

The vision of the  
South Orange County Community College District  
is to be an educational leader in a changing world.

# AGENDA

## Meeting of the Board of Trustees



**Monday, April 26, 2010**

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:00 p.m.

Ronald Reagan Board of Trustees, Room 145  
Health Sciences/District Offices Building  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Any writings relating to open session agenda items and distributed to all or a majority of all Board members within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public at: Office of the Chancellor and Trustee Services, Room 334, Health Sciences/District Offices Building, Saddleback College, 28000 Marguerite Parkway, Mission Viejo, California.

When possible, such writings may also be posted on the District's website: <http://www.socccd.edu>

### Board of Trustees

Donald P. Wagner – President, Nancy M. Padberg - Vice President, Marcia Milchiker – Clerk  
Thomas A. Fuentes, William O. Jay, David B. Lang, John S. Williams, Bi'Anca Bailey – Student Trustee  
Raghu P. Mathur, Ed.D. - Chancellor



## Meeting of the Board of Trustees

April 26, 2010

### **CALL TO ORDER: 5:00 P.M.**

#### **1.0 PROCEDURAL MATTERS**

##### 1.1 Call To Order

##### 1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each**.*

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Discipline/Dismissal/Release (1)
  
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Faculty Association Proposal
  
  - 2. California School Employees Association (CSEA)
    - a. Agency Designated Negotiator: Dr. Raghu Mathur
    - b. Leave Request (1)
  
- B. Conference with Legal Counsel (GC Section 54956.9)
  - 1. Existing Litigation (GC Section 54956.9[b]) (1)  
Westphal v. Wagner
  
  - 2. Anticipated Litigation/Significant Exposure to Litigation (1)  
(GC Section 54956.9[b][1] and [b][3][A])

### **RECONVENE OPEN SESSION: 6:00 P.M.**

#### **2.0 PROCEDURAL MATTERS**

##### 2.1 **Actions Taken in Closed Session**

## 2.2 **Invocation**

Led by Trustee Bill Jay

## 2.3 **Pledge of Allegiance**

Led by Trustee Dave Lang

## 2.4 **Resolutions / Presentations / Introductions**

- Resolution: Student Trustee: Bi'Anca Bailey
- Resolution: 2010 Classified School Employees Week
- Resolution: Dr. Eddie Hernandez, Chancellor, Rancho Santiago Community College District
- Resolution: Saddleback College State Men's Basketball Champions
- Resolution: Jo Ellen Chatham, Coastline Community College Foundation 2010 "Visionary of the Year"

## 2.5 **Public Comments**

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

## 3.0 **REPORTS**

### 3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Request(s) for Report(s)

- Program Report on Electronics Technology Program at Irvine Valley College.

## 4.0 **DISCUSSION ITEM**

### 4.1 **SOCCCD: 20 Year Capital and Scheduled Maintenance Needs**

Discussion on Capital and Scheduled Maintenance Needs and Possible Funding Mechanisms through 2031.

## 5.0 **CONSENT CALENDAR ITEMS**

*All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.*

### 5.1 **SOCCCD: Board of Trustees Meeting Minutes**

Approve minutes of a regular meeting held on March 25, 2010.

- 5.2 **Saddleback College: Special Topics – Design in New York City Architecture**  
Approve out-of-state travel to New York for the Saddleback College Architecture 289 Special Topics class from May 30, 2010 through June 6, 2010.
- 5.3 **Saddleback College: Amended 2010-11 Faculty Request List**  
Approve the announcement and recruitment of the replacement of the Photography and English full-time faculty positions added to the list.
- 5.4 **Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year**  
Approve curriculum revisions for the 2010-11 Academic Year.
- 5.5 **Irvine Valley College: B200 Science Lab Annex and B239 Conversion: Contract Amendment to Increase Amount for DSA Inspection Services**  
Approve contract amendment with Joyce Inspection increasing the contract by \$35,000. The revised total contract amount is \$280,064.
- 5.6 **ATEP: Change Order Request: Hope Drive Parking Lot Maintenance and Repair**  
Approve change order with NPG decreasing the cost by \$1,500. The total revised project cost is \$141,342.00.
- 5.7 **ATEP: Notice of Completion: Parking Lot Renovation**  
Authorize the filing of the Notice of Completion and the release of retention.
- 5.8 **SOCCCD: Destruction of Class 3 Disposable Records**  
Approve destruction of documents.
- 5.9 **SOCCCD: Purchase Order/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-03565 through P10-04181 amounting to \$2,881,818.27 and P11-00001 through P11-00030 amounting to \$72,174.47. Confirming requisitions dated March 2, 2010 through April 6, 2010 totaling \$301,660.81 are submitted for approval.
- 5.10 **SOCCCD: Payment of Bills**  
Approve checks no. 089852 through 091085, processed through the Orange County Department of Education, totaling \$4,948,268.99; and checks no. 009784 through 009805, processed through Saddleback College Community Education, totaling \$37,990.14; and checks no. 008680 through 008694, processed through Irvine Valley College Community Education, totaling \$53,838.20 are submitted for approval.
- 5.11 **SOCCCD: Transfer of Budget Appropriations**  
Ratify transfer of budget appropriations as shown.

- 5.12 **SOCCCD: Budget Amendment: Adopt Resolution No. 10-10 to Amend 2009-2010 Restricted General Fund**  
Adopt and amend as indicated.
- 5.13 **SOCCCD: Gifts to the District and Foundations**  
Approve gifts as presented.
- 5.14 **SOCCCD: March/April 2010 Contracts**  
Ratify contracts as listed.

## **6.0 GENERAL ACTION ITEMS**

- 6.1 **Irvine Valley College: Life Sciences Building: Hire Construction Management Firm**  
Approve an agreement with McCarthy Building Company for construction management in an amount not to exceed \$910,000.
- 6.2 **Saddleback College: Award of Bid: James B. Utt Memorial Learning Resources Center Renovation**  
Approve agreement with Bayley Construction in the amount of \$12,299,000.
- 6.3 **Saddleback College: James B. Utt Memorial Learning Resources Center Renovation: Hire DSA Inspector of Record**  
Approve agreement with Joyce Inspections and Testing, Inc., in the amount of \$256,824.
- 6.4 **SOCCCD: Software Development Contract**  
Approve contract with Neudesic LLC for software development in the amount of \$400,000.
- 6.5 **SOCCCD: Board Policy Revision: BP-5240 Associated Students' Organization**  
Accept for discussion/approval.
- 6.6 **SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections**  
Accept for review and study.
- 6.7 **SOCCCD: Academic Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Change of Status, Administrative Reassignment, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension, Resignation/Retirement/Conclusion of Employment.

- 6.8 **SOCCCD: Classified Personnel Actions – Regular Items**  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Change a Classified Position, Authorization to Change Organization Reporting Structure, Change of Status, Out of Class Assignments, Resignation/Retirement/ Conclusion of Employment, Volunteers.
- 6.9 **SOCCCD: Recess to Public Hearing – SOCCCD Faculty Association Proposal**  
Conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Faculty Association’s proposal.
- 6.10 **SOCCCD: Report By Community College Search Services (CCSS)**  
Approval/Ratification.

## 7.0 **REPORTS**

- 7.1 **SOCCCD: Hiring of Relatives**  
A report as requested by the Board of Trustees on the Hiring of Relatives in the District.
- 7.2 **SOCCCD: Board Requested Report - Retirees Receiving Over \$100,000 Annually**  
A report as requested by the Board of Trustees on Retirees Receiving over \$100,000 Annually.
- 7.3 **Saddleback College and Irvine Valley College: Speakers**  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.4 **SOCCCD: Retiree (OPEB) Trust Fund**  
Report is for the period ending March 31, 2010.
- 7.5 **SOCCCD: Basic Aid Report**  
Report on projected receipts and approved projects.
- 7.6 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.7 **SOCCCD: List of Board Requested Reports**  
Reports requested by Trustees.
- 7.8 **SOCCCD: Monthly Financial Status Report**  
The reports are for transactions through March 31, 2010.

- 7.9 **SOCCCD: Quarterly Financial Status Report**  
Report is as of March 31, 2010 for the 2009/2010 fiscal year.

8.0 **WRITTEN REPORTS**

*Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.*

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

9.0 **ADDITIONAL ITEMS**

**ADJOURNMENT** (or continuation of closed session if required): **11:00 P.M.**

# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

APRIL 26, 2010

## BI'ANCA BAILEY

STUDENT TRUSTEE

*W*hereas, Bi'Anca Bailey served as the elected Student Member of the South Orange County Community College District Board of Trustees for the 2009-2010 Academic Year; and

*W*hereas, Bi'Anca Bailey served the 43,000-member student body of Saddleback College, Irvine Valley College and the Advanced Technology & Education Park with dedication and distinction while balancing coursework in psychology, active participation in campus events, community volunteer work and the application process for university admission; and

*W*hereas, Bi'Anca Bailey served as an advocate and information conduit for students, meeting regularly with the Board of Trustees, the Chancellor, College Presidents and both the Saddleback College and Irvine Valley College student governments, ensuring that the student voice be considered and recognized as an integral part of District governance; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate Bi'Anca Bailey for her outstanding service as Student Trustee for the 2009-2010 Academic Year.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuente, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Raghu P. Mathur, Ed.D., Chancellor





# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

APRIL 26, 2010

## CLASSIFIED STAFF EMPLOYEES WEEK

*W*hereas, Classified School Employees provide valuable skills, services, and support to students, faculty, administrators, and staff of the South Orange County Community College District; and

*W*hereas, Classified School Employees contribute significantly to the establishment and promotion of a positive and supportive instructional and learning environment to facilitate student success; and

*W*hereas, Classified School Employees play an important and vital role in providing for the health, welfare and safety of the South Orange County Community College District students and staff; and

*W*hereas, Classified School Employees strive for excellence in all areas relative to the educational community and serve as a valued resource and guide for students of Saddleback College, Irvine Valley College and the Advanced Technology & Education Park; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby recognize, honor, and appreciate the many contributions of the Classified Employees to quality education in California and in the District and declare the week of May 17th to May 21st, 2010 as the Classified School Employees Week.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuente, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Bi'Anca Bailey, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

APRIL 26, 2010

## DR. EDWARD HERNANDEZ, JR.

CHANCELLOR, RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

*W*hereas, Dr. Edward Hernandez, Jr. will retire after a distinguished career as an educator and thirteen years as Chancellor of Rancho Santiago Community College District; and

*W*hereas, Dr. Hernandez has provided visionary leadership to a district which employs over 4,000 employees and serves over 50,000 students at Santa Ana College, Santiago Canyon College and four continuing education centers through central Orange County; and

*W*hereas, Dr. Hernandez is himself a community college graduate of Pasadena City College and subsequently went on to earn bachelor's and master's degrees from California State University at Los Angeles and a doctorate in community college administration from Nova Southeastern University in Florida; and

*W*hereas, Dr. Hernandez dedicated himself to the community through public service on many boards, task forces, chambers of commerce, and California Community College initiatives and has received honors and awards as an outstanding and influential educator; and

*W*hereas, Dr. Hernandez was an instructor at his alma mater, Pasadena City College, and then pursued a career in administration that included serving as a Dean at Mount San Antonio College, Executive Vice Chancellor in the Rancho Santiago Community College District and President of Santa Ana College before becoming Chancellor; therefore

*B*e it resolved that the Board of Trustees and Chancellor of the South Orange County Community College District do hereby recognize and commend Dr. Edward Hernandez, Jr. upon his retirement following a dedicated career which has positively impacted generations of Orange County community college students.

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuente, Member

William O. Jay, Member

David B. Lang, Member

John S. Williams, Member

Bi'Anca Bailey, Student Member

Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

APRIL 26, 2010

## SADDLEBACK COLLEGE MEN'S STATE BASKETBALL CHAMPIONS

*W*hereas, the 2009-2010 Saddleback College Gauchos Men's Basketball Team had a triumphant season and captured the college's second state basketball title in nine years and appeared in the state basketball championship game three times in the past nine years; and

*W*hereas, the team was coached by Andy Ground who achieved his second 29-win season, stands at 58-13 and has appeared in the state title game in each of his first two years at the helm; and

*W*hereas, sophomore guard Perry Webster was named the state-tournament Most Valuable Player after finishing the final game with 19 points and seven assists, and sophomore guard Tyler McManaman and sophomore center Robert Curtis were selected for the all-tournament team; and

*W*hereas, sophomore guards Perry Webster and T.J. Lipold were selected First Team All Orange Empire Conference and sophomore center Robert Curtis received honorable mention; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commend and congratulate the 2009-2010 Saddleback College Men's Basketball Team members De'Andre Myles, Taylor Cunningham, Kyle Wallace, Perry Webster, Nathan Gibbs, T.J. Lipold, Johnel Gray, Tyler Mcmanaman, Devonier Braswell, Sarunas Jackson, Robert Curtis, Wendell Faines, Vincent Hatter-Rolland; Head Coach Andy Ground; Assistant Coaches Darren Lax, Nick Booker, and Darryl Brown; and Team Manager Ehsan Moghaddam for their outstanding athletic season and excellent representation of Saddleback College.

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Donald P. Wagner, President

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Nancy M. Padberg, Vice President

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Marcia Milchiker, Clerk

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Thomas A. Fuente, Member

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William O. Jay, Member

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David B. Lang, Member

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John S. Williams, Member

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Bi'Anca Bailey, Student Member

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Raghu P. Mathur, Ed.D., Chancellor



# RESOLUTION

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

APRIL 26, 2010

JO ELLEN CHATHAM, PH.D.

*W*hereas, Jo Ellen Chatham has been named a 2010 "Visionary of the Year" by the Coastline Community College Foundation and will be honored at an awards ceremony on May 2, 2010 for her vision and significant contributions to the community; and

*W*hereas, Dr. Chatham is currently the Director of Public Affairs for the Southern Region of the Southern California Edison Company and a member of the Leadership Council for the Center for the Study of Democracy at the University of California at Irvine; and

*W*hereas, Dr. Chatham has dedicated her career to providing leadership as an appointee of Governor Pete Wilson to the Board of Governors of the California State Bar and the Narcotic Addict Evaluation Authority, First Vice-Chairman of the Republican Party of Orange County, and board member of numerous Orange County organizations; and

*W*hereas, Dr. Chatham was a panelist on NBC's Emmy Award-winning public policy program "Free 4 All" and is a frequent guest in television and radio, as well as an author, political columnist and co-founder of the Alpha Political Campaign School; and

*W*hereas, Dr. Chatham is the Chairman of the Board of Directors of the KOCE Foundation and member of the Board of Directors of Orange County's Pacific Symphony, the Orange County Business Council, the Orange County Forum, the Orange County Taxpayers Association, the Orange County High School of the Arts Foundation and on the Board of Visitors for the Chapman University School of Law; therefore,

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby congratulate Jo Ellen Chatham upon the well-deserved recognition by the Coastline Community College Foundation honoring her vision, unique passion, determination, and the standard of excellence in which she conducts business and contributes to the betterment of society.

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

Thomas A. Fuente, Member

William O. Jay, Member

David B. Lang, Member

John S. Williams, Member

Bi'Anca Bailey, Student Member

Raghu P. Mathur, Ed.D., Chancellor



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: 20 Year Capital and Scheduled Maintenance Needs  
**ACTION:** Discussion

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### **BACKGROUND**

The #1 district wide goal for 2009/2010 is to develop a plan to meet all capital and scheduled maintenance needs.

Saddleback College, Irvine Valley College and ATEP have developed lists of capital needs, both new and renovation, and for scheduled maintenance for the next 20 years. These lists have been sorted in priority and timing order and also include cost estimates. The lists have been developed with the input of presidents and fiscal and facilities staff. ATEP facility needs are being developed by the Phase 3A planning group and will be added to the overall list. The next step is to consult with public finance experts to develop a plan for implementation which would be presented to the Board of Trustees for discussion and consideration as some future time. As appropriate, the information will be included in the five year cycle of the Educational and Facilities Master Plan process.

### **STATUS**

A report of projects identified as needs through 2031, both capital (\$580,029,584) and scheduled maintenance (\$182,352,886) will be presented. In addition, representatives of Public Economics, Inc. will present preliminary information about various funding sources (Exhibit A). The total needs amount to \$762,382,470; the total identified funding sources equal \$228,436,208.

The purpose of the agenda item is to begin the planning process.

## FUNDING MODELS FOR CAPITAL AND SCHEDULED MAINTENANCE PROJECTS

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### FINANCING PLAN OVERVIEW

*Revenue sources* involve one-time or ongoing cash flows to repay the long term debt or lease-purchase obligations. *Financing mechanisms* involve one time, long term debt or lease-purchase obligations.

The ATEP campus will potentially include “dedicated education” facilities for both the District and outside education institutions, “joint use education” facilities (where our students will have education-related work opportunities in an otherwise commercial environment), and “dedicated commercial” facilities for business and industry. These potential ATEP partners and tenants will contribute ongoing lease and other revenues to help pay for capital improvements and fund campus operations. Financial planning at ATEP will depend on these and other ongoing revenue sources, which will be used to repay long term capital obligations associated with multiple financing mechanisms.

The following summary lists the different revenue sources and financing mechanisms under consideration.

### REVENUE SOURCES

*Revenue sources involve one-time or ongoing cash flows to repay the long term debt or lease-purchase obligations, and/or to fund ongoing ATEP operations.*

- 1) **Ground Lease or Building Lease Payments** – (Eligibility: ATEP)
  - a) **Description:** Long term building leases and/or ground leases that third party tenants/partners like other education institutions and joint use or commercial businesses would pay to lease facilities built by the District or to lease land on which third party would build its own facilities.
  - b) **Maximum amount that could be raised:** Depends on future market conditions and mix of building versus ground leases.
  - c) **Related time elements and if one-time or incremental:** Each lease would be a long term agreement in 5-10 year increments preferably for at least 20 to 30 years. These will be individually negotiated.
  - d) **Specified uses (general/construction/technology, etc.:** This revenue source would be used to help pay for capital improvements and programs at the ATEP site, including potential debt service for public financing.
  - e) **Taxpayer impact:** This revenue source will not require increased taxes, assessments, or fees from property owners inside or outside ATEP, nor will it require a registered voter election.

- 2) **State and Federal Funds (ARRA, Grants) – (Eligibility: ATEP and Colleges)**
  - a) **Description:** Federal ARRA funds are being considered for all USA community colleges, no legislation has been approved to implement at this time. Research is ongoing regarding various State and Federal grants for capital improvements and educational programs.
  - b) **Maximum amount that could be raised:** TBD
  - c) **Related time elements and if one-time or incremental:** Depends on grant or funding program.
  - d) **Specified uses (general/construction/technology, etc. :** Depends on grant or funding program.
  - e) **Taxpayer impact:** None
  
- 3) **Licensing, Royalty, and/or Enterprise Revenues – (Eligibility: ATEP)**
  - a) **Description:** Fees paid by service providers, partners or enterprise tenants.
  - b) **Maximum amount that could be raised:** TBD
  - c) **Related time elements and if one-time or incremental:** Ongoing income per negotiated contracts.
  - d) **Specified uses (general/construction/technology, etc.:** For ATEP site and/or programs.
  - e) **Taxpayer impact:** None
  
- 4) **Contract / Fee-based Income – (Eligibility: ATEP)**
  - a) **Description:** Recurring revenues related to contract and fee-based activities and education services as provided by ATEP through the CACT operation.
  - b) **Maximum amount that could be raised:** TBD but probably for sustaining these activities
  - c) **Related time elements and if one-time or incremental:** Ongoing
  - d) **Specified uses (general/construction/technology, etc. :** For ATEP site and/or programs.
  - e) **Taxpayer impact:** None
  
- 5) **Enrollment Growth Income @ ATEP (DRAC formula)**
  - a) **Description:** As community college above-cap FTES is funded, any such growth scheduled at ATEP by the colleges will increase college funding according to the DRAC formula.
  - b) **Maximum amount that could be raised:** Limited to state above-cap funded FTES and then as scheduled by each college at ATEP and as historically scheduled to date.
  - c) **Related time elements and if one-time or incremental:** Ongoing funding stream with limitations
  - d) **Specified uses (general/construction/technology, etc.:** These FTES funds flow to each College's general fund.
  - e) **Taxpayer impact:** None

- 6) **California Community College Center Status Income** (Eligibility: ATEP)
- a) **Description:** As ATEP campus approaches 1000 FTES, applications may be made for Chancellor's Office Facilities and Operations funding. An actual new revenue stream would flow to District/college(s) for ATEP related facilities and operations costs.
  - b) **Maximum amount that could be raised:** TBD
  - c) **Related time elements and if one-time or incremental:** This funding will not begin until 1,000 FTES is reached and "Center" Status is approved. Estimated earliest achievement of this is in third full academic year of operation of Concept Plan Phase 3A.
  - d) **Specified uses (general/construction/technology, etc. :** TBD
  - e) **Taxpayer impact:** None
- 7) **Potential Special Taxes** (Eligibility: ATEP)
- a) **Description:** Potential special taxes received from private ATEP tenants/partners (in-lieu special taxes from public tenants/partners) levied by a Community Facilities District that SOCCCD could establish on ATEP site.
  - b) **Maximum amount that could be raised:** Limited to amount needed to (i) pay debt service on special tax bonds or lease-purchase financing for specific public improvements, or (ii) fund specified levels of selected public services.
  - c) **Related time elements and if one-time or incremental:** Incremental. Typically involves annual special taxes/in-lieu special taxes for up to 30 years, most if not all of which are used to repay public financing, involving one or more series or issuances.
  - d) **Specified uses (general/construction/technology, etc.:** For ATEP-related public improvements and/or selected public services (e.g., police and fire protection).
  - e) **Taxpayer impact:** This revenue source would require increase in special (i.e., non-ad valorem) property taxes/ in-lieu property taxes *within ATEP site only*, as well as landowner election limited to ATEP site.
- 8) **Potential Special Assessments** (Eligibility: ATEP)
- a) **Description:** Potential special assessments received from private and public ATEP tenants/partners, respectively, levied by a 1911/1913 and/or 1972 Act Benefit Assessment District that SOCCCD could establish on ATEP site. Special assessments appear similar to special taxes. However, they're governed by different statutes, are legally NOT considered taxes, are established pursuant to a different process, are subject to different usage restrictions, and are calculated using a different methodology.
  - b) **Maximum amount that could be raised:** Limited to amount needed to (i) pay debt service on special assessment bonds or lease-purchase financing for specific public improvements or (ii) fund specified levels of selected public services.
  - c) **Related time elements and if one-time or incremental:** Incremental. Typically involves annual assessment installments for up to 30 years, all of which are typically used to repay public financing, involving one or more series or issuances.



- d) **Specified uses (general/construction/technology, etc.:** For ATEP-related public improvements and/or selected public services (e.g., landscape maintenance and street lighting).
- e) **Taxpayer impact:** This revenue source would require benefit assessments within ATEP site only and a public hearing, but not a landowner or registered voter election.

9) **Redevelopment Pass-Through Payments**— (Eligibility: ATEP and Colleges)

- a) **Description:** There are 8 redevelopment agencies (RDAs)—County, Irvine, Lake Forest, Mission Viejo, Santa Ana, San Clemente, San Juan Capistrano, and Tustin—with 12 redevelopment project areas (Projects) partially or wholly located within District boundaries, including MCAS Tustin (aka Legacy) Project, which contains ATEP. (Saddleback College and Irvine Valley College are not located within RDA Projects.) In these 12 Projects, District has 15 pass-through entitlements which generate annual payments—five contractual and 10 statutory—which typically increase over time. One entitlement in Mission Viejo is geographically restricted to Mission Viejo, and therefore non-competitive for Saddleback College. Because of ATEP’s location, the MCAS Tustin entitlement is presumably non-competitive for ATEP. The remaining 13 entitlements are presumably competitive for ATEP, Saddleback College, and Irvine Valley College.
- b) **Maximum amount that could be raised:** Depends primarily on future growth in assessed value (AV) inside Projects. In FY 2008-09, projected future RDA pass-through payments over the next 40 years ranged from \$81.5 million to \$109.0 million in future dollars (\$26.5 million to \$36.3 million in constant dollars) from all 15 entitlements. This includes \$16.9 million to \$28.3 million in future dollars (\$7.6 million to \$11.4 million in constant dollars) from MCAS Tustin only.
- c) **Related time elements and if one-time or incremental:** Incremental. In FY 2008-09, some entitlements were projected to generate payments for up to 43 years. If used to repay public financing, pass-through payments may support multiple series or issuances.
- d) **Specified uses (general/construction/technology, etc.:** Must be used “for educational facilities,” including, but not limited to, land acquisition, new construction, reconstruction, remodeling, or deferred maintenance (or for related public financing).
- e) **Taxpayer impact:** None. RDA pass-through payments are generated from increases in assessed value within Projects, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. A registered voter election is not required.

10) **Redevelopment “Excess Revenues”**— (Eligibility: ATEP and Colleges)

- a) **Description:** Ordinarily, District’s share of property tax growth within RDA Projects is part of tax increment (TI) diverted to RDA. RDA pass-through payments to District represent PORTION of diverted TI paid BACK to District by contract or statute. In contrast, “excess revenues” are District’s share of property tax growth within RDA Projects that’s NOT diverted to RDA, because RDA has insufficient debt to justify being allocated TI, or has reached annual or cumulative dollar limit on receipt of TI. Excess revenues may be received in addition to pass-through payments, or in lieu of pass-through payments.

(Note: If RDA has reached TIME LIMIT on receipt of TI, RDA Project is regarded as COMPLETED, and District's share of property tax growth within (former) Project will now be received as regular property taxes, not excess revenues).

- i) RDAs are required to submit an annual "statement of indebtedness" (SOI) in order to justify receipt of TI revenues. When SOIs show insufficient debt, some or all of what would otherwise be TI may revert to District (and other affected taxing entities) as excess revenues. RDAs generally avoid this problem, since they typically want to be allocated all the TI that's generated.
  - ii) However, another problem is more difficult to avoid. All 12 RDA Projects located within District boundaries are subject to TI limits or caps, which in turn limit pass-through payments to District. TI caps may only be raised by amendment to the redevelopment plan, which is a time consuming, costly (and sometimes litigious) process. If TI caps are not raised, TI caps may be reached prior to expiration of RDA's 45 to 50 year TI time limit on receipt of TI revenues. Once TI caps are reached, 100 percent of District's share of additional TI will revert to District as "excess revenues." As long as District remains "basic aid," excess revenues are a net benefit to District, in same manner as RDA pass-throughs.
- b) **Maximum amount that could be raised:** Depends primarily on future growth in assessed value (AV) inside Projects, and on whether RDAs amend redevelopment plans to increase TI caps. Assuming RDAs do NOT increase existing TI caps, in FY 2008-09 projected "excess revenues" over the next 40 years ranged from \$12.1 million to \$105.0 million in future dollars (\$2.6 million to \$30.3 million in constant dollars) from all 15 entitlements. this includes up to \$8.3 million in future dollars (up to to \$2.3 million in constant dollars) from MCAS Tustin only.
  - c) **Related time elements and if one-time or incremental:** Incremental. Availability of "excess revenues" depends on whether RDAs amend redevelopment plans in future, and on whether District remains "basic aid." This makes "excess revenues" better suited to pay-as-you-go funding rather than a revenue source to repay long term debt or lease-purchase obligations.
  - d) **Specified uses (general/construction/technology, etc.:** May be used in any manner District designates.
  - e) **Taxpayer impact:** None. "Excess revenues" are generated from increases in assessed value within RDA Projects, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. No registered voter election is required.
- 11) **Basic Aid** – (Eligibility: ATEP and Colleges)
- a) **Description:** This is the annual balance of property tax collections after the state SB361 is fully funded locally. Annual amount generally increases when property tax collections grow at faster rate than FTES enrollment, and decreases when enrollment growth exceeds property tax growth.
  - b) **Maximum amount that could be raised:** Changes annually depending on property tax collections and SB361 entitlement. See Board of Trustees Basic Aide Reports (monthly).

- c) **Related time elements and if one-time or incremental:** By Board policy, use limited to one-time or non-recurring costs. Selection of projects for basic aid funding determined by Board.
- d) **Specified uses (general/construction/technology, etc.):** Per board approval.
- e) **Taxpayer impact:** None. Basic aid revenues are generated from difference in *existing* property tax collections and state SB361 funding, not from increased tax rates, assessments, or fees from property owners inside or outside ATEP. No registered voter election is required.

## FINANCING MECHANISMS

*Financing mechanisms* involve one time, long term debt or lease-purchase obligations to pay for capital improvements.

- 1) **New Markets Tax Credits (NMTC)** – (Eligibility: ATEP)
  - a) **Description:** This form of public financing provides federal income tax credits to stimulate private investment in eligible low income census tracts; ATEP is located in eligible census tract 755.15. (Saddleback College and Irvine Valley College are in non-low income census tracts 320.22 and 525.17, respectively, and are not eligible for NMTC financing.) Purchase of tax credits (and other tax benefits) by investor generates a net subsidy to District similar to a grant. Initial “pilot project” may involve NMTCs to generate net subsidy to District to pay for on-site demolition and reimbursement of portion of previous costs incurred by District for Phase 1 ATEP campus, in this case, at no net cost to District. Subsequent NMTC financings for other capital improvements will also generate net subsidies to District to reduce cost to District of paying debt service on related public financing.
  - b) **Maximum amount that could be raised:** \$8 million potential net subsidy from initial transaction. While ultimate NMTC financing capacity has not yet been determined, NMTCs could generate upwards of \$23.5 million for Concept Plan Phase 3A.
  - c) **Related time elements and one-time or incremental:** Initial transaction could be completed in as little as six months from authorization by Board. Subsequent transactions could take additional six to 12 months from authorization, depending on size and complexity. Continued eligibility of census tract 755.15 subject to review based on 2010 census, which could occur as early as FY 2011-12. Maximum amount of NMTCs available for any single transaction or multiple transactions is largely market driven.
  - d) **Specified uses (general/construction/technology etc.):** This use is specific to capital building/infrastructure expenses within the eligible census tract.
  - e) **Taxpayer impact:** This financing mechanism will not require increased taxes, assessments, fees, or other payments from property owners inside or outside ATEP, nor will this financing mechanism require a registered voter election.
- 2) **Lease-Purchase Financing** – (Eligibility: ATEP and Colleges)

- a) **Description:** This form of public financing involves a lease-lease back structure and certificates of participation (COPs) or Lease Revenue Bonds (LRBs), issued directly by District or through a conduit issuer like the Community College League of California. Technically repaid by lease payments, which may be funded by any of the 11 Revenue  
**Maximum amount that could be raised:** As noted above, for 305,000 SF of building space in Concept Plan Phase 3A and assuming building leases alone, a net lease rate of \$3/SF per month could be sufficient to support about \$90 million in lease-purchase financing. Ground lease revenue may support additional lease-purchase financing.
  - b) **Related time elements and if one-time or incremental:** Lease-purchase financing may be implemented relatively quickly (i.e., in as little as a few weeks from authorization by Board). Lease-purchase financing issued in multiple series to ensure that net proceeds are available when needed.
  - c) **Specified uses (general/construction/technology etc.):** By statute, proceeds of lease purchase financing may not be used “for general operating purposes,” but are limited to capital improvements and equipment.
  - d) **Taxpayer impact:** This financing mechanism will not require increased taxes, assessments, fees, or other payments from property owners inside or outside ATEP, nor will this financing mechanism require a registered voter election.
- 3) **Special Tax or Assessment Bonds – (Eligibility: ATEP)**
- a) **Description:** This form of public financing involves issuance of special tax bonds by a community facilities district, to be repaid by special taxes or in-lieu taxes on property at ATEP, or by issuance of special assessment bonds by an assessment district, to be repaid by benefit assessments on property at ATEP.
  - b) **Maximum amount that could be raised:** Limited to amount needed to pay debt service on specific public improvements and/or selected public services
  - c) **Related time elements and if one-time or incremental:** Determined by statute and by negotiations with owners of public improvements if not District (e.g., City of Tustin). Special tax or assessment bonds may be issued in multiple series to ensure that net proceeds are available when needed. Once negotiations are completed with owners of public improvements, this financing mechanism may be implemented relatively quickly (i.e., in as little as a few weeks from authorization by Board).
  - d) **Specified uses (general/construction/technology, etc. :** Limited to amount needed to pay debt service on specific public improvements and/or selected public services (e.g., police and fire protection for special tax bonds, and landscaping and lighting for special assessment bonds).
  - e) **Taxpayer impact:** This financing mechanism would require increase in special property taxes/ in-lieu property taxes (special tax bonds) or benefit assessments (special assessment bonds) *within ATEP site only*, as well as landowner election limited to ATEP site.
- 4) **General Obligation Bonds/Funds – (Eligibility: ATEP and Colleges)**

- a) **Description:** This form of public financing involves issuance of general obligation bonds that would require approval of a specific ballot measure in a registered voter election, and would be repaid from increased ad valorem property tax rates, if approved by a simple or qualified majority of registered voters.
- b) **Maximum amount that could be raised:** This is determined by a calculation of the assessed value (AV) of all taxable property within District boundaries. For example, the AV of taxable property within the District for FY 2009-10 is \$167.02 billion. Property owners currently pay a basic property tax levy of 1 percent of this amount: \$1.67 billion. If voters were to approve issuance of \$335 million in general obligation bonds, this would require an increase in property taxes of about 1 percent, i.e., a total property tax rate of 1.01 percent.
- c) **Related time elements and if one-time or incremental:** Determined by statute and by need to inform voters of the advantages and disadvantages of relying on this financing mechanism. Election could take place in less than one year from authorization by Board. General obligation bonds may be issued in multiple series to ensure that net proceeds are available when needed.
- d) **Specified uses (general/construction/technology, etc.):** Limited to types of capital improvements specified in ballot measure.
- e) **Taxpayer impact:** This funding source would increase property tax rates for all property owners within the District.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.1**  
**DATE: 04/26/10**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

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Minutes from :

March 25, 2010 Regular Meeting of the Board of Trustees (Exhibit A)

are submitted to the Board for review and approval.

*Item Submitted by: Dr. Raghu P. Mathur, Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
RONALD REAGAN BOARD OF TRUSTEES ROOM, ROOM 145, HEALTH  
SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING

March 25, 2010

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President

Nancy M. Padberg, Vice President

Marcia Milchiker, Clerk

John S. Williams, Member

Thomas A. Fuentes, Member

William O. Jay, Member

David B. Lang, Member

Bi'Anca Bailey, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor

Gary Poertner, Deputy Chancellor

Robert Bramucci, Vice Chancellor, Technology and Learning Services

David Bugay, Vice Chancellor, Human Resources

Glenn Roquemore, President Irvine Valley College

Randy Peebles, Provost, ATEP

**CALL TO ORDER: 5:00 P.M.**

**1.0 PROCEDURAL MATTERS**

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC Section 54957)
  - 1. Public Employee Discipline/Dismissal/Release (2)
  - 2. Public Employee Appointment/Employment/Evaluation (10)
    - a. Vice Chancellor, Technology and Learning Services
    - b. President, Saddleback College
    - c. Vice Chancellor, Human Resources
    - d. Dean, Counseling Services, Irvine Valley College
    - e. Dean, Humanities & Languages/Social Science & Library Services, Irvine Valley College
    - f. Dean, PE, Kinesiology & Athletics, Saddleback College
    - g. Assistant Dean, Counseling Services/Special Programs, Saddleback College
    - h. Dean, Fine Arts, Business Sciences & College Online Education, Irvine Valley College
    - i. Provost/ATEP
    - j. Dean, Health Sciences, PE & Athletics, Irvine Valley College
  - 3. Public Employee Appointment: Transfer of Academic Administrator
- B. Conference with Labor Negotiators (GC Section 54957.6)
  - 1. SOCCCD Faculty Association



- a. Agency Designated Negotiator: Dr. Raghu Mathur
- b. Faculty Association Proposal
2. California School Employees Association (CSEA)
  - a. Agency Designated Negotiator: Dr. Raghu Mathur
  - b. Leave Request (1)
- C. Conference with Real Property Negotiators (GC Section 54956.8)
  1. Lease of Property by District: Portion of Saddleback College site at the south End of the campus near the Avery entrance for purposes of granting an easement for drainage and access purposes with Avery Investment Trust located at 26371 Avery Parkway; Agency Designated Representative - Dr. Raghu Mathur.
- D. Conference with Legal Counsel (GC Section 54956.9)
  1. Existing Litigation (GC Section 54956.9[b]) (1) Westphal v. Wagner
  2. Initiation of Litigation (GC Section 54956.9[c]) (1)
  3. Anticipated Litigation/Significant Exposure to Litigation (1) (GC Section 54956.9[b][1] and [b][3][A])

**RECONVENE OPEN SESSION: 6:35 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

On a 6-0 vote with Trustees Williams absent, the Board approved a two months unpaid leave with benefits to a classified employee.

- 2.2 Invocation Led by Trustee Wagner
- 2.3 Pledge of Allegiance Led by Trustee Williams
- 2.4 Resolutions / Presentations / Introductions
- 2.5 Public Comments

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to up to two minutes each.

### **3.0 REPORTS**

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Jay, Padberg, Wagner, Fuentes, Lang and Student Trustee Bailey gave reports.

B. Chancellor's Report

Chancellor Mathur gave a report.

C. Board Request(s) for Report(s)

On a motion made by Trustee Fuentes and seconded by Trustee Lang a Board Request for Report on How SOCCCD Employees Qualify For Retirement Benefits In California was approved on a 7-0 vote.

**4.0 DISCUSSION ITEM**

- 4.1 SOCCCD: 20 Year Capital and Scheduled Maintenance Needs  
Discussion on Capital and Scheduled Maintenance Needs and Possible  
Funding Mechanisms through 2031.

This item was postponed until the April 26, 2010 Board of Trustees  
meeting.

**5.0 CONSENT CALENDAR ITEMS**

All matters on the consent calendar are routine items and are to be approved in  
one motion unless a Board member requests separate action on a specific item,  
and states the compelling reason for separate action.

Student Trustee Bailey requested item 5.10 be pulled and Trustee Padberg  
requested item 5.11 be pulled for separate vote. On a motion made by Trustee  
Jay and seconded by Trustee Padberg the remaining items on the Consent  
Calendar were approved on a 7-0 vote.

- 5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a  
regular meeting held on February 22, 2010 and a special meeting held on  
March 11, 2010.
- 5.2 Saddleback College: Portable Building Lease Settlement Amendment  
Approve agreement amendment with McGrath RentCorp dba Mobile  
Modular Management Corporation in the amount of \$26,154.00.
- 5.3 Saddleback College: Change Order No. 1 and Notice of Completion:  
Village Swing Space Renovation Authorize the filing of the Notice of  
Completion and approve Change Order No. 1 decreasing the contract  
amount with JRH Construction Co. in the amount of \$39,849.80. The  
revised contract amount is \$1,287,150.20.
- 5.4 Saddleback College: Change Order No. 1 and Notice of Completion:  
Fine Arts Restroom Expansion Authorize the filing of the Notice of  
Completion and approve Change Order No. 1 decreasing the contract  
amount with JRH Construction Co. in the amount of \$56,388.50. The  
revised contract amount is \$1,804,586.50.

- 5.5 Saddleback College: Theatre Arts Students -KCACTF Approve the participation of Saddleback College theatre arts students and their faculty adviser in the 2010 Kennedy Center American College Theatre Festival at a cost not to exceed \$5,000.
- 5.6 Saddleback College: Fourth International Small Teapot Show Approve the expenditure for the Fourth International Small Teapot Show at a cost not to exceed \$7,000.
- 5.7 Saddleback College: Grant Acceptance, Community Collaborative Accept this award of \$79,000 from the California Community College Chancellor's Office for the Community Collaborative Grant RFA 09-141-890.
- 5.8 ATEP: Change Order Requests: Hope Drive Parking Lot Maintenance and Repair Approve change order requests with NPG resulting in an increase of \$8,682. The total revised contract amount is \$142,842.00.
- 5.9 Saddleback College and Irvine Valley College: Speakers Approve honoraria for speakers at Saddleback College and Irvine Valley College.
- 5.10 SOCCCD: Authorization of Payment to Student Trustee Absent from Board Meeting  
Approve authorization of payment to Student Trustee unable to attend Special Board meeting.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was approved on a 7-0 vote.

- 5.11 SOCCCD: Trustees' Requests for Attending Conferences  
Approve/ratify the Trustees' requests for attending conferences.

Trustee Padberg requested the item be divided. On a motion made by Trustee Padberg and seconded by Trustee Jay, the CCLC Annual Conference in Long Beach was approved on a 7-0 vote. On a motion made by Trustee Lang and seconded by Trustee Fuentes, the AACC 90<sup>th</sup> Annual Convention in Seattle, Washington was approved on a 6-1 vote with Trustee Padberg opposing.

- 5.12 SOCCCD: Purchase Order/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-03249 through P10-03563 amounting to \$1,211,628.65. Approve confirming requisitions dated February 5, 2010 through March 1, 2010 totaling \$94,704.87.
- 5.13 SOCCCD: Payment of Bills Approve checks no. 089073 through 089851, processed through the Orange County Department of Education, totaling \$4,292,766.19; and checks no. 009762 through 009783, processed through Saddleback College Community Education, totaling \$24,572.25; and checks no. 008666 through 008679, processed through Irvine Valley College Community Education, totaling \$28,112.00.
- 5.14 SOCCCD: Transfer of Budget Appropriations Ratify transfer of budget appropriations as shown.
- 5.15 SOCCCD: Budget Amendment: Adopt Resolution No. 10-04 to Amend 2009-2010 Restricted General Fund and Child Development Fund Adopt resolution as indicated.
- 5.16 SOCCCD: Gifts to the District and Foundations Approve gifts as presented.
- 5.17 SOCCCD: February/March 2010 Contracts Ratify contracts as listed.

**6.0 GENERAL ACTION ITEMS**

- 6.1 Irvine Valley College: Grant Acceptance, Career Development Work-Based Learning Linkages to Professional Organizations  
Accept this second-year award of \$551,724.00 from CCCCCO for the "Career Development Work-Based Learning Linkages to Professional Organizations" grant.

On a motion made by Trustee Williams and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.2 Saddleback College: Bridge Replacement: Architectural Services  
Approve architectural agreement with R2A Architecture, Inc. in the amount of \$109,500 and approve basic aid funding for the project.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.3 Saddleback College: Amended 2010-11 Faculty Request List  
Approve the announcement and recruitment of the replacement of the Matriculation Coordinator/Counselor faculty position added to the list.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.4 Saddleback College: Certificate and Degree Revisions for the 2010-2011 Academic Year  
Approve the proposed changes in certificates and degrees as listed.

On a motion made by Trustee Padberg and seconded by Trustee Lang, this item passed on a 7-0 vote.

- 6.5 SOCCCD: Resolution No. 10-05: Intention to Grant an Easement and Hold a Public Hearing  
Adopt resolution declaring its intention to grant an easement and set a public hearing for April 26, 2010.

Trustee Wagner indicated that this item would be postponed until the April 26, 2010 Board meeting.

- 6.6 SOCCCD: Contract for Independent Auditing Services for Fiscal Years Ending June 30, 2010 through June 30, 2012  
Approve contract with Macias, Gini & O'Connell in an amount not to exceed \$122,556 for the year ending June 30, 2010 and \$126,202 for the year ending June 30, 2011 and \$129,914 for the year ending June 30, 2012.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.7 SOCCCD: CCCT Board of Directors Election - 2010  
List nominees for the seven vacancies on the CCCT Board of Directors.

On a motion made by Trustee Padberg it was unanimously approved to nominate candidates, Nancy Chadwick, Donald Singer and Walter Howald to the 2010 California Community College Trustees Board.

- 6.8 SOCCCD: Board Policy Revision: BP-5240 Associated Students' Organization  
Accept for review and study.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.9 SOCCCD: Academic Personnel Actions - Regular Items  
Approve New Personnel Appointments, Additional Compensation: General Fund, Additional Compensation: Categorical/Non-General Fund, Administrator Contract Extension.

Vice Chancellor David Bugay requested Item D.1. be pulled from this agenda item. On a motion made by Trustee Williams and seconded by Trustee Milchiker, this item passed on a 7-0 vote.

- 6.10 SOCCCD: Classified Personnel Actions - Regular Items  
Approve New Personnel Appointments, Authorization to Eliminate Classified Position and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Change of Status, Classified Bilingual Stipend - Additional Compensation, Out of Class Assignments, Leave of Absence, Resignation/Retirement/Conclusion of Employment, Volunteers.

On a motion made by Trustee Padberg and seconded by Trustee Jay, this item passed on a 7-0 vote.

- 6.11 SOCCCD: Annual Report on Probationary Faculty Recommended for Tenure  
Approve second and third year faculty contracts.

On a motion made by Trustee Padberg and seconded by Trustee Jay, this item passed on a 7-0 vote.

- 6.12 Saddleback College: Adopt Resolutions No. 10-06 and 10-07: Classified Employee Layoffs.

Approve the reductions and/or discontinuance of categorically funded classified services.

On a motion duly made and seconded this item passed on a 7-0 vote.

- 6.13 SOCCCD: Initial Proposal SOCCCD Faculty Association  
Acceptance of SOCCCD Faculty Association proposal for review and study, and set a public hearing on the proposal.

On a motion made by Trustee Fuentes and seconded by Trustee Williams, this item passed on a 7-0 vote.

## **7.0 REPORTS**

- 7.1 Saddleback College and Irvine Valley College: Professors of the Year  
Presidents Burnett and Roquemore announce the Saddleback College and Irvine Valley College 2011 Professors of the Year.
- 7.2 Saddleback College and Irvine Valley College: Speakers  
A listing of speakers for events and/or classes at Saddleback College and Irvine Valley College.
- 7.3 SOCCCD: Basic Aid Report  
Report on projected receipts and approved projects.
- 7.4 SOCCCD: Facilities Plan Status Report  
Status of current construction projects.
- 7.5 SOCCCD: List of Board Requested Reports  
Reports requested by Trustees.
- 7.6 SOCCCD: Monthly Financial Status Report  
This report is for the quarter ending on February 28, 2010.



**8.0 WRITTEN REPORTS**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

Reports were given by President Roquemore, Provost Peebles, IVC Academic Senate President Lisa Davis Allen, Saddleback College Academic Senate President Bob Cosgrove and Faculty Association President Lee Haggerty.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

**9.0 ADDITIONAL ITEMS**

**9.1 SOCCCD: Hiring Consultant Presentations**

This item was advanced to the start of Public Session at 6:35 p.m. Presentations were provided by Community College Search Services,

McNaughton Associates, Academic Search, PPL, Inc. and Association of Community College Trustees for the Chancellor's Search. A question and answer session followed each presentation. The meeting was adjourned for a short break at 8:44 p.m. On a motion made by Trustee Padberg and seconded by Trustee Milchiker, Community College Search Services was approved on a 4-3 vote with Trustees Fuentes, Lang and Williams opposing to conduct the search for the new District Chancellor.

**The meeting adjourned at 9:30 P.M.**

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Special Topics – Design in New York City  
Architecture

**ACTION:** Approval

---

### **BACKGROUND**

The Saddleback College Advanced Technology and Applied Science Division is committed to offering high quality educational opportunities to their students. Saddleback College is committed to the premise that special topic field trips are legitimate academic endeavors and therefore an integral part of the educational experience.

### **STATUS**

Saddleback College and the Division of Advanced Technology and Applied Science propose to offer a course entitled Architecture 289 Special Topics: Design in New York City Architecture as shown in Exhibit A at a minimum cost of approximately \$1000. This special topics course is designed to complement instruction in the Architecture program. The out of state travel dates to New York City are May 30, 2010 through June 6, 2010. All costs for travel, food, lodging, and incidentals will be paid by the students. There is no impact to the general fund. Financial aid opportunities will be provided through the Office of Financial Aid

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Saddleback College Architecture 289 Special Topics course described in Exhibit A. It will take place May 30, 2010 through June 6, 2010 with the class traveling out of state to New York City, NY.

Item Submitted By: Dr. *Tod A. Burnett, President*

South Orange County Community College District

SADDLEBACK COLLEGE

ARCH 289 - SPECIAL TOPICS

LOCATION: New York City  
DATE: 5/30/10-6/6/10  
INSTRUCTOR: Lem Chin

A Special Topics in Architecture trip to see New York City and study how Modern, Art Deco and Neo-classical designs shape Manhattan including Rockefeller Center, St. Patrick's, Chrysler, Empire State, Radio City, Guggenheim & MOMA, Grand Central, Lever House & Seagram's, Statue of Liberty & Ellis, Brooklyn Bridge, Times Square, Central Park and World Trade 2.

An estimate of the cost for each student follows:

Flight	\$500.00
Hotel	\$300.00 (7 nights divided by 4 per room)
Food	<u>\$200.00 (8 days)</u>
<b>Total</b>	<b>\$1,000.00</b>

These visits to important architectural sites will enrich students' background in architecture.

Faculty will receive only regular pay of 2 OSH for teaching this class.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Amended 2010-2011 Faculty Request List  
**ACTION:** Approval

---

### **BACKGROUND**

Saddleback College is dedicated to serving the educational needs of its students and communities. The college best serves constituents by providing quality lower-division, transfer, career technical, basic skills, and community education courses. A high priority in advancing the missions of Saddleback College is to increase the number of qualified full-time faculty at both colleges.

### **STATUS**

Through the collegial consultation processes at Saddleback College, it was determined that an amendment needs to be made to the prioritized list. This amendment is required to fill the replacement of the Photography full-time faculty position which will become available following the retirement of Ron Leighton effective May 22, 2010 and the English full-time faculty position which became available following the retirement of Carolyn Kuykendall effective January 5, 2009.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the announcement and recruitment of the replacement of the Photography and English full-time faculty positions added to the list.

Item Submitted By: *Dr. Tod Burnett, President, Saddleback College*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
**POSITION REQUEST LIST**

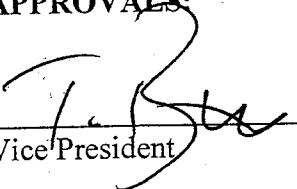
**FACULTY POSITIONS FOR 2010 - 2011 ACADEMIC YEAR**

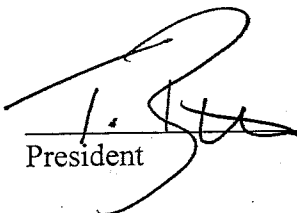
Saddleback College  
 Irvine Valley College

DISCIPLINE/SUB-DISCIPLINE	DIVISION/SCHOOL	TENURE STATUS		POSITION TYPE		% FTE	FUNDING SOURCE
		Tenure Track	Temporary	New	Replacement		
1. Business/Entrepreneurial Studies	Business Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
2. Counselor/Articulation Officer	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
3. Art History Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
4. Emergency Medical Technology Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
5. Spanish/Arabic Instructor	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
6. Biology Instructor	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
7. Women's Cross Country /Track & Field Coach	P.E./Kinesiology & Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
8. Nursing	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
9. Nursing	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
10. Architecture	Advance Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
11. Human Services Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
12. Matriculation Coordinator/Counselor	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
13. English	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
14. Photography	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
15. Child Dev. & Educational Studies	Social & Behavioral Sciences	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
16. English Composition #1	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
17. Foods & Nutrition Instructor	Advance Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
18. Human Services Instructor	Health Science & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund

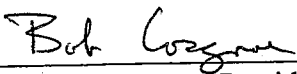
19. Communication Arts Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
20. Matriculation Coordinator/Counselor	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
21. Art Design Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
22. Journalism Inst./Student Publication Adviser	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
23. Cataloging Technology Librarian	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
24. Spanish/Italian	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
25. Music Instructor	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
26. English Composition #2	Liberal Arts & Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund

**APPROVALS:**

  
 Vice President 4-14-10  
 Date

  
 President 4-14-10  
 Date

\_\_\_\_\_  
 Chancellor Date

  
 Academic Senate President 4/14/10  
 Date

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: Curriculum Revisions for the 2010-11 Academic Year  
**ACTION:** Approval

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**BACKGROUND**

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Subsequently, the curriculum is recommended to the college president or designee for approval.

**STATUS**

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and includes collegial consultation with the Academic Senate of Irvine Valley College for the 2010-11 academic year pursuant to Title 5, Section 5300 et seq.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2010-11 academic year at Irvine Valley College.



IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
NEW PROGRAMS

SCHOOL OF BUSINESS SCIENCE AND FINE ARTS  
Digital Photography  
Certificate of Proficiency

This certificate is intended to prepare students for a foundation of digital photography skills including image capturing, editing, and output. The curriculum focuses on skills in camera usage and equipment as well as developing photographic imagery using industry-standard software.

Complete the following courses:		Units
CIM 221.1	Photoshop I	2
CIM 221.2	Photoshop II	2
DMA 49	Introduction to Cameras	3
DMA 51	Digital Photography	3
Total Units		10

*Recommended Electives:* CIM 225.1, DMA 252

IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE  
Desktop Publishing  
AS and Certificate of Achievement

This ~~program~~ is designed for those wishing to develop expertise in application used in the design and layout of print publications.

Complete the following courses:	Units
<del>CIM 104.1 DOS for Technical Support Professionals</del>	<del>2.5</del>
<del>CIM 107.1 Introduction to Personal Computer Applications</del>	<del>3.5</del>
<del>CIM 210.1 Word Processing I</del>	<del>2</del>
<del>CIM 201.2 Word Processing II</del>	<del>2</del>
<del>CIM 221.1 Image Editing I</del>	<del>2</del>
<del>CIM 223.1 Integrating Vector and Bitmap Images</del>	<del>3.5</del>
<del>CIM 230.1 Digital Publishing I</del>	<del>2</del>
<del>CIM 230.2 Digital Publishing II</del>	<del>2</del>
<del>MGT 103 Business English</del>	<del>3</del>
<del>Total Units</del>	<del>22.5</del>

SCHOOL OF BUSINESS SCIENCE  
Digital Graphics Applications  
Certificate of Proficiency

~~This certificate is intended for the student who wants a foundation in and exposure to a variety of digital graphic applications before specializing in a particular area. Students take introductory classes in digital scanning, image editing and illustration, followed by courses that integrate these applications or extend them into other areas of exploration such as 2D animation, motion graphics and authoring tools for multimedia.~~

Complete the following courses:	Units
<del>CIM 221.1 Image Editing I</del>	<del>2</del>
<del>CIM 221.2 Image Editing II</del>	<del>2</del>
<del>CIM 222.1 Digital Illustration I</del>	<del>2</del>
<del>CIM 224.1 Motion Graphics I</del>	<del>3.5</del>
<del>CIM 242.1 2D Animation I</del>	<del>3.5</del>
<del>CIM 246.1 3D Animation I</del>	<del>2</del>
<del>Total Units</del>	<del>15</del>

SCHOOL OF BUSINESS SCIENCE  
Desktop Publishing  
AS and Certificate of Achievement

This **certificate** is designed for those wishing to develop expertise in applications used in the design and layout of print publications.

Complete the following courses:	Units
<b>CIM 225.1 Creative Suite</b>	<b>3.5</b>
<b>CIM 230.1 InDesign I</b>	<b>2</b>
<b>CIM 230.2 InDesign II</b>	<b>2</b>
<b>DMA 55 Graphic Design I</b>	<b>3</b>
<b>DMA 65 Typography</b>	<b>3</b>
<b>DMA 160 Graphic Design II</b>	<b>3</b>
<b>DMA 170 Publication Design and Prepress</b>	<b>3</b>
<b>MGT 103 Business English</b>	<b>3</b>
<b>Total Units</b>	<b>22.5</b>

**Elective courses: CIM 107.1, 210.1, 210.2, DMA 175**

SCHOOL OF BUSINESS SCIENCE  
Digital Graphics Applications  
Certificate of Proficiency

**This certificate introduces various industry-standard digital graphics software including the Creative Suite applications: Photoshop, Illustrator, and InDesign**

Complete the following courses:	Units
<b>CIM 221.1 Photoshop I</b>	<b>2</b>
<b>CIM 221.2 Photoshop II</b>	<b>2</b>
<b>CIM 222.1 Illustrator I</b>	<b>2</b>
<b>CIM 225.1 Creative Suite</b>	<b>3.5</b>
<b>CIM 230.1 InDesign I</b>	<b>2</b>
<b>Total Units</b>	<b>11.5</b>

*Elective courses:* CIM 230.2

IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE  
Digital Publishing  
Certificate of Proficiency

This certificate introduces students to the business and graphic applications necessary to publish in a changing print world. It prepares the student in three areas: page layout for print publishing, creating and distributing portable documents (PDFs), and web publishing using visual layout tools. The student will take introductory classes in digital scanning, image editing and illustration, followed by digital publishing classes.

Complete the following courses:	Units
CIM 210.1 Word Processing I	2
CIM 221.1 Image Editing I	2
CIM 222.1 Digital Illustration I	2
CIM 230.1 Digital Publishing I	2
CIM 230.2 Digital Publishing II	2

Complete two of the following courses:	
CIM 210.2 Word Processing II	2
CIM 243.1 Web Authoring I	2
CIM 243.2 Web Authoring II	2
Total Units	14

SCHOOL OF BUSINESS SCIENCE  
Digital Publishing  
Certificate of Proficiency

**This certificate is intended to prepare students for entry-level positions in digital publishing. Students will focus on industry-standard digital graphics and layout applications as well as fundamental skills in graphic design.**

Complete the following courses:	Units
CIM 225.1 Creative Suite	3.5
CIM 230.1 InDesign I	2
DMA 55 Graphic Design I	3
DMA 65 Typography	3
Total Units	11.5

*Recommended electives:* CIM 230.2

IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
NEW PROGRAMS

SCHOOL OF FINE ARTS AND BUSINESS SCIENCE  
Multimedia Design  
Certificate of Proficiency

This certificate is intended to prepare students for the fundamentals of multimedia design including video production and animation. The curriculum focuses on skills such as video capturing, editing, and output as well as the integration of motion graphics and 3-D animation using industry-standard software.

Complete the following courses:	Units
CIM 224.1 After Effects I	3.5
CIM 245.1 Digital Sound and Video	3.5
DMA 70 Digital Video Production	3
DMA 120 Motion Graphics Animation	3
DMA 130 3D Animation	3
Total Units	16

*Recommended Electives:* DMA 55, 140

IRVINE VALLEY COLLEGE  
FALL 2010  
PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE  
Web Authoring  
AS and Certificate of Achievement

The primary purpose of the web authoring certificate and degree program is to prepare students for employment – and to maintain state-of-the-art skills of workers already employed – in California’s rapidly expanding web authoring industry. This comprehensive program offers an integrated approach to meet current and expanding job market demand.

	Units
Complete the following courses:	
<del>CIM 221.1 Image Editing I</del>	<del>2</del>
<del>CIM 221.2 Image Editing II</del>	<del>2</del>
<del>CIM 222.1 Digital Illustration I</del>	<del>2</del>
<del>CIM 224.1 Motion Graphics I</del>	<del>3.5</del>
<del>CIM 241.1 Creating a Web Page I</del>	<del>2</del>
<del>CIM 242.1 2D Animation I</del>	<del>3.5</del>
<del>CIM 242.2 2D Animation II</del>	<del>3.5</del>
<del>CIM 242.3 2D Animation III</del>	<del>3.5</del>
<del>CIM 243.1 Web Authoring I</del>	<del>2</del>
DMA 180 Graphic Design for the Internet	3

Complete six units from the following courses:	
<del>CIM 245.1 Digital Sound and Video</del>	<del>3.5</del>
<del>CIM 246.1 3D Animation I</del>	<del>2</del>
<del>CS 38 World Wide Web/Internet Using</del>	<del>4</del>
<del>Java Programming</del>	<del>4</del>
<del>CS 50A HTML Programming</del>	<del>4</del>
Total Units	35

SCHOOL OF BUSINESS SCIENCE  
Web Authoring  
AS and Certificate of Achievement

The primary purpose of the web authoring certificate and degree program is to prepare students for employment – and to maintain state-of-the-art skills of workers already employed – in California’s rapidly expanding web authoring industry. This comprehensive program offers an integrated approach to meet current and expanding job market demand.

	Units
<b>CIM 225.1 Creative Suite</b>	<b>3.5</b>
CIM 241.1 Creating a Web Page I Using XHTML	2
CIM 243.1 DreamWeaver I	2
<b>CIM 243.2 DreamWeaver II</b>	<b>2</b>
<b>CIM 249.1 Cascading Style Sheets</b>	<b>3.5</b>
<b>DMA 55 Graphic Design I</b>	<b>3</b>
<b>DMA 140 2-D Design and Color Theory</b>	<b>3</b>
DMA 180 Visual Design for the Web	3
Total Units	22

*Recommended electives:* CIM 242.1, 250.1, 251.1, CS 38

IRVINE VALLEY COLLEGE  
FALL 2010  
PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE  
Web Page Authoring  
Certificate of Proficiency

~~This certificate prepares the student in the techniques necessary to create animation, graphics, and interactivity for web page development. The student will take introductory classes in web page authoring, followed by courses that show how to create 2D animated graphics and interactivity through scripting, and how to analyze web page case studies for their techniques and implementation~~

Complete the following courses:	Units
CIM 241.1 Creating a Web Page I	2
<del>CIM 242.1 2D Animation I</del>	<del>3.5</del>
<del>CIM 242.2 2D Animation II</del>	<del>3.5</del>
<del>CIM 242.3 2D Animation III</del>	<del>3.5</del>
CIM 243.1 Web Authoring I	2

Complete one of the following courses:	Units
<del>CIM 224.1 Motion Graphics I</del>	<del>3.5</del>
CIM 243.2 Web Authoring II	2
<del>CIM 244.1 Web Page Usability and Structure</del>	<del>2</del>
Total Units	16.5

SCHOOL OF BUSINESS SCIENCE  
Web Page Authoring  
Certificate of Proficiency

**This certificate is intended to prepare students for entry-level web authoring positions. The certificate focuses on fundamental web development software and effective web page layout skills.**

Complete the following courses:	Units
<b>CIM 225.1 Creative Suite</b>	<b>3.5</b>
CIM 241.1 Creating a Web Page I Using XHTML	2
CIM 243.1 DreamWeaver I	2
CIM 243.2 DreamWeaver II	2
<b>DMA 180 Visual Design for the Web</b>	<b>3</b>
Total Units	12.5

IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF FINE ARTS  
Digital Media Art  
AA and Certificate of Achievement

This program is occupational in nature. While most of the courses are transferable to CSU and some to UC, students should consult with their counselors or the Transfer Center to determine the extent to which courses may apply to specific programs at four-year institutions.

Complete the following courses:		Units
DMA 51	Digital Photography	3
DMA 55	Graphic Design I	3
DMA 65	Typography	3
DMA 140	2-D Design and Color Theory	3
DMA 160	Graphic Design II	3
DMA 175	Corporate Identify: Trademarks And Logos	3

Complete a total of 6 units from the following courses:

DMA 150	History of Graphic Design	3
DMA 170	Publication Design and Prepress	3
DMA 180	<del>Graphic Design for the Internet</del>	3
DMA 252	Intermediate Digital Imaging	3
	Total Units	24

SCHOOL OF FINE ARTS  
Digital Media Art  
AA and Certificate of Achievement

This program is occupational in nature. While most of the courses are transferable to CSU and some to UC, students should consult with their counselors or the Transfer Center to determine the extent to which courses may apply to specific programs at four-year institutions.

Complete the following courses:		Units
DMA 51	Digital Photography	3
DMA 55	Graphic Design I	3
DMA 65	Typography	3
DMA 140	<b>Digital</b> 2-D Design and Color Theory	3
DMA 160	Graphic Design II	3
DMA 175	Corporate Identify: Trademarks And Logos	3

Complete a total of 6 units from the following courses:

DMA 150	History of Graphic Design	3
DMA 170	Publication Design and Prepress	3
DMA 180	<b>Visual Design for the Web</b>	3
DMA 252	Intermediate Digital Imaging	3
	Total Units	24

IRVINE VALLEY COLLEGE  
FALL 2010  
CURRICULUM AND PROGRAM  
REVISIONS AND DELETIONS

SCHOOL OF BUSINESS SCIENCE  
Retail Management  
Certificate of Achievement

The Retail Management certificate program, designed by managers of major retail corporations, prepares individuals to be effective managers or to be promoted to management in the retail industry. Courses assist students in understanding the scope of the retail manager's job and the requirements for success. Completion of the certificate enhances the student's opportunities for entry-level employment as well as advancement in a variety of retail careers.

The Western Association of Food Chains (WAFC) has endorsed this program. Current grocery industry associates are encouraged to contact their Human Resources office for details on the WAFC program.

GROUP A – Foundation Courses:	Units
ACCT 114 Business Mathematics	3
CIM 107.1 Introduction to Personal Computer Applications	3.5
MGT 104 Business Communication	3
SP 1 Communication Fundamentals OR	
MGT 102 Public Speaking for Business	3
GROUP B – Intermediate Courses	
<del>ACCT 1A Financial Accounting</del>	<del>4</del>
MGT 120 Principles of Business Management	3
MGT 135 Introduction to Marketing	3
GROUP C- Advanced Courses	
MGT 125 Human Relations in Business	3
MGT 282 Retail Management	3
MGT 288 Human Resource Management	3
Total Units	31.5

SCHOOL OF BUSINESS SCIENCE  
Retail Management  
Certificate of Achievement

The Retail Management certificate program, designed by managers of major retail corporations, prepares individuals to be effective managers or to be promoted to management in the retail industry. Courses assist students in understanding the scope of the retail manager's job and the requirements for success. Completion of the certificate enhances the student's opportunities for entry-level employment as well as advancement in a variety of retail careers.

The Western Association of Food Chains (WAFC) has endorsed this program. Current grocery industry associates are encouraged to contact their Human Resources office for details on the WAFC program.

