHROPOLOGIE		Tech Prep Fashion Lecture Series	200.00
P10-04258	PROMOPEDDLER.COM		Ordering USB keys for marketing purposes	2,355.00
P10-04259	FIGURE 53, LLC		Instructional Equipment	533.19
P10-04260	LASER SOURCE		Toner for network printer	106.58

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04261	HIGHSMITH CO., INC.		Purchase instructional supplies.	42.74
P10-04262	MIDWEST ELECTRICAL TESTING & MAINTENANCE CO., INC.		* ELECTRICAL FLASH SUIT FOR SAFETY	1,261.84
P10-04263	BARNES & NOBLE ATTN: Nicole Kunst		Supply - Child Development	186.71
P10-04264	MEDIA EDUCATION FOUNDATION		DVD-SOCIOLOGY/HISTORY/PSYCHOLOGY	682.90
P10-04265	TUFF SHED, INC.		SHED/ANTHROPOLOGY	3,204.84
P10-04266	EMBROIDME SAN JUAN CAPISTRANO		APRONS/CD	414.68
P10-04267	GOPHER SPORTS EQUIPMENT		balls/rack/bench for various PE classrooms	1,155.09
P10-04268	CAPISTRANO UNIFIED SCHOOL DISTRICT		CUSD Misc Tech Prep Allocation 09-10	9,254.00
P10-04269	CRYSTAL SHOMPH		Pay in advance Added hours/IVC Perspective Concert	200.00
P10-04270	ERIC SCHOFIELD		Pay in advance added hours/IVC Perspective concert	400.00
P10-04271	QUICKSTART INTELLIGENCE		SQL Server 2008 Analysis Services (SASS) Training	1,615.00
P10-04272	S & B FOODS		Purchase Cafeteria food Vouchers	1,000.00
P10-04273	SVM, LP ATTN: CHECK DEPT.		Purchase gas cards for CARE students	4,035.95
P10-04274	PAUL JAUREQUI		Grants Tech Prep Fashion Lecture Series	200.00
P10-04275	ADRIENNE ERNST		Granst Tech Prep Fashion Lecture Series	200.00
P10-04276	JOSHUA RIESSEN		Grant Tech Prep - Fashion Lecture Series	200.00
P10-04277	TERRA MACK		Grant Tech prep - Fashion Lecture Series	200.00
P10-04278	TRACY WEST		Grants Tech Prep Fashion Lecture Series	200.00
P10-04279	RAVEN L. MANSEN		Graphics Website/Marketing funded by Perkins Grant	1,000.00
P10-04280	OFFICE MAX A BOISE COMPANY		Office Max Supply Orders 2009/2010	300.00
P10-04281	SEHI PROCOMP COMPUTER PRODUCTS		Printer for Art Department	71.50
P10-04282	COMPUTERLAND OF SILICON VALLEY		Supply- Geography/ Economics	276.65
P10-04283	LIGHT IMPRESSIONS NEW CENTURY DIRECT		Photography supplies	780.58
P10-04284	XEROX CORPORATION		maintenance kits for the color copiers	466.74
P10-04285	AMY SUPINGER		DO NOT SEND TO VENDOR	27,800.00
P10-04286	PBS VIDEO/SHOP PBS PBS EDUCATIONAL VIDEO		DVD-History/Sociology	672.79
P10-04287	BUTTERICK/MCCALL/VOGUE PATTERN COMPANY		STUDENT SUPPLIES	61.99
P10-04288	NEW DAY FILMS		DVD-CD	412.04
P10-04289	SEHI PROCOMP COMPUTER PRODUCTS		Printer for VPSS office	164.92
P10-04290	INDIAN JEWELERS SUPPLY CO.		* Disc cutters	219.68
P10-04291	I PROMOTE U		Promotional Items	1,187.50
P10-04292	GETTY IMAGES US, INC.		Photos for SBS	237.38
P10-04293	GRAPHIC CHEMICAL & INK CO.		* Printmaking supplies	1,939.57

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04294	SEHI PROCOMP COMPUTER PRODUCTS		Equip Replace	423.69
P10-04295	STOVER SEED COMPANY		* GROUNDS SUPPLIES	1,305.00
P10-04296	LUIS MAURICIO VASQUEZ		CPR/ 1st Aid Instructor	2,325.00
P10-04297	SIMS-ORANGE WELDING SUPPLY		* Gas and supplies for Art Department	500.00
P10-04298	RIO GRANDE ALBUQUERQUE		* Jewelry making supplies	5,197.34
P10-04299	MARCIVE, INC.		Lib. database services per Ana Maria Cobos request	600.00
P10-04300	SEHI PROCOMP COMPUTER PRODUCTS		HP Color Laser Jet Printer CP1215	238.81
P10-04301	VALPAR INTERNATIONAL CORP.		June payment for Sigi 3	75.00
P10-04302	NCES		Student Supplies	244.87
P10-04303	WAUSAU TILE, INC.		Concrete Campus Tables	4,359.70
P10-04304	SCANTRON CORPORATION		Scantrons for testing	2,944.70
P10-04305	WESTERN HIGHWAY PRODUCTS, INC.		Signs	1,197.04
P10-04306	EFILLIATE INCORPORATED		CABLE LOCKS FOR BALANCES FOR ANNEX AND B239	216.41
P10-04307	SEHI PROCOMP COMPUTER PRODUCTS		PIO/Publication Supplies	2,064.58
P10-04308	MEDICAL DISCOUNT		Supplies for EMT Students	2,456.34
P10-04309	SADDLEBACK GOLF CARS, INC.		REBUILD CART	1,433.63
P10-04310	EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT)		Online Tutorial & test program for Nursing program	405.00
P10-04311	B & H PHOTO		Computer speakers for edit system	270.79
P10-04312	NU AGE DEVELOPMENT, INC.		REPAIR GUTTER ON CEC1-6 TO BRING TO CODE	2,575.00
P10-04313	MINA GHARAVI		PAC Contract Services	187.00
P10-04314	WENDY KELLEY		Contract Services	243.00
P10-04315	AVALON TENT & PARTY		Rentals for Veterans Memorial Dedication	1,617.97
P10-04316	BARBIZON LIGHT BARBIZON ARIZONA		FOR MARK KRUHMIN	258.61
P10-04317	ORIENTAL TRADING COMPANY, INC.		Purchase supplies for Award Ceremony	140.78
P10-04318	UNITED INTERIORS		Ergonomic chair requested for Elle Du Bois	414.86
P10-04319	FISHER SCIENTIFIC		* TO PURCHASE SUPPLIES FOR BIOLOGY LAB CLASSES	2,665.50
P10-04320	ORANGE COUNTY REGISTER		* AD FOR BID 290D	368.00
P10-04321	HIGHSCOPE EDUCATIONAL RESEARCH FOUNDATION		Supply- Child Development	85.47
P10-04322	QUESET MEDICAL		EQUIPMENT FOR MEDICAL ASSISTING	1,408.33
P10-04323	WEISENBACH SPECIALTY PRINTING INC.		Promotional Items	852.91
P10-04324	THOMSON WEST ATTN: MICHAEL LOONAN		Cal Ed Code 2010 edition, SOFTBOUND	61.99
P10-04325	WEISENBACH SPECIALTY PRINTING INC.		Advertising Items	559.55
P10-04326	UNITED INTERIORS		New chairs for full-time faculty	812.49
P10-04327	IMAGE SOURCE, INC.		Scanners for Counseling Svs. & Special Programs	4,385.33
P10-04328	GUNTHER'S ATHLETIC SERVICE		BASEBALLS FOR BASEBALL TEAM	1,272.38

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04329	MICHAEL WOLF INTERIORS INC.		WINDOW COVERING FOR NEW VILLAGE PORTABLES	9,502.03
P10-04330	UNITED INTERIORS		New desk chairs for District IT	8,281.63
P10-04331	POCKET NURSE ENTERPRISES, INC.		SUPPLIES FOR NURSING	1,188.97
P10-04332	CERTIFIED TRANSPORTATION SERVICES		Senior Day Transportation	3,681.18
P10-04333	CREATION ENGINE		Software	117.66
P10-04334	CREATION ENGINE		Software	41.54
P10-04335	ORDWAY SIGN SUPPLY		instructional supplies for DMP	120.54
P10-04336	ACUSHNET COMPANY		GOLF BALLS AND SHOES	1,500.00
P10-04337	CREATION ENGINE		Software	198.00
P10-04338	CREATION ENGINE		Software	222.06
P10-04339	SPORTS UNLIMITED		ATHLETIC TRAINING SUPPLIES	751.46
P10-04340	CREATION ENGINE		Software	122.01
P10-04341	WEISENBACH SPECIALTY PRINTING INC.		Promotional Items	546.34
P10-04342	WEISENBACH SPECIALTY PRINTING INC.		Promotional Items	283.13
P10-04343	UNITED INTERIORS		New Chair for Lori Mangels - Human Resources	406.25
P10-04344	UNITED INTERIORS		2 workstations	4,829.46
P10-04345	YALE CHASE MATERIALS HANDLING		LIGHTING PROJECT FOR ENERGY EFFICIENCY	43,871.60
P10-04346	NOTHING BUT AIR		Third Annual Capstone Event	150.00
P10-04347	METRONOME, INC.		CISCO 7975 PHONES *see attached	3,064.11
P10-04348	SNADER AND ASSOCIATES, INC.		FOR MARK KRUHMIN	3,135.88
P10-04349	VWR INTERNATIONAL, INC.		* TO PURCHASE SUPPLIES FOR BIOLOGY LAB CLASSES	222.95
P10-04350	3D RAPID PROTOTYPING SOLDERMASK INC.		for maintenance of ZCorp machines	2,500.00
P10-04351	REI		EQUIPMENT-ANTHROPOLOGY/GEOGRAPHY	1,094.62
P10-04352	WELLS FARGO #3317		Headphone for Alt Media	806.10
P10-04353	WELLS FARGO #3317		Books	39.89
P10-04354	WELLS FARGO #3317		A manual	50.08
P10-04355	HAITBRINK ASPHALT PAVING, INC.		DRAINAGE IMPROVEMENTS AT FINE ARTS	14,880.00
P10-04356	WELLS FARGO #3317		DVD-History/CD/Geography	259.79
P10-04357	WELLS FARGO #3317		Materials for Outdoor Garden	273.98
P10-04358	WELLS FARGO #3317		Equipment for Outdoor Garden	352.06
P10-04359	AMERICAN SOCIETY FOR CLINICAL PATHOLOGY		BOOK FOR MLT PROGRAM	102.64
P10-04360	WESTERN FARM SUPPLY		GROUPS SUPPLIES	872.83
P10-04361	LAB SAFETY SUPPLY INC.		INSTRUCTIONAL SUPPLIES	190.32
P10-04362	W. W. GRAINGER		Ladder for PAC	238.33
P10-04363	OPTICS PLANET, INC.		Request tripod for Astro photography	141.36
P10-04364	PRO CHEMICAL & DYE		Student Supplies	76.31
P10-04365	SEHI PROCOMP COMPUTER PRODUCTS		HP LaserJet P2035	898.80
P10-04366	SEHI PROCOMP COMPUTER PRODUCTS		Printer for VPSS Assistants office	167.49
P10-04367	DICK BLICK COMPANY		Graphics Supplies	356.82

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ESCAPE ONLINE

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04368	SEHI PROCOMP COMPUTER PRODUCTS		Printers and Toner	1,739.46
P10-04369	ChemSW, Inc.		SOFTWARE SUPPORT FOR CHEMSW INVENTORY PROGRAM	740.00
P10-04370	DICK BLICK COMPANY		Art Carts for printing room	658.76
P10-04371	SEHI PROCOMP COMPUTER PRODUCTS		HP G3110 Scanner	96.64
P10-04372	SMALL PARTS, INC.		Supplies order for electronics	267.84
P10-04373	KI P.O. BOX 8100		Chem Annex classroom furniture	15,828.19
P10-04374	SPECTRUM LABORATORY PRODUCTS		FOR STUDENT USE IN CHEMISTRY LABS	414.99
P10-04375	HENNESSEY & INGALLS		reference books for DMP	1,247.15
P10-04376	SPORTS RESOURCE GROUP, INC.		Lactate Test Strips for Majors' Biology Lab	338.75
P10-04377	CLEAN SOURCE		CUSTODIAL SUPPLIES	377.40
P10-04378	SEHI PROCOMP COMPUTER PRODUCTS		Fax Machine and Toner	541.58
P10-04379	APPLE COMPUTER, INC.		MAC Laptop for District Exec Team	2,338.07
P10-04380	BORDERS & BOOKS BORDERS #72		Books for Career Center Library	1,060.00
P10-04381	TRIARCH INC.		FEE BASED - PREPARED SLIDES	157.09
P10-04382	WELLS FARGO #3317		Binoculars for field activities	206.13
P10-04383	ART SUPPLY WAREHOUSE		PIO/Publications Supplies	156.27
P10-04384	WELLS FARGO #3317		ITEMS FOR DISPLAY BOARD	74.66
P10-04385	NASCO WEST INDUSTRIES, INC.		INSTRUCTIONAL SUPPLIES	216.83
P10-04386	SNYDER MANUFACTURING CORP.		TRANSPORATION SUPPLIES	329.82
P10-04387	BEACH PAVING, INC.		CIRCLE AND PARKING LOT PROJECT	14,000.00
P10-04388	WIRED PLANET		Creating the PAC Website	2,475.00
P10-04389	HPL MECHANICAL CONTRACTOR, INC.		NATURAL GAS PROJECT NEAR PAC	1,771.23
P10-04390	B & P SERVICES, INC.		AC PROJECT SSC AND JOB PLACEMENT	1,345.91
P10-04391	NU AGE DEVELOPMENT, INC.		MOLD REMEDIATION FOR PE 211	3,945.00
P10-04392	COUNTY OF ORANGE AUDITOR-CONTROLLER		OC RADIO CHARGES	209.00
P10-04393	COUNTY OF ORANGE AUDITOR-CONTROLLER		OC RADIO COST ALLOCATION	247.00
P10-04394	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM		K-12 DMA Event, April 23 - Tech Prep Activity	5,828.00
P10-04395	SO. ORANGE CO. COMM. COL.DIST		2009-2010 CARE Grants to eligible students	3,500.00
P10-04396	B & H PHOTO		For TV department	552.00
P10-04397	CDW GOVERNMENT, INC.		Flash drives	112.18
P10-04398	B & H PHOTO		CAMCORDER/HISTORY	218.73
P10-04399	TRI-BEST VISUAL DISPLAY		DEPT. EQUIP.	340.33
P10-04400	McKESSON GENERAL MEDICAL CORP		medical tables	6,264.06
P10-04401	WELLS FARGO #3317		Materials for Outdoor Garden	1,341.53
P10-04402	BALANCED BODY		Pilates supplies for the IVC Dance department	2,695.72
P10-04403	WELLS FARGO #3317		Reference Books	809.88
P10-04404	CEREBELLUM CORP.		Dept. Resources	833.74

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04405	ERGOSTOREONLINE		PURCHASE OF RECTANGLE KEYBOARD DRAWERS	212.80
P10-04406	SPECTRUM INDUSTRIES, INC.		Task Chairs for downstairs computer lab	245.33
P10-04407	McKESSON GENERAL MEDICAL CORP		SUPPLIES FOR NURSING	70.58
P10-04408	ALL ELECTRONICS CORP.		* Electronics supplies order	401.65
P10-04409	DEFOE FURNITURE 4 KIDS		Classroom Supplies	684.00
P10-04410	THE PATON GROUP		instructional equipment for DMP	17,378.25
P10-04411	P & R PAPER SUPPLY COMPANY		CUSTODIAL SUPPLIES	3,057.62
P10-04412	GRACE TRAINING SUPPLY		SUPPLIES FOR NURSING	2,897.50
P10-04413	MEDCO SUPPLY COMPANY		ATHLETIC TRAINING EQUIPMENT	4,289.25
P10-04414	INT'L SECURITY PRODUCTS		printing of IVC security transcript paper	5,790.34
P10-04415	LAURA'S INT PLANTSCAPE SERV		Plants for BST building	250.00
P10-04416	CINEMAGADGETS.COM		C-Stand Cart	1,434.25
P10-04417	HAITBRINK ASPHALT PAVING, INC.		SM SIDEWALK & PATCH ASPHALT	1,450.00
P10-04418	GRAPHIC EDGE		Contract Printing for Project 243	10,000.00
P10-04419	NETOP		249 qty License Renewal Netop Upgrade -JBeaty	1,444.20
P10-04420	RASMUSSEN WOODWORKS, INC.		SC PODIUM	1,240.00
P10-04421	ORANGE CO. TRANSIT AUTHORITY PASS SALES OFFICE		Bus Passes for EOPS eligible students	7,552.50
P10-04422	BOARD OF REGISTERED NURSING		SSG scholarship for application/permit fee	525.00
P10-04423	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING		CTE Collaborative with IUSD agreement	8,642.85
P10-04424	JONES DAY		Legal Services Westphal Case	1,000,000.00
P10-04425	PROMOPEDDLER.COM		Ordering lanyards to use with USB keys	74.22
P10-04426	CLARITY FILMS		DVD	337.13
P10-04427	HOME DEPOT		BMW SUPPLIES	1,326.62
P10-04428	ASW EXPRESS ART SUPPLY WAREHOUSE		* Student Supplies	149.29
P10-04429	NEXGEN		TRANSPORTATION SUPPLIES	367.09
P10-04430	SMARDAN SUPPLY - EL MONTE		Plumbing Supplies	19.97
P10-04431	McKESSON GENERAL MEDICAL CORP		Classroom Supplies	157.24
P10-04432	B & H PHOTO		Cameras for student use	1,063.68
P10-04433	DELL MARKETING		Dell Laptops	785.18
P10-04434	GRAINGER PARTS OPERATIONS		* Laboratory Maintenance Supplies	568.33
P10-04435	ORDWAY SIGN SUPPLY		instructional equipment for DMP	2,598.04
P10-04437	GRAINGER PARTS OPERATIONS		SUPPLIES FOR STUDENT USE IN ORGANIC CHEMISTRY LAB	494.66
P10-04438	WARD'S NATURAL SCIENCE		* Replacement Prepared Microslide for Anatomy	237.62
P10-04439	BRADLEY ELLINGBOE		Payment for developing music for IVC Alma Mater	1,000.00
P10-04440	GOODSON MANUFACTURING COMPANY		* Machine shop order	327.58
P10-04441	WARD'S NATURAL SCIENCE		pH meters for geology lab use	174.04
P10-04442	KATHARINE S. BROOKS		Blanket PO for Grant related CONTRACT SVCS	65,000.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04443	SHANNON CROTTS		Workshop Trainer	120.00
P10-04444	SILVER STATE COACH, INC.		Transportation for Pioneer	612.00
P10-04445	LAURA FISH		Student Scholarship for Nursing licensure items	350.00
P10-04446	VANESSA OROZCO		Student Scholarship for NCLEX preperation	244.00
P10-04447	NICOLE GRECCO		Student Scholarship for NCLEX preperation	244.00
P10-04448	PARKER & COVERT LLP		Conflict of Interest Consultation	409.50
P10-04449	HENRY CHERNER		Tech Prep Fashion Lecture Series	200.00
P10-04450	JENNIFER BARRIOS		Tech Prep Fashion Lecture Series	200.00
P10-04451	INSIGHT MEDIA	SC WAREHOUSE	Nursing Software to promote student success	295.74
P10-04452	SEHI PROCOMP COMPUTER PRODUCTS		Replacement cartridges for Student Success printer	526.35
P10-04453	HPL MECHANICAL CONTRACTOR, INC.		POWERHOUSE 1 COMPLIANCE	12,800.00
P10-04454	BOARD OF REGISTERED NURSING		BRN Fees towards licensure	105.00
P10-04455	SEHI PROCOMP COMPUTER PRODUCTS		ink cartridges for Photography dept.	1,011.77
P10-04456	ESSENCE ENTERTAINMENT		Contract Services	500.00
P10-04457	MINA GHARAVI		Contract Services	357.50
P10-04458	WENDY KELLEY		Contract Services	560.25
P10-04459	FISHER SCIENTIFIC		* SUPPLIES FOR BIOLOGY LAB CLASSES	779.69
P10-04460	POWER SYSTEMS		Dumbbells for PE 600 and bench for PE 307	550.97
P10-04461	BLACKSTONE INDUSTRIES, INC. dba FOREDOM ELECTRIC		* Motor parts for Art Department	85.30
P10-04462	DINODIRECT CORPORATION		laser pointers for observational astronomy	194.36
P10-04463	WELLS FARGO #3317		Star wheels for students	844.72
P10-04464	LAB SAFETY SUPPLY INC.		FEE-BASED	209.24
P10-04465	SCIENCE FIRST		Request sun spooter.	415.57
P10-04466	YAMAHA GOLF CARS OF CA, INC.		ATHLETIC TRAINING EQUIPMENT	9,566.74
P10-04467	LAKESHORE CURRICULUM MATERIALS		Classroom Supplies	933.83
P10-04468	INTERSTATE ELECTRIC		Signage supplies	142.18
P10-04469	WELLS FARGO #3317		Books for Biology Students	958.83
P10-04470	WELLS FARGO #3317		Book order for geology department	126.91
P10-04471	COMSERCO		BUILDING MARSHALL RADIOS	3,833.38
P10-04472	WELLS FARGO #3317		ATEP DMP instructor supplies (Brett McKimm)	461.54
P10-04473	McMASTER CARR SUPPLY COMPANY		abrasive for DMP	104.95
P10-04474	HINES INDUSTRIES, INC.		Balancer belt	38.00
P10-04475	DELL MARKETING		Ink for Local Dell Printers	147.83
P10-04476	GENESIS, INC.		Materials for Ecology Lab	275.58
P10-04477	WELLS FARGO #3317		Outreach & Community Relations Support Supplies	292.43
P10-04478	WELLS FARGO #3317		ATHLETIC TRAINING SUPPLIES	192.66
P10-04479	SUPERCIRCUITS, INC.		VIDEO CAMERA	194.91
P10-04480	XEROX CORPORATION		Staples for Xerox Color Copier	236.20
P10-04481	NEWPORT-MESA UNIF. SCHOOL DIST		Senior Day Transportation	142.61

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04482	EASY RUN ENGINE TEST STANDS		engine stand covers	376.04
P10-04483	ANNETTE VAYO		Student Scholarship for NCLEX preparation	244.00
P10-04484	KAREN VAN SUCH		Student Scholarship for NCLEX preparation	244.00
P10-04485	SHAUNA MORAIN		Student Scholarship for NCLEX preparation	244.00
P10-04486	INTERSTATE BATTERIES OF CALIFORNIA COAST		BLANKET PURCHASE ORDER FOR BATTERY SUPPLIES	2,446.67
P10-04487	HIGHSMITH CO., INC.		Purchase instructional supplies.	39.93
P10-04488	FRANCES HARDER		Grants Tech Prep Fashion lecture Series	200.00
P10-04489	ROBEJO, INC. dba FASTSIGNS		* Memorial Dedication Supply	206.63
P10-04490	FREEDOM WRITERS FOUNDATION		Keynote Speaker	300.00
P10-04491	METRONOME, INC.		ETHERNET SWITCH *quote attached	4,944.59
P10-04492	HAITBRINK ASPHALT PAVING, INC.		FINE ARTS ASPHALT WALKWAYS	2,950.00
P10-04493	CORPORATE BUSINESS INTERIORS		ADDITIONAL LABOR FOR LARIAT	870.00
P10-04494	QUEZADA PRO LANDSCAPE, INC.		BGS & AGB BUILDING TREE WORK	2,485.00
P10-04495	TOWN & COUNTRY GLASS		FINE ARTS DOOR	3,934.00
P10-04496	ALEJANDRO MORENO		Trainer	360.00
P10-04497	D4 SOLUTIONS INC.		ADDS FOR THE GYM BUILDING *see attached	1,900.51
P10-04498	VWR INTERNATIONAL, INC.		* SUPPLIES FOR BIOLOGY LAB CLASSES	1,088.99
P10-04499	HORIZON		GROUPS SUPPLIES	2,817.76
P10-04500	KNORR SYSTEMS, INC.		POOL SUPPLIES	6,405.72
P10-04501	S.O.S. SURVIVAL PRODUCTS		BUILDING MARSHALL SUPPLIES (attachment)	2,045.72
P10-04502	FREEWAY AUTO SUPPLY		TRANSPORTATION SUPPLIES	85.07
P10-04503	HAITBRINK ASPHALT PAVING, INC.		* VIL PARKING AREA (attachment)	4,950.00
P10-04504	HAITBRINK ASPHALT PAVING, INC.		PARKING LOT AT LOOP ROAD	14,720.00
P10-04505	CSI ELECTRICAL CONTRACTORS, INC.		* SSC LIGHTING UPGRADE	15,579.00
P10-04507	ORANGE COUNTY REGISTER		Advertising	1,000.00
P10-04508	MEMORY SUPPLIERS, INC.		Promotion Items	1,201.25
P10-04509	HOPPER EQUIPMENT & SUPPLY		Bits for the boring machine	48.21
P10-04510	GREEN THUMB INTERNATIONAL		Blanket PO for Yard Improvement Materials	1,000.00
P10-04511	LASER SOURCE		Toner for network printer	208.80
P10-04512	TEAM STRENGTH SYSTEMS INC.		Medicine Ball set for the IVC Weight Training room	933.33
P10-04513	HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION		DYNABANDS SPRING 2010	3,900.00
P10-04514	BAKER & TAYLOR BOOKS		Purchase books & media.	8,870.00
P10-04515	GEMPLER'S		PESTICIDE STORAGE (attachment)	2,847.63
P10-04516	MAIN GRAPHICS HAGGARTY PRINTING, INC.		2009-2010 Annual Report	7,768.74

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04517	KAESER & BLAIR, INC. dba SNAP MARKETING & PROMO.		T shirts for students	340.02
P10-04518	AACRAO PUBLICATIONS		AACRAO PUBLICATIONS PURCHASE	67.31
P10-04519	CLEAN SOURCE		CUSTODIAL SUPPLIES	151.18
P10-04520	MORGEN MARKETING		25th Anniversary Foil Seals	444.56
P10-04521	ORANGE COUNTY REGISTER		Special 25th Anniversary O C Register Ad	9,950.00
P10-04522	NIELSEN, MERKSAMER, PARRINELLO MUELLER & NAYLOR, LLP		DO NOT SEND TO VENDOR	27,000.00
P10-04523	MILLENNIUM BUSINESS SERVICES		Business Cards for Lise Telson	50.03
P10-04524	ORANGE COUNTY REGISTER		Advertising	945.45
P10-04525	ART SUPPLY WAREHOUSE		* Student Material Fees	264.39
P10-04526	PETE'S ROAD SERVICE SANTA ANA		REPLACE TIRE FOR 3415 TRACTOR	402.38
P10-04527	INTEGRA SERVICES INTERNATIONAL INC.		MAINTENANCE FOR SLS MACHINE	5,975.00
P10-04528	INTEGRA SERVICES INTERNATIONAL INC.		MACHINE DE/INSTALLATION CONTRACT	11,390.00
P10-04529	NATIONAL RP SUPPORT, INC.		SERVICE FOR MACHINES	18,680.00
P10-04530	SADDLEBACK COLLEGE FOUNDATION		Advertisement in Orange Appeal Magazine	800.00
P10-04531	KAPCO LIBRARY PRODUCTS		Purchase instructional supplies.	110.00
P10-04532	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	SC Science	Virtual Tutoring for SSG students	600.00
P10-04533	HAITBRINK ASPHALT PAVING, INC.		FOR FINE ARTS RESTROOMS	5,200.00
P10-04534	COLLINS COMPANY		Tennis Court Equipment	311.63
P10-04535	R2A ARCHITECTURE		R2A FOR LOOP RD.	198,644.00
P10-04536	MIRAMAR WHOLESALE NURSERIES		Blanket PO for Horticulture Restoration Project	4,000.00
P10-04537	LEE ARMSTRONG CO., INC.		CAFETERIA FLOORING	53,987.00
P10-04538	QUEZADA PRO LANDSCAPE, INC.		EMERGENCY TREE WORK	5,975.00
P10-04539	BOB PARRETT CONSTRUCTION		PE100 REMEDIATION REPAIRS	20,318.00
P10-04540	UNLIMITED ENVIRONMENTAL, INC.		MOLD ABATEMENT IN PE-100	9,661.55
P10-04541	TRICIA TINER		Conference Speaker	150.00
P10-04542	CIWEA ATTN: SALLY CARDENAS		CIWEA 2010 Conference for WBL	4,000.00
P10-04543	CLASSIC PARTY RENTALS		Rentals for veterans memorial dedication	1,370.00
P10-04544	SEHI PROCOMP COMPUTER PRODUCTS		Office Supply	171.11
P10-04545	CALIFORNIA PLACEMENT ASSN % MAGGI DUNSMORE, COOP EDU DEPT		CPA Webiste and Conference support	4,000.00
P10-04546	MARGARET DUNSMORE		CCCCO WBL Committee Brochure Printing	250.00
P10-04547	BARKSHIRE LASER LEVELING, INC.		LASER LEVEL SHOT PUT LANDING (TRACK)	700.00
P10-04548	NOTHING BUT AIR		Balloons for veterans memorial dedication	348.00
P10-04549	HOIST SERVICE CO., INC.		automotive hoists	28,025.61
P10-04550	W. W. GRAINGER		Request office storage equipment.	578.93
P10-04551	C & H DISTRIBUTORS, INC.		CUSTODIAL SUPPLIES	968.93

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04552	PETE'S ROAD SERVICE SANTA ANA		TRANSPORTATION SUPPLIES	708.91
P10-04553	BEAR COMMUNICATIONS, INC.		Earbuds	345.51
P10-04554	WEST COAST CHAIN MFG. CO. dba KEY-BAK		CUSTODIAL SUPPLIES	232.22
P10-04555	McMASTER CARR SUPPLY COMPANY		sand blaster for DMP	1,323.67
P10-04556	DELL MARKETING		Marketing Computer Equipment (ATCHMENT)	978.63
P10-04557	NTI CORP		Software	80.89
P10-04558	SEHI PROCOMP COMPUTER PRODUCTS		Request printer ink	451.18
P10-04559	HAYNEEDLE, INC. dba TELESCOPES.COM		Request focuser	292.54
P10-04560	SEHI PROCOMP COMPUTER PRODUCTS		Scanner	581.28
P10-04561	PGM-PRO, INC.		Dept. Resource	.00
P10-04562	ORANGE COUNTY REGISTER		AD FOR SURVEY SERVICES	544.00
P10-04563	XEROX CORPORATION		Xerox Supplies 7750 Color Printer	252.29
P10-04564	MEDCOM, INC., TRAINEX DIV.		Software for N173 to Promote Student Success	562.00
P10-04565	WORLDPOINT ECC, INC.		N173 Software to promote student success	74.84
P10-04566	GREER, MELINDA		Student Scholarship for NCLEX preparation	244.00
P10-04567	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP		Educational Survival Supplies for CARE students	598.87
P10-04568	DANIEL SMITH, INC.		Art supplies	216.41
P10-04569	BRUCE FRANKLIN		Guest Lecturer	700.00
P10-04570	NANCY TELLO-VANEGAS		Facilitator and Trainer	525.00
P10-04571	SANDRA BOELTER		Trainer	240.00
P10-04572	ADDIE HANKINS		Trainer	240.00
P10-04573	GAYLORD BROTHERS, INC.		Purchase instructional supplies	125.38
P10-04574	SEHI PROCOMP COMPUTER PRODUCTS		Monitors: 1 for Earl, 2 for Brooke, 1 for Acctg	1,395.10
P10-04575	ENERGY TECHNOLOGIES INT'L		RELOCATION OF COMPUTROLS CONTROL SYSTEM	6,000.00
P10-04576	COASTLINE ROP		CTE AGREEMENT WITH COASTLINE ROP	7,000.00
P10-04577	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		POST REMEDIATION FOR PE-100 TRAINING ROOM	3,050.00
P10-04578	CAPISTRANO-LAGUNA BEACH ROP		CTE Collaborative agreement with Capo laguna ROP	7,000.00
P10-04579	LAGUNA BEACH UNIF. SCHOOL DIST		CTE COLLABORATIVE AGREEMENT WITH LAGUNA UNIFIED	8,000.00
P10-04580	COASTLINE ROP		CTE COLLABORATIVE AGREEMENT WITH CAOSTLINE ROP	2,722.50
P10-04581	EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT)		SOFTWARE FOR NURSING	385.19
P10-04582	COAST COMMUNITY COLLEGE DIST. FOUNDATION	SC Science	WBLConnections/CareerClues website upgrades	4,000.00
P10-04583	DELL MARKETING		computer	921.11
P10-04584	SAFELITE AUTO GLASS CORP.		REPLACE WINDSHIELD	228.38

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04585	STAN WRIGHT		WBL 5/14 reimbursement for Stan Wright	700.00
P10-04586	HELEN BEAIRD		WBL 5/14 mtg reimbursement for Helen Beaird	600.00
P10-04587	CONNIE AYALA		WBL 5/14 mtg reimbursement for Connie Ayala	500.00
P10-04588	SUSAN M. COLEMAN DBA EDUCATION 4 WORK		WBL 5/14 mtg reimbursement for Susan Coleman	600.00
P10-04589	MARGARET DUNSMORE		WBL 5/14 mtg reimbursement for Margaret Dunsmore	700.00
P10-04590	STEPHANIE DROKER		WBL 5/14 mtg reimbursement for Stephanie Droker	500.00
P10-04591	SVETLANA DANCHE		WBL 5/14 mtg reimbursement for Svetlana Darche	300.00
P10-04592	CLARK SECURITY PRODUCTS		* MAINTENANCE SUPPLIES	4,037.21
P10-04593	ORANGE COUNTY REGISTER		for SC Construction Mgmt Serv. Proposals	544.00
P10-04594	COOK EQUIPMENT COMPANY		TRANSPORTATION SUPPLIES	467.99
P10-04595	DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT		Classroom Supplies	2,317.95
P10-04596	GEOLOGICAL SOCIETY OF AMERICA		Books and field guides	198.26
P10-04597	ART SUPPLY WAREHOUSE		instructional supplies for DMP	2,143.30
P10-04598	CM SCHOOL SUPPLY CO.		School Supplies	382.63
P10-04599	CPP, INC. DAVIES BLACK PUBLISHING		assessment information for counseling	602.18
P10-04600	DEMCO INC.		SOUND VISION VIDEO BOX	294.75
P10-04601	EDUCATIONAL INNOVATIONS		* SUPPLIES/ANTHROPOLOGY	1,099.85
P10-04602	NASCO WEST INDUSTRIES, INC.		SUPPLIES/ANTHROPOLOGY	219.69
P10-04603	THE BONE ROOM		SUPPLIES/ANTHROPOLOGY	687.50
P10-04604	FULL COMPASS SYSTEMS		Microphone	820.64
P10-04605	APPLE COMPUTER, INC.		MAC Software for Publications	683.95
P10-04606	B & H PHOTO		Supplies for Paramedic Scenarios	256.50
P10-04607	DIVERSIFIED BUSINESS SERVICES		RECRUITING SHIRTS FOR BASEBALL STAFF	882.08
P10-04608	TURSI'S SOCCER SUPPLY, INC.		MEN'S SOCCER JERSEY REPLACEMENT	452.68
P10-04609	TOMARK SPORTS EQUIPMENT		BASEBALL FIELD PAINT	301.72
P10-04610	VIDEO SERVICE OF AMERICA		Camera equip for Public Information& Marketing	37,978.41
P10-04611	GARY BARNAK		RAPIDTECH CONTRACT	24,000.00
P10-04612	PACIFIC PARKING SYSTEMS, INC.		PERMIT DISPENSER	15,745.81
P10-04613	JOHNSON & ASSOCIATES		Technical Assistance	1,060.00
P10-04614	MARLYS GRODT & ASSOCIATES		Class Spec. for Dir. of Technology	500.00
P10-04615	RIDDELL AMERICAN SPORTS CORP		Football Helmets	2,774.40
P10-04616	A-1 AWARDS		Outstanding Employee Awards	284.92
P10-04617	DEMCO INC.		Purchase instructional supplies	75.86
P10-04618	LAMINATION DEPOT, INC.		Lamination Machine & Rolls for Publications	3,414.98
P10-04619	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		CTE COLLABORATIVE WITH SVUSD	10,000.00
P10-04620	CAPISTRANO UNIFIED SCHOOL DISTRICT		CTE AGREEMENT WITH CAPISTRANO	15,000.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04621	TUSTIN UNIFIED SCHOOL DISTRICT		CTE COLLABORATIVE AGREEMENT WITH TUSTIN UNIFIED	12,000.00
P10-04622	IRVINE UNIFIED SCHOOL DIST.		CTE COLLABORATIVE AGREEMENT WITH IUSD	10,000.00
P10-04623	ATTN: P.GRAHAM, ACCOUNTING WESTERN GRAPHICS PLUS, INC.		WBL Printing of Marketing Materials	1,881.00
P10-04624	ESMOREIT KOETSIER		Instructional Equipment	19,575.00
P10-04625	WILLIAM HEWITT		Reimbursement for Bill Hewitt	1,765.00
P10-04626	SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT		TPP - Spring 2010 SVUSD Mentor Stipend	3,600.00
P10-04627	TROXELL COMMUNICATIONS, INC.		AUDIO VISUAL FOR NEW VILLAGES	18,607.00
P10-04628	CAPISTRANO UNIFIED SCHOOL DISTRICT		TPP - Spring 2010 CUSD Mentor Stipend	4,800.00
P10-04629	COASTLINE ROP		TPP - Spring 2010 CROP Mentor Stipend	2,000.00
P10-04630	CAPISTRANO-LAGUNA BEACH ROP		TPP - Spring 2010 Capo Laguna B ROP Mentor Stipend	2,000.00
P10-04631	SIMPLE TRUTHS, LLC		Books	3,099.80
P10-04632	KEENAN & ASSOCIATES		District wide, H.M. Inven., Chem. & Bus. Plan	11,650.00
P10-04633	CLARK SECURITY PRODUCTS		LOCKSMITH SUPPLIES	4,357.35
P10-04634	KAPLAN EARLY LEARNING COMPANY		Classroom Supplies	303.06
P10-04635	ACADEMIC IMPRESSIONS		Strategies for Returning Veterans - Web Conference	525.00
P10-04636	WELLS FARGO #3317 (DISTRICT)		digital calipers	814.27
P10-04637	MEDCO SUPPLY COMPANY		ATHLETIC TRAINING SUPPLIES	858.23
P10-04638	CREATION ENGINE		Layout and Design Software for Publications	549.40
P10-04639	FILMS MEDIA GROUP FILMS FOR HUMANITIES & SCIENCE		Purchase media	1,197.61
P10-04640	DELL MARKETING		Laptop for division - see attachment	3,454.87
P10-04641	VILLA FORD		PURCHASE OF FORD ESCAPE	20,896.57
P10-04642	SAMY'S CAMERA		Nikon Camera Lens for M.O'Meara-Graduation	244.69
P10-04643	MILLENNIUM BUSINESS SERVICES		Job Opportunity Letterhead	989.08
P10-04644	EDWARD D. WATLAND		RAPIDTECH CONTRACT	2,500.00
P10-04645	LISA SMOLEN & ASSOCIATES		KURZWEILL PROOF BW v1 1- Ptang DSPS	4,915.50
P10-04646	A.T. KRATTER & COMPANY, INC.		Software for DSPS-PTang	8,119.34
P10-04647	W. W. GRAINGER		Safety storage cabinets	1,655.39
P10-04648	ORCHARD HOTEL		Orchard Hotel contract for 5.14 WBL meeting	1,500.00
P10-04649	SOUTHLAND SOD		Blanket PO for Horticulture Restoration Project	8,700.00
P10-04650	TUSTIN AWARDS, INC.		Name Badges	244.69
P10-04651	JESSE RUNDE		Make up services for the IVC dance department	120.00
P10-04652	PARKCENTER CONSULTANTS, INC. PARKCENTER REALTY ADVISORS		APPRAISAL SERVICES FOR EASEMENT DRAINAGE & ACCESS	6,000.00
P10-04653	B & H PHOTO		Cases for wireless microphones	114.19

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04654	HOME DEPOT		MATERIALS FOR CDC CLASSROOM RENOVATION	12,000.00
P10-04655	WESTERSKOV, VICTORIA		WBL 5/14 mtg reimbursement for Vicki Westerskov	500.00
P10-04656	SEHI PROCOMP COMPUTER PRODUCTS		Printer Cartridges	1,145.72
P10-04657	WESTERN CENTER ON LAW/POVERTY		Student Manuals	1,339.94
P10-04658	GAYLORD BROTHERS, INC.		Purchase instructional supplies	68.86
P10-04659	LEE ARMSTRONG CO., INC.		Carpet for CDC classrooms	15,400.00
P10-04660	JH RECOGNITION COMPANY		Nursing Pins for Graduating Students	599.40
P10-04661	RYDIN DECAL		Parking Permits	2,143.66
P10-04662	SAITECH INCORPORATION		parts for computer maintenance course	375.25
P10-04663	ALERT SERVICES, INC.		Training Room Equipment/Competitive Funds	2,140.20
P10-04664	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	4,100.96
P10-04665	MULBERRY FARMS		Classroom Supplies	44.63
P10-04666	OCEANSIDE PHOTO & TELESCOPE		Request astro photography equipment	179.91
P10-04667	Z CORPORATION		supplies for DMP's ZCorp machine	670.94
P10-04668	PROGRESSIVE MEDICAL INT.		Supplies for Paramedic Scenarios	123.21
P10-04669	ARMSTRONG MEDICAL INDUSTRIES		Supplies for Paramedic Students	294.98
P10-04670	PROGRESSIVE MEDICAL INT.		Supplies for Paramedic Students	2,650.40
P10-04671	WORTHINGTON DIRECT		COAT CABINETS FOR MICROBIOLOGY LAB	968.88
P10-04672	SYSTEMS SOURCE, INC.		Knoll Accessories	331.35
P10-04673	COMPUTER COMFORTS, INC.		Paul Tang-DSPS Power Lift TableTable	1,482.19
P10-04674	COLLEGE BOARD CUES SOFTWARE SERVICES		Companion Tests	148.44
P10-04675	BANNERSANDSIGNS.NET		Door sign for new Biology Instructor	20.78
P10-04676	AARDVARK CLAY AND SUPPLIES		Art supplies	926.90
P10-04677	KENNY'S AUTO UPHOLSTERY, INC.		Repair seat in police vehicle	271.88
P10-04678	KIMBERLY LACROIX		CTE Career Exploration Production Series	300.00
P10-04679	TUFF SHED, INC.		Storage Shed for Yoga/Pilates	4,018.21
P10-04680	JOSE MARTINEZ TREE SERVICE		CAMPUS WIDE TREE REMOVAL AND TRIMMING	4,350.00
P10-04681	RUSSELL F. PINNEGAR		Stage Technician/IVC Perspective Dance Concert	250.00
P10-04682	PROAIR CONSTRUCTION SVCS. INC.		SSC 1ST FLOOR DATA CLOSET SUP. AIR (COUNSELING)	9,800.00
P10-04683	PYRO-COMM SYSTEMS		SC LOWER VILLAGE	8,705.00
P10-04684	POSTMASTER		Postage Permit fees. Previous req # RB10-00086	185.00
P10-04685	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA		VILLAGE REMODEL FOR LRC SWING SPACE	2,631.61
P10-04686	LOGOS LANGUAGE, INC.		Translation Services	774.50
P10-04687	LEE ARMSTRONG CO., INC.		VILLAGE 1 BUILDING	3,195.00
P10-04688	BOB PARRETT CONSTRUCTION		Mold Remediation for T Bldg.	71,715.00
P10-04689	W. W. GRAINGER		HVAC SUPPLIES	1,163.50
P10-04690	DEMCO INC.		Table for Re-Entry Ctr. & Counseling	1,662.50

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04691	DEMCO INC.		VETS Cork Board and Literature Display	370.29
P10-04692	OBJET GEOMETRIES INC.		resin cartridges for DMP's 3D printer	8,800.00
P10-04693	WELLS FARGO #3317 (DISTRICT)		Outreach Assistance Mechanism	468.39
P10-04694	BECKY STROZEWSKI		Student Scholarship for NCLEX preparation	244.00
P10-04695	SEA-BIRD ELECTRONICS		* Compet.Equipment	13,054.36
P10-04696	LISA PIERINI		Nursing Student Scholarship	500.00
P10-04697	DIANA HALLETT		Nursing Student Scholarship	500.00
P10-04698	ROYA TOURCHIAN		Nursing Student Scholarship	500.00
P10-04699	MELISSA ROBLES		Tech Prep Grant Fashion Lecture Series	200.00
P10-04700	HAITBRINK ASPHALT PAVING, INC.		NORTH SIDE OF TRACK @FOOTBALL FIELD	14,860.00
P10-04701	PROAIR CONSTRUCTION SVCS. INC.		SSC 1ST FLOOR DATA CLOSET	12,824.00
P10-04702	MATERIAL SALES UNLIMITED		SUPPL AIR BY BOOKSTORE FIELD MATERIAL FOR BASEBALL FIELD	7,521.95
P10-04703	ECO GREEN		* Lighting supplies for Art Gallery	523.00
P10-04704	HD SUPPLY WATERWORKS BRANCH #594		IRRIGATION SUPPLIES	9,227.10
P10-04705	McMASTER CARR SUPPLY COMPANY		instructional supplies for DMP	1,597.18
P10-04706	WELDON, WILLIAMS AND LICK		PORTABLE PERMIT DISPENSER	3,481.90
P10-04707	FISHER SCIENTIFIC		FEE BASED SUPPLIES FOR STUDENTS	1,386.38
P10-04708	SAM ASH MUSIC CORPORATION		2009-10 Instructional Equipment/Supplies	3,301.38
P10-04709	DANCE EQUIPMENT INTERNATIONAL		Dance Floor - Equipment	6,069.67
P10-04710	SPORTS ATTACK		Baseball Equipment	3,442.56
P10-04711	CALIFORNIA METAL-X		Art Supplies	737.59
P10-04712	TRI-BEST VISUAL DISPLAY		White Board	233.75
P10-04714	RYDIN DECAL		PARKING PERMITS	1,398.51
P10-04715	TRI-ANIM HEALTH SERVICES, INC.		INSTRUCTIONAL SUPPLIES FOR NURSING	87.35
P10-04716	ONE DAY PAINT & AUTO BODY		REPAIR & RE-PAINT VEHICLE #99	1,813.83
P10-04717	ARTILLERY MAGAZINE		BOSI ad in Artillery Magazine	500.00
P10-04718	B & H PHOTO		radio class supplies	489.38
P10-04719	INTERNATIONAL SCULPTURE CENTER PUBLISHER OF SCULPTURE MAGAZ.		BOSI ad Sculpture Magazine	1,000.00
P10-04720	SORIANO ELECTRIC RICK SORIANO		for electrical work in D101 for RapidTech	10,000.00
P10-04721	ART SUPPLY WAREHOUSE		Instructional materials	146.81
P10-04722	PASCO SCIENTIFIC		Purchase of physics supplies	688.43
P10-04723	ACADEMIC SUPERSTORE		Software and a manual	429.89
P10-04724	McLOGAN SUPPLY CO., INC.		Screen Printing Supplies	417.06
P10-04725	VWR INTERNATIONAL, INC.		SUPPLIES FOR STUDENT USE IN CHEMISTRY LABS	1,375.20
P10-04726	FISHER SCIENTIFIC		SUPPLIES FOR STUDENT USE IN CHEMISTRY LABS	3,135.62
P10-04727	VWR INTERNATIONAL, INC.		FOR STUDENT USE IN CHEMISTRY ANNEX	1,134.43

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04728	ACE LAWN MOWER & SAW		* grounds equipment for ATEP	4,367.13
P10-04729	DELL MARKETING		Paul Tang- DSPS-Computer- Dell OptiPlex960	12,456.49
P10-04730	APPLE COMPUTER, INC.		MacSpeech Dictate Software	213.70
P10-04731	ISLAND PROMOTIONAL PRODUCTS ADVERTISING SPECIALTIES		EOPS/CARE Promotional Items	3,095.96
P10-04732	HAITBRINK ASPHALT PAVING, INC.		SM SIDEWALK ASPHALT	1,100.00
P10-04733	SEHI PROCOMP COMPUTER PRODUCTS		CTE Collaborative Grant HP Color Copier	632.93
P10-04734	EVERSAN, INC.		Football Timing System	2,604.69
P10-04735	RIO GRANDE ALBUQUERQUE		* Art supplies	703.43
P10-04736	APPLE COMPUTER, INC.		Apple Software for Publications	21,121.21
P10-04737	SEHI PROCOMP COMPUTER PRODUCTS		FOR PURCHASING	5,814.47
P10-04738	SADDLEBACK GOLF CARS, INC.		ELECTRIC CART - TED MILLER	8,237.81
P10-04739	MIROSLAVA MANCHIK		VTEA Mtng: ACCT group only (05/07)	200.00
P10-04740	MC CARTHY BUILDING COMPANIES	IVC Life Sci	FOR CONSTR. MGMT.CO.	910,000.00
P10-04741	LAGUNA GRAPHIC ARTS, INC.		Posters for District Office	2,300.00
P10-04742	GUEST ARTISTS		accompaniest services for Damn Yankees auditions	333.00
P10-04743	HAITBRINK ASPHALT PAVING, INC.		NEW VILLAGE	3,800.00
P10-04744	DANIEL SMITH, INC.		New Equipment Purchase-Printing Press	759.35
P10-04745	LIFETIME MEMORY PRODUCTS, INC.		Student Supplies	2,597.81
P10-04746	PC MALL GOV. INC.		computer maintenance supplies	284.50
P10-04747	GRAYBAR ELECTRIC CO.		ELECTRICAL SUPPLIES	10,316.96
P10-04748	KATHCO PRODUCTS		CUSTODIAL SUPPLIES	1,373.62
P10-04749	HOME DEPOT MISSION VIEJO STORE #614		grounds equipment for ATEP	1,007.00
P10-04750	FLAG SYSTEMS, INC.		Commencement 2010	3,500.00
P10-04751	PROAIR CONSTRUCTION SVCS. INC.		HS STAIRWELLS A/C	3,860.00
P10-04752	ADVANTAGE MARKETING ADM GROUP INC.		Promotional Items - Job Fairs	599.23
P10-04753	ISLAND PROMOTIONAL PRODUCTS ADVERTISING SPECIALTIES		Promotional Items for EOPS/CARE Activities	2,904.03
P10-04754	ISLAND PROMOTIONAL PRODUCTS ADVERTISING SPECIALTIES		Promotional items for the CalWORKs Program	4,000.00
P10-04755	ACTT		ESL Test Booklets and Materials	258.27
P10-04756	RIVERSIDE PUBLISHING CUSTOMER SERVICE - ORDERS		Matriculation ReadingTests	171.00
P10-04757	THE PM GROUP, INC.		Emeritus Brochures, Summer 2010	5,584.31
P10-04758	ISLAND PROMOTIONAL PRODUCTS ADVERTISING SPECIALTIES		Promotional Items for EOPS Outreach activities	3,100.00
P10-04759	LASER TECHNOLOGY, INC.		LASER RADAR FOR ENFORCEMENT	2,179.56
P10-04760	T3 MOTION, INC.		T3 PATROL VEHICLE	9,435.73
P10-04761	ROGERS ATHLETIC CO.		Football Equipment	1,402.65

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Includes p10-04182 - p10-04773

