

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, May 23, 2011

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:30 p.m.

Ronald Reagan Board of Trustees, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

Board of Trustees

Nancy M. Padberg – President, T.J. Prendergast, III - Vice President, Marcia Milchiker – Clerk
Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Jordan Larson – Student Trustee
Gary L. Poertner - Chancellor



Meeting of the Board of Trustees

May 23, 2011

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (2)
 - a. Public Employee Dismissal/Release

- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner

 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC Section 54956.9[b][1] and [b][3][A]) (1 case)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Frank Meldau

2.3 Pledge of Allegiance

Led by Trustee Nancy Padberg

2.4 Resolutions / Presentations / Introductions

Resolution: Saddleback College Forensics Team

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

4.1 SOCCCD: Role of Board of Trustees in Accreditation

Irvine Valley College president, Dr. Glenn Roquemore, will present information about the Boards' role in accreditation.

4.2 SOCCCD: Education and Facilities Master Plan

College Presidents, Dr. Roquemore and Dr. Burnett and District Director of Facilities and Planning and Purchasing Brandye D'Lena, will provide summary information on the process and the report format and content.

4.3 SOCCCD: Maintenance and Operations Report

Director of Facilities at Irvine Valley College, John Edwards, will provide information about the day to day activities of the colleges performed by maintenance and operations staff. Acting Vice Chancellor of Business Services, Dr. David Bugay, will provide information about the capital improvement committee.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting held on April 25, 2011.

5.2 Saddleback College: Study Abroad Program to Oxford, England

Approve the Saddleback College study abroad program: Semester in Oxford, England, Spring 2012 and direct administration to execute the Educational Tour/Field Study Travel Contractor Agreement with The American Institute for Foreign Study for coordinating all travel agreements.

5.3 Saddleback College: Geology 170 Field Study Course National Parks & Monuments – Out of State Travel Program

Approve the Out-of-State travel to the Grand Canyon National Park, Sunset Crater/Meteor Crater/Petrified Forest, Arizona and Zion National Park, Utah from June 3, 2011 - June 13, 2011, for the field study program in Geology. All costs for travel, food, lodging and incidentals will be paid by students at a materials fee of \$135.00 per student.

5.4 Saddleback College: Cosmetology and Cosmetician Instruction Agreements

Approve a two year agreement, with options to renew for three additional one year terms with James Albert School of Cosmetology for the Cosmetology and Cosmetician instruction at Saddleback College.

5.5 Saddleback College: Speakers

Approve general fund honoraria for speakers at Saddleback College.

5.6 Saddleback College: Storage Area Network

Approve contract with NetAPP, Inc. The estimated cost to purchase and maintain the Storage Area Network (SAN) system for 36 months is \$126,840.75 including tax.

5.7 Irvine Valley College: Forensics Team Activities 2011-12

Approve the Forensics Team speech tournament schedule of activities for 2011-12. There is no impact to the general fund.

5.8 Irvine Valley College: Sub-Contractor Agreement, Vital Link Orange County

Approve the sub-contract with Vital Link Orange County in the amount of \$98,075.00 for payment to project participants who contributed to the work and completion of the CA Career Café project.

- 5.9 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-15 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the April 25, 2011 Regular Meeting of the Board of Trustees.
- 5.10 **SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting**
Adopt resolution 11-16 (Exhibit A) authorizing payment to Trustee Jay who was absent from the April 25, 2011 Regular Meeting of the Board of Trustees.
- 5.11 **SOCCCD: Renewal Agreement for District-wide Network Infrastructure**
Approve the renewal of the maintenance agreement with Nexus IS, Inc. for \$162,300.92.
- 5.12 **SOCCCD: Consultant Agreement for Software Development Services**
Approve agreement with AdvanceTek for an amount not to exceed \$100,800.
- 5.13 **SOCCCD: Consultant Agreement for Business Analysis and Project Management**
Approve agreement with Catalyst Consulting for an amount not to exceed \$136,080.
- 5.14 **SOCCCD: Consultant Agreement for Software Development Services**
Approve agreements with Crescent Solutions for an amount not to exceed \$147,680.
- 5.15 **SOCCCD: Consultant Agreement for Database Design Services**
Approve agreement with Nimble Consulting for an amount not to exceed \$126,000.
- 5.16 **SOCCCD: Coach America Amendment No. 1**
Approve contract amendment with Coach America for transportation services.
- 5.17 **SOCCCD: Amendment to Consultant Agreement – ATEP**
Approve contract amendment with HCTD, LLC, a wholly owned subsidiary of Hudson Capital, LLC to provide various ATEP development services and construction related management for the ATEP site.
- 5.18 **SOCCCD: Destruction of Class 3 Disposable Records**
Approve destruction of documents.

- 5.19 **SOCCCD: Purchase Order/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04336 through P11-04723 amounting to \$12,359,462.62 and P12-00032 through P12-00060 amounting to \$63,182.59. Approve confirming requisitions dated April 6, 2011 through May 3, 2011 totaling \$365,932.38.
- 5.20 **SOCCCD: Payment of Bills**
Approve check no. 102023 through 102981, processed through the Orange County Department of Education, totaling \$6,852,362.54; and check no. 010091 through 010104, processed through Saddleback College Community Education, totaling \$10,741.11; and check no. 008857 through 008862, processed through Irvine Valley College Community Education, totaling \$86,327.36.
- 5.21 **SOCCCD: Transfer of Budget Appropriations**
Ratify transfer of budget appropriations as presented.
- 5.22 **SOCCCD: Budget Amendment: Adopt Resolution No. 11-13 to Amend 2010/2011 Restricted General Fund**
Adopt resolution to amend the adopted budget.
- 5.23 **SOCCCD: April/May 2011 Contracts**
Ratify contracts as listed.

6.0 **GENERAL ACTION ITEMS**

- 6.1 **Saddleback College: Grant Acceptance from Hoag Memorial Hospital**
Accept award in the amount of \$199,238 from Hoag Memorial Hospital Presbyterian.
- 6.2 **Saddleback College: Grant Acceptance, Career Technical Education Community Collaborative Supplemental Grant renewal**
Accept award in the amount of \$130,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-141.
- 6.3 **Saddleback College: Grant Acceptance, Career Technical Education Community Collaborative Grant Renewal**
Accept award in the amount of \$400,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-140.
- 6.4 **Irvine Valley College: Proposed School Name**
Approve name change of Health Sciences, Physical Education and Athletics to Kinesiology, Health and Athletics.

- 6.5 **SOCCCD: Document Management Solution**
Approve contract agreement with Perceptive Software to provide a document management solution totaling \$591,370.00 from basic aid. Annual ongoing costs are anticipated to be at \$70,000/year and will be considered a general fund expense.
- 6.6 **SOCCCD: Board Policy Revision: Board Policy Revision: BP-4000.4-Equal Employment Opportunity, BP-4000.6-Complaints – Harassment and Discrimination, BP-4002-Job Specifications and Authorized Positions, BP-5612-Adding Courses, BP-5613-Transcripts, BP-5614-Withholding of Student Records**
Discussion/Approval.
- 6.7 **SOCCCD: Adopt Resolution No. 11-14: Classified Employee Layoff**
Adoption of Resolution 11-14 to reduce three categorically funded classified positions through layoff.
- 6.8 **SOCCCD: Academic Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate an Academic Administrative Position and/or Position Numbers, Authorization to Establish an Academic Administrative Position, Authorization to Change Organization Reporting Structure and Realignment, Change of Status, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Reduced Workload Program with STRS Retirement, Sabbaticals Rescinded, Sabbaticals – Change in Assignment, Resignation/Retirement/ Conclusion of Employment.
- 6.9 **SOCCCD: Classified Personnel Actions – Regular Items**
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change Classification Title Only, Authorization to Extend a Temporary Classified Position, Change of Status Title Only, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.
- 6.10 **SOCCCD: District Initial Proposal to California School Employees Association Chapter 586**
Acceptance of District proposal to CSEA Chapter 586 for review and study; and set a public hearing on the proposal for the June 2011 Board meeting.

7.0 REPORTS

- 7.1 **SOCCCD, Saddleback College, Irvine Valley College, and Advanced Technology and Education Park: Mission Statements**
Annual review of the district and colleges' mission statements.

7.2 Saddleback College: Speakers

A listing of speakers for events and/or classes at Saddleback College.

7.3 SOCCCD: Basic Aid Report

Report on projected receipts and approved projects.

7.4 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.5 SOCCCD: Monthly Financial Status Report

The report displays the adopted budget, revised budget and transactions through March 31, 2011.

7.6 SOCCCD: Quarterly Investment Report

This report is as of March 31, 2011

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. Saddleback College Academic Senate
- B. Irvine Valley College Academic Senate
- C. Faculty Association
- D. Associate Vice Chancellor, Economic Development
- E. President, Irvine Valley College
- F. President, Saddleback College
- G. Vice Chancellor, Technology & Learning Services
- H. Vice Chancellor, Human Resources
- I. Vice Chancellor, Business Services
- J. Irvine Valley College Classified Senate
- K. California School Employees Association
- L. Saddleback College Classified Senate
- M. Police Officers' Association
- N. Associated Student Government of SC
- O. Associated Student Government of IVC

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

MAY 23, 2011

SADDLEBACK COLLEGE FORENSICS TEAM NATIONAL HONORS

Whereas, the Saddleback College Forensics Team achieved one of the highest honors at the Phi Rho Pi National Forensics Tournament held in Greenwich, Connecticut on April 8-17, 2011 by placing 4th in individual events and 6th overall out of the 59 colleges in attendance; and

Whereas, the fundamental reason for the existence of the forensics program is to provide students with advanced speaking opportunities beyond those traditionally available in a classroom setting; and

Whereas, intercollegiate speech competition serves as a motivating force in educational development of Saddleback College students, who are nationally recognized for their competitive success, as well as their commitment to maintaining a team that views competition as an engagement that demands dedication, respect, and ethical behavior; and

Whereas, the Readers Theatre students' performance of "Skinny" with a cast of Ambrose Cappuccio, Josh Guliuzza, and Lauren Bledsoe and directed by Larry Radden, received the gold medal at nationals; and

Whereas, the Saddleback College forensics program is led by coaches Larry Radden, Heidi Ochoa, and Erin McAlear; therefore,

Be it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District does hereby commend and congratulate the Saddleback College Forensics Team, faculty, and staff for their dedication to the Saddleback College students; and also commends and congratulates the students of the Saddleback College 2010-2011 Forensics Team: Andrew Ronquillo, Melisa Seyhun, Kelly Johnson, Kamelle Leggette, Ambrose Cappuccio, Leah Bowman, Chelsea Martin, Ambrose Cappuccio, Josh Guliuzza, and Josh Guliuzza.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Jordan Larson, Student Member

Gary L. Poertner, Chancellor



TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Role of Board of Trustees in Accreditation
ACTION: Discussion

BACKGROUND

Accreditation standards require that the Board of Trustees is informed about and involved in the accreditation process. The Board is ultimately responsible for ensuring that the colleges respond to the issues raised in the self study, the recommendations of the evaluation team and the decisions of the commission.

STATUS

Irvine Valley College president, Dr. Glenn Roquemore, will present information about the Boards' role in accreditation. Dr. Roquemore has served on six accreditation teams and chaired one of them. He is the co-chair of the Advisory Committee on Educational Services (ACES), for the Community College League of California. In this capacity, he has planned the agenda for, and served as an instructor at trustee conferences.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Education and Facilities Master Planning
ACTION: Discussion

BACKGROUND

Since 1972, the California Code of Requisitions, Title 5, has required that community college districts maintain Education Master Plans for each college in a district and for the district as a whole. Experts in community college facility planning agree that facility needs are best addressed when there is a direct correlation between education and facilities master planning.

STATUS

After a year-long effort involving several key groups representing students, faculty, classified staff, administration and the community, the draft reports have been presented for review.

Presidents Dr. Roquemore and Dr. Burnett and District Director of Facilities Planning and Purchasing Brandye D'Lena, will provide summary information on the process and the report format and content.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Maintenance and Operations Report
ACTION: Discussion

BACKGROUND

At the March 28, 2011 meeting of the Board of Trustees, Trustee Meldau asked for a brief update pertaining to the overall maintenance of the college campuses.

STATUS

Director of Facilities at Irvine Valley College John Edwards will provide information about the day to day activities of the colleges performed by maintenance and operations staff. Acting Vice Chancellor of Business Services Dr. David Bugay will provide information about the Capital Improvement Committee and plans to address long term facilities and capital improvements.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from:

April 25, 2011 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

Item Submitted by: Gary L. Poertner, Chancellor

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
RONALD REAGAN BOARD OF TRUSTEES ROOM-RM 145
HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 25, 2011**

PRESENT

Members of the Board of Trustees:

Nancy M. Padberg, President
T.J. Prendergast, Vice President
Marcia Milchiker, Clerk
David B. Lang, Member
Frank M. Meldau, Member
Eve Shieh, Student Member

Administrative Officers:

Gary Poertner, Chancellor
Robert Bramucci, Vice Chancellor, Technology and Learning Services
David Bugay, Vice Chancellor, Human Resources
Tod Burnett, President Saddleback College
Glenn Roquemore, President Irvine Valley College
Randy Peebles, Associate Vice Chancellor, Economic Development

ABSENT

Thomas A. Fuentes, Member
William O. Jay, Member

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
 - 1. Public Employee Employment (2)
 - 2. Public Employee Discipline, Dismissal (1)

- B. Conference with Labor Negotiators (GC Section 54957.6)
 - 1. SOCCCD Faculty Association
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 2. California School Employees Association (CSEA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.
 - 3. Police Officers Association (POA)
 - a. Agency Designated Negotiator: David Bugay, Ph. D.

- C. Conference with Legal Counsel (GC Section 54956.9)
 - 1. Existing Litigation (GC Section 54956.9[b]) (1 case)
Westphal v. Wagner
 - 2. Anticipated Litigation/Significant Exposure to Litigation (1 case)
(GC Section 54956.9[b][1] and [b][3][A])

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session

- 2.2 Invocation
Led by Trustee David Lang

- 2.3 Pledge of Allegiance
Led by Trustee Marcia Milchiker

- 2.4 Resolutions / Presentations / Introductions
 - Resolution: Student Trustee: Eve Shieh
 - Resolution: Anita Bandekar, Saddleback College Outstanding Classified Employee of the Year
 - Resolution: Jamie Smith, Irvine Valley College Outstanding Classified Employee of the Year
 - Resolution: Tasha Trankiem, District Outstanding Classified Employee of the Year
 - Resolution: Irvine Valley College Speech & Debate Team
2011 State and National Champions

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

- A. Board Reports
- B. Chancellor's Report
- C. Board Request(s) for Report(s)

4.0 DISCUSSION ITEM

4.1 SOCCCD: Humanitarian Efforts for Japan
Students of Saddleback College and Irvine Valley College will present information on humanitarian efforts for Japan.

Students and faculty from both colleges gave an overview of ongoing charity efforts to assist in disaster relief for the people of Japan.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Padberg requested item 6.22 be advanced and item 6.23 be pulled from the general action calendar.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau Item 6.22 was approved on a 5-0 vote.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast the consent calendar was approved on a 5-0 vote with Trustee Fuentes and Trustee Jay absent.

5.1 SOCCCD: Board of Trustees Meeting Minutes
Approve minutes of a regular meeting held on March 28, 2011.

5.2 Irvine Valley College: Sale of Library Surplus Under \$5,000 Per Year
Approve the sale of outdated and non-used library books. The proceeds from the sale will be returned to the IVC Library general fund book account in order to purchase new editions of titles in the subject disciplines taught on campus.

- 5.3 Irvine Valley College: Curriculum Revisions for the 2011-12 Academic Year
Approve curriculum changes for the 2011-12 academic year pursuant to Title 5, Section 53200 et seq.
- 5.4 Saddleback College: James B. Utt Memorial Learning Resource Center Renovation: Change Order Requests
Approve change order requests resulting in an increase of \$240,375 in the project cost. The revised contract total amount is \$12,539,375.00.
- 5.5 Saddleback College: Pool Deck Replacement: Change Order No. 1
Approve change order increasing the contract amount with Condor, Inc. in the amount of \$26,734.00. The revised contract total amount is \$1,084,734.00
- 5.6 ATEP: Site Utility Severance and Demolition, Change Order No. 1
Approve change order request resulting in a decrease of \$34,426.00 in the total project cost. The revised contract total amount is \$1,240,740.00.
- 5.7 ATEP: Site Utility Severance and Demolition: Notice of Completion
Approve notice of completion and authorize the release of retention.
- 5.8 SOCCCD: Authorization to Voluntarily Dissolve Nonprofit Corporation
Approve the dissolution of the nonprofit corporation known as the South Orange County Community College District Facilities Corporation.
- 5.9 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting
Adopt resolution 11-10 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the March 31, 2011 Special Meeting of the Board of Trustees.
- 5.10 SOCCCD: Purchase Order/Confirming Requisitions
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-03789 through P11-04335 amounting to \$2,889,601.39 and P12-00002 through P12-00031 amounting to \$88,747.25. Approve confirming requisitions dated March 2, 2011 through April 5, 2011 totaling \$220,007.58.
- 5.11 SOCCCD: Payment of Bills
Approve check no. 100969 through 102022, processed through the Orange County Department of Education, totaling \$6,711,115.45; and check no. 010067 through 010090, processed through Saddleback College Community Education, totaling \$63,741.99; and check no. 008837 through 008856, processed through Irvine Valley College Community Education, totaling \$125,301.02.
- 5.12 SOCCCD: Transfer of Budget Appropriations
Ratify transfer of budget appropriations as shown.

- 5.13 SOCCCD: Budget Amendment: Adopt Resolution No. 11-08 to Amend 2010/2011 Restricted General Fund
Adopt resolution to amend the adopted budget.
- 5.14 SOCCCD: Gifts to the District and Foundations
Approve acceptance of gifts.
- 5.15 SOCCCD: March/April 2011 Contracts
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 Irvine Valley College: WIA ITA Training Provider Agreement with the Santa Ana Workforce Investment Board
Approve the WIA ITA Training Provider Agreement between IVC and the Santa Ana Workforce Investment Board (SAWIB) that will establish IVC's eligibility to receive WIA funding and authorize SAWIB to disburse vouchers to IVC to pay for the tuition, fees, and books related to approved certificates and/or degrees.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 5-0 vote.

- 6.2 Irvine Valley College: WIA ITA Training Provider Agreement with the City of Anaheim
Approve the WIA ITA Training Provider Agreement between IVC and the City of Anaheim that will establish IVC's eligibility to receive WIA funding and authorize the City of Anaheim to disburse vouchers to IVC to pay for the tuition, fees, and books related to approved certificates and/or degrees.

On a motion made by Trustee Lang and seconded by Trustee Meldau this item was approved on a 5-2 vote.

- 6.3 Irvine Valley College: Grant Acceptance, Career Development Work-Based Learning Linkages to Professional Organizations, Year Three
Approve the third-year award of \$666,667.00 offered from the California Community Colleges Chancellor's Office (CCCCO) for the "Career Development Work-Based Learning Linkages to Professional Organizations" grant, RFA No. 10-034-001. This multi-year granting period is from Dec. 1, 2010 through Feb. 28, 2013.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 5-0 vote.

- 6.4 Irvine Valley College: Award of Bid: Cafeteria Operation Agreement
Approve a one year agreement with four one-year extensions with S&B Foods for cafeteria operations.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast this item was approved on a 5-0 vote.

- 6.5 Irvine Valley College: Award of Bid: Beverage Supplier/Promotion Agreement
Approve a three year agreement with two one-year extensions with Bottler Group, LLC.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 5-0 vote.

- 6.6 Irvine Valley College: Award of Bid: Life Science Building
Approve award of bid to Edge Development, Inc., and approve agreement in the amount of \$11,387,287.00.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 5-0 vote.

- 6.7 Saddleback College: James B. Utt Memorial Learning Resource Center Renovation Project: Amendment to Geotechnical Engineers Scope of Work
Approve agreement amendment with American Geotechnical, changing the scope or work for an amount of \$122,592.00. The revised total contract amount is \$169,532.00.

On a motion made by Trustee Milchiker and seconded by Trustee Prendergast this item was approved on a 5-0 vote.

- 6.8 Saddleback College: Parking Bail Increase to Offset New State Legislative Surcharge Pursuant to SB 857
Approve an increase of \$3.00 to the bail schedule for parking violations at Saddleback College.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 5-0 vote.

- 6.9 ATEP: Award of Bid: Drainage Ditch Maintenance and Repair
Approve agreement with STL Landscape, Inc., in the amount of \$25,000.00.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved on a 5-0 vote.

- 6.10 SOCCCD: Appointment of Audit Committee Representatives – 2011
Appoint three Board of Trustee members to serve on the District Audit Committee. One of the three trustees will serve as the chair.

On a motion made by Trustee Prendergast and seconded by Trustee Meldau this item was approved on a 5-0 vote.

- 6.11 SOCCCD: Invocations at District and College Events Resolution 11-11
Adopt Resolution 11-11 regarding official policies and practices
related to invocations at District and College events.

On a motion made by Trustee Lang and seconded by Trustee
Meldau this item was approved on a 5-0 vote.

- 6.12 SOCCCD: Agreement for Special Services for ATEP Project:
McKenna Long & Aldridge, LLP
Approve the updated agreement with McKenna Long & Aldridge,
LLP, for services related to Base Realignment and Closure Act
(BRAC) issues for development of ATEP site.

On a motion made by Trustee Lang and seconded by Trustee
Milchiker this item was approved on a 5-0 vote.

- 6.13 SOCCCD: Commercial, Business, or Agency User Selection Criteria
for ATEP
Approve the Chancellor to seek and negotiate lease agreements
based upon approved user criteria.

On a motion made by Trustee Milchiker and seconded by Trustee
Meldau this item was approved on a 5-0 vote.

- 6.14 SOCCCD: Education Partner Selection Criteria for ATEP
Approve the Chancellor to seek and negotiate lease agreements
based upon approved education partner criteria.

On a motion made by Trustee Lang and seconded by Trustee
Meldau this item was approved on a 5-0 vote.

- 6.15 SOCCCD: Demolition of Chapel at ATEP
Approve the demolition of the chapel building and initiation of
planning for a memorial.

On a motion made by Trustee Prendergast and seconded by Trustee
Lang this item was approved on a 5-0 vote.

- 6.16 SOCCCD: Board Policy Revision: BP-4306-Calendar, BP-104-Student
Member of the Board of Trustees.
Discussion/Approval.

On a motion made by Trustee Lang and seconded by Trustee
Milchiker this item was approved on a 5-0 vote.

- 6.17 SOCCCD: Board Policy Revision: BP-4000.4-Equal Employment
Opportunity, BP-4000.6-Complaints-Harassment and Discrimination, BP-
4002-Job Specification and Authorized Positions, BP-5612-Adding Courses,
BP-5613-Transcripts, BP-5614-Withholding of Student Records, BP-110-
Code of Ethics-Standards of Practice

Accept for review and study.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau this item was approved on a 5-0 vote.

- 6.18 SOCCCD: Resolution No. 11-09: Retire (OPEB) Trust Fund
Approve Resolution No. 11-09 to replace the Deputy Chancellor on the Retirement Board of Authority with the Vice Chancellor of Business Services.

On a motion made by Trustee Milchiker and seconded by Trustee Lang this item was approved by a roll call vote.

- 6.19 SOCCCD: Authorization to Seek Proposals for Lease/Leaseback Services
Approve authorization to seek proposals.

On a motion made by Trustee Lang and seconded by Trustee Prendergast this item was approved on a 5-0 vote.

- 6.20 SOCCCD: Academic Personnel Actions – Regular Items
Approve New Personnel Appointments, Authorization to Eliminate an Academic Administrative Position and/or Position Numbers, Authorization to Establish an Academic Administrative Position, Authorization to Change Organization Reporting Structure and Realignment, Change of Status, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Request to Rescind Workload Banking Leave, Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 5-0 vote with one change; Item I.1., Administration requested to change effective resignation date from June 15, 2011 to July 1, 2011.

- 6.21 SOCCCD: Classified Personnel Actions – Regular Items
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Reorganize a Classified Position, Change of Status, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

Administration requested that item E.1.a be pulled.

On a motion made by Trustee Milchiker and seconded by Trustee Meldau this item was approved on a 5-0 vote.

- 6.22 SOCCCD: Resolution No. 11-07 Retirement Incentive Program & Public Agency Retirement System (PARS) Agreement: Academic Employee Supplemental Retirement Plan
Adoption of Resolution 11-07, PARS Supplementary Retirement Plan and approval of agreement for administrative services with Phase II Systems.

The Board advanced item and approved on 5-0 vote.

- 6.23 SOCCCD: Adopt Resolution No. 11-12: Classified Employee Layoff
Adoption of Resolution 11-12 to reduce three categorically funded classified positions through layoff.

This item was pulled by administration.

- 6.24 SOCCCD: Recess to Public Hearing – California School Employees Association Proposal
Conduct a public hearing to provide an opportunity for the public to comment on the proposal from CSEA.

At 8:26 p.m. the Regular Meeting was recessed to a Public Hearing on the California School Employees Association Proposal. Since there were no public comments, the Public Hearing was adjourned and the Regular meeting was reconvened at 8:27 p.m.

7.0 REPORTS

- 7.1 Saddleback College: Speakers
A listing of speakers for events and/or classes at Saddleback College.
- 7.2 SOCCCD: Basic Aid Report
Report on projected receipts and approved projects.
- 7.3 SOCCCD: Retiree (OPEB) Trust Fund
This report is for the period ending March 31, 2011.
- 7.4 SOCCCD: Facilities Plan Status Report
Status of current construction projects.
- 7.5 SOCCCD: List of Board Requested Reports
Reports requested by the Board of Trustees.
- 7.6 SOCCCD: Monthly Financial Status Report
The report displays the adopted budget, revised budget and transactions through February 28, 2011.
- 7.7 SOCCCD: Quarterly Financial Status Report
This report is as of March 31, 2011

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Associate Vice Chancellor, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 ADDITIONAL ITEMS

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

The meeting was adjourned at 8:43 p.m. in memory of Irvine Valley College student, Cameron Cook.



Gary L. Poertner, Secretary

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Study Abroad Program to Oxford, England
ACTION: Approval

BACKGROUND

Saddleback College is committed to providing high quality education and a full range of cultural activities for students. In the past, the College has offered similar courses, which have been conducted in many countries of the world by expert faculty who provide academic course work in conjunction with cultural travel experiences. Study abroad programs are authorized under Education Code 72640.

STATUS

The Liberal Arts and Learning Resources Division at Saddleback College proposes to offer the study abroad program, Semester Abroad in Oxford, England during the spring 2012 semester. All student fees, student insurance, travel, food and lodging requirements will be organized and arranged by the American Institute for Foreign Study (AIFS). Saddleback College contacted five vendors for this program: AIFS, CEA Global Education, CIS Abroad, CCIS Study Abroad, and Global Student Exchange. Only AIFS was able to provide the services that met our criteria.

The details of the program are summarized in Exhibit A. The required Educational Tour/Field Study Contractor Agreement is provided in Exhibit B, which includes evidence of liability insurance of not less than \$5,000,000. The proposal from AIFS is included in Exhibit C. The cost per student is \$6,280 plus \$295 airfare, so the total cost for the semester will be \$6,575. Financial Aid opportunities will be provided through the Office of Financial Aid for those students who qualify. There is no impact to the General Fund. The current travel warnings list, Exhibit D, issued by the U.S. Department of State does not include England.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Saddleback College study abroad program: Semester in Oxford, England, Spring 2012 as summarized in Exhibit A, and directs the administration to execute the Educational Tour/Field Study Travel Contractor Agreement with The American Institute for Foreign Study for coordinating all travel agreements in Exhibit B.

Item Submitted By: *Dr. Tod A. Burnett, President*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

STUDY ABROAD PROGRAM INFORMATION SUMMARY

| 1. PROGRAM | | | | | | | | | |
|---|--|---|--|---|------------------|--------------------|----------------|----|---|
| Location/Destination: | | Oxford, England | | | First Trip: Yes: | | No: | | X |
| Dates: From: | | March 8, 2012 | | To: May 18, 2012 | | Total No. of Days: | | 71 | |
| Partner Name (Academic Institution): | | | | American Institute for Foreign Study | | | | | |
| Address: | | AIFS, Partnership Programs, River Plaza, 9 W. Broad Street, Stamford, Connecticut 06902 | | | | | | | |
| Contact Person: | | Sharon Secki | | | Telephone No.: | | 203-399-5507 | | |
| Description of Institution: | | | | BA/MA Degree granting university in British university system | | | | | |
| Includes: | Accredited Instruction | | | Yes: | x | No: | | | |
| | Transfer College Units | | | Yes: | x | No: | | | |
| | Orientation | | | Yes: | x | No: | | | |
| | Books/Supplies | | | Yes: | | No: | x | | |
| | Tutors | | | Yes: | | No: | x | | |
| | Weekend Study Activities | | | Yes: | x | No: | | | |
| | Food | | | Yes: | x | No: | | | |
| | Transportation | | | Yes: | x | No: | | | |
| | Lodging | | | Yes: | x | No: | | | |
| Other: | Three field trips within England: Bath/Stonehenge, London, Stratford-Upon-Avon. Weekly on-site liaison to assist students with travel, planning, group activities, tours, life, etc. | | | | | | | | |
| Does Not Include: (Examples: Local Transportation at home; Personal Items, etc.) | | Local transportation, airline-imposed departure taxes and fees, personal expenses, Saddleback College tuition, and books. | | | | | | | |
| Other: | | | | | | | | | |
| 2. FACULTY | | | | | | | | | |
| Lead Faculty Name: | | Suki Fisher | | | | | | | |
| Coordinates Trip: | | | | Yes: | x | No: | | | |
| If No, Explain: | | | | | | | | | |
| Travels to Site: | | | | Yes | x | No: | | | |
| Dates: From: | | 3/8/12 | | | To: | | 5/18/12 | | |
| Teaching Assignment at Program Site: | | | | Yes | x | No: | | | |
| Dates: From: | | 3/8/12 | | | To: | | 5/18/12 | | |
| Requires Substitute at IVC and/or SC? | | | | Yes | | No: | x | | |
| Unpaid Faculty Exchange: | | | | Yes | | No: | x | | |
| If Yes, Faculty Name(s) Required: | | | | | | | | | |
| Assignments to be Covered: | | | | | | | | | |
| Course No.: | Course Title: | | | Date(s) | | | Time(s) | | |
| Eng. 1A | Principles of Composition I | | | 1/9-3/7 | | | 4-7:50, T/Th | | |
| Eng. 1B | Principles of Composition II | | | 1/9-3/7 | | | 9-11:50, M/W | | |
| Eng. 27A | Introduction to the Novel | | | 1/9-3/7 | | | 1:30-2:50, M/W | | |
| Other: | | | | | | | | | |

| 3. COURSE(S) OFFERED AT PROGRAM SITE | | |
|--------------------------------------|--|--------------|
| Course No.: | Course Title: | No. of Units |
| Art 26 | Survey of Art History: Renaissance to Modern | 3 |
| History 40 | English History to 1688 | 3 |
| English 18 | Shakespeare: The Tragedies | 3 |
| English 27A | Introduction to the Novel (full semester) | 3 |
| | | |
| | | |
| | | |

| 4. STUDENTS | |
|--|----|
| Minimum number of students required to make program: | 20 |
| Minimum number of units: | 12 |
| Maximum number of units: | 15 |
| If this is a repeat program site, what is the average number of units taken per student? | 12 |
| Other | |

| 5. COSTS | |
|--|---|
| Student: | |
| Contracted cost per student: | \$ 6575 |
| Average cost per day: <i>(It costs approximately \$13,000 per year for a student to reside in South Orange County and attend SOCCCD.)</i> | \$ 93 |
| College: | |
| Additional costs to the District? | Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> |
| If Yes Explain: | |
| Cost of substitute pay if instruction is also receiving salary for courses at IVC and/or SC during the same period of time. | \$ |
| Other Costs | \$ |

6. OTHER ACTIVITIES NOT PART OF THE COURSE(S) (ATTACHMENTS)

7. TYPICAL WEEKLY SCHEDULE OF INSTRUCTIONAL/ACTIVITIES

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---------|--------|---------|-----------|-------------|--------|----------|--------|
| 8 a.m. | | Eng 27A | | | | | |
| 9 a.m. | Art 26 | X | Eng 18 | Field trips | | | |
| 10 a.m. | X | X | X | X | | | |
| 11 a.m. | X | X | X | X | | | |
| 12 Noon | lunch | lunch | lunch | lunch | | | |
| 1 p.m. | X | Hist 40 | X | X | | | |
| 2 p.m. | X | X | X | X | | | |
| 3 p.m. | X | X | X | X | | | |
| 4 p.m. | X | X | X | X | | | |
| 5 p.m. | | X | | X | | | |
| 6 p.m. | | X | | dinner | | | |
| 7 p.m. | | X | | X | | | |
| 8 p.m. | | | | X | | | |
| 9 p.m. | | | | X | | | |
| 10 p.m. | | | | X | | | |

| | |
|--------------------------------|--|
| Exceptions to weekly schedule: | Field trips are scheduled during 3 of the 10 weeks students are in Oxford. |
| | |
| | |


| |
|---|
| 8. ATTACHMENTS |
| 1. Course Outline 2. Course Syllabus 3. Contract Provider |
| 9. REQUIRED SIGNATURES |


Lead Faculty Member 4/21/11
Date


Department Chair 4/27/11
Date


Division/School Dean 4/27/11
Date


Vice President, Instruction 4/27/11
Date


College President 5-11-11
Date

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

EDUCATIONAL TOUR/FIELD STUDY
TRAVEL CONTRACTOR AGREEMENT
GENERAL TERMS AND CONDITIONS

Spring 2012 Study Abroad in Oxford, England

This Agreement is made this 30th day of May, 2011 between the South Orange County Community College District, located at 28000 Marguerite Parkway, Mission Viejo, California (“DISTRICT”) and AIFS (American Institute for Foreign Study), Partnership Programs, River Plaza, 9 W. Broad Street, Stamford, Connecticut 06902, (“TRAVEL CONTRACTOR”) and is for the limited purpose of providing travel arrangements for the Educational Tour/Field Study Trip described on the Exhibits to this Agreement labeled “SPECIFIC TRIP DETAILS.”

IN CONSIDERATION of the covenants, promises, and agreements of the parties hereinafter contained, DISTRICT and TRAVEL CONTRACTOR hereby covenant, promise and agree as follows:

1. **INSTRUCTIONAL SERVICES** – District shall arrange for and provide all instructional services, including but not limited to appropriate course announcements, course descriptions and registration prerequisites, student selection and registration, pre-trip student orientation, lectures (staff and guest), student supervision, instruction by Trip Instructor and evaluation for said Educational Tour/Field Study Trip.
2. **TRAVEL SERVICES** – TRAVEL CONTRACTOR shall arrange for and provide all transportation and lodging for the Educational Tour/Field Study Trip, the details of which TRAVEL CONTRACTOR shall specify on the Exhibit to this Agreement labeled “SPECIFIC TRIP DETAILS.” Said Exhibit shall be prepared by TRAVEL CONTRACTOR and submitted to DISTRICT for written approval and acceptance by DISTRICT as part of this Agreement. In the event of a conflict between the terms and conditions of any of the SPECIFIC TRIP DETAILS set forth in such Exhibit and the terms and conditions set forth in this Agreement, the General Terms and Conditions set forth in this Agreement shall prevail.
3. **PROMOTIONAL MATERIAL** – TRAVEL CONTRACTOR may prepare and provide at its own expense additional promotional material, which material

must have the written approval of the DISTRICT administrator responsible for the activity before publication and distribution to the participants of the Educational Tour/Field Study Trip. Such material shall prominently display the statement: "Instructional Activities provided by Saddleback College or Irvine Valley College." All travel arrangements are the responsibility of TRAVEL CONTRACTOR."

4. **PAYMENT BY TRIP PARTICIPANTS** – All payments by Educational Tour/Field Study Trip participants for travel services shall be made directly to TRAVEL CONTRACTOR. All checks drawn by Educational Tour/Field Study Trip participants shall be made to the order of TRAVEL CONTRACTOR'S firm name or to such other name as TRAVEL CONTRACTOR may direct in writing.

TRAVEL CONTRACTOR shall manage all charges collected from Educational Tour/Field Study Trip participants in accordance with applicable Federal and State laws and regulations and the requirements of this Agreement. Any and all funds received by TRAVEL CONTRACTOR shall be held in trust for the benefit of the Educational Tour/Field Study Trip. TRAVEL CONTRACTOR shall account in detail to the DISTRICT the total cost to each participant of each Educational Tour/Field Study Trip.

TRAVEL CONTRACTOR shall provide to District a detailed itemization of all costs and expenses for each Educational Tour/Field Study Trip. Trip costs and expenses shall include but are not limited to details regarding the extent of free transportation, per diem allowance, incidental support, any direct payment to or prerequisites intended by TRAVEL CONTRACTOR for Trip Instructor. Disclosure of these costs and expenses for each Educational Tour/Field Study Trip shall be labeled "SPECIFIC TRIP DETAILS." Cost figures so disclosed will not be changed, except that costs quoted may be based on tariffs and foreign exchange rates in effect at the time of the quote and may be subject to change without amendment to this Agreement if the possibility of such changes has been disclosed in advance and in writing by TRAVEL CONTRACTOR to the DISTRICT and each participant in the Educational Tour/Field Study Trip. In the event an Educational Tour/Field Study Trip is for any reason cancelled prior to the time of its scheduled departure, TRAVEL CONTRACTOR shall refund in full within (10) ten days, any payments received from Educational Tour/Field Study Trip participants provided, however, that if any Educational Tour/Field Study Trip participants cancel after the date specified for final payment for participation in a particular Educational

Tour/Field Study Trip TRAVEL CONTRACTOR shall refund payments within (10) ten days to said Educational Tour/Field Study Trip participants minus any non-recoverable charges or expenses incurred by TRAVEL CONTRACTOR in connection with its provision of travel services for those participants.

5. **RESTRICTION ON TRIP PARTICIPATION** – All Educational Tour/Field Study Trip participants shall be registered in the course related to the Educational Tour Field Study. Though registration is open to the public, some individuals may be denied admission on the basis of academic prerequisites or other constraints. TRAVEL CONTRACTOR SHALL NOT MAKE THE TOUR PACKAGE AVAILABLE TO INDIVIDUALS WHO ARE NOT STUDENTS OF DISTRICT EXCEPT UNDER CONDITIONS ACCEPTED BY THE DISTRICT IN WRITING AND MADE A PART OF THIS AGREEMENT. IN THE EVENT PERSONS WHO ARE NOT DISTRICT STUDENTS SHALL PARTICIPATE IN AN EDUCATIONAL TOUR/FIELD STUDY TRIP WITHOUT DISTRICT PERMISSION, THE TRAVEL CONTRACTOR HEREBY ASSUMES ALL LIABILITY, AS DEFINED IN THIS AGREEMENT, FOR SUCH NON-STUDENT PARTICIPATION.” Prior to the departure of any Educational Tour/Field Study Trip, TRAVEL CONTRACTOR shall provide the DISTRICT at the address set forth below with a roster of all Educational Tour/Field Study Trip participants, showing name, address, emergency contact and address, along with the same information for any other persons the DISTRICT has agreed in writing to allow participation in the Educational Tour/Field Study Trip.

6. **EDUCATIONAL TOUR/FIELD STUDY CORRESPONDENCE** -TRAVEL CONTRACTOR shall forward a copy of all correspondence between the TRAVEL CONTRACTOR and any Trip/Instructor/Presenter/Guide of the DISTRICT at the address set forth below.

7. **INDEMNIFICATION** – TRAVEL CONTRACTOR shall protect, hold harmless, indemnify, and defend DISTRICT (including its trustees, officers and employees) from any and all liability as defined in this Paragraph. For purposes of this Agreement, liability means any and all claims, demands, losses, causes of action, suits, or judgments of any and every kind (including reasonable attorney’s fees) that any person (including but not limited to Educational Tour/Field Study Trip participants or TRAVEL CONTRACTOR’S employees), or such person’s heirs, executors, administrators or assigns may have against the DISTRICT, arising out of

or in connection with TRAVEL CONTRACTOR'S activities under this Agreement which give rise to personal injury, accident, illness or death, or any loss or damage to property, or any other claim including but not limited to claims based on TRAVEL CONTRACTOR'S failure or refusal to perform in accordance with this Agreement, that results from any cause other than the sole negligence of the DISTRICT.

8. **LIQUIDATED DAMAGES.** – TRAVEL CONTRACTOR acknowledges that the DISTRICT is a non-profit public entity that makes no economic gain on travel arrangements for Educational Tour/Field Study Trips. If TRAVEL CONTRACTOR fails to perform in accordance with the Educational Tour/Field Study Trip set forth in SPECIFIC TRIP DETAILS or in promotional brochures provided by TRAVEL CONTRACTOR to Educational Tour/Field Study Trip participants, such breach may cause hardship to the Educational Tour/Field Study Trip participants. However, from the nature of the case it would be impracticable and difficult to fix the amount of damages sustained by Educational Tour/Field Study Trip participants in the event of any such breach. DISTRICT and TRAVEL CONTRACTOR, therefore, presume that in the event of any such breach by TRAVEL CONTRACTOR the minimum amount of damages that will be sustained by Educational Tour/Field Study Trip participants will be \$100 per trip per participant and that TRAVEL CONTRACTOR shall pay such amount as liquidated damages and not as a penalty, provided, however, that the rights set forth in this Paragraph shall not preclude each Educational Tour/Field Study Trip participant from claiming and from being awarded, upon proper proof thereof, of damages in a greater amount than the liquidated damages amount specified in this Paragraph.

9. **TRAVEL AGENTS** – All travel agents used by TRAVEL CONTRACTOR to arrange for transportation (or TRAVEL CONTRACTOR itself if it is a travel agency) shall be licensed and bonded by the International Air Transport Association (IATA) and the Air Traffic Conference (ATC) and shall be members of the American Society of Travel Agents (ASTA) or an equivalent professional travel agent's association.

10. **TRIP CANCELLATION INSURANCE** – TRAVEL CONTRACTOR shall make available to each Educational Tour/Field Study Trip participant trip cancellation insurance that will insure trip participants of trip transportation in spite of accident or illness of any participant that prevents that participant from

either commencing the trip or requires the participant's early return from the trip.

11. **GENERAL LIABILITY INSURANCE – TRAVEL CONTRACTOR** shall for the duration of each Educational Tour/Field Study Trip maintain a comprehensive worldwide, general liability policy or policies insuring TRAVEL CONTRACTOR'S activities under this Agreement against risk of loss due to: (a) bodily injury, death or property damage caused by an occurrence arising out of the operation, maintenance or use, including loading and unloading of hired automobile, watercraft or aircraft in TRAVEL CONTRACTOR'S operations; (b) personal injury arising out of TRAVEL CONTRACTOR'S operations, and shall provide emergency medical services to participants while on the Educational Tour/Field Study Trip, and other general trip insurance benefits as specifically set forth in SPECIFIC TRIP DETAILS. If the Educational Tour/Field Study Trip is to travel to locations beyond the continent of the United States, such policy shall be endorsed to provide coverage for planes brought into the United States, for occurrences elsewhere.

LIABILITY INSURANCE – CERTIFICATE OF INSURANCE – TRAVEL CONTRACTOR shall provide the District's Office of Administrative and Business Services with a valid certificate of insurance for each Educational Tour/Field Study Trip naming the District as additional insured with a single limit of liability of a minimum of \$5,000,000 with evidence that the policy covers the world-wide exposures of each Educational Tour/Field Study Trip. The certificate shall be submitted with the executed AGREEMENT to the Office of the Deputy Chancellor at least (15) fifteen working days prior to commencement of the program.

12. **TRAVEL CONTRACTOR INFORMATION AND IDENTIFICATION – TRAVEL CONTRACTOR** shall at all times maintain on file with the DISTRICT an accurate information sheet listing name, address, telephone, facsimile, e-mail, person(s) responsible for assisting the Educational Tour/Field Study Trip.

13. **TERM** – This Agreement shall be effective on the date first noted above when signed by TRAVEL CONTRACTOR and DISTRICT and shall continue in force until terminated. TRAVEL CONTRACTOR may, upon written notice to DISTRICT, cancel any particular Educational Tour/Field Study Trip no later than 45 days prior to the departure of the Educational Tour/Field Study Trip (or fewer

days upon the express mutual written agreement of DISTRICT and TRAVEL CONTRACTOR specifically set forth SPECIFIC TRIP DETAILS) if the minimum number of participants specified in SPECIFIC TRIP DETAILS fails to sign up for Educational Tour/Field Study Trip. DISTRICT may, upon written notice to TRAVEL CONTRACTOR, cancel any particular Educational Tour/Field Study Trip or may terminate this Agreement in its entirety at any time if TRAVEL CONTRACTOR fails to satisfy any of the terms and conditions of this Agreement or DISTRICT may terminate this Agreement in its entirety in District's sole discretion upon 45 days prior to departure written notice to TRAVEL CONTRACTOR stating that DISTRICT so terminates (or fewer days upon the express mutual written agreement of DISTRICT and TRAVEL CONTRACTOR specifically set forth in SPECIFIC TRIP DETAILS). The termination or expiration of this Agreement shall not relieve any party from any liability arising from breach of this Agreement.

14. **NO ASSIGNMENT/TIME OF ESSENCE/HEIRS AND ASSIGNS** – This Agreement is for the particular services of TRAVEL CONTRACTOR and shall not be assignable by TRAVEL CONTRACTOR in whole or in part without the prior written consent of DISTRICT. Time is of the essence on the performance of each and every provision of this Agreement. The provisions of this Agreement shall extend to be binding upon and inure to the benefit of the heirs, executors, administrators, successors and assigns of the respective parties hereto or of any third party beneficiaries of the Agreement.

15. **NO MODIFICATION OF AGREEMENT** – This Agreement constitutes the full and complete understanding of the parties on the subject hereof, and supersedes all prior understandings or agreements on that subject. No oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. No prior or contemporaneous agreements, representations or understandings between TRAVEL CONTRACTOR and any Trip Instructor for any Educational Tour/Field Study Trip that are not set forth herein shall be binding upon DISTRICT. No waiver, modification or amendment of any provision of this Agreement shall be effective unless it is in writing and signed by both parties.

16. **NOTICE** – Any notices required or permitted hereunder shall be given in writing to the appropriate party at the address specified above or at such other address as the party may have noticed to the other in accordance with this Paragraph. Such notice upon personal delivery shall be deemed given at the time of personal delivery to the signatory of the appropriate party named below, or upon mailing by certified or registered mail three days after the date of such mailing.

17. **CONTROLLING LAW** – This Agreement is made in California and its terms and conditions shall be construed in accordance with the laws of the State of California, excluding the body of law applicable to conflicts of law. TRAVEL CONTRACTOR warrants and agrees that any suit brought by DISTRICT or any Educational Tour/Field Study Trip participant against TRAVEL CONTRACTOR based upon this Agreement may be brought in any California court of competent jurisdiction.

IN WITNESS WHEREOF, TRAVEL CONTRACTOR and DISTRICT have executed this Agreement to be effective on the day and year first written above.

TRAVEL CONTRACTOR

DISTRICT

American Institute for Foreign Study
(AIFS)

South Orange County Community College
District

Date: _____

Date: _____

By: _____
Sharon Secki

By: _____
Dr. David Bugay

Title: Program Administrator AIFS

Title: Acting Vice Chancellor of
Business Services, SOCCCD

Address: Partnership Programs
River Plaza
9 W. Broad Street
Stamford, Connecticut 06902

Address: 28000 Marguerite Parkway
Mission Viejo, CA 92692

Phone: (203) 399-5507

Phone: (949) 582-4699

Phone No.: (866) 559-0235

Phone No.: _____



AIFS LONDON PROGRAMME HEADQUARTERS
PROPOSAL FOR SADDLEBACK COLLEGE
OXFORD PARTNERSHIP PROGRAMME – SPRING SEMESTER 2012

Depart US: Thursday, March 8, 2012
Arrive OXFORD: Friday, March 9, 2012
Depart OXFORD: Friday, May 18, 2012

PROGRAMME COMPONENTS INCLUDED IN THE STUDENT FEE:

- Transportation package consisting of international airfare (LOS ANGELES – LONDON – LOS ANGELES) and round-trip transfers between the LONDON airport and the housing in OXFORD on regular programme dates. Please note that mandatory airline-imposed departure taxes and fees (estimated at \$475) are not included and students will be billed separately for these.
- An orientation programme in OXFORD consisting of an orientation meeting with AIFS staff, student information packet including comprehensive student handbook, local area information and a walking tour of OXFORD with the services of a professional guide including entrances to an Oxford University College and afternoon tea.
- Accommodation in single room homestays on a half-board basis with breakfast and dinner provided. Students will live no further than a further than a bus ride from St Hilda's College and Oxford City Centre and will be located in safe, residential areas.
- A meeting room to accommodate the SADDLEBACK COLLEGE classes at St Hilda's College Oxford. A meeting room will be available for 3 days per week for the duration of the programme. Audio-visual equipment will be provided as required including a data projector. Free WIFI access is also available in the classrooms. Please note a fixed computer is not available in the classroom however AIFS can provide a laptop for use in Oxford if required.

St Hilda's College was founded in 1893 as an all-women's college and is now co-educational. The college buildings are set among gardens which run down to the River Cherwell and St Hilda's is located 5 minutes walk from Magdalen Bridge and 10 minutes walk to the city centre.

Should a room become unavailable at St. Hilda's College an or alternative venue will be booked at a nearby location.

- The services of AIFS staff including a local, Oxford based homestay coordinator and London based student services staff member to (respectively) allocate and deal with any homestay issues; and to liaise with the SADDLEBACK COLLEGE faculty members and to offer assistance and support throughout the programme. AIFS staff will be available to handle any emergencies and will visit the campus on a designated day each week. An AIFS staff member will also be on site for the entire first week of the programme.



- Provision of 2 adjunct lecturers to teach SADDLEBACK COLLEGE approved courses in the History of Western Art and British History. Teaching will follow the course syllabus as outlined or approved by SADDLEBACK COLLEGE.
- An operating fund of £30 per student to be used for academic entrances on field trips in London and Oxford.
- Full-day excursion to London by private coach with a panoramic tour of London accompanied by a professional guide with entrance to the Tower of London included, and an evening theatre performance in the West End.
- Full-day trip to Bath and Stonehenge by private coach, including the services of a professional guide. Entrances to the Roman Baths and private access to Stonehenge (either during the early morning or evening) are included. Please note there is a limit of 26 people per private tour of Stonehenge so should the group numbers exceed this then they will be split into two groups with different entrance times.
- Full-day excursion to Stratford-upon-Avon by private coach (with late return) accompanied by a professional guide, including visit with entrances to Warwick Castle, and an evening theatre performance at the Royal Shakespeare Theatre in Stratford.
- Access to the wireless enabled AIFS Student Centre and the services of an experienced AIFS Programme Coordinator and Student Advisors for information, advice, fax and mail services and emergency contact service
- \$50 non-refundable application fee
- Student medical and programme fee refund insurance policies, as outlined in the AIFS programme brochure. Coverage includes \$10,000 accidental medical expense and \$10,000 accidental death payment plus 24-hour emergency care assistance during the programme and repatriation in cases of verified emergency beyond the students' control.
- \$51,000,000 liability coverage with SADDLEBACK COLLEGE named as co-insured for the duration of the programme
- Accounting / billing services in the U.S.
- Pre-departure information services and a toll-free contact number in the U.S.
- Promotional materials
- Advance planning services of the AIFS London programme headquarters.



FACULTY BENEFITS INCLUDED IN THE STUDENT FEE:

Faculty support services (target enrolment 20 students with 1 faculty member) as listed below:

- Roundtrip flights between LOS ANGELES and LONDON on the scheduled group flight. Alternatively, faculty may wish to make their own flight arrangements. In this situation AIFS will reimburse SADDLEBACK COLLEGE faculty the optional student airfare fee once the minimum programme enrolment has been reached.
- AIFS can arrange air travel for faculty companions if they are traveling on the standard group flight. Since airfares change frequently, the cost cannot be determined until the ticket has been booked. Faculty will be billed for any companion tickets and they must be paid for in advance of planned travel. If, for any reason, a faculty member no longer requires an issued ticket, cancellation notification must reach AIFS by Wednesday, January 18, 2012, and s/he will need to pay a \$100 cancellation fee. After this date, the ticket is non-refundable and faculty will be responsible for the entire cost. Faculty may charge tickets to a major credit card.
- AIFS will provide SADDLEBACK COLLEGE faculty member with housing in a one bedroom apartment in Oxford. The apartment will be fully furnished and all utilities (except telephone) will be included. Internet will be provided in the apartment.
- Full participation on all activities scheduled on the itinerary, on the same basis as the students, including transfers, entrances, sightseeing tours, etc.
- AIFS will provide SADDLEBACK COLLEGE faculty member with a pay as you go cellphone and a printer.
- Faculty benefits are paid in full for an enrolment of 20 paying students or more, or pro rata for a lower enrolment.

FEES

Based on an enrolment of **20 to 24 paying student participants with 1 faculty member**, for the services specified above, the fee per person is **\$6575**.

Based on an enrolment of **25 or more paying student participants with 1 faculty member**, for the services specified above, the fee per person is **\$6245**.

Should SADDLEBACK COLLEGE wish to run this programme with an enrolment below 20 paying student participants it would be necessary either to add a supplement to the fee above or to remove some components from the programme. AIFS would discuss these options with SADDLEBACK COLLEGE.



This fee excludes a \$250 refundable damage deposit, passport or visa fees if applicable, meals other than those indicated on the itinerary, personal expenses, any SADDLEBACK COLLEGE tuition or administrative fees, textbooks, additional fieldtrips or excursions required by SADDLEBACK COLLEGE faculty and anything not specified.

These fees are guaranteed not to change as a result of fluctuations in the \$ exchange rate. AIFS will charge a \$35 returned cheque fee on each cheque returned by the bank for insufficient funds.

OPTIONAL COMPONENTS

- Optional three-day, two night, stay in a hotel in York on a bed and breakfast basis, including travel to and from Oxford and York (by train or by private coach), a guided walking tour of the city, with entrances to York Minster and accommodations for \$525. A minimum enrolment of 15 students is required in order to run the trip.
- Optional Extra Protection Insurance Coverage, including increased medical insurance (\$65) and/or personal effects insurance (\$90) as outlined in the AIFS programme brochure.

PROGRAMME APPLICATION PROCEDURE AND BILLING

We recommend the promotion of and initial receipt of deposits for this programme as early as possible.

Penalties apply to changed programme bookings after Friday, December 23, 2011. Therefore AIFS would require SADDLEBACK COLLEGE to collect the application forms and deposits of \$450 per student and to forward them to AIFS by Friday, December 23, 2011. AIFS would then bill the individual student for the balance of fees owing. Full payment and confirmation of final numbers must be received by Wednesday, January 18, 2012. Please note that these are not postmark dates, but the dates by which funds must arrive in the AIFS Connecticut office.

AIFS reserves the right to withdraw students who are not paid in full by the final payment deadline. AIFS can accept applications after Friday, December 23, 2011, but cannot guarantee programme costs after this date.

Students applying after the application deadline date of Friday, December 23, 2011 can only be accepted on a space-available basis.

AIRFARE CONDITIONS

AIFS will reserve spaces according to information on the student application form. Once airline tickets have been issued to students they can only be changed directly with the issuing agent once the student is abroad – agent and airline-imposed penalties apply.

AIFS cannot arrange airline tickets for students applying after Friday, December 23, 2011.



AIFS is financially committed to any confirmed airline seats from Tuesday, November 29, 2011 and therefore an airfare review will take place prior to this date. AIFS requests that SADDLEBACK COLLEGE provide an indication of how many students intend to participate on the programme. However, should SADDLEBACK COLLEGE subsequently decide to offer the programme but arrange their own student airfare then AIFS must be notified before Tuesday, November 29, 2011 and will be able to provide a land only fee.

REFUND POLICY

Should an individual participant withdraw on or before Friday, December 23, 2011 s/he will receive a refund of all fees paid less the \$100 processing fee, the \$50 non-refundable application fee and any non-refundable deposits paid by the student or by AIFS on behalf of the student.

Should s/he withdraw after Friday, December 23, 2011, but on or before Wednesday, January 18, 2012 for any reason except medical covered by the Fees Refund and Medical Insurance Coverage, a refund of all fees paid would be made less the \$400 deposit and the \$50 non-refundable application fee plus any non-refundable deposits paid by the student or by AIFS on behalf of the student.

Students who must withdraw from the programme because of a covered injury or illness will receive a refund of all fees paid less the \$50 non-refundable application fee, a \$100 processing fee and a \$210 insurance premium.

Students withdrawing voluntarily for any reason after Wednesday, January 18, 2012 including withdrawals for medical reasons not protected under the Programme Fee Refund and Medical Insurance Coverage, receive no refund.

Please note that students who are academically withdrawn by their home institutions after their applications have been processed by AIFS are subject to the standard refund policy.

Once the programme has started, students withdrawing receive no refund unless AIFS suspends the programme.

It is understood that SADDLEBACK COLLEGE will not cancel the programme if the necessary minimum number of participants have been enrolled Friday, December 23, 2011.

In the event of the U.S. State Department issuing a travel warning which advises U.S citizens not to travel to the UK, or if they are already in the UK, to leave it, AIFS will:

- If the programme has not started, either make suitable alternative arrangements or cancel the programme and refund all fees paid.
- If the programme has started, suspend the programme and fly the students home. If students are returned home they will receive a pro-rata rebate of fees paid to AIFS for the proportion of the programme not completed, less the \$100 processing fee, the \$210 insurance premium, the \$50 non-refundable application fee and any costs incurred flying the student home.



ACCEPTANCE OF PROPOSAL

AIFS require written acceptance of this proposal as soon as possible in order to prepare programme materials, make the relevant bookings and to guarantee the price quoted. Please sign and date below to confirm that the components listed in this proposal fulfil your programme requirements. This will enable us to prepare your programme materials accurately.

A confirmation in writing is required by Wednesday 1st June 2011. Please sign and date below, and please fax this document in its entirety to Sharon Secki, Director of Admissions, AIFS, Partnership Programs in Stamford, CT on 203 399 5597.

PROPOSAL ACCEPTED BY _____
SADDLEBACK COLLEGE

DATE _____

Current Travel Warnings

Travel Warnings are issued when long-term, protracted conditions that make a country dangerous or unstable lead the State Department to recommend that Americans avoid or consider the risk of travel to that country. A Travel Warning is also issued when the U.S. Government's ability to assist American citizens is constrained due to the closure of an embassy or consulate or because of a drawdown of its staff. **The countries listed below meet those criteria.**

Burkina Faso 04/19/2011
Nigeria 04/15/2011
Cote d'Ivoire 04/14/2011
Iraq 04/12/2011
Bahrain 04/12/2011
Lebanon 04/04/2011
Syria 04/03/2011
Egypt 03/29/2011
Algeria 03/16/2011
Mauritania 03/11/2011
Afghanistan 03/08/2011
Yemen 03/06/2011
Mali 03/02/2011
Eritrea 02/27/2011
Libya 02/25/2011
Pakistan 02/02/2011
Haiti 01/20/2011
Central African Republic 01/14/2011
Niger 01/12/2011
Nepal 01/12/2011
Sudan 01/07/2011
Kenya 12/28/2010
Somalia 12/27/2010
Saudi Arabia 12/23/2010
Chad 12/08/2010
Guinea 12/03/2010
Congo, Democratic Republic of the 11/25/2010
Colombia 11/10/2010
Burundi 11/04/2010
Philippines 11/02/2010
Iran 10/08/2010
Mexico 09/10/2010
Korea, Democratic People's Republic of 08/27/2010
Israel, the West Bank and Gaza 08/10/2010
Uzbekistan 07/22/2010

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Geology 170 Field Study Course
National Parks & Monuments – Out of State Travel Program
ACTION: Approval

BACKGROUND

Saddleback College is committed to providing high-quality education and a full range of scientific and cultural activities for students. Saddleback College has offered courses in many areas of the world with expert talented faculty providing a quality academic experience combined with cultural travel. As part of offering high-quality education to students, Saddleback College is offering an opportunity for students to study the Geology of the Grand Canyon's north and south rim, the Petrified Forest/Meteor Crater/Sunset Crater and Zion National Park.

STATUS

The Mathematics, Science & Engineering Division of Saddleback College proposes to offer the field study course, Geology 170, National Parks & Monuments, from June 3, 2011 - June 13, 2011. A maximum of 22 students can be accommodated. The out-of-state travel Program information cost summary is presented in Exhibit A. There is no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Out-of-State travel to the Grand Canyon National Park, Sunset Crater/Meteor Crater/Petrified Forest, Arizona and Zion National Park, Utah from June 3, 2011 - June 13, 2011, for the field study program in Geology. All costs for travel, food, lodging and incidentals will be paid by students at a materials fee of \$135.00 per student.

Item Submitted By: *Dr. Tod Burnett, President*

**INDIVIDUAL COST BREAKDOWN SUMMARY
AND PROGRAM DESCRIPTION**

Saddleback College
Mathematics, Science & Engineering Division

GEOL 170
Geology of National Parks and Monuments
Grand Canyon, Sunset Crater/Meteor Crater/Petrified Forest, Arizona
and Zion National Park, Utah
Out-of-State Travel Class

| Costs to be paid by Students | |
|--------------------------------------|--------------------|
| Campsite fees | \$1,000.00 |
| Motel Stay | -- |
| Student Food | \$2,000.00 |
| Total Cost per Student | \$ 135.00 |
| Number of Students Attending | 22 |
| Total Cost for Group | \$ 3,000.00 |
| Approximate costs not included | --- |
| Entertainment/food during motel stay | --- |
| Total Costs not Included | --- |
| GRAND TOTAL PER STUDENT | \$ 135.00 |

The cost per student will be charges as a class fee to each student. If more than 10 students enroll, or if for any other reason there are unexpended funds at the end of the field study, each student will be refunded an amount appropriate. The class can accommodate students, not including the Saddleback College instructors and volunteer vehicle drivers.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Cosmetology and Cosmetician Instruction Agreements

ACTION: Approval

BACKGROUND

California Education Code and Title 5 of the Administrative Code provide that the Board of Trustees may contract with a private post secondary school to deliver vocational education instruction. For the past thirty years, the District has contracted with local beauty colleges to provide instruction in the Saddleback College Cosmetology and Cosmetician Programs.

STATUS

On June 5 and 12, 2009, Bid No. 1093 for a two (2) year agreement with options to renew for three additional one year terms for Cosmetology and Cosmetician instruction at Saddleback College was advertised and invitations were sent to two vendors. One vendor responded to the invitation for bids and the bid opened on July 23, 2009. The bid was submitted by Lake Forest Beauty College of Laguna Hills, CA, in the amount of \$3.50/hour.

During the fall 2010 term, Saddleback College determined that the demand for cosmetology and cosmetician instruction was greater than Lake Forest Beauty College alone could provide. In April 2010, an additional vendor, James Albert School of Cosmetology (Lake Forest, CA), requested to serve the unmet training need for cosmetology and cosmetician instruction for the agreed upon amount of \$3.50/hour. Funds for the additional training agreements are available in the college budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve a two year agreement, with options to renew for three additional one year terms with James Albert School of Cosmetology for the Cosmetology (Exhibit A) and Cosmetician (Exhibit B) instruction at Saddleback College.

VOCATIONAL COSMETOLOGY EDUCATION CONTRACT

THIS CONTRACT, MADE AND ENTERED INTO THIS **24th day of May, 2011**, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, hereinafter referred to as the DISTRICT, and **James Albert School of Cosmetology (949) 455-1900** located at **24366 Swartz Drive, Lake Forest, CA 92630**, hereinafter referred to as the CONTRACTOR.

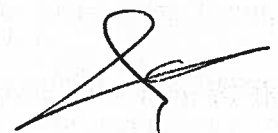
WITNESSETH

WHEREAS, the DISTRICT intends to provide, for the benefit of selected, eligible students of the DISTRICT, a vocation education program under the State Plan for Vocational Education and the Federal Carl Perkins Vocational and Applied Technology Educational Act, through this agreement with the CONTRACTOR, in order to prepare such students for the vocation of Cosmetology, it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetology for such students; and,

WHEREAS, the CONTRACTOR operates as a private, post-secondary, vocational school offering instruction and training in Cosmetology;

NOW, THEREFORE, it is mutually agreed as stated hereinafter:

1. The CONTRACTOR shall comply with all provisions of Article 5 (commencing at Section 8090) of Division 1, Part 6, Education Code, State of California, applicable to said CONTRACTOR'S school to which the DISTRICT'S students are to be assigned, including, but not limited to, the holding by CONTRACTOR of this valid certificate of course approval and a license as a private, post-secondary vocational school for instruction and training in cosmetology; it being agreed that
 - a. The CONTRACTOR shall submit to the DISTRICT evidence of compliance with this certificate and license requirement prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school; and
 - b. The CONTRACTOR shall continue to operate such a school during the term of this Contract.
2. The CONTRACTOR'S school shall either be currently accredited by an accrediting agency recognized by the United States Office of Education or shall conform to the applicable portion of the Western Association of School and Colleges guidelines on contractual relationships with non-accredited organizations.
3. The CONTRACTOR shall provide, operate, and maintain at its school, physical facilities that comply with requirements of all federal and state laws and statutes including safety and health regulations, applicable to its operations as a private, post-secondary vocational school for instruction and training in cosmetology.



4. The CONTRACTOR shall provide and maintain at its school, approved equipment and instructional materials for the courses offered, and the number of students in attendance.
5. The CONTRACTOR shall comply with applicable provisions of the Higher Education Act of 1965, as amended, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance.
6. The CONTRACTOR shall comply with applicable provisions of Title VI of the Civil Rights Act of 1964, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance. "CONTRACTOR agrees that it will not unlawfully discriminate against any person because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status or sex of such person." In addition, CONTRACTOR shall comply with Title 9 of the Higher Education Act of 1972, Presidential Executive Order 11246 and subsequent amendments, and all applicable State and Federal Health and Safety regulations.
7. The DISTRICT and the CONTRACTOR shall comply with all applicable general provisions of the California State Plan for Vocational Education and all special provisions in such Plan relating to instruction in the vocational area of which cosmetology is a part.
8. The DISTRICT shall enroll a maximum of students up to capacity with no minimum in the CONTRACTOR'S school; it being understood that the DISTRICT does NOT guarantee any set number of its students will be enrolled in the CONTRACTOR'S school at any time.
9. The CONTRACTOR shall provide for sixteen hundred (1600) hours of approved instruction and training in cosmetology for each DISTRICT student and shall provide staff, facilities, non-personal equipment, supervision and related services required for such instruction and training for each of the students of the DISTRICT authorized to attend the CONTRACTOR'S school located at **24366 Swartz Drive, Lake Forest, CA 92630**, as established elsewhere in this Contract; and it being further understood that the actual number of hours of such instruction and training available to any such authorized student at the expense of the DISTRICT shall be limited by the period of time between the enrollment date of the student and the final termination date of this Contract and the limitations on hours of instruction and training as established elsewhere in this Contract.
 - a. The sixteen hundred (1600) hours of approved instruction and training shall be in accordance with applicable requirements of appropriate California State Board(s) or licensing agencies having responsibility for admission to examination for a certificate of registration and/or a license in Cosmetology.
 - b. The sixteen hundred (1600) hours of approved instruction and training shall be given in a proportionate manner over a period of less than two hundred (200) school days within two (2) calendar years from date of enrollment. Instruction and training for an individual student shall be limited to eight (8) hours on any day for a minimum of twenty-five (25) hours and a maximum of forty (40) hours in any calendar week unless changes in hours are mutually agreed upon by the CONTRACTOR and the DISTRICT. No instruction and/or training shall be given on Sundays.

A handwritten signature in black ink, consisting of a stylized, cursive letter 'J' followed by a horizontal line extending to the right.

- c. The scope, content, and scheduling of the instruction and training to be provided under this Contract shall be subject to the prior written approval of the authorized representative of the DISTRICT, it being understood that the DISTRICT, acting through such representative, has the right to modify the scope, content, and/or scheduling of instruction and training, if, in the opinion of such representative, modification is necessary to achieve the vocational objective of the instruction and training.
- d. The sixteen hundred (1600) hours of approved instruction and training shall be given under the direct supervision of California licensed cosmetology instructors holding valid California teaching credentials authorizing services in the area of cosmetology in vocational programs in a community college or possessing equivalent experience as established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors. As stated and required in the Administrative Code, Title V, Section 55630(e), all instructors employed by the private agency shall enter into an "Agreement for Teaching Services" (see Attachment).
- e. Should it become necessary for one or more DISTRICT student(s) to transfer to the CONTRACTOR from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for instruction and training in cosmetology, the CONTRACTOR agrees to accredit each of such students with one hour of credit for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
- f. Any student of the DISTRICT who completes sixteen hundred (1600) hours of training, and has not had the minimum instruction and training hours required for certification to take the examination for a certificate of registration and/or license because of deficiency in one or more areas of required expertise, shall receive from the CONTRACTOR such instruction, training, and preparation as may be necessary, forthwith, at no cost to either the student or the DISTRICT.
- g. Any student of the DISTRICT who completes the sixteen hundred (1600) hours of approved instruction and training, and within thirty (30) days of such completion takes for the first time, and fails to pass, the California State Board of Cosmetology's examination for licensure, shall be entitled to fifty (50) additional hours of instruction and training in the CONTRACTOR'S school at no expense to the DISTRICT or to such student, subject to the following conditions:
 - (1) If such student fails to commence the additional instruction and training provided for herein within thirty (30) days of the date of notice of failure to pass said examination, such student shall lose the entitlement to said instruction and training; or,
 - (2) If such student, having commenced said instruction, fails to complete the fifty (50) hours within thirty (30) calendar days of the date of such commencement,

said student shall lose the entitlement to the hours remaining in the initial fifty (50) hour entitlement.