GROUP A – Foundation Courses:	Units
ACCT 114 Business Mathematics	3
CIM 107.1 Introduction to Personal Computer Applications	3.5
MGT 104 Business Communication	3
SP 1 Communication Fundamentals OR	
MGT 102 Public Speaking for Business	3
GROUP B – Intermediate Courses	
<b>ACCT 215 General Accounting</b>	<b>3</b>
MGT 120 Principles of Business Management	3
MGT 135 Introduction to Marketing	3
GROUP C- Advanced Courses	
MGT 125 Human Relations in Business	3
MGT 282 Retail Management	3
MGT 288 Human Resource Management	3
Total Units	<b>30.5</b>



SCHOOL	CRSD ID	CATID	TITLE	ACTION TAKEN
			KEY CODE	assign=assignments
				c/ w/+ cross-listed with (and list the other crs id)
				ce=contract education course
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lmg obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prereq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sam = sam code
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				top = TOP Code
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
Business Science	ACCT 202A	13234.00	Intermediate Accounting I	nc
Business Science	ACCT 203	13235.00	Cost Accounting	nc
Emeritus	ACCT 432	10154.10	Structuring and Managing Investments	hrs
Emeritus	ART 400	6750.00	Art History	hrs
Emeritus	ART 410	7035.10	Intermediate Painting	hrs
Emeritus	ART 425	7085.10	Intermediate Sketching	hrs
Emeritus	ART 426	10162.30	Advanced Sketching	hrs
Emeritus	CT 400	7430.00	Beginning Needlepoint/Art	hrs
Emeritus	CT 401	10159.00	Intermediate Needlepoint/Art	hrs
Emeritus	CT 425	7465.10	Quilting/Patchwork	hrs
Emeritus	LGL 400	10298.00	Law for the Layperson	hrs
Emeritus	MUS 400	10174.00	musci Appreciation	hrs
Emeritus	MUS 451	10179.00	Intermediate Piano	hrs
Emeritus	MUS 480	10184.10	Choral Ensemble	hrs
Emeritus	PE 401	10226.30	Physcial Fitness	hrs
Emeritus	PE 415	8440.15	Phys Fitness: Yoga	hrs
Emeritus	PE 416	8410.15	Tai Chi	hrs
Emeritus	PE 438	10251.15	Beg. Chair Aerobics	hrs
Emeritus	PHOT 401	10188.30	Intermediate Photography	hrs
Fine Arts	ART 191		Portfolio Development	nc
Fine Arts	DMA 200L	10800.00	Digital Media Art Lab	dc
Fine Arts	DMA 201	11157.00	Introduction to Digital Cameras	dc
Fine Arts	DMA 49	13266.00	Introduction to Cameras	nc
Fine Arts	DMA 70	13271.00	Digital Video Production	nc
Fine Arts	MUS 220	13272.00	Survey of Recording	nc
Fine Arts	MUS 228	13273.00	History of Sound Recording	nc
Fine Arts	PHOT 201	11157.10	Introduction to Digital Cameras	dc
Fine Arts	PHOT 49	13266.10	Introduction to Cameras	nc
Fine Arts	PHOT 54	1420.00	Beginning Photography	crs id, desc, lmg obj, moe, tps, txt
Fine Arts	PHOT 55	1425.00	Intermediate Photography	desc, lmg obj, moe, tps, txt
Fine Arts	SP 106A	6325.05	Forensic Activity A	crs id, desc, txt
Fine Arts	SP 106B	6325.10	Forensic Activity B	crs id, desc, txt
Fine Arts	SP 106C	6325.25	Forensic Activity C	crs id, desc, txt
Fine Arts	TA 142A	6525.00	Theatre Production A	crsid, desc, lmg obj, moe, tps, txt
Fine Arts	TA 142B	6525.20	Theatre Production B	crsid, desc, lmg obj, moe, tps, txt
Fine Arts	TA 142C	6525.10	Theatre Production C	crsid, desc, lmg obj, moe, tps, txt
Fine Arts	TA 15	6430.20	Rehearsal and Performance: Drama	desc, lmg obj, moe, tps, txt
Fine Arts	TA 15A	6430.10	Introduction to Rehearsal and Performance: Drama	crs id, desc, lmg obj, moe, tps, txt
Fine Arts	TA 15B	6430.30	Continuation of Rehearsal and Performance: Drama	nc
Fine Arts	TA 16	6435.20	Rehearsal and Performance: Comedy	desc, lmg obj, moe, tps, txt
Fine Arts	TA 16A	6435.10	Introduction to Rehearsal and Performance: Comedy	crs id, desc, lmg obj, moe, tps, txt
Fine Arts	TA 16B	6435.25	Continuation of Rehearsal and Performance: Comedy	nc

SCHOOL	CRSD ID	CATID	TITLE	ACTION TAKEN
			KEY CODE	assign=assignments
				c/ w/+ cross-listed with (and list the other crs id)
				ce=contract education course
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prereq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sam = sam code
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				top = TOP Code
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
Fine Arts	TA 17	6440.20	Rehearsal and Performance: Mixed Genres	desc, lrng obj, moe, tps, txt
Fine Arts	TA 17A	6440.10	Introduction to Rehearsal and Performance: Mixed Genres	crs id, desc, lrng obj, moe, tps, txt
Fine Arts	TA 17B	6440.15	Continuation of Rehearsal and Performance: Mixed Genres	nc
Fine Arts	TA 18	6455.20	Rehearsal and Performance: Dance	desc, lrng obj, moe, tps, txt
Fine Arts	TA 18A	6455.10	Introduction to Rehearsal and Performance: Dance	crs id, desc, lrng obj, moe, tps, txt
Fine Arts	TA 18B	6455.15	Continuation of Rehearsal and Performance: Dance	nc
Fine Arts	TA 19	6445.20	Rehearsal and Performance: Musical Theatre	desc, lrng obj, moe, tps, txt
Fine Arts	TA 19A	6445.10	Introduction to Rehearsal and Performance: Musical Theatre	crs id, desc, lrng obj, moe, tps, txt
Fine Arts	TA 19B	6445.15	Continuation of Rehearsal and Performance: Musical Theatre	nc
Fine Arts	TA 2	6370.00	Beginning Scene Study	desc, lrng obj, moe, tps, txt
Fine Arts	TA 20	6460.00	Theatre Appreciation: Classical Overview	desc, lrng obj, moe, tps, txt
Health, PE	DNCE 1	9921.10	Introduction to Dance	nc
Health, PE	DNCE 170	11113.00	IVC Performing Dance Ensemble	dc
Health, PE	DNCE 1A	9921.00	Introduction to Dance A	crs id, desc, lrng obj, moe, tps, txt
Health, PE	DNCE 1B	9921.21	Introduction to Dance B	nc
Health, PE	DNCE 36	9807.10	Ballroom Styles of the 19th and 20th Century	ti
Health, PE	DNCE 6	9923.05	Ballet I	dc
Health, PE	DNCE 7	11102.05	Ballet II	dc
Health, PE	PE 102	13264.00	Introduction to Physical Education, Fitness and Sport	nc
Humanities	ESL 385X	13086.00	Academic Reading X	desc, assign, moe, lrng obj, tps, txt
Humanities	ESL 388X	13088.00	Advanced Grammar and Writing X	dc
Humanities	FR 121	3294.00	French Culture and Cuisine	dc
Humanities	FR 20	2965.00	Introduction to French and Francophone Civilizations	dc
Humanities	FR 221	3294.10	French Culture and Cuisine	nc
Humanities	FR 250	11186.00	French Civilization	dc
Humanities	LIT 1	4201.00	Introduction to Literature	tx
Humanities	LIT 24	4207.00	Contemporary Literature	tx
Humanities	LIT 42	4217.00	The Myths of the Ancient World	tx
Humanities	LIT 45	4221.00	Women in Literature	tx
Humanities	SPAN 11	13275.00	Advanced Conversational Spanish	nc
Life Sciences	BIO 15	1020.00	General Microbiology	tx
Life Sciences	BIO 272	13220.00	Human Genetics and Medicine	dc
Life Sciences	BIO 4	1001.00	Evolutionary Ecology	dc
Life Sciences	BIO 94	987.00	From Organisms to Ecosystems	tx

SCHOOL	CRSD ID	CATID	TITLE	KEY CODE	ACTION TAKEN
				assign=assignments	
				c/ w/+ cross-listed with (and list the other crs id)	
				ce=contract education course	
				co=corequisite	
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12	
				dc=delete course	
				desc=description	
				dv=delete version of course	
				hrs=hours	
				lim=limitation	
				lmg obj=learning objectives	
				moe=methods of eval	
				nc=new course	
				nv=new version of existing course	
				prereq=prerequisite	
				rec=recommended prep	
				rpt=repeatability	
				sam = sam code	
				sr=scheduled review is for courses that are scheduled for review and there are no revisions	
				ti=title	
				top = TOP Code	
				tps=topics	
				txt=text-required for all courses numbered 1-299	
				un=units	
				val=validation	
Life Sciences	BIO 97	1055.00	Genetics and Evolutionary Biology	tx	
Physical Sciences	CHEM 12A	1275.00	Organic Chemistry	desc, moe, txt	
Physical Sciences	CHEM 12B	1280.00	Organic Chemistry	desc, moe, txt	
Physical Sciences	MS 20	4540.00	Introduction to Oceanography	tx	
Social Sciences	HD 230	8970.00	Cultural Diversity/Anti-Bias Curriculum	dc	
Social Sciences	PSYC 20	13274.00	The Psychology of Gender	nc	
Social Sciences	PSYC 21	5890.00	The Psychology of Women	dc	

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: B200 Science Lab Annex and B239 Conversion:  
Contract Amendment to Increase Amount for DSA Inspection Services

**ACTION:** Approval

---

### **BACKGROUND**

The Board of Trustees approved funding from basic aid for the B200 Science Lab Annex and B239 Remodel on May 26, 2006 and on February 20, 2008. On October 23, 2008, the Board of Trustees approved entering into an agreement with Joyce Inspection for DSA inspection services for the B200 Science Lab Annex and B239 Conversion project on an hourly basis and authorized issuing a purchase order in an amount not to exceed \$215,064. On February 22, 2010, the Board approved an additional \$30,000 for a revised total of \$245,064.

### **STATUS**

Construction of the Irvine Valley College B200 Science Lab Annex and B239 Conversion is closing out with a need to continue providing inspection services beyond the approved amount. Services will continue to be billed at the agreed rate. Staff recommends increasing the not-to-exceed amount by \$35,000 for a revised total of \$280,064 per the attached amendment, EXHIBIT A. Staff will include this as back charges to the contractor during final change order negotiations.

Funds are available within the approved project budget which is \$22,817,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the contract amendment (EXHIBIT A) increasing the not-to-exceed amount to Joyce Inspection for the B200 Science Lab Annex and B239 Conversion project by \$35,000 for a revised total contract amount of \$280,064.

Item Submitted By: Gary L. Poertner, Deputy Chancellor

**AMENDMENT  
TO ARCHITECTURAL SERVICES AGREEMENT  
FOR B200 SCIENCE LAB ANNEX AND B239 CONVERSION PROJECT  
AT  
IRVINE VALLEY COLLEGE**

**April 26, 2010**

**THIS AMENDMENT** shall modify the original agreement dated October 28, 2008, by and between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and Joyce Inspection & Testing, Inc., 371 Magnolia Street, Costa Mesa, CA, 92627, hereinafter referred to as "CONSULTANT."

**WHEREAS**, Article 16 of the original agreement establishes that it may be amended in writing by mutual consent of both parties; and

**WHEREAS**, the construction duration has been increased to include three additional months for project completion; and

**WHEREAS**, this additional scope requires increased services by the "CONSULTANT"; and

**NOW, THEREFORE**, the Parties agree to modify the original agreement as follows:

1. Article 2 of the agreement shall be modified as follows: "CONSULTANT shall commence providing services...as required until completion of the project which is anticipated to be finished by April 28, 2010:

**FIXED FEE FOR ALL SERVICES AS DESCRIBED HEREIN:**

1. Additional services due to increase in construction duration	\$35,000
Total this Amendment	\$35,000

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"  
South Orange County Community College District

"CONSULTANT"  
Joyce Inspection

By: \_\_\_\_\_  
Gary Poertner

By: \_\_\_\_\_

Title: Deputy Chancellor

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** ATEP: Change Order Request: Hope Drive Parking Lot Maintenance and Repair  
**ACTION:** Approval

---

**BACKGROUND**

On April, 27 2009, the Board approved funding from basic aid for the ATEP Hope Drive Parking Lot Maintenance and Repair. On December 5, 2009, the Board awarded a construction contract to NPG for \$134,160. Previously approved change orders increased the amount by \$8,682 for a revised contract amount of \$142,842.

**STATUS**

EXHIBIT A describes the required modifications contained in Change Order Request (COR)No. 3. Approval of this COR will result in a decrease of \$1,500 in the total project cost.

The total change to the contract does not exceed the 10% limit allowed by Public Contract Code. Approval of this COR will bring the revised total contract amount to \$141,342.

Funds are available within the approved project budget which is \$950,000.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve COR No. 3 for ATEP Hope Drive Parking Lot Maintenance and Repair as described in EXHIBIT A and authorize staff to execute the corresponding change orders with the contractor which will result in a decrease of \$1,500 for a total revised project cost of \$141,342.

ATEP HOPE PARKING LOT RENOVATION

BID NO. 6

CHANGE ORDER NO. 2

April 26, 2010

Bid #	BID PACKAGE DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	Previously Approved COR's	COR #3	REVISIED CONTRACT AMOUNT
6	General Contractor	NPG	\$134,160	\$8,682.00	-\$1,500.00	\$141,342.00
<b>TOTAL</b>			<b>\$134,160</b>	<b>\$ 8,682.00</b>	<b>\$ (1,500.00)</b>	<b>\$ -</b>

COR No.	Date	Description	Requested	Additional Days	Status	Amount
3	2/25/2010	Delete scope of work for removing fencing		0	APP	(\$1,500.00)
<b>TOTAL CHANGE ORDER REQUESTS</b>					<b>BCO #2</b>	<b>-\$1,500.00</b>
				<b>7</b>	<b>BCO TOTALS</b>	<b>\$7,182.00</b>

5.4%

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** ATEP: Notice of Completion: Parking Lot Renovation  
**ACTION:** Approval

---

**BACKGROUND**

On April, 27 2009, the Board approved funding from basic aid for the ATEP Hope Drive Parking Lot Maintenance and Repair. On December 5, 2009, the Board awarded a construction contract to NPG for \$134,160.

**STATUS**

Staff recommends that a Notice of Completion be filed for the ATEP Parking Lot Renovation.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees authorize the filing of the Notice of Completion attached as EXHIBIT A for the ATEP Parking Lot Renovation. It is also recommended that the Board authorize the release of retention 35 days after filing.





**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Destruction of Class 3 Disposable Records  
**ACTION:** Approval

---

### **BACKGROUND**

Title 5, Section 59022 of the California Administrative Code requires that each community college district establish an annual procedure by which the chief administrative officer, or the designee of that officer, shall review documents and papers received or produced during the prior academic year and classify them as Class 1-Permanent, Class 2-Optional, or Class 3-Disposable. Further, Section 59022(b) states that, if such records are three or more years old and classified as Class 3-Disposable, they may be destroyed without further delay.

### **STATUS**

The District has reviewed the classification of documents provided in Title 5, Section 59022 and has identified those documents listed in attached EXHIBIT A as those which may now be destroyed in compliance with the Code.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the destruction of documents detailed in EXHIBIT A.

CLASS 3 – DISPOSABLE RECORDS

Payroll

Hourly Time Cards

All Prior to Fiscal Year 1977-1978

Business Services

Vendor Account Payable Files

All Prior to Fiscal Year 1978-1979; 1983-1984

Cash Receipts

All Prior to Fiscal Year 1978-1979; 1983-1984

Grant Project Accounts

All Prior to Fiscal Year 1978-1979; 1983-1984

Cash Disbursements

All Prior to Fiscal Year 1978-1979; 1983-1984

Financial Aid Check Copies

All Prior to Fiscal Year 1978-1979; 1983-1984

Student Refunds

All Prior to Fiscal Year 1978-1979; 1983-1984

District Depository

All Prior to Fiscal Year 1978-1979; 1983-1984

Warrant Registers

All Prior to Fiscal Year 1978-1979; 1983-1984

Journal Entry

All Prior to Fiscal Year 1978-1979; 1983-1984

Warrant Disbursements

All Prior to Fiscal Year 1978-1979; 1983-1984

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Purchase Orders/Confirming Requisitions  
**ACTION:** Approval

---

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P10-03565 through P10-04181 amounting to \$2,881,818.27 and P11-00001 through P11-00030 amounting to \$72,174.47 are submitted to the Board of Trustees for approval. Confirming requisitions dated March 2, 2010 through April 6, 2010 totaling \$301,660.81 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

Includes P10-03564 - P10-04181

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
P10-03565	ORANGE CO. BUSINESS COUNCIL		Contract Service- OCBC (See Attachments)	10,000.00
P10-03566	BROWN MANUFACTURING GROUP, INC		Screen Drying Cabinet	4,559.56
P10-03567	JOSE MARTINEZ TREE SERVICE		Removal of Trees at Entrance & Perimeter	5,800.00
P10-03568	THUNDERLIPS MUSIC, INC.		Commencement 2010 Musicians meeting chime to announce end of intermission	1,300.00
P10-03569	TRAINERS WAREHOUSE			87.94
P10-03570	HIGHSMITH CO., INC.		Paper cutter for processing & repairing books.	208.40
P10-03571	AON RISK INSURANCE SERVICES WEST, INC.		Pollution Legal Liability	143,151.99
P10-03572	BAKER & TAYLOR BOOKS		Purchase books.	15,400.00
P10-03573	K-LOG COMPANY		Equipment	1,081.52
P10-03574	SYSCO LOS ANGELES		Equipment for ID Labs.	739.40
P10-03575	COPYNET OFFICE SOLUTIONS, INC		Dept. Supply	96.79
P10-03576	NATIONWIDE DRAFTING & OFFICE SUPPLY, INC.		Dept. Equipment	565.48
P10-03577	CAPISTRANO UNIFIED SCHOOL DISTRICT		CTE Collaborative Middle School Inservice CUSD	333.18
P10-03578	PowerBASIC, Inc.		PowerBASIC Console Software and Manuals	389.32
P10-03579	NINA M. YAMASAKI		Instructor	1,080.00
P10-03580	TALITHA JAMES		Trainer	180.00
P10-03581	COURTNEY HENSMAN		728939 SCHOLARSHIP FOR STUDENT SUCCESS	500.00
P10-03582	CORPORATE BUSINESS INTERIORS		IT Cubicle Reconfiguration	1,785.00
P10-03583	COMPENDIUM LIBRARY SERVICES		Lib computer svc subscriptn per A.M.Cobos request	2,390.00
P10-03584	McMASTER CARR SUPPLY COMPANY		PHYSICS INSTRUCTIONAL SUPPLIES	477.71
P10-03585	INTERIOR OFFICE SOLUTIONS		Stools for B200 Chem Lab Annex and B239	27,845.26
P10-03586	ORANGE CO. PUMP CO.		POOL PUMP	1,123.63
P10-03587	ARNETTE EDWARDS		Instuctor	720.00
P10-03588	LEOHA HOWARD		Co-trainer	180.00
P10-03589	SCOTT WEATHERWAX		PRIDE Panel Member	50.00
P10-03590	MARGI MC NELLY		Instructor	1,080.00
P10-03591	BARKSHIRE LASER LEVELING, INC.		LASER LEVEL SOFTBALL FIELD	1,100.00
P10-03592	MARGI MC NELLY		Trainer	375.00
P10-03593	UNISOURCE CORPORATION FACILITIES SUPPLY		JANITORIAL SUPPLIES	3,803.97
P10-03594	THE BLIND FACTORY		BLINDS FOR A100 & M100	195.00
P10-03595	STEVE WEISS MUSIC		Marimba	11,527.50
P10-03596	GALE SUPPLY COMPANY		JANITORIAL SUPPLIES	1,911.39
P10-03597	MISSION AUTO EQUIP & LIFTS, INC		AUTOMOTIVE EQUIPMENT	2,893.84
P10-03598	STANCIL CORPORATION		VOICE LOGGING EQUIP	13,285.50
P10-03599	FISHER SCIENTIFIC		BIOLOGY SUPPLIES	325.99
P10-03600	HOEFER, INC.		CHEMISTRY SUPPLIES	783.58
P10-03601	TOMARK SPORTS EQUIPMENT		Installation services for the IVC Soccer Goals	1,995.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes P10-03564 - P10-04181

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
P10-03602	SEHI PROCOMP COMPUTER PRODUCTS		Printer Toners	2,548.21
P10-03603	PrimitiveFire.com		PHYSICS SUPPLIES	85.93
P10-03604	HITT MARKING DEVICES, INC.		Paid Stamp for Student Payment Office	128.87
P10-03605	ART SUPPLY WAREHOUSE		ART SUPPLIES	161.12
P10-03606	FISHER SCIENTIFIC		MLT LAB SUPPLIES	591.39
P10-03607	MOUSER ELECTRONICS INC.		PHYSICS SUPPLIES	42.85
P10-03608	TROXELL COMMUNICATIONS, INC.		FOR B200	4,597.49
P10-03609	LifeSlider, Inc.		FOR BSTIC	4,676.78
P10-03610	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		FOR ATEP	1,534.00
P10-03611	NAT'L ASSOC. OF EMS EDUCATORS NAEMSE		NAEMSE Membership	85.00
P10-03612	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP		Office Supplies	217.50
P10-03613	QUALITY OFFICE FURNISHINGS		FURNISH ADMISSIONS AND RECORDS	63,237.83
P10-03614	SENTRY AIR SYSTEMS, INC.		BIOLOGY EQUIPMENT	3,334.01
P10-03615	McLOGAN SUPPLY CO., INC.		Thermal Mug Press & Glazer	1,110.31
P10-03616	MISSION AUTO EQUIP & LIFTS, INC		AUTOMOTIVE EQUIPMEN	7,585.75
P10-03617	W. W. GRAINGER		MAINTENANCE SUPPLIES	397.76
P10-03618	E.D. LUCE PACKAGING		BIOLOGY SUPPLIES	79.69
P10-03619	ALL ELECTRONICS CORP.		ELECTRONIC SUPPLIES	95.90
P10-03620	GEOPRIME MINERALS		GEOLOGY EQUIPMENT	11,853.75
P10-03621	SEHI PROCOMP COMPUTER PRODUCTS		printer supplies	321.24
P10-03622	MYERS TIRE SUPPLY		AUTOMOTIVE SUPPLIES	600.30
P10-03623	HITT MARKING DEVICES, INC.		"COPY" STAMP #214 OUTLINED, BLUE INK	52.04
P10-03624	PENN CORPORATE RELOCATION SERVICES, INC.		LIBRARY MOVE	1,141.00
P10-03625	PENN CORPORATE RELOCATION SERVICES, INC.		VILLAGE MOVE EXPENSES	551.00
P10-03626	ROOF CONSTRUCTION		VILLAGE 9 & 10 DEMO AND CARPORT/GARAGE	36,462.00
P10-03627	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB		FOR IVC LIFE SCIENCES BLDG.	15,000.00
P10-03628	S & B FOODS		LCW Video Conferences Refreshments	200.00
P10-03629	RICHARD THE THREAD EMPIRE TAPE COMPANY		FASHION SUPPLIES	274.85
P10-03630	BUTTERICK/MCCALL/VOGUE PATTERN COMPANY		Student Supplies	127.48
P10-03631	SEW TRUE SUPPLY		FASHION SUPPLIES	249.31
P10-03632	BIG TOYS		COMPETITIVE EQUIPMENT/CD	6,460.00
P10-03633	QUALITY HEALTH EDUCATORS		Pre-Payment for IVC CDC Training	900.00
P10-03634	CAPISTRANO-LAGUNA BEACH ROP		CTE Collaborative Professional Externship	1,001.79
P10-03635	CAPISTRANO-LAGUNA BEACH ROP		CTE Externship for Capo Laguna ROP	5,565.50
P10-03636	StoneFire Grill 4, Inc.		Catering SSA Conference	4,495.73
P10-03637	LEE ARMSTRONG CO., INC.		Removal/Installation of Carpet	3,485.00
P10-03638	MARCIVE, INC.		Library database service	366.85

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ESCAPE ONLINE

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Includes P10-03564 - P10-04181

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
P10-03639	MAQUINSAL SEWING MACHINE CO.		FASHION SUPPLIES	38.14
P10-03641	MICHAEL WOLF INTERIORS INC.		SHAD WORK AT SSC & BGS	817.06
P10-03642	U.S. POSTAL SERVICE MISSION VIEJO POST OFFICE		Bulk Mail Permit	5,000.00
P10-03643	IMAGE PRINTING SOLUTIONS CATHY ARONSON		CITATIONS	2,707.88
P10-03644	GLOBAL EQUIPMENT CO.		Shelving for Storage Area in Bldg. W	1,359.89
P10-03645	MATERIAL SALES UNLIMITED		GROUND SUPPLIES	2,584.50
P10-03646	WELLS FARGO #3317		Manuals	67.32
P10-03647	AMEN CLINICS, INC.		12 CD's/DVD's for CCLD/Re-Entry Center students	420.90
P10-03648	TROXELL COMMUNICATIONS, INC.		Camera System for B200 Chem Annex	2,335.95
P10-03649	IRVINE HIGH SCHOOL TRACK & FIELD		Advertising in Irvine High School Program Book	350.00
P10-03650	WENGER CORPORATION		Shelves	1,086.26
P10-03651	CMM TECHNOLOGY, INC.		RapidTech Contract Service	2,280.00
P10-03652	MUSCO LIGHTING		REPLACE LIGHTS IN SOFTBALL & FOOTBALL FIELD	3,425.63
P10-03653	PEPPER MUSIC COMPANY		Instructional Music	900.00
P10-03654	EDWARD EIEN		Pay in Advance/Stage Manager/IVC Dance concert	1,800.00
P10-03655	QUEZADA PRO LANDSCAPE, INC.		AGB SOD REPLACEMENT	3,465.00
P10-03656	UNISOURCE WORLDWIDE		Golden Rod Paper	1,613.85
P10-03657	DICK BLICK COMPANY		INT. DESIGN SUPPLIES	222.00
P10-03658	PASCO SCIENTIFIC		MARINE SCIENCE LAB SUPPLIES	139.41
P10-03659	GREGG'S PRO AUDIO		COMM. ARTS PROJECT	490.00
P10-03660	CORE SOFTWARE CORP		HR/Payroll/Budget System Dev/Enhancement Project	100,000.00
P10-03661	PENN CORPORATE RELOCATION SERVICES, INC.		COMM ARTS PROJECT	9,005.68
P10-03662	SNADER AND ASSOCIATES, INC.		COMM ARTS PROJECT.	35,329.61
P10-03663	ASSN FOR INSTIT. RESEARCH		Membership fees for Nicole Ortega for AIR	125.00
P10-03664	ASSN FOR INSTIT. RESEARCH		Membership Fees for Shouka Torabi for AIR	125.00
P10-03665	THE BEE MAN		EMERGENCY BEE SERVICE	95.00
P10-03666	IMAGE PRINTING SOLUTIONS CATHY ARONSON		see Attachment - NCR CITATION REVIEW FORMS	358.63
P10-03667	BOYS TOWN PRESS		(ATTACHMENT) - Common Sense Parenting book order	686.21
P10-03668	JACKSON-HIRSCH, INC.		Purchase laminating supplies.	74.81
P10-03670	A-S MEDICATION SOLUTIONS, LLC		Medications	93.30
P10-03671	MESA GOLF CARTS		parts for electric cart	1,000.00
P10-03672	MISSION PRINTING COMPANY		Envelopes for Vet. Mem. Dedication	172.91
P10-03673	TAUBENPOST, INC*		Labeling/mail prep for Damn Yankee postcards	465.44
P10-03674	BAKER & TAYLOR BOOKS		Purchase books.	5,000.00
P10-03675	ORANGE COUNTY REGISTER		ADVERTISING - MASTER PLAN	672.00
P10-03676	LASER SOURCE		Cartridge for an HP LaserJet 5SiMX laser printer.	85.91
P10-03677	FISHER SCIENTIFIC		Gloves for Phleb/Mlt Classes	144.24

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes P10-03564 - P10-04181

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
P10-03678	EMERGENCY MEDICAL PRODUCTS		EQUIPMENT FOR PARAMEDIC PROGRAM	11,209.06
P10-03679	WORLDPOINT ECC, INC.		EQUIPMENT FOR HEALTH SCIENCES	5,613.69
P10-03680	SIMULAIDS, INC.		EQUIPMENT FOR NURSING	2,467.54
P10-03681	SIRCHIE FINGER PRINT LABS		EVIDENCE SUPPLIES	232.34
P10-03682	NEW STAR ENVIRONMENTAL, INC.		BIOLOGY EQUIPMENT	3,397.50
P10-03683	MILLENNIUM BUSINESS SERVICES		Transcript insert envelopes	430.65
P10-03684	TIGER DIRECT		LCD monitor bundle	2,420.43
P10-03685	CRYSTAL SHOMPH		Pay in advance: Product. Stage Manager/IVC Dance	1,700.00
P10-03686	CRYSTAL SHOMPH		Pay in advance: Stage Manager, Perspective Concert	400.00
P10-03687	MyBinding		Paper cutters	1,041.63
P10-03688	SEW SASSY FABRICS		FASHION SUPPLIES	209.29
P10-03689	GLOBAL EQUIPMENT CO.		GENERAL SUPPLIES - TOOLS STORAGE	835.74
P10-03690	J. M. McCONKEY CO.		HORTICULTURE SUPPLIES	462.23
P10-03691	BOB PARRETT CONSTRUCTION		Renovation to CDC Classroom	31,811.00
P10-03692	BATTERY ZONE		BATTERIES	149.10
P10-03693	CDW-G COMPUTER CENTERS		SAN Replacement Project	2,105.01
P10-03694	ULINE, INC.		CARDBOARD MAILERS	806.38
P10-03695	MILLENNIUM BUSINESS SERVICES		White #10 env w/windows-Trans Print on both sides	763.43
P10-03696	INSIGHT MEDIA		DVDS/ANTHROPOLOGY	1,334.54
P10-03697	ELECTRONIX EXPRESS		ELECTRONIC SUPPLIES	53.42
P10-03698	ROTO-ROOTER SERVICE & PLUMBING COMPANY		CAMPUS DRAIN CLEANING	4,000.00
P10-03699	GLOBAL EQUIPMENT CO.		Stainless Steel Work Tables	2,967.45
P10-03700	B & H PHOTO		COMPETITIVE EQUIPMENT/CD	1,240.93
P10-03701	DIRECT PAINTING & DECORATING INC.		SSC LOBBY 1ST & 2ND FLOOR CORRIDOR/ROOM 212	45,045.00
P10-03702	PROAIR CONSTRUCTION SVCS. INC.		HS BLDG AHU 1 COIL REPLACEMENT	44,440.00
P10-03703	McKESSON GENERAL MEDICAL CORP		medical supplies	301.11
P10-03704	DELL MARKETING		Dell toner and cord	320.21
P10-03705	MOLE-RICHARDSON		Replacement Light Kit Cases	1,304.35
P10-03706	CITY OF IRVINE		IVC CDC advertising in Irvine Comm Serv Brochure	800.00
P10-03707	PHYSICS CURRICULUM & INSTRUCTION		Astronomy software and license	471.00
P10-03708	BOB PARRETT CONSTRUCTION		REPLACE DAMAGED STUCCO & DRYWALL AT SME 138 & 139	6,425.00
P10-03709	BOB PARRETT CONSTRUCTION		REMEDIAION REPAIR IN VIL 10	25,383.00
P10-03710	DELL MARKETING		Toner for Center Printer	290.30
P10-03711	JARED SCOTT		Contract Services	880.00
P10-03712	AVALON TENT & PARTY		CHAIR AND DRAPERY RENTAL FOR COMMENCEMENT	1,656.05
P10-03713	BUDDY'S ALL STARS		Softballs for class and team	377.27
P10-03714	FIXTURE PRONTO		FASHION EQUIPMENT	676.07
P10-03715	DEPT OF SOCIAL SERVICES		LICENSING FEES FOR THE CHILD DEVELOPMENT CENTER	2,640.00
P10-03716	ASSOCIATION OF PERFORMING ARTS PRESENTERS		Membership renewal	300.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03717	TRI-BEST VISUAL DISPLAY		INT'L STUDENT DISPLAY CASE	519.80
P10-03718	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		LIMITED PRELIMINARY MICROBIAL IN PE100	775.00
P10-03719	WARD'S NATURAL SCIENCE		GEOLOGY EQUIPMENT	1,739.13
P10-03720	SARGENT-WELCH LLC VWR INTERNATIONAL COMPANY		BIOLOGY EQUIPMENT	1,238.58
P10-03721	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE		See Attachment - Early Bird Posters	874.35
P10-03722	NAT'L GEOGRAPHIC CATALOG/ONLINE		INT'L MAP	76.15
P10-03723	BARNES DISTRIBUTION % Toby Curtis		AUTOMOTIVE SUPPLIES	690.33
P10-03724	HPL MECHANICAL CONTRACTOR, INC.		8" WATER VALVE INSTALLATION	8,980.15
P10-03725	CALIFORNIA STAGE/LIGHTING, INC		LIGHTING TOURING RACK	564.29
P10-03726	SCANTRON CORPORATION		Scantrons for student testing	71.40
P10-03727	DAVID SMITH ELECTRO MECH. SRVS		Maintenance of enlargers	1,375.00
P10-03728	NU AGE DEVELOPMENT, INC.		REPAIR SIDING ON BOOKSTORE	1,185.00
P10-03729	IMPERIAL SPRINKLER SUPPLY		Move Maxicom System for Control and Use	391.50
P10-03730	PINNACLE LANDSCAPE COMPANY		REPAIR DRAINAGE AROUND B100 AND B200	588.00
P10-03731	MARK IV COMMUNICATIONS, INC.*		ADMISSIONS AND RECORDS CABLE PROJECT	4,344.16
P10-03732	BROOKSTONE CABINETS		REBUILD INSTRUCTIONAL WINDOW IN ADMISSIONS	9,440.68
P10-03733	INTERIOR RESOURCES, INC. DBA COMMER. INTERIOR RESOURCES		WORK ON WALK OFF AREAS OF LIBRARY RESTROOMS	754.00
P10-03734	GENESIS, INC.		ECOLOGY SUPPLIES	201.36
P10-03735	DUNE CRAFT		ECOLOGY SUPPLIES	124.55
P10-03736	MARLYS GRODT & ASSOCIATES		Class Spec/Salary Range	500.00
P10-03737	BURMINCO		BLANKET PO FOR PURCHASE OF GEOLOGY LAB SAMPLES	1,217.30
P10-03738	TRIARCH INC.		BIOLOGY SUPPLIES	380.19
P10-03739	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT		POLICE SUPPLIES	778.55
P10-03740	MIKE COLLINS		Reimbursement	800.00
P10-03741	JAMES L. RYNNING		Reimbursement	500.00
P10-03742	WOODBIDGE HIGH SCHOOL ATTN: BASEBALL PROGRAM		Advertising-Woodbridge Baseball	1,500.00
P10-03743	WELLS FARGO EDUCATIONAL FINANCIAL SERVICES		Special Events Party City	175.26
P10-03744	FISHER SCIENTIFIC		CHEMISTRY SUPPLIES/EQUIPMENT	4,324.04
P10-03745	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.		POST REMEDIATION VERIFICATION TESTING FOR VIL 10	3,150.00
P10-03747	GRAYBAR ELECTRIC CO.		ELECTRICAL SUPPLES	3,479.02
P10-03748	BOLO PRODUCTIONS DAVID SUKONIC		Video taping services/IVC Fall Perspective Concert	600.00
P10-03749	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE		Transfer Newsletter	1,781.33

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03750	LYNN M. WRIGHT		Payment for Speaker for BSI Workshop	600.00
P10-03751	CSU FULLERTON ACCTG SVC CP-300		CSUF (CCT) Representative Services	3,000.00
P10-03752	TRI-BEST VISUAL DISPLAY		DISPLAY CASE *SEE ATTACHED	659.00
P10-03753	BATTERY SPECIALTIES		BATTERIES	70.35
P10-03754	DANIEL SMITH, INC.		ART SUPPLIES	820.20
P10-03755	KELLE COMPANY		Theatre instructional supplies	3,183.00
P10-03756	FRIAR TUX SHOP		Instructional Supplies	2,183.00
P10-03757	HOIST SERVICE CO., INC.		Hoist removal	700.00
P10-03758	STEVE SPANGLER SCIENCE		CHEMISTRY SUPPLIES	55.55
P10-03759	KIMBERLY MOUNSEY		Instructor	540.00
P10-03760	MAIN GRAPHICS HAGGARTY PRINTING, INC.		COMMENCEMENT PROGRAM PRINTING 2010	3,050.00
P10-03761	SALLIE MILLER		Foster Parent Co-Trainer	630.00
P10-03762	MICHELE DUGAN		Instructor	1,080.00
P10-03763	LISA TULLY		Instructor	180.00
P10-03764	KEVIN VILLICANA		PRIDE Panel Member	50.00
P10-03765	EDITH LOZANO		Instructor	300.00
P10-03766	WALTERS WHOLESALE ELECTRIC		ELECTRICAL SUPPLIES	866.03
P10-03767	LISA CARMEL		PRIDE Panel Member	50.00
P10-03768	GONZOLO DELGADO		Instructor	120.00
P10-03769	SARAH DUFEK		Instructor	180.00
P10-03770	CSI ELECTRICAL CONTRACTORS, INC		LIGHTING FOR SM101	4,084.00
P10-03771	LYNN YOUNG		PRIDE Instructor	1,080.00
P10-03772	HAITBRINK ASPHALT PAVING, INC.		BUILD CURBS/BENCHES AT BLDG. VENTS AT VIL	7,150.00
P10-03773	QUEZADA PRO LANDSCAPE, INC.		TREE WPRL AT AVERY ENTRANCE	6,500.00
P10-03774	CONSOLIDATED ELECTRICAL DIST.		ELECTRICAL SUPPLIES	770.77
P10-03775	SPECTRUM LABORATORY PRODUCTS		SUPPLIES/EQUIP FOR CHEMISTRY ANNEX	4,652.71
P10-03776	UNLIMITED ENVIRONMENTAL, INC.		VIL 10 REMEDIATION	22,704.04
P10-03777	AARDVARK CLAY AND SUPPLIES		CERAMICS SUPPLIES	287.10
P10-03778	COMMUNITY COLLEGE LEAGUE OF CA		Community College Directory	22.58
P10-03779	ART SUPPLY WAREHOUSE		GRAPHIC SUPPLIES	311.48
P10-03780	WELLS FARGO #3317		Mineralogy book purchase for geology	53.93
P10-03781	SMARDAN SUPPLY - EL MONTE		PLUMBING SUPPLIES	428.48
P10-03782	BOB PARRETT CONSTRUCTION		MOLD ABATEMENT AT AGB	15,446.00
P10-03783	V.I.P. CONSTRUCTION		Renovation to CDC Play Yards	75,955.00
P10-03784	ESSENCE ENTERTAINMENT		Contract Services	1,100.00
P10-03785	CORNER BAKERY CAFE #116		Caterer	1,260.00
P10-03786	JEFFREY SEGAL		Contract Services	320.00
P10-03787	COLIN WENHARDT		Contract Services	320.00
P10-03788	STEPHEN K. CHARPIE		Contract Services	320.00
P10-03789	CALIFORNIA STAGE/LIGHTING, INC		Rental of Projector	476.00
P10-03790	MCO - DOCUMENT IMAGING SOLUTIONS		Convert Aperture Blue Print Cards and Film	3,000.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03791	FISHER SCIENTIFIC		SUPPLIES/EQUIP FOR CHEMISTRY ANNEX	55,097.38
P10-03792	VWR INTERNATIONAL, INC.		SUPPLIES/EQUIP FOR CHEMISTRY ANNEX	1,654.47
P10-03793	TODAY'S CLASSROOM		Headphone for ESL Assessment	247.70
P10-03794	HORIZON		FOOTBALL & SOFTBALL FIELDS	3,859.75
P10-03795	LASER SOURCE		Printer Cartridges	157.69
P10-03796	EDVOTEK, INC.		BIOLOGY EQUIPMENT	839.19
P10-03797	TOMARK SPORTS EQUIPMENT		BASKETBALL RIMS FOR IVC GYM	2,174.98
P10-03798	TOMARK SPORTS EQUIPMENT		SCOREBOARD CONTROLLERS	3,110.23
P10-03799	COLLINS COMPANY		TENNIS BALL MACHINE FOR TENNIS TEAMS	3,289.69
P10-03800	TOMARK SPORTS EQUIPMENT		BASEBALL FIELD EQUIPMENT	4,205.26
P10-03801	BASEBALL EXPRESS		BASEBALL BATS FOR BASEBALL TEAM	3,193.17
P10-03802	MSC INDUSTRIAL SUPPLY CO.		RAPIDTECH NONINSTR SUPPL	322.08
P10-03803	B & H PHOTO		Instructional Equipment	3,332.48
P10-03804	UNITED VISUAL PRODUCTS, INC.		Outdoor Display Board	438.03
P10-03805	PACIFIC COAST BUILDING SPECIALTIES, INC.		LOCKERS	1,467.94
P10-03806	GRILLO'S FILTER SALES		A/C FILTERS	3,458.38
P10-03807	S & S COMMUNICATIONS		ATHLETIC TRAINING SUPPLIES	55.86
P10-03808	MOORE MEDICAL CORP.		Assessment Testing Supplies	65.07
P10-03809	McKESSON GENERAL MEDICAL CORP		Medical supplies	296.46
P10-03810	SATOR SOCCER SATOR SPORTS, INC.		SOCCER GOALS FOR SOCCER FIELDS	5,676.75
P10-03811	CCCMVCA % TOM PESTOLESI, TREASURER		Membership: CCCMVCA/IVC M.Volleyball	150.00
P10-03812	CCCGCA C/O RON EASTMAN		Membership: CCCGCA/IVC Golf Coach	150.00
P10-03813	SMARDAN SUPPLY - EL MONTE		IRRIGATION SUPPLIES	27.22
P10-03814	TROXELL COMMUNICATIONS, INC.		CAMCORDER FOR WOMENS BASKETBALL TEAM	871.82
P10-03815	TROXELL COMMUNICATIONS, INC.		MONITOR FOR MEN'S BASKETBALL VIDEO EDITING	379.23
P10-03816	MAQUINSAL SEWING MACHINE CO.		FASHION EQUIPMENT	639.81
P10-03817	TOMARK SPORTS EQUIPMENT		CHAIRS FOR IVC GYMNASIUM	4,210.00
P10-03818	CCCWBCA CAROL KADINGO, TREASURER		Membership: CCCWBCA/IVC Badminton Coaches	100.00
P10-03819	XEROX CORPORATION ATTN: CRISTINA THOMAS		3-Mo. Lease/Maint. for Five W5675 Copier/Printers	7,193.82
P10-03820	ORANGE COAST COLLEGE DEPARTMENT OF CAREER EDUCATION		WBL contract printing/web with O.C.C.	1,500.00
P10-03822	LILIANN PEREZ-STROUD		Instructor	540.00
P10-03823	ARACELLI TRUJILLO		PRIDE Panel Member	50.00
P10-03824	GABRIELA HERNANDEZ		PRIDE Panel Member	50.00
P10-03825	GUISELLE SCOTT		PRIDE Co-trainer	630.00
P10-03826	ROSALBA CERVANTES		Class Monitor	210.00
P10-03827	EUROMODE SEWING PARTY		BLANKET ORDER FOR STUDENT SUPPLIES	865.00
P10-03828	MILLENNIUM BUSINESS SERVICES		Purchasing Window Envelopes	367.58
P10-03829	STEEL SENTRY		CHEMISTRY SUPPLIES	440.69
P10-03830	TEAM STRENGTH SYSTEMS INC.		Weights for the PE department	945.89

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03831	CLOSET TAILORS DOUG O'DONNELL		Built-in Storage Cabinets	8,621.00
P10-03832	HITT MARKING DEVICES, INC.		additional ink pad for Dean's signature stamp	.00
P10-03833	M & M BOYS, INC.		IRRIGATION SUPPLIES	2,090.56
P10-03834	HITT MARKING DEVICES, INC.		Received Date Stamps	106.58
P10-03835	SCANTRON CORPORATION		Scantrons for student testing	69.26
P10-03836	DICK BLICK COMPANY	SC Science	POSTER FRAMES FOR OFFICE LOBBY & INT'L ED	406.18
P10-03837	IRVINE PIPE & SUPPLY		Athletic Training Supplies	93.49
P10-03838	DELL MARKETING		Computers for Computer Lab	28,681.65
P10-03839	INTERNATIONAL CODE COUNCIL		Construction insp manuals	271.81
P10-03840	LAKESHORE CURRICULUM MATERIALS		CDC Instructional Materials	914.39
P10-03841	SADDLEBACK APPLIANCES		Laundry equipment	1,802.63
P10-03842	ACCUVANT INC.		Firewall Upgrade Basic Aid Project	10,300.00
P10-03843	KR GOLF SOLUTIONS, INC dba SWINGNATURE		GOLF TRAINER	643.70
P10-03844	PRINTECH		Financial Aid Pocket Folders	2,458.67
P10-03845	FLAGS USA, INC.		FLAGS	294.10
P10-03846	ULINE, INC.		FLOOR MATS	835.22
P10-03847	QUARTERMASTER		UNIFORM SUPPLIES	4,139.75
P10-03848	DRS. FOSTER & SMITH		BIOLOGY SUPPLIES	54.62
P10-03849	PARKWAY LAWNMOWER SHOP		GROUNDS EQUIPMENT	3,303.83
P10-03850	FUEL CELL STORE		AUTOMOTIVE SUPPLIES	855.40
P10-03851	DR. ANGELA COLOMBO		Consultant agreement for MA	1,000.00
P10-03852	ELECTRONIX EXPRESS		ELECTRONIC SUPPLIES	1,291.66
P10-03853	DANIEL SMITH, INC.		STUDENT ART SUPPLIES	579.63
P10-03854	KOSS INTERNATIONAL		STUDENT ART SUPPLIES	185.87
P10-03855	HYDRO-SCAPE PRODUCTS, INC.		Open Account for Greenhouse Project - A.Sirulnik	200.00
P10-03856	CRYSTAL SHOMPH		Lighting services for the IVC Dance department	45.00
P10-03857	VECCHIARELLI BROTHERS		FASHION SUPPLIES	697.85
P10-03858	LEE ARMSTRONG CO., INC.		SC LRC RENOVATION	4,500.00
P10-03859	PB AMERICAS, INC.		ATEP HOPE PARKING LOT RENO.	2,250.00
P10-03860	CHAMPION CHEMICAL CO.		CUSTODIAL SUPPLIES	1,036.93
P10-03861	HYDRO-SCAPE PRODUCTS, INC.		IRRIGATION SUPPLIES	551.17
P10-03862	SMITH PIPE & SUPPLY, INC.		IRRIGATION SUPPLIES	222.50
P10-03863	SMARDAN SUPPLY - EL MONTE		IRRIGATION SUPPLIES	150.18
P10-03864	JOSTEN'S		Commencement accessories	5,678.88
P10-03865	SAN CLEMENTE ART SUPPLY		CUTTING MATS	1,277.11
P10-03866	ARTCRAFT AND FOREMOST INC. DBA PROMOTIONS NOW		Magnetic Power Clips	355.71
P10-03867	WENGER CORPORATION		Wenger guardrails	2,110.76
P10-03868	PACIFIC ALLIANCE CAPITAL, INC. WEST COAST TECHNOLOGY		SAN Replacement Basic Aid Project	57,309.42
P10-03869	McMAHAN BUSINESS INTERIORS		Dept. Equipment	1,683.45
P10-03870	MILLENNIUM BUSINESS SERVICES		One color stationery A&R	288.19
P10-03871	SCRIP-SAFE SECURITY PRODUCTS		Diploma printing	4,094.20
P10-03872	MILLENNIUM BUSINESS SERVICES		White #10 envelopes w/windows no writing on back	520.30
P10-03873	HITT MARKING DEVICES, INC.		Self Ink Stamps	44.81

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03874	POWERTRON BATTERY CO.		BATTERIES	913.50
P10-03875	NASCO WEST INDUSTRIES, INC.		CATERING SUPPLIES	2,660.68
P10-03876	INDIGO INSTRUMENTS		SUPPLY- PSYCHOLOGY	21.54
P10-03877	DICK BLICK COMPANY		STUDENT ART SUPPLIES	81.77
P10-03878	WARD'S NATURAL SCIENCE		SUPPLIES-GEOGRAPHY/ANTHR OPOLOGY	659.79
P10-03879	CLEAN SOURCE		CUSTODIAL SUPPLIES	221.52
P10-03880	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	590.46
P10-03881	MOTOROLA C/O COMSERCO		EARPIECE	147.94
P10-03882	FISHER SCIENTIFIC		SUPPLIES FOR MLT PROGRAM REQ. BY H. CHU	2,408.35
P10-03883	SEHI PROCOMP COMPUTER PRODUCTS		HP Laser Jet M15522n Printer	465.86
P10-03884	INTERIOR OFFICE SOLUTIONS		STOOL	345.83
P10-03885	MILLENNIUM BUSINESS SERVICES		REPLENISH	222.67
P10-03886	FREESTYLE		Film developer	203.69
P10-03887	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCCAA		Community College Directory	21.00
P10-03888	CI SOLUTIONS, CARD INTEGRATORS CORPORATION		Photo ID Ribbon Order	2,200.00
P10-03889	CI SOLUTIONS, CARD INTEGRATORS CORPORATION		Student Photo ID card stock	8,109.44
P10-03890	PRESS SOLUTIONS, INC.		Transition Guides for DSPS students	3,280.06
P10-03891	AMSTERDAM PRINTING & LITHO Attn: RICH O'BRIEN		Academic Planners	350.07
P10-03892	ADVANTAGE FITNESS PRODUCTS		Fitness equipment for the IVC Life Fitness Center	26,240.29
P10-03893	AMERICAN 3B SCIENTIFIC		SKELETON	5,417.93
P10-03894	TRAVEL VIDEO STORE.COM		Dept. Resources	222.56
P10-03895	ALPHAGRAPHICS		Printing services/IVC M.Basketball Program	1,263.33
P10-03896	EASY RUN ENGINE TEST STANDS		AUTOMOTIVE EQUIPMENT	5,415.75
P10-03897	ASSESSMENT & ASSOCIATES INT'L PHILLIP FALCETTI, PRESIDENT		Consultation Services for Nursing Dept.	18,840.00
P10-03898	GROUNDS FOR PLAY		Music Instruments for CDC	2,507.78
P10-03899	MONSTERSLAYER, INC.		JEWELRY SUPPLIES	317.14
P10-03900	QUEZADA PRO LANDSCAPE, INC.		SODS FOR CC-1 BUILDING	552.50
P10-03901	ASW EXPRESS ART SUPPLY WAREHOUSE		FASHION SUPPLIES	1,694.97
P10-03902	INSIGHT MEDIA		DVD'S FOR CLASSROOM	444.08
P10-03903	ORIENTAL TRADING COMPANY, INC.		Helium Tank for Balloons for Nursing Events	63.35
P10-03904	DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT		Supplies for HD 131 course	312.31
P10-03905	DATAMAX O'NEIL PRINTER SUPPLIES		paper rolls	731.95
P10-03906	W. W. GRAINGER		* AUTOMOTIVE SUPPLIES	806.38
P10-03907	SMARDAN SUPPLY - EL MONTE		PLUMBING SUPPLIES	26.64
P10-03908	SMARDAN SUPPLY - EL MONTE		PLUMBING SUPPLIES	56.92
P10-03909	TRAFFIC CONTROL SERVICE, INC.		PAINT FOR CROSSWALK, ARROW, STOPS	247.36

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03910	POCKET NURSE ENTERPRISES, INC.		EQUIPMENT FOR NURSING	744.56
P10-03911	BESTBLANKS		Attachment/Inst'l Material Fees	174.36
P10-03912	FILMS MEDIA GROUP FILMS FOR HUMANITIES & SCIENCE		Films on Demand/Humanities & Social Sciences	7,176.50
P10-03913	BEACH PAVING, INC.		BASEBALL FIELD	14,950.00
P10-03914	SADDLEBACK GOLF CARS, INC.		PROJECT/OUTFIELD TO ROAD PURCHASE OF MAINTENANCE CARTS	21,668.44
P10-03915	UTRECHT		* STUDENT ART SUPPLIES	72.73
P10-03916	NU AGE DEVELOPMENT, INC.		CEC Trailers Ramp Repair	10,550.00
P10-03917	WARD'S NATURAL SCIENCE		* SUPPLIES/GEOGRAPHY	165.57
P10-03918	SADDLEBACK GOLF CARS, INC.		PURCHASE OF MAINTENANCE CART	8,547.75
P10-03919	REYNOLDS ADVANCED MATERIALS		* CASTING SUPPLIES	1,447.42
P10-03920	KEI AKAGI		Guest Speaker for Lecture Series	2,400.00
P10-03921	CREATE FOR LESS		* FASHION SUPPLIES	217.71
P10-03922	HILLYARD FLOOR CARE SUPPLY		AUTO SCRUBBER FOR GYM FLOOR	6,299.06
P10-03923	ZOHO CORP.		Cisco ASA Monitoring Software	3,145.00
P10-03924	DISCOUNT SCHOOL SUPPLY SALES DEPARTMENT		Materials for CDC Classroom	2,310.18
P10-03925	DISCOVER YOUR NORTHWEST		Purchase of Video for geology	31.19
P10-03926	UNITED INTERIORS		FMO FURNITURES	4,997.12
P10-03927	MILLENNIUM BUSINESS SERVICES		Receipt Books	2,414.25
P10-03928	SmartSpine Works Company		Pilates supplies for the IVC Dance department	1,689.94
P10-03929	HOME DEPOT		* TOOL EQUIPMENT COMBO KIT	597.04
P10-03930	TECHSMITH CORP SOFTWARE ORDER		2 SNAGIT LICENSES *see attached	75.90
P10-03931	BEAR COMMUNICATIONS, INC.		Walkie Talkie Radios for the PAC	3,279.31
P10-03932	HOME DEPOT		Art supplies	150.00
P10-03933	TERREMARK WORLDWIDE, INC.		Disaster Recovery - Utility Firewall Service	36,720.00
P10-03934	NHHS DANCE % JULIE SIMMONS		Advertising/IVC Dance department	150.00
P10-03936	ALL SIGNS, INC. dba CHALKTALK		RAPIDTECH ADVERTISING	141.38
P10-03937	MIROSLAVA MANCHIK		VTEA - Adv Comm Mtngs: ACCT, BUS, CIM, and RE	1,000.00
P10-03938	gkkworks		Life Science prelim plan submittal at IVC	10,000.00
P10-03939	BAKER & TAYLOR		Lib. materials per Ana Maria Cobos request	6,000.00
P10-03940	METRANOME, INC.		OUTDOOR CISCO ACCESS POINT *see attached	971.82
P10-03941	JOHNSON & ASSOCIATES		Tech Assist - Sr Acctg Officer/Acctg Specialist	510.00
P10-03942	COMPUTERLAND OF SILICON VALLEY		UPGRADE VECTORWORKS LICENSES *see attached	256.25
P10-03943	QUICKSTART INTELLIGENCE		Developing SharePoint 3.0/MOSS 2007 Applications	2,515.00
P10-03944	BMI GENERAL LICENSING		BMI License Fees for District Music Use	9,532.72
P10-03945	ASCAP		ASCAP Music License Fees	9,279.64
P10-03946	SAMY'S CAMERA		Light stands & wallet cases for Photography Dept	417.60

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03947	SAMY'S CAMERA		Wireless strobe (PHOTOGRAPHY)	2,980.84
P10-03948	B & H PHOTO		Supplies purchase for astronomy department	2,390.81
P10-03949	BROOKSTONE CABINETS		ADA COMPLIANT TABLE TOPS	5,268.12
P10-03950	SAMY'S CAMERA		Camera covers and lens caps	141.38
P10-03951	MAIN GRAPHICS HAGGARTY PRINTING, INC.		Scholarship Program Covers Printing	1,550.00
P10-03952	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST		IVC/OOI/K. Schrader	600.00
P10-03953	GROUNDS FOR PLAY		Instruments for CDC Playgrounds	21,500.83
P10-03954	FOUNDATION FOR CCC % MS. ERIN ST.PATRICK		Presidium Licensing for Blackboard Helpline	11,258.75
P10-03955	BRICO ELECTRIC		Electrical installation	3,130.00
P10-03956	LEE ARMSTRONG CO., INC.		PE 100 VARSITY LOCKERROOM & 2 OFFICES	14,512.00
P10-03957	CALIFORNIA STAGE/LIGHTING, INC		Dance supplies for the IVC dance concerts	94.34
P10-03958	BEACH PAVING, INC.		MOVE MOTOR CYCLE PARKING AREA/LOT 9	2,850.00
P10-03959	KI P.O. BOX 8100		CLASSROOM FURNITURE FOR BSTIC	54,690.78
P10-03960	ATLAS SALES & RENTAL, INC.		Portable A/C Units for Distict IT/Server Room	9,559.13
P10-03961	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP		Egypt Students Books and Supplies for Spring 2010	2,400.00
P10-03962	SADDLEBACK BOOKSTORE - #296 FOLLETT HIGHER EDUCATION GROUP		Egypt Student Books/Materials from 1/13 - 3/2/10	8,799.53
P10-03963	LAURA'S INT PLANTSCAPE SERV		Live greenery for PAC to complete plan	2,000.00
P10-03964	GRAYBAR ELECTRIC CO.		Network Cables (attachment)	420.52
P10-03965	CA STATE DEPT SOCIAL SERVICE RCFE CERT UNIT		Annual License Fee State of California	880.00
P10-03966	CDW-G COMPUTER CENTERS		Video Conferencing Basi Aid Project	74,997.85
P10-03967	UNISOURCE CORPORATION FACILITIES SUPPLY		JANITORIAL OPEN REQUISITION	2,000.00
P10-03968	IHS DANCE DEPT % AMANDA WANSTREET		Avertisement /IVC Dance /HS Dance program	100.00
P10-03969	TURSI'S SOCCER SUPPLY, INC.		REPLACEMENT JERSEYS FOR MEN'S SOCCER	114.40
P10-03970	LBHS DANCE BOOSTERS % DEBBIE NAUDE		Advertisement/IVC Dance/HS Dance Program	100.00
P10-03971	ERIC SCHOFIELD		Pay in advance/Stage Tech./IVC SP Dnce Concert	700.00
P10-03972	TITUS DAVIS		Pay in advance/Stage Tech./IVC PDE Concert	100.00
P10-03973	ERIC SCHOFIELD		Pay in Advance/Stage Tech./IVC PDE Concert	200.00
P10-03974	CRYSTAL SHOMPH		Pay in Advance/Stage Tech./IVC Dnce Concert	600.00
P10-03975	TITUS DAVIS		Pay in Advance/Stage Teck./IVC Dnce Concert	600.00
P10-03976	EDWARD EIEN		Pay in Adv./Stage manager/IVC Perspective Concert	300.00
P10-03977	SHINODA DESIGN CENTER		PAC decorative supplies	500.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-03978	HAITBRINK ASPHALT PAVING, INC.		ASPHALT WORK BY LOWER CAMPUS BY CATCH BASIN	5,880.00
P10-03979	BOARD OF REGISTERED NURSING		Nursing licensure for scholarship student	105.00
P10-03980	SAKAIDA NURSERY		VETERAN'S MEMORIAL PLANTS	1,766.41
P10-03981	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA	IVC Life Sci	Fees for DSA Plan Review/ See Notes	86,591.60
P10-03982	ESSENCE ENTERTAINMENT		Contract Services	3,500.00
P10-03983	FLAG SYSTEMS, INC.		SOUND SYSTEM SETUP FOR MEMORIAL EVENT *see attchd	1,550.00
P10-03984	GANAHL LUMBER		Lumber	1,500.00
P10-03985	SPECTRUM LABORATORY PRODUCTS		SUPPLIES/EQUIP FOR CHEMISTRY ANNEX	410.68
P10-03986	SEHI PROCOMP COMPUTER PRODUCTS		Toner for printer	875.57
P10-03987	B & P SERVICES, INC.		REMOVE HVAC UNIT F/ CLASSROOM/ADD HVAC OUTSIDE	17,240.00
P10-03988	INVERNESS MEDICAL, INC.		Medical tests	315.88
P10-03989	TIGER DIRECT		Competitive Equipment Biology	2,604.23
P10-03990	WALLCUR, INC.		Supplies for EMT Students	94.88
P10-03991	XPEDX		REPLENISH PAPER	44,544.00
P10-03992	MILLENNIUM BUSINESS SERVICES		REPLENISH	3,366.90
P10-03993	TINT PLUS		window tinting for RapidTech	2,000.00
P10-03994	BROADCAST SUPPLY WORLDWIDE		PPXPOR PBX system	1,735.53
P10-03995	BUDDY'S ALL STARS		SB Team supplies	124.40
P10-03996	B & H PHOTO		CAMERA FOR PSYCHOLOGY	871.03
P10-03997	ASYST COMMUNICATIONS CO., INC dba CHATTERVOX		VOICE AMPLIFIER	338.44
P10-03998	GLOBAL EQUIPMENT CO.		Cart for PAC	178.41
P10-03999	GOVCONNECTION		External hard drives.	260.67
P10-04000	LAERDAL MEDICAL CORP.		Manikin for the IVC PE department	1,685.32
P10-04001	B & H PHOTO		Instructional Equipment	2,711.08
P10-04002	GL SPORTS		Scale for the IVC PE Weight room	138.54
P10-04003	SEHI PROCOMP COMPUTER PRODUCTS		Ink cartridges for Photography Department	9,823.00
P10-04004	LAMINATION DEPOT, INC.		Laminating pouches	46.45
P10-04005	CARVIN, INC.		Speakers for the IVC Dance Studios	1,436.65
P10-04006	LASER SOURCE		Toner for network printer	208.80
P10-04007	McKESSON GENERAL MEDICAL CORP		Medical supplies	72.04
P10-04008	SEHI PROCOMP COMPUTER PRODUCTS		Scanner	459.94
P10-04009	CDW-G COMPUTER CENTERS		Equipment purchase, scanner	520.41
P10-04010	FISHER SCIENTIFIC		SUPPLIES FOR PHLEB./MLT CLASS-Tharpe	591.81
P10-04011	HOME DEPOT		MATERIALS FOR RENOVATION TO CDC CLASSROOM	2,242.51
P10-04012	SEHI PROCOMP COMPUTER PRODUCTS		ink for color printers	1,378.95
P10-04013	HOME DEPOT		Art supplies	125.00
P10-04014	STEVE DAHL		RAPIDTECH CONTRACT SERVICE	5,000.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04015	GRAINGER PARTS OPERATIONS		repair parts for speedaire compressor	203.32
P10-04016	SAFELITE AUTO GLASS CORP.		REPAIR WINDSHIELD IN FORD (#59) VAN	84.90
P10-04017	HOME DEPOT		Art supplies	300.00
P10-04018	AARDVARK CLAY AND SUPPLIES		Art supplies	700.00
P10-04019	SO. ORANGE CO. COMM. COL.DIST		Return to Title IV Funds	960.00
P10-04020	ELM NDN NELNET-ELM TEAM, ELM RESOURCES		Return to Title IV Funds	168.45
P10-04021	GUNTHER'S ATHLETIC SERVICE		EQUIPMENT ROOM AND FITNESS CENTER NEEDS	2,232.91
P10-04022	SYSTEMS SOURCE, INC.		Slatwall Accessories	181.31
P10-04023	DICK'S SPORTING GOODS LAGUNA HILLS STORE		Open PO for geology supplies	100.00
P10-04024	CONCEPT DEVELOPMENT ASSOC, INC		FIRST RESPONSE CHAIR	1,031.58
P10-04025	TUFF SHED, INC.		new shed to be installed on yard for goat.	4,620.65
P10-04026	RICOH BUSINESS SOLUTIONS		Ricoh Service Maintenance Agreement	290.00
P10-04027	IMAGE PRINTING SOLUTIONS CATHY ARONSON		Pictures for Student Services Center	2,192.40
P10-04028	SILVER STATE COACH, INC.		Middle School's College & Career Day	3,234.00
P10-04029	SEHI PROCOMP COMPUTER PRODUCTS		Colored printer for LA/LR Deans office	883.41
P10-04030	CORINNE CARRILLO		Pay in Advance/Audio Designer/IVC Dnce Concert	950.00
P10-04031	LAVEY ROOFING SERVICES, INC.		WATER PROOFING GYM LIGHTS	10,278.00
P10-04032	CORINNE CARRILLO		Pay in Adv./Audio Engineer/IVC Perspective Concert	250.00
P10-04033	JACLYN BYERS		scholarship towards fees associated with NCLEX	251.00
P10-04034	DENNIS J. WALSH, LAW OFFICE		Sexual Harassment Training	3,433.90
P10-04035	SEHI PROCOMP COMPUTER PRODUCTS		Replacement Monitors for Human Resources	6,626.73
P10-04036	SJM INDUSTRIAL RADIO		BATTERIES FOR 2-WAY RADIOS	300.95
P10-04037	TUSTIN UNIFIED SCHOOL DISTRICT		CTE Collaborative Tustin USD participation	665.86
P10-04038	TUSTIN UNIFIED SCHOOL DISTRICT		CTE Collaborative Tustin USD participation	212.00
P10-04039	EmbroidMe Irvine		EMBROIDERY FOR GOLF TEAM	500.00
P10-04040	GLOW ZONE, INC.		PAC floor strip lighting	3,500.00
P10-04041	INTUIT		Quickbooks software	662.40
P10-04042	LYNDA.COM, INC.		Lynda.Com Standard Training Package	275.00
P10-04043	JIM'S MUSIC CENTER, INC.		BLANKET P0 FOR AV SUPPLIES	500.00
P10-04044	POSTMASTER		Postage for Emeritus Summer '10 Brochure	590.66
P10-04045	SPECIALIZED PRODUCTS CO.		TOOL CASE *see attached	307.56
P10-04046	AGUINAGA GREEN, INC.		Mulch for the Outdoor Garden	506.25
P10-04047	CAREER AMERICA, LLC		Fin-Aid TV Renewal	3,500.00
P10-04048	PAPERCLIP COMMUNICATIONS		Vet Web Conference	449.00
P10-04049	BAKER & TAYLOR		BPO to purchase library materials till 6/30/10	1,000.00

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04050	FRY'S ELECTRONICS		New equipment to support CCLD computer lab/offices	320.00
P10-04051	ZEP MANUFACTURING		Laundry Supplies	202.83
P10-04052	SAPIEN TECHNOLOGIES, INC.		Programming Software	1,114.40
P10-04053	GALLUP PRESS		Strength Quest - Individual and Explorer	750.00
P10-04054	WARD'S NATURAL SCIENCE		* INSTRUCTIONAL EQUIPMENT PURCHASE	7,400.44
P10-04055	RAININ INSTRUMENTS LLC		* BIOLOGY EQUIPMENT	9,787.50
P10-04056	FISHER SCIENTIFIC		* BIOLOGY EQUIPMENT	8,482.50
P10-04057	ALLIED 100, LLC dba AED SUPERSTORE		Training AED for the IVC PE department	650.33
P10-04058	SPECTRUM LABORATORY PRODUCTS		* BIOLOGY SUPPLIES	255.38
P10-04059	FISHER SCIENTIFIC		* MICROBIOLOGY SUPPLIES	312.75
P10-04060	VWR INTERNATIONAL, INC.		* MICROBIOLOGY SUPPLIES	247.30
P10-04061	COLLINS COMPANY		TENNIS NET	237.50
P10-04062	IRVINE TENNIS		NETS FOR TENNIS COURTS	502.33
P10-04063	McMAHAN BUSINESS INTERIORS		Ergonomic Task Chairs with arms	3,708.89
P10-04064	GREENLEIGH & WONG TECHNICAL SERVICE LLC		OPEN PO FOR AV LAMP REPAIRS	2,500.00
P10-04065	BOB PARRETT CONSTRUCTION		FINE ART BANNER CABLE	2,650.00
P10-04066	JOSTEN'S		rental regalia for Commencement	273.84
P10-04067	ROBEJO, INC. dba FASTSIGNS		See Attachment Pictures for the SSC.	783.00
P10-04068	SINGLEWIRE SOFTWARE, LLC		Telecom Informacast	4,750.00
P10-04069	CORPORATE BUSINESS INTERIORS		FOR SC VILLAGE, LOWER CAMPUS	4,893.75
P10-04070	FISDAP		Tracking Memberships for Paramedic Students	1,650.00
P10-04071	DITCH WITCH OF SO. CALIFORNIA		REPAIR DITCH WITCH MODEL 1820	500.00
P10-04072	SVM, LP check dept		Student Success Grant Event	410.95
P10-04073	KELLY GRIMES		Instructor	360.00
P10-04074	DELL MARKETING		Information Technology for BSTIC Building	210,361.65
P10-04075	INDUSTRIAL TECHNICAL SERVICES CORP.		SERVICE CALL FOR THE SWIMMING POOL	440.00
P10-04076	FISHER SCIENTIFIC		* BIOLOGY SUPPLIES	65.47
P10-04077	DELL MARKETING		Information Technology for BSTIC Phase IV order	183,954.99
P10-04078	COPWARE		REFERENCE MATERIAL	157.32
P10-04079	FISHER SCIENTIFIC		* INSTRUCTIONAL EQUIPMENT PURCHASE	391.08
P10-04080	BIO-RAD LABORATORIES, INC. LIFE SCIENCE GROUP		* INSTURCTIONAL EQUIPMENT PURCHASE	3,725.65
P10-04081	GLOBAL EQUIPMENT CO.		PAC supplies	2,564.44
P10-04082	IMAGE PRINTING SOLUTIONS CATHY ARONSON		Printed file jackets-- For Evaluator Use	1,794.38
P10-04083	COMPUTER TRAINING SOFTWARE		instructional supplies	116.70
P10-04084	LAERDAL MEDICAL CORP.		Heart Models for the IVC PE department	784.63
P10-04085	PAR, INC.		Testing Materials for LD Assessment	717.85
P10-04086	PILLOWSXPRESS		Pilates supplies for the IVC Dance department	83.36

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04087	POP ADVISIONS, INC.		See attached Invoice - Digital Signs for SSC Lobby	4,959.13
P10-04088	MIFCO		* Carbide base block for Art Department	109.33
P10-04089	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT		* RIFLE (quote attached)	1,098.73
P10-04090	QUARTERMASTER		* TASER (quote attached)	2,466.98
P10-04091	CLARK SECURITY PRODUCTS		* LOCKS (quote attached)	593.71
P10-04092	SO. ORANGE CO. COMM. COL.DIST		Return to Title IV Funds	692.00
P10-04093	HILLYARD FLOOR CARE SUPPLY		AUTO SCRUBBER FOR CAMPUS USE	4,734.06
P10-04094	TROXELL COMMUNICATIONS, INC.		Video Conferencing Basic Aid Project	74,725.74
P10-04095	A-S MEDICATION SOLUTIONS, LLC		Medications	142.02
P10-04096	TELERIK INC. BOSTON OFFICE		Developer Software License	584.10
P10-04097	HOME DEPOT		EQUIPMENT/ANTHROPOLOGY	479.11
P10-04098	HOME DEPOT		SUPPLIES/ ANTHROPOLOGY	189.92
P10-04099	AVALON TENT & PARTY		Commencement 2010	3,631.94
P10-04100	BOB PARRETT CONSTRUCTION		security gates for play yards	10,528.00
P10-04101	CAROLINA BIOLOGICAL SUPPLY		INSTURCTIONAL EQUIPMENT PURCHASE	1,755.28
P10-04102	DHK PLUMBING & PIPING, INC.		FINE ARTS RESTROOM PROJECT	2,530.59
P10-04103	DENNIS J. WALSH, LAW OFFICE		Professional Services	100.00
P10-04104	COX COMMUNICATIONS, INC.		cable tv to village 5 & bldg. w	3,500.00
P10-04105	U.S. UPFITTERS		for com arts/bldg.W.	961.79
P10-04106	PENN CORPORATE RELOCATION SERVICES, INC.		MOVING BOXES	415.63
P10-04107	FISHER SCIENTIFIC		* NEW EQUIPMENT & GENERAL SUPPLIES	5,691.75
P10-04108	POSITIVE PROMOTIONS INC.		Nursing Supply Giveaway for "Nurse's Day" in May	416.78
P10-04109	SEPULVEDA BUILDING MATERIALS		* River Rock for Outdoor Garden	534.38
P10-04110	RIVERSIDE PUBLISHING		TESTING MATERIALS FOR LD ASSESSMENTS	1,489.87
P10-04111	CARGILLE-SACHER LAB'S., INC. dba CARGILLE LABS		TO PURCHASE SUPPLIES FOR MICROBIOLOGY	47.50
P10-04112	TOPLINE CONSTRUCTION		FLAG POLE AT VETERAN'S MEMORIAL	2,370.00
P10-04113	SEPULVEDA BUILDING MATERIALS		-- Decomposed Granite for Outdoor Garden	304.50
P10-04114	DELL MARKETING		Laptop for Tracy Daly	1,324.09
P10-04115	MILLENNIUM BUSINESS SERVICES		BUSINESS CARDS	100.05
P10-04116	W. W. GRAINGER		SAFETY ITEMS FOR FACILITIES	374.08
P10-04117	DELL MARKETING		REPLENISH CARTRIDGE/SBS	290.30
P10-04118	W. W. GRAINGER		SUMP PUMP FOR B100	350.88
P10-04119	FISHER SCIENTIFIC		* SUPPLIES FOR STUDENT USE IN CHEMISTRY LABS	5,504.21
P10-04120	SIGMA-ALDRICH CHEMICAL CO.		CHEMICALS TO BE PHONED IN AS NEEDED	500.00
P10-04121	MILLENNIUM BUSINESS SERVICES		Business Cards	150.08