Board Meeting Date 5/24/10

PO Number	Vendor Name	Site	Description	Account Amount
P10-04762	GMF SOUND, INC.		CODEBLUE EMERGENCY PHONE & LIGHT	6,478.00
P10-04763	GILMAN GEAR		Football Team Equipment	1,417.81
P10-04764	DAN JENKINS		WBL 5/14 mtg reimbursement for Dan Jenkins	500.00
P10-04765	RIDDELL AMERICAN SPORTS CORP		Football Shoulder Pads	1,904.58
P10-04766	IMAGE PRINTING SOLUTIONS CATHY ARONSON		NURSING PHOTO	262.09
P10-04767	JOSTEN'S		rental of regalia for IVC p/t teachers of the year	55.10
P10-04768	McKESSON GENERAL MEDICAL CORP		medical supplies	327.62
P10-04769	DUSTIE SMITH		Tech Prep Grant Fashion Lecture Series	200.00
P10-04770	THE BEE MAN		BEEES AT THE TENNIS COURT STORAGE	818.00
P10-04771	REGENTS OF UNIV. OF CAL.		Cadaver Lab Fee	1,468.00
P10-04772	RESERVE ACCOUNT PITNEY-BOWES POSTAGE BY PHONE	SC WAREHOUSE	Funds for postage	30,000.00
P10-04773	B & H PHOTO		Supplies for geology	435.00
			Total	589
				<u>3,857,837.53</u>

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	543	1,523,574.81
12	Child Development Fund	11	19,073.71
40	Capital Outlay Fund	32	1,303,239.01
68	Self-Insurance Fund	3	1,011,950.00
Total		589	3,857,837.53

PO Changes

<u>New PO Amount</u>	<u>Change Amount</u>
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Total PO Changes

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Includes p11-00031 - p11-00049

Board Meeting Date 5/24/2010

PO Number	Vendor Name	Site	Description	Account Amount
P11-00031	INACSL DR.CHRISTINE HOOPER,FINANCE VP		INSTITUTIONAL MEMBERSHIP INACSL	200.00
P11-00032	STUDICA INC.		Autocad Renewal for one year. Pre-paid Expense	3,500.00
P11-00033	BRAND ATHLETICS		MEN'S BASKETBALL GEAR FOR 2010-11	4,480.60
P11-00034	WESTMINSTER PRESS, INC.		Schedule of Classes & Mailer for Fall 2010	14,843.75
P11-00035	IPSWITCH, INC.		WhatsUp Gold Premium Renewal	1,090.00
P11-00036	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES		Annual membership to ACCJC	22,072.00
P11-00037	AMER. CHEMICAL SOCIETY		CAMPUS MEMBERSHIP TO AMERICAN CHEMICAL SOCIETY	187.00
P11-00038	ITAA-INT'L TEXTILE & APPAREL ASSOC.		Membership	300.00
P11-00039	THOMSON REUTERS/BARCLAYS BARCLAYS DIVISION		Subscription renewal	291.00
P11-00040	KEN'S SPORTING GOODS		Football Equipment Reconditioning	2,846.86
P11-00041	VM WARE, INC.		VMWare Maintenance Renewal	26,585.18
P11-00042	PRESS ASSOCIATION, INC.		Associated Press	14,336.09
P11-00043	WESTMINSTER PRESS, INC.		Postage -- Fall Schedule of Classes Mailer	22,738.16
P11-00044	HEWLETT-PACKARD COMPANY		Campus Wide Software License Renewal	4,366.31
P11-00045	BRAND ATHLETICS		WOMENS BASKETBALL GEAR	7,347.31
P11-00046	ARTSEARCH		annual subscription to ARTSEARCH for Kate Realista	150.00
P11-00047	VenTek International		Hosted Server Monthly Fees	2,160.00
P11-00048	DATANET SOLUTIONS INC.		LaserFiche Software Assurance Plan Renewal	5,128.65
P11-00049	BRAND ATHLETICS		VB Team supplies	3,721.20
			Total	19
				136,344.11

Fund Summary

Fund	Description	PO Count	Amount
01	General Fund	19	136,344.11

PO Changes

New PO Amount	Change Amount
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Total PO Changes

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SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

5/24/2010

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

Req Date	Req #	Vendor	Comment	Total Amt
4/7/2010	RQ10-03156	WILLIAM HEWITT	Reimbursement for Bill Hewitt	81.93
4/7/2010	RQ10-03161	KATHLEEN SCHRADER	Reimburse K.Schrader: certificate frames	19.12
4/7/2010	RQ10-03163	SHERYL CHRISTENSEN	Conference Attendance	325.00
4/7/2010	RQ10-03164	ILKNUR ERBAS-WHITE	Conference Attendance	90.00
4/7/2010	RQ10-03165	TAM DO	Tam Do: Reimbursement for ETS conference	100.00
4/7/2010	RQ10-03170	CARYN SUSSMAN	C. Sussman, Reimbursement for ETS conference	100.00
4/7/2010	RQ10-03171	JULIE MARTINEZ	J. Martinez, Reimbursement for ETS conference	100.00
4/7/2010	RQ10-03172	JOON KIL	Conference Attendance	650.00
4/7/2010	RQ10-03174	STEVE NGUYEN	S. Nguyen, Reimbursement for ETS conference	100.00
4/8/2010	RQ10-03181	SADDLEBACK GOLF CARS, INC.	~~ REPAIR CART	256.82
4/8/2010	RQ10-03185	WELLS FARGO #4214	XPDEX--Insert Paper for Glenn's Note Cards	35.88
4/8/2010	RQ10-03186	CRISTI BRISTOL	Conference attendance for Cristi Bristol	911.00
4/8/2010	RQ10-03187	UTHSCSA SCHOOL OF NURSING	Pres.Burnett to pay Conf.Fee for TerriWhitt	525.00
4/9/2010	RQ10-03191	GUY, GEORGINA	Conference Reimbursement - Georgina Guy	581.00
4/9/2010	RQ10-03192	ERIC HILDEN	Conference for Eric Hilden WBL 5/14/10	537.06
4/9/2010	RQ10-03194	EFREN RANGEL	Conference Reimbursement - Efren Rangel	125.00
4/9/2010	RQ10-03199	RUSSELL HAMILTON	Conference for Russell Hamilton	2,102.52
4/9/2010	RQ10-03200	JULIE ANDERSON	Fee Based - Reimbursement for Independent Project	35.87
4/9/2010	RQ10-03202	S & B FOODS	Food Tech Planning Task Force Meeting 4.16.10	530.97
4/9/2010	RQ10-03203	S & B FOODS	Woodbridge HS Campus Tour/Presentation	218.59
4/9/2010	RQ10-03204	RONI LEBAUER	Conference Reimbursement for Roni Lebauer	1,012.75
4/9/2010	RQ10-03205	LOMA HOPKINS	Conference Reimbursement for Loma Hopkins	59.00
4/9/2010	RQ10-03206	CLAIRE CESAREO-SILVA	Conference Reimbursement for Claire Cesareo-Silva	826.00
4/9/2010	RQ10-03209	CHRISTINA ABEL	Conference Reimbursement for Christina Abel	571.00
4/9/2010	RQ10-03210	KATHLEEN HAYDEN	Conference Reimbursement for Kathleen Hayden	127.47
4/9/2010	RQ10-03211	CANDY NELSON	REIMBURSEMENT FOR TONER	90.25
4/12/2010	RQ10-03220	RINGOR	Softball Uniform Supplies	118.75
4/12/2010	RQ10-03222	S & B FOODS	Silverado HS Campus Tour/Presentation	155.51
4/12/2010	RQ10-03231	MELANIE HAERI	Reimbursement for BSI English Workshop	150.00
4/12/2010	RQ10-03233	RAMON MONTIEL	CONFERENCE FOR RAMON MONTIEL	1,045.00
4/13/2010	RQ10-03234	CAROL HILTON	Conference for Carol Hilton	2,305.58
4/13/2010	RQ10-03235	GRETCHEN BENDER	Conference for Gretchen Bender	2,321.78
4/13/2010	RQ10-03238	RANDEL KEITH	TO REIMBURSEMENT RANDY KEITH	35.00
4/13/2010	RQ10-03239	RAUL LEAL	TRAINING COURSE FOR RAUL LEAL	451.00
4/13/2010	RQ10-03244	RIO HONDO COLLEGE	TRAINING ENROLLMENT FEE FOR POST CREDIT	67.60
4/13/2010	RQ10-03245	CARL JONES	TCC/ACT POST TRAINING	680.00
4/13/2010	RQ10-03246	NANCY N. BESSETTE	Expense Reimbursement for PE Class Supplies	94.44
4/13/2010	RQ10-03247	NEWBEGINNINGS, INC.	HD Film Festival	2,500.00
4/13/2010	RQ10-03248	S & B FOODS	Cost of refreshments for the CIO/CSSO Region 8 mtg	380.63
4/13/2010	RQ10-03252	BASIL SMITH	Conference Reimbursement for Basil Smith	415.00
4/14/2010	RQ10-03262	WELLS FARGO #3465	EMERG MANG STAFF TRAINING	160.00
4/14/2010	RQ10-03267	SUSAN MILLER	Reimbursement - Spring 2010	500.14
4/14/2010	RQ10-03276	MONROE BRUCE LEE	Reimbursement for credit card purchase	17.00
4/14/2010	RQ10-03284	SO. ORANGE CO. COMM. COL.DIST	Repayment of Cal Grant B	588.00

4/14/2010	RQ10-03286	AMERICAN RED CROSS ORANGE COUNTY CHAPTER	Sport Safety Training DVD/IVC HS, PE & Athl.	117.50
4/15/2010	RQ10-03288	WILLIAM HEWITT	Postage reimbursement for Bill Hewitt	51.50
4/15/2010	RQ10-03291	RAGHU MATHUR	Sacramento Advocacy Day	697.93
4/15/2010	RQ10-03295	MEDCO SUPPLY COMPANY	Athletic Training Supplies	879.61
4/15/2010	RQ10-03299	LISE S. TELSON	ETS Conference Reimbursement for Lise Telson	100.00
4/15/2010	RQ10-03300	ORANGE CO. TRANSIT AUTHORITY PASS SALES OFFICE	Bus passes for CARE eligible students	2,473.50
4/15/2010	RQ10-03302	WELLS FARGO #3317 (DISTRICT)	for use in DMP student projects IKEA	674.14
4/15/2010	RQ10-03303	AAWCC/2002 CONFERENCE	2010 AAWCC conference fee	45.00
4/15/2010	RQ10-03308	PCH SHEET METAL & AIR CONDITIONING, INC.	Air intake stack	445.88
4/16/2010	RQ10-03318	AAWCC/2002 CONFERENCE	AAWCC conference	45.00
4/16/2010	RQ10-03320	MARK BLETHEN	Expense Reimbursement	104.84
4/16/2010	RQ10-03322	MATT BRODET	Reimburse staff member for conference attendance	508.00
4/16/2010	RQ10-03324	ROBERT CONRAD	Reimbursement - Spring 2010 TA 415	285.43
4/16/2010	RQ10-03325	CAROL BANDER	Conference Reimbursement for Carol Bander	757.00
4/16/2010	RQ10-03327	PETER J. ESPINOSA	Conference Reimbursement for Pete Espinosa	1,100.00
4/16/2010	RQ10-03328	DAVID FRANCISCO	Conference Reimbursement for David Francisco	557.00
4/16/2010	RQ10-03330	RICHARD GOODMAN	Conference Reimbursement for Rich Goodman	105.00
4/16/2010	RQ10-03331	RICHARD GOODMAN	Conference Reimbursement for Rich Goodman	741.00
4/16/2010	RQ10-03332	SVM, LP	Gas Cards for EOPS Eligible Students	6,930.67
4/16/2010	RQ10-03333	KATHLEEN HAYDEN	Conference Reimbursement for Kathleen Hayden	313.00
4/16/2010	RQ10-03334	SOPHIE MILLER	Reim. for supplies	42.76
4/19/2010	RQ10-03337	WELLS FARGO #3465	Box Office Tickets	236.62
4/19/2010	RQ10-03340	TOD A. BURNETT	Travel to Sacramento - Tod Burnett	965.00
4/19/2010	RQ10-03348	DONNA HANNA-CHASE	Reimbursement - Spring 2010 Ticket #66410	57.40
4/19/2010	RQ10-03352	WILLIAM THOMAS	Conference reimbursement	73.58
4/19/2010	RQ10-03353	CLAIRE CESAREO-SILVA	REIMBURSE CLAIRE CESAREO SILVA/ATTACHMENT	2,951.80
4/19/2010	RQ10-03357	TAMARA KING	Reimbursement for Gartner Conference	885.01
4/19/2010	RQ10-03359	WELLS FARGO #4198	Staples, Walmart & Party City CTE Event Supplies	800.00
4/19/2010	RQ10-03363	JOYCE QUADE	Conference Reimbursement for Joyce Quade	903.00
4/19/2010	RQ10-03364	JOYCE QUADE	Conference Reimbursement for Joyce Quade	28.00
4/19/2010	RQ10-03366	THERESA FERNALD	Reimbursement Spring 2010 ART 430 & 435	147.95
4/20/2010	RQ10-03383	MONIKA CONNOLLY	REIMBURSEMENT	26.10
4/20/2010	RQ10-03385	GARY VAN VOORHIS	To Cover Costs for 4.16.10 Tech Meeting	47.77
4/20/2010	RQ10-03386	RAGHU MATHUR	Raghu Mathur to OCSBA Dinner Mtg.	31.00
4/20/2010	RQ10-03388	NEWBEGINNINGS, INC.	7th & 8th Grade Advisory Board Committee Meeting	150.00
4/20/2010	RQ10-03389	JOHN WILLIAMS	John Williams to attend OCSBA	31.00
4/20/2010	RQ10-03390	MARK KRUHMIN	Reimburse staff member for conference attendance	440.84
4/20/2010	RQ10-03391	NEWBEGINNINGS, INC.	HD Advisory Board Meeting	150.00
4/20/2010	RQ10-03394	NEWBEGINNINGS, INC.	HD BOOT CAMP	800.00
4/20/2010	RQ10-03398	STEVE WANG	Reimbursement - Spring 2010 - ART 405	36.95
4/20/2010	RQ10-03402	NEWBEGINNINGS, INC.	Meal voucher for CARE eligible students	918.00
4/20/2010	RQ10-03413	NEWBEGINNINGS, INC.	Meal Vouchers for CalWORKs eligible students	2,562.00
4/20/2010	RQ10-03414	FEDERAL RESERVE BANK PITTSBURG BRANCH	Svgs Bonds-Outstanding Classif. Employee	150.00
4/21/2010	RQ10-03423	NICOLE LOFTUS	reimbursement	21.74
4/21/2010	RQ10-03427	BARBARA TAMIALIS	Reimbursement for Measurement Fee/Materials	133.74

4/21/2010	RQ10-03432	IRVINE VALLEY COLLEGE BOOKSTORE	Payment to IVC Bookstore for FT Regalia	460.86
4/21/2010	RQ10-03433	APEC CORP. dba SPECIALTY EQUIP. CO.	~~ REPAIR 2006 FORD FLATBED	284.75
4/21/2010	RQ10-03444	RANDEL KEITH	REIMBURSEMENT FOR RANDY KEITH	25.04
4/21/2010	RQ10-03452	FAWN TANRIVERDI	Reimbursement for Fawn Tanriverdi	615.00
4/21/2010	RQ10-03453	FAWN TANRIVERDI	Reimbursement for Fawn Tanriverdi	440.00
4/21/2010	RQ10-03454	VICKIE HAY	Reimbursement for Vicky Hay	440.00
4/21/2010	RQ10-03457	MARIA MILLER	Conference for staff member - Maria Miller	196.00
4/21/2010	RQ10-03463	GILLIAN ASHTON	conference costs for Gillian Ashton	90.00
4/21/2010	RQ10-03464	SHANNA MOORHOUSE	conference costs for Shanna Moorhouse	98.00
4/22/2010	RQ10-03467	REGINA HURLEY	Reimbursement - Spring 2010 - ART 405	50.70
4/22/2010	RQ10-03468	KATE REALISTA	Reimbursement for Backstage West ad	170.00
4/22/2010	RQ10-03470	YOLANDA GOULDSMITH	Y. Gouldsmith: Reimbursement for ETS Conference	100.00
4/22/2010	RQ10-03474	NEWBEGINNINGS, INC.	Refreshments and Meals - Please see Notes	59.27
4/22/2010	RQ10-03500	KENNETH GRAY WOODWARD	Conference Reimbursement for Ken Woodward	904.00
4/22/2010	RQ10-03501	MARY WILLIAMS	Reimbursement for Tech Prep Supplies	21.74
4/22/2010	RQ10-03506	PENNY SKAFF	CTE Collaborative Documents	25.21
4/22/2010	RQ10-03507	WELLS FARGO #3465	CHAMPAGNE FRENCH BAKERY CAFE-FOOD FOR TECH PREP	732.35
4/22/2010	RQ10-03509	WELLS FARGO #4214	Updating courseware/materials for class	70.00
4/23/2010	RQ10-03511	DAVID BUGAY	Conference for David Bugay	430.80
4/23/2010	RQ10-03512	JOYCE QUADE	Conference Reimbursement for Joyce Quade	161.00
4/23/2010	RQ10-03513	TOM DE DONNO	Conference Reimbursement for Thomas DeDonno	754.00
4/23/2010	RQ10-03514	JAN ELBAUM	Conference Reimbursement for Jan Elbaum	600.00
4/23/2010	RQ10-03515	EVA HODJERA	Conference Reimbursement for Eva Hodjera	600.00
4/23/2010	RQ10-03519	MARTI KLEIN	Conference Reimbursement for Marti Klein	700.00
4/23/2010	RQ10-03520	CHIN LAM	Conference Reimbursement for Chin Lam	1,015.00
4/23/2010	RQ10-03521	RONI LEBAUER	Conference Reimbursement for Roni Lebauer	187.00
4/23/2010	RQ10-03523	DR. KRIS LEPPHEN-CHRISTENSEN	Conference Reimbursement for Kris Lepphen-Christen	1,200.00
4/23/2010	RQ10-03524	BARBARA LUTHER	Conference Reimbursement for Barbara Luther	455.00
4/23/2010	RQ10-03525	PAMELA PATTERSON	Conference Reimbursement for Pamela Patterson	525.00
4/23/2010	RQ10-03527	KATHIE SMITH	Conference Reimbursement for Kathleen Smith	708.00
4/23/2010	RQ10-03528	SJM INDUSTRIAL RADIO	RADIO BATTERIES	420.75
4/23/2010	RQ10-03529	BARBARA TAMIALIS	Reimbursement	1,065.40
4/23/2010	RQ10-03531	NOTHING BUT AIR	College & Career Day	55.00
4/23/2010	RQ10-03533	JAN VENTURA	Conference Reimbursement for Jan Ventura	598.00
4/23/2010	RQ10-03534	LAURA VIDAL-PRUDHOLME	Conference Reimbursement for Laura Vidal-	429.00
4/23/2010	RQ10-03536	KEN WELCH	Conference Reimbursement for Ken Welch	456.00
4/23/2010	RQ10-03537	LARRY RADDEN	Reimbursement	19.03
4/23/2010	RQ10-03546	MARY WILLIAMS	Recognition of Participation luncheon	600.00
4/26/2010	RQ10-03550	NEWBEGINNINGS, INC.	Meal for marine band	516.56
4/26/2010	RQ10-03561	NEWBEGINNINGS, INC.	TECH PREP ARTICULATION AGREEMENTS	600.00
4/26/2010	RQ10-03562	DAVE ODASSO	Conference	450.00
4/26/2010	RQ10-03563	PAM SCHADER	Reimbursement - Spring 2010 - ART 430	189.44
4/26/2010	RQ10-03564	WOMEN IN NON-TRAD'L EMPLM'NT ROLES	donation for speaker of CTE Meeting to WINTER	200.00
4/26/2010	RQ10-03566	LARRY RADDEN	Conference reimbursement	3,865.48
4/26/2010	RQ10-03570	NEWBEGINNINGS, INC.	END OF YEAR CERT. REC./ATTACHMENT	462.19
4/26/2010	RQ10-03571	PATRIC TAYLOR	Reimbursement	79.11
4/26/2010	RQ10-03573	GWEN PLANO	Reimbursement to Gwen Plano	716.80
4/26/2010	RQ10-03574	METROPOINTE ENGINEERS	SC THEATRE BLDG. GRADING	2,420.00
4/26/2010	RQ10-03576	A-1 AWARDS	Student Trustee Award	101.97
4/26/2010	RQ10-03588	S & B FOODS	Refreshments for Academic Senate Retreat	130.50

4/26/2010	RQ10-03589	S & B FOODS	Lunch for the Classified Senate Half-Day Retreat	435.00
4/27/2010	RQ10-03592	CAROL DANNA	Drinks, Chips, Cookies for Classified Retreat	217.50
4/27/2010	RQ10-03594	ESTER GRAHAM	Reimb. Ettie Graham - PIHRA Conf.	52.88
4/27/2010	RQ10-03595	TEDDI LORCH	Reimb. Teddi Lorch - PIHRA Conf.	52.88
4/27/2010	RQ10-03599	JOHE MORRIS	REIMBURSEMENT FOR JOHE MORRIS	449.14
4/27/2010	RQ10-03604	WELLS FARGO #4214	REDCARPET.COM--Red Carpet for 25th Anniversary	268.81
4/27/2010	RQ10-03605	JUSTIN WILFORD	Conference Reimbursement for Justin Wilford	700.00
4/27/2010	RQ10-03607	S & B FOODS	Refreshments for College wide Accreditation Mtg	51.11
4/27/2010	RQ10-03610	KELLY NEFF	Conference Reimbursement for Kelly Neff	700.00
4/27/2010	RQ10-03611	JIM GASTON	Reimbursement for AACC in Seattle, WA	1,334.35
4/27/2010	RQ10-03612	MIROSLAVA MANCHIK	RQ10-02671: Reimb for food & non-instr supplies	316.84
4/27/2010	RQ10-03613	MARK BORDELON	Reimbursement for field trip purchases	106.49
4/28/2010	RQ10-03614	SANTOS GARCIA	Conference/Training	567.89
4/28/2010	RQ10-03615	JEFFREY HSU	Conference/Training	567.89
4/28/2010	RQ10-03626	WELLS FARGO #4214	LanTalk NET messenger software.	334.95
4/29/2010	RQ10-03629	BRETT MICKELSON	MOUNTED PATROL COURSE	363.00
4/29/2010	RQ10-03630	WELLS FARGO #4214	evoluent.com--Left-handed keyboard for D. Walker	75.39
4/29/2010	RQ10-03632	MARYAM AFSHARI	Reimburse staff member for conference attendance	159.00
4/29/2010	RQ10-03643	WELLS FARGO #3317	AMAZON.COM Guest Books - Special Events	36.96
4/29/2010	RQ10-03646	LISA DAVIS-ALLEN	Professional Development Activity	404.31
4/29/2010	RQ10-03649	KAREN TAYLOR	reimburse K. Taylor for materials	393.09
4/30/2010	RQ10-03650	JULIE ANDERSON	Reimburse - FeeBased/Student Project	5.44
4/30/2010	RQ10-03652	HARRY PARMER	Conference/Training	567.89
4/30/2010	RQ10-03653	JAMES A. PYLE	CONFERENCE/TRAINING	567.89
4/30/2010	RQ10-03660	RUBEN GUZMAN	reimbursement for commencement supplies	45.64
5/3/2010	RQ10-03666	TED WEATHERFORD	Reimb. IVC Dance Chair/Supplies expenses	133.26
5/3/2010	RQ10-03673	LYNN SHAW	Grant-related contract services	7,500.00
5/3/2010	RQ10-03674	MICHELLE GAYNOR	Reimbursement to Dept. Staff	70.95
5/3/2010	RQ10-03675	HALEY NGUYEN	Reimbursement to Faculty	136.13
5/3/2010	RQ10-03676	LISA INLOW	Reimbursement to Faculty for Special Event	302.21
5/4/2010	RQ10-03680	BLAKE STEVENS AIA	direct pay for reimbursement of purchase	71.23
5/4/2010	RQ10-03681	LINKS SIGN LANGUAGE INTERPRETING SERVICES	Interpreting for Class	158.00
5/4/2010	RQ10-03682	NEWBEGINNINGS, INC.	Chancellor's Reception	601.39
5/4/2010	RQ10-03684	MARYAM AZARY	Conference Reimbursement for Maryam Azary	90.00
5/4/2010	RQ10-03685	JUANITA BALTIERRA	Conference Reimbursement for Juanita Baltierra	90.00
5/4/2010	RQ10-03686	DOUG BARR	Conference Reimbursement for Doug Barr	90.00
5/4/2010	RQ10-03687	PAMELA JAN BARR	Conference Reimbursement for Pamela Barr	90.00
5/4/2010	RQ10-03688	ZINA BORATYNEC	Conference Reimbursement for Zina Boratynec	90.00
5/4/2010	RQ10-03689	DAVID FRANCISCO	Conference Reimbursement for David Francisco	90.00
5/4/2010	RQ10-03690	GUY, GEORGINA	Conference Reimbursement for Georgina Guy	90.00
5/4/2010	RQ10-03691	LOMA HOPKINS	Conference Reimbursement for Loma Hopkins	90.00
5/4/2010	RQ10-03692	JAYNE KLUNDER	Conference Reimbursement for Jayne Klunder	90.00
5/4/2010	RQ10-03693	SARAH KOBATA	Conference Reimbursement for Sarah Kobata	90.00
5/4/2010	RQ10-03694	MICHAEL LONG	Conference Reimbursement for Michael Long	90.00
5/4/2010	RQ10-03695	CAROL LERMAN	Conference Reimbursement for Carol Lerman	90.00
5/4/2010	RQ10-03696	MIKI MIKOLAJCZAK	Conference Reimbursement for Miki Mikolajczak	90.00
5/4/2010	RQ10-03697	JAN VENTURA	Conference Reimbursement for Jan Ventura	90.00
5/4/2010	RQ10-03699	SHARON NUSSEMBAUM	Conference Reimbursement for Sharon Nussenbaum	90.00
5/4/2010	RQ10-03700	S & B FOODS	Refreshments for Advisory Forum	243.33

4/22/2010	RQ11-00200	GLENN ROQUEMORE	Dr. Roquemore to attend CCLC Centennial Dinner	678.40
5/3/2010	RQ11-00235	EHREN TERBEEK	Training	262.00
5/4/2010	RQ11-00245	JERRY MCGRATH	Reimbursement to artist for reprinting of work	264.26
				<u>97,659.37</u>

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 091086 through 092136, processed through the Orange County Department of Education, totaling \$4,805,918.44; and Checks No. 009806 through 009827, processed through Saddleback College Community Education, totaling \$116,699.80; and Checks No. 008695 through 008704, processed through Irvine Valley College Community Education, totaling \$48,223.51 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as Listed in EXHIBIT A.

Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
091086	04/07/2010	HIGHSMITH	16.57
091087	04/07/2010	HOME DEPOT CREDIT SERVICES	9,207.45
091088	04/07/2010	OMAR M. S. IBRAHIM	12.00
091089	04/07/2010	IRVINE RANCH WATER DIST.	261.11
091090	04/07/2010	LAVIGNE-BARLOW, DIANE	108.21
091091	04/07/2010	J. M. MC CONKEY CO.	463.51
091092	04/07/2010	MC KESSON MEDICAL SURGICAL	9,164.22
091093	04/07/2010	MCMASTER CARR SUPPLY CO.	458.28
091094	04/07/2010	MARGI MC NELLY	1,455.00
091095	04/07/2010	MOULTON-NIGUEL WATER DIST.	7,319.22
091096	04/07/2010	NEWBEGINNINGS, INC. CATERING DIVISION	768.87
091097	04/07/2010	ORANGE COUNTY FIRE AUTHORITY ACCOUNTS RECEIVABLE	996.00
091098	04/07/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	979.77
091099	04/07/2010	SISC III COBRA ADMINISTRATION	3,246.04
091100	04/08/2010	ROCKVIEW FARMS	514.08
091101	04/08/2010	SUPERIOR PAPER & PLASTIC INC.	93.16
091102	04/08/2010	PARMA	100.00
091103	04/08/2010	RPM CONSULTANT GROUP	2,458.50
091104	04/08/2010	TITLEIST	1,426.88
091105	04/08/2010	CONNIE AYALA	15.00
091106	04/08/2010	HELEN BEAIRD	443.10
091107	04/08/2010	BOARD OF GOVERNORS CALIFORNIA COMMUNITY COLLEGES	4,243.50
091108	04/08/2010	BOARD OF GOVERNORS CALIFORNIA COMMUNITY COLLEGES	7,015.25
091109	04/08/2010	SUSAN M. COLEMAN DBA EDUCATION 4 WORK	243.40
091110	04/08/2010	SVETLANA DARCHE	85.00
091111	04/08/2010	STEPHANIE DROKER	211.34
091112	04/08/2010	DRS. FOSTER & SMITH	50.95
		Unpaid Sales Tax	3.67
		Expensed Amount	54.62
091113	04/08/2010	MARGARET DUNSMORE	203.16
091114	04/08/2010	EBERHARD EQUIPMENT	1,284.77
091115	04/08/2010	EDVOTEK, INC.	775.75
		Unpaid Sales Tax	63.44
		Expensed Amount	839.19
091116	04/08/2010	ARNETTE EDWARDS	180.00
091117	04/08/2010	EDWARD EIEN	300.00
091118	04/08/2010	ELECTRONIX EXPRESS	1,068.15
		Unpaid Sales Tax	89.20
		Expensed Amount	1,157.35
091119	04/08/2010	ELM NDN NELNET-ELM TEAM, ELM RESOURCES	168.45
091120	04/08/2010	EMERGENCY MEDICAL PRODUCTS	562.17
091121	04/08/2010	ENTERPRISE RENT-A-CAR	584.51
091122	04/08/2010	ESSENCE ENTERTAINMENT	1,100.00
091123	04/08/2010	EWING IRRIGATION PRODUCTS	1,279.14
091124	04/08/2010	FEDERAL EXPRESS	77.21
091125	04/08/2010	FERGUSON ENTERPRISES, INC.	175.63
091126	04/08/2010	HEADWATERS SOFTWARE, INC. dba FISDAP	1,650.00
091127	04/08/2010	FISHER SCIENTIFIC	2,969.12
091128	04/08/2010	FLAGS USA, INC.	294.10
091129	04/08/2010	FREESTYLE	203.69
091130	04/08/2010	FREEWAY AUTO SUPPLY	275.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
091131	04/08/2010	FUSIONSTORM	5,760.00
091132	04/08/2010	BEACH PAVING, INC.	34,750.00
091133	04/08/2010	PARKWAY LAWNMOWER SHOP	3,303.83
091134	04/08/2010	KARA PATTERSON	77.22
091135	04/08/2010	LILIANN PEREZ-STROUD	360.00
091136	04/08/2010	PRAXAIR	41.36
091137	04/08/2010	PRO TECHNOLOGY AUTOMATION, INC	3,216.21
091138	04/08/2010	RICOH AMERICAS CORPORATION	54.20
091139	04/08/2010	SADDLEBACK APPLIANCES	747.75
091140	04/08/2010	SADDLEBACK GOLF CARS, INC.	8,547.75
091141	04/08/2010	SAFEWAY INC/PAVILIONS	836.47
091142	04/08/2010	SAPIEN TECHNOLOGIES, INC.	1,114.40
091143	04/08/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	8,799.53
091144	04/08/2010	SEW TRUE SUPPLY	245.71
Unpaid Sales Tax			19.49
Expensed Amount			265.20
091145	04/08/2010	SARA LEILA SHEYBANI % MSE DIVISION OFFICE	13.16
091146	04/08/2010	SILVER STATE COACH, INC.	3,234.00
091147	04/08/2010	SIMS-ORANGE WELDING SUPPLY	137.48
091148	04/08/2010	SIMULAIDS, INC.	2,273.99
Unpaid Sales Tax			193.88
Expensed Amount			2,467.87
091149	04/08/2010	SIRCHIE FINGER PRINT LABS	235.05
091150	04/08/2010	SMARDAN SUPPLY - EL MONTE	696.03
091151	04/08/2010	SMITH PIPE & SUPPLY, INC.	222.50
091152	04/08/2010	DANIEL SMITH, INC.	754.21
Unpaid Sales Tax			66.01
Expensed Amount			820.22
091153	04/08/2010	SOUTHERN COUNTIES OIL DBA/SC FUELS	3,384.72
091154	04/08/2010	SO. ORANGE CO. COMM. COL.DIST	186.00
091155	04/08/2010	SO. ORANGE CO. COMM. COL.DIST	121.00
091156	04/08/2010	SO. ORANGE CO. COMM. COL.DIST	146.00
091157	04/08/2010	SO. ORANGE CO. COMM. COL.DIST	239.00
091158	04/08/2010	SPECIALIZED PRODUCTS CO.	271.95
Unpaid Sales Tax			22.67
Expensed Amount			294.62
091159	04/08/2010	STEVE SPANGLER SCIENCE	51.80
Unpaid Sales Tax			3.75
Expensed Amount			55.55
091160	04/08/2010	SUPERIOR PRESS	427.82
091161	04/08/2010	SYSCO LOS ANGELES	1,225.13
091162	04/08/2010	UNISOURCE WORLDWIDE INC.	4,199.60
091163	04/08/2010	WARE DISPOSAL CO., INC.	119.95
091164	04/08/2010	WESTERN GRAPHICS PLUS, INC.	4,157.64
091165	04/08/2010	MICHELE WOLFF	80.00
091166	04/08/2010	ZOHO CORP.	3,145.00
091167	04/08/2010	FOUNDATION FOR CCC ATTN: STEVE TUCK, PURCHASING	2,000.00
091168	04/08/2010	DIRECT SYSTEMS SUPPORT	3,154.22
091169	04/08/2010	FISHER SCIENTIFIC	18,815.50
091170	04/08/2010	FLS BANNERS	2,429.34
Unpaid Sales Tax			203.44
Expensed Amount			2,632.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
091171	04/08/2010	HALL & FOREMAN, INC. % LINDA SANDUSKY, PROJ.MGR.	99.83
091172	04/08/2010	HCTD, LLC c/o HUDSON CAPITAL, LLC	30,000.00
091173	04/08/2010	JOYCE INSPECTION & TESTING	3,920.00
091174	04/08/2010	NEUDESIC, LLC	66,215.50
091175	04/08/2010	PASCO DOORS	7,871.00
091176	04/08/2010	PB AMERICAS, INC.	2,250.00
091177	04/08/2010	PENN CORPORATE RELOCATION SERVICES, INC.	10,948.92
091178	04/08/2010	RGP PLANNING & DEVELOPMENT SERVICES	9,460.23
091179	04/08/2010	RJM DESIGN GROUP, INC.	3,422.75
091180	04/08/2010	TROXELL COMMUNICATIONS, INC.	3,121.88
091181	04/08/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	2,315.22
091182	04/09/2010	MARYAM AFSHARI	159.00
091183	04/09/2010	CALIFORNIA COMMUNITY COLLEGES % JULIE MOORE, ETS RIGISTRAR	270.00
091184	04/09/2010	CACCRAO ATTN: GERALD SEQUEIRA	200.00
091185	04/09/2010	CAREER TRACK	149.00
091186	04/09/2010	CCCCSSAA BRUCE PATT	40.00
091187	04/09/2010	CERRITOS COLLEGE FOUNDATION	155.00
091188	04/09/2010	CISOA - TAX ID@33-0257874	200.00
091189	04/09/2010	CISOA - TAX ID@33-0257874	200.00
091190	04/09/2010	COMMUNITY COLLEGE LEAGUE OF CA	475.00
091191	04/09/2010	LISA DAVIS-ALLEN	33.30
091192	04/09/2010	FARIMAH FAZELI	114.00
091193	04/09/2010	JENNIFER FOROUZESH	20.00
091194	04/09/2010	RENEE GARCIA	789.00
091195	04/09/2010	JIM GASTON	179.61
091196	04/09/2010	DAVID D. GATEWOOD	163.20
091197	04/09/2010	ESTER GRAHAM	164.07
091198	04/09/2010	HAGAN, MICHAEL	670.25
091199	04/09/2010	RUSSELL HAMILTON	65.62
091200	04/09/2010	ERIC HILDEN	503.98
091201	04/09/2010	TAMARA KING	149.35
091202	04/09/2010	TEDDI LORCH	35.07
091203	04/09/2010	DIANE OAKS	22.20
091204	04/09/2010	PAPA PESTICIDE APPLICATORS ASSOC.	70.00
091205	04/09/2010	KEN PATTON	280.30
091206	04/09/2010	LILIA PETERSON	110.63
091207	04/09/2010	QUICKSTART INTELLIGENCE	600.00
091208	04/09/2010	THE RP GROUP	375.00
091209	04/09/2010	THE RP GROUP	375.00
091210	04/09/2010	LARISA SERGEYEVA	325.00
091211	04/09/2010	JODI TITUS	22.53
091212	04/09/2010	ERIC SCHOFIELD	200.00
091213	04/09/2010	ACUSHNET COMPANY	1,426.88
091214	04/09/2010	FOUNDATION FOR CCC PURCHASING ATTN: STEVE TUCK,	4,243.50
091215	04/09/2010	FOUNDATION FOR CCC PURCHASING ATTN: STEVE TUCK,	7,015.25
091216	04/09/2010	DR. GAYE CHRISTOFFERSEN	100.00
091217	04/09/2010	COX COMMUNICATIONS	4,279.50
091218	04/09/2010	DISPLAYS 2GO	114.18
Unpaid Sales Tax			8.42
Expensed Amount			122.60
091219	04/09/2010	TERESA FLUEGEMAN	16.00
091220	04/09/2010	OFFICEMAX CONTRACT INC.	7,621.44
091221	04/09/2010	FREEDOM WRITERS FOUNDATION	2,990.63

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Check Number	Check Date	Pay to the Order of	Check Amount
091222	04/09/2010	OFFICEMAX CONTRACT INC.	9,338.42
091223	04/12/2010	AT&T	50.00
091224	04/12/2010	AT&T	50.00
091225	04/12/2010	AT&T	62.19
091226	04/12/2010	AT&T	35.85
091227	04/12/2010	AT&T	11.58
091228	04/12/2010	SAN DIEGO GAS & ELECTRIC	1,523.78
091229	04/12/2010	SAN DIEGO GAS & ELECTRIC	109.35
091230	04/12/2010	SAN DIEGO GAS & ELECTRIC	69.99
091231	04/12/2010	SAN DIEGO GAS & ELECTRIC	63.25
091232	04/12/2010	SAN DIEGO GAS & ELECTRIC	52.11
091233	04/12/2010	SAN DIEGO GAS & ELECTRIC	48.55
091234	04/12/2010	SAN DIEGO GAS & ELECTRIC	53.48
091235	04/12/2010	SAN DIEGO GAS & ELECTRIC	60.22
091236	04/12/2010	SAN DIEGO GAS & ELECTRIC	29,594.38
091237	04/12/2010	SOUTHERN CALIFORNIA EDISON CO.	1,912.15
091238	04/12/2010	SOUTHERN CALIFORNIA EDISON CO.	204.61
091239	04/12/2010	SOUTHERN CALIFORNIA GAS CO.	13,149.51
091240	04/12/2010	ACSIG/EDGE	43,729.70
091241	04/12/2010	ACSIG/EDGE	130,423.80
091242	04/12/2010	HYATT LEGAL	6,710.80
091243	04/12/2010	PACIFICARE BEHAVIORAL HEALTH	3,155.88
091244	04/12/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	26,916.72
091245	04/12/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	14,885.29
091246	04/12/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,059,197.00
091247	04/12/2010	UNUM LIFE INSURANCE COMPANY	1,581.86
091248	04/12/2010	UNUM LIFE INSURANCE COMPANY	3,327.54
091249	04/12/2010	ACSIG/EDGE	11,292.28
091250	04/12/2010	ACSIG/EDGE	3,310.06
091251	04/12/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	214,836.00
091252	04/12/2010	AACRAO MEMBERSHIP	67.31
091253	04/12/2010	AARDVARK CLAY AND SUPPLIES	13,283.59
091254	04/12/2010	DAVID ABELLA	4,719.75
091255	04/12/2010	ADCLUB ADVERTISING SERVICE	7,104.77
091256	04/12/2010	ALLIED 100, LLC dba AED SUPERSTORE	598.00
Unpaid Sales Tax			52.33
Expensed Amount			650.33
091257	04/12/2010	TrustWave	675.00
091258	04/12/2010	APEX AUDIO	1,512.92
091259	04/12/2010	ARAMARK UNIFORM SERVICES	35.11
091260	04/12/2010	ARAMARK UNIFORM SERVICES	65.07
091261	04/12/2010	ART SUPPLY WAREHOUSE	390.05
091262	04/12/2010	AVENTURA SAILING ASSOC.	140.00
091263	04/12/2010	BAKER & TAYLOR	3,187.28
091264	04/12/2010	BATTERY SPECIALTIES	71.23
091265	04/12/2010	BOARD OF REGISTERED NURSING	105.00
091266	04/12/2010	BOARD OF REGISTERED NURSING	105.00
091267	04/12/2010	BOARD OF REGISTERED NURSING	105.00
091268	04/12/2010	BRAND ATHLETICS	243.17
091269	04/12/2010	BRAVO SIGN & DESIGN	302.50
091270	04/12/2010	JACLYN BYERS	251.00
091271	04/12/2010	COAST FITNESS REPAIR SHOP	547.25
091272	04/12/2010	BARBARA COX	49.95
091273	04/12/2010	SPARKLETTS	997.40
091274	04/12/2010	OFFICEMAX CONTRACT INC.	7,990.81
091275	04/13/2010	CALWORKS ASSOC. % CATHERINE LACHANCE	285.00
091276	04/13/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00

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091277	04/13/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00
091278	04/13/2010	CAMDEN CROWN VALLEY APARTMENTS	599.95
091279	04/13/2010	GoEngineer	1,461.25
091280	04/13/2010	JACC	350.00
091281	04/13/2010	JACE MC PARTLAND	65.70
091282	04/13/2010	MICRO CENTER A/R	908.00
091283	04/13/2010	MARCIA MILCHIKER	46.99
091284	04/13/2010	SOPHIE MILLER	103.50
091285	04/13/2010	MISSION PRINTING COMPANY	2,221.76
091286	04/13/2010	MOULTON-NIGUEL WATER DIST.	2,658.95
091287	04/14/2010	MITSUI SUMITOMO INSURANCE GRP	853.24
091288	04/14/2010	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	3,484.45
091289	04/14/2010	BLICK ART MATERIALS	76.77
091290	04/14/2010	BRAND ATHLETICS	61.64
091291	04/14/2010	CALIFORNIA STAGE/LIGHTING, INC	1,151.75
Unpaid Sales Tax			15.23
Expensed Amount			1,166.98
091292	04/14/2010	CAREER AMERICA, LLC	3,500.00
091293	04/14/2010	CORINNE CARRILLO	950.00
091294	04/14/2010	CARVIN, INC.	1,436.65
091295	04/14/2010	CDW GOVERNMENT, INC.	520.41
091296	04/14/2010	JANE CHOI	500.00
091297	04/14/2010	CINTAS CORPORATION	253.00
091298	04/14/2010	CLOSET TAILORS DOUG O'DONNELL	8,621.00
091299	04/14/2010	COACH AMERICA	1,403.77
091300	04/14/2010	COLLINS COMPANY	237.50
091301	04/14/2010	MIKE COLLINS	86.75
091302	04/14/2010	COMPUTER TRAINING SOFTWARE	107.95
Unpaid Sales Tax			8.75
Expensed Amount			116.70
091303	04/14/2010	CONCIERGE CLEANERS	179.85
091304	04/14/2010	CONSOLIDATED ELECTRICAL DIST.	597.85
091305	04/14/2010	COPWARE	157.32
091306	04/14/2010	CORPORATE BUSINESS INTERIORS	1,785.00
091307	04/14/2010	COUTTS LIBRARY SERVICES, INC.	47.56
091308	04/14/2010	CREATE FOR LESS	188.58
091309	04/14/2010	STEVE DAHL dba STEVE DAHL & ASSOC., INC.	2,500.00
091310	04/14/2010	DAVIDSON FILMS, INC.	474.69
091311	04/14/2010	TITUS DAVIS	600.00
091312	04/14/2010	DELL MARKETING L.P. C/O DELL USA L.P.	28,298.66
091313	04/14/2010	DELTA BIOLOGICALS	626.40
Unpaid Sales Tax			54.81
Expensed Amount			681.21
091314	04/14/2010	DIRECT PAINTING & DECORATING INC.	45,045.00
091315	04/14/2010	DirecTV	77.91
091316	04/14/2010	DISCOUNT DANCE SUPPLY CO.	442.78
091317	04/14/2010	BEN DOLAN	13.02
091318	04/14/2010	DOWNS, ROSALYN	244.00
091319	04/14/2010	MICHELE DUGAN	180.00
091320	04/14/2010	DUNN-EDWARDS CORPORATION	579.37
091321	04/14/2010	DAVID SMITH ELECTRO MECH. SRVS	1,375.00
091322	04/14/2010	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	945.00
091323	04/14/2010	DEPARTMENT OF SOCIAL SERVICES MS 3-67	880.00
091324	04/14/2010	DAIRY DEPOT	43.40

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091325	04/14/2010	DISCOUNT SCHOOL SUPPLY	2,310.17
091327	04/14/2010	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	105.00
091328	04/14/2010	DEPT. OF INDUSTRIAL RELATIONS (ACCOUNTING)	840.00
091329	04/14/2010	DEPT. OF INDUSTRIAL RELATIONS (ACCOUNTING)	105.00
091330	04/14/2010	PAR, INC.	614.30
		Unpaid Sales Tax	49.77
		Expensed Amount	664.07
091331	04/14/2010	KEN PATTON	28.00
091332	04/14/2010	PBS DISTRIBUTION, LLC	32.12
091333	04/14/2010	PENN CORPORATE RELOCATION SERVICES, INC.	415.63
091334	04/14/2010	POCKET NURSE ENTERPRISES, INC.	689.70
		Unpaid Sales Tax	54.87
		Expensed Amount	744.57
091335	04/14/2010	PRINTECH	2,458.67
091336	04/14/2010	PSI-PAYPHONE STATIONS INNOVAT.	1,170.00
091337	04/14/2010	PYRAMID MEDIA	171.04
091338	04/14/2010	QUALITY OFFICE FURNISHINGS	1,973.42
091339	04/14/2010	QUARTERMASTER	234.86
091340	04/14/2010	QUEST DIAGNOSTICS	482.76
091341	04/14/2010	QUICK SORT LOS ANGELES	975.17
091342	04/14/2010	LARRY RADDEN C/O SADDLEBACK FINE ARTS	94.72
091343	04/14/2010	RAININ INSTRUMENTS LLC	9,787.50
091344	04/14/2010	RALPHS GROCERY COMPANY	37.68
091345	04/14/2010	RALPHS Customer charges	149.07
091346	04/14/2010	RICOH AMERICAS CORPORATION	54.20
091347	04/14/2010	ROTH CARNEY KNUDSEN LLP RICHARD D. ROTH, ESQ.	8,648.00
091348	04/14/2010	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,696.02
091349	04/14/2010	RALPHS Customer charges	1,230.49
091350	04/14/2010	AMERICAN ASSOCIATION OF COMMUNITY COLLEGES	730.00
091351	04/14/2010	TOD A. BURNETT	415.40
091352	04/14/2010	CACCRAO % JOYCE SEMANIK, REGISTRAR	195.00
091353	04/14/2010	CACCRAO % JOYCE SEMANIK, REGISTRAR	195.00
091354	04/14/2010	CACCRAO % JOYCE SEMANIK, REGISTRAR	195.00
091355	04/14/2010	CACCRAO % JOYCE SEMANIK, REGISTRAR	195.00
091356	04/14/2010	LINDA CALL	216.14
091357	04/14/2010	DEIDRE CAVAZZI	700.00
091358	04/14/2010	DISNEYLAND HOTEL	345.00
091359	04/14/2010	TRACI FAHIMI	20.93
091360	04/14/2010	TERESA FLUEGEMAN	1,074.66
091361	04/14/2010	LINDA GOMEZ-ORTIGOZA	700.00
091362	04/14/2010	ORANGE COUNTY DEPT. OF EDUCATION	150.00
091363	04/14/2010	DAVE ODASSO	350.00
091364	04/14/2010	JOHN OZUROVICH	727.52
091365	04/14/2010	SHADRACH SMITH	1,100.00
091366	04/14/2010	EDWARD TACKETT	180.38
091367	04/14/2010	WESTIN HOTEL SAN FRANCISCO AIRPORT	372.77
091368	04/14/2010	WESTIN HOTEL SAN FRANCISCO AIRPORT	372.77
091369	04/14/2010	WESTIN HOTEL SAN FRANCISCO AIRPORT	372.77

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091370	04/15/2010	CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE	1,100.00
091371	04/15/2010	S & B FOODS CATERING DIVISION	164.48
091372	04/15/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	2,400.00
091373	04/15/2010	SCANTRON CORPORATION	70.14
091374	04/15/2010	StoneFire Grill 4, Inc.	4,495.73
091375	04/15/2010	RED HILL CORPORATION DBA SUPERGRIT ABRASIVES	355.50
		Unpaid Sales Tax	28.88
		Expensed Amount	384.38
091376	04/15/2010	TIGER DIRECT C/O SYX SERVICES	4,635.60
		Unpaid Sales Tax	389.07
		Expensed Amount	5,024.67
091377	04/15/2010	SPORTS SUPPLY GROUP INC.	4,205.26
091378	04/15/2010	TOTALLY CHOCOLATE	616.66
091379	04/15/2010	TRI-BEST VISUAL DISPLAY	1,178.80
091380	04/15/2010	TUSTIN UNIFIED SCHOOL DISTRICT	106.00
091381	04/15/2010	UNITED VISUAL PRODUCTS, INC.	426.82
091382	04/15/2010	UTRECHT	72.42
091383	04/15/2010	VANGENT, INC.	36,007.60
091384	04/15/2010	VARTANIAN, LAURIE M. dba RELIABLE RESPONSE	500.00
091385	04/15/2010	VERANDA c/o HEARST MAGAZINE	15.00
091386	04/15/2010	VWR INTERNATIONAL, INC.	1,988.12
091387	04/15/2010	WEST COAST LIGHTS & SIRENS, INC.	195.93
091388	04/15/2010	WALLCUR, INC.	96.49
091389	04/15/2010	WALTERS WHOLESALE ELECTRIC	428.42
091390	04/15/2010	WARD'S NATURAL SCIENCE	568.16
091391	04/15/2010	WENGER CORPORATION	2,110.77
091392	04/15/2010	WESTERN GRAPHICS PLUS, INC.	1,500.00
091393	04/15/2010	WIRED PLANET	225.00
091394	04/15/2010	STAN WRIGHT	604.77
091395	04/15/2010	ZEP MANUFACTURING	210.34
091396	04/15/2010	TOTAL ACCESS SECURITY SYS CORPdba AAMES LOCK & SAFE CO.	2,039.81
091397	04/15/2010	BAMWALL CO.	2,691.00
091398	04/15/2010	BEACH PAVING, INC.	2,850.00
091399	04/15/2010	CDW GOVERNMENT, INC.	70,952.86
091400	04/15/2010	COMPUTERLAND	256.25
091401	04/15/2010	DATALINK CORPORATION	43,898.00
091402	04/15/2010	DISPLAYS 2GO	311.10
		Unpaid Sales Tax	17.25
		Expensed Amount	328.35
091403	04/15/2010	C.W. DRIVER CONTRACTORS, INC.	13,229.00
091404	04/15/2010	GREGG'S PRO AUDIO	490.00
091405	04/15/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	57,484.65
091406	04/15/2010	METRANOME, INC.	971.82
091407	04/15/2010	PB AMERICAS, INC.	983.33
091408	04/15/2010	PUBLIC ECONOMICS, INC.	9,509.53
091409	04/15/2010	R2A ARCHITECTURE	6,836.00
091410	04/15/2010	RJT COMPUQUEST	7,605.00
091411	04/15/2010	RR SYSTEMS, INC.	962.00
091412	04/15/2010	TECHSMITH CORP SOFTWARE ORDER	75.90
091413	04/15/2010	TROXELL COMMUNICATIONS, INC.	30.45
091414	04/15/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	1,720.31
091415	04/15/2010	WEST COAST TECHNOLOGY	56,910.73
091416	04/16/2010	GALE SUPPLY COMPANY	1,799.60