- h. The CONTRACTOR shall participate in a program review and validation conducted by the DISTRICT and at the discretion of the DISTRICT. Said program review shall include, but is not limited to, a review of CONTRACTOR'S curriculum, units of instruction, methods of instruction, instructional supplies and materials, physical resources, recordkeeping process and practices, governance, and CONTRACTOR-DISTRICT relationship. In the event a program review is requested, CONTRACTOR shall be given at least 60 days written notice. CONTRACTOR shall complete a self-appraisal in the format supplied by DISTRICT and submit said self-appraisal to DISTRICT 30 days prior to a site visitation by DISTRICT representatives.
10. The CONTRACTOR shall provide, without additional charges to the DISTRICT or the DISTRICT'S students covered by the Contract, all necessary instructional materials and supplies as ordinarily supplied by the DISTRICT without cost to students in this or other vocational offerings of said DISTRICT; and may require students covered by this Contract to purchase such types and/or kinds of instructional materials as the DISTRICT ordinarily requires students in this or other vocational offerings of said DISTRICT to furnish without cost to said DISTRICT; it being agreed that each student covered by this Contract shall furnish his/her personal textbook(s) and personal tools, supplies, and/or equipment; and it being further agreed that such items and such materials as are required to be supplied by students shall be obtainable on the open market from two (2) or more commercial outlets within the boundaries to the DISTRICT; it being understood that the CONTRACTOR may make available for voluntary purchase or rental by such students any of such personal items or materials.
11. The DISTRICT shall pay to the CONTRACTOR **\$3.50** for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.
 - a. DISTRICT payments shall be made monthly, and shall be based upon a certification of the hours of such attendance during the previous calendar month at the CONTRACTOR'S place of instruction and training; it being agreed that each certification shall be on forms supplied by the DISTRICT, and shall be based upon daily records maintained by the CONTRACTOR, and subject to review and/or audit by an authorized representative of the DISTRICT.
 - b. The CONTRACTOR shall not be reimbursed for more than a total of sixteen hundred (1600) hours of instruction and training for any one student.
 - c. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to the CONTRACTOR for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.
 - d. In the event that the DISTRICT determines that the total direct and indirect cost to provide the same sixteen hundred (1600) hour program of instruction and training, or a



recognized portion thereof, in an operating school of the DISTRICT, or the tuition the CONTRACTOR charges its private students for such program or portion thereof, is less than the amount computed as noted herein before, the CONTRACTOR agrees to enter into an amendment to this Contract to provide for a reduction in hourly rate to produce no more than the lower of such total cost of instruction or tuition.

12. Except as noted in this Contract, the CONTRACTOR shall not charge students receiving instruction and training under this Contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this Contract.
13. The CONTRACTOR agrees to accept new students during each enrollment period established by the DISTRICT.
14. The DISTRICT shall provide the normal administrative functions relating to admissions, counseling, registration, permanent achievement records, program monitoring, and awarding evidence(s) of completion; it being understood that during such times as any DISTRICT student is in attendance in the CONTRACTOR'S school, such student will be subject to the CONTRACTOR'S rules and regulations relating to conduct, health, and safety; and operating procedures; it being understood that disciplinary action leading to suspension or dismissal of a DISTRICT student shall be taken only by the DISTRICT after consultation with the CONTRACTOR.
15. The CONTRACTOR shall maintain accurate records of attendance and progress for each student, and shall submit to the DISTRICT such information from such records as is requested by the authorized representative(s) of the DISTRICT; it being understood that such submittals may be upon a regular schedule and/or upon special requests' and it being further understood that there shall be no release of information from such records to any party other than such representative(s). CONTRACTOR shall insure that such information shall be used only for purposes directly related to the academic or professional goals of the DISTRICT.
16. The DISTRICT shall be financially committed to the cosmetology program only for the amount of monies adopted by the South Orange County Community College District Board of Trustees for this program during the **2010-2011 and 2011-2012** fiscal years. In the event that monies in either fiscal year are exhausted, the CONTRACTOR'S school agrees to continue the program for each student enrolled for the remainder of the contract period or until the student has completed the course, whichever comes first, at no additional cost to the DISTRICT or the student.
17. The CONTRACTOR shall permit inspections by authorized representatives of the DISTRICT, the Bureau of School Approvals of the California State Board of Finance, the California Community Colleges, and/or any state, county, or local licensing board and/or agency having jurisdiction in matters relating to the operation of the CONTRACTOR'S school; it being understood that when such inspections are made, it shall be made possible for said representatives to evaluate course offerings; examine, and, if required, audit school records; interview students and others; and/or evaluate physical plant, instructional aids equipment, and classes in session.



18. The CONTRACTOR shall obtain and maintain, at the expense of the CONTRACTOR, all workmen's compensation insurance required by law for employees involved in the operation of this program, including coverage for any student performing services or utilizing products that represent actual or potential income for the CONTRACTOR.
19. The CONTRACTOR shall indemnify and hold harmless the DISTRICT and its Board of Trustees, the Board of Governors of the California Community Colleges, and the State of California, and their respective officers, agents and employees of each such entity against any and all claims and liabilities for death or injury to any person and/or loss, and/or damage to any property arising out of, or in any manner connected with the making of and/or performance of this Contract by CONTRACTOR.
 - a. In satisfaction of this requirement, the CONTRACTOR, in order to protect said entities, officers, agents, and employees, shall secure and maintain, at the CONTRACTOR'S expense, a policy of public liability insurance with limits not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for personal injury or death, and not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for property damage.
 - (1) Said policy shall be obtained from a reliable insurance carrier authorized to do such public liability and property damage insurance business in the State of California.
 - (2) Said policy shall expressly name such entities, officers, agents, and employees as additional insured.
 - (3) Said policy shall provide that the DISTRICT shall be given not less than ten (10) days written notice of any cancellation or modification of policy coverage.
 - (4) A copy of said policy shall be furnished to the DISTRICT prior to the assignment of any DISTRICT students to the CONTRACTOR; and said copy shall be kept up to date by the CONTRACTOR.
 - b. In satisfaction of this requirement, the CONTRACTOR shall, upon request of any such entities, officers, agents, and/or employees, come in and defend said entities and/or individuals against any claims or legal action arising out of, or in any manner connected with, the making of and/or performance of this Contract by CONTRACTOR.
20. The CONTRACTOR shall not use, without prior written approval of the DISTRICT, the name "South Orange County Community College District" or any of said District's administrative units, singly or in combination, in any printing or posted materials referring to the CONTRACTOR'S school and/or the course of instruction.
21. The term of this Contract shall commence on **May 24, 2011 and shall terminate on June 30, 2012**. At the end of this period, there will be an option for renewal, under the same terms and conditions, for four additional one-year periods.



- 22. It is agreed that either Party to this Contract may terminate the Contract at the end of any enrollment term by giving sixty (60) calendar days prior written notice to the other Party; it is also agreed that at the time of termination of this Contract neither party shall have any obligation to the other Party other than payment for authorized services rendered and submittal of required records covering such services prior to the date of termination.
- 23. This Contract may be amended and/or extended by mutual consent of the parties hereto, it being understood that any amendment shall not be effective until stated in written form and signed by the Parties hereto.
- 24. The DISTRICT and the CONTRACTOR will ensure that ancillary and support services are provided for the students (e.g. counseling and guidance, placement assistance). These services will be provided by the DISTRICT and CONTRACTOR will ensure that students are aware of their availability.
- 25. Any notice given under this Contract shall be deemed given when personally served upon the Chancellor of the DISTRICT or upon the CONTRACTOR, or when deposited in the mail in a sealed envelope with postage thereon fully prepaid from one party to the other, addressed as follows, respectively:

TO DISTRICT: South Orange County Community College District
 Attn: Dr. David Bugay
 28000 Marguerite Parkway
 Mission Viejo, CA 92692

TO CONTRACTOR: **James Albert School of Cosmetology**
 24366 Swartz Drive
 Lake Forest, CA 92630

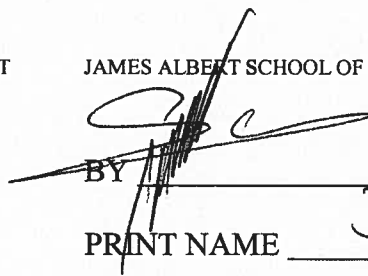
This Contract shall be valid and effective upon the approval of the Office of the Chancellor of the California Community Colleges.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the day and year first written above.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

JAMES ALBERT SCHOOL OF COSMETOLOGY

BY _____

BY  _____

PRINT NAME David Bugay Pd.D.

PRINT NAME JAMES ALBERT
Krystine Dam Lam

TITLE Acting Vice Chancellor of Business Services

TITLE _____ General Manager

VOCATIONAL COSMETICIAN EDUCATION CONTRACT

THIS CONTRACT, MADE AND ENTERED INTO THIS **24th day of May, 2011**, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, hereinafter referred to as the DISTRICT, and **James Albert School of Cosmetology (949) 455-1900** located at **24366 Swartz Drive, Lake Forest, CA 92630**, hereinafter referred to as the CONTRACTOR.

WITNESSETH

WHEREAS, the DISTRICT intends to provide, for the benefit of selected, eligible students of the DISTRICT, a vocation education program under the State Plan for Vocational Education and the Federal Carl Perkins Vocational and Applied Technology Educational Act, through this agreement with the CONTRACTOR, in order to prepare such students for the vocation of Cosmetician, it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetician for such students; and,

WHEREAS, the CONTRACTOR operates as a private, post-secondary, vocational school offering instruction and training in Cosmetician;

NOW, THEREFORE, it is mutually agreed as stated hereinafter:

1. The CONTRACTOR shall comply with all provisions of Article 5 (commencing at Section 8090) of Division 1, Part 6, Education Code, State of California, applicable to said CONTRACTOR'S school to which the DISTRICT'S students are to be assigned, including, but not limited to, the holding by CONTRACTOR of this valid certificate of course approval and a license as a private, post-secondary vocational school for cosmetician instruction and training; it being agreed that
 - a. The CONTRACTOR shall submit to the DISTRICT evidence of compliance with this certificate and license requirement prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school; and
 - b. The CONTRACTOR shall continue to operate such a school during the term of this Contract.
2. The CONTRACTOR'S school shall either be currently accredited by an accrediting agency recognized by the United States Office of Education or shall conform to the applicable portion of the Western Association of School and Colleges guidelines on contractual relationships with non-accredited organizations.
3. The CONTRACTOR shall provide, operate, and maintain at its school, physical facilities that comply with requirements of all federal and state laws and statutes including safety and health regulations, applicable to its operations as a private, post-secondary vocational school for cosmetician instruction and training.

4. The CONTRACTOR shall provide and maintain at its school, approved equipment and instructional materials for the courses offered, and the number of students in attendance.
5. The CONTRACTOR shall comply with applicable provisions of the Higher Education Act of 1965, as amended, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance.
6. The CONTRACTOR shall comply with applicable provisions of Title VI of the Civil Rights Act of 1964, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance. "CONTRACTOR agrees that it will not unlawfully discriminate against any person because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status or sex of such person." In addition, CONTRACTOR shall comply with Title 9 of the Higher Education Act of 1972, Presidential Executive Order 11246 and subsequent amendments, and all applicable State and Federal Health and Safety regulations.
7. The DISTRICT and the CONTRACTOR shall comply with all applicable general provisions of the California State Plan for Vocational Education and all special provisions in such Plan relating to instruction in the vocational area of which cosmetician is a part.
8. The DISTRICT shall enroll a maximum of 60 students up to capacity with no minimum in the CONTRACTOR'S school; it being understood that the DISTRICT does NOT guarantee any set number of its students will be enrolled in the CONTRACTOR'S school at any time.
9. The CONTRACTOR shall provide for six hundred (600) hours of approved cosmetician instruction and training for each DISTRICT student and shall provide staff, facilities, non-personal equipment, supervision and related services required for such instruction and training for each of the students of the DISTRICT authorized to attend the CONTRACTOR'S school located at **24366 Swartz Drive, Lake Forest, CA 92630**, as established elsewhere in this Contract; and it being further understood that the actual number of hours of such instruction and training available to any such authorized student at the expense of the DISTRICT shall be limited by the period of time between the enrollment date of the student and the final termination date of this Contract and the limitations on hours of instruction and training as established elsewhere in this Contract.
 - a. The six hundred (600) hours of approved instruction and training shall be in accordance with applicable requirements of appropriate California State Board(s) or licensing agencies having responsibility for admission to examination for a certificate of registration and/or a license as Cosmetician.
 - b. The six hundred (600) hours of approved instruction and training shall be given in a proportionate manner over a period of less than two hundred (200) school days within two (2) calendar years from date of enrollment. Instruction and training for an individual student shall be limited to eight (8) hours on any day for a minimum of twenty-five (25) hours and a maximum of forty (40) hours in any calendar week unless changes in hours

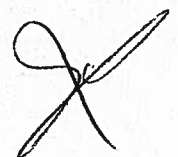


are mutually agreed upon by the CONTRACTOR and the DISTRICT. No instruction and/or training shall be given on Sundays.

- c. The scope, content, and scheduling of the instruction and training to be provided under this Contract shall be subject to the prior written approval of the authorized representative of the DISTRICT, it being understood that the DISTRICT, acting through such representative, has the right to modify the scope, content, and/or scheduling of instruction and training, if, in the opinion of such representative, modification is necessary to achieve the vocational objective of the instruction and training.
- d. The six hundred (600) hours of approved instruction and training shall be given under the direct supervision of California licensed Cosmetician instructors holding valid California teaching credentials authorizing services in the area of Cosmetician in vocational programs in a community college or possessing equivalent experience as established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors. As stated and required in the Administrative Code, Title V, Section 55630(e), all instructors employed by the private agency shall enter into an "Agreement for Teaching Services" (see Attachment).
- e. Should it become necessary for one or more DISTRICT student(s) to transfer to the CONTRACTOR from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for cosmetician instruction and training, the CONTRACTOR agrees to accredit each of such students with one hour of credit for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
- f. Any student of the DISTRICT who completes six hundred (600) hours of training, and has not had the minimum instruction and training hours required for certification to take the examination for a certificate of registration and/or license because of deficiency in one or more areas of required expertise, shall receive from the CONTRACTOR such instruction, training, and preparation as may be necessary, forthwith, at no cost to either the student or the DISTRICT.
- g. Any student of the DISTRICT who completes the six hundred (600) hours of approved instruction and training, and within thirty (30) days of such completion takes for the first time, and fails to pass, the California State Board of Cosmetician's examination for licensure, shall be entitled to fifty (50) additional hours of instruction and training in the CONTRACTOR'S school at no expense to the DISTRICT or to such student, subject to the following conditions:
 - (1) If such student fails to commence the additional instruction and training provided for herein within thirty (30) days of the date of notice of failure to pass said examination, such student shall lose the entitlement to said instruction and training; or,

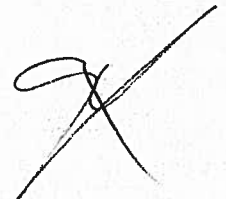


- (2) If such student, having commenced said instruction, fails to complete the fifty (50) hours within thirty (30) calendar days of the date of such commencement, said student shall lose the entitlement to the hours remaining in the initial fifty (50) hour entitlement.
- h. The CONTRACTOR shall participate in a program review and validation conducted by the DISTRICT and at the discretion of the DISTRICT. Said program review shall include, but is not limited to, a review of CONTRACTOR'S curriculum, units of instruction, methods of instruction, instructional supplies and materials, physical resources, recordkeeping process and practices, governance, and CONTRACTOR-DISTRICT relationship. In the event a program review is requested, CONTRACTOR shall be given at least 60 days written notice. CONTRACTOR shall complete a self-appraisal in the format supplied by DISTRICT and submit said self-appraisal to DISTRICT 30 days prior to a site visitation by DISTRICT representatives.
10. The CONTRACTOR shall provide, without additional charges to the DISTRICT or the DISTRICT'S students covered by the Contract, all necessary instructional materials and supplies as ordinarily supplied by the DISTRICT without cost to students in this or other vocational offerings of said DISTRICT; and may require students covered by this Contract to purchase such types and/or kinds of instructional materials as the DISTRICT ordinarily requires students in this or other vocational offerings of said DISTRICT to furnish without cost to said DISTRICT; it being agreed that each student covered by this Contract shall furnish his/her personal textbook(s) and personal tools, supplies, and/or equipment; and it being further agreed that such items and such materials as are required to be supplied by students shall be obtainable on the open market from two (2) or more commercial outlets within the boundaries to the DISTRICT; it being understood that the CONTRACTOR may make available for voluntary purchase or rental by such students any of such personal items or materials.
11. The DISTRICT shall pay to the CONTRACTOR \$3.50 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.
- a. DISTRICT payments shall be made monthly, and shall be based upon a certification of the hours of such attendance during the previous calendar month at the CONTRACTOR'S place of instruction and training; it being agreed that each certification shall be on forms supplied by the DISTRICT, and shall be based upon daily records maintained by the CONTRACTOR, and subject to review and/or audit by an authorized representative of the DISTRICT.
- b. The CONTRACTOR shall not be reimbursed for more than a total of six hundred (600) hours of instruction and training for any one student.
- c. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to the CONTRACTOR for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.



- d. In the event that the DISTRICT determines that the total direct and indirect cost to provide the same six hundred (600) hour program of instruction and training, or a recognized portion thereof, in an operating school of the DISTRICT, or the tuition the CONTRACTOR charges its private students for such program or portion thereof, is less than the amount computed as noted herein before, the CONTRACTOR agrees to enter into an amendment to this Contract to provide for a reduction in hourly rate to produce no more than the lower of such total cost of instruction or tuition.
12. Except as noted in this Contract, the CONTRACTOR shall not charge students receiving instruction and training under this Contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this Contract.
13. The CONTRACTOR agrees to accept new students during each enrollment period established by the DISTRICT.
14. The DISTRICT shall provide the normal administrative functions relating to admissions, counseling, registration, permanent achievement records, program monitoring, and awarding evidence(s) of completion; it being understood that during such times as any DISTRICT student is in attendance in the CONTRACTOR'S school, such student will be subject to the CONTRACTOR'S rules and regulations relating to conduct, health, and safety; and operating procedures; it being understood that disciplinary action leading to suspension or dismissal of a DISTRICT student shall be taken only by the DISTRICT after consultation with the CONTRACTOR.
15. The CONTRACTOR shall maintain accurate records of attendance and progress for each student, and shall submit to the DISTRICT such information from such records as is requested by the authorized representative(s) of the DISTRICT; it being understood that such submittals may be upon a regular schedule and/or upon special requests' and it being further understood that there shall be no release of information from such records to any party other than such representative(s). CONTRACTOR shall insure that such information shall be used only for purposes directly related to the academic or professional goals of the DISTRICT.
16. The DISTRICT shall be financially committed to the Cosmetician program only for the amount of monies adopted by the South Orange County Community College District Board of Trustees for this program during the 2010-2011 and 2011-2012 fiscal years. In the event that monies in either fiscal year are exhausted, the CONTRACTOR'S school agrees to continue the program for each student enrolled for the remainder of the contract period or until the student has completed the course, whichever comes first, at no additional cost to the DISTRICT or the student.
17. The CONTRACTOR shall permit inspections by authorized representatives of the DISTRICT, the Bureau of School Approvals of the California State Board of Finance, the California Community Colleges, and/or any state, county, or local licensing board and/or agency having jurisdiction in matters relating to the operation of the CONTRACTOR'S school; it being understood that when such inspections are made, it shall be made possible for said representatives to evaluate course offerings; examine, and, if required, audit school records; interview students and others; and/or evaluate physical plant, instructional aids equipment, and classes in session.

18. The CONTRACTOR shall obtain and maintain, at the expense of the CONTRACTOR, all workmen's compensation insurance required by law for employees involved in the operation of this program, including coverage for any student performing services or utilizing products that represent actual or potential income for the CONTRACTOR.
19. The CONTRACTOR shall indemnify and hold harmless the DISTRICT and its Board of Trustees, the Board of Governors of the California Community Colleges, and the State of California, and their respective officers, agents and employees of each such entity against any and all claims and liabilities for death or injury to any person and/or loss, and/or damage to any property arising out of, or in any manner connected with the making of and/or performance of this Contract by CONTRACTOR.
 - a. In satisfaction of this requirement, the CONTRACTOR, in order to protect said entities, officers, agents, and employees, shall secure and maintain, at the CONTRACTOR'S expense, a policy of public liability insurance with limits not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for personal injury or death, and not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for property damage.
 - (1) Said policy shall be obtained from a reliable insurance carrier authorized to do such public liability and property damage insurance business in the State of California.
 - (2) Said policy shall expressly name such entities, officers, agents, and employees as additional insured.
 - (3) Said policy shall provide that the DISTRICT shall be given not less than ten (10) days written notice of any cancellation or modification of policy coverage.
 - (4) A copy of said policy shall be furnished to the DISTRICT prior to the assignment of any DISTRICT students to the CONTRACTOR; and said copy shall be kept up to date by the CONTRACTOR.
 - b. In satisfaction of this requirement, the CONTRACTOR shall, upon request of any such entities, officers, agents, and/or employees, come in and defend said entities and/or individuals against any claims or legal action arising out of, or in any manner connected with, the making of and/or performance of this Contract by CONTRACTOR.
20. The CONTRACTOR shall not use, without prior written approval of the DISTRICT, the name "South Orange County Community College District" or any of said District's administrative units, singly or in combination, in any printing or posted materials referring to the CONTRACTOR'S school and/or the course of instruction.
21. The term of this Contract shall commence on **May 24, 2011 and shall terminate on June 30, 2012**. At the end of this period, there will be an option for renewal, under the same terms and conditions, for four additional one-year periods.



- 22. It is agreed that either Party to this Contract may terminate the Contract at the end of any enrollment term by giving sixty (60) calendar days prior written notice to the other Party; it is also agreed that at the time of termination of this Contract neither party shall have any obligation to the other Party other than payment for authorized services rendered and submittal of required records covering such services prior to the date of termination.
- 23. This Contract may be amended and/or extended by mutual consent of the parties hereto, it being understood that any amendment shall not be effective until stated in written form and signed by the Parties hereto.
- 24. The DISTRICT and the CONTRACTOR will ensure that ancillary and support services are provided for the students (e.g. counseling and guidance, placement assistance). These services will be provided by the DISTRICT and CONTRACTOR will ensure that students are aware of their availability.
- 25. Any notice given under this Contract shall be deemed given when personally served upon the Chancellor of the DISTRICT or upon the CONTRACTOR, or when deposited in the mail in a sealed envelope with postage thereon fully prepaid from one party to the other, addressed as follows, respectively:

TO DISTRICT: South Orange County Community College District
Attn: **Dr. David Bugay**
28000 Marguerite Parkway
Mission Viejo, CA 92692

TO CONTRACTOR: **James Albert School of Cosmetology**
24366 Swartz Drive
Lake Forest, CA 92630

This Contract shall be valid and effective upon the approval of the Office of the Chancellor of the California Community Colleges.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the day and year first written above.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

JAMES ALBERT SCHOOL OF COSMETOLOGY

BY _____

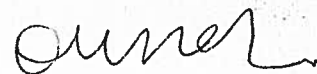
BY _____

PRINT NAME David Bugay Pd.D.

PRINT NAME JAMES ALBERT
Krystine Dam Lam

TITLE Acting Vice Chancellor of Business Services

TITLE General Manager



TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Speakers
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges and/or ATEP since the last board meeting. Travel expenses and/or honoraria for speakers must be recommended by the Chancellor or college president and submitted to the Board prior to reimbursement of travel expenses or payment of honoraria.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honoraria as shown in Exhibit A.

Item Submitted By: *Dr. Tod A. Burnett, President*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT

SADDLEBACK COLLEGE

| <i>Presentation Date</i> | <i>Faculty Member Course Title/Activity</i> | <i>Speaker Name</i> | <i>Topic</i> | <i>General Fund Honorarium/Travel</i> |
|---------------------------------|--|----------------------------|---|--|
| 4/20/11 BGS 144 2:30 pm | Amira Wegenek – Psychology Speaker Series | Kathryn Damm, PhD | Illusory Correlation in Everyday Life | \$500.00 |
| 5/4/11 BGS 144 12:00 pm | Amira Wegenek – Psychology Speaker Series | Erin Kelly, PhDc | Research in Clinical Psychology | \$300.00 |
| 5/5/11 BGS 356 7:00 pm | Amira Wegenek – Psychology Speaker Series | Mark Taylor | Transfer to The UC/Cal State System as Psych Major | \$150.00 |
| 5/5/11 BGS 356 7:00 pm | Amira Wegenek – Psychology Speaker Series | Ro Soltani | Transfer to The UC/Cal State System as Psych Major | \$150.00 |
| 5/5/11 BGS 356 7:00 pm | Amira Wegenek – Psychology Speaker Series | Cristi Sotomayer | Transfer to The UC/Cal State System as Psych Major | \$150.00 |

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Storage Area Network
ACTION: Approval

BACKGROUND

In October, 2004, the college purchased its original Storage Area Network (SAN). This computer system stores all the faculty and staff documents, work order systems, print services and runs the college's virtual servers. It has reached end-of-life and is no longer supported by the manufacturer. This is a direct replacement for existing equipment and should have a 5-7 year life span.

STATUS

The State of Minnesota, in association with National Association of State Procurement Officials/Western States Contracting Alliance (NASPO/WSCA), has awarded Master Price Agreement No. B27170 to NetAPP, Inc., effective July 1, 2009 through August 31, 2014. The State of California approved the usage of this agreement on November 5, 2009 through the California Participating Addendum No. B27170, effective November 5, 2009, through August 31, 2014. Trace3 is designated as a reseller.

Staff has determined that it is in the best interest of the district to purchase and maintain the Storage Area Network equipment from NetAPP, Inc. using the Master Price agreement No. B27170.

The estimated cost to purchase and maintain the SAN system for 36 months is \$126,840.75 including tax.

Funds are available in the Basic Aid Fund for Saddleback College.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve contracting with NetAPP Inc. for the purchase of computer SAN equipment and related devices pursuant to the Master Price Agreement No. B27170 awarded by the State of Minnesota, in association with the NASPO/WSCA, and approved for usage by the State of California pursuant to the California Participating Addendum No. B27170 at an estimated cost of \$126,840.75 including tax.

Item Submitted By: *Dr. Tod Burnett, Ed. D., President*

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Irvine Valley College: Forensics Team Activities 2011-12
ACTION: Approval

BACKGROUND

Forensics students, through their participation in the speech and debate team, have brought considerable honor to the College, the District, and the community. The Irvine Valley College Forensics Team has competed in a number of speech tournaments throughout the state and country over the years.

STATUS

Irvine Valley College plans to participate in a number of speech tournaments during the 2011-12 academic year. Each tournament will incur entry and judging fees and several tournaments will require lodging, transportation, and meals for the students and coaches on trips that take place over a number of days. The tournaments and maximum cost estimates for each event are described in Exhibit A. Funding will be through the combined budget allocations of student government (ASIVC), department general fund, and the Foundation.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the participation of the Irvine Valley College Forensics Team and their coaches in the 2011-12 speech tournament schedule at a total estimated maximum budget not to exceed \$63,600.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

**Tentative 2011-2012
IVC Forensics Tournament Schedule**

| 2011 FALL SEMESTER | | | | | | | |
|----------------------|---|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Dates | Tournament | Location | Entry | Meals | Lodging | Air/Ground | Total |
| Aug. 15-19 | So Cal Debate Forum - Summer Camp | IVC | \$0 | | | | |
| Sept. 9-11 | PSCFA Coaches Conference | TBD | | \$350 | \$650 | | \$1,000 |
| Sept. 17 | PSCFA Seminar | OCC | \$0 | | | | \$0 |
| Sept. 30-Oct 1 | PSCFA Warm-up | El Camino | \$0 | | | | \$0 |
| Oct 7-9 | US Universities Nat'l Open - BP | Claremont | \$400 | | | | \$400 |
| Oct 14-16 | California Double Up | APU/Concordia | \$1,400 | | | | \$1,400 |
| Oct. 21 | Free for Me LD Tournament | IVC | \$0 | | | | \$0 |
| Oct. 22-23 | Watson/Lancer | PCC | \$800 | \$800 | \$800 | | \$2,400 |
| Oct. 29-30 | Norene Hokett Invitational | Cal Baptist | \$1,000 | | | | \$1,000 |
| Nov. 5-7 | Pacific Meets The Delta | UOP - Stockton | \$800 | \$800 | \$800 | | \$2,400 |
| Nov 11-13 | Robert Barbera Invitational | CSUN | \$800 | \$800 | \$800 | | \$2,400 |
| Nov. 11-13 | Griffin Invitational Swing | Grossmont | \$1,000 | | | | \$1,000 |
| Dec.3-5 | PSCFA Fall Champs | Cerritos | \$1,400 | | | | \$1,400 |
| 2012 SPRING SEMESTER | | | | | | | |
| Dates | Tournament | Location | Entry | Lodging | Meals | Air/Ground | Total |
| Jan. 7 | So Cal Debate Forum - Winter Invitational | IVC | \$0 | | | | \$0 |
| Jan. 20-22 | Concordia Free Tournament | Concordia | \$0 | | | | \$0 |
| Feb. 3 | Southwestern Invite (IE) | Southwestern | \$400 | | | | \$400 |
| Feb. 3-5 | Round Robin, Sunset Cliffs | Pt Loma | \$1,000 | \$800 | \$1,600 | | \$3,400 |
| Feb. 10-12 | Golden Cowboy | Glendale/CSULA | \$1,000 | | | | \$1,000 |
| Feb. 17-19 | Tabor/Venitsky & LD Champs | Cerritos, CA | \$1,000 | | | | \$1,000 |
| Feb 24-26 | PSCFA Spring Champs | Moorpark | \$1,200 | \$800 | \$1,600 | | \$3,600 |
| Mar. 14-18 | CCCFA | Concord, CA | \$1,200 | \$1,600 | \$3,000 | | \$5,800 |
| Mar. 21-26 | Pi Kappa Delta | Overland Park, KS | \$1,000 | \$800 | \$1,600 | \$4,000 | \$7,400 |
| Mar. 22-26 | NPDA | Western Washington | \$800 | \$1,000 | \$1,400 | \$3,500 | \$6,700 |
| Apr. 13-15 | US WUDC Nationals | Willamette | \$500 | \$500 | \$1,000 | \$2,000 | \$4,000 |
| Apr. 9-14 | Phi Rho Pi | Schaumburg, IL | \$1,600 | \$4,000 | \$5,000 | \$5,800 | \$16,400 |
| Apr. 30 - May 1 | PSCFA Cool-Off | Saddleback | \$500 | | | | \$500 |
| GRAND TOTAL | | | \$17,800 | \$12,250 | \$18,250 | \$15,300 | \$63,600 |

****Estimated Cost Breakdown by Funding**

| | |
|--|-----------------|
| *ASIVC | \$30,000 |
| *IVC Conference Account-Forensics Coach Travel | \$9,000 |
| *Foundation Account/Fundraising | \$24,600 |
| Total Funding (Estimate) | \$63,600 |

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Irvine Valley College: Sub-Contractor Agreement, Vital Link Orange County

ACTION: Approval

BACKGROUND

Irvine Valley College was awarded a statewide leadership grant through the California Community Colleges Chancellor's Office (CCCCO) known as *Career Development Work-Based Learning Linkages to Professional Organizations*. The grant identified many objectives to address and complete during the granting period. Several activities were necessary to carry out these objectives in a timely manner and participation from counseling faculty at community colleges throughout the state was a key factor in this process. Community college faculty from counseling departments statewide participated in the CA Career Café by attending one of ten regional workshops throughout the state (Spring 2011) and committing to local implementation of projects. Participants will be compensated upon verification that they have completed their projects. The State Chancellor's Office has granted permission to IVC, as the grant fiduciary, to utilize a third party to facilitate such payments.

STATUS

IVC has arranged to use a third party, Vital Link Orange County, to facilitate payments to project participants for the CA Career Café activities. Given the total value of the sub-contract amount, we are providing notification and requesting approval of this \$98,075.00 sub-contract, as presented in Exhibit A.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve this sub-contract with Vital Link Orange County in the amount of \$98,075.00 for payment to project participants who contributed to the work and completion of the CA Career Café project.

Item Submitted By: *Dr. Glenn R. Roquemore, President*

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 6th day of May 2011 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called DISTRICT, and

(Name of CONTRACTOR): **Vital Link Orange County**

(Street Address): **P.O.Box 12064**

(City, State, Zip Code): **Costa Mesa, CA 92627**

(Telephone #): **(949)646-2520**

hereinafter called CONTRACTOR.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONTRACTOR is specially trained and experienced and competent to perform the special CONTRACTOR services pursuant to this agreement.

The parties agree as follows:

- 1. The period of this Agreement shall be effective May 15, 2011 to June 30, 2011 inclusive ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONTRACTOR 30 days prior written notice.

The CONTRACTOR shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:

Vital Link will facilitate payments to project participants for the CA Career Café. The 180+ individuals who participated in grant activities and whose projects have been approved by the CDWBLLO project director are being compensated for project completion relative to this grant activity.

- 2. The DISTRICT shall pay the CONTRACTOR to process payments of \$500.00 and \$1,000.00 to approved project participants, not to exceed a total of \$97,500.00. A processing fee of \$575.00 will be payable upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by David Gatewood. The total contract sum is \$98,075.00.
- 3. The DISTRICT shall not be liable to the CONTRACTOR for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
- 5. While performing service hereunder, the CONTRACTOR is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
- 6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Contractor

South Orange County Community College District

Signature: _____

Signature: _____

By: Kathy Johnson

By: _____

Title: Executive Director, Vital Link Orange Co.

Title: _____

Date: _____

Date: _____

IVC Contact Person: Rachel Manders

College Contact Person: _____

Contract Approved as to Form:

Schools Legal Service, Orange County Department of Education (02/02/2002)

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72425 (c) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee Thomas Fuentes was absent from the April 25, 2011 board meeting due to illness.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 11-15 (Exhibit A) authorizing payment to Trustee Fuentes who was absent from the April 25, 2011 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT
FROM BOARD MEETING**

RESOLUTION 11-15

Section 72425 (c) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."; and

WHEREAS, on April 25, 2011, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee Thomas Fuentes could not be present at the meeting;
and

WHEREAS, it was determined that Trustee Fuentes' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee Thomas Fuentes shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, April 25, 2011.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting

ACTION: Approval

BACKGROUND

Education Code Section 72425 (c) was amended to read "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."

STATUS

Trustee William Jay was absent from the April 25, 2011 board meeting due to a medical procedure.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt resolution 11-16 (Exhibit A) authorizing payment to Trustee Jay who was absent from the April 25, 2011 meeting of the Board of Trustees.

Item Submitted By: Gary L. Poertner, Chancellor

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

**RESOLUTION AUTHORIZING PAYMENT TO TRUSTEE ABSENT
FROM BOARD MEETING**

RESOLUTION 11-16

Section 72425 (c) provides that "A member (of the Board of Trustees) may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. This compensation shall be a charge against the funds of the district."; and

WHEREAS, on April 25, 2011, the Board of Trustees of the South Orange County Community College District held a meeting; and

WHEREAS, Trustee William Jay could not be present at the meeting; and

WHEREAS, it was determined that Trustee Jays' absence was due to a hardship;

NOW, THEREFORE, BE IT RESOLVED that Trustee William Jay shall be paid at the regular rate of compensation for the meeting of the Board of Trustees held on Monday, April 25, 2011.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Renewal of Systems Maintenance Agreement for District-wide Network Infrastructure

ACTION: Approval

BACKGROUND

The district's telephone and high-speed data network is supported on Cisco infrastructure. The current maintenance agreement for the Cisco network equipment expires on June 30, 2011.

STATUS

District IT staff has determined there is a need for renewal of the maintenance agreement for the district-wide telecommunications system. Nexus IS Inc. of Valencia, California, is a qualified Cisco maintenance vendor and maintenance contract pricing is available under California Multiple Award Schedule, Contract No. 3-09-70-0163AE. The price of the maintenance agreement (Exhibit A) is \$162,300.92, and funds are available through an established general fund account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the renewal of a maintenance agreement for the district-wide telecommunications system for the 2011-12 academic year with Nexus IS, Inc. of Valencia, California, using the California Multiple Award Schedule, at a cost of \$162,300.92.



Quote Date: 28-Feb-11
 Bill To: SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

**** BUDGETARY NUMBERS ONLY**

All Amounts are subject to verification of Item Name, Serial Number and corresponding Coverage Dates with Cisco.

| One Year SmartNet Quote 2387373 | | | | | | | | | | | | | One Year UCSS Quote | | |
|---------------------------------|-------------------|---------------|-------------|-------------|-------------------|------|--------------------------|----------------|---------------|----------------------------|--------------------------|---------------|---------------------|--|--|
| Product Number | SmartNet SKU | Serial Number | Start Date | End Date | Annual List Price | Qty | Prorated Total | Customer Price | Contract # | COVERAGE | ADDRESS | CITY | | | |
| | | | | | | | Discount % | | | | | | 33.00% | | |
| KEY-ER2.X-100= | CON-ESW-YER2X100 | | 01-Jul-2011 | 30-Jun-2012 | \$ 140.00 | 15 | \$ 2,100.00 | \$ 1,407.00 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| LIC-CM6.1-7835= | CON-ESW-M617835 | | 01-Jul-2011 | 30-Jun-2012 | \$ 1,679.00 | 8 | \$ 13,432.00 | \$ 8,999.44 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| SW-ER-2.0-SVR-K9= | CON-ESW-R20SVRK9 | | 01-Jul-2011 | 30-Jun-2012 | \$ 839.00 | 2 | \$ 1,678.00 | \$ 1,124.26 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| UNITY7-USR-E | CON-ESW-U7USR-E | | 01-Jul-2011 | 30-Jun-2012 | \$ 8.00 | 900 | \$ 7,200.00 | \$ 4,824.00 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| UNITY7-USR-E | CON-ESW-U7USR-E | | 01-Jul-2011 | 30-Jun-2012 | \$ 8.00 | 900 | \$ 7,200.00 | \$ 4,824.00 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| UNITY7-USR-E | CON-ESW-U7USR-E | | 01-Jul-2011 | 30-Jun-2012 | \$ 8.00 | 364 | \$ 2,912.00 | \$ 1,951.04 | NEW | Essential SW | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-MGR-K9 | CON-SAU-CCAMGR | | 01-Jul-2011 | 30-Jun-2012 | \$ 2,374.00 | 1 | \$ 2,374.00 | \$ 1,590.58 | NEW | Software Application Suppx | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-MGR-LT-K9 | CON-SAU-CCAMGRLT | | 01-Jul-2011 | 30-Jun-2012 | \$ 607.00 | 1 | \$ 607.00 | \$ 406.69 | NEW | Software Application Suppx | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-SVR-100-K9 | CON-SAU-CCA100 | | 01-Jul-2011 | 30-Jun-2012 | \$ 607.00 | 1 | \$ 607.00 | \$ 406.69 | NEW | Software Application Suppx | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-SVR-500-K9 | CON-SAU-CCA500 | | 01-Jul-2011 | 30-Jun-2012 | \$ 2,310.00 | 1 | \$ 2,310.00 | \$ 1,547.70 | NEW | Software Application Suppx | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WCS-APLOC-500 | CON-SAU-WCSAL5C | | 01-Jul-2011 | 30-Jun-2012 | \$ 8,095.00 | 1 | \$ 8,095.00 | \$ 5,423.65 | NEW | Software Application Suppx | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| AIR-LOC2710-L-K9 | CON-SNT-AIRLOC27 | QCN2049000M | 01-Jul-2011 | 30-Jun-2012 | \$ 1,380.00 | 1 | \$ 1,380.00 | \$ 924.60 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| AIR-WLC4404-100-K9 | CON-SNT-WC440410 | FLS0950H08Y | 01-Jul-2011 | 30-Jun-2012 | \$ 2,800.00 | 1 | \$ 2,800.00 | \$ 1,876.00 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-3140-H1 | CON-SNT-CCA3140H | MX26080051 | 01-Jul-2011 | 30-Jun-2012 | \$ 655.00 | 1 | \$ 655.00 | \$ 438.85 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-3140-H1 | CON-SNT-CCA3140H | MX26080054 | 01-Jul-2011 | 30-Jun-2012 | \$ 655.00 | 1 | \$ 655.00 | \$ 438.85 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| MCS-7845-I2-ECS4 | CON-SNT-4I2ECS4 | KQPWLMW | 01-Jul-2011 | 30-Jun-2012 | \$ 2,080.00 | 1 | \$ 2,080.00 | \$ 1,393.60 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6509 | CON-SNT-W6509EOS | SAL08332DLE | 01-Jul-2011 | 30-Jun-2012 | \$ 8,531.00 | 1 | \$ 8,531.00 | \$ 5,715.77 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6509 | CON-SNT-W6509EOS | SMG0839A863 | 01-Jul-2011 | 30-Jun-2012 | \$ 8,531.00 | 1 | \$ 8,531.00 | \$ 5,715.77 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNT-WS-C6513 | SAL08249ZVU | 01-Jul-2011 | 30-Jun-2012 | \$ 11,550.00 | 1 | \$ 11,550.00 | \$ 7,738.50 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNT-WS-C6513 | SAL08249ZV0 | 01-Jul-2011 | 30-Jun-2012 | \$ 11,550.00 | 1 | \$ 11,550.00 | \$ 7,738.50 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNT-WS-C6513 | SAL0826ARN2 | 01-Jul-2011 | 30-Jun-2012 | \$ 11,550.00 | 1 | \$ 11,550.00 | \$ 7,738.50 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNT-WS-C6513 | SAL0827BAZZ | 01-Jul-2011 | 30-Jun-2012 | \$ 11,550.00 | 1 | \$ 11,550.00 | \$ 7,738.50 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-FWM-1-K9 | CON-SNT-WS-FWM1K9 | SAD083501CW | 01-Jul-2011 | 30-Jun-2012 | \$ 3,849.00 | 1 | \$ 3,849.00 | \$ 2,578.83 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-FWM-1-K9 | CON-SNT-WS-FWM1K9 | SAD083603T5 | 01-Jul-2011 | 30-Jun-2012 | \$ 3,849.00 | 1 | \$ 3,849.00 | \$ 2,578.83 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-NAM-2= | CON-SNT-WSSVAM2 | SAD063401MB | 01-Jul-2011 | 30-Jun-2012 | \$ 1,926.00 | 1 | \$ 1,926.00 | \$ 1,290.42 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-NAM-2= | CON-SNT-WSSVAM2 | SAD08290GMX | 01-Jul-2011 | 30-Jun-2012 | \$ 1,926.00 | 1 | \$ 1,926.00 | \$ 1,290.42 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-NAM-2= | CON-SNT-WSSVAM2 | SAD083209LE | 01-Jul-2011 | 30-Jun-2012 | \$ 1,926.00 | 1 | \$ 1,926.00 | \$ 1,290.42 | NEW | 8x5x Next Business Day | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-WISM-1-K9= | CON-SNT-WSSVCW1K | SAD104707T4 | 01-Jul-2011 | 30-Jun-2012 | \$ 3,680.00 | 1 | \$ 3,680.00 | \$ 2,465.60 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-SVC-WISM-1-K9= | CON-SNT-WSSVCW1K | SAD1051006C | 01-Jul-2011 | 30-Jun-2012 | \$ 3,680.00 | 1 | \$ 3,680.00 | \$ 2,465.60 | NEW | 8x5x Next Business Day | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C3750-24PS-S | CON-SNTE-375024PS | CAT1011R485 | 01-Jul-2011 | 30-Jun-2012 | \$ 487.00 | 1 | \$ 487.00 | \$ 326.29 | NEW | Enhanced 8x5x4 | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| ASA5510-SEC-BUN-K9 | CON-SNTP-AS15BK9 | JMX1102K29S | 01-Jul-2011 | 30-Jun-2012 | \$ 755.00 | 1 | \$ 755.00 | \$ 505.85 | NEW | Premium 24x7x4 | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| ASA5510-SEC-BUN-K9 | CON-SNTP-AS15BK9 | JMX1102K29T | 01-Jul-2011 | 30-Jun-2012 | \$ 755.00 | 1 | \$ 755.00 | \$ 505.85 | NEW | Premium 24x7x4 | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-3140-H1 | CON-SNTP-CCA3140H | MX2644029R | 01-Jul-2011 | 30-Jun-2012 | \$ 917.00 | 1 | \$ 917.00 | \$ 614.39 | NEW | Premium 24x7x4 | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| CCA-3140-H1 | CON-SNTP-CCA3140H | MX264402BR | 01-Jul-2011 | 30-Jun-2012 | \$ 917.00 | 1 | \$ 917.00 | \$ 614.39 | NEW | Premium 24x7x4 | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6506 | CON-SNTP-W6506EOS | COM1F00ARA | 01-Jul-2011 | 30-Jun-2012 | \$ 11,026.00 | 1 | \$ 11,026.00 | \$ 7,387.42 | NEW | Premium 24x7x4 | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6506 | CON-SNTP-W6506EOS | SAL1032KM7U | 01-Jul-2011 | 30-Jun-2012 | \$ 11,026.00 | 1 | \$ 11,026.00 | \$ 7,387.42 | NEW | Premium 24x7x4 | 2800 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNTP-WS-C6513 | SAL0826ARK7 | 01-Jul-2011 | 30-Jun-2012 | \$ 16,380.00 | 1 | \$ 16,380.00 | \$ 10,974.60 | NEW | Premium 24x7x4 | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| WS-C6513 | CON-SNTP-WS-C6513 | SAL0826AX53 | 01-Jul-2011 | 30-Jun-2012 | \$ 16,380.00 | 1 | \$ 16,380.00 | \$ 10,974.60 | NEW | Premium 24x7x4 | 28000 MARGUERITE PARKWAY | MISSION VIEJO | | | |
| | | | | | | | Smartnet Subtotal | \$ 198,826.00 | \$ 133,213.42 | | | | | | |
| | | | | | | | Discount % | | | | | | 35.00% | | |
| L-UCSS-MSG | | | | | \$ - | 1 | \$ - | \$ - | | Major Upgrades | | | | | |
| L-UCSS-MSG-1-1 | | | | | \$ 10.00 | 2164 | \$ 21,640.00 | \$ 14,066.00 | | Major Upgrades | | | | | |
| L-UCSS-UCM | | | | | \$ - | 1 | \$ - | \$ - | | Major Upgrades | | | | | |
| L-UCSS-UCM-1-1-B | | | | | \$ 9.00 | 2190 | \$ 19,710.00 | \$ 12,811.50 | | Major Upgrades | | | | | |
| L-UCSS-ER | | | | | \$ - | 1 | \$ - | \$ - | | Major Upgrades | | | | | |
| L-UCSS-ER-1-10 | | | | | \$ 20.00 | 170 | \$ 3,400.00 | \$ 2,210.00 | | Major Upgrades | | | | | |
| | | | | | | | UCSS Subtotal | \$ 44,750.00 | \$ 29,087.50 | | | | | | |
| | | | | | | | One Year Total | \$ 243,576.00 | \$ 162,300.92 | | | | | | |

| Product Number | SmartNet SKU | Serial Number | Start Date | End Date | Annual List Price | Qty | Prorated Total | Customer Price | Contract # | COVERAGE | ADDRESS | CITY |
|----------------|--------------|---------------|------------|----------|-------------------|-----|----------------|----------------|------------|----------|---------|------|
|----------------|--------------|---------------|------------|----------|-------------------|-----|----------------|----------------|------------|----------|---------|------|

NOTE: Items above are for manufacturer Cisco SmartNet coverage ONLY. Any Nexus IS, Inc. service performed on the above items will be charged at current time and materials rate. To check availability and for additional pricing of Nexus IS, Inc. service offers including remote maintenance & monitoring in your area please contact our team directly.

Subject to the Following Terms:

Buyer shall pay to Seller the Total Investment Price Indicated above. Terms of payment shall be:

1. Customer Purchase Order No. _____
2. 100% Billed on Net 30 Terms

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be properly executed intending that it should be legally binding upon them and their respective heirs, successors and assigns.

NEXUS IS, INC. Signature

Buyer Signature

 Typed/Printed Name & Date

 Typed/Printed Name & Date

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Consultant Agreement for Software Development Services
ACTION: Approval

BACKGROUND

To support the software projects for Fiscal Year 2011-12, the District is in need of specialized software development services. AdvanceTek provides these services and is familiar with District IT's development efforts, particularly the Student Information System (SIS).

STATUS

District IT is proposing that AdvanceTek assist by providing software development services for improvements to SIS, upgrades to MySite and SmartSchedule, and the Sherpa project, which will provide enhanced services to students by matching students with courses, support services, and information.

The professional fees for these services will be based on time spent at a rate of \$100 per hour in an amount not to exceed \$100,800 (Exhibit A).

Funding for software development services will be provided by the FY2010-11 District IT Basic Aid carry-over balance.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement with AdvanceTek, Exhibit A, for an amount not to exceed \$100,800.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 24th day of May, 2011 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **AdvanceTek**
(Street Address): **16101 Payton**
(City, State, Zip Code): **Irvine, California 92620**
(Telephone #): **714-292-8557**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2011, ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform software development tasks in support of SIS enhancements, MySite upgrade, SmartSchedule upgrade and the Sherpa project. Participate in design teams for upcoming FY2011/12 Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$100.00** an hour, not to exceed **\$100,800**, including expenses and for services specified above. The total contract amount is **\$100,800**. Upon submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Directors Jim Gaston or Jim Phaneuf**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: _____

By: **David Bugay**

Title: _____

Title: **Acting Vice Chancellor, Business Services**

Date: _____

Date: _____

Contact Person: **Jason Jung 714-292-8557**

District Contact Person: **Jim Gaston 949-582-4336**

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Consultant Agreement for Business Analysis and Project Management Services

ACTION: **Approval**

BACKGROUND

To support the software projects for the Fiscal Year 2011-12, the District is in need of expertise in the areas of business analysis and project management. Catalyst Consulting provides these services and is familiar with SOCCCD's development efforts, particularly My Academic Plan (MAP) and the Student Information Systems (SIS).

STATUS

District IT is proposing that Catalyst Consulting assist in the analysis, design, and project management of the Sherpa, MySite, and SmartSchedule projects. Sherpa is the District IT project to enhance services to students by matching students with courses, support services, and information. The professional fees for these services will be based on time spent at a rate of \$135 per hour not to exceed \$136,080.

Funding for these services will be provided by the FY2010-11 District IT Basic Aid carry-over balance.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement with Catalyst Consulting, Exhibit A, for an amount not to exceed \$136,080.

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 24th day of May, 2011 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called DISTRICT, and

**(Name of Consultant): Catalyst Consulting
(Street Address): 3 Venezia Aisle
(City, State, Zip Code): Irvine, California 92606
(Telephone #): 949-275-0454**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2011, ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Provide business analysis and project management services for the SIS, Sherpa and MySite projects. Meet regularly with the user community to facilitate communication and ensure projects are meeting their specifications.**
3. The DISTRICT shall pay the CONSULTANT **\$135.00** an hour, not to exceed **\$136,080**, including expenses and for services specified above. The total contract amount is **\$136,080**. Upon submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Directors Jim Gaston or Jim Phaneuf**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: _____

By: **David Bugay**

Title: _____

Title: **Acting Vice Chancellor, Business Services**

Date: _____

Date: _____

Contact Person: **Kurt Dowdle 949-275-0454**

College Contact Person: **Jim Gaston 949-582-4336**

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Consultant Agreement for Software Development Services
ACTION: Approval

BACKGROUND

To support the software projects for Fiscal Year 2011-12, the District is in need of expertise in the area of software development. Crescent Solutions provides these services and is familiar with District IT's development efforts, particularly the Student Information System (SIS) and My Academic Plan (MAP).

STATUS

District IT is proposing that Crescent Solutions assist by providing software development services for improvements to SIS, upgrades to MySite, and the Sherpa project, which will provide enhanced services to students by matching students with courses, support services, and information.

The professional fees for these services will be based on time spent at a rate of \$91 per hour in an amount not to exceed \$94,640 (Exhibit A) and time spent at a rate of \$51 per hour in an amount not to exceed \$53,040 (Exhibit B).

Funding for these software development services will be provided by the FY2010-11 District IT Basic Aid carry-over balance.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve agreements with Crescent Solutions, Exhibits A and B, for a total amount not to exceed \$147,680.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 24th day of May, 2011 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **Crescent Solutions**
(Street Address): **17871 Mitchell Ave., Suite 100**
(City, State, Zip Code): **Irvine, CA 92614**
(Telephone #): **949-724-0304**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2011 ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform software development tasks in support of SIS integration with Blackboard, MySite upgrade, SmartSchedule upgrade and the Sherpa project. Participate in design teams for upcoming FY2011/12 Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$91.00 per hour** an hour, not to exceed **\$94,640**, including expenses and for services specified above. The total contract amount is **\$94,640**. Upon monthly submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Directors Jim Gaston or Jim Phaneuf**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant **South Orange County Community College District**

Signature: _____ Signature: _____

By: _____ By: **David Bugay**

Title: _____ Title: **Acting Vice Chancellor, Business Services**

Date: _____ Date: _____

Contact Person: **Jeff Sarubbi, 949-724-0304** District Contact Person: **Jim Gaston 949-582-4336**

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 28th day of June, 2010 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called **DISTRICT**, and

(Name of Consultant): **Crescent Solutions**
(Street Address): **17871 Mitchell Ave., Suite 100**
(City, State, Zip Code): **Irvine, CA 92614**
(Telephone #): **949-724-0304**

hereinafter called **CONSULTANT**.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2011 ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform software development tasks in support of enhancements to SIS, including off-hours support and deployment tasks. Participate in design teams for upcoming FY2011/12Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$51.00 per hour** an hour, not to exceed **\$53,040**, including expenses and for services specified above. The total contract amount is **\$53,040**. Upon monthly submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Directors Jim Gaston or Jim Phaneuf**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: _____

By: **David Bugay**

Title: _____

Title: **Acting Vice Chancellor, Business Services**

Date: _____

Date: _____

Contact Person: **Jeff Sarubbi, 949-724-0304**

District Contact Person: **Jim Gaston 949-582-4336**

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Consultant Agreement for Database Design Services
ACTION: Approval

BACKGROUND

To support the software projects for Fiscal Year 2011-12, the District is in need of expertise in the area of database analysis, design, and programming. Nimble Consulting provides these services and is familiar with District IT's development efforts, particularly the Student Information System (SIS).

STATUS

District IT is proposing that Nimble Consulting assist by providing database design services for improvements to SIS, upgrades to MySite and SmartSchedule, and the Sherpa project, which will provide enhanced services to students by matching students with courses, support services, and information.

The professional fees for these services will be based on time spent at a rate of \$125 per hour in an amount not to exceed \$126,000 (Exhibit A).

Funding for these software development services will be provided by the FY2010-11 District IT Basic Aid carry-over balance.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the agreement with Nimble Consulting, Exhibit A, for an amount not to exceed \$126,000.

Item Submitted by: *Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 24th day of May, 2011 between:

**South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664**

hereinafter called DISTRICT, and

(Name of Consultant): Nimble Consulting
(Street Address): 2 Windgate
(City, State, Zip Code): Mission Viejo, California 92692
(Telephone #): (949) 547-0498

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be effective July 1, 2011, ongoing and may be modified by mutual agreement of the parties. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services: **Perform database analysis, design and programming tasks in support of SIS enhancements, MySite upgrade, SmartSchedule upgrade and the Sherpa project. Participate in design teams for upcoming FY2011/12 Projects.**
3. The DISTRICT shall pay the CONSULTANT **\$125.00** an hour, not to exceed **\$126,000**, including expenses and for services specified above. The total contract amount is **\$126,000**. Upon submission of invoices for services provided and acceptable to the DISTRICT and approved by **Associate IT Directors Jim Gaston or Jim Phaneuf**, payment will be made.
4. The DISTRICT shall defend, indemnify and hold CONSULTANT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

The CONSULTANT shall defend, indemnify and hold DISTRICT, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONSULTANT, its officers, agents, or employees. Liability shall not exceed \$1,000,000.00.

5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: _____

By: **David Bugay**

Title: _____

Title: **Acting Vice Chancellor, Business Services**

Date: _____

Date: _____

Contact Person: **Christian Hira 949- 547-0498**

District Contact Person: **Jim Gaston 949-582-4336**

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Coach America Amendment No. 1
ACTION: Approval

BACKGROUND

On July 1, 2007, South Orange County Community College District entered into a transportation services agreement with Coach America for a three year period with two one-year renewal options.

STATUS

Staff recommends continued use of Coach America for transportation services with a modification of a 15% surcharge on fuel prices to address increased costs.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve amendment No. 1 to the Coach America agreement with South Orange County Community College District, EXHIBIT A.

Amendment No. 1

**TO COACH AMERICA AGREEMENT
WITH
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

May 24, 2011

THIS AMENDMENT shall modify the original agreement dated July 1, 2007, by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and Coach America, hereinafter referred to as "VENDOR."

WHEREAS, Section 2, Terms of Agreement, is set for three years, commencing on July 1, 2007 and ending June 30, 2010, with an option to renew for two additional one-year periods under the same terms and conditions; and

WHEREAS, Section 13. b. indicates that any additions, deletions, changes or other modifications to this AGREEMENT must be executed in writing and signed by all parties; and

NOW, THEREFORE, the Parties agree to modify the original agreement as follows:

- The renewal option is accepted for the term from July 1, 2010 to June 30, 2011
- The renewal option is accepted for the term from July 1, 2011 to June 30, 2012
- 2009 fuel rates will remain in effect with a 15% surcharge to address rising fuel costs.

IN WITNESS HEREOF, the Parties have executed this Addendum as of the date set forth above.

"DISTRICT"
South Orange County Community College District

"VENDOR"
Coach America

By: _____
David Bugay Ph.D.

By: _____

Title: Acting Vice Chancellor, Business Services

Title: _____

Date: _____

Date: _____

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: ATEP- Amendment to Consultant Agreement
ACTION: Approval

BACKGROUND

The Board approved an agreement with HCTD, LLC a wholly owned subsidiary of Hudson Capital, LLC at their June 22, 2009 Board meeting. This agreement supports the district services staff in providing various ATEP project development services and construction related management for the ATEP site.

STATUS

The design of the next building at the ATEP site has been delayed causing an extended time period for this development agreement. HCTD, LLC has been active during the period of the agreement and continues to assist the District Services staff with the development planning for the ATEP site and certain construction and demolition management services.

This amendment will reduce the monthly fee being paid starting June 1, 2011 until the first month of construction for the next building at the ATEP site. The agreement fee schedule is also amended. The development, planning, construction, demolition and related work in this contract scope is expanded to better align with needed services (Exhibit A).

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the amendment (Exhibit A) with HCTD, LLC, a wholly owned subsidiary of Hudson Capital, LLC to become effective June 1, 2011.

AMENDMENT NO. 1 TO DEVELOPMENT SERVICES AGREEMENT

THIS AMENDMENT NO. 1 TO DEVELOPMENT SERVICES AGREEMENT (this "**Amendment No. 1**"), made and entered into as of _____, 2011 (the "**Amendment No. 1 Identification Date**"), constitutes an amendment to that certain Development Services Agreement by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT ("**District**"), and HCTD, LLC, a Delaware limited liability company ("**Development Manager**") dated June 24, 2009 (the "**Base Agreement**"). All capitalized terms defined in the not otherwise defined in this Amendment No. 1 shall have the meaning ascribed to such terms in the Base Agreement.

RECITALS

The Parties enter into this Amendment No. 1 on the basis of the following facts, understandings and intentions:

A. Subsequent to the Commncement Date, Development Manager has provided services to the District with respect to the ATEP Site that extend beyond the Scope of Work attached as Exhibit D to the Base Agreement. The Parties desire to modify the Scope of Work to reflect the expanded services that have been and will be provided by Development Manager.

B. The Project is currently in the Planning Stage. The development and construction of the Project has been delayed due to a number of factors, including the availability of funds required in order to develop and construct the Project. The District currently contemplates that the Project will consist of the construction of one (1) building comprising approximately thirty thousand (30,000) assignable square feet. In light of the foregoing factors, the Parties desire to amend the amount and terms of payment of the Development Management Fee, and to reduce and ultimately eliminate the payment of the Break-Up Fee.

C. The Parties desire to make certain other changes to the Base Agreement as set forth below.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby amend the Base Agreement as follows:

1. **Scope of Work.** The Scope of Work attached as Exhibit D to the Base Agreement is hereby modified as follows:

(a) The Basic Services are hereby modified by adding those matters set forth in Exhibit AA attached hereto.

(b) Section 4.1.3 of the Scope of Work is hereby amended and restated in its entirety as follows:

The DEVELOPMENT MANAGER shall assist in the selection and procurement of furniture, furnishings and equipment within the Project. DEVELOPMENT MANAGER shall develop a schedule for bidding and delivery/installation of such furniture, furnishings and equipment coordinated with Project completion and as otherwise directed by the DISTRICT.

(c) Section 7.2.6 of the Scope of Work is hereby deleted in its entirety.

2. **Additional Services.** The schedule of billing rates for Additional Services attached as Exhibit D5.8.7 to the Base Agreement is hereby amended and restated in its entirety as set forth in Exhibit BB attached hereto. All references in the Base Agreement to Exhibit D5.8.7 shall be deemed to refer to Exhibit BB attached hereto.

3. **Development Manager Fee.** The Development Manager Fee Summary attached as Exhibit F to the Base Agreement is hereby amended and restated in its entirety as set forth in Exhibit CC attached hereto. All references in the Base Agreement to the Development Manager Fee Summary shall be deemed to refer to Exhibit CC attached hereto. In addition, all references in the Base Agreement to the Development Manager Fee shall be deemed to refer to such term as defined in Exhibit CC attached hereto.

4. **Suspension Notice.** Section 14(d) of the Base Agreement is hereby amended and restated in its entirety as follows:

District may suspend Development Manager's services under this Agreement at any time without penalty by written notice to Development Manager of such suspension (a "**Suspension Notice**"). A Suspension Notice shall set forth the reason for the suspension of the work, the anticipated term of the suspension, whether the suspension is partial (as provided below) or entire, and shall be provided to the Development Manager not less than seven (7) days prior to the suspension date. During the Construction Period, District may elect to suspend only the Construction Period Services described in the Scope of Work, in which event the suspension shall be deemed partial (a "**Partial Suspension**"). If the suspension is a Partial Suspension, Development Manager shall continue to render the services described in the Scope of Work other than Construction Period Services, and Development Manager's compensation during the period of such Partial Suspension shall be as set forth in Exhibit CC to Amendment No. 1 to this Agreement. At such time as Development Manager resumes the full complement of services as set forth in the Scope of Work, the Development Manager shall be compensated for fees incurred in the interruption and resumption of the Development Manager's services. If the Development Manager's services are suspended in their entirety for more than ninety (90) consecutive days (which ninety (90) day period shall be subject to extension upon mutual written agreement of the Parties), either Party may terminate this Agreement without penalty by giving not less than seven (7) days' prior written notice. District may

elect to lift the suspension of Development Manager's services by giving written notice to Development Manager not less than seven (7) days prior to the date such suspension is to be lifted, and Development Manager shall thereafter render the full complement of services described in the Scope of Work.

5. **Break-Up Fee.** Section 14(e) of the Base Agreement is hereby amended and restated in its entirety as follows:

(a) Notwithstanding any other rights of termination provided herein, the District shall have the right upon written notice to Development Manager to terminate this Agreement for any reason whatsoever or for no reason at any point in the development or construction of the Project; provided, however, that Development Manager shall be entitled to compensation to the extent of the Monthly Payments for periods up to and including the month in which notice of termination is received, and provided further, that if the termination is not due to any of the events set forth in Section 14(a)(i) or (ii) above or if either Party terminates this Agreement following a Suspension Notice, the District shall pay to Development Manager within five (5) business days following any such termination and in immediately available funds, a fee (the "**Break-Up Fee**") as follows: the Break-Up Fee shall be in the amount of Two Hundred Fifty Thousand Dollars (\$250,000), less the aggregate of all Interim Period Monthly Fee Payments (as defined in Exhibit CC to Amendment No. 1 to this Agreement) paid by the District from and after June 1, 2011. If this Agreement is terminated at any time after the aggregate of all Interim Period Monthly Fee Payments paid by the District from and after June 1, 2011 exceeds Two Hundred Fifty Thousand Dollars (\$250,000), then no Break-Up Fee shall be owing.

6. **Personnel.** Notwithstanding anything to the contrary in Section 2 or elsewhere in the Base Agreement, the Parties agree and acknowledge that Christopher J. Barton (the current Project Director) will no longer be expected to attend each Weekly Meeting; provided however; that (a) Nader Shah (the current Project Manager) will continue to attend each Weekly Meeting; and (b) Mr. Barton will be available to attend specific Weekly Meetings on an "as needed" basis and will remain available for consultation with respect to the Project.

7. **Miscellaneous.**

(a) **Full Force and Effect.** The Base Agreement, as modified by this Amendment No. 1, shall remain in full force and effect.

(b) **Counterparts.** This Amendment No. 1 may be executed in one or more counterparts, each of which shall constitute an original of this Amendment No. 1, but all of which shall constitute one and the same instrument.

(c) **Exhibits.** The Exhibits attached hereto are a part of this Amendment No. 1 and are incorporated into this Amendment No. 1 by this reference as if fully set forth herein.

IN WITNESS WHEREOF, the Parties have entered into this Amendment No. 1 as of the Amendment No. 1 Identification Date above.

DISTRICT:

SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

DEVELOPMENT MANAGER:

HCTD, LLC, a Delaware limited liability company

By: Hudson Capital, LLC, a California limited
liability company, its Sole Member

By: _____
Name: _____
Title: _____

Table of Exhibits

| | | |
|-------------------|--|------------------|
| Exhibit AA | Scope of Work | Section 1 |
| Exhibit BB | Development Manager's Billing Rates For Additional Services | Section 2 |
| Exhibit CC | Development Manager Fee Summary | Section 3 |

Exhibit AA

Scope of Work

The following are hereby added to the Basic Services:

- 1.18 Consult to District on land exchange between the City, the County of Orange (the "County") and the District.
 - (a) Propose possible land swap outcomes.
 - (b) Provide entitlement and development consulting.
 - (c) Develop potential target areas to benefit District and City.
 - (d) Provide rationale for the need for a land swap, its economic, logistical and development efficiency components and benefits therein.
 - (e) Advise on strategy for land swap proposals and responses to City and County counter proposals.
 - (f) Prepare estimates of value for land as a result of proposed swap.
 - (g) Prepare FAR and Trip Allocation calculations, suggest need for additional Trip Allocation to attain full entitlement for the entire project including potential commercial uses.
 - (h) Obtain cost estimates for demolition of buildings not currently on District land and potential Bell Avenue construction.

- 1.19 Consult to District on obtaining commercial development rights not currently allowed by the Conveyance Agreement.
 - (a) Prepare initial value estimates for existing campus.
 - (b) Prepare initial value estimates for District and City owned land.
 - (c) Develop commercial development scenarios. Prepare City infrastructure fee schedules for scenarios.
 - (d) Provide closed session review of benefits, both strategic and financial, to Board of Trustees with respect to proposed future development.
 - (e) Determine financial impacts to the District in the event that commercial development is approved by the City.
 - (f) Develop list of potential commercial uses necessary to create future land lease and building lease revenue to the District.
 - (g) Analyze and present site planning recommendations to maximize FAR and entitlement.
 - (h) Develop an intensive shared use program course and metric for potential studio development. Create detailed program for internships, lectures and demonstrations.

- 1.20 Provide project management services for repair and maintenance of Hope Drive parking lot.
 - (a) Review and approve all bid documents.
 - (b) Conduct required job walk and contractor meeting.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.

- 1.21 Provide project management services for the security fencing project at the existing ATEP campus.
 - (a) Review and approve all bid documents.
 - (b) Conduct required job walk and contractor meeting.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.

- 1.22 Provide project management services for site utility severance and demolition of existing buildings located in and outside of Phase 3A.
 - (a) Review and approve all bid documents including all addenda.
 - (b) Pre-qualify bidders.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
 - (e) Process and approve contractor billing.
 - (f) Propose follow on phases to include demolition of all slabs and below grade structures, existing hangar building on Warner.
 - (g) Coordinate bid package for advertisement and award of future phases of demolition.
 - (h) Prepare cost estimates and schedules for future phases of demolition.

- 1.23 Consult to District on engagement of commercial real estate brokers to conduct nation-wide search for educational partners.
 - (a) Recommend brokerage groups based on specific criteria.