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04122	VWR INTERNATIONAL, INC.		* NEW EQUIPMENT & GENERAL SUPPLIES	1,023.35
P10-04123	MOBILE MODULAR MGMT. CORP.		For village potables	26,154.00
P10-04124	PACIFIC PARKING SYSTEMS, INC.		Antennas	264.25
P10-04125	GLOBAL EQUIPMENT CO.		Bottom Shelves for Work Tables (ok'd by shannon)	1,346.43
P10-04126	R2A ARCHITECTURE		ARCHITECT FOR BRIDGE REPLACEMENT SC	109,500.00
P10-04127	UNITED INTERIORS		Emme Mid-Back BLACK CHAIR	879.33
P10-04128	SEHI PROCOMP COMPUTER PRODUCTS		Monitor for Earl	353.78
P10-04129	KATHERYN SAAB		Fees toward Nursing Licensure	274.00
P10-04130	PARMA		PARMA Mbrship-Risk Management	100.00
P10-04131	CEM CORPORATION		* COMPETITIVE EQUIPMENT - CEM MICRO SYSTEM	15,363.32
P10-04132	BAMWALL CO.		for carpentry work related to the RapidTech move	6,000.00
P10-04133	VWR INTERNATIONAL, INC.		* STORAGE CABINETS FOR LAB	3,916.44
P10-04134	GEOPRIME MINERALS		* Rocks/minerals given to students	7,710.38
P10-04135	EDUCATIONAL MAPS & GLOBES, LLC		* Supply-Geography	114.44
P10-04136	AARDVARK CLAY AND SUPPLIES		* Pyrometer	151.38
P10-04137	DICK BLICK COMPANY		* Art supplies	383.54
P10-04138	SPECTRUM LABORATORY PRODUCTS		* MATERIALS FOR BIOLOGY LAB CLASSES.	655.81
P10-04139	AARDVARK CLAY AND SUPPLIES		* Hard brick package	3,999.28
P10-04140	AARDVARK CLAY AND SUPPLIES		* Fiber blankets for kilns	998.76
P10-04141	W. W. GRAINGER		* Ware rack package	1,584.14
P10-04142	UNITED VISUAL PRODUCTS, INC.		* Floor Extensions for PAC	1,398.63
P10-04143	DELTA BIOLOGICALS		* PURCHASE MATERIALS/SUPPLIES FOR BIO LAB CLASSES	2,557.15
P10-04144	CAROLINA BIOLOGICAL SUPPLY		* PURCHASE SUPPLIES/MATERIALS FOR BIO LAB CLASSES	192.84
P10-04145	JOSTEN'S		Faculty Commencement Garb Order	923.40
P10-04146	DEPT. OF INDUSTRIAL RELATIONS (ACCOUNTING)		CA ELEVATOR ANNUAL INSPECTION FOR PERMIT	945.00
P10-04147	ULINE, INC.		TOOLS FOR IVC PE	262.68
P10-04148	SOURCE GRAPHICS		for maintenance of ZCorp machines	2,500.00
P10-04149	MESA GOLF CARTS INC.		for electric cart maintenance	1,000.00
P10-04150	W. W. GRAINGER		for maintenance and shop supplies	2,500.00
P10-04151	HOME DEPOT		Blanket PO for Yard Improvement Materials	10,093.75
P10-04152	POSITIVE PROMOTIONS INC.		PROMOTIONAL/ADVERTISING MLT PROGRAM	915.35
P10-04153	DISPLAYS 2GO		Classic Slot Wooden Rack	122.60
P10-04154	SADDLEBACK GOLF CARS, INC.		GOLF CARTS	9,537.38
P10-04155	ORIENTAL TRADING COMPANY, INC.		Special Events	262.29
P10-04156	SCANTRON CORPORATION		Scantron Forms	217.95
P10-04157	SIGMA-ALDRICH CHEMICAL CO.		* BIOLOGY SUPPLIES FOR GENERAL BIOLOGY LAB	688.88
P10-04158	AARDVARK CLAY AND SUPPLIES		* Soft brick package	4,496.81

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PO Number	Vendor Name	Site	Description	Account Amount
P10-04159	SCANTRON CORPORATION		SCANTRONS	333.89
P10-04160	VARTANIAN, LAURIE M. dba RELIABLE RESPONSE		CRP/1st Aid Instructor	500.00
P10-04161	MARIA RENTERIA		PRIDE Co-Trainer	210.00
P10-04162	JANE CHOI		Student Success Scholarship due to hardship	500.00
P10-04163	ELSEVIER SPECIAL MARKETS		Instructional DVD's for Paramedic Students	461.31
P10-04164	KAESER & BLAIR, INC. dba SNAP MARKETING & PROMO.		Promotional Materials (SEE ATTACHED QUOTE)	5,655.63
P10-04165	KAESER & BLAIR, INC. dba SNAP MARKETING & PROMO.		Bic Duo Pens	1,974.94
P10-04166	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE		Answers Brochures	868.91
P10-04167	BRAVO SIGN & DESIGN		TV STUDIO SIGNS	302.50
P10-04168	McKESSON GENERAL MEDICAL CORP		medical office supplies	828.78
P10-04169	TRIARCH INC.		* TO PURCHASE MATERIALS FOR ANATOMY CLASS	112.23
P10-04170	HIROMI PAPER INTERNATIONAL		* Printmaking supplies	854.74
P10-04171	DANIEL SMITH, INC.		* Printmaking supplies	1,487.24
P10-04172	MISSION VIEJO GLASS		* REPAIR GLASS IN SM202 & MIRROR IN VIL17-02	440.00
P10-04173	CHEFS' TOYS		Dept. Equipment	1,280.60
P10-04174	JIM'S MUSIC CENTER, INC.		AUDIO VISUAL EQUIP/SUPPLIES **see attached	3,372.07
P10-04175	FOLLETT MEDIA DISTRIBUTION		Open PO to purchase media.	115.00
P10-04176	BOARD OF REGISTERED NURSING		BRN Fees towards licensure	105.00
P10-04177	BOARD OF REGISTERED NURSING		BRN Fees towards licensure	105.00
P10-04178	ROSALYN DOWNS		Scholarship towards Nursing licensure	244.00
P10-04179	TUSTIN UNIFIED SCHOOL DISTRICT		CTE Grant Career Day TUSD Reimbursement	106.00
P10-04180	CYNTHIA ROE		Conference Speaker	150.00
P10-04181	MAGNA PUBLICATIONS, INC.		Webinar: Changes in Federal Distance Ed Policy	239.00
			<b>Total</b>	<b>612</b>
				<b>2,881,818.27</b>

Fund	Description	PO Count	Amount
			.00
01	General Fund	551	1,283,874.29
12	Child Development Fund	11	132,240.88
40	Capital Outlay Fund	49	1,465,603.10
68	Self-Insurance Fund	1	100.00
<b>Total</b>		<b>612</b>	<b>2,881,818.27</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes P10-03564 - P10-04181

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
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PO Changes	
<u>New PO Amount</u>	<u>Change Amount</u>
Total PO Changes	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes P11-00001 - P11-00030

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
P11-00001	MUSIC THEATRE INTERNATIONAL		Royalties and rentals for "The Who's Tommy"	3,935.00
P11-00002	DRAMATISTS PLAY SERVICE, INC.		Royalties for "Wait Until Dark"	825.00
P11-00003	VALPAR INTERNATIONAL CORP.		Sigi 2010 -11 Renewal Charges	895.00
P11-00004	PHOENIX GROUP INFORMATION SYS.		CITATION MANAGEMENT	20,000.00
P11-00005	USITT		Membership dues	220.00
P11-00006	PEOPLE ADMIN, INC.		People Admin Service Fee	8,000.00
P11-00007	WOLTERS KLUWER HEALTH SUBSCRIPTION DEPARTMENT		NURSE EDUCATOR MAGAZINE SUBSCRIPTION	114.00
P11-00008	N-OADN NATIONAL OFFICE		NOADN MEMBERSHIP RENEWAL	400.00
P11-00009	HEALTH DIMENSIONS		Health & Wellness Expo	1,800.00
P11-00010	HEALTH DIMENSIONS		Health & Wellness Expo	1,800.00
P11-00011	TUSTIN CHAMBER OF COMMERCE		Annual Membership (ATCHMT - Invoice PDF)	180.00
P11-00012	ASSN FOR INSTIT. RESEARCH		AIR Membership 2010-2011	125.00
P11-00013	DRAMATISTS PLAY SERVICE, INC.		Royalties and rentals for Bat Boy: The Musical	1,228.46
P11-00014	SOLARWINDS.NET, INC.		ENGINEER'S TOOLSET MAINTENANCE RENEWAL *SEE ATTCHD	395.00
P11-00015	ISI TELEMANAGEMENT SOLUTIONS		Infotel Select Desktop 2500 Support Renewal	4,052.00
P11-00016	COMPONENTSOURCE		NetAdvantage for .NET Renewal	3,000.00
P11-00017	BBS TECHNOLOGIES, INC.		Idera SQL Dx Mgr Renewal	1,147.44
P11-00018	PROCESS SOFTWARE CORPORATION		Process Software for MultiNet Maintenance	1,075.00
P11-00019	UNIVERSITY OF CALIFORNIA BERKELEY WELLNESS LETTER		Medical periodical	33.25
P11-00020	MAYO CLINIC HEALTH LETTER		Medical periodical	35.10
P11-00021	3M		SOFTWARE FOR BILLING AND CODING	3,730.02
P11-00022	McKESSON GENERAL MEDICAL CORP		Flu vaccines	3,532.81
P11-00023	PRO TECHNOLOGY AUTOMATION, INC		Adobe Annual Premium Support	3,216.21
P11-00024	FUSIONSTORM		Sun Directory Server Support Renewal (LDAP)	5,760.00
P11-00025	THE MASTER TEACHER, INC. LEADERSHIP LANE		subscription with info for department chairs	66.68
P11-00026	VISUCATE		Autocad Renewal for one year. Pre-paid Expense	3,500.00
P11-00027	FOUNDATION FOR CCC ATTN: STEVE TUCK, PURCHASING		ESRI ARCVIEW SITE LICENSE RENEWAL *see attchd	2,175.00
P11-00028	CCCCIO		2010-11 CCCCCIO Membership Dues	300.00
P11-00029	CLIA LABORATORY PROGRAM		CLIA Certificate Renewal (2 year)	237.50
P11-00030	OCE'		FX 2081 FAX MAINTENANCE AGREEMENT	396.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 2

Includes P11-00001 - P11-00030

Board Meeting Date 4-26-2010

PO Number	Vendor Name	Site	Description	Account Amount
			Total	30
				<u>72,174.47</u>

Fund Summary			
Fund	Description	PO Count	Amount
01	General Fund	26	66,004.47
40	Capital Outlay Fund	2	2,570.00
68	Self-Insurance Fund	2	3,600.00
Total		30	<u>72,174.47</u>

PO Changes	
<u>New PO Amount</u>	<u>Change Amount</u>
Total PO Changes	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE



## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

Req #	Vendor	Comment	Total Amt
RQ10-01971	DIANE OAKS	2010 Accred Inst. Registration Diane Oaks	295.00
RQ10-01974	COACH AMERICA	EI FIELD TRIP - 03/19/10 Bus	820.84
RQ10-01976	JODI TITUS	Conference	295.00
RQ10-01978	TRACI FAHIMI	Conference	295.00
RQ10-01985	DENICE INCIONG	Conference and travel for Denice Inciong	2,000.00
	ASSESSMENT		
	TECHNOLOGIES		
RQ10-01986	INSTITUTE, LLC	TEAS TESTING FOR NURSING	2,250.00
RQ10-01987	BAKER & TAYLOR	Library books per Tom Weisrock request	388.72
RQ10-01988	DENICE INCIONG	Conference and travel for Denice Inciong	1,900.00
RQ10-01990	CATHERINE BERES	Reimbursement for Staff Dev. Day	1,000.00
RQ10-02000	DR. ROBERT BRAMUCCI	Travel expenditures	750.00
RQ10-02003	DR. ROBERT BRAMUCCI	Travel expenditures	750.00
RQ10-02004	DR. ROBERT BRAMUCCI	Travel expenditures	750.00
RQ10-02007	SOUTH COAST A.Q.M.D	AQMD ANNUAL OPERATING FEES	6,503.63
RQ10-02008	S & B FOODS	refreshments	29.74
	LINKS SIGN LANGUAGE		
RQ10-02011	INTERPRETING SERVICES	Interpreting for class.	355.50
RQ10-02013	SOURCE GRAPHICS	Equipment Repair	450.00
	WELLS FARGO		
	EDUCATIONAL FINANCIAL		
RQ10-02014	SERVICES	Home Depot cc purchase, Mission Viejo, CA	224.20
	WELLS FARGO EDUCATION		
RQ10-02016	FINAN- CIAL SERVICES	Home Depot, Mission Viejo, CA for CC Purchase	300.00
RQ10-02019	SNAP-ON INCORPORATED	torque wrench	382.02
RQ10-02027	BETH MUELLER	2010 ACBO Spring Conference	886.60
RQ10-02030	WILLIAM HEWITT	Staff Reimbursement	83.74
RQ10-02031	CAROL HILTON	Conference for Carol Hilton	873.37
RQ10-02035	BEN DOLAN	MAINE SUMMER WORKSHOP	1,703.49
RQ10-02036	WELLS FARGO #4214	To pay Microsoft Corp for a Support Incident Fee	281.66
RQ10-02038	RICHARD GROSCOST	POSTAGE, BACKGROUNDS	15.84
RQ10-02039	FRANCES MILLER	Conference for Frances Miller	1,021.40
RQ10-02042	???	Catering SSA Conference	1,370.25
	CIWEA	ATTN:	
RQ10-02043	SALLY CARDENAS	Conference Registration and Expenses request	457.19
RQ10-02044	TOD A. BURNETT	Conf. for Tod Burnett	575.00
RQ10-02047	COACH AMERICA	EI FIELD TRIP: bus 04/07/10	844.80
RQ10-02048	JAMIE SMITH	REIMBURSE FOR SUPPLIES FOR CHEM LABS	192.04
RQ10-02052	DANIEL SMITH, INC.	New Equipment Purchase-Printing Press	644.00
RQ10-02060	BARBARA COX	Subscription/Business Summaries Pro for 1 year	54.32
RQ10-02061	DA CAPO MUSIC	Music ordered and received	269.36
	COMMUNITY COLLEGE		
	LEAGUE OF		
RQ10-02065	CALIFORNIA/CCCAA	CCLC Community College Directory	21.00
RQ10-02078	SOUTH COAST A.Q.M.D	AQMD ANNUAL EMISSIONS FEE	109.00
RQ10-02083	LA NELL PEEBLES	Reimbursement for Postage	26.50
RQ10-02084	LARRY RADDEN	Reimbursement	550.00
RQ10-02089	RODNEY FITZ	Classified Staff Day Rental-Reimb	240.00
RQ10-02090	BARBARA TAMIALIS	Reimbursement for Measurement Fee	50.00
RQ10-02092	SHANNON FASELER	Reimbursement	250.00
RQ10-02094	MARTIN MC GROGAN	Conference Attendance	1,094.55
RQ10-02095	FAWN TANRIVERDI	Conference Attendance	150.00
RQ10-02096	JACK APPLEMAN	Conference Attendance	325.00
RQ10-02098	KEN WELCH	Reimbursement	540.34
	SECRETARY OF STATE		
	STATEMENT OF		
RQ10-02107	INFORMATION UNIT	Secretary of State - Statement of Information	20.00
RQ10-02114	LARISA SERGEYEVA	Conference Attendance	325.00
RQ10-02118	SOUTH COAST A.Q.M.D	AQMD PERMIT TO OPERATE FEE	36.00
RQ10-02122	PETER BORELLA	Reimburse for out-of-pocket gas expenes	423.08
RQ10-02125	LAVIGNE-BARLOW, DIANE	Reimbursement for Diane Lavigne-Barlow	108.21

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

RQ10-02126	SMASHING SPORTS	BADMINTON SHUTTLECOCKS AND SHOES	2,002.06
RQ10-02127	WELLS FARGO #3317	Headphones for Cisco IP Phone	106.55
	NCS PEARSON, INC.		
	DBA PEARSON		
RQ10-02131	ASSESSMENTS	Invoice for Mailing Charges	43.50
RQ10-02132	SAN CLEMENTE TIMES	Payment to San Clemente Times LLC for BSI	176.00
	WELLS FARGO		
	EDUCATIONAL		
RQ10-02147	FINANCIAL SERVICES	Paradise Bakery - Accreditation Retreat Food	155.95
RQ10-02155	RAJEN VURDIEN	Conference Attendance for Rajen Vurdien	1,557.64
RQ10-02157	EFREN RANGEL	Conference	868.56
RQ10-02158	J.W. PEPPER & SON, INC.	Music ordered and received	1,104.29
	DANUBE TECHNOLOGIES,		
	INC.		
RQ10-02163		Certified ScrumMaster Course in Irvine, CA	1,195.00
RQ10-02164	DAVIT S. KHACHATRYAN	Reimbursement for item purchased for Bursar's	34.79
RQ10-02166	MALIA HILL	Reimbursement to Faculty	49.12
		On-Site Training-MS Windows Server 2008	
RQ10-02168	QUICKSTART INTELLIGENCE	Deployment	450.00
RQ10-02182	WELLS FARGO #4214	Credit card for geology field trip reservations	290.00
RQ10-02183	WELLS FARGO #4214	Credit card for geology field trip reservation	290.00
RQ10-02191	BRAND ATHLETICS	WOMENS BASKETBALL PRACTICE SHORTS	71.74
RQ10-02192	BRAND ATHLETICS	DUFFEL BAG FOR GOLF COACH	24.39
RQ10-02193	DONNA RANE-SZOSTAK	REIMBURSEMENT FOR ACCCA CONFERENCE	774.99
	SO. ORANGE CO. COMM.		
RQ10-02198	COL.DIST	R2T4 Repayment	4,000.00
RQ10-02210	COACH AMERICA	---EI Field Trip - Bus 3/24/10	946.00
	WELLS FARGO		
	EDUCATIONAL		
RQ10-02229	FINANCIAL SERVICES	Ralphs - Nutritional Supplies for CDC	161.33
RQ10-02243	WELLS FARGO #3465	Supplies for Child Development Center	390.41
RQ10-02248	TIMOTHY BRAATZ	Reimbursement For DVDs	99.17
RQ10-02254	WELLS FARGO #3465	Credit Card use for Pilates/Dnce supplies purchase	152.67
	CA STUDENT AID		
	COMMISSION		
RQ10-02259	ACCOUNTING OFFICE	Repayment of Cal Grant C	432.00
RQ10-02261	LARRY RADDEN	Reimbursement	200.00
		Patti Weekes reimbursement for ACCCA	
RQ10-02270	PATTI WEEKES	conference.	794.06
RQ10-02296	MICHAEL MARTINEZ	Conference Michael Martinez (FS354 attached)	245.00
RQ10-02299	ANDREA REN WEI LANE	Conference Attendance for Andrea Lane	713.56
RQ10-02302	WELLS FARGO #3465	Laptop Replacement Battery (out of warranty)	92.44
RQ10-02303	MARIE T. ELGUIRA	Conference Attendance for Marie Elguira	588.98
RQ10-02304	SUSANNE C. DUARTE	Conference Attendance for Susie Duarte	693.56
RQ10-02306	ALBERT MOLINA	Conference Attendance for Albert Molina	730.56
RQ10-02307	MAI LE	Conference Attendance for Mai Le	693.56
RQ10-02309	FABIOLA FIGUEROA	Conference attendance for Fabiola Figueroa	762.56
RQ10-02312	RAY CHANDOS	Reimbursement for electronics supply purchase	308.24
	CCLC/CCCAA		
RQ10-02318	ATTN: GEORGE MATEGAKIS	CCCAA Conference	390.00
	WELLS FARGO		
	EDUCATIONAL		
RQ10-02324	FINANCIAL SERVICES	pay overdue cox cable for CCI Irvine apt	679.59
RQ10-02327	WILLIAM HEWITT	Staff reimbursement for Bill Hewitt	32.59
RQ10-02331	CONNIE AYALA	WBL Reimbursement Parking 2.1.10 mtg	15.00
	SUSAN M. COLEMAN		
RQ10-02333	DBA EDUCATION 4 WORK	WBL Committee reimbursement 2.1.10 mtg	243.40

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

RQ10-02336	HELEN BEAIRD	WBL Committee Reimbursement 2.1.10	377.71
RQ10-02337	SVETLANA DARCHÉ	WBL Committee reimbursement 2.1.10 mtg	85.00
RQ10-02338	STAN WRIGHT	WBL committee reimbursement 2.1.10	388.98
RQ10-02339	MARGARET DUNSMORE	WBL committee reimbursement 2.1.10 mtg	203.16
RQ10-02341	VICKIE HAY	Conference Reimbursement - Vickie Hay	326.57
RQ10-02343	STEPHANIE DROKER	WBL committee reimbursement 2.1.10 mtg	211.34
RQ10-02347	ERIC HILDEN	WBL committee reimbursement 2.1.10 mtg	500.76
RQ10-02351	DONNA RANE-SZOSTAK	REIMBURSEMENT FOR CONFERENCE	774.99
RQ10-02352	WELLS FARGO #3465	Cartridge Purchase	61.97
RQ10-02354	ARLENE THOMAS	REIMBURSEMENT TO FACULTY	54.36
RQ10-02355	JERRY HANNULA	CCCSIA Conference Expenses	100.00
RQ10-02373	WELLS FARGO #3465	EOC MAPS	332.50
RQ10-02374	WELLS FARGO #3465	Food and beverages for Accreditation Mtg 4/2/10	450.00
RQ10-02386	TEDDI LORCH	2010 Employment Law Conference	164.07
RQ10-02387	UNISOURCE WORLDWIDE	PAPER TOWELS CUSTODIAL SUPPLIES	352.41
RQ10-02390	TONY LIPOLD	So Cal Joint Conference Meeting - Palm Springs	522.60
RQ10-02393	HALEY NGUYEN	REIMBURSEMENT TO FACULTY	60.64
RQ10-02395	SUZANNE D. HEWITT	REIMBURSEMENT TO FACULTY	61.75
RQ10-02397	MICHELLE GAYNOR	REIMBURSEMENT TO STAFF	4.97
RQ10-02400	KATE REALISTA		
RQ10-02401	PERFORMING ARTS, FA 304	Asilomar Leadership Seminar 3/9-3/12/2010 reimb	1,150.00
RQ10-02403	WELLS FARGO #3465	TALL BADGE	681.55
	FRANCHISE TAX BOARD	Nonresident Withholding Payment	473.81
	LAGUNA WOODS VILLAGE		
	POTTERS & SCULPTORS		
RQ10-02404	CLUB	Art Supplies for SP10 Art Classes at LWV	4,410.00
RQ10-02415	FORD DRUM COMPANY	Rogers drum set overhaul	1,200.00
	STATE BOARD OF		
RQ10-02421	EQUALIZATION	Sales/Use Tax for Cal Year 2009	114,744.22
RQ10-02422	BOOSEY AND HAWKES	Rental music ordered and received	340.34
RQ10-02426	RAGHU MATHUR	Raghu Mathur to AACC Conference	2,115.00
RQ10-02427	JANICE PARK	Conference Attendance	231.00
RQ10-02429	ROBERT J. KOPECKY	Conference Attendance	650.00
RQ10-02430	WELLS FARGO #3465	LAUNDRY BASKETS FOR EQUIPMENT ROOM	256.65
RQ10-02431	TASHA TRANKIEM	HEDW Conference, Albany NY, Apr 18-20	1,747.00
	CARMEN CORTEZ-		
RQ10-02432	DOMINGUEZ	Conference for Carmen Dominguez	1,226.75
RQ10-02433	SONRISE ELECTRICAL	Scoreboard Repairs	326.00
	AZAD CALIFORNIA USA		
RQ10-02434	SOCCER USA	BADMINTON UNIFORMS	3,432.08
RQ10-02435	ALFORD, JOANN	Conference for Jo Ann Alford	1,226.75
RQ10-02437	MIKI MIKOLAJCZAK	Conference for Miki Mikolajczak	1,226.75
RQ10-02438	WELLS FARGO #4198	COSTCO	244.68
RQ10-02439	CHRIS HOGSTEDT	Conference Attendance	878.98
RQ10-02442	KARA PATTERSON	Reimburse Instructor for Supplies Purchased	1,566.00
RQ10-02446	ROBERT COSGROVE	Conference for Bob Cosgrove	1,226.75
RQ10-02447	BRUCE SOBCZAK	ATEP Partner Mtg/Refreshments	32.63
RQ10-02448	KARA PATTERSON	Reimburse Instructor for Supplies Purchased	84.94
RQ10-02451	NORMAN WESTON	Conference for Norm Weston	1,074.30
RQ10-02455	PEPPER MUSIC COMPANY	Music ordered and received	227.15
RQ10-02457	ARLEEN ELSEROAD	conference reimbursement for Arleen Elseroad	61.14
RQ10-02470	NEWBEGINNINGS, INC.	Food for PLC Meeting	300.00
RQ10-02471	ALAN BAYLOCK	Music ordered and received	80.00
RQ10-02473	JOHN RICHARDS	Reimbursement for purchase of Classroom Supplies	18.12
RQ10-02478	NEWBEGINNINGS, INC.	College Fair	237.89
RQ10-02490	YUNT, SANDI	Refreshment Expenses	-
RQ10-02494	JOYCE SEMANIK	CACCRAO Annual 2010 Conference	870.00
RQ10-02508	JOE CLAYTON JR.	Training	105.00
RQ10-02516	TOD A. BURNETT	Reim. for Cap and Gown	476.82
RQ10-02560	WELLS FARGO #4198	BMW SUPPLIES	3,500.00

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

RQ10-02572	CLARK SECURITY PRODUCTS	LOCKS FOR REKEY PROJECT	625.63
RQ10-02577	LA NELL PEEBLES	Reimbursement for Postage	22.28
RQ10-02584	KEN PATTON	RAPID 2010 CONFERENCE & EXPO	1,070.21
RQ10-02585	EDWARD TACKETT	CONFERENCE REIMBURSEMENT-RAPID 2010	
RQ10-02586	BAKER & TAYLOR	CONF & EXPO	150.00
		Lib. materials per Ana Maria Cobos request	255.02
RQ10-02587	BEN DOLAN	CONFERENCE REIMBURSEMENT-RAPID 2010	
		CONF & EXPO	150.00
RQ10-02588	TYLER SCHULDT	CONFERENCE REIMBURSEMENT-RAPID 2010	
		CONF & EXPO	150.00
RQ10-02589	SHERRI J. BANES	CONFERENCE REIMBURSEMENT-RAPID 2010	
	COUTTS LIBRARY	CONF & EXPO	150.00
RQ10-02591	SERVICES, INC.	Lib. book per Ana Maria Cobos request	51.72
RQ10-02594	THOMAS L. SMITH	CONFERENCE REIMBURSEMENT-RAPID 2010	
	PAPA	CONF & EXPO	150.00
	PESTICIDE APPLICATORS		
RQ10-02595	ASSOC.	PAPA SEMINAR FOR BRIAN MCMAHON	100.00
RQ10-02596	TOM DORMAN	RAPID 2010 CONF & EXPO	150.00
	CACCRAO		
RQ10-02600	ATTN: GERALD SEQUEIRA	CACCRAO Annual Workshop Staff Dev. Conference	200.00
RQ10-02602	BRAND ATHLETICS	Men's Basketball Uniform Supplies	61.64
RQ10-02605	BRAND ATHLETICS	Athletic Teams Uniform Supplies	4,854.70
RQ10-02612	THOMAS L. SMITH	WESTEC 2010 EXPOSITION	150.00
RQ10-02615	BAKER & TAYLOR	Lib. books per Ana Maria Cobos request	4,468.75
RQ10-02619	JAMIE M. POSTER	Conference Attendance	650.00
RQ10-02623	MARK KRUHMIN	Reimbursement for supplies for classrooms & studio	260.46
RQ10-02625	BAKER & TAYLOR	Lib. book per Ana Maria Cobos request	53.84
	RICHARD THE THREAD		
RQ10-02628	EMPIRE TAPE COMPANY	Marley Floor Tape	664.18
RQ10-02629	MARK KRUHMIN	Reimbursement for supplies for control room	62.56
RQ10-02634	NEWBEGINNINGS, INC.	TC Board Meeting	46.22
RQ10-02636	WELLS FARGO #4198	WAL-MART	201.88
RQ10-02646	POWER FORD TUSTIN	SMOG REPAIR FOR UNMARKED VEHICLE	482.13
RQ10-02662	BEVERLY JOHNSON	REIMBURSEMENT	79.16
RQ10-02664	TOTALLY CHOCOLATE	Job Fair Promotional Items	590.82
		Conference Pre-payment and reimbursement requests	
RQ10-02666	ELLE DUBOIS		565.00
RQ10-02670	S & B FOODS	Refreshments for Instr. Council Mtg. on4/26/10	265.00
RQ10-02677	???	Conf.Reg. for S.Lee,F.Tanriverdi,P.Soltani	270.00
RQ10-02680	JENNIFER GLEIZER	Reimbursement for Supplies	14.28
RQ10-02684	DENICE INCIONG	Conference request and expenses	162.00
	THE RP GROUP	%	
RQ10-02686	KATRIN SPINETTA, PRES.	RP Conference Registration Fees for Nicole Ortega	375.00
RQ10-02687	SANDRA LIPTON	Sandy Lipton, CIAC conference reimbursement	648.00
	THE RP GROUP	%	
RQ10-02688	KATRIN SPINETTA, PRES.	The RP Conference Fees for Shouka Torabi	375.00
RQ10-02690	TAM DO	Do, Tam, CIAC conference reimbursement	648.00
RQ10-02699	SIGNS PLUS MORE	table cover	314.33
RQ10-02703	USA TROPHY	designer	191.35
	CACCRAO	%	
	JOYCE		
RQ10-02707	SEMANIK, SECRETARY REG	CACCRAO Workshop Registration Fees	200.00
RQ10-02712	LARRY RADDEN	Reimbursement	8,449.24
RQ10-02734	ERIC HILDEN	Reimbursement for staff conference attendance	752.85
		CONFERENCE REIMBURSEMENT - MARIA	
RQ10-02757	MARIA BESNARD	BESNARD	93.00
RQ10-02768	JOHN W. EDWARDS	REIMBURSEMENT	84.74

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

RQ10-02774	RAY CHANDOS	Reimbursement for electronics supply purchase	147.69
RQ10-02775	RAY CHANDOS	Reimbursement for electronics supplies purchase	116.48
RQ10-02781	RAY CHANDOS 4C2S2A	Reimbursement for electronics supplies purchase	218.29
RQ10-02797	PATT	J.Chuman/T.Nelson CSSO Region 8 Conference	40.00
RQ10-02812	WILLIAM HEWITT	Workshop attendance for Bill Hewitt	270.08
RQ10-02823	LASER SOURCE	Service and parts for printers	374.66
RQ10-02827	MARIA NUNEZ	Workshop Attendance for Maria Nunez	175.40
RQ10-02832	FAWN TANRIVERDI	Workshop attendance for Fawn Tanriverdi	181.40
RQ10-02833	HEIDI M. OCHOA	Conference	350.00
RQ10-02835	DAVE ODASSO	Conference	350.00
RQ10-02836	JUDY HENMI	Workshop attendance for Judy Henmi	183.40
RQ10-02840	RUBEN GUZMAN	CACCRAO Conference attendance for R. Guzman	820.02
RQ10-02841	WILLIAM HEWITT	Postage Reimbursement for Bill Hewitt	50.38
RQ10-02844	BARBARA A. BENAVIDES	Barbara Benavides to attend ETS Conference	90.00
RQ10-02852	JUDI POHL	Judi Pohl to attend ETS Conference	90.00
RQ10-02854	WELLS FARGO #4214	VIDEX - CC FOR REPAIR OF BARCODE SCANNER	138.00
RQ10-02857	JOE LIU	CACCRAO Conference Attendance for Joe Liu	365.40
RQ10-02863	JORGE GUERRERO	Jorge Guerrero to attend ETS Conference	90.00
RQ10-02866	ROSANN RIOS	Rosann Rios to attend the ETS Conference	90.00
RQ10-02870	ARLEEN ELSEROAD	CACCRAO Conference attendance for Arleen Elseroad	659.62
RQ10-02871	GWEN PLANO	REIMBURSEMENT	108.70
RQ10-02872	4C2S2A PATT	BRUCE REGISTRATION FOR CONFERENCE	80.00
RQ10-02874	IRVINE VALLEY COLLEGE	Reimbursement for Senior Day to Student Affairs	4,872.00
RQ10-02876	JANICE BROWN	CACCRAO Conference attendance for Janice Brown	758.17
RQ10-02885	NICOLE JOHNSON % ATAS	Reimbursement	86.99
RQ10-02908	MARIA LOPEZ	Expenses for Maria Lopez to attend NAFSA Conf.	2,152.57
RQ10-02920	TIFFANY TRAN	Tran, Tiffany; CIAC conference reimbursement	535.00
RQ10-02921	EDWIN TIONGSON	2010 Phi Rho Pi Conference April 2-12, 2010 Reimb to Ettie Graham - 2010 Employment Law Conf.	11,052.00
RQ10-02960	ESTER GRAHAM WELLS FARGO #3317		164.07
RQ10-02977	(DISTRICT)	The Neat Company (neatco.com)	29.95
RQ10-02981	???	CSSO Region 8 Conference Purchase food for Learning Center Awards Ceremony.	40.00
RQ10-02984	S & B FOODS		456.00
RQ10-02985	MICHAEL JAMES	CONFERENCE - MICHAEL JAMES	250.00
RQ10-02987	DAVE ODASSO	Reimbursement	119.40
RQ10-02992	STEPHEN ROCHFORD	Stephen Rochford to Conference	1,095.00
RQ10-02995	RENEE GARCIA	Conference Reimbursement for Renee Garcia	789.00
RQ10-02997	RON LEIGHTON	Conference Reimbursement for Ron Leighton	144.00
RQ10-02998	DORNER, MEREDITH WELLS FARGO EDUCATION	Conference Reimbursement for Meredith Dornier	578.40
RQ10-02999	FINAN- CIAL SERVICES	Computerland(via uscollegebuy.com)	93.81
RQ10-03000	TAMARA KING	Reimbursement for CISOA 2010	349.35
RQ10-03001	JIM GASTON	Reimbursement for CISOA 2010	312.06
RQ10-03002	HAGAN, MICHAEL	Conference Reimbursement for Michael Hagan	700.00
RQ10-03003	LINDA GOMEZ-ORTIGOZA	Conference Reimbursement for Linda Gomez- Ortigoza	700.00
RQ10-03004	SHADRACH SMITH	Conference Reimbursement for Shadrach Smith	1,100.00

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

RQ10-03010	WILL GLEN	REIMBURSE GLEN	25.63
RQ10-03011	LISA DAVIS-ALLEN	LDavis-Allen to attend CLCC Retreat 4/23-24/10	205.00
RQ10-03012	JIM GASTON	Conference Reimbursement for Daniel Pink Seminar	67.55
RQ10-03013	FARIMAH FAZELI	Conference Attendance	114.00
RQ10-03015	ELIZABETH CIPRES	CONFERENCE REIMBURSEMENT FOR LIZ CIPRES - CSSO	20.00
RQ10-03020	NICKOLAS PERRONE	Egypt Students Art Excursion to LA Museum	30.60
RQ10-03026	NEWBEGINNINGS, INC.	for master plan interviews	174.00
RQ10-03029	RUSSELL HAMILTON	Conference Reimbursement-Staff member	71.06
RQ10-03034	TERESA FLUEGEMAN	Community Relations Event Fee Reimbursement	16.00
RQ10-03038	WELLS FARGO #3317	REPLACEMENT CELL PHONE AT&T COURRIER	29.69
RQ10-03039	(DISTRICT)	Holsters	62.30
RQ10-03040	DAN LINCOLN	CONFERENCE RANDY PEEBLES (ATTCHMNT - FS354)	25.00
RQ10-03041	RANDY W. PEEBLES	CONFERENCE ROCKY CIFONE (ATTCHMNT - FS354)	25.00
RQ10-03047	ROCKY CIFONE	CONFERENCE FOR RANDY PEEBLES	1,796.00
RQ10-03049	RANDY W. PEEBLES	Conference Reimbursement-Staff member	159.00
RQ10-03050	MARYAM AFSHARI	Conference Reimbursement-Staff member	159.00
RQ10-03050	WEST COAST LIGHTS & SIRENS, INC.	REPAIR PD VEHICLE	195.93
RQ10-03052	BRUCE SOBCZAK	CONFERENCE FOR BRUCE SOBCZAK (ATCHMNT- FS354)	1,882.35
RQ10-03053	MARK KRUHMIN	Production Music for Editing classes	25.23
RQ10-03057	LARRY RADDEN	Reimbursement	94.72
RQ10-03058	LARRY RADDEN	Reimbursement	10.93
RQ10-03059	WELLS FARGO #3465	Broadband Data Card	100.00
RQ10-03061	WELLS FARGO #4214	Broadband Data Card	180.00
RQ10-03067	AAMES LOCK & SAFE, CO.	FOR COM.ARTS./BLDG.W	2,039.81
RQ10-03071	PEPPER MUSIC COMPANY	Music ordered and received	738.37
RQ10-03090	???	Conf. Reim. Tod Burnett	-
RQ10-03092	JERRY HANNULA	Travel Conference - OEC/SCFA Conference	175.00
RQ10-03093	???	Registration fees for CalWORKs Assn. Training	1,710.00
RQ10-03095	WELLS FARGO #3465	Outside door , locking mail box	160.00
RQ10-03096	NEWBEGINNINGS, INC.	End of the Year event Capstone	1,800.00
RQ10-03100	JERRY HANNULA	Conference Expense Reimbursement	374.00
RQ10-03102	MOORE'S SEWING CENTER	Equipment Repair	110.00
RQ10-03104	ELIZABETH WEISS	E. Weis, Reimbursement for ETS conference	100.00
RQ10-03106	MELODY HARPER	M. Harper, Reimbursement for ETS conference	100.00
RQ10-03107	SCHOOLS FIRST FEDERAL CREDIT UNION	Refund for Benefit Pre-Payment	249.26
RQ10-03108	COUNTY OF ORANGE AUDITOR-CONTROLLER	CLETS SERVICE	210.00
RQ10-03109	THU NGUYEN	Thu Nguyen Reimbursement for ETS conference	100.00
RQ10-03112	TED WEATHERFORD	Reimb. IVC Dnce Dept. Chair/Video supplies	225.49
RQ10-03114	OLIVIER'S SILK & EMBROIDERY INC.	Emroidery Services	543.75
RQ10-03116	FAWN TANRIVERDI	Reimburse for the purchase of backpacks	503.55
RQ10-03119	BEN DOLAN	RAPIDTECH NONINSTR SUPPL	13.02
RQ10-03121	JOHN LICITRA	J. Licitra, Reimbursement for ETS conference	100.00
RQ10-03122	MARLYS GRODT & ASSOCIATES	Prepare Class Specification & Salary Range	1,500.00
RQ10-03124	???	M. Scharf, Reimbursement for ETS conference	100.00
RQ10-03125	NEWBEGINNINGS, INC.	Tech Prep #1 Meeting	287.10
RQ10-03126	RIDDELL AMERICAN SPORTS CORP	Football Helmet Supplies	925.75
RQ10-03127	WELLS FARGO #3465	POWERPOINT REMOTE	48.77

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

	SVM, LP	ATTN:	
RQ10-03128	CHECK DEPT.		Purchase gas cards for CARE students 4,035.95
RQ10-03129	BRAND ATHLETICS		Ahtletic Uniform Supplies 243.17
RQ10-03132	S & B FOODS		Refreshments for Gallery Faculty Art Show 250.00
RQ10-03133	NEWBEGINNINGS, INC.		Capstone End of Year event -
RQ10-03136	NOTHING BUT AIR		Capstone directional balloons for event 165.00
RQ10-03137	GWEN PLANO		Reimbursement 97.85
RQ10-03139	MIROSLAVA MANCHIK		Reimbursement for non-food items 76.02
RQ10-03149	???		Reimburse Claim No.: 137050 853.24
RQ10-03150	COAST FITNESS REPAIR SHOP		Athletic Equipment Repair 422.55
RQ10-03152	COAST FITNESS REPAIR SHOP		Fitness Equipment Repair 124.70
RQ10-03153	???		Grants Tech Prep Fashion Lecture Series 200.00
RQ11-00008	MALIA HILL		Reimbursement to Faculty 49.12
RQ11-00028	EFREN RANGEL		Staff Reimbursement 858.56
RQ11-00034	KEN PATTON		RAPID 2010 CONF & EXPO 1,070.21
RQ11-00041	EDWARD TACKETT		RAPID 2010 CONF & EXPO 150.00
RQ11-00042	BEN DOLAN		RAPID 2010 CONF & EXPO 150.00
RQ11-00044	SHERRI J. BANES		RAPID 2010 CONF & EXPO 150.00
RQ11-00045	???		Caterer 1,260.00
RQ11-00060	ELLE DUBOIS		Conference for Elle Du Bois 472.88
RQ11-00067	WELLS FARGO #3465		Food and beverages for Accreditation Mtg 4/2/10 450.00
RQ11-00075	MARK KRUHMIN		Reimbursement for supplies for moving department 57.53
RQ11-00076	WELLS FARGO #4214		CREDIT CARD USE FOR GEOLOGY FIELD TRIP RESERVATION 240.00
RQ11-00077	WELLS FARGO #4214		Credit card for geology field trip reservation 216.01
RQ11-00085	MARK KRUHMIN		reimbursement for hardware needed for new location 207.68
RQ11-00100	NICKOLAS PERRONE		Egypt Students Art Excursion to LA Museum 30.60
RQ11-00102	ERIC HILDEN		Reimburse staff member for conf. attendance 752.85
RQ11-00115	RUBEN GUZMAN		CACCRAO Conf attendance for R. Guzman 820.02
RQ11-00129	DR. ROBERT BRAMUCCI		Conference and travel 2,275.00
RQ11-00138	WELLS FARGO #4198		League of Nursing Ed Summit Conference Las Vegas 635.00

301,660.81

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Payment of Bills  
**ACTION:** Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

**STATUS**

Checks No. 089852 through 091085, processed through the Orange County Department of Education, totaling \$4,948,268.99; and Checks No. 009784 through 009805, processed through Saddleback College Community Education, totaling \$37,990.14; and Checks No. 008680 through 008694, processed through Irvine Valley College Community Education, totaling \$53,838.20 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as Listed in EXHIBIT A.



Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
089852	03/02/2010	ERIC HILDEN	134.20
089853	03/02/2010	IRVINE RANCH WATER DIST.	6,307.97
089854	03/02/2010	LOS ANGELES TIMES	22.60
089855	03/02/2010	LASER SOURCE	243.79
089856	03/02/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	972.50
089857	03/02/2010	NICOLE LOFTUS	309.56
089858	03/02/2010	LOOMIS, FARGO & CO., INC	548.75
089859	03/02/2010	RACHEL MANDERS	38.63
089860	03/02/2010	MAPLESOFT	1,827.40
089861	03/02/2010	MARCIA MILCHIKER	44.99
089862	03/02/2010	MUSIC THEATRE INTERNATIONAL	400.00
089863	03/02/2010	NATIONAL RP SUPPORT, INC.	3,500.00
089864	03/02/2010	NEWBEGINNINGS, INC. CATERING DIVISION	2,269.90
089865	03/02/2010	PHILLIP B. GREER	25,000.00
089866	03/02/2010	A-1 INTERNATIONAL VIDEO & TV INC.	1,087.50
089867	03/02/2010	A-S MEDICATION SOLUTIONS, LLC	330.91
		Unpaid Sales Tax	27.91
		Expensed Amount	358.82
089868	03/02/2010	AARDVARK CLAY AND SUPPLIES	3,006.83
089869	03/02/2010	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	1,000.00
089870	03/02/2010	ACOUSTIC MAGIC	281.79
089871	03/02/2010	ADORAMA CAMERA	52.45
		Unpaid Sales Tax	3.28
		Expensed Amount	55.73
089872	03/02/2010	AIRGAS SAFETY, INC.	326.11
089873	03/02/2010	TrustWave	675.00
089874	03/02/2010	AMSTERDAM PRINTING & LITHO	445.46
089875	03/02/2010	JULIE ANDERSON	39.02
089876	03/02/2010	SARAH ANDERSON	120.00
089877	03/02/2010	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	8,725.35
		Unpaid Sales Tax	262.84
		Expensed Amount	8,988.19
089878	03/02/2010	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	12,769.45
089879	03/02/2010	AXXIS ADVERTISING	99.00
		Unpaid Sales Tax	8.66
		Expensed Amount	107.66
089880	03/02/2010	B & H PHOTO	25.50
		Unpaid Sales Tax	2.23
		Expensed Amount	27.73
089881	03/02/2010	BATTERY ZONE	144.28
089882	03/02/2010	BEST BUY CO., INC. MULTI-SERVICE CORPORATION	112.71
089883	03/02/2010	BJB ENTERPRISES, INC.	463.17
089884	03/02/2010	BLACK CORAL HAWAII WHOLESALER	135.00
089885	03/02/2010	BRAND ATHLETICS	554.66
089886	03/02/2010	BRANDON BRYANT	120.00
089887	03/02/2010	BULLFROG FILMS	327.81
089888	03/02/2010	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST	850.00
089889	03/02/2010	COMPUTERLAND	108.75
089890	03/02/2010	EBERHARD EQUIPMENT	1,115.31
089891	03/02/2010	EDISON FIRE EXTINGUISHER CO.	1,828.63

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
089892	03/02/2010	ELECTRONIX EXPRESS	116.00
		Unpaid Sales Tax	9.19
		Expensed Amount	125.19
089893	03/02/2010	ENTERPRISE RENT-A-CAR	266.32
089894	03/02/2010	ESSENCE ENTERTAINMENT	3,300.00
089895	03/02/2010	EUREKA CAREER INFO. SYSTEMS	172.81
089896	03/02/2010	FEDERAL EXPRESS	271.39
089897	03/02/2010	FISHER SCIENTIFIC	220.75
089898	03/02/2010	FOSTER CARE AUXILIARY OF OC	120.00
089899	03/02/2010	FREEWAY AUTO SUPPLY	1.50
089900	03/02/2010	JAN FRITSEN	150.00
089901	03/02/2010	OFFICEMAX CONTRACT INC.	7,494.56
089902	03/02/2010	WELLS FARGO BANK #4198	959.29
		Unpaid Sales Tax	5.11
		Expensed Amount	964.40
089903	03/02/2010	WELLS FARGO BANK #3465	2,899.65
		Unpaid Sales Tax	223.03
		Expensed Amount	3,122.68
089904	03/02/2010	WELLS FARGO #2078	3,012.67
089905	03/03/2010	MIKE PAQUETTE	51.19
089906	03/03/2010	PARKWAY LAWNMOWER SHOP	71.68
089907	03/03/2010	KURT PEREGRINE	120.00
089908	03/03/2010	NICKOLAS PERRONE	119.21
089909	03/03/2010	PHOENIX GROUP INFORMATION SYS.	681.50
089910	03/03/2010	PITNEY-BOWES	292.00
089911	03/03/2010	PITNEY-BOWES	1,596.00
089912	03/03/2010	POCKET NURSE ENTERPRISES, INC.	25.70
		Unpaid Sales Tax	2.25
		Expensed Amount	27.95
089913	03/03/2010	PRAXAIR	16.66
089914	03/03/2010	JEFFREY STEPHEN PRICE	120.00
089915	03/03/2010	PROFESSIONAL PLASTICS	971.73
089916	03/03/2010	RUBEN PUEBLA	120.00
089917	03/03/2010	QUARTERMASTER	284.19
089918	03/03/2010	QUEST DIAGNOSTICS	1,169.18
089919	03/03/2010	QUICK CAPTION	6,000.00
089920	03/03/2010	MARY ROMINGER IVC	49.99
089921	03/03/2010	ROYAL PLYWOOD CO., LLC	2,446.73
089922	03/03/2010	A-1 INTERNATIONAL VIDEO & TV INC.	950.00
089923	03/03/2010	ACCUITY	259.00
089924	03/03/2010	ALL IN ONE POSTER COMPANY, INC	130.50
089925	03/03/2010	KRISTEN BUSH	1,184.00
089926	03/03/2010	CALIFORNIA POWER PARTNERS, INC.	120,529.51
089927	03/03/2010	CALIFORNIA STAGE/LIGHTING, INC	506.78
089928	03/03/2010	WILLIAM CAMPBELL	120.00
089929	03/03/2010	CAPT BUSINESS OFFICE	301.00
089930	03/03/2010	CAROLINA BIOLOGICAL SUPPLY	64.05
089931	03/03/2010	CDW GOVERNMENT, INC.	772.24
089932	03/03/2010	CHAMPION CHEMICAL CO.	3,329.49
089933	03/03/2010	CHENG & TSUI ORDERS DEPARTMENT	47.49
089934	03/03/2010	CHEVRON AND TEXACO BUSINESS CARD SERVICES	70.40
089935	03/03/2010	CINTAS CORPORATION	110.00
089936	03/03/2010	CITRIX ONLINE	1,740.60
089937	03/03/2010	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCCAA	22.58

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ESCAPE ONLINE

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Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
089938	03/03/2010	COMPUTERLAND	2,890.94
089939	03/03/2010	THE CONTAINER STORE	295.50
089940	03/03/2010	DELL MARKETING L.P. C/O DELL USA L.P.	1,273.94
089941	03/03/2010	DEMCO INC.	979.21
089942	03/03/2010	DHARMA TRADING CO.	463.50
089943	03/03/2010	DISCOUNT SCHOOL SUPPLY	1,439.69
089944	03/03/2010	STEPHANIE DROKER	846.63
089945	03/03/2010	STEPHEN DUBAY	28.44
089946	03/03/2010	DUFFEY MARKETING GROUP, INC. ScienceEnthusiast.com	107.95
		Unpaid Sales Tax	8.66
		Expensed Amount	116.61
089947	03/03/2010	ROBERT FARNSWORTH	147.60
089948	03/03/2010	DAIRY DEPOT	43.40
089949	03/03/2010	WELLS FARGO BANK #3317	1,964.46
		Unpaid Sales Tax	150.24
		Expensed Amount	2,114.70
089950	03/03/2010	SAMY'S CAMERA	729.71
089951	03/03/2010	SAX	541.31
089952	03/03/2010	SCHLAIFER'S ENAMELING SUPPLIES INC.	406.92
		Unpaid Sales Tax	35.61
		Expensed Amount	442.53
089953	03/03/2010	SEHI PROCOMP COMPUTER PRODUCTS	541.64
089954	03/03/2010	SEPULVEDA BUILDING MATERIALS	810.79
089955	03/03/2010	ZACHARY SHERMAN	120.00
089956	03/03/2010	SARA LEILA SHEYBANI % MSE DIVISION OFFICE	10.86
089957	03/03/2010	SHOR INTERNATIONAL CORP.	837.24
		Unpaid Sales Tax	58.51
		Expensed Amount	895.75
089958	03/03/2010	SHRED-IT CAMPO ENTERPRISES, INC.	80.00
089959	03/03/2010	SIEMENS WATER TECHNOLOGIES	109.09
089960	03/03/2010	SIGMA ALDRICH CHEMICAL CO.	330.58
089961	03/03/2010	SMARDAN SUPPLY - EL MONTE	2,029.82
089962	03/03/2010	SOUTH COAST SAILING TEAM ATTN: JIM WEHAN	1,260.00
089963	03/03/2010	SO. ORANGE CO. COMM. COL.DIST	249.00
089964	03/03/2010	SO. ORANGE CO. COMM. COL.DIST	281.00
089965	03/03/2010	SO. ORANGE CO. COMM. COL.DIST	181.00
089966	03/03/2010	SPECTRUM CHEMICAL MFG. CORP.	1,417.76
089967	03/03/2010	BLAKE STEVENS AIA	50.00
089968	03/03/2010	SYSCO LOS ANGELES	658.76
089969	03/03/2010	BARBARA TAMIALIS	101.12
089970	03/03/2010	TASER INTERNATIONAL, INC.	1,250.64
089971	03/03/2010	PATRIC TAYLOR	484.01
089972	03/03/2010	EDWIN TIONGSON	267.43
089973	03/03/2010	SPORTS SUPPLY GROUP INC.	620.94
089974	03/03/2010	TOOL DEPOT	1,375.68
089975	03/03/2010	TRI-AD	631.00
089976	03/03/2010	U.S. DATA TRUST CORPORATION	13,806.00
089977	03/03/2010	ULINE ATTN: ACCOUNTS RECEIVABLE	127.20
089978	03/03/2010	UNITED INTERIORS	1,067.62
089979	03/03/2010	POSTMASTER	1,900.00
089980	03/03/2010	JUDY VALENZUELA	120.00
089981	03/03/2010	VARTANIAN, LAURIE M. dba RELIABLE RESPONSE	700.00
089982	03/03/2010	VEFO INCORPORATED	1,005.09
089983	03/03/2010	VenTek International	180.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
089984	03/03/2010	WARD'S NATURAL SCIENCE	220.79
089985	03/03/2010	WEBEX COMMUNICATIONS, INC.	575.00
089986	03/03/2010	WESTERN EXTERMINATOR COMPANY	895.00
089987	03/03/2010	WESTERN REGIONAL HONORS COUNC % ANNE SCOTT, NAU HONORS PROG	50.00
089988	03/03/2010	WM. PAUL COMPANIES	4,000.00
089989	03/03/2010	WORLDWIDE RECOVERY SYSTEMS, INC.	154.00
089990	03/03/2010	US FOODS	452.22
090001	03/03/2010	ACE MAINTENANCE MART	1,293.77
090002	03/03/2010	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	4,620.00
090003	03/03/2010	CINTAS CORPORATION	65.00
090004	03/03/2010	EDVOTEK, INC.	218.28
		Unpaid Sales Tax	17.85
		Expensed Amount	236.13
090005	03/03/2010	EMBARCADERO TECHNOLOGIES, INC.	3,930.00
090006	03/03/2010	EMPIRE CLEANING SUPPLY	728.39
090007	03/03/2010	ENTERPRISE RENT-A-CAR	370.78
090008	03/03/2010	EXTENSIS CORPORATION	59.35
090009	03/03/2010	FEDERAL EXPRESS	467.55
090010	03/03/2010	FISHER SCIENTIFIC	136.77
090011	03/03/2010	AUSTIN-FOUST ASSOCIATES, INC.	4,015.00
090012	03/03/2010	CRC CONSULTING GROUP, INC.	650.00
090013	03/03/2010	DATALINK CORPORATION	10,320.00
090014	03/03/2010	gkkworks	30,590.00
090015	03/03/2010	JOYCE INSPECTION & TESTING	26,448.00
090016	03/03/2010	JUDGE NETTING, INC.	53,400.00
090017	03/03/2010	MC KENNA LONG & ALDRIDGE, LLP	1,613.59
090018	03/03/2010	NEUDESIC, LLC	1,386.00
090019	03/03/2010	PB AMERICAS, INC.	1,059.00
090020	03/03/2010	PINNACLE LANDSCAPE COMPANY	14,488.00
090021	03/03/2010	SANDY PRINGLE ASSOCIATES INSPECTION CONSULTANTS, INC.	575.00
090022	03/03/2010	R2A ARCHITECTURE	12,041.53
090023	03/03/2010	REPRO XPRESS	986.22
090024	03/03/2010	RGP PLANNING & DEVELOPMENT SERVICES	27,131.28
090025	03/03/2010	RJM DESIGN GROUP, INC.	10,659.59
090026	03/03/2010	RJT COMPUQUEST	11,245.00
090027	03/03/2010	SUNNY SLOPE TREES	756.90
090028	03/05/2010	THE GALE GROUP	29.31
090029	03/05/2010	GALE SUPPLY COMPANY	1,167.98
090030	03/05/2010	NATE GARCIA % FINE ARTS	145.99
090031	03/05/2010	GEMPLER'S	271.65
090032	03/05/2010	GLOBAL EQUIPMENT COMPANY	246.60
		Unpaid Sales Tax	14.79
		Expensed Amount	261.39
090033	03/05/2010	BRAHAM GOLDSTEIN	120.00
090034	03/05/2010	GOLF VENTURES WEST	60.73
090035	03/05/2010	GORM, INC.	5,051.39
090036	03/05/2010	GOVCONNECTION	48.50
090037	03/05/2010	GRACE TRAINING SUPPLY	804.55
		Unpaid Sales Tax	63.24
		Expensed Amount	867.79
090038	03/05/2010	W. W. GRAINGER	419.69
090039	03/05/2010	GREEN THUMB INTERNATIONAL	69.03
090040	03/05/2010	GUIDANCE SOFTWARE	3,790.00

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Check Number	Check Date	Pay to the Order of	Check Amount
090041	03/05/2010	H2 ENVIRONMENTAL CONSULTING SERVICES, INC.	975.00
090042	03/05/2010	HAAKER EQUIPMENT COMPANY	29.82
090043	03/05/2010	HARDY DIAGNOSTICS	3,264.31
090044	03/05/2010	CARMENMARA HERNANDEZ-BRAVO	38.41
090045	03/05/2010	HIGHER ONE INC.	80.80
090046	03/05/2010	HIGHSMITH CO., INC.	309.50
090047	03/05/2010	HITT MARKING DEVICES, INC.	172.26
090048	03/05/2010	RHONDA HOLDEN	95.00
090049	03/05/2010	HOTSY OF SOUTHERN CALIFORNIA	73.34
090050	03/05/2010	BENJAMIN HUNTER	120.00
090051	03/05/2010	JOSHUA TATE HUPPERT	120.00
090052	03/05/2010	OMAR M. S. IBRAHIM	12.00
090053	03/05/2010	INGARDIA BROTHERS PRODUCE, INC.	1,584.92
090054	03/05/2010	INTELECOM ATTN: MICHELLE KOLPIEN	4,506.48
090055	03/05/2010	IRVINE PIPE & SUPPLY	1,470.79
090056	03/05/2010	IRVINE UNIFIED SCHOOL DIST. ATTN: P.GRAHAM, ACCOUNTING	5,000.00
090057	03/05/2010	JOHNSTONE SUPPLY	159.75
090058	03/05/2010	DR. CRAIG JUSTICE	43.50
090059	03/05/2010	KEN KINDER	63.27
090060	03/05/2010	KINSHIP CENTER ATTN: ACCOUNTING	1,503.50
090061	03/05/2010	KENTON KLINGBEIL	120.00
090062	03/05/2010	KOSS INTERNATIONAL	371.60
090063	03/05/2010	KUSUNOKI, GARY I.	80.00
090064	03/05/2010	LAB SAFETY SUPPLY CO. ACCT # 5252156	139.77
090065	03/05/2010	LAGUNA CLAY CO.	772.13
090066	03/05/2010	LAKE FOREST BEAUTY COLLEGE	37,228.63
090067	03/05/2010	CAMERON LAND	120.00
090068	03/05/2010	SHARON LANDIS	1,080.00
090069	03/05/2010	LAWNMOWERS ETC., LLC	368.50
090070	03/05/2010	LEGION WEST PAPER	874.72
090071	03/05/2010	SUSAN MILLER	102.68
090072	03/08/2010	AT&T	8.81
090073	03/08/2010	AT&T	319.43
090074	03/08/2010	AT&T	8.81
090075	03/08/2010	AT&T	52.76
090076	03/08/2010	AT&T	52.76
090077	03/08/2010	AT&T	52.76
090078	03/08/2010	AT&T	24.02
090079	03/08/2010	AT&T	19.66
090080	03/08/2010	AT&T	1,097.76
090081	03/08/2010	SOUTHERN CALIFORNIA EDISON CO.	167.69
090082	03/09/2010	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	500.00
090083	03/09/2010	ADCLUB ADVERTISING SERVICE	1,053.00
090084	03/09/2010	ADVANTA ENERGY	800.00
090085	03/09/2010	AFFILIATED COMPUTER SERVICES	193.66
090086	03/09/2010	AMTECH ELEVATOR SERVICES	50.03
090087	03/09/2010	JULIE ANDERSON	22.76
090088	03/09/2010	ARAMARK UNIFORM SERVICES	65.07
090089	03/09/2010	ARMSTRONG MEDICAL INDUSTRIES	132.68
090090	03/09/2010	ARROWHEAD DRINKING WATER	43.49
090091	03/09/2010	ASSESSMENT TECHNOLOGIES INSTITUTE, LLC	2,250.00
090092	03/09/2010	B & H PHOTO	95.94
		Unpaid Sales Tax	2.49
		Expensed Amount	98.43
090093	03/09/2010	BAKER & TAYLOR	388.72

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090094	03/09/2010	BARKSHIRE LASER LEVELING, INC.	1,100.00
090095	03/09/2010	BAVCO	358.07
090096	03/09/2010	BESAFE TECHNOLOGIES, INC.	738.15
090097	03/09/2010	CARA BOYER	50.00
090098	03/09/2010	BUDDY'S ALL STARS	646.40
090099	03/09/2010	DAVID BUGAY	900.00
090100	03/09/2010	CCCCIO	300.00
090101	03/09/2010	CCPRO	60.00
090102	03/09/2010	RAY CHANDOS	147.69
090103	03/09/2010	ALAN CHERRY	16.60
090104	03/09/2010	COMSERCO	26,637.28
090105	03/09/2010	DA CAPO MUSIC	269.36
090106	03/09/2010	OFFICEMAX CONTRACT INC.	11,143.75
090107	03/09/2010	PRINT RUNNER, INC.	173.09
090108	03/09/2010	TUTTO FRESCO ITALIANA	1,887.74
090109	03/09/2010	SO. ORANGE CO. COMM. COL. DIST	3,053.53
090110	03/09/2010	DIANA GRAY	927.50
090111	03/09/2010	HOME DEPOT CREDIT SERVICES	1,782.01
090112	03/09/2010	JMAC PERFORMANCE	240.00
090113	03/09/2010	XPEDX/Kirk	682.45
090114	03/09/2010	LASER SOURCE	60.00
090115	03/09/2010	M & M BOYS, INC.	1,139.40
090116	03/09/2010	JILLIAN MACK	120.00
090117	03/09/2010	MAQUINSAL SEWING MACHINE CO.	498.39
090118	03/09/2010	MARKERTEK VIDEO SUPPLY 1 TOWER DRIVE	285.18
		Unpaid Sales Tax	22.11
		Expensed Amount	307.29
090119	03/09/2010	MATERIAL SALES UNLIMITED	2,683.44
090120	03/09/2010	MESA GOLF CARTS INC.	137.07
090121	03/09/2010	MF ATHLETIC COMPANY	1,022.82
090122	03/09/2010	MICRO CENTER A/R	497.96
090123	03/09/2010	MIKI MIKOLAJCZAK	70.82
090124	03/09/2010	SALLIE MILLER	420.00
090125	03/09/2010	3M SCY7538	294.81
090126	03/09/2010	MISSION PRINTING COMPANY	258.63
090127	03/09/2010	MKH ELECTRONICS	175.00
090128	03/09/2010	MONJARAS & WISMEYER GROUP, INC	1,502.50
090129	03/09/2010	MONTGOMERY HARDWARE	1,725.05
090130	03/09/2010	ERIC MOORE	120.00
090131	03/09/2010	NEWBEGINNINGS, INC. CATERING DIVISION	161.77
090148	03/09/2010	CALIFORNIA METAL-X	2,653.50
090149	03/09/2010	CALIFORNIA STAGE/LIGHTING, INC	1,778.88
090150	03/09/2010	CAPISTRANO-LAGUNA BEACH ROP	6,567.29
090151	03/09/2010	CAPISTRANO UNIFIED SCHOOL DISTRICT	333.18
090152	03/09/2010	CAPT BUSINESS OFFICE	208.00
090153	03/09/2010	LISA CARMEL	50.00
090154	03/09/2010	CAROLINA BIOLOGICAL SUPPLY	96.08
090155	03/09/2010	CCPRO	60.00
090156	03/09/2010	CINTAS CORPORATION	48.00
090157	03/09/2010	CLARK SECURITY PRODUCTS INC.	46.27
090158	03/09/2010	COX COMMUNICATIONS	91.40
090159	03/09/2010	DANA POINT FUEL DOCK	174.12
090160	03/09/2010	DE NAULT'S TRUE VALUE HARDWARE	325.71
090161	03/09/2010	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE, CASHIERING	32.00
090162	03/09/2010	DISCOUNT DANCE SUPPLY CO.	545.93
090163	03/09/2010	DISCOUNT SCHOOL SUPPLY	2,120.61

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090164	03/10/2010	QUALITY HEALTH EDUCATORS	900.00
090165	03/10/2010	RAY OF LIFE	5,810.51
090166	03/10/2010	POSTMASTER	5,000.00
090167	03/10/2010	ACSIG/EDGE	129,987.60
090168	03/10/2010	ACSIG/EDGE	43,583.12
090169	03/10/2010	HYATT LEGAL	6,718.40
090170	03/10/2010	PACIFICARE BEHAVIORAL HEALTH	3,159.45
090171	03/10/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	26,940.80
090172	03/10/2010	PRUDENTIAL INSURANCE COMPANY OF AMERICA	14,898.30
090173	03/10/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	1,060,192.00
090174	03/10/2010	UNUM LIFE INSURANCE COMPANY	1,610.39
090175	03/10/2010	UNUM LIFE INSURANCE COMPANY	3,388.86
090176	03/10/2010	ACSIG/EDGE	11,550.98
090177	03/10/2010	ACSIG/EDGE	3,358.92
090178	03/10/2010	SISC III HEALTH BENEFITS ACCOUNTS RECEIVABLE	216,095.00
090179	03/10/2010	GREEN THUMB INTERNATIONAL	179.70
090180	03/10/2010	HOME DEPOT CREDIT SERVICES	183.97
090181	03/10/2010	JUNE M. MILLOVICH	482.57
090182	03/10/2010	ORKIN INC.	90.00
090183	03/10/2010	METRANOME, INC.	23,887.20
090184	03/10/2010	COACH AMERICA	841.14
090185	03/10/2010	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCCAA	21.00
090186	03/10/2010	COX COMMUNICATIONS	4,279.50
090187	03/10/2010	MW DANNER	254.95
090188	03/10/2010	SPARKLETTS	1,028.90
090189	03/10/2010	ARNETTE EDWARDS	180.00
090190	03/10/2010	EDWARD EIEN	1,800.00
090191	03/10/2010	ELECTRONIX EXPRESS	87.70
		Unpaid Sales Tax	6.80
		Expensed Amount	94.50
090192	03/10/2010	EMPIRE CLEANING SUPPLY	16.53
090193	03/10/2010	EXPERIAN	77.00
090194	03/10/2010	FEDERAL EXPRESS	55.33
090195	03/10/2010	TINA FIETSAM	225.00
090196	03/10/2010	FISHER SCIENTIFIC	3,761.42
090197	03/10/2010	FITNESS WHOLESAL, INC.	410.68
090198	03/10/2010	FOUNDATION FOR KOREAN LANGUAGE& CULTURE IN USA	140.33
090199	03/10/2010	E.D. LUCE PACKAGING	79.69
090200	03/10/2010	ZEINAT EID SOLIMAN AHMED	81.59
090201	03/10/2010	CASHIER, DEPT OF PESTICIDE REGULATION	30.00
090202	03/10/2010	PROTEX SAFE CO.	35.00
090203	03/10/2010	PSI-PAYPHONE STATIONS INNOVAT.	1,170.00
090204	03/10/2010	KIM REZVANI	6.10
090205	03/10/2010	ROTO-ROOTER SERVICE & PLUMBING COMPANY	2,625.00
090206	03/10/2010	JERRY RUDMANN	180.45
090207	03/10/2010	JARED SCOTT	920.00
090208	03/10/2010	RAJBIR SINGH	78.00
090209	03/10/2010	SNAP-ON INDUSTRIAL A Division of IDSC Holdings	382.89
090210	03/10/2010	JAMES TALEVICH	120.00
090211	03/10/2010	TECHNICAL INSTRUMENTS	206.47
090212	03/10/2010	MARIANNE E. THAWLEY	175.16
090213	03/10/2010	KARI L. TUCKER	188.10
090214	03/10/2010	ULINE ATTN: ACCOUNTS RECEIVABLE	33.27
090215	03/10/2010	UNITED INTERIORS	1,685.66
090216	03/10/2010	UNITED RENTALS	2,114.43