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091417	04/16/2010	GALLS INC. %GALLS RETAIL CA LOCK BOX	173.62
091418	04/16/2010	THE GALLUP ORGANIZATION	750.00
091419	04/16/2010	GENESIS, INC.	186.00
		Unpaid Sales Tax	15.36
		Expensed Amount	201.36
091420	04/16/2010	GREG LARSON SPORTS, INC. dba GL SPORTS	134.01
		Unpaid Sales Tax	9.54
		Expensed Amount	143.55
091421	04/16/2010	WILL GLEN	25.63
091422	04/16/2010	GLOBAL INDUSTRIAL EQUIPMENT	5,072.19
		Unpaid Sales Tax	379.84
		Expensed Amount	5,452.03
091423	04/16/2010	GOODWILL INDUSTRIES OF ORANGE COUNTY	8,011.25
091424	04/16/2010	TIM GORNET	15,000.00
091425	04/16/2010	GOVCONNECTION	260.68
091426	04/16/2010	GRAINGER	186.20
091427	04/16/2010	W. W. GRAINGER	1,280.38
091428	04/16/2010	GRAYBAR ELECTRIC CO.	3,484.25
091429	04/16/2010	GRILLO'S FILTER SALES	3,458.38
091430	04/16/2010	KELLY GRIMES	1,520.00
091431	04/16/2010	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	3,925.00
091432	04/16/2010	HARBOR FREIGHT TOOLS CO.	310.48
091433	04/16/2010	HARDY DIAGNOSTICS	876.65
091434	04/16/2010	GABRIELA HERNANDEZ	50.00
091435	04/16/2010	WILLIAM HEWITT	81.93
091436	04/16/2010	HIGHER ONE INC.	103.20
091437	04/16/2010	HILLYARD FLOOR CARE SUPPLY HILLYARD/LOS ANGELES	11,033.13
091438	04/16/2010	HITT MARKING DEVICES, INC.	153.45
091439	04/16/2010	MICHAEL HOGGATT	120.00
091440	04/16/2010	CHRIS HOGSTEDT	117.89
091441	04/16/2010	HOIST SERVICE, INC.	700.00
091442	04/16/2010	RHONDA HOLDEN	35.00
091443	04/16/2010	HORIZON	4,011.08
091444	04/16/2010	HYDRO-SCAPE PRODUCTS, INC.	550.82
091445	04/16/2010	IMAGE PRINTING SOLUTIONS	361.27
091446	04/16/2010	INDIGO INSTRUMENTS	20.45
		Unpaid Sales Tax	1.09
		Expensed Amount	21.54
091447	04/16/2010	INDUSTRIAL TECHNICAL SERVICES CORP.	440.00
091448	04/16/2010	INGARDIA BROTHERS PRODUCE, INC.	1,513.62
091449	04/16/2010	INSIGHT MEDIA	1,232.78
		Unpaid Sales Tax	101.76
		Expensed Amount	1,334.54
091450	04/16/2010	INTERNATIONAL CODE COUNCIL ACCOUNTS RECEIVABLE	278.25
091451	04/16/2010	INTUIT	663.27
091452	04/16/2010	INVERNESS MEDICAL, INC. INNOVATIONS NORTH AMERICA	200.75
091453	04/16/2010	IRVINE HIGH SCHOOL TRACK & FIELD	350.00
091454	04/16/2010	IHS DANCE DEPT % AMANDA WANSTREET	100.00
091455	04/16/2010	IRVINE PIPE & SUPPLY	529.57
091456	04/16/2010	JIM'S MUSIC CENTER, INC.	169.65
091457	04/16/2010	JOHNSON & ASSOCIATES	510.00

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091458	04/16/2010	JOHNSTONE SUPPLY	130.58
091459	04/16/2010	LAERDAL MEDICAL CORP.	1,685.32
091460	04/16/2010	LAKE FOREST BEAUTY COLLEGE	46,903.22
091461	04/16/2010	LAMINATION DEPOT, INC.	46.46
091462	04/16/2010	LASER SOURCE	827.06
091463	04/16/2010	LAURA'S INT PLANTSCAPE SERV	140.00
091464	04/16/2010	LIEBERT CASSIDY WHITMORE	5,003.30
091465	04/16/2010	DAN LINCOLN	62.30
091466	04/16/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	1,658.00
091467	04/16/2010	LAKESHORE CURRICULUM MATERIALS	828.45
091468	04/16/2010	HIGHSMITH	160.95
091469	04/16/2010	M & M BOYS, INC.	2,079.08
091470	04/16/2010	MAQUINSAL SEWING MACHINE CO.	639.81
091471	04/16/2010	THE MASTER TEACHER, INC. LEADERSHIP LANE	42.00
091472	04/16/2010	MAYO CLINIC HEALTH LETTER SUBSCRIPTION SERVICES	29.55
091473	04/16/2010	MIFCO	101.91
		Unpaid Sales Tax	7.35
		Expensed Amount	109.26
091474	04/16/2010	MILLENNIUM BUSINESS SERVICES	1,140.80
091475	04/16/2010	SALLIE MILLER	120.00
091476	04/16/2010	MONSTERSLAYER, INC.	295.37
		Unpaid Sales Tax	24.96
		Expensed Amount	320.33
091477	04/16/2010	MSC INDUSTRIAL SUPPLY CO.	248.16
		Unpaid Sales Tax	21.71
		Expensed Amount	269.87
091478	04/16/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	434.50
091479	04/19/2010	AT&T	228.40
091480	04/19/2010	AT&T	50.00
091481	04/19/2010	AT&T	50.40
091482	04/19/2010	AT&T	22.83
091483	04/19/2010	AT&T	6,165.31
091484	04/19/2010	AT&T	11.45
091485	04/19/2010	SOUTHERN CALIFORNIA GAS CO.	73.90
091486	04/19/2010	SOUTHERN CALIFORNIA GAS CO.	38.09
091487	04/19/2010	SOUTHERN CALIFORNIA GAS CO.	18.59
091488	04/19/2010	SOUTHERN CALIFORNIA GAS CO.	21.83
091489	04/19/2010	SOUTHERN CALIFORNIA GAS CO.	33.19
091490	04/19/2010	PACIFIC WATER AND POWER	42.76
091491	04/19/2010	NAFSA 2010	819.00
091492	04/19/2010	NAFSA 2010/INTEGRATED HOUSING SOLUTIONS	647.57
091493	04/19/2010	LARRY RADDEN	8,919.64
091494	04/20/2010	WALEED M. M. AHAMED	600.00
091495	04/20/2010	ZEINAT EID SOLIMAN AHMED	600.00
091496	04/20/2010	WAHEED A. A. ALI	600.00
091497	04/20/2010	KARIM A. A. E. ALY	600.00
091498	04/20/2010	AMIR H. H. A. AMIN	600.00
091499	04/20/2010	SIDIEE S. M. A. AWADIEN	600.00
091500	04/20/2010	HANAN A. A. BADAWEY	600.00
091501	04/20/2010	CAMDEN CROWN VALLEY APARTMENTS	6,233.12
091502	04/20/2010	MOTOROLA c/o COMSERCO	147.94
091503	04/20/2010	AHMED E. E. M. B. ELHEDENY	600.00
091504	04/20/2010	MOHAMED F. E. Y. GABALLA	600.00

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Check Number	Check Date	Pay to the Order of	Check Amount
091505	04/20/2010	HERITAGE POINT LUXURY APTS.	582.83
091506	04/20/2010	HITT MARKING DEVICES, INC.	52.64
091507	04/20/2010	OMAR M. S. IBRAHIM	600.00
091508	04/20/2010	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	1,053.00
091509	04/20/2010	LAKE FOREST BEAUTY COLLEGE	42,698.88
091510	04/20/2010	AMRO H. A. A. F. A. MANSOUR	600.00
091511	04/20/2010	MC KESSON MEDICAL SURGICAL	340.85
091512	04/20/2010	McMASTER CARR SUPPLY CO.	314.80
091513	04/20/2010	AHMED M. H. MOHAMED	600.00
091514	04/20/2010	MOORE MEDICAL, LLC	53.20
091515	04/20/2010	MSC INDUSTRIAL SUPPLY CO.	709.75
091516	04/20/2010	MUSCO LIGHTING	3,131.00
Unpaid Sales Tax			42.44
Expensed Amount			3,173.44
091517	04/20/2010	MyBinding	1,041.63
091518	04/20/2010	MYERS TIRE SUPPLY	600.30
091519	04/20/2010	KHALED M. M. A. NASR	600.00
091520	04/20/2010	OCE-IMAGISTICS	396.00
091521	04/20/2010	ORKIN INC.	940.75
091522	04/20/2010	MAHMOUD S. A. SAYED	600.00
091523	04/20/2010	ALAA S. H. TAHA	600.00
091524	04/20/2010	XEROX CORP.	7,831.38
091525	04/20/2010	JONES DAY	349,331.14
091526	04/20/2010	A TO Z WHOLESALE FLORAL SUPPLY	2,009.52
091527	04/20/2010	AARDVARK CLAY AND SUPPLIES	149.79
091528	04/20/2010	ADI	528.53
091529	04/20/2010	AIR SOURCE INDUSTRIES, INC.	112.22
091530	04/20/2010	AIRGAS WEST	194.80
091531	04/20/2010	AMBIRON TRUST WAVE*****TRUSTWAVE HOLDINGS, INC.	675.00
091532	04/20/2010	AMERICAN RED CROSS ORANGE COUNTY CHAPTER	117.50
091533	04/20/2010	AMSTERDAM PRINTING & LITHO	302.14
Unpaid Sales Tax			24.15
Expensed Amount			326.29
091534	04/20/2010	JULIE ANDERSON	35.87
091535	04/20/2010	ARAMARK UNIFORM SERVICES	66.14
091536	04/20/2010	LEE ARMSTRONG CO., INC.	19,713.00
091537	04/20/2010	ARROWHEAD DRINKING WATER	24.16
091538	04/20/2010	B & H PHOTO	1,745.66
Unpaid Sales Tax			152.75
Expensed Amount			1,898.41
091539	04/20/2010	B & P SERVICES, INC.	17,240.00
091540	04/20/2010	BAKER & TAYLOR	3,388.54
091541	04/20/2010	BASEBALL EXPRESS	2,938.55
Unpaid Sales Tax			254.62
Expensed Amount			3,193.17
091542	04/20/2010	BEARCOM	3,281.94
091543	04/20/2010	CATHERINE BERES	932.98
091544	04/20/2010	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP	1,309.95
091545	04/20/2010	BOLO PRODUCTIONS DAVID SUKONIC	600.00
091546	04/20/2010	BRAND ATHLETICS	380.64
091547	04/20/2010	BRAVO SIGN & DESIGN	2,027.84
091548	04/20/2010	BUDDY'S ALL STARS	124.40

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091549	04/20/2010	COACH AMERICA	996.43
091550	04/20/2010	SUSAN M. COLEMAN DBA EDUCATION 4 WORK	295.00
091551	04/20/2010	CULLIGAN	151.35
091552	04/20/2010	MARIE DE LA PALME	7.67
091553	04/20/2010	JOHN W. EDWARDS	41.27
091554	04/20/2010	MC CALL PATTERN CO.	61.75
		Unpaid Sales Tax	5.40
		Expensed Amount	67.15
091555	04/20/2010	MC CALL PATTERN CO.	45.60
		Unpaid Sales Tax	3.99
		Expensed Amount	49.59
091556	04/20/2010	BOB PARRETT CONSTRUCTION	2,650.00
091557	04/20/2010	SHELL FLEET CARD SERVICES PROCESSING CENTER	2,978.60
091558	04/20/2010	BLACK CORAL HAWAII WHOLESALER	135.00
091559	04/20/2010	BOB PARRETT CONSTRUCTION	31,811.00
091560	04/20/2010	LILIANN PEREZ-STROUD	540.00
091561	04/20/2010	QUALITY OFFICE FURNISHINGS	4,037.34
091562	04/20/2010	RALPHS Customer charges	40.81
091563	04/20/2010	RICOH AMERICAS CORPORATION	104.54
091564	04/20/2010	KATHERYN SAAB	274.00
091565	04/20/2010	SADDLEBACK GOLF CARS, INC.	21,668.44
091566	04/20/2010	SAKAIDA NURSERY	1,617.66
091567	04/20/2010	SAMY'S CAMERA	141.38
091568	04/20/2010	SATOR SOCCER SATOR SPORTS, INC.	5,676.75
091569	04/20/2010	SCANTRON CORPORATION	553.60
091570	04/20/2010	ERIC SCHOFIELD	700.00
091571	04/20/2010	SchoolOutfitters.com	106.93
		Unpaid Sales Tax	9.36
		Expensed Amount	116.29
091572	04/20/2010	SECURE LIVE SCAN	45.00
091573	04/20/2010	SECURITAS SECURITY SVCS, USA	10,429.75
091574	04/20/2010	SEHI PROCOMP COMPUTER PRODUCTS	9,179.02
091575	04/20/2010	SHOKRAI LAW	30,915.00
091576	04/20/2010	CRYSTAL SHOMPH	800.00
091577	04/20/2010	SHRED-IT CAMPO ENTERPRISES, INC.	104.00
091578	04/20/2010	SIGMA ALDRICH CHEMICAL CO.	330.98
091579	04/20/2010	SJM INDUSTRIAL RADIO	300.95
091580	04/20/2010	DANIEL SMITH, INC.	532.99
		Unpaid Sales Tax	46.64
		Expensed Amount	579.63
091581	04/20/2010	SO. COAST FIRE PROTECTION	169.26
091582	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	68.00
091583	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	107.00
091584	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	154.00
091585	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	163.00
091586	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	38.00
091587	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	145.00
091588	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	11.00
091589	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	65.00
091590	04/20/2010	SO. ORANGE CO. COMM. COL.DIST	209.00
091591	04/20/2010	SPECTRUM CHEMICAL MFG. CORP.	272.92
091592	04/20/2010	STANCIL CORPORATION	11,817.38
091593	04/20/2010	STEEL SENTRY	414.00

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		Unpaid Sales Tax	26.69
		Expensed Amount	440.69
091594	04/20/2010	AMY SUPINGER dba SUPINGER STRATEGIES	1,650.00
091595	04/20/2010	BARBARA TAMIALIS	50.00
091596	04/20/2010	TRAFFIC CONTROL SERVICE, INC.	96.90
091597	04/20/2010	TRIARCH INC.	112.23
091598	04/20/2010	TUSTIN UNIFIED SCHOOL DISTRICT	212.00
091599	04/20/2010	UNLIMITED ENVIRONMENTAL, INC.	22,704.04
091600	04/20/2010	WARD'S NATURAL SCIENCE	659.78
091601	04/20/2010	JULIE ANDERSON	71.21
091602	04/20/2010	MICHELLE GAYNOR	4.97
091603	04/20/2010	JENNIFER GLEIZER	14.28
091604	04/20/2010	ESTER GRAHAM	36.87
091605	04/20/2010	GRANICUS, INC.	1,075.00
091606	04/20/2010	GUNTHER'S ATHLETIC SERVICE	264.65
091607	04/20/2010	GUY, GEORGINA	42.98
091608	04/20/2010	VICKIE HAY	326.57
091609	04/20/2010	RUBY HAZZARD	26.27
091610	04/20/2010	PATTY HELTON	26.27
091611	04/20/2010	SUZANNE D. HEWITT	61.75
091612	04/20/2010	WILLIAM HEWITT	82.97
091613	04/20/2010	NANCY HULSE	4.95
091614	04/20/2010	IMAGE PRINTING SOLUTIONS	2,707.88
091615	04/20/2010	BICHTUYEN JENSEN	26.62
091616	04/20/2010	BEVERLY JOHNSON	93.25
091617	04/20/2010	NICOLE JOHNSON % ATAS	86.99
091618	04/20/2010	CANDY KINCAID	48.59
091619	04/20/2010	TAMARA KING	135.00
091620	04/20/2010	KOSS INTERNATIONAL	185.87
091621	04/20/2010	MARK KRUHMIN	95.39
091622	04/20/2010	KUSUNOKI, GARY I.	240.00
091623	04/20/2010	LAGUNA BEACH HIGH SCHOOL C/O DANCE BOOSTERS	100.00
091624	04/20/2010	LAGUNA GRAPHIC ARTS, INC.	48.94
091625	04/20/2010	TONI LAKOW	26.27
091626	04/20/2010	LOOMIS, FARGO & CO., INC	482.40
091627	04/20/2010	TEDDI LORCH	13.31
091628	04/20/2010	LYNDA.COM, INC.	250.00
091629	04/20/2010	DAUNE MAIN	25.10
091630	04/20/2010	LORI MANGELS	66.55
091631	04/20/2010	RAGHU MATHUR	8.00
091632	04/20/2010	ANITA MC DONALD	26.64
091633	04/20/2010	MILLENNIUM BUSINESS SERVICES	3,920.65
091634	04/20/2010	MISSION PRINTING COMPANY	176.18
091635	04/20/2010	ERENTERPLAN INSURANCE LEASINGDESK AGENT	100.00
091636	04/20/2010	NASCO WEST	2,570.63
091637	04/20/2010	NATIONWIDE DRAFTING & OFFICE SUPPLY, INC.	565.48
091638	04/20/2010	NEW STAR ENVIRONMENTAL, INC.	3,397.50
091639	04/20/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	318.08
091640	04/20/2010	ORANGE CO. FARM SUPPLY	1,676.68
091641	04/20/2010	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE	2,376.64
091642	04/20/2010	OCB REPROGRAPHICS, INC.	30.08
091643	04/20/2010	DAVE ODASSO	119.40
091644	04/20/2010	OLIVIER'S SILK & EMBROIDERY INC.	543.75
091645	04/20/2010	ORIENTAL TRADING COMPANY, INC.	58.98

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Unpaid Sales Tax			4.37
Expensed Amount			63.35
091646	04/20/2010	ALEXANDER OVERDUIN	14.10
091647	04/20/2010	LA NELL PEEBLES	13.31
091648	04/20/2010	DIANE RIOPKA	107.81
091649	04/20/2010	GLENN ROQUEMORE	71.27
091650	04/20/2010	SOKHA SONG	37.06
091651	04/20/2010	JOYCE SPEAKMAN	13.14
091652	04/20/2010	SONJA WYCHE	26.27
091653	04/21/2010	SmartSpine Works Company	1,689.94
091654	04/21/2010	TREESMITH ENTERPRISES, INC.	2,350.00
091655	04/21/2010	XEROX CORP.	19,593.74
091656	04/21/2010	CHRISTINA ABEL	571.00
091657	04/21/2010	CR MRIG COMPANY dba ACADEMIC IMPRESSIONS	1,295.00
091658	04/21/2010	CR MRIG COMPANY dba ACADEMIC IMPRESSIONS	1,295.00
091659	04/21/2010	DR. ROBERT BRAMUCCI	70.94
091660	04/21/2010	MATT BRODET	508.00
091661	04/21/2010	CALIFORNIA COLLEGIATE BRAIN TRUST	450.00
091662	04/21/2010	CLAIRE CESAREO-SILVA	826.00
091663	04/21/2010	CCLC CLASSIFIED LEADERSHIP INSTITUTE	349.00
091664	04/21/2010	BRANDEE CRAIG	844.28
091665	04/21/2010	THE CURTIS HOTEL	547.83
091666	04/21/2010	THE CURTIS HOTEL	547.83
091667	04/21/2010	DAVID D. GATEWOOD	60.98
091668	04/21/2010	LINDA GLEASON	11.00
091669	04/21/2010	GRANLIBAKKEN CONFERENCE CENTER	1,056.02
091670	04/21/2010	CRAIG GROSSMAN	2,316.00
091671	04/21/2010	KATHLEEN HAYDEN	127.47
091672	04/21/2010	LOMA HOPKINS	59.00
091673	04/21/2010	KNORR SYSTEMS, INC.	401.00
091674	04/21/2010	RONI LEBAUER	1,012.75
091675	04/21/2010	ORCHARD HOTEL	149.00
091676	04/21/2010	QUICKSTART INTELLIGENCE	1,615.00
091677	04/21/2010	BASIL SMITH	415.00
091678	04/21/2010	UTHSCSA SCHOOL OF NURSING ATTN: SHERECE MC GOON	500.00
091679	04/21/2010	UT HLTH SCI CTR @ SAN ANTONIO	525.00
091680	04/21/2010	B & P SERVICES, INC.	1,345.91
091681	04/21/2010	FOUNDATION FOR CCC ATTN: STEVE TUCK, PURCHASING	175.00
091682	04/21/2010	CARRIER JOHNSON	3,620.49
091683	04/21/2010	GOVERNMENT FINANCIAL STRATEGIES, INC.	605.00
091684	04/21/2010	HPL MECHANICAL CONTRACTOR, INC.	6,156.23
091685	04/21/2010	NEUDESIC, LLC	66,756.00
091686	04/21/2010	PINNACLE LANDSCAPE COMPANY	5,652.00
091687	04/21/2010	TBC CONTRACTORS CORPORATION	118,050.00
091688	04/21/2010	TROXELL COMMUNICATIONS, INC.	27,895.35
091689	04/21/2010	WALTERS WHOLESALE ELECTRIC	8,708.08
091690	04/22/2010	APPERSON EDUCATION PRODUCTS APPERSON PRINT RESOURCES	831.77
091691	04/22/2010	NANCY N. BESSETTE	94.44
091692	04/22/2010	BLICK ART MATERIALS	545.12
091693	04/22/2010	C & H DISTRIBUTORS, INC.	263.00

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		Unpaid Sales Tax	23.01
		Expensed Amount	286.01
091694	04/22/2010	CARD INTEGRATORS CORPORATION DBA: CI SOLUTIONS	2,200.00
091695	04/22/2010	CARGILLE-SACHER LAB'S., INC. dba CARGILLE LABS	48.25
		Unpaid Sales Tax	3.50
		Expensed Amount	51.75
091696	04/22/2010	CAROLINA BIOLOGICAL SUPPLY	196.16
091697	04/22/2010	CCCCIO	300.00
091698	04/22/2010	CERTIFIED TRANSPORTATION SERVICES	3,681.18
091699	04/22/2010	CHAMPION CHEMICAL CO.	3,432.69
091700	04/22/2010	CHEFS' TOYS	1,280.60
091701	04/22/2010	CHEMSEARCH	418.25
091702	04/22/2010	CINTAS CORPORATION	515.00
091703	04/22/2010	CNAM	265.00
		Unpaid Sales Tax	21.88
		Expensed Amount	286.88
091704	04/22/2010	COACH AMERICA	2,606.23
091705	04/22/2010	COAST FITNESS REPAIR SHOP	500.00
091706	04/22/2010	MIKE COLLINS	146.65
091707	04/22/2010	CONCEPT DEVELOPMENT ASSOC, INC	1,031.58
091708	04/22/2010	CYPRESS FARMS, INC.	394.64
091709	04/22/2010	DANA POINT YACHT MAINTENANCE	31.90
091710	04/22/2010	JOHN DEERE LANDSCAPES, INC.	1,018.88
091711	04/22/2010	DELL MARKETING L.P. C/O DELL USA L.P.	1,284.12
091712	04/22/2010	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	248.00
091713	04/22/2010	DIGI-KEY CORP.	55.87
091714	04/22/2010	DUNN-EDWARDS CORPORATION	3,624.42
091715	04/22/2010	EASY RUN ENGINE TEST STANDS	5,415.75
091716	04/22/2010	EBERHARD EQUIPMENT	901.59
091717	04/22/2010	EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT)	405.00
091718	04/22/2010	EDMONDS COMMUNITY COLLEGE	4,326.00
091719	04/22/2010	EDUCATIONAL MAPS & GLOBES, LLC	105.95
		Unpaid Sales Tax	8.49
		Expensed Amount	114.44
091720	04/22/2010	EFILLIATE INCORPORATED	216.41
091721	04/22/2010	ELSEVIER HEALTH SCIENCE	458.04
091722	04/22/2010	ADRIENNE ERNST	200.00
091723	04/22/2010	ESSENCE ENTERTAINMENT	4,290.00
091724	04/22/2010	ETR ASSOCIATES	253.34
091725	04/22/2010	EXPERIAN	77.00
091726	04/22/2010	DAIRY DEPOT	42.08
091727	04/22/2010	SMART & FINAL IRIS CO.	463.83
091728	04/22/2010	SUPERIOR PAPER & PLASTIC INC.	253.89
091729	04/22/2010	SO. ORANGE CO. COMM. COL. DIST	122.50
091730	04/22/2010	QUALITY OFFICE FURNISHINGS	63,237.83
091731	04/22/2010	SCOTT KIM dba SKIMMER'S PANINI GRILL	591.53
091732	04/22/2010	XEROX CORP.	8,086.21
091733	04/23/2010	EMPLOYMENT DEVELOPMENT DEPT.	95,435.30
091734	04/23/2010	ACCUVANT INC.	15,010.00
091735	04/23/2010	CDW GOVERNMENT, INC.	4,045.00
091736	04/23/2010	CINEMAGADGETS.COM	366.59
091737	04/23/2010	DELL MARKETING L.P. C/O DELL USA L.P.	1,014.78

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091738	04/23/2010	NU AGE DEVELOPMENT, INC.	10,550.00
091739	04/23/2010	INLAD TRUCK AND VAN EQUIP. CO.INC	884.40
		Unpaid Sales Tax	55.51
		Expensed Amount	939.91
091740	04/23/2010	VWR INTERNATIONAL, INC.	1,369.32
091741	04/26/2010	AT&T	50.00
091742	04/26/2010	AT&T	27.44
091743	04/26/2010	AT&T	11.56
091744	04/26/2010	AT&T	34.15
091745	04/26/2010	SOUTHERN CALIFORNIA EDISON CO.	1,452.92
091746	04/26/2010	SOUTHERN CALIFORNIA EDISON CO.	8,748.74
091747	04/26/2010	SOUTHERN CALIFORNIA EDISON CO.	15,123.77
091748	04/26/2010	SOUTHERN CALIFORNIA GAS CO.	2,726.66
091749	04/26/2010	SOUTHERN CALIFORNIA GAS CO.	4,886.35
091750	04/26/2010	SOUTHERN CALIFORNIA GAS CO.	35.62
091751	04/26/2010	VERIZON WIRELESS	24.27
091752	04/26/2010	VERIZON WIRELESS	148.00
091753	04/26/2010	VERIZON WIRELESS	439.80
091754	04/26/2010	RASMUSSEN WOODWORKS, INC.	1,240.00
091755	04/26/2010	MARIA RENTERIA	210.00
091756	04/26/2010	RIDDELL ALL AMERICAN	925.75
091757	04/26/2010	ERIC SCHOFIELD	200.00
091758	04/26/2010	SECURITAS SECURITY SVCS, USA	4,017.04
091759	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	389.00
091760	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	138.00
091761	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	159.00
091762	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	100.00
091763	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	380.00
091764	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	430.00
091765	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	332.00
091766	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	533.00
091767	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	154.00
091768	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	424.00
091769	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	256.00
091770	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	412.00
091771	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	247.00
091772	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	509.00
091773	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	594.00
091774	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	400.00
091775	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	286.00
091776	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	119.00
091777	04/26/2010	SO. ORANGE CO. COMM. COL.DIST	231.00
091778	04/27/2010	CHERYL ABBAS	185.00
091779	04/27/2010	ALFORD, JOANN	67.20
091780	04/27/2010	ROBERT COSGROVE	137.48
091781	04/27/2010	CARMEN CORTEZ-DOMINGUEZ	111.90
091782	04/27/2010	NATALIA EITENEER	212.72
091783	04/27/2010	RICHARD GOODMAN	105.00
091784	04/27/2010	MARY HALL	20.90
091785	04/27/2010	MIKI MIKOLAJCZAK	124.50
091786	04/27/2010	DIANE OAKS	477.30
091787	04/27/2010	NORMAN WESTON	65.30
091788	04/27/2010	KRISTINA WOOD	223.90
091789	04/27/2010	LA NELL PEEBLES	26.50
091790	04/27/2010	PHOENIX GROUP	2,120.66
091791	04/27/2010	POSITIVE PROMOTIONS INC.	386.20

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Check Number	Check Date	Pay to the Order of	Check Amount
		Unpaid Sales Tax	30.59
		Expensed Amount	416.79
091792	04/27/2010	STUDICA INC.	3,500.00
091793	04/27/2010	TEAM STRENGTH SYSTEMS INC.	5,745.13
091794	04/27/2010	TREND OFFSET PRINTING	4,043.33
091795	04/27/2010	TUSTIN CHAMBER OF COMMERCE	180.00
091796	04/27/2010	ULINE ATTN: ACCOUNTS RECEIVABLE	263.03
091797	04/27/2010	UNISOURCE WORLDWIDE INC.	3,803.98
091798	04/27/2010	UNITED INTERIORS	3,293.03
091799	04/27/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	264.37
091800	04/27/2010	UNITED VISUAL PRODUCTS, INC.	1,304.20
		Unpaid Sales Tax	94.43
		Expensed Amount	1,398.63
091801	04/27/2010	UNIVERSITY OF CALIFORNIA BERKELEY WELLNESS LETTER	28.00
091802	04/27/2010	VALPAR INTERNATIONAL CORP.	895.00
091803	04/27/2010	VECCHIARELLI BROTHERS	697.85
091804	04/27/2010	VWR INTERNATIONAL, INC.	467.13
091805	04/27/2010	TED WEATHERFORD	25.49
091806	04/27/2010	PARKER & COVERT LLP	409.50
091807	04/27/2010	BOB PARRETT CONSTRUCTION	50,898.00
091808	04/27/2010	PAYAM-E-ASHENA	200.00
091809	04/27/2010	PCH SHEET METAL & AIR CONDITIONING, INC.	445.88
091810	04/27/2010	J.W. PEPPER & SON, INC.	1,245.21
091811	04/27/2010	NICKOLAS PERRONE	30.60
091812	04/27/2010	PRAXAIR	156.50
091813	04/27/2010	PURETEC	237.59
091814	04/27/2010	QUARTERMASTER	2,373.46
091815	04/27/2010	QUICKSTART INTELLIGENCE	2,515.00
091816	04/27/2010	CHOUDHURY SHAMIM	100.00
091817	04/27/2010	THUNDERLIPS MUSIC, INC.	1,300.00
091818	04/27/2010	WARD'S NATURAL SCIENCE	7,708.61
091819	04/27/2010	WAUSAU TILE, INC.	19,140.86
091820	04/27/2010	WEBEX COMMUNICATIONS, INC.	575.00
091821	04/27/2010	TRACY WEST	200.00
091822	04/27/2010	WESTERN HIGHWAY PRODUCTS, INC.	1,197.04
091823	04/27/2010	WIRED PLANET	2,475.00
091824	04/27/2010	WOODBIDGE HIGH SCHOOL JEAN HUNTER	1,500.00
091825	04/27/2010	THE WOODWIND & THE BRASSWIND, INC.	5,308.00
091826	04/27/2010	LYNN M. WRIGHT	600.00
091827	04/27/2010	XPEDX	43,770.11
091828	04/27/2010	YALE CHASE MATERIALS HANDLING	526.61
091829	04/27/2010	LYNN YOUNG	1,080.00
091830	04/27/2010	CORPORATE BUSINESS INTERIORS	4,893.75
091831	04/27/2010	CRC CONSULTING GROUP, INC.	647.50
091832	04/27/2010	EMCOR/Mesa Energy Systems	9,353.15
091833	04/27/2010	FISHER SCIENTIFIC	23,224.41
091834	04/27/2010	gkkworks	40,688.95
091835	04/27/2010	HPL MECHANICAL CONTRACTOR, INC.	6,480.00
091836	04/27/2010	JOYCE INSPECTION & TESTING	5,040.00
091837	04/27/2010	LPA, INC.	3,064.38
091838	04/27/2010	MARK IV COMMUNICATIONS, INC.*	4,344.16
091839	04/27/2010	MC CARTHY BUILDING COMPANIES	376.05
091840	04/27/2010	MIRAMAR WHOLESALE NURSERIES	633.32
091841	04/27/2010	NU AGE DEVELOPMENT, INC.	3,945.00
091842	04/27/2010	PB AMERICAS, INC.	1,809.00

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091843	04/27/2010	SANDY PRINGLE ASSOCIATES INSPECTION	1,276.50
		CONSULTANTS, INC.	
091844	04/27/2010	R2A ARCHITECTURE	6,704.73
091845	04/27/2010	RGP PLANNING & DEVELOPMENT SERVICES	25,228.99
091846	04/27/2010	ROOF CONSTRUCTION	36,462.00
091847	04/27/2010	MICHAEL WOLF INTERIORS INC.	7,058.48
091848	04/27/2010	A TO Z CIRCUIT BREAKERS	102.23
091849	04/27/2010	ADCLUB ADVERTISING SERVICE	2,974.38
091850	04/27/2010	ADVANTAGE FITNESS PRODUCTS	26,240.29
091851	04/27/2010	AGUINAGA GREEN, INC.	233.81
091852	04/27/2010	MELODY AKHAVAN	1,900.00
091853	04/27/2010	ALL ELECTRONICS CORP.	401.65
091854	04/27/2010	ALL TECH SERVICE	345.71
091855	04/27/2010	AMTECH ELEVATOR SERVICES	1,693.33
091856	04/27/2010	ARAMARK UNIFORM SERVICES	38.32
091857	04/27/2010	ART SUPPLY WAREHOUSE	156.27
091858	04/27/2010	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	11,204.76
091859	04/27/2010	B & H PHOTO	3,327.69
		Unpaid Sales Tax	285.18
		Expensed Amount	3,612.87
091860	04/27/2010	BAKER & TAYLOR	1,519.47
091861	04/27/2010	BARKSHIRE LASER LEVELING, INC.	700.00
091862	04/27/2010	BIG TOYS	6,460.00
091863	04/27/2010	BOARD OF REGISTERED NURSING	105.00
091864	04/27/2010	BOARD OF REGISTERED NURSING	105.00
091865	04/27/2010	BOARD OF REGISTERED NURSING	105.00
091866	04/27/2010	BOARD OF REGISTERED NURSING	105.00
091867	04/27/2010	BOARD OF REGISTERED NURSING	105.00
091868	04/27/2010	BROADCAST SUPPLY WORLDWIDE	1,827.15
		Unpaid Sales Tax	147.09
		Expensed Amount	1,974.24
091869	04/27/2010	BUDGET CASTING SUPPLY LLC	371.93
091870	04/27/2010	BOOK WHOLESALERS, INC. BWI	27.77
091871	04/27/2010	COACH AMERICA	1,610.21
091872	04/27/2010	SPARKLETTS	53.01
091873	04/27/2010	BRADLEY ELLINGBOE	1,000.00
091874	04/27/2010	FABRIC LAND	250.00
091875	04/27/2010	FEDERAL EXPRESS	240.96
091876	04/27/2010	THERESA FERNALD	147.95
091877	04/27/2010	TINA FIETSAM	225.00
091878	04/27/2010	INFOBASE PUBLISHING	390.04
091879	04/27/2010	LAURA FISH	350.00
091880	04/27/2010	FISHER SCIENTIFIC	14,470.68
091881	04/27/2010	FIXTURE PRONTO	676.07
091882	04/27/2010	FLINN SCIENTIFIC, INC.	569.25
091883	04/27/2010	FOSTER CARE AUXILIARY OF OC	120.00
091884	04/27/2010	JERRY FRANKLIN DANVILLE COMMUNITY COLLEGE	489.88
091885	04/27/2010	FREEWAY AUTO SUPPLY	445.35
091886	04/27/2010	FRY'S ELECTRONICS	770.41
091887	04/27/2010	FUEL CELL STORE	611.20
091888	04/27/2010	MC CALL PATTERN CO.	57.00
		Unpaid Sales Tax	4.99
		Expensed Amount	61.99
091889	04/27/2010	OFFICEMAX CONTRACT INC.	16,483.83

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091890	04/28/2010	CAMDEN CROWN VALLEY APARTMENTS	193.16
091891	04/28/2010	DENICE INCIONG	518.08
091892	04/28/2010	IPSWITCH, INC.	1,090.00
091893	04/28/2010	IRVINE RANCH WATER DIST.	8,582.26
091894	04/28/2010	NEXT DAY GOURMET	3,489.79
091895	04/28/2010	NOTHING BUT AIR	348.00
091896	04/28/2010	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE	1,959.46
091897	04/28/2010	OCE-USA, INC.	5,064.54
091898	04/28/2010	OCE-IMAGISTICS	203.87
091899	04/28/2010	GALLS INC. %GALLS RETAIL CA LOCK BOX	970.59
091900	04/28/2010	JEAN GAUDREAU	54.26
091901	04/28/2010	GOODWILL INDUSTRIES OF ORANGE COUNTY	1,720.00
091902	04/28/2010	W. W. GRAINGER	1,778.51
091903	04/28/2010	GRANICUS, INC.	1,075.00
091904	04/28/2010	NICOLE GRECCO	244.00
091905	04/28/2010	GREEN THUMB INTERNATIONAL	157.10
091906	04/28/2010	KELLY GRIMES	240.00
091907	04/28/2010	GUNTHER'S ATHLETIC SERVICE	1,716.42
091908	04/28/2010	HAITBRINK ASPHALT PAVING, INC.	23,480.00
091909	04/28/2010	HARDY DIAGNOSTICS	981.50
091910	04/28/2010	WILLIAM HEWITT	51.50
091911	04/28/2010	HIGHSMITH CO., INC.	42.74
091912	04/28/2010	HIROMI PAPER INTERNATIONAL	854.74
091913	04/28/2010	HPL MECHANICAL CONTRACTOR, INC.	8,980.15
091914	04/28/2010	IMAGE PRINTING SOLUTIONS CATHY ARONSON	2,181.90
091915	04/28/2010	IMPERIAL SPRINKLER SUPPLY	360.00
091916	04/28/2010	IN-N-OUT BURGER ATTN: COOKOUT COORDINATOR	339.95
091917	04/28/2010	INTERIOR OFFICE SOLUTIONS	345.83
091918	04/28/2010	INTERSTATE BATTERIES OF CALIFORNIA COAST	41.22
091919	04/28/2010	IRVINE PIPE & SUPPLY	1,070.17
091920	04/28/2010	IRVINE TENNIS	502.33
091921	04/28/2010	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING	8,642.85
091922	04/28/2010	IRVINE VALLEY COLLEGE BOOKSTORE	294.06
091923	04/28/2010	PAUL JAUREQUI	200.00
091924	04/28/2010	JOHNSTONE SUPPLY	110.34
091925	04/28/2010	JOSTEN'S	5,634.76
091926	04/28/2010	JUNIOR'S GOLF CARTS	214.52
091927	04/28/2010	KNORR SYSTEMS, INC.	130.50
091928	04/28/2010	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	351.00
091929	04/28/2010	MARK KRUHMIN	260.46
091930	04/28/2010	LAB SAFETY SUPPLY CO. ACCT # 5252156	252.15
091931	04/28/2010	LAERDAL MEDICAL CORP.	785.34
091932	04/28/2010	LAGUNA CLAY CO.	1,154.94
091933	04/28/2010	LASER SOURCE	106.58
091934	04/28/2010	LEARNING SEED	392.70
Unpaid Sales Tax			32.73
Expensed Amount			425.43
091935	04/28/2010	LIBRARY ADVANTAGE	282.75
091936	04/28/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	891.00
091937	04/28/2010	LYNDA.COM, INC.	115.59
091938	04/28/2010	NEWBEGINNINGS, INC. CATERING DIVISION	980.05
091939	04/28/2010	HEALTH DIMENSIONS	3,600.00

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091940	04/28/2010	LILIANN PEREZ-STROUD	360.00
091941	04/28/2010	S & B FOODS CATERING DIVISION	242.51
091942	04/28/2010	SADDLEBACK GOLF CARS, INC.	9,537.38
091943	04/28/2010	SAMY'S CAMERA	313.20
091944	04/28/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	598.87
091945	04/28/2010	SEHI PROCOMP COMPUTER PRODUCTS	71.50
091946	04/28/2010	SHOKRAI LAW	8,617.50
091947	04/28/2010	SHRED-IT CAMPO ENTERPRISES, INC.	220.00
091948	04/28/2010	SIEMENS WATER TECHNOLOGIES	155.92
091949	04/28/2010	SIGMA ALDRICH CHEMICAL CO.	688.88
091950	04/28/2010	SMARDAN SUPPLY - EL MONTE	604.84
091951	04/28/2010	SPECTRUM CHEMICAL MFG. CORP.	453.22
091952	04/28/2010	STANCIL CORPORATION	1,350.00
091953	04/28/2010	STOVER SEED COMPANY	1,305.00
091954	04/28/2010	WARE DISPOSAL CO., INC.	9,337.29
091955	04/28/2010	PETCO ANIMAL SUPPLIES	193.84
091956	04/28/2010	HOME DEPOT CREDIT SERVICES	4,682.11
091957	04/28/2010	NU AGE DEVELOPMENT, INC.	11,800.00
091958	04/28/2010	INACSL LELAND J. ROCKSTRAW,PHD,RN	200.00
091959	04/28/2010	HOME DEPOT CREDIT SERVICES	3,031.75
091960	04/28/2010	ORKIN INC.	93.60
091961	04/29/2010	SVM, LP	4,446.90
091962	04/30/2010	GRAYBAR ELECTRIC CO.	393.38
091963	04/30/2010	HAITBRINK ASPHALT PAVING, INC.	5,880.00
091964	04/30/2010	INGARDIA BROTHERS PRODUCE, INC.	473.79
091965	04/30/2010	KNA CONSULTING ENGINEERS, INC.	290.00
091966	04/30/2010	TERRA MACK	200.00
091967	04/30/2010	MC MAHAN DESK	3,708.89
091968	04/30/2010	MEDICAL DISCOUNT	2,456.34
091969	04/30/2010	MESA GOLF CARTS INC.	992.95
091970	04/30/2010	MARCIA MILCHIKER	46.99
091971	04/30/2010	SOPHIE MILLER	42.76
091972	04/30/2010	MISSION AUTO EQUIP & LIFTS, INC	6,735.75
091973	04/30/2010	MISSION VIEJO GLASS	440.00
091974	04/30/2010	MODERN POSTCARD	149.80
091975	04/30/2010	ALBERT MOLINA	445.36
091976	04/30/2010	SHAUNA MORAIN	244.00
091977	04/30/2010	MUSIC THEATRE INTERNATIONAL	85.00
091978	04/30/2010	NASCO WEST	306.88
091979	04/30/2010	CANDY NELSON	90.25
091980	04/30/2010	NEUDESIC, LLC	67,891.50
091981	04/30/2010	NIELSEN, MERKSAMER, PARRINELLOMUELLER & NAYLOR, LLP	1,500.00
091982	04/30/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	7,567.50
091983	04/30/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	6,354.00
091984	04/30/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	434.10
091985	04/30/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	912.00
091986	04/30/2010	ORANGE CO. SPECTATOR SERVICES DARRELL TIFF, OWNER	724.00
091987	04/30/2010	ORANGE CO. TRANSIT AUTHORITY PASS SALES OFFICE	10,026.00
091988	04/30/2010	OLD TOWN MUSIC	2,258.98
091989	04/30/2010	VANESSA OROZCO	244.00
091990	04/30/2010	OXFORD COMPUTER GROUP	6,559.51
091991	04/30/2010	3M	3,730.02
091992	04/30/2010	GLOBAL INDUSTRIAL EQUIPMENT	792.65

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		Unpaid Sales Tax	76.28
		Expensed Amount	868.93
091993	04/30/2010	GOPHER NW5634	251.82
		Unpaid Sales Tax	22.03
		Expensed Amount	273.85
091994	04/30/2010	INSIGHT MEDIA	410.22
		Unpaid Sales Tax	33.86
		Expensed Amount	444.08
091995	04/30/2010	PEGGY MARADUDIN	100.00
091996	04/30/2010	MC CALLUM GROUP, INC.	1,000.00
091997	04/30/2010	MC KESSON MEDICAL SURGICAL	829.58
091998	04/30/2010	MEDCO SUPPLY COMPANY	879.61
091999	04/30/2010	MEDIA EDUCATION FOUNDATION	628.65
		Unpaid Sales Tax	54.25
		Expensed Amount	682.90
092000	04/30/2010	MICRO CENTER A/R	1,993.97
092001	04/30/2010	MIDWEST ELECTRICAL TESTING & MAINTENANCE CO., INC.	1,162.00
		Unpaid Sales Tax	99.84
		Expensed Amount	1,261.84
092002	04/30/2010	MOBILE MODULAR MGMT. CORP.	13,069.68
092003	04/30/2010	MORGEN MARKETING	410.00
		Unpaid Sales Tax	34.56
		Expensed Amount	444.56
092004	04/30/2010	NAT'L GEOGRAPHIC MAPS	76.53
092005	04/30/2010	NCES	226.36
		Unpaid Sales Tax	18.51
		Expensed Amount	244.87
092006	04/30/2010	NEW DAY FILMS	380.70
		Unpaid Sales Tax	31.34
		Expensed Amount	412.04
092007	04/30/2010	NEWBEGINNINGS, INC. CATERING DIVISION	2,562.00
092008	04/30/2010	NEXGEN	367.09
092009	04/30/2010	NORTH STATE ENVIRONMENTAL	20,502.65
092010	04/30/2010	OCLC, INC. DEPT #34299	523.99
092011	04/30/2010	ONESOURCE DISTRIBUTORS, LLC	219.40
092012	04/30/2010	OPTICS PLANET, INC.	129.99
		Unpaid Sales Tax	11.37
		Expensed Amount	141.36
092013	04/30/2010	ORCHARD SUPPLY HARDWARE	485.84
092014	04/30/2010	ORIENTAL TRADING COMPANY, INC.	99.98
		Unpaid Sales Tax	8.50
		Expensed Amount	108.48
092015	04/30/2010	ORIENTAL TRADING COMPANY, INC.	142.98
		Unpaid Sales Tax	10.58
		Expensed Amount	153.56
092016	04/30/2010	ORION TELESCOPES & BINOCULARS	726.95
092019	04/30/2010	MC KESSON MEDICAL SURGICAL	157.24
092020	04/30/2010	ORTEGA TACK AND FEED	147.78
092021	04/30/2010	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	12,464.85

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092022	05/03/2010	ORANGE COUNTY SCHOOL BOARDS ASSOCIATION	31.00
092023	05/03/2010	ORANGE COUNTY SCHOOL BOARDS ASSOCIATION	31.00
092024	05/03/2010	AT & T MOBILITY	35.33
092025	05/03/2010	AT & T MOBILITY	149.90
092026	05/03/2010	AT & T MOBILITY	32.88
092027	05/03/2010	AT&T	36.67
092028	05/03/2010	AT&T	320.03
092029	05/03/2010	AT&T	52.88
092030	05/03/2010	AT&T	52.88
092031	05/03/2010	AT&T	52.88
092032	05/03/2010	AT&T	10.16
092033	05/03/2010	AT&T	546.62
092034	05/03/2010	AT&T	444.84
092035	05/03/2010	AT&T	1,762.65
092036	05/03/2010	SOUTHERN CALIFORNIA EDISON CO.	181.89
092037	05/03/2010	VERIZON	148.43
092038	05/03/2010	PACIFIC COAST BUILDING SPECIALTIES, INC.	1,467.94
092039	05/03/2010	PATHWAY COMMERCIAL CONST.	1,850.00
092040	05/03/2010	PAYAM-E-ASHENA	200.00
092041	05/03/2010	J.W. PEPPER & SON, INC.	738.37
092042	05/03/2010	RUSSELL F. PINNEGAR	250.00
092043	05/03/2010	POSTAL PRIVILEGE, PITNEY-BOWES	464.00
092044	05/03/2010	POSTAL PRIVILEGE, PITNEY-BOWES	464.00
092045	05/03/2010	POCKET NURSE ENTERPRISES, INC.	1,101.47
		Unpaid Sales Tax	87.63
		Expensed Amount	1,189.10
092046	05/03/2010	PRO CHEMICAL & DYE	56.70
		Unpaid Sales Tax	4.97
		Expensed Amount	61.67
092047	05/03/2010	QUESET MEDICAL	1,296.77
		Unpaid Sales Tax	111.56
		Expensed Amount	1,408.33
092048	05/03/2010	QUEST DIAGNOSTICS	1,055.51
092049	05/03/2010	QUEZADA PRO LANDSCAPE, INC.	22,977.50
092050	05/03/2010	QUICK CAPTION	2,160.00
092051	05/03/2010	LARRY RADDEN	29.96
092052	05/03/2010	KATE REALISTA PERFORMING ARTS, FA 304	170.00
092053	05/03/2010	RINGOR	100.00
		Unpaid Sales Tax	8.75
		Expensed Amount	108.75
092054	05/03/2010	ROCKVIEW FARMS	348.48
092055	05/04/2010	JENNIFER GAMEZ-WHITTEN	49.22
092056	05/04/2010	JIM GASTON	136.97
092057	05/04/2010	GENESIS, INC.	254.25
		Unpaid Sales Tax	21.33
		Expensed Amount	275.58
092058	05/04/2010	MINA GHARAVI	544.50
092059	05/04/2010	GOLF VENTURES WEST	557.25
092060	05/04/2010	GOODSON MANUFACTURING COMPANY	220.45
092061	05/04/2010	GRAINGER	701.57
092062	05/04/2010	W. W. GRAINGER	1,054.26
092063	05/04/2010	GREER, MELINDA	244.00
092064	05/04/2010	KELLY GRIMES	180.00
092065	05/04/2010	MARLYS GRODT & ASSOCIATES	2,000.00

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
092066	05/04/2010	ADDIE HANKINS	240.00
092067	05/04/2010	DONNA HANNA-CHASE	57.40
092068	05/04/2010	FRANCES HARDER	200.00
092069	05/04/2010	HIGHSMITH CO., INC.	39.93
092070	05/04/2010	MALIA HILL	49.12
092071	05/04/2010	IMAGE SOURCE, INC.	4,385.33
092072	05/04/2010	INTERSTATE BATTERIES OF CALIFORNIA COAST	1,721.30
092073	05/04/2010	INTERSTATE ELECTRIC	142.18
092074	05/04/2010	IRVINE PIPE & SUPPLY	538.17
092075	05/04/2010	IRVINE RANCH WATER DIST.	264.88
092076	05/04/2010	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING	2,002.50
092077	05/04/2010	JOHNSTONE SUPPLY	52.68
092078	05/04/2010	CARL JONES	680.00
092079	05/04/2010	K-LOG COMPANY	2,199.10
		Unpaid Sales Tax	170.36
		Expensed Amount	2,369.46
092080	05/04/2010	KAPCO LIBRARY PRODUCTS	101.89
		Unpaid Sales Tax	8.11
		Expensed Amount	110.00
092081	05/04/2010	KATERCRAFTS BOOKBINDERS	400.00
092082	05/04/2010	WENDY KELLEY	243.00
092083	05/04/2010	ESMOREIT KOETSIER	19,575.00
092084	05/04/2010	LAB SAFETY SUPPLY CO. ACCT # 5252156	190.32
092085	05/04/2010	KIMBERLY LACROIX	300.00
092086	05/04/2010	LASER SOURCE	208.80
092087	05/04/2010	HALO/LEE WAYNE CORPORATION	3,899.24
092088	05/04/2010	NICOLE LOFTUS	21.74
092089	05/04/2010	LOGOS LANGUAGE, INC.	342.00
092090	05/04/2010	MAIN GRAPHICS HAGGARTY PRINTING, INC.	7,768.74
092091	05/04/2010	THE MASTER TEACHER, INC. LEADERSHIP LANE	10.50
092092	05/04/2010	McMASTER CARR SUPPLY CO.	62.38
092093	05/04/2010	MEDCOM, INC.	562.00
092094	05/04/2010	JOHE MORRIS	413.00
092095	05/04/2010	NEWPORT-MESA UNIF. SCHOOL DIST	142.61
092096	05/04/2010	NOTHING BUT AIR	55.00
092097	05/04/2010	NTI CORP	80.89
092098	05/04/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	209.00
092099	05/04/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	247.00
092100	05/04/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	210.00
092101	05/04/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	4,637.38
092102	05/04/2010	ORANGE COUNTY REGISTER	544.00
092103	05/04/2010	FREEDOM	945.45
092104	05/04/2010	FREEDOM	1,000.00
092105	05/04/2010	OCB REPROGRAPHICS, INC.	485.66
092106	05/04/2010	OCE-USA, INC.	388.84
092107	05/04/2010	HAYNEEDLE, INC. dba TELESCOPES.COM	269.00
		Unpaid Sales Tax	23.54
		Expensed Amount	292.54
092108	05/04/2010	PROSERV PLUMBING & DRAIN	203.50
092109	05/04/2010	ROTH CARNEY KNUDSEN LLP RICHARD D. ROTH, ESQ.	7,556.49
092110	05/04/2010	S & B FOODS CATERING DIVISION	821.83
092111	05/04/2010	SAFELITE AUTO GLASS	64.95
092112	05/04/2010	SAMY'S CAMERA	1,822.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
092113	05/04/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	185.70
092114	05/04/2010	KATHLEEN SCHRADER	19.12
092115	05/04/2010	SCRIP-SAFE SECURITY PRODUCTS	3,763.00
		Unpaid Sales Tax	326.20
		Expensed Amount	4,089.20
092116	05/04/2010	SEHI PROCOMP COMPUTER PRODUCTS	2,009.73
092117	05/04/2010	SMASHING SPORTS	2,002.06
092118	05/04/2010	SO COAST A.Q.M.D.	413.79
092119	05/04/2010	SO. ORANGE CO. COMM. COL.DIST	588.00
092120	05/04/2010	SVM, LP	4,035.95
092121	05/04/2010	SVM, LP	7,806.50
092122	05/04/2010	WEST COAST CHAIN MFG. CO. dba KEY-BAK	231.69
092123	05/04/2010	NANCY TELLO-VANEGAS	245.00
092124	05/04/2010	TERMITE TERRY PEST CONTROL	150.00
092125	05/04/2010	TRAFFIC CONTROL SERVICE, INC.	247.36
092126	05/04/2010	TROXELL COMMUNICATIONS, INC.	867.83
092127	05/04/2010	TUTTLE-CLICK FORD	264.76
092128	05/04/2010	UNITED INTERIORS	879.33
092129	05/04/2010	USA MOBILITY ATTN: ACCOUNTS RECEIVABLE	85.93
092130	05/04/2010	KAREN VAN SUCH	244.00
092131	05/04/2010	LUIS MAURICIO VASQUEZ	1,425.00
092132	05/04/2010	ANNETTE VAYO	244.00
092133	05/04/2010	VSA, Inc.	204.34
092134	05/04/2010	VWR INTERNATIONAL, INC.	669.21
092135	05/04/2010	STEVE WANG	36.95
092136	05/04/2010	WILLIAMS RECORDING	1,600.00
Total			1,048 4,805,918.44