- (b) Prepare information memorandums and conduct interviews.
 - (c) Provide rationale for use of brokerage group.
 - (d) Assist in selection of broker, including presentation to closed session of Board of Trustees, negotiation of contract, Board approval and execution of contract.
 - (e) Manage the marketing efforts of the brokerage team, assisting with preparation of marketing material and monthly meetings.
- 1.24 Provide all necessary back up information, including estimated costs, schedules and approvals needed for use in financing of any potential projects at ATEP Site.
- (a) Prepare schedule of possible projects to be funded with New Markets Tax Credit financing.
 - (b) Solicit proposals for appraisal of SOCCCD property for use in financing.
 - (c) Prepare due diligence materials necessary for potential investors and allocates.
- 1.25 Participate in discussions with user groups in determining District's requirements for buildings to be developed on site.
- (a) Conduct development forum meetings at ATEP campus with various staff to discuss future of ATEP project and possible programs to be included.
 - (b) Meet with user groups for each college including faculty and staff.
 - (c) Direct preparation of potential uses and corresponding square footages to be included in first increment of Phase 3A.
- 1.26 Provide project management services for repair and maintenance of various drainage waterways located throughout the ATEP Site.
- (a) Review proposed construction methods for the repair and maintenance work and recommend contractor input to determine most efficient and cost effective methods.
 - (b) Prepare bid documents from scope prepared by RGP to be advertised.
 - (c) Participate in bid opening, notification and award of bid.
 - (d) Manage day to day project oversight including, contract administration, site visits and inspections, project meetings and correspondence, documentation and document handling and reporting.
- 1.27 Consult with the District on educational partnership opportunities, strategize on potential shared use facilities, elaborate on feasible deal structures and assist with ground lease structuring and negotiations.

EXHIBIT BB

Development Manager's Billing Rates for Additional Services

HCTD, LLC

11601 Wilshire Boulevard, Suite 1600
Los Angeles, California 90025
Main: 310.445.5700
Fax: 310.445.5710

**Development Management
Services and Billing Rates for
Additional Services.**

HOURLY RATE:

| | |
|-----------------------------------|------------------|
| HCTD Principal | \$ 250.00 |
| Project Director | \$ 200.00 |
| Project Manager | \$ 135.00 |
| Technical Support/Clerical | \$ 75.00 |

Exhibit CC

Development Manager Fee Summary

In consideration of Development Manager's services hereunder, the District shall pay to Development Manager a fee (the "**Development Management Fee**") as follows:

1. During the twelve (12) month period from and after the Commencement Date (as defined in the Base Agreement), the District paid to Development Manager a flat fee in the amount of Three Hundred Sixty Thousand Dollars (\$360,000) (the "**Pre-Construction Base Fee**") which was paid in twelve (12) equal monthly installments in the amount of Thirty Thousand Dollars (\$30,000) (the "**Pre-Construction Monthly Base Fee Payments**").

2. Commencing on the first day of the first month immediately following the payment by the District of the last of the Pre-Construction Monthly Base Fee Payments, and continuing monthly thereafter until May 1, 2011, the District has or shall pay to Development Manager the sum of Thirty Thousand Dollars (\$30,000) per month. Commencing on June 1, 2011 and continuing thereafter until the first day of the calendar month during which the District delivers the Notice to Proceed for the Construction Stage, the District shall pay to Development Manager the sum of Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750) per month. The fee paid by the District pursuant to this Section 2 shall be referred to herein as the "**Interim Period Fee**," and the payments made pursuant to this Section 2 shall be collectively referred to herein as the "**Interim Period Monthly Fee Payments**."

3. In addition to the Pre-Construction Base Fee and the Interim Period Fee, in accordance herewith, the District shall pay to Development Manager a construction fee (the "**Construction Fee**"), in an amount equal to the greater of (a) four percent (4%) of the "Actual Construction Costs" (as defined below), or (b) the aggregate of the "Monthly Construction Fee Payments" (as defined below), which shall be payable as follows: Commencing on the first day of the first month immediately following the month during which the District delivers the Notice to Proceed for the Construction Stage, and continuing, in advance, on a monthly basis thereafter on the first day of each calendar month until completion of construction of the Project, the District shall pay to Development Manager a payment as follows (each a "**Monthly Construction Fee Payment**"; collectively, the "**Monthly Construction Fee Payments**"): for the first twenty-four (24) months after commencement of construction of the Project, the Monthly Construction Fee Payment shall be equal to Forty Thousand Dollars (\$40,000); thereafter, the Monthly Construction Fee Payment shall be equal to Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750); provided however, that (i) in the event that the Project is not completed within twenty-four (24) months after commencement of construction due to a material change in the scope of the Project initiated by the District after commencement of construction, then the Monthly Construction Fee Payment shall remain at Forty Thousand Dollars (\$40,000) until completion of construction; and (ii) during the period of any Partial Suspension (as defined in Section 14(d) of the Base Agreement, as amended and restated in Amendment No. 1 to the Agreement), the Monthly Construction Fee Payment shall be equal to Twenty-Two Thousand Seven Hundred Fifty Dollars (\$22,750). Notwithstanding the foregoing, in the event that an event of Force Majeure (as defined in Section 14(c) of the Base Agreement)

occurs, the District shall have the right to terminate or suspend the Agreement pursuant to Section 14(a) or 14(d) thereof, respectively.

4. Upon completion of construction of the Project, the Construction Fee owing to Development Manager shall be calculated as set forth in Section 3 above. If the aggregate of the Monthly Construction Fee Payments exceeds four percent (4%) of the Actual Construction Costs, then no further payment shall be due to Development Manager. If the aggregate amount of the Monthly Construction Fee Payments paid to Development Manager is less than four percent (4%) of Actual Construction Costs (an “**Underpayment**”), then District shall pay to Development Manager, no later than fifteen (15) days following such determination, the amount of such Underpayment.

5. Development Manager shall submit to District for its approval a schedule (“**Reimbursables Schedule**”) setting forth the categories of reimbursable expenses, together with the rate of reimbursement by category (e.g., dollar amount per mile for travel; cents per copy for reproduction). Concurrently with each monthly installment of the Pre-Construction Monthly Base Fee Payments, the Interim Period Monthly Base Fee Payments, and the Monthly Construction Fee Payments, the District shall reimburse Development Manager upon request for all of Development Manager’s reasonable out-of-pocket costs and expenses incurred directly in connection with the Project through the 15th day of the month immediately preceding the date of payment (which costs shall be summarized and reported to District by Development Manager no later than the 20th day of such immediately preceding month) provided that such requests for reimbursement are in compliance with the approved Reimbursables Schedule. All requests for reimbursement shall be in form reasonably approved by District and shall be accompanied by reasonable and appropriate evidence such as receipts. The total amount of such reimbursements for any calendar month shall not exceed Two Thousand Five Hundred Dollars (\$2,500) for any calendar month without the prior written approval of District.

6. As used herein, “**Actual Construction Costs**” shall mean all costs and expenses actually paid by the District to the Contractor(s) and materials suppliers during the Construction Stage in connection with the construction of the Project, including, without limitation, all expenses for fixtures and equipment installed and/or included in the Project, and furnishings installed in any portion of the Project as part of the responsibilities of the Contractor and its subcontractors as contemplated by the Contractor’s Agreement and the Construction Schedule.

7. The Pre-Construction Monthly Base Fee Payments, the Interim Period Monthly Base Fee Payments and the Monthly Construction Fee Payments are sometimes in this Agreement collectively called the “**Monthly Payments.**”

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Destruction of Class 3 Disposable Records
ACTION: Approval

BACKGROUND

Title 5, Section 59022 of the California Administrative Code requires that each community college district establish an annual procedure by which the chief administrative officer, or the designee of that officer, shall review documents and papers received or produced during the prior academic year and classify them as Class 1-Permanent, Class 2-Optional, or Class 3-Disposable. Further, Section 59022(b) states that, if such records are three or more years old and classified as Class 3-Disposable, they may be destroyed without further delay.

STATUS

The District has reviewed the classification of documents provided in Title 5, Section 59022 and has identified those documents listed in attached EXHIBIT A as those which may now be destroyed in compliance with the Code.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the destruction of documents detailed in EXHIBIT A.

CLASS 3 – DISPOSABLE RECORDS
DESTROY AFTER JULY 1, 2011

Payroll

Hourly Time Cards All Prior to Fiscal Year 2006 – 2007

Business Services

Vendor Account Payable Files All Prior to Fiscal Year 2005 – 2006
Cash Receipts All Prior to Fiscal Year 2005 – 2006
Grant Project Accounts All Prior to Fiscal Year 2005 – 2006
Cash Disbursements All Prior to Fiscal Year 2005 – 2006
Financial Aid Check Copies All Prior to Fiscal Year 2005 – 2006
Student Refunds All Prior to Fiscal Year 2005 – 2006
District Depository All Prior to Fiscal Year 2005 – 2006
Warrant Registers All Prior to Fiscal Year 2005 – 2006
Journal Entry All Prior to Fiscal Year 2005 – 2006
Warrant Disbursements All Prior to Fiscal Year 2005 – 2006

Human Resources

Employment Applications All Prior to Fiscal Year 2007 – 2008
Subpoenas/Requests for Records All Prior to Fiscal Year 2006 – 2007

Saddleback College A & R

Add/Drop Cards All Prior and Academic year 2008-2009
Applications-Scanned Calendar 2008
Cr/Ncr - Pass/NoPass Academic year 2011-2012
Credit by Exam Academic year 2011-2012
Evaluations Academic year 2011-2012
Grade Change Forms Academic year 2011-2012
Grade Rosters Academic year 2011-2012
Incomplete Forms Academic year 2011-2012
Petitions Academic year 2011-2012
Subpoenas Academic year 2011-2012
Transcripts- Other Calendar 2009
Transcripts Request Academic year 2011-2012
Verification Request Academic year 2011-2012

Saddleback College Articulation/Counseling Services

Scanned Student Evaluations 1999-2006

Saddleback College Student Financial Assistance/Scholarship Office

Student Financial Aid Files All Prior to Academic Year 2008-2009
Federal and State Reports All Prior to Academic Year 2008-2009

Saddleback College Vice President for Student Services Office

Student Disciplinary files Destroyed after 5 years except if the disciplinary action is suspension or expulsion in which case the records are maintained indefinitely.

Saddleback College Student Health Center

Student medical/counseling files All Prior to Academic Year 2004-2005

Saddleback College Student Financial Assistance/Scholarship office

Federal and State Reports and Student Financial Aid files All Prior to Academic Year 2008-2009

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.19

DATE: 5/23/11

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Purchase Orders/Confirming Requisitions

ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase change listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P11-04336 through P11-04723 amounting to \$12,359,462.63 and P12-00032 through P12-00060 amounting to \$63,182.59 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 6, 2011 through May 3, 2011 totaling \$365,932.38 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Item Submitted By: *David Bugay, Ph.D., Acting Vice Chancellor, Business Services*

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|--------------|---|----------------|
| P11-04336 | SHOR INTERNATIONAL CORP. | | RAPIDTECH NEW EQUIP | 2,300.91 |
| P11-04337 | FIBERGLASS SUPPLY | | RAPIDTECH NONINSTR SUPPL & NEW EQUIP | 1,028.54 |
| P11-04338 | KEYBOARD CONCEPTS dba PIANO RENTAL ONE | | Instructional Equip. | 5,780.00 |
| P11-04339 | CDW-G COMPUTER CENTERS | | RAPIDTECH NEW EQUIP/TECH | 820.73 |
| P11-04340 | SEHI PROCOMP COMPUTER PRODUCTS | | Toner Cartridges for Reading Lab. | 577.70 |
| P11-04341 | HITT MARKING DEVICES, INC. | | Purchase Custom Stamp. | 38.01 |
| P11-04342 | K-LOG COMPANY | | LECTERN | 2,320.73 |
| P11-04343 | SMART LEVELS MEDIA | | President Bus. Cards | 31.38 |
| P11-04344 | W. W. GRAINGER | | FMO SUPPLIES | 453.72 |
| P11-04345 | U S SHOP TOOLS | | Tool Set for CNC Classes | 244.85 |
| P11-04346 | ORCHARD HOTEL | | Orchard Hotel Food Contract for May 11-13 meeting | 1,119.53 |
| P11-04347 | ANTE SIMUN GELO C/O ASG MUSIC | | Music Transposition Services | 25.00 |
| P11-04348 | CAROLINA BIOLOGICAL SUPPLY | | MINI TIMERS | 176.27 |
| P11-04349 | HERFF JONES, INC. DIPLOMA SPECIALISTS | | Purchase of 200 IVC Diploma Covers | 1,750.38 |
| P11-04350 | QUEZADA PRO LANDSCAPE, INC. | | CAMPUS TREE STUMP WORK | 2,400.00 |
| P11-04351 | ROSE PRINTING SERVICES, INC. | | Business Cards | 20.00 |
| P11-04352 | CYNTHIA ROE | | Workshop Trainer | 90.00 |
| P11-04353 | TROXELL COMMUNICATIONS, INC. | | Presentation Pilot Pro | 247.95 |
| P11-04354 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | Dual Highlighter-Pen Combination | 656.68 |
| P11-04355 | KELLY PAPER | | SPECIAL PAPER FOR CERTS | 93.00 |
| P11-04356 | VERSCOLOR INC. | | Recruiting Materials | 700.63 |
| P11-04357 | CRUISE LINES INT. ASSOCIATION | | Dept. Resource | 123.70 |
| P11-04358 | AV-MECH | | Book for MFG Class | 1,321.31 |
| P11-04359 | SMART LEVELS MEDIA | | CSU & UC Banners | 128.50 |
| P11-04360 | CARAVAN CANOPY INT'L, INC. | | Canopies for Department | 2,435.16 |
| P11-04361 | VIDEO SERVICE OF AMERICA | | New Equipment - Football A/V Equip | 800.29 |
| P11-04362 | NEXUS IS, INC. | | Digital FAX Converters | 209.67 |
| P11-04363 | FRANCES HARDER | | CTE Fashion Event Lecture Series | 300.00 |
| P11-04364 | JOSTEN'S | | Supplies for IVC Commencement | 1,021.25 |
| P11-04365 | PLAYBILL | | Playbill Subscription - 3/11-3/12 | 24.00 |
| P11-04366 | WESTERN HIGHWAY PRODUCTS, INC. | | SIGNS | 2,570.70 |
| P11-04367 | CINDRA SMITH | | Spec. Mtg/Eval Consultant Fees - May 2011 | 2,800.00 |
| P11-04368 | UNITED INTERIORS | SC WAREHOUSE | CHAIR | .00 |
| P11-04369 | UNITED INTERIORS | | NEW CHAIRS FOR CLASSIFIED STAFF | 604.76 |
| P11-04370 | PIXOLOGIC INC. | | RAPIDTECH SOFTWARE | 498.08 |
| P11-04371 | SEHI PROCOMP COMPUTER PRODUCTS | | Toner Cartridge for Lariat | 280.13 |
| P11-04372 | PRO CHEMICAL & DYE | | Fashion Supplies | 372.23 |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|-----------------|---|----------------|
| P11-04373 | INSIGHT MEDIA | | Dept. Resource | 2,107.96 |
| P11-04374 | G/M BUSINESS INTERIORS | | Window covers for A&R lobby | 2,652.43 |
| P11-04375 | SMART LEVELS MEDIA | | marketing items | 361.05 |
| P11-04376 | GALE SUPPLY COMPANY | | CUSTODIAL SUPPLIES | 7,293.54 |
| P11-04377 | CDW GOVERNMENT, INC. | | THIN CLIENT COMPUTER | 458.72 |
| P11-04378 | W. W. GRAINGER | | GEOGRAPHY SUPPLIES | 325.61 |
| P11-04379 | CPO JET | | Air Filtration System | 1,065.70 |
| P11-04380 | LAERDAL MEDICAL CORP. | | SIMULATION EQUIPMENT | 9,117.02 |
| P11-04381 | WAXIE SANITARY SUPPLY | SC WAREHOUSE | WAREHOUSE STORES SUPPLIES | .00 |
| P11-04382 | S & S COMMUNICATIONS | | BATTERIES | 376.28 |
| P11-04383 | DECKER EQUIPMENT | | FMO SUPPLIES | 655.49 |
| P11-04384 | DHARMA TRADING CO. | | Art Supplies | 223.91 |
| P11-04385 | COMPUTERLAND | | Acrobat Adobe Pro - V10 | 260.00 |
| P11-04386 | SEHI PROCOMP COMPUTER PRODUCTS | | RAPIDTECH NEW EQUIP TECH & SOFTWARE | 339.93 |
| P11-04387 | REYNOLDS ADVANCED MATERIALS | | RAPIDTECH NONINSTR SUPPLY | 755.12 |
| P11-04388 | APPLE COMPUTER, INC. | | Apple Power Adapters | 257.75 |
| P11-04389 | VIDACARE CORPORATION | | SUPPLIES FOR EMS | 847.42 |
| P11-04390 | WEISENBACH SPECIALTY PRINTING INC. | | Marketing Items for Sailing | 910.00 |
| P11-04391 | MF ATHLETIC COMPANY | | New Equipment - Track and Field | 336.04 |
| P11-04392 | DAVID B. COLEMAN COLEMAN'S LANDSCAPE CONTRACTOR | | REPLACE MAIN LINE PRESSURE REGULATORS | 4,877.00 |
| P11-04393 | MILLENNIUM BUSINESS SERVICES Marty Cohn | | FT Faculty Business Cards | 150.08 |
| P11-04394 | ELSEVIER INC. | | SOFTWARE FOR PARAMEDIC EXAMS | 1,332.19 |
| P11-04395 | KINSHIP CENTER ATTN: ACCOUNTING | | Workshop Presenter | 360.00 |
| P11-04396 | B & H PHOTO | | Student Photo Supplies | 1,992.90 |
| P11-04397 | FREESTYLE | | Student Photo Supplies | 67.46 |
| P11-04398 | COLORADO TIME SYSTEMS | | New Equipment - Aquatics | 4,962.64 |
| P11-04399 | WELLS FARGO #3317 (DISTRICT) | | Request chairs for SM 101 and 104 | 414.27 |
| P11-04400 | GREGORY DICKINSON | | Reimbursement Request Astronomy DVD | 29.63 |
| P11-04401 | WELLS FARGO #3317 (DISTRICT) | | TECH EQUIPMENT FOR DIVISION | 64.39 |
| P11-04402 | WELLS FARGO #3317 | | RAPIDTECH NEW EQUIP | 242.40 |
| P11-04403 | WELLS FARGO #3317 | | SUPPLIES ANTHROPOLOGY | 416.31 |
| P11-04404 | METROLINE INC. | | RAPIDTECH NONINSTR SUPPLIES | 231.49 |
| P11-04405 | CDW-G COMPUTER CENTERS | Bldg W/Com Arts | Hard drive for updating classroom computers | 180.50 |
| P11-04406 | LASER SOURCE | | Toner | 416.51 |
| P11-04407 | PEARSON CLINICAL ASSESSMENT (PsychCorp) | | LD TESTING MATERIAL | 1,315.95 |
| P11-04408 | A-1 VISUAL SYSTEMS | | Whiteboard for Hallway | 481.95 |
| P11-04409 | WELLS FARGO #3317 (DISTRICT) | | Supplies | 56.41 |
| P11-04410 | WEISENBACH SPECIALTY PRINTING INC. | | Marketing Items for Env Studies | 411.06 |

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ESCAPE ONLINE

Page 2 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|------|--|----------------|
| P11-04411 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | 4 N 1 Beverage Buddy Pens | 558.31 |
| P11-04412 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | Carabiner Clip Pen | 447.57 |
| P11-04413 | NETOP | | NetOps for 38 computers lab | 2,239.16 |
| P11-04414 | O'REILLY AUTO PARTS | | AUTOMOTIVE EQUIPMENT | 543.73 |
| P11-04415 | PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT | | FIREARM/TASER | 1,999.07 |
| P11-04416 | NEWPORT COMPUTER SOLUTIONS, INC | | District IT SAN Project Servers | 24,027.23 |
| P11-04417 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | For Instruction - Spring 2011 | 2,487.66 |
| P11-04418 | LINDA BASHOR | | Reimbursement for Conference Attendance | 94.16 |
| P11-04419 | ALEXANDRA KAY SWANSON | | CTE Fashion Event Lecture Series | 200.00 |
| P11-04420 | W. W. GRAINGER | | REPAIR SUPPLIES | 162.96 |
| P11-04421 | GRAYBAR ELECTRIC CO. | | ELECTRICAL SUPPLIES | 1,429.85 |
| P11-04422 | FISHER SCIENTIFIC | | CLIN CHEM SUPPLIES | 479.75 |
| P11-04423 | TIGER DIRECT | | SOFTWARE | 183.05 |
| P11-04424 | ADVANCE HEALTHCARE SHOP | | PROMOTIONAL FOR MLT PROGRAM | 289.39 |
| P11-04425 | USI | | Replace Broken Laminator | 152.87 |
| P11-04426 | SEHI PROCOMP COMPUTER PRODUCTS | | Printers for Art Department | 289.23 |
| P11-04427 | 4 IMPRINT | | Folding Chair w/ Carrying Bag | 201.62 |
| P11-04428 | GOODHEART-WILLCOX CO. | | Dept. Resource | 332.83 |
| P11-04429 | SMART LEVELS MEDIA | | "Phantom of the Opera" Postcard Printing | 189.04 |
| P11-04430 | DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT | | EQUIPMENT-CD | 247.10 |
| P11-04431 | CULINARY INSTITUTE OF AMERICA | | VIDEO | 56.82 |
| P11-04432 | SMART LEVELS MEDIA | | Transfer Center Folders | 2,551.80 |
| P11-04433 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | FOR INSTRUCTION - SPRING 2011 | 595.78 |
| P11-04434 | HILLYARD FLOOR CARE SUPPLY | | CUSTODIAL EQUIPMENT | 2,418.08 |
| P11-04435 | FISHER SCIENTIFIC | | SUPPLIES FOR COAG CLASS | 423.81 |
| P11-04436 | A-1 FENCE COMPANY | | FOR WORK TO CDC YARDS | 2,512.00 |
| P11-04437 | SIGMA-ALDRICH CHEMICAL CO. | | ORGANIC CHEM INSTRUCTIONAL SUPPLIES | .00 |
| P11-04438 | DEWEY'S APPLIANCES | | Replace damaged equipment. | 219.00 |
| P11-04439 | TIGER SUPPLIES INC. | | Drafting/Printmaking Tables and Chairs | 8,630.12 |
| P11-04440 | RICOH AMERICAS CORPORATION | | TONER CD | 72.68 |
| P11-04441 | RJL SYSTEMS | | Dept. Equip. | 2,717.88 |
| P11-04442 | DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT | | SUPPLIES CD | 587.55 |
| P11-04443 | SchoolOutfitters.com | | Dept. Equip. | 1,565.08 |

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ESCAPE ONLINE

Page 3 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|--------------|---|----------------|
| P11-04444 | BLU-WISE MGMT. INC. | | SUPPLIES CD | 426.08 |
| P11-04445 | K-LOG COMPANY | | Dept. Resource | 474.04 |
| P11-04446 | INSIGHT MEDIA | | Dept Resource | 386.71 |
| P11-04447 | GOVCONNECTION | | Seismograph display (comp. equip) | 1,296.38 |
| P11-04448 | DELL MARKETING | | Computer for seismic display (comp. equip) | 787.94 |
| P11-04449 | TIGER SUPPLIES INC. | | Dept. Supplies | 92.92 |
| P11-04450 | FULL COMPASS SYSTEMS | | Instructional Equipment 2010/2011 | 2,021.88 |
| P11-04451 | DELL MARKETING | | PHYSICS SUPPLIES | 413.21 |
| P11-04452 | DLG REST. EQUIP. & CLOSEOUTS | | Dept. Equip. | 27,350.70 |
| P11-04453 | TRAVEL VIDEO STORE.COM | | Dept. Resource | 108.65 |
| P11-04454 | CDW-G COMPUTER CENTERS | | Printer for Bursars | 599.60 |
| P11-04455 | CDW-G COMPUTER CENTERS | | Printers | 1,199.21 |
| P11-04456 | INVITROGEN CORPORATION | | BIOLOGY SUPPLIES | 356.67 |
| P11-04457 | EBERHARD EQUIPMENT | | MOWER PARTS | 149.14 |
| P11-04458 | COUNTY OF ORANGE AUDITOR-CONTROLLER | | OCS COMMUNICATIONS ENTRY & PROGRAMMING | 17,710.00 |
| P11-04459 | MARK IV COMMUNICATIONS, INC. | | RERUN CAT 5E CABLES IN A100 BUILDING | .00 |
| P11-04460 | BOARD OF REGISTERED NURSING | | Nursing licensure app fee for scholarship student | 200.00 |
| P11-04461 | DIANA HALLETT | | 908629 SCHOLARSHIP FOR STUDENT | 225.00 |
| P11-04462 | WAXIE SANITARY SUPPLY | | CHEMISTRY HOUSEKEEPING EQUIP | 371.51 |
| P11-04463 | FOLLETT LIBRARY RESOURCES INC. | | Purchase DVDs | 1,284.29 |
| P11-04464 | SAMY'S CAMERA | | Dept. Equip. | 896.10 |
| P11-04465 | DISPENSING SOLUTIONS, INC. | | MEDS | 810.40 |
| P11-04466 | SEHI PROCOMP COMPUTER PRODUCTS | | Printer Ink | 426.58 |
| P11-04467 | SEHI PROCOMP COMPUTER PRODUCTS | | Office Printer | 583.99 |
| P11-04468 | HUMAN KINETICS PUBLISHERS | | Library Books per Elizabeth Horan | 147.25 |
| P11-04469 | GOLF VENTURES WEST | | FMO SUPPLIES | 635.35 |
| P11-04470 | SMART LEVELS MEDIA | | 2011-12 Advisement Sheets | 2,650.26 |
| P11-04471 | McLOGAN SUPPLY CO., INC. | | BLANKET P.O. for Student Supplies as Needed | 1,000.00 |
| P11-04472 | PEPPER MUSIC COMPANY | | Student Choral Music | 3,500.00 |
| P11-04473 | McKESSON GENERAL MEDICAL CORP | | Medical Supplies | 82.51 |
| P11-04474 | MILLENNIUM BUSINESS SERVICES Marty Cohn | SC WAREHOUSE | REPLENISH STORES ITEMS | .00 |
| P11-04475 | LEONARD CHAIDEZ TREE SERVICE LEONARD CHAIDEZ, INC. | | IVC AND ATEP TREE REMOVAL AND TRIMMING | 5,380.00 |
| P11-04476 | LUIS AVILA | | Payment for OK! Audition Accompaniest | 300.00 |
| P11-04477 | EDITH LOZANO | | Workshop Trainer | 840.00 |
| P11-04478 | BALANCED BODY | | Instructional Equipment | 4,107.88 |

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Page 4 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|-----------------|---|----------------|
| P11-04479 | LASER SOURCE | | Toner cartridges for Dell 5310N printer | 367.58 |
| P11-04480 | E-Z UP DIRECT | | SUPPLIES-ANTHROPOLOGY | 146.86 |
| P11-04481 | PICNIC TABLES | | EQUIPMENT ANTHROPOLOGY | 843.26 |
| P11-04482 | KIRK | | Paper for Copies | 122.67 |
| P11-04483 | AMERICAN GRIP, INC. | Bldg W/Com Arts | Grip Gear for student use | 1,275.49 |
| P11-04484 | CDW-G COMPUTER CENTERS | | CDWG Xerox Printers and Trays | 7,102.46 |
| P11-04485 | RIDDELL AMERICAN SPORTS CORP | | New Equipment - Football Equip. | 794.78 |
| P11-04486 | CDW GOVERNMENT, INC. | | Headsets for IT Staff | 4,306.50 |
| P11-04487 | APPLE COMPUTER, INC. | | iPads for District IT - Network and App testing | 2,629.65 |
| P11-04488 | LAERDAL MEDICAL CORP. | | INSTRUCTIONAL SUPPLIES FOR BLS CLASS | 872.78 |
| P11-04489 | WELLS FARGO #3317 | | Books | 57.10 |
| P11-04490 | ALA STORE AMERICAN LIBRARY ASSOCIATION | | Purchase books for Jaime Pouster. | 104.21 |
| P11-04491 | WELLS FARGO #3317 | | General Instructional Supplies | 260.91 |
| P11-04492 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | Pens | 1,489.40 |
| P11-04493 | MILLENNIUM BUSINESS SERVICES Marty Cohn | | Business cards for Dave Anderson | 50.03 |
| P11-04494 | 3-D MOLECULAR DESIGNS | | BIOLOGY SUPPLIES | 332.78 |
| P11-04495 | G/M BUSINESS INTERIORS | | Aeron Size A Chair - Room 332 | 697.00 |
| P11-04496 | NU AGE DEVELOPMENT, INC. | | REBUILD AREAS IN A122,A123, B200 CONSTRUCTION | 9,784.00 |
| P11-04497 | LIQUID AMBER DESIGNS, INC. | | REPAIR RESTROOM PARTITIONS | 3,761.20 |
| P11-04498 | PROFESSIONAL SOLUTIONS | | Procure Software Update and Technical Support | 125.00 |
| P11-04499 | ASSESSMENT TECHNOLOGIES INSTITUTE, LLC | | TEAS TESTS | 1,631.25 |
| P11-04500 | ARACELLI TRUJILLO | | PRIDE Panelist | 50.00 |
| P11-04501 | YVETTE ESTRADA | | PRIDE Panelist | 50.00 |
| P11-04502 | GUISELLE SCOTT | | PRIDE CoTrainer | 630.00 |
| P11-04503 | FISHER SCIENTIFIC | | PHYSICS SUPPLIES | 1,851.29 |
| P11-04504 | BRUCE RADLOFF MEDICAL DISCOUNT | | BP CUFFS AND STETHS FOR EMT CLASS | 2,883.10 |
| P11-04505 | SAMY'S CAMERA | | Student Supplies | 163.13 |
| P11-04506 | APPERSON EDUCATION PRODUCTS APPERSON PRINT RESOURCES | | Forms for Accu-Scan (Apperson) | 892.44 |
| P11-04507 | SEHI PROCOMP COMPUTER PRODUCTS | | WkCentre Printer/Scanner/Fax Machine | 305.29 |
| P11-04508 | SOURCE GRAPHICS | | Publication Supplies | 1,265.59 |
| P11-04509 | APPLE COMPUTER, INC. | | MacBook Pro 17" for Presentations | 3,273.32 |
| P11-04510 | WELLS FARGO #3317 | | Books from Amazon | 266.67 |
| P11-04511 | DIVERSIFIED BUSINESS SERVICES | | Promotional Items for Outreach | 9,997.75 |
| P11-04512 | BAKER & TAYLOR | | Lib. materials per Ana Maria Cobos request | 18,000.00 |

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ESCAPE ONLINE

Page 5 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|------|--|----------------|
| P11-04513 | OCEANSIDE PHOTO & TELESCOPE | | Astronomy Instructional Equipment | .00 |
| P11-04514 | SCOPE CITY | | Observatory Equipment | 709.31 |
| P11-04515 | OCEANSIDE PHOTO & TELESCOPE | | Astronomy Supplies | 628.73 |
| P11-04516 | DATAMAX O'NEIL PRINTER SUPPLIES | | Paper | 724.43 |
| P11-04517 | LAB SAFETY SUPPLY INC. | | POOL SUPPLIES | 797.01 |
| P11-04518 | BETH JONES | | CTE Fashion Event Lecture Series | 200.00 |
| P11-04519 | CARMEN CORTEZ AVALOS | | CTE Fashion Event Lecture Series | 200.00 |
| P11-04520 | REEM KHALIL | | CTE Fashion Event Lecture Series | 200.00 |
| P11-04521 | CINDY HARRIAGAN | | CTE Fashion Event Lecture Series | 200.00 |
| P11-04522 | RICHARD KOPPS | | Workshop Trainer SSA Conference | 50.00 |
| P11-04523 | BEACH CITIES CONSTRUCTION | | WORK ON CDC YARD | 14,818.80 |
| P11-04524 | The PM Group | | Extended Education Summer 2011 Schedule | 18,610.39 |
| P11-04525 | MAIN GRAPHICS | | COMMENCEMENT PROGRAM PRINTING 2011 | 1,933.51 |
| P11-04526 | RIVERSIDE COMMUNITY COLLEGE | | Food for Regional Workshop Riverside | 611.72 |
| P11-04527 | EDVOTEK, INC. | | SUPPLIES FOR IMMUNO CLASS | 236.13 |
| P11-04528 | BRAVO SIGN & DESIGN | | OCCUPANCY SIGNS | 728.50 |
| P11-04529 | BOB PARRETT CONSTRUCTION | | SM-252, 254 & CORRIDOR REPAIRS | 1,941.00 |
| P11-04530 | QUEZADA PRO LANDSCAPE, INC. | | TREE SERVICES | 900.00 |
| P11-04531 | QUEZADA PRO LANDSCAPE, INC. | | TREE WORK PER SAFETY INSPECTION | 2,760.00 |
| P11-04532 | BOB PARRETT CONSTRUCTION | | VIL 1 MEN & WOMEN'S RESTROOM REPAIR | 5,950.00 |
| P11-04533 | LEE ARMSTRONG CO., INC. | | VIL 1 MEN'S & WOMEN'S RESTROOM FLOORS | 3,850.00 |
| P11-04534 | ORKIN EXTERMINATING, INC. ACURID | | BEES AT CDC | 250.00 |
| P11-04535 | CITY OF IRVINE | | ADVERTISEMENT-Summer | 875.00 |
| P11-04536 | QUEZADA PRO LANDSCAPE, INC. | | TREE SERVICES AT GOLF RANGE | 600.00 |
| P11-04537 | LYNN YOUNG | | Monitor-Adptn & Attchmnt | 570.00 |
| P11-04538 | LINKS SIGN LANGUAGE INTERPRETING SERVICES | | Interpreting for deaf instruct. on 1st day of SL 1 | 355.50 |
| P11-04539 | FISHER SCIENTIFIC | | Biology Supplies | 51.11 |
| P11-04540 | SWEETWATER | | Instructional Suppy list 2010/2011 | 4,833.94 |
| P11-04541 | DELL MARKETING | | Dell Printer Ink | 245.80 |
| P11-04542 | WARD'S NATURAL SCIENCE | | Chemistry Instructional Supplies | 1,037.48 |
| P11-04543 | SEHI PROCOMP COMPUTER PRODUCTS | | HP LaserJet P2035N Printer | 476.98 |
| P11-04544 | SEHI PROCOMP COMPUTER PRODUCTS | | Computer Supplies | 1,670.10 |
| P11-04545 | DELL MARKETING | | Toner supplies for Dell Printer | 1,115.14 |
| P11-04546 | SchoolOutfitters.com | | Tackboards for room 226 | 606.85 |
| P11-04547 | FISHER SCIENTIFIC | | Chemistry Equipment | 3,463.30 |
| P11-04548 | WELLS FARGO #3317 | | Instructional supplies: geology | 22.54 |
| P11-04549 | BRAND ATHLETICS | | WOMEN'S SOCCER ORDER | 7,590.77 |

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ESCAPE ONLINE

Page 6 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|-----------------|---|----------------|
| P11-04550 | LAMINATION DEPOT, INC. | | Supplies for Publications | 590.76 |
| P11-04551 | MASITA USA | | MEN'S SOCCER UNIFORMS | 4,219.25 |
| P11-04552 | BLAIR'S TOWING | | Towing | 83.00 |
| P11-04553 | FISHER SCIENTIFIC | | SUPPLIES FOR MLT/IMMUNO CLASSES | 1,178.71 |
| P11-04554 | DIVERSIFIED BUSINESS SERVICES | | Promotional Pens for Outreach | 1,030.88 |
| P11-04555 | CCCGCA C/O RON EASTMAN | | CCCGCA Membership for IVC M. Golf | 150.00 |
| P11-04556 | DELL MARKETING | | Laptop for Trustee Nancy Padberg | 1,526.80 |
| P11-04557 | RICOH AMERICAS CORPORATION RICOH BUSINESS SOLUTIONS | | Extra Useage for Copier | 44.42 |
| P11-04558 | BOB PARRETT CONSTRUCTION | | INSIDE WORK AT VILLAGE 3 CULINARY | 1,713.00 |
| P11-04559 | JIM'S MUSIC CENTER, INC. | | Mic. cable for MSE Div. | 86.95 |
| P11-04560 | DENISE BLAIR | | Foster Parent CoTrainer | 630.00 |
| P11-04561 | POSTMASTER | | Postage for Extended Ed Summer Schedule | 6,186.30 |
| P11-04562 | MUSICIAN'S FRIEND, INC. | | PHYSICS SUPPLIES | 103.31 |
| P11-04563 | DELL MARKETING | | Toner Cartridge for Career Center Printers | 580.59 |
| P11-04564 | NASCO WEST INDUSTRIES, INC. | | INSTRUCTIONAL SUPPLIES FOR MA | 240.35 |
| P11-04565 | UNITED VISUAL PRODUCTS, INC. | | Visual Aids | 1,087.50 |
| P11-04566 | SADDLEBACK MATERIALS COMPANY | | FMO SUPPLIES | 553.54 |
| P11-04567 | SCANTRON CORPORATION | | Testing Forms | 125.30 |
| P11-04568 | DAHLSTROM & COMPANY | | Materials for Job Placement | 761.25 |
| P11-04569 | SIGMA-ALDRICH CHEMICAL CO. | | Biology Supplies | .00 |
| P11-04570 | TUSTIN AWARDS, INC. | | Emeritus Institute Teacher of The Year Plaque | 10.33 |
| P11-04571 | WELLS FARGO #3317 | | Amazon book order 2011 | 413.54 |
| P11-04572 | VWR INTERNATIONAL, INC. | | Biology Supplies | 856.07 |
| P11-04573 | WELLS FARGO #3317 | | Amazon book order 2011 (2) | 297.74 |
| P11-04574 | BRIAN PEREZ | Bldg W/Com Arts | On site class education for C/TV/R 110 | 250.00 |
| P11-04575 | PAMELA JUNE PAULSON | | Workshop Presenter | 50.00 |
| P11-04576 | BECKMAN HIGH SCHOOL DANCE TEAM | | Beckman HS Dance Team Advertisement | 100.00 |
| P11-04577 | COASTLINE COMMUNITY COLLEGE COAST LRNG SYSTEMS, FINANCE | | License Fee and Enrollment Fee | 1,280.00 |
| P11-04578 | MARIE CALLENDER'S RESTAURANT & BAKERY | | SSA Conf | 2,290.49 |
| P11-04579 | PATRIC TAYLOR | | Reimbursement | 300.00 |
| P11-04580 | gkkworks | | CONSULTANT FPP/IPP | 96,700.00 |
| P11-04581 | SMART LEVELS MEDIA | | "Phantom of the Opera" program printing | 562.00 |
| P11-04582 | HOME DEPOT MISSION VIEJO STORE #614 | | PURCHASE OF OUTDOOR MATERIALS FOR CDC YARDS | 8,000.00 |
| P11-04583 | OC FAMILY | | Advertisement | 425.00 |
| P11-04584 | LAMPS PLUS | | Dept. Equip. | 915.35 |

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ESCAPE ONLINE

Page 7 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|-----------------|--|----------------|
| P11-04585 | LAMPS PLUS | | SUPPLIES ANTHROPOLOGY | 273.28 |
| P11-04586 | LINKS SIGN LANGUAGE INTERPRETING SERVICES | | Interpreter for deaf instruc. technology training | 124.00 |
| P11-04587 | LINKS SIGN LANGUAGE INTERPRETING SERVICES | | Interpreter needed/deaf instructor/computer train. | 124.00 |
| P11-04588 | POCKET NURSE ENTERPRISES, INC. | | SUPPLIES FOR MA | 933.47 |
| P11-04589 | ZACUTO | Bldg W/Com Arts | Replacement Parts lost & broken by students | 707.68 |
| P11-04590 | U.S. TOY CO.,INC./CONSTRUCTIVE PLAYTHINGS | | INSTRUCTIONAL MATERIALS FOR SADDLEBACK CDC | 587.05 |
| P11-04591 | HALO/LEE WAYNE CORPORATION | Bldg W/Com Arts | T-shirts for students | 706.68 |
| P11-04592 | AACRAO PUBLICATIONS | | AACRAO Publications | 172.19 |
| P11-04593 | DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT | | General Instructional Supplies | 81.29 |
| P11-04594 | SCANTRON CORPORATION | | Scantrons for testing | 2,465.20 |
| P11-04595 | THE MAGELLAN GROUP DONALD L. RICKNER | | SC Foundation Assessment | 11,250.00 |
| P11-04596 | SAFELITE AUTO GLASS CORP. | | REPLACE WINDSHIELD FOR VAN 42 | 252.37 |
| P11-04597 | LINKS SIGN LANGUAGE INTERPRETING SERVICES | | Deaf Instr. requested comp. training CIDDE 1/26/11 | 124.00 |
| P11-04598 | V.I.P. CONSTRUCTION | | BLANKET PO FOR WORK ON CDC YARDS | 14,965.00 |
| P11-04599 | B & P SERVICES, INC. | | REPAIR/INSTALL ONE BRASS VALVE AND FITTING IN SSC | 1,005.99 |
| P11-04600 | LAS GOLONDRINAS MEXICAN FOOD | | Departments Open House Event | 221.31 |
| P11-04601 | CAROLINA BIOLOGICAL SUPPLY | | FEE BASED BIOLOGY SUPPLIES | 186.92 |
| P11-04602 | SADDLEBACK APPLIANCES | | Refrigerator | 884.69 |
| P11-04603 | SEHI PROCOMP COMPUTER PRODUCTS | | Dept. Equip. | 467.18 |
| P11-04604 | CAROLINA BIOLOGICAL SUPPLY | | CHEMISTRY SUPPLIES | 52.98 |
| P11-04605 | CARDIAC SCIENCE CORPORATION | | AED Equipment | 1,712.66 |
| P11-04606 | SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY | | Biology Supplies - Fee Based | 75.36 |
| P11-04607 | SHERWIN-WILLIAMS CO. | | PAINT FOR NMR FOR ANNEX | 71.97 |
| P11-04608 | FISHER SCIENTIFIC | | Biology Supplies | 1,224.64 |
| P11-04609 | VWR INTERNATIONAL, INC. | | CHEMISTRY SUPPLIES | 280.21 |
| P11-04610 | LESLIE'S SWIMMING POOL SUPPLY | | POOL SUPPLIES | 795.91 |
| P11-04611 | KNORR SYSTEMS, INC. | | POOL SUPPLIES | 5,183.98 |
| P11-04612 | WATERLINE TECHNOLOGIES | | POOL SUPPLIES | 4,657.65 |
| | POOL SUPPLY OF ORANGE COUNTY | | | |
| P11-04613 | DABCO, INC. | | 3" STORM DRAIN REPAIR | 8,470.00 |
| P11-04614 | SEPULVEDA BUILDING MATERIALS | | PURCHASE ORDER FOR WORK ON CDC YARDS | 2,617.49 |
| P11-04615 | COLLEGE BRAIN TRUST | | Management Workshop | 2,550.00 |

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ESCAPE ONLINE

Page 8 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|------|--|----------------|
| P11-04616 | COX INDUSTRIAL SERVICES | | TEST AND CERTIFY PRE ACTION AND FIRE PUMP | 2,775.00 |
| P11-04617 | TARCO INDUSTRIES INC. | | TRANSPORTATION SUPPLIES | 163.06 |
| P11-04618 | XEROX CORPORATION ATTN: ARDIE HOOD | | Maintenance Agreement for Xerox | 86.35 |
| P11-04619 | THE OUTDOOR MEDIA GROUP | | Banners for Advertising Child Development Center | 411.08 |
| P11-04620 | DARCY BOGLE | | Grant funded conference Jan. 26-28 San Ramon | 251.97 |
| P11-04621 | LINCOLN EQUIPMENT, INC. | | POOL SUPPLIES | 158.78 |
| P11-04622 | PASCO SCIENTIFIC | | Chemistry Instructional Equipment | .00 |
| P11-04623 | SIGNS DIRECT | | Pedestal sign holder | 130.02 |
| P11-04624 | DIVERSIFIED BUSINESS SERVICES | | IVC Senior Day T-Shirts | 17,593.03 |
| P11-04625 | FISHER SCIENTIFIC | | CHEMISTRY SUPPLIES | 6,423.33 |
| P11-04626 | HARDY DIAGNOSTICS | | SUPPLIES FOR MICRO CLASS | 511.97 |
| P11-04627 | QUEZADA PRO LANDSCAPE, INC. | | TREE SERVICE AT PE-300 & 400 | 800.00 |
| P11-04628 | BEE MAN | | BEE SERVICE AT CDC | 155.00 |
| P11-04629 | BOB PARRETT CONSTRUCTION | | TRAILER RELOCATION TO GROUNDS YARD | 1,372.00 |
| P11-04630 | LAB SAFETY SUPPLY INC. | | SAFETY SUPPLIES | 111.84 |
| P11-04631 | JEAN GAUDREAU | | GAUDREAU CONTRACT | 2,000.00 |
| P11-04632 | GILBERT & STEARNS, INC. | | BALANCE POWER IN A QUAD FOR CEC/A300 SUPPORT | 16,700.00 |
| P11-04633 | HAITBRINK ASPHALT PAVING, INC. | | BUILD CONCRETE FOOTING | 1,500.00 |
| P11-04634 | HAITBRINK ASPHALT PAVING, INC. | | PATCH WORK ON CAMPUS | 4,850.00 |
| P11-04635 | QUEZADA PRO LANDSCAPE, INC. | | TREE SERVICE FOR GRADUATION | 2,355.00 |
| P11-04636 | TECTA AMERICA SOUTHERN CALIFORNIA, INC. | | REPAIR TO SKYLIGHT AT SSC-212 | 2,600.00 |
| P11-04637 | DIVERSIFIED BUSINESS SERVICES | | IVC hosted High School Counselor Conference bags | 2,278.45 |
| P11-04638 | CINTAS CORPORATION | | SPECIAL SHREDDING SERVICE | 87.04 |
| P11-04639 | TUSTIN AWARDS, INC. | | Honors Program Medallions | 1,526.19 |
| P11-04640 | FLAG SYSTEMS, INC. | | Commencement Sound | 3,900.00 |
| P11-04641 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP | | BIOLOGY INSTRUCTIONAL EQUIPMENT | 811.70 |
| P11-04642 | VWR INTERNATIONAL, INC. | | BIOLOGY SUPPLIES | 1,652.43 |
| P11-04643 | FISHER SCIENTIFIC | | Geology Instructional Supplies | 104.95 |
| P11-04644 | FISHER SCIENTIFIC | | BIOLOGY SUPPLIES | 5,213.74 |
| P11-04645 | SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY | | Chemistry Instructional Equipment | 1,073.82 |
| P11-04646 | CAROLINA BIOLOGICAL SUPPLY | | BIOLOGY SUPPLIES | 611.63 |
| P11-04647 | SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY | | BIOLOGY SUPPLIES | 3,684.08 |
| P11-04648 | BWI | | Purchase books | 393.59 |
| P11-04649 | WARD'S NATURAL SCIENCE | | BIOLOGY INSTRUCTIONAL EQUIPMENT | 3,494.45 |

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ESCAPE ONLINE

Page 9 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|------|---|----------------|
| P11-04650 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | CCLD Ballpoint Pen | 2,275.00 |
| P11-04651 | PBS VIDEO/SHOP PBS PBS EDUCATIONAL VIDEO | | Instructional supplies - Geology | .00 |
| P11-04652 | WARD'S NATURAL SCIENCE | | Physics Instructional Supplies | 67.43 |
| P11-04653 | KIRK | | Paper for NCR forms for Copy Center | 98.04 |
| P11-04654 | QUEZADA PRO LANDSCAPE, INC. | | PURCHASE ORDER FOR WORK ON CDC LANDSCAPE | 14,980.00 |
| P11-04655 | ORANGE CO. TRANSIT AUTHORITY PASS SALES OFFICE | | Bus Passes for EOPS/CARE students | 9,690.00 |
| P11-04656 | CLARK SECURITY PRODUCTS INC. | | SSC AND M400 REKEY PROJECT | 609.00 |
| P11-04657 | NANCY'S NOTIONS | | Fee-Based Sewing Supplies | 356.25 |
| P11-04658 | MILLENNIUM BUSINESS SERVICES Marty Cohn | | Special Oversized A/P Envelopes | .00 |
| P11-04659 | HAITBRINK ASPHALT PAVING, INC. | | CONCRETE SIDEWALK & CURBS BY VILLAGE | 8,850.00 |
| P11-04660 | PROAIR CONSTRUCTION SVCS. INC. | | REPLACE CHILLED WATER COIL AND PIPING AT CP | 14,132.00 |
| P11-04661 | HAITBRINK ASPHALT PAVING, INC. | | GREEN WASTE YARD | 14,980.00 |
| P11-04662 | A-1 FENCE COMPANY | | FENCES AT GREEN WASTE YARD | 12,511.00 |
| P11-04663 | GROUND FOR PLAY | | BLANKET PO FOR WORK ON CDC YARDS | 6,414.79 |
| P11-04664 | BOARD OF REGISTERED NURSING | | Nursing licensure app fee for scholarship student | 200.00 |
| P11-04665 | REINBERGER PRINTWERKS | | Commencement Programs | 4,247.78 |
| P11-04666 | SCHOOL MEDIA ASSOCIATES | | Request Astronomy Videos | 890.63 |
| P11-04667 | WELLS FARGO #3317 (DISTRICT) | | Camera for ES Department | 140.47 |
| P11-04668 | BIG TEX TRAILERS WEST | | FLAT BED TRAILER FOR TRANSPORT OF LARGE EQUIPMENT | 1,728.13 |
| P11-04669 | B & H PHOTO | | Supplies for Publications | 326.24 |
| P11-04670 | PROGRESSIVE DESIGN PLAYGROUNDS | | WORK ON CDC YARDS | 14,999.58 |
| P11-04671 | WELLS FARGO #3317 (DISTRICT) | | Mats for Classroom VENDOR: THE CHILD CARE DEPT | .00 |
| P11-04672 | GUEST ARTISTS | | Sculpture Honoraria for Artists | 12,500.00 |
| P11-04673 | ROSE PRINTING SERVICES, INC. | | Blanket PO for Contract Printing | 5,000.00 |
| P11-04674 | CMM TECHNOLOGY, INC. | | RAPIDTECH CONTRACT SVC | 2,280.00 |
| P11-04675 | WELLS FARGO #3317 | | Mobile app development/gen IT reference books | 420.43 |
| P11-04676 | HALO BRANDED SOLUTIONS, INC. AKA LEE WAYNE CORPORATION | | CCLD Memo Booklet pb \$0.72 | 2,107.50 |
| P11-04677 | MONNIT CORP. | | CAD Lab Supplies | 368.44 |
| P11-04678 | ALLSTEEL, INC. % CORPORATE BUSINESS INTERIORS | | CP OFFICE FURNITURES 1ST FLOOR | 22,762.51 |
| P11-04679 | TRU-BILT CONSTRUCTION | | WORK ON CDC YARDS | 14,891.00 |
| P11-04680 | STAR MAINTENANCE SUPPLY | | Floor Mats | 1,486.34 |

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Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|-----------------|--|----------------|
| P11-04681 | ALL THINGS IDENTIFICATION | | CUSTOM HOLE PUNCH | 166.25 |
| P11-04682 | CA DEPT OF HEALTH CARE SVCS. RADIOLOGIC HEALTH BRANCH | | Reg. renewal for x-ray tube | 344.00 |
| P11-04683 | JACQUELYNNE DAVISON | | 908629 SCHOLARSHIP FOR STUDENT | 225.00 |
| P11-04684 | DENISE BLAIR | | PRIDE Co-trainer | 630.00 |
| P11-04685 | EDGE DEVELOPMENT, INC. | IVC Life Sci | BID 303, LIFE SCIENCE BLDG. | 11,387,287.00 |
| P11-04686 | DAVID MILLER | | PRIDE Panelist | 100.00 |
| P11-04687 | OFFICEPLANIT | | GUEST CHAIRS VCHR | 2,033.57 |
| P11-04688 | ORANGE COAST COLLEGE Attn Fernando Gonzalez | | Chancellor's CMTEE Website/Marketing Projects | 7,000.00 |
| P11-04689 | TOMARK SPORTS EQUIPMENT | | ITEMS NEEDED FOR ATHLETIC DEPARTMENT | 3,209.11 |
| P11-04690 | TOMARK SPORTS EQUIPMENT | | ITEMS NEEDED FOR BASEBALL TEAM | 1,738.85 |
| P11-04691 | P & R PAPER SUPPLY COMPANY | | DETERGENT AND CHEMICALS NEEDED FOR LAUNDRY ROOM | 942.61 |
| P11-04692 | TEAM STRENGTH SYSTEMS INC. | | Weightroom and Life Fit. Ctr. equipment | 2,161.68 |
| P11-04693 | APPLE COMPUTER, INC. | | Apple Developer Online Access | 99.00 |
| P11-04694 | SEHI PROCOMP COMPUTER PRODUCTS | | Toner supplies for several Xerox printers | 2,305.22 |
| P11-04695 | JAMES PUBLISHING, INC. | | Updated Rainbow Resource Directory | 189.86 |
| P11-04696 | SCANTRON CORPORATION | | Scantron forms for Instructors | 57.84 |
| P11-04697 | SYSTEMS SOURCE, INC. | | BST FURNITURE FOR IT REORGANIZATION | 18,975.98 |
| P11-04698 | SMART LEVELS MEDIA | | Postcards & prgms for summer 2011 | 334.06 |
| P11-04699 | ALLSTEEL, INC. % CORPORATE BUSINESS INTERIORS | | Office furniture | 2,105.75 |
| P11-04700 | ALLSTEEL, INC. % CORPORATE BUSINESS INTERIORS | | CP OFFICE FURNITURE 2ND FLOOR | 14,831.64 |
| P11-04701 | PSYCHOLOGICAL CONSULTING ASSOCIATES, INC. | | Pre-employment evaluation | 260.00 |
| P11-04702 | UNITED INTERIORS | | Reconfigure workstations | 395.00 |
| P11-04703 | XEROX CORPORATION ATTN: ARDIE HOOD | | Workcenter to replace old fax, copier, printer | 10,058.29 |
| P11-04704 | WELLS FARGO #3317 (DISTRICT) | | Mats/classroom vendor: Child Care Dept | 1,106.15 |
| P11-04705 | SPENCER C. GRANT | | Photography | 300.00 |
| P11-04706 | CORPORATE BUSINESS INTERIORS | | MONITOR MOUNTING SYSTEM | 1,060.31 |
| P11-04707 | AMERICAN CONSUMER CABLES | Bldg W/Com Arts | Parts needed for studio control room urgent | 356.14 |
| P11-04708 | KRISTEN STITS | | Adoption Trainer | 240.00 |
| P11-04709 | PLATFORMQ, LLC. | | Online Advertising for Int'l Student Prog. | 2,400.00 |
| P11-04710 | McMASTER CARR SUPPLY COMPANY | | Set building supplies for Oklahoma! | .00 |

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ESCAPE ONLINE

Page 11 of 12

Includes P11-04336 - P11-04723

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|---|------|--|----------------------|
| P11-04711 | ROYAL PLYWOOD CO., LLC | | set building supplies for Oklahoma! | 2,500.00 |
| P11-04712 | CHUCK ROGERS THEATRE ARTS | | reimbursements for set materials for Oklahoma! | 2,500.00 |
| P11-04713 | CATHERINE BERES | | Reimbursement for supplies for Oklahoma! | 100.00 |
| P11-04714 | MICHAEL LOWELL MC CORMICK | | Reimbursement for set building mat'l for Oklahoma! | 500.00 |
| P11-04715 | TIM SWISS | | Reimbursement sound/lighting supplies - Oklahoma! | 200.00 |
| P11-04716 | TAMS-WITMARK MUSIC LIBRARY | | Royalty Fees | 1,300.00 |
| P11-04717 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP | | BIOLOGY SUPPLIES | 46.32 |
| P11-04718 | DELL MARKETING | | RAPIDTECH NEW EQUIP TECH | 900.42 |
| P11-04719 | McKESSON GENERAL MEDICAL CORP | | Supplies | 2,782.58 |
| P11-04720 | POSITIVE PROMOTIONS INC. | | Promo items for Nurse's week | 1,073.25 |
| P11-04721 | U S SHOP TOOLS | | Tools for CNC classes (Not-For-Credit - Fee Based) | 356.25 |
| P11-04722 | GUEST ARTISTS | | Labor for SCLO | 18,000.00 |
| P11-04723 | MOALEJ BUILDERS | | DRAINAGE DITCH REPAIR & MAINT. PROJECT | 44,000.00 |
| | | | Total | 388 |
| | | | | 12,359,462.63 |

| Fund Summary | | | |
|--------------|------------------------|--------------|----------------------|
| Fund | Description | PO Count | Amount |
| | | | .00 |
| 01 | General Fund | 353 | 644,410.99 |
| 12 | Child Development Fund | 17 | 99,214.28 |
| 40 | Capital Outlay Fund | 18 | 11,615,837.36 |
| | | Total | 388 |
| | | | 12,359,462.63 |

| PO Changes | |
|-------------------------|---------------|
| New PO Amount | Change Amount |
| Total PO Changes | |

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ESCAPE ONLINE

Includes P12-00032 - P12-00060

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|--|------|---|------------------|
| P12-00032 | TAMS-WITMARK MUSIC LIBRARY | | Royalty and Rental for "Cabaret" | 2,000.00 |
| P12-00033 | DRAMATISTS PLAY SERVICE, INC. | | License for "Servant" | 750.00 |
| P12-00034 | MUSIC THEATRE INTERNATIONAL | | License and Rentals Fees for "RENT" | 4,428.75 |
| P12-00035 | A TO Z CIRCUIT BREAKERS | | ELECTRICAL SUPPLIES | 2,000.00 |
| P12-00037 | GUEST ARTISTS | | Performance of "Vaudeville" 09/17/2011 | 4,800.00 |
| P12-00038 | VALPAR INTERNATIONAL CORP. | | Sigi July 1 2011 -12 Renewal Charges | 895.00 |
| P12-00039 | BARCLAYS LAW PUBLISHERS | | Subscription Renewal, Title 5 updates | 290.00 |
| P12-00040 | WESTMINSTER PRESS, INC. | | Printing of Emeritus Schedule of Classes | 4,893.75 |
| P12-00041 | GUEST ARTISTS | | Performance of "Comedy & Magic" 01/07/12 | 5,800.00 |
| P12-00042 | EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT) | | SUBSCRIPTION TO ONLINE NURSING TUTORIALS | 435.00 |
| P12-00043 | CHRONICLE OF HIGHER EDUCATION BULLETIN BOARD | | Subscription to Chronicle of Higher Ed | 82.50 |
| P12-00045 | THE LIBRARY OF CONGRESS CATALOGING DISTRIBUTION SVC. | | Renewal of Cataloger's Desktop on the web. | 525.00 |
| P12-00046 | BBS TECHNOLOGIES, INC. | | Idera SQL Dx Mgr Renewal | 1,639.20 |
| P12-00047 | CCAR (COORDINATING COMMITTEE FOR AUTOMOTIVE REPAIR) | | Online safety tests | 199.00 |
| P12-00048 | IDEAL DATA SOLUTIONS, INC. | | Services for Filing 1099 | 600.00 |
| P12-00049 | AAA ACCESS SMOG | | SMOG TESTING | 1,000.00 |
| P12-00050 | AIRGAS WEST | | CO2 FOR SWIMMING POOL | 3,000.00 |
| P12-00051 | GUEST ARTISTS | | musicians fees for OKLAHOMA! | 10,200.00 |
| P12-00052 | STANCIL CORPORATION | | STANCIL MAINTENANCE CONTRACT | 1,873.76 |
| P12-00053 | SO CAL PUBLIC RADIO dba KPCC-FM | | NPR ads for Oklahoma! | 3,000.00 |
| P12-00054 | THE PATON GROUP | | RAPIDTECH CONTRACT SVC | 4,295.63 |
| P12-00055 | IPSWITCH, INC. | | WhatsUp Gold Premium Renewal | 1,245.00 |
| P12-00056 | THE H. W. WILSON COMPANY | | Purchase book-yearly update. | 480.00 |
| P12-00057 | BONDED WET-DRY CLEANERS | | Dry cleaning for Oklahoma! | 300.00 |
| P12-00058 | GUEST ARTISTS | | Fees for Oklahoma! sound designers | 2,500.00 |
| P12-00059 | POSTMASTER | | Postage BRM Permit # 8842000. | 190.00 |
| P12-00060 | FUSIONSTORM | | Sun Directory Server Support Renewal (LDAP) | 5,760.00 |
| | | | Total | 27 |
| | | | | 63,182.59 |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

Includes P12-00032 - P12-00060

| PO Number | Vendor Name | Site | Description | Account Amount |
|-----------|-------------|------|-------------|----------------|
|-----------|-------------|------|-------------|----------------|

| Fund Summary | | | |
|--------------|--------------|----------|-----------|
| Fund | Description | PO Count | Amount |
| 01 | General Fund | 27 | 63,182.59 |

| PO Changes | |
|-------------------------|---|
| | |
| | |
| | <u>New PO Amount</u> <u>Change Amount</u> |
| Total PO Changes | |