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090217	03/10/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	264.37
090218	03/10/2010	VSA, Inc.	184.88
090219	03/10/2010	WHITE CAP INDUSTRIES	120.62
090220	03/11/2010	WALTERS WHOLESALE ELECTRIC	160.36
090221	03/11/2010	WARE DISPOSAL CO., INC.	19,589.90
090222	03/11/2010	W A X I E	270.81
090223	03/11/2010	SCOTT WEATHERWAX	50.00
090224	03/11/2010	KATHY WEATHERWAX	630.00
090225	03/11/2010	WEST PAYMENT CENTER	61.99
090226	03/11/2010	WEST-LITE SUPPLY CO.	763.07
090227	03/11/2010	DOUGLAS WESTLAKE	900.00
090228	03/11/2010	BETTY J. WHYTE	120.00
090229	03/11/2010	WILLIAMS RECORDING	400.00
090230	03/11/2010	MICHAEL E. WILSON	9,178.00
090231	03/11/2010	NINA M. YAMASAKI	1,080.00
090232	03/11/2010	DANIEL ZWILL	120.00
090233	03/11/2010	TRANE	389.00
090234	03/11/2010	RALPHS GROCERY COMPANY	397.57
090235	03/11/2010	SMART & FINAL IRIS CO.	791.46
090236	03/12/2010	3DSUG, INC. % GUY BOURDEAU, TREASURER	125.00
090237	03/12/2010	2010 ACCREDITATION INST. ACADEMIC SENATE FOR COMM COLL	275.00
090238	03/12/2010	2010 ACCREDITATION INST. ACADEMIC SENATE FOR COMM COLL	275.00
090239	03/12/2010	2010 ACCREDITATION INST. ACADEMIC SENATE FOR COMM COLL	275.00
090240	03/12/2010	2010 ACCREDITATION INST. ACADEMIC SENATE FOR COMM COLL	275.00
090241	03/12/2010	ACBO	285.00
090242	03/12/2010	MARYAM AFSHARI	72.00
090243	03/12/2010	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	6,302.00
090244	03/12/2010	JACK APPLEMAN	325.00
090245	03/12/2010	NANCY N. BESSETTE	1,086.00
090246	03/12/2010	JOSEPHINE BULLEN	1,195.00
090247	03/12/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00
090248	03/12/2010	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)	350.00
090249	03/12/2010	JERILYN CHUMAN	928.66
090250	03/12/2010	ELIZABETH CIPRES	729.01
090251	03/12/2010	CCLC/CCCAA COA/CCCAA CONVENTION	125.00
090252	03/12/2010	COMMUNITY COLLEGE LEAGUE OF CA	280.00
090253	03/12/2010	CUBBAGE-VEGA, APRIL	760.00
090254	03/12/2010	DANUBE TECHNOLOGIES, INC.	1,195.00
090255	03/12/2010	TERESA FLUEGEMAN	690.19
090256	03/12/2010	ESTER GRAHAM	74.08
090257	03/12/2010	RUBEN GUZMAN	313.88
090258	03/12/2010	RANDY HARDICK	270.63
090259	03/12/2010	HILTON SACRAMENTO ARDEN WEST	291.66
090260	03/12/2010	HILTON SANTA FE GOLF RESORT & SPA AT BUFFALO THUNDER	554.40
090261	03/12/2010	L.A. ACADEMY OF FIGURATIVE ART	795.00
090262	03/12/2010	RAGHU MATHUR	100.00
090263	03/12/2010	TRACY MC CONNELL	73.42
090264	03/12/2010	MARTIN MC GROGAN	1,094.55
090265	03/12/2010	TERENCE NELSON % VETS CENTER	473.06
090266	03/12/2010	KEVIN O'CONNOR	799.30

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090267	03/12/2010	PAPA PESTICIDE APPLICATORS ASSOC.	80.00
090268	03/12/2010	RANDY W. PEEBLES	631.06
090269	03/12/2010	GWEN PLANO	857.06
090270	03/12/2010	QUICKSTART INTELLIGENCE	1,525.00
090271	03/12/2010	LARRY RADDEN C/O SADDLEBACK FINE ARTS	1,491.00
090272	03/12/2010	TAMERA RICE	158.38
090273	03/12/2010	SCHOOLS FIRST FEDERAL CREDIT U	165.00
090274	03/12/2010	FAWN TANRIVERDI	270.73
090275	03/12/2010	CHRISTOPHER TARMAN	226.03
090276	03/12/2010	YOSEMITE COMMUNITY COL. DIST. BUSINESS SERVICES	50.00
090277	03/12/2010	MELANIE HAERI	160.70
090278	03/12/2010	KUSTOM KEY, INC.	376.42
		Unpaid Sales Tax	31.94
		Expensed Amount	408.36
090279	03/12/2010	LIGHT BULBS ETC.	2,000.00
090280	03/12/2010	LYNETTE MCGEE	500.00
090281	03/12/2010	TYLER MC GEOUGH	120.00
090282	03/12/2010	MC KESSON MEDICAL SURGICAL	505.02
090283	03/12/2010	McMASTER CARR SUPPLY CO.	95.69
090284	03/12/2010	MARYANN MC NAMARA	120.00
090285	03/12/2010	SALLIE MILLER	240.00
090286	03/12/2010	MISSION PRINTING COMPANY	172.91
090287	03/12/2010	MISSION VIEJO GLASS	600.00
090288	03/12/2010	MONSTERSLAYER, INC.	870.04
		Unpaid Sales Tax	74.96
		Expensed Amount	945.00
090289	03/12/2010	MOORE MEDICAL, LLC	207.84
090290	03/12/2010	NANCY'S NOTIONS	106.25
		Unpaid Sales Tax	8.42
		Expensed Amount	114.67
090291	03/12/2010	NAVIGATORS PRINT & DESIGN INC	1,250.63
090292	03/12/2010	NEUDESIC, LLC	26,627.00
090293	03/12/2010	HALEY NGUYEN	60.19
090294	03/12/2010	NOTHING BUT AIR	500.00
090295	03/12/2010	SISC III COBRA ADMINISTRATION	811.51
090296	03/12/2010	INCENTRA LLC	14,276.00
090297	03/12/2010	LAURA ABRAMS	27.98
090298	03/12/2010	DAVID E. ANDERSON, JR.	85.25
090299	03/12/2010	SHERRI J. BANES	85.26
090300	03/12/2010	ELLE DUBOIS	56.80
090301	03/12/2010	JENNIFER FORSTER	243.10
090302	03/12/2010	ESTER GRAHAM	36.87
090303	03/12/2010	RUBY HAZZARD	26.27
090304	03/12/2010	BICHTUYEN JENSEN	14.64
090305	03/12/2010	TONI LAKOW	13.14
090306	03/12/2010	GABRIELLE LANDINGHAM	23.61
090307	03/12/2010	NICOLE LOFTUS	98.61
090308	03/12/2010	TEDDI LORCH	13.31
090309	03/12/2010	RACHEL MANDERS	41.39
090310	03/12/2010	LORI MANGELS	53.24
090311	03/12/2010	ANITA MC DONALD	19.98
090312	03/12/2010	RAMON MONTIEL	38.83
090313	03/12/2010	ROGER OWENS DEAN OF FINE ARTS	61.00

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090314	03/12/2010	LA NELL PEEBLES	13.31
090315	03/12/2010	RANDY W. PEEBLES	65.68
090316	03/12/2010	TAMERA RICE	8.00
090317	03/12/2010	SARA LEILA SHEYBANI % MSE DIVISION OFFICE	9.32
090318	03/12/2010	SOKHA SONG	39.41
090319	03/12/2010	CHILDERS, BROOKE	50.57
090320	03/12/2010	EARL PAGAL	47.57
090321	03/15/2010	AON RISK INSURANCE SERVICES WEST, INC.	143,151.99
090322	03/15/2010	ASI	22,620.00
090323	03/15/2010	C.E.M. LAB CORP. CIVIL ENGINEERING MATERIAL LAB	15,000.00
090324	03/15/2010	ENVIRON	1,135.26
090325	03/15/2010	HCTD, LLC c/o HUDSON CAPITAL, LLC	30,000.00
090326	03/15/2010	JACKSON, DE MARCO, TIDUS, & PECKENPAUGH	37,227.80
090327	03/15/2010	JOSE MARTINEZ TREE SERVICE	5,800.00
090328	03/15/2010	NEUDESIC, LLC	89,938.00
090329	03/15/2010	NPG, INC,	56,015.28
090330	03/15/2010	SEHI PROCOMP COMPUTER PRODUCTS	353.78
090331	03/15/2010	SUNNY SLOPE TREES	517.65
090332	03/15/2010	AT & T MOBILITY	35.23
090333	03/15/2010	AT & T MOBILITY	151.93
090334	03/15/2010	AT & T MOBILITY	14.61
090335	03/15/2010	AT&T	50.00
090336	03/15/2010	AT&T	50.00
090337	03/15/2010	AT&T	62.19
090338	03/15/2010	AT&T	22.77
090339	03/15/2010	AT&T	35.71
090340	03/15/2010	AT&T	7.26
090341	03/15/2010	AT&T	7.95
090342	03/15/2010	AT&T	7.36
090343	03/15/2010	PACIFIC WATER AND POWER	43.72
090344	03/15/2010	SAN DIEGO GAS & ELECTRIC	1,589.70
090345	03/15/2010	SAN DIEGO GAS & ELECTRIC	96.67
090346	03/15/2010	SOUTHERN CALIFORNIA EDISON CO.	32,858.83
090347	03/15/2010	SOUTHERN CALIFORNIA EDISON CO.	198.99
090348	03/15/2010	SOUTHERN CALIFORNIA EDISON CO.	1,655.69
090349	03/15/2010	SOUTHERN CALIFORNIA GAS CO.	45.47
090350	03/15/2010	SOUTHERN CALIFORNIA GAS CO.	27.70
090351	03/15/2010	SOUTHERN CALIFORNIA GAS CO.	13,379.35
090352	03/15/2010	SOUTHERN CALIFORNIA GAS CO.	29.57
090353	03/15/2010	SOUTHERN CALIFORNIA GAS CO.	46.40
090354	03/16/2010	SECRETARY OF STATE STATEMENT OF INFORMATION UNIT	20.00
090355	03/16/2010	S & B FOODS CATERING DIVISION	550.27
090356	03/16/2010	SAFEWAY INC/PAVILIONS	1,840.18
090357	03/16/2010	SAMY'S CAMERA	108.75
090358	03/16/2010	SARGENT-WELCH LLC VWR INTERNATIONAL	210.00
090359	03/16/2010	JARED SCOTT	270.00
090360	03/16/2010	SEHI PROCOMP COMPUTER PRODUCTS	8,677.02
090361	03/16/2010	SHATTINGER MUSIC	373.00
090362	03/16/2010	SHRED-IT CAMPO ENTERPRISES, INC.	104.00
090363	03/16/2010	SIGMA ALDRICH CHEMICAL CO.	875.51
090364	03/16/2010	SIGNMART	49.99
090365	03/16/2010	SO COAST A.Q.M.D.	6,503.63
090366	03/16/2010	SO COAST A.Q.M.D.	109.00
090367	03/16/2010	SO COAST A.Q.M.D.	36.00
090368	03/16/2010	SOURCE GRAPHICS	146.45
090369	03/16/2010	ALL ELECTRONICS CORP.	95.90

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Check Number	Check Date	Pay to the Order of	Check Amount
090370	03/16/2010	AMERICAN LIGHTING ASSOCIATION	252.00
		Unpaid Sales Tax	22.05
		Expensed Amount	274.05
090371	03/16/2010	AQUARIUM OF THE PACIFIC % CONSIGNMENT	207.00
090372	03/16/2010	ARAMARK UNIFORM SERVICES	35.11
090373	03/16/2010	ASSOCIATION OF PERFORMING ARTS PRESENTERS	300.00
090374	03/16/2010	AVALON TENT & PARTY	406.02
090375	03/16/2010	BANNERSANDSIGNS.NET	24.03
090376	03/16/2010	BAVCO	849.08
090377	03/16/2010	BEE MAN	95.00
090378	03/16/2010	JOSE MAGANA THE BLACK BOOK DEPOT	170.85
		Unpaid Sales Tax	13.72
		Expensed Amount	184.57
090379	03/16/2010	BLACKBOARD INC.	3,241.25
090380	03/16/2010	BONE CLONES, INC.	13,706.85
090381	03/16/2010	PETER BORELLA	423.08
090382	03/16/2010	BRAND ATHLETICS	2,823.61
		Unpaid Sales Tax	188.48
		Expensed Amount	3,012.09
090383	03/16/2010	SPARKLETTS	363.49
090384	03/16/2010	EWING IRRIGATION PRODUCTS	723.31
090385	03/16/2010	RODNEY FITZ	240.00
090386	03/16/2010	OFFICEMAX CONTRACT INC.	3,866.33
090387	03/16/2010	SHELL FLEET CARD SERVICES PROCESSING CENTER	2,793.76
090388	03/16/2010	ARENA DISTRIBUTING, INC.	1,568.26
090389	03/16/2010	OFFICEMAX CONTRACT INC.	90.96
090390	03/16/2010	PACIFIC CLIPPINGS	59.00
090391	03/16/2010	PACIFIC SAILING LLC	1,188.00
090392	03/16/2010	PENN CORPORATE RELOCATION SERVICES, INC.	1,692.00
090393	03/16/2010	PHOENIX GROUP	1,512.70
090394	03/16/2010	POSTAL PRIVILEGE, PITNEY-BOWES	464.00
090395	03/16/2010	POSTAL PRIVILEGE, PITNEY-BOWES	438.00
090396	03/16/2010	PowerBASIC, Inc.	358.80
		Unpaid Sales Tax	30.52
		Expensed Amount	389.32
090397	03/16/2010	PROAIR CONSTRUCTION SVCS. INC.	9,840.00
090398	03/16/2010	PSI-PAYPHONE STATIONS INNOVAT.	1,560.00
090399	03/16/2010	QUARTERMASTER	461.97
090400	03/16/2010	QUICK CAPTION	2,400.00
090401	03/16/2010	QUICK SORT LOS ANGELES	623.94
090402	03/16/2010	RALPHS GROCERY COMPANY	1.99
090403	03/16/2010	RALPHS Customer charges	132.97
090404	03/16/2010	RANSOM AND RANDOLPH	212.24
090405	03/16/2010	REFRIGERATION SUPPLIES DIST.	1,196.14
090406	03/16/2010	RIO GRANDE ALBUQUERQUE THE BELL GROUP	1,194.12
		Unpaid Sales Tax	7.69
		Expensed Amount	1,201.81
090407	03/16/2010	NORTHEASTERN MUSIC PUBLICAT RONCORP PUBLICAT FOR WOODWINDS	257.50
		Unpaid Sales Tax	22.54
		Expensed Amount	280.04
090408	03/16/2010	PRISCILLA ROSS	23.97

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090409	03/16/2010	DAVID K LYNCH/THULE SCIENTIFIC	94.88
090410	03/16/2010	TUTTLE-CLICK FORD	119.65
090411	03/16/2010	UNIVERSAL DELTA TOURS, INC.	461.52
090412	03/16/2010	WARE DISPOSAL CO., INC.	119.95
090413	03/16/2010	ROCKVIEW FARMS	343.20
090414	03/16/2010	SAM'S CLUB	4.92
090415	03/16/2010	RPM CONSULTANT GROUP	2,458.50
090416	03/16/2010	SO. ORANGE CO. COMM. COL. DISTWORKERS COMPENSATION	1,130.68
090417	03/17/2010	ACBO	285.00
090418	03/17/2010	DAVID E. ANDERSON, JR.	267.69
090419	03/17/2010	MARIA BESNARD	35.84
090420	03/17/2010	CRISTI BRISTOL	40.35
090421	03/17/2010	CALWORKS ASSOC. % CATHERINE LACHANCE	285.00
090422	03/17/2010	CALWORKS ASSOC. % CATHERINE LACHANCE	285.00
090423	03/17/2010	ROCKY CIFONE	781.55
090424	03/17/2010	PATRICIA K. FLANIGAN	179.66
090425	03/17/2010	HILTON SACRAMENTO ARDEN WEST	291.66
090426	03/17/2010	JAMES LAURIE	95.00
090427	03/17/2010	MARRIOTT KANSAS CITY DOWNTOWN	647.76
090428	03/17/2010	FRANCES MILLER	150.16
090429	03/17/2010	NAFSA 2010	689.00
090430	03/17/2010	TAMERA RICE	50.00
090431	03/17/2010	BARBARA TAMIALIS	434.80
090432	03/17/2010	LISE S. TELSON	556.06
090433	03/18/2010	BLACKBOARD INC.	140.00
090434	03/18/2010	BROOKSTONE CABINETS	9,440.68
090435	03/18/2010	CORE SOFTWARE CORP	50,000.00
090436	03/18/2010	gkkworks	22,235.00
090437	03/18/2010	HALL & FOREMAN, INC. % LINDA SANDUSKY, PROJ.MGR.	13,413.49
090438	03/18/2010	JOYCE INSPECTION & TESTING	4,683.00
090439	03/18/2010	NEXUS IS, INC.	1,371.70
090440	03/18/2010	PB AMERICAS, INC.	1,059.00
090441	03/18/2010	PRECISION FLOOR COVERING	4,392.52
090442	03/18/2010	PATRIC TAYLOR	526.56
090443	03/22/2010	AT&T	50.00
090444	03/22/2010	AT&T	225.92
090445	03/22/2010	AT&T	50.31
090446	03/22/2010	AT&T	3,731.63
090447	03/22/2010	SAN DIEGO GAS & ELECTRIC	31,013.69
090448	03/22/2010	SOUTHERN CALIFORNIA GAS CO.	155.85
090449	03/22/2010	VERIZON	167.39
090450	03/22/2010	S & B FOODS CATERING DIVISION	39.86
090451	03/22/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	24,136.25
090452	03/22/2010	FHEG - SADDLEBACK BOOKSTORE STORE #296	201.71
090453	03/22/2010	ASSOC. FOR INSTIT. RESEARCH	250.00
090454	03/22/2010	C & L REFRIGERATION CORP.	475.00
090455	03/22/2010	C.T.I./VALUELINE	419.87
090456	03/22/2010	CALIFORNIA STAGE/LIGHTING, INC	197.54
090457	03/22/2010	CA STUDENT AID COMMISSION ACCOUNTING OFFICE	432.00
090458	03/22/2010	CALED (CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT)	80.00
090459	03/22/2010	LISA CARMEL	50.00
090460	03/22/2010	CAROLINA BIOLOGICAL SUPPLY	348.63
090461	03/22/2010	CCCCSSAA COLLEGE OF THE REDWOODS	300.00
090462	03/22/2010	ROSALBA CERVANTES	210.00

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090463	03/22/2010	CINTAS CORPORATION	119.00
090464	03/22/2010	COMPENDIUM LIBRARY SERVICES	1,195.00
090465	03/22/2010	COPYNET OFFICE SOLUTIONS, INC	96.79
090466	03/22/2010	COVER CONNECTION	204.14
090467	03/22/2010	COX COMMUNICATIONS	12,335.82
090468	03/22/2010	CSU FULLERTON ACCTG SVC CP-300	3,000.00
090469	03/22/2010	DANA POINT YACHT MAINTENANCE	35.50
090470	03/22/2010	MW DANNER	436.39
090471	03/22/2010	JOHN DEERE LANDSCAPES, INC.	222.27
090472	03/22/2010	GONZOLO DELGADO	120.00
090473	03/22/2010	DELTA AIR QUALITY SERVICES, INC.	9,222.00
090474	03/22/2010	DISCOUNT DANCE SUPPLY CO.	545.93
090475	03/22/2010	DRS. FOSTER & SMITH	149.35
		Unpaid Sales Tax	13.07
		Expensed Amount	162.42
090476	03/22/2010	SPARKLETTS	50.76
090477	03/22/2010	SARAH DUFEK	180.00
090478	03/22/2010	MICHELE DUGAN	360.00
090479	03/22/2010	DUNN-EDWARDS CORPORATION	495.54
090480	03/22/2010	EAGLE COMMUNICATIONS	573.48
090481	03/22/2010	EBERHARD EQUIPMENT	14,332.81
090482	03/22/2010	ECONOMIC ALTERNATIVES, INC.	347.91
090483	03/22/2010	EMERGENCY MEDICAL PRODUCTS	7,812.22
090484	03/22/2010	ESSENCE ENTERTAINMENT	4,235.00
090485	03/22/2010	EXCELSIOR ELEVATOR CORPORATION	1,950.00
090486	03/22/2010	FEDERAL EXPRESS	173.83
090487	03/22/2010	FISHER SCIENTIFIC	2,349.81
090488	03/22/2010	FRANCHISE TAX BOARD	58.31
090489	03/22/2010	FRANCHISE TAX BOARD	178.50
090490	03/22/2010	FREEWAY AUTO SUPPLY	275.58
090491	03/22/2010	FRY'S ELECTRONICS	357.70
090492	03/22/2010	DEPT OF SOCIAL SERVICES	880.00
090493	03/23/2010	SHERRI J. BANES	549.25
090494	03/23/2010	UC REGENTS UCSD	468.00
090495	03/23/2010	PACIFIC COLLEGE TESTING	1,305.00
090496	03/23/2010	PHOENIX GROUP	659.26
090497	03/23/2010	PROGRESSIVE MEDICAL INT.	132.27
090498	03/23/2010	THE RUST STORE	29.98
090499	03/23/2010	SECURE LIVE SCAN	15.00
090500	03/23/2010	SEW SASSY FABRICS	193.39
		Unpaid Sales Tax	15.90
		Expensed Amount	209.29
090501	03/23/2010	SARA LEILA SHEYBANI % MSE DIVISION OFFICE	17.91
090502	03/23/2010	SOUTHERN COUNTIES OIL DBA/SC FUELS	4,536.40
090503	03/23/2010	SPECTRUM CHEMICAL MFG. CORP.	52.90
090504	03/23/2010	TAUBENPOST, INC*	465.44
090505	03/23/2010	DON TAYLOR	10.50
090506	03/23/2010	THERMO FISHER DBA THERMO ELECTRON	397.54
090507	03/23/2010	NORTH AMER	
090507	03/23/2010	ARLENE THOMAS	54.36
090508	03/23/2010	TOTAL ACCESS GROUP	326.25
090509	03/23/2010	TRAFFIC CONTROL SERVICE, INC.	1,659.11
090510	03/23/2010	TRAINERS WAREHOUSE	81.60
		Unpaid Sales Tax	6.34
		Expensed Amount	87.94

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090511	03/23/2010	TREE OF LIFE NURSERY	389.27
090512	03/23/2010	TROXELL COMMUNICATIONS, INC.	3,166.80
090513	03/23/2010	ARACELLI TRUJILLO	50.00
090514	03/23/2010	LISA TULLY	180.00
090515	03/23/2010	ULINE ATTN: ACCOUNTS RECEIVABLE	806.38
090516	03/23/2010	UNISOURCE WORLDWIDE INC.	5,589.95
090517	03/23/2010	UNITED INTERIORS	1,055.68
090518	03/23/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	270.82
090519	03/23/2010	USA MOBILITY ATTN: ACCOUNTS RECEIVABLE	80.77
090520	03/23/2010	KEVIN VILICANA	50.00
090521	03/23/2010	VISTA PAINT CORPORATE OFFICE	160.92
090522	03/23/2010	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	1,153.90
090523	03/23/2010	VWR INTERNATIONAL, INC.	620.14
090524	03/23/2010	WARE DISPOSAL CO., INC.	6,886.78
090525	03/24/2010	DRAMATISTS PLAY SERVICE, INC.	825.00
090526	03/24/2010	CONSOLIDATED ELECTRICAL DIST.	189.23
090527	03/24/2010	QUEST DIAGNOSTICS	638.83
090528	03/24/2010	JARED SCOTT	880.00
090529	03/24/2010	SHRED-IT CAMPO ENTERPRISES, INC.	140.00
090530	03/24/2010	STATE OF CALIFORNIA BOARD OF EQUALIZATION	57,357.22
090531	03/24/2010	TASTE CATERING, INC.	479.12
090532	03/24/2010	TOUR STRIKER-TGA LLC	271.00
090533	03/24/2010	UNISOURCE WORLDWIDE INC.	187.53
090534	03/24/2010	UNITED INTERIORS	410.06
090535	03/24/2010	VSA, Inc.	1,634.19
090536	03/24/2010	VIRCO INC.	6,351.00
090537	03/24/2010	VWR INTERNATIONAL, INC.	266.15
090538	03/24/2010	WALTERS WHOLESALE ELECTRIC	384.11
090539	03/24/2010	WARE DISPOSAL CO., INC.	395.83
090540	03/24/2010	WEBEX COMMUNICATIONS, INC.	576.62
090541	03/24/2010	WELLS FARGO BANK #3317	98.70
090542	03/24/2010	WENGER CORPORATION	543.13
090543	03/24/2010	WIRED PLANET	300.00
090544	03/24/2010	WORLDWIDE RECOVERY SYSTEMS, INC.	165.96
090545	03/24/2010	CALIFORNIA STAGE/LIGHTING, INC	49.81
090546	03/24/2010	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST	550.00
090547	03/24/2010	RAY CHANDOS	308.24
090548	03/24/2010	CINEMA SECRETS, INC.	1,096.84
090549	03/24/2010	CINTAS CORPORATION	134.00
090550	03/24/2010	CLARK SECURITY PRODUCTS INC.	42.91
090551	03/24/2010	COACH AMERICA	7,671.41
090552	03/24/2010	MIKE COLLINS	300.00
090553	03/24/2010	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCLAA	21.00
		Unpaid Sales Tax	1.58
		Expensed Amount	22.58
090554	03/24/2010	COMPUTERLAND	365.00
090555	03/24/2010	CBC RESTAURANT CORP.	1,260.00
090556	03/24/2010	COX COMMUNICATIONS	828.10
090557	03/24/2010	DELL MARKETING L.P. C/O DELL USA L.P.	320.21
090558	03/24/2010	DirecTV	122.57
090559	03/24/2010	DISCOUNT DANCE SUPPLY CO.	121.22
090560	03/24/2010	ECO GREEN	480.00

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090561	03/24/2010	FUEL CELL STORE	855.40
090562	03/24/2010	DAIRY DEPOT	43.40
090563	03/24/2010	DELL MARKETING L.P. C/O DELL USA L.P.	290.30
090564	03/25/2010	WALEED M. M. AHAMED	600.00
090565	03/25/2010	ZEINAT EID SOLIMAN AHMED	600.00
090566	03/25/2010	WAHEED A. A. ALI	600.00
090567	03/25/2010	KARIM A. A. E. ALY	600.00
090568	03/25/2010	AMIR H. H. A. AMIN	600.00
090569	03/25/2010	SIDIEE S. M. A. AWADIEN	600.00
090570	03/25/2010	HANAN A. A. BADAWEY	600.00
090571	03/25/2010	CAMDEN CROWN VALLEY APARTMENTS	6,233.12
090572	03/25/2010	AHMED E. E. M. B. ELHEDENY	600.00
090573	03/25/2010	MOHAMED F. E. Y. GABALLA	600.00
090574	03/25/2010	MICHAEL GOLDEN	100.00
090575	03/25/2010	HERITAGE POINT LUXURY APTS.	1,345.00
090576	03/25/2010	OMAR M. S. IBRAHIM	600.00
090577	03/25/2010	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	139,333.00
090578	03/25/2010	LISA A. HALL MAC LEOD	100.00
090579	03/25/2010	AMRO H. A. A. F. A. MANSOUR	600.00
090580	03/25/2010	MAQUINSAL SEWING MACHINE CO.	38.14
090581	03/25/2010	MARCIVE, INC.	366.85
090582	03/25/2010	MARK IV COMMUNICATIONS, INC.*	547.93
090583	03/25/2010	MATERIAL SALES UNLIMITED	2,584.50
090584	03/25/2010	MC CALLUM GROUP, INC.	1,000.00
090585	03/25/2010	JENNIFER MC CUE	30.00
090586	03/25/2010	MEDCO SUPPLY COMPANY	875.91
090587	03/25/2010	MID-AMERICA SPORTS ADVANTAGE (M.A.S.A. & OSBORNE)	1,230.60
		Unpaid Sales Tax	103.23
		Expensed Amount	1,333.83
090588	03/25/2010	MILLENNIUM BUSINESS SERVICES	4,113.58
090589	03/25/2010	SALLIE MILLER	210.00
090590	03/25/2010	MISSION AUTO EQUIP & LIFTS, INC	2,893.84
090591	03/25/2010	AHMED M. H. MOHAMED	600.00
090592	03/25/2010	MONTGOMERY HARDWARE	1,548.40
090593	03/25/2010	MOULTON-NIGUEL WATER DIST.	7,591.90
090594	03/25/2010	KIMBERLY MOUNSEY	300.00
090595	03/25/2010	MOUSER ELECTRONICS	42.85
090596	03/25/2010	MULTIFAMILY INTERNET VENTURES DBA ERENERPLAN INSURANCE	200.00
090597	03/25/2010	MUSIC THEATRE INTERNATIONAL	400.00
090598	03/25/2010	NASCO WEST	447.06
090599	03/25/2010	KHALED M. M. A. NASR	600.00
090600	03/25/2010	NAVIGATORS PRINT & DESIGN INC	326.25
090601	03/25/2010	NEUDESIC, LLC	28,717.00
090602	03/25/2010	HALEY NGUYEN	60.64
090603	03/25/2010	NORTH STATE ENVIRONMENTAL	95.54
090604	03/25/2010	COUNTY OF ORANGE AUDITOR-CONTROLLER	19,298.50
090605	03/25/2010	ORANGE COUNTY AUDITOR-CONTROLLER	996.00
090606	03/25/2010	ORANGE COUNTY PRINTING ATTN: ACCOUNTS RECEIVABLE	5,702.74
090607	03/25/2010	ORANGE CO. PUMP CO.	1,123.63
090608	03/25/2010	ORANGE COUNTY REGISTER COMMERCIAL BILLING	6,672.00
090609	03/25/2010	OCB REPROGRAPHICS, INC.	13.70
090610	03/25/2010	OCE-USA, INC.	1,789.19
090611	03/25/2010	OCLC, INC. DEPT #34299	1,070.18

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090612	03/25/2010	DAVE ODASSO	73.88
090613	03/25/2010	ON TRACK	645.95
090614	03/25/2010	ORKIN INC.	2,246.00
090615	03/25/2010	MAHMOUD S. A. SAYED	600.00
090616	03/25/2010	ALAA S. H. TAHA	600.00
090617	03/25/2010	MICHAEL WOLF INTERIORS INC.	817.06
090618	03/25/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
090619	03/25/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
090620	03/25/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
090621	03/25/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
090622	03/25/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
090623	03/25/2010	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	129.00
090624	03/25/2010	DR. ROBERT BRAMUCCI	50.39
090625	03/25/2010	CCCAOE	455.00
090626	03/25/2010	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)	350.00
090627	03/25/2010	CCUPCA (CALIFORNIA COLLEGE & UNIV POLICE CHIEFS ASSOC)	350.00
090628	03/25/2010	JOE CLAYTON JR.	105.00
090631	03/25/2010	ARLEEN ELSEROD	61.14
090632	03/25/2010	EMBASSY SUITES LAKE TAHOE RESORT	284.01
090633	03/25/2010	EMBASSY SUITES LAKE TAHOE RESORT	284.01
090634	03/25/2010	PATRICIA K. FLANIGAN	269.00
090635	03/25/2010	JENNIFER GLEIZER	73.42
090636	03/25/2010	WILL GLEN	414.87
090637	03/25/2010	CHRIS HOGSTEDT	878.98
090638	03/25/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	457.35
090639	03/25/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	457.35
090640	03/25/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	457.35
090641	03/25/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	304.90
090642	03/25/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	457.35
090643	03/25/2010	DEBORAH JEMMOTT INSTRUCTOR	600.00
090644	03/25/2010	ROBERT J. KOPECKY	650.00
090645	03/25/2010	MARK MC ELROY	1,078.57
090646	03/25/2010	JANICE PARK	231.00
090647	03/25/2010	PERRONE, KRISTIN	24.71
090648	03/25/2010	DONNA RANE-SZOSTAK	774.99
090649	03/25/2010	PENNY SKAFF	68.60
090650	03/25/2010	PATTI WEEKES	794.06
090651	03/25/2010	CORE SOFTWARE CORP	50,000.00
090652	03/26/2010	BURNETT GROUP, LLC dba LABOR FINDERS	559.89
090653	03/26/2010	CDW GOVERNMENT, INC.	2,105.01
090654	03/26/2010	E-Z UP DIRECT	7,360.17
090655	03/26/2010	ESCAPE TECHNOLOGY, INC.	125.00
090656	03/26/2010	gkkworks	15,368.68
090657	03/26/2010	LifeSlider, Inc.	4,676.78
090658	03/26/2010	MC CARTHY BUILDING COMPANIES	5,844.64
090659	03/26/2010	MIRAMAR WHOLESALE NURSERIES	203.59
090660	03/26/2010	NEUDESIC, LLC	96,653.00
090661	03/26/2010	NEWPORT COMPUTER SOLUTIONS, INC	20,188.35
090662	03/26/2010	NEXUS IS, INC.	15,957.22
090663	03/26/2010	PCN3, INC.	44,309.16
090664	03/26/2010	PINNACLE LANDSCAPE COMPANY	588.00

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Check Number	Check Date	Pay to the Order of	Check Amount
090665	03/26/2010	SEHI PROCOMP COMPUTER PRODUCTS	1,299.79
090666	03/26/2010	WEST COAST TECHNOLOGY	7,224.85
090667	03/26/2010	CACCRAO                      ATTN: GERALD SEQUEIRA	200.00
090668	03/26/2010	CARMEN CORTEZ-DOMINGUEZ	360.00
090669	03/26/2010	ERIC HILDEN	752.85
090670	03/26/2010	JAMIE M. POSTER	650.00
090671	03/26/2010	KATE REALISTA                      PERFORMING ARTS, FA 304	1,150.00
090672	03/26/2010	DON TAYLOR	160.00
090673	03/26/2010	XEROX CORP.	29,920.71
090674	03/26/2010	XEROX CORP.	176.74
090675	03/29/2010	AT&T	50.00
090676	03/29/2010	AT&T	27.34
090677	03/29/2010	AT&T	5.89
090678	03/29/2010	AT&T	7.20
090679	03/29/2010	AT&T	19.60
090680	03/29/2010	AT&T	546.62
090681	03/29/2010	AT&T	444.84
090682	03/29/2010	AT&T	2,078.56
090683	03/29/2010	SOUTHERN CALIFORNIA EDISON CO.	1,408.99
090684	03/29/2010	SOUTHERN CALIFORNIA EDISON CO.	8,686.60
090685	03/29/2010	SOUTHERN CALIFORNIA EDISON CO.	13,893.37
090686	03/29/2010	SOUTHERN CALIFORNIA GAS CO.	3,787.10
090687	03/29/2010	SOUTHERN CALIFORNIA GAS CO.	4,992.91
090688	03/29/2010	SOUTHERN CALIFORNIA GAS CO.	37.21
090689	03/29/2010	VERIZON WIRELESS	24.46
090690	03/29/2010	VERIZON WIRELESS	439.80
090691	03/29/2010	VERIZON WIRELESS	78.57
090692	03/29/2010	NEW ORLEANS MARRIOTT HOTEL	4,000.00
090693	03/29/2010	PHI RHO PI NAT'L TOURNAMENT	500.00
090694	03/29/2010	EDWIN TIONGSON	1,900.00
090695	03/30/2010	GALLS INC.                      %GALLS RETAIL CA LOCK BOX	874.28
090696	03/30/2010	GOLF VENTURES WEST	23,870.63
090697	03/30/2010	HERCULES PORTABLE POWER, INC.	6,070.68
090698	03/30/2010	JOHN KURI	100.00
090699	03/30/2010	L & N UNIFORM SUPPLY	1,319.13
090700	03/30/2010	MOLE-RICHARDSON	1,304.35
090701	03/30/2010	NAFSA PUBLICATIONS	600.00
090702	03/30/2010	NAT'L ASSN OF EMS EDUCATORS	85.00
090703	03/30/2010	NHHS DANCE                      % JULIE SIMMONS	150.00
090704	03/30/2010	N-OADN NATIONAL OFFICE	400.00
090705	03/30/2010	ORANGE COUNTY REGISTER      COMMERCIAL BILLING	9,759.09
090706	03/30/2010	PIPS                              C/O KEENAN & ASSOCIATES	139,333.00
090707	03/30/2010	JACKSON, DE MARCO, TIDUS,      & PECKENPAUGH	4,029.00
090708	03/30/2010	CITY OF IRVINE	800.00
090709	03/30/2010	ORKIN INC.	90.00
090710	03/30/2010	ORTEGA TACK AND FEED	70.86
090750	03/30/2010	A-1 FENCE COMPANY	12,650.00
090751	03/30/2010	A-1 INTERNATIONAL VIDEO      & TV INC.	450.00
090752	03/30/2010	AARDVARK CLAY AND SUPPLIES	141.38
090753	03/30/2010	ABC ICE HOUSE	217.52
090754	03/30/2010	AFFILIATED COMPUTER SERVICES	186.85
090755	03/30/2010	AGILENT TECHNOLOGIES, INC.	1,213.65
090756	03/30/2010	AIRGAS WEST	183.57
090757	03/30/2010	KEI AKAGI	2,400.00
090758	03/30/2010	MELODY AKHAVAN	3,000.00
090759	03/30/2010	ALPHAGRAPHICS	2,509.66

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090760	03/30/2010	AMEN CLINICS, INC.	420.90
090761	03/30/2010	AMERICAN RED CROSS ORANGE COUNTY CHAPTER	105.00
090762	03/30/2010	AMTECH ELEVATOR SERVICES	1,802.08
090763	03/30/2010	JULIE ANDERSON	26.01
090764	03/30/2010	ARAMARK UNIFORM SERVICES	65.07
090765	03/30/2010	ART SUPPLY WAREHOUSE	69.76
090766	03/30/2010	ASI	4,280.00
090767	03/30/2010	ASSESSMENT & ASSOCIATES INT'L PHILLIP FALCETTI, PRESIDENT	18,840.00
090768	03/30/2010	AVACOM	960.07
090769	03/30/2010	SOCCER USA	3,432.08
090770	03/30/2010	BAKER & TAYLOR	6,198.75
090771	03/30/2010	BARKSHIRE LASER LEVELING, INC.	1,100.00
090772	03/30/2010	ALAN BAYLOCK	80.00
090773	03/30/2010	BOYS TOWN PRESS	633.88
		Unpaid Sales Tax	52.33
		Expensed Amount	686.21
090774	03/30/2010	BP ENERGY COMPANY BANK OF AMERICA, % REMITTANCE	51,271.86
090775	03/30/2010	BRAND ATHLETICS	4,854.70
090776	03/30/2010	BMI GENERAL LICENSING	9,532.72
090777	03/30/2010	TOD A. BURNETT	476.82
090778	03/30/2010	COACH AMERICA	820.84
090779	03/30/2010	COASTLINE ROP	4,638.00
090780	03/30/2010	THE DATA WAREHOUSING INSTITUTE	1,200.00
090781	03/30/2010	ELECTRO INDUSTRIES	6,610.00
		Unpaid Sales Tax	556.50
		Expensed Amount	7,166.50
090782	03/30/2010	ELECTRONIX EXPRESS	28.90
		Unpaid Sales Tax	2.53
		Expensed Amount	31.43
090783	03/30/2010	EMERGENCY MEDICAL PRODUCTS	2,834.67
090784	03/30/2010	ENTERPRISE RENT-A-CAR	131.95
090785	03/30/2010	FEDERAL EXPRESS	60.15
090786	03/30/2010	FISHER SCIENTIFIC	187.86
090787	03/30/2010	FRANCHISE TAX BOARD	237.00
090788	03/30/2010	FRY'S ELECTRONICS	443.23
090789	03/30/2010	ATRIUM HOTEL AT ORANGE COUNTY AIRPORT	1,901.05
090790	03/30/2010	KARA PATTERSON	1,566.00
090791	03/30/2010	J.W. PEPPER & SON, INC.	1,331.44
090792	03/30/2010	PERKIN-ELMER CORP.	3,307.66
090793	03/30/2010	PHOENIX GROUP	1,705.48
090794	03/30/2010	PHYSICS CURRICULUM & INSTRUCTION	471.00
090795	03/30/2010	POWER FORD TUSTIN	516.90
090796	03/30/2010	PRESS SOLUTIONS, INC.	3,280.06
090797	03/30/2010	PrimitiveFire.com	79.80
		Unpaid Sales Tax	6.13
		Expensed Amount	85.93
090798	03/30/2010	PROFORCE MARKETING INC. PROFORCE LAW ENFORCEMENT	778.55
090799	03/30/2010	PURETEC	483.10
090800	03/30/2010	QUEST DIAGNOSTICS	1,560.46
090801	03/30/2010	QUEZADA PRO LANDSCAPE, INC.	3,360.00
090802	03/30/2010	RICHARD THE THREAD EMPIRE TAPE COMPANY	274.85

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Check Number	Check Date	Pay to the Order of	Check Amount
090803	03/30/2010	HOUGHTON MIFFLIN COMPANY	429.26
090804	03/30/2010	ROTH CARNEY KNUDSEN LLP RICHARD D. ROTH, ESQ.	5,077.20
090805	03/30/2010	S & B FOODS CATERING DIVISION	705.08
090806	03/30/2010	SAN CLEMENTE TIMES	176.00
090807	03/30/2010	SARGENT-WELCH LLC VWR INTERNATIONAL	1,238.58
090808	03/30/2010	SCANTRON CORPORATION	71.40
090809	03/30/2010	GUISELLE SCOTT	630.00
090810	03/30/2010	SEHI PROCOMP COMPUTER PRODUCTS	2,922.30
090811	03/30/2010	SENTRY AIR SYSTEMS, INC.	3,077.55
		Unpaid Sales Tax	256.46
		Expensed Amount	3,334.01
090812	03/30/2010	SEPULVEDA BUILDING MATERIALS	1,309.41
090813	03/30/2010	SHATTINGER MUSIC	171.19
090814	03/30/2010	CRYSTAL SHOMPH	45.00
090815	03/30/2010	SHRED-IT CAMPO ENTERPRISES, INC.	184.00
090816	03/30/2010	SILVER STATE COACH, INC.	3,607.50
090817	03/30/2010	SMARDAN SUPPLY - EL MONTE	1,192.52
090818	03/30/2010	JAMIE SMITH	192.04
090819	03/30/2010	SONRISE ELECTRICAL	326.00
090820	03/30/2010	SOURCE GRAPHICS	450.00
090821	03/30/2010	STATE OF CALIFORNIA BOARD OF EQUALIZATION	57,387.00
090822	03/30/2010	FRANK STRNAD	760.00
090823	03/30/2010	SYSTEMS SOURCE, INC.	14,875.95
090824	03/30/2010	UNISOURCE WORLDWIDE INC.	1,613.85
090825	03/30/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	241.75
090826	03/30/2010	VITAL LINK EDUCATION AND BUSINESS CONSORTIUM	1,901.60
090827	03/30/2010	KEN WELCH	540.34
090828	03/30/2010	WILEY, JOHN & SONS SUBSCRIPTION DEPARTMENT	94.50
090829	03/30/2010	PETCO ANIMAL SUPPLIES	193.84
090830	03/30/2010	SMART & FINAL IRIS CO.	268.90
090831	03/30/2010	US FOODS	1,265.58
090832	03/31/2010	PEOPLE ADMIN, INC.	8,000.00
090833	03/31/2010	WOLTERS KLUWER HEALTH SUBSCRIPTION DEPARTMENT	114.00
090834	03/31/2010	BLICK ART MATERIALS	628.18
090835	03/31/2010	CALIFORNIA STAGE/LIGHTING, INC	221.01
090836	03/31/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00
090837	03/31/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00
090838	03/31/2010	CALWORKS ASSOCIATION C. LACHANCE	285.00
090839	03/31/2010	CAPT BUSINESS OFFICE	11.00
090840	03/31/2010	CORINNE CARRILLO	250.00
090841	03/31/2010	DR. NANCY CARRITTE INDUSTRIAL PSYCHOLOGIST	600.00
090842	03/31/2010	CCCMVCA % TOM PESTOLESI, TREASURER	150.00
090843	03/31/2010	CENTRAL SANITARY SUPPLY	640.70
090844	03/31/2010	CHAMPION CHEMICAL CO.	1,036.93
090845	03/31/2010	RAY CHANDOS	482.46
090846	03/31/2010	CLARK SECURITY PRODUCTS INC.	625.63
090847	03/31/2010	ClassApps	149.99
090848	03/31/2010	CLEAN SOURCE	221.52
090849	03/31/2010	COASTLINE ROP	3,592.65
090850	03/31/2010	COLLINS COMPANY	3,289.69

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090851	03/31/2010	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA/CCCAA	21.00
090852	03/31/2010	COMPONENTSOURCE	3,000.00
090853	03/31/2010	CONSOLIDATED ELECTRICAL DIST.	770.77
090854	03/31/2010	DATAMAX O'NEIL	731.95
090855	03/31/2010	TITUS DAVIS	100.00
090856	03/31/2010	DHARMA TRADING CO.	19.07
090857	03/31/2010	DISCOUNT SCHOOL SUPPLY	312.31
090858	03/31/2010	DRAMATISTS PLAY SERVICE, INC.	1,228.46
090859	03/31/2010	DUNE CRAFT	116.16
		Unpaid Sales Tax	8.39
		Expensed Amount	124.55
090860	03/31/2010	FORD DRUM COMPANY	1,200.00
090861	04/01/2010	ALVAREZ & MARSAL ATTN: LIZ CARRINGTON	1,300.00
090862	04/01/2010	AUSTIN-FOUST ASSOCIATES, INC.	155.00
090863	04/01/2010	BROOKSTONE CABINETS	5,268.12
090864	04/01/2010	COMMERCIAL ROOFING SYSTEMS, INC.	59,648.00
090865	04/01/2010	DIV. OF THE STATE ARCHITECT STATE OF CALIFORNIA	86,591.60
090866	04/01/2010	ENVIRON	4,808.16
090867	04/01/2010	GLUMAC INTERNATIONAL	11,250.00
090868	04/01/2010	LAMAR SPACE INC.	507.81
090869	04/01/2010	MC KENNA LONG & ALDRIDGE, LLP	4,160.33
090870	04/01/2010	PB AMERICAS, INC.	983.33
090871	04/01/2010	PUBLIC ECONOMICS, INC.	6,743.28
090872	04/01/2010	R2A ARCHITECTURE	14,080.59
090873	04/01/2010	RED STONE, INC	16,920.00
090874	04/01/2010	RGP PLANNING & DEVELOPMENT SERVICES	14,327.29
090875	04/01/2010	RJT COMPUQUEST	10,270.00
090876	04/01/2010	RR SYSTEMS, INC.	962.00
090877	04/01/2010	SOLARWINDS.NET, INC.	395.00
090878	04/01/2010	SOUTHLAND EXTERIOR BUILDING SERVICES	3,280.00
090879	04/01/2010	TROXELL COMMUNICATIONS, INC.	1,905.30
090880	04/02/2010	3DSUG, INC. % GUY BOURDEAU, TREASURER	125.00
090881	04/02/2010	MARINA AMINY	158.00
090882	04/02/2010	VALERIA BARRAGAN	235.00
090883	04/02/2010	BURNETT, TOD A.	2,618.85
090884	04/02/2010	CACCRAO % JOYCE SEMANIK, REGISTRAR	195.00
090885	04/02/2010	CCLC/CCCAA COA/CCCAA CONVENTION	130.00
090886	04/02/2010	CCLC/CCCAA COA/CCCAA CONVENTION	130.00
090887	04/02/2010	CCLC/CCCAA COA/CCCAA CONVENTION	130.00
090888	04/02/2010	4C2S2A BRUCE PATT	40.00
090889	04/02/2010	CIWEA ATTN: SALLY CARDENAS	65.00
090890	04/02/2010	DISNEYLAND HOTEL	345.00
090891	04/02/2010	DORNER, MEREDITH	578.40
090892	04/02/2010	JERRY HANNULA	100.00
090893	04/02/2010	SENIYE MARGARET HUANG	1,200.00
090894	04/02/2010	HYATT REGENCY SUITES PALM SPRINGS	205.60
090895	04/02/2010	INNOVATIVE EXPO, INC.	425.21
090896	04/02/2010	DR. CRAIG JUSTICE	1,021.10
090897	04/02/2010	RON LEIGHTON	144.00
090898	04/02/2010	NICOLE LOFTUS	121.13
090899	04/02/2010	RACHEL MANDERS	12.00
090900	04/02/2010	COURTYARD MARRIOTT	266.56
090901	04/02/2010	MARRIOTT RESIDENCE INN AUBURN	224.70

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090902	04/02/2010	JENNIFER MC CUE	80.00
090903	04/02/2010	HEIDI M. OCHOA	350.00
090904	04/02/2010	ROGER OWENS	191.00
090905	04/02/2010	PERRONE, KRISTIN	12.00
090906	04/02/2010	RAJEN VURDIEN	1,102.64
090907	04/02/2010	ELIZABETH WEISS	32.25
090908	04/02/2010	MICHELE WOLFF	60.00
090909	04/02/2010	ELLE DUBOIS	265.10
090910	04/02/2010	ALLDATA LLC	1,060.31
090911	04/05/2010	GALE SUPPLY COMPANY	111.80
090912	04/05/2010	CARRIE GALLISON	304.00
090913	04/05/2010	GANAHL LUMBER	404.99
090914	04/05/2010	GLAXOSMITHKLINE PHARMACEUTICAL	1,427.50
090915	04/05/2010	GOLDEN STATE FIRE PROTECTION	142.30
090916	04/05/2010	GOLF VENTURES WEST	357.84
090917	04/05/2010	GOODWILL INDUSTRIES OF ORANGE COUNTY	1,100.00
090918	04/05/2010	GOVCONNECTION	627.06
090919	04/05/2010	W. W. GRAINGER	606.67
090920	04/05/2010	GRANICUS, INC.	1,075.00
090921	04/05/2010	GREEN THUMB INTERNATIONAL	3.34
090922	04/05/2010	GREENLEIGH & WONG TECHNICAL SERVICE LLC	3,054.95
090923	04/05/2010	KELLY GRIMES	800.00
090924	04/05/2010	MARLYS GRODT & ASSOCIATES	500.00
090925	04/05/2010	RICHARD GROSCOST	67.15
090926	04/05/2010	GUNTHER'S ATHLETIC SERVICE	369.75
090927	04/05/2010	RANDY HARDICK	75.26
090928	04/05/2010	HARDY DIAGNOSTICS	659.57
090929	04/05/2010	HARLAND TECHNOLOGY SERVICES	9,795.00
090930	04/05/2010	COURTNEY HENSMAN	500.00
090931	04/05/2010	WILLIAM HEWITT	83.74
090932	04/05/2010	HIGHER ONE INC.	688.00
090933	04/05/2010	HITT MARKING DEVICES, INC.	180.91
090934	04/05/2010	HOEFER, INC. c/o HARVARD BIOSCIENCE	721.10
		Unpaid Sales Tax	62.48
		Expensed Amount	783.58
090935	04/05/2010	MICHAEL HOGGATT	60.00
090936	04/05/2010	HORIZON	1,619.10
090937	04/05/2010	LEOHA HOWARD	180.00
090938	04/05/2010	INDUSTRIAL TECHNICAL SERVICES CORP.	4,080.00
090939	04/05/2010	INSIGHT MEDIA	536.36
		Unpaid Sales Tax	46.93
		Expensed Amount	583.29
090940	04/05/2010	INTEGRATED DNA TECHNOLOGIES	84.01
090941	04/05/2010	INTERMOUNTAIN LOCK & SECURITY SUPPLY, INC.	63.76
090942	04/05/2010	IRVINE RANCH WATER DIST.	6,325.92
090943	04/05/2010	IRVINE VALLEY COLLEGE BOOKSTORE	1,358.71
090944	04/05/2010	IRVINE VALLEY COLLEGE BOOKSTORE	29,471.00
090945	04/05/2010	JACC % JOLENE COMBS	350.00
090946	04/05/2010	TALITHA JAMES	180.00
090947	04/05/2010	K-LOG COMPANY	994.50
		Unpaid Sales Tax	87.02
		Expensed Amount	1,081.52
090948	04/05/2010	JEFF KAUFMANN	218.25
090949	04/05/2010	KEENAN & ASSOCIATES ACCOUNTS RECEIVABLE	2,400.00
090950	04/05/2010	DAVIT S. KHACHATRYAN	34.79

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090951	04/05/2010	XPEDX/Kirk	312.03
090952	04/05/2010	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC.	259.59
090953	04/05/2010	KUSUNOKI, GARY I.	60.00
090954	04/05/2010	LAB SAFETY SUPPLY CO. ACCT # 5252156	163.24
090955	04/05/2010	LAERDAL MEDICAL CORP.	23,955.99
090956	04/05/2010	LAGUNA HILLS NURSERY	118.50
090957	04/05/2010	LAGUNA WOODS VILLAGE POTTERS & SCULPTORS CLUB	4,410.00
090958	04/05/2010	LAKE FOREST BEAUTY COLLEGE	42,698.88
090959	04/05/2010	LASER SOURCE	182.89
090960	04/05/2010	LESLIE'S SWIMMING POOL SUPPLY	43.49
090961	04/05/2010	DIANE LEWIS	200.00
090962	04/05/2010	LIGHT IMPRESSIONS/NCD c/o Millennium Funding	316.34
090963	04/05/2010	LINKS SIGN LANGUAGE INTERPRETING SERVICES	3,256.50
090964	04/05/2010	LOOMIS, FARGO & CO., INC	377.96
090965	04/05/2010	EDITH LOZANO	60.00
090966	04/05/2010	LYNDA.COM, INC.	3,000.00
090967	04/05/2010	ORANGE COAST COLLEGE Attn Fernando Gonzalez	1,500.00
090968	04/05/2010	AT & T MOBILITY	35.34
090969	04/05/2010	AT&T	151.95
090970	04/05/2010	AT&T	13.71
090971	04/05/2010	AT&T	36.55
090972	04/05/2010	AT&T	319.62
090973	04/05/2010	AT&T	36.55
090974	04/05/2010	AT&T	52.76
090975	04/05/2010	AT&T	52.76
090976	04/05/2010	AT&T	52.76
090977	04/05/2010	SOUTHERN CALIFORNIA EDISON CO.	33,013.24
090978	04/05/2010	SOUTHERN CALIFORNIA EDISON CO.	100.09
090979	04/05/2010	AMERICAN EXPRESS TRAVEL RELATED SERVICES CO INC	3,797.40
090980	04/05/2010	WELLS FARGO BANK #3317	509.10
		Unpaid Sales Tax	35.58
		Expensed Amount	544.68
090981	04/05/2010	WELLS FARGO BANK #4214	1,778.94
		Unpaid Sales Tax	38.50
		Expensed Amount	1,817.44
090982	04/05/2010	WELLS FARGO #2078	5,648.69
090983	04/05/2010	DAVID E. ANDERSON, JR.	43.10
090984	04/05/2010	DON BUSCHE	177.28
090985	04/05/2010	LAURA DILL	34.20
090986	04/05/2010	ELLE DUBOIS	29.10
090987	04/05/2010	JIM GASTON	45.50
090988	04/05/2010	JENNIFER GLEIZER	79.19
090989	04/05/2010	GUY, GEORGINA	21.47
090990	04/05/2010	MARK KRUHMIN	33.69
090991	04/05/2010	CHLOE LANGDON	30.70
090992	04/05/2010	LEO LE	18.53
090993	04/05/2010	NICOLE LOFTUS	70.78
090994	04/05/2010	BETH MUELLER	79.80
090995	04/05/2010	HELEN OSZ	29.65
090996	04/06/2010	PACIFIC CLIPPINGS	59.00
090997	04/06/2010	PARKWAY LAWNMOWER SHOP	302.52
090998	04/06/2010	PAYAM-E-ASHENA	200.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
090999	04/06/2010	LA NELL PEEBLES	22.28
091000	04/06/2010	JIM PHANEUF	136.97
091001	04/06/2010	PHOENIX GROUP	843.80
091002	04/06/2010	PORT SUPPLY	385.82
091003	04/06/2010	PORTLAND COMMUNITY COLLEGE AM 126	4,034.38
091004	04/06/2010	POWER FORD TUSTIN	482.13
091005	04/06/2010	POWERTRON BATTERY CO.	783.00
091006	04/06/2010	PRAXAIR	30.50
091007	04/06/2010	PROSERV PLUMBING & DRAIN	1,008.50
091008	04/06/2010	PYRO-COMM SYSTEMS	240.00
091009	04/06/2010	QUALITY OFFICE FURNISHINGS	2,670.48
091010	04/06/2010	QUEZADA PRO LANDSCAPE, INC.	14,875.00
091011	04/06/2010	R2A ARCHITECTURE	171.59
091012	04/06/2010	RICHARD WHITMARK DBA RANCHO VIEJO GLASS	697.13
091013	04/06/2010	REALVOLLEYBALL.COM	682.22
091014	04/06/2010	REYNOLDS ADVANCED MATERIALS	1,447.42
091015	04/06/2010	RICHARD THE THREAD EMPIRE TAPE COMPANY	664.18
091016	04/06/2010	JOHN RICHARDS	18.12
091017	04/06/2010	RIO GRANDE ALBUQUERQUE THE BELL GROUP	2,883.87
091018	04/06/2010	ROTH CARNEY KNUDSEN LLP RICHARD D. ROTH, ESQ.	2,180.50
091019	04/06/2010	CRYSTAL SHOMPH	2,100.00
091020	04/06/2010	SOUTHLAND INSTRUMENTS, INC.	1,817.00
091021	04/06/2010	SUPPORT PRODUCT SERVICES	1,354.71
091022	04/06/2010	TERMITE TERRY PEST CONTROL	300.00
091023	04/06/2010	TICKET ENVELOPE COMPANY	133.08
091024	04/06/2010	TODAY'S CLASSROOM	247.70
091025	04/06/2010	SPORTS SUPPLY GROUP INC.	2,310.91
091026	04/06/2010	TRI-AD	643.00
091027	04/06/2010	TRIARCH INC.	380.19
091028	04/06/2010	TROXELL COMMUNICATIONS, INC.	379.23
091029	04/06/2010	TURSI'S SOCCER SUPPLY, INC.	4,510.00
091030	04/06/2010	TUTTLE-CLICK FORD	43.39
091031	04/06/2010	ULINE ATTN: ACCOUNTS RECEIVABLE	835.22
091032	04/06/2010	UNITED SITE SERVICES OF CALIFORNIA, INC.	26.88
091033	04/06/2010	UNITED SVC. APPLICATIONS, INC.	520.00
091034	04/06/2010	USITT	220.00
091035	04/06/2010	DENNIS J. WALSH, LAW OFFICE	3,121.73
091036	04/06/2010	W A X I E	709.28
091037	04/06/2010	DOUGLAS WESTLAKE	285.00
091038	04/06/2010	MICHAEL E. WILSON	11,336.00
091039	04/06/2010	WORLDPOINT ECC, INC.	5,181.14
091040	04/06/2010	SCHOOLS FIRST FEDERAL CREDIT UNION	226.60
091041	04/06/2010	POSTMASTER	590.66
091042	04/06/2010	WELLS FARGO #4198	161.33
091043	04/06/2010	WELLS FARGO #4198	89.00
091044	04/06/2010	LAURA ABRAMS	53.63
091045	04/06/2010	GUY, GEORGINA	20.97
091046	04/06/2010	EARL PAGAL	66.72
091047	04/06/2010	ACADEMIC SENATE FOR CALIF. COMMUNITY COLLEGES	325.00
091048	04/06/2010	4C2S2A BRUCE PATT	80.00
091049	04/06/2010	HYATT REGENCY SAN FRANCISCO AIRPORT	304.90
091050	04/06/2010	WELLS FARGO #4198	4,405.49
091052	04/06/2010	ADAMS-HALL PUBLISHING %PUBLISHER'S STORAGE & SHIP.	165.14
091053	04/06/2010	ADVANTA ENERGY	800.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
091054	04/06/2010	AIRGAS WEST	168.87
091055	04/06/2010	ARAMARK UNIFORM SERVICES	35.11
091056	04/06/2010	ARAMARK UNIFORM SERVICES	35.11
091057	04/06/2010	ARROWHEAD DRINKING WATER	43.49
091058	04/06/2010	ASCAP	9,279.64
091059	04/06/2010	ASI	1,278.47
091060	04/06/2010	ASSOC. FOR INSTIT. RESEARCH	125.00
091061	04/06/2010	ASW EXPRESS	1,559.15
		Unpaid Sales Tax	135.82
		Expensed Amount	1,694.97
091062	04/06/2010	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	18,626.24
091063	04/06/2010	AVACOM	264.88
091064	04/06/2010	AVALON TENT & PARTY	406.02
091065	04/06/2010	B & H PHOTO	928.35
		Unpaid Sales Tax	81.23
		Expensed Amount	1,009.58
091066	04/06/2010	BARNES DISTRIBUTION	690.33
091067	04/06/2010	BATTERY ZONE	149.10
091068	04/06/2010	BBS TECHNOLOGIES, INC.	1,147.44
091069	04/06/2010	BESAFE TECHNOLOGIES, INC.	738.15
091070	04/06/2010	BESTBLANKS	174.36
091071	04/06/2010	BJB ENTERPRISES, INC.	167.69
091072	04/06/2010	BLACKBOARD INC.	8,100.00
091073	04/06/2010	BRAND ATHLETICS	4,823.08
091074	04/06/2010	MIKE BROWN GRANDSTANDS, INC. BRAND SERVICES, INC.	1,000.00
091075	04/06/2010	BUDDY'S ALL STARS	377.27
091076	04/06/2010	KRISTEN BUSH	1,568.00
091077	04/06/2010	COX COMMUNICATIONS	39.55
091078	04/06/2010	STEPHEN DUBAY	227.83
091079	04/06/2010	EDMONDS COMMUNITY COLLEGE	14,158.64
091080	04/06/2010	RON ELLISON	500.00
091081	04/06/2010	ARTCRAFT AND FOREMOST INC. DBA PROMOTIONS NOW	328.80
		Unpaid Sales Tax	26.91
		Expensed Amount	355.71
091083	04/06/2010	CHEVRON AND TEXACO BUSINESS CARD SERVICES	782.37
091084	04/06/2010	A-1 FENCE COMPANY	2,231.00
091085	04/06/2010	A-1 FENCE COMPANY	2,231.00
		<b>Total</b>	<b>1,165</b>
			<b>4,948,268.99</b>

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number      Check Date      Pay to the Order of      Check Amount

Fund Summary			
Fund	Description	Check Count	Expensed Amount
01	General Fund	1,052	3,403,406.61
12	Child Development Fund	26	9,463.65
40	Capital Outlay Fund	76	1,271,192.71
68	Self-Insurance Fund	7	33,378.07
71	Retiree Benefit Fund	5	233,690.00
	Total	<b>1,165</b>	4,951,131.04
	Less Unpaid Sales Tax Liability		2,862.05
	<b>Net (Check Amount)</b>		<b>4,948,268.99</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE **ONLINE**

Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
009784	03/22/2010	CAPISTRANO UNIFIED SCHOOL DIST	500.00
009785	03/24/2010	CAPISTRANO UNIFIED SCHOOL DISTRICT FOUNDATION	500.00
009786	03/26/2010	Aliani Homaira	100.00
009787	03/26/2010	Jack Screeton	13.00
009788	03/26/2010	Randi Allen	13.00
009789	03/26/2010	Rita Hopper	13.00
009790	03/26/2010	Sherry Carlson	245.00
009791	03/26/2010	CSNP, INC.	160.00
009792	03/26/2010	COHEN-NAGLESTAD ENTERPRISES LLC	25.00
009793	03/26/2010	FENG SHUI SOLUTIONS KARTAR DIAMOND	216.50
009794	03/26/2010	LORETTA DU BOIS TOURS LORETTA DU BOIS	4,600.00
009795	03/26/2010	EDUCATION TO GO	2,390.50
009796	03/26/2010	KAYLAA FOX	814.50
009797	03/26/2010	FRANCES WENDY GREENSPAN ILLUSTRATING BY FRANCES W.	115.00
009798	03/26/2010	RANDELEIGH HARRIS	180.00
009799	03/26/2010	INSIGHT SYSTEMS GROUP, INC.	1,519.54
009800	03/26/2010	DAN MIKELS MEMORY SCHOOL	1,197.50
009801	03/26/2010	ROUNDS, MILLER AND ASSOC NANCY MILLER	949.00
009802	03/26/2010	TERRY ROWEN, INC. ATTN: TERRY ROWEN	3,733.00
009803	03/26/2010	S & S WORLDWIDE ACCOUNTS RECEIVABLE	72.25
009804	03/26/2010	POSTMASTER	19,758.35
009805	03/29/2010	ACTING EXPRESS	875.00
<b>Total</b>			<b>22</b>
			<b>37,990.14</b>

Includes checks for only Bank Account SC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
09	SC Community Education F	22	37,990.14
	Total		
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>37,990.14</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/02/2010 through 04/06/2010

Board Meeting Date 4-26-2010

Check Number	Check Date	Pay to the Order of	Check Amount
008680	03/08/2010	EDUCATION TO GO	1,340.00
008681	03/08/2010	SHARON LOUIE	45.70
008682	03/08/2010	QUALITY OFFICE FURNISHINGS	40,434.05
008683	03/22/2010	OFFICEMAX CONTRACT INC.	358.72
008684	03/22/2010	POSTMASTER	5,732.21
008685	03/26/2010	A.G. WEALTH MANAGEMENT ADVISORS, INC.	609.00
008686	03/26/2010	ACTIVE NETWORK, INC. DEPT. 9634	2,434.84
008687	03/26/2010	DAVID E. ANDERSON, JR.	95.70
008688	03/26/2010	EDUCATION TO GO	300.00
008689	03/26/2010	GATLIN EDUCATION SERVICES	1,095.00
008690	03/26/2010	IRVINE VALLEY COLLEGE BOOKSTORE	1,148.40
008691	03/26/2010	IRVINE VALLEY COLLEGE BOOKSTORE	123.43
008692	03/26/2010	IRVINE VALLEY COLLEGE BOOKSTORE	18.06
008693	03/26/2010	NCTA MEMBERSHIP UNIVERSITY TESTING CENTER	40.00
008694	03/26/2010	SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT	63.09
<b>Total</b>			<b>15</b>
			<b>53,838.20</b>

Includes checks for only Bank Account IVC-CMED

Fund Summary			
Fund	Description	Check Count	Expensed Amount
07	IVC Community Education F	15	53,838.20
	Total		
	Less Unpaid Sales Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>53,838.20</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Transfer of Budget Appropriations  
**ACTION:** Ratify

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**BACKGROUND**

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

**STATUS**

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

## South Orange County Community College District Transfer of Budget Appropriations

Journal Number	Account	Description	From	To
BR10-00265	01-5811-2-050-1-034-089-6950	CONTRACT SVCS	15,000.00	
	01-2342-2-050-1-034-089-6950	NINSTR, OT		15,000.00
			<b>15,000.00</b>	<b>15,000.00</b>
BR10-00268	01-4344-0-000-1-051-065-6499	INSTR FEE-BASED SUPPLIES	1,930.00	
	01-4600-0-000-1-051-065-6499	NINSTR SUPPLY	4,900.00	
	01-2383-0-000-1-051-065-6499	TEMP SHORT-TERM NINSTR, HOURLY		6,200.00
	01-3320-0-000-1-051-065-6499	OASDI - NINSTR		400.00
	01-3360-0-000-1-051-065-6499	MEDICARE - NINSTR		100.00
	01-3520-0-000-1-051-065-6499	UNEMPLY INS - NINSTR		20.00
	01-3620-0-000-1-051-065-6499	WORK COMP - NINSTR		110.00
				<b>6,830.00</b>
BR10-00269	01-1413-1-024-1-051-075-6420	TEMP NCLSRM, PART-TIME	11,000.00	
	01-1413-1-024-1-051-075-6420	TEMP NCLSRM, PART-TIME	1,780.00	
	01-2141-1-024-1-051-075-6420	RG CLERICAL, NINSTR, CONTRACT	3,861.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	347.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	60.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	360.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	249.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	240.00	
	01-2251-1-024-1-051-101-4930	RG TECH, INSTR, CONTRACT	950.00	
	01-3110-1-024-1-051-075-4930	STRS - INSTR	1,145.00	
	01-3210-1-024-1-051-075-6420	PERS - INSTR	3,318.00	
	01-3210-1-024-1-051-075-6420	PERS - INSTR	1,344.00	
	01-3310-1-024-1-051-075-6420	OASDI - INSTR	3,175.00	
	01-3350-1-024-1-051-075-6420	MEDICARE - INSTR	915.00	
	01-3410-1-024-1-051-075-4930	H & W, CLSRM	2,100.00	
	01-3410-1-024-1-051-075-4930	H & W, CLSRM	1,190.00	
	01-3420-1-024-1-051-075-6420	H & W, CLASSIFIED, NINSTR, BOARD MBR	3,528.00	
	01-3610-1-024-1-051-075-6420	WORK COMP - INSTR	865.00	
	01-4300-1-024-1-051-075-6420	INSTR SUPPLY	2,340.00	
	01-5269-1-024-1-051-075-6420	MILEAGE	250.00	
	01-5270-1-024-1-051-075-6420	CONFERENCE	300.00	
	01-5840-1-024-1-051-075-6420	POSTAGE	500.00	
	01-1414-1-024-1-051-075-6420	TEMP NCLSRM, SUMMER		11,000.00
	01-3120-1-024-1-051-075-6420	STRS - NINSTR		1,145.00
	01-3120-1-024-1-051-075-6420	STRS - NINSTR		1,344.00
	01-3120-1-024-1-051-075-6420	STRS - NINSTR		1,780.00
	01-3120-1-024-1-051-075-6420	STRS - NINSTR		3,861.00
	01-3210-1-024-1-051-101-4930	PERS - INSTR		249.00
	01-3220-1-024-1-051-075-6420	PERS - NINSTR		3,318.00
	01-3310-1-024-1-051-075-0835	OASDI - INSTR		240.00
	01-3320-1-024-1-051-075-6420	OASDI - NINSTR		3,175.00
	01-3320-1-024-1-051-075-6420	OASDI - NINSTR		915.00
	01-3350-1-024-1-051-075-0835	MEDICARE - INSTR		347.00
	01-3360-1-024-1-051-075-6420	MEDICARE - NINSTR		2,100.00
	01-3510-1-024-1-051-075-0835	UNEMPLY INS - INSTR		60.00
	01-3610-1-024-1-051-075-0835	WORK COMP - INSTR		360.00
	01-3620-1-024-1-051-075-6420	WORK COMP - NINSTR		3,528.00