Includes checks for only Bank Account COUNTY

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	948	3,297,444.42
12	Child Development Fund	18	11,318.75
40	Capital Outlay Fund	71	901,004.10
68	Self-Insurance Fund	8	368,602.25
71	Retiree Benefit Fund	4	231,896.84
	Total	1,048	4,810,266.36
	Less Unpaid Sales Tax Liability		4,347.92
	Net (Check Amount)		4,805,918.44

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ESCAPE ONLINE

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
009806	04/09/2010	GREGORY J. ATWOOD THE GLASS SPECTRUM	900.00
009807	04/09/2010	ALICIA MIGLIARINI CALIFORNIA LANGUAGE CONNECTION	100.00
009808	04/09/2010	CSNP, INC.	101.00
009809	04/09/2010	CMG COSMETICS	95.00
009810	04/09/2010	DREAM BOOKS	95.00
009811	04/09/2010	INSIGHT SYSTEMS GROUP, INC.	1,058.86
009812	04/09/2010	NEWBEGINNINGS, INC. CATERING DIVISION	275.95
009813	04/09/2010	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE	630.10
009814	04/09/2010	S & S WORLDWIDE ACCOUNTS RECEIVABLE	72.79
009815	04/09/2010	SADDLEBACK COLLEGE	864.00
009816	04/09/2010	SMART BUSINESS RESULTS, INC.	1,170.50
009817	04/09/2010	SUSAN M. UNOURA	222.00
009818	04/16/2010	DREAM BOOKS	95.50
009819	04/16/2010	RANDELEIGH HARRIS	30.00
009820	04/16/2010	INSIGHT SYSTEMS GROUP, INC.	488.18
009821	04/16/2010	NEW SCHOOL OF AMERICAN MUSIC ROBERT LAUGHLIN	687.50
009822	04/23/2010	AAWCC/CONFERENCE ATTN: ANH AUDUONG	45.00
009823	04/23/2010	BOSTON REED COLLEGE	30,720.00
009824	04/23/2010	SADDLEBACK COLLEGE FOUNDATION	979.00
009825	04/23/2010	SHRED-IT CAMPO ENTERPRISES, INC.	65.00
009826	04/23/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	87.84
009827	04/23/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	77,916.58
Total			22 116,699.80

Includes checks for only Bank Account SC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
09	SC Community Education F	22	116,699.80
	Total		
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		116,699.80

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ESCAPE ONLINE

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Checks Dated 04/07/2010 through 05/04/2010

Board Meeting Date 5/24/2010

Check Number	Check Date	Pay to the Order of	Check Amount
008695	04/09/2010	DAVID E. ANDERSON, JR.	83.70
008696	04/09/2010	CERTIPORT	2,983.00
008697	04/09/2010	MARK SEVI	375.00
008698	04/09/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	25,725.24
008699	04/09/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	13,991.73
008700	04/16/2010	Nancy T. Johnson	13.00
008701	04/16/2010	Rachel Thio	40.00
008702	04/16/2010	Tina Goldman	30.00
008703	04/30/2010	THE PM GROUP, INC.	4,072.69
008704	04/30/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	909.15
Total			10 <u>48,223.51</u>

Includes checks for only Bank Account IVC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
07	IVC Community Education F	10	48,223.51
	Total		
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		48,223.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
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TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TRANSFER OF BUDGET APPROPRIATIONS

Journal Number	Amount	Description	From	To
BR10-00481	01-5999-1-050-4-034-089-6950	ALLOCATED BUT NOT DISTRIBUTED	\$27,000.00	
	01-6410-1-050-4-034-089-6950	NEW EQUIPMENT, \$200 OR MORE		\$27,000.00
			\$27,000.00	\$27,000.00
Journal Number	Amount	Description	From	To
BR10-00483	01-1415-1-006-4-080-093-0504	TEMP NCLSRM, STIPENDS	\$7,500.00	
	01-5811-1-006-4-080-093-0934	CONTRACT SERVICES		\$7,500.00
			\$7,500.00	\$7,500.00
Journal Number	Amount	Description	From	To
BR10-00488	01-5814-0-000-1-030-000-6210	CONTRACT SERVICES, FEE	\$29,000.00	
	01-4344-0-000-1-030-000-6210	INSTR FEE-BASED SUPPLIES	\$9,000.00	
	01-6410-0-000-1-030-000-6210	NEW EQUIPMENT, \$200 OR MORE		\$29,000.00
	01-6410-0-000-1-030-000-6210	NEW EQUIPMENT, \$200 OR MORE		\$9,000.00
			\$38,000.00	\$38,000.00
Journal Number	Amount	Description	From	To
BR10-00508	01-4580-1-242-1-051-066-6499	IN-HOUSE DUPLICATING	\$80.00	
	01-4600-1-242-1-051-066-6499	NINSTR SUPPLIES	\$171.00	
	01-5269-1-242-1-051-066-6499	MILEAGE	\$2,000.00	
	01-5270-1-242-1-051-066-6499	CONFERENCES/TRAVEL	\$6,557.00	
	01-5271-1-242-1-051-066-6499	DISTRICT SUPPORTED EVENT	\$1,367.00	
	01-5900-1-242-1-051-066-6499	GRANTS/SUB AWARD ALLOCATIONS		\$5,000.00
	01-5811-1-242-1-051-066-6499	CONTRACT SERVICES		\$5,175.00
			\$10,175.00	\$10,175.00
Journal Number	Amount	Description	From	To
BR10-00532	01-1415-1-203-4-080-093-6310	TEMP NCLSRM, STIPENDS	\$1,850.00	
	01-2342-1-203-4-080-093-6310	NINSTR CLASSIFIED, OT	\$3,815.00	
	01-2383-1-203-4-080-093-6310	TEMP SHORT-TERM, NINSTR, HOURLY	\$990.00	
	01-3110-1-203-4-080-093-6310	STRS - INSTR	\$5,000.00	
	01-3220-1-203-4-080-093-6310	PERS - NINSTR	\$1,815.00	
	01-2131-1-203-4-080-093-6630	REG MGMT, NINSTR, CONTRACT		\$1,850.00
	01-2131-1-203-4-080-093-6630	REG MGMT, NINSTR, CONTRACT		\$3,815.00
	01-2131-1-203-4-080-093-6630	REG MGMT, NINSTR, CONTRACT		\$990.00
	01-2131-1-203-4-080-093-6630	REG MGMT, NINSTR, CONTRACT		\$5,000.00
	01-2131-1-203-4-080-093-6630	REG MGMT, NINSTR, CONTRACT		\$1,815.00
			\$13,470.00	\$13,470.00
Journal Number	Amount	Description	From	To
BR10-00534	01-2131-0-000-4-041-061-0799	REG MGMT, NISNTR, CONTRACT	\$50,000.00	
	01-5811-0-000-4-041-000-6011	CONTRACT SERVICES		\$50,000.00
			\$50,000.00	\$50,000.00
Journal Number	Amount	Description	From	To
BR10-00536	01-5999-1-050-4-034-089-6950	ALLOCATED BUT NOT DISTRIBUTED	\$10,000.00	
	01-6410-1-050-4-034-089-6950	NEW EQUIPMENT, \$200 OR MORE		\$10,000.00
			\$10,000.00	\$10,000.00

Journal Number	Amount	Description	From	To
BR10-00538	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$4,758.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$5,835.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$3,396.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$762.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$544.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$231.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$116.00	
	01-3420-1-203-4-080-093-6310	H&W - CLASSIFIED, NINSTR	\$48.00	
	01-1413-1-203-4-080-093-6310	TEMP NCLSRM, PART-TIME		\$4,758.00
	01-2141-1-203-4-080-093-6310	REG CLERICAL, NINSTR, CONTRACT		\$5,835.00
	01-3120-1-203-4-080-093-6310	STRS - NINSTR		\$3,396.00
	01-3320-1-203-4-080-093-6630	OASDI - NINSTR		\$762.00
	01-3360-1-203-4-080-093-6310	MEDICARE - NINSTR		\$544.00
	01-3360-1-203-4-080-093-6630	MEDICARE - NINSTR		\$231.00
	01-3520-1-203-4-080-093-6310	UNEMPLY INS - NINSTR		\$116.00
	01-3520-1-203-4-080-093-6630	UNEMPLY INS - NINSTR		\$48.00
			\$15,690.00	\$15,690.00

Journal Number	Amount	Description	From	To
BR10-00544	01-1111-1-090-1-054-033-1208	REG CLSRM, CONTRACT	\$13,361.00	
	01-2141-1-090-1-054-033-1208	REG CLERICAL, NINSTR, CONTRACT	\$7,709.00	
	01-3110-1-090-1-054-033-1208	STRS - INSTR	\$11,118.00	
	01-3120-1-090-1-054-033-1208	STRS - NINSTR	\$1,494.00	
	01-3350-1-090-1-054-033-1208	MEDICARE - INSTR	\$1,917.00	
	01-3360-1-090-1-054-033-1208	MEDICARE - NINSTR	\$772.00	
	01-3410-1-090-1-054-033-1208	H&W - CLSRM	\$18,116.00	
	01-3420-1-090-1-054-033-1208	H&W - CLASSIFIED, NINSTR	\$4,550.00	
	01-3510-1-090-1-054-033-1208	UNEMPLY - INSTR	\$396.00	
	01-3610-1-090-1-054-033-1208	WORK COMP - INSTR	\$2,351.00	
	01-4300-1-090-1-054-033-1205	INSTR SUPPLIES	\$695.00	
	01-1313-1-090-1-054-033-1205	TEMP CLSRM, PART-TIME		\$11,017.00
	01-1313-1-090-1-054-033-1208	TEMP CLSRM, PART-TIME		\$2,343.00
	01-2141-1-090-1-054-033-1205	REG CLERICAL, NINSTR, CONTRACT		\$5,738.00
	01-2342-1-090-1-054-033-1205	NINSTR CLASSIFIED, OT		\$618.00
	01-2383-1-090-1-054-033-1208	TEMP SHORT-TERM, NINSTR, HOURLY		\$1,354.00
	01-3220-1-090-1-054-033-1208	PERS - NINSTR		\$29.00
	01-3310-1-090-1-054-033-1205	OASDI - INSTR		\$200.00
	01-3310-1-090-1-054-033-1208	OASDI - INSTR		\$858.00
	01-3320-1-090-1-054-033-1208	OASDI - NINSTR		\$395.00
	01-3350-1-090-1-054-033-1205	MEDICARE - INSTR		\$14.00
	01-3410-1-090-1-054-033-1205	H&W - CLSRM		\$18,116.00
	01-3360-1-090-1-054-033-1205	MEDICARE - NINSTR		\$772.00
	01-3420-1-090-1-054-033-1205	H&W - CLASSIFIED, NINSTR		\$4,550.00
	01-3510-1-090-1-054-033-1205	UNEMPLY - INSTR		\$396.00
	01-3520-1-090-1-054-033-1208	UNEMPLY - NINSTR		\$46.00
	01-3610-1-090-1-054-033-1205	WORK COMP - INSTR		\$2,351.00
	01-3620-1-090-1-054-033-1208	WORK COMP - NINSTR		\$281.00
	01-3110-1-090-1-054-033-1205	STRS - INSTR		\$8,000.00
	01-3120-1-090-1-054-033-1205	STRS - NINSTR		\$4,706.00
	01-4300-1-090-1-054-033-1208	INSTR SUPPLIES		\$695.00
			\$62,479.00	\$62,479.00

Journal Number	Amount	Description	From	To
BR10-00563	01-2141-0-000-7-014-090-6730	REG CLERICAL, NINSTR, CONTRACT	\$68,000.00	
	01-2151-0-000-7-014-090-6730	REG TECH, NINSTR, CONTRACT	\$919.00	
	01-3420-0-000-7-014-090-6730	H&W - CLASSIFIED, NINSTR	\$25,000.00	
	01-2346-0-000-7-014-090-6730	NINSTR CLASSIFIED, SUB		\$68,919.00
	01-2383-0-000-7-014-090-6730	TEMP SHORT-TERM, NINSTR, HOURLY		\$25,000.00
			\$93,919.00	\$93,919.00

Journal Number	Amount	Description	From	To
BR10-00567	01-5153-1-069-1-058-036-1305	CONSULTANT	\$12,000.00	
	01-4300-1-069-1-058-036-1305	INSTR SUPPLIES		\$12,000.00
			<u>\$12,000.00</u>	<u>\$12,000.00</u>

Journal Number	Amount	Description	From	To
BR10-00586	01-1415-1-006-4-080-093-0504	TEMP NCLSRM, STIPENDS	\$2,180.00	
	01-1415-1-006-4-080-093-1402	TEMP NCLSRM, STIPENDS	\$650.00	
	01-5999-1-006-4-080-093-6021	ALLOCATED BUT NOT DISTRIBUTED	\$2,970.00	
	01-1415-1-006-4-080-093-6310	TEMP NCLSRM, STIPENDS		\$4,000.00
	01-1415-1-006-4-080-093-6310	TEMP NCLSRM, STIPENDS		\$1,800.00
			<u>\$5,800.00</u>	<u>\$5,800.00</u>

<u>\$346,033.00</u>	<u>\$346,033.00</u>
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Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

Saddleback College

Journal Number	BR10-00462	BR10-00478	BR10-00500	BR10-00525	BR10-00551	BR10-00574
	BR10-00463	BR10-00479	BR10-00501	BR10-00526	BR10-00552	BR10-00577
	BR10-00464	BR10-00480	BR10-00504	BR10-00527	BR10-00554	BR10-00578
	BR10-00465	BR10-00485	BR10-00506	BR10-00528	BR10-00555	BR10-00583
	BR10-00466	BR10-00486	BR10-00510	BR10-00529	BR10-00556	BR10-00585
	BR10-00469	BR10-00487	BR10-00514	BR10-00530	BR10-00557	BR10-00587
	BR10-00470	BR10-00489	BR10-00515	BR10-00539	BR10-00558	BR10-00588
	BR10-00472	BR10-00490	BR10-00516	BR10-00542	BR10-00560	BR10-00590
	BR10-00473	BR10-00491	BR10-00520	BR10-00543	BR10-00561	BR10-00591
	BR10-00474	BR10-00494	BR10-00521	BR10-00545	BR10-00568	BR10-00592
	BR10-00475	BR10-00496	BR10-00522	BR10-00546	BR10-00569	
	BR10-00476	BR10-00497	BR10-00523	BR10-00549	BR10-00570	
	BR10-00477	BR10-00498	BR10-00524	BR10-00550	BR10-00573	

Irvine Valley College

Journal Number	BR10-00467	BR10-00493	BR10-00509	BR10-00531	BR10-00547	BR10-00580
	BR10-00468	BR10-00495	BR10-00511	BR10-00533	BR10-00559	BR10-00581
	BR10-00471	BR10-00499	BR10-00512	BR10-00535	BR10-00564	BR10-00582
	BR10-00482	BR10-00502	BR10-00513	BR10-00537	BR10-00571	BR10-00584
	BR10-00484	BR10-00503	BR10-00517	BR10-00540	BR10-00572	BR10-00589
	BR10-00492	BR10-00507	BR10-00518	BR10-00541	BR10-00575	

ATEP

Journal Number	BR10-00553	BR10-00565	BR10-00566
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District

Journal Number	BR10-00505	BR10-00519	BR10-00548	BR10-00576	BR10-00579
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TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Budget Amendment: Adopt Resolution No. 10-12 to Amend 2009-10 Restricted General Fund

ACTION: Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2009/2010 Adopted Budget.

The District is updating the adopted budget with current information as follows:

College Work Study at Irvine Valley College	11,879
Extended Opportunity Programs & Services (EOPS) at Irvine Valley College	1,623
Disabled Students Programs & Services (DSPS) at Saddleback College	5,111
Credit Matriculation at Saddleback College	(4,587)
Credit Matriculation at Irvine Valley College	(2,862)
	<hr/>
Total Increase to General Fund	\$11,164
	<hr/>
Total Budget Amendment	\$11,164
	<hr/>

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 10-12 to amend the 2009/2010 Adopted Budget as indicated in Exhibits A & B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 10-12

May 24, 2010

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$11,164.00 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8120	Federal Income	\$11,879
01	8622	State Income	\$1,623
01	8623	State Income	\$5,111
01	8629	State Income	<u>(\$7,449)</u>
			<u>\$11,164</u>

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds:

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	Academic Salaries	\$2,109
01	2000	Classified Salaries	\$10,294
01	5000	Other Operating Expenses & Services	<u>(\$2,862)</u>
01	7000	Other Outgo	<u>\$1,623</u>
			<u>\$11,164</u>

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 10-12

May 24, 2010

BUDGET AMENDMENT EXPENDITURE DETAIL

College Work Study at Irvine Valley College

INCOME

01-	8120-	2-004-4-026-083-6460	College Work Study at Irvine Valley College	<u>11,879</u>
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EXPENDITURE

01-	2383-	2-004-4-026-083-6460	Temporary Short-Term Staff, Non-Instructional, Hourly	<u>11,879</u>
				<u>11,879</u>

Extended Opportunity Programs & Services (EOPS) at Irvine Valley College

INCOME

01-	8622-	1-023-4-035-077-6430	EOPS at Irvine Valley College	<u>1,623</u>
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EXPENDITURE

01-	7600-	1-023-4-035-077-6430	Other Payments to Students	<u>1,623</u>
				<u>1,623</u>

Disabled Students Programs & Services (DSPS) at Saddleback College

INCOME

01-	8623-	1-024-1-000-000-0000	DSPS at Saddleback College	<u>5,111</u>
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EXPENDITURE

01-	1414-	1-024-1-051-075-6420	Temporary Non-Classroom Faculty, Summer	<u>5,111</u>
				<u>5,111</u>

Credit Matriculation at Saddleback College

INCOME

01-	8629-	1-030-1-051-096-6320	Credit Matriculation at Saddleback College	<u>(4,587)</u>
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EXPENDITURE

01-	1211-	1-030-1-051-096-6320	Regular Non-Classroom Faculty, Contract	(3,002)
01-	2141-	1-030-1-051-096-6320	Regular Clerical Staff, Non-Instructional, Contract	<u>(1,585)</u>
				<u>(4,587)</u>

Credit Matriculation at Irvine Valley College

INCOME

01-	8629-	1-030-4-024-000-6320	Credit Matriculation at Irvine Valley College	<u>(2,862)</u>
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EXPENDITURE

01-	5999-	1-030-4-024-000-6320	Allocated but not Distributed	<u>(2,862)</u>
				<u>(2,862)</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 10-12

May 24, 2010

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on May 24, 2010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 25th day of May, 2010.

Raghu P. Mathur, Ed.D.
Secretary to the Board of Trustees

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
May 24, 2010

IRVINE VALLEY COLLEGE

Gift	Donated By:
Gong with Stand and Beater 6 Wine glasses Flowers Paper Conductor's Score of American Fanfare	Stephen M. Rochford 11 Spicewood Way Irvine, California 92612
14 Books	Daniel Rivas 29922 Running Deer Lane Laguna Niguel, California 92677

SADDLEBACK COLLEGE

Gift	Donated By:
Miscellaneous Fabric and Fashion Design Equipment	Gene Wada 43 Rumford Street Ladera Ranch, California 92694
2 Gas Powered Golf Cart	Louise Maraist 100 Avenida Adobe San Clemente, California 92672
14" Jet Bandsaw with Blades and Manuals	Sue Noremann 28541 Barbosa Mission Viejo, California 92692
Photographic Paper, Negative Sleeves, Kit of Marshalls Photo Oil Color, Kit of Photo Color Pencils, 3 Photo trays, Universal Developing Tank and Reels and Instant Film Camera SX70 with One Pack of Film	Roni Lebauer 1480 Del Mar Avenue Laguna Beach, California 92651
61 Volumes of Culinary Books	Ana Maria Cobos 24851 Winterwood Drive Lake Forest, California 92630
ID Magazines	Melanie Le Gallee 27052-C Via Cocida San Juan Capistrano, California 92675

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: April/May 2010 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$76,700 for equipment, supplies and maintenance projects. During April/May 2010, the following contracts were reviewed and approved by the Deputy Chancellor, following review by legal counsel, when appropriate.

CONTRACTOR NAME**CONTRACT AMOUNT**

San Ramon Valley Conference Center Conference Contract for event by Irvine Valley College.	\$41,636.79
Community College Search Services Agreement to assist the board of Trustees in the search for the position of Chancellor of South Orange County Community College District.	\$28,000.00
Gary Barnak Consultant Agreement to work with Rapid Tech, ATEP and UCI to coordinate, manager and oversee the move to the new facilities, identifying the needed changes in the new facilities including power, equipment placement and office and lab requirements. Attend conference and trade show.	\$24,000.00
Laguna Ballet Agreement to provide six performances at Saddleback College McKinney Theatre.	\$24,000.00

McCallum Group, Inc.

Agreement to conduct a study and review of the process and procedures, the use of technology and the utilization and adequacy of staffing within Student Services at Saddleback College.

UCLA Lake Arrowhead Conference Center

Conference Reservation Agreement to conduct training for Career Coaching by Irvine Valley College.

Ross Co Promotions

Agreement to purchase custom FUND-Cards at Irvine Valley College.

Gurtman and Murtha Associates, Inc.

Performance Contract for McKinney Theatre at Saddleback College.

Blackboard, Inc.

Amendment to Contract for license fee for upgrade.

Dr. Lynne Shaw

Agreement to assist with analysis and plan development related to Irvine Valley College Electronics Technology Program and developing programs in residential and commercial electricity.

JRS Presentations, Inc.

Personal Appearance Contract for performance at McKinney Theatre at Saddleback College.

Payphone Stations Innovations

Amendment to Contract to renew agreement for one year at Saddleback College.

Payphone Stations Innovations

Amendment to Contract to renew agreement for one year at Irvine Valley College.

JRS Presentations, Inc.
Performance Contract for McKinney Theatre at Saddleback College.

Georgiann L. Psaros
Independent Contractor Agreement to provide a class on Computer Made Easy at Irvine Valley College. \$4,000.00

Bali & Beyond
Consultant Agreement for performances at McKinney theatre at Saddleback College. \$1,000.00

Adobe Medical
Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience. \$0.00

Advanced OB/GYN
Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience. \$0.00

San Clemente Medi Center
Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience. \$0.00

South County Urgent Care
Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience. \$0.00

Ross Medical Associates
Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience. \$0.00

Ross Medical Associates (RSM)

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Laguna Dana Urgent Care, Inc.

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Lowell Kleinman, MD

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Southland Family and Urgent Care, Inc.

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Irvine Family Medicine

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Follett Higher Education Group

\$0.00

Letter of Confirmation to implement textbook rental at Saddleback College.

Naguib Bebawi, MD

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Ross Medical Associates (Ladera Ranch)

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Casa Bella Recovery International

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Residentialist Group

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

San Clemente Medi-Center

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Maya Kaura, M.D.

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Pacific Crest Medical Group

\$0.00

Affiliation Agreement to provide health sciences and human service Saddleback College students clinical/internship experience.

Camden Crown Valley Apartments

\$0.00

Resident's Notice of Intent to Vacate #1204 by International Students.

Camden Crown Valley Apartments

\$0.00

Resident's Notice of Intent to Vacate #1209 by International Students.

Camden Crown Valley Apartments

\$0.00

Resident's Notice of Intent to Vacate #1309 by International Students.

Camden Crown Valley Apartments
Resident's Notice of Intent to Vacate #2309 by International
Students.

\$0.00

Neudesic, LLC
Amendment to contract dated 9/25/09 to extend the end
date of the agreement.

\$0.00

Neudesic, LLC
Amendment to contract dated 10/30/09 to extend the end
date of the agreement.

\$0.00

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as
shown above.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: 2010-2011 Child Care Fee Schedule

ACTION: Approval

BACKGROUND

The Saddleback College and Irvine Valley College Child Development Centers provide a quality child development program for eligible children of college students, faculty, and staff, as well as community members. Periodically, fees for the services at the centers have increased based on annual surveys of existing programs that are in close proximity to the college Child Development Centers. Increases are necessary to continue to provide quality services.

STATUS

The Saddleback College and Irvine Valley College Child Development Centers propose a revised fee schedule that reflects an increase in monthly fees and the annual registration fee as indicated in Exhibits A and B. The proposal is to increase the fees effective September 1, 2010. A revised fee schedule for the fall semester will generate additional revenue and lessen the financial impact on the general fund for the 2010-2011 fiscal year.

The most recent annual surveys for both programs reflect that this rate increase would put the Child Development Centers in the competitive range. Currently, the Saddleback College and Irvine Valley College Child Development Centers remain fully enrolled with a waiting list. The centers will continue to offer priority registration to students, staff, and faculty. In addition, students who meet the criteria are eligible for tuition discounts.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2010-2011 Saddleback College and Irvine Valley College child care monthly fee schedule as indicated in Exhibits A and B.

**Saddleback College Child Development Center
Recommended Monthly Fee Schedule 2010-2011
Preschool Program
1:12 - Teacher/Child Ratio**

	COMMUNITY		STUDENT	
	Current Rates Community	Proposed Increase	Current Rates Student	Proposed Increase
5 Full Days	\$970	\$1020	\$775	\$810
3 Full Days	\$705	\$740	\$560	\$585
2 Full Days	\$500	\$525	\$400	\$420
5 Half Days	\$640	\$770	\$510	\$615
3 Half Days	\$430	\$520	\$345	\$415
2 Half Days	\$305	\$370	\$245	\$295
Proposed Registration Fee Increase from \$75 to \$100				

**Child Care Survey- South Orange County Area
Tuition Rates 2010-2011
Preschool Programs – 1:12 – Teacher/Child Ratio**

CENTER NAME	5 FULL DAYS	3 FULL DAYS	2 FULL DAYS	5 HALF DAYS	3 HALF DAYS	2 HALF DAYS	Registration Fee
Center 1	\$1171	\$856	\$631	\$1027	\$718	\$512	\$125
Center 2	\$1150	\$890	\$700	\$1030	\$810	\$630	\$100
Center 3	\$1064	\$766	\$553	\$798	\$575	\$415	\$175
Center 4	\$1044	\$742	\$556	\$702	\$480	\$382	\$300
Center 5	\$1028	\$853	\$703	\$749	\$683	\$537	\$363
Center 6	\$975	\$855	N/A	\$690	\$595	N/A	\$150
Center 7	\$948	\$696	\$556	\$696	\$524	\$416	\$100

**Saddleback College Child Development Center
Recommended Monthly Fee Schedule 2010-2011
Toddler 1 Program
1:4 - Teacher/Child Ratio**

	COMMUNITY		STUDENT	
	Current Rates Community	Proposed Increase	Current Rates Student	Proposed Increase
5 Full Days	\$1265	\$1330	\$1012	\$1065
3 Full Days	\$948	\$995	\$758	\$795
2 Full Days	\$695	\$730	\$556	\$585
Proposed Registration Fee Increase from \$75 to \$100				

**Child Care Survey – South Orange County Area
Tuition Rates 2010-2011
Toddler Programs - 1:4 Teacher/Child Ratio**

CENTER NAME	5 FULL DAYS	3 FULL DAYS	2 FULL DAYS	Registration Fee
Center 1	\$1398	\$1007	\$727	\$175
Center 2	\$1362	\$963	\$664	\$250
Center 3	\$1345	\$910	\$671	\$100
Center 4	\$1248	\$1179	\$893	\$200

**Saddleback College Child Development Center
Recommended Monthly Fee Schedule 2010-2011
Toddler 2 Program
1:8 - Teacher/Child Ratio**

	COMMUNITY	STUDENT
5 Full Days	\$1215	\$970
3 Full Days	\$880	\$705
2 Full Days	\$625	\$500
5 Half Days	\$850	\$680
3 Half Days	\$650	\$520
2 Half Days	\$460	\$370
Proposed Registration Fee \$100		

**Child Care Survey- South Orange County Area
Tuition Rates 2010-2011
Toddler Programs – 1:8 – Teacher/Child Ratio**

CENTER NAME	5 FULL DAYS	3 FULL DAYS	2 FULL DAYS	5 HALF DAYS	3 HALF DAYS	2 HALF DAYS	Registration Fee
Center 1	\$1233	\$888	\$641	\$925	\$665	\$481	\$175
Center 2	\$1168	\$800	\$560	\$720	\$560	\$420	\$125
Center 3	\$1165	\$955	N/A	\$715	\$615	N/A	\$150
Center 4	\$1150	\$850	\$750	\$725	\$625	\$525	\$100
Center 5	\$1079	\$810	\$604	\$745	\$541	\$409	\$300

**Irvine Valley College Child Development Center
Recommended Monthly Fee Schedule 2010-2011**

	COMMUNITY		STUDENT	
	Current Rates Community	Proposed Increase	Current Rates Student	Proposed Increase
5 Days	\$970	\$1020	\$775	\$810
3 Days	\$705	\$740	\$560	\$585
2 Days	\$500	\$525	\$400	\$420
Proposed Registration Fee Increase from \$75 to \$100				

**Child Care Survey- Irvine Area
Tuition Rates 2010-2011**

CENTER NAME	5 FULL DAYS	3 FULL DAYS	2 FULL DAYS	REGISTRATION FEE
Center 1	\$1255	\$1008	\$814	\$125
Center 2	\$1120	\$810	\$595	\$75
Center 3	\$1045	\$735	\$525	\$100
Center 4	\$1031	\$801	\$650	\$100
Center 5	\$1020	\$740	\$525	\$100
Center 6	\$1020	\$650	\$440	\$80
Center 7	\$1009	\$784	\$598	\$125

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Allocation of 2009-2010 District Basic Aid Funds for Priority Projects

ACTION: Approval

BACKGROUND

The Budget Development Guidelines state excess revenue above apportionment shall be allocated at the college or district level for one-time purposes. There are one time projects that require basic aid funding.

STATUS

Currently, there is an uncommitted amount of \$13,491,970 in basic aid funds for fiscal year 2009-10. Money is needed for facility projects, legal defense, and technology needs. Recommendations are now being made for projects listed in Exhibit A to allocate these funds.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the allocation of 2009- 2010 district basic aid funds for the projects as listed in Exhibit A.

South Orange County Community College District
2009-2010 Basic Aid Request List

EXHIBIT A
Page 1 of 1

Project	Prior Basic Aid Capital Project Commitment	Allocation Requested
Facilities		
SC - New Sciences Building: <i>Planning & Working Drawings</i>	3,742,000	125,000
IVC - Life Sciences Building: <i>Local funding to backfill state deficits for capital projects to be reimbursed by the state at a future date.</i>	9,930,800	7,479,200
IVC - Performing Arts Landscaping: <i>To complete adjacent landscape improvements</i>	1,250,000	546,000
Legal Defense for Invocation Complaint		2,000,000
Facility Master Plan		365,000
District Technology Projects		
MySite - <i>Revamp Seven year old MySite and add mobile capabilities</i>		976,770
Smart Schedule - <i>Revamp eight year old Smart Scheduler</i>		750,000
SHERPA - <i>Provide individualized recommendations for students</i>		950,000
Infrastructure - <i>Increase offsite network backup and security</i>		300,000
Total Amount Requested		<u>\$13,491,970</u>

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: District Educational and Facilities Master Plan: Hire Consultant Services

ACTION: Approval

BACKGROUND

On February 22, 2010, the Board of Trustees approved updating the District Educational and Facilities Master Plan. Staff began the process for selecting consultants who will work with the steering committee, faculty, and staff reviewing and updating the master plans for both colleges and ATEP.

STATUS

On March 4 and 11, 2010, SOCCCD advertised for Educational and Facilities Master Planning services. Requests for Qualifications & Proposals were placed on the District's website and sent to twenty five (25) firms that had previously indicated an interest in this work.

A selection committee evaluated twelve proposals advancing five firms to interviews. A twelve person interview committee comprised of representatives from both colleges and the District rated the various teams ranking them from one to five with one being best. Staff requested additional information from the top two rated teams and performed reference checks.

The Deputy Chancellor and the Director of Facilities Planning and Purchasing evaluated the rankings from the paper screening evaluations, the interview results, each team's relationship with the State Chancellor's office, and the proposed scope of work compared to the proposed fee. While both of firms are consider acceptable, they determined that the best combination of expertise, experience and financial terms was provided by gkkworks.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an agreement (EXHIBIT A) with gkkworks to provide educational and facilities master planning services for the District Educational and Facilities Master Plan for the amount of \$349,000.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOCCCD - CONSULTANT SERVICES AGREEMENT-EDUCATIONAL AND FACILITIES MASTER PLANNING SERVICES

This AGREEMENT is made and entered into this 25th day of May in the year 2010, between **South Orange County Community College District**, 28000 Marguerite Parkway, Mission Viejo, California 92692, hereinafter referred to as "DISTRICT", and **gkk works**, 2355 Main Street, Suite 220, Irvine, California, 92614, 949/250-1500, hereinafter referred to as "CONSULTANT";

WHEREAS, DISTRICT desires to obtain CONSULTANT services for Educational and Facilities Master Planning services for Saddleback College, Irvine Valley College and the Advanced Technology & Education Park of the South Orange County Community College District, hereinafter referred to as "PROJECT"; and

WHEREAS, DISTRICT has 2006 Educational and Facilities Master Plans available as a point of reference; and

WHEREAS, CONSULTANT is fully licensed, specifically trained and experienced and competent to provide CONSULTANT services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - CONSULTANT'S SERVICES AND RESPONSIBILITIES

1. The CONSULTANT's services shall consist of those services performed by the CONSULTANT, CONSULTANT's employees and CONSULTANT's sub-consultants as enumerated in Articles II and III of this AGREEMENT.

2. The CONSULTANT's services shall be performed in a manner which is consistent with professional skill and care and the orderly progress of the work. The CONSULTANT represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT. The CONSULTANT shall submit for the DISTRICT's approval a schedule for the performance of the CONSULTANT's services. The schedule may be adjusted as the PROJECT proceeds by mutual written agreement of the

parties and shall include allowances for time required for the DISTRICT's review and for approval by authorities having jurisdiction over the PROJECT. The time limits established by this schedule shall not, except for reasonable cause, be exceeded by the CONSULTANT.

3. The services covered by this AGREEMENT shall be completed within 12 months of the date of this AGREEMENT.

ARTICLE II - SCOPE OF CONSULTANT'S SERVICES

1. The CONSULTANT's services consist of those described in Article II and further delineated in Exhibit A, and include normal CONSULTANT services necessary to produce a reasonably complete and accurate Educational and Facilities Master Plan.

2. The CONSULTANT has been selected to perform the work herein because of the skills and expertise of key individuals. The CONSULTANT shall designate David Hunt as Principal in Charge, Allene Timar, and Binh Thuy Do for Educational Planning, and Ed Holakiewicz, Kris Kay and Matt Greiner for Facilities Planning. So long as their performance continues to be acceptable to the DISTRICT, these named individuals shall remain in charge of the Project. Additionally, the CONSULTANT has furnished the names of other key people in CONSULTANT's firm that will be associated with the Project and will notify the District before any changes are made.

If a designated key person fails to perform to the satisfaction of the DISTRICT, then upon written notice the CONSULTANT will have 10 working days to remove that person from the Project and replace that person with one acceptable to the DISTRICT. A project manager and all lead or key personnel for any SUBCONSULTANT must also be designated by the CONSULTANT and are subject to all conditions previously stated in this paragraph.

3. The CONSULTANT shall ascertain the DISTRICT's needs and the requirements of the PROJECT and shall arrive at a mutually agreed upon written schedule to complete such needs and requirements using the attached schedule as a point of departure.

4. In addition to the meetings listed in the attached schedule, the CONSULTANT will meet with district staff for a bi-weekly progress meeting.

5. The CONSULTANT shall submit a list of qualified engineers or sub-consultants for the PROJECT for the DISTRICT's approval. The CONSULTANT is responsible for the management of their sub-consultants in order to meet the terms of all phases of this agreement.

6. The Educational Master Plan shall drive the Facilities Master Plan and provide the vision for district and college objectives.

7. The CONSULTANT shall work with the district, the colleges, and ATEP using a collaborative process in keeping with the shared governance approach. The CONSULTANT will develop consensus and incorporate the ideas from steering committees, administration, faculty, staff, students and community members into the master plan.

8. It will not be necessary to repeat efforts that have already been completed through work performed by the CONSULTANT and developed during the ATEP planning process. Applicable items may be incorporated into this master planning process after review and approval by the ATEP forum and other associated strategic / planning entities.

9. The CONSULTANT shall prepare a series of alternatives to meet both the short and long term educational and facilities master planning needs for each campus. Alternatives will include the consideration of building versus open space needs and renovation versus new construction; each in terms of providing the most efficient means to meet master planning principals, campus organization and facilities improvement phasing.

10. The CONSULTANT, through meetings noted in the schedule with the various campus participants, will engage stakeholders, listen and form consensus between the various interest groups, analyze and refine preferred campus concepts in support of the stated goals.

11. The CONSULTANT shall prepare, for approval by the DISTRICT, Master Planning Documents consisting of drawings and other documents illustrating the scale and relationship of PROJECT components.

12. The CONSULTANT will implement and manage a "SharePoint" site as a depository for all meeting minutes, presentations, and associated documents.

13. The CONSULTANT shall implement an on-line comment application for ease and timeliness of reviewing proposals and receiving comments on the Master Planning objectives. Electronic copy will be formatted to include word search capability.

14. The CONSULTANT shall submit to the DISTRICT a written preliminary estimate for each of the projects included in the plan.

15. The CONSULTANT shall investigate existing building conditions and compare analysis with the State Chancellor's FUSION assessment of such conditions or facilities.

16. The CONSULTANT shall document existing infrastructure; pedestrian and vehicular circulation, utilities including capacity relative to proposed improvements, and energy consumption with recommendations for improvement as is appropriate to the master plan considerations.

17. The CONSULTANT shall investigate offsite educational facilities use, community programs, and other college programs such as ESL, Adult Education and Advanced Technology Education.

18. The duties, responsibilities and limitations of authority of the CONSULTANT shall not be restricted, modified or extended without written agreement between the DISTRICT and CONSULTANT.

19. The CONSULTANT shall utilize their experience and relationships with the State Chancellor's office to ensure that all master planning recommendations are in accordance with current State Chancellor requirements.

20. The CONSULTANT shall be the DISTRICT's representative during educational and facilities master planning and shall advise and consult with the DISTRICT until final deliverables are submitted and approved by the Board. The CONSULTANT shall have authority to act on behalf of the DISTRICT only to the extent provided in this AGREEMENT unless otherwise modified in writing.

21. The CONSULTANT shall provide enough qualified personnel to properly perform services required under this AGREEMENT and DISTRICT shall have the right to remove any of CONSULTANT'S personnel from the PROJECT.

22. The CONSULTANT shall comply with all federal, state and local laws, rules, regulations and ordinances that are applicable to the DISTRICT's PROJECT.

23. Included in CONSULTANT's services is the preparation of the following documents:

- a. 30 x 40 Facilities Master Plan Boards (2 for each campus for a total of 6)
- b. 8 ½ x 11 or 11 x 17 District Educational and Facilities Master Plan summary (10 copies)
- c. 8 ½ x 11 or 11 x 17 Saddleback College Educational Master Plan (10 copies)
- d. 8 ½ x 11 or 11 x 17 Irvine Valley College Educational Master Plan (10 copies)
- e. 8 ½ x 11 or 11 x 17 ATEP Educational Master Plan (10 copies)
- f. 8 ½ x 11 or 11 x 17 Saddleback College Facilities Master Plan (10 copies)
- g. 8 ½ x 11 or 11 x 17 Irvine Valley College Facilities Master Plan (10 copies)
- h. 8 ½ x 11 or 11 x 17 ATEP Facilities Master Plan (10 copies)
- i. Electronic files for all of the above (4 copies)

24. Each of the documents will include at a minimum the following:

- a. Acknowledgement with a list of Steering Committee Members
- b. Aerial Views of Existing Campuses
- c. Executive Summary
- d. Introduction
- e. Mission/Vision Statement
- f. Educational Program
- g. Summary of Assignable Square Footage (ASF)
- h. Existing Conditions including photographs
- i. Master Plan Recommendations including a listing of Project Priorities by Campus
- j. A series of phased Site Plans (three-five year increments) with Existing and Proposed Improvements

k. Appendix

ARTICLE III - ADDITIONAL CONSULTANT'S SERVICES

1. The CONSULTANT shall be given additional compensation for the services described in Article III.

2. CONSULTANT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONSULTANT's control. CONSULTANT shall obtain written authorization from the DISTRICT **before** rendering such services. Compensation for such services shall be compensated based on attached standard hourly rates. Such services shall include:

- a. Making material revisions in drawings, specifications or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation of such documents.
- b. Providing services required because of significant changes in the PROJECT including, but not limited to, size, quality, complexity, or the DISTRICT's schedule, except for services required under Article V, paragraph 10.
- c. Providing services in connection with an arbitration proceeding or legal proceeding except where the CONSULTANT is a party thereto.
- d. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with generally accepted Educational and Master Planning practice.

ARTICLE IV - DISTRICT'S RESPONSIBILITIES

1. The DISTRICT shall provide to the CONSULTANT full information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, constraints and criteria.

2. The DISTRICT shall appoint a representative authorized to act on the DISTRICT's behalf with respect to the PROJECT. The DISTRICT or its authorized representative shall render decisions in a timely manner pertaining to documents submitted by the CONSULTANT.

3. The DISTRICT shall furnish a legal description of the sites and surveys describing physical characteristics, legal limitations and utility locations for the sites of the PROJECT.

ARTICLE V – CONSULTANTS DRAWINGS AND SPECIFICATIONS

The documents and drawings prepared by the CONSULTANT for this PROJECT shall be and remain the property of the DISTRICT pursuant to Education Code Section 17316. Such documents supplied as herein required shall be the property of the DISTRICT. CONSULTANT grants to DISTRICT the right to reuse all or part of the fore mentioned drawings and other documents at its sole discretion. If the drawings and/or other documents are reused then the DISTRICT agrees that CONSULTANT shall not be responsible for any reuse of the drawings and/or other documents. The DISTRICT is not bound by this AGREEMENT to employ the services of CONSULTANT in the event such drawings and/or other documents are reused. CONSULTANT grants to the DISTRICT the right to copy, use, modify, and reuse any and all copyrights and designs embodied in the drawings, specifications and other documents prepared or caused to be prepared by the CONSULTANT pursuant to this AGREEMENT.

If work is terminated prior to submittal, a PDF copy of the work completed to date shall be provided to the DISTRICT.

ARTICLE VII – TERMINATION

1. This AGREEMENT may be terminated without cause by the DISTRICT upon not less than 7 days written notice to the CONSULTANT. This AGREEMENT may be terminated by either party upon not less than 7 days written notice should the other party fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the party initiating the termination.

2. If the PROJECT is suspended by the DISTRICT for more than ninety consecutive days, the CONSULTANT shall be compensated for services satisfactorily performed prior to such suspension. When the PROJECT is resumed, the CONSULTANT's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the CONSULTANT's services.

3. If the DISTRICT abandons the PROJECT for more than ninety consecutive days, the CONSULTANT shall be compensated for services satisfactorily performed prior to the abandonment and CONSULTANT may terminate this AGREEMENT by giving not less than 7 days written notice to the DISTRICT.

4. The DISTRICT's failure to make payments to the CONSULTANT in accordance with this AGREEMENT shall be considered substantial nonperformance and cause for termination by the CONSULTANT.

5. In the event the DISTRICT fails to make timely payment, the CONSULTANT may, upon 7 days written notice to the DISTRICT, suspend performance of services under this AGREEMENT. Unless payment in full is received by the CONSULTANT within 7 days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the CONSULTANT shall have no liability to the DISTRICT for delay or damage caused the DISTRICT because of such suspension of services.

6. The CONSULTANT shall be compensated for services satisfactorily performed prior to a termination which is not the fault of the CONSULTANT. The DISTRICT shall pay the CONSULTANT only the fee associated with the services provided, since the last billing and up to the notice of termination.

7. In the event of termination due to the fault of CONSULTANT, CONSULTANT shall receive compensation due for services satisfactorily rendered prior to the date of termination. The CONSULTANT is liable for all damages suffered by the DISTRICT due to CONSULTANT's failure to perform as provided in the AGREEMENT.

ARTICLE VIII - COMPENSATION TO THE CONSULTANT

The DISTRICT shall compensate the CONSULTANT as follows:

1. For CONSULTANT services, as described in Article II, compensation shall be computed as follows:

Compensation is based on a fixed fee of \$330,000 plus \$19,000 for reimbursable expenses for a total contract amount of \$349,000.

2. This compensation shall be compensation in full for all services performed by the CONSULTANT under the terms of this AGREEMENT, except where additional compensation is agreed upon between the CONSULTANT and DISTRICT in writing as provided for as additional services.

3. Progress payments for CONSULTANT services shall be made monthly. Percent complete will be determined based upon demonstrated completion.

4. Invoices shall be on a form and in the format approved by the DISTRICT. Payments are due and payable upon receipt of the CONSULTANT's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the legal rate prevailing at the time at the site of the PROJECT.

5. To the extent that the time initially established for the completion of CONSULTANT's services is exceeded or extended through no fault of the CONSULTANT, compensation for any services rendered during the additional period of time shall be computed as follows: at standard hourly rates.

6. Reimbursable Expenses incurred by the CONSULTANT and CONSULTANT's employees and consultants in the interest of the PROJECT shall have prior DISTRICT written approval before incurred and records of such expenses shall be provided to DISTRICT for the DISTRICT's review.

a. Reimbursable expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the CONSULTANT and CONSULTANT's employees and consultants in the interest of the Project.

b. Reimbursable expenses shall be expenses in connection with authorized out-of-town travel; and copying of materials not included in the list of deliverables.

CONSULTANT's normal travel expense and meals are excluded. Travel expenses related to CONSULTANT's interoffice travel are excluded.

c. Expense of reproductions identified specifically as a deliverable, postage and handling of drawings and other documents are reimbursable.

d. If authorized in advance in writing by the DISTRICT, expense of overtime work requiring higher than regular rates will be reimbursed as a reimbursable expense or an additional service.

e. Expense of renderings, models and mock-ups requested by the DISTRICT if not part of CONSULTANT's Basic Services will be reimbursed.

f. For reimbursable expenses, compensation shall be computed at a multiple of one point one (1.1 %) times the expenses incurred by the CONSULTANT, the CONSULTANT's employees and consultants in the interest of the Project.

g. For additional services of consultants, compensation shall be computed at a multiple of one point one (1.1%) times the amounts billed to the CONSULTANT for such services.

ARTICLE IX – INDEMNITY AND INSURANCE

1. To the fullest extent permitted by law, CONSULTANT agrees to indemnify and hold DISTRICT entirely harmless from all liability arising out of:

a. any and all claims under workers' compensation acts and other employee benefit acts with respect to CONSULTANT's employees or his/her subcontractor's employees arising out of CONSULTANT's work under this AGREEMENT including a waiver of subrogation; and

i. any and all claims for damages costs and/or charges caused by CONSULTANT's negligent acts, errors and/or omissions, recklessness or willful misconduct in the performance of his/her obligations as stated in this AGREEMENT, or the negligent acts, errors and/or omissions,

recklessness or willful misconduct of CONSULTANT's consultants, employees or agents in the performance of their obligations under this AGREEMENT. The coverages of such indemnification shall include, without limitation attorneys' fees and court costs incurred by DISTRICT with regard thereto. Said indemnity is intended to apply during the period of this AGREEMENT of CONSULTANT's performance and shall survive the expiration or termination of this AGREEMENT until such time as any matter covered by such indemnity is barred by the applicable statute of limitations.

- ii. Regarding the defense of any claim embraced by CONSULTANT's indemnity, each indemnitee shall control its own defense and at the time of claim resolution CONSULTANT will reimburse the indemnitees for all costs reasonable and appropriately incurred in this regard to the extent of any fault by or attributable to CONSULTANT's negligence and to the extent covered by CONSULTANT's liability insurance.

1) CONSULTANT shall purchase and maintain insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT policies of insurance, which will protect CONSULTANT and DISTRICT from claims which may arise out of or result from CONSULTANT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

- a. Statutory workers' compensation and employers' liability.
- b. Comprehensive general and auto liability insurance with limits of not less than 1,000,000 combined single limit, bodily injury and property damage liability per occurrence, including:
 - 1. owned, non-owned and hired vehicles;
 - 2. blanket contractual;
 - 3. broad form property damage;
 - 4. products/completed operations; and
 - 5. personal injury.

c. Professional liability insurance, including contractual liability, with limits of 1,000,000. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least 5 years thereafter if available to the professional and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONSULTANT subcontracts or assigns any portion of his/her duties, he/she shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph.

d. Each policy of insurance required in (b) above shall name DISTRICT and its officers, agents and employees as additional insureds and shall state that, with respect to the operations of CONSULTANT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance. Each policy of insurance stated in (a) and (b) above shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONSULTANT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONSULTANT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONSULTANT fails to secure or maintain any policy of insurance required hereby excepting professional liability, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of CONSULTANT, and in such event CONSULTANT shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE X - MISCELLANEOUS

1. The CONSULTANT shall make a written record of all meetings, conferences, discussions and decisions made between or among the DISTRICT and CONSULTANT during all phases of the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The CONSULTANT shall make adjustments as necessary and provide final copies to the DISTRICT in quantities sufficient to distribute to meeting attendees.

2. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT

and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his or her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONSULTANT's employees.

3. Unless otherwise provided in this AGREEMENT, the CONSULTANT and CONSULTANT's consultants shall have no responsibility for addressing the presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form for the PROJECT, including, but not limited to, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

4. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONSULTANT.