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE
Page 2 of 2

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

Includes 04/06/2011-05/03/2011

| REQUISITION NUMBER | REQUISITION TOTAL | REQUISITION NAME | REQUISITION TOTAL |
|-----------------------|-------------------------------|---|----------------------|
| RQ11-05507 | VALERIE SENIOR | Reimbursement to Valerie Senior | 118.00 |
| RQ11-06476 | NOTHING BUT AIR | Ballons for Senior Day 2011 | 475.00 |
| RQ11-06494 | WILL GLEN | REIMBURSEMENTCONFERENCE FOR WILL GLEN | 1,336.14 |
| RQ11-06565 | JEFF KAUFMANN | TO REIMBURSE PROFESSOR JEFF KAUFMANN | 1,288.60 |
| RQ11-06707 | TIFFANY TRAN | Reimbursement for conference | 15.00 |
| RQ11-06735 | SMART LEVELS MEDIA | PACT Flyer | 158.88 |
| RQ11-06737 | DIANA JENNINGS | CTE Fashion Event Lecture Series | 200.00 |
| RQ11-06745 | MEGAN MACLEAN | CTE Fashion Event Lecture Series | 200.00 |
| RQ11-06750 | SMART LEVELS MEDIA | Teacher Preparation Pipeline (TPP) Flyer | 158.88 |
| RQ11-06764 | PACIFIC TYPEWRITER & COMM. | * TYPEWRITER REPAIR | 100.00 |
| RQ11-06804 | DEIDRE CAVAZZI | Conference Reimbursement | 500.00 |
| RQ11-06805 | ANETA DORHOUT | Conference Reimbursement | 145.00 |
| RQ11-06806 | PETER J. ESPINOSA | Conference Reimbursement | 1,000.00 |
| RQ11-06808 | SENIYE MARGARET HUANG | Conference Reimbursement | 1,000.00 |
| RQ11-06809 | DAVID BUGAY | Conference for David Bugay | 2,523.54 |
| RQ11-06810 | RALPH MEZA | Conference Reimbursement | 557.60 |
| RQ11-06823 | NEWBEGINNINGS, INC. | Tech Prep Articulation Agreement Workshops | 651.84 |
| RQ11-06824 | WELLS FARGO #4198 | Fax Machine/Accessories for SPO | 182.40 |
| RQ11-06830 | FEDERAL RESERVE BANK | Savings Bonds-Outstanding Classified Employee | 150.00 |
| RQ11-06831 | SVM, LP ATTN: CHECK DEPT. | Purchase Gas Cards | 1,839.95 |
| RQ11-06836 | KATHY HANKEL | REIMBURSEMENT FOR SITE VISIT | 568.84 |
| RQ11-06838 | NEWBEGINNINGS, INC. | Special Board Meeting - 3/31/11 | 67.43 |
| RQ11-06839 | YOLANDA GOULDSMITH | Y. Gouldsmith Reimbursement for ETS | 90.00 |
| RQ11-06844 | PARISA SOLTANI | Reimbursment for Parisa Soltani | 60.00 |
| RQ11-06845 | JENNIFER MC CUE | Reimbursement For Electronic Newsletter | 408.90 |
| RQ11-06846 | MATT BRODET | Reimbursement | 108.74 |
| RQ11-06848 | WELLS FARGO #3317 | amazon.com | 247.89 |
| RQ11-06849 | JANE ROSENKRANS | EducationUSA Forum , Washington DC | 2,500.00 |
| RQ11-06850 | STEPHENS ENTERPRISES | Basketball Supplies | 685.13 |
| RQ11-06851 | TOM DORMAN | RAPID 2011 CONFERENCE | 1,759.27 |
| RQ11-06854 | DAVID BUGAY | Conference for David Bugay | 762.02 |
| RQ11-06856 | FAWN TANRIVERDI | Travel Reimbursement-Fawn Tanriverdi | 535.06 |
| RQ11-06858 | PRESS SOLUTIONS, INC. | Printing Expenses | 192.91 |
| RQ11-06860 | JENNY BACKHAUS-MCIVOR | Reimbursement-Dance Concert Supplies | 51.77 |
| RQ11-06864 | WELLS FARGO #1606 | Garden Supplies-Lowe's | 496.41 |
| RQ11-06865 | FRANCHISE TAX BOARD | Nonresident Withholding Payment | 1,480.00 |
| RQ11-06871 | GRACE GARCIA | GGARCIA TO CCLC Conference | 898.55 |
| RQ11-06876 | SO. ORANGE CO. COMM. COL.DIST | Return of Title IV Funds | 284.00 |
| RQ11-06877 | MICHAEL O'MEARA | MAC Computer Equipment | 38.01 |
| RQ11-06878 | TAMERA RICE | REIMBURSEMENT FOR HOTEL EXPENSE | 247.00 |
| RQ11-06879 | TAMARA KING | HEDW Conference Reimbursement | 1,206.04 |
| RQ11-06880 | DAVID BUGAY | Conference for David Bugay | 976.36 |
| RQ11-06882 | IMAGE PRINTING SOLUTIONS | Picture for Lobby | 111.27 |
| RQ11-06883 | LARRY RADDEN | Reimbursement | 46.22 |
| RQ11-06884 | WELLS FARGO #4198 | Cleaning of Table Cloths-Good Hand Cleaners | 150.00 |
| RQ11-06886 | KORI LEE GARNER | Social Media Workshop for Kori Garner | 35.00 |
| RQ11-06887 | FRANCES MILLER | Spring Career and Education Expo | 44.62 |
| RQ11-06888 | TEDDI LORCH | Spring Career and Education Expo | 36.86 |
| RQ11-06890 | MARK KRUHMIN | Backgrounds for editing projects | 16.82 |
| RQ11-06892 | DR. ROBERT BRAMUCCI | Conference/travel expenses | 425.00 |
| RQ11-06895 | PATRICIA K. FLANIGAN | * ONLINE TEACHING CONFERENCE-DEAN FLANIGAN | 192.50 |
| RQ11-06898 | DEBRA KERR | Conference Travel Expenses / SEE ATTACHMENT | 214.85 |
| RQ11-06900 | NEWBEGINNINGS, INC. | Breakfast: Tracy Daly's EWF Panel | 812.36 |
| RQ11-06905 | DR. KRIS LEPPHEN-CHRISTENSEN | Conference Reimbursement | 86.00 |
| RQ11-06910 | BELL'S INDUSTRIAL SERVICE | Emergency Equipment Repair | 318.82 |
| RQ11-06923 | SHANNON FASELER | Reimbursement | 51.13 |
| RQ11-06930 | LA NELL PEEBLES | CONFERENCE TRAVEL | 334.00 |
| RQ11-06933 | CLAIRE CESAREO-SILVA | IATS Conference - Claire Cesareo-Silva | 4,020.00 |
| RQ11-06943 | WELLS FARGO #3317 (DISTRICT) | Safari Books Online.com | 1,855.76 |
| RQ11-06950 | TECHNICOLOR, INC. | Shipping fees for film festival | 23.11 |
| RQ11-06954 | WELLS FARGO #4198 | Catering for 5/9 State Committee Mtg at UCLA | 445.86 |
| RQ11-06957 | WELLS FARGO #3317 | Amazon.com | 65.08 |

| | | | |
|------------|-------------------------------|--|------------|
| RQ11-06959 | DAVIT S. KHACHATRYAN | Reimbursement for first class postage | 22.30 |
| RQ11-06963 | SO. ORANGE CO. COMM. COL.DIST | Return of Title IV Funds | 77.00 |
| RQ11-06965 | SO. ORANGE CO. COMM. COL.DIST | R2T4 Direct Loan Repayment | 86.00 |
| RQ11-06966 | SO. ORANGE CO. COMM. COL.DIST | Return of Title IV Funds | 118.00 |
| RQ11-06969 | HALEY NGUYEN | Reimbursement to Faculty | 114.26 |
| RQ11-06970 | MICHELLE GAYNOR | Reimbursement to Staff | 11.55 |
| RQ11-06971 | ISLAND PROMOTIONAL PRODUCTS | EOPS/CARE Orientation Workshop Materials | 2,965.70 |
| RQ11-06976 | COAST FITNESS REPAIR SHOP | Fitness Equipment Repair | 65.25 |
| RQ11-06977 | JANET HUANG | Reimbursement for Regional Workshop | 1,136.14 |
| RQ11-06978 | COAST FITNESS REPAIR SHOP | Fitness Equipment Repair | 356.84 |
| RQ11-06979 | DONALD MINEO | Reimbursement for Regional Workshop | 34.86 |
| RQ11-06980 | JULIE ANDERSON | Reimbursement - BIO 20 lab (Ralphs) | 7.47 |
| RQ11-06987 | WELLS FARGO #4198 | CTE Materials for Capstone Events | 400.00 |
| RQ11-06993 | POWER FORD TUSTIN | REPAIR #68 FORD RANGER | 127.95 |
| RQ11-06999 | THOMAS L. SMITH | Reimburse for items purchased | 182.66 |
| RQ11-07005 | SO. ORANGE CO. COMM. COL.DIST | Return of Title IV Funds | 82.00 |
| RQ11-07007 | ROBERT MELENDEZ | Reimbursement for Conference UCLA TAP | 56.41 |
| RQ11-07008 | ROBERT MELENDEZ | Reimbursement for Conference UC ETS | 103.57 |
| RQ11-07009 | MIROSLAVA MANCHIK | ACCT CTE Adv Mtmg - 5/6/2011 | 100.00 |
| RQ11-07010 | WEST PAYMENT CENTER | CA Education Code 2011 Pamphlets | 122.36 |
| RQ11-07013 | DIANA HURLBUT | Reimburse Diana Hurlbut for Curricunet Conference | 77.94 |
| RQ11-07014 | ROB HARTMAN | CONFERENCE FOR ROB HARTMAN | 1,946.25 |
| RQ11-07015 | SHERYN DIXON | CONFERENCE/TRAINING FOR SHERYN DIXON | 360.00 |
| RQ11-07016 | NEWBEGINNINGS, INC. | Celebration for Nurse's Day/Week May 4, 2011 | 1,085.11 |
| RQ11-07027 | ANGELES TRIKE SALES & SERVICE | Repair - 25 Trikes | 800.00 |
| RQ11-07031 | AMER. UN. FOR CHURCH & STATE | RUSH: Westphal Settlement | 250,000.00 |
| RQ11-07033 | VICKIE HAY | Reimbursement for Vickie Hay | 296.40 |
| RQ11-07034 | WELLS FARGO #3317 | The Price Pros (amazon.com) | 43.77 |
| RQ11-07035 | WELLS FARGO #3317 (DISTRICT) | lynda.com | 1,750.00 |
| RQ11-07037 | WELLS FARGO #3317 (DISTRICT) | Security Awareness Inc | 895.00 |
| RQ11-07045 | JERRY HANNULA | Conference Travel Expense | 245.00 |
| RQ11-07048 | GOLDEN STATE AUDIO VIDEO | ATEP Lecturn | 2,362.93 |
| RQ11-07050 | PATRIC TAYLOR | Reimbursement | 422.13 |
| RQ11-07063 | DAVID FRETZ | Field course Bio 104 sp 11 62220 | 206.38 |
| RQ11-07071 | COACH AMERICA | Bus for El field Trip | 852.50 |
| RQ11-07079 | DEBRA KERR | Debra Kerr to attend conference 6-3 to 6-5 | 555.00 |
| RQ11-07080 | WAYNE S. BOLEN | Candidate Reimbursement - Bolen | 297.18 |
| RQ11-07082 | RUSSELL HAMILTON | Russ Hamilton to attend Conference 6/22-6/25 | 925.00 |
| RQ11-07083 | MAZIE L. BREWINGTON | Candidate Reimbursement - Brewington | 1,330.50 |
| RQ11-07084 | DOUGLAS R. SMITH | Candidate Reimbursement - Smith | 519.52 |
| RQ11-07085 | WELLS FARGO #1606 | Car Seat and Booster Seat - Target Online | 200.00 |
| RQ11-07095 | ISLAND PROMOTIONAL PRODUCTS | EOPS/CARE Orientation Workshop Materials | 4,969.67 |
| RQ11-07100 | SO. ORANGE CO. COMM. COL.DIST | Repayment for Pell overawards | 11,794.00 |
| RQ11-07101 | EDWARD TACKETT | NONINSTR SUPPL REIMBURSEMENT | 37.87 |
| RQ11-07108 | FAWN TANRIVERDI | Reimbursement for Fawn Tanriverdi | 634.72 |
| RQ11-07109 | RACHEL MANDERS | To Attend Grant Administration Workshop | 625.00 |
| RQ11-07116 | BOB PARRETT CONSTRUCTION | SC | 4,944.00 |
| RQ11-07120 | CARYN SUSSMAN | Reimbursement for ETS Conference | 90.00 |
| RQ11-07122 | MARK ZANDONELLA | CONFERENCE/TRAINING FOR MARK ZANDONELLA | 181.00 |
| RQ11-07127 | U.S. DEPT. OF EDUCATION | US DOE Final Review Determination-Cosmotology Prog | 14,369.84 |
| RQ11-07130 | HORN IMPROVEMENT | Instrument repair | 86.52 |
| RQ11-07135 | COAST FITNESS REPAIR SHOP | Fitness Equipment Repair | 942.31 |
| RQ11-07143 | SADDLEBACK BOOKSTORE | School Survival Supplies for EOPS students | 318.09 |
| RQ11-07163 | NEWBEGINNINGS, INC. | Refreshments for BSI Inter-Segmental Mtg. | 392.85 |
| RQ11-07164 | FHEG IVC BOOKSTORE | Payment to IVC Bookstore for FT Regalia | 452.40 |
| RQ11-07166 | WELLS FARGO #3317 (DISTRICT) | cablesondemand.com | 838.33 |
| RQ11-07171 | SARAH VOGEL | Reimbursement for BSI Supplies | 13.90 |
| RQ11-07174 | SO. ORANGE CO. COMM. COL.DIST | R2T4 SPRING 2011 | 602.00 |
| RQ11-07185 | NICHOLAS SCHMIDT | Nicholas Schmidt to attend conference 6/19-6/26 | 985.00 |
| RQ11-07186 | BRUCE GILMAN | IATS Conference - Bruce Gilman | 419.20 |
| RQ11-07187 | ELIZABETH HORAN | IATS Conference - Elizabeth Horan | 419.20 |
| RQ11-07189 | CARMEN CORTEZ DOMINGUEZ | IATS Conference - Carmen Dominguez | 419.20 |
| RQ11-07190 | JUNE M. MILLOVICH | IATS Conference - June Millovich | 419.20 |
| RQ11-07192 | KARAH STREET | IATS Conference - Karah Street | 205.00 |
| RQ11-07194 | LASER SOURCE | Service and parts for printer | 125.79 |
| RQ11-07197 | BEN DOLAN | REIMBURSEMENT NONINSTR SUPPL | 157.95 |
| RQ11-07198 | DONNA PRATT | Reimbursement Region 1 | 138.63 |
| RQ11-07200 | GARY BARNAK | AMERIMOLD CONFERENCE - REIMBURSEMENT | 1,110.19 |
| RQ11-07205 | S & B FOODS | IVC2IVC Lecture Refreshments | 129.68 |
| RQ11-07208 | SOPHIE MILLER | Sophie Miller Conference | 1,600.00 |
| RQ11-07209 | ZANE JOHNSON | Reimbursement of Supplies | 1,698.13 |

| | | | |
|------------|-------------------------------|--|------------|
| RQ11-07211 | WEBEX COMMUNICATIONS, INC. | RAPIDTECH SOFTWARE | 1,150.00 |
| RQ11-07212 | KAY RYALS | Honors Alumni Day Gifts | 175.00 |
| RQ11-07214 | WELLS FARGO #4198 | SUPPLIES ANTHROPOLOGY-WOW HOBBIES | 241.54 |
| RQ11-07216 | ROBERT L. HENNING | Candidate Reimbursement - Henning | 801.39 |
| RQ11-07217 | GARY BARNAK | BARNAK/TORRANCE TRIP REIMBURSEMENT | 196.51 |
| RQ11-07218 | NADINE NADER | Candidate Reimbursement - Nader | 635.80 |
| RQ11-07219 | DEBRA L. FITZSIMONS | Candidate Reimbursement - Fitzsimons | 999.33 |
| RQ11-07231 | WELLS FARGO #3317 (DISTRICT) | Laminator.com | 120.96 |
| RQ11-07233 | FABIENNE LEVENSON | Reimbursement | 118.96 |
| RQ11-07241 | TOMARK SPORTS EQUIPMENT | Inspection Services/repair/IVC HS, PE & Athletics | 2,970.00 |
| RQ11-07242 | SCANTRON CORPORATION | Scantron Test Forms | 170.76 |
| RQ11-07259 | WAYNE S. BOLEN | Candidate Reimbursement - Bolen | 445.29 |
| RQ11-07269 | S & B FOODS | Community Relations | 163.00 |
| RQ11-07270 | SO. ORANGE CO. COMM. COL.DIST | Return to Title IV Funds | 101.00 |
| RQ11-07275 | NEWBEGINNINGS, INC. | INT'L STUDENT OFFICE ORIENTATION | 114.02 |
| RQ11-07283 | COMSERCO | RADIO SERVICE | 175.00 |
| RQ12-00136 | WELLS FARGO #1598 | Geo field trip reservations | 308.00 |
| RQ12-00148 | BRANDYE D'LENA | * CONF. TRAVEL 9/8/11 | 417.40 |
| RQ12-00149 | BRANDYE D'LENA | * CONFERENCE TRAVEL - DEC 8, 2011 | 417.40 |
| RQ12-00185 | WELLS FARGO #1598 | Use of credit card to make field trip reservations | 200.00 |
| | | TOTAL | 365,932.38 |

FUND SUMMARY

| Fund | Description | Requisition Count | Amount |
|------|------------------------|-------------------|------------|
| 01 | General Fund | 148 | 109,491.97 |
| 12 | Child Development Fund | 3 | 1,496.41 |
| 40 | Capital Outlay Fund | 1 | 4,944.00 |
| 68 | Self-Insurance Fund | 1 | 250,000.00 |
| | | | 365,932.38 |

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.20
DATE: 5/23/11

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 102023 through 102981, processed through the Orange County Department of Education, totaling \$6,852,362.54; and Checks No. 010091 through 010104, processed through Saddleback College Community Education, totaling \$10,741.11; and Checks No. 008857 through 008862, processed through Irvine Valley College Community Education, totaling \$86,327.36 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as Listed in EXHIBIT A.

Item Submitted By: *David Bugay, Ph.D., Acting Vice Chancellor, Business Services*

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102023 | 04/06/2011 | BOB PARRETT CONSTRUCTION | 38,560.00 |
| 102024 | 04/06/2011 | BRIAN K. SATTERFIELD | 540.00 |
| 102025 | 04/06/2011 | CITY OF TUSTIN ATTN: CITY MANAGER'S OFFICE | 550.00 |
| 102026 | 04/06/2011 | DANIEL SMITH, INC. | 154.43 |
| | | Unpaid Sales Tax | 12.38 |
| | | Expensed Amount | 166.81 |
| 102027 | 04/06/2011 | FAWN TANRIVERDI | 1,477.00 |
| 102028 | 04/06/2011 | FHEG SADDLEBACK BOOKSTORE STORE #296 | 129.14 |
| 102029 | 04/06/2011 | JARED SCOTT | 65.00 |
| 102030 | 04/06/2011 | JIM PHANEUF | 140.97 |
| 102031 | 04/06/2011 | LILIANN PEREZ-STROUD | 360.00 |
| 102032 | 04/06/2011 | MICHAEL E. WILSON | 12,818.00 |
| 102033 | 04/06/2011 | NINA M. YAMASAKI | 35.00 |
| 102034 | 04/06/2011 | PACIFIC CLIPPINGS | 59.00 |
| 102035 | 04/06/2011 | PASCO SCIENTIFIC | 16,659.47 |
| 102036 | 04/06/2011 | PENN CORPORATE RELOCATION SERVICES, INC. | 356.25 |
| 102037 | 04/06/2011 | POSWORLD | 84.00 |
| | | Unpaid Sales Tax | 7.35 |
| | | Expensed Amount | 91.35 |
| 102038 | 04/06/2011 | RANDY W. PEEBLES | 45.95 |
| 102039 | 04/06/2011 | REI | 176.34 |
| 102040 | 04/06/2011 | S & B FOODS CATERING DIVISION | 189.77 |
| 102041 | 04/06/2011 | S & B FOODS CATERING DIVISION | 194.12 |
| 102042 | 04/06/2011 | SAMY'S CAMERA | 201.19 |
| 102043 | 04/06/2011 | SEHI PROCOMP COMPUTER PRODUCTS | 4,165.40 |
| 102044 | 04/06/2011 | SMART LEVELS MEDIA | 107.66 |
| 102045 | 04/06/2011 | SNADER AND ASSOCIATES INC. | 71,671.00 |
| 102046 | 04/06/2011 | SO. COAST FIRE PROTECTION | 150.00 |
| 102047 | 04/06/2011 | SO. ORANGE CO. COMM. COL.DIST | 349.00 |
| 102048 | 04/06/2011 | SOUTHLAND INSTRUMENTS, INC. | 3,674.67 |
| 102049 | 04/06/2011 | U S SHOP TOOLS | 906.65 |
| 102050 | 04/06/2011 | UNITED INTERIORS | 375.36 |
| 102051 | 04/06/2011 | VENTEK INTERNATIONAL | 180.00 |
| 102052 | 04/06/2011 | WARD'S NATURAL SCIENCE | 570.16 |
| 102053 | 04/06/2011 | WEST COAST TECHNOLOGY | 6,250.00 |
| 102054 | 04/06/2011 | WESTERN GRAPHICS PLUS, INC. | 2,000.00 |
| 102055 | 04/06/2011 | WORLDPOINT ECC, INC. | 276.95 |
| | | Unpaid Sales Tax | 23.10 |
| | | Expensed Amount | 300.05 |
| 102056 | 04/06/2011 | SMART & FINAL IRIS CO. | 504.28 |
| 102057 | 04/06/2011 | RPM CONSULTANT GROUP | 2,701.28 |
| 102058 | 04/06/2011 | AMCO CONSTRUCTION INC. | 1,604.06 |
| 102059 | 04/06/2011 | AMTECH ELEVATOR SERVICES | 2,640.00 |
| 102060 | 04/06/2011 | ANDERSEN'S DOOR SERVICE, INC. | 930.00 |
| 102061 | 04/06/2011 | AUCA LOS ANGELES | 77.30 |
| 102062 | 04/06/2011 | BEN DOLAN | 160.93 |
| 102063 | 04/06/2011 | BLICK ART MATERIALS | 866.81 |
| 102064 | 04/06/2011 | CANDIE DICKINSON | 341.85 |
| 102065 | 04/06/2011 | CESA | 80.00 |
| 102066 | 04/06/2011 | CHEVRON AND TEXACO BUSINESS CARD SERVICES | 1,520.24 |
| 102067 | 04/06/2011 | COMMUNITY COLLEGE LEAGUE OF CALIFORNIA | 21.00 |
| 102068 | 04/06/2011 | COMPUTERLAND | 42.00 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| | | Unpaid Sales Tax | 3.68 |
| | | Expensed Amount | 45.68 |
| 102069 | 04/06/2011 | CONCORD MUSIC GROUP | 19.18 |
| | | Unpaid Sales Tax | 1.66 |
| | | Expensed Amount | 20.84 |
| 102070 | 04/06/2011 | DAD'S ROCK SHOP | 606.07 |
| | | Unpaid Sales Tax | 51.97 |
| | | Expensed Amount | 658.04 |
| 102071 | 04/06/2011 | DECOUDREAU, AJA | 325.08 |
| 102072 | 04/06/2011 | DELL MARKETING L.P. C/O DELL USA L.P. | 388.19 |
| 102073 | 04/06/2011 | DELTA BIOLOGICALS | 3,195.00 |
| | | Unpaid Sales Tax | 279.56 |
| | | Expensed Amount | 3,474.56 |
| 102074 | 04/06/2011 | DEMCO INC. | 160.21 |
| 102075 | 04/06/2011 | DEXON COMPUTER, INC. | 7,520.00 |
| | | Unpaid Sales Tax | 656.25 |
| | | Expensed Amount | 8,176.25 |
| 102076 | 04/06/2011 | DIGI-KEY CORP. 610887 | 324.20 |
| 102077 | 04/06/2011 | DirecTV | 204.98 |
| 102078 | 04/06/2011 | DISPENSING SOLUTIONS, INC. | 219.76 |
| | | Unpaid Sales Tax | 11.36 |
| | | Expensed Amount | 231.12 |
| 102079 | 04/06/2011 | DRS. FOSTER & SMITH | 35.97 |
| | | Unpaid Sales Tax | 2.62 |
| | | Expensed Amount | 38.59 |
| 102080 | 04/06/2011 | EBERHARD EQUIPMENT | 54.30 |
| 102081 | 04/06/2011 | ECONOMIC ALTERNATIVES, INC. | 347.91 |
| 102082 | 04/06/2011 | EDUCATIONAL MUSIC SERVICE | 270.04 |
| 102083 | 04/06/2011 | ENTERPRISE RENT-A-CAR | 360.08 |
| 102084 | 04/06/2011 | FEDERAL EXPRESS | 55.78 |
| 102085 | 04/06/2011 | FISHER SCIENTIFIC | 98.31 |
| 102086 | 04/06/2011 | FITNESS WHOLESALE, INC. | 309.42 |
| 102087 | 04/06/2011 | FREESTYLE | 2,011.68 |
| 102088 | 04/06/2011 | INFOBASE PUBLISHING | 543.85 |
| 102089 | 04/06/2011 | JOHN W. EDWARDS | 122.89 |
| 102090 | 04/06/2011 | K. STARR AVEDESIAN | 90.00 |
| 102091 | 04/06/2011 | LINDSAY FOX | 406.66 |
| 102092 | 04/06/2011 | LIONEL FRANCO | 32.33 |
| 102093 | 04/06/2011 | MICHELE DUGAN | 180.00 |
| 102094 | 04/06/2011 | EASY TURF, INC. | 422.21 |
| 102095 | 04/06/2011 | AT&T | 11.37 |
| 102096 | 04/06/2011 | RESERVE ACCOUNT PITNEY BOWES | 30,000.00 |
| 102097 | 04/06/2011 | SOUTHERN CALIFORNIA EDISON CO. | 34,203.20 |
| 102098 | 04/07/2011 | DONOVAN ENTERTAINMENT, INC. | 2,000.00 |
| 102099 | 04/07/2011 | GILBERT & STEARNS, INC. | 4,686.00 |
| 102100 | 04/07/2011 | GOODWILL INDUSTRIES OF ORANGE COUNTY | 520.00 |
| 102101 | 04/07/2011 | HEAT TRANSFER SOLUTIONS %TRACY WILLIAMS | 1,250.00 |
| 102102 | 04/07/2011 | KAESER & BLAIR, INC. | 148.57 |
| 102103 | 04/07/2011 | LIGHT BULBS ETC. | 7,285.68 |
| 102104 | 04/07/2011 | MARLYS GRODT & ASSOCIATES | 500.00 |
| 102105 | 04/07/2011 | NLNAC Dir. for Bus. Operations | 381.24 |
| 102106 | 04/07/2011 | W. W. GRAINGER | 62.15 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102107 | 04/07/2011 | JACKSON, DE MARCO, TIDUS, & PE | 47,756.20 |
| 102108 | 04/07/2011 | ANGELICA R. ZIKOOR | 120.00 |
| 102109 | 04/07/2011 | BRUCE SOBCZAK | 61.43 |
| 102110 | 04/07/2011 | LILIANN PEREZ-STROUD | 120.00 |
| 102111 | 04/07/2011 | PACIFIC COLOR PRINTING DANIEL HUNG TRAN | 184.88 |
| 102112 | 04/07/2011 | PENNY SKAFF | 44.55 |
| 102113 | 04/07/2011 | REFRIGERATION SUPPLIES DIST. | 235.71 |
| 102114 | 04/07/2011 | RIO GRANDE ALBUQUERQUE THE BELL GROUP | 2,563.98 |
| | | Unpaid Sales Tax | 223.61 |
| | | Expensed Amount | 2,787.59 |
| 102115 | 04/07/2011 | ROTO-ROOTER SERVICE & PLUMBING COMPANY | 750.00 |
| 102116 | 04/07/2011 | SHAPE TOOLS, LLC | 4,362.12 |
| 102117 | 04/07/2011 | SHELF MASTER, INC. | 501.66 |
| 102118 | 04/07/2011 | SHRED-IT CAMPO ENTERPRISES, INC. | 140.00 |
| 102119 | 04/07/2011 | SMART & FINAL IRIS CO. | 334.23 |
| 102120 | 04/07/2011 | SYSCO LOS ANGELES, INC. | 635.22 |
| 102121 | 04/07/2011 | TASTE CATERING, INC. | 410.00 |
| 102122 | 04/07/2011 | ULINE ATTN: ACCOUNTS RECEIVABLE | 388.96 |
| 102123 | 04/07/2011 | USITT | 270.00 |
| 102124 | 04/07/2011 | VEOLIA ES TECHNICAL SOLUTIONS, LLC | 150.00 |
| 102125 | 04/07/2011 | W A X I E | 597.76 |
| 102126 | 04/07/2011 | WARD'S NATURAL SCIENCE | 66.80 |
| 102127 | 04/07/2011 | WARE DISPOSAL CO., INC. | 10,901.49 |
| 102128 | 04/07/2011 | WOHLERS ASSOCIATES, INC. TERRY WOHLERS | 479.20 |
| 102129 | 04/07/2011 | WORLDWIDE INSTALLATIONS | 300.00 |
| 102130 | 04/08/2011 | XEROX CORP. | 21,996.44 |
| 102131 | 04/08/2011 | XEROX CORP. | 262.86 |
| 102132 | 04/08/2011 | AMY WHEELER | 187.92 |
| 102133 | 04/08/2011 | APRIL CUBBAGE-VEGA | 996.36 |
| 102134 | 04/08/2011 | ARLEEN ELSEROD | 325.92 |
| 102135 | 04/08/2011 | ATHLETIC EQUIP. MANAGERS ASSOC | 75.00 |
| 102136 | 04/08/2011 | BLACKBOARD INC. BBWORLD '11 | 715.00 |
| 102137 | 04/08/2011 | BLACKBOARD INC. BBWORLD '11 | 715.00 |
| 102138 | 04/08/2011 | BLACKBOARD INC. BBWORLD '11 | 715.00 |
| 102139 | 04/08/2011 | BRUCE SOBCZAK | 428.86 |
| 102140 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 195.00 |
| 102141 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 100.00 |
| 102142 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 195.00 |
| 102143 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 195.00 |
| 102144 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 100.00 |
| 102145 | 04/08/2011 | CACCRAO CHRISTOPHER WILLIAMSON | 195.00 |
| 102146 | 04/08/2011 | CAROL LERMAN | 75.00 |
| 102147 | 04/08/2011 | CHERYL ALTMAN | 1,000.00 |
| 102148 | 04/08/2011 | CHRISTOPHER TARMAN | 45.00 |
| 102149 | 04/08/2011 | CLAIRE CESAREO-SILVA | 792.66 |
| 102150 | 04/08/2011 | COMMUNITY COLLEGE LEAGUE OF CA | 490.00 |
| 102151 | 04/08/2011 | COMMUNITY COLLEGE LEAGUE OF CA | 625.00 |
| 102152 | 04/08/2011 | DAVID E. ANDERSON, JR. | 50.00 |
| 102153 | 04/08/2011 | DENICE INCIONG | 1,079.34 |
| 102154 | 04/08/2011 | DIANE PESTOLESI | 180.53 |
| 102155 | 04/08/2011 | DONNA RANE-SZOSTAK | 552.89 |
| 102156 | 04/08/2011 | EFREN RANGEL | 413.01 |
| 102157 | 04/08/2011 | ERIN MC ALEAR | 1,007.54 |
| 102158 | 04/08/2011 | FAWN TANRIVERDI | 391.11 |
| 102159 | 04/08/2011 | HEIDI M. OCHOA | 1,047.54 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102160 | 04/08/2011 | HYATT REGENCY MINNEAPOLIS | 153.09 |
| 102161 | 04/08/2011 | HYATT REGENCY MINNEAPOLIS | 612.36 |
| 102162 | 04/08/2011 | HYATT REGENCY MINNEAPOLIS | 612.36 |
| 102163 | 04/08/2011 | JIM GASTON | 550.00 |
| 102164 | 04/08/2011 | JOHN CHUMACERO | 356.00 |
| 102165 | 04/08/2011 | JOON KIL | 650.00 |
| 102166 | 04/08/2011 | JOYCE QUADE | 919.76 |
| 102167 | 04/08/2011 | L.A. ACADEMY OF FIGURATIVE ART | 645.00 |
| 102168 | 04/08/2011 | MICHELE WOLFF | 287.54 |
| 102169 | 04/08/2011 | MONIKA CONNOLLY | 1,400.00 |
| 102170 | 04/08/2011 | RANDY W. PEEBLES | 416.24 |
| 102171 | 04/08/2011 | ROBERT COSGROVE | 1,428.53 |
| 102172 | 04/08/2011 | SANDY JEFFRIES | 234.82 |
| 102173 | 04/08/2011 | SHERATON GRAND SACRAMENTO | 539.55 |
| 102174 | 04/08/2011 | TASHA TRANKIEM | 780.76 |
| 102175 | 04/08/2011 | THE RP GROUP | 200.00 |
| 102176 | 04/08/2011 | THE RP GROUP | 200.00 |
| 102177 | 04/08/2011 | THE VENETION & PALAZZO RESORTS | 567.84 |
| 102178 | 04/08/2011 | THE VENETION & PALAZZO RESORTS | 567.84 |
| 102179 | 04/08/2011 | THE VENETION & PALAZZO RESORTS | 567.84 |
| 102180 | 04/08/2011 | TOD A. BURNETT | 328.70 |
| 102181 | 04/08/2011 | WILLIAM HEWITT | 650.00 |
| 102182 | 04/08/2011 | SAN DIEGO GAS & ELECTRIC | 972.58 |
| 102183 | 04/08/2011 | SOUTHERN CALIFORNIA EDISON CO. | 1,799.26 |
| 102184 | 04/08/2011 | SOUTHERN CALIFORNIA EDISON CO. | 182.33 |
| 102185 | 04/08/2011 | AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC | 16,094.40 |
| 102186 | 04/08/2011 | WELLS FARGO #2078 | 2,298.95 |
| 102187 | 04/11/2011 | ANITA MC DONALD | 27.54 |
| 102188 | 04/11/2011 | ANNE FITZGERALD | 6.89 |
| 102189 | 04/11/2011 | CORINNE JACKSON | 41.31 |
| 102190 | 04/11/2011 | DAVID E. ANDERSON, JR. | 35.70 |
| 102191 | 04/11/2011 | ESTER GRAHAM | 49.31 |
| 102192 | 04/11/2011 | HENCELYN CHU | 55.96 |
| 102193 | 04/11/2011 | JOE LIU | 33.70 |
| 102194 | 04/11/2011 | JOYCE SPEAKMAN | 27.54 |
| 102195 | 04/11/2011 | LA NELL PEEBLES | 13.77 |
| 102196 | 04/11/2011 | LAURA ABRAMS | 71.53 |
| 102197 | 04/11/2011 | LAWRENCE PEREZ | 65.92 |
| 102198 | 04/11/2011 | LORI MANGELS | 151.47 |
| 102199 | 04/11/2011 | NICOLE LOFTUS | 118.64 |
| 102200 | 04/11/2011 | RAUL B. GUTIERREZ | 13.26 |
| 102201 | 04/11/2011 | RUBY HAZZARD | 55.08 |
| 102202 | 04/11/2011 | SILVER LEOWIDJAJA | 41.31 |
| 102203 | 04/11/2011 | SOKHA SONG | 154.78 |
| 102204 | 04/11/2011 | SONJA WYCHE | 27.54 |
| 102205 | 04/11/2011 | TAMARA KING | 31.72 |
| 102206 | 04/11/2011 | TEDDI LORCH | 61.76 |
| 102207 | 04/11/2011 | TIFFANY TRAN | 213.54 |
| 102208 | 04/11/2011 | EARL PAGAL | 54.97 |
| 102209 | 04/11/2011 | ANASAZI INSTRUMENTS, INC. | 1,000.00 |
| 102210 | 04/11/2011 | C.W. DRIVER CONTRACTORS, INC. | 11,331.00 |
| 102211 | 04/11/2011 | CONDOR, INC. | 150,750.00 |
| 102212 | 04/11/2011 | DATALINK CORPORATION | 26,520.00 |
| 102213 | 04/11/2011 | DIRECT PAINTING & DECORATING INC. | 54,940.00 |
| 102214 | 04/11/2011 | ESCAPE TECHNOLOGY, INC. | 250.00 |

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ESCAPE ONLINE

Page 4 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102215 | 04/11/2011 | GOVERNMENT FINANCIAL STRATEGIES, INC. | 220.00 |
| 102216 | 04/11/2011 | HPL MECHANICAL CONTRACTOR, INC. | 1,350.00 |
| 102217 | 04/11/2011 | LIQUID AMBER DESIGNS, INC. | 5,735.19 |
| 102218 | 04/11/2011 | NEUDESIC, LLC | 46,051.50 |
| 102219 | 04/11/2011 | TECTA AMERICA SOUTHERN CALIFORNIA, INC. | 6,300.00 |
| 102220 | 04/11/2011 | XEROX CORP. | 849.67 |
| 102221 | 04/11/2011 | ACSIG/EDGE | 131,851.40 |
| 102222 | 04/11/2011 | ACSIG/EDGE | 43,729.70 |
| 102223 | 04/11/2011 | HAIR CALIFORNIA BEAUTY ACADEMY | 12,311.25 |
| 102224 | 04/11/2011 | HYATT LEGAL | 7,387.00 |
| 102225 | 04/11/2011 | MONNIT CORP. | 506.00 |
| | | Unpaid Sales Tax | 37.98 |
| | | Expensed Amount | 543.98 |
| 102226 | 04/11/2011 | MUSIC THEATRE INTERNATIONAL | 400.00 |
| 102227 | 04/11/2011 | ORCHARD HOTEL ATTN: Damien | 559.77 |
| 102228 | 04/11/2011 | PACIFICARE BEHAVIORAL HEALTH | 3,177.30 |
| 102229 | 04/11/2011 | PRUDENTIAL INSURANCE COMPANY OF AMERICA | 26,899.54 |
| 102230 | 04/11/2011 | PRUDENTIAL INSURANCE COMPANY OF AMERICA | 14,962.75 |
| 102231 | 04/11/2011 | RED SHARK, INC FSO LEON REDBONE | 3,255.00 |
| 102232 | 04/11/2011 | RENEE L. KREBS | 774.58 |
| 102233 | 04/11/2011 | SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE | 1,153,622.00 |
| 102234 | 04/11/2011 | UNUM LIFE INSURANCE COMPANY | 1,486.66 |
| 102235 | 04/11/2011 | UNUM LIFE INSURANCE COMPANY | 3,328.23 |
| 102236 | 04/11/2011 | ACSIG/EDGE | 13,993.68 |
| 102237 | 04/11/2011 | ACSIG/EDGE | 3,913.38 |
| 102238 | 04/11/2011 | SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE | 248,327.00 |
| 102239 | 04/13/2011 | CHRIS HOGSTEDT | 108.80 |
| 102240 | 04/13/2011 | DAVID D. GATEWOOD | 18.30 |
| 102241 | 04/13/2011 | FRANCES HARDER | 300.00 |
| 102242 | 04/13/2011 | GONZALES-TAPIA, SARA | 17.75 |
| 102243 | 04/13/2011 | GRAFIX SHOPPE | 542.00 |
| | | Unpaid Sales Tax | 45.33 |
| | | Expensed Amount | 587.33 |
| 102244 | 04/13/2011 | GRAYBAR ELECTRIC CO. | 378.45 |
| 102245 | 04/13/2011 | HAAKER EQUIPMENT COMPANY | 85.91 |
| 102246 | 04/13/2011 | HALO BRANDED SOLUTIONS | 1,030.12 |
| 102247 | 04/13/2011 | HARDY DIAGNOSTICS | 69.12 |
| 102248 | 04/13/2011 | HEARLIHY & COMPANY PITSCO ED. | 42.80 |
| 102249 | 04/13/2011 | HIGHER ONE INC. | 824.40 |
| 102250 | 04/13/2011 | HIGHSMITH | 188.00 |
| 102251 | 04/13/2011 | HOPPER EQUIPMENT & SUPPLY | 368.39 |
| 102252 | 04/13/2011 | JENNIFER GLEIZER | 26.07 |
| 102253 | 04/13/2011 | JUANA GALVAN %OUTREACH | 22.43 |
| 102254 | 04/13/2011 | MALIA HILL | 874.61 |
| 102255 | 04/13/2011 | MELANIE HAERI | 147.87 |
| 102256 | 04/13/2011 | THE GIUST GALLERY | 2,100.50 |
| | | Unpaid Sales Tax | 164.98 |
| | | Expensed Amount | 2,265.48 |
| 102257 | 04/13/2011 | VICKIE HAY | 359.87 |
| 102258 | 04/13/2011 | WILL GLEN | 34.41 |
| 102259 | 04/13/2011 | AT&T | 227.50 |
| 102260 | 04/13/2011 | AT&T | 11.35 |
| 102261 | 04/13/2011 | AT&T | 12.40 |
| 102262 | 04/13/2011 | AT&T | 65.49 |

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ESCAPE ONLINE

Page 5 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102263 | 04/13/2011 | AT&T | 25.96 |
| 102264 | 04/13/2011 | AT&T | 35.02 |
| 102265 | 04/13/2011 | RICOH AMERICAS CORPORATION | 123.58 |
| 102266 | 04/13/2011 | SOUTHERN CALIFORNIA GAS CO. | 5,536.12 |
| 102267 | 04/13/2011 | FRANCHISE TAX BOARD | 1,480.00 |
| 102268 | 04/13/2011 | A TO Z CIRCUIT BREAKERS | 217.50 |
| 102269 | 04/13/2011 | AARDVARK CLAY AND SUPPLIES | 8,744.09 |
| 102270 | 04/13/2011 | AMEC GEOMATRIX, INC. | 899.45 |
| 102271 | 04/13/2011 | AMSTERDAM PRINTING & LITHO | 284.64 |
| | | Unpaid Sales Tax | 19.23 |
| | | Expensed Amount | 303.87 |
| 102272 | 04/13/2011 | ANA MARIA COBOS | 19.80 |
| 102273 | 04/13/2011 | APPLE COMPUTER INC. | 1,277.25 |
| 102274 | 04/13/2011 | AQUATIC SAMPLING CO. | 266.17 |
| 102275 | 04/13/2011 | ARMSTRONG TOOL & SUPPLY CO. | 933.25 |
| | | Unpaid Sales Tax | 74.22 |
| | | Expensed Amount | 1,007.47 |
| 102276 | 04/13/2011 | ARROWHEAD DRINKING WATER | 43.49 |
| 102277 | 04/13/2011 | ATKINSON, ANDELSON, LOYA, RUUD | 15,385.66 |
| 102278 | 04/13/2011 | AUCA LOS ANGELES | 157.93 |
| 102279 | 04/13/2011 | B & H PHOTO | 5,700.95 |
| | | Unpaid Sales Tax | 498.83 |
| | | Expensed Amount | 6,199.78 |
| 102280 | 04/13/2011 | BAKER & TAYLOR | 3,362.26 |
| 102281 | 04/13/2011 | BALANCED BODY | 1,135.95 |
| 102282 | 04/13/2011 | BESAFE TECHNOLOGIES, INC. | 738.15 |
| 102283 | 04/13/2011 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP | 275.13 |
| 102284 | 04/13/2011 | BRICO ELECTRIC | 788.00 |
| 102285 | 04/13/2011 | BUSINESS INDUSTRIAL NETWORK | 4,573.00 |
| | | Unpaid Sales Tax | 400.14 |
| | | Expensed Amount | 4,973.14 |
| 102286 | 04/13/2011 | BUTLER CHEMICALS, INC. | 310.11 |
| 102287 | 04/13/2011 | CAL PRO SPORTS | 346.14 |
| 102288 | 04/13/2011 | CALIFORNIA METAL-X | 3,072.19 |
| 102289 | 04/13/2011 | CALIFORNIA STAGE/LIGHTING, INC | 1,271.50 |
| 102290 | 04/13/2011 | CAPISTRANO-LAGUNA BEACH ROP | 1,470.63 |
| 102291 | 04/13/2011 | CDW GOVERNMENT, INC. | 324.00 |
| 102292 | 04/13/2011 | CHELSEA FELLER | 700.00 |
| 102293 | 04/13/2011 | CIWEA ATTN: SALLY CARDENAS | 4,000.00 |
| 102294 | 04/13/2011 | COMPUTERLAND | 632.54 |
| 102295 | 04/13/2011 | CROWD CONTROL WAREHOUSE | 550.00 |
| 102296 | 04/13/2011 | CULLIGAN | 395.56 |
| 102297 | 04/13/2011 | DR. ROBERT BRAMUCCI | 39.13 |
| 102298 | 04/13/2011 | EDUCATION 4 WORK SUSAN M. COLEMAN | 1,317.72 |
| 102299 | 04/13/2011 | EDWARD EIEN | 300.00 |
| 102300 | 04/13/2011 | EXTENSIS CORPORATION | 354.80 |
| 102301 | 04/13/2011 | HELEN BEAIRD | 44.49 |
| 102302 | 04/13/2011 | JANINE C. CIRRITO | 4,300.00 |
| 102303 | 04/13/2011 | KRISTEN BUSH | 875.00 |
| 102304 | 04/13/2011 | MARK BORDELON | 288.28 |
| 102305 | 04/13/2011 | MATT BRODET | 108.74 |
| 102306 | 04/13/2011 | MIKE COLLINS | 44.97 |
| 102307 | 04/13/2011 | TOM BURROWS | 29.49 |

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ESCAPE ONLINE

Page 6 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102308 | 04/14/2011 | APRIL CUNNINGHAM | 440.54 |
| 102309 | 04/14/2011 | DAVID D. GATEWOOD | 811.00 |
| 102310 | 04/14/2011 | DUBOIS, ELLE | 203.65 |
| 102311 | 04/14/2011 | ELIZABETH CIPRES | 300.00 |
| 102312 | 04/14/2011 | FAIRMONT HOTEL VANCOUVER | 1,135.50 |
| 102313 | 04/14/2011 | GEORGINA GUY | 359.00 |
| 102314 | 04/14/2011 | GLENN ROQUEMORE | 33.95 |
| 102315 | 04/14/2011 | HYATT REGENCY MINNEAPOLIS | 612.36 |
| 102316 | 04/14/2011 | JERRY HANNULA | 85.00 |
| 102317 | 04/14/2011 | KAREN MC NULTY | 437.20 |
| 102318 | 04/14/2011 | KEITH SHACKLEFORD | 170.00 |
| 102319 | 04/14/2011 | LESLEY LOWE | 50.00 |
| 102320 | 04/14/2011 | LINDA BASHOR | 94.16 |
| 102321 | 04/14/2011 | LORETTA M. THARPE | 287.74 |
| 102322 | 04/14/2011 | MARK KRUHMIN | 312.90 |
| 102323 | 04/14/2011 | MARK MC ELROY | 944.96 |
| 102324 | 04/14/2011 | MICHAEL CLUTE | 239.40 |
| 102325 | 04/14/2011 | NAFSA 2011 | 714.00 |
| 102326 | 04/14/2011 | SHEILA AZARKIA | 422.40 |
| 102327 | 04/14/2011 | THE RP GROUP | 200.00 |
| 102328 | 04/14/2011 | TONY LIPOLD | 1,791.72 |
| 102329 | 04/14/2011 | ADVANCE TEK | 8,000.00 |
| 102330 | 04/14/2011 | BAYLEY CONSTRUCTION | 1,591,591.50 |
| 102331 | 04/14/2011 | C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB | 9,052.50 |
| 102332 | 04/14/2011 | CATALYST CONSULTING | 7,695.00 |
| 102333 | 04/14/2011 | COMMUNITY BANK ATTN: L. BUHL-ESCROW 1623 | 176,843.50 |
| 102334 | 04/14/2011 | DOUGHERTY + DOUGHERTY ARCHITECTS LLP | 48,015.17 |
| 102335 | 04/14/2011 | gkkworks | 43,947.80 |
| 102336 | 04/14/2011 | JOYCE INSPECTION & TESTING | 6,720.00 |
| 102337 | 04/14/2011 | MC CARTHY BUILDING COMPANIES | 3,600.00 |
| 102338 | 04/14/2011 | NIMBLE CONSULTING | 9,125.00 |
| 102339 | 04/14/2011 | NU AGE DEVELOPMENT, INC. | 24,495.00 |
| 102340 | 04/14/2011 | R2A ARCHITECTURE | 10,826.42 |
| 102341 | 04/14/2011 | RECRUITER SUPPORT SERVICES | 5,670.00 |
| 102342 | 04/14/2011 | REPRO XPRESS | 27.40 |
| 102343 | 04/14/2011 | RGP PLANNING & DEVELOPMENT SERVICES | 3,143.75 |
| 102344 | 04/14/2011 | RJM DESIGN GROUP, INC. | 105.00 |
| 102345 | 04/14/2011 | RR SYSTEMS, INC. | 962.00 |
| 102346 | 04/14/2011 | XEROX CORP. | 1,081.12 |
| 102347 | 04/15/2011 | AMY SUPINGER dba SUPINGER STRATEGIES | 1,650.00 |
| 102348 | 04/15/2011 | ANGELICA R. ZIKOOR | 120.00 |
| 102349 | 04/15/2011 | CYNTHIA ROE | 90.00 |
| 102350 | 04/15/2011 | DOUGLAS WESTLAKE | 675.00 |
| 102351 | 04/15/2011 | J.W. PEPPER & SON, INC. | 228.39 |
| 102352 | 04/15/2011 | KATE REALISTA PERFORMING ARTS, FA 304 | 150.00 |
| 102353 | 04/15/2011 | LA NELL PEEBLES | 16.29 |
| 102354 | 04/15/2011 | LUIS MAURICIO VASQUEZ | 875.00 |
| 102355 | 04/15/2011 | PASCO SCIENTIFIC | 3,734.07 |
| 102356 | 04/15/2011 | PETE'S ROAD SERVICE | 1,613.84 |
| 102357 | 04/15/2011 | PITNEY BOWES PRESORT SERVICES | 1,869.76 |
| 102358 | 04/15/2011 | PLAYBILL | 24.00 |
| 102359 | 04/15/2011 | PRO CHEMICAL & DYE | 3,130.77 |

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ESCAPE ONLINE

Page 7 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| | | Unpaid Sales Tax | 232.96 |
| | | Expensed Amount | 3,363.73 |
| 102360 | 04/15/2011 | PURETEC | 241.96 |
| 102361 | 04/15/2011 | QUEST DIAGNOSTICS | 626.08 |
| 102362 | 04/15/2011 | REI | 227.59 |
| 102363 | 04/15/2011 | REYNOLDS ADVANCED MATERIALS | 1,003.69 |
| 102364 | 04/15/2011 | SAFEWAY INC/PAVILIONS | 520.68 |
| 102365 | 04/15/2011 | SALSBURY INDUSTRIES | 39.19 |
| 102366 | 04/15/2011 | SchoolOutfitters.com | 67.13 |
| | | Unpaid Sales Tax | 4.29 |
| | | Expensed Amount | 71.42 |
| 102367 | 04/15/2011 | SECURITAS SECURITY SVCS, USA | 4,629.84 |
| 102368 | 04/15/2011 | SEHI PROCOMP COMPUTER PRODUCTS | 2,687.29 |
| 102369 | 04/15/2011 | SEW TRUE SUPPLY | 322.76 |
| 102370 | 04/15/2011 | SHRED-IT CAMPO ENTERPRISES, INC. | 104.00 |
| 102371 | 04/15/2011 | SILPAK, INC. | 67.50 |
| 102372 | 04/15/2011 | SMART LEVELS MEDIA | 317.76 |
| 102373 | 04/15/2011 | SO. COAST TROPHY AND ENGRAVING | 500.00 |
| 102374 | 04/15/2011 | SO. ORANGE CO. COMM. COL.DIST | 340.00 |
| 102375 | 04/15/2011 | SOCIETY OF AMERICAN ARCHIVISTS | 249.45 |
| | | Unpaid Sales Tax | 20.30 |
| | | Expensed Amount | 269.75 |
| 102376 | 04/15/2011 | SODEXHO MARRIOTT SERVICES | 282.60 |
| 102377 | 04/15/2011 | STEPHENS ENTERPRISES | 685.13 |
| 102378 | 04/15/2011 | STEVENS, KAY | 50.90 |
| 102379 | 04/15/2011 | SVM, LP | 1,839.95 |
| 102380 | 04/15/2011 | TABLEAU SOFTWARE | 270.00 |
| 102381 | 04/15/2011 | TRUSTWAVE | 2,025.00 |
| 102382 | 04/15/2011 | TUTTLE-CLICK FORD | 27.04 |
| 102383 | 04/15/2011 | U.S. DATA TRUST CORPORATION | 5,000.00 |
| 102384 | 04/15/2011 | UNITED SITE SERVICES OF CALIFORNIA, INC. | 316.12 |
| 102385 | 04/15/2011 | WARD'S NATURAL SCIENCE | 1,191.45 |
| 102386 | 04/15/2011 | WARE DISPOSAL CO., INC. | 119.95 |
| 102387 | 04/15/2011 | WIRED PLANET | 150.00 |
| 102388 | 04/15/2011 | XPRESS MYSELF .COM dba SMART SIGN .COM | 227.05 |
| | | Unpaid Sales Tax | 19.87 |
| | | Expensed Amount | 246.92 |
| 102389 | 04/15/2011 | Z CORPORATION | 2,318.16 |
| 102390 | 04/15/2011 | SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION | 1,896.02 |
| 102391 | 04/15/2011 | DUARTE, JESUS | 657.00 |
| 102392 | 04/15/2011 | NANCY BRACKEN | 1,803.85 |
| 102393 | 04/15/2011 | OFFICEMAX CONTRACT INC. | 15,341.13 |
| 102394 | 04/15/2011 | RIZVI, SALAR | 300.00 |
| 102395 | 04/15/2011 | OFFICEMAX CONTRACT INC. | 56.53 |
| 102396 | 04/15/2011 | ALBERT MOLINA | 363.16 |
| 102397 | 04/15/2011 | ANA MERK | 120.00 |
| 102398 | 04/15/2011 | ANITA MC DONALD | 29.00 |
| 102399 | 04/15/2011 | BAY VIEW FUNDING FOR INDUSTRIAL TECH. SVC. | 4,556.79 |
| 102400 | 04/15/2011 | CHRISTINE PITCHESS dba MAKING CONNECTIONS | 5,000.00 |
| 102401 | 04/15/2011 | DAVID MILLER | 50.00 |
| 102402 | 04/15/2011 | DIANE LEWIS | 111.55 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 8 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102403 | 04/15/2011 | FOREST LAKE EDUCATION MANAGEMENT | 39,482.63 |
| 102404 | 04/15/2011 | GARY I. KUSUNOKI | 250.00 |
| 102405 | 04/15/2011 | HORIZON | 5,624.28 |
| 102406 | 04/15/2011 | HYPERGLAZE | 271.88 |
| 102407 | 04/15/2011 | IKEGAMI ELECTRONICS (USA) INC. | 459.18 |
| 102408 | 04/15/2011 | IMAGE PRINTING SOLUTIONS | 467.91 |
| 102409 | 04/15/2011 | IMPACT IMAGES CLEAR IMAGE, INC. | 142.19 |
| 102410 | 04/15/2011 | IN-N-OUT BURGER ATTN: COOKOUT COORDINATOR | 2,135.70 |
| 102411 | 04/15/2011 | INGARDIA BROTHERS PRODUCE, INC. | 2,050.44 |
| 102412 | 04/15/2011 | INSIGHT MEDIA | 801.36 |
| | | Unpaid Sales Tax | 66.15 |
| | | Expensed Amount | 867.51 |
| 102413 | 04/15/2011 | INTELLIGENT COMPUTER SOLUTIONS | 550.62 |
| 102414 | 04/15/2011 | IRONWOOD PLUMBING, INC. | 600.00 |
| 102415 | 04/15/2011 | IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING | 6,062.48 |
| 102416 | 04/15/2011 | IWASAKI IMAGES OF AMERICA | 1,084.74 |
| 102417 | 04/15/2011 | JEFF KAUFMANN | 257.09 |
| 102418 | 04/15/2011 | JOHNSTONE SUPPLY | 409.25 |
| 102419 | 04/15/2011 | JON'S FLAG SHOP | 259.37 |
| 102420 | 04/15/2011 | KATHCO PRODUCTS | 124.44 |
| 102421 | 04/15/2011 | KNORR SYSTEMS, INC. | 370.86 |
| 102422 | 04/15/2011 | LAGUNA CLAY CO. | 1,331.10 |
| 102423 | 04/15/2011 | LAMODE WEST | 501.54 |
| | | Unpaid Sales Tax | 42.00 |
| | | Expensed Amount | 543.54 |
| 102424 | 04/15/2011 | LASER SOURCE | 367.58 |
| 102425 | 04/15/2011 | LAWNMOWERS ETC., LLC | 212.90 |
| 102426 | 04/15/2011 | LEGION WEST PAPER | 1,349.60 |
| 102427 | 04/15/2011 | LIBRARY ADVANTAGE | 282.75 |
| 102428 | 04/15/2011 | LOOMIS, FARGO & COMPANY | 503.37 |
| 102429 | 04/15/2011 | LUCK'S MUSIC LIBRARY | 165.57 |
| | | Unpaid Sales Tax | 13.53 |
| | | Expensed Amount | 179.10 |
| 102430 | 04/15/2011 | LYNDA.COM, INC. | 3,500.00 |
| 102431 | 04/15/2011 | MAC FARLANE ELECTRIC | 790.00 |
| 102432 | 04/15/2011 | NOELLE HOFFMAN | 1,050.00 |
| 102433 | 04/15/2011 | PIPS C/O KEENAN & ASSOCIATES | 145,609.00 |
| 102434 | 04/15/2011 | RJ COACHING AND CONSULTING RITA M. JONES | 7,500.00 |
| 102435 | 04/15/2011 | SISC III COBRA ADMINISTRATION | 875.83 |
| 102436 | 04/15/2011 | TAMARA KING | 135.00 |
| 102437 | 04/15/2011 | XPEDX/Kirk | 1,217.84 |
| 102438 | 04/15/2011 | LAWNMOWERS ETC., LLC | 402.32 |
| 102439 | 04/18/2011 | XEROX CORP. | 5,332.15 |
| 102440 | 04/18/2011 | HYATT LEGAL | 7,378.70 |
| 102441 | 04/18/2011 | AT&T | 5,520.90 |
| 102442 | 04/18/2011 | SAN DIEGO GAS & ELECTRIC | 78,601.15 |
| 102443 | 04/18/2011 | SOUTHERN CALIFORNIA EDISON CO. | 70.16 |
| 102444 | 04/18/2011 | SOUTHERN CALIFORNIA GAS CO. | 58.33 |
| 102445 | 04/18/2011 | MIRANDA RICHARD | 250.00 |
| 102446 | 04/19/2011 | BRUCE SOBCZAK | 168.30 |
| 102447 | 04/19/2011 | DIANA ROBLES NICHOLS | 90.00 |
| 102448 | 04/19/2011 | ERIN MC ALEAR | 175.74 |

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ESCAPE ONLINE

Page 9 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102449 | 04/19/2011 | J. M. MC CONKEY CO. | 1,444.46 |
| 102450 | 04/19/2011 | MARCIA MILCHIKER | 46.99 |
| 102451 | 04/19/2011 | MARGI MC NELLY | 480.00 |
| 102452 | 04/19/2011 | MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE | 393.72 |
| | | Unpaid Sales Tax | 31.39 |
| | | Expensed Amount | 425.11 |
| 102453 | 04/19/2011 | MARTA MUNOZ | 389.00 |
| 102454 | 04/19/2011 | MATT BRODET | 21.68 |
| 102455 | 04/19/2011 | MAYO CLINIC HEALTH LETTER SUBSCRIPTION SERVICES | 29.55 |
| 102456 | 04/19/2011 | MC CALLUM GROUP, INC. | 1,000.00 |
| 102457 | 04/19/2011 | MC KESSON MEDICAL SURGICAL | 87.14 |
| 102458 | 04/19/2011 | McMASTER CARR SUPPLY CO. | 240.96 |
| 102459 | 04/19/2011 | MEDCO SUPPLY COMPANY | 602.50 |
| 102460 | 04/19/2011 | MEDIA EDUCATION FOUNDATION | 491.42 |
| | | Unpaid Sales Tax | 41.57 |
| | | Expensed Amount | 532.99 |
| 102461 | 04/19/2011 | MESA GOLF CARTS INC. | 149.09 |
| 102462 | 04/19/2011 | MF ATHLETIC COMPANY | 929.21 |
| 102463 | 04/19/2011 | MILESCO SCIENTIFIC | 1,025.00 |
| | | Unpaid Sales Tax | 89.69 |
| | | Expensed Amount | 1,114.69 |
| 102464 | 04/19/2011 | MILLENNIUM BUSINESS SERVICES Marty Cohn | 451.32 |
| 102465 | 04/19/2011 | MISSION AUTO EQUIP & LIFTS,INC | 845.66 |
| 102466 | 04/19/2011 | MOLE-RICHARDSON CO. | 451.93 |
| 102467 | 04/19/2011 | MOORE MEDICAL, LLC | 207.39 |
| 102468 | 04/19/2011 | MOULTON-NIGUEL WATER DIST. | 3,449.21 |
| 102469 | 04/19/2011 | MOUSER ELECTRONICS | 133.79 |
| 102470 | 04/19/2011 | MS ABRASIVE CLEANING EQUIPMENT | 399.75 |
| 102471 | 04/19/2011 | MUSICIAN'S FRIEND, INC. | 265.90 |
| | | Unpaid Sales Tax | 23.27 |
| | | Expensed Amount | 289.17 |
| 102472 | 04/19/2011 | NASFAA MEMBERSHIP RENEWALS | 1,140.00 |
| 102473 | 04/19/2011 | NATIONAL BUSINESS FURNITURE | 649.20 |
| 102474 | 04/19/2011 | NATIONAL COLLEGIATE HONORS COUNCIL (NCHC) | 500.00 |
| 102475 | 04/19/2011 | NEUDESIC, LLC | 39,404.50 |
| 102476 | 04/19/2011 | NEW DAY FILMS | 304.00 |
| | | Unpaid Sales Tax | 25.29 |
| | | Expensed Amount | 329.29 |
| 102477 | 04/19/2011 | NEW PIG CORPORATION | 1,111.44 |
| | | Unpaid Sales Tax | 85.31 |
| | | Expensed Amount | 1,196.75 |
| 102478 | 04/19/2011 | NIKON INSTRUMENTS, INC. | 10,117.08 |
| 102479 | 04/19/2011 | NORTH STATE ENVIRONMENTAL | 525.44 |
| 102480 | 04/19/2011 | NOTHING BUT AIR | 625.00 |
| 102481 | 04/19/2011 | OC REGISTER COMMERCIAL BILLING | 4,089.32 |
| 102482 | 04/19/2011 | PAUL MC LEOD | 50.00 |
| 102483 | 04/19/2011 | SHOUKA TORABI | 93.74 |
| 102484 | 04/19/2011 | SOPHIE MILLER | 48.90 |
| 102485 | 04/19/2011 | STEPHEN TOSHIYUKI | 8.79 |
| 102486 | 04/19/2011 | THE MICROSCOPE STORE | 1,409.95 |

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Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| | | Unpaid Sales Tax | 122.24 |
| | | Expensed Amount | 1,532.19 |
| 102487 | 04/19/2011 | W. W. GRAINGER | 980.73 |
| 102488 | 04/19/2011 | WILLIAM E. KIRSCHKE | 916.54 |
| 102489 | 04/19/2011 | KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE | 5,200.00 |
| 102490 | 04/19/2011 | KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE | 6,061.98 |
| 102491 | 04/19/2011 | DELL MARKETING L.P. C/O DELL USA L.P. | 1,156.00 |
| 102492 | 04/19/2011 | DIRECT PAINTING & DECORATING INC. | 564.00 |
| 102493 | 04/19/2011 | DISCOUNT DANCE SUPPLY CO. | 123.64 |
| 102494 | 04/19/2011 | DISCOUNT OFFICE ITEMS.com | 439.88 |
| 102495 | 04/19/2011 | DLG REST. EQUIP. & CLOSEOUTS | 1,851.61 |
| 102496 | 04/19/2011 | DUNN-EDWARDS CORPORATION | 1,007.48 |
| 102497 | 04/19/2011 | EBERHARD EQUIPMENT | 462.41 |
| 102498 | 04/19/2011 | ECOLAB PROFESSIONAL PRODUCTS | 288.58 |
| 102499 | 04/19/2011 | ECONOMIC ALTERNATIVES, INC. | 347.91 |
| 102500 | 04/19/2011 | EDUCATIONAL GLOBAL TECHNOLOGIES, INC. (EDGT) | 435.00 |
| 102501 | 04/19/2011 | EDUCATIONAL INNOVATIONS | 136.86 |
| 102502 | 04/19/2011 | EDVOTEK, INC. | 1,170.58 |
| | | Unpaid Sales Tax | 95.73 |
| | | Expensed Amount | 1,266.31 |
| 102503 | 04/19/2011 | EMPIRE CLEANING SUPPLY | 2,567.59 |
| 102504 | 04/19/2011 | ESSENCE ENTERTAINMENT | 1,998.70 |
| 102505 | 04/19/2011 | EWING IRRIGATION PRODUCTS | 842.21 |
| 102506 | 04/19/2011 | EXCELSIOR ELEVATOR CORPORATION | 1,215.00 |
| 102507 | 04/19/2011 | EXPERIAN | 77.00 |
| 102508 | 04/19/2011 | FACILITIES PLANNING & PROGRAM SERVICES, INC | 3,600.00 |
| 102509 | 04/19/2011 | FEDERAL EXPRESS | 357.25 |
| 102510 | 04/19/2011 | FITNESS WHOLESALE, INC. | 75.88 |
| 102511 | 04/19/2011 | FLAG SYSTEMS, INC. | 2,450.00 |
| 102512 | 04/19/2011 | FORESTRY SUPPLIERS, INC. | 1,122.99 |
| | | Unpaid Sales Tax | 98.26 |
| | | Expensed Amount | 1,221.25 |
| 102513 | 04/19/2011 | FOSTER CARE AUXILIARY OF OC | 120.00 |
| 102514 | 04/19/2011 | FREESTYLE | 245.21 |
| 102515 | 04/19/2011 | FREEWAY AUTO SUPPLY | 186.96 |
| 102516 | 04/19/2011 | FRY'S ELECTRONICS | 1,344.49 |
| 102517 | 04/19/2011 | INFOBASE PUBLISHING | 1,828.10 |
| 102518 | 04/19/2011 | JERRY FRANKLIN DANVILLE COMMUNITY COLLEGE | 480.04 |
| 102519 | 04/19/2011 | LINDSAY FOX | 408.43 |
| 102520 | 04/19/2011 | MARVELSOFT ENTERPRISES, INC. dba FUTURE AIDS | 734.65 |
| 102521 | 04/19/2011 | MW DANNER | 232.45 |
| 102522 | 04/19/2011 | OFFICEMAX CONTRACT INC. | 7,348.33 |
| 102523 | 04/19/2011 | SHELL FLEET CARD SERVICES PROCESSING CENTER | 4,378.92 |
| 102524 | 04/19/2011 | SPARKLETTS | 934.24 |
| 102525 | 04/19/2011 | SPARKLETTS | 520.08 |
| 102526 | 04/19/2011 | SPARKLETTS | 66.27 |
| 102527 | 04/19/2011 | DAIRY DEPOT | 72.96 |
| 102528 | 04/19/2011 | OFFICEMAX CONTRACT INC. | 41.62 |
| 102529 | 04/20/2011 | AT&T | 10.09 |
| 102530 | 04/20/2011 | AT&T | 56.02 |
| 102531 | 04/20/2011 | AT&T | 142.08 |

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ESCAPE ONLINE

Page 11 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102532 | 04/20/2011 | SOUTHERN CALIFORNIA EDISON CO. | 6,523.92 |
| 102533 | 04/20/2011 | SOUTHERN CALIFORNIA EDISON CO. | 15,244.54 |
| 102534 | 04/20/2011 | SOUTHERN CALIFORNIA GAS CO. | 12,744.97 |
| 102535 | 04/20/2011 | VERIZON | 143.80 |
| 102536 | 04/20/2011 | ARC | 167.48 |
| 102537 | 04/20/2011 | BRUCE HAGAN | 99.00 |
| 102538 | 04/20/2011 | FHEG IVC BOOKSTORE Store No. 895 M.A. 112 | 435.00 |
| 102539 | 04/20/2011 | HALEY NGUYEN | 114.26 |
| 102540 | 04/20/2011 | HD SUPPLY WATERWORKS BRANCH #594 | 5,156.93 |
| 102541 | 04/20/2011 | JEFF KAUFMANN | 599.23 |
| 102542 | 04/20/2011 | KEN'S SPORTING GOODS | 223.40 |
| 102543 | 04/20/2011 | MAPLESOFT | 1,755.00 |
| 102544 | 04/20/2011 | MARLYS GRODT | 4,500.00 |
| 102545 | 04/20/2011 | McLOGAN SUPPLY COMPANY, INC. | 2,414.22 |
| 102546 | 04/20/2011 | NASCO MODESTO | 1,012.87 |
| 102547 | 04/20/2011 | NEWBEGINNINGS, INC. CATERING DIVISION | 4,788.84 |
| 102548 | 04/20/2011 | NORTH STATE ENVIRONMENTAL | 13,949.80 |
| 102549 | 04/20/2011 | OC REGISTER COMMERCIAL BILLING | 368.00 |
| 102550 | 04/20/2011 | OC Treasurer-Tax Collector | 1,251.80 |
| 102551 | 04/20/2011 | OCE-IMAGISTICS | 53.29 |
| 102552 | 04/20/2011 | OCEANSIDE PHOTO & TELESCOPE | 4,316.58 |
| 102553 | 04/20/2011 | OCLC, INC. DEPT #34299 | 263.49 |
| 102554 | 04/20/2011 | OnlyGlobes.com | 1,277.81 |
| 102555 | 04/20/2011 | OPTP | 188.80 |
| | | Unpaid Sales Tax | 14.77 |
| | | Expensed Amount | 203.57 |
| 102556 | 04/20/2011 | ORION TELESCOPES & BINOCULARS | 358.06 |
| 102557 | 04/20/2011 | ORKIN EXTERMINATING | 908.25 |
| 102558 | 04/20/2011 | PATRICIA LEVIN | 91.84 |
| 102559 | 04/20/2011 | SALLIE MILLER | 120.00 |
| 102560 | 04/20/2011 | SANDY LLANAS | 384.30 |
| 102561 | 04/20/2011 | SHARON LANDIS | 480.00 |
| 102562 | 04/20/2011 | W. W. GRAINGER | 794.96 |
| 102563 | 04/20/2011 | ORKIN EXTERMINATING | 93.60 |
| 102564 | 04/20/2011 | WIRESPRING TECHNOLOGIES INC. | 1,480.00 |
| | | Unpaid Sales Tax | 126.88 |
| | | Expensed Amount | 1,606.88 |
| 102565 | 04/20/2011 | AMER. UN. FOR CHURCH & STATE | 250,000.00 |
| 102566 | 04/20/2011 | ANGELICA R. ZIKOOR | 60.00 |
| 102567 | 04/20/2011 | ARACELLI TRUJILLO | 50.00 |
| 102568 | 04/20/2011 | GEORGE PATTON ASSOCIATES INC. | 250.52 |
| | | Unpaid Sales Tax | 17.90 |
| | | Expensed Amount | 268.42 |
| 102569 | 04/20/2011 | GUISELLE SCOTT | 630.00 |
| 102570 | 04/20/2011 | JARED SCOTT | 90.00 |
| 102571 | 04/20/2011 | MIRANDA RICHARD | 100.00 |
| 102572 | 04/20/2011 | PASCO SCIENTIFIC | 743.85 |
| 102573 | 04/20/2011 | POSITIVE PROMOTIONS INC. | 1,106.21 |
| | | Unpaid Sales Tax | 88.59 |
| | | Expensed Amount | 1,194.80 |
| 102574 | 04/20/2011 | PRO CHEMICAL & DYE | 320.37 |
| | | Unpaid Sales Tax | 26.31 |
| | | Expensed Amount | 346.68 |

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ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102575 | 04/20/2011 | PSYCHOLOGICAL ASSESSMENT RESOURCES, INC. | 599.40 |
| | | Unpaid Sales Tax | 48.56 |
| | | Expensed Amount | 647.96 |
| 102576 | 04/20/2011 | QUEST DIAGNOSTICS | 1,575.10 |
| 102577 | 04/20/2011 | REI | 75.86 |
| 102578 | 04/20/2011 | S & B FOODS CATERING DIVISION | 157.96 |
| 102579 | 04/20/2011 | S & B FOODS CATERING DIVISION | 313.20 |
| 102580 | 04/20/2011 | S & B FOODS CATERING DIVISION | 690.18 |
| 102581 | 04/20/2011 | S & S COMMUNICATIONS | 376.28 |
| 102582 | 04/20/2011 | SADDLEBACK GOLF CARS, INC. | 7,168.80 |
| 102583 | 04/20/2011 | SAPSIS RIGGING, INC. | 1,542.30 |
| 102584 | 04/20/2011 | SEHI PROCOMP COMPUTER PRODUCTS | 380.83 |
| 102585 | 04/20/2011 | SEPULVEDA BUILDING MATERIALS | 567.56 |
| 102586 | 04/20/2011 | SEW TRUE SUPPLY | 420.87 |
| 102587 | 04/20/2011 | SHERINA SABASTIAN | 13.85 |
| 102588 | 04/20/2011 | SIGMA ALDRICH CHEMICAL CO. | 411.18 |
| 102589 | 04/20/2011 | SIXTEN, INC. dba SIXTEN & ASSOC. | 2,212.00 |
| 102590 | 04/20/2011 | SMART & FINAL IRIS CO. | 361.10 |
| 102591 | 04/20/2011 | SMART LEVELS MEDIA | 4,502.57 |
| 102592 | 04/20/2011 | SNADER AND ASSOCIATES INC. | 793.00 |
| 102593 | 04/20/2011 | SOUTHERN COUNTIES OIL DBA/SC FUELS | 5,077.76 |
| 102594 | 04/20/2011 | SPECTRUM CHEMICAL MFG. CORP. | 1,283.65 |
| 102595 | 04/20/2011 | STONEWALL CABLE | 296.16 |
| | | Unpaid Sales Tax | 24.32 |
| | | Expensed Amount | 320.48 |
| 102596 | 04/20/2011 | THEATRE COMPANY | 530.00 |
| 102597 | 04/20/2011 | TIGER DIRECT C/O SYX SERVICES | 250.62 |
| | | Unpaid Sales Tax | 19.49 |
| | | Expensed Amount | 270.11 |
| 102598 | 04/20/2011 | TROXELL COMMUNICATIONS, INC. | 247.95 |
| 102599 | 04/20/2011 | UNITED SITE SERVICES OF CALIFORNIA, INC. | 266.26 |
| 102600 | 04/20/2011 | USA MOBILITY ATTN: ACCOUNTS RECEIVABLE | 74.99 |
| 102601 | 04/20/2011 | VALERIE SENIOR | 118.00 |
| 102602 | 04/20/2011 | VSA, Inc. | 800.29 |
| 102603 | 04/20/2011 | WARD'S NATURAL SCIENCE | 210.06 |
| 102604 | 04/20/2011 | WEST-LITE SUPPLY CO. | 1,854.66 |
| 102605 | 04/20/2011 | WESTERN EXTERMINATOR COMPANY | 895.00 |
| 102606 | 04/20/2011 | WOLTERS KLUWER HEALTH | 366.33 |
| 102607 | 04/20/2011 | SAFeway INC/PAVILIONS | 509.08 |
| 102608 | 04/20/2011 | SMART & FINAL IRIS CO. | 548.94 |
| 102609 | 04/20/2011 | SO. ORANGE CO. COMM. COL. DIST | 2,343.94 |
| 102610 | 04/21/2011 | HOME DEPOT CREDIT SERVICES | 5,346.98 |
| 102611 | 04/21/2011 | HOME DEPOT CREDIT SERVICES | 40.93 |
| 102612 | 04/21/2011 | AMERICAN ASSOCIATION OF COMMUNITY COLLEGES | 455.00 |
| 102613 | 04/21/2011 | DENICE INCIONG | 44.04 |
| 102614 | 04/21/2011 | DR. ROBERT BRAMUCCI | 12.62 |
| 102615 | 04/21/2011 | EDWARD TACKETT | 210.00 |
| 102616 | 04/21/2011 | HARRY PARMER | 593.80 |
| 102617 | 04/21/2011 | HYATT REGENCY SUITES PALM SPRINGS | 109.85 |
| 102618 | 04/21/2011 | JERRY HANNULA | 105.00 |
| 102619 | 04/21/2011 | KARIMA FELDHUS | 54.56 |
| 102620 | 04/21/2011 | KEN PATTON | 1,990.55 |
| 102621 | 04/21/2011 | KRISTEN J. FELLI | 53.99 |
| 102622 | 04/21/2011 | SHERYL MARIANO | 17.30 |