Journal Number	Account	Description	From	To
	01-4600-1-024-1-051-075-6420	NINSTR SUP,DSPS,DSP & S		1,190.00
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLY		865.00
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLY		2,340.00
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLY		250.00
	01-4600-1-024-1-051-075-6420	NINSTR SUPPLY		300.00
	01-5374-1-024-1-051-075-6420	MEMBERSHIP		950.00
	01-5811-1-024-1-051-075-6420	CONTRACT SVCS		500.00
			<b>39,817.00</b>	<b>39,817.00</b>
BR10-00270	01-5811-1-219-1-024-000-6499	CONTRACT SVCS	10,334.00	
	01-1313-1-219-1-024-000-6499	TEMP CLSRM, PART-TIME		8,100.00
	01-3120-1-219-1-024-000-6499	STRS - NINSTR		2,000.00
	01-4600-1-219-1-024-000-6499	NINSTR SUPPLY		234.00
			<b>10,334.00</b>	<b>10,334.00</b>
BR10-00276	01-5811-0-000-4-025-068-6599	CONTRACT SVCS	20,000.00	
	01-6410-0-000-4-077-000-4900	NEW EQUIP, \$200 OR MORE		20,000.00
			<b>20,000.00</b>	<b>20,000.00</b>
BR10-00281	01-5811-0-000-4-025-068-6599	CONTRACT SVCS	20,600.00	
	01-4600-0-000-4-034-000-6771	NINSTR SUPPLY		20,600.00
			<b>20,600.00</b>	<b>20,600.00</b>
BR10-00284	95-5999-D-M01-1-036-000-6450	ALLOCATED BUT NOT DISTRIBUTED	6,872.00	
	95-4600-D-M34-1-051-075-0000	NINSTR SUPPLY		100.00
	95-4900-D-M11-1-025-068-6480	AWARDS/RECOGNITION		500.00
	95-4900-F-M83-1-051-077-0000	AWARDS/RECOGNITION		1,522.00
	95-5271-D-M11-1-025-068-6480	DIST SUPPORTED EVENT		1,750.00
	95-5271-D-M01-1-036-000-6450	DIST SUPPORTED EVENT		3,000.00
			<b>6,872.00</b>	<b>6,872.00</b>
BR10-00285	01-2141-1-289-1-054-033-1230	RG CLERICAL, NINSTR, CONTRACT	3,091.00	
	01-3420-1-289-1-054-033-1230	H & W, CLASSIFIED, NINSTR, BOARD MBR	3,091.00	
	01-6410-1-289-1-054-033-1230	NEW EQUIP, \$200 OR MORE		6,182.00
			<b>6,182.00</b>	<b>6,182.00</b>
BR10-00288	01-5810-0-000-8-022-000-6022	CONTR PRINT, OFF CAMPUS	6,400.00	
	01-2383-0-000-8-022-000-6011	TEMP SHORT-TERM NINSTR, HOURLY		6,400.00
			<b>6,400.00</b>	<b>6,400.00</b>
BR10-00291	01-6410-1-050-1-034-089-6950	NEW EQUIP, \$200 OR MORE	15,000.00	
	01-2383-1-050-1-034-089-6950	TEMP SHORT-TERM NINSTR, HOURLY		15,000.00
			<b>15,000.00</b>	<b>15,000.00</b>
BR10-00292	01-4600-0-000-1-040-061-0799	NINSTR SUPPLY	10,500.00	
	01-6410-0-000-1-040-061-0799	NEW EQUIP, \$200 OR MORE		10,500.00
			<b>10,500.00</b>	<b>10,500.00</b>
BR10-00300	01-4300-0-000-1-052-000-4930	INSTR SUPPLY	7,500.00	
	01-6410-0-000-1-052-000-6011	NEW EQUIP, \$200 OR MORE		7,500.00
			<b>7,500.00</b>	<b>7,500.00</b>
BR10-00302	01-4600-0-000-4-034-000-6771	NINSTR SUPPLY	12,800.00	

Journal Number	Account	Description	From	To
	01-6410-0-000-4-034-000-6771	NEW EQUIP, \$200 OR MORE		12,800.00
			<b>12,800.00</b>	<b>12,800.00</b>
BR10-00304	01-4200-1-027-4-035-000-6499	BOOKS/MAGAZINE/PERIODICALS	5,500.00	
	01-5811-1-027-4-035-000-6499	CONTRACT SVCS		5,500.00
			<b>5,500.00</b>	<b>5,500.00</b>
BR10-00314	01-3420-2-100-1-050-000-4900	H & W, CLASSIFIED, NINSTR, BOARD MBR	8,070.00	
	01-5811-2-100-1-050-000-4900	CONTRACT SVCS		8,070.00
			<b>8,070.00</b>	<b>8,070.00</b>
BR10-00315	01-1111-1-090-1-054-033-1208	RG CLSRM, CONTRACT	25,000.00	
	01-1313-1-090-1-054-033-1208	TEMP CLSRM, PART-TIME		15,000.00
	01-1415-1-090-1-054-033-1208	TEMP NCLSRM, STIPENDS		3,000.00
	01-2383-1-090-1-054-033-1208	TEMP SHORT-TERM NINSTR, HOURLY		5,000.00
	01-3310-1-090-1-054-033-1208	OASDI - INSTR		200.00
	01-3320-1-090-1-054-033-1208	OASDI - NINSTR		800.00
	01-3360-1-090-1-054-033-1208	MEDICARE - NINSTR		1,000.00
			<b>25,000.00</b>	<b>25,000.00</b>
BR10-00324	68-2131-0-000-7-014-098-6734	RG MGMT, NINSTR, CONTRACT	44,095.00	
	68-2141-0-000-7-014-098-6734	RG CLERICAL, NINSTR, CONTRACT	22,916.00	
	68-2999-0-000-7-014-099-6610	CL HOLDING	8,812.00	
	68-3220-0-000-7-014-098-6734	PERS - NINSTR	6,520.00	
	68-3320-0-000-7-014-098-6734	OASDI - NINSTR	3,311.00	
	68-3360-0-000-7-014-098-6734	MEDICARE - NINSTR	774.00	
	68-3420-0-000-7-014-098-6734	H & W, CLASSIFIED, NINSTR, BOARD MBR	16,110.00	
	68-3520-0-000-7-014-098-6734	UNEMPLY INS - NINSTR	160.00	
	68-3620-0-000-7-014-098-6734	WORK COMP - NINSTR	951.00	
	68-4600-0-000-7-014-098-6734	NINSTR SUPPLY	500.00	
	68-5269-0-000-7-014-098-6734	MILEAGE	603.00	
	68-5270-0-000-7-014-098-6734	CONFERENCE	400.00	
	68-5374-0-000-7-014-098-6734	MEMBERSHIP	100.00	
	68-5590-0-000-7-014-098-6734	TELEPHONE	325.00	
	68-5810-0-000-7-014-098-6734	CONTR PRINT, OFF CAMPUS	623.00	
	68-5811-0-000-7-014-098-6734	CONTRACT SVCS	2,497.00	
	68-5840-0-000-7-014-098-6734	POSTAGE	1,667.00	
	68-5999-0-000-7-014-099-6610	ALLOCATED BUT NOT DISTRIBUTED	3,797.00	
	68-6410-0-000-7-014-098-6734	NEW EQUIP, \$200 OR MORE	500.00	
	68-2131-0-000-7-013-098-6724	RG MGMT, NINSTR, CONTRACT		44,095.00
	68-2141-0-000-7-013-098-6724	RG CLERICAL, NINSTR, CONTRACT		18,316.00
	68-2342-0-000-7-014-098-6734	NINSTR, OT		16.00
	68-2346-0-000-7-014-098-6734	NINSTR SUB		1,913.00
	68-2383-0-000-7-014-098-6734	TEMP SHORT-TERM NINSTR, HOURLY		6,780.00
	68-2383-0-000-7-013-098-6724	TEMP SHORT-TERM NINSTR, HOURLY		8,500.00
	68-3220-0-000-7-013-098-6724	PERS - NINSTR		6,520.00
	68-3320-0-000-7-013-098-6724	OASDI - NINSTR		3,311.00
	68-3360-0-000-7-013-098-6724	MEDICARE - NINSTR		774.00
	68-3420-0-000-7-013-098-6724	H & W, CLASSIFIED, NINSTR, BOARD MBR		16,110.00
	68-3520-0-000-7-013-098-6724	UNEMPLY INS - NINSTR		160.00
	68-3620-0-000-7-013-098-6724	WORK COMP - NINSTR		951.00
	68-4600-0-000-7-013-098-6724	NINSTR SUPPLY		500.00

Journal Number	Account	Description	From	To
	68-5269-0-000-7-013-098-6724	MILEAGE		603.00
	68-5270-0-000-7-013-098-6724	CONFERENCE		400.00
	68-5374-0-000-7-013-098-6724	MEMBERSHIP		100.00
	68-5590-0-000-7-013-098-6724	TELEPHONE		325.00
	68-5810-0-000-7-013-098-6724	CONTR PRINT, OFF CAMPUS		623.00
	68-5811-0-000-7-013-098-6724	CONTRACT SVCS		2,497.00
	68-5840-0-000-7-013-098-6724	POSTAGE,Risk Mgmt,Non-Project		1,667.00
	68-6410-0-000-7-013-098-6724	NEW EQUIP, \$200 OR MORE		500.00
			<b>114,661.00</b>	<b>114,661.00</b>
BR10-00327	01-1111-1-090-1-054-033-1208	RG CLSRM, CONTRACT	102,720.00	
	01-1313-1-090-1-054-033-1205	TEMP CLSRM, PART-TIME		33,000.00
	01-1415-1-090-1-054-033-1205	TEMP NCLSRM, STIPENDS		3,000.00
	01-2141-1-090-1-054-033-1205	RG CLERICAL, NINSTR, CONTRACT		30,432.00
	01-2342-1-090-1-054-033-1208	NINSTR, OT		288.00
	01-2383-1-090-1-054-033-1205	TEMP SHORT-TERM NINSTR, HOURLY		36,000.00
			<b>102,720.00</b>	<b>102,720.00</b>
BR10-00345	01-2141-1-289-1-054-033-1230	RG CLERICAL, NINSTR, CONTRACT	43,465.00	
	01-1313-1-289-1-054-033-1230	TEMP CLSRM, PART-TIME		2,781.00
	01-2151-1-289-1-054-033-1230	RG TECH, NINSTR, CONTRACT		29,089.00
	01-2346-1-289-1-054-033-1230	NINSTR CLASSIFIED, SUB		7,360.00
	01-3220-1-289-1-054-033-1230	PERS - NINSTR		2,317.00
	01-3310-1-289-1-054-033-1230	OASDI - INSTR		883.00
	01-3320-1-289-1-054-033-1230	OASDI - NINSTR		309.00
	01-3350-1-289-1-054-033-1230	MEDICARE - INSTR		212.00
	01-3360-1-289-1-054-033-1230	MEDICARE - NINSTR		42.00
	01-3510-1-289-1-054-033-1230	UNEMPLY INS - INSTR		42.00
	01-3520-1-289-1-054-033-1230	UNEMPLY INS - NINSTR		17.00
	01-3610-1-289-1-054-033-1230	WORK COMP - INSTR		312.00
	01-3620-1-289-1-054-033-1230	WORK COMP - NINSTR		101.00
			<b>43,465.00</b>	<b>43,465.00</b>
BR10-00346	01-6410-0-004-9-015-000-6780	NEW EQUIP, \$200 OR MORE	12,000.00	
	01-5811-0-004-9-015-000-6780	CONTRACT SVCS		12,000.00
			<b>12,000.00</b>	<b>12,000.00</b>
BR10-00357	01-5999-0-000-4-022-000-6620	ALLOCATED BUT NOT DISTRIBUTED	10,000.00	
	01-2483-0-000-4-037-085-6110	TEMP SHORT-TERM, INSTR, HOURLY		10,000.00
			<b>10,000.00</b>	<b>10,000.00</b>
BR10-00359	01-5620-0-000-4-070-069-1001	RENTS & LEASES	2,000.00	
	01-5811-0-000-4-070-069-1001	CONTRACT SVCS	5,000.00	
	01-4600-0-000-4-070-069-1001	NINSTR SUPPLY		2,000.00
	01-6410-0-000-4-070-069-1001	NEW EQUIP, \$200 OR MORE		5,000.00
			<b>7,000.00</b>	<b>7,000.00</b>
BR10-00360	01-1415-1-006-4-080-093-0504	TEMP NCLSRM, STIPENDS	5,275.00	
	01-1415-1-006-4-080-093-0303	TEMP NCLSRM, STIPENDS		1,500.00
	01-1415-1-006-4-080-093-0614	TEMP NCLSRM, STIPENDS		1,225.00
	01-1415-1-006-4-080-093-1099	TEMP NCLSRM, STIPENDS		1,250.00
	01-4600-1-006-4-080-093-6011	NINSTR SUPPLY		1,000.00
	01-5270-1-006-4-080-093-6011	CONFERENCE		300.00
			<b>5,275.00</b>	<b>5,275.00</b>



Journal Number	Account	Description	From	To
BR10-00369	01-5651-0-000-7-015-000-6780	EQUIP MAINT AGREEMENT	14,738.00	
	01-6412-0-000-7-015-000-6780	SOFTWARE,\$200 OR MORE	10,000.00	
	01-5270-0-000-7-015-000-6780	CONFERENCE		10,000.00
	01-6410-0-000-7-015-000-6780	NEW EQUIP, \$200 OR MORE		14,738.00
			<b>24,738.00</b>	<b>24,738.00</b>
BR10-00373	01-2141-1-024-1-051-075-6420	RG CLERICAL, NINSTR, CONTRACT	2,423.00	
	01-3120-1-024-1-051-075-6420	STRS - NINSTR	2,499.00	
	01-3320-1-024-1-051-075-6420	OASDI - NINSTR	306.00	
	01-3410-1-024-1-051-075-4930	H & W, CLSRM	1,461.00	
	01-3430-1-024-1-051-075-6420	H & W, ACAD NCLSRM & RETIREES	1,741.00	
	01-1412-1-024-1-051-075-6420	TEMP NCLSRM, OVERLOAD		2,423.00
	01-3220-1-024-1-051-075-6420	PERS - NINSTR		2,499.00
	01-3350-1-024-1-051-075-4930	MEDICARE - INSTR		85.00
	01-3350-1-024-1-051-075-6420	MEDICARE - INSTR		84.00
	01-3360-1-024-1-051-075-6420	MEDICARE - NINSTR		137.00
	01-3411-1-024-1-051-075-6420	H & W, CLASSIFIED INSTR & RETIREES		1,461.00
	01-3411-1-024-1-051-075-6420	H & W, CLASSIFIED INSTR & RETIREES		1,036.00
	01-3520-1-024-1-051-075-6420	UNEMPLY INS - NINSTR		600.00
	01-3610-1-024-1-051-075-4930	WORK COMP - INSTR		105.00
			<b>8,430.00</b>	<b>8,430.00</b>
BR10-00374	01-4200-1-109-1-024-000-6499	BOOKS/MAGAZINE/PERIODICALS	7,000.00	
	01-4600-1-109-1-024-000-6499	NINSTR SUPPLY	1,065.00	
	01-7600-1-109-1-024-000-6499	OTHER PAYMENT TO STUDENTS		8,065.00
			<b>8,065.00</b>	<b>8,065.00</b>
BR10-00384	01-2141-1-024-4-035-075-6420	RG CLERICAL, NINSTR, CONTRACT	1,200.00	
	01-3220-1-024-4-035-075-6420	PERS - NINSTR	300.00	
	01-3320-1-024-4-035-075-6420	OASDI - NINSTR	1,920.00	
	01-3420-1-024-4-035-075-6420	H & W, CLASSIFIED, NINSTR, BOARD MBR	3,500.00	
	01-4200-1-024-4-035-075-6420	BOOKS/MAGAZINE/PERIODICALS	86.00	
	01-5999-1-024-4-035-075-6420	ALLOCATED BUT NOT DISTRIBUTED	15,675.00	
	01-1414-1-024-4-035-075-6420	TEMP NCLSRM, SUMMER		5,200.00
	01-2483-1-024-4-035-075-6420	TEMP SHORT-TERM, INSTR, HOURLY		8,175.00
	01-3210-1-024-4-035-075-6420	PERS INSTR		900.00
	01-3310-1-024-4-035-075-6420	OASDI - INSTR		1,320.00
	01-4600-1-024-4-035-075-6420	NINSTR SUPPLY		86.00
	01-5651-1-024-4-035-075-6420	EQUIP MAINT AGREEMENT		500.00
	01-5811-1-024-4-035-075-6420	CONTRACT SVCS		6,500.00
				<b>22,681.00</b>
BR10-00392	95-5999-D-M01-1-036-000-6450	ALLOCATED BUT NOT DISTRIBUTED	9,843.00	
	95-4600-F-M83-1-051-077-0000	NINSTR SUPPLY		1,042.00
	95-4600-D-M34-1-054-037-2104	NINSTR SUPPLY		276.00
	95-5270-D-M34-1-054-037-2104	CONFERENCE		525.00
	95-5810-F-M81-1-053-041-0000	CONTR PRINT, OFF CAMPUS		5,500.00
	95-7500-D-M34-1-056-000-0000	STUDENT FINANCIAL AID		2,500.00
			<b>9,843.00</b>	<b>9,843.00</b>
BR10-00393	01-4200-0-000-1-051-066-6470	BOOKS/MAGAZINE/PERIODICALS	330.00	
	01-4535-0-000-1-051-065-6499	SUBSCRIPTN	131.00	
	01-4580-0-000-1-051-065-6499	IN-HOUSE DUPLICATING	105.00	

Journal Number	Account	Description	From	To
	01-5270-0-000-1-051-066-6470	CONFERENCE	330.00	
	01-5271-0-000-1-051-066-6470	DIST SUPPORTED EVENT	300.00	
	01-5374-0-000-1-051-065-6499	MEMBERSHIP	100.00	
	01-5651-0-000-1-051-065-6499	EQUIP MAINT AGREEMENT	1,015.00	
	01-5810-0-000-1-051-065-6499	CONTR PRINT, OFF CAMPUS	690.00	
	01-5811-0-000-1-051-065-6499	CONTRACT SVCS	2,355.00	
	01-5812-0-000-1-051-066-6470	CONTRACT SVCS, SOFTWARE LIC, MAINT	797.00	
	01-5814-0-000-1-051-065-6499	CONTRACT SVCS,FEE	1,398.00	
	01-5840-0-000-1-051-065-6499	POSTAGE	300.00	
	01-4200-0-000-1-051-065-6499	BOOKS/MAGAZINE/PERIODICALS		330.00
	01-4200-0-000-1-051-065-6499	BOOKS/MAGAZINE/PERIODICALS		431.00
	01-4580-0-000-1-051-066-6470	IN-HOUSE DUPLICATING		102.00
	01-4600-0-000-1-051-065-6499	NINSTR SUPPLY		1,808.00
	01-5270-0-000-1-051-065-6499	CONFERENCE		330.00
	01-6410-0-000-1-051-065-6499	NEW EQUIP, \$200 OR MORE		4,850.00
			<b>7,851.00</b>	<b>7,851.00</b>
BR10-00410	96-5811-D-M01-4-036-000-0000	CONTRACT SVCS	9,019.00	
	96-6300-D-M01-4-036-000-0000	LIBRARY BOOKS, MAGS & PERIODICALS		9,019.00
			<b>9,019.00</b>	<b>9,019.00</b>
BR10-00417	01-2141-1-026-4-035-000-6310	RG CLERICAL, NINSTR, CONTRACT	971.00	
	01-3220-1-026-4-035-000-6310	PERS - NINSTR	93.00	
	01-3320-1-026-4-035-000-6310	OASDI - NINSTR	55.00	
	01-3320-1-026-4-035-000-6460	OASDI - NINSTR	350.00	
	01-3420-1-026-4-035-000-6310	H & W, CLASSIFIED, NINSTR, BOARD MBR	32.00	
	01-5999-1-026-4-035-000-6460	ALLOCATED BUT NOT DISTRIBUTED	7,695.00	
	01-1414-1-026-4-035-000-6310	TEMP NCLSRM, SUMMER		7,788.00
	01-3120-1-026-4-035-000-6310	STRS - NINST		971.00
	01-3620-1-026-4-035-000-6310	WORK COMP - NINSTR		437.00
			<b>9,196.00</b>	<b>9,196.00</b>
BR10-00421	01-6999-0-000-7-013-099-6610	CAP OUTL HOLDG	600,000.00	
	01-7390-0-000-7-013-099-6610	INTERFUND TRANSFER OUT		600,000.00
			<b>600,000.00</b>	<b>600,000.00</b>
BR10-00424	01-6410-1-050-1-034-089-6950	NEW EQUIP, \$200 OR MORE	12,000.00	
	01-5811-1-050-1-034-089-6950	CONTRACT SVCS		12,000.00
			<b>12,000.00</b>	<b>12,000.00</b>
BR10-00435	01-1211-1-207-1-053-000-4930	RG NCLSRM, CONTRACT	11,751.00	
	01-1415-1-207-1-053-025-4930	TEMP NCLSRM, STIPEND	91.00	
	01-1415-1-207-1-058-000-4900	TEMP NCLSRM, STIPEND	1,200.00	
	01-1415-1-207-1-058-000-4900	TEMP NCLSRM, STIPEND	27.00	
	01-1415-1-207-1-053-025-4930	TEMP NCLSRM, STIPEND	385.00	
	01-2483-1-207-1-053-085-4930	TEMP SHORT-TERM, INSTR, HOURLY	2,135.00	
	01-3120-1-207-1-053-025-4930	STRS - NINST	142.00	
	01-3120-1-207-1-053-025-4930	STRS - NINST	35.00	
	01-3120-1-207-1-053-000-4930	STRS - NINST	970.00	
	01-3120-1-207-1-056-045-4930	STRS - NINST	330.00	
	01-3310-1-207-1-053-085-4930	OASDI - INSTR	132.00	
	01-3320-1-207-1-051-074-6310	OASDI - NINSTR	131.00	
	01-3350-1-207-1-053-085-4930	MEDICARE - INSTR	31.00	
	01-3360-1-207-1-053-000-4930	MEDICARE - NINSTR	168.00	

Journal Number	Account	Description	From	To
	01-3360-1-207-1-051-074-6310	MEDICARE - NINSTR	31.00	
	01-3510-1-207-1-053-085-4930	UNEMPLY INS - INSTR	6.00	
	01-3520-1-207-1-056-045-4930	UNEMPLY INS - NINSTR	12.00	
	01-3520-1-207-1-053-000-4930	UNEMPLY INS - NINSTR	35.00	
	01-3610-1-207-1-053-085-4930	WORK COMP - INSTR	38.00	
	01-3620-1-207-1-056-045-4930	WORK COMP - NINSTR	72.00	
	01-3620-1-207-1-053-000-4930	WORK COMP - NINSTR	199.00	
	01-5271-1-207-1-053-000-4930	DIST SUPPORTED EVENT	200.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	185.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	1.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	1.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	30.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	3.00	
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED	1.00	
	01-3320-1-207-1-053-025-4930	OASDI - NINSTR		142.00
	01-3320-1-207-1-053-024-4930	OASDI - NINSTR		1.00
	01-3320-1-207-1-053-025-4930	OASDI - NINSTR		385.00
	01-3360-1-207-1-053-025-4930	MEDICARE - NINSTR		35.00
	01-3360-1-207-1-058-000-4900	MEDICARE - NINSTR		27.00
	01-3360-1-207-1-053-025-4930	MEDICARE - NINSTR		91.00
	01-3360-1-207-1-056-000-4900	MEDICARE - NINSTR		30.00
	01-3520-1-207-1-053-025-4930	UNEMPLY INS - NINSTR		1.00
	01-3520-1-207-1-053-024-4930	UNEMPLY INS - NINSTR		1.00
	01-3620-1-207-1-053-024-4930	WORK COMP - NINSTR		3.00
	01-4580-1-207-1-053-000-4900	IN-HOUSE DUPLICATING		185.00
	01-5840-1-207-1-053-000-4900	POSTAGE		200.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		11,751.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		2,135.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		970.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		330.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		132.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		131.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		31.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		31.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		168.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		6.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		35.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		12.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		38.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		199.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		72.00
	01-5999-1-207-1-053-000-4900	ALLOCATED BUT NOT DISTRIBUTED		1,200.00
			<b>18,342.00</b>	<b>18,342.00</b>
BR10-00440	01-5812-0-000-8-400-019-0901	CONTRACT SVCS, SOFTWARE LIC, MAINT	745.00	
	01-5812-0-000-8-400-019-0901	CONTRACT SVCS, SOFTWARE LIC, MAINT	2,300.00	
	01-6410-0-000-8-400-019-0901	NEW EQUIP, \$200 OR MORE	300.00	
	01-6410-0-000-8-400-019-0901	NEW EQUIP, \$200 OR MORE	6,130.00	
	01-4200-0-000-8-400-019-0901	BOOKS/MAGAZINE/PERIODICALS		300.00
	01-4212-0-000-8-400-019-0901	SOFTWARE,\$200 OR MORE		745.00
	01-4300-0-000-8-400-019-0901	INSTR SUPPLY		2,300.00
	01-4300-0-000-8-400-019-0901	INSTR SUPPLY		6,130.00
			<b>9,475.00</b>	<b>9,475.00</b>

Journal Number	Account	Description	From	To
BR10-00448	95-5270-D-M34-1-058-051-2001	CONFERENCE	4,902.00	
	95-5999-D-M01-1-036-000-6450	ALLOCATED BUT NOT DISTRIBUTED	172.00	
	95-4600-D-M34-1-051-075-0000	NINSTR SUPPLY		2,500.00
	95-5270-F-N02-1-058-053-2207	CONFERENCE		518.00
	95-5270-D-M01-1-036-000-6450	CONFERENCE		880.00
	95-6410-D-M34-1-056-000-0000	NEW EQUIP, \$200 OR MORE		1,176.00
			<b>5,074.00</b>	<b>5,074.00</b>
BR10-00450	96-5811-D-N35-4-070-084-0000	CONTRACT SVCS	7,032.00	
	96-6410-D-N35-4-070-084-0000	NEW EQUIP, \$200 OR MORE		7,032.00
			<b>7,032.00</b>	<b>7,032.00</b>
			<b>1,263,272.00</b>	<b>1,263,272.00</b>

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Recommended for Ratification  
By The Board of Trustees of South Orange County Community College District

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**Saddleback College**

<b>Journal Number</b>	BR10-00267	BR10-00312	BR10-00354	BR10-00398	BR10-00432
	BR10-00272	BR10-00320	BR10-00356	BR10-00400	BR10-00434
	BR10-00273	BR10-00321	BR10-00361	BR10-00401	BR10-00436
	BR10-00275	BR10-00322	BR10-00362	BR10-00402	BR10-00437
	BR10-00277	BR10-00323	BR10-00363	BR10-00403	BR10-00438
	BR10-00278	BR10-00326	BR10-00364	BR10-00404	BR10-00439
	BR10-00279	BR10-00328	BR10-00365	BR10-00405	BR10-00441
	BR10-00280	BR10-00329	BR10-00366	BR10-00406	BR10-00442
	BR10-00282	BR10-00330	BR10-00368	BR10-00409	BR10-00443
	BR10-00283	BR10-00332	BR10-00370	BR10-00412	BR10-00444
	BR10-00287	BR10-00335	BR10-00372	BR10-00415	BR10-00446
	BR10-00293	BR10-00336	BR10-00375	BR10-00416	BR10-00449
	BR10-00294	BR10-00337	BR10-00377	BR10-00422	BR10-00451
	BR10-00295	BR10-00340	BR10-00378	BR10-00423	BR10-00452
	BR10-00296	BR10-00341	BR10-00387	BR10-00425	BR10-00453
	BR10-00298	BR10-00342	BR10-00391	BR10-00426	BR10-00454
	BR10-00305	BR10-00350	BR10-00394	BR10-00427	BR10-00455
	BR10-00306	BR10-00351	BR10-00395	BR10-00428	BR10-00457
	BR10-00307	BR10-00352	BR10-00396	BR10-00429	BR10-00459
	BR10-00311	BR10-00353	BR10-00397	BR10-00430	BR10-00460

**Irvine Valley College**

<b>Journal Number</b>	BR10-00264	BR10-00310	BR10-00344	BR10-00383	BR10-00418
	BR10-00274	BR10-00313	BR10-00348	BR10-00385	BR10-00447
	BR10-00297	BR10-00317	BR10-00349	BR10-00386	BR10-00456
	BR10-00299	BR10-00318	BR10-00358	BR10-00388	BR10-00458
	BR10-00301	BR10-00319	BR10-00379	BR10-00407	
	BR10-00303	BR10-00338	BR10-00380	BR10-00408	
	BR10-00308	BR10-00339	BR10-00381	BR10-00411	
	BR10-00309	BR10-00343	BR10-00382	BR10-00413	

**District Services**

<b>Journal Number</b>	BR10-00289	BR10-00325	BR10-00347	BR10-00431
	BR10-00290	BR10-00333	BR10-00376	BR10-00461

**A T E P**

<b>Journal Number</b>	BR10-00331	BR10-00389
	BR10-00367	BR10-00390

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**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Budget Amendment: Adopt Resolution No. 10-10 to Amend 2009-2010 Restricted General Fund

**ACTION:** Approval

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### **BACKGROUND**

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

### **STATUS**

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2009/2010 Adopted Budget.

The District is updating the adopted budget with current information as follows:

Perkins Title I-C at Irvine Valley College	
Board Financial Assistance Programs (BFAP) at Saddleback College	\$5,000
Equal Employment Opportunity at District	\$1,500
Basic Skills - 2008/09 Allocation at Saddleback College	-\$3,419
Basic Skills - 2008/09 Allocation at Irvine Valley College	-\$265
Basic Skills - 2009/10 Allocation at Saddleback College	-\$579
	\$3,379
Total Increase to the General Fund	<u>\$5,616</u>
Total Budget Amendment	<u>\$5,616</u>

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 10-10 to amend the 2009/2010 Adopted Budget as indicated in Exhibits A & B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 10-10

April 26, 2010

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$5,616 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8170	Vocational and Applied Technology Education Act	\$5,000
01	8619	Other General Apportionments	\$1,500
01	8629	State Revenue	-\$884
			<hr/>
			\$5,616

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds:

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	Academic Salaries	-\$579
01	5000	Other Operating Expenses & Services	\$6,195
			<hr/>
			\$5,616

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

**RESOLUTION 10-10**

April 26, 2010

BUDGET AMENDMENT EXPENDITURE DETAIL

**Perkins Title I-C at Irvine Valley College**

INCOME

01-	8170-	1-006-4-080-093-6011	Perkins Title I-C at Irvine Valley College	<u>5,000</u>
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EXPENDITURE

01-	5999-	1-006-4-080-093-6011	Allocated but not distributed	<u>5,000</u>
				<u>5,000</u>

**Board Financial Assistance Program (BFAP) at Saddleback College**

INCOME

01-	8619-	1-021-1-026-000-6460	BFAP at Saddleback College	<u>1,500</u>
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EXPENDITURE

01-	5830-	1-021-1-026-000-6460	Advertising	<u>1,500</u>
				<u>1,500</u>

**Equal Employment Opportunity (Faculty & Staff Diversity) at District**

INCOME

01-	8629-	1-034-7-014-090-6760	Equal Employment Opportunity at District	<u>(3,419)</u>
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EXPENDITURE

01-	5270-	1-034-7-014-090-6760	Conferences/Travel	<u>(3,419)</u>
				<u>(3,419)</u>



**Basic Skills - 2008/09 Allocation at Saddleback College**

INCOME

01-	8629-	1-207-1-053-000-4900	Basic Skills - 2008/09 Allocation at Saddleback College	<u>(265)</u>
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EXPENDITURE

01-	5999-	1-207-1-053-000-4900	Allocated but not distributed	<u>(265)</u>
				<u>(265)</u>

**Basic Skills - 2008/09 Allocation at Irvine Valley College**

INCOME

01-	8629-	1-207-4-000-000-0000	Basic Skills - 2008/09 Allocation at Saddleback College	<u>(579)</u>
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EXPENDITURE

01-	1415-	1-207-4-022-000-4930	Temporary Non-Classroom Faculty, Stipends & Projects	<u>(579)</u>
				<u>(579)</u>

**Basic Skills - 2009/10 Allocation at Saddleback College**

INCOME

01-	8629-	1-217-1-053-000-4900	Basic Skills - 2009/10 Allocation at Saddleback College	<u>3,379</u>
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EXPENDITURE

01-	5999-	1-217-1-053-000-4930	Allocated but not distributed	<u>3,379</u>
				<u>3,379</u>



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.13**  
**DATE: 4/26/10**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Gifts to the District and Foundations  
**ACTION:** Approval

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**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division/school or office within the college receiving the donated item reviews all gifts.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and/or the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

**DONATIONS****April 26, 2010****SADDLEBACK COLLEGE**

<b>Gift</b>	<b>Donated By:</b>
Interior Frame of Smart Car for demo purposes	Mercedes of Laguna Niguel 1 Star Drive Laguna Niguel, California 92677
Interior Design Samples	Design Options, Inc. 177 Riverside Avenue F-1030 Newport Beach, California 92663
Craft Services	Vons 30252 Crown Valley Parkway Laguna Niguel, California 92627
Magazines	Jon & Joan Henri 33026 Ocean Ridge Dana Point, California 92629
Fabric Book Samples	Your Dreams Creation 26325 Via Lora Mission Viejo, California 92691

TO: Board of Trustees  
FROM: Dr. Raghu P. Mathur, Chancellor  
RE: SOCCCD: March/April 2010 Contracts  
ACTION: Ratification

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**BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$76,700 for equipment, supplies and maintenance projects. During March/April 2010, the following contracts were reviewed and approved by the Deputy Chancellor, following review by legal counsel, when appropriate.

**CONTRACTOR NAME**

**CONTRACT AMOUNT**

Strata Information Group Professional Services Agreement to provide an interim Director of Technical Services to Irvine Valley College. To manage the existing campus technical staff, assess the capacity of the existing staff to provide required services, etc.	\$79,200 plus travel expenses
Katharine S. Brooks Consultant Agreement to provide training and materials for "Work-Based Learning: Linkages to Professional Organization" Grant for the California Community College System.	\$65,000.00
Terremark Worldwide, Inc. Statement of Work Agreement to provide offsite electronic record backup services to provide the continuation of the districts' business in the event the district server room becomes unusable.	\$36,720.00

Nielsen, Merksamer, Parrinello, Mueller & Naylor, LLP  
Retainer –Engagement for Services to represent the district  
concerning legislative advocacy.

Films Media Group \$7,176.50  
Digital License Agreement Films On Demand Subscription  
Plan for films titled "Humanities & Social Sciences"  
segments.

FCCC \$7,015.25  
Agreement for Presidium Learning Managed Contact  
Center Solutions for Saddleback College.

SRO \$7,000.00  
Performance Contract for artist to perform at Saddleback  
College McKinney Theater.

PB Americas, Inc. \$5,295.00  
Amendment to Labor Compliance Services Agreement to  
extend duration of the project and modify the original fee.

Steve Dahl \$5,000.00  
Consultant Agreement to develop a video for Rapid Tech  
and Rapid Tech web page at Saddleback College.

FCCC \$4,243.50  
Agreement for Presidium Learning Managed Contact  
Center Solutions for Irvine Valley College.

MTI \$3,835.00  
Production Contract for event at Saddleback College  
Performing Arts.

Edward David Watland \$2,500.00  
Consultant Agreement to develop an access database for  
NSF grant reporting requirements.

City of Mission Viejo  
Rental Contract/Permit-Facilities Agreement for use of  
facilities.

Health Dimensions  
Corporation Agreement to organize and host the Health &  
Lifestyle event at Irvine Valley College. \$1,800.00

Health Dimensions  
Corporation Agreement to organize and host the Health and  
Lifestyle event at Saddleback College. \$1,800.00

Butte-Glenn Community College District  
Agreement for Professional Services for the Kaiser  
Permanente – Computer Made Easy Training project. \$14,160.00

Bradley Ellingboe  
Work Made for Hire and Copyright Assignment Agreement  
for music for Irvine Valley College Alma Mater. \$1,000.00

Danville Community College  
Consultant Agreement to attend National Visiting  
Committee meeting, participate in panel discussion and  
submit annual reports to NSF at Saddleback College. \$800.00

City of Mission Viejo  
Rental Contract/Permit-Facilities Agreement for use of  
facilities. \$330.00

Elaine Rubenstein  
Work Made for Hire and Copyright Assignment Agreement  
for lyrics for Irvine Valley College Alma Mater. \$0.00

Irvine Spectrum Center  
Entry Permit Agreement to allow Irvine Valley College  
staff/students to host viewing sessions for the public using  
college and Celestron telescopes. \$0.00

McKenna Long & Aldridge  
Supplement Engagement Letter Agreement to increase  
hourly rate for partner and associate only.

Newport Corporation  
Non-Disclosure Agreement to protect confidential and  
proprietary information.

\$0.00

Follett Higher Education Group  
Letter of Confirmation Agreement to implement textbook  
rental at Irvine Valley College.

\$0.00

Delta Dental of California  
Amendment #5 to Agreement to clarify language to  
contract.

\$0.00

SRO Artists, Inc.  
Addendum to Performance Contract to include California  
Tax Board withholding requirements.

\$0.00

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the contracts as  
shown above.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Irvine Valley College: Life Sciences Building: Hire Construction Management Firm  
**ACTION:** Approval

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### **BACKGROUND**

The Board of Trustees approved \$9,930,800 in basic aid funding for the Irvine Valley College Life Sciences. Design began with Board of Trustee approval of Dougherty and Dougherty on November 17, 2008. On July 28, 2008, the Board of Trustees approved six firms for a pool from which to draw Construction Management Services for a five year period.

### **STATUS**

The following five firms submitted proposals for Construction Management Services on the Irvine Valley College Life Sciences Building and participated in interviews held on February 1, 2010:

- gkkworks, Irvine, CA – Mr. J. Brandon Dekker
- McCarthy Building Company, Newport Beach, CA – Mr. Mark Mardock
- CW Driver, Irvine, CA – Mr. Paul Guiso
- Douglas E. Barnhardt, Inc., San Diego, CA – Mr. William Sharp
- Bernards CM Services, San Fernando, CA – Mr. Kelvin Okino

On February 10, 2010, three firms were invited for second round interviews and McCarthy Building Company was selected as the recommendation to the Board for the Construction Management services for the Life Sciences Building at Irvine Valley College for a not to exceed amount of \$910,000.

Funds are available within the basic aid allocation of \$9,930,800.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve an agreement (EXHIBIT A) with McCarthy Building Company for construction management of the Irvine Valley College Life Sciences Building in an amount not to exceed \$910,000.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**CONSTRUCTION MANAGEMENT SERVICES AGREEMENT - IRVINE VALLEY COLLEGE LIFE SCIENCES BUILDING**

THIS AGREEMENT is hereby entered into this 26th day of March, 2010, by and between the **South Orange County Community College District**, hereinafter referred to as "DISTRICT," and McCarthy Building Companies, 20401 S.W. Birch Street, Suite 300, Newport Beach, California, 92660, hereinafter referred to as "CONSTRUCTION MANAGER or CM."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSTRUCTION MANAGER is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

**ARTICLE 1: BASIC SERVICES**

1.1 Phases of Basic Services. The CM shall provide and perform the Basic Services for the

Irvine Valley College Life Sciences Building

project at Irvine Valley College College as more particularly described in this Agreement. The Basic Services shall be performed and completed in a series of sequential phases, generally described as: Pre-Construction, Construction and Post-Construction. The scope of the CM's Basic Services and obligations during each phase of the Basic Services shall be as set forth herein.

1.2 Relationship of CM to Other Project Participants. CM's services hereunder shall be provided in conjunction with contracts between the DISTRICT and: (a) the Architect; (b) the Contractor; (c) the Inspector; (d) Test/Inspection Service Providers; and (e) others providing services in connection with bidding and/or construction of the Project. The Architect is responsible for the adequacy and sufficiency of the Project design and the contents of Design Documents for the Project. The Architect shall perform its duties in accordance with its contract(s) with the DISTRICT. Except as expressly set forth herein, neither this Agreement, nor CM's rendition of services hereunder shall be deemed CM's assumption of responsibility for the adequacy or sufficiency of the Project design or the Design Documents for the Project, which are and remain that of the Architect. In accordance with the scope of Basic Services described herein, the CM shall be responsible for assisting the DISTRICT in the selection and retention of the Inspector and Test Inspection Services Providers and generally coordinating the services of the Inspector and Test/Inspection Service Providers during the Construction Phase; the CM is not, however, responsible for the completeness or accuracy of the work product or services provided by the Inspector or Test/Inspection Service Providers.

1.3 CM Standard of Care. CM shall provide the Basic Services and authorized Additional Services using its best professional skill and judgment, acting with due care and in accordance with professional standards of care, the terms hereof and applicable law, code, rule or regulation. CM's services hereunder shall be provided and completed promptly and in such a manner as to avoid hindrance, interruption, or delay to the orderly progress and timely completion of Project bidding and construction. CM shall without additional compensation, correct or revise any errors or omissions in its studies, reports, and other services.

1.4 Key Individual Assignments. The CM has been selected to perform the work herein because of the skills and expertise of key individuals. The CM shall designate Mark Mardock as Project Executive, John Staff as Project Director, Craig Langseth as a Construction Manager, and Scott Solberg as Project Engineer. So long as their performance continues to be acceptable to the DISTRICT, these named individuals shall remain assigned to the Project. If dissatisfied with any performance, DISTRICT has the right and can be expected to request replacement. Additionally, the CM must furnish the name of all other key people in CM's firm that will be associated with the Project

1.5 Determine the agencies that have jurisdiction over the project. Coordinate and implement the requirements of the regulatory agencies i.e. Division of the State Architect, Local Fire Authority, the water district, and utility companies.

1.6 Review all project related pay requests and make recommendation to DISTRICT for payment.

1.7 Monthly Progress Report. The CM will provide a monthly progress report including one photo from the same project location plus others from three-five locations of CM's choice, a narrative on the Project progress identifying:

1.7.1 any critical items and proposed solutions,

1.7.2 an on-going chronology of milestone events,

1.7.3 a graph with one axis showing expenditure in comparison with the other for time showing actual in comparison to anticipated,

1.7.4 an on-going and updated project change order log,

1.7.5 a pay request summary including original contract price, new contract price as adjusted by previous change orders, all current change orders, proposed adjustment to contract price,

1.7.6 an evaluation of the allowance expenditure to date,

1.7.7 an evaluation of the change order amount in comparison to the 10% change order contingency,

1.7.8 a list of all anticipated future change orders and

1.7.9 a bulleted 30 day look-ahead of upcoming activities.

All documents shall be in a form approved by the DISTRICT.

1.8 Quarterly Progress Report. The CM will provide a quarterly progress report to download to the College web site including one photo from the same project location plus others from three-five locations of CM's choice, a narrative on the Project progress identifying:

- 1.8.1 an on-going chronology of milestone events,
- 1.8.2 a graph with one axis showing expenditure in comparison with the other for time showing actual in comparison to anticipated,
- 1.8.3 a bulleted 30 day look-ahead of upcoming activities.

1.9 CM is not responsible for:

- 1.9.1 Ground contamination or hazardous material analysis
- 1.9.2 Any asbestos testing, design or abatement
- 1.9.3 Environment impact report
- 1.9.4 Historical significance report
- 1.9.5 Soils investigation
- 1.9.6 Geotechnical hazard report
- 1.9.7 Topographic survey
- 1.9.8 Labor Compliance other than transmittal of required paperwork

## ARTICLE 2: DISTRICT RESPONSIBILITIES.

2.1. DISTRICT Information. The DISTRICT shall provide full information regarding the Project, including the DISTRICT's objectives, schedule requirements, and other constraints and requirements which may affect the Project Budget, time for completion of Project Construction, or Project scope. The DISTRICT shall provide the CM with the Project and Construction Budgets for review and acceptance by the CM.

2.2. DISTRICT Representative. The DISTRICT shall designate a representative to act on the DISTRICT's behalf with respect to the Project and who shall be authorized to render decisions on behalf of the DISTRICT and to carry out the DISTRICT's responsibilities under this Agreement, all of which shall be discharged or performed in a manner so as to avoid unreasonable delay in the orderly and sequential progress of the CM's performance of services and other obligations hereunder. Unless modified by written notice of the DISTRICT to the CM, the DISTRICT Representative is:

**Brandy K. D'Lena, Director of Facilities Planning and Purchasing**

If the DISTRICT observes or otherwise becomes aware of any fault or defect in the project or the CM's services or any non-conformity with the Construction documents, the District shall give prompt written notice thereof to the CM.

2.3 Tests/Inspections. In accordance with applicable law, rule or regulation, the DISTRICT shall: (a) retain a Project Inspector ("Inspector") to provide construction observations as required by applicable laws, rules, or regulations; and (b) retain Test/Inspection Service Providers to conduct Construction Phase tests/inspections of materials/equipment forming a part of the Project as required by applicable law, rule, or regulation. The foregoing notwithstanding, as set forth below, the Basic Services of the CM include assistance to the DISTRICT in identifying, selecting, and retaining the Inspector and Test/Inspection Service Providers.

2.4 DISTRICT Consultants. Except to the extent of Design Consultants retained by the Architect, other consultants required or desired by the DISTRICT in connection with the Project shall be retained and paid for by the DISTRICT. Such other consultants include, but may not be limited to, legal counsel, insurance/surety consultants, audio-visual equipment/ installation consultants, and hazardous material assessment & abatement consultants. CM shall, upon request, assist the DISTRICT in the selection process including the development of the RFP/Proposals, participating in the interview process and providing recommendations.

2.5 At the request of the CM, sufficient copies of the contract documents shall be furnished to the CM to permit the timely performance of services by the CM at the DISTRICT's expense

### ARTICLE 3: PRE-CONSTRUCTION PHASE

3.1 Project Bidding and Construction Strategy. The CM shall, in conjunction with the DISTRICT, review the current status of completion and approvals of the Design Documents for bidding to the Contractor. The objective of these reviews is to confirm constructability and for the development of an overall strategy for bidding and constructing the Project. The CM shall conduct such interviews and participate in meetings and conferences with the Architect, DISTRICT staff, and others as necessary to develop a bidding and construction strategy consistent with the objectives for the Project. Upon completion of these services and prior to commencing any other Basic Services under this Agreement, the CM shall submit its written bidding/construction strategy to the DISTRICT for review and acceptance. This recommendation shall include any phasing necessary and identify project staging strategies. The CM shall modify its written Project bidding/construction strategy as necessary to obtain mutual acceptance of the DISTRICT and the CM.

3.2 Review of Design Documents. The CM, including the CM's Project Manager and Field Superintendent for Project construction, shall review the Design Documents completed by the Architect to attain a complete understanding of the Project design and scope.

3.2.1 Value Engineering. The CM's review of Design Documents shall include value engineering analysis. If, upon completing its review of the Design Documents, the CM believes that Work of the Project depicted in the Design Documents construction processes/procedures, specified materials/equipment or other aspects of the Design Documents can be modified to reduce Construction Costs and/or the time for achieving Final Completion of the Project and/or to extend life-cycle and/or to reduce maintenance/operations costs, without diminution in the quality of materials/equipment/workmanship, scope or intended purposes of the Project, the CM shall identify the same. Modifications to the Design Documents recommended by the CM shall be set forth in writing and submitted to the

DISTRICT for review. The DISTRICT shall have the sole and exclusive discretion to incorporate some, all or none of the CM's recommendations. If the DISTRICT accepts any of the CM's recommendation relative to modification(s) to the Design Documents, the CM shall review the Design Documents as modified by the Architect for confirmation that the DISTRICT accepted modifications to the Design Documents are incorporated into the Design Documents issued by the DISTRICT for bidding by the Contractor.

3.2.2 Constructability Review. The CM shall review the Design Documents to ascertain whether the Project, as depicted in the Design Documents are accurate and complete and that Contractor can construct the Project as depicted in the Design Documents. The scope of the CM's constructability reviews shall include, without limitation, (a) confirmation that requirements noted in the Drawings and Specifications are consistent and in conformity with DISTRICT requirements for the Project and (b) that the work product of the Architect and its Design Consultants have been coordinated and are consistent.

3.2.2.1 Limitation on the CM's Constructability Review. In conducting a Constructability Review of the documents, the CM shall not be responsible for providing nor will the CM have control over the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. By performing Constructability Reviews and making recommendations described herein, the CM shall not be acting in a manner so as to assume responsibility or liability, in whole or in part, for any aspect of the Project design, design requirements, design criteria, or the substance or contents of the Design Documents. The CM's actions in conducting Constructability Reviews and recommendations as provided herein are to be advisory only to the DISTRICT and the Architect.

3.3 Development of Construction Documents. Based upon its review of the Design Documents (including any DISTRICT accepted recommendations of the CM relating to modification(s) to the Design Documents) and in consultation with the DISTRICT and the Architect, the CM shall assist with the development of construction documents suitable for bidding by the Contractor. The final construction documents shall be submitted by the CM to the DISTRICT for review and acceptance. The CM shall modify the construction documents as necessary to obtain mutual acceptance of the DISTRICT and the CM of the entirety.

3.4 Bid-Time Master Project Schedule. The CM shall develop and submit to the DISTRICT for review and acceptance a Bid-Time Master Project Schedule which shall reflect all of the Work necessary to complete Project construction. The Bid-Time Master Project Schedule shall be prepared with the most recent edition of commercially available software designed specifically for the scheduling of construction projects and which utilizes the critical path method of scheduling. The CM's use of scheduling software other than Microsoft Project 98, Microsoft Project 2000, Primavera SureTrak Project or Primavera Project Planner will require approval of the DISTRICT which may be granted, withheld or conditioned in the sole discretion of the DISTRICT. The Bid-Time Master Project Schedule shall indicate the start/finish dates for the principal activities necessary to complete Project construction. The CM shall sequence, schedule and coordinate the Bid-Time Project Master Schedule in a logical, reasonable and orderly manner so that Project construction is completed for the Construction Budget and within the time established by the DISTRICT. If the DISTRICT's requirements for the Project include phasing elements of Project construction, the DISTRICT's phasing requirements shall be set forth in the Bid-Time Master Project Schedule. The CM acknowledges that the Bid-Time Master Project Schedule prepared by the CM will be relied upon during the review of the Contractor's schedule submittal to arrive at the Master Project Schedule.

3.5 Construction Budget; CM Estimate of Construction Costs. The CM shall review the DISTRICT's Construction Budget for the Project and Estimates of Construction Costs prepared by others for the Project as depicted in Design Documents as of the date of this Agreement. Based upon such reviews, the CM shall prepare the CM's Estimate of Construction Costs for the Project depicted in such Design Documents. The CM's Estimate of Construction Costs shall be based upon the then current market conditions and shall include a Construction Cost Contingency equal to ten percent (10%) of the CM's Estimate of Construction Costs. If the CM's Estimate of Construction Costs exceeds the Construction Budget by ten percent (10%) or greater, the CM shall make recommendations to the DISTRICT for measures to reduce the Estimate of Construction Costs to conform with the Construction Budget. If the CM's Estimate of Construction Costs is less than the Construction Budget by ten percent (10%) or more, the CM shall make recommendations to the DISTRICT for items to incorporate into the Project to conform the CM's Estimate of Construction Costs with the Construction Budget.

3.5.1 Evaluations of the DISTRICT's Project budget, preliminary estimates of Construction Cost and detailed estimates of Construction Cost prepared by the Construction Manager represent the CM's best judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither the CM nor the DISTRICT has control over the cost of labor, materials or equipment, over Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the CM cannot and does not warrant or represent that bids or negotiated prices will not vary from the Project budget proposed, established or approved by the DISTRICT, or from any cost estimate or evaluation prepared by the CM.

3.6 Review and Assembly of Bid Documents. The CM shall review and recommend modifications to the DISTRICT's standard forms of bid and contract documents for each Contract. The CM shall assist the DISTRICT in assembly of bid and contract documents.

3.7 Authority to Bid. The CM shall review approvals theretofore obtained by or on behalf of the DISTRICT relating to authority of the DISTRICT to engage in bidding the Project for construction. If there are limitations to the DISTRICT's authority to bid the Project the CM shall advise the DISTRICT of the same and assist the DISTRICT in removing such limitations.

3.8 Bidding of Contract

3.8.1 Advertisements. The CM shall assist the DISTRICT in development and placement of advertisements for bidding by the Contractor in a newspaper of general circulation in Orange County. The CM shall also make recommendations to the DISTRICT for placement of notices and issuance of other communications for the purpose of publicizing the availability of the Project for bidding by the Contractor. The CM shall assist the DISTRICT in placing such notices and issuing communications for such purposes.

3.8.2 Contractor Pre-Qualification. The DISTRICT has a policy of pre-qualifying all contracts over One Million Dollars (\$1,000,000). The CM shall assist the DISTRICT in: (a) development of pre-qualification criteria and the pre-qualification application; (b) development and placement of an advertisement in a newspaper of general circulation in Orange County of the availability of pre-qualification applications; (c) develop and implement a program to inform potential bidders subject to pre-qualification of the pre-qualification process and to encourage potential Contractors to engage in the pre-qualification process; (d) review and evaluate responses to the pre-qualification application; and (e) recommendations to the DISTRICT for selection of Contractors deemed qualified to submit Bid Proposals subject to the pre-qualification process.

3.8.3 Bid Documents Distribution to Contractors. The CM shall establish a system for Bid Documents distribution to Contractors and for maintaining records of the identities/addresses/telephone-fax numbers/email addresses of the Contractors who have obtained Bid Documents and for on-going communication including request for information during the bid process. All such records shall be available for review and reproduction by the DISTRICT and the public upon request.

3.8.4 Contractors Campaign. The CM shall, by all appropriate means of communication, advise Contractors of the availability of the Project for bidding by Contractors. The CM shall endeavor to maximize the participation of qualified Contractors whose principal place of business is situated in the Orange County area. The CM shall maintain records of contacts made and communications transmitted to/received from potential bidders for the Project. All such records shall be available for review and/or reproduction by the DISTRICT upon reasonable request.

3.8.5 Pre-Bid Conference(s). The CM shall develop agendas and conduct pre-bid conferences, including the job walk(s) if one is required or scheduled in the Bid Documents. The pre-bid conference shall include without limitation: (a) description of the Project; (b) description of the process for bidding and award of Contract; and (c) material requirements of the Contract relating to bonds, insurance and similar administrative requirements of the Contractor. The job walk shall provide Contractors with an overview of the Site and an understanding of the physical limitations and constraints affecting the Work of the Project or portions thereof. As necessary or appropriate, the CM shall conduct separate, detailed pre-bid conferences with potential bidders. The CM shall record and transcribe minutes of the pre-bid conferences and job walk(s). Minutes maintained by the CM shall be issued to all bidders who have theretofore obtained the Bid Documents, the DISTRICT, the Architect and other requesting parties or as directed by the DISTRICT.

3.8.6 Opening/Reading of Bid Proposals. The CM shall assist the DISTRICT in the public opening and reading of Bid Proposals. Upon completing the public opening and reading of Bid Proposals, the CM shall summarize the results of bidding; the summary shall include identities of the Bidders, the amount proposed by each Bidder, including amounts proposed for Alternate Bid Items, if any included in the bidding for the Contract and the identification of the apparent low bidder for the Contract

3.8.7 Review of Bid Proposals; Recommendations for Award of Contract. The CM shall assist the DISTRICT with review of submitted Bid Proposals to determine: (a) whether the bidder submitting the Bid Proposal is a responsible bidder; (b) whether the Bid Proposal is responsive to material bidding requirements; and (c) the price proposed for the base scope of Work and for each Alternate Bid Item, if any, included in the bidding. The CM shall make recommendations to the DISTRICT regarding: (a) rejection of a Bid Proposal based upon the "non-responsibility" of the bidder; (b) rejection of a Bid Proposal for non-responsiveness to material bidding requirements; (c) rejection of a Bid Proposal for any other reason; (d) rejection of all Bid Proposals; and (e) award of Contract, to the extent that the bidding for a Contract included Alternate Bid Items, recommendations for the Alternate Bid Items, if any, to be included in the scope of the Contract awarded by the District. The CM shall make recommendations to the DISTRICT for award of the Contract. The CM is not authorized to award the Contract. Award of a Contract shall only be by action of the DISTRICT's Board of Trustees.

### 3.9 Deliverables for the Pre-Construction Phase

#### 3.9.1 Value Engineering or Cost Savings Analysis



- 3.9.2 Constructability Review
- 3.9.3 Front End Documents
- 3.9.4 Preliminary Construction Schedule
- 3.9.5 Initial Budget
- 3.9.6 Document Distribution Log
- 3.9.7 Pre-bid and Pre-Construction agendas and meeting minutes
- 3.9.8 Bid summary and recommendations to award
- 3.9.9 Monthly report

#### ARTICLE 4: CONSTRUCTION PHASE

4.1 Administration and Coordination of Contract and Construction. CM will provide administrative, management, and related services necessary to administer the Contract and to coordinate the Work of the Contractor during the Construction Phase of the Project including: (a) receive, review and forward to the DISTRICT and the Architect, the Contractor's Certificates of Insurance and Bonds; (b) advice and recommendations to the DISTRICT for issuance of Notice to Proceed directing commencement of work under the Contract; (c) scheduling, coordinating and conducting pre-construction and construction meetings; recording, maintaining and distributing minutes thereof; (d) in consultation with the Architect, develop and implement procedures for the submittal and processing of Submittals required by each Contract; (e) in consultation with the DISTRICT and the Architect, develop and implement procedures for the handling and disposition of the Contractor's requests for information or clarifications; (f) establish and implement procedures for the transmittal and receipt of communications, drawings and other information between CM, Architect and the Contractor relating to Project construction; (g) assist the DISTRICT in selection and retention of Test/Inspection Service Providers and the Inspector; (h) coordinate activities of the Contractor; and (i) allocate Site staging and storage areas.

4.2 General Conditions. At all times during construction activities at the Site, the CM shall provide or cause to be provided the items of personal property and services identified in Exhibit "B" (General Conditions Items) attached to this Agreement. The items and services identified in Exhibit "B" are included in the General Conditions Costs portion of Contract Price set forth in this Agreement.

4.3 Monitoring of Construction Costs. CM will monitor on-going Construction Costs and advise the DISTRICT of the financial condition of the Project by: (a) development of Project financial reports to the DISTRICT, including those reflecting variations between actual Construction Costs and the Construction Budget and estimated costs of unperformed Project activities; (b) maintaining records reflecting the actual costs for activities completed or in progress, including records relating to work performed on a unit costs basis and additional work performed by the Contractor; (c) monitor and advise the DISTRICT of

costs pertaining to potential, pending and completed changes to the Contract; and (d) advising and making recommendations to the DISTRICT for adjustments to the Construction Budget relative to actual or anticipated Construction Costs. The CM shall prepare and submit cost reports to the DISTRICT as part of the monthly report. The extent of detail and the nature of the format of such reports, the information compiled by the CM and reports generated by the CM shall specifically indicate the original Contract Price of the Contract, the extent of adjustment of the Contract Price to the Contract by DISTRICT approved Change Orders and the extent of potential further adjustment of the Contract Price of the Contract as of the date of the CM's report based upon the Change or potential Changes known at the time of the CM's preparation of a cost report for a Contract. The format for this report must be pre-approved by the DISTRICT.

4.4 Applications for Progress Payments. CM will participate in the review and disbursement of Progress Payments to the Contractor and in consultation with the DISTRICT and the Architect, make recommendations for the disbursement of Progress Payments to the Contractor as follows: (a) CM will assist in the development of procedures for submittal, review, processing, and disbursement of Progress Payments to Contractor, along with associated forms and reporting systems; (b) based upon CM's observations and evaluations of each Application for Progress Payment, CM will review and certify to the DISTRICT the amount due on each such Application for Progress Payment; CM's certifications constitute a representation to the DISTRICT that, based on CM's observations at the Site, the data in each Application for Progress Payment, and to the best of CM's knowledge, information and belief, the Work has progressed to the point indicated in the Application for Progress Payment and the quality of the Work is in generally in accordance with the Contract Documents for the Contract; (c) CM's representations relative to Applications for Progress Payment are subject to an evaluation of the Work for conformity with the requirements of the applicable Contract for the Substantial Completion of the Contract, results of subsequent tests, inspections and other procedures, minor deviations from requirements of the Contract correctable prior to completion and any specific qualifications expressed by CM. CM's acceptance of a Certificate pursuant to the preceding shall be a representation that the Contractor is entitled to payment in the amount so certified. The CM's review of Applications for Progress Payment shall be undertaken and completed within one week of receipt so that the DISTRICT can meet its obligations to make Progress Payment due the Contractor within the time permitted by applicable law without incurring interest liability or other penalties/liabilities.

4.5 Substantial Completion; Punch list. In consultation with the Architect and the DISTRICT, the CM will assist in ascertaining the achievement of Substantial Completion of the Work of the Contractor. If upon inspection of the Work of the Contractor, the CM determines that Substantial Completion has not been achieved, the CM will assist the Architect in noting the conditions of the Work and the measures necessary for the Contractor to achieve Substantial Completion of its portion of Project construction. Upon the Contractor achieving Substantial Completion, the CM will participate with the DISTRICT and the Architect to inspect the Work completed by the Contractor to note Punch list items to be completed by the Contractor as a condition to achieving Final Completion of the Contract.

4.6 Project Progress

4.6.1 Master Project Schedule. CM will review and compare the Contractor's separate Construction Schedule with the Bid Time Master Project Schedule and negotiate a Master Construction Schedule with the contractor.

4.6.2 Contractor's Schedules. CM shall monitor the Master Construction Schedule on a monthly basis so that the DISTRICT is kept fully informed at all times of the status and progress of overall Project construction and status

of the Contractor's construction progress. Where the actual rate of Project construction progress is behind that indicated by the Master Construction Schedule, CM shall advise and make recommendation to the DISTRICT for remedial action.

4.6.3 Coordination of Construction Activities. Subject to Article 4.7.2, CM shall coordinate the activities of the Contractors with those of the CM, the Architect, Inspector, Test/Inspection Service Providers and the DISTRICT in conformity with the Master Construction Schedule, including the coordination and sequencing of Contractor's construction activities so that Site space is appropriately allocated and the Master Construction Schedule is maintained. A material obligation of the CM under this Agreement is the coordination of the activities of the Contractor in a manner so that Project construction is completed in accordance with the Master Construction Schedule and within the Construction Budget.

4.6.4 Progress Records. CM will maintain records of the progress of Project construction, including written progress reports and photographs reflecting the status of Project construction and percentage completion. All changes to the original contract will be documented on an "As-Built" set of documents which will record all RFIs, architectural supplement information, substitutions and change orders. The Contractor's field changes (location, material, undocumented changes, etc.) will be incorporated monthly by the Contractor for verification by the CM during the pay application review and reviewed monthly with the DISTRICT. CM will maintain daily reports during Project construction showing weather conditions, the Contractor and their Subcontractors by count, visitors at the Site, work accomplished under the Contract, problems encountered and other matters materially affecting the Project, completion of the Project or Construction Costs in a format approved by the DISTRICT.

4.6.5 Project Adjustment. Throughout the Construction Phase, the CM shall review the Final Construction Budget and the Construction Schedule and recommend any necessary adjustment to the DISTRICT.

4.6.6 Substantial Completion and Final Completion. Upon request of the Contractor, CM will in conjunction with the DISTRICT, Inspector, and the Architect determine that Substantial Completion and Final Completion have been achieved under that Contractor's Contract. Upon determining that Substantial Completion/Final Completion of a Contract has been achieved, the CM shall recommend that the DISTRICT issue Certificates of Substantial Completion and Final Completion, as applicable.

#### 4.7 Site Observations

4.7.1 CM On-Site. At all times during which there are construction activities, CM shall have its management team as agreed by the DISTRICT, or other authorized representative at the Site to observe Site construction activities and to coordinate the activities of the Contractor. CM shall maintain at the Site the Contract, Drawings, Specifications, approved Change Orders, Submittals, applicable codes, rules and regulations and other written or electronic materials relating to the Project

4.7.2 CM and Contractor. With respect to the Contractor's own Work, the CM shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of each of the Contractor since these are solely the Contractor's responsibility under the Contract for Construction. The CM shall not be responsible for a Contractor's failure to carry out the Work in accordance with the respective Contract Documents. The CM shall not have control

over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons performing portions of the Work not directly employed by the CM.

4.7.3 Construction Quality. CM will be responsible to report observations of any of the above mentioned activities to the DISTRICT. The CM will endeavor to guard the DISTRICT against defects and deficiencies in construction and workmanship on the basis of its Site observations, and a quality control program established and implemented hereunder to monitor the workmanship of the Contractors for conformity with: (a) accepted industry standards; (b) applicable laws, codes, regulations, ordinances or rules; (c) and the requirements of the Contract. The CM will be responsible to report observations of any of the activities mentioned in this paragraph and the next to the DISTRICT.

4.7.4 Rejection of Work. Whenever in the ordinary course of discharging its services hereunder, CM shall discover or observe patent conditions of defective or deficient construction or workmanship which has or may have an adverse impact upon building life-safety systems or operations, structural elements or integrity or the safety of persons or property, CM shall take prompt action appropriate under the circumstances, including stopping the work and thereupon notifying the DISTRICT in writing. In other circumstances, where defective or deficient Work is observed by CM, the DISTRICT shall be notified in writing by the CM of such conditions and if directed by the DISTRICT, the CM shall stop or reject such Work. CM's responsibilities hereunder shall be limited to defective or deficient work or an apparent and patent nature.

#### 4.8 Site Safety

4.8.1 DISTRICT Safety Program. Prior to any Contractor's performance of Work at the Site, the CM shall review a safety program, meet and confer with the DISTRICT's Directors of Safety and Health to review the DISTRICT's safety program and to address measures to be implemented by the CM to coordinate the safety programs of the Contractor with the DISTRICT's safety program.

4.8.2 Contractor Safety Programs. CM shall review safety programs of the Contractor for conformity with the DISTRICT's safety program, requirements of the Contract and applicable law; CM shall monitor the Contractors' compliance with safety programs and advise the DISTRICT of measures, if any, necessary or appropriate to obtain the Contractor's compliance. By undertaking the obligations hereunder, CM shall not be deemed to have assumed responsibility for the adequacy or sufficiency of safety programs implemented by Contractor, but the CM is responsible for verifying that each Contractor has established a safety program, that the safety program established by the Contractor is in compliance with applicable law, rule or regulation and that the Contractor has implemented its safety program.

4.8.3 Safety Violations; Safety Conditions. The CM shall promptly notify the DISTRICT in writing of all CM observed instances of a Contractor's failure to comply with applicable safety requirements. In the event of a safety violation or other unsafe conditions on or about the Project Site which have an immediate potential or actual adverse effect on life or property, the CM is authorized, without prior notice or prior directive of the DISTRICT, to take all actions deemed necessary and appropriate by the CM under the then existing circumstances to prevent such actual or potential adverse effect.

#### 4.9 Changes and Claims.

4.9.1 Coordination of Changes. CM will coordinate and disseminate correspondence, drawings and other written materials by and between the Contractor, the District, Inspector, Test/Inspection service providers and the Architect relating to changes to the Contract. CM will coordinate the Contractor's performance of changes authorized by the DISTRICT. CM will maintain a log or other written records in a format previously approved by the DISTRICT to monitor the disposition of changes and Change Orders to keep the DISTRICT advised of the status of the same and the actual or potential impact of any particular change or Change Order or the cumulative effects thereof on Construction Costs or time for completion of Project construction.