5. No member, officer or employee of the DISTRICT during tenure or for one year thereafter, shall have any interest direct or indirect, in this Agreement or the proceeds thereof.

6. The DISTRICT and CONSULTANT, respectively, bind themselves, their partners, officers, successors, assignees and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. Neither DISTRICT nor CONSULTANT shall assign this AGREEMENT without the written consent of the other.

7. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in services covered by this AGREEMENT or accruing out of the performance of such services.

8. CONSULTANT agrees that CONSULTANT will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, marital status or age of such persons.

9. The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

10. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served, or if mailed, on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

11. This AGREEMENT shall be governed by the laws of the State of California. The duties and obligations of the parties created hereunder are performable in Orange County and such county shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

12. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions hereof will nevertheless continue in full force and effect and shall not be affected, impaired or invalidated in any way.

13. Communications between the parties shall be sent to the following addresses:

DISTRICT

SOCCCD
28000 Marguerite Parkway
Mission Viejo, CA 92692
Attn: Brandy D'Lena

CONSULTANT

gkkworks
2355 Main Street, Suite 220
Irvine, California, 92614
Attn: David Hunt

14. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the CONSULTANT.

This AGREEMENT entered into as of the day and year first written above.

DISTRICT

CONSULTANT

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

(Signature)

(Signature)

Gary Poertner
(Printed name)

(Printed name)

(Title)

(Title)

(Date)

(Date)

(Taxpayer number)

EXHIBIT A - SCOPE OF SERVICES

The CONSULTANT will work with the steering committee, take an active leadership role in the entire process, make presentations to the Board of Trustees when scheduled, and prepare the final documents as noted in Article 2, item 23.

The CONSULTANT will develop the Educational and Facilities Master Plan following the guidelines and incorporating all aspects contained in the State Chancellor's Office Facilities Planning Manual. To meet or exceed the recommendations of the State Chancellor's office, the DISTRICT will expect the following elements and approaches to be included at a minimum:

STATEMENT OF PURPOSE

1. Review mission statements of the District, the Colleges and ATEP. Work with stakeholders to finalize an overarching purpose as well as individual point of focus for each of the Colleges and ATEP.
2. Assist stakeholders with developing a wide-range of considerations including sustainability, flexibility, functionality and future growth.
3. Define specific Educational and Facilities Master Plan project goals.

DESCRIPTION OF THE COMMUNITY AND REGIONAL CONTEXT

4. Formulate a description of the community and regional context using a variety of demographic reports including reports from District Research and Planning department.
5. Perform campus wide space utilization study to analyze efficiency level and develop a maximizing strategy.

ANALYSIS OF COMMUNITY AND REGIONAL NEEDS

6. Evaluate Orange County Business Council economic reports and incorporate finding into planning in relationship to programming direction.
7. Identify on-going issues addressed in previous Master Planning efforts and issues stakeholders believe should have been included but weren't.
8. Identify known or anticipated changes at the campus-level, in the community, and through modification in regulations that will impact planning decisions
9. Develop an on-line survey available to the District's community at large in order to obtain feedback on past performance and needs/desires for the future.

PROJECTION AND ANALYSIS OF FUTURE ENROLLMENT CHANGES AND ECONOMIC TRENDS AND DEVELOPMENTS

10. Overall analysis shall span a fifteen year timeframe from 2011/12 to fiscal year 2026/2027

11. Complete growth projections for the District, Colleges and ATEP to determine how much space must be added to each campus.
12. Provide analysis of labor market data for the associated service area.

DESCRIPTION OF THE EDUCATIONAL PHILOSOPHY OF THE COLLEGE

13. Conduct user group meetings for all instructional and non-instruction departments on campus including student and community members.
14. Obtain feedback from stakeholders on the educational philosophy of the Colleges
15. Address the role of technology in the planning process

BRIEF DESCRIPTION OF THE SCOPE AND EMPHASIS OF EXISTING EDUCATIONAL PROGRAMS AND RELATED SERVICES IN RELATIONSHIP TO THE COLLEGE'S PURPOSE AND PHILOSOPHY.

16. Provide full analysis of program data, projects and review of internal and external elements which make up the Colleges and ATEP
17. Identify potential mixed use opportunities to maximize flexibility of spaces
18. Develop a list of educational priorities/initiatives to use as basis for planning
19. Obtain stakeholders feedback on proposed priorities

IDENTIFICATION OF THE NEEDS OF EDUCATIONAL PROGRAMS, STUDENT SERVICES, OTHER SERVICES AND ACTIVITIES, JUSTIFIED IN TERMS OF THE PREVIOUS INFORMATION.

20. Direct planning efforts toward improved utilization of facilities which meet the specific needs of the community and adhere to Title V guidelines.
21. Identify functional and circulation zones to maximize opportunities for social interaction and encourage interdisciplinary interaction.
22. Identify ways to increase campus efficiency and preserve natural resources
23. Identify shared facility opportunities

FORMULATION OF LONG-TERM EDUCATIONAL GOALS AND SHORT-TERM OBJECTIVES TO MEET THESE GOALS.

24. Develop long range educational planning forecast, student services needs incorporating information from previous information gathering
25. Enhance education programs to meet the needs of unemployed returning to school for retaining and education and programs that meet increased demand for transfer courses to four year institutions.

ANALYSIS OF RESOURCES, AVAILABLE AND NEEDED, TO IMPLEMENT THESE OBJECTIVES.

26. Analyze current land use and topography, campus architecture, open space, vehicular and pedestrian circulation patterns, sustainability practices
27. Evaluate existing condition, material type and size of utility infrastructure in relationship to proposed renovation and growth projects.

28. Evaluate existing building conditions and systems in relationship to proposed renovation and growth projects.

IMPLEMENTATION PLAN INCLUDING TASKS, TIMELINES, AND ACCOUNTABILITY MECHANISMS

29. Prioritize proposed projects
30. Group prioritized projects in five year increments
31. Identify a strategy to implement projects of greater or lesser value depending on the available resources

PREPARATION OF A CAMPUS DESIGN

32. Identify current and proposed locations for all programs within the District in order to develop a space program for facilities at each campus
33. Identify and find appropriate locations for unassigned disciplines and programs not previously accounted for.
34. Develop a space program on a department basis with a square foot analysis of various primary and secondary needs
35. Identify open space planning to maximize campus settings and integration of students with faculty and campus life

IDENTIFICATION OF FACILITY PROJECTS RELATIVE TO THE ABOVE STEPS

36. Explore a series of options to explore capital development options for review by stakeholders
37. Assemble space programming needs into groups resulting in associated building projects
38. Provide recommended projects to end users for feedback and adjustment, if necessary

FORMULATION OF AN IMPLEMENTATION AND FUNDING PLAN, SUBJECT TO PERIODIC EVALUATION AND REVISION

39. Provide cost estimates for projects and associated work identified within the Facilities Master plan relative to scheduling, budget, and implementation.
40. Provide preliminary project budget strategies for review by stakeholders relative to maximizing funding within the State Capital Outlay framework.
41. Provide funding strategy options including Public/Private Partnerships to leverage funding. Strategies shall also include shared facility revenue considerations.

EXHIBIT "B" - CRITERIA AND BILLING FOR EXTRA WORK

The following rates which include overhead, administrative cost and profit shall be utilized in arriving at the fee for extra services unless a specific fixed fee is agreed upon. The sub-consultant hourly rates as shown below include a 10% administration fee/mark-up fee. The hourly rates reflected below shall be effective as of the date of execution of this Contract and shall be revised each twelve (12) months; thereafter based upon changes in the Consumer Price Index for the previous twelve month period, using the CPI for the geographical area of the CONSULTANT and each sub-consultant involved in the Project.

<u>CONSULTANT Services</u>	<u>Fee Per Hour</u>
Principal in Charge	\$195
Lead Education Planner	\$175
Lead Facilities Planner	\$175
Director of Sustainability	\$150
Senior Education Planner	\$150
Senior Facilities Planner	\$150
Senior Project Manager	\$150
Planner	\$135
Estimator	\$135
Project Architect	\$135

Project Manager	\$135
Research Analyst	\$135
Designer	\$110
Architectural Staff	\$95
Draftsperson	\$80
Administrative	\$65

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: District Mission and Vision Statements; Core Values/Guiding Principles and Strategic Directions, 2010-2013

ACTION: Acceptance for Review and Study

BACKGROUND

Following the established process for developing and reviewing district-wide goals, on January 11, 2010, Chancellor Mathur sent an email to all employees providing the timeline for the district-wide goals process for 2010-2011 and inviting everyone to attend the upcoming planning sessions. Chancellor Mathur also indicated that suggested goals could be sent directly to the college presidents, ATEP provost, or Vice Chancellor Bramucci.

At the Chancellor's Cabinet meeting of January 14, Chancellor Mathur asked governance group representatives to submit tentative goals to the college presidents and ATEP provost by January 29 or directly to Vice Chancellor Bramucci by February 8. Prior to the first planning session, the college presidents and ATEP provost sent proposals to Vice Chancellor Bramucci. The submitted goals were then grouped by subject area and posted to the SharePoint project web site for feedback.

Planning sessions were held on February 12 at Saddleback College and on March 12 at Irvine Valley College. In addition, after the February 12 session, the draft goals were posted on the SharePoint site to allow those not able to attend the meetings to comment and suggest revisions.

The results of the planning sessions and input from the SharePoint site were a list of core values or guiding principles and strategic directions (Exhibit A). Participants in the process also recommended that the strategic directions be operative for three years. The proposed core values/guiding principles and strategic directions were also discussed at the March 11 and April 15 meetings of the Chancellor's Cabinet and several meetings of the Chancellor's Executive Team.

STATUS

The core values/guiding principles and strategic directions for 2010-2013 are presented in Exhibit A. No changes in the District mission or vision statements are recommended at this time.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study the proposed district-wide core values/guiding principles and strategic directions for 2010-2013 as presented in Exhibit A.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

South Orange County Community College District
Proposed District-Wide
Core Values/Guiding Principles & Strategic Directions

Vision

To be an educational leader in a changing world.

Mission

To provide a dynamic learning environment and diverse opportunities fostering student success and contributing to the community.

Core Values/Guiding Principles

We invest in our students' success, employees, physical plant, and community, with wise use of our resources.

Strategic Directions

- Meet capital and scheduled maintenance needs.
- Broaden revenue sources to support college priorities.
- Establish environmental sustainability in all areas.
- Keep the colleges at the forefront of innovative technology.
- Assess and respond to the educational needs of the community.
- Implement data-driven decision making and continuous quality improvement in all district processes.
- Emphasize district-wide training and staff development.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Consolidated Elections for Members of Governing Boards
ACTION: Approval

BACKGROUND

The provisions of Education Code Section 5340 read in part:

“School District governing board or community college district governing board member elections for two or more school districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot.”

STATUS

Consistent with previous practice during election years, the Orange County Department of Education has notified the South Orange County Community College District that a resolution relative to consolidated elections and order of election needs to be adopted by the board and returned to that office by June 18, 2010. Resolution 10-11 (Exhibit A) resolves that pursuant to the authority of Education Code Sections 5304 and 5322, the Orange County Department of Education notified of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 2, 2010.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution 10-11 to notify the Orange County Department of Education of the consolidated election specifications as outlined in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

**RESOLUTION AND ORDER OF BIENNIAL TRUSTEE ELECTION AND
SPECIFICATIONS OF THE ELECTION ORDER**

RESOLUTION 10-11

May 24, 2010

WHEREAS, the election of governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on December 3, 2010, next succeeding the election.

NOW BE IT RESOLVED that pursuant to the authority of Education Code §5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 2, 2010.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

Dated this 24th day of May, 2010.

Clerk, Board of Trustees
South Orange County Community College District

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections

ACTION: Discussion/Approval

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Two board policies are presented to the board for "Discussion/Approval." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policy was presented to the Chancellor's Cabinet on April 15, 2010 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the April 26, 2010 board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in EXHIBIT A and B.

BOARD POLICY

5626

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

INDEPENDENT STUDY –REGULAR COURSE

~~For courses listed in the college catalogs a student may, because of special circumstances, petition to take the course on an individual independent study basis. A petition must be approved by the instructor who will supervise the contract study as well as by the division director and Office of Instruction. Petitions for regular (catalog listed) courses on an independent study basis are available in division offices. Completed petitions shall be filed no later than the tenth day of classes in the Office of Admissions and Records to complete enrollment (Calif. Ed. Code, Section 70902).~~

Students may be permitted to enroll in an independent study course when it has been demonstrated that the student can profit from such a course. A student may earn no more than nine (9) units in independent study at the college.

Reference:

Title 5, Sections 55230-55240, 55300 and 58003.1

BOARD POLICY

5403

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

STUDENTS

ASSOCIATED STUDENTS' ELECTIONS

The Associated Students' organization at each college shall conduct annual elections to elect officers. The elections shall be conducted in accordance with procedures established by the Associated Students organization subject to the approval of the college President in consultation with the Vice President for Student Services.

Any student elected as an officer in the Associated Students' organization shall meet both of the following requirements:

- The student shall be enrolled in the District at the time of election and throughout his/her term of office, with the minimum required number of units or the equivalent, as required by each college.
- The student shall meet and maintain the minimum standards of scholarship established and published in the college catalog and the Associated Students' organization election packet.

Reference:

Education Code Section 76061

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP-5402 Associated Students' Finance, BP-4015 Accommodations for Employees with Disabilities

ACTION: Acceptance for Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Two board policies are presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on May 13, 2010 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in EXHIBITS A and B.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5402
STUDENTS

ASSOCIATED STUDENTS' FINANCE ACTIVITIES AND ORGANIZATIONS

Associated Students' funds shall be deposited and disbursed under the supervision and approval of college official(s) designated by the College President and approved by the Chancellor.

The funds shall be deposited, loaned or invested in one or more of the ways authorized by law.

All funds shall be expended according to procedures established by the Associated Students; an annual budget approved by the SOCCCD Board of Trustees; and subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- The College President or designee;
- The employee who is the designated advisor of the particular student body organization; and
- A student representative of the student body organization.

The funds of the Associated Students' organizations shall be subject to an annual audit.

Reference:

Education Code Sections 76063-76065

~~Student activities, including student body organizations, are an integral part of every student's college experience. At the colleges they are planned with sufficient variety and frequency to provide an opportunity for all students to participate. Careful consideration, however, is given to developing programs so that they do not interfere with the instructional program. Students may develop additional co-curricular activities under the direction of the appropriate college administrator when there is a need for them. Students who participate in on-campus activities not sponsored by the college are subject to suspension (Calif. Ed. Code, Section 76060 et. seq.).~~

I. Definition of Student Body Funds

- ~~— A. Student body funds consist of monies that are raised at each campus in the name of the college or by part of or all of the students at each campus. These monies must be used for the general good of the student body and not expended for any special group or individual.~~
- ~~— B. The Board of Trustees is charged with the responsibility of supervising and auditing all funds raised by the student body or student body organizations when using the name of the college (Calif. Ed. Code, Section 76065).~~

II. Policies Relating to Use of Student Body Funds

- ~~— A. It is mandatory that purchases or expenses paid for by a student body fund be used for the general welfare of the students.~~
- ~~— B. Funds shall not be used for purchasing instructional supplies or for expenditures for capital outlay items that would normally be purchased by the board.~~
- ~~— C. Special funds may be accepted as earmarked funds for designated purposes, but expenditures must be limited to the amount deposited. Under no conditions shall student body funds be expended for any such special purposes.~~
- ~~— D. Expenditures of student body or club funds shall be subject to the district's purchasing policy.~~
- ~~— E. It is recognized that student body activities should be as self-supporting as possible. Subsidies by the district should be made only to maintain a well-balanced program. The Chancellor is responsible for all funds raised by activities of the student body, in their origin and disbursement (Calif. Ed. Code, Section 76065).~~

III. General Rules

A. Student Body Activities

Following are policies concerning the conduct of student body financial activities. Should a case arise that is not covered by a policy in this manual, approval by the Chancellor is required in every case (Calif. Ed. Code, Section 76062).

1. Faculty Sponsorship. Faculty sponsorship of student activities is necessary. However, the assignment of faculty members to manage student body activities in lieu of engaging in regular class work should be limited to activities that have clear educational value.
2. Policies and Procedures. The Chancellor or an appointed designee shall participate in the preparation, modification, and interpretation of policies, regulations, and procedures affecting student body finances.
3. Approved Student Body Activities. Subject to regulations regarding collection and expenditure of student body funds, student body activities may be operated. Before undertaking any activity, however, approval for these activities must be obtained from the Chancellor or an appointed designee.
4. State Authorization. Student body funds must be supervised and audited by the district (Calif. Ed. Code, Section 76065).
5. Local Authorization. To conform to the requirements of the aforementioned laws, the board has placed the responsibility for supervising student body funds upon the Chancellor or an appointed designee (Calif. Ed. Code, Section 76065).
6. Audit of Student Body Finances. The Executive Vice Chancellor, Administrative and Business Services is authorized to order an audit of student body finances. Should it be found that any procedure or specific form which has been agreed upon has not been followed, orders or instructions may be issued to correct the conditions. Such an audit, in each instance, shall determine the following factors:
 - a. Proper Accounting. That the funds of the student body have been properly accounted for, including a verification insofar as it is practicable of cash receipts, disbursements, and balances.
 - b. Solvency. That the student body is solvent or in a satisfactory financial condition, with special reference to cash on hand and unpaid obligations.

~~c.~~ Efficiency.

~~That efficient methods and procedures are used in accounting and controlling cash transactions. The Executive Vice Chancellor, Administrative and Business Services shall present recommendations for any changes in methods and procedures as are judged necessary to produce the desired efficiency.~~

~~B.~~ Regulations for Student Body Finances

- ~~1. Supervision. The supervision of the fiscal administration of all student body activities shall be delegated to the Chancellor or an appointed designee.~~
- ~~2. Accounts. There shall be one general bank account for the student body funds at each college. Separate accounts shall be kept by the Office of Business Services for the different activities of each college.~~
- ~~3. Payment of Bills. All student body bills will be paid by the Office of Business Services using appropriate check disbursement procedures.~~
- ~~4. Reimbursement for Expenditures. No sponsor shall pay any bill for the district. Exceptions shall be made when transportation, incidental or other expenses are authorized by the chancellor or an appointed designee as necessary when groups travel outside the district. In all such cases, however, an itemized statement of expenditures shall be required of the sponsor before being reimbursed by the district. Appropriate receipts shall accompany this itemized statement.~~
- ~~5. Savings Account. No savings account for investment shall be carried by any student body organization or club or college official without the approval of the Chancellor or an appointed designee.~~

~~C.~~ Use of Student body Funds

- ~~1. Authorization for Expenditures. All expenditures of student body monies shall conform to the provisions in the California Education Code, Sections 76063 and 76064.~~
- ~~2. Supplies and Equipment. Student body funds shall be expended for supplies and equipment necessary for conducting authorized student body activities, and for such other purposes approved by the Chancellor or an appointed designee.~~
- ~~3. Gifts. No student body funds shall be used to purchase gifts of any kind other than awards for recognition of services to the college.~~

~~— D. —~~ Incurring Obligations

~~— As a general practice contracts by student body associations shall not extend beyond the current school year, except athletic contracts and insurance, printing, and other service contracts where a financial savings to the district could result.~~

~~— E. —~~ Trust Accounts

~~— 1. —~~ Definition. Trust accounts are defined as money collected or raised by the following bodies:

~~— a. —~~ Limited Group. A limited group for the purpose and benefit of that group.

~~— b. —~~ Student Body. The entire student body of a college for a specific purpose and turned over to the Chancellor as trustee. These funds should be represented at all times by cash in the bank.

~~— 2. —~~ Restrictions. Trust accounts shall not be overdrawn or loaned for any reason.

~~— F. —~~ Student Body Purchases

~~— 1. —~~ Purchase Order. A properly authorized purchase order must be issued for the purchase of equipment or supplies, except for purchases made from petty cash. All purchases must be approved by designated administrators according to the purchasing policy of the district.

~~— 2. —~~ Cash Discounts. The student body should take advantage of all cash discounts allowed for prompt payment.

~~— 3. —~~ Approval for Obligations. No individual shall financially obligate the student body of any college in any way without first having secured the proper authority to do so in writing. This authority will be established by action of the College Associated Student Government along with administrative approval.

BOARD POLICY

4015

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

ACCOMMODATIONS FOR EMPLOYEES WITH DISABILITIES

When an employee has disclosed a disability as defined by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing (FEHA), it is the policy of the District to explore possibilities of reasonable accommodation prior to making any employment related decision, in accordance with applicable State and Federal laws.

An accommodation is reasonable if it does not impose an undue hardship on the District. Undue hardship is defined as actions that are excessively costly, extensive, substantial, or disruptive, or that would fundamentally alter the nature or operation of the business.

At the District's request, the employee will be responsible for providing medical documentation which describes the employee's physical limitations in order to assist managers in understanding the nature of the employee's functional limitations requiring accommodation. The medical information that is provided by the employee will be used by the District for the sole purpose of evaluating the employee's reasonable accommodations.

The District will protect the medical information that is provided by the employee in accordance with applicable State and Federal laws.

The employee and the manager/supervisor, with the assistance of the District's Office of Human Resources, will participate in a timely, good faith interactive discussion concerning the functional limitations, the ability to perform the essential functions of the job with or without accommodation, and to determine the possibility of an effective accommodation. Employees will be afforded the opportunity to have a representative present during the interactive discussion.

Reasonable accommodation can include, but is not limited to, modifying job duties, changing the work shift, providing paid or unpaid leaves for medical care, accommodating schedules, modifying the work area, and providing mechanical or electronic aids.

Reference:

Americans with Disabilities Act of 1990 (Pub. L. 101-336) (ADA)

California Fair Employment and Housing Act (FEHA) Government Code 12900-12996

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**ITEM: 6.8
DATE: 05/24/10**

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibits.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. ADMINISTRATIVE EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. MC HENRY, BART, is to be employed as Dean, Fine Arts and Media Technology, Pos #4165, Saddleback College, Academic Administrator Salary Range II, Step 1, effective May 24, 2010. This position was approved by the Board of Trustees on October 26, 2009. Replacement for Rocco Cifone, who received a change in status. (See Exhibit B, Attachment 1)

2. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- a. BRADLEY, DEVON, is to be employed as Biology Instructor, Pos #4200, School of Life Sciences and Technology, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6, plus Doctorate stipend. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 2)
- b. BREWINGTON, ELIZABETH, is to be employed as Nursing Instructor, Pos #1724, Division of Health Sciences and Human Services, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 11. This is a replacement position for Theresa Whitt, who retired. (See Exhibit B, Attachment 3)
- c. CALL, LINDA, is to be employed as Nursing Instructor, Pos #4177, Division of Health Sciences and Human Services, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 8. This is a replacement position for Johe Morris, who retired. (See Exhibit B, Attachment 4)
- d. CHOO, BROOKE, is to be employed as Learning Disabilities Specialist, Pos #1834, School of Humanities and Languages, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 7, plus Doctorate stipend. This is a replacement position for Julie Willard, who retired. (See Exhibit B, Attachment 5)
- e. HOLLENBAUGH, ROBERT, is to be employed as Sociology Instructor, Pos #4189, School of Social and Behavioral Sciences, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6, plus Doctorate stipend. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 6)
- f. MC LAUGHLIN, ELIZABETH, is to be employed as Business Law/Paralegal Program Instructor, Pos #4185, School of Business Sciences, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6, plus Doctorate stipend. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 7)

A. NEW PERSONNEL APPOINTMENTS - Continued

2. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- g. PHAM, LAN, is to be employed as Mathematics Instructor, Pos #4184, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6, plus Doctorate stipend. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 8)
- h. SHERMAN, MATTHEW, is to be employed as Kinesiology Instructor, Women's Track and Cross Country Coach, Pos #4172, Division of Physical Education, Kinesiology and Athletics, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class II, Step 8. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 9)
- i. VARGAS, BENJAMIN, is to be employed as Mathematics Instructor, Pos #4178, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6, plus Doctorate stipend. This position was approved by the Board of Trustees on October 26, 2009. (See Exhibit B, Attachment 10)

3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Do, Anhvy	MS/TESOL	ESL/SC	II/6	08/23/10
¹ Grossman, Craig	MA/Speech	Speech/IVC	V/30	08/23/10
¹ Hastings, Ron	MS/Special Education	Adaptive P.E./SC	V/30	05/24/10
¹ Robinson, Terrill	MS/Physical Education	Physical Ed./SC	V/30	08/23/10
Meza, Ralph	MA/Counseling	Counselor/SC	II/6	06/01/10

4. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

¹ Full-time faculty CalSTRS retiree returning to teach part time.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (Ratified - Pursuant to Board Policy 4002.1)

EQUIVALENCY

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Lawson, Anne	BS/Nursing	Nursing/SC	I/6	04/27/10

Equivalency is based on the California Board of Registered Nursing regulatory code 1425(d) which states, "An assistant instructor shall meet the following minimum qualifications: (1) A Baccalaureate Degree from an accredited college which shall include courses in nursing, or in the natural or behavioral or social science relevant to nursing practice." Ms. Lawson currently holds a Baccalaureate of Science in Nursing from California State University, Fullerton, and has performed direct patient care in an acute care setting within the past twelve years. Ms. Lawson anticipates earning her Master of Science degree in Nursing from California State University, Fullerton, in August 2010. This qualifies Ms. Lawson to be a clinical assistant instructor.

B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE ACADEMIC ADMINISTRATOR POSITION

1. VICE CHANCELLOR, BUSINESS SERVICES, Academic Administrator Salary Range IV, Office of Business Services, District seeks authorization to establish and announce a full-time position to its staff complement, effective May 25, 2010. (See Exhibit B, Attachment 11)

C. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed Amount</u>	<u>Effective Date</u>
Castroconde, Miriam	Facilitator, Math Tutor Ctr/IVC	\$ 2,061.45	05/24/10-08/13/10
Chattopadhyay, C.	Co-Chair, Honors Program/SC	2,762.00	05/24/10-08/13/10
Cesareo-Silva, Claire	Coord., Educ. Plan/Assess/SC	8,246.00	05/24/10-08/13/10
Cosgrove, Robert	Past Pres., Academic Senate/SC	2,762.00	05/24/10-08/13/10
Davis-Allen, Lisa	President, Academic Senate/IVC	4,122.90	05/24/10-08/13/10
Dominguez, Carmen	Chair, Accreditation/SC	4,123.00	05/24/10-08/13/10
Dominguez, Carmen	President, Academic Senate/SC	4,123.00	05/24/10-08/13/10
Fahimi, Traci	Editor, Accreditation/IVC	4,122.90	05/24/10-08/13/10
Francisco, David	Chair, Curriculum/SC	1,237.00	05/24/10-08/13/10
Gabriella, Wendy	Coord., Academic Programs/IVC	4,122.90	05/24/10-08/13/10
Gabriella, Wendy	Co-Chair, Accreditation/IVC	16,491.60	05/24/10-08/13/10
Haggerty, Lee	President, SOCCCDFA/SC	1,361.00	05/24/10-08/13/10
Kopecky, Robert	Co-Facilitator, Learning Ctr./IVC	700.89	05/24/10-08/13/10
Mikolajczak, Miki	Accreditation Steering Comm./SC	4,123.00	05/24/10-08/13/10
Pestolesi, Diane	Chair, Accreditation St. I/SC	4,123.00	05/24/10-08/13/10
Quade, Joyce	Coordinator, IMC Lab/SC	2,721.00	05/24/10-08/13/10
Rochford, Stephen	Flex Officer/IVC	1,649.19	05/24/10-08/13/10

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>		<u>Effective Date</u>
		<u>Amount</u>		
Rudmann, Jerald	Co-Chair, SLO Comm./IVC	\$ 3,092.18		05/24/10-08/13/10
Ryals, Kay	Director, Honors Program/IVC	2,061.45		05/24/10-08/13/10
Sergeyeva, Larisa	Co-Facilitator, Learning Ctr./IVC	700.89		05/24/10-08/13/10
Teng, Anthony	Chair, Accreditation St. II/SC	4,123.00		05/24/10-08/13/10
Titus, Jodi	Chair, Curriculum Comm./IVC	2,061.45		05/24/10-08/13/10
Urell, Robert	Director, Computer Lrng. Ctr./IVC	1,649.16		05/24/10-08/13/10
Walsh, Daniel	Secretary, Academic Senate/SC	1,363.00		05/24/10-08/13/10
Weston, Norman	Vice Pres., Academic Senate/SC	2,762.00		05/24/10-08/13/10

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>		<u>Effective Date</u>
		<u>Amount</u>		
Altman, Cheryl	Co-Coord., Reading Lab/SC	\$ 1,721.00		08/23/10-12/20/10
Bagwell, Janet	Co-Coord., Reading Lab/SC	1,721.00		08/23/10-12/20/10
Bander, Carol	Chair, Eng. Second Lang./SC	3,442.00		08/23/10-12/20/10
Barrows, Morgan	Chair, Envir. Stud./Marine Sci/SC	2,581.50		08/23/10-12/20/10
Bennett, Michael	Chair, Adapted Kinesiology/SC	3,428.23		08/23/10-12/20/10
Castroconde, Miriam	Facilitator, Math Tutor Ctr/IVC	3,442.00		08/23/10-12/20/10
Chattopadhyay, C.	Co-Chair, Honors Program/SC	10,326.00		08/23/10-12/20/10
Cobos, Ana Maria	Chair, LibrarySC	3,442.00		08/23/10-12/20/10
Davis-Allen, Lisa	Chair, Visual Art/IVC	2,581.50		08/23/10-12/20/10
Davison, John	Chair, Physical Sciences/IVC	1,721.00		08/23/10-12/20/10
Dominguez, Carmen	Chair, Music/SC	1,721.00		08/23/10-12/20/10
Duquette, Jan	Chair, P.E./Kinesiology/Ath./SC	6,884.00		08/23/10-12/20/10
Etter, William	Co-Chair, English/IVC	2,581.50		08/23/10-12/20/10
Evancoe, Eugene	Chair, Elec Tech/CMT/ SC	1,721.00		08/23/10-12/20/10
Farnsworth, Robert	Chair, Horticulture/SC	1,721.00		08/23/10-12/20/10
Faseler, Shannon	Facilitator, Art Gallery/IVC	2,753.60		08/23/10-12/20/10
Fennell, Patrick	Chair, Theatre/SC	1,376.00		08/23/10-12/20/10
Fesler, Susan	Chair, Languages/IVC	4,302.50		08/23/10-12/20/10
Fier, Scott	Chair, Chemistry/SC	2,581.50		08/23/10-12/20/10
Fisher, Katherine S.	Co-Coordinator, English/SC	1,721.00		08/23/10-12/20/10
Fox, Lindsay	Chair, Fashion/SC	1,721.00		08/23/10-12/20/10
Frame, Stewart	Facilitator, Model UN Events/IVC	1,721.00		08/23/10-12/20/10
Galbraith, Mark	Team Physicals/SC	1,250.00		08/24/10-11/30/10
Gilman, Bruce	Co-Chair, English/SC	2,581.50		08/23/10-12/20/10
Haeri, Melanie	Facilitator, Reading Center/IVC	1,721.00		08/23/10-12/20/10
Hernandez-Bravo, C.	Coordinator, Int'l Language/SC	1,721.00		08/23/10-12/20/10
Hernandez-Bravo, C.	Chair, International Language/SC	4,474.60		08/23/10-12/20/10
Hewitt, Suzanne	Chair, Consumer Fam Sci/FN/SC	1,721.00		08/23/10-12/20/10
Hoggatt, Michael	Chair, Special Services/SC	2,237.90		08/23/10-12/20/10
Hunt, Matthew	Coordinator, Writing Ctr./SC	1,721.00		08/23/10-12/20/10
Huntley, Anthony	Co-Chair, Biology/SC	1,290.75		08/16/10-12/20/10

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>		<u>Effective Date</u>
		<u>Amount</u>		
Kil, Joon	Chair, Soc/Behavioral Sci/IVC	\$ 3,442.00		08/23/10-12/20/10
Konishi, Hiro	Co-Chair, Cinema/TV/Radio/SC	860.50		08/23/10-12/20/10
Leighton, Ronald	Chair, Photography/SC	1,376.80		08/23/10-12/20/10
Lowe, Lesley	Chair, Emeritus Kinesiology/FA/SC	5,163.00		08/16/10-12/20/10
Manuel-Ellison, Ronald	Chair, Theatre/IVC	1,721.00		08/23/10-12/20/10
Manuel-Ellison, Ronald	Facilitator, Theatre Prod./IVC	2,753.60		08/23/10-12/20/10
Marmolejo, Francisco	Chair, Humanities/IVC	3,442.00		08/23/10-12/20/10
McCaughey, Colin	Facilitator, Admin of Justice/IVC	2,753.60		08/23/10-12/20/10
McDonough, Mary	Facilitator, Human Develop./IVC	2,753.60		08/23/10-12/20/10
McGrogan, Martin	Facilitator, Athletics/IVC	1,721.00		08/23/10-12/20/10
McLeod, Paul	Advisor, Lariat/SC	3,442.00		08/23/10-12/20/10
Meyer, Cliff	Chair, Automotive Technology/SC	1,721.00		08/23/10-12/20/10
Meyer, Kurt	Co-Chair, English/IVC	2,581.50		08/23/10-12/20/10
Myers, Charles	Co-Chair, Cinema/TV/Radio/SC	860.50		08/23/10-12/20/10
² Pestolesi, Diane	Chair, Accred. Standard I/SC	3,442.00		08/23/10-12/20/10
² Pestolesi, Thomas	Chair, Health Sci/PE/Athletics/IVC	2,581.50		08/23/10-12/20/10
Polloczek, Paul	Chair, Humanities/Philosophy/SC	1,721.00		08/23/10-12/20/10
Radden, Larry	Coach, Forensics/SC	5,163.00		08/23/10-12/20/10
Reed, Michael	Chair, Journalism/SC	1,721.00		08/23/10-12/20/10
Renault, Irene	Co-Coordinator Reading Lab/SC	1,721.00		08/23/10-12/20/10
Repka, James	Chair, Geology/Marine Sci/SC	1,721.00		08/23/10-12/20/10
Rochford, Stephen	Chair, Music/IVC	2,581.50		08/23/10-12/20/10
Ross, Priscilla	Chair, Life Sciences/IVC	3,442.00		08/23/10-12/20/10
Rousseau, Michele	Chair, Computer Science/SC	1,721.00		08/23/10-12/20/10
Rudmann, Jerald	Co-Chair, Accreditation/IVC	3,442.00		08/23/10-12/20/10
Rudmann, Jerald	Co-Facilitator, SLO/IVC	3,442.00		08/23/10-12/20/10
Rybold, Gary	Co-Facilitator, Forensics/IVC	2,581.50		08/23/10-12/20/10
Sherling, Dorothy	Chair, Math/Computer Sci/Eng/IVC	5,163.00		08/23/10-12/20/10
Smith, Jeanne	Chair, Mathematics/SC	6,884.00		08/23/10-12/20/10
Sinegal, Jayne	Chair, Library Academic/IVC	1,721.00		08/23/10-12/20/10
Sinegal, Jayne	Facilitator, Library Services/IVC	1,721.00		08/23/10-12/20/10
Stankovich, Kimberly	Chair, Speech/SC	1,721.00		08/23/10-12/20/10
Stephens, Blake	Chair, Architecture/Drafting/SC	1,721.00		08/23/10-12/20/10
Stevenson, William	Co-Coordinator, English/SC	1,721.00		08/23/10-12/20/10
Stevenson, William	Co-Chair, English/SC	2,581.50		08/23/10-12/20/10
Taylor, Karen	Chair, Graphic Design/SC	1,721.00		08/23/10-12/20/10
Teh, Steve	Co-Chair, Biology/SC	1,290.75		08/23/10-12/20/10
Teng, Anthony	Chair, Accreditation Standard II/SC	3,442.00		08/23/10-12/20/10
Thomas, Arlene	Chair, Interior Design/Travel/SC	1,721.00		08/23/10-12/20/10
Thomas, Linda	Facilitator, Writing Center/IVC	4,130.40		08/23/10-12/20/10
Tiongson, Edwin	Chair, Speech/IVC	1,721.00		08/23/10-12/20/10
Tiongson, Edwin	Co-Facilitator, Forensics/IVC	2,581.50		08/23/10-12/20/10

² Spouses: Diane Pestolesi, Nursing Instructor, Health Science & Human Services, Saddleback College; Thomas Pestolesi, PE Instructor/Head Volleyball Coach, Health, Physical Education & Athletic, Irvine Valley College.

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>		<u>Effective Date</u>
		<u>Amount</u>		
Tucker, Kari	Chair, Soc/Behavioral Sci/IVC	\$ 3,442.00		08/23/10-12/20/10
Tucker, Kari	Co-Facilitator, SLO/IVC	3,442.00		08/23/10-12/20/10
Urell, Robert	Facilitator, Computer Lrng. Ctr/IVC	4,130.40		08/23/10-12/20/10
Urell, Robert	Chair, Business Sciences/IVC	3,442.00		08/23/10-12/20/10
Weatherford, Theodore	Chair, Dance/IVC	1,721.00		08/23/10-12/20/10
Weatherford, Theodore	Coordinator, Dance Prod./IVC	1,721.00		08/23/10-12/20/10
White, Richard	Chair, Art/SC	3,442.00		08/23/10-12/20/10

3. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2009/2010 and 2010/2011 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Alessi, Anna	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Aminy, Marina	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Barraza, Greg	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Beasley, James	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Beasley, James	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Bodnar, Carol	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Bodnar, Carol	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Bromberger, Kristine	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Callum, Oceana	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Carlander, David	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Chao, Iris	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Chapman, Tamy	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Chatham, Lynne	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Cooper, Karin	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Fesler, Susan	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Fesler, Susan	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Fisher, Katherine S.	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Henderson, Pamela	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Henderson, Pamela	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Hildebrand, Colleen	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Hildebrand, Colleen	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Innes, Colin	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Jerome, Amanda	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Kukkonen, Noreen	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Kukkonen, Noreen	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Livote, Michelle	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Livote, Michelle	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Luther, Barbara	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Luther, Barbara	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Luther, Barbara	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Man, Georgina	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Man, Georgina	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10

C. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

3. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2009/2010 and 2010/2011 fiscal year.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
McGirr, Julie	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
McGirr, Julie	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Morris Freshwater, L.	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
O'Connell, Carrie	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Paquette, Chris	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Rivas, Daniel	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Rivas, Daniel	ESL Read/Grade Writing Samples/IVC	07/01/10-08/13/10
Sims, Larry	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Sims, Larry	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Stachenfeld, Marilyn	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Stern, Susan	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Stern, Susan	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Stevenson, William	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Streidter, Anna	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Striedter, Anna	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Tash, Sharon	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Turnbull, Lisa	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Van Beek, Milo	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Van Beek, Milo	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Wilson, Jeffrey	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Wilson, Jeffrey	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Wood, Joshua	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Woodruff, Sandra	ESL Read/Grade Writing Samples/IVC	05/24/10-06/30/10
Woodruff, Sandra	ESL Read/Grade Writing Samples/IVC	07/01/10-08/20/10
Ziehm, Carol	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10
Zimmerman, Ray	Reading Challenge/ESL Essays/SC	06/01/10-08/13/10

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u> <u>Amount</u>	<u>Effective Date</u>
Anderson, Christina	Externship/Comm Collab./SC	\$ 900.00	01/25/10-03/31/10
Bagwell, Janet	BSI Colloquium Tchg Eng/SC	275.36	01/11/10-05/20/10
Bander, Carol	BSI ESL Grammer Wksp/SC	100.00	01/11/10-05/50/10
Barrows, Morgan	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Bromberger, Kristine	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Bruno, Brenda	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Callum, Oceana	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Chatham, Lynne	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Chin, Lem	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Cox, Barbara	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Demmon, Robert	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10

D. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2009/2010 and 2010/2011 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount</u>	
Doren, Ricia	BSI ESL Grammer Wksp/SC	\$ 100.00	01/11/10-05/20/10
Erbas-White, Ilknur	BSI Math Video Modules/IVC	4,123.00	05/24/10-08/13/10
Evancoe, Eugene	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Farnsworth, Robert	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Fisher, Katherine	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Fox, Lindsay	Tech Prep Consortium/Fashion/SC	500.00	01/11/10-05/20/10
Gleason, Linda	Foster Student Success activity/SC	3,630.00	05/01/10-05/31/10
Gregory, Eric	BSI Colloquium Tchg. Eng/SC	137.68	01/11/10-05/20/10
Harper, Melody	Develop Career Ctr models/IVC	900.00	05/01/10-05/31/10
Harper, Melody	Research Career Centers/IVC	2,500.00	07/01/10-08/13/10
Harper, Melody	Research Career Centers/IVC	1,800.00	05/24/10-06/30/10
Hewitt, Suzanne	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Hunt, Matthew	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Jensen, Dianne	Editor, Internt'l Voice/ASG/SC	2,000.00	08/24/09-05/21/10
Jensen, Dianne	BSI ESL Grammer Wksp/SC	100.00	01/11/10-05/20/10
Lam, Chin	BSI Colloquium Tchg. Eng/SC	137.68	01/11/10-05/20/10
Lulich, Benjamin	Perform Choral/Foundation/SC	350.00	05/01/10-05/01/10
McFann, Kent	Externship/Comm Collab./SC	900.00	01/25/10-03/31/10
McFann, Kent	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Meyer, Clifford	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Morris Freshwater, L.	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Nowland, Judith	Tech Prep Consortium/Fashion/SC	500.00	01/11/10-05/20/10
Quade, Joyce	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Reading, Cynthia	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Schermerhorn, Brock	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Schultz, Dolores	BSI ESL Grammer Wksp/SC	100.00	01/11/10-05/20/10
Smith, Christina	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Stachenfeld, Marilyn	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Stephens, Blake	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Stout, Ronald	Perform/Master Cls/Foundation/SC	1,125.00	06/28/10-07/02/10
Tamialis, Barbara	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Tash, Sharon	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10
Taylor, Karen	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Teng, Anthony	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Tinervia, Joseph	Coach Bus. English/Honors/SC	1,826.00	01/11/10-05/21/10
Ventura, Jan	Coordinate Tech Prep Duties/SC	4,000.00	01/11/10-05/21/10
Weiss, Elizabeth	Research/Dev. TTP grant/IVC	2,300.00	01/04/10-05/21/10
Weiss, Elizabeth	Develop Resource Guide/CTE/IVC	4,000.00	05/24/10-06/30/10
Weiss, Elizabeth	Develop Resource Guide/CTE/IVC	4,000.00	07/01/10-08/13/10
Welc, Martin	Tech Prep Articulation Activity/SC	100.00	04/21/10-05/03/10
Ziehm, Carol	BSI Colloquium Tchg. Eng/SC	275.36	01/11/10-05/20/10

E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. BORNEMANN, ROBERT, ID#1175, Speech Instructor, Pos #1481, Academic Faculty Salary Column V, Step 30, Division of Fine Arts and Media Technology, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 15, 1983)
2. ³CRARY, DIANE, ID #3038, Learning Disabilities/Acquired Brain Injury Specialist, Pos #1839, Academic Faculty Salary Column IV, Step 24, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: January 12, 1998)
3. ³CRARY, PAUL, ID #1124, Speech Instructor, Pos #1517, Academic Faculty Salary Column V, Step 30, Division of Fine Arts and Media Technology, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 19, 1986)
4. GROSSMAN, CRAIG, ID #2489, Speech Instructor, Pos #1556, Academic Faculty Salary Column V, Step 30, School of Fine Arts, Irvine Valley College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 18, 1980)
5. HADA, DENNIS, ID #1195, Math/Computer Science Instructor, Pos #1557, Academic Faculty Salary Column V, Step 30, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 21, 2010, retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 19, 1986)
6. HASTINGS, RONALD, ID #1213, Adaptive Physical Education Instructor, Pos #1563, Academic Faculty Salary Column V, Step 30, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 21, 2010, retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: January 14, 1980)
7. LEDBETER, KATHLEEN, ID #2479, English as a Second Language Instructor, Pos #1023, Academic Faculty Salary Column V, Step 30, School of Humanities and Languages, Irvine Valley College, resignation effective May 21, 2010, retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 18, 1989)
8. RILEY, WILLIAM, ID #1005, Fine Arts Instructor, Pos #1662, Academic Faculty Salary Column IV, Step 25, Division of Fine Arts and Media Technology, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 18, 1980)
9. THORPE, TERRY, ID #1259, Accounting Instructor, Pos #1708, Academic Faculty Salary Column IV, Step 25, School of Business Sciences, Irvine Valley College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: January 8, 1979)

³ Spouses: Diane Crary, Learning Disabilities/Acquired Brain Injury Specialist, Counseling Srv. & Special Programs, Saddleback College; Paul Crary, Speech Instructor, Fine Art & Media Technology, Saddleback College.

ATTACHMENT 1

NAME: MC HENRY, BART

POSITION: DEAN
Division of Fine Art and Media Technology
Saddleback College

EDUCATION:

M.F.A. Drama, Musical Theater Performance
University of California
Irvine, CA

B.F.A. Acting
University of Southern California
Los Angeles, CA

EXPERIENCE:

Mr. Mc Henry has been working as a Full Professor and Department Chair for Theater, Film and Television at Azusa Pacific University since September, 2005. He also worked as Director of Theater Arts from September, 2003 through August, 2005 and as a full-time Professor in Theater from September, 2001 through August, 2003 for Azusa Pacific University; as an Adjunct Professor in Theater for both Irvine Valley, and Saddleback College; and Guest-Lecturer for University of California, Irvine and California State University, Fullerton from September, 1994 to September, 2001. In addition, Mr. Mc Henry was the Guest Director of "A Christmas Carol" for Covina Center for Performing Arts from October, 2009 through December, 2009 and Director of Theatrical Production of "Pirates of Penzance" for Performance Riverside from March, 2010 through April, 2010. During his tenure with Azusa Pacific University, Mr. Mc Henry managed nine separate budgets with the department; raised approximately \$500,000 over a five year period; and increased course offerings through the creation of new majors: Bachelors of Fine Arts, Cinematic Arts; Bachelor of Arts, Theater, Bachelor of Arts, Screenwriting; and Bachelors of Arts Cinematic Studies.

PROFESSIONAL GROWTH AND SERVICE:

- Theatrical Directing: Performance Riverside; Covina Center for Performing Arts; Azusa Pacific University; Irvine Valley College; Long Beach Community Center; and University of Southern California.
- Musical Theater Performance
- Board Member for Crean Lutheran High School, Irvine, CA
- Board Member for San Elijo College, San Marcos, CA

ATTACHMENT 2

NAME: DEVON BRADLEY

POSITION: BIOLOGY INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

Ph. D. Ecology and Evolutionary Biology
Brown University
Providence, RI

B.S. Ecology and Evolution
University of California
Santa Cruz, CA

EXPERIENCE:

Dr. Bradley has been working part-time as an Adjunct Faculty for Irvine Valley College since January, 2010. He has also taught full-time as a Life Science Instructor for Rockville Center School District from January, 2003 through June, 2003; part-time as an Adjunct Faculty for Fullerton College since January 2010; part-time as an Adjunct Faculty for Orange Coast College since August, 2008. In addition, Dr. Bradley was a Post-doctoral Researcher from June, 2008 through January, 2009 and a Junior Research Specialist from June, 2007 through September, 2007 for University of California, Irvine; and a Research Technician for the University of California, Santa Cruz from January, 2000 through December, 2002. He obtained a Teaching Certificate from Sheridan Center Teaching in 2004 and completed a Community College Internship Program in 2008.

FELLOWSHIPS, HONORS AND ORGANIZATIONS:

- National Science Foundation Graduate Research Fellowship, 2004-2008
- University Fellowship, Brown University, 2006-2007
- Ecological Society of America, 2003-present
- International Society for Microbial Ecology, 2003-present
- University of California President's Undergraduate Fellowship, 2001
- University of California Santa Cruz Projects Award, 2000-2001

RECENT PUBLICATIONS AND PRESENTATIONS:

- Bradley, D.J., and J.B.H. Martiny. Patterns of fungal diversity and composition along a salinity gradient. *The ISME Journal* (in review).
- Bradley, D.J., G.S. Gilbert, and J.B.H. Martiny. 2008. Pathogens promote plant diversity through a compensatory response. *Ecology Letters* 11: 461-469.
- Bradley, D.J., G.S. Gilbert, and J.B.H. Martiny. 2007. Pathogens promote plant diversity through a compensatory response. Annual Meeting of the Ecological Society of America, San Jose, CA.
- Bradley, D.J., G.S. Gilbert, and J.B.H. Martiny. 2006. Experimental evidence that pathogens promote plant diversity. International Symposium of microbial Ecology. Vienna, Austria.

ATTACHMENT 3

NAME: ELIZABETH (BETSY) BREWINGTON

POSITION: NURSING INSTRUCTOR
Full-Time Tenure Track
Saddleback College

EDUCATION:

M.S.N. Nursing Education
California State University,
Statewide Nursing Program
Carson, CA

B.S.N. Nursing
University of Hawaii,
Honolulu, HI

EXPERIENCE:

Ms. Brewington has been working as an adjunct faculty of Nursing since 1988. She is currently teaching as a temporary, full-time, one semester grant funded Nursing Instructor position for the Spring 2010 semester at Saddleback College. Ms. Brewington has taught for Saddleback College as a temporary, full-time Nursing Instructor Sabbatical Leave replacement position for one semester, Spring 2001; a temporary, full-time, grant funded Nursing Instructor position at Saddleback College for the academic years 2003-2004 and 2004-2005; a temporary, full-time grant funded Nursing Instructor position, one semester for Fall, 2006; and a temporary, full-time Nursing Instructor Sabbatical Leave replacement position for one semester in the Spring, 2007. Ms. Brewington has also been employed as an instructor with the American Heart Association for BLS and ACLS since 1980. Her prior experience includes Education Coordinator, Director of Staff Development, Nursing Supervisor, and nursing staff for South Coast Medical Center, Laguna Beach, California, from 1977 through 1999. Ms. Brewington has also been employed as a Clinical Skills Specialist for Saddleback College since September, 1990,

PROFESSIONAL LICENSE:

- California RN License

ATTACHMENT 4

NAME: LINDA CALL

POSITION: NURSING INSTRUCTOR
Full-Time Tenure Track
Saddleback College

EDUCATION:

M.S.N Nursing
Specialization: Leadership in Health Care Systems
Regis University
Denver, CO

B.S.N Nursing
University of Florida
Gainesville, FL

EXPERIENCE:

Ms. Call is an R.N. Clinical Educator, and was a R.N. Clinical Coordinator and staff member for Saddleback Memorial Medical Center, Laguna Hills, CA, since February, 1990, and has been teaching Nursing as a part-time Adjunct Faculty at Saddleback College since January 2006. She has also taught at Saddleback College as a temporary, full-time Nursing Instructor Sabbatical Leave replacement position for the Spring 2007; a temporary full-time grant funded Nursing Instructor position, under Hoag Hospital grant, for the Academic year 2007-2008 and one semester in the Fall, 2008; and as a temporary, full-time grant funded Nursing Instructor position, under Fostering Student Success grant, for one semester, Spring 2009 and Academic Year 2009-2010. Ms Call also was a Clinical Staff Nurse for Mission Medical Center, Mission Viejo, CA, in 1993; a Registry Critical Care Nurse for Sullivan Health Care, Santa Ana, CA from 1992 through 1993; an R.N. Clinical Staff member for Long Beach Memorial Medical Center, Long Beach, CA from 1988 through 1989; a Clinical Staff Nurse for Community Memorial Hospital, Ventura, CA from 1985 through 1987; and a Graduate Nurse/Staff Nurse for Cedars Medical Center, Miami, FL from 1985 through 1986.