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ESCAPE ONLINE

Page 13 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102623 | 04/21/2011 | WILL GLEN | 1,336.14 |
| 102624 | 04/21/2011 | POSTMASTER | 6,186.30 |
| 102625 | 04/21/2011 | BLACKBOARD INC. | 9,200.00 |
| 102626 | 04/21/2011 | CALIFORNIA ARBORIST CONSTRUCTION CO. | 1,000.00 |
| 102627 | 04/21/2011 | CATALYST CONSULTING | 8,370.00 |
| 102628 | 04/21/2011 | GARY L. VOGT AND ASSOCIATES | 7,500.00 |
| 102629 | 04/21/2011 | GEOSPECTRA, INC. | 1,864.00 |
| 102630 | 04/21/2011 | H2 ENVIRONMENTAL CONSULTING SERVICES, INC. | 9,555.00 |
| 102631 | 04/21/2011 | HCTD, LLC c/o HUDSON CAPITAL, LLC | 30,000.00 |
| 102632 | 04/21/2011 | JACKSON, DE MARCO, TIDUS, & PE | 50,192.67 |
| 102633 | 04/21/2011 | JOYCE INSPECTION & TESTING | 14,048.00 |
| 102634 | 04/21/2011 | JUDGE NETTING, INC. | 16,600.00 |
| 102635 | 04/21/2011 | LPA, INC. | 2,500.00 |
| 102636 | 04/21/2011 | MC CARTHY BUILDING COMPANIES | 61,202.00 |
| 102637 | 04/21/2011 | NEWPORT COMPUTER SOLUTIONS | 20,990.93 |
| 102638 | 04/21/2011 | OC REGISTER COMMERCIAL BILLING | 1,824.00 |
| 102639 | 04/21/2011 | PB AMERICAS, INC. | 4,186.84 |
| 102640 | 04/21/2011 | PJHM ARCHITECTS | 5,970.00 |
| 102641 | 04/21/2011 | PUBLIC ECONOMICS, INC. | 7,104.79 |
| 102642 | 04/21/2011 | RGP PLANNING & DEVELOPMENT SERVICES | 1,597.50 |
| 102643 | 04/21/2011 | TECTA AMERICA SOUTHERN CALIFORNIA, INC. | 47,000.00 |
| 102644 | 04/21/2011 | COLIN WENHARDT | 960.00 |
| 102645 | 04/21/2011 | RICOH AMERICAS CORPORATION | 44.42 |
| 102646 | 04/21/2011 | SHRED-IT CAMPO ENTERPRISES, INC. | 80.00 |
| 102647 | 04/21/2011 | SO. ORANGE CO. COMM. COL.DIST | 1,568.00 |
| 102648 | 04/21/2011 | SODEXHO %FULLERTON COLL. CATERING SVCS | 282.60 |
| 102649 | 04/21/2011 | THOMAS JOHN PRENDERGAST | 46.99 |
| 102650 | 04/21/2011 | TIGER DIRECT C/O SYX SERVICES | 169.10 |
| | | Unpaid Sales Tax | 13.95 |
| | | Expensed Amount | 183.05 |
| 102651 | 04/21/2011 | USI | 152.87 |
| 102652 | 04/21/2011 | VIDACARE CORPORATION | 847.42 |
| 102653 | 04/21/2011 | VWR INTERNATIONAL, INC. | 676.61 |
| 102654 | 04/21/2011 | PROFESSIONAL SOLUTIONS | 125.00 |
| 102655 | 04/25/2011 | BILL NAPOLI | 2,100.00 |
| 102656 | 04/25/2011 | EMPLOYMENT DEVELOPMENT DEPT. | 232,064.81 |
| 102657 | 04/25/2011 | GONZALES-TAPIA, SARA | 369.81 |
| 102658 | 04/25/2011 | JUANA GALVAN %OUTREACH | 91.32 |
| 102659 | 04/25/2011 | MARIE CALLENDER'S RESTAURANT AND BAKERY | 2,290.49 |
| 102660 | 04/25/2011 | RICHARD KOPPS | 50.00 |
| 102661 | 04/25/2011 | CITY OF IRVINE | 875.00 |
| 102662 | 04/25/2011 | OC FAMILY | 425.00 |
| 102663 | 04/25/2011 | AT&T | 26.72 |
| 102664 | 04/25/2011 | PAMELA JUNE PAULSON | 50.00 |
| 102665 | 04/25/2011 | SOUTHERN CALIFORNIA GAS CO. | 2,992.48 |
| 102666 | 04/25/2011 | SOUTHERN CALIFORNIA GAS CO. | 5,148.72 |
| 102667 | 04/25/2011 | SOUTHERN CALIFORNIA GAS CO. | 31.49 |
| 102668 | 04/25/2011 | VERIZON | 333.31 |
| 102669 | 04/25/2011 | XEROX CORP. | 2,082.06 |
| 102671 | 04/25/2011 | OFFICEMAX CONTRACT INC. | 6,350.50 |
| 102672 | 04/25/2011 | CALIFORNIA COMMUNITY COLLEGES BOARD OF GOVERNORS | 5,955.00 |
| 102673 | 04/25/2011 | A TO Z CIRCUIT BREAKERS | 195.75 |
| 102674 | 04/25/2011 | A-1 AWARDS | 101.97 |

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ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102675 | 04/25/2011 | AAA ACCESS SMOG | 100.00 |
| 102676 | 04/25/2011 | ABC ICE HOUSE | 156.60 |
| 102677 | 04/25/2011 | ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES | 924.10 |
| 102678 | 04/25/2011 | AGUINAGA GREEN, INC. | 250.13 |
| 102679 | 04/25/2011 | AIR SOURCE INDUSTRIES, INC. | 73.22 |
| 102680 | 04/25/2011 | ALLIED REFRIGERATION INC | 223.08 |
| 102681 | 04/25/2011 | AMER. EDUCATIONAL PRODUCTS LLC | 345.00 |
| | | Unpaid Sales Tax | 28.44 |
| | | Expensed Amount | 373.44 |
| 102682 | 04/25/2011 | ANAHEIM FENCE COMPANY | 8,835.00 |
| 102683 | 04/25/2011 | APPLE COMPUTER INC. | 12,450.31 |
| 102684 | 04/25/2011 | ART SUPPLY WAREHOUSE | 280.00 |
| 102685 | 04/25/2011 | ASW EXPRESS | 1,546.75 |
| | | Unpaid Sales Tax | 135.34 |
| | | Expensed Amount | 1,682.09 |
| 102686 | 04/25/2011 | AUCA LOS ANGELES | 946.95 |
| 102687 | 04/25/2011 | B & H PHOTO | 3,569.31 |
| | | Unpaid Sales Tax | 312.32 |
| | | Expensed Amount | 3,881.63 |
| 102688 | 04/25/2011 | BAKER & TAYLOR | 6,128.54 |
| 102689 | 04/25/2011 | BBS TECHNOLOGIES, INC. | 1,639.20 |
| 102690 | 04/25/2011 | BOARD OF REGISTERED NURSING | 200.00 |
| 102691 | 04/25/2011 | BONE CLONES, INC. | 8,638.32 |
| 102692 | 04/25/2011 | BUTLER CHEMICALS, INC. | 132.53 |
| 102693 | 04/25/2011 | CALIFORNIA NEWSREEL ORDER DEPARTMENT | 331.69 |
| 102694 | 04/25/2011 | CALIFORNIA STAGE/LIGHTING, INC | 346.09 |
| 102695 | 04/25/2011 | CARD INTEGRATORS CORPORATION DBA: CI SOLUTIONS | 275.00 |
| 102696 | 04/25/2011 | CAROLINA BIOLOGICAL SUPPLY | 707.39 |
| 102697 | 04/25/2011 | CATHERINE BERES | 19.99 |
| 102698 | 04/25/2011 | CDW GOVERNMENT, INC. | 458.72 |
| 102699 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 28.12 |
| 102700 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 28.12 |
| 102701 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 28.12 |
| 102702 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 28.12 |
| 102703 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 28.12 |
| 102704 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 159.50 |
| 102705 | 04/25/2011 | CINTAS DOCUMENT MANAGEMENT | 144.05 |
| 102706 | 04/25/2011 | CLUB CAR, INC. | 110.37 |
| 102707 | 04/25/2011 | COACH AMERICA | 2,986.13 |
| 102708 | 04/25/2011 | COASTLINE ROP | 778.50 |
| 102709 | 04/25/2011 | COMPUTERLAND | 260.00 |
| 102710 | 04/25/2011 | CONSOLIDATED ELECTRICAL DIST. | 364.49 |
| 102711 | 04/25/2011 | COOK EQUIPMENT COMPANY | 1,344.65 |
| 102712 | 04/25/2011 | COX COMMUNICATIONS | 4,268.84 |
| 102713 | 04/25/2011 | CPO JET | 1,065.70 |
| 102714 | 04/25/2011 | EDUCATION 4 WORK SUSAN M. COLEMAN | 10,000.00 |
| 102715 | 04/25/2011 | EDWARD EIEN | 1,800.00 |
| 102716 | 04/25/2011 | JESSICA K. ANDERSON | 230.00 |
| 102717 | 04/25/2011 | JULIE ANDERSON | 8.89 |
| 102718 | 04/25/2011 | MAGDALENA CASIS (aka NENA CASIS) | 420.00 |
| 102719 | 04/25/2011 | MICHELLE CRANER | 87.27 |
| 102720 | 04/25/2011 | CITY OF IRVINE CHILD RESOURCE CENTER | 100.00 |

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ESCAPE ONLINE

Page 15 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102721 | 04/26/2011 | LAS GOLONDRINAS MEXICAN FOOD | 221.31 |
| 102722 | 04/26/2011 | ALLISON PRATT | 500.00 |
| 102723 | 04/26/2011 | BEN DOLAN | 336.43 |
| 102724 | 04/26/2011 | BRAD MCREYNOLDS | 324.20 |
| 102725 | 04/26/2011 | CAROL BANDER | 697.18 |
| 102726 | 04/26/2011 | COMMUNITY COLLEGE LEAGUE OF CALIFORNIA | 625.00 |
| 102727 | 04/26/2011 | DR. KRIS LEPPHEN-CHRISTENSEN | 86.00 |
| 102728 | 04/26/2011 | FAWN TANRIVERDI | 535.06 |
| 102729 | 04/26/2011 | FRANCES MILLER | 44.62 |
| 102730 | 04/26/2011 | GLENN ROQUEMORE | 186.90 |
| 102731 | 04/26/2011 | HOLIDAY INN | 175.00 |
| 102732 | 04/26/2011 | INSTITUTE OF INT'L EDUCATION GLOBAL REAC | 500.00 |
| 102733 | 04/26/2011 | INT'L ALLIANCE TEACHER SCHLRS. | 3,600.00 |
| 102734 | 04/26/2011 | JENNA MC CARTY | 384.58 |
| 102735 | 04/26/2011 | JENNIFER HEDGECK | 1,000.00 |
| 102736 | 04/26/2011 | JO ANN ALFORD | 930.50 |
| 102737 | 04/26/2011 | KELLOGG WEST CONFERENCE CENTER | 319.20 |
| 102738 | 04/26/2011 | MICHAEL LONG | 925.50 |
| 102739 | 04/26/2011 | NICOLE LOFTUS | 204.50 |
| 102740 | 04/26/2011 | ORLANTHA NIN | 188.10 |
| 102741 | 04/26/2011 | RICHARD GOODMAN | 500.00 |
| 102742 | 04/26/2011 | ROOPA MATHUR | 84.90 |
| 102743 | 04/26/2011 | TAMARA KING | 1,206.04 |
| 102744 | 04/26/2011 | TEDDI LORCH | 36.86 |
| 102745 | 04/26/2011 | THE SPORT FOUNDATION | 255.00 |
| 102746 | 04/26/2011 | THOMAS L. SMITH | 1,776.60 |
| 102747 | 04/26/2011 | THOMAS O'LEARY | 300.00 |
| 102748 | 04/26/2011 | TIFFANY TRAN | 15.00 |
| 102749 | 04/26/2011 | TOD A. BURNETT | 1,515.17 |
| 102750 | 04/26/2011 | AACRAO MEMBERSHIP | 159.50 |
| | | Unpaid Sales Tax | 12.69 |
| | | Expensed Amount | 172.19 |
| 102751 | 04/26/2011 | AARDVARK CLAY AND SUPPLIES | 104.18 |
| 102752 | 04/26/2011 | AIRGAS SAFETY, INC. | 623.46 |
| 102753 | 04/26/2011 | ALL TECH SERVICE | 1,496.53 |
| 102754 | 04/26/2011 | AMTECH ELEVATOR SERVICES | 1,800.55 |
| 102755 | 04/26/2011 | ARROWHEAD DRINKING WATER | 24.48 |
| 102756 | 04/26/2011 | AVIS BUDGET GROUP | 1,591.70 |
| 102757 | 04/26/2011 | BAKER & TAYLOR | 8,653.56 |
| 102758 | 04/26/2011 | BELL'S INDUSTRIAL SERVICE | 318.82 |
| 102759 | 04/26/2011 | BLAIR'S TOWING | 83.00 |
| 102760 | 04/26/2011 | CALIFORNIA PLACEMENT ASSN % MAGGI DUNSMORE, COOP EDU DEPT | 14,000.00 |
| 102761 | 04/26/2011 | CALIFORNIA STAGE/LIGHTING, INC | 119.57 |
| 102762 | 04/26/2011 | CARQUEST AUTO PARTS | 113.86 |
| 102763 | 04/26/2011 | CCAR (COORDINATING COMMITTEE FOR AUTOMOTIVE REPAIR) | 199.00 |
| 102764 | 04/26/2011 | CCCGCA C/O RON EASTMAN | 150.00 |
| 102765 | 04/26/2011 | CDW GOVERNMENT, INC. | 1,001.23 |
| 102766 | 04/26/2011 | CINEMA SECRETS, INC. | 1,103.40 |
| 102767 | 04/26/2011 | CINTAS DOCUMENT MANAGEMENT | 128.60 |
| 102768 | 04/26/2011 | COACH AMERICA | 1,944.54 |
| 102769 | 04/26/2011 | COASTLINE COMMUNITY COLLEGE FOUNDATION | 1,280.00 |
| 102770 | 04/26/2011 | COLORADO TIME SYSTEMS | 4,962.64 |
| 102771 | 04/26/2011 | COX COMMUNICATIONS | 4,106.48 |

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ESCAPE ONLINE

Page 16 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102772 | 04/26/2011 | DENISE BLAIR | 630.00 |
| 102773 | 04/26/2011 | FEDERAL RESERVE BANK PITTSBURG BRANCH | 150.00 |
| 102774 | 04/26/2011 | HYATT REGENCY MINNEAPOLIS | 612.36 |
| 102775 | 04/26/2011 | JANINE C. CIRRITO | 5,450.00 |
| 102776 | 04/26/2011 | KATHARINE S. BROOKS | 15,300.00 |
| 102777 | 04/26/2011 | LUIS AVILA | 300.00 |
| 102778 | 04/26/2011 | BECKMAN HIGH SCHOOL DANCE TEAM | 100.00 |
| 102779 | 04/27/2011 | AT&T | 11.30 |
| 102780 | 04/27/2011 | AT&T | 31.37 |
| 102781 | 04/27/2011 | AT&T | 546.01 |
| 102782 | 04/27/2011 | AT&T | 444.32 |
| 102783 | 04/27/2011 | AT&T | 1,612.55 |
| 102784 | 04/27/2011 | VERIZON | 66.43 |
| 102785 | 04/28/2011 | PARKWAY LAWNMOWER SHOP | 131.92 |
| 102786 | 04/28/2011 | BOB PARRETT CONSTRUCTION | 3,085.00 |
| 102787 | 04/28/2011 | PBS DISTRIBUTION, LLC | 65.71 |
| 102788 | 04/28/2011 | LILIANN PEREZ-STROUD | 120.00 |
| 102789 | 04/28/2011 | PETE'S ROAD SERVICE | 426.13 |
| 102790 | 04/28/2011 | PHOENIX GROUP | 2,701.60 |
| 102791 | 04/28/2011 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | 791.00 |
| 102792 | 04/28/2011 | PORTLAND COMMUNITY COLLEGE | 9,269.90 |
| 102793 | 04/28/2011 | POWER FORD TUSTIN | 367.95 |
| 102794 | 04/28/2011 | PRAXAIR | 105.64 |
| 102795 | 04/28/2011 | PROCESS SOFTWARE CORPORATION | 17.07 |
| 102796 | 04/28/2011 | PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT | 1,999.07 |
| 102797 | 04/28/2011 | QUEZADA PRO LANDSCAPE, INC. | 600.00 |
| 102798 | 04/28/2011 | R2A ARCHITECTURE | 4,919.21 |
| 102799 | 04/28/2011 | LARRY RADDEN | 46.22 |
| 102800 | 04/28/2011 | REFRIGERATION SUPPLIES DIST. | 28.47 |
| 102801 | 04/28/2011 | TAMERA RICE | 247.00 |
| 102802 | 04/28/2011 | RIVERSIDE PUBLISHING COMPANY | 267.00 |
| 102803 | 04/28/2011 | SADDLEBACK GOLF CARS, INC. | 28.00 |
| 102804 | 04/28/2011 | SADDLEBACK MATERIALS COMPANY | 553.54 |
| 102805 | 04/28/2011 | SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT | 11,200.00 |
| 102806 | 04/28/2011 | SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT | 6,900.00 |
| 102807 | 04/28/2011 | SARGENT-WELCH LLC VWR INTERNATIONAL | 75.26 |
| 102808 | 04/28/2011 | JARED SCOTT | 180.00 |
| 102809 | 04/28/2011 | SEHI PROCOMP COMPUTER PRODUCTS | 1,634.14 |
| 102810 | 04/28/2011 | RUSSELL SIGLER, INC. | 57.05 |
| 102811 | 04/28/2011 | SIGMA ALDRICH CHEMICAL CO. | 499.20 |
| 102812 | 04/28/2011 | SIMS-ORANGE WELDING SUPPLY | 210.09 |
| 102813 | 04/28/2011 | SMART LEVELS MEDIA | 156.60 |
| 102814 | 04/28/2011 | DOUGLAS R. SMITH | 519.52 |
| 102815 | 04/28/2011 | THOMAS L. SMITH | 182.66 |
| 102816 | 04/28/2011 | SNAP-ON INDUSTRIAL A Division of IDSC Holdings | 437.29 |
| 102817 | 04/28/2011 | SO. ORANGE CO. COMM. COL.DIST | 647.00 |
| 102818 | 04/28/2011 | SOUTHLAND INSTRUMENTS, INC. | 1,767.00 |
| 102819 | 04/28/2011 | STANCIL CORPORATION | 1,873.76 |
| 102820 | 04/28/2011 | ALEXANDRA KAY SWANSON | 200.00 |
| 102821 | 04/28/2011 | TAMS-WITMARK MUSIC LIBRARY | 48.00 |
| 102822 | 04/28/2011 | PATRIC TAYLOR | 478.95 |
| 102823 | 04/28/2011 | TECHNICOLOR, INC. | 23.11 |
| 102824 | 04/28/2011 | TIME MASTERS | 815.13 |
| 102825 | 04/28/2011 | TRAVEL VIDEO STORE.COM | 99.91 |

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ESCAPE ONLINE

Page 17 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| | | Unpaid Sales Tax | 8.74 |
| | | Expensed Amount | 108.65 |
| 102826 | 04/28/2011 | UNITED SITE SERVICES OF CALIFORNIA, INC. | 316.12 |
| 102827 | 04/28/2011 | U S SHOP TOOLS | 101.48 |
| 102828 | 04/28/2011 | VALPAR INTERNATIONAL CORP. | 895.00 |
| 102829 | 04/28/2011 | LUIS MAURICIO VASQUEZ | 875.00 |
| 102830 | 04/28/2011 | SARAH VOGEL | 13.90 |
| 102831 | 04/28/2011 | WALTERS WHOLESALE ELECTRIC | 481.30 |
| 102832 | 04/28/2011 | WARE DISPOSAL CO., INC. | 1,725.80 |
| 102833 | 04/28/2011 | W A X I E | 2,751.70 |
| 102834 | 04/28/2011 | WEST PAYMENT CENTER | 122.36 |
| 102835 | 04/28/2011 | MATT WOLKEN | 64.99 |
| 102836 | 04/28/2011 | YALE CHASE MATERIALS HANDLING | 113.47 |
| 102837 | 04/28/2011 | LYNN YOUNG | 210.00 |
| 102838 | 04/28/2011 | SMART & FINAL IRIS CO. | 99.47 |
| 102839 | 04/28/2011 | US FOODS | 1,007.26 |
| 102840 | 04/28/2011 | SOUTH COAST FAMILY PRACTICE | 340.00 |
| 102841 | 04/28/2011 | MICHELLE GAYNOR | 11.55 |
| 102842 | 04/28/2011 | DIANA GRAY | 747.55 |
| 102843 | 04/28/2011 | DIANA HALLETT | 225.00 |
| 102844 | 04/28/2011 | KATHY HANKEL | 568.84 |
| 102845 | 04/28/2011 | HIRSCH PIPE & SUPPLY | 175.23 |
| 102846 | 04/28/2011 | HITT MARKING DEVICES, INC. | 9.95 |
| 102847 | 04/28/2011 | CHRIS HOGSTEDT | 154.55 |
| 102848 | 04/28/2011 | JANET HUANG | 1,136.14 |
| 102849 | 04/28/2011 | IMAGE PRINTING SOLUTIONS CATHY ARONSON | 111.27 |
| 102850 | 04/28/2011 | IRVINE RANCH WATER DIST. | 1,941.87 |
| 102851 | 04/28/2011 | IRVINE TENNIS | 2,414.25 |
| 102852 | 04/28/2011 | KELLY JOHNSON | 13.85 |
| 102853 | 04/28/2011 | JOHNSTONE SUPPLY | 832.61 |
| 102854 | 04/28/2011 | JEFF KAUFMANN | 1,288.60 |
| 102855 | 04/28/2011 | KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE | 2,400.00 |
| 102856 | 04/28/2011 | DAVIT S. KHACHATRYAN | 127.16 |
| 102857 | 04/28/2011 | YOUNGRO KIM | 300.00 |
| 102858 | 04/28/2011 | MARK KRUHMIN | 16.82 |
| 102859 | 04/28/2011 | GARY I. KUSUNOKI | 440.00 |
| 102860 | 04/28/2011 | THE LIBRARY OF CONGRESS CATALOGING DISTRIBUTION SVC. | 525.00 |
| 102861 | 04/28/2011 | MICHAEL O'MEARA | 38.01 |
| 102862 | 04/28/2011 | WILLIAM (BEAU) ARBUTHNOT | 95.00 |
| 102863 | 04/28/2011 | SHERRI J. BANES | 1,035.58 |
| 102864 | 04/28/2011 | CPPA WORKSHOPS ATTN: HOWARD CHAN, TREASURER | 175.00 |
| 102865 | 04/28/2011 | JEFFREY W. HSU | 45.00 |
| 102866 | 04/28/2011 | DIANA HURLBUT | 77.94 |
| 102867 | 04/28/2011 | SUMAYA M. MC CLEAVE | 113.00 |
| 102868 | 04/28/2011 | KEN PATTON | 1,059.12 |
| 102869 | 04/28/2011 | EDWARD TACKETT | 678.16 |
| 102870 | 04/28/2011 | EDWIN TIONGSON | 4,613.95 |
| 102871 | 04/28/2011 | SHOUKA TORABI | 44.57 |
| 102872 | 04/28/2011 | ADVANCE TEK | 8,000.00 |
| 102873 | 04/28/2011 | B & P SERVICES, INC. | 1,680.00 |
| 102874 | 04/28/2011 | CLARKE & ASSOCIATES, INC. | 590.70 |
| 102875 | 04/28/2011 | DELL MARKETING L.P. C/O DELL USA L.P. | 63,559.37 |
| 102876 | 04/28/2011 | DIRECT SYSTEMS SUPPORT | 48,769.41 |

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ESCAPE ONLINE

Page 18 of 21

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------|
| 102877 | 04/28/2011 | RECRUITER SUPPORT SERVICES | 5,600.00 |
| 102878 | 04/28/2011 | GUTTER MASTERS | 992.00 |
| 102879 | 04/28/2011 | HPL MECHANICAL CONTRACTOR, INC. | 13,875.00 |
| 102880 | 04/28/2011 | NEUDESIC, LLC | 42,804.00 |
| 102881 | 04/28/2011 | NIMBLE CONSULTING | 10,250.00 |
| 102882 | 04/28/2011 | PACIFIC DATA ELECTRIC | 6,750.00 |
| 102883 | 04/28/2011 | BOB PARRETT CONSTRUCTION | 36,649.39 |
| 102884 | 04/28/2011 | PB AMERICAS, INC. | 1,096.67 |
| 102885 | 04/28/2011 | R2A ARCHITECTURE | 40,371.40 |
| 102886 | 04/28/2011 | RGP PLANNING & DEVELOPMENT SERVICES | 14,697.05 |
| 102887 | 04/28/2011 | TRACE3 | 126,840.75 |
| 102888 | 04/28/2011 | UNITED SITE SERVICES OF CALIFORNIA, INC. | 595.30 |
| 102889 | 04/28/2011 | GARY L. VOGT AND ASSOCIATES | 2,500.00 |
| 102890 | 04/28/2011 | PRECISION FLOOR COVERING | 9,673.28 |
| 102891 | 04/28/2011 | QUICK CAPTION | 5,640.00 |
| 102892 | 04/28/2011 | SCANTRON CORPORATION | 170.76 |
| 102893 | 04/28/2011 | SNAP-ON INDUSTRIAL A Division of IDSC Holdings | 5,257.32 |
| 102894 | 04/28/2011 | STANDRIDGE GRANITE CORP. | 150.00 |
| 102895 | 04/28/2011 | STAN WRIGHT | 858.92 |
| 102896 | 04/28/2011 | YUBO WANG | 4,989.37 |
| 102897 | 05/02/2011 | XEROX CORP. | 1,999.09 |
| 102898 | 05/02/2011 | 3-D MOLECULAR DESIGNS | 332.78 |
| 102899 | 05/02/2011 | APPLE COMPUTER INC. | 551.37 |
| 102900 | 05/02/2011 | BLICK ART MATERIALS | 4,428.00 |
| 102901 | 05/02/2011 | MAZIE L. BREWINGTON | 1,330.50 |
| 102902 | 05/02/2011 | KATHARINE S. BROOKS | 15,300.00 |
| 102903 | 05/02/2011 | RUFUS CHOI | 1,000.00 |
| 102904 | 05/02/2011 | DATAMAX O'NEIL | 724.43 |
| 102905 | 05/02/2011 | DE NAULT'S TRUE VALUE HARDWARE | 33.68 |
| 102906 | 05/02/2011 | JOHN DEERE LANDSCAPES, INC. | 174.02 |
| 102907 | 05/02/2011 | DELL MARKETING L.P. C/O DELL USA L.P. | 1,201.15 |
| 102908 | 05/02/2011 | DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING | 32.00 |
| 102909 | 05/02/2011 | DEXON COMPUTER, INC. | 16,210.00 |
| | | Unpaid Sales Tax | 1,417.50 |
| | | Expensed Amount | 17,627.50 |
| 102910 | 05/02/2011 | DHARMA TRADING CO. | 223.91 |
| 102911 | 05/02/2011 | DISCOUNT DANCE SUPPLY CO. | 117.67 |
| 102912 | 05/02/2011 | DISCOUNT SCHOOL SUPPLY | 834.65 |
| 102913 | 05/02/2011 | DRS. FOSTER & SMITH | 138.73 |
| | | Unpaid Sales Tax | 6.37 |
| | | Expensed Amount | 145.10 |
| 102914 | 05/02/2011 | DUNN-EDWARDS CORPORATION | 395.77 |
| 102915 | 05/02/2011 | EBERHARD EQUIPMENT | 149.14 |
| 102916 | 05/02/2011 | EDVOTEK, INC. | 218.28 |
| | | Unpaid Sales Tax | 17.85 |
| | | Expensed Amount | 236.13 |
| 102917 | 05/02/2011 | ELECTRONIX EXPRESS | 1,538.00 |
| | | Unpaid Sales Tax | 128.45 |
| | | Expensed Amount | 1,666.45 |
| 102918 | 05/02/2011 | ENDZONE VIDEO SYSTEMS | 5,679.00 |
| | | Unpaid Sales Tax | 481.16 |
| | | Expensed Amount | 6,160.16 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|---|--------------|
| 102919 | 05/02/2011 | ENTERPRISE RENT-A-CAR | 811.29 |
| 102920 | 05/02/2011 | ESSENCE ENTERTAINMENT | 550.00 |
| 102921 | 05/02/2011 | ESTRADA, YVETTE | 50.00 |
| 102922 | 05/02/2011 | SHANNON FASELER | 51.13 |
| 102923 | 05/02/2011 | FEDERAL EXPRESS | 120.80 |
| 102924 | 05/02/2011 | FISHER SCIENTIFIC | 2,302.36 |
| 102925 | 05/02/2011 | FLAG SYSTEMS, INC. | 3,900.00 |
| 102926 | 05/02/2011 | TINA FREELAND, PhD | 410.00 |
| 102927 | 05/02/2011 | FREESTYLE | 67.46 |
| 102928 | 05/02/2011 | FREEWAY AUTO SUPPLY | 48.62 |
| 102929 | 05/02/2011 | DAVID FRETZ | 206.38 |
| 102930 | 05/02/2011 | FULL COMPASS SYSTEMS | 1,866.04 |
| | | Unpaid Sales Tax | 155.84 |
| | | Expensed Amount | 2,021.88 |
| 102931 | 05/02/2011 | DAIRY DEPOT | 58.52 |
| 102932 | 05/03/2011 | AT & T MOBILITY | 12.84 |
| 102933 | 05/03/2011 | AT&T | 41.89 |
| 102934 | 05/03/2011 | AT&T | 326.19 |
| 102935 | 05/03/2011 | AT&T | 54.43 |
| 102936 | 05/03/2011 | AT&T | 54.43 |
| 102937 | 05/03/2011 | AT&T | 54.43 |
| 102938 | 05/03/2011 | AT&T | 11.37 |
| 102939 | 05/03/2011 | SOUTHERN CALIFORNIA EDISON CO. | 38,163.53 |
| 102940 | 05/03/2011 | SOUTHERN CALIFORNIA EDISON CO. | 1,633.24 |
| 102941 | 05/03/2011 | CISCO WEBEX LLC | 1,150.00 |
| 102942 | 05/03/2011 | AAA ACCESS SMOG | 50.00 |
| 102943 | 05/03/2011 | ABC ICE HOUSE | 56.55 |
| 102944 | 05/03/2011 | ADCLUB ADVERTISING SERVICE | 1,370.00 |
| 102945 | 05/03/2011 | ADVANTA ENERGY | 800.00 |
| 102946 | 05/03/2011 | AFFILIATED COMPUTER SERVICES | 175.70 |
| 102947 | 05/03/2011 | AMERICAN GRIP, INC. | 1,275.49 |
| 102948 | 05/03/2011 | JULIE ANDERSON | 7.47 |
| 102949 | 05/03/2011 | APPERSON | 892.44 |
| 102950 | 05/03/2011 | APPLE COMPUTER INC. | 2,130.42 |
| 102951 | 05/03/2011 | AUCA LOS ANGELES | 40.09 |
| 102952 | 05/03/2011 | ART SUPPLY WAREHOUSE | 121.52 |
| 102953 | 05/03/2011 | ATKINSON, ANDELSON, LOYA, RUUD | 22,645.71 |
| 102954 | 05/03/2011 | BAKER & TAYLOR | 1,824.99 |
| 102955 | 05/03/2011 | BALANCED BODY | 4,107.88 |
| 102956 | 05/03/2011 | THOMSON REUTERS/BARCLAYS BARCLAYS DIVISION | 290.00 |
| 102957 | 05/03/2011 | BEE MAN | 155.00 |
| 102958 | 05/03/2011 | BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP | 614.02 |
| 102959 | 05/03/2011 | THE BLIND FACTORY | 510.19 |
| 102960 | 05/03/2011 | BOARD OF REGISTERED NURSING | 200.00 |
| 102961 | 05/03/2011 | DARCY BOGLE | 251.97 |
| 102962 | 05/03/2011 | WAYNE S. BOLEN | 297.18 |
| 102963 | 05/03/2011 | BP ENERGY COMPANY BANK OF AMERICA, % | 24,909.93 |
| | | REMITTANCE | |
| 102964 | 05/03/2011 | CINTAS DOCUMENT MANAGEMENT | 87.04 |
| 102965 | 05/03/2011 | CLARK SECURITY PRODUCTS INC. | 43.42 |
| 102966 | 05/03/2011 | CLUB CAR, INC. | 208.95 |
| 102967 | 05/03/2011 | COACH AMERICA | 1,562.95 |
| 102968 | 05/03/2011 | COAST FITNESS REPAIR SHOP | 1,299.15 |
| 102969 | 05/03/2011 | COASTLINE ROP | 1,100.00 |
| 102970 | 05/03/2011 | COMPUTERLAND | 9,484.00 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|---------------------|
| 102971 | 05/03/2011 | CULLIGAN | 101.87 |
| 102972 | 05/03/2011 | MARIE DE LA PALME | 19.64 |
| 102973 | 05/03/2011 | DRS. FOSTER & SMITH | 138.73 |
| | | Unpaid Sales Tax | 12.14 |
| | | Expensed Amount | 150.87 |
| 102974 | 05/03/2011 | ANGELES TRIKE SALES & SERVICE DIVISION OF LINDAL COMPANY | 800.00 |
| 102975 | 05/03/2011 | WELLS FARGO BANK #3317 | 8,988.41 |
| | | Unpaid Sales Tax | 317.53 |
| | | Expensed Amount | 9,305.94 |
| 102976 | 05/03/2011 | WELLS FARGO #2078 | 1,561.48 |
| 102977 | 05/03/2011 | WELLS FARGO BANK #1598 | 405.71 |
| 102978 | 05/03/2011 | WELLS FARGO #2078 | 124.37 |
| 102979 | 05/03/2011 | WELLS FARGO BANK #1598 | 311.50 |
| 102980 | 05/03/2011 | WELLS FARGO #1606 | 496.41 |
| 102981 | 05/03/2011 | NU AGE DEVELOPMENT, INC. | 47,756.50 |
| | | Total | 958 |
| | | | 6,852,362.54 |

Includes checks for only Bank Account COUNTY

| Fund Summary | | | |
|--------------|---------------------------------|-------------|---------------------|
| Fund | Description | Check Count | Expensed Amount |
| 01 | General Fund | 858 | 3,239,491.55 |
| 12 | Child Development Fund | 20 | 6,941.99 |
| 40 | Capital Outlay Fund | 68 | 3,030,281.79 |
| 68 | Self-Insurance Fund | 8 | 313,653.11 |
| 71 | Retiree Benefit Fund | 4 | 268,935.34 |
| | Total | 958 | 6,859,303.78 |
| | Less Unpaid Sales Tax Liability | | 6,941.24- |
| | Net (Check Amount) | | 6,852,362.54 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|--------------------------|
| 010091 | 04/08/2011 | INSIGHT SYSTEMS GROUP, INC. | 1,741.76 |
| 010092 | 04/08/2011 | KAYLAA FOX | 1,327.50 |
| 010093 | 04/08/2011 | TERRY ROWEN, INC. ATTN: TERRY ROWEN | 2,182.41 |
| 010094 | 04/08/2011 | XEROX CORP. | 554.96 |
| 010095 | 04/15/2011 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT | 101.78 |
| 010096 | 04/15/2011 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT | 116.52 |
| 010097 | 04/15/2011 | SUZIE BAUMANN | 474.00 |
| 010098 | 04/18/2011 | COHEN-NAGLESTAD ENTERPRISES LLC | 509.00 |
| 010099 | 04/18/2011 | FENG SHUI SOLUTIONS KARTAR DIAMOND | 265.00 |
| 010100 | 04/18/2011 | ROUNDS, MILLER AND ASSOC NANCY MILLER | 1,249.33 |
| 010101 | 04/18/2011 | SUSAN M. UNOURA | 50.00 |
| 010102 | 04/22/2011 | RITZ-CARLTON, LAGUNA NIGUEL | 600.00 |
| 010103 | 04/22/2011 | SMART LEVELS MEDIA | 818.85 |
| 010104 | 04/22/2011 | ADAM COPLAN | 750.00 |
| Total | | | 14 10,741.11 |

Includes checks for only Bank Account SC-CMED

| Fund Summary | | | |
|--------------|---------------------------------|-------------|------------------|
| Fund | Description | Check Count | Expensed Amount |
| 09 | SC Community Education Func | 14 | 10,741.11 |
| | Total | | |
| | Less Unpaid Sales Tax Liability | | .00 |
| | Net (Check Amount) | | 10,741.11 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 04/06/2011 through 05/03/2011

| Check Number | Check Date | Pay to the Order of | Check Amount |
|--------------|------------|--|------------------|
| 008857 | 04/15/2011 | MARK SEVI | 412.50 |
| 008858 | 04/22/2011 | EDUCATION TO GO | 900.00 |
| 008859 | 04/22/2011 | IRVINE VALLEY COLLEGE | 1,487.00 |
| 008860 | 04/22/2011 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT | 60,207.81 |
| 008861 | 04/22/2011 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT | 5,608.40 |
| 008862 | 04/22/2011 | SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT | 17,711.65 |
| Total | | | 6 |
| | | | 86,327.36 |

Includes checks for only Bank Account IVC-CMED

| Fund Summary | | | |
|--------------|---------------------------------|-------------|------------------|
| Fund | Description | Check Count | Expensed Amount |
| 07 | IVC Community Education Fun | 6 | 86,327.36 |
| | Total | | |
| | Less Unpaid Sales Tax Liability | | .00 |
| | Net (Check Amount) | | 86,327.36 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.21
DATE: 5/23/11

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Transfer of Budget Appropriations
ACTION: Ratify

BACKGROUND

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification, and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

STATUS

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
TRANSFER OF BUDGET APPROPRIATIONS

| Journal Number | Account | Description | From | To |
|----------------|------------------------------|--------------------------------|-------------------|-------------------|
| BR11-00720 | 01-4600-0-000-1-021-080-6510 | NON-INSTR SUPPLIES & MATERIALS | 8,098.00 | .00 |
| | 01-6410-0-000-1-021-080-6510 | NEW EQUIPMENT | .00 | 8,098.00 |
| | | | 8,098.00 | 8,098.00 |
| BR11-00721 | 01-4999-0-000-4-025-000-6720 | SUPP & MAT HOLDING | 7,499.00 | .00 |
| | 01-5811-0-000-4-041-061-0799 | CONTRACT SERVICES | .00 | 7,499.00 |
| | | | 7,499.00 | 7,499.00 |
| BR11-00726 | 01-4300-1-006-4-080-093-0502 | INSTR SUPPLIES & MATERIALS | 5,170.00 | .00 |
| | 01-5812-1-006-4-080-093-1402 | CONTRACT SVCS SOFTWARE LICENS | .00 | 5,170.00 |
| | | | 5,170.00 | 5,170.00 |
| BR11-00728 | 01-1999-0-000-7-013-099-6610 | ACADEMIC HOLDING | 25,000.00 | .00 |
| | 01-5811-0-000-7-013-099-6610 | CONTRACT SERVICES | 125,000.00 | .00 |
| | 01-6999-0-000-7-013-099-6610 | CAPITAL OUTLAY HOLDING | 50,000.00 | .00 |
| | 01-7390-0-000-7-013-099-7310 | INTERFUND TRANSFERS OUT | .00 | 200,000.00 |
| | | | 200,000.00 | 200,000.00 |
| BR11-00736 | 95-4600-D-N13-1-053-000-0000 | NON-INSTR SUPPLIES & MATERIALS | 9,709.00 | .00 |
| | 95-4600-D-N13-1-053-038-1509 | NON-INSTR SUPPLIES & MATERIALS | 100.00 | .00 |
| | 95-4600-D-N13-1-053-038-1509 | NON-INSTR SUPPLIES & MATERIALS | .00 | 800.00 |
| | 95-5173-D-N13-1-053-038-1509 | LECTURER/GUEST SPEAKER | .00 | 800.00 |
| | 95-5271-D-N13-1-053-038-1509 | DISTRICT EVENTS | .00 | 100.00 |
| | 95-5271-D-N13-1-053-038-1509 | DISTRICT EVENTS | .00 | 700.00 |
| | 95-5271-F-M82-1-053-041-0000 | DISTRICT EVENTS | .00 | 609.00 |
| | 95-5810-F-M81-1-053-041-0000 | CONTRACT PRINTING | .00 | 4,000.00 |
| | 95-5811-F-M79-1-053-025-0000 | CONTRACT SERVICES | .00 | 2,000.00 |
| | 95-7500-F-M82-1-053-041-0000 | STUDENT FINANCIAL AID | .00 | 800.00 |
| | | | | 9,809.00 |
| BR11-00738 | 01-2141-1-031-1-051-000-6320 | RG CLERIC SAL | 6,012.00 | .00 |
| | 01-3220-1-031-1-051-000-6320 | PERS NON-INSTR STAFF | 643.00 | .00 |
| | 01-3320-1-031-1-051-000-6320 | OASDI NINST CLSSF | 328.00 | .00 |
| | 01-3420-1-031-1-051-000-6320 | BENS NINST CLSSF | 1,772.00 | .00 |
| | 01-1413-1-031-1-051-074-6310 | HR NCLSRM FAC PT | .00 | 7,829.00 |
| | 01-3120-1-031-1-051-000-6320 | STRS NON-INSTR STAFF | .00 | 779.00 |
| | 01-3360-1-031-1-051-000-6320 | MEDIC NINST EMPLOY | .00 | 54.00 |
| | 01-3520-1-031-1-051-000-6320 | UNEMP NINST STAFF | .00 | 25.00 |
| | 01-3620-1-031-1-051-000-6320 | WCOMP NON-INSTRUCTIONAL | .00 | 68.00 |
| | | | | 8,755.00 |
| BR11-00739 | 01-4600-2-050-1-034-089-6950 | NON-INSTR SUPPLIES & MATERIALS | 7,000.00 | .00 |
| | 01-2342-2-050-1-034-089-6950 | NON-INSTR CLASS, OT | .00 | 7,000.00 |
| | | | 7,000.00 | 7,000.00 |
| BR11-00740 | 01-1313-1-090-1-054-033-1205 | HR CLSSRM FAC PT | 40,000.00 | .00 |
| | 01-2141-1-090-1-054-033-1205 | RG CLERIC SAL | .00 | 20,000.00 |
| | 01-2151-1-090-1-054-033-1205 | RG TECH SAL | .00 | 3,500.00 |
| | 01-2342-1-090-1-054-033-1205 | NON-INSTR CLASS, OT | .00 | 1,500.00 |
| | 01-2383-1-090-1-054-033-1205 | HR SHORTTERM SAL | .00 | 15,000.00 |
| | | | 40,000.00 | 40,000.00 |
| BR11-00741 | 01-4200-0-000-7-013-000-6610 | BOOKS/MAGAZINE & PERIODICALS | 2,400.00 | .00 |
| | 01-5721-0-000-7-013-000-6610 | LEGAL FEES | 2,500.00 | .00 |
| | 01-5811-0-000-7-013-000-6610 | CONTRACT SERVICES | 2,500.00 | .00 |
| | 01-5825-0-000-7-013-000-6610 | OTHER OPERATING EXPENSES & SVC | .00 | 7,400.00 |
| | | | 7,400.00 | 7,400.00 |

| Journal Number | Account | Description | From | To |
|------------------------------|------------------------------|--------------------------------|------------------|------------------|
| BR11-00761 | 01-1111-1-291-1-054-033-1230 | RG CLSSRM FAC SAL | 3,860.00 | .00 |
| | 01-2151-1-291-1-054-033-1230 | RG TECH SAL | 11,260.00 | .00 |
| | 01-3310-1-291-1-054-033-1230 | OASDI INSTR CLSSF | 1,921.00 | .00 |
| | 01-3350-1-291-1-054-033-1230 | MEDIC INSTR EMPLY | 511.00 | .00 |
| | 01-3610-1-291-1-054-033-1230 | WCOMP INSTRUCTIONAL | 165.00 | .00 |
| | 01-3410-1-291-1-054-033-1230 | BENS CLSSRM FACULTY | .00 | 12,075.00 |
| | 01-3420-1-291-1-054-033-1230 | BENS NINST CLSSF | .00 | 5,592.00 |
| | 01-6410-1-291-1-054-033-1230 | NEW EQUIPMENT | .00 | 50.00 |
| | | | 17,717.00 | 17,717.00 |
| BR11-00762 | 01-2383-0-000-1-025-000-6630 | HR SHORTERM SAL | 20,000.00 | .00 |
| | 01-5270-0-000-1-023-000-6030 | CONFERENCE | .00 | 20,000.00 |
| | | 20,000.00 | 20,000.00 | |
| BR11-00770 | 01-1211-1-024-4-035-075-6420 | RG NCLSRM FAC SAL | 7,480.00 | .00 |
| | 01-2141-1-024-4-035-075-6420 | RG CLERIC SAL | 2,160.00 | .00 |
| | 01-2483-1-024-4-035-075-6420 | HR INSTR STRM SAL | 20,000.00 | .00 |
| | 01-3210-1-024-4-035-075-6420 | PERS INSTR STAFF | 1,300.00 | .00 |
| | 01-3220-1-024-4-035-075-6420 | PERS NON-INSTR STAFF | 1,650.00 | .00 |
| | 01-3310-1-024-4-035-075-6420 | OASDI INSTR CLSSF | 1,177.00 | .00 |
| | 01-3610-1-024-4-035-075-6420 | WCOMP INSTRUCTIONAL | 150.00 | .00 |
| | 01-4200-1-024-4-035-075-6420 | BOOKS/MAGAZINE & PERIODICALS | 25.00 | .00 |
| | 01-5270-1-024-4-035-075-6420 | CONFERENCE | 500.00 | .00 |
| | 01-5810-1-024-4-035-075-6420 | CONTRACT PRINTING | 927.00 | .00 |
| | 01-5811-1-024-4-035-075-6420 | CONTRACT SERVICES | 13,789.00 | .00 |
| | 01-5840-1-024-4-035-075-6420 | POSTAGE | 242.00 | .00 |
| | 01-2383-1-024-4-035-075-6420 | HR SHORTERM SAL | .00 | 19,800.00 |
| | 01-4600-1-024-4-035-075-6420 | NON-INSTR SUPPLIES & MATERIALS | .00 | 13,306.00 |
| | 01-4900-1-024-4-035-075-6420 | AWARDS & RECOGNITION | .00 | 550.00 |
| | 01-5651-1-024-4-035-075-6420 | MAINT AGREEMNT | .00 | 160.00 |
| | 01-6411-1-024-4-035-075-6420 | NEW EQUIP TECHNOLOGY | .00 | 10,851.00 |
| | 01-6412-1-024-4-035-075-6420 | SOFTWARE | .00 | 4,733.00 |
| | | | 49,400.00 | 49,400.00 |
| | BR11-00773 | 01-2141-1-021-1-026-000-6460 | RG CLERIC SAL | 10,069.00 |
| 01-6410-1-021-1-026-000-6460 | | NEW EQUIPMENT | .00 | 10,069.00 |
| | | 10,069.00 | 10,069.00 | |
| BR11-00783 | 01-4344-0-000-1-051-066-6470 | INSTR FEE-BASED SUPPLIES | 3,050.00 | .00 |
| | 01-4580-0-000-1-051-066-6470 | DUPL CHBACKS | 225.00 | .00 |
| | 01-5270-0-000-1-051-066-6470 | CONFERENCE | 25.00 | .00 |
| | 01-5271-0-000-1-051-066-6470 | DISTRICT EVENTS | 250.00 | .00 |
| | 01-5812-0-000-1-051-065-6499 | CONTRACT SVCS SOFTWARE LICENSI | 400.00 | .00 |
| | 01-5840-0-000-1-051-066-6470 | POSTAGE | 100.00 | .00 |
| | 01-6411-0-000-1-051-065-6499 | NEW EQUIP TECHNOLOGY | 190.00 | .00 |
| | 01-6410-0-000-1-051-066-6470 | NEW EQUIPMENT | 775.00 | .00 |
| | 01-2344-0-000-1-051-065-6499 | Comp Time Pay off | .00 | 315.00 |
| | 01-2342-0-000-1-051-066-6470 | NON-INSTR CLASS, OT | .00 | 4,693.00 |
| | 01-4344-0-000-1-051-065-6499 | INSTR FEE-BASED SUPPLIES | .00 | 7.00 |
| | | | 5,015.00 | 5,015.00 |
| BR11-00784 | 01-2383-2-040-1-026-083-6460 | HR SHORTERM SAL | 13,016.00 | .00 |
| | 01-5825-2-040-1-026-083-6460 | OTHER OPERATING EXPENSES & SVC | .00 | 13,016.00 |
| | | 13,016.00 | 13,016.00 | |
| BR11-00786 | 12-4300-0-000-4-024-067-6920 | INSTR SUPPLIES & MATERIALS | 1,720.00 | .00 |
| | 12-5270-0-000-4-024-067-6920 | CONFERENCE | 2,775.00 | .00 |
| | 12-5650-0-000-4-024-067-6920 | EQUIPMENT REPAIR | 437.00 | .00 |
| | 12-6410-0-000-4-024-067-6920 | NEW EQUIPMENT | 190.00 | .00 |
| | 12-4600-0-000-4-024-067-6920 | NON-INSTR SUPPLIES & MATERIALS | .00 | 4,685.00 |
| | 12-5830-0-000-4-024-067-6920 | ADVERTISING | .00 | 437.00 |
| | | 5,122.00 | 5,122.00 | |

| Journal Number | Account | Description | From | To | |
|------------------------------|------------------------------|--------------------------------|-------------------|------------------|-----------------|
| BR11-00787 | 01-1414-1-024-4-035-075-6420 | HR NCLSRM FAC SUM | 5,036.00 | .00 | |
| | 01-4600-1-024-4-035-075-6420 | NON-INSTR SUPPLIES & MATERIALS | .00 | 260.00 | |
| | 01-6411-1-024-4-035-075-6420 | NEW EQUIP TECHNOLOGY | .00 | 4,776.00 | |
| | | | 5,036.00 | 5,036.00 | |
| BR11-00793 | 01-4999-0-000-4-025-000-6720 | SUPP & MAT HOLDING | 12,500.00 | .00 | |
| | 01-5811-0-000-4-025-000-6620 | CONTRACT SERVICES | .00 | 12,500.00 | |
| | | | 12,500.00 | 12,500.00 | |
| BR11-00801 | 01-3320-1-006-1-052-017-1303 | OASDI NINST CLSSF | 929.00 | .00 | |
| | 01-3360-1-006-1-052-017-1303 | MEDIC NINST EMPLY | 217.00 | .00 | |
| | 01-3520-1-006-1-052-017-1303 | UNEMP NINST STAFF | 108.00 | .00 | |
| | 01-3620-1-006-1-052-017-1303 | WCOMP NON-INSTRUCTIONAL | 270.00 | .00 | |
| | 01-6412-1-006-1-052-017-1303 | SOFTWARE | 4,999.00 | .00 | |
| | 01-3210-1-006-1-052-017-1303 | PERS INSTR STAFF | .00 | 1,400.00 | |
| | 01-3310-1-006-1-052-017-1303 | OASDI INSTR CLSSF | .00 | 820.00 | |
| | 01-3350-1-006-1-052-017-1303 | MEDIC INSTR EMPLY | .00 | 200.00 | |
| | 01-3510-1-006-1-052-017-1303 | UNEMP INSTR STAFF | .00 | 100.00 | |
| | 01-3610-1-006-1-052-017-1303 | WCOMP INSTRUCTIONAL | .00 | 240.00 | |
| | 01-4300-1-006-1-052-017-1303 | INSTR SUPPLIES & MATERIALS | .00 | 3,763.00 | |
| | | | | 6,523.00 | 6,523.00 |
| | BR11-00803 | 01-2483-0-000-1-051-065-6499 | HR INSTR STRM SAL | 800.00 | .00 |
| 01-4200-0-000-1-051-065-6499 | | BOOKS/MAGAZINE & PERIODICALS | 1,800.00 | .00 | |
| 01-5814-0-000-1-051-065-6499 | | CONTR SVCS(FEE) | 2,960.00 | .00 | |
| 01-2342-0-000-1-051-066-6470 | | NON-INSTR CLASS, OT | .00 | 569.00 | |
| 01-4600-0-000-1-051-065-6499 | | NON-INSTR SUPPLIES & MATERIALS | .00 | 4,991.00 | |
| | | | 5,560.00 | 5,560.00 | |
| BR11-00815 | 01-4200-1-223-4-080-093-6310 | BOOKS/MAGAZINE & PERIODICALS | 249.00 | .00 | |
| | 01-4300-1-223-4-080-093-6630 | INSTR SUPPLIES & MATERIALS | 179.00 | .00 | |
| | 01-4600-1-223-4-080-093-6310 | NON-INSTR SUPPLIES & MATERIALS | 167.00 | .00 | |
| | 01-5269-1-223-4-080-093-6310 | MILEAGE | 258.00 | .00 | |
| | 01-5270-1-223-4-080-093-6310 | CONFERENCE | 500.00 | .00 | |
| | 01-5271-1-223-4-080-093-6310 | DISTRICT EVENTS | 204.00 | .00 | |
| | 01-5810-1-223-4-080-093-6310 | CONTRACT PRINTING | 821.00 | .00 | |
| | 01-5811-1-223-4-080-093-6310 | CONTRACT SERVICES | 52.00 | .00 | |
| | 01-5830-1-223-4-080-093-6310 | ADVERTISING | 2,333.00 | .00 | |
| | 01-5900-1-223-4-080-093-6340 | GRANTS/ALLOCATION | 462.00 | .00 | |
| | 01-5891-1-223-4-080-093-6310 | INDIRECT CHARGES | .00 | 5,225.00 | |
| | | | | 5,225.00 | 5,225.00 |
| BR11-00820 | 01-1415-1-091-1-054-033-1205 | HR NCLSRM FAC STI | 17,004.00 | .00 | |
| | 01-2131-1-091-1-054-033-1205 | RG MANAGER SAL | .00 | 17,004.00 | |
| | | | 17,004.00 | 17,004.00 | |
| BR11-00823 | 01-3999-0-000-4-025-000-6720 | BENEFITS HOLDING | 4,137.00 | .00 | |
| | 01-4999-0-000-4-025-000-6720 | SUPP & MAT HOLDING | 2,527.00 | .00 | |
| | 01-5271-0-000-4-025-000-6720 | DISTRICT EVENTS | .00 | 164.00 | |
| | 01-5811-0-000-4-025-068-6720 | CONTRACT SERVICES | .00 | 6,500.00 | |
| | | | 6,664.00 | 6,664.00 | |
| BR11-00830 | 01-5271-1-249-1-024-000-6499 | DISTRICT EVENTS | 2,500.00 | .00 | |
| | 01-5900-1-249-1-024-000-6499 | GRANTS/ALLOCATION | 6,000.00 | .00 | |
| | 01-2342-1-249-1-024-000-6499 | NON-INSTR CLASS, OT | .00 | 6,000.00 | |
| | 01-4600-1-249-1-024-000-6499 | NON-INSTR SUPPLIES & MATERIALS | .00 | 2,500.00 | |
| | | | 8,500.00 | 8,500.00 | |

| Journal Number | Account | Description | From | To |
|----------------|------------------------------|--------------------------------|-------------------|-------------------|
| BR11-00831 | 95-4600-D-M02-1-036-000-0000 | NON-INSTR SUPPLIES & MATERIALS | 10,090.00 | .00 |
| | 95-5271-D-M02-1-036-000-0000 | DISTRICT EVENTS | .00 | 4,179.00 |
| | 95-5620-D-M02-1-036-000-0000 | RENTS & LEASES | .00 | 3,202.00 |
| | 95-5811-D-M02-1-036-000-0000 | CONTRACT SERVICES | .00 | 2,709.00 |
| | | | <u>10,090.00</u> | <u>10,090.00</u> |
| BR11-00832 | 01-2383-0-000-1-020-000-6630 | HR SHORTERM SAL | 20,000.00 | .00 |
| | 01-5811-0-000-1-020-000-6620 | CONTRACT SERVICES | .00 | 20,000.00 |
| | | | <u>20,000.00</u> | <u>20,000.00</u> |
| BR11-00840 | 01-5705-0-610-6-001-000-6610 | TRUSTEE ELECTN | 475,204.00 | .00 |
| | 01-7390-0-600-6-001-000-7310 | INTERFUND TRANSFERS OUT | .00 | 475,204.00 |
| | | | <u>475,204.00</u> | <u>475,204.00</u> |
| | | | <u>986,376.00</u> | <u>986,376.00</u> |

Recommended for Ratification

By The Board of Trustees of South Orange County Community College District

Saddleback College

| | | | | |
|----------------|------------|------------|------------|------------|
| Journal Number | BR11-00713 | BR11-00750 | BR11-00778 | BR11-00881 |
| | BR11-00714 | BR11-00752 | BR11-00779 | BR11-00883 |
| | BR11-00715 | BR11-00755 | BR11-00781 | BR11-00814 |
| | BR11-00716 | BR11-00756 | BR11-00782 | BR11-00816 |
| | BR11-00717 | BR11-00757 | BR11-00788 | BR11-00821 |
| | BR11-00718 | BR11-00759 | BR11-00789 | BR11-00822 |
| | BR11-00719 | BR11-00760 | BR11-00790 | BR11-00824 |
| | BR11-00722 | BR11-00763 | BR11-00791 | BR11-00825 |
| | BR11-00729 | BR11-00766 | BR11-00794 | BR11-00826 |
| | BR11-00730 | BR11-00767 | BR11-00795 | BR11-00827 |
| | BR11-00732 | BR11-00768 | BR11-00796 | BR11-00829 |
| | BR11-00734 | BR11-00769 | BR11-00797 | BR11-00833 |
| | BR11-00735 | BR11-00771 | BR11-00798 | BR11-00834 |
| | BR11-00737 | BR11-00774 | BR11-00799 | BR11-00835 |
| | BR11-00742 | BR11-00775 | BR11-00802 | BR11-00838 |
| | BR11-00746 | BR11-00776 | BR11-00805 | |
| | BR11-00748 | BR11-00777 | BR11-00810 | |

Irvine Valley College

| | | | | |
|----------------|------------|------------|------------|------------|
| Journal Number | BR11-00723 | BR11-00749 | BR11-00772 | BR11-00808 |
| | BR11-00727 | BR11-00751 | BR11-00785 | BR11-00817 |
| | BR11-00733 | BR11-00753 | BR11-00792 | BR11-00828 |
| | BR11-00744 | BR11-00754 | BR11-00804 | BR11-00836 |
| | BR11-00745 | BR11-00764 | BR11-00806 | BR11-00837 |
| | BR11-00747 | BR11-00765 | BR11-00807 | |

District

| | | | | |
|----------------|------------|------------|------------|------------|
| Journal Number | BR11-00724 | BR11-00743 | BR11-00809 | BR11-00819 |
| | BR11-00725 | BR11-00758 | BR11-00812 | BR11-00839 |
| | BR11-00731 | BR11-00780 | BR11-00818 | |

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Budget Amendment: Adopt Resolution No. 11-13 to Amend 2010-11 Restricted General Fund
ACTION: Approval

BACKGROUND

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

STATUS

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2010-11 Adopted Budget.

The District is updating the adopted budget with current information as follows:

| | |
|---|------------------|
| CTE Work-based Learning Linkages at Irvine Valley College | <u>\$666,667</u> |
| Total Increase to the General Fund | <u>\$666,667</u> |
| Total Budget Amendment | <u>\$666,667</u> |

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 11-13 to amend the 2010-11 Adopted Budget as indicated in Exhibits A & B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-13

May 23, 2011

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$666,667 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

| <u>Fund</u> | <u>Account</u> | <u>Income Source</u> | <u>Amount</u> |
|-------------|----------------|----------------------|---------------|
| 01 | 8690 | STATE REVENUE | \$666,667 |
| | | | <hr/> |
| | | | \$666,667 |

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

| <u>Fund</u> | <u>Account</u> | <u>Expenditure Description</u> | <u>Amount</u> |
|-------------|----------------|--------------------------------|---------------|
| 01 | 1000 | ACADEMIC SALARIES | \$10,000 |
| 01 | 2000 | CLASSIFIED SALARIES | \$100,000 |
| 01 | 3000 | FRINGE BENEFITS | \$35,000 |
| 01 | 4000 | BOOKS AND SUPPLIES | \$5,500 |
| | | OTHER OPERATING EXPENSES & | |
| 01 | 5000 | SERVICES | \$507,167 |
| 01 | 6000 | CAPITAL OUTLAY | \$9,000 |
| 01 | 7000 | OTHER OUTGO | \$0 |
| | | | <hr/> |
| | | | \$666,667 |

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-13

May 23, 2011

BUDGET AMENDMENT EXPENDITURE DETAIL

CTE Work-based Learning Linkages at Irvine Valley College

INCOME

| | | | | |
|-----|-------|----------------------|--|----------------|
| 01- | 8690- | 1-263-4-080-093-6340 | CTE WORK-BASED LEARNING AT IRVINE VALLEY | <u>666,667</u> |
|-----|-------|----------------------|--|----------------|

EXPENDITURE

| | | | | |
|-----|-------|----------------------|---|--------------|
| 01- | 1415- | 1-263-4-080-093-6340 | TEMP NON-CLSRM FAC, STIPENDS & PROJECTS | 10,000 |
| 01- | 2131- | 1-263-4-080-093-6340 | REG CLASSIFIED MGMT (NON-INST), CONTRACT | 75,000 |
| 01- | 2342- | 1-263-4-080-093-6340 | NON-INSTRUCTIONAL CLASSIFIED, OVERTIME | 5,000 |
| 01- | 2383- | 1-263-4-080-093-6340 | TEMP SHORT-TERM STAFF, NON-INST, HOURLY | 20,000 |
| 01- | 3120- | 1-263-4-080-093-6340 | STRS - NON-INSTRUCTIONAL STAFF | 35,000 |
| 01- | 4580- | 1-263-4-080-093-6340 | IN-HOUSE DUPLICATING, PRINTING & GRAPHICS | 4,000 |
| 01- | 4600- | 1-263-4-080-093-6340 | NON-INSTRUCTIONAL SUPPLIES & MATERIALS | 1,500 |
| 01- | 5270- | 1-263-4-080-093-6340 | CONFERENCES/TRAVEL | 22,000 |
| 01- | 5810- | 1-263-4-080-093-6340 | CONTRACTED PRINTING - OFF CAMPUS | 30,000 |
| 01- | 5811- | 1-263-4-080-093-6340 | CONTRACT SERVICES | 178,526 |
| 01- | 5812- | 1-263-4-080-093-6340 | CONTRACT SERVICES - SOFTWARE LIC, MAINT | 5,000 |
| 01- | 5830- | 1-263-4-080-093-6340 | ADVERTISING | 45,000 |
| 01- | 5840- | 1-263-4-080-093-6340 | POSTAGE | 1,000 |
| 01- | 5891- | 1-263-4-080-093-6340 | INDIRECT CHARGES | 25,641 |
| 01- | 5900- | 1-263-4-080-093-6340 | GRANTS/SUB AWARD ALLOCATIONS | 200,000 |
| 01- | 6410- | 1-263-4-080-093-6340 | NEW EQUIPMENT | 1,000 |
| 01- | 6411- | 1-263-4-080-093-6340 | NEW EQUIPMENT - TECHNOLOGY | 6,000 |
| 01- | 6412- | 1-263-4-080-093-6340 | SOFTWARE | <u>2,000</u> |

666,667

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 11-13

May 23, 2011

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

I, Gary L. Poertner, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on May 23, 2011.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of May, 2011.

Gary L. Poertner
Secretary to the Board of Trustees

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: April/May 2011 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: Subaward agreements, for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$78,900 for equipment, supplies and maintenance projects. During April/May 2011, the following contracts were reviewed and approved by the Vice Chancellor of Business Services, following review by legal counsel, when appropriate.

| <u>CONTRACTOR NAME</u> | <u>CONTRACT AMOUNT</u> |
|---|-------------------------------|
| Nuventive, LLC Consultant Agreement for annual software license agreement | \$60,800 |
| RGP Planning & Development Consultant Agreement for entitlement and environmental services associated with SOCCCD and County of Orange land swap specific plan amendment | \$47,098 |
| Quick Caption Amendment agreement to extend term of agreement for 12 additional months. | \$30,000 |
| Securitas Security Services, USA Consultant Agreement Amendment No.1 to increase the amount of the contract by an additional \$3,000.00. | \$18,000 |
| Vicenti, Lloyd & Stutzman, LLP Consultant Agreement to provide forensic accounting and investigative services for the District. | \$10,000 |
| Macias, Gini & Company, LLP Consultant Agreement for accounting treatment associated with New Markets Tax Credits. | \$10,000 |
| Goodwill Industries of Orange County License agreement for attended donation center on the campus of Irvine Valley College. | \$2,500 |

Jean Gaudreau
Presentation on behalf of RapidTech program to National
Association for Workforce Improvement STEM conference.

Huntington Beach Hospital
Affiliation agreement to provide clinical-internship
experiences for the students at Saddleback College

\$0

Dermatology Center at Ladera, Inc.
Affiliation agreement to provide clinical-internship
experiences for the students at Saddleback College

\$0

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Grant Acceptance from Hoag Memorial Hospital
ACTION: Approval

BACKGROUND

Since January 2009, Hoag Memorial Hospital Presbyterian has provided program support for the Saddleback College Nursing Program. The funds supplied by Hoag Memorial Hospital Presbyterian have been utilized to supplement full time and part time faculty salaries allowing an additional 10 students to enter the program as of August 2010.

STATUS

In April of 2011, Hoag Memorial Hospital notified the College of its intent to award a total of \$199,238 for the period July, 2011 through May, 2013. Saddleback College will utilize the grant funds to supplement salary for full-time and part-time nursing faculty and overall program support, allowing an additional 10 students to enter the Saddleback College Nursing Program.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$199,238 from Hoag Memorial Hospital Presbyterian.

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

| | GRANT (Amount) | MATCHING* (In-Kind/Actual) | SOURCE OF MATCH (Partnership/ College/Vendor) |
|--|---------------------------|---------------------------------------|--|
| 1000 Certificated Salaries | \$ <u>110,000</u> | | |
| 2000 Classified Salaries | \$ <u>42030</u> | | |
| 3000 Benefits | \$ <u>7200</u> | | |
| 4000 Supplies | \$ <u>10000</u> | | |
| 5000 Contracted Services and Other Expenses | \$ <u>10008</u> | | |
| 6000 Capital Outlay | | | |
| Other Charges <i>(e.g.: Indirect Costs)</i> | \$ <u>20,000</u> | | |
| TOTALS | \$ <u>199,238</u> | | |

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

| <u>Positions</u> | <u>Full-Time</u> | <u>Part-Time</u> | <u>New</u> | <u>Existing</u> |
|----------------------|------------------|------------------|------------|-----------------|
| 1. Faculty | [X] | [X] | [] | [X] |
| 2. Classified | [] | [X] | [] | [X] |

PARTNERSHIPS (if applicable)

Not Applicable

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Grant Acceptance, Career Technical Education
Community Collaborative Supplemental Grant renewal

ACTION: **Approval**

BACKGROUND

In February, 2011, Saddleback College submitted a proposal requesting renewal of grant funding in response to the Career Technical Education Pathways Initiative, CTE Community Collaborative Grant RFA No. 10-141 issued by the California Community Colleges Chancellor's Office (CCCCO). The proposal supports the ongoing development and enhancement of CTE programs at Saddleback. The Supplemental grant will allow Saddleback's Architecture and Drafting Technology department to develop and offer courses in green and sustainable building practices. Through the program, Saddleback will explore offering the LEED Accredited Professional designation. The program will use statewide career pathways to develop course offerings for CTE students that focus on state of the art technology and techniques.