4.9.2 Processing of Changes and Change Orders. CM will assist the DISTRICT and the Architect in evaluation of requests by Contractor for issuance of Change Orders, assist in negotiations with Contractor relative to Change Orders proposals and the adjustment of Contract Price or Contract Time under the Contract. CM will make recommendations to the DISTRICT and the Architect for handling and disposition of the Contractor's proposals relative to Change Orders. If a Change to a Contract is approved or authorized by the DISTRICT, CM will assist the DISTRICT and the Architect in the preparation of a Change Order reflecting such approved or authorized change to the Contract. The CM is not authorized, without the prior consent and approval of the DISTRICT, to effectuate or authorize any Change to any Contract. The CM shall be liable to the DISTRICT for all direct and consequential costs, losses or damages resulting from the CM's direction or authorization to effectuate a Change to any Contract without the prior direction and authorization of the DISTRICT.

4.9.3 Claims Handling. CM will assist the Architect in the review, evaluation and processing of claims asserted by Contractor as a part of its basic services within the Term of this agreement; CM will make recommendations to the DISTRICT as to merit, handling, and disposition of Contractor's claims. Should any services be required beyond the Term of this Agreement, these services shall be reimbursable as additional services in accordance with rates outlined in Exhibit "A".

4.10 Construction Phase Deliverables. The CM Shall provide to the DISTRICT the following materials resulting from the work of the of the Construction Phase of the Project:

- 4.10.1 Final Construction Budget
- 4.10.2 Construction Schedule
- 4.10.3 Construction Meeting minutes
- 4.10.4 Submittal, RFI and Transmittal Procedures
- 4.10.5 Progress Payment Procedures
- 4.10.6 Daily Reports
- 4.10.7 Monthly Reports including Change Order Log

## ARTICLE 5: POST-CONSTRUCTION PHASE

5.1 Review and Transmittal of Contactor Close-Out Documents. The CM shall receive from the Contractor the close-out documents and items to be submitted by each Contractor under the terms of its Contract upon completion of its obligations under the Contract. The CM shall review each Contractor's close-out submittals to determine conformity with requirements of the Contract; if the CM determines that any Contractor's close-out submittals are not in conformity with requirements of the Contract, the CM shall make recommendations to the DISTRICT for measures to secure compliance with the requirements of the Contract. The CM shall deliver to the DISTRICT all the Contractor's close-out submittals, except for the Contractor's as-built drawings which the CM shall transmit to the Architect for preparation of the Record Drawings.

5.2 CM Project Records. Within thirty (30) days of the date of issuance of a Certificate of Final Completion for a Contract, the CM shall assemble and deliver to the DISTRICT all of the Project records maintained during the Construction Phase by the CM relating to the Contract. Notwithstanding any provision of this Agreement to the contrary or any provision of law to the contrary, all documents, work product, whether of a tangible or intangible nature, whether in draft or final form and whether recorded in writing or any other medium, including without limitation, electronic files relating to the Project or this Agreement are the sole and exclusive property of the DISTRICT, provided, however, that CM shall be entitled to retain a record copy of any and all such Project records.

5.3 Contractor's Post-Construction Obligations. If the Contractor is obligated under the terms of its Contract to provide work, labor materials or services after completion of Project construction, the CM shall monitor Contractor's post-construction activities for conformity with requirements of the Contract. The CM shall make recommendations, as necessary, for securing Contractor's compliance with post-construction obligations.

5.4 Close Out Documentation. The CM shall monitor the filing of DSA reports and other actions required by applicable law, rule or regulation to be undertaken by the Architect, Inspector, or Contractor upon completion of Project construction (DSA Close Out). If the Architect, Inspector, or any Contractor has not filed reports or taken other actions required upon completion of Project construction, the CM shall make recommendations to the DISTRICT for measures to secure compliance by the Architect, Inspector, or a Contractor with regard to such requirements. The CM will assist the DISTRICT in completion and submission of reports and other actions required to be undertaken by the DISTRICT upon completion of Project construction pursuant to applicable law, rule or regulation or otherwise required to allow the DISTRICT to use/occupy the Project for the purposes intended.

5.5 Construction Phase Deliverables. The CM Shall provide to the DISTRICT the following materials resulting from the work of the of the Construction Phase of the Project:

5.5.1 Contractor Close Out Documents and Submittals

5.5.2 Project Records

## ARTICLE 6: ADDITIONAL SERVICES

The services described in this Article 6 are not included in the Scope of Basic Services hereunder. If the DISTRICT requests in writing any of the Additional Services described in this Article 6 or any other additional services, CM shall be compensated for the same in accordance with the provisions of the Agreement relating to Additional Services and the amounts indicated in Exhibit "A" CM Services Billing Rates.

6.1 A Board approved amendment must be fully executed prior to CM performing any extra services.

6.2 The CM shall request payment of additional services in a separate line item on the same invoice submitted for regular services in a format pre-approved by the DISTRICT.

6.3 Contingent Additional Services. If Contingent Additional Services described below are provided by the CM through no fault or neglect of the CM, prior to providing any such Additional Services, CM shall notify the DISTRICT in writing. Unless the DISTRICT shall notify CM in writing authorizing Additional Services, CM shall not proceed to provide such Additional Services. The following constitute Contingent Additional Services:

6.3.1 Material Project Scope Changes. Services required or necessary as a result of significant changes in the Project scope or other requirements of the Project, including Project size, quality, or complexity or material changes to the Project Schedule.

6.3.2 Termination of Architect or Contractor. Services required or necessary as a result of the default or termination of the Architect or a Contractor, failure of performance of the DISTRICT or a Contractor under any Contract, or major defects or deficiencies in the work of a Contractor.

6.3.3 Damage or Destruction to Project. Except to the extent caused by the CM, services and consultation associated or necessitated by damage to the Project prior to completion by fire or other casualty.

6.3.4 Future Systems. Services relative to future systems, facilities or equipment not included within the scope of the Project as reflected in the Contract awarded by the DISTRICT for Project Construction.

6.3.5 Investigation of Existing Conditions. Services to investigate existing conditions or facilities or to provide measured drawings thereof.

6.3.6 Furniture, Furnishings, Equipment Not in Project Scope. Services in connection with the DISTRICT's selection, procurement or installation of furniture, furnishing or equipment not included within the scope of the Project as reflected in the Contract awarded by the DISTRICT for Project construction. If the CM is requested to provide Additional Services in connection with such furniture, furnishing or equipment, the CM shall develop a schedule for bidding and delivery/installation of such furnishings, equipment and furniture coordinated with Project completion and as otherwise directed by the DISTRICT.

6.3.7 Changes in Duration. If the duration of CM services is extended the CM shall be entitled to additional compensation. Escalation may be applied to services performed beyond the duration of the original contract at a rate of 2% per year. The CM shall provide a written request with analysis of anticipated resource expenditure to the DISTRICT in a format pre-approved by the DISTRICT.

## ARTICLE 7: CM COMPENSATION

7.1 Contract Price for Basic Services. The Contract Price for the CM's performance of the Basic Services under this Agreement shall consist of the following lump sum prices:

(a)	Pre-Construction & Bid Phase	\$ 36,000
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8.1.1 Workers' Compensation and Employers Liability Insurance. CM shall purchase and maintain Workers' Compensation Insurance covering claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts under which CM may be liable. CM shall purchase and maintain Employer's Liability Insurance covering bodily injury (including death) by accident or disease to any employee which arises out of the employee's employment by CM. The Employer's Liability Insurance required of CM hereunder may be obtained by CM as a separate policy of insurance or as an additional coverage under the Worker's Compensation Insurance required to be obtained and maintained by CM hereunder.

8.1.2 Commercial General Liability and Property Insurance. CM shall purchase and maintain Commercial General Liability and Property Insurance as will protect CM from the types of claims set forth below which may arise out of or result from CM's services under this Agreement and for which CM may be legally responsible: (i) claims for damages because of bodily injury, sickness or disease or death of any person other than CM's employees; (ii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by CM, or (b) by another person; (iii) claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (iv) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance of use of a motor vehicle; (v) contractual liability insurance applicable to CM's obligations under this Agreement; and (vi) for completed operations. DISTRICT shall be named as additional insured under CM's Commercial General Liability policy.

8.1.3 Professional Liability Insurance. CM will procure and maintain professional liability insurance covering claims arising out of the performance of services under this Agreement.

8.1.4 Coverage Amounts. Minimum coverage amounts for policies of insurance obtained by the CM hereunder shall be as follows:

<b>Insurance Policy -</b>	<b>Minimum Coverage Amount -</b>
Workers' Compensation	In accordance with applicable law
Employer's Liability	One Million Dollars (\$1,000,000)
Commercial General Liability (including coverage for automobile liability and property casualty)	Two Million Dollars (\$2,000,000) per occurrence and Two Million Dollars (\$2,000,000) project specific in the aggregate
Professional Liability	One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000)

	project specific in the aggregate
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8.1.5 Policy Endorsements; Evidence of Insurance. CM shall deliver Certificates of Insurance and applicable endorsements naming the DISTRICT, the Board of Trustees, and DISTRICT's employees, officers, and officials as additional insured under the above referenced policies to the DISTRICT. These certificates shall provide evidence of insurance in the minimum coverage amounts required hereunder. Such additional insured requirements shall not apply for the Worker's Compensation and Professional Liability policies. All policies of insurance required hereunder shall be issued by insurer(s) authorized to issue insurance by the State of California and to the reasonable satisfaction of the DISTRICT. Coverages under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be materially modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District. CM shall assist the District during development of the construction documents to ensure that a requirement exists for the Contractor(s) to name CM as an additional insured on all Contractor's Commercial Liability Policies.

8.1.6 Builder's Risk Insurance: During the progress of construction of the Project, the CONTRACTOR shall obtain and maintain one or more policies of Builder's Risk Completed Value Insurance covering all insurable work of the Project, including extended coverage and insurance against vandalism and malicious mischief, perils of fire, sprinkler leakage, acts of civil authorities, collapse and flood, to the full insurable value of the work of the Project and coverage for work of the Project whether in progress or completed. CM shall assist the District during the development of the construction documents to ensure that a requirement exists for the CM to be listed as an additional insured on the Builder's Risk Policy. The DISTRICT and CM waive all rights against the other, the Architect, and the Contractor for damages caused by perils covered by insurance obtained under this provision. The policy(ies) of Builder's Risk Insurance shall contain express waivers of subrogation by the insurer(s) issuing such policy(ies) to the extent of damages or losses covered thereunder.

8.2 Indemnity.

8.2.1 CM Indemnity of District. CM shall indemnify, defend and hold harmless the Indemnified Parties from all claims, demands, liabilities, actions and causes of action arising out of this Agreement, including without limitation, claims for bodily injury, death, physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance obtained by the Contractor) and demands, losses, liabilities or other claims arising out of CM's services hereunder or the negligent, willful acts or omissions. The Indemnified Parties are: the DISTRICT, the DISTRICT's Board of Trustees and each individual member thereof and the employees, officers, agents and representatives of the DISTRICT. The CM's obligations hereunder shall survive termination of this Agreement and the completion of obligations hereunder, until barred by the applicable statute of limitations.

8.2.2 DISTRICT Indemnity of CM. The DISTRICT shall indemnify, defend and hold harmless CM from all claims arising out of this Agreement, including without limitation, claims for bodily injury (including death) and physical property damage (other than to the work of the Project itself and property damage covered by a Builders Risk Insurance) which arise out of the negligent or willful acts, or omission of the District or anyone for whom the District

may be liable or responsible. The DISTRICT shall cause the Contractor to indemnify CM to the same extent as the DISTRICT is indemnified and to have the CM named as an additional insured on all policies associated with the Project.

#### ARTICLE 9: TERMINATION

9.1 DISTRICT may, at any time, for any reason, upon thirty (30) calendar days advance written notice, terminate this Agreement and compensate CM only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CM on the date specified on said notice.

9.2 DISTRICT may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CM; or (b) any act by CM exposing the DISTRICT to liability to others for personal injury or property damage; or CM is adjudged a bankrupt, CM makes a general assignment for the benefit of creditors or a receiver is appointed on account of CM's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within thirty (30) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this Agreement, the excess costs shall be charged to and collected from the CM. These costs shall be limited to the value of the CM Compensation as identified in Article 7.1. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

#### ARTICLE 10: TERM

10.1 Time is of the Essence. Time is of the essence in the performance of each Party's obligations under this Agreement, including without limitation CM's performance of the service required hereunder and DISTRICT's payment of all sums due to CM.

10.2 Term. Services under this Agreement shall be diligently performed by the CM for fourteen months. This term shall be extended at no cost to the DISTRICT as result of delays caused directly by CM actions. Should services be necessary after the expiration of fourteen months of service, they can be provided as Additional Services in accordance with the Billing Rates as provided in Exhibit "A". Extensions to the duration of the CM services shall be addressed as outlined in Article 6.

10.3 Suspension Notice. DISTRICT may suspend this Agreement at any time without penalty by written notice to CM of such suspension. The Suspension Notice shall set forth the reason for the suspension, the anticipated term of the suspension, and shall be provided to the CM not less than fifteen days prior to the suspension date. If the Project is suspended for more than 90 consecutive days (though 90 day period may be extended upon mutual written agreement of the Parties), either Party may terminate this Agreement without penalty by giving not less than fifteen days prior written notice.

ARTICLE 11: EXPENSES

DISTRICT shall not be liable to CM for any costs or expenses paid or incurred by CM in performing services for DISTRICT, except as follows: additional expenses such as, but not limited to, printing, reproduction, and messenger services or any items not specifically indicated in Exhibit "B" General Conditions. All such reimbursable expenses shall be pre-approved and invoiced monthly at cost plus 5% markup.

ARTICLE 12: LIMITS AND ASSIGNMENT

12.1 The obligations of the CM pursuant to this Agreement shall not be assigned by the CM. There are no third party beneficiaries of this agreement and no one except the parties to the agreement may seek to enforce its terms.

12.2 The District and the CM each binds themselves, their successors, assigns and legal representatives to the terms of this Agreement.

12.3 Neither the District nor the CM shall assign or transfer its interest in this Agreement without the written consent of the other, except that the CM may assign accounts receivable to a commercial bank for securing loans without approval of the District.

ARTICLE 13: GENERAL

13.1 Marginal Headings; Captions. The titles of the various Paragraphs of the Agreement and the Articles of these Conditions are for convenience of reference only and are not intended to and in no way shall enlarge or diminish the rights or obligations of CM and DISTRICT hereunder.

13.2 Cumulative Rights; No Waiver. Duties and obligations imposed by this Agreement and rights and obligations hereunder are in addition to and not in lieu of any imposed by or available at law or inequity. No action or failure to act by DISTRICT hereunder shall be deemed a waiver of any right or remedy afforded hereunder or acquiesce or approval of any breach or default by CM.

13.3 Notices. Notices CM or DISTRICT are required or desire to serve on the other shall be valid only if addressed to the other as set forth below or as modified by notice hereunder from time to time. Notices shall be effective only if by personal delivery requiring signature acknowledging receipt or by United States Mail, Certified, Return Receipt Requested, First Class, postage fully pre-paid. Notices effectuated by personal service shall be deemed effective as of delivery of such notices. Notices effectuated by United States Mail shall be deemed effective the third (3<sup>rd</sup>) working day after deposit in the United States Mail. Notices hereunder shall be addressed as follows:

South Orange County Community College District Gary Poertner	McCarthy Building Co. Inc. Mark Mardock
28000 Marguerite Parkway	20401 S.W. Birch Street, Suite 300
Mission Viejo, CA 92692	Newport Beach, CA 92660
949-582-4678	949-851-8383

13.4 Disputes: Mediation and Arbitration In the event of a dispute between the parties as to performance of the work, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of the dispute, CM agrees to continue to diligently perform and provide services hereunder until completion of the work. If the dispute is not resolved, CM agrees it will neither rescind this Agreement nor stop the progress of the work. The DISTRICT and CM agreed that, in the event that a dispute comes to litigation, each party will bear its own legal expenses.

13.4.1 All claims, disputes or controversies arising out of or relating to the Project or to this agreement or the breach thereof shall be first attempted to be resolved through mediation. If mediation is unsuccessful, they will be decided by arbitration in accordance with the Construction Industry Rules of the American Arbitration Association then prevailing unless the parties mutually agree otherwise. No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, any additional person not a party to this Agreement except by written consent containing a specific reference to this Agreement and signed by the CM, District and any other person sought to be joined. Consent to arbitration involving an additional person or persons shall not constitute consent to arbitration of any dispute not described therein or with any person not named therein. This agreement to arbitrate shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

13.4.2 Notice of demand for arbitration shall be filed in writing with the other party to this Agreement in accordance with the rules of the American Arbitration Association. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based upon such claim, dispute or other matter in questions would be barred by the applicable statutes of limitation.

13.4.3 In any judicial proceeding to enforce this agreement to arbitrate, the only issues to be determined shall be those set forth in 9 U.S.C. Section 4 Federal Arbitration act and such issues shall be determined by the court without a jury. All other issues, such as, but not limited to, arbitrability, prerequisites to arbitration, compliance with contractual time limitations, applicability of indemnity clauses, clauses limiting damages and statutes of limitation shall be for the arbitrators whose decision thereon shall be final and binding. There shall be no interlocutory appeal of an order compelling arbitration.

13.4.4 The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

13.4.5 Unless otherwise provided, this Agreement shall be governed by the law of the state and county where the Project is located.

13.5 Severability. If any provision of this Agreement is deemed illegal, invalid unenforceable or void by any court of competent jurisdiction, such provision shall be deemed stricken and deleted herefrom, but all remaining provisions will remain and continue in full force and effect.

13.6 CM Accounting Records. Pursuant to and in accordance with the provisions of Government Code Section 8546.7 or any amendments thereto, all books, records, and files of the DISTRICT and the CM, including, but not limited to the costs of administration of this Agreement, shall be subject to examination and audit of the State Auditor at the request of the DISTRICT or as part of any audit of the DISTRICT for a period of three (3) years after final payment is made under this

agreement. During this time, CM shall maintain accounting records and make them available upon request of the DISTRICT for reproduction or inspection.

13.7 Confidentiality. The CM shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this Agreement.

13.8 Definitions.

13.8.1 Contract. A Contract for Construction awarded by the DISTRICT to a Contractor for the construction of a portion of the Project.

13.8.2 Contractor. A Contractor to the DISTRICT under a Contract awarded by the DISTRICT for construction of the Project.

13.8.3 Design Documents. The Drawings, Specifications, calculations and other work product and Instruments of Service prepared by or on behalf of the Architect for the Project. Design Documents include surveys, soil reports and other documents prepared for the Project by a licensed Architect or registered Engineer, whether under contract to the Architect or DISTRICT.

13.8.4 Architect. The Architect is Dougherty and Dougherty. References to the Architect include Dougherty and Dougherty and its consultants retained to prepare or provide any portion of the Design Documents.

13.8.5 Submittals. Shop Drawings, Product Data or Samples prepared or provided by a Contractor or a Subcontractor to a Contractor or suppliers illustrating some portion of work of the Project.

13.8.6 Site. The physical area for construction and activities relating to construction of the Project.

13.8.7 Construction Budget. The Construction Budget is the total costs allocated by the District for bidding and construction of the Project by the Contractor, exclusive of fees and costs of the Architect, CM and other consultants of the DISTRICT, Site acquisition costs and the costs of furniture, furnishing and/or equipment for the Project which are not included in the scope of the Contract. The Construction Budget established by the DISTRICT may be modified by the DISTRICT from time-to-time.

13.8.8 Construction Cost Estimates. Construction Cost Estimates are estimates of the then current costs of labor, materials, equipment and services plus a reasonable allowance for the Contractor profit, overhead and administrative cost as necessary to complete construction of the Project in accordance with the Design Documents. Construction Costs Estimates shall include a reasonable allowance for contingencies relating to market conditions at the time of solicitation of Contractor bids for the Project and Changes in the Work during construction of the Project; the allowance for contingency costs shall be consistent with the contingency established by the DISTRICT in the Project Budget, if any.

13.8.9 Construction Costs. The costs of labor, materials, equipment (inclusive of the Contractor's administrative costs/profit) necessary to complete construction of the Project.

13.8.10 Project Budget. The Project Budget is the total cost allocated by the District for the construction and all associated fees and costs including but not limited to architect, CM and other consultants, Site acquisition cost, bidding and advertising, plan approvals, permits, testing, inspection and the cost of furniture, furnishing and/or equipment. The project cost established by the DISTRICT may be modified by the DISTRICT from time to time.

13.8.11 Baseline Project Schedule. The Baseline Project Schedule is a written or graphic description prepared by the CM showing the various activities necessary to complete Project construction, and the sequencing of such activities. The Baseline Project Schedule shall be used to determine project duration and in negotiations with the contractor to arrive at the Master Construction Schedule.

13.8.12 Master Construction Schedule. A Construction Schedule is the written or graphic description of the scheduling, sequencing and interrelationships of activities necessary to complete a Contract. Master Construction Schedules are prepared by the Contractor for review by the CM and acceptance by the DISTRICT.

13.8.13 Construction Contract Documents. The Contract Documents issued by or on behalf of the DISTRICT under a Contract for construction of the Project. Construction Contract Documents include all modifications issued by or on behalf of the DISTRICT. Unless otherwise expressly stated, references to the Construction Contract Documents are referenced to all of the Contract Documents issued for the Contract awarded for Project construction.

13.8.14 Substantial Completion. Substantial Completion is when the Work of a Contract has been completed and installed and the Work can be used or occupied for its intended purposes, subject only to minor corrections, repairs or modifications.

13.8.15 Final Completion. Final Completion is when all of the Work of a Contract has been completed and installed (including items noted for correction, repair or modification upon Substantial Completion) and the Contractor has completed all other obligations to be performed on its part under the Contract.

13.9 Assignment. This Agreement may not be assigned or transferred by either Party without the prior written approval of the other Party, which approval may be withheld in its sole and absolute discretion. The sale or transfer of a majority membership interest in CM firm or the admission of new members to the CM firm which causes there to be a change in majority ownership and/or control of CM firm shall be deemed an assignment for purposes of this Agreement.

13.10 Third Party Beneficiary. Nothing contained in this Agreement is intended to make any person or entity who is not a signatory to this Agreement a third party beneficiary of any right created by this Agreement or by operation of law.

13.11 Exhibits. The Exhibits attached hereto are a part of this Agreement and are incorporated into the Agreement by this reference as if fully set forth herein.

13.12 Entire Agreement. This Agreement constitutes the entire agreement and understanding between the DISTRICT and CM concerning the subject matter hereof, replacing and superseding all prior agreements or negotiations, whether written or verbal. No term or condition of this Agreement shall be modified or amended except by writing executed by the DISTRICT and CM. This Agreement and the following enumerated documents constitute the entirety of the Agreement: The written body of the Agreement (pages 1-20), The RFP, the RFP Response, Exhibit "A" Rate Schedule and Exhibit "B" General

Conditions Items/Services. The written body of this Agreement shall take precedent over all other parts of this agreement in the case of conflict between the parts.

IN WITNESS HEREOF, the Parties have executed this Agreement as of the date set forth above.

"DISTRICT"

"CM"

South Orange County Community College District

McCarthy Building Companies, Inc.

By: \_\_\_\_\_

By: Mark M. Mardock

Name: Gary Poertner

Name: MARK M. MARDOCK

Title: Deputy Chancellor

Title: EXECUTIVE VICE  
PRESIDENT

Tax Payer I.D. 43-0399290



EXHIBIT A

Hourly Rate Fee Structure

Project Executive/Director	\$185
Project/Construction Manager	\$170
Project Superintendent	\$165
Asst. Project/Construction Manager	\$150
Project Engineer	\$135
Pre Construction Director	\$170
Senior Estimator	\$125
Scheduler	\$140
Clerical Support	\$ 55

EXHIBIT B

General Conditions Items for CMs Jobsite Offices

- Jobsite Trailer- provided by contractor
- 3 task chairs-provided by contractor
- 3 desks-provided by contractor
- Conference table-provided by contractor
- 8 stackable chairs for conference table-provided by contractor
- Plan Table-provided by contractor
- Plan Rack-provided by contractor
- 2- five drawer file cabinets – provided by contractor
- Internet Connection – provided by District
- Computers and necessary software- provided by Construction Manager
- Printer/Fax/Scanner/Copier-provided by the contractor
- Phone line/Phone – provided by the District
- Camera/Camcorder – provided by Construction Manager
- Cell Phones – provided by Construction Manager
- Water Service – provided by contractor
- Hard Hats – each provides own
- First Aid Kit – provided by contractor
- All necessary office supplies – provided by Construction Manager
- All necessary transportation costs – each provides own
- Trash containers for the Office - provided by contractor

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: Award of Bid: James B. Utt Memorial Learning Resource Center Renovation  
**ACTION:** Approval

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### **BACKGROUND**

On October 24, 2004 and June 22, 2009, the Board approved funding for the James B. Utt Memorial Learning Resource Center Renovation.

### **STATUS**

On February 11, 2010, forty-five bidders attended a mandatory job walk held at Saddleback College for Bid No. 1094, the James B. Utt Memorial Learning Resource Center Renovation project. Sixteen contractors submitted prequalifications with eleven contractors prequalified to bid. Nine bids were received and opened on March 31, 2010. The lowest bid meeting all specifications was submitted by Bayley Construction of Santa Ana, CA, in the amount of \$12,299,000, an amount lower than was originally projected, EXHIBIT A.

Staff has reviewed the bid and recommends award.

Funds are available in the approved James B. Utt Memorial Learning Resource Center Renovation budget which is \$16,139,000 state funded and \$4,002,000 funded through basic aid for a total of \$20,141,000.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 1094, and approve the agreement to construct the James B. Utt Memorial Learning Resource Center Renovation at Saddleback College to Bayley Construction, in the amount of \$12,299,000, EXHIBIT B.

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

**BID NO. 1094**  
**UTT MEMORIAL LEARNING RESOURCE CENTER**  
**SADDLEBACK COLLEGE**  
**APRIL 26, 2010**

<u>CONTRACTORS</u>		<u>AMOUNT</u>
<b>BAYLEY CONSTRUCTION</b> Santa Ana, CA	**	\$ 12,299,000
<b>WOODCLIFF CORP.</b> Los Angeles, CA		12,376,000
<b>EDGE DEV., INC.</b> Temecula, CA		12,595,538
<b>JAYNES CORP.</b> San Diego, CA		12,830,000
<b>USS CAL BUILDERS</b> Stanton, CA		12,994,000
<b>TAISEI CONSTRUCTION CORP.</b> Cypress, CA		13,437,922
<b>SUMMIT BUILDERS</b> Lakewood, CA		13,575,000
<b>C.W. DRIVER</b> Irvine, CA		13,630,000
<b>PINNER CONSTRUCTION CO.</b> Anaheim, CA		14,399,000

\*\*RECOMMENDED AWARD

**AGREEMENT – JAMES B. UTT MEMORIAL LEARNING RESOURCE CENTER RENOVATION, SC –  
BID NO. 1094**

THIS AGREEMENT, dated the 27<sup>TH</sup> day of April, 2010, in the County of Orange, State of California, is by and between South Orange County Community College District, (hereinafter referred to as "DISTRICT"), and Bayley Construction, 3730 S. Susan Street, Suite 200, Santa Ana, CA 92704, 714/540-8863, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as Bayley Construction according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of Twelve Million Two Hundred Ninety Nine Thousand and No/100 Dollars (\$12,299,000.).

4. The work shall be commenced on or before the fourteenth (14<sup>th</sup>) day after receiving the DISTRICT'S Notice to Proceed and shall be completed within four hundred sixty (460) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay

to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of two thousand dollars (\$2,000.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 64 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 64 of the General Conditions.

6. Termination for Cause or Non-appropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a non-appropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

7. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR's sole cost and expense, agrees to fully defend, indemnify and hold harmless, the DISTRICT, including but not limited to any of its governing board members, officers, employees, Construction Manager, Architect, and all other Agents and Representatives, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;

- (f) any failure to act in such a manner as to protect the DISTRICT and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the CONTRACTOR provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

8. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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and

Subject to the same limit for each person on account of one accident, in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Property Damage Insurance in an amount not less than	\$2,000,000
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Subcontractors of every tier	\$1,000,000
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Course of Construction Insurance without exclusion or limitation in an amount not less than	\$2,000,000
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Excess Liability Insurance (Contractor only)	\$2,000,000
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Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

### **Waiver Of Subrogation**

Contractor waives (to the extent permitted by law) any right to recover against the District, and its respective elected officials, officers, employees, agents, and representatives for damages to the Work, any part thereof, or any and all claims arising by reason of any of the foregoing, but only to the extent that such damages and/or claims are covered by property insurance and only to the extent of such coverage (which shall exclude deductible amounts) actually carried by the District.

The provisions of this section are intended to restrict each party to recovery against insurance carriers only to the extent of such coverage and waive fully and for the benefit of each, any rights and/or claims which might give rise to a right of subrogation in any insurance carrier. The District and the Contractor shall each obtain in all policies of insurance carried by either of them, a waiver by the insurance companies there under of all rights of recovery by way of subrogation for any damages or claims covered by the insurance.

### **Additional Insured Endorsement Requirements.**

The Contractor shall name, on any policy of insurance required the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. Subcontractors adshall name the Contractor, the District, their officers, employees, Construction Manager, Architect, and all other Agents and Representatives as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

9. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

10. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Ronald E. Bayley, whose title is President/CEO, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.



12. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Gary Poertner

Ronald E. Bayley

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Deputy Chancellor

President/CEO

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

734880

\_\_\_\_\_  
Contractor's License No.

\_\_\_\_\_  
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,  
if corporation)

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College: James B. Utt Memorial Learning Resource Center Renovation: Hire DSA Inspector of Record  
**ACTION:** Approval

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### **BACKGROUND**

On October 24, 2004 and June 22, 2009, the Board approved funding from basic aid for the James B. Utt Memorial Learning Resource Center.

California Administrative Code, Title 21, Division of the State Architect Regulations (DSA), requires that the District employ a qualified inspector of record for all DSA approved projects.

### **STATUS**

DSA determined that this project requires a Class 1 inspector. The District received nine proposals from inspection services firms for consideration. The project team consisting of the Architect of Record from gkkworks, the construction manager from McCarthy Building Company, college and district representatives reviewed the proposals. Four inspection firms were interviewed by the project team and Joyce Inspections and Testing, Inc. was selected to perform the inspection services.

Staff recommends hiring Joyce Inspections and Testing, Inc., specifically Mr. Rob Campbell, for a fee of \$256,824.00.

Funds are available within the approved project budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve an agreement (EXHIBIT A) with Joyce Inspections and Testing, Inc., to provide DSA Inspector of Record services for the James B. Utt Memorial Learning Resource Center Renovation at Saddleback College for the amount of \$256,824.

**CONSULTANT AGREEMENT  
FOR JAMES B. UTT MEMORIAL LEARNING RESOURCE CENTER RENOVATION  
INSPECTOR OF RECORD SERVICES**

This AGREEMENT is hereby entered into between the South Orange County Community College District, hereinafter referred to as "DISTRICT," and Joyce Inspections and Testing, Inc. 371 Magnolia Street, Costa Mesa, California 92627, (949) 650-8892, hereinafter referred to as "CONSULTANT."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by CONSULTANT: Inspector of Record services as required by Section 34 of the California Administrative Code, Title 21, Public Works, for the construction of the James B. Utt Memorial Learning Resource Center Renovation at Saddleback College.

2. **Term.** CONSULTANT shall commence providing services under this AGREEMENT on May 10, 2010, and will diligently perform as required until completion of the project.

3. **Compensation.** DISTRICT agrees to pay the CONSULTANT for services satisfactorily rendered pursuant to this AGREEMENT upon satisfactory completion of the services. CONTRACTOR will perform the services on an hourly basis at Eighty-Two & 00/100 Dollars/hour (82.00/hr), not to exceed Two Hundred Thousand Fifty Six Thousand Eight Hundred Twenty Four and No/100 Dollars (\$256,824.00).

4. **Expenses.** DISTRICT shall not be liable to CONSULTANT for any costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT
  
5. **Independent Contractor.** CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.
  
6. **Materials.** CONSULTANT shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.
  
7. **Originality of Services.** CONSULTANT agrees that all technologies, formulae, procedures, processes, methods ideas, dialogue, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services.
  
8. **Copyright/Trademark/Patent.** CONSULTANT understands and agrees that all matters produced under this AGREEMENT shall become the property of DISTRICT and cannot be used without DISTRICT's express written permission, except CONSULTANT shall distribute copies of his reports to DSA and other parties as required by California Administrative Code, Title 24.

DISTRICT shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the DISTRICT.

9. **Termination.** DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONSULTANT only for services rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the CONSULTANT or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONSULTANT; or (b) any act by CONSULTANT exposing the DISTRICT to liability to others for personal injury or property damage; or (c) CONSULTANT is adjudged a bankrupt, CONSULTANT makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONSULTANT's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONSULTANT. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. **Hold Harmless.** CONSULTANT agrees to and does hereby indemnify, hold harmless and the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

(b) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

11. **Insurance.** Pursuant to Section 10, CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million & no/100 Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than May 24, 2010, CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policy.

12. **Assignment.** The obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned by the CONSULTANT.

13. **Compliance With Applicable Laws.** The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state

and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. **Permits/Licenses.** CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. **Employment With Public Agency.** CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. **Entire Agreement/Amendment.** This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. **Affirmative Action Employment.** CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. **Non-Waiver.** The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. **Notice.** All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any

U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

DISTRICT:

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
Attn: Gary Poertner

CONSULTANT:

Joyce Inspections and Testing, Inc.  
371 Magnolia Street  
Costa Mesa, CA 92627  
Attn: John Joyce

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS 3<sup>rd</sup> DAY OF MAY, 2010.

South Orange County Community College District

Joyce Inspections and Testing, Inc.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Gary Poertner, Deputy Chancellor  
Typed Name/Title

\_\_\_\_\_  
Typed Name/Title

Taxpayer  
Identification Number



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Contract for Software Development  
**ACTION:** Approval

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### **BACKGROUND**

In January 2010, the final module of the four-year project to replace the Student Information System (SIS) was completed. Components of this project included the development of a data warehouse and integration with a new curriculum system.

### **STATUS**

In the process of implementing SIS, additional features were identified that will substantially improve the utility of the system for both students and staff. The features require the development of software for Saddleback College, IVC, and ATEP. These features include a course maintenance module and enhancements to Inform, the SOCCCD data warehouse system.

The attached contract, Exhibit A, identifies the projects to be completed at a cost not to exceed \$400,000.00. Funds are available through board-approved basic aid funding and the District IT budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the contract, Exhibit A, including the specified component projects and rate schedule, with Neudesic LLC in an amount not to exceed \$400,000.00.

*Item Submitted by: Dr. Robert Bramucci, Vice Chancellor, Technology & Learning Services*

## CONSULTANT AGREEMENT

### SPECIAL SOFTWARE ENGINEERING SERVICES

This AGREEMENT is hereby entered into between the South Orange County Community College District, a public community college district of the state of California, hereinafter referred to as ("DISTRICT"), and Neudesic LLC, a California limited liability company located at 8105 Irvine Center Drive, Suite 1200, Irvine, California, 92618, telephone 800-805-1805, hereinafter referred to as ("CONSULTANT").

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONSULTANT is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

#### I.

#### Scope Of Work

A. Overview. CONSULTANT shall provide the professional services specified herein for purposes of enhancing the District's Student Information System.

B. Services To Be Provided By CONSULTANT. Staff resource services, including software engineering, project management, software architecture, business and database analysis, and expert computer programming for the following software development projects:

1. SIS Enhancements
2. Data Warehouse

C. CONSULTANT's Staff. CONSULTANT shall submit for DISTRICT approval a resume of each of individual CONSULTANT assigned to work on this Agreement for prior written approval by the DISTRICT's two Associate Directors of Administrative/Academic Systems. CONSULTANT agrees to provide the DISTRICT with the resumes (qualifications, experience and education) at least two weeks prior to assigning the individual to work on this Agreement. The DISTRICT may choose to interview individual CONSULTANTS prior to approving them to work on this Agreement. CONSULTANTS' Senior Project Manager(s), Project Manager(s), Business Systems Analyst Lead(s), Senior Microsoft .NET Architect(s) and other lead positions need written approval from the an Associate Directors of Administrative/Academic Systems prior to beginning work on this Agreement. The DISTRICT

shall not be responsible for payment to CONSULTANT for the services of any individual who works on this Agreement without the DISTRICT's prior written consent.

D. Documentation. Functional and technical specification documentation shall be developed by CONSULTANT and delivered to DISTRICT for acceptance by the DISTRICT's Associate Directors of Administrative/Academic Systems. "Documentation" means the documents, manual and written materials (including end-user and technical manuals) developed pursuant to this Agreement. Formal review and acceptance of all written user and technical documentation is required. The documentation may be reviewed by the Associate Directors of Administrative/Academic Systems and designated DISTRICT IT staff and DISTRICT and College end users.

E. Methodology. All work must be completed following documented industry standard agile methodology, protocol and best practices and be previously approved by an Associate Directors of Administrative/Academic Systems. Methodology documentation should include the following sections:

1. Methodology overview.
2. Scope and resource management.
3. Process for defining functional and technical specifications.
4. Functional (product backlog) and technical specification documentation.
5. Functional and technical specification review and sign-off by DISTRICT stakeholders. These artifacts are to be consistent with an agile software development methodology. Stakeholders are identified DISTRICT business experts, Education and Support Services and IT technical staff.
6. Code review by DISTRICT IT staff.
7. Unit testing of source code modifications.
8. Module and functionality specific business testing scenarios.
9. Formal user acceptance and sign-off.

F. Quality Assurance And Testing.

During software development, CONSULTANT shall include a phase for quality assurance and testing of all Software. Quality assurance and testing must follow documented industry standard methodology, protocol and best practices and be previously approved by an appropriate District Associate Director Administrative/Academic Systems. Quality assurance and testing documentation should include the following:

1. Quality assurance and testing overview.

2. Module and functionality testing.
3. Modifications based upon quality control and quality assurance testing results. The CONSULTANT, DISTRICT IT and designated DISTRICT and college end users will conduct quality assurance testing.

4. Release Management:

Develop standards and practices for identifying and resolving billings for software defects, including regression bugs (both pre-release and post-release) and develop definitions of "mission critical" and "non-mission critical" bugs and timelines required for consultant to fix each. These will be developed by CONSULTANT and DISTRICT and included as Exhibit "A" to this Agreement, which is hereby incorporated by reference as if fully set out herein.

G. Deliverables And Modules.

Software Deliverables and Software Modules shall be as specified in writing by CONSULTANT and approved in writing by one of the DISTRICT's Associate Directors of Administrative/Academic Systems, as needed, based on decisions made during the design process and in consultation with the DISTRICT. "Software Deliverables" are defined as products, including, but not limited to, program source code, model/entity definitions, and build/migration instructions. "Software Modules" are defined as the functioning products of a software development project (a list of such projects is included in Section I.B. of this Agreement) as well as any and all functionality described in the As-Built Documentation delivered by CONSULTANT prior to "Go-live Software release."

Software documentation must be delivered and accepted by the DISTRICT prior to acceptance of software source code. Below is a general description of each Software Module. Additional functionality will be defined during the software development process, where such functionality fits within the allocated budget and schedule, as agreed upon and formally approved by Associate Directors of Administrative/Academic Systems and designated college end users.

<u>ITEM NO.</u>	<u>GENERAL DESCRIPTION</u>
<b>1. <u>SIS Enhancements</u></b>	The CONSULTANT will develop SIS enhancements as identified and prioritized by appropriate college staff and facilitated by the Associate Directors of Administrative/Academic Systems. These enhancements will include a course maintenance module for use by the college instructional areas. This is a staff augmentation effort where the deliverable will be all the enhancements the CONSULTANT can build within project funding constraints.
<b>2. <u>Data Warehouse</u></b>	<p>The CONSULTANT will provide the following Data Warehouse services:</p> <ul style="list-style-type: none"> <li>• Incorporation of a Financial data mart (ESCAPE data)</li> <li>• Development of End User Contributions to the Data Warehouse (“Dwidget” Project)</li> <li>• Expansion of data warehouse reporting on mobile devices</li> <li>• Create an Annual Review Process for Colleges</li> <li>• Create Student Learning Outcomes Reporting</li> <li>• Completion of State MIS data submission files and analysis reports</li> <li>• Knowledge Transfer of Data Warehouse Architect, ETL, Existing Processes for Reporting</li> <li>• Continuation of Metadata Project</li> </ul>

H. Progress Reports.

1. Project Management Review. Formal review and approval of overall project management resources and project management structure by DISTRICT is required. CONSULTANT shall provide written progress reports to the Associate Directors of Administrative/Academic Systems on a minimum of a quarterly basis, or more frequently if changes occur. One of the Associate Directors of Administrative/Academic Systems has authority to approve such progress reports for the DISTRICT.

2. Quality Assurance & Testing Plan Review. Formal review and approval of overall quality assurance and testing plans, approach and schedule by DISTRICT is required.

CONSULTANT shall provide written reports for each module. The reports will be reviewed by the Associate Directors of Administrative/Academic Systems. One of the Associate Directors of Administrative/Academic Systems has authority to approve such reports for the DISTRICT.

3. Monthly Progress Reports. CONSULTANT shall submit to the Associate Directors of Administrative/Academic Systems a detailed written monthly progress report describing the work performed during the reporting period.

I. Formal Progress Meetings.

CONSULTANT and DISTRICT shall conduct formal quarterly schedule of scope management and risk assessment meetings with senior CONSULTANT management. These meetings will involve CONSULTANT project manager(s) on site, other key CONSULTANT staff on site, DISTRICT Associate Directors of Administrative/Academic Systems. CONSULTANT shall provide in writing the following minimum information at the progress meetings:

- Complete and detailed account of the work completed (e.g., modules worked on, functionality developed, documentation written and reviewed, testing and quality assurance completed, involvement of DISTRICT IT staff, etc.) from the last quarterly meeting, as appropriate.
- Cumulative CONSULTANT personnel hours expended by position and dollar amount from the last quarterly meeting, as appropriate.
- Review of any issues and concerns that have arisen and approach to dealing with them or assistance needed from the DISTRICT from the last quarterly meeting, as appropriate.
- Written documentation for each module consistent with agile development methodology management reporting (e.g., Product Backlog, Sprint Backlog and Burndown Chart).
- Planning for the next quarter (e.g., project plan for next quarter software development, any changes in CONSULTANT personnel).

Additional information may be required and will be agreed upon between CONSULTANT and DISTRICT IT. These meetings shall occur at the Information Technology Department of the DISTRICT.

**II.**  
**Term**

CONSULTANT shall commence providing services under this AGREEMENT on May 3, 2010, and will diligently perform as required and complete performance including all acceptance testing by June 30, 2011.

### III. Compensation

DISTRICT agrees to pay the CONSULTANT on an hourly basis according to the Rate Schedule for services as defined above in I. Scope Of Work, section B, satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Four Hundred Thousand & no/100 (\$400,000.00). CONSULTANT shall perform services based on the hourly rates listed in the Rate Schedule. CONSULTANT shall invoice the DISTRICT bi-weekly, for efforts expended in the prior two-week period and include with each invoice a detailed description of services performed by each of CONSULTANT's personnel and subcontractors, if any. The DISTRICT shall have a fifteen (15) day period from the DISTRICT's receipt of each invoice in which to review, accept or dispute each invoice ("Invoice Review Period"). The DISTRICT shall notify the CONSULTANT within the Invoice Review Period of any concerns regarding the invoice in which case the Parties shall attempt to resolve the dispute in accordance with Article XXVI Disputes. In case of a dispute, if the dispute relates to only specific item(s) within an invoice, that portion of the invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes; the rest of the invoice will be processed for payment at the end of the respective Invoice Review Period. If the dispute is about the invoice in its entirety, then payment on the entire invoice will be withheld pending attempt to resolve the dispute in accordance with Article XXVI Disputes.

CONSULTANT shall submit an itemized invoice in duplicate indicating the Contract Number and charges in accordance with the Deliverables. Invoices are to be rendered only if the items or services have been furnished to and accepted by the DISTRICT. No payment will be made in advance of work performed. The burden of proof regarding disputes as to the accuracy of CONSULTANT invoices shall fall upon CONSULTANT.

The contract Rate Schedule is shown below.

**Neudesic Rate Schedule:**

<b>ROLE / REQUIRED EXPERIENCE</b>	<b>HOURLY RATE</b>
<b><u>MC - Senior Project Manager</u></b>	\$164
Experienced and proven senior project manager with at least 10 years experience managing Information Technology projects. Plans, directs and controls projects of 2,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Senior Project Manager role requires a hands-on approach to managing, directing and controlling successful Information Technology solutions.	
<b><u>EM - Project Manager</u></b>	\$154
Experienced and proven project manager with at least 7 years experience managing Information Technology projects. Plans, directs and controls projects of 1,000 work-hours or larger. Capable of serving in the role of a Business Systems Analyst, or working with a team of analysts to define project requirements and drive an appropriate solution design. The Project Manager role requires a hands-on approach to managing, directing and controlling successful software development projects.	
<b><u>PCBSA - Business Systems Analyst – Lead</u></b>	\$154
Responsible for maintaining the overall direction and coordination of the requirements gathering efforts for the development process. Develops the templates, approaches and methods used in the analysis and requirements gathering process. Participates in hands-on sessions with end users and organizational stakeholders. Responsible for the work products and quality control of the Business Systems Analysts working beneath them. Familiar with a variety of software development and requirements methodologies such as RUP, MSF, Scrum and Agile. Minimum experience of 7 years in the software requirements gathering space with at least the last 2 in an oversight role.	
<b><u>SCBSA - Business Systems Analyst</u></b>	\$139
Responsible for interviewing users and stakeholders to gather functional requirements of the software system. Records these interview sessions into documents that are executed by the development team. Should have a solid understanding of the organizational goals of the client as well as an understanding of the high level capabilities of the chosen technology palette. Strong communication skills and an ability to work within several development methodologies. Minimum of 3 years analysis and requirements gathering in the Microsoft technology space.	



**ACDEV - Senior Microsoft .NET Architect /Technical Lead**

\$164

Experienced and proven solutions architect and software engineer with at least 15 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for enterprise-level software solutions, developing enterprise architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Architect/Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**PCDEV - Senior Microsoft .NET Technical Lead**

\$154

Experienced and proven solutions architect and software engineer with at least 10 years experience designing and developing software solutions, and 6 or more years focused on Microsoft .NET technology. Capable of designing software architecture for software solutions, developing architecture components, developing full lifecycle solutions, leading and directing technology teams, mentoring technology teams. Responsible for the successful application of best practices, design patterns, and innovative solutions to each project they touch, the Technical Lead is expected to make well informed technology decisions for the projects. An expert in several software technology disciplines, this team member is also expected to participate in the development of the solution, and to assist other team members to solve difficult problems.

**SCDEV - Senior Microsoft .NET Developer**

\$139

Experienced and proven software engineer, with 6-10 years experience designing and developing software and 3-5 years experience developing Microsoft .NET applications for both Client/Server and web-based solutions. Capable of working independently or in a team to develop strong technology solutions using ASP.NET, WinForms, C#, VB.NET, and Transact-SQL, with a strong understanding of .NET Framework internals.

**CCDEV - Microsoft .NET Developer**

\$101

Software engineer with 1-3 years experience in developing web based and thick client applications within the Microsoft development stack. Knowledge of ASP .NET, c# .NET, and their interactions with HTML and SQL Server for business applications.

<b><u>CDWEB - Creative Director of Web Solutions</u></b>	\$154
<p>A proven and consistent creative force behind web solutions and rich media projects. A Creative Director of Web Solutions provides the creative direction for a project, according to the requirements of the users. The critical role of this person on a web project is to create the design concept (sample comps and/or animations) to define and refine the design of the overall user experience.</p>	
<b><u>SDWEB - Senior Web Designer</u></b>	\$111
<p>Experienced designer of user experience through web media. Skilled and proven in producing rich graphics, animation, and interactive media, consistently following and extending concept designs developed by a Creative Director. Experienced in working with web developers to integrate rich media with program code.</p>	
<b><u>PCDBA - Senior Database Architect</u></b>	\$154
<p>A database architect and business intelligence specialist with at least 10 years experience developing IT solutions. Capable of modeling enterprise databases, architecting database access and security practices, designing high-availability database and data warehouse solutions for the enterprise.</p>	
<b><u>SCDBA - Database Architect &amp; Developer</u></b>	\$139
<p>Creates application level functionality for the database elements of the application suite such as stored procedures, views, indexes and triggers. Ensures that the data elements are high performing and can accommodate the needs of the business logic and user interface modules. 5+ years of developing technologies on Microsoft SQL Server.</p>	
<b><u>PCQA - QA Director</u></b>	\$154
<p>Responsible for creating, planning and directing the quality assurance effort of the project. Works with the client to determine the needs of the user base and anticipated demands on the system. Creates test harnesses (load and functionality) and staging environments for the project. Oversees the defect tracking and resolution process for the project. Involved in key areas of the QA process in a hands-on role. 7+ years of QA work as a team member, with the last 2 in a managerial role.</p>	

**SCQA - Senior QA Engineer**

\$122

Self-directed in planning, documenting and executing test cases based on direct interaction with software developers, analysts and end-users. Able to create automated tests (load and functionality) as necessary. Able to manually test a software application according to project test plans and test scenarios. Able to perform rigorous exploratory testing (heuristics-based attacks) with little or no direction. Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 5+ years in a QA role.

**CCQA - QA Engineer**

\$101

Carries out the testing of the application on both a unit and integration level. Reports defects found into the issue tracking system and re-tests as remedies are deployed. Also responsible for carrying out the load tests for the application. 3+ years in a QA role.

**OFFRE – Offshore India Resource**

\$49

India resources perform the following roles as defined above: EM, ACDEV, PCDEV, SCDEV, CCDEV, SCQA, CCQA. The rate is a blended rate for and will be charged for all Offshore resources.

**IV.****Unapproved Expenses**

DISTRICT shall not be liable to CONSULTANT for any unapproved costs or expenses paid or incurred by CONSULTANT in performing services for DISTRICT.

**V.****Independent Contractor/Subcontractor Status**

CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONSULTANT's employees.

CONSULTANT has prime contractor responsibility; subcontractors may be used, but the CONSULTANT shall accept full responsibility for subcontractors' performance. The CONSULTANT shall identify all subcontractors, and describe the type of contractual arrangement with all subcontractors. The CONSULTANT shall be responsible for meeting all terms and conditions of this AGREEMENT. The DISTRICT reserves the right to approve/disapprove all subcontractors. In the event the DISTRICT determines that an employee of CONSULTANT or a subcontractor hired by CONSULTANT is unqualified, unruly, or in any way endangering the project, CONSULTANT shall remove the employee/subcontractor at the request of the DISTRICT. This provision shall apply to all CONSULTANT's personnel including the Senior Project Manager.

**VI.**  
**Expenses**

DISTRICT shall furnish, or reimburse CONSULTANT for DISTRICT approved expenses incurred for materials, equipment, supplies, travel and other items necessary to complete the services to be provided pursuant to this AGREEMENT. Reimbursement of expenses, including travel, will be subject to the DISTRICT's rules and procedures. CONSULTANT's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

Project complexity may require team members to travel to and from India. In addition, offshore India resources may need to travel to the DISTRICT offices. The DISTRICT agrees to pay Travel Expenses. Travel expenses shall include airfare, hotel, meals, Visa application and shipping fees, and ground transportation costs for the team of SOCCCD and Neudesic employees. CONSULTANT will provide an estimate of schedule of charges prior to travel. If schedule of charges is approved by DISTRICT, the DISTRICT will be obligated to pay not to exceed approved schedule of charges.

**VII.**  
**Originality Of Services**

CONSULTANT agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays, and video productions prepared for, written for, submitted to the DISTRICT and/or used in connection with this AGREEMENT, shall be wholly original to CONSULTANT and shall not be copied in whole or in part from any other source, except that submitted to CONSULTANT by DISTRICT as a basis for such services, or otherwise licensed or publicly released materials suitable for purposes of reasonable use in connection with services provided to DISTRICT by CONSULTANT pursuant to this AGREEMENT.

**VIII.**  
**Copyright/Trademark/Patent**

All originals and copies of the Work Product, as well as intermediate versions and working papers and all copyrights, trade secrets, know-how, patents, trademarks, and all other

intellectual property rights in the Work Product and all inventions embodied therein (collectively, the "Proprietary Rights") will be the exclusive property of DISTRICT and shall constitute trade secrets owned exclusively by DISTRICT. CONSULTANT hereby assigns and agrees to assign all Proprietary Rights to the DISTRICT, for no further consideration, and agrees to require all its employees, agents, and independent contractors to assign all Proprietary Rights to DISTRICT in a manner consistent with this AGREEMENT. CONSULTANT agrees to assist DISTRICT to register, enforce, and maintain any and all Proprietary Rights in any and all countries considered relevant by DISTRICT in its discretion. CONSULTANT agrees to execute and deliver all documents requested by DISTRICT in connection with such registration and enforcement, and to perfect any such rights in DISTRICT, its licensees, successors, and assigns. At no time, without the prior written consent of DISTRICT, will CONSULTANT use, copy, disclose to any third party, license, transfer, or otherwise exploit the Proprietary Rights. Further CONSULTANT will maintain the confidentiality of the fact that DISTRICT is pursuing development of the Work Product. CONSULTANT will use and maintain appropriate security measures to honor all of such obligations. CONSULTANT consents to the use of CONSULTANT's name in conjunction with the sale, use, performance and distribution of the matters produced under this AGREEMENT, for any purpose and in any medium.

#### **IX.**

#### **Warranty Of Conformity To Specifications**

CONSULTANT warrants that all Software Deliverables and Software Modules developed by CONSULTANT hereunder shall conform to the specifications provided in this Agreement ("Specifications"). During a period of six (6) months after final acceptance of each of the Software Deliverables and Software Modules by DISTRICT, CONSULTANT shall, at its own expense, provide programming services to correct defects that caused the Software Deliverables and/or Software Modules to fail to conform to the Specifications and that significantly affect performance (as defined in Exhibit "A") in accordance with those Specifications, provided that DISTRICT has notified CONSULTANT thereof and, upon inspection, CONSULTANT has found the Software Deliverables and/or Software Modules to be nonconforming.

#### **X.**

#### **Mutual Termination**

DISTRICT may, at any time, with or without reason, terminate this AGREEMENT. If DISTRICT terminates DISTRICT shall compensate CONSULTANT only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONSULTANT. Notice shall be deemed given when received by the either party or no later than three days after the day of mailing, whichever is sooner.

DISTRICT or CONSULTANT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by either party; or (b) any act by either party exposing the other party to liability to others for personal injury or property damage; or (c) Either party is adjudged a bankrupt, if either party makes a general assignment for the benefit of creditors or a receiver is appointed on

account of either party's insolvency. Written notice by either party shall contain the reasons for such intention to terminate and unless within ten (10) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the ten (10) days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by either party shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

The rights and remedies provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this AGREEMENT.

## **XI.** **Hold Harmless**

CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its Board of Trustees, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever, which may be incurred by reason of:

a. Any injury to or death of any person(s), or damage to or loss of any property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents; and/or

b. Any judgment or proceeding in which it is determined, or any settlement Contract arising out of the allegations, that CONSULTANT's furnishing or supplying DISTRICT with goods, components, programs, practices, or methods supplied by CONSULTANT under this AGREEMENT constitutes an infringement of any patent, copyright, trademark, trade name, trade secret or other proprietary or contractual right of any third party. The foregoing shall not apply unless DISTRICT has informed CONSULTANT as soon as practicable of the suit or action alleging such infringement. CONSULTANT shall not settle such suit or action without the consent of the DISTRICT. DISTRICT retains the right to participate in the defense against any such suit or action. The DISTRICT agrees to provide CONSULTANT with prompt notice of any such claims and to permit CONSULTANT to defend any claim or suit, and that it will cooperate fully in such defense.

## **XII.** **Insurance**

CONSULTANT agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONSULTANT and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONSULTANT agrees to provide an endorsement to

this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." No later than July 30, 2007 CONSULTANT shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONSULTANT agrees to name DISTRICT and its officers, agents and employees as additional insured under said policy. Consultant agrees to maintain workers' compensation insurance as required under the laws of the state of California.

**XIII.**  
**Assignment**

This AGREEMENT and/or the obligations of the CONSULTANT pursuant to this AGREEMENT shall not be assigned or otherwise transferred by the CONSULTANT, without the prior written consent of DISTRICT. Any attempt to make such an assignment without DISTRICT's prior written consent shall be void.

**XIV.**

**Compliance With Applicable Laws**

The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONSULTANT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONSULTANT, CONSULTANT's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

**XV.**

**Permits/Licenses**

CONSULTANT and all CONSULTANT's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

**XVI.**

**Employment With Public Agency**

CONSULTANT, if an employee of another public agency, agrees that CONSULTANT will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

**XVII.**

**Entire Agreement/Amendment**

This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

**XVIII.**

**Equal Opportunity Employment**

CONSULTANT agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

**XIX.**

**Non Waiver**

The failure of DISTRICT or CONSULTANT to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.



**XX.**  
**Notice**

All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT, the addresses of the parties are as follows:

**DISTRICT:**

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
Attn: Gary Poertner

**CONSULTANT:**

Neudesic, LLC  
8105 Irvine Center Dr., Suite 1200  
Irvine, CA 92618  
Attn: Jodi Schlessel

**XXI.**  
**Severability**

If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**XXII.**  
**Governing Law**

The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

**XXIII.**  
**Force Majeure**

Notwithstanding any other terms and conditions hereof, in the event that a Party is materially unable to perform any of its obligations hereunder because of severe weather, natural disasters, riots, wars, acts of terrorism, governmental action or other event of force majeure beyond such Party's control, then such Party shall, upon written notice to the other Party thereof, be relieved from its performance of such obligations to the extent, and for the duration, that such performance is prevented by such events; provided that such Party shall at all times use its best efforts to resume such performance.

**XXIV.**  
**Taxes**

CONSULTANT shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this AGREEMENT, and all applicable sales, use, excise, transportation, privilege,

occupational and other taxes applicable to furnish the work performance hereunder and shall save DISTRICT harmless from liability for any such contributions, premiums, and taxes for CONSULTANT employees and sub-contractors, if applicable.

**XXV.**

**Personnel Qualifications And Performance**

CONSULTANT shall furnish all personnel which may be required to perform the work outlined within this AGREEMENT. CONSULTANT is required to provide qualified personnel and maintain the skill and experience levels of personnel through the AGREEMENT term. All personnel assigned to this AGREEMENT shall be approved by the DISTRICT as specified in Section 1 herein.

**XXVI.**

**Disputes**

In the event of any disputes or disagreement between the DISTRICT and CONSULTANT with respect to the interpretation of any provision of this AGREEMENT, or to the performance of the parties under this AGREEMENT, each party shall appoint a designated representative to meet, in good faith, to resolve the dispute or to negotiate an adjustment to any provision of this AGREEMENT within two weeks from the date of the communicated dispute. The representatives shall meet as often as the parties deem necessary in order to gather and exchange all applicable information with respect to the matter in issue which the parties believe appropriate to its resolution. No formal proceeding for the judicial resolution of any dispute or disagreement may be commenced until the representatives conclude in good faith that an amicable resolution of the matter in issue through continued negotiation does not appear likely.

**XXV.**

**Attorneys' Fees And Interest**

In any dispute between the Parties, whether or not resulting in litigation, the party substantially prevailing shall be entitled to recover from the other party all reasonable costs, including, without limitation, reasonable attorneys' fees. In addition, such prevailing party shall be entitled to interest at ten percent (10%) per year from the date any amount should have been paid until the date such amount is paid.

**XXVI.**

**Records And Audit**

This AGREEMENT shall be subject to examination and audit for a period of one (1) year after final payment under this AGREEMENT. The examination and audit shall be confined to those matters connected with the performance of the AGREEMENT, including, but not limited to, the costs of administering the AGREEMENT. CONSULTANT shall maintain books, records, documents, and other evidence and accounting procedures and practices, sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be included in the performance of this AGREEMENT. CONSULTANT shall preserve and make available records to the DISTRICT and/or other representative agencies having a pecuniary or other bona fide interest in the AGREEMENT including designees of the interested parties for a

period of one (1) year from the date of expiration on this AGREEMENT or until released in writing from this obligation by the DISTRICT.

**XXVII.**  
**Conflicts Of Interest**

CONSULTANT shall not hire any officer or employee of DISTRICT to perform any service covered by this AGREEMENT. CONSULTANT affirms to the best of their knowledge that there exists no actual or potential conflict between CONSULTANT's family, business, or financial interest and the services provided under this AGREEMENT. In the event of change in either private interests or service under this AGREEMENT, any question regarding possible conflict of interest which may arise as a result of such change shall be raised with the DISTRICT.

**XXVIII.**  
**Security Of Existing District Information**

To preserve the security of campus automated information systems and confidentiality of data pertaining to students, faculty and staff, CONSULTANT and any subcontractors must exercise appropriate and adequate security precautions for such data and systems design information that is made available for the performance of this Agreement.

**XXXI.**  
**Compliance With Statutes And Regulations**

CONSULTANT warrants and certifies that in the performance of this AGREEMENT, it shall comply with all applicable statutes, rules and regulations and orders, including laws and regulations pertaining to labor, wages, hours and other conditions of employment, and applicable price ceilings, if any. Failure of the DISTRICT to insist on the strict performance of the terms, conditions, and agreements herein contained or any of them shall not constitute or be construed as a waiver or relinquishment of the DISTRICT's right thereafter to enforce strict compliance with any such terms, agreements or conditions, but the same shall continue in full force and effect.

**XXXII.**  
**Limitation of Liability**

Under no circumstances will NEUDESIC have any liability for any claim arising from or relating to this Agreement in excess of the amount paid to NEUDESIC by Client pursuant to this Agreement or received by NEUDESIC under any insurance policy required to be maintained herein. Neither Party shall have any liability for consequential, incidental, special or indirect damages (including loss of profit and business opportunities) regardless of whether the Party has been advised of, or is aware of, the possibility of such damages.

THIS AGREEMENT IS ENTERED INTO THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2009.

**South Orange County Community College District**    **Neudesic, LLC**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Gary Poertner/ Deputy Chancellor

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Social Security or Taxpayer  
Identification Number

**EXHIBIT A**

**Standards and practices for identifying and resolving billings rate schedules for Software Deliverables and Modules defects including regression bugs (both pre-release and post-release) and definitions of “mission critical” and “non-mission critical” bugs and timelines required for CONSULTANT to fix each.**

The two major intents of EXHIBIT A are:

1. To provide definitions, criteria and processes for reviewing and resolving two types of post-production issues with software developed by CONSULTANT:
  - a. mission critical issues
  - b. non-mission critical, but important issues
2. Establish acceptable levels of responsiveness by CONSULTANT to repair post-production, mission critical software issues.

3. To define a process and set of criteria for resolving claims for financial remuneration in consideration of mission-critical defects in work product found within a limited time after the work product is in full production release.

EXHIBIT A applies only when all of the following criteria are true:

- Software components and systems were designed, programmed and implemented by CONSULTANT pursuant to this AGREEMENT.
- Defect in software identified by DISTRICT was caused by an agent of CONSULTANT.
- Both DISTRICT and CONSULTANT agree that the identified defect in software meets the criteria stated herein for a “mission critical defect”.
- Defect in software was identified by DISTRICT more than 10 calendar days and less than 60 calendar days after the software was released to full production release.
- Defect in software is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

### **Definitions and Examples**

“Mission Critical Defect” shall mean any flaw in the software work product produced by CONSULTANT pursuant to this AGREEMENT that vitally impairs ability for DISTRICT to meet its operational mission as it relates to the intended purpose of said software, and whereupon such flaw is not explained by or caused by the requirements, business rules or design guidance provided to CONSULTANT by DISTRICT.

“Full Production Release” shall mean the single event or moment in time when the software system is made permanently available (and not in a pilot test) to all intended system users for real use in real operational procedures and transactions.

Examples of mission critical defects might include:

- SIS Student Accounts module failing to properly calculate account balance, leading to inaccurate financial records for many students.
- SIS Student Records module that corrupts or loses student grades, name, address, residency status or other similarly critical data elements that are key to records management and State or MIS Reporting requirements.

Examples of issues that are *not* mission critical defects include:

- SIS Student Grades module displaying typographical errors in the descriptive text shown on the faculty grade submission web page.
- SIS Student Accounts module failing to properly calculate account balance for one student transaction during an academic term (e.g. 1 in 50,000).
- A mismatched data value on a small percentage (<1%) of the records between the new SIS database and the clean records in the legacy Alpha database, where that data value does not affect State or MIS Reporting requirements, financial calculations, student transcripts or student enrollment rules.
- A web page that “does not look the way I would prefer”.

- A set of web pages that do not flow the way that some users would prefer, but is capable of performing the intended function, given the proper manual process and user willingness to operate the software.
- Any feature that functions as specified by the appropriately designated user design group, but does not function according to inconsistent, changed or improved thinking.

### **Defect Escalation Process**

DISTRICT will notify CONSULTANT in writing, and within two (2) business days of discovery, of any post-release defects that DISTRICT considers to meet the criteria for remuneration as set forth in EXHIBIT A. DISTRICT will present the necessary information to CONSULTANT to assist in evaluating the defect for EXHIBIT A consideration. For the purposes of repairing any identified post-release mission critical defect, CONSULTANT and DISTRICT will proceed with the escalated defect repair processes without waiting for billing resolution decisions, and CONSULTANT will respond to reported mission critical defects reported within the first 60 days after full production release with consultants to begin investigation and repair within 12 hours during the normal business week and within 24 hours on holidays and weekends. For the purposes of determining any alterations in CONSULTANT billing, within 30 days of written escalation, DISTRICT and CONSULTANT will review and mutually decide upon the disposition of any defect identified by DISTRICT to be a post-release, mission critical defect.

**Timely Resolution**

Once notified by DISTRICT of a post-release, mission critical defect, CONSULTANT shall either resolve the affected defect within five (5) business days from formal notification, or (in the event that said defect cannot be repaired in that time) provide a written justification for delay and advise DISTRICT of alternative measures that CONSULTANT and/or DISTRICT can take in a more timely manner. If CONSULTANT fails to provide a resolution or an alternative measure within this time window, CONSULTANT will discount contracted bill rate to 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect.

**Billing Effects**

For any defects that are escalated as described herein and are mutually disposed by DISTRICT and CONSULTANT to meet the criteria described herein, and only if CONSULTANT fails to provided a timely response, the following billing ramifications will take effect:

- CONSULTANT will discount the contracted hourly billing rate by 20% for any efforts expended by CONSULTANT in connection with resolving the affected defect, commencing from the date that CONSULTANT received notification from DISTRICT of the Defect Escalation.
- CONSULTANT will provide to DISTRICT a report of time spent by CONSULTANT in connection with resolving the affected defect.



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-5240 Associated Students' Organization

**ACTION:** Discussion/Approval

---

### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

### **STATUS**

One board policy is presented to the board for "Discussion/Approval." The new language and amendments to the board policy were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policy was presented to the Chancellor's Cabinet on March 11, 2010 for review and recommendation to the Chancellor and presented to the Board of Trustees for review and study at the March 25, 2010 board meeting.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for discussion/approval the board policy, as shown in EXHIBIT A.

# BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

5240  
STUDENTS

## ASSOCIATED STUDENTS' ORGANIZATION

The students of the district are authorized to organize Associated Students organizations. The Board hereby recognizes those associations as the Associated Students Irvine Valley College (ASIVC) and the Associated Students Government (ASG) Saddleback College (ASSC).

The college Vice President of Student Services and/or designee shall be responsible for the conduct and activities of the Associated Students organization, affiliated groups, and organizations in accordance with state laws and regulations and Board Policies and Administrative Regulations established by the district.

The Associated Students' organization is recognized as the official voice for the students in the College consultation process. It may conduct other activities as approved by the Chancellor or designee. The Associated Students' activities shall not conflict with the authority or responsibility of the Board or its officers or employees.

The Associated Students' organization shall be granted the use of district premises subject to such administrative regulations as may be established by the Chancellor or designee. Such use shall not be construed as transferring ownership or control of the premises.

Student activities, including Associated Students' organizations, are an integral part of every student's college experience. At the colleges they shall be planned with sufficient variety and frequency to provide an opportunity for all students to participate. Careful consideration, however, shall be given to developing programs so that they do not interfere with the instructional program. Students may develop additional co-curricular activities under the direction of the appropriate college administrator when there is a need for them. All student clubs and organizations shall operate under the auspices of the college's Associated Students' organization.

The Associated Students' organizations, affiliated groups, and organizations must comply with the currently approved Associated Students' organization's constitution and by-laws.

### Reference:

Education Code Section 76060

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Board Policy Revision: BP-5626 Independent Study, BP-5403 Associated Students' Elections

**ACTION:** Acceptance for Review and Study

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### **BACKGROUND**

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

### **STATUS**

Two board policies are presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes collegial consultation with the Academic Senates, pursuant to Title 5 Section 53200 et. seq.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on April 15, 2010 for review and recommendation to the Chancellor.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept for review and study the board policies, as shown in EXHIBITS A and B.

**BOARD POLICY**  
SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

**5626**  
STUDENTS

INDEPENDENT STUDY –REGULAR COURSE

~~For courses listed in the college catalogs a student may, because of special circumstances, petition to take the course on an individual independent study basis. A petition must be approved by the instructor who will supervise the contract study as well as by the division director and Office of Instruction. Petitions for regular (catalog listed) courses on an independent study basis are available in division offices. Completed petitions shall be filed no later than the tenth day of classes in the Office of Admissions and Records to complete enrollment (Calif. Ed. Code, Section 70902).~~

Students may be permitted to enroll in an independent study course when it has been demonstrated that the student can profit from such a course. A student may earn no more than nine (9) units in independent study at the college.