HONORS:

- Graduate with Honors, December 30, 2005 - Regis University

LICENSES/CERTIFICATES/TRAINING:

- Register Nurse, March 1, 1985; Critical Care Nursing; ACLS Instructor, August 1, 2004; BLS Instructor, October 1, 2004; CPAN 2000-2005 (ASPAN Member); ACLS, 1986 – Current; BLS, 1982 – Current

ATTACHMENT 5

NAME: BROOKE CHOO

POSITION: LEARNING DISABILITIES SPECIALIST
Irvine Valley College
Full-Time, Tenure-Track

EDUCATION:

Ph.D. Education (Counseling Psychology)
University of Southern California
Los Angeles, CA

M.A. Educational Psychology
University of Minnesota
Minneapolis, MN

B.A. Psychology
Macalester College
St. Paul, MN

EXPERIENCE:

Dr. Brooke Choo has been working full-time for Santa Ana College as a Learning Disabilities Specialist since January, 2004. In addition, she has been working part-time for Saddleback College as a Learning Disabilities Specialist since November, 2009; Cypress College as Learning Disabilities Specialist since August, 2004; Fullerton College as Learning Disabilities Specialist from June, 2005 through August, 2009; California State University, Fullerton as Learning Disabilities and Mental Health Specialist from June, 2008 through August, 2009; and Loyola Marymount University as a part-time Instructor from January, 2004 through June, 2004. Dr. Choo has been serving as Irvine Valley College's Region 8 Representative to the California Community Colleges Chancellor's Office Learning Disabilities (LD) Field Advisory group. Additionally, she is the lead trainer for the Chancellor's Office Learning Disabilities Eligibility and Services Model training, the process by which LD Specialists are certified in California.

LICENSE, CERTIFICATIONS, PROFESSIONAL GROWTH AND SERVICE:

- Licensed Psychologist, January 12, 2004 – January 31, 2012
- Certified Learning Disability Specialist, November 3, 2003
- Lifetime Member, Psi Chi, National Honor Society in Psychology, since June, 1994
- Professional Member, American Psychological Association, since 1996
- Professional Member, American Counseling Association, since 1997
- Served as the Southern Chair of the Learning Disabilities Interest Group on the Executive Board for California Association of Post-secondary Education and Development and Disability.

RECENT PUBLICATIONS AND PRESENTATIONS:

- Raymond, N.C., Neumeyer, B.E., Warren, C.S., Lee, S.S., & Peterson, C.B. (2003). Energy intake patterns in obese women with binge eating disorder. *Obesity Research*, 11(7), 869-879.
- Chung, R.H., Smart, R., Kim, J., Neumeyer, B., & Yang, J. (2000, August). Relationship of ethnicity and ethnic identity to intergenerational conflict. Poster session presented at the annual meeting of the American Psychological Association, Washington, D.C.

ATTACHMENT 6

NAME: ROBERT HOLLENBAUGH

POSITION: SOCIOLOGY INSTRUCTOR
Irvine Valley College
Full-Time, Tenure-Track

EDUCATION:

Ph.D. Sociology
University of Southern California
Los Angeles, CA

Graduate Certificate Gender Studies
University of Southern California
Los Angeles, CA

M.A. Sociology
University of Southern California
Los Angeles, CA

B.A. Sociology
(*Magna Cum Laude*) San Francisco State University
San Francisco, CA

EXPERIENCE:

Dr. Robert Hollenbaugh has been working as a tenure-track Assistant Professor at St. Cloud State University in St. Cloud, Minnesota since August 2009 after earning his Ph.D. from the University of Southern California (USC). Dr. Hollenbaugh has extensive training and experience teaching in all areas of sociology, focusing on general education courses. In 2005, Dr. Hollenbaugh earned a university-wide Award of Excellence in Teaching for his teaching work. Dr. Hollenbaugh has also served in an adjunct position at California State University Long Beach and also has over five years of experience in data management and program evaluation in the non-profit sector, from 1998 through 2003. Most recently Dr. Hollenbaugh has been using his experience with non-profit organizations to foster student connections to community agencies and create service learning opportunities that facilitate greater student academic and occupational paths to success.

AWARDS, PROFESSIONAL GROWTH AND SERVICE:

- Final Year Dissertation Fellowship, College of Letters, Arts and Sciences, USC, 2008-09.
- Award of Excellence in Teaching, Center for Excellence in Teaching, USC, 2005.
- Fellowship for Urban & Global Initiatives, Urban Initiative and the College of Letters, Arts and Sciences, USC, 2005.
- Distinction in Sociology Qualifying Examination: Race/Gender Intersectionality, 2005.
- Steering Committee, "Working Together – Academia and Activism: case studies in community-centered policy," Sociology Graduate Student Symposium, USC, 2004.

ATTACHMENT 7

NAME: MC LAUGHLIN, ELIZABETH

POSITION: BUSINESS LAW/PARALEGAL PROGRAM INSTRUCTOR
Irvine Valley College
Full-Time Tenure Track

EDUCATION:

Juris Doctorate Law
Seton Hall School of Law
Newark, NJ

L.L.M. Tax Law
Chapman School of Law
Orange, CA

L.L.M. International Business Law
King College University of London
London, UK

B.A. Economics
University of Richmond
Richmond, VA

EXPERIENCE:

Dr. Mc Laughlin has been working part-time as Lead Instructor, Content Expert for Extended Education at the University of California, Irvine Paralegal Program since January, 2003. She has also taught as a Lecturer for Roehampton University in London, England from October, 2006 through May, 2008. Her professional experience includes working as an Arbitrator per diem for Financial Industry Regulatory Authority since June, 1994 and as an Equity Trader, full-time, for Legg Mason in Baltimore, New York from October, 1985 through August, 1991.

RECENT PUBLICATIONS AND PRESENTATIONS:

- Anglo-American regulatory responses to the Subprime crisis: *Lessons in financial development for Sub-Saharan Africa*, Journal of Transnational Law and Contemporary Problems, expected Spring 2010.
- *Socially Responsible Investment Theory: Harm and the developing world*, Law and Society Annual meeting, Denver, CO, USA, May 2009.
- *Anglo-American regulatory responses to the Subprime crisis: Lessons in financial development for Sub-Saharan Africa*, Global Meltdown: Examining the worst Economic crisis since the Great Depression, Univ. of Iowa law School, Transnational Center for Law and Contemporary Problems.

ATTACHMENT 8

NAME: LAN PHAM

POSITION: MATHEMATICS INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

Ph.D. Computational Mathematics
Ohio State University
Columbus, OH

M.A. Mathematics
University of California
Berkeley, CA

B.A. Mathematics
University of California
Davis, CA

EXPERIENCE:

Dr. Pham has been working part-time as an Adjunct Faculty for Irvine Valley College since August, 2006. He has also taught as a part-time Adjunct Faculty for Orange Coast College since August, 2001; was a Visiting Assistant Professor/Researcher/Lecturer for University of California, Irvine from August 2001 through December, 2005; and a full-time Instructor for Ohio State University from January, 2001 through June, 2001. In addition, Dr. Pham worked a year in the Student Success Center at Orange Coast College, managing and training tutors, tracking student progress, monitoring ALEKS feedback, and advising students.

PROFESSION ACHIEVEMENTS:

- Completion of Calculus workbook-textbook hybrid for use at Orange Coast College, June 2010.
- Completion of workbook-textbook hybrid for use in algebra courses at Irvine Valley College, December, 2006.

PUBLICATIONS:

- *A comparison of blob methods for vortex sheet roll-up* (with Greg Baker), Journal of Fluid Mechanics, volume 547, pages 297-316.
- *3D object modeling using locally constructed globally- C^4 mesh*, Journal of Computational Physics. Submitted.
- *Nonlinear Three-Dimensional Simulation of Solid Tumor Growth*, Journal of Discrete and Continuous Dynamical Systems-Series B (Vol 7 #3) 2007 (with Nie, Lowengrub, and Critsini)

ATTACHMENT 9

NAME: MATTHEW SHERMAN

POSITION: KINESIOLOGY INSTRUCTOR/
WOMEN'S TRACK CROSS COUNTRY COACH
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

M.A. Education/Secondary Teacher Education
University of Phoenix
Phoenix, AZ

B.S. Kinesiology, Health Education
California Polytechnic State University
San Luis Obispo, CA

EXPERIENCE:

Mr. Sherman has been working for Saddleback College as an Adjunct Faculty since August, 2002 and as a Fitness Instructor and Personal Trainer for the Saddleback Valley YMCA since February, 2005. He was also the Assistant Coach, Men's and Women's Cross Country, and Track and Field for Cuesta Community College from August 1996 through May, 2001; a Student Teacher for Dana Hill High School from November 2007 through March, 2008; and an Associate Teacher II from September, 2002 through March, 2004 and a Child Care Director for Beach Cities YMCA from March, 2004 through February, 2005.

CERTIFICATIONS:

- USA Track and Field (USATF) Level 1, December, 2009
- FITOUR* Primary Yoga Certification, March, 2009 – March, 2011
- FITOUR* Group Kickboxing, January, 2010 – January, 2012
- YMCA Cycle, March 24, 2006
- CPR and First Aid

ACHIEVEMENTS:

- 1999 Meet Co-director of California Community college state Championships
- 1998 Meet Co-director of Southern California Community College Regional Championships
- 1997-2001 Meet Co-Director Cuesta/Pepsi/Venue Cross Country Invitational
- Camp Counselor for Summer Runner's Workshop 1993-1996

ORGANIZATIONS:

- United States Track Coaches Association
- Community College Cross Country and Track Coaches Association

ATTACHMENT 10

NAME: BENJAMIN VARGAS

POSITION: MATHEMATICS INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

Ph.D. Mathematics
University of California
Irvine, CA

M.S. Mathematics
University of California
Irvine, CA

B.S. Mathematics
University of California
Irvine, CA

EXPERIENCE:

Dr. Vargas has been working as an Adjunct Faculty since August, 2009, and full-time, temporary one semester from January, 2010 through May, 2010 for Irvine Valley College. He has also worked at the University of California as a Mathematics Teacher's Assistant and Mathematics Instructor from 1998 through 2007; Golden West College as a Adjunct Faculty from 2004 through 2006; Santiago Canyon College as Adjunct Faculty from 2004 through 2009; Orange Coast College as a Adjunct Faculty from 2006 through 2009; Cypress College from 2007 through 2009; and California State University, Fullerton in the Fall 2009. Dr. Vargas's teaching expertise ranges from Arithmetic, Pre-Algebra, Elementary Algebra, Intermediate Algebra, College Algebra, Liberal Arts Math, Pre-Calculus, Calculus, Business Calculus, Statistics, Trigonometry, Finite Mathematics, to Differential Equations. He is proficient in both Matlab and Fortran languages.

PROFESSIONAL ACHIEVEMENTS:

- Orange Coast College, bridging program: first Community College Mathematics Instructor to teach college level Elementary and Intermediate algebra to seniors at Estancia High School in Costa Mesa.
- Served as Math Instructor for Upward Bound, University of California, Irvine Summer program (designed to encourage High School Students to attend College), 2009.
- Fellowship and guidance to incoming minority graduate students as a member of AGEP program for University of California, Irvine.

ATTACHMENT 11

South Orange County Community College District

VICE CHANCELLOR OF BUSINESS SERVICES – Academic Administrative Salary Range IV

DEFINITION

To serve as the District's Chief Business Official; plan, develop, organize, coordinate, administer, review and evaluate comprehensive District-wide fiscal services, including budget preparation and administration, accounting, payroll, risk management, facilities planning, construction, investments, and capital financing, purchasing, and warehousing, including contracting, fixed asset inventory control and mail delivery and courier services; ensure timely and accurate submission of all District financial reports, including the annual financial audit and adopted budget; ensure the development, implementation and adherence of Board policies related to business services; ensure compliance with State and federal laws, District policies and collective bargaining agreements; train, supervise and evaluate the performance of assigned personnel and perform other duties and assume other responsibilities as assigned by the Chancellor and Board of Trustees.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Chancellor. Exercises direct supervision over assigned administrative, management, technical and clerical staff.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

Serve as the Chief Business Official of the District and an advisor and resource to the Chancellor regarding fiscal services, facilities planning/management and purchasing and other related matters; assist the Chancellor in formulating the business policies to be recommended to the Board of Trustees; and serve as a member of the Chancellor's Executive Council.

Under the direction of the Chancellor, assure the preparation of the District's annual budget; recommend appropriate modifications to District business plans; ensure that business related complaints are investigated and resolved in a timely and effective manner; compile and analyze related data and prepare and distribute reports as required.

Analyze, interpret and monitor the financial condition of the District and colleges operations and recommends changes as needed; consult with the Chancellor and college presidents to develop financial strategies for the District.

Develop and recommend new, revised or modified District policies related to business services for approval by the Board of Trustees; review and evaluate administrative procedures and recommend changes as needed to manage business programs, services, timelines and activities effectively.

Direct the fiscal and business operations of the District, including budget preparation and administration, accounting, payroll, risk management, purchasing, warehousing, facilities planning, investments, and capital financing; ensure timely and responsible purchase of all equipment, supplies and properties for the District after receiving proper authorization.

Plan, organize, coordinate, administer and evaluate the District's business services programs and services in compliance with State and federal laws, collective bargaining agreements and established goals and objectives of the District; develop guidelines and processes to facilitate the timely

South Orange County Community College District
Page 12 - Vice Chancellor of Business Services

EXAMPLES OF DUTIES AND RESPONSIBILITIES

Participate in collective bargaining negotiations and processes in accordance with policy direction from the Chancellor and the Board of Trustees; advise administration and the Board of Trustees on all matters related to labor and employee relations costs during negotiations; interpret financial provisions of negotiated contracts and ensure that employment-related actions are in conformance with negotiated agreements and applicable laws and regulations.

Direct the fiscal implementation and monitoring of provisions of collective bargaining agreements, including the grievance processes; ensure the development and promotion of accurate fiscal practices necessary to maintain positive employer-employee relations and a high level of employee morale related to implementing negotiated agreements.

Develop and administer the departmental budget; prepare recommendations and justifications related to proposed expenditures; review and approve expenditures; ensure the maintenance of appropriate records and documentation according to established purchasing policies and procedures.

Attend all meetings of the Board of Trustees to represent business services, present information and respond to questions as designated by the Chancellor; participate on committees, task forces and work groups; coordinate business services functions with employee benefits, human resources, information technology systems and other District functions as required.

Communicate with other business services personnel, District and College administrators and support personnel, representatives of State and Federal agencies, educational institutions, social service organizations, and others to coordinate programs and activities.

Direct the preparation and maintenance of business records, files and data as required by State and Federal laws and District policies; ensure the development and implementation of appropriate records storage and retention schedules; ensure adequate documentation related to employee selection, promotion, discipline and termination and other actions; make periodic financial reports to the Chancellor and Board of Trustees as necessary.

Train, guide, supervise, support and evaluate the performance of assigned personnel; delegate and review assignments and projects; establish and monitor timelines and prioritize work; establish clear expectations for effective performance of business services functions; evaluate work products and results; interview, select and recommend hiring of employees; recommend transfers, reassignment, termination and disciplinary action; motivate staff and resolve conflicts within business services.

Review, analyze and evaluate pending legislation, legal mandates, regulations, and guidelines which may affect the District's business programs, functions, and activities; anticipate and identify legal issues and counsel administration in the development of strategies for resolution; confer with legal counsel as appropriate; maintain current knowledge of laws, trends, policies, procedures and practices used in business services in a public community college district.

Perform other related duties as assigned.

South Orange County Community College District
Page 3 - Vice Chancellor of Business Services

QUALIFICATIONS

Knowledge of:

Principles and practices of community college administration.
Principles and practices of business services management and collective bargaining in the public sector.
Principles of contract administration.
Principles, trends, methods, strategies and procedures pertaining to business services programs.
Principles and practices of training, supervision and performance evaluation.
District and college organization, operations, policies and objectives.
State and federal laws, codes and regulations related to business administration of a public education agency, including the California Education Code and the California Government Code.
District policies, operational procedures and guidelines applicable to the administration of a comprehensive public sector business services program.
Business services information systems functions and operations.
Negotiation techniques and public sector collective bargaining processes.
Progressive discipline procedures and documentation.
Budget preparation and control.
Oral and written communication skills.
Interpersonal skills including tact, patience and diplomacy.
Computer systems and software applications related to business services.

Ability to:

Plan, develop, organize, coordinate, administer, monitor, control and evaluate a wide variety of District business services functions and administrative services, operations, programs and activities.
Provide leadership in assigned business services areas.
Participate in negotiating collective bargaining agreements.
Develop and administer department budget.
Develop and administer policies and procedures for business services.
Work cooperatively with Information Technology personnel to develop sound information and reporting systems and procedures related to business services.
Interpret, apply and explain complex District policies, legal requirements and negotiated agreements.
Make effective public presentations.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Select, train, lead, direct, supervise and evaluate the performance of assigned personnel.
Assure the preparation, maintenance and retention of personnel files and data.
Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.
Prepare and administer budgets for assigned program areas.
Establish and maintain cooperative and effective working relationships with those contacted in the course of work.
Communicate clearly and concisely, both orally and in writing.
Collect, compile and analyze data.
Prepare and present reports and recommendations.
Prepare oral and written reports and recommendations.
Plan and organize work.

South Orange County Community College District
Page 4 - Vice Chancellor of Business Services

QUALIFICATIONS

Ability to:

Operate modern office equipment such as computer, printer, calculator, copier and facsimile machine.
Operate computer and applications software, including database management, spreadsheet, word processing and software related to business services.
Exercise initiative and work independently with minimum administrative direction.

EDUCATION AND EXPERIENCE GUIDELINES:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

A Bachelor's degree from an accredited college or university with major course work in business or public administration or closely related field. A Master's degree or higher is highly desirable.

Experience:

Five years of increasingly responsible and varied experience in administering a full range District-wide business services management programs, such as accounting, budgeting, payroll, facilities planning/management, purchasing, warehousing, inventory control, in a public sector setting, including at least three years of increasingly responsible experience in negotiating collective bargaining agreements. Experience in performing work as described above in a California public education environment is highly desirable.

Licenses and other Requirements:

Valid California driver's license.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer workstation. Incumbents are subject to constant contact with others, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort; must be able to adapt to changing situations and demanding timelines. Must attend afternoon or evening Board meetings.

PHYSICAL DEMANDS

Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, speak clearly and distinctly to provide information in person or on the telephone; see to read fine print and operate computer; hear and understand voices over telephone and in person to exchange information and make presentations; and lift, carry, and/or move objects weighing up to 10 pounds.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.9
DATE: 05/24/10

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- a. ¹BUGAY, PATTI is to be employed as Senior Administrative Assistant, Pos #3224, Division of Fine Arts and Media Technology, Saddleback College, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective May 10, 2010. This is a replacement position for Yvonne Price, who retired.
- b. GLEIZER, JENNIFER is to be employed as Program Technician (Categorical Funded), Pos #4241, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 122, Step 1, 29 hours per week, 10 months per year, effective April 30, 2010. This position was approved by the Board of Trustees on March 25, 2010, with employment contingent upon the availability of Community Collaborative grant funding.
- c. SIRCHIA, ELIZABETH is to be employed as Athletic Equipment Specialist/Driver, Pos #4215, School of Health Sciences, Physical Education and Athletics, Irvine Valley College, Classified Bargaining Unit Salary Range 121, Step 1, 20 hours per week, 10 months per year, effective April 19, 2010. This position was approved by the Board of Trustees on December 5, 2008.
- d. TRUONG, PHEOLIN is to be employed as Financial Aid Specialist, Pos #3650, Financial Aide, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 125, Step 1, 25 hours per week, 12 months per year, effective April 21, 2010. This is a replacement position for Phuong Tuan Vu, who received a change in status.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Alba, Daniel	Building Maintenance Worker/IVC	124/1	04/30/2010
² Cervantes, Martha	Senior Admissions & Records Spec./SC	126/1	04/12/2010
Cook, Kathleen	Child Development Specialist/IVC	122/1	04/15/2010
³ Felli, Kristen	Accounting Specialist/District	127/1	04/29/2010
Lye, Lain	Lab. Tech., Life/Physical Sciences/IVC	122/1	06/01/2010
⁴ McGee, Devin	Student Development Office Asst./IVC	121/1	04/27/2010
Ortiz, Maria	Child Development Specialist/SC	122/1	04/28/2010
Overduin, Alexander	Human Resources Assistant/District	121/1	03/22/2010
Wingerd, Craig	Plant Engineer/SC	134/1	04/19/2010

¹ Wife of Dr. David Bugay, Vice Chancellor, Human Resources, District.

² Cousin of Elva Araiza, Admissions & Records Evaluator, Office of Admissions, Records & Enrollment Svc., Saddleback College.

³ Daughter In-Law of Katie Felli, Sr. Administrative Assistant, School of Business Sciences, Irvine Valley College.

⁴ Sister of Cassia McGee, Student Help, Office of Student Development, Irvine Valley College.

A. NEW PERSONNEL APPOINTMENTS - Continued

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Azar, Mursel	Project Specialist/SC	\$ 20.00	04/09/10-06/30/10
Brown, Darryl	Coaching Aide/SC	15.00	04/22/10-06/30/10
Dunn, Clara	Project Specialist/District	20.00	04/29/10-06/30/10
Espinoza, Jasmine	Clerk, Short-Term/IVC	9.00	04/15/10-06/30/10
Haynes, Genevieve	Project Specialist/SC	16.00	03/22/10-04/14/10
LaRocca, Lisa	Clerk, Short-Term/SC	12.50	04/20/10-06/30/10
Nguyen, Thi	Project Specialist/IVC	20.00	04/30/10-06/30/10
Reeder, Annie	Project Specialist/SC	13.00	04/07/10-06/30/10
Stift, Randy	Project Specialist/SC	20.00	03/31/10-06/30/10
⁵ Taylor, Shane	Project Specialist/IVC	20.00	04/17/10-06/30/10
⁶ Webster, Patrick	Outreach Aide/SC	12.50	05/06/10-06/30/10

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abrahams, Lawrence	Coaching Aide/IVC	\$ 15.00	07/01/10-12/31/10
Anderson, Rachel	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Angstrom, Preston	Adapted Kines. Aide/SC	11.50	07/01/10-12/31/10
Arkell, Simon	Coaching Aide/SC	15.00	07/01/10-12/31/10
Azar, Mursel	Project Specialist/SC	20.00	07/01/10-12/31/10
Barnes, Kyle	Coaching Aide/SC	15.00	07/01/10-12/31/10
Belot, Nicole	Clerk - Short Term/SC	13.00	07/01/10-12/31/10
Booker, Nicholas	Coaching Aide/SC	15.00	07/01/10-12/31/10
Brock, Eric	Coaching Aide/SC	15.00	07/01/10-12/31/10
Brown, Darryl	Coaching Aide/SC	15.00	07/01/10-12/31/10
Brown, Gloria	DSPP Proctor/SC	16.00	07/01/10-12/31/10
Buchman, Bruce	Coaching Aide/SC	15.00	07/01/10-12/31/10
Butcher, Donald	Coaching Aide/SC	15.00	07/01/10-12/31/10
⁷ Callian, Ted	ST Campus Sec. Off./IVC	18.00	07/01/10-12/31/10
Carson, Clayton	Coaching Aide/SC	15.00	07/01/10-12/31/10
Cascardo, Matthew	Coaching Aide/SC	15.00	07/01/10-12/31/10
⁸ Cosmakos, Rachel	Project Specialist/SC	16.00	07/01/10-12/31/10
Davis, Edwin	Coaching Aide/SC	15.00	07/01/10-12/31/10
Dill, Laura	Coaching Aide/SC	15.00	07/01/10-12/31/10
Dill, Laura	Project Specialist/SC	20.00	07/01/10-12/31/10
Dinh, Amber	Project Specialist/SC	16.00	07/01/10-12/31/10

⁵ Son of Patric Taylor, Theatre Production Manager, School of Fine Arts, Irvine Valley College.

⁶ Brother of Perry Webster, Outreach Aide, Office of Student Services, Saddleback College.

⁷ Brother of Thomas Callian, Student Escort, and Sarah Callian, Substitute Police Officer Asst., Office of Safety and Security, Irvine Valley College.

⁸ Sister of James Cosmakos, Sr. Lifeguard, Office of Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Dunn, Clara	Project Specialist/District	\$ 20.00	07/01/10-12/31/10
Dutcher-Centers, Serina	Clerk - Short Term/IVC	13.00	07/01/10-12/31/10
Edwards, Travis	Outreach Aide/SC	12.50	07/01/10-12/31/10
Espinoza, Jasmine	Clerk, Short-Term/IVC	9.00	07/01/10-12/31/10
Fletcher, Jenny	Adapted Kines. Aide/IVC	9.00	07/01/10-12/31/10
Flippin, Mark	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Fox, Geoffrey	Coaching Aide/SC	15.00	07/01/10-12/31/10
Garey, Jason	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Geier, Brian	Adapted Kines. Aide/SC	20.00	07/01/10-12/31/10
Gonzalez, Deyanira	Project Specialist/SC	16.00	07/01/10-12/31/10
Goss, John	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Grigsby, Shauna	Project Specialist/SC	16.00	07/01/10-12/31/10
Harris, Ashley	Adapted Kines. Aide/IVC	9.00	07/01/10-12/31/10
Haynes, Genevieve	Project Specialist/SC	16.00	07/01/10-12/31/10
Hellriegel, John	Matriculation Proctor/SC	16.00	07/01/10-12/31/10
Henderson, Steven	Coaching Aide/IVC	15.00	07/01/10-12/31/10
⁹ Hilton, John	Outreach Aide/SC	12.50	07/01/10-12/31/10
Hodosh, Seth	Adapted Kines. Aide/SC	11.50	07/01/10-12/31/10
Holland, Larry	Coaching Aide/SC	15.00	07/01/10-12/31/10
¹⁰ Hoormazdi M., Mojgan	Clerk - Short Term/IVC	10.50	07/01/10-12/31/10
Hosack, Jarel	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Hough, Trevor	Coaching Aide/SC	15.00	07/01/10-12/31/10
Inglehart, Clara	Coaching Aide/SC	15.00	07/01/10-12/31/10
Jimenez, Belen	Coaching Aide/SC	15.00	07/01/10-12/31/10
Jimenez, Kevin	Outreach Aide/SC	10.50	07/01/10-12/31/10
Kazangian, Lisa	Clerk - Short Term/SC	11.00	07/01/10-12/31/10
Knopick, Eric	Adapted Kines. Aide/SC	8.50	07/01/10-12/31/10
Kristjanson, Johann	DSPS Proctor/SC	16.00	07/01/10-12/31/10
Kwok, Anne	Matriculation Proctor/SC	13.00	07/01/10-12/31/10
Langdon, Chloe	Outreach Aide/SC	12.50	07/01/10-12/31/10
LaRocca, Lisa	Clerk, Short-Term/SC	12.50	07/01/10-12/31/10
Lebrija, Javier	Coaching Aide/SC	15.00	07/01/10-12/31/10
¹¹ Lipold, Anthony	Outreach Aide/SC	12.50	07/01/10-12/31/10
¹² Long, Jeffrey	Matriculation Proctor/SC	16.00	07/01/10-12/31/10
Macasaet, Katrina	Child Dev. Center Aide/SC	12.00	07/01/10-12/31/10
Martin, Mary	Clerk - Short Term/SC	13.00	07/01/10-12/31/10
Mayoral, Michael	Coaching Aide/SC	15.00	07/01/10-12/31/10
Mayville, Joseph	Adapted Kines. Aide/SC	8.50	07/01/10-12/31/10

⁹ Son of Carol Hilton, Director of Fiscal Services, Saddleback College.

¹⁰ Sister of Mehmooosh Hoormazdi Mobarake, Clerk Short-term, Office of Admissions, Records & Enrollment Svc., Irvine Valley College.

¹¹ Son of Anthony Lipold, Dean, Physical Education, Kinesiology & Athletics, Saddleback College.

¹² Brother of Michael Long, Full-time Counselor, Division of Counseling Services and Special Programs, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
McGinley, Shaun	Coaching Aide/SC	\$ 15.00	07/01/10-12/31/10
McNulty, Peter	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Mitchell, Robert	Coaching Aide/SC	15.00	07/01/10-12/31/10
Monterola, Miguel	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Morales, Jamee	Coaching Aide/SC	15.00	07/01/10-12/31/10
Murtaugh, David	Coaching Aide/SC	15.00	07/01/10-12/31/10
Newberry, Daniel	Coaching Aide/SC	15.00	07/01/10-12/31/10
Nguyen, Thi	Project Specialist/IVC	20.00	07/01/10-12/31/10
Ochiai, Alan	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Ortiz, Maria	Child Dev. Center Aide/SC	12.00	07/01/10-12/31/10
Palma Serrano, Nayeli	Adapted Kines. Aide/SC	11.50	07/01/10-12/31/10
Pankiewicz, Scott	Coaching Aide/IVC	15.00	07/01/10-12/31/10
¹³ Patterson, June	Project Specialist/SC	16.00	07/01/10-12/31/10
Patterson, Pamela	Adapted Kines. Aide/SC	20.00	07/01/10-12/31/10
Pearce, Robert	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Pham, Jenny	Coaching Aide/SC	15.00	07/01/10-12/31/10
Reeder, Annie	Project Specialist/SC	13.00	07/01/10-12/31/10
Richards, Ryan	Coaching Aide/SC	15.00	07/01/10-12/31/10
Rizzo, Frank	Coaching Aide/SC	15.00	07/01/10-12/31/10
Roach, Dana	Coaching Aide/SC	15.00	07/01/10-12/31/10
Robinson, Linessa	Outreach Aide/SC	12.50	07/01/10-12/31/10
Roseth, Thomas	Adapted Kines. Aide/IVC	11.50	07/01/10-12/31/10
Sebold, Margaret	Clerk - Short Term/SC	13.00	07/01/10-12/31/10
Sims, Jesse	Coaching Aide/SC	15.00	07/01/10-12/31/10
Slater, Jackie	Coaching Aide/SC	15.00	07/01/10-12/31/10
Smith, Jason	Coaching Aide/IVC	15.00	07/01/10-12/31/10
¹⁴ Steinriede, Lindsay	Coaching Aide/SC	15.00	07/01/10-12/31/10
¹⁴ Steinriede, William	Coaching Aide/SC	15.00	07/01/10-12/31/10
Stift, Randy	Project Specialist/SC	20.00	07/01/10-12/31/10
Stratton, Carmen	Coaching Aide/SC	15.00	07/01/10-12/31/10
Strazzulla, Linda	Coaching Aide/SC	15.00	07/01/10-12/31/10
⁴ Taylor, Shane	Project Specialist/IVC	20.00	07/01/10-12/31/10
Terbeek, Ehren	ST Campus Sec. Off./SC	18.00	07/01/10-06/30/11
Thom, Bethany	Coaching Aide/SC	15.00	07/01/10-12/31/10
Tomlinson, Warren	DSPS Proctor/SC	16.00	07/01/10-12/31/10
Uhlman, John	ST Campus Sec. Off./SC	18.00	07/01/10-12/31/10
Valencia, Danielle	Project Specialist/SC	20.00	07/01/10-12/31/10
Vann, Amber	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Villanueva, Leone	Clerk - Short Term/SC	10.00	07/01/10-12/31/10
¹⁵ Webster, Patrick	Outreach Aide/SC	12.50	07/01/10-12/31/10

¹³ Mother of Dana Manley, Multi-Media Technician, Office of College Technology, Saddleback College.

¹⁴ Father and Daughter, Division of Physical Education, Kinesiology and Athletics, Saddleback College.

¹⁵ Brothers, Office of Student Services, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
¹⁵ Webster, Perry	Outreach Aide/SC	\$ 12.50	07/01/10-12/31/10
Wells, Douglas	Adapted Kines. Aide/SC	10.50	07/01/10-12/31/10
Wilford, Scott	Coaching Aide/SC	15.00	07/01/10-12/31/10
Wilkins, Kelly	Coaching Aide/SC	15.00	07/01/10-12/31/10
Wilson, Curtis	Coaching Aide/SC	15.00	07/01/10-12/31/10
¹⁶ Winn, Mallorie	Clerk - Short Term/SC	11.00	07/01/10-12/31/10
Xhepa, Rovenia	Matriculation Proctor/SC	9.50	07/01/10-12/31/10
Yamaguchi, Troy	Coaching Aide/SC	15.00	07/01/10-12/31/10
Yasukochi, Donal	Coaching Aide/SC	15.00	07/01/10-12/31/10
Yi, Ki	Coaching Aide/IVC	15.00	07/01/10-12/31/10
Yunes, Omar	Adapted Kines. Aide/SC	20.00	07/01/10-12/31/10

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Brown, Ashley	05/05/10-06/30/10
Elam, Gaylene	05/05/10-06/30/10
Elbezri, Rana	05/05/10-06/30/10
Haririparsa, Neda	04/15/10-06/30/10
Loc, Tobias	04/15/10-06/30/10
Nguyen, Long	04/15/10-06/30/10
Olsen, Andrew	02/23/10-06/30/10
Rahbar, Shawdi	04/23/10-06/30/10
Rasouli, Monira	05/05/10-06/30/10
Shahid, Ahlam	05/05/10-06/30/10
Sobotor, Jonathan	04/15/10-06/30/10
Switzer, Michael	03/09/10-06/30/10
Thongsuk, Soh	04/15/10-06/30/10

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

<u>Name</u>	<u>Start/End Date</u>
Al Zoubi, Basil	07/01/10-06/30/11
Argo, Albert	07/01/10-06/30/11
Atwood, Brian	07/01/10-06/30/11
Barr, Jessica	07/01/10-06/30/11
Barrack, Casey	07/01/10-06/30/11

¹⁶ Daughter of Fentriss Winn, Adjunct Faculty, Division of Physical Education, Kinesiology and Athletics, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

<u>Name</u>	<u>Start/End Date</u>
Boklan, Ksenia	07/01/10-06/30/11
Brown, Ashley	07/01/10-06/30/11
Brunton, Pamela	07/01/10-06/30/11
Cabagnet, Al Stephen	07/01/10-06/30/11
Callahan, Sean	07/01/10-06/30/11
Cartasova, Evelina	07/01/10-06/30/11
Chaaban, Shireen	07/01/10-06/30/11
Cheng, Ryan	07/01/10-06/30/11
Coombs, Erin	07/01/10-06/30/11
Davarnia, Sam	07/01/10-06/30/11
De Lemos, Amelou	07/01/10-06/30/11
Dickson, Zachary	07/01/10-06/30/11
Dorman, Thomas	07/01/10-06/30/11
Elam, Gaylene	07/01/10-06/30/11
Elbezri, Rana	07/01/10-06/30/11
Ferrin, Sarah	07/01/10-06/30/11
Frega, Nicolas	07/01/10-06/30/11
Fuh, Oliver	07/01/10-06/30/11
Gomez, Edgar	07/01/10-06/30/11
Hammond, Kelly	07/01/10-06/30/11
Haririparsa, Neda	07/01/10-06/30/11
Hashemi, Saman	07/01/10-06/30/11
Hashemian, Mina	07/01/10-06/30/11
Hoang, Don	07/01/10-06/30/11
Hoang, Long	07/01/10-06/30/11
Ibarra, Kristina	07/01/10-06/30/11
Idris, Nwahil	07/01/10-06/30/11
Jao, Jacqueline	07/01/10-06/30/11
Johansen, Vick	07/01/10-06/30/11
Karimi, Azadeh	07/01/10-06/30/11
Katigbak, Nikolas	07/01/10-06/30/11
Keyton, Kimberly	07/01/10-06/30/11
Khan, Nosheen	07/01/10-06/30/11
Koloko Kameni, Stephanie	07/01/10-06/30/11
Kovalchuk, Ekaterina	07/01/10-06/30/11
Kusunoki, Rebecca	07/01/10-06/30/11
Leon, Frank	07/01/10-06/30/11
Loc, Tobias	07/01/10-06/30/11
Mansen, Laura	07/01/10-06/30/11
McGee, Cassia	07/01/10-06/30/11
Meier, Lane	07/01/10-06/30/11
Menveg, Jennifer	07/01/10-06/30/11
Mitchell, Lindsay	07/01/10-06/30/11

A. NEW PERSONNEL APPOINTMENTS - Continued

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

<u>Name</u>	<u>Start/End Date</u>
Mochalova, Margarita	07/01/10-06/30/11
Najafi, Farzad	07/01/10-06/30/11
Nambiar, Varsha	07/01/10-06/30/11
Nguyen, Hongnhi	07/01/10-06/30/11
Nguyen, Long	07/01/10-06/30/11
Nguyen, Nhi	07/01/10-06/30/11
Nunez, Trent	07/01/10-06/30/11
Oladapo, Oluwadamilare	07/01/10-06/30/11
Olsen, Andrew	07/01/10-06/30/11
Palmer, Brent	07/01/10-06/30/11
Pask, Drake	07/01/10-06/30/11
Perez, Denice	07/01/10-06/30/11
Perry, Colin	07/01/10-06/30/11
Rahbar, Shawdi	07/01/10-06/30/11
Rasouli, Monira	07/01/10-06/30/11
Rowther, Nadia	07/01/10-06/30/11
Runyon, Spencer	07/01/10-06/30/11
Saguban, Shedney	07/01/10-06/30/11
Sandhu, Ravinder	07/01/10-06/30/11
Shahid, Ahlam	07/01/10-06/30/11
Sobotor, Jonathan	07/01/10-06/30/11
Sohrabi Khiabani, Sepideh	07/01/10-06/30/11
Switzer, Michael	07/01/10-06/30/11
Tateyama, Michelle	07/01/10-06/30/11
Taylor, Alexander	07/01/10-06/30/11
Taylor, Brittany	07/01/10-06/30/11
Terbeek, Ehren	07/01/10-06/30/11
Thongsuk, Soh	07/01/10-06/30/11
Ton, Tan	07/01/10-06/30/11
Volosing, Rachel	07/01/10-06/30/11
Welty, Rebecca	07/01/10-06/30/11
Yirak, Andrew	07/01/10-06/30/11

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Bishop, Dennis	CACT Educator/ATEP	\$ 68.89/hr	05/03/10-06/30/10
Caverly, Carolin	Comm. Ed./SC	2500.00/cs ¹⁷	04/07/10-06/30/10

¹⁷ Per Course.

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Cosgrove, Victoria	Sr. Lifeguard/SC	\$ 16.00/hr	04/01/10-06/30/10
Hance, Ivan	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Heavlin-Martinez, Jeremy	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Heinze, Elizabeth	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Hough, Trevor	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Kennard, Alan	Comm. Ed./IVC	2500.00/cs	03/31/10-06/30/10
Kusu, Hiro	Comm. Ed./SC	2500.00/cs	04/08/10-06/30/10
Marley, Kenneth Craig	CACT Educator/ATEP	68.89/hr	04/26/10-06/30/10
Maurer, Joshua	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
McKeown, Donna	Tutor/IVC	12.00/hr	05/06/10-06/30/10
Mitchell, Lindsay	Sr. Lifeguard/SC	20.00/hr	04/01/10-06/30/10
¹⁸ Paretta, Francesca	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Sandell, Elizabeth	Sr. Lifeguard/SC	20.00/hr	04/01/10-06/30/10
Shea, Jessica	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Adney, Curtis	Comm. Ed./SC	\$ 2500.00/cs	07/01/10-06/30/11
Allen, Robert	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Avila, Alex	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Avila, Marlon	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Barrett, Alyson	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Bell, John	Cert. Test Proctor/IVC	12.50/hr	07/01/10-06/30/11
Bishop, Dennis	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Blanco, Sylvia	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
¹⁹ Boland, Mary	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Booker, Nicholas	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
²⁰ Bosshart, Kelly	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
²⁰ Bosshart, Sarah	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Briar, Jeffrey	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Broida, David	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Burns, Kathryn	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Calabretta-Dawson, Mara	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11

¹⁸ Sister of Alexander Paretta, Senior Lifeguard, Office of Community Education, Saddleback College.

¹⁹ Mother of Christina Mahoney, Recreation Leader, Office of Community Education, Saddleback College.

²⁰ Sisters, Office of Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Caramagno, Sebastian	Comm. Ed./IVC	\$ 2500.00/cs	07/01/10-06/30/11
Casado, Sandra	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Caverly, Carolin	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Chao, Esther	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Chase-Wagniere, Taylor	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Choi, Young	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Cohen, Robert	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Collas, Ivans	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Connell, Andrew	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Conrad, Robert	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Cook, Christopher	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Cook, Dylan	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Corbett, Gabriel	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Cosgrove, Victoria	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Cox, Barbara	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Dera, Noelle	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Dill, Laura	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Disrud, Samuel	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Dowden, John	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Dunn, Camille	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Fernald, Theresa	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Fiore-Burton, Rene	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Fleming, Carrisa	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
²¹ Fong, Fleur	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
²¹ Fong, Sharon	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Forehan, Marjorie	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Fournier, Peter	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Francisco, David	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Garnet, Eva	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Geller, Valerie	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Geronimo, Alex	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Gleizer, Jennifer	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Gluckson, Ruthe	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Goffin, Charles	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Gorman, Ron	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Gormick, Valerie	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Grimalda, Andrew	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Hance, Ivan	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Hanna Chase, Donna	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Harriger, James	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11

²¹ Sisters, Fleur Fong, also an Adjunct Faculty, Division of Emeritus Institute, Saddleback College; Sharon Fong, also an Adjunct Faculty, School of Extended Education, Irvine Valley College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Hauck, James	CACT Educator/ATEP	\$ 68.89/hr	07/01/10-06/30/11
Heavlin-Martinez, Jeremy	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Heinze, Elizabeth	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Henderson, Carrie	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Herald, Christopher	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Hetschel, Alyssa	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Hewitt, Brittney	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Hodges, John	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Holmes, Brooklin	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Hough, Trevor	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Hurley, Regina	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Jacinto, Carolyn	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Jacobs, Louise	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Jacobs, Michael	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Janiga, Beulahjoy	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Jarrett, Donald	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Johannsen, Daryl	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Jordan, Kyle	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Kennard, Alan	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Kil, Joon	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Kim, Cecilia	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Klein, Marisa	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Knox, Elizabeth	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Kramer, Kathryn	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Krobetzky, Tyler	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Kusu, Hiro	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
La Motte, Amber	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Landes, Mary	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Lane, Eugenia	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Lang, Ellen	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Larragoiti, Nancy	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
²² Lawson, Andrew	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
²² Lawson, Hannah	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
²² Lawson, Justine	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Lee, Christopher	Cert. Test Proctor/IVC	10.50/hr	07/01/10-06/30/11
Lee, Vicky	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Lefevre, Zachary	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Leipzig, Victor	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Lewis, Kimberely	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Lin, Joseph	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Lippert, Carol	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11

²² Brother and Sisters, Office of Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Little, Laura	Comm. Ed./SC	\$ 2500.00/cs	07/01/10-06/30/11
Lowe, Leslie	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Mackey, Marica	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
²³ Mahoney, Christopher	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Marley, Kenneth Craig	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Martin, Caroline	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Maurer, Joshua	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
McGervey, Patrick	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
McKeown, Donna	Tutor/IVC	12.00/hr	07/01/10-06/30/11
Messenger, Lisa	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Meyerson, Richard	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Michele, Mikki	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Miller, Susan	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Mitchell, Lindsay	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Monacelli, Brian	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Moon, Nicole	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Moran, Elaine	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Mota, Kelvin	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Myers, Jacob	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Napoli, William	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Neal, Phyllis	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Nethery, Betty	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Neville, Michelle	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Nicholls, William	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
²⁴ Nowland, Sarah	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Ortega, Lou	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Ovadia, Nargues	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
²⁵ Paretta, Alexandra	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
²⁵ Paretta, Francesca	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
²⁶ Parra, Michael	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Peterson, Edward	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Pham, Jenny	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Pinto, Andrew	Cert. Test Proctor/IVC	10.50/hr	07/01/10-06/30/11
Quade, Joyce	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Randall, Chelsea	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11

²³ Daughter of Mary Boland, Community Education Instructor and Recreation Leader, Office of Community Education, Saddleback College.

²⁴ Daughter of Judith Nowland, Adjunct Faculty, Division of Advanced Technology and Applied Sciences, Saddleback College.

²⁵ Sisters, Office of Community Education, Saddleback College.

²⁶ Son of Lori Parra, Extended Opportunity Program Specialist, Bilingual, Division of Counseling Service & Special Programs, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Rigali, Rebecca	Comm. Ed./IVC	\$ 2500.00/cs	07/01/10-06/30/11
²⁷ Rudmann, Brent	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Salazar, Irma	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Sandell, Elizabeth	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Schader, Pamela	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Schoon, JoAnna	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Scodeller, Emil	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Scott, Melissa	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
²⁸ Searcy, Nathan	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Seekins, M. Elizabeth	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Semer, Lynn	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Sergeyeva, Larisa	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Shea, Jessica	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Shields, Judith	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Shoemaker, Parry	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Simeroth, Leslie	Sr. Lifeguard/SC	20.00/hr	07/01/10-06/30/11
Smith, Elizabeth	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Smith, James	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Smith, Michelle	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Stahler, John	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Steffensmeier, Mari	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Stockler, Barbara	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
²⁹ Stowell, Breanna	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
²⁹ Stowell, Rylee	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Stuart, Idamae	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Tran, Tu My	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Trani, Nicholas	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Turney, Jason	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Wallin, Summer	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Wang, You-Sui	Comm. Ed./IVC	2500.00/cs	07/01/10-06/30/11
Webber, Allyson	Rec. Aide/SC	10.00/hr	07/01/10-06/30/11
Welc, S. Martin	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Whyte, Trevor	Rec. Leader/SC	20.00/hr	07/01/10-06/30/11
Wolken, Matthew	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11
Wood Harris, Jan	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Worcester, Pamela	Comm. Ed./SC	2500.00/cs	07/01/10-06/30/11
Zion, Kenneth	CACT Educator/ATEP	68.89/hr	07/01/10-06/30/11

²⁷ Son of Jerald Rudmann, retiree, Adjunct Faculty,

²⁸ Cousin of Dr. Tod Burnett, College President, Saddleback College.

²⁹ Sisters, Office of Community Education, Saddleback College.

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

1. FOSTER AND KINSHIP CARE EDUCATION PROGRAM ASSISTANT - CATEGORICAL FUNDED, Pos #3986, Classified Bargaining Unit Salary Range 121, Division of Social and Behavioral Sciences, Saddleback College seeks authorization to eliminate this part-time, 29 hours per week, 12 months per year position from its staff complement, effective July 1, 2010. (Position approved: December 5, 2008)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. FOSTER AND KINSHIP CARE EDUCATION PROGRAM ASSISTANT - CATEGORICAL FUNDED, Classified Bargaining Unit Salary Range 121, Division of Social and Behavioral Sciences, Saddleback College seeks authorization to establish a full-time, 40 hours per week, 12 months per year position to its complement, effective July 1, 2010. This position is funded by the Foster and Kinship Care Education Program grant with employment contingent upon the availability of these funds.
2. GRANTS ANALYST, Classified Bargaining Unit Salary Range 138, Office of Planning, Research and Grants, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position to its staff complement, effective May 25, 2010.

D. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT

- a. LOFTUS, NICOLE, ID #15735, is a contract manager/term appointed as Foster and Kinship Care Education Program Instructional Specialist, Pos #4147, categorical funded, Classified Management Salary Range 6, Step 2, 29 hours per week, Division of Social and Behavioral Sciences, Saddleback College, for the period of July 1, 2010 through June 30, 2011. Employment in this position is contingent upon availability of funding from the Foster and Kinship Care Education Program grant.
- b. NASSAR, JAN, ID #2286, Senior Health Office Assistant, Pos #2821, Classified Bargaining Unit Salary Range 124, Step 6, 33 hours per week, 12 months per year, Office of Student Development, Student Health Center, Irvine Valley College, has been given a temporary change of hours to 15 hours per week for the summer session, effective June 1, 2010 to August 22, 2010.
- c. NGUYEN, THU, ID #17063, is a contract manager/term appointed as Teacher Preparation Pipeline Grant Project Director, Pos #4223, categorical funded, Classified Management Salary Range 6, Step 2, 24 hours per week, School of Career Technical Education and Workforce Development, Irvine Valley College, for the period of July 1, 2010 through March 31, 2011. Employment in this position is contingent upon availability of funding from the Teacher Preparation Pipeline grant.

D. CHANGE OF STATUS - Continued

1. CLASSIFIED EMPLOYMENT

- d. PETERSON, LILIA, ID #16896, Foster and Kinship Care Education Program Assistant-Categorical Fund, Pos #3986, Classified Bargaining Unit Salary Range 121, Step 2, 29 hours per week, 12 months per year, Division of Social and Behavioral Sciences, Saddleback College, is to be given an increase in hours to 40 hours per week, contingent upon the approval of items B1 and C1 of this agenda, 12 months per year effective July 1, 2010. Employment in this position is contingent upon availability of funding from the Foster Kinship and Care Education Program grant.
- e. PIFER, DONALD, ID #2237, Custodian, Pos #1404, Classified Bargaining Unit Salary Range 113, Step 3, plus 7.5% shift differential, 40 hours per week, 12 months per year, has been given a temporary change in assignment to Custodian, Pos #2509, Classified Bargaining Unit Salary Range 113, Step 3, plus 5% shift differential, 40 hours per week, effective May 1, 2010. This is a temporary replacement for a vacant position.
- f. WEISS, ELIZABETH, ID #16352, is a contract manager/term appointed as Technical Preparation Project Director, Pos #4222, categorical funded, Classified Management Salary Range 6, Step 1, 8 hours per week, School of Career Technical Education and Workforce Development, Irvine Valley College, has been given a temporary change in hours to 16 hours per week from May 1, 2010 through June 30, 2010. Employment in this position is contingent upon availability of funding from the Technical Preparation Project Grant.

2. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- a. LEEBURG, MARILYN ID #1945, Instructional Assistant, Pos #3313, Classified Bargaining Unit Salary Range 122, Step 6, 19 hours per week, 10 months per year, Learning Assistance Program, Division of Liberal Arts and Learning Resources, Saddleback College, has been granted a temporary reduction in hours to 13 hours per week, effective March 2, 2010 through June 30, 2010. This item was presented to the Board of Trustees on April 26, 2010 with an effective date of March 22, 2010.
- b. RAYBURN, WENDY, ID #11344, Payroll Specialist, Pos #4062, Payroll, Office of Business Services, District, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year has been given a permanent change in status to Senior Payroll Specialist, Pos #4091, Payroll, Office of Business Services, District, Classified Bargaining Unit Salary Range 131, Step 5, 40 hours per week, 12 months per year, effective May 1, 2010. This is a replacement position for Darlene Collins, who retired.

E. OUT OF CLASS ASSIGNMENTS

1. ARREOLA, JOSE, ID #1888, Building Maintenance Worker, a temporary reassignment, Classified Bargaining Unit Salary Range, 124, Step 5, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Saddleback College returned to permanent assignment as Groundskeeper, Pos #2794, Classified Bargaining Unit Salary Range 118, Step 6, 40 hours per week, 12 months per year, Facilities Grounds, Office of Physical Plant, Saddleback College effective May 1, 2010.
2. DADOR RIVERA, INIGO, ID #16783, Student Development Office Assistant, Pos #4101, Classified Bargaining Unit Salary Range 121, Step 1, 29 hours per week, 12 months per year, Office of Student Affairs, Irvine Valley College, has been given a temporary change in assignment to Senior Administrative Assistant, Pos #3221, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Office of Student Affairs, Irvine Valley College, effective April 9, 2010. This is a temporary reassignment for Suzanne Hammel, who is on leave.
3. FLORES, RUBEN, ID #9415, HVAC Technician, Pos #3241, Classified Bargaining Unit Salary Range 128, Step 6, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Saddleback College, has been given a temporary change in status to Plant Engineer, Pos #3398, Classified Bargaining Unit Salary Range 134, Step 4, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Saddleback College, effective May 7, 2010 through May 14, 2010. This is a temporary replacement for Alan Cherry, who is on leave.
4. HURLBUT, JEFFREY, ID #16615, Building Maintenance Worker, Pos #3528, Classified Bargaining Unit Salary Range 124, Step 2, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, has been given a temporary change in status to Lead Building Maintenance Worker, Pos #3164, Classified Bargaining Unit Salary Range 130, Step 1, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 1, 2010 through June 30, 2010. This is a temporary replacement for Anthony Sidoti, who received a temporary change in assignment.
5. IRWIN, DELORES, ID #14048, Accounting Specialist, Pos #4076, Classified Bargaining Unit Salary Range 127, Step 5, 40 hours per week, 12 months per year, Accounting, Office Business Services, District, has been given a temporary change in status to Senior Accounting Specialist, Pos #4074, Classified Bargaining Unit Salary Range 131, Step 4, 40 hours per week, Accounting, Office of Business Services, District, effective April 29, 2010 through June 14, 2010. This is a temporary replacement for Nancy Hulse, who is on leave.
6. MCCONNELL, TRACY, ID #13022, Program Assistant, Categorical funded, Pos #3906, Classified Bargaining Unit Salary Range 118, Step 2, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, has been given a temporary change in assignment to Health Science and Human Services Program Specialist, Pos #3234, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, Health Sciences and Human Services, Saddleback College, effective May 10, 2010. This is a temporary replacement for Joanna Reina, who resigned.