STATUS

On April 7, 2011, the CCCCCO notified the College of its intent to award \$130,000 for the period April 1, 2011 through March 31, 2013 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, Saddleback will develop and offer courses in green and sustainable building technology. Saddleback's efforts will be supported by the Division of Business Science and Economic & Workforce Development.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$130,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-141.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
UNIT APPLYING: SADDLEBACK COLLEGE**

- () GRANT APPLICATION ABSTRACT
- () GRANT ACCEPTANCE ABSTRACT
- (X) GRANT RENEWAL ACCEPTANCE ABSTRACT
- () REVISIONS TO ACCEPTANCE ABSTRACT



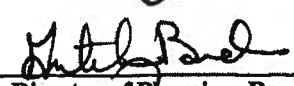
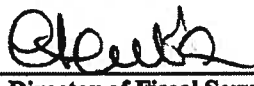
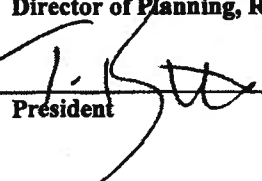
1. **PROJECT TITLE:** Career Technical Education: Community Collaborative Supplemental
2. **PROJECT DIRECTOR:** Mary Anstadt
3. **PROJECT ADMINISTRATOR:** Rocky Cifone
4. **GRANTOR AGENCY:** California Community Colleges Chancellor's Office, CTE Pathways Initiative
5. **FUNDING SOURCE:** California Community College Chancellor's Office
6. **STARTING AND ENDING DATES OF THE PROJECT:** April 1, 2011—March 31, 2013.
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**

Saddleback College will address the goals of the California Community College Chancellor's Office CTE Pathways Initiative through the ongoing implementation of the CTE Community Collaborative Supplemental grant. Through the Supplemental grant renewal, Saddleback College's Architecture and Drafting Technology department will develop and provide courses in green and sustainable design and building practices. The LEED Accredited Professional designation will be explored in detail with specific requirements for achieving this benchmark in the industry. The program will build upon existing strengths of the South Orange County Community Collaborative to develop a program using statewide career pathways.

8. **SUMMARY BUDGET**

| Grant Award | In Kind Matching | Indirect Costs | Project Total |
|-------------|------------------|----------------|---------------|
| \$125,000 | \$13,000 | \$5,000 | \$143,000 |

9. **APPROVALS**

| | | | |
|---|--------|--|--------------------------------------|
|  _____ Division/Schools Dean | 5/2/11 | _____ | Chancellor |
|  _____ Vice President of Instruction | 5/3/11 | _____ | Vice Chancellor of Learning Services |
|  _____ Director of Planning, Research & Grants | 5/3/11 |  _____ Director of Fiscal Services | 5/3/11 |
|  _____ President | 5-4-11 | | |

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

| | GRANT (Amount) | MATCHING* (In-Kind/Actual) | SOURCE OF MATCH (Partnership/College/Vendor) |
|--|---------------------------|---------------------------------------|---|
| 1000 Certificated Salaries | \$ <u>7,000</u> | | |
| 2000 Classified Salaries | \$ <u>36,470</u> | \$ <u>3,978</u> | <u>College</u> |
| 3000 Benefits | \$ <u>18,079</u> | | |
| 4000 Supplies | \$ <u>700</u> | \$ <u>500</u> | <u>College</u> |
| 5000 Contracted Services and Other Expenses | \$ <u>39,951</u> | \$ <u>8,522</u> | <u>College</u> |
| 6000 Capital Outlay | \$ <u>22,800</u> | | |
| Other Charges (e.g.: Indirect Costs) | \$ <u>5,000</u> | | |
| TOTALS | \$ <u>130,000</u> | \$ <u>13,000</u> | |

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

| <u>Positions</u> | <u>Full-Time</u> | <u>Part-Time</u> | <u>New</u> | <u>Existing</u> |
|----------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|
| 1. Faculty | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Classified | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

PARTNERSHIPS (if applicable)

CSU Fullerton
 Capistrano Unified School District
 Capistrano-Laguna Beach ROP
 Chapman University
 Coastline ROP
 Irvine Unified School District
 Irvine Valley College
 Laguna Beach Unified School District
 Saddleback Valley Unified School District
 Tustin Unified School District
 Vital Link

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

| | GRANT (Amount) | MATCHING* (In-Kind/Actual) | SOURCE OF MATCH (Partnership/College/Vendor) |
|--|---------------------------|---------------------------------------|---|
| 1000 Certificated Salaries | \$ <u>7,000</u> | | |
| 2000 Classified Salaries | \$ <u>36,470</u> | \$ <u>3,978</u> | College |
| 3000 Benefits | \$ <u>18,079</u> | | |
| 4000 Supplies | \$ <u>700</u> | \$ <u>500</u> | College |
| 5000 Contracted Services and Other Expenses | \$ <u>39,951</u> | \$ <u>8,522</u> | College |
| 6000 Capital Outlay | \$ <u>22,800</u> | | |
| Other Charges (e.g.: Indirect Costs) | \$ <u>5,000</u> | | |
| TOTALS | \$ <u>130,000</u> | \$ <u>13,000</u> | |

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

| <u>Positions</u> | <u>Full-Time</u> | <u>Part-Time</u> | <u>New</u> | <u>Existing</u> |
|----------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|
| 1. Faculty | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Classified | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

PARTNERSHIPS (if applicable)

CSU Fullerton
 Capistrano Unified School District
 Capistrano-Laguna Beach ROP
 Chapman University
 Coastline ROP
 Irvine Unified School District
 Irvine Valley College
 Laguna Beach Unified School District
 Saddleback Valley Unified School District
 Tustin Unified School District
 Vital Link

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: Saddleback College: Grant Acceptance, Career Technical Education
Community Collaborative Grant Renewal

ACTION: Approval

BACKGROUND

In February, 2011, Saddleback College submitted a proposal requesting renewal of grant funding in response to the Career Technical Education Pathways Initiative, CTE Community Collaborative Grant RFA No. 10-140 issued by the California Community Colleges Chancellor's Office (CCCCO). The proposal supports the ongoing implementation of the South Orange County CTE Community Collaborative at Saddleback. The Collaborative will continue existing efforts in career exploration for middle school students along with strengthening CTE Professional Development and teacher and faculty externships. The Collaborative will also expand program focus to exploring and developing career pathways in green/hybrid Automotive Technology at Saddleback and Engineering—Robotics education at Irvine Valley.

STATUS

On April 7, 2011, the CCCCCO notified the College of its intent to award \$400,000 for the period April 1, 2011 through March 31, 2013 to fund the project efforts as presented in Exhibit A. In order to accomplish the goals identified in Exhibit A, Saddleback will expand existing efforts in 7th and 8th grade career exploration to additional school sites, and expand efforts to engage teacher & instructor participation in professional externships in business and industry. Saddleback's Automotive Technology Department will develop career pathway programs in green and hybrid technology. Irvine Valley's Office of Career Technical Education will develop a Robotic Technology education program to increase student interest and participation in STEM career pathways.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept this award of \$400,000 from the California Community College Chancellor's Office for the CTE Grant RFA 10-140.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
UNIT APPLYING: SADDLEBACK COLLEGE

- () GRANT APPLICATION ABSTRACT
 () GRANT ACCEPTANCE ABSTRACT
 (X) GRANT RENEWAL ACCEPTANCE ABSTRACT
 () REVISIONS TO ACCEPTANCE ABSTRACT

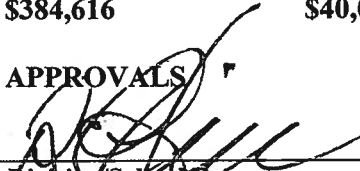
1. PROJECT TITLE: Career Technical Education: Community Collaborative
2. PROJECT DIRECTOR: Mary Anstadt
3. PROJECT ADMINISTRATOR: Rocky Cifone
4. GRANTOR AGENCY: California Community Colleges Chancellor's Office, CTE Pathways Initiative
5. FUNDING SOURCE: California Community College Chancellor's Office
6. STARTING AND ENDING DATES OF THE PROJECT: July 1, 2011—March 31, 2013.
7. EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):

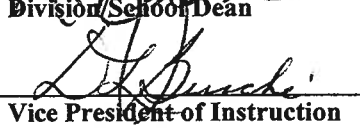
Saddleback College will address the goals of the California Community College Chancellor's Office CTE Pathways Initiative through the ongoing implementation of the CTE Community Collaborative grant. The South Orange County Community Collaborative will continue existing efforts in career exploration for middle school students as well as strengthening CTE Professional Development and teacher and faculty externships. The Collaborative will also expand program focus to exploring and developing career pathways in green/hybrid Automotive Technology as well as Engineering—Robotics education.


8. SUMMARY BUDGET

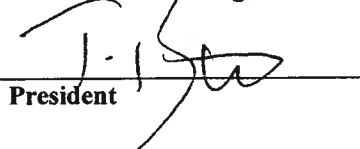
| Grant Award | In Kind Matching | Indirect Costs | Project Total |
|-------------|------------------|----------------|---------------|
| \$384,616 | \$40,000 | \$15,384 | \$440,000 |

9. APPROVALS

 5/2/11
 Division/School Dean

 5/3/11
 Vice President of Instruction

 5/3/11
 Director of Planning, Research & Grants

 5-4-11
 President

Chancellor

Vice Chancellor of Learning Services

 5/3/11
 Director of Fiscal Services

EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

| | GRANT (Amount) | MATCHING* (In-Kind/Actual) | SOURCE OF MATCH (Partnership/College/Vendor) |
|--|--------------------------|--------------------------------------|--|
| 1000 Certificated Salaries | \$ <u>9,700</u> | \$ _____ | |
| 2000 Classified Salaries | \$ <u>110,782</u> | \$ <u>9,282</u> | College |
| 3000 Benefits | \$ <u>50,895</u> | \$ _____ | |
| 4000 Supplies | \$ <u>5,354</u> | \$ <u>2,000</u> | College |
| 5000 Contracted Services and Other Expenses | \$ <u>155,385</u> | \$ <u>28,718</u> | College |
| 6000 Capital Outlay | \$ <u>52,500</u> | \$ _____ | |
| Other Charges <i>(e.g.: Indirect Costs)</i> | \$ <u>15,384</u> | | |
| TOTALS | \$ <u>400,000</u> | \$ <u>40,000</u> | |

*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

PROJECT PERSONNEL (reflects the Expenditure Detail above)

| <u>Positions</u> | <u>Full-Time</u> | <u>Part-Time</u> | <u>New</u> | <u>Existing</u> |
|----------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1. Faculty | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Classified | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

PARTNERSHIPS (if applicable)

- CSU Fullerton
- Capistrano Unified School District
- Capistrano-Laguna Beach ROP
- Chapman University
- Coastline ROP
- Irvine Unified School District
- Irvine Valley College
- Laguna Beach Unified School District
- Saddleback Valley Unified School District
- Tustin Unified School District
- Vital Link

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Irvine Valley College: Proposed School Name
ACTION: Approval

BACKGROUND

Four-year colleges and universities have changed the name Physical Education to Kinesiology or Exercise Sciences. This name change would allow our students who transfer to Cal State Fullerton, Long Beach State University, and San Diego State University, and to have courses that articulate with our neighboring colleges and universities.

STATUS

In 2011, all of the Irvine Valley College Physical Education courses with the prefix PE were changed to Kinesiology courses with the prefix KNES, which was approved by the Academic Senate, Vice President of Instruction, College President, and the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees change the name Health Sciences, Physical Education and Athletics to Kinesiology, Health and Athletics.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Document Management Solution
ACTION: Approval

BACKGROUND

College staff identified a need to deploy a single integrated document scanning, retrieval, and workflow solution across multiple work groups within the entire district. Saddleback College, Irvine Valley College and District IT are currently using different solutions.

STATUS

On January 3, and January 10, 2011, a Request for Proposals was advertised for a uniform document management solution. On January 20, 2011, seven proposals were received. Four firms were selected for interviews held on February 11, 2011. Two firms advanced for a second round of interviews held on March 24, 2011.

Staff recommends Perceptive Software of Shawnee, Kansas be selected to provide the document management solution for an amount of \$591,370.00.

Funds for the document management solution along with one year of annual support and maintenance are requested from basic aid. Annual ongoing costs are anticipated at \$70,000/year and are considered a general fund expense.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the contract agreement EXHIBIT A, with Perceptive Software for the Document Management Solution for an amount of \$591,370.00 and approve use of basic aid funds.

PERCEPTIVE SOFTWARE HOURLY TERMS AND CONDITIONSEXHIBIT A
Page 1 of 5

All amounts payable within thirty (30) days after invoice date; interest shall accrue on invoiced amounts not paid within such thirty (30) day period at the rate of 12% per annum.

Software License

- Perceptive Software ECM functionality is licensed as provided in this document.
- ImageNow Product Suite End-User License Agreement (<https://www.perceptivesoftware.com/customer-portal/eula.psi>) terms and conditions are accepted upon Customer loading the Software, no signature required.
- No down payment is required.
- Software license fees invoiced upon execution of this Agreement, and Software and license keys are available for download upon such invoicing.
- Additional Software licenses purchased by Customer following the Effective Date will be priced as listed in Perceptive Software's then-current, published Price Book, unless otherwise agreed to in writing by the parties.
- Terms are net 30.

Professional Services

- Professional Services are provided on an hourly-price basis for the project scope as described in this document.
- If (a) the commencement of the Professional Services described above are delayed beyond twelve (12) months of the Effective Date because of Customer's request or Customer's failure to meet its responsibilities as provided in this document, (b) following the commencement of the Professional Services described above Customer suspends implementation of the Software for six (6) consecutive months, or (c) the implementation of the Software is not completed within twenty-four (24) months of the Effective Date because of Customer's request or Customer's failure to meet its responsibilities as provided in this document, whether or not the Professional Services described above are commenced within such period, then the implementation of the Software will be closed and upon reactivation of the implementation Perceptive Software may reset the rates for such Professional Services to Perceptive Software's then-current rates on the date such implementation resumes.
- Professional Services are invoiced as incurred.
- Travel and living expenses are invoiced as incurred.
- Professional Services, including, without limitation, services for project management, analysis, design, implementation and train-the-trainer services, outside the scope illustrated in this Agreement are provided at up to \$225 per hour⁷, such rate which Perceptive Software may increase from time to time following the Effective Date.
- Advanced Professional Services, including, without limitation, services for customization components to the Software, such as iScripts, eForms and Data Capture, and for Technical Architect services, such as health checks, enterprise planning and design, outside the scope illustrated in this Agreement are provided at \$250 per hour, such rate which Perceptive Software may increase from time to time following the Effective Date.
- Customer's execution and delivery of this Agreement allows Perceptive Software to commit project resources.

Software Maintenance & Support

- Software Maintenance & Support are provided as illustrated in the Perceptive Software Maintenance & Support Agreement.
- Software Maintenance & Support are activated and available immediately upon purchase and are invoiced along with software.
- Terms are net 30.
- Software Maintenance & Support may be renewed annually by Customer for an annual fee equal to 20% of the price of the Software as provided in Perceptive Software's then-current, published Price Book; provided, however, that Perceptive Software may increase such renewal percentage rate from time to time upon notice to Customer in the Software Maintenance & Support renewal and invoice for the annual fee.

⁷ In the event of out-of-scope services proving necessary, a Project Change Request Form detailing modified hourly services costs will be generated.

- Out-of-Scope product support services are provided at \$200 per hour.

EXHIBIT A
Page 2 of 5

Sample Sequence of Events

1. Customer signs and returns this document to start project.
2. Project resources are assigned.
3. Customer issues Purchase Order (purchase order should reference this document).
4. Software and License keys are shipped/downloaded and invoiced.
5. Software Maintenance & Support are activated.
6. Project planning begins and project timelines are defined.
7. Services surrounding solution design and deployment are invoiced as illustrated on the previous page.
8. Software is deployed.

No Unannounced Modifications to Signature Documents. By signing and delivering this Order Commitment and/or any schedule, exhibit, amendment, or addendum hereto, Customer represents to Perceptive Software that Customer has not made any changes to such documents as originally provided to Customer by Perceptive Software, and Customer acknowledges and agrees that no changes to the Order Commitment or any such other documents will be effective unless expressly approved in writing by Perceptive Software.

Further, by signing this Order Commitment, you acknowledge that Professional Services fees and software costs are an estimate based upon: a) the scope outlined in this proposal; b) costs of historical deployments of customers who took an active role [or "actively participated"] in the implementation of the solution; and c) best-case implementation scenarios. Any modifications to this scope due to changes in business priorities or requirements may result in additional Professional Services fees and software costs. All requested changes to the scope shall be agreed to by both parties and documented on a Project Change Request Form, an example of which is included herein, before any work is performed.

ORDER COMMITMENT

The terms stated in these Terms and Conditions and this <doc type - body> dated <doc submit month> <doc submit date>, <doc submit year>, for products and services from Perceptive Software, LLC, are accepted. Please consider this as our mutual order commitment for such products and services. Your signature on this document will create a binding agreement between you and Perceptive Software upon such terms.

Date: _____

Name (print): _____

Signature: _____

Title: _____

<enter prospect type> Name: <enter org full name> _____

Perceptive Software Sales Director: _____

Signature _____

Proposal # <enter SF OPP #> Account ID # <enter account ID> _____

To authorize this proposal, please fax a signed copy of this document to Perceptive Software at (913) 422-3820.

PURCHASE ORDER NOTICE

| | | |
|------------|--|--------------------------------|
| | YES, a PO is required by the Customer. * | Purchase Order #: _____ |
| (Initials) | _____ | |
| | NO, a PO is NOT required by the Customer. | |
| (Initials) | _____ | |

** If a PO is required the PO Number must be inserted upon Customer's execution of this instrument. Any terms and conditions appearing in any Purchase Order shall have no effect unless agreed to in writing by both parties hereof.*

SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT

EXHIBIT A
Page 4 of 5

1. Software Maintenance and Support

Perceptive Software Maintenance and Support customers have access to:

- a) Support for published and released standard solution functionality.
- b) Toll-free access to Perceptive Software Product Support, 24 hours a day, 7 days a week, 365 days a year, excluding U.S. federal holidays, with response to calls within two (2) hours.
- c) Comprehensive support ticket documentation, including the Customer's point of contact, time of incident, detailed issue description, priority, product version confirmation, name of the Product Support engineer, all communication (including calls, e-mail and web chats), resolution date and a complete resolution description available real-time through secure and customer-unique access on the Perceptive Software Customer Portal (www.perceptivesoftware.com).
- d) FAQ and Knowledgebase facilities available via the Customer Portal for self-directed support.
- e) Periodic upgrades, enhancements, updates and standard version releases of the Software providing corrections to defects, minor bugs, and, at the discretion of Perceptive Software, enhancements providing new functionality to the Software available for download from the downloads area of the Customer Portal.
- f) Notification of any new upgrades, enhancements, updates and releases.

2. Perceptive Software Customer Portal

The Customer Portal permits Customers to:

- a) Interact with Perceptive Software Product Support engineers via multiple, interactive channels including chat and screen sharing.
- b) Download software.
- c) Access product documentation.
- d) Search technical knowledgebase.
- e) Review training course schedules.
- f) Review course outlines and exercise guides.
- g) Participate in the Ideas forum and the Answers forum.
- h) Subscribe to the Perceptive Software newsletter and product notifications.

Customers require a valid user ID and password to access the Customer Portal. E-mail Product Support at support@perceptivesoftware.com, or reach Product Support by telephone at (800) 941-7460, option 2.

3. Customer Responsibilities

[40]

PS01MAR11_v.1_US_Perpetual

In addition to the Customer's responsibilities as set forth in this document, the Customer shall be solely responsible, at the Customer's expense, to:

EXHIBIT A
 Page 5 of 5

- a) Notify Perceptive Software immediately of any support or maintenance issues.
- b) Train users on use of the Software.
- c) Familiarize itself with and leverage the use of the Customer Portal.
- d) Apply all upgrades, enhancements and new releases in a timely manner.
- e) Designate a key contact for maintenance and support communications.
- f) Provide Perceptive Software with timely access, remote and/or on-site, to Customer's facilities, including Customer's servers upon which the Software runs, interfaces with, and/or relies upon, including but not limited to the database server with which the Software interfaces.
- g) Provide Perceptive Software timely return of requested troubleshooting data in order to perform root cause analysis for support issues being experienced with the Software.
- h) Cause Customer's application environment to meet and comply with the specifications and requirements set forth in Perceptive Software technical specifications, and otherwise assume responsibility for all standard IT/IS infrastructure requirements, including the purchase, maintenance, administration and service of hardware and software upon which the Software runs, interfaces with, and/or relies upon, up to and including as appropriate:
 - i. An efficient and functioning computer network which meets or exceeds the functional specifications required for operation of the Software.
 - ii. Appropriate computer equipment, Server and workstations, upon which the Software runs, interfaces with, and/or relies upon in proper working condition.
 - iii. A database with which the Software interfaces, updated per manufacturer's recommendations and properly tuned and maintained for acceptable performance.
 - iv. A firewall appropriately configured to allow all Software related communications to traverse the network per the functional specifications required for operation of the Software.
 - v. A web application server upon which the Software runs, interfaces with, and/or relies upon in proper working condition in the event that Customer purchases web client Licenses or "combo" full/web client Licenses.
 - vi. A messaging server and software such as Microsoft Exchange or Lotus Notes, upon which the Software interfaces with, and/or relies upon in proper working condition.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: Board Policy Revision: BP-4000.4-Equal Employment Opportunity, BP-4000.6-Complaints – Harassment and Discrimination, BP-4002-Job Specifications and Authorized Positions, BP-5612-Adding Courses, BP-5613-Transcripts, BP-5614-Withholding of Student Records

ACTION: Discussion/Approval

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Six board policies are presented to the board for "Discussion/Approval." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on April 14, 2011 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the April 25, 2011 board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policies, as shown in EXHIBITS A through F.

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

4000.4
PERSONNEL

EQUAL EMPLOYMENT OPPORTUNITY

It is the intent of the Board to establish and maintain within the District and all of its programs and activities a policy of equal opportunity in employment for all persons, and to prohibit discrimination, preferential treatment, or harassment based on sex, age, (gender), race, color, ethnic group identification, national origin, ancestry, religion, mental or physical disability, medical condition, marital status or sexual orientation or because an individual is perceived as having one or more of the above characteristics.

It is the intent of the Board to implement the requirements of Title 5 ~~Calif. Code of Regulations, Section 53000 et. seq.~~ (relating to equal opportunity and nondiscrimination in employment) including the various provisions of federal law cited therein, except ~~in so far~~ “insofar” as the referenced provisions of law have been found to be inapplicable to agencies of the state and their officials.

The Chancellor shall develop for review and adoption by the Board, a program and plan for achieving equal employment opportunity in compliance with Calif. Ed. Code and Title 5 Regulations adopted by the Board of Governors, and as from time to time modified or clarified by judicial interpretation.

Nothing in this policy or implementing administrative regulations shall be construed to conflict with or be inconsistent with the provisions of Article 1, Section 31, of the California Constitution (relating to discriminatory preferences) or to authorize conduct that is in conflict with or is inconsistent with such provisions.

~~If required by federal law, any District affirmative action plan shall be consistent with the provisions of Title 41 of the Code of Federal Regulations.~~

Reference:

Title 5, California Code of Regulations, Section 53000 et. seq.

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

4000.6

PERSONNEL

COMPLAINTS – HARASSMENT AND DISCRIMINATION

The Board of Trustees of the South Orange County Community College District is committed to providing an environment for work and learning that is free of discrimination and harassment. In keeping with this commitment, the District maintains a strict policy prohibiting unlawful discrimination, including harassment. This policy applies to employees, including management and non-management employees, to applicants for employment, and to students. It prohibits discrimination, including harassment on a basis prohibited by state and federal regulations for community colleges on nondiscrimination, including race, religion, creed, color, national origin, ancestry, physical or mental disability, marital status, gender, sexual orientation, or age.

Discrimination includes denial of the benefits of employment or of a community college activity or program on a basis prohibited by law. Harassment includes, but is not limited to unwanted sexual advances and requests for sexual favors where: (1) submission to such conduct is made an explicit or implicit term or condition of employment, ~~or academic status,~~ or process standing; (2) submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or learning environment. Employees or students who violate this policy are subject to disciplinary action.

Formal complaints under this policy shall be investigated according to the guidelines set forth in Title 5, Calif. Code of Regulations, Section 59300, et seq., and the District's "Sexual Harassment Policy and Complaint Procedure," which is on file in the office of the Chancellor and/or designee and in the offices of the College Presidents and/or designees.

Legal References:

Government Code, Sections 11135-11139.5; Title 5, Calif. Code of Regulations, Section 59300 et seq.; Title IX of the Education Amendments of 1972, as amended; Title VI and Title VII of the Civil Rights Act of 1964, as amended; Executive Order 11246, as amended; Rehabilitation Act of 1973, Sections 503 and 504; Age Discrimination in Employment Act of 1967, as amended; Age Discrimination Act of 1975; Americans with Disabilities Act of 1990 and California Labor Code, Section 1102.1. Education Code Section 66250 et. Seq.

Revised: 8-24-82

Revised: 4-10-89

Revised: 6-15-98

Revised: 4-26-99

Revised: 1-20-04

BOARD POLICY

4002

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

PERSONNEL

JOB SPECIFICATIONS AND AUTHORIZED POSITIONS

The Chancellor will recommend the establishment of new academic, classified, and unclassified job classifications to the Board of Trustees. In addition, [the Office of Human Resources](#) ~~the Chancellor~~ will provide a job specification and proposed salary range for each proposed position.

Adopted: 8-24-82
Revised: 4-10-89
Revised: 4-26-99
Revised: 1-20-04

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5612
STUDENTS

ADDING COURSES

~~Students may add a course prior to the census date for that course. After the first day of class, students may add only with the instructor's approval.~~

DELETE – This board policy will be included in new Administrative Regulation 5075.

Revised: 5-15-89
Revised: 4-26-99
Revised: 11-14-05

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5613
STUDENTS

TRANSCRIPTS

Each student who completes work at the college is entitled to two copies of transcripts or two verifications without charge. Additional copies may be obtained at a reasonable charge as stated in the college catalogs and other electronic publications. ~~(Calif. Ed. Code, Section 76223).~~

Reference:

California Education Code, Section 76223

Revised: 5-15-89
Revised: 4-26-99
Revised: 8-30-04
Revised: 1-31-05

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

5614
STUDENTS

WITHHOLDING OF STUDENT RECORDS

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation may have grades, transcripts, diplomas, and registration privileges withheld, or any combination thereof, until such financial obligation is met. (~~Title 5, Calif. Code of Regulations, Section 59410~~).

Reference:

Title 5, California Code of Regulations, Section 59410

Adopted: 12-04-95
Revised: 4-26-99
Revised: 8-30-04
Revised: 1-31-05

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Adopt Resolution No. 11-14: Classified Employee Layoff
ACTION: Approval

BACKGROUND

As a result of lack of funds and/or lack of work, it is necessary to reduce three categorically funded classified positions through layoff.

STATUS

The categorically funded classified positions in Exhibits A through C shall be eliminated. Order of layoff for Exhibits A and B shall be determined in accordance with the collective bargaining agreement.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 11-14 to approve the reductions and/or discontinuance of classified services shown in Exhibits A through C.

South Orange County Community College District

**GOVERNING BOARD
RESOLUTION 11-14**

CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be eliminated, as of July 7, 2011 due to a lack of work and/or lack of funds:

| <u>Number of Positions</u> | <u>Job Classification</u> | <u>Assigned Time</u> | <u>Disposition</u> |
|----------------------------|---|---|--------------------|
| <i>1</i> | <i>Senior Matriculation Specialist (127) Categorically Funded Pos #3697 Irvine Valley College</i> | <i>40 hours/week 12 months/year</i> | <i>Eliminate</i> |

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
3. That said layoff shall become effective on July 7, 2011.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 23rd day of May, 2011 by the following vote.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Gary L. Poertner, Chancellor
and Secretary to the Governing Board

South Orange County Community College District

**GOVERNING BOARD
RESOLUTION 11-14**

CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be eliminated, as of July 7, 2011 due to a lack of work and/or lack of funds:

| <u>Number of Positions</u> | <u>Job Classification</u> | <u>Assigned Time</u> | <u>Disposition</u> |
|----------------------------|---|---|--------------------|
| <i>1</i> | <i>Program Technician (TPP Program) (122) Categorically Funded Teacher Preparation Pipeline Grant Pos #4203 Irvine Valley College</i> | <i>40 hours/week 12 months/year</i> | <i>Eliminate</i> |

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights) pursuant to the requirements of law and the Agreement.
3. That said layoff shall become effective on July 7, 2011.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 23rd day of May, 2011 by the following vote.

Nancy M. Padberg, President

T.J. Prendergast, III, Vice President

Marcia Milchiker, Clerk

Thomas Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Frank M. Meldau, Member

Gary Poertner, Chancellor
and Secretary to the Governing Board

South Orange County Community College District

**GOVERNING BOARD
RESOLUTION 11-14**

CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be eliminated, as of July 7, 2011 due to a lack of work and/or lack of funds:

| <u>Number of Positions</u> | <u>Job Classification</u> | <u>Assigned Time</u> | <u>Disposition</u> |
|----------------------------|---|---|--------------------|
| <i>1</i> | <i>Tech Prep Project Coordinator (CM07) Classified Manager Categorically Funded Tech Prep Grant Pos #4263 Irvine Valley College</i> | <i>16 hours/week 12 months/year</i> | <i>Eliminate</i> |

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of classified positions and/or employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employee pursuant to the requirements of law.
3. That said layoff shall become effective on July 7, 2011.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 23rd day of May, 2011 by the following vote.

| | |
|--------------------------------------|--|
| _____ Nancy M. Padberg, President | _____ T.J. Prendergast, III, Vice President |
| _____ Marcia Milchiker, Clerk | _____ Thomas Fuentes, Member |
| _____ William O. Jay, Member | _____ David B. Lang, Member |
| _____ Frank M. Meldau, Member | |

Gary Poertner, Chancellor
and Secretary to the Governing Board

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. **ADMINISTRATIVE EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. FITZSIMONS, DEBRA, is to be employed as Vice Chancellor of Business Services, Pos #4330, Academic Administrator Salary Range IV, Step 4, Office of Administrative and Business Services, District, effective June 15, 2011. This position was approved by the Board of Trustees on May 24, 2010. (Exhibit B, Attachment 3)

2. **ACADEMIC EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. AVETISIAN, DEANNA, is to be employed as Mathematics Instructor, Pos #4339, Division of Mathematics, Sciences and Engineering, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class III, Step 6. This position was approved by the Board of Trustees on November 17, 2010 as a replacement position for Dennis Hada, who retired. (Exhibit B, Attachment 1)
- b. EVEN, RYAN, is to be employed as Photography Instructor, Pos #4271, Division of Fine Arts and Media Services, Saddleback College, effective August 15, 2011. Approximate Salary Placement: Class III, Step 6. This is a replacement position for Ronald Leighton, who retired. (Exhibit B, Attachment 2)
- c. LOKE, CHAN, is to be employed as Computer Science Instructor, Pos #4338, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, effective August 15, 2011. Approximate Salary Placement: Class I, Step 6. This position was approved by the Board of Trustee on October 26, 2009. (Exhibit B, Attachment 4)

3. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

| <u>Applicant</u> | <u>Highest Degree</u> | <u>Assignment</u> | <u>Approx. Salary Placement</u> | <u>Start Date</u> |
|---------------------------------|-----------------------|-------------------|---------------------------------|-------------------|
| ¹ Babusek, Alda | PhD/Foreign Lang. | Nursing/SC | V/30 | 08/22/11 |
| ¹ Bessette, Nancy | MA/Education | PE/SC | IV/25 | 08/22/11 |
| ¹ Carroll, Christina | MA/Educat'l Computing | Comp. Sci./SC | IV/25 | 08/22/11 |
| Chrisman, Erin | MA/Philosophy | Philosophy/SC | II/6 | 08/22/11 |
| ² Dhillon, Rajanpal | AA/Engineering | Auto/SC | I/6 | 08/22/11 |
| Dunn, Paula | AA/SL Interpreting | Sign Language/SC | I/6 | 08/22/11 |
| ¹ Espinosa, Peter | EdD/Counseling | Counseling/SC | V/30 | 05/23/11 |
| Ezell, Matthew | MA/Linguistics | Japanese/IVC | II/6 | 08/22/11 |
| ¹ Ferguson, Robert | Ph.D./Human Develop. | Psychology/SC | V/30 | 05/23/11 |
| ¹ Geldun, Antoinette | MFA/Art | Art/IVC | V/22 | 08/22/11 |

¹ Full-time faculty CalSTRS retiree, returning to teach part-time.

² Per Minimum Qualifications for California Community Colleges, a Master's degree is not required to teach in this subject area.

A. NEW PERSONNEL APPOINTMENTS - Continued

3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

| <u>Applicant</u> | <u>Highest Degree</u> | <u>Assignment</u> | <u>Approx. Salary Placement</u> | <u>Start Date</u> |
|--------------------------------|-----------------------|-------------------|---------------------------------|-------------------|
| ¹ Giguere, Virginia | BSN/Nursing | Nursing/SC | I/10 | 08/22/11 |
| Hill, Douglas | Ph.D./Philosophy | Philosophy/SC | V/6 | 08/22/11 |
| ¹ Hodges, John | MA/Education | Kinesiology/SC | V/30 | 05/23/11 |
| Khosrowpour, Iman | MM/Music | Music/IVC | II/6 | 08/22/11 |
| Macduff, Thomas | MFA/Film Production | Comm.Arts/SC | II/6 | 08/22/11 |
| Tavares-Reager, J. | MS/Marine Science | Marine Science/SC | II/6 | 08/22/11 |

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

| <u>Applicant</u> | <u>Highest Degree</u> | <u>Assignment</u> | <u>Approx. Salary Placement</u> | <u>Start Date</u> |
|------------------------------|-----------------------|-------------------|---------------------------------|-------------------|
| ³ McMillan, Wendy | MS/Ed. Psychology | Physical Ed./SC | IV/6 | 08/22/11 |

Equivalency is based upon a Master of Science degree in Educational Psychology from National University, La Jolla, and a Bachelor of Arts degree in Physical Education from San Diego State University. Ms. McMillan's professional experience includes over fifteen years as a fitness instructor with a well-rounded and diverse background as well as a lecturer in health and nutrition classes in the California community college system.

4. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

³ Current part-time faculty Counselor, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (Ratified - Pursuant to Board Policy 4002.1)

EQUIVALENCY

| <u>Applicant</u> | <u>Highest Degree</u> | <u>Assignment</u> | <u>Approx. Salary Placement</u> | <u>Start Date</u> |
|-------------------|-----------------------|----------------------|---------------------------------|-------------------|
| Francois, Kathryn | MA/Education | Medical Assisting/SC | II/6 | 03/21/11 |

Equivalency is based on a Master of Arts degree in Education from Pepperdine University, a Bachelor of Arts degree in Deaf Studies from California State University, Northridge, and ten years of experience in the front office medical assisting field. Ms. Francois is currently employed as a Medical Billing Specialist for San Clemente Internal Medical Group, and worked previously as an office assistant for Eberhart Home Health, Inc.

B. AUTHORIZATION TO ELIMINATE AN ACADEMIC ADMINISTRATIVE POSITION AND/OR POSITION NUMBERS

1. DEAN, HEALTH, PHYSICAL EDUCATION AND ATHLETICS, Pos #2464, Academic Administrative Salary Category II, Division of Health, Physical Education and Athletics, Irvine Valley College seeks authorization to eliminate this full-time position from its staff complement, effective May 24, 2011. This item is contingent upon approval by the Board of Trustees of a change to the Division name being presented to the Board as a separate item by the college at the May 24, 2011 meeting. (Position approved: November 13, 2007)

C. AUTHORIZATION TO ESTABLISH AN ACADEMIC ADMINISTRATIVE POSITION

1. DEAN, KINESIOLOGY, HEALTH AND ATHLETICS, Academic Administrative Salary Category II, Division of Kinesiology, Health and Athletics, Irvine Valley College seeks authorization to establish this full-time position to its staff complement, effective May 24, 2011. This position reflects a change in title only and is contingent upon approval by the Board of Trustees of a change to the Division name being presented to the Board as a separate item by the college at the May 24, 2011 meeting.

D. AUTHORIZATION TO CHANGE ORGANIZATION REPORTING STRUCTURE AND REALIGNMENT

1. IRVINE VALLEY COLLEGE seeks authorization to change the organization reporting structure for the faculty and staff reporting to the Dean of Health, Physical Education and Athletics, to report to the Dean of Kinesiology, Health and Athletics, effective May 24, 2011. This item is contingent upon approval of items B1 and C1 of this agenda, and a change to the Division name being presented to the Board as a separate item by the college at the May 24, 2011 meeting.

E. CHANGE OF STATUS

1. FLANIGAN-CHAPIN, PATRICIA, Dean of Social and Behavioral Sciences, Pos #2357, Academic Administrator Salary Range II, Step 6, Division of Social and Behavioral Sciences, Saddleback College has been given a change in appointment to Dean of Online Education and Learning Resources, Academic Administrator Salary Range II, Step 6, Division of Online Education and Learning Resource, Saddleback College effective May 6, 2011.

E. CHANGE OF STATUS - Continued

2. SHACKLEFORD, KEITH, ID#14076, Dean of Health, Physical Education and Athletics, Pos #2464, School of Health, Physical Education and Athletics, Irvine Valley College, Academic Administrator Salary Category II, Step 6, is to be given a change in title only to Dean of Kinesiology, Health and Athletics, Division of Kinesiology, Health and Athletics, Irvine Valley College, Academic Administrator Salary Category II, Step 6, effective May 24, 2011. This item is contingent upon approval of items B1 and C1 of this agenda, and a change to the Division name being presented to the Board as a separate item by the college at the May 24, 2011 meeting.

F. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 and 2011/2012 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed</u> <u>Amount</u> | <u>Effective Date</u> |
|-------------------------------|-----------------------------------|---------------------------------------|-----------------------|
| Bailly, Jennifer | Trainer eLumen/SLO/IVC | \$ 300.00 | 01/10/11-05/19/11 |
| Castroconde, Miriam | Facilitator, Math Tutor Ctr/IVC | 2,061.45 | 05/23/11-08/12/11 |
| Chambers, Elizabeth | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Chattopadhyay, C. | Co-Chair, Honors Program/SC | 2,762.00 | 05/23/11-08/12/11 |
| Cesareo-Silva, Claire | Accreditation Report/SC | 13,716.00 | 05/23/11-08/12/11 |
| ⁴ Cosgrove, Robert | Accreditation Report/SC | 4,572.00 | 05/23/11-08/12/11 |
| Cosgrove, Robert | Academic Senate Elect/SC | 2,762.00 | 05/23/11-08/12/11 |
| Davis-Allen, Lisa | Co-Chair, Accreditation/IVC | 4,122.90 | 05/23/11-08/12/11 |
| Davis-Allen, Lisa | President, Academic Senate/IVC | 4,122.90 | 05/23/11-08/12/11 |
| Dominguez, Carmen | Writer, Accreditation Report/SC | 13,716.00 | 05/23/11-08/12/11 |
| Freund, Ernest | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Gouldsmith, Yolanda | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Haggerty, Lee | Chair, SOCCDFA Negotiation/SC | 1,361.00 | 05/23/11-08/12/11 |
| Harlow, Megan | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Hecht, Susan | Reflections XVI publication/SC | 100.00 | 01/10/11-05/20/11 |
| Horlings, Jane | Coordinator, Flex-week/SC | 2,762.00 | 05/23/11-08/12/11 |
| Ishii, Fumiko | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Jones, Monik | Consult/Coord Dance Concert/IVC | 2,025.00 | 01/07/11-03/26/11 |
| Kirk, Julie | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Kopecky, Robert | Co-Facilitator, Learning Ctr./IVC | 1,401.86 | 05/23/11-08/12/11 |
| Leppien-Christiansen,K | Chair, Curriculum Comm./IVC | 1,237.00 | 05/23/11-08/12/11 |
| Long, Lewis | President, SOCCDFA/SC | 1,401.86 | 05/23/11-08/12/11 |
| Mathur, Roopa | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| McFall, Patricia | Reflections XVI publication/SC | 650.00 | 01/10/11-05/20/11 |
| Meyer, Kurt | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Quade, Joyce | Coordinator, IMC Lab/SC | 2,721.00 | 05/23/11-08/12/11 |
| Rivas, Daniel | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Rochford, Stephen | Flex Officer/IVC | 1,649.16 | 05/23/11-08/12/11 |
| Rosenberg, Alannah | Co-Chair, Honors/SC | 4,123.00 | 05/23/11-08/12/11 |
| Ryals, Kay | Director, Honors Program/IVC | 2,061.45 | 05/23/11-08/12/11 |
| Scott, Daniel | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |

⁴ Spouses: Robert Cosgrove, English Composition Instructor, Division of Liberal Arts & Learning Resources, Saddleback College, and Brenda Borron, English Instructor, School of Humanities & Languages, Irvine Valley College.

F. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2010/2011 and 2011/2012 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed</u> | |
|-----------------|--------------------------------|----------------------|-----------------------|
| | | <u>Amount</u> | <u>Effective Date</u> |
| Titus, Jodi | Chair, Curriculum Comm./IVC | \$ 2,061.45 | 05/23/11-08/12/11 |
| Thomas, Laurie | Reflections XVI publication/SC | 100.00 | 01/10/11-05/20/11 |
| Urell, Robert | Coordinator, Distance Ed/IVC | 1,649.16 | 05/23/11-08/12/11 |
| Walsh, Daniel | President, Academic Senate/SC | 4,123.00 | 05/23/11-08/12/11 |
| Wilson, Jeffrey | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |
| Wolken, Matthew | Trainer eLumen/SLO/IVC | 300.00 | 01/10/11-05/19/11 |

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2011/2012 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed</u> | |
|-------------------------|-----------------------------------|----------------------|-----------------------|
| | | <u>Amount</u> | <u>Effective Date</u> |
| Altman, Cheryl | Co-Coord., Reading Lab/SC | \$ 1,721.00 | 08/22/11-12/19/11 |
| Bagwell, Janet | Co-Chair, Reading Lab/SC | 1,721.00 | 08/22/11-12/19/11 |
| Barrows, Morgan | Chair, Envir. Stud./Marine Sci/SC | 2,581.50 | 08/22/11-12/19/11 |
| Bennett, Michael | Chair, Adapted Kinesiology/SC | 3,442.00 | 08/22/11-12/19/11 |
| Branch-Stewart, Kim | Chair, Human Services/SC | 3,442.00 | 08/22/11-12/19/11 |
| Brass, Monique | Facilitator, Life Fitness Ctr/IVC | 2,753.60 | 08/22/11-12/11/11 |
| Castroconde, Miriam | Facilitator, Math Tutor Ctr/IVC | 5,163.00 | 08/22/11-12/19/11 |
| Chattopadhyay, Collette | Co-Chair, Honors Program/SC | 10,326.00 | 08/22/11-12/19/11 |
| Cobos, Ana Maria | Chair, Library/SC | 3,442.00 | 08/22/11-12/19/11 |
| Cox, Barbara | Chair, Business/SC | 3,579.68 | 08/22/11-12/19/11 |
| Davis-Allen, Lisa | Chair, Fine Arts, Visual Art/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Davis-Allen, Lisa | Co-Chair, Accreditation/IVC | 3,442.00 | 08/22/11-12/19/11 |
| Davison, John | Co-Chair, Physical Sci/Tech/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Dominguez, Carmen | Chair, Music/SC | 1,721.00 | 08/22/11-12/19/11 |
| Dominguez, Carmen | Writer, Accreditation Report/SC | 6,858.00 | 08/22/11-12/19/11 |
| Duquette, Jan | Chair, P.E./Kinesiology/Ath./SC | 6,884.00 | 08/22/11-12/19/11 |
| Etter, William | Co-Chair, English/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Evancoe, Eugene | Chair, Elec Tech/ACT/ SC | 1,721.00 | 08/22/11-12/19/11 |
| Evans, Julie | Facilitator, Writing Center/IVC | 4,130.40 | 08/22/11-12/19/11 |
| Fahimi, Traci | Editor, Accreditation/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Farnsworth, Robert | Chair, Horticulture/SC | 1,721.00 | 08/22/11-12/19/11 |
| Faseler, Shannon | Facilitator, Art Gallery/IVC | 2,753.60 | 08/22/11-12/19/11 |
| Felder, Stephen | Chair, Humanities/IVC | 3,442.00 | 08/22/11-12/19/11 |
| Fesler, Susan | Chair, Languages/IVC | 4,302.50 | 08/22/11-12/19/11 |
| Fier, Scott | Chair, Chemistry/SC | 2,581.50 | 08/22/11-12/19/11 |
| Fisher, Katherine S. | Co-Coordinator, English/SC | 1,721.00 | 08/22/11-12/19/11 |
| Fox, Lindsay | Chair, Fashion/SC | 1,721.00 | 08/22/11-12/19/11 |
| Frame, Stewart | Facilitator, Model UN Events/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Galbraith, Mark | Team Physicals/SC | 1,000.00 | 08/22/11-11/30/11 |
| Gialamas, Gus | Team Physicals/SC | 1,000.00 | 08/22/11-11/30/11 |
| Gilman, Bruce | Co-Chair, English/SC | 2,581.50 | 08/22/11-12/19/11 |
| Goodman, Richard | Liaison, So. Cty. Drug Court/SC | 1,376.80 | 08/22/11-12/19/11 |

F. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2011/2012 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed</u> <u>Amount</u> | <u>Effective Date</u> |
|--------------------------------|------------------------------------|---------------------------------------|-----------------------|
| ⁵ Haeri, Melanie | Facilitator, Reading Center/IVC | 1,721.00 | 08/22/11-12/19/11 |
| ⁵ Haeri, Mitchell | Co-Chair, Astronomy/Physic/Eng/SC | 860.50 | 08/22/11-12/19/11 |
| Hernandez-Bravo, C. | Coordinator, Int'l Language/SC | 1,721.00 | 08/22/11-12/19/11 |
| Hernandez-Bravo, C. | Chair, International Language/SC | 4,474.60 | 08/22/11-12/19/11 |
| Hewitt, Suzanne | Chair, FCS/Food/Nutrition/SC | 1,721.00 | 08/22/11-12/19/11 |
| Hoggatt, Michael | Chair, Special Services/SC | 2,237.30 | 08/22/11-12/19/11 |
| Hunt, Matthew | Coordinator, Writing Ctr./SC | 1,721.00 | 08/22/11-12/19/11 |
| Huntley, Anthony | Co-Chair, Biology/SC | 1,290.75 | 08/22/11-12/19/11 |
| Kiernan, Maria | Chair, Emeritus Fine Arts/SC | 2,294.60 | 08/22/11-12/19/11 |
| Kil, Joon | Chair, Soc/Behavioral Sci/IVC | 3,442.00 | 08/22/11-12/19/11 |
| Konishi, Hiro | Co-Chair, Cinema/TV/Radio/SC | 860.50 | 08/22/11-12/19/11 |
| Lam, Chin | Co-Chair, Eng. Second Lang./SC | 1,721.00 | 08/22/11-12/19/11 |
| Lebauer, Roni | Co-Chair, Eng. Second Lang./SC | 1,721.00 | 08/22/11-12/19/11 |
| Levin, Patricia | Chair, Art/SC | 1,721.00 | 08/22/11-12/19/11 |
| Lowe, Lesley | Chair, Emer. Kineslgy/Gerontlgy/SC | 2,294.60 | 08/22/11-12/19/11 |
| Manuel-Ellison, Ronald | Chair, Fine Arts, Theatre/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Manuel-Ellison, Ronald | Facilitator, Theatre Prod./IVC | 2,753.60 | 08/22/11-12/19/11 |
| Marangi, Kent | Team Physicals/SC | 1,000.00 | 08/22/11-11/30/11 |
| McCaughy, Colin | Facilitator, Admin of Justice/IVC | 2,753.60 | 08/22/11-12/19/11 |
| McDonough, Mary | Facilitator, Human Develop./IVC | 2,753.60 | 08/22/11-12/19/11 |
| McFann, Kent | Chair, Theatre/SC | 1,376.00 | 08/22/11-12/19/11 |
| McGrogan, Martin | Facilitator, Athletics/IVC | 1,721.00 | 08/22/11-12/19/11 |
| McLeod, Paul | Advisor, Lariat/SC | 3,442.00 | 08/22/11-12/19/11 |
| Meyer, Cliff | Chair, Automotive Technology/SC | 1,721.00 | 08/22/11-12/19/11 |
| Meyer, Kurt | Co-Chair, English/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Meyer-Canales, Katherine | Co-Chair, Astronomy/Physic/Eng/SC | 860.50 | 08/22/11-12/19/11 |
| Myers, Charles | Co-Chair, Cinema/TV/Radio/SC | 860.50 | 08/22/11-12/19/11 |
| Ochoa, Heidi | Co-Director, Forensics Team/SC | 5,163.00 | 08/22/11-12/19/11 |
| ⁶ Pestolesi, Diane | Asst. Nursing Dir./Spec Proj/SC | 3,442.00 | 08/22/11-12/19/11 |
| ⁶ Pestolesi, Thomas | Chair, Health Sci/PE/Athletics/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Quade, Joyce | Chair, CIM/SC | 4,405.76 | 08/22/11-12/19/11 |
| Radden, Larry | Co-Director, Forensics Team/SC | 5,163.00 | 08/22/11-12/19/11 |
| Reed, Michael | Chair, Journalism/SC | 1,721.00 | 08/22/11-12/19/11 |
| Renault, Irene | Co-Chair Reading Lab/SC | 1,721.00 | 08/22/11-12/19/11 |
| Repka, James | Chair, Geology/Oceanography/SC | 1,721.00 | 08/22/11-12/19/11 |
| Rochford, Stephen | Chair, Fine Arts, Music/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Rousseau, Michele | Chair, Computer Science/SC | 1,721.00 | 08/22/11-12/19/11 |
| Rybold, Gary | Co-Director, Forensics/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Schmeidler, Katherine | Chair, Life Science/Tech/IVC | 3,442.00 | 08/22/11-12/19/11 |

⁵ Spouses: Melanie Haeri, Reading Instructor, School of Humanities and Languages, Irvine Valley College and Mitchell Haeri, Physics/Astronomy Instructor, Division of Mathematics, Sciences & Engineering, Saddleback College.

⁶ Spouses: Diane Pestolesi, Nursing Instructor, Health Science & Human Services, Saddleback College; Thomas Pestolesi, PE Instructor/Head Volleyball Coach, Health, Physical Education & Athletic, Irvine Valley College.

F. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the 2011/2012 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed Amount</u> | <u>Effective Date</u> |
|-----------------------|-----------------------------------|---------------------------------|-----------------------|
| Smith, Basil | Chair, Humanities/Philosophy/SC | 1,721.00 | 08/22/11-12/19/11 |
| Smith, Jeanne | Chair, Mathematics/SC | 6,884.00 | 08/22/11-12/19/11 |
| Stankovich, Kimberly | Chair, Speech/SC | 1,721.00 | 08/22/11-12/19/11 |
| Stephens, Blake | Chair, Architecture/Drafting/SC | 1,721.00 | 08/22/11-12/19/11 |
| Stevens, Kay | Chair, Med. Assist/Insur. Code/SC | 1,721.00 | 08/22/11-12/19/11 |
| Stevenson, William | Co-Coordinator, English/SC | 1,721.00 | 08/22/11-12/19/11 |
| Stevenson, William | Co-Chair, English/SC | 2,581.50 | 08/22/11-12/19/11 |
| Tamer, Rita | Chair, Sign Language/SC | 3,442.00 | 08/22/11-12/19/11 |
| Taylor, Karen | Chair, Graphic Design/SC | 1,721.00 | 08/22/11-12/19/11 |
| Teh, Steve | Co-Chair, Biology/SC | 1,290.75 | 08/22/11-12/19/11 |
| Teng, Anthony | Chair, Accounting/SC | 3,579.68 | 08/22/11-12/19/11 |
| Tharpe, Loretta | Chair, Nursing Program/SC | 3,442.00 | 08/22/11-12/19/11 |
| Thomas, Arlene | Chair, Interior Design/Travel/SC | 1,721.00 | 08/22/11-12/19/11 |
| Tiongson, Edwin | Chair, Fine Arts, Speech/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Tiongson, Edwin | Co-Director, Forensics/IVC | 2,581.50 | 08/22/11-12/19/11 |
| Tran, Tiffany | Facilitator, Guid/Counseling/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Tran, Tiffany | Chair, Guidance/Counseling/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Tucker, Kari | Chair, Soc/Behavioral Sci/IVC | 3,442.00 | 08/22/11-12/19/11 |
| Urell, Robert | Chair, Business Sciences/IVC | 3,442.00 | 08/22/11-12/19/11 |
| Weatherford, Theodore | Chair, Dance/IVC | 1,721.00 | 08/22/11-12/19/11 |
| Weatherford, Theodore | Facilitator, Dance Prod./IVC | 1,376.80 | 08/22/11-12/19/11 |
| Welc, Martin | Chair, Real Estate/SC | 1,927.52 | 08/22/11-12/19/11 |
| Williams, Thaddeus | Chair, Emeritus Curriculum/SC | 2,294.60 | 08/22/11-12/19/11 |
| Wolff, Michele | Coordinator, AHA Train Ctr/SC | 1,135.86 | 08/22/11-12/19/11 |

3. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2010/2011 and 2011/2012 fiscal year.

| <u>Name</u> | <u>Assignment/Project</u> | <u>Effective Dates</u> |
|--------------------|------------------------------------|------------------------|
| Anderson, Mike | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Anderson, Mike | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Baker, Erqin | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Baker, Erqin | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Beasley, James | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Beasley, James | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Beck, Rebecca | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Beck, Rebecca | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Bodnar, Carol | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Bodnar, Carol | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Coleman, Catherine | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Coleman, Catherine | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Fesler, Susan | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Fesler, Susan | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |

F. ADDITIONAL COMPENSATION: GENERAL FUND - Continued

3. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for 2010/2011 and 2011/2012 fiscal year.

| <u>Name</u> | <u>Assignment/Project</u> | <u>Effective Dates</u> |
|---------------------|------------------------------------|------------------------|
| Henderson, Pamela | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Henderson, Pamela | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Hildebrand, Colleen | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Hildebrand, Colleen | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Livote, Michelle | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Livote, Michelle | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Luther, Barbara | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Luther, Barbara | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Man, Georgina | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Man, Georgina | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/12/11 |
| McGirr, Julie | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| McGirr, Julie | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Rivas, Daniel | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Rivas, Daniel | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/12/11 |
| Sims, Larry | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Sims, Larry | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Stern, Heather | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Stern, Heather | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Stern, Susan | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Stern, Susan | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/12/11 |
| Streidter, Anna | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Striedter, Anna | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Van Beek, Milo | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Van Beek, Milo | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Wilson, Jeffrey | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Wilson, Jeffrey | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |
| Woodruff, Sandra | ESL Read/Grade Writing Samples/IVC | 05/23/11-06/30/11 |
| Woodruff, Sandra | ESL Read/Grade Writing Samples/IVC | 07/01/11-08/19/11 |

G. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2010/2011 fiscal years.

| <u>Name</u> | <u>Activity</u> | <u>Not to Exceed</u> | |
|------------------|--|----------------------|-----------------------|
| | | <u>Amount</u> | <u>Effective Date</u> |
| Caviar, Gina | String Coach/Perform/Foundation/SC | \$ 1,950.00 | 08/23/10-05/19/11 |
| Evan, Ryan | Tech Prep Articulation Workshop/SC | 100.00 | 04/11/11-04/30/11 |
| Knapp, Rebecca | Tech Prep Articulation Workshop/SC | 100.00 | 04/11/11-04/30/11 |
| Martinez, Julie | Career Development Workshop/IVC | 500.00 | 01/03/11-05/20/11 |
| Meyer, Clifford | Perkins/VTEA Activities 4 th Qtr/SC | 1,000.00 | 03/01/11-04/15/11 |
| Milovich, June | Coord/Present CDTCA Advisory Mtg/SC | 200.00 | 04/14/11-04/14/11 |
| Smith, Christina | Assist/Schedule/Attend/TPP/SC | 3,000.00 | 10/01/10-05/19/11 |

H. REDUCED WORKLOAD PROGRAM WITH STRS RETIREMENT

1. LEE, STEVEN, ID #4353, EOPS/CARE Counselor, Pos #2250, School of Guidance and Counseling, Irvine Valley College, has requested to participate in a reduction in teaching contract to 50% workload beginning the academic year 2011-12 in accordance with Article XXXI, Section 1, of the Academic Employee Master Agreement 2007-2010, effective date to participate in the CalSTRS Reduced Workload Program is August 1, 2011.

I. SABBATICALS RESCINDED

1. HEWITT, WILLIAM, ID #1120, Counselor EOPS, Pos #1565, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College has elected to participate in the Supplementary Retirement Incentive Program approved by the Board of Trustees on April 25, 2011, and has requested approval to rescind a scheduled sabbatical leave for the Fall Semester, 2011.
2. LUESEBRINK, MARJORIE, ID #2468, Literature/Writing Instructor, Pos 1608, School of Humanities and Languages, Irvine Valley College, has elected to participate in the Supplementary Retirement Incentive Program approved by the Board of Trustees on April 25, 2011, and has requested approval to rescind a scheduled sabbatical leave for the Fall Semester, 2011.

J. SABBATICALS - CHANGE IN ASSIGNMENT

1. SHERLING, DOROTHY, ID #6400, Mathematics Instructor, Pos #2134, School of Mathematics, Computer Science and Engineering, Irvine Valley College, has elected to participate in the Supplementary Retirement Incentive Program approved by the Board of Trustees on April 25, 2011, and has made an agreement with the college president to fulfill service obligation for a sabbatical leave taken in the Fall and Spring Semesters for 2009-2010 academic year, pursuant to California Education Code and the Academic Employee Master Agreement, upon rehire as part-time faculty.
2. SMITH, KATHLEEN, ID #2906, ESL Instructor, Pos #1774, Division of Liberal Arts and Learning Resources, Saddleback College, has elected to participate in the Supplementary Retirement Incentive Program approved by the Board of Trustees on April 25, 2011, and has made an agreement with the college president to fulfill service obligation for a sabbatical leave taken in the Fall Semester, 2010, pursuant to California Education Code and the Academic Employee Master Agreement, upon rehire as part-time faculty.
3. STEWART, ROBERT, ID #7245, CIM Digital Graphic/Web Application Instructor, Pos #2554, School of Business Sciences, Irvine Valley College, has elected to participate in the Supplementary Retirement Incentive Program approved by the Board of Trustees on April 25, 2011, and has made an agreement with the college president to fulfill service obligation for a sabbatical leave taken in the Fall Semester, 2010, pursuant to California Education Code and the Academic Employee Master Agreement, upon rehire as part-time faculty.

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. ALFORD, JO ANN, ID #1072, Counselor, Pos #1455, Academic Faculty Salary Column V, Step 30, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 20, 2011 and retirement May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 27, 1985)
2. ALTMAN, CHERYL, ID #2500, Reading Instructor, Pos #1015, Academic Faculty Salary Column V, Step 29, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 20, 2011 and retirement May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1989)
3. BABUSEK, ALDA, ID #1020, Health Sciences Instructor, Pos #1461, Academic Faculty Salary Column V, Step 30, Division of Health Sciences and Human Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: March 19, 1979)
4. BARBEE, TERRY, ID #6547, Mathematics Instructor, Pos #2251, Academic Faculty Salary Column V, Step 15, plus doctorate, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Start date: August 18, 1997)
5. BELYEA, BARBARA, ID #1211, Nursing Instructor, Pos #1468, Academic Faculty Salary Column I, Step 10, Division of Health, Sciences and Human Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Start date: January 17, 1985)
6. BESSETTE, NANCY, ID #1015, Health Education Instructor, Pos #1475, Academic Faculty Salary Column IV, Step 25, Division of Kinesiology, and Athletics, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 2, 1975)
7. BRUNO, BRENDA, ID #1022, English Composition Instructor, Pos #1491, Academic Faculty Salary Column V, Step 30, plus doctorate, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 19, 1986)
8. CARROLL, CHRISTINA, ID #1204, Computer Sciences Instructor, Pos #1499, Academic Faculty Salary Column IV, Step 25, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 17, 1981)
9. CHEN, SHU YUNG, ID #3609, Mathematics Instructor, Pos #1832, Academic Salary Column V, Step 30, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1990)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

10. CLINE, CLAUDIA, ID #2482, Physical Education Instructor, Pos #1013, Academic Salary Column II, Step 15, Emeritus Institute, Office of Instruction, Saddleback College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1989)
11. DE AGUERO, WALTER, ID #1256, Accounting Instructor, Pos #1522, Academic Salary Column IV, Step 25, Division of Business Sciences, Economic and Workforce Development, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 21, 1984)
12. EGKAN, CLAUDIA, ID #1176, CIS Instructor, Pos #1530, Academic Salary Column V, Step 30, School of Business Sciences, Irvine Valley College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1979)
13. ESPINOSA, PETER, ID #1200, Counselor, Pos #1532, Academic Salary Column V, Step 30, plus doctorate, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 2, 1980)
14. FENNELL, PATRICK, ID #1227, Theatre Arts Instructor, Pos #1536, Academic Salary Column V, Step 30, plus doctorate, Division of Fine Arts and Media Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1979)
15. FERGUSON, ROBERT, ID #1279, Psychology Instructor, Pos 1537, Academic Salary Column V, Step 30, plus doctorate, Division of Social and Behavioral Sciences, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 1, 1970)
16. FLOSER, WALTER, ID #2446, Chemistry Instructor, Pos #1539, Academic Salary Column V, Step 30, School of Physical Sciences and Technology, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 8, 1981)
17. FRIEDE, PETRINA, ID #1272, German Instructor, Pos #4351, Academic Salary Column V, Step 30, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective, May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 8, 1979)
18. GELDUN, ANTOINETTE, ID #2704, Visual Arts (Digital) Instructor, Pos #2255, Academic Salary Column V, Step 22, School of Fine Arts, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 16, 1999)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

19. GIGUERE, VIRGINIA , ID #1179, Health Sciences Instructor, Pos #1549, Academic Salary Column I, Step 10, Division of Health Sciences and Human Services, Saddleback College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1980)
20. GILLAY, CAROLYN, ID #1059, CIM Instructor, Pos #1550, Academic Salary Column V, Step 30, Division of Business Sciences and Economic and Workforce Development, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 21, 1984)
21. HAYASHI, MASATO, ID #1110, Mathematics Instructor, Pos #1564, Academic Column V, Step 30, School of Mathematics, Computer Sciences and Engineering, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 8, 1979)
22. HEWITT, WILLIAM, ID #1120, Counselor EOPS, Pos #1565, Academic Column V, Step 30, Office of Special Programs and Services, School of Guidance and Counseling, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 23, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 23, 1985)
23. HODGES, JOHN, ID #2506, Physical Education Instructor/Men's Baseball Coach, Pos #1012, Academic Column V, Step 30, Division of Kinesiology and Athletics, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1989)
24. JOHNSON, ZANE, ID #1265, Horticulture/Biology Instructor, Pos #1583, Academic Column V, Step 30, plus doctorate, Division of Advanced Technology and Applied Science, Saddleback College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 2, 1975)
25. LAGATTA, JILL, ID #14364, Reading Instructor, Pos #2978, Academic Column V, Step 16, plus doctorate, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 15, 2005)
26. LUESEBRINK, MARJORIE, ID #2468, Literature/Writing Instructor, Pos 1608, Academic Salary Column V, Step 30, School of Humanities and Languages, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 8, 1979)
27. MARMOLEJO, FRANCISCO, ID #1189, History Instructor, Pos #1612, Academic Column V, Step 30, School of Humanities and Languages, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 10, 1980)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

28. MAZIQUE, JEANNE, ID #3606, English Composition Instructor, Pos #1814, Academic Column V, Step 30, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1990)
29. MC DERMOTT, ANNE, ID #2835, Computer Information Systems Instructor, Pos 1879, Academic Salary Column V, Step 26, School of Business Sciences, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 19, 1991)
30. MIKOLAJCZAK, MICHAELYN, ID #1198, Counselor, Pos #1487, Academic Salary Column V, Step 30, Division of Counseling Services and Special Programs, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 4, 1980)
31. NAWA RARIDON, SUSAN, ID #1122, Nursing Instructor, Pos #1634, Academic Salary Column V, Step 30, Division of Health Sciences and Human Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 10, 1985)
32. NEWELL, LINDA, ID #4888, Business Instructor, Pos #2089, Academic Salary Column V, Step 30, plus doctorate, Division of Business Science and Economic and Workforce Development, Saddleback College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: November 1, 1991)
33. NEWMAN, TERRY, ID #1159, Music Instructor, Pos #1637, Column V, Step 30, Division of Fine Arts and Media Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: January 10, 1977)
34. OLDEWURTEL, LAWRENCE, ID #1092, CIS/Physics Instructor, Pos #1641, Academic Salary Column II, Step 15, School of Physical Sciences and Technology, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 21, 1984)
35. PANGBORN, FRANK, ID #1154, Business Law Instructor, Pos #1644, Academic Salary Column IV, Step 25, School of Business Sciences, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1980)
36. PARSONS, ROBERT, ID #1257, Physics Instructor, Pos #1029, Academic Salary Column V, Step 30, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: September 1, 1968)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

37. PATTON, KENNETH, ID #12573, NSF Executive Director/Rapid Digital Manufacturing Instructor, Pos #4286, Academic Salary Column II, Step 6, Division of Advanced Technology and Applied Sciences, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: April 29, 2003)
38. REED, MIKE, ID #1255, Journalism Instructor, Pos #1765, Academic Salary Column II, Step 1, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1985)
39. RIEGLE, KENNETH, ID #1127, Biology Instructor, Pos #1661, Academic Salary Column V, Step 30, School of Life Sciences and Technology, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1980)
40. RIVAS, DANIEL, ID #1026, Spanish Instructor, Pos #2281, Academic Salary Column V, Step 30, plus doctorate, School of Humanities and Languages, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: July 15, 1985)
41. SHERLING, DOROTHY, ID #6400, Mathematics Instructor, Pos #2134, Academic Salary Column V, Step 28, plus doctorate, School of Mathematics, Computer Science and Engineering, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 15, 1994)
42. SHINNICK, DAVID, ID #5797, CIS Instructor/LAN Focus, Pos #2417, Academic Salary Column III, Step 15, School of Business Sciences, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 14, 2000)
43. SINEGAL, JAYNE, ID #5214, Librarian, Pos #1831, Academic Salary Column V, Step 28, School of Library Services, Irvine Valley College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 17, 1992)
44. SMITH, KATHLEEN, ID #2906, ESL Instructor, Pos #1774, Academic Salary Column IV, Step 25, Division of Liberal Arts and Learning Resources, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1990)
45. STEWART, ROBERT, ID #7245, CIM Digital Graphic/Web Application Instructor, Pos #2554, Academic Salary Column V, Step 23, plus doctorate, School of Business Sciences, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 29, 1995)

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued

46. SUMMERS, WILLIAM, ID #1197, Mathematics Instructor, Pos #1700, Academic Salary Column V, Step 30, plus doctorate, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1985)
47. TARUI, KAZUMITSU, ID #1155, Mathematics Instructor, Pos #1704, Academic Salary Column IV, Step 25, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 18, 1980)
48. TELSON, LISE, ID #13047, Counselor, Pos #4244, Academic Salary Column III, Step 6, Office of Student Services, Irvine Valley College, resignation effective May 30, 2011 and retirement effective May 31, 2011. Payment is authorized for any compensated time off. (Permanent Start date: June 5, 2003)
49. THOMAS, LINDA, ID #1212, Writing Instructor, Pos #1706, Academic Salary Column V, Step 26, School of Humanities and Languages, Irvine Valley College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: November 1, 1985)
50. WYMA, JANICE, ID #1208, Music Instructor, Pos #1729, Academic Salary Column V, Step 30, plus doctorate, School of Fine Arts, Irvine Valley College, resignation effective May 31, 2011 and retirement effective June 1, 2011. Payment is authorized for any compensated time off. (Permanent Start date: August 20, 1979)
51. ZAKRZEWSKI, DANUTA, ID #1137, Nursing Instructor, Pos #1731, Academic Salary Column V, Step 30, Division of Health Sciences and Human Services, Saddleback College, resignation effective May 20, 2011 and retirement effective May 21, 2011. Payment is authorized for any compensated time off. (Permanent Start date: May 20, 1981)

ATTACHMENT 1

NAME: DEANNA AVETISIAN
POSITION: MATHEMATICS INSTRUCTOR
Saddleback College
Full-time Tenure Track

EDUCATION:

M.S. Mathematics
University of California, Irvine
Irvine, CA
B.S. Mathematics
University of California, Irvine
Irvine, CA
B.A. Economics
University of California, Irvine
Irvine, CA

EXPERIENCE:

Ms. Avetisian has been teaching Mathematics for Irvine Valley College as a part-time Lecturer since January, 2010. She has also taught Mathematics for Orange Coast College as a part-time lecturer since August, 2009, as well as for Mira Costa College since January, 2010. She also served as a teaching assistant for five academic quarters at the University of California, Irvine from 2007 through 2008. Her range of teaching ability includes introductory math, advanced courses including Calculus II, Elementary, Intermediate, and College Algebra, Pre-calculus and Statistics. Ms. Avetisian also operates her own private tutoring business, since 1998, where she offers tutoring in pre-algebra through multivariable calculus, linear algebra, and statistics. She was also a Ballet Instructor/Assistant Director for American Ballet and Conditioning from September, 2001 through June, 2007.