Reference:

Title 5, Sections 55230-55240, 55300 and 58003.1

# BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

5403  
STUDENTS

## ASSOCIATED STUDENTS' ELECTIONS

The Associated Students' organization at each college shall conduct annual elections to elect officers. The elections shall be conducted in accordance with procedures established by the Associated Students organization subject to the approval of the college President in consultation with the Vice President for Student Services.

Any student elected as an officer in the Associated Students' organization shall meet both of the following requirements:

- The student shall be enrolled in the District at the time of election and throughout his/her term of office, with the minimum required number of units or the equivalent, as required by each college.
- The student shall meet and maintain the minimum standards of scholarship established and published in the college catalog and the Associated Students' organization election packet.

Reference:

Education Code Section 76061

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Academic Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. **ACADEMIC EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. MEZA, RALPH, is to be employed as Counselor (Generalist & Articulation Officer), Pos #2960, Division of Counseling Services and Special Programs, Saddleback College, effective August 2, 2010. Approximate Salary Placement: Class II, Step 6. This is a replacement position for David Francisco, who received a change in status. (Exhibit B, Attachment 1)
- b. PIRES, MARCELO, is to be employed as Biological Sciences Instructor, Pos #1872, Division of Mathematics, Sciences and Engineering, Saddleback College, effective August 16, 2010. Approximate Salary Placement: Class V, Step 6. This is a replacement position for Dorina Iacino Tan, who retired. (Exhibit B, Attachment 2)

2. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Donelson, Susan	MPH/Public Health	Human Services/SC	II/6	05/24/10
<sup>1</sup> Goodman, Rich	MS/Corrections	Human Services/SC	V/30	08/23/10
Rampley, Taryn	MA/Anthropology	Anthropology/SC	II/6	08/23/10
Schreiber, Lezlie	MS/Education	Education/SC	II/6	08/23/10
Wollank, Ingrid	MA/Spanish	Spanish/SC	II/6	07/06/10

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

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<sup>1</sup> Full-time faculty CalSTRS retiree returning to teach part time.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

**2. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
<sup>2</sup> Day, Jenny	BA/Dance & Psychology	P.E./IVC	I/6	04/06/10

Equivalency is based on a Master of Fine Arts degree from the San Francisco Art Institute and a Bachelor of Arts degree in Psychology and Dance from the University of California, Santa Barbara. In 2004, Ms. Day was awarded certificates in Yoga teaching and Thai Yoga Therapy, from the White Lotus Foundation. She has been teaching Yoga since that time and has continued to stay current in the field by receiving training in meditation, Anusara alignment, and sound therapy.

**3. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Smith, Elizabeth A.	BA/Anthropology	Sign Language/IVC	I/6	08/31/09
<sup>3</sup> Steinriede, Lindsay	MA/Physical Ed	Physical Ed./SC	II/6	03/03/10

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Marinotti, Eva	PhD/Biology	<sup>4</sup> Nursing/SC	V/6	03/03/10

Equivalency is based on a Doctorate degree in Biological Sciences and a Master of Sciences degree in Nursing from the University of Sao Paulo, Sao Paulo Brazil, a Registered Nurses License and 43 units completed toward a Master of Sciences degree in Nursing at California State University, Dominguez Hills, CA. Within the last five years, Ms. Marinotti has performed direct patient care for both, Saint Josephs Hospital, Orange, CA and Saddleback Hospital, Laguna Hills, CA. Ms. Marinotti is qualified to be an assistant instructor under the <sup>4</sup>California Board of Registered Nursing regulatory code 1425(d).

<sup>2</sup> Emergency hire.

<sup>3</sup> Daughter of William Steinreide, Classified Coaching Aide and Academic Part Time Instructor for Physical Education, Saddleback College.

<sup>4</sup> Code 1425(d) states: "An assistant instructor shall meet the following minimum qualifications: (1) A Baccalaureate Degree from an accredited college which shall include courses in nursing, or in the natural or behavioral or social science relevant to nursing practice."



**A. NEW PERSONNEL APPOINTMENTS - Continued**

4. **ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Vann, Amber	AA/Baking & Pastry	P.E./IVC	I/6	03/21/10

Equivalency is based upon an Associate of Arts degree in Baking and Pastry from California School of Culinary Arts, Pasadena, California, and an Associate of Arts degree from Irvine Valley College plus coursework towards a Bachelor in Fine Arts degree in Art History from California State University, Long Beach. Ms. Vann has been a seasonal classified Coaching Aide for Irvine Valley College since January 2006 and will be an Instructional Assistant at Irvine Valley College for the women's tennis program in the Spring, 2010.

Yunes, Omar	BS/Physical Ed.	Adapted Kinesiology/SC	I/6	03/24/10
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Equivalency is based upon a Bachelor of Sciences degree in Physical Education from Gama Filho University in Rio de Janeiro, Brazil, and coursework towards a Master's degree from California State Polytechnic University, Pomona, California. He also holds certificates from the YMCA in health/fitness management, aquatics management, non-profit management, and as a lifeguard. Mr. Yunes was initially hired at this District under equivalency to teach swimming and adapted personalized fitness. He is proficient in soccer, coaching, and working with Special Olympics athletes.

**B. CHANGE OF STATUS**

1. **ADMINISTRATIVE EMPLOYMENT** (Ratified – Pursuant to Board Policy 4002.1)

- a. CHUMAN, JERILYN, ID #1141, Dean, Pos #1553, Academic Administrator Salary Column II, Step 6, Division of Counseling Services and Special Programs, Saddleback College, has been given a temporary change in status to Acting Vice President, Student Services, Pos #1569, Academic Administrator Salary Range III, Step 4, Office of Student Services, Saddleback College, effective April 5, 2010. This is a temporary replacement position for Lise Telson, who received a change in status.
- b. NELSON, TERENCE, ID #14942, Assistant Dean, Pos 3913, Academic Administrator Salary Column I, Step 2, Division of Counseling Services and Special Programs, Saddleback College, has been given a temporary change of status to Acting Dean, Pos #1553, Academic Administrator Salary Column II, Step 1, Division of Counseling Services and Special Programs, Saddleback College, effective April 5, 2010. This is a replacement position for Jerilyn Chuman, who received a temporary change in status.

**C. ADMINISTRATIVE REASSIGNMENT**

1. TELSON, LISE, ID #13047, Vice President for Student Services, Pos #1569, Saddleback College has retreated to the School of Guidance and Counseling, Irvine Valley College, as Counselor pursuant to Education Code 87458 and the District's adopted Administrator Retreat Rights Policy, effective April 5, 2010.

**D. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the **2009/2010 fiscal year**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Fong, Fleur	Facilitator, Emeritus Institute/IVC	\$ 1,721.00	03/01/10-05/20/10
Stinson, Amy	Trainer, eLumne Software/IVC	400.00	01/11/10-05/20/10

**E. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for **2009/2010 fiscal year**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Chatkupt, Terry	Develop DMA Wkshop/TP/IVC	\$ 300.00	04/01/10-05/15/10
Hare, Matthew	Musical Perform/Foundation/SC	1,875.00	01/14/10-05/15/10
Hare, Matthew	Perform SC Choral/Foundation/SC	300.00	05/01/10-05/01/10
<sup>5</sup> Mathur, Roopa	Develop DMA Wkshop/TP/IVC	300.00	04/01/10-05/15/10
Muresan, Branden	Musical Perform/Foundation/SC	1,725.00	01/14/10-05/15/10
Muresan, Branden	Perform SC Choral/Foundation/SC	350.00	05/01/10-05/01/10
Nielsen, Margaret	Act as Business Coach/Perkins/SC	3,750.00	01/11/10-05/21/10
Nin, Orlantha	Career Pathway Externship/CTE/IVC	900.00	01/25/10-03/31/10
Pinter, Gerald	Master Class Sax Demo/ASG/SC	250.00	05/03/10-05/05/10
Rosenn, Tristen	Musical Perform Concert/ASG/SC	200.00	02/18/10-02/18/10
Scott, Daniel	Dev. Entrepreneur, BS/FEP/IVC	2,700.00	01/04/10-05/21/10

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for **2010/2011 fiscal year**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Hagen, Gerard	Guest Musician/Foundation/SC	\$ 1,125.00	06/28/10-07/02/10
Hughes, Luther	Guest Musician/Foundation/SC	1,000.00	06/28/10-07/02/10
Johnson, Paul	Guest Musician/Foundation/SC	1,000.00	06/28/10-07/02/10
Meyer, Clifford	VTEA/Outreach Project/SC	1,548.90	08/24/09-05/21/10
Pinter, Gerald	Guest Musician/Foundation/SC	1,000.00	06/28/10-07/02/10
Rosenn, Tristen	Musical Perform/Foundation/SC	1,000.00	06/28/10-07/02/10
Sellers, Joel	Guest Musician/Foundation/SC	3,000.00	06/28/10-07/02/10

**F. ADMINISTRATOR CONTRACT EXTENSION**

1. The following South Orange County Community College District Administrators are to receive the specified contract extension, effective July 1, 2010.

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Contract</u>
		<u>Placement</u>	<u>Term/Yr.</u>
Bramucci, Robert	Vice Chancellor, Tech/Learning Svcs/Dist.	IV/3	06/30/2013
Bugay, David	Vice Chancellor, Human Resources/Dist.	IV/3	06/30/2013
Burnett, Tod	President/SC	IV/3	06/30/2013
Cipres, Elizabeth	Dean, Counseling Services/IVC	II/6	06/30/2013

<sup>5</sup> Not related to Dr. Raghu Mathur, Chancellor.

**F. ADMINISTRATOR CONTRACT EXTENSION - Continued**

1. The following South Orange County Community College District Administrators are to receive the specified contract extension, effective July 1, 2010.

<u>Name</u>	<u>Assignment</u>	<u>Salary Placement</u>	<u>Contract Term/Yr.</u>
Feldhus, Karima	Dean, Humanit/Lang's/Soc Sci/ Lib Svcs/IVC	II/6	06/30/2013
Lipold, Tony	Dean, PE, Kinesiology & Athletics/SC	II/6	06/30/2013
Nelson, Terence	Asst. Dean, Counseling Svcs/Spec Prog/SC	I/3	06/30/2013
Owens, Roger	Dean, Fine Arts/Bus Sci/Col. Online Ed/IVC	II/3	06/30/2013
Peebles, Randy	Provost/ATEP	III/3	06/30/2013
Shackleford, Keith	Dean, Health Sciences, PE & Athletics/IVC	II/6	06/30/2013

**G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. LEIGHTON, RONALD, ID #1153, Communication Arts Instructor, Pos #1601, Academic Faculty Salary Column V, Step 30, Division of Fine Arts and Media Technology, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 22, 1977)
2. MC LENDON, CURTIS L., ID #1108, Chemistry Instructor, Pos #1620, Academic Faculty Salary Column V, Step 30, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective May 21, 2010 and retirement effective May 22, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: August 22, 1977)
3. POERTNER, GARY, ID #10025, Deputy Chancellor, Pos #2592, Academic Administrator Salary Column V, Step 6, Office of Administrative and Business Services, District, resignation effective June 30, 2010 and retirement effective July 1, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: April 5, 1999)
4. ROBINSON, TERRILL, ID #1035, Physical Education Instructor, Pos #1664, Academic Faculty Salary Column V, Step 30, Emeritus Institute, Office of Instruction, Saddleback College, resignation effective May 31, 2010 and retirement June 1, 2010. Payment is authorized for any compensated time off. (Permanent Hire date: September 18, 1978)

**ATTACHMENT 1**

NAME: MARCELO N. PIRES

POSITION: BIOLOGICAL SCIENCES INSTRUCTOR  
Saddleback College  
Full-Time, Tenure-Track

EDUCATION:

Ph.D. Biological Sciences, Ecology and Evolutionary emphasis  
University of California, Riverside  
Riverside, CA

M.S. Biology, Evolutionary Ecology emphasis  
California State Polytechnic University  
Pomona - Pomona, CA

B.S. Biology  
(Summa Cum Laude) California State Polytechnic University  
Pomona, CA

EXPERIENCE:

Dr. Pires has taught over fifteen different courses as a part-time lecturer and adjunct instructor since 2007, including Human Physiology and Human Anatomy labs for Allied Health Sciences programs at Saddleback College and Citrus College; Anatomy and Physiology for non-majors at Mount San Antonio College; Comparative Functional Anatomy for non-majors California Institute of the Arts; Animal Behavior at Saddleback College; Basic Biology for majors and non-majors at California State Polytechnic University, Pomona, Mount San Antonio College, Citrus College and Saddleback College; Cell biology for non-majors, and Genetics at University of California, Riverside. As a graduate student, Dr. Pires served as a teaching assistant in six different courses, including Functional Anatomy of Vertebrates at University of California, Riverside and Vertebrate Zoology, and Invertebrate Zoology at California State Polytechnic University, Pomona. Dr. Pires has served as a mentor in the HHMI Weekend Research Experience for Community College Students at California State University, Fullerton, and at the McNair Scholar Program at California State Polytechnic University, Pomona. He has presented at conferences of professional scientific societies and at community outreach activities and has published scientific articles in peer-reviewed journals. He has also written a book chapter in *Ecology and Evolution of Poeciliid Fishes*, currently into production at University of Chicago Press. Dr. Pires has conducted extensive field work in California, Florida, Mexico, and Brazil for his research on pond turtles and poeciliid fishes.

FELLOWSHIPS AND AWARDS:

- 2007 Research Assistant/Mentorship Program (RAMP) Award – UC Riverside
- 2003-2005 Graduate Assistance in Areas of National Need (GAANN) Fellowship - Dept. of Education/UC Riverside
- 2002 Evolution, Ecology, and Organismal Biology Fellowship – UC Riverside
- 2001-2006 Dean's Fellowship Award – UC Riverside
- 2001 Larry K. McKane Outstanding Teaching Associate Award– Cal Poly, Pomona
- 2000 Tim Brown Memorial Award – Cal Poly, Pomona
- 1997 KPMG Peat Marwick Scholarship Award - Golden Key National Honor Society

**ATTACHMENT 2**

NAME: RALPH MEZA

POSITION: COUNSELOR (GENERALIST AND ARTICULATION OFFICER)  
Saddleback College  
Full-Time, Tenure-Track

EDUCATION:

M.A. Counseling  
California State Dominguez Hills  
Carson, CA

B.A. Psychology and Social Behavior  
University of California, Irvine  
Irvine, CA

EXPERIENCE:

Mr. Meza has been a full-time Counselor and Instructor in the Career and Transfer Center/Center for Teacher Excellence Program for Citrus College, Glendora, CA. since July, 2006, where he also served as Interim Coordinator in the Spring of 2007. He was a part-time Adjunct Counselor and Instructor from July 2004 to April 2006; a Student Services Coordinator from October, 1997 to April 2006; and a Transfer Center Specialist, from 1997 to 2001, in the University Transfer Center for Santa Ana College, Santa Ana, CA. Mr. Meza also worked full-time, from August, 1996 to September, 1997, as Family Advisor for the Orange Coast Interfaith Shelter, Costa Mesa, CA.

Mr. Meza has worked with students in all areas of academic and career planning in roles as counselor, instructor and coordinator. He has experience and knowledge in counseling and instruction of transfer students in a multicultural setting; assessment including career and Multiple Measures; strong knowledge and interest in online counseling and distance education technologies, training and experience in teacher education counseling; as well as extensive experience in outreach and recruitment of students. Mr. Meza is experienced in the use of online articulation related resources such as ASSIST and the CIAC website. He is experienced on career planning administration and interpretation of assessments such as the Myers-Briggs, and Strong Interest Inventories, and has utilized computer resources such as Eureka, Bridges, UC Pathways, CSU Mentor, Assist, ONET and College Source.

Mr. Meza has taught Career and Life Planning, and Transfer Planning courses, both in traditional and distance education formats, utilizing the Blackboard online system. He has direct experience with the curriculum development process, working on all phases of the process for a new counseling course, Counseling 142 Careers in Teaching. Additionally, he worked with the Articulation Officer and Program Coordinator on a new Associates degree in Liberal Studies, Elementary Teaching; and is currently involved in the Transfer task Force Committee, and participating in the Faculty Learning Institute at Citrus College.

As Interim Coordinator for the Center for Teacher Excellence, Mr. Meza was involved with all aspects of the Title V program, including budget, design of research initiatives, and event coordination. He collaborated with the grant partner, University of La Verne, on programs such as a new enrollment program for Citrus students to take upper division La Verne courses on the Citrus College campus. He was also responsible for coordinating and participating in the Careers in Teaching event at Citrus College.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 6.8  
DATE: 04/26/10**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

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**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A and Exhibit B.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
  - a. HANSEN, CHRISTIAN, is to be employed as HVAC Technician, Pos #3387, Facilities Maintenance, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 128, Step 1, 40 hours per week, 12 months per year, effective April 26, 2010. This is a replacement position for Randy Haun, who retired.
  - b. MEDRANO, MARTHA is to be employed as Custodian, Pos #1404, Facilities Custodial, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 1, 7.5% shift differential, 40 hours per week, 12 months per year, effective January 25, 2010. This is a replacement position for Donald Pifer, who received a change in status.
  - c. NGUYEN, THU THI is to be employed as Teacher Preparation Pipeline Project Grant Director (Categorical), Pos #4223, Office of Career Technical Education and Workforce Development, Irvine Valley College, Classified Management Salary Range 6, Step 1, 24 hours per week, effective April 7, 2010. This categorical position was approved by the Board of Trustees on September 24, 2009, with employment contingent upon the availability of funding by the Teacher Preparation Pipeline (TPP) grant.
  - d. <sup>1</sup>ROTZOLL, JONI is to be employed as Child Development Specialist, Pos #3927, Child Development Center, Office of Student Services, Irvine Valley College, Classified Bargaining Unit Salary Range 122, Step 1, 27.5 hours per week, 12 months per year, effective March 25, 2010. This position was approved by the Board of Trustees on July 30, 2008.
  - e. SABER, ARDALAN is to be employed as Admissions & Records Specialist I, Bilingual, Pos #3983, Office of Admissions, Records and Enrollment Services, Irvine Valley College, Classified Bargaining Unit Salary Range 116, Step 1, 23.5 hours per week, 12 months per year, effective April 19, 2010. This is a replacement position for Ruby Hazzard, who received a change in status.
  - f. WEISS, ELIZABETH is to be employed as Technical Preparation Project Grant Director (Categorical), Pos #4222, Office of Career Technical Education and Workforce Development, Irvine Valley College, Classified Management Salary Range 6, Step 1, 8 hours per week, effective April 7, 2010. This categorical position was approved by the Board of Trustees on August 24, 2009, with employment contingent upon the availability of funding by the Technical Preparation (Tech Prep) grant.

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<sup>1</sup> Rehired; Ms. Rotzoll worked in various permanent and temporary assignments intermittently for the District from August 25, 1980 through July 29, 1995, when she resigned.

**A. NEW PERSONNEL APPOINTMENTS - Continued**

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)

- g. <sup>2</sup>YUNT, SANDRA is to be employed as Senior Administrative Assistant, Pos #4204, Office of Administration, Advanced Technology and Applied Sciences, Saddleback College, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, 12 months per year, effective April 27, 2010. This position was approved by the Board of Trustees on October 26, 2009, in replacement of Executive Assistant, Pos #3424, eliminated on November 2, 2009.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Cornejo, Lisa	Payroll Specialist/District	127/1	04/01/10
<sup>3</sup> Lakow, William	Lead Auto Diagnostic Technician/SC	134/1	03/02/10
<sup>2</sup> Lakow-Oram, Gina	Administrative Assistant/SC	121/1	03/23/10
LeMaster, Nicole	Administrative Assistant/SC	121/1	04/05/10
Nuno, Silvia	Custodian/IVC	113/1	03/15/10
Snyder, Deborah	Accounting Assistant/SC	118/1	03/23/10
Taylor, Delainey	College Information Operator/SC	113/1	03/22/10

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Azar, Mursel	Matriculation Proctor/SC	\$ 16.00	03/01/10-06/30/10
Belot, Anthony	Project Specialist/SC	13.00	03/01/10-06/30/10
<sup>4</sup> Cosmakos, Rachel	Project Specialist/SC	16.00	04/15/10-06/30/10
Cubillos, Sandra	Project Specialist/SC	10.50	02/23/10-06/30/10
Dukes, Michelle	Project Specialist/SC	20.00	03/12/10-06/30/10
Dunn, Clara	Clerk, Short-Term/SC	10.00	03/30/10-06/30/10
Garcia, Javier	Project Specialist/SC	9.50	04/15/10-06/30/10
Grigsby, Shauna	Project Specialist/SC	16.00	04/05/10-06/30/10
<sup>5</sup> Felli, Kristen	Project Specialist/Dist.	20.00	03/09/10-06/30/10
Hartman, Sean	Project Specialist/IVC	10.50	02/01/10-06/30/10
<sup>6</sup> Hilton, John	Outreach Aide/SC	12.50	03/16/10-06/30/10

<sup>2</sup> Rehired; Ms. Yunt was a full-time, permanent Sr. Administrative Assistant in the School of Fine Art, Irvine Valley College from August 20, 1991 through December 8, 2000. She has worked various temporary assignments from March, 2009 to the present.

<sup>3</sup> Father and daughter are related respectively to I. Antonia Lakow (Wife/Mother), Human Resources Specialist, Office of Human Resources, District; Maria Lakow (daughter/sister), Administrative Assistant, Innovation Technology Center, Saddleback College; William Lakow (son/sister), Multimedia Technician, Office of College Technology, Saddleback College.

<sup>4</sup> Daughter of Pete Cosmakos, Independent Contractor, Community Education, Saddleback College and sister of James Cosmakos, Sr. Lifeguard, Community Education, Saddleback College.

<sup>5</sup> Daughter in law of Katie Felli, Senior Administrative Assistant, School of Business Sciences, Irvine Valley College.

<sup>6</sup> Son of Carol Hilton, Director of Fiscal Services, Office of College Fiscal Services, Saddleback College.



**A. NEW PERSONNEL APPOINTMENTS - Continued**

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2009/2010** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Hodosh, Seth	Adapted Kines. Aide/SC	\$ 12.50	03/15/10-06/30/10
<sup>7</sup> Hoormazdi, Mehrnoosh	Clerk, Short-Term/IVC	8.50	03/15/10-06/30/10
Kaeni Ghomi, Aghigh	Project Specialist/SC	9.50	04/15/10-06/30/10
McNulty, Peter	Coaching Aide/IVC	15.00	04/01/10-06/30/10
Meenaugh, Maureen	Project Specialist/SC	9.50	03/12/10-06/30/10
Mueller, Elizabeth	Project Specialist/SC	9.50	04/15/10-06/30/10
Ramos, Fara	Project Specialist/Dist.	20.00	03/23/10-06/30/10
Snyder, Deborah	Project Specialist/SC	10.50	03/24/10-06/30/10
Switzer, Michael	Project Specialist/SC	20.00	03/09/10-06/30/10
Taylor, Shane	Project Specialist/IVC	10.50	04/01/10-06/30/10
Tracey, Claire	Project Specialist/SC	20.00	03/11/10-06/30/10
Valencia, Danielle	Project Specialist/SC	18.00	04/15/10-06/30/10
Varho, Matt	TMD Aide/SC	20.00	03/15/10-06/30/10
Xhepa, Rovenia	Matriculation Proctor/SC	9.50	04/01/10-06/30/10
Yaganeh, Sami	Project Specialist/SC	9.50	04/15/10-06/30/10

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2009/2010** academic year.

<u>Name</u>	<u>Start/End Date</u>
Alzoubi, Basil	03/09/10-06/30/10
Argo, Albert Thomas	04/05/10-06/30/10
Gomez, Edgar	04/15/10-06/30/10
Najafi, Farzad	04/15/10-06/30/10
Nguyen, Nhi	04/15/10-06/30/10

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Corbett, Gabriel	CACT Educator/ATEP	\$ 68.89/hr	03/15/10-06/30/10
<sup>8</sup> Fong, Fleur	Comm. Ed./IVC	2500.00/cs <sup>9</sup>	04/05/10-06/30/10
<sup>7</sup> Fong, Sharon	Comm. Ed./IVC	2500.00/cs	04/05/10-06/30/10
Grimalda, Andrew	Comm. Ed./IVC	2500.00/cs	03/15/10-06/30/10
Heinze, Elizabeth	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10

<sup>7</sup> Sister of Mojgan Hoormazdi Mobarake, Clerk, Short Term, Office of Admissions, Records & Enrollment Svcs., Irvine Valley College.

<sup>8</sup> Sharon and Fleur Fong are sisters; both are Adjunct Faculty, Emeritus Institute at Irvine Valley College and Saddleback College respectively.

<sup>9</sup> Per Course

**A. NEW PERSONNEL APPOINTMENTS** - Continued

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2009/2010** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Johnson, Kane	Clin. Skills Spec./SC	\$ 30.00/hr	03/11/10-06/30/10
Kil, Joon	Comm. Ed./IVC	2500.00/cs	03/15/10-06/30/10
Lowe, Leslie	Comm. Ed./IVC	2500.00/cs	03/08/10-06/30/10
Mitchell, Lindsay	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
<sup>10</sup> Paretta, Alexandra	Sr. Lifeguard/SC	16.00/hr	04/01/10-06/30/10
Tran, Tummy	CACT Educator/ATEP	68.89/hr	03/22/10-06/30/10
Walker, Stacy	Model/SC	22.00/hr	03/09/10-06/30/10

**B. AUTHORIZATION TO ELIMINATE CLASSIFIED POSITION AND/OR POSITION NUMBERS**

1. FRONT OF HOUSE MANAGER, Pos #3843, Classified Bargaining Unit Salary Range 122, School of Fine Arts, Business Sciences and Online Education, Irvine Valley College seeks authorization to eliminate this part-time, 20 hours per week, 12 months per year position, from its staff complement, effective May 1, 2010. (Position approved: October 22, 2007)
2. TICKET OFFICE OPERATIONS MANAGER, Pos #3780, Classified Bargaining Unit Salary Range 122, School of Fine Arts, Business Sciences and Online Education, Irvine Valley College seeks authorization to eliminate this part-time, 20 hours per week, 12 months per year position, from its staff complement, effective May 1, 2010. (Position approved: August 27, 2007)

**C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

1. ADMINISTRATIVE ASSISTANT, Categorical, Classified Bargaining Unit Salary Range 121, Financial Aid, Office of Student Services, Irvine Valley College seeks authorization to establish and announce a part-time 25 hours per week, 12 months per year categorical position to its staff complement, effective April 27, 2010. This position will be funded by the Board Financial Assistance Program (BFAP) Administrative Allowance funds, with employment contingent upon the availability of these funds.
2. FINANCIAL AID SPECIALIST, Categorical, Classified Bargaining Unit Salary Range 125, Financial Aid, Office of Student Services, Saddleback College seeks authorization to establish and announce a part-time 25 hours per week, 12 months per year categorical position to its staff complement, effective April 27, 2010. This position will be funded by the Board Financial Assistance Program (BFAP) Administrative Allowance funds, with employment contingent upon the availability of these funds.

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<sup>10</sup> Sister of Francesca Paretta, Aquatic Aide, Community Education, Saddleback College.

**C. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION**

3. PERFORMING ARTS CENTER OPERATIONS MANAGER, Classified Bargaining Unit Salary Range 122, School of Fine Arts, Business Sciences and Online Education, Irvine Valley College seeks authorization to establish and announce a full-time 40 hours per week, 12 months per year position to its staff complement, effective April 27, 2010. (See Exhibit B, Attachment 1)

**D. AUTHORIZATION TO CHANGE A CLASSIFIED POSITION**

1. NETWORK SYSTEMS TECHNICIAN I, Classified Bargaining Unit Salary Range 132, Technology Services, Office of Instruction, Irvine Valley College seeks authorization to change work schedule for this position to part-time 29 hours per week, 12 months per year effective April 27, 2010. This position was approved by the Board of Trustees on June 22, 2009 for 40 hours per week, 12 months per year, and eliminated Technology Assistant, Pos #3352.

**E. AUTHORIZATION TO CHANGE ORGANIZATION REPORTING STRUCTURE**

1. Saddleback College is changing the organization reporting structure for the following Classified Management employee and assigned position from reporting to the Vice President of Student Services to begin reporting to the Director of Admissions, Records and Enrollment Services, effective April 5, 2010.

<u>Employee Name, ID#</u>	<u>Position Title</u>
<sup>11</sup> Erin Long, ID #10875	Acting Director of Student Affairs

**F. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT

- a. ARAUJO, ROBERTO, ID #13594, Night Custodial Supervisor, Pos #3043, Classified Management Salary Range 4, Step 2, 40 hours per week, 12 months per year, 5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, has been granted request to revert to Lead Custodian, Pos #3379, Classified Bargaining Unit Salary Range 119, Step 4, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, effective April 1, 2010, pursuant to Article 13.7 of the C.S.E.A contract. Change of status to Night Custodial Supervisor was approved by the Board of Trustees June 22, 2009.
- b. BARBOZA, MARIO, ID #16844, Groundskeeper, Pos #4148, Classified Bargaining Unit Salary Range 118, Step 1, 16 hours per week, 12 month per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, has been given a permanent change in status to Groundskeeper, Pos #2801, Classified Bargaining Unit Salary Range 118, Step 1, 40 hours per week, 12 months per year, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective April 9, 2010. This is a replacement position for Chad Brown.

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<sup>11</sup> Daughter of Jerilyn Chuman, Acting Vice President of Student Services, Saddleback College.

**F. CHANGE OF STATUS - Continued**

**1. CLASSIFIED EMPLOYMENT**

- c. LEEBURG, MARILYN, ID #1945, Instructional Assistant, Pos #3313, Classified Bargaining Unit Salary Range 122, Step 6, 19 hours per week, 10 months per year, Learning Assistance Program, Division of Liberal Arts and Learning Resources, Saddleback College has requested a temporary reduction in hours to 13 hours per week, effective March 22, 2010 through June 30, 2010..
- d. MEDRANO, MARTHA, ID #15570, Custodian, Pos #1404, Classified Bargaining Unit Salary Range 113, Step 1, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, has been given a permanent change in assignment to Custodian, Pos #4042, Classified Bargaining Unit Salary Range 113, Step 1, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, effective April 1, 2010, pursuant to Article 13.7 of the C.S.E.A. Contract. This is a replacement position for Rigoberto Aguilar.
- e. PIFER, DONALD, ID #2237, Lead Custodian, Pos #3379, Classified Bargaining Unit Salary Range 119, Step 1, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, has been granted request to revert to Custodian, Pos #1404, Classified Bargaining Unit Salary Range 113, Step 3, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, effective April 1, 2010, pursuant to Article 13.7 of the C.S.E.A contract. Change of status to Lead Custodian was approved by the Board of Trustees January 25, 2010.
- f. RODGERS, ANTHONY, ID #13685, Facilities Maintenance and Operations Manager, Pos #3931, Classified Management Salary Range 5, Step 5, 5% shift differential, Office of Physical Plant, Irvine Valley College, has been granted request to revert to Night Custodial Supervisor, Pos #3043, Classified Management Salary Range 4, Step 8, 40 hours per week, 12 months per year, 5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, effective May 1, 2010. Change of status to Facilities Maintenance and Operation Manager was approved by the Board of Trustees on September 22, 2008.

**G. OUT OF CLASS ASSIGNMENTS**

- 1. ARREOLA, JOSE, ID #1888, Groundskeeper, Pos #2794, Classified Bargaining Unit Salary Range 118, Step 6, 40 hours per week, 12 months per year, Facilities Grounds, Office of Physical Plant, Saddleback College, has been given a temporary change in assignment to Building Maintenance Worker, Classified Bargaining Unit Salary Range, 124, Step 4, 40 hours per week, Facilities Maintenance, Office of Physical Plant, Saddleback College, effective March 25, 2010. This is a temporary reassignment for Pablo Saldana, who was on leave.
- 2. BANGS, BARBARA ID #2535, Senior Buyer, Pos #3400, a temporary reassignment, Classified Bargaining Unit Salary Range 130, Step 5, 40 hours per week, Purchasing, Office of Administrative and Business Services, District, effective start date is March 23, 2010. This item was originally presented to the Board of Trustees on March 25, 2010 for the reassignment with a start of March 25, 2010.

**G. OUT OF CLASS ASSIGNMENTS - Continued**

3. BARTIROMO, JEANISE, ID #10642, Buyer, Pos #3263, a temporary reassignment, Classified Bargaining Unit Salary Range 126, Step 5, 40 hours per week, Purchasing, Office of Administrative and Business Services, District, effective start date is March 23, 2010. This item was originally presented to the Board of Trustees on March 25, 2010 for the reassignment with a start of March 25, 2010.
4. ENGELS, MICHAEL, ID #15360, Senior Administrative Assistant, Pos #3223, a temporary reassignment, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, Division of Counseling Services and Special Programs, Saddleback College, temporary assignment ended on March 9, 2010 and returned to permanent assignment as Career Services Technician, Pos #3487, Classified Bargaining Unit Salary Range 121, Step 4, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College effective March 10, 2010. This item was originally presented to the Board of Trustees on March 25, 2010 with an end date of March 5, 2010.
5. ENGELS, MICHAEL, ID #15360, Career Services Technician, Pos #3487, Classified Bargaining Unit Salary Range 121, Step 4, 40 hours per week, 12 months per year, Division of Counseling Services and Special Programs, Saddleback College, is to be given a temporary change in assignment to Senior Administrative Assistant, Pos #3365, Classified Bargaining Unit Salary Range 127, Step 2, 40 hours per week, Student Development, Office of Student Services, Saddleback College, effective May 6, 2010. This is a temporary reassignment for Connie McClain, who retired.
6. ESPARZA, JOAQUIN, ID #16243, Lead Custodian, Pos #3306, a temporary reassignment, Classified Bargaining Unit Salary Range 119, Step 1, 40 hours per week, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College, temporary assignment ended on March 14, 2010 and returned to permanent assignment as Custodian, Pos #1392, Classified Bargaining Unit Salary Range 113, Step 1, 40 hours per week, 12 months per year, 7.5% shift differential, Facilities Custodial, Office of Physical Plant, Saddleback College effective March 15, 2010.
7. FAIN, TRICIA, ID #14834, Senior Administrative Assistant, Pos #3541, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, 12 months per year, Office of the President, Saddleback College, has been given a temporary change in assignment to Executive Assistant, Pos #3008, Classified Management Salary Range 4, Step 1, 40 hours per week, Office of the President, Saddleback College, effective February 22, 2010 through to end on March 5, 2010. This is a temporary reassignment for Sophie Miller, who was on leave.
8. LANDINGHAM, GABRIELLA, ID #13553, Administrative Assistant, Pos #3290, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 Months per year, Office of Physical Plant, Saddleback College, is to be given a temporary change in assignment to Senior Administrative Assistant, Pos #3223, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, Division of Counseling Services and Special Programs, Saddleback College, effective March 22, 2010. This is a temporary reassignment for Mary Anstadt, who was given a permanent change in status.

**G. OUT OF CLASS ASSIGNMENTS** - Continued

9. MALAGON, SANDRA, ID #10314, College Information Operator, Pos #3356, Classified Bargaining Unit Salary Range 113, Step 6, 40 hours per week, 12 months per year, Office of Student Services, Saddleback College, is to be given a temporary change in assignment to Senior Administrative Assistant, Pos #3365, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Student Development, Office of Student Services, Saddleback College, effective March 22, 2010 through May 5, 2010. This is a temporary reassignment for Connie McClain, who retired.
10. YANG, KAREN, ID #15183, Counseling Office Assistant, Pos #3883, Classified Bargaining Unit Salary Range 127, Step 1, 25 hours per week, 12 months per year, Matriculation, Division of Counseling Services and Special Programs, Saddleback College, is to be given a temporary change in assignment to Senior Matriculation Specialist, Pos #3638, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Matriculation, Division of Counseling Services and Special Programs, Saddleback College, effective April 5, 2010. This is a temporary reassignment for Brooke Sauter, who was given a permanent change in status.

**H. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. SKAFF, PENELOPE, ID #9356, Acting Community Collaborative Grant Director (Categorical), Pos #4144, Classified Management Salary Range 6, Step 1, 20 hours per week, 12 months per year, Office of Student Services, Saddleback College, resignation effective June 30, 2010.

**I. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Advanced Technology and Applied Science, Saddleback College

Ansley, Brandon	Beck, Emily	Blyleven, Shannon
Cherone, Dani	Colombatto, Nicolas	DeVries, Cali
Dunham, Taylor	Gomez, Lacy	Graff, Allyson
Grundy, James	Iler, Stuart	James, Genevieve
Jastrzebski, Andrea	Johnson, Nicholas	Johnson, Nicole
Kebler, Andrew	Lowe, Kristen	Mak, Joyce
Maul, Kevin	Pagal, Sloane	Pritchard, Heather
Querry, Cole	Reed, Erin	Scott, Andrew
Sobotor, Jonathan	West, Brittany	

Emeritus Institute, Saddleback College

Hsu, Helena	McPhillips-Drillick, Marjorie
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Fine Arts, Saddleback College

Baquiero, Stephanie	Mason, Glenda	Mason, Tarah
Meredith, Susan		

College Foundation, Saddleback College

Shirme, Ethan

**I. VOLUNTEERS - Continued**

1. The following individuals are to be approved as Volunteers for the 2009/2010 academic year.

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Boyd, Russell                      Burke, Gail                      McGillicuddy, Sean

Health, Physical Education and Athletics, Irvine Valley College

Beaulieu, Claire

Office of Information Technology, District

Elhedeny, Ahmed

Learning Assistance Program, Irvine Valley College

Arnold, Paul

Life Sciences, Irvine Valley College

Ortiz, Priscilla

Mathematics, Sciences and Engineering, Saddleback College

DuBois, Dawn                      Gentry, Beau                      Hudhall, Jessica  
Pehlivan, Yusuf                      Schneider, Lisa

School of Physical Sciences and Technology, Irvine Valley College

Minot, Mason                      Rystov, Alice

Veterans Office, Saddleback College

Champ, Kelly

**ATTACHMENT 1**

South Orange County Community College District

**PERFORMING ARTS CENTER OPERATIONS MANAGER – Classified Bargaining Unit Salary Range 122**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

**SUMMARY DESCRIPTION**

Under general supervision from the Dean of Fine Arts or an administrative designee, participates in planning, coordinating, implementing, and overseeing assigned programs, projects, and/or initiatives for College ticket office and front of house operations including the lobby, auditorium, box office, and other public areas; coordinates and oversees volunteers and temporary staff; and prepares a variety of reports related to area of assignment.

**REPRESENTATIVE DUTIES**

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Participate in planning, coordinating, implementing, and overseeing assigned College ticket office and front of house operations; ensure the smooth operation of the front of house and ticket office; participate in the development and implementation of program goals, objectives, policies, procedures, and priorities; develop strategies for the achievement of these goals.
2. Function as Front of House Manager for assigned events; supervise the front-of-house activities in assigned venues; attend all performances, directing front-of-house operations and staff; ensure a safe and positive environment for all events.
3. Determine staffing needs and work schedules for assigned events; provide or coordinate staff training; assign and oversee appropriate theatre staff in front of house operations in campus auditorium including ushers, concessions, ticket sellers, and ticket takers; ensure that appropriate front of house staff levels are maintained to adequately service all auditorium users.
4. Coordinate, oversee, and participate in the sale of tickets by phone, mail, or in person; collect and count money received for all ticket office events; verify transactions; prepare and verify bank deposit; coordinate weekly deposits with Business Offices staff; audit and prepare regular fiscal reports for ticket office operations.
5. Ensure the safety of patrons, volunteers, and staff through the proper implementation of emergency procedures.
6. Prepare a variety of performing arts reports including house counts, ticket sales counts, lost and found, and patron feedback.
7. Coordinate assigned activities with other Fine Arts staff, divisions, and outside agencies.
8. Coordinate the use of the lobby for receptions including set up, decoration, food preparation, and clean up.
9. Conduct tours of the Performing Arts Center for interested groups in coordination with the Theatre Production Manager; conduct comprehensive tours for volunteers as necessary.
10. Report and follow through on any malfunctions and safety concerns in the lobby and auditorium to campus management.
11. Ensure adequate advertising through display unit, brochures, and posters in the lobby, and website advertisements for upcoming events.



South Orange County Community College District  
Page 2 – Performing Arts Center Operation Manager

### REPRESENTATIVE DUTIES

12. Coordinate front of house operations for special events such as festivals, award ceremonies and internal social events.
13. Maintain lost and found for the Performing Arts Center.
14. Work closely with performing arts managers to meet special needs or requirements for various events and performances.
15. Respond to inquiries and requests for information; investigate complaints and recommend corrective action as necessary to resolve complaints.
16. Perform related duties as required.

### QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

Theatre operations and procedures, and ticket office management and front of house techniques for a performing arts facility.

Principles and practices of customer service.

Principles of theatre management.

Methods and techniques of accounting, cashiering and bookkeeping.

Scheduling and coordinating of ushers, volunteers, ticket sellers, ticket takers, and concessionaire staff.

Principles of supervision and training.

Methods and techniques used in public relations and marketing.

Basic mathematical principles.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

General aspects of theatre production.

Safety hazards and preventative measures particular to theatre management.

#### Ability to:

Oversee ticket office and front of house theatre operations in an effective and business-like manner.

Select and schedule volunteers and temporary employees.

Recommend and implement goals, objectives, policies, and procedures for providing front of house operations.

Perform basic and complex mathematical functions with speed and accuracy.

Resolve patron problems in a prompt and efficient manner.

Exercise good judgment, courtesy, and tact with staff and the public.

Represent the Performing Arts Center positively to the public.

Count and verify money received and corresponding transactions.

Provide customer service over the phone and in-person.

Work varying hours, remain calm in stressful situations, and stand for extended periods of time.

Operate and use modern office equipment including a computer and various software packages.

Prepare clear, concise, and comprehensive reports.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District  
Page 3 – Performing Arts Center Operation Manager

EDUCATION AND EXPERIENCE GUIDELINES - Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by some specialized training in theatre arts or a related field.

Experience:

Two years of theatre arts experience that demonstrates the ability to effectively organize and oversee the work of volunteers.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in a theatre setting; extensive public contact. Positions may be required to work evenings and weekends

Physical: Primary functions require sufficient physical ability and mobility to work in an office and theatre setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

New Position: Created by *Johnson & Associates*, April, 2010  
Approved by the Board of Trustees:

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Recess to Public Hearing – SOCCCD Faculty Association Proposal  
**ACTION:** Public Hearing

---

**BACKGROUND**

On March 25, 2010, the Board of Trustees received and accepted the initial proposal from the SOCCCD Faculty Association.

**STATUS**

The Board will conduct a public hearing to provide an opportunity for the public to comment on the SOCCCD Faculty Association's proposal (Exhibit A).

An Initial Proposal to Amend and Modify the  
*SOCCCD Academic Employee Master Agreement*

SOCCCD Faculty Association

March 22, 2010

**Article VI: Association Rights**

Revise amount of reassignment available for Association business

**Article XIV: Assignment, Contract Year, Hours of Service, and Professional Duties**

Establish compensation for SLO development, maintenance and evaluation

**Article XV: Workload**

Complete revision (begun in previous negotiations) of lecture/lab/tutorial loading levels  
Revise and standardize faculty department chair workload and compensation

**Article XXIX: Leaves**

Revise sick-leave deduction process

**Article XXX: Wages**

Redesign faculty salary schedule

**Article XXXI: Retired Faculty Benefits**

Establish retirement incentive plan for senior faculty members

**TO:** Board of Trustees  
**FROM:** Dr. David Bugay, Vice Chancellor, Human Resources  
**RE:** Chancellor Hiring Consultant  
**ACTION:** Approval/Ratification

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**BACKGROUND**

The Board of Trustees has appointed the Community College Search Services (CCSS) as the consultant to work with the Board of Trustees in the recruitment of our next Chancellor.

**STATUS**

As part of the services of our Consultant they will bring reports to the Board of Trustees as part of an update or items that require Board action. The Chancellor's Hiring Committee will have met prior to the meeting of the Board of Trustees and may have recommendations to the Board. These recommendations may require action by the Board.

**RECOMMENDATION**

The Vice Chancellor, Human Resources recommends that the Board of Trustees review the recommendations of the Consultant and take appropriate action.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Hiring of Relatives  
**ACTION:** Information

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**BACKGROUND**

On February 22, 2010, the Board of Trustees requested a report on the status of the hiring of related employees, including information on the effectiveness of current district policies and processes developed to prevent nepotism.

**STATUS**

Attached as Exhibit A is a report prepared by Dr. David Bugay, Vice Chancellor, Human Resources, on the hiring of relatives. Also Included for your review and information are Exhibit B, Board Policy 4011.2, Confidentiality and Conflicts of Interest in Hiring; Exhibit C, Board Policy 4003, Employment of Relatives; Exhibit D, a list of all related permanent full-time and part-time employees; and Exhibit E, a list of all temporary employees related to other permanent or temporary SOCCCD employees.



TO: Board of Trustees

FROM: Dr. David Bugay  
Vice Chancellor, Human Resources

DATE: April 26, 2010

SUBJECT: Report on Employment of Relatives

## **I. REQUEST FOR REPORT**

On February 22, 2010 the South Orange County Community College District (SOCCCD) Board of Trustees approved a request for a report on the issue of administration of the District policy on Employment of Relatives. Further, the request asked for information on Board Policy 4003, Employment of Relatives; and actions taken to administer the policy, including information on any violations of policy. The Board asked for a review of steps taken by the District to ensure that there is no opportunity for nepotism in the District hiring process. In addition, the Board requested a list of names of all full-time and part-time faculty, administrators, classified managers and classified staff employed by SOCCCD who are related to other employees.

Note: A previous report, which provided information on the employment by SOCCCD of relatives, was presented to the Board of Trustees on February 20, 2008.

## **II. HIRING PROCESS**

The District utilizes policies and engages in practices to avoid nepotism. Nepotism, according to the Merriam-Webster Dictionary, is defined as “favoritism (as in appointment to a job) based on kinship.” The District employs three safeguards to prevent nepotism: Board Policies, the Application Process and Enforcement.

### **A. Board Policies**

Board Policy 4011.2, Confidentiality and Conflict of Interest in Hiring defines and lists criteria covered in this policy. Board Policy 4011.2 has three provisions to prevent favoritism toward relatives.

- It precludes any relative of any applicant from participation in any selection process.
- Every person on the hiring committee is required by BP 4011.2 to disclose any family relationship with any applicant.

- All hiring committee members must sign a statement that they have received and read BP 4011.2 and are free of any conflicts of interest. A copy BP 4011.2 follows as Exhibit B.<sup>1</sup> and includes the statement verbiage.

The Board Policies on hiring, in conjunction with BP 4011.2, prohibit anyone with a relationship to an applicant from serving on the Hiring Committee.

Another critical safeguard is BP 4003, Employment of Relatives. This expressly prohibits any employee from recommending or influencing any personnel decision involving a relative. The policy also prohibits the relative from supervising another relative within the same department. Please see Exhibit for a copy of BP 4003.

## **B. Applications**

In addition to Board Policies noted above, each application for every position asks the question, “Do you have any relatives who are currently employed by this District?” This is a required question on the application; the application cannot be submitted without answering this question.

If the applicant answers “yes” to this question, the applicant must supply the relative’s name, the applicant’s relationship to the relative, and the relative’s worksite. A copy of a sample application is provided.

Applicants certify under penalty of perjury that the information they have disclosed is true and complete. Further, applicants agree that any false or incomplete statements or omissions could lead the District to reject the applicant or, if hired, constitute cause for immediate dismissal.

## **C. Administration of the Employment of Relatives**

The Office of Human Resources (OHR) rigorously enforces the Board policies and closely monitors the hiring process. Specifically, OHR reviews every application to determine whether any applicant has noted any relationship to a current District employee. If there is such a disclosure, OHR ensures that the relative has no role whatsoever in the hiring process.

Further, at the orientation meeting for the hiring committee, the HR representative reviews the Conflict of Interest Statement referenced in BP 4011.2. The HR representative specifically reviews what constitutes a conflict of interest, including any relationship with any applicant. All hiring committee members must sign the Conflict of Interest Statement affirming that they have no conflict of interest and therefore no relationship with any applicant.

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<sup>1</sup> It is also important to note that although the District can prohibit employees from influencing any personnel decision involving relatives, as a matter of law the District cannot prohibit (or even discourage) employment of relatives. Rather, all individuals have an equal opportunity to apply for positions within the District, and to ensure that all applicants are treated equally; the District enforces its policies regarding involvement in the hiring process by related individuals.



For each appointment, OHR verifies no immediate family member directly supervises another immediate family member according to BP 4003. Even if the District hires a related individual, there is a layer of protection against nepotism to ensure that no relative directly reports to another relative.

#### **D. Actions Taken**

There have been some cases where potential violations of the Employment of Relatives have occurred. Following are two examples where this has occurred. Corrective action was taken to ensure District policy supported and enforced.

In one case, where we identified a potential conflict of interest with a relative temporarily supervising a relative, we worked with the College to revise the reporting structure. In another case we became aware of a violation of policy where an employee was under the supervision of a relative. The employee was immediately transferred to another supervisor and disciplinary action was taken with the administrator.

In addition, OHR now monitors the make-up of negotiating teams to ensure there is no conflict of interest regarding the establishment of wages.

#### **E. Summary of Hiring Process**

These three elements: Board Policies, Applications and Enforcement are comprehensive. At each step of the process – application, hiring committee, and appointment – individuals are required to affirmatively disclose any relationships, so that OHR can effectively ensure that no related individuals are involved in the hiring or appointment process. If there is any evidence of any relationship, OHR will immediately disqualify the related individual from the personnel decision. Failure to disclose such a relationship could subject the applicant to rejection or immediate dismissal if already hired, and the employee to discipline for violating the Conflict of Interest Statement.

### **III. ANALYSIS**

#### **A. Scope of Report**

While we have a comprehensive system for enforcement of our Board Policies, there is some reliance on self-reporting. Although applicants are required to disclose any relationships with current District employees, it is not always possible to verify a relationship if it is undisclosed.

This report relies on known data voluntarily disclosed by employees and prospective employees. Although the OHR has verified the accuracy of all the listed related employees in this report, there is no guarantee there are not other related employees within the District that simply have not disclosed this information.

#### **B. Scope of Report – Inclusion of Temporary Employees**

To ensure this report is as thorough and inclusive as possible, we have included a listing of temporary employees. Temporary employees may work for a week, a summer or a

semester. They include part-time faculty members, substitute employees and even summer staff to support the various programs on campus. This list of employees fluctuates from month to month depending on the length of their term of employment and time of the year.

### **C. Listing of Relatives**

Exhibit D and Exhibit E are lists of all related employees. Exhibit D lists 47 related permanent full-time and part-time employees. (The previous report in February 2008, listed 58 permanent full-time employees.) Exhibit E lists temporary employees related to both permanent and other temporary employees, information that was not provided in the previous report to the Board in February, 2008. Temporary positions include summer positions such as lifeguards, recreation leaders, student help, project specialists and professional experts, substitute employees whose employment lasts less than one school year, part-time adjunct faculty, and tutors. Exhibit E includes 101 temporary employees hired between January 1, 2008 and March 31, 2010. Some of these individuals no longer work for the colleges or District. Start and end dates of employment are included. Of 3,006 District employees, related individuals comprise 1.6% of permanent full-time/part-time District employees. Temporary employees related to other permanent and temporary employees comprise 3.4% of all employees. Permanent and temporary full-time and part-time employees combined make up 5.0% of employees.

Even with these part-time and or temporary positions, the hiring process fully complies with Board Policies. Specifically, no relative can be involved in the hiring of a related party, nor can any employee directly supervise a related party. The OHR enforces compliance with these policies.

### **IV. SUMMARY**

The District Board Policies and stringent application process effectively prohibit involvement by District employees in the hiring of related employees. Required disclosures on applications, training in conflict of interest, written disclosures by hiring committee members and the OHR's vigilance provide multiple layers of protection against nepotism.

The data is primarily reliant on employees' own disclosures, although any concern that arises is investigated and appropriate action is taken. The percentages of related District employees are a testament to the rigorous reporting requirements. All appointments are subject to District prohibitions on hiring or supervising relatives.

Thank you for the opportunity to provide this review and making certain we are fully monitoring this important issue. Please feel free to contact the Chancellor or myself directly if you have questions or desire any further information.

# BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

# 4011.2

PERSONNEL

## CONFIDENTIALITY AND CONFLICTS OF INTEREST IN HIRING

### SECTION I: DEFINITIONS

- Committee: The Hiring Committee, also known as the Search Committee.
- Director: Director of Human Resources.
- District: The South Orange County Community College District.
- HR Specialist: Human Resources Specialist, Hiring Compliance Officer and EEO representative assigned to the job opening.
- President: President of the College at which the position is assigned.
- Related Party: A related party is the father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, grandfather, grandmother, grandson, granddaughter, husband, wife, registered domestic partner, father-in-law, mother-in-law, brother-in-law, sister-in-law, step-father, step-mother, step-son, step-daughter, step-brother, step-sister, half-brother, half-sister, or any person who is living in the same household as an employee involved in the hiring process. Further, a related party is a business entity (or trust) which is at least five percent owned by the person or in combination with related parties to the person.

### SECTION II: CONFIDENTIALITY

Confidential hiring information includes all applications for District employment, as well as applicants' and finalists' names and rankings, information and materials obtained in the hiring process, and the deliberations of the Committee.

Committee members may disclose confidential hiring information only to another member of the Committee, to a District employee authorized by the District to possess such information, or to an individual acting as an agent of the District, or when required to do so by court order.

### SECTION III: CONFLICTS OF INTEREST

It is the personal obligation of each evaluator in the District's employment processes to judge each candidate fully, impartially, and only in terms of the qualifications established for the position.

No person may participate in a specific selection process when such participation would involve them in decisions or actions which affect their own interests or the interests of a

Related Party or parties. No person may serve as an evaluator for a position if he or she has an association with any candidate for that position, when that association is based on past or present financial or real property interests, family relationships, or similar close personal connections that would compromise the impartiality of the evaluator.

Each person must disclose past or present financial or real property interests, family relationships, or similar close personal connections that would compromise the impartiality of the evaluator. Irrespective of the existence or nonexistence of any such interest or relationship, a member of a hiring committee must disclose to the HR Specialist any relationship, including any professional relationship, or issue which limits or which may reasonably create the appearance of limiting the ability of the member to act in a strictly impartial manner toward any candidate.

SECTION IV: COMPLIANCE

All hiring committee members are required to comply strictly with this Board Policy 4011.2. Employees who violate this policy may be subject to appropriate discipline by the President, Chancellor, Chancellor's designee, or Board, consistent with applicable District policy, collective bargaining agreements, and law.

No person may serve on a hiring committee who has not first signed the following statement:

I have received and read a copy of Board Policy 4011.2, Confidentiality and Conflicts of Interest in Hiring. I agree to maintain confidentiality as described in Section II above, and I affirm that, to the best of my knowledge, I am free of any conflicts of interest with respect to applicants for the position to be filled, and that I am capable of rendering an impartial judgment with regard to each candidate. I will ask to be excused from the committee should this condition change during the course of the hiring process.

# BOARD POLICY

4003

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

PERSONNEL

## EMPLOYMENT OF RELATIVES

The District does not prohibit the employment of relatives (or domestic partners as defined by Family Code, Section 297 et seq.) in the same department, or division/school, with the exception that they shall not be assigned to a regular position within the same department, division/school, or site that has an immediate family member who is in a position to recommend or influence personnel decisions.

Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, demotion, or salary of the relative (or domestic partner as defined by Family Code, Section 297 et seq.).

Immediate family means spouse, domestic partner as defined by Family Code, Section 297 et. seq., parents, grandparents, siblings, children, grandchildren, and in-laws, or any other individual living in the employee's home.

The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.

Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place immediate family members in the same department, division/school, or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Reference: Government Code, Section 12920 et seq., 1090 et seq.

Adopted: 2-26-68  
Revised: 2-24-75  
Revised: 4-10-89  
Revised: 2-28-94  
Revised: 4-26-99  
Revised: 11-19-02  
Revised: 11-14-05

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Permanent Full Time and Part Time Employees: Academic, Classified and Administrators**

	Name	Title	Loc	Relationship	Name	Title	Loc
1	Araiza, Elva	A&R Evaluator	SC	Mother of	Luna, Luz Maria	Library Asst. II	SC
				and sister of	Ramirez, Evelia	A&R Evaluator	SC
				and sister in law of	Araiza, Jose Albert	Groundskeeper	SC
2	Araiza, Jose Albert	Groundskeeper	SC	Uncle of	Luna, Luz Maria	Library Asst. II	SC
				and brother in law of	Araiza, Elva	A&R Evaluator	SC
3	Arreguin, Catherine	Grants Analyst	SC	Sister of	Seifert, Shannon	Purchasing Manager	District
4	Austin, Erik	Lead Warehouse Worker	SC	Husband of	Austin, Lisa	Sr. Admin. Asst. HS	SC
5	Austin, Lisa	Sr. Admin. Asst. HS	SC	Wife of	Austin, Erik	Lead Warehouse	SC
6	Borron, Brenda	English Instr.	IVC	Wife of	Cosgrove, Bob	English Composition Instr.	SC
7	Camacho, Teresa	Sr. Admin. Asst.	SC	Sister of	Olvera, Alicia	A&R Splst. I	SC
8	Chuman, Jerilyn	Acting VP Stdt. Svcs.	SC	Mother of	Long, Erin	Dir. Stdt.Dev. (Out-of-Class)	SC
9	Cosgrove, Bob	English Composition Instr.	SC	Husband of	Borron, Brenda	English Instr.	IVC
10	Crary, Diane	Counselor - LD AcqBrain Inj.	SC	Wife of	Crary, Paul	Speech Inst.	SC
11	Crary, Paul	Speech Inst.	SC	Husband of	Crary, Diane	Counselor - LD AcqBrain Inj.	SC
12	Curiel, Joseph	Custodian	IVC	Brother of	Curiel, Tony	Courier	District
				and uncle of	Ortiz, Desiree	A & R Records Splst. I (PT)	IVC
13	Curiel, Tony	Courier	District	Brother of	Curiel, Joseph	Custodian	IVC
				and father of	Ortiz, Desiree	A & R Records Splst. I (PT)	IVC
14	Esparza, Joaquin	Lead Custodian	SC	Domicile Friend of	Toscano, Laura	Sr. Matric. Splst.	SC
15	Flournoy, Dewey	Custodian	IVC	Brother of	Flournoy, Robert	Custodian	IVC
16	Flournoy, Robert	Custodian	IVC	Brother of	Flournoy, Dewey	Custodian	IVC
17	Garant, Dorothy	Dance Instr.	SC	Sister in law of	Garant, Eric	Dir. Instr. Support	SC
18	Garant, Eric	Dir. Instr. Support	SC	Brother in law of	Garant, Dorothy	Dance Instr.	SC
19	Garner, Kori	New Media & Mktg. Splst.	District	Cousin of	Lewis, Diane	Costume/Makeup Designer	SC
20	Gilman, Bruce	English Composition Instr.	SC	Husband of	Gilman, Sandra	Child Dev. Splst.	IVC
21	Gilman, Sandra	Child Dev. Splst.	IVC	Wife of	Gilman, Bruce	English Composition Instr.	SC
22	Guardado, Maribel	Custodian	SC	Brother in law of	Salinas, Francisco	Custodian	SC
23	Haeri, Melanie	English Instr.(ReadingSplst.)	IVC	Wife of	Haeri, Mitchell	Physics/Astronomy Instr.	SC
24	Haeri, Mitchell	Physics/Astronomy Instr.	SC	Husband of	Haeri, Melanie	English Instr.(ReadingSplst.)	IVC

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Permanent Full Time and Part Time Employees: Academic, Classified and Administrators**

25	Hewitt, William	Counselor, EOPS	IVC	Brother in law of	Marmolejo, Francisco	History Instr.	IVC
26	Kite, David	Graphic Designer	IVC	Son of	Kite, Pamela	A&R Spec.	IVC
27	Kite, Pamela	A&R Splst.	IVC	Mother of	Kite, David	Graphic Designer	IVC
28	Lakow, Maria	Admin. Asst. ITC	SC	Daughter of	Lakow, Toni	HR Specialist	District
				and sister of	Lakow, Will	Multi-Media Tech.	SC
29	Lakow, Toni	HR Splst.	District	Mother of	Lakow, Maria	Innovative Tech. Asst.	SC
				and mother of	Lakow, Will	Multi-Media Tech.	SC
30	Lakow, Will	Multi-Media Tech.	SC	Son of	Lakow, Toni	HR Specialist	District
				and brother of	Lakow, Maria	Innovative Tech. Asst.	SC
31	Leftwich, Giziel	Sr. Admin.Asst.	SC	Daughter of	Locke, Helen		
32	Lewis, Diane	Costume/Makeup Designer	SC	Cousin of	Garner, Kori	New Media & Mktg. Splst.	District
33	Locke, Helen	Dir. Std.Dev.	IVC	Mother of	Leftwich, Giziel	Sr. Admin.Asst.	SC
34	Long, Erin	Dir. Std.Dev. (Out-of-Class)	SC	Daughter of	Chuman, Jerilyn	Acting VP Std. Svcs.	SC
35	Looney, Cameron	Custodian	IVC	Son of	Looney, Michael	Police Officer	SC
36	Looney, Michael	Police Officer	SC	Father of	Looney, Cameron	Custodian	IVC
37	Luna, Luz Maria	Library Asst. II	SC	Daughter of	Araiza, Elva	A&R Evaluator	SC
				and niece of	Ramirez, Evelia	A&R Evaluator	SC
				and niece of	Araiza, Jose Albert	Groundskeeper	SC
38	Marmolejo, Francisco	History Instr.	IVC	Brother in law of	Hewitt, William	EOPS Counselor	IVC
39	Olvera, Alicia	A&R Splst. I	SC	Sister of	Camacho, Teresa	Sr. Admin. Asst.	SC
40	Ortiz, Desiree	A & R Records Splst. I (PT)	IVC	Daughter of	Curiel, Tony	Courier	District
				and niece of	Curiel, Joseph	Custodian	IVC
41	Pham, Dan	Network Syst.Tech. III	IVC	Brother of	Pham, Loc	Network Services Analyst	District
42	Pham, Loc	Network Services Analyst	District	Brother of	Pham, Dan	Network Syst.Tech. III	IVC
43	Ramirez, Evelia	A&R Evaluator	SC	Sister of	Araiza, Elva	A&R Evaluator	SC
				Aunt of	Luna, Luz Maria	Library Asst. II	SC
44	Roquemore, Glenn	President	IVC	Husband of	Tabibzadeh, Kiana	Chemistry Inst.	IVC
45	Salinas, Francisco	Custodian	SC	Brother in law of	Guardado, Maribel	Custodian	SC
46	Tabibzadeh, Kiana	Chemistry Instr.	IVC	Wife of	Roquemore, Glenn	President	IVC
47	Toscano, Laura	Sr. Matric. Splst.	SC	Domicile Friend of	Esparza, Joaquin	Custodian	SC
48	Wyche, Dennis	Irrigation Systems Splst.	SC	Father of	Wyche, Sonja	HR Spec.	District
49	Wyche, Sonja	HR Splst.	District	Daughter of	Wyche, Dennis	Irrigation Systems Splst.	SC

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) a/o 1/1/08**

	Temp Employee Name	Title	Loc	Relationship	Name	Title	Loc	Temp Start Date	Temp End Date
1	Araiza, J. Arturo	Clerk - Short Term	SC	Son of	Araiza, Elva	Sr. A&R Recds. Splst.	SC	11/13/2008	6/30/2010
				and son of	Araiza, J. Estanislao	Groundskeeper/Sub	ATEP/IVC		
				and brother of	Luna, Luz Maria	Library Asst. II	SC		
				and nephew of	Araiza, Jose Albert	Groundskeeper	SC		
				and nephew of	Ramirez, Evelia	A&R Evaluator	SC		
2	Araiza, J. Estanislao	Groundskeeper/Cust. Sub	ATEP/IVC	Husband of	Araiza, Elva	Sr. A&R Recds. Splst.	SC	3/17/2009	NA
				and father of	Luna, Luz Maria	Library Asst. II	SC		
				and father of	Araiza, J. Arturo	Clerk - Short Term	SC		
				and brother of	Araiza, Jose Albert	Groundskeeper	SC		
				and brother in law of	Ramirez, Evelia	A&R Evaluator	SC		
3	Boland, Mary	Comm. Ed. Instr. & Recreation Leader	SC	Mother of	Mahoney, Christina	Recreation Leader	SC	7/1/2008	6/30/2010
4	Bosshart, Kelly	Recreation Leader	SC	Sister of	Bosshart, Sarah	Recreation Leader	SC	5/1/2009	6/30/2009
5	Bosshart, Sarah	Recreation Leader	SC	Sister of	Bosshart, Kelly	Recreation Leader	SC	5/1/2009	6/30/2009
6	Brennen, Karissa	Project Splst.	SC	Daughter of	Brennen, Kathleen	Ath. Equip.Splst.	SC	5/1/2008	6/30/2010
7	Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC	Wife of	Brewington, John	Clinical Splst.	SC	7/1/2008	6/30/2010
				and sister in law of	Brewington, H. James	Interpreter	IVC/SC		
8	Brewington, H. James	Interpreter	IVC/SC	Brother of	Brewington, John	Clinical Splst.	SC	7/1/2008	6/30/2010
				and brother in law of	Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC		
9	Brewington, John	Clinical Splst.	SC	Husband of	Brewington, Elizabeth	Clinical Splst. & Temp. Nursing Instr.	SC	7/1/2008	12/31/2008
				and brother of	Brewington, H. James	Interpreter	IVC/SC		
10	Callian, Sarah	Sub Police Ofc.Asst.	IVC	Sister of	Callian, Ted	ST Campus Sec. Ofcr.	IVC	9/1/2009	NA
11	Callian, Ted	ST Campus Sec. Ofcr.	IVC	Brother of	Callian, Sarah	Sub Police Ofc.Asst.	IVC	1/1/2010	6/30/2010
12	Carneal, Christina	Teacher Prep Prog.	SC	Sister of	Carneal, Christopher	Teacher Prep Prog.	SC	9/17/2008	6/30/2010
13	Carneal, Christopher	Teacher Prep Prog.	SC	Brother of	Carneal, Christina	Teacher Prep Prog.	SC	9/17/2008	6/30/2010
14	Casillas, Meghan	Clerk - Short Term	SC	Daughter of	Casillas, Lurdes	Sr.Admin. Asst.	SC	3/5/2009	6/30/2010
15	Cervantes, Martha	Sub A&R	SC	Cousin of	Araiza, Elva	Sr. A&R Recds. Splst.	SC		
				and cousin of	Luna, Luz Maria	Library Asst. II	SC		
				and cousin of	Araiza, J. Arturo	Clerk - Short Term	SC		
				and cousin of	Ramirez, Evelia	A&R Evaluator	SC		



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**Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) a/o 1/1/08**

16	Chao, Esther	Recreation Aide	SC	Sister of	Chao, Joshua	Recreation Aide	SC	7/1/2008	6/30/2009
17	Chao, Joshua	Recreation Aide	SC	Brother of	Chao, Esther	Recreation Aide	SC	7/1/2008	6/30/2009
18	Concialdi, Matthew	Clinical Splst.	SC	Brother of	Concialdi, Steve	Clinical Splst.	SC	7/1/2009	6/30/2009
19	Concialdi, Steve	Clinical Splst.	SC	Brother of	Concialdi, Matthew	Clinical Splst.	SC	7/1/2009	6/30/2009
20	Cosmakos, James	Sr. Lifeguard	SC	Brother of	Cosmakos, Rachel	Sr. Lifeguard	SC	7/1/2008	12/31/2008
				and son of	Cosmakos, Pete	Independent Contactor, Summer Aquatics Program	SC		
21	Cosmakos, Rachel	Sr. Lifeguard	SC	Sister of	Cosmakos, James	Sr. Lifeguard	SC	7/1/2008	6/30/2010
				and daughter of	Cosmakos, Pete	Independent Contactor, Summer Aquatics Program	SC		
22	Felli, Kristen	Project Splst.	Dist	Daughter in law of	Felli, Katie	Sr. Admin. Asst.	IVC	3/9/2010	6/30/2010
23	Fong, Fleur	Assoc. Fac. Emeritus	SC	Sister of	Fong, Sharon	Assoc. Fac. Emeritus	IVC	4/5/2010	6/30/2010
24	Fong, Sharon	Assoc. Fac. Emeritus	IVC	Sister of	Fong, Fleur	Assoc. Fac. Emeritus	SC	4/5/2010	6/30/2010
25	Gilliam, Aaron	Project Splst.	SC	Son of	Owens-Gilliam, Shirelle	HR Substitute	Dist	8/25/2008	12/31/2009
26	Grossman, Sheila	Assoc. PT Faculty	IVC	Wife of	Grossman, Craig	Speech Instr.	IVC	8/25/2003	NA
27	Hamilton, Elizabeth	Project Splst.	SC	Daughter of	Taylor, Karen	Graphic Comm. Instr.	SC	1/1/2010	6/30/2010
28	Hetschel, Alyssa	Sr. Lifeguard	SC	Sister of	Hetschel, Nicole	Sr. Lifeguard	SC	5/27/2008	6/30/2010
29	Hetschel, Nicole	Sr. Lifeguard	SC	Sister of	Hetschel, Alyssa	Sr. Lifeguard	SC	5/27/2008	6/30/2010
30	Hilton, John	ST Campus Sec.Ofcr.	SC	Son of	Hilton, Carol	Dir. Fiscal Svcs.	SC	5/4/2009	6/30/2010
				and brother of	Hilton, Natasha	Project Splst./Outreach	SC		
31	Hilton, Natasha	Project Splst./Outreach Aide	SC	Daughter of	Hilton, Carol	Dir. Fiscal Svcs.	SC	6/9/2008	6/30/2010
				and sister of	Hilton, John	ST Campus Sec.Ofcr.	SC		
32	Holmes, Brooklin	Aquatic Aide/Sr.Lifeguard	SC	Sister of	Holmes, Britnee	Admin, Asst.	SC	5/15/2008	6/30/2008
33	Hoormazdi Mobarake, Mehmoosh	Clerk - Short Term	IVC	Sister of	Hoormazdi Mobarake, Mojgan	Clerk - Short Term	IVC	10/3/2007	6/30/2010
34	Hoormazdi Mobarake, Mojgan	Clerk - Short Term	IVC	Sister of	Hoormazdi Mobarake, Mehmoosh	Clerk - Short Term	IVC	9/13/2006	6/30/2010
35	Irwin, Megan	Recreation Aide	SC	Daughter of	Irwin, Delores	Acctg. Splst.	Dist	5/8/2008	6/30/2008
36	Lakow-Oram, Gina	Sub Admin. Asst.	SC	Daughter of	Lakow, Toni	HR Splst.	Dist	3/23/2010	6/30/2010
				and daughter of	Lakow, William	Sub Auto Diag.Tech	SC		
				and sister of	Lakow, Maria	Admin. Asst. ITC	SC		
				and sister of	Lakow, Will	MultiMedia Tech	SC		
37	Lakow, William	Sub Auto Diag.Tech	SC	Husband of	Lakow, Toni	HR Splst.	Dist	3/2/2010	NA
				and father of	Lakow, Maria	Admin. Asst. ITC	SC		