E. OUT OF CLASS ASSIGNMENTS - Continued

7. SIDOTI, ANTHONY, ID #4079, Lead Building Maintenance Worker, Pos #3164, Classified Bargaining Unit Salary Range 130, Step 6, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, has been given a temporary change in assignment to Facilities Maintenance and Operation Manager, Pos #3931, Classified Management Salary Range 5, Step 6, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 1, 2010 through June 30, 2010. This is a temporary replacement for Anthony Rodgers, who received a change in status.

F. AUTHORIZATION TO REVISE THE SALARY SCHEDULE FOR THE NON-BARGAINING UNIT, SHORT TERM HOURLY SALARY SCHEDULE

1. Approval is requested to add the position of Special Project Coordinator to the Non-Bargaining Unit Salary Schedule for 2009-2010, effective June 1, 2010. (Revised Salary Schedule, Exhibit B, Attachment 1)

G. LEAVE OF ABSENCE

1. ZUCKER, CONNIE, ID #6475, Campus Police Office Assistant, Pos #3857, Classified Bargaining Unit Salary Range 115, Step 6, 40 hours per week, 12 months per year, Office of Safety and Security, Irvine Valley College has been granted an unpaid leave of absence with benefits for two months, effective March 17, 2010 through May 17, 2010.

H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. ESPINOZA, SERGIO, ID#11990, Custodian, Facilities Custodial, Pos #2265, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 6, 20 hours per week, 12 months per year, resignation effective March 16, 2010. Payment is authorized for any compensated time off. (Permanent Start date: April 1, 2002)
2. ELLIOTT, ELIZABETH, ID #16903, Health Office Assistant, Pos #3884, Student Health Center, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 115, Step 2, 20 hours per week, 12 months per year, conclusion of employment effective May 13, 2010. (Probationary Start date: May 6, 2009)
3. KOSSLER, SHELLY, ID #16918, Library Assistant I, Pos #3953, School of Library Services, Irvine Valley College, Classified Bargaining Unit Salary Range 115, Step 2, 20 hours per week, 12 months per year, resignation effective May 20, 2010. Payment is authorized for any compensated time off. (Probationary Start date: June 1, 2009)
4. REINA, JOANNA, ID #14353, Health Science and Human Services Program Specialist, Pos #3234, Classified Bargaining Unit Salary Range 123, Step 5, 40 hours per week, 12 months per year, Health Sciences and Human Services, Saddleback College, resignation effective May 13, 2010. Payment is authorized for any compensated time off. (Permanent Start date: November 17, 2005)
5. ROTZOLL, JONI, ID #2378, Child Development Specialist, Pos #3927, Classified Bargaining Unit Salary Range 122, Step 1, 27.5 hours per week, 12 months per year, Child Development Center, Office of Student Services, Irvine Valley College, resignation effective May 12, 2010. (Probationary Start date: March 25, 2010)

I. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Advanced Technology and Applied Science, Saddleback College

Ammirato, Giselle McKindley, John

KSBR, Advanced Technology and Applied Science, Saddleback College

Allen, Isaac	Bean, Leanne	Berger, Dee
Berger, Steven	Berlack, Nicole	Blue, Kathy
Bray, Andrea	Buchanan, Opal	Cook, Chanele
Cook, Denise	Copeland, Jeff	Couevas, Sean
Czapski, Casey	Dawson, Wula	Dixon, Derrick
Dixon, Mark	Dow, Julie	Eddy, Katie
Fenerci, Melissa	Gant, Alma	Gozoney, Frank
Grigsby, Shauna	Hardwegg, Jeanne	Hardwegg, John
Hardwegg, Susan	Harrell, Penny	Hartmann, Schuyler
Ho, Bradley	Hurt, Jay	Itskouich, Arthur
Jensen, Michelle	Jones, Jerry	Keller, Knych
Knapp, Charles	Kutner, Margo	Lands, Heather
Lefler, Mari Beth	Leigh, Victoria	Levin, Neil
Lewis, Chris	Lewis, Linda	Lopez, Alex
Lopez, Luis	Lugo, Laurene	Lugo, Vera
Matthews, Adam	Melvin, Kevin	Moorhead, Steven
Morgan, Kim	Orellana, Jessica	Pearce, Denise
Peterson, J.D.	Phelps, Lori	Polinski, Mary
Porter, Laurie	Rafiee-Tari, Delaram	Reeder, Ann
Resendez, Cynthia	Reyes, Joshua	Reyes, Sarah
Robinson, Linda	Rodriguez, Nicholas	Samayoa, Ron
Salloum, Sonia	Salvati, Frances	Scott, Jan
Scott, Janice	Shobe, Bruce	Siersbeck, Chrysanth
Stalker, Victoria	Stewart, Gary	Stoneking, Mary (Josie)
Terry, Candace	Thomas, Ginnie	Vallejos, Antoinette
Van Winkle, Norm	Wedel, Harry	Williams, Adam
Zavala, Risa	Zimbalist, Jacqueline	

Counseling Services and Special Programs, Saddleback College

Webber, Cory

Kinesiology, Physical Education and Athletics, Saddleback College

Martinez, Nicole Mc Dermott, Jason Poettgen, Jim

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Castleton, Stephen Idris, Nehal

DSPS, Guidance and Counseling, Irvine Valley College

Youngs, Roy

Learning Assistance Program, Irvine Valley College

Ho, Vanessa Phelps, Tevin Schiendler, Mary
Wilks, Don

I. VOLUNTEERS - Continued

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Mathematics, Sciences and Engineering, Irvine Valley College
Bouzari, Mahsa

2. The following individuals are to be approved as Volunteers for the 2010/2011 academic year.

Advanced Technology and Applied Science, Saddleback College
Ammirato, Giselle McKindley, John

Counseling Services and Special Programs, Saddleback College
Webber, Cory

Kinesiology, Physical Education and Athletics, Saddleback College
Poettgen, Jim

DSPS, Guidance and Counseling, Irvine Valley College
Youngs, Roy

Mathematics, Sciences and Engineering, Irvine Valley College
Bouzari, Mahsa

School of Physical Sciences and Technology, Irvine Valley College
Bordelon, Mark Ikeda, Nancy Nguyen, Nga

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
NON-BARGAINING UNIT SALARY SCHEDULES
2009-2010 (eff. 06/01/10)**

**NON-BARGAINING UNIT, TEMPORARY, SHORT TERM HOURLY SALARY
SCHEDULE***

*Non-Bargaining Unit, Temporary, Short Term, Hourly employees do not exceed (in any combination of assignments) a maximum of **160 days** in any fiscal year. Any number of hours per day constitutes a day worked. The Department/Division is responsible for tracking the amount of days. All ranges are based on skill level/departamental budget, not longevity.

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Adapted Kinesiology Aide (HRNBU08)	Range 001	Entry Level	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate Level	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	Skilled Level.....	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level..	16.00
	Range 012	HR app req.....	18.00
	Range 013	HR app req.....	20.00
Child Development Center Aide (HRNBU17)	Range 001	12 ECE Units.....	10.00
	Range 002	18 ECE Units.....	11.00
	Range 003	24 ECE Units.....	12.00
Child Development Center Project Specialist (HRNBU17)	Range 013	Child Dev. Teacher	
		Permit	20.00
Clerk -- Short Term (A&R/Registration/Comm. Ed./Fiscal) (HRNBU09)	Range 001	Entry	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate.....	10.00
	Range 005	10.50
	Range 006	Skilled.....	11.00
	Range 007	11.50
	Range 008	Advanced.....	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00

South Orange County Community College District
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<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Coaching Aide (HRNBU12)	Range 001	14.00
	Range 002	15.00
DSPS Proctor (Short-Term) (HRNBU08)	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	13.00
	Range 008	14.00
Lab. Aide (HRNBU11)	Range 001	Entry	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	Intermediate.....	10.00
	Range 005	10.50
	Range 006	Skilled.....	11.00
	Range 007	11.50
	Range 008	Advanced.....	12.00
Matriculation Proctor (HRNBU13)	Range 001	Entry Level	8.50
	Range 002	Intermediate.....	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	Skilled.....	12.50
	Range 007	13.00
	Range 008	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level..	16.00
Outreach Aide (HRNBU14)	Range 001	Entry Level	8.50
	Range 002	Intermediate.....	9.00
	Range 003	9.50
	Range 004	Skilled.....	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	Advanced Level..	12.00
	Range 009	12.50
	Range 010	13.00
	Range 011	14.00
	Range 012	15.00

South Orange County Community College District
Page 3 – NBU Salary Schedules, 2009-2010

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Project Specialist (HRNBU02)	Range 001	Entry Level	8.50
	Range 002	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	12.50
	Range 007	Intermediate Level	13.00
	Range 008	Skilled Level.....	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level..	16.00
	Range 012	HR app req.....	18.00
	Range 013	HR app req.....	20.00
Project Specialist (IT) (HRNBU15)	Range 001	Entry Level	10.00
	Range 002	12.00
	Range 003	15.00
	Range 004	16.00
	Range 005	HR app req.....	17.00
	Range 006	HR app req.....	18.00
	Range 007	HR app req.....	20.00
	Range 008	HR app req.....	25.00
	Range 009	HR app req.....	30.00
	Range 010	HR app req.....	40.00
	Range 011	HR app req.....	50.00
Special Project Coordinator (HRNBU19) **HR permission required prior to use.	Range 001	25.00
	Range 002	30.00
	Range 003	35.00
	Range 004	40.00
	Range 005	45.00
	Range 006	50.00
	Range 007	55.00
	Range 008	60.00
	Range 009	65.00
	Range 010	70.00
	Range 011	75.00
	Range 012	100.00

South Orange County Community College District
Page 4 – NBU Salary Schedules, 2009-2010

<u>Job Title</u>		<u>Level of Service</u>	<u>Hourly Rate</u>
Short-Term Campus Security Officer (HRNBU10)	Range 001	Entry-Level.....	12.00
	Range 002	Intermediate Level	14.50
	Range 003	Skilled Level.....	15.25
	Range 004	15.50
	Range 005	Advanced.....	16.00
	Range 006	18.00
	Range 007	20.00
Teacher Prep. Program (TPP) (HRNBU16)	Range 004	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008	12.00
Theatre/Music/Dance (TMD) Aide (HRNBU04)	Range 001	Entry Level.....	8.50
	Range 002	Intermediate.....	9.00
	Range 003	9.50
	Range 004	10.50
	Range 005	11.50
	Range 006	Skilled.....	12.50
	Range 007	13.00
	Range 008	14.00
	Range 009	15.00
	Range 010	15.50
	Range 011	Advanced Level..	16.00
	Range 012	HR app. req.....	18.00
	Range 013	HR app. req.....	20.00

South Orange County Community College District
Page 5 – NBU Salary Schedules, 2009-2010

STUDENT HELP/WORK-STUDY:

<u>Job Title</u>	<u>Level of Service</u>	<u>Hourly Rate</u>
Student Help (12 Units Fall/Spring; 6 summer) (HRNBU07)		
Range 001	Entry Level	8.50
Range 002	Intermediate	9.00
Range 003	9.50
Range 004	Skilled.....	10.00
Range 005	10.50
Range 006	11.00
Range 007	11.50
Range 008	Advanced Level..	12.00
Range 009	12.50
Range 010	13.00
Range 011	14.00
Range 012	15.00
Work-Study (EOPS; FWS; CalWorks) (HRNBU07)		
Range 001	Entry Level	8.50
Range 002	Intermediate	9.00
Range 003	9.50
Range 004	Skilled Level.....	10.00
Range 005	10.50
Range 006	11.00
Range 007	11.50
Range 008	Advanced Level..	12.00

NBU, Short Term Revision: 08-01-07; Approved 08-27-07
NBU, Short Term Revision: 05-08-08; Approved 05-22-08
NBU, Short Term Revision: 07-21-09; Approved 08-25-09
NBU, Short Term Revision: 01-06-10; Approved 01-25-10

South Orange County Community College District
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PROFESSIONAL EXPERT SALARY SCHEDULE

Non-Bargaining Unit Professional Experts are employed on a temporary basis for a specific project, regardless of length of employment and are not considered part of the classified bargaining unit, as outlined in California Education Code 88003.

<u>Job Title</u>		<u>Hourly Rate</u>
CACT Educator (HRNBU03)	Range 001	68.89
Certified Test Proctor (HRNBU03)	Range 001 Entry	9.50
	Range 002 Intermediate	10.50
	Range 003 Skilled	11.50
	Range 004 Advanced	12.50
Clinical Skills Specialist (HRNBU03)	Range 001 Entry	15.00
	Range 002 Intermediate	20.00
	Range 003 Skilled	25.00
	Range 004 Senior	30.00
Copywriter (HRNBU03)	Range 001	65.00
	Range 002	75.00
	Range 003	85.00
Interpreter I	Range 001 Entry	13.00
Interpreter II	Range 001 Intermediate	16.00
Interpreter III	Range 001 Skilled – Interp. Training Prog.	25.00
Interpreter IV (HRNBU18)	Range 001 RID/ NAD 3/NIC/EIPA 4.0/Equiv. exp.	30.00
	Range 002 RID/ NAD 4/NIC/EIPA 5.0	35.00
	Range 003 RID/ NAD 4/NIC Adv./+5 yrs exp.	38.00
	Range 004 RID/ NAD 4/NIC Adv./+10 yrs exp.	42.00
Interpreter V (HRNBU18)	Range 001 RID/NAD 5/NIC Master	45.00
Lead Interpreter (HRNBU18)	Range 001	50.00
Model, Professional (HRNBU03)	Range 001 Entry	18.00
	Range 002 Intermediate	19.00
	Range 003	20.00
	Range 004	22.00
	Range 005 Skilled	25.00
Tutor*** (HRNBU03)	Range 001 Entry	8.50
	Range 002 Intermediate	9.00
	Range 003	9.50
	Range 004 Skilled	10.00
	Range 005	10.50
	Range 006	11.00
	Range 007	11.50
	Range 008 Advanced	12.00

*** (Possession of AA degree in subject area, or equivalent experience)

South Orange County Community College District
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COMMUNITY EDUCATION EXPERTS:

<u>Job Title</u>			<u>Hourly Rate</u>
Aquatics Aide (Live Scan Required)			
(HRNBU05)	Range 001	Entry	8.50
	Range 002		9.00
	Range 003	Intermediate	9.50
	Range 004		10.00
Sr. Lifeguard (Live Scan Required)			
(HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003	Intermediate	11.50
	Range 004		12.00
	Range 005	Skilled	12.50
	Range 006		13.00
	Range 007	Advanced	13.50
	Range 008		14.00
	Range 009		14.50
	Range 010		15.00
	Range 011		16.00
Recreation Aide (Live Scan Required)			
(HRNBU05)	Range 001	Entry	8.50
	Range 002	Intermediate	9.00
	Range 003	Skilled	9.50
	Range 004	Advanced	10.00
Recreation Leader (Live Scan Required)			
(HRNBU05)	Range 001	Entry	10.50
	Range 002		11.00
	Range 003		11.50
	Range 004	Intermediate	12.00
	Range 005		12.50
	Range 006		13.00
	Range 007		13.50
	Range 008	Skilled	14.00
	Range 009		14.50
	Range 010		15.00
	Range 011	Advanced	20.00
	Range 012	HR approval req.	28.00
	Range 013	HR approval req.	30.00
Community and Contract Education (Live Scan req.)			Salary Specified in
(HRNBU05)			Community Education
			Service Agreement

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: District Initial Proposal to SOCCCD Faculty Association
ACTION: Review and Study

BACKGROUND

Government Code 3546 requires that all initial proposals from an exclusive representative of public school employees shall be presented at a public meeting of the Board of Trustees and shall thereafter be a matter of public record. In addition, before collective bargaining may take place, both the initial proposal of the exclusive representative and the community college district shall be made public for a reasonable time so that members of the public have the opportunity to express themselves regarding either of the initial proposals to the Board of Trustees.

The South Orange County Community College District received an initial proposal from the SOCCCD Faculty Association at the March 25, 2010 Board meeting. A public hearing on the proposal was held at the April 26, 2010 Board meeting.

STATUS

In preparation for contract negotiations, the District has prepared its initial proposal (see Exhibit A) for Board acceptance for review and study to modify, amend, or terminate the Master Agreement and to begin negotiations.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the District's initial proposal for review and study for the purpose of negotiations with the SOCCCD Faculty Association and set a public hearing on the proposal at the regularly scheduled June Board meeting.

**Initial Proposal to Amend and Modify the
SOCCCD Academic Employee Master Agreement**

South Orange County Community College District

May 24, 2010

Article XIV: Assignment, Contract year, Hours of Services, and Professional Duties

Revise the language defining the contract year for scheduling opportunities for non-instructional faculty to work alternate schedules to better serve students.

Article XVII Full-Time Faculty Evaluations

Complete the development of the student evaluation process and implementation.

Article XVIII: Personnel Files

Revise the language regarding the management/content of the personnel file.

Article XXIII: Discipline

Revise language regarding the evaluation procedure in the contract as it applies to discipline.

Article XXVI: Bonded Sabbaticals

Ensure that the Sabbatical leave process does not interfere with the regular operations of the academic departments.

Article XXIX: Leaves

Family Medical Leave Act has been amended. This needs to be updated to reflect the changes in the law.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Initial Proposal from SOCCCD Police Officers Association
ACTION: Review and Study

BACKGROUND

Government Code 3546 requires that all initial proposals from an exclusive representative of public school employees shall be presented at a public meeting of the Board of Trustees and shall thereafter be a matter of public record. In addition, before collective bargaining may take place, both the initial proposal of the exclusive representative and the community college district shall be made public for a reasonable time so that members of the public have the opportunity to express themselves regarding either of the initial proposals to the Board of Trustees.

STATUS

The district has received an initial proposal from the SOCCCD Police Officers Association (Exhibit A) to modify, amend, or terminate the Master Agreement and to begin negotiations. A public hearing on this proposal will be held at the June 2010 Board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the SOCCCD Police Officer Association proposal for review and study, and set a public hearing on the proposal at the regularly scheduled June 2010 Board meeting.

**PROUDLY SERVING MEMBERS OF
THE FOLLOWING PUBLIC
SAFETY UNIONS:**

ADELANTO CORRECTIONAL FEA
 ALHAMBRA POA
 ANAHEIM POA
 ARCADIA POA
 ARROYO GRANDE POA
 AZUSA MMA
 AZUSA CAPP
 AZUSA POA
 BALDWIN PARK POA
 BALDWIN PARK SCHOOLS POA
 BANNING POA
 BARSTOW POA
 BEAUMONT POA
 BELL POA
 BELL GARDENS POA
 BUENA PARK POA
 BURBANK AIRPORT POA
 BURBANK POA
 CALEXICO FEA
 CALEXICO POA
 CALIFORNIA CITY PPA
 CA CORRECT. SUPV. ORG.
 CAL. STATE UNIV. POA (SUTPA)
 CATHEDRAL CITY POA
 CHAPET COLLEGE POA
 CHINO PMA
 CHINO POA
 CHULA VISTA POA
 CLAREMONT POA
 COLTON POA
 COMPTON USD POA
 CORONA POA
 CORONADO POA
 COSTA MESA POA
 COVINA POA
 CULVER CITY POA
 CYPRESS POA
 DELANO POA
 DESERT HOT SPRINGS POA
 EAST SAN GABRIEL POA
 EL MONTE POA
 ESCROWD POA
 FONTANA PBA
 FONTANA POA
 FONTANA SCHOOLS POA
 GARDENA POA
 GARDEN GROVE POA
 GLENDALE PARK RANGERS
 GLENDORA POA
 HEMET PMA
 HUNTINGTON PARK POA
 IMPERIAL COUNTY D.A. INV. ASSN
 IMPERIAL POA
 INDIO PCU
 INGLEWOOD POA
 INGLEWOOD SCHOOLS POA
 INYO DSA
 IRVINDALE POA
 KING'S COUNTY LSA
 LANCASTER CCOA
 LA HABRA POA
 LA PALMA POA
 LA VERNE POA
 LOMPOC POA
 LAGUNA BEACH POA
 LOS ALAMITOS POA
 L.A. AIRPORT POA
 L.A. COUNTY PROFESSIONAL POA
 L.A. GENERAL SERV. POA
 L.A. POLICE PROTECTIVE LEAGUE
 L.A. PORT POA
 L.A. SCHOOLS POA
 MAMMOTH LAKES POA
 MAYWOOD POA
 MONO COUNTY DSA
 MONO COUNTY PSA
 MONROVIA POA
 MONTCLAIR POA
 MONTEBELLO POA
 MONTEREY PARK POA
 MONTEREY POA
 MURRIETA POA
 NEW PORT BEACH PMA
 NEWPORT BEACH POA
 ONTARIO POA
 PALM SPRINGS POA
 PASADENA POA
 PASADENA COLLEGE POA
 PEACE OFFICERS CF CA
 PLACENTIA POA
 PORAC'S I.D.F.
 RIALTO PMA
 RIALTO POA
 RIDGECREST POA
 RIVERSIDE POA
 SAN BERNARDINO POA
 SAN BERNARDINO SCHOOLS POA
 SAN CARLOS POA
 SAN DIEGO COLLEGE POA
 SAN FERNANDO POA
 SAN GABRIEL FF POA
 SAN GABRIEL POA
 SANTA MARIA POA
 SAN MARINO FFA
 SAN MARINO POA
 SANTA MONICA CCD POA
 SANTA PAULA POA
 SIERRA MADRE POA
 SIGNAL HILL POA
 SOLEDAD POA
 SOUTH GATE POA
 SOUTH ORANGE CITY CCD POA
 TORRANCE POA
 TRINIDAD POA
 TUSTIN POA
 UNIV. CAL. POA (FUPCA)
 UPLAND PMA
 UPLAND POA
 WEST COVINA POA
 WEST COMM FEA
 WESTMINSTER POA

LACKIE, DAMMEIER & MCGILL

A PROFESSIONAL CORPORATION

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May 11, 2010

VIA FACSIMILE & FIRST CLASS MAIL
(562) 653-3333

Jay G. Trinnaman, Esq.
 Atkinson, Andelson, Loya, Ruud & Romo
 12800 Center Court Drive, Suite 300
 Cerritos, CA 90703

**RE: Initial Proposal of South Orange County Community College
District POA**

Dear Mr. Trinnaman:

Thank you for your prompt response of May 11, 2010. Please consider this letter our opening proposal in consideration of Government Code section 3547. At your earliest convenience, please forward to me the District opening proposal.

The SOCCCDPOA has identified various opportunities for the District to improve the working conditions for officers within the District's Police Department. By making these improvements, the District will both retain and attract qualified and outstanding personnel, thereby allowing the District to meet its goal in providing high quality public safety services. For these reasons, the SOCCCDPOA request the following items be discussed at the bargaining table:

1. Increases to Article 6.1, pay and allowances;
2. Increases and adjustments to Article 8.1, employee dependant insurance coverage;
3. Discussion and agreement uniting the District's police department in compliance with POST regulations;
4. Increases and adjustments to Article 3.4.9, POA rights;
5. Discussions and agreement with regard to a new MOU provision whereby substitutes must comply with education code section 88003;

DIETER C. DAMMEIER
 MICHAEL A. MCGILL
 SAKU E. ETHIR
 ANDREW M. DAWSON
 STEVEN J. BROCK
 ROBIN L. SERGI
 KIMBERLY D. RILEY
 JOHN H. BAKHTT
 MATTHEW TROSKO
 RUSSELL M. PERRY
 CAROLINA VERONICA DIAZ
 JOSE A. ARAMBULO
 MICHAEL MCCOY
 PETER J. HORTON

OF COUNSEL
 MICHAEL D. LACKIE, APC

SENDERS EMAIL:
 MCGILL@POLICEATTORNEY.COM

Jay G. Trinnaman, Esq.
May 11, 2010
Page | 2

6. Discussions and agreement brining various MOU Articles, including section 12.3 in compliance with the FLSA;
7. Discussions and agreement regarding Article 1.0, revising management rights to conform to the management rights afforded to CSEA and Faculty contracts;
8. Discussions and agreement regarding Article 2.1, removing security guards from the POA bargaining unit;
9. Discussions and agreement regarding Article 2.5, complying with Education Code 88003- substitutes may work up to 90 days in a vacant position;
10. Discussions and agreement regarding Article 3.2.2 and 3.2.3 Dues – agency shop;
11. Discussions and agreement regarding Article 3.2.4, arrange for the POA to use donate bargaining unit member's vacation time for POA leadership training and POA conferences;
12. Discussions and agreement regarding Article 3.4.9, release time;
13. Discussions and agreement regarding Article 3.4.12, office space for POA;
14. Discussions and agreement regarding Article 5.5, compensatory time;
15. Discussions and agreement regarding Article 10.6, accrual of vacation time;
16. Discussions and agreement regarding Article 10.6.1, vacation pay;
17. Discussions and agreement regarding Article 12.3, Range qualification pay;
18. Discussions and agreement regarding Article 13.1, bereavement leave;
19. Discussions and agreement regarding Article 14.3, requesting an internal lateral transfer to an open police officer position at any location within the District;
20. Discussions and agreement regarding Article 23.34, change to read South Orange County Community College District;
21. Discussions and agreement regarding eliminating language of positions no longer used by the District Police Department. Example: Safety Officer, Lead Officer, Police Officer Weekends and Holidays, etc.;

Jay G. Trinnaman, Esq.
May 11, 2010
Page | 3

22. Discussions and agreement regarding adding language into the contract recognizing only one District Police Department as stated in the board resolution and structure as one department;

23. Discussions and agreement regarding Officer Safety concerns: Obtain red channel capability, Maintain POST mandated training for all officers, create a professional dispatch unit during normal school operating hours(7am to 11pm), allow officers to carry back- up weapons; and

24. Keeping all additional benefits and rights in place, in addition to adding those that other bargaining units have attained.

The aforementioned items are those that the SOCCCDPOA really cares about and truly desires to negotiate over. Should this notice be defective for any reason, please let me know so that I may remedy it. If you or the Board have any questions about our proposal, please do not hesitate to contact me. Otherwise, I look forward to hearing from you shortly to schedule negotiations.

Very truly yours,

LACKIE DAMMEIER & MCGILL, APC



Michael A. McGill

cc: Santos Garcia, SOCCCDPOA President (via email only)

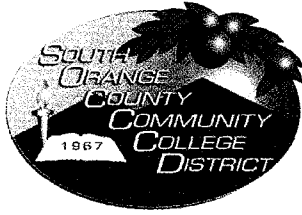
TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Hiring of Relatives
ACTION: Information

BACKGROUND

On February 22, 2010, the Board of Trustees requested a report on the status of the hiring of related employees, including information on the effectiveness of current district policies and processes developed to prevent nepotism.

STATUS

Attached as Exhibit A is a report prepared by Dr. David Bugay, Vice Chancellor, Human Resources, on the hiring of relatives. Also Included for your review and information are Exhibit B, Board Policy 4011.2, Confidentiality and Conflicts of Interest in Hiring; Exhibit C, Board Policy 4003, Employment of Relatives; Exhibit D, a list of all related permanent full-time and part-time employees; and Exhibit E, a list of all temporary employees related to other permanent or temporary SOCCCD employees.



TO: Board of Trustees

FROM: Dr. David Bugay
Vice Chancellor, Human Resources

DATE: May 24, 2010

SUBJECT: Report on Employment of Relatives

I. REQUEST FOR REPORT

On February 22, 2010 the South Orange County Community College District (SOCCCD) Board of Trustees approved a request for a report on the issue of administration of the District policy on Employment of Relatives. Further, the request asked for information on Board Policy 4003, Employment of Relatives; and actions taken to administer the policy, including information on any violations of policy. The Board asked for a review of steps taken by the District to ensure that there is no opportunity for nepotism in the District hiring process. In addition, the Board requested a list of names of all full-time and part-time faculty, administrators, classified managers and classified staff employed by SOCCCD who are related to other employees.

Note: A previous report, which provided information on the employment by SOCCCD of relatives, was presented to the Board of Trustees on February 20, 2008.

II. HIRING PROCESS

The District utilizes policies and engages in practices to avoid nepotism. Nepotism, according to the Merriam-Webster Dictionary, is defined as "favoritism (as in appointment to a job) based on kinship." The District employs three safeguards to prevent nepotism: Board Policies, the Application Process and Enforcement.

A. Board Policies

Board Policy 4011.2, Confidentiality and Conflict of Interest in Hiring defines and lists criteria covered in this policy. Board Policy 4011.2 has three provisions to prevent favoritism toward relatives.

- It precludes any relative of any applicant from participation in any selection process.
- Every person on the hiring committee is required by BP 4011.2 to disclose any family relationship with any applicant.
- All hiring committee members must sign a statement that they have received and read BP 4011.2 and are free of any conflicts of interest. A copy BP 4011.2 follows as Exhibit B.¹ and includes the statement verbiage.

The Board Policies on hiring, in conjunction with BP 4011.2, prohibit anyone with a relationship to an applicant from serving on the Hiring Committee.

Another critical safeguard is BP 4003, Employment of Relatives. This expressly prohibits any employee from recommending or influencing any personnel decision involving a relative. The policy also prohibits the relative from supervising another relative within the same department. Please see Exhibit for a copy of BP 4003.

B. Applications

In addition to Board Policies noted above, each application for every position asks the question, "Do you have any relatives who are currently employed by this District?" This is a required question on the application; the application cannot be submitted without answering this question.

If the applicant answers "yes" to this question, the applicant must supply the relative's name, the applicant's relationship to the relative, and the relative's worksite. A copy of a sample application is provided.

Applicants certify under penalty of perjury that the information they have disclosed is true and complete. Further, applicants agree that any false or incomplete statements or omissions could lead the District to reject the applicant or, if hired, constitute cause for immediate dismissal.

C. Administration of the Employment of Relatives

The Office of Human Resources (OHR) rigorously enforces the Board policies and closely monitors the hiring process. Specifically, OHR reviews every application to determine whether any applicant has noted any relationship to a current District employee. If there is such a disclosure, OHR ensures that the relative has no role whatsoever in the hiring process.

¹ It is also important to note that although the District can prohibit employees from influencing any personnel decision involving relatives, as a matter of law the District cannot prohibit (or even discourage) employment of relatives. Rather, all individuals have an equal opportunity to apply for positions within the District, and to ensure that all applicants are treated equally; the District enforces its policies regarding involvement in the hiring process by related individuals.

Further, at the orientation meeting for the hiring committee, the HR representative reviews the Conflict of Interest Statement referenced in BP 4011.2. The HR representative specifically reviews what constitutes a conflict of interest, including any relationship with any applicant. All hiring committee members must sign the Conflict of Interest Statement affirming that they have no conflict of interest and therefore no relationship with any applicant.

For each appointment, OHR verifies no immediate family member directly supervises another immediate family member according to BP 4003. Even if the District hires a related individual, there is a layer of protection against nepotism to ensure that no relative directly reports to another relative.

D. Actions Taken

There have been some cases where potential violations of the Employment of Relatives have occurred. Following are two examples where this has occurred. Corrective action was taken to ensure District policy supported and enforced.

In one case, where we identified a potential conflict of interest with a relative temporarily supervising a relative, we worked with the College to revise the reporting structure. In another case we became aware of a violation of policy where an employee was under the supervision of a relative. The employee was immediately transferred to another supervisor and disciplinary action was taken with the administrator.

In addition, OHR now monitors the make-up of negotiating teams to ensure there is no conflict of interest regarding the establishment of wages.

E. Summary of Hiring Process

These three elements: Board Policies, Applications and Enforcement are comprehensive. At each step of the process – application, hiring committee, and appointment – individuals are required to affirmatively disclose any relationships, so that OHR can effectively ensure that no related individuals are involved in the hiring or appointment process. If there is any evidence of any relationship, OHR will immediately disqualify the related individual from the personnel decision. Failure to disclose such a relationship could subject the applicant to rejection or immediate dismissal if already hired, and the employee to discipline for violating the Conflict of Interest Statement.

III. ANALYSIS

A. Scope of Report

While we have a comprehensive system for enforcement of our Board Policies, there is some reliance on self-reporting. Although applicants are required to disclose any relationships with current District employees, it is not always possible to verify a relationship if it is undisclosed.

This report relies on known data voluntarily disclosed by employees and prospective employees. Although the OHR has verified the accuracy of all the listed related employees in this report, there is no guarantee there are not other related employees within the District that simply have not disclosed this information.

B. Scope of Report – Inclusion of Temporary Employees

To ensure this report is as thorough and inclusive as possible, we have included a listing of temporary employees. Temporary employees may work for a week, a summer or a semester. They include part-time faculty members, substitute employees and even summer staff to support the various programs on campus. This list of employees fluctuates from month to month depending on the length of their term of employment and time of the year.

C. Listing of Relatives

Exhibit D and Exhibit E are lists of all related employees. Exhibit D lists 51 related permanent full-time and part-time employees. (The previous report in February 2008, listed 58 permanent full-time employees.) Exhibit E lists temporary employees related to both permanent and other temporary employees, information that was not provided in the previous report to the Board in February, 2008. Temporary positions include summer positions such as lifeguards, recreation leaders, student help, project specialists and professional experts, substitute employees whose employment lasts less than one school year, part-time adjunct faculty, and tutors. Exhibit E includes 104 temporary employees hired between January 1, 2008 and April 30, 2010. Some of these individuals no longer work for the colleges or District. Start and end dates of employment are included. Of 3,039 District employees, related individuals comprise 1.7% of permanent full-time/part-time District employees. Current temporary employees related to other permanent and temporary employees comprise 2.2% of all employees. Permanent and current temporary full-time and part-time employees combined make up 3.9% of employees.

Even with these part-time and or temporary positions, the hiring process fully complies with Board Policies. Specifically, no relative can be involved in the hiring of a related party, nor can any employee directly supervise a related party. The OHR enforces compliance with these policies.

IV. SUMMARY

The District Board Policies and stringent application process effectively prohibit involvement by District employees in the hiring of related employees. Required disclosures on applications, training in conflict of interest, written disclosures by hiring committee members and the OHR's vigilance provide multiple layers of protection against nepotism.

The data is primarily reliant on employees' own disclosures, although any concern that arises is investigated and appropriate action is taken. The percentages of related District

employees are a testament to the rigorous reporting requirements. All appointments are subject to District prohibitions on hiring or supervising relatives.

Thank you for the opportunity to provide this review and making certain we are fully monitoring this important issue. Please feel free to contact the Chancellor or myself directly if you have questions or desire any further information.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

4011.2
PERSONNEL

CONFIDENTIALITY AND CONFLICTS OF INTEREST IN HIRING

SECTION I: DEFINITIONS

- Committee: The Hiring Committee, also known as the Search Committee.
- Director: Director of Human Resources.
- District: The South Orange County Community College District.
- HR Specialist: Human Resources Specialist, Hiring Compliance Officer and EEO representative assigned to the job opening.
- President: President of the College at which the position is assigned.
- Related Party: A related party is the father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, grandfather, grandmother, grandson, granddaughter, husband, wife, registered domestic partner, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-son, step-daughter, step-brother, step-sister, half-brother, half-sister, or any person who is living in the same household as an employee involved in the hiring process. Further, a related party is a business entity (or trust) which is at least five percent owned by the person or in combination with related parties to the person.

SECTION II: CONFIDENTIALITY

Confidential hiring information includes all applications for District employment, as well as applicants' and finalists' names and rankings, information and materials obtained in the hiring process, and the deliberations of the Committee.

Committee members may disclose confidential hiring information only to another member of the Committee, to a District employee authorized by the District to possess such information, or to an individual acting as an agent of the District, or when required to do so by court order.

SECTION III: CONFLICTS OF INTEREST

It is the personal obligation of each evaluator in the District's employment processes to judge each candidate fully, impartially, and only in terms of the qualifications established for the position.

No person may participate in a specific selection process when such participation would involve them in decisions or actions which affect their own interests or the interests of a

Related Party or parties. No person may serve as an evaluator for a position if he or she has an association with any candidate for that position, when that association is based on past or present financial or real property interests, family relationships, or similar close personal connections that would compromise the impartiality of the evaluator.

Each person must disclose past or present financial or real property interests, family relationships, or similar close personal connections that would compromise the impartiality of the evaluator. Irrespective of the existence or nonexistence of any such interest or relationship, a member of a hiring committee must disclose to the HR Specialist any relationship, including any professional relationship, or issue which limits or which may reasonably create the appearance of limiting the ability of the member to act in a strictly impartial manner toward any candidate.

SECTION IV: COMPLIANCE

All hiring committee members are required to comply strictly with this Board Policy 4011.2. Employees who violate this policy may be subject to appropriate discipline by the President, Chancellor, Chancellor's designee, or Board, consistent with applicable District policy, collective bargaining agreements, and law.

No person may serve on a hiring committee who has not first signed the following statement:

I have received and read a copy of Board Policy 4011.2, Confidentiality and Conflicts of Interest in Hiring. I agree to maintain confidentiality as described in Section II above, and I affirm that, to the best of my knowledge, I am free of any conflicts of interest with respect to applicants for the position to be filled, and that I am capable of rendering an impartial judgment with regard to each candidate. I will ask to be excused from the committee should this condition change during the course of the hiring process.

BOARD POLICY

4003

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

EMPLOYMENT OF RELATIVES

The District does not prohibit the employment of relatives (or domestic partners as defined by Family Code, Section 297 et seq.) in the same department, or division/school, with the exception that they shall not be assigned to a regular position within the same department, division/school, or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, demotion, or salary of the relative (or domestic partner as defined by Family Code, Section 297 et seq.).

Immediate family means spouse, domestic partner as defined by Family Code, Section 297 et. seq., parents, grandparents, siblings, children, grandchildren, and in-laws, or any other individual living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place immediate family members in the same department, division/school, or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Reference: Government Code, Section 12920 et seq., 1090 et seq.

Adopted: 2-26-68

Revised: 2-24-75

Revised: 4-10-89

Revised: 2-28-94

Revised: 4-26-99

Revised: 11-19-02

Revised: 11-14-05

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Permanent Full Time and Part Time Employees: Academic, Classified and Administrators

Updated 4/30/10

Name	Title	Loc	Relationship	Name	Title	Loc
Araiza, Elva	A&R Evaluator	SC	Mother of	Luna, Luz Maria	Library Asst. II	SC
			and sister of	Ramirez, Evelia	A&R Evaluator	SC
			and sister in law of	Araiza, Jose Albert	Groundskeeper	SC
Araiza, Jose Albert	Groundskeeper	SC	Uncle of	Luna, Luz Maria	Library Asst. II	SC
			and brother in law of	Araiza, Elva	A&R Evaluator	SC
Arreguin, Catherine	Grants Analyst	SC	Sister of	Seifert, Shannon	Purchasing Manager	District
Austin, Erik	Lead Warehouse Worker	SC	Husband of	Austin, Lisa	Sr. Admin. Asst. HS	SC
Austin, Lisa	Sr. Admin. Asst. HS	SC	Wife of	Austin, Erik	Lead Warehouse	SC
Borron, Brenda	English Instr.	IVC	Wife of	Cosgrove, Bob	English Composition Instr.	SC
Camacho, Teresa	Sr. Admin. Asst.	SC	Sister of	Olvera, Alicia	A&R Splst. I	SC
Chuman, Jerilyn	Acting VP Std. Svcs.	SC	Mother of	Long, Erin	Dir. Std.Dev. (Out-of-Class)	SC
Cosgrove, Bob	English Composition Instr.	SC	Husband of	Borron, Brenda	English Instr.	IVC
Crary, Diane	Counselor - LD AcqBrain Inj.	SC	Wife of	Crary, Paul	Speech Inst.	SC
Crary, Paul	Speech Inst.	SC	Husband of	Crary, Diane	Counselor - LD AcqBrain Inj.	SC
Curiel, Joseph	Custodian	IVC	Brother of	Curiel, Tony	Courier	District
			and uncle of	Ortiz, Desiree	A & R Records Splst. I (PT)	IVC
Curiel, Tony	Courier	District	Brother of	Curiel, Joseph	Custodian	IVC
			and father of	Ortiz, Desiree	A & R Records Splst. I (PT)	IVC
Esparza, Joaquin	Lead Custodian	SC	Domicile Friend of	Toscano, Laura	Sr. Matric. Splst.	SC
Flournoy, Dewey	Custodian	IVC	Brother of	Flournoy, Robert	Custodian	IVC
Flournoy, Robert	Custodian	IVC	Brother of	Flournoy, Dewey	Custodian	IVC
Garant, Dorothy	Dance Instr.	SC	Sister in law of	Garant, Eric	Dir. Instr. Support	SC
Garant, Eric	Dir. Instr. Support	SC	Brother in law of	Garant, Dorothy	Dance Instr.	SC
Garner, Kori	New Media & Mktg. Splst.	District	Cousin of	Lewis, Diane	Costume/Makeup Designer	SC
Gilman, Bruce	English Composition Instr.	SC	Husband of	Gilman, Sandra	Child Dev. Splst.	IVC
Gilman, Sandra	Child Dev. Splst.	IVC	Wife of	Gilman, Bruce	English Composition Instr.	SC
Guardado, Maribel	Custodian	SC	Brother in law of	Salinas, Francisco	Custodian	SC
Haeri, Melanie	English Instr.(ReadingSplst.)	IVC	Wife of	Haeri, Mitchell	Physics/Astronomy Instr.	SC
Haeri, Mitchell	Physics/Astronomy Instr.	SC	Husband of	Haeri, Melanie	English Instr.(ReadingSplst.)	IVC
Hewitt, William	Counselor, EOPS	IVC	Brother in law of	Marmolejo, Francisco	History Instr.	IVC
Kite, David	Graphic Designer	IVC	Son of	Kite, Pamela	A&R Spec.	IVC

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Permanent Full Time and Part Time Employees: Academic, Classified and Administrators

Kite, Pamela	A&R Splst.	IVC	Mother of	Kite, David	Graphic Designer	IVC
Lakow, Maria	Admin. Asst. ITC	SC	Daughter of	Lakow, Toni	HR Specialist	District
			and sister of	Lakow, Will	Multi-Media Tech.	SC
Lakow, Toni	HR Splst.	District	Mother of	Lakow, Maria	Innovative Tech. Asst.	SC
			and mother of	Lakow, Will	Multi-Media Tech.	SC
Lakow, Will	Multi-Media Tech.	SC	Son of	Lakow, Toni	HR Specialist	District
			and brother of	Lakow, Maria	Innovative Tech. Asst.	SC
Leftwich, Giziel	Sr. Admin.Asst.	SC	Daughter of	Locke, Helen		
Lewis, Diane	Costume/Makeup Designer	SC	Cousin of	Garner, Kori	New Media & Mktg. Splst.	District
Locke, Helen	Dir. Std. Dev.	IVC	Mother of	Leftwich, Giziel	Sr. Admin.Asst.	SC
Long, Erin	Dir. Std. Dev. (Out-of-Class)	SC	Daughter of	Chuman, Jerilyn	Acting VP Std. Svcs.	SC
Looney, Cameron	Custodian	IVC	Son of	Looney, Michael	Police Officer	SC
Looney, Michael	Police Officer	SC	Father of	Looney, Cameron	Custodian	IVC
Luna, Luz Maria	Library Asst. II	SC	Daughter of	Araiza, Elva	A&R Evaluator	SC
			and niece of	Ramirez, Evelia	A&R Evaluator	SC
			and niece of	Araiza, Jose Albert	Groundskeeper	SC
Marmolejo, Francisco	History Instr.	IVC	Brother in law of	Hewitt, William	EOPS Counselor	IVC
Olvera, Alicia	A&R Splst. I	SC	Sister of	Camacho, Teresa	Sr. Admin. Asst.	SC
Ortiz, Desiree	A & R Records Splst. I (PT)	IVC	Daughter of	Curiel, Tony	Courier	District
			and niece of	Curiel, Joseph	Custodian	IVC
Pestolesi, Diane	Nursing Instructor	SC	Wife of	Pestolesi, Tom	PE Instructor/Hd.Vllybl.Coach	IVC
Pestolesi, Tom	PE Instructor/Hd.Vllybl.Coach	IVC	Husband of	Pestolesi, Diane	Nursing Instructor	SC
Pham, Dan	Network Syst.Tech. III	IVC	Brother of	Pham, Loc	Network Services Analyst	District
Pham, Loc	Network Services Analyst	District	Brother of	Pham, Dan	Network Syst.Tech. III	IVC
Ramirez, Evelia	A&R Evaluator	SC	Sister of	Araiza, Elva	A&R Evaluator	SC
			Aunt of	Luna, Luz Maria	Library Asst. II	SC
Roquemoore, Glenn	President	IVC	Husband of	Tabibzadeh, Kiana	Chemistry Inst.	IVC
Salinas, Francisco	Custodian	SC	Brother in law of	Guardado, Maribel	Custodian	SC
Tabibzadeh, Kiana	Chemistry Instr.	IVC	Wife of	Roquemoore, Glenn	President	IVC
Toscano, Laura	Sr. Matric. Splst.	SC	Domicile Friend of	Esparza, Joaquin	Custodian	SC
Wyche, Dennis	Irrigation Systems Splst.	SC	Father of	Wyche, Sonja	HR Spec.	District
Wyche, Sonja	HR Splst.	District	Daughter of	Wyche, Dennis	Irrigation Systems Splst.	SC

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) 1/1/08 to 4/30/10

Temp Employee Name	Title	Loc	Relationship	Name	Title	Loc	Temp Start Date	Temp End Date
Araiza, J. Arturo	Clerk - Short Term	SC	Son of	Araiza, Elva	Sr. A&R Recds. Splst.	SC	11/13/2008	6/30/2010
			and son of	Araiza, J. Estanislao	Groundskeeper/Sub	ATEP/IVC		
			and brother of	Luna, Luz Maria	Library Asst. II	SC		
			and nephew of	Araiza, Jose Albert	Groundskeeper	SC		
			and nephew of	Ramirez, Evelia	A&R Evaluator	SC		
Araiza, J. Estanislao	Groundskeeper/Cust. Sub	ATEP/IVC	Husband of	Araiza, Elva	Sr. A&R Recds. Splst.	SC	3/17/2009	NA
			and father of	Luna, Luz Maria	Library Asst. II	SC		
			and father of	Araiza, J. Arturo	Clerk - Short Term	SC		
			and brother of	Araiza, Jose Albert	Groundskeeper	SC		
			and brother in law of	Ramirez, Evelia	A&R Evaluator	SC		
Boland, Mary	Comm. Ed. Instr. & Recreation Leader	SC	Mother of	Mahoney, Christina	Recreation Leader	SC	7/1/2008	6/30/2011
Bosshart, Kelly	Recreation Leader	SC	Sister of	Bosshart, Sarah	Recreation Leader	SC	5/1/2009	6/30/2011
Bosshart, Sarah	Recreation Leader	SC	Sister of	Bosshart, Kelly	Recreation Leader	SC	5/1/2009	6/30/2011
Brennen, Karissa	Project Splst.	SC	Daughter of	Brennen, Kathleen	Ath. Equip. Splst.	SC	5/1/2008	6/30/2010
Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC	Wife of	Brewington, John	Clinical Splst.	SC	7/1/2008	6/30/2010
			and sister in law of	Brewington, H. James	Interpreter	IVC/SC		
Brewington, H. James	Interpreter	IVC/SC	Brother of	Brewington, John	Clinical Splst.	SC	7/1/2008	6/30/2010
			and brother in law of	Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC		
Brewington, John	Clinical Splst.	SC	Husband of	Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC	7/1/2008	12/31/2008
			and brother of	Brewington, H. James	Interpreter	IVC/SC		
Callian, Sarah	Sub Police Ofc. Asst.	IVC	Sister of	Callian, Ted	ST Campus Sec. Ofcr.	IVC	9/1/2009	NA
Callian, Ted	ST Campus Sec. Ofcr.	IVC	Brother of	Callian, Sarah	Sub Police Ofc. Asst.	IVC	1/1/2010	6/30/2010
Carneal, Christina	Teacher Prep Prog.	SC	Sister of	Carneal, Christopher	Teacher Prep Prog.	SC	9/17/2008	6/30/2010
Carneal, Christopher	Teacher Prep Prog.	SC	Brother of	Carneal, Christina	Teacher Prep Prog.	SC	9/17/2008	6/30/2010
Casillas, Meghan	Clerk - Short Term	SC	Daughter of	Casillas, Lurdes	Sr. Admin. Asst.	SC	3/5/2009	6/30/2010
Cervantes, Martha	Sub A&R	SC	Cousin of	Araiza, Elva	Sr. A&R Recds. Splst.	SC	4/12/2010	6/30/2010
			and cousin of	Luna, Luz Maria	Library Asst. II	SC		
			and cousin of	Araiza, J. Arturo	Clerk - Short Term	SC		
			and cousin of	Ramirez, Evelia	A&R Evaluator	SC		

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) 1/1/08 to 4/30/10

Chao, Esther	Recreation Aide	SC	Sister of	Chao, Joshua	Recreation Aide	SC	7/1/2008	6/30/2009
Chao, Joshua	Recreation Aide	SC	Brother of	Chao, Esther	Recreation Aide	SC	7/1/2008	6/30/2009
Concialdi, Matthew	Clinical Splst.	SC	Brother of	Concialdi, Steve	Clinical Splst.	SC	7/1/2009	6/30/2009
Concialdi, Steve	Clinical Splst.	SC	Brother of	Concialdi, Matthew	Clinical Splst.	SC	7/1/2009	6/30/2009
Cosmakos, James	Sr. Lifeguard	SC	Brother of	Cosmakos, Rachel	Sr. Lifeguard	SC	7/1/2008	12/31/2008
			and son of	Cosmakos, Pete	Independent Contactor, Summer Aquatics Program	SC		
Cosmakos, Rachel	Sr. Lifeguard	SC	Sister of	Cosmakos, James	Sr. Lifeguard	SC	7/1/2008	6/30/2010
			and daughter of	Cosmakos, Pete	Independent Contactor, Summer Aquatics Program	SC		
Felli, Kristen	Project Splst.	Dist	Daughter in law of	Felli, Katie	Sr. Admin. Asst.	IVC	3/9/2010	6/30/2010
Fong, Fleur	Assoc. Fac. Emeritus	SC	Sister of	Fong, Sharon	Assoc. Fac. Emeritus	IVC	4/5/2010	6/30/2010
Fong, Sharon	Assoc. Fac. Emeritus	IVC	Sister of	Fong, Fleur	Assoc. Fac. Emeritus	SC	4/5/2010	6/30/2010
Gilliam, Aaron	Project Splst.	SC	Son of	Owens-Gilliam, Shirelle	HR Substitute	Dist	8/25/2008	12/31/2009
Grossman, Sheila	Assoc. PT Faculty	IVC	Wife of	Grossman, Craig	Speech Instr.	IVC	8/25/2003	NA
Hamilton, Elizabeth	Project Splst.	SC	Daughter of	Taylor, Karen	Graphic Comm. Instr.	SC	1/1/2010	6/30/2010
Hetschel, Alyssa	Sr. Lifeguard	SC	Sister of	Hetschel, Nicole	Sr. Lifeguard	SC	5/27/2008	6/30/2010
Hetschel, Nicole	Sr. Lifeguard	SC	Sister of	Hetschel, Alyssa	Sr. Lifeguard	SC	5/27/2008	6/30/2010
Hilton, John	ST Campus Sec. Ofcr.	SC	Son of	Hilton, Carol	Dir. Fiscal Svcs.	SC	5/4/2009	6/30/2010
			and brother of	Hilton, Natasha	Project Splst./Outreach	SC		
Hilton, Natasha	Project Splst./Outreach Aide	SC	Daughter of	Hilton, Carol	Dir. Fiscal Svcs.	SC	6/9/2008	6/30/2010
			and sister of	Hilton, John	ST Campus Sec. Ofcr.	SC		
Holmes, Brooklin	Aquatic Aide/Sr. Lifeguard	SC	Sister of	Holmes, Britnee	Admin, Asst.	SC	5/15/2008	6/30/2008
Hoormazdi Mobarake, Mehmoosh	Clerk - Short Term	IVC	Sister of	Hoormazdi Mobarake, Mojgan	Clerk - Short Term	IVC	10/3/2007	6/30/2010
Hoormazdi Mobarake, Mojgan	Clerk - Short Term	IVC	Sister of	Hoormazdi Mobarake, Mehmoosh	Clerk - Short Term	IVC	9/13/2006	6/30/2010
Irwin, Megan	Recreation Aide	SC	Daughter of	Irwin, Delores	Acctg. Splst.	Dist	5/8/2008	6/30/2008
Lakow-Oram, Gina	Sub Admin. Asst.	SC	Daughter of	Lakow, Toni	HR Splst.	Dist	3/23/2010	6/30/2010
			and daughter of	Lakow, William	Sub Auto Diag. Tech	SC		
			and sister of	Lakow, Maria	Admin. Asst. ITC	SC		
			and sister of	Lakow, Will	MultiMedia Tech	SC		
Lakow, William	Sub Auto Diag. Tech	SC	Husband of	Lakow, Toni	HR Splst.	Dist	3/2/2010	NA
			and father of	Lakow, Maria	Admin. Asst. ITC	SC		