HONORS AND AWARDS:

- Regent's Scholarship at UC Irvine, 2003-2007, Full Academic Scholarship
- Outstanding Mathematics Teaching Assistant Award, June, 2008
- California Governor's Scholarship, 2000-2002
- Dean's List Student, 2003-2006
- AP Scholar with Distinction Award, June 2003

ACTIVITIES AND FACULTY DEVELOPMENT:

- Participant, CMC3 Conference, March 2010
- Volunteer Assistant, Orange Coast College's Annual High School Math Meet, March 2010
- Participant, Assessment of Student Learning Outcomes at Orange Coast College

ATTACHMENT 2

NAME: RYAN EVEN

POSITION: PHOTOGRAPHY INSTRUCTOR
Saddleback College
Full-time Tenure Track

EDUCATION:

M.F.A. Art Studio
University of Santa Barbara
Santa Barbara, CA

B.A. Art (Painting and Printmaking)
San Diego State University
San Diego, CA

EXPERIENCE:

Mr. Even has been teaching Photography as a part-time Lecturer for Saddleback College since 2005, where as he has also served as Interim Department Chair in the Photography Department since the 2010 Fall Semester. He has also taught photography classes as an Instructor for the University of California, San Diego since 2005, as an Adjunct Faculty for Chaffey College, Rancho Cucamonga, since 2002, as an Adjunct Faculty for Southwestern College, Chula Vista since 2002, and was a Teaching Assistant at the University of California, Santa Barbara where he instructed photography classes from 1997 to 1999. He also served as Department Facilities Manager/Visiting Lecturer for the University of California, Santa Barbara from 1999 through 2000. Mr. Even's range of teaching ability includes courses in Introduction, Intermediate and Advance Photography, Portraiture Photography, Introduction to Digital Photography, Beginning and Intermediate Black and White Photography, Digital Camera Basics, Digital Darkroom and Graphic Design.

AWARDS AND ACCOMPLISHMENTS:

2000-2010 With Meat Photographic Teaching Website.

2001 Guest Lecturer, SSA bi-annual trade show; Website design.

2000 Guest Lecturer, University of California, Santa Barbara Art Studio 4D; Presentation of Digital Art.

1997-1998 Department of Art Studio Teaching Assistantship, University of California, Santa Barbara

SELECTED EXHIBITIONS:

2010 "*All In*" – Miramar Gallery, Pomona, CA

2009 "*Holiday Exhibition*" – Project 210, Pasadena, CA

2008 "*Chaffey College Mixer*" – Dutton Family Gallery at the Robert V. Fullerton Art Museum, California State University, San Bernardino, CA

2007 "*A Day In The Life Of...*" – Progression Gallery, Pomona, CA

ATTACHMENT 3

NAME: DEBRA L. FITZSIMONS, Ed. D.
POSITION: VICE CHANCELLOR, BUSINESS SERVICES
District

EDUCATION:

Ed.D. Administrative and Policy Studies
University of Pittsburgh
Pittsburgh, PA

M.S. Administration, Public Administration
Slippery Rock University
Slippery Rock, PA

B.A. Economics
Pennsylvania State University
University Park, PA

EXPERIENCE:

Dr. Fitzsimons was appointed as the Vice Chancellor of Administrative Affairs and Chief Financial Officer for the University of Hawaii at Hilo, Hilo, Hawaii since 2007. Prior to this appointment she was the Vice President of Administrative Affairs and Chief Business Officer for the Southwestern Community College District, Chula Vista, California from 2005 through 2007; Chief Business Officer and Dean of Finance and Administrative Services for Grossmont College, El Cajon, California from 2000 through 2005; Executive Director-Business and Financial Affairs, University Budget Director/Associate to the Executive Vice President, and Associate to the Executive Vice President and Assistant to the Executive Vice President in a chief staff capacity, all for Youngstown State University, Youngstown, Ohio from 1994 through 2000.

FELLOWSHIPS AND AWARDS:

- *Innovation in Government Award for Good Budget and Financial Management* by Governor Linda Lingle, Hawaii – October 2009
- *Academic Senate Award for Exceptional Leadership* (“For Excellent Budget Management and Commitment to Shared Governance”) Grossmont College – 2007
- *Presidential Leadership Award* – Grossmont College – 2006
- *Board of Trustee’s Administrative Commendation-2005*-Youngstown State University
- *Lilly Endowment Fellowship*-University of Pittsburgh – 1991-1994

PROFESSIONAL PAPERS

- Cooley, W. W., George, C., Pomponio, D., Beckford, I., Hendricks, A., & Pliska, A. (October 1992). Educational Indicators for Pennsylvania. Pittsburgh, Pa.: Pennsylvania Educational Policy Studies, University of Pittsburgh.
- Cooley, W. W., & Pomponio, D. L. (March 1993). The Financial Equity Debate. Pittsburgh, Pa.: Pennsylvania Educational Policy Studies, University of Pittsburgh.

ATTACHMENT 4

NAME: CHAN HONG LOKE
POSITION: COMPUTER SCIENCE INSTRUCTOR

EDUCATION:

B.S. Engineering
University of California, Irvine
Irvine, CA

B.A. Economics
University of California, Irvine
Irvine, CA

EXPERIENCE:

Mr. Loke has been teaching Computer Science and worked in the Computer Lab as Lab Instructor for Irvine Valley College as a part-time Lecturer since January, 1999,. He had also taught Computer Information Systems as an Adjunct Instructor for Orange Coast College from January, 2004 through December, 2006. Mr. Loke's range of teaching ability includes courses in Introduction to Computer Science, PASCAL, QBasic, Visual Basic, Oracle SQL, Oracle Forms and Reports, Database Management. His experience also includes Computer Systems and Business Consulting from June, 1994 to the present; Planning and Development – Transit Programs Contract Staff for the Orange County Transportation Authority, Santa Ana from August, 1993 to May, 1994; Business Systems Analyst for Far East Produce, Inc., Los Angeles from May, 1991 to August, 1993; Manager from January, 1989 to April, 1991 and as the Economic Analyst/Accountant from September, 1986 to December, 1988 for Waysun Construction Co., Inc., Monterey Park.

ACTIVITIES AND FACULTY DEVELOPMENT:

- Initiated and authored Course Curriculum for these courses – Database Management, Oracle Programming I– SQL, and Oracle Programming II – Forms and Reports.
- Used Curricunet to create Course Outlines.
- Co-developed Irvine Valley College's Certificate of Competency in Database.
- Assisted in Irvine Valley College's Computer Science Program Review, Articulation Processes, and Student Learning Outcomes.
- Assisted in setting up the Orange Coast College's Oracle Classrooms and labs, including the installation of Oracle Enterprise Relational Database software.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. **CLASSIFIED EMPLOYMENT** (Information Items – Pursuant to Board Policy 4002.1)
 - a. BENTAAS, MELISSA is to be employed as Administrative Assistant, Pos #4355, Technology Services, Office of Instruction, Irvine Valley College, Classified Bargaining Unit Salary Range 121, Step 1, 40 hours per week, 12 months per year, effective May 2, 2011. This position was approved by the Board of Trustees on January 20, 2011 and is a replacement for Kimia Rezvani, who resigned.
 - b. BLASSINGAME, MARGARET is to be employed as Administrative Assistant, Pos #4359, Office of Campus Safety and Security, Irvine Valley College, Classified Bargaining Unit Salary Range 121, Step 1, 20 hours per week, 12 months per year, effective May 9, 2011. This position was approved by the Board of Trustees on January 20, 2011.
 - c. BURLAKOV, NIKOLINA is to be employed as Library Assistant I, Pos #3953, School of Library Services, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 1, 20 hours per week, 12 months per year, effective April 25, 2011. This is a replacement position for Shelly Kossler, who resigned.
 - d. ESTERLY, NANCY is to be employed as Accounting Assistant, Pos #4310, Office of College Fiscal Service, Irvine Valley College, Classified Bargaining Unit Salary Range 118, Step 1, 25 hours per week, 12 months per year, effective April 25, 2011. This position was approved by the Board of Trustees on September 27, 2010.
 - e. MC GINLEY, ANDREA is to be employed as Financial Aid Specialist, Pos #4288, a categorical funded position, Financial Aid, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 125, Step 1, 25 hours per week, 12 months per year, effective May 2, 2011. This position was approved by the Board of Trustees on April 26, 2010. Employment in this categorical funded position is contingent upon the availability of BFAP grant funding.
 - f. RIEDEL, ANGELIA is to be employed as Disabled Student Programs Specialist, Pos #3341, Special Programs and Services, School of Guidance and Counseling, Irvine Valley College, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, 12 months per year, effective May 2, 2011. This is a replacement position for Julie Hambrick, who resigned.

A. NEW PERSONNEL APPOINTMENTS - Continued

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Classification</u> | <u>Range/Step</u> | <u>Start Date</u> |
|---------------------|---------------------------------|-------------------|-------------------|
| Duran, Jesus | Groundskeeper/IVC | 118/1 | 04/20/11 |
| Gretchenson, Geoff | Groundskeeper/IVC | 118/1 | 04/19/11 |
| Mahjoob, Shaden | Laboratory Technician/IVC | 122/1 | 04/11/11 |
| Mboggo, Samuel | Laboratory Technician/IVC | 122/1 | 04/11/11 |
| Mosqueda, Richard | Custodian/IVC | 113/1 | 04/27/11 |
| Overduin, Alexander | Human Resources Assistant/Dist. | 121/1 | 05/05/11 |
| Stowers, Clay | Custodian/IVC | 113/1 | 04/26/11 |

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2010/2011** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> | <u>Start/End Date</u> |
|-------------------------------|---------------------------|--------------------|-----------------------|
| Arkell, Simon | Coaching Aide/SC | \$ 15.00 | 05/02/11-06/30/11 |
| Concepcion, Alexandra | Project Specialist/IVC | 16.00 | 04/04/11-06/30/11 |
| ¹ Cosmakos, Rachel | Project Specialist/SC | 16.00 | 05/01/11-06/30/11 |
| Garcia Carmona, Javier | Project Specialist/SC | 9.50 | 04/20/11-06/30/11 |
| Henson, Mary | Project Specialist/Dist. | 18.00 | 04/05/11-04/13/11 |
| Klein, Marisa | Project Specialist/SC | 15.00 | 05/01/11-06/30/11 |
| Lapinski, Zachary | TMD Aide/SC | 9.50 | 04/15/11-06/30/11 |
| Mahjoob, Shaden | Project Specialist/IVC | 10.50 | 04/11/11-06/30/11 |
| Mboggo, Sam | Project Specialist/IVC | 10.50 | 04/11/11-06/30/11 |
| Moyen, Nicole | Coaching Aide/IVC | 15.00 | 04/22/11-06/30/11 |
| ² Mueller, Todd | Project Specialist/ Dist. | 20.00 | 04/25/11-06/30/11 |
| Ochoa, Erica | TMD Aide/SC | 9.50 | 04/19/11-06/30/11 |
| Powers, Daniel | Adapted Knes. Aide/SC | 16.00 | 04/01/11-06/30/11 |
| Quezada, Daniel | Clerk, Short-Term/SC | 12.50 | 04/18/11-06/30/11 |
| Scott, David | TMD Aide/SC | 9.50 | 04/15/11-06/30/11 |
| Strand, Cathie | TMD Aide/IVC | 12.50 | 04/20/11-06/30/11 |
| Stanford, Kathleen | Project Specialist/IVC | 9.50 | 04/20/11-06/30/11 |
| Welch, Hailey | TMD Aide/SC | 9.50 | 04/19/11-06/30/11 |

¹ Sister of James Cosmakos, Sr. Lifeguard, Office of Community Education, Saddleback College.

² Son of Mary E. Mueller, District Director of Fiscal Services, Office of Administrative and Business Services, District.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> | <u>Start/End Date</u> |
|-------------------------------|---------------------------|--------------------|-----------------------|
| Admans, Laura | CDC Aide/SC | \$ 10.00 | 07/01/11-12/31/11 |
| Alder, Kate | Spec. Proj. Coord./IVC | 40.00 | 07/01/11-12/31/11 |
| Arevalo, Sylvia | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Arkell, Simon | Coaching Aide/SC | 15.00 | 07/01/11-12/31/11 |
| Artemov, Tatyana | Project Specialist/SC | 15.00 | 07/01/11-12/31/11 |
| Asaly, Sarah | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Azar, Mursel | Project Specialist/SC | 18.00 | 07/01/11-12/31/11 |
| Belot, Anthony | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Billings, Christine | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Bones, Gerald | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Browne, Johanna | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Buchea, Jason | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Cabagnot, Al Stephen | Project Specialist/SC | 12.50 | 07/01/11-12/31/11 |
| Callaway, Nicholas | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| ³ Callian, Ted | ST Campus Sec. Off./IVC | 18.00 | 07/01/11-12/31/11 |
| Carpenter, Allison | Project Specialist/IVC | 11.50 | 07/01/11-12/31/11 |
| ⁴ Casillas, Meghan | Project Specialist/SC | 18.00 | 07/01/11-12/31/11 |
| Cervantes, Martha | Project Specialist/SC | 15.50 | 07/01/11-12/31/11 |
| Concepcion, Alexandra | Project Specialist/IVC | 16.00 | 07/01/11-12/31/11 |
| Cook, Kathleen | CDC Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| ¹ Cosmakos, Rachel | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Crowson, Susan | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Cuevas, Mary Lynn | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Dang, Hanh Quyen | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Dill, Laura | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Dornan, Corinne | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Dryer, Janet | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Dunn, Clara | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Dunstan, William | Project Specialist/SC | 12.50 | 07/01/11-12/31/11 |
| Evans, Michelle | Project Specialist/SC | 18.00 | 07/01/11-12/31/11 |
| Fadaiefard, Mohammad | Project Specialist/IVC | 18.00 | 07/01/11-12/31/11 |
| Faulkner, Bryn | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Fellner, John | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Fickenscher, Joshua | Project Specialist/IVC | 20.00 | 07/01/11-12/31/11 |
| Fitzgerald, Anne | Project Specialist/Dist. | 20.00 | 07/01/11-12/31/11 |
| Fletcher, Monique | CDC Aide/SC | 12.00 | 07/01/11-12/31/11 |
| Florentino, Yesenia | Project Specialist/SC | 14.00 | 07/01/11-12/31/11 |

³ Brother of Thomas Callian, Student Escort, and Sarah Callian, Substitute Police Office Assistant, Office of Campus Safety and Security, Irvine Valley College.

⁴ Daughter of Lurdes Casillas, Senior Administrative Assistant, Office of Admissions, Records & Enrollment Services, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> | <u>Start/End Date</u> |
|--------------------------------------|------------------------|--------------------|-----------------------|
| Formanek, Donald | Project Specialist/IVC | \$ 20.00 | 07/01/11-12/31/11 |
| Garcia Carmona, Javier | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Gaynor, Michelle | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Ghanbariami, Sara | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Gibson, Patrick | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Grigsby, Shauna | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Gronau, John | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Han, Jackie | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Hatter, Kelly | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| ⁵ Heavlin-Martinez, Shawn | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Hellriegel, John | Project Specialist/SC | 18.00 | 07/01/11-12/31/11 |
| Hill, Malia | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Huang, Ximeng | Project Specialist/IVC | 9.50 | 07/01/11-12/31/11 |
| Huft, Justin | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| James, Gregg | Spec. Proj. Coord./IVC | 30.00 | 07/01/11-12/31/11 |
| Jones, David | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Kapperman, Kendelle | CDC Aide/SC | 11.00 | 07/01/11-12/31/11 |
| Kimura, Thomas | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Klein, Marisa | Project Specialist/SC | 15.00 | 07/01/11-12/31/11 |
| Kochanski, Jennifer | Project Specialist/IVC | 18.00 | 07/01/11-12/31/11 |
| Kohlhas, Paul | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Kovalchuk, Ekaterina | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Kwok, Anne | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Langgle, Linda | Project Specialist/IVC | 18.00 | 07/01/11-12/31/11 |
| Lapinski, Zachary | TMD Aide/SC | 9.50 | 07/01/11-12/31/11 |
| Lawrence, Rachel | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Lewis, Gordon | ST Campus Sec. Off./SC | 12.00 | 07/01/11-12/31/11 |
| Lindahl, Glenda | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Link, Inna | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Lopez, Carlos | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Lye, Lain | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Madani, Mahsa | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Maddox, Kelsey | Project Specialist/IVC | 14.00 | 07/01/11-12/31/11 |
| Mahjoob, Shaden | Project Specialist/IVC | 10.50 | 07/01/11-12/31/11 |
| Margel, Scott | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Martinez, Paul | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |

⁵ Brother of Jeremy Heavlin-Martinez, Sr. Lifeguard, Office of Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> | <u>Start/End Date</u> |
|----------------------------|---------------------------|--------------------|-----------------------|
| Mboggo, Sam | Project Specialist/IVC | \$ 10.50 | 07/01/11-12/31/11 |
| McCarty, Jennifer | Spec. Proj. Coord./IVC | 35.00 | 07/01/11-12/31/11 |
| McGrath, Marguerite | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| McMackin, Kelly | CDC Aide/SC | 10.00 | 07/01/11-12/31/11 |
| Mendoza, Jose | Project Specialist/IVC | 16.00 | 07/01/11-12/31/11 |
| Miller, Matthew | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Minot, Mason | Project Specialist/IVC | 10.50 | 07/01/11-12/31/11 |
| Moyen, Nicole | Coaching Aide/IVC | 15.00 | 07/01/11-12/31/11 |
| ² Mueller, Todd | Project Specialist/Dist. | 15.00 | 07/01/11-12/31/11 |
| Newell, Phillip | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Nocella, Kirsten | Project Specialist/IVC | 10.50 | 07/01/11-12/31/11 |
| Ochoa, Erica | TMD Aide/SC | 9.50 | 07/01/11-12/31/11 |
| Olsen, Andrew | Project Specialist/SC | 15.50 | 07/01/11-12/31/11 |
| Ortiz, Maria | CDC Aide/SC | 12.00 | 07/01/11-12/31/11 |
| Overduin, Alexander | Project Specialist/Dist. | 20.00 | 07/01/11-12/31/11 |
| Palmer, Brent | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Peckham, Lindsay | CDC Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Perry, Colin | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Petrovich, Alexis | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Phan, James | Project Specialist/IVC | 10.50 | 07/01/11-12/31/11 |
| Poller, Shannon | CDC Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Porter, Sean | Project Specialist/IVC | 8.50 | 07/01/11-12/31/11 |
| Powers, Daniel | Adapted Knes. Aide/SC | 16.00 | 07/01/11-12/31/11 |
| Prewitt, Jennifer | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Quezada, Daniel | Clerk, Short-Term/SC | 12.50 | 07/01/11-12/31/11 |
| Rawlins, Antonietta | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Reeder, Annie | Project Specialist/SC | 13.00 | 07/01/11-12/31/11 |
| Rystov, Alice | Project Specialist/IVC | 10.50 | 07/01/11-12/31/11 |
| Sandhu, Ravinder | Project Specialist/SC | 9.50 | 07/01/11-12/31/11 |
| Schlesinger, David | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Scienski, Sandra | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Scott, David | TMD Aide/SC | 9.50 | 07/01/11-12/31/11 |
| Sendaba, Mekiel | Project Specialist/SC | 12.50 | 07/01/11-12/31/11 |
| Severin, Joel | Project Specialist/IVC | 11.50 | 07/01/11-12/31/11 |
| Shvetsky, Natalya | Project Specialist/IVC | 13.00 | 07/01/11-12/31/11 |
| Stanford, Kathleen | Project Specialist/IVC | 9.50 | 07/01/11-12/31/11 |
| Stift, Randy | Project Specialist/SC | 20.00 | 07/01/11-12/31/11 |
| Stinson, Felicia | Project Specialist/IVC | 18.00 | 07/01/11-12/31/11 |
| Strand, Cathie | TMD Aide/IVC | 12.50 | 07/01/11-12/31/11 |

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2011/2012** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate</u> | <u>Start/End Date</u> |
|-----------------------|------------------------|--------------------|-----------------------|
| Switzer, Michael | Project Specialist/SC | \$ 15.50 | 07/01/11-12/31/11 |
| Tenchka, Kathleen | Project Specialist/IVC | 15.00 | 07/01/11-12/31/11 |
| Thongsuk, Soh | Project Specialist/SC | 11.50 | 07/01/11-12/31/11 |
| Tracey, Claire | Project Specialist/SC | 12.50 | 07/01/11-12/31/11 |
| Uhlman, John | ST Campus Sec. Off./SC | 18.00 | 07/01/11-12/31/11 |
| Valencia, Danielle | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Vidal, Daniel | Project Specialist/SC | 12.50 | 07/01/11-12/31/11 |
| Walker, Michelle | Project Specialist/SC | 8.50 | 07/01/11-12/31/11 |
| Warn, Rochelle | Project Specialist/SC | 16.00 | 07/01/11-12/31/11 |
| Welch, Hailey | TMD Aide/SC | 9.50 | 07/01/11-12/31/11 |
| Wong Burdett, Rebecca | Project Specialist/IVC | 20.00 | 07/01/11-12/31/11 |
| Yaganeh, Samira | Project Specialist/SC | 10.50 | 07/01/11-12/31/11 |
| Yannarella, Leiane | Project Specialist/SC | 15.50 | 07/01/11-12/31/11 |

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2010/2011** academic year.

| <u>Name</u> | <u>Start/End Date</u> |
|---------------------------------------|-----------------------|
| Brandao, Eric | 04/15/11-06/30/11 |
| Hua, Monica | 04/18/11-06/30/11 |
| Mackay, Beatrice | 04/11/11-06/30/11 |
| ⁶ Mastrangelo, Christopher | 04/04/11-06/30/11 |
| Palmer, Brent | 03/25/11-06/30/11 |
| Pangestu, Maria | 05/02/11-06/30/11 |
| Stanford, Kathleen | 04/20/11-06/30/11 |
| Yirak, Andrew | 04/01/11-06/30/11 |

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2011/2012** academic year.

| <u>Name</u> | <u>Start/End Date</u> |
|--------------------|-----------------------|
| Abedi, Mohamad | 07/01/11-06/30/12 |
| Allahverdian, Tina | 07/01/11-06/30/12 |
| Andersen, Drew | 07/01/11-06/30/12 |
| Argo, Albert | 07/01/11-06/30/12 |
| Bang, Jennifer | 07/01/11-06/30/12 |
| Barr, Jessica | 07/01/11-06/30/12 |

⁶ Son of Janice Mastrangelo, Application Specialist I, Office of Technology Services, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2011/2012** academic year.

| <u>Name</u> | <u>Start/End Date</u> |
|---------------------------------------|-----------------------|
| Barrack, Casey | 07/01/11-06/30/12 |
| Billings, Christine | 07/01/11-06/30/12 |
| Bower, Matthew | 07/01/11-06/30/12 |
| Brandao, Erick | 07/01/11-06/30/12 |
| Brown, Ashley | 07/01/11-06/30/12 |
| Buffalin, Michael | 07/01/11-06/30/12 |
| Burke, Gail | 07/01/11-06/30/12 |
| Chau, Joseph | 07/01/11-06/30/12 |
| Chavez, Kristina | 07/01/11-06/30/12 |
| Cheng, Ryan | 07/01/11-06/30/12 |
| Coombs, Erin | 07/01/11-06/30/12 |
| Davarnia, Sam | 07/01/11-06/30/12 |
| DeMarco, Jacqueline | 07/01/11-06/30/12 |
| Dorman, Thomas | 07/01/11-06/30/12 |
| Dryer, Janet | 07/01/11-06/30/12 |
| Du, Kimberly | 07/01/11-06/30/12 |
| Duke, Mardi | 07/01/11-06/30/12 |
| Elam, Gaylene | 07/01/11-06/30/12 |
| Elbezri, Rana | 07/01/11-06/30/12 |
| Foroughi, Mariam | 07/01/11-06/30/12 |
| Gomez, Edgar | 07/01/11-06/30/12 |
| Goshtasbian, Armita | 07/01/11-06/30/12 |
| Hammond, Kelly | 07/01/11-06/30/12 |
| Harrison, Tian | 07/01/11-06/30/12 |
| Hatter, Kelly | 07/01/11-06/30/12 |
| Heller, James | 07/01/11-06/30/12 |
| Hoang, Don | 07/01/11-06/30/12 |
| Hoang, Long | 07/01/11-06/30/12 |
| Hua, Monica | 07/01/11-06/30/12 |
| Huynh, Shaunna | 07/01/11-06/30/12 |
| Ibarra, Marleth | 07/01/11-06/30/12 |
| Jao, Jacqueline | 07/01/11-06/30/12 |
| Jones, Michael | 07/01/11-06/30/12 |
| Kerr, Rachael | 07/01/11-06/30/12 |
| Ko, Aaron | 07/01/11-06/30/12 |
| Leon, Frank | 07/01/11-06/30/12 |
| Mackay, Beatrice | 07/01/11-06/30/12 |
| Malik, Amber | 07/01/11-06/30/12 |
| ⁵ Mastrangelo, Christopher | 07/01/11-06/30/12 |
| Matsumoto, Breeanna | 07/01/11-06/30/12 |
| McGee, Cassia | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2011/2012** academic year.

| <u>Name</u> | <u>Start/End Date</u> |
|---------------------------|-----------------------|
| Michael, Adrian | 07/01/11-06/30/12 |
| Miles, Brian | 07/01/11-06/30/12 |
| Mirghasemi, Seyedehsaedeh | 07/01/11-06/30/12 |
| Murphy, Erin | 07/01/11-06/30/12 |
| Nambiar, Varsha | 07/01/11-06/30/12 |
| Niculescu, Laura | 07/01/11-06/30/12 |
| Oladapo, Oluwadamilare | 07/01/11-06/30/12 |
| O'Rourke, Kyle | 07/01/11-06/30/12 |
| Palmer, Brent | 07/01/11-06/30/12 |
| Pangestu, Maria | 07/01/11-06/30/12 |
| Pask, Drake | 07/01/11-06/30/12 |
| Perez, Denice | 07/01/11-06/30/12 |
| Pircher, Mark | 07/01/11-06/30/12 |
| Poblete, Jordan | 07/01/11-06/30/12 |
| Presley, Ashley | 07/01/11-06/30/12 |
| Qader, Sheila | 07/01/11-06/30/12 |
| Rahbar, Shawdi | 07/01/11-06/30/12 |
| Rashidian, Sophia | 07/01/11-06/30/12 |
| Rasouli, Monira | 07/01/11-06/30/12 |
| Rosen, Mary | 07/01/11-06/30/12 |
| Sanaiha, Yasamin | 07/01/11-06/30/12 |
| Shahin, Ahlam | 07/01/11-06/30/12 |
| Sibley, Jerrica | 07/01/11-06/30/12 |
| Smolyar, Andrey | 07/01/11-06/30/12 |
| Sobotor, Jonathan | 07/01/11-06/30/12 |
| Sosa Duenas, Jennifer | 07/01/11-06/30/12 |
| Stanford, Kathleen | 07/01/11-06/30/12 |
| Stewart, Jason | 07/01/11-06/30/12 |
| Tarpo, Jodie | 07/01/11-06/30/12 |
| Taylor, Alexander | 07/01/11-06/30/12 |
| Taylor, Brittany | 07/01/11-06/30/12 |
| Terbeek, Ehren | 07/01/11-06/30/12 |
| Terp, Matthew | 07/01/11-06/30/12 |
| Tong, Tam | 07/01/11-06/30/12 |
| Tran, Phillip | 07/01/11-06/30/12 |
| Welty, Rebecca | 07/01/11-06/30/12 |
| Yirak, Andrew | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------------------|------------------|----------------------|-----------------------|
| Barrett, Alyson | Sr. Lifeguard/SC | \$ 16.00/hr | 05/01/11-06/30/11 |
| Borujerdpur, Arash | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ⁷ Bosshart, Kelly | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| ⁷ Bosshart, Sarah | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Brown, Meghan | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Chacon, Justine | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| ⁸ Chao, Esther | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| ⁸ Chao, Joshua | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Chase-Wagniere, Taylor | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Coen, Andrew | Model/SC | 22.00/hr | 04/21/11-06/30/11 |
| Connell, Andrew | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Cook, Dylan | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Cosgrove, Victoria | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Davidson, Kelsey | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| DelloRusso, Matthew | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Dixon, Kathleen | Tutor/IVC | 9.00/hr | 04/11/11-06/30/11 |
| Dunn, Camille | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Fleming, Carrisa | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Fuller, Travis | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Geronimo, Alex | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Hance, Ivan | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ⁹ Heavlin-Martinez, J. | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Heinze, Elizabeth | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Hernandez, Annette | Comm. Ed./IVC | 2500.00/cs | 04/18/11-06/30/11 |
| Hetschel, Alyssa | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Hewitt, Brittney | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Hildebrand, Paul | Model/SC | 22.00/hr | 04/14/11-06/30/11 |
| Hillis, Samantha | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹⁰ Hilton, Natasha | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Jacobs, Michael | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Johnson, Herbert | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Jordan, Kyle | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Kubo, Hiro | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Lastra, Stacey | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |

⁷ Sisters, both work for the Office of Community Education, Saddleback College.

⁸ Brother and Sister, both work for the Office of Community Education, Saddleback College

⁹ Brother of Shawn Heavlin-Martinez, Project Specialist, Division of Liberal Arts & Learning Resources, Saddleback College.

¹⁰ Carol Hilton, Director of Fiscal Services, Saddleback College is the mother of John Hilton, ST Campus Security Officer, Office of Campus Safety, Saddleback College and Natasha Hilton Recreation Aide, Community Education, Saddleback College, brother and sister, respectively.

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------------------|--------------------------|----------------------|-----------------------|
| ¹¹ Lawson, Andrew | Sr. Lifeguard/SC | \$ 16.00/hr | 05/01/11-06/30/11 |
| ¹¹ Lawson, Hannah | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Lefevre, Zachary | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Lewis, Kimberly | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹² Lipold, Christopher | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| ¹³ Mackey, Marica | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹³ Mackey, Sierralynn | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹⁴ Mahoney, Christina | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Martin, Caroline | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Masters, Cara | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Mathiesen, Sean | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Maurer, Joshua | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹⁵ McClusky, Katherine | Clinical Skills Spec./SC | 30.00/hr | 04/15/11-06/30/11 |
| McDaniel, Caili | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| McGervey, Patrick | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Mitchell, Lindsay | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Moe, Jamielynn | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Moeller, MacKenna | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Myers, Jacob | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Neville, Michelle | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| ¹⁶ Nowland, Sarah | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Obasi, Prince | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| ¹⁷ Paretta, Alexandra | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹⁷ Paretta, Francesca | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ¹⁸ Parra, Cristina | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Pickrell, Vanessa | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Porzuczek, Paul | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| Randall, Chelsea | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Richter, Crystal | Recreation Leader/SC | 20.00/hr | 04/21/11-06/30/11 |
| Rogers, Patrick | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |

¹¹ Brother and Sister, both work for Office of Community Education, Saddleback College.

¹² Son of Anthony Lipold, Dean, Kinesiology and Athletics, Saddleback College.

¹³ Sisters, both work for Office of Community Education, Saddleback College.

¹⁴ Daughter of Mary Boland, Community Education Instructor and Recreation Leader, Office of Community Education, Saddleback College.

¹⁵ Daughter of Georganne McClusky, Senior Administrative Assistant, Emeritus Institute, Office of Instruction, Saddleback College and Sister of Nathan McClusky, Clinical Skills Specialist, Division of Health Science and Human Services, Saddleback College.

¹⁶ Daughter of Judith Nowland, Lecturer, Part-time Faculty, Division of Advanced Technology and Applied Sciences, Saddleback College.

¹⁷ Sisters, both work for Office of Community Education, Saddleback College.

¹⁸ Daughter of Lori Parra, Extended Opportunity Program Specialist-Bilingual, Division of Counseling Services and Special Programs, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2010/2011** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|--------------------------------|------------------|----------------------|-----------------------|
| Sandell, Elizabeth | Sr. Lifeguard/SC | \$ 16.00/hr | 05/01/11-06/30/11 |
| Schall, Tara | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Scott, Melissa | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| ¹⁹ Searcy, Nathan | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Simeroth, Leslie | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |
| ²⁰ Stowell, Breanna | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| ²⁰ Stowell, Rylee | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Thompson, Tyler | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Wallin, Summer | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Webber, Allyson | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Williams, Mariel | Rec. Aide/SC | 10.00/hr | 05/01/11-06/30/11 |
| Wylie, David | Rec. Leader/SC | 20.00/hr | 05/01/11-06/30/11 |
| Zepeda, Kristen | Sr. Lifeguard/SC | 16.00/hr | 05/01/11-06/30/11 |

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|---------------------------------------|-------------------------|----------------------|-----------------------|
| Abell, Roxanne | Model/SC & IVC | \$ 22.00/hr | 07/01/11-06/30/12 |
| Acocella, Laura | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Acosta, Anthony | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Adkins, Mauricette | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Adney, Curtis | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Allah, Nancy | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Arquette, Patty | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Arzate, Thomas | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²¹ Austin Funnemark, Berit | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Balbirnie, Lisa | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Balogh, David | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Barrett, Alyson | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Bascom, Chantal | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Basu, Sharmistha | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Bauer, Lucas | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Beck, Jonathan | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |

¹⁹ Cousin of Dr. Tod Burnett, President, Saddleback College.

²⁰ Sisters, both work for Office of Community Education, Saddleback College.

²¹ Mother of Paul Erik Austin, Lead Warehouse Worker, Office of Administrative and Business Services, District, and mother-in law of Lisa Austin, Senior Administrative Assistant, Division of Health Sciences and Human Services, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-------------------------------------|-------------------------|----------------------|-----------------------|
| Bedolfe, Tamara | Tutor/SC | \$ 12.00/hr | 07/01/11-06/30/12 |
| Bell, John | Cert. Test Proctor/IVC | 12.50/hr | 07/01/11-06/30/12 |
| Bishop, Dennis | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Blanco, Sylvia | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Blundell-Siska, Mary | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| ²² Boland, Mary | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Booth, Melissa | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Borchardt, Scott | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Borujerdpur, Arash | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| ⁷ Bosshart, Kelly | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| ⁷ Bosshart, Sarah | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Bowles, Christina | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Boyle, Miki | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Bregozzo, Dorothy | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| ²³ Brewington, Elizabeth | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²³ Brewington, H. | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| ²³ Brewington, John | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Briar, Jeffrey | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Brio, Stephen | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Broida, David | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Brookshear, Dane | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Brown, Meghan | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Bruno, John | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Bubriski, Jean | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Buckman, Jennifer | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Burke, Shawn | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Burns, Kathryn | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Burns, Stephen | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Calabretta-Dawson, Mara | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Calen, Catherine | Interpreter V/SC & IVC | 45.00/hr | 07/01/11-06/30/12 |
| Caramagno, Sebastian | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Carli-Kennedy, Sizanne | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Carlisle, Marilouise | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Carter, Sommer | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Casado, Sandra | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Castro, Nicholas | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Chacon, Justine | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |

²² Mother of Christina Mahoney, Recreation Aide, Office of Community Education, Saddleback College.

²³ Elizabeth Brewington, Clinical Specialist and Nursing Instructor, Health Sciences & Human Services, Saddleback College and John Brewington, Clinical Specialist, Health Sciences & Human Services, Saddleback College are spouses and brother/brother-law respectively of H. James Brewington, Interpreter, DSP&S, Saddleback College & Irvine Valley College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|----------------------------------|------------------------|----------------------|-----------------------|
| Chang, Mu Sywe | Tutor/IVC | \$ 12.00/hr | 07/01/11-06/30/12 |
| ⁸ Chao, Esther | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| ⁸ Chao, Joshua | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Chase-Wagniere, Taylor | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Chawla, Ajit | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Chen, Xiaojian | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Chernoff, Vicki | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Chi, Chih-Wong | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Chiong, Ludivina | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Choi, Young | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Clark, Evelyn | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Clem, Cecilia | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Coen, Andrew | Model/SC | 22.00/hr | 07/01/11-06/30/12 |
| Cohen, Jonathan | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Cole, John | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Collas, Ivans | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Colonelli, Nicholas | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²⁴ Concialdi, Matthew | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²⁴ Concialdi, Steve | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Connell, Andrew | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Conrad, Robert | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Cook, Dylan | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Corbett, Gabriel | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Corlett, Barbara | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Cosgrove, Victoria | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Culp, Robin | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Dadsetan, Sharareh | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Danko, Carolyn | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Davidson, Kelsey | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Davis, Karen | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Davis, Zachary | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| DeCoudreaux, Aja | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| DeFazio, Mark | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| DeLadurantey, Kristina | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| DelloRusso, Matthew | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Diamond, Jean | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Difilippo, Jennifer | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Disrud, Samuel | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Dixon, Kathleen | Tutor/IVC | 9.00/hr | 07/01/11-06/30/12 |

²⁴ Matthew Concialdi and Steve Concialdi, both Clinical Specialist, Health Sciences and Human Services, Saddleback College are brothers.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|---------------------|------------------------|----------------------|-----------------------|
| Dmytrowicz, Mike | Clinical Specialist/SC | \$ 30.00/hr | 07/01/11-06/30/12 |
| Doran, Sean | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Dowden, John | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Drobish, Susan | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Dunn, Camille | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| El Ahmar, Ghadir | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Enet, Lill | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Eshraghi, Omeid | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Esterley, Denise | Interpreter V/SC & IVC | 45.00/hr | 07/01/11-06/30/12 |
| Evans, Laura | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Fan, Mei | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Farhadi, Mojgan | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Farzaneh, Farinaz | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Fenton, Garrett | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Fernald, Theresa | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Ferrandino, Vinny | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Fiore-Burton, Rene | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Fleming, Carrisa | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Fong, Fleur | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Forder, Gala | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Forehan, Marjorie | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Fossati, Gino | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Francis, Kelley | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Francisco, David | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Fugitt, Jonathan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Fuhrman, Wesley | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Fuller, Travis | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Garber, Logan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Garcia, Drew | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Gardner, Valerie | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Garza, Melissa | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Geronimo, Alex | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Ghaffarkhan, Shirin | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Gleason, Linda | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Gluckson, Ruthe | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Goddard, Sally | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Goffin, Charles | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Gomez, Jose | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Goodman, Eileen | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Gorman, Ron | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------------------|------------------------|----------------------|-----------------------|
| Gormick, Valerie | Comm. Ed./SC | \$ 2500.00/cs | 07/01/11-06/30/12 |
| Grace, Klair | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Graham, Elizabeth | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Graham, Glen | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Gray, Jason | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Grijalva, Louie | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Gronlund, Milka | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Gross, Cynthia | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Grossman, Marc | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Hackmann, Debra | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Haider, Timothy | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Hakim, Jennifer | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Hale, Alexander | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Hamidi, Seyed | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Hance, Ivan | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Hanna Chase, Donna | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Hanson, Gina | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Harriger, James | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Hateley, James | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Hauck, James | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| ⁹ Heavlin-Martinez, J. | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Heinze, Elizabeth | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Henderson, Carrie | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Herbert, Kerry | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Hernandez, Annette | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Hernandez, Arthur | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Hernandez, Mark | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Hetschel, Alyssa | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Hewitt, Brittney | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Hildebrand, Paul | Model/SC | 22.00/hr | 07/01/11-06/30/12 |
| Hillis, Samantha | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| ¹⁰ Hilton, Natasha | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Hodges, John | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Hoffski, James | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Hoshall, Melanie | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Huggins, Barbara | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Huggins, Jennifer | Cert.Test Proctor/IVC | 12.50/hr | 07/01/11-06/30/12 |
| Hurley, Regina | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------|--------------------------|----------------------|-----------------------|
| Hurt, Nicholas | Tutor/IVC | \$ 12.00/hr | 07/01/11-06/30/12 |
| Hutchinson, Charlene | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Hyttsten, Jaynee | Interpreter III/SC & IVC | 25.00/hr | 07/01/11-06/30/12 |
| Imhoff, Gerarde | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Jacinto, Carolyn | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Jacobs, Jacob | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Jacobs, Louise | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Jacobs, Michael | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Jalali Heravi, Neshat | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Janiga, Beulahjoy | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Jeffers, Sarah | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Johannsen, Daryl | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Johnson, Herbert | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Johnson, Katharine | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Jones, Brian | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Jordan, Blake | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Jordan, Kyle | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Juarez, Louis | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Kabbara, Sami | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Kandel, Marlene | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Kaufman, Donald | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Kazemi, Farzaneh | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Khoshnevis, Vahid | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Khudatova, Nadezhda | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Kil, Joon | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Kilic, Nehir | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Kim, Sung Mo | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| King Covault, Kelly | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Klein, Marti | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Klytta, Kevin | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Knight, Kenneth | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Knox, Elizabeth | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Koufigar, Sharrareh | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Kramer, Kathryn | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Kubo, Hiro | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Laird, Alan | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Landes, Mary | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Lane, Eugenia | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Larragoiti, Nancy | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Lastra, Stacey | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Lawrence, David | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------------------|------------------------|----------------------|-----------------------|
| ²⁵ Lawson, Andrew | Sr. Lifeguard/SC | \$ 16.00/hr | 07/01/11-08/31/11 |
| Lawson, Anne | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²⁵ Lawson, Hannah | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Lawson, Justine | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Lazar, Garrick | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Lee, Christopher | Cert.Test Proctor/IVC | 12.50/hr | 07/01/11-06/30/12 |
| Lee, Ji Eun | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Lee, Seoung | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Lefevre, Zachary | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Leighton-Graham, Nita | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Leipzig, G. | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Lewis, Kimberly | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Li, Ailin | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| ¹² Lipold, Christopher | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Liri, Francis | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Little, Laura | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Long, Shelby | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Lowe, Lesley | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Luedtke, Alvin | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Lundgren, Cherise | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Ly, Raymond | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| MacDonald, Donald | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| ¹³ Mackey, Marica | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| ¹³ Mackey, Sierralynn | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Mahle, Jason | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ¹⁴ Mahoney, Christina | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Mancera, Frank | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Mancino, Raymond | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Mar, David | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Marinotti, Eva | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Marley, Kenneth | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Martin, Caroline | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Masters, Cara | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Mathiesen, Sean | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Maurer, Joshua | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |

²⁵ Brother and Sister, both work in the Office of Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------------------|-------------------------|----------------------|-----------------------|
| Mayenzet, Maria | Comm. Ed./SC | \$ 2500.00/cs | 07/01/11-06/30/12 |
| Mc Curdy, Kristie | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ¹⁵ McClusky, Katherine | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ¹⁵ McClusky, Nathan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| McDaniel, Caili | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| McGervey, Patrick | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Meadows, Lina | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Medcalf, Van | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Messenger, Lisa | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Michele, Mikki | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Miller, Susan | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Mitchell, Lindsay | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Moe, Jamielynn | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Moeller, MacKenna | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Mohammad Karim, Ali. | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Mojtahedi, Zohreh | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Monacelli, Brian | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Monteforte, Tricia | Interpreter II/SC & IVC | 16.00/hr | 07/01/11-06/30/12 |
| Montes, Christopher | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Moody, Debbie | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Moran, Elaine | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Morefield, Michael | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Morrow, Jeffrey | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Moshar, Sianoosh | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Mouzakis, Shaun | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Mullen, James | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Myers, Jacob | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Nakata, Yukiko | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Napoli, William | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Neal, Phyllis | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Nelson, Candy | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Neville, Michelle | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Nguyen, Alexander | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Nguyen, Katie | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Nguyen, Tuyen | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Nguyen, Wendy | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Nourani Najafi, Nazanin | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|----------------------------------|--------------------------|----------------------|-----------------------|
| ¹⁶ Nowland, Sarah | Rec. Aide/SC | \$ 10.00/hr | 07/01/11-08/31/11 |
| Oatman, Ryan | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Obasi, Prince | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| O'Connell, Jalon | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Ovadia, Nargues | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Oye, Bradley | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Pane, Christopher | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ¹⁷ Paretta, Alexandra | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| ¹⁷ Paretta, Francesca | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Parker, Douglas | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Parks, Timothy | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| ¹⁸ Parra, Cristina | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Peterson, Edward | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Peterson, Jennifer | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Phelps, Tevin | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Phillip, Diana | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Pickrell, Vanessa | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Pidgeon-Pagliei, Jennifer | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Pinto, Andrew | Cert.Test Proctor/IVC | 12.50/hr | 07/01/11-06/30/12 |
| Pitts, Meaghan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Porzuczek, Paul | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Purdy, Linda | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Putney, Aimee | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Quade, Joyce | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Quinzio, Michelle | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Ramey, Anthony | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Randall, Chelsea | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Rebold, Diana | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Reese, Matthew | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Revelle, Rebecca | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Richter, Crystal | Recreation Leader/SC | 20.00/hr | 07/01/11-06/30/12 |
| Rigali, Michael | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Rigali, Rebecca | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Rodriguez, Cynthia | Interpreter III/SC & IVC | 25.00/hr | 07/01/11-06/30/12 |
| Rogers, Elizabeth | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Rogers, Henry | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Rogers, Patrick | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|------------------------------|--------------------------|----------------------|-----------------------|
| Rudmann, Brent | Comm. Ed./IVC | \$ 2500.00/cs | 07/01/11-06/30/12 |
| Ryan, Stacie | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Sajed, Farzam | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Sakuma, Kazuko | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Salazar, Irma | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Sandell, Elizabeth | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Schaefer, Nicholas | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Schall, Tara | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Schiff, Maureen | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Schoon, JoAnna | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Schultz, Dolores | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Scodeller, Emil | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Scott, Allison | Interpreter III/SC & IVC | 25.00/hr | 07/01/11-06/30/12 |
| Scott, Ann | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Scott, John | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Scott, Melissa | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| ¹⁹ Searcy, Nathan | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Seekins, M. Elizabeth | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Semer, Lynn | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Sepahifar, Farzad | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Shahzad-Ghajar, Tammy | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Shaw, Stephanie | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Shcherbakova, Irina | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Shields, Judith | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Shirian Mayani, Homa | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Shoemaker, Parry | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Shoro, Natasha | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Shumate, Jacob | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Simeroth, Leslie | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Sims, Karen | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Sinnary, Assma | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Sipes, Jessica | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Skinner, Diane | Interpreter IV/SC & IVC | 42.00/hr | 07/01/11-06/30/12 |
| Smith, Elizabeth | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Smith, James | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Smith, Jordan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Sonoyama, Yoshie | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Soodsaard, Suda | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Sorenson, Jeffrey | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Stellar, C. | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Stickel, Karl | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|--------------------------------|------------------------|----------------------|-----------------------|
| Stockler, Barbara | Comm. Ed./IVC | \$ 2500.00/cs | 07/01/11-06/30/12 |
| ²⁰ Stowell, Breanna | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| ²⁰ Stowell, Rylee | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Stuart, Idamae | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Sung, Sherry | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Switzer-Parkinson, B. | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Swope, Laura | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Tantuvanich, Richard | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Thompson, Brian | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Thompson, Jonathan | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Thompson, Tyler | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Torche, Teri | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Tran, Tu My | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Trani, Nicholas | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Tung, Haiyun | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Tupper, Linda | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Turney, Jason | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Tyson, Stuart | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Uhlman, John | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Vafaei Fard, Shayesteh | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Van Wie, Ryan | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Vitello, Anthony | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Volchek, Margaret | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Walker, Stacy | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Wallin, Summer | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Walta, Christoph | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Wang, Taemi | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Wang, You-Sui | Comm. Ed./IVC | 2500.00/cs | 07/01/11-06/30/12 |
| Webber, Allyson | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| ²⁶ Wecklich, Shiloh | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| ²⁶ Wecklich, Steven | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |
| Whidden, Pamela | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Williams, Christopher | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Williams, Mariel | Rec. Aide/SC | 10.00/hr | 07/01/11-08/31/11 |
| Willis, Ursula | Tutor/SC | 12.00/hr | 07/01/11-06/30/12 |
| Wilson, Michael | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Wondrash, Pamela | Clinical Specialist/SC | 30.00/hr | 07/01/11-06/30/12 |

²⁶ Husband and Wife, both work in the Health Sciences and Human Services, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2011/2012** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

| <u>Name</u> | <u>Position</u> | <u>Not to Exceed</u> | <u>Start/End Date</u> |
|-----------------------|-------------------|----------------------|-----------------------|
| Wongvibulsin, Shannon | Tutor/IVC | \$ 12.00/hr | 07/01/11-06/30/12 |
| Wood Harris, Jan | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Woodward, Wenying | Model/SC & IVC | 22.00/hr | 07/01/11-06/30/12 |
| Worcester, Pamela | Comm. Ed./SC | 2500.00/cs | 07/01/11-06/30/12 |
| Wylie, David | Rec. Leader/SC | 20.00/hr | 07/01/11-08/31/11 |
| Zamanian, Ali | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Zepeda, Kristen | Sr. Lifeguard/SC | 16.00/hr | 07/01/11-08/31/11 |
| Zhai, Zhen | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Zhang, Fan | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |
| Zion, Kenneth | CACT Educator/IVC | 68.89/hr | 07/01/11-06/30/12 |
| Zitelli, Gregory | Tutor/IVC | 12.00/hr | 07/01/11-06/30/12 |

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

1. **ADMISSIONS AND RECORDS SPECIALIST I, Pos #2726, Classified Bargaining Unit Salary Range 116, Office of Admissions, Records and Enrollment Services, Irvine Valley College seeks authorization to eliminate this part-time, 20 hours per week, 12 months per year position from its staff complement, pursuant to Article 3.4 of the CSEA Contract, effective April 1, 2011. (Position approved: September 30, 2002)**
2. **HUMAN RESOURCES BENEFITS SPECIALIST, Pos #4127, Classified Bargaining Unit Salary Range 127, Risk Management, Office of Administrative and Business Services, District seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position, pursuant to Article 3.4 of the CSEA Contract, from its staff complement, effective May 1, 2011. This position to be replaced by item D1 of this agenda upon approval by the Board of Trustees. (Position approved: June 22, 2009)**
3. **POLICE OFFICER LEAD, Pos #2569, Classified Police Officers Association Bargaining Unit Salary Range III, Office of Safety and Security, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, effective May 27, 2011. This position to be replaced by item C3 of this agenda upon approval by the Board of Trustees. (Position approved: September 25, 2000)**
4. **SENIOR ADMINISTRATIVE ASSISTANT, Pos #3396, Classified Bargaining Unit Salary Range 127, Office of Human Resources, District seeks authorization to extend the temporary elimination of this full-time, 40 hours per week, 12 months per year position from its staff complement, pursuant to a temporary reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021, effective April 26, 2011 through May 25, 2011. This position was approved to extend temporary elimination on March 28, 2011. (Position approved: February 27, 2006)**

B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS

5. SENIOR MATRICULATION SPECIALIST, Pos #3638, Classified Bargaining Unit Salary Range 127, Division of Counseling Services and Special Programs, Saddleback College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, pursuant to Article 3.4 of the CSEA Contract, effective May 24, 2011. (Position approved: September 25, 2006)
6. SENIOR LABORATORY TECHNICIAN, COMPUTERS, Pos #3317, Classified Bargaining Unit Salary Range 130, plus a 5% shift differential, School of Business Sciences, Irvine Valley College seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year position from its staff complement, pursuant to Article 3.4 of the CSEA Contract, effective May 24, 2011. This position to be replaced by item C1 of this agenda upon approval by the Board of Trustees. (Position approved: February 27, 2006)

C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. APPLICATIONS SPECIALIST I, Classified Bargaining Unit Salary Range 134, Technology Services, Office of Instruction, Irvine Valley College seeks authorization to establish and announce this full-time, 40 hours per week, 12 months per year position to its staff complement, effective May 24, 2011. This item is contingent upon approval by the Board of Trustees of items B6 on this agenda.
2. POLICE SERGEANT, Classified Police Officers Association Bargaining Unit Salary Range IV, Office of Safety and Security, Irvine Valley College seeks authorization to establish and announce this full-time, 40 hours per week, 12 months per year position to its staff complement, effective May 24, 2011. This item is contingent upon approval by the Board of Trustees of items B3 on this agenda. A revised Police Officers Association salary schedule will be presented to the Board of Trustees in the June 2011 meeting. (Job Description, Exhibit B, Attachment 2)

D. AUTHORIZATION TO CHANGE CLASSIFICATION TITLE ONLY

1. BENEFITS SPECIALIST, Classified Bargaining Unit Salary Range 127, Risk Management, Office of Administrative and Business Services, District seeks authorization to change the title only of this full-time, 40 hours per week, 12 months per year position, effective May 1, 2011. This item is contingent upon approval of item B2 of this agenda.

E. AUTHORIZATION TO EXTEND A TEMPORARY CLASSIFIED POSITION

1. HUMAN RESOURCES SPECIALIST, Pos #4287, Classified Bargaining Unit Salary Range 127, Office of Human Resources, District seeks authorization to extend this temporary full-time, 40 hours per week position in its staff complement, pursuant to a temporary reorganization as defined in Title V Education Regulation, Section (c), Recruitment 53021 effective April 26, 2011 through May 25, 2011. This position is a temporary replacement per item B4 of this agenda and will be eliminated upon completion of assignment.

F. CHANGE OF STATUS TITLE ONLY

1. CHILDERS, BROOKE, ID #17221, Human Resources Benefits Specialist, Pos #4127, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Risk Management, Office of Administrative and Business Services, District, is to be given a change in title only to Benefits Specialist, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Risk Management, Office of Administrative and Business Services, District, effective May 1, 2011. This item is contingent upon approval of items B2 and D1 of this agenda.

G. CHANGE OF STATUS

1. **CLASSIFIED EMPLOYMENT**

- a. NASSAR, JAN, ID #2286, Senior Health Office Assistant, Pos #2821, Classified Bargaining Unit Salary Range 124, Step 6, 33 hours per week, 12 months per year, Office of Student Development, Student Health Center, Irvine Valley College, has been given a temporary change of hours to 20 hours per week for the summer session, effective June 15, 2011 to August 21, 2011.

H. OUT OF CLASS ASSIGNMENTS

1. ARIAS, MAYRA, ID #14821, Senior Administrative Assistant, Pos #3429, Classified Bargaining Unit Salary Range 127, Step 6, 40 hours per week, 12 months per year, Fiscal Services, Office of Administrative and Business Services, District, has been given a temporary change in assignment to Executive Assistant to the Office of the Chancellor and Trustee Services, Confidential, Pos #4382, Classified Management Salary Range 03, Step 6, 40 hours per week, Office of the Chancellor and Trustee Services, District, effective May 4, 2011. This temporary reassignment is to replace Grace Garcia, who received a permanent change in status.
2. HAZZARD, RUBY, ID #16706, Receptionist, Pos #3409, Classified Bargaining Unit Salary Range 113, Step 4, 40 hours per week, 12 months per year, Office of Human Resources, District, is to be extended in temporary change in assignment as Human Resources Assistant, Pos #4287, Classified Bargaining Unit Salary Range 121, Step 2, Office of Human Resources, District, effective April 26, 2011 through May 4, 2011. This temporary reassignment is to replace Sokha Song, who received a change in status.
3. HAZZARD, RUBY, ID #16706, Receptionist, Pos #3409, Classified Bargaining Unit Salary Range 113, Step 4, 40 hours per week, 12 months per year, Office of Human Resources, District, temporary assignment as Human Resources Assistant, Pos #4287 has ended and is to be given a temporary change in assignment as Senior Administrative Assistant, Pos #3429, Classified Bargaining Unit Salary Range 127, Step 1, Fiscal Services, Office of Administrative and Business Services, District, effective May 5, 2011. This temporary reassignment is for Mayra Arias, who is on a temporary reassignment.

H. OUT OF CLASS ASSIGNMENTS

4. MC KEE, ROBERT, ID #13608, Building Maintenance Worker, a temporary assignment, Pos #4376, Classified Bargaining Unit Salary Range 124, Step 4, 40 hours per week, Advanced Technology and Education Park Facility, Office of Physical Plant, Irvine Valley College, temporary assignment ended on May 6, 2011 and returned to permanent assignment as Lead Custodian, Pos #3137, Classified Bargaining Unit Salary Range 119, Step 5, plus 5% shift differential, 40 hours per week, 12 months per year, Facilities Custodial, Office of Physical Plant, Irvine Valley College, effective May 9, 2011.
5. MC DONALD, ANITA, ID #16094, Human Resources Assistant, Pos #3669, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, Office of Human Resources, District, is to be extended in temporary change in assignment as Human Resources Specialist, Pos #4302, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, Office of Human Resources, District, effective April 26, 2011 through May 25, 2011. This is a temporary reassignment in a temporary position effective January 1, 2011, contingent upon approval by the Board of Trustees of items B4 and E1 of this agenda.
6. MONTIEL, RAMON, ID #14787, Lead Building Maintenance Worker, a temporary assignment, Pos #4375, Classified Bargaining Unit Salary Range 130, Step 2, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, temporary assignment ended on May 6, 2011 and returned to permanent assignment as Building Maintenance Worker, Pos #3844, Classified Bargaining Unit Salary Range 124, Step 4, 40 hours per week, 12 months per year, Advanced Technology and Education Park Facility, Office of Physical Plant, Irvine Valley College, effective May 9, 2011.
7. MURAKAMI, KRISTINE, ID #9183, Library Assistant III, Pos #2798, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, School of Library Services, Irvine Valley College, has been given a temporary change in assignment to Library Technician, Pos #1377, Classified Bargaining Unit Salary Range 125, Step 5, 40 hours per week, School of Library Services, Irvine Valley College, effective April 11, 2011. This temporary reassignment is for Moira McGee, who is on leave.
8. SIDOTI, ANTHONY, ID #4079, Maintenance Coordinator, Pos #4360, a temporary assignment, Classified Bargaining Unit Salary Range 135, Step 5, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, temporary assignment ended on May 6, 2011 and returned to permanent assignment as Lead Building Maintenance Worker, Pos #3164, Classified Bargaining Unit Salary Range 130, Step 6, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective May 9, 2011.
9. TY, DJIAN-LUKE, ID #16067, Laboratory Technician, Life and Physical Sciences, Pos #4032, Classified Bargaining Unit Salary Range 122, Step 3, plus 5% shift differential, 40 hours per week, 12 months per year, School of Physical Sciences and Technology, Irvine Valley College, is to be given a temporary change in assignment to Senior Laboratory Technician, Life and Physical Sciences, Pos #1245, Classified Bargaining Unit Salary Range 130, Step 1, 5% shift differential, 40 hours per week, School of Physical Sciences and Technology, Irvine Valley College, effective May 25, 2011. This temporary reassignment is for Jamie Smith, who will be on leave.

H. OUT OF CLASS ASSIGNMENTS

10. YUNT, SANDRA, ID #4688, Senior Administrative Assistant, Pos #4204, Classified Bargaining Unit Salary Range 127, Step 3, 40 hours per week, 12 months per year, Office of Associate Vice Chancellor, Economic Development, District, has been given a temporary change in assignment to Executive Assistant to the Office of the Deputy Chancellor, Pos #3028, Classified Management Salary Range 04, Step 03, 40 hours per week, Office of the Vice Chancellor of Business Services, District, effective May 9, 2011. This temporary reassignment is for Cheryl Clavel, who is on leave.

I. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. ANSTADT, MICHELLE, ID #11541, Director of College Foundation, Pos #3039, Classified Management Salary Range 08, Step 10, College Foundation, Office of College Fiscal Services, Saddleback College, resignation effective March 31, 2011. Payment authorized for any compensated time off. (Start date: March 19, 2001)
2. CRAWFORD, BRITTNEY, ID #16707, Administrative Assistant, Pos #4227, Classified Bargaining Unit Salary Range 121, Step 2, 29 hours per week, 12 months per year, Honors, Office of Instruction, Irvine Valley College, resignation effective July 1, 2011. Payment is authorized for any compensated time off. (Start date: July 26, 2010)
3. GUAJARDO, IAN, ID #17830, Assistant Director of Facilities, Pos #4284, Classified Management Salary Range 07, Step 1, Office of Physical Plant, Irvine Valley College, conclusion of employment effective April 1, 2011. Payment is authorized for any compensated time off. (Start date: November 1, 2010)
4. LINCOLN, DANIEL, ID #4809, Police Officer, Pos ID #2586, Classified Police Officers Association Salary Range 002, Step 6, Office of Campus Safety and Security, Irvine Valley College, resignation effective June 30, 2011 and retirement effective July 1, 2011. Payment is authorized for any compensated time off. (Start date: November 29, 1991)

J. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2010/2011** academic years.

Advanced Technology and Applied Science, Saddleback College

Barban, Kimberly
Doll, Jennifer
Hall, Lauren
Horn, Jaclyn
Lovegrove, Kayla
Martinez, Bailey
Nutter, Kim
Sapp, Haley

Berry, Brigitte
Farokhian, Sheena
Hemphill, Carisma
Kalbasi, Melika
Macarewich, Sophie
Metzger, Jeanne
Reyna, Natasha
Velasquez, Karla

Delgado, Talia
Ghassemi, Sahar
Herring, Chelsey
Kilkenny, Chelsea
Marshall, Nestle
Muchow, Megan
Salazar, Kayla
Zacharias, Kathryn

J. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2010/2011** academic years.

KSBR, Fine Arts and Media Technology, Saddleback College

| | | |
|--------------------|---------------------|------------------|
| Aardahl, Anya | Anderson, Christina | Anderson, Dane |
| Anderson, Reece | Berger, Dee | Berger, Steve |
| Bergeson, Eric | Bergstrom, Eric | Berlack, Nicole |
| Brinckerhoff, Jeff | Byrem, Stacey | Coad, Courtney |
| Czapski, Casey | Dixon, Mark | Eldridge, Linda |
| Goodman, Esther | Hardwegg, Jeanne | Hardwegg, John |
| Hardwegg, Susan | Hurt, Jay | Katzmark, Karen |
| Kutner, Margo | Lefler, Mari Beth | Leigh, Victoria |
| Leite, Lynne | Levin, Neil | Lewis, Chris |
| Lugo, Laurene | McPhee, Hexin | Miller, Katie |
| Milligan, Deirdre | Morgan, Kim | Okuda, Debbie |
| Orgeron, Donna | Parra, Anna | Reid, Doug |
| Robinson, Linda | Rosen, Lindsey | Salloum, Sonia |
| Salvati, Francis | Scott, Ian | Scott, Janice |
| Sheel, Devin | Stewart, Gary | Strong, Bob |
| Strong, Susan | Thomas, Ginnie | Thompson, Nancy |
| Uranga, Agustin | Uranga, Linda | Van Winkle, Norm |
| Wedel, Harry | | |

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

| | |
|-------------|-------------------|
| Gong, Zheng | Salinas, Jeannine |
|-------------|-------------------|

Learning Center, Irvine Valley College

| | | |
|--------------|-----------|--------------|
| Evans, Laura | Lee, John | Kilic, Nehir |
|--------------|-----------|--------------|

School of Guidance and Counseling, Irvine Valley College

| | | |
|-----------------|---------------|--------------------|
| Brown, Ashley | Elbezri, Rana | Francis, Chandinie |
| Malik, Amber | Qader, Sheila | Rasouli, Monica |
| Snyder, Kathryn | | |

Office of Public Information, Marketing and Media Services, Irvine Valley College

| | |
|------------------|-----------------|
| Mandizhu, Andrew | Nattagh, Shahla |
|------------------|-----------------|

ATTACHMENT 1

South Orange County Community College District

POLICE SERGEANT – Classified Police Officers Association Salary Range IV

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction, oversees, assigns, reviews, and participates in the work of law enforcement staff involved in patrolling the campuses of South Orange County Community College District to provide for the safety and security of persons and property; brief officers daily on prior incidents, functions, and schedules; conduct and/or coordinate crime scene investigations; participate in crime prevention programs; coordinate assigned activities with other divisions, departments, outside agencies, and the general public; and provide highly responsible and complex staff assistance to the Police Operations Lieutenant and Chief of Police.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Oversee, plan, train, review, and participate in the work of staff responsible for patrolling on-campus and off-campus sites, including but not limited to, buildings, classrooms, rest rooms, and parking lots on foot, bicycle, or vehicle in order to maintain security and order; inspect, identify, document, and follow-up on unusual conditions, potential hazards, and security risks.
2. Train assigned employees in their areas of work including proper police methods, procedures, and techniques.
3. Participate in the development and implementation of goals and objectives as well as policies and procedures; make recommendations for changes and improvement to existing standards, policies, and procedures; monitor work activities to ensure compliance with established policies and procedures.
4. Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; ensure adherence to safe work practices and procedures.
5. Brief officers daily on prior incidents, functions, and schedules; perform inspections of officers uniforms and equipment; schedule replacement officers and provide training as needed; schedule student employee hours and sign daily logs.
6. Conduct and/or coordinate crime scene investigations; assimilate evidence and information, interview and assist victims and witnesses, identify suspects, make arrests and recover lost or stolen property; prevent entry and report presence of unauthorized person on grounds or in buildings; determine action to be taken with disruptive persons.
7. Record and document incidents in patrol logs; prepare and approve reports related to observed violations including use-of-force reports, arrest reports, criminal citation notices to appear, warrantless arrest reports, and property evidence reports; disseminate crime information/statistics and locations of criminal activity to maintain effective patrol strategies.
8. Oversee and participate in controlling the parking and safe movement of vehicles in parking areas and access roads.
9. Coordinate and provide security escorts for students, staff, and/or visitors as needed; assign officers to escort the transport of monies.
10. Supervise the distribution of emergency operational equipment; monitor and implement emergency operations procedures in time of disaster.

South Orange County Community College District
Page 2 - Police Sergeant

REPRESENTATIVE DUTIES

11. Participate in crime prevention programs; prepare and deliver presentations on campus safety to students, faculty, staff and the public; review, interpret, update and recommend the purchase of crime prevention materials; investigate crime prevention methods and training materials for officers.
12. Work closely with other law enforcement agencies; serve as liaison between law enforcement agencies, administration, faculty, and staff; maintain professional relationships with other law enforcement and professional agencies through planning and coordination of mutual, available resources.
13. Coordinate police activities with other District departments in an effort to achieve the District's overall goals and objectives; maintain continuity and consistency of all department functions.
14. Appear in court as a witness or as an arresting officer as required.
15. Provide First Aid and CPR as needed.
16. Attend training programs including those on crime prevention, drug and alcohol testing, defense tactics, lethal and non-lethal weapons, traffic stops, report writing, and legal updates as needed or mandated.
17. Provide responsible assistance to the Police Operations Lieutenant and Chief of Police.
18. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operations, services, and activities of a law enforcement program.
Principles and practices of supervision and training.
Modern and complex police methods and procedures including patrol, crime prevention, traffic control, investigation, and identification procedures and techniques.
Applicable court procedures.
Pertinent Federal, State, and local laws, codes, and regulations including applicable sections of state Education Code, Government, Vehicle, Penal, and Safety Codes, and juvenile law.
Rules of evidence pertaining to search, seizure, and preservation.
Techniques and applications of self-defense and proper use of force.
Operational characteristics of police equipment, vehicles, and tools including firearms.
Methods and techniques used in interviewing witnesses, victims, or suspects.
Office procedures, methods, and equipment including computers and applicable software applications.
Record keeping and report writing techniques.
Principles of business letter writing and basic report preparation.
Geography of the local area.
Standard broadcasting procedures of a police radio system.
Principles and applications of public relations.
English usage, spelling, grammar, and punctuation.
Interpersonal skills using tact, patience and courtesy.

South Orange County Community College District
Page 3 - Police Sergeant

QUALIFICATIONS

Ability to:

Plan, organize, direct, and coordinate a variety of law enforcement and crime prevention services and activities in a multi-site campus setting.

Train and provide work direction to assigned staff.

Use and care for firearms and other specialized police equipment and vehicles.

Operate equipment including emergency alarm systems, two-way radio, camera, typewriter, computer, and copier.

Participate in the development and administration of goals, objectives, and procedures.

Analyze situations accurately and adopt an effective course of action.

Use discretion in handling difficult persons.

Control violent people and affect arrests.

Interpret, apply, explain, enforce, and ensure adherence to District, local, state, and federal laws, codes, rules, regulations, policies, and procedures including those pertaining to the search, seizure, and preservation of evidence.

Maintain detailed records and prepare clear, concise, and comprehensive incident and statistical reports.

Think clearly and behave appropriately in emergency situations.

Work with confidential information with discretion.

Prepare criminal cases for prosecution and to effectively testify in court.

Conduct a variety of criminal and special investigations.

Accurately observe and remember names, faces, numbers, incidents, and places.

Work independently in the absence of supervision.

Communicate tactfully and effectively with students and the public.

Understand and correct emergency alarm systems.

Observe legal and defensive driving practices.

Understand and work within scope of authority.

Remain alert at all times.

Work with and exhibit sensitivity to and understanding of the diverse racial, ethnic, disabled, sexual orientation, and cultural populations of community college students.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

An Associate's degree in criminal justice or a related field.

Experience:

Four years of increasingly responsible experience in law enforcement or public safety, including at least three years of Peace Officer experience.

License Or Certificate:

Possession of a valid California driver's license.

Possession of a valid POST Basic certificate.

Possession of a valid First-Aid/CPR Certification.

Must be able to pass Physical Agility Test administered by the District.

South Orange County Community College District
Page 4 - Police Sergeant

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Reactive emergency, natural or man-made disaster, and routine peace keeping environments with travel from site to site; regular exposure to outside weather conditions; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, blood borne pathogens and bodily fluids, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration; exposed to potentially hostile environments; extensive public contact; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud due to sirens, firearm training, etc.; incumbents required to work various shifts, including evenings and weekends.