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) a/o 1/1/08**

			and father of	Lakow, Will	MultiMedia Tech	SC		
			and father of	Lakow-Oram, Gina	Sub Admin. Asst.	SC		
38	Lawson, Andrew	Sr. Lifeguard	SC	Brother of	Lawson, Hannah	Aquatic Aide	SC	5/1/2009 6/30/2010
39	Lawson, Hannah	Aquatic Aide/Sr.Lifegd.	SC	Sister of	Lawson, Andrew	Sr. Lifeguard	SC	5/21/2008 6/30/2010
40	Lee, Heidi	Tutor	IVC	Daughter of	Lee, Florence	Sr. Lab Tech.	IVC	7/1/2008 12/31/2008
41	Lipold, Anthony	Project Splst./Outreach Aide	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	7/1/2008 6/30/2010
			and brother of	Lipold, Christopher	Recreation Aide	SC		
			and brother of	Lipold, T.J.	Project Splst.	SC		
42	Lipold, Christopher	Recreation Aide	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	5/15/2008 12/31/2008
			and brother of	Lipold, Anthony	Project Splst./Outreach Aide	SC		
			and brother of	Lipold, T.J.	Project Splst.	SC		
43	Lipold, T.J.	Project Splst.	SC	Son of	Lipold, Tony	Dean, PE & Kin.	SC	12/15/2007 6/30/2008
			and brother of	Lipold, Anthony	Project Splst./Outreach Aide	SC		
			and brother of	Lipold, Christopher	Recreation Aide	SC		
44	Long, Jeffrey	Project Splst.	SC	Brother of	Long, Michael	Adj. Counselor	SC	7/1/2008 12/31/2008
45	Long, Michael	Adj. Counselor	SC	Brother of	Long, Jeffrey	Project Splst.	SC	7/1/2008 12/31/2008
46	Mastrangelo, Christopher	Student Help IVC/SC	IVC/SC	Son of	Janice Mastrangelo	Appl. Splst. I	SC	7/1/2008 12/31/2008
			and brother of	Mastrangelo, Dennis	Outreach Aide	SC		
47	Mastrangelo, Dennis	Outreach Aide	SC	Son of	Janice Mastrangelo	Appl. Splst. I	SC	8/7/2008 12/31/2009
			and brother of	Mastrangelo, Christopher	Student Help IVC/SC	IVC/SC		
48	Mahoney, Christina	Rec.Leader/Proj.Splst	SC	Daughter of	Boland, Mary	Comm. Ed. Instr. & Recreation Leader	SC	7/1/2008 6/30/2010
49	McCann, Bryan	Clinical Splst.	SC	Brother of	McCann, Neal	Clinical Splst.	SC	7/1/2008 12/31/2008
50	McCann, Neal	Clinical Splst.	SC	Brother of	McCann, Bryan	Clinical Splst.	SC	7/1/2008 12/31/2008
51	McClusky, Katherine	Clinical Splst.	SC	Daughter of	McClusky, Georganne	Sr. Admion. Asst.	IVC	7/1/2008 6/30/2010
52	McClusky, Nathan	Clinical Skills/Proj. Splst.	SC	Son of	McClusky, Georganne	Sr. Admion. Asst.	IVC	11/25/2008 6/30/2010
53	Mercado, Romeo	Sub Instr. Asst.	SC	Nephew of	Saldana, Bernardita	Payroll Splst.	Dist	8/15/2009 NA
54	Mezyk, Stephen	Academic PT	IVC	Husband of	Gardner, Nancy	Adj. Faculty	IVC	1/10/2010 NA
55	Miller, Melody	Project Splst.	SC	Daughter	Miller, Sophie	Executive Asst.to Pres.	SC	5/1/2008 12/31/2008
56	Muchirahondo, Tichafa	Clerk - Short Term	SC	Son of	Muchirahondo, Doris	A&R Splst. I	SC	11/14/2008 6/30/2010
57	Muniz, Travis	Theatre/TMD Aide	SC	Son of	Snowden, Harry	Tkt.Ofc.Oper.Mgr.	SC	7/1/2008 6/30/2010
58	Nawabi, Masood	ST Clerk	IVC	Son of	Nawabi, Mina	Sr. Counselin Ofc.Asst.	IVC	5/27/2008 12/31/2008
59	Olsen, Sean	Recreation Leader	SC	Brother of	Olsen, Timothy	Recreation Leader	SC	5/15/2008 6/30/2008
60	Olsen, Timothy	Recreation Leader	SC	Brother of	Olsen, Sean	Recreation Leader	SC	5/15/2008 6/30/2008

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) a/o 1/1/08**

61	Olvera, Amanda	Clerk - Short Term	SC	Daughter of	Olvera, Alicia	A&R Splst. I	SC	7/31/2008	12/31/2008
			SC	and niece of	Camacho, Teresa	Sr. Admin. Asst.	SC	7/31/2008	12/31/2008
62	Owens-Gilliam, Shirelle	Proctor	Dist/SC	Mother of	Gilliam, Aaron	Project Splst.	SC	12/2/2008	12/31/2009
63	Pagal, Sloane	Recreation Aide	SC	Daughter of	Pagal, Earl	Risk Manager	Dist	5/15/2008	6/30/2010
64	Parmer, Barbara	Clerk -Short Term	SC	Wife of	Parmer, Harry	Dir/Chief of Police	SC	7/1/2008	12/31/2009
65	Parra, Jacqueline	Project Splst.	SC	Daughter of	Parra, Lori	Prog. Splst.	SC	2/25/2009	6/30/2010
				and sister of	Parra, Michael	Recreation Aide	SC		
66	Parra, Michael	Recreation Aide	SC	Son of	Parra, Lori	Prog. Splst.	SC	5/28/2009	6/30/2009
				and brother of	Parra, Jacqueline	Project Splst.	SC		
67	Paretta, Alexandra	Sr. Lifeguard	SC	Sister of	Paretta, Alexandra	Sr. Lifeguard	SC	5/19/2009	6/30/2010
68	Paretta, Francesca	Aquatic Aide	SC	Sister of	Paretta, Francesca	Aquatic Aide	SC	5/19/2009	6/30/2010
69	Patterson, June	Project Splst.	SC	Mother of	Manley, Dana	Multi-Media Tech.	SC	7/1/2008	6/30/2010
70	Perrone, Nickolas	Project Splst.	SC	Husband of	Perrone, Kristin	Assoc. Faculty	SC	12/11/2009	6/30/2010
71	Perrone, Kristin	Assoc. Faculty	SC	Wife of	Perrone, Nickolas	Project Splst.	SC	1/11/2010	NA
72	Poertner, Adair	Tutor	IVC	Wife of	Poertner, Gary	Deputy Chancellor	Dist	7/1/2008	12/31/2008
73	Qassim, Summer (Formerly Akhter, Summer)	Assoc. PT Faculty	SC	Daughter of	Akhter, Khaver	Sr. Admin. Asst.	SC	8/25/2008	NA
74	Renfro, Erik	Appl. Splst. II/Tech Asst./Sub/Proj.Splst.	IVC	Son of	Renfro, Hedy	Sr. Admin. Asst.	IVC	2/20/2009	6/30/2010
75	Rudmann, Bari	Assoc. PT Faculty	IVC	Wife of	Rudmann, Jerry	Assoc. PT Faculty	IVC	1/11/2010	NA
				and mother of	Rudmann, Brent	Assoc. PT Fac./ Class.Temp	SC		
76	Rudmann, Brent	Assoc.PT Fac./Class.Temp	SC	Son of	Rudmann, Bari	Assoc. PT Faculty	IVC	1/12/2009	6/30/2010
				and son of	Rudmann, Jerry	Assoc. PT Faculty	IVC		
77	Rudmann, Jerry	Assoc. PT Faculty	IVC	Husband of	Rudman, Bari	Assoc. PT Faculty	IVC	1/11/2010	NA
				and father of	Rudmann, Brent	Assoc. PT Fac./ Class.Temp	SC		
78	Schlegel, Chelsea	Sub College Info Oper.	SC	Daughter of	McConnell, Tracy	Program Asst.	SC	9/10/2009	NA
79	Searcy, Arronlea	Project Splst.	SC	Cousin of	Burnett, Tod	President	SC	7/1/2009	6/30/2010
				and mother of	Searcy, Nathan	Recreation Aide	SC		
80	Searcy, Nathan	Recreation Aide	SC	Cousin of	Burnett, Tod	President	SC	6/1/2009	6/1/3009
				and son of	Searcy, Arronlea	Project Splst.	SC		
81	Schiffelbein, Nicholas	Project Splst.	SC	Son of	Schiffelbein, Mark	Dir. Tech. Svcs.	SC	7/1/2008	12/31/2008
82	Sendaba, Alem	Project Splst.	SC	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008	12/31/2008
				and brother of	Sendaba, Mekiel	Project Splst.	Dist		
				and brother of	Sendaba, Sheleme	Project Splst.	SC		
83	Sendaba, Mekiel	Project Splst.	Dist	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008	6/30/2010

**RELATED INDIVIDUALS EMPLOYED BY SOCCCD**

**Temporary/Substitutes Academic, Classified and Administrators (Volunteers Not Included) a/o 1/1/08**

			and brother of	Sendaba, Alem	Project Splst.	SC		
			and brother of	Sendaba, Sheleme	Project Splst.	SC		
84	Sendaba, Sheleme	Project Splst.	SC	Son of	Sendaba, Barbara	Exec.Asst. VPSS	SC	7/1/2008 6/30/2010
				and brother of	Sendaba, Alem	Project Splst.	SC	
				and brother of	Sendaba, Mekiel	Project Splst.	Dist	
85	Sinegal, Anasa	Academic PT Faculty	IVC	Daughter of	Sinegal, Jayne	Librarian	IVC	1/1/2010 NA
86	Singh, Jasreen	Student Help	SC/IVC	Nephew of	Singh, Rajbir	Camous Security Ofcr.	ATEP	9/15/2009 6/30/2010
87	Snowden, Marybeth	Theatre/TMD Aide	SC	Wife of	Snowden, Harry	Tkt.Ofc.Oper.Mgr.	SC	7/1/2008 6/30/2010
88	Spielman, Daniel	TPP Aide/Proj.Splst.	SC	Nephew of	Telson, Lise	VPSS	SC	1/15/2009 6/30/2010
89	Steinriede, Lindsay	Coaching Aide	SC	Daughter of	Steinriede, William	Coaching Aide	SC	7/1/2009 6/30/2010
90	Steinriede, William	Coaching Aide	SC	Father of	Steinriede, Lindsay	Coaching Aide	SC	7/1/2009 6/30/2010
91	Stowell, Breanna	Recreation Leader	SC	Sister of	Stowell, Rylee	Recreation Leader	SC	5/1/2009 6/30/2009
92	Stowell, Rylee	Recreation Leader	SC	Sister of	Stowell, Breanna	Recreation Leader	SC	5/1/2009 6/30/2009
93	Tabibzadeh, Akbar	Cert. Test Proctor	IVC	Father in law of	Roquemore, Glenn	President	IVC	7/1/2008 6/30/2010
				and father of	Tabibzadeh, Kiana	Chemistry Instr.	IVC	
94	Tateyama, Michelle	Student Help	SC/IVC	Daughter of	Tateyama, Joan	Adj. Faculty	SC	1/22/2009 6/30/2009
						Clerk/ST Campus Security/Comm.Ed.Instr.	SC	7/1/2008 6/30/2009
95	Uhlman, Diana	Clerk - Short Term	SC	Daughter of	Uhlman, John	Recreation/TPP Aide	SC	
				and sister of	Uhlman, Jennifer	Clerk/ST Campus Security/Comm.Ed.Instr.	SC	8/6/2009 6/30/2010
96	Uhlman, Jennifer	Recreation/TPP Aide	SC	Daughter of	Uhlman, John	Clerk - Short Term	SC	
				and sister of	Uhlman, Diana	Clerk - Short Term	SC	7/1/2008 6/30/2010
97	Uhlman, John	Clerk/ST Campus Security/Comm.Ed.Instr	SC	Father of	Uhlman, Diana	Recreation/TPP Aide	SC	
				and father of	Uhlman, Jennifer	Clinical Skills Splst.	SC	7/1/2008 6/30/2010
98	Wecklich, Shiloh	Clinical Skills Splst.	SC	Wife of	Wecklich, Steven	Clinical Skills Splst.	SC	7/1/2008 6/30/2010
99	Wecklich, Steven	Clinical Skills Splst.	SC	Husband of	Wecklich, Shiloh	Clinical Skills Splst.	SC	7/1/2008 6/30/2010
100	Wilford, Justin	Academic PT Sub	SC	Husband of	DiPadova, Audra	Dir. Student Developmer	SC	1/11/2010 NA
101	Winn, Mallorie	Clerk - Short Term	SC	Daughter of	Winn, Fentriss	Assoc. Faculty	SC	1/1/2010 6/30/2010

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Board Requested Report-Retirees Receiving Over \$100,000 Annually

**ACTION:** Information

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### **BACKGROUND**

Periodically, Trustees request reports on topics of interest.

### **STATUS**

Trustee Fuentes requested a report on the Orange County Register OC Watchdog report of March 1, 2010 about public retirees making over \$100,000. There were eighteen individuals on the list who worked for the District. These employees are members of the State Teachers Retirement System (STRS). STRS, established in 1913 by the Teachers Retirement Law, has 833,000 members and is the second largest public employee retirement system in the country with over \$131 Billion in assets. The system covers all academic employees in California who work for K through community college district employers. While actively employed, the members contribute 8% of their pay; the employer pays 8.25% of wages. Once the individual is retired the District makes no further contribution for or to the retiree. The amount the retiree receives is based on a formula that includes years of service, age and wages. The district has no influence on the formula. The report in the newspaper listed the following STRS retirees who had worked for the district.

Dennis White	\$193,129.92
Richard McCullough	\$188,592.96
Allan MacDougall	\$156,314.16
Everett Brewer	\$151,722.24
Donald Busche	\$132,634.56
Susan Corum	\$130,564.08
Dixie Bullock	\$122,747.76
Michael Runyan	\$118,759.56
William Brummel	\$116,683.44
Leona Arntson	\$112,998.60
William Cunerty	\$112,701.36
William Heffernan	\$110,381.40
Thomas Meyer	\$109,684.92
James Yates	\$107,233.44
Calvin Nelson	\$106,680.72
Robert Lombardi	\$104,901.00
William Otta	\$103,367.76
Keith Calkins	\$100,601.76

Item Submitted By: Gary L. Poertner, Deputy Chancellor

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Information

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**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college and/or ATEP since the last board meeting. Exhibit A lists invited speakers and other pertinent information.

**SPEAKERS****SADDLEBACK COLLEGE**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
4/7/10	BGS - 119	Malia Hill	Fashion Design –Lecture Series	Megan Carlsburg	Visual Merchandising at Anthropologie Stores
4/9/10	SM - 313	Sara Sheybani	Science Lecture Series	Keith Woerpel, Ph.D.	Organic Synthesis
4/12/10	Quad	n/a	Drug & Awareness Week	Dawn Foor	Sexual Assault/Violence
4/14/10	SSC – 212	Rich Goodman  n/a	Drug & Awareness Week	Rachel Lewis, Ann Reader, Peter Hernandez, Taylor Atkinson, Lorraine Sears, Sheila Hansen  Melissa Fenerci	Sharing personal stories about drug use
4/14/10	BGS 132	Joan Owen	Interior Design	Mike Mandel	Plumbing Fixtures
4/15/10	HS 128	Donna Rane-Szostak	Phlb 241	David B. Chu	Phlebotomy
4/19/10 6:00 – 8:50 pm	BGS 119	Diane McGroarty	Fash. 140	Yasmine Syed	Hair & Makeup
4/20/10 7:00 – 9:50pm	HS 102	Martine Wehr, JD	HS 182	Paul Gillane, LMFT	Family Systems Therapies
4/20/10 5:00 – 6:00pm	SSC 212	Evan Burbridge	Earth Week	Irmagaard Rahwyler Waltz  Jon Schara	Composting Workshop
4/21/10 6:00 – 9:50pm	BGS 132	Joan Owen	Interior Design	John Edmondson	Cabinetry
4/22/100 3:00 – 5:00pm	HS 145	n/a	EOPS Recognition	Pete Espinoza  Paz Munoz, Antoinette Cheryl	History of EOPS  EOPS Alumni Stories
4/26/10 6:00pm – 6:30pm	BGS 119	Diane McGroarty	Fash 140	Kayti Phillips	Image Consulting

4/27/10 12:00pm	SSC 212	Claire Cesareo-Silva	CCS	Dr. David Pedersen	Latin American Immigrants in the United States
5/4/10 5:30 – 6:30pm	HS 207	Margaret Huang	Gerontology 101	Julie Schoen	Medicare
5/5/10 8:00pm	SSC 212	Claire Cesareo-Silva	CCS	Dr. Jacobo Sefami	Misperceptions of Cinco de Mayo
5/5/10 6:00pm	SSC 212	Carmenmara Hernandez-Bravo	Gender Speaker	Michelle Ortiz	Gender Issues

**IRVINE VALLEY COLLEGE**

<b><i>Presentation Date/Time</i></b>	<b><i>Location</i></b>	<b><i>Faculty Member</i></b>	<b><i>Course Title/Activity</i></b>	<b><i>Speaker</i></b>	<b><i>Topic</i></b>
4/2/10; and a date to be determined before 6/30/10	IVC Child Development Center	n/a	Training for employees	Yvette Fibel, M.A.C.C.C.S.P.	Speech, Language Processing and Social Language Impairments, Autism and ADD



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Retiree (OPEB) Trust Fund  
**ACTION:** Information

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**BACKGROUND**

In April 2008 the SOCCCD Board of Trustees authorized the establishment of an irrevocable trust to comply with GASB No. 43 (Financial Reporting for Postemployment Benefit Plans Other Than Pensions) and GASB No. 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions). The trust was established with the Benefit Trust Company and is administered through the Futuris Public Entity Trust Program. It was funded in June 2008 with a deposit of \$50,791,103.

**STATUS**

This report is for the period ending March 31, 2010 (Exhibit A). The portfolio is comprised of 51.9% Fixed Funds (Bonds) and 48.1% Common Stocks (Domestic and International). Since inception the Trust has experienced a return on investment of \$3,823,269 and a net unrealized loss of \$780,843. The market value at March 31, 2010 is Fifty Three Million, Eight Hundred Thirty Three Thousand, and Five Hundred Twenty Nine Dollars (\$53,833,529).

A WEALTH OF KNOWLEDGE



April 7, 2010

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Re: South Orange County CCD Retiree (OPEB) Irrevocable Trust

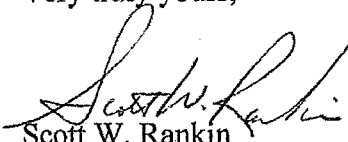
The first quarter of 2010 was an excellent continuation to what turned out to be an excellent year for both the stock and bond markets in 2009. With a fair market value at March 31<sup>st</sup> of \$53,797,671.56, your portfolio was up 3.90% for the quarter, up 36.81% over the past twelve months, and has experienced a 3.58% annualized return since the June 24, 2008, inception date net of program fees.

Your portfolio is a diversified mix of bond funds (52.0%), and common stock funds (48.0%). It was designed to be invested over a long time frame and was incepted with initial deposits of \$50,791,103. Below is the performance of your portfolio for various time frames since inception.

<u>Performance</u>	<u>1<sup>st</sup> Qtr 2010</u>	<u>Since June 24, 2008 Inception</u>
South Orange CCCD	+3.90%	+3.58% annualized return
S&P 500	+5.37%	-2.71% (Domestic Stocks)
MSCI EAFE	+0.87%	-9.16% (International Stocks)
Barclays Aggregate	+1.91%	+7.31% (Domestic Bonds)

The US and global equity bull markets celebrated their first anniversaries on March 9, 2010, and history suggests these market trends can endure. Because inflation remains low and stock prices are rising but still not overvalued in relation to corporate earnings, we remain very positive on the equity markets, and the global equity markets in particular. The bond market has come a long way as well in the past year as credit spreads have narrowed and government bond yields have risen. With the Fed soon to begin exiting Quantitative Ease, the path to more normal monetary conditions has been established.

Very truly yours,

  
Scott W. Rankin  
Senior Vice President

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Basic Aid Report  
**ACTION:** Information

---

### **BACKGROUND**

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

### **STATUS**

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 3/25/10 Total Basic Aid Estimated Receipts of \$350.0M less Total Approved Projects in the amount of \$336.5M leaves a \$13.5M balance for uncommitted Basic Aid Funds. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding.

The District estimates receipts in future years as follows:

<b><u>Year</u></b>	<b><u>Basic Aid Receipts</u></b>
2009 – 2010	\$33,827,968
2010 – 2011	\$29,906,938
2011 – 2012	\$28,731,559
2012 – 2013	\$27,520,272
2013 – 2014	\$26,247,312

**South Orange County Community College District  
Board Approved Basic Aid Project Distribution  
As of March 25, 2010 Board Meeting**

	1999-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	Total
Actual Basic Aid Receipts	\$47,008,296	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$50,692,873	\$51,179,365	\$316,195,584
Estimated Basic Aid Receipts 2009/10								\$33,827,968
								<b>Total Receipts</b>
								<b>\$350,023,552</b>
								<b>Total Approved Projects</b>
								<b>\$336,531,582</b>
								<b>Uncommitted Basic Aid Funds</b>
								<b>\$13,491,970</b>

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
College Instructional Equipment Allocation				\$468,000	\$924,000	\$1,392,000
College Retiree Benefit Liability Contribution				\$9,103,662	\$18,314,276	\$27,417,938
College/District Contributions for Debt Retirement			\$101,000	\$1,727,469	\$2,552,232	\$4,380,701
College Scheduled Maintenance Projects				\$1,673,000	\$3,327,000	\$5,000,000
Campus Appearance Improvement				\$335,000	\$665,000	\$1,000,000
Technology Needs for IVC, SC & District		\$200,000	\$5,297,000	\$5,203,275	\$8,667,343	\$19,367,618
ATEP Operating Budget		\$9,203,957				\$9,203,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$4,750,000				\$4,750,000
ATEP Development		\$3,750,000				\$3,750,000
ATEP Parking Lot Renovation		\$950,000				\$950,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$12,882,000		\$12,882,000
IVC Design and Install Entrance from Barranca				\$2,850,000		\$2,850,000
IVC Fine Arts Building				\$4,652,000		\$4,652,000
IVC Floor Repairs				\$58,340		\$58,340
IVC Life Sciences Project				\$9,930,800		\$9,930,800
IVC Lot Expansion and Phase 1 of Lot 6				\$1,476,759		\$1,476,759
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Landscaping (PAC & BSTIC)				\$1,250,000		\$1,250,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$197,402		\$197,402
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Replace Main Water Valves				\$275,000		\$275,000
IVC Replace Natural Gas Piping A&B Quads				\$230,000		\$230,000
IVC Repair Exteriors A100, A200, A300, A400, B100				\$400,000		\$400,000
IVC SSC HVAC System				\$800,000		\$800,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$5,081,000	\$5,081,000
SC M/S/E Renovation					\$2,608,344	\$2,608,344
SC M/S/E Bldg Ventilation System					\$5,000,000	\$5,000,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
SC Building Repairs/Library Remodel					\$20,141,000	\$20,141,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Village Expansion					\$3,942,000	\$3,942,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,012,875		\$8,238,780	\$15,251,655
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC BGS Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
SC New Science Building (M/S/E annex)					\$3,742,000	\$3,742,000
SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Bridge Replacement					\$1,700,000	\$1,700,000
SC Pool Deck Replacement					\$1,500,000	\$1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8					\$1,500,000	\$1,500,000
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$3,442,000	\$3,442,000
SOCCCD Replace HR & Bdgt Dev Systems			\$897,740			\$897,740
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,260			\$14,102,260
SOCCCD Districtwide Telephone System	\$4,499,498					\$4,499,498
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$210,000					\$210,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD IT Projects SC/IVC/ATEP Instruction & Student Services			\$5,000,000			\$5,000,000
SOCCCD Additional 1% Contingency	\$1,278,101					\$1,278,101
SOCCCD Special Trustee/General Election Expense	\$981,697					\$981,697
<b>Total Approved Projects</b>	<b>\$42,069,136</b>	<b>\$45,888,533</b>	<b>\$32,878,587</b>	<b>\$88,907,498</b>	<b>\$126,787,828</b>	<b>\$336,531,582</b>

**South Orange County Community College District  
Expenditure History for Approved Projects**

<b>Project Description</b>	<b>Approved Amount</b>	<b>1999/04 Actual</b>	<b>2004/05 Actual</b>	<b>2005/06 Actual</b>	<b>2006/07 Actual</b>	<b>2007/08 Actual</b>	<b>2008/09 Actual</b>	<b>2009/10 Estimated</b>	<b>2010 and Forward</b>	<b>Total</b>
College Scheduled Maintenance Projects	5,000,000		381,124	900,200	431,327	441,875	759,396	1,836,078	250,000	5,000,000
2005/06 Allocation for Salary Schedule Restructure	4,245,000			4,245,000						4,245,000
2005/06 College Instructional Equipment Needs	1,392,000			438,461	41,503	378,311	473,955	59,769.69		1,392,000
Technology Needs for IVC, SC & District	19,367,618		2,394,995	3,580,783	3,178,825	3,647,238	3,919,852	1,945,925	700,000	19,367,618
Campus Appearance Improvement IVC & SC	1,000,000						378,837	400,000	221,163	1,000,000
ATEP Operating Budget*	9,203,957		266,981	706,587	1,119,887	1,841,834	2,273,645	2,995,023		9,203,957
ATEP Staffing, Equipment, Program Development	4,000,000						20,689	200,000	3,779,311	4,000,000
ATEP Renovation	15,034,576	370,243	630,096	1,035,239	3,838,068	1,318,978	103,660	100,000	7,638,291	15,034,576
ATEP Building Demolition	7,000,000						61,693	80,000	6,858,307	7,000,000
ATEP Hangar & Chapel Utilities	1,000,000								1,000,000	1,000,000
ATEP Site Development Negotiations	4,750,000				12,066	887,067	1,080,568	500,000	2,270,300	4,750,000
ATEP Development	3,750,000					565,425	1,041,250	1,700,000	443,325	3,750,000
ATEP Parking Lot Renovation	950,000							950,000		950,000
College/District Contributions for Debt Retirement - COPS	4,380,701	1,543,653	1,351,330	1,485,718						4,380,701
Debt Retirement Contribution	34,400,000	21,000,000	5,000,000	4,200,000	4,200,000					34,400,000
IVC Business & Technology Innovation Center	12,882,000			25,860	981,852	5,563,594	2,392,351	3,600,000	318,342	12,882,000
IVC Design and Install Entrance from Barranca	2,850,000			9,950				100,000	2,740,050	2,850,000
IVC Fine Arts Building	4,652,000					61,163	115		4,590,722	4,652,000
IVC Floor Repairs	58,340		57,458	882						58,340
IVC Life Sciences Project	9,930,800						81,776	600,000	9,249,024	9,930,800
IVC Lot Expansion and Phase 1 of Lot 6	1,476,759		1,500	222,418	1,183,432	69,409				1,476,759
IVC Maintenance and Police Facility	4,575,000		90,046	1,575,308	1,412,747	1,475,172	383	2,000	19,344	4,575,000
IVC Modular Building	370,000	369,456	544							370,000
IVC Landscaping (PAC & BSTIC)	1,250,000							250,000	1,000,000	1,250,000
IVC Performing Arts Center	17,180,000	57,850	623,625	4,235,617	10,727,931	1,137,271	38,469	359,236		17,180,000
IVC Science Equip & TV Studio	500,000	492,814	7,186							500,000
IVC Sports Facilities	896,000	896,000								896,000
IVC Replace Main Water Valves	275,000							275,000		275,000
IVC Replace Natural Gas Piping A&B Quads	230,000							230,000		230,000
IVC Repair Exteriors A100, A200, A300, A400, B100	400,000							400,000		400,000
IVC SSC HVAC System	800,000							400,000	400,000	800,000
IVC Utility Service Project	416,000			125,332	220,576	315		69,778		416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000			35,700	413,103	29,853	5,466	29,877		514,000
IVC Modular Bldg Replacement (CEC)	197,402				197,402					197,402
IVC Science Lab Addition & Remodel	6,980,000				276,823	86,014	2,373,462	4,243,701		6,980,000
IVC A-300 Bldg Remodel	2,481,000				49,177	94,785	1,529,452	110,000	697,586	2,481,000
IVC Early College Program	60,000					19,626	40,374	0		60,000
Retiree Benefits	27,417,938	2,819,497	3,055,490	3,361,039	4,681,912	10,500,000	500,000	2,500,000		27,417,938
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000		57,748		9,684	61,163	115	10,000	2,198,290	2,337,000
SC M/S/E Plaza Repairs	5,081,000						69,288	10,000	5,001,712	5,081,000
SC M/S/E Renovation	2,608,344						39,000	20,000	2,549,344	2,608,344
SC Building Repairs - TAS Building	1,956,000		26,775	97,135	28,465		1,048		1,802,576	1,956,000
SC Building Repairs - Library Remodel	20,141,000	40,000	37,892					200,000	19,863,108	20,141,000
SC Demolition of Lower Campus Buildings	1,719,000	965,373	15,917	737,255				455		1,719,000
SC Demolition	1,000,000								1,000,000	1,000,000
SC Village Remodel	4,130,000					244,229	2,014,945	1,870,826		4,130,000
SC Village Expansion	3,942,000						463,110	3,478,890		3,942,000
SC Golf Driving Range Net Replacement	300,000			1,800	43,400	46,600	5,000	100,000	103,200	300,000
SC Health Science/District Office Building	15,251,655	7,156,088	7,887,463	189,994	5,096	13,014		0		15,251,655
SC Hire Consultant for Parking/Traffic Study	48,500		24,250					24,250		48,500
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000	46,200	1,288,800							1,335,000
SC BGS Mold Abatement and Air Quality Improvements	9,006,000			682,740	3,735,624	4,277,090	28,746	100,000	181,800	9,006,000
SC New Science Building (M/S/E annex)	3,742,000				29,595			20,000	3,692,405	3,742,000
SC Science Equip & TV Studio	500,000	499,908	92							500,000
SC Science/Applied Science Bldg	14,850		14,850							14,850

**South Orange County Community College District  
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward	Total
SC Sports Facilities	817,310	778,625	26,695	11,990		-	-	-	-	817,310
SC Bridge Replacement	1,700,000							1,700,000	-	1,700,000
SC M/S/E Bldg Ventilation System Upgrade	5,000,000							300,000	4,700,000	5,000,000
SC Pool Deck Replacement	1,500,000							50,000	1,450,000	1,500,000
SC Roof Replace Tech & Applied Science, Village Bldg 3-8	1,500,000							500,000	1,000,000	1,500,000
SC Temporary Classroom Facilities	7,269,285		714	3,729,338	3,341,007	105,308	450	92,468	-	7,269,285
SC McKinney Theater Restroom remodel	2,542,000				162,708	105,248	2,023,613	250,431	-	2,542,000
SC Loop Road	3,442,000						-	90,000	3,352,000	3,442,000
SOCCCD: Replace HR & Bdgt Dev Systems	897,740			208,797	672,943	16,000	-	0	-	897,740
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,260				3,515,073	5,304,918	4,111,633	1,150,636	20,000	14,102,260
SOCCCD: Districtwide Telephone System	4,499,498	127,271	3,636,911	627,911	107,404	-	-	0	-	4,499,498
SOCCCD: Fiscal and HR Systems Repl.	27,500			27,500		-	-	-	-	27,500
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010			370,010		-	-	-	-	370,010
SOCCCD: HR Recruitment Work Plan	85,911		85,911			0	-	-	-	85,911
SOCCCD: Legislative Advocacy Services - Basic Aid	210,000	15,700	24,002	24,298	24,000	14,000	34,354	40,000	33,646	210,000
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830			184,690	85,327	59,813	-	-	-	329,830
SOCCCD: IT Projects SC/IVC/ATEP Instruct & Student Svc	5,000,000							4,000,000	1,000,000	5,000,000
SOCCCD: Additional 1% Contingency	1,278,101							1,278,101	-	1,278,101
SOCCCD: Trustee Election/General Election Expense	981,697	453,867					527,830	-	-	981,697
<b>Totals</b>	<b>336,531,582</b>	<b>37,632,547</b>	<b>26,988,395</b>	<b>33,077,552</b>	<b>44,726,959</b>	<b>38,365,313</b>	<b>26,394,523</b>	<b>39,222,446</b>	<b>90,123,848</b>	<b>336,531,582</b>

	1999/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Actual	2008/09 Actual	2009/10 Estimated	2010 and Forward
Commitments	83,542,630	57,751,446	11,145,072	34,465,912	70,908,593	54,256,170	24,461,759	-
Cumulative Commitments	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	312,069,823	336,531,582	336,531,582
Receipts	74,365,248	40,162,878	46,899,203	52,896,017	50,692,873	51,179,365	33,827,968	-
Cumulative Receipts	74,365,248	114,528,126	161,427,329	214,323,346	265,016,219	316,195,584	350,023,552	350,023,552
Cumulative Expenses	37,632,547	64,620,942	97,698,494	142,425,453	180,790,766	207,185,289	246,407,734	336,531,582
Cash Balances	36,732,701	49,907,184	63,728,835	71,897,893	84,225,453	109,010,295	103,615,818	13,491,970

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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### **BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

### **STATUS**

EXHIBIT A provides an up-to-date report on the status of current construction projects.



## FACILITIES PLAN STATUS REPORT April 26, 2010

### SADDLEBACK COLLEGE

#### 1. JAMES B. UTT LIBRARY REMODEL

The State Chancellor's office is aware that an extension for the equipment appropriations is needed. Reallocation of basic aid funding has allowed this project to move forward. Swing space needs must be completed before construction start. *Bids for the project were opened on March 31, 2010. The agenda item for award of construction contract is being presented to the Board this month for consideration.* Furniture and equipment planning continues. The overall project budget is \$21,124,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,985,000.

#### 2. SCIENCES BUILDING

The FPP was re-submitted to the State Chancellor's Office on September 30, 2008, to re-compete for funding. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$55,398,000 with \$33,553,000 anticipated from the state and \$21,845,000 proposed as funded through basic aid.

#### 3. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

Construction began on June 23, 2008. The project was complete May, 2009. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. *The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action last month.* The overall project budget is \$2,542,000 funded through basic aid.

#### 4. REMODEL FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved the Portable Renovation, the Gaucho Strength Center renovation and PE100 renovation projects and hiring R2A for architectural services. Portable Renovation began on October 13, 2008, and is complete. The design team, College and District staff has concluded close out contract issues. DSA closeout is underway. *The Notice of Completion was filed with the County of Orange on March 29, 2010 as directed by Board action last month.*

The Board approved award of contract for PE100 at the March 2009, meeting. Construction began on April 13, 2009 and completed mid-September. DSA close out is underway. The Notice of Completion was approved by the Board in November and has been filed with the county.

The Gaucho Strength Center renovation for Communication Arts began construction in September and continues on schedule and within budget. Punch list is underway.

The overall project budget is \$4,130,000 funded through basic aid.

#### 5. MATH/SCIENCES/ENGINEERING BUILDING

The District re-submitted a Final Project Proposal to the State Chancellor's Office on June 30, 2009. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,235,000 with \$19,765,000 anticipated from the state and \$8,471,000 proposed as funded through basic aid.

#### 6. LOOP ROAD

The Board approved the Loop Road project in March, 2009. Currently, the project is estimated at \$5,650,000 which is believed to be an inadequate amount. Architectural selection was Board approved during the February 2010 meeting. *The project team held the kick-off project meeting this month, April 2010, and required project studies are underway.* \$3,442,000 of the overall project budget is approved for funding through basic aid.

#### 7. M/S/E PLAZA RENOVATION

The Board approved the Math/Science/Engineering building project in March, 2009. Uneven settlement under the plaza area between the Library and the M/S/E building has resulted in slab heaving, cracking and water penetration at the M/S/E building. *The College has requested that this project be temporarily postponed.* The overall project budget is \$5,081,000 funded through basic aid.

#### 8. VILLAGE EXPANSION PROJECT

The Board approved the Village Expansion project in November, 2008. There are two construction packages, one for site work and one for building installation and interior improvements. *The Surety for MJ Contractors, the contractor in default, and the District have executed a Takeover Agreement. The surety is wrapping up negotiations with Jaynes Corp., the finish contractor. Terms include an accelerated schedule with the intent to meet the milestone for substantial completion during the first week in May.* Building delivery is 90% complete. Total change orders represent 2.3% of the original contract amount. The overall project budget is \$3,942,000 funded through basic aid.

#### 9. BRIDGE REPLACEMENT PROJECT

During the March 2010 meeting, the Chancellor recommended and the Board approved an architect and basic aid funding in the amount of \$1,700,000 for the south bridge located on the east side of the library due to a finding of failing structural integrity. *The project team held the kick-off project meeting this month, April 2010, and required project studies are underway.*

## IRVINE VALLEY COLLEGE

### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The building construction is 100% complete. Total change orders represent 2.75% of the original contract amount. All necessary DSA close out documentation is now submitted. Design professionals are reporting a delay in turn-around for all DSA submittals due to reduced schedules through the furlough program and out-sourcing of work. *There are 69 change orders requiring DSA approval. DSA began returns in groups of 3 or 4 in early March.*

### 2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building construction is 100% complete. Total change orders represent 1.00% of the original contract amount. The final equipment phase is under review and will proceed as a result of the Board of Trustee's approval to move basic aid funds from the Fine Arts project to the Business Sciences Technology and Innovation Center. DSA closeout is underway. The overall project budget is \$25,593,000 with \$12,711,000 from the state and \$12,882,000 funded through basic aid.

### 3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

In addition to the Annex and Remodel, the Board approved funding for accessible restroom facilities February 20, 2008. Punch list is underway. *The contractor is negotiating final changes with subcontractors.* The overall project budget is \$6,980,000 funded through basic aid.

### 4. A-300 REMODEL FOR MUSIC DEPARTMENT

Project is 100% complete with Notice of Completion recommended to the Board of Trustees at the July, 2009, meeting. DSA closeout is underway. The overall project budget is \$2,484,000 funded through basic aid.

### 5. LIFE SCIENCES PROJECT

The state chancellor's office provided the District with approval to move forward with *working drawings*. Staff anticipates construction document submittal to DSA in June. The overall project budget is \$24,848,000 with \$17,377,000 from the state and \$7,468,000 funded through basic aid.

### 6. FINE ARTS BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid.

#### 7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Currently, the project is estimated at \$2,850,000 which will be evaluated for appropriateness once the designer provides a cost estimate. *A kick off meeting was held on March 2, 2010, followed by meeting with the City of Irvine, the Irvine Company and Southern California Edison. The discovery phase is on schedule.* The overall project budget is \$2,850,000 funded through basic aid.

#### 8. GREAT LAWN PROJECT

The Board approved funding for landscape improvements in the area of the Performing Arts Center during the March board meeting. *The architect has received DSA approval and bid documents are under final review.* The overall project budget is \$1,250,000 funded through basic aid.

### ATEP

#### 1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall 2008/09 semester. All windows have been tested for water tightness with a 62% failure rate. Repair procedures were accepted with remediation 95% complete. ModSpace, the Increment II contractor, has requested a review of previously submitted change orders and a release of retention. District staff has partially released retention and is working with ModSpace on finalizing a few outstanding items. To date, total change orders represent 3.01% of the original contract amount.

#### 2. ATEP BUILDING DEMOLITION

The environmental consultant has performed building surveys and has developed the report, specifications and plans for hazardous material removal and building demolition. City of Tustin provided additional requests during a third review. Plans and specifications for all seven phases of demolition have been returned with minor comments by the City of Tustin and forwarded to the Navy for their review. *A second phase of demolition is under design to include the hanger located at the southwest edge of the property.* The overall project budget is \$7,000,000 funded through basic aid.

#### 3. ATEP MONUMENT SIGNAGE

A monument sign is needed at Valencia Loop Road that reflects the design of the City's monument sign on the opposite corner. Plans have been submitted to the City of Tustin and have been returned with comments. Comments have been addressed and resubmitted to the City.

#### 4. ATEP PARKING LOT

The contractor was given Notice to Proceed for January 11, 2010 with an estimated 60 day project duration. *Punch list items are underway. Notice of Completion is included on this April 26, 2010, agenda.* The overall project budget is \$950,000 funded through basic aid.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 7.7**  
**DATE: 4/26/10**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: List of Board Requested Reports  
**ACTION:** Information

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### **BACKGROUND**

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it was requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

### **STATUS**

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
LISTING OF BOARD REPORTS REQUESTED**

<b>Date Report Requested</b>	<b>Report Topic</b>	<b>Board Member Requesting Report</b>	<b>Report Due Date</b>	<b>Report Prepared By:</b>	<b>Date Submitted to the Board of Trustees</b>
3/25/10	Retirees Receiving over \$100,000 Annually	Trustee Fuentes	April 26, 2010	Gary Poertner	April 26, 2010
2/22/10	Nepotism	Trustee Fuentes	April 26, 2010	David Bugay	April 26, 2010
11/17/09	Efficiencies, Reductions and Planning in 2010-2011	Trustee Fuentes	January 2010	Gary Poertner	January 2010
11/17/09	Presentation on Statewide Community College Survey Results	Trustee Fuentes	December 7, 2009	Gary Poertner	January 25, 2010 December 7, 2009
9/24/09	Saddleback College Communication Arts Program	Trustee Padberg	November 17, 2009	Tod Burnett	January 25, 2010 November 17, 2009
9/24/09	Saddleback College Film Program	Trustee Padberg	November 17, 2009	Tod Burnett	November 17, 2009
8/31/09	Salaries of College Professors in Orange County	Trustee Fuentes	October 26, 2009	David Bugay	October 26, 2009

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Monthly Financial Status Report  
**ACTION:** Information

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**BACKGROUND**

Monthly General Fund financial reports (EXHIBIT A) for the two colleges and the District are provided to the Board of Trustees to keep members regularly informed of current information and provide an alert to any significant changes in the projected year ending balance.

**STATUS**

The reports display the adopted budget, revised budget, and transactions through March 31, 2010. A review of current revenues and expenditures for the 2009/2010 fiscal year shows that they are in line with the budget.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
General Fund Income and Expenditure Summary  
As of March 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
BEGINNING FUND BALANCE:		31,930,391	31,930,391	0	31,930,391
REVENUES:					
Federal Sources	8100-8199	\$ 3,246,917	3,786,124	539,207	1,213,711
Other State Sources	8600-8699	18,548,183	17,339,337	(1,208,846)	11,103,891
Other Local Sources	8800-8899	170,839,772	170,837,272	(2,500)	120,270,843
Total Revenue		192,634,872	191,962,733	(672,139)	132,588,445
BASIC AID				0	
INCOMING TRANSFERS	8980-8989			0	
<b>TOTAL SOURCES OF FUNDS</b>		<u>224,565,263</u>	<u>223,893,124</u>	<u>(672,139)</u>	<u>164,518,836</u>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	65,750,670	64,893,549	(857,121)	47,066,152
Other Staff Salaries	2000-2999	41,023,241	40,952,232	(71,009)	25,081,868
Employee Benefits	3000-3999	32,302,949	32,197,102	(105,847)	21,509,310
Supplies & Materials	4000-4999	6,425,644	6,404,424	(21,220)	1,893,683
Services & Other Operating	5000-5999	21,274,414	20,916,912	(357,502)	9,502,441
Capital Outlay	6000-6999	10,870,940	11,063,134	192,194	2,330,467
Payments to Students	7500-7699	577,264	525,630	(51,634)	368,904
Total Expenditures		178,225,122	176,952,983	(1,272,139)	107,752,825
OTHER FINANCING USES:					
Inter Fund Transfers Out	7300-7399	864,000	864,000		864,000
Basic Aid Transfers Out		31,267,968	31,867,968	600,000	15,805,000
Intra Fund Transfers Out	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	257,753
Total Other Sources (Uses)		32,543,968	33,143,968	600,000	16,926,753
<b>TOTAL USES OF FUNDS</b>		<u>210,769,090</u>	<u>210,096,951</u>	<u>(672,139)</u>	<u>124,679,578</u>
<b>ENDING FUND BALANCE</b>		13,796,173	13,796,173	0	39,839,258
Reserve for Economic Uncertainties		10,446,173	10,446,173	0	
Location Reserves for Economic Uncertainties		3,350,000	3,350,000	0	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0



**SADDLEBACK COLLEGE**  
General Fund Income and Expenditure Summary  
As of March 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
LOCATION BEGINNING BALANCE		11,702,879	11,702,879	0	11,702,879
REVENUES:					
Unrestricted Budget Allocation		\$ 80,691,012	80,975,567	284,555	55,204,078
Restricted Budget Allocation		11,459,371	10,986,447	(472,924)	7,046,816
Total Revenue		92,150,383	91,962,014	(188,369)	62,250,894
BASIC AID		0	0	0	0
INCOMING TRANSFERS 8980-8989		0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>		<b>103,853,262</b>	<b>103,664,893</b>	<b>(188,369)</b>	<b>73,953,773</b>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries 1000-1999		40,933,766	40,337,660	(596,106)	29,492,663
Other Staff Salaries 2000-2999		20,978,861	20,974,498	(4,363)	12,718,171
Employee Benefits 3000-3999		18,577,481	18,532,528	(44,953)	12,064,530
Supplies & Materials 4000-4999		4,363,353	4,302,988	(60,365)	1,294,943
Services & Other Operating 5000-5999		9,712,513	9,964,794	252,281	4,380,325
Capital Outlay 6000-6999		5,749,310	6,066,014	316,704	1,749,777
Payments to Students 7500-7699		387,978	336,411	(51,567)	233,590
Total Expenditures		100,703,262	100,514,893	(188,369)	61,933,999
OTHER FINANCING SOURCES/(USES):					
Transfers Out 7300-7399		400,000	400,000	0	400,000
Other Transfers 7400-7499		0	0	0	0
Debt Service 7100-7199		0	0	0	0
Total Other Sources (Uses)		400,000	400,000	0	400,000
<b>TOTAL USES OF FUNDS</b>		<b>101,103,262</b>	<b>100,914,893</b>	<b>(188,369)</b>	<b>62,333,999</b>
<b>LOCATION OPERATING BALANCE</b>		<b>2,750,000</b>	<b>2,750,000</b>	<b>0</b>	<b>11,619,774</b>
Reserve for Economic Uncertainties		2,750,000	2,750,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

**IRVINE VALLEY COLLEGE**  
General Fund Income and Expenditure Summary  
As of March 31, 2010

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Beg Bal & Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
LOCATION BEGINNING BALANCE		3,168,759	3,168,759	0	3,168,759
REVENUES:					
Unrestricted Budget Allocation		\$ 43,326,341	43,491,419	165,078	30,255,985
Restricted Budget Allocation		5,637,033	5,176,525	(460,508)	3,629,109
Total Revenue		48,963,374	48,667,944	(295,430)	33,885,094
BASIC AID		0	0	0	0
INCOMING TRANSFERS	8980-8989	0	0	0	0
<b>TOTAL SOURCES OF FUNDS</b>		<b>52,132,133</b>	<b>51,836,703</b>	<b>(295,430)</b>	<b>37,053,853</b>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	21,764,846	21,690,351	(74,495)	16,237,060
Other Staff Salaries	2000-2999	12,127,529	12,079,028	(48,501)	7,604,085
Employee Benefits	3000-3999	10,008,971	9,948,286	(60,685)	6,879,044
Supplies & Materials	4000-4999	1,232,294	1,255,065	22,771	522,674
Services & Other Operating	5000-5999	4,216,487	3,840,389	(376,098)	1,852,615
Capital Outlay	6000-6999	1,346,720	1,588,365	241,645	370,260
Payments to Students	7500-7699	189,286	189,219	(67)	135,313
Total Expenditures		50,886,133	50,590,703	(295,430)	33,601,051
OTHER FINANCING SOURCES/(USES):					
Transfers Out	7300-7399	234,000	234,000	0	234,000
Other Transfers	7400-7499	0	0	0	0
Debt Service	7100-7199	412,000	412,000	0	257,753
Total Other Sources (Uses)		646,000	646,000	0	491,753
<b>TOTAL USES OF FUNDS</b>		<b>51,532,133</b>	<b>51,236,703</b>	<b>(295,430)</b>	<b>34,092,804</b>
<b>LOCATION OPERATING BALANCE</b>		<b>600,000</b>	<b>600,000</b>	<b>0</b>	<b>2,961,049</b>
Reserve for Economic Uncertainties		600,000	600,000	0	0
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	0

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Quarterly Financial Status Report  
**ACTION:** Information

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**BACKGROUND**

Title 5, California Code of Regulations, Section 58310 requires each community college district to prepare a Quarterly Financial Status Report based on measurements and standards as established by the Board of Governors and certified on forms provided by the Chancellor no later than forty-five days following completion of each quarter.

**STATUS**

The California Community Colleges Quarterly Financial Status Report, as of March 31, 2010 for the 2009/2010 fiscal year, is attached (EXHIBIT A) for the Board of Trustees' information and review.

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

## Quarterly Financial Status Report, CCFS-311Q

## VIEW QUARTERLY DATA

CHANGE THE PERIOD

District: (890) SOUTH ORANGE

Fiscal Year: 2009-2010

Quarter Ended: (Q3) Mar 31, 2010

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2006-07	Actual 2007-08	Actual 2008-09	Projected 2009-2010
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	168,463,854	177,706,923	180,702,584	175,098,580
A.2	Other Financing Sources (Object 8900)	85,022	0	0	0
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>168,548,876</b>	<b>177,706,923</b>	<b>180,702,584</b>	<b>175,098,580</b>
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	117,782,460	120,989,151	133,868,154	154,802,635
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	52,839,132	47,257,511	48,636,000	46,868,204
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>170,621,592</b>	<b>168,246,662</b>	<b>182,504,154</b>	<b>201,670,839</b>
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-2,072,716	9,460,261	-1,801,570	-26,572,259
D.	Fund Balance, Beginning	20,986,284	18,913,568	28,373,829	26,572,259
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	20,986,284	18,913,568	28,373,829	26,572,259
E.	Fund Balance, Ending (C. + D.2)	18,913,568	28,373,829	26,572,259	0
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	11.1%	16.9%	14.6%	0%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	22,969	24,196	25,759	26,842
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2006-07	2007-08	2008-09	2009-2010
H.1	Cash, excluding borrowed funds		26,656,407	22,181,082	28,092,706
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>18,062,396</b>	<b>26,656,407</b>	<b>22,181,082</b>	<b>28,092,706</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	174,638,335	175,098,580	121,389,162	69.3%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>174,638,335</b>	<b>175,098,580</b>	<b>121,389,162</b>	<b>69.3%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	155,020,453	154,802,635	98,221,193	63.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	46,190,141	46,868,204	16,811,481	35.9%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>201,210,594</b>	<b>201,670,839</b>	<b>115,032,674</b>	<b>57%</b>
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-26,572,259	-26,572,259	6,356,488	
L.	Adjusted Fund Balance, Beginning	26,572,259	26,572,259	26,572,259	
L.1	Fund Balance, Ending (C. + L.2)	0	0	32,928,747	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	0%	0%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled	Management	Academic	Classified

(Specify) YYYY-YY	Permanent		Temporary		Total Cost Increase	% *
	Total Cost Increase	% *	Total Cost Increase	% *		
<b>a. SALARIES:</b>						
Year 1:						
Year 2:						
Year 3:						
<b>b. BENEFITS:</b>						
Year 1:						
Year 2:						
Year 3:						

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

District: (890) SOUTH ORANGE

CHANGE THE PERIOD

Fiscal Year: 2009-2010

Quarter Ended: (Q3) Mar 31, 2010

Your Quarterly Data is ready for certification.

Please complete the fields below and click on the 'Certify This Quarter' button

**Chief Business Officer**

CBO Name:

CBO Phone:

CBO Signature:

Date Signed:

Chief Executive Officer Name:

CEO Signature:

Date Signed:

Electronic Cert Date:

**District Contact Person**

Name:

Title:

Telephone:

Fax:

E-Mail:

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511

Send questions to:  
Christine Atailg (916)327-5772 [catailg@ccccc.edu](mailto:catailg@ccccc.edu) or Glen Campora (916)323-6899 [gcampora@ccccc.edu](mailto:gcampora@ccccc.edu)

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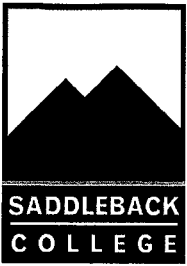
**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Written Reports  
**ACTION:** None

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**Written Reports**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
President, Irvine Valley College  
Provost, ATEP  
Associated Student Government of SC  
Associated Students of IVC  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association



## MEMORANDUM

TO: Members of the Board of Trustees  
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Tod A. Burnett, President

SUBJECT: REPORT FOR APRIL 26, 2010 BOARD OF TRUSTEES' MEETING

Saddleback College is gearing up for its Veterans Memorial Dedication on Thursday, April 29<sup>th</sup> at 4:00 p.m. Invitations have been sent to military and elected officials at the federal, state, and local levels, veterans groups, community members, and students, faculty, staff, and management at the college and district. We are expecting over 700 guests to what is sure to be Saddleback College's largest event in our 41-year history. Speakers include Rocky Chavez, Undersecretary of the California Department of Veterans Affairs, who will be also representing Governor Schwarzenegger.

The college is currently developing strategies for implementing our goals and strategic directions which were developed by our four Strategic Planning Groups and approved by Consultation Council several weeks ago. Once these strategies are approved by the Consultation Council, we will be sending out the final draft strategic plan for review and feedback from the entire campus. Once the strategic plan is finalized, we will then begin the process of integrating the plan with our annual budgetary process.

The college's accreditation self-study process is on schedule. Our four accreditation standards teams and steering committee have worked incredibly hard over the past few months keeping our process on a tight schedule and we all owe them a great deal of gratitude. We expect to have the final draft self-study completed by the end of this month, distributed for college-wide review in April, final self-study presented to the Board of Trustees in May and final signed copy delivered in July to the Accrediting Commission for Community and Junior Colleges.

Saddleback College was awarded a \$378,182 state grant that will be used to expand the Billing and Coding Program within the Medical Assisting Program. The expansion will allow more students to access the entry-level Billing and Coding Program, helping them complete their education and enter the workforce.

Congratulations to our professors of the year and classified staff of the year! The professor of the year is Rich Goodman, Human Services, and the associate professor of the year is Louise Jacobs, Music. The classified staff of the year is Sara Sheybani, Math, Science, and Engineering.

Congratulations to our men's basketball team, who won the state championships! Perry Webster was named as the tournament MVP after finishing with 19 points and seven assists in the title game. Tyler McManaman and Robert Curtis were also named to the all-tournament team.

### *Office of Instruction*

The Sociology Speaker Forum was held on April 13<sup>th</sup> and proud to welcome retired Orange County Superior Court Judge Jim Gray to discuss U.S. drug policies and his book "Why Our Drug Laws Have Failed and What We Can Do About It". Judge Gray has discussed issues of drug policy on more than two hundred television and radio shows and public forums all across the country. He is also the author of "Wearing the Robe" and has composed a musical that encourages young people to expand their horizons and live a fuller life. The Saddleback College Foster and Kinship Care Education program will be holding a FREE training workshop on the fourth Monday of every month for parents of children with disabilities. The next workshop will be held on Monday, April 26<sup>th</sup> from 6:30-8:30pm. Please call (949) 582-4884 for room and parking information and to register. See attached flier for more information.

The spring plant sale was held Thursday, April 15<sup>th</sup> and Friday, April 16<sup>th</sup> from 9:00 a.m. to 5:30 p.m. in the greenhouse. Students in the horticulture program designed and planted the landscape surrounding the Saddleback College Veterans Memorial. Saddleback College's Interior Design team captured first place at the Noah's Arc Design Challenge, a competition sponsored by the Salvation Army and the American Society of Interior Designers.

An informational meeting on the study abroad program in Santander, Spain was held on April 15<sup>th</sup>, followed by the International Film Festival presentation of "Departure."



The Saddleback CNSA board members returned from Florida from the NSNA convention. We are so proud of Saddleback college nursing students and the accomplishments of our members. Congratulations to CNSA State Breakthrough to Nursing Director, Rosalyn Downs, for winning the award and \$100 cash prize, for "Most successful BTN project". Her wonderful video entitled, "Past, Present, and Future" promotes nursing as a professional career to underrepresented minority groups in the nursing field. Also, a big congratulations to student Evan McCord for campaigning and winning the National NEC-West position.

### ***Student Services***

The Transfer Fair was held on Thursday, April 15 from 10:00 a.m. - 1:00 p.m. in the SSC Quad. Representatives from 4-year colleges/universities were available to share transfer information with students and hosted a number of workshops and campus tours.

ASG's Green Committee and Environmental Awareness Club held many events during Earth Week from April 19 to 23. The events included a composting workshop, a presentation on Ken Burns' PBS special on national parks, a farmers market, a presentation from a local band, a cigarette butt clean up, and a beach clean up.

Things are looking bright in the Student Services Center! New paint has created an updated, fresh look, and the Student Services lobby has been remodeled with new seating for students, new computer stations, and more comfortable, user-friendly space for students. The Student Information Center, one of the college's efficiencies, is on hand to answer questions for students and the community.

### ***Arts***

Concert Hour at noon on April 1<sup>st</sup> started out our month of affordable entertainment. Under the direction of Dr. Scott Farthing, members of his vocal class performed a concert version of Puccini's opera *Suor Angelica*. There wasn't a dry eye in the packed room and it was free! On April 15<sup>th</sup>, the Department of Theatre Arts hosted a high school outreach day with students in the drama club from Capistrano High School. The students attended a musical theatre and dance class from 1-3 and a stagecraft class at the same time. Tours were then led of the department and the students came back for the dress rehearsal of *Urinetown the Musical* at 8pm. This hysterical musical opened on April 16<sup>th</sup> and ran through April 25<sup>th</sup> to appreciative audiences at reasonable prices of \$13 and \$12. The Annual Juried Student Art Exhibition started April 26<sup>th</sup> and will end on May 12<sup>th</sup>. All Saddleback students were granted an opportunity to vote for their favorite piece this year and the exhibit was free! The Dance Collective 2010 was presented on April 29, 30 and May 1<sup>st</sup> in the McKinney Theatre at prices of \$12 and \$15. To round out affordable April events, the Gaucho Guitars performed a \$5 concert with guest artists Duo Solaris on April 30<sup>th</sup> at 7:30 pm in FA 101.

### ***Saddleback College Foundation***

In April, \$28,000 was raised for new Osher endowments from; San Clemente Men's Golf Club, Neudesic, Gary Stakan Memorial, Steve Adam Miller Memorial, Women's Club of San Juan Capistrano, Earth Sciences Department and Natalie Mitchell. These gifts will be matched, creating an additional \$112,000 endowment.

In March and April, \$10,500 was raised for the Veterans Memorial bringing the donation total to \$180,000.

### ***Public Information and Marketing***

The college won two paragon awards at the National Council for Marketing and Public Relations conference in Albuquerque in March. A gold paragon was awarded for the No-F academic probation campaign, which was led by Counselor Penny Skaff and designed by Graphic Designer Karen Fong, and a silver paragon was awarded for a Alumni Association print advertisement, which was led by Marketing Director Jennie McCue and designed by Karen Fong.

Press releases were distributed on the Veterans Memorial Dedication, basketball team championship, professors of the year, classified staff of the year, and the medical assisting program grant.

### ***Saddleback College Mission***

Saddleback College enriches its students and the south Orange County community by providing a comprehensive array of high-quality courses and programs that foster student learning and success in the attainment of academic degrees and career technical certificates, transfer to four-year institutions, improvement of basic skills, and lifelong learning.



## OFFICE OF THE PRESIDENT

**TO:** Chancellor Raghu P. Mathur and Members of the Board of Trustees

**FROM:** Glenn R. Roquemore, President *GRR/sj*

**DATE:** April 15, 2010

**SUBJECT:** **President's Report for the April 26, 2010 Board of Trustees Meeting**

**IVC Music Major Honored**

IVC music major Jessica Artinger recently auditioned and was accepted to the 300th US Army Reserves Band. Jessica plays French horn in both the IVC Wind Symphony and Orchestra, and both French horn and clarinet in the Woodwind Chamber Music Class.

**Chi Tau Epsilon Conference**

Members of the Irvine Valley College Administration of Justice student club Chi Tau Epsilon attended the 73<sup>rd</sup> National Conference of the American Criminal Justice Association-Lambda Alpha Epsilon in Portland, Oregon from March 14-19, 2010. The students and advisors were sponsored on this trip by the Associated Students of Irvine Valley College. Twelve students attended the conference along with club advisors Colin McCaughey and Monty Mauney. The national conference included guest speakers and workshops as well as competitions in academics and physical skills, including pistol shooting, physical agility, and a crime scene investigation (CSI). Each of the students participated in the conference workshops, the competitions and a career fair. Student Patrick McDonald placed third in the shooting competition.

***"And Then There Were None"***

During April, the IVC Theatre Department presented six performances of Agatha Christie's *"And Then There Were None."* The captivating play which tells the tale of ten strangers, each lured to an island by a mysterious host was produced by IVC Professor Ron Ellison and directed by adjunct faculty member John Frederick Jones, who has directed 14 prior productions at the college.

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

### **Azim Khamisa Presentation**

On Friday, April 16, Azim Khamisa spoke in the Performing Arts Center on "Peace, Forgiveness & Freedom." The presentation was open to the community, faculty, staff and students. Khamisa spoke about the Tariq Khamisa Foundation which is dedicated to breaking the cycle of violence by empowering kids, saving lives and teaching peace.

### **IVC Recognized at 35<sup>th</sup> Annual Friends of Tustin Schools Dinner**

On March 24, the Tustin School Management Association (TSMA) and PTA/PTO Coordinating Council held its 35th annual "Friends of Tustin Schools" Community Recognition Dinner and recognized Irvine Valley College with its top honor. The theme for this year's dinner was "Our Community Steps Up to the Plate!" IVC's honor was based on the college's ties to the Tustin Unified School District through programs such as Astounding Inventions and the Early College Program.

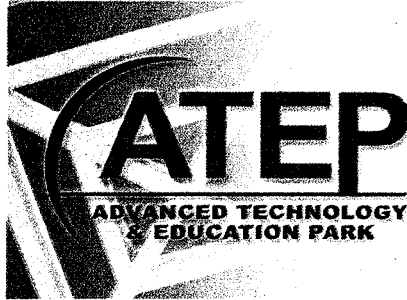
### **Astronomy Event at the Irvine Spectrum**

On April 17, over 150 IVC general astronomy students, under the direction of Professors Roy McCord and Jennifer Tan, provided visitors at Irvine Spectrum with a unique opportunity to participate in the Celebration of the Quadricentennial Year of Astronomy with solar viewing available from noon to 3:00 p.m. and lunar viewing from 6:00 p.m. to 9:00 p.m. The celebration included presentations at both the Giant Wheel Court and Edwards Court. Astronomy students operated the telescopes and instructed visitors in how to optimize their observational experience. This was the second year that the astronomy students were welcomed by the Irvine Spectrum to showcase their talents.

### **Two Phi Theta Kappa Students Recognized in Sacramento**

Two IVC Phi Theta Kappa All California Academic Team members were recently recognized on the floor of the California State Senate, and they were also honored during a Community College League of California awards ceremony. Jacqueline Jao was selected for the All-California Academic 1<sup>st</sup> Team and Eric Nolan was selected for the All-California Academic 2<sup>nd</sup> Team. In addition, Jacqueline was selected as a 2010 Coca-Cola Silver Scholar. Selection as a Coca-Cola Scholar was based on scores earned in the All-USA Academic Team competition. This program is sponsored by the Coca-Cola Scholars Foundation and is administered by Phi Theta Kappa Honor Society. As a Silver Scholar, Jacqueline will be provided with a check for \$1,250.

#### **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**



## MEMORANDUM

TO: Chancellor Raghu P. Mathur  
Members of the Board of Trustees

FROM: Dr. Randy W. Peebles, Provost

DATE: April 15, 2010

RE: ATEP Report for the April 26, 2010 Board of Trustees Meeting

ATEP received a \$440,000 grant from the State Chancellor's Office to form an Industry Driven Regional Collaborative (IDRC) Center for Environmental Design and Compliance. The Center will provide regional training for energy management, safety, and green manufacturing. ATEP is partnering with Irvine Valley College to provide this training and to grow future potential credit offerings. Dean Rocky Cifone is researching several additional grant opportunities involving workforce training sponsored by the U.S. Department of Labor and the Veterans Administration.

ATEP continues to seek partnerships. This month, three executives from HAAS Automation, Inc. visited the campus to discuss technology partnership opportunities as part of their educational outreach program. HAAS is one of the largest manufacturers of automation equipment worldwide. ATEP staff also met with Matthew Jenusiatas of Orange County OCTane to discuss participation in the state-funded Orange County Innovation Hub (iHub). OCTane is a principal agent in the consortium of private-public entities forming the iHub. There are seven iHubs statewide focusing on economic development in green technology and biotechnical science.

ATEP staff is working closely with the Chancellor's Executive Team, District Leadership Team and the district-wide community to gather input for strategic planning foundation documents that will serve to clarify information, review potential issues and provide ongoing planning for the ATEP development. The document will be presented this spring to the Board of Trustees.

The ATEP Development Forum met on Feb. 26 to discuss the process for filing a prospectus outline to solicit ideas for new programs or courses that may be developed for the ATEP expansion. Information was sent to both college Vice Presidents of Instruction for distribution to all faculty to solicit ideas via the prospectus process with a due date of April 16. Many prospectus outlines have been received and will be reviewed by the ATEP Development Forum committee members at the April 30 meeting.

A sharepoint site was created for the ATEP Development Forum representatives to host all planning documents, collect prospectus outlines and share information among participants.

Saddleback College's Rapid Tech operation will move part of its operation to ATEP at the end of May and Saddleback's rapid digital manufacturing classes will be scheduled for the fall semester.

Recruitment for the Academic Foundations Summer institute has begun and Dr. Maria Besnard is working closely with the Orange County Rescue Mission's Village of Hope and the newly opened Orange County Tustin Family Campus to form the next cohort.

Provost Randy Peebles will attend the AACC conference and a national meeting of OPTEC (The National Center for Optics and Photonics Education) to discuss ATEP becoming an NSF/ATE grant-funded Regional Photonics Center.

Marketing Director Tere Fluegeman participated in two Business Continuity meetings related to emergency planning and communications continuity between the colleges, district and ATEP.

Promotion of summer classes continues. A schedule of classes at ATEP is being designed for outreach and an online schedule is live on the ATEP website. Promotion of workforce development courses continues with the One Stop centers to assist displaced workers.

ATEP staff continues to attend monthly meetings of OCBC's Economic Development Committee, Workforce Development Committee, and Community College Working Group in order to continue outreach, community relations and recruit partners for training and instruction in broadband engineering, renewable energy, the OC Solar Initiative, and contract and distance education of various types.

ATEP staff attended several community outreach events including Senior Day at Irvine Valley College; a Tustin Chamber member breakfast presentation on two desalination projects subsequent workforce development; and an award presentation to the City of Tustin Police for their nationally recognized Community Relations program.