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) 1/1/08 to 4/30/10

			and father of	Lakow, Will	MultiMedia Tech	SC		
			and father of	Lakow-Oram, Gina	Sub Admin. Asst.	SC		
Lawson, Andrew	Sr. Lifeguard	SC	Brother of	Lawson, Hannah	Aquatic Aide	SC	5/1/2009	6/30/2011
Lawson, Hannah	Aquatic Aide/Sr.Lifegd.	SC	Sister of	Lawson, Andrew	Sr. Lifeguard	SC	5/21/2008	6/30/2011
Lee, Heidi	Tutor	IVC	Daughter of	Lee, Florence	Sr. Lab Tech.	IVC	7/1/2008	12/31/2008
Lipold, Anthony	Project Splst./Outreach Aide	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	7/1/2008	6/30/2010
			and brother of	Lipold, Christopher	Recreation Aide	SC		
			and brother of	Lipold, T.J.	Project Splst.	SC		
Lipold, Christopher	Recreation Aide	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	5/15/2008	12/31/2008
			and brother of	Lipold, Anthony	Project Splst./Outreach Aide	SC		
			and brother of	Lipold, T.J.	Project Splst.	SC		
Lipold, T.J.	Project Splst.	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	12/15/2007	6/30/2008
			and brother of	Lipold, Anthony	Project Splst./Outreach Aide	SC		
			and brother of	Lipold, Christopher	Recreation Aide	SC		
Long, Jeffrey	Project Splst.	SC	Brother of	Long, Michael	Adj. Counselor	SC	7/1/2008	12/31/2008
Long, Michael	Adj. Counselor	SC	Brother of	Long, Jeffrey	Project Splst.	SC	7/1/2008	12/31/2008
Mastrangelo,Christopher	Student Help IVC/SC	IVC/SC	Son of	Janice Mastrangelo	Appl. Splst. I	SC	7/1/2008	12/31/2008
			and brother of	Mastrangelo,Dennis	Outreach Aide	SC		
Mastrangelo,Dennis	Outreach Aide	SC	Son of	Janice Mastrangelo	Appl. Splst. I	SC	8/7/2008	12/31/2009
			and brother of	Mastrangelo,Christopher	Student Help IVC/SC	IVC/SC		
Mahoney, Christina	Rec.Leader/Proj.Splst	SC	Daughter of	Boland, Mary	Comm. Ed. Instr. & Recreation Leader	SC	7/1/2008	6/30/2010
McCann, Bryan	Clinical Splst.	SC	Brother of	McCann, Neal	Clinical Splst.	SC	7/1/2008	12/31/2008
McCann, Neal	Clinical Splst.	SC	Brother of	McCann, Bryan	Clinical Splst.	SC	7/1/2008	12/31/2008
McClusky, Katherine	Clinical Splst.	SC	Daughter of	McClusky,Georganne	Sr. Admion. Asst.	IVC	7/1/2008	6/30/2010
McClusky, Nathan	Clinical Skills/Proj. Splst.	SC	Son of	McClusky,Georganne	Sr. Admion. Asst.	IVC	11/25/2008	6/30/2010
McGee, Cassia	Stdtd.Help Stdtd. Devel.	IVC	Sister of	McGee, Devin	Stdtd.Dev.Office Asst.	IVC		6/30/2010
McGee, Devin	Stdtd.Dev.Office Asst.	IVC	Sister of	McGee, Cassia	Stdtd.Help Stdtd. Devel.	IVC	4/27/2010	6/30/2010
Mercado, Romeo	Sub Instr. Asst.	SC	Nephew of	Saldana, Bernardita	Payroll Splst.	Dist	8/15/2009	NA
Mezyk, Stephen	Academic PT	IVC	Husband of	Gardner, Nancy	Adj. Faculty	IVC	1/10/2010	NA
Miller, Melody	Project Splst.	SC	Daughter	Miller, Sophie	Executive Asst.to Pres.	SC	5/1/2008	12/31/2008
Muchirahondo, Tichafa	Clerk - Short Term	SC	Son of	Muchirahondo, Doris	A&R Splst. I	SC	11/14/2008	6/30/2010
Muniz, Travis	Theatre/TMD Aide	SC	Son of	Snowden, Harry	Tkt.Ofc.Oper.Mgr.	SC	7/1/2008	6/30/2010
Nawabi, Masood	ST Clerk	IVC	Son of	Nawabi, Mina	Sr. Counselin Ofc.Asst.	IVC	5/27/2008	12/31/2008

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) 1/1/08 to 4/30/10

Olsen, Sean	Recreation Leader	SC	Brother of	Olsen, Timothy	Recreation Leader	SC	5/15/2008	6/30/2008
Olsen, Timothy	Recreation Leader	SC	Brother of	Olsen, Sean	Recreation Leader	SC	5/15/2008	6/30/2008
Olvera, Amanda	Clerk - Short Term	SC	Daughter of	Olvera, Alicia	A&R Splst. I	SC	7/31/2008	12/31/2008
		SC	and niece of	Camacho, Teresa	Sr. Admin. Asst.	SC	7/31/2008	12/31/2008
Owens-Gilliam, Shirelle	Proctor	Dist/SC	Mother of	Gilliam, Aaron	Project Splst.	SC	12/2/2008	12/31/2009
Pagal, Sloane	Recreation Aide	SC	Daughter of	Pagal, Earl	Risk Manager	Dist	5/15/2008	6/30/2010
Parmer, Barbara	Clerk -Short Term	SC	Wife of	Parmer, Harry	Dir/Chief of Police	SC	7/1/2008	12/31/2009
Parra, Jacqueline	Project Splst.	SC	Daughter of	Parra, Lori	Prog. Splst.	SC	2/25/2009	6/30/2010
			and sister of	Parra, Michael	Recreation Aide	SC		
Parra, Michael	Recreation Aide	SC	Son of	Parra, Lori	Prog. Splst.	SC	5/28/2009	6/30/2009
			and brother of	Parra, Jacqueline	Project Splst.	SC		
Paretta, Alexandra	Sr. Lifeguard	SC	Sister of	Paretta, Alexandra	Sr. Lifeguard	SC	5/19/2009	6/30/2011
Paretta, Francesca	Aquatic Aide	SC	Sister of	Paretta, Francesca	Aquatic Aide	SC	5/19/2009	6/30/2011
Patterson, June	Project Splst.	SC	Mother of	Manley, Dana	Multi-Media Tech.	SC	7/1/2008	6/30/2010
Perrone, Nickolas	Project Splst.	SC	Husband of	Perrone, Kristin	Assoc. Faculty	SC	12/11/2009	6/30/2010
Perrone, Kristin	Assoc. Faculty	SC	Wife of	Perrone, Nickolas	Project Splst.	SC	1/11/2010	NA
Poertner, Adair	Tutor	IVC	Wife of	Poertner, Gary	Deputy Chancellor	Dist	7/1/2008	12/31/2008
Qassim, Summer (Formerly Akhter, Summer)	Assoc. PT Faculty	SC	Daughter of	Akhter, Khaver	Sr. Admin. Asst.	SC	8/25/2008	NA
	Appl. Splst. II/Tech Asst./Sub/Proj.Splst.	IVC	Son of	Renfro, Hedy	Sr. Admin. Asst.	IVC	2/20/2009	6/30/2010
Renfro, Erik	Assoc. PT Faculty	IVC	Wife of	Rudmann, Jerry	Assoc. PT Faculty	IVC	1/11/2010	NA
Rudmann, Bari			and mother of	Rudmann, Brent	Assoc. PT Fac./ Class.Temp	SC		
Rudmann, Brent	Assoc.PT Fac./Class.Temp	SC	Son of	Rudmann, Bari	Assoc. PT Faculty	IVC	1/12/2009	6/30/2010
			and son of	Rudmann, Jerry	Assoc. PT Faculty	IVC		
Rudmann, Jerry	Assoc. PT Faculty	IVC	Husband of	Rudman, Bari	Assoc. PT Faculty	IVC	1/11/2010	NA
			and father of	Rudmann, Brent	Assoc. PT Fac./ Class.Temp	SC		
Schlegel, Chelsea	Sub College Info Oper.	SC	Daughter of	McConnell, Tracy	Program Asst.	SC	9/10/2009	NA
Searcy, Arronlea	Project Splst.	SC	Cousin of	Burnett, Tod	President	SC	7/1/2009	6/30/2010
			and mother of	Searcy, Nathan	Recreation Aide	SC		
Searcy, Nathan	Recreation Aide	SC	Cousin of	Burnett, Tod	President	SC	6/1/2009	6/1/3009
			and son of	Searcy, Arronlea	Project Splst.	SC		
Schiffelbein, Nicholas	Project Splst.	SC	Son of	Schiffelbein, Mark	Dir. Tech. Svcs.	SC	7/1/2008	12/31/2008
Sendaba, Alem	Project Splst.	SC	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008	12/31/2008
			and brother of	Sendaba, Mekiel	Project Splst.	Dist		

RELATED INDIVIDUALS EMPLOYED BY SOCCCD

Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) 1/1/08 to 4/30/10

			and brother of	Sendaba, Sheleme	Project Splst.	SC		
Sendaba, Mekiel	Project Splst.	Dist	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008	6/30/2010
			and brother of	Sendaba, Alem	Project Splst.	SC		
			and brother of	Sendaba, Sheleme	Project Splst.	SC		
Sendaba, Sheleme	Project Splst.	SC	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008	6/30/2010
			and brother of	Sendaba, Alem	Project Splst.	SC		
			and brother of	Sendaba, Mekiel	Project Splst.	Dist		
Sinegal, Anasa	Academic PT Faculty	IVC	Daughter of	Sinegal, Jayne	Librarian	IVC	1/1/2010	NA
Singh, Jasreen	Student Help	SC/IVC	Nephew of	Singh, Rajbir	Camous Security Ofcr.	ATEP	9/15/2009	6/30/2010
Snowden, Marybeth	Theatre/TMD Aide	SC	Wife of	Snowden, Harry	Tkt.Ofc.Oper.Mgr.	SC	7/1/2008	6/30/2010
Spielman, Daniel	TPP Aide/Proj.Splst.	SC	Nephew of	Telson, Lise	VPSS	SC	1/15/2009	6/30/2010
Steinriede, Lindsay	Coaching Aide	SC	Daughter of	Steinriede, William	Coaching Aide	SC	7/1/2009	6/30/2010
Steinriede, William	Coaching Aide	SC	Father of	Steinriede, Lindsay	Coaching Aide	SC	7/1/2009	6/30/2010
Stowell, Breanna	Recreation Leader	SC	Sister of	Stowell, Rylee	Recreation Leader	SC	5/1/2009	6/30/2009
Stowell, Rylee	Recreation Leader	SC	Sister of	Stowell, Breanna	Recreation Leader	SC	5/1/2009	6/30/2009
Tabibzadeh, Akbar	Cert. Test Proctor	IVC	Father in law of	Roquemoire, Glenn	President	IVC	7/1/2008	6/30/2010
			and father of	Tabibzadeh, Kiana	Chemistry Instr.	IVC		
Tateyama, Michelle	Student Help	SC/IVC	Daughter of	Tateyama, Joan	Adj. Faculty	SC	1/22/2009	6/30/2009
Taylor, Shane	Proj. Splst.	IVC	Son of	Taylor, Patric	Theatre Prod. Mgr.	IVC	4/17/2010	12/31/2010
Uhlman, Diana	Clerk - Short Term	SC	Daughter of	Uhlman, John	Clerk/ST Campus Security/Comm.Ed.Instr.	SC	7/1/2008	6/30/2009
			and sister of	Uhlman, Jennifer	Recreation/TPP Aide	SC		
Uhlman, Jennifer	Recreation/TPP Aide	SC	Daughter of	Uhlman, John	Clerk/ST Campus Security/Comm.Ed.Instr.	SC	8/6/2009	6/30/2010
			and sister of	Uhlman, Diana	Clerk - Short Term	SC		
Uhlman, John	Clerk/ST Campus Security/Comm.Ed.Instr	SC	Father of	Uhlman, Diana	Clerk - Short Term	SC	7/1/2008	6/30/2010
			and father of	Uhlman, Jennifer	Recreation/TPP Aide	SC		
Wecklich, Shiloh	Clinical Skills Splst.	SC	Wife of	Wecklich, Steven	Clinical Skills Splst.	SC	7/1/2008	6/30/2010
Wecklich, Steven	Clinical Skills Splst.	SC	Husband of	Wecklich, Shiloh	Clinical Skills Splst.	SC	7/1/2008	6/30/2010
Wilford, Justin	Academic PT Sub	SC	Husband of	DiPadova, Audra	Dir. Student Developmer	SC	1/11/2010	NA
Winn, Mallorie	Clerk - Short Term	SC	Daughter of	Winn, Fentriess	Assoc. Faculty	SC	1/1/2010	6/30/2010

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Speakers
ACTION: Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college and/or ATEP since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**SADDLEBACK COLLEGE**

<i>Presentation Date/Time</i>	<i>Location</i>	<i>Faculty Member</i>	<i>Course Title/Activity</i>	<i>Speaker</i>	<i>Topic</i>
4/15/10, 5:30 pm	HS 206B	Scott Tharpe	Phlebotomy	David Chu	Phlebotomy
4/26/10, 6 pm	BGS 119	Diane McGroarty	Fashion 140 - Fashion Image	Rachel Libolt	Image Consulting
5/4/10, 8:15 pm	HS 102	Martine Wehr	Adolescent Substance Abuse and Treatment	Sarah Vick	Sober College

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Basic Aid Report

ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 4/26/10 Total Basic Aid Estimated Receipts of \$350.0M less Total Approved Projects in the amount of \$336.5M leaves a \$13.5M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2009 – 2010	\$33,827,968
2010 – 2011	\$29,906,938
2011 – 2012	\$28,731,559
2012 – 2013	\$27,520,272
2013 – 2014	\$26,247,312

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of April 26, 2010 Board Meeting**

	1999-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Actual Basic Aid Receipts	\$47,008,296	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$316,195,584
Estimated Basic Aid Receipts 2009/10								\$33,827,968
							Total Receipts	\$350,023,552
							Total Approved Projects	\$336,531,582
							Uncommitted Basic Aid Funds	\$13,491,970

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$9,103,662	\$18,314,276	\$27,417,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$9,203,957				\$9,203,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$4,750,000				\$4,750,000
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$950,000				\$950,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$9,930,800		\$9,930,800
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,250,000		\$1,250,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$5,081,000	\$5,081,000
SC M/S/E Renovation					\$2,608,344	\$2,608,344
SC M/S/E Bldg Ventilation System					\$5,000,000	\$5,000,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC BGS Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$3,742,000	\$3,742,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Bridge Replacement					\$1,700,000	\$1,700,000
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilities					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$210,000					\$210,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$5,000,000			\$5,000,000
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$981,697					\$981,697
Total Approved Projects	\$42,069,136	\$45,888,533	\$32,878,587	\$88,907,498	\$126,787,828	\$336,531,582

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward	Total
College Scheduled Maintenance Projects	5,000,000		381,124	900,200	431,327	441,875	759,396	1,836,078	250,000	5,000,000
2005/06 Allocation for Salary Schedule Restructure	4,245,000			4,245,000		-	-	-	-	4,245,000
2005/06 College Instructional Equipment Needs	1,392,000			438,461	41,503	378,311	473,955	59,769.69	-	1,392,000
Technology Needs for IVC, SC & District	19,367,618		2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	1,945,925	700,000	19,367,618
Campus Appearance Improvement IVC & SC	1,000,000						378,837	400,000	221,163	1,000,000
ATEP Operating Budget*	9,203,957		266,981	706,587	1,119,887	1,841,834	2,273,645	2,995,023	-	9,203,957
ATEP Staffing, Equipment, Program Development	4,000,000					-	20,689	200,000	3,779,311	4,000,000
ATEP Renovation	15,034,576	370,243	630,096	1,035,239	3,838,068	1,318,978	103,660	100,000	7,638,291	15,034,576
ATEP Building Demolition	7,000,000					-	61,693	80,000	6,858,307	7,000,000
ATEP Hangar & Chapel Utilities	1,000,000					-	-	-	1,000,000	1,000,000
ATEP Site Development Negotiations	4,750,000				12,066	887,067	1,080,568	500,000	2,270,300	4,750,000
ATEP Development	3,750,000					565,425	1,041,250	1,700,000	443,325	3,750,000
ATEP Parking Lot Renovation	950,000						-	950,000	-	950,000
College/District Contributions for Debt Retirement - COPS	4,380,701	1,543,653	1,351,330	1,485,718	-	-	-	-	-	4,380,701
Debt Retirement Contribution	34,400,000	21,000,000	5,000,000	4,200,000	4,200,000	-	-	-	-	34,400,000
IVC Business & Technology Innovation Center	12,882,000		-	25,860	981,852	5,563,594	2,392,351	3,600,000	318,342	12,882,000
IVC Design and Install Entrance from Barranca	2,850,000			9,950	-	-	-	100,000	2,740,050	2,850,000
IVC Fine Arts Building	4,652,000					61,163	115	-	4,590,722	4,652,000
IVC Floor Repairs	58,340		57,458	882	-	-	-	-	-	58,340
IVC Life Sciences Project	9,930,800					-	81,776	600,000	9,249,024	9,930,800
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759		1,500	222,418	1,183,432	69,409	-	-	-	1,476,759
IVC Maintenance and Police Facility	4,575,000		90,046	1,575,308	1,412,747	1,475,172	383	2,000	19,344	4,575,000
IVC Modular Building	370,000	369,456	544			-	-	-	-	370,000
IVC Landscaping (PAC & BSTIC)	1,250,000						-	250,000	1,000,000	1,250,000
IVC Performing Arts Center	17,180,000	57,850	623,625	4,235,617	10,727,931	1,137,271	38,469	359,236	-	17,180,000
IVC Science Equip & TV Studio	500,000	492,814	7,186			-	-	-	-	500,000
IVC Sports Facilities	896,000	896,000				-	-	-	-	896,000
IVC Replace Main Water Valves	275,000							275,000	-	275,000
IVC Replace Natural Gas Piping A&B Quads	230,000							230,000	-	230,000
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000							400,000	-	400,000
IVC SSC HVAC System	800,000							400,000	400,000	800,000
IVC Utility Service Project	416,000			125,332	220,576	315	-	69,778	-	416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000			35,700	413,103	29,853	5,466	29,877	-	514,000
IVC Modular Bldg Replacement (CEC)	197,402				197,402	-	-	-	-	197,402
IVC Science Lab Addition & Remodel	6,980,000				276,823	86,014	2,373,462	4,243,701	-	6,980,000
IVC A-300 Bldg Remodel	2,481,000				49,177	94,785	1,529,452	110,000	697,586	2,481,000
IVC Early College Program	60,000					19,626	40,374	0	-	60,000
Retiree Benefits	27,417,938	2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000	2,500,000	-	27,417,938
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000		57,748		9,684	61,163	115	10,000	2,198,290	2,337,000
SC M/S/E Plaza Repairs	5,081,000					-	69,288	10,000	5,001,712	5,081,000
SC M/S/E Renovation	2,608,344					-	39,000	20,000	2,549,344	2,608,344
SC Building Repairs - TAS Building	1,956,000		26,775	97,135	28,465	-	1,048	-	1,802,576	1,956,000
SC Building Repairs - Library Remodel	20,141,000	40,000	37,892	-	-	-	-	200,000	19,863,108	20,141,000
SC Demolition of Lower Campus Buildings	1,719,000	965,373	15,917	737,255	-	-	-	455	-	1,719,000
SC Demolition	1,000,000					-	-	-	1,000,000	1,000,000
SC Village Remodel	4,130,000					244,229	2,014,945	1,870,826	-	4,130,000
SC Village Expansion	3,942,000						463,110	3,478,890	-	3,942,000
SC Golf Driving Range Net Replacement	300,000			1,800	43,400	46,600	5,000	100,000	103,200	300,000
SC Health Science/District Office Building	15,251,655	7,156,088	7,887,463	189,994	5,096	13,014	-	0	-	15,251,655
SC Hire Consultant for Parking/Traffic Study	48,500		24,250	-	-	-	-	24,250	-	48,500
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000	46,200	1,288,800			-	-	-	-	1,335,000
SC BGS Mold Abatement and Air Quality Improvements	9,006,000			682,740	3,735,624	4,277,090	28,746	100,000	181,800	9,006,000
SC New Science Building (M/S/E annex)	3,742,000				29,595	-	-	20,000	3,692,405	3,742,000
SC Science Equip & TV Studio	500,000	499,908	92			-	-	-	-	500,000
SC Science/Applied Science Bldg	14,850		14,850	-	-	-	-	-	-	14,850

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward	Total
SC Sports Facilities	817,310	778,625	26,695	11,990		-	-	-	-	817,310
SC Bridge Replacement	1,700,000							1,700,000	-	1,700,000
SC M/S/E Bldg Ventilation System Upgrade	5,000,000							300,000	4,700,000	5,000,000
SC Pool Deck Replacement	1,500,000							50,000	1,450,000	1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000							500,000	1,000,000	1,500,000
SC Temporary Classroom Facilities	7,269,285		714	3,729,338	3,341,007	105,308	450	92,468	-	7,269,285
SC McKinney Theater Restroom remodel	2,542,000				162,708	105,248	2,023,613	250,431	-	2,542,000
SC Loop Road	3,442,000					-	-	90,000	3,352,000	3,442,000
SOCCCD: Replace HR & Bdgt Dev Systems	897,740			208,797	672,943	16,000	-	0	-	897,740
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260				3,515,073	5,304,918	4,111,633	1,150,636	20,000	14,102,260
SOCCCD: Districtwide Telephone System	4,499,498	127,271	3,636,911	627,911	107,404	-	-	0	-	4,499,498
SOCCCD: Fiscal and HR Systems Repl.	27,500			27,500		-	-	-	-	27,500
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010			370,010		-	-	-	-	370,010
SOCCCD: HR Recruitment Work Plan	85,911		85,911			0	-	-	-	85,911
SOCCCD: Legislative Advocacy Services - Basic Aid	210,000	15,700	24,002	24,298	24,000	14,000	34,354	40,000	33,646	210,000
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830			184,690	85,327	59,813	-	-	-	329,830
SOCCCD: IT Projects SC/IVC/AEP Instruct & Student Svc	5,000,000							4,000,000	1,000,000	5,000,000
SOCCCD: Additional 1% Contingency	1,278,101						-	1,278,101	-	1,278,101
SOCCCD: Trustee Election/General Election Expense	981,697	453,867				-	527,830	-	-	981,697
Totals	336,531,582	37,632,547	26,988,395	33,077,552	44,726,959	38,365,313	26,394,523	39,222,446	90,123,848	336,531,582

	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward
Commitments	83,542,630	57,751,446	11,145,072	34,465,912	70,908,593	54,256,170	24,461,759	-
Cumulative Commitments	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	336,531,582	336,531,582
Receipts	74,365,248	40,162,878	46,899,203	52,896,017	50,692,873	51,179,365	33,827,968	-
Cumulative Receipts	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	350,023,552	350,023,552
Cumulative Expenses	37,632,547	64,620,942	97,698,494	142,425,453	180,790,766	207,185,289	246,407,734	336,531,582
Cash Balances	36,732,701	49,907,184	63,728,835	71,897,893	84,225,453	109,010,295	103,615,818	13,491,970

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT

May 24, 2010

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

The State Chancellor's office is aware that an extension for the equipment appropriations is needed. Reallocation of basic aid funding has allowed this project to move forward. Swing space needs must be completed before construction start. Bids for the project were opened on March 31, 2010. *The agenda item for award of construction contract was approved by the Board last month.* Furniture and equipment planning continues. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to re-compete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$55,398,000 with \$33,553,000 anticipated from the state and \$21,845,000 proposed as funded through basic aid.

3. McKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Construction began on June 23, 2008. The project was complete May, 2009. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action. The overall project budget is \$2,542,000 funded through basic aid.

4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved the Portable Renovation, the Gaucho Strength Center renovation and PE100 renovation projects and hiring R2A for architectural services. Portable Renovation began on October 13, 2008, and is complete. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action last month.

The Board approved award of contract for PE100 at the March 2009, meeting. Construction began on April 13, 2009 and completed mid-September. DSA close out is underway. The Notice of Completion was approved by the Board in November and has been filed with the county.

Construction and punch list work for the Gaucho Strength Center Renovation for Communication Arts is complete with Notice of Completion recommended to the Board of Trustees at this meeting. DSA closeout is underway.

The overall project budget is \$4,130,000 funded through basic aid.

5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2009. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,235,000 with \$19,765,000 anticipated from the state and \$8,471,000 proposed as funded through basic aid.

6. LOOP ROAD

The Board approved the Loop Road project in March, 2009. Currently, the project is estimated at \$5,650,000 which is believed to be an inadequate amount. Architectural selection was Board approved during the February 2010 meeting. The project team held the kick-off project meeting *last month and subsequent progress meetings this month to status the required project studies*. \$3,442,000 of the overall project budget is approved for funding through basic aid.

7. M/S/E PLAZA RENOVATION

The Board approved the Math/Science/Engineering building project in March, 2009. Uneven settlement under the plaza area between the Library and the M/S/E building has resulted in slab heaving, cracking and water penetration at the M/S/E building. The College has requested that this project be temporarily postponed. The overall project budget is \$5,081,000 funded through basic aid.

8. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. There are two construction packages, one for site work and one for building installation and interior improvements. The Surety for MJ Contractors, the contractor in default, and the District have executed a Takeover Agreement. *While construction is moving forward and is expected to meet all necessary deadlines, some work left by the previous contractor is substandard and addressing correction while meeting the schedule has required a monumental effort on the part of the replacement contractor.* Building delivery is 98% complete. Total change orders represent 2.3% of the original contract amount. The overall project budget is \$3,942,000 funded through basic aid.

9. BRIDGE REPLACEMENT PROJECT

During the March 2010 meeting, the Chancellor recommended and the Board approved an architect and basic aid funding in the amount of \$1,700,000 for the south bridge located on the east side of the library due to a finding of failing structural integrity. The project team held the kick-off project meeting *last month and subsequent progress meetings this month to status the design development of the project. Meetings were held with college administration and staff to review the bridge design development.*

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. All necessary DSA close out documentation is now submitted. Design professionals are reporting a delay in turn-around for all DSA submittals due to reduced schedules through the furlough program and out-sourcing of work. There are 69 change orders requiring DSA approval. DSA began returns in groups of 3 or 4 in early March.

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building construction is 100% complete. Total change orders represent 1.00% of the original contract amount. The final equipment phase is under review and will proceed as a result of the Board of Trustee's approval to move basic aid funds from the Fine Arts project to the Business Sciences Technology and Innovation Center. DSA closeout is underway. The overall project budget is \$25,593,000 with \$12,711,000 from the state and \$12,882,000 funded through basic aid.

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. Punch list is underway. The contractor is negotiating final changes with subcontractors. The overall project budget is \$6,980,000 funded through basic aid.

4. A-300 REMODEL FOR MUSIC DEPARTMENT

Project is 100% complete with Notice of Completion recommended to the Board of Trustees at the July, 2009, meeting. DSA closeout is underway. The overall project budget is \$2,484,000 funded through basic aid.

5. LIFE SCIENCES PROJECT

The state chancellor's office provided the District with approval to move forward with working drawings. Staff anticipates construction document submittal to DSA in June. *Initial constructability review is underway.* The overall project budget is \$24,848,000 with \$17,377,000 from the state and \$7,468,000 funded through basic aid.

6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Currently, the project is estimated at \$2,850,000 which will be evaluated for

appropriateness once the designer provides a cost estimate. A kick off meeting was held on March 2, 2010, followed by meeting with the City of Irvine, the Irvine Company and Southern California Edison. The discovery phase is on schedule. The overall project budget is \$2,850,000 funded through basic aid.

8. GREAT LAWN PROJECT

The Board approved funding for landscape improvements in the area of the Performing Arts Center during the March board meeting. The architect has received DSA approval and bid documents are under final review. *Estimated costs for the overall project exceed the construction allowance and additional funds are being requested at this May Board meeting.* The overall project budget is \$1,250,000 funded through basic aid.

ATEP

1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation 95% complete. ModSpace, the Increment II contractor, has requested a review of previously submitted change orders and a release of retention. District staff has partially released retention and is working with ModSpace on finalizing a few outstanding items. To date, total change orders represent 3.01% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during a third review. Plans and specifications for all seven phases of demolition have been returned with minor comments by the City of Tustin and forwarded to the Navy for their review. A second phase of demolition is under design to include the hanger located at the southwest edge of the property. The overall project budget is \$7,000,000 funded through basic aid.

3. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

4. ATEP PARKING LOT

The contractor was given Notice to Proceed for January 11, 2010 with an estimated 60 day project duration. Punch list items are underway. Notice of Completion *was* included on the April 26, 2010, agenda. The overall project budget is \$950,000 funded through basic aid.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: List of Board Requested Reports
ACTION: Information

BACKGROUND

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it was requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

STATUS

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
LISTING OF BOARD REPORTS REQUESTED**

Date Report Requested	Report Topic	Board Member Requesting Report	Report Due Date	Report Prepared By:	Date Submitted to the Board of Trustees
3/25/10	Retirees Receiving over \$100,000 Annually	Trustee Fuentes	April 26, 2010	Gary Poertner	April 26, 2010
2/22/10	Nepotism	Trustee Fuentes	April 26, 2010	David Bugay	April 26, 2010
11/17/09	Efficiencies, Reductions and Planning in 2010-2011	Trustee Fuentes	January 2010	Gary Poertner	January 2010
11/17/09	Presentation on Statewide Community College Survey Results	Trustee Fuentes	December 7, 2009	Gary Poertner	January 25, 2010 December 7, 2009
9/24/09	Saddleback College Communication Arts Program	Trustee Padberg	November 17, 2009	Tod Burnett	January 25, 2010 November 17, 2009
9/24/09	Saddleback College Film Program	Trustee Padberg	November 17, 2009	Tod Burnett	November 17, 2009
8/31/09	Salaries of College Professors in Orange County	Trustee Fuentes	October 26, 2009	David Bugay	October 26, 2009

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Monthly Financial Status Report
ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget, and transactions through April 30, 2010. A review of current revenues and expenditures for the 2009/2010 fiscal year shows that they are in line with the budget.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

General Fund Income and Expenditure Summary

As of April 30, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
BEGINNING FUND BALANCE:		31,930,391	31,930,391	0	31,930,391
REVENUES:					
Federal Sources	8100-8199	\$ 3,246,917	3,791,124	544,207	1,583,744
Other State Sources	8600-8699	18,548,183	17,339,953	(1,208,230)	12,718,135
Other Local Sources	8800-8899	170,839,772	170,837,272	(2,500)	172,967,205
Total Revenue		192,634,872	191,968,349	(666,523)	187,269,084
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
TOTAL SOURCES OF FUNDS		224,565,263	223,898,740	(666,523)	219,199,475
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	65,750,670	64,887,691	(862,979)	52,866,582
Other Staff Salaries	2000-2999	41,023,241	40,932,514	(90,727)	28,316,157
Employee Benefits	3000-3999	32,302,949	32,160,256	(142,693)	24,068,511
Supplies & Materials	4000-4999	6,425,644	6,427,385	1,741	2,152,247
Services & Other Operating	5000-5999	21,274,414	20,883,705	(390,709)	10,389,166
Capital Outlay	6000-6999	10,870,940	11,140,920	269,980	3,100,852
Payments to Students	7500-7699	577,264	526,128	(51,136)	441,552
Total Expenditures		178,225,122	176,958,599	(1,266,523)	121,335,067
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	864,000	864,000		864,000
Basic Aid Transfers Out		31,267,968	31,867,968	600,000	15,805,000
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	257,753
Total Other Sources (Uses)		32,543,968	33,143,968	600,000	16,926,753
TOTAL USES OF FUNDS		210,769,090	210,102,567	(666,523)	138,261,820
ENDING FUND BALANCE		13,796,173	13,796,173	0	80,937,655
Reserve for Economic Uncertainties		10,446,173	10,446,173	0	
Location Reserves for Economic Uncertainties		3,350,000	3,350,000	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary
As of April 30, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		11,702,879	11,702,879	0	11,702,879
REVENUES:					
Unrestricted Budget Allocation		\$ 80,691,012	80,975,567	284,555	78,413,978
Restricted Budget Allocation		11,459,371	10,991,061	(468,310)	7,783,638
Total Revenue		92,150,383	91,966,628	(183,755)	86,197,616
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		103,853,262	103,669,507	(183,755)	97,900,495
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	40,933,766	40,334,418	(599,348)	33,164,406
Other Staff Salaries	2000-2999	20,978,861	20,960,703	(18,158)	14,360,848
Employee Benefits	3000-3999	18,577,481	18,535,875	(41,606)	13,539,810
Supplies & Materials	4000-4999	4,363,353	4,323,854	(39,499)	1,450,853
Services & Other Operating	5000-5999	9,712,513	9,922,460	209,947	4,863,344
Capital Outlay	6000-6999	5,749,310	6,105,288	355,978	2,148,717
Payments to Students	7500-7699	387,978	336,909	(51,069)	271,079
Total Expenditures		100,703,262	100,519,507	(183,755)	69,799,057
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	400,000	400,000	0	400,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	0	0	0	0
Total Other Sources (Uses)		400,000	400,000	0	400,000
TOTAL USES OF FUNDS		101,103,262	100,919,507	(183,755)	70,199,057
LOCATION OPERATING BALANCE		2,750,000	2,750,000	0	27,701,438
Reserve for Economic Uncertainties		2,750,000	2,750,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

IRVINE VALLEY COLLEGE

General Fund Income and Expenditure Summary
As of April 30, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
SOURCES OF FUNDS					
LOCATION BEGINNING BALANCE		3,168,759	3,168,759	0	3,168,759
REVENUES:					
Unrestricted Budget Allocation		\$ 43,326,341	43,491,419	165,078	42,309,534
Restricted Budget Allocation		5,637,033	5,180,946	(456,087)	3,821,114
Total Revenue		48,963,374	48,672,365	(291,009)	46,130,648
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
TOTAL SOURCES OF FUNDS		52,132,133	51,841,124	(291,009)	49,299,407
USES OF FUNDS					
EXPENDITURES:					
Academic Salaries	1000-1999	21,764,846	21,687,735	(77,111)	18,212,452
Other Staff Salaries	2000-2999	12,127,529	12,048,105	(79,424)	8,594,925
Employee Benefits	3000-3999	10,008,971	9,933,093	(75,878)	7,726,915
Supplies & Materials	4000-4999	1,232,294	1,252,190	19,896	591,655
Services & Other Operating	5000-5999	4,216,487	3,861,563	(354,924)	2,028,862
Capital Outlay	6000-6999	1,346,720	1,623,219	276,499	649,945
Payments to Students	7500-7699	189,286	189,219	(67)	170,473
Total Expenditures		50,886,133	50,595,124	(291,009)	37,975,227
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	234,000	234,000	0	234,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	257,753
Total Other Sources (Uses)		646,000	646,000	0	491,753
TOTAL USES OF FUNDS		51,532,133	51,241,124	(291,009)	38,466,980
LOCATION OPERATING BALANCE		600,000	600,000	0	10,832,427
Reserve for Economic Uncertainties		600,000	600,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Quarterly Investment Report
ACTION: Information

BACKGROUND

Senate Bill Number 564 added Government Code Section 53646 requiring the local agencies in California, including educational institutions, to render a statement of investment policy to their local governing Board on an annual basis. In addition, a quarterly report in compliance with the investment policy is to be rendered to the governing Board with respect to the agency's investments. The Board approved the District's investment policy on September 16, 1996, and since then, quarterly reports have been rendered for the Board's information.

STATUS

This report is for the quarter ending on March 31, 2010. Our cash balances at the end of March 31, 2010 were One Hundred Thirty-Eight Million, Three Hundred, Ninety-Six Thousand Three Hundred Twenty Dollars and 88/100 (\$138,396,320.88) in the Orange County Investment Pool (OCIP) and Twenty-Five Million, Five Hundred Eleven Thousand, Seven Hundred Twenty-Eight Dollars and 82/100 (\$25,511,728.82) in the Local Agency Investment Fund (LAIF) Pooled Investment Account. The OCIP investment pool is yielding an average of 0.88% and the LAIF investment pool is yielding an average of 0.56% for the fiscal quarter ending March 31, 2010. Both pools are highly liquid, with overnight wire transfers available upon request.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

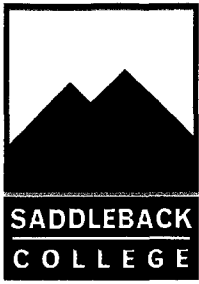
RE: Written Reports

ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College
President, Irvine Valley College
Provost, ATEP
Associated Student Government of SC
Associated Students of IVC
Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
California School Employees Association
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Services Classified Senate
Police Officers' Association



MEMORANDUM

TO: Members of the Board of Trustees
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR MAY 24, 2010 BOARD OF TRUSTEES' MEETING

Saddleback College's Veterans Memorial Dedication was held on Thursday, April 29th at 4:00 p.m. and was a great success. More than 1,000 guests attended the event, which included the 1st Division Marine Band, a joint forces color guard, and fantastic speakers including Sergeant Major Ramona Cook, the most senior enlisted marine at Camp Pendleton, Rocky Chavez, Undersecretary of California's Department of Veterans Affairs, David Curry, an Iraq War veteran and alumnus of Saddleback College, and Professor Richard White and Fred Olsen, the artists who designed and led the construction of the memorial.

Saddleback College is pleased to announce that its nursing program ranked first in several categories in National Council Licensure Examination (N-CLEX) performance for the October 2009-March 2010 quarterly report, with all 58 students who took the test for the first time passing. As stated in a recently released National Council of State Boards of Nursing report, the 100 percent score for Saddleback College's nursing students ranks the program first out of 92 associate degree in nursing programs in the state, first out of 584 of all associate degree in nursing programs in the nation, and first out of 972 of all nursing program across the nation. Congratulations to our nursing students, faculty, staff, and administrators for this outstanding achievement!

Commencement was held on May 21st. The commencement speaker was Assemblywoman Diane Harkey and the student speaker was Lori Harris. Thank you to the Board of Trustees and Chancellor Mathur for their significant participation in this event. Following commencement was the college's scholarship ceremony, where \$260,000 was awarded to 175 students.

A Strategic Planning Forum was held on Thursday, May 6th, where all from the college community were invited to review and offer feedback on the college's final draft strategic plan. Once the strategic plan is finalized, we will then begin the process of integrating the plan with our annual budgetary process.

The college's accreditation self-study process is on schedule. Our four accreditation standards teams and steering committee have worked incredibly hard over the past few months keeping our process on a tight schedule and we all owe them a great deal of gratitude. An accreditation presentation was held on Thursday, May 6th and the final self-study presented to the Board of Trustees in June and final signed copy delivered in July to the Accrediting Commission for Community and Junior Colleges.

At the Associated Student Government banquet, President Burnett was presented the Leadership Mentor Award for developing and supporting leadership and growth skills to students and the Betty Sherrer Spirit Award for exemplary school and district spirit.

The Saddleback College athletics department has earned a state championship for the second time in less than two months as the Gauchos women's tennis team defeated DeAnza College, 5-2, on Thursday afternoon at The Tennis Club of Newport Beach to capture the state title. The Gauchos completed a perfect season, finishing with an 18-0 overall record.

Congratulations to the forensics team, which took 3rd place in large school individual events and 4th in overall large school sweepstakes at the Phi Rho Pi National Tournament in New Orleans in April. Sixty-four colleges competed in the tournament.

Office of Instruction

Professors Larry Perez and Frank Gutierrez attended the "Dia de Nino" (Day of the child) event in San Juan Capistrano where distributed 150 Algebra2go flyers along with samples of our Spanish lecture notes to Spanish speaking parents of the local community. Professor Perez made a short video of the event, which can be found at mms://www.saddleback.edu/faculty/lperez/demos/creer.wmv. Professor Perez was also a guest on the OCDE Spotlight on Education talk show, where he fielded questions and discussed recent educational issues such as technology in the classroom and faculty tenure.

The Fashion Department held a student-produced fashion show entitled "Ethereal" on May 14th at McKinney Theatre. Hors d'oeuvres were provided by Culinary Arts department, hair and makeup by the Lake Forest Beauty College, and taping of the show by the Communication Arts department.

On Tuesday, May 18th, 2010, 59 graduates of the Saddleback College Nursing Program were honored in a traditional candlelight pinning ceremony, which was held at McKinney Theatre.

The International Film Festival presents Argentina's "The Secret in Their Eyes", the Best Foreign Language Film 2010, on Wednesday, May 12th at 7:00 p.m. in BGS 325. On Wednesday, May 5th at 7:30 p.m. in SSC 212 Professor Jacobo Sefama of the University of California, Irvine spoke on "Misperceptions of 5 de Mayo." A reception and dance followed the presentation.

Student Services

Students transferring to a four year college/university were honored at the Transfer Celebration on May 5th. Saddleback College faculty, staff, and representatives from several Cal State and University of California campuses attended. The Transfer Center will be moving to CC1 in May 2010. The staff is working on the transition from SSC 139 to the new offices. The application for the fourth year of the Teacher Preparation Pipeline (TPP) Grant was submitted for the 2010-11 year. Staff sent a survey to all TPP students and mentor teachers for the spring 2010 semester and production has begun on a promotional video for the TPP Program.

Arts

On May 1st Scott Farthing and the Saddleback College Choral Ensembles presented *The Creation* by Franz Josef Haydn at the Presbyterian Church of the Master to a large audience. Jazz Director Joey Sellers was busy in May with three concerts: Jazz lab with Guest Artist Bob Sheppard on May 3rd, the Saddleback Big Band Concert on May 5th and the Jazz Combo Concert on May 10th. All Saddleback music students performed in a recital during Concert Hour on May 6th and the Saddleback Wind Ensemble, conducted by Carmen Dominguez, performed Summer Winds on May 7th. The Student Composition Recital was held May 8th in the McKinney Theatre. Audiences were thrilled with the Theatre Arts Department's *The American Immigrant Experience*, where student/actors presented their own stories, on March 7th and 8th and admission was free! The last two performances from the Music Department of the season were presented by Carmen Dominguez' Symphony Orchestra and Scott Farthing and the Saddleback College's Women's Camerata on May 15th. The orchestra performed *Made in America: American Masters* on at 8pm in the McKinney Theatre and the Women's Camerata performed *A Spring Bouquet*, at Newport Harbor Lutheran Church on at 4pm. The last event of the season from the Division of Fine Arts & Media Technology will be the KSBR Birthday Bash 2010 on Memorial Day weekend!

Saddleback College Foundation

An online appeal for the Veterans Memorial raised over \$20,000. Additional contributions donated at the dedication event totaled \$3,500. An estate gift of \$58,000 was donated to the Emeritus Institute. More than \$300,000 was raised for student scholarships. \$260,000 will be awarded to 175 students at the May 21 scholarship ceremony. A planned giving seminar scheduled May 18 in Mission Viejo addressed 25 prospective donors on how to include Saddleback College in their bequests or set up charitable trusts. Two "friends of the college" joined the legacy society, including Saddleback College in their estate plans.

Community Education


Community Education's has been busy with our Junior Gauchos campaign. In May we visited four partner elementary schools to promote our summer activities. Each of our partner schools will be receiving scholarships for the College For Kids summer program. Additional scholarship opportunities will be available to our partner schools and students at the 2nd annual College For Kids Kickoff scheduled for Friday, June 4th. On May 7th Junior Gaucho Project Specialist Dr. Laura Dill attended Coffee with the Principal and parents at Castille Elementary. Youth Aquatics begins June 1st and College For Kids begins June 28th.

Saddleback College Mission

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.



TO: Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President 

DATE: May 13, 2010

SUBJECT: President's Report for the May 24, 2010 Board of Trustees Meeting

IVC Adjunct Professor National Endowment for the Humanities (NEH) Summer Scholar

David Monda, an adjunct professor at Irvine Valley College, who teaches Political Science in the Social and Behavioral Sciences School, has been selected as an NEH Summer Scholar from a national applicant pool to attend one of ten NEH summer study opportunities. The endowment is a federal agency that each summer supports *Landmarks of American History and Culture* workshops so that faculty can work in collaboration and study with experts in humanities disciplines. Monda will participate in a workshop entitled "Along the Shore: Changing and Preserving the Landmarks of Brooklyn's Industrial Waterfront." The one-week program will be held at New York City College of Technology of the City University of New York and directed by Dr. Richard E. Hanley. The fifty faculty members selected to participate in the program each receive a \$1,200 stipend to help cover their travel, study, and living expenses.

Bruce Franklin, Avatar Presentation

On Friday, April 23 at 8:30 a.m., 75 students from area high schools came to Irvine Valley College to work with Bruce Franklin, VFX Production Manager, for the blockbuster Academy Award winning movie, "Avatar." Mr. Franklin joined IVC's Professor Roopa Mathur, Computer Information Management and Assistant Professor Terry Chatkupt, Digital Media Art, in demonstrating how community college courses can prepare students for careers in work such as film production.

IVC Master Chorale Concert

On Sunday, May 2 at 3 p.m., on the IVC PAC Main Stage, the Master Chorale presented the great *Requiem of Johannes Brahms*. The Chorale performed Brahms' own four hand piano transcription played at the London premiere in 1871. Proceeds benefited the Choral Music Fund. The program also included the debut of the *IVC Alma Mater* with lyrics written by IVC's own Elaine Rubenstein and music composed by Professor Bradley Ellingboe, who serves on the faculty of the University of New Mexico.

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25th Annual Scholarship Awards Ceremony

On Thursday, May 13, the 25th Annual Foundation Scholarship Awards Ceremony was held in the IVC Performing Arts Center. The event started off at 8:15 a.m. with a continental breakfast, with the program commencing at 9 a.m. This year, 25 endowments and 23 scholarship funds provided individual scholarships to 190 deserving students in the amount of \$93,000. During this academic year, IVC will award more than \$135,000 total to stellar students, all made possible through the generous contributions of our many Irvine Valley benefactors, such as Grainger, Charter 100, ATT, and the IVC Classified Senate.

Supportive Services Recognition Ceremony

On Friday, May 14 at 11 a.m., the IVC Supportive Services Programs held their annual recognition ceremony during a luncheon in Hart Gymnasium. During this heartwarming program, attended by IVC EOPS and DSPS students, faculty, counselors and staff, students were congratulated for maintaining a 3.0 GPA or above, completing their certificates, and/or completing their Associates Degrees. Many of these students have struggled to overcome barriers which we can hardly imagine.

IVC Classified Staff Member Honored by the Board of Governors

The Board of Governors annually honors classified employees who demonstrate the highest level of commitment to professionalism and the mission of the community colleges. Through a competitive process, this year the Board recognized six employees. These classified staff were honored at the Board of Governors May meeting in Sacramento, where they were presented with a commemorative plaque and a \$500 cash award. Linda Renne, the Senior Administrative Assistant to the Vice President of Student Services at Irvine Valley College, was selected as one of the six recipients. In expressing her gratitude, Linda stated, "I'm proud to bring light and a face to the mysterious classified staff. We are often the invisible glue, the hidden treasures, that keep things running smoothly at the colleges."

7th Annual Jazz Picnic May 15th

The Seventh Annual Irvine Valley College Jazz Picnic was held at IVC, on Saturday, May 15 at 4 p.m. on the Arts Plaza lawn in front of the new IVC Performing Arts Center. The celebration of Modern Jazz was presented by the IVC Jazz Ensemble, Ed Pepper, Director with Guest Artists Big Band 2000, directed by Bill Strout.

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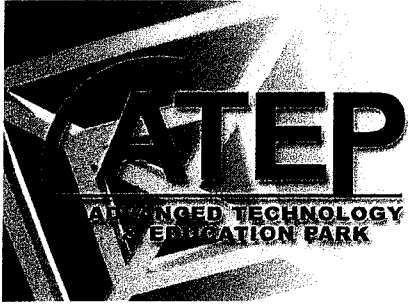
College Set to Host 25th Anniversary Celebration

IVC is getting ready for its big silver anniversary fundraiser, *Broadway Stars*, on Friday, June 4. Donations for silent and live auction items have been pouring in from faculty, staff, and the community. A description of the 25th Anniversary event and a detailed list previewing the evening is available at www.ivc.edu. Items to be auctioned include: a highly collectible "Coke Bike;" overnight stays with meals at the Doubletree, Hyatt and Marriott hotels; wine tastings; VIP tours and tastings of several well-known boutique wineries in the up and coming wine country around Paso Robles; a week's stay at a condo in Lake Tahoe; two round trip tickets on Southwest Airlines; a family four-pack to Sea World; VIP tickets to Dr. Phil, Jay Leno and The Doctors; the opportunity to be a fighter pilot for a day; an Angels suite for ten, including food and beverages; a Toshiba flat screen LCD TV; a signed Shaquille O'Neill jersey; tickets to Lakers, Dodgers and Angels games; and a gorgeous Richard Myer signed western bronze statue. Tickets for the event are still available at a cost of \$125 per person.

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MEMORANDUM

TO: Chancellor Raghu P. Mathur
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Provost 

DATE: May 12, 2010

RE: ATEP Report for the May 25, 2010 Board of Trustees Meeting

ATEP staff is finishing the ATEP Planning and Progress report which culminates six months of working closely with the Chancellor's Executive Team, District Leadership Team and the district-wide community to gather input for planning, clarify information, highlight potential issues and provide ongoing communication about the ATEP development.

The ATEP Development Forum met on April 30 to review the prospectuses received for new or expanded programs and courses that may be considered for the ATEP expansion. Members of the forum discussed potential next steps in the process, including reviewing pending research in the four educational focus areas and involving the colleges' strategic planning committees.

Promotion of summer classes continues. A schedule of classes at ATEP has been developed and widely distributed to the community. Recruitment for the Academic Foundations Summer institute continues and ATEP continues to work with Saddleback, IVC and the Orange County Rescue Mission's Village of Hope to form the next cohort.

The fall schedule has been completed and the Vice Presidents of Instruction met with the ATEP Provost to outline a collaborative agreement to better balance the offerings between the two colleges with a continued focus on career technical courses.

A research project with the Orange County Business Council for the evaluation of economic potential career education and training programs at ATEP is nearing completion.