Physical:

Primary functions require sufficient physical ability and mobility to work in a law enforcement setting and an office setting; restrain or subdue individuals; walk, stand, sit, or run for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift, and/or carry light to moderate weights; frequently lift and/or move moderate to heavy weights; occasionally lift and/or move heavy weights; operate office equipment including use of computer keyboard; requires dexterity of hands and fingers to operate specialized police equipment including firearms; ability to speak and hear to exchange information; ability to operate a vehicle to travel to various locations; ability to operate and use specialized law enforcement tools and equipment including expandable batons, guns, and handcuffs; and to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Created by Johnson & Associates July, 2009

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD: District Initial Proposal to CSEA Chapter 586

ACTION: Review and Study

BACKGROUND

Government Code 3547 requires that all initial proposals from an exclusive representative of public school employees shall be presented at a public meeting of the Board of Trustees and shall thereafter be a matter of public record. In addition, before collective bargaining may take place, both the initial proposal of the exclusive representative and the community college district shall be made public for a reasonable time so that members of the public have the opportunity to express themselves regarding either of the initial proposals to the Board of Trustees.

STATUS

The South Orange County Community College District received an initial proposal from the California School Employees Association (CSEA) Chapter 586 at the March 28, 2011 Board meeting. A public hearing on the proposal was held at the April 25, 2011 Board meeting. In preparation for contract negotiations, the District has prepared its initial proposal (see Exhibit A) for Board acceptance for review and study to modify, amend, or terminate the Master Agreement and to begin negotiations.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the District's initial proposal for review and study for the purpose of negotiations with CSEA Chapter 586 and set a public hearing on the proposal at the regularly scheduled June 2011 Board meeting.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
**Opening Negotiations Proposal to
California School Employees Association (CSEA) Chapter 586**

The following serves as the South Orange County Community College District's ("District") opening proposal to the California School Employees Association, Chapter 586 ("CSEA") regarding the desired items to be discussed at the upcoming negotiations for a successor MOU. In accordance with Government Code section 3547, the District will "sunshine" this opening proposal at the Board meeting currently scheduled for May 23, 2011. Once the public has had an opportunity to comment on the District's proposal at the subsequent June 27, 2011 Board meeting, the parties will be able to meet and formally begin negotiations on these topics.

The District would like to engage in negotiations with CSEA concerning the following items:

1. Discussion and agreement regarding modification of Article 1.3.3 (Substitutes) with respect to extension of the limit on number of working days pursuant to California Education Code section 88003.
2. Discussion and agreement regarding Article 3.1.13 (No Discrimination on Account of CSEA Activity). The District has an interest in referring alleged complaints concerning Association activities to the Public Employee Relations Board for determination.
3. Discussion and agreement regarding modification of Article 3.2.1.3 (CSEA Rights) concerning the role of classified s on committees involved in AB 1725 activities.
4. Discussion and agreement regarding modification of Article 3.3 (Distribution of Contract) to promote environmental sustainability by limiting distribution of the contract to electronic version only.
5. Discussion and agreement regarding modification of Article 3.5 (Student Workers) to limit language to that which is found in California Education Code 88003.
6. Discussion and agreement regarding modification of Article 4.1 (Management Rights and Responsibilities). The District has an interest in greater flexibility in utilizing contractors for preventative maintenance.
7. Discussion and agreement regarding modification of Article 5.2 (Evaluations) to set a limit on response time.
8. Discussion and agreement regarding modification of Article 7.1 (Workweek). The District has an interest in discussing the use of shared contracts.
9. Discussion and agreement regarding modification of Article 7.3.2 (Hours and Overtime) regarding temporary modification for shifts and location assignments.

10. Discussion and agreement regarding modification of Article 7.9.1 (Shift Differential-Compensation) regarding percentage of time required to earn a shift premium.
11. Discussion and agreement regarding modification of Article 7.11 (Minimum Call In Time) regarding minimum amount of call-in time.
12. Discussion and agreement regarding modification of Article 8.6.5 (Basic Aid Status) to update language.
13. Discussion and agreement regarding modification of Article 8.72 (Temporary Assignment) regarding the amount of time for temporary assignments.
14. Discussion and agreement regarding modification of Article 8.14 (Parking) regarding classified staff parking arrangements in student parking.
15. Discussion and agreement regarding modification of Article 9 (Health and Welfare Benefits) for reduction of short- and long-term liability costs.
16. Discussion and agreement regarding modification of Article 9.4 (Benefits Administration) regarding unilateral changes by the health insurance carrier.
17. Article 10 (Holidays). The District has an interest in discussing a holiday bank program.
18. Discussion and agreement regarding modification of Article 12.1 (Bereavement Leave) regarding documentation for bereavement leave.
19. Discussion and agreement regarding modification of Article 12.2 (Jury Duty) regarding documentation for jury duty.

TO: Board of Trustees

FROM: Gary L. Poertner, Chancellor

RE: SOCCCD, Saddleback College, IVC, and ATEP: Vision and Mission Statements

ACTION: Information

BACKGROUND

The accreditation standards recommend periodic reviews of all mission statements. As recommended, SOCCCD, Saddleback College, Irvine Valley College (IVC), and the Advanced Technology and Education Park (ATEP) annually review their mission statements and report revisions to the Board of Trustees at the May meeting of each academic year.

STATUS

The SOCCCD vision and mission statements will be reviewed this year by the district-wide planning committee that is developing a district strategic plan.

On May 10, 2011, the Saddleback College Consultation Council reviewed the college vision and mission statements as part of the 2010-2013 Strategic Plan. The Consultation Council recommended to President Burnett that no changes be made to the college vision and mission statements. President Burnett concurred with the Consultation Council's recommendation.

The IVC Strategic Plan calls for a review of its vision and mission statements every three years. The college constituencies will review the statements in July of 2012 for the development of IVC's second strategic plan for the 2012-2018 planning cycle. Therefore, there are no proposed changes to the vision and mission statements at this time.

Last year the board approved a revised vision and mission statement for ATEP. On May 12, 2011, the Chancellor's Cabinet reviewed the statements and recommended that no changes be made at this time.

The current vision and mission statements for Saddleback College, Irvine Valley College, and the Advanced Technology and Education Park are presented in Exhibit A.

Item submitted by: *Dr. Tod A. Burnett and Dr. Glenn R. Roquemore, Presidents; Dr. Robert Bramucci, Vice Chancellor; Dr. Randy Peebles, Associate Vice Chancellor*

Saddleback College

VISION

Saddleback College will be the first choice of students who seek a dynamic, innovative, and student-centered postsecondary education.

MISSION

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.

Irvine Valley College

VISION

Irvine Valley College is an institution of higher learning that seeks to deliver innovative instruction and student services programs, provide opportunities for student success and enter into dynamic community partnerships. The college maintains high educational standards as measured by student learning outcomes including skills and knowledge gained.

MISSION

Irvine Valley College is committed to serving members of the community who seek to transfer, obtain degrees and certificates, acquire career and basic skills, and pursue lifelong learning. The college also provides student support services, opportunities for cultural experiences, and activities promoting partnerships with the community.

The college is dedicated to successful and measurable student learning through the commitment of exemplary faculty and staff who offer a variety of traditional and innovative teaching methods, and provide access to state of the art technologies and facilities.

The college is guided by a strategic plan based on data regarding changing student needs, evolving community diversity, and a rapidly changing economy.

Advanced Technology and Education Park

VISION

The Advanced Technology & Education Park (ATEP) will be a unique campus, regional in character and international in scope. ATEP will offer courses that explore emerging technologies as well as other educational programs, enriched through innovation and synergistic collaborations and strategic alliances, for the principal benefit of the local community.

MISSION STATEMENT

To offer applied education and training programs in current and emerging technological careers driven by innovative business, industry, and education partnerships.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Saddleback College: Speakers
ACTION: Information

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at the colleges since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

Item Submitted By: *Dr. Tod A. Burnett, President*

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**SADDLEBACK COLLEGE**

| <i>Presentation Date/Time</i> | <i>Location</i> | <i>Faculty Member</i> | <i>Course Title/Activity</i> | <i>Speaker</i> | <i>Topic</i> |
|--------------------------------------|------------------------|------------------------------|--|-----------------------|--|
| 4/20/11 12:00 pm | BGS 356 | Renee Garcia | Anthropology Guest Speaker Series | Tim Barnett, PhD | Global Warming Myths & Realities |
| 4/20/11 2:30 pm | BGS 144 | Amira Wegenek | Psychology Speaker Series | Kathryn Damm, PhD | Illusory Correlations in Everyday Life |
| 4/21/11 1:30 pm | BGS 252 | Kent McFann | TA 40, Stagecraft | John Janavs | TV Production Design |
| 4/25/11 1:30 pm | TAS 225 | Morgan Barrows | Env 202, Green Living | Rachel Hulan | Green Remodeling |
| 5/2/11 1:30 pm | TAS 225 | Morgan Barrows | Env 202, Green Living | Erik Sykes | Natural Fertilizers |
| 5/3/11 10:30 am | HS 102 | Martine Wehr | HS 182, Adolescent Substance Abuse & Treatment | Hon. Donna Crandall | Juvenile Drug Court |
| 5/4/11 8:00 am | SM 123 | Sandra Kennedy | Anth 2, Cultural Anthropology | Rayed Khedher | Illegal Migration from Tunisia to Italy |
| 5/4/11 1:30 pm | TAS 225 | Morgan Barrows | Env 202, Green Living | Kay Havens | Composting |
| 5/4/11 7:00 pm | BGS 356 | Amira Wegenek | Psychology Speaker Series | Erin Kelly, PhDc | Research in Clinical Psychology |
| 5/5/11 7:00 pm | BGS 356 | Amira Wegenek | Psychology Speaker Series | Ro Soltani | Transfer to the UC/CAL State System as Psych Major |
| 5/5/11 7:00 pm | BGS 356 | Amira Wegenek | Psychology Speaker Series | Mark Taylor | Transfer to the UC/CAL State System as Psych Major |
| 5/5/11 7:00 pm | BGS 356 | Amira Wegenek | Psychology Speaker Series | Cristi Sotomayer | Transfer to the UC/CAL State System as Psych Major |
| 5/11/11 9:00 am | TAS 225 | Morgan Barrows | Env 40, Env. Law & Policy | Beth Martinez | Regulations & the Real World |
| 5/13/11 10:00 am | SM 313 | Renee Garcia | Anthropology | Roberta Brannon | Anthropology Department Transfer Workshop |
| 5/13/11 10:00 am | SM 313 | Renee Garcia | Anthropology | Courtney Cecale | Anthropology Department Transfer Workshop |
| 5/13/11 10:00 am | SM 313 | Renee Garcia | Anthropology | Cameron Hutchenson | Anthropology Department Transfer Workshop |

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Basic Aid Report
ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 4/25/11 Total Basic Aid Estimated Receipts of \$394.2M less Total Approved Projects in the amount of \$390.5M leaves a \$3.7M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

| <u>Year</u> | <u>Basic Aid Receipts</u> |
|-------------|---------------------------|
| 2010 – 2011 | \$38,984,025 |
| 2011 – 2012 | \$39,538,907 |
| 2012 – 2013 | \$38,545,185 |
| 2013 – 2014 | \$37,493,544 |

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of April 25, 2011 Board Meeting**

| | 1999-04 | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 | 2009-10 | Total |
|--------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------------------------------|
| Actual Basic Aid Receipts | \$74,365,248 | \$40,162,878 | \$46,899,203 | \$52,896,017 | \$50,692,873 | \$51,179,365 | \$39,022,021 | \$355,217,605 |
| Estimated Basic Aid Receipts 2010/11 | | | | | | | | \$38,984,025 |
| | | | | | | | | Total Receipts |
| | | | | | | | | \$394,201,630 |
| | | | | | | | | Total Approved Projects |
| | | | | | | | | \$390,509,234 |
| | | | | | | | | Uncommitted Basic Aid Funds |
| | | | | | | | | \$3,692,396 |

| Approved Projects | District-wide Gen. Exp. | ATEP | District Services | IVC | SC | Total |
|---|-------------------------|--------------|-------------------|--------------|--------------|--------------|
| 2005/06 Allocation for Salary Schedule Restructure | | | \$354,301 | \$1,422,791 | \$2,467,908 | \$4,245,000 |
| College Instructional Equipment Allocation | | | | \$468,000 | \$924,000 | \$1,392,000 |
| College Retiree Benefit Liability Contribution | | | | \$11,919,662 | \$23,498,276 | \$35,417,938 |
| College/District Contributions for Debt Retirement | | | \$101,000 | \$1,727,469 | \$2,552,232 | \$4,380,701 |
| College Scheduled Maintenance Projects | | | | \$1,673,000 | \$3,327,000 | \$5,000,000 |
| Campus Appearance Improvement | | | | \$335,000 | \$665,000 | \$1,000,000 |
| Technology Needs for IVC, SC, ATEP & District | | \$136,477 | \$5,297,000 | \$5,203,275 | \$8,667,343 | \$19,304,095 |
| ATEP First Building Phase 3A | | \$12,500,000 | | | | \$12,500,000 |
| ATEP Operating Budget | | \$11,303,957 | | | | \$11,303,957 |
| ATEP Staffing, Equipment, Program Development | | \$891,611 | | | | \$891,611 |
| ATEP Renovation/Temp Bldgs | | \$7,964,191 | | | | \$7,964,191 |
| ATEP Building Demolition | | \$7,000,000 | | | | \$7,000,000 |
| ATEP Hangar & Chapel Utilities | | \$0 | | | | \$0 |
| ATEP Site Development Negotiations | | \$4,265,883 | | | | \$4,265,883 |
| ATEP Development | | \$3,750,000 | | | | \$3,750,000 |
| ATEP Parking Lot Renovation | | \$176,414 | | | | \$176,414 |
| College Science Equipment & TV Studio Updates | | | | \$500,000 | \$500,000 | \$1,000,000 |
| College Sports Facilities | | | | \$896,000 | \$817,310 | \$1,713,310 |
| COPS Debt Retirement Contribution | \$34,400,000 | | | | | \$34,400,000 |
| IVC Business & Technology Innovation Center | | | | \$12,882,000 | | \$12,882,000 |
| IVC Design and Install Entrance from Barranca | | | | \$2,850,000 | | \$2,850,000 |
| IVC Fine Arts Building | | | | \$4,652,000 | | \$4,652,000 |
| IVC Floor Repairs | | | | \$58,340 | | \$58,340 |
| IVC Life Sciences Project | | | | \$17,410,000 | | \$17,410,000 |
| IVC Lot Expansion and Phase 1 of Lot 6 | | | | \$1,476,759 | | \$1,476,759 |
| IVC Maintenance and Police Facility | | | | \$4,553,656 | | \$4,553,656 |
| IVC Modular Building - AT100 | | | | \$370,000 | | \$370,000 |
| IVC Landscaping (PAC & BSTIC) | | | | \$1,796,000 | | \$1,796,000 |
| IVC Performing Arts Center | | | | \$17,006,209 | | \$17,006,209 |
| IVC Utility Service Project | | | | \$416,000 | | \$416,000 |
| IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs | | | | \$484,122 | | \$484,122 |
| IVC Modular Building Replacement (CEC) | | | | \$197,402 | | \$197,402 |
| IVC Science Lab Addition & Remodel | | | | \$6,980,000 | | \$6,980,000 |
| IVC A-300 Building Remodel | | | | \$2,481,000 | | \$2,481,000 |
| IVC A-400 Building Remodel | | | | \$1,000,000 | | \$1,000,000 |

| Approved Projects | District-wide Gen. Exp. | ATEP | District Services | IVC | SC | Total |
|---|-------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|
| IVC Early College Program | | | | \$60,000 | | \$60,000 |
| IVC Replace Main Water Valves | | | | \$275,000 | | \$275,000 |
| IVC Replace Natural Gas Piping A&B Quads | | | | \$230,000 | | \$230,000 |
| IVC Repair Exteriors A100, A200, A300, A400, B100 | | | | \$400,000 | | \$400,000 |
| IVC SSC HVAC System | | | | \$800,000 | | \$800,000 |
| SC M/S/E Bldg, Soil, & Slab Repairs | | | | | \$128,710 | \$128,710 |
| SC M/S/E Plaza Repair | | | | | \$69,288 | \$69,288 |
| SC M/S/E Renovation | | | | | \$39,000 | \$39,000 |
| SC M/S/E Bldg Ventilation System | | | | | \$0 | \$0 |
| SC Building Repairs TAS Building | | | | | \$1,956,000 | \$1,956,000 |
| SC Building Repairs/Library Remodel | | | | | \$20,141,000 | \$20,141,000 |
| SC Demolition of Lower Campus Buildings | | | | | \$1,719,000 | \$1,719,000 |
| SC Demolition 2007/08 | | | | | \$1,000,000 | \$1,000,000 |
| SC Village Remodel | | | | | \$4,130,000 | \$4,130,000 |
| SC Village Expansion | | | | | \$3,942,000 | \$3,942,000 |
| SC Golf Driving Range Net Replacement | | | | | \$300,000 | \$300,000 |
| SC Health Science/District Office Building | | | \$7,012,875 | | \$8,238,780 | \$15,251,655 |
| SC Hire Consultant for Parking/Traffic Study | | | | | \$48,500 | \$48,500 |
| SC McKinney Theater Lighting and Sound Systems Upgrade | | | | | \$1,335,000 | \$1,335,000 |
| SC BGS Mold Abatement and Air Quality Improvements | | | | | \$8,724,200 | \$8,724,200 |
| SC Sciences Building | | | | | \$47,656,346 | \$47,656,346 |
| SC Science/Applied Science Bldg | | | | | \$14,850 | \$14,850 |
| SC Bridge Replacement | | | | | \$1,700,000 | \$1,700,000 |
| SC Pool Deck Replacement | | | | | \$1,500,000 | \$1,500,000 |
| SC Roof Replace Tech & Applied Science, Village Bldg 3-8 | | | | | \$1,500,000 | \$1,500,000 |
| SC Temporary Classroom Facilites | | | | | \$7,269,285 | \$7,269,285 |
| SC McKinney Theater Restroom Remodel | | | | | \$2,542,000 | \$2,542,000 |
| SC Loop Road | | | | | \$3,442,000 | \$3,442,000 |
| SOCCCD Replace HR & Bdgt Dev Systems | | | \$897,740 | | | \$897,740 |
| SOCCCD Student Information System Upgrade-Phase I/Phase II | | | \$14,102,260 | | | \$14,102,260 |
| SOCCCD Districtwide Telephone System | \$4,499,498 | | | | | \$4,499,498 |
| SOCCCD Fiscal and HR Systems Repl. | | | \$27,500 | | | \$27,500 |
| SOCCCD Consultant for District Educational & Facilities Master Plan | \$735,010 | | | | | \$735,010 |
| SOCCCD HR Recruitment Work Plan | | | \$85,911 | | | \$85,911 |
| SOCCCD Legislative Advocacy Services - Basic Aid | \$210,000 | | | | | \$210,000 |
| SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts | \$329,830 | | | | | \$329,830 |
| SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services | | | \$7,976,770 | | | \$7,976,770 |
| SOCCCD Legal Defense for Invocation Complaint | \$2,000,000 | | | | | \$2,000,000 |
| SOCCCD Additional 1% Contingency | \$1,278,101 | | | | | \$1,278,101 |
| SOCCCD Special Trustee/General Election Expense | \$1,874,192 | | | | | \$1,874,192 |
| Total Approved Projects | \$45,326,631 | \$47,988,533 | \$35,855,357 | \$100,523,685 | \$160,815,028 | \$390,509,234 |

**South Orange County Community College District
Expenditure History for Approved Projects**

| Project Description | Approved Amount | 1999/04 Actual | 2004/05 Actual | 2005/06 Actual | 2006/07 Actual | 2007/08 Actual | 2008/09 Actual | 2009/10 Actual | 2011 and Forward | Total |
|---|------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|--------------|
| College Scheduled Maintenance Projects | 5,000,000 | | 381,124 | 900,200 | 431,327 | 161,938 | 1,428,062 | 1,184,918 | 512,432 | 5,000,000 |
| 2005/06 Allocation for Salary Schedule Restructure | 4,245,000 | | | 4,245,000 | | - | - | - | - | 4,245,000 |
| 2005/06 College Instructional Equipment Needs | 1,392,000 | | | 438,461 | 41,503 | 378,311 | 473,955 | 55,237.32 | 4,532 | 1,392,000 |
| Technology Needs for IVC, SC & District | 19,304,095 | | 2,394,995 | 3,580,783 | 3,178,825 | 3,647,238 | 3,919,852 | 1,226,921 | 1,355,481 | 19,304,095 |
| Campus Appearance Improvement IVC & SC | 1,000,000 | | | | | | 378,837 | 215,312 | 405,851 | 1,000,000 |
| ATEP Operating Budget* | 11,303,957 | | 266,981 | 706,587 | 1,119,887 | 1,841,834 | 2,273,645 | 2,401,548 | 2,693,475 | 11,303,957 |
| ATEP Staffing, Equipment, Program Development | 891,611 | | | | | | 20,689 | 171,285 | 699,637 | 891,611 |
| ATEP Renovation | 7,964,191 | 370,243 | 630,096 | 1,035,239 | 3,838,068 | 1,318,978 | 103,660 | 450,213 | 217,693 | 7,964,191 |
| ATEP Building Demolition | 7,000,000 | | | | | | 61,693 | 12,192 | 6,926,115 | 7,000,000 |
| ATEP Hangar & Chapel Utilities | - | | | | | | - | - | - | - |
| ATEP Site Development Negotiations | 4,265,883 | | | | 12,066 | 887,067 | 1,080,568 | 592,509 | 1,693,674 | 4,265,883 |
| ATEP Development | 3,750,000 | | | | | 565,425 | 1,041,250 | 750,807 | 1,392,519 | 3,750,000 |
| ATEP Parking Lot Renovation | 176,414 | | | | | | - | 176,205 | 209 | 176,414 |
| ATEP First Building Phase 3A | 12,500,000 | | | | | | | | 12,500,000 | 12,500,000 |
| College/District Contributions for Debt Retirement - COPS | 4,380,701 | 1,543,653 | 1,351,330 | 1,485,718 | - | - | - | - | - | 4,380,701 |
| Debt Retirement Contribution | 34,400,000 | 21,000,000 | 5,000,000 | 4,200,000 | 4,200,000 | - | - | - | - | 34,400,000 |
| IVC Business & Technology Innovation Center | 12,882,000 | | - | 25,860 | 981,852 | 5,563,594 | 2,392,351 | 1,477,228 | 2,441,115 | 12,882,000 |
| IVC Design and Install Entrance from Barranca | 2,850,000 | | | 9,950 | - | - | - | 41,576 | 2,798,474 | 2,850,000 |
| IVC Fine Arts Building | 4,652,000 | | | | | 61,163 | 115 | - | 4,590,722 | 4,652,000 |
| IVC Floor Repairs | 58,340 | | 57,458 | 882 | - | - | - | - | - | 58,340 |
| IVC Life Sciences Project | 17,410,000 | | | | | | 81,776 | 793,360 | 16,534,864 | 17,410,000 |
| IVC Lot Expansion and Phase 1 of Lot 6 | 1,476,759 | | 1,500 | 222,418 | 1,183,432 | 69,409 | - | - | - | 1,476,759 |
| IVC Maintenance and Police Facility | 4,553,656 | | 90,046 | 1,575,308 | 1,412,747 | 1,475,172 | 383 | - | - | 4,553,656 |
| IVC Modular Building | 370,000 | 369,456 | 544 | | | | | | | 370,000 |
| IVC Landscaping (PAC & BSTIC) | 1,796,000 | | | | | | | 105,493 | 1,690,507 | 1,796,000 |
| IVC Performing Arts Center | 17,006,209 | 57,850 | 623,625 | 4,235,617 | 10,727,931 | 1,137,271 | 38,469 | 185,445 | - | 17,006,209 |
| IVC Science Equip & TV Studio | 500,000 | 492,814 | 7,186 | | | | | | | 500,000 |
| IVC Sports Facilities | 896,000 | 896,000 | | | | | | | | 896,000 |
| IVC Replace Main Water Valves | 275,000 | | | | | | | 6,035 | 268,965 | 275,000 |
| IVC Replace Natural Gas Piping A&B Quads | 230,000 | | | | | | | 3,088 | 226,912 | 230,000 |
| IVC Repair Exteriors A100, A200, A300, A400, B100 | 400,000 | | | | | | | | 400,000 | 400,000 |
| IVC SSC HVAC System | 800,000 | | | | | | | 1,346 | 798,654 | 800,000 |
| IVC Utility Service Project | 416,000 | | | 125,332 | 220,576 | 315 | - | - | 69,778 | 416,000 |
| IVC Remove/Relocate IVC Malnt., Police, Whse, & A-500 Bldgs | 484,123 | | | 35,700 | 413,103 | 29,853 | 5,466 | - | - | 484,123 |
| IVC Modular Bldg Replacement (CEC) | 197,402 | | | | 197,402 | | | | | 197,402 |
| IVC Science Lab Addition & Remodel | 6,980,000 | | | | 276,823 | 86,014 | 2,373,462 | 2,024,161 | 2,219,540 | 6,980,000 |
| IVC A-300 Bldg Remodel | 2,481,000 | | | | 49,177 | 94,785 | 1,529,452 | 228,508 | 579,078 | 2,481,000 |
| IVC A-400 Bldg Remodel | 1,000,000 | | | | | | | | 1,000,000 | 1,000,000 |
| IVC Early College Program | 60,000 | | | | | 19,626 | 40,374 | - | 0 | 60,000 |
| Retiree Benefits | 35,417,938 | 2,819,497 | 3,055,490 | 3,361,039 | 4,681,912 | 10,500,000 | 500,000 | 2,500,000 | 8,000,000 | 35,417,938 |
| SC M/S/E Bldg, Soil, & Slab Repairs | 128,710 | | 57,748 | | | 9,684 | 115 | - | - | 128,710 |
| SC M/S/E Plaza Repairs | 69,288 | | | | | | 69,288 | - | - | 69,288 |
| SC M/S/E Renovation | 39,000 | | | | | | 39,000 | - | - | 39,000 |
| SC Building Repairs - TAS Building | 1,956,000 | | 26,775 | 97,135 | 28,465 | - | 1,048 | - | 1,802,576 | 1,956,000 |
| SC Building Repairs - Library Remodel | 20,141,000 | 40,000 | 37,892 | - | - | - | - | 511,511 | 19,551,596 | 20,141,000 |
| SC Demolition of Lower Campus Buildings | 1,719,000 | 965,373 | 15,917 | 737,255 | - | - | - | - | 455 | 1,719,000 |
| SC Demolition and Upper Quad Remodel | 1,000,000 | | | | | | | | 1,000,000 | 1,000,000 |
| SC Village Remodel | 4,130,000 | | | | | 244,229 | 2,014,945 | 1,311,975 | 558,852 | 4,130,000 |
| SC Village Expansion | 3,942,000 | | | | | | 463,110 | 2,942,595 | 536,294 | 3,942,000 |
| SC Golf Driving Range Net Replacement | 300,000 | | | 1,800 | 43,400 | 46,600 | 5,000 | 5,000 | 198,200 | 300,000 |
| SC Health Science/District Office Building | 15,251,655 | 7,156,088 | 7,887,463 | 189,994 | 5,096 | 13,014 | - | - | 0.460 | 15,251,655 |
| SC Hire Consultant for Parking/Traffic Study | 48,500 | | 24,250 | - | - | - | - | - | 24,250 | 48,500 |
| SC McKinney Theater Lighting and Sound Systems Upgrade | 1,335,000 | 46,200 | 1,288,800 | | | | | | - | 1,335,000 |
| SC BGS Mold Abatement and Air Quality Improvements | 8,724,200 | | | 682,740 | 3,735,624 | 4,277,090 | 28,746 | - | - | 8,724,200 |

**South Orange County Community College District
Expenditure History for Approved Projects**

| Project Description | Approved Amount | 1999/04 Actual | 2004/05 Actual | 2005/06 Actual | 2006/07 Actual | 2007/08 Actual | 2008/09 Actual | 2009/10 Actual | 2011 and Forward | Total |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|
| SC Sciences Building (M/S/E annex) | 47,656,346 | | | | 29,595 | - | - | - | 47,626,751 | 47,656,346 |
| SC Science Equip & TV Studio | 500,000 | 499,908 | 92 | | | - | - | - | - | 500,000 |
| SC Science/Applied Science Bldg | 14,850 | | 14,850 | | | - | - | - | - | 14,850 |
| SC Sports Facilities | 817,310 | 778,625 | 26,695 | 11,990 | | - | - | - | - | 817,310 |
| SC Bridge Replacement | 1,700,000 | | | | | | | 2,693 | 1,697,307 | 1,700,000 |
| SC M/S/E Bldg Ventilation System Upgrade | - | | | | | | | - | - | - |
| SC Pool Deck Replacement | 1,500,000 | | | | | | | 23 | 1,499,977 | 1,500,000 |
| SC Roof Replace Tech & Applied Science, Village Bldg 3-8 | 1,500,000 | | | | | | | 166,833 | 1,333,167 | 1,500,000 |
| SC Temporary Classroom Facilities | 7,269,285 | | 714 | 3,729,338 | 3,341,007 | 105,308 | 450 | 300 | 92,168 | 7,269,285 |
| SC McKinney Theater Restroom remodel | 2,542,000 | | | | 162,708 | 105,248 | 2,023,613 | 72,862 | 177,569 | 2,542,000 |
| SC Loop Road | 3,442,000 | | | | | | | 5,740 | 3,436,260 | 3,442,000 |
| SOCCCD: Replace HR & Bdgt Dev Systems | 897,740 | | | 208,797 | 672,943 | 16,000 | - | - | 0 | 897,740 |
| SOCCCD: Student Information System Upgrade-Phase I/Phase II | 14,102,260 | | | | 3,515,073 | 5,304,918 | 4,111,633 | 1,099,661 | 70,975 | 14,102,260 |
| SOCCCD: Districtwide Telephone System | 4,499,498 | 127,271 | 3,636,911 | 627,911 | 107,404 | - | - | - | 0 | 4,499,498 |
| SOCCCD: Fiscal and HR Systems Repl. | 27,500 | | | 27,500 | | - | - | - | - | 27,500 |
| SOCCCD: Consultant District Educational & Facilities Master Plan | 735,010 | | | 370,010 | | - | - | - | 365,000 | 735,010 |
| SOCCCD: HR Recruitment Work Plan | 85,911 | | 85,911 | | | 0 | - | - | - | 85,911 |
| SOCCCD: Legislative Advocacy Services - Basic Aid | 210,000 | 15,700 | 24,002 | 24,298 | 24,000 | 14,000 | 34,354 | 13,140 | 60,506 | 210,000 |
| SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy | 329,830 | | | 184,690 | 85,327 | 59,813 | - | - | - | 329,830 |
| SOCCCD: IT Projects SC/IVC/A/TEP Instruct & Student Svc | 7,976,770 | | | | | | | 2,906,089 | 5,070,681 | 7,976,770 |
| SOCCCD: Legal Defense for Invocation Complaint | 2,000,000 | | | | | | | | 2,000,000 | 2,000,000 |
| SOCCCD: Additional 1% Contingency | 1,278,101 | | | | | | | | 1,278,101 | 1,278,101 |
| SOCCCD: Trustee Election/General Election Expense | 1,874,192 | 453,867 | | | | | 527,830 | | 892,495 | 1,874,192 |
| Totals | 390,509,234 | 37,632,547 | 26,988,395 | 33,077,552 | 44,726,959 | 38,085,375 | 27,063,190 | 23,641,810 | 159,293,407 | 390,509,234 |

| | 1999/04 Actual | 2004/05 Actual | 2005/06 Actual | 2006/07 Actual | 2007/08 Actual | 2008/09 Actual | 2009/10 Actual | 2011 and Forward |
|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Commitments | 83,542,630 | 57,751,446 | 11,145,072 | 34,465,912 | 70,908,593 | 54,256,170 | 37,446,916 | 40,992,495 |
| Cumulative Commitments | 83,542,630 | 141,294,076 | 152,439,148 | 186,905,060 | 257,813,653 | 312,069,823 | 349,516,739 | 390,509,234 |
| Receipts | 74,365,248 | 40,162,878 | 46,899,203 | 52,896,017 | 50,692,873 | 51,179,365 | 39,022,021 | 38,984,025 |
| Cumulative Receipts | 74,365,248 | 114,528,126 | 161,427,329 | 214,323,346 | 265,016,219 | 316,195,584 | 355,217,605 | 394,201,630 |
| Cumulative Expenses | 37,632,547 | 64,620,942 | 97,698,494 | 142,425,453 | 180,510,828 | 207,574,018 | 231,215,828 | 390,509,234 |
| Cash Balances | 36,732,701 | 49,907,184 | 63,728,835 | 71,897,893 | 84,505,391 | 108,621,566 | 124,001,777 | 3,692,396 |

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT
May 23, 2011

SADDLEBACK COLLEGE

1. JAMES B. UTT LIBRARY REMODEL

Reallocation of basic aid funding has allowed this project to move forward. Bid opening was March 31, 2010. Board awarded construction in May with Notice to Proceed issued on June 14, 2010. Construction is underway with abatement and demolition 100% complete. A progress meeting was held with Division Heads and the Dean in October. The final furniture and equipment selection meetings were held on January 11, 2011 with all eight departments, Division Heads and the Dean. Staff is formulating a purchasing strategy for project furniture, fixtures and equipment. Overhead and in-wall MEP installation continues on all three floors. Steel erection for the new stairway and curtain wall system continues. Project updates may be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2010 with a shift for funding to the 2012-2013 fiscal year. On February 28, 2011, the Board approved moving forward with the Sciences building with awareness that State funding is compromised and reassigned \$14,789,346 basic aid dollars from other Saddleback College projects to the Sciences building. The Board of Trustees approved Dougherty and Dougherty as the Architect. The college, under the direction of President Burnett, selected the Design Team members and the design kick off meeting was held in April. College and District representatives are reviewing parking lots #5 and #7 as potential building locations. Though final budget numbers will not be resolved until the State Chancellor's Office completes the funding process, the overall project budget is anticipated at \$58,835,000 with \$35,635,000 anticipated from the state and \$23,200,000 proposed as funded through basic aid.

3. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2009 and again on September 1, 2010. The State Chancellor's Office has asked the District to re-submit with a shift for funding to the 2013-2014 fiscal year. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$30,120,000 with \$21,084,000 anticipated from the state and \$9,036,000 proposed as funded through basic aid.

4. LOOP ROAD

The Board approved the Loop Road project in March, 2009. Currently, the project is estimated at \$5,650,000 which may be inadequate. Architectural selection was Board approved in February, 2010. The kick-off meeting was held in May with monthly

progress meetings. In September, the project team including the engineering group met with the City of Mission Viejo. In October the Army Corp of Engineers reviewed site drainage and discharge planning. A follow up meeting was held with the City of Mission Viejo this month. The city accepted the design and the project related reports. The discovery phase is on schedule. The architect submitted the final report for review to the district and college late this month. On February 28, 2011, the Board approved moving forward with phase II of the design and secondary effects. \$3,442,000 of the overall project budget is approved for funding through basic aid. Recent estimates identify the project cost at \$7,914,000.00.

5. M/S/E PLAZA RENOVATION

The Board approved the Math/Science/Engineering (M/S/E) building plaza project in March, 2009. Uneven settlement under the plaza area between the Library and the M/S/E building has resulted in slab heaving, cracking and water penetration at the M/S/E building. The College has requested that this project be temporarily postponed. The overall project budget is \$5,081,000 ~~funded through basic aid~~. Funding for this project has been transferred to the Sciences Building to allow that project to move forward failing state funding.

6. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. There were two construction packages, one for site work and one for the buildings. The Surety for MJ Contractors and the District executed a Takeover Agreement. Construction is complete. The Notice of Completion for the building portion was filed in June 2010. The final for the site work was filed in August 2010. DSA Close Out and close out of the outstanding stop notices filed with the surety are underway. The overall project budget is \$3,942,000 funded through basic aid.

7. BRIDGE REPLACEMENT PROJECT

In March 2010, the Board approved an architect and basic aid funding of \$1,700,000 for the southeast library bridge due to a finding of failing structural integrity. Construction documents were submitted to DSA in September and DSA completed the plan check review in early December and returned the plans with minor corrections. A required supplemental soils report was sent to DSA. No modification to the original design was required as a result of the soils report findings. The corrected plans were returned to DSA in January for back check and approval. DSA approval of plans for construction was obtained last month. Final bid documents are being prepared and the bidding process has commenced.

8. DISTRICT I.T. SERVER ROOM RENOVATION PROJECT

On July 28, 2008, the Board approved a basic aid allocation of technology funding for the colleges and the District. On July 26, 2010, the Board approved the Award of Bid to upgrade the HVAC System and other utilities in the District Server Room. Construction of the project commenced on November 15, 2010. The project construction is complete at this time and punch list items have been completed. The Notice of Completion is

submitted to the Board this month for approval. DSA close out is underway. The overall budget for the project is \$489,133.00 funded through basic aid.

9. ATAS RENOVATION PROJECT

On February 28, 2011, the Board approved moving forward with the renovation of the ATAS building. The preliminary budget estimate for this project is \$8,755,055. Budget will be finalized early in the design phase anticipated for Spring/Summer 2011. The current basic aid assignment of \$1,956,000 is sufficient to meet anticipated design costs.

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. There were 69 change orders requiring DSA approval. Approximately 12 remain outstanding.

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The final equipment order is complete and State reimbursement requests are complete. DSA closeout is complete. The overall project budget is \$25,593,000 with \$12,711,000 from the state and \$12,882,000 funded through basic aid.

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. The Notice of Completion was filed on July 8, 2010. DSA close out is underway. The overall project budget is \$6,980,000 funded through basic aid.

4. LIFE SCIENCES PROJECT

The Board of Trustees approved the architects for the Life Sciences project in November, 2008. DSA approval was received on December 2, 2010 and the State Chancellor's office approved moving into the bid phase on February 11, 2011. Once construction begins, project updates may be viewed at: <http://soccdd.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$24,848,000 with \$17,377,000 from the state and \$7,468,000 funded through basic aid. The Board has funded this project to \$17,410,000 to address the lack of bond funding from the state. A full budget assessment will be addressed at bid anticipated in April.

5. FINE ARTS BUILDING

The District submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2008. Funding was pushed back first to December, 2009, and again to September, 2010. The State Chancellor's Office has asked the District to re-submit with a shift to funding to the 2013-2014 fiscal year. There is a reduction in the allocated points. If this project is required to recomplete for funding, it will not be as competitive. Though final budget will be resolved after the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$34,552,000 with \$24,330,000 anticipated from the state and \$10,222,000 proposed as funded through basic aid.

6. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project March, 2010. On February 28, 2011, the Board approved moving forward phase II of the design.

Currently, the project is estimated at \$2,850,000. The first of two plan check fees has been submitted to the City of Irvine. This review precedes final design and submittal to DSA. The discovery phase is complete and a recommendation to move into design was approved at the February 28, 2011, board meeting. The overall project budget is \$2,850,000 funded through basic aid.

7. GREAT LAWN PROJECT

The Board of Trustees approved the Landscape Improvements project in March, 2009. Contractor's Contract was approved August, 2010. A kick off meeting was held on October 13, 2010. The Contractor declared bankruptcy on December 6, 2010. Staff is working with the Surety to re-engage for project completion. The schedule will be impacted. The overall project budget is \$1,796,000 funded through basic aid.

8. A400 RENOVATION PROJECT

On February 28, 2011, the Board approved moving forward with the renovation of the A400 building. The preliminary budget estimate for this project was \$3,004,051. Budget will be finalized early in the design phase anticipated for Fall, 2011. The current basic aid assignment of \$1,000,000 is sufficient to meet anticipated design costs.

ATEP

1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation 99% complete. Contractor seems incapable of completing final work. A separate contractor will perform last 1% with deduction taken from final retention release. The contractor has requested a review of previously submitted change orders. District staff has partially released retention and is working with ModSpace on finalizing a few outstanding items. To date, total change orders represent 3.01% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The Board approved both Phase A and B contractors on October 25, 2010. A preconstruction meeting was held with the Phase A contractor on October 29, 2010 with Notice to Proceed given for the week of November 22, 2010. Phase B contractor has submitted insurance certifications which are currently under review with the City of Tustin. A second demolition phase is under design to include the hanger at the southwest edge of the property. Project updates may be viewed at: <http://socc.edu/businessservices/ProjectUpdates.html>. The overall project budget is \$7,000,000 funded through basic aid.

3. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

4. ATEP FIRST BUILDING PHASE 3A

On February 28, 2011, the Board approved moving forward with the First Building of Phase 3A. The budget estimate for this project is \$23,500,000. The current basic aid assignment of \$12,500,000 is sufficient to meet anticipated design costs. Program level planning is underway.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Monthly Financial Status Report
ACTION: Information

BACKGROUND

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

STATUS

The reports display the adopted budget, revised budget, and transactions through April 30, 2011. A review of current revenues and expenditures for the 2010/11 fiscal year shows that they are in line with the budget.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

General Fund Income and Expenditure Summary
As of April 30, 2011

| REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE | | Adopted Budget | Revised Budget | Difference | Beg Bal & Receipts/ Expenditures |
|--|-----------|--------------------|--------------------|------------------|--|
| SOURCES OF FUNDS | | | | | |
| BEGINNING FUND BALANCE: | | 32,509,540 | 32,509,540 | 0 | 32,509,540 |
| REVENUES: | | | | | |
| Federal Sources | 8100-8199 | \$ 2,564,525 | 3,589,019 | 1,024,494 | 1,221,422 |
| Other State Sources | 8600-8699 | 16,296,621 | 16,816,654 | 520,033 | 12,453,763 |
| Other Local Sources | 8800-8899 | 173,259,570 | 173,312,159 | 52,589 | 170,857,848 |
| Total Revenue | | 192,120,716 | 193,717,832 | 1,597,116 | 184,533,033 |
| BASIC AID | | | | 0 | |
| INCOMING TRANSFERS | 8980-8989 | | | 0 | |
| TOTAL SOURCES OF FUNDS | | <u>224,630,256</u> | <u>226,227,372</u> | <u>1,597,116</u> | <u>217,042,573</u> |
| USES OF FUNDS | | | | | |
| EXPENDITURES: | | | | | |
| Academic Salaries | 1000-1999 | 63,929,116 | 63,311,988 | (617,128) | 52,809,466 |
| Other Staff Salaries | 2000-2999 | 40,299,840 | 40,722,766 | 422,926 | 28,954,403 |
| Employee Benefits | 3000-3999 | 32,778,731 | 32,796,412 | 17,681 | 22,578,362 |
| Supplies & Materials | 4000-4999 | 5,896,551 | 5,342,801 | (553,750) | 2,658,670 |
| Services & Other Operating | 5000-5999 | 20,432,292 | 20,418,759 | (13,533) | 11,534,737 |
| Capital Outlay | 6000-6999 | 11,594,750 | 10,564,441 | (1,030,309) | 4,146,392 |
| Payments to Students | 7500-7699 | 141,406 | 209,060 | 67,654 | 158,533 |
| Total Expenditures | | 175,072,686 | 173,366,227 | (1,706,459) | 122,840,563 |
| OTHER FINANCING USES: | | | | | |
| Inter Fund Transfers Out | 7300-7399 | 884,000 | 1,084,000 | 200,000 | 1,084,000 |
| Basic Aid Transfers Out | | 35,991,530 | 39,099,919 | 3,108,389 | 11,108,389 |
| Intra Fund Transfers Out | 7400-7499 | 0 | 0 | 0 | 0 |
| Debt Service | 7100-7199 | 425,000 | 420,186 | (4,814) | 262,578 |
| Total Other Sources (Uses) | | 37,300,530 | 40,604,105 | 3,303,575 | 12,454,967 |
| TOTAL USES OF FUNDS | | <u>212,373,216</u> | <u>213,970,332</u> | <u>1,597,116</u> | <u>135,295,530</u> |
| ENDING FUND BALANCE | | 12,257,040 | 12,257,040 | 0 | 81,747,043 |
| Reserve for Economic Uncertainties | | 10,266,798 | 10,266,798 | 0 | |
| Location Reserves for Economic Uncertainties | | 1,990,242 | 1,990,242 | 0 | |
| Nondesignated Budget Allocation | | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

SADDLEBACK COLLEGE

General Fund Income and Expenditure Summary
As of April 30, 2011

| REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE | | Adopted Budget | Revised Budget | Difference | Beg Bal & Receipts/ Expenditures |
|--|--|--------------------|--------------------|----------------|--|
| SOURCES OF FUNDS | | | | | |
| LOCATION BEGINNING BALANCE | | 12,067,376 | 12,067,376 | 0 | 12,067,376 |
| REVENUES: | | | | | |
| Unrestricted Budget Allocation | | \$ 79,713,405 | 79,713,405 | 0 | 77,159,822 |
| Restricted Budget Allocation | | 8,776,364 | 9,286,156 | 509,792 | 6,642,091 |
| Total Revenue | | 88,489,769 | 88,999,561 | 509,792 | 83,801,913 |
| BASIC AID | | 0 | 0 | 0 | 0 |
| INCOMING TRANSFERS 8980-8989 | | 0 | 0 | 0 | 0 |
| TOTAL SOURCES OF FUNDS | | 100,557,145 | 101,066,937 | 509,792 | 95,869,289 |
| USES OF FUNDS | | | | | |
| EXPENDITURES: | | | | | |
| Academic Salaries 1000-1999 | | 39,244,469 | 39,164,725 | (79,744) | 32,800,129 |
| Other Staff Salaries 2000-2999 | | 20,624,933 | 20,640,346 | 15,413 | 14,640,110 |
| Employee Benefits 3000-3999 | | 18,070,410 | 18,216,989 | 146,579 | 14,260,743 |
| Supplies & Materials 4000-4999 | | 4,111,371 | 3,948,496 | (162,875) | 1,458,742 |
| Services & Other Operating 5000-5999 | | 8,776,517 | 9,279,543 | 503,026 | 4,883,458 |
| Capital Outlay 6000-6999 | | 7,672,742 | 7,732,519 | 59,777 | 3,295,281 |
| Payments to Students 7500-7699 | | 66,461 | 94,077 | 27,616 | 67,813 |
| Total Expenditures | | 98,566,903 | 99,076,695 | 509,792 | 71,406,276 |
| OTHER FINANCING SOURCES/(USES): | | | | | |
| Transfers Out 7300-7399 | | 400,000 | 400,000 | 0 | 400,000 |
| Other Transfers 7400-7499 | | 0 | 0 | 0 | 0 |
| Debt Service 7100-7199 | | 0 | 0 | 0 | 0 |
| Total Other Sources (Uses) | | 400,000 | 400,000 | 0 | 400,000 |
| TOTAL USES OF FUNDS | | 98,966,903 | 99,476,695 | 509,792 | 71,806,276 |
| LOCATION OPERATING BALANCE | | 1,590,242 | 1,590,242 | 0 | 24,063,013 |
| Reserve for Economic Uncertainties | | 1,590,242 | 1,590,242 | 0 | 0 |
| Nondesignated Budget Allocation | | \$ 0 | \$ 0 | \$ 0 | 0 |

IRVINE VALLEY COLLEGE

General Fund Income and Expenditure Summary
As of April 30, 2011

| REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE | | Adopted Budget | Revised Budget | Difference | Beg Bal & Receipts/ Expenditures |
|--|-----------|-------------------|-------------------|------------------|--|
| SOURCES OF FUNDS | | | | | |
| LOCATION BEGINNING BALANCE | | 3,961,914 | 3,961,914 | 0 | 3,961,914 |
| REVENUES: | | | | | |
| Unrestricted Budget Allocation | | \$ 43,579,530 | 43,579,530 | 0 | 42,296,377 |
| Restricted Budget Allocation | | 5,086,710 | 6,402,369 | 1,315,659 | 4,620,742 |
| Total Revenue | | 48,666,240 | 49,981,899 | 1,315,659 | 46,917,119 |
| BASIC AID | | 0 | 0 | 0 | 0 |
| INCOMING TRANSFERS | 8980-8989 | 0 | 0 | 0 | 0 |
| TOTAL SOURCES OF FUNDS | | 52,628,154 | 53,943,813 | 1,315,659 | 50,879,033 |
| USES OF FUNDS | | | | | |
| EXPENDITURES: | | | | | |
| Academic Salaries | 1000-1999 | 21,604,498 | 21,592,109 | (12,389) | 18,725,204 |
| Other Staff Salaries | 2000-2999 | 12,253,481 | 12,807,192 | 553,711 | 9,035,812 |
| Employee Benefits | 3000-3999 | 10,882,142 | 10,816,870 | (65,272) | 8,349,269 |
| Supplies & Materials | 4000-4999 | 1,535,181 | 1,150,384 | (384,797) | 584,192 |
| Services & Other Operating | 5000-5999 | 4,072,278 | 4,665,985 | 593,707 | 2,637,152 |
| Capital Outlay | 6000-6999 | 1,146,629 | 1,742,104 | 595,475 | 569,176 |
| Payments to Students | 7500-7699 | 74,945 | 114,983 | 40,038 | 90,720 |
| Total Expenditures | | 51,569,154 | 52,889,627 | 1,320,473 | 39,991,525 |
| OTHER FINANCING SOURCES/(USES): | | | | | |
| Transfers Out | 7300-7399 | 234,000 | 234,000 | 0 | 234,000 |
| Other Transfers | 7400-7499 | 0 | 0 | 0 | 0 |
| Debt Service | 7100-7199 | 425,000 | 420,186 | (4,814) | 262,578 |
| Total Other Sources (Uses) | | 659,000 | 654,186 | (4,814) | 496,578 |
| TOTAL USES OF FUNDS | | 52,228,154 | 53,543,813 | 1,315,659 | 40,488,103 |
| LOCATION OPERATING BALANCE | | 400,000 | 400,000 | 0 | 10,390,930 |
| Reserve for Economic Uncertainties | | 400,000 | 400,000 | 0 | 0 |
| Nondesignated Budget Allocation | | \$ 0 | \$ 0 | \$ 0 | 0 |

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: SOCCCD: Quarterly Investment Report
ACTION: Information

BACKGROUND

Senate Bill Number 564 added Government Code Section 53646 requiring the local agencies in California, including educational institutions, to render a statement of investment policy to their local governing Board on an annual basis. In addition, a quarterly report in compliance with the investment policy is to be rendered to the governing Board with respect to the agency's investments. The Board approved the District's investment policy on September 16, 1996, and since then, quarterly reports have been rendered for the Board's information.

STATUS

This report is for the quarter ending on March 31, 2011. Our cash balances at the end of March 31, 2011 were One Hundred Fifty-Five Million, Two Hundred Twenty-Nine Thousand, Two Hundred Ninety-Seven Dollars and 16/100 (\$155,229,297.16) in the Orange County Investment Pool (OCIP) and Twenty-Five Million, Six Hundred Forty-Four Thousand, Six Hundred Fifty-Four Dollars and 70/100 (\$25,644,654.70) in the Local Agency Investment Fund (LAIF) Pooled Investment Account. The OCIP investment pool is yielding an average of 0.61% and the LAIF investment pool is yielding an average of 0.51% for the fiscal quarter ending March 31, 2011. Both pools are highly liquid, with overnight wire transfers available upon request.

TO: Board of Trustees
FROM: Gary L. Poertner, Chancellor
RE: Written Reports
ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
Associate Vice Chancellor, Economic Development
President, Irvine Valley College
President, Saddleback College
Vice Chancellor, Technology & Learning Services
Vice Chancellor, Human Resources
Vice Chancellor, Business Services
Irvine Valley College Classified Senate
California School Employees Association
Saddleback College Classified Senate
Police Officers' Association
Associated Student Government of SC
Associated Student Government of IVC



MEMORANDUM

TO: Members of the Board of Trustees
Gary L. Poertner, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR MAY 23, 2011 BOARD OF TRUSTEES' MEETING

Saddleback College's 42nd Commencement was held on May 20th in the gymnasium. This year, 1,472 students graduated with an associate's degree and 981 students earned certificates of achievement. President Burnett was thrilled to welcome the Board of Trustees and Chancellor, who all played important roles in the ceremony. Alumna of the Year Frances Dilorinzo served as commencement speaker and graduating student Justin Huft was the student speaker. Of the morning's festivities, a highlight was President Burnett's recognition of the graduating veterans. Congratulations to the Class of 2011!

At commencement, Saddleback College recognized its 30 retiring faculty. Together, these faculty members have contributed well over 300 years at Saddleback College. We thank our faculty for their dedication to our college and students and wish them all the best!

Saddleback College is pleased to announce that Dr. Patti Flanigan will be Dean of the college's new Division of Online Education and Learning Resources. Dr. Flanigan has worked at Saddleback College since 2000 as the Dean of Social and Behavioral Sciences and is respected for her knowledge of distance education and basic skills.

Dave Jenkin was hired as Director of the Saddleback College Foundation. Dave has a wealth of experience in fundraising at four-year universities, including North Carolina State, Clemson, and Tulane, and has worked as a consultant for higher education.

Christian Alvarado was hired as the colleges' Director of Financial Assistance. Christian comes to us from Mt. San Antonio College, where he was Assistant Director of Financial Aid after working in several different capacities in that college's financial aid office since 1999.

President Burnett attended the Associated Student Government banquet on May 6th, where the students presented their annual awards to faculty, staff, and students. Highlights included a presentation by poetry interpretation competitors of the college's forensics team and a flute recital by ASG member Laura Chapman.

The Saddleback College scholarship ceremony was held on March 12th. More than \$270,000 in scholarships was awarded to more than 270 students. Saddleback College welcomed Assemblyman Don Wagner, who awarded the Paul R. Wagner Memorial Scholarship, a scholarship established in the memory of Paul R. Wagner and is intended to assist a student planning to attend Purdue University or planning on playing on the college's baseball team. Thank you to the many donors, Associated Student Government, the Foundation Board of Governors, and the planning committee for their work in making this wonderful event possible.

Dr. Burnett attended the Saddleback Symphony Orchestra's performance of The Phantom of the Opera on May 15th.

Office of Instruction

The Sociology Department reports that the PFLAG panel presentation was held on April 26th and well attended by both Saddleback students and faculty. The Department of Psychology and Psi Beta Honor Society in Psychology would like to thank all the students, faculty, college staff, and community members that helped to successfully host Saddleback College's first "Psychology Week" in April. The Psychology faculty and students organized talks presented by eminent researchers throughout the week, a career panel featuring those in a variety of helping professions and various events in the quad aimed at raising awareness about mental health issues. An entire afternoon was geared toward helping students in distress. Massage Heights, a local Mission Viejo business, participated by offering free massages to students in the quad and The Student Health Center participated by offering distress tips, yoga demonstrations, and "brain" food to students.

Economics Professor, Howard Gensler, has written a microeconomics textbook that is presently being published by National Social Science Press. The Anthropology Department just completed a flintknapping (stone tool making) workshop where Anthropology students learned how to make stone tools from obsidian. The next event is the Anthropology Transfer such Workshop May 13 for our 280 declared Anthropology majors. We will provide detailed information on transfer strategies as choosing your transfer school, housing and undergraduate research opportunities. The Geography Department is proud to announce that Brittany Gale has won 3 awards/scholarships this spring. The CGS Student Travel Award - \$175 award to help cover the costs of attending the conference The David Lantis Undergraduate Scholarship - \$400 scholarship for one undergraduate student in the state that is majoring in geography and has a 3.7 GPA. The Los Angeles Geographical Society's McKnight-Clemens Scholarship - \$500 award to a few undergraduate geography majors at Community College or 4-year universities in southern California and is merit based.

Jazz lab with Guest Artist Benn Clatworthy performed in the McKinney Theatre on May 2nd. The Annual Juried Student Art Exhibition presented student awards at a potluck artists' reception and award ceremony on May 3rd. This year two new awards were presented, The President's Choice Award and the Dean's Choice Award. On May 4th, film students presented their student showcase of short films at the Newport Beach Film Festival. On May 5th, the Saddleback Music Students presented a free recital at Concert Hour at noon. Another free concert, the Michael Dessen Trio, sponsored by the Music Department, occurred on May 6th. The Cinema-Television-Radio Department held its 2nd Annual Open House on May 6th in their studios. Also on May 6th the Saddleback Wind Ensemble, conducted by Carmen Dominguez, presented Summer Winds in the McKinney Theatre. Audiences experienced *The Journey* on May 6th and 7th in the Studio Theatre, which was a student produced production consisting of spoken word, music and dance. On May 14th and 15th, the Saddleback College Symphony Orchestra and College Choirs presented *The Phantom of the Opera* to full houses in the McKinney Theatre. On May 22nd Grisha Goryachev, a flamenco guitarist from Russia, gave a solo performance in the McKinney Theatre. The last event of the season from the Division of Fine Arts & Media Technology will be the KSBR Birthday Bash 2011.

In the third annual Community College Culinary Competition Saddleback College took first place. Armando Contreras, with a team of classmates supporting him -- won the competition with his Chicken Marengo dish. Congratulations to Armando, his instructor and team coordinator, Haley Nguyen, chef owner of Xanh Bistro. Twelve students from Saddleback attended the competition and it was a great team effort.

Student Services

The Transfer Center counselors and staff participated in the Transfer Celebration on May 5. The Transfer center counselors and staff attended the University of California's Ensuring Transfer Success Conference on May 2. The spring Teacher Preparation Pipeline cohort finished with 23 students completing the EDUC 115 class and 40 hours of fieldwork.

The Vet-to-Vet Mentorship Program ended for the year with four Veteran mentors and 12 mentees recognized. The Disabled Veteran Mentorship Program ended with three mentors who aided students and student Veterans with disabilities in the Adapted Kinesiology Program recognized for their efforts.

On Wednesday May 4th, the VETS Center hosted the second annual VETS Program Veterans Recognition Event. The following award winners were recognized: Jack Williams IV (Student Veteran Leader of the Year), Mikel Savides (Student Veteran of the Year), Elizabeth Tepe (Female Student Veteran of the Year), Anthony Belot (Servant Leader Recognition), Nick Koscielski (Academic Performance of the Year), Sean Couevas ("Len Rugh Courage Award"), Bryson Medlock (Student Veteran Service Award), Adrian Michael (Community Service Award), Bill Cook (Volunteer of the Year), Javier Williams (Classified Staff Member of the Year), Michael Channing (Faculty of the Year), and Jane Rosenkrans (Administrator of the Year).

TO: Gary L. Poertner, Chancellor, and Members of the Board of Trustees
FROM: Glenn R. Roquemore, President
DATE: May 12, 2011
SUBJECT: **President's Report for the May 23, 2011 Board of Trustees Meeting**

26th Annual Scholarship Awards Ceremony

On Thursday, May 12, the 26th Annual Foundation Scholarship Awards Ceremony was held in the IVC Performing Arts Center. The event started with a continental breakfast at 8 a.m. in the Performing Arts Center lobby, followed by the program commencing at 9 a.m. This year 24 endowments and 31 scholarship funds provided individual scholarships to 201 deserving students. At the ceremony, Irvine Valley students received more than \$157,000; in total, more than \$248,000 was awarded to stellar students during the 2010-2011 academic year. These awards were made possible through the generous contributions of many Irvine Valley benefactors, who include local businesses, corporations, and service organizations such as Grainger, Charter 100, and ATT, as well as IVC faculty, students, administrators, and staff. This year 478 IVC students applied for scholarships—a record number of students, including 15 veterans. The number of scholarship applicants who work part-time or full-time also increased by 12% this year to 62 percent.

Arleen Elseroad Selected to Chair Statewide Steering Committee

IVC's Arleen Elseroad, Dean of Enrollment Services, has been elected chair of the CCCApply Steering Committee, an important position for the college, our district, and our students. The CCCApply Steering Committee brings together the California Community College Chancellor's Office, Admissions and Records, and IT professionals from 12 districts to oversee the system's statewide online admission application. CCCApply is used by 103 of the 112 community colleges and serves approximately 2.5 million students annually.

8th Annual Jazz Picnic

The 8th Annual Irvine Valley College Jazz Picnic was held on Saturday, May 7 at 2 p.m. on the Arts Plaza lawn in front of the IVC Performing Arts Center. The celebration of modern jazz was presented by the IVC Jazz Ensemble, with Ed Peffer directing. The program also included performances by guest artists from the Northwood High School Jazz Ensemble I and the Bob Sheppard Quartet.

IVC Men's Volleyball Wins State Championship

Congratulations to the Irvine Valley College men's volleyball team, who recently won a marathon five-set match over Grossmont College to capture the 2011 California Community College Athletic Association (CCCAA) State Championship. This is IVC's third men's volleyball state championship in the past five years (2007, 2008 and 2011) and the second state title for IVC athletics this school year following the women's golf team's first-ever championship win in the fall of 2010.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Ph.D., Marcia Milchiker, Nancy M. Padberg, T. J. Prendergast, III
Gary L. Poertner, Chancellor - Glenn R. Roquemore, Ph.D., President, Irvine Valley College

IVC Foundation Awards Dinner

The annual Irvine Valley College Foundation Awards Dinner, held at the exclusive Big Canyon Country Club in Newport Beach, was a huge success. The donors, students, attendees, and volunteers, as well as the evening's medal winners, all made for a special night. This year IVC medal recipients were William Woollett, Jr. (Irvine's first city manager, who served from 1972 to 1989), Irvine Police Chief David L. Maggard, Jr., and IVC Professor Colin McCaughey. Orange County Sheriff Sandra Hutchens was a special guest; *OC Metro* business magazine publisher Steve Churm was the master of ceremonies; and IVC's Director of Extended Education, David Anderson, was the evening's auctioneer. Congratulations to the grand prize winner of the seven night Hawaiian vacation, Carol Tagayun of AT&T. The evening raised \$14,750 for scholarships and the live auction raised \$5,600. Additional revenue from ticket sales and sponsorships will also be added to this total.

IVC Holds 26th Annual Commencement Ceremony

IVC held its 26th annual commencement ceremony on Friday, May 20 with Martin J. Smith, Editor-in-Chief, Orange Coast Magazine serving as Commencement Speaker. The student speaker Jonathon Stebel, President of IVC's Phi Theta Kappa plans to transfer to a UC this year to complete his undergraduate research and intends to ultimately earn an MBA in international business, focusing primarily on business in East Asia. IVC conferred 659 Associate of Arts Degrees; 66 Associate of Science Degrees; and 998 Certificates of Achievement.

This year the oldest graduate was 73 years old and the youngest graduate was 15 years old. Among IVC's 707 students graduating with degrees, 385 students are women and 322 students are men. Among the graduates, IVC had 214 honor students, of these, 113 students graduated cum laude with an average of 3.5-3.74; 78 students graduated magna cum laude with a grade point average of 3.74-3.99 and 23 students graduated summa cum laude with a grade point average of 4.0. IVC looks forward to sending its 2011 graduates to each of the nine campuses of the University of California, including UCLA, UCI and the UC Berkeley Haas School of Business. In addition, many IVC students will be heading off to Cal State Universities, including Fullerton, Long Beach, San Diego, and San Luis Obispo. IVC also has students transferring to USC, Chapman, Pepperdine, Columbia, University of San Diego, Loyola Marymount, Azusa Pacific, University of Arizona, and numerous other schools across the region and the country. This commencement also marked an important milestone as 26 students from Beckman High School become the first Early College cohort to graduate from IVC. These highly motivated students receive both their high school diploma and an associate degree from Irvine Valley College, in addition to being transfer ready for the university of their choice.

Theatre Students Receive Scholarships

The Irvine Valley College Foundation honored five theatre students, each receiving \$500 scholarships made possible from an anonymous \$15,000 donation to the IVC Theatre Department. The college received this generous gift through the Orange County Community Foundation, an organization that works with donors who want to grant effective and enduring gifts to nonprofit organizations in Orange County. From this donation, the foundation awarded five separate scholarships and a crystal memento to these deserving students. The awards were presented to David Aldrich, Trevor Roehler, Scott Johnson, Lexxi Cooper, and Carly McNamee during a recent performance of *The Philadelphia Story* at the IVC Performing Arts Center.

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Gary L. Poertner, Chancellor • Glenn R. Roquemore, Ph.D., President, Irvine Valley College

IVC Model UN Remains Undefeated

The Model United Nations team of IVC has won awards at every conference attended this past academic year. The team gained yet another victory at the beginning of April for representing Paraguay and Vietnam at MUN Far West in San Francisco. In competing with over 600 Model United Nations students from three community colleges and 47 universities worldwide, IVC MUN won two of the most prestigious awards at the conference. Only four other schools won two team awards.

Spring Dance Concert Features Famed Dancer

The IVC Dance Department held its spring dance concert series May 6, 7, and 8. This year's concert featured Melissa Sandvig, a finalist in Season 5 of *So You Think You Can Dance*, dancing the duet "Immortal Beloved." Melissa was the first classically trained ballerina ever on the show. She has also appeared as a ballerina on the hit show *Glee* and is continuing to pursue a career in acting by attending classes at the Gloria Gifford Conservatory.

BOSI 2011

The second Biennial Outdoor Sculpture Invitational (BOSI) Project installation was held at Irvine Valley College on May 5. Students and staff were invited to view the installation of the artwork throughout the day and join in a meet-the-artist reception at 3:30 p.m. The BOSI program was initiated by IVC as a vehicle to bring new sculptural works by professional and emerging artists onto the campus in an effort to promote art; enhance the educational experience for its students; and enrich the working environment for administration, faculty and staff. Conceived in 2007-08, funded in 2008-09 and currently in its second cycle, the BOSI Project provides for the 24-month lease of five awarded works of sculpture. While the BOSI Project ensures that each work will remain on the IVC campus for a two-year -period, it also provides an opportunity for the purchase of some of these works as additions to IVC's emerging permanent collection. In May 2010, two of the 2008-09 leased BOSI works were purchased: "Compression" by Esmoreit Koetsier and "Elements in Motion" by Jon Seeman, which was purchased and graciously donated to the institution by the Associated Students of Irvine Valley College (ASVIC). The five new works will be on loan for the next two years: "An Incomplete Life," Jud Bergeron; "Monument to the Ordinary (Stacks)," Michael Johnson; "Balance," C. J. Rench; "It's Not about the Scrolls," Jason E. Butler; and "The Column," Nicky Falkenhayn.

IVC Honored by Goodwill Industries

At its 2011 Community Appreciation breakfast, IVC was recognized by Goodwill Industries of Orange County for collecting nearly 45,000 donations, equating to approximately 8% of its total donations and over \$1,500,000 in generated store sales.

IVC Classified Senate Recognized

IVC's Classified Senate has been selected as a "Model Classified Senate" by the California Community Colleges Classified Senate organization. This award will be presented June 24 in Ventura, CA and recognizes college "classified senates" who exercise their role in shared governance with autonomy and professionalism, as well as other benchmarks.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

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Gary L. Poertner, Chancellor • Glenn R. Roquemore, Ph.D., President, Irvine Valley College

Irvine Valley Women's Badminton Team Captures State Championship

It was a very successful trip to San Francisco for the Irvine Valley women's badminton team.

The Lasers won the 2011 state title, May 12, with a 14-7 win over defending state champion City College of San Francisco at the City College of San Francisco's Wellness Center Gymnasium. It was Irvine Valley's sixth state badminton championship - the last coming in 2009 when IVC also beat City College of San Francisco. The state title was Irvine Valley's third this school year, which is a school athletics record. IVC women's golf and men's volleyball teams also claimed state championships this school year. IVC individual badminton players Thuy Hoang and Vimla Phongasavithas then dominated the state singles and doubles championships May 13-14. Hoang defeated teammate Phongasavithas for the singles title and the two combined to win the doubles championship.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Frank M. Meldau, Ph.D., Marcia Milchiker, Nancy M. Padberg, T. J. Prendergast, III
Gary L. Poertner, Chancellor • Glenn R. Roquemore, Ph.D., President, Irvine Valley College

An Equal Opportunity Institution



MEMORANDUM

TO: Chancellor Gary Poertner
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Associate Vice Chancellor

DATE: May 16, 2011

RE: ATEP Report for the May 23, 2011 Board of Trustees Meeting

PARTNERSHIP MARKETING

The Board of Trustees approved an agreement (August 30, 2010) between SOCCCD and C. B. Richard Ellis Commercial Brokers (CBRE) to launch a national search for education partners for the ATEP development site. After much preparation and planning, the official launch will occur this month. CBRE has placed marketing signs on the ATEP site, developed a marketing brochure and launched a marketing web site. They are also initiating a mass e-mail communication to commercial brokers nationwide with a flyer promoting education institution partnership opportunities with SOCCCD for the ATEP site. These efforts are designed to find education institution partners with an interest in ground leases for new buildings. Such ground lease partners will help populate the "Education Park" to better serve our communities and at the same time provide the district with possible future income. As partners are located, they will be reviewed using the criteria recently approved by the board at the April 2011 meeting.

LAND SWAP NEGOTIATIONS

The land configuration of the 68 acre ATEP site will be improved with land exchanges with other Tustin Legacy partners. Progress is being made with County of Orange staff and SOCCCD moving toward a land exchange agreement that will benefit the county and district with an improved land configuration for each party.

DEMOLITION

Phase One demolition is now complete on the ATEP site. Nearly one half of the former base buildings on the ATEP site property were removed. Phase Two demolition will start as soon as the contractor is fully approved. This phase will remove the remaining buildings with the exception of the hangar and chapel. The hangar and chapel will be demolished in a future phase that is still in planning.